



**CARTERSVILLE
HISTORIC PRESERVATION COMMISSION
MEETING**

Council Chambers, Third Floor of City Hall
Tuesday, May 17, 2022 at 5:30 PM

AGENDA

COMMISSIONERS:

Greg Frisbee – Chair
Lynn Pritchett – Vice Chair
Becky Carr
Brad Galland
Jeff Glover
Larry Gregory
Vandi White

CITY PLANNER:

David Hardegree

CITY CLERK:

Julia Drake

DEPUTY CITY CLERK:

Samantha Fincher

ASSISTANT CITY ATTORNEY:

Keith Lovell

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

1. April 19, 2022, HPC Minutes

CERTIFICATE OF PRESERVATION

2. COP22-12. 308 W. Cherokee Ave. Applicant: Julie and Bryan Edwards
3. COP19-14. 328 W Cherokee Ave. Applicant: City of Cartersville
4. COP22-13. 13 N. Gilmer St. Applicant: City of Cartersville

STAFF OR COMMITTEE COMMENTS

OTHER

The next meeting of the Historic Preservation Commission will be June 21, 2022. 5:30pm.

ADJOURNMENT

Persons with disabilities needing assistance to participate in any of these proceedings should contact the human resources office, ADA coordinator, 48 hours in advance of the meeting at 770-387-5616.

P.O Box 1390 – 10 N. Public Square – Cartersville, Georgia 30120
Telephone: 770-387-5616 – Fax 770-386-5841 – www.cityofcartersville.org



HISTORIC PRESERVATION ITEM SUMMARY

MEETING DATE:	May 17, 2022
SUBCATEGORY:	Historic Preservation Commission
DEPARTMENT NAME:	Planning and Development
AGENDA ITEM TITLE:	April 19, 2022, HPC Minutes
DEPARTMENT SUMMARY RECOMMENDATION:	April 19, 2022, HPC Minutes HPC Minutes have been uploaded for your approval
LEGAL:	N/A

Historic Preservation Commission Meeting
10 N. Public Square
April 19, 2022
5:30 P.M.

I. Opening Meeting

Call to order by Chairman Frisbee

Present: Greg Frisbee, Becky Carr, Lynne Pritchett, Vandi White, Brad Galland, and Larry Gregory
Staff Present: David Hardegree, Samantha Fincher, Zack Arnold, and David Archer
Absent: Jeff Glover

1. Approval of Minutes

Chairman Frisbee called for a motion to approve the minutes of the last meeting. Board Member Pritchett made a motion to approve the meeting minutes from March 15, 2022. Board Member Carr seconded the motion. Motion carried unanimously. Vote: 5-0.

David Hardegree, City Planner, stated Board Member Glover moved out of the city limits, disqualifying him to continue to serve on the Historic Preservation Board.

2. COP22-10. 133 Cassville Rd. Applicant: Dr. Olivia Merandi

Chairman Frisbee called for the next item on the agenda. Mr. Hardegree stated the applicant, Dr. Olivia Merandi, would like to renovate the building to use as a dental office. A leasable tenant space on the left side of the building will remain. The proposed changes are modern and will be a significant change to the building and district. Extensive changes to the exterior front and right side are proposed. Front facade revisions include modern updates to the siding and entrance using large glass panels, reclaimed wood, and corrugated metal siding. To comply with zoning section 9.2.3(J) the proposed corrugated metal siding must be dressed with another material. The roof will be replaced with asphalt shingles. A privacy fence was installed to the sides and rear of the property.

Applicant, Dr. Olivia Merandi, came forward to answer questions from the Board.

Chairman Frisbee opened the floor for discussion. The Board discussed the tenant history of the building. The Board agreed the proposed changes would be a major improvement to the building.

Board Member White made a motion to approve the application as submitted. Board Member Pritchett seconded the motion. Vote: 5-0.

3. COP20-24. 213 W. Main St. Applicant: Margaret Knight

Chairman Frisbee called for the next item on the agenda. Mr. Hardegree stated the

applicant, Margaret Knight, would like to renew her Certificate of Preservation 20-23 application to install a stacked stone wall next to the house on the east side complete with a decorative wood gate.

Chairman Frisbee opened the floor for discussion.

Board Member Pritchett made a motion to approve the application as submitted. Board Member Carr seconded the motion. Vote: 5-0.

4. COP21-11 REV-1. 7 Oakland St. Applicant: Jeffrey C. Glover

Chairman Frisbee called for the next item on the agenda. Mr. Hardegree stated the applicant, Jeffrey Glover, would like to revise the Certificate of Preservation 21-11 to modify the front porch, and add a greenhouse, deck, privacy fence, new driveway, walkway, and landscaping.

Jeffrey Glover, the Contractor, came forward and stated the applicant would like to simplify the original Certificate of Preservation application. Mr. Glover proposed a shed roof on the porch instead of a gabled roof. Asphalt shingles or metal roofs. Add square, wood columns with a simple, flared base and top. Add wooden handrails. Pickets to be metal or wood. Add wood box steps to the side and front of the porch to the walkway. Add paver walkway from porch to driveway. Paver type undetermined. Add a 6' x 10' greenhouse to the southwest corner of the house. Add an 8' x 10' pressure treated wood deck to the patio to transition between the house and patio. Add a 6ft. painted wood privacy fence in front of the masonry wall. Add a modern-style concrete panel driveway for access to Oakland Street. Trees and shrubs will be added per the landscape plan.

Chairman Frisbee opened the floor for discussion. The Board discussed the proposed greenhouse materials, porch post, and driveway options. The Board collectively preferred option B on the post and option B on the driveway.

Board Member Pritchett made a motion to approve the revision with the condition that the greenhouse is constructed with cedar and glass windows. Asphalt shingles or metal roofs are permissible. Handrail pickets may be metal or painted wood. Board Member Gregory seconded the motion. Vote: 5-0.

5. COP22-11. 12 Green St. Applicant: David Elder & Donald Hatton

Chairman Frisbee called for the next item on the agenda. Mr. Hardegree stated the applicants, David Elder & Donald Hatton, propose to add on to the home and construct a new carport.

John Winnenburg, the Contractor, came forward and stated the applicants would like to remove and/ or modify rear walls/doors/windows for access to the new addition. Modify roof as required to transition to the new addition. Add solarium with pitched-roof, glass pane ceiling to transition from existing house to new addition. Add approx. 1550sf addition to the rear of the house. Add gabled ends to the front and rear of the new addition. Add (14) sets of windows to match the existing ones. Various dimensions and

pane configurations. Add (3) sets of doors for porch and terrace access. Add a brick water table for the base. Hardy Board & Batten siding. Shake siding to match existing. Asphalt shingle roof to match existing. Add (3) bluestone patios or terraces and transition to ground elevation with steps. Add gutters and downspouts to match the existing ones. Add approx. 600sf carport to left side of the new addition with gabled roof to carport and 8x8 post supports for roof structure. Gutters and downspouts to match existing.

Chairman Frisbee opened the floor for discussion and thanked James Macht for providing detailed plans.

Board Member White made a motion to approve the application as submitted. Board Member Galland seconded the motion. Vote: 5-0.

STAFF OR COMMITTEE COMMENTS

Mr. Hardegree stated that 33 Green Street burned last fall. Charlie Waits, Building Official, condemned the property. A demo permit has been issued. No action from the Board is necessary. Plans to redevelop have not been provided.

The Bartow History Museum will undergo a roof, soffit, and gutter replacement if approved by Council on April 21, 2022, due to a water leak/extensive rot. David Archer stated he would look into the maintenance agreement with the tenant. The Board would like the material change to come before the Board, even if it is after the fact, to document the history of work.

The Board discussed the condition and status of the old Fire Station.

Chairman Frisbee adjourned the meeting at 6:54 P.M.

/s/ _____
Greg Frisbee
Chairman



HISTORIC PRESERVATION COMMISSION ITEM SUMMARY

MEETING DATE:	May 17th, 2022
SUBCATEGORY:	HPC
DEPARTMENT NAME:	Planning and Development
AGENDA ITEM TITLE:	COP22-12. 308 W. Cherokee Ave. Applicant: Julie and Bryan Edwards
DEPARTMENT SUMMARY RECOMMENDATION:	Construct an Accessory Structure (Detached Garage) for parking and storage
LEGAL:	N/A



City of Cartersville Historic Preservation Commission COP Application Staff Report
Case: COP 22-12

HPC Meeting – 5.17.22

Application Information

Address: 308 W. Cherokee Ave.
 Applicant: Julie and Bryan Edwards
 Historic District: Cherokee-Cassville
 Zoning: R-7
 Setbacks: Front= 20ft. Rear= NA. Side= 8ft.

