



CITY COUNCIL AGENDA

Monday, September 15, 2025 at 6:00 PM

City Hall – Council Chambers, 200 North Fifth, Crockett, TX 75835

Dr. Ianthia Fisher, Mayor

Dennis Ivey, Council Member
Christopher Price, Council Member
NaTrenia Hicks Council Member
Elbert Johnson, Council Member
Mike Marsh, Mayor Pro Tem

Lee Standley, City Administrator
Mitzi Stefka, City Secretary
Donna Gordon, City Attorney
Clayton Smith, Police Chief
Jason Frizzell, Fire Chief

Notice is hereby given of a meeting of the City Council of Crockett to be held on **MONDAY, SEPTEMBER 15, 2025 at 6:00 PM** at City Hall – Council Chambers, 200 North Fifth, Crockett, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action.

OPEN MEETING WITH INVOCATION AND PLEDGE

RECOGNITION OF VISITORS

COMMENTS FROM AUDIENCE OR COUNCIL *(At this time, anyone will be allowed to speak on City related matters only; no personal matters or matters under litigation will be allowed. The length of time may not exceed three (3) minutes. NO Council discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.)*

APPROVAL OF MINUTES

1. REGULAR SESSION: SEPTEMBER 2, 2025

REPORTS

2. SPECIAL PROJECT UPDATE
3. FIRE DEPARTMENT MONTHLY ACTIVITY & STATUS REPORT FOR JULY AND AUGUST 2025
4. POLICE DEPARTMENT MANPOWER & CRIMINAL INCIDENT REPORT FOR JULY AND AUGUST 2025

BUSINESS

5. CONSIDER AND APPROVE A MEMORANDUM OF UNDERSTANDING BETWEEN THE HOUSTON COUNTY SHERIFF'S OFFICE AND THE CROCKETT POLICE DEPARTMENT FOR THE ESTABLISHMENT OF A MULTI-AGENCY MAJOR CRIMES TASK FORCE
6. CONSIDER AND APPROVE A RESOLUTION AND AGREEMENT WITH THE TEXAS DEPARTMENT OF TRANSPORTATION FOR THE TEMPORARY CLOSURE OF STATE RIGHT OF WAY FOR CHRISTMAS IN CROCKETT
7. CONSIDER AND APPROVE RESOLUTION R-09B-25 FOR AMENDMENTS TO FISCAL YEAR 2025 BUDGET
8. CONSIDER AND APPROVE A RESOLUTION NOMINATING CANDIDATES TO FILL POSITIONS FOR THE BOARD OF DIRECTORS FOR THE HOUSTON COUNTY APPRAISAL DISTRICT AT THE UPCOMING ELECTION

ADJOURNMENT

In compliance with the Americans with Disabilities Act, the City of Crockett will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact Mitzi Stefka, City Secretary, at 936-544-5156.

CERTIFICATION

I certify that a copy of the September 15, 2025 agenda of items to be considered by the Crockett City Council was posted for viewing at Crockett City Hall on September 9, 2025 before 5:00 PM.

Mitzi Stefka, City Secretary

I certify that the agenda items to be considered by the City Council was removed from the City Hall window on the ____ day of _____, 2025. _____ Title _____

MINUTES OF THE CROCKETT CITY COUNCIL MEETING HELD ON THE 2nd DAY OF SEPTEMBER 2025 IN THE CITY HALL COUNCIL CHAMBERS, LOCATED AT 200 NORTH FIFTH IN THE CITY OF CROCKETT, HOUSTON COUNTY TEXAS AT 6:00 P.M.

THE COUNCIL MET IN REGULAR SESSION WITH THE FOLLOWING MEMBERS PRESENT: IANTHIA FISHER, DENNIS IVEY, CHRISTOPHER PRICE, NATRENIA HICKS, ELBERT JOHNSON & MIKE MARSH. CITY OFFICIALS PRESENT: CITY ADMINISTRATOR LEE STANDLEY, CITY SECRETARY MITZI STEFKA, DEPUTY CITY ADMINISTRATOR JOHN ANGERSTEIN, AND CITY ATTORNEY DONNA GORDON.

OPEN MEETING WITH INVOCATION AND PLEDGE

Mayor Fisher called the formal session open and Council member Ivey gave the invocation. All joined in the pledge.

RECOGNITION OF VISITORS

Mayor Fisher recognized all visitors present.

COMMENTS FROM AUDIENCE OR COUNCIL *(At this time, anyone will be allowed to speak on City-related matters only; no personnel matters or matters under litigation will be allowed. The length of time may not exceed three minutes. NO Council discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.)*

- o None

APPROVAL OF MINUTES

1. REGULAR SESSION: AUGUST 18, 2025

Mayor Pro Tem Marsh made a motion to approve the minutes of the August 18, 2025 Regular session. Council member Johnson seconded the motion. Council member Hicks stated her name was misspelled. It was noted and corrected. Motion passes 5-0.

BUSINESS

2. CONSIDER AND APPROVE REAPPOINTMENT OF MEMBERS TO PLANNING AND ZONING COMMISSION

Mayor Pro Tem Marsh made a motion to approve the reappointment of David Tyer and Greg Simon to the Planning and Zoning Commission. Council member Price seconded the motion. Motion passes 5-0.

