



**CARTERSVILLE
HISTORIC PRESERVATION COMMISSION
MEETING**

Council Chambers, Third Floor of City Hall
Tuesday, July 19, 2022 at 5:30 PM

AGENDA

COMMISSIONERS:

Greg Frisbee – Chair
Lynn Pritchett – Vice Chair
Becky Carr
Brad Galland
Larry Gregory
Vandi White
Open Seat

CITY PLANNER:

David Hardegree

CITY CLERK:

Julia Drake

DEPUTY CITY CLERK:

Samantha Fincher

ASSISTANT CITY ATTORNEY:

Keith Lovell

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

1. Approval of May Meeting Minutes

CERTIFICATE OF PRESERVATION

2. COP22-14. 5 S. Public Sq. Applicant: Justin Earl
3. COP22-15. 315 West Ave. Applicant: Joe and Cathy Bartlett
4. COP22-06 REV-1. 566 W. Main St.. Applicant: Tyson B. Smith.

STAFF OR COMMITTEE COMMENTS

OTHER

ADJOURNMENT

The next meeting of the Historic Preservation Commission will be August 16th. 5:30pm.

Persons with disabilities needing assistance to participate in any of these proceedings should contact the human resources office, ADA coordinator, 48 hours in advance of the meeting at 770-387-5616.

**P.O Box 1390 – 10 N. Public Square – Cartersville, Georgia 30120
Telephone: 770-387-5616 – Fax 770-386-5841 – www.cityofcartersville.org**



HISTORIC PRESERVATION COMMISSION ITEM SUMMARY

MEETING DATE:	July 19th, 2022
SUBCATEGORY:	HPC
DEPARTMENT NAME:	Planning and Development
AGENDA ITEM TITLE:	Approval of May Meeting Minutes
DEPARTMENT SUMMARY RECOMMENDATION:	For review and approval
LEGAL:	N/A

Historic Preservation Commission Meeting
10 N. Public Square
May 17, 2022
5:30 P.M.

I. Opening Meeting

Call to order by Chairman Frisbee

Present: Greg Frisbee, Becky Carr, Lynne Pritchett, Vandi White, Brad Galland, and Larry Gregory

Staff Present: David Hardegree, Samantha Fincher, Zack Arnold, and David Archer

Absent:

1. Approval of Minutes

Chairman Frisbee called for a motion to approve the minutes of the last meeting.

Board Member Pritchett made a motion to approve the meeting minutes from April 19, 2022. Board Member Carr seconded the motion. Motion carried unanimously. Vote: 5-0.

2. COP22-12. 308 W. Cherokee Ave. Applicant: Julie and Bryan Edwards

Chairman Frisbee called for the next item on the agenda. David Hardegree, Planning and Development Assistant Director, stated the applicant would like to demolish the accessory structure and construct a detached garage in the same location. The accessory structure (shed) and adjacent tree were destroyed by lightning. The garage will be open on (3) sides with a storage component adjacent to the southern property line. Access to the garage will be the existing driveway with connectivity to Cherokee Ave.

Chairman Frisbee opened the floor for discussion.

The Contractor, Brian McCollum, came forward to answer questions from the Board. He stated the detached garage would match the home.

Board Member White made a motion to approve the construction of a detached garage. Board Member Pritchett seconded the motion. Vote: 5-0.

3. COP19-14. 328 W Cherokee Ave. Applicant: City of Cartersville

Chairman Frisbee called for the next item on the agenda. Mr. Hardegree stated that the City of Cartersville would like to renew the previously approved case, COP19-14. Only (6) of the (25) windows have been replaced. The City Manager’s office is planning to install the remaining (19) windows in June. Work items associated with approved Certificates of Preservation are required to start within 6 months of approval and must be completed within 18 months. There are no changes to the approved windows.

Chairman Frisbee opened the floor for discussion.

Board Member Gregory made a motion to approve the renewal of COP19-14. Board Member Carr seconded the motion. Vote: 5-0.

4. COP22-13. 13 N. Gilmer St. Applicant: City of Cartersville

Chairman Frisbee called for the next item on the agenda. Mr. Hardegree stated in October 2021, a building permit was issued to Harry Daniel Insurance Agency, located at 13 N Gilmer Street without proper review by the Historic Preservation Board. This was both a human and technical error. City View, the city's permitting software did not flag this address as historic. This project included an interior remodel and a front entrance renovation.

The scope of work for the front entrance renovation included:

1. Removal/ relocation of the front door/ entryway.
2. Removal of (2) commercial storefront windows.
3. Removal of the stucco-coated brick façade.
4. Addition of a new brick façade
5. Addition of a new recessed entryway.
6. Addition of a new door.
7. Addition of (2) new PVC windows with a grid pattern similar to 15 N Gilmer St.

This is an after-the-fact case, and the work is almost complete. This review is to serve more as a notification to the Commission that an error had occurred.

Chairman Frisbee opened the floor for discussion.

No one was present to speak on behalf of the project. Mr. Hardegree stated he invited Harry Daniel Insurance Agency to discuss the project, but they declined.

The Board was very displeased with this error and suggested requiring Mr. Hardegree's signature on all future projects.

STAFF OR COMMITTEE COMMENTS

Mr. Hardegree stated that 6 Cassville Road sold recently. The home is being prepared for paint.

The Board discussed the status of Jeff Glover's project at 7 Oakland Street.

Mr. Hardegree informed the Board that a large tree fell on the home located at 104 Fite Street.

There has been no movement for the open position on the Board.

Chairman Frisbee adjourned the meeting at 6:01.

/s/ _____
Greg Frisbee
Chairman

DRAFT



HISTORIC PRESERVATION COMMISSION ITEM SUMMARY

MEETING DATE:	July 19th, 2022
SUBCATEGORY:	HPC
DEPARTMENT NAME:	Planning and Development
AGENDA ITEM TITLE:	COP22-14. 5 S. Public Sq. Applicant: Justin Earl
DEPARTMENT SUMMARY RECOMMENDATION:	Remove double glass doors on Cherokee Ave. side entrance. Replace with brick façade. Replace double wood doors with metal doors at rear of building.
LEGAL:	N/A



City of Cartersville Historic Preservation Commission COP Application Staff Report
Case: COP 22-14

HPC Meeting – 7-19-22

Application Information

Address: 5 S. Public Square
 Applicant: Justin Earl
 Historic District: DBD
 Zoning: DBD
 Setbacks: Front= oft. Rear= oft. Side= oft.

Brief Description: *Remove (1) commercial double door and replace (1) wood double door along Cherokee Ave. Remove front awning.*

Applicable Guidelines to Consider

Residential Design Guidelines	
<i>Part One: Maintaining, Repairing, Replacing Structures Contributing to a Historic District.</i>	
A. Wood	K. Utilities and Energy Retrofit
B. Masonry	L. Accessibility, Health, and Safety Considerations
C. Architectural Metals	M. Additions to Historic Buildings
D. Paint	N. Aesthetic Recommendations
E. Roofs	
F. Exterior Walls	PART TWO: New Construction
G. Driveways, Walkways, and Off-Street Parking	
H. Lighting	PART THREE: Relocation
I. Windows and Doors	
J. Entrances, Porches and Balconies	PART FOUR: Demolition
Commercial Design Guidelines (Historic Downtown Business District)	
X	PART ONE: General Guidelines for Structures Contributing to the District.
	PART TWO: Guidelines for New Construction –

The following scope of work is proposed:

- 1) *Remove existing commercial glass double door on north wall (Cherokee Ave.).*
- 2) *Remove awning over commercial glass double door on north wall.*
- 3) *Replace wood double door on north wall at rear of building (Cherokee Ave.) with steel double door.*
- 4) *Remove front awning*

History of the Property- Bartow County Tax assessor's records state the structure was built in 1920. GHRS states the structure was constructed 1900-1909.

COP20-15: Remove door. Add commercial glass door. Add exhaust ductwork to exterior. Approved 5-19-2020.

COP07-16: Add sign lighting. Approved 6-19-07

Analysis of the COP:

This application proposes building modifications that support the restoration of the building as a retail use. Justin Earl, applicant and owner of *Cartersville Bicycle Service and Supply* located at 4 West Ave, will be relocating the bike shop to this location. He proposes to remove the commercial glass double doors and awning on the Cherokee Ave. side of the building. The opening would be filled-in with matching brick and mortar.

A second set of wood, double doors is located to the rear of the building along Cherokee Ave. The applicant proposes to replace the wood doors with metal double doors to make the entry point more secure.

Door and window modifications on the Cherokee Ave. side were proposed on COP20-15. Plans submitted with COP20-15 have been included by staff and marked up to show the revisions proposed on the last two COP applications.

The applicant also proposes to remove the front awning to expose more of the brick façade. The awning may shield the storefront from morning sun.

The proposed modifications may be appropriate for the new use, but historic documentation is missing for the side door. Infill bricks and mortar should closely match the color, texture and dimensions of the existing brick and mortar.

The Cherokee Ave. awning seems only to serve the purpose of identifying the entry point.

Additional Notes:

1. Applicant attention should also focus on the repair and preservation of the 2nd story windows along Cherokee Ave. One window pane is cracked and all sills appear to have dry rot. Painting is needed. All 2nd fl windows should be checked for needed repairs.
2. The awning over the wood, double doors is covered with algae and lichens and should be cleaned or replaced.
3. The applicant may provide a future revision to this application for the restoration of the Vitrolite store front. He is researching availability and options.

