



REGULAR COUNCIL MEETING AGENDA

Council Chambers – 1300 First Street

September 16, 2026 at 7:00 PM

EPA Town Hall Meeting – 5:30 PM. Cosmo Specialty Fibers Cleanup, prior to Regular Meeting.

1. FLAG SALUTE - PLEDGE OF ALLEGIANCE

2. CALL TO ORDER - ROLL CALL

Mayor Linda Springer

Councilmember Kim Skinner

Councilmember Jeremy Winn

Councilmember Justin Spargo

Councilmember Steve Davis

Councilmember Sue Darcy

3. APPROVAL OF AGENDA

4. CONSENT AGENDA

(The following items are distributed to Councilmembers(A)/Finance Committee(B) in advance for study and review, and the recommended actions will be accepted in a single motion. Any item may be removed for further discussion if requested by a Councilmember.)

A. Meeting Minutes Approval:

i. August 19, 2026

B. Claim Vouchers Approval:

i. Approval of EFT's/checks/vouchers for August 2026

ii. Approval of payroll disbursement for August 2026

5. COUNCIL COMMENTS

6. COMMITTEE REPORTS

A. Auditing & Finance

B. Parks

C. Public Safety

D. Public Works

7. CITY OFFICIAL REPORTS

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- A. City Administrator
- B. Police Chief
- C. Fire Chief

8. MAYOR'S REPORT

9. NEW BUSINESS DISCUSSION

- 1. 2027 Preliminary Revenue Estimates - General Fund; CPA
- 2. Public Hearing for Resolution 2026-03; Transportation Improvement Plan (TIP) 2027-2033
- 3. Street Tree Plan - Ordinance No. 1407
- 4. Change in Parking for Special Events - Ordinance No. 1408

10. PUBLIC COMMENTS – Limited to Agenda Items Only

Public comment is limited to a maximum of three minutes per person. Please refrain from interrupting the speaker. Your comments should be respectful and courteous. Please note that this is for comment only, and the council or staff cannot engage in conversations with the public.

11. NEW BUSINESS - COUNCIL ACTION

- 1. Vote to Approve Resolution 2026-03 – Transportation Improvement Plan (TIP) 2027-2033
- 2. Vote to Approve Ordinance 1407 – Street Tree Plan
- 3. Vote to Approve Ordinance No. 1408 – Parking for Special Events

12. PUBLIC COMMENTS – City Business Only

Public comment is limited to a maximum of three minutes per person. Please refrain from interrupting the speaker. Your comments should be respectful and courteous. Please note that this is for comment only, and the council or staff cannot engage in conversations with the public.

13. COUNCIL COMMENTS

Public comments may be made in-person during the meeting. If unable to attend, please submit comments to mayor@cosmopoliswa.gov by noon on meeting day.

If you are unable to attend the meeting in person, you may join with the following Zoom Information

<https://us02web.zoom.us/j/2870035430?pwd=vD8y6LZuGcobvxf0FdgyalJAYI9vMl.1&omn=86185606212>

Meeting ID: 287 003 5430 Passcode: 174552

Phone: 1-253-215-8782



MEETING MINUTES FOR WORKSHOP & REGULAR COUNCIL MEETING

Council Chambers – 1300 First Street

August 19, 2026 at 6:00 PM

WORKSHOP – Xianting Chen with HDR Inc. presented the Stormwater Comprehensive Plan

FLAG SALUTE - PLEDGE OF ALLEGIANCE

CALL TO ORDER - ROLL CALL

Mayor Springer calls the meeting to order; Councilmember Skinner takes Roll Call.

PRESENT: Councilmember Kim Skinner, Councilmember Jeremy Winn, Councilmember Justin Spargo
Councilmember Steve Davis, Councilmember Sue Darcy

APPROVAL OF AGENDA

Mayor Springer makes an amendment to the agenda to add discussion Item #4 Boundary Line Adjustment Ratification - Parcel A/Parcel B, Block 24, as well as a vote to approve.

Councilmember Skinner moves to approve the amendment to the agenda, adding the boundary line adjustment; Councilmember Winn seconded.

Motion passed unanimously.

CONSENT AGENDA

Councilmember Skinner moves to approve the consent agenda; Councilmember Darcy seconded.

Motion passes

COUNCIL COMMENTS – No comments.

COMMITTEE REPORTS

Auditing & Finance – Councilmember Darcy reviewed vouchers as well as Councilmember Skinner.

Parks – Councilmember Winn stated no report, they are still working on Comprehensive Parks Plan.

Public Safety – Councilmember Skinner refers their report to the Aberdeen Police Department and Fire Chief reports. More discussion about what is happening at the Cosmo Cleanup site, with a lot of information being relayed through social media. He suggests we wait for the EPA/ Ecology updates as this clean-up continues. Traffic calming has still been a topic of discussion, but more priority items have been on the agenda lately.

Public Works – Councilmember Darcy reports no meeting; no report.

CITY OFFICIAL REPORTS

City Administrator – Jon Martin shares appreciation to Council helping him understand more about Cosmopolis. He is looking forward to working together to move Cosmopolis forward, he states Cosmopolis is a great little town. Shares update on the Cosmo Specialty Fiber Clean up, giving detail on what the EPA is currently working on to get removed. He reports he is still working on the Fire Museum water damage, working closely with the insurance company to see if anything more can be done. Interviews are taking place tomorrow, August 20th, for the Deputy Clerk position; City Hall will be closed. He notifies citizens that Building Inspector Bill Sidor has been out, with Josh Padgett from Aberdeen filling in as he can from the City of Aberdeen until Bill returns.

Police Chief Report – Chief Green informs of the Emergency Management Alerts that citizens can sign up for. Reports 54 calls came last month, with most regarding parking issues. Adds more meter data stating that around 6,000 cars per day come through the city. Aberdeen has hired their 37th officer, who will begin next Spring after completing Academy. National Night out was August 4th; he gave a big thank you to both the locations in Cosmopolis they were able to stop by and visit.

Fire Chief Report – Chief McAbee says it has been a fun start; she has met a handful of volunteers on the first drill night. 216 calls for service this year, with 34 since the last report in July. The uptick in calls was for mutual aid for structure fires with most coming from the City of Aberdeen. Gives further detail to types of calls that came in. Two members are in the Fire 2 Academy, and two new applications for volunteers have come in. Repairs were completed to the 2 bay doors, paid for from donations to the Volunteer Fire Department.

MAYOR'S REPORT – Mayor Springer reports Festival in the Park is coming up on August 23rd from 11-4:00pm, 25 different vendors, 5 food vendors, and a kids corner. Engine Company No. 1 will have the 1928 Seagrave Fire Engine on display. There will be a blood drive on August 24th happening from 9:00-3pm in the Bloodmobile parked next to the Fire Hall, Mayor Springer encourages citizens to stop by City Hall for more information. Potholes in alleyways are being taken care of, please notify City Hall if there are any missing repairs. She states Public Works is working hard to keep the city looking nice. National Night Out had great turnouts at both locations, she gives thanks to the Aberdeen Police Department and their cadets for stopping by.

NEW BUSINESS DISCUSSION

1. **Public Hearing Closure; Vacation of Alley ROW** – Mayor Springer recessed Regular Council Meeting to reopen the continued Public Hearing on the petition to vacate the alley ROW adjacent to Lots 1 through 20, Block 49, Ruel Nims Addition, as petitioned by the Cosmopolis School

District. City Administrator gives further information regarding this petition to vacate. *No public comments.* Public Hearing closed, regular council meeting reconvened.

2. **Lease of Police Station Space** – Mayor Springer gives information on the leasing for the empty Police Station Space in City Hall. She reads from the draft of the proposed rental agreement including requirements for tenants that fall within the guidelines.

Discussion: Councilmember Winn asks if they would be using the City Hall entrance, Mayor Springer states they will not. They would be using the side door to enter that side of the building for separate access.

3. **Resolution 2026-02; EMS Fee increase** – CPA, Tara Dunford, speaks on the importance of this fee increase and why it is necessary from the financial standpoint. Reminds the contract was already accepted and signed, so this money will need to be paid regardless, and the General Fund cannot supplement this increase on its own as we do not have the capacity in the Budget. Mayor Springer states this increase will raise the rate to \$67.54 per month as was discussed during workshops and previous meetings. This would amend Resolution 2023-04.

Discussion: Councilmember Spargo questioned about the fund created by previous Fire Chief Falley, and what will happen to that fund with this increase. Tara Dunford gives detail into this fund and what the goal was initially, now just being tracked in a different fund and having the immediate pass through. Councilmember Davis asks about the utility hook-up verbiage in the contract with Aberdeen, and what accounts are responsible for this EMS surcharge including City Buildings. Wants better clarification on these charges. Councilmember Darcy agrees that ideas to get further details are important, but after this rate is put into effect. More discussion on discounts received from Aberdeen over the last few years, that they can no longer provide based on response to emergency calls. Councilmember Skinner brought attention to the fact of the EMS Resolution not being passed at the last special meeting, costing the city \$30,000 from the General Fund, after the contract was already signed to pay the increased rate. Councilmember Davis disagrees. Mayor Springer states she is stepping out of her mayor role and speaking as a citizen and shares disappointment in the outcome of the last meeting regarding this rate increase.

4. **Boundary Line Adjustment Ratification; Parcel A/Parcel B, Block 24** – City Administrator, Jon Martin gives information on the boundary line adjustment that was done and filed for with the County Assessors Office within the last year not being approved by Council, as this topic was brought to his attention. He states this needs to be approved by Council before the property can be sold, that is why it was added to the agenda tonight.

Discussion: Councilmember Davis gives detail to this lot and why the changes were made previously. Councilmember Winn clarifies that basically we are adjusting the line based off the space allotted to this property that we no longer need as initially thought in planning stages of the new City Hall building.

5. **Sale of City Property; 1312 First Street** – Jon Martin speaks on potential sale of this property, with a counteroffer of \$76,000. Reminds that the boundary line adjustment will have to be approved before the Sale of this property can be approved.

Discussion: Councilmember Darcy asks if the offer is expired as it was dated July. Jon Martin clarifies that as it has been in process, it has not expired and is still active waiting on Council approval. Councilmember Davis asks where this money will go and if they can earmark it to go somewhere specific. Tara Dunford states it will go to the General Fund, unless they want it to go to a different fund for a specific reason. Mayor Springer gives idea of what he wants to do with the space.

6. **Ordinance No. 1406; Vacate Alley ROW** – Jon Martin explains this Ordinance will vacate the alley ROW adjacent to Lots 1 through 20, Block 49, Ruel Nims Addition, as petitioned by the Cosmopolis School District. This will have no negative impact, and the only comments have been why it wasn't done earlier.
7. **2026 Budget Amendment Ordinance No. 1405; Second Reading** – CPA, Tara reports no changes to the document since the last meeting with the First Reading. She gives a brief overview of what was discussed at last month's Council meeting regarding this Budget Amendment.
Discussion: Councilmember Darcy asks if the transfer of the REET funds will take care of the leftover from the City Hall construction project, Tara affirms excluding the property taxes still owed from Cosmo Specialty Fibers.
8. **Policy and Procedure Committee** – Councilmember Davis requests this committee be created as he has asked for policies around things that do not have written policies. Examples included Council meetings, how they are handled, how public comments are handled, and meeting minute concerns regarding the names of citizens. Hours of City Hall, and the use of the building.
Discussion: Councilmember Darcy adds that according to the Cosmopolis city code the forming of a committee is at the discretion of the mayor so this isn't a decision the Council can make, it would be an administrative issue.
9. **Street Tree Planting - Ordinance No. 1407** – Councilmember Winn states he didn't receive a lot of feedback from his presentation regarding this Ordinance. Would like to bring this for a vote at next month's meeting, which will establish creating a plan for planting trees within the city focusing on parking strips and planting strips. His conversations with Bill Sidor, Building Inspector, brought up the only concern on the enforcement side and how to address these kinds of situations if gone against specific planting restrictions.

PUBLIC COMMENTS – Citizen comments on the Sale of the Property next to City Hall and remembers previous discussion of the money gained from this Sale going towards the money owed from the construction of the City Hall Building.

NEW BUSINESS – Council Action

1. **Vote to Approve Resolution 2026-02; EMS Fee** – Councilmember Davis moves to approve Resolution 2026-02, Councilmember Spargo seconded. No discussion.
Motion passed unanimously
2. **Vote to Approve Boundary Line Adjustment Ratification; Parcel A/Parcel B, Block 24** – Councilmember Skinner moves to retroactively approve the Boundary Line Adjustment ratification, Councilmember Spargo seconded. No discussion.
Motion passed unanimously
3. **Vote to Approve Sale of City Property; 1312 First Street** – Councilmember Spargo moves to approve the sale of city property 1312 First Street, Councilmember Skinner seconded. No discussion.
Motion passed unanimously
4. **Vote to Approve Ordinance No. 1406 – Vacate Alley ROW** – Councilmember Davis moves to approve Ordinance No. 1406, Councilmember Spargo seconded. No discussion.
Motion passed unanimously

5. **Vote to Approve 2026 Budget Amendment – Ordinance No. 1405** - Councilmember Skinner moves to approve the 2026 Budget Amendment Ordinance No. 1405, Councilmember Darcy seconded. No discussion.
Motion passed unanimously
6. **Vote to Approve Final Stormwater Comprehensive Plan; HDR Inc.** – Councilmember Darcy moves to approve the Final Stormwater Comprehensive Plan, Councilmember Spargo seconded. No discussion.
Motion passed unanimously

PUBLIC COMMENTS – No comments.

COUNCIL COMMENTS – Councilmember Spargo apologizes to Xianting for not being in attendance for her presentation at the beginning of this meeting. He states he is an open book and that is why he was elected to this position; he requests any citizens to reach out with any concerns or if they disagree with what he says during these meetings. Councilmember Winn comments he understands citizens would like to see him more in person at meetings rather than over Zoom, he wants to be transparent in his role and assure everyone he is doing his best to fulfill the duties to a certain capacity. Gives thanks to all the Councilmembers for the sacrifices they make to fill the rolls as well. Councilmember Davis gives appreciation to City Administrator Jon Martin and City Attorney Chris Coker for the information and returning emails and phone calls. As well as appreciation for Councilmembers.

Councilmember Spargo moves to Adjourn the meeting; Councilmember Darcy seconded.

Meeting adjourned at 8:20PM.

*****Meeting recording available at www.cosmopoliswa.gov*****

City of Cosmopolis

Preliminary 2027 Revenue Projections - General Fund

GENERAL FUND REVENUE						
	<u>2025 Actual</u>	<u>2026 Budget</u>	<u>2026 Projected</u>	<u>2027 Budget</u>	<u>Increase (Decrease) 2026</u>	
					<u>Budget to 2027 Budget</u>	
					<u>Dollars</u>	<u>Percent</u>
Property Tax *	448,931	481,200	486,500	491,400	10,200	2%
Sales & Use Tax	306,537	248,400	299,300	266,300	17,900	7%
B&O Tax	35,743	28,000	28,000	28,000	-	0%
Utility Tax *	252,368	257,876	258,800	258,800	924	0%
Total Taxes	1,043,579	1,015,476	1,072,600	1,044,500	29,024	3%
Licenses & Permits	77,965	56,650	77,900	60,400	3,750	7%
Grants	71,468	-	10,000	-	-	--
Liquor tax & other state shared revenues	125,213	125,700	119,600	118,400	(7,300)	-6%
Total Intergovernmental	196,681	125,700	129,600	118,400	(7,300)	-6%
Charges For Service	41,626	24,900	30,000	18,600	(6,300)	-25%
Fines & Forfeitures	38,431	37,000	35,000	35,000	(2,000)	-5%
Museum insurance proceeds	123,264	68,852	68,852	-	(68,852)	-100%
Sale of surplus - police	15,732	-	53,092	-	-	--
Donations	12,173	-	30,200	-	-	--
Investment interest	21,816	23,300	23,300	17,500	(5,800)	-25%
Other miscellaneous	27,506	15,300	12,888	9,600	(5,700)	-37%
Total Miscellaneous Revenue	200,491	107,452	188,332	27,100	(80,352)	-75%
Transfers In	138,280	-	-	-	-	--
Total Revenue **	1,737,053	1,367,178	1,533,432	1,304,000	(63,178)	-5%

*Combined General Fund + Street Fund

** Total revenue for 2025 & 2026 includes property tax and utility tax allocated to the Street fund.

Property Tax

Property tax numbers presented are the City's total regular property tax levy. This includes both the 90% allocated to the General Fund and the 10% allocated to the Street Fund. Starting with the 2027 budget, 100% of property tax revenues will be receipted into the General Fund and the allocation of General Fund dollars to the Street Fund will be shown as a transfer out of the General Fund, to improve transparency.

2026 projected property taxes are equal to the final 2026 levy. The actual levy is 1% higher than budgeted due to new construction. The 2027 budget presumes Council will authorize a 1% increase in the property tax levy for 2027. The 2027 budget is 2% higher than the 2026 budget since the 2026 budget did not include new construction. Similarly, the 2027 budget does not include new construction as this amount is not yet known.

Sales & Use Tax

Sales tax revenue represents the City's .85% share of sales and use tax. Sales tax revenue is projected to increase approximately 7% over the 2026 budget but decrease 11% from 2026 actual revenue. 2025 and 2026 sales tax revenue is higher than usual due to tax on the city hall and school construction projects. 2027 revenue projections are based on estimates without any significant construction revenue, as this revenue is one-time in nature and should not be relied upon.

B&O Tax

B&O tax revenue is projected to remain flat, both in relation to the 2026 budget and to 2026 actual revenue.

Utility Tax

This category includes utility tax on the City's water, sewer, and stormwater utilities, as well utility tax collected by outside agencies for electric, telephone, cable tv and garbage. The numbers presented reflect total utility tax collected, including both the portion allocated to the General Fund and the portion allocated to the Street Fund. Like property tax, all utility tax revenue will be budgeted in the General Fund starting in 2027. Overall, utility tax revenue is projected to remain flat.

Licenses & Permits

This category includes cable franchise fees, business licenses, and building permits. Building permits account for the majority of the revenue. Permit revenue is projected to increase slightly over the 2026 budget but decrease relative to 2025 and 2026 actuals. 2025 and 2026 included significant one-time fees related to school construction, which are not factored into 2027 projections. Franchise fees and business licensing are projected to remain flat.

Grants

2025 grant revenue is from the RCO grant and 2026 revenue is the PUG grant. No grant revenues are expected in 2027, however, if grants are awarded during the budget process revenue estimates will be updated.

Liquor Tax & State Shared Revenue

This category includes State distributions of liquor excise and liquor board profits as well as city assistance distributions (share of the State real estate excise tax). Liquor taxes are per capita and remain consistent and predictable year to year. City assistance distributions are based on a complex formula which depends on local sales tax revenues relative to the statewide average and various population criteria. Estimates are provided by the Department of Revenue but are not yet available for 2027. The 2027 budget is based on the final distribution for 2026, which was slightly lower than budgeted.

Charges for Services

This category includes cemetery fees and planning/zoning fees. 2025 and 2026 actuals include one-time planning fee revenue related to the school, which are excluded from 2027 estimates.

Fines & Forfeitures

Traffic infraction revenue is budgeted to be slightly lower in 2027 vs. the 2026 budget, based on 2026 projected revenue.

Miscellaneous Revenue

- One-time items from 2025 and 2026 (insurance proceeds, sale of police assets, donations) are not included in the 2027 budget.
- 2027 budgeted investment interest is based on an expected rate of return of 2.5% on an average investment balance of \$700,000. The current rate of return is approximately 3.7%.
- Other miscellaneous includes festival vendor applications, non-infraction court fees, and pass-through building/licensing fees (collected from customers & remitted to the state).

Transfers In

The transfers posted in 2025 represent closing of old bond funds, which were then transferred from the General Fund to the current city hall bond fund. These were one-time in nature. No transfers in are expected in either 2026 or 2027.

COSMOPOLIS TIPS REPAIR PRIORITY LIST

Prepared by Cosmopolis Planning Commission

POC: Jeffrey Bordin, PhD, CPC Member

Mike Brown, CPC Chair

SECTIONS

- I. Streets**
- II. Sidewalks in Poor Condition**
- III. Sidewalks Failing to Meet ADA Standards**

I. COSMOPOLIS TIPS STREET REPAIR PRIORITY LIST

TIER ONE PRIORITY (hazardous, dilapidated, or failing condition, high traffic &/or visibility, repair cost, potential litigation; Tier One photos follow)

- 1. Mill Creek Hillside Road Stabilization (80-foot culvert section – signs of eventual collapse): Repair roadbed and surface, install drainage.**
2. Intersection at Altenau, H St., 6th St., & Elizabeth (decrepit)
3. C Street (101 to bridge, 5 blocks; elementary school's main thoroughfare)
4. 3rd Street (A St to C St.; adjacent to school)
5. 4th Street (A St. to D St.; city bus route)
6. 615 F St. (area in front of residence)
7. Corben & Washington intersection
8. Small fund allotted for emergency repairs to new or worsening potholes that present acute hazard (Cosmopolis streets currently have hundreds of potholes)

TIER TWO PRIORITY (decayed condition, needing extensive repair)

9. Intersection at Altenau & DeWitt
10. Intersection at Altenau & Alder
11. Intersection at Distler & Burns
12. I Street (101 to Altenau)
13. Section at 804 3rd St. (pothole near intersection)
14. Section at Stanford Dr. (west of Corbin intersection)
15. Section at 620 6th St. (estimated)
16. Section at 800 block of DeWitt
17. Section at 517 D St.
18. F Street (unpaved east of 101 to 2nd)
19. 4th Street (E St. to C St.)
20. Intersection at J St. & 2nd St.
21. Intersection at J St. & 3rd St.
22. Intersection at H St. & 3rd St.
23. Intersection at E St. & 2nd St.
24. Intersection at F St. & 2nd St.
25. Corbin St. (all of it)

TIER THREE PRIORITY (worn, needing minor to moderate repair)

All other streets except for those in TIER 4 (newer neighborhoods & most of Altenau)

TIER FOUR PRIORITY (in satisfactory condition)

Newer neighborhoods on Upper Westside, southeast, & most of Altenau St. not already cited.

TIER ONE PRIORITY

1. Mill Creek Drive (80-foot culvert section – indicators of eventual collapse)







2. Intersection at Altenau, H St., 6th St., & Elizabeth (also non-ADA compliant)







3. C Street (101 to bridge, 5 blocks; elementary school's main thoroughfare)





4. 3rd Street (A St. to D St.; adjacent to school)



5. 4th Street (C St. to D St.; city bus route)



6. 615 F St. (area in front of residence)



7. Stanford & Corbin intersection



II. SIDEWALKS IN POOR CONDITION

A large percentage of Cosmopolis' sidewalks are in poor condition. This list prioritizes those sidewalks deemed the worst safety hazards based on condition and foot traffic.

