

**WORKSHOP,  
REGULAR COUNCIL AGENDA AND  
PUBLIC HEARING FOR VACATION OF J STREET**

**Fire Hall - 111 D Street  
August 20, 2025, at 6:00 PM**

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**Workshop 6:00 PM – Department of Ecology Cosmo Fibers update**

**Regular Council Meeting 7:00 PM**

**1. FLAG SALUTE - PLEDGE OF ALLEGIANCE**

**2. CALL TO ORDER - ROLL CALL**

**3. APPROVAL OF AGENDA**

**4. CONSENT AGENDA**

**A. Claims Vouchers**

**B. Meeting Minutes – July 16, 2025**

**5. COUNCIL COMMENTS**

**6. COMMITTEE REPORTS**

**A. Auditing**

**B. Finance**

**C. Parks**

**D. Public Safety**

**E. Public Works**

**7. CITY OFFICIAL REPORTS**

- A. Clerk 2026 Budget Calendar Report
- B. Police Chief Report
- C. Fire Chief Report
- D. Building Inspector

**8. MAYOR'S REPORT**

**9. NEW BUSINESS – DISCUSSION**

- 1. Jacob Coker Appointed as Cosmopolis Fire Chief – Mayor
- 2. Appointment of Darrin King to Civil Service Commission - Mayor
- 3. Public Hearing for the Vacation of J Street – Bill Sidor
- 4. Update of The Daniels Project – Bill Sidor
- 5. Surplus City Property 1312 First Street - Bill Sidor

**10. PUBLIC COMMENTS – Limited to subjects on the agenda**

**11. NEW BUSINESS – COUNCIL ACTION**

- 1. Vote to approve J Street Vacation with Stipulations
- 2. Vote to approve 1312 First Street as Surplus Property

**12. PUBLIC COMMENTS**

**13. COUNCIL COMMENTS**

**14. EXECUTIVE SESSION**

*Public comments may be made in-person during the meeting. If unable to attend, please submit comments **to mayor@cosmopoliswa.gov** by noon on the meeting day.*

If you are unable to attend the meeting in person, you may join with the following Zoom Information

Webinar ID: 856 1262 6424      Passcode: 157426

Phone: (253) 215-8782

<https://us02web.zoom.us/j/85612626424?pwd=BCg8Nv9w2dtDrOyAVb0Lu170J48Jwb.1>



## **MEETING MINUTES FOR WORKSHOP AND REGULAR COUNCIL MEETING**

**Fire Hall - 111 D Street**

**July 16, 2025 at 5:00 PM**

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### **WORKSHOP**

CIAW provided Council training.

Tara Dunford, CPA presented the budget review.

### **FLAG SALUTE - PLEDGE OF ALLEGIANCE**

### **CALL TO ORDER - ROLL CALL**

Mayor Springer calls the meeting to order; Clerk Barr takes Roll Call.

PRESENT: Councilmember Kim Skinner, Councilmember Mark Collett, Councilmember Sue Darcy, Councilmember Justin Spargo, Councilmember Jeremy Winn.

### **APPROVAL OF AGENDA**

Councilmember Skinner motioned to approve the agenda; Councilmember Collett seconded.

Clerk Barr adds an adjustment to the agenda; There will be a vote to approve a resolution not an ordinance for the TIP Plan. Resolution 2025-13.

Motion passed unanimously with revision.

### **CONSENT AGENDA**

Councilmember Darcy motioned to approve the consent agenda; Councilmember Skinner seconded.

Motion passed unanimously.

### **COUNCIL COMMENTS**

No comments.

## COMMITTEE REPORTS

**Auditing** – Councilmember Darcy reviewed vouchers and reports some monthly numbers of expenditures the city is responsible for as transparency of how money is being spent. Assuring citizens everything is being looked at to try and create the least impact, with the new sewer rates coming soon, for citizens.

**Finance** – No report.

**Parks** – Councilmember Spargo reports they had a meeting earlier this month, the Mill Creek Park Grant project has been completed with major improvements. He reports there is still more to be done, and they are working on getting the bathrooms ready for use. New basketball hoops have been installed at parks throughout town including Lions Park, Olympic Terrace Park, Highland Park and Mill Creek Park. The slide at Lions Park has been taped off and will be removed due to safety hazard. YMCA lunches are still happening at Lions Club every weekday for children.

**Public Safety** – Councilmember Collett states no meeting and no report but adds Chief Layman requests unicycles be added to the definitions for “motor vehicles”. This will be discussed at the next Public Safety meeting.

