



# WORKSHOP & REGULAR COUNCIL MEETING MINUTES

Fire Hall - 111 D Street  
February 15, 2023 at 6:30 PM

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## 1. 6:30 P.M. WORKSHOP TO DISCUSS BUILDING PERMITS

Building Inspector, Bill Sidor, gave a report on building permits and why they are needed. He stated most of our fees are based on the 1997 UBC schedule. Also, our mechanical, plumbing and fence permit fees do not cover the City's costs.

## 2. FLAG SALUTE - PLEDGE OF ALLEGIANCE

## 3. CALL TO ORDER - ROLL CALL

PRESENT: Councilmember Candice Makos, Councilmember Stana Carlisle, Councilmember Jim Ancich, Councilmember Ray Robinson, Councilmember Miles Wenzel

## 4. APPROVAL OF AGENDA

Mayor Pauley asked to have Items 5 & 6 under new business to be swapped. Motion made by Councilmember Carlisle approve the agenda with the swapping of items 5 & 6, Seconded by Councilmember Wenzel. Voting Yea: Councilmember Makos, Councilmember Carlisle, Councilmember Ancich, Councilmember Robinson, Councilmember Wenzel

## 5. PRESENTATION - Central Grays Harbor Regional Fire Authority

Hoquiam Fire Chief Matt Miller and Hoquiam Finance Director Corri Schmid gave a presentation regarding the Central Grays Harbor Regional Fire Authority Plan as approved by the RFA Planning Committee.

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## 6. SWEAR IN OFFICER BAILEY

Chief Layman swore in our new officer Nicholas Bailey.

## 7. PUBLIC COMMENTS

**Steve Davis** - He asked how we know if the \$1.50 per assessed value and \$50 per month on utility accounts will be enough for the projected expenditures for the RFA. Director Schmid stated the budget will be created when the Commissioners are elected. There will also be rate study for the Ambulance Availability fees. The numbers presented are estimates based off the budgets of all three cities. Mr. Davis also asked if the commissioners are a paid position. Director Schmid stated yes. Mayor Pauley stated it is set by RCW.

## 8. CONSENT AGENDA

Motion made by Councilmember Makos to approve the consent agenda, Seconded by Councilmember Ancich.

Voting Yea: Councilmember Makos, Councilmember Carlisle, Councilmember Ancich, Councilmember Robinson, Councilmember Wenzel

## 9. COMMITTEE REPORTS

**Public Works** - Councilmember Ancich stated they discussed the changes to the credit card policy and a quote for cemetery landscaping.

**Public Safety** - Councilmember Wenzel stated that Chief Layman and Chief Falley will talk about a lot of the items under new business. They discussed the credit card policy updates.

**Parks, Rec, & Cemetery** - Most of their items are under new business.

**Finance** - Councilmember Wenzel stated they talked about the credit card policy and an update on the city budget.

## 10. CITY OFFICIAL REPORTS

**Police Chief** - Chief Layman stated Officer Bailey will be going to the academy on March 21st. We are hoping for a March 1st start date for our lateral hire. We are accepting applications for our police clerk position.

**Fire Chief** - Chief Falley stated they were able to complete the SCBA fit tests last week. He thanked Fire District #2, Aberdeen, and Hoquiam for their assistance with this.

**City Administrator** - He stated HDR is looking at surveying from Mill Creek Park all the way down to the levy for any projects down the road. The first preliminary report will be in around May.

**Public Works** - Superintendent Nations stated they have installed approximately 158 meters since January. They have approximately 200 more to go.

**Finance Director** - Director Pope stated that spring clean up will be April 17th - April 22nd. Vouchers will be available for pick up on March 1st in City Hall.

**Attorney** - Attorney Johnson stated that court will be held on Thursday, February 23rd this month.

## 11. MAYOR'S REPORT

**Mayor Pauley** stated Grays Harbor College will be holding public meetings for a potential new president. He announced the council committees. Mayor Pauley asked for a nomination for Mayor Pro Tempore. Councilmember Makos nominated Councilmember Ancich, Seconded by Councilmember Carlisle. Voting Yea: Councilmember Makos, Councilmember Carlisle, Councilmember Wenzel Voting Nay: Councilmember Ancich

## 12. NEW BUSINESS

### A. Joint Resolution - Central Grays Harbor Fire Authority

Motion made by Councilmember Makos to approve the Joint Resolution, Seconded by Councilmember Carlisle. Voting Yea: Councilmember Makos, Councilmember Carlisle, Councilmember Robinson, Councilmember Wenzel Voting Nay: Councilmember Ancich

### B. Police Surplus Items

Chief Layman asked to surplus the list provided.