TIER ONE PRIORITY (tripping hazard, dilapidated, or failing condition, high traffic &/or visibility, estimated repair cost, potential litigation)

1. C Street sidewalk between 2nd & 3rd St.
2. 167 Holly Lane
3. 604 Troon Ave
4. 813 Altenau sidewalk (poor paving & failing wooden plank over creek)
5. Bus Stop at Highland Park
6. Holly Lane & Altenau sidewalks at intersection
7. Stanford & Corbin sidewalks at intersection
8. 702 Franklin Drive
9. 816 Altenau (missing section)
10. Distler & Altenau sidewalks at intersection
11. Small fund allotted for emergency repairs to new or worsening cracks and holes that present safety hazard.

1. C Street sidewalk between 2nd & 3rd St.



2. 167 Holly Lane



3. 604 Troon Ave



4. 813 Altenau sidewalk (poor paving & failing wooden plank over creek)





5. Bus Stop at Highland Park



III. ADA NON-COMPLIANT SIDEWALKS

A large percentage of Cosmopolis' sidewalks fail to meet ADA standards. This list prioritizes those sidewalks deemed highest priority to reconstruct based on foot traffic.

TIER ONE PRIORITY (non-existent ramps, hazardous, dilapidated, or failing condition, high traffic &/or visibility, repair cost, potential litigation)

1. Stanford & Corbin sidewalks at intersection
2. Burns St. & Franklin Drive intersection
3. Elizabeth & Burns sidewalks at intersection
4. J Street & 3rd St. intersection

RESOLUTION NO. 2026-03

**A RESOLUTION ADOPTING A SIX-YEAR STREET
PLAN FOR THE CITY OF COSMOPOLIS.**

R E C I T A L S:

WHEREAS, the City Council and Mayor have received the recommendations of the Cosmopolis Planning Commission in relation to the requirements and programming involved with the six-year street plan. The most recent update was accomplished by the adoption of Resolution No. 2025-13; and

WHEREAS, RCW 35.77 requires the legislative body of each city to annually review and determine current city street needs and to prepare and adopt a comprehensive arterial street program for the ensuing six years; and

WHEREAS, the Council wishes to formally adopt those recommendations as they have been recommended by the Cosmopolis Planning Commission, subject to retained authority to authorize any modifications and expansions subsequently authorized by the Council as a result of changes in condition;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS BY THE CITY COUNCIL OF THE CITY OF COSMOPOLIS, THE MAYOR CONCURRING:

SECTION 1. That certain listing of streets and the priorities established thereon, attached hereto as Attachment A and incorporated by this reference, shall be and is hereby adopted as the Six-Year Street Plan for the City of Cosmopolis, as that plan is required and designated by the appropriate divisions and agencies of the State of Washington, including but not limited to the Department of Transportation. This plan shall remain in effect until subsequently amended or succeeded.

SECTION 2. The provisions of Resolution No. 2025-13 shall be deemed superseded by the adoption of this resolution.

SECTION 3. The City Clerk-Treasurer and the City Administrator shall provide such distribution of this Resolution as may be required by law or is found to be in the City's best interest from time to time.

PASSED this 16 day of September, 2026, by the City Council of the City of Cosmopolis, and signed in authentication thereof this _____ day of _____, 2026.



CITY OF COSMOPOLIS:

Linda Springer, Mayor

APPROVED AS TO FORM:

Christopher John Coker, City Attorney

ATTEST/AUTHENTICATED:

Mackenzie Adams, City Clerk



ORDINANCE NO. 1407

AN ORDINANCE FOR THE CITY OF COSMOPOLIS, WASHINGTON, RELATING TO STREET TREE PLANTING, AMENDING SECTION 12.04.060 OF THE COSMOPOLIS MUNICIPAL CODE, AND PROVIDING AN EFFECTIVE DATE AND SEVERABILITY.

RECITALS:

WHEREAS, the City Council for the City of Cosmopolis recognizes that street trees provide environmental, economic, aesthetic, and public health benefits to the community; and

WHEREAS, the City Council for the City of Cosmopolis desires to encourage the responsible planting and maintenance of street trees while protecting public infrastructure and safety; and

WHEREAS, the City Council for the City of Cosmopolis finds it appropriate to amend the Cosmopolis Municipal Code, Section 12.04.060, regarding street tree planting;

NOW, THEREFORE, BE IT ORDAINED AS FOLLOWS BY THE CITY COUNCIL OF THE CITY OF COSMOPOLIS:

Section 1. Section 12.04.060 CMC, as adopted by Ordinance No. 1090, shall be and is hereby amended to read as follows:

12.04.060 - Planting tree or shrub on right-of-way or parking strip.

~~((It is unlawful to plant trees or shrubbery on any city right-of-way or parking strips without the written permission of the public works director.))~~

(1) The owner of property adjacent to a city-owned planting strip or public right-of-way may plant trees within such planting strip or right-of-way without a permit when the planting complies with the City of Cosmopolis Street Tree Guidelines adopted by resolution of the City Council.



- (2) No person shall plant a tree within a city-owned planting strip adjacent to property owned by another person without the consent of the adjacent property owner and any approvals otherwise required by this chapter.
- (3) Tree species, planting locations, spacing, and maintenance standards shall conform to the City of Cosmopolis Street Tree Guidelines, as developed, adopted, and periodically updated by resolution of the City Council under the guidance of the Public Works Director and the City Planning Commission. The Street Tree Guidelines shall establish approved tree species, site requirements, planting techniques, and property owner responsibilities.
- (4) All maintenance, including watering and litter control, shall be the responsibility of the adjacent property owner unless otherwise agreed upon in writing with the City.
- (5) A permit issued by the Public Works Director shall be required when:
 - (a) Planting a tree species not included on the approved street tree list;
 - (b) Planting a tree in a location that does not comply with the Street Tree Guidelines;
 - (c) Removing a tree located within the public right-of-way; or
 - (d) Engaging in any activity otherwise requiring review under the Cosmopolis Municipal Code.
- (6) The City reserves the right to prune, remove, or otherwise manage any tree within a public right-of-way when necessary for public safety, infrastructure protection, or compliance with city standards.
- (7) Any planting or removal conducted in violation of this section may be subject to applicable enforcement and remediation requirements under the Cosmopolis Municipal Code.
- (8) Nothing in this section shall be construed to create a duty on the part of the City to inspect, maintain, or preserve any particular tree within the public right-of-way.

(Ord. 1090 § 2(part), 2000).

Section 2. SEVERABILITY. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance. The Council hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause, and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases had been declared invalid or unconstitutional, and if for any reason this Ordinance should be declared invalid or unconstitutional, then the original ordinance or ordinances shall be in full force and effect.



Section 3. This Ordinance shall take effect upon the fifth day following date of publication.

Section 4. CORRECTIONS. Upon approval of the Mayor and City Attorney, the CFO/City Clerk and the Code Reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors, references to other local, state, or federal laws, codes, rules, or regulations, or ordinance number and section/subsection numbering.

**PASSED BY THE CITY COUNCIL OF THE CITY OF COSMOPOLIS,
WASHINGTON, AT A REGULAR MEETING THEREOF, THIS _____ DAY OF
_____, 2026.**

CITY OF COSMOPOLIS:

Linda Springer, Mayor

APPROVED AS TO FORM:

Christopher John Coker, City Attorney

ATTEST/AUTHENTICATED:

City Clerk, City of Cosmopolis

PUBLISHED: _____



ORDINANCE NO. 1408

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COSMOPOLIS PERTAINING TO NO-PARKING ZONES, AMENDING CHAPTER 10.12 OF THE COSMOPOLIS MUNICIPAL CODE BY ADDING A NEW SECTION 10.12.085.

R E C I T A L S:

WHEREAS, Section 10.12.080 of the Cosmopolis Municipal Code designates locations within the City where parking is prohibited at all times, including areas adjacent to Makarenko Park; and

WHEREAS, from time to time the City, a school district, or a community organization sponsors scheduled events near Makarenko Park for which temporary parking accommodation is needed; and

WHEREAS, the Cosmopolis Municipal Code does not currently provide a mechanism to temporarily suspend a designated no-parking zone for such events; and

WHEREAS, the City Council of the City of Cosmopolis has met and concluded that the following amendment to CMC Chapter 10.12 is in the best interest of the City;

NOW, THEREFORE, the City Council of the City of Cosmopolis, Washington do ordain as follows:

Section 1. Chapter 10.12 CMC shall be and is hereby amended to add a new Section 10.12.085, to read as follows:

10.12.085 – Temporary suspension of no-parking zones for scheduled events.

(a) Notwithstanding Section 10.12.080, the city administrator, in consultation with the police chief, is authorized to temporarily suspend enforcement of a no-parking zone designated under Section 10.12.080 for a scheduled event sponsored, co-sponsored, or authorized by the city, a school district, or a community organization, upon a finding that permitting parking during the event will not create a hazard to public safety, obstruct emergency vehicle access, or interfere with pedestrian safety.

(b) Any suspension authorized under this section shall be issued in writing, shall specify the affected street or portion thereof, the dates and hours of the suspension, and the event for which it is granted. A copy shall be kept on file at the office of the city administrator and shall be available for public inspection.

(c) The city administrator and/or police chief shall cause temporary signage or notice to be posted indicating that parking is permitted during the specified dates and hours, notwithstanding the posted no-parking designation.

(d) A suspension under this section shall not exceed seventy-two consecutive hours unless separately extended in writing by the city administrator.

(e) This section applies only to no-parking zones designated under Section 10.12.080. It does not affect parking restrictions imposed by state law and adopted by reference under Section 10.12.060(a).

(f) The city administrator shall maintain a running list of all suspensions granted under this section, available for public inspection at the office of the city administrator, consistent with the practice for stop-sign designations under Section 10.16.010.

(g) The city administrator shall report each suspension granted under this section to the city council at its next regular meeting following issuance.

(h) Nothing in this section limits the authority of the city council to grant, deny, or modify parking arrangements for any event by separate resolution or motion.

Section 2. SEVERABILITY. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance. The Council hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause, and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases had been declared invalid or unconstitutional, and if for any reason this Ordinance should be declared invalid or unconstitutional, then the original ordinance or ordinances shall be in full force and effect.

Section 3. This Ordinance shall take effect upon the fifth day following date of publication.

Section 4. CORRECTIONS. Upon approval of the Mayor and City Attorney, the CFO/City Clerk and the Code Reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors, references to other local, state, or federal laws, codes, rules, or regulations, or ordinance number and section/subsection numbering.

**PASSED BY THE CITY COUNCIL OF THE CITY OF COSMOPOLIS, WASHINGTON,
AT A REGULAR MEETING THEREOF, THIS ____ DAY OF _____, 2026.**

CITY OF COSMOPOLIS:

Linda Springer, Mayor

APPROVED AS TO FORM:

Christopher John Coker, City Attorney

ATTEST/AUTHENTICATED:

City Clerk, City of Cosmopolis

PUBLISHED: _____

ORDINANCE NO. 1404

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COSMOPOLIS PERTAINING TO NO- PARKING ZONES, AMENDING SECTION 10.12.080 OF THE COSMOPOLIS MUNICIPAL CODE.

RECITALS:

WHEREAS, Section 10.12.080 of the Cosmopolis Municipal Code designates locations within the City where parking is prohibited; and

WHEREAS, the City Council of the City of Cosmopolis has met and concluded that the following amendments to CMC Chapter 10.12, Section 10.12.080, are in the best interest of the City;

NOW, THEREFORE, the City Council of the City of Cosmopolis, Washington do ordain as follows:

Section 1. Section 10.12.080 CMC shall be and is hereby amended to read as follows:

10.12.080 - No-parking zones.

(a) It is unlawful for any person to park a motor vehicle at any time upon the following described streets or parts of streets, when signs are erected and/or curbs are painted:

- (1) The north side of Distler Street from its intersection with Burns to its terminus.
- (2) The northeast side of First Street between the 1500 Block through the 1800 Block.
- (3) The north side of Holly Lane for a distance of 205 feet west of its intersection with Hill Road (300 Block of Holly Lane).
- (4) The north and south sides of the 1100 Block of Stanford Drive, adjacent to Makarenko Park.
- (5) The entire south side grass area of the Cosmopolis City Makarenko Park, located on Bell Drive between the 1100 Block of Bell Drive and the 1400 Block of Bell



Drive, commonly known as between Paisley Street and the dead-end fence of Bell Drive.

(Ord. 1073 § 1, 1999; Ord. 1025 §§ 1, 2, 1996).

(Ord. No. 1322, § 1, 9-19-2018; Ord. No. 1357. § 1, 3-17-2021; Ord. No. 1369, § 1, 10-6-2021)

Section 2. SEVERABILITY. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance. The Council hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause, and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases had been declared invalid or unconstitutional, and if for any reason this Ordinance should be declared invalid or unconstitutional, then the original ordinance or ordinances shall be in full force and effect.

Section 3. This Ordinance shall take effect upon the fifth day following date of publication.

Section 4. CORRECTIONS. Upon approval of the Mayor and City Attorney, the CFO/City Clerk and the Code Reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors, references to other local, state, or federal laws, codes, rules, or regulations, or ordinance number and section/subsection numbering.



**PASSED BY THE CITY COUNCIL OF THE CITY OF COSMOPOLIS,
WASHINGTON, AT A REGULAR MEETING THEREOF, THIS _____ DAY OF
_____, 2026.**

CITY OF COSMOPOLIS:

Linda Springer, Mayor

APPROVED AS TO FORM:

Christopher John Coker, City Attorney

ATTEST/AUTHENTICATED:

City Clerk, City of Cosmopolis

PUBLISHED: _____