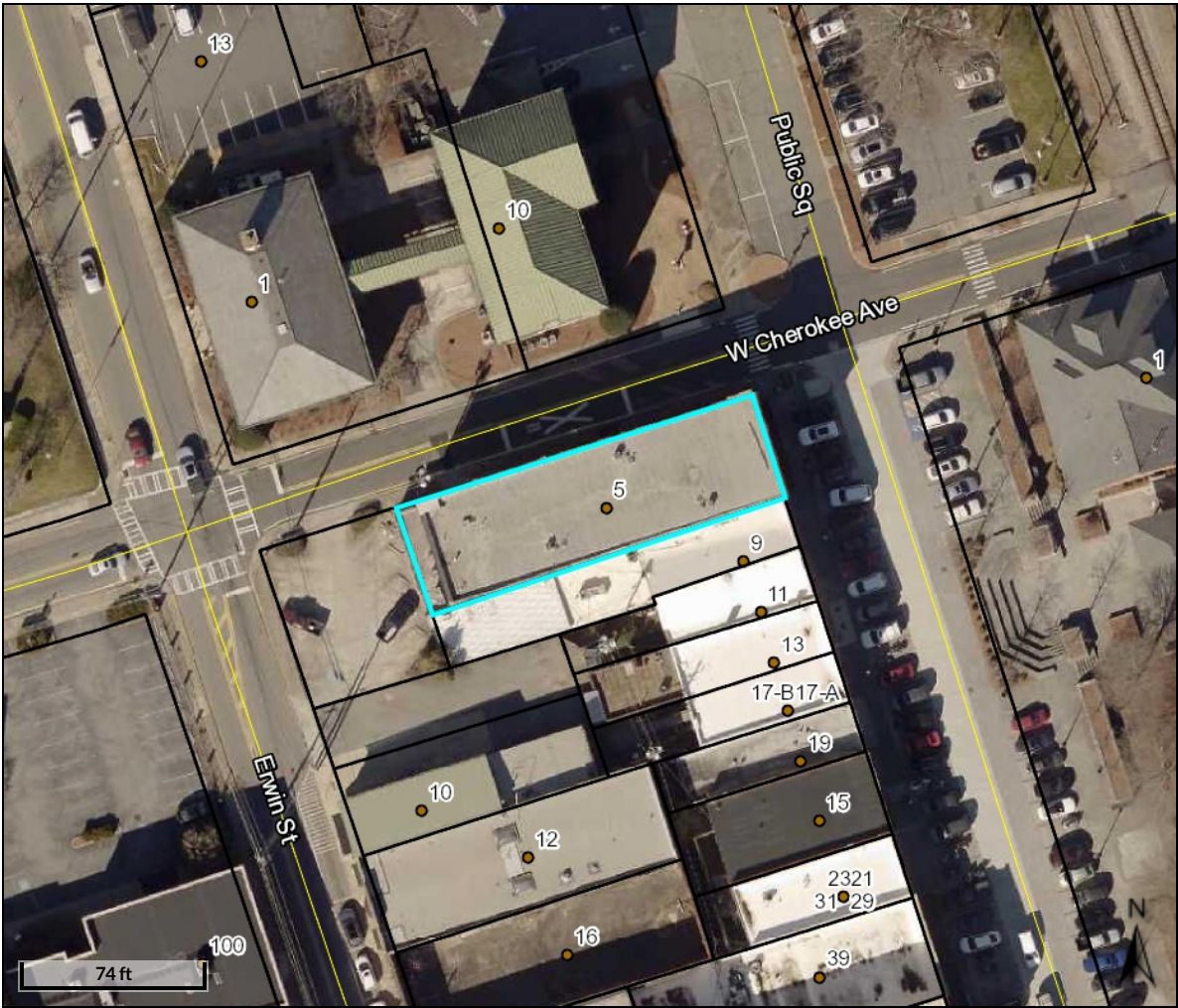
Commissioners Work Sheet

Materials:

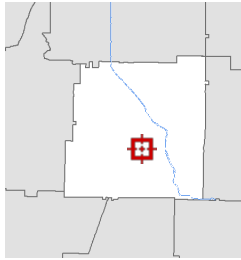
	Existing Materials	Materials to be Used
Roof		
Siding		
Doors (1)	Aluminum/Glass	Brick and mortar
Doors (2)	Wood	Metal
Exterior Lighting		
Foundation		
Decking		
Steps		
Porches		
Ornamentation		

Notes:

I move to (approve, approve w/ conditions, or deny) the application for (state proposed changes) at (address) (as submitted, or with the following conditions). I find (compliance or noncompliance) with the guidelines referenced in the staff report and those brought up during discussion.



Overview



Legend

- Parcels
- Structural Numbers**
- <all other values>
- Abandoned or Inactive
- Active
- Proposed
- Roads

Parcel ID	C001-0011-019	Alternate ID	31867	Owner Address	FLORIDA FUND LLC THE
Sec/Twp/Rng	n/a	Class	Commercial		ATTN SOUTHEASTERN TRUST CO
Property Address	5 S PUBLIC SQ	Acreage	0.14		PO BOX 11168
					CHATTANOOGA, TN 37401
District	Downtown Development Authority				
Brief Tax Description	Bradley Building LL455 LD 4 S3				
	(Note: Not to be used on legal documents)				

Date created: 7/14/2022
 Last Data Uploaded: 7/13/2022 10:00:04 PM

Developed by Schneider
 GEOSPATIAL

PROJECT DATA

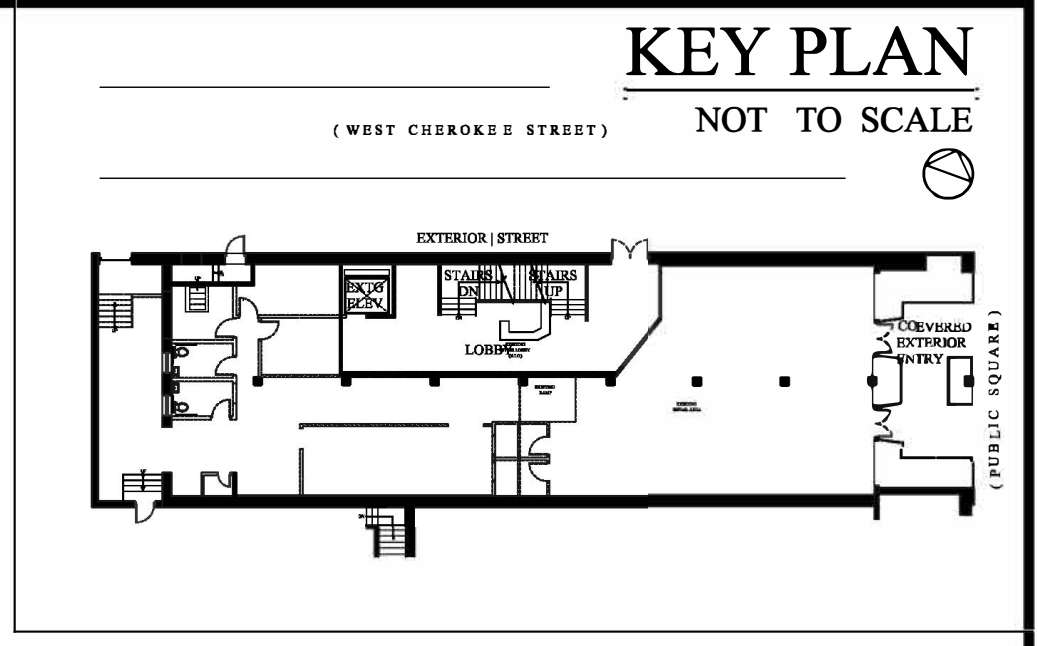
INTERIOR FINISH
SQUARE FOOTAGE: 5,060 SF +/-
OCCUPANCY CLASSIFICATION: NONE (VACANT SUITE)
CONSTRUCTION CLASSIFICATION: V-B, NON-SPRINKLERED
FIRE ALARM: YES
NUMBER OF EXITS: REQUIRED: 2 PROVIDED: 4
EGRESS: PROVIDED 10'+6"+3'+3"=22'-0"
NUMBER OF STORIES IN BUILDING: 2 + BASEMENT

APPLICABLE CODES

- INTERNATIONAL BUILDING CODE (ICC) - 2018 EDITION WITH GEORGIA STATE AMENDMENTS (2020)
- INTERNATIONAL MECHANICAL CODE (IMC) - 2018 EDITION WITH GEORGIA STATE AMENDMENTS (2020)
- INTERNATIONAL FUEL GAS CODE (IFGC) - 2018 EDITION WITH GEORGIA STATE AMENDMENTS (2020)
- INTERNATIONAL FIRE CODE (IFC) - 2018 EDITION WITH GEORGIA STATE AMENDMENTS
- INTERNATIONAL PLUMBING CODE (IPC) - 2018 EDITION WITH GEORGIA STATE AMENDMENTS (2020)
- NATIONAL ELECTRICAL CODE (NEC) - 2017 EDITION WITH NO GEORGIA STATE AMENDMENTS
- INTERNATIONAL ENERGY CONSERVATION CODE (IECC) - 2015 EDITION WITH 2020 GEORGIA STATE SUPPLEMENTS & AMENDMENTS
- INTERNATIONAL EXISTING BUILDING CODE, 2012 EDITION WITH GEORGIA STATE AMENDMENTS
- GEORGIA ACCESSIBILITY CODE/1997/120-3-20
- US DEPARTMENT OF JUSTICE, 2010 A.D.A. STANDARDS FOR ACCESSIBLE DESIGN (ADOPTED 03-15-2012)
- NFPA 101 LIFE SAFETY CODE, 2018 EDITION WITH GA STATE AMENDMENTS
- THE CURRENT EDITION OF NFPA CODES AND STANDARDS AS ADOPTED AND MODIFIED BY THE STATE FIRE MARSHAL.

