City Council Meeting
City Hall – Council Chambers
August 6, 2026
6:00 PM – Work Session / 7:00 PM – Council Meeting

WORK SESSION

Mayor Matthew Santini opened the Work Session at 6:00 PM. Council Members discussed each item on the agenda with the corresponding staff members.

Mayor Santini closed the Work Session at 6:22 PM

OPENING MEETING

Mayor Santini called the Council Meeting to order at 7:00 PM.

Invocation by Council Member Cooley.

Pledge of Allegiance led by Council Member Cordell.

The City Council met in a Regular Session with Matthew J. Santini, Mayor, presiding, and the following present: Jayce Stepp, Council Member Ward Two; Gary Fox, Council Member Ward Five; Calvin Cooley, Council Member Ward Four; Alyssa Cordell, Council Member Ward Six; Dan Porta, City Manager; Julia Drake, City Clerk; and Keith Lovell, City Attorney.

Absent: Kari Hodge, Council Member Ward One; Cary Roth, Council Member Ward Three

COUNCIL MEETING MINUTES

1. **July 16, 2026**

Council Member Cordell made a motion to approve the minutes of July 16, 2026, City Council Meeting. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 4-0

PROCLAMATION

2. **National Black Business Month & Honoring the Legacy of Conyers Alley**

Mayor Santini stated that consideration of approval was requested of a proclamation recognizing August 2026 as National Black Business Month in the City of Cartersville and honoring the historic legacy and contributions of Conyers Alley as one of the City's original Black business and cultural districts. The proclamation also recognizes the ongoing efforts of the Northwest Georgia Minority Business Association to support Black-owned businesses and economic opportunity throughout the region.

Shaylan Johnson, 22 Tamassee Ln., Rome, GA., came forward and thanked Mayor and City Council for recognizing Black Business Month and for the support.

PUBLIC HEARING – 2nd READING OF ZONING/ANNEXATION REQUESTS

3. SU26-09: 24 Pine Grove Rd.

Randy Mannino, Planning and Development Director stated the applicant applied for a Special Use permit for construction of an accessory apartment on a residential property. The building is proposed along the eastern portion of property located at 24 Pine Grove Road.

Staff do not oppose the application with the following condition:

- If approved, the approval is per the project data provided on the special use application and concept plan.

Planning Commission recommended approval without conditions. Vote: 3-2

Mayor Santini opened the public hearing.

Marianne File, applicant, came forward to represent the application.

With no one else to come forward, the public hearing was closed.

Council Member Fox made a motion to approve SU26-09: 24 Pine Grove Rd. with the recommended condition. Council Member Cordell seconded the motion. Motion carried unanimously. Vote: 4-0

Reference Ordinance 43-26

RESOLUTIONS

4. Resolution Declaring Surplus Fire Apparatus and Authorizing Sale to Polk County

Hagen Champion, Fire Chief, stated approval was requested of a resolution declaring a 2007 Pierce Saber Fire Truck (VIN 4P1CS01T47A007920) as surplus property and authorizing its sale to Polk County for $18,000. The Fire Chief has determined the apparatus is no longer needed by the City of Cartersville Fire Department and recommends the sale. Approval of the resolution will authorize the transfer of the fire truck to Polk County in the best interest of the City.

Council Member Cordell made a motion to approve the Resolution Declaring Surplus Fire Apparatus and Authorizing Sale to Polk County. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 4-0

Reference Resolution 34-26

CONTRACTS/AGREEEMENTS

5. Fire Station No. 5 Generator Preventative Maintenance Agreement

Chief Champion stated approval was requested of a five-year Preventative Maintenance Agreement with Nixon Power Services for the emergency backup generator at Fire Station No. 5. The agreement includes semi-annual preventative maintenance, major service intervals, load bank testing, and

automatic transfer switch (ATS) testing to maintain manufacturer warranty compliance and ensure reliable operation of the facility's emergency power system. The total contract amount is $7,700.00 over the five-year term, beginning May 1, 2026.

Council Member Fox made a motion to approve the Fire Station No. 5 Preventative Maintenance Agreement. Council Member Cooley seconded the motion. Motion carried unanimously. Vote: 4-0

6. Georgia Power Easement and Underground Distribution Construction Agreement (CPD Firing Range)

Freddy Morgan, Assistant City Manager, stated staff requested approval of an Easement and Underground Distribution Construction Agreement with Georgia Power for the installation of underground electrical distribution service at the CPD Firing Range (480 Joe Frank Harris Pkwy.). Approval of the easement and agreement will allow Georgia Power to install the required underground electrical service.