3. CONSIDER AND APPROVE AN ORDINANCE AMENDING CHAPTER 19, UTILITIES, OF THE CROCKETT CODE; AMENDING SECTION 19-37(a), INCREASING THE RATES FOR RESIDENTIAL AND COMMERCIAL WATER SERVICE; AMENDING SECTION 19-58, INCREASING THE RATES FOR RESIDENTIAL AND COMMERCIAL WATER SERVICE, CONTAINING A

SEVERABILITY CLAUSE; CONTAINING A REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE

Item was not brought to the table due to incorrect agenda wording. No action taken.

EXECUTIVE SESSION

4. GOV. CODE 551.074 – PERSONNEL MATTERS: DISCUSSION ON DUTIES AND RESPONSIBILITIES OF CITY ADMINISTRATOR

Mayor Fisher stated council would convene into Executive Session per Gov. Code. 551.074 – Personnel Matters: Discussion on Duties and Responsibilities of City Administrator Time was 6:10 P.M.

Mayor Fisher reconvened the meeting into open session. Time was 6:47 P.M.

No action taken.

ADJOURNMENT

Without objection, Mayor Fisher adjourned the meeting at 6:48 P.M.

Dr. Ianthia Fisher, Mayor

ATTEST:

Mitzi Stefka, City Secretary

CROCKETT FIRE DEPT. MONTHLY ACTIVITY AND STATUS REPORT FOR 2025

Item 3.

2025	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CITY CALLS	27	21	19	35	33	27	29	21	0	0	164	0	376
STRUCTURE FIRES:	0	0	0	0	0	0	0	0	0	0	0	0	0
Business	0	0	0	0	1	0	0	0	0	0	0	0	1
Residential	0	0	1	0	0	0	0	1	0	0	0	0	2
VEHICLE FIRES	0	1	0	0	0	0	1	1	0	0	0	0	3
GRASS / WOODS FIRES	0	0	1	0	0	0	0	1	0	0	0	0	2
REFUSE / TRASH FIRE	0	0	0	0	0	0	0	0	0	0	0	0	0
VEHICLE ACCIDENT	5	1	4	6	3	3	4	3	0	0	0	0	29
VEHICLE ACCIDENT w/RESCUE	0	0	0	0	0	0	0	0	0	0	0	0	0
TECHNICAL RESCUE	1	0	0	0	0	1	2	0	0	0	0	0	4
POWERLINE EMERGENCIES	0	0	0	8	9	3	1	2	0	0	0	0	23
TREES DOWN	0	0	0	1	5	1	0	0	0	0	0	0	7
NATURAL/LPG GAS LEAK	3	2	3	3	0	5	2	0	0	0	0	0	18
HAZ-MAT SPILL / LEAK	0	1	1	0	2	1	1	0	0	0	0	0	24
CARBON MONOXIDE ALARM	0	0	0	0	0	0	0	0	0	0	0	0	0
EMS FIRST RESPONDER	6	7	4	5	4	4	4	7	0	0	0	0	41
EMS LIFT ASSIST	6	4	1	5	3	3	9	3	0	0	0	0	34
LANDING ZONE SET-UP	0	0	0	0	0	0	0	0	0	0	0	0	0
FALSE ALARM BUSINESS	3	1	4	0	2	1	2	0	0	0	0	0	13
FALSE ALARM RESIDENTIAL	1	2	0	2	1	2	0	0	0	0	0	0	8
TERRORISTIC/BOMB THREAT	0	0	0	0	0	0	0	0	0	0	0	0	0
FIRE / SMOKE INVESTIGATION	2	1	0	5	3	2	2	1	0	0	0	0	16
CONTROL BURN	0	0	0	0	0	0	0	0	0	0	0	0	0
TRAFFIC CONTROL	0	0	0	0	0	1	0	0	0	0	0	0	1
AGENCY ASSIST	0	1	0	0	0	0	1	2	0	0	0	0	4
ARSON ARREST	0	0	0	0	0	0	0	0	0	0	0	0	0

CROCKETT FIRE DEPT. MONTHLY ACTIVITY AND STATUS REPORT FOR 2025

Item 3.

2025	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
COUNTY CALLS	11	15	13	16	14	13	14	14	0	0	0	0	110
STRUCTURE FIRES:	1	1	1	3	0	0	0	0	0	0	0	0	6
Business	0	1	0	0	0	0	0	0	0	0	0	0	1
Residential	1	0	1	3	0	0	0	0	0	0	0	0	5
VEHICLE FIRES	1	2	2	0	1	0	2	1	0	0	0	0	9
GRASS / WOODS FIRES	6	5	2	0	1	0	2	7	0	0	0	0	23
REFUSE / TRASH FIRE	0	0	0	0	0	0	0	0	0	0	0	0	0
VEHICLE ACCIDENT	1	3	4	5	3	5	6	4	0	0	0	0	31
VEHICLE ACCIDENT w/Extrication	0	0	1	0	0	0	0	0	0	0	0	0	1
TECHNICAL RESCUE	0	0	0	0	0	0	0	0	0	0	0	0	0
LANDING ZONE SET-UP	0	0	0	0	0	0	0	0	0	0	0	0	0
HAZ-MAT SPILL / LEAK	0	0	0	0	0	0	0	0	0	0	0	0	0
POWERLINE EMERGENCIES	0	0	0	1	3	2	0	0	0	0	0	0	0
TREES DOWN	0	0	1	2	4	6	2	0	0	0	0	0	15
NATURAL/LPG GAS LEAK	0	0	0	0	0	0	0	0	0	0	0	0	0
OIL/GAS WELL FIRE	0	0	0	0	0	0	0	0	0	0	0	0	0
CARBON MONOXIDE ALARM	0	0	0	0	0	0	0	0	0	0	0	0	0
EMS FIRST RESPONDER	1	0	1	0	1	0	1	2	0	0	0	0	6
EMS LIFT ASSIST	0	0	0	2	0	0	0	0	0	0	0	0	2
FALSE ALARM BUSINESS	0	0	0	0	0	0	0	0	0	0	0	0	0
FALSE ALARM RESIDENTIAL	0	2	0	0	0	0	1	0	0	0	0	0	3
TERRORISTIC THREAT	0	0	0	0	0	0	0	0	0	0	0	0	0
FIRE / SMOKE INVESTIGATION	0	1	0	0	1	0	0	0	0	0	0	0	2
TRAFFIC CONTROL	0	0	0	0	0	0	0	0	0	0	0	0	0
CONTROL BURN	0	0	0	0	0	0	0	0	0	0	0	0	0

