

City Council Regular Called Meeting Agenda

COUNCIL CHAMBERS - 1209 FIORELLA STREET

Tuesday, September 23, 2025 6:00 PM

The City Council of the City of Castroville will meet in the Regular Called Meeting beginning at 6:00 p.m. in the Council Chambers at City Hall on the following items listed on the agenda.

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Invocation
- V. Citizen Comments

The City Council will hear comments from any citizen or visitor. Speakers must address their comments to the presiding officer rather than individual council members or staff; stand at the podium, speak clearly into the microphone and state your name residential address before speaking. Speakers will be allowed a maximum of 3 minutes for testimony. In accordance with the State Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.

VI. Consent Agenda:

- a. Minutes for September 9, 2025 Regular Called Council Meeting
- **b.** Minutes for August 26, 2025 Regular Called Meeting
- c. Discussion and appropriate action on a resolution to adopt the Investment Policy.
- d. Approval of renewal of the annual contract with Texas Regulatory Consultants for the period of October 1, 2025-September 30, 2026, in the amount of \$115,000.00, as budgeted.
- e. Approval of Operation Stonegarden Grant for the Purchase of a Police Tahoe

VII. Mayor's Report:

- a. FY26 Budget & Tax Rate
- **b.** Capital Improvements
- c. Citizen Involvement

VIII. Public Hearing

a. Public hearing on a zoning change request for 1005 Alamo St. Castroville, TX 78009, approximately 1.32 acres located north of Highway 90. east of Alamo St., and south of Lafayette St. The current zoning of the property is CH-C, Central Commercial District. The proposed zoning for the property is C-G, Historic Central Business District.

IX. Discussion and Action Items

- a. Discussion and possible action on adopting an Ordinance for a zoning change request for 1005 Alamo St. Castroville, TX 78009, approximately 1.32 acres located north of Highway 90. east of Alamo St., and south of Lafayette St. The current zoning of the property is CH-C, Central Commercial District. The proposed zoning for the property is C-G, Historic Central Business District.
- **b.** Discussion and appropriate action on an Ordinance adopting the FY 2025-2026 Annual Budget for the Fiscal Year beginning October 1, 2025, and ending September 30, 2026, and authorizing expenditures as therein provided.
- <u>c.</u> Discussion and appropriate action on an Ordinance adopting the FY 2025-2026 Annual Budget for the Enterprise and Airport fund for the Fiscal Year beginning October 1, 2025, and ending September 30, 2026, and authorizing expenditures as therein provided.
- d. Discussion and appropriate action on Adopting Comprehensive Fee Schedule Ordinance.
- e. Discussion and appropriate action on adopting an Ordinance amending the FY 2025 Annual Budget.
- **f.** Consider and take appropriate action on a Resolution nominating a candidate for the election of the Medina Central Appraisal District Board of Directors for the 2026-2027 year.
- **g.** Consider and take appropriate action on application(s) submitted for open positions on Boards and Commissions.
- <u>h.</u> Discussion and possible action on the Stakeholder Advisory Committee and public engagement opportunities for the Castroville Active Transportation Plan.
- i. Consider and possible action on reduction of full board members on the Historic Landmark Commission and set appointment dates for June of each year for two year staggard terms.
- **i** Discussion and possible action on formation of an Impact Fee Advisory Committee.
- **k.** Discussion and appropriate action to adopt a resolution to dissolve the Castroville Economic Development Corporation.
- **L** Discussion and possible action on traffic control and traffic calming measures in District 4.
- **m.** Consider and possible action on formation of a Design Review Board for Commerical Development.

X. City Administrator Report

- a. Drainage Projects
 - b. Highway 90 TxDot Construction
 - c. Streets, Maintenance and Paving Plan
 - d. WWTx Plant Ponds
 - e. CPS Energy Dispute
 - f. Community Center Construction

- g. Lions Park Splash Pad
- h. Community Development
- i. Economic Development
- j. Airport Operations
- k. Library
- 1. Code Compliance
- m. Animal Control
- n. Police Department
- o. Tourism Business

XI. Discussion on Future Agenda Items

XII. Adjourn

Accessibility Statement

The City Hall is wheelchair accessible. The exit and parking ramps are located at the rear of the building.

Non-Discrimination Statement

The City of Castroville does not discriminate on the basis of race, color, national origin, sex, religion, or disability in the employment or the provision of services.

The City Council of the City of Castroville reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act.

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, Castroville, Texas on September 17, before 6:00 p.m.

/s/ Debra Howe

City Secretary

CITY OF CASTROVILLE CITY COUNCIL REGULAR CALLED COUNCIL MEETING

1209 Fiorella **City Council Chambers September 12, 2025 Tuesday** 5:00 P.M. **MINUTES**

I. **CALL TO ORDER**

Mayor Bruce Alexander called the meeting to order at 5:00 p.m.

Mayor Alexander stated a quorum was present.

Mayor Alexander read the executive session items and recessed the meeting at 5:01p.m.

II. **EXECUTIVE SESSION**

The City Council will convene in closed session pursuant to the Texas Open Meetings Act, Chapter 551.071 Consultation with the Attorney of the Texas Government Code for one or more of the following authorized reasons:

- a. The City Council will meet in closed session pursuant to Texas Government Code Section 551.074, Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the following public officers or employees:
 - a. City Administrator R. Scott Dixon

Opened: 5:46 p.m.

Recessed: 6:03 p.m. (Would be continued at the end of the meeting)

b. City Secretary Debra Howe

Opened: 5:04 p.m. Closed: 5:33p.m.

c. Police Chief James Kohler

Opened: 5:34 p.m. Closed: 5:45 p.m.

III. **RECONVENE IN OPEN SESSION**

Mayor Alexander reconvened in open session at 6:07 p.m.

IV. **ROLL CALL**

Present:

Mayor Bruce Alexander Scott Dixon, City Administrator Mayor Pro Tem Sheena Martinez Debra Howe, City Secretary Leroy Vidales, Finance Director Councilmember Houston Marchman Councilmember Phil King John Gomez, Public Works Director Councilmember David Merz Jim Kohler, Police Chief

Councilmember Robert Lee

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V. PLEDGE OF ALLEIGENCE

VI. <u>INVOCATION</u>

Pastor Allen Deardorff from the Discover Church gave the invocation.

VII. <u>CITZENS COMMENTS</u>

The City Council will hear comments from any citizen or visitor. Speakers must address their comments to the presiding officer rather than individual council members or staff; stand at the podium, speak clearly into the microphone, and state your name and residential address before speaking. Speakers will be allowed a maximum of 3 minutes for testimony. Speakers making personal, impertinent, profane, or slanderous remarks will be given one warning before losing the privilege to speak or may be removed from the room. In accordance with the State Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.

No one requested to speak.

VIII. Consider possible action(s) resulting from items posted and legally discussed in Executive Session

Skipped - executive session was recessed until end of meeting.

IX. CONSENT AGENDA

- **a.** Minutes for August 12, 2025 Regular Called Meeting
- b. Approve Resolution declaring various furniture to be surplus property for disposal

A motion was made by Councilmember Merz and duly seconded by Councilmember Marchman to approve the consent agenda. A vote was taken (5:0 all ayes) the motion carried by all present.

X. PUBLIC HEARING

a. Public Hearing #2 and Presentation on FY25/26 Budget

Opened: 6:10 p.m.

Finance Director Leroy Vidales briefed the City Council on all funds, included transfers in, and General Fund revenues. City Administrator Dixon said the budget as presented was balanced with a 0.5233 tax rate. The Enterprise Fund was balanced with the use of fund balance of \$502,515 and the Airport Fund was in the positive \$41,000.

No one requested to speak.

Closed: 6:18 p.m.

XI. <u>CITY COUNCIL LIAISON REPORTS:</u>

Airport - September 2nd - Martinez Library - August 8th - Lee Planning and Zoning - August 13th - Marchman Historic Landmark Commission - August 19th – King Council Meeting
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Parks and Recreation - August 14th – Merz

Councilmember Martinez reported on the airport board meeting discussions. Ms. Martinez said there was a new digital sign coming soon. The board discussed the drainage study; fuel sales were steady; and the current office/terminal setup was good. The board was looking at ADS-B equipment and the Airport Manager had spoken with Hondo Airport on cost. The Hondo Airport was paying \$6,000 per year and the City would be using the RAMP Grant 90/10 and only paying \$600.00. The taxi way area near the Lauderdale business was being looked at for repair. Ms. Martinez said the board was looking at ways to acquire new courtesy cars, only one was in service at this time. Ms. Martinez said the line tech position was open and staff was starting interviews. Ms. Martinez said the board had voted to move their meetings to the first Tuesday of the month. Mayor Alexander asked if the new sign was budgeted and the cost. City Administrator Dixon said the sign was \$1200.00 and would be paid with RAMP Grant funds.

Councilmember Lee reported on the August Library meeting discussions. Mr. Lee said the Library had 1291 participants for the summer programs which included cooking and exercising. Mr. Lee said the members of the board were very proactive and were looking at a five year plan for the community.

Country Village with the City Council approving at the last meeting. Mr. Marchman said the developer wished to trade 19.4 acre feet of water rights for the park land dedication requirement. Mr. Marchman said there was a question on reviewing the PID's and needing to streamline the Development Agreement. City Administrator Dixon said the Development Policy had been a stop gap until the UDO was adopted and now the policy needed to be revisited. Mr. Marchman said he thought the board wanted to have a joint meeting with the City Council on the policy. Mayor Alexander said he attended the meeting and Community Development Director Soto wished to work on the ordinances (CZO, Subdivision, and Signage) one at a time starting with the sign ordinance. City Administrator Dixon said the PID Resolutions had not been signed yet by the Mayor due to his concerns needing to be addressed by the City Attorney. Mr. Dixon said the City Attorney had responded that day stating they would defer to the City's Bond Counsel to answer the Mayor's questions.

Councilmember King said at the August HLC meeting the board approved three of the four requests. Mr. King said the board also approved appropriation for September Square as a memorial park. Mr. King said the plan would come to the City Council for approval. Mayor Alexander asked about the process for the memorial bricks at September Square. Staff said to reach out to Priscilla Garrett, she had been over the program.

Councilmember Merz said at the Parks Board had a special called August meeting and the board was reviewing fees and the policy. Mr. Merz said Priscilla Garrett spoke to the board on having the parks and recreation department to take over the responsibilities of the brick memorial program. Mr. Merz said they discussed and was in favor of the suggestion by Councilmember Lee for the Splash Pad area as a shade at Lions Park, if it was not salvageable. Mr. Merz said the board discussed heating options, purchasing more covers and lowering the temperature of the pool to save money. The board discussed a non-binding agreement with Wildlife Habitat Federation. Mr. Merz said the Friends of the Park were working on a new option for Boo Bash and it may not be trunks involved. Mr. Merz said they were looking at a Special Called meeting for September. Mayor Alexander spoke of the recent developments with the trails and that they should be discussing. Councilmember Lee spoke on the possibility of having background checks for all volunteers for safety precautions.

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XII. <u>DISCUSSION AND ACTION ITEMS</u>

a. <u>Discussion and possible action on the proposed Gas Utility Rate Adjustment Options</u>

City Administrator Dixon introduced Ramsey Cripes, with SENERGY (formerly Schneider Engineers) who provided the City Council with a presentation on gas rate options. Mayor Alexander said the City had contracted out for several years with CPS and it was hard to compare the cost of operations when the voted to keep the system and bring back in-house. Mr. Cripes said the contract the City had with CPS had been a very favorable for the City. Mayor Alexander said now the City had to raise rates to compensate the costs of maintaining the 1.1 million gas system. Councilmember Lee clarified the contract with CPS had been for maintenance only, not gas rates. City discussed the two options provided. Option 1 – was to increase the base cost plus phasing in and increased gas rates over a period of three years or Option 2 – one time increases on base plus rate increase. The current rate charges were: Residential Inside Base-\$16.00 – volume charge (\$/CF) \$0.01060, Residential Outside - \$21.00 - volume charge -\$0.01290, Commercial Inside - \$21.00 - volume charge -\$0.01060, Commercial Outside - \$26.00 - volume charge - \$0.01290. Councilmember Lee said the citizens needed to know the real cost of operating the system responsibly and he was in favor of doing what was necessary now to remain solvent. Councilmember Merz agreed with Councilmember Lee on increasing the rates. Mr. Merz said the City had in place the program to help citizens with utility bills and the City Council could review and change with future discussion on the qualification if needed. City Administrator Dixon said the City Council could leave residential the same and increase commercial inside and outside or they could create a seniors rate. Mr. Merz was interested in the senior rate. Mayor Alexander said keep base costs and go up on usage rates. Council asked if the start up cost would be the same each year. Mr. Dixon said no, they were not trying to recover the startup costs but the rates proposed would be for ongoing costs. Council discussed the options provided, with consensus to keep the base cost the same for residential and just increase the gas rates.

A motion was made by Councilmember Marchman and duly seconded by Councilmember Martinez to approve Option #2 one time increase with base cost staying the same.

Councilmember Merz had a few questions on the rate structure shown. Councilmember Marchman called the question. A vote was taken (3ayes: 2nays (Merz, Lee)) motion passed by a majority to vote on the measure.

A vote was taken on the motion to approve Option #2 one time increase (4ayes: 1 nay (Lee)) the motion passed by a majority vote.

A motion was made by Councilmember Martinez and duly seconded by Councilmember Marchman to adopt an ordinance establishing rates to be charged for gas services with an effective date of December 1, 2025. A vote was taken (4ayes: 1 abstain (Lee)) the motion carried by a majority vote.

b. Discussion and appropriate action on an Ordinance adopting the FY 2025-2026 Annual Budget for the Fiscal Year beginning October 1, 2025 and ending September 30, 2026 and authorize expenditures as therein provided

Councilmember Merz asked if the proposed budget as presented had the recommended fee changes. City Administrator Dixon said it did not reflect any changes. Mr. Dixon said the fees were small and would

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not affect the budget. Mr. Merz asked if the parks paid their own way. Mr. Dixon said they did not. Councilmember Marchman asked about the gas rates just passed and if the increase in revenues would offset the need to use \$550,000 out of reserves to balance the budget. Mr. Dixon said it would not affect the General Fund budget and rates would not go into effect until December but would improve the Enterprise Fund with the higher rates. Councilmember Lee asked about the \$250,000 for streets and where would he find this. Mr. Lee said he wished it had been plugged in up front. Mr. Dixon said he had to balance the budget and it was put as a line item. Mayor Alexander said some of the notes provided for clarification of what was in various line items were confusing to some. Mayor Alexander said he understood the \$250,000 for streets, 3% salary increases, police department adjustments but asked about the total \$650,000 increase shown. Mayor Alexander said he had wanted notes for the line items not just a lump sum. Councilman Marchman asked if the \$550,000 was not needed for balancing the budget where would the money go back to. Mr. Dixon said it would go back into the general fund and the City Council could allocate to other areas. Mr. Dixon said it would be a one time use as it was not recommended to use fund balance for operations. Councilmember Merz gave a run down of what the \$650,000 was made up of for the City Council. Mr. Merz said the Police Department increased \$260,000 with new position, Streets-\$190,000, Court-\$150,000 (off-set by increase with revenue), and Animal Services - \$60,000. Mr. Dixon said the City Council had access through TEAMS to charts not in the presentation with year to date for clarification on what had increased during the year. Councilmember Lee said there was a continued misunderstanding by the Mayor and City Council on the \$250,000 funds earmarked for streets could only be used if the General Fund generated funds at the end of year but working with the County they would not wait and the funds would need to be used now. Mr. Dixon clarified the funds would be put back into the reserves if the revenues from the General Fund covered the \$250,000 allotted for the streets. Mr. Lee said the other concern he had was the obligations to Alsatian Oaks (380 Agreement, TIRZ) was not been shown in the budget and his understanding was the City reimbursed the development from Ad Valorem Taxes, Sales Tax, and Impact Fees. Mr. Dixon said they could do a Do To Do From accounting item and he would look at other cities on how they reflect the transfers. Mayor Alexander asked for a definition of what were restricted funds shown in the budget. Mr. Dixon said they were funds designed by City Council Ordinance or Debt Service fund, and Bond Covenant. Councilmember Merz was in favor of showing the Alsatian Oaks Development as part of the budget.

A motion was made by Councilmember King and duly seconded by Councilmember Marchman to adopt an Ordinance adopting the FY25-26 Annual Budget for the Fiscal Year beginning October 1, 2025 and ending September 30, 2026 and authorize expenditures as therein provided.

More discussion followed.

Councilmember Lee said it was unclear to him that the current tax rate was used to calculate the revenues for this budget. He was not in favor of the tax rate of 0.5233 and wished to have the option to raise the tax rate to help generate more revenue. Councilmember Merz was also in favor of raising the tax rate higher than was shown in the proposed budget to support the budget and new debt.

A roll call vote was taken: Martinez – aye, Marchman – ayes, King – aye, Merz – nay, Lee – nay. The motion carried by a majority vote.

c. <u>Discussion and take appropriate action on an Ordinance setting the 2025 Tax Rate of \$0.XXXX per \$100</u> of taxable valuation for the Tax Year beginning January 1, 2026 through December 31, 2026

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A motion was made by Councilmember Martinez and duly seconded by Councilmember Marchman to adopt an Ordinance setting the 2025 Tax Rate of \$0.05233 per \$100 of taxable valuation for the Tax Year beginning January 1, 2026 through December 31, 2026.

Discussion followed before the vote was taken.

Finance Director Leroy Vidales provided the City Council with a blank tax rate ordinance for the City Council to decide on what rate they wish to set. The Budget was based off the current rate of \$0.5233 and the City Council had set the maximum rate of \$0.5982 at a previous meeting. Councilmember Merz had questions on why the No New Revenue rates and I & S were different in the backup material. Mr. Vidales said the numbers were received from the tax accessor and Mayor Alexander said the original numbers did not reflect the new debt issued. Councilmember Lee said the City Council was just kicking the can down the road and thought the others on council were in agreement to increase the tax rate to generate more funds. Mr. Lee said that did not seem to be the case and said if the City Council would look at using reserve funds to do more projects later on he would agree to the same tax rate. Councilmember Merz said the City Council knew the current rate of \$0.5233 did not support the City's needs and was in support of a higher tax rate.

A roll call vote was taken: Martinez - aye, Marchman - aye, King - aye, Merz - nay, Lee - nay. The motion carried by a majority vote.

d. Discussion and take appropriate action on an Ordinance ratifying the property tax increase reflected in the fiscal year 2025-2026 budget that would require raising more revenue from property taxes than in the fiscal year 2024-2025 for the use and support of the municipal government for the City of Castroville

Finance Director Leroy Vidales said this ordinance was a legal requirement once the tax rate was adopted.

A motion was made by Councilmember King and duly seconded by Councilmember Marchman to adopt an Ordinance ratifying the property tax increase reflected in the fiscal year 2025-2026 budget that would require raising more revenue from property taxes than in the fiscal year 2024-2025 for the use and support of the municipal government for the City of Castroville. A vote was taken (5:0 all ayes) the motion carried by all present.

e. <u>Discussion and appropriate action on Adopting Comprehensive Fee Schedule Ordinance</u>

Mayor Alexander said the comprehensive fee schedule was not ready for adoption and requested the City Council members to send in their questions to Mr. Dixon or Mr. Vidales and they would discuss the fees at the next council meeting. Councilmembers Martinez and Lee said they had submitted their questions. The recommendation to staff was to provide a collum on suggested fee changes for council to review. Councilmember Martinez said the language in the Airport Leases were in conflict with the fee schedule and needed to be ratified. Ms. Martinez suggested the staff do a spreadsheet. Councilmember King cautioned the City Council on raising some fees as it would not be feasible to recoup some of the fees. This item would be brought back at the next meeting.

f. <u>Discussion and take appropriate action on approving a proposal submitted by Pugh Constructors, Inc. for Design-Build Master Plan Services</u>

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City Administrator Dixon briefed the city council on the City receiving the proposal and the committee recommendation. Mr. Dixon said the proposal was for \$46,000 from Pugh constructors, Inc. for a high-level building master plan for the first phase of the possible remodel of City Hall. Mr. Dixon said the next phases would be brought back for council consideration and look at possible funding. Mr. Dixon said this would give the City a realistic idea of the cost to remodel the City Hall.

A motion was made by Councilmember King and duly seconded by Councilmember Marchman to approve a proposal submitted by Pugh Constructors, Inc. for Design-Build Master Plan Services in the amount of \$46,000 for a high-level building master plan for the City Hall.

Council discussion followed.

Mayor Alexander asked if the City Council would be involved with the process. Mr. Dixon said they would be and there was a limited number of meetings included in this phase. Councilmember Lee read his opinion on keeping the building and preserving but increasing the size for future uses. Mr. Lee said the building did not meet the growing needs of the City and felt the City Hall should be relocated to the current Public Works location and relocating the Public Works Department to a non-aviation area at the airport, using the current portable building and have one large building verses several small. Mr. Lee said the current City Hall could be repurposed for the Police Department and the City could sale the police property. Mr. Lee felt this was a cheap alternative to spending millions on one building. Councilmember King said this report would give the City Council the cost to know what would be the best option. Councilmembers Marchman and Martinez agreed with Mr. King they needed to see the costs for the project to make a more informed decision. Ms. Martinez said she was in favor of the one large building. Mayor Alexander said this action would give the City Council estimated costs for the project.

A vote was taken (4ayes: 1 nay (Lee)) the motion carried by a majority vote.

XIII. <u>CITY ADMINISTRATOR REPORT</u>

- a. Drainage Projects
- b. Highway 90 TxDot Construction
- c. Streets, Maintenance and Paving Plan
- d. WWTx Plant Ponds
- e. CPS Energy Dispute
- f. Community Center Construction

City Administrator Dixon gave a brief report on the letter received from the BMA on not renewing the long standing agreement with the City. Mr. Dixon said staff had reached out and some of the BMA concerns were safety and installation of electric gates to the property. Mr. Dixon said this may need council action and the BMA may be open to renewal and he would be updating council. Mr. Dixon said the City had received a violation notice from the Railroad Commission related to the gas system and the City's Consultant Simon Pena and the City's Gas Superintendent Javiar Jaques were working on corrections. Mr. Dixon said the Street Department was short staffed due to one employee being injured. Councilmember Lee asked for an update on the Geneva Street Drainage project. Mr. Dixon said they would be compacting the road and there would be a 14ft. entrance to the property. Mayor Alexander asked about the neighboring fence encroachment on the City easement. Mr. Dixon said the City had not pursued yet but would be in contact with the property owner. Councilmember King and Lee said the property owner was out of town for a length of time with

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medical issues and they may need to wait. Mayor Alexnader said staff should act on encroachment issues, when known.

XIV. DISCUSSION ON FUTURE AGENDA ITEMS

Walk through of the Community Center Project on Monday 15th, 9a.m. Staff needed to check with contractor on allowing this during construction.

Meeting cancelation for November and December. Possible reschedule for first meeting in November due to falling on Veterans Day.

Ordinance amending Chapter 18 removing required police security at Airport. (Lee)

Discussion on changing number of board members and term expiration date on the Historic Landmark Commission to be in line with other city boards. (Marchman)

Discussion on paving Vienna Street as requested by property owner at last meeting.

Nomination of candidate for Medina County Appraisal Board.

Board and Commissions applications.

Mayor Alexander recessed the meeting to reconvene back into executive session to complete the City Administrator's evaluation at 9:00 p.m.

II. <u>EXECUTIVE SESSION</u>

The City Council will convene in closed session pursuant to the Texas Open Meetings Act, Chapter 551.071 Consultation with the Attorney of the Texas Government Code for one or more of the following authorized reasons:

- **a.** The City Council will meet in closed session pursuant to Texas Government Code Section 551.074, Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the following public officers or employees:
 - a. City Administrator R. Scott Dixon

Opened: 5:46 p.m.

Recessed: 6:03 p.m. (continued at the end of the meeting)

Reopened: 9:06 p.m.

Councilmember Lee left the meeting at 9:34 p.m.

Closed: 10:16 p.m.

III. RECONVENE IN OPEN SESSION

Mayor Alexander reconvened in open session at 10:18 p.m.

VIII. Consider possible action(s) resulting from items posted and legally discussed in Executive Session

No action was taken.

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XV. ADJOURN

Mayor Alexander adjourned	the meeting at 10:19 p.m
Mayor	_
·	
ATTEST:	
City Secretary	

CITY OF CASTROVILLE CITY COUNCIL REGULAR CALLED COUNCIL MEETING

1209 Fiorella
City Council Chambers
August 26, 2025
Tuesday
6:00 P.M.
MINUTES

*Executive Session was postponed and meeting was posted to start at 6 p.m. in advance.

I. <u>CALL TO ORDER</u>

Mayor Bruce Alexander called the meeting to order at 6:01 p.m.

II. EXECUTIVE SESSION

The City Council will convene in closed session pursuant to the Texas Open Meetings Act, Chapter 551.071 Consultation with the Attorney of the Texas Government Code for one or more of the following authorized reasons:

- **a.** The City Council will meet in closed session pursuant to Texas Government Code Section 551.074, Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the following public officers or employees:
 - a. City Administrator R. Scott Dixon
 - b. City Secretary Debra Howe
 - c. Police Chief James Kohler

This item was postponed

III. RECONVENE IN OPEN SESSION

Skipped.

IV. ROLL CALL

Present:

Mayor Bruce Alexander
Mayor Pro Tem Sheena Martinez
Councilmember Houston Marchman
Councilmember David Merz
Councilmember Robert Lee

Leroy Vidales, Finance Director
Debra Howe, City Secretary
John Gomez, Public Works Director
Jim Kohler, Police Chief
Darin Hamm, Tourism/Business Director
Breana Soto, Community Development Director

Absent:

City Administrator Scott Dixon

V. PLEDGE OF ALLEIGENCE

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VI. <u>INVOCATION</u>

Mayor Bruce Alexander gave the invocation.

VII. <u>CITZENS COMMENTS</u>

The City Council will hear comments from any citizen or visitor. Speakers must address their comments to the presiding officer rather than individual council members or staff; stand at the podium, speak clearly into the microphone, and state your name and residential address before speaking. Speakers will be allowed a maximum of 3 minutes for testimony. Speakers making personal, impertinent, profane, or slanderous remarks will be given one warning before losing the privilege to speak or may be removed from the room. In accordance with the State Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.

<u>Margie Black</u>, 1009 Vienna, spoke to the City Council on wanting her portion of Vienna street to be paved and maintained. Ms. Black provided pictures of the area and hoped the City would take care of.

VIII. Consider possible action(s) resulting from items posted and legally discussed in Executive Session

Skipped.

IX. CONSENT AGENDA

- a. Minutes for August 01, 2025 Special Called Meeting
- b. Minutes for August 12, 2025 Regular Called Meeting
- c. <u>Authorize a Memorandum of Understanding between the City of Hondo, City of Castroville,</u> <u>Medina County Sheriff's Department, and Medina Valley ISD Police Department</u>
- d. <u>Authorize Change Order #1 in the amount of \$72,896.89 for the Community Development Grant</u> Project # Waterline Project
- e. <u>Discussion and appropriate action on a resolution amending the Development Agreement for the City of Castroville Public Improvement District (The Heights of Castroville)</u>
- f. <u>Discussion and appropriate action on a resolution amending the Development Agreement for the City of Castroville East Side Public Improvement District No. 2 (Flat Creek)</u>
- g. Discussion and possible action on a preliminary plat for Country Village Estates Phase II

Councilmember Marchman requested items e., f., g. be removed for further discussion. Councilmember Lee requested item b. be removed for further corrections/details.

A motion was made by Councilmember King and duly seconded by Councilmember Merz to approve the consent agenda items a, c and d. A vote was taken (5:0 all ayes) the motion carried by all present.

Councilmember Lee wished to review the August 12, 2025 minutes further for corrections and more details related to the FAA complaint appraisal of airport land related to the Medina Valley Baseball Association to establish fair market value.

A motion was made by Councilmember Lee and duly seconded by Councilmember Martinez to have August 12, 2025 minutes brought back with corrections/additions. A vote was taken (5:0 all ayes) the motion carried by all present.

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(Cont.)

e. <u>Discussion and appropriate action on a resolution amending the Development Agreement for the</u> City of Castroville Public Improvement District (The Heights of Castroville)

Mayor Alexander asked questions on the amendment to The Heights of Castroville PID. Mayor Alexander said the tax rate calculations with the amendment was 3.0563 and was over the 3.0 shown in the original development agreement. Mayor Alexander felt the development agreement should go back for review before approval. Rob Killen, legal counsel, for The Heights of Castroville and Flat Creek was present. Councilmember Lee asked about missing wording in the resolution on what would be provided for the citizens of Castroville. Mr. Lee said it needed to be corrected before approved. Mr. Killen said the PID amendment was only correcting language to match the development agreement and original PID. Councilmember Merz asked if the \$6,000,000 was the original amount or new amount. Mr. Killen said it was the original. Councilmember Lee asked about the language on the City issuing bonds for the PIDS and was the City liable if the development defaulted. Mr. Lee asked it would affect the City ratings when the City issued bonds. Andrew Freeman with SAMCO, City Financial Advisory said it did not affect the City or it's ratings. Mr. Killen, Attorney for the developments said the PIDs were at no cost to the City, the citizens who lived in the developments paid for improvements. Mayor Alexander was still concerned with the higher tax rate of 3.0563 for those residence and felt the City would not be able to raise the tax rates.

A motion was made by Councilmember King and duly seconded by Councilmember Marchman to authorize the Mayor to sign a resolution amending the Development Agreement for the City of Castroville Public Improvement District (The Heights of Castroville) after consultation with the City Attorney on his concerns. A vote was taken (5:0 all ayes) the motion carried by all present.

f. <u>Discussion and appropriate action on a resolution amending the Development Agreement for the City of Castroville East Side Public Improvement District No. 2 (Flat Creek)</u>

A motion was made by Councilmember King and duly seconded by Councilmember Marchman to authorize the Mayor to sign a resolution amending the Development Agreement for the City of Castroville East Side Public Improvement District No. 2 (Flat Creek) after consultation with the City Attorney on his concerns.

Councilmember Lee asked what was meant by other good and valuable consideration language in the amendment. Rob Killen, legal counsel for the developments said it was legal terms. Councilmember Merz gave a brief summary of what the development agreement consisted of including higher end designs/materials and road improvements.

A vote was taken (5:0 all ayes) the motion carried by all present.

g. Discussion and possible action on a preliminary plat for Country Village Estates - Phase II

<u>Dawn Groff, 1210 Country Lane</u>, was recognized to speak on this subject. Ms. Groff said her property was adjacent to Phase I and Phase II of the development and had concerns with the road running in front. Ms. Groff said the road stopped right at her gate and with the new phase she may not have access to her home as was the case during the last phase. Ms. Groff said she was not notified at any time by the city or contractor during the last construction and did not want that to happen again. Ms. Groff wanted to have access to her property by road and would not take down her fence as suggested by someone.

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Breana Soto, Community Development Director apologized for the disruptions the previous construction had caused and said the plans submitted addressed the road in front of her house and to reach out to her and she would go out and make sure she was able to reach her property. Councilmember Lee asked about park land not being shown on the preliminary plat. Mr. Lee asked if they paid a fee in leu of. Ms. Soto said as under current ordinance developments under 100 lots were to pay a fee instead of dedicating park land. Mr. Lee asked where the money was placed. Finance Director Leroy Vidales said there was a park fund for the use of maintaining city parks. Councilmember Merz asked if the preliminary was in conformance with the subdivision ordinance and the City Council really could not deny. Ms. Soto said it did conform and the City Council had the option to deny but the recommendation was to approve as it met the ordinance. Councilmember King asked if the property had to be in the city. Ms. Soto said it did. Mr. King asked Ms. Groff if her property was in the city limits. Ms. Groff said the front half was and she had dedicated 25ft. as an easement with adjacent property owner. Councilmember Marchman asked what the City could do to make right with her. Ms. Groff said she just did not want to be ignored during the construction and to not have the same issues that happened during the last phase.

A motion was made by Councilmember King and duly seconded by Councilmember Lee to approve the preliminary plat for Country Village Estates - Phase II. A vote was taken (5:0 all ayes) the motion carried by all present.

X. <u>PRESENTATIONS</u>

a. Presentation by Mark Chadwick, Medina County Emergency Services Coordinator covering:
Outdoor Warning Sirens I-Info Alert System / Alliance for Community Solutions (ACS)
Castroville's Emergency Management Plan component of Medina County plan NIMS (National Incident Management System) training for public officials

Medina Council Emergency Management Services Coordinator Mark Chadwich briefed the City Council on his role and what he had accomplished during his time as the coordinator. Mr. Chadwich said he provided notifications, wrote/updated emergency plans for the County and the Cities, and provided/taught the NIMS training. Mr. Chadwich introduces two of his trained volunteers who were in attendance. Both men were amateur radio operators and helped with various events including the Tour de Castroville and National Night Out. Councilmember Lee said the local amateur radio clubs had radio repeaters on city property on Cross Hill to help support local communications. Mr. Lee said the County Emergency Services had a full-scale exercise at the Medina Valley High School a number of years ago to practice medication distribution and wondered if there were or would be those exercises. Mr. Chadwich said they held an exercise at Hondo Airport last year, the airport having more room, and could work with the City to do the same in Castroville. Mr. Chadwick said Medina County had received a large grant and would be doing a massive communication upgrade. Councilmember Lee asked about who controlled the sirens saying the City used to set off manually. Mr. Chadwich said they now had an app and did this remotely. Mr. Chadwich warned the system was outdated and would need to be upgraded in the future when the City Council looked at future budget items. Councilmember Martinez asked about having an MOU with other entities for shelters, such as the school district. Mr. Chadwich said the school districts did not want to be a shelter saying it was very costly with repairs after an event. Mr. Chadwich said better facilities would be somewhere already open, such as city facilities.

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Councilmember King asked who Mr. Chadwich's backup was. Mr. Chadwich said he had been able to hire a deputy and with the trained volunteers had good backup. City Council thanked Mr. Chadwich for attending and Mayor Alexander said the City would coordinate with the department to set up the NIMS training.

XI. MAYOR'S REPORT

- a. Proposed FY26 Budget
- b. Proposed FY26 Property Tax Rates
- c. Proposed Debt Service/City of Castroville Bond Rating

Mayor Alexander thanked Police Chief Kohler and the department for their help at the St. Louis Day Event and Public Works Director Gomez and the department for fixing the streets in the area. Mayor Alexander spoke briefly on the proposed budget the City Council had been working on, with the first budget hearing being at this meeting. Mayor Alexander reported on the proposed tax rate explaining the tax rate was divided into two parts, one for operations and maintenance and the other portion for debt service associated with capital improvements. Mayor Alexander said the second public hearing was being held at this meeting. Mayor Alexander reported also on the agenda was the proposed issuance of \$7,000,000 in certificates of obligation for new debt to construct a new water well (\$3.5 million) on the eastside of town along with City Council approved general fund projects (\$3.5 million). Mayor Alexander said the water well and other utility system improvements would be re-paid out of the utility fund and emphasized he was not in favor of any new debt and for projects not clearly defined, but he did not vote and it was left up to the City Council to decide.

XII. PUBLIC HEARING

a. Public Hearing #2 and presentation on the 2025 No-New Revenue, Voter-Approval, and De Minimis Tax Rate Calculations

Opened: 7:20 p.m.

Finance Director Leroy Vidales recapped the No-New Revenue, Voter-Approval, and De Minimis tax rate calculations for the City Council. Mr. Vidales said the current rate was 0.5233 for the last four years, 0.5982 was voter-approval rate and 0.6289 was the De Minimis rate. Mr. Vidales provided the tax rate numbers with the new debt issuance of \$3.5 million options, reflecting M & 0 and I & S - to stay the same with 05.233 = M & O 0.3333 and I & S - 0.1900, No New Debt 0.5286 = M & O 0.4068 and I & S - 0.1218, and Voters Approval – M & O - 0.4603 and I & S - 0.6503. Mr. Vidales said the rates were calculated off a resident valued at \$300,405. This was the second public hearing and later in the meeting the City Council would vote on setting a maximum proposed tax rate.

No one requested to speak.

<u>Closed:</u> 7:28 p.m.

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b. Public Hearing #1 and Presentation on FY25/26 Budget

Opened: 7:28 p.m.

Finance Director Leroy Vidales briefed the City Council with a presentation on the proposed FY26 Budget. Mr. Vidales provided expenditures for 2025-2026 shown with increase/decrease amounts discussed at previous budget work sessions. Mayor Alexander confirmed the proposed budget was balanced with the current tax rate of 0.5233. Mr. Vidales reviewed with the City Council the five year history for the Enterprise and Airport Funds and said the Enterprise Fund was also balanced. The Airport Fund did show a deficient of just under \$35,000, if the Airport was to pay for police security as suggested by the Mayor. This proposal would be discussed later in the meeting. The proposed budget for FY 26 was \$5,485,025 and was approximately \$714,000 up from FY25.

No one requested to speak.

<u>Closed:</u> 7:39 p.m.

Mayor Alexander moved to 13e. to allow the City Financial Advisory to present.

XIII. DISCUSSION AND ACTION ITEMS

e. Consideration and Approval of an Ordinance authorizing the City's Combination Tax and Revenue Certificates of Obligation, Series 2025 in the maximum amount \$7,000,000, for the purposes set forth in the City's Notice of Intention, payable from the proceeds of an Annual Ad Valorem Tax Levied, within the limitations prescribed by Law, upon all taxable property in the City, and a pledge of certain revenues of the City's combined Utility System; and other matters in connection therewith

Andrew Freeman, Samco, briefed the City Council on the timeline up to this meeting on when the Certificates of Obligation's were considered. Mr. Freeman said the City had received eleven bids for funding with BOK Financial Securities, Inc. coming in as the lowest at 3.906622. Mr. Freeman said the last time the City received a high number of bids was 2021 and it went to the City having such a good credit rating (AA+). Councilmember King asked what "reoffering" prices meant. Mr. Freeman said this was a term for banks on the resale of the bonds. Mr. Freeman said the net accrual would be \$6,920,000, accrued interest of \$26,765.00, and a net premium of \$278,740.20 for a total of \$7,225,505.20. Mr. Freeman said the City had the option to refinance in nine years. Mr. Freeman said with the adoption of the Ordinance the City would receive the funds on September 17th.

A motion was made by Councilmember King and duly seconded by Councilmember Martinez to approve/adopt an Ordinance authorizing the City's Combination Tax and Revenue Certificates of Obligation, Series 2025 in the maximum amount \$7,000,000, for the purposes set forth in the City's Notice of Intention, payable from the proceeds of an Annual Ad Valorem Tax Levied, within the limitations prescribed by Law, upon all taxable property in the City, and a pledge of certain revenues of the City's combined Utility System; and other matters in connection therewith. A vote was taken (5:0 all ayes) the motion carried by all present.

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Councilmember Merz clarified the bond monies were split \$3.5 million for a water well project and \$3.5 million for potential projects listed out on the published notice. Councilmember Lee felt the City did not need to get behind the ball and wanted to get some projects done now. Mr. Lee felt taxes should be raised. Councilmember King agreed the City had needs that needed to be met.

Mayor Alexander reverted back to original order of the agenda.

a. <u>Discussion and possible action on Finance Report - General, Enterprise, Airport Funds and</u> Municipal Court Report for July 2025

Finance Director Leroy Vidales reviewed with the City Council the Finance Report for July. Mayor Alexander said he had asked for this to be placed under discussion and action item out of the staff reports. Mayor Alexander said he would like to see the Financial Reports be done quarterly. Councilmember Lee asked about the overages shown in the Municipal Court and asked if this would be a budget amendment. Mr. Alexander said it would be and by practice there was an ordinance for budget amendments at the end of the fiscal year. Councilmember Lee asked what was in the non-departmental line item. Mr. Vidales said this consisted of copy lease contracts, ADP Payroll contract, and other line items that did not fit in other line item descriptions. Mr. Vidales went through the current proposed budget, including expenditures, revenues, Enterprise and Airport Funds and the Municipal Court Report with the City Council. Councilmember Merz said the report showed the City had collected 80% in revenues and was that on track. Mr. Vidales said at this time it should be at 75% so collections were up. Mr. Vidales provided the Airport revenues vs expenditure report and noted the Municipal Court revenues were up. Councilmember King asked what the percentage of increased revenues was for the court. Mr. Vidales said revenues were up 40 to 45% at this time.

b. <u>Discussion and possible action on the FY26 City Operating Budget including all budget proposals</u> - General Fund, Utility System Enterprise, Airport Enterprise and steps to dissolve the Castroville Economic Development Corporation

Mayor Alexander said he wanted to have an additional budget work session and go line by line in the funds to understand the budget better. Mayor Alexander said he felt the Airport should pay for services as did the other departments and read the ordinance which said the police department would provide airport security and he proposed 5% of the police department's budget would cover the requirement. Mayor Alexander said the City Council might look at in-kind services instead of funds. Councilmember King felt the Airport had to collect revenues to have the matching funds for grants and it would hurt the Airport if that amount was taken out. Mayor Alexander said others in the community felt the Airport should pay it's share. Councilmember Martinez said they should have the baseball association pay. Airport Chairman John Klaerner said he did not see the police patrolling at the airport other than use of the facilities and stopping in during training times with no notice. Mr. Klaerner said the airport was an asset to the city. Councilmember Merz was good with the FAA report and not a good use of time. Councilmember Lee said he was in favor of various city entities paying for services rendered to other departments and funds to reflect the actual cost of doing business but not use percentages of budgets. Mr. Lee said as referred to by Mayor Alexander, in Chapter 18, Aviation, Security, it did state police

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protection was to be provided by the City but the ordinance was over 45 years old and was written when the airport was privately operated, had no fencing, or any security measures in place. Mr. Lee said now the City had employees on site, security fencing with gated access, video surveillance, and recordings of all airport activities. Mr. Lee said the police security was not needed now. During the discussion Councilmember Marchman called for the meeting to recess until the following day if the meeting went past 9:00 p.m.

A motion was made by Councilmember Marchman and duly seconded by Councilmember King to recess the meeting until the following day if the meeting went past 9:00 p.m. A vote was taken (2 ayes: 3 nays (Martinez, Merz, Lee) motion failed.

Discussion continued.

Councilmember Lee said the information sent to the FAA on in-kind services was incorrect and wanted it changed. Mr. Lee said the appraisal would likely be more than \$80,000 and the City would have to find the funds to compensate the Airport. Mr. Lee said the airport had not been compensated correctly for the last 15 years and needed to be corrected. Mr. Lee felt this needed to be discussed further after the budget was passed.

A motion was made by Councilmember King and duly seconded by Councilmember Lee to not charge for police security at the Municipal Airport. A vote was taken (5:0 all ayes) the motion carried by all present.

c. <u>Discussion and possible action regarding the 2025 Tax Rates, including a review of the No-New-Revenue, Voter-Approval, and De Minimis Tax Rate calculations</u>

Finance Director Leroy Vidales provided the City Council with the tax rates spoke on during the public Hearing. The No-New Revenue Tax was 0.5286, Voter-Approval Tax Rate was 0.5982, and the De Minimis Rate was 0.6289. Mr. Vidales said this action was to adopt the maximum rate the City Council could go up to, not necessarily the rate that would be adopted.

A motion was made by Councilmember King and duly seconded by Councilmember Merz to approve a proposed tax rate of 0.5982 consisting of Maintenance and Operations of \$0.4763 and Interest and Sinking of \$0.1218. A roll call vote was taken – Martinez – aye, Marchman – aye, King – aye, Merz – aye, Lee – aye. The motion carried by all present.

Councilmember Merz commented that each year the legal statement always confused the citizens and suggested putting out additional language in layman terms for better understanding. Councilmember Lee commented on the city not taking in enough revenue and was spending down reserves to continue doing business. Mr. Lee was in favor of raising taxes to meet expenses for services.

d. <u>Discussion and appropriate action on Adopting Comprehensive Fee Schedule Ordinance</u>

Mayor Alexander said this item was not ready for a decision and wanted the City Council to review and send questions to City Administrator Dixon and Finance Director Vidales with reviews at the upcoming budget work session.

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f. <u>Discussion and possible action on the proposed Gas Utility Rate Adjustment Options</u>

This item was skipped to be discussed at the next council meeting.

g. <u>Discussion and possible action to adjust the FY 2026 Airport Fund and General Fund budgets to</u> allocate Airport Security costs in accordance with City Ordinance Chapter 18, Section 18-73

This item had been discussed earlier in the meeting with the budget discussion.

h. <u>Discussion and appropriate action on authorizing a contract for the purchase of 43 acre feet of Edwards Aquifer Water Rights from Uptmore Family Limited Partnership</u>

Mayor Alexander said he had read the contract and knowing the market he felt it was a good price at \$10,500 per acre foot.

A motion was made by Councilmember King and duly seconded by Councilmember Marchman to approve the contract as presented for the purchase of 43 acre feet of Edwards Aquifer Water Rights from the Uptmore Family Limited Partnership. A vote was taken (5:0 all ayes) the motion carried by all present.

XIV. CITY ADMINISTRATOR REPORT

- a. Drainage Projects
- b. Highway 90 TxDot Construction
- c. Streets, Maintenance and Paving Plan
- d. WWTx Plant Ponds
- e. CPS Energy Dispute
- f. Community Center Construction
- g. Lions Park Splash Pad
- h. Community Development
- i. Economic Development
- j. Airport Operations
- k. Library
- **l. Code Compliance**
- m. Animal Control
- n. Police Department

City Administrator Dixon was absent from the meeting and did not give his report. Mayor Alexander asked if there were questions on the report from the City Council. Councilmember Lee wanted the City Council to consider making the Splash Pad area a shade/pavilion, if the Splash Pad had to be moved. Councilmember King was unsure if the equipment had to be moved, but that was a good alternative use of the space.

XV. DISUSSION ON FUTURE AGENDA ITEMS

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Special Called Meeting/Work Session September 3rd, 5 p.m. Mayor Alexander said they would go through all of the funds and go line by line.

Councilmember Merz - ordinance on paper street regulations on uses, traffic calming/safety discussion for second meeting in September.

Councilmember Marchman – discussion on changing membership of Historic Landmark Commission from 7 members full board members to 5 full board members with two alternates and bring in line with other boards the term expiration dates.

XVI. <u>ADJOURN</u>

Mayor Alexander adjou	rned the meeti	ing at 9:02 p.	.m.		
Mayor					
ATTEST:					
City Secretary					



CITY COUNCIL AGENDA REPORT

DATE: September 11, 2025

AGENDA OF: September 23, 2025 **DEPARTMENT:** Finance **SUBJECT:** Discussion and appropriate action on a resolution to adopt the Investment Policy. **RECOMMENDED MOTION:** Approval of the Resolution adopting the Investment Policy. **BACKGROUND**: In accordance with the Public Funds Investment Act (Chapter 2256, Texas Government Code), the City of Castroville is required to review and formally adopt by resolution its Investment Policy on an annual basis. This policy governs the investment of public funds and ensures compliance with state law, while also safeguarding the City's financial resources. **DISCUSSION:** The City's Investment Policy has remained unchanged in recent years. Staff will continue to evaluate opportunities to responsibly invest City funds in interest-bearing accounts, financial institutions, and authorized local government investment pools. The policy emphasizes safety, liquidity, public trust, and yield, consistent with statutory requirements. FISCAL IMPACT/SOURCE OF FUNDING: ☐ Budgeted ☐ Requires Budget Amendment **ATTACHMENTS:** Investment Policy **Urgency (0-5 = Low Urgency to High Urgency): 3** Impact (0-5 = Low Impact to High Impact): 3Submitted by: Leroy Vidales, Finance Director



CITY OF CASTROVILLE, TEXAS

INVESTMENT POLICY

ADOPTED September 23, 2025

POLICY

It is the policy of the City of Castroville, Texas (City) after allowing for the anticipated cash flow requirements in its bank accounts to meet daily needs and after giving due consideration to the safety and risk of investments, providing protection for both principal and liquidity, to invest public funds in a manner which will provide the highest investment return while conforming to all state, federal and local statutes governing the investment of public funds. This Investment Policy is authorized by the City Council in accordance with Texas Government Code, Chapter 2256-Public Funds Investment, also cited as the Public Funds Investment Act (Act), to satisfy the statutory requirements to define, adopt, and review a written investment policy regarding the investment of its funds and funds under its control. The City Council shall review and adopt by resolution its investment strategies and policy, not less than annually. Such an investment must be written, emphasize safety, address investment management and include types of authorized investments, maximum allowable stated maturity, maximum dollar-weighted average maturity, method to monitor the market price, requirements for settlement of transactions, and procedures to monitor rating changes in investments and the liquidation of investments. The resolution shall state that the policy has been reviewed and includes record of changes made to either the investment policy or strategy.

SCOPE

This policy applies to all funds or financial resources available for investment under the City's financial control and accounted for in the City of Castroville, Texas Comprehensive Annual Financial Report which includes the General Fund, Enterprise Fund, Special Revenue Funds, Capital Projects Funds, Debt Service Funds, and will include any new fund created by the City Council, unless specifically exempt. In addition to this Policy, bond funds (as defined by the Internal Revenue Service) shall be managed by their governing ordinances and all applicable Texas and Federal laws. In some instances, these laws will limit permissible investment returns on bond proceeds.

The City will consolidate cash balances from all applicable funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles. Such earnings from investments will be used in a manner that best serves the public trust and interests of the City as deemed in the annual budget.

INVESTMENT OBJECTIVES

All investments shall be designed and managed in a manner responsive to the public trust and in compliance with all Federal, Texas and other legal requirements, including but not limited to the Act. The City shall manage and invest its available resources with four objectives, listed in order of priority: Safety, Liquidity, Public Trust, and Yield.

Safety

Safety of principal and the City's assets is the foremost objective of the investment program. Investments of the City shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To increase investment safety, the City strives to decrease or minimize credit and interest rate risk. Minimization of credit risk or the risk of loss due to the failure of a security issuer or guarantor shall be done by the City by limiting investments to safe types, prequalifying financial institutions and broker/dealers, and diversifying the portfolio in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

Minimization of interest rate risk or the decrease in market value of securities in the City's portfolio due to changes in interest rates shall be done by the City through strong cash flow projections so that market value losses are reduced and through investments in short-term securities.

Liquidity

The City's investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements and by investing in securities with active secondary markets. A portion of the portfolio will also be placed in short-term investment pools and/or money market mutual funds, which offer daily liquidity and may be utilized as a competitive yield alternative to fixed maturity investments.

Public Trust

Investments shall be made with judgment and care, under circumstances, then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of capital as well as the probable income to be derived. All participants in the City's investment process shall seek to act responsibly as custodians of the public trust. Investment officials shall avoid any transaction that might impair public confidence in the City's ability to govern effectively.

Yield

The City's investment portfolio shall be designed with the objective of attaining a rate of return throughout budgetary and economic cycles, commensurate with the City's investment risk constraints and the cash flow characteristics of the portfolio. Return on investment is of secondary importance compared to the safety, liquidity and public trust objectives described above. The core of investments is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. The yield of an equally weighted, rolling six-month Treasury bill portfolio shall be the minimum yield objective or "benchmark". A secondary objective will be to obtain a yield equal to or in excess of a local government investment pool or money market mutual fund. The yield on the City's bond investments may be limited by certain bond ordinance covenant limitations.

STANDARDS OF CARE

Delegation of Authority

The City Administrator and the Director of Finance are the Investment Officers of the City and are responsible for investment decisions and activities. The Investment Officer's may delegate the day-to-day administrative duties to other persons authorized to perform investment activities for the City, or he/she may perform the duties him or herself. The City Administrator will retain ultimate responsibility for investment decisions.

The Investment Officer(s) are responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft, or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived.

Training Requirements

The Investment Officer(s) are required to attend at least one training session relating to the officers' responsibility under the Act within twelve (12) months after taking office or assuming duties. Afterwards, the City shall provide eight (8) hours of investment training not less than once in a two-year period that begins on the first day of the fiscal year and consists of the two consecutive years after that date for the Investment Officer(s) and/or his/her delegate(s), through courses and seminars offered by independent professional organizations and associations (i.e. the Government Finance Officers Association of Texas, the Government Treasurers Organization of Texas, the Texas Municipal League, or the AACOG, etc.) in order to insure the equality and capability of the City's investment personnel making investment decisions in compliance with the Act. The training must include

education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with the Act.

The City shall also encourage those who may perform daily activities with the City investments to attend such training although they are not listed specifically as Investment Officers of the City.

Prudent Person Rule

As set forth in the Act, Investment Officers shall use the standard of prudence with the "Prudent Person Rule". "Investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived (Public Funds Investment Act 2256.006(a))."

"In determining whether an investment officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

- 1. The investment of all funds, or funds under the entity's control, over which the officer had responsibility rather than a consideration as to the prudence of a single investment; and
- 2. Whether the investment decision was consistent with the written investment policy of the entity (Public Funds Investment Act 2256.006(b))."

Investment officials acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibilities for an individual security's credit risk or market price change, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

Ethics and Conflict of Interest

Investment Officers and other employees involved in the investment process shall refrain from personal business activities that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. According to the Act, a personal business relationship with a business exists if one of the following three (3) items applies:

1. The Investment Officer owns 10 percent or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization.

- 2. Funds received by the Investment Officer from the business organization exceed 10 percent of the Investment Officer's gross income for the previous year.
- 3. The Investment Officer has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for the personal account of the Investment Officer.

Investment Officer(s) must file a disclosure statement with the Texas Ethics Commission and the City Council if an officer has a personal business relationship with a business organization offering to engage in an investment transaction with the City or the Officer is related within the second degree by affinity or consanguinity, as determined under Chapter 573 of the Texas Government Code, to an individual seeking to transact investment business with the entity.

AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS

A qualified depository shall be selected through the City's banking services procurement process, which shall include solicitation of proposals as required under Chapter 105 of the Texas Local Government Code. The centralization of depository services is designed to maximize investment capabilities while minimizing service costs. The selection of a depository shall be based on the financial institution offering the most favorable terms and conditions at the least possible cost, while adhering to the guidelines and provisions within the request for proposal. In selecting a depository, the City shall give consideration to the financial institution's credit characteristics, financial history, service capabilities, earnings potential, collateralization, location within City limits or within a ten (10) mile radius of the City limits, and costs for required services. The City's depository contract shall be for three (3) years with an option to extend for an additional two (2) years upon mutual agreement of the depository and the City. Specialized services may be contracted for by the City with another financial institution or company if the depository cannot provide such service or charges more than the same service with little or no appreciable benefit.

SELECTION OF INVESTMENT BROKER/DEALERS AND ADVISORS

Selection of Investment Advisors and Broker/Dealers will be performed by the Investment Officer(s), with ratification and approval by the City Council. The selected firms shall provide timely transaction confirmations and monthly portfolio

reports. Prospective Broker/Dealers shall provide financial and other information as requested by the Investment Officer(s) sufficient to evaluate their fiscal condition and ability to service the City. The Investment Officer(s) will establish criteria to evaluate Investment Advisors and Broker/Dealers, including:

- 1.) Adherence to the City's policies and strategies,
- 2.) Investment performance and transaction pricing within accepted risk constraints,
- 3.) Responsiveness to the City's request for services, information and open communication,
- 4.) Understanding of the inherent fiduciary responsibility of investing public funds,
- 5.) Similarity in philosophy and strategy with the City's objectives, and
- 6.) References from other public entities in Texas.

In addition to reviewing the financial condition of broker/dealers and advisors annually, the Investment Committee and/or the City Council will annually review, revise, and adopt a list of those qualified broker/dealers and advisors authorized to engage in investment transactions with the City (Sec. 2256.025).

A current audited financial statement is required to be on file for each financial institution and broker/dealer in which the City invests.

APPROVED BROKER/DEALERS AND INVESTMENT ADVISORS

Broker/Dealer and Investment Advisors eligible to transact investment business with the City shall be presented a written copy of this Investment Policy. Additionally, the qualified representative or equivalent of the business organization seeking to transact investment business shall execute a Certificate as shown in Appendix "A", or a Certification similar in form, to the effect that the registered principal has:

- 1.) received and thoroughly reviewed this Investment Policy, and
- 2.) acknowledged that their organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment transactions between itself and the City that are not authorized by this Investment Policy, except to the extent that this authorization is dependent on an analysis of the makeup of the entity's entire portfolio or requires an interpretation of subjective investment standards.

The City may not engage in an investment transaction with a business organization prior to receiving this written acknowledgment completed by the organization.

Competitive Bidding

Competitive quotes must be sought from at least three (3) qualified institutions for all individual security purchases and sales. This excludes transactions with money market mutual funds and local government investment pools, which are deemed to be made at prevailing market rates. Investment transactions may be done orally, but followed by electronic or written confirmation. Funds will be authorized to be released after notification that the purchased security has been received. Written confirmation shall be received from the financial institution or broker/dealer. All investments purchased will be held in safekeeping at a third-party custodial institution with a safekeeping receipt being sent to the City.

AUTHORIZED AND SUITABLE INVESTMENTS

Investments described below are authorized by Chapter 2256, Texas Government Code as eligible securities for the City. City funds governed by this Policy may be invested in the following types of securities:

- 1.) Obligations of the United States or its agencies and instrumentalities with stated maturity not to exceed two (2) years.
- 2.) Direct obligations of the State of Texas or its agencies with a stated maturity not to exceed two (2) years.
- 3.) Other obligations, the principal of and interest on which are unconditionally guaranteed or insured by the State of Texas or the United States or its agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States with stated maturity not to exceed two (2) years.
- 4.) Obligations of states, agencies, counties, cities, and other political subdivisions of any state having been rated as to investment quality by a nationally recognized investment rating firm and having received a rating of not less than A or its equivalent along with a stated maturity not to exceed two (2) years.
- 5.) Certificates of deposit issued by state and national banks domiciled in Texas that are:
 - (a) guaranteed or insured by the Federal Deposit Insurance Corporation, or its successor with a stated maturity not to exceed two (2) years, to include certificates of deposit purchased through the CDARS program with a Texas bank; or
 - (b) secured by obligations that are described by (1)-(4) above, which are intended to include all direct federal agency or instrumentality issued mortgage backed securities that have a market value of

not less than the principal amount of the certificates and a stated maturity not to exceed two (2) years, but excluding those mortgage-backed securities described in Section 2256.009 (b); or

- (c) secured in any other manner and amount provided by law for deposits of Participants with a stated maturity not to exceed two (2) years.
- 6.) Certificates of deposit issued by savings and loan associations domiciled in Texas that are:
 - (a) guaranteed or insured by the Federal Savings and Loan Insurance Corporation or its successor with a stated maturity not to exceed two (2) years, or
 - (b) secured by obligations that are described by (1)-(4) above, which are intended to include all direct federal agency or instrumentality issued mortgage backed securities that have a market value of not less than the principal amount of the certificates and a stated maturity of two (2) years or less, but excluding those mortgage-backed securities described in Section 2256.009 (b); or
 - (c) secured in any other manner and amount provided by law for deposits of Participants with a stated maturity not to exceed two (2) years.
- 7.) No-load money market mutual funds that are registered with the Securities and Exchange Commission, and no-load mutual funds which are rated AAA by at least one nationally recognized rating service and follow practices authorized by the Public Funds Investment Act, are authorized investments per the Act, if:
 - (a) the no-load money market mutual fund has a dollar-weighted average stated maturity of ninety (90) days or less, and the investment objectives require a stable net asset value of one dollar (\$1) for each share;
 - (b) the no-load mutual fund has an average weighted maturity of less than two (2) years, and is invested exclusively in obligations approved by Section 2256.014 (a)-(c) of the Act;
 - (c) the City may not invest more than fifteen percent (15%) of its monthly average fund balance, excluding bond proceeds and reserves and other funds held for debt service, in the mutual funds described above;

- (d) it may not invest any portion of its bond proceeds and reserves and funds held for debt service, in mutual funds described above; and
- (e) it may not invest funds under its control, including bond proceeds and reserves and other funds held for debt service, in any one mutual fund described above in an amount that exceeds ten percent (10%) of the total assets of the mutual fund.
- 8.) Eligible Investment Pools as defined in Section 2256.016 of the Texas Government Code provided that:
 - a.) investment in the particular pool has been authorized by the City Council;
 - b.) the pool shall have furnished the Investment Officer(s) an offering circular containing the information required by Section 2256.016(b) of the Texas Government Code;
 - c.) the pool shall furnish to the Investment Officer(s) investment transaction confirmations with respect to all investments made with it:
 - d.) the pool shall furnish to the Investment Officer(s) monthly reports that contain the information required by Section 2256.016(c) of the Texas Government Code;
 - e.) any pool that is created to function as a money market mutual fund must maintain a stable net asset value of one dollar (\$1.00),
 - f.) whose investment philosophy and strategy are consistent with this Policy and the City's ongoing investment strategy,
 - g.) the pool provides evidence of credit rating no lower than "AAA" or "AAA-m" by at least one nationally recognized credit rating service,
 - h.) the pool must make available an annual financial statement of the investment pool in which the City has funds invested; and
 - i.) if the pool offers fee breakpoints based on fund balance invested must include either all levels of return based on breakpoints provided or state the lowest possible level of return based on the smallest level of funds invested.
- 9.) Fully collateralized direct repurchase agreements having a defined termination date that is no later than two hundred and seventy (270) days from the delivery date, secured by direct obligations of the U.S. or its agencies and instrumentalities, pledged with a third party selected or approved by the political entity, and placed through a primary government securities dealer, and as otherwise defined by the Public Funds Investment Act. Each issuer of repurchase agreements must sign a copy of a Master Repurchase Agreement.

- 10. Commercial paper as defined in Section 2256.013 of the Texas Government Code is allowed provided that paper has a stated maturity of two hundred seventy (270) days or less from the issuance date and is rated not less than A-1 or P-1 or an equivalent rating by at least two nationally recognized credit rating agencies or one nationally recognized credit rating agency and is fully secured by an irrevocable letter of credit issued by a bank organized and existing under the laws of the United States or any State.
- 11. Fully FDIC-insured brokered certificates of deposit securities from banks in any state within the United States of America delivered versus payment to the City's safekeeping depository, not to exceed one (1) year to maturity. Investment Officers must verify the FDIC status of the bank on www.2fdic.gov/idasp/main_bankfind,asp to assure that the bank is FDIC insured.

The City shall take all prudent measures that are consistent with this investment policy to liquidate any investment that does not have or is downgraded to less than the minimum rating stated herein. However, as stated in Section 2256.017, the City is not required to liquidate investments that were authorized investments at the time of purchase.

UNAUTHORIZED INVESTMENTS

The following investments are specifically prohibited by the Act:

- 1.) Obligations whose payment represents the coupon payment on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal.
- Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest.
- 3.) Collateralized mortgage obligations that have a stated final maturity date of greater than ten (10) years.
- 4.) Collateralized mortgage obligations, the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

COLLATERALIZATION

Consistent with the requirements of Chapter 2257 of the Texas Government Code, the City requires all bank deposits to be federally insured or collateralized with

eligible securities. Financial institutions serving as City Depositories will be required to sign a Depository Agreement with the City and the City's safekeeping agent. The safekeeping portion of the Agreement shall define the City's rights to the collateral in case of default, bankruptcy, or closing, and shall establish a perfected security interest in compliance with Federal and State regulations, including:

- 1. the Agreement must be in writing;
- 2. the Agreement has to be executed by the Depository and the City contemporaneously with the acquisition of the assets;
- the Agreement must be approved by the Depository's Board of Directors or loan committee, and a copy of the meeting minutes must be delivered to the City; and,
- 4. the Agreement must be part of the Depository's "official record" continuously since its execution.

Repurchase agreements must also be secured in accordance with State Law. Each counter party to a repurchase transaction is required to sign a copy of **The Bond Market** Association Master Repurchase Agreement. An executed copy of the Agreement must be on file before the City will enter into any transactions with a counter party.

1.) Allowable Collateral

a.) Certificates of Deposit

Eligible securities for Collateralization of certificates of deposits are limited to U.S. Treasuries or agencies priced daily in the Wall Street Journal with a maximum maturity of five (5) years.

b.) Repurchase Agreements

Collateral underlying repurchase agreements is limited to U.S. government and agency obligations, which are eligible for wire transfer (i.e. book entry) to the City's designated safekeeping agent through the Federal Reserve System.

2.) Collateral Levels

Collateral is valued at current market price plus interest accrued through the date of valuation.

a.) Certificates of Deposits

The market value of collateral pledged for certificates of deposit must at all times be equal to or greater than the par value of the certificate of deposit plus accrued interest, less the amount insured by the FDIC.

b.) Repurchase Agreements

The market value of collateral required to be pledged for repurchase agreements shall be at a percentage of the par value of the agreement plus accrued interest and shall be maintained at the following levels:

Collateral <u>Maturity</u>	U.S. Treasury Securities	U.S. Government <u>Agency</u>
1 year or less	101%	101%
1 year to 5 years	102%	102%
Over 5 years	103%	104%

Any collateral with a maturity of over five (5) years must be approved by the Investment Officer(s) in writing before the transaction is initiated.

3.) Monitoring Collateral Adequacy

a.) Certificates of Deposit

The City requires monthly reports with market values of pledged securities from all financial institutions with which the City has certificates of deposit. The Investment Officer(s) will at least monitor adequacy of collateralization monthly.

b.) Repurchase Agreements

Weekly monitoring by the Investment Officer(s) of all collateral underlying repurchase agreement is required. More frequent monitoring may be necessary during periods of market volatility.

4.) Margin Calls

a.) Certificates of Deposit

If the collateral pledged for a certificate of deposit falls below the par value of the deposit, plus accrued interest less FDIC insurance, the Institution will be notified by the Investment Officer(s) and will be required to pledge

additional securities no later than the end of the next succeeding business day.

b.) Repurchase Agreements

If the value of the collateral underlying a repurchase agreement falls below the margin maintenance levels specified above, the City will make a margin call unless the repurchase agreement is scheduled to mature within five (5) business days and the amount is deemed to be immaterial.

5.) Collateral Substitution

Collateralized certificates of deposit and repurchase agreements often require substitution of collateral. Any broker, dealer, or financial institution requesting substitution must contact the Investment Officer(s) for approval and settlement. The substituted security's value will be calculated and substitution approved if its value is equal to or greater than the required security level. The Investment Officer(s), or a designee, must provide written notification of the decision to the bank or the safekeeping agent holding the security prior to any security release. Substitution is allowable for all transactions, but should be limited, if possible, to minimize potential administrative problems and transfer expenses. The Investment Officer may limit substitution and assess appropriate fees if substitution becomes excessive or abusive.

6.) Collateral Reductions

Should the collateral's market value exceed the required amount, any broker or financial institution may request approval from the Investment Officer(s) to reduce collateral. Collateral reductions may be permitted only if the City's records indicate that the collateral's market value exceeds the required amount.

SAFEKEEPING AND CUSTODY

The City shall contract with a bank or banks for the safekeeping of securities either owned by the City as part of its investment portfolio or as part of its depository and repurchase agreements. All collateral securing bank deposits must be held by third-party banking institutions acceptable to and under contract with the City, or by the Federal Reserve Bank. The securities purchased under a repurchase agreement must be delivered to a third-party custodian with whom the City has established a safekeeping agreement.

All security transactions, including collateral for repurchase agreements entered into by the City shall be conducted on a delivery-verses-payment (DVP) basis. By doing so, City funds are not released until the City has received, through the Safekeeping Agent, the securities purchased. The security shall be held in the

name of the City or held on behalf of the City. The Safekeeping Agent's records shall assure the notation of the City's ownership of our explicit claim on the securities. The original copy of all safekeeping receipts shall be delivered to the City.

INVESTMENT PARAMETERS

Diversification

The City will diversify its investments by security type and investment maturity. Diversification by investment type shall be established by the following maximum percentages of investment type to the total investment portfolio:

a.) U.S. Government Securities	100%
b.) States, Agencies, Counties, Cities and Other	50%
c.) Repurchase Agreements	50%
d.) Certificates of Deposit	100%
e.) Money Market Mutual Funds	50%
f.) Eligible Investment Pools	100%
g.) Commercial Paper	10%

Maximum and Weighted Average Maturity

To minimize risk of loss due to interest rate fluctuations, investment maturities will not exceed the anticipated cash flow requirement of the funds. The City of Castroville intends to match the holding periods of investment funds with liquidity need of the City. The maximum final stated maturity of any investment shall not exceed five years. All long-term maturities will be intended to cover long-term liabilities. In addition, no less than ten percent (10%) of the funds in the portfolio will always be liquid. The entire portfolio will have a weighted average maturity of one (1) year or less. This weighted average will be calculated using the stated final maturity dates of each security.

By Fund Groups

Maturity guidelines by fund are as follows:

- a.) Operating Funds The weighted average days to maturity for the operating fund portfolio shall be three hundred and sixty–five (365) days or less and the maximum allowable maturity shall be two (2) years.
- b.) Debt Service Funds Debt Service Funds shall be invested to ensure adequate funding for each consecutive debt service payment and compliance with bond ordinance covenants. The Investment Officer shall invest in such a manner as not to exceed an "unfunded" debt service date with the maturity of any investment. Any unfunded debt service date is defined as a coupon or principal payment date that does not have cash or investment securities available to satisfy said payment.

