

City Council Meeting  
10 N. Public Square  
May 6, 2021  
6:00 P.M. – Work Session  
7:00 P.M. – Council Meeting

## **WORK SESSION**

Mayor Matthew Santini opened Work Session at 6:00 P.M. Council Members discussed each item from the agenda with corresponding Staff Members.

Council Member Stepp made a motion to enter into Executive/Closed Session for the reasons of Personnel and Pending Litigation. Council Member Roth seconded the motion. Motion carried unanimously. Vote 5-0

Mayor Santini closed Work Session at 6:25 P.M.

## **OPENING MEETING**

Mayor Santini called the Council Meeting to order at 7:00 PM.

Invocation by Council Member Cooley.

Pledge of Allegiance led by Council Member Fox.

The City Council met in Regular Session with Matthew Santini, Mayor presiding and the following present: Jayce Stepp, Council Member Ward Two; Cary Roth, Council Member Ward Three; Calvin Cooley, Council Member Ward Four; Gary Fox, Council Member Ward Five; Taff Wren, Council Member Ward Six; Dan Porta, City Manager; Julia Drake, City Clerk and Keith Lovell, Assistant City Attorney.

Absent: Kari Hodge, Council Member Ward One

## **REGULAR AGENDA**

### **COUNCIL MEETING MINUTES**

#### **1. April 15, 2021**

A motion to approve the April 15, 2021 Council Meeting Minutes was made by Council Member Stepp and seconded by Council Member Wren. Motion carried unanimously. Vote: 5-0

Scott Carter, Fire Chief, came forward to share a video of a prime example of above and beyond the call of duty that was performed by one of his employees, Paul Varvel.

After viewing the video, Mayor Santini presented the Award of Heroism to Cartersville Firefighter, Paul Varvel, for his courageous actions in saving Mr. Orton's life.

Thank you, FAO Paul Varvel, and to all First Responders, we honor and salute what you do.

## **PUBLIC HEARING – 2<sup>nd</sup> READING OF ZONING/ANNEXATION REQUESTS**

### **2. ZMA21-021: Annual Zoning Map Amendment**

Randy Mannino, Planning and Development Department Head, stated this is the annual re-adoption of the official zoning map. It includes the annexation/de-annexations and zoning actions approved by City Council in the last 11 months. Map corrections are also included. The last zoning map adoption was June 4<sup>th</sup>, 2020. Planning Commission recommends approval, 4-0.

Public hearing open.

With no one to come forward, the public hearing was closed.

A motion was made to approve ZMA21-01 by Council Member Fox and seconded by Council Member Roth. Motion carried unanimously. Vote: 5-0

## **SECOND READING OF ORDINANCES**

### **3. Wastewater Discharge Surcharge**

Sidney Forsyth, Water Department Director, stated during a recent review of Industrial Pretreatment Permit discharge limits, an inconsistency between two similar sections of the Sewer Use and Pretreatment ordinance was discovered. Section 24-145(h) incorrectly listed the Biochemical Oxygen Demand (BOD) discharge limit as 600 milligrams per liter (mg/L). This ordinance corrects the BOD limit to 850 mg/L, which is correct and consistent with Section 22-44(h).

A motion was made to approve the Wastewater Discharge Surcharge by Council Member Fox and seconded by Council Member Roth. Motion carried unanimously. Vote: 5-0

**Ordinance no. 17-21**

Now be it and it is hereby ordained by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES, CHAPTER 24. UTILITIES, ARTICLE V. SEWER USE, PRETREATMENT AND SEWAGE DISPOSAL, DIVISION 14 WASTEWATER TREATMENT RATES, SEC. 24-145. GENERALLY, subparagraph (h) is hereby amended by deleting said paragraph in its entirety and replacing as follows:

1.

Sec. 24-145. - Generally.

(h) Wastewater discharges between three hundred (300) mg/L and eight hundred fifty (850) mg/L of BOD will be assessed a surcharge. Enforcement shall be initiated for BOD discharges exceeding eight hundred fifty (850) mg/L. Wastewater discharges between three hundred (300) mg/L and one thousand five hundred (1,500) mg/L of TSS will be assessed a surcharge. Enforcement shall be initiated for TSS discharges exceeding one thousand five hundred (1,500) mg/L. The purpose of the surcharge is to encourage treatment of wastes rather than relying on the POTW to handle excess BOD and/or TSS, and to require industries generating high strength waste to bear the cost.

(1) For samples with a difficult BOD to measure accurately, chemical oxygen demand (COD) may be substituted for BOD analysis. Wastewater discharges between seven hundred fifty (750) and two thousand five hundred (2,500) mg/l of COD will be assessed a surcharge. Enforcement shall be initiated for discharges exceeding two thousand five hundred (2,500) mg/l.