GENERAL NOTES

- 1. (DOORS/HARDWARE) HANDLES, PULLS, LATCHES, LOCKS, AND OTHER OPERATING DEVICES ON ACCESSIBLE DOORS SHALL HAVE A SHAPE THAT IS EASY TO GRASP WITH ONE HAND AND DOES NOT REQUIRE TIGHT GRASPING, TIGHT PINCHING, OR TWISTING OF THE WRIST TO OPERATE. LEVER-OPERATED MECHANISMS, PUSH-TYPE MECHANISMS, AND U-SHAPED ARE ACCEPTABLE.
2. (FLUSH CONTROLS) SHALL BE INSTALLED AND SHALL NOT REQUIRE TIGHT GRASPING, PINCHING OR TWISTING OF THE WRIST. CONTROLS FOR FLUSH VALVES SHALL BE MOUNTED ON THE WIDE SIDE OF TOILET AREA NO MORE THAN 44 INCH ABOVE THE FLOOR.
3. (EXPOSED PIPES AND SURFACES) HOT WATER AND DRAIN PIPES UNDER LAVATORIES SHALL BE INSULATED OR OTHERWISE CONFIGURED TO PROTECT AGAINST CONTACT. THERE SHALL BE NO SHARP OR ABRASIVE SURFACES UNDER LAVATORIES.
4. (EXIT DOORS) SHALL NOT BE SUBJECT TO THE USE OF A KEY OR REQUIRE SPECIAL KNOWLEDGE TO OPERATE.
5. THE STREET NUMBER MUST BE VISIBLE FROM THE STREET THAT PROVIDES DRIVEWAY ACCESS TO THE PROPERTY AND PLACED ON A CONTRASTING BACKGROUND THAT PROVIDES 24 HOUR VISIBILITY. THE STREET NUMBER MUST ALSO MEET ONE OF THE FOLLOWING SIZE REQUIREMENTS: (1) IF THE STREET NUMBER IS WITHIN 15 FEET OR LESS OF THE CURB OR EDGE OF PAVEMENT OF THE STREET, THE STREET NUMBER SHALL BE POSTED IN FIGURES AT LEAST 4 INCHES IN HEIGHT. (2) IF THE STREET NUMBER IS PLACED MORE THAN 15' FROM THE CURB OR EDGE OF PAVEMENT OF THE STREET, THE STREET NUMBER SHALL BE POSTED IN THE FIGURES AT LEAST 6 INCHES IN HEIGHT. INTERNATIONAL FIRE CODE.
6. COMBUSTIBLE INTERIOR FINISH PRODUCTS SHALL BE PROVIDED PER THE REQUIREMENTS OF THE RESPECTIVE OCCUPANCY, PROVIDE VERIFICATION AT THE TIME OF FINAL INSPECTION THAT THE PRODUCTS COMPLY WITH THE REQUIREMENTS.
7. A MINIMUM OF (1) 2A10BC CLASSIFICATION FIRE EXTINGUISHER SHALL BE PROVIDED FOR EVERY 3000 S.F. AND PLACED NOT TO EXCEED 75' TRAVEL DISTANCE, AND SHALL BE INSTALLED AT A MAXIMUM OF 48" ABOVE FINISH FLOOR TO THE TOP OF HANDLE. PROVIDE AT LEAST (2) FOR THIS PROJECT.
8. PANIC HARDWARE SHALL BE PROVIDED FOR ALL EXIT DOORS PER THE REQUIREMENTS OF NFPA 101 LIFE SAFETY CODE.
9. CONTRACTOR SHALL SECURE ALL FIRE DEPARTMENT PERMITS AND ACCEPTANCE OF INSTALLED LIFE SAFETY SYSTEM(S), FIRE PROTECTION, AND FIRE ALARM PRIOR TO TENANT OCCUPYING THE BUILDING.
10. (HEIGHT OF TABLES OR COUNTER) THE TOPS OF ACCESSIBLE TABLES AND COUNTERS SHALL BE FROM 28 INCH TO 34 INCH ABOVE THE FINISHED FLOOR OR GROUND.
11. (BEAMS OR COLUMNS) THAT ARE PART OF A FIRE WALL OR CEILING ASSEMBLY SHALL BE PROTECTED TO ACHIEVE THE FIRE RATING OF THE WALL OR CEILING ASSEMBLY.
12. SIGNS SHALL BE PERMITTED SEPARATELY. CONTACT BUILDING PLAN REVIEW FOR ADDITIONAL INFORMATION. FOR GROUND SIGNS, SUBMIT COMPLETE STRUCTURAL AND ELECTRICAL DETAILS WHICH CLEARLY INDICATE CONSTRUCTION REQUIREMENTS.
13. *SIGNS, LOCATION, NUMBER AND SIZE ARE NOT APPROVED UNDER THIS BUILDING PERMIT. A SEPARATE SIGN LOCATION PERMIT IS REQUIRED FOR EACH SIGN.*
14. A SIGN CLEARLY STATING THAT SMOKING IS PROHIBITED SHALL BE CONSPICUOUSLY POSTED WITHIN EACH BUILDING AND AT EACH BUILDING ENTRANCE. ACCEPTABLE SIGNS SHALL DISPLAY EITHER "NO SMOKING" OR THE INTERNATIONAL "NO SMOKING" SYMBOL (CONSISTING OF A PICTORIAL REPRESENTATION OF A BURNING CIGARETTE ENCLOSED IN A RED CIRCLE WITH A RED BAR ACROSS IT).
15. (SIGNAGE FOR RESTROOM) SHALL BE RAISED AND BRAILLE CHARACTERS AND PICTORIAL SYMBOL SIGNS. SIGNS SHALL BE INSTALLED ON THE WALL ADJACENT TO THE LATCH SIDE OF THE DOOR. MOUNTING HEIGHT SHALL BE 60 INCHES ABOVE FINISH FLOOR TO THE CENTER LINE OF THE SIGN.
16. PROVIDE SUITE DESIGNATION ON ALL EXTERIOR DOORS; MINIMUM SIZE OF 4"
17. EXIT SIGNS COMPLYING WITH 101 LIFE SAFETY CODE SHALL BE INSTALLED. ADDITIONAL EXIT SIGNS MAY BE REQUIRED UPON FIELD INSPECTION.
18. EMERGENCY LIGHTING SHALL BE INSTALLED. ADDITIONAL EMERGENCY LIGHTING MAY BE REQUIRED UPON FIELD INSPECTION.
19. PROVIDE AN ANNUAL SPRINKLER INSPECTION.



NEW SPACE DESIGN, INC.
3331 NORTH BERKELEY LAKE ROAD
SUITE 200,
DULUTH, GA 30096
PHONE: (404) 217-3458
OFFICE: (770) 783-2768
NEWSPACE@GMAIL.COM

DRAWING INDEX

D-1 EXISTING/DEMO PLAN

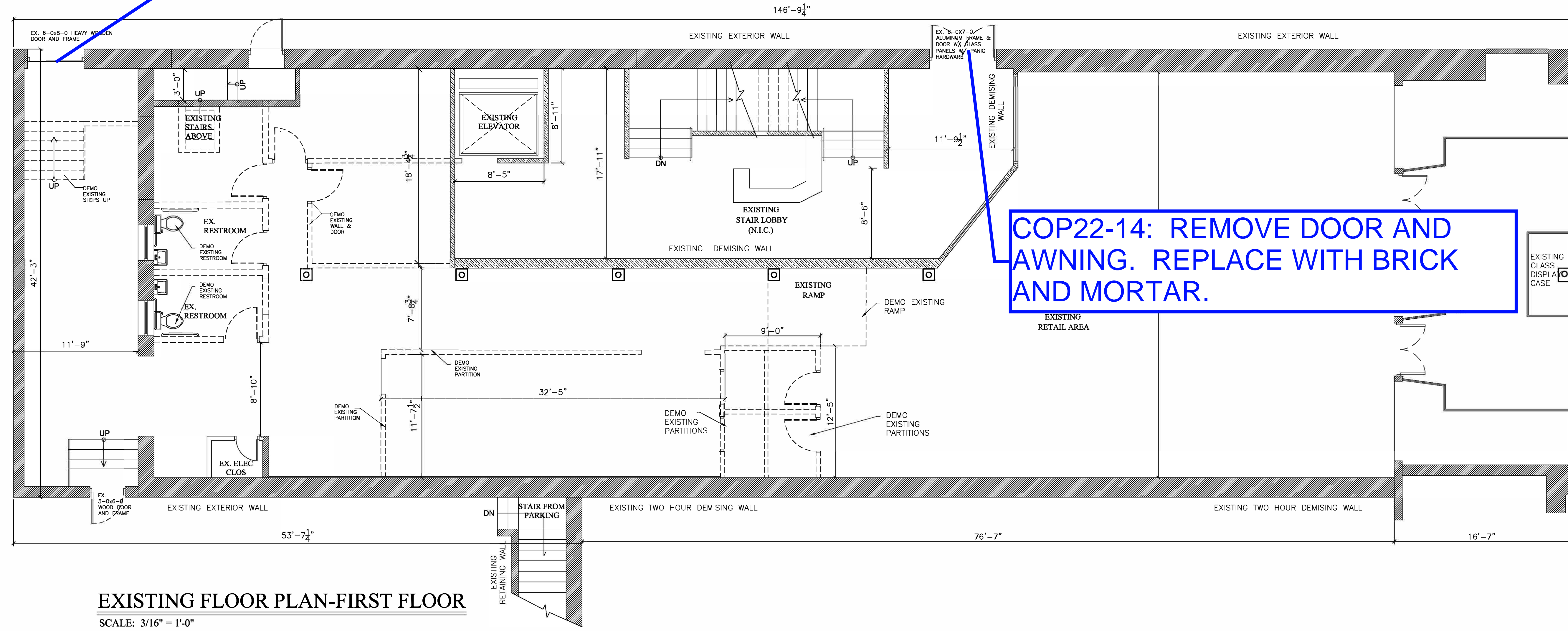
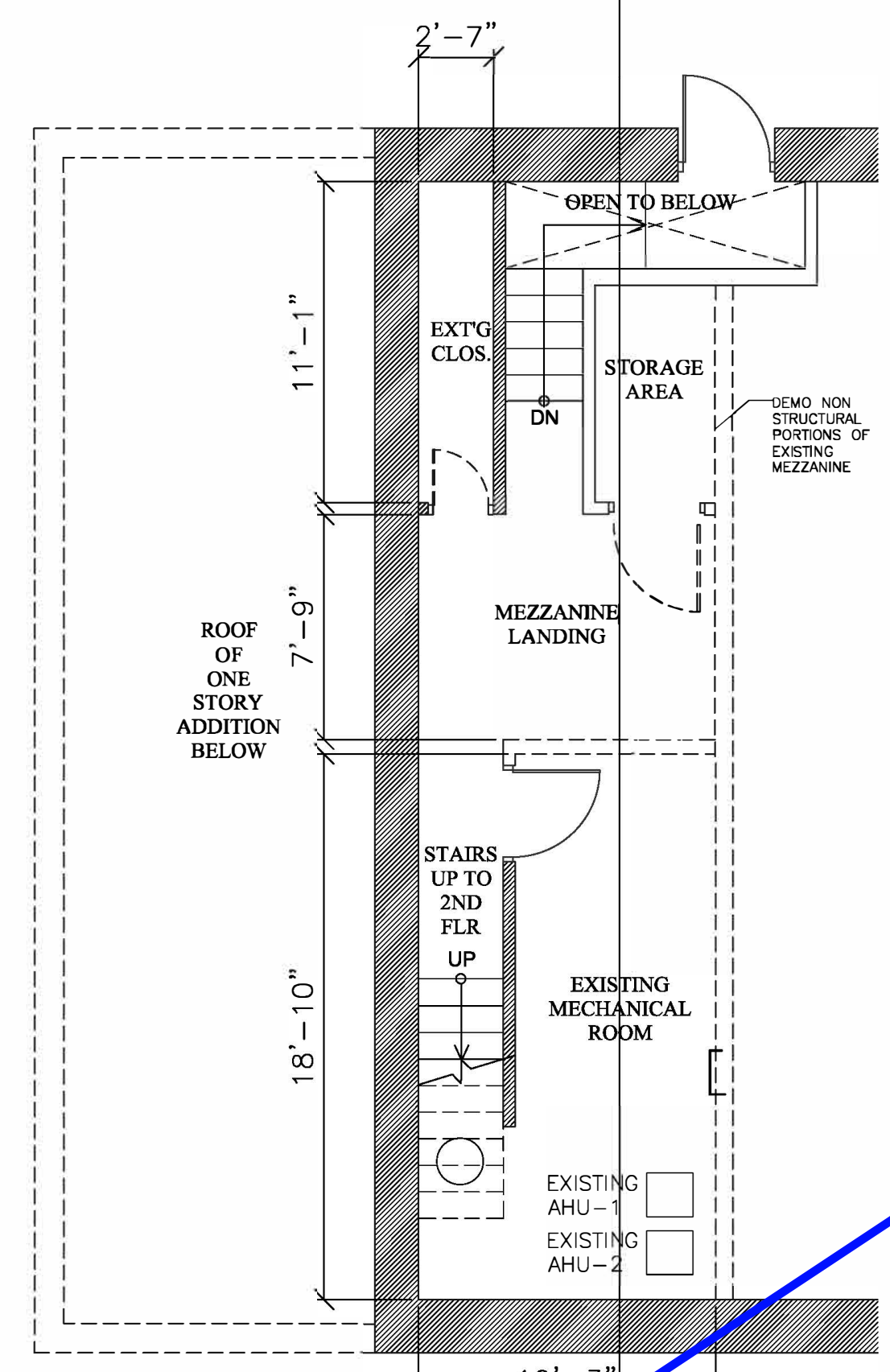
SCOPE OF WORK

