



CITY COUNCIL AGENDA

Monday, April 15, 2024 at 6:00 PM

City Hall – Council Chambers, 200 North Fifth, Crockett, TX 75835

Dr. Ianthia Fisher, Mayor

Dennis Ivey, Council Member
Darrell Jones, Council Member
Ernest Jackson, Council Member
Marquita Beasley, Council Member
Mike Marsh, Mayor Pro Tem

John Angerstein, City Administrator
Mitzi Stefka, City Secretary
William Pemberton, City Attorney
Clayton Smith, Police Chief
Jason Frizzell, Fire Chief

Notice is hereby given of a meeting of the City Council of Crockett to be held on **MONDAY, APRIL 15, 2024 at 6:00 PM** at City Hall – Council Chambers, 200 North Fifth, Crockett, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action.

OPEN MEETING WITH INVOCATION AND PLEDGE

RECOGNITION OF VISITORS

COMMENTS FROM AUDIENCE OR COUNCIL *(At this time, anyone will be allowed to speak on City related matters only; no personal matters or matters under litigation will be allowed. The length of time may not exceed three (3) minutes. NO Council discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.)*

APPROVAL OF MINUTES

1. REGULAR SESSION: APRIL 1, 2024

REPORTS

2. POLICE DEPARTMENT MANPOWER & CRIMINAL INCIDENT REPORT FOR MARCH 2024
3. FIRE DEPARTMENT MONTHLY ACTIVITY & STATUS REPORT FOR MARCH 2024

BUSINESS

4. PUBLIC HEARING ON REQUEST FROM LINDA RIGGINS FOR A SPECIFIC USE PERMIT FOR A MOBILE HOME TO BE LOCATED AT 206 HOWARD AVENUE, CROCKETT, TX 75835, WHICH IS IDENTIFIED BY THE HOUSTON COUNTY APPRAISAL DISTRICT AS PARCEL 10920 AND IS PART OF BLOCK 8 OF THE DEPOT ADDITION TO THE CITY OF CROCKETT
5. CONSIDER AND APPROVE REQUEST FROM LINDA RIGGINS FOR A SPECIFIC USE PERMIT FOR A MOBILE HOME TO BE LOCATED AT 206 HOWARD AVENUE, CROCKETT, TX 75835, WHICH IS IDENTIFIED BY THE HOUSTON COUNTY APPRAISAL DISTRICT AS PARCEL 10920 AND IS PART OF BLOCK 8 OF THE DEPOT ADDITION TO THE CITY OF CROCKETT
6. PUBLIC HEARING ON REQUEST FROM SHANNON PARRIS ON BEHALF OF FEMME TRIBE TOURS & TRAVEL LLC FOR A SPECIFIC USE PERMIT ALLOWING DISTRICT C-3 HORIZONTAL MIXED COMMERCIAL AND RESIDENTIAL USE AT PROPERTY CURRENTLY HAVING AN ADDRESS OF 103 S. 2ND STREET, CROCKETT, TEXAS 75835, AND IDENTIFIED BY THE HOUSTON COUNTY APPRAISAL DISTRICT AS PARCEL 4299, AND LOCATED AT THE SOUTHWEST CORNER OF SOUTH 2ND STREET AND EAST HOUSTON AVENUE
7. CONSIDER AND APPROVE REQUEST FROM SHANNON PARRIS ON BEHALF OF FEMME TRIBE TOURS & TRAVEL LLC FOR A SPECIFIC USE PERMIT ALLOWING DISTRICT C-3 HORIZONTAL MIXED COMMERCIAL AND RESIDENTIAL USE AT PROPERTY CURRENTLY HAVING AN ADDRESS OF 103 S. 2ND STREET, CROCKETT, TEXAS 75835, AND IDENTIFIED BY THE HOUSTON COUNTY APPRAISAL DISTRICT AS PARCEL

