



## **WORKSHOP AND REGULAR COUNCIL AGENDA**

**Fire Hall - 111 D Street  
October 16th, 2024, at 6:00 PM**

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### **WORKSHOP – 6:00 PM**

**Aberdeen presentation on sewer rate negotiations**

### **Regular Council Meeting 7:00 PM**

- 1. FLAG SALUTE - PLEDGE OF ALLEGIANCE**
- 2. CALL TO ORDER - ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 4. PUBLIC COMMENTS Limited to Agenda topics**
- 5. CONSENT AGENDA**
  - A. Claims Vouchers
  - B. Meeting Minutes – October 2nd, 2024
- 6. COMMITTEE REPORTS**
- 7. CITY OFFICIAL REPORTS**
  - A. Clerk/Treasurer
  - B. Police Chief Report
  - C. Fire Chief Report
  - D. Building Inspector

**8. MAYOR'S REPORT**

**9. NEW BUSINESS**

1. Council Member Winn Proposal for Meeting Agenda order change

**10. COUNCIL COMMENTS**

**11. PUBLIC COMMENTS**

*Public comments may be made in-person during the meeting. If unable to attend, please submit comments to [mayor@cosmopoliswa.gov](mailto:mayor@cosmopoliswa.gov) by noon on meeting day.*

If you are unable to attend the meeting in person, you may join with the following Zoom Information

Please click the link below to join the webinar:

Webinar ID: 876 9060 9460

Passcode: 948957

Phone: (253) 215-8782



## REGULAR COUNCIL MINUTES

Fire Hall - 111 D Street

October 2nd, 2024, at 7:00 PM

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### FLAG SALUTE – PLEDGE OF ALLEGIANCE

### CALL TO ORDER - ROLL CALL

The regular meeting of the Cosmopolis City Council was called to order by Mayor Springer. Roll call by Clerk Barr.

PRESENT: Councilmember Kim Skinner, Councilmember Jeremy Winn, Councilmember Justin Spargo, Councilmember Sue Darcy, Councilmember Mark Collett

### APPROVAL OF AGENDA

Motion made by Councilmember Skinner to approve the agenda, Seconded by Councilmember Spargo.

Motion passed unanimously.

### PUBLIC COMMENTS

Public Comment Period Open – No comments.

### CONSENT AGENDA

Motion made by Councilmember Skinner to approve the consent agenda, Seconded by Councilmember Colette. No discussion. Motion passed unanimously.

### COMMITTEE REPORTS

**Auditing** – Councilmember Skinner Reviewed Vouchers as well as Councilmember Darcy and everything checks out.

**Finance** – No report.

**Parks** – Councilmembers Winn and Spargo have established a Parks meeting to take place the last Wednesday of each month.

**Public Safety** – Met on September 23, 2024, and discussed the interlocal agreement with Aberdeen which is ending October unless renewed.

**Public Works** –Met on October 1<sup>st</sup>, discussed beaver dam removal, the upcoming Cross Country meet and Councilmember Darcy mentioned out new Public Works Employee Cristhian Armenta

## **CITY OFFICIAL REPORTS**

**Clerk/Treasurer Barr** – State audit has started for records from January 1<sup>st</sup> 2022 – December 31<sup>st</sup> 2023.

**Police Chief** – Chief Green from Aberdeen have his monthly report.

Chief Layman Reminding citizens do not report incidents to Police Station voicemail as they do not have full time clerk. Please call non-emergency dispatch 360-533-8765 to report.

**Fire Chief** – Discussed the Grant for the Fire Academy

**Building Official** – Bill Sidor states the new building is on schedule

**MAYOR'S REPORT** – There was a press release in The Daily World involving Cosmo. It is important to note that EPA is working with the owner of the mill, Mr. Bassett. We have attended a meeting regarding this and if any concerns arise, we will notify citizens.

We have started our Fall Storm water readiness Mill Creek Dam is due for 5-year inspection. October 15<sup>th</sup>, Ecology Engineer Craig Jordan will be in Cosmopolis to work with Public Works on this.

Fall leaf clean up reminder to keep storm drains clear of leaves

The water main break on 4<sup>th</sup> and E Street will be repaired on October 7<sup>th</sup>. Water will need to be shut off, notices will go out.

Public Works interviews were conducted September 11<sup>th</sup>, and we hired Cristhian Armenta

There will be a workshop prior to the October 16<sup>th</sup> regular Council meeting. This will be to go over negotiations with Aberdeen regarding our sewer agreement.

Library services last date October 24<sup>th</sup> 3:30-5:00 PM

## **NEW BUSINESS**

- 1) Councilmember Winn presented a proposal to change the existing ordinance regarding park hours. There was discussion and the topic was tabled for a future date.
- 2) Councilmember Winn revisited the proposal to change the format of the council meeting. There was discussion and the topic was tabled for a future date.
- 3) Chief Falley presented information regarding creating an ordinance to establish an EMS fund. There was discussion on how or if this would impact the General Fund. It was mentioned that it would not.

There was a motion to approve by Councilmember Skinner, seconded by Council member Colett. The vote was:

Councilmember Skinner Yea  
Councilmember Winn Yea  
Councilmember Collett Yea  
Councilmember Darcy Nay  
Councilmember Spargo Nay

The motion passed.

#### **COUNCIL COMMENTS**

No Comments

#### **PUBLIC COMMENTS**

No Comments

Councilmember Spargo motioned to Adjourn, Seconded by Councilmember Collett. Meeting Adjourned

## **Presented by Councilmember Winn**

### **Proposed Change of Council Meeting order**

#### **CURRENT MEETING ORDER PER CMC 2.04.020 (6)**

1. FLAG SALUTE - PLEDGE OF ALLEGIANCE
2. CALL TO ORDER - ROLL CALL
3. APPROVAL OF AGENDA
4. PUBLIC COMMENTS Limited to Agenda topics
5. CONSENT AGENDA
6. COMMITTEE REPORTS
7. CITY OFFICIAL REPORTS
8. MAYORS REPORT
9. NEW BUSINESS
10. COUCIL COMMENTS
11. PUBLIC COMMENTS

#### **PROPOSED MEETING ORDER**

1. FLAG SALUTE - PLEDGE OF ALLEGIANCE
2. CALL TO ORDER - ROLL CALL
3. APPROVAL OF AGENDA
4. CONSENT AGENDA
5. COUNCIL COMMENTS
6. COMMITTEE REPORTS
7. CITY OFFICIAL REPORTS
8. MAYORS REPORT
9. NEW BUSINESS DISCUSSION PERIOD
10. PUBLIC COMMENTS Limited to agenda topics
11. NEW BUSINESS – VOTING PERIOD
12. PUBLIC COMMENTS
13. COUNCIL COMMENTS

## 2.04.020 - Rules of governing meetings.

The following standing rules shall be and the same are established for the conduct of the proceedings of the council of the city:

- (1) The city council may be convened in a special session at any time in the manner specified by law, but no meeting shall be held at any other place than that prescribed for the holding of regular meetings; provided, that in case the building should be destroyed, the council could meet elsewhere.
- (2) All votes shall be without a roll call except when any council person requests a roll call vote. All ordinances shall contain a provision as to that ordinance's effective date.
- (3) All standing and special committees shall be appointed by the mayor subject to confirmation by the council.
- (4) Whenever at the time appointed for meeting of the council there is a quorum present, it is lawful for the members present to order the city marshal to arrest the member or members absent and cause them to appear forthwith at the place of meeting and there remain until the meeting adjourns or leave of absence is granted them.
- (5) It is also lawful for any member or members in numbers less than a quorum who may have assembled at the time and place appointed for a meeting of the council to adjourn to a subsequent time and cause the marshal to give notice to the absent members of the time and place to which such adjournment has been made, requiring their attendance at such adjourned meeting, under the penalty of one dollar to each member, and if any such absent member, after having been duly notified, fails to attend such adjourned meeting, he shall forfeit one dollar to the use of the city unless he is excused for his absence upon sufficient reasons by him presented to the council.
- \* (6) The order of proceedings at meetings of the council shall be as follows: First, flag salute—pledge of allegiance; second, call to order—roll call; third, approval of the agenda; fourth, public comments—limited to subjects which are on the agenda; fifth, consent agenda; sixth, committee reports; seventh, city official reports; eighth, mayor's report; ninth, new business; tenth, council comments; and eleventh, public comments—not limited to subjects which are on the agenda.
- (7) The order of proceedings prescribed in subsection (6) may be suspended or changed for the time only by a majority vote of members present.
- (8) The rules of parliamentary practice as set forth in Robert's Rules of Order shall govern this council in all matters to which they are applicable when not inconsistent with the Constitution and laws of the state, these rules, or any ordinance of the city or order of the council.

(Ord. 618 §§ 1, 2, 1975; prior code § 1.01.02(A—C, E—I)).