A DEMO PLAN FOR A LANDLORD WORK IN PREPARATION FOR A NEW TENANT.
DEMO THE EXISTING COUNTERS, RESTROOMS AND INTERIOR PARTITIONS / CEILINGS. NO STRUCTURAL ITEMS AT THIS TIME.
DEMO THE EXISTING INTERIOR RAMP AT FLOOR HEIGHT CHANGE AND REPLACE WITH NEW ADA COMPLIANT RAMP.

PROJECT TEAM

LANDLORD: N TRUST COMPANY, SUITE 600, TN 37402, TRUSTCO.COM
GENERAL CONTRACTOR: RENOVATING ATLANTA, DAVID WARREN, DAVID@RENOVATINGATLANTA.COM, 678.469.8237

COP22-14: REPLACE WOOD DOORS WITH METAL DOORS.



COP22-14: REMOVE DOOR AND AWNING. REPLACE WITH BRICK AND MORTAR.

LEGEND: FLOOR & CEILING PLANS
- - - - - EXISTING WALL TO DEMO
--- EXISTING WALLS TO REMAIN
EXIT A EXIT SIGN W/ EMERGENCY LIGHTING
F.E. 2A10BC FIRE EXTINGUISHER MOUNTED IN ACCORDANCE WITH N.F.P.A.10
k K CLASS FIRE EXTINGUISHER
A EMERGENCY LIGHTING
2X4 2X4 TROFFER LIGHT
EXHAUST FAN, SWITCH W/ LIGHT FIXTURE
PENDENT LIGHTING

Table with 2 columns: REVISIONS, and empty rows for recording changes.

PROJECT NAME AND ADDRESS: INTERIOR DEMO PLAN (LANDLORD)
5 SOUTH PUBLIC SQUARE, CARTERSVILLE, GA 30120

DATE: 01/17/20

SHEET TITLE: DEMOLITION PLAN

SHEET NUMBER: D-1

EXISTING FLOOR PLAN-FIRST FLOOR
SCALE: 3/16" = 1'-0"

FIRM NAME AND ADDRESS
NEW SPACE DESIGN, INC.
 3331 NORTH BERKELEY LAKE ROAD
 SUITE 200,
 DULUTH, GA 30096
 PHONE: (404) 217-3458
 OFFICE: (770) 783-2768
 NEWSPACE@GMAIL.COM



RELEASED FOR CONSTRUCTION

REVISIONS

- 1) 05/05/2020: CITY - PROVIDE ELEV.

PROJECT NAME AND ADDRESS
**INTERIOR RENOVATION PLANS FOR
 BRADLEY BUILDING**
 5 SOUTH PUBLIC SQUARE
 CARTERSVILLE, GA 30120

DATE
 04/27/20

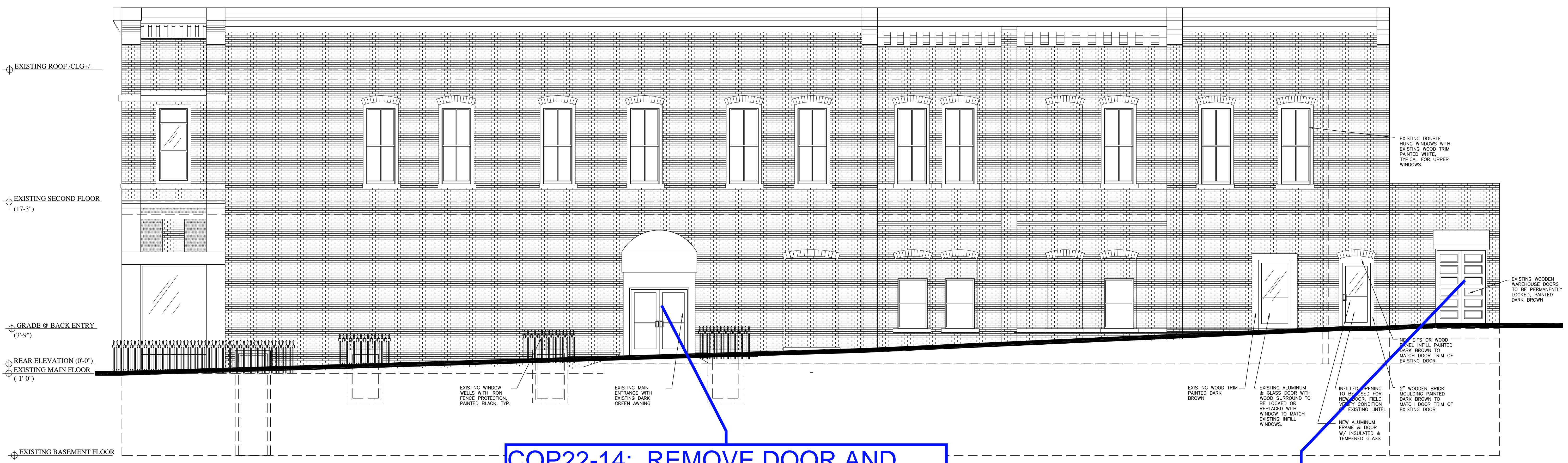
SHEET TITLE
**PROPOSED
 ELEVATION:
 RIGHT SIDE**

SHEET NUMBER
A-4.0



EXISTING ELEVATION: RIGHT SIDE
 SCALE: 3/16" = 1'-0"

CURRENT CONFIGURATION. NO MODIFICATIONS OCCURRED AS APPROVED ON COP20-15.



PROPOSED ELEVATION: RIGHT SIDE
 SCALE: 3/16" = 1'-0"

COP22-14: REMOVE DOOR AND AWNING. REPLACE WITH BRICK AND MORTAR.

COP22-14: REPLACE WOOD DOORS WITH METAL DOORS.



Cartersville Historic Preservation Commission CERTIFICATE OF PRESERVATION APPLICATION

*Applicant: Justin Earl / Starpower, Inc.
 Project Address: 5 S. Public Square, Cartersville
 Mailing Address (if different than project address):
4 West Ave, Cartersville, GA 30120
 Phone: 470-315-2453
 Email: justin@porkchopbmx.com

*NOTE: If applicant is not the owner, as listed on the property deed, a letter from the owner authorizing the proposed work must be included along with the owners phone number and address.

PROCEDURE

Application Requirements

All Applications must be complete and include support materials listed on the reverse of this form and a \$25 non-refundable application fee.

Application Deadlines

See 3rd page of application for application submittal deadlines.

Application Representation

The applicant or authorized representative of the applicant should attend the public hearing to support the application.

Building Permits Requirements

In Addition to a COP application, building permits must be acquired from the Community Development Department. Building permits will not be issued without proof of a COP.

Deadline for Project Completion

After approval, the COP is valid for 18 months and void if construction does not begin within 6 months of approval.