CROCKETT FIRE DEPT. MONTHLY ACTIVITY AND STATUS REPORT FOR 2025

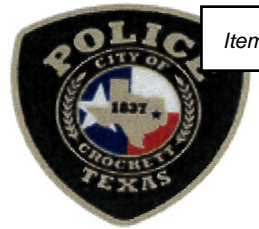
Item 3.

2025	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
TOTAL CALLS	38	36	32	51	47	40	43	35	0	0	164	0	486
ACTIVE MEMBERS (PAID / VOL.)	17	17	17	17	17	18	18	19	0	0	0	0	0
PAYROLL	\$1,120	\$400	\$850	\$300	\$291	\$700	\$1,425	\$3,000	\$0	\$0	\$0	\$0	\$0
VOLUNTEER MAN HOURS	105	30	90	30	25	56	125	345	0	0	0	0	0
COST PER MAN HOUR	\$11.20	\$13.33	\$9.44	\$10.00	\$11.64	\$12.50	\$11.40	\$8.69	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FIREFIGHTER INJURIES	0	0	0	0	0	0	0	0	0	0	0	0	0
FIREFIGHTER FATALITIES	0	0	0	0	0	0	0	0	0	0	0	0	0
CIVILIAN INJURIES	0	0	0	0	0	0	0	0	0	0	0	0	0
CIVILIAN FATALITIES	1	0	0	0	0	0	0	0	0	0	0	0	0
MUTUAL AID GIVEN	1	7	3	2	2	3	0	2	0	0	0	0	0
MUTUAL AID RECEIVED	0	0	0	2	0	0	0	2	0	0	0	0	0
OUT OF COUNTY CALLS	0	0	0	0	0	0	0	0	0	0	0	0	0

Notes:



City of Crockett
POLICE DEPARTMENT



Item 4.

COURTESY
PROTECTION
DEDICATION

CHIEF OF POLICE
Clayton Smith

CROCKETT, TEXAS 75835
936-544-2021 * 200 NORTH FIFTH STREET

Mayor
Dr. Ianthia Fisher

July 2025

Manpower: 16

Manpower Hours: 2940

Calls: 452

Accidents: 9

Arrests: 62

Traffic: 445

Reports: 83

Alarm Calls: 30

False Alarms: 28

No Fault Alarms: 2

Assault: 2

Burglary: 1

Criminal Mischief: 4

Criminal Trespass: 2

Disorderly Conduct: 2

Driving While Intoxicated: 1

Forgery: 1

Possession of Controlled Substance: 6

Possession of Drug Paraphernalia: 8

Possession of Marijuana: 11

Public Intoxication: 1

Resisting Arrest: 1

Theft: 2

Unlawful Possession of Firearm: 1

Unauthorized use of Motor Vehicle: 0

Miscellaneous Offenses: 63

Comments: REPORTING PERIOD: JULY 1-31, 2025 MISCELLANEOUS OFFENSES INCLUDES 15 WARRANT SERVICES.



City of Crockett
POLICE DEPARTMENT



Item 4.

COURTESY
PROTECTION
DEDICATION

CHIEF OF POLICE
Clayton Smith

CROCKETT, TEXAS 75835
936-544-2021 * 200 NORTH FIFTH STREET

Mayor
Dr. Ianthia Flsher

August 2025

Manpower: 16

Manpower Hours: 2764

Calls: 453

Accidents: 11

Arrests: 41

Traffic: 373

Reports: 78

Alarm Calls: 23

False Alarms: 19

No Fault Alarms: 4

Assault: 10

Burglary: 1

Criminal Mischief: 1

Criminal Trespass: 4

Disorderly Conduct: 1

Driving While Intoxicated: 1

Forgery: 0

Possession of Controlled Substance: 2

Possession of Drug Paraphernalia: 1

Possession of Marijuana: 4

Public Intoxication: 1

Resisting Arrest: 0

Theft: 3

Unlawful Possession of Firearm: 0

Unauthorized use of Motor Vehicle: 0

Miscellaneous Offenses: 52

Comments: REPORTING PERIOD: AUGUST 1-31, 2025 MISCELLANEOUS OFFENSES INCLUDES 16 WARRANT SERVICES.

