



City Council Regular Called Meeting Agenda

COUNCIL CHAMBERS - 1209 FIORELLA STREET

Tuesday, March 25, 2025

5:30 PM

The City Council of the City of Castroville will meet in the Regular Called Meeting beginning at 5:30 p.m. in the Council Chambers at City Hall on the following items listed on the agenda.

- I. Call to Order**
- II. Roll Call**
- III. Pledge of Allegiance**
- IV. Invocation**
- V. Citizen Comments**

The City Council will hear comments from any citizen or visitor. Speakers must address their comments to the presiding officer rather than individual council members or staff; stand at the podium, speak clearly into the microphone and state your name residential address before speaking. Speakers will be allowed a maximum of 3 minutes for testimony. In accordance with the State Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.

VI. Consent Agenda:

- a.** Minutes for February 25, 2025 Regular Called Meeting
Minutes for March 11, 2025 Regular Called Meeting
- b.** Approve the appointments of City Administrator Scott Dixon as Director and Public Works Director John Gomez as Alternate Director to serve on the Medina County Regional Water Alliance Board for the City of Castroville.
- c.** Approve the purchase of a Date Flow System's TAC II SCADA, including installation, a hub at the Public Works location, and the associated electrical requirements.
- d.** Approve the Request For Proposals for Solid Waste Services criteria and authorize staff to proceed with advertisement.
- e.** Adopt a Resolution approving the purchase of acquisition of property by Medina Central Appraisal District.

VII. Discussion and Action Items

- a. Discuss and take appropriate action to accept the resignation of District 2 Councilman, Paul Carey.
- b. Discuss and take appropriate action to appoint a person to the unexpired term of Councilman Paul Carey of District 2.

VIII. City Administrator Report

- a. Updates on: Gas Operations, CPS Wholesale Electric Negotiations, Regional Park Community Center Project, WWTP Dams and Ponds, Regional Park Irrigation, Waste Management Contract, UDO Progress, USDA Hangar Project, Budget Workshops, Communications Policy, City Hall Remodel, CDBG Waterline Project, Council Chamber Audio/Video, and Athens Area Drainage Project.

IX. Presentations

- a. Presentation on Tourism Friendly designation by the State of Texas
- b. Presentation by Pavement Restoration Inc on alternatives for pavement preservation.

X. Discussion and Action Items

- a. FY 2024 Annual Financial Audit Presentation and appropriate action on acceptance of the FY2024 Annual Audit.
- b. Consider and take appropriate action on awarding a contract for the TXCDBG - Alsace Ave. & Berlin St. Water Main Improvement project.
- c. Presentation on Flat Creek Water Infrastructure Project - Darrell Spillman RESPEC
- d. Discussion, consideration and authorization to proceed on the proposed Phase II Water Project (Water Well and Elevated Storage) by RESPEC, the City's Engineer, and SAMCO Capital Markets, the City's Financial Advisor, and other matter related to the project, including the Financing.
- e. Consider and take appropriate action on appointments to Historic Landmark Commission and the Planning and Zoning Commission.
- f. Consider and take appropriate action on an Ordinance amending the Drought Contingency Plan; providing for exclusion to drought surcharge for water usage that exceeds designated thresholds and removing Stage 4 requirements relating to new, additional, expanded or increased water services.
- g. Consider and take appropriate action to revise the City's utility policies to require water recycling at car wash facilities.
- h. Consider and take appropriate action on adopting an Ordinance amending Code of Ordinances Chapter 82 (Entitled Parks and Recreation), Article II - Regional Park, Section 82-27 Regulations; hours of operations, restrictions on Go-carts, Golf Carts, four wheelers, off-road motorcycles and similar non-licensed motorized vehicles; use of portable generators; and approve the 2025 Parks & Recreation Regulations – Rules – Guidelines Document.
- i. Consider and take appropriate action to review and approve a community survey.
- j. Discussion and possible action on a proposed amendment to the City Ordinance pertaining to golf carts, UTVs, and neighborhood electric vehicles.
- k. Discuss and take appropriate action regarding a construction methodology for the City Hall project.

