



Parks and Recreation Advisory Board Regular Called Meeting Agenda

COUNCIL CHAMBERS - 1209 FIORELLA STREET

Wednesday, April 01, 2026

6:30 PM

The Parks and Recreation Advisory Board of the City of Castroville will meet in the Regular Called Meeting beginning at 6:30 p.m. in the Council Chambers at City Hall on the following items listed on the agenda.

I. Call to Order

II. Roll Call

III. Citizen Comments

The Board will hear comments from any citizen or visitor. Speakers must address their comments to the presiding officer rather than individual board members or staff; stand at the podium, speak clearly into the microphone and state your name residential address before speaking. Speakers will be allowed a maximum of 3 minutes for testimony. In accordance with the State Open Meetings Act, the Board is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.

IV. Approval of Minutes

- a.** Approve Minutes for March 18, 2026

V. Presentations

- a.** Parks Special Project Fund- Quarterly Report

VI. Discussion and Action Items

- a.** Discuss and take action on the Parks & Recreation Advisory Board project list

VII. General Updates

- a.** Friends of Castroville Regional Park General Update

- b.** Update from the Parks & Recreation Director. The following report topics may be discussed and acted upon:

Staff Report(work orders, reservations, operations)

Community Center construction

BMA agreement for walking trails

Splashpad repairs

TPWD Grant update

September Square update

Fiscal Year 2026-2027 Budget Preparation & Considerations

c. Next Regular Called Meeting: May 6, 2026, at 6:30 pm

VIII. Future Agenda Items

a. Lions Park shade recommendation at the entrance of the Splashpad pending repair decision

IX. Adjourn

Accessibility Statement

The City Hall is wheelchair accessible. The exit and parking ramps are located at the rear of the building.

Non-Discrimination Statement

The City of Castroville does not discriminate on the basis of race, color, national origin, sex, religion, or disability in the employment or the provision of services.

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, Castroville, Texas on March 26, 2026 before 6:00 p.m.

/s/ Debra Howe
City Secretary

Statement Period: 01/01/2025 to 12/31/2025

Account number: XXX096
Account name: Special Parks Project Fund

Activity Summary

Opening Balance:	\$63,870.87
Total Deposits:	\$23,270.50
<u>Total Withdrawals:</u>	<u>\$50,320.00</u>
Closing Balance:	\$36,821.37

Transaction History

Date	Details	Deposits	Withdrawals	Balance
1/1/2025	Beginning Balance			\$63,870.87
1/29/2025	Withdrawals-Transfer to Gen. Fund (reimb.)		\$50,000.00	\$13,870.87
1/29/2025	Deposit - Activity	\$200.00		\$14,070.87
1/29/2025	January Ending Balance			\$14,070.87
2/18/2025	Deposits - Misc Credits	\$340.00		\$14,410.87
2/28/2025	February Ending Balance			\$14,410.87
3/21/2025	Deposits - Activity	\$100.00		\$14,510.87
3/31/2025	March Ending Balance			\$14,510.87
4/30/2025	Deposit - Activity	\$200.00		\$14,710.87
4/30/2025	April Ending Balance			\$14,710.87
5/27/2025	Withdrawals-Transfer to Gen. Fund		\$120.00	\$14,590.87
5/27/2025	Deposit - Transfer from Gen. Fund	\$250.00		\$14,840.87
5/27/2025	Deposit - Transfer from Gen. Fund	\$400.00		\$15,240.87
5/27/2025	May Ending Balance			\$15,240.87
6/27/2025	Deposit - Transfer from Gen. Fund	\$100.00		\$15,340.87
6/30/2025	June Ending Balance			\$15,340.87
7/22/2025	Deposit	\$5,000.00		\$20,340.87
7/22/2025	Deposit - Transfer from Gen. Fund	\$1,500.00		\$21,840.87
7/22/2025	Deposit - Transfer from Gen. Fund	\$1,565.00		\$23,405.87
7/29/2025	Deposit - Transfer from Gen. Fund	\$800.00		\$24,205.87
7/31/2025	July Ending Balance			\$24,205.87
8/11/2025	Deposit - Transfer from Gen. Fund	\$100.00		\$24,305.87
8/11/2025	Deposit - Transfer from Gen. Fund	\$100.00		\$24,405.87
8/11/2025	Deposit - Transfer from Gen. Fund	\$100.00		\$24,505.87
8/31/2025	August Ending Balance			\$24,505.87
9/25/2025	Deposit	\$12,115.50		\$36,621.37
9/30/2025	September Ending Balance			\$36,621.37
10/30/2025	Deposit - Transfer from Gen. Fund	\$100.00		\$36,721.37
10/30/2025	Deposit - Transfer from Gen. Fund	\$100.00		\$36,821.37
10/30/2025	October Ending Balance			\$36,821.37
11/18/2025	Deposit - Transfer from Gen. Fund	\$100.00		\$36,921.37
11/20/2025	Deposit - Transfer from Gen. Fund	\$100.00		\$37,021.37
11/30/2025	November Ending Balance			\$37,021.37
12/10/2025	Check - Site One Landscape Supply, LLC		\$40.00	\$36,981.37
12/10/2025	Check - Site One Landscape Supply, LLC		\$60.00	\$36,921.37
12/18/2025	Withdrawals- Transfer to General Fund		\$100.00	\$36,821.37
12/31/2025	December Ending Balance			\$36,821.37
Closing Balance				\$36,821.37

Statement Period: 01/01/2026 to 3/31/2026

Account number: XXX096
 Account name: Special Parks Project Fund

Activity Summary

Opening Balance:	\$36,821.37
Total Deposits:	\$100.00
Total Withdrawals:	\$0.00
Closing Balance:	\$36,921.37

Transaction History

Date	Details	Deposits	Withdrawals	Balance
1/1/2026	Beginning Balance			\$36,821.37
1/31/2026	January Ending Balance			\$36,821.37
2/26/2026	Deposits -Transfer from Gen. Fund	\$100.00		\$36,921.37
2/28/2026	February Ending Balance			\$36,921.37
3/16/2026	Deposits -Transfer from Gen. Fund	\$100.00		\$37,021.37
			Closing Balance	\$37,021.37

**Park Board Project List
by Facility - July 2025**

* in 2025-26 budget presentation to council

italicized items are high priority

Lions Park	Regional Park	RV Park	Pool	Community Center	Special Consideration
1 playground*	parking lot/volleyball court update*	Bathhouse refurbishment*	covers and reel* changing rooms and showers (phase 2)* heater cover*	landscaping	WWTP dams and ponds
2 shade*	north bathroom refurbishment*	RV site refurbishment*			Alsace Ave pavement
3 <i>splashpad repairs</i>	security camera	Rec hall finish*			134 Village Path pocket park
4 softball field fencing	<i>walking trail improvements</i>	security camera			
	<i>irrigation in soccer fields and trees - WWTP is</i>				
	<i>future-proofing pump and Garden of Roots trees</i>	<i>emergency warning siren</i>			
5 softball field lighting	<i>need irrigation</i>	<i>for flash floods</i>			
water reclamation	upgrade electrical - more outlets along road but				
6 system for splashpad	consider locations in floodplain				
	drinking fountains especially by amphitheater and				
7 sports court	botanical garden				
	parking lot by amphitheater and demolish old				
8 another bathroom	stone restroom				
9 more parking on street					

Park Board Project List by Facility - April 2026		budget means that it's on the Parks Annual Budget for 2026-27										
italicized items are high priority												
Lions Park		Regional Park		RV Park		Pool		Community Center		September Square		Special Consideration
1	funded by grant <i>playground and swings with shade</i>		parking lot/volleyball court update	budget	Bathhouse refurbishment	done	covers	FCRP	landscaping	funded with donation	<i>entrance with memorials - Scout project</i>	WWTP dams and ponds
2	funded by donation <i>splashpad shade</i>	budget	north bathroom refurbishment		RV site refurbishment	?	reel	funded	parking	budget?	refurbish brick pathway	Alsace Ave pavement - partially completed
3	in process <i>splashpad repairs</i>	done	security camera	budget	Rec hall finish	funded	changing rooms and showers (phase 2)				refurbish monuments	134 Village Path trail - in ATP
4	softball field fencing	budget	<i>walking trail improvements</i>	done	security camera	?	heater cover					
5	softball field lighting	?	<i>irrigation in soccer fields and trees</i>		<i>emergency warning siren for flash floods</i>		shade					
6	water reclamation system for splashpad		upgrade electrical - more outlets along road but consider locations in floodplain				pool and deck replacement with interior lighting - look for grant in 2027 or 28					
7	sports court		drinking fountains especially by amphitheater and botanical garden				improved deck lighting					
8	another bathroom		parking lot by amphitheater									
9	more parking on street		refurbish south stone restroom - pending north restroom update									
10		done	riparian project - TWRI									
11	pavillion	funded by grant	hiking trails refurbishment - FCRP									

