

City Council Meeting  
City Hall – Council Chambers  
February 15, 2024  
6:00 P.M. – Work Session  
7:00 P.M. – Council Meeting

## **WORK SESSION**

Mayor Matthew Santini opened Work Session at 6:03 P.M. Council Members discussed each item from the agenda with corresponding Staff Members.

Council Member Roth made a motion to enter Executive Session for the purpose of Personnel. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 4-0

Mayor Santini closed Work Session at 6:24 P.M.

## **OPENING MEETING**

Mayor Santini called the Council Meeting to order at 7:00 P.M.

Invocation by Council Member Cooley.

Pledge of Allegiance led by Cordell.

The City Council met in Regular Session with Matthew Santini, Mayor, presiding, and the following present: Cary Roth, Council Member Ward Three; Calvin Cooley, Council Member Ward Four; Gary Fox, Council Member Ward Five; Alyssa Cordell, Council Member Ward Six; Dan Porta, City Manager; Julia Drake, City Clerk; and Keith Lovell, City Attorney.

Absent: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two

## **REGULAR AGENDA**

### **COUNCIL MEETING MINUTES**

#### **1. February 1, 2024, Council Meeting Minutes**

Council Member Cooley made a motion to approve the February 1, 2024, Council Meeting Minutes. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 4-0

Council Member Fox made a motion to add four (4) items to the agenda. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 4-0

### **RESOLUTIONS**

#### **2. Authorize Agent for Opioid Litigation in General & Endo Ballot Form**

Keith Lovell, City Attorney, stated this resolution appoints Dan Porta and Keith Lovell as the City's agents and authorizes them to sign documents related to any of the opioid litigation matters.

Council Member Fox made a motion to approve the Authorization Agent for Opioid

Litigation in General and Endo Ballot Form. Council Member Cooley seconded the motion.  
Vote: 4-0

Reference Resolution # 07-24

## **BID AWARD/PURCHASES**

### **3. Purchase Scott Epic 3 Voice Amps**

Hagen Champion, Assistant Fire Chief, stated approval was being requested to purchase sixteen Scott Epic 3 Voice Amplifiers for the new firefighters. These voice amplifiers mount to SCBA masks and enhance the ability to communicate in hazardous environments. Quotes were requested from our single source Scott dealers and recommend the lowest-bidder American Safety and Firehouse for \$9,520.00. This is a budgeted item recommended for your approval.

Council Member Fox made a motion to approve the Purchase of Scott Epic 3 Voice Amps. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 4-0

### **4. Statewide Mutual Aid Agreement (ADDED)**

Mr. Champion requested approval for the updated version of the Statewide Mutual Aid Agreement for Georgia. This is a request of Bartow County Emergency Management on behalf of the Georgia Emergency Management Agency. All municipalities within Bartow County have been asked to execute this document. This document is updated every four years, and our latest document was executed in 2019. This agreement is the basis for our ability to request aid during a time of disaster, assist others and is the vehicle used for the potential recovery of funds during mitigation and recovery if an incident is declared a disaster. There are no significant changes from our 2019 agreement.

Council Member Fox made a motion to approve the Statewide Mutual Aid Agreement. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 4-0

### **5. HVAC System Repair**

Brian Friery, Gas Department Assistant Director, stated the Gas System's HVAC system failed causing a significant freon leak. The manufacturer recommended JC Lane Company of Milton, Georgia, to make the emergency repair. The cost of the repair was \$14,060.00. This repair was not a budgeted expense, but funds are available from gas revenues, and approval was recommended.

Council Member Roth made a motion to approve the HVAC System Repair. Council Member Cooley seconded the motion. Motion carried unanimously. Vote: 4-0

### **6. Odorant Purchase**

Mr. Friery stated Federal regulations require us to odorize our natural gas. The Gas System's odorant supply is low and needs to be refilled. It was requested the purchase of 800 gallons of odorant to fill the tanks at our three delivery points. Odorization Solutions, Inc. of Pensacola, FL is the sole provider in this area and provided a quote of \$22,984.00. Depending on the delivery date, the actual amount delivered may vary. This is a budgeted item.

Council Member Roth made a motion to approve the Odorant Purchase. Council Member Cooley seconded the motion. Motion carried unanimously. Vote: 4-0

## **7. Plotter Replacement**

Sidney Forsyth, Water Department Director, stated the Water Department plotter is over ten years old and no longer supported by the manufacturer. Repro Products, the City's current plotter service provider, quoted \$12,750.00 for a replacement HP DesignJet T2600. The item is in stock but will need to be held until it can be delivered to the new Water Department office. This is a budgeted item to be paid from account #505.3320.54.1301 and was recommended for approval.

