



# REGULAR COUNCIL MINUTES

Council Chambers – 1300 First Street

October 05, 2022 at 7:00 PM

---

**1. FLAG SALUTE - PLEDGE OF ALLEGIANCE**

**2. CALL TO ORDER - ROLL CALL**

PRESENT

Councilmember Candice Makos, Councilmember Stana Cummings, Councilmember Jim Ancich, Councilmember Ray Robinson, Councilmember Miles Wenzel

**3. APPROVAL OF AGENDA**

Councilmember Wenzel made a motion to approve the agenda with the addition of confirmation of new volunteer firefighters to new business. Councilmember Ancich seconded.

Voting Yea: Councilmember Makos, Councilmember Cummings, Councilmember Ancich, Councilmember Wenzel, Councilmember Robinson

**4. PUBLIC COMMENTS**

There were no public comments.

**5. CONSENT AGENDA**

Councilmember Makos made a motion to approve the consent agenda. Councilmember Ancich seconded. Motion carried.

Voting Yea: Councilmember Makos, Councilmember Cummings, Councilmember Ancich, Councilmember Wenzel, Councilmember Robinson

A. Claims Vouchers

B. Meeting Minutes - September 7, 2022 Workshop & Public Forum, September 15, 2022 Workshop, September 21, 2022 Council Meeting

## 6. COMMITTEE REPORTS

**Public Safety** - Councilmember Wenzel stated that they have met with Chief Stratton. They discussed the parking ordinance, a new police vehicle, and moving to a temporary facility while the new building is under construction. Regarding the Fire Department, they discussed updating active shooter procedures, introduction to budget talks, flammable liquid cabinet pricing, surplus expired turn out gear, and updating emergency reporting software.

**Regional Fire Authority** - Mayor Pauley stated there is an RFA meeting next Thursday.

## 7. CITY OFFICIAL REPORTS

**Finance Director** - She stated the 2019-2021 audit just started. It will be done virtually. She has also been working on the revenue budget. The insurance agent stated that insurance is expected to increase 15%. Medical is expected to go up 4.5%.

**Police Chief** - Officer Tarnowski is accepting a position with the Aberdeen Police Department. His last day is October 16th. He sent out some information regarding RV parking for an ordinance. He receives complaints weekly. He said they are looking to 2024 for a new police vehicle. He said the only vehicle available now is a lease turn-in. He also discussed the Police moving into the Fire Hall during construction.

## 8. MAYOR'S REPORT

He stated that City Hall has returned to five days a week. He was asked to submit a letter of support for the funding for the US 12 highway separation project for federal funding. He will be joining local leaders for a meeting regarding the proposed Cascadia wind project.

## 9. NEW BUSINESS

### A. Public Participation Plan for SMP Review

Administrator Raines stated this is for the Shoreline Master Plan update. This is the five year review. The legislature provided funding for performing the review. We are required to perform a public participation plan. He said the draft needs council approval.

Motion made by Councilmember Ancich, Seconded by Councilmember Makos.  
Voting Yea: Councilmember Makos, Councilmember Cummings, Councilmember Ancich, Councilmember Wenzel, Councilmember Robinson

### B. Request matching funds for Light the Corridor Project

The Friends of Highland Park received a \$3,000 grant from the Grays Harbor Community Foundation. Linda is asking the City to contribute \$1,450.74 in order to purchase 7 snowflake lights for First Street. She stated the lights would be on First Street from J street to D street. Councilmember Makos asked if the Parks Committee has discussed this. Councilmember Carlisle stated the committee would need to meet to discuss this. Linda stated that if it isn't approved, the Friends of Highland Park would like to purchase and donate the lights to the city. Mayor Pauley stated that it will still need to go in front of the committee.

### **C. RV Street Parking Discussion**

Councilmember Wenzel stated that the Public Safety Committee has looked at this. Chief Stratton stated our current code is vague. The new proposed language would add language to make it enforceable. This would also apply to other oversize vehicles. Councilmember Wenzel stated the streets near the schools get narrow with the rv slideouts being out. Councilmember Makos asked if this is specifically just for vehicles on the street. Chief Stratton said it was. Attorney Johnson stated the permit fee wasn't listed. He said it would need to be set by resolution by the city council. Permits would be issued by City Hall. Councilmember Ancich said he feels that 72 hours is not long enough. Chief Stratton said the longer it is, the harder it is to police.

**D. Confirmation of Volunteer Firefighters** - Councilmember Wenzel has two individuals to be confirmed. They have completed all of the requirements to be a volunteer. He would like Nick Falley and Samuel Lichty confirmed as volunteer firefighters.

Motion made by Councilmember Carlisle, Seconded by Councilmember Robinson.

Voting Yea: Councilmember Makos, Councilmember Cummings, Councilmember Ancich, Councilmember Wenzel, Councilmember Robinson.

## **10. COUNCIL COMMENTS**

**Councilmember Ancich** asked if the maroon Tahoe will be used. Administrator Raines stated the Fire Department is using it. He asked Chief Stratton how many officers we are down. Chief Stratton stated one with the loss of Officer Tarnowski.

**Councilmember Robinson** stated that he gets complaints at the end of Stanford and the ones next to it. He says people are still speeding down Stanford.

**Councilmember Wenzel** stated that he had spoken with the cross country coach. Administrator Raines stated the city was not aware of the meet until a week ago. Councilmember Wenzel said we should encourage carpooling to these events due to the limited parking available.



# REGULAR COUNCIL MINUTES

Council Chambers – 1300 First Street

September 21, 2022 at 7:00 PM

---

**1. FLAG SALUTE - PLEDGE OF ALLEGIANCE**

**2. CALL TO ORDER - ROLL CALL**

PRESENT

Councilmember Candice Makos, Councilmember Jim Ancich, Councilmember Raymond Robinson  
Councilmember Miles Wenzel

ABSENT

Councilmember Stana Cummings

Motion made by Councilmember Wenzel to excuse Councilmember Cummings. Seconded by  
Councilmember Robinson

Voting Yea: Councilmember Makos, Councilmember Ancich, Councilmember Wenzel,  
Councilmember Robinson

**3. GUEST SPEAKER - SCOTT BOETTCHER**

Scott Boettcher from the Chehalis River Basin Flood Authority gave a presentation on who they are and what they do. County Commissioner Vickie Raines is also the chair. Administrator Raines welcomed them and thanked them for coming tonight. They are about flood damage reduction and restoring aquatic species. It was formed in 2008 and their focus is largely on the flood side. Cosmopolis joined in 2011. He discussed the local projects that were funded including the Mill Creek Dam. The Flood Warning System is also part of the Flood Authority. It was started in 2010. It provides a continual contact with the National Weather Service. In 2016, the Office of the Chehalis Basin was created. It's housed at the Department of Ecology. Commissioner Raines stated the links to the early warning system, it's listed on the County's under emergency management. Mayor Pauley stated it is also on the City's website. Mr. Boettcher said you can sign up for alerts.

