



# MEETING MINUTES FOR WORKSHOP AND REGULAR COUNCIL MEETING

Council Chambers – 1300 First Street  
February 18, 2026 at 6:00 PM

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## WORKSHOP

GH Emergency Management, Hannah Cleverly gave presentation.

## FLAG SALUTE - PLEDGE OF ALLEGIANCE

## CALL TO ORDER - ROLL CALL

Mayor Springer calls the meeting to order; Clerk Grove takes Roll Call.

PRESENT: Councilmember Kim Skinner, Councilmember Jeremy Winn *via Zoom*, Councilmember Justin Spargo, Councilmember Steve Davis, Councilmember Sue Darcy

## APPROVAL OF AGENDA

Councilmember Darcy moves to approve the agenda; Councilmember Skinner seconded.

Motion passed unanimously.

## CONSENT AGENDA

Councilmember Skinner moves to approve the consent agenda; Councilmember Davis seconded.

Discussion: Councilmember Darcy noted a correction of the location listed on the meeting minutes from last month's meeting.

Motion passed unanimously.

**COUNCIL COMMENTS** – Councilmember Davis made comment in regards an email received that was sent to all Councilmembers with concerns about the Cosmo Mill Site. Mayor Springer informs there was a response on behalf of the city, and it will not be addressed tonight.

Councilmember Winn comments he received Mayor's response to the concern but did not receive original email. He will be forwarded this email by another Councilmember.

## COMMITTEE REPORTS

**Auditing** – Councilmember Darcy reviewed vouchers.

*\* Mayor Springer brings attention to not needing separate Auditing and Finance reports, and moving forward these two will be combined into one report. Clerk/Treasurer will do her own finance update in her report. \**

**Finance** – No report.

**Parks** – Councilmember Spargo reports they had a meeting and working on updating the Comprehensive Parks Plan. Councilmember Winn adds they dove into the Comprehensive Plan and are updating what they can and planning for community involvement soon.

**Public Safety** – Councilmember Davis said he will defer the bulk of information from their meeting to the chief's report later, and thanks Chief for information they are getting. He speaks about the Flock camera system and thoughts on how it could benefit Cosmopolis.

**Public Works** – Councilmember Darcy reports during their meeting Donnie spoke about the vandalism in the city that has now been repaired. Locks have been added to the electrical panel at Mill Creek Park and new lights will be installed in the Gazebo. Sign inventory has been done with some replacements put up where needed, with plans for pressure washing others coming up this Spring.

## **CITY OFFICIAL REPORTS**

**Clerk Vinyard** – Clerk Vinyard gave her introductory report. She spoke on reviewing the interlocal agreement on Law Enforcement with the City of Aberdeen and the transfer of ownership of the current police vehicles in Cosmopolis in exchange for compensation towards the next invoice for payment of Police Services. Gave update on certain savings to the city that have been determined and will continue to be a main priority as well as improving and streamlining processes for staff.

**Police Chief Report** – with Aberdeen Police Department referred to the three documents provided for the agenda packet tonight. He reports they made an offer on the 3 police vehicles after their staff took all vehicles to Earley Tire for evaluation and utilized KBB to determine the value. Informs that Aberdeen has taken possession of all our police records and evidence on February 4<sup>th</sup> so any requests will go through them moving forward. Also spoke on the purchase of some training equipment. Gave further information into call types they've received and responded to within the city. Radar speed signs have been installed on 1<sup>st</sup> and both north and south bound, these devices will capture speed, time and direction.

**Fire Chief Report** – Chief Coker reported the department had 36 calls for service so far in 2026. Gave full current certification numbers with 11 EMT's with 3 in EMT class to be completed in May, as well as 12 FF1 members with 1 in FF1 academy to be compete in May of this year. 17 members total with 8 positions open to fill. Gave further detail into what is allowable under the city code in regard to the number of members it shall not exceed and should not fall below.

