



MEETING MINUTES FOR WORKSHOP AND REGULAR COUNCIL MEETING

Council Chambers – 1300 First Street

May 20, 2026 at 6:30 PM

WORKSHOP

Planning Commissioner Dr. Bordin presented the 2026 Transportation Improvement Plan.

FLAG SALUTE - PLEDGE OF ALLEGIANCE

CALL TO ORDER - ROLL CALL

Mayor Springer calls the meeting to order; Clerk Vinyard takes Roll Call.

PRESENT: Councilmember Kim Skinner, Councilmember Jeremy Winn *via Zoom*, Councilmember Steve Davis, Councilmember Sue Darcy

ABSENT: Councilmember Spargo

APPROVAL OF AGENDA

Councilmember Davis requests amendment to the agenda to add a Discussion/Action item for Mill Creek Drive – FEMA application.

Councilmember Skinner moves to approve the amended agenda; Councilmember Davis seconded. Motion passed unanimously.

CONSENT AGENDA

Councilmember Skinner moves to approve the consent agenda; Councilmember Darcy seconded. Motion passed unanimously.

COUNCIL COMMENTS – No comments.

COMMITTEE REPORTS

Auditing & Finance – Councilmember Darcy reports of a meeting to discuss hiring PW employees for the summer season. Discussion on working with a collection agency for uncollected utility accounts, looking into different IT options, and website updates.

Parks – Councilmember Winn reports they are continuing to review the Comprehensive Parks Plan and had members from the Conservation District at their last meeting informing members how they

can help with what the city is wanting to accomplish in the parks. Mayor Springer adds of a grant she was informed that can help to begin fixing the Community Garden at Makarenko Park.

Public Safety – Councilmember Davis reports that the Cosmopolis Community Cares group was at the safety meeting with good information, reminds to report things to the non-emergency number rather than reporting to Facebook.

Public Works – Councilmember Darcy reports we have hired a seasonal full-time worker for Public Works who is creating more organization in daily, weekly, and monthly responsibilities for the crew. The veteran banners have gone up on First Street and new to-do lists made for summer up-keep around the city.

CITY OFFICIAL REPORTS

Clerk Vinyard – Clerk Vinyard reports of AWC training that Mayor Springer, Councilmember Davis and herself attended in Elma. She referred to discussions at the Finance meeting earlier in the week about old inactive accounts with balances that need to be collected. Informs of City Hall closure on May 21st from 8-1pm for staff training. Seats are still available for the CPR class with the Cosmopolis Fire Department, and another reminder that City Hall will be closed in observance of Memorial Day on May 25th.

Police Chief Report – Commander Timmons reports on comparisons on January/February data vs March/April data for the call types received. Spoke on the VIPs volunteer group and all the hours put in from them and reported the final phase on hiring of their 37th police officer position should be completed by mid-July.

Fire Chief Report – Fire Chief Jacob Coker absent (excused). Councilmember Skinner reads the report. Total calls for Cosmopolis in 2026 total 118. With 27 calls since the last Council Meeting. Cosmopolis Fire Department will be hosting a CPR class on May 27th at 10am, this class is free with the option to purchase an E-card for \$25. EMT and Fire Academy has come to an end with 4 candidates passing the state and national testing to receive their licenses. With warmer weather coming up in Grays Harbor and more events happening outdoors Chief asks citizens to remain vigilant and use precautions. Refer to City Ordinance – *Chapter 9.12: Outdoor Burning*.

MAYOR'S REPORT – Mayor Springer speaks on attending the Mayors Prayer Breakfast at the Log Pavillion earlier in the month amongst other Mayors in Grays Harbor. There is an opening on the Planning Commission Board, she encourages anyone interested to stop by City Hall to pick up an application as this will be closing soon. The city was awarded a \$30,000 grant for new play equipment at Lions Park to replace the damaged equipment. The removal and new installation will happen in June. Mayor gives special thanks to all the incredible volunteers we have who take great pride in this community. Putting in countless hours and effort taking care of and cleaning up Cosmopolis. The city-wide garage sale is coming up June 13th-14th. The city is planning an America 250th Celebration in July, more information to come. She reported the continued work happening at the Fire Museum, seasonal staff hired on with PW, and on-going maintenance/clean-up at the Cemetery. Festival in the Park is coming up quickly, still looking for more vendors to get involved on August 23rd.

Mayor Springer introduces Darrin King with the Cosmopolis Community Cares Group. Darrin presents information on what this group is, what they are doing, and what the plans are moving forward. Signs have been installed around the community to encourage citizen involvement with watching over our

community and taking care of our neighbors. Gives reminder to the importance of reporting illegal or suspicious activity.

NEW BUSINESS DISCUSSION

1. **Public Safety Action Plan for Traffic Calming Measures** – Councilmember Skinner says the Action Plan has not yet been completed. There are a lot more areas of concern that need to be looked further into and compiled to include within this plan. Another meeting has been scheduled to continue moving forward.
2. **Mill Creek Park – FEMA Application** – Councilmember Davis states that Grays Harbor was designated as a disaster area with FEMA from heavy rains earlier in the year. Moving forward with applying can open other doors for the community even if funds are not awarded.

As it is realized Councilmember Spargo will not be in attendance – Councilmember Skinner moves to excuse Councilmember Spargo’s absence, Councilmember Darcy seconded. Motion passes.

PUBLIC COMMENTS – FEMA Representative gives information on applications for Emergency Disaster Funds, with the end date of June 10th for application submission, even if repairs have already been made there is possibility for reimbursements.

NEW BUSINESS – Council Action

1. **Vote to Approve the addition of “No Parking” signs on Bell Drive – Amendment to Ord. 1369** – Councilmember Darcy moves to approve the addition of “No Parking” signs on Bell Drive, Councilmember Davis seconded.
Discussion: Councilmember Skinner verifies the specific area the no parking will be enforced. Councilmember Davis states having a parking plan discussion down the road for this area would be a good idea as parking is needed. Councilmember Darcy agrees, adding the possibility of a bike rack also to give the look of a regular park entrance. Further discussion about the bus parking conversation from the April meeting.
Motion passed unanimously.
2. **Vote to Approve the 2026 Transportation Improvement Plan** – Councilmember Davis moves to approve the 2026 TIP, Councilmember Skinner seconded.
Motion passed unanimously.
3. **Vote to Approve the Application to FEMA for Mill Creek Drive**– Councilmember Davis moves to approve the application to FEMA for Mill Creek Drive repairs, Councilmember Skinner seconded.
Discussion: Councilmember Darcy would like to see what the application looks like before submission, Councilmember Davis volunteers to do the application himself.
Motion passed unanimously.

PUBLIC COMMENTS – No comments.

COUNCIL COMMENTS – Councilmember Davis commented on the full-time police services being provided by Aberdeen Police Department who are doing a great job for the community. Brought attention to the minutes and curiosity why citizens names are not added with their comments, asks for that to be a thought of adding in the future. He had questions on where the Planning Commission was with edits and additions for the Comprehensive Plan. *Additional discussion with Mayor Springer, Clerk Vinyard and*

Councilmember Skinner regarding the Comprehensive Plan. He thanks the Planning Commission for all their work on the Transportation Improvement Plan, and to the administration on the hiring of PW lead as he has accomplished a lot by himself and Clerk Vinyard. Hoping as new members have been hired with PW, Donnie can fall more into the Lead Roll. Touches base on the list of items he requested from Mayor Springer and wanted to verify all other Councilmembers received.

Councilmember Skinner moved to Adjourn the meeting; Councilmember Darcy seconded.

Meeting adjourned at 8:18PM.

*****Meeting recording available at www.cosmopoliswa.gov*****