

City Council Regular Called Meeting Agenda

COUNCIL CHAMBERS - 1209 FIORELLA STREET

Tuesday, September 09, 2025 5:00 PM

The City Council of the City of Castroville will meet in the Regular Called Meeting beginning at 5:00 p.m. or 6:00 p.m. in the Council Chambers at City Hall on the following items listed on the agenda.

I. Call to Order

II. Executive Session

The City Council will convene in closed session pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code for one or more of the following authorized reasons: pursuant to Texas Government Code Section 551.074, Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the following public officers or employees:

- a. City Administrator R. Scott Dixon
- b. City Secretary Debra Howe
- c. Police Chief James Kohler
- III. Reconvene in open session
- IV. Roll Call
- V. Pledge of Allegiance
- VI. Invocation

VII. Citizen Comments

The City Council will hear comments from any citizen or visitor. Speakers must address their comments to the presiding officer rather than individual council members or staff; stand at the podium, speak clearly into the microphone and state your name residential address before speaking. Speakers will be allowed a maximum of 3 minutes for testimony. In accordance with the State Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.

VIII. Consider possible action(s) resulting from items posted and legally discussed in Executive Session.

IX. Consent Agenda:

- a. Minutes for August 12, 2025 Regular Called Meeting
- **b.** Approve Resolution declaring various furniture to be surplus property for disposal.

X. Public Hearing

a. Public Hearing #2 and Presentation on FY25-26 Budget.

XI. City Council Liaison Report:

Airport - September 2nd - Martinez

Library - August 8th - Lee

Planning and Zoning - August 13th - Marchman

Historic Landmark Commission - August 19th - King

Parks and Recreation - August 14th - Merz

XII. Discussion and Action Items

- a. Discussion and possible action on the proposed Gas Utility Rate Adjustment Options.
- **b.** Discussion and appropriate action on an Ordinance adopting the FY 2025-2026 Annual Budget for the Fiscal Year beginning October 1, 2025 and ending September 30, 2026 and authorize expenditures as therein provided.
- **c.** Discussion and take appropriate action on an Ordinance setting the 2025 Tax Rate of \$0.XXXX per \$100 of taxable valuation for the Tax Year beginning January 1, 2026 through December 31, 2026.
- **d.** Discussion and take appropriate action on an Ordinance ratifying the property tax increase reflected in the fiscal year 2025-2026 budget that would require raising more revenue from property taxes than in the fiscal year 2024-2025 for the use and support of the municipal government for the City of Castroville.
- e. Discussion and appropriate action on Adopting Comprehensive Fee Schedule Ordinance.
- **f.** Discussion and take appropriate action on approving a proposal submitted by Pugh Constructors, Inc. for Design-Build Master Plan Services.

XIII. City Administrator Report

- a. Drainage Projects
- b. Highway 90 TxDot Construction
- c. Streets, Maintenance and Paving Plan
- d. WWTx Plant Ponds
- e. CPS Energy Dispute
- f. Community Center Construction

<u>a.</u>

XIV. Discussion on Future Agenda Items

XV. Adjourn

Accessibility Statement

The City Hall is wheelchair accessible. The exit and parking ramps are located at the rear of the building.

Non-Discrimination Statement

The City of Castroville does not discriminate on the basis of race, color, national origin, sex, religion, or disability in the employment or the provision of services.

The City Council of the City of Castroville reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act.

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, Castroville, Texas on September 03, 2025 before 4:45 p.m.

/s/ Debra Howe

City Secretary

CITY OF CASTROVILLE CITY COUNCIL REGULAR CALLED COUNCIL MEETING

1209 Fiorella
City Council Chambers
August 12, 2025
Tuesday
5:00 P.M.
MINUTES

I. <u>CALL TO ORDER</u>

Mayor Bruce Alexander called the meeting to order at 5:03 p.m. A quorum was present.

Mayor Alexander recessed the meeting to go into executive session at 5:05p.m.

II. EXECUTIVE SESSION

The City Council will convene in closed session pursuant to the Texas Open Meetings Act, Chapter 551.071 Consultation with the Attorney of the Texas Government Code for one or more of the following authorized reasons:

Open: 5:07 p.m. Closed: 5:42 p.m.

- **a.** The City Council will meet in closed session pursuant to Texas Government Code Section 551.074, Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the following public officers or employees:
 - a. City Administrator R. Scott Dixon
 - b. City Secretary Debra Howe
 - c. Police Chief James Kohler

This item was not conducted.

The foregoing officers or employees may request the discussion and deliberation be held as a public hearing rather than a closed session.

- **b.** Section 551.072 (Deliberation Regarding Real Property)
 - A. Approximately 6.65 acres of land in Medina County for Right-of-Way.

Opened: 5:47 p.m. Closed: 5:53 p.m.

III. RECONVENE IN OPEN SESSION

Mayor Alexander reconvened in open session at 6:01 p.m.

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IV. **ROLL CALL**

Present:

Mayor Bruce Alexander Scott Dixon, City Administrator Mayor Pro Tem Sheena Martinez Debra Howe, City Secretary

Councilmember Houston Marchman Breana Soto, Community Development Director Councilmember David Merz Darin Hamm, Tourism/Business Director

Councilmember Robert Lee

Absent:

Councilmember Phil King

Others in attendance:

Dan Santee, City Attorney, Denton, Navarro, Rodriguez, Benal, Santee & Zech (during the executive Session only)

V. PLEDGE OF ALLEIGENCE

VI. **INVOCATION**

Pastor Matt Gutierrez of the Discovery Church gave the invocation.

VII. CITZENS COMMENTS

The City Council will hear comments from any citizen or visitor. Speakers must address their comments to the presiding officer rather than individual council members or staff; stand at the podium, speak clearly into the microphone, and state your name and residential address before speaking. Speakers will be allowed a maximum of <u>3 minutes</u> for testimony. Speakers making personal, impertinent, profane, or slanderous remarks will be given one warning before losing the privilege to speak or may be removed from the room. In accordance with the State Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.

No one requested to speak.

VIII. Consider possible action(s) resulting from items posted and legally discussed in Executive Session

A motion was made by Councilmember Merz and duly seconded by Martinez to authorize the City Administrator to negotiate the purchase and sale agreement for 6.65 acres in Medina County for Rightof-Way. Discussion followed before a vote was taken.

Councilmember Lee had questions about if the city purchased the property would the city be responsible for maintenance until the road was built. City Administrator Dixon said they would, as it was like any other right of way. Mr. Dixon said the northern route did not have a timeline to be built and Alsatian Oaks was already approved with a 60 ft. right of way before the northern route was conceived. Mr. Dixon said the City Council had an example from the executive session. Councilmember Lee asked from the examples would Alsatian Oaks build on the areas shown if the city did not purchase. Mr. Dixon said it was an ongoing discussion. Mr. Dixon said the city had looked at the area with the school and county for traffic relief and it Council Meeting Minutes August 12, 2025 Page 3 (Cont.)

was up to the City Council if they wished to pursue this future project. Mayor Alexander said basically the City would purchase and donate the land and future developments would need to agree to the wider right of ways. Mr. Dixon said the Flat Creek Development had donated the additional land. Mr. Dixon said the County Engineer was tasked with trying to plan the best route. Councilmember Marchman said in looking at the area the 6.65 acres would still not reach FM471. Mr. Dixon said that was correct about the same length left. Councilmember Lee asked if TxDOT had looked at a loop. Mr. Dixon said he wasn't sure, but if this did not work they were looking for a route around the city to Uvalde.

A vote was taken (3 ayes: 1 nay (Lee)) the motion carried by a majority vote.

IX. CONSENT AGENDA

- a. Minutes for July 22, 2025 Special Called Meeting
- b. Minutes for July 22, 2025 Regular Called Council Meeting

Councilmember Lee had submitted a few changes to the July 22, 2025 Regular Called Meeting minutes to the City Secretary. City Secretary Howe provided the City Council with the corrections.

A motion was made by Councilmember Martinez and duly seconded by Councilmember Marchman to approve the consent agenda with noted changes. A vote was taken (4:0 all ayes) the motion carried by all present.

X. PRESENTATIONS

a. <u>Presentation and discussion of the draft Vision and Goals for the Castroville Active Transportation</u> Plan

Kalynn Levine, with Toole Design and Community Development Director Breana Soto gave a presentation on the Planning Grant the City had received from TxDOT. Ms. Soto said TxDOT had awarded the project to Toole Design out of Austin. Ms. Levine said they had worked on over 350 transportation projects. Mayor Alexander asked the amount of the grant. Ms. Soto said it was for \$200,000 with the project budgeted for \$207,430. Ms. Levine said the project would be from June 2025 to May 2026 with extensive research on past plans for the City. Ms. Levine said they were working to have safety, connectivity, access, and community. Ms. Soto said they were starting the phase to identify the needs of the community and there would be a stakeholder committee. Councilmember Lee aske if this study was on existing Castroville area or further outside of City. Ms. Soto said it was inside City but a little was in the ETJ. City Administrator Dixon said the City needed the study to be eligible for grants. Councilmember Martinez suggested having representatives from the east and westsides. Mayor Alexander asked if this would be a City committee. City Administrator Dixon said it would be and this would be brought back for appointments. Mr. Dixon said they could decide on the composition of the board then approve. Mayor Alexander recommended two citizens per district to serve on the committee. Councilmember Lee was excited about the plan and said the city had been talking about something like this for years. Mr. Lee said the key was to get the right people on the board and he recommended including one from the Historic Landmark Commission. The City Council agreed there should be (1) City Council rep, (1) Planning and Zoning, (1) Parks and Recreation, (1) Business, (1) School, (2) community representative, and at least (2) from each district. Ms. Soto said she recommend for the school representative to have someone from the elementary and possibly from the Coffee Shop to serve as business

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representative. There would also be three or so pop-up events and this would be brought back to the next meeting.

b. <u>Presentation on the Castroville Gas Utility distribution system including the results of the recent Railroad Commission audit and system capacity study</u>

Jeff Rogers, with Engineered Utility Solutions, Inc. briefed the City Council on the City gas system and the results of the Railroad Commission's audit. Mr. Rogers said the recent audit showed six violations and gave kudos to public works for correcting quickly. Mr. Rogers said the City system was in good condition noting the system can support the Town East Crossing and Flat Creek Subdivision on the eastside without compromising normal operations. Mr. Rogers said the key recommendations were: for better support of the east increase Pear Tree outlet pressure to support the anticipated future growth; add a DRS on the north side of Hwy 90; update model with meter coordinates to refine model accuracy; update and maintain GIS mapping for the gas system to mirror model; verify locations where maps and field appurtenances do not match; stay up to date on latest procedures and best practices were implemented for compliance; look at applying for grant opportunities for replacement of older facilities, training and possibility adding a new supply station; and look at potential for a second supply station to support system resiliency. Mr. Rogers said in the future the City would need to look at a system on the high side. Mayor Alexander said that was the main supply line and a new line was a major cost, probably between to \$4-\$5 million. Mr. Rogers said the study he completed was interior only and not coming off the high pressure line. City Administrator Dixon said the City would continue to expand and recommended doing a small project to loop the system, keeping the rates reasonable. Councilmember Lee asked if the Shrimp Farm in LaCoste had been included in the study and to look at a SCADA system sensors for the gas. Mr. Rogers said they did include the data in the study and Mr. Dixon said staff were looking at alternative sources for natural gas and would look at an additional feed to the main system.

XI. MAYOR'S REPORT

a. Mayor Alexander will speak on the following subjects:

Budget Process

Customer Service

Ordinance Review

Mayor Alexander read his comments on the budget process and the City Council held work session to go over the various departments request. Mayor Alexander said the General Fund, Enterprise Fund, and Airport Fund would be reviewing further later in the meeting. Mayor Alexander said customer services were an important part of the City and staff should always take the time to work with the customers. Mayor Alexander said the City Council and City staff work for the citizens. Mayor Alexander reported he wanted to look at assigning City boards, with staff and Council liaisons to look at current ordinances associated with that board for changes. Mayor Alexander said once the boards reviewed, made recommendations, sent for legal review, the City Council would then consider. Councilmember Lee suggested they come to council for review before sending to the attorney.

XII. PUBLIC HEARING

a. Public Hearing and Presentation on Tax Rate Public Hearing #1

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Opened: 7:00 p.m.

City Administrator Scott Dixon provided an overview of what the current exemptions Castroville citizens had including the over 65 tax freeze and the homestead exemptions. Mr. Dixon said the City was one of two in Medina County that passed the over 65 exemption several years ago. Councilmember Marchman asked Mr. Dixon to explain what I & S and M & O were. Mr. Dixon said the I & S was used to repay debt issued by the City along with General Funds, or Utility Funds and the M & O was used for maintenance and operations for the city. Mr. Dixon said Alsatian Oaks Development agreement was nothing on the M & O but paid 100% of the I & S. Mr. Dixon said the tax rate of 0.5233 had been adopted for the last four years and provided the new tax rates sent from the Medina County Tax Appraisal District. The rates were: No New Revenue – 0.5286, Voter Approval Rate – 0.5982 and De Minimis Rate – 0.6289. Mr. Dixon provided the current rate – M & 0 0.3487 + I & S 0.1746 = 0.5233, proposed rate – M & 0 0.4015 + I & S 0.1218 = 0.5233, Voter Approval Rate – 0.4764 + 0.1218 = 0.5982. Mr. Dixon said the average home value in Castroville was the highest in the county at \$300,405 and provide three options for the City Council to see the amount due for taxes at 0.5233 - \$1,572.01, New Debt – 0.5915 - \$1776.89 and Voter Approval Rate – 0.5982 - \$1797.02 (all amounts shown without exemptions). Mr. Dixon said there would be a second hearing on the tax rate on August 26th and the first public hearing on the budget.

<u>Tammy Alexander</u>, 516 Vienna, spoke on the tax rate and asked that the City Council keep the current rate as they had promised they would for five years. Ms. Alexander said the city had many citizens on fixed incomes.

Closed: 7:22 p.m.

XIII. <u>CITY COUNCIL LIAISON REPORTS</u>

Airport – August 4, 20205 – Martinez Historic Landmark Commission – July 15, 2025 – King Library – July 10, 2025 – Lee Parks and Recreation – July 9, 2025 - Merz Planning & Zoning Commission – Marchman – No Meeting.

Councilmember Martinez was unable to attend the Airport meeting. City Administrator Dixon did attend and said the board discussed budget items, the suggested changes to the pilot's lounge, airport manager's office and fuel pricing. Mr. Dixon said the board would be writing up their recommendations. Mr. Dixon said John Klaerner was re-elected as Chairman and Kirby Turner was elected secretary.

Councilmember King was absent from the council meeting . HLC Chairman Priscilla Garrett was in attendance and said the board reviewed and approved the signage design listed on the agenda for action.

Councilmember Lee said the Library Board had met and there were two full board positions open. Mr. Lee said the board was working on a Master Plan and felt it was a good group.

Councilmember Merz said the Parks Board did meet and discussed shading at Lions Park, park grant submitted for an all-inclusive playground. Mr. Merz said the board looked at the CIP Projects and wanted to have a siren installed in the parks. Mayor Alexander said this needed to be coordinated with City and County to be on the same page. Mr. Dixon said staff were looking at moving the sirens and was researching the best areas to relocate.

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XIV. <u>DISCUSSION AND ACTION ITEMS</u>

a. Discussion and appropriate action regarding the proposed tax rate and related debt issuance

City Administrator Scott Dixon gave the City Council three options and said issuing debt would raise rates and it may be better to look at during the CIP workshop for General Fund issuing debt. The options were (1) issue only Utility Fund Debt and maintain the current 0.5233, (2) issue General Fund Debt but use I & S Fund reserves at approximately \$571,000 as of 9/30/25 to cover initial debt service with no new Certificates of Obligation. The annual payment would be \$225,000 and the current rate would stay the same, (3) raise the tax rate and issue the planned amount of 3.5 million and raise to the total tax rate of 0.5915. Mr. Dixon said from a financial standpoint the property values were conservative but not budgeted were the disputed property values. Mr. Dixon stated the tax calculation work sheet was very confusing when trying to calculate. Councilmember Lee said the City did not have the money in the general fund and would be using reserves to fix streets and other maintenance items and he felt the City Council needed to look at going up on the Tax Rate some to become more in line with expenses. Mr. Lee said when the City Council agreed on the 3.5 million for several projects the City Council needed to be responsible and raise taxes somewhat. Councilmember Merz asked if raising the tax rate would effect citizens over 65 and it was said those over 65 were frozen and it would not. Mr. Merz agreed with Councilmember Lee that there were costs to improve drainage, street improvements and he would be one to pay the increase. Mr. Merz said there was a street plan and would be funded out of reserves. Mr. Merz was interested to hear on tax rate to bring streets into M & O. Mr. Dixon said they would need to look at cost level of doing streets on a continuous basis.. Some of the streets needed to be rebuilt totally. Mr. Dixon said the City Council would need to take action on a rate for the Bond Counsel.

A motion was made by Councilmember Lee and duly seconded by Councilmember Merz to ratify the city's intent to issue 3.5 million for General Fund Debt. A vote was taken (3 ayes: 1 nay (Marchman) the motion carried by a majority vote.

b. <u>Discussion and appropriate action to authorize the placement of decorative sign in the commercial historic district</u>

Tourism/Business Director Darin Hamm provided the City Council designs of historic signage to be installed in the commercial historic district.

A motion was made by Councilmember Martinez and duly seconded by Councilmember Marchman to approve the white tricolor sign. A vote was taken (1 aye: 3 nays (Martinez, Lee, Merz) the motion failed.

A motion was made by Councilmember Martinez and duly seconded by Councilmember Merz to approve the red background sign. A vote was taken (4:0 all ayes) the motion carried by all present.

c. <u>Consider and take appropriate action on approving request from Alternate Board members on the</u> Library and Parks and Recreation Advisory Boards to be considered for an open full board position

City Secretary Debra Howe briefed the City Council on request from Parks and Recreation Alternate Steven Dauphin and Library Alternate Dr. Julieanna Renner-Ramirez to be considered for open full board positions. A motion was made by Councilmember Lee and duly seconded by Councilmember Martinez to appoint Steven Dauphin to the Park and Recreation Board full board position #5 with a term ending in 2027

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and Dr. Julieanna Renner-Ramirez to the Library full board position #3 with a term ending 2027. A vote was taken (4:0 all ayes) the motion carried by all present.

Parks Liaison Councilmember Merz said Mr. Dauphin had been attending the meetings and would be a good full board member.

d. Discussion and possible action to create a joint Airport Zoning Board

City Administrator Scott Dixon said to have a Joint Airport Board the County would need to participate and he was trying to schedule a meeting. Mr. Dixon said technically the City could zone by it's self but could only zone property in the City. Mayor Alexander said he placed on the agenda and wanted to get started with creating the City's portion by ordinance and initiate engagement with the County.

A motion was made Councilmember Lee and duly seconded by Councilmember Martinez to approve creating Joint Airport Zoning Board, authorizing staff to draft an ordinance and initiate engagement with County officials.

Councilmember Merz was not in favor of the actions of the previous board on the extension of zones. Mr. Merz felt the city should adopt the minimum zoning and have a stipulation the board members were to live in the city in the affected areas. Chuck Friesenhahn, former Airport Consultant was asked to speak and Mr. Friesenhahn said there was a state statute that clearly stated the process and authority of the zoning board. Councilmember Lee said zoning approval would come back to the City and County and before adopting a new ordinance do more research.

A vote was taken (3 ayes: 1 nay (Merz)) the motion carried by a majority vote.

e. Discussion and possible action to create a Building Appeals Review Board

Mayor Alexander briefed the City Council on creating a Building Appeals Review Board. Mayor Alexander said the City Council approved the formation of the board in 2017. Mayor Alexander wanted to have it activated. Councilmember Merz asked for an example of why the city needed this board or could the city have an additional vendor to review any appeals. Councilmember Lee said the city should go by the building codes and should not need the board. A question of if the City Council could be the appeal review board was asked. It was not a good practice for the City Council to hear appeals on requirements they passed.

A motion was made by Councilmember Merz and duly seconded by Councilmember Martinez to direct staff to research 2017 Ordinance and draft an ordinance to resend the Building Appeals Review Board. A vote was taken (4:0 ayes) the motion carried by all present.

f. Discussion and possible action to assign specific tasks to advisory boards and commissions

Mayor Alexander provided a handout to the City Council on what he wanted to assign the boards and commissions to work on. Mayor Alexander said he wanted staff to work with the Airport Board to recommend current and future lease rates for airport facilities based on market rates and along with the Joint Airport Board to review and recommend future development on the airport property. For the Historic Landmark Commission – direct staff and HLC to review and provide recommendations for update design standards for the historic overlay district and determine mandatory vs. non mandatory language. Library Board – direct staff to work with Library Board to provide recommendations for improvements to the Library

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> for current and future needs. Mayor Alexander wanted all grant applications with matching city funding to come to the City Council for approval. Park and Recreation – direct staff to work with Parks and Recreation Board for recommendations/updates to the Parks Rules & Regulations with legal review, and City Council approval. Have the board review fees/services associated with the parks and provide a recommendation to the City Council for consideration. Planning and Zoning Commission – direct staff to work with the Planning and Zoning Commission on recommendations for changes to the CZO and Subdivision Ordinance. Mayor Alexander wanted the draft UDO to be used as a reference on development ordinance amendments. Mayor Alexander wanted legal review provided before the City Council considered. Councilmember Lee said the Airport, Parks & Recreation, and Library were advisory boards and did not want to put boards in positions they were not generally doing as an advisory board. Mr. Lee was not in favor of having City Council seeing after legal review from recommendations by Planning and Zoning Commission as it would be very costly. Mr. Lee said the City Council should give a scope of what the City Council wanted the Planning and Zoning to work on. Example was Subdivision Ordinance. Mr. Lee felt all grant applications for the Library should come to the City Council for approval, even if there were no matching funds. Councilmember Merz asked where the Historic District Map came from. Mr. Merz said there had been vigorous discussions in the past and he would like to a see set of non-contributing properties process from staff. Councilmember Marchman agreed on map and the City Council needed to look at what was built beside the historic properties. Mr. Marchman questioned how they would update the CZO and the Subdivision Ordinance. Mayor Alexander wanted to put the boards to work and he agreed to the City Council should review before going for legal review. City Administrator Dixon said the council liaisons should work with the boards on what the City Council wanted. Councilmember Merz volunteered to work with Councilmember Marchman on task list for the Planning and Zoning Commission and would bring back at a future meeting. HLC Chairman Priscilla Garrett said the board was already working on some of the topic one being non-conforming/conforming and the board knew the city had issues with guidelines. Mr. Dixon said staff would work on design guidelines and bring back.

g. <u>Discussion and possible action regarding the Geneva Street drainage project and the extension of a public right-of-way to the property located at the rear of 1306 Gentilz</u>

Megan Dybrowski, 1306 Gentilz, spoke on the drainage channel being constructed on the city right of way. Ms. Dybrowski said there was a safety issue to get back to the back of their property with the depth of the channel. Ms. Dybrowski said she was not opposed to the channel but felt FEMA should approve the work first and the open ditch could be a safety issue and cause erosion. Ms. Dybrowski was appreciative of the City Administrator offering bollards as a safety measure separating the ditch from the road they were going to put into the rear lot, but was unsure if the dirt would be stable enough for heavy equipment to use for construction access on the property. Abe Salinas, PE with KFriese was in attendance for questions. Mr. Dixon said KFriese had reviewed the replat of the property in 2020 and the letter reflected at the time of the replat there were no plans to extend Genevea Street. Mr. Dixon said recently the city had started a low-cost drainage project along the platted unimproved Geneva Street right of way. Mr. Dixon said the engineered plans showed with no alternations 11 ft. and this was wide enough for a driveway, but not a road. Mr. Dixon provided an alternative for the City Council to consider of shifting the channel to the eastern edge of the City's property closest to the eastern neighbor. This would consist of removal of a chain-link fence built 1.5 ft inside the City's property, clearing of a large growth of ash trees, but this would extend the timeline and have additional cost. Mr. Dixon said the property owner would be responsible for replacing the fence and

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this option maximized the available space on the west side for a future road or driveway. This would also reduce the need for significant protective measures along a steep drop-off. Mr. Dixon said staff recommended moving to the eastside. Mayor Alexander asked if the city was aware of the replat before the project. Mr. Dixon spoke to early on of the paper streets were public right of ways. Ms. Dybrowski said the 11ft. was good but it went down to 3-4 ft. so the fence would have to be moved. Councilmember Martinez said the paper street had to stay open and asked who approved the fence permit. The fence was built many years before and now that the city was aware of the discrepancy it needed to be corrected. Councilmember Lee said he used to own the property and the property's characteristic of splitting of lots on paper streets and using the paper street frontage to meet CZO requirements was common throughout the city on the river. Mr. Lee was concerned with safety with the deep ditch. Mr. Dixon said there were other ditches in town with this depth. Councilmember Merz asked about the property having a 20ft right of easement. Mayor Alexander said no there was no ingress/egress. Councilmember Merz said the value on the tax roll and maintenance on that street would never pay for the maintenance. Mr. Dixon said he would look into fence and would provide 11 ft on property. City Council agreed. No formal action.

h. <u>Discussion and possible action regarding the use of undeveloped Rights-of-Way ("Paper Streets") for vehicle traffic</u>

Mayor Alexander said he had placed on the agenda for the City Council to set rules on paper streets access. Mayor Alexander said the paper streets were used to have river access, but the City Council should look at the issues of restricting vehicle access and still allow pedestrian access. The property owner at 1306 London going up Cross Hill spoke on having dead animals dumped, stealing, and trespassers on their property. Mayor Alexander said people on the river would support closing of the river access streets. Councilmember Marchman said people were misusing the paper street near him by playing loud music and partying. Councilmember Merz suggested placing signage for pedestrian foot traffic only. Councilmember Lee said London was not a paper street and Public Works Assistant Public Works Director said it was closed to the public due for safety purposes.

A motion was made by Councilmember Marchman and duly seconded by Councilmember Martinez to direct City Administrator Dixon and City Attorney to draft an ordinance on restricting vehicle access on unimproved roadways. A vote was taken (4:0 all ayes) the motion carried by all present.

i. Discussion and appropriate action on city mosquito abatement services

Assistant Public Works Director Ricky Carrasco briefed the City Council on the mosquito fogging that evening. Mr. Carrasco said they were working toward bringing back in house. City Administrator Dixon said they were evaluating the city equipment. Mr. Dixon said the ideal time to fog was April through July. Mayor Alexander felt precautions on how to help prevent mosquitos should be put in the monthly newsletter. Councilmember Martinez recommended putting out on InFo. Councilmember Marchman recommended looking at repairability of the mosquito equipment. No action was taken.

j. Discussion and possible action on hangar rental rate adjustments for the Castroville Municipal Airport

Councilmember Lee briefed the City Council on hangar rental rates adjustments at the Airport. Mr. Lee said

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he was good with the recommended 2.7% and the City Council needed to look at adding office space in terminal and ground leases to the City fee schedule. City Administrator Dixon said the city had to notify the tenants 60 days in advance for increase and the deadline was passing.

A motion was made by Councilmember Martinez and duly seconded by

Councilmember Marchman to approve a 2.7% increase on hangar rental rates effective October 1, 2025, in alignment with the June 2025 Consumer Price Index. A vote was taken (4:0 all ayes) the motion carried by all present.

k. Discussion and appropriate action on Airport Business Applications protocol

Councilmember Lee briefed the City Council on why the City adopted a background check years ago, and had a resolution in place with a business application protocol. Mr. Lee said the city just needed to follow the process. No formal action was taken.

 Discussion and appropriate action to authorize an FAA compliant appraisal of airport land used by the Medina Valley Youth Baseball Association to establish fair market value; payment to airport of that value; require city council to be sole entity representing the airport to include negotiating and approving ground leases

Councilmember Lee briefed the City Council on the history of the Airport Deed of Trust and the April 2024 compliance inspection report from FAA findings. Mr. Lee said the FAA had concerns with the Airport not receiving a fair market value for the property used as baseball fields by the Medina Valley Youth Baseball Association and in speaking with the City Staff there was confusion on who owned the municipal water system at the Airport. Mr. Lee said the City was the owner of the Airport Municipal Water System, not the Airport and the City had responded to the FAA providing maintenance costs on the water system at the Airport as value offset for the ballfields use. Mr. Lee said the report said well maintenance but it dealt entirely with the municipal water system. Mr. Lee said the well was owned by the Airport and the Airport's responsibilities ended at the well site. Mr. Lee said he felt there had been concerns by the FAA for several years on the assessment of fair market values for the 18 acres non-aeronautical use and the city needed to have a new appraisal completed by an appraiser with knowledge of airport property as per FAA guidelines and correct the response to the FAA. City Administrator Dixon said he had met with Councilmember Lee and Mayor Alexander and received the history on the well and who owned. Mr. Lee did not want the Airport property to be shown under the Parks department. Mr. Lee was not in favor of the Airport having to pay for all the repairs to the well and he and Mayor Alexander said in the past the farmer who leased the farmland was responsible for most of the well repairs. Mr. Lee said the city did have he felt some well maintenance responsibilities due to the water being used in the municipal water system to the Airport. Former Airport Consultant Chuck Friesenhaun spoke on the value of the property where the ballfields were located saying he had completed an assessment on the property and the highest and best use would have been commercial aircraft, and with the prime location, if the ballfields had not been there, the land would have been occupied by large commercial hangars years ago. Councilmember Lee requested staff to bring back an appraisal to City Council and then find funding for payment of the fair market value based off the appraisal to be paid to the Airport. Councilmember Merz said he would like data on pro rata and the appraisal numbers.

Council Meeting Minutes August 12, 2025 Page 11 (Cont.)

A motion was made by Councilmember Lee and duly second by Councilmember Martinez to direct staff to get an appraisal, in accordance with FAA guidelines, of the Airport land used by the Medina Valley Youth Baseball Association and bring back to council for review. A vote was taken (4:0 all ayes) the motion carried by all present.

m. Discussion and appropriate action on the draft proposed general fund budget

Mayor Alexander said he had placed back on the agenda for City Council consensus on what was previously discussed related to the General Fund. Shown was a new detective position in the Police Department, the one-time expenditures were improvements to the Library, body cameras for Code Enforcement, new SCAG mower, safety equipment for Streets Dept. and \$250,000 from the General Fund reserves for street improvements. Councilmember Lee said there were several items not shown for Parks. Mr. Dixon said the budget was balanced.

n. <u>Discussion and possible action regarding the proposed Enterprise Fund budget for the City of Castroville</u>

City Administrator Scott Dixon briefed the city council on the Enterprise Fund and provided information on proposed gas system expansion. Councilmember Lee said the citizens had voted to keep the gas system and to support the utility he felt the city needed to go up on rates to pay for system improvements. City Administrator Scott Dixon briefed the City Council on the Enterprise Fund and provided information on proposed expansion. Councilmember Lee said the citizens had voted to keep the gas system and to support the utility he felt the City needed to go up on rates to pay for system. Mr. Dixon provided Options #1 and #2 in the backup on possible increases. Mr. Dixon said he would also look at volume charges as another option. Mr. Dixon spoke on using Fund Balance, Gas Department Staff, proposed gas rate adjustment, Airport Budget revisions with a new personnel position and removed previously proposed Capital Improvement Projects from the FY25-26 budget cycle to better align. Councilmember Merz liked the options and liked option #2. Councilmember Lee said the city needed to look at funding for the gas system cost. Councilmember Merz said the city did not have enough to start replacement of lines. Mr. Dixon said there may be some, will have Synergy to come in and do a presentation. Mr. Dixon said the Airport Budget was more of wants than needs. The Airport Advisory Board wanted new courtesy Cars, a maintenance storage unit and the manager was going back to part-time and he would go to 30 hours per week, as of October, 1, 2025. Councilmember Lee suggested giving the Tourism/Business Director a milage stipend and taking the tourism car for the airport. Mr. Lee said it could go toward the amount the city owed the Airport for the ball field Fair Market Value.

XV. City Administrator Report

a. General Fund Budget, Drainage Project Progress, Council A/V, CPSE Dispute, Community Center Project, County Emergency Management, County Streets Plan, EDC Dissolution Process, Lion's Park Splash Pad, Emergency Generators at Wells #2 and #3, Lions Park Well update, ETJ Dis-annexation, Streets Planning

City Administrator Scott Dixon briefed the City Council on his report. Mayor Alexander said he had spoken with CPS representative and they were wanting to meet. Mr. Dixon said the Community Center building had the roof installed, the County was coming to the 26th meeting on emergency management, the Splash Pad was out of commission.

Council Meeting Minutes August 12, 2025 Page 12 (Cont.)

Mr. Dixon said he would be working with Councilmember King on a recommendation for the Splash Pad. Councilman Lee suggested removing the equipment and using the pad for a pavilion for shade. Mr. Dixon spoke on Generators for Wells #2 and #3 and said they were on order, looking at steps to dissolve the Economic Development Corporation, preparing a street plan to work with county, and informed the City Council the City had received a petition to remove a property from the City's ETJ.

XVI. <u>DISCUSSION ON FUTURE AGENDA ITEMS</u>

Executive Session on evaluations

XVII. ADJOURN

Mayor Alexander adjourned	the meeting at 11:58 p.r.	n.
	_	
Mayor		
ATTEST:		
City Secretary		



CITY COUNCIL AGENDA REPORT

DATE: September 5, 2025

AGENDA OF: September 09, 2025

DEPARTMENT: Administration

SUBJECT: Declare Surplus Property

RECOMMENDATION: Adopting a Resolution declaring various office furniture to be surplus property and authorizing the City Administrator to dispose of such property in a manner which is beneficial to the city.

BACKGROUND: The City Administration has various pieces of office furniture that are in poor condition and are no longer in use by the departments.

2025 Surplus Property

Chairs
File Cabinets
Assorted Desk and Desk Components
Library Shelves
Library Cubicles

FISCAL IMPACT/SOURCE OF FUNDING: Unknown cost to dispose of.

ATTACHMENTS: Resolution, photos

Submitted by: Scott Dixon

RESOLUTION NO. R2025-XXXX

A RESOLUTION OF THE CITY OF CASTROVILLE, TEXAS, DECLARING VARIOUS OFFICE FURNITURE TO BE SURPLUS PROPERTY AND AUTHORIZING THE CITY ADMINISTRATOR TO DISPOSE OF SUCH PROPERTY IN A MANNER WHICH IS BENEFICIAL TO THE CITY AND AUTHORIZING ANY ADDITIONAL ACTIONS REASONABLY NECESSARY TO DISPOSE OF THE SURPLUS PROPERTY

WHEREAS, the City owns several pieces of property which have been replaced, are obsolete or are not currently used by the City, as further described in Attachment A, and incorporated herein for all purposes;

WHEREAS, such property has no value or limited value to the City, and

WHEREAS, because the property is no longer needed but may still has some value, the City deems the property to be surplus personal property;

WHEREAS, the appropriate City staff members have evaluated the need for and the value to the City of each piece of equipment and have recommended disposal of the items.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASTROVILLE, TEXAS THAT:

- Section 1. The recitals contained in the preamble hereof are found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.
- Section 2. The City Council declares the items listed in Attachment A as surplus property and authorizes the City Administrator to dispose of the property in a manner which is beneficial to the City.
- Section 3. The City Administrator is hereby authorized to execute any documents and take actions as reasonably necessary to dispose of the surplus property
 - Section 4. This Resolution is effective from and after its final passage...

PASSED AND ADOPTED, this 9th day of September, 2025.

	Bruce Alexander, Mayor
Attest:	
Debra Howe, City Secretary	

EXHIBIT A

SURPLUS PROPERTY LIST

OFFICE FURNITURE

Tables

Chairs

Desk

Book shelves























CITY COUNCIL AGENDA REPORT

DATE: August 29, 2025

AGENDA OF:	September 9, 2025
DEPARTMENT:	Finance
SUBJECT: Presen	tation on Budget Hearing #2
RECOMMENDAT	ION:
•	the 2025-2026 Proposed Budget for the General, Enterprise and Airport this presentation are the proposed revenues and expenditures along with
DISCUSSION: More discussion to for	ollow at the council meeting.
Next Steps:	
Fiscal Impact:	
□ Budgeted □ Red	quires Budget Amendment
Source of Funding:	
Attachments: Budge	t Hearing #1 Presentation
_ · ·	Urgency to High Urgency): <u>5</u> mpact to High Impact): <u>5</u>
Submitted by: Leroy	Vidales

City of Castroville

Budget Hearing #2 September 9, 2025





Review Proposed Revenues for FY 2026

General Fund
Revenues
Enterprise Fund
Revenues
Airport Fund
Revenues



Review requested Expenditures for FY 2026

General Fund
Expenditures
Enterprise Fund
Expenditures
Airport Fund
Expenditures



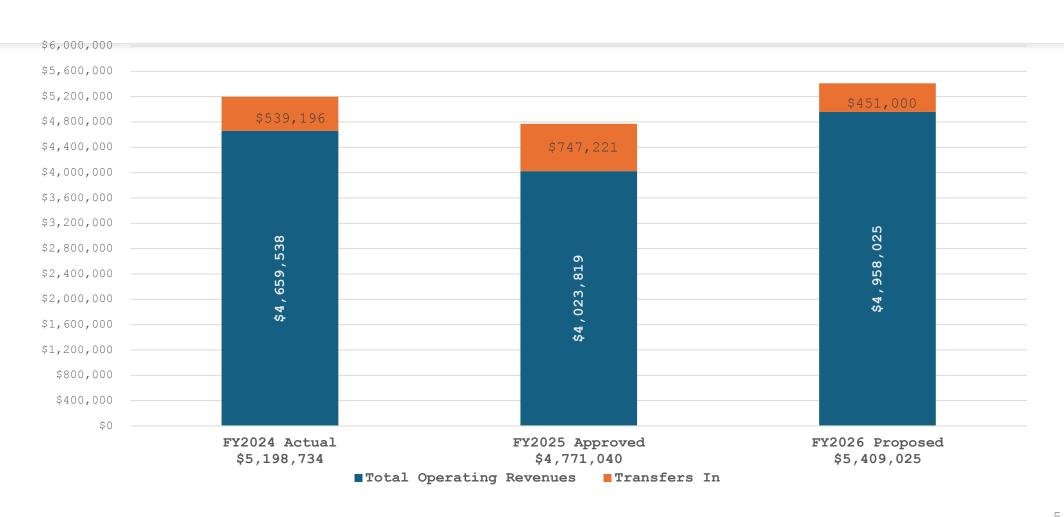
Important Dates

Proposed General Fund Revenues FYR 2026

General Fund Proposed Revenues 2025-2026

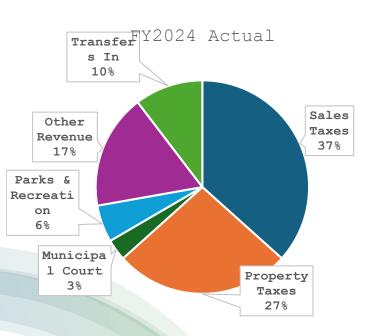
Revenue	Actual FY 2024	Approved FY 2025	Proposed FY 2026
Sales Taxes	\$ 1,904,998	\$ 1,733,299	\$ 1,982,794
Property Taxes	1,388,158	1,297,088	1,395,825
Municipal Court	168,699	187,230	437,230
Parks & Recreation	291,986	393,800	333,550
Other Revenue	905 , 698	412,402	808 , 626
Total Operating Revenues	\$ 4,659,539	\$ 4,023,819	\$ 4,958,025
Transfers In	539.196	747,221	451 , 000

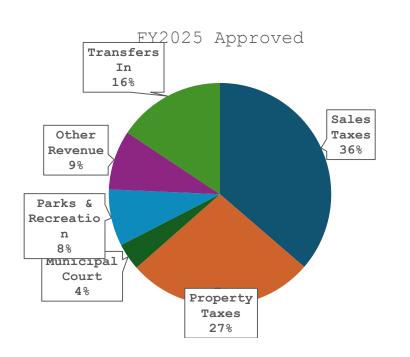
General Fund Revenues

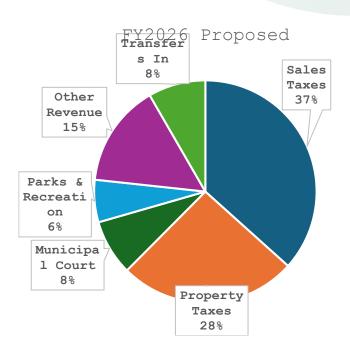


Section X, Item a.