**4. APPROVAL OF AGENDA**

Mayor Pauley asked to have Item D added to the agenda. This is a joint resolution with Aberdeen, Hoquiam, and Cosmopolis on State Capital Budget Requests.

Motion made by Councilmember Wenzel to approve the amendment, Seconded by Councilmember Ancich.

Voting Yea: Councilmember Makos, Councilmember Ancich, Councilmember Wenzel, Councilmember Robinson

Motion made by Councilmember Wenzel to approve the agenda as amended, Seconded by Councilmember Ancich.

Voting Yea: Councilmember Makos, Councilmember Ancich, Councilmember Wenzel, Councilmember Robinson

**5. PUBLIC COMMENTS**

**Vickie Raines** - She stated that she is support of the joint resolution. She says it shows a collaborative effort for all jurisdictions and is something that is needed.

**6. CONSENT AGENDA**

Motion made by Councilmember Ancich to approve the consent agenda, Seconded by Councilmember Makos.

Voting Yea: Councilmember Makos, Councilmember Ancich, Councilmember Wenzel, Councilmember Robinson

**7. COMMITTEE REPORTS**

No reports this month

**8. CITY OFFICIAL REPORTS**

**City Administrator** - He stated that on October 3rd City Hall will go back to our previous schedule of Monday through Friday.

**Public Works Superintendent** - He thanked the Cosi School maintenance crew for painting the crosswalks, stop bars, and no crossing zones. He thanked Ed Van Syckle with volunteering at least 50 hours a month. He is appreciated. Hydroseeding for Highland park should happen next week. The last section of paving should happen in a week or two.

**9. MAYOR'S REPORT**

He stated that we have not had an RFA planning committee meeting since the last Council meeting, but we have had a couple of workshops for the Cosmopolis citizens. He spoke at the Retired Senior Volunteer program appreciation event. He stated the local State of Emergency will drop as soon as the State drops. Any adjustments that were made and will go back to normal operations.

## 10. OLD BUSINESS

### A. Central Grays Harbor Regional Fire Authority

Motion made by Councilmember Makos to continue with the Central Grays Harbor Regional Fire Authority Planning Committee, Seconded by Councilmember Wenzel.

Voting Yea: Councilmember Makos, Councilmember Ancich, Councilmember Wenzel, Councilmember Robinson

## 11. EXECUTIVE SESSION - TO DISCUSS SALE OR LEASE OF REAL ESTATE PER RCW 42.30.110(1)(c) AND ACQUISITION OF REAL ESTATE PER RCW 42.30.110(1)(b)

Executive Session for 10 minutes starting at 7:43 p.m.. Regular session resumed at 7:53 p.m.

## 12. NEW BUSINESS

### A. DNR Agreement

Administrator Raines stated this is an agreement with the City of Cosmopolis and the DNR which would reimburse the City if our fire department performed services on DNR lands. This is something Grays Harbor Emergency Management recommended. Councilmember Wenzel stated this is another step in progressing the fire department.

Motion made by Councilmember Robinson, Seconded by Councilmember Makos.

Voting Yea: Councilmember Makos, Councilmember Ancich, Councilmember Wenzel

### B. Quit Claim Deed with Friendly Village Associates of Olympia - There is land in the city limits they would like to donate to the City similar to the Makarenko Park land. They want it to remain park land area. It is approximately 24 acres of land.

Motion made by Councilmember Wenzel, Seconded by Councilmember Makos. Mayor Pauley ask that it be amended pending an ESA survey of the land as far as environmental and upon approval of the Friendly Village Associates.

Motion made by Councilmember Wenzel to amend the original motion to accept the agreement pending an ESA survey of the land for environment and upon approval of the Friendly Village Associates., Seconded by Councilmember Makos.

Councilmember Wenzel said this is important to keep green spaces within our community. He is thankful of this offer to the City. Mayor Pauley said the family has some preferences they would like to see including a name preference. We are working through the details.

Voting Yea: Councilmember Makos, Councilmember Ancich, Councilmember Wenzel, Councilmember Robinson.

**C. Animal Control Agreement**

Mayor Pauley said the Police Chief stated this is an extension of the previous agreement that had been signed.

Motion made by Councilmember Makos, Seconded by Councilmember Robinson.

Voting Yea: Councilmember Makos, Councilmember Ancich, Councilmember Wenzel, Councilmember Robinson

**D. Joint Resolution with Aberdeen, Hoquiam, and Cosmopolis** - Attorney Johnson read the title of the resolution.

Motion made by Councilmember Wenzel, Seconded by Councilmember Ancich.

Voting Yea: Councilmember Makos, Councilmember Ancich, Councilmember Wenzel, Councilmember Robinson

**13. COUNCIL COMMENTS**

**Councilmember Makos** - She appreciated Mr. Boettcher's presentation.

**Councilmember Wenzel** - He commended the volunteers at Highland Park. They had over 25 volunteers working at the park last week. He appreciates all of the community members that have reached out regarding the RFA.

**Councilmember Robinson** - He said the biggest issue has heard about is the speeding near Makarenko and Altenau. He says 724 Stanford keep piling garbage on their property. He thanked Ed Van Syckle for his work at cemetery park.

**14. PUBLIC COMMENTS**

**Ed VanSyckle** - Grass clippings and street drainage are in violation of municipal on for 524, 603, and 612 Woodside Road. He is requesting abatement. Administrator Raines stated that he believes Mr. Sidor has already been in contact with them.

**Vickie Raines** - She thanked those involved with the RFA discussions. She thinks it is worthwhile to see if Cosmopolis should participate or not. She also wanted to acknowledge Linda Springer for her tremendous work on the park.

**Susan Robinson** - She said speed limit signs were promised. Public Works Superintendent Nations stated they were received about a week ago.

**Matt Miller** - He thanked the Council for their approval to stay on the RFA planning committee. He said there is still a lot of work to be done but thinks it will be good for Aberdeen, Hoquiam, and Cosmopolis.

**Steve Davis** - He said one of the items on the agenda was the DNR agreement. He wanted to know how many of the Council actually reviewed the document before they voted on it. He said the RFA is at a pivotal point as the City doesn't have a fire department. He said the City was able to get \$100,000 in grants to redo a park but we haven't been able to do that for the fire department. He implored the City Council to set aside some time to meet with the former volunteers to go through each grievance.





