



CITY COUNCIL AGENDA

Monday, May 06, 2024 at 6:00 PM

City Hall – Council Chambers, 200 North Fifth, Crockett, TX 75835

Dr. Ianthia Fisher, Mayor

Dennis Ivey, Council Member
Darrell Jones, Council Member
Ernest Jackson, Council Member
Marquita Beasley, Council Member
Mike Marsh, Mayor Pro Tem

John Angerstein, City Administrator
Mitzi Stefka, City Secretary
William Pemberton, City Attorney
Clayton Smith, Police Chief
Jason Frizzell, Fire Chief

Notice is hereby given of a meeting of the City Council of Crockett to be held on **MONDAY, MAY 06, 2024 at 6:00 PM** at City Hall – Council Chambers, 200 North Fifth, Crockett, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action.

OPEN MEETING WITH INVOCATION AND PLEDGE

RECOGNITION OF VISITORS

COMMENTS FROM AUDIENCE OR COUNCIL *(At this time, anyone will be allowed to speak on City related matters only; no personal matters or matters under litigation will be allowed. The length of time may not exceed three (3) minutes. NO Council discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.)*

APPROVAL OF MINUTES

1. REGULAR SESSION: APRIL 15, 2024

BUSINESS

2. PRESENTATION OF BUILDING OFFICIAL AND FACILITIES MAINTENANCE MANAGER
3. CONSIDER AND APPROVE A RESOLUTION OF THE CITY OF CROCKETT DESIGNATING CERTAIN OFFICIALS AS BEING RESPONSIBLE FOR, ACTING FOR, AND ON BEHALF OF THE CITY OF CROCKETT IN DEALING WITH THE TEXAS PARKS & WILDLIFE DEPARTMENT, FOR THE PURPOSE OF PARTICIPATING IN THE LOCAL PARK GRANT PROGRAM, CERTIFYING THAT THE APPLICANT IS ELIGIBLE TO RECEIVE PROGRAM ASSISTANCE; CERTIFYING THAT THE APPLICANT MATCHING SHARE IF READILY AVAILABLE; AND DEDICATING THE PROPOSED SITE FOR PERMANENT PUBLIC PARK AND RECREATIONAL USES
4. CONSIDER AND APPROVE APPOINTMENT/REAPPOINTMENT OF MEMBERS TO LIBRARY ADVISORY BOARD
5. CONSIDER AND APPROVE 2024 PRIORITIZATION LIST FOR STREET CONSTRUCTION
6. CONSIDER AND APPROVE A CARNIVAL PERMIT APPLICATION FROM SUNSHINE MIDWAYS, LLC TO BE HELD ON MAY 16-18, 2024 AT THE CROCKETT CIVIC CENTER
7. CONSIDER AND APPROVE MODIFICATIONS TO ADMINISTRATION OFFICES AT CIVIC CENTER TO HOUSE PLANNING & DEVELOPMENT STAFF AND APPROVAL OF BIDS
8. CONSIDER AND APPROVE PAYMENT OF INVOICES FROM CROCKETT ECONOMIC AND INDUSTRIAL DEVELOPMENT CORPORATION

ADJOURNMENT

In compliance with the Americans with Disabilities Act, the City of Crockett will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact Mitzi Stefka, City Secretary, at 936-544-5156.

CERTIFICATION

I certify that a copy of the May 06, 2024 agenda of items to be considered by the Crockett City Council was posted for viewing at Crockett City Hall on May 2, 2024 at 5:00 PM.

Mitzi Stefka, City Secretary

I certify that the agenda items to be considered by the City Council was removed from the City Hall window on the ____ day of _____, 2024. _____ Title _____

MINUTES OF THE CROCKETT CITY COUNCIL MEETING HELD ON THE 15th DAY OF APRIL 2024 IN THE CITY HALL COUNCIL CHAMBERS, LOCATED AT 200 NORTH FIFTH IN THE CITY OF CROCKETT, HOUSTON COUNTY TEXAS AT 6:00 P.M.