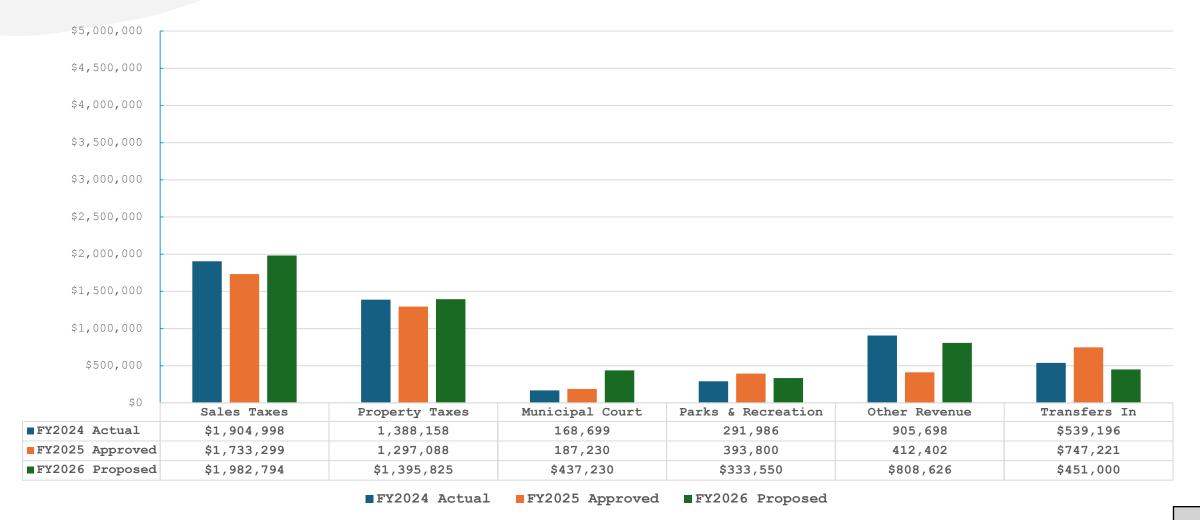
General Fund Revenue - 2024 Actual, 2025 Approved and 2026 Proposed







General Fund Revenues



Requested
General Fund
Expenditures
FYR 2026

Section X, Item a.

General Fund Proposed Expenditures 2025-2026

Expenditures	Actual 2024	Approved 2025	Proposed 2026	Increase/Decrease % Change	Increase/Decrease Amount Change
City Council	\$ 70,048	\$ 76 , 606	\$ 66,646	-13%	-\$9,960
City Administrator	256 , 677	232,418	183,323	-21%	-\$49 , 095
City Secretary	102,181	111,998	115 , 767	3%	\$3 , 769
Finance	232,027	213,385	227,574	7%	\$14,189
Library	307,122	289,897	287 , 200	-1%	-\$2 , 697
Police	1,347,967	1,341,322	1,609,351	20%	\$268 , 029
Emergency Management	18,843	14,700	14,700	-	_
Municipal Court	133,213	133,979	305 , 472	128%	\$171,493
Community Development	380 , 570	320,767	385,391	20%	\$64,624
Streets	442,658	456,851	645,388	41%	\$188,537

Section X, Item a.

General Fund Proposed Expenditures 2025-2026

Expenditures (continued)	Actual 2024	Approved 2025	Proposed 2026	Increase/ Decrease % Change	Increase/ Decrease Amount Change
Parks & Recreation	778,142	459,654 495,440 8%		8%	\$35 , 786
RV Park	32,711	40,900	43,400	6%	\$2 , 500
Swimming Pool	179,365	173,008	167,708	-3%	-\$5,300
Animal Services/Code Enforcement	184,794	177,632	238 , 475	34%	\$60,843
Information Technology	291,645	246,000	249 , 500	1%	\$3 , 500
Non-Departmental	227,545	195,200	194,200	-1%	-\$1,000
Economic Development	1,679	12,100	_	-	-
Tourism & Business Dev.	215,955	256,285	179 , 489	-30%	-76 , 796
TOTAL OPERATING EXPENDITURES	\$ 5,173,951	\$ 4,752,701	\$ 5,409,025	6%	\$ 296,324
Transfer Out	-	-	-		

General Fund Summary

	Proposed Revenue		Proposed Expenditur es
General Fund Revenues	\$ 4,958,025		\$ 5,409,025
Transfer In	<u>\$</u> 451,000	Transfer Out	\$ 0
Total Proposed Revenues	\$ 5,409,025	Total Proposed Expenditures	\$ 5,409,025

Major Changes To Proposed 2026 General Fund Budget

	Approved 2024-2025	Proposed 2025-2026	Increase/Decrease
*Salaries	\$ 2,901,196	\$ 3,413,214	\$ 512,018
Supplies	473,800	441,190	-32,610
Purchased Services	279,430	265 , 580	-13,850
Contracted Services	587 , 424	629,640	42,216
Education & Training	83 , 800	71,400	-12,400
Technology	146,650	145,700	-950
Repairs & Maintenance	186,150	379,400	193,250
Miscellaneous	94,250	62,900	-31,350
TOTAL	\$ 4,752,700	\$ 5,409,024	\$ 656,324

^{*}Includes 3% COLA increase for all part-time and full-time employees

Proposed
Enterprise Fund
Revenues
FYR 2026

Enterprise Fund Proposed Revenues 2025-2026

Revenue	Actual FY 2024	Approved FY 2025	YTD FY 2025 (as of 07/31/25)	Proposed FY 2026	
Utility Sales	\$ 7,595,027	\$ 8,211,064	\$ 6,680,987	\$ 8,633,500	
Utility Services	127,645	90,470	98 , 027	88,000	
Other Revenue	222,134	25 , 070	179 , 157	90,300	
Use of Fund Balance	_	376,188	0	502,515	
TOTAL REVENUES	\$ 7,944,506	\$8,702,792	\$6,958,171	\$9,314,315	

Requested
Enterprise Fund
Expenditures
FYR 2025

Section X. Item a.

Enterprise Funds Proposed Expenditures

2025-2026

Expenditures	Actual 2024	Approved 2025	Proposed 2026	% Change	Increase/Decre ase Amount Change
Utility Administration	\$2,252,245	\$1,389,163	-	-	_
Gas Department	528,814	539,852	1,133,529	110%	\$593 , 677
Sewer Department	1,037,885	1,665,405	1,962,495	18%	\$297 , 090
Electric Department	3,047,026	3,249,083	3,885,287	20%	\$636,204
Water Department	1,051,759	1,485,136	1,826,895	23%	\$341 , 759
Refuse Department	401,089	377,152	506,109	34%	\$128 , 957
2025-2026 Administrative	Expenses (\$1,439,0 \$8,319,818	98) are now embedded \$8,702,791	within the Enterprise \$ 9,314,315	Budget 7 %	\$611,52 4

Enterprise Fund 5-year Historical Budget

	Actual FY 2020	Actual FY 2021	Actual FY 2022	Actual FY 2023	Actual FY 2024	Approved FY 2025	Proposed FY2026
Administration	\$ 662,375	\$ 872,983	\$ 1,468,519	\$ 1,487,962	\$ 1,397,314	\$ 1,389,163	-
Gas	\$ 378,911	\$ 593,056	\$ 553,100	\$ 476,432	\$ 528,814	\$ 539,852	\$ 1,133,529
Wastewater	\$ 950,855	\$ 883,152	\$ 1,365,262	\$ 1,021,111	\$ 1,037,885	\$ 1,665,405	\$ 1,962,495
Electric	\$ 2,489,443	\$ 2,540,588	\$ 2,501,461	\$ 2,770,717	\$ 3,047,026	\$ 3,246,083	\$ 3,885,287
Water	\$ 1,005,060	\$ 830,692	\$ 1,038,004	\$ 928,886	\$ 1,051,759	\$ 1,485,136	\$ 1,826,895
Garbage	\$ 471,368	\$ 554,028	\$ 630,845	\$ 322,715	\$ 401,089	\$ 377,152	\$ 506,109

Actual amounts for Administration do not include Depreciation costs (Auditor's Adjusting Entry)

Transfers Out

	Amount	Description	Department
	\$ 170,000	Right of Way Maintenance	Enterprise
	451 , 221	Franchise Fee	Enterprise
Total Transfers	\$ 621,221		

Enterprise Fund Summary

	Proposed Revenue		Proposed Expenditur es
Enterprise Fund Revenues	\$ 8,811,800		\$ 9,314,315
Use of Fund Balance	<u>\$</u> 502 , 515		
Total Proposed Revenues	\$ 9,314,315	Total Proposed Expenditures	\$ 9,314,315



Airport Fund

Section X, Item a.

Airport Proposed Revenues 2025-2026

Revenue	Actual FY 2024					
*Facility Rentals	\$ 352 , 495	\$ 366 , 076	\$ 373 , 331			
Fuel Sales	409,995	351,000	355 , 000			
Other Revenue	417 , 600	91,450	91,300			
TOTAL OPERATING REVENUES	\$ 1,180,090	\$ 808,526	\$ 819,631			



Airport Proposed Expenditures 2025-2026

Expenditures	Actual 2024	Approved 2025	Proposed 2026
Total Operating Expenditures	* \$ 348,251	\$ 411 , 149	\$ 427 , 489
Fuel Sales	312,150	300,000	300,000
Debt Service (Bond Series 2021)	31,836	45 , 225	44,779
Transfers Out		6,000	
	6,000		6,000
TOTAL EXPENDITURES	\$	\$ 762,374	\$ 778,268
	698,237		Ę

Airport Fund Summary

	Proposed Revenue		Proposed Expenditur es
Airport Fund Revenues	\$819,631		\$ 772 , 268
		Transfer Out	\$ 6,000
Total Proposed Revenues	\$ 819,631	Total Proposed Expenditures	\$ 778,268

Net Position: \$41,363

Upcoming Important Dates

- September 09th City Council Meeting & Budget Public Hearing #2
 - Budget Adoption
 - Tax Rate Adoption
 - Ratify Tax Rate
- September 23rd City Council Meeting
 - Adopt Comprehensive Fee Schedule
 - Adopt Investment Policy
 - Adopt Miscellaneous Policies



CITY COUNCIL AGENDA REPORT

DATE: September 5, 2025

AGENDA OF: September 09, 2025

DEPARTMENT: Finance

SUBJECT: Gas Rate Adjustment Options

RECOMMENDED MOTION: If Council selects Option 1 – Incremental Rate Increase: "I move to approve the Gas Utility Rate Adjustment as presented under Option 1: Incremental Rate Increase" or

If Council selects Option 2 – One-time Rate Increase: "I move to approve the Gas Utility Rate Adjustment as presented under Option 2: One-time Rate Increase".

BACKGROUND:

The City of Castroville previously contracted with CPS Energy for operations and maintenance (O&M) of the natural gas utility system. That agreement has since been terminated, requiring the City to assume full responsibility for the operation, maintenance, and oversight of the gas system.

As a result, the gas utility budget has increased to cover the hiring of new staff, purchase of equipment, and capital expenditures necessary to safely and effectively manage the system in-house.

To ensure the gas utility remains financially sustainable, two rate adjustment options have been developed for Council's consideration:

- **Option 1:** Incremental Rate Increase phasing in smaller increases over time to gradually reach the needed revenue level.
- **Option 2:** One-time Rate Increase implementing a single adjustment to immediately align rates with system needs.

The presentation also includes a comparison of Castroville's residential gas rates to those of surrounding communities, providing context for the proposed changes.

FISCAL IMPACT/SOURCE OF FUNDING: □ Budgeted □ Requires Budget Amendment

ATTACHMENTS: Ordinance on Proposed Gas Rate Adjustment

Presentation by Senergy (Ramsey Cripe)

Urgency (0-5 = Low Urgency to High Urgency): $\underline{5}$ Impact (0-5 = Low Impact to High Impact): $\underline{5}$

Submitted by: Leroy Vidales, Finance Director

ORDINANCE NO. 2025-XXX

AN ORDINANCE ESTABLISHING RATES TO BE CHARGED FOR GAS SERVICES PROVIDED BY THE CITY OF CASTROVILLE; REPEALING ORDINANCE NO. 2024-003 (GAS PORTION ONLY) AND ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERANCE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Castroville, Texas deems it reasonable and necessary to revise gas service rates to provide adequate revenues to meet the operation and maintenance expenses, and other financial requirements deemed necessary by the City Council of the City of Castroville, Texas; and

WHEREAS, the City Council finds that the rates provided for in this Ordinance should take effect after its passage and publication as required by law and shall be in force and effect beginning December 01, 2025 and continue until modified by Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CASTROVILLE, TEXAS:

<u>Section 1.</u> That the rates for city utility services are amended as shown on the corresponding exhibit attached hereto and incorporated for all purposes:

Gas Rates – Exhibit A

- <u>Section 2.</u> The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as part of the judgment and finding of the City Council.
- Section 3. All Ordinances, or parts thereof, which are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters resolved herein. Any utility rate not provided for in this Ordinance remains in effect.
- <u>Section 4.</u> This Ordinance shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.
- <u>Section 5.</u> If any provision of this Ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City council hereby declares that this Ordinance would have been enacted without such invalid provision.
- **Section 6.** It is officially found, determined, and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Ordinance, was given, all as required by Chapter 551, Texas Government Code, as amended.
- <u>Section 7</u>. This Ordinance shall take effect after its passage and publication as required by law and shall be in full force and effect beginning December 1, 2025, and it is so ordained.

PASSED AND APPROVED on this 9th day of September 2025.

Bruce Alexander, Mayor

ATTEST:

Debra Howe, City Secretary

EXHIBIT A – GAS RATES

PROPOSED RATE ADJUSTMENTS

• Option 1: Incremental Rate Increase

	FY 2026		FY 2	027	FY 2028		
Gas Utility	Customer Charge (\$/CF)		Customer Charge	Volume Charge (\$/CF)	Customer Charge	Volume Charge (\$/CF)	
Residential Inside	\$25.60	\$0.01696	\$26.94	\$0.01785	\$28.35	\$0.01879	
Residential Outside	\$33.60	\$0.02064	\$35.36	\$0.02172	\$37.22	\$0.02286	
Commercial Inside	\$33.60	\$0.01696	\$35.36	\$0.01785	\$37.22	\$0.01879	
Commercial Outside	\$41.60	\$0.02064	\$43.78	\$0.02172	\$46.08	\$0.02286	

• Option 2: One-time Rate Increase

	FY 2026				
Gas Utility	Customer Charge	Volume Charge (\$/CF)			
Residential Inside	\$28.35	\$0.01879			
Residential Outside	\$37.22	\$0.02286			
Commercial Inside	\$37.22	\$0.01879			
Commercial Outside	\$46.08	\$0.02286			



Section XII, Item a.

CITY OF CASTROVILLE

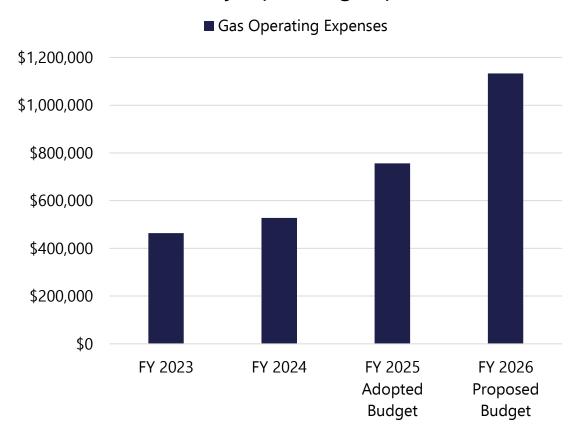
GAS UTILITY RATE DESIGN

SENERGY_

BACKGROUND

- CPS Gas O&M contract terminated.
- Increased budget due to hiring of new staff, purchase of equipment, capital expenditure, and other expenses

Gas Utility Operating Expenses



CURRENT GAS UTILITY RATES

Gas	Customer Charge	Volume Charge (\$/CF)
Residential Inside	\$16.00	\$0.01060
Residential Outside	\$21.00	\$0.01290
Commercial Inside	\$21.00	\$0.01060
Commercial Outside	\$26.00	\$0.01290

Proposed Rate Adjustments

• Option 1: Incremental Rate Increase

	FY 2026		FY 2	027	FY 2028		
Gas Utility	Customer Charge	Volume Charge (\$/CF)	Customer Charge	Volume Charge (\$/CF)	Customer Charge	Volume Charge (\$/CF)	
Residential Inside	\$25.60	\$0.01696	\$26.94	\$0.01785	\$28.35	\$0.01879	
Residential Outside	\$33.60	\$0.02064	\$35.36	\$0.02172	\$37.22	\$0.02286	
Commercial Inside	\$33.60	\$0.01696	\$35.36	\$0.01785	\$37.22	\$0.01879	
Commercial Outside	\$41.60	\$0.02064	\$43.78	\$0.02172	\$46.08	\$0.02286	

• Option 2: One-time Rate Increase

	FY 2	026
Gas Utility	Customer Charge	Volume Charge (\$/CF)
Residential Inside	\$28.35	\$0.01879
Residential Outside	\$37.22	\$0.02286
Commercial Inside	\$37.22	\$0.01879
Commercial Outside	\$46.08	\$0.02286

RESIDENTIAL RATE COMPARISON

Utility	Customer Charge	Volume Charge (Incl. GCRF)	Transportation Cost Adder	Total Bill (1800 CF)
Grey Forest	\$9.50	\$15.12		\$24.62
CPS	\$10.36	\$15.74		\$26.10
Boerne	\$15.53	\$22.58		\$38.11
Castroville - Current Rates	\$16.00	\$19.08	\$3.15	\$38.23
Castroville Proposed - FY2026 Incremental	\$25.60	\$39.06	\$3.15	\$67.81
Castroville Proposed - FY2027 Incremental	\$26.94	\$40.59	\$3.15	\$70.68
Castroville Proposed - FY2028 Incremental	\$28.35	\$42.28	\$3.15	\$73.78
Castroville Proposed - FY2026 One-time	\$28.35	\$42.28	\$3.15	\$73.78

QUESTIONS



CITY COUNCIL AGENDA REPORT

DATE: September 5, 2025

AGENDA OF: September 9, 2025

DEPARTMENT: Finance

SUBJECT: Ordinance adopting the FY 2026 Proposed Budget

RECOMMENDED MOTION: Recommended approval of an Ordinance adopting the annual budget for the City of Castroville, Texas for the fiscal year beginning October 1, 2025 and ending September 30, 2026.

Motion to adopt the budget must be a record vote.

BACKGROUND:

Operating Budget: The FY 2026 Proposed Budget was delivered to City Council on August 8, 2025. Several work sessions and council discussions have been held on the proposed budget prior to August 9th. A public hearing on budget was conducted on August 26th and another scheduled for September 9, 2025, which allowed residents the opportunity to provide their comments. The FY 2026 Proposed Budget includes the same property total tax rate as the current tax rate and establishes the tax rate not to exceed \$0.5233 per \$100 assessed valuation.

The City Council is required to adopt the annual budget prior to adopting the tax rate. The vote to adopt the budget must be a record vote.

On August 26th, the City Administration presented the following proposed budget:

Budget Comparison:	FY 2025	FY 2026	FY 2026
	Adopted	Proposed	% Change
General Fund	\$ 4,752,702	\$ 5,409,025	14% increase
Utility Fund	\$ 8,702,791	\$ 9,314,315	7% increase
Airport Fund	\$ 762,374	\$ 778,268	2% increase

FISCAL IMPACT/SOURCE OF FUNDING:	☐ Budgeted	☐ Requires Budget An	Section XII, Item b
		= 111401110 200811111	1

City Council consideration and subsequent adoption of this item by Ordinance will adopt expenditures levels for the City of Castroville FY 2026 Budget.

ATTACHMENTS: Ordinance Adopting the FY 2026 Annual Budget

Urgency (0-5 = Low Urgency to High Urgency): $\underline{5}$ Impact (0-5 = Low Impact to High Impact): $\underline{5}$

Submitted by: <u>Leroy Vidales, Finance Director</u>

ORDINANCE NO.	

AN ORDINANCE ADOPTING THE FY 2025-2026 ANNUAL BUDGET OF THE CITY OF CASTROVILLE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025, AND ENDING SEPTEMBER 30, 2026; AND AUTHORIZING EXPENDITURES AS THEREIN PROVIDED

WHEREAS, the budget for the fiscal year beginning October 1, 2025 and ending September 30, 2026 was duly presented to the City Council by the City Administrator and a Public Hearing was ordered by the City Council of the City of Castroville and public notice of said Public Hearing was caused to be given by the City Council and said Public Hearing was held according to notice on August 26, 2025 and September 9, 2025.

WHEREAS, said proposed budget was prepared in accordance with Texas Local Government Code §102.003 and carefully itemized proposed expenditures by the City of Castroville, Texas for projects and the estimated revenues available to cover said proposed budget; and

WHEREAS, the City of Castroville, Texas having made the proposed budget available for inspection by any taxpayer in the office of the City Secretary.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CASTROVILLE, TEXAS:

Section 1: That the recitals contained in the preamble hereto are hereby found to be true and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the findings of the Council.

Section 2. That the proposed budget for the City of Castroville for fiscal year 2025-2026, in the form in which it is on file in the office of the City Secretary and hereby approved in all respects and adopted.

Section 3. That the budget will raise more revenue from property taxes than last year's budget by an amount of \$355,693 which is a 20.82 percent increase is from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$154,897.

Section 3: That the appropriations for the 2025-2026 fiscal year for the different administrative units and purposes of the City of Castroville, Texas be fixed and determined for said fiscal year in accordance with the expenditures shown in said budget, and that the distribution and division of said appropriations be made in accordance with said budget including such amounts shown for providing for sinking funds for payment of the principal and interest and the retirement of the bonded debt of the City of Castroville.

Section 4: That should any part, portion, or section of this ordinance be declared invalid or inoperative or void for any reason by a court of competent jurisdiction, such decision, opinion or judgment shall in no way affect the remaining portions, parts, or sections or parts of section of this ordinance, which provisions shall be, remain and continue to be in full force and effect.

Section 5: That all ordinances and appropriations for which provision has heretofore been made are hereby expressly repealed if in conflict with the provisions of this ordinance.

Section 6: That it is officially found, determined and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code.

Section 6: That this ordinance shall take effect and be in full force and effect from and after its passage and approval according to law.

PASSED AND APPROVED by the City Council of the City of Castroville this the 9th day of September, 2025.

September, 2025.	
	BRUCE ALEXANDER, Mayor
ATTEST:	
DEBRA HOWE, City Secretary	

	BUDGET	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ADOPTED	PROPOSED
	DISCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
	CITY COUNCIL	\$37,610	\$31,681	\$41,577	\$5,224	\$70,048	\$76,606	\$66,646
	CITY ADMINISTRATOR	217,971	336,581	177,649	312,808	256,677	232,418	183,323
	CITY SECRETARY	122,698	122,874	83,119	93,225	102,181	111,998	115,767
	FINANCE	300,199	362,189	180,986	227,003	232,027	213,385	227,574
	LIBRARY	165,130	209,454	241,520	282,918	307,122	289,897	287,200
	POLICE	818,354	911,126	1,060,508	1,291,599	1,347,967	1,341,322	1,609,351
	EMERGENCY MANAGEMENT	-	-	3,856	6,207	18,843	14,700	14,700
	MUNICIPAL COURT	98,311	99,865	100,650	116,785	133,213	133,979	305,472
	COMMUNITY DEVELOPMENT	175,375	249,185	301,692	352,992	380,570	320,767	385,391
	STREETS	371,538	499,973	407,005	639,503	442,658	456,851	645,388
	PARKS & RECREATION	256,563	306,840	378,769	455,402	748,952	459,653	495,440
	RV PARK	34,666	52,000	96,329	110,410	32,711	40,900	43,400
	SWIMMING POOL	77,532	130,194	141,971	183,208	179,365	173,008	167,708
	ANIMAL SERVICES & CODE ENFORCEMENT	62,149	66,527	75,273	68,872	184,794	177,632	238,475
	HUMAN RESOURCES	10,485	11,258	117	-	-	-	-
	TOURISM	43,828	28,239	75,481	152,975	215,955	256,285	179,489
	ECONOMIC DEVELOPMENT	-	-	-	-	1,679	12,100	-
	INFORMATION TECHNOLOGY	99,736	142,103	131,147	177,177	291,645	246,000	249,500
	NON-DEPARTMENTAL	58,077	54,409	162,093	161,766	227,545	195,200	194,200
T	OTAL OPERATING EXPENDITURES	\$2,950,222	\$3,614,498	\$3,659,742	\$4,638,074	\$5,173,951	\$4,752,700	\$5,409,025
TI	RANSFER OUT	21,223	21,223	21,223	426,223	-	-	-
T	OTAL EXPENDITURES	\$2,971,445	\$3,635,721	\$3,680,965	\$5,064,297	\$5,173,951	\$4,752,700	\$5,409,025

CITY OF CASTROVILLE – GENERAL FUND 5 Year Historical

Expenditures – City Council

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
PERSONNEL SEF	RVICES								
52101-101.07	CITY COUNCIL PAY	\$4,150	\$8,769	\$6,360	\$6,835	\$12,995	\$7,822	\$9,713	\$9,712
52101-105.00	SOCIAL SECURITY	257	425	394	424	524	405	602	603
52101-106.00	MEDICARE	60	99	92	99	123	95	141	141
52101-112	WORKERS' COMPENSATION	37	43	9	30	27	29	50	50
52101-140	CELL PHONE ALLOWANCE	-	-	-	-	-	-	-	-
	TOTAL PERSONNEL SERVICES	\$4,504	\$9,336	\$6,855	\$7,388	\$13,668	\$8,350	\$10,506	\$10,506
SUPPLIES									
52102-104	CELL PHONE	\$42	\$0	\$0	\$0	\$0	\$8	\$0	\$540
52102-201	OFFICE SUPPLIES	85	50	-	143	316	119	100	100
52102-205	GENERAL SUPPLIES	1,162	764	408	1,190	181	741	1,000	1,000
	TOTAL SUPPLIES	\$1,289	\$814	\$408	\$1,333	\$497	\$868	\$1,100	\$1,640
CONTRACTED S	ERVICES								
52104-407	CITY ATTORNEY	\$0	\$0	\$0	\$27,036	\$0	\$5,407	\$0	\$0
52104-413.00	OUTSIDE SERV/CONTRACTED LABOR	-	-	-	30,500	14,500	9,000	12,000	12,000
	TOTAL MISCELLANEOUS	\$0	\$0	\$0	\$57,536	\$14,500	\$14,407	\$12,000	\$12,000
EDUCATION & 1	FRAINING								
52105-503	PROFESSIONAL ASSOC. DUES	\$3,640	\$4,240	\$5,071	\$5,224	\$5,256	\$4,686	\$5,000	\$5,000
52105-505	TRAINING/TRAVEL/PER DIEM	457	1,251	1,514	29,300	85	6,521	12,000	6,500
52105-505.01	BOARD TRAINING	-	-	-	-	275	55	1,000	1,000
	TOTAL EDUCATION & TRAINING	\$4,097	\$5,491	\$6,585	\$34,524	\$5,616	\$11,263	\$18,000	\$12,500
TECHNOLOGY									
52106-802	COMPUTER SOFTWARE	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$5,000
	TOTAL TECHNOLOGY	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$5,000
MISCELLANEOU	<u>s</u>								
52105-503	PROFESSIONAL ASSOCIATION DUES	\$0	\$0	\$0	\$0	\$30	\$6	\$0	\$0
52108-790	SPECIAL ACTIVITIES	27,720	16,040	27,729	12,538	35,737	\$23,953	25,000	25,000
	TOTAL MISCELLANEOUS	\$27,720	\$16,040	\$27,729	\$12,538	\$35,767	\$23,959	\$25,000	\$25,000

Section XII, Item b.

CITY OF CASTROVILLE – GENERAL FUND 5 Year Historical

Expenditures – City Council

Notes:

Cell Phone: The budget includes a \$40 montly cell phone allowance for Mayor to cover communication costs.

Outside Services: This allocation for Contracted Services provides funding for unforceen or miscellaneous contracted services that my be required by Council during the fiscal year.

Training/Travel/Per Diem: TML Annual Conference in Fort Worth, TX, any other miscellaneous training sessions tha arise throughout the fiscal year.

Board Training: This allocation is for members of the City's appointed boards to attend training sessions, workshops, or conferences.

Computer Software: This budget provides funding for necessary software, hardware, and technology upgrades to support council operations.

Special Activities: This line items covers community programming, city-hosted events, and outreach efforts that do not fall under regular operations.

CITY OF CASTROVILLE – GENERAL FUND 5 Year Historical

Expenditures – City Administrator

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
PERSONNEL SI	EDVICES								
50101-101.1	REGULAR SALARIES	\$52,395	\$147,593	\$38,436	\$43,781	\$53,187	\$67,078	\$111,388	\$82,636
50101-101.1	OVERTIME	Ş32,3 3 3	\$147,595	\$30,430	343,761 26	\$33,167	307,078 5	3111,300	302,030
50101-102	SOCIAL SECURITY	3,029	- 8,572	2,299	3,257	3,230	4,077	6,906	5,123
50101-105	MEDICARE	708	2,005	2,299 454	725	1,409	1,060	1,615	1,198
50101-106	RETIREMENT	4,754	2,005 13,554	6,846	11,324	1,409	9,610	7,798	1,198 8,131
50101-107	HEALTH INSURANCE	4,754 3,766	8,129	2,113	2,389	2,113	3,702	•	2,100
50101-108	LIFE INSURANCE	3,766 207	8,129 416	2,113 765	2,389 278	2,113 254	3,702	1,960 238	2,100
50101-109				765 27			364 49	238 29	73
50101-109	VISION INSURANCE DENTAL INSURANCE	55 209	110		30	24			112
	LONG TERM DISABILITY		419	109	124	101	192	120	
50101-109		321	642	160	174	136	287	380	397
50101-112	WORKERS' COMPENSATION	469	516	36	30	30	216	384	285
50101-136	LONGEVITY	-	57	4 000	100	200	71	300	400
50101-139	CAR ALLOWANCE	-	400	4,800	6,200	7,200	3,720	7,200	7,200
50101-140	PHONE ALLOWANCE	500	1,000	1,200	1,200	1,200	1,020	1,200	1,200
50101-141	MOVING ALLOWANCE	****	10,000	-	-	-	2,000	-	-
	TOTAL PERSONNEL SERVICES	\$66,413	\$193,413	\$57,245	\$69,638	\$80,659	\$93,474	\$139,518	\$109,223
SUPPLIES									
50102-201	OFFICE SUPPLIES	\$4,959	\$3,334	\$1,927	\$766	\$1,399	\$2,477	\$1,000	\$1,500
50102-202	DUES & SUBSCRIPTIONS	858	1,634	-	-	-	498	-	-
50102-205	GENERAL SUPPLIES	1,675	875	508	437	647	828	500	750
50102-206	CLASSIFIED ADVERTISEMENTS	693	588	575	64	-	384	-	_
50102-207	POSTAGE/METER RENTAL	_	-	-	134	-	27	-	_
50102-214	PROFESSIONAL BOOKS	134	-	228	175	103	128	250	250
	TOTAL SUPPLIES	\$8,319	\$6,431	\$3,238	\$1,576	\$2,149	\$4,343	\$1,750	\$2,500
DUDOUACES S	EDV4CEC								
PURCHASED S		ć27.602	Ć44.004	ćo	ćo	ćo	Ć4.C F33	40	40
50103-307	TML INSURANCE	\$37,682	\$44,984	\$0	\$0	\$0	\$16,533	\$0	\$0
50103-401	TELECOMMUNICATIONS	-	-	-	27	-	5	-	-
50103-418	AED DEFIBRILLATORS	-	2,277	5,940	-	-	1,643	-	
	TOTAL PURCHASED SERVICES	\$37,682	\$47,261	\$5,940	\$27	\$0	\$18,182	\$0	\$0

CITY OF CASTROVILLE – GENERAL FUND 5 Year Historical

Expenditures – City Administrator

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
CONTRACTED S	SERVICES								
50104-407	CITY ATTORNEY	\$40,958	\$24,623	\$41,689	\$48,063	\$48,313	\$40,729	\$45,000	\$35,000
50104-410	CITY ENGINEER	32,637	-	-	5,160	-	7,559	-	-
50104-413.00	OUTSIDE SERVICES	3,412	10,121	16,802	37,761	16,814	16,982	20,800	20,000
50104-413.02	MISC. CONTR US 90 PROJECT	-	-	-	15,201	-	3,040	-	-
50104-415	EMC STRATEGIES	-	-	-	-	30,250	-	11,000	-
50104-417	ESCROW ACCOUNTS EXPENSE	-	-	22,500	31,000	-	10,700	-	-
50104-418	MUNICIPAL CONSUTING GROUP	-	-	-	25,000	-	5,000	-	-
	TOTAL CONTRACTED SERVICES	\$77,007	\$34,744	\$80,991	\$162,185	\$95,377	\$90,061	\$76,800	\$55,000
EDUCATION &	TRANINING								
50105-503	PROFESSIONAL ASSOC. DUES	\$166	\$0	\$2,320	\$1,556	\$2,427	\$1,294	\$2,000	\$2,500
50105-505	TRAINING/TRAVEL/PER DIEM	2,862	1,887	11,557	5,461	10,900	6,533	4,000	5,500
30103 303	TOTAL EDUCATION & TRAINING	\$3,028	\$1,887	\$13,877	\$7,017	\$13,327	\$7,827	\$6,000	\$8,000
<u>rechnology</u>									
50106-802	COMPUTER SOFTWARE - AI	\$0	\$0	\$0	\$0	\$21	\$4	\$250	\$250
50106-803	COMPUTER HARDWARE		-	4,223	-	-	845	-	250
	TOTAL TECHNOLOGY	\$0	\$0	\$4,223	\$0	\$21	\$849	\$250	\$500
REPAIRS & MA	INTENANCE								
50107-412	EQUIPMENT REPAIRS & MAINT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
50107-609	SAFETY EQUIPMENT	-	-	-	42	-	8	-	-
50107-903	BUILDING REPAIR / MAINTENANCE	20,651	29,075	7,280	66,144	59,632	36,556	5,000	5,000
50107-918	GROUNDS MAINTENANCE					39			-
	TOTAL REPAIRS & MAINTENANCE	\$20,651	\$29,075	\$7,280	\$66,186	\$59,672	\$36,565	\$5,000	\$5,000
MISCELLANEOU	ıs								
50108-625	MISCELLANEOUS EXPENSE	\$1,118	\$13,473	\$51	\$1,043	\$1,352	\$3,407	\$1,500	\$1,500
50108-709	SPECIAL ACTIVITIES	71,110	464	1,759	5,036	3,766	2,205	1,500	1,500
50108-705	SPECIAL ACTIVITIES		370	1,733	3,030	3,700	81	-	1,300
50108-800	BANK FEES	3,753	8,723	3,045	100	51	3,134	\$100	\$100
50108-802	MISC. MEDINA COUNTY EMERG	5,755	740	5,045	-	-	148	7100	7100
50106-802	TOTAL MISCELLANEOUS	\$4,871	\$23,770	\$4,855	\$6,179	\$5,203	\$8,976	\$3,100	\$3,100
	. O L. MISCELLANE COS	ψ - ,071	Y23,110	γ-,033	70,17	73,203	70,370	γ 3 ,±00	73,100
	TOTAL CITY ADMINISTRATOR	\$217,971	\$336,581	\$177,649	\$312,808	\$256,407	\$260,275	\$232,418	\$183,323

Section XII, Item b.

CITY OF CASTROVILLE – GENERAL FUND

5 Year Historical

Expenditures – City Administrator

GL CODE	BUDGET DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	5 Year	APPROVED	Proposed
GL CODE	BODGET DESCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Historical Avg	FY 2025	2025-2026

Notes:

Regular Salaries: The intern position is removed from this allocation.

Car/Phone Allowance: Both the cell phone and automobile allowances are considered taxable income under IRS guidelines.

Outside Services: This includes janitorial services provided by Jani King, Clear Point Strategy (final year of contact)

Special Activities: This allocation provides funding for miscellaneous expenses that may arise throughout the year and not otherwise budgeted.

Expenditures – City Secretary

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
PERSONNEL SE	ERVICES								
52201-101	SALARIES	\$73,892	\$370	\$472	\$540	\$66	\$15,068	\$56,732	\$58,448
52201-101.01	REGULAR SALARIES	-	75,733	46,051	52,523	53,198	45,501	-	-
52201-105	SOCIAL SECURITY	4,298	4,308	2,753	3,263	3,053	3,535	3,517	3,624
52201-106	MEDICARE	1,005	1,007	644	763	714	827	823	848
52201-107	RETIREMENT	7,171	7,384	6,109	8,803	8,836	7,661	5,582	5,751
52201-108	HEALTH INSURANCE	7,532	8,129	5,070	5,733	5,072	6,307	4,704	5,040
52201-109	LIFE INSURANCE	306	316	198	244	168	246	170	168
52201-109	VISION INSURANCE	110	110	66	71	57	83	46	38
52201-109	DENTAL INSURANCE	419	419	261	298	243	328	192	268
52201-109	LONG TERM DISABILITY	585	607	377	417	327	463	272	281
52201-112	WORKERS' COMPENSATION	255	249	61	97	88	150	210	201
52201-136	LONGEVITY	450	486	1,400	1,500	1,600	1,087	1,700	1,800
52201-139	CAR ALLOWANCE	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400
52201-140	PHONE ALLOWANCE	600	600	600	600	600	600	600	600
	TOTAL PERSONNEL SERVICES	\$99,023	\$102,118	\$66,462	\$77,252	\$76,422	\$84,255	\$76,948	\$79,467
CLIBBLIEC									
SUPPLIES 52202, 204	OFFICE CURRUES	ĆE 16E	Ć4 71E	ć2 00F	ć1 F72	Ć1 71F	ć2 214	¢2.700	2 700
52202-201	OFFICE SUPPLIES	\$5,165	\$4,715	\$2,905	\$1,572	\$1,715	\$3,214	\$3,700	3,700
52202-202	DUES & SUBSCRIPTIONS	613	323	462	278	479	431	500	500
52202-203	ELECTION SUPPLIES	4 674	7,269	2,725	-	8,592	3,717	10,000	10,000
52202-204	JANITORIAL SUPPLIES	1,671	433	959	699	715	895	1,000	1,000
52202-206	CLASSIFIED ADVERTISEMENTS	1,505	1,988	3,541	2,845	937	2,163	3,000	3,000
52202-207	POSTAGE/METER RENTAL	2,525 134	910	685 268	506	519	1,029 80	500 200	500 300
52202-214	PROFESSIONAL BOOKS	\$11,613	\$15,638	\$11,545	\$5,900	\$12,957	\$11,531	\$18,900	\$19,000
	TOTAL SUPPLIES	311,013	313,036	311,343	33,300	312,337	311,331	318,300	\$13,000
PURCHASED S	<u>ERVICES</u>								
52203-401	TELECOMMUNICATIONS	\$2,388	\$2,388	\$943	\$989	\$1,167	\$1,575	\$1,800	\$0
52203-420	MUNICIPAL CODE CORPORATION	3,296	1,565	2,981	3,029	2,787	2,732	3,000	3,000
52203-421	RECORDS MANAGEMENT	4,605	-	-	4,512	6,288	3,081	4,000	4,500
	TOTAL PURCHASED SERVICES	\$10,289	\$3,953	\$3,924	\$8,530	\$10,242	\$7,388	\$8,800	\$7,500

Expenditures – City Secretary

GL COD	DE BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
CONTRACTE	O SERVICES								
52204-407	LEGAL FEES (OPEN RECORDS)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,000
52204-413.00	,	\$0	\$ 0	\$ 0	\$ 0	\$0	\$0	\$4,500	\$3,000
	TOTAL CONTRACTED SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$4,500	\$7,000
EDUCATION	& TRAINING								
52205-505	TRAINING/TRAVEL/PER DIEM	\$1,717	\$1,097	\$1,188	\$1,533	\$2,289	\$1,565	\$2,500	\$2,500
	TOTAL EDUCATION & TRAINING	\$1,717	\$1,097	\$1,188	\$1,533	\$2,289	\$1,565	\$2,500	\$2,500
REPAIRS & IV	1AINTENANCE								
52207-412	EQUIPMENT REPAIRS & MAINT	\$56	\$0	\$0	\$0	\$0	\$11	\$50	\$0
	TOTAL REPAIRS & MAINTENANCE	\$56	\$0	\$0	\$0	\$0	\$11	\$50	\$0
MISCELLANE	<u>ous</u>								
52208-625	MISCELLANEOUS EXPENSE	\$0	\$68	\$0	\$0	\$0	\$14	\$300	\$300
52208-790	SPECIAL ACTIVITIES	-	-	-	10	-	2	\$0	-
	TOTAL MISCELLANEOUS	\$0	\$68	\$0	\$10	\$0	\$14	\$300	\$300
	TOTAL CITY SECRETARY	\$122,698	\$122,874	\$83,119	\$93,225	\$101,911	\$104,763	\$111,998	\$115,767

Notes:

Regular Salaries: This is a portion of city secretary salary. The other portion is paid out of Enterprise Fund.

Car/Phone Allowances: Both the cell phone and automobile allowances are considered taxable income under IRS guidelines.

Legal Fees: This is a new account code established to track legal fees incurred in connection with open records requests.

Outside Services: This allocation covers any unforeseen contracted services for the City Secretary's Office such as election support, codification of ordinances, etc.

