



WORKSHOP AND REGULAR COUNCIL AGENDA

Council Chambers – 1300 First Street

April 15, 2026

WORKSHOP: 6:00 PM

PUBLIC HEARING: COMPREHENSIVE PLAN

Regular Council Meeting 7:00 PM

WORKSHOP – 6:00 PM PUBLIC HEARING: COMPREHENSIVE PLAN

Regular Council Meeting 7:00 PM

- 1. FLAG SALUTE - PLEDGE OF ALLEGIANCE**
- 2. CALL TO ORDER - ROLL CALL**

Mayor Linda Springer

Councilmember Kim Skinner

Councilmember Jeremy Winn

Councilmember Justin Spargo

Councilmember Steve Davis

Councilmember Sue Darcy

- 3. AGENDA MODIFICATION/APPROVAL OF AGENDA**

- 4. CONSENT AGENDA**

(The following items are distributed to Councilmembers(A)/Finance Committee(B) in advance for study and review, and the recommended actions will be accepted in a single motion. Any item may be removed for further discussion if requested by a Councilmember.)

A. Minutes Approval:

I. March 18, 2026

B. Claims Approval:

i. Approval of EFT's/checks/vouchers numbered 30178 to 30208 in the amount of \$83,283.39.

ii. Approval of the payroll disbursement for March 2026 in the amount of \$27,231.02.

- 5. COUNCIL COMMENTS**

- 6. COMMITTEE REPORTS**

A. Audit & Finance

B. Parks

C. Public Safety

D. Public Works

Page 1 of 2

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7. CITY OFFICIAL REPORTS

- A. Clerk/Treasurer
- B. Police Chief Report
- C. Fire Chief Report

8. MAYOR'S REPORT

9. OLD BUSINESS

- 1. Discuss traffic calming measures (speed limit and other discussions) for Highland Park, specifically Franklin and Dundee Drive.

10. NEW BUSINESS DISCUSSION

- 1. Discuss Amendment of Ordinance 1369 for the addition of Bell Street (Makarenko Park side of street.)
- 2. Discuss installation of stop signs at Paisley and Dundee to create a four-way intersection, currently there is only a two-way stop.

11. PUBLIC COMMENTS – Agenda Items Only

Public comment is limited to a maximum of three minutes per person. Please refrain from interrupting the speaker. Your comments should be respectful and courteous. Please note that this is for comment only, and the council or staff cannot engage in conversations with the public.

12. COUNCIL ACTION

- 1. Vote to adopt Comprehensive Plan

13. PUBLIC COMMENTS – City Business Only

Public comment is limited to a maximum of three minutes per person. Please refrain from interrupting the speaker. Your comments should be respectful and courteous. Please note that this is for comment only, and the council or staff cannot engage in conversations with the public.

14. COUNCIL COMMENTS

15. EXECUTIVE SESSION

Per RCW 42.30.110 (1)(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, litigation, or potential litigation regarding Cosmo Specialty Fiber, no action is expected to be taken, discussion only.

ADJOURN

Public comments may be made in-person during the meeting. If unable to attend, please submit comments to mayor@cosmopoliswa.gov by noon on the meeting day.

If you are unable to attend the meeting in person, you may join with the following Zoom Information

Webinar ID: 817 2922 9357

Passcode: 148262

Phone: (253) 215-8782



MEETING MINUTES FOR WORKSHOP AND REGULAR COUNCIL MEETING

Council Chambers – 1300 1st Street
March 18, 2026 at 6:00 PM

WORKSHOP

Grays Harbor College Forestry Program, Patrick Mahoney gave his presentation.

FLAG SALUTE - PLEDGE OF ALLEGIANCE

CALL TO ORDER - ROLL CALL

Mayor Springer calls the meeting to order; Clerk Vinyard takes Roll Call.

PRESENT: Councilmember Kim Skinner, Councilmember Jeremy Winn *via Zoom*, Councilmember Justin Spargo, Councilmember Steve Davis, Councilmember Sue Darcy

APPROVAL OF AGENDA

Clerk Vinyard states all the action items need to be removed from the agenda tonight. All three items will come back at another meeting.