4299, AND LOCATED AT THE SOUTHWEST CORNER OF SOUTH 2ND STREET AND EAST HOUSTON AVENUE

8. PUBLIC HEARING ON REQUEST FROM SHANNON PARRIS ON BEHALF OF FEMME TRIBE TOURS & TRAVEL LLC FOR A SPECIFIC USE PERMIT ALLOWING DEVELOPMENT OF A HOTEL AT 103 S. 2nd STREET, CROCKETT, TEXAS 75835, AND IDENTIFIED BY THE HOUSTON COUNTY APPRAISAL DISTRICT AS PARCEL 4299, AND LOCATED AT THE SOUTHWEST CORNER OF SOUTH 2nd STREET AND EAST HOUSTON AVENUE
9. CONSIDER AND APPROVE REQUEST FROM SHANNON PARRIS ON BEHALF OF FEMME TRIBE TOURS & TRAVEL LLC FOR A SPECIFIC USE PERMIT ALLOWING DEVELOPMENT OF A HOTEL AT 103 S. 2ND STREET, CROCKETT, TEXAS 75835, AND IDENTIFIED BY THE HOUSTON COUNTY APPRAISAL DISTRICT AS PARCEL 4299, AND LOCATED AT THE SOUTHWEST CORNER OF SOUTH 2ND STREET AND EAST HOUSTON AVENUE
10. CONSIDER AND APPROVE PAYMENT OF INVOICES FROM CROCKETT ECONOMIC AND INDUSTRIAL DEVELOPMENT CORPORATION
11. CONSIDER PROPOSALS AND APPROVE ENGAGING AN INDEPENDENT EXPERT AND SPECIAL LEGAL COUNSEL TO OVERSEE AN INTERNAL AFFAIRS REVIEW OF FORENSIC AUDIT FINDINGS, AND DETERMINE RESPONSIBLE PARTIES, AND PRESENT A RECOMMENDED CORRECTIVE ACTION PLAN

ADJOURNMENT

In compliance with the Americans with Disabilities Act, the City of Crockett will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact Mitzi Stefka, City Secretary, at 936-544-5156.

CERTIFICATION

I certify that a copy of the April 15, 2024 agenda of items to be considered by the Crockett City Council was posted for viewing at Crockett City Hall on April 12, 2024 at 3:30 PM.

John Angerstein, City Administrator

I certify that the agenda items to be considered by the City Council was removed from the City Hall window on the ____ day of _____, 2024. _____ Title _____

MINUTES OF THE CROCKETT CITY COUNCIL MEETING HELD ON THE 1ST DAY OF APRIL 2024 IN THE CITY HALL COUNCIL CHAMBERS, LOCATED AT 200 NORTH FIFTH IN THE CITY OF CROCKETT, HOUSTON COUNTY TEXAS AT 6:00 P.M.

THE COUNCIL MET IN REGULAR SESSION WITH THE FOLLOWING MEMBERS PRESENT: IANTHIA FISHER, DENNIS IVEY, ERNEST JACKSON, MARQUITA BEASLEY & MIKE MARSH. CITY OFFICIALS PRESENT: CITY ADMINISTRATOR JOHN ANGERSTEIN, CITY SECRETARY MITZI STEFKA AND ASSISTANT CITY ADMINISTRATOR LEE STANDLEY. DARRELL JONES WAS ABSENT.

OPEN MEETING WITH INVOCATION AND PLEDGE

Mayor Fisher called the special session open; Council member Jackson gave the invocation, and all joined in the pledge.

RECOGNITION OF VISITORS

Mayor Fisher recognized all visitors present.

COMMENTS FROM AUDIENCE OR COUNCIL *(At this time, anyone will be allowed to speak on City related matters only; no personnel matters or matters under litigation will be allowed. The length of time may not exceed three minutes. NO Council discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.)*

Virginia Lewis – Commented on issues related to CEIDC

APPROVAL OF MINUTES

1. REGULAR SESSION: MARCH 18, 2024 AND SPECIAL SESSION: MARCH 25, 2024

Council member Beasley made a motion to approve the minutes of the March 18, 2024 Regular session and March 25, 2024 Special session. Council member Jackson seconded the motion. Motion passes 4-0.