Expenditures – Finance

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
PERSONNEL SI	<u>ERVICES</u>								
51601-101	REGULAR SALARIES	\$165,238	\$200,033	\$60,914	\$59,321	\$63,428	\$109,787	\$97,943	\$117,148
51601-102	OVERTIME	410	473	364	1,535	2,991	1,155	-	1,000
51601-103	PART-TIME	-	-	22,088	28,382	32,272	16,548	-	-
51601-105	SOCIAL SECURITY	10,136	12,040	4,951	5,750	8,501	8,276	6,072	7,263
51601-106	MEDICARE	2,370	2,816	1,158	1,345	(1,026)	1,333	1,420	1,699
51601-107	RETIREMENT	15,474	18,248	10,076	15,780	16,056	15,127	9,638	11,527
51601-108	HEALTH INSURANCE	18,831	21,676	6,338	7,166	6,340	12,070	5,880	8,400
51601-109	LIFE INSURANCE	650	744	225	250	200	414	294	380
51601-109	VISION INSURANCE	274	292	82	89	72	162	87	144
51601-109	DENTAL INSURANCE	1,046	1,116	327	373	304	633	360	448
51601-109	LONG TERM DISABILITY	1,113	1,312	391	435	348	720	470	562
51601-112	WORKERS' COMPENSATION	734	860	50	65	60	354	337	403
51601-136	LONGEVITY	81	168	1,800	2,100	2,600	1,350	2,900	3,800
51601-139	CAR ALLOWANCE	400	-	2,400	2,400	2,400	1,520	2,400	2,400
51601-140	PHONE ALLOWANCE	700	1,000	1,200	1,200	1,200	1,060	1,200	1,200
	TOTAL PERSONNEL SERVICES	\$217,457	\$260,778	\$112,364	\$126,191	\$135,745	\$170,507	\$129,001	\$156,374
CHEDITIE									
<u>SUPPLIES</u> 51602-200	MILEAGE REIMBURSEMENT	\$67	\$92	\$0	\$353	\$0	\$102	\$0	\$0
51602-200	OFFICE SUPPLIES		592 6,765	-		۶۰ 7,141	6,356	-	•
51602-201	DUES AND SUBSCRIPTIONS	4,310 702	0,705	7,566	6,000	7,141	140	3,000	3,000
51602-202	JANITORIAL SUPPLIES	702	- 729	-	-	-	146	-	-
51602-204	GENERAL SUPPLIES	1,030	977	1,232	1,552	2,273	1,413	1,000	1,000
51602-205	CLASSIFIED ADVERTISEMENTS	39	387	523	324	334	321	500	500
51602-200	POSTAGE	39	367	569	1,051	795	483	200	200
51602-207	OFFICE FURNITURE & EQUIPMENT	_	_	2,960	1,031	793	592	200	200
31002 322	TOTAL SUPPLIES	\$6,148	\$8,950	\$12,850	\$9,280	\$10,544	\$9,554	\$4,700	\$4,700
	_	7-7	40,000	,,	7-7	<i>q</i> = 0,0	45,553	7 77 33	7 1/1 22
CONTRACTED	<u>SERVICES</u>								
51604-408	AUDIT SERVICE	\$11,250	\$11,600	\$7,000	\$12,300	\$7,500	\$9,930	\$15,000	\$10,000
51604-409	TAX COLLECTION	-	2,332	2,344	2,414	2,792	1,976	2,500	2,500
51604-411	CENTRAL APPRAISAL DISTRICT	18,334	22,615	23,213	27,582	27,411	23,831	32,684	35,000
51604-413.00	OUTSIDE SERV/CONTRACT LABOR	41,064	50,561	12,822	14,027	19,470	27,589	10,000	5,000
51604-413.03	SAMCO - ANNUAL DISCLOSURE	-	<u> </u>	<u>-</u>	<u>-</u>	-		2,300	2,300
	TOTAL CONTRACTED SERVICES	\$70,648	\$87,108	\$45,379	\$56,323	\$57,173	\$63,326	\$62,484	\$54,800

CITY OF CASTROVILLE – GENERAL FUND

5 Year Historical

Expenditures – Finance

GL COD	DE BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
EDUCATION	& TRAINING								
51605-503	PROFESSIONAL ASSOC DUES/FEES	\$188	\$0	\$2,061	\$2,747	\$2,875	\$1,574	\$2,500	\$1,500
51605-505	TRAINING/TRAVEL/PER DIEM	2,657	-	1,551	7,857	2,391	2,891	2,500	2,500
51605-506	AWARDS AND RECONGNITION	-	-	6,781	21,975	22,719	10,295	12,000	7,500
	TOTAL EDUCATION & TRAINING	\$2,845	\$0	\$10,393	\$32,579	\$27,984	\$14,760	\$17,000	\$11,500
TECHNOLOGY	<u> </u>								
51606-801	SOFTWARE MAINTENANCE	\$0	\$298	\$0	\$0	\$0	\$60	\$0	\$0
51606-805	COMPUTER MAINTENANCE	2,883	-	-	130	-	603	100	100
	TOTAL TECHNOLOGY	\$2,883	\$298	\$0	\$130	\$0	\$662	\$100	\$100
MISCELLANE	<u>ous</u>								
51608-218	OVER/SHORT CASH	\$0	\$0	\$0	\$0	\$40	\$8	\$0	\$0
51608-800	BANK FEES	\$218	-	-	-	-	\$44	\$100	100
51608-801	MISC - CHRISTMAS DONATION	-	4,315	-	-	-	863	-	-
51608-802	MISC - MEDINA COUNTY EMER	-	740	-	-	-	148	-	-
51608-804	MISC - REIMBURSEMENT	-	-	-	2,500	-	500	-	-
	TOTAL MISCELLANEOUS	\$218	\$5,055	\$0	\$2,500	\$40	\$1,563	\$100	\$100
	TOTAL FINANCE DEPARTMENT	\$300,199	\$362,189	\$180,986	\$227,003	\$231,487	\$260,373	\$213,385	\$227,574

Notes:

Regular Salaries: This is a portion of the Finance Director, Accounting Manager, and Accounts Payable salaries. The other portions are paid out of the Enterprise Fund.

Car/Phone Allowance: Both the cell phone and automobile allowances are considered taxable income under IRS guidelines.

Central Appraisal District: This allocation is our Pro Rata Share from the Medina County Appraisal District.

Awards and Recognition: Shared between General and Enterprise Funds; includes \$25 gift cards for all employees at Thanksgiving and Christmas, employee appreciation, etc.

Expenditures – Library

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL 5 Y FY 2024	ear Historical Avg	APPROVED FY 2025	Proposed 2025-2026
PERSONNEL S	SERVICES								
50201-101	REGULAR SALARIES	\$56,072	\$77,107	\$79,926	\$80,982	\$72,875	\$73,392	\$93,975	58,000
50201-102	OVERTIME	23	6	1	-	21	10	-	-
50201-103	PART-TIME(5 p/t) 1 summer p/t	28,187	25,868	43,274	87,082	83,859	53,654	68,444	102,632
50201-105	SOCIAL SECURITY	5,123	6,368	7,689	10,097	9,487	7,753	10,076	9,010
50201-106	MEDICARE	1,198	1,489	1,798	2,429	1,646	1,712	2,356	9,010
50201-107	RETIREMENT	5,648	7,117	6,898	9,333	6,926	7,184	15,991	14,299
50201-108	HEALTH INSURANCE	9,415	15,580	14,085	15,411	12,295	13,357	15,680	8,400
50201-109	LIFE INSURANCE	226	327	295	355	234	287	282	163
50201-109	VISION INSURANCE	137	201	192	183	124	167	230	24
50201-109	DENTAL INSURANCE	523	802	726	802	565	684	960	418
50201-109	LONG TERM DISABILITY	430	625	564	679	447	549	452	271
50201-112	WORKERS' COMPENSATION	349	415	479	600	558	480	751	671
50201-136	LONGEVITY	102	138	700	900	800	528	900	101
50201-139	CELL PHONE ALLOWANCE	500	600	600	600	400	540	600	600
	TOTAL PERSONNEL SERVICES	\$107,933	\$136,643	\$157,227	\$209,453	\$190,237	\$160,299	\$210,697	\$203,600
CURRUES									
SUPPLIES	NAU FACE DEINADUDCENAENT	\$73	Ć1CE	ćac	ćo	ćo	¢E2	ćo	¢100
50202-200 50202-201	MILEAGE REIMBURSEMENT OFFICE SUPPLIES	\$/3 2,475	\$165 2,605	\$26 1,911	\$0 2,293	\$0 1.746	\$53 2,206	\$0 2,500	\$100 2,700
50202-201	DUES & SUBSCRIPTIONS	2,475 3,197	2,605 7,363	5,752	2,293 5,365	1,746 3,211	2,206 4,978	5,000	6,000
50202-202	JANITORIAL SUPPLIES	927	7,363 776	699	1,599	976	4,976 995		1,700
50202-204	GENERAL SUPPLIES	297	1,046	1,098	1,552	1,272	1,053	1,500	
50202-205	CLASSIFIED ADVERTISEMENTS	297	-	1,098	1,552 68	329	80	1,500 100	1,700 100
50202-200	POSTAGE/METER RENTAL	437	491	5 585	689	373	515	500	500
50202-207	LIBRARY BOOKS	11,156	16,486	14,131	14,971	11,668	13,682	14,000	16,000
50202-209	LONE STAR LIBRARY EXPENSE	1,500	1,500	1,500	1,591	1,500	1,518	1,700	1,900
50202-210	AUDIO-VISUAL MATERIALS	2,753	1,974	3,224	2,582	2,466	2,600	2,500	1,500
50202-211	LIBRARY BOOK SUPPLIES	1,075	1,374	908	721	2,400	2,000 871	1,200	1,500
50202-220	UTILITIES EXPENSE	4,754	6,441	5,214	5,289	5,024	5,344	5,500	5,500
50202-255	GRANT EXPENSE	2,048	0,441	16,722	1,913	(4)	4,136	2,000	2,000
30202-233	TOTAL SUPPLIES	\$30,692	\$40,226	\$51,775	\$38,633	\$28,834	\$38,032	\$38,000	\$39,700
	TOTAL JUFF LILD	730,032	770,220	γ <i>3</i> ±,773	730,033	720,034	730,032	430,000	333,700
PURCHASED S	<u>SERVICES</u>								
50203-224	TEXSHARE VAN SERVICE	\$1,984	\$1,656	\$2,129	\$2,881	\$2,877	\$2,305	\$2,500	\$4,000
50203-401	TELECOMMUNICATIONS	6,970	7,866	6,142	5,487	4,537	6,200	7,000	7,500
50203-415	COPIER LEASE	2,427	2,408	2,402	2,352	3,945	2,707	4,000	5,000
	TOTAL PURCHASED SERVICES	\$11,381	\$11,930	\$10,673	\$10,720	\$11,359	\$11,213	\$13,500	\$16,500

Expenditures – Library

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL 5 Y FY 2024	ear Historical Avg	APPROVED FY 2025	Proposed 2025-2026
CONTRACTED	SERVICES SERVICES								
50204-413.00	OUTSIDE SERVICE/CONTRACT LABOR	\$8,525	\$10,233	\$7,134	\$6,315	\$56,364	\$17,714	\$7,000	7,000
	TOTAL CONTRACTED SERVICES	\$8,525	\$10,233	\$7,134	\$6,315	\$56,364	\$17,714	\$7,000	\$7,000
EDUCATION 8	& TRAINING								
50205-503	PROFESSIONAL ASSOC. DUES	\$385	\$300	\$453	\$458	\$307	\$381	\$1,300	\$2,000
50205-505	TRAINING/TRAVEL/PER DIEM	854	637	1,310	3,848	3,686	2,067	4,200	1,500
	TOTAL EDUCATION & TRAINING	\$1,239	\$937	\$1,763	\$4,306	\$3,993	\$2,448	\$5,500	\$3,500
TECHNOLOGY	1								
50206-802	COMPUTER SOFTWARE	\$1,255	\$723	\$645	\$659	\$1,539	\$964	\$1,000	\$1,000
50206-803	COMPUTER HARDWARE	480	2,035	2,692	2,433	5,421	2,612	2,000	2,000
50206-8XX	additional patron computer	-	-	-	-	-	-	-	-
50206-8XX	Jamex coin payment solution	-	-	-	-	-	-	-	-
50206-8XX	fax/copier staff side	-	-	-	-	-	-	-	400
50206-8XX	Meescan self check out station	-	-	-	-	-	-	-	-
50206-805	COMPUTER MAINTENANCE	-	-	900	405	1,073	476	1,000	-
	TOTAL TECHNOLOGY	\$1,735	\$2,758	\$4,237	\$3,497	\$8,033	\$4,052	\$4,000	\$3,400
REPAIRS & M	AINTENANCE								
50207-412	EQUIPMENT REPAIRS & MAINT	\$61	\$154	\$25	\$303	\$0	\$109	\$400	\$500
50207-903	BUILDINGS REPAIR & MAINT	1,489	2,104	5,259	5,786	3,604	3,648	6,000	\$5,000
50207-918	GROUNDS MAINTENANCE	22	1,227	571	62	927	562	800	500
	TOTAL REPAIRS & MAINTENANCE	\$1,572	\$3,485	\$5,855	\$6,151	\$4,531	\$4,319	\$7,200	\$6,000
MISCELLANEO	DUS								
50208-503	PROFESSIONAL DUES AND FEE	\$0	\$196	\$0	\$0	\$0	\$39	\$0	\$2,500
50208-790	SPECIAL ACTIVITIES	2,053	3,046	2,856	3,843	3,652	3,090	4,000	5,000
	TOTAL MISCELLANEOUS	\$2,053	\$3,242	\$2,856	\$3,843	\$3,652	\$3,129	\$4,000	\$7,500
	TOTAL LIBRARY	\$ 165,130 \$	209,454 \$	241,520 \$	282,918 \$	307,003 \$	241,205	\$ 289,897 \$	287,200

Notes

Regular Salaries: The Library salaries allocation reflects only the Library Director's salary. The prior year's budgeted amount included both the Director and an additional FTE.

Part time salaries: This allocation provides funding for 5 regular part-time employees and 1 seasonal part-time assistant during the summer.

Phone Allowance: Cell phone allowance is considered taxable income under IRS guidelines.

Outside Service/Contract Labor: This allocation is for Jani King (Janitorial Services) and Security Alarm Monitoring

Special Activities: This allocation includes all summer camp actitvies, summer programming, etc.

Expenditures – Police

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
PERSONNEL SE	ERVICES								
50301-101.01	REGULAR SALARIES	\$466,493	\$505,756	\$546,174	\$671,853	\$739,928	\$586,041	\$808,646	\$999,986
50301-101.09	WARRANT OFFICER	28,695	38,342	-	-	-	13,407	-	-
50301-102	OVERTIME	13,202	25,692	36,070	24,215	32,366	26,309	20,000	20,000
50301-105	SOCIAL SECURITY	31,205	35,306	36,130	42,350	43,407	37,680	50,136	61,999
50301-106	MEDICARE	7,298	8,257	8,450	9,506	10,152	8,733	11,725	14,500
50301-107	RETIREMENT	47,037	53,514	51,122	74,069	85,963	62,341	79,571	98,399
50301-108	HEALTH INSURANCE	66,535	66,384	66,171	84,524	93,748	75,472	95,468	117,600
50301-109	LIFE INSURANCE	1,842	1,992	1,999	2,640	2,198	2,134	2,426	3,240
50301-109	VISION INSURANCE	969	978	834	1,045	986	962	1,378	1,358
50301-109	DENTAL INSURANCE	3,697	3,697	3,374	4,817	4,142	3,945	5,760	6,258
50301-109	LONG TERM DISABILITY	3,514	3,891	3,880	4,866	4,035	4,037	3,882	4,800
50301-112	WORKERS' COMPENSATION	13,949	16,764	18,571	20,083	22,209	18,315	36,590	44,771
50301-136	LONGEVITY	1,620	1,668	4,400	2,600	2,600	2,578	3,300	3,400
50301-138	CERTIFICATE PAY	-	-	-	10,600	12,650	4,650	12,600	12,000
50301-140	PHONE ALLOWANCE		-	-	-	-	-	-	_
	TOTAL PERSONNEL SERVICES	\$686,056	\$762,241	\$777,175	\$953,168	\$1,054,384	\$846,605	\$1,131,482	\$1,388,311
SLIPPLIES									
<u>SUPPLIES</u> 50302-201	OFFICE SUPPLIES	\$5.225	\$1.289	\$2.800	\$4.042	\$3.807	\$3.433	3.500	3.000
50302-201	OFFICE SUPPLIES DUES & SUBSCRIPTIONS	\$5,225 898	\$1,289 940	\$2,800 1,013	\$4,042 622	\$3,807 575	\$3,433 810	3,500 1,000	3,000 1,000
50302-201 50302-202	DUES & SUBSCRIPTIONS	898	940	1,013	622	575	810	3,500 1,000	3,000 1,000
50302-201 50302-202 50302-203	DUES & SUBSCRIPTIONS SPECIAL EQUIPMENT	898 2,892	940 2,575	1,013 2,010	622 15,050	575 3,916	810 5,289	1,000	1,000
50302-201 50302-202 50302-203 50302-204	DUES & SUBSCRIPTIONS SPECIAL EQUIPMENT JANITORIAL SUPPLIES	898 2,892 597	940 2,575 1,063	1,013 2,010 1,180	622 15,050 840	575	810 5,289 860	•	
50302-201 50302-202 50302-203 50302-204 50302-205	DUES & SUBSCRIPTIONS SPECIAL EQUIPMENT JANITORIAL SUPPLIES GENERAL SUPPLIES	898 2,892	940 2,575	1,013 2,010 1,180 412	622 15,050 840	575 3,916	810 5,289 860 329	1,000 - 1,500	1,000
50302-201 50302-202 50302-203 50302-204 50302-205 50302-206	DUES & SUBSCRIPTIONS SPECIAL EQUIPMENT JANITORIAL SUPPLIES GENERAL SUPPLIES CLASSIFIED ADVERTISEMENTS	898 2,892 597 993	940 2,575 1,063 238	1,013 2,010 1,180 412 158	622 15,050 840 - 48	575 3,916 621 -	810 5,289 860 329 41	1,000 - 1,500 - 100	1,000 - 1,000 - 100
50302-201 50302-202 50302-203 50302-204 50302-205 50302-206 50302-207	DUES & SUBSCRIPTIONS SPECIAL EQUIPMENT JANITORIAL SUPPLIES GENERAL SUPPLIES CLASSIFIED ADVERTISEMENTS POSTAGE/METER RENTAL	898 2,892 597 993 - 131	940 2,575 1,063 238 - 241	1,013 2,010 1,180 412 158 356	622 15,050 840 - 48 412	575 3,916 621 - - 558	810 5,289 860 329 41 340	1,000 - 1,500 - 100 500	1,000 - 1,000 - 100 500
50302-201 50302-202 50302-203 50302-204 50302-205 50302-206 50302-207 50302-212	DUES & SUBSCRIPTIONS SPECIAL EQUIPMENT JANITORIAL SUPPLIES GENERAL SUPPLIES CLASSIFIED ADVERTISEMENTS POSTAGE/METER RENTAL FUEL & OIL	898 2,892 597 993 - 131 17,001	940 2,575 1,063 238 - 241 21,271	1,013 2,010 1,180 412 158 356 31,346	622 15,050 840 - 48 412 31,493	575 3,916 621 - - 558 30,058	810 5,289 860 329 41 340 26,234	1,000 - 1,500 - 100 500 25,000	1,000 - 1,000 - 100 500 26,000
50302-201 50302-202 50302-203 50302-204 50302-205 50302-206 50302-207 50302-212 50302-217	DUES & SUBSCRIPTIONS SPECIAL EQUIPMENT JANITORIAL SUPPLIES GENERAL SUPPLIES CLASSIFIED ADVERTISEMENTS POSTAGE/METER RENTAL FUEL & OIL LAW ENFORCEMENT SUPPLIES	898 2,892 597 993 - 131 17,001 1,882	940 2,575 1,063 238 - 241 21,271 5,558	1,013 2,010 1,180 412 158 356 31,346 4,518	622 15,050 840 - 48 412 31,493 3,279	575 3,916 621 - - 558	810 5,289 860 329 41 340 26,234 3,397	1,000 - 1,500 - 100 500	1,000 - 1,000 - 100 500
50302-201 50302-202 50302-203 50302-204 50302-205 50302-206 50302-207 50302-212 50302-217 50302-219	DUES & SUBSCRIPTIONS SPECIAL EQUIPMENT JANITORIAL SUPPLIES GENERAL SUPPLIES CLASSIFIED ADVERTISEMENTS POSTAGE/METER RENTAL FUEL & OIL LAW ENFORCEMENT SUPPLIES TRAINING SUPPLIES	898 2,892 597 993 - 131 17,001 1,882 340	940 2,575 1,063 238 - 241 21,271	1,013 2,010 1,180 412 158 356 31,346	622 15,050 840 - 48 412 31,493	575 3,916 621 - - 558 30,058	810 5,289 860 329 41 340 26,234 3,397 148	1,000 - 1,500 - 100 500 25,000	1,000 - 1,000 - 100 500 26,000 12,000
50302-201 50302-202 50302-203 50302-204 50302-205 50302-206 50302-207 50302-212 50302-217 50302-219 50302-220	DUES & SUBSCRIPTIONS SPECIAL EQUIPMENT JANITORIAL SUPPLIES GENERAL SUPPLIES CLASSIFIED ADVERTISEMENTS POSTAGE/METER RENTAL FUEL & OIL LAW ENFORCEMENT SUPPLIES TRAINING SUPPLIES FLOCK LPR Cameras	898 2,892 597 993 - 131 17,001 1,882 340 76	940 2,575 1,063 238 - 241 21,271 5,558 240	1,013 2,010 1,180 412 158 356 31,346 4,518	622 15,050 840 - 48 412 31,493 3,279	575 3,916 621 - - 558 30,058	810 5,289 860 329 41 340 26,234 3,397 148	1,000 - 1,500 - 100 500 25,000	1,000 - 1,000 - 100 500 26,000
50302-201 50302-202 50302-203 50302-204 50302-205 50302-206 50302-207 50302-212 50302-217 50302-219 50302-220 50302-221	DUES & SUBSCRIPTIONS SPECIAL EQUIPMENT JANITORIAL SUPPLIES GENERAL SUPPLIES CLASSIFIED ADVERTISEMENTS POSTAGE/METER RENTAL FUEL & OIL LAW ENFORCEMENT SUPPLIES TRAINING SUPPLIES FLOCK LPR Cameras K9 dog purchase & supplies	898 2,892 597 993 - 131 17,001 1,882 340 76 25	940 2,575 1,063 238 - 241 21,271 5,558 240 - 92	1,013 2,010 1,180 412 158 356 31,346 4,518 148	622 15,050 840 - 48 412 31,493 3,279	575 3,916 621 - 558 30,058 1,750 -	810 5,289 860 329 41 340 26,234 3,397 148 15 23	1,000 - 1,500 - 100 500 25,000	1,000 - 1,000 - 100 500 26,000 12,000
50302-201 50302-202 50302-203 50302-204 50302-205 50302-206 50302-207 50302-212 50302-217 50302-219 50302-220 50302-221 50302-221	DUES & SUBSCRIPTIONS SPECIAL EQUIPMENT JANITORIAL SUPPLIES GENERAL SUPPLIES CLASSIFIED ADVERTISEMENTS POSTAGE/METER RENTAL FUEL & OIL LAW ENFORCEMENT SUPPLIES TRAINING SUPPLIES FLOCK LPR Cameras K9 dog purchase & supplies PRINTING	898 2,892 597 993 - 131 17,001 1,882 340 76 25 1,021	940 2,575 1,063 238 - 241 21,271 5,558 240 - 92 884	1,013 2,010 1,180 412 158 356 31,346 4,518 148 94	622 15,050 840 - 48 412 31,493 3,279 10 -	575 3,916 621 - 558 30,058 1,750 - - - 120	810 5,289 860 329 41 340 26,234 3,397 148 15 23	1,000 - 1,500 - 100 500 25,000 10,000	1,000 - 1,000 - 100 500 26,000 - 12,000 - -
50302-201 50302-202 50302-203 50302-204 50302-205 50302-206 50302-207 50302-212 50302-217 50302-219 50302-220 50302-221	DUES & SUBSCRIPTIONS SPECIAL EQUIPMENT JANITORIAL SUPPLIES GENERAL SUPPLIES CLASSIFIED ADVERTISEMENTS POSTAGE/METER RENTAL FUEL & OIL LAW ENFORCEMENT SUPPLIES TRAINING SUPPLIES FLOCK LPR Cameras K9 dog purchase & supplies	898 2,892 597 993 - 131 17,001 1,882 340 76 25	940 2,575 1,063 238 - 241 21,271 5,558 240 - 92	1,013 2,010 1,180 412 158 356 31,346 4,518 148	622 15,050 840 - 48 412 31,493 3,279	575 3,916 621 - 558 30,058 1,750 -	810 5,289 860 329 41 340 26,234 3,397 148 15 23	1,000 - 1,500 - 100 500 25,000	1,000 - 1,000 - 100 500 26,000 12,000

Expenditures – Police

S0303-415 COPIER LEASE 1,906 1,886 1,880 157 128 1,191 2,000 1,50303-417 UNIFORM EXPENSE 8,979 9,450 10,710 14,645 12,919 11,341 12,000 1,50303-780 COMMUNICATION EQUIPMENT 9,774 1,357 4,072 - 3,060 3,653 2,500 50303-781 MEDICAL EQUIPMENT AED - 792 2,376 2,456 2,568 1,638 1,500 50303-781 MEDICAL EQUIPMENT AED - 792 2,376 2,456 2,568 1,638 1,500 5000-701 1,000 1,0	GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
TELECOMMUNICATIONS \$14,182 \$16,095 \$14,709 \$12,326 \$12,175 \$13,897 \$16,000 \$1,000	PURCHASED S	SERVICES								
Sagna-415 COPIER LEASE 1,906 1,886 1,880 157 128 1,191 2,000 50303-417 UNIFORM EXPENSE 8,979 9,450 10,710 14,645 12,919 11,341 12,000 150303-780 COMMUNICATION EQUIPMENT 9,774 1,357 4,072 - 3,060 3,653 2,500 50303-781 MEDICAL EQUIPMENT AED - 792 2,376 2,456 2,568 1,638 1,500 500000000000000000000000000000000			\$14.182	\$16.095	\$14.709	\$12.326	\$12.175	\$13.897	\$16.000	\$14,000
South Sout									. ,	2,000
COMMUNICATION EQUIPMENT 9,774 1,357 4,072 - 3,060 3,653 2,500 50303-781 MEDICAL EQUIPMENT AED - 792 2,376 2,456 2,568 1,638 1,500 50303-781 MEDICAL EQUIPMENT AED - 792 2,376 2,456 2,568 1,638 1,500 50303-781 MEDICAL EQUIPMENT AED - 792 2,376 2,456 2,568 33,849 \$31,720 \$34,000 \$3,600 \$3	50303-417	UNIFORM EXPENSE	,	,	,	14,645		•	,	10,000
MEDICAL EQUIPMENT AED 792 2,376 2,456 2,568 1,638 1,500 1,500 5 1,500	50303-780	COMMUNICATION EQUIPMENT		•	4,072	, -	•	•	•	2,500
TOTAL PURCHASED SERVICES \$34,841 \$29,580 \$33,747 \$29,584 \$30,849 \$31,720 \$34,000 \$34,000 \$30000 \$300000 \$3000000 \$30000000 \$300000000 \$30000000000	50303-781	MEDICAL EQUIPMENT AED	, -	792	2,376	2,456	2,568	1,638	1,500	1,500
So304-413 OUTSIDE SERVICE/CONTRACT LABOR \$5,804 \$5,777 \$35,777 \$37,493 \$9,409 \$18,852 \$6,000		TOTAL PURCHASED SERVICES	\$34,841	\$29,580		\$29,584	\$30,849	\$31,720	\$34,000	\$30,000
So304-413 OUTSIDE SERVICE/CONTRACT LABOR \$5,804 \$5,777 \$35,777 \$37,493 \$9,409 \$18,852 \$6,000	CONTRACTED	SERVICES								
Solid-420 Warrant Officer Expenses 2,880 9,122 151 2,431 2,000			\$5.804	\$5 777	\$35 777	\$37.493	\$9.409	\$18.852	\$6,000	\$6,000
SO304-425 WARRANT OFFICE LE		·	. ,			- -	, - O J			-
SO304-701 EMPLOYEE EXAM/DRUG SCREEN - 489 590 760 2,551 878 - 50304-702 SUPPLIES-Tasers (Axon Enterprise) - - - - - - - - 6,000 50304-703 SUPPLIES-Cameras (Motorola/WatchGuard) - - - - - - 21,225 4,245 18,840 50304-704 SUPPLIES - RADIOS - - - 63,420 - - 12,684 6,000 50304-705 MISC. CONTRACT SERV -TYLER TECH - - - 68,521 - 13,704 500 50304-706 CONTRACT SERV - ROOF REP - - - - 7,139 - 1,428 - - 1,428 - - 1,428 - - 1,428 - - 1,428 - - 1,428 - - 1,428 - - 1,428 - - 1,428 - - 1,428 - - 1,428 - - 1,428 - - 1,428 - - 1,428 - - 1,428 - - - 1,428 - - - 1,428 - - - - - - - - -			-	-		_	_	_, .5_	_	_
SUPPLIES-Tasers (Axon Enterprise) - - - - - - - - 6,000			_	489	590	760	2.551	878	_	_
Supplies-Cameras (Motorola/WatchGuard) - - - - 21,225 4,245 18,840 50304-704 Supplies - RADIOS - - 63,420 - - 12,684 6,000 50304-705 MISC. CONTRACT SERV - TYLER TECH - - - 68,521 - 13,704 500 50304-706 CONTRACT SERV - ROOF REP - - - - 7,139 - 1,428 - - 10,428 - - 10,428 - - 10,428 - - 10,428 - - 10,428 - - 10,428 - - 10,428 - - 10,428 - - 10,428 - - 10,428 - - 10,428 - - 10,428 - - 1,428 - - 1,428 - - 1,428 - - 1,428 - - 1,428 - - 1,428 - - 1,428 - - 1,428 - - 1,428 - - - 1,428 - - - 1,428 - - - 1,428 - - - - - - - - -		•	_	-	-	-		-	6.000	6,000
S0304-704 SUPPLIES - RADIOS - - 63,420 - - 12,684 6,000		• • •	_	_	_	_	21.225	4.245	•	18,840
CONTRACT SERV - ROOF REP - - 7,139 - 1,428 -	50304-704		-	-	63,420	-	-	•	•	6,000
TOTAL CONTRACTED SERVICES \$8,684 \$15,388 \$99,938 \$113,913 \$33,185 \$54,222 \$37,340 \$0 \$0 \$0 \$0 \$0 \$0 \$0	50304-705	MISC. CONTRACT SERV -TYLER TECH	-	-	-	68,521	_	13,704	500	500
EDUCATION & TRAINING	50304-706	CONTRACT SERV - ROOF REP	-	-	-	7,139	-	1,428	-	-
50305-503 PROFESSIONAL ASSOC DUES/FEES \$0		TOTAL CONTRACTED SERVICES	\$8,684	\$15,388	\$99,938	\$113,913	\$33,185	\$54,222	\$37,340	\$37,340
50305-503 PROFESSIONAL ASSOC DUES/FEES \$0	EDUCATION 8	& TRAINING								
50305-505 TRAINING/TRAVEL/PER DIEM TOTAL EDUCATION & TRAINING 6,755 9,144 2,463 14,119 13,667 9,230 12,000		<u> </u>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EDUCATION & TRAINING \$6,755 \$9,144 \$2,463 \$14,119 \$13,667 \$9,230 \$12,000 \$ TECHNOLOGY 50306-801 SOFTWARE MAINTENANCE \$0 \$8,632 \$10,711 \$11,248 \$3,454 \$6,809 \$5,000 \$0,00	50305-505	•				•				15,000
50306-801 SOFTWARE MAINTENANCE \$0 \$8,632 \$10,711 \$11,248 \$3,454 \$6,809 \$5,000 50306-803 COMPUTER HARDWARE 1,626 129 5,358 4,232 2,030 2,675 1,500 50306-805 COMPUTER MAINTENANCE 2,483 100 2,944 2,018 999 1,709 2,000 50306-806 RECORDS MANAGE SYS COMP AIDED DISP - - - - 24,658 4,932 25,000 2		TOTAL EDUCATION & TRAINING	\$6,755	\$9,144	\$2,463	\$14,119	\$13,667		\$12,000	\$15,000
50306-801 SOFTWARE MAINTENANCE \$0 \$8,632 \$10,711 \$11,248 \$3,454 \$6,809 \$5,000 50306-803 COMPUTER HARDWARE 1,626 129 5,358 4,232 2,030 2,675 1,500 50306-805 COMPUTER MAINTENANCE 2,483 100 2,944 2,018 999 1,709 2,000 50306-806 RECORDS MANAGE SYS COMP AIDED DISP - - - - 24,658 4,932 25,000 2	TECHNOLOGY	1								
50306-803 COMPUTER HARDWARE 1,626 129 5,358 4,232 2,030 2,675 1,500 50306-805 COMPUTER MAINTENANCE 2,483 100 2,944 2,018 999 1,709 2,000 50306-806 RECORDS MANAGE SYS COMP AIDED DISP - - - - 24,658 4,932 25,000 2		=	\$0	\$8.632	\$10.711	\$11.248	\$3.454	\$6.809	\$5.000	\$5,000
50306-805 COMPUTER MAINTENANCE 2,483 100 2,944 2,018 999 1,709 2,000 50306-806 RECORDS MANAGE SYS COMP AIDED DISP - - - 24,658 4,932 25,000 2			•		. ,	. ,			. ,	1,500
50306-806 RECORDS MANAGE SYS COMP AIDED DISP 24,658 4,932 25,000 2		COMPUTER MAINTENANCE	•		,	,	•	•	,	2,000
<u> </u>			, -	-	, -	, -	24,658	•	•	25,000
TOTAL TECHNOLOGY \$4,109 \$8,861 \$19,013 \$17,498 \$31,140 \$16,124 \$33,500 \$		TOTAL TECHNOLOGY	\$4,109	\$8,861	\$19,013	\$17,498	\$31,140	\$16,124	\$33,500	\$33,500

CITY OF CASTROVILLE – GENERAL FUND

5 Year Historical

Expenditures - Police

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
REPAIRS & MA	<u>AINTENANCE</u>								
50307-412	EQUIPMENT REPAIRS & MAINT	\$3,098	\$419	\$700	\$1,677	\$1,421	\$1,463	\$800	\$1,000
50307-602	EQUIPMENT PURCHASES	5,201	7,351	46,978	33,050	29,539	24,424	5,000	5,000
50307-604	VEHICLE REPAIRS & MAINT	20,788	20,952	19,206	43,242	39,974	28,832	25,000	25,000
50307-604.01	VEHICLE REPAIRS INS PROCESS	-	1,656	-	-	-	331	-	-
50307-609	SAFETY EQUIPMENT	368	1,165	511	489	461	599	600	600
50307-740	VEHICLE GRAPHICS	1,803	1,738	-	2,410	1,620	1,514	1,000	1,000
50307-903	BUILDINGS REPAIR & MAINTENANCE	2,769	6,265	3,335	11,284	2,529	5,236	4,000	2,000
	TOTAL REPAIRS & MAINTENANCE	\$34,027	\$39,546	\$70,730	\$92,152	\$75,545	\$62,400	\$36,400	\$34,600
MISCELLANEC	<u>ous</u>								
50308-703	SPECIAL INVESTIGATIONS	\$2,416	\$3,338	\$5,471	\$6,839	\$4,756	\$4,564	\$6,000	\$6,000
50308-790	SPECIAL ACTIVITIES	2,484	2,394	2,183	3,648	1,685	2,479	3,000	3,000
	TOTAL MISCELLANEOUS	\$4,900	\$5,732	\$7,654	\$10,487	\$6,441	\$7,043	\$9,000	\$9,000
	TOTAL POLICE	\$818,354	\$911,126	\$1,060,508	\$1,291,599	\$1,346,345	\$1,085,586	\$1,341,322	\$1,609,351

Notes:

Certificate Pay: Allocation provides certification pay for police officers, recognizing advanced training and professional development.

Law Enforcement Supplies: This allocation covers essential items required for police operations, such as safety equipment, ammunition, evidence kits, special gear, etc.

Outside Service/Contract Labor: This allocation is for Jani King (Janitorial Services). Special Activities: This allocation is to cover misc. items/supplies for National Night Out.

CITY OF CASTROVILLE – GENERAL FUND

5 Year Historical

Expenditures – Emergency Management

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL 5 FY 2024	Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
<u>SUPPLIES</u>									
50502-201	SUPPLIES	\$0	\$0	\$3,856	\$6,207	\$6,000	\$3,213	\$6,000	\$6,000
	TOTAL SUPPLIES	\$0	\$0	\$3,856	\$6,207	\$6,000	\$3,213	\$6,000	\$6,000
CONTRACTED	SERVICES								
50505-506	OUTSIDE SERVICES - COUNTY SIREN	\$0	\$0	\$0	\$0	\$0	\$0	\$3,100	\$3,100
50505-506.01	OUTSIDE SERVICES - I-INFO ACS	0	0	0	0	0	0	\$5,600	\$5,600
	TOTAL SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$8,700	\$8,700
	TOTAL EMERGENCY MANAGEMENT	\$0	\$0	\$3,856	\$6,207	\$6,000	\$3,213	\$14,700	\$14,700

Expenditures – Municipal Court

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
PERSONNEL SI	<u>ERVICES</u>								
50401-101.13	MUNICIPAL COURT CLERK	\$47,145	\$48,154	\$68,287	\$71,406	\$85,961	\$64,191	\$54,740	\$138,450
50401-101	OVERTIME	1,167	413	827	3,174	2,751	1,666	500	1,000
50401-102	PART TIME	318	-	-	-	-	64	16,068	-
50401-103	MUNICIPAL COURT JUDGE	18,000	18,000	-	-	-	7,200	18,547	36,000
50401-103	SOCIAL SECURITY	4,052	4,096	4,363	4,496	5,482	4,498	5,540	10,816
50401-105	MEDICARE	948	958	1,110	1,052	1,282	1,070	1,296	2,530
50401-106	RETIREMENT	4,512	4,516	4,345	7,210	7,205	5,558	8,793	17,166
50401-107	HEALTH INSURANCE	7,532	8,129	8,451	9,554	8,453	8,424	7,840	23,100
50401-108	LIFE INSURANCE	196	200	208	194	125	185	164	449
50401-109.01	VISION INSURANCE	110	110	110	119	95	109	115	267
50401-109.02	DENTAL INSURANCE	419	419	435	497	405	435	480	1,229
50401-109.03	LONG TERM DISABILITY	372	383	394	453	362	393	263	665
50401-112	WORKERS' COMPENSATION	239	215	210	156	198	204	333	601
50401-136	LONGEVITY	504	504	1,900	2,000	2,100	1,402	2,200	2,300
	TOTAL PERSONNEL SERVICES	\$85,514	\$86,097	\$90,640	\$100,311	\$114,418	\$95,396	\$116,879	\$234,572
CURRUES									
SUPPLIES 50402-200	MILEAGE REIMBURSEMENT	ćo	\$0	\$0	\$108	\$0	\$22	\$100	\$0
50402-200	OFFICE SUPPLIES	\$0 5	۶0 849	332	809	1,413	522 682	500	عڊ 1,000
50402-201	DUES & SUBSCRIPTIONS	227	150	332 86	809	1,415	93	100	1,000
50402-202	POSTAGE/METER RENTAL	676	450	318	368	317	426	450	
50402-207	PROFESSIONAL BOOKS	070	450	310	300	\$93	420	450	1,000
50402-214	TOTAL SUPPLIES	\$908	\$1,449	\$736	\$1,285	\$1,823	\$1,222	\$1,150	\$2,100
	-	 	ψ <u>υ</u> , ττο	7,50	V1,200	\$1,023	41)	41,130	Ų <u>L</u>)100
PURCHASED S	<u>ERVICES</u>								
50403-401	TELECOMMUNICATIONS	\$568	\$662	\$784	\$752	\$653	\$684	\$800	\$800
	TOTAL PURCHASED SERVICES	\$568	\$662	\$784	\$752	\$653	\$684	\$800	\$800
CONTRACTED	SEDVICES								
50404-407		¢0 021	¢11 220	¢0 102	¢12.420	¢12.7F0	\$10.005	¢12 E00	65,000
	CITY ATTORNEY/PROSECUTOR	\$8,831	\$11,320	\$8,193	\$12,430	\$13,750	\$10,905	\$12,500	
50404-413-00	· · · · · · · · · · · · · · · · · · ·		-			117	23	1,500	1,500
	TOTAL CONTRACTED SERVICES	\$8,831	\$11,320	\$8,193	\$12,430	\$13,867	\$10,928	\$14,000	\$66,500

Expenditures – Municipal Court

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
EDUCATION	& TRAINING								
50405-505	TRAINING/TRAVEL/PER DIEM	\$196	\$306	\$198	\$1,778	\$2,422	\$980	\$700	1,000
	TOTAL EDUCATION & TRAINING	\$196	\$306	\$198	\$1,778	\$2,422	\$980	\$700	\$1,000
TECHNOLOG	Υ								
50406-803	TECHNOLOGY - HARDWARE	\$1,252	\$0	\$0	\$0	\$0	\$250	\$0	\$0
50406-802	TECHNOLOGY - SOFTWARE	-	-	-	-	-	-	-	-
	TOTAL TECHNOLOGY	\$1,252	\$0	\$0	\$0	\$0	\$250	\$0	\$0
MISCELLANE	OUS								
50408-625	MISCELLANEOUS EXPENSE REFUND	\$1,042	\$31	\$99	\$229	\$34	\$287	\$350	500
50408-770	JURY & COURT COST	-	-	-	-	(6)	(1)	100	-
	TOTAL MISCELLANEOUS	\$1,042	\$31	\$99	\$229	\$28	\$286	\$450	\$500
	TOTAL MUNICIPAL COURT	\$98,311	\$99,865	\$100,650	\$116,785	\$133,212	\$109,746	\$133,979	\$305,472

Notes:

Salaries/Municipal Court Clerk: This allocation is for 2 full-time salaries and another full time salary which is split funded with the Finance Department.