Councilmember Skinner moves to approve the agenda with modifications; Councilmember Darcy seconded.

Discussion: Councilmember Davis verifies the discussion portion on these items are still intact for this meeting.

Motion passed unanimously.

CONSENT AGENDA

Councilmember Skinner moves to approve the consent agenda; Councilmember Darcy seconded.

Discussion: Councilmember Davis adds inconsistencies with the verbiage on the consent agenda, stating all the items have already been paid, rather than being approved to be paid. Clerk Vinyard asks Attorney Coker to speak to this further.

4 Ayes; 1 Nay

Motion passed

COUNCIL COMMENTS – No comments.

COMMITTEE REPORTS

Auditing & Finance – Clerk Vinyard gives her finance report. Shared updates on the transfer/sale of the Cosmopolis Police vehicles to Aberdeen, permit fees for the month of March, surplus lists being created, and work happening with CPA, Tara Dunford on bank reconciliations.

Parks – Councilmember Spargo stated a meeting has been scheduled for next week so he will have a report at next month's meeting.

Public Safety – Councilmember Davis reports the bulk of the information will be presented during the Chief's reports. Traffic calming and traffic safety measures were discussed. Community Cares group is determining where signs will be placed with hopes of this bringing attention to citizens that may want to get involved.

Public Works – Councilmember Darcy reports trees on Second Street will be getting addressed soon, weather permitting. Snowflakes will be coming down, and flags will be going up on the light poles, the backhoe is back from the College and repaired. Caution tape is still on the slide at Lions Park and continuing to look at grants to get this replaced.

CITY OFFICIAL REPORTS

Clerk Vinyard – **Clerk report was given during Committee Reports – Finance & Auditing**

Police Chief Report – Chief Green reports on the call statistics from January to February. Touches on speeding concern near the parks and possibility of another speed sign being placed. Aberdeen VIPs continuing their regular patrols through residential and local business areas in Cosmopolis. Chief also speaks on the E-bikes and bicycle updates as there have been a lot of safety concerns, asks citizens if they see something, say something. Reach out to the non-emergency number.

Fire Chief Report – **Chief Coker is excused absent** Councilmember Skinner reads Chief's report. Cosmopolis has had 63 calls for service so far in 2026. Reminder for citizens to change the batteries in smoke detectors as this is a good practice every time change, if assistance is needed reach out to Cosmopolis City Hall or by email at cosifire@cosmopoliswa.gov.

MAYOR'S REPORT – No report. Mayor Springer presents K Marcella Bramstedt and Sue Darcy each with a mayor's plaque of Recognition as community members making a difference. The office will be closed for Staff Training on Monday, March 23rd from 10am-12pm. Drop boxes are always available for payment.

NEW BUSINESS DISCUSSION

- 1. Cosmopolis' Comprehensive Plan** – Clerk Vinyard reports that the Comprehensive Plan needs to go to Public Hearing before being brought for a vote, which will happen in April or May. Vicki Cummings with GHCOG was unable to attend tonight but will be brought in either next month or for the May Council Meeting to speak more on the Comprehensive Plan. Councilmember Darcy

gives further explanation as to why this is being pushed to next month or May's meeting for discussion. Councilmember Davis believes the Comprehensive Plan was part of the Brownfields Study from 2020 and was turned into the Department of Commerce. Mayor Springer speaks on information given to her from Vicki Cummings regarding Comprehensive Planning and other pieces of this plan.