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Existing Building Type:

- Residential One, Two or Multi-family
 Commercial Garage, Storage
 Other _____

Brief Project Description (example: addition of sunroom, installation of fence):

Remove/enclose non-historic double door opening

Type of Project (check all that apply)

- New building
 Addition to building
 Relocation of building(s)
 Demolition
 Fence(s), wall(s), landscaping
 Minor exterior change
 Major restoration, rehabilitation, or remodeling
 Other _____

Start Date: August 1st, 2022

Anticipated Completion: August 15th, 2022

Contractor/Consultant/Architect: Mike Borkowsky

Office Use Only

Case Number COP 22-14
 Date Received 5-26-22
 Contributing Y.C. 1920
 Zoning DBD
 Legal Advertisement 6/14
 Notified Adjacent _____
 HPC Hearing 6/21/22
 HPC Decision _____
 COP Expiration _____
 Project Completion _____
 Tax Parcel C 001-0011-019

AUTHORIZATION

In consideration for the City of Cartersville's review of this application for a proposed change to a locally designated property, the applicant agrees to hereby indemnify and hold harmless the City and its' agents and employees from and against any and all claims, damages, and/or liability arising from or related to this application or any issuance of a permit hereunder.

Date 05-26-22 Signature

APPLICATION CHECKLIST

The following list includes the support material necessary for review of a particular project.

New Buildings and New Additions

- site plan
- architectural elevations
- floor plan
- landscape plan (vegetation not required)
- description of construction materials
- photographs of proposed site and adjoining properties

Major Restoration, Rehabilitation, or Remodeling

- architectural elevations or sketches
- description of proposed changes
- description of construction materials
- photographs of existing building
- documentation of earlier historic appearances (restoration only)

Minor Exterior Changes

- description of proposed changes
- description of construction materials
- photographs of existing building

Site Changes – Parking areas, Drives, Walks

- site plan or sketch of site
- description of construction materials
- photographs of site

Site Changes – Fences, Walls, Systems

- site plan or sketch of site
- architectural elevations or sketches
- description of construction materials
- photographs of site

Site Changes – Signs

- specifications
- description of construction materials and illumination

Demolition

Must include a complete plan for the new development.

- timetable
- demolition budget
- new construction budget
- evidence of adequate financing

NOTE: Only complete applications will be placed on the agenda for design review. Submit to:

City of Cartersville
 Planning and Development Department
 P.O. Box 1390
 Cartersville, GA 30120

PROJECT DESCRIPTION

Include support materials and attach additional sheets if needed. If the proposed scope of work will involve more than one type of project, please divide the description. [Example: (1) Addition to rear (2) New roof]

A double aluminum/glass double door entry was added to the Cherokee St side of the building in 1999 during conversion of the upper floor to offices.

I am now returning the building to it's original purpose which is retail/mercantile and opening up both the main and upper floors as they were originally designed.

The flooring at this entrance was raised and ramped to meet the exterior grade and the interior is being returned to the original level, creating a drop off at this doorway.

In addition, this doorway interferes with sales floor layout.

Brick will be matched as closely as possible to existing and red mortar will be used to match the original mortar.

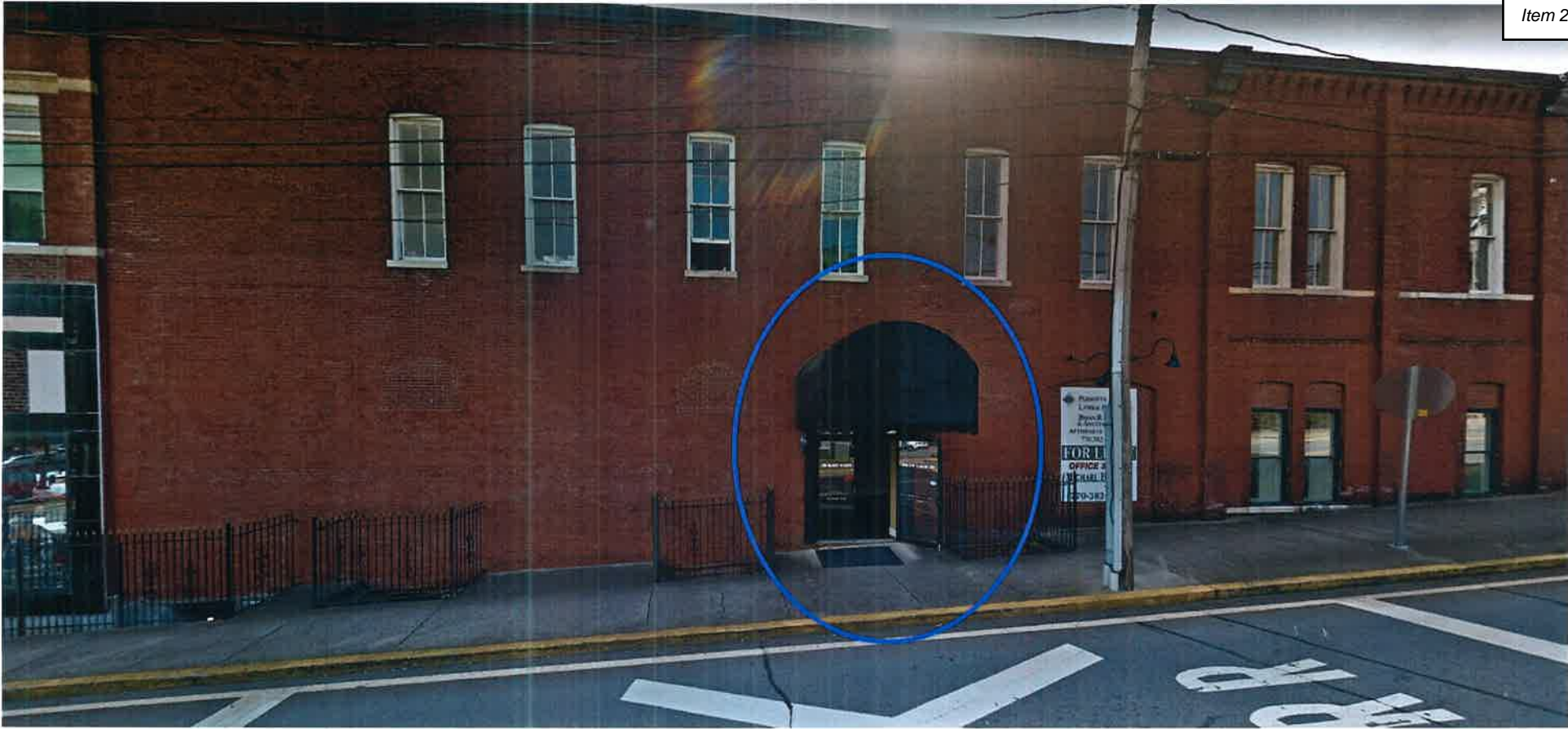
***Please note, I am currently under contract to purchase the building with closing scheduled for July 1st. I am submitting this application in advance of that due to the tight timeline required to get a CO, move my business, and sell my existing property at 4 West Ave.

7/12/12: Addendum:

- 1) Replace double wood doors with metal commercial doors at rear of building on Cherokee Ave. side.
- 2) Remove awning on front of building.

PRECEDENCE OF DECISIONS

Each application will be considered on it's own merit with reference to the Secretary of the Interior's Standards and the Commission's published Design Standards. While the Historic Preservation Commission may consider past actions when making decisions on an Application for a Certificate of Preservation, it is not held by those decisions when considering new application that may appear similar in character.









VIEW FROM INTERIOR OF DOORS TO BE REMOVED.



Source: <https://www.loopnet.com/Listing/5-S-Public-Sq-Cartersville-GA>

VIEW FROM EXTERIOR OF WOOD DOORS TO BE REPLACED WITH METAL DOORS



VIEW FROM INTERIOR OF WOOD DOORS TO BE REPLACED WITH METAL DOORS



Source: <https://www.loopnet.com/Listing/5-S-Public-Sq-Cartersville-GA>

EXAMPLE OF METAL DOOR REPLACEMENT.





HISTORIC PRESERVATION COMMISSION ITEM SUMMARY

MEETING DATE:	July 19th, 2022
SUBCATEGORY:	HPC
DEPARTMENT NAME:	Planning and Development
AGENDA ITEM TITLE:	COP22-15. 315 West Ave. Applicant: Joe and Cathy Bartlett
DEPARTMENT SUMMARY RECOMMENDATION:	Restore front porch to original configuration. Replace front walkway and adjust grading to improve drainage.
LEGAL:	N/A



City of Cartersville Historic Preservation Commission COP Application Staff Report
Case: COP22-15

HPC Meeting – 7.19.2022

Application Information

Address: 315 West Ave
 Applicant: Joe and Cathy Bartlett
 Historic District: Olde Town
 Zoning: R7
 Setbacks: Front= 20ft. Rear= 20ft. Side= 8ft.

Brief Description: Restore front porch to original configuration. Replace front walkway and improve drainage.

Applicable Guidelines to Consider

Residential Design Guidelines		
<i>Part One: Maintaining, Repairing, Replacing Structures Contributing to a Historic District.</i>		
	A. Wood	K. Utilities and Energy Retrofit
	B. Masonry	L. Accessibility, Health, and Safety Considerations
	C. Architectural Metals	M. Additions to Historic Buildings
	D. Paint	N. Aesthetic Recommendations
	E. Roofs	
	F. Exterior Walls	PART TWO: New Construction
X	G. Driveways, Walkways, and Off-Street Parking	
	H. Lighting	PART THREE: Relocation
	I. Windows and Doors	
X	J. Entrances, Porches and Balconies	PART FOUR: Demolition
Commercial Design Guidelines (Historic Downtown Business District)		
	PART ONE: General Guidelines for Structures Contributing to the District.	
	PART TWO: Guidelines for New Construction –	

Project Description:

1. Remove screened porch elements;
2. Replace rotted wood columns on brick bases;
3. Repair wood windows on side of house. Requires removal.
4. Replace front walkway.

History of the Property- Bartow County Tax assessor’s records state the house was built in 1925. GHRS provides a date range of 1910-1929.

Previous COP on file:

COP20-08. Add bedroom, bathroom, and porch additions to rear of house. Approved: 3/17/2020.

Analysis of the COP:

The house is historic, contributing.

