



SPECIAL COUNCIL MINUTES

Fire Hall - 111 D Street

July 24, 2024, at 6:00 PM

6:00 PM budget Workshop was held by Tara Dunford

FLAG SALUTE – PLEDGE OF ALLEGIANCE

CALL TO ORDER - ROLL CALL

The special meeting of the Cosmopolis City Council was called to order by Mayor Springer at 7:00 PM

PRESENT: Councilmember Kim Skinner, Councilmember Jeremy Winn Via Zoom, Councilmember Justin Spargo, Councilmember Mark Collett was noted as late

Councilmember Spargo made a motion to excuse lateness Councilmember Collett's absence

Councilmember Skinner Seconded the motion and the motion passes unanimously

Mayor Springer called for a moment of silence in remembrance of Debbie Moran, former Councilmember who passed away in July.

APPROVAL OF AGENDA

Motion made by Councilmember Skinner to approve the agenda, Seconded by Councilmember Spargo. The Motion was carried unanimously

PUBLIC COMMENTS

Public Comment Period Open

Cheryl Turner brought up the messiness of keeping bees and urged the council to not move forward with an ordinance for the keeping of bees.

Karl Sperry comment on proposed order of meeting agenda and public comments

CONSENT AGENDA

Motion made by Councilmember Skinner to approve the consent agenda, Seconded by Councilmember Spargo. The vote to approve was unanimous and the motion was carried.

COMMITTEE REPORTS

Auditing – Councilmember Skinner said vouchers were reviewed and signed but mentioned how many locations there are on the City Electric bill that are being charged a minimum fee and wondered if the locations are even valid. He requested that an audit be made of these locations with the PUD

Finance – No report.

Parks – Councilmember Winn mentioned he would address the park form later in the meeting. Councilmember Spargo thanked Public works for the clean up at the Cemetery and Olympic Terrace. Biran Gish from Sherwin Williams donated paint for the fence and the pump house. He also reminded everyone about the Community Garden at Makarenko park that is available for citizens.

Public Works – The Street Light Project is completed, Councilmember Spargo mentioned there was a water/sewer leak on Holly. Our New hire Jen Mandich is learning and has the routine and has been mowing.

Public Safety – Councilmember Skinner that a meeting was held two weeks ago. Camping ordinance that will be discussed later in the meeting was touched on. Police Budget was discussed for officer numbers. Not in the budget this year. Levy was brought up for police staffing.

CITY OFFICIAL REPORTS

Building Official – Bill Sidor brought up the Board of Adjustments and the difficulty getting members. Do we disband the Board of Adjustments? Need direction from the Council. Councilmember Winn wondered if the number of board members in the CMC and could we adjust that number if needed. Councilmember Skinner suggested we wait a month to potentially fill positions and then look at other options. Councilmember Spargo suggested posting to the website for positions for a month and then if not filled look at options.

Police Chief – Police Clerk Kasey Grove presented cards with the non-emergency number 360-533-8765 and encouraged citizens to use that number for reporting non-emergency issues rather than posting to social media so there is an official record of the incident. She also reminded citizens to not hesitate to call 911 for a true emergency.

Fire Chief – No Report - He is called out on a wildfire.

MAYOR'S REPORT – Mayor Springer gave her report.

Water Billing was discussed by Clerk/Treasurer Barr. She thanked citizens for their patience and understanding through our learning process. She discussed that the billing period for the June bill contained 12 additional days. The billing period should have been June 1st through June 30th. However, an error in processing pulled in July 1st through July 12th, effectively making the billing period June 1st through July 12th. The correction to this issue is that the July Billing period would be from the next read on July 12th through July 31st. She also discussed the training and system review

with Kamstrup that she and Utility Billing Clerk Kasey Grove had and that there was a much better understanding of how to create and pull files for the billing.

Office Closure: The Mayor noted that City Hall would be closed Friday July 26th and Friday August 2nd for staff training to better serve the community.

Extended Hours: The Mayor announced that to serve the public better, City Hall would be opened extended hours on Wednesdays from 7:00 AM to 5:30 PM Starting July 31st.