- c.) <u>Debt Service Reserve Funds</u> Market conditions, Bond Ordinances constraints and Arbitrage compliance will be considered when formulating Reserve Fund strategy. Maturity limitation shall generally not exceed the call provisions of the Bond Ordinance and shall not exceed the final maturity of the bond issue. All Debt Service Reserve Fund investment maturities shall not exceed five (5) years.
- d.) Special Project, Special Purpose, and Construction Funds The investment maturity of bond proceeds shall generally be limited to the anticipated cash flow requirements and compliance with bond ordinance covenants. City funds that are considered "bond proceeds" for arbitrage purposes will be invested using a more conservative approach than the standard investment strategy when arbitrage rebate rules requiring refunding excess earnings. All earnings more than the allowable arbitrage earnings will be segregated and made available for any necessary payments to the U.S. Treasury.

INVESTMENT STRATEGY

The City maintains one portfolio in which all funds under the City's control are pooled for investment purposes. Within the pooled portfolio are fund components, each having an investment strategy as described below:

- A. Investment strategies for operating funds are to ensure that anticipated cash flows are matched with adequate investment liquidity. The secondary objective is to create a portfolio structure that will experience minimal volatility during economic cycles. This may be accomplished by purchasing quality, short-term securities or certificates of deposit in a laddered structure or utilizing authorized money market mutual funds or investment pools that function as money market mutual funds. The dollar weighted average maturity of three hundred and sixty-five (365) days or less will be calculated using the stated final maturity date of each security.
- B. Investment strategies for the debt service funds shall have as the primary objective the assurance of investment liquidity to cover the debt service obligation on the required payment date. Securities purchased shall not have a stated maturity date that exceeds the debt service payment date.
- C. Investment strategies for debt service reserve funds shall have as the primary objective the ability to generate a dependable revenue stream to the appropriate debt service fund from securities with a low degree of volatility. Securities should be of high quality and, except as may be required by the bond ordinance specific to an individual issue, of shortto-medium-term maturities.

D. Investment strategies for special projects, special purpose, or construction fund portfolios will have as their primary objective the assurance that anticipated cash flows are matched with adequate investment liquidity. These portfolios should include highly liquid securities and investments to allow for flexibility and unanticipated project outlays. The stated final maturity dates of securities held should not exceed the estimated project completion date.

Investment transactions must be settled on delivery versus payment basis except for investment pools and mutual funds.

REPORTING

Not less than quarterly, the Investment Officer(s) shall prepare and submit to the City Council a written, signed, investment report demonstrating a list of investment transactions for the preceding reporting period, in accordance with the Act. Reports will include the following:

- 1.) For each pooled fund group: a beginning book value and market value, ending book and market value, and fully accrued interest.
- 2.) The book value and market value of each investment at the beginning and end of the period by type of asset and fund type invested.
- 3.) The maturity date of each investment.
- 4.) Statement of compliance with the portfolios as it relates to the investment strategy.

Detailed and summary reports will be prepared jointly and presented to the City Council and Mayor not less than quarterly. Reports will comply with Section 2256.023 of the Act at a minimum.

Quarterly reports will be formally reviewed at least annually by an independent auditor and reported to the City Council once the City invests in items other than money market mutual funds, investment pools, or accounts offered by its depository bank in the form of certificates of deposit or money market accounts.

MONITORING OF THE MARKET VALUE OF INVESTMENTS AND COLLATERAL

The Investment Officer(s), with the help of City Council, as needed, shall determine the market value of each investment and of all Collateral pledged to secure deposits of City funds at least quarterly and at a time as close as practicable to the closing of the reporting period for the investments. Such values shall be included in the investment report. The following methods shall be used:

- 1. Certificates of deposit shall be valued at their face value plus any accrued but unpaid interest.
- 2. Shares in money market mutual funds and investment pools shall be valued at par plus any accrued but unpaid interest.
- 3. Other investment securities with a remaining maturity of one year or less may be valued in any of the following ways:
 - a. the lower of two (2) bids obtained from securities broker/dealers for such security;
 - b. the average of the bid and asked prices for such investment security as published in The Wall Street Journal or The New York Times:
 - c. the bid price published by any nationally recognized security pricing service; or
 - d. the market value quoted by the seller of the security or the owner of such Collateral.
- 4. Other investment securities with a remaining maturity of greater than one (1) year shall be valued at the lower of two (2) bids obtained from securities broker/dealers for such security, unless two (2) bids are not available, in which case the securities may be valued in any manner provided in this section.

INTERNAL CONTROL

Investment Officers shall establish a system of internal controls, which shall be reviewed by an independent auditor. The controls should be designed to prevent losses of public funds arising from fraud, employee error, unanticipated changes in financial markets, or imprudent actions by employees. Pertinent controls include custodian safekeeping receipts records management, documentation of investment bidding activities, written confirmations of oral transactions, reconciliation records, training requirement documentation, and compliance with investment policies. Where practical, the City should emphasize control of collusion, separation of duties, clear delegation of duties, accurate and timely reports, and staying informed about market conditions, changes, and trends.

Changes in Ratings

The Investment Officer(s) shall monitor, on no less than a weekly basis, the credit rating on all authorized investments in the portfolio based upon independent information from a nationally recognized rating agency. If any security falls below the minimum rating required by the Policy, the Investment Officer(s) shall notify the City Council of the loss of the rating, conditions affecting the rating, and possible loss of principal with liquidation options available, within two (2) weeks after the loss of the required rating.

Monitoring Issuance Coverage

The Investment Officer(s) shall monitor, on no less than a weekly basis, the status and ownership of all banks issuing brokered certificates of deposits owned by the City based upon information from the FDIC. If any bank has been acquired or merged with another bank in which brokered certificate of deposits are owned, the Investment Officer(s) shall immediately liquidate any brokered certificate of deposits which place the City above the FDIC insurance level.

PERFORMANCE STANDARDS

The investment portfolio shall be designed with the objective of ensuring the safety of the City's assets and minimizing interest rate risk. In addition, it will remain sufficiently liquid to meet cash flow needs, while protecting the interests of the public, all while obtaining a rate of return throughout budgetary and economic cycles.

The City's overall investment strategy is conservative. Given this strategy, the basis used by the Treasury to determine whether market yields are being achieved shall be the six (6) month U.S. Treasury Bill.

INVESTMENT POLICY ADOPTION

The City's investment policy, which includes strategies for each fund, shall be adopted by resolution of the City Council. The policy shall be reviewed annually, and any modifications thereto must be approved by the City Council.

APPENDIX "A"

I hereby certify that I have personally read and understand the investment policy and master repurchase agreement (if applicable), conditions of the City of Castroville, Texas. I further acknowledge that reasonable procedures and controls designed to fulfill those objectives and conditions have been implemented. Therefore, this firm will preclude investment transactions between itself and the City of Castroville that are not authorized by the City's investment policy, except to the extent that this authorization is dependent on an analysis of the makeup the City's entire portfolio or requires an interpretation of subjective investment standards, thus protecting the City's credit or market risk.

All sales personnel of this firm who manage the City of Castroville's accounts have been and will continue to be informed of the City's investment horizons, limitations, strategies, and risk constraints, as communicated by the City.

The firm pledges due diligence in informing the City of foreseeable risks associated with financial transactions connected to this firm.

I further acknowledge that no investment transaction shall occur between this firm and the City until the City of Castroville receives this consent form, completed by the firm's qualified representative.

FIRM
SIGNATURE OF QUALIFIED FIRM REPRESENTATIVE
PRIMARY REPRESENTATIVE: NAME/TITLE (please print)
DATE

GLOSSARY

AGENCIES: Federal agency securities.

ASKED: The price at which securities are offered.

BANKERS' ACCEPTANCE (BA): A draft, bill, or exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer.

BID: The price offered by a buyer of securities. (When you are selling securities, you ask for a bid.) See Offer.

BROKER: A broker brings buyers and sellers together for a commission.

CERTIFICATE OF DEPOSIT (CD): A time deposit with a specified maturity evidenced by a certificate. Large-denomination CD's are typically negotiable.

COLLATERAL: Securities, evidence of deposit or other property that a borrower pledges to secure repayment of a loan. Also refer to securities pledged by a bank to secure deposits of public moneys.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR): The official annual report for the City of Castroville. It includes five (5) combined statements for each individual fund and account group prepared in conformity with GAAP. It also includes supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, extensive introductory material, and a detailed Statistical Section.

COUPON: (a) The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value. (b) A certificate attached to a bond evidencing interest due on a payment date.

DEALER: A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his own account.

DEBENTURE: A bond secured only by the general credit of the issuer.

DELIVERY VERSES PAYMENT: There are two (2) methods of delivery of securities: delivery verses payment and delivery verses receipt. Delivery verses payment is delivery of securities with an exchange of money for the securities. Delivery versus receipt is delivery of securities with an exchange of a signed receipt for the securities.

DISCOUNT: The difference between the cost price of a security and its maturity when quoted at lower than face value. A security selling below offering price shortly after sale also is considered to be at a discount.

DISCOUNT SECURITIES: Non-interest bearing money market instruments that are issued at a discount and redeemed at maturity for full face value, e.g. U.S. Treasury Bills.

DIVERSIFICATION: Dividing investment funds amount a variety of securities offering independent returns.

FEDERAL CREDIT AGENCIES: Agencies of the Federal government set up to supply credit to various classes of institutions and individuals, e.g., S&L's, small business firms, students, farmers, farm cooperatives, and exporters.

FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC): A federal agency that insures bank deposits, currently up to \$100,000 per deposit.

FEDERAL FUNDS RATE: The rate of interest at which Fed funds are traded. This rate is currently pegged by the Federal Reserve through open-market operations.

FEDERAL HOME LOAN BANKS (FHLB): The institutions that regulate and lend to savings and loan associations. The Federal Home Loan Banks play a role analogous to that played by the Federal Reserve Banks with member commercial banks.

FEDERAL NATIONAL MORTGAGE ASSOCIATION (FNMA): FNMA, like GNMA was chartered under the Federal National Mortgage Association Act in 1938. FNMA is a federal corporation working under the auspices of the Department of Housing and Urban Development (HUD). It is the largest single provider of residential mortgage funds in the United States. Fannie Mae, as the corporation is called, is a private stockholder-owned corporation. The corporation's purchases include a variety of adjustable rate mortgages and second loans, in addition to fixed-rate mortgages. FNMA's securities are also highly liquid and are widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest.

FEDERAL OPEN MARKET COMMITTEE (FOMC): Consists of seven members of the Federal Reserve Bank Board and five of the twelve Federal Reserve Bank Presidents. The President of the New York Federal Reserve Bank is a permanent member, while the other Presidents serve on a rotating basis. The Committee periodically meets to set Federal Reserve guidelines regarding purchases and sales of Government Securities in the open market as a means of influencing the volume of bank credit and money.

FEDERAL RESERVE SYSTEM: The central bank of the United States created by Congress and consisting of a seven-member Board of Governors in Washington, DC regional banks and about 5,700 commercial banks that are members of the system.

GOVERNMENT NATIONAL MORTGAGE ASSOCIATION (GNMA or Ginnie Mae): Securities influencing the volume of bank credit guaranteed by GNMA and issued by mortgage bankers, commercial banks, savings and loan associations, and other institutions. Security holder is protected by full faith and credit of the U.S. Government. Ginnie Mae securities are backed by the FHA, VA, or FMHM mortgages. The term "passthroughs" is often used to describe "Ginnie Mae".

LIQUIDITY: A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable size can be done at those quotes.

LOCAL GOVERNMENT INVESTMENT POOL (LGIP): The aggregate of all funds from political subdivisions that are placed in the custody of the State Treasurer for investment and reinvestment.

MARKET VALUE: The price at which a security is trading and could presumably be purchased or sold.

MASTER REPURCHASE AGREEMENT: A written contract covering all future transactions between the parties to repurchase –reverse repurchase agreements that establishes each party's rights in the transactions. A master agreement will often specify, among other things, the right of the buyer-lender to liquidate the underlying securities in the event of default by the seller-borrower.

MONEY MARKET: The date upon which the principal or stated value of an investment becomes due and payable.

OFFER: The price asked by a seller of securities. (When you are buying securities, you ask for an offer.) See Asked and Bid.

OPEN MARKET OPERATIONS: Purchases and sales of government and certain other securities in the open market by the New York Federal Reserve Bank as directed by the FOMC in order to influence the volume of money and credit in the economy. Purchases inject reserves into the bank system and stimulate growth of money and credit; sales have the opposite effect. Open market operations are the Federal Reserve's most important and most flexible monetary policy tool.

PORTFOLIO: Collection of securities held by an investor.

PRIMARY DEALER: A group of government securities dealers who submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight. Primary dealers include Securities and Exchange Commission (SEC)-registered securities broker-dealers, banks, and a few unregulated firms.

PRUDENT PERSON RULE: An investment standard. In some states the law requires that a fiduciary, such as a trustee, may invest money only in a list of securities selected by the custody state, the so—called legal list. In other states the trustee may invest in security if it is one that would be bought by a prudent person of discretion and intelligence who is seeking a reasonable income and preservation of capital.

QUALIFIED PUBLIC DEPOSITORIES: A financial institution which does not claim exemption from the payment of any sales or compensating use or ad valorem taxes under the laws of this state, which has segregated for the benefit of the commission eligible collateral having a value of not less than its maximum liability and which has been approved by the Public Deposit Protection Commission to hold public deposits.

RATE OF RETURN: The yield obtainable on a security based on its purchase price or its purchase price or its current market price. This may be the amortized yield to maturity on a bond the current income return.

REPURCHASE AGREEMENT (RP OR REPO): A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date. The security "buyer" in effect lends the "seller" money for the period of the agreement, and the terms of the agreement are structured to compensate him for this. Dealer use RP extensively to finance their positions. Exception: When the Fed is said to be doing RP, it is lending money that is, increasing bank reserves.

SAFEKEEPING: A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.

SECONDARY MARKET: A market made for the purchase and sale of outstanding issues following the initial distribution.

SECURITIES AND EXCHANGE COMMISSION: Agency created by Congress to protect investors in securities transactions by administering securities legislation.

SEC RULE 15C3-1: See Uniform Net Capital Rule.

TREASURY BILLS: A non-interest-bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months, or one year.

TREASURY NOTES: A non-interest-bearing security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months, or one year.

UNIFORM NET CAPITAL RULE: Securities and Exchange Commission requirement that member firms as well as non-member broker-dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15 to 1; also called net capital rule and net capital ratio. Indebtedness covers all money owed to a firm, including margin loans and commitments to purchase securities, one reason new public issues are spread among members of underwriting syndicates. Liquid capital includes cash and assets easily converted into cash.

YIELD: The rate of annual income return on an investment expressed as a percentage. (a) **Income Yield** is obtained by dividing the current dollar income by the current market price for the security. (b) **Net Yield to Yield to Maturity** is the current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.

by

This Public Funds Investment Policy for the City of Castroville was re-ad City Council action on September 23, 2025.				
BRUCE ALEXANDER Mayor	DEBRA HOWE City Secretary			

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CASTROVILLE, TEXAS ADOPTING AN INVESTMENT POLICY FOR PUBLIC INVESTMENT PURPOSES.

WHEREAS, Chapter 2256 of the Government Code, commonly known as the "Public Funds Investment Act," (the "Act") requires the City of Castroville (the "City") to, at least annually, adopt an investment policy by rule, order, ordinance, or resolution; and

WHEREAS, the goal of the city is to create an investment policy to insure the safety of all funds entrusted to the city, while making available those funds for the payment of all necessary obligations of the city and providing for the investment of funds not immediately required; and

WHEREAS, the safety of the principal invested shall always be the primary concern of the City; and

WHEREAS, the attached Investment Policy and incorporated strategy comply with the Act and authorizes the investment of City funds in safe and prudent investments; and

WHEREAS, the City Council of the City has reviewed the current Investment Policy and does hereby approves the Investment Policy effective immediately.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASTROVILLE, TEXAS AS FOLLOWS:

That the City has complied with the requirements of the Act, and the Investment Policy, attached hereto, is hereby adopted effective immediately.

PASSED THIS THE 23rd DAY OF SEPTEMBER, 2025.

	APPROVED:
ATTEST:	Bruce Alexander, Mayor
Debra Howe, City Secretary	-

Section VI, Item d.

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Agenda Report

Agenda of: September 23, 2025

Department: Public Works

Subject: Renew Annual Contract for Texas Regulatory Consultants (TRC)

Recommended Motion: Staff recommend renewing the annual contract with Texas Regulatory Consultants for the period of October 1, 2025-September 30, 2026, in the amount of \$115,000.00, as budgeted.

Background: Texas Regulatory Consultants provides specialized regulatory consulting services to the City, including monitoring, analysis, and representation on state-level regulatory issues that impact the gas distribution system and operations. The City has contracted with this firm within the 24-25 FY and their services continue to be essential in navigating state requirements and ensuring compliance

Fiscal Impact: \$115,000.00

☒ Budgeted **☐** Requires Budget Amendment

Source of Funding: Account Code: 20-51104-413.05

Attachments: TRC Scope of Work Contract

Urgency (0-5 = Low Urgency to High Urgency): 4

Impact (0-5 = Low Impact to High Impact): 4

Submitted by: John Gomez



Proposed Statement of Work for Municipality System Program

General Consulting & & Field Work (Check & Services)

Prepared for

The City of Castroville

To the attention of:

R. Scott Dixon 703 Paris Street Castroville, TX 78009

September 16, 2025

Section VI, Item d.

Proposal for City of Castroville

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Section 1. Professional Services

Texas Regulatory Consultants (TRC), LLC., will provide professional services for the client at a firm fixed price to The City of Castroville ("CLIENT") under the terms and conditions set forth in this Statement of Work ("SOW").

TRC has the ability to assist distributions systems and municipalities with a one stop shop for all regulatory compliance needs and many of the field service work required to be performed to remain in regulatory compliance. Our one stop shop can help with compliance issues that you face when dealing with the rules and regulations of operating a Gas Distribution Pipeline System.

TRC will be providing the boots on the ground personnel to perform the services and / or technical support needed in a timely manner, allowing the CLIENT to conduct other important operations. Administrative compliance work is completed from our office and delivered to our CLIENTs upon completion per the timeline or as per the discussed agreements in this document.

Section 2. Scope Overview

The City of Castroville ("CLIENT") the system operator, delegates TRC to conduct the work listed in this document in order to meet required State of Texas and Federal Rules for safe pipeline operation.

TRC is committed to identifying and correcting all issues as discussed and outlined in this statement of work. All items asked to perform or complete will only be performed or completed if they have been addressed in this document or in meeting, emails per the Client's request.

Required tasks and planned work (Tasks) are outlined in Section 3 (Scope of work).

Section 3. Scope of Work

3.1. Deliverables

Based on the information provided in our meetings and subsequent emails, TRC will provide the following Deliverables, provide the Service (field or administrative) and produce the Deliverables required by CFR 49 Part 192 and the State of Texas pipeline regulations, as outlined below.

- Develop Programs and Plans
- 2. Records & Training
 - a) A review of current records to determine compliance requirements
 - b) A review of system Maps to determine OQ required Covered Task List for training
 - c) OQ training of required Covered Task List for employees
 - d) Conduct Public Awareness and Liaison programs
- 3. 49 CFR 192 Gas Inspection Intervals / Inspection Reports
 - 1. Quarterly
 - a) Rectifier, not to exceed 2 1/2 months
 - b) Gas line Patrols, Business district, not to exceed 4 1/2 months
 - c) Odorometer Reading, not to exceed 4 1/2 months
 - 2. Semi-Annual
 - a) Gas line Patrols, outside Business district, not to exceed 7 ½ months
 - 3. Annual
 - a) Test Station CP (including casing) not to exceed 15 months
 - b) Non-critical Interference Bonds, not to exceed 15 months
 - c) Electrical Isolation, not to exceed 15 months
 - d) Exposed buried Pipe, As needed

Texas Regulatory Consultants, P.O. Box 693, Bastrop, Texas 78602 Phone: (512) 229-7236

- e) Pressure Regulating Devices, not to exceed 15 months
- f) Emergency Valves, not to exceed 15 months
- g) Pressure Relief Devices, not to exceed 15 months
- h) Valves (Isolation) other maintenance necessary for safe operations, not to exceed 15 months
- i) O&ME Plan Review, not to exceed 15 months

4. Other items (as required)

- a) Atmospheric Corrosion, not to exceed 36 months
- b) Phone calls and emails to answer questions

3.2. Project Management Services

The assigned TRC Project Manager will be responsible for providing the following services:

Execution Deliverables

- Project Schedule to be provided after review of CLIENT existing documentation
- Quarterly project status report and/or email

Monitoring & Controlling

- Scope management
- Management of Project Change Requests (PCRs), as applicable

Closing

Final Project Closure Report

3.3. Excluded Scope

All items not specifically included in the Scope of Work section of this document are excluded. Excluded items will not be completed without a written Project Change Request and appropriate cost adjustments.

Examples of excluded scope include, are not limited to:

- 1. Filing of required regulatory forms with the required governing entity after first year of the contract
- 2. Payment of any fees to any regulatory agency
- 3. Engineering design / changes to CLIENT's natural gas distribution system
- 4. Locating of any natural gas pipelines
- 5. Repairs and Repair parts

Section 4. Firm Fixed Price Information

4.1. Pricing

The Professional Services listed in the Scope of Work (SOW) Section will be provided at a firm, fixed price. The pricing in this SOW does not include taxes, if any, which are CLIENT'S responsibility.

Milestone	Description	Amount
1	Contract Award	\$ 35,000.00
2	End of 1st Quarter	\$ 20,000.00
3	End of 2nd Quarter	\$ 20,000.00
4	End of 3rd Quarter	\$ 20,000.00
5	End of 4th Quarter	\$ 20,000.00
	Total cost to complete this Project	\$ 115,000.00

Texas Regulatory Consultants, P.O. Box 693, Bastrop, Texas 78602 Phone: (512) 229-7236 Email: sales@trconsultants.cor TRC reserves the right to adjust our cost and schedule, should approved Project Change Requests be added to this contract. Cost of materials and other items needed in checks, services or repairs are not included in contract/agreement pricing.

4.2. Travel Expenses

Travel expenses for twelve (12) trips are included in the above Firm Fixed Price. Any additional trips will be billed at the below rates: \$400.00 per trip travel plus an additional \$250.00 per overnight stay.

4.3. Invoicing

TRC will invoice CLIENT for Professional Services per the above Milestone line items in the 4.1 Pricing Section. TRC requires a net 30 payment on our invoices, with a 2% discount if an invoice is in full in 15 days.

4.4. Limitation

The Firm, Fixed pricing listed above is for work performed during normal business hours (8:00 AM - 5:00 PM. Monday through Friday, local time).

This pricing assumes all the work is performed as part of a single project to be performed during normal business hours without working weekends or holidays; a delay (or escalation of the timeline) caused by CLIENT may increase the price and/or completion date.

In the event CLIENT decides to cancel the project before its completion, CLIENT shall be responsible for payment of all fees for Services performed through the date of termination and fifty percent (50%) of the remaining balance on the fixed price.

Section 5. Resource Scheduling

Within 10 business days of the CLIENT existing documentation review meeting, TRC will propose the schedule for the Project Deliverables.

Section 6. Term of Service

The term of service from the day of the signed agreement or from Oct 1, 2025 to September 30, 2026 whichever occurs first, term is for 1 year (12 months). An option to renew the contract on a year to year basis can be done once, an agreed to State Of Work for the next year is agreed upon.

Section 7. Client Responsibilities

CLIENT is responsible for providing and/or performing the following (as applicable to this project):

- 1. Provide timely access to people and information including, but not limited to; the following areas:
 - a. All existing system documentation
 - b. Operations personnel knowledgeable of system.
 - c. Gas Technicians personnel who are knowledgeable of the architecture, design of the System(s) to resolve issues that occur during the project. These people shall be designated in advance and be readily available to Texas Regulatory Consultants. To resolve issues as they arise, but not limited to; the following areas: System information, leak data and service plans (if needed).
- 1. Ensure all sites are ready for service, a safe access to all locations/meters and meter front is clear of obstructions.
- 2. Provide all necessary secure access to the locations where the work is to be performed, as well as the passwords or gate codes if needed.
- 3. CLIENT will communicate any issues or changes to both the original project plan or this SOW to TRC immediately (within 2 hours) upon discovery.

Texas Regulatory Consultants, P.O. Box 693, Bastrop, Texas 78602 Page Phone: (512) 229-7236

Section 8. General Project Assumptions

Several general project assumptions are included in this SOW. General project assumptions include but are not limited to:

- 1. If applicable, travel that is included in TRC projects is quoted assuming three (3) weeks advance notice. All travel expenses that are incurred with less than three (3) weeks' advance notice will be subject to price adjustments.
- 2. Adequate staffing and project management is included for this SOW. If the CLIENT accelerates their timeline additional staffing or overtime to meet the new deadlines may be required. Changes to the CLIENT'S schedule must be communicated to the TRC Project Manager in writing within 24 hours of the
- All communication that affects the technical aspects of the project will be directed through the TRC Project Manager or other appointed personnel.

Should any of the above assumptions prove to be incorrect or incomplete, TRC may modify the price, scope of work, or if applicable, project milestones. Any such modifications shall be managed by the Project Change Management Process set forth in this SOW.

Section 9. Indemnification

TO THE FULLEST EXTENT PERMITTED BY LAW, CLIENT SHALL INDEMNIFY, DEFEND, AND HOLD HARMLESS TEXAS REGULATORY CONSULTANTS AND THEIR RESPECTIVE DIRECTORS, OFFICERS, MANAGERS, PARTNERS, EMPLOYEES, AGENTS, CLIENTS, AND END USERS (COLLECTIVELY, THE "TEXAS REGULATORY CONSULTANTS INDEMNITEES") FROM AND AGAINST ANY AND ALL ALLEGATIONS, CLAIMS, LAWSUITS, JUDGMENTS, LOSSES, CIVIL PENALTIES, LIABILITIES, DAMAGES, COSTS, AND EXPENSES, INCLUDING REASONABLE ATTORNEY'S FEES, COURT COSTS, AND THE COST OF SETTLEMENT, JUDGMENT OR VERDICT INCURRED BY OR DEMANDED FROM ANY OF THE TEXAS REGULATORY CONSULTANTS INDEMNITEES (EACH A "CLAIM"), ARISING OUT OF, RESULTING FROM OR RELATED TO: (A) ANY INJURY, DEATH, OR PROPERTY DAMAGE CAUSED BY ANY ACT OR OMISSION OF OUR CLIENT OR ITS SERVICES; (B) ANY NEGLIGENT OR GROSSLY NEGLIGENT ACTION, INACTION, OR OMISSION, OR INTENTIONAL MISCONDUCT OF THE CLIENT AND ANY OF ITS SUBCONTRACTORS IN THEIR PERFORMANCE OF DUTIES; (C) CLIENT'S BREACH OF ANY REPRESENTATION, WARRANTY, TERM, COVENANT, OR OTHER OBLIGATION UNDER THIS STATEMENT OF WORK, INCLUDING COMPLIANCE WITH ALL LAWS; (D) ANY INFRINGEMENT OR MISAPPROPRIATION OF ANY THIRD PARTY'S INTELLECTUAL PROPERTY RIGHTS BY ANY SERVICES OR DELIVERABLES DELIVERED PURSUANT TO THIS STATEMENT OF WORK; AND/OR (E) ANY CLAIMS FOR PAYMENT BY CLIENT'S EMPLOYEES, SUBCONTRACTORS, OR SUPPLIERS, WHICH INDEMNIFICATION OBLIGATION FOR SUCH CLAIMS SHALL INCLUDE REIMBURSING TEXAS REGULATORY CONSULTANTS FOR ALL COSTS ASSOCIATED WITH THE RELEASE OR EXTINGUISMENT OF ANY LIENS THAT MAY ARISE DUE TO CLAIMED NON-PAYMENT TO CLIENT'S EMPLOYEES, SUBCONTRACTORS, OR SUPPLIERS IN CONNECTION WITH THE SERVICES. SUCH OBLIGATION SHALL NOT BE CONSTRUED TO NEGATE, ABRIDGE, OR REDUCE OTHER RIGHTS OR OBLIGATIONS OF INDEMNITY THAT WOULD OTHERWISE EXIST AS TO A PARTY OR PERSON DESCRIBED IN THIS SECTION 12. IN NO EVENT WILL CLIENT ENTER INTO ANY SETTLEMENT WHICH INDEMNIFICATION OBLIGATION FOR SUCH CLAIMS SHALL INCLUDE REIMBURSING TEXAS REGULATORY CONSULTANTS FOR ALL COSTS ASSOCIATED WITH THE RELEASE OR WITHOUT TEXAS REGULATORY CONSULTANTS PRIOR WRITTEN CONSENT. THE PROVISIONS OF THIS SECTION SHALL SURVIVE THE TERMINATION OR EXPIRATION OF THIS APPLICABLE STATEMENT OF WORK.

Section 10. Limitation of Liability

IN NO EVENT SHALL TEXAS REGULATORY CONSULTANTS BE LIABLE TO CLIENT FOR INDIRECT, SPECIAL, PUNITIVE OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO LOST PROFITS OR ATTORNEY FEES (COLLECTIVELY, "INDIRECT DAMAGES"), REGARDLESS OF THE NATURE OF THE CLAIM, EXCEPT WHERE SUCH INDIRECT DAMAGES ARE ATTRIBUTABLE TO THE GROSS NEGLIGENCE, WILLFUL MISCONDUCT, ACT OF FRAUD OR BAD FAITH OF AN TEXAS REGULATORY CONSULTANTS INDEMNITEE. THIS SECTION AND ITS LIMITATIONS SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT.

57 Phone: (512) 229-7236 Email; sales@trconsultants.com

Section 11. Statement of Work Acceptance & Approval

To authorize work to begin, please return this signed document along with a copy of the Purchase Order. Upon acceptance by TRC, a counter-signed copy will be returned to your attention.

Accepted By:	Accepted By:
Signature of Representative	Signature of TRC Representative
R. Scott Dixon	Bill Lewis
Print Representative Name	Print Representative Name
City Administrator	TRC, Regional Manager
Company & Title	Company & Title
Date	Date

Please sign and then return this complete document.

Any questions concerning this statement of work or services in general please contact Bill Lewis at (512) 466-3411.

Phone: (512) 229-7236

Page 58

Email; sales@trconsultants.cor

Section VI. Item e.



Agenda Report

Agenda of: 09.25.2025

Department: Police

Subject: Operation Stonegarden Grant for the Purchase of a Police Tahoe

Recommended Motion: Accept and approve the grant through Operation Stonegarden Grant

Background: The Castroville Police Department was contacted by the Uvalde Border Patrol Division who manages the Operation Stonegarden Grant that the Castroville Police Department is a recipient. The supervisor informed us that they had de-obligated funds left over from other projects from within our region and would offer those funds to the Castroville Police Department for the purchase of a Police Tahoe. Those funds would cover the cost of the Tahoe and the installation of miscellaneous police equipment to make the unit patrol functional.

The unit to be replaced is a 2017 Tahoe with 94,000 miles. This unit was under the Capital Improvement Plan to be replaced; however, it is currently unfunded. Our research indicates in the last 2 years that this unit has had a maintenance cost for the city of \$12,000.00.

Our intentions are to remove the radio, radar, and video camera from the current unit and place these items into the new unit. The above 3 items are less than 3 years old. The cost to remove these items is \$500 and the re-installation of the new unit is included in their quote.

A letter was drafted and sent to the local Border Patrol supervisor as a request to fund this Tahoe in the amount of \$84,000.

A quote request was sent to our Chevrolet dealership (Caldwell Country Chevrolet) that has the buy board (724-23) contract was submitted and we received the quote in the amount of \$62,230.00.

A quote request to Farrwest Upfitters to purchase and install the police equipment was received in the amount of \$21,252.30. Farrwest is also under the buy board (703-23-718-23).

The two quotes in the amount of \$83,482.30 fall under the grant of \$84,000.00 by \$517.70.

If the grant is awarded it will be after October 1, 2025. While this may require a budget amendment, the City of Castroville will be reimbursed under the grant.

Fiscal Impact: There will be a cost of \$500.00 to the city to remove the radio, radar, and video camera out of unit#306.

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Section	VI.	item e.	

☐ Budgeted ☐ Require	s Budget Amendment
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Source of Funding: Account Code:1050309-607

Attachments:

Urgency (0-5 = Low Urgency to High Urgency):

Impact (0-5 = Low Impact to High Impact):

Submitted by: Chief James Kohler

CITY OF CASTROVILLE POLICE DEPARTMENT

James Kohler, Jr. Chief of Police



411 London Street Castroville, TX 78009 (830) 931-2222 Fax (830) 299-3940

September 11, 2025

Department of Homeland Security

Federal Emergency Management Agency

Grant Program Directorate

800 K Street. NW, Washington, D.C. 20472

RE: OP order: 240DRTDRT-10-009

Dear Grants Directorate,

The Castroville Police Department, along with its friendly forces, are grant recipients of the FY2024 Operation Stonegarden Grant was recently awarded funds in those efforts. We are requesting to utilize \$84,000 of those funds to procure specialized equipment, a fully equipped patrol vehicle.

The specialized equipment will be deployed to assist in patrolling along the US-Mexico border corridor of highway US 90 during Operation Stonegarden where data has been identified areas trending highly with border crime activities and provide enhanced law enforcement presence. The vehicle will be equipped with lights, siren, radio, department insignia, and other related equipment.

The vehicle will be used in the US Highway 90 corridor which has been shown to have criminal activities. Having an additional patrol unit will enable us to be successful in carrying out our duties while working Operation Stonegarden.

CITY OF CASTROVILLE POLICE DEPARTMENT

James Kohler, Jr. Chief of Police



411 London Street Castroville, TX 78009 (830) 931-2222 Fax (830) 299-3940

The specialized equipment is as follows:

Agency	12VE-00-MISS	Total Amount	
Castroville Police	One Fully Equipped law	\$84,000.00	
Department	enforcement Vehicle		
			1

The state and the City of Castroville Police Department have pledged their support in this endeavor by offering their resources to the border security initiative. In order to be more effective in this mission, the City of Castroville and agencies in Medina County will use the award from the FY2024 OPSG to support the border security mission.

Thank you for your consideration to our request.

Sincerely,

James Kohler

Chief of Police, Castroville Police Department

				Y CHEVR ELL, TEXAS			
Customer:	CASTROVILLE POLICE DEPT.				Sales Rep:	Bra	d Smith
Contact:				-	Quote#:	200000	101
Phone:	830-931-2222			_	Date:	08	.22.25
Email:	JAMES.KOHLER@CASTROVILLE.TX	.GOV		_	Phone: 979-567-6155		
Contract:	Buy Board 724-23				Email: bsmith@usaau	tomotivepar	tners.com
Product D	escription: 2026 CHEVROLET TA	HOE PPV					S-2-38
A. Bid Ser	ries: 2026 CHEVROLET TA	HOE 2WD P	PV	-	Base Price & Options:	\$	61,480.00
B. Publish	ed Options:						
Code	Options	Bid Price	Code		Options		Bid Price
CC	210706 2026 CHEVROLET TAHOE 2WD	PPV	HIT	Jet Black, Clo			INCL
1FL	Commercial Pref. Equip Group	INCL	L84	Engine, 5.3L	, 10 Speed Automatic		INCL
6J3	Wiring, Grille Lamos and Siren Speak	INCL	MHU PQA	1FL Safety Pa			INCL
6J4	Wiring, Horn and Siren Circuit	INCL	PXT	Wheels, 20" x			INCL
C6C	GVWR, 7400lbs	INCL	TQ5	1	Auto High Beam On/Off		INCL
СТВ	Intersection Auto Emergency Braking	INCL	UEU	Forward Colli			INCL
DRZ	Rear Camera Mirror, Inside Auto Dim	INCL	UFB	Rear Cross Tr	raffic Alert		INCL
FE9	Emissions, Federal Requirements	INCL	UHY	Automatic En	nergency Braking		INCL
GBA	Black	INCL	UKI	Blind Zone St	teering Assist		INCL
GU5	Rear Axle, 3.23 Ratio	INCL		Paint Both Do			INCL
			Published	Options Tota	al:		
	Disclaimer:				Order Summary:		
DDIGEG AND			Exterior C		I	Black	
	O AVAILABILITY CAN CHANGE AT ANY TI OTICE DUE TO SUPPLY CHAIN CHALLENG		Delivery E		1870	ГОСК	
	BEFORE ISSUING A PURCHASE ORDER, FIN		Notes:	J26MY CHI	EVROLET TAHOE 2	WD PPV	
NOT CONFIRMED UNTIL VEHICLE ORDER IS ACCEPTED BY THE MANUFACTURER. ACKNOWLEGDE BY EMAIL RECEIPT THAT THE							
PURCHASE ORDER WAS RECEIVED BY USA AUTOMOTIVE PARTNERS, LLC. (CALDWELL COUNTRY CHEVROLET, ROCKDALE							
	Y FORD dba CALDWELL COUNTRY FORD,						
	COUNTRY CDJR)						
C.	Upfitter:						
D.	Floor Plan Interest (For in-stock a	nd/or Equip	oed Vehicle	es)		\$	=
F.	Lot Insurance (For in-stock and/or	equipped v	ehicles):			\$	-
G.	Delivery Charge:		Miles	_		\$	350.00
H.							
11.	Subtotal:					\$	61,830.00
I.	Subtotal: Quantity:	1				\$	61,830.00
_		1]		-		
I.	Quantity:]		-	\$	





Date	Estimate #
8/18/2025	3524

Name / Address Castroville Police Department Jim Kohler 411 London Street Castroville, TX 78009		Cas Jim 411	Ship To troville Police D Kohler London Street troville, TX 780	~		
Requested By	P.O. No.	Terms			Project	
***************************************		Net 30				, , , , , , , , , , , , , , , , , , ,
ltem -		Description	e es e es e e e e Se est e e e e e e e e e	Qty	Rate	Total
UNIT#	718-23 - HGA	CONTRACT # 7 C CONTRACT # U# 2025 Tahoe			0.00	0.00
1FSV-CSE-	CUSTOMER	SUPPLIED EQU	IPMENT:	1		0.00
MMSU-1	MAGNETIC	video camera, radar, radio MAGNETIC MIC SINGLE UNIT CONVERSION KIT			40.00	80.00
CG-X	و مراكب بي المراجع من المراجع على المراجع على المراجع المراجع المراجع المراجع المراجع المراجع المراجع المراجع	S CHARGEGUA	and the second control of the second of the	1	86.58	86.58
PKG-TAB-APP6	STATION (C) CASE FOR A	PKG-TAB-APP6 - HAVIS DOCKING STATION (CHARGE ONLY) & TABLET CASE FOR APPLE IPAD (7TH & 8TH GENERATIONS)			764.40	764.40
PKG-KBM-106-1	PKG-KBM-10 PACKAGE –	PKG-KBM-106-1 - HAVIS PREMIUM PACKAGE – USB KEYBOARD &			0.00	0.00
FM-21TH	FM-21TH - T MOUNT FIT:	MOUNT (NO EMERGENCY KEY) FM-21TH - TROY 2021+ TAHOE FLOOR MOUNT FITS STANDARD & WIDE BODY CONSOLES			146.02	146.02
CC-25TH-0912	CG-25TH-0912 - TROY 2025 TAHOE 2 INCH CONSOLE, 9 INCH SLOPE, 12 INCH LEVEL, FLOOR MOUNT NOT REQUIRED				512.46	512.46
PRICES VALID FOR 30 DAYS BUT ARE SUBJECT TO CHANC SUPPLY CHAIN CHALLENGES. VERIFY PRICING BEFORE IS:				Subtot	al	· · · · · · · · · · · · · · · · · · ·
SUI	** DISCLAIMER ***	LY.		Sales 1	Tax (8.25%)	

Total

LABOR PRICING IS ONLY GOOD FOR ALL PRODUCTS AND SERVICES

INCLUDED IN THIS QUOTE.





Date	Estimate #
8/18/2025	3524

Name / Address		SI	nip To			
Castroville Police Department Jim Kohler 411 London Street Castroville, TX 78009		Jim 1 411 :	roville Police Kohler London Stree roville, TX 78	t	t	
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		Net 30				
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AC-INBHG	1	TROY PRODUCT 2 PIECE DUAL BE		1	44.93	44.93
AC-TB-ARMMNT-58	AC-TB-ARM	AC-TB-ARMMNT-58 - TROY ARM RES CONSOLE MOUNTED HEIGHT			149.53	149.53
FP-WCENCOM-JD	TROY 4IN P	LATINUM REMO EN CONTROLLEI			0.00	0.00
FP-MAPX6500-07-R	Sandra al Marko (Brisanti dell'allera della 1984) della della compania della compania della compania della com	ACEPLATE MOTO REMOTE HEAD	DROLA -	1 (a)	0.00	0.00
AC-MCM	ONLY	AC-MCM - TROY MIC CLIP PLATE			10.53	10.53
KIT-TP-SL6-21TH-SS	TAHOE FS P KICK PANEI	KIT-TP-SL6-21TH-SS - TROY 2021 TAHOE FS PARTITION MOUNT KIT & KICK PANEL (TP-E-SL6-FS-SS PM-21T			.923.13	923.13
PS-21TH-OS-R	KP-21TH-SS) - PS-21TH-OS-R - TROY 2021+ PLASTIC REAR SEAT WITH OUTBOARD SEAT BELTS SQUARE HOLE PUNCHED SID WALLS			1	1,634.96	1,634.96
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PRICES VALID FOR 30 DAYS BUT ARE SUBJECT TO CHANG SUPPLY CHAIN CHALLENGES. VERIFY PRICING BEFORE ISS SURCHARGES MAY APPLY.		IG BEFORE ISSUING				
	** DISCLAIMER ***			Sales	Tax (8.25%)	
LABOR PRICING IS ONLY		ODUCTS AND SERV	/ICES	Tota	l	





Date	Estimate #
8/18/2025	3524

Name / Address		Tarabirda ana	Ship To				
Castroville Police Department Jim Kohler 411 London Street Castroville, TX 78009		Ji: 41	astroville Police m Kohler I 1 London Stree astroville, TX 78	t			
Requested By	P.O. No.	Terms		Project			
		Net 30					
ltem≫		Description		Qty	Rate	Total	
EM-21TH-CRGDCK-SSTK	2021+ TAHC STOPSTICK	EM-21TH-CRGDCK-SSTK-2DWR-TRO 2021+ TAHOE CARGO DECK WITH STOPSTICK STORAGE			2,368.55	2,368.55	
SB-ECO422013-T	SB-ECO4220	***USE TOP BOX SB-ECO422013-T SB-ECO422013-T - TROY ECO LINE ALUMINUM STORAGE BOX 42 X 20 X			817.13	817.13	
5170-4L61	The first of the control of the cont	5170-4L61 - GO RHINO 2025 TAHOE 4. LIGHT READY WHELEN ION			470.52	470.52	
FSV-EB2SP3-54-X	FSV-EB2SP3-54-X - WHELEN 54IN LEGACY LIGHTBAR SMOKED LENSE & CENCOM CORE PACKAGE. EB1223 C399 CCTL* C399SP SA315P & SAK OF CHOICE				3,951.25	3,951.25	
MKAJ101	MKAJ101 - V MOUNT KIT	MKAJ101 - WHELEN ADJ LIGHTBAR MOUNT KIT #101 2021+ TAHOE 2019+CHEVY SILVERADO			0.00	0.00	
C399	C399 - WHEI CONTROL C	C399 - WHELEN CENCOM CORE WCX CONTROL CENTER CONTROL HEAD SOLD SEPARATELY. CCTL*			0.00	0.00	
C399SP	C399SP - WHELEN SCANPORT KIT FO C399 CORE				0.00	0.00	
PRICES VALID FOR 30 DAYS BUT ARE SUBJECT TO CHANGE DUE TO SUPPLY CHAIN CHALLENGES. VERIFY PRICING BEFORE ISSUING A PO. SURCHARGES MAY APPLY.			Subtotal				
			Sales	Tax (8.25%)			
***** DISCLAIMER ****** LABOR PRICING IS ONLY GOOD FOR ALL PRODUCTS AND SERVICES INCLUDED IN THIS QUOTE.			RVICES	Tota			





Date	Estimate #
8/18/2025	3524

Name / Address		s	Ship To			
Castroville Police Department Jim Kohler 411 London Street Castroville, TX 78009		Jim 411	troville Police De Kohler London Street troville, TX 7800	-		
Requested By	P.O. No.	Terms			Project	
		Net 30				
İ tem.		Description		Qtÿ	Rate	Total
CCTL6		ELEN WECANX ROL HEAD ROT		1	0.00	0.00
SA315U		IELEN 100 WAT	I SIREN	I,	0.00	0.00
SAK1	SAK1 - WHE UNIVERSAL	LEN SA-315 MOI	JNT KIT	1	0.00	0.00 0.00
CEM24		ELEN WECANX PANSION MODU		1	225.85	225.85
PBCNTL	1	PBCNTL - WHELEN PUSH BUMPER CONTROL & HARNESS KIT 24			401.94	401.94
BJC	Common contraction and the contraction of the contr	EN ION TRIO R/I	CA BOOK MANYON N. NOTE VEST AND	1	130,00	130.00
TSS0JC	MOUNT TRIC 2 - RQG 1 per 2 - Rear LP TI	side TIONBKT1		4	150.37	601.48
TIONBKTI	TIONBKT1 -	WHELEN ION T-		. 2	13.61	27.22
TIONBKT2	TIONBKT2 -	MOUNT BRACK WHELEN ION T- ATE BRACKET	international terrestrial and the contribution of the contribution	1	34.02	34.02
PRICES VALID FOR 30 DAYS BUT ARE SUBJECT TO CHANGE DI SUPPLY CHAIN CHALLENGES. VERIFY PRICING BEFORE ISSUIN SURCHARGES MAY APPLY.		G BEFORE ISSUING		Subtotal		
			I	Sales Tax	(8.25%)	2011 - 1012
:	* DISCLAIMER ***	***		**************************************	· · · · · · · · · · · · · · · · · · ·	

LABOR PRICING IS ONLY GOOD FOR ALL PRODUCTS AND SERVICES INCLUDED IN THIS QUOTE.

Total





Date	Estimate #
8/18/2025	3524

Name / Address		s	Ship To			
Castroville Police Department Jim Kohler 411 London Street Castroville, TX 78009		Jim 1	roville Police Do Kohler London Street roville, TX 7800			,
Requested By	P.O. No.	Terms		***************************************	Project	
		Net 30		·		
ltem		Description		Qty	Rate	Total
GRAPHICS-AIDFSV	GRAPHICS-A Tahoe	IDFSV - Castrovi	Ile PD 2025	1	1,000.00	1,000.00
WEI-004	WEI-004 - WI	ISER GUN RACI LOCK UNIVERS		1	566.80	566.80
SHIPPING/FRIEGHT INSTALLATION SUPPLIES	SHOP SUPPLIES- WIRE, LOOM, FUSE BLOCKS, ETC.			1	475.00 550.00	475.00 550.00
	And the second s					k werekkii huke - ki distribu oo ti - bol yye.
PRICES VALID FOR 30 DAYS SUPPLY CHAIN CHALLENGES.	BUT ARE SUBJEC VERIFY PRICING	T TO CHANGE DUE BEFORE ISSUING	TO A PO.	Subtota		\$21,252.30

Total

LABOR PRICING IS ONLY GOOD FOR ALL PRODUCTS AND SERVICES

INCLUDED IN THIS QUOTE.

\$21,252.30

Section IX. Item a.



Agenda Report

Agenda of: September 23, 2025

Department: Community Development Department

Subject: Zone Change Request – 1005 Alamo

Recommended Motion:

"I move to recommend approval of the zoning change request for 1005 Alamo St. from CH-C Central Commercial District to CG Historic Commercial District."

Background:

The applicants are requesting to rezone their property from CH-C (Central Commercial District) to CG (Historic Commercial District).

- In 2017, the City's Historic District authority was expanded from oversight of only the 97 historic homes identified in the 1967 survey to all structures located within the HE and CG zoning districts.
- Although this property contains multiple historic structures, it is currently outside of the Historic District.
- The property owners wish to ensure that, if the property is sold in the future, the historic structures will remain protected under Historic Landmark Commission oversight.

Historic Oversight:

- CG (Historic Commercial District): Exterior modifications require review and approval by the Historic Landmark Commission.
- CH (Central Commercial District): No historic review required.

Permitted Uses:

- CG: Allows general retail, offices, restaurants, and small-scale services—uses that align with historic preservation and walkable, community-oriented development.
- CH: Allows a broader range of high-intensity commercial uses, including auto sales, body shops, warehouses, contractor storage yards, welding/machine shops, and other heavy commercial/industrial activities.

Protective Nature:

Section IX, Item a.

- CG zoning is more restrictive, preserving historic character and offering additional protection for surrounding neighborhoods.
- CH zoning is less restrictive, enabling more intensive and auto-oriented development.

Attachments:

- Planning and Zoning Board Action
- Zone Change Ordinance
- Presentation
- Question/Answer Memorandum

Submitted by: Breana Soto

CITY OF CASTROVILLE PLANNING AND ZONING COMMISSION ACTION September 10, 2025

The City of Castroville Planning and Zoning Commission is considering the following:

Discussion and action on a zoning change request for 1005 Alamo St. Castroville, TX 78009, approximately 1.32 acres located north of Highway 90. east of Alamo St., and south of Lafayette St. The current zoning of the property is CH-C, Central Commercial District. The proposed zoning for the property is C-G, Historic Central Business District.

RECOMMENDATION:	
approved	
Priscilla Garrett	Sep 15, 2025
Chairperson	Date
Planning and Zoning Commission	

ORDINANCE NO. 2025-____

AN ORDINANCE OF THE CITY OF CASTROVILLE, TEXAS, AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF CASTROVILLE TO REZONE CERTAIN PROPERTY LOCATED AT 1005 ALAMO STREET FROM CH-C - CENTRAL COMMERCIAL DISTRICT TO CG - HISTORIC BUSINESS DISTRICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE; AND ORDAINING OTHER MATTERS RELATING TO THE SUBJECT.

- **WHEREAS**, Tex. Loc. Gov't Code Chapter 211 authorizes the City of Castroville to adopt rules and regulations regarding zoning of land within the City limits of the City of Castroville for the purpose of promoting the safe, orderly, and healthful development of the City of Castroville; and
- **WHEREAS**, Tex. Loc. Gov't Code Chapter 211 empowers the City to provide for the administration, enforcement, and amendment of those zoning rules and regulations; and
- WHEREAS, the herein described as approximately 1.32 acres of land located at 1005 Alamo Street, Castroville, Texas 78009, legally described as CASTROVILLE RANGE 4 BLOCK 1 LOT 4 & 3 PART OF (the "Property"), from CH-C Central Commercial District to CG Historic Commercial District; and
- WHEREAS, on September 10, 2025, the Planning and Zoning Commission conducted a public hearing on the proposed zoning, after which the Planning and Zoning Commission considered the merits of the proposed zoning and made its final report on the proposed zoning; and
- **WHEREAS**, the City Council of the City of Castroville held the required public hearing concerning the zoning request on September 23, 2025; and
- **WHEREAS**, the City Council of the City of Castroville has determined it to be in the public interest to amend the City's Comprehensive Zoning Regulations and Zoning Map, which in its best judgment promotes the health, safety morals, and general welfare and protects the use and enjoyment of property throughout the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CASTROVILLE, TEXAS, THAT:

Section one. The official zoning map of the City of Castroville is hereby amended to change the zoning classification of the Property located at 1005 Alamo Street, Castroville, Texas 78009, more particularly described as CASTROVILLE RANGE 4 BLOCK 1 LOT 4 & 3 PART OF, from CH-C Central Commercial District to CG Historic Commercial District.

Section two. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict only.

Section three. If any section, paragraph, clause, or provision of this Ordinance shall be found to be

invalid or unenforceable for any reason, the remaining provisions shall continue in full force and effect.

Section four. This Ordinance shall take effect immediately upon its passage and publication as provided by law.

PASSED AND APPROVED this the____ day of September, 2025.

	Bruce Alexander, Mayor City of Castroville
ATTEST:	APPROVED AS TO FORM:
Debra Howe, City Secretary City of Castroville	DNRBH&Z P.C., City Attorney City of Castroville

1005 ALAMO ZONE CHANGE REQUEST

Discussion and action on a zoning change request for 1005 Alamo St. Castroville, TX 78009, approximately 1.32 acres located north of Highway 90. east of Alamo St., and south of Lafayette St. The current zoning of the property is CH-C, Central Commercial District. The proposed zoning for the property is C-G, Historic Central Business District.

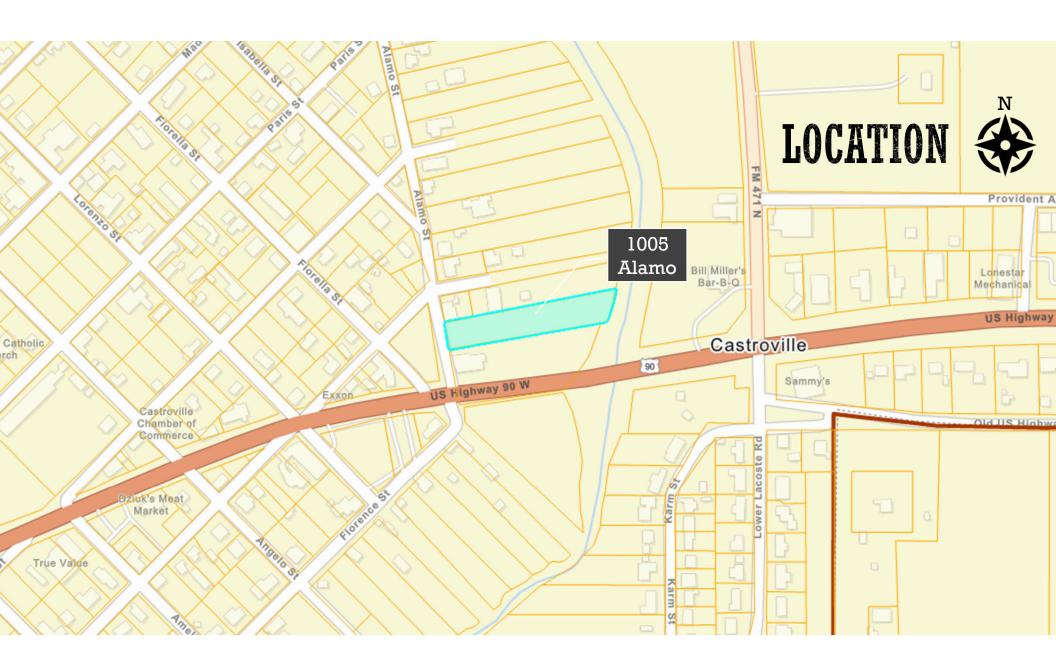
Applicant: Ken and Arlene Smith

Property Owner: Ken and Arlene Smith

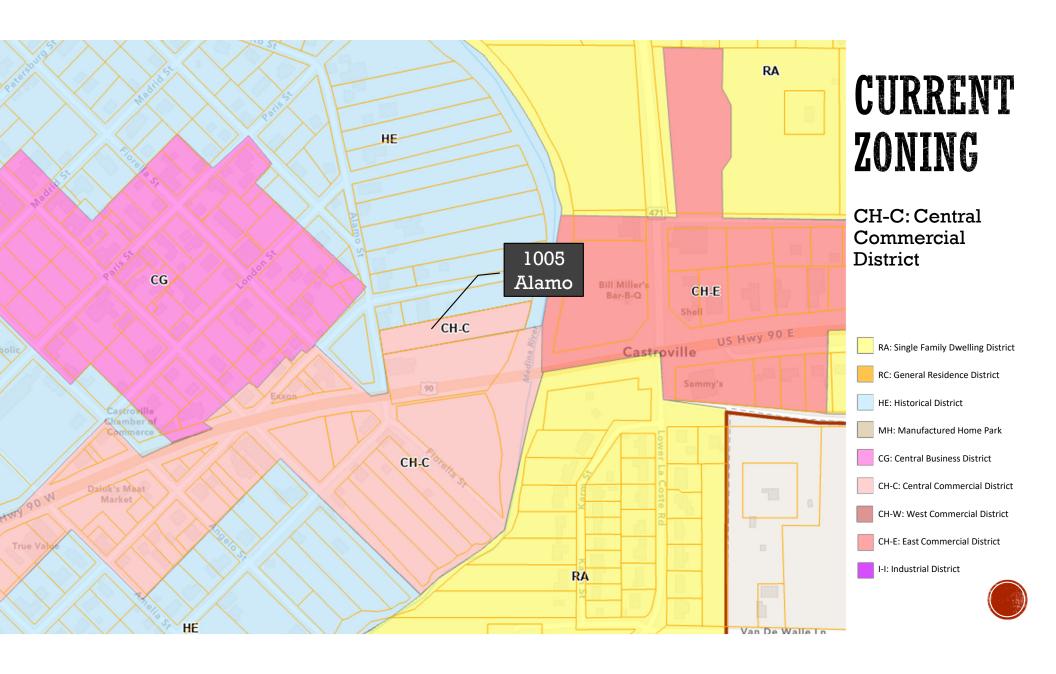
Legal Description: CASTROVILLE RANGE 4 BLOCK 1 LOT 4 & 3 PART OF

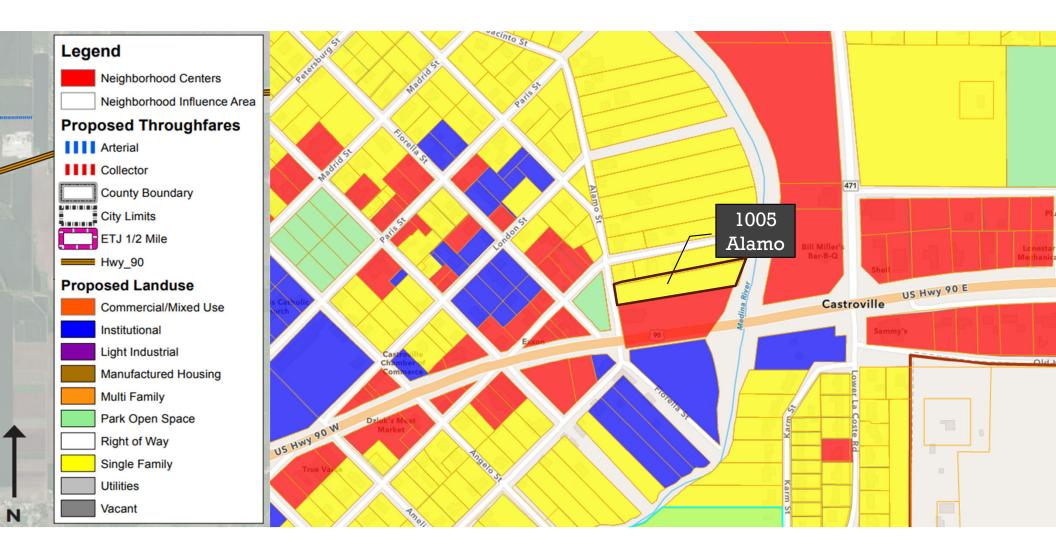
Current Zoning: CH-C: Central Commercial District

Proposed Zoning: CG: Historic Business District



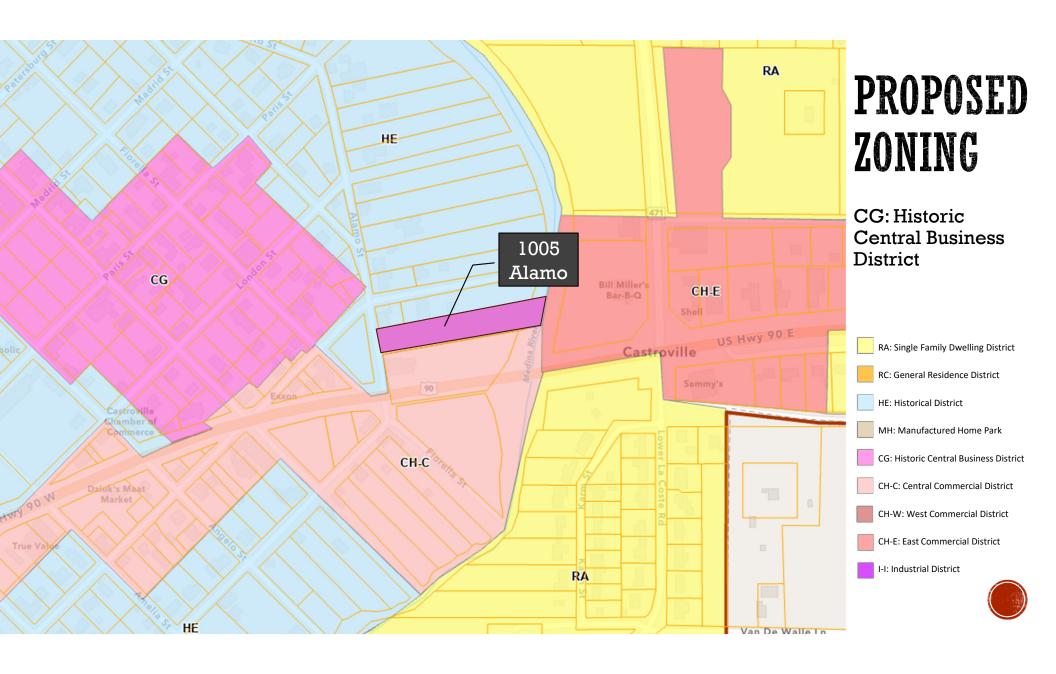






FUTURE LAND USE MAP





INITIAL ZONE CHANGE

ORDINANCE NO. 107-I

AN ORDINANCE AMENDING ORDINANCE NO. 107, THE "COMPREHENSIVE ZONING ORDINANCE" OF THE CITY OF CASTROVILLE:

NOW, THEREFORE, BE IT ORDAINED by the City of Castroville, Texas:

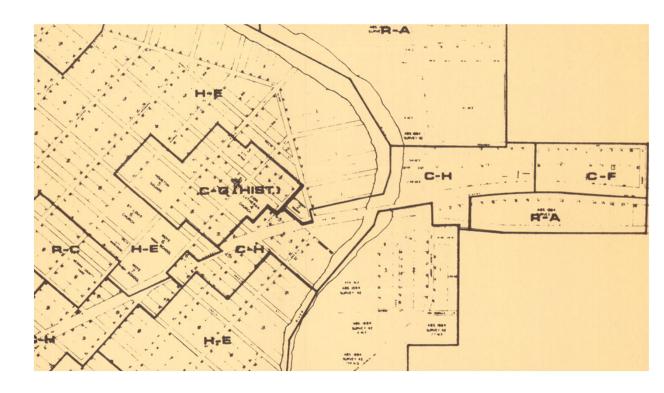
- The Zoning District boundaries of the C-H, Commercial District Zone, as delineated upon the official map of the City of Castroville, are hereby changed so as to include all of Lot 4, Block 1, Range 4, Castroville within the Commercial Zone.
- The Zoning District boundaries of H-E (Historical District) Zone, as delineated upon the official zoning map of the City of Castroville, are hereby changed so as to exclude all of Lot 4, Block 1, Range 4 from the H-E (Historical District) Zone.

Passed and Approved this 14th day of August, 1984

Chubs V. Sleen, Mayor

ATTEST:

Bobbie J. Fischer City Secretary





WHY THE CHANGE TO CG

- Include this property within the Historic District.
- In 2017, the Historic District's authority shifted from covering only the 97 historic homes identified in the 1967 survey to all structures located within the HE and CG zoning districts.
- This property, which contains multiple historic structures, is currently not part of that district.
- The new property owners would like to ensure that, if they decide to sell, the historic structures will be protected.



KEY DIFFERENCES

• Historic Oversight:

- CG (Historic Commercial) Properties fall under Historic Landmark Commission review for exterior changes or alterations.
- CH (Central Commercial) No historic review requirement.

Permitted Uses:

- CG allows general retail, offices, restaurants, and small-scale services—uses consistent with historic preservation and walkable, community-focused development.
- CH allows a broader range of high-intensity commercial uses, including auto sales, body shops, warehouses, contractor storage yards, welding/machine shops, and other heavier commercial/industrial activities.

Protective Nature:

- CG is more restrictive, limiting uses to protect historic character and adjacent neighborhoods.
- CH is less restrictive, enabling more intensive and auto-oriented commercial activity.





MEMORANDUM

To: Robert Jones

From: Breana Soto, Community Development Department

Date: September 10, 2025

Subject: Comparison of CH-C Central Commercial District and CG Historic Commercial District -

Clarifications for 1005 Alamo Street

Purpose

This memo provides a summary comparison of the CH-C and CG zoning districts, focusing on neighborhood impacts, development standards, parking/loading, signage, and review processes. In addition, several clarifying questions have been raised, and responses are provided below for the record.

Comparison of CH-C vs. CG Districts

1. Uses - Neighborhood Impact

CH-C (Central Commercial)

- Allows high-intensity and auto-oriented uses: auto sales, body shops, contractor yards, warehouses, welding/machine shops, and similar.
- o Bars/taverns, event centers, and package stores are permitted, with fewer restrictions.
- o Outdoor service restaurants and drive-throughs may be permitted.
- Hotels and motels are allowed.

CG (Historic Commercial)

- Focuses on low-intensity, neighborhood-compatible uses: retail, offices, small restaurants, and services.
- Bars and high-impact nightlife are restricted.
- Outdoor service and event venues more limited; subject to Historic Landmark Commission (HLC) oversight.
- o Upper-story residential is typically allowed to encourage mixed use.
- o Hotels may be allowed but subject to stricter compatibility review.
- Auto-oriented uses (drive-throughs, repair shops) are not permitted.

2. Development Standards

Height/Stories: Both districts generally capped at 35 feet or 2–3 stories.



- Setbacks: CG requires compatibility with historic block patterns, often with reduced setbacks or build-to lines.
- **Lot Coverage:** CH-C allows greater lot coverage for intensive commercial; CG emphasizes preservation of historic scale.
- Screening/Lighting: CH-C applies standard commercial requirements; CG applies additional protections including dark-skies lighting and compatibility standards for adjacent residential.

3. Parking and Loading

- CH-C: Standard off-street parking ratios required. Employee parking and loading may be located in side/rear yards.
- **CG:** Offers flexibility for historic preservation, including reduced minimums, shared-parking allowances, and exemptions for historic buildings. Loading/delivery management must minimize disruption to surrounding neighborhoods.

4. Signage

- CH-C: Allows larger freestanding and wall-mounted signage, illuminated signs, and autooriented formats.
- **CG**: Restricts signage to smaller, pedestrian-scaled formats (projecting, wall, or window signs). All signage is subject to Historic Landmark Commission review to ensure historic compatibility.

5. Review Process

- CH-C: Standard permitting process through staff review; no historic oversight required.
- CG: Certificate of Appropriateness (COA) required from the Historic Landmark Commission for new construction, exterior alterations, site work, and signage. This ensures compatibility with the district's historic character before permits are issued.

Clarifying Questions and Responses

Q1. Will upper-story residential remain allowed under CG at this site, and are there any limits that could unintentionally reduce housing in the historic core?

A: Yes, upper-story residential remains permitted in the CG District. The intent of CG zoning is to support mixed-use and encourage residential in the historic core. No new limitations are introduced that would reduce housing opportunities.



Q2. Does this project trigger a Traffic Impact Analysis (TIA) or a trip-generation review, and how will existing congestion and on-street parking pressure be addressed?

A: The proposed zone change itself does not automatically trigger a TIA. A traffic review would be required at the time of any redevelopment that meets trip-generation thresholds defined in the City's subdivision and zoning code. Parking congestion in the downtown core will continue to be evaluated through site plan review, with consideration for shared parking and loading strategies.

Q3. Will a Parking Plan be required at entitlement, including employee parking location, delivery hours, and trash/dumpster screening?

A: Yes. A Parking Plan is required at entitlement under both CH-C and CG. For CG, flexibility is provided to accommodate historic buildings, but site plans must still address employee parking location, delivery/loading hours, and dumpster/trash screening to ensure minimal impact on surrounding properties.

Q4. Given the City's discussion of managing downtown character through a Historic Overlay, how does a base-district change fit that policy direction?

A: The CG base-district change is consistent with the policy direction, as it places the property under Historic Landmark Commission jurisdiction immediately. This ensures that all exterior modifications, new construction, signage, and site work are subject to full COA design review. Overlay discussions may expand this framework in the future, but CG zoning already ensures compatibility and preservation.

Q5. If the Commission proceeds, could conditions ensure full HLC/COA design control and appropriately scaled signage?

A: Yes. By rezoning to CG, the property becomes subject to HLC oversight for all exterior changes and signage. If desired, the Commission could also recommend conditions clarifying that all redevelopment must comply with full COA review, historic design guidelines, and signage scaled to the pedestrian environment.



CITY COUNCIL AGENDA REPORT

DATE: September 19, 2025

AGENDA OF: September 23, 2025

DEPARTMENT: Finance

SUBJECT: Ordinance adopting the FY 2026 Proposed Budget

RECOMMENDED MOTION: Recommended approval of an Ordinance re-adopting the annual budget for the City of Castroville, Texas for the fiscal year beginning October 1, 2025 and ending September 30, 2026.

Motion to adopt the budget must be a record vote.

BACKGROUND:

This item is being brought back to City Council for approval because Mayor Alexander raised concerns regarding the wording contained in the original ordinance. To address these concerns, the ordinance must be re-adopted by record vote of the Council.

Attached is a memorandum from Mayor Alexander to the City Secretary regarding this matter. It should be noted that staff did not draft this ordinance; it was prepared by the City's legal counsel at the time. Staff's role is limited to updating the section pertaining to the adopted tax rate.

Operating Budget: The FY 2026 Proposed Budget was delivered to City Council on August 8, 2025. Several work sessions and council discussions have been held on the proposed budget prior to August 9th. A public hearing on budget was conducted on August 26th and another scheduled for September 9, 2025, which allowed residents the opportunity to provide their comments. The FY 2026 Proposed Budget includes the same property total tax rate as the current tax rate and establishes the tax rate not to exceed \$0.5233 per \$100 assessed valuation.

The City Council is required to adopt the annual budget prior to adopting the tax rate. The vote to adopt the budget must be a record vote.

On August 26th, the City Administration presented the following proposed budget:

Budget Comparison:	FY 2025	FY 2026	FY 2026
	Adopted	Proposed	% Change
General Fund	\$ 4,752,702	\$ 5,409,025	14% increase

FISCAL IMPACT/SOURCE OF FUNDING:

☐ Budgeted ☐ Requires Budget Amendment

City Council consideration and subsequent adoption of this item by Ordinance will adopt expenditures levels for the City of Castroville FY 2026 Budget.

ATTACHMENTS: Ordinance Adopting the FY 2026 Annual Budget

Urgency (0-5 = Low Urgency to High Urgency): $\underline{5}$ Impact (0-5 = Low Impact to High Impact): $\underline{5}$

Submitted by: <u>Leroy Vidales, Finance Director</u>

ORDINANCE NO.	

AN ORDINANCE ADOPTING THE FY 2025-2026 ANNUAL BUDGET OF THE CITY OF CASTROVILLE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025, AND ENDING SEPTEMBER 30, 2026; AND AUTHORIZING EXPENDITURES AS THEREIN PROVIDED

WHEREAS, the budget for the fiscal year beginning October 1, 2025 and ending September 30, 2026 was duly presented to the City Council by the City Administrator and a Public Hearing was ordered by the City Council of the City of Castroville and public notice of said Public Hearing was caused to be given by the City Council and said Public Hearing was held according to notice on August 26, 2025 and September 9, 2025.

WHEREAS, said proposed budget was prepared in accordance with Texas Local Government Code §102.003 and carefully itemized proposed expenditures by the City of Castroville, Texas for projects and the estimated revenues available to cover said proposed budget; and

WHEREAS, the City of Castroville, Texas having made the proposed budget available for inspection by any taxpayer in the office of the City Secretary.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CASTROVILLE, TEXAS:

Section 1: That the recitals contained in the preamble hereto are hereby found to be true and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the findings of the Council.

Section 2. That the proposed budget for the City of Castroville for fiscal year 2025-2026, in the form in which it is on file in the office of the City Secretary and hereby approved in all respects and adopted.

Section 3. That the budget will raise more revenue from property taxes than last year's budget by an amount of \$97,210 which is a 5.69 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$135,502.

Section 4: That the appropriations for the 2025-2026 fiscal year for the different administrative units and purposes of the City of Castroville, Texas be fixed and determined for said fiscal year in accordance with the expenditures shown in said budget, and that the distribution and division of said appropriations be made in accordance with said budget including such amounts shown for providing for sinking funds for payment of the principal and interest and the retirement of the bonded debt of the City of Castroville.

Section 5: That should any part, portion, or section of this ordinance be declared invalid or inoperative or void for any reason by a court of competent jurisdiction, such decision, opinion or judgment shall in no way affect the remaining portions, parts, or sections or parts of section of this ordinance, which provisions shall be, remain and continue to be in full force and effect.

Section 6: That all ordinances and appropriations for which provision has heretofore been made are hereby expressly repealed if in conflict with the provisions of this ordinance.

Section	11/	14	L
section	IX.	item	D.

Section 7: That it is officially found, determined and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code.

Section 8: That this ordinance shall take effect and be in full force and effect from and after its passage and approval according to law.

PASSED AND APPROVED by the City Council of the City of Castroville this the 23rd day of September, 2025.

September, 2025.	
	BRUCE ALEXANDER, Mayor
ATTEST:	
DEBRA HOWE, City Secretary	

City of Castroville

Budget Hearing #2 September 9, 2025





Review Proposed Revenues for FY 2026

General Fund
Revenues
Enterprise Fund
Revenues
Airport Fund
Revenues



Review requested Expenditures for FY 2026

General Fund
Expenditures
Enterprise Fund
Expenditures
Airport Fund
Expenditures



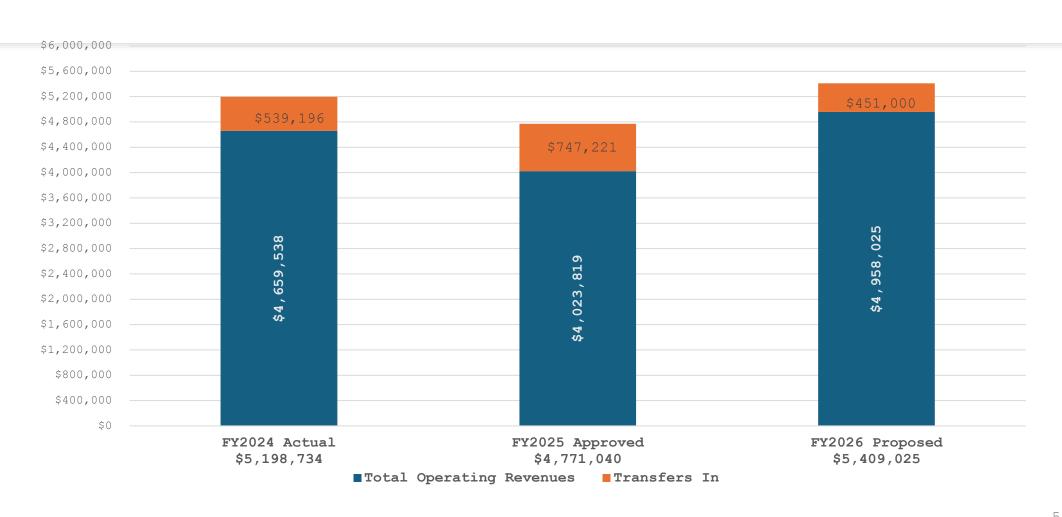
Important Dates

Proposed General Fund Revenues FYR 2026

General Fund Proposed Revenues 2025-2026

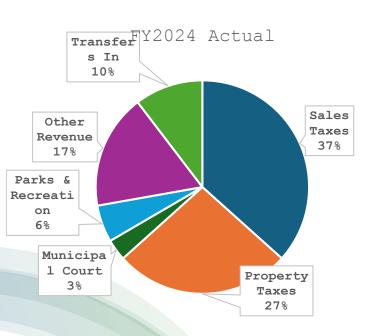
Revenue	Actual FY 2024	Approved FY 2025	Proposed FY 2026
Sales Taxes	\$ 1,904,998	\$ 1,733,299	\$ 1,982,794
Property Taxes	1,388,158	1,297,088	1,395,825
Municipal Court	168,699	187,230	437,230
Parks & Recreation	291,986	393,800	333,550
Other Revenue	905,698	412,402	808 , 626
Total Operating Revenues	\$ 4,659,539	\$ 4,023,819	\$ 4,958,025
Transfers In	539,196	747,221	451,000

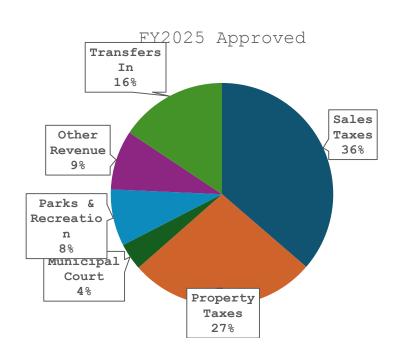
General Fund Revenues

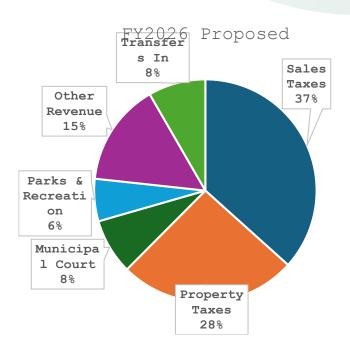


Section IX, Item b.

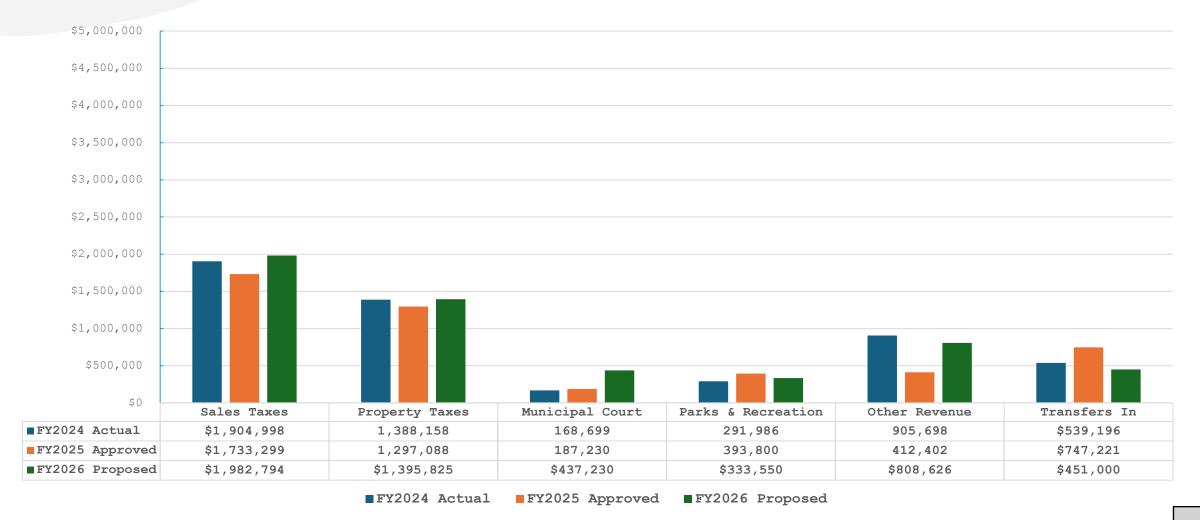
General Fund Revenue - 2024 Actual, 2025 Approved and 2026 Proposed







General Fund Revenues



Requested
General Fund
Expenditures
FYR 2026

Section IX, Item b.

General Fund Proposed Expenditures 2025-2026

Expenditures	Actual 2024	Approved 2025	Proposed 2026	Increase/Decrease % Change	Increase/Decrease Amount Change
City Council	\$ 70,048	\$ 76 , 606	\$ 66,646	-13%	-\$9,960
City Administrator	256 , 677	232,418	183,323	-21%	-\$49 , 095
City Secretary	102,181	111,998	115 , 767	3%	\$3 , 769
Finance	232,027	213,385	227,574	7%	\$14,189
Library	307,122	289,897	287,200	-1%	-\$2 , 697
Police	1,347,967	1,341,322	1,609,351	20%	\$268 , 029
Emergency Management	18,843	14,700	14,700	-	_
Municipal Court	133,213	133,979	305 , 472	128%	\$171,493
Community Development	380 , 570	320,767	385,391	20%	\$64,624
Streets	442,658	456,851	645,388	41%	\$188,537

Section IX, Item b.

General Fund Proposed Expenditures 2025-2026

Expenditures (continued)	Actual 2024	Approved 2025	Proposed 2026	Increase/ Decrease % Change	Increase/ Decrease Amount Change
Parks & Recreation	778,142	459,654	495,440	8%	\$35 , 786
RV Park	32,711	40,900	43,400	6%	\$2 , 500
Swimming Pool	179,365	173,008	167,708	-3%	-\$5,300
Animal Services/Code Enforcement	184,794	177,632	238 , 475	34%	\$60,843
Information Technology	291,645	246,000	249 , 500	1%	\$3 , 500
Non-Departmental	227,545	195,200	194,200	-1%	-\$1,000
Economic Development	1,679	12,100	_	-	-
Tourism & Business Dev.	215,955	256,285	179 , 489	-30%	-76 , 796
TOTAL OPERATING EXPENDITURES	\$ 5,173,951	\$ 4,752,701	\$ 5,409,025	6%	\$ 296,324
Transfer Out	-	-	-		

General Fund Summary

	Proposed Revenue		Proposed Expenditur es
General Fund Revenues	\$ 4,958,025		\$ 5,409,025
Transfer In	<u>\$</u> 451,000	Transfer Out	\$ 0
Total Proposed Revenues	\$ 5,409,025	Total Proposed Expenditures	\$ 5,409,025

Major Changes To Proposed 2026 General Fund Budget

	Approved 2024-2025	Proposed 2025-2026	Increase/Decrease
*Salaries	\$ 2,901,196	\$ 3,413,214	\$ 512,018
Supplies	473,800	441,190	-32,610
Purchased Services	279,430	265,580	-13,850
Contracted Services	587,424	629,640	42,216
Education & Training	83,800	71,400	-12,400
Technology	146,650	145,700	-950
Repairs & Maintenance	186,150	379,400	193,250
Miscellaneous	94,250	62,900	-31,350
TOTAL	\$ 4,752,700	\$ 5,409,024	\$ 656,324

^{*}Includes 3% COLA increase for all part-time and full-time employees

Proposed
Enterprise Fund
Revenues
FYR 2026

Enterprise Fund Proposed Revenues 2025-2026

Revenue	Actual FY 2024	Approved FY 2025	YTD FY 2025 (as of 07/31/25)	Proposed FY 2026
Utility Sales	\$ 7,595,027	\$ 8,211,064	\$ 6,680,987	\$ 8,633,500
Utility Services	127,645	90,470	98 , 027	88,000
Other Revenue	222,134	25 , 070	179 , 157	90,300
Use of Fund Balance	_	376 , 188	0	502,515
TOTAL REVENUES	\$ 7,944,506	\$8,702,792	\$6,958,171	\$9,314,315

Requested
Enterprise Fund
Expenditures
FYR 2025

Section IX. Item b.

Enterprise Funds Proposed Expenditures

2025-2026

Expenditures	Actual 2024	Approved 2025	Proposed 2026	% Change	Increase/Decre ase Amount Change
Utility Administration	\$2,252,245	\$1,389,163	-	-	_
Gas Department	528,814	539,852	1,133,529	110%	\$593 , 677
Sewer Department	1,037,885	1,665,405	1,962,495	18%	\$297 , 090
Electric Department	3,047,026	3,249,083	3,885,287	20%	\$636,204
Water Department	1,051,759	1,485,136	1,826,895	23%	\$341 , 759
Refuse Department	401,089	377,152	506,109	34%	\$128 , 957
2025-2026 Administrative	Expenses (\$1,439,0 \$8,319,818	98) are now embedded \$8,702,791	within the Enterprise \$ 9,314,315	Budget 7 %	\$611,52 4

Enterprise Fund 5-year Historical Budget

	Actual FY 2020	Actual FY 2021	Actual FY 2022	Actual FY 2023	Actual FY 2024	Approved FY 2025	Proposed FY2026
Administration	\$ 662,375	\$ 872,983	\$ 1,468,519	\$ 1,487,962	\$ 1,397,314	\$ 1,389,163	-
Gas	\$ 378,911	\$ 593,056	\$ 553,100	\$ 476,432	\$ 528,814	\$ 539,852	\$ 1,133,529
Wastewater	\$ 950,855	\$ 883,152	\$ 1,365,262	\$ 1,021,111	\$ 1,037,885	\$ 1,665,405	\$ 1,962,495
Electric	\$ 2,489,443	\$ 2,540,588	\$ 2,501,461	\$ 2,770,717	\$ 3,047,026	\$ 3,246,083	\$ 3,885,287
Water	\$ 1,005,060	\$ 830,692	\$ 1,038,004	\$ 928,886	\$ 1,051,759	\$ 1,485,136	\$ 1,826,895
Garbage	\$ 471,368	\$ 554,028	\$ 630,845	\$ 322,715	\$ 401,089	\$ 377,152	\$ 506,109

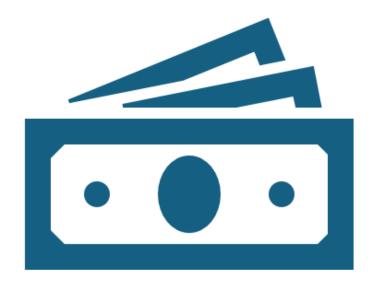
Actual amounts for Administration do not include Depreciation costs (Auditor's Adjusting Entry)

Transfers Out

	Amount	Description	Department
	\$ 170 , 000	Right of Way Maintenance	Enterprise
	451 , 221	Franchise Fee	Enterprise
Total Transfers	\$ 621,221		

Enterprise Fund Summary

	Proposed Revenue		Proposed Expenditur es
Enterprise Fund Revenues	\$ 8,811,800		\$ 9,314,315
Use of Fund Balance	<u>\$</u> 502 , 515		
Total Proposed Revenues	\$ 9,314,315	Total Proposed Expenditures	\$ 9,314,315



Airport Fund

Section IX, Item b.

Airport Proposed Revenues 2025-2026

Revenue	Actual FY 2024	Approved FY 2025	Proposed FY 2026
*Facility Rentals	\$ 352 , 495	\$ 366 , 076	\$ 373 , 331
Fuel Sales	409,995	351,000	355 , 000
Other Revenue	417 , 600	91,450	91,300
TOTAL OPERATING REVENUES	\$ 1,180,090	\$ 808,526	\$ 819,631



Airport Proposed Expenditures 2025-2026

Expenditures	Actual 2024	Approved 2025	Proposed 2026
Total Operating Expenditures	* \$ 348,251	\$ 411 , 149	\$ 427 , 489
Fuel Sales	312,150	300,000	300,000
Debt Service (Bond Series 2021)	31,836	45 , 225	44,779
Transfers Out		6,000	
	6,000		6,000
TOTAL EXPENDITURES	\$	\$ 762,374	\$ 778,268
	698,237		1

Airport Fund Summary

	Proposed Revenue		Proposed Expenditur es
Airport Fund Revenues	\$819,631		\$ 772 , 268
		Transfer Out	\$ 6,000
Total Proposed Revenues	\$ 819,631	Total Proposed Expenditures	\$ 778,268

Net Position: \$41,363

Upcoming Important Dates

- September 09th City Council Meeting & Budget Public Hearing #2
 - Budget Adoption
 - Tax Rate Adoption
 - Ratify Tax Rate
- September 23rd City Council Meeting
 - Adopt Comprehensive Fee Schedule
 - Adopt Investment Policy
 - Adopt Miscellaneous Policies

	BUDGET	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ADOPTED	PROPOSED
	DISCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
	CITY COUNCIL	\$37,610	\$31,681	\$41,577	\$5,224	\$70,048	\$76,606	\$66,646
	CITY ADMINISTRATOR	217,971	336,581	177,649	312,808	256,677	232,418	183,323
	CITY SECRETARY	122,698	122,874	83,119	93,225	102,181	111,998	115,767
	FINANCE	300,199	362,189	180,986	227,003	232,027	213,385	227,574
	LIBRARY	165,130	209,454	241,520	282,918	307,122	289,897	287,200
	POLICE	818,354	911,126	1,060,508	1,291,599	1,347,967	1,341,322	1,609,351
	EMERGENCY MANAGEMENT	-	-	3,856	6,207	18,843	14,700	14,700
	MUNICIPAL COURT	98,311	99,865	100,650	116,785	133,213	133,979	305,472
	COMMUNITY DEVELOPMENT	175,375	249,185	301,692	352,992	380,570	320,767	385,391
	STREETS	371,538	499,973	407,005	639,503	442,658	456,851	645,388
	PARKS & RECREATION	256,563	306,840	378,769	455,402	748,952	459,653	495,440
	RV PARK	34,666	52,000	96,329	110,410	32,711	40,900	43,400
	SWIMMING POOL	77,532	130,194	141,971	183,208	179,365	173,008	167,708
	ANIMAL SERVICES & CODE ENFORCEMENT	62,149	66,527	75,273	68,872	184,794	177,632	238,475
	HUMAN RESOURCES	10,485	11,258	117	-	-	-	-
	TOURISM	43,828	28,239	75,481	152,975	215,955	256,285	179,489
	ECONOMIC DEVELOPMENT	-	-	-	-	1,679	12,100	-
	INFORMATION TECHNOLOGY	99,736	142,103	131,147	177,177	291,645	246,000	249,500
	NON-DEPARTMENTAL	58,077	54,409	162,093	161,766	227,545	195,200	194,200
TO	OTAL OPERATING EXPENDITURES	\$2,950,222	\$3,614,498	\$3,659,742	\$4,638,074	\$5,173,951	\$4,752,700	\$5,409,025
TF	RANSFER OUT	21,223	21,223	21,223	426,223	-	-	-
T	OTAL EXPENDITURES	\$2,971,445	\$3,635,721	\$3,680,965	\$5,064,297	\$5,173,951	\$4,752,700	\$5,409,025

Expenditures – City Council

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
PERSONNEL SEF	RVICES								
52101-101.07	CITY COUNCIL PAY	\$4,150	\$8,769	\$6,360	\$6,835	\$12,995	\$7,822	\$9,713	\$9,712
52101-105.00	SOCIAL SECURITY	257	425	394	424	524	405	602	603
52101-106.00	MEDICARE	60	99	92	99	123	95	141	141
52101-112	WORKERS' COMPENSATION	37	43	9	30	27	29	50	50
52101-140	CELL PHONE ALLOWANCE	_	-	-	-	-	-	-	-
	TOTAL PERSONNEL SERVICES	\$4,504	\$9,336	\$6,855	\$7,388	\$13,668	\$8,350	\$10,506	\$10,506
SUPPLIES									
52102-104	CELL PHONE	\$42	\$0	\$0	\$0	\$0	\$8	\$0	\$540
52102-201	OFFICE SUPPLIES	85	50	-	143	316	119	100	100
52102-205	GENERAL SUPPLIES	1,162	764	408	1,190	181	741	1,000	1,000
	TOTAL SUPPLIES	\$1,289	\$814	\$408	\$1,333	\$497	\$868	\$1,100	\$1,640
CONTRACTED S	<u>ERVICES</u>								
52104-407	CITY ATTORNEY	\$0	\$0	\$0	\$27,036	\$0	\$5,407	\$0	\$0
52104-413.00	OUTSIDE SERV/CONTRACTED LABOR	-	-	-	30,500	14,500	9,000	12,000	12,000
	TOTAL MISCELLANEOUS	\$0	\$0	\$0	\$57,536	\$14,500	\$14,407	\$12,000	\$12,000
EDUCATION & T	<u> RAINING</u>								
52105-503	PROFESSIONAL ASSOC. DUES	\$3,640	\$4,240	\$5,071	\$5,224	\$5,256	\$4,686	\$5,000	\$5,000
52105-505	TRAINING/TRAVEL/PER DIEM	457	1,251	1,514	29,300	85	6,521	12,000	6,500
52105-505.01	BOARD TRAINING	-	-	-	-	275	55	1,000	1,000
	TOTAL EDUCATION & TRAINING	\$4,097	\$5,491	\$6,585	\$34,524	\$5,616	\$11,263	\$18,000	\$12,500
TECHNOLOGY									
52106-802	COMPUTER SOFTWARE	<u></u> \$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$5,000
	TOTAL TECHNOLOGY	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$5,000
MISCELLANEOU	<u>s</u>								
52105-503	PROFESSIONAL ASSOCIATION DUES	\$0	\$0	\$0	\$0	\$30	\$6	\$0	\$0
52108-790	SPECIAL ACTIVITIES	27,720	16,040	27,729	12,538	35,737	\$23,953	25,000	25,000
	TOTAL MISCELLANEOUS	\$27,720	\$16,040	\$27,729	\$12,538	\$35,767	\$23,959	\$25,000	\$25,000

Section IX, Item b.

CITY OF CASTROVILLE – GENERAL FUND 5 Year Historical

Expenditures – City Council

Notes:

Cell Phone: The budget includes a \$40 montly cell phone allowance for Mayor to cover communication costs.

Outside Services: This allocation for Contracted Services provides funding for unforceen or miscellaneous contracted services that my be required by Council during the fiscal year.

Training/Travel/Per Diem: TML Annual Conference in Fort Worth, TX, any other miscellaneous training sessions tha arise throughout the fiscal year.

Board Training: This allocation is for members of the City's appointed boards to attend training sessions, workshops, or conferences.

Computer Software: This budget provides funding for necessary software, hardware, and technology upgrades to support council operations.

Special Activities: This line items covers community programming, city-hosted events, and outreach efforts that do not fall under regular operations.

Expenditures – City Administrator

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-202 6
PERSONNEL SI	ERVICES								
50101-101.1	REGULAR SALARIES	\$52,395	\$147,593	\$38,436	\$43,781	\$53,187	\$67,078	\$111,388	\$82,636
50101-102	OVERTIME	· · ·	-	-	26	-	5	-	100
50101-105	SOCIAL SECURITY	3,029	8,572	2,299	3,257	3,230	4,077	6,906	5,123
50101-106	MEDICARE	708	2,005	454	725	1,409	1,060	1,615	1,198
50101-107	RETIREMENT	4,754	13,554	6,846	11,324	11,574	9,610	7,798	8,131
50101-108	HEALTH INSURANCE	3,766	8,129	2,113	2,389	2,113	3,702	1,960	2,100
50101-109	LIFE INSURANCE	207	416	765	278	254	384	238	268
50101-109	VISION INSURANCE	55	110	27	30	24	49	29	73
50101-109	DENTAL INSURANCE	209	419	109	124	101	192	120	112
50101-109	LONG TERM DISABILITY	321	642	160	174	136	287	380	397
50101-112	WORKERS' COMPENSATION	469	516	36	30	30	216	384	285
50101-136	LONGEVITY	-	57	-	100	200	71	300	400
50101-139	CAR ALLOWANCE	-	400	4,800	6,200	7,200	3,720	7,200	7,200
50101-140	PHONE ALLOWANCE	500	1,000	1,200	1,200	1,200	1,020	1,200	1,200
50101-141	MOVING ALLOWANCE	-	10,000	-	-	-	2,000	-	-
	TOTAL PERSONNEL SERVICES	\$66,413	\$193,413	\$57,245	\$69,638	\$80,659	\$93,474	\$139,518	\$109,223
SUPPLIES									
50102-201	OFFICE SUPPLIES	\$4,959	\$3,334	\$1,927	\$766	\$1,399	\$2,477	\$1,000	\$1,500
50102-202	DUES & SUBSCRIPTIONS	858	1,634	-	-	-	498	-	ψ <u>υ</u> ,σσσ
50102-205	GENERAL SUPPLIES	1,675	875	508	437	647	828	500	750
50102-206	CLASSIFIED ADVERTISEMENTS	693	588	575	64	-	384	-	-
50102-207	POSTAGE/METER RENTAL	-	-	-	134	_	27	_	_
50102-214	PROFESSIONAL BOOKS	134	_	228	175	103	128	250	250
	TOTAL SUPPLIES	\$8,319	\$6,431	\$3,238	\$1,576	\$2,149	\$4,343	\$1,750	\$2,500
DUDCHASED C	EDVICES								
PURCHASED S		¢27.692	¢44.004	ćo	ćo	ćo	¢16 E22	ćo	\$0
50103-307	TML INSURANCE	\$37,682	\$44,984	\$0	\$0 27	\$0	\$16,533	\$0 -	\$0
50103-401 50103-418	TELECOMMUNICATIONS AED DEFIBRILLATORS	-	- 2 277	- F 040	27	-	1.642	-	-
30103-418		÷27.692	2,277	5,940	- 627	-	1,643		<u>-</u> \$0
	TOTAL PURCHASED SERVICES	\$37,682	\$47,261	\$5,940	\$27	\$0	\$18,182	\$0	<u>\$0</u>

Expenditures – City Administrator

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
CONTRACTED	SERVICES .								
50104-407	CITY ATTORNEY	\$40,958	\$24,623	\$41,689	\$48,063	\$48,313	\$40,729	\$45,000	\$35,000
50104-410	CITY ENGINEER	32,637	-	-	5,160	-	7,559	-	-
50104-413.00	OUTSIDE SERVICES	3,412	10,121	16,802	37,761	16,814	16,982	20,800	20,000
50104-413.02	MISC. CONTR US 90 PROJECT	-	-	-	15,201	-	3,040	-	-
50104-415	EMC STRATEGIES	-	-	-	-	30,250	-	11,000	-
50104-417	ESCROW ACCOUNTS EXPENSE	-	-	22,500	31,000	-	10,700	-	-
50104-418	MUNICIPAL CONSUTING GROUP	-	-	-	25,000	-	5,000	-	-
	TOTAL CONTRACTED SERVICES	\$77,007	\$34,744	\$80,991	\$162,185	\$95,377	\$90,061	\$76,800	\$55,000
EDUCATION &	TRANINING								
50105-503	PROFESSIONAL ASSOC. DUES	\$166	\$0	\$2,320	\$1,556	\$2,427	\$1,294	\$2,000	\$2,500
50105-505	TRAINING/TRAVEL/PER DIEM	2,862	1,887	11,557	5,461	10,900	6,533	4,000	5,500
	TOTAL EDUCATION & TRAINING	\$3,028	\$1,887	\$13,877	\$7,017	\$13,327	\$7,827	\$6,000	\$8,000
TECHNOLOGY									
TECHNOLOGY 50106-802	COMPUTER SOFTWARE - AI	\$0	\$0	\$0	\$0	\$21	\$4	\$250	\$250
50106-803	COMPUTER HARDWARE	- -	-	4,223	- -	721	845	7230	250
30100 003	TOTAL TECHNOLOGY	\$0	\$0	\$4,223	\$0	\$21	\$849	\$250	\$500
REPAIRS & MA	•	40	40	40	40	40	40	40	40
50107-412	EQUIPMENT REPAIRS & MAINT	\$0	\$0	\$0	\$0 13	\$0	\$0	\$0	\$0
50107-609	SAFETY EQUIPMENT	-	-	7 200	42	-	8	-	
50107-903	BUILDING REPAIR / MAINTENANCE	20,651	29,075	7,280	66,144	59,632	36,556	5,000	5,000
50107-918	GROUNDS MAINTENANCE TOTAL REPAIRS & MAINTENANCE	\$20,651	\$29,075	\$7,280	\$66,186	\$5 9,672	\$36,565	\$5,000	\$5,000
	TOTAL REPAIRS & IVIAINTENANCE	\$20,631	323,073	\$7,260	300,100	333,072	,30,303	\$3,000	33,000
MISCELLANEOU	<u>us</u>								
50108-625	MISCELLANEOUS EXPENSE	\$1,118	\$13,473	\$51	\$1,043	\$1,352	\$3,407	\$1,500	\$1,500
50108-709	SPECIAL ACTIVITIES	-	464	1,759	5,036	3,766	2,205	1,500	1,500
50108-790	SPECIAL ACTIVITIES	-	370	-	-	33	81	-	-
50108-800	BANK FEES	3,753	8,723	3,045	100	51	3,134	\$100	\$100
50108-802	MISC. MEDINA COUNTY EMERG		740	-	-	-	148	-	-
	TOTAL MISCELLANEOUS	\$4,871	\$23,770	\$4,855	\$6,179	\$5,203	\$8,976	\$3,100	\$3,100
						\$256,407			

Section IX, Item b.

CITY OF CASTROVILLE – GENERAL FUND 5 Year Historical

Expenditures – City Administrator

GL CODE	BUDGET DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	5 Year	APPROVED	Proposed
di CODE	BODGET DESCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Historical Avg	FY 2025	2025-2026

Notes:

Regular Salaries: The intern position is removed from this allocation.

Car/Phone Allowance: Both the cell phone and automobile allowances are considered taxable income under IRS guidelines.

Outside Services: This includes janitorial services provided by Jani King, Clear Point Strategy (final year of contact)

Special Activities: This allocation provides funding for miscellaneous expenses that may arise throughout the year and not otherwise budgeted.

Expenditures – City Secretary

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
PERSONNEL SI	FRVICES								
52201-101	SALARIES	\$73,892	\$370	\$472	\$540	\$66	\$15,068	\$56,732	\$58,448
52201-101.01	REGULAR SALARIES	-	75,733	46,051	52,523	53,198	45,501	-	-
52201-105	SOCIAL SECURITY	4,298	4,308	2,753	3,263	3,053	3,535	3,517	3,624
52201-106	MEDICARE	1,005	1,007	644	763	714	827	823	848
52201-107	RETIREMENT	7,171	7,384	6,109	8,803	8,836	7,661	5,582	5,751
52201-108	HEALTH INSURANCE	7,532	8,129	5,070	5,733	5,072	6,307	4,704	5,040
52201-109	LIFE INSURANCE	306	316	198	244	168	246	170	168
52201-109	VISION INSURANCE	110	110	66	71	57	83	46	38
52201-109	DENTAL INSURANCE	419	419	261	298	243	328	192	268
52201-109	LONG TERM DISABILITY	585	607	377	417	327	463	272	281
52201-112	WORKERS' COMPENSATION	255	249	61	97	88	150	210	201
52201-136	LONGEVITY	450	486	1,400	1,500	1,600	1,087	1,700	1,800
52201-139	CAR ALLOWANCE	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400
52201-140	PHONE ALLOWANCE	600	600	600	600	600	600	600	600
	TOTAL PERSONNEL SERVICES	\$99,023	\$102,118	\$66,462	\$77,252	\$76,422	\$84,255	\$76,948	\$79,467
SUPPLIES									
52202-201	OFFICE SUPPLIES	\$5,165	\$4,715	\$2,905	\$1,572	\$1,715	\$3,214	\$3,700	3,700
52202-201	DUES & SUBSCRIPTIONS	613	323	462	278	479	431	500	500
52202-202	ELECTION SUPPLIES	013	7,269	2,725	278	8,592	3,717	10,000	10,000
52202-203	JANITORIAL SUPPLIES	1,671	433	959	699	715	895	1,000	1,000
52202-204	CLASSIFIED ADVERTISEMENTS	1,505	1,988	3,541	2,845	937	2,163	3,000	3,000
52202-200	POSTAGE/METER RENTAL	2,525	910	685	506	519	1,029	500	500
52202-207	PROFESSIONAL BOOKS	134	-	268	-	-	80	200	300
32202 214	TOTAL SUPPLIES	\$11,613	\$15,638	\$11,545	\$5,900	\$12,957	\$11,531	\$18,900	\$19,000
PURCHASED S		42.200	42.205	40.45	4005	44.45-	Å4 F	44.000	4.0
52203-401	TELECOMMUNICATIONS	\$2,388	\$2,388	\$943	\$989	\$1,167	\$1,575	\$1,800	\$0
52203-420	MUNICIPAL CODE CORPORATION	3,296	1,565	2,981	3,029	2,787	2,732	3,000	3,000
52203-421	RECORDS MANAGEMENT	4,605	¢2 0E2	ć2 02 <i>t</i>	4,512 \$8,530	6,288	3,081 \$7,388	4,000	4,500 \$7,500
	TOTAL PURCHASED SERVICES	\$10,289	\$3,953	\$3,924	₹0,530	\$10,242	\$7,588	\$8,800	\$7,500

Expenditures – City Secretary

GL COD	DE BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
CONTRACTE	O SERVICES								
52204-407	LEGAL FEES (OPEN RECORDS)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,000
52204-413.00	,	\$ 0	\$ 0	\$ 0	\$0	\$0	\$0	\$4,500	\$3,000
	TOTAL CONTRACTED SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$4,500	\$7,000
EDUCATION	& TRAINING								
52205-505	TRAINING/TRAVEL/PER DIEM	\$1,717	\$1,097	\$1,188	\$1,533	\$2,289	\$1,565	\$2,500	\$2,500
	TOTAL EDUCATION & TRAINING	\$1,717	\$1,097	\$1,188	\$1,533	\$2,289	\$1,565	\$2,500	\$2,500
REPAIRS & IV	1AINTENANCE								
52207-412	EQUIPMENT REPAIRS & MAINT	\$56	\$0	\$0	\$0	\$0	\$11	\$50	\$0
	TOTAL REPAIRS & MAINTENANCE	\$56	\$0	\$0	\$0	\$0	\$11	\$50	\$0
MISCELLANE	<u>ous</u>								
52208-625	MISCELLANEOUS EXPENSE	\$0	\$68	\$0	\$0	\$0	\$14	\$300	\$300
52208-790	SPECIAL ACTIVITIES	-	-	-	10	-	2	\$0	-
	TOTAL MISCELLANEOUS	\$0	\$68	\$0	\$10	\$0	\$14	\$300	\$300
	TOTAL CITY SECRETARY	\$122,698	\$122,874	\$83,119	\$93,225	\$101,911	\$104,763	\$111,998	\$115,767

Notes:

Regular Salaries: This is a portion of city secretary salary. The other portion is paid out of Enterprise Fund.

Car/Phone Allowances: Both the cell phone and automobile allowances are considered taxable income under IRS guidelines.

Legal Fees: This is a new account code established to track legal fees incurred in connection with open records requests.

Outside Services: This allocation covers any unforeseen contracted services for the City Secretary's Office such as election support, codification of ordinances, etc.

Expenditures – Finance

GL CODI	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
PERSONNEL S	<u>ERVICES</u>								
51601-101	REGULAR SALARIES	\$165,238	\$200,033	\$60,914	\$59,321	\$63,428	\$109,787	\$97,943	\$117,148
51601-102	OVERTIME	410	473	364	1,535	2,991	1,155	-	1,000
51601-103	PART-TIME	-	-	22,088	28,382	32,272	16,548	-	-
51601-105	SOCIAL SECURITY	10,136	12,040	4,951	5,750	8,501	8,276	6,072	7,263
51601-106	MEDICARE	2,370	2,816	1,158	1,345	(1,026)	1,333	1,420	1,699
51601-107	RETIREMENT	15,474	18,248	10,076	15,780	16,056	15,127	9,638	11,527
51601-108	HEALTH INSURANCE	18,831	21,676	6,338	7,166	6,340	12,070	5,880	8,400
51601-109	LIFE INSURANCE	650	744	225	250	200	414	294	380
51601-109	VISION INSURANCE	274	292	82	89	72	162	87	144
51601-109	DENTAL INSURANCE	1,046	1,116	327	373	304	633	360	448
51601-109	LONG TERM DISABILITY	1,113	1,312	391	435	348	720	470	562
51601-112	WORKERS' COMPENSATION	734	860	50	65	60	354	337	403
51601-136	LONGEVITY	81	168	1,800	2,100	2,600	1,350	2,900	3,800
51601-139	CAR ALLOWANCE	400	-	2,400	2,400	2,400	1,520	2,400	2,400
51601-140	PHONE ALLOWANCE	700	1,000	1,200	1,200	1,200	1,060	1,200	1,200
	TOTAL PERSONNEL SERVICES	\$217,457	\$260,778	\$112,364	\$126,191	\$135,745	\$170,507	\$129,001	\$156,374
SUPPLIES									
51602-200	MILEAGE REIMBURSEMENT	\$67	\$92	\$0	\$353	\$0	\$102	\$0	\$0
51602-200	OFFICE SUPPLIES	4,310	6,765	7,566	6,000	7,141	6,356	3,000	3,000
51602-201	DUES AND SUBSCRIPTIONS	702	0,703	7,300	0,000	7,141	140	3,000	3,000
51602-204	JANITORIAL SUPPLIES	702	729	_	_	_	146	_	_
51602-205	GENERAL SUPPLIES	1,030	977	1,232	1,552	2,273	1,413	1,000	1,000
51602-206	CLASSIFIED ADVERTISEMENTS	39	387	523	324	334	321	500	500
51602-207	POSTAGE	-	-	569	1,051	795	483	200	200
51602-922	OFFICE FURNITURE & EQUIPMENT	_	_	2,960	-	-	592	-	-
	TOTAL SUPPLIES	\$6,148	\$8,950	\$12,850	\$9,280	\$10,544	\$9,554	\$4,700	\$4,700
		, ,	• •	, ,	• •		. ,		
CONTRACTED									
51604-408	AUDIT SERVICE	\$11,250	\$11,600	\$7,000	\$12,300	\$7,500	\$9,930	\$15,000	\$10,000
51604-409	TAX COLLECTION	-	2,332	2,344	2,414	2,792	1,976	2,500	2,500
51604-411	CENTRAL APPRAISAL DISTRICT	18,334	22,615	23,213	27,582	27,411	23,831	32,684	35,000
51604-413.00	OUTSIDE SERV/CONTRACT LABOR	41,064	50,561	12,822	14,027	19,470	27,589	10,000	5,000
51604-413.03	SAMCO - ANNUAL DISCLOSURE	-	-	-	-	-	-	2,300	2,300
	TOTAL CONTRACTED SERVICES	\$70,648	\$87,108	\$45,379	\$56,323	\$57,173	\$63,326	\$62,484	\$54,800

CITY OF CASTROVILLE – GENERAL FUND

5 Year Historical

Expenditures – Finance

GL COL	DE BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
EDUCATION	& TRAINING								
51605-503	PROFESSIONAL ASSOC DUES/FEES	\$188	\$0	\$2,061	\$2,747	\$2,875	\$1,574	\$2,500	\$1,500
51605-505	TRAINING/TRAVEL/PER DIEM	2,657	-	1,551	7,857	2,391	2,891	2,500	2,500
51605-506	AWARDS AND RECONGNITION	-	-	6,781	21,975	22,719	10,295	12,000	7,500
	TOTAL EDUCATION & TRAINING	\$2,845	\$0	\$10,393	\$32,579	\$27,984	\$14,760	\$17,000	\$11,500
TECHNOLOG	Υ								
51606-801	SOFTWARE MAINTENANCE	\$0	\$298	\$0	\$0	\$0	\$60	\$0	\$0
51606-805	COMPUTER MAINTENANCE	2,883	-	-	130	-	603	100	100
	TOTAL TECHNOLOGY	\$2,883	\$298	\$0	\$130	\$0	\$662	\$100	\$100
MISCELLANE	OUS								
51608-218	OVER/SHORT CASH	\$0	\$0	\$0	\$0	\$40	\$8	\$0	\$0
51608-800	BANK FEES	\$218	-	-	-	· -	\$44	\$100	100
51608-801	MISC - CHRISTMAS DONATION	-	4,315	-	-	-	863	-	-
51608-802	MISC - MEDINA COUNTY EMER	-	740	-	-	-	148	-	-
51608-804	MISC - REIMBURSEMENT	-	-	-	2,500	-	500	-	-
	TOTAL MISCELLANEOUS	\$218	\$5,055	\$0	\$2,500	\$40	\$1,563	\$100	\$100
	TOTAL FINANCE DEPARTMENT	\$300,199	\$362,189	\$180,986	\$227,003	\$231,487	\$260,373	\$213,385	\$227,574

Notes:

Regular Salaries: This is a portion of the Finance Director, Accounting Manager, and Accounts Payable salaries. The other portions are paid out of the Enterprise Fund.

Car/Phone Allowance: Both the cell phone and automobile allowances are considered taxable income under IRS guidelines.

Central Appraisal District: This allocation is our Pro Rata Share from the Medina County Appraisal District.

Awards and Recognition: Shared between General and Enterprise Funds; includes \$25 gift cards for all employees at Thanksgiving and Christmas, employee appreciation, etc.

Expenditures – Library

GL CODE	BUDGET DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL 5	ear Historical	APPROVED	Proposed
	BODGET BESCHII HON	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Avg	FY 2025	2025-2026
PERSONNEL S	SERVICES .								
50201-101	REGULAR SALARIES	\$56,072	\$77,107	\$79,926	\$80,982	\$72,875	\$73,392	\$93,975	58,000
50201-102	OVERTIME	23	6	1	-	21	10	-	-
50201-103	PART-TIME(5 p/t) 1 summer p/t	28,187	25,868	43,274	87,082	83,859	53,654	68,444	102,632
50201-105	SOCIAL SECURITY	5,123	6,368	7,689	10,097	9,487	7,753	10,076	9,010
50201-106	MEDICARE	1,198	1,489	1,798	2,429	1,646	1,712	2,356	9,010
50201-107	RETIREMENT	5,648	7,117	6,898	9,333	6,926	7,184	15,991	14,299
50201-108	HEALTH INSURANCE	9,415	15,580	14,085	15,411	12,295	13,357	15,680	8,400
50201-109	LIFE INSURANCE	226	327	295	355	234	287	282	163
50201-109	VISION INSURANCE	137	201	192	183	124	167	230	24
50201-109	DENTAL INSURANCE	523	802	726	802	565	684	960	418
50201-109	LONG TERM DISABILITY	430	625	564	679	447	549	452	271
50201-112	WORKERS' COMPENSATION	349	415	479	600	558	480	751	671
50201-136	LONGEVITY	102	138	700	900	800	528	900	101
50201-139	CELL PHONE ALLOWANCE	500	600	600	600	400	540	600	600
	TOTAL PERSONNEL SERVICES	\$107,933	\$136,643	\$157,227	\$209,453	\$190,237	\$160,299	\$210,697	\$203,600
SUPPLIES									
50202-200	MILEAGE REIMBURSEMENT	\$73	\$165	\$26	\$0	\$0	\$53	\$0	\$100
50202-200	OFFICE SUPPLIES	2,475	2,605	1,911	2,293	1,746	2,206	2,500	2,700
50202-201	DUES & SUBSCRIPTIONS	3,197	7,363	5,752	5,365	3,211	4,978	5,000	6,000
50202-202	JANITORIAL SUPPLIES	927	7,303	699	1,599	976	995	1,500	1,700
50202-204	GENERAL SUPPLIES	297	1,046	1,098	1,552	1,272	1,053	1,500	1,700
50202-205	CLASSIFIED ADVERTISEMENTS	297	1,040	1,038	68	329	1,033	100	1,700
50202-200	POSTAGE/METER RENTAL	437	491	585	689	373	515	500	500
50202-207	LIBRARY BOOKS	11,156	16,486	14,131	14,971	11,668	13,682	14,000	16,000
50202-203	LONE STAR LIBRARY EXPENSE	1,500	1,500	1,500	1,591	1,500	1,518	1,700	1,900
50202-210	AUDIO-VISUAL MATERIALS	2,753	1,974	3,224	2,582	2,466	2,600	2,500	-
50202-211	LIBRARY BOOK SUPPLIES	1,075	1,379	908	721	272	871	1,200	1,500
50202-250	UTILITIES EXPENSE	4,754	6,441	5,214	5,289	5,024	5,344	5,500	5,500
50202-255	GRANT EXPENSE	2,048	-	16,722	1,913	(4)	4,136	2,000	2,000
30202-233	TOTAL SUPPLIES	\$30,692	\$40,226	\$51,775	\$38,633	\$28,834	\$38,032	\$38,000	\$39,700
	TOTAL SUPPLIES	\$30,632	340,220	331,773	330,033	320,034	330,032	\$38,000	\$55,700
PURCHASED	<u>SERVICES</u>								
50203-224	TEXSHARE VAN SERVICE	\$1,984	\$1,656	\$2,129	\$2,881	\$2,877	\$2,305	\$2,500	\$4,000
50203-401	TELECOMMUNICATIONS	6,970	7,866	6,142	5,487	4,537	6,200	7,000	7,500
50203-415	COPIER LEASE	2,427	2,408	2,402	2,352	3,945	2,707	4,000	5,000
	TOTAL PURCHASED SERVICES	\$11,381	\$11,930	\$10,673	\$10,720	\$11,359	\$11,213	\$13,500	\$16,500

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Expenditures – Library

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL 5 Y FY 2024	ear Historical Avg	APPROVED FY 2025	Proposed 2025-2026
CONTRACTED	SERVICES								
50204-413.00	OUTSIDE SERVICE/CONTRACT LABOR	\$8,525	\$10,233	\$7,134	\$6,315	\$56,364	\$17,714	\$7,000	7,000
	TOTAL CONTRACTED SERVICES	\$8,525	\$10,233	\$7,134	\$6,315	\$56,364	\$17,714	\$7,000	\$7,000
EDUCATION &	TRAINING								
50205-503	PROFESSIONAL ASSOC. DUES	\$385	\$300	\$453	\$458	\$307	\$381	\$1,300	\$2,000
50205-505	TRAINING/TRAVEL/PER DIEM	854	637	1,310	3,848	3,686	2,067	4,200	1,500
	TOTAL EDUCATION & TRAINING	\$1,239	\$937	\$1,763	\$4,306	\$3,993	\$2,448	\$5,500	\$3,500
TECHNOLOGY									
50206-802	COMPUTER SOFTWARE	\$1,255	\$723	\$645	\$659	\$1,539	\$964	\$1,000	\$1,000
50206-803	COMPUTER HARDWARE	480	2,035	2,692	2,433	5,421	2,612	2,000	2,000
50206-8XX	additional patron computer	-	-	-	-	-	-	-	-
50206-8XX	Jamex coin payment solution	-	-	-	-	-	-	-	-
50206-8XX	fax/copier staff side	-	-	-	-	-	-	-	400
50206-8XX	Meescan self check out station	-	-	-	-	-	-	-	-
50206-805	COMPUTER MAINTENANCE	-	-	900	405	1,073	476	1,000	-
	TOTAL TECHNOLOGY	\$1,735	\$2,758	\$4,237	\$3,497	\$8,033	\$4,052	\$4,000	\$3,400
REPAIRS & MA	AINTENANCE								
50207-412	EQUIPMENT REPAIRS & MAINT	\$61	\$154	\$25	\$303	\$0	\$109	\$400	\$500
50207-903	BUILDINGS REPAIR & MAINT	1,489	2,104	5,259	5,786	3,604	3,648	6,000	\$5,000
50207-918	GROUNDS MAINTENANCE	22	1,227	571	62	927	562	800	500
	TOTAL REPAIRS & MAINTENANCE	\$1,572	\$3,485	\$5,855	\$6,151	\$4,531	\$4,319	\$7,200	\$6,000
MISCELLANEO	US								
50208-503	PROFESSIONAL DUES AND FEE	\$0	\$196	\$0	\$0	\$0	\$39	\$0	\$2,500
50208-790	SPECIAL ACTIVITIES	2,053	3,046	2,856	3,843	3,652	3,090	4,000	5,000
	TOTAL MISCELLANEOUS	\$2,053	\$3,242	\$2,856	\$3,843	\$3,652	\$3,129	\$4,000	\$7,500
	TOTAL LIBRARY \$\frac{\circ}{2}\$	165,130 \$	209,454 \$	241,520 \$	282,918 \$	307,003 \$	241,205	\$ 289,897 \$	287,200

Notes

Regular Salaries: The Library salaries allocation reflects only the Library Director's salary. The prior year's budgeted amount included both the Director and an additional FTE.

Part time salaries: This allocation provides funding for 5 regular part-time employees and 1 seasonal part-time assistant during the summer.

Phone Allowance: Cell phone allowance is considered taxable income under IRS guidelines.

Outside Service/Contract Labor: This allocation is for Jani King (Janitorial Services) and Security Alarm Monitoring

Special Activities: This allocation includes all summer camp actitvies, summer programming, etc.

Expenditures – Police

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
PERSONNEL SE	<u>ERVICES</u>								
50301-101.01	REGULAR SALARIES	\$466,493	\$505,756	\$546,174	\$671,853	\$739,928	\$586,041	\$808,646	\$999,986
50301-101.09	WARRANT OFFICER	28,695	38,342	-	-	-	13,407	-	-
50301-102	OVERTIME	13,202	25,692	36,070	24,215	32,366	26,309	20,000	20,000
50301-105	SOCIAL SECURITY	31,205	35,306	36,130	42,350	43,407	37,680	50,136	61,999
50301-106	MEDICARE	7,298	8,257	8,450	9,506	10,152	8,733	11,725	14,500
50301-107	RETIREMENT	47,037	53,514	51,122	74,069	85,963	62,341	79,571	98,399
50301-108	HEALTH INSURANCE	66,535	66,384	66,171	84,524	93,748	75,472	95,468	117,600
50301-109	LIFE INSURANCE	1,842	1,992	1,999	2,640	2,198	2,134	2,426	3,240
50301-109	VISION INSURANCE	969	978	834	1,045	986	962	1,378	1,358
50301-109	DENTAL INSURANCE	3,697	3,697	3,374	4,817	4,142	3,945	5,760	6,258
50301-109	LONG TERM DISABILITY	3,514	3,891	3,880	4,866	4,035	4,037	3,882	4,800
50301-112	WORKERS' COMPENSATION	13,949	16,764	18,571	20,083	22,209	18,315	36,590	44,771
50301-136	LONGEVITY	1,620	1,668	4,400	2,600	2,600	2,578	3,300	3,400
50301-138	CERTIFICATE PAY	· -	-	-	10,600	12,650	4,650	12,600	12,000
F0201 440	PHONE ALLOWANCE	-	-	-	-	-	-	· -	-
50301-140									
50301-140	TOTAL PERSONNEL SERVICES	\$686,056	\$762,241	\$777,175	\$953,168	\$1,054,384	\$846,605	\$1,131,482	\$1,388,311
SU3U1-14U		\$686,056	\$762,241	\$777,175	\$953,168	\$1,054,384	\$846,605	\$1,131,482	\$1,388,311
SUPPLIES	TOTAL PERSONNEL SERVICES								
<u>SUPPLIES</u> 50302-201		\$5,225	\$1,289	\$2,800	\$4,042	\$3,807	\$3,433	3,500	3,000
<u>SUPPLIES</u>	TOTAL PERSONNEL SERVICES	\$5,225 898	\$1,289 940	\$2,800 1,013	\$4,042 622	\$3,807 575	\$3,433 810		
<u>SUPPLIES</u> 50302-201	TOTAL PERSONNEL SERVICES OFFICE SUPPLIES	\$5,225	\$1,289	\$2,800 1,013 2,010	\$4,042	\$3,807 575 3,916	\$3,433	3,500	3,000
<u>SUPPLIES</u> 50302-201 50302-202	OFFICE SUPPLIES DUES & SUBSCRIPTIONS	\$5,225 898	\$1,289 940	\$2,800 1,013	\$4,042 622	\$3,807 575	\$3,433 810	3,500	3,000
SUPPLIES 50302-201 50302-202 50302-203	OFFICE SUPPLIES DUES & SUBSCRIPTIONS SPECIAL EQUIPMENT	\$5,225 898 2,892	\$1,289 940 2,575	\$2,800 1,013 2,010	\$4,042 622 15,050	\$3,807 575 3,916	\$3,433 810 5,289	3,500 1,000	3,000 1,000
SUPPLIES 50302-201 50302-202 50302-203 50302-204	OFFICE SUPPLIES DUES & SUBSCRIPTIONS SPECIAL EQUIPMENT JANITORIAL SUPPLIES	\$5,225 898 2,892 597	\$1,289 940 2,575 1,063	\$2,800 1,013 2,010 1,180	\$4,042 622 15,050 840	\$3,807 575 3,916	\$3,433 810 5,289 860	3,500 1,000	3,000 1,000
SUPPLIES 50302-201 50302-202 50302-203 50302-204 50302-205	OFFICE SUPPLIES DUES & SUBSCRIPTIONS SPECIAL EQUIPMENT JANITORIAL SUPPLIES GENERAL SUPPLIES	\$5,225 898 2,892 597	\$1,289 940 2,575 1,063	\$2,800 1,013 2,010 1,180 412	\$4,042 622 15,050 840	\$3,807 575 3,916	\$3,433 810 5,289 860 329	3,500 1,000 - 1,500	3,000 1,000 - 1,000
SUPPLIES 50302-201 50302-202 50302-203 50302-204 50302-205 50302-206 50302-207	OFFICE SUPPLIES DUES & SUBSCRIPTIONS SPECIAL EQUIPMENT JANITORIAL SUPPLIES GENERAL SUPPLIES CLASSIFIED ADVERTISEMENTS	\$5,225 898 2,892 597 993	\$1,289 940 2,575 1,063 238	\$2,800 1,013 2,010 1,180 412 158	\$4,042 622 15,050 840 - 48	\$3,807 575 3,916 621 -	\$3,433 810 5,289 860 329 41	3,500 1,000 - 1,500 - 100	3,000 1,000 - 1,000 - 100
SUPPLIES 50302-201 50302-202 50302-203 50302-204 50302-205 50302-206 50302-207 50302-212	OFFICE SUPPLIES DUES & SUBSCRIPTIONS SPECIAL EQUIPMENT JANITORIAL SUPPLIES GENERAL SUPPLIES CLASSIFIED ADVERTISEMENTS POSTAGE/METER RENTAL	\$5,225 898 2,892 597 993	\$1,289 940 2,575 1,063 238 -	\$2,800 1,013 2,010 1,180 412 158 356	\$4,042 622 15,050 840 - 48 412	\$3,807 575 3,916 621 - - 558	\$3,433 810 5,289 860 329 41 340	3,500 1,000 - 1,500 - 100 500	3,000 1,000 - 1,000 - 100 500
SUPPLIES 50302-201 50302-202 50302-203 50302-204 50302-205 50302-206 50302-207 50302-212 50302-217	OFFICE SUPPLIES DUES & SUBSCRIPTIONS SPECIAL EQUIPMENT JANITORIAL SUPPLIES GENERAL SUPPLIES CLASSIFIED ADVERTISEMENTS POSTAGE/METER RENTAL FUEL & OIL	\$5,225 898 2,892 597 993 - 131 17,001	\$1,289 940 2,575 1,063 238 - 241 21,271	\$2,800 1,013 2,010 1,180 412 158 356 31,346	\$4,042 622 15,050 840 - 48 412 31,493	\$3,807 575 3,916 621 - - 558 30,058	\$3,433 810 5,289 860 329 41 340 26,234	3,500 1,000 - 1,500 - 100 500 25,000	3,000 1,000 - 1,000 - 100 500 26,000
SUPPLIES 50302-201 50302-202 50302-203 50302-204 50302-205 50302-206	OFFICE SUPPLIES DUES & SUBSCRIPTIONS SPECIAL EQUIPMENT JANITORIAL SUPPLIES GENERAL SUPPLIES CLASSIFIED ADVERTISEMENTS POSTAGE/METER RENTAL FUEL & OIL LAW ENFORCEMENT SUPPLIES	\$5,225 898 2,892 597 993 - 131 17,001 1,882	\$1,289 940 2,575 1,063 238 - 241 21,271 5,558	\$2,800 1,013 2,010 1,180 412 158 356 31,346 4,518	\$4,042 622 15,050 840 - 48 412 31,493 3,279	\$3,807 575 3,916 621 - - 558 30,058	\$3,433 810 5,289 860 329 41 340 26,234 3,397	3,500 1,000 - 1,500 - 100 500 25,000	3,000 1,000 - 1,000 - 100 500 26,000 12,000
SUPPLIES 50302-201 50302-202 50302-203 50302-204 50302-205 50302-206 50302-207 50302-212 50302-217 50302-219	OFFICE SUPPLIES DUES & SUBSCRIPTIONS SPECIAL EQUIPMENT JANITORIAL SUPPLIES GENERAL SUPPLIES CLASSIFIED ADVERTISEMENTS POSTAGE/METER RENTAL FUEL & OIL LAW ENFORCEMENT SUPPLIES TRAINING SUPPLIES FLOCK LPR Cameras	\$5,225 898 2,892 597 993 - 131 17,001 1,882 340 76	\$1,289 940 2,575 1,063 238 - 241 21,271 5,558 240	\$2,800 1,013 2,010 1,180 412 158 356 31,346 4,518	\$4,042 622 15,050 840 - 48 412 31,493 3,279	\$3,807 575 3,916 621 - - 558 30,058	\$3,433 810 5,289 860 329 41 340 26,234 3,397 148	3,500 1,000 - 1,500 - 100 500 25,000	3,000 1,000 - 1,000 - 100 500 26,000
SUPPLIES 50302-201 50302-202 50302-203 50302-204 50302-205 50302-206 50302-207 50302-212 50302-217 50302-219 50302-220	OFFICE SUPPLIES DUES & SUBSCRIPTIONS SPECIAL EQUIPMENT JANITORIAL SUPPLIES GENERAL SUPPLIES CLASSIFIED ADVERTISEMENTS POSTAGE/METER RENTAL FUEL & OIL LAW ENFORCEMENT SUPPLIES TRAINING SUPPLIES	\$5,225 898 2,892 597 993 - 131 17,001 1,882 340 76 25	\$1,289 940 2,575 1,063 238 - 241 21,271 5,558 240 - 92	\$2,800 1,013 2,010 1,180 412 158 356 31,346 4,518 148	\$4,042 622 15,050 840 - 48 412 31,493 3,279	\$3,807 575 3,916 621 - - 558 30,058 1,750 -	\$3,433 810 5,289 860 329 41 340 26,234 3,397 148 15 23	3,500 1,000 - 1,500 - 100 500 25,000	3,000 1,000 - 1,000 - 100 500 26,000 12,000
SUPPLIES 50302-201 50302-202 50302-203 50302-204 50302-205 50302-207 50302-217 50302-217 50302-219 50302-220 50302-221 50302-221	OFFICE SUPPLIES DUES & SUBSCRIPTIONS SPECIAL EQUIPMENT JANITORIAL SUPPLIES GENERAL SUPPLIES CLASSIFIED ADVERTISEMENTS POSTAGE/METER RENTAL FUEL & OIL LAW ENFORCEMENT SUPPLIES TRAINING SUPPLIES FLOCK LPR Cameras K9 dog purchase & supplies PRINTING	\$5,225 898 2,892 597 993 - 131 17,001 1,882 340 76 25 1,021	\$1,289 940 2,575 1,063 238 - 241 21,271 5,558 240 - 92 884	\$2,800 1,013 2,010 1,180 412 158 356 31,346 4,518 148	\$4,042 622 15,050 840 - 48 412 31,493 3,279 10 -	\$3,807 575 3,916 621 - - 558 30,058 1,750 - - -	\$3,433 810 5,289 860 329 41 340 26,234 3,397 148 15 23 424	3,500 1,000 - 1,500 - 100 500 25,000 10,000	3,000 1,000 - 1,000 - 100 500 26,000 12,000 - 12,000
SUPPLIES 50302-201 50302-202 50302-203 50302-204 50302-205 50302-207 50302-217 50302-217 50302-219 50302-220 50302-221	OFFICE SUPPLIES DUES & SUBSCRIPTIONS SPECIAL EQUIPMENT JANITORIAL SUPPLIES GENERAL SUPPLIES CLASSIFIED ADVERTISEMENTS POSTAGE/METER RENTAL FUEL & OIL LAW ENFORCEMENT SUPPLIES TRAINING SUPPLIES FLOCK LPR Cameras K9 dog purchase & supplies	\$5,225 898 2,892 597 993 - 131 17,001 1,882 340 76 25	\$1,289 940 2,575 1,063 238 - 241 21,271 5,558 240 - 92	\$2,800 1,013 2,010 1,180 412 158 356 31,346 4,518 148	\$4,042 622 15,050 840 - 48 412 31,493 3,279	\$3,807 575 3,916 621 - - 558 30,058 1,750 -	\$3,433 810 5,289 860 329 41 340 26,234 3,397 148 15 23	3,500 1,000 - 1,500 - 100 500 25,000	3,000 1,000 - 1,000 - 100 500 26,000 12,000

Expenditures – Police

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
PURCHASED :	SERVICES								
50303-401	TELECOMMUNICATIONS	\$14,182	\$16,095	\$14,709	\$12,326	\$12,175	\$13,897	\$16,000	\$14,000
50303-415	COPIER LEASE	1,906	1,886	1,880	157	128	1,191	2,000	2,000
50303-417	UNIFORM EXPENSE	8,979	9,450	10,710	14,645	12,919	11,341	12,000	10,000
50303-780	COMMUNICATION EQUIPMENT	9,774	1,357	4,072	-	3,060	3,653	2,500	2,500
50303-781	MEDICAL EQUIPMENT AED	-	792	2,376	2,456	2,568	1,638	1,500	1,500
	TOTAL PURCHASED SERVICES	\$34,841	\$29,580	\$33,747	\$29,584	\$30,849	\$31,720	\$34,000	\$30,000
CONTRACTED	SERVICES								
50304-413	OUTSIDE SERVICE/CONTRACT LABOR	\$5,804	\$5,777	\$35,777	\$37,493	\$9,409	\$18,852	\$6,000	\$6,000
50304-420	WARRANT OFFICER EXPENSES	2,880	9,122	151	φο <i>τ</i> η.σσ -	-	2,431	-	-
50304-425	WARRANT OFFICER OFFICE LE	-	-	-	-	_	-,	_	_
50304-701	EMPLOYEE EXAM/DRUG SCREEN	_	489	590	760	2,551	878	_	_
50304-702	SUPPLIES-Tasers (Axon Enterprise)	_	_	-	-	· -	-	6,000	6,000
50304-703	SUPPLIES-Cameras (Motorola/WatchGuard)	-	-	-	-	21,225	4,245	18,840	18,840
50304-704	SUPPLIES - RADIOS	-	-	63,420	-	-	12,684	6,000	6,000
50304-705	MISC. CONTRACT SERV -TYLER TECH	-	-	-	68,521	-	13,704	500	500
50304-706	CONTRACT SERV - ROOF REP	-	-	-	7,139	-	1,428	-	-
	TOTAL CONTRACTED SERVICES	\$8,684	\$15,388	\$99,938	\$113,913	\$33,185	\$54,222	\$37,340	\$37,340
EDUCATION 8	& TRAINING								
50305-503	PROFESSIONAL ASSOC DUES/FEES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
50305-505	TRAINING/TRAVEL/PER DIEM	6,755	9,144	2,463	14,119	13,667	9,230	12,000	15,000
	TOTAL EDUCATION & TRAINING	\$6,755	\$9,144	\$2,463	\$14,119	\$13,667	\$9,230	\$12,000	\$15,000
TECHNOLOGY	1								
50306-801	SOFTWARE MAINTENANCE	\$0	\$8,632	\$10,711	\$11,248	\$3,454	\$6,809	\$5,000	\$5,000
50306-803	COMPUTER HARDWARE	1,626	129	5,358	4,232	2,030	2,675	1,500	1,500
50306-805	COMPUTER MAINTENANCE	2,483	100	2,944	2,018	999	1,709	2,000	2,000
50306-806	RECORDS MANAGE SYS COMP AIDED DISP	· -	-	-	-	24,658	4,932	25,000	25,000
	TOTAL TECHNOLOGY	\$4,109	\$8,861	\$19,013	\$17,498	\$31,140	\$16,124	\$33,500	\$33,500

CITY OF CASTROVILLE – GENERAL FUND

5 Year Historical

Expenditures - Police

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
REPAIRS & MA	AINTENANCE								
50307-412	EQUIPMENT REPAIRS & MAINT	\$3,098	\$419	\$700	\$1,677	\$1,421	\$1,463	\$800	\$1,000
50307-602	EQUIPMENT PURCHASES	5,201	7,351	46,978	33,050	29,539	24,424	5,000	5,000
50307-604	VEHICLE REPAIRS & MAINT	20,788	20,952	19,206	43,242	39,974	28,832	25,000	25,000
50307-604.01	VEHICLE REPAIRS INS PROCESS	-	1,656	-	-	-	331	-	-
50307-609	SAFETY EQUIPMENT	368	1,165	511	489	461	599	600	600
50307-740	VEHICLE GRAPHICS	1,803	1,738	-	2,410	1,620	1,514	1,000	1,000
50307-903	BUILDINGS REPAIR & MAINTENANCE	2,769	6,265	3,335	11,284	2,529	5,236	4,000	2,000
	TOTAL REPAIRS & MAINTENANCE	\$34,027	\$39,546	\$70,730	\$92,152	\$75,545	\$62,400	\$36,400	\$34,600
MISCELLANEC	ous								
50308-703	SPECIAL INVESTIGATIONS	\$2,416	\$3,338	\$5,471	\$6,839	\$4,756	\$4,564	\$6,000	\$6,000
50308-790	SPECIAL ACTIVITIES	2,484	2,394	2,183	3,648	1,685	2,479	3,000	3,000
	TOTAL MISCELLANEOUS	\$4,900	\$5,732	\$7,654	\$10,487	\$6,441	\$7,043	\$9,000	\$9,000
	TOTAL POLICE	\$818,354	\$911,126	\$1,060,508	\$1,291,599	\$1,346,345	\$1,085,586	\$1,341,322	\$1,609,351

Notes:

Certificate Pay: Allocation provides certification pay for police officers, recognizing advanced training and professional development.

Law Enforcement Supplies: This allocation covers essential items required for police operations, such as safety equipment, ammunition, evidence kits, special gear, etc.