MEMORANDUM OF UNDERSTANDING

Between the Houston County Sheriff's Office and the Crockett Police Department

For the Establishment of a Multi-Agency Major Crimes Task Force

I. PURPOSE

This Memorandum of Understanding (MOU) is entered into by and between the Houston County Sheriff's Office (hereinafter "HCSO") and the Crockett Police Department (hereinafter "CPD") to establish and support a Major Crimes Task Force (hereinafter "Task Force") to enhance the investigation, apprehension, and prosecution of individuals involved in major crimes within Houston County and the surrounding jurisdictions.

II. BACKGROUND

Recognizing the need for coordinated efforts and the pooling of resources and expertise, the HCSO and CPD agree to collaborate through a Task Force structure. This collaborative effort is intended to improve the efficiency and effectiveness of law enforcement responses to serious crimes such as homicides, aggravated assaults, robberies, kidnappings, and other major felony offenses.

III. SCOPE

This Task Force shall operate within the jurisdictional boundaries of Houston County and may extend its operations into neighboring jurisdictions, as permitted by law and upon mutual agreement.

IV. ORGANIZATION AND STRUCTURE

1. Leadership and Command:

The Task Force shall operate under a joint command structure, with supervisory authority shared between the Criminal Investigation Supervisors of the Houston County Sheriff's Office (HCSO) and the Crockett Police Department (CPD). These supervisors shall work collaboratively to oversee Task Force operations, ensure effective coordination, and manage investigative priorities.

Jurisdictional command responsibilities shall be as follows:

- The HCSO supervisor shall assume primary command and lead investigative operations outside the corporate limits of the City of Crockett.
- The CPD supervisor shall assume primary command and lead investigative operations within the corporate limits of the City of Crockett.

Any deviation from these jurisdictional roles may be made upon mutual agreement by both supervisors, based on the nature, scope, or complexity of the investigation.

2. Personnel Assignments:

Each participating agency shall assign personnel to the Task Force as resources permit. These assignments may include investigators, analysts, support personnel, and other relevant staff.

V. RESPONSIBILITIES OF PARTICIPATING AGENCIES

1. Personnel Oversight and Liability:

Each respective agency shall retain all responsibility for its employees assigned to the Task Force. This includes, but is not limited to:

Supervision and discipline

Salary and benefits

Workers' compensation

Training and certification

Use of force reviews

Legal liability and indemnification

2. Equipment and Resources:

Agencies may contribute equipment, vehicles, and other resources to the Task Force. Unless otherwise agreed upon in writing, ownership and maintenance responsibilities remain with the contributing agency.

VI. INFORMATION SHARING AND CONFIDENTIALITY

The participating agencies agree to share relevant information in accordance with applicable laws and departmental policies. Sensitive information shall be protected, and all Task Force personnel shall be bound by applicable confidentiality rules.

VII. TERM AND TERMINATION

This MOU shall be effective upon signature by both parties and shall remain in effect unless terminated by either party with thirty (30) days written notice. Upon termination, each agency agrees to coordinate the orderly withdrawal of personnel and resources.

VIII. MODIFICATIONS

This MOU may be modified at any time by written mutual agreement of both parties.

IX. SIGNATURES

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding as of the dates written below.

For the Houston County Sheriff's Office

County Judge

Date: _____

Sheriff

Date: _____

For the Crockett Police Department

Mayor

Date: _____

Chief of Police

Date: _____

STATE OF TEXAS §
 COUNTY OF HOUSTON §

**AGREEMENT FOR THE TEMPORARY CLOSURE
 OF STATE RIGHT OF WAY**

THIS AGREEMENT is made by and between the State of Texas, acting by and through the Texas Department of Transportation, hereinafter called the "State," and the City of Crockett, a municipal corporation, acting by and through its duly authorized officers, hereinafter called the "local government."

WITNESSETH

WHEREAS, the State owns and operates a system of highways for public use and benefit, including Crockett, in Houston, County; and

WHEREAS, the local government has requested the temporary closure of State Highways around the one way square in Crockett for the purpose of the 44th Annual Christmas in Crockett (November 22, 2025), from 5:00 AM to 7:00 PM as described in the attached "Exhibit A," hereinafter identified as the "Event;" and

WHEREAS, the Event will be located within the local government's incorporated area; and

WHEREAS, the State, in recognition of the public purpose of the Event, wishes to cooperate with the City so long as the safety and convenience of the traveling public is ensured and that the closure of the State's right of way will be performed within the State's requirements; and

WHEREAS, on the 15th day of September, 2025, the Crockett City Council passed Resolution / Ordinance No. R-09-25, attached hereto and identified as "Exhibit B," establishing that the Event serves a public purpose and authorizing the local government to enter into this agreement with the State; and

WHEREAS, 43 TAC, Section 22.12 establishes the rules and procedures for the temporary closure of a segment of the State highway system; and

WHEREAS, this agreement has been developed in accordance with the rules and procedures of 43 TAC, Section 22.12;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties hereto, to be by them respectively kept and performed as hereinafter set forth, it is agreed as follows:

A G R E E M E N T

Article 1. CONTRACT PERIOD

This agreement becomes effective upon final execution by the State and shall terminate upon completion of the Event or unless terminated or modified as hereinafter provided.

Article 2. EVENT DESCRIPTION

The physical description of the limits of the Event, including county names and highway numbers, the number of lanes the highway has and the number of lanes to be used, the proposed schedule of start and stop times and dates at each location, a brief description of the proposed activities involved, approximate number of people attending the Event, the number and types of animals and equipment, planned physical modifications of any man-made or natural features in or adjacent to the right of way involved shall be attached hereto along with a location map and identified as "Exhibit C."

