

CASTROVILLE PARKS AND RECREATION ADVISORY BOARD REGULAR CALLED MEETING
City Hall Council Chambers Castroville, Texas

June 18, 2025
Wednesday, 6:00 p.m.

I. Call to order TIME: 6:00p

II. Roll Call

Present:

Adriana Arrington- Calk, President
Nicol Schriener, Vice President
Alli Welch, Secretary
Kyle McVay- Member
Kelly Hoog – Absent
Stephen Dauphin- Alternate (sitting as member)
Ben Jean- Alternate
Jonah Chang, Director of Parks and Recreation
David Merz, District 4 City Council Liaison- Absent

OTHERS PRESENT:

Helen Delevan- Friends of the Parks
Patrick Connor- Friends of the Parks

III. Citizen's comments

None

IV. Consent Agenda:

Motion: Accept minutes from last meeting.

Motion By: Kyle **2nd By:** Nicole

Vote: Yes# 5 No# 0 Pass

V. Presentations

a. Presentation on Parks & Recreation Revenue Report

Information from January until now. All revenue is directed back into the general fund. The Board has requested to receive a general balance sheet twice a year, which should include sports programs operating under contracts. Additionally, revenue for programs should include both Civic Rec payments (though the City's site using credit cards) AND check/cash payments. Jonah suggested that the Board request both be included in the revenue report. They also asked for this financial update to be presented at the upcoming July meeting, alongside the previously scheduled special fund balance presentation.

b. Presentation on Parks & Recreation Leagues

Jonah presented a comparison of leagues/ group usage of parks.

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VI. Discussion and Action Items

- a. Discuss and take action on the 134 Village Path Pocket Park- Master Plan Update

Discussion

In a previous conversation, City Administrator Scott Dixon informed Arianna that developers should be coordinating with the City to ensure the trail connection from 134 Village Path to the Heights of Castroville is included in their plans. This aligns with recommendations previously made by the Parks Board, which include not only the trail connection but also the addition of basic playground equipment and benches, as discussed in prior meetings. This discussion is intended solely for future planning purposes within the Parks Master Plan guide. Any additions or changes to the park—such as the trail connection, playground equipment, or benches—would be revisited for further discussion after the developer has addressed the drainage issues and input has been gathered from neighborhood residents.

Motion: Adopt 134 Village Path pocket park update into Parks Master Plan

Motion By: Alli

2nd By: Nicole

Vote: Yes# 5 No# 0 Pass

- b. Discuss and take action on partnering with GrantWorks to apply for TPWD Grants

Discussion

According to Jonah, grant applications for Texas Parks and Wildlife 2025 grants are now open, and he would like to proceed with submitting a grant this year. There is a \$7,000 fee associated with hiring the grant writing team, which would be paid from the Parks budget. The grant would primarily support improvements at Lions Park, including the development of an inclusive playground estimated at \$674,000—approximately half of which is attributed to the cost of poured-in-place surfacing. This would be a matching grant, with funding split evenly between the City and Texas Parks and Wildlife.

Motion: Recommend partnership with grantworks for TPWL grant.

Motion By: Alli

2nd By: Kyle

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Vote: Yes# 5 No# 0 Pass

VII. General Updates

- a. Friends of Castroville Regional Park General Update by FCRP Representative

Botanical Trail: Donations have been received for commemorative plaques along the trail. The project is moving forward, and families will be notified accordingly.

Event Planning (Boo Bash & Christmas): Need to assess how ongoing park construction may impact these events.

Trail Sponsorships: Sponsors are needed to help maintain trails. Without sponsorship, some trails may need to be closed. Maintenance mainly involves trash pickup and trimming overgrowth; any major repairs should be reported to Parks and Facilities.

Trail Work Day: A work day is planned to address trail overgrowth and general maintenance.

Trail Grant Update: Patrick Connor is continuing to oversee the trail grant. The grant will fund updates to existing trails and support expansion of the current trail system.

- b. General Update by Parks & Recreation Director including: Community Center Construction Status, Irrigation in Regional Park, Splash Pad Functionality

Community Center:

Construction is currently slightly ahead of schedule. Plumbing rough-in is complete, and the stormwater system has been finalized. Concrete is scheduled to be poured next week on Wednesday, June 25th.

July 4th Event:

Preparations are underway for this year's Independence Day celebration, which will take place on Thursday, July 4th.

Splash Pad:

Photos have been sent to Vortex to help identify the cause of the system failure. Advanced Aquatics scanned the lines several months ago—some were clear, while others showed blockages and root intrusion. Once the issue is fully diagnosed, a formal report will be presented to both the Board and City Council.

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c. Next Regular Called Meeting: July 16, 2025 Council Chamber at 6:00 p.m.

VIII. Future Agenda Items

- a. TPWD Grant Feedback
- b. Discussion on Phase II of Pool additions including additional changing areas, showers, restrooms, and handicap accessibility.
- c. Define future pool usage and additional programming.

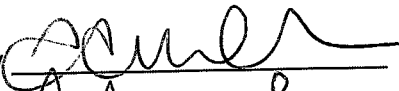
IX. Adjourn TIME 7:24

Motion: To Adjourn

Motion By: Nicole

2nd By: Kyle

Vote: Yes# 5 No# 0 Pass

Prepared By 
Approved By 