THE COUNCIL MET IN REGULAR SESSION WITH THE FOLLOWING MEMBERS PRESENT: IANTHIA FISHER, DENNIS IVEY, ERNEST JACKSON, & MIKE MARSH. CITY OFFICIALS PRESENT: CITY ADMINISTRATOR JOHN ANGERSTEIN, CITY SECRETARY MITZI STEFKA, ASSISTANT CITY ADMINISTRATOR LEE STANDLEY, POLICE CHIEF CLAYTON SMITH, AND FIRE CHIEF JASON FRIZZELL. DARRELL JONES AND MARQUITA BEASLEY WERE ABSENT.

OPEN MEETING WITH INVOCATION AND PLEDGE

Mayor Fisher called the Regular session open; Council member Ivey gave the invocation, and all joined in the pledge.

RECOGNITION OF VISITORS

Mayor Fisher recognized all visitors present.

COMMENTS FROM AUDIENCE OR COUNCIL *(At this time, anyone will be allowed to speak on City related matters only; no personnel matters or matters under litigation will be allowed. The length of time may not exceed three minutes. NO Council discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.)*

No comments

APPROVAL OF MINUTES

1. REGULAR SESSION: APRIL 1, 2024

Council member Jackson made a motion to approve the minutes of the April 1, 2024 regular session. Council member Ivey seconded the motion. Motion passes 3-0.

REPORTS

2. POLICE DEPARTMENT MANPOWER & CRIMINAL INCIDENT REPORT FOR MARCH 2024

Chief Smith reported for the month of March 2024: 16 total manpower, 2,552 total manpower hours, 406 total calls and 9 total accidents. A breakdown of the criminal report is included in the packet.

3. FIRE DEPARTMENT MONTHLY ACTIVITY & STATUS REPORT FOR MARCH 2024

Fire Chief Frizzell reported for the month of March 2024 the following: 43 calls. A breakdown is included in the packet.

BUSINESS

4. PUBLIC HEARING ON REQUEST FROM LINDA RIGGINS FOR A SPECIFIC USE PERMIT FOR A MOBILE HOME TO BE LOCATED AT 206 HOWARD AVENUE, CROCKETT, TX 75835, WHICH IS IDENTIFIED BY THE HOUSTON COUNTY APPRAISAL DISTRICT AS PARCEL 10920 AND IS PART OF BLOCK 8 OF THE DEPOT ADDITION TO THE CITY OF CROCKETT

Mayor Fisher called the public hearing to order. There were no public comments. Mayor Fisher closed the public hearing.

5. CONSIDER AND APPROVE REQUEST FROM LINDA RIGGINS FOR A SPECIFIC USE PERMIT FOR A MOBILE HOME TO BE LOCATED AT 206 HOWARD AVENUE, CROCKETT, TX 75835, WHICH IS IDENTIFIED BY THE HOUSTON COUNTY APPRAISAL DISTRICT AS PARCEL 10920 AND IS PART OF BLOCK 8 OF THE DEPOT ADDITION TO THE CITY OF CROCKETT

Mayor Pro Tem Marsh made a motion to approve a request from Linda Riggins for a specific use permit for a mobile home to be located at 206 Howard Avenue, Crockett, TX 75835, which is identified by the Houston County Appraisal District as Parcel 10920 and is part of the Block 8 of the Depot Addition to the City of Crockett. Councilman Jackson seconded the motion. Motion passes 3-0

6. PUBLIC HEARING ON REQUEST FROM SHANNON PARRIS ON BEHALF OF FEMME TRIBE TOURS & TRAVEL LLC FOR A SPECIFIC USE PERMIT ALLOWING DISTRICT C-3 HORIZONTAL MIXED COMMERCIAL AND RESIDENTIAL USE AT PROPERTY CURRENTLY HAVING AN ADDRESS OF 103 S. 2ND STREET, CROCKETT, TEXAS 75835, AND IDENTIFIED BY THE HOUSTON COUNTY APPRAISAL DISTRICT AS PARCEL 4299, AND LOCATED AT THE SOUTHWEST CORNER OF SOUTH 2ND STREET AND EAST HOUSTON AVENUE

Mayor Fisher called the public hearing to order. There were no public comments. Mayor Fisher closed the public hearing.