Type: Side-gabled Bungalow. Style: Craftsman.

The front porch is currently a screened porch. The applicants propose removing the screened porch elements and restoring the porch to its’ original open style. The brick column bases will remain. The tapered wood, roof supports will be replaced due to rot. The tapered posts are appropriate for the craftsman style. No handrail is proposed around the perimeter of the porch.

The front walkway is proposed to be replaced at an appropriate grade to improve drainage. The roots of the adjacent tree are lifting the sidewalk creating the problem.

The wood framed windows on the side of the house will be removed, repaired and reinstalled. Finally, an example of preservation.

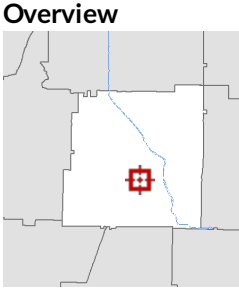
Commissioners Work Sheet

Materials:

	Existing Materials	Materials to be Used
Roof		
Siding		
Windows		
Doors		
Exterior Lighting		
Foundation		
Decking		
Steps		
Porches	Brick, wood	Wood column replacement
Ornamentation		

Notes:

I move to (approve, approve w/ conditions, or deny) the application for (state proposed changes) at (address) (as submitted, or with the following conditions). I find (compliance or noncompliance) with the guidelines referenced in the staff report and those brought up during discussion.



- Legend**
- Parcels
 - Structural Numbers**
 - <all other values>
 - Abandoned or Inactive
 - Active
 - Proposed
 - Roads

Parcel ID	C016-0005-008	Alternate ID	33975	Owner Address	PELHANK KYLE
Sec/Twp/Rng	n/a	Class	Residential		OBRECHT KATHLEEN W
Property Address	315 WEST AVE	Acreeage	0.24		315 WEST AVENUE
					CARTERSVILLE, GA 30120
District	Cartersville				
Brief Tax Description	LL 526 LD 4				
	(Note: Not to be used on legal documents)				

Date created: 7/14/2022
 Last Data Uploaded: 7/13/2022 10:00:04 PM

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 GEOSPATIAL

Cartersville Historic Preservation Commission

CERTIFICATE OF PRESERVATION APPLICATION



PROCEDURE

Application Requirements

All Applications must be complete and include support materials listed on the reverse of this form and a \$25 non-refundable application fee.

Application Deadlines

See 3rd page of application for application submittal deadlines.

Application Representation

The applicant or authorized representative of the applicant should attend the public hearing to support the application.

Building Permits Requirements

In Addition to a COP application, building permits must be acquired from the Community Development Department. Building permits will not be issued without proof of a COP.

Deadline for Project Completion

After approval, the COP is valid for 18 months and void if construction does not begin within 6 months of approval.

Office Use Only	
Case Number	COP 22-15
Date Received	6-17-22
Contributing	Y. C1925
Zoning	R-7
Legal Advertisement	
Notified Adjacent	7/12/22
HPC Hearing	7/19/22
HPC Decision	
COP Expiration	
Project Completion	
Tax Parcel	CO16-0005 008

*Applicant: JOE & CANNY BARTLETT
 Project Address: 315 WEST AVE.
 Mailing Address (if different than project address): _____
 Phone: 404-694-0550
 Email: JEFFREY LEON C. BELLSOUTH.NET

*NOTE: If applicant is not the owner, as listed on the property deed, a letter from the owner authorizing the proposed work must be included along with the owners phone number and address.

P R O J E C T

Existing Building Type:

Residential One, Two or Multi-family
 Commercial Garage, Storage
 Other _____

Brief Project Description (example: addition of sunroom, installation of fence)
FRONT PORCH ALTERATION

I N F O R M A T I O N

Type of Project (Check all that apply)

New building
 Addition to building
 Relocation of building(s)
 Demolition
 Fence(s), wall(s), landscaping
 Minor exterior change
 Major restoration, rehabilitation, or remodeling
 Other _____

Start Date: 7-20-2022
 Anticipated Completion: 7-24-2022
 Contractor/Consultant/Architect: JEFFREY C. GARDNER, LLC.

AUTHORIZATION

In consideration for the City of Cartersville's review of this application for a proposed change to a locally designated property, the applicant agrees to hereby indemnify and hold harmless the City and its' agents and employees from and against any and all claims, damages, and/or liability arising from or related to this application or any issuance of a permit hereunder.

Date 6-17-2022 Signature [Signature]

APPLICATION CHECKLIST

The following list includes the support material necessary for review of a particular project.

New Buildings and New Additions

- site plan
- architectural elevations
- floor plan
- landscape plan (vegetation not required)
- description of construction materials
- photographs of proposed site and adjoining properties

Major Restoration, Rehabilitation, or Remodeling

- architectural elevations or sketches
- description of proposed changes
- description of construction materials
- photographs of existing building
- documentation of earlier historic appearances (restoration only)

Minor Exterior Changes

- description of proposed changes
- description of construction materials
- photographs of existing building

Site Changes – Parking areas, Drives, Walks

- site plan or sketch of site
- description of construction materials
- photographs of site

Site Changes – Fences, Walls, Systems

- site plan or sketch of site
- architectural elevations or sketches
- description of construction materials
- photographs of site

Site Changes – Signs

- specifications
- description of construction materials and illumination

Demolition

Must include a complete plan for the new development.

- timetable
- demolition budget
- new construction budget
- evidence of adequate financing

NOTE: Only complete applications will be placed on the agenda for design review. Submit to:

City of Cartersville
Planning and Development Department
P.O. Box 1390
Cartersville, GA 30120

PROJECT DESCRIPTION

Item 3.

Include support materials and attach additional sheets if needed. If the proposed scope of work will involve more than one type of project, please divide the description. [Example: (1) Addition to rear (2) New roof]

- RENOVATE FRONT PORCH
- REPAIR AND REINSTALL SIDE WINDOWS
7/5/22: RePitch ^{concrete} ~~sidewalk~~ ^{sidewalk} FROM
sidewalk to front porch.

PRECEDENCE OF DECISIONS

Each application will be considered on its own merit with reference to the Secretary of the Interior's Standards and the Commission's published Design Standards. While the Historic Preservation Commission may consider past actions when making decisions on an Application for a Certificate of Preservation, it is not held by those decisions when considering new application that may appear similar in character.



EXISTING RESIDENCE



ADJACENT PROPERTIES









HISTORIC PRESERVATION COMMISSION ITEM SUMMARY

MEETING DATE:	July 19th, 2022
SUBCATEGORY:	HPC
DEPARTMENT NAME:	Planning and Development
AGENDA ITEM TITLE:	COP22-06 REV-1. 566 W. Main St.. Applicant: Tyson B. Smith.
DEPARTMENT SUMMARY RECOMMENDATION:	Modify floor plan and elevation of detached garage to address grade changes and add architectural interest.
LEGAL:	N/A



**City of Cartersville Historic Preservation Commission
COP Application Staff Report**

Case: COP 22-06 REV-1

**HPC Meeting – 7-19-22
3-15-22**

Application Information

Address: 566 W Main St.
 Applicant: Tyson B. Smith
 Historic District: Granger Hill
 Zoning: R-20
 Setbacks: Front= 20ft. Rear= 20 Side= 10ft.

Project Summary: Revise footprint for Garage

Applicable Guidelines to Consider

Residential Design Guidelines	
<i>Part One: Maintaining, Repairing, Replacing Structures Contributing to a Historic District.</i>	
<input type="checkbox"/> A. Wood	<input type="checkbox"/> K. Utilities and Energy Retrofit
<input type="checkbox"/> B. Masonry	<input type="checkbox"/> L. Accessibility, Health, and Safety Considerations
<input type="checkbox"/> C. Architectural Metals	<input type="checkbox"/> M. Additions to Historic Buildings
<input type="checkbox"/> D. Paint	<input type="checkbox"/> N. Aesthetic Recommendations
<input type="checkbox"/> E. Roofs	
<input type="checkbox"/> F. Exterior Walls	<input checked="" type="checkbox"/> PART TWO: New Construction
<input type="checkbox"/> G. Driveways, Walkways, and Off-Street Parking	
<input type="checkbox"/> H. Lighting	<input type="checkbox"/> PART THREE: Relocation
<input type="checkbox"/> I. Windows and Doors	
<input type="checkbox"/> J. Entrances, Porches and Balconies	<input type="checkbox"/> PART FOUR: Demolition
Commercial Design Guidelines (Historic Downtown Business District)	
<input type="checkbox"/>	PART ONE: General Guidelines for Structures Contributing to the District.
<input type="checkbox"/>	PART TWO: Guidelines for New Construction –

The following scopes of work are proposed:

Detached Garage with Porch (Original items)

1. Add a 40' x 50', 2-bay, detached garage.
2. Add an 18' x 50' covered porch attached to garage (porch option determined by final grades).
3. Add PVC columns for roof support on porch.
4. Roof pitch and asphalt shingles to match house.
5. Add cedar shake for siding on gabled ends.
6. Board and Batten siding to match house, 2nd story.
7. Add brick water table around garage.
8. Add handrails on porch as needed for safety and determined by final grade.
9. Add/ modify retaining walls as needed for access and for final grade.

REV 1- Extend 10ft x 20ft section of garage towards house to add architectural interest and to resolve grade changes.

History of the Property-

There is no GHRS for this property. The tax assessor shows the property constructed c. 1984. The property is non-historic, non-contributing.

No COPs on file.

Analysis of the COP:

The detached garage was approved at the March 15th HPC meeting. The grade challenges were mentioned by the applicant. This revision is to address some of the grade changes and to add architectural interest to the structure.

Commissioners Work Sheet

Materials:

Roof
Siding
Windows
Doors
Exterior Lighting
Foundation
Decking
Steps
Porches
Ornamentation

Existing Materials

Materials to be Used

Asphalt shingle
Brick/Board&Batten/Cedar Shake

Wood or Metal

Hardscaping

Walkway:

Drives:

Fencing:

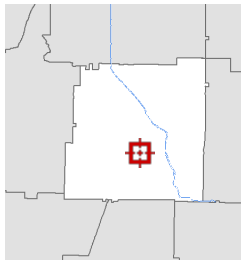
Lighting:

Notes:

I move to (approve, approve w/ conditions, or deny) the application for (state proposed changes) at (address) (as submitted, or with the following conditions). I find (compliance or noncompliance) with the guidelines referenced in the staff report and those brought up during discussion.