Article 3. OPERATIONS OF THE EVENT

- A.** The local government shall assume all costs for the operations associated with the Event, to include but not limited to, plan development, materials, labor, public notification, providing protective barriers and barricades, protection of highway traffic and highway facilities, and all traffic control and temporary signing.
- B.** The local government shall submit to the State for review and approval the construction plans, if construction or modifications to the State's right of way is required, the traffic control and signing plans, traffic enforcement plans, and all other plans deemed necessary by the State. The State may require that any traffic control plans of sufficient complexity be signed, sealed and dated by a registered professional engineer. The traffic control plan shall be in accordance with the latest edition of the Texas Manual on Uniform Traffic Control Devices. All temporary traffic control devices used on state highway right of way must be included in the State's Compliant Work Zone Traffic Control Devices List. The State reserves the right to inspect the implementation of the traffic control plan and if it is found to be inadequate, the local government will bring the traffic control into compliance with the originally submitted plan, upon written notice from the State noting the required changes, prior to the event. The State may request changes to the traffic control plan in order to ensure public safety due to changing or unforeseen circumstances regarding the closure.
- C.** The local government will ensure that the appropriate law enforcement agency has reviewed the traffic control for the closures and that the agency has deemed them to be adequate. If the law enforcement agency is unsure as to the adequacy of the traffic control, it will contact the State for consultation no less than 10 workdays prior to the closure.
- D.** The local government will complete all revisions to the traffic control plan as requested by the State within the required timeframe or that the agreement will be terminated upon written notice from the State to the local government. The local government hereby agrees that any failure to cooperate with the State may constitute reckless endangerment of the public and that the Texas Department of Public Safety may be notified of the situation as soon as possible for the appropriate action, and failing to follow the traffic control plan or State instructions may result in a denial of future use of the right of way for three years.
- E.** The local government will not initiate closure prior to 24 hours before the scheduled Event and all barriers and barricades will be removed and the highway reopened to traffic within 24 hours after the completion of the Event.
- F.** The local government will provide adequate enforcement personnel to prevent vehicles from stopping and parking along the main lanes of highway right of way and otherwise prevent interference with the main lane traffic by both vehicles and pedestrians. The local government will prepare a traffic enforcement plan, to be approved by the State in writing at least 48 hours prior to the scheduled Event. Additionally, the local government shall provide to the State a letter of certification from the law enforcement agency that will be providing traffic control for the Event, certifying that they agree with the enforcement plan and will be able to meet its requirements.
- G.** The local government hereby assures the State that there will be appropriate passage

allowance for emergency vehicle travel and adequate access for abutting property owners during construction and closure of the highway facility. These allowances and accesses will be included in the local government's traffic control plan.

H. The local government will avoid or minimize damage, and will, at its own expense, restore or repair damage occurring outside the State's right of way and restore or repair the State's right of way, including, but not limited to, roadway and drainage structures, signs, overhead signs, pavement markings, traffic signals, power poles and pavement, etc. to a condition equal to that existing before the closure, and, to the extent practicable, restore the natural and cultural environment in accordance with federal and state law, including landscape and historical features.

Article 4. OWNERSHIP OF DOCUMENTS

Upon completion or termination of this agreement, all documents prepared by the local government will remain the property of the local government. All data prepared under this agreement shall be made available to the State without restriction or limitation on their further use. At the request of the State, the Local Government shall submit any information required by the State in the format directed by the State.

Article 5. TERMINATION

A. This agreement may be terminated by any of the following conditions:

- (1) By mutual written agreement and consent of both parties.
- (2) By the State upon determination that use of the State's right of way is not feasible or is not in the best interest of the State and the traveling public.
- (3) By either party, upon the failure of the other party to fulfill the obligations as set forth herein.
- (4) By satisfactory completion of all services and obligations as set forth herein.

B. The termination of this agreement shall extinguish all rights, duties, obligations, and liabilities of the State and local government under this agreement. If the potential termination of this agreement is due to the failure of the local government to fulfill its contractual obligations as set forth herein, the State will notify the local government that possible breach of contract has occurred. The local government must remedy the breach as outlined by the State within ten (10) days from receipt of the State's notification. In the event the local government does not remedy the breach to the satisfaction of the State, the local government shall be liable to the State for the costs of remedying the breach and any additional costs occasioned by the State.

Article 6. DISPUTES

Should disputes arise as to the parties' responsibilities or additional work under this agreement, the State's decision shall be final and binding.

Article 7. RESPONSIBILITIES OF THE PARTIES

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

Article 8. INSURANCE

A. Prior to beginning any work upon the State's right of way, the local government and/or its contractors shall furnish to the State a completed "Certificate of Insurance" (TxDOT Form 1560, latest edition) and shall maintain the insurance in full force and effect during the period

that the local government and/or its contractors are encroaching upon the State right of way.
B. In the event the local government is a self-insured entity, the local government shall provide the State proof of its self-insurance. The local government agrees to pay any and all claims and damages that may occur during the period of this closing of the highway in accordance with the terms of this agreement.

Article 9. AMENDMENTS

Any changes in the time frame, character, agreement provisions or obligations of the parties hereto shall be enacted by written amendment executed by both the local government and the State.