7. CONSIDER AND APPROVE REQUEST FROM SHANNON PARRIS ON BEHALF OF FEMME TRIBE TOURS & TRAVEL LLC FOR A SPECIFIC USE PERMIT ALLOWING DISTRICT C-3 HORIZONTAL MIXED COMMERCIAL AND RESIDENTIAL USE AT PROPERTY CURRENTLY HAVING AN ADDRESS OF 103 S. 2ND STREET, CROCKETT, TEXAS 75835, AND IDENTIFIED BY THE HOUSTON COUNTY APPRAISAL DISTRICT AS PARCEL 4299, AND LOCATED AT THE SOUTHWEST CORNER OF SOUTH 2ND STREET AND EAST HOUSTON AVENUE

Council member Jackson made a motion to approve a request from Shannon Parris on behalf of Femme Tribe Tours & Travel, LLC for a specific use permit allowing District C-3 Horizontal Mixed Commercial and Residential use at property currently having an address of 103 S. 2nd Street, Crockett, TX 75835, and identified by the Houston County

Appraisal District as Parcel 14299 and located at the southwest corner of South 2nd Street and East Houston Avenue. Council member Ivey seconded the motion.
Motion passes 3-0.

8. PUBLIC HEARING ON REQUEST FROM SHANNON PARRIS ON BEHALF OF FEMME TRIBE TOURS & TRAVEL LLC FOR A SPECIFIC USE PERMIT ALLOWING DEVELOPMENT OF A HOTEL AT 103 S. 2nd STREET, CROCKETT, TEXAS 75835, AND IDENTIFIED BY THE HOUSTON COUNTY APPRAISAL DISTRICT AS PARCEL 4299, AND LOCATED AT THE SOUTHWEST CORNER OF SOUTH 2nd STREET AND EAST HOUSTON AVENUE

Mayor Fisher called the public hearing to order. There were no public comments. Mayor Fisher closed the public hearing.

9. CONSIDER AND APPROVE REQUEST FROM SHANNON PARRIS ON BEHALF OF FEMME TRIBE TOURS & TRAVEL LLC FOR A SPECIFIC USE PERMIT ALLOWING DEVELOPMENT OF A HOTEL AT 103 S. 2ND STREET, CROCKETT, TEXAS 75835, AND IDENTIFIED BY THE HOUSTON COUNTY APPRAISAL DISTRICT AS PARCEL 4299, AND LOCATED AT THE SOUTHWEST CORNER OF SOUTH 2ND STREET AND EAST HOUSTON AVENUE

Council member Jackson made a motion to approve a request from Shannon Parris on behalf of Femme Tribe Tours & Travel, LLC for a specific use permit allowing development of a hotel at 103 S. 2nd Street, Crockett, Texas, 75835, and identified by the Houston County Appraisal District as Parcel 4299 and located at the southwest corner of South 2nd Street and Houston Avenue. Council member Ivey seconded the motion.
Motion passes 3-0.

10. CONSIDER AND APPROVE PAYMENT OF INVOICES FROM CROCKETT ECONOMIC AND INDUSTRIAL DEVELOPMENT CORPORATION

Mayor Pro Tem Marsh made a motion to pay the invoices from Crockett Economic and Industrial Development Corporation, excluding the payroll reimbursement to the City of Crockett. Council member Ivey seconded the motion. Motion passes 3-0. Council member Jackson made a motion to approve the invoice for payroll reimbursement to the City of Crockett. Council member Ivey seconded the motion. Motion passes 2-1. Mayor Pro Tem Marsh abstained.

11. CONSIDER PROPOSALS AND APPROVE ENGAGING AN INDEPENDENT EXPERT AND SPECIAL LEGAL COUNSEL TO OVERSEE AN INTERNAL AFFAIRS REVIEW OF FORENSIC AUDIT FINDINGS, AND DETERMINE RESPONSIBLE PARTIES, AND PRESENT A RECOMMENDED CORRECTIVE ACTION PLAN

Council member Jackson made a motion to approve engaging the firm of Denton, Navarro, Rocha, Bernal & Zech LLC as an independent expert and special legal counsel to oversee an internal affairs review of forensic audit findings, determine responsible

parties, and present a recommended corrective action plan. Council member Ivey seconded the motion. Motion passes 3-0.

ADJOURNMENT

Without objection, Mayor Fisher adjourned the meeting at 6:37 P.M.