Project Summary: Accessory Structure demolition and construction of detached garage

Applicable Standards to Consider

DESIGN STANDARDS FOR STRUCTURES CONTRIBUTING TO THE RESIDENTIAL HISTORIC DISTRICTS	
<i>Part One: MAINTAINING, REPAIRING, AND REPLACING EXISTING STRUCTURES</i>	
A. Wood	K. Utilities and Energy Retrofit
B. Masonry	L. Accessibility, Health, and Safety Considerations
C. Architectural Metals	M. Aesthetic Recommendations
D. Paint	
E. Roofs	X PART TWO: ADDITIONS AND NEW BUILDING CONSTRUCTION
F. Exterior Walls	
G. Driveways, Walkways, and Off-Street Parking	PART THREE: RELOCATION OF STRUCTURES
H. Lighting	
I. Windows and Doors	X PART FOUR: DEMOLITION
J. Entrances, Porches and Balconies	
Commercial Design Standards (Historic Downtown Business District)	
PART ONE: General Standards for Structures Contributing to the District.	
PART TWO: Standards for New Construction –	

The following scopes of work are proposed (See plans and elevations for details):

Detached Garage

1. Demolition of former accessory structure (Tree and garden shed struck by lightning)
2. Construct a 24ft x 28ft detached garage.
3. Add wood columns with decorative trim.
4. Add 5/12 metal roof.
5. Add wood lap siding to match house.
6. Add brick and stone water table.
7. Add brick pavers for flooring.
8. Add (2) storage areas within garage with french doors.
9. Add gutters and downspouts.
10. Ex. asphalt driveway to remain.

History of the Property-

GHRIS states the house was constructed c. 1900-1920s. The tax assessor shows the building constructed in 1909. The property is historic, contributing.

COP20-04: Various tasks to replace rotted wood, siding, decking. Add roofs over entryways. Approved. 2-18-2020.

COP14-03: Demolition of house at 6 School St. Installation of fence. Approved 2-18-14.

Analysis of the COP:

See site and architectural plans provided.

The previous accessory structure (shed) and adjacent tree were struck by lightning and destroyed this year. The owner/ applicant wishes to construct a detached garage in the same location. The garage will be open on (3) sides with a storage component adjacent to the southern property line.

Access to the garage will be the existing driveway with connectivity to Cherokee Ave.

Similar detached garages have been constructed within the historic districts. The proposed garage seems appropriate for the property and district.

Commissioners Work Sheet

Materials:

	Existing Materials	Materials to be Used
Roof		Standing seam metal
Siding		Wood
Windows		
Doors		(2) French doors
Exterior Lighting		
Foundation		Brick
Decking		Brick Pavers
Steps		
Porches		
Ornamentation		Wood

Hardscaping

Walkway:	
Drives:	Asphalt
Fencing:	
Lighting:	

Notes:

I move to (approve, approve w/ conditions, or deny) the application for (state proposed changes) at (address) (as submitted, or with the following conditions). I find (compliance or noncompliance) with the guidelines referenced in the staff report and those brought up during discussion.

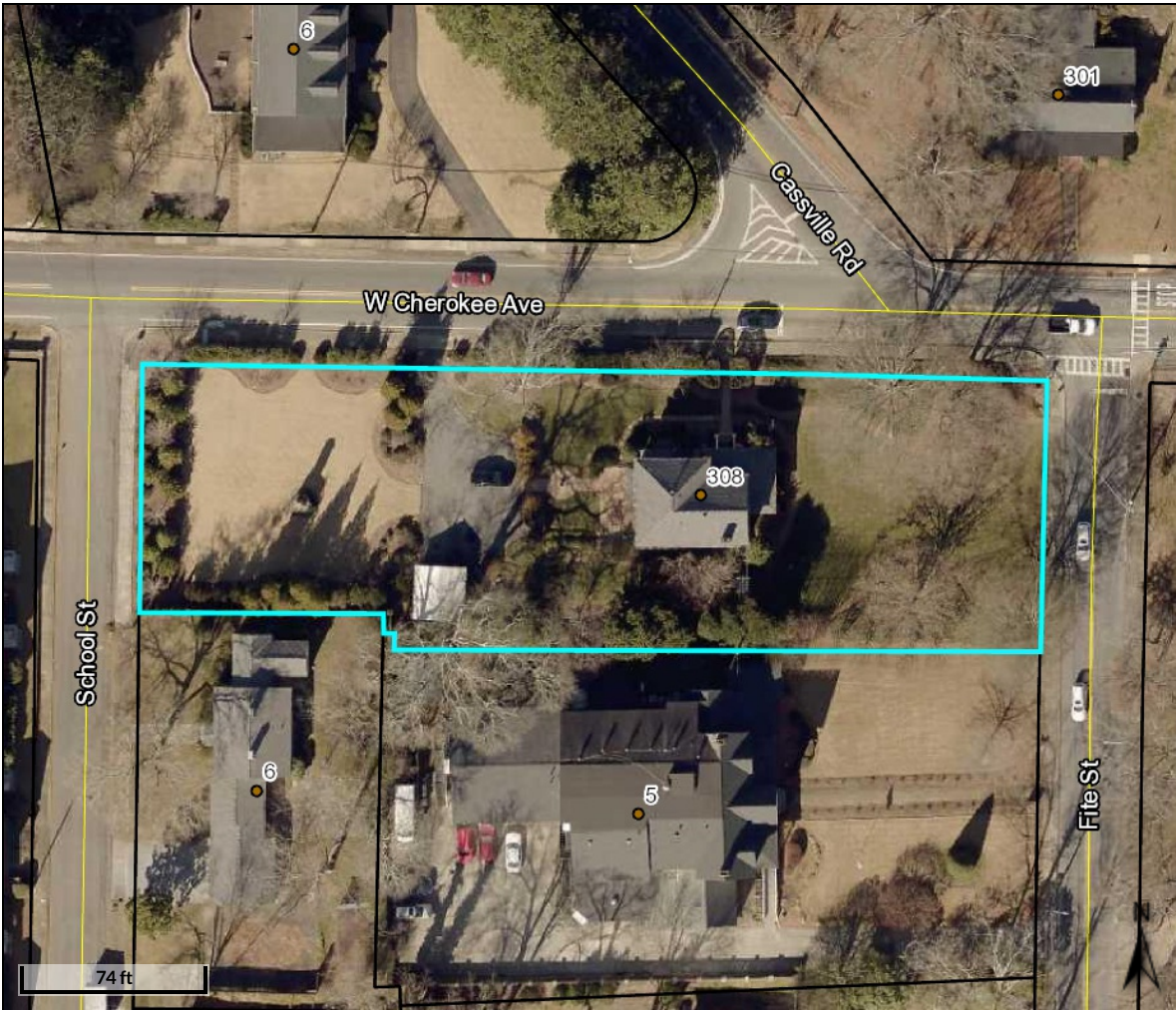


Image capture: Aug 2019 © 2022 Google

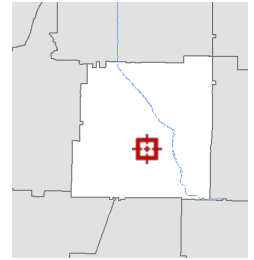
← 308 W Cherokee Ave

All Street View & 360°

Previous Garden Shed. Image taken Aug. 2019.



Overview



Legend

- Parcels
- Structural Numbers**
- <all other values>
- Abandoned or Inactive
- Active
- Proposed
- Roads

Parcel ID	C002-0008-003	Alternate ID	32158	Owner Address	EDWARDS JAMES BRYAN &
Sec/Twp/Rng	n/a	Class	Residential		WHITE JULIA ELIZABETH
Property Address	308 W CHEROKEE AVE	Acreage	0.65		308 WEST CHEROKEE AVE
					CARTERSVILLE, GA 30120
District	Cartersville				
Brief Tax Description	LL 484 D 4				
	(Note: Not to be used on legal documents)				

Date created: 5/10/2022
 Last Data Uploaded: 5/9/2022 9:50:05 PM

Developed by Schneider
 GEOSPATIAL

Cartersville Historic Preservation Commission

CERTIFICATE OF PRESERVATION APPLICATION



PROCEDURE

Application Requirements

All Applications must be complete and include support materials listed on the reverse of this form and a \$25 non-refundable application fee.

Application Deadlines

See 3rd page of application for application submittal deadlines.

Application Representation

The applicant or authorized representative of the applicant should attend the public hearing to support the application.

Building Permits Requirements

In Addition to a COP application, building permits must be acquired from the Community Development Department. Building permits will not be issued without proof of a COP.