Overview



Legend

- Parcels
- Roads

Parcel ID	C014-0010-015	Alternate ID	33695	Owner Address	SMITH TYSON & KIMBERLY
Sec/Twp/Rng	n/a	Class	Residential		566 W MAIN ST
Property Address	566 W MAIN ST	Acreage	0.87		CARTERSVILLE, GA 30120
District	Cartersville				
Brief Tax Description	LL 486 D 4 LOT 4 - 6				
	(Note: Not to be used on legal documents)				

Date created: 7/15/2022
 Last Data Uploaded: 7/14/2022 9:56:16 PM

Developed by Schneider
 GEOSPATIAL



CERTIFICATE OF PRESERVATION APPLICATION

*Applicant: Tyson Smith
 Project Address: 566 W MAIN ST
 Mailing Address (if different than project address): _____

Phone: 770-778-4347
 Email: Tysonsmith@bellsouth.net

*NOTE: If applicant is not the owner, as listed on the property deed, a letter from the owner authorizing the proposed work must be included along with the owners phone number and address.

PROCEDURE

Application Requirements

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Application Deadlines

See 3rd page of application for application submittal deadlines.

Application Representation

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Building Permits Requirements

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Deadline for Project Completion

After approval, the COP is valid for 18 months and void if construction does not begin within 6 months of approval.

PROJECT INFORMATION

Existing Building Type:

- Residential One, Two or Multi-family _____
- Commercial Garage, Storage _____
- Other _____

Brief Project Description (example: addition of sunroom, installation of fence):

Adding A Garage

Type of Project (check all that apply):

- New building
- Addition to building
- Relocation of building(s)
- Demolition
- Fence(s), wall(s), landscaping
- Minor exterior change
- Major restoration, rehabilitation, or remodeling
- Other _____

Start Date: 7-25-22

Anticipated Completion: 10-25-22

Contractor/Consultant/Architect: Self Tyson Smith

Office Use Only	
Case Number	<u>COP22-06 REV1</u>
Date Received	<u>7-11-22</u>
Contributing	<u>NC</u>
Zoning	_____
Legal Advertisement	_____
Notified Adjacent	_____
HPC Hearing	_____
HPC Decision	_____
COP Expiration	_____
Project Completion	_____
Tax Parcel	_____

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Date 7/11/22 Signature Tyson Smith

APPLICATION CHECKLIST

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Cartersville, GA 30120

PROJECT DESCRIPTION

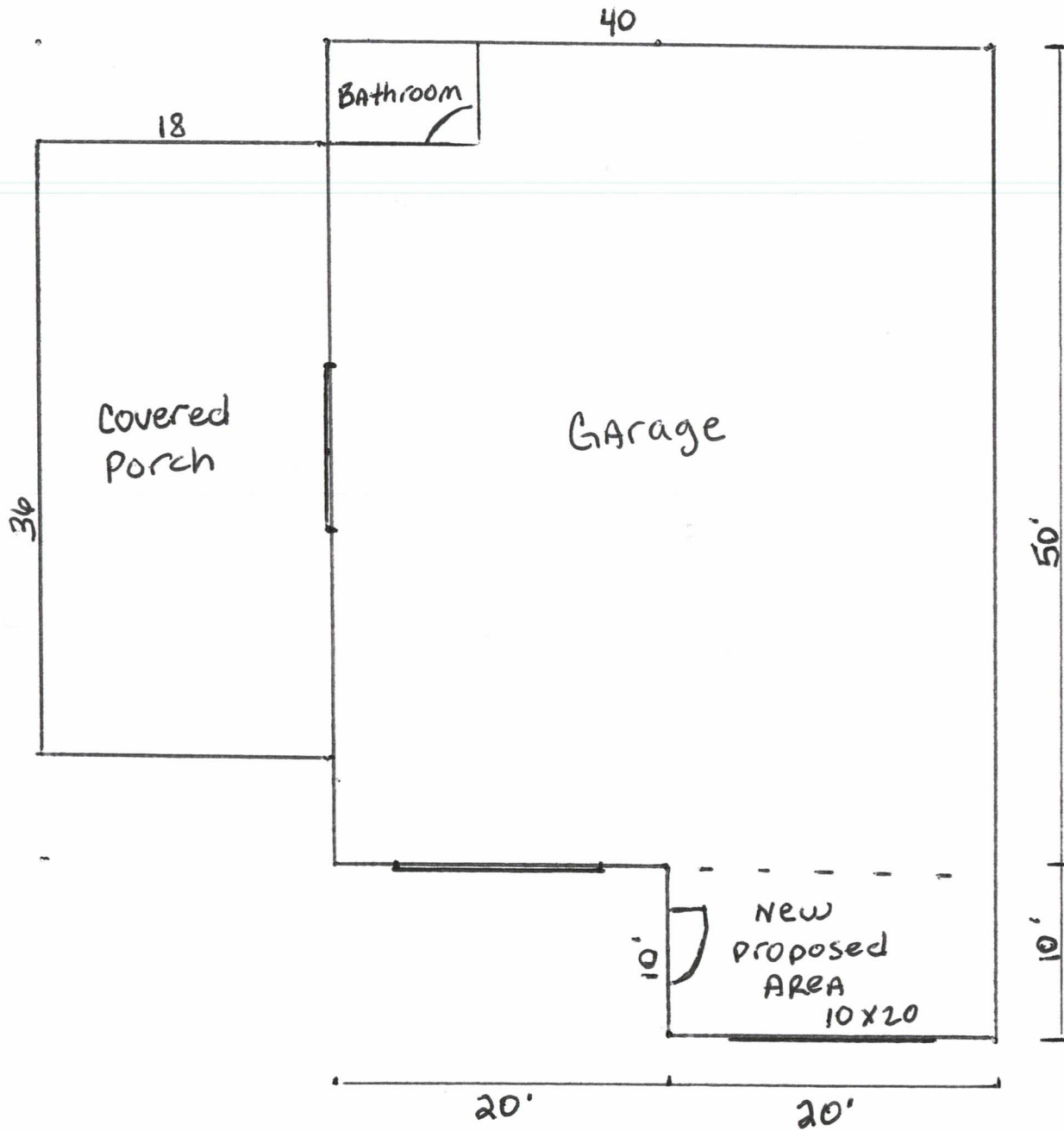
Item 4.

Include support materials and attach additional sheets if needed. If the proposed scope of work will involve more than one type of project, please divide the description. [Example: (1) Addition to rear (2) New roof]

We want to change the front elevation of the garage. The right side of the garage will be increased in size by 10 ft. The increase will happen on the front of the garage.