BUSINESS

2. CONSIDER AND APPROVE WESLEYAN METHODIST CHURCH ADOPTING THE DOWNTOWN PARK

Council member Jackson made a motion to approve the adoption of the Downtown Park by Wesleyan Methodist Church. Council member Ivey seconded the motion. Motion passes 4-0.

3. PUBLIC HEARING ON REQUEST FROM XTASHIA ASHARA HOPKINS FOR A SPECIFIC USE PERMIT FOR A MOBILE HOME TO BE LOCATED AT 1000 DOWNES AVENUE, CROCKETT, TX 75835, WHICH IS IDENTIFIED BY THE HOUSTON COUNTY APPRAISAL DISTRICT AS PARCEL 12475 AND IS

LOCATED ON THE NORTH SIDE OF DOWNES AVENUE ACROSS FROM THE PEACH STREET INTERSECTION

Mayor Fisher opened the public hearing. Mr. Angerstein noted that an email signed by two parcel owners in the affected area expressed opposition to the request. There were no additional comments and Mayor Fisher closed the public hearing.

4. CONSIDER AND APPROVE A REQUEST FROM XTASHIA ASHARA HOPKINS FOR A SPECIFIC USE PERMIT FOR A MOBILE HOME TO BE LOCATED AT 1000 DOWNES AVENUE, CROCKETT, TX 75835, WHICH IS IDENTIFIED BY THE HOUSTON COUNTY APPRAISAL DISTRICT AS PARCEL 12475 AND IS LOCATED ON THE NORTH SIDE OF DOWNES AVENUE ACROSS FROM THE PEACH STREET INTERSECTION

Mr. Angerstein explained that the Planning and Zoning committee had held a public hearing on this request, and no one spoke for or against the issue. There were 22 parcels within a 300' radius of Parcel 12475 and the only opposition came from the two parcel owners mentioned in the public hearing. Mayor Pro Tem Marsh made a motion to approve the request from Xtashia Ashara Hopkins for a Specific Use Permit for a mobile home to be located at 1000 Downes Avenue, Crockett, TX 75835, which is identified by the Houston County Appraisal District as Parcel 12475 and is located on the north side of Downes Avenue across from the Peach Street intersection. Council member Beasley seconded the motion. Motion passes 4-0.

5. CONSIDER AND APPROVE PROPOSAL FOR WATER & WASTEWATER TECHNICAL AND REGULATORY CONSULTING SERVICES

Mr. Angerstein explained that the city had posted a request for proposals for these services and received responses from Pure Management Services and King Utility Services. Mr. Angerstein's recommendation is King Utility Services based on credentials and cost. Council member Beasley made a motion to approve a proposal from King Utility Services for water and wastewater technical and regulatory consulting services. Council member Jackson seconded the motion. Motion passes 4-0.

6. CONSIDER AND APPROVE AWARD OF BID FOR CONSTRUCTION OF WATERLINES AND STREETS FOR THE STATE INFRASTRUCTURE BANK PROJECT

Bob Thurber of KSA Engineering and Mr. Angerstein explained the current progress and planned work to be done on the city streets approved by TxDOT for the State Infrastructure Bank project. Council member Beasley made a motion to award the bid for construction of waterlines and streets for the State Infrastructure Bank project to Crockett Construction. Council member Jackson seconded the motion. Motion passes 4-0.

7. CONSIDER AND APPROVE PAYMENT OF INVOICES FROM CROCKETT ECONOMIC AND INDUSTRIAL DEVELOPMENT CORPORATION

Council member Beasley made a motion to approve payment of invoices from Crockett Economic and Industrial Development Corporation. Council member Jackson seconded the motion. Motion passes 4-0.

ADJOURNMENT

Without objection, Mayor Fisher adjourned the meeting at 6:33 P.M.

Dr. Ianthia Fisher, Mayor

ATTEST:

Mitzi Stefka, City Secretary



City of Crockett
POLICE DEPARTMENT



Item 2.

