



Mayor and City Council Regular Meeting

Thursday, August 07, 2025 at 7:00 PM

Dacula City Hall, Council Chambers

442 Harbins Rd. | P.O. Box 400 | Dacula, Georgia 30019 | (770) 963-7451

Agenda

CALL TO ORDER AND ROLL CALL OF MEMBERS:

INVOCATION:

PLEDGE OF ALLEGIANCE:

CONSENT AGENDA:

- [1.](#) Approval of the Minutes from the Worksession on July 3, 2025
- [2.](#) Approval of the Minutes from the Regular Meeting on July 3, 2025
- [3.](#) Approval of the Minutes from the First Millage Rate Public Hearing on July 29, 2025 at 10:00 AM
- [4.](#) Approval of the Minutes from the Special Called Meeting on July 29, 2025 at 11:00 AM
- [5.](#) Approval of the Minutes from the Second Millage Rate Public Hearing on July 29, 2025 at 5:00 PM
- [6.](#) Intergovernmental agreement for elections equipment
- [7.](#) Authorization to write off and discharge unpaid ad valorem tax bills under \$5.00

OLD BUSINESS:

NEW BUSINESS:

- [8.](#) Adoption of the 2025 Millage Rate

STAFF COMMENTS:

MAYOR AND COUNCIL COMMENT(S):

PUBLIC COMMENTS:

EXECUTIVE SESSION: Personnel, real property, and legal matters

ADJOURNMENT:



Mayor and City Council Worksession

Thursday, July 03, 2025 at 6:00 PM

Dacula City Hall, Council Chambers

442 Harbins Rd. | P.O. Box 400 | Dacula, Georgia 30019 | (770) 963-7451

Minutes

Updated July 1, 2025

I. CALL TO ORDER AND ROLL CALL OF MEMBERS:

Meeting started at 6:00 p.m.

Councilmembers Present:

Mayor Trey King
 Councilmember Sean Williams
 Councilmember Jason Shelton
 Councilmember Ann Mitchell
 Councilmember Denis W. Haynes, Jr.

City Staff Present:

Brittni Nix, City Administrator
 Jack Wilson, City Attorney
 Courtney Mahady, Administrative Clerk
 Hayes Taylor, City Planner
 Dana Stump, Administrative Assistant for Planning & Zoning
 Alethia Hyman, Tax Clerk
 Amy White, Chief Marshal
 James Ross, City Marshal
 Renee Cooke, Front Desk Clerk

II. OLD BUSINESS:

1. Ordinance to amend Chapter 22, Section 22-5 - Solid Waste

City Administrator, Brittni Nix, discussed the ordinance to amend Chapter 22, Section 22-5 of the Solid Waste Ordinance.

III. NEW BUSINESS:

2. Discussion of "Not Dracula Day"

City Planner, Hayes Taylor, discussed the proposed "Not Dracula Day" holiday.

3. Ratification of revisions to the Official Zoning Map of the City of Dacula

City Planner, Hayes Taylor, discussed the ratifications of revisions to the Official Zoning Map of the City of Dacula.

4. Ordinance to amend the City's Development Regulations

City Planner, Hayes Taylor, discussed the ordinance to amend the City's Development Regulations.

5. Resolution regarding the abandonment and sale of certain vehicles, equipment, and other personal property

City Administrator, Brittini Nix, discussed the resolution regarding the abandonment and sale of certain vehicles, equipment, and other personal property.

6. A Resolution to Regulate and Provide for the calling of a General Municipal Election on Tuesday, November 4, 2025

Administrative Clerk, Courtney Mahady, discussed the resolution to regulate and provide for the calling of a General Municipal Election on Tuesday, November 4, 2025.

7. City Core Project: Change Order #001

City Administrator, Brittini Nix, discussed the City Core Project change order.

IV. MARSHAL UPDATE:

Amy White provided the marshal update.

V. CITY ADMINISTRATOR UPDATE:

Brittini Nix provided the city administrator update.

VI. MEMBER COMMENT(S) / QUESTION(S):

The Mayor and Council expressed their gratitude to staff for their support in preparing all necessary materials for the Georgia Municipal Association convention. They also appreciated the ability to engage in respectful and constructive conversations, even when opinions differ.

VII. ADJOURNMENT:

Meeting adjourned at 6:46 p.m.

Minutes approved _____
Date

Signature



Mayor and City Council Regular Meeting
Thursday, July 03, 2025 at 7:00 PM
Dacula City Hall, Council Chambers
442 Harbins Rd. | P.O. Box 400 | Dacula, Georgia 30019 | (770) 963-7451

Minutes

Updated July 1, 2025

I. CALL TO ORDER AND ROLL CALL OF MEMBERS:

Mayor King called the July 3, 2025 Council Meeting to order at 7:00 p.m. and a roll call of the members was taken. A quorum was present. He welcomed everyone to the meeting.

