

REGULAR COUNCIL AGENDA

Fire Hall - 111 D Street

August 21, 2024 at 7:00 PM

Regular Council Meeting

- 1. FLAG SALUTE - PLEDGE OF ALLEGIANCE**
- 2. CALL TO ORDER - ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 4. PUBLIC COMMENTS Limited to Agenda topics**
- 5. CONSENT AGENDA**
 - A. Claims Vouchers
 - B. Special Meeting Minutes – July 24, 2024
- 6. COMMITTEE REPORTS**
- 7. CITY OFFICIAL REPORTS**
 - A. Police Chief Report
 - B. Fire Chief Report
 - C. Building Inspector
- 8. MAYOR'S REPORT**
- 9. NEW BUSINESS**
 - A. Dangerous tree at Makarenko Park Councilmember Darcy
 - B. EMS Agreement and Update - Chief Falley

10. COUNCIL COMMENTS

11. PUBLIC COMMENTS

Public comments may be made in-person during the meeting. If unable to attend, please submit comments to mayor@cosmopoliswa.gov by noon on meeting day.

If you are unable to attend the meeting in person, you may join with the following Zoom Information

Please click the link below to join the webinar:

Webinar ID: 865 7990 1582

Passcode: 089905

Phone: (253) 215-8782



SPECIAL COUNCIL MINUTES

Fire Hall - 111 D Street

July 24, 2024, at 6:00 PM

6:00 PM budget Workshop was held by Tara Dunford

FLAG SALUTE – PLEDGE OF ALLEGIANCE

CALL TO ORDER - ROLL CALL

The special meeting of the Cosmopolis City Council was called to order by Mayor Springer at 7:00 PM

PRESENT: Councilmember Kim Skinner, Councilmember Jeremy Winn Via Zoom, Councilmember Justin Spargo, Councilmember Mark Collett was noted as late

Councilmember Spargo made a motion to excuse lateness Councilmember Collett's absence

Councilmember Skinner Seconded the motion and the motion passes unanimously

Mayor Springer called for a moment of silence in remembrance of Debbie Moran, former Councilmember who passed away in July.

APPROVAL OF AGENDA

Motion made by Councilmember Skinner to approve the agenda, Seconded by Councilmember Spargo. The Motion was carried unanimously

PUBLIC COMMENTS

Public Comment Period Open

Cheryl Turner brought up the messiness of keeping bees and urged the council to not move forward with an ordinance for the keeping of bees.

Karl Sperry comment on proposed order of meeting agenda and public comments

CONSENT AGENDA

Motion made by Councilmember Skinner to approve the consent agenda, Seconded by Councilmember Spargo. The vote to approve was unanimous and the motion was carried.

COMMITTEE REPORTS

Auditing – Councilmember Skinner said vouchers were reviewed and signed but mentioned how many locations there are on the City Electric bill that are being charged a minimum fee and wondered if the locations are even valid. He requested that an audit be made of these locations with the PUD

Finance – No report.

Parks – Councilmember Winn mentioned he would address the park form later in the meeting. Councilmember Spargo thanked Public works for the clean up at the Cemetery and Olympic Terrace. Biran Gish from Sherwin Williams donated paint for the fence and the pump house. He also reminded everyone about the Community Garden at Makarenko park that is available for citizens.

Public Works – The Street Light Project is completed, Councilmember Spargo mentioned there was a water/sewer leak on Holly. Our New hire Jen Mandich is learning and has the routine and has been mowing.

Public Safety – Councilmember Skinner that a meeting was held two weeks ago. Camping ordinance that will be discussed later in the meeting was touched on. Police Budget was discussed for officer numbers. Not in the budget this year. Levy was brought up for police staffing.

CITY OFFICIAL REPORTS

Building Official – Bill Sidor brought up the Board of Adjustments and the difficulty getting members. Do we disband the Board of Adjustments? Need direction from the Council. Councilmember Winn wondered if the number of board members in the CMC and could we adjust that number if needed. Councilmember Skinner suggested we wait a month to potentially fill positions and then look at other options. Councilmember Spargo suggested posting to the website for positions for a month and then if not filled look at options.

Police Chief – Police Clerk Kasey Grove presented cards with the non-emergency number 360-533-8765 and encouraged citizens to use that number for reporting non-emergency issues rather than posting to social media so there is an official record of the incident. She also reminded citizens to not hesitate to call 911 for a true emergency.

Fire Chief – No Report - He is called out on a wildfire.

MAYOR'S REPORT – Mayor Springer gave her report.

Water Billing was discussed by Clerk/Treasurer Barr. She thanked citizens for their patience and understanding though our learning process. She discussed that the billing period for the June bill contained 12 additional days. The billing period should have been June 1st through June 30th. However, an error in processing pulled in July 1st through July 12th, effectively making the billing period June 1st through July 12th. The correction to this issue is that the July Billing period would be from the next read on July 12th through July 31st. She also discussed the training and system review

with Kamstrup that she and Utility Billing Clerk Kasey Grove had and that there was a much better understanding of how to create and pull files for the billing.

Office Closure: The Mayor noted that City Hall would be closed Friday July 26th and Friday August 2nd for staff training to better serve the community.

Extended Hours: The Mayor announced that to serve the public better, City Hall would be opened extended hours on Wednesdays from 7:00 AM to 5:30 PM Starting July 31st.

Summer Programs: There was a well-attended Youth Soccer program held at Makarenko Park on July 8th and that there would be two library programs available this summer put on by Timberline Regional Library. First Anywhere Library at Lions Park on the fourth Thursday of the month from July through October and Storytime at Highland Park every 2nd Wednesday of the month from 2:00 to 3:00 PM. Flyers were available on the table.

Sewer: The Mayor announced that the sewer contract with Aberdeen had expired and that discussion with Aberdeen on the next agreement had started. She will be providing updates as the negotiations proceed.

Parks Update: The work on the Mill Creek maintenance grant to begin with the tennis courts first. Maintenance, landscaping and mowing in the parks can now be better achieved now that we have 3 Public Works staff. She discussed that Festival in the park will be Sunday September 8th.

Landscaping: The mayor presented landscaping bids that had been received for the Cemetery. There were only two. One from Juarez landscaping for \$2,660 per month and a second from Jacob & Ever Lawn Care for \$980.10. She mentioned that both had experience in commercial landscaping and that Jacob & Ever had the contract for Ocean Spray. The mayor asked for a Motion. Council Member Spargo made a motion for Jacob & Ever to receive the bid which was seconded by Councilmember Skinner. Motion passed unanimously.

The Mayor mentioned that the Art Festival was well received, and the August 3rd was National Night Out.

NEW BUSINESS

A. Council Position 5 Applicants:

The Mayor Announced that there were two applicants Sue Darcy and Janell Martin that provided letters of interest for the open Council Position 5. Each of the applicants had time to address the citizens and Councilmembers as to their interest and qualifications for the open Council position. Afterwords the current Councilmembers went into Executive session to determine which of the two Applicants would be appointed. Councilmember Collett joined the meeting. Upon return from Executive session, Councilmember Skinner made a motion to appoint Sue Darcy to Council position #5. Councilmember Collett second the motion The Council unanimously appointed in Sue Darcy. The Mayor congratulated her, and Clerk Treasurer Barr swore her into office. The Council and Mayor thanked Janell Martin for her interest.