Outside Service/Contract Labor: This allocation is for Jani King (Janitorial Services). Special Activities: This allocation is to cover misc. items/supplies for National Night Out.

CITY OF CASTROVILLE – GENERAL FUND

5 Year Historical

Expenditures – Emergency Management

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL 5 FY 2024	Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
<u>SUPPLIES</u>									
50502-201	SUPPLIES	\$0	\$0	\$3,856	\$6,207	\$6,000	\$3,213	\$6,000	\$6,000
	TOTAL SUPPLIES	\$0	\$0	\$3,856	\$6,207	\$6,000	\$3,213	\$6,000	\$6,000
CONTRACTED	SERVICES								
50505-506	OUTSIDE SERVICES - COUNTY SIREN	\$0	\$0	\$0	\$0	\$0	\$0	\$3,100	\$3,100
50505-506.01	OUTSIDE SERVICES - I-INFO ACS	0	0	0	0	0	0	\$5,600	\$5,600
	TOTAL SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$8,700	\$8,700
	TOTAL EMERGENCY MANAGEMENT	\$0	\$0	\$3,856	\$6,207	\$6,000	\$3,213	\$14,700	\$14,700

Expenditures – Municipal Court

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
PERSONNEL S	<u>ERVICES</u>								
50401-101.13	MUNICIPAL COURT CLERK	\$47,145	\$48,154	\$68,287	\$71,406	\$85,961	\$64,191	\$54,740	\$138,450
50401-101	OVERTIME	1,167	413	827	3,174	2,751	1,666	500	1,000
50401-102	PART TIME	318	-	-	-	-	64	16,068	-
50401-103	MUNICIPAL COURT JUDGE	18,000	18,000	-	-	-	7,200	18,547	36,000
50401-103	SOCIAL SECURITY	4,052	4,096	4,363	4,496	5,482	4,498	5,540	10,816
50401-105	MEDICARE	948	958	1,110	1,052	1,282	1,070	1,296	2,530
50401-106	RETIREMENT	4,512	4,516	4,345	7,210	7,205	5,558	8,793	17,166
50401-107	HEALTH INSURANCE	7,532	8,129	8,451	9,554	8,453	8,424	7,840	23,100
50401-108	LIFE INSURANCE	196	200	208	194	125	185	164	449
50401-109.01	VISION INSURANCE	110	110	110	119	95	109	115	267
50401-109.02	DENTAL INSURANCE	419	419	435	497	405	435	480	1,229
50401-109.03	LONG TERM DISABILITY	372	383	394	453	362	393	263	665
50401-112	WORKERS' COMPENSATION	239	215	210	156	198	204	333	601
50401-136	LONGEVITY	504	504	1,900	2,000	2,100	1,402	2,200	2,300
	TOTAL PERSONNEL SERVICES	\$85,514	\$86,097	\$90,640	\$100,311	\$114,418	\$95,396	\$116,879	\$234,572
SUPPLIES	NAU FACE DEINADUDCENAENT	ćo	ćo	ćo	¢100	ćo	ćaa	ć100	ćo
50402-200	MILEAGE REIMBURSEMENT	\$0	\$0	\$0 222	\$108	\$0 1.412	\$22	\$100	\$0 1.000
50402-201	OFFICE SUPPLIES	5	849	332	809	1,413	682	500	1,000
50402-202	DUES & SUBSCRIPTIONS	227 676	150	86	-	-	93	100	100
50402-207	POSTAGE/METER RENTAL	676	450	318	368	317	426	450	1,000
50402-214	PROFESSIONAL BOOKS	- -	- 61 440	- 6726	- 61.20F	\$93	- ć1 222	- 61.1F0	ć2 400
	TOTAL SUPPLIES	\$908	\$1,449	\$736	\$1,285	\$1,823	\$1,222	\$1,150	\$2,100
PURCHASED S	SERVICES								
50403-401	TELECOMMUNICATIONS	\$568	\$662	\$784	\$752	\$653	\$684	\$800	\$800
	TOTAL PURCHASED SERVICES	\$568	\$662	\$784	\$752	\$653	\$684	\$800	\$800
CONTRACTO	CERVICES								
CONTRACTED		60.034	ć11 220	ć0 403	612.420	642.752	640.005	ć12 F00	CE 000
50404-407	CITY ATTORNEY/PROSECUTOR	\$8,831	\$11,320	\$8,193	\$12,430	\$13,750	\$10,905	\$12,500	65,000
50404-413-00	- · · · · · · · · · · · · · · · · · · - · · · · · · · · · · · · · · · · · · - · · · · · · · · · · · · · · -	-		-	440.005	117	23	1,500	1,500
	TOTAL CONTRACTED SERVICES	\$8,831	\$11,320	\$8,193	\$12,430	\$13,867	\$10,928	\$14,000	\$66,500

Expenditures – Municipal Court

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
EDUCATION	& TRAINING								
50405-505	TRAINING/TRAVEL/PER DIEM	\$196	\$306	\$198	\$1,778	\$2,422	\$980	\$700	1,000
	TOTAL EDUCATION & TRAINING	\$196	\$306	\$198	\$1,778	\$2,422	\$980	\$700	\$1,000
TECHNOLOG	<u>Y</u>								
50406-803	TECHNOLOGY - HARDWARE	\$1,252	\$0	\$0	\$0	\$0	\$250	\$0	\$0
50406-802	TECHNOLOGY - SOFTWARE	-	-	-	-	-	-	-	
	TOTAL TECHNOLOGY	\$1,252	\$0	\$0	\$0	\$0	\$250	\$0	\$0
MISCELLANE	<u>ous</u>								
50408-625	MISCELLANEOUS EXPENSE REFUND	\$1,042	\$31	\$99	\$229	\$34	\$287	\$350	500
50408-770	JURY & COURT COST	-	-	-	-	(6)	(1)	100	-
	TOTAL MISCELLANEOUS	\$1,042	\$31	\$99	\$229	\$28	\$286	\$450	\$500
	TOTAL MUNICIPAL COURT	\$98,311	\$99,865	\$100,650	\$116,785	\$133,212	\$109,746	\$133,979	\$305,472

Notes:

Salaries/Municipal Court Clerk: This allocation is for 2 full-time salaries and another full time salary which is split funded with the Finance Department.

Municipal Court Judge: This allocation has increased due to the expansion of court sessions from once per month to twice per month, ensuring adequate coverage for increased caseload.

Longevity: This allocation provides year-of-service (\$100 per year) pay to employees as recognition of their continued dedication and commitment to the City.

City Attorney/Prosecutor: City Attorney: \$230/hour; Court Prosecutor: \$275/hour. The higher rate for the prosecutor reflects the specialized nature of prosecution work. This allocation also include services for twice a month vs. once a month.

Expenditures – Community Development

		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	5 Year	APPROVED	Proposed
GL CODE	BUDGET DESCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Historical Avg	FY 2025	2025-2026
PERSONNEL SI	ERVICES								
50601-101.01		\$83,788	\$98,605	\$109,724	\$123,862	\$90,511	\$101,298	\$115,590	\$139,178
50601-102	OVERTIME	26	393	915	2,928	78	868	· / -	-
50601-105	SOCIAL SECURITY	5,009	6,016	6,868	7,754	5,369	6,203	7,167	8,629
50601-106	MEDICARE	1,172	1,407	1,606	2,212	1,256	1,531	1,676	2,018
50601-107	RETIREMENT	7,848	9,428	11,868	17,055	14,188	12,077	11,374	13,695
50601-108	HEALTH INSURANCE	12,554	16,257	16,902	19,108	13,832	15,731	14,112	16,800
50601-109	LIFE INSURANCE	325	412	462	523	412	427	342	451
50601-109	VISION INSURANCE	183	219	219	238	144	201	207	194
50601-109	DENTAL INSURANCE	698	837	871	994	610	802	864	594
50601-109	LONG TERM DISABILITY	617	783	881	993	828	820	548	553
50601-112	WORKERS' COMPENSATION	303	1,676	483	488	203	631	423	479
50601-136	LONGEVITY	-	114	400	600	400	303	500	700
0601-138	CERTIFICATE PAY	-	-	-	600	50	130	-	-
50601-139	CAR ALLOWANCE	1,800	2,400	600	2,400	2,400	1,920	2,400	2,400
50601-140	PHONE ALLOWANCE	-	-	2,400	-	_	480	600	600
	TOTAL PERSONNEL SERVICES	\$114,323	\$138,547	\$154,199	\$179,755	\$130,280	\$143,421	\$155,803	\$186,291
CLIBBLIEC									
SUPPLIES	OFFICE CLIPPLIES	¢2.474	ć1 720	Ć04F	¢027	¢1 220	¢1 442	ć1 200	ć1 200
50602-201	OFFICE SUPPLIES	\$2,474	\$1,738	\$845	\$927	\$1,229	\$1,443	\$1,200	\$1,200
50602-205	GENERAL SUPPLIES	-	-	-	5	2 000	\$1	-	4 000
50602-206	CLASSIFIED ADVERTISEMENTS	-	-	-	-	3,999	800	10,000	4,000
50602-207	POSTAGE	200	45	1.045	-	151	9 546	50	100
50602-212	FUEL & OIL	266	462	1,045	804	151	546	100	100
50602-214	PROFESSIONAL BOOKS	1,124	-	178	- 44 700	102	281	100	100
	TOTAL SUPPLIES	\$3,864	\$2,245	\$2,068	\$1,736	\$5,481	\$3,079	\$11,350	\$5,400
PURCHASED S	ERVICES								
50603-401	TELECOMMUNICATIONS	\$2,720	\$2,450	\$2,476	\$2,426	\$1,349	\$2,284	\$2,300	\$2,300
50603-417	UNIFORM EXPENSE	372	718	575	823	36	505	200	200
0603-418	EQUIPMENT LEASE	809	1,890	1,116	435	_	850	1,500	1,000
50603-419	MAPPING	480	1,500	1,500	1,662	-	1,028	-	-
	TOTAL PURCHASED SERVICES	\$4,381	\$6,558	\$5,667	\$5,346	\$1,385	\$4,667	\$4,000	\$3,500

Expenditures – Community Development

GL CODE	BUDGET DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	5 Year	APPROVED	Proposed
GL CODE	BUDGET DESCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Historical Avg	FY 2025	2025-2026
CONTRACTED	SERVICES								
50604-407	CITY ATTORNEY							\$0	\$8,000
50604-410	CITY ENGINEER	\$0	\$52,102	\$85,476	\$31,399	\$48,726	\$43,541	\$35,000	\$50,000
50604-413.00	OUTSIDE SERVICE/CONTRACT LABOR	46,026	44,292	51,364	74,612	187,876	80,834	100,000	125,000
50604-413.02	COMPREHENSIVE PLAN	-	-	-	53,200	-	10,640	-	-
50604-413.03	GIS ANNUAL HOSTING FEE - HALFF	-	-	-	-	-	-	7,000	7,000
	TOTAL CONTRACTED SERVICES	\$46,026	\$96,394	\$136,840	\$159,211	\$236,602	\$135,015	\$142,000	\$182,000
EDUCATION &	TRAINING								
50605-503	PROFESSIONAL ASSOC. DUES	\$0	\$195	\$583	\$430	\$170	\$276	\$300	\$200
50605-505	TRAINING/TRAVEL/PERDIEM	2,099	916	590	800	661	1,013	1,000	3,000
	TOTAL EDUCATION & TRAINING	\$2,099	\$1,111	\$1,173	\$1,230	\$831	\$1,289	\$1,300	\$3,200
TECHNOLOGY									
50606-802	COMPUTER SOFTWARE	\$4,301	\$2,617	\$563	\$4,882	\$5,549	\$3,582	\$3,800	\$3,800
50606-803	COMPUTER HARDWARE	у ч ,301 -	72,017	,505 -	74,002	,5,5 4 5	73,302	2,000	1,000
30000 003	TOTAL TECHNOLOGY	\$4,301	\$2,617	\$563	\$4,882	\$5,549	\$3,582	\$5,800	\$4,800
DEDAIDS 9 A4	UNITENIANCE								
REPAIRS & MA		ćo	64.4	ćo	ćo	ćo	ća	ćo	ćo
50607-602	EQUIPMENT PURCHASES	\$0 77	\$14 104	\$0 496	\$0 633	\$0	\$3 200	\$0	\$0
50607-604	VEHICLE REPAIRS & MAINT TOTAL REPAIRS & MAINTENANCE	77 \$77	104 \$118	486 \$486	632 \$632	- \$0	260 \$263	- \$0	<u> </u>
	TOTAL REPAIRS & MAINTENANCE	\$77	\$110	3460	3032	ŞU	3203	ŞU	ŞU
MISCELLANEO	<u>us</u>								
50605-503	PROFESSIONAL ASSOC DUES/FEES	\$304	\$0	\$0	\$0	\$0	\$61	\$0	\$0
50608-625	MISCELLANEOUS EXPENSES	-	1,595	696	200	171	532	450	200
	TOTAL MISCELLANEOUS	\$304	\$1,595	\$696	\$200	\$171	\$593	\$450	\$200
	TOTAL COMMUNITY DEVELOPMENT	\$175,375	\$249,185	\$301,692	\$352,992	\$380,300	\$291,909	\$320,703	\$385,391

Notes:

Salaries: This allocation covers community development director and permitting clerk salaries.

Car/Phone Allowance: Both the cell phone and automobile allowances are considered taxable income under IRS guidelines.

City Attorney: This new line item has been incorporated into the Community Development budget to account for legal expenses related

to development projects, permitting, etc.

City Engineer: This is for engineering costs which function as a pass-through and offset by fees collected from applicants.

Outside Services/Contract Labor: This allocation is for inspections by Bureau Veritas, Safebuilt, and Work5hop (Historic Preservation) for plan review.

These costs function as a pass-thru and offset by fees collected from applicants.

Expenditures – Streets & Drainage

		•			-				
GL CODE	BUDGET DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	5 Year	APPROVED	Proposed
GE CODE	BODGET DESCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Historical Avg	FY 2025	2025-2026
PERSONNEL S	<u>ERVICES</u>								
50801-101	REGULAR SALARIES	\$115,673	\$123,641	\$100,887	\$166,524	\$149,019	\$131,149	\$142,898	\$127,961
50801-102	OVERTIME	449	1,941	2,431	3,199	5,534	2,711	1,000	2,500
50801-102.01	Special Events - Overtime	-	-	-	-	-	\$0	3,000	3,000
50801-105	SOCIAL SECURITY	4,401	7,627	6,425	10,587	8,258	7,460	8,860	7,934
50801-106	MEDICARE	1,029	1,784	1,503	2,476	1,931	1,745	2,072	1,855
50801-107	RETIREMENT	6,652	11,610	8,961	10,222	12,433	9,976	14,061	12,591
50801-108	HEALTH INSURANCE	15,065	16,257	14,789	15,411	17,674	15,839	23,520	21,000
50801-109	LIFE INSURANCE	269	350	394	418	443	375	429	415
50801-109	VISION INSURANCE	219	219	192	201	200	206	345	242
50801-109	DENTAL INSURANCE	837	837	798	801	690	793	1,440	1,119
50801-109	LONG TERM DISABILITY	522	760	852	885	838	771	686	614
50801-112	WORKERS' COMPENSATION	4,772	5,330	4,641	4,996	5,871	5,122	7,458	6,525
50801-136	LONGEVITY	-	165	500	500	200	273	500	600
50801-138	CERTIFICATE PAY	_	-	-	-	3,114	623	4,152	4,152
	TOTAL PERSONNEL SERVICES	\$149,888	\$170,521	\$142,373	\$216,220	\$206,207	\$177,042	\$210,421	\$190,508
SUPPLIES	SUPPLIES								
50802-205	GENERAL SUPPLIES	\$49	\$693	\$2,704	\$2,481	\$1,331	\$1,452	\$1,700	\$1,700
50802-206	CLASSIFIED ADVERTISEMENTS	Ş-5 -	262	γ2,70 -	72,401	71,551	52	71,700	71,700
50802-212	FUEL & OIL	4,320	8,769	11,992	12,264	11,231	9,715	10,000	10,000
50802-212	CHEMICALS	4,320	470	2,917	149	-	707	1,000	1,000
50802-210	UTILITIES EXPENSE	122,981	123,842	106,313	92,818	101,756	109,542	110,000	110,000
30002-230	TOTAL SUPPLIES	\$127,350	\$134,036	\$123,926	\$107,712	\$114,318	\$121,468	\$122,700	\$122,700
	_	4	+	+	+	+	7 222,100	+ /	+
PURCHASED S	<u>ERVICES</u>								
50803-401	TELECOMMUNICATIONS	\$889	\$4,699	\$3,221	\$5,240	\$1,040	\$3,018	\$3,000	\$3,000
50803-415	COPIER LEASE	-	-	-	-	-	-	480	480
50803-417	UNIFORM EXPENSE	1,261	1,286	1,894	2,608	2,171	1,844	2,750	3,200
	TOTAL PURCHASED SERVICES	\$2,150	\$5,985	\$5,115	\$7,848	\$3,211	\$4,862	\$6,230	\$6,680
CONTRACTED	SERVICES								
50804-410	CITY ENGINEER								
50804-410	CITY ENGINEER	\$0	\$3,084	\$0	\$159,628	\$330	\$32,608	\$1,000	\$1,000
50804-410	OUTSIDE SERVICE/CONTRACT LABOR	20,180	60,088	35,744	9,343	35,647	32,200	30,000	30,000
50804-413	STREET SWEEP PROGRAM	20,100	8,750	3,635	596	-	2,596	-	30,000
20001-	TOTAL CONTRACTED SERVICES	\$20,180	\$71,922	\$39,379	\$169,567	\$35,977	\$67,405	\$31,000	\$31,000
	TOTAL CONTRACTED SERVICES	92U,10U	۲,744 ر ۲,744	733,313	4103,307	715,564	405, 107	331,000	42T,000

Expenditures – Streets & Drainage

CL CODE	DUDGET DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	5 Year	APPROVED	Proposed
GL CODE	BUDGET DESCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Historical Avg	FY 2025	2025-2026
EDUCATION 8	& TRAINING								
50805-505	TRAINING/TRAVEL/PERDIEM	\$457	\$0	\$352	\$525	\$512	\$369	\$3,000	\$5,000
	TOTAL EDUCATION & TRAINING	\$457	\$0	\$352	\$525	\$512	\$369	\$3,000	\$5,000
REPAIRS & M	AINTENANCE								
50807-412	EQUIPMENT REPAIRS & MAINT	\$2,859	\$9,085	\$11,506	\$15,480	\$9,713	\$9,729	\$10,000	\$10,000
50807-601	SMALL TOOLS	1,388	1,457	2,119	2,636	1,536	1,827	1,500	2,500
50807-602	EQUIPMENT PURCHASES	18,681	21,586	1,471	13,474	447	11,132	5,000	8,000
50807-604	VEHICLE REPAIRS & MAINT	1,881	2,234	22,209	5,685	10,596	8,521	6,000	10,000
50807-605	STREET REPAIR & MAINTENANCE	21,182	32,798	22,466	26,193	23,688	25,265	55,000	-
50807-609	SAFETY EQUIPMENT	272	2,120	643	415	1,183	927	2,000	2,000
50807-610	INCINERATOR - AACOG	-	-	-	40,089	-	8,018	-	-
50807-906	STREET REPAIRS, PAVING & DRAINAGE	21,155	46,410	29,197	27,659	29,498	30,784	-	250,000
	TOTAL REPAIRS & MAINTENANCE	\$67,418	\$115,690	\$89,611	\$131,631	\$76,661	\$96,202	\$79,500	\$282,500
MISCELLANEC	DUS								
50808-708.00	TRAFFIC CONTROL	\$2,450	\$1,225	\$4,522	\$4,031	\$676	\$2,581	\$2,000	\$3,000
50808-708.01	STREET NAME SIGNS	1,645	594	1,727	1,969	4,557	2,098	2,000	4,000
	TOTAL MISCELLANEOUS	\$4,095	\$1,819	\$6,249	\$6,000	\$5,232	\$4,679	\$4,000	\$7,000
	TOTAL STREETS	\$371,538	\$499,973	\$407,005	\$639,503	\$442,118	\$472,027	\$456,851	\$645,388

Notes:

Salaries: This allocation covers salaries for streets department.

Certificate pay: This allocation recognizes the added skills and qualifications that enhance safety, compliance and service delivery.

Utility Expense: This allocation is for all utility costs including street lights, electricity, water, and related services necessary for operations.

Outside Services/Contract Labor: This funding includes street resurfacing and repair, drainage and culvert maintenance and heavy equipment rental

for specialized projects.

Expenditures – Parks and Recreation

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
PERSONNEL SER	VICES								
50901-101	REGULAR SALARIES	\$99,800	\$137,455	\$195,375	\$180,460	\$209,084	\$164,435	\$230,084	\$270,496
50901-102	OVERTIME	2,083	4,078	5,010	11,810	19,735	8,543	2,000	2,000
50901-102.01	Special Events - Overtime	-	-	-	-	-	-	8,000	8,000
50901-103	PART-TIME	-	-	-	-	-	-	-	-
50901-105	SOCIAL SECURITY	8,996	8,594	12,433	11,820	12,744	10,917	14,265	16,771
50901-106	MEDICARE	2,104	2,010	2,908	2,764	2,981	2,553	3,336	3,922
50901-107	RETIREMENT	12,903	11,778	15,632	26,632	27,129	18,815	22,640	26,617
50901-108	HEALTH INSURANCE	25,735	21,676	26,030	38,949	40,727	30,623	35,974	42,000
50901-109	LIFE INSURANCE	541	654	733	1,024	782	747	690	793
50901-109	VISION INSURANCE	384	320	448	513	440	421	574	485
50901-109	DENTAL INSURANCE	1,395	1,186	1,741	2,026	1,866	1,643	2,400	2,235
50901-109	LONG TERM DISABILITY	1,107	1,240	1,393	1,924	1,466	1,426	1,104	1,175
50901-112	WORKERS' COMPENSATION	5,047	5,330	3,001	3,238	4,282	4,180	6,586	8,747
50901-136	LONGEVITY	240	249	400	700	1,100	538	800	800
	TOTAL PERSONNEL SERVICES	\$160,335	\$194,570	\$265,104	\$281,860	\$322,335	\$244,841	\$328,454	\$384,040
SUPPLIES									
50902-201	OFFICE SUPPLIES	\$185	\$294	\$1,033	\$1,424	\$4,283	\$1,444	\$2,000	\$2,000
50902-204	JANITORIAL SUPPLIES	1,813	3,376	2,861	2,459	4,583	3,018	4,000	4,000
50902-205	GENERAL SUPPLIES	7,703	2,560	4,202	3,680	3,240	4,277	3,000	3,500
50902-206	CLASSIFIED ADVERTISEMENTS	250	232	320	100	-	180		-
50902-208	CHEMICALS	-	2,648	2,950	902	1,593	1,619	2,000	2,000
50902-212	FUEL & OIL	5,739	6,097	9,000	8,398	6,718	7,190	6,500	6,500
50902-236	INFORMATION HANDOUTS	-	600	280	425	541	369	500	600
50902-250	UTILITIES EXPENSE	28,080	31,587	25,006	27,986	34,736	29,479	67,000	45,000
	TOTAL SUPPLIES	\$43,770	\$47,394	\$45,652	\$45,374	\$55,694	\$47,577	\$85,000	\$63,600
PURCHASED SER	VICES								
50903-401	TELECOMMUNICATIONS	\$7,106	\$3,997	\$2,341	\$3,481	\$2,896	\$3,964	\$3,000	\$3,000
50903-417	UNIFORM EXPENSE	947	1,760	2,294	2,358	1,763	1,824	3,000	3,000
50903-418	LAND RENTAL- AIRPORT	8,156	8,156	8,156	8,156	8,156	8,156		-
	TOTAL PURCHASED SERVICES	\$16,209	\$13,913	\$12,791	\$13,995	\$12,815	\$13,945	\$6,000	\$6,000

Expenditures – Parks and Recreation

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
CONTRACTED SE	RVICES								
50904-413	OUTSIDE SERVICE/CONTRACT LABOR	8,496	3,128	2,455	20,791	26,862	12,346	\$3,500	\$4,000
50904-413	JANITORIAL CONTRACT (Community Center)	-	-	-	-	-	· -	2,400	2,500
50904-413.02	TREE CARE PROGRAM	746	1,625	250	_	-	524	1,500	1,500
50904-413.03	GRANT SERVICES	-	3,000	6,000	_	199,537	41,707	-	-
50904-413.04	LIONS PARK MISC. CONTRACT	-	, -	, -	44,800	(200)	8,920	_	-
50904-423	LAUNDRY EQUIPMENT LEASE	-	-	_	-	-	-	-	-
	TOTAL CONTRACTED SERVICES	\$9,242	\$7,753	\$8,705	\$65,591	\$226,199	\$63,498	\$7,400	\$8,000
EDUCATION & TE	RAINING								
50905-505	TRAINING/TRAVEL/PER DIEM	\$1,246	\$686	\$1,713	\$4,799	\$1,943	\$2,077	\$4,000	\$2,500
	TOTAL EDUCATION & TRAINING	\$1,246	\$686	\$1,713	\$4,799	\$1,943	\$2,077	\$4,000	\$2,500
TECHNOLOGY									
50906-802	COMPUTER SOFTWARE	\$0	\$2,250	\$1,690	\$2,141	\$2,373	\$1,691	\$1,600	\$1,600
50906-803	COMPUTER HARDWARE	81	-	· · ·	-	-	16	-	-
	TOTAL TECHNOLOGY	\$81	\$2,250	\$1,690	\$2,141	\$2,373	\$1,707	\$1,600	\$1,600
REPAIRS & MAIN	ITENANCE								
50907-231	LIONS SPORTS COMPLEX	-	-	_	\$100	-	\$20	-	2,000
50907-412	EQUIPMENT REPAIRS & MAINT	\$1,075	\$3,549	\$1,357	\$1,987	\$2,500	2,094	\$2,000	\$2,000
50907-433	REPAIRS & MAINTENANCE	64	33	146	-	-	49	-	-
50907-601	SMALL TOOLS	87	1,525	1,246	2,545	1,883	1,457	1,200	1,200
50907-602	EQUIPMENT PURCHASES	673	760	-	-	70,825	14,452	500	500
50907-604	VEHICLE REPAIRS & MAINT	2,828	3,590	2,202	1,764	1,983	2,473	2,000	2,000
50907-609	SAFETY EQUIPMENT	492	766	372	1,197	1,279	821	1,000	1,000
50907-616	MISC. PARK IMPROVEMENTS	5,737	8,677	7,793	4,928	22,377	9,902	4,000	4,000
50907-903	BUILDINGS REPAIR & MAINTENANCE	1,802	2,797	5,108	3,312	2,629	3,130	3,000	3,000
50907-918	GROUNDS MAINTENANCE	5,418	6,337	9,105	7,886	8,810	7,511	8,500	8,500
	TOTAL REPAIRS & MAINTENANCE	\$18,176	\$28,034	\$27,329	\$23,719	\$112,286	\$41,909	\$22,200	\$24,200
MISCELLANEOUS									
50908-625	MISC. REFUND & REIMBURSEMENT	\$7,125	\$8,863	\$8,880	\$11,523	\$9,288	\$9,136	\$1,500	\$1,500
50908-625.01	EASTER WEEKEND PARK REFUND	-	-	\$1,750	-	-	350	-	-
50908-627	MILITARY DISCOUNT	-	42	-	-	-	8	-	-
50908-790	SPECIAL ACTIVITIES	379	3,335	5,155	6,400	5,209	4,096	3,500	4,000
	TOTAL MISCELLANEOUS	\$7,504	\$12,240	\$15,785	\$17,923	\$14,497	\$13,590	\$5,000	\$5,500
	TOTAL PARKS & RECREATION	\$256,563	\$306,840	\$378,769	\$455,402	\$748,142	\$429,143	\$459,654	\$495,440

Notes:

Section IX, Item b.

CITY OF CASTROVILLE – GENERAL FUND 5 Year Historical

Expenditures – Parks and Recreation

GL CODE	BUDGET DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	5 Year	APPROVED	Proposed
GL CODE	BODGET DESCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Historical Avg	FY 2025	2025-2026

Regular Salaries: This allocation includes salaries for: Parks and Rec. Director, Parks Facility Crew Leader, Park Attendant, Parks and Rec. Coordinator, Building and Grounds Worker, and part-time facilities maintenance technician

Special Events - Overtime: This allocation is for overtime associated with any special events functions that are not city related. The overtime is paid by the organization requesting event.

Utilities Expense: This allocation provides funding for electricity, water and other utility costs necessary to operate parks, fields, and recreation facilities.

Land Rental: This is the expense for the ballfields at the airport. It was removed in 2025 when the FAA allowed the in-kind services for the water well. Council has authorized an appraisal to determine what the new amount will be. Once council decides how much to pay the airport, this budget line will be amended.

Special Activities: Increased staffing/event support for special events - Old Fashion Christmas, Community Yard Sale, Fiorella Friday,

Expenditures – RV Park

GL CODE	BUDGET DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	5 Year	APPROVED	Proposed
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Historical Avg	FY 2025	2025-2026
SUPPLIES									
51102-201	OFFICE SUPPLIES	\$0	\$0	\$0	\$0	\$167	\$33	\$0	\$0
51102-204	JANITORIAL SUPPLIES	677	1,653	205	925	10	694	500	\$500
51102-205	GENERAL SUPPLIES	472	54	242	499	280	309	300	\$300
51102-206	CLASSIFIED ADVERTISEMENTS	-	232	-	-	-	46	-	-
51102-250	UTILITIES EXPENSE	25,092	26,852	33,825	29,827	22,592	27,638	30,000	\$30,000
	TOTAL SUPPLIES	\$26,241	\$28,791	\$34,272	\$31,251	\$23,049	\$28,721	\$30,800	\$30,800
PURCHASED S	SERVICES								
51103-401	TELECOMMUNICATIONS	\$831	\$1,902	\$1,836	\$1,811	\$1,356	\$1,547	\$1,900	\$1,900
	TOTAL PURCHASED SERVICES	\$831	\$1,902	\$1,836	\$1,811	\$1,356	\$1,547	\$1,900	\$1,900
CONTRACTED	SERVICES								
51104-413		\$ - \$	- \$	- \$	- \$	35	\$ 7	\$0	\$0
51104-423	LAUNDRY EQUIPMENT LEASE	3,087	2,969	-	6,314	-	\$2,474	-	\$0
	TOTAL CONTRACTED SERVICES	\$3,087	\$2,969	\$0	\$6,314	\$35	\$2,474	\$0	\$0
TECHNOLOGY	1								
51105-401	COMPUTER SOFTWARE	\$0	\$2,250	\$1,500	\$1,754	\$1,902	\$1,481	\$1,600	\$1,600
	TOTAL TECHNOLOGY SERVICES	\$0	\$2,250	\$1,500	\$1,754	\$1,902	\$1,481	\$1,600	\$1,600
REPAIRS & M	AINTENANCE								
51107-412	EQUIPMENT REPAIRS & MAINT	\$0	\$56	\$685	\$188	\$520	\$290	\$600	\$600
51107-433	REPAIRS & MAINTENANCE	3	36	633	955	307	387	500	\$500
51107-616	MISC. PARK IMPROVEMENTS	745	-	124	1,842	1,863	915	2,500	\$3,000
51107-903	BUILDINGS REPAIR & MAINT	1,305	340	626	490	791	710	1,000	\$2,000
51107-918	GROUNDS MAINTENANCE	1,441	231	1,412	863	1,783	1,146	1,000	\$2,000
	TOTAL REPAIRS & MAINTENANCE	\$3,494	\$663	\$3,480	\$4,338	\$5,264	\$3,448	\$5,600	\$8,100
MISCELLANEO	DUS								
51108-625	MISC. RV REFUNDS & REIMB.	\$1,013	\$5,745	\$4,322	\$1,398	\$1,105	\$2,717	\$1,000	\$1,000
51108-905	SITE IMPROVEMENTS	-	9,680	50,919	63,544	-	24,829	-	
	TOTAL MISCELLANEOUS	\$1,013	\$15,425	\$55,241	\$64,942	\$1,105	\$27,545	\$1,000	\$1,000

Notes:

Utility Expense: This allocation funds electricity, water, and other related utility services required to maintain operations and provide services to park users.

Telecommunications: This allocation is for internet services at RV Park.

Misc. Park Improvements: This is for improvements to recreation center to include: furniture upgrades, BBQ pit, etc.

Expenditures – Swimming Pool

		•		•					
GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
PERSONNEL SERV		****	455.504	4= 4 000	40- 4-0	404.5=0	4=0.004	40= 000	405.000
51901-103.01	PART TIME	\$44,399	\$66,281	\$74,828	\$97,478	\$81,670	\$72,931	\$85,000	\$85,000
51901-105	SOCIAL SECURITY	2,739	4,049	4,638	6,039	5,003	4,494	5,270	5,270
51901-106	MEDICARE	641	947	1,085	1,412	1,139	1,045	1,233	1,233
51901-112	WORKERS' COMPENSATION	2,386	1,977	2,605	2,656	1,957	2,316	2,805	2,805
	TOTAL PERSONNEL SERVICES	\$50,165	\$73,254	\$83,156	\$107,585	\$89,769	\$80,786	\$94,308	\$94,308
SUPPLIES									
51902-201	OFFICE SUPPLIES	\$150	\$320	\$172	\$80	\$2,890	\$722	\$300	\$300
51902-204	JANITORIAL SUPPLIES	13	1,443	664	907	960	797	1,000	1,000
51902-205	GENERAL SUPPLIES	389	1,541	1,325	1,443	1,665	1,273	1,000	1,000
51902-206	CLASSIFIED ADVERTISEMENTS	-	400	2,241	-	80	544	-	-
51902-208	CHEMICALS	-	2,233	17,841	17,478	22,423	11,995	18,000	18,000
51902-210	SWIM TEAM	_	3,351	9,183	2,979	4,257	3,954	5,500	5,500
51902-213	POOL SUPPLIES	10,214	10,671	657	7,175	4,476	6,639	5,000	5,000
51902-215	SUPPLIES-VENDING MACHINES	-	362	215	1,229	, -	361	1,000	1,000
51902-250	UTILITIES EXPENSE	11,855	10,016	7,244	10,690	24,946	12,950	20,000	20,000
	TOTAL SUPPLIES	\$22,621	\$30,337	\$39,542	\$41,981	\$61,696	\$39,235	\$51,800	\$51,800
PURCHASED SERV		4=00	4.000	4=0.4	4505	4004	4=0.4	44.000	4
51903-401	TELECOMMUNICATIONS	\$502	\$623	\$591	\$606	\$284	\$521	\$1,000	\$1,000
51903-417	UNIFORM EXPENSE	-	629	246	159	\$191	\$245	400	500
	TOTAL PURCHASED SERVICES	\$502	\$1,252	\$837	\$765	\$474	\$766	\$1,400	\$1,500
CONTRACTED SER	RVICES								
51904-413	OUTSIDE SERVICE/CONTRACT LABOR	\$1,101	\$5,156	\$2,494	\$11,094	\$4,027	\$4,774	\$2,400	\$3,000
	TOTAL CONTRACTED SERVICES	\$1,101	\$5,156	\$2,494	\$11,094	\$4,027	\$4,774	\$2,400	\$3,000
EDUCATION & TRA	AINING								
51905-505	TRAVEL/TRAINING/PER DIEM	\$0	\$1,274	\$1,324	\$686	\$284	\$714	\$1,000	\$1,000
	TOTAL EDUCATION & TRAINING	\$0	\$1,274	\$1,324	\$686	\$284	\$714	\$1,000	\$1,000
TECHNOLOGY	_								
TECHNOLOGY 51906-802	COMPUTER SOFTWARE	\$0	\$2,250	\$1,500	\$1,754	\$2,218	\$1,544	\$1,600	\$1,600
32300 002	TOTAL EDUCATION & TRAINING	\$0	\$2,250	\$1,500	\$1,754	\$2,218	\$1,544	\$1,600	\$1,600
	TOTAL EDUCATION & TRAINING	υţ	72,230	λ1,300	₹1,13 4	72,210	71,J44	۶ <u>1,000</u>	71,000

Expenditures – Swimming Pool

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
REPAIRS & MAINT	TENANCE								
51907-608	POOL EQUIPMENT	\$1,230	\$5,934	\$3,926	\$4,291	\$5,487	\$4,174	\$4,000	\$4,000
51907-609	SAFETY EQUIPMENT	31,230 278	35,954 142	33,920 426	34,291 886	33,467 1,011	54,174 549	1,500	1,500
51907-616	POOL IMPROVEMENTS	-	142	1,950	5,471	2,811	2,046	1,500	1,500
	BUILDING REPAIRS & MAINTENANCE			•	•	-	•		-
51907-903		614	1,676	640	783	7,745	2,292	10,000	4,000
51907-918	GROUNDS MAINTENANCE	706	410	-	784	84	397	500	500
	TOTAL REPAIRS & MAINTENANCE	\$2,828	\$8,162	\$6,942	\$12,215	\$17,137	\$9,457	\$17,500	\$11,500
MISCELLANEOUS									
51908-625	MISC. REFUNDS/REIMBURSEMENTS	\$315	\$8,509	\$6,176	\$6,603	\$3,760	\$5,073	\$3,000	\$3,000
51908-790	SPECIAL ACTIVITIES EVENT	-	-	-	\$525	-	105	-	· · ·
	TOTAL MISCELLANEOUS	\$315	\$8,509	\$6,176	\$7,128	\$3,760	\$5,178	\$3,000	\$3,000
	TOTAL SWIMMING POOL	\$77,532	\$130,194	\$141,971	\$183,208	\$179,365	\$142,454	\$173,008	\$167,708

Notes:

Salaries/Part-Time: This allocation is for seasonal part-time lifeguards salaries

Swim Team: This line items is for summer swim team (Otters) expenses. This has no association with MVISD. Utility Expense: This allocation provides funding for water, electricity, and

natural gas to operate the municipal pool, including costs associated with heating the pool. This amount covers all utility expenses for the year. **Outside Service/Contract Labor:** This line item is for any specialized pool repairs. This also includes tree trimming (Palm Trees) near the pool.

Pool Improvements: This allocation is for improvements to include: pool furniture, umbrellas and chair cushions.

Expenditures – Animal Services & Code Enforcement

		Experiareares	,		000 20.0	Cilicin			
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	5 Year	APPROVED	2025-2026
GL CODE	BUDGET DESCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Historical Avg	FY 2025	Proposed
PERSONNEL S	SERVICES								
51001-101.01	L REGULAR SALARIES	\$37,239	\$38,427	\$43,613	\$32,850	\$92,541	\$48,934	\$89,458	\$141,034
51001-101.03	3 On Call	-	-	-	· · ·	-	-	8,500	9,000
51001-102	OVERTIME	354	193	952	2,035	8,942	2,495	1,000	1,000
51001-105.00	SOCIAL SECURITY	2,249	2,325	2,711	2,156	6,044	3,097	5,546	8,744
51001-106.00) MEDICARE	526	544	634	504	1,413	724	1,297	2,045
51001-107.00) RETIREMENT	3,498	3,607	3,836	3,272	10,990	5,041	8,803	13,878
51001-108.00	HEALTH INSURANCE	7,537	8,129	8,451	7,358	16,905	9,676	23,520	25,200
51001-109.00	LIFE INSURANCE	156	162	167	133	309	185	269	457
51001-109.01	L VISION INSURANCE	110	110	110	101	191	124	345	291
51001-109.02	2 DENTAL INSURANCE	419	419	435	383	810	493	1,440	1,341
51001-109.03	B LONG TERM DISABILITY	295	306	315	255	442	323	430	677
51001-112	WORKERS' COMPENSATION	1,835	1,724	1,896	1,943	3,613	2,202	5,224	7,558
51001-136	LONGEVITY	-	63	200	-	400	133	600	2,000
51001-138	CERTIFICATION	-	-	-	-	550	110	600	600
	TOTAL PERSONNEL SERVICES	\$54,218	\$56,009	\$63,320	\$50,990	\$143,152	\$73,538	\$147,032	\$213,825
SUPPLIES									
51002-201	OFFICE SUPPLIES	\$0	\$48	\$0	\$227	\$101	\$75	\$500	\$500
51002-205	GENERAL SUPPLIES	66	20	-	1,200	2,065	670	500	750
51002-206	CLASSIFIED ADVERTISE/POSTAGE	-	_	-	111	44	31	1,500	\$1,500
51002-212	FUEL & OIL	2,393	2,926	4,115	2,679	4,990	3,421	4,500	\$4,000
51002-250	UTILITIES EXPENSE	301	265	405	930	1,543	689	1,200	\$1,200
	TOTAL SUPPLIES	\$2,760	\$3,259	\$4,520	\$5,147	\$8,743	\$4,886	\$8,200	\$7,950
PURCHASED	SERVICES								
51003-401	TELECOMMUNICATIONS	\$1,636	\$1,918	\$1,083	\$888	\$1,647	\$1,434	\$3,000	\$0
51003-417	UNIFORM EXPENSE	967	623	387	586	996	712	1,500	1,500
51003-418	GRANT EXPENSE	-	-	-	-	18,751	3,750	-,	-,
51003-711	HOLDING / DISPOSAL	349	475	289	860	726	540	3,000	2,000
	TOTAL PURCHASED SERVICES	\$2,952	\$3,016	\$1,759	\$2,334	\$22,118	\$6,436	\$7,500	\$3,500
		. ,		. ,		• •	. ,	. ,	. ,
EDUCATION 8	<u>& TRAINING</u>								
51005-503	PROFESSIONAL ALLOC DUES	\$0	\$0	\$100	\$0	\$62	\$32	\$0	\$0
51005-505	TRAINING/TRAVEL/PER DIEM	796	754	985	1,575	3,103	1,443	4,500	3,000
	TOTAL EDUCATION & TRAINING	\$796	\$754	\$1,085	\$1,575	\$3,165	\$1,475	\$4,500	\$3,000
			•						

CITY OF CASTROVILLE – GENERAL FUND

5 Year Historical

Expenditures – Animal Services & Code Enforcement

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	2025-2026 Proposed
TECHNOLOG	Y								
51006-802	COMPUTER SOFTWARE	\$0	\$0	\$0	\$1,188	\$0	\$238	\$1,600	\$1,600
51006-803	COMPUTER HARDWARE	-	-	-	-	-	-	900	900
	TOTAL TECHNOLOGY	\$0	\$0	\$0	\$1,188	\$0	\$238	\$2,500	\$2,500
REPAIRS & M	IAINTENANCE								
51007-412	EQUIPMENT REPAIRS & MAINT	\$0	\$0	\$0	\$38	\$0	\$8	\$200	\$0
51007-601	SMALL TOOLS	90	26	115	31	-	52	500	500
51007-602	EQUIPMENT PURCHASES	1,164	1,942	2,884	1,102	-	1,418	1,500	2,000
51007-604	VEHICLE REPAIRS & MAINT	103	1,471	1,554	4,558	1,936	1,924	2,500	2,500
51007-609	SAFETY EQUIPMENT	-	-	-	64	-	13	500	500
51007-903	BUILDINGS REPAIR & MAINT.	66	-	36	1,745	5,506	1,471	2,500	2,000
	TOTAL REPAIRS & MAINTENANCE	\$1,423	\$3,439	\$4,589	\$7,538	\$7,441	\$4,886	\$7,700	\$7,500
MISCELLANE	ous								
51008-503	PROF ASSOC DUE/FEE	\$0	\$50	\$0	\$100	\$175	\$65	\$200	\$200
	TOTAL MISCELLANEOUS	\$0	\$50	\$0	\$100	\$175	\$65	\$200	\$200
	TOTAL ANIMAL SERVICES & CODE CO	\$62,149	\$66,527	\$75,273	\$68,872	\$184,794	\$91,523	\$177,632	\$238,475

Notes:

Regular Salaries: The increase in Animal Control salaries is due to the transfer of an employee from the Police Department (Terri) to Animal Control. This reallocation accounts for the increase in salaries.

Certification: This allocation provides compensation to Code Enforcement Officer for obtaining and maintaining required professional certification.

CITY OF CASTROVILLE – GENERAL FUND

5 Year Historical

Expenditures –Tourism & Business Development

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
PERSONNEL	SERVICES								
52601-101	REGULAR SALARIES	20,697	20,600	40,763	\$90,555	\$28,711	\$40,265	\$111,299	\$114,647
52601-103	REGULAR SALARIES	-	-	-	-	\$68,909	\$13,782		-
52601-101.0	1 SPECIAL EVENTS - OVERTIME	-	-	-	-	-	-	\$7,000	7,000
52601-105	SOCIAL SECURITY	1,274	1,276	2,171	5,467	5,744	3,186	6,901	7,108
52601-106	MEDICARE	298	298	712	1,425	1,343	815	1,614	1,662
52601-107	RETIREMENT	908	1,928	3,451	8,442	9,033	4,752	10,952	11,281
52601-108	HEALTH INSURANCE	-	-	2,113	9,554	8,453	4,024	7,840	8,400
52601-109	LIFE INSURANCE	-	-	68	293	338	140	260	289
52601-109.0	1 VISION INSURANCE	-	-	27	119	38	37	115	97
52601-109.0	2 DENTAL INSURANCE	-	-	109	497	400	201	480	447
52601-109.0	3 LONG TERM DISABILITY	-	-	130	565	527	244	415	428
52601-112	WORKER'S COMPENSATION	275	258	270	270	316	278	560	530
52601-136	LONGEVITY	-	-	-	-	100	20	200	300
52601-139	CAR ALLOWANCE	-	-	-	2,400	-	480	-	-
52601-140	PHONE ALLOWANCE	-	-	-	600	-	120	-	-
	TOTAL PERSONNEL SERVICES	\$23,452	\$24,360	\$49,814	\$120,187	\$123,912	\$68,345	\$147,635	\$152,189
SUPPLIES									
52602-201	OFFICE SUPPLIES	156	\$47	\$401	1,463	\$944	\$602	\$1,000	\$1,000
52602-202	DUES & SUBSCRIPTIONS	156	4 17	7.01	149	787	218	ψ <u>1,000</u> -	Ψ1,000 -
52602-203	PROMOTIONAL ITEMS (i.e. shirts)	-	_	_	3,138	7,550	2,138	7,500	7,500
52602-204	JANITORIAL SUPPLIES	16	125	48	43	27	52	100	100
52602-206	CLASSIFIED ADVERTISEMENTS	1,377	1,151	1,673	-	2,925	1,425	-	-
52602-206.0		-	-,	880	130	-,	202	_	_
52602-207	POSTAGE	-	-	-	268	309	115	500	250
52602-208	WEB	500	-	-	_	168	134	3,000	1,500
52602-212	FUEL & OIL	-	_	_	_	178	36	•	· -
52602-222	PRINTING	-	-	-	825	_	165	350	350
52602-401	TELECOMMUMNICATIONS	-	-	-	-	2,812	562	-	-
52602-413	PROFESSIONAL SERVICES	-	-	-	-	19,264	3,853	-	-
52602-414	OUTSIDE SERV/CONTRACT LAB	-	-	-	-	8,793	1,759	-	-
52602-505	ADP SERVICESTRAVEL & TRAINING	-	-	-	-	806	161	-	-
	TOTAL SUPPLIES	\$2,205	\$1,323	\$3,002	\$6,016	\$44,563	\$11,422	\$12,450	\$10,700

CITY OF CASTROVILLE – GENERAL FUND

5 Year Historical

Expenditures -Tourism & Business Development

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
PURCHASED	SERVICES								
52603-401	TELECOMMUNICATIONS	\$1,507	\$1,847	\$1,410	2,242	\$0	\$1,401	\$4,200	\$0
	TOTAL PURCHASED SERVICES	\$1,507	\$1,847	\$1,410	\$2,242	\$0	\$1,401	\$4,200	\$0
CONTRACTE	D SERVICES								
52604-414	OUTSIDE SERV/CONTRACT LABOR	\$6,163	\$709	\$18,620	\$21,660	\$1,300	\$9,690	\$3,000	\$12,000
52604-415	ADP SERVICES	-	-	-	-	-	-	1,800	800
	TOTAL CONTRACTED SERVICES	\$6,163	\$709	\$18,620	\$21,660	\$1,300	\$9,690	\$4,800	\$12,800
EDUCATION	& TRAINING								
52605-503	PROFESSIONAL DUES & SUBSCRIPT.	\$0	\$0	\$0	\$0	\$0	\$0	\$1,200	\$1,200
52605-505	TRAINING/TRAVEL/PERDIEM	-	-	\$2,500	\$2,111	\$24	\$927	\$3,500	1,500
	TOTAL EDUCATION & TRAINING	\$0	\$0	\$2,500	\$2,111	\$24	\$927	\$4,700	\$2,700
TECHNOLOG	<u>sy</u>								
52606-802	COMPUTER SOFTWARE	\$0	\$0	\$0	\$649	\$0	\$130	\$1,100	\$1,100
52606-803	COMPUTER HARDWARE	-	-	-	110	-	22	-	-
	TOTAL TECHNOLOGY	\$0	\$0	\$0	\$759	\$0	\$152	\$1,100	\$1,100
MISCELLANE	<u>:ous</u>								
52608-706	TOURISM OFFICE LEASE	\$0	\$0	\$0	\$0	\$14,400	\$2,880	\$14,400	\$0
52608-791	MISCELLANEOUS EXPENSE COV	10,463	-	135	-	-	2,120	-	-
52608-800	BANK FEES	38	-	-	-	-	8	-	-
	TOTAL MISCELLANEOUS	\$10,501	\$0	\$135	\$0	\$14,400	\$5,007	\$14,400	\$0
	TOTAL EXPENDITURES	\$43,828	\$28,239	\$75,481	\$152,975	\$184,199	\$96,944	\$189,285	\$179,489

Notes:

Regular Salaries: This allocation is for Tourism and Business Development Director and part-time Tourism Representative (Steinbach House).

Longevity: This allocation provides year-of-service (\$100 per year) pay to employees as recognition of their continued dedication and commitment to the City.

Outside Services/Contract Labor: This allocation provides funding for outside services that support economic growth and tourism promotion. This includes subscriptions such as Placer.ai, along with other contracted services as needed.

CITY OF CASTROVILLE – GENERAL FUND 5 Year Historical

Expenditures – Economic Development

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL 5 Year	ar Historical Avg	APPROVED FY 2025	Proposed 2025-2026
SUPPLIES									
52502-201	OFFICE SUPPLIES	\$0	\$0	\$0	\$0	\$24	\$5	\$100	\$600
52502-206	CLASSIFIED ADVERTISEMENTS	-	-	-	-	0	-	200	-
52502-206.01	ADVERTISING	-	_	-	-	0	_	5,000	5,000
	TOTAL SUPPLIES	\$0	\$0	\$0	\$0	\$24	\$5	\$5,300	\$0
CONTRACTED S	SERVICES								
52504-413.00	PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000	\$2,000
	TOTAL CONTRACTED SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000	\$0
EDUCATION &	TRAINING								
52505-503	PROFESSIONAL ASSOC DUES & FEES	\$0	\$0	\$0	\$0	\$0	\$0	\$1,200	\$600
52505-505	TRAINING/TRAVEL/PER DIEM	-	-	-	-	350	70	2,400	\$1,200
	TOTAL EDUCATION & TRAINING	\$0	\$0	\$0	\$0	\$350	\$70	\$3,600	\$0
MISCELLANEO			4-	4-			4	4	
52508-625	MISC. MEETING EXPENSES	\$0	\$0	\$0	\$0	\$1,264	\$253	\$1,200	\$500
	TOTAL MISCELANEOUS	\$0	\$0	\$0	\$0	\$1,264	\$253	\$1,200	\$0
	TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$1,637	\$327	\$12,100	\$0

Zero out EDC budget for 25-26 fiscal year per Council Directive at budget meeting on 08/01/25

CITY OF CASTROVILLE – GENERAL FUND

5 Year Historical

Expenditures - Information Technology

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
PURCHASED S	ERVICES								
52303-401	TELECOMMUNICATIONS	\$9,408	\$27,265	\$11,418	\$11,890	\$12,391	\$14,474	\$15,000	\$15,000
	TOTAL PURCHASED SERVICES	\$9,408	\$27,265	\$11,418	\$11,890	\$12,391	\$14,474	\$15,000	\$15,000
CONTRACTED	SERVICES								
52304-413-00	OUTSIDE SERVICE - VC3	\$54,952	\$67,225	\$81,964	\$118,050	\$162,685	\$96,975	\$140,000	\$140,000
52304-413.01	OUTSIDE SERVICE - HTS PHONE	-	-	-	-	545	-	10,000	4,500
	TOTAL CONTRACTED SERVICES	\$54,952	\$67,225	\$81,964	\$118,050	\$163,230	\$96,975	\$150,000	\$144,500
TECHNOLOGY									
52306-801	I-INFO LICENSES	\$0	\$0	\$0	\$0	\$17,103	\$3,421	\$18,000	\$18,000
52306-802	COMPUTER SOFTWARE - INCODE	\$25,228	\$40,106	\$33,322	\$42,572	\$39,806	\$36,207	40,000	44,000
52306-803	COMPUTER HARDWARE	-	3,275	-	-	41,987	\$9,052	5,000	5,000
52306-806	WEBSITE - CIVIC PLUS	10,148	4,232	4,443	4,665	17,129	\$8,123	18,000	23,000
	TOTAL TECHNOLOGY	\$35,376	\$47,613	\$37,765	\$47,237	\$116,025	\$53,383	\$81,000	\$90,000
	TOTAL INFORMATION TECHNOLOGY	\$99,736	\$142,103	\$131,147	\$177,177	\$291,645	\$164,832	\$246,000	\$249,500

Notes

Outside Services - HTS Phone: This allocation is for monthly managed voice support (33 desk phones)

Website - Civic Plus: This allocation is for the website annual fee renewal for Website hosting and support, Civic Engage, Mobile App

CITY OF CASTROVILLE – GENERAL FUND 5 Year Historical

Expenditures – Non- Departmental

		Expend	aitures – iv	on- Depart	linentai				
GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
PERSONNEL	SERVICES								
52901-111	UNEMPLOYMENT INSURANCE	\$2,791	\$1,247	\$1,188	\$5,510	\$7,657	\$3,679	\$5,600	\$10,000
	TOTAL PERSONNEL SERVICES	\$2,791	\$1,247	\$1,188	\$5,510	\$7,657	\$3,679	\$5,600	\$10,000
SUPPLIES									
52902-250	UTILITIES EXPENSE	\$14,205	\$13,245	\$11,642	\$8,281	\$7,893	\$11,053	\$12,000	\$11,000
	TOTAL SUPPLIES	\$14,205	\$13,245	\$11,642	\$8,281	\$7,893	\$11,053	\$12,000	\$11,000
PURCHASED	SERVICES								
52903-414	POSTAGE RENTAL	\$0	\$977	\$1,247	\$2,922	\$1,082	\$1,246	\$1,200	\$1,200
52903-415	COPIER LEASE - KNIGHT	17,910	17,687	16,317	19,824	22,874	18,922	23,400	20,000
52903-416	TML INSURANCE	-	-	51,442	49,739	59,193	32,075	60,000	60,000
52903-417	ADP SERVICES	-	-	34,518	51,448	51,215	27,436	51,000	51,000
52903-418	AED DEFIBRILLATORS	-	-	-	6,140	6,420	2,512	7,000	7,000
52903-419	ADCOM ANNUAL FEE/SERV. FEE	-	-	-	14,658	35,439	10,019	31,500	31,500
52903-420	MARSH MCLENNAN AGENCY	-	-	-	-	16,800	3,360	-	-
52903-421	FITWELL	-	-	-	-	20	4	2,000	2,000
	TOTAL PURCHASED SERVICES	\$17,910	\$18,664	\$103,524	\$144,731	\$193,042	\$95,574	\$176,100	\$172,700
CONTRACTE	D SERVICES								
52904-413.0	00 OUTSIDE SERVICE/CONTR LABOR	\$0	\$0	\$0	\$103	\$0	\$21	\$0	\$0
	TOTAL CONTRACTED SERVICES	\$0	\$0	\$0	\$103	\$0	\$21	\$0	\$0
MISCELLANE	EOUS								
52908-624	MISCELLANEOUS REIMB-ALS	\$0	\$0	\$0	\$0	\$396,217	\$79,243	\$0 \$	-
52908-625	MISCELLANEOUS EXPENSE	\$1,533	\$30	\$24,516	\$3,141	(384,976)	(71,151)	\$1,500	\$500
52908-626	REFUNDS DUE TO COVID19	415	-	-	-	(50)	73	-	-
52908-629	TIRZ#1 TAX YEAR REIMBURSEMENT	-	-	-	-	7,762	1,552	-	-
	TOTAL MISCELLANEOUS	\$1,948	\$30	\$24,516	\$3,141	\$18,953	\$9,718	\$1,500	\$500
TRANSFER II	N								
4999-920	TRANSFER IN: AIRPORT	\$0	\$0	\$0	\$0	\$54,876	\$0	\$0	\$0
4999-922	UTILITY RIGHT OF WAY PA	-	-	-	-	170,004	34,001	-	\$0
4999-923	TRANSFERS FROM UTILITY FO	-	-	-	-	265,440	53,088	-	\$0
4999-924	TRANSFERS IN: GENERAL FUND	-	-	-	-	-	-	-	\$0
4999-925	TRANSFERS IN: HOTEL / MOTEL		<u>-</u>	<u>-</u>	<u>-</u>	48,876	9,775	-	\$0
	TOTAL TRANSFER IN	\$0	\$0	\$0	\$0	\$539,196	\$96,864	\$0	\$0

CITY OF CASTROVILLE – GENERAL FUND 5 Year Historical

Expenditures – Non- Departmental

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
TRANSFERS 59909-910	<u>OUT</u> TRANSFER OUT HOTEL FUND	\$21,223	\$21,223	\$21,223	\$0	\$464,852	\$105,704	\$0	\$0
	TOTAL TRANSFERS OUT	\$21,223	\$21,223	\$21,223	\$0	\$464,852	\$105,704	\$0	\$0
	TOTAL NON-DEPARTMENTAL	\$58,077	\$54,409	\$162,093	\$161,766	\$1,231,593	\$322,612	\$195,200	\$194,200

Notes:

Utility Expense: This allocation is for City Hall utilities, including electricity, water, gas, and related services necessary to operate municipal facilities.

ADP Services: This allocation provides funding for payroll processing, tax filings, timekeeping, and related HR support services contracted through ADP.

AED Defibrillators: This allocation covers recurring monthly service contract with Cintas for the City's AED defibrillators. No additional purchases are necessary,

as the city currently has an adequate supply.

Fitwell: This allocation funds the City's Fitwell Gym membership program. Currently, six employees participate, with membership fees payroll deducted and paid through this line item. This is benefit is open to all city employees.

Transfer In: Transfer In amounts are recorded in the revenue accounts via General Fund. This is why these line items are zeroed out.

HOT Funds are in the Hot Funds Budget - Fund 90.

City of Castroville - General Fund Historical and Proposed Revenue

			2	2019-2020 Actual	1	2020-2021 Actual	2021-2022 Actual	2022-2023 Actual	:	2023-2024 Actual	Total	Average	ADOPTED 2024-2025	oposed Rev. 2025-2026
Revenue	GL CODE													
st	4001-401	City Sales Tax	\$	1,270,493	\$	1,442,937	\$ 1,547,644	\$ 1,777,872	\$	1,899,356	\$ 7,938,303	\$ 1,587,661	\$ 1,729,299	\$ 1,978,294
st	4001-402	Liquor Tax	\$	3,318	\$	6,081	\$ 4,941	\$ 3,924	\$	5,641	\$ 23,906	\$ 4,781	\$ 4,000	\$ 4,500
pt	4002-101	Current Ad Valorem Tax	\$	1,109,774	\$	1,171,619	\$ 1,286,694	\$ 1,131,183	\$	1,377,244	\$ 6,076,514	\$ 1,215,303	\$ 1,278,588	\$ 1,386,825
pt	4002-102	Delinquent Ad Valorem Tax	\$	5,125	\$	9,644	\$ 19,316	\$ 100,854	\$	3,853	\$ 138,793	\$ 27,759	\$ 10,500	\$ 2,500
pt	4002-103	Penalty & Interest Tax	\$	6,866	\$	10,242	\$ 7,000	\$ 7,959	\$	7,060	\$ 39,128	\$ 7,826	\$ 7,000	\$ 6,500
mc	4003-601	Court Fines	\$	174,111	\$	182,214	\$ 131,155	\$ 136,068	\$	153,105	\$ 776,654	\$ 155,331	\$ 175,000	\$ 415,000
mc	4003-602	Court Cost/Arrest Fees	\$	10,372	\$	12,838	\$ 8,568	\$ 16,034	\$	14,089	\$ 61,901	\$ 12,380	\$ 10,000	\$ 20,000
mc	4003-606	Defensive Driving	\$	32	\$	32	\$ 28	\$ 16	\$	16	\$ 124	\$ 25	\$ 30	\$ 30
mc	4003-607	FTA City Fund	\$	2,243	\$	2,697	\$ 1,872	\$ 1,551	\$	1,489	\$ 9,851	\$ 1,970	\$ 2,200	\$ 2,200
p&r	4004-805	Parks & Special Event Revenue	\$	-	\$	-	\$ 1,000	\$ 100	\$	1,500	\$ 2,600	\$ 520	\$ 1,000	\$ 500
p&r	4004-806	Community Center Revenue	\$	-	\$	-	\$ -	\$ -	\$	-	\$ -	\$ -	\$ 40,000	\$ 20,000
p&r	4004-809	Swimming Pool Fees	\$	11,727	\$	30,138	\$ 27,295	\$ 35,957	\$	8,532	\$ 113,649	\$ 22,730	\$ 28,000	\$ 25,000
p&r	4004-810	Swimming Lessons Fees	\$	-	\$	17,970	\$ 17,636	\$ 16,751	\$	18,760	\$ 71,117	\$ 14,223	\$ 15,000	\$ 15,000
p&r	4004-811	City Swim Team	\$	-	\$	16,159	\$ 16,650	\$ 9,165	\$	11,400	\$ 53,374	\$ 10,675	\$ 15,000	\$ 12,000
p&r	4004-812	Vending Machine/Pool	\$	189	\$	397	\$ 317	\$ 2,724	\$	90	\$ 3,716	\$ 743	\$ 1,000	\$ 500
p&r	4004-815	RV Park Fees	\$	96,081	\$	141,304	\$ 179,980	\$ 153,632	\$	132,742	\$ 703,739	\$ 140,748	\$ 175,000	\$ 175,000
p&r	4004-816	Tent Camping Fees	\$	1,446	\$	3,460	\$ 3,079	\$ 2,180	\$	6,443	\$ 16,608	\$ 3,322	\$ 3,500	\$ 2,500
p&r	4004-817	Picnic Area Reservations/Fees	\$	971	\$	4,118	\$ 6,499	\$ 7,656	\$	7,510	\$ 26,753	\$ 5,351	\$ 5,000	\$ 4,500
p&r	4004-818	Table/Daily Use Fees	\$	452	\$	1,143	\$ 3,055	\$ 2,305	\$	2,246	\$ 9,201	\$ 1,840	\$ 1,700	\$ 1,500
p&r	4004-819	Pavilion Fees	\$	6,263	\$	13,424	\$ 16,587	\$ 17,505	\$	16,335	\$ 70,114	\$ 14,023	\$ 13,500	\$ 14,000
p&r	4004-820	Holiday Weekend Fees	\$	1,965	\$	10,978	\$ 15,090	\$ 13,491	\$	14,378	\$ 55,902	\$ 11,180	\$ 16,000	\$ 16,000
p&r	4004-821	Regional Park Bench Donations	\$	-	\$	270	\$ -	\$ -	\$	-	\$ 270	\$ 54	\$ -	\$ -
p&r	4004-822	Sport Field Usage Fees	\$	200	\$	8,280	\$ 10,928	\$ 21,945	\$	35,348	\$ 76,701	\$ 15,340	\$ 35,000	\$ 25,000
p&r	4004-824	Park Tree & Bench Dedications	\$	-	\$	-	\$ -	\$ -	\$	-	\$ -	\$ -	\$ -	\$ -
p&r	4004-825	Laundromat Revenue	\$	2,835	\$	2,947	\$ 1,518	\$ 4,096	\$	3,151	\$ 14,548	\$ 2,910	\$ 4,000	\$ 3,500
p&r	4004-826	Pool Parties	\$	1,120	\$	25,672	\$ 24,292	\$ 26,880	\$	18,700	\$ 96,664	\$ 19,333	\$ 18,000	\$ 3,000
p&r	4004-827	Pool-Season Passes	\$	4,325	\$	13,490	\$ 22,086	\$ 21,122	\$	14,641	\$ 75,664	\$ 15,133	\$ 13,000	\$ 5,000
p&r	4004-828	Houston Sqaure	\$	-	\$	-	\$ -	\$ -	\$	-	\$ -	\$ -	\$ -	\$ -
p&r	4004-830	Pool Rental - MVISD	\$	2,880	\$	1,800	\$ 5,310	\$ 9,140	\$	-	\$ 19,130	\$ 3,826	\$ 9,000	\$ 10,000
p&r	4004-831	Cancellation Fee	\$	-	\$	436	\$ 90	\$ 195	\$	210	\$ 931	\$ 186	\$ 100	\$ 50
p&r	4004-832	Restroom Trailer Rental	\$	-	\$	-	\$ -	\$ -	\$	-	\$ -	\$ -	\$ -	\$ 500

			2	2019-2020 Actual	;	2020-2021 Actual	2021-2022 Actual	2022-2023 Actual	;	2023-2024 Actual	Total	Average	ADOPTED 2024-2025	roposed Rev. 2025-2026
or	4009-201	Telephone Franchise	\$	5,907	\$	5,440	\$ 5,497	\$ 4,078	\$	-	\$ 20,922	\$ 4,184	\$ 5,000	\$ 5,500
or	4009-202	Cable Franchise Fees	\$	-	\$	-	\$ -	\$ -	\$	5,198	\$ 5,198	\$ 1,040	\$ 1,500	\$ 1,000
or	4009-203	Cable Pole Rent/Land Lease	\$	10,200	\$	10,200	\$ -	\$ 20,400	\$	10,200	\$ 51,000	\$ 10,200	\$ 11,000	\$ 10,500
or	4009-204	Electric Franchise Fees	\$	21,029	\$	22,264	\$ 35,315	\$ 34,619	\$	38,498	\$ 151,725	\$ 30,345	\$ 24,000	\$ 24,000
or	4009-205	Waste Management Franchise Fee	\$	-	\$	-	\$ -	\$ 35,850	\$	42,250	\$ 78,100	\$ 15,620	\$ 25,000	\$ 40,000
or	4009-301	Permits & Fees	\$	95,840	\$	137,400	\$ 141,421	\$ 160,812	\$	434,726	\$ 970,198	\$ 194,040	\$ 240,000	\$ 375,276
or	4009-302	Solicitors Permit	\$	-	\$	-	\$ -	\$ -	\$	-	\$ -	\$ -	\$ -	\$ 500
or	4009-303	Occupational Tax	\$	1,555	\$	1,585	\$ 1,663	\$ 1,788	\$	1,700	\$ 8,291	\$ 1,658	\$ 2,000	\$ 2,000
or	4009-304	Pet License	\$	443	\$	287	\$ 182	\$ 197	\$	324	\$ 1,433	\$ 287	\$ 250	\$ 250
or	4009-305	Pet Adoption	\$	-	\$	-	\$ -	\$ -	\$	655	\$ 655	\$ 131	\$ -	\$ 200
or	4009-308	Platting/Mapping Fees	\$	1,712	\$	2,650	\$ 1,720	\$ 4,488	\$	-	\$ 10,570	\$ 2,114	\$ 2,500	\$ 2,000
or	4009-316	Advertisements - Community Dev.	\$	-	\$	-	\$ -	\$ -	\$	-	\$ -	\$ -	\$ 10,000	\$ 4,400
or	4009-510	Holding and Disposal	\$	100	\$	50	\$ -	\$ 1,094	\$	1,985	\$ 3,229	\$ 646	\$ 500	\$ 500
or	4009-603	Library Fees & Fines	\$	1,436	\$	878	\$ 1,867	\$ 2,730	\$	4,979	\$ 11,890	\$ 2,378	\$ 2,000	\$ 3,000
or	4009-605	Library Grants	\$	2,048	\$	2,086	\$ 15,936	\$ 2,862	\$	44,358	\$ 67,290	\$ 13,458	\$ 2,000	\$ -
or	4009-606	Police Department Grants (COPS)	\$	2,000	\$	4,675	\$ -	\$ 2,000	\$	70,050	\$ 78,725	\$ 15,745	\$ 69,652	\$ -
or	4009-607	Animal Control Grant	\$	-	\$	-	\$ -	\$ -	\$	28,700	\$ 28,700	\$ 5,740	\$ -	\$ -
or	4009-610	PD - Stonegarden Grant	\$	-	\$	-	\$ -	\$ -	\$	2,363	\$ 2,363	\$ 473	\$ -	\$ -
or	4009-701	Historic Grants (Reimb)	\$	-	\$	-	\$ -	\$ 33,200	\$	-	\$ 33,200	\$ 6,640	\$ -	\$ -
or	4009-803	Copy/Fax	\$	3,528	\$	3,143	\$ 5,082	\$ 5,969	\$	6,935	\$ 24,657	\$ 4,931	\$ 5,000	\$ 5,000
or	4009-805	Donations	\$	2,600	\$	5,400	\$ -	\$ 20	\$	-	\$ 8,020	\$ 1,604	\$ -	\$ -
or	4009-806	Police Reports	\$	1,323	\$	1,598	\$ 1,147	\$ 1,183	\$	1,118	\$ 6,369	\$ 1,274	\$ 1,000	\$ 1,000
or	4009-811	NSF Check	\$	-	\$	25	\$ -	\$ 25	\$	-	\$ 50	\$ 10	\$ -	\$ -
or	4009-812	Sale of Assets	\$	-	\$	-	\$ -	\$ -	\$	-	\$ -	\$ -	\$ -	\$ -
or	4009-813	Misc Revenue	\$	7,788	\$	5,811	\$ 11,754	\$ 162,721	\$	(4,687)	\$ 183,388	\$ 36,678	\$ 6,000	\$ 7,500
or	4009-814	CARES ACT - COVID19	\$	34,221	\$	136,884	\$ 764	\$ -	\$	-	\$ 171,869	\$ 34,374	\$ -	\$ -
or	4009-815	Misc Refunds	\$	-	\$	26	\$ 160	\$ -	\$	-	\$ 185	\$ 37	\$ -	\$ -
or	4009-819	River Bluff Estate Escrow	\$	-	\$	-	\$ 2,900	\$ -	\$	-	\$ 2,900	\$ 580	\$ -	\$ -
or	4009-817	ENTRADA Development Group	\$	-	\$	-	\$ -	\$ 2,500	\$	-	\$ 2,500	\$ 500	\$ -	\$ -
or	4009-820	American Rescue Plan Act	\$	-	\$	-	\$ 387,186	\$ -	\$	-	\$ 387,186	\$ 77,437	\$ -	\$ -
or	4009-821	King Fish Development	\$	-	\$	-	\$ -	\$ 30,000	\$	2,500	\$ 32,500	\$ 6,500	\$ -	\$ -
or	4009-830	Interest Income	\$	23,134	\$	28,592	\$ 9,158	\$ 91,329	\$	207,389	\$ 359,602	\$ 71,920	\$ 1,000	\$ 75,000
or	4009-850	Special Event Fees	\$	-	\$	-	\$ 50	\$ -	\$	-	\$ 50	\$ 10	\$ 2,000	\$ 500
or	4009-901	Special Event Revenue	\$	4,836	\$	2,365	\$ -	\$ -	\$	-	\$ 7,202	\$ 1,440	\$ 2,000	\$ 500
or	4009-903	Donations 4th of July	\$	-	\$	-	\$ -	\$ -	\$	6,458	\$ 6,458	\$ 1,292	\$ -	\$ -
or	4009-921	Youth Program Revenue	\$	-	\$	611	\$ -	\$ -	\$	-	\$ 611	\$ 122	\$ -	\$ -
	4009-999	Use of Fund Balance	\$	-	\$	-	\$ -	\$ -	\$	-	\$ -	\$ -	\$ -	\$ 250,000
		TOTAL REVENUE	\$	2,932,489	\$	3,502,261	\$ 3,980,432	\$ 4,118,170	\$	4,659,538	\$ 19,192,890	\$ 3,838,578	\$ 4,022,819	\$ 4,958,025

			2	2019-2020 Actual	2	2020-2021 Actual	;	2021-2022 Actual	2022-2023 Actual	;	2023-2024 Actual	Total	Average	ADOPTED 2024-2025	roposed Rev. 2025-2026
		TRANSFERS										\$ -			
TI	4999-920	Transfer In: Airport	\$	6,000	\$	6,000	\$	6,000	\$ 6,000	\$	6,000	\$ 30,000	\$ 6,000	\$ 16,000	\$ 6,000
TI	4999-922	Transfer In: Utility ROW	\$	-	\$	-	\$	108,512	\$ 108,512				\$ 108,512	\$ 170,000	\$ 170,000
TI	4999-923	Transfer In: Utility Fund-Franchise fee	\$	847,747	\$	847,747	\$	230,033	\$ 260,264			\$ 2,185,791	\$ 546,448	\$ 265,446	\$ 275,000
	4999-924	Transfers In: GF Reserves												\$ 145,589	\$ -
	4999-925	Transfers In: Hotel/Motel Tax												\$ 97,750	\$ -
TI		Transfer In: Nonmajor Govt.	\$	-	\$	-						\$ -	\$ -	73%	
		TOTAL TRANSFERS	\$	853,747	\$	853,747	\$	344,545	\$ 374,776	\$	6,000	\$ 2,215,791	\$ 660,960	\$ 694,786	\$ 451,000
												\$ -			
		TOTAL REVENUE/TRANSFERS	\$	3,786,236	\$	4,356,008	\$	4,324,977	\$ 4,492,946	\$	4,665,538	\$ 21,408,681	\$ 4,499,538	\$ 4,717,605	\$ 5,409,025

OFFICE OF MAYOR BRUCE A. ALEXANDER

Memo

Date: September 11, 2025

To: City Secretary, Debra Howe

From: Bruce A. Alexander, Mayor

Cc: Scott Dixon, City Administrator

Re: FY2025-2026 Budget Ordinance - Local Government Code 52.003 (c)

This written statement objecting to the Budget Ordinance adopted by City Council at the September 9, 2025 meeting is, in my opinion, in accordance with Section 52.003 (c) of the Texas Local Government Code.

Be it known that I object to the Ordinance approving the FY2025-2026 Budget for the City of Castroville for the following reason(s);

- Section 5: That all ordinances and appropriations for which provision has heretofore been made are hereby expressly repealed if in conflict with the provisions of this ordinance.
 - This section, as written, permits all established rules, regulations, ordinances and/or policies concerning how funds are expended to be ignored. This is problematic to me as it removes certain oversight duties and responsibilities of the City Council.
 - Any established rules, regulations, ordinances and/or policies of the city that are in conflict with the approved budget should either be revised or changed before a provision that appears to remove city council oversight of the budget expenditures of the city is approved by the budget ordinance.
 - All expenditures made in accordance with the budget should comply with all rules, regulations, ordinances and policies of the city in place at the time the budget is approved unless specifically exempted by the city council and made part of this budget ordinance.

In accordance with Local Government Code 53.003 (c) this item shall be placed on the next City Council Agenda for reconsideration by the City Council.

Bruce A. Alexander, Mayor

City of Castroville

ORDINANCE NO.

AN ORDINANCE ADOPTING THE FY 2025-2026 ANNUAL BUDGET OF THE CITY OF CASTROVILLE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025, AND ENDING SEPTEMBER 30, 2026; AND AUTHORIZING EXPENDITURES AS THEREIN PROVIDED

WHEREAS, the budget for the fiscal year beginning October 1, 2025 and ending September 30, 2026 was duly presented to the City Council by the City Administrator and a Public Hearing was ordered by the City Council of the City of Castroville and public notice of said Public Hearing was caused to be given by the City Council and said Public Hearing was held according to notice on August 26, 2025 and September 9, 2025.

WHEREAS, said proposed budget was prepared in accordance with Texas Local Government Code §102.003 and carefully itemized proposed expenditures by the City of Castroville, Texas for projects and the estimated revenues available to cover said proposed budget; and

WHEREAS, the City of Castroville, Texas having made the proposed budget available for inspection by any taxpayer in the office of the City Secretary.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CASTROVILLE, TEXAS:

Section 1: That the recitals contained in the preamble hereto are hereby found to be true and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the findings of the Council.

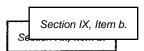
Section 2. That the proposed budget for the City of Castroville for fiscal year 2025-2026, in the form in which it is on file in the office of the City Secretary and hereby approved in all respects and adopted.

Section 3. That the budget will raise more revenue from property taxes than last year's budget by an amount of \$355,693 which is a 20.82 percent increase is from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$154,897.

Section 3: That the appropriations for the 2025-2026 fiscal year for the different administrative units and purposes of the City of Castroville, Texas be fixed and determined for said fiscal year in accordance with the expenditures shown in said budget, and that the distribution and division of said appropriations be made in accordance with said budget including such amounts shown for providing for sinking funds for payment of the principal and interest and the retirement of the bonded debt of the City of Castroville.

Section 4: That should any part, portion, or section of this ordinance be declared invalid or inoperative or void for any reason by a court of competent jurisdiction, such decision, opinion or judgment shall in no way affect the remaining portions, parts, or sections or parts of section of this ordinance, which provisions shall be, remain and continue to be in full force and effect.

Section 5: That all ordinances and appropriations for which provision has heretofore been made are hereby expressly repealed if in conflict with the provisions of this ordinance.



Section 6: That it is officially found, determined and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code.

Section 6: That this ordinance shall take effect and be in full force and effect from and after its passage and approval according to law.

PASSED AND APPROVED by the City Council of the City of Castroville this the 9th day of September, 2025.

BRUCE ALEXANDER, Mayor

ATTEST:

DEBRA HOWE, City Secretary



CITY COUNCIL AGENDA REPORT

DATE: September 11, 2025

AGENDA OF: September 23, 2025

DEPARTMENT: Finance

SUBJECT: Discussion and appropriate action on an Ordinance adopting the FY 2025-

2026 Annual Budget for the Enterprise and Airport fund for the Fiscal Year beginning October 1, 2025, and ending September 30, 2026, and

authorizing expenditures as therein provided.

RECOMMENDED MOTION: Approval of an ordinance adopting the Fiscal Year 2025–2026 Enterprise Fund and Airport Fund budgets for the City of Castroville, Texas, for the fiscal year beginning October 1, 2025, and ending September 30, 2026.

Motion to adopt the budget must be a record vote.

BACKGROUND: On September 9, 2025, City Council adopted the Fiscal Year 2026 General Fund Budget by ordinance. At that time, Council chose to defer action on the Enterprise Fund and Airport Fund budgets to allow additional review and discussion. This deferral was unprecedented for the City, but is permissible under the Texas Local Government Code provided that all budgets are formally adopted prior to the start of the fiscal year on October 1.

Approval of the Enterprise Fund and Airport Fund budgets is now scheduled for Council consideration at the September 23, 2025, meeting. Adoption of these budgets is necessary to ensure proper financial authorization for operations and expenditures beginning October 1, 2025.

On August 26th, the City Administration presented the following proposed budget:

Budget Comparison:	FY 2025	FY 2026	FY 2026
	Adopted	Proposed	% Change
Utility Fund	\$ 8,702,791	\$ 9,314,315	7% increase
Airport Fund	\$ 762,374	\$ 778,268	2% increase

FISCAL IMPACT/SOURCE OF FUNDING:	☐ Budgeted	☐ Requires Budget.	Amendment

ATTACHMENTS: Ordinance Adopting the FY 2026 Annual Budget Proposed Budget Expenditures

Urgency (0-5 = Low Urgency to High Urgency): $\underline{5}$ Impact (0-5 = Low Impact to High Impact): $\underline{5}$

Submitted by: <u>Leroy Vidales, Finance Director</u>

ORDINANCE NO.	

AN ORDINANCE ADOPTING THE FY 2025-2026 ENTERPRISE AND AIRPORT FUND BUDGETS OF THE CITY OF CASTROVILLE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025, AND ENDING SEPTEMBER 30, 2026; AND AUTHORIZING EXPENDITURES AS THEREIN PROVIDED

WHEREAS, the budget for the fiscal year beginning October 1, 2025 and ending September 30, 2026 was duly presented to the City Council by the City Administrator and a Public Hearing was ordered by the City Council of the City of Castroville and public notice of said Public Hearing was caused to be given by the City Council and said Public Hearing was held according to notice on August 26, 2025 and September 9, 2025.

WHEREAS, said proposed budget was prepared in accordance with Texas Local Government Code §102.003 and carefully itemized proposed expenditures by the City of Castroville, Texas for projects and the estimated revenues available to cover said proposed budget.

WHEREAS, while the General Fund Budget for FY 2025-2026 was adopted on September 9, 2025, the Enterprise and Airport Fund budgets were not adopted at that time in order to provide the City Council with additional time to review departmental needs, evaluate projected revenues and expenditures, and consider long-term funding priorities specific to the utility systems and airport operations.

WHEREAS, the City Council now finds it necessary and appropriate to adopt the Enterprise and Airport Fund budgets for FY 2025-2026 so that all City budgets for the fiscal year are in place and the continued operation of essential services is ensured.

WHEREAS, the Enterprise Fund budget is necessary to operate the City's water, wastewater, natural gas, refuse and electric systems, ensuring that reliable and safe services are provided to residents and businesses; and

WHEREAS, the Enterprise Fund supports system upgrades, cover regulatory compliance, and provides resources for long-term infrastructure improvements; and

WHEREAS, the Airport Fund budget provides for daily operations, fuel services, hangar and runway maintenance, capital projects to improve safety and capacity, and compliance with Federal Aviation Administration (FAA) requirements; and

WHEREAS, the City Council now finds it necessary and appropriate to adopt the Enterprise and Airport Fund budgets for FY 2025-2026 to provide for the continued delivery of essential utility and aviation services and to maintain the financial stability of these funds.

WHEREAS, the City of Castroville, Texas has made the proposed budget available for inspection by any taxpayer in the office of the City Secretary.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CASTROVILLE, TEXAS:

Section 1: That the recitals contained in the preamble hereto are hereby found to be true and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the findings of the Council.

Section 2. That the proposed budget for the City of Castroville for fiscal year 2025-2026, in the form in which it is on file in the office of the City Secretary and hereby approved in all respects and adopted.

Section 3: That the appropriations for the 2025-2026 fiscal year for the different administrative units and purposes of the City of Castroville, Texas be fixed and determined for said fiscal year in accordance with the expenditures shown in said budget, and that the distribution and division of said appropriations be made in accordance with said budget.

Section 4: That should any part, portion, or section of this ordinance be declared invalid or inoperative or void for any reason by a court of competent jurisdiction, such decision, opinion or judgment shall in no way affect the remaining portions, parts, or sections or parts of section of this ordinance, which provisions shall be, remain and continue to be in full force and effect.

Section 5: That all ordinances and appropriations for which provision has heretofore been made are hereby expressly repealed if in conflict with the provisions of this ordinance.

Section 6: That it is officially found, determined and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code.

Section 7: That this ordinance shall take effect and be in full force and effect from and after its passage and approval according to law.

PASSED AND APPROVED by the City Council of the City of Castroville this the 23rd day of September 2025.

	BRUCE ALEXANDER, Mayor
TTEST:	
DEBRA HOWE, City Secretary	

City of Castroville

Proposed Budget

Enterprise and Airport Funds

September 23, 2025

Proposed
Enterprise Fund
Revenues
FYR 2026

Enterprise Fund Proposed Revenues 2025-2026

Revenue	Actual FY 2024	Approved FY 2025	YTD FY 2025 (as of 07/31/25)	Proposed FY 2026		
Utility Sales	\$ 7,595,027	\$ 8,211,064	\$ 6,680,987	\$ 8,633,500		
Utility Services	127,645	90,470	98 , 027	88,000		
Other Revenue	222,134	25 , 070	179,157	90,300		
Use of Fund Balance	_	376 , 188	0	502,515		
TOTAL	\$					
REVENUES	7,944,506	\$8,702,792	\$6,958,171	\$9,314,315		

Requested
Enterprise Fund
Expenditures
FYR 2025

Section IX. Item c.

Enterprise Funds Proposed Expenditures

2025-2026

Expenditures	Actual 2024	Approved 2025	Proposed 2026	% Change	Increase/Decre ase Amount Change
Utility Administration	\$2,252,245	\$1,389,163	-	-	_
Gas Department	528,814	539,852	1,133,529	110%	\$593 , 677
Sewer Department	1,037,885	1,665,405	1,962,495	18%	\$297 , 090
Electric Department	3,047,026	3,249,083	3,885,287	20%	\$636 , 204
Water Department	1,051,759	1,485,136	1,826,895	23%	\$341 , 759
Refuse Department	401,089	377,152	506,109	34%	\$128 , 957
2025-2026 Administrative	Expenses (\$1,439,0 \$8,319,818	98) are now embedded \$8,702,791	within the Enterprise \$ 9,314,315	Budget 7 %	\$611,524

Enterprise Fund 5-year Historical Budget

	Actual FY 2020	Actual FY 2021	Actual FY 2022		Actual FY 2023		Actual FY 2024		Approved FY 2025		Proposed FY2026
Administration	\$ 662,375	\$ 872,983	\$ 1,468,519	\$	1,487,962	\$	1,397,314	\$	1,389,163		-
Gas	\$ 378,911	\$ 593,056	\$ 553,100	\$	476,432	\$	528,814	\$	539,852	\$	1,133,529
Wastewater	\$ 950,855	\$ 883,152	\$ 1,365,262	\$	1,021,111	\$	1,037,885	\$	1,665,405	\$	1,962,495
Electric	\$ 2,489,443	\$ 2,540,588	\$ 2,501,461	\$	2,770,717	\$	3,047,026	\$	3,246,083	\$	3,885,287
Water	\$ 1,005,060	\$ 830,692	\$ 1,038,004	\$	928,886	\$	1,051,759	\$	1,485,136	\$	1,826,895
Garbage	\$ 471,368	\$ 554,028	\$ 630,845	\$	322,715	\$	401,089	\$	377,152	\$	506,109

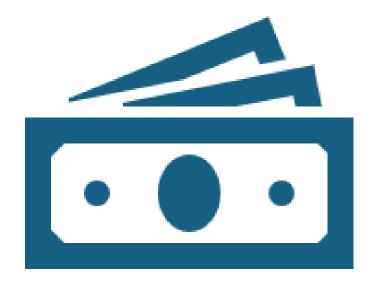
Actual amounts for Administration do not include Depreciation costs (Auditor's Adjusting Entry)

Transfers Out

	Amount	Description	Department
	\$ 170,000	Right of Way Maintenance	Enterprise
	451,221	Franchise Fee	Enterprise
Total Transfers	\$ 621,221		

Enterprise Fund Summary

	Proposed Revenue		Proposed Expenditur es
Enterprise Fund Revenues	\$ 8,811,800		\$ 9,314,315
Use of Fund Balance	<u>\$</u> 502 , 515		
Total Proposed Revenues	\$ 9,314,315	Total Proposed Expenditures	\$ 9,314,315



Airport Fund

Section IX, Item c.

Airport Proposed Revenues 2025-2026

Actual FY 2024	Approved FY 2025	Proposed FY 2026			
\$ 352 , 495	\$ 366,076	\$ 373 , 331			
409,995	351,000	355,000			
417 , 600	91,450	91,300			
\$	\$ 808 526	\$ 819,631			
	\$ 352,495 409,995	\$ \$ 352,495 \$ 366,076 409,995 351,000 417,600 91,450			



Airport Proposed Expenditures 2025-2026

Expenditures	Actual 2024	Approved 2025	Proposed 2026
Total Operating Expenditures	* \$ 348,251	\$ 411,149	\$ 427 , 489
Fuel Sales	312,150	300,000	300,000
Debt Service (Bond Series 2021)	31,836	45 , 225	44,779
Transfers Out		6,000	
	6,000		6,000
TOTAL EXPENDITURES	\$	\$ 762,374	\$ 778,268
	698,237		170

Airport Fund Summary

	Proposed Revenue		Proposed Expenditur es
Airport Fund Revenues	\$819,631		\$ 772 , 268
		Transfer Out	\$ 6,000
Total Proposed Revenues	\$ 819,631	Total Proposed Expenditures	\$ 778,268

Net Position: \$41,363

Section IX, Item c.

BUDGET	ACTUAL	ACTUAL ACTUAL		ACTUAL	ACTUAL	ADOPTED	PROPOSED
DISCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
ADMINISTRATION	\$662,375	\$872,983	\$1,468,519	\$1,457,549	\$2,252,245	\$1,389,163	\$1,439,098
GAS	\$377,369	\$591,415	\$550,559	\$463,644	\$528,814	\$539,852	\$1,133,529
WASTEWATER	\$950,855	\$883,152	\$1,365,262	\$1,021,111	\$1,037,885	\$1,665,404	\$1,962,495
ELECTRIC	\$2,489,443	\$2,540,588	\$2,503,163	\$2,796,475	\$3,047,026	\$3,246,083	\$3,885,287
WATER	\$1,005,060	\$830,692	\$1,038,004	\$928,536	\$1,051,759	\$1,485,137	\$1,826,895
REFUSE	\$471,368	\$554,028	\$630,845	\$322,715	\$401,089	\$377,152	\$506,109
TOTAL EXPENDITURES	\$5,956,470	\$6,272,858	\$7,556,352	\$6,990,030	\$8,318,818	\$8,702,791	\$9,314,315

Expenditures - Public Works: Administration

		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL		DDDOVED EV	2025 2026						
GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year A Historical Avg	APPROVED FY 2025	2025-2026 Proposed	Electric	Water	Wastewater	Gas	Refuse	
										0.45	0.21	0.19	0.10	0.05	
PERSONNEL S															
	REGULAR SALARIES	\$365,503	\$376,265	\$784,756	\$823,697	\$869,186	\$643,881	\$865,373	\$936,892	\$ 421,601 \$		\$ 178,009 \$	93,689 \$, .	,
50101-102	OVERTIME	1,352	1,912	3,832	5,701	10,529	4,665	3,500	3,500	\$ 1,575 \$		\$ 665 \$	350 \$	175 \$	3,50
	SOCIAL SECURITY	21,004	22,376	43,683	46,043	48,731	36,367	53,653	58,087	\$ 26,139 \$		\$ 11,037 \$	5,809 \$		
50101-106.00		4,912	5,233	15,329	15,362	11,642	10,496	12,548	13,585	\$ 6,113 \$		\$ 2,581 \$	1,358 \$	679 \$,
50101-107.00		28,920	32,399	76,273	168,401	74,767	76,152	85,153	92,190	\$ 41,486 \$		\$ 17,516 \$	9,219 \$	4,610 \$	92,19
	HEALTH INSURANCE	50,844	56,901	94,226	94,239	84,835	76,209	81,536	87,360	\$ 39,312 \$		\$ 16,598 \$	8,736 \$	4,368 \$	87,3
50101-109.00		1,326	1,384	2,760	3,609	2,939	2,404	2,596	3,036	\$ 1,366 \$		\$ 577 \$	304 \$	152 \$	3,03
	VISION INSURANCE	749	768	1,205	1,266	965	991	1,221	1,030	\$ 464 \$		\$ 196 \$	103 \$	52 \$	1,03
	DENTAL INSURANCE	2,825	2,930	4,782	5,399	4,134	4,014	5,088	4,738	\$ 2,132 \$		\$ 900 \$	474 \$	237 \$	4,73
50101-109.03		2,634	2,803	5,185	5,865	4,488	4,195	4,154	4,497	\$ 2,024 \$		\$ 854 \$	450 \$	225 \$	4,49
50101-111	UNEMPLOYMENT INSURANCE	5,596	-	3,875	-	5,164	2,927	-	-	\$ - \$		\$ - \$	- \$	- \$	
50101-112	WORKERS' COMPENSATION	756	688	5,020	4,123	3,878	2,893	3,739	3,493	\$ 1,572 \$	734		349 \$		3,49
50101-136	LONGEVITY	270	534	2,500	2,400	2,300	1,601	2,800	2,300	\$ 1,035 \$	483	\$ 437 \$	230 \$	115 \$	2,30
50101-138	CERTIFICATE PAY	-	-	2,400	1,200	14,818	3,684	16,652	1,040	\$ 468 \$	218	\$ 198 \$	104 \$	52 \$	1,04
50101-139	CAR ALLOWANCE	-	-	-	1,400	1,400	560	-	-	\$ - \$		\$ - \$	- \$	- \$	-
50101-140	PHONE ALLOWANCE	-	-	1,050	1,200	900	630	900	900	\$ 405 \$	103	\$ 171 \$	90 \$	45 \$	
	TOTAL PERSONNEL SERVICES	\$486,691	\$504,193	\$1,046,876	\$1,179,905	\$1,140,675	\$871,668	\$1,138,913	\$1,212,648	\$545,691	\$254,656	\$230,403	\$121,265	\$60,632	\$1,212,6
SUPPLIES															
50102-201	OFFICE SUPPLIES	\$7,076	\$5,689	\$4,227	\$4,673	\$3,189	\$4,971	\$6,000	\$0	\$ - \$	_	\$ - \$	- Ś	- \$	
50102-201	DUES & SUBSCRIPTIONS	4,090	4,316	74,227	54,073	73,103	1,681	\$0,000	Ų	\$ - \$		\$ - \$	- \$		
50102-202	JANITORIAL SUPPLIES	2,142	2,225	2,282	2,339	2,041	2,206	2,400		\$ - \$	-	\$ - \$	- , - \$	- \$	
50102-204	GENERAL SUPPLIES		463	1,087		491			5,000	\$ 2,250 \$	1,050	\$ 950 \$	- ş 500 \$	- ş 250 \$	5,00
50102-205	CLASSIFIED ADVERTISEMENTS	4,231	1.951	1,366	1,506	219	1,556 707	500	2,500	\$ 2,250 \$		\$ 950 \$	250 \$	250 \$ 125 \$	2,50
		10.010	,	,	16 241			26,000	,	7 -/ 7					,
50102-207	POSTAGE/METER RENTAL	10,918	13,739	15,995	16,241	17,015	14,782	26,000	20,000	\$ 9,000 \$		\$ 3,800 \$	2,000 \$	1,000 \$	20,00
50102-212	FUEL & OIL	2,736	3,607	5,897	4,883	6,207	4,666	6,000	6,000	\$ 2,700 \$ \$ 225 \$		\$ 1,140 \$	600 \$	300 \$	6,00
50102-214	PROFESSIONAL BOOKS	122	217	178		503	204	500	500	7 7		\$ 95 \$	50 \$	25 \$	50
50102-250	UTILITIES EXPENSE	2,072	1,976	1,406	650	679	1,357	2,000	2,000	\$ 900 \$		\$ 380 \$	200 \$		
50102-612	FURNITURE		1,014	2,000			603	1,000	1,000	\$ 450 \$		\$ 190 \$	100 \$	50 \$	
	TOTAL SUPPLIES	\$33,387	\$35,197	\$34,438	\$30,292	\$30,344	\$32,732	\$44,400	\$37,000	\$ 16,650 \$	7,770	\$ 7,030 \$	3,700 \$	1,850 \$	37,00
PURCHASED S	SERVICES .														
50103-307	TML INSURANCE	\$28,704	\$32,993	\$38,134	\$40,214	\$49,523	\$37,914	\$52,000	\$52,000	\$ 23,400 \$	10,920	\$ 9,880 \$	5,200 \$	2,600 \$	52,00
50103-401	TELECOMMUNICATIONS	16,651	17,945	16,338	19,461	17,360	17,551	20,000	20,000	\$ 9,000 \$	4,200	\$ 3,800 \$	2,000 \$	1,000 \$	20,00
50103-415	COPIER LEASE	2,741	3,000	4,549	6,249	8,459	5,000	6,800	8,500	\$ 3,825 \$	1,785	\$ 1,615 \$	850 \$	425 \$	8,50
50103-416	ADP SERVICES	-	-	13,641	19,404	18,605	10,330	19,800	19,800	\$ 8,910 \$	4,158	\$ 3,762 \$	1,980 \$	990 \$	19,80
50103-417	UNIFORM EXPENSE	796	1,168	1,141	970	205	856	1,700	500	\$ 225 \$	105	\$ 95 \$	50 \$	25 \$	50
50103-432	BUILDING RENTAL/LEASE			-			-							\$	-
50103-781	UTILITY MAPPING	_		-			-							Ś	-
50103-418	ADCOM-Jack Kiosk	_	-	-	_	_	-	7.500	7,500	\$ 3.375 \$	1.575	\$ 1.425 \$	750 Ś	375 \$	7,50
	TOTAL PURCHASED SERVICES	\$48,892	\$55,106	\$73,803	\$86,298	\$94,153	\$71,650	\$107,800	\$108,300	\$ 48,735 \$	22,743		10,830 \$	5,415 \$,
CONTRACTOR	CERVICEC			<u>-</u>			<u>-</u>								
CONTRACTED		64.4	ćc	**	¢c.	40	40	ćc	ća						
50104-229	COLLECTION AGENCY	\$14	\$0	\$0	\$0 456	\$0	\$3	\$0	\$0	\$ - \$		\$ - \$	- \$	- \$	-
50104-407	CITY ATTORNEY	9,477	3,619	2,350	156	576	3,236			\$ - \$		\$ - \$	- \$	- \$	
50104-408	AUDIT SERVICE	19,200	19,350	20,100	21,000	21,000	20,130	21,000	21,000	\$ 9,450 \$		\$ 3,990 \$	2,100 \$	1,050 \$	21,00
50104-410	CITY ENGINEER	7,032	10,564	14,902	9,337		8,367	-	-	\$ - \$		\$ - \$	- \$	- \$	-
50104-413.00	· · · · · · · · · · · · · · · · · · ·	8,319	6,968	11,592	15,697	34,623	15,440	6,200	600	\$ 270 \$	126	\$ 114 \$	60 \$	30 \$	60
50104-413.01		-		-			-	45.00-	45.055	4	2455	A 2050 ±	4.500 +	\$	-
50104-413.03		-	-	-	-		-	15,000	15,000	\$ 6,750 \$	3,150		1,500 \$	750 \$	15,00
50104-415	EMC STRATEGY	-				30,250	6,050	-		\$ - \$		\$ - \$	- \$		-
50104-701	EMPLOYEE EXAM/DRUG SCREEN	3,203	2,066	4,812	3,278	3,562	3,384	<u> </u>	500	\$ 225 \$		\$ 95 \$	50 \$	25 \$	50
	TOTAL CONTRACTED SERVICES	\$47,245	\$42,567	\$53,756	\$49,468	\$90,010	\$56,609	\$42,200	\$37,100	\$ 16,695 \$	7,791	\$ 7,049 \$	3,710 \$	1,855 \$	37,10

Expenditures - Public Works: Administration

-														
		ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FX 2024	5 Year / Historical Avg	APPROVED FY 2025	2025-2026	Electric	Water	Wastewater	Gas	Refuse
GL CODE	BUDGET DESCRIPTION	F1 2020	F1 2021	F1 2022	F1 2023	F1 2024	Historical Avg	2023	Proposed					
EDUCATION 8	& TRAINING													
50105-503	PROFESSIONAL ASSOC DUES/FEES	\$0	\$0	\$4,663	\$3,758	\$3,203	\$2,325	\$4,000	\$4,000	\$ 1,800	\$ 840	\$ 760 \$	400	200 \$ 4,000
50105-505	TRAINING/TRAVEL/PERDIEM	2,864	3,031	4,438	5,478	3,731	3,908	6,000	6,000	\$ 2,700		\$ 1,140 \$	600	300 \$ 6,000
	TOTAL EDUCATION & TRAINING	\$2,864	\$3,031	\$9,101	\$9,236	\$6,934	\$6,233	\$10,000	\$10,000	\$ 4,500	\$ 2,100	\$ 1,900 \$	1,000	500 \$ 10,000
TECHNOLOG	_													
50106-801	SOFTWARE MAINTENANCE	\$736	\$1,188	\$7,966	\$5,329	\$3,074	\$3,659	\$5,000	\$6,100	\$ 2,745			610	
50106-802	COMPUTER SOFTWARE	-	-	4,794	5,084	-	1,976	2,000	4,100	\$ 1,845	•		410	
50106-803	COMPUTER HARDWARE	1,302	2,047	5,172	4,332	1,130	2,797	2,500	2,500	\$ 1,125			250	
50106-805	COMPUTER MAINTENANCE	16,858	16,081	16,360	15,109	8,902	14,662	20,000	5,000	\$ 2,250 \$ 7,965	\$ 1,050 \$ 3,717	· · · · · · · · · · · · · · · · · · ·	500 S	
	TOTAL TECHNOLOGY	\$18,896	\$19,316	\$34,292	\$29,854	\$13,106	\$23,093	\$29,500	\$17,700	\$ 7,905	\$ 3,717	\$ 3,303 \$	1,770	5 665 \$ 17,700
REPAIRS & M	IAINTENANCE													
50107-412	EQUIPTMENT REPAIRS & MAINT	\$65	\$299	\$347	\$465	\$2,090	\$653	\$500	\$500	\$ 225	\$ 105	\$ 95 \$	50	25 \$ 500
50107-601	SMALL TOOLS	170	-	347	176	120	163	350	350	\$ 158	\$ 74	\$ 67 \$	35	18 \$ 350
50107-602	EQUIPMENT PUCHASES	12	-	547	147	1,931	527	500	500	\$ 225	\$ 105	\$ 95 \$	50	25 \$ 500
50107-604	VEHICLE REPAIRS & MAINT	2,135	1,890	3,498	920	4,962	2,681	3,000	3,000	\$ 1,350	\$ 630	\$ 570 \$	300	150 \$ 3,000
50107-609	SAFETY EQUIPTMENT	3,647	2,391	2,044	1,689	2,283	2,411	2,000	2,000	\$ 900	\$ 420	\$ 380 \$	200	100 \$ 2,000
50107-903	BUILDING REPAIR / MAINTENANCE	4,550	3,815	2,088	5,342	4,548	4,069	6,000	6,000		\$ 1,260		600	
	TOTAL REPAIRS & MAINTENANCE	\$10,579	\$8,395	\$8,871	\$8,739	\$15,933	\$10,503	\$12,350	\$12,350	\$ 5,558	\$ 2,594	\$ 2,347 \$	1,235	618 \$ 12,350
MISCELLANEO	Oue													
50108-218	OVER/SHORT CASH	\$46	\$150	\$0	\$163	\$1,684	\$409	\$0	\$0	\$ -	\$ -	\$ - \$	- 9	\$ - \$ -
50108-218	PROFESSIONAL ASSOC DUES/FEES	ş40 -	\$130	- -	115	31,064	23	30 -	ŞU -		\$ - \$ -	\$ - \$	- 9	•
50108-505	MISCELLANEOUS EXPENSE	- 75		68,215	113	500	13,758				, - \$ -	\$ - \$	- 9	
50108-626	EMPLOYEE APPRECIATION EXP.	-	_	-	_	2,894	579	4,000	4,000		\$ 840		400	•
50108-790	SPECIAL ACTIVITIES	_	_	379	_	2,03 .	76	.,000	-		\$ -	\$ - \$	- 5	
50108-800	BANK FEES	6,677	14,118	5	169	_	4,194	_	-	š -	š -	\$ - \$		•
50108-811	ALSATIAN OAKS DEV ENGINEER	-	185,440	-		_	37,088	_	_	\$ -	\$ -	\$ - \$		
50108-812	BOEHME REIMBURSEMENT	-	-	-	61,410	-	12,282	-	-	\$ -	\$ -	\$ - \$	- 5	- \$ -
	TOTAL MISCELLANEOUS	\$6,798	\$199,708	\$68,599	\$61,857	\$5,078	\$68,408	\$4,000	\$4,000	\$ 1,800	\$ 840	\$ 760 \$	400	\$ 200 \$ 4,000
CAPITAL OUT 50109-999	DEPRECIATION	\$0	\$0	\$0	\$0	\$856,011	\$171,202	\$0	\$0	\$ -	\$ -	\$ - \$	_	\$ - \$ -
30103-333	DEFRECIATION	\$0 \$0	\$0	\$0	\$0 \$0	\$856,011	\$171,202	\$0	\$0	3	- ب	, - ,	- ,	· ·
	•	70	70	70	, , , , , , , , , , , , , , , , , , , 	7030,011	7171,202	70	40					
DEBT SERVIC	<u>E</u>													
50110-799	2016 Tax Note Interest Expense	\$7,023	\$5,470	\$3,783	\$1,900	\$0	\$3,635	\$0	\$0	· ·	\$ -	\$ - \$		- \$ -
50110-801	2016 Tax Note Principal	-	-	135,000	-	-	\$27,000	-	-	\$ -	\$ -	\$ - \$	- 5	\$ - \$ -
	TOTAL DEBT SERVICE	\$7,023	\$5,470	\$138,783	\$1,900	\$0	\$30,635	\$0	\$0					\$ -
	TOTAL UTILITY ADMINISTRATION	\$662.375	\$872.983	\$1.468.519	\$1.457.549	\$2.252.245	\$1.171.532	\$1.389.163	\$1.439.098	\$ 647.594	\$ 302.210	\$ 273.429 \$	143.910	71,955 \$ 1,439,098
		T,	Ŧ,- 3G	, -,,.20	, -, ,. ,.	,,- 19	, -,-: -,- -,-	,,-50	, _,,	+ + + + + + + + + + + + + + + + + + + 	,	,	,,	<u></u> + _,103,030

Expenditures – Public Works: Gas

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
PERSONNEL SI	ERVICES								
51101-101.01	REGULAR SALARIES								\$243,473
51101-102	OVERTIME								5,350
51101-105.00	SOCIAL SECURITY								15,096
51101-106.00	MEDICARE	N	O DRE	EVIOU	IS DER	INOS	NIFI		3,530
51101-107.00	RETIREMENT	IV	OTIL		J I LI	SOIN	INLL		23,958
51101-108.00	HEALTH INSURANCE		$\Gamma \cap \Gamma$	TILE	$C \wedge C \Gamma$	_DT			29,736
51101-109.00	LIFE INSURANCE		FUF	RTHE	GAS L	JEPI.			789
51101-109.00	VISION INSURANCE								
51101-109.01	DENTAL INSURANCE								346 1,593
51102-109.02	LONG TERM DISABILITY								1,169
51102 103.03	WORKERS' COMPENSATION								6,832
51102-136	LONGEVITY								230
51101-138	CERTIFICATE PAY								104
51101-140	PHONE ALLOWANCE								90
	TOTAL PERSONNEL SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$332,296
SUPPLIES									
51102-201	OFFICE SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000
51102-205	GENERAL SUPPLIES	-	-	-	-	-	-	-	1,500
51102-204	JANITORIAL SUPPLIES	-	-	-	-	-	-	-	700
51102-206	CLASSIFIED ADVERTISEMENTS	-	-	-	-	-	-	-	250
51102-207	POSTAGE/METER RENTAL	-	-	-	-	-	-	-	2,000
51102-212	FUEL & OIL	-	-	-	-	-	-	-	2,100
51102-214	PROFESSIONAL BOOKS	-	-	-	-	-	-	-	50
51102-230	BENCHSTOCK	-	-	-	-	-	-	\$4,000	25,050
51102-250	UTILITIES EXPENSE	4,753	4,636	4,664	3,844	3,582	4,296	4,500	3,700
51102-403	GAS - WEST TEXAS GAS	118,287	188,609	323,296	216,138	185,943	206,455	220,000	220,000
51102-612	FURNITURE		-	-	-	-	-	-	100

\$123,040

TOTAL SUPPLIES

\$193,245

\$327,960

\$219,982

\$189,525

\$210,750

\$228,500

\$257,450

Expenditures – Public Works: Gas

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
PURCHASED S	ERVICES								
51103-307	TML INSURANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,200
51103-401	TELECOMMUNICATIONS	-	-	-	-	-	-	-	2,500
51103-415	COPIER LEASE	-	-	-	-	-	-	-	850
51103-416	ADP SERVICES	-	-	-	-	-	-	-	1,980
51103-417	UNIFORM EXPENSE	-	-	-	-	-	-	-	1,750
51103-418	ADCOM - JACK KIOSK	-	-	-	-	-	-	-	750
51103-418	UTILITY MAPPING	-	-	-	-	-	-	-	10,000
	TOTAL PURCHASED SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$23,030
CONTRACTED	SERVICES								
CONTRACTED 51104-407	CITY ATTORNEY	\$0	\$0	\$0	\$0	\$191	\$38	\$0	\$0
51104-407	AUDIT SERVICES	γU	ŞÜ	Ş0 -	30	Ş191 -	736	- -	
51104-408	CITY ENGINEER	-	-	-	-	-	-	-	2,100 2,500
51104-410	OUTSIDE SERVICE/CONTRACT LABOR	_	_	1,433	_	8,024	1,891	5,000	30,060
51104-413.00	CITY PUBLIC SERVICE CONTRACT	102,840	105,924	105,924	105,924	264,615	137,045	228,000	30,000
51104-413.01	REPAIRS TO EXISTING SERVICE	2,019	4,027	103,324	8,832	4,614	5,973	7,000	_
51104-413.02	NEW SERVICE INSTALL	2,013	4,027	10,575	-	4,014	3,373	-	20,000
51104-413.03	OUTSIDE CONTRACTOR SERVICE	_	11,970	12,852	_	-	4,964	- <u>-</u>	20,000
51104-413.04	REGULATORY		11,570	12,032			4,504	70,000	135,000
51104-413.05	ENGINEERING AND DESIGN	-	-	-	-	-	-	70,000	50,000
51104-413.00	LOCATING SERVICES	-	-	-	-	-	-	50,000	50,000
51104-413.07	INSPERCTIONS	_	_	_		_		30,000	5,000
51104-413.09	COMMUNITY COUNCIL OF SOUTH TX.	_		_	_	_		30,000	1,500
51304-701	EMPLOYEE EXAM/DRUG SCREEN	_	_	_	_	_	_	_	325
31304-701	TOTAL CONTRACTED SERVICES	\$105,577	\$129,615	\$139,463	\$152,968	\$291,009	\$163,726	\$480,000	\$296,485
	TOTAL CONTRACTED SERVICES	Ş103,377	\$12 <i>3</i> ,013	J133,403	J1J2,3U0	3231,003	3103,720	3400,000	J230,403
EDUCATION 8	TRAINING								
51105-503	PROFESSIONAL ASSOC DUES/FEES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,400
51205-505	TRAINING/TRAVEL PER DIEM	-	-	-	-	-	-	-	5,600
	TOTAL EDUCATION & TRAINING	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,000

Expenditures – Public Works: Gas

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
TECHNOLOGY	1								
51106-801	SOFTWARE MAINTENANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0 \$	610
51106-802	COMPUTER SOFTWARE	-	-	-	-	-	-		410
51106-803	SOFTWARE SUPPORT -ANALYTICS	-	-	-	-	13,761	2,752	-	13,761
51106-804	COMPUTER HARDWARE	_	-	-	-	-	-	_	250
51106-805	COMPUTER MAINTENANCE	_	-	-	-	_	-	_	500
	TOTAL TECHNOLOGY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,531
RFPAIRS & M	AINTENANCE								
51107-412	EQUIPMENT REPAIRS & MAINT	\$1,099	\$0	\$0	\$0	\$74	\$235	\$500	5,050
51107-601	SMALL TOOLS	-	-	-	-	-	-	-	5,035
51107-602	EQUIPMENT PURCHASES	_	-	-	-	_	_	_	130,000
51107-604	VEHICLE REPAIRS & MAINT	_	-	-	-	_	_	_	3,300
51107-609	SAFETY EQUIPMENT	_	-	-	_	_	_	_	5,200
51107-730	UTILITY SYSTEM MAINTENANCE	29	120,931	-	-	1,215	24,435	200	1,000
51107-903	BUILDING REPAIR AND MAINTENANCE	-	-	-	-	-	-	-	600
	TOTAL REPAIRS & MAINTENANCE	\$1,128	\$120,931	\$0	\$0	\$1,288	\$24,669	\$700	\$150,185
MISCELLANEO	ous								
51108-626	EMPLOYEE APPRECIATION	\$0	\$0	\$0	\$0	\$0	\$0	\$0 \$	400
	TOTAL MISCELLANEOUS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400
TRANSFERS C	DUT								
51110-915	TRANSFER TO GF FOR ROW MAINT	\$27,129	\$27,129	\$24,868	\$27,129	\$18,324	\$24,916	\$17,372	\$17,372
51110-925	TRANSFER TO GF FOR FRANCHISE FEE	120,495	120,495	58,268	63,565	27,120	\$77,989	29,780	29,780
-	TOTAL TRANSFER OUT	\$147,624	\$147,624	\$83,136	\$90,694	\$45,444	\$102,904	\$47,152	\$47,152
	TOTAL GAS DIVISION	\$377,369	\$591,415	\$550,559	\$463,644	\$527,267	\$502,051	\$756,352	\$1,133,529

Notes:

Regular Salaries: This allocation covers 2 full-time salaries. This also includes a portion of the administration budget that is now distributed across all utility funds. **All other personnel allocations:** All personnel-related line items within the Gas budget provide for two full-time employees as well as a proportionate share of the administration budget.

Phone Allowance: Cell phone allowance is considered taxable income under IRS guidelines.

Utility Mapping: This allocation provides funding for GPS-based mapping of gas lines, updates to system infrastructure maps, integration with the City's GIS platform, and contracted services as needed.

New Service Install: This allocation covers costs associated with providing new gas service connections, including piping, meters, regulators, fittings, and labor required for installation.

Expenditures - Public Works: Gas

CI CODE	BUDGET DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	5 Year	APPROVED	Proposed
GL CODE		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Historical Avg	FY 2025	2025-2026

Notes continued:

Regulatory: This provides funding for compliance with state and federal requirements, including Railroad Commission filings, safety inspections, annual reporting, etc. **Engineering and Design:** This provides funding for professional engineering services, system planning, and project design. This includes preparing construction drawings, reviewing system upgrades, etc.

Locating Services: This provides funding to identify gas lines.

Employee Exam/Drug Screen: This allocation provides funding for required employee drug testing. The amount budgeted is more than sufficient to meet anticipated needed for the year.

Small Tools: This funding includes pipe wrenches, channel locks, crecent wrenches, etc..

Equipment Purchases: This allocations includes funding for operator, RML-D (Remote Methane Leak Detector, Electric Fusion Machine, AMI Gas Meters, shavers and squeeze off, etc.

Vehicle Maintenance and Repair: This allocation for the Gas Department provides funding for routine service and necessary repairs to department vehicles. This includes oil changes, tire replacement, brakes, batteries, and major repairs to ensure vehicles remain safe, reliable, and capable of supporting gas system operations.

Safety Equipment: This allocation provides funding for essential safety gear such as fire extinguishers, fire blankets, personal protective equipment (PPE), first aid kits, gas monitors, and other items necessary to maintain workplace and public safety in gas operations.

Transfer Out

ROW: Each fund pays its proportionate share of Right-of-Way maintenance costs based upon their relative percentage revenues for the Enterprise Fund.

Franchise Fee: These amounts are calculated as a percentage of the utility's revenues earned within the city limits.

Expenditures – Public Works: Wastewater

GL CODE	BUDGET DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL 5	Year Historical	APPROVED	Proposed
GL CODE	BODGET DESCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Avg	FY 2025	2025-2026
PERSONNEL S	EBVICES								
51201-101.01		\$116,653	\$140,049	\$139,435	\$155,639	\$155,345	\$141,424	\$151,532	\$352,562
51201-102	OVERTIME	13,442	17,648	19,836	19,134	17,502	17,512	18,000	18,665
51201-105.00	SOCIAL SECURITY	7,761	9,669	9,673	10,308	9,680	9,418	9,395	21,859
51201-106.00	MEDICARE	1,815	2,261	2,262	2,411	2,264	2,203	2,197	5,112
51201-107.00	RETIREMENT	10,265	13,007	16,481	36,094	16,798	18,529	14,911	34,692
51201-108.00	HEALTH INSURANCE	20,086	24,386	24,648	28,663	25,358	24,628	23,520	41,798
51201-109.00	LIFE INSURANCE	445	529	519	636	526	531	456	1,143
51201-109.01	VISION INSURANCE	302	329	320	357	286	319	345	487
51202-109.02	DENTAL INSURANCE	1,116	1,256	1,270	1,491	1,216	1,270	1,440	2,241
51202-109.03	LONG TERM DISABILITY	845	1,002	989	1,216	1,004	1,011	727	1,692
51201-112	WORKERS' COMPENSATION	(437)	3,095	4,378	4,742	4,215	3,199	5,389	6,913
51201-136	LONGEVITY	249	321	1,100	1,000	1,300	794	1,600	2,337
51201-138	CERTIFICATE PAY	1,200	3,200	4,675	6,125	10,538	5,148	10,384	13,198
51201-140	PHONE ALLOWANCE	-	-	-	-	-	-	-	171
	TOTAL PERSONNEL SERVICES	\$173,742	\$216,752	\$225,586	\$267,816	\$246,032	\$225,986	\$239,895	\$502,870
CHIDDLIEC									
SUPPLIES 51202-201	OFFICE SUPPLIES	ćo	¢2.220	\$319	\$175	\$355	¢91.0	\$350	¢1 F00
51202-201	JANITORIAL SUPPLIES	\$0	\$3,229	\$319	\$175	\$355	\$816	\$350	\$1,500 \$700
51202-204	GENERAL SUPPLIES	4.200		2 220	1 220	CO1	1.000	2.000	-
51202-205	CLASSIFIED ADVERTISEMENTS	4,260	-	2,230	1,220	691	1,680	2,000	2,950 475
51202-206	POSTAGE/METER RENTAL	-	-	-	-	-	-	-	
51202-207	CHEMICALS	-	-	47.150	-	- 25 426	- ¢40.003	- 25 000	3,800
51202-208	GIS SOFTWARE	66,818	59,954	47,159	36,099	35,436	\$49,093	35,000	35,000
51202-209	FUEL & OIL	- 3,747	- 	- C 214	141		28 \$5,851	- -	8,140
51202-212	PROFESSIONAL BOOKS	3,747	5,228	6,314	7,076	6,892	\$5,851 \$0	5,500	8,140 95
51202-214		- -	-		(EO 000)	- (4 1 4 7)		9.000	
51202-230	BENCH STOCK UTILITIES EXPENSE	5,690	659	5,603	(59,088)	(4,147)	(10,257)	8,000	8,000
		113,823	112,410	91,248	63,572	62,292	\$88,669	65,000	65,380
51202-612	FURNITURE	- 0.242	1 250	1 262	1 201	4 252	\$0 2.001	4.500	190
51202-714	TCEQ FEES	9,342	1,250	1,363	1,301	1,250	2,901	1,500	1,500
	TOTAL SUPPLIES	\$203,680	\$182,730	\$154,236	\$50,496	\$102,769	\$138,782	\$117,350	\$127,730

Expenditures – Public Works: Wastewater

GL CODE	BUDGET DESCRIPTION	ACTUAL		ACTUAL	ACTUAL	ACTUAL		5 Yea	ar Historical	Å	APPROVED	Proposed
		FY 2020		FY 2021	FY 2022	FY 2023	FY 2024		Avg		FY 2025	2025-2026
PURCHASED S			_									0.000
51203-307	TML INSURANCE	\$ -	\$	-	\$ -	\$ -	\$ -	\$	- ¢205	\$		\$ 9,880
51203-401	TELECOMMUNICATIONS	\$0		\$0	\$0	\$0	\$1,979		\$396		\$2,500	\$6,300
51203-415	COPIER LEASE	\$0		\$0	\$0	\$0 \$0	\$0 \$0		\$0		\$0	\$1,615
51203-416	ADP SERVICES	\$0		\$0	\$0	\$0	\$0		\$0		\$0	\$3,762
51203-417	UNIFORM EXPENSE	1,303		1,514	2,415	2,209	2,248		1,938		2,000	2,395
51203-418	ADCOM - JACK KIOSK	-		-					-		-	1,425
51203-781	UTILITY MAPPING	 277		*	1,641	1,395	796		822		20,000	5,000
	TOTAL PURCHASED SERVICES	 \$1,580		\$1,514	\$4,056	\$3,604	\$5,023		\$3,155		\$24,500	\$30,377
CONTRACTED	SERVICES .											
51204-408	AUDIT SERVICES	\$ -	\$	-	\$ -	\$ -	\$ -	\$	-	\$	-	\$ 3,990
51204-410	CITY ENGINEER	\$53,765		\$46,123	\$4,492	\$16,045	\$113,330		\$46,751		\$30,000	\$30,000
51204-413	OUTSIDE SERVICE/CONTRACT	120,118		96,757	159,676	76,287	74,496		105,467		40,000	62,000
51204-413.00	OUTSIDE SERVICE/CONTR LABOR	1,038		-	_	_	4,086		1,025		-	114
51204-413.03	COMMUNITY COUNCIL OF SOUTH	-		-	-	-	-		-		-	2,850
51204-414	TCEQ-PERMIT	-		-	-	-	-		-		-	5,000
51204-415	TESTING SAMPLING	24,025		25,327	26,858	25,907	19,547		24,333		22,500	24,000
51204-701	EMPLOYEE EXAM/DRUG SCREEN	\$0		\$0	\$0	\$0	\$0		\$0		\$0	\$370
51204-717	SLUDGE DISPOSAL	19,515		18,273	11,001	18,975	20,794		17,712		50,000	30,000
	TOTAL CONTRACTED SERVICES	\$218,461		\$186,480	\$202,027	\$137,214	\$232,252		\$195,287		\$142,500	\$158,324
EDUCATION &	TRAINING											
51205-503	PROFESSIONAL ASSOC DUES/FEES	\$0		\$0	\$0	\$0	\$0		\$0		\$300	\$1,060
51205-505	TRAINING/TRAVEL PER DIEM	1,154		4,622	2,074	2,150	4,077		2,815		3,000	4,140
31203 303	TOTAL EDUCATION & TRAINING	 \$1,154		\$4,622	\$2,074	\$2,150	\$4,077		\$2,815		\$3,300	\$5,200
TECHNOLOGY												
51206-801	SOFTWARE MAINTENANCE	\$0		\$0	\$0	\$0	\$0		\$0		\$0	\$1,159
51206-802	SCADA	-		-	-	-	-		-		5,000	5,000
51206-803	COMPUTER SOFTWARE	-		-	-	-	-		-		-	779
51206-804	COMPUTER HARDWARE	-		-	-	-	-		-		-	475
51206-805	COMPUTER MAINTENANCE	 -		-	-	-	-		-		-	950
	TOTAL TECHNOLOGY	\$0		\$0	\$0	\$0	\$0		\$0		\$5,000	\$8,363

Expenditures – Public Works: Wastewater

GL CODE	BUDGET DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL		Year Historical	APPROVED	Proposed
GE CODE	BODGET BESCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Avg	FY 2025	2025-2026
REPAIRS & MA	<u>INTENANCE</u>								
51207-412	EQUIPMENT REPAIRS & MAINT	\$23,937	\$24,404	\$32,603	\$32,578	\$52,631	\$33,231	\$59,000	\$59,095
51207-601	SMALL TOOLS	2,547	1,874	1,390	209	1,499	1,504	2,000	2,067
51207-602	EQUIPMENT PURCHASES	5,326	2,764	2,775	45	4,340	3,050	5,000	5,095
51207-604	VEHICLE REPAIRS & MAINT	2,175	7,275	2,146	255	1,957	2,762	4,000	4,570
51207-609	SAFETY EQUIPMENT	1,324	1,771	6,014	1,820	5,048	3,195	3,000	3,380
51207-730	UTILITIES SYSTEM MAINT	82,328	22,540	6,951	51,696	4,267	33,556	50,000	40,000
51207-903	BUILDING REPAIR & MAINT		-	2,307	2,164	-	894	4,000	5,140
	TOTAL REPAIRS & MAINTENANCE	\$117,637	\$60,628	\$54,186	\$88,767	\$69,742	\$78,192	\$127,000	\$119,347
MISCELLANEO	US								
51208-626	EMPLOYEE APPRECIATION EXP.	\$ - \$	_	\$ - \$	-	\$ -	\$ -	\$ -	\$ 760
51208-810	PAYING AGENT FEE	\$325	\$325	\$0	\$0	\$0	\$130	\$0	\$0
	TOTAL MISCELLANEOUS	\$325	\$325	\$0	\$0	\$0	\$130	\$0	\$760
DEBT SERVICES	.								
51210-799	INTEREST EXPENSE PAD	\$1,764	\$1,360	\$0	\$0	\$0	\$625	\$0	\$0
51210-799.01	INTEREST EXPENSE CWSRF CONSTR	21,947	21,947	-	-	21,041	12,987	-	-
51210-799.03	2015B INTEREST	110,163	109,965	97,297	132,198	63,720	102,669	94,089	92,246
51210-799.04	2013A INTEREST	-	-	872	304	-	235		-
51210-799-05	2015 INTEREST	-	_	21,947	21,671	_	8,724	20,201	19,196
51210-799-06	2017 INTEREST	-	_	13,148	13,148	13,148	7,889	13,121	13,009
51210-799-07	2022 INTEREST	-	_		211,899	42,910	50,962	62,291	57,416
51210-799-08	2023 INTEREST	-	_	-	-	150,060	30,012	105,925	101,925
51210-801	2013A PRINCIPAL	-	_	40,000	-	-	8,000	-	,
51210-801.01	2015 PRINCIPAL	-	_	145,000	-	-	29,000	150,000	150,000
51210-801.02	2015B PRINCIPAL	-	-	270,000	-	-	54,000	275,000	280,000
51210-801.03	2017 PRINCIPAL	-	-	45,000	-	-	9,000	45,000	45,000
51210-801.04	2022 PRINCIPAL	-	-	-	-	-	-	97,500	102,500
51210-801.05	2023 PRINCIPAL	-	_	-	_	_	-	80,000	85,000
51210-810	PAYING AGENT FEE	1,075	1,075	1,400	1,150	1,409	1,222	2,500	3,000
	TOTAL DEBT SERVICES	\$134,949	\$134,347	\$634,664	\$380,370	\$292,287	\$315,323	\$945,626	\$949,291
TRANSFERS OF 51210-915	<u>JT</u> TRANSFER TO GF FOR ROW MA	\$27,129	\$27,129	\$24,868	\$27,129	\$30,174	\$27,286	\$22,191	\$22,191
51210-915	TRANSFER TO GF FOR ADMIN	72,198	68,625	63,565	63,565	54,718	64,534	38,042	38,042
31210 323	TOTAL TRANSFER OUT	\$99,327	\$95,754	\$88,433	\$90,694	\$84,892	\$91,820	\$60,233	\$60,233
			_						_
	TOTAL WASTWATER DIVISION	\$950,855	\$883,152	\$1,365,262	\$1,021,111	\$1,037,075	\$1,051,491	\$1,665,404	\$1,962,495

Section IX, Item c.

CITY OF CASTROVILLE – UTILITY FUND

5 Year Historical

Expenditures – Public Works: Wastewater

CI CODE	DUDGET DECEDIDATION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL 5 Ye	ar Historical	APPROVED	Proposed
GL CODE	BUDGET DESCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Avg	FY 2025	2025-2026

Notes:

Regular Salaries: This allocation provides funding for three full-time employees. It also includes a portion of the administration budget, which is now embedded across all utility funds to fairly distribute shared costs.

Certificate Pay: This allocation provides additional compensation to all three full time employees for obtaining and maintain state-required certifications.

They each carry different certifications. The amount budgeted is adequate to meet the anticipated expenses for the year.

Phone Allowance: Cell phone allowance is considered taxable income under IRS guidelines.

Janitorial Supplies: This allocation provides funding for cleaning and sanitation items necessary to maintain facilities (disinfectants, cleaning chemicals, etc.)

Fuel and Oil: This allocation provides funding for fuel/oil to operate and maintain City vehicles and equipment

Utilities Expenses: This provides funding for electricity, water, and other utility costs required to operate the WWTP and multiple lift stations throughout the City.

ADP Services: This allocation provides funding for payroll processing, tax reporting, timekeeping, and related HR support services contracted through ADP **Outside Services/Contract Labor:** This provides funding for janitorial services, electrical services and collaboration services.

Employee Exam/Drug Screen: This allocation provides funding for required employee drug testing. The amount budgeted is more than sufficient to meet anticipated needed for the year.

Utility System Maintenance: This allocation provides funding for the repair, replacement, and upkeep of the wastewater collection and treatment system. This includes lift stations, pumps, motors, valves, piping, aerators, clarifiers, and other infrastructure essential to system reliability and regulatory compliance. **Transfer Out**

ROW: Each fund pays its proportionate share of Right-of-Way maintenance costs based upon their relative percentage revenues for the Enterprise Fund. **Franchise Fee:** These amounts are calculated as a percentage of the utility's revenues earned within the city limits.

Expenditures – Public Works: Electric

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
PERSONNEL SERVICE	<u>es</u>								
51301-101.01	REGULAR SALARIES	\$151,874	\$160,454	\$137,033	\$219,410	\$220,550	\$177,864	\$259,419	\$723,368
51301-102	OVERTIME	8,554	9,566	11,784	16,299	13,699	11,980	10,000	11,575
51301-105.00	SOCIAL SECURITY	9,711	10,861	9,487	15,130	14,505	11,939	16,084	44,849
51301-106.00	MEDICARE	2,271	2,540	2,219	3,538	3,265	\$2,767	3,762	10,489
51301-107.00	RETIREMENT	12,705	14,861	13,229	39,880	18,423	19,820	25,527	71,180
51301-108.00	HEALTH INSURANCE	26,991	30,483	25,352	44,110	36,885	32,764	39,200	81,312
51301-109.00	LIFE INSURANCE	590	639	533	965	729	\$691	778	2,344
51301-109.01	VISION INSURANCE	411	411	338	495	382	407	574	949
51301-109.02	DENTAL INSURANCE	1,535	1,604	1,306	2,218	1,701	1,673	2,400	4,367
51301-109.03	LONG TERM DISABILITY	1,115	1,211	1,019	1,844	1,395	\$1,317	1,245	3,472
51301-112	WORKERS' COMPENSATION	2,866	3,869	6,221	6,323	6,339	5,124	9,611	12,708
51301-136	LONGEVITY	282	399	1,100	1,300	1,600	\$936	1,900	2,835
51301-138	CERTIFICATE PAY	-	850	5,700	8,100	11,420	5,214	27,040	10,848
51301-140	PHONE ALLOWANCE	-	-	-	-	-	-	-	405
	TOTAL PERSONNEL SERVICES	\$218,905	\$237,748	\$215,321	\$359,612	\$330,891	\$272,495	\$397,539	\$980,701
SUPPLIES									
51302-201	OFFICE SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500
51302-201	GENERAL SUPPLIES	1,082	2,386	30 866	1,869	1,582	۶۰ 1,557	1,500	4,750
51302-204	JANITORIAL SUPPLIES	1,002	2,380	-	1,809	1,382	1,557	1,500	700
51302-204	CLASSIFIED ADVERTISEMENTS					_	_		1,125
51302-200	POSTAGE		_	_	_	_	_	_	9,000
51302-209	GIS SOFTWARE	_	_	_	141	_	28	_	5,000
51302-212	FUEL & OIL	4,698	4,893	8,416	10,117	9,572	7,539	7,000	12,700
51302-214	PROFESSIONAL BOOKS		- 1,055		-	5,5,2	-		225
51302-230	BENCH STOCK	71,884	62,192	92,339	65,078	111,535	80,606	70,000	95,000
51302-250	UTILITIES EXPENSE		52,152	-	-	2,634	527		900
51302-402	ELECTRICITY - CPS	1,772,126	1,811,748	1,961,381	411,803	190,284	1,229,468	156,000	125,000
51302.402.01	LCRA WSC ENERGY II	1,7,2,120		-	1,548,811	1,981,911	706,144	2,000,000	2,100,000
51302-612	FURNITURE	-	_	_		-,501,511		2,000,000	450
	TOTAL SUPPLIES	\$1,849,790	\$1,881,219	\$2,063,002	\$2,037,819	\$2,297,517	\$2,025,869	\$2,234,500	\$2,351,350

Expenditures – Public Works: Electric

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
PURCHASED SERVICE	CES CES								
51303-307	TML INSURANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$23,400
51303-401	TELECOMMUNICATIONS	-	-	-	-	-	-	-	9,000
51303-415	COPIER LEASE	-	-	-	-	-	-	-	3,825
51303-416	ADP SERVICES	-	-	-	-	-	-	-	8,910
51303-417	UNFORM EXPENSES	1,953	2,107	2,512	6,002	4,027	3,320	3,000	4,725
51303-418	ADCOM - JACK KIOSK	-	-	-	-	-	-	-	3,375
51303-781	UTILITIES MAPPING	277	-	1,641	3,037	797	1,150	20,000	5,000
	TOTAL PURCHASED SERVICES	\$2,230	\$2,107	\$4,153	\$9,039	\$4,823	\$4,470	\$23,000	\$58,235
CONTRACTED SERV	ICES								
51304-407	CITY ATTORNEY	\$0	\$0	\$1,702	\$25,758	\$47,090	\$14,910	\$125,000	\$0
51304-407.01	ATTORNEY - CLARK HILL	-	-	-	-	40,754	8,151	15,000	20,000
51304-408	AUDIT SERVICE	-	-	-	-	-	-	-	9,450
51304-410	CITY ENGINEER	-	-	-	-	-	-	-	6,000
51304-413.00	OUTSIDE SERVICE/CONTRACT LABOR	7,875	46,511	91,273	56,984	12,975	43,124	15,000	25,270
51304-413.03	COMMUNITY COUNCIL OF SOUTH TEXAS	-	-	-	-	-	-	-	6,750
51304-414	TREE TRIMMING REMOVAL	-	-	-	140,122	42,895	36,603	80,000	60,000
51304-701	EMPLOYEE EXAM/DRUG SCREEN	-	-	-	-	-	-	-	565
	TOTAL CONTRACTED SERVICES	\$7,875	\$46,511	\$92,975	\$222,864	\$143,714	\$102,788	\$235,000	\$128,035
EDUCATION & TRAI	NING_								
51303-401	TELECOMUNICAITONS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
51305-503	PROFESSIONAL ASSOC DUES/FEES	-	-	-	-	-	-	-	2,300
51305-505	TRAINING/ TRAVEL/PERDIEM	1,933	4,554	2,339	3,623	1,943	2,878	2,500	5,200
	TOTAL EDUCATION & TRAINING	\$1,933	\$4,554	\$2,339	\$3,623	\$1,943	\$2,878	\$2,500	\$7,500
TECHNOLOGY									
51306-801	SOFTWARE MAINTENANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,745
51306-802	SCADA	-	-	-	-	-	-	5,000	5,000
51306-803	COMPUTER SOFTWARE	-	-	-	-	-	-	-	1,845
51306-804	COMPUTER HARDWARE	-	-	-	-	-	-	-	1,125
51306-805	COMPUTER MAINTENANCE	-	-	-	-	-	-	-	2,250
	TOTAL TECHNOLOGY	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000	\$12,965

Expenditures – Public Works: Electric

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
REPAIRS & MAINTE	NANCE_								
51307-412	EQUIPMENT REPAIRS & MAINT	\$10,107	\$6,332	\$2,767	\$520	\$1,043	\$4,154	\$3,000	\$3,225
51307-601	SMALL TOOLS	9,826	3,707	11,343	7,402	3,463	7,148	6,500	6,658
51307-602	EQUIPMENT PURCHASES	4,391	-	7,961	41	4,259	3,330	5,000	5,225
51307-604	VEHICLE REPAIRS & MAINT	14,970	8,352	15,971	25,713	11,206	15,242	25,000	26,350
51307-609	SAFETY EQUIPMENT	20,309	1,923	8,782	8,047	8,303	9,473	7,500	8,400
51307-730	UTILITIES SYSTEM MAINTENANCE	40,085	13,486	710	31,101	45,703	26,217	35,000	35,000
51307-903	BUILDING REPAIR/MAINTENANCE		-	-	_	-	-	-	2,700
	TOTAL REPAIRS & MAINTENANCE	\$99,688	\$33,800	\$47,534	\$72,824	\$73,977	\$65,565	\$82,000	\$87,558
MISCELLANEOUS									
51308-626	EMPLOYEE APPRECIATION EXPENSE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,800
	TOTAL MISCELLANEOUS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,800
DEBT SERVICES									
51310-799	2022 INTEREST	\$0	\$0	\$0	\$0	\$18,550	\$3,710	\$16,800	\$7,400
51310-801	2022 PRINCIPAL	-	-	-	-	0	-	40,000	40,000
51310-810	PAYING AGENT FEE	-	-	-	-	167	33	500	500
	TOTAL DEBT SERVICES	\$0	\$0	\$0	\$0	\$18,717	\$3,743	\$57,300	\$47,900
TRANSFERS OUT									
51310-915	TRANSFER TO GF FOR ROW	\$24,868	\$27,129	\$24,868	\$27,129	\$74,514	\$35,702	\$77,089	\$77,089
51310-925	TRANSFER TO GF FOR ADMIN	284,154	307,520	52,971	63,565	100,310	\$161,704	132,154	132,154
	TOTAL TRANSFERS OUT	\$309,022	\$334,649	\$77,839	\$90,694	\$174,824	\$197,406	\$209,243	\$209,243
	TOTAL ELECTRIC DEPARTMENT	\$2,489,443	\$2,540,588	\$2,503,163	\$2,796,475	\$3,046,406	\$2,675,215	\$3,246,083	\$3,885,287

Notes

Regular Salaries: This allocation provides funding for five full-time employees. It also includes a portion of the administration budget, which is now embedded across all utility funds to fairly distribute shared costs.