Deadline for Project Completion

After approval, the COP is valid for 18 months and void if construction does not begin within 6 months of approval.

Office Use Only

Case Number _____
Date Received _____
Contributing _____
Zoning _____
Legal Advertisement _____
Notified Adjacent _____
HPC Hearing _____
HPC Decision _____
COP Expiration _____
Project Completion _____
Tax Parcel _____

*Applicant: Julie & Bryan Edwards

Project Address: 308 W Cherokee Ave

Mailing Address (if different than project address):

Phone: 770-547-5987

Email: bedwards@nilesbolton.com

*NOTE: If applicant is not the owner, as listed on the property deed, a letter from the owner authorizing the proposed work must be included along with the owners phone number and address.

PROJECT

Existing Building Type:

- Residential One, Two or Multi-family
Commercial Garage, Storage
Other Covered Parking & Storage Bldg

Brief Project Description (example: addition of sunroom, installation of fence):

New Covered Parking & Storage Building to replace existing shed that was damaged by fire due to lightning.

INFORMATION

Type of Project (Check all that apply):

- New building
Addition to building
Relocation of building(s)
Demolition
Fence(s), wall(s), landscaping
Minor exterior change
Major restoration, rehabilitation, or remodeling
Other

Start Date: June 1, 2022

Anticipated Completion: August 1, 2022

Contractor/Consultant/Architect: Homeowner is Architect. Contractor TBD.

AUTHORIZATION

In consideration for the City of Cartersville's review of this application for a proposed change to a locally designated property, the applicant agrees to hereby indemnify and hold harmless the City and its' agents and employees from and against any and all claims, damages, and/or liability arising from or related to this application or any issuance of a permit hereunder.

Date 4/14/2022 Signature Bryan Edwards

APPLICATION CHECKLIST

The following list includes the support material necessary for review of a particular project.

New Buildings and New Additions

- site plan
- architectural elevations
- floor plan
- landscape plan (vegetation not required)
- description of construction materials
- photographs of proposed site and adjoining properties

Major Restoration, Rehabilitation, or Remodeling

- architectural elevations or sketches
- description of proposed changes
- description of construction materials
- photographs of existing building
- documentation of earlier historic appearances (restoration only)

Minor Exterior Changes

- description of proposed changes
- description of construction materials
- photographs of existing building

Site Changes – Parking areas, Drives, Walks

- site plan or sketch of site
- description of construction materials
- photographs of site

Site Changes – Fences, Walls, Systems

- site plan or sketch of site
- architectural elevations or sketches
- description of construction materials
- photographs of site

Site Changes – Signs

- specifications
- description of construction materials and illumination

Demolition

Must include a complete plan for the new development.

- timetable
- demolition budget
- new construction budget
- evidence of adequate financing

NOTE: Only complete applications will be placed on the agenda for design review. Submit to:

City of Cartersville
Planning and Development Department
P.O. Box 1390
Cartersville, GA 30120

PROJECT DESCRIPTION

Item 2.

Include support materials and attach additional sheets if needed. If the proposed scope of work will involve more than one type of project, please divide the description. [Example: (1) Addition to rear (2) New roof]

Application for a new Covered Parking & Storage Building to replace an existing shed that was damaged by fire due to lightening. Shed has been demolished.

See attached Design Package for the following drawings:

- 1) Project Location Map
- 2) Proposed Site Plan (including Landscape Plan)
- 3) Architectural Elevations (including Floor Plan, Design Notes & Description of Construction Materials)
- 4) Photographs of Proposed Site & Adjoining Properties

PRECEDENCE OF DECISIONS

Each application will be considered on it's own merit with reference to the Secretary of the Interior's Standards and the Commission's published Design Standards. While the Historic Preservation Commission may consider past actions when making decisions on an Application for a Certificate of Preservation, it is not held by those decisions when considering new application that may appear similar in character.

308 W CHEROKEE AVE - CARTERSVILLE, GA
CARTERSVILLE HPC
CERTIFICATE OF PRESERVATION APPLICATION

APRIL 14, 2022

APPLICANTS:
Julie & Bryan Edwards

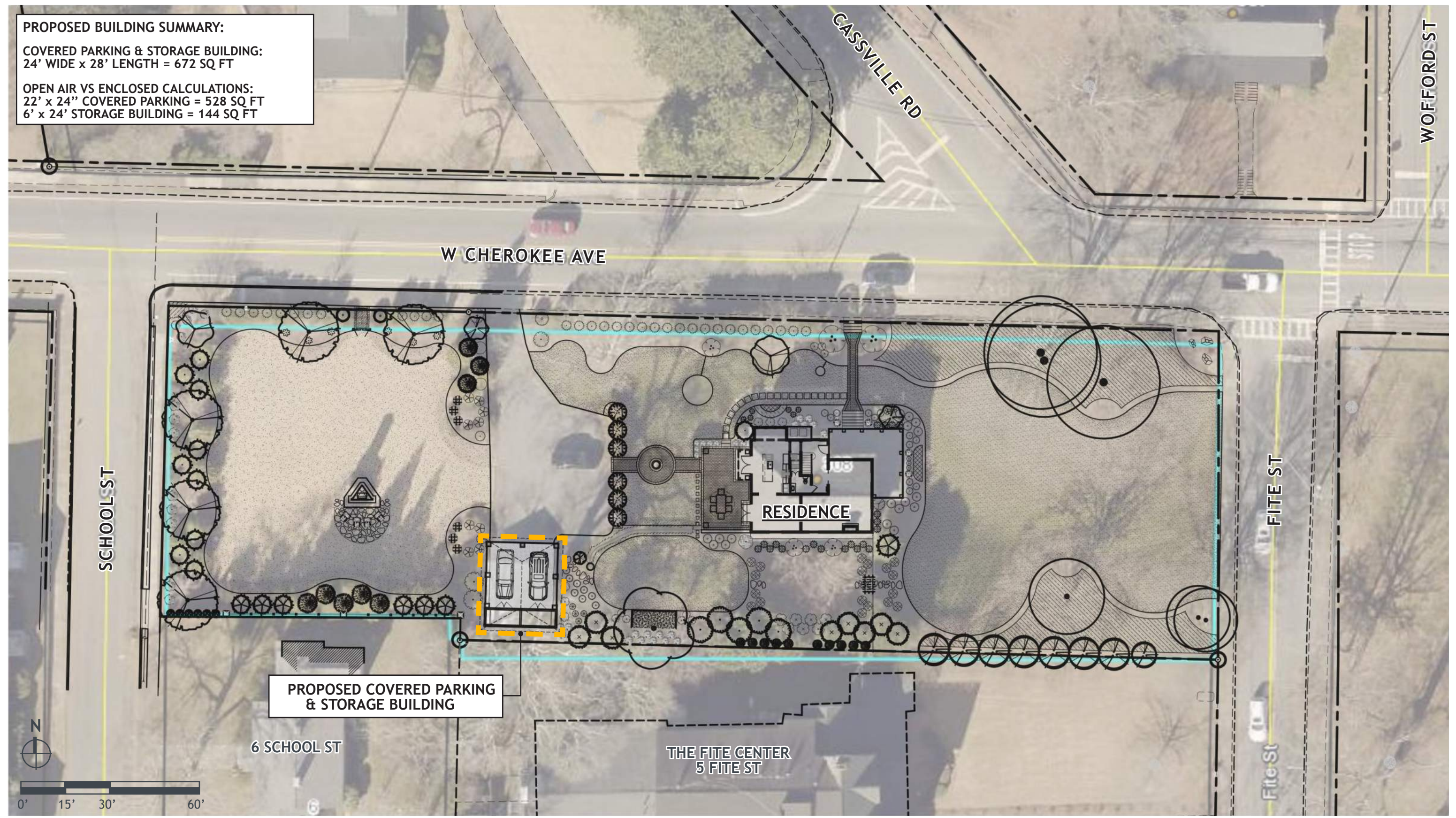
Covered Parking & Storage - Project Location Map

Item 2.

