

Historic Preservation Commission Meeting
10 N. Public Square
December 20, 2022
5:30 P.M.

I. Opening Meeting

Call to order by Chairman Frisbee at 5:30 PM

Present: Greg Frisbee, Vandi White, Larry Gregory, Becky Carr, Lisa Ellis, and David Elder
Staff Present: David Hardegree, Randy Mannino, Samantha Fincher, and Keith Lovell
Absent: Brad Galland

1. Approval of Minutes

Chairman Frisbee called for a motion to approve the minutes of the last meeting. Board Member Elder made a motion to approve the meeting minutes from November 15, 2022. Board Member White seconded the motion. The motion carried unanimously. Vote: 5-0.

2. COP22-20. 121 Etowah Dr. Applicant: James & Donna Green

Chairman Frisbee called for the next item on the agenda. David Hardegree, Planning and Development Assistant Director stated the home is historic and contributing. The applicant proposes to replace (12) wood, double-hung windows, approx. 30 x 60, with variable grid patterns with new vinyl double pane, single-hung windows without grids. Replacement windows are to be the Championship series by Master Window Systems. (4) of the (16) windows to be replaced are half windows or narrower in height. Per the applicant, all the current windows are inoperable. Storm windows will not be reinstalled. The applicants were unable to attend the meeting.

Chairman Frisbee opened the public hearing.

With no one to come forward, the public hearing was closed for discussion.

Chairman Frisbee inquired about the highlighted oriel-style window on the specs provided. Mr. Hardegree suggested adding language to the motion to include the approved window style.

Board Member Carr made a motion to approve the replacement of (16) windows with the caveat that the windowpanes have standard division, not the oriel style. Board Member White seconded the motion. Vote: 5-0.

3. COP22-21. 24 Cassville Rd. Applicant: Jake & Lauren Tripp

Chairman Frisbee called for the next item on the agenda. Mr. Hardegree stated the home is historic and contributing. The applicant proposes to construct a pool and pool house to

the rear of the property. Floor plans and elevations were provided. Pool house materials will match the home. Wood siding and exposed foundation will be brick. Most of the roof will be asphalt shingle except for the patio roof which will be metal. Concrete, brick, and bluestone will be the prevalent materials for the patios, walkways, and pool surround. Landscaping will complement the accessory structures per the site plan. A fence was proposed to enclose a 20ft. wide utility easement on 323 W. Cherokee Ave. Proposed fence materials were not provided.

Chairman Frisbee opened the public hearing.

Board Member Gregory inquired about the utility easement plan and expressed his concern about wisteria/overgrowth on the vacant property.

Jake Tripp, the applicant came forward to answer questions from the board. He stated the plan is to clear the vacant lot. For pool safety, a fence is required but exact details have not been determined.

With no one else to come forward, the public hearing was closed.

Board Member Gregory made a motion to approve the application as submitted. Board Member Carr seconded the motion. Vote: 5-0.

4. COP22-22. 621 West Ave. Applicant: Thomas Baribault

Chairman Frisbee called for the next item on the agenda. Mr. Hardegree stated the home is historic and contributing. The applicant proposes to reconfigure the floor plan to add a master bathroom and an updated laundry room. Floor plans and elevations were provided. The addition will require the expansion of the crawlspace, an addition of a new shed roof, new steps, a door, and windows. The new wood shaker siding and wood trim will match the home. The applicant wishes to reuse the windows if they are salvageable and match the brick as closely as possible. Mr. Hardegree requested a plat to verify that the addition meets the side yard setback of 8 feet, if not, a variance will be required.

Chairman Frisbee opened the public hearing.

Beverly Baribault, the applicant came forward to represent the application.

With no one else to come forward, the public hearing was closed.

Board Member White made a motion to approve the application as submitted. Board Member Ellis seconded the motion. Vote: 5-0.

OTHER

5. Attendance Ordinance

Mr. Hardegree stated an attendance ordinance has been drafted to lay out attendance guidelines for the City Boards and Commissions. This will go before City Council for a first reading on January 5, 2023, and a second reading on January 19, 2023.

STAFF OR COMMITTEE COMMENTS

Mr. Hardegree stated City Council approved the text amendment to Chapter 9.25, Historic Preservation, Article II, Historic Preservation Commission, Sec. 9.25-32 (c), to amend the ordinance to comply with the state Historic Preservation Act regarding member qualifications. This was a result of a discrepancy that was identified during the Certified Local Government audit which is performed every 4 years.

Chairman Frisbee stated he wanted to thank whoever was responsible for replacing the window at First Baptist Church.

Mr. Hardegree thanked the Board Members for their service and professionalism and wished all a Merry Christmas.

Chairman Frisbee adjourned the meeting at 6:07 PM.

/s/



Greg Frisbee
Chairman