Council Member Fox made a motion to approve the Plotter Replacement. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 4-0

## **8. Grassdale Road Water Main Bid Award**

Mr. Forsyth stated approximately 8,850 linear feet of 12" and 8" water main need relocated and/or replaced in conjunction with roadway, drainage, and sidewalk improvements along Grassdale Road. Sealed bids were opened on January 25, 2024, with five (5) responsive bidders. Sweitzer Engineering recommends awarding the contract to the low bidder, HD-Excavations & Utilities, LLC of Dallas, GA, for a contract price of \$2,581,475.00.

Since this price is approximately 25% lower than the second low bid, extensive investigation of references and work record, current workload, and assurance from the company owner that there was no mistake nor oversight in their bid package. It was recommended to award this contract to HD-Excavations & Utilities of Dallas, Georgia. This request is a budgeted project to be paid from capital account #505.3320.54.1346.

Council Member Fox made a motion to approve the Grassdale Road Water Main Bid Award. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 4-0

## **9. Guardrail Repair (330 N. Erwin St)**

Freddy Morgan, Assistant City Manager, stated this request is to approve the quotation to repair a damaged guardrail at 330 N. Erwin Street. Martin-Robbins Fence Company has provided a quote to repair the damage in the amount of \$8,295.00. We will pay Martin-Robbins for their repair work and pursue the responsible party's insurance company for reimbursement of our cost.

Council Member Cooley suggested possibly adding more reflectors to the guardrail.

Council Member Cooley made a motion to approve the Guardrail Repair at 330 N. Erwin St. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 4-0

## **10. SpryPoint Customer Portal Cogsdale Integration Document**

Mr. Morgan stated SpryPoint has provided a Cogsdale Integration document that needs Council approval and an authorized signature from the mayor.

Council Member Fox made a motion to approve the SpryPoint Customer Portal Cogsdale Integration Document. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 4-0

## **11. Replacement Generator (ADDED)**

Mr. Morgan stated the replacement generator would be for the new Electric Department and would cost \$44,053.00. Approval was recommended.

Council Member Roth made a motion to approve the Replacement Generator. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 4-0

## **OTHER**

### **12. Mayor and City Council 2024 Visioning Goals**

Mr. Porta stated that Mayor and Council Members had been provided with the goals that were developed during the recent Visioning Session. The goals included projected timeline and funding sources and for the City Manager to move forward on these projects, and to get the go ahead from the Mayor and City Council that these are goals that you feel are important for us to accomplish in the year ahead. Please adjust as you feel necessary, so we can move forward to accomplish these goals.

Council Member Fox made a motion to approve the 2024 Visioning Goals. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 4-0

### **13. Overlook Deed of Dedications (ADDED)**

Mr. Lovell stated the deed of dedication is for Overlook Parkway with multiple property owners. Approval was requested for the mayor to sign the Deed of Dedication for Prose, Arcadia, and the Raw Landowners.

Council Member Roth made a motion to approve the Overlook Deed of Dedications. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 4-0

### **14. Eighth Amendment – 178 W Main St. (ADDED)**

Mr. Lovell stated this amendment is to reschedule the closing date to March 8, 2024. Approval was requested.

Council Member Roth made a motion to approve the Eighth Amendment to 178 W. Main Street. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 4-0

## **MONTHLY FINANCIAL STATEMENT**

### **15. December 2023 Financial Report**

Tom Rhinehart, Finance Department Director, reviewed the financial report from December 2023 and compared the numbers to December 2022.

## **OTHER**

Aqui Wingo, 110 Johnson St. Apt. 7, came forward to inquire why there was an additional fee to pay utility bills online. Mr. Morgan addressed Mr. Wingo's inquiry by stating that all credit card surcharges are forwarded to the consumer.

Jason Traynor, 18 Burnt Hickory Connector, came forward to state that he just recently moved to Cartersville from New York and wanted to address the homeless population and crisis in Cartersville and in the United States. He suggested building tiny homes for these individuals and starting rehabilitation for these individuals.

**ADJOURNMENT**

With no other business to discuss, Council Member Cooley made a motion to adjourn.

Meeting Adjourned at 7:21 P.M.

/s/   
Matthew J. Santini  
Mayor

ATTEST:   
/s/ Julia Drake  
Julia Drake  
City Clerk