B. Election of Mayor Pro Tem

The Mayor Called for nominations for the Mayor Pro Tem

Councilmember Skinner was nominated by Councilmember Winn Councilmember Colette seconded the motion

Councilmember Spargo nominated himself Councilmember Darcy seconded

A vote was taken, and Councilmember Skinner was elected as Mayor Pro Tem

C. Easement and vacation of J Street

Bill Sidor presented the easement and vacation of J Street for the Daniels project

Motion made by Councilmember Spargo approve the drafting of an easement and vacation of J Street. Councilmember Skinner seconded and the motion was carried unanimously.

D. Update of CMC 18.52.160 camping on public property

Councilmember Skinner Proposed on behalf of Chief Laymen that ordinance be amended by adding the word sleeping bag to the no camping ordinance.

A motion was made by Councilmember Skinner, Seconded by Councilmember Spargo and the motion carried unanimously

E. Park Reservation Application presented by Councilmember Winn

Motion made by Councilmember Skinner to approve the park reservation application, seconded by Councilmember Collett. All ayes except for Councilmember Spargo. The motion carried.

F. Update to CMC 2.04.202 Rules Governing Meetings - Councilmember Winn

Councilmember Winn discussed the order of the meetings. A motion was made by Councilmember Spargo to table the updating of the ordinance seconded by Councilmember Skinner. The motion carried to table the changes.

G. Keeping of Bees Ordinance: Does the council want to move forward?

The Mayor mentioned that this was brought to her by a citizen and that it was tabled at the last meeting. The council saw no need to move forward. No motion needed.

COUNCIL COMMENTS

No Comments

PUBLIC COMMENTS

Public Comment Period Open – Public comments from Kellie Daniels, Karl Sperring and Kathy Shapansky.

With no further Comments the Mayor called for a motion adjourning the meeting. Councilmember Sargo made a motion to adjourn the meeting seconded by Councilmember Skinner. The motion passed unanimously, and the meeting adjourned.

DRAFT



Police Chief Layman's Report



COSMOPOLIS POLICE DEPARTMENT

PO Box 478 / 1312 First Street Cosmopolis, WA. 98537
Heath Layman, *Chief of Police*

Council Report 08/21/2024

I am writing to provide an update on recent department activities.

1033 Program and Staffing

I have completed the annual physical inventory for the 1033 Program and renewed the State Plan of Operation. I also returned to full-time work at the beginning of August.

After careful consideration with the Public Safety Committee and the Mayor, we have made the difficult decision to withdraw from the Behavioral Health Navigator position due to financial constraints.

Crime Statistics and Staffing Shortages

The Washington Association of Sheriffs and Police Chiefs (WASPC) has released the 2023 Crime in Washington Report, which is attached for your review. I encourage you to pay particular attention to the law enforcement staffing statistics, which indicate that Washington State ranks 51st in the nation for officer-to-population ratio for the 13th consecutive year.

Reimbursement Request

With the assistance of Clerk Grove, I have submitted a request for reimbursement of manpower replacement expenditures related to Officer Bailey's Basic Law Enforcement Academy training through the Criminal Justice Training Commission. We are awaiting notification regarding the approval of this request.

Successful Search and Ongoing Investigations

In cooperation with the Cosmopolis Fire Department, FORECON Timber Security Services, Grays Harbor County Sheriff's Office, and Aberdeen Fire Department, we successfully located a lost mushroom picker south of the Highland Golf Course.

We are currently investigating two recent burglaries within the community.

Thank you for your continued support.

Respectfully submitted,

"A Community Partnership"



COSMOPOLIS POLICE DEPARTMENT

PO Box 478 / 1312 First Street Cosmopolis, WA. 98537

Heath Layman, Chief of Police

08/05/2024

Subject: Withdrawal from Behavioral Health Navigator Program

To whom it may concern,

We are writing to formally notify you of the City of Cosmopolis' decision to withdraw from the Behavioral Health Navigator program currently.

Chief Joe Strong reached out to us on June 14th to communicate that an interlocal agreement was being worked on to continue funding of the navigator position and that for now the service was no longer available to us. We communicated that funding was lacking in our community and we would probably not be able to participate but we would give due diligence in checking with the Public Safety Committee and Mayor before finalizing that decision.

With the recent conclusion of the grant that funded our participation, we have determined we are unable to sustain the financial commitment required to maintain our involvement in the program. We have missed having this service available to us the last couple months! We deeply value the collaborative efforts between our city, Aberdeen, and Hoquiam, and we recognize the invaluable support the Behavioral Health Navigator has provided to our police officers and community members.

We understand the importance of this service and regret that we are unable to continue our participation. The decision was made in close consultation with Mayor Springer and the Public Safety Committee.

We want to express our sincere gratitude for the opportunity to be part of this program and for the support we have received.

If an opportunity arises that we could participate in future grants or even pay per use, please let us know.

Respectfully,

Heath Layman, Chief of Police

Cc Public Safety Committee
Mayor Springer



Washington Association of
**SHERIFFS &
POLICE CHIEFS**

Crime in Washington 2023

Steven D. Strachan, Executive Director
Washington Association of Sheriffs and Police Chiefs

July 9, 2024



The report

The Washington Association of Sheriffs and Police Chiefs (WASPC) has been the custodian and administrator of crime data collection on behalf of the State of Washington since 1980.

This is the 44rd annual publication of the Washington Uniform Crime Reporting (UCR) program of:

- criminal offenses,
 - arrests,
 - law enforcement officers assaulted and killed, and
 - the number of full-time law enforcement employees.
- Website: waspc.org



The report

- Funding for the Washington State Uniform Crime Report (UCR) Program is provided in concert with the Washington State Criminal Justice Training Commission (CJTC) and administration of the program is the responsibility of the Washington Association of Sheriffs and Police Chiefs (WASPC) Criminal Justice Information Support (CJIS) Department.
- Details regarding the data are found in the Introduction (starting on page x) of the report, including the relationship to FBI reports and the types of data collected.



What is in the report?

- Statewide crime information
- Crime data by agencies— county, city, state and tribal-- reported to WASPC
- Staffing data for all agencies
- All archived full reports dating back to 1980 are on the website
- This information goes to the Federal Bureau of Investigation (FBI) for their “Crime in the U.S.” annual report published in the fall and available on their searchable databases (“Crime Data Explorer”)- that database is one year behind
- It is intended to provide information about what is going on in each community and for overall trends statewide
- All data is a “snapshot” as of March 26, 2024-- updated as info comes in



Overall- 2023 in Washington State

In 2022, we had an all-time high in murders at 399. In 2023, the current recorded number of murders is 376*, 5.8% less than 2022 and 87% higher than 2019.

Overall violent crime fell 5.5% in WA State in 2023.

Property crime fell 11.9% in 2023 over 2022.

Vehicle theft was up to 54187 from 47,448 in 2022, a 5.4% increase. 6,739 more cars were stolen in 2023 than 2022, and WA State has seen an increase of vehicle thefts of 112% since 2019.

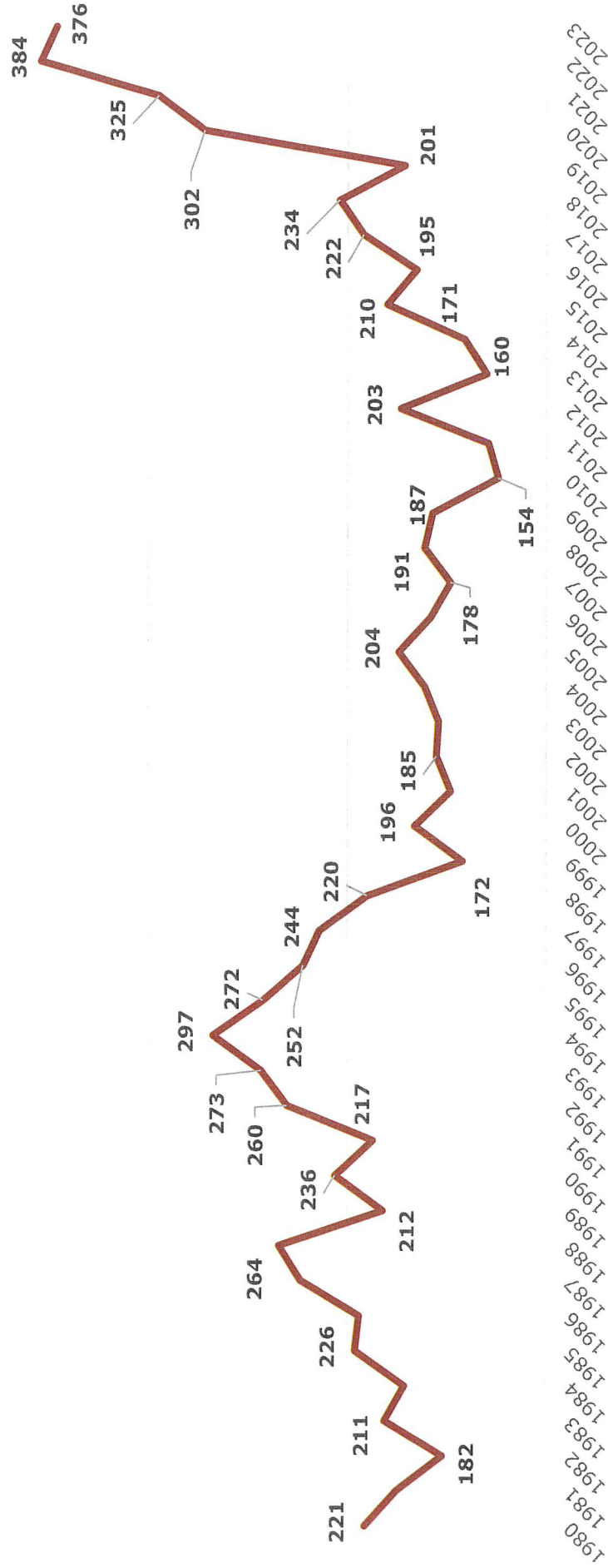
More juvenile involved in crime: 20.4% of arrestees for motor vehicle theft (pg 43); increase of 24% in juvenile arrests since 2022 (pg 61).

* updated murders 382-- will go higher as agencies update (last year 394 as of CIW July 2023, updated to 399 by end of year)

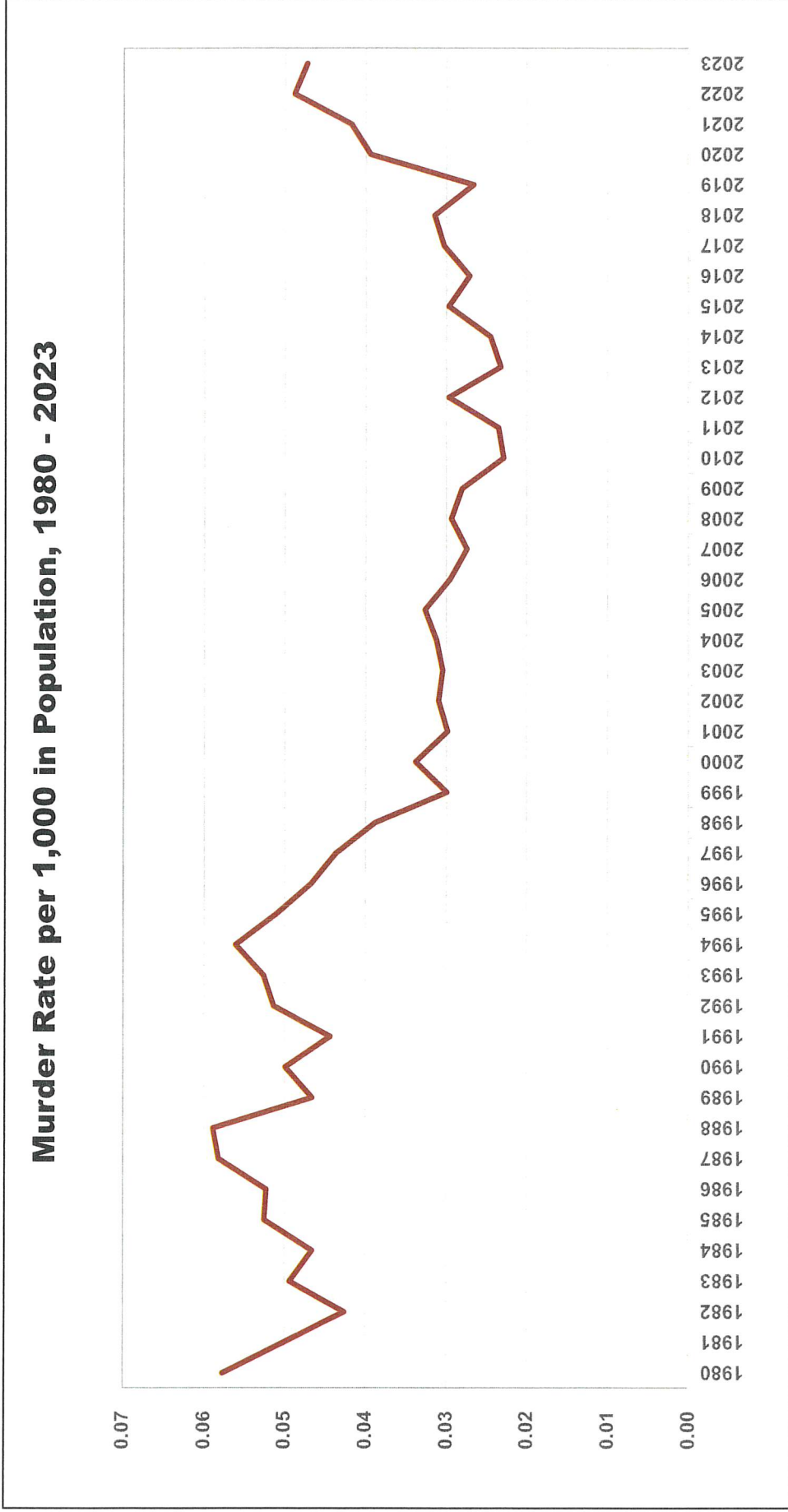


Murders-- 1980-2023 (87% increase since 2019)

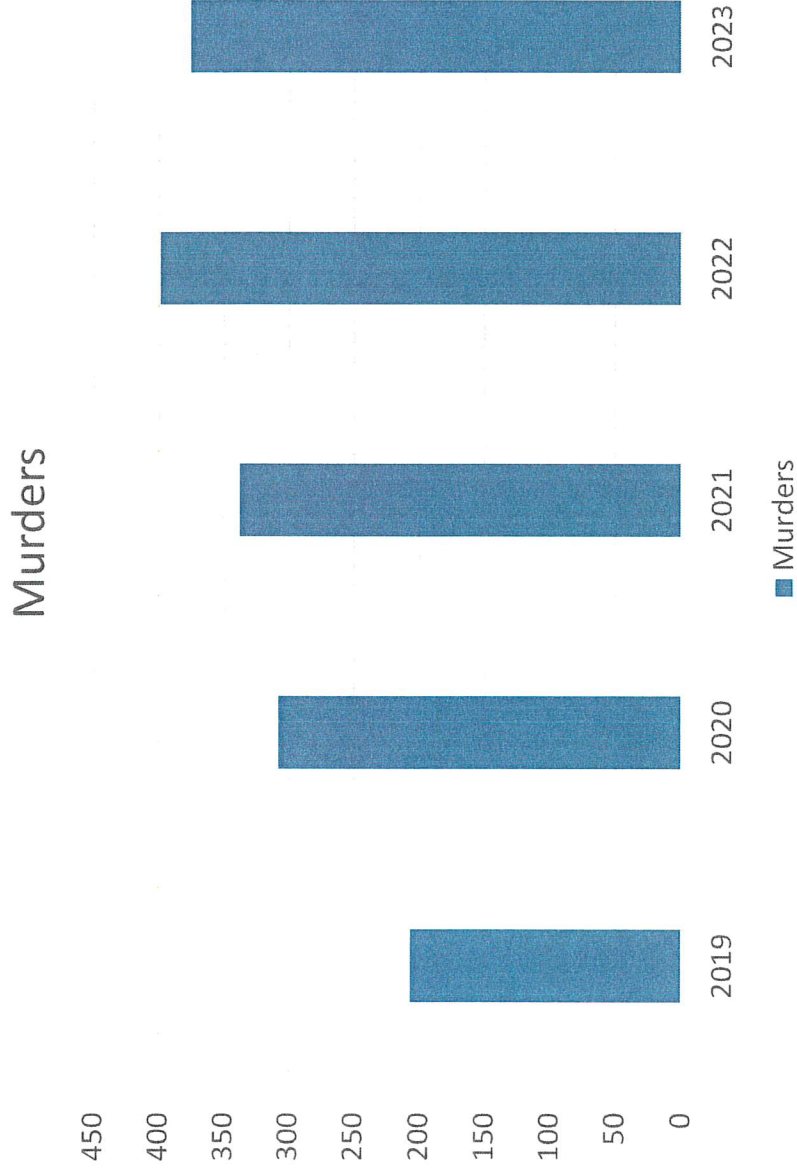
Murder Numbers per Year, 1980-2023



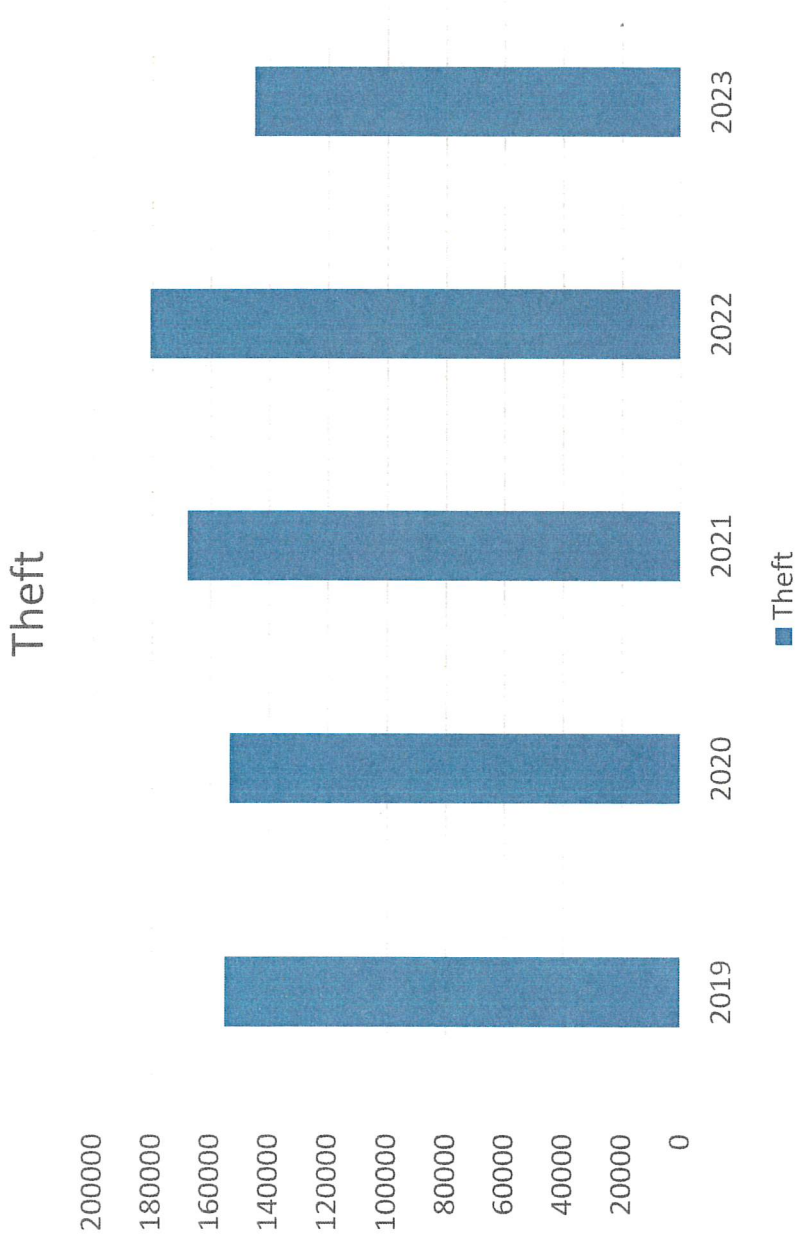
Murder Rate-- incidents per thousand since 1980



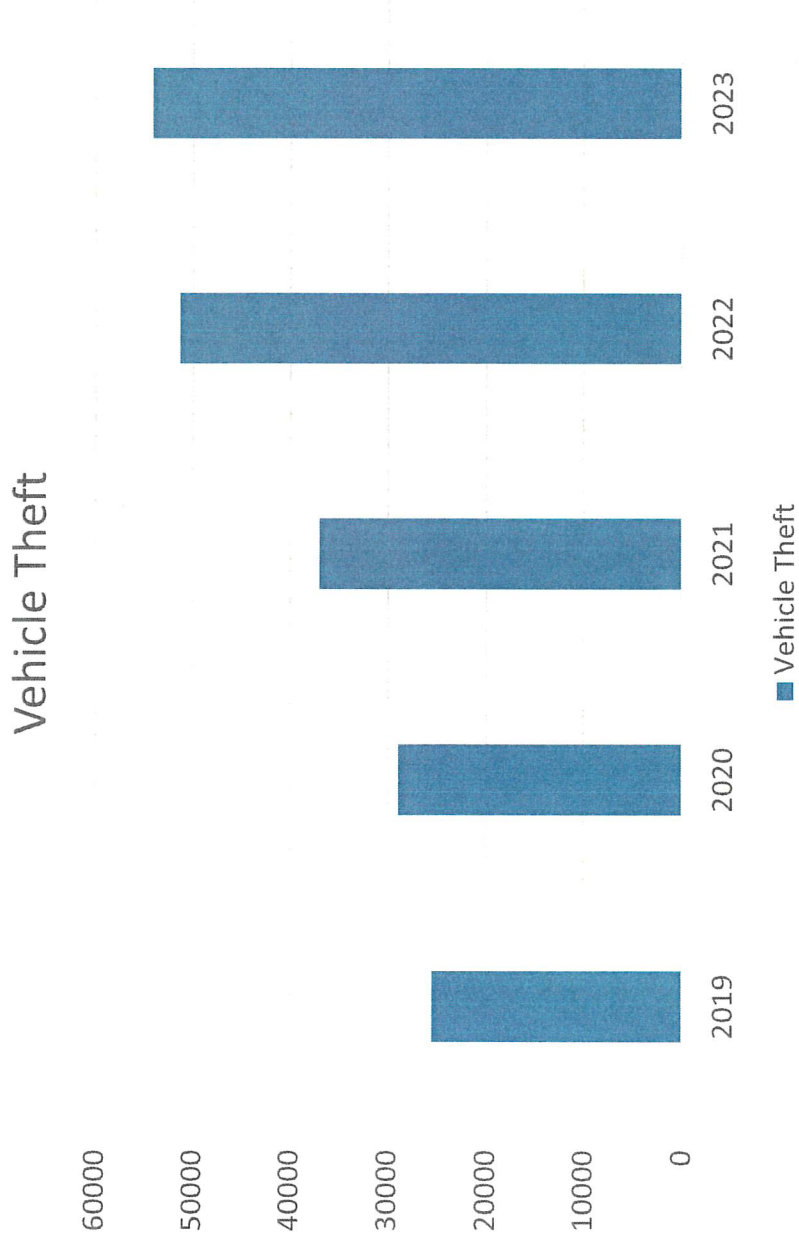
Murders: 2019-2023



Theft: 2019-2023

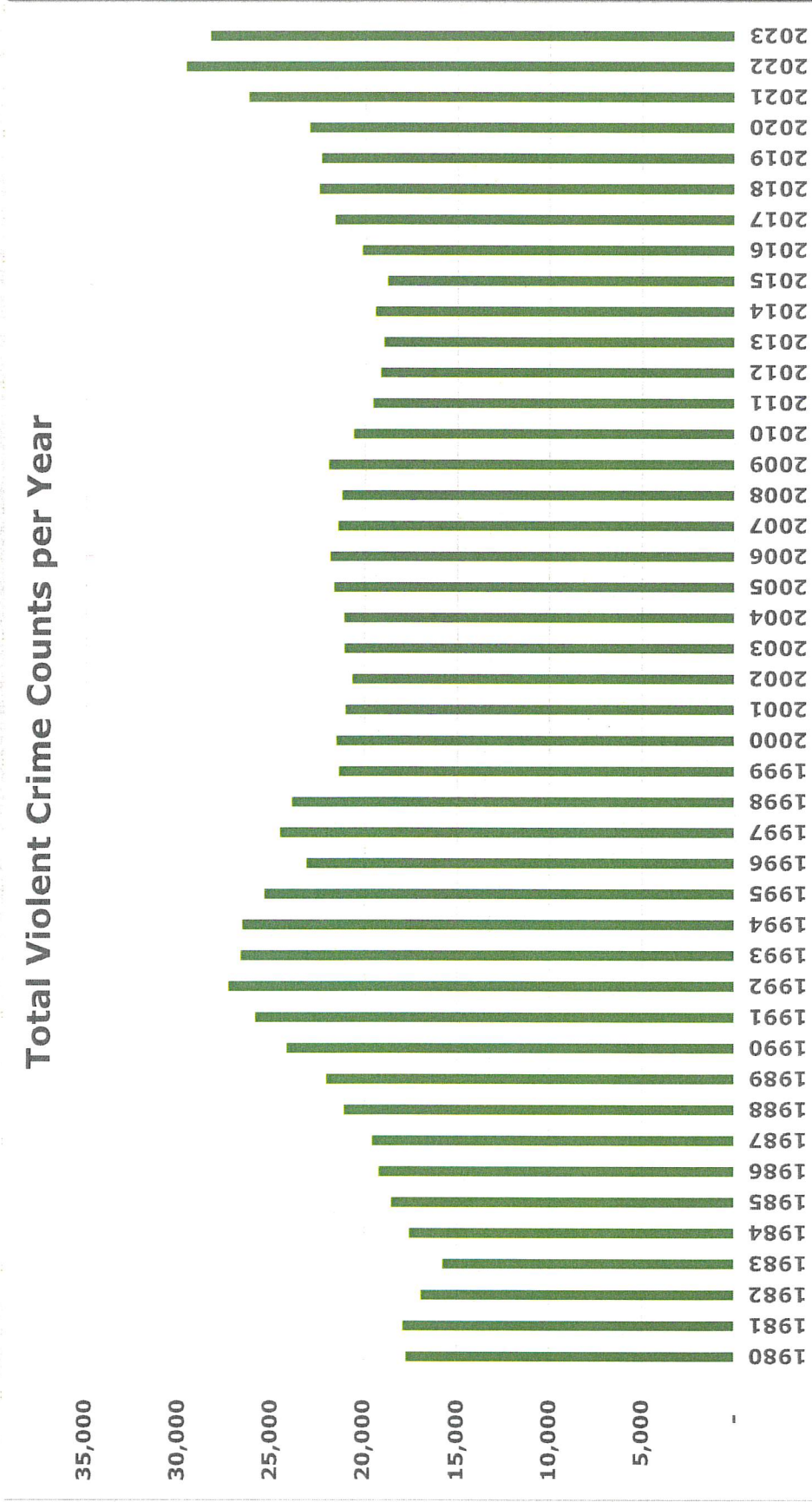


Motor Vehicle Theft: 2019-2023 (112% increase since 2019)



Violent Crime and Historical Data

Total Violent Crime Counts per Year



Violent Crime and Historical Data- WA State

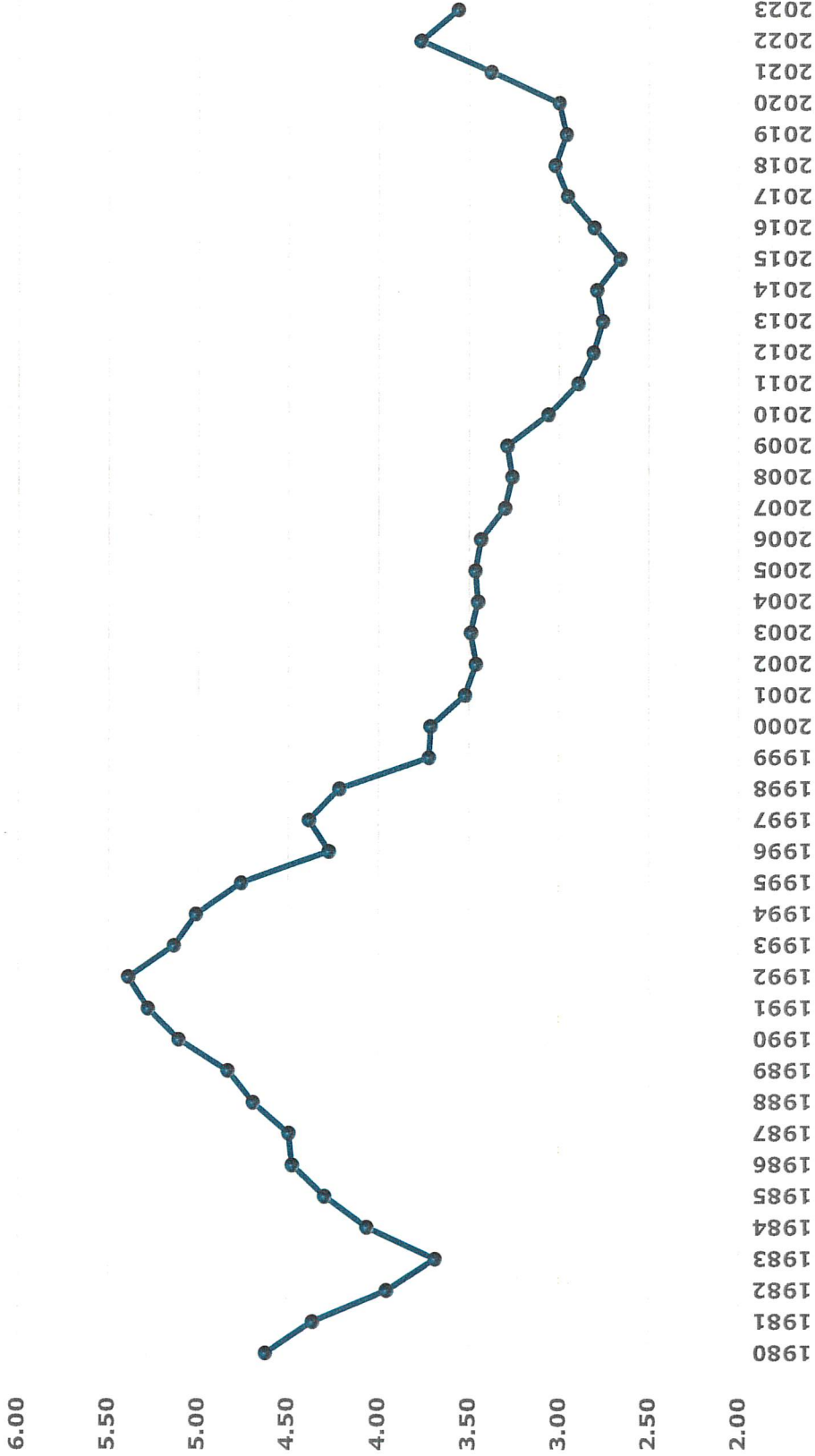
- Highest violent crime rate: 1992 (5.39/1000)
- Lowest violent crime rate: 2015 (2.66/1000)
- 2023: 3.56/1000
- 2015-2023: 34% increase (2.66 vs. 3.56)
- 2019-2023: 20% increase (2.96 vs. 3.56)

Violent crime (FBI): murder, manslaughter, rape, robbery, aggravated assault (dangerous weapon, serious injury, as distinct from simple assault)



Violent Crime and Historical Data

Crime Rate per 1,000 in Population, 1980-2023



Hate Crimes Pg. 71

Hate crimes increased 6%, with 576 compared to 544 reported incidents in 2022.

Definition: *A criminal offense committed against a person or property which is motivated in whole or in part, by the offender's bias against a race/national origin, religion, sexual orientation, mental/physical/sensory disability, gender or ethnicity.*

Report has bias motivation info and incidents by jurisdiction.

- Most frequent types of hate crimes:
 - Intimidation 264, Destruction of Property 157 (up from #3 last year), Simple Assault 118, Aggravated Assault 79 (up 11% from last year with 71)



Hate Crimes Pg. 71

Highest frequency by bias motivation for hate crimes:

- Race: Anti-Black/African American
- Religion: Anti-Jewish
- Disability: Anti-Mental Disability
- Gender/Gender Identity: Anti-Transgender
- Sexual Orientation: Anti-LGBTQ



Disproportionality of Victims

Black Washingtonians are overrepresented as victims of crime

<u>Crime</u>	<u>% of state pop.</u>	<u>% of victims</u>
Murder	4.4%	23%
Aggravated Assault	4.4	16%
Robbery	4.4%	10.7%
Motor Vehicle Theft	4.4%	10%

[Population by race | Office of Financial Management \(wa.gov\)](#)



Overall Law Enf. Staffing-- 2023

2021: Staffing down, 495 net loss statewide (1.38 officers per capita)

2022: Staffing down, 70 net loss statewide to 10,666 (1.36 per capita)

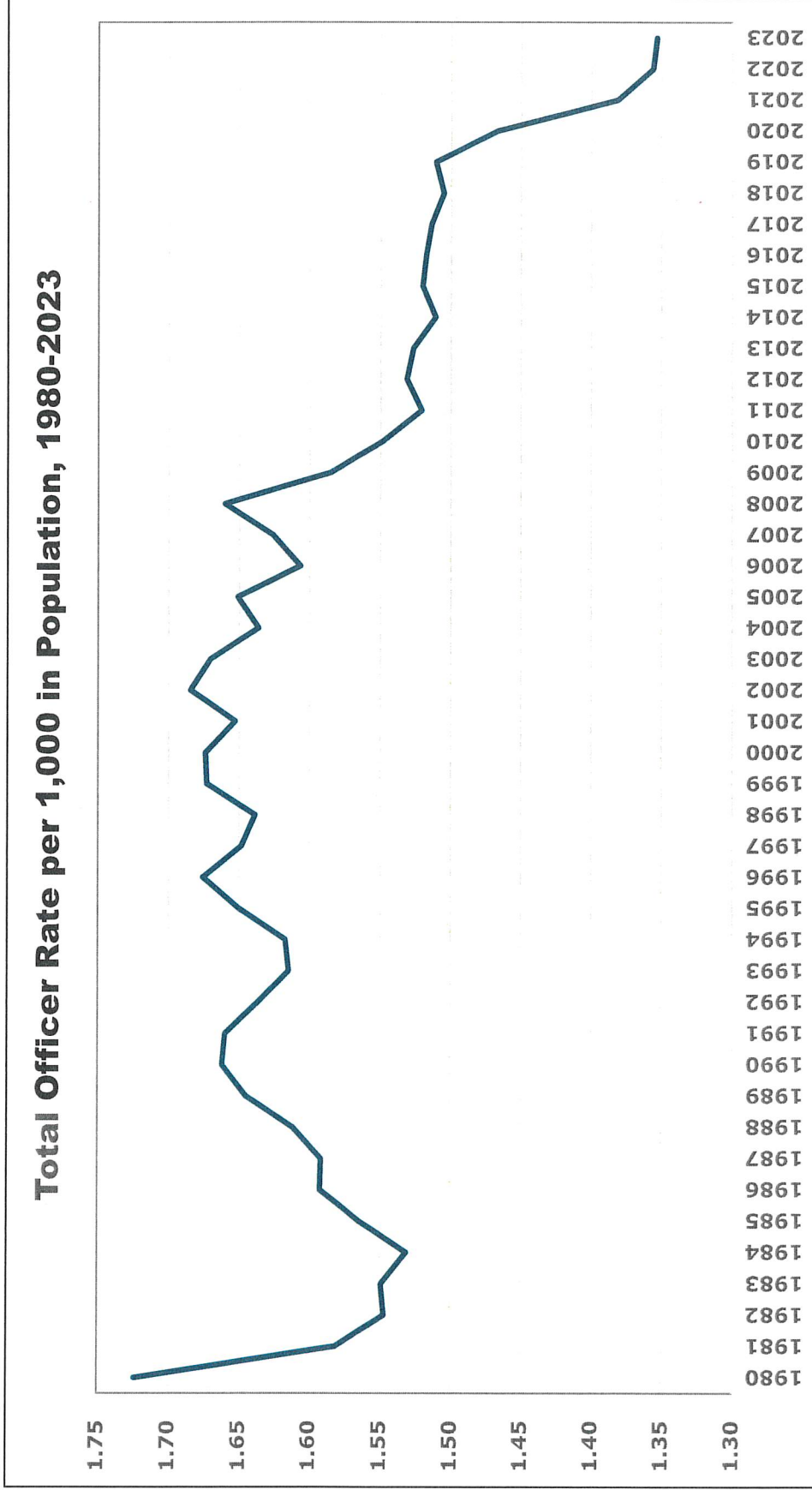
2023: Staffing up, 94 net gain to 10,760 (Increased capacity with regional training centers, focus on recruitment)

Per capita staffing decreased due to population increase, to 1.35

Washington State ranks 51st in the nation in staffing-- this is the 13th straight year of being last in the nation is law enforcement staffing



Officers per capita 1980-2023 (total sworn)



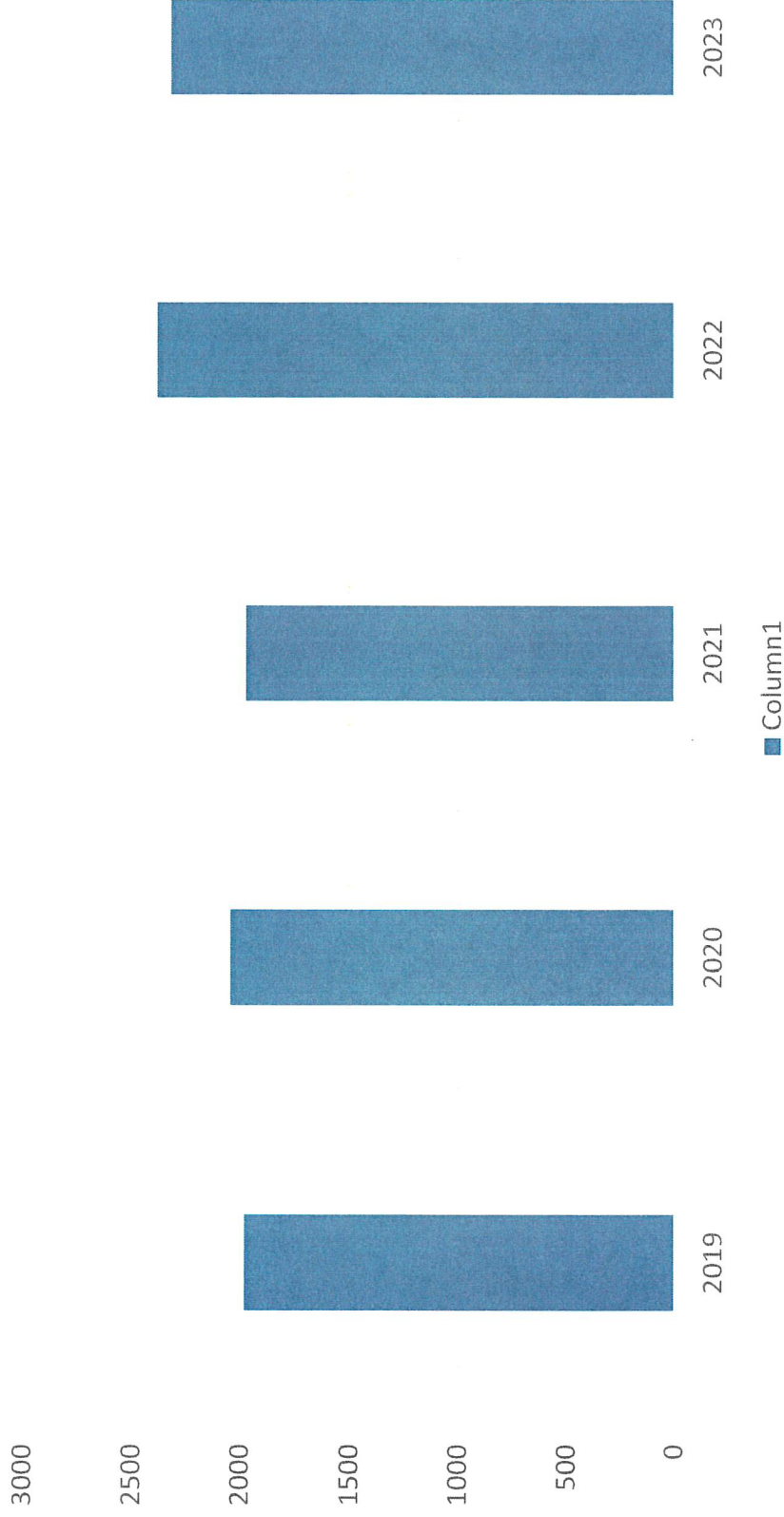
Population and Law Enforcement Staffing

- The per capita rate of law enforcement officers fell to 1.35 per thousand statewide
- Lowest per capita rate we have recorded-- another record low after last year
- FBI data: 2022 national average per capita rate of 2.31 (1.35 in WA State)



Assaults on Officers-- down 2% since 2022, up 17.4% since 2019

WA State Officers Assaulted 2019-2023



Crime and Staffing

- Reduced staffing means:
 - **Less ability to provide justice for all victims**
 - More “reactive” response, and less follow up and investigation
 - Fewer people to properly de-escalate when possible and ensure a scene is safe
 - Fewer resources to provide behavioral health assistance
 - Slower response times-- frustration for those calling
 - Corrections and communications also impacted
 - Greater frustration and “burn out”; officers want to serve victims and provide justice = more officers leaving, making the problem worse-- a “vicious cycle”
 - Many agencies “treading water”



NIBRS vs SRS

The National Incident-Based Reporting System (NIBRS) differs significantly from the traditional Summary Reporting System (SRS) in terms of reporting detail.