Municipal Court Judge: This allocation has increased due to the expansion of court sessions from once per month to twice per month, ensuring adequate coverage for increased caseload.

Longevity: This allocation provides year-of-service (\$100 per year) pay to employees as recognition of their continued dedication and commitment to the City.

City Attorney/Prosecutor: City Attorney: \$230/hour; Court Prosecutor: \$275/hour. The higher rate for the prosecutor reflects the specialized nature of prosecution work. This allocation also include services for twice a month vs. once a month.

Expenditures – Community Development

		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	5 Year	APPROVED	Proposed
GL CODE	BUDGET DESCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Historical Avg	FY 2025	2025-2026
PERSONNEL SI	ERVICES								
50601-101.01		\$83,788	\$98,605	\$109,724	\$123,862	\$90,511	\$101,298	\$115,590	\$139,178
50601-102	OVERTIME	26	393	915	2,928	78	868	· / -	-
50601-105	SOCIAL SECURITY	5,009	6,016	6,868	7,754	5,369	6,203	7,167	8,629
50601-106	MEDICARE	1,172	1,407	1,606	2,212	1,256	1,531	1,676	2,018
50601-107	RETIREMENT	7,848	9,428	11,868	17,055	14,188	12,077	11,374	13,695
50601-108	HEALTH INSURANCE	12,554	16,257	16,902	19,108	13,832	15,731	14,112	16,800
50601-109	LIFE INSURANCE	325	412	462	523	412	427	342	451
50601-109	VISION INSURANCE	183	219	219	238	144	201	207	194
50601-109	DENTAL INSURANCE	698	837	871	994	610	802	864	594
50601-109	LONG TERM DISABILITY	617	783	881	993	828	820	548	553
50601-112	WORKERS' COMPENSATION	303	1,676	483	488	203	631	423	479
50601-136	LONGEVITY	-	114	400	600	400	303	500	700
0601-138	CERTIFICATE PAY	-	-	-	600	50	130	-	-
50601-139	CAR ALLOWANCE	1,800	2,400	600	2,400	2,400	1,920	2,400	2,400
50601-140	PHONE ALLOWANCE	-	-	2,400	-	_	480	600	600
	TOTAL PERSONNEL SERVICES	\$114,323	\$138,547	\$154,199	\$179,755	\$130,280	\$143,421	\$155,803	\$186,291
CLIBBLIEC									
SUPPLIES	OFFICE CLIPPLIES	¢2.474	ć1 720	Ć04F	¢027	¢1 220	¢1 442	ć1 200	ć1 200
50602-201	OFFICE SUPPLIES	\$2,474	\$1,738	\$845	\$927	\$1,229	\$1,443	\$1,200	\$1,200
50602-205	GENERAL SUPPLIES	-	-	-	5	2 000	\$1	-	4 000
50602-206	CLASSIFIED ADVERTISEMENTS	-	-	-	-	3,999	800	10,000	4,000
50602-207	POSTAGE	200	45	1.045	-	151	9 546	50	100
50602-212	FUEL & OIL	266	462	1,045	804	151	546	100	100
50602-214	PROFESSIONAL BOOKS	1,124	-	178	- 44 700	102	281	100	100
	TOTAL SUPPLIES	\$3,864	\$2,245	\$2,068	\$1,736	\$5,481	\$3,079	\$11,350	\$5,400
PURCHASED S	ERVICES								
50603-401	TELECOMMUNICATIONS	\$2,720	\$2,450	\$2,476	\$2,426	\$1,349	\$2,284	\$2,300	\$2,300
50603-417	UNIFORM EXPENSE	372	718	575	823	36	505	200	200
0603-418	EQUIPMENT LEASE	809	1,890	1,116	435	_	850	1,500	1,000
50603-419	MAPPING	480	1,500	1,500	1,662	-	1,028	-	-
	TOTAL PURCHASED SERVICES	\$4,381	\$6,558	\$5,667	\$5,346	\$1,385	\$4,667	\$4,000	\$3,500

Expenditures – Community Development

GL CODE	BUDGET DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	5 Year	APPROVED	Proposed
GL CODE	BUDGET DESCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Historical Avg	FY 2025	2025-2026
CONTRACTED	SERVICES								
50604-407	CITY ATTORNEY							\$0	\$8,000
50604-410	CITY ENGINEER	\$0	\$52,102	\$85,476	\$31,399	\$48,726	\$43,541	\$35,000	\$50,000
50604-413.00	OUTSIDE SERVICE/CONTRACT LABOR	46,026	44,292	51,364	74,612	187,876	80,834	100,000	125,000
50604-413.02	COMPREHENSIVE PLAN	-	-	-	53,200	-	10,640	-	-
50604-413.03	GIS ANNUAL HOSTING FEE - HALFF	-	-	-	-	-	-	7,000	7,000
	TOTAL CONTRACTED SERVICES	\$46,026	\$96,394	\$136,840	\$159,211	\$236,602	\$135,015	\$142,000	\$182,000
EDUCATION &	TRAINING								
50605-503	PROFESSIONAL ASSOC. DUES	\$0	\$195	\$583	\$430	\$170	\$276	\$300	\$200
50605-505	TRAINING/TRAVEL/PERDIEM	2,099	916	590	800	661	1,013	1,000	3,000
	TOTAL EDUCATION & TRAINING	\$2,099	\$1,111	\$1,173	\$1,230	\$831	\$1,289	\$1,300	\$3,200
TECHNOLOGY									
50606-802	COMPUTER SOFTWARE	\$4,301	\$2,617	\$563	\$4,882	\$5,549	\$3,582	\$3,800	\$3,800
50606-803	COMPUTER HARDWARE	ψ .,σσ <u>-</u>	ψ <u>υ</u> ,σ <u>υ</u> ,	-	ψ .,σσ <u>-</u>	-	-	2,000	1,000
	TOTAL TECHNOLOGY	\$4,301	\$2,617	\$563	\$4,882	\$5,549	\$3,582	\$5,800	\$4,800
REPAIRS & MA	AINTENANCE								
50607-602	EQUIPMENT PURCHASES	\$0	\$14	\$0	\$0	\$0	\$3	\$0	\$0
50607-604	VEHICLE REPAIRS & MAINT	77	104	486	632	-	260	-	-
	TOTAL REPAIRS & MAINTENANCE	\$77	\$118	\$486	\$632	\$0	\$263	\$0	\$0
MISCELLANEO	IIS								
50605-503	PROFESSIONAL ASSOC DUES/FEES	\$304	\$0	\$0	\$0	\$0	\$61	\$0	\$0
50608-625	MISCELLANEOUS EXPENSES	,30 -1	1,595	696	200	171	532	450	200
30000 023	TOTAL MISCELLANEOUS	\$304	\$1,595	\$696	\$200	\$171	\$593	\$450	\$200
	_	7	+-,3	7000	7-00	7-7-	7233	Ţ. 3 0	7200
	TOTAL COMMUNITY DEVELOPMENT	\$175,375	\$249,185	\$301,692	\$352,992	\$380,300	\$291,909	\$320,703	\$385,391

Notes:

Salaries: This allocation covers community development director and permitting clerk salaries.

Car/Phone Allowance: Both the cell phone and automobile allowances are considered taxable income under IRS guidelines.

City Attorney: This new line item has been incorporated into the Community Development budget to account for legal expenses related

to development projects, permitting, etc.

City Engineer: This is for engineering costs which function as a pass-through and offset by fees collected from applicants.

Outside Services/Contract Labor: This allocation is for inspections by Bureau Veritas, Safebuilt, and Work5hop (Historic Preservation) for plan review.

These costs function as a pass-thru and offset by fees collected from applicants.

Expenditures – Streets & Drainage

		•			•				
GL CODE	BUDGET DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	5 Year	APPROVED	Proposed
GE CODE	BODGET DESCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Historical Avg	FY 2025	2025-2026
PERSONNEL S	<u>ERVICES</u>								
50801-101	REGULAR SALARIES	\$115,673	\$123,641	\$100,887	\$166,524	\$149,019	\$131,149	\$142,898	\$127,961
50801-102	OVERTIME	449	1,941	2,431	3,199	5,534	2,711	1,000	2,500
50801-102.01	Special Events - Overtime	-	-	-	-	-	\$0	3,000	3,000
50801-105	SOCIAL SECURITY	4,401	7,627	6,425	10,587	8,258	7,460	8,860	7,934
50801-106	MEDICARE	1,029	1,784	1,503	2,476	1,931	1,745	2,072	1,855
50801-107	RETIREMENT	6,652	11,610	8,961	10,222	12,433	9,976	14,061	12,591
50801-108	HEALTH INSURANCE	15,065	16,257	14,789	15,411	17,674	15,839	23,520	21,000
50801-109	LIFE INSURANCE	269	350	394	418	443	375	429	415
50801-109	VISION INSURANCE	219	219	192	201	200	206	345	242
50801-109	DENTAL INSURANCE	837	837	798	801	690	793	1,440	1,119
50801-109	LONG TERM DISABILITY	522	760	852	885	838	771	686	614
50801-112	WORKERS' COMPENSATION	4,772	5,330	4,641	4,996	5,871	5,122	7,458	6,525
50801-136	LONGEVITY	-	165	500	500	200	273	500	600
50801-138	CERTIFICATE PAY	_	-	-	-	3,114	623	4,152	4,152
	TOTAL PERSONNEL SERVICES	\$149,888	\$170,521	\$142,373	\$216,220	\$206,207	\$177,042	\$210,421	\$190,508
SUPPLIES	SUPPLIES								
50802-205	GENERAL SUPPLIES	\$49	\$693	\$2,704	\$2,481	\$1,331	\$1,452	\$1,700	\$1,700
50802-206	CLASSIFIED ADVERTISEMENTS	у5 -	262	γ2,70 -	72,401	71,551	52	71,700	71,700
50802-212	FUEL & OIL	4,320	8,769	11,992	12,264	11,231	9,715	10,000	10,000
50802-212	CHEMICALS	4,320	470	2,917	149	-	707	1,000	1,000
50802-210	UTILITIES EXPENSE	122,981	123,842	106,313	92,818	101,756	109,542	110,000	110,000
30002-230	TOTAL SUPPLIES	\$127,350	\$134,036	\$123,926	\$107,712	\$114,318	\$121,468	\$122,700	\$122,700
			•		•				
PURCHASED S									
50803-401	TELECOMMUNICATIONS	\$889	\$4 <i>,</i> 699	\$3,221	\$5,240	\$1,040	\$3,018	\$3,000	\$3,000
50803-415	COPIER LEASE	-	-	-	-	-	-	480	480
50803-417	UNIFORM EXPENSE	1,261	1,286	1,894	2,608	2,171	1,844	2,750	3,200
	TOTAL PURCHASED SERVICES	\$2,150	\$5,985	\$5,115	\$7,848	\$3,211	\$4,862	\$6,230	\$6,680
CONTRACTED	SERVICES								
50804-410	CITY ENGINEER								
50804-410	CITY ENGINEER	\$0	\$3,084	\$0	\$159,628	\$330	\$32,608	\$1,000	\$1,000
50804-413	OUTSIDE SERVICE/CONTRACT LABOR	20,180	60,088	35,744	9,343	35,647	32,200	30,000	30,000
50804-414	STREET SWEEP PROGRAM	-	8,750	3,635	596	-	2,596	-	-
	TOTAL CONTRACTED SERVICES	\$20,180	\$71,922	\$39,379	\$169,567	\$35,977	\$67,405	\$31,000	\$31,000

Expenditures – Streets & Drainage

CL CODE	DUDGET DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	5 Year	APPROVED	Proposed
GL CODE	BUDGET DESCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Historical Avg	FY 2025	2025-2026
EDUCATION 8	& TRAINING								
50805-505	TRAINING/TRAVEL/PERDIEM	\$457	\$0	\$352	\$525	\$512	\$369	\$3,000	\$5,000
	TOTAL EDUCATION & TRAINING	\$457	\$0	\$352	\$525	\$512	\$369	\$3,000	\$5,000
REPAIRS & M	AINTENANCE								
50807-412	EQUIPMENT REPAIRS & MAINT	\$2,859	\$9,085	\$11,506	\$15,480	\$9,713	\$9,729	\$10,000	\$10,000
50807-601	SMALL TOOLS	1,388	1,457	2,119	2,636	1,536	1,827	1,500	2,500
50807-602	EQUIPMENT PURCHASES	18,681	21,586	1,471	13,474	447	11,132	5,000	8,000
50807-604	VEHICLE REPAIRS & MAINT	1,881	2,234	22,209	5,685	10,596	8,521	6,000	10,000
50807-605	STREET REPAIR & MAINTENANCE	21,182	32,798	22,466	26,193	23,688	25,265	55,000	-
50807-609	SAFETY EQUIPMENT	272	2,120	643	415	1,183	927	2,000	2,000
50807-610	INCINERATOR - AACOG	-	-	-	40,089	-	8,018	-	-
50807-906	STREET REPAIRS, PAVING & DRAINAGE	21,155	46,410	29,197	27,659	29,498	30,784	-	250,000
	TOTAL REPAIRS & MAINTENANCE	\$67,418	\$115,690	\$89,611	\$131,631	\$76,661	\$96,202	\$79,500	\$282,500
MISCELLANEC	DUS								
50808-708.00	TRAFFIC CONTROL	\$2,450	\$1,225	\$4,522	\$4,031	\$676	\$2,581	\$2,000	\$3,000
50808-708.01	STREET NAME SIGNS	1,645	594	1,727	1,969	4,557	2,098	2,000	4,000
	TOTAL MISCELLANEOUS	\$4,095	\$1,819	\$6,249	\$6,000	\$5,232	\$4,679	\$4,000	\$7,000
	TOTAL STREETS	\$371,538	\$499,973	\$407,005	\$639,503	\$442,118	\$472,027	\$456,851	\$645,388

Notes:

Salaries: This allocation covers salaries for streets department.

Certificate pay: This allocation recognizes the added skills and qualifications that enhance safety, compliance and service delivery.

Utility Expense: This allocation is for all utility costs including street lights, electricity, water, and related services necessary for operations.

Outside Services/Contract Labor: This funding includes street resurfacing and repair, drainage and culvert maintenance and heavy equipment rental

for specialized projects.

Expenditures – Parks and Recreation

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
PERSONNEL SER	VICES								
50901-101	REGULAR SALARIES	\$99,800	\$137,455	\$195,375	\$180,460	\$209,084	\$164,435	\$230,084	\$270,496
50901-102	OVERTIME	2,083	4,078	5,010	11,810	19,735	8,543	2,000	2,000
50901-102.01	Special Events - Overtime	-	-	-	-	-	-	8,000	8,000
50901-103	PART-TIME	-	-	-	-	-	-	-	-
50901-105	SOCIAL SECURITY	8,996	8,594	12,433	11,820	12,744	10,917	14,265	16,771
50901-106	MEDICARE	2,104	2,010	2,908	2,764	2,981	2,553	3,336	3,922
50901-107	RETIREMENT	12,903	11,778	15,632	26,632	27,129	18,815	22,640	26,617
50901-108	HEALTH INSURANCE	25,735	21,676	26,030	38,949	40,727	30,623	35,974	42,000
50901-109	LIFE INSURANCE	541	654	733	1,024	782	747	690	793
50901-109	VISION INSURANCE	384	320	448	513	440	421	574	485
50901-109	DENTAL INSURANCE	1,395	1,186	1,741	2,026	1,866	1,643	2,400	2,235
50901-109	LONG TERM DISABILITY	1,107	1,240	1,393	1,924	1,466	1,426	1,104	1,175
50901-112	WORKERS' COMPENSATION	5,047	5,330	3,001	3,238	4,282	4,180	6,586	8,747
50901-136	LONGEVITY	240	249	400	700	1,100	538	800	800
	TOTAL PERSONNEL SERVICES	\$160,335	\$194,570	\$265,104	\$281,860	\$322,335	\$244,841	\$328,454	\$384,040
SUPPLIES									
50902-201	OFFICE SUPPLIES	\$185	\$294	\$1,033	\$1,424	\$4,283	\$1,444	\$2,000	\$2,000
50902-204	JANITORIAL SUPPLIES	1,813	3,376	2,861	2,459	4,583	3,018	4,000	4,000
50902-205	GENERAL SUPPLIES	7,703	2,560	4,202	3,680	3,240	4,277	3,000	3,500
50902-206	CLASSIFIED ADVERTISEMENTS	250	232	320	100	-	180	-,	-
50902-208	CHEMICALS	-	2,648	2,950	902	1,593	1,619	2,000	2,000
50902-212	FUEL & OIL	5,739	6,097	9,000	8,398	6,718	7,190	6,500	6,500
50902-236	INFORMATION HANDOUTS	, -	600	280	425	541	369	500	600
50902-250	UTILITIES EXPENSE	28,080	31,587	25,006	27,986	34,736	29,479	67,000	45,000
	TOTAL SUPPLIES	\$43,770	\$47,394	\$45,652	\$45,374	\$55,694	\$47,577	\$85,000	\$63,600
PURCHASED SER	VICES								
50903-401	TELECOMMUNICATIONS	\$7,106	\$3,997	\$2,341	\$3,481	\$2,896	\$3,964	\$3,000	\$3,000
50903-417	UNIFORM EXPENSE	947	1,760	2,294	2,358	1,763	1,824	3,000	3,000
	LAND RENTAL- AIRPORT	8,156	8,156	8,156	8,156	8,156	8,156	5,000	5,000
50903-418	LAND RENTAL- AIRPORT								

Expenditures – Parks and Recreation

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
CONTRACTED SEI	RVICES								
50904-413	OUTSIDE SERVICE/CONTRACT LABOR	8,496	3,128	2,455	20,791	26,862	12,346	\$3,500	\$4,000
50904-413	JANITORIAL CONTRACT (Community Center)	-	-	-	-	-	· -	2,400	2,500
50904-413.02	TREE CARE PROGRAM	746	1,625	250	_	-	524	1,500	1,500
50904-413.03	GRANT SERVICES	_	3,000	6,000	_	199,537	41,707	-	, -
50904-413.04	LIONS PARK MISC. CONTRACT	_	, -	, -	44,800	(200)	8,920	_	-
50904-423	LAUNDRY EQUIPMENT LEASE	-	-	_	-	-	-	-	-
	TOTAL CONTRACTED SERVICES	\$9,242	\$7,753	\$8,705	\$65,591	\$226,199	\$63,498	\$7,400	\$8,000
EDUCATION & TR	RAINING								
50905-505	TRAINING/TRAVEL/PER DIEM	\$1,246	\$686	\$1,713	\$4,799	\$1,943	\$2,077	\$4,000	\$2,500
	TOTAL EDUCATION & TRAINING	\$1,246	\$686	\$1,713	\$4,799	\$1,943	\$2,077	\$4,000	\$2,500
TECHNOLOGY									
50906-802	COMPUTER SOFTWARE	\$0	\$2,250	\$1,690	\$2,141	\$2,373	\$1,691	\$1,600	\$1,600
50906-803	COMPUTER HARDWARE	81	-	-		-	16	-	-
	TOTAL TECHNOLOGY	\$81	\$2,250	\$1,690	\$2,141	\$2,373	\$1,707	\$1,600	\$1,600
REPAIRS & MAIN	ITENANCE								
50907-231	LIONS SPORTS COMPLEX	-	_	_	\$100	_	\$20	-	2,000
50907-412	EQUIPMENT REPAIRS & MAINT	\$1,075	\$3,549	\$1,357	\$1,987	\$2,500	2,094	\$2,000	\$2,000
50907-433	REPAIRS & MAINTENANCE	64	33	146	-	-	49	-	-
50907-601	SMALL TOOLS	87	1,525	1,246	2,545	1,883	1,457	1,200	1,200
50907-602	EQUIPMENT PURCHASES	673	760	, -	, -	70,825	14,452	500	500
50907-604	VEHICLE REPAIRS & MAINT	2,828	3,590	2,202	1,764	1,983	2,473	2,000	2,000
50907-609	SAFETY EQUIPMENT	492	766	372	1,197	1,279	821	1,000	1,000
50907-616	MISC. PARK IMPROVEMENTS	5,737	8,677	7,793	4,928	22,377	9,902	4,000	4,000
50907-903	BUILDINGS REPAIR & MAINTENANCE	1,802	2,797	5,108	3,312	2,629	3,130	3,000	3,000
50907-918	GROUNDS MAINTENANCE	5,418	6,337	9,105	7,886	8,810	7,511	8,500	8,500
	TOTAL REPAIRS & MAINTENANCE	\$18,176	\$28,034	\$27,329	\$23,719	\$112,286	\$41,909	\$22,200	\$24,200
MISCELLANEOUS									
50908-625	MISC. REFUND & REIMBURSEMENT	\$7,125	\$8,863	\$8,880	\$11,523	\$9,288	\$9,136	\$1,500	\$1,500
50908-625.01	EASTER WEEKEND PARK REFUND	-	-	\$1,750	-	-	350	-	-
50908-627	MILITARY DISCOUNT	-	42	-	-	-	8	-	-
50908-790	SPECIAL ACTIVITIES	379	3,335	5,155	6,400	5,209	4,096	3,500	4,000
	TOTAL MISCELLANEOUS	\$7,504	\$12,240	\$15,785	\$17,923	\$14,497	\$13,590	\$5,000	\$5,500
	TOTAL PARKS & RECREATION	\$256,563	\$306,840	\$378,769	\$455,402	\$748,142	\$429,143	\$459,654	\$495,440

Notes:

Section XII, Item b.

CITY OF CASTROVILLE – GENERAL FUND 5 Year Historical

Expenditures – Parks and Recreation

GL CODE	BUDGET DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	5 Year	APPROVED	Proposed
GL CODE	BODGET DESCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Historical Avg	FY 2025	2025-2026

Regular Salaries: This allocation includes salaries for: Parks and Rec. Director, Parks Facility Crew Leader, Park Attendant, Parks and Rec. Coordinator, Building and Grounds Worker, and part-time facilities maintenance technician

Special Events - Overtime: This allocation is for overtime associated with any special events functions that are not city related. The overtime is paid by the organization requesting event.

Utilities Expense: This allocation provides funding for electricity, water and other utility costs necessary to operate parks, fields, and recreation facilities.

Land Rental: This is the expense for the ballfields at the airport. It was removed in 2025 when the FAA allowed the in-kind services for the water well. Council has authorized an appraisal to determine what the new amount will be. Once council decides how much to pay the airport, this budget line will be amended.

Special Activities: Increased staffing/event support for special events - Old Fashion Christmas, Community Yard Sale, Fiorella Friday,

Expenditures – RV Park

GL CODE	BUDGET DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	5 Year	APPROVED	Proposed
GECODE	BODGET DESCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Historical Avg	FY 2025	2025-2026
SUPPLIES									
51102-201	OFFICE SUPPLIES	\$0	\$0	\$0	\$0	\$167	\$33	\$0	\$0
51102-204	JANITORIAL SUPPLIES	677	1,653	205	925	10	694	500	\$500
51102-205	GENERAL SUPPLIES	472	54	242	499	280	309	300	\$300
51102-206	CLASSIFIED ADVERTISEMENTS	-	232	-	-	-	46	-	-
51102-250	UTILITIES EXPENSE	25,092	26,852	33,825	29,827	22,592	27,638	30,000	\$30,000
	TOTAL SUPPLIES	\$26,241	\$28,791	\$34,272	\$31,251	\$23,049	\$28,721	\$30,800	\$30,800
PURCHASED S	SERVICES								
51103-401	TELECOMMUNICATIONS	\$831	\$1,902	\$1,836	\$1,811	\$1,356	\$1,547	\$1,900	\$1,900
31103 .01	TOTAL PURCHASED SERVICES	\$831	\$1,902	\$1,836	\$1,811	\$1,356	\$1,547	\$1,900	\$1,900
CONTRACTED	A SEDVICES								
51104-413	CONTRACT SERV - RV ASSES	\$ - \$	- \$	- \$	- \$	35	\$ 7	\$0	\$0
51104-413	LAUNDRY EQUIPMENT LEASE	3,087	2,969	- -	6,314	-	, \$2,474	,	\$0 \$0
31104-423	TOTAL CONTRACTED SERVICES	\$3,087	\$2,969	\$0	\$6,314	\$35	\$2,474	\$0	\$0 \$0
	TOTAL CONTINACTED SERVICES	75,007	72,303	70	70,314	, , , , , , , , , , , , , , , , , , , 	γ - ,-,-	70	, , ,
TECHNOLOGY	<u>(</u>								
51105-401	COMPUTER SOFTWARE	\$0	\$2,250	\$1,500	\$1,754	\$1,902	\$1,481	\$1,600	\$1,600
	TOTAL TECHNOLOGY SERVICES	\$0	\$2,250	\$1,500	\$1,754	\$1,902	\$1,481	\$1,600	\$1,600
REPAIRS & M	AINTENANCE								
51107-412	EQUIPMENT REPAIRS & MAINT	\$0	\$56	\$685	\$188	\$520	\$290	\$600	\$600
51107-433	REPAIRS & MAINTENANCE	3	36	633	955	307	387	500	\$500
51107-616	MISC. PARK IMPROVEMENTS	745	-	124	1,842	1,863	915	2,500	\$3,000
51107-903	BUILDINGS REPAIR & MAINT	1,305	340	626	490	791	710	1,000	\$2,000
51107-918	GROUNDS MAINTENANCE	1,441	231	1,412	863	1,783	1,146	1,000	\$2,000
	TOTAL REPAIRS & MAINTENANCE	\$3,494	\$663	\$3,480	\$4,338	\$5,264	\$3,448	\$5,600	\$8,100
MISCELLANEO	DUS								
51108-625	MISC. RV REFUNDS & REIMB.	\$1,013	\$5,745	\$4,322	\$1,398	\$1,105	\$2,717	\$1,000	\$1,000
51108-905	SITE IMPROVEMENTS	-	9,680	50,919	63,544		24,829	-	-,-50
	TOTAL MISCELLANEOUS	\$1,013	\$15,425	\$55,241	\$64,942	\$1,105	\$27,545	\$1,000	\$1,000
	TOTAL RV PARK	\$34,666	\$52,000	\$96,329	\$110,410	\$32,711	\$65,216	\$40,900	\$43,400

Notes:

Utility Expense: This allocation funds electricity, water, and other related utility services required to maintain operations and provide services to park users.

Telecommunications: This allocation is for internet services at RV Park.

Misc. Park Improvements: This is for improvements to recreation center to include: furniture upgrades, BBQ pit, etc.

Expenditures – Swimming Pool

		-		_					
GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
PERSONNEL SERV		****	455.504	4= 4 000	40- 4-0	404.5=0	4=0.004	40= 000	405.000
51901-103.01	PART TIME	\$44,399	\$66,281	\$74,828	\$97,478	\$81,670	\$72,931	\$85,000	\$85,000
51901-105	SOCIAL SECURITY	2,739	4,049	4,638	6,039	5,003	4,494	5,270	5,270
51901-106	MEDICARE	641	947	1,085	1,412	1,139	1,045	1,233	1,233
51901-112	WORKERS' COMPENSATION	2,386	1,977	2,605	2,656	1,957	2,316	2,805	2,805
	TOTAL PERSONNEL SERVICES	\$50,165	\$73,254	\$83,156	\$107,585	\$89,769	\$80,786	\$94,308	\$94,308
SUPPLIES									
51902-201	OFFICE SUPPLIES	\$150	\$320	\$172	\$80	\$2,890	\$722	\$300	\$300
51902-204	JANITORIAL SUPPLIES	13	1,443	664	907	960	797	1,000	1,000
51902-205	GENERAL SUPPLIES	389	1,541	1,325	1,443	1,665	1,273	1,000	1,000
51902-206	CLASSIFIED ADVERTISEMENTS	-	400	2,241	-	80	544	-	-
51902-208	CHEMICALS	-	2,233	17,841	17,478	22,423	11,995	18,000	18,000
51902-210	SWIM TEAM	_	3,351	9,183	2,979	4,257	3,954	5,500	5,500
51902-213	POOL SUPPLIES	10,214	10,671	657	7,175	4,476	6,639	5,000	5,000
51902-215	SUPPLIES-VENDING MACHINES	-	362	215	1,229	, -	361	1,000	1,000
51902-250	UTILITIES EXPENSE	11,855	10,016	7,244	10,690	24,946	12,950	20,000	20,000
	TOTAL SUPPLIES	\$22,621	\$30,337	\$39,542	\$41,981	\$61,696	\$39,235	\$51,800	\$51,800
PURCHASED SERV		4=00	4.000	4=0.4	4505	4004	4=0.4	44.000	4
51903-401	TELECOMMUNICATIONS	\$502	\$623	\$591	\$606	\$284	\$521	\$1,000	\$1,000
51903-417	UNIFORM EXPENSE	-	629	246	159	\$191	\$245	400	500
	TOTAL PURCHASED SERVICES	\$502	\$1,252	\$837	\$765	\$474	\$766	\$1,400	\$1,500
CONTRACTED SER	RVICES								
51904-413	OUTSIDE SERVICE/CONTRACT LABOR	\$1,101	\$5,156	\$2,494	\$11,094	\$4,027	\$4,774	\$2,400	\$3,000
	TOTAL CONTRACTED SERVICES	\$1,101	\$5,156	\$2,494	\$11,094	\$4,027	\$4,774	\$2,400	\$3,000
EDUCATION & TRA	AINING								
51905-505	TRAVEL/TRAINING/PER DIEM	\$0	\$1,274	\$1,324	\$686	\$284	\$714	\$1,000	\$1,000
	TOTAL EDUCATION & TRAINING	\$0	\$1,274	\$1,324	\$686	\$284	\$714	\$1,000	\$1,000
TECHNOLOGY	_								
TECHNOLOGY 51906-802	COMPUTER SOFTWARE	\$0	\$2,250	\$1,500	\$1,754	\$2,218	\$1,544	\$1,600	\$1,600
31300-00Z	TOTAL EDUCATION & TRAINING	\$0 \$0	\$2,250	\$1,500 \$1,500	\$1,754 \$1, 754	\$2,218	\$1,544	\$1,600	\$1,600
	TOTAL EDUCATION & TRAINING	ŞU	3 2,23 0	31,300	Э1,7 34	32,210	ب 1,544	31,000	31,000

Expenditures – Swimming Pool

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
REPAIRS & MAIN	TENANCE								
51907-608	POOL EQUIPMENT	\$1,230	\$5,934	\$3,926	\$4,291	\$5,487	\$4,174	\$4,000	\$4,000
51907-609	SAFETY EQUIPMENT	278	142	426	886	1,011	549	1,500	1,500
51907-616	POOL IMPROVEMENTS	-	-	1,950	5,471	2,811	2,046	1,500	1,500
51907-903	BUILDING REPAIRS & MAINTENANCE	614	1,676	640	783	7,745	2,292	10,000	4,000
51907-918	GROUNDS MAINTENANCE	706	410	-	784	84	397	500	500
	TOTAL REPAIRS & MAINTENANCE	\$2,828	\$8,162	\$6,942	\$12,215	\$17,137	\$9,457	\$17,500	\$11,500
MISCELLANEOUS									
51908-625	MISC. REFUNDS/REIMBURSEMENTS	\$315	\$8,509	\$6,176	\$6,603	\$3,760	\$5,073	\$3,000	\$3,000
51908-790	SPECIAL ACTIVITIES EVENT	-	-	-	\$525	-	105	-	-
	TOTAL MISCELLANEOUS	\$315	\$8,509	\$6,176	\$7,128	\$3,760	\$5,178	\$3,000	\$3,000
	TOTAL SWIMMING POOL	\$77,532	\$130,194	\$141,971	\$183,208	\$179,365	\$142,454	\$173,008	\$167,708

Notes:

Salaries/Part-Time: This allocation is for seasonal part-time lifeguards salaries

Swim Team: This line items is for summer swim team (Otters) expenses. This has no association with MVISD. Utility Expense: This allocation provides funding for water, electricity, and

natural gas to operate the municipal pool, including costs associated with heating the pool. This amount covers all utility expenses for the year.

Outside Service/Contract Labor: This line item is for any specialized pool repairs. This also includes tree trimming (Palm Trees) near the pool.

Pool Improvements: This allocation is for improvements to include: pool furniture, umbrellas and chair cushions.

Expenditures – Animal Services & Code Enforcement

		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	5 Year	APPROVED	2025-2026
GL CODE	BUDGET DESCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Historical Avg	FY 2025	Proposed
PERSONNEL S	SERVICES .								
51001-101.01	REGULAR SALARIES	\$37,239	\$38,427	\$43,613	\$32,850	\$92,541	\$48,934	\$89,458	\$141,034
51001-101.03	On Call	-	-	-	-	-	-	8,500	9,000
51001-102	OVERTIME	354	193	952	2,035	8,942	2,495	1,000	1,000
51001-105.00	SOCIAL SECURITY	2,249	2,325	2,711	2,156	6,044	3,097	5,546	8,744
51001-106.00	MEDICARE	526	544	634	504	1,413	724	1,297	2,045
51001-107.00	RETIREMENT	3,498	3,607	3,836	3,272	10,990	5,041	8,803	13,878
51001-108.00	HEALTH INSURANCE	7,537	8,129	8,451	7,358	16,905	9,676	23,520	25,200
51001-109.00	LIFE INSURANCE	156	162	167	133	309	185	269	457
51001-109.01	VISION INSURANCE	110	110	110	101	191	124	345	291
51001-109.02	DENTAL INSURANCE	419	419	435	383	810	493	1,440	1,341
51001-109.03	LONG TERM DISABILITY	295	306	315	255	442	323	430	677
51001-112	WORKERS' COMPENSATION	1,835	1,724	1,896	1,943	3,613	2,202	5,224	7,558
51001-136	LONGEVITY	-	63	200	-	400	133	600	2,000
51001-138	CERTIFICATION	-	-	-	-	550	110	600	600
	TOTAL PERSONNEL SERVICES	\$54,218	\$56,009	\$63,320	\$50,990	\$143,152	\$73,538	\$147,032	\$213,825
SUPPLIES									
51002-201	OFFICE SUPPLIES	\$0	\$48	\$0	\$227	\$101	\$75	\$500	\$500
51002-205	GENERAL SUPPLIES	66	20	-	1,200	2,065	670	500	750
51002-206	CLASSIFIED ADVERTISE/POSTAGE	-	-	-	111	44	31	1,500	\$1,500
51002-212	FUEL & OIL	2,393	2,926	4,115	2,679	4,990	3,421	4,500	\$4,000
51002-250	UTILITIES EXPENSE	301	265	405	930	1,543	689	1,200	\$1,200
	TOTAL SUPPLIES	\$2,760	\$3,259	\$4,520	\$5,147	\$8,743	\$4,886	\$8,200	\$7,950
PURCHASED S	SERVICES								
51003-401	TELECOMMUNICATIONS	\$1,636	\$1,918	\$1,083	\$888	\$1,647	\$1,434	\$3,000	\$0
51003-417	UNIFORM EXPENSE	967	623	387	586	996	712	1,500	1,500
51003-418	GRANT EXPENSE	-	_	-	-	18,751	3,750	, -	-
51003-711	HOLDING / DISPOSAL	349	475	289	860	726	540	3,000	2,000
	TOTAL PURCHASED SERVICES	\$2,952	\$3,016	\$1,759	\$2,334	\$22,118	\$6,436	\$7,500	\$3,500
EDUCATION (TRAINING								
EDUCATION 8	X I KAINING								
51005-503	PROFESSIONAL ALLOC DUES	\$0	\$0	\$100	\$0	\$62	\$32	\$0	\$0
21002-202									
51005-505	TRAINING/TRAVEL/PER DIEM	796	754	985	1,575	3,103	1,443	4,500	3,000

Expenditures – Animal Services & Code Enforcement

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	2025-2026 Proposed
TECHNOLOG	v								
51006-802	<u>·</u> COMPUTER SOFTWARE	\$0	\$0	\$0	\$1,188	\$0	\$238	\$1,600	\$1,600
51006-802	COMPUTER HARDWARE	- -	- -	- -	71,100	70	Ş230 -	900	900
31000-803	TOTAL TECHNOLOGY	\$0	\$0	\$0	\$1,188	\$0	\$238	\$2,500	\$2,500
REPAIRS & M	IAINTENANCE								
51007-412	EQUIPMENT REPAIRS & MAINT	\$0	\$0	\$0	\$38	\$0	\$8	\$200	\$0
51007-601	SMALL TOOLS	90	26	115	31	-	52	500	500
51007-602	EQUIPMENT PURCHASES	1,164	1,942	2,884	1,102	-	1,418	1,500	2,000
51007-604	VEHICLE REPAIRS & MAINT	103	1,471	1,554	4,558	1,936	1,924	2,500	2,500
51007-609	SAFETY EQUIPMENT	-	· -	-	64	, -	13	500	500
51007-903	BUILDINGS REPAIR & MAINT.	66	-	36	1,745	5,506	1,471	2,500	2,000
	TOTAL REPAIRS & MAINTENANCE	\$1,423	\$3,439	\$4,589	\$7,538	\$7,441	\$4,886	\$7,700	\$7,500
MISCELLANE	ous								
51008-503	PROF ASSOC DUE/FEE	\$0	\$50	\$0	\$100	\$175	\$65	\$200	\$200
	TOTAL MISCELLANEOUS	\$0	\$50	\$0	\$100	\$175	\$65	\$200	\$200
						4		.	
	TOTAL ANIMAL SERVICES & CODE CO	\$62,149	\$66,527	\$75,273	\$68,872	\$184,794	\$91,523	\$177,632	\$238,475

Notes:

Regular Salaries: The increase in Animal Control salaries is due to the transfer of an employee from the Police Department (Terri) to Animal Control. This reallocation accounts for the increase in salaries.

Certification: This allocation provides compensation to Code Enforcement Officer for obtaining and maintaining required professional certification.