Councilmembers Present:

Mayor Trey King
 Councilmember Sean Williams
 Councilmember Jason Shelton
 Councilmember Ann Mitchell
 Councilmember Denis W. Haynes, Jr.

City Staff Present:

Brittni Nix, City Administrator
 Jack Wilson, City Attorney
 Courtney Mahady, Administrative Clerk
 Hayes Taylor, City Planner
 Dana Stump, Administrative Assistant for Planning & Zoning
 Alethia Hyman, Tax Clerk
 Amy White, Chief Marshal
 James Ross, City Marshal

II. INVOCATION:

Chief Marshal White gave the invocation.

III. PLEDGE OF ALLEGIANCE:

Mayor King led the Pledge of Allegiance.

IV. CONSENT AGENDA:

1. Approval of the Minutes from the Worksession Meeting on June 5, 2025
2. Approval of the Minutes from the Regular Meeting on June 5, 2025
3. Ordinance to amend the City's Development Regulations

4. Resolution regarding the abandonment and sale of certain vehicles, equipment, and other personal property
5. A Resolution to Regulate and Provide for the calling of a General Municipal Election on Tuesday, November 4, 2025
6. City Core Project: Change Order #001

Motion to approve the consent agenda items as listed made by Councilmember Shelton, Seconded by Councilmember Haynes, Jr..

Voting Yea: Councilmember Williams, Councilmember Shelton, Councilmember Mitchell, Councilmember Haynes, Jr.

V. OLD BUSINESS:

7. Ordinance to amend Chapter 22, Section 22-5 - Solid Waste

Motion to approve made by Councilmember Mitchell, Seconded by Councilmember Williams.

Voting Yea: Councilmember Williams, Councilmember Shelton, Councilmember Mitchell, Councilmember Haynes, Jr.

VI. NEW BUSINESS:

8. **PUBLIC HEARING:** Ratification of revisions to the Official Zoning Map of the City of Dacula

Motion to open the public hearing made by Councilmember Haynes, Jr., Seconded by Councilmember Shelton.

Voting Yea: Councilmember Williams, Councilmember Shelton, Councilmember Mitchell, Councilmember Haynes, Jr.

City Planner, Hayes Taylor, stated staff recommends ratifying the current zoning map that reflects zoning actions since June 4, 2024. If ratified, the map will become the Official Map of the Corporate Limits of the City of Dacula, Georgia.

No comment in favor or opposition

Motion to close the public hearing made by Councilmember Haynes, Jr., Seconded by Councilmember Williams.

Voting Yea: Councilmember Williams, Councilmember Shelton, Councilmember Mitchell, Councilmember Haynes, Jr.

9. Ratification of revisions to the Official Zoning Map of the City of Dacula

Motion to approve made by Councilmember Williams, Seconded by Councilmember Mitchell.

Voting Yea: Councilmember Williams, Councilmember Shelton, Councilmember Mitchell, Councilmember Haynes, Jr.

VII. STAFF COMMENTS:

Hayes Taylor shared that he will mark his two-year anniversary with the City on Saturday, July 5, and expressed gratitude to the Mayor, Council, and staff for their support and patience during his time as City Planner.

VIII. MAYOR AND COUNCIL COMMENT(S):

Mayor and Council congratulated Mr. Taylor on reaching his two-year anniversary with the City and wished everyone a Happy Independence Day.

IX. PUBLIC COMMENTS:

None

X. EXECUTIVE SESSION: Personnel, real property, and legal matters

Motion to exit regular session and enter executive session made by Councilmember Mitchell, Seconded by Councilmember Shelton for the purposes of personnel and real property matters at 7:10 p.m.
Voting Yea: Councilmember Williams, Councilmember Shelton, Councilmember Mitchell, Councilmember Haynes, Jr.

Motion to exit executive session and reconvene regular session made by Councilmember Haynes, Jr., Seconded by Councilmember Shelton at 7:55 p.m.
Voting Yea: Councilmember Williams, Councilmember Shelton, Councilmember Mitchell, Councilmember Haynes, Jr.

City Attorney, Jack Wilson, reported no votes were taken in executive session. The Council met to discuss personnel and real property matters as allowed by the Open Meetings Act. Mr. Wilson stated there was a need to amend the agenda to add Hiring New Employee.

Mayor King called for a motion to amend the agenda to add Hire New Employee.

Motion to amend the agenda made by Councilmember Shelton, Seconded by Councilmember Mitchell.
Voting Yea: Councilmember Williams, Councilmember Shelton, Councilmember Mitchell, Councilmember Haynes, Jr.