Dr. Ianthia Fisher, Mayor

ATTEST:

Mitzi Stefka, City Secretary



Local Park Grant Program Resolution Authorizing Application

A resolution of the City of Crockett as hereinafter referred to as “Applicant,” designating certain officials as being responsible for, acting for, and on behalf of the Applicant in dealing with the Texas Parks & Wildlife Department, hereinafter referred to as “Department,” for the purpose of participating in the Local Park Grant Program, hereinafter referred to as the “Program”; certifying that the Applicant is eligible to receive program assistance; certifying that the Applicant matching share is readily available; and dedicating the proposed site for permanent (or for the term of the lease for leased property) public park and recreational uses.

WHEREAS, the Applicant is fully eligible to receive assistance under the Program; and

WHEREAS, the Applicant is desirous of authorizing an official to represent and act for the Applicant in dealing with the Department concerning the Program;

BE IT RESOLVED BY THE APPLICANT:

SECTION 1: That the Applicant hereby certifies that they are eligible to receive assistance under the Program, and that notice of the application has been posted according to local public hearing requirements.

SECTION 2: That the Applicant hereby certifies that the matching share for this application is readily available at this time.

SECTION 3: That the Applicant hereby authorizes and directs the Mayor to act for the Applicant in dealing with the Department for the purposes of the Program, and that Dr. Ianthia Fisher is hereby officially designated as the representative in this regard.

SECTION 4: The Applicant hereby specifically authorizes the official to make application to the Department concerning the site to be known as Crockett City Park in the City of Crockett or use as a park site and is hereby dedicated (or will be dedicated upon completion of the proposed acquisition) for public park and recreation purposes in perpetuity (or for the lease term, if legal control is through a lease). Projects with federal monies may have differing requirements.

Introduced, read and passed by the affirmative vote of the “Applicant” on this 6th day of May, 2024.

Signature of Appropriate Official

Dr. Ianthia Fisher, Mayor

Typed Name and Title

**CROCKETT PUBLIC LIBRARY ADVISORY BOARD
APPOINTED FOR 3 YEAR TERMS**

CURRENT MEMBERS:

JESSICA JAMES Appointed July 2022	2022-2025
PAULA HACKETT Appointed June 2022	2022-2025
JEFF DARST Appointed October 2023	2023-2026

TERMS EXPIRING IN JUNE:

LINDA BULLOCK Appointed June 2021	2021-2024
KAREN CLARK Reappointed June 2021	2021-2024
CYNTHIA NEEL Reappointed June 2021	2021-2024
JACQUE FLEMING Reappointed June 2021	2021-2024

REAPPOINTMENT:

LINDA BULLOCK

APPOINTMENTS:

ASHLEY SIBLEY
ASHLIE YOUNG
JOSE CRUZ

FY 2024 Street Construction Prioritization Schedule

Priority

Streets

Pct 1

- 1 Wilson St
- 2 Easy St (new water line)
- 3 Madera St
- 4 Viewcrest St

Pct 2

- 1 Homewood Dr (new water line)
- 2 Patterson St (from Stokes St - to end)
- 3 Della Bates St
- 4 Alex McMearn St

Pct 3

- 1 Burtis St (HMCL overlay)
- 2 Westside Dr (HMCL overlay)
- 3 Sycamore St (portions)

Pct 4

- 1 Sunset Dr (new water line)
- 2 Anson Jones Ave (new water line)
- 3 Sowescor St (new water line)

Pct 5

- 1 Charles St (curb and gutter)
- 2 Briar St (curb and gutter)
- 3 Village Way (HMCL overlay)

SIB FUNDED STREETS

MLK	W. Bell Avenue State - Loop 304
West Houston	Railroad Tracks - S. Durrett Drive
E. Bell Avenue	South 4th Street - Brazos Street
Cedar Street	W. Goliad Avenue (SH 21 W) - W. Bell Avenue
North Grace Street Avenue	E. Houston Avenue (SH 21 E) - 970 LF North of E. San Jacinto Avenue
South Grace Street	E. Houston Avenue (SH 21 E) - E. Goliad Avenue (SH 7 E)
South 5th Street	Anson Jones - Bowie Ave
South 10th Street	E. Goliad Avenue (SH 7 E) - E. Bowie Avenue (US 287)
South 7th Street	E. Goliad Avenue (SH 7 E) - E. Bowie Avenue (US 287)
E. San Jacinto Ave	North 6th Street (FM 2022) - N. Grace Street