308 W Cherokee Ave - Cartersville, GA

PROPOSED BUILDING SUMMARY:
COVERED PARKING & STORAGE BUILDING:
24' WIDE x 28' LENGTH = 672 SQ FT

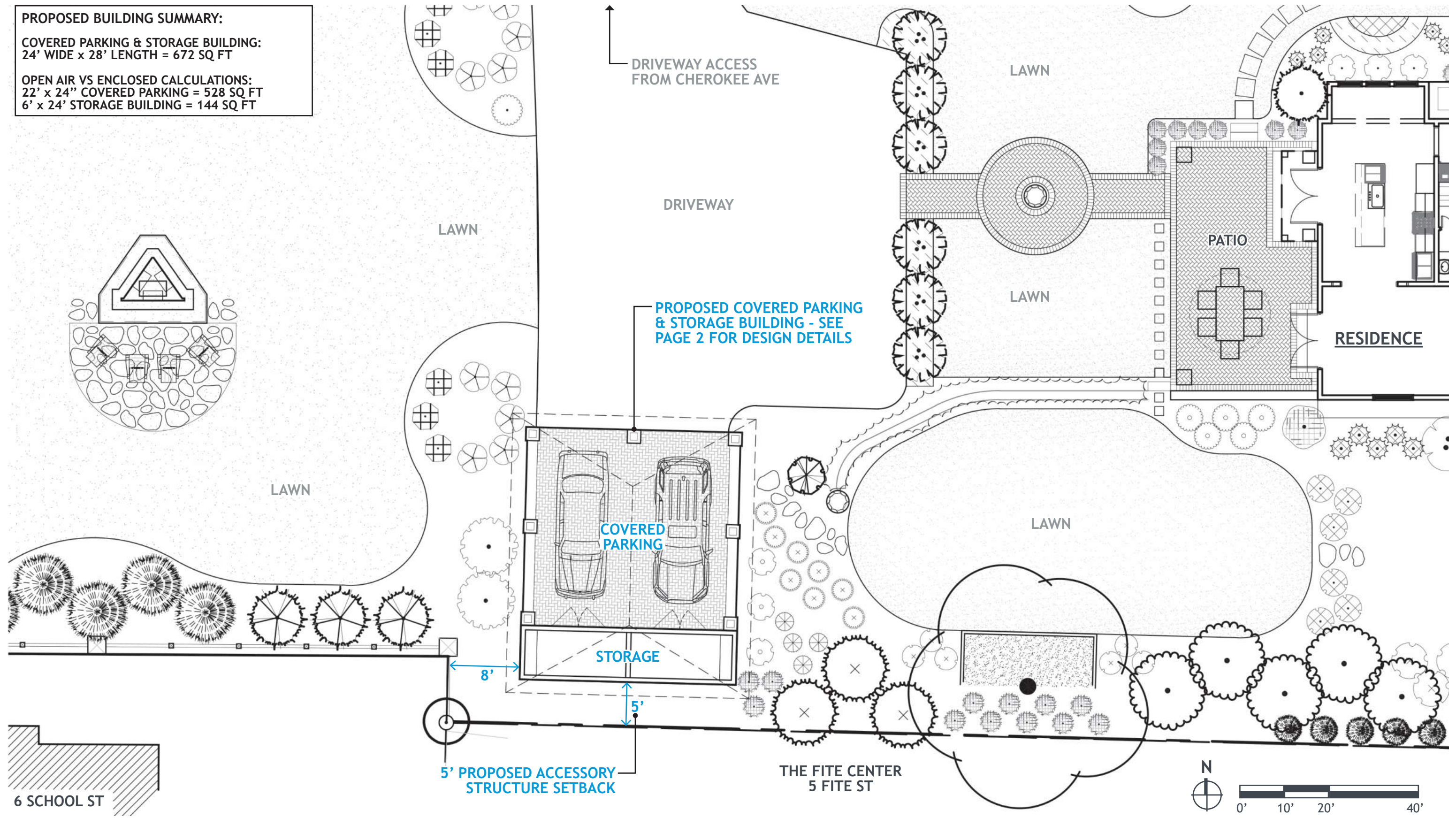
OPEN AIR VS ENCLOSED CALCULATIONS:
22' x 24" COVERED PARKING = 528 SQ FT
6' x 24' STORAGE BUILDING = 144 SQ FT



Covered Parking & Storage - Proposed Site Plan

308 W Cherokee Ave - Cartersville, GA

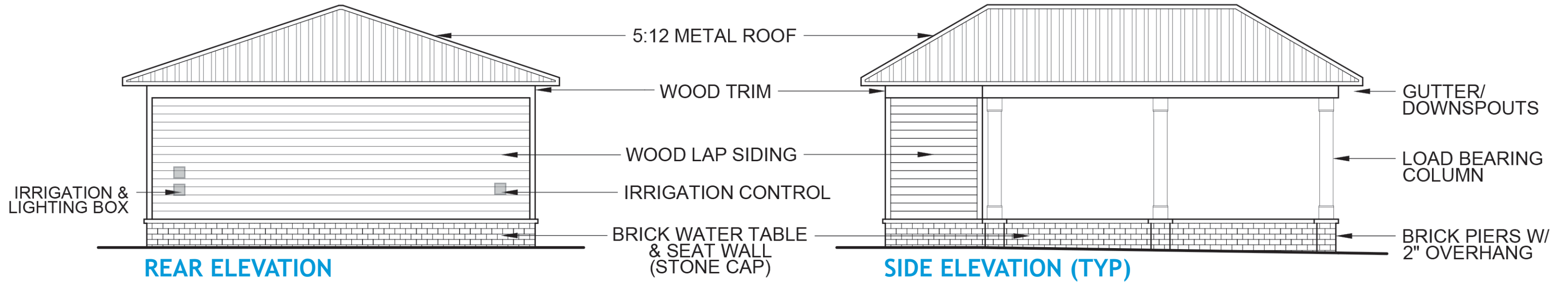
PROPOSED BUILDING SUMMARY:
COVERED PARKING & STORAGE BUILDING:
 24' WIDE x 28' LENGTH = 672 SQ FT
OPEN AIR VS ENCLOSED CALCULATIONS:
 22' x 24" COVERED PARKING = 528 SQ FT
 6' x 24' STORAGE BUILDING = 144 SQ FT