XI. HIRE NEW EMPLOYEE:

Mayor King called for a motion to hire Kevin Whigham as City Engineer at \$50/hour with benefits. His anticipated start date is July 28, 2025.

Motion to hire Kevin Whigham as City Engineer made by Councilmember Mitchell, Seconded by Councilmember Williams.
Voting Yea: Councilmember Williams, Councilmember Shelton, Councilmember Mitchell, Councilmember Haynes, Jr.

XII. ADJOURNMENT:

Motion to adjourn made by Councilmember Haynes, Jr., Seconded by Councilmember Shelton.
Voting Yea: Councilmember Williams, Councilmember Shelton, Councilmember Mitchell,
Councilmember Haynes, Jr.

Meeting adjourned at 7:57 p.m.

Minutes approved _____
Date

Signature



Mayor and City Council 1st Millage Rate

Tuesday, July 29, 2025 at 10:00 AM

Dacula City Hall, Council Chambers

442 Harbins Rd. | P.O. Box 400 | Dacula, Georgia 30019 | (770) 963-7451

Minutes

I. CALL TO ORDER AND ROLL CALL OF MEMBERS:

Mayor King called the first public hearing of the 2025 proposed millage rate to order on July 29, 2025 at 10:01 a.m. A roll call of the members was taken. A quorum was present. Mayor King welcomed everyone to the meeting.

Councilmembers Present:

Mayor Trey King
Councilmember Sean Williams
Councilmember Jason Shelton
Councilmember Ann Mitchell
Councilmember Denis W. Haynes, Jr.

City Staff Present:

Brittni Nix, City Administrator
Courtney Mahady, Administrative Clerk
Stephen Mayer, Director of Finance

II. NEW BUSINESS:

1. Presentation of the Proposed 2025 Millage Rate

Director of Finance, Stephen Mayer, presented a PowerPoint to the Mayor and Council regarding the current 2025 Tax Digest.

2. Public Hearing on Proposed 2025 Millage Rate

Motion to open the public hearing made by Councilmember Shelton, Seconded by Councilmember Mitchell.

Voting Yea: Councilmember Williams, Councilmember Shelton, Councilmember Mitchell, Councilmember Haynes, Jr.

No public comment

Motion to close the public hearing made by Councilmember Mitchell, Seconded by Councilmember Haynes, Jr..

Voting Yea: Councilmember Williams, Councilmember Shelton, Councilmember Mitchell, Councilmember Haynes, Jr.

III. ADJOURNMENT:

Motion to adjourn made by Councilmember Haynes, Jr., Seconded by Councilmember Williams.
Voting Yea: Councilmember Williams, Councilmember Shelton, Councilmember Mitchell,
Councilmember Haynes, Jr.

Meeting adjourned at 10:15 a.m.

Minutes approved _____
Date

Signature



Mayor and City Council Special Called Meeting

Tuesday, July 29, 2025 at 11:00 AM

Tequila Mama Taqueria Dacula
952 Harbins Rd. | Dacula, Georgia 30019

Minutes

I. CALL TO ORDER AND ROLL CALL OF MEMBERS:

Meeting started at 11:00 AM

Councilmembers Present:

Councilmember Sean Williams
Councilmember Jason Shelton
Councilmember Ann Mitchell

Councilmembers Absent:

Mayor Trey King
Councilmember Denis W. Haynes, Jr.

City Staff Present:

Brittini Nix, City Administrator
Courtney Mahady, Administrative Clerk

II. NEW BUSINESS:

1. General business discussion

Staff and council engaged in a discussion regarding various items.

III. ADJOURNMENT:

Meeting adjourned at 12:50 PM

Minutes approved _____
Date

Signature



Mayor and City Council 2nd Millage Rate

Tuesday, July 29, 2025 at 5:00 PM

Dacula City Hall, Council Chambers

442 Harbins Rd. | P.O. Box 400 | Dacula, Georgia 30019 | (770) 963-7451

Minutes

I. CALL TO ORDER AND ROLL CALL OF MEMBERS:

Mayor King called the second public hearing of the 2025 proposed millage rate to order on July 29, 2025 at 5:01 p.m. A roll call of the members was taken. A quorum was present. Mayor King welcomed everyone to the meeting.

Councilmembers Present:

Mayor Trey King
Councilmember Sean Williams
Councilmember Jason Shelton
Councilmember Ann Mitchell

Councilmembers Absent:

Councilmember Denis W. Haynes, Jr.

City Staff Present:

Brittni Nix, City Administrator
Courtney Mahady, Administrative Clerk
Stephen Mayer, Director of Finance
James Ross, City Marshal

II. NEW BUSINESS:

1. Presentation of the Proposed 2025 Millage Rate

Director of Finance, Stephen Mayer, presented a PowerPoint to Mayor and Council regarding the PT-32.1 form. Mr. Mayer advised that the Rollback Millage Rate for 2025 would be 4.391. The tentative 2025 Millage Rate is 4.475.