Council Member Fox made a motion to approve the Georgia Power Easement and Underground Distribution Construction Agreement (CPD Firing Range). Council Member Cordell seconded the motion. Motion carried unanimously. Vote: 4-0

7. Equitable Sharing Agreement and Certification (ESAC) – FY2026

Kevin Cloninger, Police Chief, stated the Cartersville Police Department had completed the annual Equitable Sharing Agreement and Certification (ESAC) for Fiscal Year 2026. This report is required by the U.S. Department of Justice and the U.S. Department of the Treasury for agencies participating in the federal Equitable Sharing Program. The report summarizes equitable sharing fund balances, revenues, expenditures, and certifies compliance with all applicable federal program requirements. Approval authorizes the Mayor to execute the certification on behalf of the City.

Council Member Cooley made a motion to approve the Equitable Sharing Agreement and Certification (ESAC) – FY 2026. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 4-0

8. First Amendment of Natural Gas Sales Agreement with HSBMA LLC

Keith Lovell, City Attorney, stated consideration for approval was requested of the First Amendment to the Natural Gas Sales Agreement with HSBMA LLC, suspending the collection of the minimum natural gas infrastructure recovery fee, temporarily. All other terms of the July 6, 2023 agreement remain unchanged.

Council Member Fox made a motion to approve the First Amendment to Natural Gas Sales Agreement with HSBMA LLC. Council Member Cooley seconded the motion. Motion carried unanimously. Vote: 4-0

9. Agenda Management Migration and CivicPlus Media Services Agreement

Dan Porta, City Manager, stated approval was requested of a Statement of Work with CivicPlus for the implementation of Agenda Management Migration, CivicPlus Media, Live Meeting Manager, and the Public Engagement Suite. The agreement includes a one-time implementation cost of $13,630.00 and an

annual recurring cost of $11,400.00. Approval was requested subject to final review and approval by the City Manager and City Attorney.

Council Member Cordell made a motion to approve the Agenda Management Migration and CivicPlus Media Services Agreement subject to approval by the City Manager and City Attorney. Council Member Cooley seconded the motion. Motion carried unanimously. Vote: 4-0

ENGINEERING SERVICES

10. WPCP Engineering Services Amendment

Sidney Forsyth, Water Department Director, stated Hazen and Sawyer Engineering has provided design and project management for the WPCP expansion project. To have them complete final design and project management, through and including commissioning, training, and project closeout, an additional scope and cost amendment to the Engineering Services Agreement is needed.

Council Member Fox made a motion to approve the WPCP Engineering Services Agreement. Council Member Cooley seconded the motion. Motion carried unanimously. Vote: 4-0

11. Jordan Road Water Main Extension Engineering

Mr. Forsyth stated the Water Department had identified a portion of Jordan Road with no water service. Some parcels have historically had city water service via service lines from a small, galvanized main on Skyline Drive. These service lines traversed private properties on Skyline Drive to reach the Jordan Road properties. Property divisions have left most parcels without service. In order to provide both domestic and firefighting water service to this area, which includes about 15 parcels currently, we have received a proposal from GMC Engineering to design and manage construction of approximately 2,450 feet of 8" water mains and appurtenances for a cost not to exceed $66,020.00. This project is not budgeted but will be paid from Water system revenue. Approval was recommended for this proposal.

Council Member Fox made a motion to approve the Jordan Road Water Main Extension Engineering. Council Member Cooley seconded the motion. Motion carried unanimously. Vote: 4-0

BID AWARD/PURCHASES

12. Mixer Replacement

Mr. Forsyth stated one of the six pre-mix mixers at the Wastewater Pollution Control Plant (WPCP) has failed. The manufacturer, Xylem Water Solutions, evaluated the unit and estimated the repair cost at $26,750.49, which includes only a 90-day warranty. A replacement mixer costs $34,074.00 and includes a one-year warranty, making it the more cost-effective long-term option. Staff recommended purchasing the replacement mixer for $34,074.00.

Council Member Cordell made a motion to approve the Mixer Replacement. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 4-0

13. Water Service Line Inventory

Mr. Forsyth stated in accordance with the EPAs Revised Lead and Copper Rule, a complete water service line material inventory must be completed by November 2027. A significant number of these lines were identified during the AMI meter change project, but there remains 1,072 service lines which, for various reasons, either were not or could not be identified as to the type of material.

The cost to self-perform this work, including the substantial additional sampling efforts if we cannot comply by the deadline are estimated to be $110,000 per year over 10 years.

Bids were solicited to perform the inventory, with the lowest responsive bid submitted by Smith Pipeline Inc. for $96,480.00. This cost is budgeted to be paid from the service line maintenance account. Approval was recommended.

Council Member Fox made a motion to approve the Water Service Line Inventory. Council Member Cooley seconded the motion. Motion carried unanimously. Vote: 4-0

14. Decorative Light Poles, Heads, and Bases

Tim Storey, Electric Department Director, stated approval was requested to purchase seventeen (17) LED decorative light heads, seventeen (17) 16-foot decorative light poles, and fourteen (14) pole bases for the Bartow County Parking Deck project.

Staff recommended awarding the purchase to Gresco Utility Supply Inc. in the amount of $69,850.00. Gresco Utility Supply Inc. is the sole source for the decorative light heads and submitted the lowest quote for the light poles and pole bases.

Council Member Cordell made a motion to approve the Decorative Light Poles, Heads, and Bases. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 4-0

15. Underground Cable Purchase

Mr. Storey stated approval was recommended to purchase 7,500' of Okinite 15KV, 1/0 underground (UG) cable for inventory. A single quote was received from Irby Co., the sole-source supplier of Okinite cable. Staff requests authorization to purchase the cable from Irby Co. in the amount of $33,900.00. This purchase is a budgeted expense.

Council Member Fox made a motion to approve the Underground Cable Purchase. Council Member Cooley seconded the motion. Motion carried unanimously. Vote: 4-0

16. (2) 3000 kVA Transformer Purchase

Mr. Storey stated approval was requested to purchase two (2) 3,000 KVA, 277 /480V transformers. One (1) for a customer upgrade and one (1) to replenish stock. We received five (5) bids and deemed the bid from Gresco Utility Supply, Inc. to be the best based upon price and lead time. Authorization was requested to purchase the two transformers from Gresco Utility Supply, Inc. for a total cost of $167,500.00. This is a budgeted expense.

Council Member Cooley made a motion to approve the (2) 3000 kVA Transformer Purchase. Council Member Cordell seconded the motion. Motion carried unanimously. Vote: 4-0

17. Automated Side Loader Garbage Truck Purchase

Wade Wilson, Public Works Director, stated due to the extensive projected repair on one of three of our current Automated Side Loader Garbage Trucks, the Solid Waste Division of Public Works would like to purchase a new Heil Dura-Pack Python 28 cubic yard Automated Side Loader mounted on a 2026 Mack LR chassis for a Sourcewell price of $368,373.00. In addition, installation is needed for two additional cameras and hardware for a price of $6,420.25 from Third Eye. This truck is not budgeted for this year but will replace the purchase of our bucket truck for this year.

It was recommended to approve the purchase of this vehicle and camera installations for a total of $374,793.25 with a delivery date of August 15, 2026. This vehicle will be purchased out of the 2026 SPLOST Funds.

Council Member Fox made a motion to approve the Automated Side Loader Garbage Truck Purchase. Council Member Cordell seconded the motion. Motion carried unanimously. Vote: 4-0

18. Sports Complex Surveying Services

David Archer, Jr., Parks and Recreation Director, stated approval was requested of a proposal from The Land Surveying Company to provide surveying services for the proposed sports complex. The scope of work includes property research, a topographic survey, underground utility designation, and preparation of Civil AutoCAD files.

The City received three proposals from qualified firms, including LRS, Elevations Design, and The Land Surveying Company. After evaluating the proposals, staff determined that The Land Surveying Company submitted the lowest responsive proposal in the amount of $19,200.00.

Council Member Cooley made a motion to approve the Sports Complex Surveying Services. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 4-0

19. Demo and Hauling of Properties

Mr. Archer stated approval was recommended of the cost estimate from Cornerstone Demolition & Grading, Inc. for the demolition, hauling, and disposal of dwellings at the following properties:

- 207, 209, 215, and 217 Cassville Road
- 501, 504, 507, and 508 Douglas Street
- 11 Riverside Court

The project also includes hauling up to 100 loads of debris, seeding and strawing disturbed areas, and installation of silt fencing if required. The estimate excludes landfill and tipping fees, asbestos testing or abatement, and septic tank pumping or removal, if required. Cornerstone will retain salvage proceeds from recyclable materials.

The contractor's estimate is $87,000. Due to the potential for additional landfill, tipping, environmental, or other unforeseen project costs, the total project budget is not to exceed $140,000. Approval was recommended.

Council Member Cordell made a motion to approve the Demo and Hauling of Properties. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 4-0

20. 2nd Quarter Motorola Radio Cost Allocation

Mr. Morgan stated staff requested approval of the 2nd Quarter 2026 Motorola radio cost allocation invoice from Bartow County in the amount of $43,609.50. The invoice allocates Motorola radio system costs among City departments based on the number of radios assigned to each department.

Council Member Cordell made a motion to approve the 2nd Quarter Motorola Radio Cost Allocation. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 4-0

SURPLUS EQUIPMENT

21. Surplus Equipment

Mr. Morgan stated a list of equipment and vehicles identified as surplus by various departments was provided. Council approval to proceed with listing these items for scrap and/or sale in accordance with our surplus disposal procedures was requested.

Council Member Cordell made a motion to approve the Surplus Equipment. Council Member Cooley seconded the motion. Motion carried unanimously. Vote: 4-0

ADJOURNMENT

With no other business to discuss, Council Member Cooley made a motion to adjourn.

Meeting Adjourned at 7:25 PM

/s/ _____
Matthew J. Santini
Mayor

ATTEST:
/s/ _____
Julia Drake
City Clerk

CITY OF Cartersville EST. 1850 GEORGIA