- l.** Consider and take appropriate action on adopting an ordinance declaring the General City Election for District 1 and District 2 cancelled and declaring the unopposed candidates elected to office; providing for cancellation of the election for District 1 and District 2; and an effective date.
- m.** Consider and take appropriate action on adopting an Ordinance cancelling the Special Election for District 5 council seat and declaring the unopposed candidate elected to office; providing for cancellation of the election for District 5 and providing an effective date.
- n.** Consider and take appropriate action on adopting a Resolution establishing the City's intention to reimburse itself for the prior lawful expenditure of funds for capital expenditures from the proceeds of tax-exempt obligations and other matters in connection therewith.

XI. Staff Reports

City Council members may request a separate discussion or action on items contained within the submitted reports.

- a.** Airport – Gas sales and Operations including revenues.
- b.** City Secretary
- c.** Community Development – UDO Timeline, March Permits, Board meetings, steps completed on Thoroughfare Plan, and Active Transportation Grant.
- d.** Monthly Finance Report - General, Enterprise and Airport Funds and Court Report.
- e.** Library – Member Statistics, Circulation Statistics, Summer Camps.
- f.** Parks & Rec.- reservation report, maintenance work orders, Survey results, Pool Schedule, Memorial Tree & bench application, Park Rules update, and new grant opportunities.
- g.** Facilities, Parks & Recreation Monthly Update
- h.** Police Department – updates on department including hiring, training, and grants. Animal Control and Code Compliance Activity Reports including open and closed cases.
- i.** February 2025 Monthly Police Report
- j.** Police Statistics February 2025
- k.** February Monthly Animal Services & Code Compliance
- l.** Tourism/Business Development- National Recognition of Walking Tour Campaign, City Communications, Event Promotion, Tourism promotions, Economic Development opportunities - included in presentation
- m.** Public Works – work orders – electric, water, wastewater and gas, updates on AMI Meter Project, River Bluff Project and Country Village Lift Station.
- n.** Public Works Staff Report

XII. Executive Session

(1) Pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.071 (entitled “Consultation with Attorney”) and Texas Government Code Section 551.085 (entitled “Deliberation regarding Economic Development Negotiations”) the City Council may convene in executive session to receive advice from the City Attorney regarding the following:

- a. The City Council shall meet in executive session as per Texas Government Code Section 551.072 (entitled Deliberation regarding Real Property) to deliberate the purchase of real property.
 - a. Approximately 17 acres in Medina County for future parkland
 - b. Approximately 4 acres in Medina County for future public facilities
 - c. Approximately 3.8 acres for future Right-of-Way

XIII. Reconvene in open session

XIV. Consider possible action(s) resulting from items posted and legally discussed in Executive Session.

XV. Discussion on Future Agenda Items

- a. Council will discuss and prioritize the items listed along with any other items that are proposed for future meetings or discussion:

Golf Carts Policy/Ordinance (Police Chief)

Code Enforcement Policy (to be brought back)

Gas meter installation cost

8" Water line loop from Fiorella to Museum on Paris

Historic District attorney clarification

Street Standards- (KFA) (RC)

Tree Diversity (Merz)

Staff Presentation on first year with heated pool - how it went, money spent, lessons learned (Merz)

Sending Public Notices to Tenants, not just property owners (Merz)

Discussion on Simplified Agenda Items (Merz)

Presentation on 911 Emergency Communications District (Police Chief)

HLC Ordinance on appeal process (Attorney)

Review Contract with Community Council of South Texas on Castroville Cares Program

Discussion on allowing voluntary inclusion in historic overlay. (King)

Communication Policy (Mayor)

Updates to audio/ video system in Council Chamber

City Hall Remodel Project

WWTP Pond Public Meeting

Parkland & Open Space Review Process (inclusion of Parks Board)

Dark Skies Certification

Vehicle Replacement Policy

XVI. Adjourn

Accessibility Statement

The City Hall is wheelchair accessible. The exit and parking ramps are located at the rear of the building.

Non-Discrimination Statement

The City of Castroville does not discriminate on the basis of race, color, national origin, sex, religion, or disability in the employment or the provision of services.

The City Council of the City of Castroville reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act.

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, Castroville, Texas on March 21, 2025 before 5:00 p.m.

/s/ Debra Howe

City Secretary