



WORKSHOP AND REGULAR COUNCIL AGENDA

**Fire Hall - 111 D Street
April 16, 2025 at 6:00 PM**

Workshop 6:00 PM

Presentation by Kayla Dunlap from the Port of Grays Harbor

Regular Council Meeting 7:00 PM

- 1. FLAG SALUTE - PLEDGE OF ALLEGIANCE**
- 2. CALL TO ORDER - ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 4. CONSENT AGENDA**
 - A. Claims Vouchers
 - B. Meeting Minutes – March 19th, 2025
- 5. COUNCIL COMMENTS**
- 6. COMMITTEE REPORTS**
 - A. Auditing
 - B. Finance
 - C. Parks
 - D. Public Safety
 - E. Public Works

7. CITY OFFICIAL REPORTS

- A. Clerk/Treasurer
- B. Police Chief Report
- C. Fire Chief Report
- D. Building Inspector

8. MAYOR'S REPORT

9. NEW BUSINESS – DISCUSSION

- 1. Second Amendment to the Law Enforcement Interlocal Agreement with Aberdeen – Councilmember Skinner
- 2. Proposal to purchase Hoquiam's ambulance – Councilmember Skinner
- 3. Animal License Fees Resolution 2025 10 Clerk Barr
- 4. Cemetery Fees Resolution 2025-11 Clerk Barr
- 5. Petition for Annexation – Bill Sidor
- 6. Fences, Walls and Hedges Ordinance 18.60 – Councilmember Winn
- 7. Planting Tree or Shrub on right-of-way or parking strip - Councilmember Winn
- 8. Engine Co #1 Lease – Councilmember Skinner

10. PUBLIC COMMENTS – Limited to subjects on the agenda

11. NEW BUSINESS – COUNCIL ACTION

- 1. Second Amendment to the Law Enforcement Interlocal Agreement with Aberdeen – Councilmember Skinner
- 2. Proposal to purchase Hoquiam's ambulance Action required
- 3. Pet License Fees Resolution 2025-10 Action required
- 4. Cemetery Fees Resolution 2025-11 Action required
- 5. Petition for Annexation - Action required Approval to proceed
- 6. Engine Co #1 Lease - Permission to have City Attorney Chris Coker draft a 5-year lease agreement. Action Required

12. PUBLIC COMMENTS

13. COUNCIL COMMENTS

Public comments may be made in-person during the meeting. If unable to attend, please submit comments to mayor@cosmopoliswa.gov by noon on the meeting day.

If you are unable to attend the meeting in person, you may join with the following Zoom Information

Webinar ID: 840 1449 6280 Passcode: 467483

Phone: (253) 215-8782



MEETING MINUTES FOR REGULAR COUNCIL MEETING

**Fire Hall - 111 D Street
March 19, 2025 at 7:00 PM**

FLAG SALUTE - PLEDGE OF ALLEGIANCE

CALL TO ORDER - ROLL CALL

Mayor Springer calls the meeting to order; Clerk Barr takes Roll Call.

PRESENT: Councilmember Kim Skinner, Councilmember Jeremy Winn, Councilmember Justin Spargo, Councilmember Mark Collett, Councilmember Sue Darcy.

APPROVAL OF AGENDA

Councilmember Darcy motioned to approve the agenda; Councilmember Skinner seconded.

Motion passed unanimously.

CONSENT AGENDA

Councilmember Skinner motioned to approve the consent agenda; Councilmember Spargo seconded.

Motion passed unanimously.

COUNCIL COMMENTS

No comments.

COMMITTEE REPORTS

Auditing – Councilmember Darcy reviewed and signed off on vouchers.

Finance – No report.

Parks – Councilmember Spargo states they were unable to meet so no report this month.

Public Safety – Councilmember Collett states they had a meeting and discussed agreement with Aberdeen regarding the deadline that is fast approaching.

Public Works – Councilmember Spargo states the new employees onboarding is going well. Also still working on getting new stop signs to be put up near the Elementary School. Councilmember Darcy adds that HDR was here, and a group went up to the Dam and got questions answered, Public Works will be keeping their eye on certain areas.

CITY OFFICIAL REPORTS

Clerk/Treasurer – Clerk Barr thanked Clerk Grove for her help last week with the Council meeting as she was out for vacation. Adds that she had a weeklong training bootcamp in Longview, received a scholarship so this did not cost the city anything.