Motion made by Councilmember Wenzel to surplus the items listed, Seconded by Councilmember Robinson. Voting Yea: Councilmember Makos, Councilmember Carlisle, Councilmember Ancich, Councilmember Robinson, Councilmember Wenzel

### C. Petition for Street Vacation

Administrator Raines stated we would be releasing interest in the Aberdeen Railed Road addition on Ocean Avenue adjacent to Los Angeles Street.

Motion made by Councilmember Ancich to approve the release of interest, Seconded by Councilmember Carlisle. Voting Yea: Councilmember Makos, Councilmember Carlisle,

Councilmember Ancich, Councilmember Robinson, Councilmember Wenzel

D. Parks Grants - First Street Flower Pots, Makarenko Garden Plots

Councilmember Carlisle stated the Friends of Highland Park want to get a grant purchase 14 concrete planters. The first go around would include 7 of them. Administrator Raines stated the funding would go through their non-profit.

Motion made by Councilmember Carlisle to allow the Friends of Highland Park to get the grant, Seconded by Councilmember Makos. Voting Yea: Councilmember Makos, Councilmember Carlisle, Councilmember Ancich, Councilmember Robinson, Councilmember Wenzel

Administrator Raines stated they are looking for grants to refurbish the garden plots at Makarenko Park.

E. VFW Banner Donation

Administrator Raines stated these would be hung on the light poles. They are in memory of fallen service members from Cosmopolis and the surrounding area. They would be hung from Memorial Day through Labor Day. This is all donation from the Aberdeen VFW.

Motion made by Councilmember Robinson to accept the donation from the Aberdeen VFW, Seconded by Councilmember Wenzel. Voting Yea: Councilmember Makos, Councilmember Carlisle, Councilmember Ancich, Councilmember Robinson, Councilmember Wenzel

F. Interlocal Agreement for Emergency Vehicle Operation Course Training

Chief Layman stated this is something we have participated in for many years. The cost is \$25 per officer.

Motion made by Councilmember Wenzel to approve the interlocal agreement, Seconded by Councilmember Robinson. Voting Yea: Councilmember Makos, Councilmember Carlisle, Councilmember Ancich, Councilmember Robinson, Councilmember Wenzel

G. DNR Interagency Agreement

Chief Falley stated the agreement that was previously approved was not filed at the DNR level. They asked that we bring it back to the Council for another approval.

Motion made by Councilmember Carlisle, Seconded by Councilmember Ancich. Voting Yea: Councilmember Makos, Councilmember Carlisle, Councilmember Ancich, Councilmember Robinson, Councilmember Wenzel

H. Navigator Position

Chief Layman stated the grant funding for the position expires at the end of June 2023. Our portion of the funding is \$8,000 for the remainder of the year.

Motion made by Councilmember Wenzel to table, Seconded by Councilmember Robinson. Voting Yea: Councilmember Makos, Councilmember Carlisle, Councilmember Ancich, Councilmember Robinson, Councilmember Wenzel

I. Cemetery Mowing Agreement

Superintendent Nations stated the agreement would cover the cemetery mowing

Motion made by Councilmember Ancich to approve the agreement, Seconded by Councilmember Robinson. Voting Yea: Councilmember Makos, Councilmember Carlisle, Councilmember Ancich, Councilmember Robinson, Councilmember Wenzel

### **13. COUNCIL COMMENTS**

**Councilmember Ancich**-He stated he found out from Facebook that we were hiring a police clerk. He stated that Public Works has been in need of help for a long time. He would like us to talk to the Council before filling another position.

**Councilmember Wenzel**- He congratulated Officer Nick Bailey.

### **14. PUBLIC COMMENTS**

**Cathy Shapansky** - She commented on the importance of the Mental Health Navigator position and what it has meant to her family.