# COUNCIL WORKSHOP MINUTES

Council Chambers – 1300 First Street

September 15, 2022 at 6:00 PM

---

**1. FLAG SALUTE - PLEDGE OF ALLEGIANCE**

**2. CALL TO ORDER - ROLL CALL**

PRESENT

Councilmember Candice Makos, Councilmember Jim Ancich, Councilmember Raymond Robinson, Councilmember Miles Wenzel

**3. COUNCIL DISCUSSION REGARDING THE CENTRAL GRAYS HARBOR REGIONAL FIRE AUTHORITY**

Mayor Pauley called the workshop to order.

Councilmember Wenzel stated that he appreciated the emails he has received. It gave him some questions and comments that he had not previously thought of.

Councilmember Robinson stated that this is his first meeting since being appointed to the Council. He is hoping to learn a lot about the RFA.

Councilmember Ancich is hoping to get some feedback from the Council and the citizens that we can pass onto the RFA. He would like to know if it is possible to pushout the date in order for Cosmopolis to catch up on the process. Mayor Pauley stated the the goal from the other RFA members has been February. Extending it to the April ballot has not been broached. The further out it goes, the further out the RFA can start. Citizen Jerry Schreck stated that he agrees with Councilmember Ancich. Mayor Pauley said the committee needs to know if we are going to be moving forward.

**4. PUBLIC COMMENTS**

Citizen Joe Shapansky stated whatever is going to happen will happen whether Cosmopolis is involved or not. Bigger isn't always better. He said they are two big entitles with our small community. Councilmember Wenzel stated that the RFA Commission would be made up of one elected official from each city if Cosmopolis joins now. Mr. Shapansky would like to see Cosmopolis out of it all together.

Citizen Steve Davis stated the last written plan available was from July 2021. He had asked last meeting if a new plan would be given to the Council before they vote to continue and he was told no. He said there is no plan to hire new staff and could be added later on with approval from the voters. Councilmember Wenzel stated the current plan does not add staff due to the last two measures which included the benefit charge to pay for additional staff. It is not included this time. Mr. Davis read part of a Daily World article said the RFA would increase staffing. Mayor Pauley said the article was not accurate. Mr. Davis says that all departments are understaffed and need to be increased. Mayor Pauley stated that they are looking at costs to see how additional staffing could be funded. It would be down the line.

Citizen Cheryl Turner said that in the last meeting it was stated both fire chiefs said that they are not understaffed. Mayor Pauley said all their budgeted positions are filled.

Citizen John Schumacher asked if they would have to go back out to the voters if they add more budgeted positions. Mayor Pauley said if it happens after formation they would have to.

Citizen Jim Lohr asked who would staff our station. Mayor Pauley said that it's not completely laid out yet. As of now, a battalion chief would oversee a training program at our station. He said that until the plan is finalized, we do not have all the details. Mr. Lohr asked if staffing costs were included in the per household amounts given. Administrator Raines said they were not. Mr. Lohr then stated that we are just voting to be on the planning committee for negotiation purposes. Mayor Pauley said the discussion is do we want to be a part of the planning.

Citizen Cathy Shapansky asked if the RFA would take ownership of the equipment. Mayor Pauley stated everything but the new fire truck. The Fire Truck is on an installment loan and cannot be given to the RFA at this time. Administrator Raines stated that if there was something the City wanted to retain, we could negotiate that into the plan.

Citizen Steve Davis stated that Cosmopolis would have oversight if we choose to join the RFA at a later date. We could create our plan and present it to the RFA, but we wouldn't have a voting member. He said the RFA keeping referring to the NFPA standards for staffing. The RFA is all about adding staffing with Hoquiam being understaffed and underpaid and Aberdeen being understaffed. Mayor Pauley stated it has been a part of the discussions. Councilmember Wenzel asked if Mr. Davis would like the RFA to add back the benefit charge to pay for additional staffing. Mr. Davis the beginning of the RFA was to add additional staffing. Councilmember Ancich said the benefit charge was why it failed twice and was taken out. Mr. Davis would like a more cohesive plan to establish more staffing before we decide to go into it. Mayor Pauley stated that it would not be possible.

Citizen Terri Phipps said an increase in staffing would be part of it since Cosmopolis has no staffing. She asked if this means Aberdeen and Hoquiam would continue to cover us. Councilmember Wenzel stated that when they refer to staffing it means full-time paid positions. It doesn't count volunteer services. The RFA would build back a volunteer program. Mayor Pauley said the RFA would cover our area. Councilmember Wenzel said the RFA system is a better roll-out for calls due to the mapping of the district and there are no calls out for mutual aid. The response time gets reduced because it is all one unit.

Citizen Jim Lohr asked if we would have permanent staffing at this station. Councilmember Wenzel said with the current plan, this station will house volunteers.

Citizen Cathy Shapansky said the first time the RFA went to the ballot it had the additional but the second time they took it out. Mayor Pauley and Councilmember Wenzel both stated that the additional staffing was included both times it went to the ballot. Attorney Steve Johnson said they ran the exact same plan both times. Mayor Pauley said the new plan does not include more staffing as the new plan sits now. Each City Council will have to approve the plan before it goes out to voters. Mayor Pauley said that if the planning continues with Cosmopolis, before December, the Council would have to approve the plan to go out to voters. It would be filed around December 10th in order to be on the February ballot. Councilmember Ancich asked what happens if the Council says no. Attorney Johnson said all three cities have to approve the ordinance for the RFA to be put on the ballot.

Another citizen asked what happens if the plan is derailed. Mayor Pauley stated a new plan would have to be developed. Attorney Johnson said they would take out all the Cosmopolis components and redraft it. She said that some of the firemen don't think it will pass. She wanted to know why we are even considering it. What do we have to add to the table? Mayor Pauley said we are not bringing a lot of revenue. Cheryl Turner stated that Cosmopolis is getting more benefit from the deal. Mayor Pauley stated the long term goal would be for our station to have a volunteer program based here along with training.

Citizen Daryl Brown says this option of the RFA will cost the citizens more money. He said there is an insurance standard and we are trying to meet that need. The City has been paying Aberdeen a significant amount of money to maintain fire protection services. The Aberdeen Fire Station is 2 miles away still meetings the standard to keep our current rating. He believes the only the benefit the RFA would be is they if we are not a part of it, they could raise our rates without warning. He is trying to find more value.

Citizen Jeannine Bramstedt asked if we join the RFA would we have to continue to pay Aberdeen. Mayor Pauley stated that the City would no longer pay Aberdeen, but the costs would be paid by the citizens.

Citizen Jim Lohr asked how this will affect property insurance. Mayor Pauley stated our rating is a 6 now. If we are part of the RFA and their overall rating is a 5, then ours would be a 5. In theory, it should lower insurance rates with the lower rating.