Article 10. COMPLIANCE WITH LAWS

The local government shall comply with all applicable federal, state and local environmental laws, regulations, ordinances and any conditions or restrictions required by the State to protect the natural environment and cultural resources of the State's right of way.

Article 11. LEGAL CONSTRUCTION

In case one or more of the provisions contained in this agreement shall for any reason be held invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions hereof and this agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

Article 12. NOTICES

All notices to either party by the other required under this agreement shall be delivered personally or sent by certified U.S. mail, postage prepaid, addressed to such party at the following respective addresses:

Local Government:	State:
<u>City of Crockett</u>	Texas Department of Transportation
<u>Lee Standley, City Administrator</u>	<u>1805 N. Timberland Drive</u>
<u>200 N. Fifth Street</u>	<u>Lufkin, TX 75901</u>
<u>Crockett, TX 75835</u>	_____

All notices shall be deemed given on the date so delivered or so deposited in the mail, unless otherwise provided herein. Either party hereto may change the above address by sending written notice of such change to the other in the manner provided herein.

Article 13. SOLE AGREEMENT

This agreement constitutes the sole and only agreement between the parties hereto and supersedes any prior understandings or written or oral agreements respecting the within subject matter.

Each party is signing this agreement on the date stated beside that party's signature.

THE CITY OF CROCKETT

Executed on behalf of the local government by:

By _____ Date September 15, 2025
City Official

Typed or Printed Name and Title Mr. Lee Standley, City Administrator
City of Crockett

THE STATE OF TEXAS

Executed for the Executive Director and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, established policies or work programs heretofore approved and authorized by the Texas Transportation Commission.

By _____ Date _____
District Engineer

Exhibit A

This is the 44th Annual Christmas in Crockett

This event is an Arts & Crafts Show with approximately 200 vendors and an antique car show.

Exhibit B

SEE ATTACHED RESOLUTION NO. R-09-25

CITY OF CROCKETT
RESOLUTION NO. R-09-25

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF CROCKETT, TEXAS, authorizing the City to enter into an agreement with the State for temporary closure of State Highways for the 44th Annual Christmas in Crockett.

WHEREAS, the State owns and operates a system of highways for public use and benefit, including Crockett, Texas, Houston County; and

WHEREAS, the City has requested the temporary closure for the purposes of the 44th Annual Christmas in Crockett; and

WHEREAS, the event will be located within the City's incorporated area; and

WHEREAS, the City hereby assures the State that there will be appropriate passage allowance for emergency traffic; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CROCKETT, TEXAS that the Mayor of the City of Crockett be and is hereby authorized to execute an agreement with the State for temporary closure of State Highways for the 44th Annual Christmas in Crockett.

PASSED AND APPROVED, this 15th day of September 2025.

Dr. Ianthia Fisher, Mayor

ATTEST:

Mitzi Stefka, City Secretary

Exhibit C

SEE ATTACHED MAP

Barricades - 32

Barricades out on Friday,
picked up Monday

Brookshire's

Dollar
General

Christmas on the Square

MILAM

GOSSET

HOUSTON

HOUSTON

GOLIAD

GOLIAD

FANNIN

2nd

3rd

4th

5th

6th

2nd

3rd

4th

5th

6th

7th

Whitley's

Knox's
DCD

P.O.

Robinson's

Housing
Authority

S.S. #2

Bank

Young's



Christmas in Crockett Festival Event Plan

Christmas in Crockett 2025

PURPOSE: Below is a comprehensive list of modifications being implemented for the 44th Annual Christmas in Crockett to be held in November of 2025. The Crockett Area Chamber of Commerce organizers of the event are taking all necessary steps to ensure the safety and well-being of the participants and volunteers involved.

EVENT DESCRIPTION: Christmas in Crockett is an outdoor arts and crafts festival to be held Saturday, November 22, 2025. Vendor booths are placed around the downtown square and on Goliad and Houston Avenue. The event will open from 10 am until 4 pm with vendor set-up November 21st after 6 pm, and at 6 am on November 22nd. All event activities will take place outdoors. NO indoor activities. A Food Court will be placed at Farmers Market Park with vendors leading to it from 5th street.

FRIDAY SET-UP: On Friday, Nov 21st, participant vendors are given the opportunity to find their booth spaces. Volunteers will guide the vendors to their booth spaces on the Square only after 6 pm in the City Market Park.

SATURDAY SET-UP: Those vendors who arrive Saturday, Nov 22nd will be guided to their booth spaces by volunteers at two locations.

BREAK-DOWN: The festival will end at 4 pm and egress will be through Goliad, Houston and 4th street. Tables and seating will be cleaned and disinfected by volunteers throughout the day and Chamber volunteers will be in charge of specified areas to ensure guidelines are followed. Hand sanitizer and masks will be available for attendees and vendors, as well as hand washing stations. (see attached)