Summer Programs: There was a well-attended Youth Soccer program held at Makarenko Park on July 8th and that there would be two library programs available this summer put on by Timberline Regional Library. First Anywhere Library at Lions Park on the fourth Thursday of the month from July through October and Storytime at Highland Park every 2nd Wednesday of the month from 2:00 to 3:00 PM. Flyers were available on the table.

Sewer: The Mayor announced that the sewer contract with Aberdeen had expired and that discussion with Aberdeen on the next agreement had started. She will be providing updates as the negotiations proceed.

Parks Update: The work on the Mill Creek maintenance grant to begin with the tennis courts first. Maintenance, landscaping and mowing in the parks can now be better achieved now that we have 3 Public Works staff. She discussed that Festival in the park will be Sunday September 8th.

Landscaping: The mayor presented landscaping bids that had been received for the Cemetery. There were only two. One from Juarez landscaping for \$2,660 per month and a second from Jacob & Ever Lawn Care for \$980.10. She mentioned that both had experience in commercial landscaping and that Jacob & Ever had the contract for Ocean Spray. The mayor asked for a Motion. Council Member Spargo made a motion for Jacob & Ever to receive the bid which was seconded by Councilmember Skinner. Motion passed unanimously.

The Mayor mentioned that the Art Festival was well received, and the August 3rd was National Night Out.

NEW BUSINESS

A. Council Position 5 Applicants:

The Mayor Announced that there were two applicants Sue Darcy and Janell Martin that provided letters of interest for the open Council Position 5. Each of the applicants had time to address the citizens and Councilmembers as to their interest and qualifications for the open Council position. Afterwords the current Councilmembers went into Executive session to determine which of the two Applicants would be appointed. Councilmember Collett joined the meeting. Upon return from Executive session, Councilmember Skinner made a motion to appoint Sue Darcy to Council position #5. Councilmember Collett second the motion The Council unanimously appointed in Sue Darcy. The Mayor congratulated her, and Clerk Treasurer Barr swore her into office. The Council and Mayor thanked Janell Martin for her interest.

B. Election of Mayor Pro Tem

The Mayor Called for nominations for the Mayor Pro Tem

Councilmember Skinner was nominated by Councilmember Winn Councilmember Colette seconded the motion

Councilmember Spargo nominated himself Councilmember Darcy seconded

A vote was taken, and Councilmember Skinner was elected as Mayor Pro Tem

C. Easement and vacation of J Street

Bill Sidor presented the easement and vacation of J Street for the Daniels project

Motion made by Councilmember Spargo approve the drafting of an easement and vacation of J Street. Councilmember Skinner seconded and the motion was carried unanimously.

D. Update of CMC 18.52.160 camping on public property

Councilmember Skinner Proposed on behalf of Chief Laymen that ordinance be amended by adding the word sleeping bag to the no camping ordinance.

A motion was made by Councilmember Skinner, Seconded by Councilmember Spargo and the motion carried unanimously

E. Park Reservation Application presented by Councilmember Winn

Motion made by Councilmember Skinner to approve the park reservation application, seconded by Councilmember Collett. All ayes except for Councilmember Spargo. The motion carried.

F. Update to CMC 2.04.202 Rules Governing Meetings - Councilmember Winn

Councilmember Winn discussed the order of the meetings. A motion was made by Councilmember Spargo to table the updating of the ordnance seconded by Councilmember Skinner. The motion carried to table the changes.

G. Keeping of Bees Ordinance: Does the council want to move forward?

The Mayor mentioned that this was brought to her by a citizen and that it was tabled at the last meeting. The council saw no need to move forward. No motion needed.

COUNCIL COMMENTS

No Comments

PUBLIC COMMENTS

Public Comment Period Open – Public comments from Kellie Daniels, Carl Sperring and Kathy Shapansky.

With no further Comments the Mayor called for a motion adjourning the meeting. Councilmember Sargo made a motion to adjourn the meeting seconded by Councilmember Skinner. The motion passed unanimously, and the meeting adjourned.