Covered Parking & Storage - Architectural Elevations

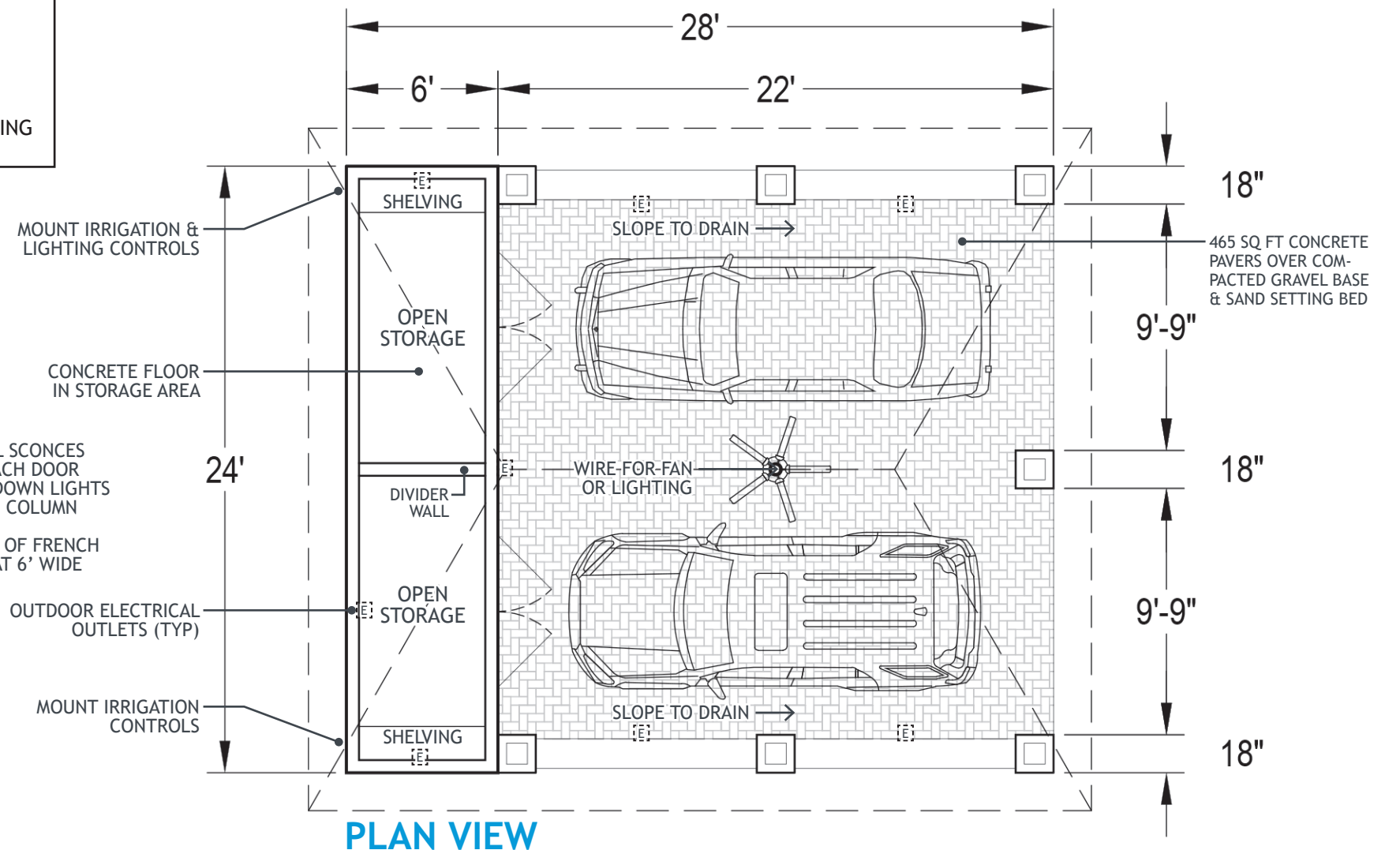
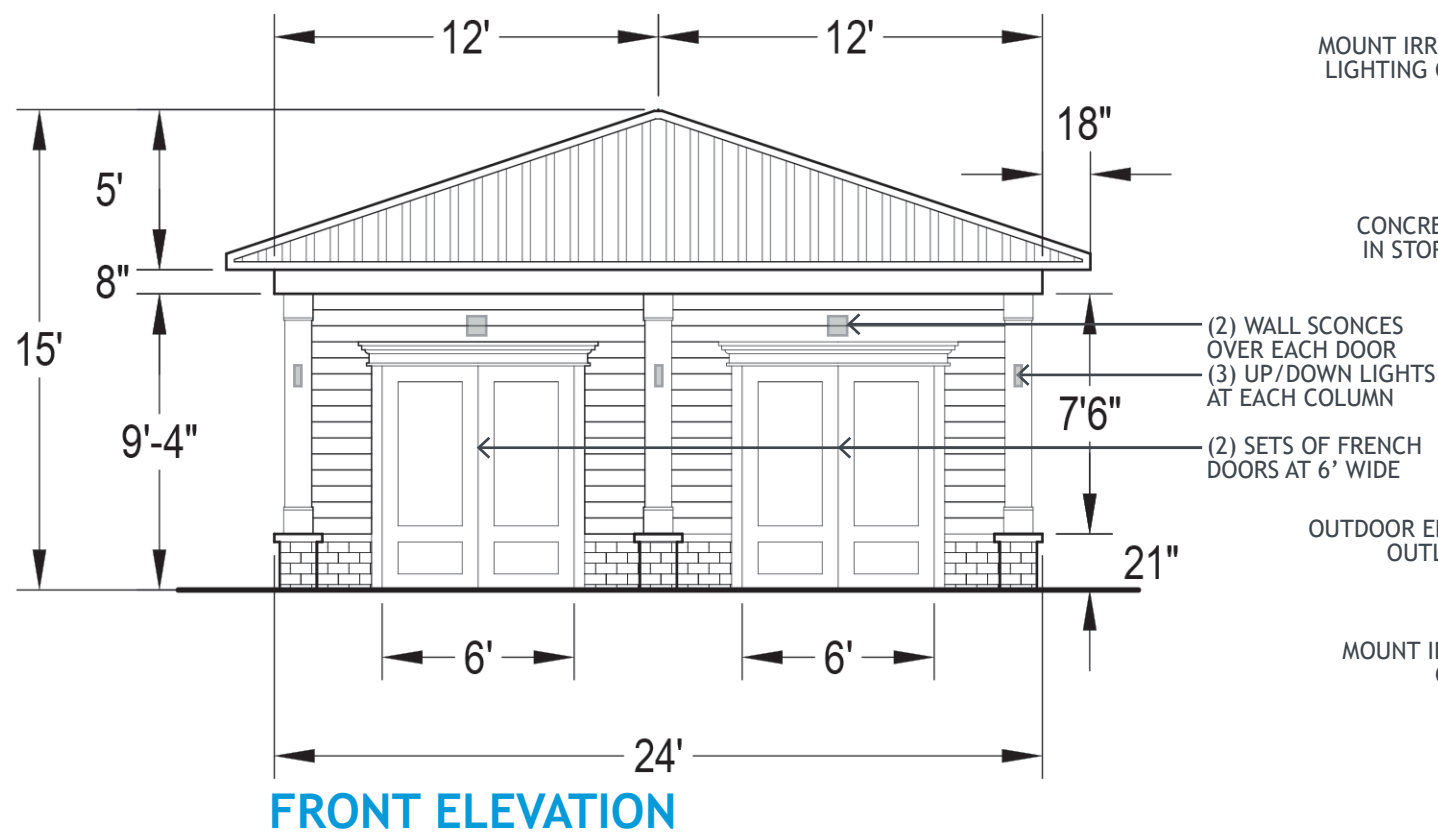
Item 2.

308 W Cherokee Ave - Cartersville, GA



DESIGN NOTES & DESCRIPTION OF CONSTRUCTION MATERIALS:

- ALL DESIGN ELEMENTS & DETAILS TO MATCH EXISTING RESIDENCE TO THE EXTENT POSSIBLE.
- INCLUDES BRICK SEAT WALL, STONE CAP, COLUMNS, WOOD SIDING, TRIM DETAILS, & METAL ROOFING.
- FRENCH DOOR STYLE AND PARKING FLOOR TBD BY OWNER & CONTRACTOR.
- LIGHTING DESIGN/FIXTURES, ELECTRICAL & IRRIGATION TO BE COORDINATED WITH OWNER.
- CONTACT OWNER FOR PAINT COLORS.
- DRAWINGS PROVIDED FOR PRICING & DESIGN INTENT ONLY. CONTRACTOR IS RESPONSIBLE FOR ENSURING CONSTRUCTION MATCHES EXISTING HOME DESIGN. ALL CHANGES TO BE APPROVED BY OWNER.



Photos of Proposed Site & Adjoining Properties

Item 2.

308 W Cherokee Ave - Cartersville, GA

MAIN RESIDENCE - FRONT ELEVATION



PROPOSED SITE



ADJOINING PROPERTY - 5 FITE ST



MAIN RESIDENCE - SIDE YARD



PROPOSED SITE



ADJOINING PROPERTY - 6 SCHOOL ST





HISTORIC PRESERVATION COMMISSION ITEM SUMMARY

MEETING DATE:	May 17th, 2022
SUBCATEGORY:	HPC
DEPARTMENT NAME:	Planning and Development
AGENDA ITEM TITLE:	COP19-14. 328 W Cherokee Ave. Applicant: City of Cartersville
DEPARTMENT SUMMARY RECOMMENDATION:	Window Replacement. Deadline Extension.
LEGAL:	N/A

Memo:

COP19-14 for window replacement was approved on 6/18/19. Only (6) of the (25) windows have been replaced. The City Manager's office is planning to install the remaining (19) windows in June.

Work items associated with approved COPs are required to start within 6 months of approval and be completed within 18 months of approval. This request is to extend the deadline expiration for the installation of the remaining windows.

There are no changes to the approved windows.



City of Cartersville Historic Preservation Commission COP Application Staff Report
Case: COP 19-14

HPC Meeting – 6-18-19

Application Information
 Address: 324 W. Cherokee Avenue
 Applicant: City of Cartersville
 Historic District: West End
 Zoning: P-I
 Setbacks: Front= 20ft. Rear= 20ft. Side= 10ft.

Brief Description: *Windows replacement*

Applicable Guidelines to Consider

Residential Design Guidelines	
<i>Part One: Maintaining, Repairing, Replacing Structures Contributing to a Historic District.</i>	
A. Wood	K. Utilities and Energy Retrofit
B. Masonry	L. Accessibility, Health, and Safety Considerations
C. Architectural Metals	M. Additions to Historic Buildings
D. Paint	N. Aesthetic Recommendations
E. Roofs	
F. Exterior Walls	PART TWO: New Construction
G. Driveways, Walkways, and Off-Street Parking	
H. Lighting	PART THREE: Relocation
X I. Windows and Doors	
J. Entrances, Porches and Balconies	PART FOUR: Demolition
Commercial Design Guidelines (Historic Downtown Business District)	
PART ONE: General Guidelines for Structures Contributing to the District.	
PART TWO: Guidelines for New Construction –	

Project Description: Replacement of twenty (25) double hung, wood windows with vinyl windows. All windows have a 6/6 pane configuration.

The following scope of work is proposed:

1) Remove & replace (25) 6/6 wood windows with Vinyl Kraft Legacy Series vinyl windows. The window quantities by approximate size are:

- A. (1)- 27" X 66"**
- B. (6)- 35" X 80"**
- C. (3)- 38" X 64"**
- D. (6)- 38" X 72"**
- E. (9)- 38" X 80"**

History of the Property- Bartow County Tax assessor’s records state the building was built in 1945. GHRS does not state when the building was constructed.

Analysis of the COP: The city is proposing to replace twenty-five (25) double hung, wood windows at the Montessori school building. The windows have deteriorated over time due to improper maintenance. Vinyl Kraft Legacy Series, double pane windows (K366) have been proposed. These windows seem to be appropriate based on previous cases. The Commission may want to confirm if the grid pattern will remain the same or be changing.

Commissioners Work Sheet

Materials:

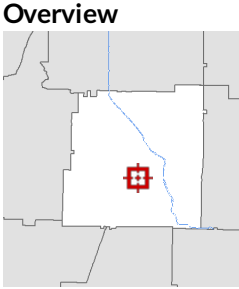
	Existing Materials	Materials to be Used
Roof		
Siding		
Windows	Wood	Vinyl
Doors		
Exterior Lighting		
Foundation		
Decking		
Steps		
Porches		
Ornamentation		





Hardscaping

- Walkway:
- Drives:
- Fencing:
- Lighting:

Notes:

I move to (approve, approve w/ conditions, or deny) the application for (state proposed changes) at (address) (as submitted, or with the following conditions). I find (compliance or noncompliance) with the guidelines referenced in the staff report and those brought up during discussion.



- Legend**
-  Parcels
 -  Roads
 - City Labels
 - Flood Hazard Area
 -  Bartow Regulatory
 -  FEMA

Parcel ID	C002-0007-001	Alternate ID	32153	Owner Address	CITY OF CARTERSVILLE
Sec/Twp/Rng	n/a	Class	Exempt		PO BOX 1390
Property Address	328 CHEROKEE AVE	Acreeage	4.01		CARTERSVILLE GA 30120
	Cartersville				
District	Cartersville				
Brief Tax Description	LL484 D4				

(Note: Not to be used on legal documents)

Date created: 6/13/2019
 Last Data Uploaded: 6/12/2019 10:08:51 PM

Developed by 



Cartersville Historic Preservation Commission CERTIFICATE OF PRESERVATION APPLICATION

PROCEDURE

Application Requirements

All Applications must be complete and include support materials listed on the reverse of this form and a \$25 non-refundable application fee.

Application Deadlines

Applications are due by 4 PM the first Tuesday of the month in which they are to be considered, or the next business day in event of a holiday.

Application Representation

The applicant or authorized representative of the applicant should attend the public hearing to support the application.

Building Permits Requirements

In Addition to a COP application, building permits must be acquired from the Community Development Department. **Building permits will not be issued without proof of a COP.**

Deadline for Project Completion

After approval, the COP is valid for 18 months and void if construction does not begin within 6 months of approval.

Office Use Only	
Case Number	COP19-14
Date Received	6/6/19
Contributing	X-1745
Zoning	P-I
Legal Advertisement	_____
Notified Adjacent	_____
HPC Hearing	6/18/19
HPC Decision	_____
COP Expiration	_____
Project Completion	_____
Tax Parcel	C002-0007-001

*Applicant: City of Cartersville

Mailing Address: P.O. Box 1390

Phone: _____

*NOTE: If applicant is not the owner, as listed on the Property Deed, a letter from the owner authorizing the proposed work must be included along with owner's phone number and address.

PROJECT INFORMATION

Property Address: 324 Cherokee Avenue

Existing Building Type:

Residential One, Two or Multi-family _____

Commercial Garage, Storage _____

Other _____

Brief Project Description (example: addition of sunroom, installation of fence):

Type of Project (check all that apply):

New building

Addition to building

Relocation of building(s)

Demolition

Fence(s), wall(s), landscaping

Minor exterior change

Major restoration, rehabilitation, or remodeling

Other window replacement

Start Date: ASAP

Anticipated Completion: _____

Contractor/Consultant/Architect: _____

Precedence of Decisions

Each application will be considered on its own merit with reference to the Secretary of the Interior's Standards and the Commission's published guidelines. While the Historic Preservation Commission may consider past actions when making decisions on an Application for a Certificate of Preservation, it is not held by those decisions when considering new applications that may appear similar in character.

APPLICATION CHECKLIST

The following list includes the support material necessary for review of a particular project.

New Buildings and New Additions

- site plan
- architectural elevations
- floor plan
- landscape plan (vegetation not required)
- description of construction materials
- photographs of proposed site and adjoining properties

Major Restoration, Rehabilitation, or Remodeling

- architectural elevations or sketches
- description of proposed changes
- description of construction materials
- photographs of existing building
- documentation of earlier historic appearances (restoration only)

Minor Exterior Changes

- description of proposed changes
- description of construction materials
- photographs of existing building

Site Changes – Parking areas, Drives, Walks

- site plan or sketch of site
- description of construction materials
- photographs of site

Site Changes – Fences, Walls, Systems

- site plan or sketch of site
- architectural elevations or sketches
- description of construction materials
- photographs of site

Site Changes – Signs

- specifications
- description of construction materials and illumination

Demolition

Must include a complete plan for the new development.

- timetable
- demolition budget
- new construction budget
- evidence of adequate financing

NOTE: Only complete applications will be placed on the agenda for design review. Submit to:

City of Cartersville
 Planning and Development Department
 P.O. Box 1390
 Cartersville, GA 30120

PROJECT DESCRIPTION

Include support materials and attach additional sheets if needed. If the proposed scope of work will involve more than one type of project, please divide the description.
 [Example: (1) Addition to rear (2) New roof]

• Replacing 25 wood windows with vinyl
 → Vinyl Kraft double pane windows

See Staff Analysis for Details

AUTHORIZATION

In consideration for the City of Cartersville's review of this application for a proposed change to a locally designated property, the applicant agrees to hereby indemnify and hold harmless the City and its agents and employees from and against any and all claims, damages, and/or liability arising from or related to this application or any issuance of a permit hereunder.

DATE _____ SIGNATURE _____

D. Popka.



Vinyl Kraft
Windows and Doors



LEGACY SERIES

Super Spacer®

Having the best glass options in the industry isn't enough unless it is packaged with the best insulating system on the market. Our Super Spacer is a true warm edge spacer and is a specially engineered, all foam, NO-Metal technology. Super Spacer is a true dual seal warm edge spacer system that uses a high-performance acrylic adhesive for its structural seal, backed by a moisture vapor seal.

Two Seals Are Better Than One

This is proven by the fact that windows made with Super Spacer last five times longer in durability tests than single-seal units.

Durability

Unlike metal spacers, Super Spacer can bounce back when put to the test against winds, temperature fluctuation, rain, snow and UV light. The foam construction of Super Spacer allows it to expand and contract as needed, but always returns to its original shape. Without Super Spacer's 100 percent memory formula, windows can eventually crack and lead to seal failure.

Thermal Performance

Windows lose and gain heat by conduction, convection, radiation and air leakage. Conduction is the movement of heat through a solid material – touch a hot skillet and you feel heat conducted from the stove through the pan. Heat flows through a window in much the same way.

Unlike metal-based spacers, the all foam construction of Super Spacer is non-conductive, blocking heat flow through the window. By blocking the heat escape path, Super Spacer provides one of the best thermal performances in the industry.

Mold Prevention

The fact that Super Spacer is non-conductive means that it also protects a major household threat, mold. Window condensation can lead to molds that increase the likelihood of allergens, including fungi, viruses and mites that might cause respiratory infections, allergies and asthma.

Mold needs moisture to grow. To keep condensation off of glass, windows need to have the warmest inside surface temperature as possible. The world's warmest edge occurs with Super Spacer.

Sound Absorption

The closed-cell polymer foam in Super Spacer transmits very little sound compared to conventional metal spacers. Another reason you're more comfortable at home with Super Spacer.

99% ARGON GAS RETENTION Item 3.

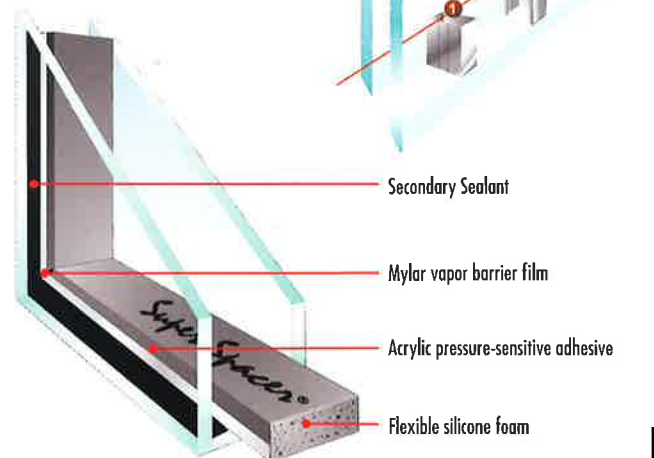
An independent study found that Argon gas Insulated Glass units made with Super Spacer lost less than 1% in five years in both Accelerated Weather Cycling and High Humidity test. The Mylar vapor barrier film serves many purposes. Among them, it helps keep moisture out and the gas in.