CITY OF CASTROVILLE – GENERAL FUND

5 Year Historical

Expenditures –Tourism & Business Development

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
PERSONNEL	SERVICES								
52601-101	REGULAR SALARIES	20,697	20,600	40,763	\$90,555	\$28,711	\$40,265	\$111,299	\$114,647
52601-103	REGULAR SALARIES	-	-	-	-	\$68,909	\$13,782	-	-
52601-101.0	1 SPECIAL EVENTS - OVERTIME	-	-	-	-	-	-	\$7,000	7,000
52601-105	SOCIAL SECURITY	1,274	1,276	2,171	5,467	5,744	3,186	6,901	7,108
52601-106	MEDICARE	298	298	712	1,425	1,343	815	1,614	1,662
52601-107	RETIREMENT	908	1,928	3,451	8,442	9,033	4,752	10,952	11,281
52601-108	HEALTH INSURANCE	-	-	2,113	9,554	8,453	4,024	7,840	8,400
52601-109	LIFE INSURANCE	-	-	68	293	338	140	260	289
52601-109.0	1 VISION INSURANCE	-	-	27	119	38	37	115	97
52601-109.0	2 DENTAL INSURANCE	-	-	109	497	400	201	480	447
52601-109.0	3 LONG TERM DISABILITY	-	-	130	565	527	244	415	428
52601-112	WORKER'S COMPENSATION	275	258	270	270	316	278	560	530
52601-136	LONGEVITY	-	-	-	-	100	20	200	300
52601-139	CAR ALLOWANCE	-	-	-	2,400	-	480	-	-
52601-140	PHONE ALLOWANCE	-	-	-	600	-	120	-	-
	TOTAL PERSONNEL SERVICES	\$23,452	\$24,360	\$49,814	\$120,187	\$123,912	\$68,345	\$147,635	\$152,189
SUPPLIES									
52602-201	OFFICE SUPPLIES	156	\$47	\$401	1,463	\$944	\$602	\$1,000	\$1,000
52602-202	DUES & SUBSCRIPTIONS	156	4 17	7.01	149	787	218	φ <u>1,000</u> -	Ψ1,000 -
52602-203	PROMOTIONAL ITEMS (i.e. shirts)	-	_	_	3,138	7,550	2,138	7,500	7,500
52602-204	JANITORIAL SUPPLIES	16	125	48	43	27	52	100	100
52602-206	CLASSIFIED ADVERTISEMENTS	1,377	1,151	1,673	-	2,925	1,425	-	-
52602-206.0		-/	-,	880	130	-,	202	_	_
52602-207	POSTAGE	-	-	-	268	309	115	500	250
52602-208	WEB	500	-	-	_	168	134	3,000	1,500
52602-212	FUEL & OIL	-	_	_	_	178	36	•	· -
52602-222	PRINTING	-	-	-	825	_	165	350	350
52602-401	TELECOMMUMNICATIONS	-	-	-	-	2,812	562	-	-
52602-413	PROFESSIONAL SERVICES	-	-	-	-	19,264	3,853	-	-
52602-414	OUTSIDE SERV/CONTRACT LAB	-	-	-	-	8,793	1,759	-	-
52602-505	ADP SERVICESTRAVEL & TRAINING	-	-	-	-	806	161	-	-
	TOTAL SUPPLIES	\$2,205	\$1,323	\$3,002	\$6,016	\$44,563	\$11,422	\$12,450	\$10,700

CITY OF CASTROVILLE – GENERAL FUND

5 Year Historical

Expenditures -Tourism & Business Development

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
PURCHASED	<u>SERVICES</u>								
52603-401	TELECOMMUNICATIONS	\$1,507	\$1,847	\$1,410	2,242	\$0	\$1,401	\$4,200	\$0
	TOTAL PURCHASED SERVICES	\$1,507	\$1,847	\$1,410	\$2,242	\$0	\$1,401	\$4,200	\$0
CONTRACTE	D SERVICES								
52604-414	OUTSIDE SERV/CONTRACT LABOR	\$6,163	\$709	\$18,620	\$21,660	\$1,300	\$9,690	\$3,000	\$12,000
52604-415	ADP SERVICES	-	-	-	-	-	-	1,800	800
	TOTAL CONTRACTED SERVICES	\$6,163	\$709	\$18,620	\$21,660	\$1,300	\$9,690	\$4,800	\$12,800
EDUCATION	& TRAINING								
52605-503	PROFESSIONAL DUES & SUBSCRIPT.	\$0	\$0	\$0	\$0	\$0	\$0	\$1,200	\$1,200
52605-505	TRAINING/TRAVEL/PERDIEM	-	-	\$2,500	\$2,111	\$24	\$927	\$3,500	1,500
	TOTAL EDUCATION & TRAINING	\$0	\$0	\$2,500	\$2,111	\$24	\$927	\$4,700	\$2,700
TECHNOLOG	<u>6Y</u>								
52606-802	COMPUTER SOFTWARE	\$0	\$0	\$0	\$649	\$0	\$130	\$1,100	\$1,100
52606-803	COMPUTER HARDWARE	-	-	-	110	-	22	-	
	TOTAL TECHNOLOGY	\$0	\$0	\$0	\$759	\$0	\$152	\$1,100	\$1,100
MISCELLANE	<u>:ous</u>								
52608-706	TOURISM OFFICE LEASE	\$0	\$0	\$0	\$0	\$14,400	\$2,880	\$14,400	\$0
52608-791	MISCELLANEOUS EXPENSE COV	10,463	-	135	-	-	2,120	-	-
52608-800	BANK FEES	38	-	-	-	-	8	-	-
	TOTAL MISCELLANEOUS	\$10,501	\$0	\$135	\$0	\$14,400	\$5,007	\$14,400	\$0
	TOTAL EXPENDITURES	\$43,828	\$28,239	\$75,481	\$152,975	\$184,199	\$96,944	\$189,285	\$179,489

Notes:

Regular Salaries: This allocation is for Tourism and Business Development Director and part-time Tourism Representative (Steinbach House).

Longevity: This allocation provides year-of-service (\$100 per year) pay to employees as recognition of their continued dedication and commitment to the City.

Outside Services/Contract Labor: This allocation provides funding for outside services that support economic growth and tourism promotion. This includes subscriptions such as Placer.ai, along with other contracted services as needed.

Expenditures – Economic Development

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL 5 Ye	ear Historical Avg	APPROVED FY 2025	Proposed 2025-2026
CHIDDLIEC									
<u>SUPPLIES</u> 52502-201	OFFICE SUPPLIES	\$0	\$0	\$0	\$0	\$24	\$5	\$100	\$600
		ŞU	3 0	•		•	•	200	\$000
52502-206	CLASSIFIED ADVERTISEMENTS	-	-	-	-	0	-		
52502-206.01	ADVERTISING		-	-	-	0	-	5,000	5,000
	TOTAL SUPPLIES	\$0	\$0	\$0	\$0	\$24	\$5	\$5,300	\$0
CONTRACTED	SERVICES								
52504-413.00	PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000	\$2,000
3230 : 120.00	TOTAL CONTRACTED SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000	\$0
			• -		, -	, -	•	, ,	
EDUCATION &	TRAINING								
52505-503	PROFESSIONAL ASSOC DUES & FEES	\$0	\$0	\$0	\$0	\$0	\$0	\$1,200	\$600
52505-505	TRAINING/TRAVEL/PER DIEM	-	-	-	-	350	70	2,400	\$1,200
	TOTAL EDUCATION & TRAINING	\$0	\$0	\$0	\$0	\$350	\$70	\$3,600	\$0
MISCELLANEO		**	40	40	**	4	40-0	44.000	4=00
52508-625	MISC. MEETING EXPENSES	\$0	\$0	\$0	\$0	\$1,264	\$253	\$1,200	\$500
	TOTAL MISCELANEOUS	\$0	\$0	\$0	\$0	\$1,264	\$253	\$1,200	\$0
			4.5	4.5	4-	4	4	440.45-	
	TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$1,637	\$327	\$12,100	\$0

Zero out EDC budget for 25-26 fiscal year per Council Directive at budget meeting on 08/01/25

CITY OF CASTROVILLE – GENERAL FUND

5 Year Historical

Expenditures - Information Technology

		•			• •				
GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
PURCHASED SI	ERVICES								
52303-401	TELECOMMUNICATIONS	\$9,408	\$27,265	\$11,418	\$11,890	\$12,391	\$14,474	\$15,000	\$15,000
	TOTAL PURCHASED SERVICES	\$9,408	\$27,265	\$11,418	\$11,890	\$12,391	\$14,474	\$15,000	\$15,000
CONTRACTED	SERVICES								
52304-413-00	OUTSIDE SERVICE - VC3	\$54,952	\$67,225	\$81,964	\$118,050	\$162,685	\$96,975	\$140,000	\$140,000
52304-413.01	OUTSIDE SERVICE - HTS PHONE	-	-	-	-	545	-	10,000	4,500
	TOTAL CONTRACTED SERVICES	\$54,952	\$67,225	\$81,964	\$118,050	\$163,230	\$96,975	\$150,000	\$144,500
TECHNOLOGY									
52306-801	I-INFO LICENSES	\$0	\$0	\$0	\$0	\$17,103	\$3,421	\$18,000	\$18,000
52306-802	COMPUTER SOFTWARE - INCODE	\$25,228	\$40,106	\$33,322	\$42,572	\$39,806	\$36,207	40,000	44,000
52306-803	COMPUTER HARDWARE	-	3,275	-	-	41,987	\$9,052	5,000	5,000
52306-806	WEBSITE - CIVIC PLUS	10,148	4,232	4,443	4,665	17,129	\$8,123	18,000	23,000
	TOTAL TECHNOLOGY	\$35,376	\$47,613	\$37,765	\$47,237	\$116,025	\$53,383	\$81,000	\$90,000
	TOTAL INFORMATION TECHNOLOGY	\$99,736	\$142,103	\$131,147	\$177,177	\$291,645	\$164,832	\$246,000	\$249,500

Notes

Outside Services - HTS Phone: This allocation is for monthly managed voice support (33 desk phones)

Website - Civic Plus: This allocation is for the website annual fee renewal for Website hosting and support, Civic Engage, Mobile App

Expenditures – Non- Departmental

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
PERSONNEL	SERVICES								
52901-111	UNEMPLOYMENT INSURANCE	\$2,791	\$1,247	\$1,188	\$5,510	\$7,657	\$3,679	\$5,600	\$10,000
	TOTAL PERSONNEL SERVICES	\$2,791	\$1,247	\$1,188	\$5,510	\$7,657	\$3,679	\$5,600	\$10,000
SUPPLIES									
52902-250	UTILITIES EXPENSE	\$14,205	\$13,245	\$11,642	\$8,281	\$7,893	\$11,053	\$12,000	\$11,000
	TOTAL SUPPLIES	\$14,205	\$13,245	\$11,642	\$8,281	\$7,893	\$11,053	\$12,000	\$11,000
PURCHASED	SERVICES								
52903-414	POSTAGE RENTAL	\$0	\$977	\$1,247	\$2,922	\$1,082	\$1,246	\$1,200	\$1,200
52903-415	COPIER LEASE - KNIGHT	17,910	17,687	16,317	19,824	22,874	18,922	23,400	20,000
52903-416	TML INSURANCE	-	-	51,442	49,739	59,193	32,075	60,000	60,000
52903-417	ADP SERVICES	-	-	34,518	51,448	51,215	27,436	51,000	51,000
52903-418	AED DEFIBRILLATORS	-	-	-	6,140	6,420	2,512	7,000	7,000
52903-419	ADCOM ANNUAL FEE/SERV. FEE	-	-	-	14,658	35,439	10,019	31,500	31,500
52903-420	MARSH MCLENNAN AGENCY	-	-	-	-	16,800	3,360	-	-
52903-421	FITWELL	-	-	-	-	20	4	2,000	2,000
	TOTAL PURCHASED SERVICES	\$17,910	\$18,664	\$103,524	\$144,731	\$193,042	\$95,574	\$176,100	\$172,700
CONTRACTE	D SERVICES								
52904-413.0	0 OUTSIDE SERVICE/CONTR LABOR	\$0	\$0	\$0	\$103	\$0	\$21	\$0	\$0
	TOTAL CONTRACTED SERVICES	\$0	\$0	\$0	\$103	\$0	\$21	\$0	\$0
MISCELLANE	EOUS								
52908-624	MISCELLANEOUS REIMB-ALS	\$0	\$0	\$0	\$0	\$396,217	\$79,243	\$0 \$	-
52908-625	MISCELLANEOUS EXPENSE	\$1,533	\$30	\$24,516	\$3,141	(384,976)	(71,151)	\$1,500	\$500
52908-626	REFUNDS DUE TO COVID19	415	-	-	-	(50)	73	-	-
52908-629	TIRZ#1 TAX YEAR REIMBURSEMENT	-	_	-	-	7,762	1,552	-	_
	TOTAL MISCELLANEOUS	\$1,948	\$30	\$24,516	\$3,141	\$18,953	\$9,718	\$1,500	\$500
TRANSFER IN	N								
4999-920	TRANSFER IN: AIRPORT	\$0	\$0	\$0	\$0	\$54,876	\$0	\$0	\$0
4999-922	UTILITY RIGHT OF WAY PA	-	-	-	-	170,004	34,001	-	\$0
4999-923	TRANSFERS FROM UTILITY FO	_	_	_	_	265,440	53,088	_	\$0
4999-924	TRANSFERS IN: GENERAL FUND	_	_	_	_	,	-	_	\$0
4999-925	TRANSFERS IN: HOTEL / MOTEL	-	-	-	-	48,876	9,775	-	\$0

Expenditures – Non- Departmental

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
TRANSFERS (<u>OUT</u> TRANSFER OUT HOTEL FUND	\$21,223	\$21,223	\$21,223	\$0	\$464,852	\$105,704	\$0	\$0
	TOTAL TRANSFERS OUT	\$21,223	\$21,223	\$21,223	\$0	\$464,852	\$105,704	\$0	\$0
	TOTAL NON-DEPARTMENTAL	\$58,077	\$54,409	\$162,093	\$161,766	\$1,231,593	\$322,612	\$195,200	\$194,200

Notes:

Utility Expense: This allocation is for City Hall utilities, including electricity, water, gas, and related services necessary to operate municipal facilities.

ADP Services: This allocation provides funding for payroll processing, tax filings, timekeeping, and related HR support services contracted through ADP.

AED Defibrillators: This allocation covers recurring monthly service contract with Cintas for the City's AED defibrillators. No additional purchases are necessary,

as the city currently has an adequate supply.

Fitwell: This allocation funds the City's Fitwell Gym membership program. Currently, six employees participate, with membership fees payroll deducted and paid through this line item. This is benefit is open to all city employees.

Transfer In: Transfer In amounts are recorded in the revenue accounts via General Fund. This is why these line items are zeroed out.

HOT Funds are in the Hot Funds Budget - Fund 90.

BUDGET	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ADOPTED	PROPOSED
DISCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
ADMINISTRATION	\$662,375	\$872,983	\$1,468,519	\$1,457,549	\$2,252,245	\$1,389,163	\$1,439,098
GAS	\$377,369	\$591,415	\$550,559	\$463,644	\$528,814	\$539,852	\$1,133,529
WASTEWATER	\$950,855	\$883,152	\$1,365,262	\$1,021,111	\$1,037,885	\$1,665,404	\$1,962,495
ELECTRIC	\$2,489,443	\$2,540,588	\$2,503,163	\$2,796,475	\$3,047,026	\$3,246,083	\$3,885,287
WATER	\$1,005,060	\$830,692	\$1,038,004	\$928,536	\$1,051,759	\$1,485,137	\$1,826,895
REFUSE	\$471,368	\$554,028	\$630,845	\$322,715	\$401,089	\$377,152	\$506,109
TOTAL EXPENDITURES	\$5,956,470	\$6,272,858	\$7,556,352	\$6,990,030	\$8,318,818	\$8,702,791	\$9,314,315

BUDGET	ADOPTED	YTD (June)	ESTIMATED
DISCRIPTION	FY 2025	FY 2025	FY 2025
ADMINISTRATION	\$1,389,163	\$1,037,634	\$1,383,512
GAS	\$539,852	\$288,817	\$385,089
WASTEWATER	\$1,665,404	\$714,645	\$952,860
ELECTRIC	\$3,246,083	\$2,197,868	\$2,930,490
WATER	\$1,485,137	\$692,221	\$922,962
REFUSE	\$377,152	\$299,806	\$399,741
TOTAL EXPENDITURES	\$8,702,791	\$5,230,990	\$6,974,654
TOTAL EXPENDITURES			
BUDGET DISCRIPTION	ADOPTED FY 2025	YTD (July) FY 2025	ESTIMATED FY 2025

CITY OF CASTROVILLE – UTILITY FUND 5 Year Historical

Expenditures - Public Works: Administration

0.0005		ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024		APPROVED FY 2025	2025-2026	Electric	Water	Wastewater	Gas	Refuse
GL CODE	BUDGET DESCRIPTION	FT 2020	F1 2021	F1 2022	F1 2023	F1 2024	Historical Avg	2025	Proposed	0.45	0.21	0.19	0.10	0.05
PERSONNEL S	ERVICES									0.43	0.21	0.19	0.10	0.03
50101-101.01	REGULAR SALARIES	\$365,503	\$376,265	\$784,756	\$823,697	\$869,186	\$643,881	\$865,373	\$936,892	\$ 421,601 \$	196,747	\$ 178,009 \$	93,689 \$	46,845 \$
50101-102	OVERTIME	1,352	1,912	3,832	5,701	10,529	4,665	3,500	3,500	\$ 1,575 \$	735	\$ 665 \$	350 \$	175 \$
50101-105.00	SOCIAL SECURITY	21,004	22,376	43,683	46,043	48,731	36,367	53,653	58,087	\$ 26,139 \$	12,198	\$ 11,037 \$	5,809 \$	2,904 \$
50101-106.00	MEDICARE	4,912	5,233	15,329	15,362	11,642	10,496	12,548	13,585	\$ 6,113 \$	2,853	\$ 2,581 \$	1,358 \$	679 \$
50101-107.00	RETIREMENT	28,920	32,399	76,273	168,401	74,767	76,152	85,153	92,190	\$ 41,486 \$	19,360	\$ 17,516 \$	9,219 \$	4,610 \$
50101-108.00	HEALTH INSURANCE	50,844	56,901	94,226	94,239	84,835	76,209	81,536	87,360	\$ 39,312 \$	18,346	\$ 16,598 \$	8,736 \$	4,368 \$
50101-109.00	LIFE INSURANCE	1,326	1,384	2,760	3,609	2,939	2,404	2,596	3,036	\$ 1,366 \$	637	\$ 577 \$	304 \$	152 \$
0101-109.01	VISION INSURANCE	749	768	1,205	1,266	965	991	1,221	1,030	\$ 464 \$	216	\$ 196 \$	103 \$	52 \$
0101-109.02	DENTAL INSURANCE	2,825	2,930	4,782	5,399	4,134	4,014	5,088	4,738	\$ 2,132 \$	995	\$ 900 \$	474 \$	237 \$
0101-109.03	LONG TERM DISABILITY	2,634	2,803	5,185	5,865	4,488	4,195	4,154	4,497	\$ 2,024 \$	944	\$ 854 \$	450 \$	225 \$
0101-111	UNEMPLOYMENT INSURANCE	5,596	_	3,875	-	5,164	2,927	_	-	\$ - \$	-	\$ - \$	- \$	- \$
0101-112	WORKERS' COMPENSATION	756	688	5,020	4,123	3,878	2,893	3,739	3,493	\$ 1,572 \$	734	\$ 664 \$	349 \$	175 \$
0101-136	LONGEVITY	270	534	2,500	2,400	2,300	1,601	2,800	2,300	\$ 1,035 \$	483	\$ 437 \$	230 \$	
0101-138	CERTIFICATE PAY	_	_	2,400	1,200	14,818	3,684	16,652	1,040	\$ 468 \$		\$ 198 \$	104 \$	
0101-139	CAR ALLOWANCE	_	_	-	1,400	1,400	560	-	-	\$ - \$		\$ - \$	- \$	•
0101-140	PHONE ALLOWANCE	-	_	1.050	1,200	900	630	900	900	\$ 405 \$		\$ 171 \$	90 Š	45 \$
	TOTAL PERSONNEL SERVICES	\$486,691	\$504,193	\$1,046,876	\$1,179,905	\$1,140,675	\$871,668	\$1,138,913	\$1,212,648	\$545,691	\$254,656	\$230,403	\$121,265	\$60,632
	-		,	. , ,	. , -,	. , .,	,	. , ,						
UPPLIES														
0102-201	OFFICE SUPPLIES	\$7,076	\$5,689	\$4,227	\$4,673	\$3,189	\$4,971	\$6,000	\$0	\$ - \$	-	\$ - \$	- \$	- \$
0102-202	DUES & SUBSCRIPTIONS	4,090	4,316			-	1,681	-	-	\$ - \$	-	\$ - \$	- Ś	- \$
0102-204	JANITORIAL SUPPLIES	2,142	2,225	2,282	2,339	2,041	2,206	2,400	_	\$ - \$	_	\$ - \$	- \$	
0102-205	GENERAL SUPPLIES	4,231	463	1,087	1,506	491	1,556	500	5,000	\$ 2,250 \$	1,050	\$ 950 \$	500 \$	
0102-206	CLASSIFIED ADVERTISEMENTS	.,252	1,951	1,366	2,500	219	707	-	2,500	\$ 1.125 \$		\$ 475 \$	250 \$	•
0102-207	POSTAGE/METER RENTAL	10,918	13,739	15,995	16,241	17,015	14,782	26,000	20,000	\$ 9,000 \$		\$ 3,800 \$	2,000 \$	
0102-212	FUEL & OIL	2,736	3,607	5,897	4,883	6,207	4,666	6,000	6,000	\$ 2,700 \$		\$ 1,140 \$	600 \$	
0102-214	PROFESSIONAL BOOKS	122	217	178	-,003	503	204	500	500	\$ 225 \$		\$ 95 \$	50 \$	
0102-214	UTILITIES EXPENSE	2,072	1,976	1,406	650	679	1,357	2,000	2,000	\$ 900 \$		\$ 380 \$	200 \$	
0102-612	FURNITURE	2,072	1,014	2,000	030	073	603	1,000	1,000	\$ 450 \$		\$ 190 \$	100 \$	
0102-012	TOTAL SUPPLIES	\$33,387	\$35,197	\$34,438	\$30,292	\$30,344	\$32,732	\$44,400	\$37,000	\$ 16,650 \$	7,770	т т	3,700 \$	
	TOTAL SOFFLILS	733,367	733,137	734,430	330,E3E	330,344	332,732	344,400 <u> </u>	337,000	Ţ 10,03 0 Ţ	7,770	, ,,,,,,,,,	3,700 \$	1,030
JRCHASED S	SERVICES													
103-307	TML INSURANCE	\$28,704	\$32,993	\$38,134	\$40,214	\$49,523	\$37,914	\$52,000	\$52,000	\$ 23,400 \$	10,920	\$ 9,880 \$	5,200 \$	2,600 \$
0103-401	TELECOMMUNICATIONS	16,651	17,945	16,338	19.461	17,360	17,551	20,000	20,000	\$ 9,000 \$		\$ 3,800 \$	2,000 \$, ,
0103-415	COPIER LEASE	2,741	3,000	4,549	6,249	8,459	5,000	6,800	8,500	\$ 3,825 \$		\$ 1,615 \$	850 \$, ,
0103-416	ADP SERVICES	2,741	3,000	13,641	19,404	18,605	10,330	19,800	19,800	\$ 8,910 \$		\$ 3,762 \$	1,980 \$	
103-417	UNIFORM EXPENSE	796	1,168	1,141	970	205	856	1,700	500	\$ 225 \$		\$ 95 \$	50 \$	
0103-417	BUILDING RENTAL/LEASE	730	1,100	1,141	370	203	-	1,700	300	ý 225 ý	103	ý 33 ý	J0 Ş	\$
0103-432	UTILITY MAPPING			-			-							\$
0103-781	ADCOM-Jack Kiosk	-		-			-	7,500	7,500	\$ 3,375 \$	1,575	\$ 1,425 \$	750 \$	375 \$
0103-416	TOTAL PURCHASED SERVICES	\$48,892	\$55,106	\$73,803	\$86,298	\$94,153	\$71,650	\$107,800	\$108,300	\$ 48,735 \$		\$ 20,577 \$	10,830 \$	5,415 \$
	TOTAL FORCHASED SERVICES	340,032	JJJ,100	373,803	380,238	734,133	371,030	3107,800	3100,300	Ţ 1 0,733 Ţ	22,743	y 20,577 y	10,030 9	3,413
ONTRACTED	SERVICES													
104-229	COLLECTION AGENCY	\$14	\$0	\$0	\$0	\$0	\$3	\$0	\$0	\$ - \$		\$ - \$	- \$	- \$
104-223	CITY ATTORNEY	9,477	3,619	2,350	156	576	3,236	-	- -	\$ - \$		\$ - \$	- \$	
104-407	AUDIT SERVICE	19,200	19,350	20,100	21,000	21,000	20,130	21,000	21,000	\$ 9,450 \$		\$ 3,990 \$	2,100 \$	•
1104-408	CITY ENGINEER	7,032	19,350	20,100 14,902	9,337	21,000	20,130 8,367	21,000	21,000	\$ 9,450 \$		\$ 3,990 \$	- \$	1,050 \$
	OUTSIDE SERVICE/CONTRACT LABOR	7,032 8,319	6,968	14,902	9,337 15,697	34,623	8,367 15,440	6,200	600	\$ - \$ \$ 270 \$		\$ - \$ \$ 114 \$	- \$ 60 \$	
	•	8,319	0,968	11,592	15,697	34,623	15,440	0,200	600	\$ 2/0 \$	126	\$ 114 \$	ъυ \$	
0104-413.01		-		-			-	45.000	45.000	Å 6750 Å	2.452	ć 2.050 ć	4.500 *	\$ 750 6
0104-413.03		-	-	-	-	-	-	15,000	15,000	\$ 6,750 \$	-,	\$ 2,850 \$	1,500 \$	
0104-415	EMC STRATEGY	- 2.205		-		30,250	6,050	-	-	\$ - \$		\$ - \$	- \$	- \$
0104-701	EMPLOYEE EXAM/DRUG SCREEN	3,203	2,066	4,812	3,278	3,562	3,384		500	\$ 225 \$		\$ 95 \$	50 \$	25 \$
	TOTAL CONTRACTED SERVICES	\$47,245	\$42,567	\$53,756	\$49,468	\$90,010	\$56,609	\$42,200	\$37,100	\$ 16,695 \$	7,791	\$ 7,049 \$	3,710 \$	1,855 \$

CITY OF CASTROVILLE – UTILITY FUND 5 Year Historical

Expenditures - Public Works: Administration

		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	5 Year	APPROVED FY	2025-2026					_		
GL CODE	BUDGET DESCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Historical Avg	2025	Proposed	Electric		Water	Wastewater	Gas	Refuse	
EDUCATION	& TRAINING															
50105-503	PROFESSIONAL ASSOC DUES/FEES	\$0	\$0	\$4,663	\$3,758	\$3,203	\$2,325	\$4,000	\$4,000	\$ 1.80	0 \$	840	\$ 760 \$	400	\$ 200 \$	4,000
50105-505	TRAINING/TRAVEL/PERDIEM	2,864	3,031	4,438	5,478	3,731	3,908	6,000	6,000	\$ 2,70		1,260				,
	TOTAL EDUCATION & TRAINING	\$2,864	\$3,031	\$9,101	\$9,236	\$6,934	\$6,233	\$10,000	\$10,000		0 \$	2,100				•
TECHNOLOG	v															
50106-801	SOFTWARE MAINTENANCE	¢726	ć1 100	¢7.066	¢F 220	¢2.074	¢2.6E0	¢F 000	¢6 100	ć 27/	- ¢	1,281	\$ 1,159 \$	610	\$ 305 \$	6,100
50106-801	COMPUTER SOFTWARE	\$736	\$1,188	\$7,966 4,794	\$5,329 5,084	\$3,074	\$3,659 1,976	\$5,000 2,000	\$6,100 4,100		5 \$ 5 \$	1,281 861				,
50106-802	COMPUTER HARDWARE	1,302	2,047	4,794 5,172	4,332	1,130	2,797	2,500	2,500	, , , , , , , , , , , , , , , , , , , ,	5 \$	525				,
50106-805	COMPUTER MAINTENANCE	16,858	16,081	16,360	15,109	8,902	14,662	20,000	5,000	\$ 1,12			\$ 950 \$,
30100-803	TOTAL TECHNOLOGY	\$18,896	\$19,316	\$34,292	\$29,854	\$13,106	\$23,093	\$29,500	\$17,700		5 \$	3,717				
	TOTAL TECHNOLOGY	318,830	313,310	334,232	323,634	\$13,100	323,033	323,300	\$17,700	Ş 7,50	5 ,	3,717	, 3,303 ,	1,770	, 665 7	17,700
REPAIRS & N	IAINTENANCE															
50107-412	EQUIPTMENT REPAIRS & MAINT	\$65	\$299	\$347	\$465	\$2,090	\$653	\$500	\$500	\$ 22	5 \$	105	\$ 95 \$	50	\$ 25 \$	500
50107-601	SMALL TOOLS	170	-	347	176	120	163	350	350	\$ 15	8 \$	74	\$ 67 \$	35	\$ 18 \$	350
50107-602	EQUIPMENT PUCHASES	12	-	547	147	1,931	527	500	500	\$ 22	5 \$	105	\$ 95 \$	50	\$ 25 \$	500
50107-604	VEHICLE REPAIRS & MAINT	2,135	1,890	3,498	920	4,962	2,681	3,000	3,000	\$ 1,35	0 \$	630	\$ 570 \$	300	\$ 150 \$	3,000
50107-609	SAFETY EQUIPTMENT	3,647	2,391	2,044	1,689	2,283	2,411	2,000	2,000	\$ 90		420	\$ 380 \$	200	\$ 100 \$	2,000
50107-903	BUILDING REPAIR / MAINTENANCE	4,550	3,815	2,088	5,342	4,548	4,069	6,000	6,000	\$ 2,70		1,260				
	TOTAL REPAIRS & MAINTENANCE	\$10,579	\$8,395	\$8,871	\$8,739	\$15,933	\$10,503	\$12,350	\$12,350	\$ 5,55	8 \$	2,594	\$ 2,347	1,235	\$ 618 \$	12,350
MISCELLANE	ous															
50108-218	OVER/SHORT CASH	\$46	\$150	\$0	\$163	\$1,684	\$409	\$0	\$0	\$ -	Ś		\$ - 9		\$ - \$	
50108-503	PROFESSIONAL ASSOC DUES/FEES	φ+0 -	7130	-	115	71,004	23	-	-	ζ.	Ś		\$ - 9		\$ - \$	
50108-625	MISCELLANEOUS EXPENSE	75		68,215	115	500	13,758	_		ζ.	Ś		\$ - 9		\$ - \$	
50108-626	EMPLOYEE APPRECIATION EXP.	, ,	_	-	_	2,894	579	4,000	4,000	\$ 1,80		840	\$ 760 \$			
50108-790	SPECIAL ACTIVITIES	_	_	379	_	2,00 .	76	.,000	-	\$ -	Ś	-	\$ - 9		\$ - \$	
50108-800	BANK FEES	6,677	14,118	5	169	_	4,194	_	-	š -	Ś		\$ - 9		, , \$ - \$	
50108-811	ALSATIAN OAKS DEV ENGINEER	-	185,440	-		_	37,088	_	-	š -	Ś		\$ - 9	-		
50108-812	BOEHME REIMBURSEMENT	-	-	-	61,410	_	12,282	_	_	\$ -	Ś	-	\$ - 9	-	\$ - \$	-
	TOTAL MISCELLANEOUS	\$6,798	\$199,708	\$68,599	\$61,857	\$5,078	\$68,408	\$4,000	\$4,000	\$ 1,80	0 \$	840	\$ 760	400	\$ 200 \$	4,000
50109-999	DEPRECIATION	\$0	\$0	\$0	\$0	\$856,011	\$171,202	\$0	\$0	\$ -	\$		\$ - S		\$ - \$	_
30103 333	DEI REGIATION	\$0	\$0	\$0	\$0	\$856,011	\$171,202	\$0	\$0	y	Ý		,	•	•	
	•															
DEBT SERVIC	_															
50110-799	2016 Tax Note Interest Expense	\$7,023	\$5,470	\$3,783	\$1,900	\$0	\$3,635	\$0	\$0	\$ -	\$	-	\$ - \$		\$ - \$	
50110-801	2016 Tax Note Principal			135,000			\$27,000	-	-	\$ -	\$	-	\$ - \$	- :	\$ - \$	
	TOTAL DEBT SERVICE	\$7,023	\$5,470	\$138,783	\$1,900	\$0	\$30,635	\$0	\$0						\$	-
	TOTAL UTILITY ADMINISTRATION	\$662,375	\$872,983	\$1,468,519	\$1,457,549	\$2,252,245	\$1,171,532	\$1,389,163	\$1,439,098	\$ 647,59	4 \$	302,210	\$ 273,429	143,910	\$ 71,955 \$	1,439,098
	-															

CITY OF CASTROVILLE – UTILITY FUND 5 Year Historical

Expenditures – Public Works: Gas

GL CODE	BUDGET DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	5 Year	APPROVED	Proposed
GL CODE	BODGET DESCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Historical Avg	FY 2025	2025-2026

GL CODE	BUDGET DESCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Historical Avg	FY 2025	2025-2026
PERSONNEL SE									40.00.000
51101-101.01	REGULAR SALARIES								\$243,473
51101-102	OVERTIME								5,350
51101-105.00	SOCIAL SECURITY		NO PREVIOUS PERSONNEL FOR THE GAS DEPT.						
51101-106.00	MEDICARE	N							
51101-107.00	RETIREMENT	• •							
51101-108.00	HEALTH INSURANCE								
51101-109.00	LIFE INSURANCE		FUN THE GAS DEPT.						
51101-109.01	VISION INSURANCE								789 346
51102-109.02	DENTAL INSURANCE								1,593
51102-109.03	LONG TERM DISABILITY								1,169
51102-112.00	WORKERS' COMPENSATION								6,832
51102-136	LONGEVITY								230
51101-138	CERTIFICATE PAY								104
51101-140	PHONE ALLOWANCE								90
	TOTAL PERSONNEL SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$332,296
SUPPLIES									
51102-201	OFFICE SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000
51102-205	GENERAL SUPPLIES	-	-	-	-	-	-	-	1,500
51102-204	JANITORIAL SUPPLIES	-	-	-	-	-	-	-	700
51102-206	CLASSIFIED ADVERTISEMENTS	-	-	-	-	-	-	-	250
51102-207	POSTAGE/METER RENTAL	-	-	-	-	-	-	-	2,000
51102-212	FUEL & OIL	-	-	-	-	-	-	-	2,100
51102-214	PROFESSIONAL BOOKS	-	-	-	-	-	-	-	50
51102-230	BENCHSTOCK	-	-	-	-	-	-	\$4,000	25,050
51102-250	UTILITIES EXPENSE	4,753	4,636	4,664	3,844	3,582	4,296	4,500	3,700
51102-403	GAS - WEST TEXAS GAS	118,287	188,609	323,296	216,138	185,943	206,455	220,000	220,000
51102-612	FURNITURE	- \$122.040	- \$102.24F	- 6227.060		ć190 F2F	- \$210.750	- \$339 F00	100
	TOTAL SUPPLIES	\$123,040	\$193,245	\$327,960	\$219,982	\$189,525	\$210,750	\$228,500	\$257,450

Expenditures – Public Works: Gas

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
PURCHASED S	ERVICES								
51103-307	TML INSURANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,200
51103-401	TELECOMMUNICATIONS	-	-	-	· -	-	-	-	2,500
51103-415	COPIER LEASE	-	-	-	-	-	-	-	850
51103-416	ADP SERVICES	-	-	-	-	-	-	-	1,980
51103-417	UNIFORM EXPENSE	-	-	-	-	-	-	-	1,750
51103-418	ADCOM - JACK KIOSK	-	-	-	-	-	-	-	750
51103-418	UTILITY MAPPING	-	-	-	-	-	-	-	10,000
	TOTAL PURCHASED SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$23,030
CONTRACTER	CEDWICEC								
CONTRACTED		\$0	\$0	\$0	\$0	\$191	\$38	\$0	\$0
51104-407 51104-408	CITY ATTORNEY AUDIT SERVICES	ŞU	3 0	ŞU	3 0	\$191	350	3 0	
51104-408	CITY ENGINEER	-	-	-	-	-	-	-	2,100 2,500
51104-410	OUTSIDE SERVICE/CONTRACT LABOR	-	-	1,433	-	8,024	1,891	5,000	30,060
51104-413.00	CITY PUBLIC SERVICE CONTRACT	102,840	105,924	1,433	105,924	264,615	1,091	228,000	30,000
51104-413.01	REPAIRS TO EXISTING SERVICE	2,019	4,027	103,924	8,832	4,614	5,973	7,000	-
	NEW SERVICE INSTALL	2,019	•	•	·	4,014	3,373		
51104-413.03		-	-	- 12.052	-	-	-	-	20,000
51104-413.04	OUTSIDE CONTRACTOR SERVICE	-	11,970	12,852	-	-	4,964	70.000	-
51104-413.05	REGULATORY	-	-	-	-	-	-	70,000	135,000
51104-413.06	ENGINEERING AND DESIGN	-	-	-	-	-	-	70,000	50,000
51104-413.07	LOCATING SERVICES	-	-	-	-	-	-	50,000	50,000
51104-413.08	INSPERCTIONS	-	-	-	-	-	-	30,000	5,000
51104-413.09	COMMUNITY COUNCIL OF SOUTH TX.	-	-	-	-	-	-	- -	1,500
51304-701	EMPLOYEE EXAM/DRUG SCREEN	-	-		-	-	-		325
	TOTAL CONTRACTED SERVICES	\$105,577	\$129,615	\$139,463	\$152,968	\$291,009	\$163,726	\$480,000	\$296,485
EDUCATION &	TRAINING								
51105-503	PROFESSIONAL ASSOC DUES/FEES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,400
51205-505	TRAINING/TRAVEL PER DIEM	-	-	-	-	-	-	-	5,600
	TOTAL EDUCATION & TRAINING	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,000

Expenditures – Public Works: Gas

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
TECHNOLOGY	1								
51106-801	SOFTWARE MAINTENANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0 \$	610
51106-802	COMPUTER SOFTWARE	-	-	-	-	-	-	-	410
51106-803	SOFTWARE SUPPORT -ANALYTICS	-	-	-	-	13,761	2,752	-	13,761
51106-804	COMPUTER HARDWARE	-	-	-	-	-	-	-	250
51106-805	COMPUTER MAINTENANCE	-	-	-	-	-	-	-	500
	TOTAL TECHNOLOGY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,531
REPAIRS & M	AINTENANCE								
51107-412	EQUIPMENT REPAIRS & MAINT	\$1,099	\$0	\$0	\$0	\$74	\$235	\$500	5,050
51107-601	SMALL TOOLS	-	-	-	-	-	-	·	5,035
51107-602	EQUIPMENT PURCHASES	-	-	-	-	-	-	-	130,000
51107-604	VEHICLE REPAIRS & MAINT	-	-	-	-	-	-	-	3,300
51107-609	SAFETY EQUIPMENT	-	-	-	-	-	-	-	5,200
51107-730	UTILITY SYSTEM MAINTENANCE	29	120,931	-	-	1,215	24,435	200	1,000
51107-903	BUILDING REPAIR AND MAINTENANCE	-	-	-	-	-	-	-	600
	TOTAL REPAIRS & MAINTENANCE	\$1,128	\$120,931	\$0	\$0	\$1,288	\$24,669	\$700	\$150,185
MISCELLANEO	<u>DUS</u>								
51108-626	EMPLOYEE APPRECIATION	\$0	\$0	\$0	\$0	\$0	\$0	\$0 \$	400
	TOTAL MISCELLANEOUS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400
TRANSFERS O	DUT								
51110-915	TRANSFER TO GF FOR ROW MAINT	\$27,129	\$27,129	\$24,868	\$27,129	\$18,324	\$24,916	\$17,372	\$17,372
51110-925	TRANSFER TO GF FOR FRANCHISE FEE	120,495	120,495	58,268	63,565	27,120	\$77,989	29,780	29,780
	TOTAL TRANSFER OUT	\$147,624	\$147,624	\$83,136	\$90,694	\$45,444	\$102,904	\$47,152	\$47,152
	TOTAL GAS DIVISION	\$377,369	\$591,415	\$550,559	\$463,644	\$527,267	\$502,051	\$756,352	\$1,133,529

Notes:

Regular Salaries: This allocation covers 2 full-time salaries. This also includes a portion of the administration budget that is now distributed across all utility funds. **All other personnel allocations:** All personnel-related line items within the Gas budget provide for two full-time employees as well as a proportionate share of the administration budget.

Phone Allowance: Cell phone allowance is considered taxable income under IRS guidelines.

Utility Mapping: This allocation provides funding for GPS-based mapping of gas lines, updates to system infrastructure maps, integration with the City's GIS platform, and contracted services as needed.

New Service Install: This allocation covers costs associated with providing new gas service connections, including piping, meters, regulators, fittings, and labor required for installation.

Expenditures - Public Works: Gas

GL CODE	BUDGET DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	5 Year	APPROVED	Proposed
GL CODE	BUDGET DESCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Historical Avg	FY 2025	2025-2026

Notes continued:

Regulatory: This provides funding for compliance with state and federal requirements, including Railroad Commission filings, safety inspections, annual reporting, etc. **Engineering and Design:** This provides funding for professional engineering services, system planning, and project design. This includes preparing construction drawings, reviewing system upgrades, etc.

Locating Services: This provides funding to identify gas lines.

Employee Exam/Drug Screen: This allocation provides funding for required employee drug testing. The amount budgeted is more than sufficient to meet anticipated needed for the year.

Small Tools: This funding includes pipe wrenches, channel locks, crecent wrenches, etc..

Equipment Purchases: This allocations includes funding for operator, RML-D (Remote Methane Leak Detector, Electric Fusion Machine, AMI Gas Meters, shavers and squeeze off, etc.

Vehicle Maintenance and Repair: This allocation for the Gas Department provides funding for routine service and necessary repairs to department vehicles. This includes oil changes, tire replacement, brakes, batteries, and major repairs to ensure vehicles remain safe, reliable, and capable of supporting gas system operations.

Safety Equipment: This allocation provides funding for essential safety gear such as fire extinguishers, fire blankets, personal protective equipment (PPE), first aid kits, gas monitors, and other items necessary to maintain workplace and public safety in gas operations.

Transfer Out

ROW: Each fund pays its proportionate share of Right-of-Way maintenance costs based upon their relative percentage revenues for the Enterprise Fund.

Franchise Fee: These amounts are calculated as a percentage of the utility's revenues earned within the city limits.