COURTESY
PROTECTION
DEDICATION

CROCKETT, TEXAS 75835

CHIEF OF POLICE
Clayton Smith

936-544-2021 * 200 NORTH FIFTH STREET

Mayor
Dr. Ianthia Fisher

March 2024

Manpower: 16

Manpower Hours: 2552

Calls: 406

Accidents: 9

Arrests: 46

Traffic: 473

Reports: 65

Alarm Calls: 20

False Alarms: 15

No Fault Alarms: 5

Assault: 6

Burglary: 3

Criminal Mischief: 3

Criminal Trespass: 4

Disorderly Conduct: 4

Driving While Intoxicated: 3

Forgery: 0

Possession of Controlled Substance: 3

Possession of Drug Paraphernalia: 1

Possession of Marijuana: 9

Public Intoxication: 2

Resisting Arrest: 0

Theft: 3

Unlawful Possession of Firearm: 2

Unauthorized use of Motor Vehicle: 1

Miscellaneous Offenses: 38

Comments: REPORTING PERIOD: MARCH 1-31, 2024 MISCELLANEOUS OFFENSES INCLUDES 11 WARRANT SERVICES.

CROCKETT FIRE DEPT. MONTHLY ACTIVITY AND STATUS REPORT FOR 2023

2024	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	AVG
CITY CALLS	32	25	30										87	0
STRUCTURE FIRES:	0	1	0	0	0	0	0	0	0	0	0	0	1	0
Business	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Residential	0	1	0	0	0	0	0	0	0	0	0	0	1	0
VEHICLE FIRES	0	1	0	0	0	0	0	0	0	0	0	0	1	0
GRASS / WOODS FIRES	0	0	1	0	0	0	0	0	0	0	0	0	1	0
REFUSE / TRASH FIRE	0	0	0	0	0	0	0	0	0	0	0	0	0	0
VEHICLE ACCIDENT	6	5	5	0	0	0	0	0	0	0	0	0	16	0
VEHICLE ACCIDENT w/RESCUE	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TECHNICAL RESCUE	0	0	0	0	0	0	0	0	0	0	0	0	0	0
														0
POWERLINE EMERGENCIES	4	0	2	0	0	0	0	0	0	0	0	0	6	0
TREES DOWN	0	0	0	0	0	0	0	0	0	0	0	0	0	0
NATURAL/LPG GAS LEAK	0	2	0	0	0	0	0	0	0	0	0	0	2	0
HAZ-MAT SPILL / LEAK	0	0	4	0	0	0	0	0	0	0	0	0	6	0
CARBON MONOXIDE ALARM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
EMS FIRST RESPONDER	6	7	4	0	0	0	0	0	0	0	0	0	17	0
EMS LIFT ASSIST	8	2	9	0	0	0	0	0	0	0	0	0	19	0
LANDING ZONE SET-UP	0	0	0	0	0	0	0	0	0	0	0	0	0	0
FALSE ALARM BUSINESS	4	1	0	0	0	0	0	0	0	0	0	0	5	0
FALSE ALARM RESIDENTIAL	3	4	2	0	0	0	0	0	0	0	0	0	9	0
TERRORISTIC/BOMB THREAT	0	0	0	0	0	0	0	0	0	0	0	0	0	0
FIRE / SMOKE INVESTIGATION	1	1	3	0	0	0	0	0	0	0	0	0	5	0
CONTROL BURN	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TRAFFIC CONTROL	0	0	0	0	0	0	0	0	0	0	0	0	0	0
AGENCY ASSIST	0	1	0	0	0	0	0	0	0	0	0	0	1	0
ARSON ARREST	0	0	0	0	0	0	0	0	0	0	0	0	0	0

CROCKETT FIRE DEPT. MONTHLY ACTIVITY AND STATUS REPORT FOR 2023

Item 3.