Citizen Steve Davis said the ratings bureau is dragging their feet in re-rating us. We contract our services with Aberdeen but their City comes first. This would raise our rating if we were to be rated at this time. If the City council votes to be part of the RFA, and cosmopolis says no. Are we still obligated to be part of the RFA? Mayor Pauley says no. Attorney Johnson said what we are doing now if deciding if the City wants to be part of the planning committee. It doesn't mean the City will approve the plan. When there is a final plan, each City Council has to approve it before it goes onto the ballot.

Councilmember Ancich says that if we are going to be apart of it, we need to have a voice at the table. He asked if we could leave the RFA in two years or so if it wasn't working for us. Attorney Johnson stated that we could. It would have to be voted on.

Citizen Terri Phipps stated that we are contracting with Aberdeen but they won't continue to do so indefinitely. She asked if we hadn't been invited to the RFA, what would we do. Citizen John Schumacher stated the correct question is what is the alternative to the RFA. He says the alternative

is to contract with Aberdeen or the RFA at a much higher rate and we would be one step closer merging with Aberdeen. She believes we should join the RFA instead of having to contract with them.

Citizen Joe Shapansky stated that needs to be a discussion about why we don't have a fire department and what is being done to get one back. Administrator Raines stated that we have two volunteers who have completed their paperwork and will be confirmed at the next Council meeting. There is another person who has started the process. We have a total of five or six packets that were filled out and returned. Mr. Shapansky asked if the previous volunteers were contacted. Mayor Pauley said those that stepped away had their list of reasons and those reasons were addressed. There are a lot of disagreements. There have been many discussions with the former volunteers.

Citizen Steve Davis stated the City still has to fund the fire departments while the taxes are collected for the RFA so citizens will have to pay twice for a year. He urged the Council to continue with the planning process until we get the final plan. He says we have a big gap to fill until the RFA forms. He wants a town hall forum and have the previous volunteers go over their grievances. He believes we could get the volunteers back.

Daryl Brown asked if the current volunteers go with the RFA. Mayor Pauley stated they would work with them. Steve Davis said the original plan stated they would be taken in until they retired and would not be replaced. Mayor Pauley stated the plan states that the Cosmopolis Volunteers would be integrated into the staffing response plans. Mr. Davis said the planning committee minutes and recordings should be made available to the public.

Citizen Mark Collett asked if the lack of minutes is a violation of OPMA. Administrator Raines said they hadn't been prepared yet. Attorney Steve Johnson said the next meeting will be next Thursday, September 22nd here at the Cosmopolis Fire Hall. The minutes from the prior meeting should be available then.

Citizen John Schumacher stated there is no double payment of funding for fire departments. The additional fees would not be paid until the following year. Cheryl Turner said at the last meeting that when the RFA takes over, it would be responsible for the building to include maintenance.

Mayor Pauley adjourned the meeting.



# COUNCIL WORKSHOP & PUBLIC FORUM MINUTES

Council Chambers – 1300 First Street

September 07, 2022 at 6:00 PM

---

- 1. **FLAG SALUTE - PLEDGE OF ALLEGIANCE**
- 2. **CALL TO ORDER - ROLL CALL**
- 3. **COUNCIL DISCUSSION - CENTRAL GRAYS HARBOR REGIONAL FIRE AUTHORITY**

Mayor Pauley stated the reason for the meeting is to discuss the regarding the potential Regional Fire Authority and whether Cosmopolis should move forward with it. He said the RFA is still in the process of adjusting the plan.

Fire Chief Matt Miller gave a brief history of the Central Grays Harbor Fire Authority.

Mayor Pauley stated Cosmopolis joined the planning committee in June of this year. Miles Wenzel, Stana Cummings and Mayor Pauley are the three elected officials who joined the committee on behalf of Cosmopolis. Mayor Pauley stated Councilmember Robinson emailed him a couple of questions. He wanted to know what the financial difference is between the RFA option and other options for fire services. Mayor Pauley stated that the cost per Cosmopolis \$.50 per one thousand of assessed property values for an EMS levy and an \$26.54 EMS on utility bills. Cosmopolis currently charges \$6.75 per month. The biggest increase is on the utility bill. Mayor Pauley said the City Looked into getting a report from ESCI to see what other options we could have would have an 8 to 12 week turnaround.

## 4. **PUBLIC FORUM**

**Frank Chestnut** - He asked what does the structure of the RFA look like for the three cities. Interim Chief Golding stated all three departments will combine into the RFA as one entity. All equipment and personnel transfers into the RFA. The headquarters would be ran out of Aberdeen due to central location. The facilities will stay owned by the City. Mayor Pauley stated that there would be elected commissioners. There would be one from each City. Hoquiam Finance Director Corrine Schmid stated that if Cosmopolis doesn't join now, it will lose the elected seat on the board.

**Terri Phipps** - She asked where the money comes from for the study. Mayor Pauley stated it comes from the City's general fund. She then asked if Hoquiam and Aberdeen are down firefighters how does this work? Fire Chief Matt Miller says they are down on call volume compared to staff. Aberdeen has provided ALS services prior to providing full coverage for the past 8

months. There aren't a lot of calls from Cosmopolis. He says it will be absorbed into the system. At this time, Hoquiam and Aberdeen have already started merging. This will help to spread manpower and equipment better. Chief Miller clarified that they are fully staffed but the study stated that combined they should have more people.

**Cathy Shapansky** - She asked if everything in the fire hall goes to the RFA. Mayor Pauley stated everything but the new fire truck as it has a debt on it.

**Jerry Schreck** - He asked what happens if they need additional funding after the RFA is approved. Director Schmid stated the RFA could go out for an Excess or M&O levy which would have to be approved by the voters.

**Cathy Shapansky** - She asked about the \$1.50 per thousand. Director Schmid stated that is currently being paid to the City and would not be an additional fee.

**Joe Shapansky** - He asked what the City pay per thousand for it's fire department. Director Schmid stated that she has not calculated that for Cosmopolis.

**John Bramstedt** - He asked what the current budget for the fire department is. Director Pope stated it is about \$250,000 for the year.

**Cathy Shapansky** - She asked how much the fire truck payments are. Director Pope stated they are \$44,000 per year.

**Steve Davis** - He stated there is a difference between budget and actual expense. Director Pope stated the budget and actual expenses can vary each year. You may need additional training or maintenance expenditures that were not budgeted for. He then asked what the crucial dates for when Cosmopolis has to make a decision and will there be a written plan. Mayor Pauley stated the planning committee is adjusting the plan. The City needs to make a decision in order for the RFA plan to become finalized before it goes to the ballot. There is no definitive hard date, but the sooner the better. Chief Miller stated they would like this on the February ballot. In order for it to be on the February ballot, all three cities have to approve the plan by around December 10th. Director Schmid stated that Cosmopolis needs to decide by their next Council meeting. This decision would be whether or not to stay on the planning committee. Mr. Davis stated that he supports the RFA with definitive numbers.