Police Chief Report – Chief Layman reports numbers of after hours calls Aberdeen has responded to in 2025. Spoke with Public Safety and expressed the importance of extending the contract with Aberdeen through the 31st of this year. Aberdeen will be presenting at their council meeting for approval as well. Gave updates with ongoing cases, there have been 196 offenses being handled since the last council meeting as well. Evidence Cabinets have been installed, big thanks to Police Clerk Grove's husband Jeremy and Officer Bailey for all their donated hours of work on this project. Chief Layman also completed his 40 hrs. of training at no expense to the city.

Fire Chief Report – Chief Falley reports of a furnace going out in the Fire Hall, working with Advanced Heating and Cooling on a replacement. Along with Station maintenance the alarm systems have been going out one by one. Working on getting this issue resolved. Four volunteers are in Academy and 3 are in EMT classes.

Building Inspector – Bill Sidor reports there have been numerous notices sent out and he is continuing to work on multiple complaints. As for building permits there isn't much building going on other than a manufactured home going in on Distler.

MAYOR'S REPORT – Mayor Springer gives updates on Mill Creek Park grant and the continued work being done. The reroofing of the Gazebo will be completed soon. Reminder that tennis courts will be open June 1st. The trees down in the park are being taken care of and will be cleaned up before the opening. As a city we are working on building new partnerships, Sherwin Williams has been a great help with discounts on paint and GHC diesel mechanics program doing maintenance on our equipment for a small fee. Public works will begin taking down the snowflakes. Cosi Petal Pushers have 6 new pots and are looking for volunteers! If you are interested in volunteering to take care of a pot contact Marnie Schumacher. Our City-Wide Garage sale will be June 21st-22nd. The front of City Hall is looking amazing thanks to our Public Works employees, will continue moving down first street. Mill Creek Dam had a walk through with Engineer Matthew Procki with HDR. Spoke on the Stormwater Comprehensive plan with Cindy Kinzer from HDR and Brian Shay from Hoquiam. Open House and ribbon cutting for our new municipal building will be April 2nd from 4-6PM, encourages everyone to come and walk through our new building. We may have closures towards the end of April for move in efforts.

NEW BUSINESS DISCUSSION

1. Dr. Jeff Bordin and Bryan Gish were appointed to serve on the Planning Commission. Clerk Barr swore them in.

2. Clerk Barr presented proposed changes in Animal Licensing and Cemetery fees. Councilmember Darcy asked what, if any, stipulations there are on who can/cannot be buried at our Cemetery. Currently there are no stipulations, only difference in price for residents vs. non-residents.

3. Councilmember Skinner speaks on being annexed with the Grays Harbor Conservation District as many other cities in the area are. This was previously talked about during the December Regular Council meeting.

4. Bill Sidor speaks on the Annexation of 921 S West Blvd into Cosmopolis. This property is split half in Cosmopolis and half in Aberdeen. The owners are wanting to sell this as one property, this will need to be voted on by Council and reviewed in a public hearing before being sent onto County for further review and approval.

5. Bill Sidor gives a brief review of the Miscellaneous Building Permit and Inspection Fees presented at the last council meeting.

PUBLIC COMMENTS – No comments.

NEW BUSINESS – COUNCIL ACTION

1. Councilmember Spargo motioned to approve the Petition of Additional Territory within the Grays Harbor Conservation District, Collett seconded the motion.

Petition passed unanimously.

2. Councilmember Spargo motioned to table the annex of 921 S West Blvd into Cosmopolis, Councilmember Collett seconded.

Item tabled.

3. Councilmember Skinner motioned to combine line items 3-9 for one vote on all resolutions as these have been talked about multiple times over the last few meetings with no disagreements, Councilmember Darcy seconded this motion.

Motion passed unanimously.

Councilmember Skinner motioned to approve the Misc Fee's Resolution's 2025-03 through 2025-09, Councilmember Collett seconded.

Motion passed unanimously.

PUBLIC COMMENTS – No comments.

COUNCIL COMMENTS – Councilmember Winn comments on potentially having the Forestry Program at the GHC partner up to help at Mill Creek with tree removal and invasive species removal. Further discussion about the Cosi Petal Pushers program and future places of potential traffic calming devices for the corridor.

Councilmember Skinner comments about liability responsibilities if we had the Forestry Program out to do some work at Mill Creek.

Councilmember Spargo motioned to Adjourn the meeting; Councilmember Collett seconded. Meeting adjourned at 7:53 PM.