**Public Works** – Councilmember Spargo reports Andy and Donnie have been out checking water meter boxes throughout town, this is a State Mandated task that needed to be taken care of. Hydro flushing will begin soon. Councilmember Darcy adds every Tuesday at 12:00 there are free senior lunches at the Community Building (Old City Hall).

## CITY OFFICIAL REPORTS

**Clerk/Treasurer** – Clerk Barr reports numbers for June expenditures. \$214,542.79 total with \$152,758.35 going to regular bills and \$61,784 towards payroll and benefits. There have been 13 public records requests through June of this year. There are still garbage dump vouchers available at City Hall through the end of July, and the new drive-up utility bill drop-box is installed and ready for use behind the new building. To exit after using drop-box, continue driving through and around the building where you can exit back onto 1<sup>st</sup> Street.

**Police Chief Report** – Chief Layman is not in attendance tonight, Councilmember Skinner reads his report. Chief Layman asks for excuse of his absence as he is on vacation celebrating 30 years of marriage. There have been 259 incidents since the last meeting. He commends Officer Bailey for his life saving efforts on 6/20/25. Busy Independence Day with an incident involving injury in need of airlift. Thankful for the training they received last year for situations like this. Several welfare check calls this month, working closely with other agencies to aid in further assistance and referrals for individuals. The modified ordinance suggestions have been provided to the Public Safety Committee regarding motorized unicycles. There have been a few issues with motorized vehicles in Makarenko Park as well that these modifications will aid with.

**Fire Chief Report** – Chief Falley begins with giving recognition to Officer Bailey and Chief Layman. We are now in Burn Ban status as of Saturday, most likely through September. Currently the EMS License Renewal process that happens every 3 years is coming to an end; everything has been submitted on our end. We are also handling the WA State Rating Bureau that happens every 5 years, with the on-site inspection being July 29<sup>th</sup>. Our hope is to maintain our current rating level.



One of our residents will be transitioning back to their previous Volunteer Program, which will leave an internal residency opening. Chief Falley informs of his resignation that was previously presented to the Mayor and Council, that will go into effect at the end of July. Jacob Coker will now be Deputy Chief. Mayor Springer presented Chief Falley with an appreciation plaque and commended his multiple accomplishments. She gave many thanks for his dedication to the Fire Department and to the City of Cosmopolis.

**Building Inspector** – Bill Sidor defers his report until New Business.

**MAYOR'S REPORT** – Mayor Springer speaks on our Public Works department as citizens have been worried only having two employees. Aberdeen has been and continues to be a great partner when needed, as well as our contract with Community Water Services. The goal is to fill that third position further down the road. City Hall will go down to 4 days a week beginning in September, Fridays will be closed with potential for other staff hour reductions to help improve our budget. There is potential for selling properties, and we are continuing to welcome new business. Mayor Springer wants to make citizens aware that PW does not work 16 hours on the weekends anymore, they also do not maintain our parks. The city has multiple great volunteers that have adopted Parks throughout the City, and they maintain the parks at no cost us. National Night Out will be August 5<sup>th</sup> from 5-7:30. If citizens would like to host a block party with a police officer visit City Hall will need your location, time and further details by August 1<sup>st</sup>. Festival in the Park is coming up in September, there is still time for interested vendors to turn in their applications. The free senior lunches continue to be a success thanks to Kay Bramstedt; they are happening every Tuesday at 12:00 in the Cosmopolis Community Center.

#### **NEW BUSINESS DISCUSSION**

1. Public Hearing and Presentation for the 2026-2031 Transportation Improvement Plan – Clerk Barr gave her presentation.
2. Daniels' Project; including Vacation of "J" street – Bill Sidor, Building Inspector, gives overview of this project plan. Chairman Mike Brown of the Planning Commission updated Council that the Daniels Project was approved to move forward from the Planning Commission. Kellie Daniels gave her presentation of the vision for this project. Further discussion amongst Council, Bill Sidor, Kellie Daniels and citizens.

**PUBLIC COMMENTS** – No comments.

#### **NEW BUSINESS – COUNCIL ACTION**

1. Councilmember Spargo motioned to approve the 2026-2031 Transportation Improvement Plan, Councilmember Darcy seconded.

Motion passed unanimously.

2. Councilmember Collett motioned to approve setting a public hearing for August 20<sup>th</sup> for the vacation of "J" street, Councilmember Skinner seconded.

Motion passed unanimously.

Councilmember Spargo motioned to approve the Daniels Project, Councilmember Collett seconded.

Discussion; Councilmember Winn thanks Kellie Daniels for all her work on this.

Motion passed unanimously.

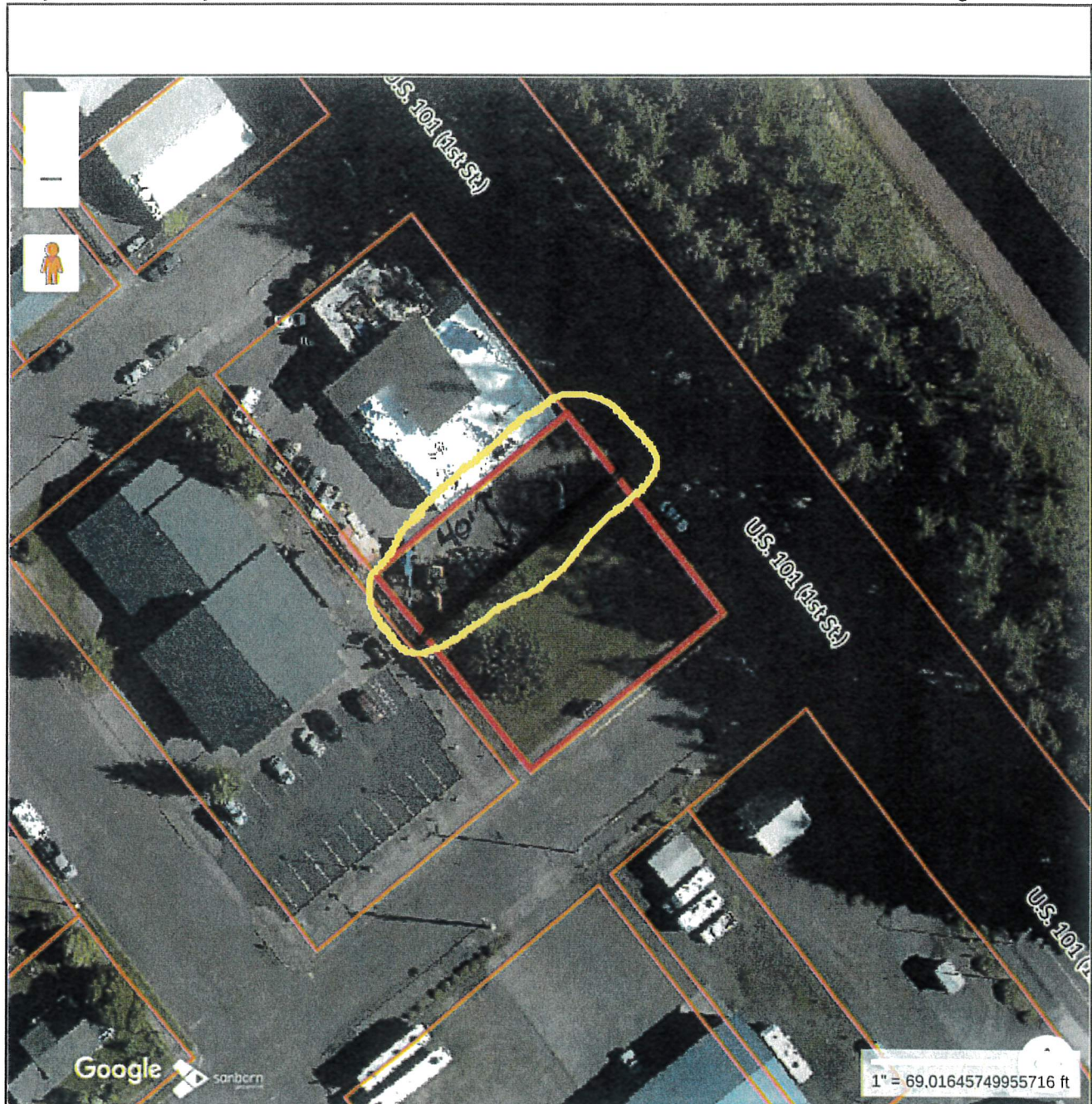
**PUBLIC COMMENTS** – Citizen comments that we as a city need to be prepared for changes. New business, staff changes, the unexpected. Also states the need to open the city committees and try to gain new citizens to get involved.

**COUNCIL COMMENTS** – Councilmember Spargo states we always want citizen volunteers. Anyone who wants to get involved in a committee can email [council3@cosmopoliswa.gov](mailto:council3@cosmopoliswa.gov).

Councilmember Collett wants to thank Officer Bailey for his lifesaving efforts. Also thanks Chief Falley for building up the Fire Department from the ashes to what it is today.

**Councilmember Spargo motioned to Adjourn the meeting; Councilmember Darcy seconded. Meeting adjourned at 8:55PM.**





## Properties Information

Site Address 1312 1ST ST  
Parcel ID 031002400100  
Owner CITY OF COSMOPOLIS



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