Vendor Booths

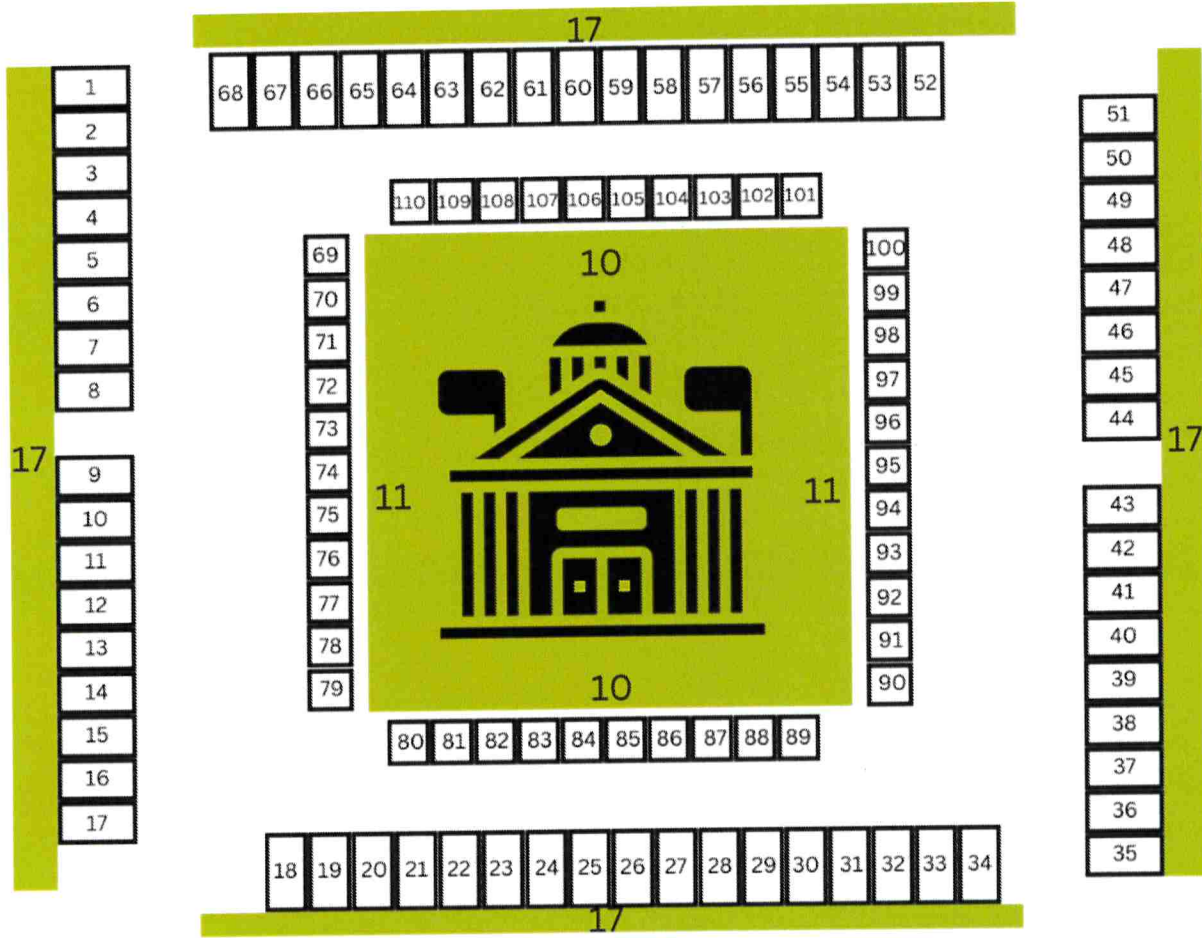
Each vendor booth will be marked with Orange Hi-Viz chalk paint on each corner of their booth. Each booth will be a minimum of 1 foot from the next. The Chamber will cover markings with black paint around the square after the festival.



2025 Festival Map

Downtown

All vendors will be provided a map as well as ingress and egress to the festival area.



