



# REGULAR COUNCIL AGENDA

Council Chambers – 1300 First Street

August 17, 2022 at 7:00 PM

*Doors open at 6:45 p.m.*

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1. **FLAG SALUTE - PLEDGE OF ALLEGIANCE**
2. **CALL TO ORDER - ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **PRESENTATION: Central Grays Fire Authority - Hoquiam Fire Chief Matt Miller**
5. **PUBLIC COMMENTS**
6. **CONSENT AGENDA**
  - A. Claims Vouchers
  - B. July 20, 2022 Meeting Minutes
7. **COMMITTEE REPORTS**
8. **CITY OFFICIAL REPORTS**
  - A. City Administrator Council Report
9. **MAYOR'S REPORT**
10. **NEW BUSINESS**
  - A. Interview Candidates for Council Appointment
  - B. EXECUTIVE SESSION - Qualifications of an applicant/candidate for appointment to elective office per RCW 42.30.110(1)(h)
  - C. Vote for New Councilmember
11. **COUNCIL COMMENTS**
12. **PUBLIC COMMENTS**

*Public comments may be made in-person during the meeting. If unable to attend, please submit comments to [jpope@cosmopoliswa.gov](mailto:jpope@cosmopoliswa.gov) by noon on meeting day.*

If you are unable to attend the meeting in person, you may join with the following Zoom Information

<https://us02web.zoom.us/j/81936612990?pwd=NjhDT1k3R1Q3RVdjNndNblhjQVdJUT09>

**Webinar ID: 819 3661 2990**  
**Passcode: 788531**  
**Phone Number: (253) 215-8782**



# REGULAR COUNCIL MINUTES

Council Chambers – 1300 First Street

July 20, 2022 at 7:00 PM

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**1. FLAG SALUTE - PLEDGE OF ALLEGIANCE**

**2. CALL TO ORDER - ROLL CALL**

**Councilmember Bridges emailed to state he would be late to the meeting. Councilmember Makos made a motion to excuse Councilmember Ancich. Councilmember Cummings seconded. Motion carried. Councilmember Cummings made a motion to rescind the motion to excuse Councilmember Ancich. Councilmember Makos seconded. Motion carried.**

Voting Yea: Councilmember Makos, Councilmember Cummings, Councilmember Wenzel  
Voting Abstaining: Councilmember Ancich, Councilmember Bridges

**3. APPROVAL OF AGENDA**

**Councilmember Wenzel made a motion to approve the agenda with the addition of an executive session to performance of a public employee and possible litigation to be added after Item 4 - Public Comments. Councilmember Cummings seconded.**

Voting Yea: Councilmember Makos, Councilmember Cummings, Councilmember Ancich, Councilmember Wenzel  
Voting Abstaining: Councilmember Bridges

**4. PUBLIC COMMENTS**

**Kim Gherna** - Kim asked if this is something that we have done before or are we going to start allowing people to live in their RV. Administrator Raines stated that this is only allowed on a limited basis and has been done before. All requests must go through the Council and are only valid for 30 days.

**5. EXECUTIVE SESSION**

Mayor Pauley convened an Executive Session as authorized by RCW 42.30.110(1)(g) for performance of a public employee and RCW 42.30.110(1)(i) to discuss potential litigation with legal counsel. He announced the session would take twenty minutes. The session started at 7:14 and the council meeting resumed at 7:34.

**6. CONSENT AGENDA**

**Councilmember Cummings made a motion to approve the Consent Agenda and Meeting Minutes. Councilmember Makos seconded. Motion carried.**

Voting Yea: Councilmember Makos, Councilmember Cummings, Councilmember Ancich, Councilmember Wenzel  
Voting Abstaining: Councilmember Bridges

A. Claims Vouchers

B. Meeting Minutes - June 15, 2022 Council Meeting

7. COMMITTEE REPORTS

**Finance Sub Committee** - Councilmember Wenzel stated that the committee discussed the financials through June 30th

8. CITY OFFICIAL REPORTS

**City Administrator** - Administrator Raines stated the Request for Proposal for Landscaping did not generate any proposals. He would like to run the ad again. He asked for permission to apply for a grant from the Flood Authority for a joint project with Aberdeen and Hoquiam for a Comprehensive Stormwater Plan. The total cost of the project will be \$400,000 and we will totally be funded by the Flood Authority. Motion made by Councilmember Cummings, Seconded by Councilmember Ancich.

Voting Yea: Councilmember Makos, Councilmember Cummings, Councilmember Ancich, Councilmember Wenzel

Voting Abstaining: Councilmember Bridges

**Finance Director** - Director Pope stated that the Municode software for agenda management is now live. The new website is almost complete.

**Public Work Superintendent** - Superintendent Nations thanked all the volunteers who have helped with the planters on First and Second St. This month Public Works was unable to install any new meters. It is important that we find a way to fund a new hire.

**Police Chief** - Chief Stratton stated that there is a new addition to his department. Police Clerk Caitlyn had a baby girl in June.

Motion made by Councilmember Cummings, Seconded by Councilmember Ancich.

Voting Yea: Councilmember Makos, Councilmember Cummings, Councilmember Ancich, Councilmember Wenzel

Voting Abstaining: Councilmember Bridges

9. MAYOR'S REPORT

Mayor Pauley also thanked all of the volunteers who have helped clean up the planters on First and Second Street. On July 30th, there is a community clean up day scheduled. National Night Out is Tuesday August 2nd. Mayor Pauley will be holding an event on 6th and G Street. Mayor Pauley stated that Fire Chief Mark Tarabachia resigned due to personal reasons. He would like to name Darrin Raines as interim chief until a new chief can be found. Motion made by Councilmember Makos, Seconded by Councilmember Cummings. Voting Yea: Councilmember Makos, Councilmember Cummings, Councilmember Ancich, Councilmember Wenzel Voting Abstaining: Councilmember Bridges

10. NEW BUSINESS

A. RV Dwelling Permit - 1724 Corbin St

Director Pope stated that she had spoken with Bill Sidor who stated that all utilities were available for the rv. He approved of the permit. The owners new home will be ready to move into within the next two weeks.

Motion made by Councilmember Makos, Seconded by Councilmember Cummings.

Voting Yea: Councilmember Makos, Councilmember Cummings, Councilmember Ancich, Councilmember Wenzel

Voting Abstaining: Councilmember Bridges

B. Consultant Agreement with HDR Engineering for the Mill Creek Multi Objective Plan Phase 2

Administrator Raines stated the funding for this is covered by grant from the Office of the Chehalis River Basin and Flood Authority. The amount not to exceed is \$142,009.

Motion made by Councilmember Wenzel, Seconded by Councilmember Ancich.  
Voting Yea: Councilmember Makos, Councilmember Cummings, Councilmember Ancich,  
Councilmember Wenzel  
Voting Abstaining: Councilmember Bridges

**11. COUNCIL COMMENTS**

**Councilmember Wenzel** thanked Linda Springer for all of her hard work. He made a motion to authorize the city attorney to file a quo warranto against Councilmember Bridges due to him no longer being a registered voter in the State of Washington.

Motion made by Councilmember Wenzel, Seconded by Councilmember Makos.  
Voting Yea: Councilmember Makos, Councilmember Cummings, Councilmember Ancich,  
Councilmember Wenzel  
Voting Abstaining: Councilmember Bridges

**Councilmember Bridges** read his letter of resignation to the Council.

**Councilmember Ancich** asked about GovDeals. Director Pope stated that we sold the old fire truck for \$2,077 and the other items will appear on the site soon.

**Mayor Pauley** stated that with the resignation of Councilmember Bridges we now have a vacant seat. The City will accept letters of interest until August 10, 2022. The Council will select a new member at the next Council meeting on August 17, 2022.

**12. PUBLIC COMMENTS**

**Daniel King** - Mr. King stated that the City needs to get the old Fire Department back instead of paying Aberdeen \$20,000 a month to do their job.

**Ashley & Lindsey Arcangel** - They asked again for the City's assistance with the issue on Ocean Avenue and the retaining wall that their neighbors have put up. They have been asking the City to uphold the IFC codes that pertain to fire apparatus access on the city streets.

**Steve Davis** - Mr. Davis stated that the City recently hired the son of a City employee. He stated the job was not posted. He stated that he believes all jobs should be advertised.

**Kim Gherna** - She stated that the stormwater charge on the utility bill is a tax and then we charge utility tax on top of it. She feels it is double taxation.

**Susan Robinson** - She commented about people speeding on Stanford Drive.

# CITY OF COSMOPOLIS

**DARRIN C. RAINES**

CITY ADMINISTRATOR

Section 8, Item A.



PHONE (360) 532-9230

FAX (360) 532-9215

WWW.COSMOPOLISWA.GOV

EMAIL: [DRAINES@COSMOPOLISWA.GOV](mailto:DRAINES@COSMOPOLISWA.GOV)

August 8, 2022

RE: August 17, 2022, City Administrator Council Report

**Item 1)** *Fire Department*- We have onboarded our first two new recruits. They are in the process of setting up training meetings for other interested recruits, as well as assisting us in getting our NFIRS Fire Incident reporting caught up. Julie has been assisting in getting information out to other new recruits for the onboarding process so we can get others ready for training ASAP.

Jeff has been going into the station weekly and running all the equipment. In the next week, the two new members of the Department will begin driving the equipment weekly to keep everything in running order.

**Item 2)** *Public Works Committee*- The Public Works Committee met on August 1<sup>st</sup> to discuss an item we would like to have a workshop on.

We discussed the selling of potable water to the residents that live outside city limits. Every summer we have residents from the North River area that purchases potable water from us because of their wells going dry during extreme dry months. To continue doing this, we need an ordinance that will allow us to sell potable water to customers by the tank full. We currently charge the same rate as in city limit for usage, and an out of city limit rate for the base rate. These rates need to change and be set by fee resolution approved by the city council.

**Item 3)** *Volunteer Work*- We have had several volunteers working around the city in the last month cleaning up our planters on First and Second Street. I would like to thank them for their help in getting the planters looking good again.

Sincerely,

***Darrin C. Raines***

Darrin C. Raines  
City Administrator