**Carl Sperring** - He asked how much of our current property taxes are for fire coverage. Director Pope stated that we do not have that calculated. Mayor Pauley stated that fire coverage is not currently calculated that way. He confirmed the EMS levy of .50 per thousand the increase in monthly EMS fees.

**Steve Davis** - He stated the reason we paid less before is because we had a staffed department. He stated that the monthly fee is just for ambulance availability and the citizens would still be charged for any service received. Chief Golding stated that in Aberdeen insurance is billed and they write-off any remaining balance.

**Cathy Shapansky** - She stated that resident pays \$6.75 and business pays \$25.00 per month in Cosmopolis. She asked if that will be the same with the RFA. Directors Pope and Schmid stated that all accounts would pay the same rate regardless of residential or commercial.

**Dave Muma** - He asked why every time the ambulance leaves a fire truck follows. Chief Golding and Chief Miller stated that it depends on the type of call.

**Frank Chestnut** - He asked how this levy could possibly impact the other junior districts in the area. Director Schmid stated it would only affect the city. Mayor Pauley stated the biggest impact to the City would be for the street fund. A portion of our property taxes are allocated to streets and with the loss of property taxes, this would be about a \$40,000 loss to streets. Mr. Chestnut also asked why the RFA failed in the past. Director Schmid stated it was due to funding mechanisms which were fully understood. The Fire Benefit Charge couldn't be calculated by citizens themselves. Mr. Chestnut stated people have contacted him saying they believe the City joining the RFA is an attempt to solve our fire department problems. Mayor Pauley stated that we were invited unprompted to join the RFA.

**Linda Springer** - She stated that we would pay a little bit more for service, but this would provide the best service.

**Dave Muma** - He asked what it was that scared previous voters. Chief Golding stated that they had threw out numbers and people grasped onto the worst case scenario. Director Schmid stated it was the benefit charge that was based on the square footage of your home not the value. He said that people need to understand that the \$1.50 per thousand is already being paid and the only additional is the \$.50 per thousand for EMS and the monthly EMS fee. Director Schmid asked anyone to call her if they would like an estimate for their property.

**Daryl Brown** - He asked about staffing for Cosmopolis. Chief Miller stated there would be a MSO training position would be here and volunteer services would fall under that. Chief Golding says that as the RSA matures and is able to grow, there would be someone who would be here to guide and run the program. Mr. Brown asked if our fire rating would drop. Chief Golding says his gut feeling is that it would. He said there are many different factors that go into the rating.

**Terri Phipps** - She asked what is in it for Aberdeen and Hoquiam for Cosmopolis to join. Chief Miller stated it is the bigger growth potential and opportunities for our communities.

**Cheryl Turner** - She asked if the RFA grows through would our fire department be considered volunteer or full-time paid department. Director Schmid said it would be part of the RFA. Ms. Turner said this would give us a better rating and reflect in your homeowner's insurance.

**Steve Davis** - Mr. Davis said a 6 is the best a volunteer fire department can be. Our department had achieved this. Mr. Davis asked who takes care of the maintenance on the new fire truck and the facility since the RFA won't have ownership. Mayor Pauley stated it would be the RFA. Mr. Davis then asked how much of the monies being used to build the new city hall would go to the RFA. Director Pope stated none of it.

**Joe Shapansky** - He asked if we will have full time staff at this station. Chief Golding stated logistically this station is not centrally located due to where most of the calls are located. If Huntley is punched through, this station would work. This station will be used for the volunteer program. Mayor Pauley stated that Cosmopolis has only been involved with the planning for two months. There are still discussions regarding the initial plan versus the long term plan are going to be. Mr. Shapansky asked what will Cosmopolis gain from this. Chief Miller stated that in a fire call, we would be gaining additional manpower from the RFA plus additional volunteers staffed

here. It will be a seamless approach. They would also provide building inspections and fire enforcement. They do not charge extra for these services. Mr. Davis asked what our other options are and why we don't see a regional police department. Mayor Pauley stated there is no legislation authorizing a regional police department. Director Schmid the reason the City is looking at ESCI for a study. She said it would list the options but wouldn't tell them which one they should take. The basic options would be to rebuild the fire department, become a fire district, contract services, or join the RFA.

**Frank Chestnut** - He asked how long it would be from the approval of the RFA to the expansion of staff. Mayor Pauley stated if the RFA is approved in February, it would start January 1, 2024. Chief Golding stated a lot would depend on the funding. Chief Miller said the cities have to help fund for the first year while the RFA builds funds. It would take approximately two years to see additional staffing if it was approved in the plan that went out to the voters. Director Schmid said an MSO (medical services officer) would be added first and others would trickle in based off previous conversations with former Chief Hubbard.

**Steve Davis** - He asked if the only loss to the city is \$40,000 to streets. Director Pope stated if RFA was in effect \$290,000 of our property taxes would go to the RFA. She stated the fire department isn't funded strictly through property taxes. Mr. Davis stated it would take roughly two years for the RFA to be up and running. He said it is in Cosmopolis' best interest to get the volunteers back up and running. Chief Miller said during that time we would work to get the volunteer numbers up and would start working together as one unit. Chief Golding stated that they have created a training timeline to get everyone up to speed on apparatus and aligning policies. Mr. Davis then asked if the trailer park and the golf course is in the city limits. Administrator Raines stated the trailer park is and only a portion of the golf course is. Chief Golding stated that if any of the cities annex property, the RFA automatically grows as well. Mr. Davis stated the RFA should have posted minutes and recordings. Director Schmid said meeting minutes will be approved at the next meeting and then will be available.

**Dave Muma** - He asked if the size of the RFA will affect getting funding. Chief Golding said that a lot of agencies like the regional requests.

**Joe Shapansky** - He asked if our taxes go up as this gets bigger. Director Schmid stated that if the RFA needed additional funds, it would have to go back to the tax payers for approval.

**Daryl Brown** - He said a regional fire authority would ask for additional taxes on an annual basis. He asked what Cosmopolis is currently paying to the city of Aberdeen. Chief Golding stated that EMS is currently \$21,000 and fire service is by call. Mr. Brown asked what the financial benefit is to the City and citizens by joining the regional fire authority. Mayor Pauley stated what we pay Aberdeen is currently what our fire department is. He is assuming that the cost is going to go up. All the options are roughly the same cost. Chief Golding stated that Aberdeen is working on their budget now.

**Terri Phipps** - She asked who is on the planning committee from Cosmopolis. Mayor Pauley stated it is himself, Councilmember Wenzel, and Councilmember Cummings. Ms. Phipps then asked how soon a recommendation is needed. Director Schmid said a recommendation is needed by the next Council meeting.



**Daryl Brown** - He asked if there is a possibility of the planning committee extending the timeline. Chief Miller said it is possible but it is up to the committee. Chief Miller stated there would be public forums and meetings that would occur the end of September. These would be RFA based.