City of Castroville Parks & Recreation Department

Monthly Report: March 2026

Submitted by: Jonah Chang, Director of Parks & Recreation

1. Department Overview & Updates

- Community Center Construction:
 - Construction is still underway. Overall, the project is 76% complete.
 - Installation of insulation, sheetrock & wire pulling for access points, cameras, monitoring systems, etc. has been completed.
- BMA Agreement:
 - We are still waiting for quotes for the gate installation. We've received one quote and are waiting for at least two more.
- Splash Pad:
 - Repairs are still underway; parts have come in and we are planning to schedule repairs for the week of March 30.
 - These repairs are projected to be done before summer 2026!
- TPWD Grant Update:
 - There was site-visit held at Lions Park with Dan Reece, Grant Manager with TPWD. He assured us that TPWD supports this project and is extremely excited to see these amenities installed!
 - There may be a slight delay with funding since it is going to be federally funded. It is projected that the City may not receive a local agreement till October 1, however this may be expediated since there is no significant compliance issue.
- September Square Update
 - The September Square Memorial Walkway project was approved by council with 2 minor changes.
 - Change #1: Updating the memorial at the entrance to remove artwork & colors.
 - Change #2: Move the department seals to be on the side of the leg's vs on the seat.
- Fiscal Year 2026-2027 Budget Planning
 - Still working through the budget for Parks & Recreation, RV Park, and Pool.

2. Programs & Events

FCRP Annual Meeting & Potluck

March 28, 2026, Work Session

3. Staffing

Type:

Full-time Staff:

Part-time Staff:

Pool Staff:

Status:

Five positions filled

One position filled(Facilities)

Six positions filled

4. Upcoming Priorities & Projects

- Tree Replacement (Garden of Roots & Lions Park) Fall 2026 Planting
- Upcoming Event Prep: Easter Weekend & Tour De Castroville
- Pool hiring for all staff

5. Reservation Report March 2026

Facility	Bookings
Regional Park- Volleyball Courts	1
Regional Park- Soccer Fields	0
Regional Park- Amphitheater	0
Regional Park- Area Rentals	24
Regional Park- Pavilion Rentals	32
Regional Park Table Rentals	14
City Pool- Parties	0
RV Park Bookings	43
Regional Park- Tent Camping	8

6. Work Orders & Repairs March 2026

Department	Problem Code	# of Work Orders
Parks: 74	007: City Parks Maintenance	0
	500: City Parks Maintenance	2
	501: City bldg. Maintenance	0
	505: Equipment Repairs & Maintenance	0
	510: Regional Park Maintenance	24
	515: RV Park Maintenance	0
	520: Swimming Pool Maintenance	0
	530: Lions Park Maintenance	32
	535: Splash Pad Maintenance	0
	599: Misc. Facilities & Parks	12
	801: Weeds/Overgrown Brush	0
	802: Mowing & Weed Eating	0
	806: Tree Issue (Trim & Clear)	3
	819: Misc Streets	0
	978: Vehicle & Equipment Maintenance	1
Facilities: 7 Total	500: City Parks Maintenance	0
	501: City Bldg. Maintenance	4
	506: Flags	0
	515: RV Park Maintenance	0
	520: Swimming Pool Maintenance	3
	599: Misc. Facilities & Parks	0
TOTAL: 81 Work Orders		

Community Center Progress Photos:



Pool Maintenance & Construction:



Removal of the three-meter diving board & platform.

Next Steps: Move the one-meter board to the center of the diving well.

Other projects happening at the pool: deck leveling, guard stand removal & upgrade, pool light replacement & installation, picnic table seat replacement.