Certificate Pay: This allocation provides additional compensation for obtaining and maintain state-required certifications. They each carry different certifications. The amount budgeted is adequate to meet the anticipated expenses for the year.

Phone Allowance: Cell phone allowance is considered taxable income under IRS guidelines.

Bench stock: This allocation provides funding for commonly used small parts and consumable items necessary for daily operations. Examples include nuts, bolts, fuses, connectors, tape, wire, safety supplies, and other essential inventory items kept on hand to ensure timely repairs and maintenance. This does not include transformers. **Electricity** - CPS: This funding is for Airport Well, Airport Electric Grid, Medina Valley Well, and undisputed charges (currently in litigation).

LCRA: This funding is for the purchase of electricity on a monthly basis.

Attorney - Clark Hill: This line item is for legal services for CPS litigation.

Notes: continued:

Furniture: This allocation is part of the administration budget that is now embedded across the utility departments. This line item was originally under the administration budget.

Section IX, Item c.

CITY OF CASTROVILLE – UTILITY FUND

5 Year Historical

Expenditures – Public Works: Electric

GL CODE	BUDGET DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	5 Year	APPROVED	Proposed
GL CODE	BODGET DESCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Historical Avg	FY 2025	2025-2026

Outside Services/Contract Labor: This allocation provides funding for outside vendors and contractors to perform specialized services, such as substation maintenance, line clearance/tree trimming, pole testing, system upgrades and other tasks beyond the capacity of City staff.

Underground Repairs: These are done in house, but may require outside contract labor when needed for specialized services.

Equipment Purchases: This allocation provides funding for new and replacement equipment necessary to maintain and improve system reliability. Examples include bucket truck tools, testing meters, protective gear, and specialized machinery required for line work and system maintenance.

Vehicle repairs and maintenance: This allocation provides funding for routine service and necessary repairs to department vehicles. This includes oil changes, tires, brakes, batteries, hydraulic systems, and major mechanical repairs for trucks, bucket trucks, and other service vehicles essential to electric operations.

Debt Service Interest and Principal: Bond 2022 Series include: AMI Electric Meter and River bluff underground electric distribution system replacement.

Transfer Out

ROW: Each fund pays its proportionate share of Right-of-Way maintenance costs based upon their relative percentage revenues for the Enterprise Fund.

Franchise Fee: These amounts are calculated as a percentage of the utility's revenues earned within the city limits.

Expenditures – Public Works: Water

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-202 6
PERSONNEL SE	ERVICES								
51401-101.01	REGULAR SALARIES	\$128,091	\$117,255	\$165,401	\$213,148	\$249,371	\$174,653	\$278,891	\$494,981
51401-102	OVERTIME	17,147	16,082	19,499	23,639	20,975	19,468	16,682	16,735
51401-105.00	SOCIAL SECURITY	8,698	9,145	11,208	14,351	15,593	11,799	17,291	30,689
51401-106.00	MEDICARE	2,034	2,139	2,621	3,356	3,647	2,759	4,044	7,177
51401-107.00	RETIREMENT	11,653	12,905	17,995	50,478	26,709	23,948	27,443	48,706
51401-108.00	HEALTH INSURANCE	22,597	24,386	33,099	45,538	46,874	34,499	47,040	68,746
51401-109.00	LIFE INSURANCE	495	529	690	935	876	705	837	1,603
51401-109.01	VISION INSURANCE	338	329	420	559	498	429	689	798
51401-109.02	DENTAL INSURANCE	1,256	1,256	1,669	2,407	2,071	1,732	2,880	3,677
51401-109.03	LONG TERM DISABILITY	941	1,003	1,302	1,769	1,662	1,335	1,339	2,376
51401-112	WORKERS' COMPENSATION	664	5,846	6,861	6,694	6,579	5,329	10,542	12,007
51401-136	LONGEVITY	327	444	1,500	1,700	2,100	1,214	2,500	3,383
51401-138	CERTIFICATE PAY	1,200	4,650	6,500	5,950	17,898	7,240	18,676	18,386
51401-140	PHONE ALLOWANCE	-	-	-	-	-	-	-	189
	TOTAL PERSONNEL SERVICES	\$195,441	\$195,969	\$268,765	\$370,524	\$394,852	\$285,110	\$428,853	\$709,453
SUPPLIES									
51402-201	OFFICE SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500
51402-201	GENERAL SUPPLIES	1,918	2,885	954	763	946	1,493	750	1,800
51402-203	JANITORIAL SUPPLIES	1,910	2,003	334	703	940	1,493	750	700
51402-204	CLASSIFIED ADVERTISEMENTS		_	_		_			525
51402-200	POSTAGE/METER RENTAL		_	_		_			4,200
51402-207	CHEMICAL	10,994	6,966	10,515	6,512	6,125	8,222	7,000	7,000
51402-209	GIS SOFTWARE	10,554	0,500	10,515	141	0,123	28	7,000	7,000
51402-212	FUEL & OIL	4,168	4,931	13,834	13,234	12,896	9,813	9,000	13,760
51402-212	PROFESSIONAL BOOKS	-,100	- ,,55±		15,257	-	-	-	105
51402-214	BENCH STOCK	18,003	63,407	124,770	15,023	49,093	54,059	90,000	60,000
51402-250	UTILITIES EXPENSE	55,620	49,454	55,667	47,120	43,409	50,254	50,000	50,420
51402-230	FURNITURE	-		-	-7,120	-3,-03	50,234	50,000	210
51402-714	TCEQ FEES	3,562	3,563	3,913	3,679	3,730	3,689	5,000	5,000
02102711	TOTAL SUPPLIES	\$94,265	\$131,206	\$209,653	\$86,472	\$116,199	\$127,559	\$161,750	\$145,220

Expenditures – Public Works: Water

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
PURCHASED S	<u>ERVICES</u>								
51403-307	TML INSURANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,920
51403-401	TELECOMUNICAITONS	-	-	-	-	196	39	750	4,950
51403-415	COPIER LEASE	-	-	-	-	-	-	-	1,785
51403-416	ADP SERVICES	-	-	-	-	-	-	-	4,158
51403-417	UNIFORM EXPENSE	1,557	1,723	3,272	4,052	4,524	3,026	6,000	6,105
51403-418	ADCOM - JACK KIOSK	-	-	-	-	-	-	-	1,575
51403-781	UTILITY MAPPING	2,137	-	-	1,395	792	865	20,000	5,000
51403-800	WATER LEASE	-	-	8,614	-	-	1,723	-	-
	TOTAL PURCHASE SERVICES	\$3,694	\$1,723	\$11,886	\$5,447	\$5,513	\$5,653	\$26,750	\$34,493
CONTRACTED	SERVICES								
51404-418	AUDIT SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,410
51404-410	CITY ENGINEER	11,937	8,784	15,744	14,286	26,347	15,420	20,000	20,000
51404-411	ALSATIAN OAKS-TASK ORDER	, -	, -	105,091	37,963	, -	28,611	, -	-
51404-413.00	OUTSIDE SERVICE/CONTRACT LABOR	36,289	78,723	169,768	102,766	93,059	96,121	90,000	100,126
51404-413.03	COMMUNITY COUNCIL OF SOUTH	-	-	-	-	-	-	-	3,150
51404-701	EMPLOYEE EXAM/DRUG SCREEN	-	-	-	-	-	_	-	445
51404-717	TESTING/SAMPLING	8,535	3,458	3,556	6,832	4,830	5,442	5,000	5,000
	TOTAL CONTRACTED SERVICES	\$56,761	\$90,965	\$294,159	\$161,847	\$124,236	\$145,594	\$115,000	\$133,131
EDUCATION &	TRAINING								
51405-503	PROFESSIONAL ASSOC DUES	\$0	\$0	\$0	\$0	\$2,228	\$446	\$2,300	\$3,140
51405-505	TRAINING/TRAVEL/PERDIEM	4,197	5,808	5,849	5,392	5,845	5,418	7,000	8,260
51405-506	PUBLIC EDUCATION	-	-	-	-	-	-	150	150
	TOTAL EDUCATION & TRAINING	\$4,197	\$5,808	\$5,849	\$5,392	\$8,072	\$5,864	\$9,450	\$11,550
TECHNOLOGY									
51406-801	SOFTWARE MAINTENANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,281
51406-802	SCADA	-	-	-	-	-	-	\$5,000	\$5,000
51406-803	SOFTWARE SUPPORT - ANALYTICS	-	_	_	_	_	_	-	13,761
51406-804	COMPUTER SOFTWARE	-	_	_	_	_	_	_	861
51406-805	COMPUTER HARDWARE	_	_	_	_	_	_	_	525
51406-806	COMPUTER MAINTENANCE	_	_	_	_	_	_	_	1,050
31 100 000	TOTAL TECHNOLOGY	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000	\$22,478
MICC									
MISC. 51408-626	EMPLOYEE APPRECIATION	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$840
31400-020									

Expenditures – Public Works: Water

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
REPAIRS & MA	AINTENANCE								
51407-412	EQUIPMENT REPAIRS & MAINT	\$5,059	\$15,337	\$24,697	\$38,618	\$24,693	\$21,681	\$20,000	\$25,105
51407-601	SMALL TOOLS	1,938	4,503	2,078	3,764	3,639	3,184	3,000	5,074
51407-602	EQUIPMENT PURCHASES	13,318	1,016	2,730	2,933	2,170	4,433	3,000	3,105
51407-604	VEHICLE REPAIRS & MAINT	3,205	5,623	7,072	2,688	7,402	5,198	8,500	9,130
51407-609	SAFETY EQUIPMENT	1,121	1,436	2,272	1,597	2,960	1,877	3,000	5,420
51407-730	UTILITIES SYSTEM MAINTENANCE	66,434	44,482	65,878	102,087	6,802	57,137	50,000	70,000
51407-903	BUILDING REPAIRS & MAINTENAC.	-	-	-	-	-	-	-	1,260
	TOTAL REPAIRS & MAINTENANCE	\$91,075	\$72,397	\$104,727	\$151,687	\$47,667	\$93,511	\$87,500	\$119,094
CAPITAL OUTI	AY								
51409-810	PAYING AGENT FEE DWSRF	\$650	\$650	\$650	\$0	\$559	\$502	\$2,000	\$0
		\$650	\$650	\$650	\$0	\$559	\$502	\$2,000	\$0
DEBT SERVICI	-								
51410-799	<u>E</u> INTEREST EXPENSE	\$1,176	\$928	\$0	\$0	\$0	\$421	\$0	\$0
51410-799.01		34,626	34,524	- -	Ş0 -	J U	13,830	Ş0 -	5 0
51410-799.01		34,020	34,324	606	214	-	164	_	_
51410-799.02	2015 INTEREST	_		34,065	33,232	31,972	19,854	30,467	28,770
51410-799.04		_		34,003	33,232	66,916	13,383	30,407	28,770
51410-799.05		_		_	-	150,060	30,012	105,925	101,925
51410-755.05	2013 PRINCIPAL	35,000				130,000	7,000	103,323	101,323
	2015A PRINCIPAL	170,000		_	_		34,000	175,000	175,000
51410-801.01		170,000		_	_		34,000	173,000	173,000
51410-801.05		_		_	_	_	<u>-</u>	80,000	85,000
51410-801.05	PAYING AGENT FEE	_		_	_	_	_	-	2,500
31410 010	TOTAL DEBT SERVICE	\$240,802	\$35,452	\$34,671	\$33,446	\$248,948	\$118,664	\$391,392	\$393,195
TDANICEEDS O		-							
TRANSFERS O		40= 400	40-100	40.000	40-100	40= 000	400.00=	40- 0-0	40- 0-0
51410-915	TRANSFER TO GF FOR ROW MA	\$27,129	\$27,129	\$24,868	\$27,129	\$37,932	\$28,837	\$35,976	\$35,976
51410-925	TRANSFER TO GF FOR ADMIN	264,644	242,591	58,268	63,565	56,172	137,048	221,465	221,465
51410-926	TRANSFER DEBT SVC2004 CO	26,402	26,802	24,508	23,027	11,069	22,362	-	-
		\$318,175	\$296,522	\$107,644	\$113,721	\$105,173	\$188,247	\$257,441	\$257,441
	TOTAL WATER DIVISION	\$1,005,060	\$830,692	\$1,038,004	\$928,536	\$1,051,218	\$970,702	\$1,485,137	\$1,826,895

CITY OF CASTROVILLE – UTILITY FUND

5 Year Historical

Expenditures – Public Works: Water

GL CODE	BUDGET DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	5 Year	APPROVED	Proposed
GL CODE	BODGET DESCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Historical Avg	FY 2025	2025-2026

Notes:

Regular Salaries: This allocation provides funding for six full-time employees. It also includes a portion of the administration budget, which is now embedded across all utility funds to fairly distribute shared costs.

Certificate Pay: This allocation provides additional compensation for obtaining and maintain state-required certifications. They each carry different certifications. The amount budgeted is adequate to meet the anticipated expenses for the year.

Phone Allowance: Cell phone allowance is considered taxable income under IRS guidelines.

Postage/Meter Rental: This allocation was originally under the administration budget, which is now distributed across all utility departments.

Furniture: This allocation was originally under the administration budget, which is now distributed across all utility departments.

Outside Services/Contract Labor: This allocation provides funding for SCADA maintenance, well and pump maintenance, leak detection, emergency repair assistance, and other specialized work beyond staff capacity.

Professional Association Dues: This line item covers membership dues to Texas Water Rural Association. **Training/Travel/Perdiem:** This provides funding for continuing education courses (online/in person).

Software Support - Analytics: This funding is for AMI (Aqua Metrics)

Utility System Maintenance: This provides funding for the repair, replacement, and upkeep of critical infrastructure. This includes wells, pumps, motors, valves, meters, hydrants, and water mains, as well as leak repairs and preventive maintenance to ensure reliable service and regulatory compliance.

Transfer Out

ROW: Each fund pays its proportionate share of Right-of-Way maintenance costs based upon their relative percentage revenues for the Enterprise Fund.

Franchise Fee: These amounts are calculated as a percentage of the utility's revenues earned within the city limits.

CITY OF CASTROVILLE – UTILITY FUND

5 Year Historical

Expenditures – Public Works: Refuse (Garbage)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
PERSONNEL S	SERVICES								
51501-101.01	1 REGULAR SALARIES								\$46,845
51501-102	OVERTIME								175
51501-105.00	O SOCIAL SECURITY								2,904
51501-106.00) MEDICARE	N L		. // O	CDED	$C \cap N$	NICI		679
51501-107.00) RETIREMENT	IV.	O PRE		S PER	3011	INEL		4,610
51501-108.00	HEALTH INSURANCE								4,368
51501-109.00	LIFE INSURANCE		FOR	THE	GAS E	JEDT			152
51501-109.01	1 VISION INSURANCE		I OI		UA3 L		•		52
51502-109.02	2 DENTAL INSURANCE								237
	B LONG TERM DISABILITY								225
51501-112	WORKERS' COMPENSATION								175
51502-136	LONGEVITY								115
51501-138	CERTIFICATE PAY								52
51501-140	PHONE ALLOWANCE								45
	TOTAL PERSONNEL SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,634
SUPPLIES									
51502-205	GENERAL SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250
51502-206	CLASSIFIED ADVERTISEMENTS	-	-	-	-	-	-	-	125
51502-207	POSTAGE/METER RENTAL	_	_	_	_	_	_	_	1000
51502-212	FUEL & OIL	-	-	-	-	_	_	_	300
51502-214	PROFESSIONAL BOOKS	-	-	-	-	_	_	-	25
51502-250	UTILITIES EXPENSE	-	-	-	-	_	_	-	100
51502-612	FURNITURE	-	-	_	_	-	_	_	50
	TOTAL SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,850
PURCHASED	SEDVICES								
51503-307	TML INSURANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,600
51503-307	TELECOMMUNICATIONS	ب	\$U -	\$U -	ŞU -	ŞU	ŞU	ŞU	1000
51503-401	COPIER LEASE	-	-	-	-	-	-	-	425
51503-415	ADP SERVICES	- -	-	-	-	-	-	-	990
51503-418	ADCOM - JACK KIOSK	-	_	_	-	-	_	_	25
21303-410	TOTAL PURCHASED SERVICES	-	_	_	-	-	_	_	375
	TO TAL FUNCTIAGED SERVICES	\$0	<u> </u>	\$0	<u> </u>	<u> </u>	<u> </u>	<u> </u>	\$5,415
			ŞU	ŲÇ	Ų	ŞU	ŞU	ŞU	<i>\$3,415</i>

Expenditures – Public Works: Refuse (Garbage)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
CONTRACTED	SERVICES								
51504-408	AUDIT SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,050
51504-413.00	OUTSIDE SERVICE/CONTRACT LAB.	-	-	-	-	-	-	-	30
51504-413.03	COMMUNITY COUNCIL OF SOUTH	-	-	-	-	-	-	-	750
51504-701	EMPLOYEE EXAM/DRUG SCREEN	-	-	-	-	-	-	-	25
51504-716	BRUSH DISPOSAL	3,094	5,601	8,851	3,386	2,719	4,730	7,000	7,000
51504-718	GARBAGE (REFUSE)	468,274	548,427	621,994	319,329	362,190	464,043	323,000	380,000
	TOTAL CONTRACTED SERVICES	\$471,368	\$554,028	\$630,845	\$322,715	\$364,909	\$468,773	\$330,000	\$388,855
EDUCATION &	TRAINING								
51505-503	PROFESSIONAL ASSOC DUES/FEES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200
51505-505	TRAINING/TRAVEL PER DIEM	-	-	-	-	-	-	-	300
	TOTAL EDUCATION & TRAINING	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500
TECHNOLOGY									
51506-801	SOFTWARE MAINTENANCE	\$0	\$0	\$0	¢Ω	¢Ω	\$0	\$0	\$305
51506-801	COMPUTER SOFTWARE	\$ 0	\$0 -	\$ 0	\$0	\$0	\$ 0	ŞU -	205 205
51506-802	COMPUTER HARDWARE	-	-	-	-	-	-	-	125
51506-804	COMPUTER MAINTENANCE	-	-	-	-	-	-	-	250
31300-804	TOTAL TECHNOLOGY	\$0	<u> </u>	\$0	<u> </u>	\$0	<u> </u>	<u>\$</u>	\$885
DED 41DC 6 444									
REPAIRS & MA		40	40	40	40	40	40	40	425
51507-412	EQUIPMENT REPAIRS & MAINT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25
51507-601	SMALL TOOLS	-	-	-	-	-	-	-	18
51507-602	EQUIPMENT PURCHASES	-	-	-	-	-	-	-	25
51507-604	VEHICLE REPAIRS & MAINT	-	-	-	-	-	-	-	150
51507-609	SAFETY EQUIPMENT	-	-	-	-	-	-	-	100
51507-903	BUILDING REPAIR AND MAINTENANCE	-	-	-	-	-	-	-	300
	TOTAL REPAIRS & MAINTENANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$618
MISCELLANEO	US								
51108-626	EMPLOYEE APPRECIATION	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200
	TOTAL MISCELLANEOUS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200

Expenditures – Public Works: Refuse (Garbage)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ACTUAL FY 2023	ACTUAL FY 2024	5 Year Historical Avg	APPROVED FY 2025	Proposed 2025-2026
TRANSFERS O	D <u>UT</u>								
51510-915	TRANSFER TO GF FOR ROW MA	\$0	\$0	\$0	\$0	\$9,060	\$1,812	\$17,372	\$17,372
51510-925	TRANSFER TO GF FOR ADMIN		-	-	-	27,120	5,424	29,780	29,780
	TOTAL TRANSFERS	\$0	\$0	\$0	\$0	\$36,180	\$7,236	\$47,152	\$47,152
									_
	TOTAL REFUSE	\$471,368	\$554,028	\$630,845	\$322,715	\$401,089	\$476,009	\$377,152	\$506,109

Notes:

Regular Salaries: This allocation include a portion of the administration budget, which is now embedded across all utility funds to fairly distribute shared costs. **Certificate Pay:** This allocation provides additional compensation for obtaining and maintain state-required certifications which was part of the administration budget which is distributed across all utilities departments.

Phone Allowance: Cell phone allowance is considered taxable income under IRS guidelines.

The Gas Budget now includes new line items for Supplies/Purchased Services, Education and Training, Technology, Repairs and Maintenance, and Miscellaneous.

These additions reflect the redistribution of the City's administrative budget across each utility fund to ensure fair and transparent cost allocation

Transfer Out

ROW: Each fund pays its proportionate share of Right-of-Way maintenance costs based upon their relative percentage revenues for the Enterprise Fund. **Franchise Fee:** These amounts are calculated as a percentage of the utility's revenues earned within the city limits.

BUDGET	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ADOPTED	PROPOSED
DISCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
PERSONNEL	\$124,280	\$130,467	\$131,553	\$74,799	\$138,293	\$166,729	\$172,104
SUPPLIES	\$170,539	\$236,061	\$336,025	\$321,856	\$334,913	\$329,650	\$324,650
PURCHASED SERVICES	\$20,532	\$21,271	\$23,723	\$25,769	\$35,075	\$37,820	\$41,185
CONTRACTED SERVICES	\$140,407	\$147,882	\$41,305	\$57,901	\$58,859	\$39,700	\$39,700
EDUCATION & TRAINING	\$622	\$1,128	\$884	\$3,000	\$5,515	\$4,500	\$4,500
TECHNOLOGY	\$1,576	\$934	\$1,298	\$605	\$0	\$400	\$1,800
REPAIRS & MAINTENANCE	\$126,886	\$145,370	\$128,048	\$100,594	\$124,781	\$132,350	\$143,550
MISCELLANEOUS	-\$41	\$3,934	\$0	\$4,155	-\$73	\$0	\$0
CAPITAL OUTLAY	\$242,741	\$271,554	\$0	\$261,668	\$282,327	\$0	\$0
DEBT SERVICE	\$23,300	\$0	\$0	\$0	\$0	\$45,225	\$44,779
TRANSFER OUT	\$6,000	\$6,000	\$14,198	\$6,000	\$6,000	\$6,000	\$6,000
CIP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$856,842	\$964,601	\$677,034	\$856,347	\$985,690	\$762,374	\$778,268

BUDGET	ADOPTED	YTD (May)	ESTIMATED
DISCRIPTION	FY 2025	FY 2025	FY 2025
PERSONNEL	\$164,930	\$100,316	
SUPPLIES	\$325,950	\$237,880	
PURCHASED SERVICES	\$37,820	\$26,497	
CONTRACTED SERVICES	\$45,700	\$30,208	
EDUCATION & TRAINING	\$3,000	\$2,388	
TECHNOLOGY	\$400	\$0	
REPAIRS & MAINTENANCE	\$133,350	\$213,441	
MISCELLANEOUS	\$0	\$0	
CAPITAL OUTLAY	\$0	\$0	
DEBT SERVICE	\$0	\$0	
TRANSFER OUT	\$45,225	\$11,624	
CIP	\$0	\$0	
TOTAL EXPENDITURES	\$756,375	\$622,354	

CITY OF CASTROVILLE – AIRPORT FUND

5 Year Historical

Expenditures - Airport

GL CODE	BUDGET DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL 5	ear Historical	APPROVED	Proposed
- GE CODE	BODGET DESCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Avg	FY 2025	2025-2026
PERSONNEL SI	ERVICES								
50101-101.01	REGULAR SALARIES	\$97,471	\$100,563	\$100,146	\$65,516	\$101,763	\$93,092	\$122,111	\$120,973
50101-102	OVERTIME	621	480	-	866	-	393	-	1,000
50101-105.00	SOCIAL SECURITY	5,926	6,205	6,203	3,939	5,839	5,622	7,571	7,500
50101-106	MEDICARE	1,386	1,451	1,451	1,197	1,366	1,370	1,771	2,000
50101-107	RETIREMENT	7,725	8,654	8,002	(8,887)	10,715	5,242	12,016	8,527
50101-108	HEALTH INSURANCE	7,532	8,129	9,859	8,850	15,369	9,948	17,248	25,200
50101-109.00	LIFE INSURANCE	97	100	223	228	237	177	289	392
50101-109.01	VISION INSURANCE	110	110	128	110	172	126	253	291
50101-109.02	DENTAL INSURANCE	419	419	508	461	690	499	1,056	1,341
50101-109.03	LONG TERM DISABILITY	288	296	525	413	447	394	461	581
50101-112	WORKER'S COMPENSATION	2,019	3,181	3,158	2,106	1,596	2,412	3,754	4,000
50101-136	LONGEVITY	186	279	900	-	100	293	200	300
50101-140	PHONE ALLOWANCE	500	600	450	-	-	310	-	-
	TOTAL PERSONNEL SERVICES	\$124,280	\$130,467	\$131,553	\$74,799	\$138,293	\$119,878	\$166,729	\$172,104
SUPPLIES									
50102-201	OFFICE SUPPLIES	\$918	\$504	\$740	\$803	\$2,142	\$1,021	\$800	\$800
50102-202	DUES & SUBSCRIPTIONS	4,573	2,226	2,718	3,303	2,601	3,084	3,500	3,500
50102-204	JANITORIAL SUPPLIES	245	187	476	489	664	412	500	500
50102-205	GENERAL SUPPLIES	1,474	2,222	1,308	1,438	1,872	1,663	1,500	1,500
50102-206.01	ADVERTISING-PROMOTIONAL	788	1,461	1,274	2,727	1,480	1,546	2,500	2,500
50102-207	POSTAGE METER RENTAL	391	172	272	282	277	279	350	350
50102-212.00	FUEL & OIL	2,574	3,063	3,532	4,286	5,064	3,704	5,000	4,000
50102-250	UTILITIES EXPENSE	16,690	12,604	8,670	8,166	8,347	10,895	13,000	11,000
50102-309	AVIATION FUEL	113,345	177,851	229,743	178,228	216,547	183,143	180,000	180,000
50102-309.01	JET FUEL	29,541	35,771	87,292	120,011	95,603	73,644	120,000	120,000
50102-310	Misc Revenue Generator		-	-	2,123	318	488	2,500	500
	TOTAL SUPPLIES	\$170,539	\$236,061	\$336,025	\$321,856	\$334,913	\$279,879	\$329,650	\$324,650
DUDGUAGES A	EDV4CEC								
PURCHASED S		¢45.262	¢4.6.204	¢10.176	¢22.222	¢20.204	620.472	¢20.000	622.765
50103-307	TML INSURANCE	\$15,362	\$16,291	\$19,176	\$22,332	\$29,201	\$20,472	\$30,000	\$32,765
50103-401.00		2,356	1,782	1,574	2,082	4,405	\$2,440	4,400	4,400
50103-401.02		1,013	1,098	1,092	1,103	1,151	\$1,091	1,100	1,600
50103-415	COPIER LEASE	1,668	1,820	1,820	-	-	\$1,062	1,820	1,820
50103-417	UNIFORM EXPENSE	133	280	61	252	319	\$209	500	600
	TOTAL PURCHASED SERVICES	\$20,532	\$21,271	\$23,723	\$25,769	\$35,075	\$25,274	\$37,820	\$41,185

CITY OF CASTROVILLE – AIRPORT FUND

5 Year Historical

Expenditures - Airport

GL CODE	BUDGET DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL 5	Year Historical	APPROVED	Proposed
- GL CODE	BODGET DESCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Avg	FY 2025	2025-2026
CONTRACTED	SERVICES								
50104-407.00	CITY ATTORNEY	\$4,732	\$3,219	\$8,735	\$11,011	\$3,765	\$6,292	\$6,000	\$6,000
50104-408	AUDIT SERVICE	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
50104-413.00	OUTSIDE SERVICE/CONTRACT LABOR	71,132	38,875	16,484	33,405	42,463	40,472	20,000	20,000
50104-413.01	CUSTODIAL SERVICES	5,946	5,946	5,061	4,834	4,431	5,244	5,500	5,500
50104-413.02	LEASE FOR REFUELER	-	-	2,825	-	-	565	-	-
50104-413.03	INSURANCE CLAIMS	50,197	79,642	-	-	-	25,968	-	-
50104-413.04	Cont. Serv EMC	-	12,000	-	_	-	2,400	-	-
50104-413.06	AIRPORT FENCE PROJECT 202	-	-	-	451	-	90	-	-
50104-964	AWOS MAINTENANCE CONTRACT	6,400	6,200	6,200	6,200	6,200	6,240	6,200	6,200
	TOTAL CONTRACTED SERVICES	\$140,407	\$147,882	\$41,305	\$57,901	\$58,859	\$89,271	\$39,700	\$39,700
EDUCATION &	TRAINING								
50105-505	TRAINING TRAINING/TRAVEL/PERDIEM	\$622	\$1,128	\$884	\$3,000	\$5,515	\$2,230	\$4,500	\$4,500
30103-303	TOTAL EDUCATION & TRAINING	\$622	\$1,128	\$884	\$3,000	\$5,515 \$ 5,515	\$2,230	\$4,500	\$4,500
	TOTAL EDUCATION & TRAINING	3022	71,120	7004	33,000	73,313	72,230	34,300	34,300
TECHNOLOGY									
50106-802	COMPUTER SOFTWARE	\$0	\$0	\$0	\$261	\$0	\$52	\$200	\$400
50106-803	COMPUTER HARDWARE	1,240	934	1,298	-	-	694	· -	1,200
50106-805	COMPUTER MAINTENANCE	336	-	· -	344	-	136	200	200
	TOTAL TECHNOLOGY	\$1,576	\$934	\$1,298	\$605	\$0	\$883	\$400	\$1,800
REPAIRS & MA	NINTENANCE								
50107-412	EQUIPMENT REPAIRS & MAINT	\$6,385	\$6,238	\$4,725	\$3,844	\$6,570	\$5,552	\$5,000	\$6,000
50107-412	SMALL TOOLS	30,363	30,238 713	34,723 1,122	33,644 714	30,370 643	33,332 638	33,000 750	650
50107-601	EQUIPMENT PURCHASES	- 729	5,000	1,122	714 791	8,050	2,914	1,000	15,000
50107-602	VEHICLE REPAIRS & MAINT	1,445	522	10,338	2,485	4,740	3,906	3,000	
50107-604	SAFETY EQUIPMENT	1,445 424	455	220	533	4,740 390	404	600	2,500 400
50107-609	BUILDINGS REPAIR & MAINTENANCE	16,210	455 18,623	11,691	9,961	12,002	13,697	14,000	14,000
50107-903	RAMP GRANT ELIGIBLE	97,714	85,216	91,178	78,519	91,977	•	100,000	100,000
50107-903.01	RUNWAY MAINTENANCE	97,714 228	85,216 4,849	5,152	78,519 29	91,977	88,921 2,052	3,000	2,000
20101-211		3,751	4,849 3,286	3,622	3,718	410	2,052 2,957	5,000	3,000
E0107 010				3.0//	3.710	410	2.33/	5.000	3.000
50107-918 50107-919	GROUNDS MAINTENANCE CARES ACT	3,731	20,468	0,022	5), 10		4,094	5,555	-,

CITY OF CASTROVILLE – AIRPORT FUND

5 Year Historical

Expenditures - Airport

GL CODE	DI IDCET DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL 5	Year Historical	APPROVED	Proposed
GL CODE	BUDGET DESCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Avg	FY 2025	2025-202
MISCELLANEO	<u>US</u>								
50105-625	MISCELLANEOUS EXPENSES	\$0	\$0	\$0	3,326	\$0	\$665	\$0	\$(
0108-799	INTEREST EXPENSE	(529)	149	-	-	-	(76)	-	
0108-800	BANK FEES	438	896	-	-	-	\$267	-	
0108-810	PAYING AGENT FEES	50	-	-	-	-	10	-	
0108-821.01	LOAN PAYMENT - TXDOT (INT)	-	(1,421)	-	829	-	-\$118	-	-
0108-821.02	NOTE PAYMENT ENT INTER	-	4,307	-	-	(73)	847	-	-
	TOTAL MISCELLANEOUS	-\$41	\$3,931	\$0	\$4,155	-\$73	\$1,594	\$0	\$
APITAL OUTL	AY								
0109-906	TXDOT AIRPORT PLANNING	\$0	\$25,000	\$0	\$0	\$0	\$5,000	\$0	\$(
0109-990	Airport Fence (Reimburse GF)	-	-	-	-	-	-	-	
0109-998	AMOTIZATION E XPENSE	873	873	-	873	873	698	_	
0109-999	DEPRECIATION	241,868	245,681	_	260,795	281,454	205,960	-	
	TOTAL CAPITAL OUTLAY	\$242,741	\$271,554	\$0	\$261,668	\$282,327	\$211,658	\$0	\$0
EDT CEDVICE									
EBT SERVICE 0110-799	INTEREST EXPENSE	-\$50	\$0	\$0	\$0	\$0	-\$10	¢24 22E	לכם ככם
0110-799	DEBT SERVICE -PRINCIPAL	-\$50	۶0 -	\$0 -	\$ 0	\$U -	-310	\$24,225 21,000	\$23,779 21,000
0110-820	Admin Expense - USDA	-	-	_	-	0	-	21,000	21,000
0110-822	LOAN PAYMENT TXDOT PRIN	22,670	_	_		-	4,534	_	
0110-821.01		680	_	_	_	_	136		
0110-021.01	TOTAL DEBT SERVICE	\$23,300	\$0	\$0	\$0	\$0	\$4,660	\$45,225	\$44,779
	•	•	·	·	·				· ·
RANSFERS OL	<u> </u>								
9909-910	GEN FUND (Adm Support)	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000
9909-912	TRANSFER OUT-FUEL TRUCK/REIMB FOR FENCE	-	-	8,198	-	-	\$1,640	-	-
	TOTAL TRANSFERS OUT	\$6,000	\$6,000	\$14,198	\$6,000	\$6,000	\$7,640	\$6,000	\$6,000
<u>IP</u>									
XXXXX-XX	VEHICLES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$(
XXXXX-XX	HANGAR UPGRADES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$(
XXXXX-XX	BUILDINGS	\$0	\$0	\$ 0	\$0	\$0	\$0	\$0	\$(
	TOTAL CIP	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$
	•	•	• •	• •	• •	• •		•	
	TOTAL AIRPORT	\$856,842	\$964,598	\$677,034	\$856,347	\$985,691	\$868,102	\$762,374	\$778,268

Notes:

Regular Salaries: This line item only reflect salaries for Airport expenditures.

Section IX, Item c.

CITY OF CASTROVILLE – AIRPORT FUND

5 Year Historical

Expenditures - Airport

GL CODE	BUDGET DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL		r Historical	APPROVED	Proposed
GL CODE	BODGET DESCRIPTION	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Avg	FY 2025	2025-2026

Longevity: This allocation provides year-of-service (\$100 per year) pay to employees as recognition of their continued dedication and commitment to the City. This is only for full time employees.

Utility Expense: This allocation provides funding for electricity, water, and related services necessary for operations. The amount budgeted is adequate to fully cover anticipated expenses for the fiscal year.

Outside Service/Contract Labor: This line is for outside services for specialized professional and technical services that airport staff cannot provide in-house.

Typical uses include required inspections, maintenance on fueling systems, environmental testing, and contracted repairs on airport facilities or equipment.

These services are essential to maintain compliance with FAA and state requirements and to ensure the safe operation of airport infrastructure.

Equipment Purchases: This line item is for replacement of the UTV (\$8,000), a platform ladder, and a device to jump start aircraft.

RAMP Grant: Fuel Maintenance, terminal building/hangar maintenance. We pay 10% and the Grant covers 90%

Transfer Out:

General Fund: This amount is transferred to the General Fund for administrative services (Payroll, Accounting, Accounts Payable, etc.)

City of Castroville - Enterprise Fund Historical Revenue 2025-2026 Proposed Revenue

			2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Actual	2023-2024 Actual	Total	Average	Adopted 2024-2025	Pro	posed Revenue 2025-2026
Revenue	GL CODE											
us	4005-501	Garbage Collection	\$ 548,731	\$ 657,666	\$ 755,170	\$ 353,792	\$ 402,107	\$ 2,717,467	\$ 543,493	\$ 400,808	\$	550,000
us	4005-503	Water Sales	\$ 1,426,321	\$ 1,298,770	\$ 1,533,271	\$ 1,596,745	\$ 1,523,917	\$ 7,379,023	\$ 1,475,805	\$ 1,749,436	\$	1,700,000
us	4005-504	Electric Sales	\$ 3,366,974	\$ 3,328,258	\$ 3,394,766	\$ 3,388,093	\$ 3,168,841	\$ 16,646,932	\$ 3,329,386	\$ 3,748,712	\$	3,745,000
us	4005-505	Waste-Water Sales	\$ 766,590	\$ 880,973	\$ 1,037,097	\$ 1,099,779	\$ 1,449,281	\$ 5,233,720	\$ 1,046,744	\$ 1,079,100	\$	1,500,000
us	4005-506	Gas Sales	\$ 571,404	\$ 644,970	\$ 784,639	\$ 699,189	\$ 698,319	\$ 3,398,521	\$ 679,704	\$ 844,750	\$	750,000
us	4005-555	City Utilities - Electric	\$ 338,272	\$ 336,258	\$ 297,352	\$ 257,450	\$ 239,788	\$ 1,469,120	\$ 293,824	\$ 299,750	\$	290,000
us	4005-556	City Utilities - Water	\$ 32,011	\$ 30,354	\$ 15,002	\$ 16,724	\$ 32,218	\$ 126,309	\$ 25,262	\$ 16,350	\$	30,000
us	4005-557	City Utilities - Gas	\$ 530	\$ 1,025	\$ 1,190	\$ 8,805	\$ 10,934	\$ 22,484	\$ 4,497	\$ 13,080	\$	5,000
us	4005-558	City Utilities - Sewer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-
us	4005-600	Penalties	\$ 598	\$ 456	\$ (170)	\$ 338	\$ 405	\$ 1,628	\$ 326	\$ 218	\$	500
us	4005-601	Penalties - Water	\$ 13,085	\$ 13,132	\$ 12,136	\$ 12,422	\$ 13,560	\$ 64,334	\$ 12,867	\$ 11,990	\$	13,000
us	4005-602	Penalties - Gas	\$ 6,843	\$ 6,776	\$ 5,220	\$ 6,331	\$ 5,484	\$ 30,654	\$ 6,131	\$ 7,085	\$	5,500
us	4005-603	Penalties - Sewer	\$ 8,918	\$ 8,909	\$ 8,017	\$ 9,913	\$ 13,656	\$ 49,412	\$ 9,882	\$ 8,175	\$	12,000
us	4005-604	Penalties - Garbage	\$ 6,352	\$ 7,680	\$ 6,714	\$ 3,747	\$ 4,120	\$ 28,613	\$ 5,723	\$ 4,360	\$	4,000
us	4005-605	Penalties - Electric	\$ 36,097	\$ 35,221	\$ 28,217	\$ 28,872	\$ 32,397	\$ 160,803	\$ 32,161	\$ 27,250	\$	28,500
userv	4006-512	Electric Services	\$ 33,642	\$ 32,405	\$ 32,741	\$ 79,524	\$ 31,900	\$ 210,212	\$ 42,042	\$ 49,050	\$	65,000
userv	4006-513	Gas Services	\$ 16,280	\$ 44,867	\$ 18,753	\$ 28,685	\$ 62,281	\$ 170,865	\$ 34,173	\$ 32,700	\$	-
userv	4006-514	Water Services	\$ 13,913	\$ 7,900	\$ 20,577	\$ 8,725	\$ 32,250	\$ 83,366	\$ 16,673	\$ 8,720	\$	20,000
userv	4006-515	Waste-Water Services	\$ 7,798	\$ 9,600	\$ 17,291	\$ -	\$ -	\$ 34,689	\$ 6,938	\$ -	\$	2,500
userv	4006-516	Replacement of radios/meters	\$ -	\$ -	\$ -	\$ -	\$ 1,214	\$ -	\$ -	\$ -	\$	500
or	4009-307	Utility Disconnect/Reconnect	\$ 8,300	\$ 11,750	\$ 10,600	\$ 10,500	\$ 16,450	\$ 57,600	\$ 11,520	\$ 8,720	\$	12,000
or	4009-509	Street Lights	\$ 2,153	\$ 2,149	\$ 2,160	\$ 2,168	\$ 2,055	\$ 10,685	\$ 2,137	\$ 2,180	\$	2,200
or	4009-811	NSF Check Charge	\$ 400	\$ 425	\$ 700	\$ 475	\$ 725	\$ 2,725	\$ 545	\$ 545	\$	500
or	4009-813	Miscellaneous Revenue	\$ 5,848	\$ 3,766	\$ 105,296	\$ 16,006	\$ 7,139	\$ 138,055	\$ 27,611	\$ 545	\$	500
or	4009-815	Misc. Refunds & Reimb.	\$ 30	\$ -	\$ -	\$ -	\$ 134	\$ 164	\$ 33	\$ -	\$	-
or	4009-817	Jobbing	\$ 525	\$ 300	\$ 525	\$ 450	\$ 751	\$ 2,551	\$ 510	\$ -	\$	100
or	4009-830	Interest Income	\$ 52,936	\$ 42,254	\$ 11,925	\$ 117,171	\$ 153,050	\$ 377,336	\$ 75,467	\$ 13,080	\$	75,000
or	4009-899	Use of Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 376,188	\$	502,515
or	4009-928	Water Tower Project Grant	\$ -	\$ -	\$ -	\$ -	\$ 41,830	\$ 41,830	\$ 41,830	\$ -	\$	-
		TOTAL REVENUE	\$ 7,264,550	\$ 7,405,865	\$ 8,099,190	\$ 7,745,904	\$ 7,944,806	\$ 38,459,101	\$ 7,725,284	\$ 8,702,792	\$	9,314,315

Airport Historical Revenue 2025-2026 Proposed Revenue

				019-2020 Actual		2020-2021 Actual		2021-2022 Actual		2022-2023 Actual		2023-2024 Actual		Total		Average		Adopted 2024-2025		osed Revenue 2025-2026
Revenu																				
fr	4007-508	Terminal Building Leases	\$	9,260	\$	9,415	\$	6,497	\$	6,084	\$	7,756	\$	39,013	\$	7,803	\$	7,416	\$	7,696
fr	4007-511	Unit "A" Hangar	\$	24,593	\$	24,410	\$	24,630	\$	25,461	\$	25,970	\$	125,064	\$	25,013	\$	26,749	\$	27,471
fr	4007-516	Unit "B" Hangar	\$	24,441	\$	24,658	\$	24,900	\$	25,331	\$	25,970	\$	125,300	\$	25,060	\$	26,749	\$	27,471
fr	4007-517	Unit "C" Hangar	\$	38,695	\$	38,095	\$	39,179	\$	40,061	\$	40,862	\$	196,893	\$	39,379	\$	42,090	\$	43,224
fr	4007-518	Unit "D" Hangar	\$	39,765		40,015		41,005		41,427		41,556		203,768		40,754	\$	42,090		43,224
fr	4007-519	Open "T" Hangar	\$	14,719		15,958		16,058		16,166		16,899		79,800		15,960	\$	17,262		17,727
fr	4007-521	Sky Dive Landing Zone Lease	\$	-	\$	3,025		2,580		2,580			\$		\$	2,153	\$	2,657	•	2,783
fr	4007-522 4007-523	BOX HANGARS 1 - 8	\$	34,540		34,904		35,340		35,006		36,858	•	176,648		35,330	\$	37,964		38,989
fr		DKL Leisure Land Lease	\$	-	\$	-	\$	-	\$	673		686			\$		\$	707		726
fr	4007-526 4007-527	Commercial Hangar 2	\$	10,752		4,936		3,400		3,400		3,440		25,928	•	5,186	\$	3,523		3,500
fr	4007-527	Lasher Hangar	\$ \$	6,263		6,263 2.874		6,341 2.910		6,484		6,062 2,276		31,413		6,283 2.683	\$	6,811	•	6,996
fr fr	4007-528	Almond Hangar	\$	2,874		,-		,		2,480		, -		13,415		,	\$	3,126	•	4,368
fr fr	4007-530	Commercial Hangar 1 Ramp Tie Down Fees	\$	22,936 70		19,549 245		19,956 604		19,296 1,189		19,296 749	\$	101,034 2,856		20,207 571	\$	19,875 824	\$	19,296 840
fr	4007-531	Commercial Hangar 4	\$	4,423		4,422		(17,691)		4,422		4,422		2,850		(0)	\$		\$ \$	4,422
fr	4007-544	Dryland Farmland	Ś	8,186		33,276		3,840		3,840			\$	52,982		10,596	\$	3,955	•	3,840
fr	4007-545	Irrigated Farmland	Ś	64,073		3,840		33,276		33,276		33,276		167,741		33,548	\$	34,274		33,276
fr	4007-552	MY Youth Baseball	Ś	8,156		8,156		10,195		8,156		8,156		42,819		8,564	\$	-	\$	-
fr	4007-553	Commerical Hangar 3	Ś	20,100		21,600		21,600		22,032		22,473		107,805		21,561	\$	23,140	\$	23,771
fr	4007-554	Executive Hangar 1	\$	-	\$	960		960		960			\$	3,840		768	\$		\$	960
fr	4007-555	Executive Hangar 2	\$	-	\$	960	\$		\$	960			\$	3,840		768	\$		\$	960
fr	4007-556	Executive Hangar 3	\$	-	\$	960	\$	960	\$	960	\$	960	\$	3,840	\$	768	\$	989	\$	960
fr	4007-558	Executive Hangar 5	\$	-	\$	960	\$	960	\$	960	\$	960	\$	3,840	\$	768	\$	989	\$	960
fr	4007-559	Executive Hangar 6	\$	-	\$	960	\$	960	\$	960	\$	960	\$	3,840	\$	768	\$	989	\$	960
fr	4007-560	UNIT "E" HANGAR (USDA)	\$	-	\$	-	\$	-	\$	54,586	\$	55,692	\$	110,278	\$	-	\$	57,363	\$	58,911
fr	4007-600	Lease Revenue - CONTRA	\$	-	\$	-	\$	-	\$	(90,635)	\$	(90,635)	\$	(181,270)	\$	-	\$	-	\$	-
fr	4007-650	Amortization of Deferred Inflow	\$	-	\$	-	\$	-	\$	79,509	\$	79,509	\$	159,018	\$	-	\$	-	\$	-
fs	4008-615	Fuel Sales - AVGAS	\$	145,464	\$	200,273	\$	250,573	\$	225,205	\$	253,139	\$	1,074,653	\$	214,931	\$	207,000	\$	225,000
fs	4008-616	Fue Sales - Jet "A"	\$	31,933	\$	35,960	\$	107,826	\$	129,628	\$	156,857	\$	462,204	\$	92,441	\$	144,000	\$	130,000
or	4009-600	Penalties - Late Pay	\$	4,323	\$	698	\$	796	\$	740	\$	726	\$	7,284	\$	1,457	\$	600	\$	150
or	4009-811	NSF Check Charge	\$	50	\$	-	\$	-	\$	25	\$	175	\$	250	\$	50	\$	-	\$	-
or	4009-813	Miscellaneous Revenue	\$	(631)	\$	2,629	\$	1,224	\$	13,024	\$	6,623	\$	22,868	\$	4,574	\$	250	\$	250
or	4009-815	Misc. Refunds & Reimb.	\$	7,349	\$	-	\$	80		775			\$	8,204		1,641	\$	-	\$	-
or	4009-830	Interest Income	\$	2,397	\$	1,790	\$	640	\$	13,291			\$	18,961		3,792	\$	600	\$	900
	4009-840	Interest - Lease Receivable	\$	-	\$	-	\$	-	\$	-	\$		\$		\$	2,502	\$	-	\$	-
or	4009-900	Capital Contributions	\$	-	\$	15,150		-	\$	720,205	\$		\$	735,355		7,575	\$	-	\$	-
or	4009-901	CARES ACT - COVID19	\$	-	\$	43,000	\$	32,000	\$	-	\$		\$		\$	15,000	\$	-	\$	-
	4009-902 4009-903	USDA GRANT	\$	-	\$	-	\$	-	\$	200,000	\$		\$		\$	-	\$	-	\$	-
		AWOS Project Reimbursement	\$	-	\$	-	\$	-	\$	-	\$		\$		\$	-	\$	-	\$	-
or	4009-920	Transfer In	\$	-	\$	-	\$	40.757	\$,			\$	382,741		47.075	\$	-	\$	-
or	4009-950	RAMP Grant - TXDOT	\$	50,000	\$	49,950	\$	•	\$	•	\$		\$	239,381		47,876	\$	90,000	\$	90,000
or	4009-955 4009-999	Airport Insurance Proceeds Use of Fund Balance	\$ \$	8,329	\$ \$	82,142	\$	-	\$ \$		\$ \$	-	\$ \$	90,471	\$ \$	18,094	\$ \$	-	\$ \$	-
	-1 00 <i>3-</i> 333	TOTAL REVENUE	\$	583,058		732,033		721,326	\$	1,725,199		1,180,090		4,941,706	_	988,341	\$	808,526	т.	819,631
		TOTAL REVENUE	>	583,058	Þ	/32,033	Þ	/21,326	Þ	1,725,199	Þ	1,180,090	Þ	4,941,706	Þ	988,341	>	808,526	Þ	819,631



Submitted by:

CITY COUNCIL AGENDA REPORT

DATE: September 11, 2025 AGENDA OF: September 23, 2025 **DEPARTMENT:** Finance **SUBJECT:** Ordinance Adopting the Comprehensive Fee Schedule **RECOMMENDED MOTION:** Motion to adopt an Ordinance regarding the Comprehensive Fee Schedule for the City of Castroville for the fiscal year beginning October 1, 2025, and ending September 30, 2026. **BACKGROUND:** Pursuant to the Local Government Code, certain filing fees, permit fees, inspection fees, and conditions of service may be established or amended from time to time. The City Council retains the authority to review and adjust these fees as necessary. To ensure clarity and consistency, the City has compiled all such fees into a single Comprehensive Fee Schedule for adoption. Deletions are in red (strike through) and additions/updates are in blue **FISCAL IMPACT/SOURCE OF FUNDING:** ☐ Budgeted ☐ Requires Budget Amendment **ATTACHMENTS:** Ordinance XXXX-XXX, Comprehensive Fee Schedule Urgency (0-5 = Low Urgency to High Urgency): 3Impact (0-5 = Low Impact to High Impact): 3

Leroy Vidales, Finance Director

AN ORDINANCE ADOPTING THE COMPREHENSIVE FEE SCHEDULE FOR THE CITY OF CASTROVILLE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025 AND ENDING SEPTEMBER 30, 2026.

WHEREAS, the Local Government Code provides that certain filing fees, permit fees, inspection fees, deposits, and conditions of service may from time to time be established or updated, and

WHEREAS, the City Council of the City of Castroville has determined that the cost of providing certain services, such as filing fees, permit fees, inspection fees and deposits should be required to pay for materials and special services performed by City staff, are required, where it benefits the individual and not of general benefit, and

WHEREAS, the City Council may adjust fees for certain services from time to time and incorporate all adjusted and/or new fees for services provided into one comprehensive schedule, and.

WHEREAS, the City Council has found it necessary to adjust fees for services, and to maintain a comprehensive document which incorporates most or all fees for services provided by the City into one schedule, and

WHEREAS, the establishment of new fees or revised fees as hereby established in the Comprehensive Fee Schedule as provided for in Exhibit A; and

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CASTROVILLE, TEXAS:

The Comprehensive Fee Schedule is hereby adopted as presented with an effective date of October 1, 2025, and repealing all Ordinances in conflict herewith. Any previous fee amount which this comprehensive fee schedule now addresses is hereby expressly repealed if it conflicts with the provisions of this ordinance. In the case of a fee listed in another ordinance but not included in this comprehensive fee schedule, the previously listed fee amount shall apply. This ordinance shall then be amended to include the fee.

PASSED AND APPROVED by the City Council of the City of Castroville this the 23rd day of September 2025.

Bruce Alexander, Mayor	
ATTEST:	
Dobro Howo City Socreto	

FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Administration

	CTAFF	MAYOR ALEVANDER	B LEE COUNCIL
	STAFF RECOMMENDATIONS	MAYOR ALEXANDER RECOMMENDATIONS	B. LEE, COUNCIL RECOMMENDATIONS
Public Information Act Allowable Fees			
(Sec. 552.261 2024 Public Information Handbook • Office of the			
Attorney General) Additional charges may apply.			
Paper copies S 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7	\$0.10 per page		
CD	\$1.00 per CD		
DVD	\$3.l00 per DVD		
	Actual Cost of USB		
USB or Hard Drive	or Hard Drive		
Labor Cost	\$15.00 per hour for labor		
Overhead Fee	20% of labor cost		
Programming Fee	\$28.50 per hour		
Personal Copies and Fax Fees			
Copies (8 1/2 x 11)	\$0.25 \$0.10 per page \$0.25 \$0.10 per page		
Copies (8 1/2 x 14)	· · ·		
Copies (11 x 17) Color Copies (any size page)	\$0.40 \$0.25 per page \$1.50 \$1.00 per page		
Certified Copies	\$1.00 per page		
Fax Outgoing - Same Area Code	\$1.50 \$0.50 per page		
Fax Outgoing - Long Distance	\$1.50 \$1.00 per page		
Fax Incoming	\$1.50 \$0.20 per page		
Return Check Fee	\$25.00		
Other: Coin Operated Game Machines	\$7.50	\$8.00	
Occupational Tax:			
TABC Licenses & Maximum Fee Set by State			
Retail Beer on Premise (BE) Annual	\$75.00		
Beer Retailer Off Premise (BF) Annual	\$30.00		
Retail Beer and Wine on Premise (BG) Annual	\$87.50	\$88.00	
Retail Beer and Wine off Premise (BQ) Annual	\$30.00		
Package Store (P) Annual	\$250.00		
Wine Only Package Store (Q) Annual	\$37.50	\$38.00	
Wholesale Distributor (W) Annual	\$937.50	\$938.00	
Mixed Beverage (MB) Annual	\$375.00		
Other Liquor Permits (Tx Alcohol Beverage Code)	1/2 State Fee/yr.		
Other Beer Licenses	1/2 State Fee/yr.		

FY 2026 PROPOSED Annual Operating & Capital Budget

Postponement - When a postponement is requested by an applicant for an item on an agenda for which a public hearing was scheduled. Fee may be waived by City

Administrator.

FEES - Administration - (Continued)

	STAFF RECOMMENDATIONS	MAYOR ALEXANDER RECOMMENDATIONS	B. LEE, COUNCIL RECOMMENDATIONS
Special Events: Application Fee:			
On City Property & ROW excluding Regional Park	\$100/event + cost	\$150 + COST	
Litter Pick up Deposit	\$14.00	\$100	
Banner Placement	\$600 \$150 per banner /hr; 1 hr. minimum		
Sanctioned Event Permit (Ord. 2014-10)	\$20.00		
Permits:			
Horse Drawn Carriage	\$100.00		
Park Alcohol Permit Fee (for each day of event)	\$20.00	\$50.00	
Carnival	\$250		
Solicitors (includes background, picture ID)	\$100 organization permit + \$50 each person		
General Fees - Moving of any building or structure - for movement of structure on City streets or ROW where city assistance is required.	\$100.00	\$250	
Extension of Time - Fee may be waived by the City Administrator if the extension is requested prior to any approval expiring & subject to the applicant providing cause for the extension.	\$250/extension		

\$200.00

FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Airport

	STAFF RECOMMENDATIONS	MAYOR ALEXANDER RECOMMENDATIONS	B. LEE, COUNCIL RECOMMENDATIONS
Airport Terminal Building Lease/Rental Rates - Monthly	RECOMMENDATIONS	NESSTI LIBERTORS	NEOCH PERDATIONS
Rates are based on Price per Square Foot depending on size and location	on and are subject to change due to ma	rket conditions as well as upon	nangar vacancy. Consult
with the Airport Manager or the City Administrator for further details.			
Terminal Office 107	\$134.05 \$130.52		
Terminal Office 108	\$141.87 \$138.14		
Terminal Office 110	\$141.87 \$138.14		
Terminal Office 111	\$141.87 \$138.14		
Terminal Office 119/120	\$357.68 \$348.27		
Ramp Tie Down Fees			
Monthly	\$35.00	\$75	\$50
Daily	\$5.00		
Late Fees			
Delinquent Rentals	Minimum of \$20.00		
MONTHLY Hangar Lease/Rental			
A1 & A8	\$318.09 \$309.73		
A2 – A7	\$275.52 \$268.28		
B1 & B8	\$318.09 \$309.73		
B2 – B7	\$275.52 \$ 268.28		
C1 – C4	\$325.12 \$316.57		
C5	\$383.27		
C6	\$617.82 \$601.58		
C7 - C10	\$325.12 \$ 316.57		
D1	\$383.27 \$373.20		
D2 – D5	\$325.12 \$316.57		
D6	\$617.82 \$601.58		
D7 – D10	\$325.12 \$ 316.57		
D11 (Airport Storage)	\$122.87 \$119.64		
Box - 1 - Box 8	\$406.14 \$395.46		
E 1 - E10	\$458.56 \$446.51		
E11S & E12S	\$161.84 \$157.59		
HS 1 - HS 10	\$147.73 \$143.85		
Almond	\$364.31 \$354.73		
Lasher 1 – 3	\$194.33 \$ 189.22		

B. LEE, COUNCIL

CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE

FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Community Development

	RECOMMENDATIONS	RECOMMENDATIONS	RECOMMENDATIONS
CONSULTANT FEES			
Review of construction plans, reports, drainage studies, TIA's, landscape plans, and any other documents associated with plats, site plans, mixed-use concept plans, or special legal instruments or submittals as necessary per application submitted. Fees include professional fees billed by engineering and planning consultants or any consultant utilized by the City to review development.	Actual Cost plus 10% Administrative Fee	\$200 First 30 minutes plus actual cost over 30 minutes rounded up to nearest hour.	
LEGAL FEES			
All legal fees incurred by the City in the review preparation and/or amendment of any legal document associated with a development application, such as but not limited to Development Agreement or Public Infrastructure Agreement.	Actual Cost plus 10% Administrative Fee	\$200 First 30 minutes plus actual cost over 30 minutes rounded up to nearest hour.	
PLATS AND PLANNING			
Zoning - Zoning Change Request	\$500 + Consultant Fee*		
Minor (Ord. No. 2002-003) - Residential	\$200 + \$20/ lot+ Consultant Fee*	\$250	
Minor (Ord. No. 2002-003) - All Other Zoning Districts	\$200 + \$25/ acre + Consultant Fee*	\$250	
Preliminary/Final Plat (Ord. No. 2002-003) - Single and Two-Family Residential	\$800 + \$40 / lot + Consultant Fee*		
Preliminary / Final Plat (Ord. No. 2002-003) - All Other Zoning Districts	\$800 + \$200 /acre + Consultant Fee*		
Planned Unit Development - PUD Plan	\$500 + \$25/acre + Consultant Fee*	\$1,000	
Planned Unit Development - Amendment	\$250 + \$25/acre + Consultant Fee*	\$1,000	

STAFF

MAYOR ALEXANDER

FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Community Development

-	STAFF		5 155 00UNOU
	RECOMMENDATIONS	MAYOR ALEXANDER RECOMMENDATIONS	B. LEE, COUNCIL RECOMMENDATIONS
PERMITS			
		\$200 plus double	
Work without a Permit	Double the permit fee	permit fees	
		· ·	
	65% of Permit Fee		
Plan Review Fee	(If Applicable)		
	(ii Applicable)		
OCHANICA CONSTRUCTION VALUATION			
COMMERCIAL CONSTRUCTION VALUATION			
¢1 to ¢100 000 project valuation (p.v.)	\$ 625		
\$1 to \$100,000 project valuation (p.v.)	\$625		
\$100,001 to \$500,000 p.v.	\$625 for 1st \$ 100,000 plus	Residential \$200 initial plus	
φ100,001 to φ300,000 μ.ν.	\$6.75 each addt'l \$1,000	\$100 if changes are required;	
	φο./ ο caen add: τ φ1,000	may be partial or completely	
		waived if permit fees eceed	
		\$1,000	
		Commercial plan review -	
		increase cost to \$7 for each additional \$1,000 in project	
		evaluation.	
\$500,001 to \$1,000,000 p.v.	\$3,325 for 1st \$500,000 plus	Residential \$200 initial plus	
, , , , , , ,	\$6.25 each addt'l \$1,000	\$100 if changes are required;	
		may be partial or completely	
		waived if permit fees eceed	
		\$1,000 Commercial plan review -	
		increase cost to \$7 for each	
		additional \$1,000 in project	
		evaluation.	
\$1,000,001 to \$5,000,000 p.v.	\$6,450 for 1st \$ 1,000,000 plus	Residential \$200 initial plus	
	\$5.25 each addt'l \$1,000	\$100 if changes are required;	
		may be partial or completely waived if permit fees eceed	
		\$1,000	
		Commercial plan review -	
		increase cost to \$7 for each	
		additional \$1,000 in project	
Φ5 000 004	\$27.450 for 1 or \$5.000,000 miles	evaluation.	
\$5,000,001 and up	\$27,450 for 1st \$ 5,000,000 plus \$5.00 each addt'l \$1,000	\$100 if changes are required;	
	\$5.00 each addt (\$1,000	may be partial or completely	
		waived if permit fees eceed	
		\$1,000	
		Commercial plan review -	
		increase cost to \$7 for each additional \$1,000 in project	
		evaluation.	

FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Community Development

	STAFF RECOMMENDATIONS	MAYOR ALEXANDER RECOMMENDATIONS	B. LEE, COUNCIL RECOMMENDATIONS
OTHER CONSTRUCTION VALUATION	PERMIT FEES		
\$0 - \$2,000	\$100.00	Increase each \$1,000 valuation to \$15 in permit fees for other than commercial construction	
\$2,001 to \$25,000	\$100 for the first \$2000 plus \$13.75 for each additional \$1,000 or fraction thereof, up to and including \$25,000	Increase each \$1,000 valuation to \$15 in permit fees for other than commercial construction	
\$25,001 to \$50,000	\$391.25 for the first \$25,000 plus \$10.10 for each additional \$1,000 or fraction thereof, up to and including \$50,000	Increase each \$1,000 valuation to \$15 in permit fees for other than commercial construction	
\$50,001 to \$100,000	\$643.75 for the first \$50,000 plus \$7.00 for each additional \$1,000 or fraction thereof, up to and including \$100,000	Increase each \$1,000 valuation to \$15 in permit fees for other than commercial construction	
\$100,001 to \$500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000 or fraction thereof, up to and including \$500,000	Increase each \$1,000 valuation to \$15 in permit fees for other than commercial construction	
\$500,001 to 1,000,000	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000 or fraction thereof, up to and including \$1,000,000	Increase each \$1,000 valuation to \$15 in permit fees for other than commercial construction	
\$1,000,001 and up	\$5,608.75 for the first \$1,000,000 plus \$3.15 for each additional \$1,000 or fraction thereof	Increase each \$1,000 valuation to \$15 in permit fees for other than commercial construction	

FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Community Development - (Continued)

	STAFF RECOMMENDATIONS	MAYOR ALEXANDER RECOMMENDATIONS	B. LEE, COUNCIL RECOMMENDATIONS
COMMERCIAL CONSTRUCTION	Based on Commercial Construction Valuation*		
New Residential Construction	\$0.53 per Square Foot		
ResidentialRemodel/Addition/ Foundation Repair	Base fee \$100, plus \$0.25 per square foot		
Burn Permit	\$25.00	\$100.00	
Demolition Permit	Based on Other Construction Valuation*		
Fence Permit	\$25.00	\$50.00	
Fire Prevention Permit	Actual Cost + 5% Administration Fee	10%	
Floodplain Development Permit	\$100.00*		
Site Work Permit	Based on Other Construction Valuation*		
Sign Permit	Based on Other Construction Valuation		
Specific Use Permit	\$300.00*	\$500	
Trade Permit – Mechanical, Electrical, and Plumbing	\$100.00 per Trade		
Trade Permit will be based on valuation if: 1) is not associated with an existing building permit 2) the valuation exceeds \$10,000			
MISCELLANEOUS			
Certificate of Appropriateness	\$100.00	\$200	
Certificate of Occupancy	\$100 - \$140	\$150	
	The third-party reviewer cost for this has changed. The new cost is what they charge plus 10% Admin. Fee		
Determination-Vested Rights Petition or Development Rights Determination	\$500.00*		
Home Occupation Registration Fee	\$25.00	\$100	
Mobile Home Park Annual License Fee	\$100.00		
Verification Letter	\$50.00	\$100	
Variance Request/Appeal	\$300.00*	\$500	
*Fees that usually have Consultant and/or legal Fees			

FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Library

Inter Library Loan

	STAFF RECOMMENDATIONS	MAYOR ALEXANDER RECOMMENDATIONS	B. LEE, COUNCIL RECOMMENDATIONS
Fees and Fines	RECOMMENDATIONS	RECOMMENDATIONS	RECOMMENDATIONS
Library Card Replacement Fee	\$1.50 \$1.00 / per card		
Medina County Patrons:			
MVISD Sevice Area 16+	\$5.00	\$10	
Out-of-area Library Card Fee	\$10.00	\$25	
Out-of-area Library Card Fee (Counties other than Medina County)	\$25.00	\$50	
Overdue Book Fine (No Grace Period) Lost / Damaged Items	\$0.25 per day / per item OR replacement cost Replacement cost or replacement book in good/ excellent condition title lost; approved by Library Director staff with a \$5.00 Processing Fee per item		
Overdue Texana Books (No Grace Period)	\$1.00 per day / per item OR replacement cost		
Overdue DVD Fines (No Grace Period)	\$1.00 per day / per item OR replacement cost		
COPIES & FAX			
Black & White Copies / Printouts	\$0.25 \$0.10 / page		
Color Copies / Printouts	\$1.50 \$1.00 / page		
Scans	\$0.25 \$0.10 / page		
Outgoing Fax Service Local	\$1.50 \$1.00 / page		
Outgoing Fax Service Long Distance	\$1.50 \$1.00 / page		
Outgoing Toll-Free Fax	\$1.50 \$1.00 / page		
In-Coming Fax	\$1.50 \$1.00 / page		
Lamination	\$2.00 \$1.00 / 8" x 11" page		
Postage	Current postage cost		
Exam Proctoring			
Regular Class Exam per 3 hours	FREE \$10.00		
Standardized Test per 3 hours	FREE \$25.00		
	Cost of book or replacement		

book with the same ISBN#

FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Parks and Recreation

	STAFF RECOMMENDATIONS	MAYOR ALEXANDER RECOMMENDATIONS	B. LEE, COUNCIL RECOMMENDATIONS
Fees are related to rental / organized eve	ents.		
LIONS PARK FEES			
Softball Fields			
Per Season Athletic Field Fee	\$500		
Daily Fee	\$50		
Hourly Fee	\$20		
REGIONAL PARK FEES			
Athletic Fields			
Per Season Athletic Field Fee	\$20.00 / per participant		
Daily Fee (Per Field)	\$100		
Hourly Fee	\$20		
Volleyball Courts			
Per Season Volleyball Court Fee	\$500		
Daily Fee (Per Court)	\$50		
Hourly Fee	\$20		
RV & Camping			
Tent Camping	\$20/ tent per day		

RV & Camping		
Tent Camping	\$20/ tent per day	
RV Daily	\$40	
RV Weekly	\$200	
RV Monthly (30 AMP)	\$475	\$500 (30 AMP)
RV Monthly (50 AMP)	\$525	\$600 (50 AMP)
Late Fee	\$5.00 per day	
Non Sufficient Funds Fee	\$25 / NSF Charge	
RV Rental Discounts – Only one discount can be applied per rental		
Military Discount	10%	
Dump Station - Resident use (must present latest utility		
bill)	\$0	
Dump Station - Non-Resident use	\$20.00	\$40

FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Parks and Recreation - (Continued)

STAFF	MAYOR ALEXANDER	B. LEE, COUNCIL
RECOMMENDATIONS	RECOMMENDATIONS	RECOMMENDATIONS

PAVILION & PICNIC AREAS

\$50.00 refundable cleaning fee deposit on $\underline{\it All\,AREA}$

Rentals

Individual Picnic Table Rental \$5.00

*RESIDENT is defined as the

City of Castroville taxpayers (Castroville Address or Current

Utility Bill)

Rentals are Full Day: 8 a.m. - 9 p.m. \$35 Resident*/ Area #1 (4 tables) \$60 Non-Resident \$45 Resident* / Area # 2 (6 tables) \$70 Non-Resident \$55 Resident* / Area #3 (8 tables) \$80 Non-Resident \$35 Resident*/ Area #4 (4 tables) \$60 Non-Resident \$35 Resident* / Area #5 (4 tables) \$60 Non-Resident \$120 Resident* / Large Pavilion (4 tables) \$140 Non-Resident \$100 Resident */ Small Pavilion (2 tables)

\$110 Non-Resident

FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Parks and Recreation - (Continued)

	STAFF RECOMMENDATIONS	MAYOR ALEXANDER RECOMMENDATIONS	B. LEE, COUNCIL RECOMMENDATIONS
Amphitheater Fees			
Class 1: City / FCRP Events	No Fee		
	\$150 per day +		
Class 2: Commercial Events with Admission Charge	Security Deposit		
	\$100 per day +		
Class 3: Events / No Admission Fee	Security Deposit		
	\$50 per day +		
Class 4: Non-Profit Events	Security Deposit		
	\$100 / Refundable		
Security Deposit	deposit		

ADMINISTRATION FEES

\$100 / refundable if Special Event Application application is denied

\$15 per reservation / excludes

rainchecks

Cancellation Fee or reschedules

PARK: SPECIAL EVENTS & HOLIDAY RATES

Park Entrance Fees \$5.00 / person / day

Pavilion & Picnic Areas:

3-days, Includes Rental & Associated Rental Fees

Large Pavilion \$375 Small Pavilion \$325 Area #1 \$175 Area #2 \$200 Area #3 \$250 Area #4 \$165 Area #5 \$165	Picnic Tables	\$45
\$325 Area #1 \$175 Area #2 \$200 Area #3 \$250 Area #4 \$165	Large Pavilion	\$375
Area #2 \$200 Area #3 \$250 Area #4 \$165	Small Pavilion	\$325
\$200 Area #3 \$250 Area #4 \$165	Area #1	\$175
Area #4 \$165	Area #2	\$200
\$105	Area #3	\$250
Area #5 \$165	Area #4	\$165
	Area #5	\$165

VENDOR FEE \$125/EVENT

FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Parks and Recreation (continued)

	STAFF RECOMMENDATIONS	MAYOR ALEXANDER RECOMMENDATIONS	B. LEE, COUNCIL RECOMMENDATIONS	
SWIMMING POOL FEES Admission Group Admission – 10+ individuals	\$5 per person (2 yrs. & under are free) \$5 per person (\$0.25 discount per person)			
Fitness & Aerobic Swim (Summer)	\$5 per person/per session			
Fitness & Aerobic Swim (Winter)	\$8 per person/per session			
Swimming Pool Season Pass Fees				
Single Person	\$100	\$125		
Family Pass (maximum of 4 individuals) \$25 each additional	\$150	\$200		
Fitness Pass (May – October)	\$150/person			
Single Combo Pass (includes Fitness & Public Swim)	\$175/person \$200			
Swim Lessons (includes 4 hours of instruction)	\$75/person			
Swim Lessons Late Registration	\$85/person			
Private Pool Parties (Pavilion Included)	\$125 per hour/ 2 hour minimum			
Pool Pavilion Reservations	\$35 per hour + daily fees			
Swim Team	\$175 per person			
Private Swim Lessons - Fees				
1 person, 5 hours of instruction	\$150			
2 persons, 5 hours of instruction	\$80 per person			
3 persons, 5 hours of instruction	\$80 per person			

FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Community Center

Security Deposit (Rentals w/ Alcohol)

	STAFF RECOMMENDATIONS		MAYOR ALEXANDER RECOMMENDATIONS	B. LEE, COUNCIL RECOMMENDATIONS
FACILITY RESERCATON FEES: (Facility Access and General Usage)				
Cleaning Deposit:	20% of Total Rental (Damage or Additional Cleaning)			
RENTAL RATE	Sun - Thurs	Fri - Sat		
Resident	\$75 / Hour \$500/Day	\$100/Hour \$650/Day		
Non-Resident	\$100 / Hour \$650/Day	\$125/Hour \$800/Day		
Non-Profit Rate	\$50 / Hour \$400 / Day	\$75/Hour \$650/Day		
Security Deposit	\$200	\$200		

\$300

\$300

FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Animal Services

	STAFF RECOMMENDATIONS	MAYOR ALEXANDER RECOMMENDATIONS	B. LEE, COUNCIL RECOMMENDATIONS
ANIMAL SERVICES:	negor in lengthing in		
Pet License :			
Annual Fee per Animal	\$10	\$15	\$20
Annual Fowl Registration Fee	\$1 / Fowl	\$2 / Animal	\$2 / Fowl
Neutered Animal Lifetime	\$10	\$20	\$20
Dangerous Animal License (Annual)	\$50 Annual	\$100	\$100
Livestock Registration Fee	\$1 / Animal	\$3 / Animal	\$2 / Animal
Replacement Tag	\$2	\$5.00	\$4
Impoundment (Running-At-Large) Altered :			
First Impoundment – (1 st Offense)	\$20 / animal + daily boarding fee	\$25 / animal + daily boarding fee	
Second Impoundment – (2 nd Offense)	\$50 / animal + daily boarding fee		
Third Impoundment – (3 rd offense or more)	\$70 / animal + daily boarding fee	\$100 / animal + daily boarding fee	
mpoundment (Running-At-Large) <i>Unaltered</i> :			
First Impoundment – (1 st Offense)	\$25 / animal + daily boarding fee	\$40 / animal + daily boarding fee	
Second Impoundment – 2 nd Offense)	\$55 / animal + daily board fee	\$75 / animal + daily board fee	
Third Impoundment or more – (3 rd Offense)	\$75 / animal + daily board fee	\$100 / animal + daily board fee	
Boarding after Impoundment	Board Fee \$10 / day	Board Fee \$20 / day	
Owner Surrender Fee	\$50 Per Animal	\$100 Per Animal	
Adoption Fee	\$50 Minimum Donation	Payment of fees & penalties due	

FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Police

STAFF MAYOR ALEXANDER B. LEE, COUNCIL
RECOMMENDATIONS RECOMMENDATIONS RECOMMENDATIONS

Reports and Fingerprinting

Past Department Reports \$15 / hr., 1 hr. Minimum

Accident Report Copy \$6.00

Accident Report Certified Copy \$8.00

Police Report Copy \$0.10 per page

Fingerprinting (up to 2 cards) \$10.00

REGISTRATION /INSPECTION PERMIT FEE:

\$50 Initial One Time Fee/Per

Operation of Golf Carts and Off-Highway Vehicles

FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Public Works

rees - Public Works				
		AFF ENDATIONS	MAYOR ALEXANDER RECOMMENDATIONS	B. LEE, COUNCIL RECOMMENDATIONS
Utility Fees	RECOMPL	INDATIONS	RESOTTIENDATIONS	RESOLUTERDATIONS
Demonts Desidentials				
Deposit – Residential: • Electric	\$200	\$150	\$200	\$200
Water	\$200	\$100		·
Water	Ψ200	Ψ100	\$200	\$150
• Gas	\$150	-\$50-	\$200	\$100
Deposit - Commercial	\$50	0.00		
Utility Re-Connect Fee	\$100	-\$50	\$100	
Utility After Hours re-connection Fee (requested by customer)	\$50 for first in month period \$100 for every	olus additional request in 12- and additional request within oth period.	Eliminate after hours reconnect when disconnected is due to non-payment	
Manual READ Fee (per occurrence)	\$50	0.00		
Meter ACCESS Fee	\$50	0.00		
Temporary Utility Service Connection Fee	\$100	-\$50	\$100.00	
Meter testing (requested by customer)	actual cost of postage if no	eter plus the of testing and ot found to be ctive.		
Meter Exchange Fee	\$17	5.00		
Meter tampering fee & Theft of Service	Tampering Fee Theft of Service \$500 per mete offense: \$750 every offense t Also, may be so additional char criminal violati applicable.	e: \$5,000.00 r for a first per meter or he after first. ubject to rges forcode or	Tampering Fee: \$500 Theft of Service: \$5,000	
For Monthly Utility Rates (Electric, Gas, Water, Sewer, see Adopted Ordinance 2024-003)	е			
Edwards Aquifer Authority (EAA)		,000 gallons nth/account	\$0.50 per 1,000 gallons	
	Pass thru (A	s set by EAA)		
Inspection Fee		0/hr. 5 / hr	\$100 (Fee not associated with CSI)	

FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Public Works (continued)

	STAFF RECOMMENDATIONS	MAYOR ALEXANDER RECOMMENDATIONS	B. LEE, COUNCIL RECOMMENDATIONS
Water Acquisition Fee (WSC- Water Service Charge)			
Residential	See Adopted Ordinance No. 2024-003 \$0.50 per 1,000 gallons	\$0.50 per 1,000 gallons	Council discussion needed on Fee Amount necessary to purchase water
Commercial	See Adopted Ordinance No. 2024-003		
Drought Surcharge Rate	\$7.89 per thousand gallons		
Meter Fees			
Meter Connection	\$200 \$100	\$200	
Smart Meter:			
Gas	\$300 Actual Cost of Meter	Actual Cost of Meter	
Electric	\$250 Actual Cost of Meter	Actual Cost of Meter	
Water - 3/4"	\$175 Actual Cost of Meter	Actual Cost of Meter	
Water - 1"	\$250 Actual Cost of Meter	Actual Cost of Meter	
Radio	\$180 Actual Cost of Meter	Actual Cost of Meter	
Water Tap Fee			
3/4" Tap Fee	\$2,500.00		
Larger than 1"	Cost plus 10% <mark>5%</mark> Admin. Fee	Cost plus 10% Admin. Fee	
Commercial	Cost plus 10% Admin. Fee		
Sewer Tap Fee			
Residential:(pipe size) 5.5 ft. to 0 ft 7 ft depth	\$3,000 \$ 2,500.00		
Residential: (pipe size) below 7 ft. 7 ft 10 ft. depth	\$3,500 -\$2800	\$3,500	
Residential Fee	Cost plus 10% 5% Admin. Fee		
Commercial Fee	Cost plus 10% Admin. Fee		

FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Public Works (continued)

	STAFF RECOMMENDATIONS	MAYOR ALEXANDER RECOMMENDATIONS	B. LEE, COUNCIL RECOMMENDATIONS
Electric Service			
Residential Overhead service including meter can (may require additional cost related to pole, transformer and/or pad mount)	\$1,500 \$ 1,200	\$1,500	
Residential Underground service including meter can (may require additional cost related to pole, transformer and/or pad mount)	\$2,500 \$4,000.00	\$2,500	
Residential, Pole 30'	\$950 \$850.00	\$950	
Residential, Pole 45'	\$1,500 \$1,100.00	\$1,500	
Residential, Transformer, single phase overhead (25 kva transformer) (kilovolt-ampere, a unit of apparent power used in electrical systems. 25 kVA, refers to the apparent power rating of the transformer. Its the maximum load capacity the transformer can safely handle.)	\$2,500 per connection \$1,500.00	\$2,500 per connection	
Residential, Pad mount Transformer , single phase	\$9,000 \$2,000.00	\$9,000	
Commercial	Cost plus 10% Admin Fee		
Gas Service			
Residential / Commercial	Standard Residential \$2,000 Oversized Residential - Cost plus 10% 5% Admin. Fee (\$2,000 min.)	Standard Residential \$2,000 Oversized Residential Cost plus 10% Adm. Fee (\$2,000 min.)	
Commercial	Cost plus 10% Admin. Fee (\$2,000 min.)	Commercial Cost plus 10% Admin. (\$2,000 min.)	

FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Public Works (continued)

	STAFF RECOMMENDATIONS	MAYOR ALEXANDER RECOMMENDATIONS	B. LEE, COUNCIL RECOMMENDATIONS
IMPACT FEES: (Council Adopted new rates on 11)	(08/22)		
Water Only			
Type and Meter Size			
Simple 5/8" x 3/4"	\$4,981.94		
Simple 3/4"	\$7,472.91		
Simple 1"	\$12,454.85		
Simple 1 ½ "	\$24,909.69		
Simple 2"	\$39,855.51		
Compound 2"	\$39,855.51		
Compound 3"	\$79,711.02		
Compound 4"	\$124,548.47		
Compound 6"	\$249,096.93		
Compound 8"	\$398,555.09		
Compound 10"	\$572,922.95		
Sewer Only			
Type and Meter Size			
Simple 5/8" x 3/4"	\$5,985.63		
Simple 3/4"	\$8,978.44		
Simple 1"	\$14,964.06		
Simple 1 ½ "	\$29,928.13		
Simple 2"	\$47,885.00		
Compound 2"	\$47,885.00		
Compound 3"	\$95,770.00		
Compound 4"	\$149,640.63		
Compound 6"	\$299,281.25		
Compound 8"	\$478,850.00		
Compound 10"	\$688,346.88		

FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Public Works (continued)

	STAFF RECOMMENDATIONS	MAYOR ALEXANDER RECOMMENDATIONS	B. LEE, COUNCIL RECOMMENDATIONS
Backflow			
Test Report Processing Fee (per assembly testing)	\$35.00		
	Waived only by showing proof of City Notification Letter		
Plumbing Permit Fee for Backflow Device-repaired, replaced or installed to existing system	\$100 \$50 Report Filing Fee	\$50 report filing if not completed by City Staff	
		\$150 annual test by licensed City Staff	
Right of Way			
Right of Way Permit Application Fee	\$500		
Small Cell Nodes - Permit application fee for up to five (5) network nodes on City owned Pole	\$500		
Small Cell Nodes - Permit application fee for each additional network node beyond five (5) on City Owned Pole	\$100		
Annual Right-of-Way fee per City Owned Pole	\$270		
Small Cell Nodes – Each new Network Node Support Pole	\$1,000		
Annual Right-of-Way fee per support pole	\$270		
Small Cell Nodes – Transfer Facility Permit application fee for up to five (5) network nodes	\$500		
Small Cell Nodes – Transfer Facility Permit application fee for each additional network node beyond five (5)	\$250		
Small Cell Nodes – Annual Right - of – Way fee beyond five (5)	\$28		

FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Public Works: Refuse

STAFF	MAYOR ALEXANDER	B. LEE, COUNCIL
RECOMMENDATIONS	RECOMMENDATIONS	RECOMMENDATIONS

Monthly RESIDENTIAL Garbage Collection Service- Per Home

1 – WM—STRD-Provide 96 Gal. <i>Trash</i> Cart – Curbside (1/week Collection)	\$33.82
1 – ₩M STRD Provide 96 Gal. Recycle Cart – Curbside (1/week Collection)?	Included
At Your Door Household Hazardous Waste Collection (Unlimited)	Included
Brush, Bundles, and Bulky Waste (6 8 CY Allowance)	Included
Each ADDITIONAL WM STRD 96 Gal. Trash/Recycle Cart	\$14.33

Monthly <u>COMMERCIAL</u> Collection Service – Per Container - <u>STRD</u> (<u>Managed by Waste Management</u>)

Light Commercial – 96 Gal. <i>Trash Cart</i> (1/week collection) Light Commercial – 96 Gal. <i>Recycle Cart</i>	\$34.34
(1/week collection)	\$34.34
2 Cubic Yard Container – 1/week collection	\$98.52
2 Cubic Yard Container – 2/week collection	\$155.35
2 Cubic Yard Container – 3/week collection	\$233.80
3 Cubic Yard Container – 1/week collection	\$135.14
3 Cubic Yard Container – 2/week collection	\$173.17
3 Cubic Yard Container – 3/week collection	\$248.61
4 Cubic Yard Container – 1/week collection	\$142.33
4 Cubic Yard Container – 2/week collection	\$268.41
4 Cubic Yard Container – 3/week collection	\$389.70
6 Cubic Yard Container – 1/week collection	\$202.69
6 Cubic Yard Container – 2/week collection	\$403.57
6 Cubic Yard Container – 3/week collection	\$438.08
8 Cubic Yard Container – 1/week collection	\$268.41
8 Cubic Yard Container – 2/week collection	\$536.80
8 Cubic Yard Container – 3/week collection	\$661.12
10 Cubic Yard Container – 1/week collection	\$287.00
10 Cubic Yard Container – 2/week collection	\$439.00
10 Cubic Yard Container – 3/week collection	\$790.43
FEL (Front End Loader) Container Lock/ Casters	\$26.25
Extra Pickups (available only on regular service days)	\$154.50
Overages	\$162.58

FY 2026 PROPOSED Annual Operating & Capital Budget

FEES - Public Works: Refuse (continued)

MAYOR ALEXANDER B. LEE, COUNCIL
STAFF RECOMMENDATIONS RECOMMENDATIONS RECOMMENDATIONS

Monthly INDUSTRIAL Collection Services (Per Container)

Roll off Delivery Fee \$214.56

Roll off Rental Fee (per day) \$8.58

Roll Off Relocate Fee \$285.29

Fine = City Franchise Rate of

Non-Waste Management STRD Roll Off - Fine Container

20 Cubic Yard Container

(Per Haul) \$583.61

30 Cubic Yard Container

(Per Haul) \$626.50

40 Cubic Yard Container

(Per Haul) \$686.60

Compactor (includes 6 tons) \$600.00

Each ADDITIONAL ton \$75.00

20- Yard Sludge Container - Wastewater

treatment sludge \$771.25

Roll Off Containres include 4 tons, each additional ton will be charged at a rate of \$75.00 per ton

FY 2026 PROPOSED Annual Operating & Capital Budget

FEES -Tourism & Business Development

	STAFF RECOMMENDATIONS	MAYOR ALEXANDER RECOMMENDATIONS	B. LEE, COUNCIL RECOMMENDATIONS
Film in Castroville Fee	\$75 per day		
Total or disruptive use (regular operating hours) of a public			
building, park, right of way, or public area	\$600 per day		
Partial non-disruptive use of a public building, park, right of			
way, or public areas	\$300 per day		
Total closure or obstruction of public street or right of way,	A 75		
including parking lots and on street parking (for fliming purposes)	\$75 per city block/ per day		
Partial closure or obstruction of public street or right of			
way, including parking lots and on street parking (for fliming purposes)	\$50 per city block/ per day		
	perday		
Use of City parking lots, parking areas, and City streets (for the purpose of parking film trailers, buses, catering	\$75 per city block/		
trucks, and other large vehicles)	per day		

Section IX, Item e.



CITY COUNCIL AGENDA REPORT

DATE: September 19, 2025

AGENDA OF:	September 23, 2025
DEPARTMENT:	Finance
SUBJECT:	FY 2024-2025 Final Budget Amendment
Amendment Ordinance	TION: Consider and appropriate action on approval of the Final Budget for Fiscal Year 2024-2025 for the General, Enterprise and Airport Funds in 0 to increase line-item budget accounts.
adopted budget accurate amendment is to reconcil adjustments that occurred	year, the City is required to adopt a final budget amendment to ensure the ly reflects actual expenditures and revenues at year-end. The purpose of this e departmental budgets, account for unforeseen expenditures, and incorporate during the fiscal year. Approval of this amendment ensures compliance with ansparency in the City's financial operations.
is important to note that t fund balance. Rather, thi current estimates, revenu	RCE OF FUNDING: The total combined amendment is \$2.45 million. It his figure does not mean the City is physically withdrawing this amount from a action is to reconcile accounts in preparation for the annual audit. Based on less are projected to exceed expenditures, resulting in a contribution to fund se figures remain estimates until all transactions are posted and finalized.
\$1,769,952. Despite that	Il Year 2023–2024, the final budget amendment for the General Fund totaled amendment amount, the City ultimately used only \$3,829 from fund balance, get amendments serve as a reconciliation tool and do not necessarily reflect e.
☐ Budgeted ☐ Require	es Budget Amendment
ATTACHMENTS: Fina	al Budget Amendment Ordinance

Urgency (0-5 = Low Urgency to High Urgency): __5_ Impact (0-5 = Low Impact to High Impact): __5_

Submitted by:

Leroy Vidales

ORDINANCE NO.	

AN ORDINANCE OF THE CITY OF CASTROVILLE, TEXAS, AUTHORIZING A BUDGET AMENDMENT TO THE GENERAL FUND, ENTERPRISE FUND & AIRPORT FUND OF THE CITY OF CASTROVILLE, TEXAS ADOPTED BUDGET FOR FISCAL YEAR 2024-2025 IN THE AMOUNT OF \$2,450,400 TO INCREASE LINE-ITEM BUDGET ACCOUNTS.

WHEREAS, the City Council of the City of Castroville has determined that it is beneficial to increase line-item budget accounts and for already approved purchases;

WHEREAS, the City Council of the City of Castroville hereby finds and determines that it is prudent to amend the General Fund and Enterprise Fund budgets to support the expenditure of funds for; and

WHEREAS, the City Council of the City of Castroville, Texas finds it necessary to adjust the budget by \$2,450,400; and

WHEREAS, Texas Local Government Code Section 102.010 provides that a Municipality is not prohibited from making changes to a budget for municipal purposes;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CASTROVILLE, TEXAS:

SECTION 1: Budget Amendment.

A budget adjustment to the FY2024-2025 General Fund of the City of Castroville in the amount of \$1,167,400 (See Exhibit A) is hereby authorized and incorporated herein for all purposes.

A budget adjustment to the FY2024-2025 Enterprise Fund of the City of Castroville in the amount of \$1,105,000 (See Exhibit B) is hereby authorized and incorporated herein for all purposes.

A budget adjustment to the FY2024-2025 Airport Fund of the City of Castroville in the amount of \$178,000 (See Exhibit C) is hereby authorized and incorporated herein for all purposes.

SECTION 2: Purpose.

The City of Castroville, Texas, Fiscal Year 2024-2025 Adopted Budget is hereby amended to increase line-item budget accounts and for already approved purchases as outlined in Exhibits A, B & C.

SECTION 3: Effective Date.

This Ordinance shall become effective immediately upon approval of the City Council.

PASSED AND APPROVED by the September, 2025.	the City Council	of the City of C	Castroville this	the 23 rd (day of
BRUCE ALEXANDER, Mayor					
A TOPE CIT.					
ATTEST:					
DEBRA HOWE, City Secretary					

EXHIBIT A

				Account Code	
	Department	Item	Funding Source	Increase	Amount
1	Police	Salaries/Benefits	General Fund	10-50301-101-01	\$ 230,000
		Fuel & Oil		10-50302-212	\$ 20,000
2	Municipal Court	Salaries/Benefits	General Fund	10-50401-101-13	\$ 90,000
		City Attorney		10-50404-407	\$ 37,000
3	Community Development	City Engineer	General Fund	10-50604-410	\$ 92,000
		Outside Services		10-50604-413-00	\$ 95,000
4	Public Services (Streets)	City Engineer	General Fund	10-50804-410	\$ 38,000
5	Parks & Recreation	Salaries/Benefits	General Fund	10-50901-101.01	\$ 40,000
		Outside Contracted Services		10-50904-413.00	\$ 11,000
		Grant Services - Community Center		10-50904-413.03	\$ 270,000
6	Animal Control	Salaries/Benefits	General Fund	10-51001-101.01	\$ 55,000
		Grant Expense		10-51003-418	\$ 14,000
7	Finance	Salaries/Benefits	General Fund	10-51601-101.01	\$ 18,000
		Awards/Recognition		10-51605-506	\$ 4,500
8	Swimming Pool	Salaries/Benefits	General Fund	10-51901-103	\$ 16,000
		Pool Equipment		10-51907-608	\$ 4,500
9	Information Technology	Outside Services	General Fund	10-52304-413.00	\$ 30,000
10	Economic Development	Travel/Training	General Fund	10-52505-505	\$ 1,600
11	Tourism & Business Development	Professional Services	General Fund	10-52602-413	\$ 5,000
12	Non-Departmental	TXDOT Plan Expense	General Fund	10-52903-424	\$ 60,000
		TML Insurance		10-52903-416	\$ 13,000
		ADP Services		10-52903-417	\$ 15,000
		TIRZ #1 Reimbursement		10-52908-629	\$ 7,800
		TOTAL			\$ 1,167,400

Justification (General Fund)

1. Police Department - Salaries and Benefits

The increase in this category is primarily due to the addition of two officers hired under the COPS Grant program. While their salaries and benefits are recorded as expenditures within the Police Department budget, they are offset by grant revenue received through the program. This ensures the net impact to the City's General Fund is minimal, but the accounting still shows the gross expenditure under this line item.

Police Department - Fuel and Oil

The overage in fuel and oil costs is partially attributable to grant-funded patrol operations under the Stonegarden Grant. Officers were assigned additional patrols along Highway 90 to enhance public safety and border security efforts. These extended operations resulted in higher-than-normal fuel usage.

2. Municipal Court - Salaries

The overage in salaries is the result of creating an additional court position to manage the significant increase in ticket volume. The workload had exceeded what could be handled by a single employee, and the new position ensures timely and efficient processing of cases. This category also reflects the Municipal Judge's pay. Because court sessions are now held twice per month (as of April 2025) rather than once, as originally budgeted, compensation has increased accordingly.

Municipal Court - City Attorney

Expenditures for legal services have risen because the City Attorney is providing support at two monthly court sessions instead of one (as of April 2025). This increased level of service was necessary to maintain compliance and address the higher caseload.

Offset by Revenue

It is important to note that while expenditures in these categories are higher than originally budgeted, they are offset by increased revenues. Court collections have already exceeded the amounts projected in the budget, ensuring that these operational adjustments do not create an overall financial shortfall.

3. Community Development - Engineering Fees/Outside Services

The Community Services budget is over in engineering fees and outside services due to costs associated with permitting, inspections, and related activities. These expenditures are offset by revenue collected from permitting and inspection fees. As of today, revenues have already exceeded the budgeted amount, ensuring that the overages do not negatively impact the General Fund.

4. Streets Department - Engineering Fees

The overage in engineering fees is tied to the TxDOT grant that the City was awarded a couple of years ago. These fees represent the professional engineering services required to move the project forward under TxDOT guidelines. While this creates an increase in expenditures within the Streets Department, the costs are directly associated with the grant-funded project and are offset by the grant revenue.

5. Parks and Recreation - Salaries

The salaries line item is over budget due to the addition of a part-time Facilities

Maintenance Technician. This role has been critical in supporting all City Departments
including Parks and Recreation facilities by addressing ongoing maintenance needs that
could not be covered with existing staffing levels.

Parks and Recreation - Outside Contracted Services

Expenditures in this category are higher because GrantWorks provided professional assistance with the City's Texas Parks and Wildlife grant application. Their expertise was utilized to strengthen our submission, and we are currently awaiting a response from the agency.

Parks and Recreation – Grant Services (Community Center)

The overage here reflects "soft costs" associated with the Community Center project, including engineering, design, and testing fees. These costs are necessary to ensure the project is carefully planned, designed, and compliant with regulatory requirements as we prepare for future development.

6. Animal Control - Salaries

The salaries line item is over budget because of the transition of an employee from the Police Department to Animal Control after the start of the fiscal year. Since this position was not originally budgeted under Animal Control, the adjustment resulted in an overage in this account.

Animal Control – Grant Expense

Expenditures in this category are higher due to the "Best Friend Animal Society" grant received for Animal Control programs and services. These additional costs are offset by the corresponding grant revenues received, ensuring there is no negative impact to the City's General Fund.

7. Finance - Salaries and Benefits

The salaries and benefits line item is over budget due to overtime that was accumulated throughout the fiscal year, as well as higher-than-anticipated costs in the retirement account. These factors contributed to the variance in this category.

Finance - Awards and Recognition

This category is also over budget as it reflects recognition costs for additional staff

members hired during the year. The increase in personnel naturally resulted in higher participation in employee recognition programs than was originally projected.

8. Pool - Salaries and Benefits

The salaries and benefits line item is over budget due to the costs of maintaining year-round staffing, as well as overtime hours that were necessary because of limited staffing availability. These factors contributed to higher personnel expenses than originally projected.

Pool - Equipment

Expenditures in pool equipment are over budget primarily due to the ongoing upkeep required for the pool heating system. These maintenance needs are essential to ensure the pool remains operational and accessible year-round.

9. Information Technology

While the Information Technology budget is not currently over, it is projected to exceed the allocation if adjustments are not made for the remainder of the fiscal year. This is primarily due to the purchase of a new server for City Hall that was not originally budgeted, along with the required upgrade of employee workstations from Windows 10 to Windows 11.

10. Economic Development - Travel and Training

This account is slightly over budget due to staff participation in development-related meetings and training. The overage is minimal, and the department is expected to finish the fiscal year within its overall budget.

11. Tourism and Business Development - Professional Services

This account is over budget due to payment of an Analytic Software license fee carried over from the prior year.

12. The **Non-Departmental** budget reflects an overage due to several approved and required expenses. These include the TxDOT Plan Expense Fee approved by Council on October 22, 2024, increased costs for TML insurance (Workers Comp/Risk Management), ADP service fees covering August and September 2025, and the City's portion owed for the TIRZ #1 reimbursement.

EXHIBIT B

				Account Code	
	Department	Item	Funding Source	Increase	Amount
1	Administration	Salaries/Benefits	Enterprise Fund	20-50101-101.01	\$ 130,000
		Building Repairs/Maintenance		20-50107-903	\$ 15,500
2	Gas	Salaries/Benefits	Enterprise Fund	20-51101-101.01	\$ 60,000
		Benchstock		20-51102-230	\$ 110,000
		Regulatory		20-51104-413-05	\$ 41,000
		Travel/Training		20-51105-505	\$ 5,500
		Software Support - Analytics		20-51106-803	\$ 29,000
		Equipment Purchases		20-51107-602	\$ 48,000
3	Sewer	Salaries/Benefits	Enterprise Fund	20-51201-101.01	\$ 40,000
		Outside Services/Contract Serv.		20-51204-413	\$ 48,000
		Equipment Purchases		20-51207-602	\$ 120,000
4	Electric	Benchstock	Enterprise Fund	20-51302-230	\$ 30,000
5	Water	Salaries/Benefits	Enterprise Fund	20-51401-101.01	\$ 45,000
		City Engineer		20-51404-410	\$ 48,000
		Outside Services/Contract. Serv.		20-51404-413.00	\$ 32,000
		Utility System Maintenance		20-51407-730	\$ 16,000
		Generators (Wells 1& 2)		20-51407-731	\$ 232,000
6	Refuse	Waste Management	Enterprise Fund	20-51504-718	\$ 55,000
					\$ 1,105,000

Justification (Enterprise Fund)

1. Administration - Salaries and Benefits

The salaries and benefits line item is over budget because it includes the City's share of General Fund positions such as the City Administrator, City Secretary, Finance Director, Accountant, and Accounts Payable Clerk. In addition to these allocations, the overage reflects overtime that was accumulated during the fiscal year to meet workload demands. The benefits portion is also higher due to upcoming retirement contributions and upcoming health insurance premium adjustments.

Administration – Building Repairs and Maintenance

This category is over budget due to the installation of a new layover roof at the Public Works building. This repair was necessary to address facility needs and ensure continued safe and reliable operations.

2. Gas Department

The Gas Department budget is over due to several factors tied to the creation of a new inhouse utility following the termination of the CPS contract. Personnel costs, including salaries and benefits, were added after the original budget was adopted and were not included in the initial projections.

Additional overages are reflected in benchstock, regulatory compliance, travel and training, software analytics, and equipment purchases. These costs are directly related to establishing the new department and equipping staff to operate effectively. The staff member hired required proper supplies, equipment, and training to ensure the department is fully functional and compliant with operational standards.

3. Sewer: Salaries and Benefits: Overages are tied to personnel costs, including adjustments to employee benefits such as retirement and health insurance. These adjustments were necessary to align with actual costs versus the original budgeted amounts.

Outside Services/Contracted Services: Higher costs were incurred for specialized electrical and mechanical upgrades at the lift station. These upgrades were critical to ensure the continued reliability and safety of wastewater collection and pumping operations.

Equipment Purchases: Overages are due to the new SCADA system project at the Wastewater Treatment Plant. This represents the early stages of the City's SCADA project, which will modernize monitoring and control capabilities, improving efficiency, compliance, and operational response times. This also includes other equipment purchases for the sewer plant that were purchased throughout the fiscal year.

4. Electric Department - Benchstock Supplies

The Electric Department budget is over in benchstock supplies due to the purchase of miscellaneous supplies and equipment necessary to maintain reliable service. This includes items such as meters, transformer supplies, and other essential materials required for daily operations and system upkeep.

5. Water Department - Salaries and Benefits: Overages are due to overtime worked throughout the year to respond to water emergencies, as well as certification pay for licensed staff.

City Engineer and Outside Services: This account is over due to engineering costs that included the impact fee study, feasibility study for Flat Creek, and on-call engineering services as needed.

Utility System Maintenance: Overages here reflect necessary system repairs, including tank repairs, fence line clearing, fence replacement, and other maintenance completed during the year.

Generators: This account is over because no funds were originally appropriated at the beginning of the fiscal year. In July 2025, Council approved the purchase of generators for Wells 1 and 2, which are now reflected as expenditures in this category.

6. Refuse Department - Contracted Services

The Refuse budget is over due to higher-than-budgeted costs for contracted services with Waste Management. This total also reflects the scheduled payment for September, which was not originally accounted for in the budgeted amount.

Section IX, Item e.

EXHIBIT C

	Department	Item	Funding Source	Account Code Increase	Amount
1	Airport	Salaries/benefits	Airport	30-80101-101.01	\$ 13,000
2	Airport	Supplies - Aviation Fuel	Airport	30-50102-310	\$ 35,000
3	Airport	AWOS Grant	Airport	30-50107-904.00	\$ 130,000
					\$ 178,000

Justification (Airport Fund)

- 1. Airport Fund
 - Salaries and Benefits: Overages are tied to upcoming payroll costs for September that were not fully accounted for in the original budget.
- 2. Supplies: This account is over due to aviation fuel purchases made throughout the year. However, these costs were offset by revenues received that exceeded the original budget projections.
- 3. AWOS Grant: Expenditures tied to the AWOS grant pushed this line item over budget, but they were fully offset by grant revenue already received.

Section IX, Item f.



CITY COUNCIL AGENDA REPORT

	DATE: September 19, 2025	
AGENDA O	OF: September 23, 2025	
DEPARTME	ENT: Administration	
SUBJECT:	Discuss and take appropriate action on a Resolution nominating a candidate for the Election of the Medina Central Appraisal District Board of Directors for 2026-2027.	on
RECOMMEN	NDED MOTION:	
-	a resolution to nominate as the nominee for the City of Castroville to the Medina County Appraisal Board.	
BACKGROU	JND:	
She would like	alone has served as the City's representative on the MCA board for the past two years and e to continue, if elected. Ms. Malone has proved a letter of her and the Medina County ard's accomplishments since she came on.	
	PACT/SOURCE OF FUNDING: N/A Requires Budget Amendment	
ATTACHME	ENTS: Letter of Allocation of votes (information later in the process) Letter from Cindy Malone Resume from Cindy Malone Resolution for nomination	
Submitted by:	7:Debra Howe	

MEDINA CENTRAL APPRAISAL DISTRICT

1410 AVE K HONDO, TX 78861

CHIEF APPRAISER

JOHNETTE L. DIXON, RTA, RPA, CTA, CCA

830-741-3035 cs@medinacad.org



September 1, 2025

ALLOCATION OF VOTES FOR THE ELECTION OF BOARD OF DIRECTORS FOR MEDINA CENTRAL APPRAISAL DISTRICT

In accordance with Section 6.03 of SB 469 and HB 268, I submit the votes allocated to your District. (See attached)

Your submission of candidates and addresses should be submitted by the presiding office of the taxing unit in the form of a written resolution to the Chief Appraiser by October 15, 2025.

These directors will serve a two-year term beginning January 1, 2026.

I am enclosing a sample written resolution.

Sincerely,

Johnette L. Dixon, RTA, RPA, CTA, CCA

Chief Appraiser Medina CAD

			L	
TAXING ENTITY	2024 TAX LEVY	PERCENT	VOTES	
1. MEDINA COUNTY	31,061,354.89	31.99	1600	
2. CITY OF CASTROVILLE	2,032,400.74	2.09	104	
3. CITY OF DEVINE	1,812,636.40	1.87	93	
4. CITY OF HONDO	2,438,488.20	2.51	125	
5. CITY OF LA COSTE	348,280.69	0.36	18	
7. CITY OF LYTLE	239,905.47	0.25	12	
6. CITY OF NATALIA	414,097.57	0.43	21	
8. DEVINE ISD	6,121,898.87	6.30	315	
9. D'HANIS ISD	2,549,475.80	2.63	132	
10. HONDO ISD	10,281,772.92	10.59	530	
11. LYTLE ISD	1,560,242.61	1.61	81	
12. MEDINA VALLEY ISD	30,593,913.02	31.51	1575	
13. NATALIA ISD	5,076,618.13	5.23	261	
14. NORTHSIDE ISD	2,526,348.77	2.60	130	
15. UTOPIA ISD	46,013.93	0.05	3	
TOTAL LEVY	97,103,448.01	100.00	5000	

RESOL	UTION NO					
RESOLUTION NOMINATING A CANDIDATE FOR THE ELECTION OF MEDINA CENTRAL PPRAISAL DISTRICT BOARD OF DIRECTORS FOR THE 2026-2027.						
The (name of taxing jurisdiction) hereby Medina Central Appraisal District the na Medina Central Appraisal District Board 2026.	me and address of the foll	owing candidate for the				
NAME AND	ADDRESS OF CANDIDATI					
PASSED AND APPROVED ON THIS	DAY OF	, 2025.				
ATTEST:						

Cynthia F. Malone Attorney at Law 356 Double Gate Road Castroville, Texas 78009

September 18, 2025

Mayor Bruce Alexander

Hon. Sheena Martinez, Council Member District 1

Hon. Houston Marchman, Council Member District 2

Hon. Phil King, Council Member District 3

Hon. David Merz, Jr., Council Member District 4

Hon. Robert Lee, Council Member District 5

Dear City Council:

Medina Central Appraisal District (MCAD) has notified you that it is time to nominate board members for the 26-27 term. This is the nomination phase. You will be notified in the next few months that you can vote for the nominees. I have served as your representative for the past two years and would be honored to continue to serve on your behalf for the coming two year term.

During the past two years, we have been able to purchase a building for MCAD to move into in the near future. The building is located at 726-744 18th Street, Hondo, Texas. It has over 7,900 square feet of usable space for the appraisal district, some of which does not need to be remodeled. The purchase price was \$1,000,000, of which MCAD put \$200,000 down from its building fund. The seller financed the remainder on a one year loan. An architect is in the process of finalizing plans for remodeling 5,000 square feet of office space, and then we will solicit construction bids.

In the next two years, we will have much to accomplish. When we have final expectations of costs, we will seek permanent financing from our local banks to roll over the seller provided financing and include the cost of remodeling. The space where protest hearings have been held this past summer is not being remodeled and is serving the appraisal district needs well. One section of the building is being occupied by a tenant, who will serve out the term of their lease, and then move out. The appraisal district expects to use that space for storage at first, but for future offices in the next several years. The initial construction phase to remodel the existing offices may take the better part of the next year, but we hope that the appraisal district office can move into its new office space before the end of 2026.

It has been an arduous task to get this project to this point, but we have secured a building that existed rather than having to build one from the ground up. We believe we have been good stewards of the tax dollars that will need to be spent in the upcoming years.

September 18, 2025 Page 2

This appraisal district office needed to move out of the space that it has been in for the past several decades. We have accomplished this and are spreading the costs over the next twenty years with the commercial, long term loan.

We will continue to watch the budget of the appraisal district and be sure that the growth of the county is documented and accounted for in the tax rolls. The Comptroller's office audits the performance of MCAD and reports to the board any deficiencies both with appraised values and with methods and procedures. As Medina County grows, additional staffing may be necessary, but the Chief Appraiser will add those people gradually over the next few years.

Thank you for your support. It has been a privilege to be your representative.

Very truly yours,

Cynthia F. Malone

Cynthia F. Malone

cc: Debra Howe Scott Dixon

Encl. Résumé

Cynthia Faught Malone Attorney at Law

356 Double Gate Road Castroville, Texas 78009 cyndy.malone@yahoo.com February 2025 210.275.4562

1996 - 2023

AT&T Services, Inc.

Attorney – Litigation San Antonio, Texas Senior Counsel – Regulatory Austin, Texas General Attorney – Product Marketing San Antonio, Texas General Attorney – Managing Litigation Group San Antonio, Texas General Counsel – AT&T Alaska Anchorage, Alaska General Attorney – Wholesale Regulatory Dallas, Texas AVP – Senior Counsel – Product Marketing Dallas, Texas Castroville, Texas Litigation Contract Attorney San Antonio, Texas

As an attorney in the Legal Department, AT&T offered me the opportunity to perform many different job functions. In the San Antonio litigation office, I handled and tried cases in State District Court and Federal Court. I handled the appeals of those cases at the Fifth Circuit Court of Appeals and State Appellate Courts. As my career developed, I supervised the San Antonio litigation office, managing three attorneys with heavy caseloads and outside counsel, which were hired as needed for specialized subjects. I volunteered to take on the Alaska business unit as General Counsel and moved to Anchorage, where I handled all matters from litigation to personnel issues and served as the general business attorney for the business unit of AT&T Alaska. Upon returning to corporate headquarters in Dallas, I represented the wholesale business unit where AT&T was selling services to other carriers, and we negotiated complex business contracts worth millions of dollars. During the last ten years of my career, I served as counsel for the product marketing group, negotiating complex business contracts selling services to large national and international companies.

Dysart, Bennack & Malone, PC

1994 -1996

Partner, Civil Litigation

San Antonio, Texas

With three partners, we formed the first all-woman law firm in San Antonio. I handled complex business litigation, and my partners handled family, criminal, and real estate matters. We hired others to work with us and dissolved because of differing interests.

Bexar County Criminal District Attorney

1991 -1994

Chief, Civil Section

San Antonio, Texas

A new District Attorney hired me to be the Chief of the Civil Section, which corresponds with the County Attorney position in most Texas counties. As such, I represented the Bexar County Commissioners Court, all elected officials, and their corresponding departments. I supervised eleven attorneys, several paralegals, and assistants. My team handled litigation matters, including personnel, civil rights, and law enforcement matters. We tried cases in state and federal courts and handled the corresponding appeals. We provided daily legal advice regarding the open meetings act and open records

act, responded to open records act requests for documents and materials, and sought attorney general opinions when necessary.

Trial Attorney 1984 – 1991

Martin, Shannon & Drought
Brock, Morton & Pigg
San Antonio, Texas
Lubbock, Texas

Initially, I was hired to handle litigation matters related to the banking crisis of the eighties. Throughout this period, the FDIC was my primary client, and I sought recovery for past due loans in the state and federal courts. I handled many issues in bankruptcy court as necessary. This gave me an opportunity as a young lawyer to be in the courtroom handling matters from summary judgment practice to bench and jury trials throughout Texas.

Admitted to Practice

State of Texas	1984 - present
State of Alaska	2007 - 2014
United States Supreme Court	2011
Fifth Circuit Court of Appeals	1987
United States District Courts for State of Texas	1985-1988

Education

Texas Tech University School of Law	
Doctor of Jurisprudence	1984
Texas Tech University	
Bachelor of Arts, Summa Cum Laude	1980

Charitable and Civic Organizations

San Antonio Youth Literacy	1998-2006
Board Member and Chair	
Leadership Texas	2006
Alaska Catholic Social Services	2008-2009
Board Member	
United Way of Metropolitan Dallas	2011-2023
Chair, Women of Tocqueville Committee	
Girl Scouts of Northeast Texas	2012-2015
Board Member	
Zion Lutheran Church - Castroville	2022-present
Council Secretary	
Joint Airport Advisory Zoning Board, City of Castroville	
Board Member	2023
Medina Central Appraisal District	
Board Chair	2024-present
Lutheran Churches in Mission for Christ, Texas	2024 – present
Treasurer	-



CITY COUNCIL AGENDA REPORT

DATE: September 19, 2025

AGENDA OF: September 23, 2025

DEPARTMENT: City Secretary

SUBJECT: Application submitted for open position on City Boards and Commissions

RECOMMENDATION: Consider and take appropriate action on appointing Shari Biediger to fill the Library Advisory Board Full Board position #4 or Alternate position #2 for a term ending June 2027.

BACKGROUND:

The City Boards and Commissions with the exception of the Historic Landmark Commission has terms ending June 30th of each year. The city has received a request from Ms. Biediger to be considered for a position on the Library Advisory Board.

Library Board –Full Board positions open - #4 (2027) & Alternate #2 (2027)

FISCAL IMPACT/SOURCE OF FUNDING:

None.

Submitted by:

ATTACHMENTS/ADDITIONAL INFORMATION:

Submitted email request

Jesse Home

Boards and Commission Rosters



PUBLIC SERVICE APPLICATION FORM

City government depends on residents who volunteer their time and expertise to participate as members of boards, commissions and committees. The citizen involvement is important in setting the direction for Castroville's future.

in compliance with the Open Records Act information provided on this form may be available to the public. Public Service opportunities are offered by the City of Castroville without regard to race, color, national origin, religion, sex, or disability.

Name Shari Biediger Email: Sharibiediger C att net
Home Address: 1809 Cam Jacinto Mailing Address: "
City: Castroville zip: 78009 city: zip:
Home Telephone: Cell/Business Telephone: 210 875 0443
Resident of Castroville for 3 years Voter District: Resident of Texas for 25 + years
Reside within the city limits of City of Castroville: Yes No
Reside in Medina County: Yes No Other:
*Please note some boards and commissions require the members to reside in the corporate city limits.
Please indicate Board, Commission or Committee preference:
1" Choice: Library 7" Choice:
If you have prior service on a board, please provide the name of the board and the date of service.
Are you currently holding any public office or board appointment? If so, what?
Please list any special knowledge, education or experience that you feel qualifies you to serve in the areas you have indicated as a preference. Also, list any business or personal relationship with the City of Castroville that might create a conflict of interest or that would affect your ability to serve.
I have previously supported the City and Library through grant writing.
through grant writing.

LIBRARY BOARD

July 2026 - 2027

<u>Posi</u>	ition # Member/Address	Appointed	Phone #	Email Address	Term Expiration
1.	Michelle M. Estrada 211 Geneva Ct. Castroville, Texas 78009	March 2025	(c) 210-722-8156	yellehs52@gmail.com	2026
2.	Bertha Benedetti 4176 CR 271 Mico, Texas 78056	March 2025	830-931-3868 (c) 210-459-3269	benedettibertha@gmail.com	2026
3.	Julieanna Renner-Ramirez 321 CR 4614 (P.O. Box 1626) Castroville, Texas 78009	April 2025	(406) 270-6516	1946JGR872@gmail.com	2027
4.	OPEN				2027
5.	Crystal Stutes (Chair) 816 Lafayette Castroville, Texas 78009	October 2023	(c) 210-378-2966	crystal.stutes@gmail.com	2026
Alte	ernates:				
1.	Kelly Hoog 274 Private Rd. 4731 Castroville, Texas 78009	July 2024	830-931-4649	justri@ymail.com	2026

2. OPEN

<mark>2027</mark>

Student Rep: Open

Council Liaison: Councilmember Robert Lee

Updated 09-15-2025

Section IX, Item h.



Agenda Report

Agenda of: September 23, 2025

Department: Community Development Department

Subject: Discussion and possible action on the Stakeholder Advisory Committee and

public engagement opportunities for the Castroville Active Transportation

Plan.

Recommended Motion:

I move to approve the Stakeholder Advisory Committee and the presented public engagement opportunities.

Background:

The City of Castroville, through an approved grant with the Texas Department of Transportation (TxDOT) and Toole Design, is developing the Castroville Active Transportation Plan (ATP). This plan will provide a framework for creating a safer, more connected, and community-oriented transportation network that supports walking, biking, and local micromobility.

Key priorities and sensitivities identified include:

- Emphasizing safe crossings along Highway 90 and key local corridors.
- Supporting realistic, fundable projects.
- Respecting community identity.
- Engaging City Council as active contributors to the vision and goal-setting process.

Stakeholder Advisory Committee:

- 1 City Council Member
- 1 Planning and Zoning Commissioner
- 1 Historic Landmark Commissioner
- 1 Parks Board Member
- 1 Business representative
- 1 School District Representative
- 2 Community Residents
- 1 TxDOT Representative

Public Engagement Opportunities:

Section IX, Item h.

- National Night Out October 7th
- Boo Bash TBD

Fiscal Impact:

☒ Budgeted **☐** Requires Budget Amendment

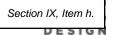
Attachments:

• Castroville Active Transportation Plan Slides

Urgency (0-5 = Low Urgency to High Urgency): 3

Impact (0-5 = Low Impact to High Impact): 3

Submitted by: Breana Soto



Reconnecting Castroville

Community Engagement

September 23, 2025



- Goal is to provide feedback and represent your community interests in the planning process
- Plan to meet every other month
 - ☐ Meeting 1: Kickoff meeting in October
 - □ Meeting 2: In-person group walk in Castroville in early December
 - ☐ Meeting 3: February 2026
 - Meeting 4: April 2026



Possible Members

- ☐ 1 City Council Member (liaison) City Council will pick.
- 1 Planning & Zoning Member Jim Welch, District 3
- 1 Historic Landmark Commissioner Doug DeMino, District 2
- ☐ 1 Parks Board Member Adriana Calk, District 5
- □ 1 business representative Erin Braden, Harzheim Properties
- □ 1 MVISD board representative Steven Conard, Health and Safety Director
- 2 community residents TBD
- □ 1 TxDOT representative (advisory) Chip Perry
- Next Steps: Contact members for kickoff meeting in October



- Community Events
 - Pop-Up Event October 7th National Night Out
 - Halloween Event Late October
 - Community Meeting
 - Present findings and draft plan to public
 - Winter and Spring 2026
- Online Site and Survey
- Regular Council Updates
 - Liaison or project team as needed





Thank you

City of Castroville: Breana Soto

Toole Design: Kaylyn Levine

breana.soto@castrovilletx.gov

klevine@tooledesign.com

Goal: Develop an active transportation plan to provide guidance for the development of future walking and biking infrastructure.

Contract length: June 2025 – May 2026

Contract budget: \$207,430

25% complete

					2025	,					2026	j	
	TASKS	Jun	Jul	Aug			Nov	Dec	Jan	Feb		_	May
2	Work Plan and Kickoff Meeting												
Ā	Ongoing Project Management			С		С					С		
	Existing Conditions Analysis												
	Vision and Goals												
	Plan and Policy Review												
1	Practice Review												
Phase	Inventory of the System												
Ph	Needs Identification												
	Stakeholder Outreach												
	Public Participation Plan												
	Stakeholder Committee				S		S*		S		S		S
	Stakeholder Outreach												
	In-Person Engagement												
٥.	Online Engagement												
se 2	Recommendations												
Phase	Policy and Programmatic Recommendations												
_	Network Plan												
	Implementation Concepts												
	Prioritization, Schedule, and Funding												
3	Recommendations												
Phase	Draft Plan												
占	Final Plan												

C - City Council Meeting



S - Stakeholder Committee Meeting

Scope of Work

- Existing Conditions Analysis
 - Vision, Goals, Plan and Policy Review, Practice Review, Needs
- Stakeholder Engagement
 - Stakeholder Committee, Online Engagement, In-Person Engagement, at least one public meeting
 - Regular Council Updates
 - Fall 2025, Winter 2025, and Spring 2026
 - Contract spending and work completed
- Recommendations

Overview of Stakeholder Engagement

Phase	Dates	Purpose	Education Campaign	Stakeholder Committee	Group Walk	Online Site & Survey	Community Events
1	Fall 2025	Raising awareness of the project, assessing community values, identifying needs, and visioning.	✓	√		✓	✓
2	Winter 2025	Presenting the proposed active transportation plan for feedback.		√	√	✓	✓
3	Spring 2026	Presenting the draft Plan for review.		√		✓	





Agenda Report

Agenda of: September 23, 2025

Department: Public Works

Subject: Discussion and possible action regarding the creation of an Impact Fee

Advisory Committee

Recommended Motion:

Staff recommends that Council hold a discussion regarding the potential formation of an Impact Fee Advisory Committee and provide direction on:

- Committee composition (number of members, qualifications, and representation).
- Appointment process (Council appointments, application process, etc.).
- Scope and responsibilities of the committee.
- Timeline for establishing the committee and beginning the impact fee study process.

Background:

Impact fees are one-time charges assessed on new development to help fund infrastructure improvements necessary to serve growth (such as water, wastewater, roadway, and other capital improvements). State law requires that municipalities adopting or updating impact fees establish an advisory committee to assist in the development, review, and recommendations related to such fees.

Fiscal Impact:

図 Budgeted □ Requires Budget Amendment

Source of Funding: Account Code: N/A

Attachments: N/A

Urgency (0-5 = Low Urgency to High Urgency):

Impact (0-5 = Low Impact to High Impact):

Submitted by: John Gomez

ADVISORY COMMITTEE REQUIREMENTS

S.B. 1883 raises the minimum representation requirement for industry professionals on a political subdivision's impact fee advisory committee. At least 50 percent of the committee's members must now be representatives of the real estate, development, or building industries who are not employees or officials of a governmental entity—an increase from the previous 40 percent. The bill also removes the statutory provision that allowed a city's planning and zoning commission to serve as the impact fee advisory committee without meeting the required composition standards. Because planning and zoning commissioners can be considered city officials, and the law now requires that at least 50 percent of the advisory committee be made up of individuals from the building or real estate industry who are not officials of a governmental entity, most planning and zoning commissions will arguably no longer qualify to serve in this role.

RESOL	UTION NO.	

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CASTROVILLE TEXAS TERMINATING THE CASTROVILLE ECONOMIC DEVELOPMENT CORPORATION PURSUANT TO TEXAS LOCAL GOVERNMENT CODE SECTION 501.401; AUTHORIZING THE PREPARATION AND EXECUTION OF ALL DOCUMENTS NECESSARY TO TERMINATE THE CORPORATION.					
the Castroville	on the City Council of the City of Castroville voted to terminate e Economic Development Corporation ("Corporation") and hereby find that the as no outstanding obligations to meet or assets to transfer; and,				
	upon its termination, the Corporation must wind-up its operation and file a Termination; and,				
	the Corporation intends that its assets, if any, be transferred to the City of Castroville with state law, and understands that said assets, or a majority thereof, shall become city.				
NOW THER CASTROVII	EFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LE:				
Section 1.	That the facts and recitations contained in the preamble of this resolution are hereby found to be true and correct and are incorporated by reference herein.				
Section 2.	That pursuant to the decision to terminate the Corporation, the Corporation or City Council shall now wind-up its operation and approve a Certificate of Termination for filing.				
Section 3.	That the Corporation, through the City Administrator, Board President and legal counsel, shall prepare all documents necessary to complete the termination of the corporation including a certificate of termination.				
Section 4.	That the Board President or City Administrator is authorized to execute all documents necessary to complete the termination of the corporation including a certificate of termination to be filed by the close of business on September 30, 2025.				
Section 5.	That this resolution shall take effect immediately from and after its passage.				
PASSED, AP	PROVED AND ADOPTED this the day of				

CITY OF CASTROVILLE

	By:			
	Bruce Alexander, Mayor			
ATTEST:				
Debra Howe, City Secretary				



Submitted by:

<u>David Merz, Jr.</u>

CITY COUNCIL AGENDA REPORT

		D A	ATE:	September 17, 2025	
AGENDA OF:	September 23, 2025				
DEPARTMENT:	District 4				
SUBJECT: Discus District 4	ssion and possible action of	n traffic control	and traffic	c calming measures in	
RECOMMENDED MO	<u>FION:</u> I move to table this	item until the f	irst meeting	g in October.	
presentation materials for the rest of Council and a I requested to move the	to unplanned events in m r this item in time for the re desire to ensure you have to agenda item until the next tendation is to table this iter	est of Council to me to review m meeting. Unfor	o review th aterials bef tunately, th	nem. Out of respect for fore discussion begins, the agenda had already	
 Changing the traffic control signage at the intersection of Country Lane and Village Path Changing the traffic control signage at the intersection of May St and Sunnyland Dr Possible low-cost traffic calming pilot projects in the Country Village Area 					
FISCAL IMPACT/SOU	RCE OF FUNDING:	☐ Budgeted	⊠ Require	es Budget Amendment	
ATTACHMENTS: Non	e				
	ency to High Urgency):act to High Impact):3				

City Administrator's Report

To: Mayor Alexander & City Council

CC: Staff

From: R. Scott Dixon, City Administrator

Date: September 17, 2025

Re: City Administrator's Report



Mayor and Council,

As always, there are many irons in the fire and lots happening in our wonderful Castroville! The items listed below are in no particular order and only cover some of the issues that have been inquired about or that council has requested to be kept up to date on. If you have any questions about any of these items or there are other things that you would like for me to report on, please let me know.

"London Lot" Debris Piles

Following concerns from Councilman Lee and complaints from a neighbor, staff met with the concerned citizen to discuss the city's London Lot drainage and use as a storage location for spoils. Over the past several months, staff and contractors have been dumping project site spoils that are suitable for fill material on this lot. This material will be used to fill in the east pond at the wastewater treatment plant. To my knowledge, this lot has been used for this purpose for many years. Councilman Lee will discuss establishing a policy related the lot's use at a future council meeting.

Streets Improvement Plan

No Change. Staff met with the same consultant that Hondo has used to develop and address their street maintenance plan. This vendor offers a product called HA-5. Staff will continue to work to develop a street improvement and maintenance plan which will likely entail an updated street assessment (the last one was conducted in 2020). Information about HA5 and the proposed plan will be shared at a future meeting for council's input and direction.

CPSE Dispute

Staff is working to schedule a meeting with CPSE CEO, Rudy Garza, no date has been established. Staff was informed that the outside counsel that CPSE had been using to negotiate

our disputed items has accepted a position with the Public Utility Commission of Texas (PUC). Castroville's outside counsel – Tom Anson, has contacted CPSE's inside counsel, Gabriel Garcia, to arrange a meeting with the attorney(s) that will be assigned our case. No date has been set but staff views these communications as positive developments that may lead to renewed discussions in the near future.

Railroad Commission Notice of Violation

The notice of violation that was previously reported on has been resolved by the submission of the required report. Thank you to John Gomez, his staff and our consultants for resolving this quickly.

WWTP Pond Closure

Staff recently met with Councilman King to discuss the pond closures. The growth of some weedy vegetation has slowed the evaporation of the east pond. Staff will be working to empty the pond over the next couple of weeks. TxDoT has communicated that they will have significant spoils to deliver in October/November which may be sufficient to finish this project. Staff will be creating a small berm at the northern end of the existing pond to allow for seasonal ponding. Our streets and drainage crew are prioritizing the Geneva drainage channel and other Athens-area work, so the timeline for this project is not certain.

Geneva Drainage Channel

Work on this project has continued albeit slowly due to rain and staff shortages. The channel has been narrowed considerably in-line with the channel design. Additional work towards the river has been hampered by the muddy conditions. Additional compaction will need to be performed. Staff will continue to coordinate with the landowners. Per council direction at the August 12th meeting, staff will reach out to Mr. Hancock to request that his fence be relocated out of the city's right-of-way.

Garza Creek Drainage Project

No Change. Staff has met with one of the owners along the channel and is working to set up appointments with the others to secure the necessary easement to perform the proposed channel improvements.

Community Center at Regional Park

Staff recently conducted a walk-through of the Community Center at Regional Park project. The walls and roof are up, dry-in should take place in the next few weeks. The project is still on schedule to be completed by mid January.

Lion's Park Splash Pad

Staff met with councilman King and Councilman Lee to review and discuss the splashpad construction, failures and proposed remedies. Councilman King is going to work with staff to evaluate the slab and various piping issues – seven of the thirteen water features are not functioning and appear to have broken or clogged lines. Councilman King's preliminary assessment indicates that repairs may be able to be made without having to tear out and replace the slab. Thank you to Councilman King for his efforts and assistance with this issue.

County Streets Plan

I received a call from Judge Lutz earlier this week. He is working to get the agreement drafted and put before the county commission.

Staffing Changes

Unfortunately, our Gas Supervisor, Javier, has tendered his resignation – he has accepted a position with another company. We are sad to see him go and wish him all the best in his future endeavors. Staff will be working to hire a gas technician over the coming weeks.

There is a lot going on in the City of Castroville! If I have left anything out of this report, it was not intentional. If there is anything else that is of particular concern to you, please let me know so that I can include it on a future report. As always, my door is open should you have need to speak with me. It is my pleasure to serve the people of Castroville.

Thank you,

R. Scott Dixon, MPA

City Administrator, Castroville, TX

The Numbers at the Airport

1,004,612

124 %

REVENUE IN DOLLARS

Percentage of Budget

47,766

129%



MONTHLY FUEL SALES IN DOLLARS

From Last Month

From Last Year

30,296

13%



15%

AIRCRAFT OPERATION Y-T-D

From Last Month

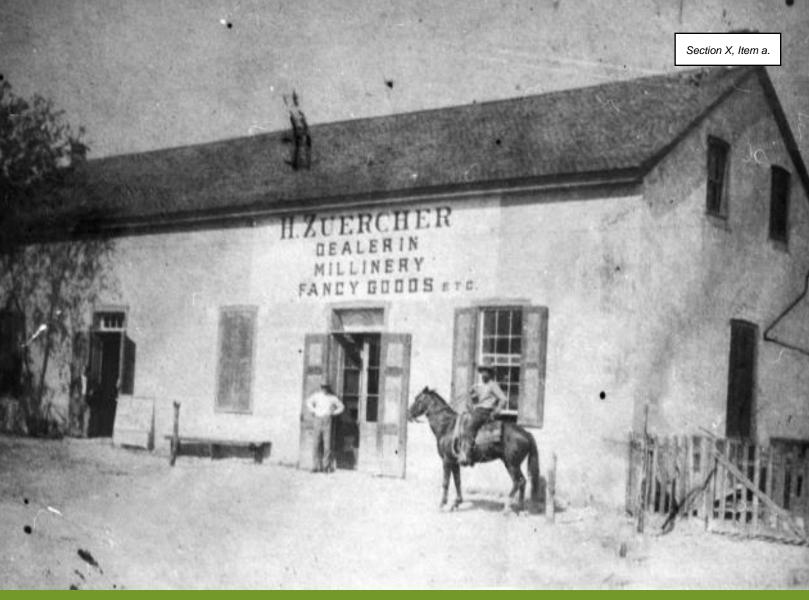
From Last Year

0/67
SPACE AVAILABILITY

52

Number on Waitlist

- Breana and I reduced the fuel price at the start of FY25. An effort to be known as "Best Price within 100nm." As a result, YTD fuel sales are \$100,515.00 over projections.
- Hydrological survey preliminary report has been received and is being evaluated
- Flight school operations and pilot examinations continue regularly
- Courtesy vehicles continue to leave pilots stranded. Will present options to council in October.



Zuercher Millinery in Klappenbach Building, Madrid Street (Houston Square),



Just a reminder that we have online permitting. You can apply, pay fees, and check status! Here is the link. <u>Citizen Portal (iworq.net)</u>

Monthly Community Development Report



August 2025



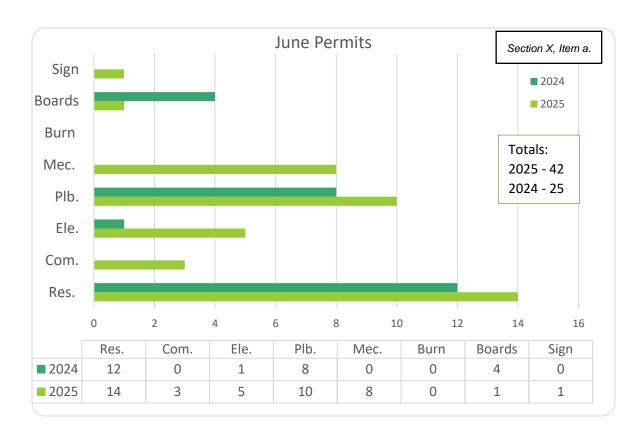
Breana Soto



Pending Plan Review: 0

Approved and Issued: 3

Completed and Closed: 0



000

<u>2025</u> <u>2024</u>

Permit Fees \$2

\$23,478 \$26,005

Boards and Commissions

	HLC	P&Z	ZBOA
Next Meeting Date	September 16 th	September 10 th	TBD
Meeting Date and Items	AUGUST 19 TH - 312 Petersburg – Approved - 509 Hwy 90 – Approved	AUGUST 13 th - Flat Creek PID Amendment – Approved - Heights of Castroville PID Amendment – Approved - Country Village Prelim Plat – Approved - DA Policy – Discussion	No Meeting

If you live in one of our 96 Historic Structures and need a plaque or would like to replace your existing one, please contact





Projects

Castroville's Active Transportation Grant

- **☑** Enroll in Local Government Project Procedures Qualification for TxDOT
- Submit Qualifications Statement and Risk Assessment
- **⋈** Meet consultant about scope of work.
- **☒** Advanced Funding Agreement Resolution approval by City.
- **☒** TXDOT approves contract.
- **☑** Bring to Council for input on how to move forward August 12th meeting.
- ☑ Bring to Council for stakeholder committee— Tentatively scheduled for September 23th meeting.
- ☐ Public engagement meetings National Night Out, Boo Bash.
- ☐ Bring initial findings to Planning and Zoning and City Council
- ☐ Receive feedback, create draft plan
- ☐ Open public comment period
- ☐ Bring findings to City Council
- ☐ Receive feedback, create final draft
- ☐ Bring to P&Z for adoption
- ☐ Bring to City Council for adoption

Garcia Creek Report

- ☑ Obtain & review data: Right of Entry,
 Records Search
- □ Field Survey: Field Data Collection,
 □ Digital Data Entry
- **⊠** Engineer Site Visit
- **☒** Hydraulic Modeling
- ☑ Channel/Slope Stability Analysis: Field Investigations, Lab Tests, Draft Eng.Reports
- ☑ Presentations to City Council Either of the June 24th or July 8th Meeting
- ☑ City Council will decide how to move forward with project Chose Option 1
- ☐ Start engineering/necessary action items for Option 1

Airport Zoning

- **☑** Update zoning and regs
- **☒** Create GIS Portal for public review
- □ Present to Council for review
- □ Reach out to County for input No movement or input from County
- ☐ Create Joint Airport Zoning Board
- ☐ Review of zoning regulations by JAZB
- ☐ Public hearing for public input

271

☐ Adoption by City and County

Throughfare Plan

- **⋈** Meet with County about alignment with County plans.
- **☒** Meet with TXDOT about alignment/ discrepancies with TxDOT plans.
- **△** Meet with County engineer about suggestions from TxDOT. TxDOT had a lot of great suggestions.
- ☐ Directed to move forward with adoption of thoroughfare plan. Waiting on engineer to send revised plan for Council to review.
- ☐ Bring to City Council for review.
- ☐ Make changes to plan per Council recommendation.
- ☐ Send out required public notifications.
- ☐ Bring to City Council for approval.

Development Projects



Town East Crossing

1726 Hwy 90 E, Next to Security State Bank

Pumphouse Carwash

601 Hwy 90 E, Next to current Pumphouse Carwash





City of Castroville Parks & Recreation Department

Monthly Report: August 1, 2025- August 31, 2025

Submitted by: Jonah Chang, Director of Parks & Recreation

1. Department Overview & Updates

- Community Center Construction:
 - Community Center construction is coming along!!
 - The back porch framing is complete and front porch framing is underway.
 - o Underway: HVAC & Mechanical, Electrical, Low Voltage.
 - CURRENT RFI's: NONE

2. Programs & Events

- Event Support:
 - o Car show at Houston Square 9/19/2025

3. Reservation Report

Facility	Bookings
Regional Park- Volleyball Courts	0
Lion's Park- Athletic Field	0
Lion's Park- Softball Field	2
Regional Park- Amphitheater	0
Regional Park- Area Rentals	3
Regional Park- Pavilion Rentals	7
Regional Park Table Rentals	18
City Pool- Parties	23
RV Park Bookings	39
Regional Park- Tent Camping	0

4. Work Orders & Repairs

Department	Problem Code	# of Work Orders
Parks: 84 Total	500: City Parks Maintenance	5
	501: City bldg. Maintenance	0
	505: Equipment Repairs & Maintenance	0
	510: Regional Park Maintenance	33
	515: RV Park Maintenance	0
	520: Swimming Pool Maintenance	0
	530: Lions Park Maintenance	12
	535: Splash Pad Maintenance	0
	599: Misc. Facilities & Parks	15
	801: Weeds/Overgrown Brush	0
	802: Mowing & Weed Eating	12
	806: Tree Issue (Trim & Clear)	6
	819: Misc Streets	0
	978: Vehicle & Equipment Maintenance	1
Facilities: 12 Total	500: City Parks Maintenance	0
	501: City Bldg. Maintenance	4
	506: Flags	0
	520: Swimming Pool Maintenance	4
	599: Misc. Facilities & Parks	4
Uictory,	August 2024, 90 Total	110 average
History:	August 2024: 89 Total July 2025: 146 Total	110 average
	August 2025: 96 Total	

5. Staffing

Type: Status:

Full-time Staff: 4 positions filled
Part-time Staff: 1 position filled
Pool Staff: 4 positions filled

There is a full-time parks & recreation position vacancy currently open.

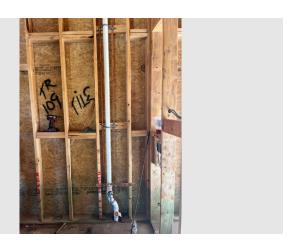
6. Upcoming Priorities & Projects

- Garden of Roots:
 - o Tree Placement x3
 - o Tree Sign Installation
- Continued monitoring of the Community Center construction.
- Event support for National Night Out, October 7, 2025.
- Event support for Pumpkin Smash Fly-In, October 19, 2025.





Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009



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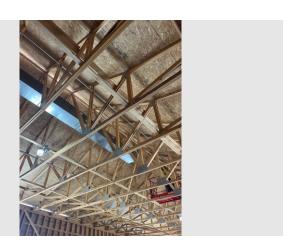
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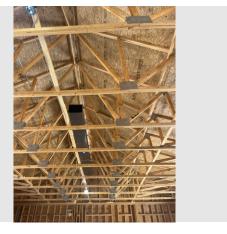
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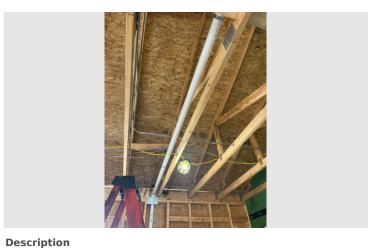
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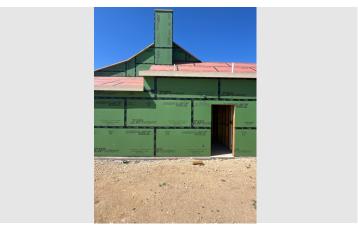
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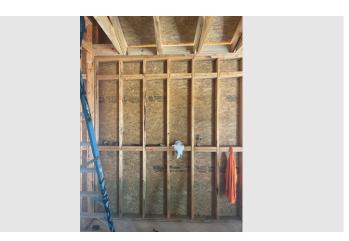
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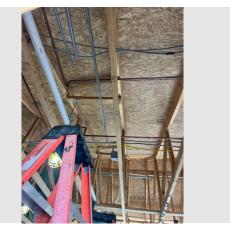
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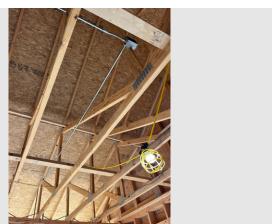
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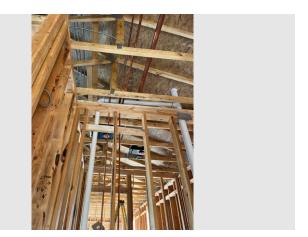
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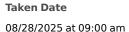
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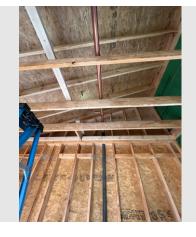
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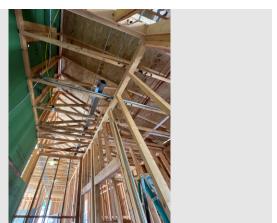
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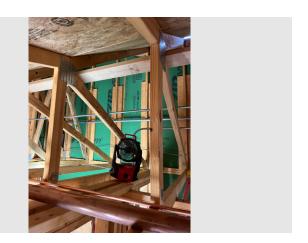
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08/27/2025 at 02:21 pm

Upload Date

08/27/2025 at 02:21 pm

Album

Unclassified

Uploaded By

Clayton Lockwood

File Name

ACE4A5D7-37C1-4135-9ABC-040...

Taken Date

08/27/2025 at 02:21 pm

Upload Date

08/27/2025 at 03:37 pm

Album

Photos From Daily Log

Uploaded By

Clayton Lockwood

File Name

ACE4A5D7-37C1-4135-9ABC-040...



Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009





Description

Taken Date

08/27/2025 at 02:20 pm

Upload Date

08/27/2025 at 02:21 pm

Album

Unclassified

Uploaded By

Clayton Lockwood

File Name

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Taken Date

08/27/2025 at 02:19 pm

Upload Date

08/27/2025 at 02:20 pm

Album

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Uploaded By

Clayton Lockwood

File Name

D332BE34-895B-43BB-A495-A7C...



Description

Description

Taken Date

08/27/2025 at 02:19 pm

Upload Date

08/27/2025 at 03:37 pm

Album

Photos From Daily Log

Uploaded By

Clayton Lockwood

File Name

D332BE34-895B-43BB-A495-A7C...

Taken Date

08/27/2025 at 02:19 pm

Upload Date

08/27/2025 at 03:37 pm

Album

Photos From Daily Log

Uploaded By

Clayton Lockwood

File Name

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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009



Description



Description

Taken Date

08/27/2025 at 02:05 pm

Upload Date

08/27/2025 at 02:05 pm

Album

Unclassified

Uploaded By Clayton Lockwood

File Name

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Taken Date

08/27/2025 at 02:05 pm

Upload Date

08/27/2025 at 02:05 pm

Album

Unclassified



Uploaded By

Clayton Lockwood

File Name

513C653C-050C-4759-9684-EEB...



Uploaded By

File Name

Clayton Lockwood

72547A47-F5EC-403A-920A-9095...

Description



Upload Date

Album



Description

Taken Date

08/27/2025 at 02:01 pm

Upload Date

08/27/2025 at 02:02 pm

Album

Unclassified

Taken Date

08/27/2025 at 02:01 pm

08/27/2025 at 02:02 pm

Unclassified

Uploaded By

Clayton Lockwood

File Name

715177EF-CAAD-4235-A11D-E2E...



Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009



Description

Taken Date

08/27/2025 at 02:01 pm

Upload Date

08/28/2025 at 02:58 pm

Album

Photos From Daily Log



Clayton Lockwood

File Name

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Description

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08/27/2025 at 02:01 pm

Upload Date

08/27/2025 at 02:01 pm

Album

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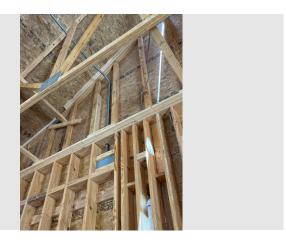


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08/27/2025 at 02:01 pm

Album

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Clayton Lockwood

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Upload Date

08/27/2025 at 02:01 pm

Album

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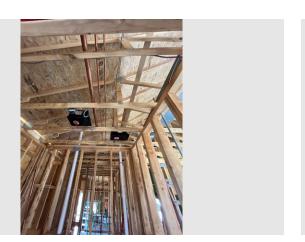
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288





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08/27/2025 at 01:56 pm

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Upload Date

08/27/2025 at 01:56 pm

Album

Unclassified



Uploaded By

Clayton Lockwood

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Taken Date

08/27/2025 at 01:48 pm

Upload Date

08/27/2025 at 01:48 pm

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Album

Unclassified



Uploaded By

Clayton Lockwood

File Name

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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009



Description

Description

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08/27/2025 at 03:41 pm 15FF0DC1-053D-4DBE-BE3B-CE2...

Photos From Daily Log

Album



Description

Taken Date

Upload Date

08/27/2025 at 11:37 am

Taken Date 08/27/2025 at 11:42 am

Description

Upload Date 08/27/2025 at 11:42 am

Album Unclassified

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File Name

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Unclassified

Uploaded By

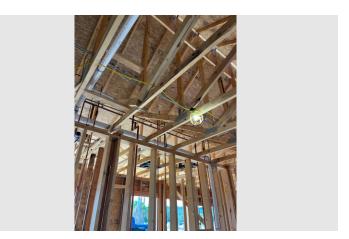
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Taken Date

08/27/2025 at 11:36 am

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08/27/2025 at 09:28 am

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Description

Uploaded By

Clayton Lockwood

File Name

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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009



Description

Taken Date 08/27/2025 at 08:06 am

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08/27/2025 at 08:31 am

Album

Unclassified



Clayton Lockwood

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Description

Taken Date

08/27/2025 at 08:06 am

Upload Date

08/27/2025 at 08:26 am

Album Unclassified



Uploaded By

File Name

Clayton Lockwood

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Description

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08/27/2025 at 08:40 am

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Upload Date

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File Name

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08/27/2025 at 08:04 am

Upload Date

08/27/2025 at 08:04 am

Album

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Uploaded By

Clayton Lockwood

File Name

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Taken	Date		
08/27/3	2025 at	08:04	am

08/27/2025 at 08:04 am

Upload Date

Description

08/27/2025 at 03:28 pm

Album

Photos From Daily Log

Uploaded By Clayton Lockwood

File Name

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Taken Date

08/27/2025 at 08:04 am

Upload Date

08/27/2025 at 03:28 pm

Album

Photos From Daily Log



Uploaded By Clayton Lockwood

File Name

B4B3D4F9-3CC0-4E08-914D-C8C...



Description

Description

Taken Date

08/27/2025 at 08:04 am

Upload Date

08/27/2025 at 08:04 am

Album

Unclassified

Uploaded By

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File Name

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Upload Date

08/27/2025 at 08:04 am

Album

Unclassified

Uploaded By

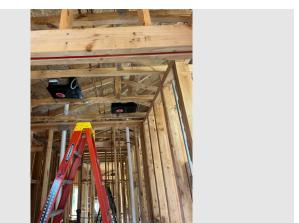
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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009



Description



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Album Unclassified

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Upload Date File Name

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Description

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08/26/2025 at 04:30 pm

Album Unclassified

Upload Date

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Taken Date 08/26/2025 at 04:30 pm **Upload Date**

08/26/2025 at 04:30 pm

Album Unclassified

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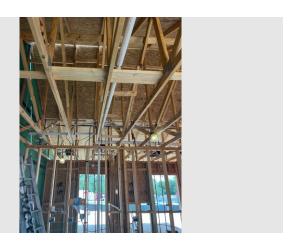
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Uploaded By Clayton Lockwood

File Name

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Description

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08/26/2025 at 04:30 pm

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08/26/2025 at 02:59 pm

Upload Date

08/26/2025 at 02:59 pm

Album

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Uploaded By

Clayton Lockwood

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Description

Taken Date

08/26/2025 at 02:39 pm

Upload Date

08/26/2025 at 02:39 pm

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Album

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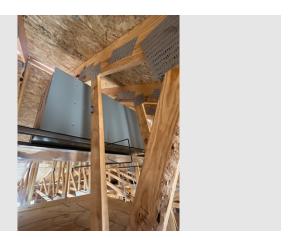
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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009







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08/26/2025 at 01:51 pm

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08/26/2025 at 01:51 pm

Album

Unclassified

Uploaded By

Clayton Lockwood

File Name

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Taken Date

08/26/2025 at 01:51 pm

Upload Date

08/27/2025 at 03:28 pm

Album

Photos From Daily Log

Uploaded By

Clayton Lockwood

File Name

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Description

Upload Date

Taken Date 08/26/2025 at 01:51 pm

08/27/2025 at 03:24 pm

Album

Photos From Daily Log



Description

Uploaded By Taken Date 08/26/2025 at 01:51 pm Clayton Lockwood **File Name Upload Date**

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08/26/2025 at 01:51 pm

Album

Unclassified

Uploaded By

Clayton Lockwood

File Name

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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009



Description Description

Taken Date

08/26/2025 at 01:29 pm

Upload Date

08/26/2025 at 01:29 pm

Album

Unclassified

Uploaded By Clayton Lockwood

File Name

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Description

Taken Date

08/26/2025 at 01:28 pm

Upload Date

08/27/2025 at 03:24 pm

Album

Photos From Daily Log

Uploaded By

Clayton Lockwood

File Name

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08/26/2025 at 11:24 am

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08/26/2025 at 11:24 am

Album

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Uploaded By

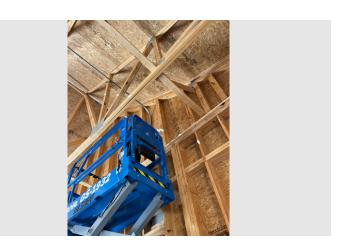
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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009



Description

Taken Date

08/26/2025 at 11:23 am

Upload Date

08/26/2025 at 11:23 am

Album

Unclassified



Clayton Lockwood

File Name

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Upload Date

08/26/2025 at 11:22 am

Album

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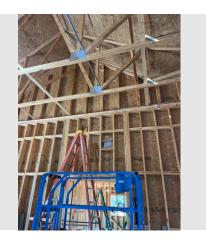


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Album

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Taken Date

08/26/2025 at 10:34 am

Upload Date

08/26/2025 at 10:34 am

Album

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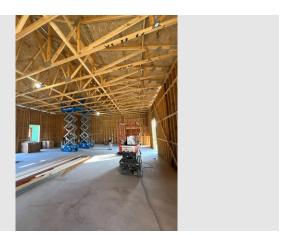
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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009



Description Description

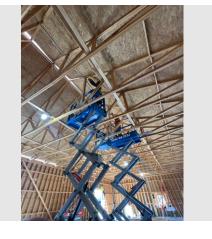


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08/26/2025 at 09:05 am

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Upload Date

08/26/2025 at 09:04 am

Album Unclassified





Description

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Description

Clayton Lockwood **File Name**

Album Unclassified



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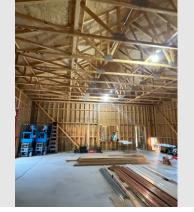
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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009





Description

Taken Date 08/26/2025 at 07:32 am

Upload Date

08/26/2025 at 07:33 am

Album Unclassified

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Upload Date

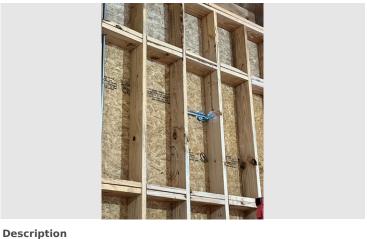
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Uploaded By

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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009



Description

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Upload Date

08/25/2025 at 03:42 pm

Album

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Uploaded By

Clayton Lockwood

File Name

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08/25/2025 at 03:42 pm

Upload Date

08/26/2025 at 08:32 am

Album

Photos From Daily Log

Uploaded By

Clayton Lockwood

File Name

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Description

Taken Date 08/25/2025 at 03:42 pm

Upload Date

08/27/2025 at 03:26 pm

Album

Photos From Daily Log

Uploaded By

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File Name

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Taken Date

08/25/2025 at 03:42 pm

Upload Date

08/27/2025 at 03:26 pm

Album

Photos From Daily Log

Uploaded By

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File Name

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Description

Taken Date

08/25/2025 at 03:42 pm

Upload Date

Description

08/26/2025 at 08:32 am

Album

Photos From Daily Log

Clayton Lockwood

File Name

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Taken Date

08/25/2025 at 03:42 pm

Upload Date

08/25/2025 at 03:42 pm

Album

Unclassified



Uploaded By Clayton Lockwood

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08/25/2025 at 01:23 pm

Album

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Uploaded By

Clayton Lockwood

File Name

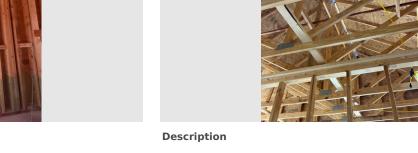
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Description



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08/25/2025 at 01:23 pm

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Upload Date

08/26/2025 at 08:33 am

Album

Photos From Daily Log

Uploaded By

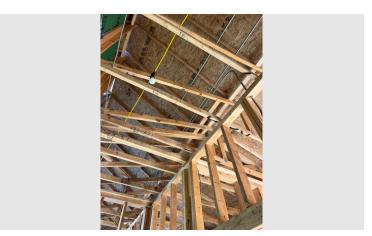
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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009



Description

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Upload Date

08/25/2025 at 08:38 am

Album

Unclassified

Description

Uploaded By

Clayton Lockwood

File Name

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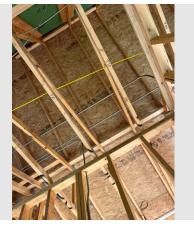
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Upload Date

08/25/2025 at 08:38 am

Album

Unclassified

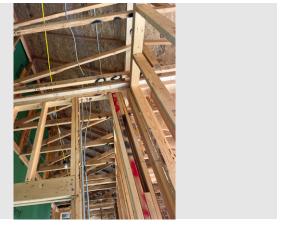


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File Name

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Description



Description

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08/25/2025 at 08:38 am

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Album

Unclassified

Uploaded By

Clayton Lockwood

File Name

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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009







Upload Date

08/25/2025 at 08:35 am

Album Unclassified

Description

Uploaded By

File Name

Clayton Lockwood

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Taken Date

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Upload Date

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Album Unclassified



Uploaded By

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File Name

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Description Description

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08/25/2025 at 08:34 am

Album Unclassified

Uploaded By Clayton Lockwood

File Name

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Taken Date 08/25/2025 at 08:33 am

Upload Date

08/25/2025 at 08:34 am

Album Unclassified



Uploaded By

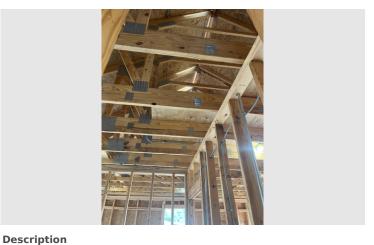
Clayton Lockwood

File Name

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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009





Description

Taken Date

08/22/2025 at 09:21 am

Upload Date

08/22/2025 at 09:21 am

Album

Unclassified

Uploaded By

Clayton Lockwood

File Name

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Taken Date

08/22/2025 at 09:21 am

Upload Date

08/22/2025 at 09:21 am

Album

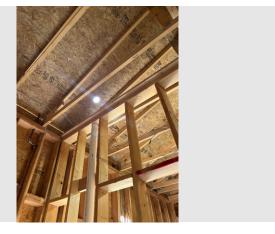
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Clayton Lockwood

File Name

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Description

Taken Date

08/22/2025 at 07:58 am

Upload Date

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Album

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File Name

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08/22/2025 at 07:57 am

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08/22/2025 at 07:57 am

Album

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Uploaded By

Clayton Lockwood

File Name

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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009



Description



Taken Date

Description

08/22/2025 at 07:56 am

Upload Date

08/22/2025 at 07:57 am

Album

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Uploaded By

Clayton Lockwood

File Name

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Taken Date

08/21/2025 at 02:30 pm

Upload Date

08/21/2025 at 02:30 pm

Album

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Uploaded By

Clayton Lockwood

File Name

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Description

08/21/2025 at 02:30 pm

Upload Date

Taken Date

08/21/2025 at 02:30 pm

Album

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08/21/2025 at 02:29 pm

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08/21/2025 at 02:29 pm

Album

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Clayton Lockwood

File Name

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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009





Description

Taken Date

08/21/2025 at 01:41 pm

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08/21/2025 at 01:41 pm

Album

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08/21/2025 at 11:12 am

Upload Date

08/21/2025 at 11:12 am

Album

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Description

Description

Taken Date

08/21/2025 at 11:11 am

Upload Date

08/21/2025 at 11:12 am

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08/21/2025 at 10:40 am

Album

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Uploaded By

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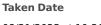
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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009



Description Description



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Upload Date

08/21/2025 at 10:37 am

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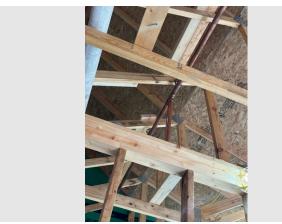
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08/21/2025 at 10:37 am

Album

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Uploaded ByClayton Lockwood

File Name

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Description

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File Name

Clayton Lockwood

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Taken Date

08/21/2025 at 10:35 am

Upload Date

08/21/2025 at 10:35 am

Album

Unclassified



Description

08/21/2025 at 10:35 am

Upload Date

Taken Date

08/22/2025 at 11:17 am

Album

Photos From Daily Log

Uploaded By

Clayton Lockwood

File Name

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Description Description



Taken Date

08/21/2025 at 10:34 am

Upload Date

08/21/2025 at 10:35 am

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08/21/2025 at 10:30 am

Album

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Uploaded By

File Name

Clayton Lockwood

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Description



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Upload Date

08/21/2025 at 10:27 am

Album

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Uploaded By

Clayton Lockwood

File Name

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Taken Date

Description

08/21/2025 at 10:27 am

Upload Date

08/21/2025 at 10:27 am

Album

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Uploaded By

Clayton Lockwood

File Name

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Description

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Upload Date

08/21/2025 at 10:26 am

Album

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Uploaded By

File Name

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Clayton Lockwood



Description

Taken Date

08/21/2025 at 07:40 am

Upload Date

08/22/2025 at 11:14 am

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Photos From Daily Log



Clayton Lockwood

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Album

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08/21/2025 at 07:37 am

Album

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Uploaded By

Clayton Lockwood

File Name

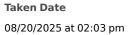
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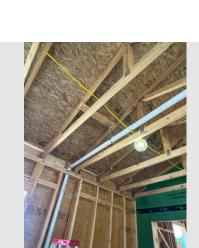
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08/20/2025 at 02:04 pm

Album

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Uploaded By

File Name

Clayton Lockwood

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Taken Date

Upload Date

08/20/2025 at 01:11 pm

08/20/2025 at 01:11 pm



Taken Date 08/20/2025 at 02:03 pm

Upload Date

08/20/2025 at 02:03 pm

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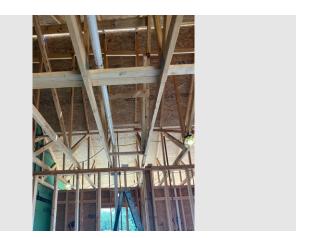
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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009



Description Description

Taken Date 08/20/2025 at 01:11 pm

Upload Date 08/20/2025 at 01:11 pm

Album

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File Name

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08/20/2025 at 10:44 am

Album Unclassified

Upload Date

Uploaded By

Clayton Lockwood

File Name

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Taken Date

08/20/2025 at 10:44 am

08/20/2025 at 10:44 am

AlbumUnclassified



Uploaded By

File Name

Clayton Lockwood

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Upload Date

08/20/2025 at 10:44 am

Album Unclassified **Uploaded By**

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Description

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08/20/2025 at 09:34 am

Upload Date

08/20/2025 at 09:37 am

Album

Unclassified

Uploaded By

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File Name

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Taken Date

08/20/2025 at 09:34 am

Upload Date

08/21/2025 at 09:26 am

Album

Photos From Daily Log

Uploaded By

Clayton Lockwood

File Name

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Clayton Lockwood

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Upload Date File Name

08/20/2025 at 09:33 am

08/20/2025 at 09:33 am

Album

Unclassified

088



Taken Date

08/20/2025 at 09:32 am

Upload Date

08/20/2025 at 09:33 am

Album

Unclassified

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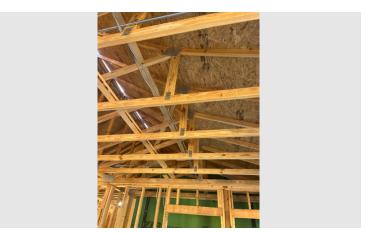
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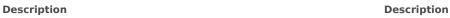
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08/20/2025 at 09:33 am

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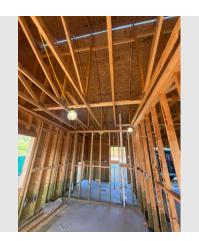
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08/20/2025 at 08:07 am

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Clayton Lockwood

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Description



Upload Date File Name

08/20/2025 at 08:05 am OF

Album

Unclassified

08/20/2025 at 08:05 am

oaded By

Clayton Lockwood

пе мате

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Taken Date

Description

08/20/2025 at 08:05 am

Upload Date

08/20/2025 at 08:05 am

Album

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08/20/2025 at 08:04 am

Album

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Description Description

Taken Date

08/20/2025 at 08:04 am

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08/20/2025 at 08:04 am

Album

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Uploaded By

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File Name

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08/20/2025 at 08:04 am

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08/20/2025 at 08:04 am

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Uploaded By

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File Name

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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009





Description

Taken Date

08/19/2025 at 04:47 pm

Upload Date

08/19/2025 at 04:48 pm

Album

Unclassified

Uploaded By

Clayton Lockwood

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08/19/2025 at 04:47 pm

Upload Date

08/21/2025 at 09:26 am

Album

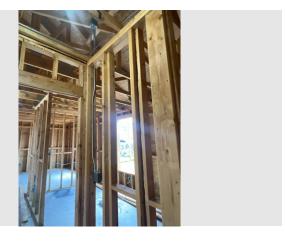
Photos From Daily Log

Uploaded By

Clayton Lockwood

File Name

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Description

Taken Date

08/19/2025 at 04:21 pm

Upload Date

08/19/2025 at 04:21 pm

Album

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Uploaded By

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File Name

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Upload Date

08/19/2025 at 04:21 pm

Album

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Uploaded By

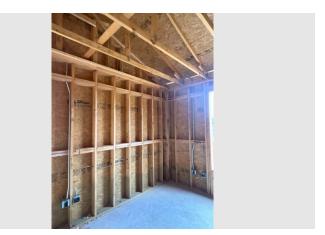
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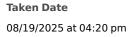
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Description

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Taken Date08/19/2025 at 04:20 pm **Upload Date**

08/19/2025 at 04:20 pm

Album Unclassified

File Name

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Upload Date

08/19/2025 at 04:20 pm

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Upload Date

08/19/2025 at 01:25 pm

Album Unclassified



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08/19/2025 at 01:25 pm

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Album Unclassified



Description

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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009





Taken Date 08/19/2025 at 10:36 am

Description

Upload Date

08/21/2025 at 09:22 am

Album

Photos From Daily Log

Uploaded By

Clayton Lockwood

File Name

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08/19/2025 at 10:35 am

Upload Date

08/19/2025 at 10:36 am

Album Unclassified

Uploaded By

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Description Description

Taken Date

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08/19/2025 at 10:35 am

Album

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Uploaded By

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File Name

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08/19/2025 at 09:10 am

Album

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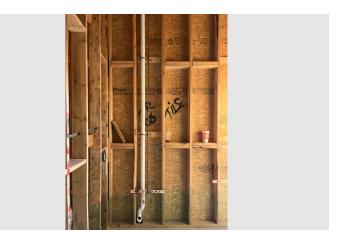
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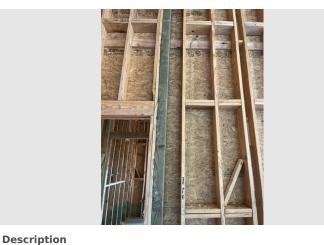
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08/19/2025 at 07:54 am

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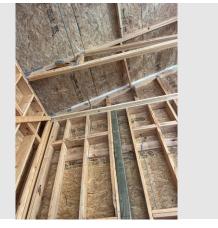


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Album Unclassified



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Description

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Upload Date

08/18/2025 at 03:41 pm

Album

Unclassified

Uploaded By

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Taken Date

08/18/2025 at 03:40 pm

Upload Date

08/21/2025 at 09:22 am

Album

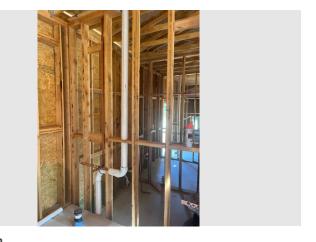
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Uploaded By

Clayton Lockwood

File Name

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Description

08/18/2025 at 03:40 pm

Upload Date

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Upload Date

08/18/2025 at 03:40 pm

Album

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Uploaded By

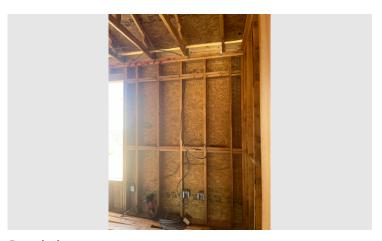
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File Name

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Description



08/18/2025 at 03:40 pm

Upload Date

08/18/2025 at 03:40 pm

Album

Unclassified



Clayton Lockwood

File Name

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Description

Taken Date

08/18/2025 at 03:28 pm

Upload Date

08/18/2025 at 03:29 pm

Album

Unclassified



Clayton Lockwood **File Name**

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Description

Taken Date 08/18/2025 at 03:28 pm

08/18/2025 at 03:33 pm

Album

Unclassified

Upload Date





Description

Uploaded By

Clayton Lockwood

File Name

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Taken Date

08/18/2025 at 02:30 pm

Upload Date

08/18/2025 at 02:30 pm

Album

Unclassified

Uploaded By

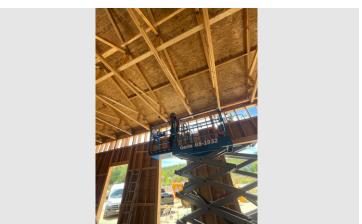
Clayton Lockwood

File Name

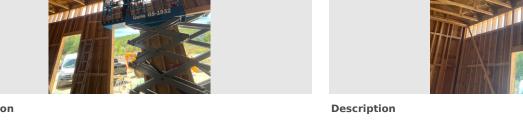
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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009



Description



Taken Date 08/18/2025 at 02:30 pm

Upload Date 08/18/2025 at 02:30 pm

Album Unclassified

Uploaded By Clayton Lockwood

File Name

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Description

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Taken Date 08/18/2025 at 11:09 am **Upload Date**

08/21/2025 at 09:15 am

Album

Photos From Daily Log

Taken Date

08/18/2025 at 02:30 pm

Upload Date

08/21/2025 at 09:15 am

Album

Photos From Daily Log



File Name

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Description

Taken Date Clayton Lockwood

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08/18/2025 at 11:09 am **Upload Date**

08/18/2025 at 11:09 am

Album Unclassified **Uploaded By**

Clayton Lockwood

File Name

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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009





Description

Taken Date 08/18/2025 at 10:11 am

Upload Date

08/18/2025 at 10:12 am

Album Unclassified

Uploaded By Clayton Lockwood

File Name

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Taken Date

08/18/2025 at 10:11 am

Upload Date

08/18/2025 at 10:11 am

Album

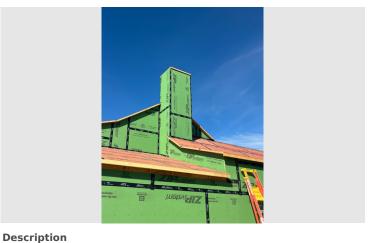
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Uploaded By

Clayton Lockwood

File Name

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Taken Date

Upload Date

08/18/2025 at 10:11 am

08/18/2025 at 10:11 am

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Clayton Lockwood

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Album

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Uploaded By

Clayton Lockwood

File Name

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325



Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009



Taken Date

Description

08/15/2025 at 02:05 pm

Upload Date

08/15/2025 at 02:05 pm

Album

Unclassified

Uploaded By

Clayton Lockwood

File Name

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08/15/2025 at 02:05 pm

Upload Date

08/15/2025 at 02:05 pm

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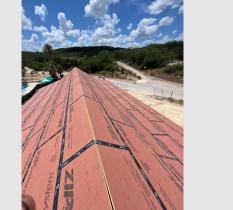
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Clayton Lockwood

File Name

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Description

Taken Date

08/15/2025 at 02:05 pm

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08/15/2025 at 02:05 pm

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Description

Uploaded By

Clayton Lockwood

File Name

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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009



Description



Taken Date 08/15/2025 at 02:05 pm **Upload Date**

08/15/2025 at 02:05 pm

Album Unclassified

Album

Unclassified

Uploaded By Clayton Lockwood

File Name

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08/15/2025 at 02:05 pm

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File Name

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Unclassified

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327



Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009





Description

Taken Date

 $08/15/2025 \ \text{at} \ 09:27 \ \text{am}$

Upload Date

08/15/2025 at 09:27 am

Album

Unclassified

Uploaded ByClayton Lockwood

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08/15/2025 at 08:23 am

Upload Date

08/15/2025 at 08:23 am

Album

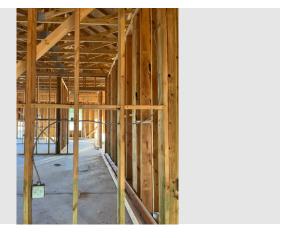
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Clayton Lockwood

File Name

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Description

08/15/2025 at 08:23 am

Upload Date

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08/15/2025 at 08:23 am

Album

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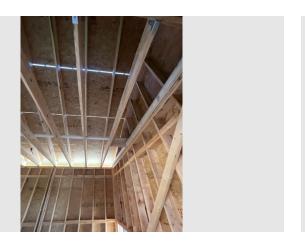
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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009



Description

Taken Date

08/14/2025 at 04:12 pm

Upload Date

08/14/2025 at 04:13 pm

Album

Unclassified



Clayton Lockwood

File Name

Uploaded By

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08/14/2025 at 04:12 pm

Upload Date

08/14/2025 at 04:58 pm

Album

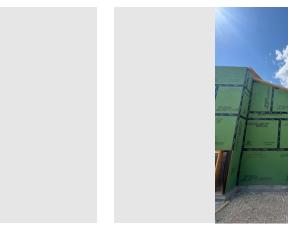
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Clayton Lockwood

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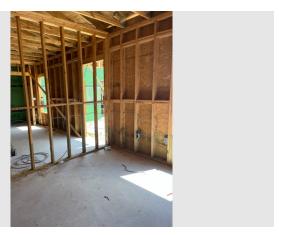
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Upload Date

08/14/2025 at 05:01 pm

Album

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08/14/2025 at 03:32 pm

Upload Date

08/14/2025 at 03:33 pm

Album

Uploaded By

Clayton Lockwood

File Name

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08/14/2025 at 03:32 pm **Upload Date**

08/14/2025 at 03:33 pm

Album

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Unclassified



Description

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File Name

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08/14/2025 at 03:20 pm

Upload Date

08/14/2025 at 05:00 pm

Album

Photos From Daily Log

Uploaded By

Clayton Lockwood

File Name

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Description

Taken Date

Description

08/14/2025 at 03:20 pm

Upload Date

08/14/2025 at 03:20 pm

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08/14/2025 at 02:54 pm

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08/14/2025 at 02:54 pm

Album

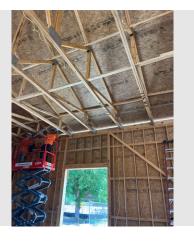
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Upload Date

Taken Date

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Album

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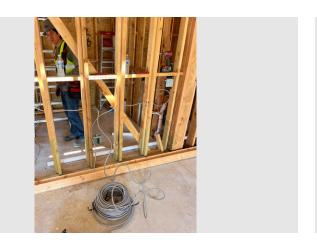
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08/14/2025 at 05:01 pm

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Taken Date

08/14/2025 at 02:52 pm

Upload Date

08/14/2025 at 02:52 pm

Album

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Uploaded By

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File Name

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08/14/2025 at 02:52 pm

Album



Description

08/14/2025 at 02:52 pm

Upload Date

08/14/2025 at 02:52 pm

Album

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Upload Date

Unclassified

Uploaded By

Clayton Lockwood

File Name

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Description

Description

Taken Date 08/14/2025 at 02:51 pm

Upload Date

08/14/2025 at 04:58 pm

Album

Photos From Daily Log

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File Name

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Taken Date

08/14/2025 at 02:51 pm

Upload Date

08/14/2025 at 02:51 pm

Album

Unclassified



Uploaded By

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File Name

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Description

Description

Taken Date

08/14/2025 at 02:51 pm

Upload Date

08/14/2025 at 02:51 pm

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Upload Date

08/14/2025 at 02:51 pm

Album

Unclassified

Uploaded By

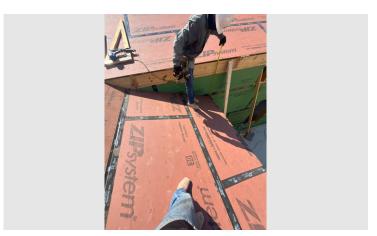
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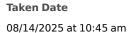
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Upload Date

08/14/2025 at 10:45 am

Album Unclassified



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Clayton Lockwood

File Name

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08/14/2025 at 10:45 am

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08/14/2025 at 10:45 am

Album Unclassified

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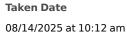
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08/14/2025 at 10:19 am

Album

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Taken Date

08/14/2025 at 09:53 am

Upload Date

08/14/2025 at 10:12 am

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Album

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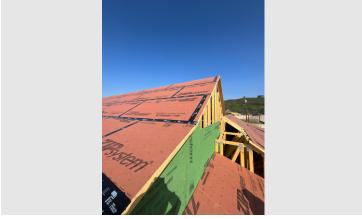
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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009



Description



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Description

08/14/2025 at 09:53 am

Upload Date

08/14/2025 at 10:12 am

Album

Unclassified

Uploaded By

Clayton Lockwood

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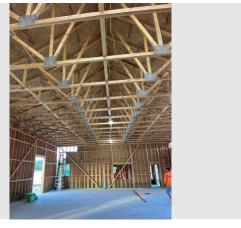
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08/13/2025 at 02:49 pm

Upload Date

08/13/2025 at 04:01 pm

Album

Photos From Daily Log

Uploaded By

Clayton Lockwood

File Name

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Upload Date

08/21/2025 at 09:13 am

Album

Photos From Daily Log

Uploaded By

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Upload Date

08/13/2025 at 02:51 pm

Album

Unclassified



Uploaded By

Clayton Lockwood

File Name

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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009



SVSTEM WOISAS

Description

Taken Date

08/13/2025 at 02:47 pm

Upload Date

08/13/2025 at 02:47 pm

Album

Unclassified

Uploaded By

Clayton Lockwood

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Upload Date

08/13/2025 at 04:01 pm

Album

Photos From Daily Log

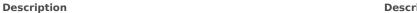
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Photos From Daily Log

Uploaded By

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File Name

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Upload Date

08/13/2025 at 02:44 pm

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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009





Description Description

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08/13/2025 at 02:40 pm

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Upload Date

08/13/2025 at 02:17 pm

Unclassified

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Upload Date 08/13/2025 at 02:17 pm

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Clayton Lockwood

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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009



Description

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08/13/2025 at 11:25 am

Album

Unclassified



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File Name

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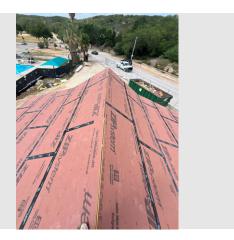


Clayton Lockwood

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Upload Date

Uploaded By

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08/13/2025 at 11:24 am

Upload Date

08/13/2025 at 04:01 pm

Album

Photos From Daily Log

Uploaded By

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File Name

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08/13/2025 at 11:24 am

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Album

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Upload Date

08/13/2025 at 11:23 am

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Upload Date

08/13/2025 at 04:01 pm

Album

Photos From Daily Log

Uploaded By

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File Name

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Description Description

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Upload Date

08/13/2025 at 11:21 am

Album

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Taken Date

08/13/2025 at 11:21 am

Upload Date

08/13/2025 at 04:01 pm

Album

Photos From Daily Log

Uploaded By

Clayton Lockwood

File Name

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08/13/2025 at 11:09 am

Upload Date

08/13/2025 at 11:09 am

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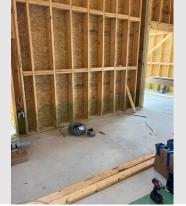
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Upload Date

08/13/2025 at 09:36 am

Album

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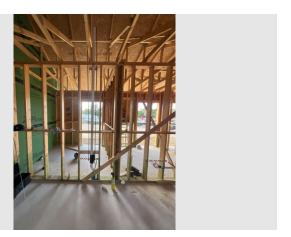
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Album Unclassified

Description

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Upload Date

08/13/2025 at 07:33 am

Album

Unclassified



Uploaded By

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File Name

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Description

Description

Taken Date 08/13/2025 at 06:48 am

Upload Date

08/13/2025 at 06:49 am

Album

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Album

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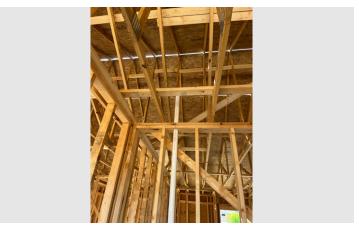
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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009





Taken Date

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Description

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Album

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Clayton Lockwood

File Name

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08/12/2025 at 03:07 pm

Album

Unclassified

Uploaded By

Clayton Lockwood

File Name

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344







Parstern B.

Description Description

Taken Date

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Upload Date

08/12/2025 at 02:44 pm

Album

Unclassified

Uploaded By

Clayton Lockwood

File Name

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Taken Date

08/12/2025 at 02:43 pm

Upload Date

08/12/2025 at 02:44 pm

Album

Unclassified

Uploaded By

Clayton Lockwood

File Name

EDC91D27-8E54-4FAE-B803-D1D...





Description

Description

Taken Date 08/12/2025 at 02:43 pm

Upload Date

08/12/2025 at 02:43 pm

Album

Unclassified

Uploaded By

Clayton Lockwood

File Name

9CD4AD07-46A5-48BD-810A-4E7...

Taken Date

08/12/2025 at 02:42 pm

Upload Date

08/12/2025 at 02:43 pm

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Clayton Lockwood

File Name

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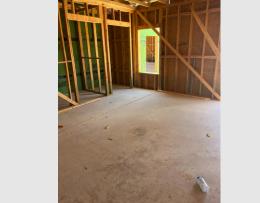
345



Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009



Description Description



Taken Date

08/12/2025 at 02:42 pm

Upload Date

08/12/2025 at 02:43 pm

Album

Unclassified

Uploaded By Clayton Lockwood

File Name

4EA8AA8A-BAB2-4C8A-B515-8F1...

Taken Date

08/12/2025 at 01:12 pm

Upload Date

08/12/2025 at 01:13 pm

Album



Uploaded By

Clayton Lockwood

File Name

AFA78AE4-E6FE-4C9B-9C56-99D...



Description

Taken Date 08/12/2025 at 10:05 am

08/12/2025 at 10:06 am

Album

Unclassified

Upload Date

Unclassified



Description

Uploaded By Clayton Lockwood

File Name

D614BCCD-030F-4EE2-91C0-6F3...

Taken Date

08/12/2025 at 10:05 am

Upload Date

08/13/2025 at 10:30 am

Album

Photos From Daily Log

Uploaded By

Clayton Lockwood

File Name

839CA6EA-2CDD-468C-9FF1-6DD...



Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009



Description

Description

Taken Date

08/12/2025 at 10:03 am

Upload Date

08/12/2025 at 10:03 am

Album

Unclassified

Uploaded ByClayton Lockwood

File Name

36104BA9-8027-48E0-AC8F-7F23...

Taken Date

08/12/2025 at 10:03 am

Upload Date

08/13/2025 at 10:30 am

Album

Photos From Daily Log



Uploaded By

Clayton Lockwood

File Name

36104BA9-8027-48E0-AC8F-7F23...



File Name

EF208FC3-16D2-45B0-85A5-9E3F...

Description

Taken DateUploaded By08/12/2025 at 10:03 amClayton Lockwood

Upload Date

08/13/2025 at 10:30 am

Album

Photos From Daily Log



Description

Taken Date

08/12/2025 at 10:03 am

Upload Date

08/12/2025 at 10:03 am

Album

Unclassified

Uploaded By

Clayton Lockwood

File Name

EF208FC3-16D2-45B0-85A5-9E3F...





Description

Taken Date

08/12/2025 at 09:56 am

Upload Date

08/12/2025 at 09:56 am

Album Unclassified **Uploaded By**

Clayton Lockwood

File Name

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Taken Date

08/12/2025 at 09:20 am

Upload Date

08/12/2025 at 09:22 am

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Uploaded By

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Taken Date

08/12/2025 at 09:18 am

Upload Date

08/12/2025 at 09:18 am

Album

Unclassified



Description

Uploaded By

Clayton Lockwood

File Name

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Taken Date

08/12/2025 at 09:18 am

Upload Date

08/12/2025 at 09:18 am

Album

Unclassified

Uploaded By

Clayton Lockwood

File Name

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348







Description

Taken Date

Description

08/12/2025 at 09:15 am

Upload Date

08/12/2025 at 09:15 am

Album

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Uploaded By

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File Name

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Taken Date

08/12/2025 at 07:04 am

Upload Date

08/12/2025 at 07:04 am

Album

Unclassified

Uploaded By

Clayton Lockwood

File Name

707264B7-278A-479F-93F5-F554...





Taken Date

08/12/2025 at 07:04 am

Upload Date

08/12/2025 at 07:04 am

Album

Unclassified

Uploaded By

File Name

Clayton Lockwood

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Description

Taken Date

08/11/2025 at 03:53 pm

Upload Date

08/11/2025 at 03:53 pm

Album

Unclassified

Uploaded By

Clayton Lockwood

File Name

58DC14CE-8B0F-4163-93D8-898...





Description



Description

Taken Date

08/11/2025 at 03:53 pm

Upload Date

08/11/2025 at 03:53 pm

Album Unclassified

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File Name

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Taken Date

08/11/2025 at 03:48 pm

Upload Date

08/11/2025 at 03:48 pm

Album

Uploaded By Clayton Lockwood

File Name

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Description

Taken Date 08/11/2025 at 03:48 pm

08/11/2025 at 03:48 pm

Album Unclassified

Upload Date

Uploaded By Clayton Lockwood

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File Name

Taken Date

08/11/2025 at 03:48 pm

Upload Date

08/11/2025 at 03:48 pm

Album Unclassified



Description

Uploaded By

Clayton Lockwood

File Name

913B343C-0A99-414E-BF51-4360...



Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009



Description Description



Upload Date 08/11/2025 at 03:48 pm

AlbumUnclassified

Uploaded ByClayton Lockwood

File Name

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Upload Date

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08/11/2025 at 10:20 am

Upload Date

08/11/2025 at 10:20 am

Album Unclassified



Description

Uploaded ByClayton Lockwood

File Name

E2A64C2C-2A93-424E-BA0F-B41...



Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009



Description



Description

Taken Date

08/11/2025 at 10:20 am Clayton Lockwood

Upload Date

Album

Unclassified

08/11/2025 at 10:20 am 111A0393-0C4B-402F-AD4B-D59...

File Name

Uploaded By

Taken Date

08/11/2025 at 10:20 am

Upload Date

08/13/2025 at 10:26 am

Album

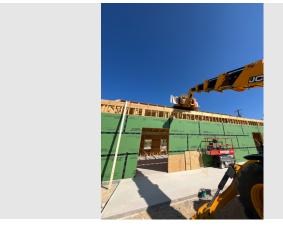
Photos From Daily Log

Uploaded By Clayton Lockwood

File Name

111A0393-0C4B-402F-AD4B-D59...

Description



Description

08/11/2025 at 10:19 am

08/11/2025 at 10:20 am

Clayton Lockwood

File Name

Uploaded By

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Taken Date

08/11/2025 at 10:19 am

Upload Date

08/13/2025 at 10:26 am

Album

Photos From Daily Log

Uploaded By

Clayton Lockwood

File Name

005D4DE6-AEF7-4352-BBF2-EEA...

Album

Unclassified

Taken Date

Upload Date





Description

Taken Date

08/11/2025 at 09:36 am

Upload Date

08/11/2025 at 09:36 am

Album

Unclassified

Uploaded By

Clayton Lockwood

File Name

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Taken Date

08/08/2025 at 10:35 am

Upload Date

08/08/2025 at 10:36 am

Album

Unclassified

Uploaded By

Clayton Lockwood

File Name

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Description

Taken Date

08/08/2025 at 10:35 am

Upload Date

08/08/2025 at 10:35 am

Album

Unclassified

Uploaded By

Clayton Lockwood

File Name

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Taken Date

08/08/2025 at 10:29 am

Upload Date

08/08/2025 at 10:29 am

Album

Unclassified

Uploaded By

Clayton Lockwood

File Name

CD5562B0-49CA-4C74-9694-B68...

353



Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009



Description

Taken Date Uploaded By

Upload Date

08/08/2025 at 10:28 am

08/08/2025 at 10:28 am

Album

Unclassified



Description

Clayton Lockwood

File Name

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08/08/2025 at 10:27 am

Album

Unclassified



Clayton Lockwood

File Name

Uploaded By

508F3FB8-AA3E-48BA-AB4E-CCD...



Description

Taken Date 08/08/2025 at 10:27 am **Upload Date**

08/08/2025 at 10:27 am

Album Unclassified **Uploaded By**

Clayton Lockwood

File Name

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Description

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Album Unclassified **Uploaded By**

Clayton Lockwood

File Name

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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009



Degulpmentshare SJ3219

Description

Taken Date

08/08/2025 at 08:30 am

Upload Date

08/08/2025 at 08:30 am

Album

Unclassified

Uploaded By

Clayton Lockwood

File Name

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Taken Date

08/07/2025 at 05:22 pm

Upload Date

08/07/2025 at 05:22 pm

Album

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Uploaded By

Clayton Lockwood

File Name

196FFA95-86BF-46EC-9504-F4BC...





Description

Description

08/07/2025 at 05:20 pm

00/07/2025 dt 05:20 pm

Upload Date

Taken Date

08/07/2025 at 05:21 pm

Album

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File Name

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Upload Date

08/07/2025 at 05:20 pm

Album

Unclassified

Uploaded By

Clayton Lockwood

File Name

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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009







Description

Taken Date 08/07/2025 at 04:20 pm

Upload Date

08/07/2025 at 04:20 pm

Album Unclassified **Uploaded By**

File Name

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Taken Date

08/07/2025 at 04:20 pm

Upload Date

08/07/2025 at 04:20 pm

Album

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08/07/2025 at 04:17 pm

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Upload Date

08/07/2025 at 04:16 pm

Album

Unclassified

Description

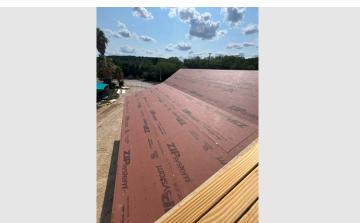
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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009



Description

Taken Date

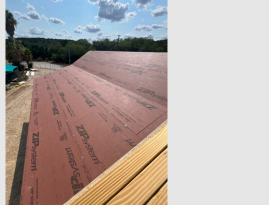
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Upload Date

08/07/2025 at 04:16 pm

Album

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File Name

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Taken Date

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Upload Date

08/07/2025 at 04:46 pm

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Photos From Daily Log

Uploaded By Clayton Lockwood

File Name

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Description

Taken Date

08/07/2025 at 04:15 pm

Upload Date

08/07/2025 at 04:16 pm

Album

Unclassified





Description

Uploaded By

Clayton Lockwood

File Name

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Taken Date

08/07/2025 at 04:15 pm

Upload Date

08/07/2025 at 04:15 pm

Album

Unclassified

Uploaded By

Clayton Lockwood

File Name

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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009



Description Description



Taken Date 08/07/2025 at 04:15 pm

Upload Date

08/07/2025 at 04:15 pm

Album Unclassified **Uploaded By**Clayton Lockwood

File Name

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Taken Date

08/07/2025 at 04:14 pm

Upload Date

08/07/2025 at 04:46 pm

Album

Photos From Daily Log

Uploaded By

Clayton Lockwood

File Name

02AA7A42-D83E-4F13-BA33-096...



Description

Taken Date
Uploaded By
08/07/2025 at 04:14 pm
Clayton Lockwood
Upload Date
File Name

08/07/2025 at 04:14 pm **Album**

Unclassified

Uploaded By
Clayton Lockwood
File Name
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Taken Date08/07/2025 at 03:08 pm **Upload Date**

08/07/2025 at 03:08 pm

AlbumUnclassified



Description

Uploaded ByClayton Lockwood

File Name

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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009



Description

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Upload Date

08/07/2025 at 02:54 pm

Album Unclassified

Uploaded By Clayton Lockwood

File Name

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Taken Date

08/07/2025 at 02:54 pm

Upload Date

08/07/2025 at 02:54 pm

Album Unclassified



Uploaded By Clayton Lockwood

File Name

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Description

Description

Taken Date 08/07/2025 at 02:54 pm

Upload Date 08/07/2025 at 02:54 pm

Album

Unclassified

Uploaded By Clayton Lockwood

File Name

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Taken Date

08/07/2025 at 02:53 pm

Upload Date

08/07/2025 at 04:46 pm

Album

Photos From Daily Log

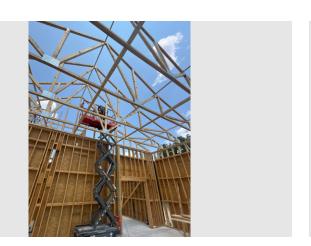
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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009



Description

Taken Date

08/07/2025 at 02:52 pm

Upload Date

08/07/2025 at 02:52 pm

Album

Unclassified

Uploaded By

Clayton Lockwood

File Name

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Description

Taken Date

08/07/2025 at 02:52 pm

Upload Date

08/07/2025 at 02:52 pm

Album

Unclassified

Uploaded By

Clayton Lockwood

File Name

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Description

Description

Taken Date

08/07/2025 at 01:40 pm

Upload Date

08/07/2025 at 01:40 pm

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Unclassified

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08/07/2025 at 01:40 pm

Upload Date

08/07/2025 at 01:40 pm

Album

Unclassified

Uploaded By

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File Name

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Description

Taken Date 08/07/2025 at 01:39 pm

Upload Date 08/07/2025 at 01:39 pm

Album Unclassified

Description

Uploaded By

Clayton Lockwood

File Name

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Taken Date

08/07/2025 at 01:39 pm

Upload Date

08/07/2025 at 01:39 pm

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File Name

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Description

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08/07/2025 at 01:39 pm

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Clayton Lockwood

File Name

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08/07/2025 at 11:00 am

Upload Date

08/07/2025 at 01:39 pm

Album

Unclassified



Description

Uploaded By

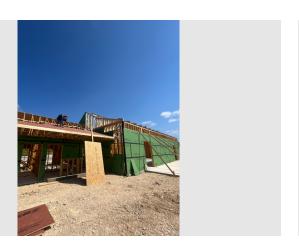
Clayton Lockwood

File Name

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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009



Description



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Album Unclassified

Unclassified

Description

File Name



Description

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08/07/2025 at 09:51 am **Upload Date**

08/07/2025 at 09:51 am **Album**

Taken Date

Upload Date

Unclassified

Description

Taken Date

Unclassified

08/07/2025 at 10:59 am

08/07/2025 at 10:59 am



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Album



Uploaded By

Clayton Lockwood

File Name

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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009





Description Description

Taken Date

08/07/2025 at 09:00 am

Upload Date

08/07/2025 at 09:00 am

Album

Unclassified

Uploaded By

Clayton Lockwood

File Name

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Taken Date

08/07/2025 at 08:43 am

Upload Date

08/07/2025 at 08:43 am

Album

Unclassified

Uploaded By

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File Name

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Description Description

Taken Date

08/06/2025 at 04:53 pm

Upload Date

08/06/2025 at 04:54 pm

Album

Unclassified

Uploaded By

Clayton Lockwood

File Name

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Taken Date

08/06/2025 at 04:53 pm

Upload Date

08/07/2025 at 04:49 pm

Album

Photos From Daily Log

Uploaded By

Clayton Lockwood

File Name

820EC8D2-AF36-405E-82CF-37D...



Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009



Description Description



Taken Date

08/06/2025 at 04:53 pm

Upload Date

08/07/2025 at 04:49 pm

Album

Photos From Daily Log

Uploaded ByClayton Lockwood

File Name

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Taken Date

08/06/2025 at 04:52 pm

Upload Date

08/07/2025 at 04:49 pm

Album

Photos From Daily Log

Uploaded By

Clayton Lockwood

File Name

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Description

Description

Taken Date

08/06/2025 at 04:52 pm

Upload Date

08/07/2025 at 04:49 pm

Album

Photos From Daily Log

Uploaded By

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Album

Unclassified

Uploaded By

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File Name

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Description

Taken Date 08/06/2025 at 04:52 pm

Description

Upload Date 08/07/2025 at 04:49 pm

Album

Photos From Daily Log

Uploaded By

Clayton Lockwood **File Name**

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Taken Date

08/06/2025 at 04:52 pm

Upload Date

08/06/2025 at 04:52 pm

Album

Unclassified



Uploaded By

File Name

Clayton Lockwood

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Description

Description

Taken Date 08/06/2025 at 04:52 pm

Upload Date 08/06/2025 at 04:52 pm

Album

Unclassified

Uploaded By Clayton Lockwood

File Name

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08/06/2025 at 03:04 pm

Upload Date

08/06/2025 at 04:52 pm

Album

Unclassified

Uploaded By Clayton Lockwood

File Name

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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009





Taken Date 08/06/2025 at 03:04 pm

Upload Date 08/06/2025 at 03:05 pm

Album

Unclassified

Description

Uploaded By

Clayton Lockwood

File Name

D18FDAC9-6CA9-4E46-9994-E3F...

Taken Date

08/06/2025 at 03:03 pm

Upload Date

08/06/2025 at 03:04 pm

Album

Unclassified



Uploaded By Clayton Lockwood

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Description

Description

Taken Date 08/06/2025 at 03:03 pm

Upload Date

08/06/2025 at 03:03 pm

Album Unclassified

Uploaded By Clayton Lockwood

File Name

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Taken Date

08/06/2025 at 03:03 pm

Upload Date

08/06/2025 at 03:03 pm

Album Unclassified **Uploaded By**

Clayton Lockwood

File Name

29FE0338-008D-4E9B-8E4C-F0B9...







Description Description



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AlbumUnclassified



08/06/2025 at 11:31 am

Upload Date

08/06/2025 at 11:32 am

Album Unclassified



Uploaded ByClayton Lockwood

File Name

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Description

 Taken Date
 Uploaded By

 08/06/2025 at 10:31 am
 Clayton Lockwood

 Upload Date
 File Name

 08/06/2025 at 10:31 am
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Taken Date08/06/2025 at 10:23 am **Upload Date**

08/06/2025 at 10:23 am **Album**

Unclassified

Description

Uploaded ByClayton Lockwood

File Name

96275DA4-8BA2-434A-8353-B17...

Album

Unclassified



Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009





Description

Taken Date

08/06/2025 at 09:06 am

Upload Date

Description

08/06/2025 at 10:23 am

Album

Unclassified

Uploaded ByClayton Lockwood

File Name

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Taken Date

08/06/2025 at 08:54 am

Upload Date

08/06/2025 at 08:54 am

Album

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Uploaded By

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File Name

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Upload Date

08/06/2025 at 08:50 am

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08/06/2025 at 08:41 am

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Uploaded By

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File Name

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Job #: 2326 Castroville Community Building 816 Alsace Ave. Castroville, Texas 78009



Description Description



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08/05/2025 at 03:56 pm

Upload Date

08/05/2025 at 03:56 pm

Album

Unclassified

Taken Date

Upload Date

Album

Unclassified

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Taken Date

08/05/2025 at 03:55 pm

Upload Date

08/05/2025 at 03:56 pm

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File Name

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Description



Uploaded By Clayton Lockwood

File Name

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Taken Date 08/05/2025 at 11:19 am

08/05/2025 at 03:49 pm

Album

Upload Date

Description

Photos From Daily Log



Uploaded By

Clayton Lockwood

File Name

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Description

Taken Date

08/05/2025 at 11:19 am

Upload Date

08/05/2025 at 11:20 am

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Description

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08/05/2025 at 11:17 am

Upload Date

08/05/2025 at 11:18 am

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08/04/2025 at 03:17 pm

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Taken Date

08/04/2025 at 02:42 pm

Upload Date

08/05/2025 at 03:45 pm

Album

Photos From Daily Log



Uploaded By

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File Name

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Description

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08/04/2025 at 02:43 pm

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Album Photos From Daily Log

Album

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08/04/2025 at 12:16 pm

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Album Unclassified



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Upload Date

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Album

Photos From Daily Log

Uploaded By

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File Name

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Description

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Upload Date

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Upload Date

08/01/2025 at 02:00 pm

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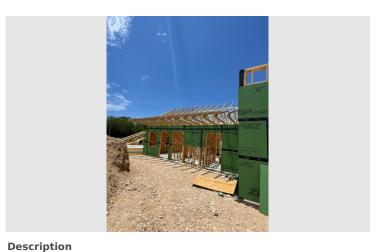
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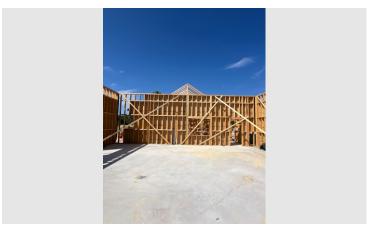
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Upload Date

08/01/2025 at 11:00 am

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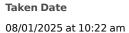
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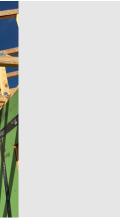
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Album Unclassified

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Upload Date File Name

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Taken Date

08/01/2025 at 08:00 am

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08/01/2025 at 08:07 am

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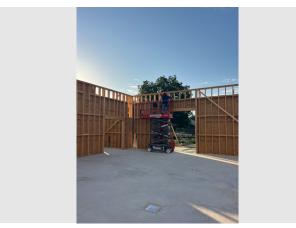
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Uploaded By

Clayton Lockwood

File Name

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AF05A351-FA84-4C60-A9CA-08B2...

Album

Unclassified



STAFF REPORT

DATE:

September 16, 2025

TO:

Scott Dixon, City Administrator

FROM:

Jim Kohler, Chief of Police

SUBJECT:

August Monthly

Grants

We are looking into Body Armor grant that will pay 50% of the cost of the Body Armor that police officers wear. UPDATE: Grant submitted. Pending

Generator grant at request of FEMA. Update approved pending.

Border Patrol notified they have 70K earmarked for equipment for Castroville will meet soon to discuss with them. Update: Request letter sent to Border Patrol for new Tahoe, 84K. Pending.

We are working on The flock final details of the LPR in which we were approved for 9 LPRs and 3 fixed cameras. Update: 1 Camera installed project pending TXDOT.

Rifle Plate Grant; Approved: Pending research and vendor selection. 8K

If we are awarded the Operation Lone Star Grant and excluding the COPS grant for the 2 police officers the PD has been awarded approximately 200K in grants. **Great Job Officer John Sapper.**

Emergency Management

CC prensentation.

Internal Happenings

Officer Edgar Lopez resigned and will be working at MVISD. **UPDATE**: Officer Mizael Gomez-Sanchez has taken his place and he worked 1.5 years at Kerrville PD and most recently with Hollywood Park PD. Recommended by our Officer Andrue Gillham.

Continue to have supervisors meetings.

We have started the background packet to fill the October 1, 2025 FTE.

Have worked on budget related items.

Working on MOU with law enforcement agencies in Medina County on taking turns delivering evidence to DPS Austin since as of 09/01/2025 you can no longer mail evidence. This will lessen the burden on each agency. Update: Completed

Departmental Meeing will be held in Spetember 2025.

National Night Out will be held downtown at Houston Square. October 7, 2025.

<u>Equipment:</u> One patrol unit has been at North Park with major engine issues-It is an older unit but covered by warranty. <u>Update:</u> Chevrolet Corporate approved a new engine at no cost to the City of Castroville. It took almost 2 months to get this accomplished. (Great news)! <u>Completed.</u>

Another unit is getting engine replaced. Under Warranty.

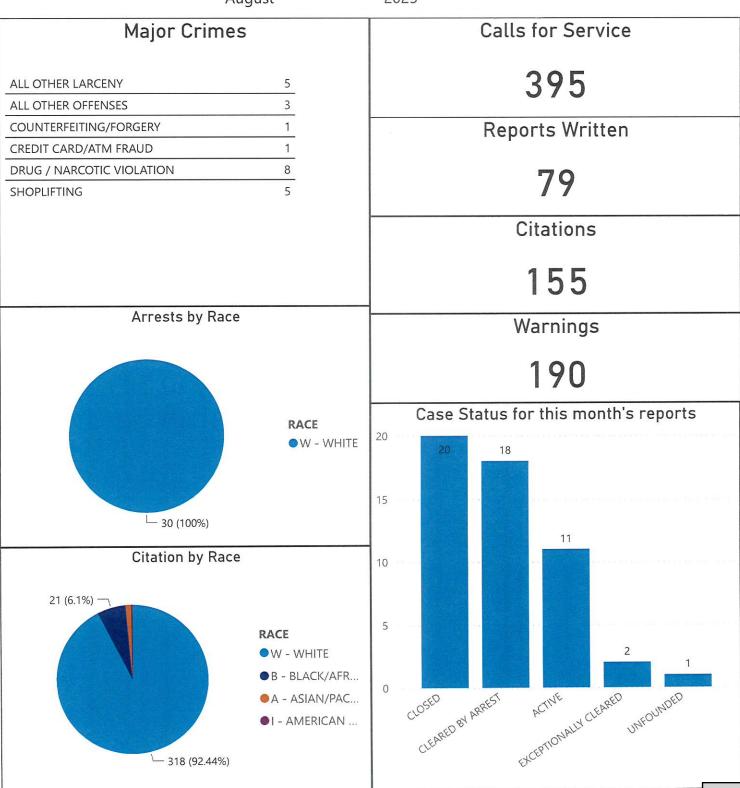
Our Body Worn Cameras(BWCs) are due to be upgraded in October 2025 at no cost.



Monthly Crime Report Chief Kohler



August \checkmark 2025 \checkmark





Castroville Police Department



Chief of Police James Kohler

August \checkmark 2025 \checkmark

Calls for Service

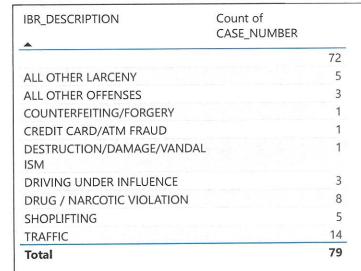
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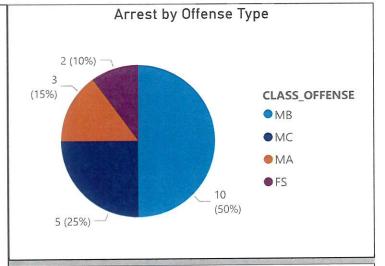
Incidents Reported

79

Reports Taken

152





Total Arrests

Total Traffic Stops



Monthly Crime Report Chief Kohler



August 2025 Calls for Service

Major Crimes		Calls for Service		
ALL OTHER LARCENY 5		395		
ALL OTHER OFFENSES 3				
COUNTERFEITING/FORGERY 1		Reports Written		
CREDIT CARD/ATM FRAUD	1			
DESTRUCTION/DAMAGE/VANDALISM	1	70		
DRUG / NARCOTIC VIOLATION	8	79		
SHOPLIFTING	5	Citations 1 5 5		
		155 Warnings 190		
		Case Status for this month's reports		
		20 10 10 20 18 11 2 1 O CLOSED CLEARED B ACTIVE EXCEPTION UNFOUNDED		
Arrests		Supervisor Reviewed Videos		
20		32		
Accidents		Cases Submitted to DA		
10		14 YTD 133		



Monthly CAD Report Chief Kohler



August

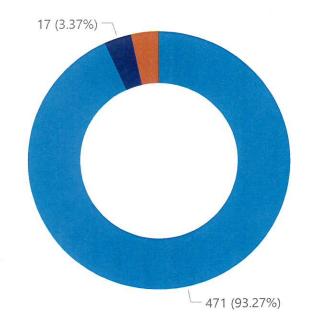
 \vee

2025

 \vee

Calls for Service by Agency		Calls for Service	
CAST EMS CAST FIRE	11 9	395 Traffic Stops	
Total CASTROVILLE POLICE DEPARTMENT	395 395	120	
Security Watch		Alarm Calls	
141		3	
Disturbances		Funeral Escorts	
2		(Blank)	

Calls by Agency



OFFICER_AGENCY

- CASTROVILLE POLICE DE...
- CAST EMS
- CAST FIRE



To: Scott Dixon

From: John Gomez

Date: 9/19/2025

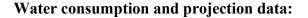
Re: Public Works Monthly Staff Report – August 2025

Department monthly highlights:

- Work Order Activity: Staff received a total of 120 service requests across all departments during the reporting period.
- Staff highlights: Max Lunstrum received his Class B Wastewater Treatment License
- **Refuse Updates:** STRD is scheduled to deliver residential and commercial carts starting the week of September 22nd

Work Orders

Department	Issued	Closed	Open (at month end)
Electric	39	35	4
Water	25	25	0
Sewer	0	0	0
Streets	46	44	2
Gas	9	9	0
TOTAL	120	113	6





AMI Meter Project

 Ameresco has successfully completed the installations of 175 AMI electric meters and 7 AMI water meters.

Geneva Drainage Channel- Streets Project

• The street crew continue to move dirt to bring the road to its proper grade, working from the upper end of the street down toward the river.



Castroville Community Building

- Plumbers are working on the building's interior plumbing systems.
- Electricians are installing metal-clad cables and outlet boxes throughout the structure.
- The HVAC crew is on-site, installing internal components of the air conditioning system and suspending ductwork in the rooms.



Flat Creek Subdivision

• The streets crew is currently placing flexible base material to bring the roadway up to its final grade. Meanwhile, the civil crews have completed all storm drain infrastructure throughout the subdivision.



Pumphouse No. 5

- The electrical crew is roughing in metal-clad cable and installing outlet and light boxes throughout the car wash bay.
- The framing crew is installing metal studs, applying OSB wall sheathing, and has placed insulation foam.
- The masonry crew is preparing the building's exterior for brickwork by applying brick reinforcement mesh and a vapor barrier.
- The civil crew is setting forms and placing rebar in preparation for driveway and parking lot construction. Plumbers continue to install plumbing systems throughout the building.



Town East Crossing Retail

- The utility crew is completing the final runs of water and sewer line installations. Meanwhile, the masonry team is laying brick along the front of the building.
- The civil crew has poured concrete for the parking lot curbs and the dumpster area at the rear of the building. They are also setting forms and placing rebar for the walkways in front of the structure.
- The dirt crew is preparing the pad for a second structure by grading the area, installing Geotech mesh, and covering it with crushed aggregate for future parking lot. Additionally, the glass crew is installing mullions and muntin's at the front of the building in preparation for setting the doors and glass panels.