**Jerry Schreck** - Asked how the vote works. Director Schmid stated it would be based on the total not the individual cities.

**Ashley Arcangel** - She asked what happens if we don't join now. Director Schmid stated Cosmopolis would lose a seat on the board and would be subject to the policies set by Aberdeen and Hoquiam.

**Cathy Shapansky** - She asked when the next Council meeting is. Mayor Pauley stated it is two weeks from tonight. Mrs. Shapansky asked what happens if it fails. Director Schmid stated that the RFA would have to start the plan all over again.

**Cathy Shapansky** - She asked if there will be another meeting like this. Mayor Pauley stated that there is not another one planned but will have public comment at the next meeting.

**Steve Davis** - He states that the post office is the best place to post notices along with the City's Facebook page.

**David Muma** - He says we have a volunteer fire department and yet have to pay Aberdeen. He said with the RFA we would have better response time. He says \$25 per month will keep our fire rating down and insurance costs down. If we don't move forward, our insurance costs will go up.

**John Bramstedt** - He asked if we have a fully staffed volunteer fire department would our costs go up. Mayor Pauley stated he is comparing to current costs to what we pay Aberdeen are roughly the same. Administrator Raines stated that he doesn't know what it would take for us to trigger mutual aid with Aberdeen. Chief Golding stated we would need a sustainable operation to trigger the mutual aid.

**Steve Davis** - He said it costs us more with paying Aberdeen \$20,000 a month than it used to. He said our volume is going to grow and therefore costs will go up. Director Schmid said the goal is for the plan to have the funding for the staffing model.

Mayor Pauley stated that if there are still questions, please reach out to the City staff, the City Council, or himself.

City of Cosmopolis  
Shoreline Master Program (SMP) Periodic Update

# Public Participation Plan

---



# INTRODUCTION

The City of Cosmopolis is undertaking a periodic review of its Shoreline Master Program (SMP), as required by the Washington State Shoreline Management Act (SMA), RCW 90.58.080(4). The SMA requires each SMP be reviewed and revised, if needed, on an eight-year schedule established by the Legislature. The schedule directs Grays Harbor and all its cities to complete periodic reviews by June 30, 2023 (as amended to match with grant funding timelines). The review ensures the SMP stays current with changes in laws and rules; remains consistent with other Cosmopolis plans and regulations; and is responsive to changed circumstances, new information, and improved data.

The SMA and SMP guidelines require local governments to encourage active and early participation in the SMP review and update by all persons, private groups, public agencies, and tribes that have an interest or responsibility related to shorelines of the state. The City has developed this Public Participation Plan to meet State requirements for public involvement in the update process, and to address the priorities and issues specific to Cosmopolis. This plan is a working document and will be adjusted as needed to provide for the greatest and broadest public participation.

---

## Project Scope:

**The scope of the periodic update will be generally limited to those items which are required to be updated according to new laws or rules, as identified on Ecology’s checklist.**

---

# 1.0 PUBLIC PARTICIPATION GOALS

The overall goal of the Public Participation Plan is to build support for timely adoption of the SMP periodic update. This plan provides key steps that are intended to effectively support the overall objectives of the SMA. Throughout the process, there are many goals to guide the update, including:

- Provide interested parties with timely information, an understanding of the process, and multiple opportunities to review and comment on proposed amendments to the SMP.
- Solicit information from citizens, property owners and stakeholders about their concerns, questions and priorities for the Periodic Review process.
- Encourage interested parties to informally review and comment on proposed changes to the SMP throughout the process and provide those comments to decision makers.
- Consider viewpoints of all participants, even if views are not reflected in the outcomes.
- Consult and consider recommendations from neighboring jurisdictions, federal and state agencies, and Native American tribes.
- Utilize a transparent process which clearly documents all public input and makes it available for any and all to review.

## 1.1 PUBLIC PARTICIPATION PLAN THEMES

The following project themes will guide the overall outreach program and be promoted through communication materials and opportunities facilitated by City staff, Planning Commission, City Council members, and AHBL.

- **Required by State Laws and Rules:** The SMA requires the SMP update. It is subject to the SMA and Ecology Administrative Rules (SMP Guidelines WAC 173-26).
- **State and Local Partnership:** The SMP is a partnership between local governments and Ecology. The City develops the SMP, but both the local government and Ecology must approve it. The City received state grant funding to do this work and it must adhere to the requirements of the grant agreement.
- **Promoting the Local Vision:** State law and rules dictate what shoreline elements are required, provide direction for local policies and regulations, and the minimum standards for most areas. However, there are varying degrees of latitude in several elements that allows particular attention to be paid to the vision the City has for its shorelines.
- **The Benefits of the SMP:** The SMP emphasizes not only the protection of shoreline functions, but also the development of public access and water-oriented uses. As such, the SMP must promote both human needs and environmental conservation. By requiring no net loss of current function and promoting restoration through non-regulatory means, the SMP will ensure future generations can also benefit from shoreline resources.
- **Balanced Plan, Honest Broker:** The goal of the SMP Update is to create a balanced plan for shoreline utilization and protection. City staff and AHBL will inform the community what is required under the SMA and SMP Guidelines, identify those areas where the community has greater latitude for promoting the local vision, clarify erroneous information, and create collaborative solutions that respond to community needs, and balance the interests of stakeholders.
- **Convenient Access and Participation by All:** Easy, convenient, and equal access to information for all interested parties is essential to the process. City staff and AHBL will ensure that information, both background and substantive regulatory proposals, is easy to obtain, timely, pertinent, and available in both electronic and paper formats.
- **Transparent Decision-Making Process:** Public input on the Draft SMP will be documented and considered. The rationale behind decisions will be communicated. Decision-making will be open, transparent, and public.

## 1.2 GUIDING PRINCIPLES

For any participation process, it is important to adhere to a set of guiding principles. For the SMP update, these principles include:

1. Communicate the purpose, scope, and objectives of the SMP throughout the duration of the update process (i.e., schedule, decision milestones, progress, and involvement opportunities).
2. Conduct public involvement consistent with the goals and policies of the Comprehensive Plan, the SMA, and City policies for transparent and open government.
3. Seek out and use input from local stakeholders about opportunities and problems, rather than solely relying on the opinions of technical experts.
4. Define and effectively communicate the roles and interests of all participants.
5. Keep all written communication clear, concise, objective, and free of technical jargon.
6. Use the City’s website, mailings, newsletters, and other media to provide and distribute general information to the public.
7. Communicate and distribute information/feedback regularly to participants, and at intervals to interested/affected parties. Follow-up would occur by:
  - Informing affected/interested parties of outcomes;
  - Continuously evaluating the process to identify successes and shortcomings, and communicate results to participants; and
  - Evaluating the public participation process for effectiveness with community relationships and on perceptions of effectiveness of the process.
8. Use community resources and energies effectively and efficiently and consider the relative cost-effectiveness of alternative techniques to achieve objectives.