2. **Highland Park Speedbump Installation** – Mayor Springer spoke about the need for traffic calming measures near the parks. Specifically Highland Park as there have been many citizen concerns and worries about safety of children in the area. This has been an ongoing concern for the last 2-3 years with requests for this to be brought up at a Council meeting. Other suggestions have been given on how to calm the traffic in this area; this will be a focus for the Parks and Safety Committee's and by June 1st something will be in place to ensure the safety of citizens and children visiting this park. Councilmember Darcy states being on the finance committee she will look into costs and determine what will work best. Councilmember Davis asks citizens to report when they see cars speeding through the area so the Police Department can collect data and plan to address these problem areas. Councilmember Skinner adds that safety education should be a focus as well for children in the area.
3. **Council Processes, Communications, and Request for information (RFI's)** – Mayor Springer spoke about stabilization and creating/updating processes and procedures. She gave information on the process for Council requesting information and remaining transparent with all council members.
4. **Move Council meetings to twice a month** – Councilmember Davis spoke on the city needing to get back on track with two council meetings per month. States it is the Councilmembers' duty to set the policies and direction of the city and with only one council meeting per month this creates too long of a gap between meetings. Suggested, this would create better oversight into city business, finances, and policy matters and would give better momentum on projects and follow-up items. He believes this would improve transparency and strengthen public participation. **Attached note at the end of minutes requested to be made public record.**
Councilmember Darcy speaks from the financial side of this topic stating this would create a burden. More paper, longer staffing hours, and conflicts with scheduling amongst councilmembers and their regular jobs.
Councilmember Winn believes meeting times are hard for everyone, scheduling committee meetings as well with other conflicts trying to make things work can become difficult.
Councilmember Spargo believes two meetings per month would be beneficial, but at this time the workload is manageable and is open to more discussion about this in the future.
Councilmember Skinner states that business is being handled with just one meeting. Believes focusing on moving forward through growing committees, gathering recommendations from citizens and other agencies to create plans and put actions towards these plans for the future of Cosmopolis.

PUBLIC COMMENTS – Citizen speaks on support for the speed bumps near the park, he also believes that speaking on council processes is redundant as all councilmembers understand this process and have

been through training. Adds his support for having meetings twice a month, believes transparency for the paying public is of highest importance.

Another Citizen adds her ideas for how to gain control of the few citizens who speed past the parks dangerously, believes that speed bumps won't change the way these people choose to drive. Encourages the city to put the money towards sidewalks near parks and other safety controls for the children of Cosmopolis.

NEW BUSINESS – No items for Council Action tonight.

PUBLIC COMMENTS – Citizens comments on needed infrastructure updates within the city, including regular maintenance of filling potholes.

COUNCIL COMMENTS – Councilmember Davis comments on the importance of making traffic calming a city-wide issue, rather than focusing on one specific park. He thanks the city staff for their hard work and effort and hopes to see another Public Works employee hired soon.

Councilmember Skinner moved to Adjourn the meeting; Councilmember Spargo seconded.

Meeting adjourned at 8:21PM.

To the Citizens of Cosmopolis, the City Council, the Mayor, and City Staff:

It may be time for Cosmopolis to return to a **twice-a-month regular City Council meeting schedule**, with the option of a reduced **summer schedule of one meeting per month** if needed.

The Council is the **legislative branch** of the city, and it is the Council's duty to set policy and direction. When formal meetings are held only once a month, the long gap between meetings can create the appearance that important policy direction is being developed outside the Council's full knowledge, outside a public meeting, and outside the normal scope of Council review.

There are several practical reasons to return to two meetings per month:

- **Better oversight of city business, finances, and policy matters.**
- **More timely decisions on issues that should not wait a full month.**
- **More focused and correct agendas and more thoughtful discussion.**
- **Greater transparency and more regular public access to city government** Residents should not have to wait a full month to raise concerns, comment on proposals, or hear responses. Twice-monthly meetings give the public more timely access to its elected officials..
- **Better momentum on projects, ordinances, and follow-up items, less things getting stale.**
- **Less informal direction between meetings.**
- **Less reliance on special meetings** which have separate notice rules and may less convenient for the public to anticipate and attend.

Bottom line: Meeting twice each month would help the Cosmopolis City Council improve transparency, strengthen public participation, respond faster to problems, and provide more consistent oversight of city business.

A reasonable compromise would be to hold **two regular meetings per month most of the year**, with a **summer schedule of one meeting per month** if the Council chooses.

I believe this approach would better serve the citizens of Cosmopolis, support the Council in carrying out its legislative role, and improve communication and accountability throughout city government.

Respectfully,

Steve Davis

Cosmopolis City Council Position #4

A proactive approach to transparency, public involvement, problem-solving, and oversight



ABERDEEN POLICE DEPARTMENT

Dale Green, Chief of Police

TO: Mayor Springer
FROM: Chief Green
DATE: April 8, 2026
SUBJECT: Radar Data from 2/10/26 to 4/3/26

S/B 1st at G Street

<= 40 Mph : 146,464 - (99.89 %)
41 - 45 Mph : 128 - (0.09 %)
46 - 50 Mph : 24 - (0.02 %)
51 - 55 Mph : 4 - (0.00 %)
56 - 60 Mph : 4 - (0.00 %)
61 - 65 Mph : 4 - (0.00 %)
66 - 70 Mph : 1 - (0.00 %)
71 - 75 Mph (and more) : 2 - (0.00 %)

Total vehicles: 146,479

AVG Speed: 26.01(30 MPH Limit)

N/B 1st at E Street

<= 40 Mph : 116,152 - (99.81 %)
41 - 45 Mph : 132 - (0.11 %)
46 - 50 Mph : 21 - (0.02 %)
51 - 55 Mph : 15 - (0.01 %)
56 - 60 Mph : 40 - (0.03 %)
61 - 65 Mph : 11 - (0.01 %)
66 - 70 Mph : 3 - (0.00 %)
71 - 75 Mph (and more) : 0 - (0.00 %)

Total vehicles: 116,374

AVG Speed: 26.90 (30 MPH Limit)

ACCOUNTABLE • PROFESSIONAL • DEDICATED



COSMOPOLIS FIRE DEPARTMENT

PO Box 2007 / 111 D Street Cosmopolis, WA. 98537
Jacob Coker, Fire Chief

City Council Report 04/15/2026

Calls for service

Cosmopolis Fire Department had a total of 89 calls for service for 2026. Since the last report Cosmopolis Fire has had 26 calls for service. Below is a breakdown of calls per call type.

AIDRSP	MEDRSP	LIFT	FALARM	FIRE	FSTRU	ACCUNK	TOTAL
10	4	3	1	1	6	1	26

In Progress Training

4 members are currently in training, 3 in EMT and 1 in Firefighter 1 Academy. All 4 members are on track to complete their training within the next couple weeks.

Respectfully,

Jacob Coker, Fire Chief

**DRAFT OF CURRENT ORDINANCE 1369 TO BE REVISED AND UPATED WITH INCLUSION OF BELL STREET
AT MAKARENKO PARK SIDE**

CITY OF COSMOPOLIS

ORDINANCE NO. 1369

AN ORDINANCE PERTAINING TO NO-PARKING ZONES, AMENDING SECTION 10.12.080 OF THE COSMOPOLIS MUNICIPAL CODE.

BE IT ORDAINED by the City Council of Cosmopolis as follows:

SECTION 1. Section 10.12.080 of the Cosmopolis Municipal Code is hereby amended, to read as follows:

10.12.080 No-parking zones.

(a) It is unlawful for any person to park a motor vehicle at any time upon the following described streets or parts of streets, when signs are erected and/or curbs are painted:

- (1) The north side of Distler Street from its intersection with Burns to its terminus.
- (2) The northeast side of First Street between the 1500 Block through the 1800 Block.
- (3) The north side of Holly Lane for a distance of 205 feet west of its intersection with Hill Road (300 Block of Holly Lane).
- (4) The north and south sides of the 1100 Block of Stanford Drive, adjacent to Makarenko Park.

PASSED AND APPROVED this 6th day of October, 2021

Mayor

Attest:

Finance Director

I, Julie Pope, Finance Director for the City of Cosmopolis, Washington do hereby certify that the foregoing is a true and correct copy of Ordinance No. 1369 of the ordinances of the City of Cosmopolis, Washington, and that the same was passed regularly and according to law on the 6th day of October, 2021.

Finance Director

Photos of Bell Street/Makarenko Park Side, Re; Damages from parking on grass:

