

# HISTORIC LANDMARK COMMISSION

Minutes for December 17, 2025 6:30 PM

- I. Call to Order at 6:30 pm
- II. Roll Call: Lautie Marchman, Mary King, Kyle McVay, Jeff Gardner, Priscilla Garrett, Doug DeMinio, Ginny Andermat, HPO Selena Angel, liaison Phil King.
- III. Citizens Comments - Kalab Perkins ( Mission City Arbor) concerned about the trees in Regional Park. Suggested he bring to City Council
- IV. Minutes for October 21,2025 and November 18,2025 - Approved.
- V. **a. 702 Paris Discussion and action on a Certificate of Appropriateness**

The HPO recommends approval with conditions:

- . Use of appropriate mortar and plaster materials for stone and stucco repairs
- . Construction of porch floors in wood rather than concrete, simplified stair design.
- . Submission of a complete exterior paint color schedule using historic colors.
- . Standing seam Porch roof and colors remain as is.
- . Fence height to be 6' , but lower in front yard.
- . Zoning was changed from COA to HE.
- . Future Landscaping required to come before HLC

. Motion to Approve made by Doug, 2<sup>nd</sup> by Mary Passed

**b. 505 Houston Discussion and action on a Certificate of Appropriateness**

The HPO recommends approval with the following recommendations

- . **Windows** should be casement and **Shutters** must be appropriately sized so they are capable of covering the window opening when closed, consistent with Guidelines.
- . Remove any non original mortar or cement plaster- replacing mortar to match the original in composition, color, and profile. Avoid Portland cement plaster , as it may damage historic stone. Instead when appropriate use limestone plaster.'

. Motion to Approve made by: Kyle , 2<sup>nd</sup> by Doug Passed

**c. 1109 Fiorella Discussion and action on a Certificate of Appropriateness**

Add external shutters to all windows appropriately sized so when closed they cover the window opening when closed.

Add paint from Old Century pallet – brick red shutters – salt box blue for porches

Doors to be replaced with solid wood doors to match Historic style – stained.

This includes both buildings. Motion to approve by Priscilla , 2<sup>nd</sup> by Kyle Passed

**d. 501 Vienna Discussion and action on a Certificate of Appropriateness**

Remove old aluminum windows – replace with 6-pane Casement windows

Replace back door with a wood door for the back entry

Motion to Approve made by Laurie, 2<sup>nd</sup> by Mary Passed

**e. 902 London Discussion and action on a Certificate of Appropriateness**

To repair and add to existing wall to prevent erosion of property. Designed to match existing stone retaining wall. If not matching must be re submitted.

Motion to Approve as presented: made by Doug 2<sup>nd</sup> by Kyle Passed

**f 405 Paris discussion and action on a Certificate of Appropriateness**

Wall sign must comply with the City's **Sign and Signage Ordinance**.

Motion to Approve made by Priscilla, 2<sup>nd</sup> by Laurie Passed

**g-l Items to be discussed in Internal workshop** – Time line for projects, using appropriate materials, update guidelines, clarify non conforming structures, code compliance issues. Set a date for joint workshop with Council.

VII Adjourned 7:55pm

*Jeffrey S. Gardner*

21 Jan 2026