## 2.0 STAKEHOLDERS / PARTNERS

The Public Participation Plan establishes a process that is designed to reach all audiences that may have an interest in the update process such as:

- City of Cosmopolis
- Department of Ecology
- Department of Fish and Wildlife (WDFW)
- Department of Natural Resources
- Cosmopolis Chamber of Commerce
- Grays Harbor County Economic Development Council
- Landowners within and adjacent to Cosmopolis shorelands
- Business owners
- Recreation groups (Trails coalition, Divers, kayakers, pleasure boaters, sport fishers etc.)
- Futurewise
- Confederated Tribes of the Chehalis Reservation
- Quinault Indian Nation
- Cowlitz Indian Tribe
- Nisqually Indian Tribe
- Chehalis Basin River Partnership
- Chehalis River Basin Flood Authority

- Grays Harbor Public Utility District
- Grays Harbor Conservation District
- Washington State Department of Transportation
- Washington State Parks
- Army Corps of Engineers
- Federal Emergency Management Agency
- United States Forest Service
- United States Fish and Wildlife Service
- NOAA Fisheries Service
- Neighboring jurisdictions (e.g., Grays Harbor, Montesano, Hoquiam, especially their shoreline planners)

Outreach activities are designed to keep these groups informed and updated on key meetings, decision-making milestones, and overall project progress. The public involvement process is intended to prevent last minute surprises and to avoid the misguided perception that specific groups have been discouraged from participating or have not been adequately informed.

### 3.0 PUBLIC PARTICIPATION OPPORTUNITIES

The City is committed to providing multiple opportunities for public participation throughout the process. Cosmopolis will use a variety of communication tools to inform the public and encourage their participation.

#### 3.1 WEBSITE

The City will use its website, to allow for interested citizens to access draft documents and maps, view the project schedule, check for meeting notices and materials, see submitted public comments, obtain contact information, and submit comments.

#### 3.2 DIRECT MAILING AND PUBLIC NOTICES

At the beginning of the project, postcards or letters will be sent to all residents owning property within or near shoreline jurisdiction, providing notice of the project’s launch and giving instructions on how to sign up for the mailing list that will be used through the update. Notices of workshops, public hearings, and milestones will be placed on the project website, local jurisdiction websites, and published in the local newspaper (The Daily World). A mailing list (email addresses) of interested parties will be maintained and updated to keep the public informed throughout the SMP update process. Email notices will be sent to all parties on the mailing list. State agencies and affected governments will be notified of key milestones in writing via US Mail or email.

#### 3.3 COMMENTS

Interested parties will be encouraged to provide comments to the City. These comments may be provided to the City by letter or email, or by other methods as specified by the City. The Periodic Review webpage will be the central repository for information under consideration. Hard copy documents will

be available by request from the City Clerk’s office and will be provided at the established copying cost. All public comments received as part of the SMP Periodic Review project will be posted on the SMP Periodic Review webpage.

### 3.4 PUBLIC MEETINGS

The Planning Commission will hold a public hearing to discuss the draft SMP update document and make a recommendation to the City Council. City staff, as well as Consultant staff, as needed, will attend, and all comments from the public will be documented.

The City Council will hold a joint public hearing with Ecology using the optional joint review process authorized under WAC 173-26-104.

## 4.0 ROLES AND RESPONSIBILITIES

This section identifies key parties involved in the public participation process, and their roles and responsibilities. It also identifies how public input will be used and the decision-making process that will be followed during the SMP Update preparation and adoption process.

### 4.1 CITY STAFF

City staff will manage the SMP Update process and review draft policies and regulations developed by the AHBL team. The primary staff contact for the City is the City Administrator, with support from the Building Official.

### 4.2 CONSULTANT

AHBL will develop the SMP according to the Ecology Guidelines and direction provided by City staff. AHBL will assist with communication materials and develop presentations. In addition, AHBL will develop all of the major documents comprising the SMP Update deliverables, including preparing a SEPA checklist if necessary.

### 4.3 PLANNING COMMISSION

The Planning Commission will review proposed SMP policies and regulations and provide feedback. Staff and AHBL will consider this input, and AHBL will revise the SMP as necessary to address identified concerns, where appropriate. Next, and as established in state law and local enabling legislation, the Planning Commission will review the draft SMP, take and consider public input, and make formal recommendations to the City Council. Recommendations are not binding.

### 4.4 CITY COUNCIL

As established in state law, the City Council will review the draft SMP, solicit public input, make changes as desired, consider the recommendation of the Planning Commission, and locally adopt the final SMP. The City Council is the legislative body with the final local decision-making authority for the local adoption of the SMP.

### 4.5 DEPARTMENT OF ECOLOGY AND THE STATE OF WASHINGTON

State law establishes a cooperative program of shoreline management between local government and the state. Ecology provides financial assistance, guidance to local governments in preparing the SMP, and provides written comments on draft SMP components. The local government approves its program after a public review and comment period. The local government then sends the SMP to Ecology, which reviews it for consistency with the guidelines. Ecology must approve the locally approved and submitted master program before it can take effect. To ensure respect for private property rights, local and state legal authorities are required to review a shoreline program before formal adoption.

### 5.0 PROJECT TIMELINE

All future dates in the following timeline are tentative and subject to change:

Date	Task
<b>By September 30, 2022</b>	Public Participation Plan Sent to Ecology
<b>By September 30, 2022</b>	AHBL to complete draft review checklist
<b>By September 30, 2022</b>	City to send a mailing / email notice to potential interested parties (and individuals/ agencies on record who participated in the last update)
<b>By October 15, 2022</b>	AHBL to provide an Initial Draft SMP Update document to City Staff
<b>By November 30, 2022</b>	City Staff completes review of Initial Draft document and provides comments back to AHBL
<b>By December 30, 2022</b>	Transmittal of SMP Amendments (SMP document and maps together with a completed update checklist) to Departments of Commerce and Ecology with 60-day Notice of Intent to Adopt
<b>By December 30, 2022</b>	Newspaper notice published; Issue SEPA Threshold Determination; City and Ecology joint public comment period begins
<b>January or February 2023</b>	Joint Planning Commission / Ecology Public Hearing*
<b>January or February 2023</b>	30 day public comment period
<b>By March 15, 2023</b>	City issues formal response to public comments



<b>April 2023</b>	City Council Public Hearing* and Adoption
<b>By April 30, 2023</b>	Submit Application for Final Determination from Ecology
<b>Summer 2023 (Anticipated)</b>	Final Ecology Approval and SMP Adoption
<b>Summer 2023 (Anticipated)</b>	Effective date.