2. Public Hearing on Proposed 2025 Millage Rate

Motion to open the public hearing made by Councilmember Williams, Seconded by Councilmember Mitchell.

Voting Yea: Councilmember Williams, Councilmember Shelton, Councilmember Mitchell

No public comment

Motion to close the public hearing made by Councilmember Shelton, Seconded by Councilmember Mitchell.

Voting Yea: Councilmember Williams, Councilmember Shelton, Councilmember Mitchell

III. ADJOURNMENT:

Motion to adjourn made by Councilmember Mitchell, Seconded by Councilmember Shelton.

Voting Yea: Councilmember Williams, Councilmember Shelton, Councilmember Mitchell

Meeting adjourned at 5:12 p.m.

Minutes approved _____
Date

Signature

STATE OF GEORGIA

COUNTY OF GWINNETT

AGREEMENT BETWEEN THE CITY OF Dacula AND THE GWINNETT COUNTY
BOARD OF VOTER REGISTRATIONS AND ELECTIONS FOR USE OF ELECTION
EQUIPMENT

THIS AGREEMENT entered into between the City of Dacula, Georgia, a Municipal Corporation, lying within the County of Gwinnett, Georgia, hereinafter referred to as "City" and the Gwinnett County Board of Registrations and Elections, hereinafter referred to as "Board."

WITNESSETH

WHEREAS, the Georgia General Assembly created the Gwinnett County Board of Registrations and Elections having jurisdiction over the conduct of primaries and elections (1988 Ga. Laws, p. 4296, as amended), and provided that the Board was empowered with all the powers and duties relating to the conduct of elections and registration of voters as election superintendent and board of registrars pursuant to the provisions of Title 21 of the Official Code of Georgia; and

WHEREAS, pursuant to 1988 Ga. Laws, p. 4296, as amended, the Board has the authority to contract with any municipal corporation located within Gwinnett County for the holding by the Board of any primary or election to be conducted within the municipal corporation; and

WHEREAS, O.C.G.A. § 21-2-300(e)(1) authorizes the loaning of election equipment to municipalities without a fee; and

WHEREAS, the City and the Board, in the performance of their electoral functions, desire to enter into this contract outlining the duties and obligations of each party to this Agreement in the conduct of any 2025 Municipal Elections for the citizens of the City (hereinafter referred to as the "City Election") as hereinafter described; and

NOW, THEREFORE, in consideration of the premises contained herein, the sufficiency of which is hereby acknowledged, it is hereby agreed by the City and the County as follows:

(1) Conduct of City Election

This Agreement shall govern the use of the Board's Election Equipment by the City for the Election in the City of Dacula. It is the intent of the parties that the use of the Election Equipment in conduct of the City Election shall be in compliance with all applicable federal, state and local legal requirements.

(2) Term of Agreement

The duties and obligations to be performed pursuant to this Agreement shall commence on _____, 2025 and end on December 31, 2025.

(3) Duties and Responsibilities

As used in this subsection the term "City" shall be construed to include the City's designee, agent, or authorized representative. The term "Board" shall be construed to include the Board's designee, agent, or authorized representative.

(a) City

1. The City will be responsible for ordering any and all ballots from its vendor.
2. The City will be responsible for contracting with State approved vendors for programming election equipment and creating Absentee by mail ballots, Provisional voting ballots, Challenge voting ballots and Election Day voting and Advance in person voting.
3. The City will be responsible for obtaining all material forms for the conduct of the election from the Secretary of State's Election Division.
4. The City will be responsible for complying with any and all bilingual election requirements in accordance § 203 of the Voting Rights Act including but not limited to translation and dissemination of election-related materials, Spanish language assistance, and appropriate election/poll official training.
5. The City shall provide the Board with a written request indicating specifically the number of Ballot Marking Devices (hereinafter referred to as BMDs), if any, that the City needs to borrow, as soon as possible, but no less than 60 days prior to election date.
6. The City shall provide the Board with a written request indicating specifically the number of Optical Scanners (hereinafter referred to as "OS Units") for use in scanning and tabulation of absentee, challenge, advance in person and provisionally voted ballots.
7. The City may use a Ballot Marking Device for ballot marking purposes.
8. The City may use printers to print ballots created by the Ballot Marking Device.
9. The City may use optical scanners to scan the printed ballot generated from the printer and created by the Ballot Marking Device
10. The City will be responsible for purchasing specialized security ballot paper from state approved vendor, if BMDs are used for ballot marking purposes.
11. The City will be responsible for and will conduct its own Logic and Accuracy Testing on all equipment.
12. The City will be responsible for hiring and training its own poll officials.
13. The City will be responsible for any training of its staff.
14. The City will be responsible for conducting all aspects of the City Election.
15. The City will be responsible for certifying its own election results.