Dual Pane



Up to
+17.10°F/8.28°C
average sight line temperature difference on standard insulated glass

Outside 0° F • Inside 70° F
Independently Tested



WINDOW STYLES

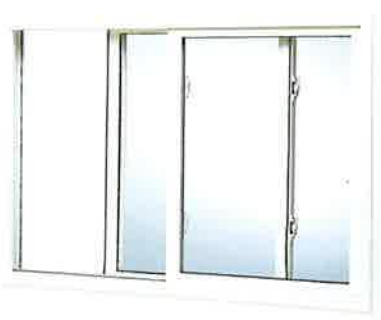
Double Hung

The double hung design is one of the most commonly requested windows we make and for good reason. It will fit most any application throughout the home. The smooth operation of the tilt latches allows the glass to be cleaned inside and out, from inside the room. The addition of grilles makes for a classic appearance and adds to the street appeal. Heavy duty extruded half screens come standard.



Slider

The Legacy slider features an almost unhindered view to the outside and offers maximum ventilation when open. Its solid brass rollers make opening large windows effortless. By adding shapes or fixed lights you can create a focal point to the outside architecture and also numerous interior room design options. Heavy duty extruded half screens come standard. (Note: Sliders do not have vent stops.)



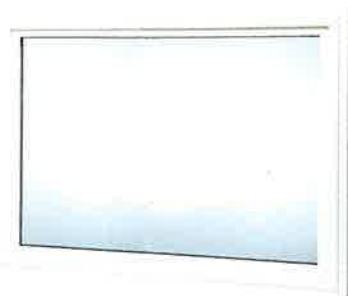
Shapes

Here is where you can get creative. The Legacy can be custom built to any number of geometric shapes and designs. Half rounds, ovals, triangles, eyebrows, quarter rounds are just a few of the possibilities. Take a walk round your home and just imagine the possibilities.



Fixed Lights

Add fixed lights to those areas you want to add light to the inside and some added style to the outside of your home. The energy efficiency of these windows now make it affordable to have both low energy bills and added light to any room.



WINDOW OPTIONS

Vinyl Frame Colors



The Legacy, with Super Spacer standard, is designed to be a cost effective, energy efficient window. By adding low E glass, and argon gas fill, you can have all of the major features of a more expensive window.

Super Spacer

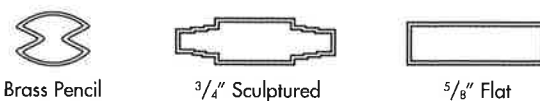


Glass Options

Your choice of double pane, low-E glass options will directly affect the efficiency of your new windows. We offer a variety of options to fit your region of the country and your budget. Our eK2 and eK366 glass options along with argon gas fill are all options that you will want to discuss with your window representative.

Grille Options

The dust-free grilles are placed in the air space between the window panes. They are offered in three different colors and styles. Brass Pencil, Sculptured, Flat



LEGACY SERIES

The Vinyl Kraft Legacy window has a long tradition in the industry, as one of the best values available. All Legacy windows are constructed from virgin vinyl and feature all welded frames and sash. With all Vinyl Kraft products, Super Spacer is standard, along with a number of other features that other companies charge extra for. We believe that you will be very pleased with the maintenance free construction, energy savings and the increased resale value of your home.

Legacy, it's a win, win, win. Increased home value, energy savings, and an appearance you will enjoy for many years to come.

Legacy Size Limitations

	Double Hung	2 Section Slider	3 Section Slider	Picture/ One Lite
Min. Width	15 13/16"	27 1/8"	56"	14"
Min. Height	27 9/16"	16 1/8"	20"	14"
Max. Width	48"	79"	120"	70"
Max. Height	80"	62"	62"	75"

Legacy Performance Values

Region	# Glass Panes	Glass Type	Gas Fill	U Value	SHGC	VT
Northern Energy Star	2	eK2	Argon	0.28	0.37	55%
North Central Energy Star	2	eK2	Argon	0.29	0.29	55%
South Central Energy Star	2	eK366	Argon	0.28	0.22	51%

The statistics above have been taken from NFRC.



Vinyl Kraft
Windows and Doors

3404 Rhodes Ave
New Boston, OH 45662

Phone (740) 456-4949
Fax (740) 456-6223

*Ask About Our
Exceptional Warranties*



LIFETIME LIMITED TRANSFERABLE WARRANTY VINYL KRAFT WINDOWS & PATIO DOORS

The following warranty is extended to the original purchaser of each window or patio door manufactured by Vinyl Kraft.

WINDOW OR DOOR UNIT – LIFETIME WARRANTY

The vinyl components used to manufacture windows and patio doors are warranted against defects in materials and workmanship for as long as you own or reside in the house in which these products were installed. See Special Warranty on METREC color coated products.

INSULATING GLASS UNIT - LIFETIME WARRANTY

The insulated glass is warranted against defects in materials and workmanship for as long as you own or reside in the house in which these products were installed. This warranty is against obstruction of vision as a result of film formation or dust collecting between the interior glass surfaces caused by failure of the hermetic seal. This warranty will be prorated at 50% of the prevailing retail cost of materials and shipping after the 20th year. This warranty DOES NOT include minor variations in glass color or imperfections that do not affect structural integrity of the glass or do not permanently obstruct vision, or scratches or other imperfections not easily observable beyond three feet away. This warranty also DOES NOT include glass covered with after-market window films, coatings, or other products not originally supplied by Vinyl Kraft. This warranty DOES NOT cover Dead Lite Sash & Glass Units or Insulated Glass Units not installed in a Vinyl Kraft Window System. This warranty applies only to SINGLE-FAMILY DWELLINGS. COMMERCIAL OR MULITI-FAMILY HOUSING is a flat 20 year warranty.

GLASS BREAKAGE – LIFETIME WARRANTY

If the glass component breaks during the warranty period, Vinyl Kraft will provide a replacement glass component at no charge to the original owner of a single-family dwelling only (NO GLASS BREAKAGE WILL APPLY TO COMMERCIAL OR MULTI-FAMILY HOUSING). This warranty covers Vinyl Kraft's eK2 and eK366 coatings only, and DOES NOT include any specialty glass such as tinted glasses, grooves cut into the glass (V-Grooved), or blinds between the glass, laminated or tempered glass. This warranty also DOES NOT cover breakage caused from riot or civil disorder, fire (internal or external), building settlement or structural failures of walls or foundations or Insulated Glass or Sash & Glass Units used for Non-Vinyl Kraft Manufactured Units.

MOVING PARTS - LIFETIME WARRANTY

Moving parts such as balances used on double hung windows and locking mechanisms used in all windows and patio doors are warranted for as long as you own or reside in the house in which these products were installed. This limited warranty DOES NOT apply to any damage caused by improper installation, accident, fire, flood, explosion, misuse, vandalism, or other external forces, and applies to single-family dwellings only.

FIBERGLASS SCREENING – 20 YEAR WARRANTY

The Product's screen frame is warranted to single-family dwelling only, against peeling, flaking, blistering and corrosion for the warranty period. This warranty DOES NOT include torn screens, bent screen frames due to improper installation or removal, or labor cost for screen replacement.

INSTALLATION OF BAY and BOW WINDOWS must include proper use of the cable support system, which is supplied, or proper bottom support bracing. Bays and bows must have a proper roofing system consisting of a shingle or vertical soffit return to an overhang. Vinyl or aluminum coil is not suitable for use on the roof of Bays or Bows. Failure to use a proper roof system or support system, as specified above, will void all warranties.

GENERAL PROVISIONS

Under the terms of this limited warranty, Vinyl Kraft agrees to provide components for replacement of any parts that are determined to be defective during the warranty period to the original owner. These components will be furnished to the place of business of the nearest authorized dealer. The manufacturer's obligation under this warranty is limited to furnishing replacement material and DOES NOT cover any possible labor charges. Vinyl Kraft reserves the right to discontinue or change any replacement vinyl window or door as manufactured.

This warranty DOES NOT include material that requires any replacement components due to mishandling, misuse, abuse, accidents, fire, acts of nature, chemical pollutants, improper installation, or as a result of localized heat that causes excessive temperature differential over the glass surfaces or edges. Small marks, scratches or spots which do not exceed our company standards on glass or vinyl sash and frames DOES NOT make units defective. This warranty also DOES NOT include Condensation, Frost, Dew, or Mold resulting from humidity within the home or from outside conditions along with interior/exterior temperature differentials.

