

**DAWSON COUNTY BOARD OF COMMISSIONERS  
WORK SESSION MINUTES – NOVEMBER 4, 2021  
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM  
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534  
4:00 PM**

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*Those present were Chairman Billy Thurmond; Commissioner Sharon Fausett, District 1; Commissioner Chris Gaines, District 2; Commissioner Tim Satterfield, District 3; Commissioner Emory Dooley, District 4; County Manager David Headley; County Attorney Molly Esswein; County Clerk Kristen Cloud; and interested citizens of Dawson County.*

**NEW BUSINESS**

1. Presentation of RFP #377-21 - Construction Services-Comprehensive Security System Upgrade for Dawson County- Sheriff's Major Greg Rowan / Purchasing Manager Melissa Hawk  
*This item will be placed on the November 18, 2021, Voting Session Agenda.*
2. Presentation of the Creation of a New Traffic Bureau Division- Court Administrator Jason Stephenson  
*This item, which also was presented by Chief Superior Court Judge Kathlene Gosselin and Clerk of Court Justin Power, will be placed on the November 18, 2021, Voting Session Agenda.*
3. Presentation of Request to Upgrade Part-Time Tax Commissioner's Clerk Position to Full-Time Position- Tax Commissioner Nicole Stewart  
*This item will be placed on the November 18, 2021, Voting Session Agenda.*
4. Presentation of Request to Update Tax Commissioner's Resolutions- Tax Commissioner Nicole Stewart  
*This item will be placed on the November 18, 2021, Voting Session Agenda.*
5. Presentation of Request to Apply for Georgia Forestry Grant- Emergency Services Director Danny Thompson  
*This item will be placed on the November 18, 2021, Voting Session Agenda.*
6. Presentation of 2021 Dawson County Surplus List- Fleet Services Director Shannon Harben  
*This item will be placed on the November 18, 2021, Voting Session Agenda.*
7. Presentation of Rate Adjustments for Recreation Programs- Parks & Recreation Director Matt Payne  
*This item will be placed on the November 18, 2021, Voting Session Agenda.*
8. Presentation of a Proposed Short-Term Rental / Bed and Breakfast Establishment Ordinance- Planning & Development Director Sharon Farrell  
*This item will be placed on the November 18, 2021, Voting Session Agenda for consideration to move forward to a public hearing.*

9. Presentation of RFP #394-21 - Delinquent Debt Collection for EMS Billing- Purchasing Manager Melissa Hawk  
*This item will be placed on the November 18, 2021, Voting Session Agenda.*
10. Presentation of a Resolution Authorizing the Disposition of Certain County Property by Sealed Bid in Accordance with O.C.G.A § 36-9-3(a)- County Attorney Angela Davis  
*This item, presented by County Attorney Molly Esswein, will be added to the November 4, 2021, Voting Session Agenda.*
11. County Manager Report  
*This item was for information only.*
12. County Attorney Report  
*County Attorney Esswein had no information to report and requested an Executive Session.*

Motion passed 4-0 to enter into Executive Session to discuss litigation and real estate.  
Fausett/Satterfield

APPROVE:

ATTEST:

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Billy Thurmond, Chairman

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Kristen Cloud, County Clerk