- **NIBRS:** Provides greater specificity by looking at all offenses within an incident, collecting data for 52 offenses (including additional ones) and capturing details about victims, offenders, and property.
- **SRS:** Tally occurrences of eight Part I crimes without the same level of granularity: reports only the most serious offense within an incident (based on hierarchy rules).

In summary, NIBRS offers more comprehensive and detailed crime data for better planning, training, and management.

WA State- 100% NIBRS and “apples to apples”- high level of reporting statewide (Axios); lower level of reporting in other states (various reasons)- leads to extrapolation, projections, incomplete data, assumptions, narratives.



Caution on comparisons

- Specific FBI rules on what is counted, and how
- FBI categorizations do not easily translate to WA criminal offenses
- FBI estimates/corrections in Crime in US Report
- Correlation v causation- the “why”

- <https://www.pewresearch.org/short-reads/2024/04/24/what-the-data-says-about-crime-in-the-us/>



Nationwide Comparisons and Coverage

“The new fourth-quarter numbers showed a 13% decline in murder in 2023 from 2022, a 6% decline in reported violent crime and a 4% decline in reported property crime. That’s based on data from around 13,000 law enforcement agencies, policing about 82% of the U.S. population, that provided the FBI with data through December.”

“After a terrible period of underfunding and understaffing caused by the pandemic, local governments have, by most measures, returned to pre-pandemic levels,” wrote John Roman, a criminologist at the University of Chicago.”

“According to Roman, crime rates are at a point now where we are essentially back to the long-term trend from the last decade. ‘The question is will we go below it,’ he said.”

[The U.S. crime rate is still dropping, FBI data shows \(nbcnews.com\)](https://www.nbcnews.com) March 19, 2024

“Violent crime is at a fifty year low”

<https://www.poynter.org/reporting-editing/2024/crime-rate-up-or-down-united-states/>



The 2023 Crime in WA Report

- Available on the WASPC website
- Data back to 1980 available
- Individual agency data available (over 600 pages)
- Requests for further data will be provide based on resources
- WA State data goes to the FBI who will publish the national report in the fall (remember some agencies nationwide do not report comparable data)



What's Next

All of these data represent victims
Questions?



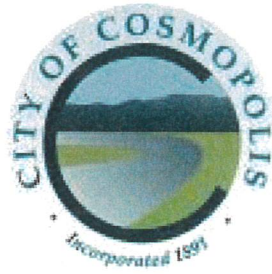
Thank you

WASPC.org

Steven D. Strachan

steve@waspc.org





Councilmember Darcy Dangerous Tree



TREE REMOVAL & STUMP GRINDING

360-589-8378

Customer Name City of Cosmopolis

Address _____

City _____ State _____ Zip _____

Phone# () _____

Email _____

Description of Project Remove fir tree in park
Will haul wood to lions park or away

Tree Trimming & Removal

- Complete Removal
- Leave Wood
- Do Not Clean Up
- Trim Trees
- Clear Brush & Remove

Stump

- Regular with a 6" to 12" Depth
- Foundation 24" Depth
- Remove All Chips and Debris
- Pull Stumps w/Excavator

Tree Removal Costs \$ 1,000.00

Stump Work Costs \$ _____

Handling & Dump Fees \$ _____

Equipment \$ _____

Sales Tax \$ 86.00

Total Estimated Cost \$ 1,086

Full payment is due upon completion of job. This estimate is for completing the job described above. The price could change if additional work is added to the project.

Customer Signature _____ Date _____

Estimated By [Signature] _____ Date _____

Estimated Start Date _____

Bonnell Tree Technicians LLC

P.O. Box 1111
Cosmopolis, WA 98537
360.532.8027

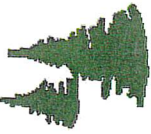
08/08/2024

Quote valid for 30 days

Tax Rate 8.9

Description	Price
Makarenko Park Hazard Tree Removal Project Remove 1 large, dead Douglas Fir tree, chip up debris, leave chips on site, transport all usable firewood to the Cosmopolis Lions Club firewood lot.	\$955.00

BONNELL TREE TECHNICIANS



Hazard Tree Removal • View Enhancement
Brush/Limb Chipping • Topping/Pruning
Any Tree • Any Location

DAN BONNELL
Res 360-532-8027
Cell 360-590-2416
www.bonnelltree.com

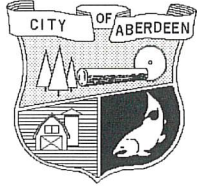
State Certified
Licensed & Insured
WCLA # 01643

Subtotal	\$955.00
Tax (if applicable)	\$84.99
Total Price	\$1,039.99

Bonnell Tree Technicians
PO. Box 1111
Cosmopolis, WA 98537



Chief Falley EMS Agreement and Update



AMENDMENT
to
2023-2024 AGREEMENT
EMERGENCY MEDICAL SERVICES
between
CITY OF ABERDEEN
and
CITY OF COSMOPOLIS

This Amendment is for the 2023-2024 Agreement for Emergency Medical Services by and between the City of Aberdeen (Aberdeen) and the City of Cosmopolis (Cosmopolis), collectively referred to as the “Parties”

WHEREAS, the Parties entered in to an Agreement for Emergency Medical Services; and

WHEREAS, the Parties desire to continue the practice where Aberdeen will continue to provide Emergency Medical Services to Cosmopolis as outlined in the 2023-2024 Agreement; and

WHEREAS, Section 7 of the 2023-2024 Agreement allows for modifications to the Agreement; and

NOW, THEREFORE, in consideration of the mutual benefits and considerations set forth below, and for other good and valuable considerations, the parties hereto agree as follows:

A. Section 1.3 of the 2023-2024 Agreement is hereby amended to read as follows:

3.1 Level of Response. The officer in charge of the fire department, or any unit thereof, shall exercise his/her judgment, from the information received, as to the amount and type of equipment which may be needed in Cosmopolis at the time information is received, that a medical emergency exists in said areas, the appropriate Aberdeen equipment needed to respond, and the amount and type of equipment which may be spared from Aberdeen at the time.

3.1.1 Aberdeen will initially stand-by for public/lift assistance, unknown if injury motor vehicle accidents, and unknown if injury or medical issue type calls. Aberdeen will respond if an injury or illness is found to have occurred. Aberdeen may choose to initially respond to these incidents based on dispatch information.

B. Section 2.1 of the 2023-2024 Agreement is hereby amended to read as follows:

2.1 Base Compensation. Cosmopolis shall pay a monthly availability charge equal to eighty percent (80%) of the City of Aberdeen’s monthly EMS availability

fee for each non-exempt utility user classification. Cosmopolis shall provide documentation showing the number of utility users within its jurisdiction within 5 days of the commencement of this Agreement and then by October 1st of each year for the following year.

C. Full Force and Effect. All other terms and conditions in the 2023-2024 Emergency Medical Services Agreement shall remain in full force and effect as provided therein.

CITY OF ABERDEEN

CITY OF COSMOPOLIS

Douglas Orr, Mayor

Linda Springer, Mayor

Dated: _____

Dated: _____

Attest:

Attest:
