



MEETING MINUTES FOR WORKSHOP & REGULAR COUNCIL MEETING

Council Chambers – 1300 First Street

August 19, 2026 at 6:00 PM

WORKSHOP – Xianting Chen with HDR Inc. presented the Stormwater Comprehensive Plan

FLAG SALUTE - PLEDGE OF ALLEGIANCE

CALL TO ORDER - ROLL CALL

Mayor Springer calls the meeting to order; Councilmember Skinner takes Roll Call.

PRESENT: Councilmember Kim Skinner, Councilmember Jeremy Winn, Councilmember Justin Spargo
Councilmember Steve Davis, Councilmember Sue Darcy

APPROVAL OF AGENDA

Mayor Springer makes an amendment to the agenda to add discussion Item #4 Boundary Line Adjustment Ratification - Parcel A/Parcel B, Block 24, as well as a vote to approve.

Councilmember Skinner moves to approve the amendment to the agenda, adding the boundary line adjustment; Councilmember Winn seconded.

Motion passed unanimously.

CONSENT AGENDA

Councilmember Skinner moves to approve the consent agenda; Councilmember Darcy seconded.
Motion passes

COUNCIL COMMENTS – No comments.

COMMITTEE REPORTS

Auditing & Finance – Councilmember Darcy reviewed vouchers as well as Councilmember Skinner.

Parks – Councilmember Winn stated no report, they are still working on Comprehensive Parks Plan.

Public Safety – Councilmember Skinner refers their report to the Aberdeen Police Department and Fire Chief reports. More discussion about what is happening at the Cosmo Cleanup site, with a lot of information being relayed through social media. He suggests we wait for the EPA/ Ecology updates

as this clean-up continues. Traffic calming has still been a topic of discussion, but more priority items have been on the agenda lately.

Public Works – Councilmember Darcy reports no meeting; no report.

CITY OFFICIAL REPORTS

City Administrator – Jon Martin shares appreciation to Council helping him understand more about Cosmopolis. He is looking forward to working together to move Cosmopolis forward, he states Cosmopolis is a great little town. Shares update on the Cosmo Specialty Fiber Clean up, giving detail on what the EPA is currently working on to get removed. He reports he is still working on the Fire Museum water damage, working closely with the insurance company to see if anything more can be done. Interviews are taking place tomorrow, August 20th, for the Deputy Clerk position; City Hall will be closed. He notifies citizens that Building Inspector Bill Sidor has been out, with Josh Padgett from Aberdeen filling in as he can from the City of Aberdeen until Bill returns.

Police Chief Report – Chief Green informs of the Emergency Management Alerts that citizens can sign up for. Reports 54 calls came last month, with most regarding parking issues. Adds more meter data stating that around 6,000 cars per day come through the city. Aberdeen has hired their 37th officer, who will begin next Spring after completing Academy. National Night out was August 4th; he gave a big thank you to both the locations in Cosmopolis they were able to stop by and visit.

Fire Chief Report – Chief McAbee says it has been a fun start; she has met a handful of volunteers on the first drill night. 216 calls for service this year, with 34 since the last report in July. The uptick in calls was for mutual aid for structure fires with most coming from the City of Aberdeen. Gives further detail to types of calls that came in. Two members are in the Fire 2 Academy, and two new applications for volunteers have come in. Repairs were completed to the 2 bay doors, paid for from donations to the Volunteer Fire Department.

MAYOR'S REPORT – Mayor Springer reports Festival in the Park is coming up on August 23rd from 11-4:00pm, 25 different vendors, 5 food vendors, and a kids corner. Engine Company No. 1 will have the 1928 Seagrave Fire Engine on display. There will be a blood drive on August 24th happening from 9:00-3pm in the Bloodmobile parked next to the Fire Hall, Mayor Springer encourages citizens to stop by City Hall for more information. Potholes in alleyways are being taken care of, please notify City Hall if there are any missing repairs. She states Public Works is working hard to keep the city looking nice. National Night Out had great turnouts at both locations, she gives thanks to the Aberdeen Police Department and their cadets for stopping by.

NEW BUSINESS DISCUSSION

- 1. Public Hearing Closure; Vacation of Alley ROW** – Mayor Springer recessed Regular Council Meeting to reopen the continued Public Hearing on the petition to vacate the alley ROW adjacent to Lots 1 through 20, Block 49, Ruel Nims Addition, as petitioned by the Cosmopolis School District. City Administrator gives further information regarding this petition to vacate. *No public comments.* Public Hearing closed, regular council meeting reconvened.
- 2. Lease of Police Station Space** – Mayor Springer gives information on the leasing for the empty Police Station Space in City Hall. She reads from the draft of the proposed rental agreement including requirements for tenants that fall within the guidelines.

Discussion: Councilmember Winn asks if they would be using the City Hall entrance, Mayor Springer states they will not. They would be using the side door to enter that side of the building for separate access.

3. **Resolution 2026-02; EMS Fee increase** – CPA, Tara Dunford, speaks on the importance of this fee increase and why it is necessary from the financial standpoint. Reminds the contract was already accepted and signed, so this money will need to be paid regardless, and the General Fund cannot supplement this increase on its own as we do not have the capacity in the Budget. Mayor Springer states this increase will raise the rate to \$67.54 per month as was discussed during workshops and previous meetings. This would amend Resolution 2023-04.

Discussion: Councilmember Spargo questioned about the fund created by previous Fire Chief Falley, and what will happen to that fund with this increase. Tara Dunford gives detail into this fund and what the goal was initially, now just being tracked in a different fund and having the immediate pass through. Councilmember Davis asks about the utility hook-up verbiage in the contract with Aberdeen, and what accounts are responsible for this EMS surcharge including City Buildings. Wants better clarification on these charges. Councilmember Darcy agrees that ideas to get further details are important, but after this rate is put into effect. More discussion on discounts received from Aberdeen over the last few years, that they can no longer provide based on response to emergency calls. Councilmember Skinner brought attention to the fact of the EMS Resolution not being passed at the last special meeting, costing the city \$30,000 from the General Fund, after the contract was already signed to pay the increased rate. Councilmember Davis disagrees. Mayor Springer states she is stepping out of her mayor role and speaking as a citizen and shares disappointment in the outcome of the last meeting regarding this rate increase.

4. **Boundary Line Adjustment Ratification; Parcel A/Parcel B, Block 24** – City Administrator, Jon Martin gives information on the boundary line adjustment that was done and filed for with the County Assessors Office within the last year not being approved by Council, as this topic was brought to his attention. He states this needs to be approved by Council before the property can be sold, that is why it was added to the agenda tonight.

Discussion: Councilmember Davis gives detail to this lot and why the changes were made previously. Councilmember Winn clarifies that basically we are adjusting the line based off the space allotted to this property that we no longer need as initially thought in planning stages of the new City Hall building.

5. **Sale of City Property; 1312 First Street** – Jon Martin speaks on potential sale of this property, with a counteroffer of \$76,000. Reminds that the boundary line adjustment will have to be approved before the Sale of this property can be approved.

Discussion: Councilmember Darcy asks if the offer is expired as it was dated July. Jon Martin clarifies that as it has been in process, it has not expired and is still active waiting on Council approval. Councilmember Davis asks where this money will go and if they can earmark it to go somewhere specific. Tara Dunford states it will go to the General Fund, unless they want it to go to a different fund for a specific reason. Mayor Springer gives idea of what he wants to do with the space.

6. **Ordinance No. 1406; Vacate Alley ROW** – Jon Martin explains this Ordinance will vacate the alley ROW adjacent to Lots 1 through 20, Block 49, Ruel Nims Addition, as petitioned by the Cosmopolis School District. This will have no negative impact, and the only comments have been why it wasn't done earlier.

7. **2026 Budget Amendment Ordinance No. 1405; Second Reading** – CPA, Tara reports no changes to the document since the last meeting with the First Reading. She gives a brief overview of what was discussed at last month's Council meeting regarding this Budget Amendment.

Discussion: Councilmember Darcy asks if the transfer of the REET funds will take care of the leftover from the City Hall construction project, Tara affirms excluding the property taxes still owed from Cosmo Specialty Fibers.

8. **Policy and Procedure Committee** – Councilmember Davis requests this committee be created as he has asked for policies around things that do not have written policies. Examples included Council meetings, how they are handled, how public comments are handled, and meeting minute concerns regarding the names of citizens. Hours of City Hall, and the use of the building.

Discussion: Councilmember Darcy adds that according to the Cosmopolis city code the forming of a committee is at the discretion of the mayor so this isn't a decision the Council can make, it would be an administrative issue.

9. **Street Tree Planting - Ordinance No. 1407** – Councilmember Winn states he didn't receive a lot of feedback from his presentation regarding this Ordinance. Would like to bring this for a vote at next month's meeting, which will establish creating a plan for planting trees within the city focusing on parking strips and planting strips. His conversations with Bill Sidor, Building Inspector, brought up the only concern on the enforcement side and how to address these kinds of situations if gone against specific planting restrictions.

PUBLIC COMMENTS – Citizen comments on the Sale of the Property next to City Hall and remembers previous discussion of the money gained from this Sale going towards the money owed from the construction of the City Hall Building.

NEW BUSINESS – Council Action

1. **Vote to Approve Resolution 2026-02; EMS Fee** – Councilmember Davis moves to approve Resolution 2026-02, Councilmember Spargo seconded. No discussion.
Motion passed unanimously
2. **Vote to Approve Boundary Line Adjustment Ratification; Parcel A/Parcel B, Block 24** – Councilmember Skinner moves to retroactively approve the Boundary Line Adjustment ratification, Councilmember Spargo seconded. No discussion.
Motion passed unanimously
3. **Vote to Approve Sale of City Property; 1312 First Street** – Councilmember Spargo moves to approve the sale of city property 1312 First Street, Councilmember Skinner seconded. No discussion.
Motion passed unanimously
4. **Vote to Approve Ordinance No. 1406 – Vacate Alley ROW** – Councilmember Davis moves to approve Ordinance No. 1406, Councilmember Spargo seconded. No discussion.
Motion passed unanimously
5. **Vote to Approve 2026 Budget Amendment – Ordinance No. 1405** – Councilmember Skinner moves to approve the 2026 Budget Amendment Ordinance No. 1405, Councilmember Darcy seconded. No discussion.
Motion passed unanimously
6. **Vote to Approve Final Stormwater Comprehensive Plan; HDR Inc.** – Councilmember Darcy moves to approve the Final Stormwater Comprehensive Plan, Councilmember Spargo seconded. No discussion.
Motion passed unanimously

PUBLIC COMMENTS – No comments.

COUNCIL COMMENTS – Councilmember Spargo apologizes to Xianting for not being in attendance for her presentation at the beginning of this meeting. He states he is an open book and that is why he was elected to this position; he requests any citizens to reach out with any concerns or if they disagree with what he says during these meetings. Councilmember Winn comments he understands citizens would like to see him more in person at meetings rather than over Zoom, he wants to be transparent in his role and assure everyone he is doing his best to fulfill the duties to a certain capacity. Gives thanks to all the Councilmembers for the sacrifices they make to fill the rolls as well. Councilmember Davis gives appreciation to City Administrator Jon Martin and City Attorney Chris Coker for the information and returning emails and phone calls. As well as appreciation for Councilmembers.

Councilmember Spargo moves to Adjourn the meeting; Councilmember Darcy seconded.

Meeting adjourned at 8:20PM.

*****Meeting recording available at www.cosmopoliswa.gov*****