\* Requires noticing

## 6.0 PUBLIC COMMENT PERIODS AND HEARINGS

A 30-day public comment period to solicit input on the Periodic Review and a City Council public hearing will be provided before final adoption.

Cosmopolis will coordinate with the Department of Ecology on a joint public notice of comment periods and hearings to take advantage of Ecology’s optional SMP amendment process that allows for a combined state-local comment period pursuant to WAC 173-26-104. Notice will be provided to the agencies and interest groups on the project distribution list (described in Section 2.0, above) and the Department of Ecology.

# DiJulio Displays, Inc.

24028 Brier Way, Brier, WA 98036-8449  
 Phone 800.321.XMAS (or 9627)  
 Local 425.483.2581 / Fax 425.487.3452  
 www.dijuliodisplays.com

Section 9, Item B.

## Invoice/Order

DATE	INVOICE NO.
9/29/2022	9631

BILL TO
City of Cosmopolis Box G Cosmopolis, WA 98537 Kathy Welch 360/532-9230 Fax 360/532-9215

SHIP TO
City of Cosmopolis 1300 First Street Cosmopolis, WA 98537

P.O. NO.	TERMS	SHIP VIA	SHIP DATE
	1/2 Down, Balance Net 10	Best Surface	TBD

ITEM	QTY	DESCRIPTION	RATE	AMOUNT
Special	7	3' Arctic Snowflake-Double Chevron: Powder Coated Aluminum. Lit with C7 socketed stringer and 24 replaceable SMD LED bulbs. Includes faceplate, bands, and 2 spare bulbs.	551.00	3,857.00T
S & H		Shipping billed when shipped (if not picked-up). Estimated: \$230  Prices good if ordered NLT September.	230.00	230.00T
		NOT an order, this is a price quote. Washington State Sales Tax	8.90%	363.74

Please sign and e-mail back to confirm.	Thanks for your business. Chip DiJulio	<b>Total</b>	\$4,450.74
---	--	--------------	------------

- \* Claims must be made within 5 days of receipt of goods.
- \* Interest charges applicable on overdue accounts.
- \* Cancellations subject to sellers consent.



# Friends of Highland Park and Parks of Cosmopolis

PO Box 299 | 1203 Dundee Drive | Cosmopolis, WA 98537 | 360-580-3312 | linda\_spr@msn.com  
Nonprofit 501(3)C | UBI: 604809329 | EIN: 87-3645748

---

October 3, 2022

Dear Sir/Madman of Cosmopolis City Council,

We recently applied for a Small Grant through the Grays Harbor Community Foundation and are pleased to announce we were awarded \$3000. We wish to work with the city and parks department in building on our success. We are close to completing \$190,000 park project. With this said, we would like to work together in continuing to improve our community.

We hope the city is excited to build on what the Friends of Highland Parks and Parks of Cosmopolis and our have started. Our committee selected a brilliant snowflake design that will assist in lighting our corridor during the dark fall and winter months of November through February. Our mission is to purchase the fall/winter snowflake displays for 7 of our light poles. They will hang on the first poles of each block on the the right side of main street on the north side of town. Along with Friends of Highland Park and volunteers, we will seek funding for LED string lights to be wrapped around the the poles. As we work with the city in light placement and seek additional funding from local sources for additional lights during this holiday season, our main street will shine brightly, resulting in community pride, and continue to build on the improvements that can happen in our community.

Project Title: Friends of Highland Park and The City of Cosmopolis: Lighting the Corridor  
Grant funds received \$3000.00 to be deposited in the Friends of Highland Park bank account.  
Requesting \$1,450.64 to purchase Holiday Design for the City of Cosmopolis

With that said, the community is noticing, we honestly believe this will yet be another catalyst impacting and inspiring others to become involved, continuing to take part in our non-profit, inspired to volunteer, and believing they have the power to change, because we do.

Working Together We Make a Difference

Sincerely,

Linda Springer  
Friends of Highland Park  
Board Chair

**Recreational vehicle or trailer, parking on City streets over 72 hours prohibited without permit --  
Penalty for violation**

A. No parking of recreational vehicles or trailers on City streets over 72 hours. Notwithstanding any other provision of the Cosmopolis Municipal Code (CMC), no recreational vehicle or trailer may park on any City street longer than 72 hours, including holidays and weekends, without a City of Cosmopolis Parking Permit, affixed to the front window of the vehicle or trailer in a place clearly visible from the outside of the vehicle. Parking the vehicle or trailer in another location within the City within the 72 hour period on a City street is a violation of this section.

B. Definitions.

1. Recreational Vehicle: For purposes of this chapter, "Recreational Vehicle" (RV) means a vehicular-type unit primarily designed for recreational camping or travel use that has its own motive power or is mounted on or towed by another vehicle. The units include travel trailers, fifth-wheel trailers, folding camping trailers, truck campers, motor homes, and conversion vans.

2. Trailer: For purposes of this chapter, "Trailer" means any conveyance, commonly referred to as a 'Utility Trailer', or wheeled conveyance capable of hauling or transporting items, animals, automobiles, or boats, typically hauled by attachment to a vehicle or other machinery.

3. Adjacent: For purposes of this chapter, "Adjacent" means in the right-of-way typically used for vehicular parking, on the same side of the street as the residence for which the permit has been issued, in front of or to the side of that residence but within the lot lines of the residence as if the lot lines of the residence extended into the right-of-way.

C. Permit Application and Criteria. To obtain a temporary permit allowing an RV or Trailer to park in a designated location for up to seven (7) business days within a quarter, the registered owner or operator of the RV or Trailer must apply to City Hall of the City of Cosmopolis and meet one of the following criteria for approval:

1. The registered owner or operator of the RV or Trailer must be a resident with a current physical address within the City of Cosmopolis and the RV or Trailer must park adjacent to that residence; or

2. The registered owner or operator of the RV or Trailer must be the visitor of a resident with a current physical address within the City of Cosmopolis and the RV or Trailer must park adjacent to that residence; or

3. The registered owner or operator of the recreational vehicle or Trailer is participating as a vendor or sponsor of a Special Event for which a special event permit has been obtained from the City.

D. Validity of Permits. Permits are valid for up to seven (7) business days per vehicle per quarter. Permits are valid only for the dates authorized on the permit and only for the location indicated on the permit. Those who meet the qualifying criteria under (C)(1) or (C)(2) are required to park adjacent to the lot of the sponsoring City of Cosmopolis resident or the permit is invalid. If there is limited or no parking adjacent to the sponsoring resident, City Hall shall designate an appropriate location nearby and indicate such location on the permit.

E. Penalty for Violation. Penalty for violation is an infraction of seventy-five and no/100 dollars (\$75.00). After three citations for violation of this section, the vehicle may be impounded as provided for in CMC 10.12.040