Expenditures – Public Works: Wastewater

GL CODE	BUDGET DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL 5	Year Historical	APPROVED	Proposed
- GL CODE	BODGET DESCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Avg	FY 2025	2025-2026
PERSONNEL S	FR\/ICES								
51201-101.01		\$116,653	\$140,049	\$139,435	\$155,639	\$155,345	\$141,424	\$151,532	\$352,562
51201-102	OVERTIME	13,442	17,648	19,836	19,134	17,502	17,512	18,000	18,665
51201-105.00	SOCIAL SECURITY	7,761	9,669	9,673	10,308	9,680	9,418	9,395	21,859
51201-106.00	MEDICARE	1,815	2,261	2,262	2,411	2,264	2,203	2,197	5,112
51201-107.00	RETIREMENT	10,265	13,007	16,481	36,094	16,798	18,529	14,911	34,692
51201-108.00	HEALTH INSURANCE	20,086	24,386	24,648	28,663	25,358	24,628	23,520	41,798
51201-109.00	LIFE INSURANCE	445	529	519	636	526	531	456	1,143
51201-109.01	VISION INSURANCE	302	329	320	357	286	319	345	487
51202-109.02	DENTAL INSURANCE	1,116	1,256	1,270	1,491	1,216	1,270	1,440	2,241
51202-109.03	LONG TERM DISABILITY	845	1,002	989	1,216	1,004	1,011	727	1,692
51201-112	WORKERS' COMPENSATION	(437)	3,095	4,378	4,742	4,215	3,199	5,389	6,913
51201-136	LONGEVITY	249	321	1,100	1,000	1,300	794	1,600	2,337
51201-138	CERTIFICATE PAY	1,200	3,200	4,675	6,125	10,538	5,148	10,384	13,198
51201-140	PHONE ALLOWANCE	-	-	-	-	-	-	-	171
	TOTAL PERSONNEL SERVICES	\$173,742	\$216,752	\$225,586	\$267,816	\$246,032	\$225,986	\$239,895	\$502,870
SUPPLIES 54202 204	OFFICE CURRUES	40	40.000	4040	4	40	40.0	40-0	44.500
51202-201	OFFICE SUPPLIES	\$0	\$3,229	\$319	\$175	\$355	\$816	\$350	\$1,500
51202-204	JANITORIAL SUPPLIES							2 222	\$700
51202-205	GENERAL SUPPLIES	4,260	-	2,230	1,220	691	1,680	2,000	2,950
51202-206	CLASSIFIED ADVERTISEMENTS	-	-	-	-	-	-	-	475
51202-207	POSTAGE/METER RENTAL	-	-	-	-	-	-	-	3,800
51202-208	CHEMICALS	66,818	59,954	47,159	36,099	35,436	\$49,093	35,000	35,000
51202-209	GIS SOFTWARE	-	-	-	141	-	28		-
51202-212	FUEL & OIL	3,747	5,228	6,314	7,076	6,892	\$5,851	5,500	8,140
51202-214	PROFESSIONAL BOOKS		-		-	-	\$0	-	95
51202-230	BENCH STOCK	5,690	659	5,603	(59,088)	(4,147)	(10,257)	8,000	8,000
51202-250	UTILITIES EXPENSE	113,823	112,410	91,248	63,572	62,292	\$88,669	65,000	65,380
51202-612	FURNITURE	-	-	-	-	-	\$0	-	190
51202-714	TCEQ FEES	9,342	1,250	1,363	1,301	1,250	2,901	1,500	1,500
	TOTAL SUPPLIES	\$203,680	\$182,730	\$154,236	\$50,496	\$102,769	\$138,782	\$117,350	\$127,730

Expenditures – Public Works: Wastewater

GL CODE	BUDGET DESCRIPTION		ACTUAL FY 2020		ACTUAL FY 2021	ACTUAL FY 2022		ACTUAL FY 2023		ACTUAL FY 2024	5 Yea	ar Historical Avg		APPROVED FY 2025		Proposed 2025-2026
PURCHASED SI	<u>ERVICES</u>															
51203-307	TML INSURANCE	\$	-	\$	-	\$ -	\$	-	\$	-	\$	-	\$	-	\$	9,880
51203-401	TELECOMMUNICATIONS		\$0		\$0	\$0		\$0		\$1,979		\$396		\$2,500		\$6,300
51203-415	COPIER LEASE		\$0		\$0	\$0		\$0		\$0		\$0		\$0		\$1,615
51203-416	ADP SERVICES		\$0		\$0	\$0		\$0		\$0		\$0		\$0		\$3,762
51203-417	UNIFORM EXPENSE		1,303		1,514	2,415		2,209		2,248		1,938		2,000		2,395
51203-418	ADCOM - JACK KIOSK		-		-	-		-		-		-		-		1,425
51203-781	UTILITY MAPPING		277		-	1,641		1,395		796		822		20,000		5,000
	TOTAL PURCHASED SERVICES		\$1,580		\$1,514	\$4,056		\$3,604		\$5,023		\$3,155		\$24,500		\$30,377
CONTRACTED S	SERVICES															
51204-408	AUDIT SERVICES	\$	-	\$	_	\$ -	\$	_	\$	-	\$	-	\$	_	\$	3,990
51204-410	CITY ENGINEER	·	\$53,765	·	\$46,123	\$4,492	·	\$16,045	·	\$113,330		\$46,751	·	\$30,000	·	\$30,000
51204-413	OUTSIDE SERVICE/CONTRACT		120,118		96,757	159,676		76,287		74,496		105,467		40,000		62,000
51204-413.00	OUTSIDE SERVICE/CONTR LABOR		1,038		-	-		· -		4,086		1,025		-		114
51204-413.03	COMMUNITY COUNCIL OF SOUTH				-	-		-		-		-		-		2,850
51204-414	TCEQ-PERMIT		-		-	-		-		-		-		-		5,000
51204-415	TESTING SAMPLING		24,025		25,327	26,858		25,907		19,547		24,333		22,500		24,000
51204-701	EMPLOYEE EXAM/DRUG SCREEN		\$0		\$0	\$0		\$0		\$0		\$0		\$0		\$370
51204-717	SLUDGE DISPOSAL		19,515		18,273	11,001		18,975		20,794		17,712		50,000		30,000
	TOTAL CONTRACTED SERVICES		\$218,461		\$186,480	\$202,027		\$137,214		\$232,252		\$195,287		\$142,500		\$158,324
EDUCATION &	TRAINING															
51205-503	PROFESSIONAL ASSOC DUES/FEES		\$0		\$0	\$0		\$0		\$0		\$0		\$300		\$1,060
51205-505	TRAINING/TRAVEL PER DIEM		1,154		4,622	2,074		2,150		4,077		2,815		3,000		4,140
	TOTAL EDUCATION & TRAINING		\$1,154		\$4,622	\$2,074		\$2,150		\$4,077		\$2,815		\$3,300		\$5,200
TECHNOLOGY																
51206-801	SOFTWARE MAINTENANCE		\$0		\$0	\$0		\$0		\$0		\$0		\$0		\$1,159
51206-801	SCADA		ŞU		Ş U	ŞU		3 0		Ş U		3 0		5,000		5,000
51206-802	COMPUTER SOFTWARE		-		-	-		-		-		-		3,000		779
51206-804	COMPUTER HARDWARE		-		-	-		-		-		-		-		475
51206-805	COMPUTER MAINTENANCE		-		-	-		-		-		-		-		950
31200-003	TOTAL TECHNOLOGY		\$0		\$0	\$0		\$0		\$0		Ś0		\$E 000		\$8,363
	TOTAL TECHNOLOGY		ŞU		ŞU	ŞU		\$ 0		ŞU		\$ 0		\$5,000		Ş 8,303

Expenditures – Public Works: Wastewater

GL CODE	BUDGET DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL		Year Historical	APPROVED	Propose
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Avg	FY 2025	2025-202
REPAIRS & MA	<u>IINTENANCE</u>								
51207-412	EQUIPMENT REPAIRS & MAINT	\$23,937	\$24,404	\$32,603	\$32 <i>,</i> 578	\$52,631	\$33,231	\$59,000	\$59,09
51207-601	SMALL TOOLS	2,547	1,874	1,390	209	1,499	1,504	2,000	2,06
51207-602	EQUIPMENT PURCHASES	5,326	2,764	2,775	45	4,340	3,050	5,000	5,09
51207-604	VEHICLE REPAIRS & MAINT	2,175	7,275	2,146	255	1,957	2,762	4,000	4,57
51207-609	SAFETY EQUIPMENT	1,324	1,771	6,014	1,820	5,048	3,195	3,000	3,38
51207-730	UTILITIES SYSTEM MAINT	82,328	22,540	6,951	51,696	4,267	33,556	50,000	40,00
51207-903	BUILDING REPAIR & MAINT		-	2,307	2,164	-	894	4,000	5,14
	TOTAL REPAIRS & MAINTENANCE	\$117,637	\$60,628	\$54,186	\$88,767	\$69,742	\$78,192	\$127,000	\$119,34
MISCELLANEO	US								
51208-626	EMPLOYEE APPRECIATION EXP.	\$ - \$	-	\$ - \$	-	\$ -	\$ -	\$ -	\$ 76
51208-810	PAYING AGENT FEE	\$325	\$325	\$0	\$0	\$0	\$130	, \$0	· \$
	TOTAL MISCELLANEOUS	\$325	\$325	\$0	\$0	\$0	\$130	\$0	\$76
DEBT SERVICES	S								
51210-799	INTEREST EXPENSE PAD	\$1,764	\$1,360	\$0	\$0	\$0	\$625	\$0	\$
51210-799.01	INTEREST EXPENSE CWSRF CONSTR	21,947	21,947	-	-	21,041	12,987	-	*
51210-799.03	2015B INTEREST	110,163	109,965	97,297	132,198	63,720	102,669	94,089	92,24
51210-799.04	2013A INTEREST	,		872	304		235		,- :
51210-799-05	2015 INTEREST	-	_	21,947	21,671	_	8,724	20,201	19,19
51210-799-06		-	_	13,148	13,148	13,148	7,889	13,121	13,00
51210-799-07	2022 INTEREST	-	-	-, -	211,899	42,910	50,962	62,291	57,41
51210-799-08	2023 INTEREST	-	-	-	-	150,060	30,012	105,925	101,92
51210-801	2013A PRINCIPAL	-	-	40,000	-	, <u>-</u>	8,000	, -	•
51210-801.01	2015 PRINCIPAL	-	-	145,000	-	-	29,000	150,000	150,00
51210-801.02	2015B PRINCIPAL	-	-	270,000	-	-	54,000	275,000	280,00
51210-801.03	2017 PRINCIPAL	-	-	45,000	-	-	9,000	45,000	45,00
51210-801.04	2022 PRINCIPAL	-	-	-	-	-	-	97,500	102,50
51210-801.05	2023 PRINCIPAL	-	_	-	_	_	-	80,000	85,00
51210-810	PAYING AGENT FEE	1,075	1,075	1,400	1,150	1,409	1,222	2,500	3,00
	TOTAL DEBT SERVICES	\$134,949	\$134,347	\$634,664	\$380,370	\$292,287	\$315,323	\$945,626	\$949,29
TRANSFERS OL		627.426	627.426	¢24.000	627.422	620.47	427.225	622.424	422.40
51210-915	TRANSFER TO GF FOR ROW MA	\$27,129	\$27,129	\$24,868	\$27,129	\$30,174	\$27,286	\$22,191	\$22,19
51210-925	TRANSFER TO GF FOR ADMIN	72,198	68,625	63,565	63,565	54,718	64,534	38,042	38,04
	TOTAL TRANSFER OUT	\$99,327	\$95,754	\$88,433	\$90,694	\$84,892	\$91,820	\$60,233	\$60,23
	TOTAL WASTWATER DIVISION	\$950,855	\$883,152	\$1,365,262	\$1,021,111	\$1,037,075	\$1,051,491	\$1,665,404	\$1,962,49

Section XII, Item b.

CITY OF CASTROVILLE – UTILITY FUND

5 Year Historical

Expenditures – Public Works: Wastewater

GL CODE	BUDGET DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL 5 Yea	r Historical	APPROVED	Proposed
GL CODE	BUDGET DESCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Avg	FY 2025	2025-2026

Notes:

Regular Salaries: This allocation provides funding for three full-time employees. It also includes a portion of the administration budget, which is now embedded across all utility funds to fairly distribute shared costs.

Certificate Pay: This allocation provides additional compensation to all three full time employees for obtaining and maintain state-required certifications.

They each carry different certifications. The amount budgeted is adequate to meet the anticipated expenses for the year.

Phone Allowance: Cell phone allowance is considered taxable income under IRS guidelines.

Janitorial Supplies: This allocation provides funding for cleaning and sanitation items necessary to maintain facilities (disinfectants, cleaning chemicals, etc.)

Fuel and Oil: This allocation provides funding for fuel/oil to operate and maintain City vehicles and equipment

Utilities Expenses: This provides funding for electricity, water, and other utility costs required to operate the WWTP and multiple lift stations throughout the City.

ADP Services: This allocation provides funding for payroll processing, tax reporting, timekeeping, and related HR support services contracted through ADP **Outside Services/Contract Labor:** This provides funding for janitorial services, electrical services and collaboration services.

Employee Exam/Drug Screen: This allocation provides funding for required employee drug testing. The amount budgeted is more than sufficient to meet anticipated needed for the year.

Utility System Maintenance: This allocation provides funding for the repair, replacement, and upkeep of the wastewater collection and treatment system. This includes lift stations, pumps, motors, valves, piping, aerators, clarifiers, and other infrastructure essential to system reliability and regulatory compliance. **Transfer Out**

ROW: Each fund pays its proportionate share of Right-of-Way maintenance costs based upon their relative percentage revenues for the Enterprise Fund. **Franchise Fee:** These amounts are calculated as a percentage of the utility's revenues earned within the city limits.

Expenditures – Public Works: Electric

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
PERSONNEL SERVICES	<u>s</u>								
51301-101.01	REGULAR SALARIES	\$151,874	\$160,454	\$137,033	\$219,410	\$220,550	\$177,864	\$259,419	\$723,368
51301-102	OVERTIME	8,554	9,566	11,784	16,299	13,699	11,980	10,000	11,575
51301-105.00	SOCIAL SECURITY	9,711	10,861	9,487	15,130	14,505	11,939	16,084	44,849
51301-106.00	MEDICARE	2,271	2,540	2,219	3,538	3,265	\$2,767	3,762	10,489
51301-107.00	RETIREMENT	12,705	14,861	13,229	39,880	18,423	19,820	25,527	71,180
51301-108.00	HEALTH INSURANCE	26,991	30,483	25,352	44,110	36,885	32,764	39,200	81,312
51301-109.00	LIFE INSURANCE	590	639	533	965	729	\$691	778	2,344
51301-109.01	VISION INSURANCE	411	411	338	495	382	407	574	949
51301-109.02	DENTAL INSURANCE	1,535	1,604	1,306	2,218	1,701	1,673	2,400	4,367
51301-109.03	LONG TERM DISABILITY	1,115	1,211	1,019	1,844	1,395	\$1,317	1,245	3,472
51301-112	WORKERS' COMPENSATION	2,866	3,869	6,221	6,323	6,339	5,124	9,611	12,708
51301-136	LONGEVITY	282	399	1,100	1,300	1,600	\$936	1,900	2,835
51301-138	CERTIFICATE PAY	-	850	5,700	8,100	11,420	5,214	27,040	10,848
51301-140	PHONE ALLOWANCE	-	-	-	-	-	-	-	405
	TOTAL PERSONNEL SERVICES	\$218,905	\$237,748	\$215,321	\$359,612	\$330,891	\$272,495	\$397,539	\$980,701
CLIDDLIEC									
<u>SUPPLIES</u> 51302-201	OFFICE SUPPLIES	ćo	ćo	ćo	ćo	ćo	ćo	ćo	Ć4 F00
		\$0 1.003	\$0 2.206	\$0 066	\$0 4.860	\$0	\$0 4.557	\$0 4.500	\$1,500
51302-205	GENERAL SUPPLIES	1,082	2,386	866	1,869	1,582	1,557	1,500	4,750
51302-204	JANITORIAL SUPPLIES	-	-	-	-	-	-	-	700
51302-206	CLASSIFIED ADVERTISEMENTS	-	-	-	-	-	-	-	1,125
51302-207	POSTAGE GIS SOFTWARE	-	-	-	- 141	-	-	-	9,000
51302-209 51302-212	FUEL & OIL	4.000	4 002	0.416	141	- 0.572	28	7 000	12.700
51302-212	PROFESSIONAL BOOKS	4,698	4,893	8,416	10,117	9,572	7,539	7,000	12,700 225
		74.004	- 62.402	- 02 220	-		-	70.000	
51302-230	BENCH STOCK	71,884	62,192	92,339	65,078	111,535	80,606	70,000	95,000
51302-250	UTILITIES EXPENSE	4 772 426	1 011 740	1 001 301	-	2,634	527	156.000	900
51302-402	ELECTRICITY - CPS	1,772,126	1,811,748	1,961,381	411,803	190,284	1,229,468	156,000	125,000
51302.402.01	LCRA WSC ENERGY II	-	-	-	1,548,811	1,981,911	706,144	2,000,000	2,100,000
51302-612	FURNITURE	-							450
	TOTAL SUPPLIES	\$1,849,790	\$1,881,219	\$2,063,002	\$2,037,819	\$2,297,517	\$2,025,869	\$2,234,500	\$2,351,350

Expenditures – Public Works: Electric

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
PURCHASED SERVICE	<u>CES</u>								
51303-307	TML INSURANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$23,400
51303-401	TELECOMMUNICATIONS	-	-	-	-	-	-	-	9,000
51303-415	COPIER LEASE	-	-	-	-	-	-	-	3,825
51303-416	ADP SERVICES	-	-	-	-	-	-	-	8,910
51303-417	UNFORM EXPENSES	1,953	2,107	2,512	6,002	4,027	3,320	3,000	4,725
51303-418	ADCOM - JACK KIOSK	-	-	-	-	-	-	-	3,375
51303-781	UTILITIES MAPPING	277	-	1,641	3,037	797	1,150	20,000	5,000
	TOTAL PURCHASED SERVICES	\$2,230	\$2,107	\$4,153	\$9,039	\$4,823	\$4,470	\$23,000	\$58,235
CONTRACTED SERV	ICES_								
51304-407	CITY ATTORNEY	\$0	\$0	\$1,702	\$25,758	\$47,090	\$14,910	\$125,000	\$0
51304-407.01	ATTORNEY - CLARK HILL	-	-	-	-	40,754	8,151	15,000	20,000
51304-408	AUDIT SERVICE	-	-	-	-	-	-	-	9,450
51304-410	CITY ENGINEER	-	-	-	-	-	-	_	6,000
51304-413.00	OUTSIDE SERVICE/CONTRACT LABOR	7,875	46,511	91,273	56,984	12,975	43,124	15,000	25,270
51304-413.03	COMMUNITY COUNCIL OF SOUTH TEXAS	-	-	-	-	-	-	-	6,750
51304-414	TREE TRIMMING REMOVAL	-	-	-	140,122	42,895	36,603	80,000	60,000
51304-701	EMPLOYEE EXAM/DRUG SCREEN	-	-	-	-	-	-	-	565
	TOTAL CONTRACTED SERVICES	\$7,875	\$46,511	\$92,975	\$222,864	\$143,714	\$102,788	\$235,000	\$128,035
EDUCATION & TRAI	NING								
51303-401	TELECOMUNICAITONS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
51305-503	PROFESSIONAL ASSOC DUES/FEES	-	-	-	-	-	-	-	2,300
51305-505	TRAINING/ TRAVEL/PERDIEM	1,933	4,554	2,339	3,623	1,943	2,878	2,500	5,200
	TOTAL EDUCATION & TRAINING	\$1,933	\$4,554	\$2,339	\$3,623	\$1,943	\$2,878	\$2,500	\$7,500
TECHNOLOGY									
51306-801	SOFTWARE MAINTENANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,745
51306-802	SCADA	-	-	-	-	-	-	5,000	5,000
51306-803	COMPUTER SOFTWARE	-	-	-	-	_	-	-	1,845
51306-804	COMPUTER HARDWARE	-	-	-	-	_	-	-	1,125
51306-805	COMPUTER MAINTENANCE	-	-	_	-	-	-	-	2,250
		\$0	ŚO	\$0	\$0	\$0	\$0	\$5,000	\$12,965

Expenditures – Public Works: Electric

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
REPAIRS & MAINTE	NANCE_								1
51307-412	EQUIPMENT REPAIRS & MAINT	\$10,107	\$6,332	\$2,767	\$520	\$1,043	\$4,154	\$3,000	\$3,225
51307-601	SMALL TOOLS	9,826	3,707	11,343	7,402	3,463	7,148	6,500	6,658
51307-602	EQUIPMENT PURCHASES	4,391	-	7,961	41	4,259	3,330	5,000	5,225
51307-604	VEHICLE REPAIRS & MAINT	14,970	8,352	15,971	25,713	11,206	15,242	25,000	26,350
51307-609	SAFETY EQUIPMENT	20,309	1,923	8,782	8,047	8,303	9,473	7,500	8,400
51307-730	UTILITIES SYSTEM MAINTENANCE	40,085	13,486	710	31,101	45,703	26,217	35,000	35,000
51307-903	BUILDING REPAIR/MAINTENANCE		-	-	-	-	-	-	2,700
	TOTAL REPAIRS & MAINTENANCE	\$99,688	\$33,800	\$47,534	\$72,824	\$73,977	\$65,565	\$82,000	\$87,558
MISCELLANEOUS									
51308-626	EMPLOYEE APPRECIATION EXPENSE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,800
	TOTAL MISCELLANEOUS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,800
DEBT SERVICES									
51310-799	2022 INTEREST	\$0	\$0	\$0	\$0	\$18,550	\$3,710	\$16,800	\$7,400
51310-801	2022 PRINCIPAL	-	-	-	-	0	-	40,000	40,000
51310-810	PAYING AGENT FEE	-	-	-	-	167	33	500	500
	TOTAL DEBT SERVICES	\$0	\$0	\$0	\$0	\$18,717	\$3,743	\$57,300	\$47,900
TRANSFERS OUT									
51310-915	TRANSFER TO GF FOR ROW	\$24,868	\$27,129	\$24,868	\$27,129	\$74,514	\$35,702	\$77,089	\$77,089
51310-925	TRANSFER TO GF FOR ADMIN	284,154	307,520	52,971	63,565	100,310	\$161,704	132,154	132,154
	TOTAL TRANSFERS OUT	\$309,022	\$334,649	\$77,839	\$90,694	\$174,824	\$197,406	\$209,243	\$209,243
	TOTAL ELECTRIC DEPARTMENT	\$2,489,443	\$2,540,588	\$2,503,163	\$2,796,475	\$3,046,406	\$2,675,215	\$3,246,083	\$3,885,287

Notes

Regular Salaries: This allocation provides funding for five full-time employees. It also includes a portion of the administration budget, which is now embedded across all utility funds to fairly distribute shared costs.

Certificate Pay: This allocation provides additional compensation for obtaining and maintain state-required certifications. They each carry different certifications. The amount budgeted is adequate to meet the anticipated expenses for the year.

Phone Allowance: Cell phone allowance is considered taxable income under IRS guidelines.

Bench stock: This allocation provides funding for commonly used small parts and consumable items necessary for daily operations. Examples include nuts, bolts, fuses, connectors, tape, wire, safety supplies, and other essential inventory items kept on hand to ensure timely repairs and maintenance. This does not include transformers. **Electricity** - CPS: This funding is for Airport Well, Airport Electric Grid, Medina Valley Well, and undisputed charges (currently in litigation).

LCRA: This funding is for the purchase of electricity on a monthly basis.

Attorney - Clark Hill: This line item is for legal services for CPS litigation.

Notes: continued:

Furniture: This allocation is part of the administration budget that is now embedded across the utility departments. This line item was originally under the administration budget.

CITY OF CASTROVILLE – UTILITY FUND

5 Year Historical

Expenditures – Public Works: Electric

CL CODE	BUDGET DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	5 Year	APPROVED	Proposed
GL CODE	BODGET DESCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Historical Avg	FY 2025	2025-2026

Outside Services/Contract Labor: This allocation provides funding for outside vendors and contractors to perform specialized services, such as substation maintenance, line clearance/tree trimming, pole testing, system upgrades and other tasks beyond the capacity of City staff.

Underground Repairs: These are done in house, but may require outside contract labor when needed for specialized services.

Equipment Purchases: This allocation provides funding for new and replacement equipment necessary to maintain and improve system reliability. Examples include bucket truck tools, testing meters, protective gear, and specialized machinery required for line work and system maintenance.

Vehicle repairs and maintenance: This allocation provides funding for routine service and necessary repairs to department vehicles. This includes oil changes, tires, brakes, batteries, hydraulic systems, and major mechanical repairs for trucks, bucket trucks, and other service vehicles essential to electric operations.

Debt Service Interest and Principal: Bond 2022 Series include: AMI Electric Meter and River bluff underground electric distribution system replacement.

Transfer Out

ROW: Each fund pays its proportionate share of Right-of-Way maintenance costs based upon their relative percentage revenues for the Enterprise Fund.

Franchise Fee: These amounts are calculated as a percentage of the utility's revenues earned within the city limits.

Expenditures – Public Works: Water

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
PERSONNEL SI	<u>ERVICES</u>								
51401-101.01	REGULAR SALARIES	\$128,091	\$117,255	\$165,401	\$213,148	\$249,371	\$174,653	\$278,891	\$494,981
51401-102	OVERTIME	17,147	16,082	19,499	23,639	20,975	19,468	16,682	16,735
51401-105.00	SOCIAL SECURITY	8,698	9,145	11,208	14,351	15,593	11,799	17,291	30,689
51401-106.00	MEDICARE	2,034	2,139	2,621	3,356	3,647	2,759	4,044	7,177
51401-107.00	RETIREMENT	11,653	12,905	17,995	50,478	26,709	23,948	27,443	48,706
51401-108.00	HEALTH INSURANCE	22,597	24,386	33,099	45,538	46,874	34,499	47,040	68,746
51401-109.00	LIFE INSURANCE	495	529	690	935	876	705	837	1,603
51401-109.01	VISION INSURANCE	338	329	420	559	498	429	689	798
51401-109.02	DENTAL INSURANCE	1,256	1,256	1,669	2,407	2,071	1,732	2,880	3,677
51401-109.03	LONG TERM DISABILITY	941	1,003	1,302	1,769	1,662	1,335	1,339	2,376
51401-112	WORKERS' COMPENSATION	664	5,846	6,861	6,694	6,579	5,329	10,542	12,007
51401-136	LONGEVITY	327	444	1,500	1,700	2,100	1,214	2,500	3,383
51401-138	CERTIFICATE PAY	1,200	4,650	6,500	5,950	17,898	7,240	18,676	18,386
51401-140	PHONE ALLOWANCE	-	-	-	-	-	-	-	189
	TOTAL PERSONNEL SERVICES	\$195,441	\$195,969	\$268,765	\$370,524	\$394,852	\$285,110	\$428,853	\$709,453
SUPPLIES									
51402-201	OFFICE SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500
51402-205	GENERAL SUPPLIES	1,918	2,885	954	763	946	1,493	750	1,800
51402-204	JANITORIAL SUPPLIES	_,,	_,===				_,		700
51402-206	CLASSIFIED ADVERTISEMENTS	-	-	-	-	_	-	-	525
51402-207	POSTAGE/METER RENTAL	-	-	-	-	-	-	-	4,200
51402-208	CHEMICAL	10,994	6,966	10,515	6,512	6,125	8,222	7,000	7,000
51402-209	GIS SOFTWARE	-	, -	-	141	, -	28	, -	, -
51402-212	FUEL & OIL	4,168	4,931	13,834	13,234	12,896	9,813	9,000	13,760
51402-214	PROFESSIONAL BOOKS	-	<i>.</i>	-	-	-	-	-	105
51402-230	BENCH STOCK	18,003	63,407	124,770	15,023	49,093	54,059	90,000	60,000
51402-250	UTILITIES EXPENSE	55,620	49,454	55,667	47,120	43,409	50,254	50,000	50,420
51402-612	FURNITURE		-, -		-	-,		-	210
51402-714	TCEQ FEES	3,562	3,563	3,913	3,679	3,730	3,689	5,000	5,000
	TOTAL SUPPLIES	\$94,265	\$131,206	\$209,653	\$86,472	\$116,199	\$127,559	\$161,750	\$145,220

Expenditures – Public Works: Water

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
PURCHASED S	<u>ERVICES</u>								
51403-307	TML INSURANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,920
51403-401	TELECOMUNICAITONS	-	-	-	-	196	39	750	4,950
51403-415	COPIER LEASE	-	-	-	-	-	-	-	1,785
51403-416	ADP SERVICES	-	-	-	-	-	-	-	4,158
51403-417	UNIFORM EXPENSE	1,557	1,723	3,272	4,052	4,524	3,026	6,000	6,105
51403-418	ADCOM - JACK KIOSK	-	-	-	-	-	-	-	1,575
51403-781	UTILITY MAPPING	2,137	-	-	1,395	792	865	20,000	5,000
51403-800	WATER LEASE	-	-	8,614	-	-	1,723	-	-
	TOTAL PURCHASE SERVICES	\$3,694	\$1,723	\$11,886	\$5,447	\$5,513	\$5,653	\$26,750	\$34,493
CONTRACTED	SERVICES								
51404-418	AUDIT SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,410
51404-410	CITY ENGINEER	11,937	8,784	15,744	14,286	26,347	15,420	20,000	20,000
51404-411	ALSATIAN OAKS-TASK ORDER	-	-	105,091	37,963	-	28,611	-	-
51404-413.00	OUTSIDE SERVICE/CONTRACT LABOR	36,289	78,723	169,768	102,766	93,059	96,121	90,000	100,126
51404-413.03	COMMUNITY COUNCIL OF SOUTH	-	-	-	-	-	-	-	3,150
51404-701	EMPLOYEE EXAM/DRUG SCREEN	-	-	-	-	-	-	-	445
51404-717	TESTING/SAMPLING	8,535	3,458	3,556	6,832	4,830	5,442	5,000	5,000
	TOTAL CONTRACTED SERVICES	\$56,761	\$90,965	\$294,159	\$161,847	\$124,236	\$145,594	\$115,000	\$133,131
EDUCATION &	TRAINING								
51405-503	PROFESSIONAL ASSOC DUES	\$0	\$0	\$0	\$0	\$2,228	\$446	\$2,300	\$3,140
51405-505	TRAINING/TRAVEL/PERDIEM	4,197	5,808	5,849	5,392	5,845	5,418	7,000	8,260
51405-506	PUBLIC EDUCATION	-	-	-	-	-	-	150	150
	TOTAL EDUCATION & TRAINING	\$4,197	\$5,808	\$5,849	\$5,392	\$8,072	\$5,864	\$9,450	\$11,550
TECHNOLOGY									
51406-801	SOFTWARE MAINTENANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,281
51406-802	SCADA	-	-	-	-	-	-	\$5,000	\$5,000
51406-803	SOFTWARE SUPPORT - ANALYTICS	-	-	-	-	-	-		13,761
51406-804	COMPUTER SOFTWARE	-	-	-	-	-	-	-	861
51406-805	COMPUTER HARDWARE	-	-	-	-	_	_	-	525
51406-806	COMPUTER MAINTENANCE	-	-	-	-	-	-	-	1,050
	TOTAL TECHNOLOGY	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000	\$22,478
MISC.									
51408-626	EMPLOYEE APPRECIATION	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$840

Expenditures – Public Works: Water

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
REPAIRS & MA	AINTENANCE								
51407-412	EQUIPMENT REPAIRS & MAINT	\$5,059	\$15,337	\$24,697	\$38,618	\$24,693	\$21,681	\$20,000	\$25,105
51407-601	SMALL TOOLS	1,938	4,503	2,078	3,764	3,639	3,184	3,000	5,074
51407-602	EQUIPMENT PURCHASES	13,318	1,016	2,730	2,933	2,170	4,433	3,000	3,105
51407-604	VEHICLE REPAIRS & MAINT	3,205	5,623	7,072	2,688	7,402	5,198	8,500	9,130
51407-609	SAFETY EQUIPMENT	1,121	1,436	2,272	1,597	2,960	1,877	3,000	5,420
51407-730	UTILITIES SYSTEM MAINTENANCE	66,434	44,482	65,878	102,087	6,802	57,137	50,000	70,000
51407-903	BUILDING REPAIRS & MAINTENAC.	-	-	-	-	-	-		1,260
	TOTAL REPAIRS & MAINTENANCE	\$91,075	\$72,397	\$104,727	\$151,687	\$47,667	\$93,511	\$87,500	\$119,094
CAPITAL OUT	LAY								
51409-810	PAYING AGENT FEE DWSRF	\$650	\$650	\$650	\$0	\$559	\$502	\$2,000	\$0
		\$650	\$650	\$650	\$0	\$559	\$502	\$2,000	\$0
DEDT CEDVIC	_								
DEBT SERVIC 51410-799	<u>E</u> INTEREST EXPENSE	\$1,176	\$928	\$0	\$0	\$0	\$421	\$0	\$0
51410-799.01		34,626	34,524	ېن -	3 0	3 0	13,830	ŞU	Şt
51410-799.01		34,020	34,324	606	214	-	164	-	-
51410-799.02		-	-	34,065	33,232	31,972	19,854	30,467	28,770
51410-799.03		-	-	34,003	33,232	66,916	13,383	30,407	20,770
51410-799.04		-	-	-	-	150,060	30,012	105,925	101 025
51410-799.03		35.000	-	-	-	130,000	7,000	105,925	101,925
	2013 PRINCIPAL 2015A PRINCIPAL	35,000 170,000	-	-	-	-	34,000	175,000	175,000
51410-801.01		170,000	-	-	-	-	34,000	175,000	175,000
51410-801.02		-	-	-	-	-	-	80,000	- 85,000
51410-801.03	PAYING AGENT FEE	-	-	-	-	-	-		2,500
31410-610	TOTAL DEBT SERVICE	\$240,802	\$35,452	\$34,671	\$33,446	\$248,948	\$118,664	\$391,392	\$393,195
TD ANGEEDS O								· · · · ·	
TRANSFERS O		627.400	407.400	424.053	407.400	427.655	420.05-	425.055	425.05
51410-915	TRANSFER TO GF FOR ROW MA	\$27,129	\$27,129	\$24,868	\$27,129	\$37,932	\$28,837	\$35,976	\$35,976
51410-925	TRANSFER TO GF FOR ADMIN	264,644	242,591	58,268	63,565	56,172	137,048	221,465	221,465
51410-926	TRANSFER DEBT SVC2004 CO	26,402	26,802	24,508	23,027	11,069	22,362	-	-
		\$318,175	\$296,522	\$107,644	\$113,721	\$105,173	\$188,247	\$257,441	\$257,441
	TOTAL WATER DIVISION	\$1,005,060	\$830,692	\$1,038,004	\$928,536	\$1,051,218	\$970,702	\$1,485,137	\$1,826,895

CITY OF CASTROVILLE – UTILITY FUND

5 Year Historical

Expenditures – Public Works: Water

GL CODE	BUDGET DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	5 Year	APPROVED	Proposed
GL CODE	BODGET DESCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Historical Avg	FY 2025	2025-2026

Notes:

Regular Salaries: This allocation provides funding for six full-time employees. It also includes a portion of the administration budget, which is now embedded across all utility funds to fairly distribute shared costs.

Certificate Pay: This allocation provides additional compensation for obtaining and maintain state-required certifications. They each carry different certifications. The amount budgeted is adequate to meet the anticipated expenses for the year.

Phone Allowance: Cell phone allowance is considered taxable income under IRS guidelines.

Postage/Meter Rental: This allocation was originally under the administration budget, which is now distributed across all utility departments.

Furniture: This allocation was originally under the administration budget, which is now distributed across all utility departments.

Outside Services/Contract Labor: This allocation provides funding for SCADA maintenance, well and pump maintenance, leak detection, emergency repair assistance, and other specialized work beyond staff capacity.

Professional Association Dues: This line item covers membership dues to Texas Water Rural Association. **Training/Travel/Perdiem:** This provides funding for continuing education courses (online/in person).

Software Support - Analytics: This funding is for AMI (Aqua Metrics)

Utility System Maintenance: This provides funding for the repair, replacement, and upkeep of critical infrastructure. This includes wells, pumps, motors, valves, meters, hydrants, and water mains, as well as leak repairs and preventive maintenance to ensure reliable service and regulatory compliance.

Transfer Out

ROW: Each fund pays its proportionate share of Right-of-Way maintenance costs based upon their relative percentage revenues for the Enterprise Fund.

Franchise Fee: These amounts are calculated as a percentage of the utility's revenues earned within the city limits.

CITY OF CASTROVILLE – UTILITY FUND

5 Year Historical

Expenditures – Public Works: Refuse (Garbage)

ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
							\$46,845
							175
							2,904
			כ חבח	CONI	KIEI		679
1/	O PRE	:VIUU	5 PEK	200	INEL		4,610
							4,368
		TUE	GAS [LDT			152
	FUN		GA3 L	JEP I.			52
							237
							225
							175
							115
							52
							45
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,634
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250
-	-	-	-	-	-	-	125
-	_	-	-	-	_	_	1000
-	_	-	-	-	_	_	300
-	_	-	-	-	_	_	25
-	_	-	-	-	_	_	100
_	-	-	-	_	_	-	50
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,850
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,600
-	- -	- -	- -	- -	- -	-	1000
_	_	_	_	_	_	_	425
_	_	_	_	_	_	_	990
_	_	_	_	_	_	_	25
_	_	_	_	_	_	_	375
Śū	Śū	\$0	\$0	ŚO	ŚŊ	ŚO	\$5,415
	- - \$0						

Expenditures – Public Works: Refuse (Garbage)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
CONTRACTED	<u>SERVICES</u>								
51504-408	AUDIT SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,050
51504-413.00	OUTSIDE SERVICE/CONTRACT LAB.	-	-	-	-	-	-	-	30
51504-413.03	COMMUNITY COUNCIL OF SOUTH	-	-	-	-	-	-	-	750
51504-701	EMPLOYEE EXAM/DRUG SCREEN	-	-	-	-	-	-	-	25
51504-716	BRUSH DISPOSAL	3,094	5,601	8,851	3,386	2,719	4,730	7,000	7,000
51504-718	GARBAGE (REFUSE)	468,274	548,427	621,994	319,329	362,190	464,043	323,000	380,000
	TOTAL CONTRACTED SERVICES	\$471,368	\$554,028	\$630,845	\$322,715	\$364,909	\$468,773	\$330,000	\$388,855
EDUCATION &	TRAINING								
51505-503	PROFESSIONAL ASSOC DUES/FEES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200
51505-505	TRAINING/TRAVEL PER DIEM	-	-	-	-	-	-	-	300
	TOTAL EDUCATION & TRAINING	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500
TECHNOLOGY									
51506-801	SOFTWARE MAINTENANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$305
51506-802	COMPUTER SOFTWARE	Ş0 -	Ş0 -	-	Ş0 -	Ş0 -	-	Ş0 -	205
51506-802	COMPUTER HARDWARE		_			_		_	125
51506-803	COMPUTER MAINTENANCE					_		_	250
31300-804	TOTAL TECHNOLOGY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$885
DEDAIDS & AA	- NINTENIANICE								
REPAIRS & MA		ćo	ćo	ćo	ćo	ćo	ćo	ćo	ćar
51507-412	EQUIPMENT REPAIRS & MAINT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25
51507-601	SMALL TOOLS	-	-	-	-	-	-	-	18
51507-602	EQUIPMENT PURCHASES	-	-	-	-	-	-	-	25
51507-604	VEHICLE REPAIRS & MAINT	-	-	-	-	-	-	-	150
51507-609	SAFETY EQUIPMENT	_	-	-	-	-	-	-	100
51507-903	BUILDING REPAIR AND MAINTENANCE TOTAL REPAIRS & MAINTENANCE				<u>-</u>				300
	TOTAL REPAIRS & MAINTENANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$618
MISCELLANEO	US								
51108-626	EMPLOYEE APPRECIATION	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200
	TOTAL MISCELLANEOUS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200

Expenditures – Public Works: Refuse (Garbage)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
TRANSFERS O	D <u>UT</u>								
51510-915	TRANSFER TO GF FOR ROW MA	\$0	\$0	\$0	\$0	\$9,060	\$1,812	\$17,372	\$17,372
51510-925	TRANSFER TO GF FOR ADMIN		-	-	-	27,120	5,424	29,780	29,780
	TOTAL TRANSFERS	\$0	\$0	\$0	\$0	\$36,180	\$7,236	\$47,152	\$47,152
									_
	TOTAL REFUSE	\$471,368	\$554,028	\$630,845	\$322,715	\$401,089	\$476,009	\$377,152	\$506,109

Notes:

Regular Salaries: This allocation include a portion of the administration budget, which is now embedded across all utility funds to fairly distribute shared costs. **Certificate Pay:** This allocation provides additional compensation for obtaining and maintain state-required certifications which was part of the administration budget which is distributed across all utilities departments.

Phone Allowance: Cell phone allowance is considered taxable income under IRS guidelines.

The Gas Budget now includes new line items for Supplies/Purchased Services, Education and Training, Technology, Repairs and Maintenance, and Miscellaneous.

These additions reflect the redistribution of the City's administrative budget across each utility fund to ensure fair and transparent cost allocation

Transfer Out

ROW: Each fund pays its proportionate share of Right-of-Way maintenance costs based upon their relative percentage revenues for the Enterprise Fund. **Franchise Fee:** These amounts are calculated as a percentage of the utility's revenues earned within the city limits.

BUDGET	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ADOPTED	PROPOSED
DISCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
PERSONNEL	\$124,280	\$130,467	\$131,553	\$74,799	\$138,293	\$166,729	\$172,104
SUPPLIES	\$170,539	\$236,061	\$336,025	\$321,856	\$334,913	\$329,650	\$324,650
PURCHASED SERVICES	\$20,532	\$21,271	\$23,723	\$25,769	\$35,075	\$37,820	\$41,185
CONTRACTED SERVICES	\$140,407	\$147,882	\$41,305	\$57,901	\$58,859	\$39,700	\$39,700
EDUCATION & TRAINING	\$622	\$1,128	\$884	\$3,000	\$5,515	\$4,500	\$4,500
TECHNOLOGY	\$1,576	\$934	\$1,298	\$605	\$0	\$400	\$1,800
REPAIRS & MAINTENANCE	\$126,886	\$145,370	\$128,048	\$100,594	\$124,781	\$132,350	\$143,550
MISCELLANEOUS	-\$41	\$3,934	\$0	\$4,155	-\$73	\$0	\$0
CAPITAL OUTLAY	\$242,741	\$271,554	\$0	\$261,668	\$282,327	\$0	\$0
DEBT SERVICE	\$23,300	\$0	\$0	\$0	\$0	\$45,225	\$44,779
TRANSFER OUT	\$6,000	\$6,000	\$14,198	\$6,000	\$6,000	\$6,000	\$6,000
CIP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$856,842	\$964,601	\$677,034	\$856,347	\$985,690	\$762,374	\$778,268

BUDGET	ADOPTED	YTD (May)	ESTIMATED
DISCRIPTION	FY 2025	FY 2025	FY 2025
PERSONNEL	\$164,930	\$100,316	
SUPPLIES	\$325,950	\$237,880	
PURCHASED SERVICES	\$37,820	\$26,497	
CONTRACTED SERVICES	\$45,700	\$30,208	
EDUCATION & TRAINING	\$3,000	\$2,388	
TECHNOLOGY	\$400	\$0	
REPAIRS & MAINTENANCE	\$133,350	\$213,441	
MISCELLANEOUS	\$0	\$0	
CAPITAL OUTLAY	\$0	\$0	
DEBT SERVICE	\$0	\$0	
TRANSFER OUT	\$45,225	\$11,624	
CIP	\$0	\$0	
TOTAL EXPENDITURES	\$756,375	\$622,354	

Personnel	2025	2026	
City Council	\$ 10,506	\$ 10,506	\$ 66,646
City Administration	\$ 139,518	\$ 109,284	\$ 183,384
City Secretary	\$ 76,948	\$ 79,030	\$ 115,330
Finance	\$ 129,001	\$ 155,599	\$ 226,799
Library	\$ 210,697	\$ 203,040	\$ 286,640
Police	\$ 1,131,482	\$ 1,300,563	\$ 1,521,603
Emergency Management	\$ -	\$ -	\$ 14,700
Municipal Court	\$ 116,879	\$ 232,953	\$ 303,853
Community Development	\$ 155,803	\$ 159,955	\$ 359,055
Streets	\$ 210,421	\$ 189,034	\$ 428,914
Parks and Rec	\$ 328,454	\$ 381,095	\$ 492,495
RV Park	\$ -	\$ -	\$ 43,400
Pool	\$ 94,308	\$ 94,308	\$ 167,708
Animal Services - Code Enf.	\$ 147,032	\$ 212,058	\$ 236,708
Tourism & Business Dev.	\$ 147,635	\$ 151,600	\$ 178,900
EDC	\$ -	\$ -	\$ 9,900
Information Technology	\$ -	\$ -	\$ 249,500
Non Dept.	\$ 5,600	\$ 10,000	\$ 194,200
			\$ 5,079,735

TOTAL \$ 2,904,284 \$ 3,289,025

Supplies	2025	2026
City Council	\$ 1,100	\$ 1,640
City Administration	\$ 1,750	\$ 2,500
City Secretary	\$ 18,900	\$ 19,000
Finance	\$ 4,700	\$ 4,700
Library	\$ 38,000	\$ 39,700
Police	\$ 47,600	\$ 61,600
Emergency Management	\$ 6,000	\$ 6,000
Municipal Court	\$ 1,150	\$ 2,100
Community Development	\$ 11,350	\$ 5,400
Streets	\$ 122,700	\$ 122,700
Parks and Rec	\$ 85,000	\$ 63,600
RV Park	\$ 30,800	\$ 30,800
Pool	\$ 51,800	\$ 51,800
Animal Services - Code Enf.	\$ 8,200	\$ 7,950
Tourism & Business Dev.	\$ 12,450	\$ 10,700
EDC	\$ 5,300	\$ 5,600
Information Technology	\$ -	\$ -
Non Dept.	\$ 12,000	\$ 11,000
TOTAL	\$ 458,800	\$ 446,790

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Purchased Services		2025		2026
City Council	\$	-	\$	-
City Administration	\$ \$	-	\$	-
City Secretary	\$	8,800	\$	7,500
Finance	\$	-	\$	-
Library	\$	13,500	\$	16,500
Police	\$	34,000	\$	30,000
Emergency Management	\$	-	\$	-
Municipal Court	\$	800	\$	800
Community Development	\$	4,000	\$	3,500
Streets	\$	6,230	\$	6,680
Parks and Rec	\$	6,000	\$	6,000
RV Park	\$ \$	1,900	\$	1,900
Pool	\$	1,400	\$	1,500
Animal Services - Code Enf.	\$	7,500	\$	3,500
Tourism & Business Dev.	\$ \$ \$	4,200	\$	-
EDC	\$	-	\$	-
Information Technology		15,000	\$	15,000
Non Dept.	\$	176,100	\$	172,700
TOTAL	\$	279,430	\$	265,580
Contracted Services		2025		2026
Contracted Services City Council	\$	2025 12,000	\$	2026 12,000
	\$		\$ \$	
City Council	\$ \$	12,000		12,000
City Council City Administration	\$ \$	12,000 76,800	\$	12,000 55,000
City Council City Administration City Secretary	\$ \$	12,000 76,800 4,500 62,484 7,000	\$ \$ \$ \$	12,000 55,000 7,000
City Council City Administration City Secretary Finance	\$ \$ \$ \$	12,000 76,800 4,500 62,484	\$ \$ \$	12,000 55,000 7,000 54,800
City Council City Administration City Secretary Finance Library	\$ \$ \$ \$ \$	12,000 76,800 4,500 62,484 7,000 37,340 8,700	\$ \$ \$ \$	12,000 55,000 7,000 54,800 7,000
City Council City Administration City Secretary Finance Library Police Emergency Management Municipal Court	\$ \$ \$ \$ \$ \$ \$	12,000 76,800 4,500 62,484 7,000 37,340	\$ \$ \$ \$	12,000 55,000 7,000 54,800 7,000 37,340
City Council City Administration City Secretary Finance Library Police Emergency Management	\$ \$ \$ \$ \$ \$ \$ \$	12,000 76,800 4,500 62,484 7,000 37,340 8,700	\$ \$ \$ \$ \$ \$ \$ \$	12,000 55,000 7,000 54,800 7,000 37,340 8,700
City Council City Administration City Secretary Finance Library Police Emergency Management Municipal Court	\$ \$ \$ \$ \$ \$ \$	12,000 76,800 4,500 62,484 7,000 37,340 8,700 14,000 142,000 31,000	\$ \$ \$ \$ \$	12,000 55,000 7,000 54,800 7,000 37,340 8,700 66,500
City Council City Administration City Secretary Finance Library Police Emergency Management Municipal Court Community Development	\$ \$ \$ \$ \$ \$ \$	12,000 76,800 4,500 62,484 7,000 37,340 8,700 14,000	\$ \$ \$ \$ \$ \$ \$ \$ \$	12,000 55,000 7,000 54,800 7,000 37,340 8,700 66,500 182,000
City Council City Administration City Secretary Finance Library Police Emergency Management Municipal Court Community Development Streets	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	12,000 76,800 4,500 62,484 7,000 37,340 8,700 14,000 142,000 31,000	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	12,000 55,000 7,000 54,800 7,000 37,340 8,700 66,500 182,000 31,000
City Council City Administration City Secretary Finance Library Police Emergency Management Municipal Court Community Development Streets Parks and Rec	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	12,000 76,800 4,500 62,484 7,000 37,340 8,700 14,000 142,000 31,000 7,400	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	12,000 55,000 7,000 54,800 7,000 37,340 8,700 66,500 182,000 31,000
City Council City Administration City Secretary Finance Library Police Emergency Management Municipal Court Community Development Streets Parks and Rec RV Park Pool Animal Services - Code Enf.	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	12,000 76,800 4,500 62,484 7,000 37,340 8,700 14,000 142,000 31,000 7,400 - 2,400	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	12,000 55,000 7,000 54,800 7,000 37,340 8,700 66,500 182,000 31,000 8,000 - 3,000
City Council City Administration City Secretary Finance Library Police Emergency Management Municipal Court Community Development Streets Parks and Rec RV Park Pool	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	12,000 76,800 4,500 62,484 7,000 37,340 8,700 14,000 142,000 31,000 7,400 - 2,400 - 4,800	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	12,000 55,000 7,000 54,800 7,000 37,340 8,700 66,500 182,000 31,000 8,000
City Council City Administration City Secretary Finance Library Police Emergency Management Municipal Court Community Development Streets Parks and Rec RV Park Pool Animal Services - Code Enf.	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	12,000 76,800 4,500 62,484 7,000 37,340 8,700 14,000 142,000 31,000 7,400 - 2,400	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	12,000 55,000 7,000 54,800 7,000 37,340 8,700 66,500 182,000 31,000 8,000 - 3,000
City Council City Administration City Secretary Finance Library Police Emergency Management Municipal Court Community Development Streets Parks and Rec RV Park Pool Animal Services - Code Enf. Tourism & Business Dev.	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	12,000 76,800 4,500 62,484 7,000 37,340 8,700 14,000 142,000 31,000 7,400 - 2,400 - 4,800	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	12,000 55,000 7,000 54,800 7,000 37,340 8,700 66,500 182,000 31,000 8,000 - 3,000 - 12,800
City Council City Administration City Secretary Finance Library Police Emergency Management Municipal Court Community Development Streets Parks and Rec RV Park Pool Animal Services - Code Enf. Tourism & Business Dev. EDC	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	12,000 76,800 4,500 62,484 7,000 37,340 8,700 14,000 31,000 7,400 - 2,400 - 4,800 2,000	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	12,000 55,000 7,000 54,800 7,000 37,340 8,700 66,500 182,000 31,000 8,000 - 3,000 - 12,800 2,000

Education and Training		2025	2026
City Council	\$	18,000	\$ 12,500
City Administration	\$	6,000	\$ 8,000
City Secretary	\$ \$ \$	2,500	\$ 2,500
Finance	\$	17,000	\$ 11,500
Library	\$ \$ \$	5,500	\$ 3,500
Police		12,000	\$ 15,000
Emergency Management	\$	-	\$ -
Municipal Court	\$	700	\$ 1,000
Community Development	\$	1,300	\$ 3,200
Streets	\$ \$	3,000	\$ 5,000
Parks and Rec		4,000	\$ 2,500
RV Park	\$	-	\$ -
Pool	\$	1,000	\$ 1,000
Animal Services - Code Enf.	\$	4,500	\$ 3,000
Tourism & Business Dev.	\$ \$ \$	4,700	\$ 2,700
EDC	\$	3,600	\$ 1,800
Information Technology		-	\$ -
Non Dept.	\$	-	\$ <u> </u>
TOTAL	\$	83,800	\$ 73,200
Technology		2025	2026
City Council	\$	10,000	\$ 5,000
City Administration	\$	250	\$ 500
City Secretary	\$	-	\$ -
Finance	\$	100	\$ 100
Library	\$ \$ \$	4,000	\$ 3,400
Police	\$	33,500	\$ 33,500
Emergency Management	\$	-	\$ -
Municipal Court	\$	-	\$ -
Community Development	\$	5,800	\$ 4,800
Streets	\$	-	\$ -
Parks and Rec	\$	1,600	\$ 1,600
RV Park	\$ \$	1,600	\$ 1,600
Pool		1,600	\$ 1,600
Animal Services - Code Enf.	\$	2,500	\$ 2,500
Tourism & Business Dev.		1,100	\$ 1,100
EDC	\$ \$ \$	-	\$ -
Information Technology	\$	81,000	\$ 90,000
Non Dept.			
	\$	-	\$ -

Repairs and Maintenance	2025	2026
City Council	\$ -	\$ -
City Administration	\$ 5,000	\$ 5,000
City Secretary	\$ 50	\$ -
Finance	\$ -	\$ -
Library	\$ 7,200	\$ 6,000
Police	\$ 36,400	\$ 34,600
Emergency Management	\$ -	\$ -
Municipal Court	\$ -	\$ -
Community Development	\$ -	\$ -
Streets	\$ 79,500	\$ 67,500
Parks and Rec	\$ 22,200	\$ 24,200
RV Park	\$ 5,600	\$ 8,100
Pool	\$ 17,500	\$ 11,500
Animal Services - Code Enf.	\$ 7,700	\$ 7,500
Tourism & Business Dev.	\$ -	\$ -
EDC	\$ -	\$ -
Information Technology	\$ -	\$ -
Non Dept.	\$ -	\$ -

181,150 \$

164,400

TOTAL

Miscellaneous	2025	2026
City Council	\$ 25,000	\$ 25,000
City Administration	\$ 3,100	\$ 3,100
City Secretary	\$ 300	\$ 300
Finance	\$ 100	\$ 100
Library	\$ 4,000	\$ 7,500
Police	\$ 9,000	\$ 9,000
Emergency Management	\$ -	\$ -
Municipal Court	\$ 450	\$ 500
Community Development	\$ 450	\$ 200
Streets	\$ 4,000	\$ 7,000
Parks and Rec	\$ 5,000	\$ 5,500
RV Park	\$ 1,000	\$ 1,000
Pool	\$ 3,000	\$ 3,000
Animal Services - Code Enf.	\$ 200	\$ 200
Tourism & Business Dev.	\$ 14,400	\$ -
EDC	\$ 1,200	\$ 500
Information Technology	\$ -	\$ -
Non Dept.	\$ 1,500	\$ 500

TOTAL \$ 72,700 \$ 63,400

BUDGET	ADOPTED	YTD (May)	ESTIMATED
DISCRIPTION	FY 2025	FY 2025	FY 2025
CITY COUNCIL	\$76,606	\$32,577	
CITY ADMINISTRATOR	232,418	135,837	
CITY SECRETARY	111,998	76,357	
FINANCE	213,385	198,883	
LIBRARY	289,897	138,543	
POLICE	1,341,322	1,050,814	
EMERGENCY MANAGEMENT	14,700	3,326	
MUNICIPAL COURT	133,979	132,685	
COMMUNITY DEVELOPMENT	320,767	311,399	
STREETS	456,851	266,762	
PARKS & RECREATION	459,654	578,336	
RV PARK	40,900	24,498	
SWIMMING POOL	173,008	88,274	
ANIMAL SERVICES & CODE ENFORCEMENT	177,632	137,942	
TOURISM & BUSINESS DEVELOPMENT	256,285	164,687	
ECONOMIC DEVELOPMENT	\$12,100	10,618	
INFORMATION TECHNOLOGY	246,000	160,963	
NON-DEPARTMENTAL	195,200	217,243	
TOTAL OPERATING EXPENDITURES	\$4,752,702	\$3,729,744	
TRANSFER OUT	-		
TOTAL EXPENDITURES	\$4,752,702		

Expenditures - Airport

GL CODE	BUDGET DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL 5	Year Historical	APPROVED	Proposed
GECODE	BODGET DESCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Avg	FY 2025	2025-2026
PERSONNEL SI	ERVICES								
50101-101.01	REGULAR SALARIES	\$97,471	\$100,563	\$100,146	\$65,516	\$101,763	\$93,092	\$122,111	\$120,973
50101-102	OVERTIME	621	480	_	866	-	393	-	1,000
50101-105.00	SOCIAL SECURITY	5,926	6,205	6,203	3,939	5,839	5,622	7,571	7,500
50101-106	MEDICARE	1,386	1,451	1,451	1,197	1,366	1,370	1,771	2,000
50101-107	RETIREMENT	7,725	8,654	8,002	(8,887)	10,715	5,242	12,016	8,527
50101-108	HEALTH INSURANCE	7,532	8,129	9,859	8,850	15,369	9,948	17,248	25,200
50101-109.00	LIFE INSURANCE	97	100	223	228	237	177	289	392
50101-109.01	VISION INSURANCE	110	110	128	110	172	126	253	291
50101-109.02	DENTAL INSURANCE	419	419	508	461	690	499	1,056	1,341
50101-109.03	LONG TERM DISABILITY	288	296	525	413	447	394	461	581
50101-112	WORKER'S COMPENSATION	2,019	3,181	3,158	2,106	1,596	2,412	3,754	4,000
50101-136	LONGEVITY	186	279	900	-	100	293	200	300
50101-140	PHONE ALLOWANCE	500	600	450	-	-	310	-	-
	TOTAL PERSONNEL SERVICES	\$124,280	\$130,467	\$131,553	\$74,799	\$138,293	\$119,878	\$166,729	\$172,104
<u>SUPPLIES</u>									
50102-201	OFFICE SUPPLIES	\$918	\$504	\$740	\$803	\$2,142	\$1,021	\$800	\$800
50102-202	DUES & SUBSCRIPTIONS	4,573	2,226	2,718	3,303	2,601	3,084	3,500	3,500
50102-204	JANITORIAL SUPPLIES	245	187	476	489	664	412	500	500
50102-205	GENERAL SUPPLIES	1,474	2,222	1,308	1,438	1,872	1,663	1,500	1,500
50102-206.01	ADVERTISING-PROMOTIONAL	788	1,461	1,274	2,727	1,480	1,546	2,500	2,500
50102-207	POSTAGE METER RENTAL	391	172	272	282	277	279	350	350
50102-212.00	FUEL & OIL	2,574	3,063	3,532	4,286	5,064	3,704	5,000	4,000
50102-250	UTILITIES EXPENSE	16,690	12,604	8,670	8,166	8,347	10,895	13,000	11,000
50102-309	AVIATION FUEL	113,345	177,851	229,743	178,228	216,547	183,143	180,000	180,000
50102-309.01	JET FUEL	29,541	35,771	87,292	120,011	95,603	73,644	120,000	120,000
50102-310	Misc Revenue Generator		-	-	2,123	318	488	2,500	500
	TOTAL SUPPLIES	\$170,539	\$236,061	\$336,025	\$321,856	\$334,913	\$279,879	\$329,650	\$324,650
PURCHASED S	<u>ERVICES</u>								
50103-307	TML INSURANCE	\$15,362	\$16,291	\$19,176	\$22,332	\$29,201	\$20,472	\$30,000	\$32,765
50103-401.00		2,356	1,782	1,574	2,082	4,405	\$2,440	4,400	4,400
50103-401.02	AWOS LINE	1,013	1,098	1,092	1,103	1,151	\$1,091	1,100	1,600
50103-415	COPIER LEASE	1,668	1,820	1,820	-	-	\$1,062	1,820	1,820
50103-417	UNIFORM EXPENSE	133	280	61	252	319	\$209	500	600
	TOTAL PURCHASED SERVICES	\$20,532	\$21,271	\$23,723	\$25,769	\$35,075	\$25,274	\$37,820	\$41,185

CITY OF CASTROVILLE – AIRPORT FUND

5 Year Historical

Expenditures - Airport

GL CODE	BUDGET DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL 5	Year Historical	APPROVED	Proposed
- GL CODE	BODGET DESCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Avg	FY 2025	2025-2026
CONTRACTED	SERVICES								
50104-407.00	CITY ATTORNEY	\$4,732	\$3,219	\$8,735	\$11,011	\$3,765	\$6,292	\$6,000	\$6,000
50104-408	AUDIT SERVICE	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
50104-413.00	OUTSIDE SERVICE/CONTRACT LABOR	71,132	38,875	16,484	33,405	42,463	40,472	20,000	20,000
50104-413.01	CUSTODIAL SERVICES	5,946	5,946	5,061	4,834	4,431	5,244	5,500	5,500
50104-413.02	LEASE FOR REFUELER	-	-	2,825	-	-	565	-	-
50104-413.03	INSURANCE CLAIMS	50,197	79,642	-	-	-	25,968	-	-
50104-413.04	Cont. Serv EMC	-	12,000	-	_	-	2,400	-	-
50104-413.06	AIRPORT FENCE PROJECT 202	-	-	-	451	-	90	-	-
50104-964	AWOS MAINTENANCE CONTRACT	6,400	6,200	6,200	6,200	6,200	6,240	6,200	6,200
	TOTAL CONTRACTED SERVICES	\$140,407	\$147,882	\$41,305	\$57,901	\$58,859	\$89,271	\$39,700	\$39,700
EDUCATION &	TRAINING								
50105-505	TRAINING TRAINING/TRAVEL/PERDIEM	\$622	\$1,128	\$884	\$3,000	\$5,515	\$2,230	\$4,500	\$4,500
30103-303	TOTAL EDUCATION & TRAINING	\$622	\$1,128	\$884	\$3,000	\$5,515 \$ 5,515	\$2,230	\$4,500	\$4,500
	TOTAL EDUCATION & TRAINING	3022	71,120	7004	33,000	73,313	72,230	34,300	34,300
TECHNOLOGY									
50106-802	COMPUTER SOFTWARE	\$0	\$0	\$0	\$261	\$0	\$52	\$200	\$400
50106-803	COMPUTER HARDWARE	1,240	934	1,298	-	-	694	· -	1,200
50106-805	COMPUTER MAINTENANCE	336	-	· -	344	-	136	200	200
	TOTAL TECHNOLOGY	\$1,576	\$934	\$1,298	\$605	\$0	\$883	\$400	\$1,800
REPAIRS & MA	NINTENANCE								
50107-412	EQUIPMENT REPAIRS & MAINT	\$6,385	\$6,238	\$4,725	\$3,844	\$6,570	\$5,552	\$5,000	\$6,000
50107-412	SMALL TOOLS	30,363	30,238 713	34,723 1,122	33,644 714	30,370 643	33,332 638	33,000 750	650
50107-601	EQUIPMENT PURCHASES	- 729	5,000	1,122	714 791	8,050	2,914	1,000	15,000
50107-602	VEHICLE REPAIRS & MAINT	1,445	522	10,338	2,485	4,740	3,906	3,000	
50107-604	SAFETY EQUIPMENT	1,445 424	455	220	533	4,740 390	404	600	2,500 400
50107-609	BUILDINGS REPAIR & MAINTENANCE	16,210	455 18,623	11,691	9,961	12,002	13,697	14,000	14,000
50107-903	RAMP GRANT ELIGIBLE	97,714	85,216	91,178	78,519	91,977	•	100,000	100,000
50107-903.01	RUNWAY MAINTENANCE	97,714 228	85,216 4,849	5,152	78,519 29	91,977	88,921 2,052	3,000	2,000
20101-211		3,751	4,849 3,286	3,622	3,718	410	2,052 2,957	5,000	3,000
E0107 010			2.700	3.0//	3.710	410	2.33/	5.000	3.000
50107-918 50107-919	GROUNDS MAINTENANCE CARES ACT	3,731	20,468	0,022	5), 10		4,094	5,555	-,

CITY OF CASTROVILLE – AIRPORT FUND

5 Year Historical

Expenditures - Airport

GL CODE	BUDGET DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL		Year Historical	APPROVED	Proposed
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Avg	FY 2025	2025-2020
MISCELLANEO	<u>US</u>								
50105-625	MISCELLANEOUS EXPENSES	\$0	\$0	\$0	3,326	\$0	\$665	\$0	\$0
50108-799	INTEREST EXPENSE	(529)	149	-	-	-	(76)	-	-
50108-800	BANK FEES	438	896	-	-	-	\$267	-	-
50108-810	PAYING AGENT FEES	50	-	-	-	-	10	-	-
50108-821.01	LOAN PAYMENT - TXDOT (INT)	-	(1,421)	-	829	-	-\$118	-	-
50108-821.02	NOTE PAYMENT ENT INTER	-	4,307	-	-	(73)	847	-	-
	TOTAL MISCELLANEOUS	-\$41	\$3,931	\$0	\$4,155	-\$73	\$1,594	\$0	\$0
CAPITAL OUTL	AY								
0109-906	TXDOT AIRPORT PLANNING	\$0	\$25,000	\$0	\$0	\$0	\$5,000	\$0	\$0
0109-990	Airport Fence (Reimburse GF)	-	-	· -	-	-	-	-	-
0109-998	AMOTIZATION E XPENSE	873	873	-	873	873	698	-	
0109-999	DEPRECIATION	241,868	245,681	-	260,795	281,454	205,960	-	
	TOTAL CAPITAL OUTLAY	\$242,741	\$271,554	\$0	\$261,668	\$282,327	\$211,658	\$0	\$0
DEBT SERVICE									
0110-799	INTEREST EXPENSE	-\$50	\$0	\$0	\$0	\$0	-\$10	\$24,225	\$23,779
0110-820	DEBT SERVICE -PRINCIPAL	-	-	-	-	-	-	21,000	21,000
0110-822	Admin Expense - USDA	_	_	_	_	0	_	,	
0110-821	LOAN PAYMENT TXDOT PRIN	22,670	-	_	_	-	4,534	-	_
	LOAN PAYMENT - TXDOT (INT)	680	-	_	_	-	136	-	_
	TOTAL DEBT SERVICE	\$23,300	\$0	\$0	\$0	\$0	\$4,660	\$45,225	\$44,779
EDANICEEDS OF	IT.								
RANSFERS OL 9909-910	GEN FUND (Adm Support)	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000
9909-912	TRANSFER OUT-FUEL TRUCK/REIMB FOR FENCE	-	40,000	8,198	-	-	\$1,640	-	-
	TOTAL TRANSFERS OUT	\$6,000	\$6,000	\$14,198	\$6,000	\$6,000	\$7,640	\$6,000	\$6,000
ın.									
<u>IP</u>	VEHICLES	^	40	ćo	ćo	ćo	ćo	^	4.0
XXXXX-XX	VEHICLES	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0	\$0
XXXXX-XX	HANGAR UPGRADES	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0	\$0
XXXXX-XX	BUILDINGS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL CIP	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL AIRPORT	\$856,842	\$964,598	\$677,034	\$856,347	\$985,691	\$868,102	\$762,374	\$778,268

Notes:

Regular Salaries: This line item only reflect salaries for Airport expenditures.

Section XII, Item b.

CITY OF CASTROVILLE – AIRPORT FUND

5 Year Historical

Expenditures - Airport

GL CODE	BUDGET DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL		r Historical	APPROVED	Proposed
GL CODE	BODGET DESCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Avg	FY 2025	2025-2026

Longevity: This allocation provides year-of-service (\$100 per year) pay to employees as recognition of their continued dedication and commitment to the City. This is only for full time employees.

Utility Expense: This allocation provides funding for electricity, water, and related services necessary for operations. The amount budgeted is adequate to fully cover anticipated expenses for the fiscal year.

Outside Service/Contract Labor: This line is for outside services for specialized professional and technical services that airport staff cannot provide in-house.

Typical uses include required inspections, maintenance on fueling systems, environmental testing, and contracted repairs on airport facilities or equipment.

These services are essential to maintain compliance with FAA and state requirements and to ensure the safe operation of airport infrastructure.

Equipment Purchases: This line item is for replacement of the UTV (\$8,000), a platform ladder, and a device to jump start aircraft.

RAMP Grant: Fuel Maintenance, terminal building/hangar maintenance. We pay 10% and the Grant covers 90%

Transfer Out:

General Fund: This amount is transferred to the General Fund for administrative services (Payroll, Accounting, Accounts Payable, etc.)

CITY OF CASTROVILLE - HOTEL MOTEL FUND

5 Year Historical

Expenditures –Tourism & Business Development

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL 5 Y	ear Historical Avg	APPROVED FY 2025	Proposed 2025-2026	Decrease	Increase
SUPPLIES											
	1 ADVERTISING	-	-	-	4,002	385	877	15,000	15,000	15,000	20,000
	TOTAL SUPPLIES	\$0	\$0	\$0	\$4,002	\$385	\$877	\$15,000	\$15,000	\$15,000	\$20,000
CONTRACTE	D SERVICES										_
52604-413	PROFESSIONAL SERVICES	\$0	\$0	\$0	17,520	-	\$3,504	25,000	\$25,000	\$23,000	\$30,000
	TOTAL CONTRACTED SERVICES	\$0	\$0	\$0	\$17,520	\$0	\$3,504	\$25,000	\$25,000	\$23,000	\$30,000
REPAIRS & N 52607-903	MAINTENANCE BUILDING REPAIRS & MAINT	657	29,500	4,205	2,028	10,100	9,298	5,000	\$10,000	\$10,000	\$10,000
32007-303	TOTAL REPAIRS & MAINTENANCE	\$657	\$29,500	\$4,205	\$2,028	\$10,100	\$9,298	\$5,000	\$10,000	\$10,000	\$10,000
MISCELLANE	ous										_
52608-790	SPECIAL ACTIVITIES	-	-	-	7,453	4,542	2,399	10,000	15,000	15,000	15,000
52608-792	4TH OF JULY WEEKEND	5,025	5,000	10,050	15,000	16,458	10,307	12,000	18,000	15,000	18,000
	TOTAL MISCELLANEOUS	\$5,025	\$5,000	\$10,050	\$22,453	\$21,000	\$12,706	\$22,000	\$33,000	\$30,000	\$33,000
	TOTAL EXPENDITURES	\$5,682	\$34,500	\$14,255	\$46,003	\$31,485	\$26,385	\$67,000	\$83,000	\$78,000	\$93,000

^{***} If the reallocation were to occur this fiscal year, \$256,285 is the currently adopted amount, of which \$67,000 would be transferred to the Hotel Motel Funds.



CITY COUNCIL AGENDA REPORT

DATE: September 5, 2025

AGENDA OF: September 9, 2025

DEPARTMENT: Finance

SUBJECT: Ordinance setting the 2025 Tax Rate for the No-New Revenue Maintenance

and Operations (M&O) Fund at \$.XXXX and the Interest and Sinking (I&S)

Fund at <u>\$.XXXX</u> for a Total Tax Rate of not to exceed <u>\$.XXXX</u>.

RECOMMENDED MOTION: Approval of an Ordinance setting the not to exceed tax rate of \$0.XXXX per \$100 of taxable valuation for the Tax Year beginning January 1, 2026, and ending on December 31, 2026. The current proposed budget is based on Maintenance and Operating Tax Rate of \$0.4764. The proposed Interest and Sinking Tax Rate of \$.1218.

In order to comply with state law, the following motion is required: "I move that the property tax rate be increased by the adoption of a tax rate of 0.XXXX, which is effectively a XX percent (increase or decrease) in the tax rate."

BACKGROUND:

The Medina County Appraisal District in conformance with state law determines property tax values. The City's Property Tax Rate consists of two components, the Maintenance and Operations (M&O) Property Tax Rate and the Interest and Sinking (I&S) Tax Rate.

To meet the requirements of the Budget, the FY 2025 Ad Valorem Tax Rate for M&O is \$0.XXX cents per \$100 of taxable valuation for the tax year beginning January 1, 2026 and ending on December 31, 2026. The Property Tax to pay the principal and interest on the funded debt of the City is \$0.XXXX cents per \$100 taxable valuation. Public hearings on the proposed tax rate were held on August 12th and August 26th.

The following tax rate is required to support the General Fund Fiscal Year 2026 Budget for Maintenance and Operations and the Interest and Sinking Fund:

\$0.5982

FY 2025 Proposed Tax Rate:

No-New Revenue M&O Rate \$0.4764 Interest and Sinking Rate \$0.1218

Total Tax Rate not to exceed

Section XII, Item c.

The attached document "Steps Required for Adoption of Tax Rate and Bubased on the proposed tax rate (M&O: \$.4764 and I&S: \$1218; total tax rate of \$.5982) that was adopted at the August 26th council meeting.

FISCAL IMPACT/SOURCE OF FUNDING:	☐ Budgeted	☐ Requires Budget Amenda	ment

This budget will raise more revenue from property taxes than last year's budget by an amount of \$355,693 which is a 20.82 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$154,897.

ATTACHMENTS: Ordinance Setting the Ad Valorem Tax Rate for Tax Year 2025 Steps Required for Adoption of Tax Rate and Budget

Urgency (0-5 = Low Urgency to High Urgency): $\underline{5}$ Impact (0-5 = Low Impact to High Impact): $\underline{5}$

Submitted by: Leroy Vidales, Finance Director

AN ORDINANCE SETTING THE AD VALOREM TAX RATE OF THE CITY OF CASTROVILLE, TEXAS FOR TAX YEAR 2025 AT A RATE OF \$0.XXXX PER ONE HUNDRED DOLLARS (\$100.00) VALUATION ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF CASTROVILLE, TEXAS; SPECIFYING SEPARATE COMPONENTS OF SUCH RATE FOR OPERATIONS AND MAINTENANCE AND FOR DEBT SERVICE; PROVIDING FOR DUE AND DELINQUENT DATES TOGETHER WITH PENALTIES AND INTEREST; PROVIDING FOR COLLECTION; REPEALING ALL OTHER ORDINANCES IN CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Castroville published notice of its proposed tax rate as required by law and conducted public hearings on the proposed tax rate on August 12, 2025 and August 26, 2025; and

WHEREAS, the ad valorem tax revenues are based on the appraised value of property; and,

WHEREAS, the City Council approved the municipal budget for the fiscal year beginning October 1, 2025 and ending September 30, 2026; and

WHEREAS, the City Council ratified the property tax revenue increase reflected in the 2025/2026 approved budget; and

WHEREAS, the City Council finds that the tax rate for the City of Castroville is increasing from \$0.5233 to \$0.XXXX for Tax Year 2025.

WHEREAS, The City of Castroville has complied with all legal, procedural, and notice requirements to enact this ordinance fixing the ad valorem tax rate for maintenance and operations for the City for the calendar year 2025; and

NOW, THEREFORE: BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CASTROVILLE, TEXAS:

- **Section 1.** That the recitals contain in the preamble hereto are hereby found to be true and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the findings of the Council.
- **Section 2.** An ad valorem tax rate of $\frac{$0.XXXX}{}$ per one hundred dollars (\$100.00) assessed valuation is hereby adopted for the 2025 tax year; such rate consisting of the following specified components:
- a) FOR THE PURPOSE OF MAINTENANCE AND OPERATIONS: <u>\$0.XXXXx</u> per one hundred dollars (\$100.00) assessed valuation.

- b) FOR PAYMENT OF PRINCIPAL AND INTEREST ON DEBT OF THIS CITY: <u>\$.XXXX</u> per one hundred dollars (\$100.00) assessed valuation.
- Section 3. In accordance with the provisions and requirements of Section 26.05 of the Texas Property Tax Code, as amended, the City Council hereby states that: THIS TAX RATE WILL MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.
- Section 3. In accordance with the provisions and requirements of Section 26.05 of the Texas Property Code, as amended, the City Council hereby states that: THE TAX RATE WILL EFFECTIVELY BE ______ BY _____ PERCENT AND WILL _____ TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$
- **Section 4.** The statutory requirements of Section 26.05 of the Texas Property Code mandate the specific language provided for in Section 3 and does not authorize deviation from the required language. The tax rate for the City of Castroville is increasing from \$.5233 to \$.XXXX
- **Section 5.** All taxes levied by virtue of this Ordinance shall be due and payable on October 1, 2025 and shall become delinquent after the 31st day of January 2026. If any person fails to pay ad valorem taxes on or before the 31st day of January 2026, the penalties and interest set forth under Section 33.01 of the Texas Tax Code shall apply.
- **Section 6.** The Medina County Tax Assessor-Collector in Hondo, Texas is hereby authorized to assess and collect the taxes of the City of Castroville, Texas, employing the above stated tax rate.
- **Section 7.** That should any part, portion, or section of this ordinance be declared invalid or inoperative or void for any reason by a court of competent jurisdiction, such decision, opinion or judgment shall in no way affect the remaining portions, parts, or sections or parts of section of this ordinance, which provisions shall be, remain and continue to be in full force and effect.
- **Section 8.** That all ordinances and appropriations for which provision has heretofore been made are hereby expressly repealed if in conflict with the provisions of this ordinance.
- **Section 9.** That it is officially found, determined and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code.
- **Section 10.** This Ordinance shall become effective upon its adoption.

PASSED AND APPROVED THIS THE 9th DAY OF SEPTEMBER 2025.

	BRUCE ALEXANDER, Mayor
	Die Ch indiani (blay may 01
ATTEST:	
DEBRA HOWE, City Secretary	
APPROVED AS TO FORM:	

§26.05(b) of Property Tax Code Steps Required for Adoption of Tax Rate & Budget

Entity Name: City of Castroville Date: 09/05/2025 03:26 PM

Language Required in the Motion Setting This Year's Tax Rate:

This year's proposed tax rate exceeds the no-new-revenue tax rate. The vote on the ordinance, resolution, or order setting the tax rate must be a record vote and 60% of the governing body must vote in favor of the adoption of the tax rate. A motion to adopt the ordinance, resolution, or order must be made in the following form:

I move that the property tax rate be increased by the adoption of a tax rate of 0.5982, which is effectively a 13.17 percent increase in the tax rate.

Statement Required in the Ordinance, Resolution, or Order Setting:

This year's levy to fund maintenance and operations expenditures exceeds last year's maintenance and operations tax levy. The following statements must be included in the ordinance, resolution, or order setting this year's tax rate. The statements must be in larger type than the type used in any other portion of the document.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 31.49 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$127.70.

Statement That Must be Posted on the Home Page of Any Internet Website Operated by the Taxing Unit:

This year's levy to fund maintenance and operations expenditures exceeds last year's maintenance and operations tax levy. The following statements must be included in the ordinance, resolution, or order setting this year's tax rate. The statements must be in larger type than the type used in any other portion of the document.

City of Castroville ADOPTED A TAX RATE THAT WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 31.49 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$127.70.



CITY COUNCIL AGENDA REPORT

DATE: September 5, 2025

AGENDA OF: September 09, 2025

DEPARTMENT: Finance

SUBJECT: Ratification of the property tax rate shown in FY 2025-2026 Budget

RECOMMENDED MOTION: Take appropriate action on ratifying the property tax increase reflected in the fiscal year 2025-2026 budget that will require more revenues from property taxes than in fiscal year 2024-2025 budget.

BACKGROUND:

Section 102.007 (c) Texas Local Government Code, provides that upon the adoption of a budget that will require raising more revenue from property taxes that in the previous year that a separate vote of the governing body to ratify the property tax increase reflected in the budget, and that such vote in addition to and separate from the vote to adopt the budget or to set the tax rate.

FISCAL IMPACT/SOURCE OF FUNDING: □ Budgeted □ Requires Budget Amendment

For 2025-2026 budgeting purposes.

ATTACHMENTS: Ordinance Ratifying Tax Increase

Urgency (0-5 = Low Urgency to High Urgency): $\underline{5}$ Impact (0-5 = Low Impact to High Impact): $\underline{5}$

Submitted by: <u>Leroy Vidales, Finance Director</u>

ORDINANCE NO	ORDINANCE NO.	
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AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CASTROVILLE, TEXAS, RATIFYING THE PROPERTY TAX RAISE REFLECTED IN THE FISCAL YEAR 2025-2026 BUDGET THAT WILL REQUIRE RAISING MORE REVENUE FROM PROPERTY TAXES THAN IN THE FISCAL YEAR 2024-2025 BUDGET BY \$355,693 OR 20.82 PERCENT INCREASE AND OF THAT AMOUNT \$154,897 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE ROLL THIS YEAR.

WHEREAS, the City Council has, on this same date, and prior to its consideration and adoption of this Ordinance, adopted by separate Ordinance the Budget of the City of Castroville for the Fiscal Year 2025-2026 Budget; and

WHEREAS, the Fiscal Year 2024-2025 Budget will require raising more revenue from property taxes than in the Budget of the City of Castroville for Fiscal Year 2023-2024; and

WHEREAS, Section 102.007(c) Texas Local Government Code, provides that upon the adoption of a budget that will require raising more revenue from property taxes than in the previous year that a separate vote of the governing body to ratify the property tax increase reflected in the budget, and that such vote is in addition to and separate from the vote to adopt the budget or to set the tax rate; and

WHEREAS, in order to comply with Section 102.007(c) of the Texas Local Government Code, it is necessary for the City Council to take the actions accomplished and evidenced by this Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CASTROVILLE:

SECTION ONE. That in compliance with the requirements of Section 102.007(c), Texas Local Government Code, the City Council of the City of Castroville does hereby in all things ratify the property tax increase reflected in the Fiscal Year 2025-2026 Budget.

SECTION TWO . In ac	cordance with the	e provisions and re	equirements of	f Section 26.05 of the
Texas Property Tax Code,	as amended, the	City Council hereby	y states that TI	HE TAX RATE WILL
EFFECTIVELY BE	BY	PERCENT A	AND WILL	TAXES FOR
MAINTENANCE AND	OPERATIONS	ON A \$100,000	HOME BY	APPROXIMATELY
\$				

SECTION THREE. A copy of the "*Vote Results*" sheet for this Ordinance, reflecting the record vote of the City Council on this Ordinance, shall be attached to this Ordinance by the City Secretary, and shall constitute a part of this Ordinance for all purposes.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF CASTROVILLE, TEXAS on the 9th day of September 2025.

	BRUCE ALEANDER, Mayor
ATTEST:	
DEBRA HOWE, City Secretary	
APPROVED AS TO LEGAL FORM:	
City Attorney	

Council Action

Agenda Item Voting Results

EASE -2025 G MORE IAN IN
(

Voter		Not Present	Yea	Nay	Abstain	Motion	Second
Darrin Schroeder	Mayor						
Sheena Martinez	District 1						
Paul Carey	District 2						
Phil King	District 3						
David Merz	District 4						
Herb Dyer	District 5						



CITY COUNCIL AGENDA REPORT

CEALSACE	DATE: August 29, 2025
AGENDA OF:	September 9, 2025
DEPARTMENT:	Finance
SUBJECT:	Ordinance Adopting the Comprehensive Fee Schedule
	TION: Motion to adopt an Ordinance regarding the Comprehensive Fee f Castroville for the fiscal year beginning October 1, 2025, and ending
conditions of service may	provides certain filing fees, permit fees, inspection fees, deposits and from time to time be established or updated. The City Council may adjust ad have compiled into one comprehensive schedule.
Deletions are in red (stri	ke through) and additions/updates are in blue
FISCAL IMPACT/SOU	RCE OF FUNDING: □ Budgeted □ Requires Budget Amendment
ATTACHMENTS: Ordi	inance XXXX-XXX, Comprehensive Fee Schedule
Urgency (0-5 = Low Urg Impact (0-5 = Low Imp	ency to High Urgency): <u>5</u> act to High Impact): <u>5</u>
Submitted by: <u>Leroy</u>	Vidales, Finance Director

AN ORDINANCE ADOPTING THE COMPREHENSIVE FEE SCHEDULE FOR THE CITY OF CASTROVILLE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025 AND ENDING SEPTEMBER 30, 2026.

WHEREAS, the Local Government Code provides that certain filing fees, permit fees, inspection fees, deposits, and conditions of service may from time to time be established or updated, and

WHEREAS, the City Council of the City of Castroville has determined that the cost of providing certain services, such as filing fees, permit fees, inspection fees and deposits should be required to pay for materials and special services performed by City staff, are required, where it benefits the individual and not of general benefit, and

WHEREAS, the City Council may adjust fees for certain services from time to time and incorporate all adjusted and/or new fees for services provided into one comprehensive schedule, and.

WHEREAS, the City Council has found it necessary to adjust fees for services, and to maintain a comprehensive document which incorporates most or all fees for services provided by the City into one schedule, and

WHEREAS, the establishment of new fees or revised fees as hereby established in the Comprehensive Fee Schedule as provided for in Exhibit A; and

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CASTROVILLE, TEXAS:

The Comprehensive Fee Schedule is hereby adopted as presented in Exhibit A with an effective date of October 1, 2025, and repealing all Ordinances in conflict herewith. Any previous fee amount which this comprehensive fee schedule now addresses is hereby expressly repealed if it conflicts with the provisions of this ordinance. In the case of a fee listed in another ordinance but not included in this comprehensive fee schedule, the previously listed fee amount shall apply. This ordinance shall then be amended to include the fee.

PASSED AND APPROVED by the City Council of the City of Castroville this the 9th day of September 2025.

Bruce Alexander, Mayor	
ATTEST:	
Debra Howe, City Secretary	

\$1.50 \$0.20 per page



CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE

FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Administration

Copies	and	Fax	Fees
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 Copies (8 1/2 x 11)
 \$0.25
 \$0.10 per page

 Copies (8 1/2 x 14)
 \$0.25
 \$0.10 per page

 Copies (11 x 17)
 \$0.40
 \$0.25 per page

 Color Copies (any size page)
 \$1.50
 \$1.00 per page

 Certified Copies
 \$1.00 per page

 Fax Outgoing - Same Area Code
 \$1.50
 \$0.50 per page

 Fax Outgoing - Long Distance
 \$1.50
 \$1.00 per page

Return Check Fee \$25.00

Occupational Tax:

Fax Incoming

Retail Beer on Premise (BE) Annual \$75.00 Beer Retailer Off Premise (BF) Annual \$30.00 Retail Beer and Wine on Premise (BG) Annual \$87.50 Retail Beer and Wine off Premise (BQ) Annual \$30.00 Package Store (P) Annual \$250.00 Wine Only Package Store (Q) Annual \$37.50 Wholesale Distributor (W) Annual \$937.50 Mixed Beverage (MB) Annual \$375.00 Other Liquor Permits (Tx Alcohol Beverage Code) 1/2 State Fee/yr. Other Beer Licenses 1/2 State Fee/yr. Coin operated game machines \$7.50

Special Events: Application Fee -

On City Property & ROW excluding Regional Park \$100/event + cost Litter Pick up Deposit \$14.00

Banner Placement \$600 \$150 per banner /hr; 1 hr. minimum

Sanctioned Event Permit (Ord. 2014-10) \$20.00

Permits:

Horse Drawn Carriage \$100.00
Park Alcohol Permit Fee (for each day of event) \$20.00
Carnival \$250

Solicitors (includes background, picture ID) \$100 organization permit + \$50 each person

General Fees - Moving of any building or structure - for movement

of structure on City streets or ROW where city assistance is required. \$100.00

Extension of Time - Fee may be waived by the City Administrator if the extension is requested prior to any approval expiring & subject to the applicant providing cause

for the extension. \$250/extension

Postponement - When a postponement is requested by an

applicant for an item on an agenda for which a public hearing was scheduled. Fee

may be waived by City Administrator. \$200.00



FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Airport

Airport Terminal Building Lease/Rental Rates - Monthly

Rates are based on Price per Square Foot depending on size and location and are subject to change due to market conditions as well as upon hangar-vacancy. Consult with the Airport Manager or the City Administrator for further details.

Terminal Office 107	\$134.05	\$130.52
Terminal Office 108	\$141.87	\$138.14
Terminal Office 110	\$141.87	\$138.14
Terminal Office 111	\$141.87	\$138.14
Terminal Office 119/120	\$357.68	\$348.27

Ramp Tie Down Fees

 Monthly
 \$35.00

 Daily
 \$5.00

Late Fees

Delinquent Rentals 10% of Amount Owed, with a Minimum of \$20.00

Hangar Lease/Rental - per month:

A1 & A8	\$318.09	\$309.73
A2 – A7	\$275.52	\$268.28
B1 & B8	\$318.09	\$309.73
B2 – B7	\$275.52	\$268.28
C1-C4	\$325.12	\$316.57
C5	\$383.27	\$373.20
C6	\$617.82	\$601.58
C7-C10	\$325.12	\$316.57
D1	\$383.27	\$373.20
D2 – D5	\$325.12	\$316.57
D6	\$617.82	\$601.58
D7 - D10	\$325.12	\$316.57
D11 (Airport Storage)	\$122.87	\$119.64
Box - 1 - Box 8	\$406.14	\$395.46
E 1 - E10	\$458.56	\$446.51
E11S & E12S	\$161.84	\$157.59
HS 1 - HS 10	\$147.73	\$143.85
Almond	\$364.31	\$354.73
Lasher 1-3	\$194.33	\$189.22



FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Community Development

Consultant Fees

Review of construction plans, reports, drainage studies, TIA's, landscape plans, and any other documents associated with plats, site plans, mixed-use concept plans, or special legal instruments or submittals as necessary per application submitted. Fees include professional fees billed by engineering and planning consultants or any consultant utilized by the City to review development.

Actual Cost plus 10% Administrative Fee

Legal Fees

All legal fees incurred by the City in the review preparation and/or amendment of any legal document associated with a development application, such as but not limited to Development Agreement or Public Infrastructure Agreement.

Actual Cost plus 10% Administrative Fee

Plats and Planning

Zoning	Zone Change Request	\$500 + Consultant Fee*
Minor (Ord. No. 2002-003)	Residential	\$200 + \$20/lot+ Consultant Fee*
Minor (Ord. No. 2002-003)	All Other Zoning Districts	\$200 + \$25/acre + Consultant Fee*
Preliminary/Final Plat (Ord. No. 2002-003)	Single and Two Family Residential	\$800 + \$40 / lot + Consultant Fee*
Preliminary / Final Plat (Ord. No. 2002-003)	All Other Zoning Districts	\$800 + \$200 /acre + Consultant Fee*
Planned Unit Development	PUD Plan	\$500 + \$25/acre + Consultant Fee*
Planned Unit Development	Amendment	\$250 + \$25/acre + Consultant Fee*

Section XII, Item e.



CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE

FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Community Development (Continued)

PERMITS

Work without a Permit Double the permit fee

Plan Review Fee 65% of Permit Fee (If Applicable)

COMMERCIAL CONSTRUCTION VALUATION

\$1 to \$100,000 project valuation (p.v.) \$625

\$100,001 to \$500,000 p.v. \$625 for 1st \$ 100,000 plus \$6.75 each addt'l \$1,000 \$500,001 to \$1,000,000 p.v. \$3,325 for 1st \$ 500,000 plus \$6.25 each addt'l \$1,000 \$1,000,001 to \$5,000,000 p.v. \$6,450 for 1st \$ 1,000,000 plus \$5.25 each addt'l \$1,000 \$5,000,001 and up \$27,450 for 1st \$ 5,000,000 plus \$5.00 each addt'l \$1,000

OTHER CONSTRUCTION VALUATION

PERMIT FEES \$100.00 \$0 - \$2,000

\$2,001 to \$25,000 \$100 for the first \$2000 plus \$13.75 for each additional \$1,000

or fraction thereof, up to and including \$25,000

\$25,001 to \$50,000 \$391.25 for the first \$25,000 plus \$10.10 for each additional \$1,000

or fraction thereof, up to and including \$50,000

\$50,001 to \$100,000 \$643.75 for the first \$50,000 plus \$7.00 for each additional \$1,000

or fraction thereof, up to and including \$100,000

\$100,001 to \$500,000 \$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000

or fraction thereof, up to and including \$500,000

\$500,001 to 1,000,000 \$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000

or fraction thereof, up to and including \$1,000,000

\$1,000,001 and up \$5,608.75 for the first \$1,000,000 plus \$3.15 for each

additional \$1,000 or fraction thereof

Commercial Construction Based on Commercial Construction Valuation*

New Residential Construction \$0.53 per Square Foot

Residential Remodel/Addition/Foundation Repair Base fee \$100, plus \$0.25 per square foot

Burn Permit \$25.00

Based on Other Construction Valuation* **Demolition Permit**

Fence Permit \$25.00

Fire Prevention Permit Actual Cost + 5% Administration Fee

Floodplain Development Permit \$100.00*

Site Work Permit Based on Other Construction Valuation*

Sign Permit **Based on Other Construction Valuation**

Specific Use Permit \$300.00*



Section XII, Item e.

\$100.00 per Trade

CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE

FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Community Development (Continued)

Trade Permit – Mechanical, Electrical, and Plumbing

Trade Permit will be based on valuation if:	
1) is not associated with an existing building permit	
2) the valuation exceeds \$10,000 .	
MISCELLANEOUS	
Certificate of Appropriateness	\$100.00
Certificate of Occupancy	\$100 \$140
	The third-party reviewer cost for this has changed
	The new cost is what they charge plus 10% admin. Fed

Determination-Vested Rights Petition or Development Rights Determination \$500.00*

Home Occupation Registration Fee \$25.00

Mobile Home Park Annual License Fee \$100.00

Verification Letter \$50.00

Variance Request/Appeal \$300.00*

 $^{{\}bf *Fees\ that\ usually\ have\ Consultant\ and/or\ legal\ Fees}$



FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Library

Inter Library Loan

Fees and Fines	
Library Card Replacement Fee	\$1.50 \$1.00 / per card
Medina County Patrons:	
MVISD Sevice Area 16+	\$5.00
Out-of-area Library Card Fee	\$10.00
Out-of-area Library Card Fee (Counties other than Medina County)	\$25.00
Overdue Book Fine (No Grace Period)	\$0.25 per day / per item OR replacement cost
Lost / Damaged Items	Replacement cost or replacement book in good/ excellent condition title lost; approved by Library Director staff with a \$5.00 Processing Fee per item
Overdue Texana Books (No Grace Period)	\$1.00 per day / per item OR replacement cost
Overdue DVD Fines (No Grace Period)	\$1.00 per day / per item OR replacement cost
Copies & Fax	
Black & White Copies / Printouts	\$0.25 \$0.10 / page
Color Copies / Printouts (Any size page)	\$1.50 \$1.00 / page
Scans	\$0.25 \$0.10 / page
Outgoing Fax Service Local	\$1.50 \$1.00 / page
Outgoing Fax Service Long Distance	\$1.50 \$1.00 / page
Outgoing Toll-Free Fax	\$1.50 \$1.00 / page
In-Coming Fax	\$1.50 \$1.00 / page
Lamination	\$2.00 \\$1.00 / 8" x 11" page
Postage	Current postage cost
Exam Proctoring	
Regular Class Exam per 3 hours	FREE \$10.00
Standardized Test per 3 hours	FREE \$25.00

Cost of book or replacement book with the same ISBN#



FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Parks and Recreation

Fees are related to rental / organized events.

LIONS PARK FEES

Softball Fields

Per Season Athletic Field Fee \$500
Daily Fee \$50
Hourly Fee \$20

REGIONAL PARK FEES

Athletic Fields

Per Season Athletic Field Fee \$20.00 / per participant

Daily Fee (Per Field) \$100
Hourly Fee \$20

Volleyball Courts

Per Season Volleyball Court Fee\$500Daily Fee (Per Court)\$50Hourly Fee\$20

RV & Camping

Tent Camping \$20/ tent per day

RV Daily \$40
RV Weekly \$200
RV Monthly (30 AMP) \$475
RV Monthly (50 AMP) \$525

Late Fee \$5.00 per day

Non Sufficient Funds Fee \$25 / NSF Charge

RV Rental Discounts - Only one discount can be applied per rental

Military Discount 10%

Dump Station – Resident use (must present latest utility bill) \$0

Dump Station - Non-Resident use \$20.00



FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Parks and Recreation (continued)

Pavilion & Picnic Areas

\$50.00 refundable cleaning fee deposit on All AREA Rentals

Individual Picnic Table Rental \$5.00

*RESIDENT is defined as the City of Castroville taxpayers (Castroville Address or Current Utility Bill)

Rentals are Full Day: 8 a.m. - 9 p.m.

Area #1 (4 tables) \$35 Resident*/\$60 Non-Resident

Area # 2 (6 tables) \$45 Resident* / \$70 Non-Resident

Area #3 (8 tables) \$55 Resident* /\$80 Non-Resident

Area #4 (4 tables) \$35 Resident*/\$60 Non-Resident

Area #5 (4 tables) \$35 Resident* / \$60 Non-Resident

Large Pavilion (4 tables) \$120 Resident* / \$140 Non-Resident

Small Pavilion (2 tables) \$100 Resident */\$110 Non-Resident

Amphitheater Fees

Class 1: City / FCRP Events No Fee

Class 2: Commercial Events with Admission Charge \$150 per day + Security Deposit

Class 3: Events / No Admission Fee \$100 per day + Security Deposit

Class 4: Non-Profit Events \$50 per day + Security Deposit

Security Deposit \$100 / Refundable deposit

Administration Fees

Special Event Application \$100 / refundable if application is denied

\$15 per reservation / excludes rainchecks

Cancellation Fee or reschedules



FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Parks and Recreation (continued)

PARK: SPECIAL EVENTS & HOLIDAY RATES

Park Entrance Fees

\$5.00 / person / day

Pavilion & Picnic Areas: 3-days, Includes Rental & Associated Rental Fees

Picnic Tables	\$45
Large Pavilion	\$375
Small Pavilion	\$325
Area #1	\$175
Area #2	\$200
Area #3	\$250
Area #4	\$165
Area #5	\$165

VENDOR FEE \$125/EVENT

Swimming Pool Fees

Admission \$5 per person (2 yrs. & under are free)

Group Admission – 10+ individuals \$5 per person (\$0.25 discount per person)

Fitness & Aerobic Swim (Summer) \$5 per person/per session
Fitness & Aerobic Swim (Winter) \$8 per person/per session

Swimming Pool Season Pass Fees

Single Person \$100
Family Pass (maximum of 4 individuals) \$25 each additional \$150

Fitness Pass (May – October) \$150/person
Single Combo Pass (includes Fitness & Public Swim) \$175/person
Swim Lessons (includes 4 hours of instruction) \$75/person
Swim Lessons Late Registration \$85/person

Private Pool Parties (Pavilion Included) \$125 per hour/2 hour minimum

Pool Pavilion Reservations \$35 per hour + daily fees

Swim Team \$175 per person

Private Swim Lessons - Fees

1 person, 5 hours of instruction \$150

2 persons, 5 hours of instruction \$80 per person

3 persons, 5 hours of instruction \$80 per person

Section XII, Item e.



CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE

FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Community Center

Facility Reservation Fee: (Facility Access and General Usage)

Cleaning Deposit: 20% of Total Rental (Damage or Additional Cleaning)

RENTAL RATE	Sunday - Thursday	Friday & Saturday
Resident	\$75 / Hour	\$100/Hour
	\$500/Day	\$650 / Day
Non-Resident	\$100 / Hour	\$125/Hour
	\$650/Day	\$800 / Day
Non-Profit Rate	\$50 / Hour	\$75 / Hour
	\$400 / Day	\$650 / Day
Security Deposit	\$200	\$200
	*	4000
Security Deposit (Rentals w/ Alcohol)	\$300	\$300

\$75 / animal + daily board fee



CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE

FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Animal Services

Animal Services

Pet License:

Annual Fee per Animal \$10.00

Annual Fowl Registration Fee \$1.00 / Fowl

Neutered Animal Lifetime \$10.00

Dangerous Animal License (Annual) \$50.00 Annual

Livestock Registration Fee \$1.00 / Animal

Replacement Tag \$2.00

Impoundment (Running-At-Large) Altered:

First Impoundment – (1st Offense) \$20 / animal + daily boarding fee

Second Impoundment – (2nd Offense) \$50 / animal + daily boarding fee

Third Impoundment – (3rd offense or more) \$70 / animal + daily boarding fee

Impoundment (Running-At-Large) Unaltered:

Third Impoundment or more – (3rd Offense)

First Impoundment – (1st Offense) \$25 / animal + daily boarding fee

Second Impoundment – (2nd Offense) \$55 / animal + daily board fee

Boarding after Impoundment Board Fee \$10 / day

Owner Surrender Fee \$50 Per Animal

Adoption Fee \$50 Minimum Donation

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Section XII, Item e.

CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE

FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Police

Reports and Fingerprinting

Past Department Reports \$15 / hr., 1 hr. Minimum

Accident Report Copy \$6.00

Accident Report Certified Copy \$8.00

Police Report Copy \$0.10 per page

Fingerprinting (up to 2 cards) \$10.00

REGISTRATION /INSPECTION PERMIT FEE:

Operation of Golf Carts and Off-Highway Vehicles \$50 Initial One Time Fee/Per Owner

Section XII, Item e.

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CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE

FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Public Works

Utility Fees

Deposit - Residential:

Electric \$150.00
 Water \$100.00
 Gas \$50.00

Deposit - Commercial \$500.00

Utility Re-Connect Fee \$50.00

Utility After Hours re-connection Fee (requested by customer) \$50 flat fee plus additional \$50 for first

request in 12-month period and additional \$100 for every request within a 12-month

period.

Manual READ Fee (per occurrence) \$50.00

Meter ACCESS Fee \$50.00

Temporary Utility Service Connection Fee \$50.00

Meter **testing** (requested by customer) \$100 per meter plus the actual cost of testing

and postage if not found to be defective.

Meter Exchange Fee \$175.00

\$500 per meter for a first offense. \$750 per meter or every offense the after first. Also, may be subject to additional charges forcode

Meter tampering fee or criminal violations, as applicable.

For Monthly Utility Rates (Electric, Gas, Water, Sewer, see Adopted Ordinance 2024-003)

Edwards Aquifer Authority (EAA) \$5.17 / month/account

Pass thru (As set by EAA)

Inspection Fee \$115 / hr

Water Acquisition Fee (WSC-Water Service Charge)

Residential See Adopted Ordinance

No. 2024-003

Commercial See Adopted Ordinance

No. 2024-003

Drought Surcharge Rate \$7.89 per thousand gallons



FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Public Works (continued)

Meter Fees

Meter Connection \$100.00

Smart Meter: Gas \$300.00

> Electric \$250.00

> Water - 3/4" \$175.00 Water - 1" \$250.00

> Radio \$180.00

Water Tap Fee

3/4" Tap Fee \$2,500.00

Larger than 1" Cost plus 5% Admin. Fee Commercial Cost plus 10% Admin. Fee

Sewer Tap Fee

Residential:(pipe size) 5.5 ft. to 0 ft. - 7 ft depth \$3,000.00 \$2,500.00

Residential: (pipe size) below 7 ft. 7 ft. - 10 ft. depth \$2,800.00

Residential Fee Cost plus 10% 5% Admin. Fee

Commercial Fee Cost plus 10% Admin. Fee

Electric Service

Residential Overhead service including meter can (may require additional cost

\$1,200.00 related to pole, transformer and/or pad mount)

Residential Underground service including meter can (may require additional cost **\$1,350.00 \$4,000.00** related to pole, transformer and/or pad mount)

Residential, Pole 30' **\$875.00 \$850.00**

Residential, Pole 45' **\$1,260.00 \$1,100.00**

Residential, Transformer, single phase overhead (25 kva transformer) **\$2,490.00 \$1,500.00**

Residential, Pad mount Transformer, single phase **\$8,760.00 \$2,000.00**

Commercial Cost plus 10% Admin Fee

Gas Service

Residential / Commercial Cost plus 10% 5% Admin. Fee

Commercial Cost plus 10% Admin. Fee



FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Public Works (continued)

IMPACT FEES: (Council Adopted new rates on 11/08/22)

Water Only

Type and Meter Size

Simple 5/8" x 3/4"	\$4,981.94
Simple 3/4"	\$7,472.91
Simple 1"	\$12,454.85
Simple 11/2 "	\$24,909.69
Simple 2"	\$39,855.51
Compound 2"	\$39,855.51
Compound 3"	\$79,711.02
Compound 4"	\$124,548.47
Compound 6"	\$249,096.93
Compound 8"	\$398,555.09
Compound 10"	\$572,922.95

Sewer Only

Type and Meter Size

Simple 5/8" x 3/4"	\$5,985.63
Simple 3/4"	\$8,978.44
Simple 1"	\$14,964.06
Simple 1½ "	\$29,928.13
Simple 2"	\$47,885.00
Compound 2"	\$47,885.00
Compound 3"	\$95,770.00
Compound 4"	\$149,640.63
Compound 6"	\$299,281.25
Compound 8"	\$478,850.00
Compound 10"	\$688,346.88

Section XII, Item e.



CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE

FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Public Works

Backflow

Test Report Processing Fee (per assembly testing) \$35.00 Waived only by showing proof of City Notification Letter Plumbing Permit Fee for Backflow Device-repaired, \$100 replaced or installed to existing system **Right of Way** Right of Way Permit Application Fee \$500 Small Cell Nodes - Permit application fee for up to five (5) network nodes on City owned Pole \$500 Small Cell Nodes - Permit application fee for each additional network node beyond five (5) on City Owned Pole \$100 Annual Right-of-Way fee per City Owned Pole \$270 Small Cell Nodes - Each new Network Node Support Pole \$1,000 Annual Right-of-Way fee per support pole \$270 Small Cell Nodes - Transfer Facility Permit application fee for up to five (5) network nodes \$500 Small Cell Nodes - Transfer Facility Permit application fee for each additional network node beyond five (5) \$250 Small Cell Nodes - Annual Right - of - Way fee beyond five (5) \$28



FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Public Works: Refuse (continued)

6 Cubic Yard Container - 2/week collection

Monthly RESIDENTIAL Garbage Collection Service- Per Home

1 - WM - STRD-Provide 96 Gal. <i>Trash</i> Cart - Curbside (1/week Collection)	\$33.82	
1 – WM STRD Provide 96 Gal. Recycle Cart – Curbside (1/week Collection)	Included	
At Your Door Household Hazardous Waste Collection (Unlimited)	Included	
Brush, Bundles, and Bulky Waste (6 8 CY Allowance)	Included	
Each ADDITIONAL WM STRD 96 Gal. Trash/Recycle Cart	\$14.33	
Monthly <u>COMMERCIAL</u> Collection Service – Per Container - STRD (Managed by Waste Management)		
Light Commercial – 96 Gal. Trash Cart (1/week collection)	\$34.34	
Light Commercial – 96 Gal. Recycle Cart (1/week collection)	\$34.34	

2 Cubic Yard Container – 1/week co	llection	\$98.52
2 Cubic Yard Container – 2/week co	llection	\$155.35
3 Cubic Yard Container – 1/week co	llection	\$142.33
3 Cubic Yard Container – 2/week co	llection	\$173.17
4 Cubic Yard Container – 1/week co	llection	\$135.14
4 Cubic Yard Container – 2/week co	llection	\$268.41
6 Cubic Yard Container – 1/week co	llection	\$202.69

8 Cubic Yard Container – 1/week collection \$268.41
8 Cubic Yard Container – 2/week collection \$536.80
10 Cubic Yard Container – 1/week collection \$287.00
10 Cubic Yard Container – 2/week collection \$439.00

FEL (Front End Loader) Container Lock/ Casters\$26.25Extra Pickups (available only on regular service days)\$154.50

Overages \$162.58

$Monthly \, \underline{INDUSTRIAL} \, Collection \, Services \, (Per \, Container)$

Roll off Delivery Fee \$214.56
Roll off Rental Fee (per day) \$8.58
Roll Off Relocate Fee \$285.29

Non-Waste Management STRD Roll Off - Fine Fine = City Franchise Rate of Container

\$403.57

20 Cubic Yard Container (Per Haul) \$583.61
30 Cubic Yard Container (Per Haul) \$626.50
40 Cubic Yard Container (Per Haul) \$686.60
Compactor (includes 6 tons) \$875.83
Each ADDITIONAL ton \$75.00
20- Yard Sludge Container -Wastewater treatment sludge \$771.25

 $Roll\ Off\ Containres\ include\ 4\ tons,\ each\ additional\ ton\ will\ be\ charged\ at\ a\ rate\ of\ \$75.00\ per\ ton$

Section XII, Item e.

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CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE

FY 2026 PROPOSED Annual Operating & Capital Budget

FEES -Tourism & Business Development

Film in Castroville Fee	\$75 per day
Total or disruptive use (regular operating hours) of a public building, park, right of way, or public area	\$600 per day
Partial non-disruptive use of a public building, park, right of way, or public areas	\$300 per day
Total closure or obstruction of public street or right of way, including parking lots and on street parking (for fliming purposes)	\$75 per city block/per day
Partial closure or obstruction of public street or right of way, including parking lots and on street parking (for fliming purposes)	\$50 per city block/per day
Use of City parking lots, parking areas, and City streets (for the purpose of parking film trailers, buses, catering trucks, and other large vehicles)	\$75 per city block/per day

Section XII, Item f.



Agenda Report

Agenda of: September 09, 2025

Department: Administration

Subject: Discussion and take appropriate action on approving a proposal submitted by

Pugh Constructors, Inc. for Design-Build Master Plan Services.

Recommended Motion: I move to approve the proposal submitted by Pugh Constructors, Inc. for Design-Build Master Plan Services.

Background: On May 13, 2025, the City Council established a Design-Build Selection Committee comprised of Councilman Phil King, Councilman Houston Marchman, and City Administrator Scott Dixon to evaluate RFQ responses and select a design-build partner for the City Hall renovation.

Following interviews with top-ranked firms, the committee recommended the team of Pugh Constructors and Ford, Powell & Carson, which the City Council subsequently approved. The attached proposal represents the first phase of work to be performed by the selected team and includes master planning and conceptual cost estimating services to advance the project to a 30% design milestone.

Proposal Summary:

- Master Planning Services \$30,000
- Conceptual Estimate of Probable Cost \$15,000
- Reimbursable Expenses Allowance \$1,000
- Total Contract Amount \$46,000

The proposed scope includes development of a high-level building master plan specific to the City Hall facility and a corresponding conceptual estimate to inform future design and funding phases.

The services will be completed over a 10-week period (6 weeks for master planning and 4 weeks for estimating), and any unused reimbursable amounts will be credited back to the City.

Fiscal Impact: Total proposed cost is **\$46,000**. This amount will be paid from interest income previously earmarked by the City Council for this project.

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\square Budgeted \boxtimes Requires Budget Amendment

Source of Funding: General Fund Interest Income

Attachments: Proposal from Pugh Constructors and Ford, Powell & Carson dated September 2, 2025

Urgency (0-5 = Low Urgency to High Urgency): 3

Impact (0-5 = Low Impact to High Impact): 3

Submitted by: R. Scott Dixon



4836 Whirlwind Drive San Antonio, Texas 78217 Phone (210) 655-3774

September 2, 2025

City of Castroville City Hall 1209 Fiorella St Castroville, TX 78009

RE: Castroville City Hall Master Planning Services

Dear Mr. Dixon,

On behalf of Pugh Constructors, Inc., in partnership with our design partner Ford, Powell & Carson, we are pleased to submit our proposal for Design-Build Master Planning Services for the renovation of Castroville's City Hall.

Our team is committed to delivering a thoughtful, cost-effective, and comprehensive planning approach that preserves the City's vision while ensuring constructability and long-term value.

We are prepared to complete all work associated with this effort for a stipulated sum of:

Master Planning Services: \$30,000
Conceptual Estimate: \$15,000
Reimbursable (allowance): \$1,000

Total: \$46,000

John Christie

We appreciate the opportunity to serve the City of Castroville on this important initiative and look forward to working together.

Sincerely,

John Christie

President

Scope Included:

- 1. Prepare a high-level Building Master Plan for the City of Castroville City Hall.
 - Refer to Exhibit A for additional information.
- 2. Prepare a high-level cost estimate based upon the final master plan.

Qualifications:

- This proposal assumes one high-level estimate.
- Existing documentation, provided by the City of Castroville, will be reviewed as part of the
 effort.
- This proposal assumes a master plan limited to the City Hall building and does not include these listed services for other buildings.
- The terms of this proposal shall be effective for thirty (30) days from the date of the submittal.
- This proposal is based on the services described in Exhibit A.
- Reimbursable expenses, as defined in Exhibit A, will be billed at a rate of 1.15 times cost. Any unused reimbursable amount will be credited back to the Owner.
- Schedule:
 - Master Planning 6 weeks
 - Estimating 4 weeks

Attachments:

1. Exhibit A – Ford, Powell & Carson's Proposal dated 08/29/2025



FORD POWELL CARSON

August 29, 2025

John Christie
Pugh Constructors
4843 Whirlwind Drive
San Antonio, TX 78217

RE: PROJECT PROPOSAL for City of Castroville, FPC Project #M88838

Dear John,

Ford, Powell & Carson Architects and Planners, Inc. (FPC) is pleased to submit this proposal for professional services for the master plan project at the City of Castroville City Hall. At FPC, we believe in creating meaningful architecture, rooted in our legacy of regional modernism. Our designs are inspired by our sensitive understanding of context, our desire to collaborate, and our passion for vibrant places. We look forward to collaborating with you on this project.

The overall goals for this project, which require A&E professional services, are as follows:

• Prepare a high-level Building Master Plan for the City of Castroville City Hall to assist Pugh Constructors with cost estimating.

BASIC SERVICES

As a part of Master Planning, Schematic Design, & Programming basic services, the design team will perform the following:

- Review Owner's program
- Evaluate building renovations and additions
- Deliverables to include: Site Plan and Floor Plans, one rendering
- Includes (1) design charette with Owner and stakeholders and (2) Owner review meetings

EXCLUSIONS

The following services are not included:

- Construction Documents
- Specialty consultants other than listed herein.
- Any other services not specifically included in the proposal.

PAGE 2 of 3

SCHEDULE

Upon notice to proceed, we anticipate the following schedule for services 6 weeks

ASSUMPTIONS & CLARIFICATIONS

This proposal is based off the following assumptions and clarifications:

- Owner to provide program and base building CAD files
- Pugh Constructors to provide cost estimate

BASIC SERVICES FEE

To provide the basic services describes above, Ford, Powell & Carson Architects & Planners, Inc. proposes a stipulated sum fee of:

BUILDING MASTER PLAN \$30,000

REIMBURSABLE EXPENSES

Typical reimbursable expenses include invoice-supported printing, delivery, mileage, hotel and miscellaneous travel expenses, and any permitting or registration fees. Reimbursable expenses shall be billed at a rate of 1.15 times the amount spent.

ADDITIONAL SERVICES

If additional services are requested and approved, FPC's hourly billing rates are as follows:

Principal	\$ 237.61	Senior Architect	\$223.84
Project Architect	\$185.02	Project Manager	\$185.02
Architect	\$157.62	Design Staff	\$134.31

Hourly rates are subject to change at the end of each calendar year.

PAYMENT

Invoices will be submitted monthly for the previous month's work. Payment is due within thirty (30) days of invoicing, with a 2% interest charge for overdue invoices. Work on projects with overdue invoices is suspended after sixty (60) days of nonpayment. For payment options, contact Suzanne Smith at ssmith@fpcarch.com. Projects which stop and start at the Owner's direction are subject to remobilization fees.

NEXT STEPS

- 1. I look forward to discussing this project with you in more detail soon. Please contact me directly anytime you have additional questions or requests at achambers@fpcarch.com
- 2. We will commence work when a standard American Institute of Architect (AIA) contract has been executed.
- 3. The terms of this proposal shall be effective for thirty (30) days from the date of the submittal. If an agreement is not executed within the time identified, the proposal, together with any



related terms and conditions and deliverables, may be subject to amendment, change, or substitution.

We recognize you are putting your trust in our performance, and we value the new relationship we have with you.

Sincerely,

allison Chambers

Allison Chambers, AIA Principal



RAILROAD COMMISSION OF TEXAS CRITICAL INFRASTRUCTURE DIVISION

September 02, 2025

CASTROVILLE, CITY OF 1209 FIORELLA ST CASTROVILLE, TX 78009

RE:

NOTICE OF INTENT TO REFER TO, ENFORCEMENT DIVISION

The above-referenced operator is currently in violation of Railroad Commission of Texas ("Commission") rules and regulations, particularly, 16 Texas Administrative Code § 3.65 (f) ("SWR§ 3.65 (f)") and § 3.65 (d) Acknowledgment of critical status. Except as provided by subsection (e) of this section, an operator of a facility designated as critical under subsection (b) of this section shall acknowledge the facility's critical status by filing Form CI-D as provided in this subsection. The Form CI-D acknowledgment shall be filed bi-annually by March 1 and September 1 of each year.

YOU ARE REQUIRED TO FILE NO LATER THAN 30 DAYS FROM DATE OF LETTER:

1. Submit a Form CI-D for all facilities that are subject to the rule or a Form CI-X for any facilities you operated, for which you are seeking an exception from critical designation; or 2. Provide an explanation and supporting information as to why you are not subject to the requirements of SWR § 3.65. If you believe that you do not operate any facilities that are subject to the requirements of SWR § 3.65, provide the supporting information to cid@rrc.texas.gov. Please include your Form P-5 number, a copy of this correspondence, and any relevant documentation/information that you believe supports your assertion that SWR § 3.65 is not applicable to any of your facilities.

Failure to timely respond to this letter shall result in the imposition of penalties in the amount of up to \$10,000.00 per day, as provided by Texas Natural Resources Code § 86.222.

If you have any questions, please direct them to cid@rrc.texas.gov.

Very Truly,

Mysti Doslur

Mysti Doshier, Assistant Director CID

Section XIII, Item a.

Dustin

George Weimer, President

Bob Roberts Jr., Vice President

Christopher Friesenhahn, Secretary/Treasurer

September 3, 2025



Morris Salzman, Director Gordon Hitzfelder, Director Brandy Perez, Director

City of Castroville 1209 Fiorella Street Castroville, Texas 78009

RE: City of Castroville Agreement

Dear City Council,

BMA and the City of Castroville signed an agreement on October 1, 2005, relating to the use of specific BMA property for a trail system. The extension of this agreement was discussed, and at this time, we will not be renewing the lease agreement. This lease will set to expire on October 1, 2025.

Please post the notice immediately for the effective date for public access. We can provide no trespassing signage as requested.

Board of Directors

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City Administrator's Report

To: Mayor Alexander & City Council

CC: Staff

From: R. Scott Dixon, City Administrator

Date: September 05, 2025

Re: City Administrator's Report



Mayor and Council,

Unfortunately, due to my vacation and recent bout with COVID, very little progress has been made on the issues below. Most of my time this past week has been consumed with getting answers related to the proposed budgets.

BMA Letter Re Discontinued Use of Trails

Included with this report is a letter from the BMA that the City received via certified mail on September 5th. Neither staff nor any member of the Friends of the Regional Park or Parks Board were aware of the BMAs pending decision to revoke access. Staff and our volunteers and supporters will be reaching out to the BMA to find out why this decision was made and hopefully get them to reverse their decision.

Streets Improvement Plan

Staff met with the same consultant that Hondo has used to develop and address their street maintenance plan. This vendor offers a product called HA-5. Staff will continue to work to develop a street improvement and maintenance plan which will likely entail an updated street assessment (the last one was conducted in 2020). Information about HA5 and the proposed plan will be shared at a future meeting for council's input and direction.

CPSE Dispute

The Mayor and staff met with Schneider Engineering and our legal consultant to ensure that they are prepared for the meeting with the CEO of CPSE (Rudy Garza). No date for the proposed meeting with CPS has been set yet. The goal of the meeting will be to encourage them to respond to our request for information/justification of the disputed charges.

Railroad Commission Notice of Violation

The City recently received a notice of violation from the Railroad Commission regarding the filing of Form CI-D, which acknowledges critical infrastructure designation. The report is required twice annually (March 1 and September 1), and although the January filing was completed, the September 1 filing was not received in time, resulting in the notice. Our consultants have advised that this is a standard enforcement reminder letter, which provides 30 days to file before penalties are assessed.

Staff and our pipeline safety consultants are working to submit the required filing and are also pursuing a CI-X exception request since the City purchases gas from WTG rather than producing or distributing gas directly. Completion is expected no later than September 19, 2025, with direct communication to the Commission to confirm compliance once filed.

WWTP Pond Closure

No Change. The final approval that the City was waiting on from TCEQ in order to move forward with the closure of the east pond was granted in an email from the TCEQ on June 18th. Staff will work with Councilman King to develop the project scope, details, and timeframe. Staff anticipates this work to begin in late summer, early Fall once the Geneva Drainage project has been completed.

Geneva Drainage Channel

No Change. Per council direction at the August 12th meeting, staff will reach out to Mr. Hancock to request that his fence be relocated out of the city's right-of-way. Staff will also confirm that a minimum of an 11 foot driving lane is available on the west side of the project area as discussed. We will do our best to provide the 12 to 14 feet that was originally discussed with the Dybowskys. We will NOT remove trees or relocate the channel to the eastern edge per the direction that was received.

Garza Creek Drainage Project

No Change. Staff has met with one of the owners along the channel and is working to set up appointments with the others to secure the necessary easement to perform the proposed channel improvements.

Community Center at Regional Park

NO CHANGE. The community center project continues to make progress. The walls and roof are up, dry-in should take place in the next few weeks. The project is on schedule to be completed by mid January.

<u>Lion's Park Splash Pad</u>

NO CHANGE. Unfortunately, the Lion's Park Splash pad is out of commission until further notice. Staff has provided a brief report of the timeline and identified issues related to the splash pad. Although the installation was completed per the manufacturer's (Vortex) specifications, the ongoing drought has proven to be too much and caused catastrophic failure. The entire installation will need to be removed and replaced. Staff is working with councilman King to review the warranty and proposed repair work.

County Streets Plan

NO CHANGE. A copy of the chip seal overlay projects that have been proposed to Medina County has been included with this report. Staff has discussed these projects with Judge Lutz and Commissioner Sittre. The next step will be to draft an Interlocal agreement for approval by both the city council and county commission.

There is a lot going on in the City of Castroville! If I have left anything out of this report, it was not intentional. If there is anything else that is of particular concern to you, please let me know so that I can include it on a future report. As always, my door is open should you have need to speak with me. It is my pleasure to serve the people of Castroville.

Thank you,

R. Scott Dixon, MPA

City Administrator, Castroville, TX