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention and any ordinance or part thereof not amended shall remain in effect and be unchanged.

**BE IT AND IT IS HEREBY ORDAINED.**

FIRST READING: April 15, 2021

SECOND READING: May 6, 2021

ATTEST:

  
JULIA DRAKE, CITY CLERK

  
MATTHEW J. SANTINI, MAYOR



## **BID AWARD/PURCHASES**

### **4. WPCP Limatorque Slide Gate Actuator**

Mr. Forsyth stated the discharge gate for a primary screw lift pump must be operated from completely open to completely closed every time a pump is started or stopped. When cycled by hand, this operation takes either two people, or a large “cheater” bar to accomplish, in addition to a significant amount of time. In 2015, we installed electric actuators for the 3 most used pumps. The plant upgrade installed a new pump in the fourth location, which now needs an electric actuator. The Limatorque actuator would complete and standardize the actuators for this pump station.

This is a sole source item to ensure standardization of parts and repairs for all actuators. The attached quote from Chalmers and Kubeck South for \$10,550.00 is recommended for your approval.

This purchase is a budgeted expense to be paid from the “Maintenance to WPC Plant” line item, 505-3330-52-2361.

A motion was made to approve the WPCP Limatorque Slide Gate Actuator by Council Member Fox and seconded by Council Member Cooley. Motion carried unanimously. Vote: 5-0

### **5. Press Building AC Replacement**

Mr. Forsyth stated the air conditioning unit for the press building at the WPCP has a ruptured evaporator coil and needs replacing. This unit is 8 years old and not under warranty.

Quotes were solicited from local vendors with the lowest bid being from Weaver Heating and Air Inc. for \$9,618.00. This recommended purchase is a budgeted expense to be paid from the “Maintenance – Heating & A/C” line item, 505-3330-52-2350.

A motion was made to approve Press Building AC Replacement by Council Member Cooley and seconded by Council Member Fox. Motion carried unanimously. Vote: 5-0

### **6. Self-Contained Breathing Apparatus (SCBA)**

Scott Carter, Fire Chief, stated the Fire Department is requesting approval to purchase two Self Contained Breathing Apparatus (SCBA). These are replacement breathing apparatus. Firefighters use them to provide breathable air in hazardous and toxic environments. These SCBA are single source to match the remaining units within the department.

They comply with NFPA standards and are budgeted items under the account code of 100.2400.53.1133. We request approval to order two Scott Air-Pak SCBA from

Municipal Emergency services for \$12,741.98.

A motion to approve purchase of two Self-Contained Breathing Apparatus' was made by Council Member Roth and seconded by Council Member Cooley. Motion carried unanimously. Vote: 5-0

## **7. Replacement Generator for Fire Station 2**

Mr. Carter requested approval to purchase a generator for Cartersville Fire Station #2 located on Peoples Valley Rd. The current generator was scheduled to be replaced in the FY 21/22 budget and was moved from old station 1 on Erwin St in 2011. It is approximately 25 years old with increased maintenance costs. Normal lead-time for construction of a new generator is 20 to 22 weeks. We located a new Kohler 80KW that only has 17 hours of operation on it. It is available for immediate delivery and set up. This will be accomplished through Nixon Power, who is our maintenance provider. This is single source to match the other generators in the city's fleet. The purchase price will be \$27,000.00, which is \$3,000.00 below our budget amount for a 60 KW and there are funds in the current budget for this purchase.

A motion was made to approve the Replacement Generator for Fire Station 2 by Council Member Stepp and seconded by Council Member Roth. Motion carried unanimously. Vote: 5-0

## **CONTRACTS/AGREEMENTS**

### **8. Preventative Maintenance Contract for the Public Safety Building**

Mr. Carter stated at the beginning of this year, we sought new maintenance proposals for our Public Safety building. We included emergency repairs, call back rates and various others fees associated with keeping the system in working order in the RFP (Request for Proposal). We received nine proposals by the deadline and six met all of the requirements. After extensive review of the qualified RFPs and references, it was recommended that the low bid of Georgia Mechanical, Inc.

The annual cost of the maintenance program will be \$15,324.84, which will be paid in quarterly payments. This is \$1370.16 below our annual current provider cost and also includes a regular hourly rate decrease of \$16.00 per hour and a \$74.50 per hour decrease in weekend response rates. Trip charges are reduced from \$52.00 per trip to \$35.00 per trip.

The proposal is a budget item that is funded jointly between Police and Fire. The City Attorney has reviewed and all requested revisions have been completed.

A motion was made to approve the Preventive Maintenance Contract for the Public Safety Building by Council Member Roth and seconded by Council Member Fox. Motion carried unanimously. Vote: 5-0

## **9. Goodyear Clubhouse Renovation**

Tom Gilliam, Parks and Recreation Department Head, stated This item includes the recommended contractors/companies for the Goodyear Clubhouse Renovation projects.

RFP 21-01 Paint Abatement – Aegis Environmental / \$52,500  
RFP 21-02 Plumbing – Gilstrap Plumbing / \$43,198  
RFP 21-03 HVAC – Weaver Heating & Air / \$68,998  
RFP 21-04 Concrete Slab – Rick B GC / \$23,050  
RFP 21-05 Concrete Grind & Finish – Creded / \$24,500  
RFP 21-06 Paint – Ideas Painting / \$13,800

These projects are not budgeted, but will be paid using the Tourism Product Development (TPD) funds, the remainder of the GO Bond funds and the General Fund. These contractors/companies are recommended for your approval for the renovation of the Goodyear Clubhouse.

A motion was made to approve the Goodyear Clubhouse Renovation by Council Member Fox and seconded by Council Member Roth. Motion carried unanimously. Vote: 5-0

## **10. Relocation Agreement Turn Lane Conflict**

Michael Dickson, Gas Department Head, stated this relocation agreement is for the turn lane conflict at Northwest 75 Logistics Center. This agreement stipulates that the Owner/Developer agrees to reimburse the City all the costs and overruns associated with the relocation of the natural gas facilities in conflict with this project. The total amount of the project is \$57,869.94. This is not a budgeted item, but the City will be reimbursed for the costs and overruns.

A motion was made to approve the Relocation Agreement Turn Lane Conflict by Council Member Cooley and seconded by Council Member Wren. Motion carried unanimously. Vote: 5-0

## **BID AWARD/PURCHASES**

### **11. Transco – Replacement Meter Cartridge**

Mr. Dickson stated this is for a replacement meter cartridge for the two meters being using on the Transco Project. The T35 502 module with high frequency pulse output and conduit connection comes from Equipment Control, who is the sole source provider for this item. The cost is \$12,016.78. This is a budgeted item.

A motion was made to approve Transco – Replacement Meter Cartridge by Council Member Stepp and seconded by Council Member Roth. Motion carried unanimously. Vote: 5-0

## **12. Backhoe Repair**

Tommy Sanders, Public Works Department Head, stated Stormwater's backhoe needs a new torque converter and related parts. Franklin Tractor is doing the repair and the estimate is \$17,061.84. This is a budgeted item.

A motion was made to approve Backhoe Repair by Council Member Roth and seconded by Council Member Fox. Motion carried unanimously. Vote: 5-0

## **13. Grapple Loader Truck**

Mr. Sanders stated Public Works solicited bids for a Grapple Loader Truck to replace a 1996 Grapple Boom Body that has been recommended for replacement by the City Garage. The prices ranged from \$146K to \$181K and we recommend a Peterson TL-3 loader on a Kenworth chassis from Environmental Products Group for \$157,911.00. This price is within our proposed budget and is also the Georgia State Contract Sale Price, Contract #99999-001-SPD0000102-0010. This item was advertised on the Georgia Procurement Registry.

The purchase of this truck was initially planned for the FY21-22 budget. Even though it was not budgeted for this fiscal year, it was recommended that we go ahead with the purchase as there were funds available in the General Fund for the purchase of the truck.

A motion was made to approve Grapple Loader Truck by Council Member Roth and seconded by Council Member Cooley. Motion carried unanimously. Vote: 5-0

## **14. New Router and Bandwidth Shaper for Collocation Space**

Steven Grier, Network Administrator, stated this item is the purchase of new routing and bandwidth shaping appliances used for serving FiberCom internet connections. These devices will be installed in collocated space in a new datacenter for a total cost of \$67,456. These are not budgeted items, but the cost will be paid from the 2020 SPLOST.

A motion was made to approve New Router and Bandwidth Shaper for Collocation Space by Council Member Wren and seconded by Council Member Cooley. Motion carried unanimously. Vote: 5-0

## **15. SpryPointe**


Mr. Grier stated in order to get metering data from the Cogsdale Utility Billing Software and to import the new AMI meters from Sensus into Cogsdale in a timely manner, we would like to hire SpryPointe to assist in getting this information. Our experience in working with Cogsdale directly is that we may not get the data in a timely manner which will impact our change to the new AMI meters. The project cost of

\$12,200 from SpryPoint is part of the overall budgeted amount of the \$13 million in project costs.

A motion was made to approve SpryPointe by Council Member Roth and seconded by Council Member Fox. Motion carried unanimously. Vote: 5-0

Council Member Stepp made a motion to adjourn.

Meeting Adjourned at 7:23 PM

/s/   
Matthew J. Santini  
Mayor

ATTEST:   
/s/ \_\_\_\_\_  
Julia Drake  
City Clerk