Law Enforcement

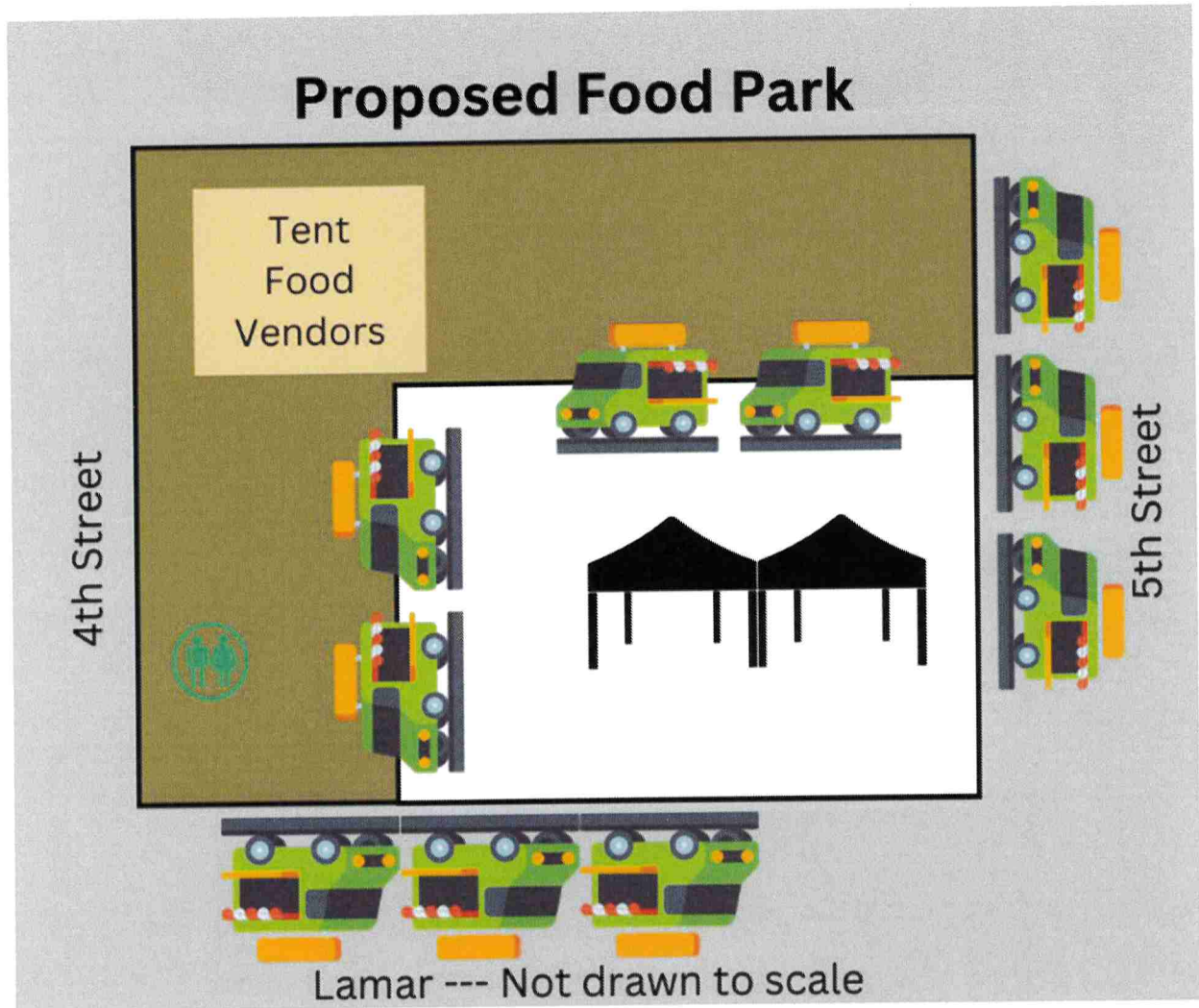
Chamber safety director will use maps to coordinate actions of various agencies (Crockett Police Department and the Houston County Sheriff's Department) to ensure maximum safety and traffic control during the event.

Map of street closures for Christmas in Crockett



Dedicated Food Park (Not drawn to scale) in Farmers Market Park between 4th and 5th street.

No Electricity will be used.





Houston County Appraisal District

P.O. DRAWER 112 • CROCKETT, TEXAS 75835 • 936-544-9655 FAX - 544-8213

BOARD OF DIRECTORS

- Kathi Calvert
- Tod English
- Willie Kitchen
- Tommy Lundy
- James Angerstein
- Brandon Bridges
- Chief Appraiser
Carey Minter

Date: August 29, 2025

To: VOTING TAXING DISTRICT

From: CAREY MINTER

CC: BOARD OF DIRECTORS

SUBJECT: **NOMINATIONS**
**FOR THE BOARD OF DIRECTORS OF THE HOUSTON
COUNTY APPRAISAL DISTRICT FOR 2025-2026**

Per the State Property Tax Code, each voting entity needs to **nominate** 1-5 candidates to fill the positions for the Houston County Appraisal District **Board of Directors for 2026-2027**. This needs to be completed by resolution in a regular meeting of the taxing entity.

The following is specific criteria for nominated candidates.

1. The taxing unit may nominate an employee if they are an **elected official only**. (other employees are not eligible)
2. Any citizen that has been a resident of the county for the preceding two years.

The presiding officer of each voting unit's governing body will need to submit the name of the nominees in writing to the Chief Appraiser before **October 15, 2025**.

Upon receipt of the nominees, the Chief Appraiser will prepare a ballot listing the nominees and submit this list to the governing bodies **before October 30, 2025**. The taxing units will need to vote on a director **before December 1, 2025 and submit to the Chief Appraiser before December 15, 2025. All votes received after December 15, 2025 will be forfeited and not counted.**

The unit may cast all its votes for one candidate or may distribute the votes among any number of candidates. Some voting units may have enough votes to select several directors to the board. To share representation on the board, several units may wish to vote for the same candidate. A voting unit may cast its votes for a person nominated and named on the ballot. There are no provisions for write in candidates.

The Chief Appraiser will count the votes and declare the candidates who have obtained the most votes **before December 31, 2025**.



Houston County Appraisal District

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BOARD OF DIRECTORS

Brandon Bridges

Kathi Calvert

Tod English

Willie Kitchen

Tommy Lundy

James Angerstein

Chief Appraiser

Carey Minter

TO: ALL TAXING UNITS

FROM: CAREY MINTER

DATE: August 29, 2025

Below is a current list of Board of Directors of the Houston County Appraisal District.

James Angerstein - Secretary

Brandon Bridges -

Kathi Calvert – Chairperson

Tod English - Member

Willie Kitchen – Member

Tommy Lundy - Member

THE STATE OF TEXAS
COUNTY OF HOUSTON
CITY OF CROCKETT

RESOLUTION NO. R-09C-25

WHEREAS, the City of Crockett, Houston County, Texas, is a participant in Houston County Appraisal District; and

WHEREAS, the City has been notified that it may submit from one to five names for membership on the Board of Directors of the Houston County Appraisal District.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Crockett that the following nominations be considered at the upcoming election of the Houston County Appraisal District:

(Name of nominee)

APPROVED at a Regular Meeting on September 15, 2025.

Dr. Ianthia Fisher, Mayor

ATTEST:

Mitzi Stefka, City Secretary