PRECEDENCE OF DECISIONS

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PVC Columns
6/12 Roof Pitch

Pitched Roof

SHINGLE ROOF

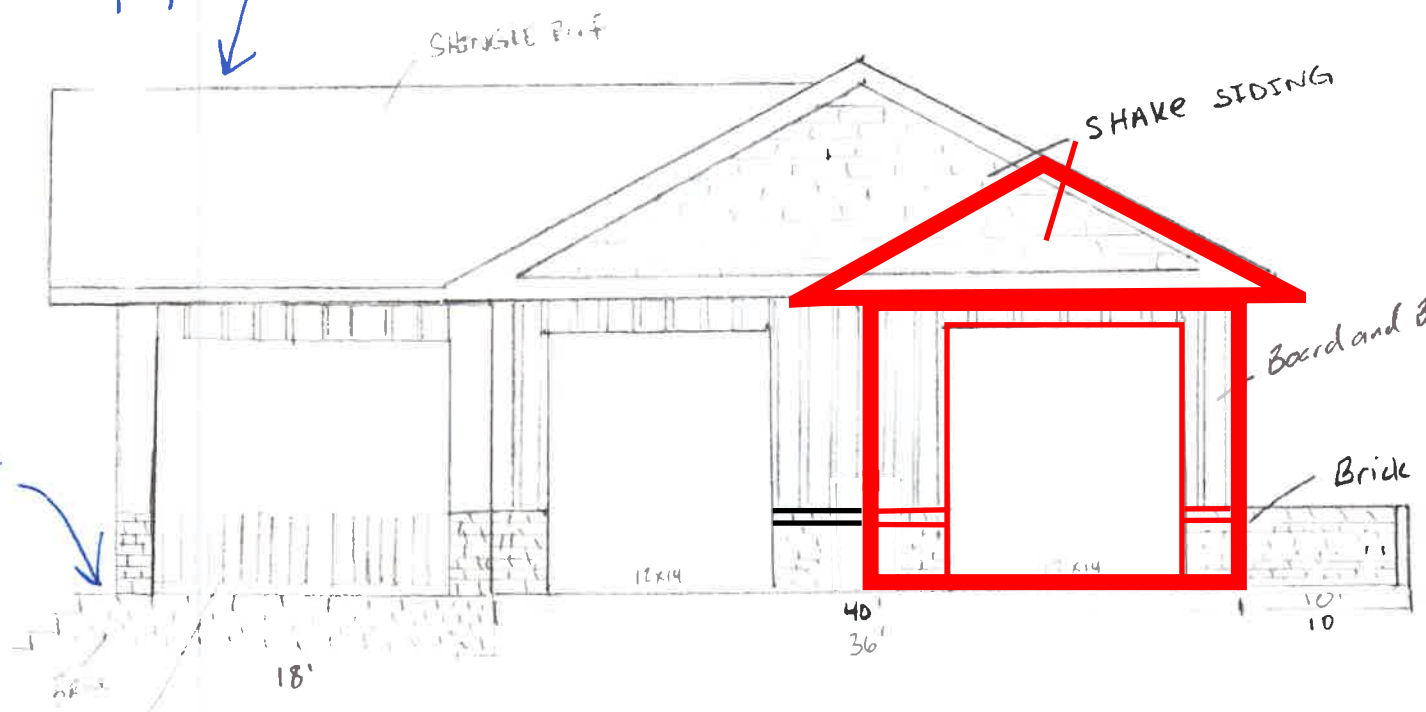
SHAKE SIDING

Board and Batten SIDING

GRADE CHANGE

Bride

BLACK ALUMINUM RAILS

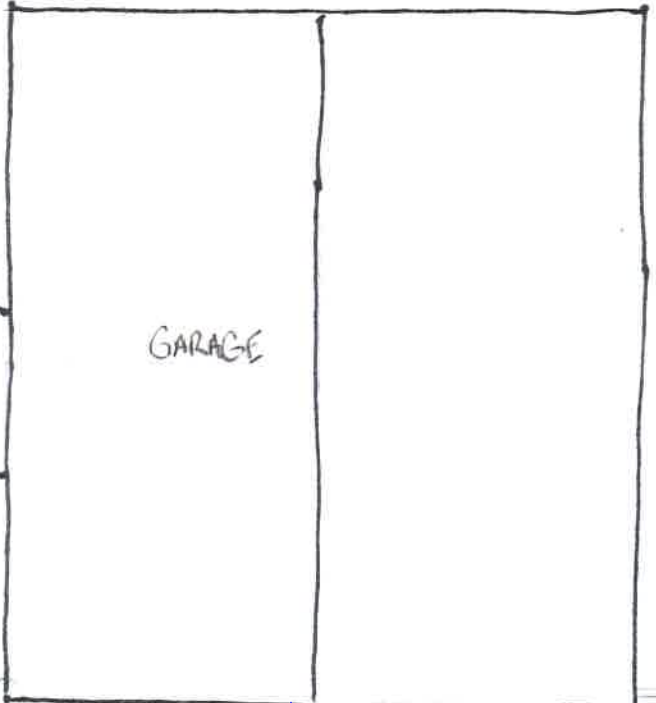
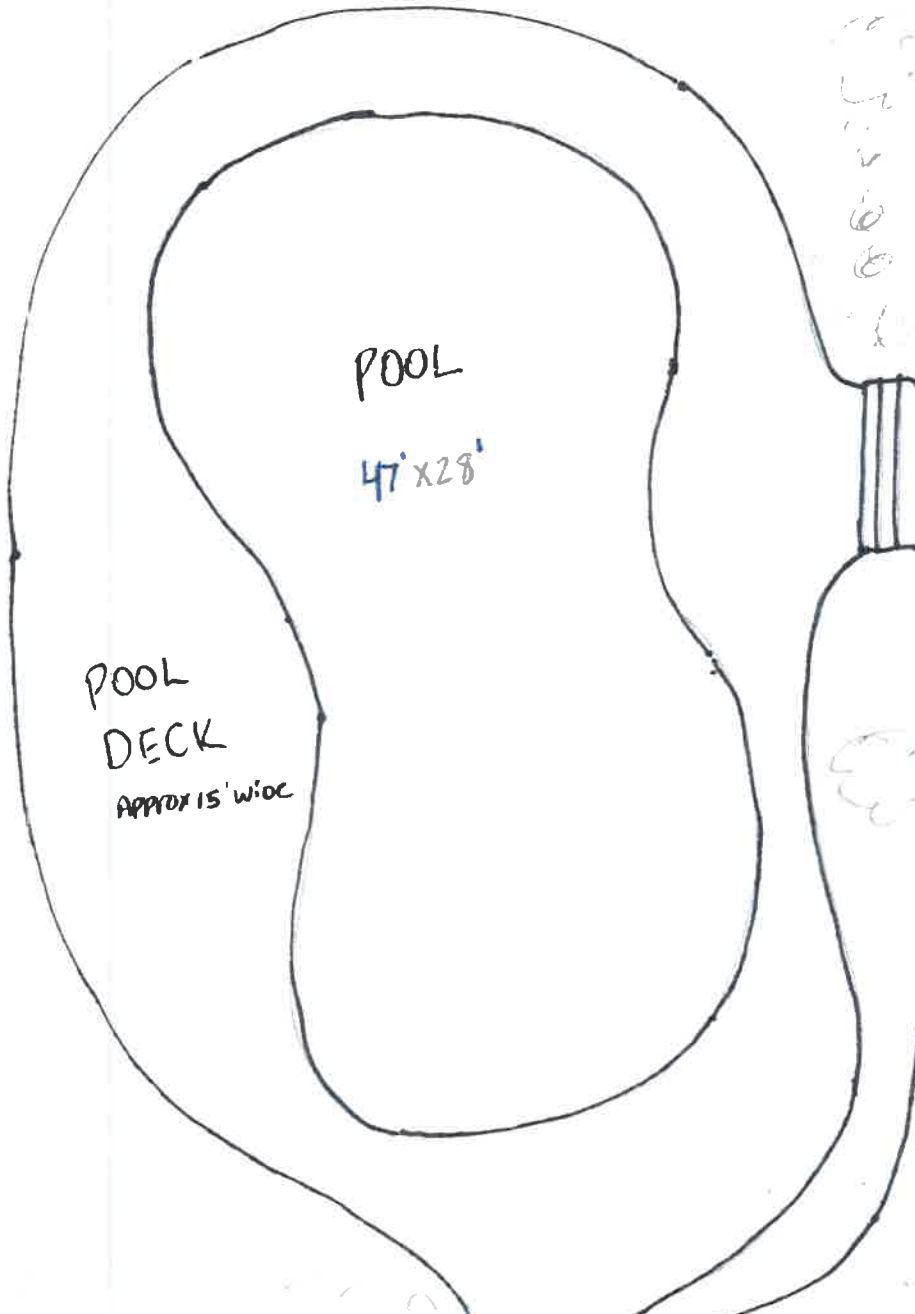


NEW GARAGE
OPTION B

Existing Building
12x12

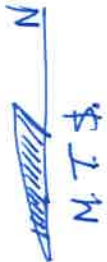
LANDSCAPING BUFFER

TURF GRASS

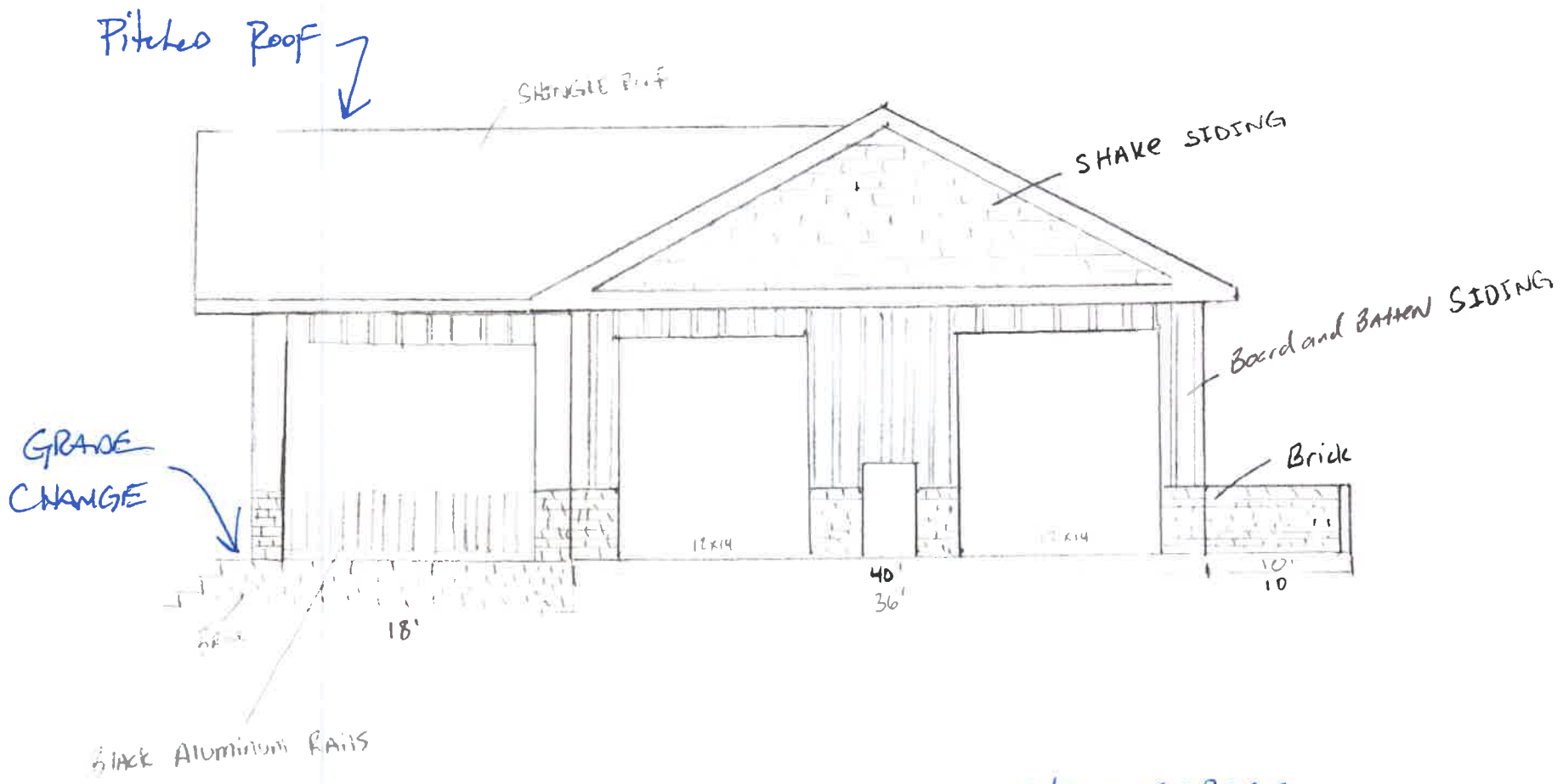


DRIVEWAY

Original Garage Plan- Flat front



PVC COLUMNS
6/12 Roof Pitch



NEW GARAGE
OPTION B
Original Garage Plan- Flat front