(b) Board and/or Elections Supervisor

1. The Board shall provide the City with an Electors List.
2. The Board shall provide the City with the specified number of BMD's and/or ICP units and peripheral items as requested.

(c) The Board and the City agree that designated staff shall discuss and schedule dates and times for the City to pick-up the requested equipment. The Board and the City further agree that staff shall set mutually agreeable date and time for the City will return the requested equipment to the Board.

(4) Costs

Any and all costs associated with the conduct of the City Election shall be the responsibility of the City.

(5) Legal Responsibilities

To the extent permitted under Georgia Law, the City shall be solely responsible for any liability resulting from any claims or litigation arising from or pertaining to the City Election. In the event that any of the equipment and/or components become damaged, corrupted, or no longer usable due to the City's use of such equipment and/or components, the City agrees that it will reimburse the County's replacement costs.

(6) Miscellaneous

- (a) The terms of this Agreement shall not be altered, amended, or modified except in writing signed by duly authorized officers or representatives of the parties.
- (b) This Agreement shall be construed under the laws of the State of Georgia.
- (c) If any paragraph, subparagraph, sentence, clause, phrase, or any portion of this Agreement shall be declared invalid or unconstitutional by any court of competent jurisdiction, such invalidity shall not be construed to affect the portions of this Agreement not held to be invalid.
- (d) Any notice of communications hereunder shall be in writing, addressed as follows:

City: City of Dacula
P.O. Box 400
Dacula, GA 30019

Board: Grayson Davis, Assistant Elections Supervisor
 455 Grayson Highway Suite 200
 Lawrenceville, GA 30046
 Grayson.Davis@GwinnettCounty.com

- (e) This Agreement shall be exclusively for the benefit of the City and the Board and shall not provide any third parties with any remedy, claim, liability, reimbursement, cause of action, or other right.
- (f) The performance of either party hereunder shall be excused if such party is reasonably precluded from performance by the occurrence of an Uncontrollable Circumstance, which shall be defined as follows: Any act, event, or condition, or any combination thereof, that is beyond the reasonable control of the party relying on the same and that materially interferes with the performance of the party's obligations, to include, but not be limited to, (i) acts of God; (ii) fire, flood, hurricane, tornado, and earthquakes; (iii) the failure of any utility provider to provide and maintain utility services through no fault of the party; and (iv) the preemption, confiscation, diversion, destruction, or other interference in possession or performance or supply of materials or services, by or on behalf of, or with the authority of, a governmental body in connection with a declared or asserted public emergency by an entity other than one of the parties; (v) the calling of a special election in Gwinnett County pursuant to O.C.G.A. § 21-2-540 which requires the Board to conduct such special election and use the election equipment for its own purposes thereby rendering said equipment unavailable to fulfill the contractual obligations set forth in this Agreement.
- (g) Each of the individuals who execute this Agreement agrees and represents that he or she is authorized to execute this Agreement on behalf of the respective party.

IN WITNESS WHEREOF, the parties have hereunto set their hands and affixed their seals this 7th day of August, 2025.

City of Dacula:

By: _____, Mayor

Attest:

City Clerk, Seal

Gwinnett County Board of Registrations and Elections:

By: David Hancock, Chairman

Attest:

Zach Manifold, Elections Supervisor

Seal



GWINNETT COUNTY
COMMUNITY SERVICES | VOTER REGISTRATIONS AND ELECTIONS
MUNICIPAL ELECTIONS EQUIPMENT REQUEST FORM

For the City of: Dacula Completed By: Courtney Mahady Date: 8/1/2025

Please indicate the quantities required in the Quantity Requested column.

Election Equipment	Quantity Requested	Quantity Returned
BMD (Ballot Marking Device) Unit <i>Includes power cord, privacy panel, and printer cords.</i>		
UPS Battery back-up for BMDs <i>Includes hand cart. One for each 2 BMDs requested.</i>		
ICP (ImageCast Precinct) Scanner <i>Includes ballot bin, power cord.</i>		
Absentee Ballot Drop Box <i>Includes 1 set of keys for the drop box. Verify the key works when picking up. This will need your municipal branding on the drop box.</i>	1	

Miscellaneous Necessary Components	Quantity Requested	Quantity Returned
ATI (Audio Tactile Interface) <i>Contains the keypad and headphones. (Only if using BMD units)</i>		
Voter Access Cards (Only if using BMD units)		
Poll Worker Card (Only if using BMD units)		
Technician Card (Only if using BMD units)		
Keys for ICP Unit (Only if using ICP scanners) (Max of 2 per ICP) <i>Includes security i-button and key.</i>		
* ICP Compact Flash Memory Cards (Only if using ICP scanners) <i>Each ICP requires 2 memory cards. If reusing the same ICP for multiple processes (Election Day, Advance In-Person, etc.) you will need a set for each process</i>		

* This number should be the total number of memory cards being requested, not the number of pairs.

Received By: (City)

Signature:

Date:

Released By: (County)

Signature:

Date:

Returned By: (City)

Signature:

Date:

Received By: (County)

Signature:

Date:



MEMO

TO: Mayor and City Council of the City of Dacula

FROM: Stephen Mayer, Director of Finance

DATE: August 7, 2025

SUBJECT: Authorization to write off and discharge unpaid ad valorem tax bills under \$5.00

The City's ad valorem tax records contain accounts with balances that are less than \$5.00. City staff believe it is inefficient to attempt collections on accounts that have balances below said amount. State law expressly permits taxing authorities to write off and discharge unpaid taxes that are below \$5.00. Write-off and discharge authority rests with the Mayor and City Council. In an effort to be more efficient and cost effective in the tax collections process, staff recommends the City Council write off and discharge all ad valorem tax bills listed on Exhibit A.



**A RESOLUTION
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF DACULA
TO WRITE OFF CERTAIN
DE MINIMIS UNPAID PROPERTY TAXES**

WHEREAS, the Mayor and City Council of the City of Dacula have authorized City staff to perform direct billing and collection of Ad Valorem Property Taxes and Solid Waste Fees; and

WHEREAS, certain unpaid taxes may remain in very small amounts; and

WHEREAS, it is inefficient for the City to attempt to collect amounts under \$5.00; and

WHEREAS, State law provides certain limits and rules for unpaid taxes in amounts less than \$5.00 (O.C.G.A. Sec. 48-3-21.1); and

WHEREAS, it is fair and in the best interest of the affected taxpayers and citizens of the City to write off certain amounts of unpaid taxes within the narrow limits allowed by State law; and

NOW THEREFORE, THE GOVERNING AUTHORITY OF THE CITY OF DACULA, hereby ordains and resolves as follows:

SECTION 1

Those taxpayers listed on Exhibit "A" who have unpaid balances of less than \$5.00 shall be discharged in the amounts due written off.

SECTION 2

In the event any Court of competent jurisdiction determines that any portion of the foregoing resolution is invalid, unconstitutional or otherwise illegal, such rulings shall not impair the validity of the rest and remainder of this resolution.

SO RESOLVED, this ____ day of August, 2025 by the Governing Authority of the City of Dacula.

AYES: ____

NAYES: ____

Hugh D. King, III, Mayor
City of Dacula

Brittini Nix
City Administrator

Exhibit "A"

Unpaid balances Less than \$5.00

Tax Year	Parcel ID	Constituent	Property Class	Unpaid Balance
2023	R5308 002	HILL JEROME D	Real Property	0.42
2024	R5236 128	LABRI GROUP LP	Real Property	0.01
2022	B201821680	GP MOBILE LLC	Personal Property	2.07
2023	M030526	FOWLER JEFFREY W	Personal Property	1.81
2024	B201721305	BACK IN THE GAME PHYSICAL THERAPY	Personal Property	0.44
2024	B202250896	BAUSCH HEALTH US LLC	Personal Property	0.07
2024	B202037999	HUGHES NETWORK SYSTEMS LLC	Personal Property	0.17
2024	B202351730	NORTHSIDE HOSPITAL INC	Personal Property	3.76
2024	B202144583	PRESIDIO TECHNOLOGY CAPITAL LLC	Personal Property	0.01
2024	B201400173	RETIRE WISE FINANCIAL SERVICES	Personal Property	0.01
2024	B403277	SH CAPITAL GAT-6 LLC	Personal Property	0.01
2024	B202246456	VINTAGE PEARLS LLC	Personal Property	3.65
2024	B202144837	VOLTA CHARGING LLC	Personal Property	0.22
2024	M202249451	WILLIAMS CALEB DONOVAN	Personal Property	2.92
2024	M202248559	YOUNG DAVID A	Personal Property	0.58

RESOLUTION

WHEREAS, the Mayor and City Council of the City of Dacula, has projected a budget for 2025 to provide for reasonable and necessary services to the Citizens of the City of Dacula;

WHEREAS, the Gwinnett County Tax Assessors Office has completed or will complete the 2025 Tax Digest for property within the City of Dacula;

WHEREAS, the City of Dacula's millage rate for 2025 tax should be **4.475** mills in order to provide for services to the citizens of Dacula as proposed to be budgeted;

WHEREAS, the proposed **4.475** mills does exceed the rollback rate as defined in O.C.G.A. § 48-5-32.1;

WHEREAS, a public notice of the five-year tax levy and proposed tax increase was published and three public hearings were held on **July 29, 2025** and **August 7, 2025** as required by O.C.G.A. § 48-5-32 and O.C.G.A. § 48-5-32.1;

WHEREAS, the Mayor and City Council of the City of Dacula is the governing authority of said City; and

NOW, THEREFORE be it resolved that the Mayor and City Council of the City of Dacula adopt a 2025 ad valorem tax millage rate of **4.475** mills on all subject property; and

SO RESOLVED, this **7th day of August 2025.**

GEORGIA, GWINNETT COUNTY

I, Brittini Nix, City Administrator, City of Dacula, do hereby certify that the foregoing resolution was duly passed at a public meeting of the Mayor and City Council on the **7th day of August 2025.**

I do further certify that the foregoing is a true exact copy of the minutes of said meeting.

This, the **7th day of August 2025.**

Hugh D. King, III, Mayor

Brittini Nix, City Administrator

CITY OF DACULA

PT-32.1 - Computation of MILLAGE RATE ROLLBACK AND PERCENTAGE INCREASE IN PROPERTY TAXES - 2025

COUNTY: Gwinnett	TAXING JURISDICTION: City of Dacula
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ENTER VALUES AND MILLAGE RATES FOR THE APPLICABLE TAX YEARS IN YELLOW HIGHLIGHTED BOXES BELOW

DESCRIPTION	2024 DIGEST	REASSESSMENT OF EXISTING REAL PROP	OTHER CHANGES TO TAXABLE DIGEST	2025 DIGEST
REAL	452,817,868	18,622,456	34,800,237	506,240,561
PERSONAL	20,120,160		461,913	20,582,073
MOTOR VEHICLES	1,460,640		(312,630)	1,148,010
MOBILE HOMES	46,320		7,000	53,320
TIMBER -100%	0		0	0
HEAVY DUTY EQUIP	2,530		6,280	8,810
GROSS DIGEST	474,447,518	18,622,456	34,962,800	528,032,774
EXEMPTIONS	17,165,712	0	675,584	17,841,296
NET DIGEST	457,281,806	18,622,456	34,287,216	510,191,478
	(PYD)	(RVA)	(NAG)	(CYD)
2024 MILLAGE RATE:	4.557		2025 MILLAGE RATE:	4.475

CALCULATION OF ROLLBACK RATE

DESCRIPTION	ABBREVIATION	AMOUNT	FORMULA
2024 Net Digest	PYD	457,281,806	
Net Value Added-Reassessment of Existing Real Property	RVA	18,622,456	
Other Net Changes to Taxable Digest	NAG	34,287,216	
2025 Net Digest	CYD	510,191,478	(PYD+RVA+NAG)
2024 Millage Rate	PYM	4.557	PYM
Millage Equivalent of Reassessed Value Added	ME	0.166	(RVA/CYD) * PYM
Rollback Millage Rate for 2025	RR - ROLLBACK RATE	4.391	PYM - ME

CALCULATION OF PERCENTAGE INCREASE IN PROPERTY TAXES

If the 2025 Proposed Millage Rate for this Taxing Jurisdiction exceeds Rollback Millage Rate computed above, this section will automatically calculate the amount of increase in property taxes that is part of the notice required in O.C.G.A. § 48-5-32.1(c) (2)	Rollback Millage Rate	4.391
	2025 Millage Rate	4.475
	Percentage Tax Increase	1.91%

CERTIFICATIONS

I hereby certify that the amount indicated above is an accurate accounting of the total net assessed value added by the reassessment of existing real property for the tax year for which this rollback millage rate is being computed.

Chairman, Board of Tax Assessors Date

I hereby certify that the values shown above are an accurate representation of the digest values and exemption amounts for the applicable tax years.

Tax Collector or Tax Commissioner Date

I hereby certify that the above is a true and correct computation of the rollback millage rate in accordance with O.C.G.A. § 48-5-32.1 for the taxing jurisdiction for tax year 2025 and that the final millage rate set by the authority of this taxing jurisdiction for tax year 2025 is _____

CHECK THE APPROPRIATE PARAGRAPH BELOW THAT APPLIES TO THIS TAXING JURISDICTION

☐ If the final millage rate set by the authority of the taxing jurisdiction for tax year 2025 exceeds the rollback rate, I certify that the required advertisements, notices, and public hearings have been conducted in accordance with O.C.G.A. §§ 48-5-32 and 48-5-32.1 as evidenced by the attached copies of the published "five year history and current digest" advertisement and the "Notice of Intent to Increase Taxes" showing the times and places when and where the required public hearings were held, and a copy of the press release provided to the local media.

☐ If the final millage rate set by the authority of the taxing jurisdiction for tax year 2025 does not exceed the rollback rate, I certify that the required "five year history and current digest" advertisement has been published in accordance with O.C.G.A. § 48-5-32 as evidenced by the attached copy of such advertised report.

Responsible Party Title Date

**NOTICE
CITY OF DACULA**

The **Mayor and Council of the City of Dacula, Georgia** do announce that the millage rate will be set at a meeting to be held at **Dacula City Hall on August 7, 2025 at 7:00PM** and pursuant to the requirements of O.C.G.A. §48-5-32 does hereby publish the following presentation of the current year's tax digest and levy, along with the history of the tax digest and levy for the past five years.

CURRENT 2025 PROPERTY TAX DIGEST AND 5 YEAR HISTORY OF LEVY

	2020	2021	2022	2023	2024	2025
Real & Personal	258,827,610	270,838,400	354,374,260	426,241,310	472,938,028	526,822,634
Motor Vehicles	2,050,080	1,619,930	1,495,220	1,686,930	1,460,640	1,148,010
Mobile Homes	46,320	46,320	46,320	46,320	46,320	53,320
Timber - 100%	0	0	0	0	0	0
Heavy Duty Equipment	18,520	8,310	0	0	2,530	8,810
Gross Digest	260,942,530	272,512,960	355,915,800	427,974,560	474,447,518	528,032,774
Less Exemptions	13,912,318	15,115,568	13,712,620	15,481,546	17,165,712	17,841,296
NET DIGEST VALUE	247,030,212	257,397,392	342,203,180	412,493,014	457,281,806	510,191,478
Gross Maintenance & Operation Millage	4.806	4.806	4.806	4.557	4.557	4.475
Less Rollback (Local Option Sales Tax)						
NET M&O MILLAGE RATE	4.806	4.806	4.806	4.557	4.557	4.475
TOTAL M&O TAXES LEVIED	\$1,187,227	\$1,237,052	\$1,644,628	\$1,879,731	\$2,083,833	\$2,283,107
Net Tax \$ Increase	\$146,316	\$49,825	\$407,577	\$235,102	\$204,103	\$199,274
Net Tax % Increase	14.06%	4.20%	32.95%	14.30%	10.86%	9.56%

CITY AND INDEPENDENT SCHOOL MILLAGE RATE CERTIFICATION FOR TAX YEAR 2025

<http://www.dor.ga.gov>

Complete this form once the levy is determined, report this information in Column 1. E-mail a copy to local.government.services@dor.ga.gov and distribute a copy to your County Tax Commissioner and Clerk of Court. This form also provides the Local Government Services Division with the millage rates for the distribution of Railroad Equipment Tax and Alternative Ad Valorem Tax. Form must be remitted even if levy is zero.



Georgia Department of Revenue
Local Government Services Division
4125 Welcome All Road
Atlanta, Georgia 30349
Phone: (404) 724-7003

CITY NAME City of Dacula		ADDRESS 442 Harbins Road		CITY, STATE, ZIP Dacula, GA 30019		
FEI #	CITY CLERK Brittni Nix	PHONE NO. 770.963.7451	FAX 770.513.2187	EMAIL daculacityhall@daculaga.gov		
OFFICE DAYS / HOURS M-F 8:30 a.m. - 5:00 p.m.		ARE TAXES BILLED AND COLLECTED BY THE (X) CITY OR () COUNTY TAX COMMISSIONER? LIST VENDOR, CONTACT PERSON AND PHONE NO. Stephen Mayer, 770.963.7451				
List below the amount & qualifications for each <u>LOCAL</u> homestead exemption granted by the City and Independent School System.						
CITY		INDEPENDENT SCHOOL				
Exemption Amount	Qualifications	Exemption Amount	Qualifications			
7,000	Homestead					
If City and School assessment is other than 40%, enter percentage millage is based on _____%. List below the millage rate in terms of mills. EXAMPLE: 7 mills (or .007) is shown as 7.000. PLEASE SHOW MILLAGE FOR EACH TAXING JURISDICTION EVEN IF THERE IS NO LEVY.						
CITY DISTRICTS	DISTRICT NO.	COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5
List Special Districts if different from City District below such as CID's, BID's, or DA's	List District Numbers	Gross Millage for Maintenance & Operations	**Less Rollback for Local Option Sales Tax	Net Millage for Maintenance & Operation Purposes (Column 1 less Column 2)	Bond Millage (If Applicable)	Total Millage Column 3 + Column 4
City Millage Rate	15	4.475		4.475		4.475
Independent School System						
Special Districts						
**Local Option Sales Tax Proceeds must be shown as a mill rate rollback if applicable to Independent School.						

Name of County(s) in which your city is located:

Gwinnett County

I hereby certify that the rates listed above are the official rates for the Districts indicated for Tax Year 2025

Date

Mayor or City Clerk