The original warranty period shall not be extended by any such repair or replacement, but the remaining warranty period shall continue in effect and be applicable under the terms and conditions of this warranty to the repaired component of the window or patio door.

ANY REPAIR OR REPLACEMENT IN WHOLE OR IN PART UNDER THIS WARRANTY IS THE EXCLUSIVE REMEDY OF THE SELLER. VINYL KRAFT SHALL NOT BE LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES FOR BREACH OF ANY EXPRESS OR IMPLIED WARRANTY ON THEIR VINYL WINDOWS AND DOORS. ANY IMPLIED WARRANTY OF MECHANABILITY OR FITNESS FOR A PARTICULAR PURPOSE ON THE WINDOWS AND DOORS IS LIMITED IN DURATION TO THE DURATION OF THIS WARRANTY.

Some states do not allow the exclusion or limitation of incidental or consequential damages or allow limitation on how long an implied warranty lasts, so the above exclusion or limitation may not apply to you. This warranty gives you specific legal rights, and you may also have other rights which vary from state to state. **This warranty is validated by having the attached Registration Certification signed by the original purchaser and the dealer and mailed to Vinyl Kraft within 30 days of the completed installation to: Vinyl Kraft, 3404 Rhodes Avenue, New Boston, Ohio 45662. TRANSFER OF WARRANTY must be expressed in writing by original purchaser and sent via Certified Mail to Vinyl Kraft, 3404 Rhodes Avenue, New Boston, Ohio 45662.**

COP19-14. 324 WEST CHEROKEE AVE.













HISTORIC PRESERVATION COMMISSION ITEM SUMMARY

MEETING DATE:	May 17th, 2022
SUBCATEGORY:	HPC
DEPARTMENT NAME:	Planning and Development
AGENDA ITEM TITLE:	13 N Gilmer St.
DEPARTMENT SUMMARY RECOMMENDATION:	Front Facade Renovation.
LEGAL:	N/A

Memo:

A building permit was issued on/ about Oct. 18, 2021 for this project that included an interior remodel and a front entrance renovation. The permit was issued without a review by P&D staff. The need for an HPC review should have been identified and required at that time. The renovation is associated with the Harry Daniel Insurance Agency at 15 N Gilmer St.

The scope of work for the front entrance renovation included:

- Removal/ relocation of the front door/ entryway.
- Removal of (2) commercial store front windows.
- Removal of the stucco-coated brick façade.
- Addition of a new brick façade
- Addition of a new recessed entryway.
- Addition of a new door.
- Addition of (2) new PVC windows with a grid pattern similar to 15 N Gilmer St.

Since this is an after-the-fact case with work almost completed and a building permit issued, this review is to serve more as a notification to the Commission that this project and staff error occurred.



City of Cartersville

PLANNING AND DEVELOPMENT

P.O. Box 1390 • 10 North Public Square • Cartersville, Georgia 30120
Telephone: 770-387-5600 • Fax: 770-387-5605 • www.cityofcartersville.org

Item 4.

BUILDING PERMIT # _____

JOB ADDRESS 13 Gilmer St

BUSINESS NAME Harry Daniel Insurance

BUSINESS TYPE Insurance Agency

OWNER Lee Daniel & Richard Daniel PHONE 770-382-8954

ADDRESS 15 Gilmer St

CONTRACTOR Richard E Roberts dba Ricky Roberts Const. Inc

STATE CONTRACTOR LICENSE # RLCI 000339

ADDRESS 94 Smith Rd Taylorsville, Ga 30178

EMAIL Rrobertscontractor@gmail.com PHONE 404-569-2294

DESIGN PROFESSIONAL NA

EMAIL _____ PHONE _____

NEW BLDG. _____ ADDITION _____ INTERIOR REMODEL EXTERIOR REMODEL

VALUATION/CONSTRUCTION COST \$ 50,000.00

CONSTRUCTION TYPE Wood frame/masonry OCCUPANCY TYPE Business office

BLDG: SQ FT. 1400 OCCUPANCY LOAD 10

NUMBER OF UNITS 1 NUMBER OF STORIES 1

FIRE SPRINKLERS REQUIRED _____ YES NO _____ FIRE ZONE IN _____ OUT _____

DESCRIBE WORK Contract office spaces and a bathroom . Also cut an opening in the adjoining wall to 15 Gilmer St. Opening will be protected with a fire door with closer. Remove stucco on building front and replace with a brick front, new windows and door.

APPROVAL: FIRE MARSHAL Mark Hathaway DATE 10/15/2021

APPROVAL: ZONING ADMINISTRATOR _____ DATE _____

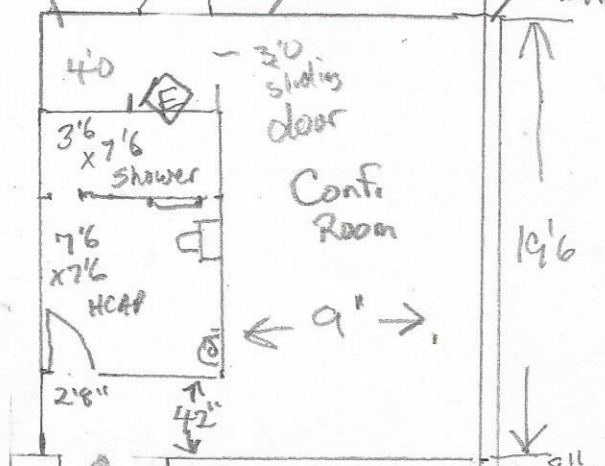
APPROVAL: BUILDING INSPECTIONS Rick King DATE 10/18/2021

APPROVED
RickKing, 10/18/2021, 8:06:31 AM

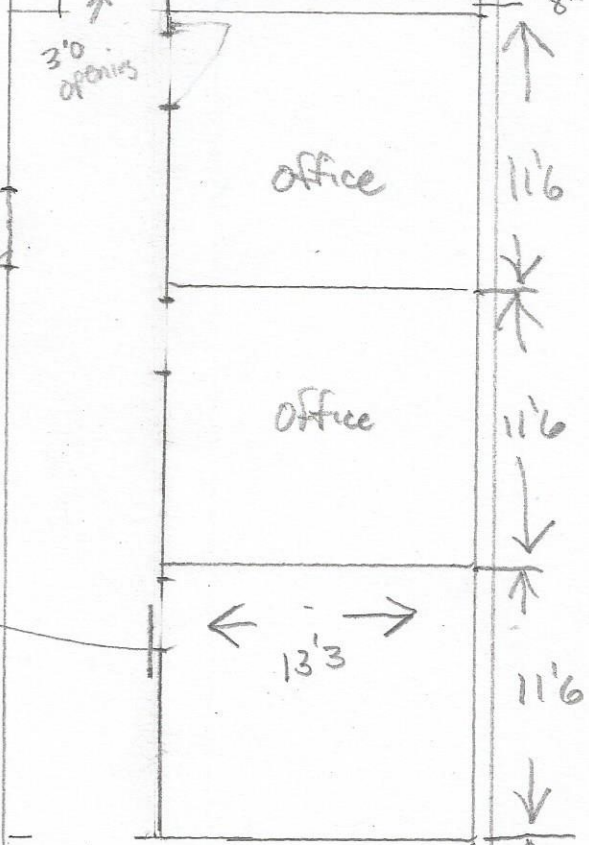
APPROVED
mhathaway, 10/15/2021, 9:41:14 AM

Plan for
Executive Offices
13 Gilmer St.
Harry Daniel Ins

HVC Equipment
REAR
3'0" Block wall



3 steps
Into Existing
FIRE Door w/closer

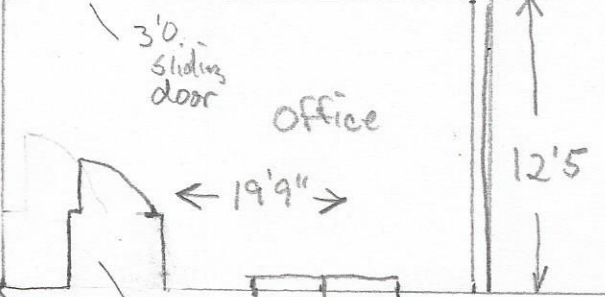


All offices
sliding doors
(Barn Type)

scale
1/8" = 1ft

Current
HDI
offices

Current
HDI offices
15 Gilmer St



Approx
10" Masonry wall

3x4
inset
Front

Twin 3'0
x 5'0

11 Gilmer St



Image capture: Oct 2018 © 2022 Google

Former Building Facade Oct. 2018