DRAFT

**SECOND AMENDMENT TO THE INTERLOCAL AGREEMENT
BY AND BETWEEN CITY OF ABERDEEN
AND THE CITY OF COSMOPOLIS**

This Second Amendment to the Interlocal Agreement by and between the City of Aberdeen and City of Cosmopolis ("Second Amendment") amends the Interlocal Agreement entered into on May 1, 2024 ("Agreement"), and supersedes the First Amendment entered into on October 17, 2024, between the City of Aberdeen, a municipal corporation ("Aberdeen"), and City of Cosmopolis, a municipal corporation ("Cosmopolis").

WHEREAS, the Aberdeen and Cosmopolis desire to amend the Duration of Services to be extended for six months from May 1, 2025 through December 31, 2025; and

WHEREAS, pursuant to Section 2.4, the Agreement may be modified by written agreement of the parties.

NOW, THEREFORE, in consideration of the mutual benefits and conditions set forth below, and for other good and valuable consideration, the parties hereto agree as follows:

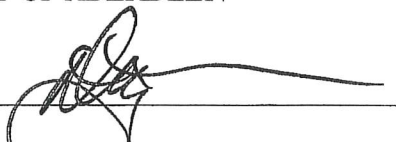
1. Section 2 of Agreement (Duration, Termination, and Modification), Amended. Section 2 of the Agreement (Duration, Termination, and Modification) is hereby amended to read as follows:

Duration, Termination, and Modification.

2.1 This Agreement shall be effective as of May 1, 2025 and shall continue through 11:59pm on December 31, 2025 unless otherwise modified or terminated as provided in Sections 2.2 or 2.3.

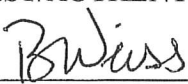
2. Full Force and Effect. All other terms and conditions set forth in the Agreement shall remain in full force and effect as provided therein.

CITY OF ABERDEEN

By: 
Douglas Orr, Mayor

Date: 3-28-25

ATTEST/AUTHENTICATED:

By: 
Becca Weiss, Deputy City Clerk

CITY OF COSMOPOLIS

By: _____
Linda Springer Mayor

Date: _____

ATTEST/AUTHENTICATED:

By: _____
Kerry Barr, City Clerk



RESOLUTION NO. 2025-010

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSMOPOLIS, WASHINGTON, ESTABLISHING THE RATES AND FEES RELATING PET LICENSE FEES; REPEALING RESOLUTION 2022- 02 AND PROVIDING AN EFFECTIVE DATE.

R E C I T A L S:

WHEREAS, pursuant to the Cosmopolis Municipal Code (CMC) 8.08 Dog and Cat Licenses and (CMC) 8.08.010 Rates and Expiration, the Council may establish, by way of resolution, adopting rates for the licensing of Animals, (Dogs and Cats); and

WHEREAS the City last updated the rates and charges for Animal licensing in 2022 through Resolution 2022-02; and

WHEREAS, in setting the fees for Animal licensing, the City Clerk took into consideration the factors of the fees from surrounding cities as well as such other general information and facts observed and learn since adoption of resolution 2022-02; and

WHEREAS, the City and Council have deemed increases in fees for Animal licensing to continue the general operation of Animal Control;

NOW, THEREFORE, be it resolved as follows by the City Council of the City of Cosmopolis, the Mayor signing in authentication thereof:

SECTION I: Authorization. Pursuant to CMC 8.08, Dog and Cat Licenses, and CMC 8.08.010 Rates and Expiration this Resolution hereby creates and imposes a system of Animal licensing fees for Dogs and Cats.



SECTION II: Rates and Fees. The following Dog and Cat License and impound fees are hereby established for these animals in the city:

**City of Cosmopolis
Miscellaneous Fee Schedule Animal Licenses
and Impound**

Type	Initial Fee	Resolution	Date	Resolution 2025-10
Altered Cat or Dog (Annual)	\$ 5.00	Res. 2022-02	5/18/2022	\$ 5.00
Unaltered Cat or Dog (Annual)	\$ 20.00	Res. 2022-02	5/18/2022	\$ 25.00
Lifetime Cat or Dog Altered Only	\$ 25.00	Res. 2022-02	5/18/2022	\$ 30.00
Replacement for lost or damaged tag	\$ 3.00	Res. 2022-02	5/18/2022	\$ 5.00
Service Animal Fee	\$ -	Res. 2022-02	5/18/2022	\$ -
Animal Impound Fees	Actual Cost from City of Aberdeen			

SECTION III: Annual Adjustment. Recognizing the necessity of assuring rates established remain consistent with annual cost increases, Animal License fees set forth in Section II of this Resolution may be subject to an annual adjustment.

SECTION IV: Effective Date. This Resolution shall take effect at 12:01 AM on the First of May 2025 for any Animal License fees noted in section II of This Resolution.



PASSED this 16th day of April, 2025, by the City Council of the City of Cosmopolis, and
signed in authentication thereof this _____ day of April, 2025.

CITY OF COSMOPOLIS:

Linda Springer, Mayor

ATTEST:

Kerry Barr, City Clerk-Treasurer

APPROVED AS TO FORM:

Christopher John Coker, City Attorney



RESOLUTION NO. 2025-011

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSMOPOLIS, WASHINGTON, ESTABLISHING THE RATES AND FEES RELATING CEMETERY FEES; REPEALING RESOLUTION 2018- 02 AND PROVIDING AN EFFECTIVE DATE.

R E C I T A L S:

WHEREAS, pursuant to the Cosmopolis Municipal Code (CMC) 3.47 Cemetery Service Rates and (CMC) 3.47.010 Charges to be set by Council, Council may establish, by way of resolution, adopting rates for Cemetery lots and services; and

WHEREAS the City last updated the rates and charges of Cemetery lots and services in 2018 through Resolution 2018-02; and

WHEREAS, in setting the fees for Cemetery lots and services, the City Clerk took into consideration the factors of the fees from surrounding cities as well as such other general information and facts observed and learn since adoption of resolution 2018-02; and

WHEREAS, the City and Council have deemed increases in fees for Cemetery lots and services to continue the Cemetery Perpetual Fund and general operation of the Cemetery;

NOW, THEREFORE, be it resolved as follows by the City Council of the City of Cosmopolis, the Mayor signing in authentication thereof:

SECTION I: Authorization. Pursuant to CMC 3.47, (CMC) 3.47 Cemetery Service Rates and (CMC) 3.47.010 Charges to be set by Council, this Resolution hereby creates and imposes a system of Cemetery fees.



SECTION II: Rates and Fees. The following Cemetery Fees are hereby established for the city:

**City of Cosmopolis
Cemetery Fee Schedule**

Type	Initial Fee	Resolution	Date	Resolution 2025-11
Full Burial (Opening/Closing)	\$ 950.00	Res. 2018-2	6/20/2018	\$ 1,000.00
Inurnment	\$ 370.00	Res. 2018-2	6/20/2018	\$ 400.00
Saturday Surcharge	\$ 325.00	Res. 2018-2	6/20/2018	\$ 350.00
Single Lot - Resident	\$ 1,000.00	Res. 2018-2	6/20/2018	\$ 1,100.00
Single Lot - Non Resident	\$ 2,000.00	Res. 2018-2	6/20/2018	\$ 2,200.00
Half Lot - Resident	\$ 500.00	Res. 2018-2	6/20/2018	\$ 550.00
Half Lot - Non Resident	\$ 1,000.00	Res. 2018-2	6/20/2018	\$ 1,100.00
Quarter Lot	\$ 250.00	Res. 2018-2	6/20/2018	\$ 300.00
Quarter Lot - Non Resident	\$ 500.00	Res. 2018-2	6/20/2018	\$ 600.00
Liner	Actual Cost	Res. 2018-2	6/20/2018	Actual Cost

SECTION III: Annual Adjustment. Recognizing the necessity of assuring rates established remain consistent with annual cost increases, Cemetery fees set forth in Section II of this Resolution may be subject to an annual adjustment.

SECTION IV: Effective Date. This Resolution shall take effect at 12:01 AM on the First of May 2025 for any Cemetery fees noted in section II of This Resolution.



PASSED this 16th day of April, 2025, by the City Council of the City of Cosmopolis, and
signed in authentication thereof this _____ day of April, 2025.

CITY OF COSMOPOLIS:

Linda Springer, Mayor

ATTEST:

Kerry Barr, City Clerk-Treasurer

APPROVED AS TO FORM:

Christopher John Coker, City Attorney



NOTICE OF INTENT TO PETITION FOR ANNEXATION

NOTICE OF INTENT TO PETITION FOR ANNEXATION

TO: Cosmopolis City Council
City of Cosmopolis
1300 1st Street
P.O. Box 2007
Cosmopolis, WA 98537

WE, the undersigned, being the owners of not less than ten percent (10%) in value (according to the assessed valuation for general taxation), of the real property described on Exhibit "A" attached hereto, lying contiguous to the City of Cosmopolis, Washington, do hereby advise the City Council of the City of Cosmopolis that it is the desire of the undersigned residents to commence annexation proceedings in accordance with RCW 35A.14.120.

It is requested that a public meeting be held within sixty (60) days to determine if the City will accept, reject, or geographically modify the proposed annexation; whether it shall require the simultaneous adoption of a proposed zoning regulation; and whether it shall require the assumption of existing city indebtedness by the area to be annexed.

It is acknowledged that this petition may consist of a group of pages containing identical text material and it is intended by the signers of this Notice of Intent that they be presented and considered as one Notice of Intent.

WARNING: Every person who signs this petition with any other than his true name, or who knowingly signs more than one of these petitions, or signs a petition seeking an election when he is not a legal voter, or signs a petition when he is otherwise not qualified to sign, or who makes herein any false statement, shall be guilty of a misdemeanor.

(Names of the petitioners should be in identical form as the same appear of record in the chain of title to the real estate. All owners must sign.)

Property Owner Name (PLEASE PRINT)	Property Owner SIGNATURE	Street Address	Parcel Number	Date Signed
Juarez LLC	<small>Authentisign</small> <i>Janice Lee</i>	21 S West Blvd, Aberdeen, WA, 98520	012001500100	04/13/25

Current Ordinance:

- **Chapter 18.60 - FENCES, WALLS AND HEDGES**

- **18.60.010 - Height restrictions.**

(a)

Front Yards. No fence or woodpile shall be constructed to exceed four feet six inches in height. Furthermore, no fence or woodpile shall be constructed to exceed more than three feet in height if such fence has parts or solid members which constitute more than one-third of the total surface area of the fence.

(b)

Side and Rear Yards. No fence or woodpile shall exceed six feet in height, except around a swimming pool.

(c)

Within a radius of eighty feet of the intersection of the centerline of any street, no obstruction, other than a bare tree trunk, post, or column which does not exceed twelve inches in its greatest cross-section, shall be constructed or permitted between the height of three feet and the height of ten feet.

(d)

Wire mesh or other open form of fencing of any height in excess of these provisions may be permitted where necessary for the public health, safety, or welfare, or where necessary for special security purposes; provided, that such fencing will not adversely affect adjacent property. Such determination and permission shall be made by means of a conditional use permit.

(e)

No hedges shall be more than six feet high.

(f)

All hedges, shrubs, bushes and trees shall be maintained so as to not overgrow the sidewalks and thus be a nuisance to foot traffic.

(Ord. 870 §§ 1, 2, 1986; Ord. 698 (part), 1979).

First Draft of Fence and Hedge Height Regulations

Section 1: Purpose

The purpose of this ordinance is to establish reasonable and clearly defined regulations for the height and placement of fences, walls, and hedges within the City of Cosmopolis, WA, in order to protect public safety, maintain neighborhood aesthetics, and allow for reasonable property owner privacy and design freedom.

(a) Definitions.

- 1) **Fence:** A vertical structure of wood, metal, vinyl, masonry, or other approved material erected to enclose, screen, or separate areas of land.
- 2) **Fence Topper or Ornamentation:** A decorative or functional element attached to the top of a fence, such as lattice, trellis, or ornamental ironwork. Must be at least 50% open to qualify as a topper.
- 3) **Hedge:** A row of closely planted shrubs, trees, or similar vegetation that forms a fence, screen, or boundary.
- 4) **Finished Grade:** The point of ground elevation immediately adjacent to the base of the fence, wall, or hedge after construction is completed.
- 5) **Sight Triangle:** A clear vision area at the intersection of two streets, or a street and driveway, defined as a triangle measured 20 feet along the edge of the pavement of each intersecting street from the point of intersection.

(b) Sight Triangle Requirements

- 1) At all public street intersections and driveway entries, a clear vision triangle shall be maintained.
- 2) The triangle is defined by measuring 20 feet along the edge of pavement of each intersecting street or driveway and connecting those points to form a triangle.
- 3) Within this triangle, no structure, fence, wall, hedge, or vegetation may exceed 48 inches in height above finished grade unless otherwise permitted by the following provisions
- 4) The City Engineer may review and approve alternative sight triangle configurations where necessary based on street design or topography.

(c) Fence Height Regulations

1) Front Yards

- a) Solid fences shall not exceed 4 feet in height.
- b) Open-style fences (e.g., picket or wrought iron with at least 50% visible openness) may be permitted up to 5 feet.
- c) Fence toppers or ornamentation may extend an additional 1 foot at any height, provided they are at least 50% open in design.

2) Side and Rear Yards

- a) Fences shall not exceed 6 feet in height.
- b) Decorative fence toppers may extend up to 8 feet total height, if at least 50% open.

3) Corner Lots

- a) On the street-facing side yard of a corner lot, fences may be up to 6 feet in height if:
 - i) Set back at least 2 feet from the sidewalk or public right-of-way.
 - ii) Do not obstruct the “sight triangle” as defined in Section (d).
 - iii) Landscaping is maintained within the setback area to soften appearance.

(d) Hedge Height Regulations

- 1) Front Yards: Hedges shall not exceed 4 feet in height within required front yard setbacks.
- 2) Side and Rear Yards: No height limit applies unless the hedge:
 - a) Creates a safety hazard,
 - b) Obstructs the public right-of-way,
 - c) Or unreasonably blocks sunlight or views from adjacent properties.
- 3) Hedges must be maintained to avoid overgrowth and encroachment on sidewalks, streets, or neighboring parcels.

(e) Enforcement and Dispute Resolution

- 1) Property owners are responsible for ensuring compliance with this ordinance.
- 2) Violations may result in a notice of correction, fines, or removal orders as prescribed in the city’s code enforcement policy.

12.04.060 - Planting tree or shrub on right-of-way or parking strip.

It is unlawful to plant trees or shrubbery on any city right-of-way or parking strips without the written permission of the public works director.

Finding from the Cosmopolis Revitalization Study:

“Cosmopolis has several wide side streets that connect its neighborhoods to Highway 101 (1st Street) and the waterfront. These streets are modest in appearance and devoid of streetscape elements. The City should perform streetscape enhancements on key side streets to improve community aesthetics, enhance functionality, and strengthen the community’s urban design context. Streetscape improvements should include trees, decorative lighting, bicycle lanes, and striped parking stalls.”

First Draft of Revising City Strip Tree Planting Ordinance

The City of Cosmopolis encourages the responsible planting and care of street trees within city-owned planting strips, defined as the landscaped area between the curb and sidewalk. To ensure safety, preserve infrastructure, and maintain public aesthetics, any planting, removal, or substantial pruning of trees in these areas shall require prior written approval from the acting Director of Public Works under guidance of the City Planning Commission.

Tree species, planting locations, spacing, and maintenance standards shall conform to the *Cosmopolis Street Tree Planting Guidelines*, as developed adopted and periodically updated by resolution of the City Council under guidance of the acting Director of Public Works and the City Planning Commission. This document shall establish the list of approved tree species, site requirements, planting techniques, and property owner responsibilities. All maintenance, including watering and litter control, shall be the responsibility of the adjacent property owner unless otherwise agreed upon in writing with the City.

The City reserves the right to prune, remove, or otherwise manage any tree within its right-of-way when necessary for public safety, infrastructure protection, or compliance with city standards. Any planting or removal conducted without prior authorization may be subject to penalties and remediation requirements.

Draft

March 30, 2025

Engine Company #1
Dennis York Memorial Museum
5-Year Plan

Engine Company #1, in an effort to secure a 5-year lease for the Dennis York Memorial Museum, hereby submit this 5-year plan for consideration. Engine Company #1's objective is to repair the museum and make it ready for public display, functions and education of Cosmopolis history especially with respect to the volunteer firefighters.

Milestones:

- Secure a 5-year lease agreement with the City of Cosmopolis
- Clean up and rehabilitate the museum grounds, including but not limited to:
 - Cutting back brush
 - Removing saplings
 - Adding and grating the crushed rock
 - Level the area inside the fence
- File insurance claim to repair the roof.
- Replace roof with a metal roof.
- Clean up the inside of the museum (front half), including but not limited to:
 - Removal of drywall
 - Removal of insulation
 - Dry out building materials
- Repair gate
- Formalize Engine Company #1 Membership and recruitment
- Seal up exterior of building for rodent mitigation
- Open doors to the public 4 times per year to include:
 - National Night Out 1st Tuesday in August
 - Festival in the Park 2nd Sunday in September
 - Halloween October 31st
 - Christmas with Santa 3rd Saturday in December

The long term plan is for the Dennis York Memorial Museum to be a working museum of antique fire fighting apparatus, equipment and city history to be on display to the public at regular intervals. Part of this long term plan is to be open to the public during the summer months. Engine Company #1 will work to build its membership to share its history and restore firefighting apparatus for future functions. These functions will showcase the firefighting capabilities of the museum's historic pieces. Engine Company #1 will hold occasional functions and fundraisers to raise money and awareness.