**Building Inspector** – *\*\*Mayor Springer informs that Mr. Sidor will only attend Council meetings when business is discussed that is pertinent to Permitting and Code Enforcement moving forward. \*\**

**MAYOR'S REPORT** – Mayor Springer reports there is maintenance happening at Makarenko Park on the water tower as it needs to be brought to standards.

She addressed the complaints the city has received about big trucks accessing the gate at the end of Franklin Drive to the new development of the new Aberdeen school construction site. She contacted Aberdeen Superintendent's Tracy Sandstrom and Lyn Green, and they informed her this message will be passed along that this is no longer an entry point to the site. A new chain and lock will be put on this gate as well.

Updates and repairs will begin at the Fire Museum near Mill Creek Park with plans in the near future to make use of this building once again.

She spoke on the monthly Mayor's letter that went out this month along with water bills with encouraging feedback and appreciation for the updates on what is happening in the city.

Mayor Springer has plans to set-up computers in the Community center to allow citizens who don't have access to computers the ability to come watch previous council meetings if they are interested in becoming more involved or informed on what is happening in their city.

## **NEW BUSINESS DISCUSSION**

- 1. Clerk/Treasurer Step Placement** – Mayor Springer gives details on the increase of this salary step for Jamie Vinyard and data received by Tara Dunford, CPA, in support of this increase. Discussion: Councilmember Davis asks if this would be retroactive, with Mayor saying she needs clarification from Tara on this. She adds the vision for the future is to train Clerk/Treasurer to move into a CFO position, like Montesano.
- 2. Request surplus of Yellow Fire Engine** – Mayor Springer speaks on the need to surplus the Yellow Fire Engine as it is out of compliance with no benefit to the city. Chief Coker adds the age on the engine and the cost of maintenance, with it currently costing the city in insurance payments with no use for it and no benefit.
- 3. White Ford F-150 (Public Works) Surplus** – Mayor Springer speaks on the advice given by PW lead Donnie Fowler, this truck is not in use and needs maintenance to be in working condition, which has been determined as not a good use of city funds.
- 4. Confirmation of appointment of Councilmember Davis to Public Safety Committee** – Mayor Springer informs that a confirmation of appointment is required per City Municipal Code, that is why this will be an action item tonight.

## **PUBLIC COMMENTS –**

### **NEW BUSINESS – Council Action**

- 1. Vote to approve Clerk/Treasurer Step Placement** – Councilmember Davis moves to approve the Step Placement for the Clerk/Treasurer retroactive from the hire date, Councilmember Spargo seconded.  
No discussion  
Motion passed unanimously
- 2. Vote to approve surplus of Yellow Fire Engine** – Councilmember Darcy moved to approve the surplus of the Yellow Fire Engine, Councilmember Davis seconded.

*Discussion:* Councilmember Davis says these items do age out and keeping up on the maintenance is difficult to overcome when it hasn't been done for years.

Motion passed unanimously

3. **Vote to approve surplus Public Works White Ford F-150** – Councilmember Davis moved to approve the surplus of the PW White Ford F-150, Councilmember Skinner seconded.

*Discussion:* Councilmember Davis states the same applies to this vehicle as the fire truck, with Councilmember Darcy adding the other two PW vehicles have been up to date with maintenance and there is no need for this third vehicle. Further discussion about using the surplus program for other City properties/vehicles.

Motion passed unanimously

4. **Vote to confirm the appointment of Councilmember Davis to Public Safety Committee** – Councilmember Darcy moves to confirm the appointment of Councilmember Davis to the Public Safety Committee, Councilmember Skinner seconded.

No discussion.

Motion passed unanimously

**PUBLIC COMMENTS – No comments.**

**COUNCIL COMMENTS** – Councilmember Skinner comments on being able to watch the speed signs out the window and watching the vehicles speed dropping as they get closer to the sign. Nice to see they are doing the job intended by slowing traffic.

Councilmember Davis comments on exploring moving the council to two meetings per month, he believes 30 days is a long wait time to get business accomplished. He requests this be put on next month's Agenda.

**Councilmember Spargo moved to Adjourn the meeting; Councilmember Skinner seconded.**

**Meeting adjourned at 8:00PM.**