

# CITY OF DACULA

442 Harbins Rd  
P. O. Box 400  
Dacula, GA, 30019

## COUNCIL MEETING

### MINUTES

November 3, 2022

#### **I. CALL TO ORDER AND ROLL CALL OF MEMBERS:**

Mayor King called the November 3, 2022 Council Meeting to order at 7:01 p.m. and a roll call of the members was taken. A quorum was present. He welcomed everyone to the meeting.

#### **City Council Present:**

Trey King, Mayor  
Sean Williams, Council  
Daniel Spain, Council  
Ann Mitchell, Council

*Absent – Denis W. Haynes, Jr., Council*

#### **City Staff Present:**

Heather Coggins, Acting City Administrator  
Jack Wilson, City Attorney  
Brittini Nix, Director of Planning & Economic Development  
Courtney Mahady, Administrative Assistant  
Angelica Schaper, Court Administrator  
Amy Morris, Accounts Payable  
Dana Stump, Administrative Assistant for Planning & Zoning  
Alethia Hyman, City Tax Clerk  
Amy White, City Marshal

#### **II. INVOCATION:**

Pastor Mark Chandler gave invocation.

#### **III. PLEDGE OF ALLEGIANCE:**

Mayor King led the Pledge of Allegiance.

#### **IV. CONSENT AGENDA:**

1. Approval of the Minutes from the Regular Meeting on October 6, 2022

2. Approval of the Minutes from the Special Called Meeting on October 17, 2022
3. Approval of the Minutes from the Special Called Meeting on October 20, 2022
4. Road safety proposal
5. Refund authorization request
6. Ordinance to amend Chapter 13, Section 13-74 and Chapter 20, Section 20-93
7. Bid package for Brookton Station subdivision improvements
8. Amend personnel manual to update vacation leave

Councilman Williams motioned to approve the Consent Agenda items. Councilman Spain seconded. Motion passed unanimously.

***V. OLD BUSINESS:***

*None*

***VI. NEW BUSINESS:***

9. **PUBLIC HEARING: 2022-CD-VAR-04**, Applicant: Adolphus Acolatse, Owner: Adolphus Acolatse requests a variance to reduce the minimum lot size requirement. The property is located in Land Lot 308, Parcel 093 of the 5th District and contains 0.58 acres more or less.

Councilman Spain motioned to open the public hearing. Councilwoman Mitchell seconded. Motion passed unanimously.

Director of Planning & Economic Development, Brittini Nix, presented the staff report for the application for a variance to reduce the minimum lot size requirements. Ms. Nix stated staff recommend approval with conditions.

Michelson Jeudy, 599 Tanner Road, Dacula, Georgia 30019, inquired about the project.

Mayor King stated that the subject lot is a wooded area and the applicant is requesting to build a home on the lot.

Councilman Spain motioned to close the public hearing. Councilwoman Mitchell seconded. Motion passed unanimously.

10. **Variance Application: 2022-CD-VAR-04**, Applicant: Adolphus Acolatse, Owner: Adolphus Acolatse requests a variance to reduce the minimum lot size requirement. The property is located in Land Lot 308, Parcel 093 of the 5th District and contains 0.58 acres more or less.

Councilman Williams motioned to approve the application with the staff recommended conditions [listed below]. Councilman Spain seconded. Motion passed unanimously.

1. The proposed elevation, building materials, and colors shall be approved by the City prior to building permit issuance. The façades of the dwelling unit shall resemble the surrounding dwellings with the front façade constructed of brick, stone, or stucco with accents of fiber shake, board and batten, or fiber cement siding. The sides and rear shall be constructed of brick, stone, stucco, concrete fiber, or similar material.
2. The minimum heated floor area shall be 1,600 square feet for a one-story unit and 1,800 square feet for a two-story unit.
3. All yards (front, side, rear) shall be sodded.
4. A Gwinnett County Environmental Health septic permit shall be required prior to building permit issuance.
5. A maximum of four (4) bedrooms shall be permitted per Gwinnett County Environmental Health approval dated September 29, 2022.

**VII. STAFF COMMENTS:**

Heather Coggins, Acting City Administrator, acknowledged Chris Parks and the maintenance department for their diligent work to make improvements to Second Avenue by adding new mulch, replacing old bushes, and pressure washing the caps on the columns that line the sidewalk.

Alethia Hyman, City Tax Clerk, thanked her coworkers for all the help and support they provided with the roll-out of the taxes.

**VIII. MAYOR AND COUNCIL COMMENT(S):**

Councilman Spain thanked the Gwinnett County police for being on Tanner Road.

Councilman Williams thanked the City Staff for their hard work.

**IX. PUBLIC COMMENTS:**

*None*

**X. ADJOURNMENT:**

Councilwoman Mitchell motioned to adjourn. Councilman Williams seconded. Motion passed unanimously. Meeting adjourned at 7:14 p.m.

*Minutes approved*

December 1, 2022

*Date*

Courtney Mahady

*Signature*