2024	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	AVG
COUNTY CALLS	16	9	13										38	0
STRUCTURE FIRES:	2	1	3	0	0	0	0	0	0	0	0	0	6	0
Business	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Residential	2	1	3	0	0	0	0	0	0	0	0	0	6	0
VEHICLE FIRES	1	0	1	0	0	0	0	0	0	0	0	0	2	0
GRASS / WOODS FIRES	5	2	2	0	0	0	0	0	0	0	0	0	9	0
REFUSE / TRASH FIRE	0	0	0	0	0	0	0	0	0	0	0	0	0	0
VEHICLE ACCIDENT	5	3	5	0	0	0	0	0	0	0	0	0	13	0
VEHICLE ACCIDENT w/Extrication	1	0	0	0	0	0	0	0	0	0	0	0	1	0
TECHNICAL RESCUE	0	0	0	0	0	0	0	0	0	0	0	0	0	0
LANDING ZONE SET-UP	0	0	0	0	0	0	0	0	0	0	0	0	0	0
HAZ-MAT SPILL / LEAK	0	0	0	0	0	0	0	0	0	0	0	0	0	0
POWERLINE EMERGENCIES	0	1	1	0	0	0	0	0	0	0	0	0	0	0
TREES DOWN	1	2	0	0	0	0	0	0	0	0	0	0	3	0
NATURAL/LPG GAS LEAK	0	0	0	0	0	0	0	0	0	0	0	0	0	0
OIL/GAS WELL FIRE	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CARBON MONOXIDE ALARM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
EMS FIRST RESPONDER	0	0	0	0	0	0	0	0	0	0	0	0	0	0
EMS LIFT ASSIST	0	0	1	0	0	0	0	0	0	0	0	0	1	0
FALSE ALARM BUSINESS	0	0	0	0	0	0	0	0	0	0	0	0	0	0
FALSE ALARM RESIDENTIAL	1		0	0	0	0	0	0	0	0	0	0	1	0
TERRORISTIC THREAT	0	0	0	0	0	0	0	0	0	0	0	0	0	0
FIRE / SMOKE INVESTIGATION	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TRAFFIC CONTROL	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CONTROL BURN	0	0	0	0	0	0	0	0	0	0	0	0	0	0

CROCKETT FIRE DEPT. MONTHLY ACTIVITY AND STATUS REPORT FOR 2023

Item 3.

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	AVG
2024														
TOTAL CALLS	48	34	43	0	0	0	0	0	0	0	0	0	0	0
ACTIVE MEMBERS (PAID / VOL.)	17	17	17	0	0	0	0	0	0	0	0	0	0	0
PAYROLL	\$5,100	\$5,100	\$3,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
VOLUNTEER MAN HOURS	300	285	210	0	0	0	0	0	0	0	0	0	0	0
COST PER MAN HOUR	\$17.00	\$17.89	\$14.29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	0
FIREFIGHTER INJURIES	0	0	0	0	0	0	0	0	0	0	0	0	0	0
FIREFIGHTER FATALITIES	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CIVILIAN INJURIES	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CIVILIAN FATALITIES	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MUTUAL AID GIVEN	5	0	4	0	0	0	0	0	0	0	0	0	0	0
MUTUAL AID RECEIVED	0	3	0	0	0	0	0	0	0	0	0	0	0	0
OUT OF COUNTY CALLS	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Notes:



City of Crockett Planning & Zoning Commission and City Council Action Taken for Specific Use Permit Application

Applicant's/Property Owner's Information:

Applicant's Full Name: Linda Riggins

Property Owner's Full Name: Same

Property Address Under Consideration: 206 Howard, Parcel 10920

Nature of Specific Use Permit Request: Mobile (Manufactured) Home

Present Zoning District: R-2 Requested Zoning District (if applicable): N/A

Criteria for Specific Use Permit. (Used as basis for approving a specific use permit.)

Will the proposed use adversely affect the character and appropriate use of the area or neighborhood in which it would be located?

Yes No If yes, describe adverse impact:

Will the proposed use substantially depreciate the value of adjacent and nearby properties for use in accordance with regulations of the zoning district in which they are located?

Yes No If yes, describe reason for substantial depreciation:

No, Parcel 10920 is currently a vacant parcel due to a fire on 12/13/2023 that destroyed Ms. Hopkin's frame house that according to HCAD records was built in 1932 and was in poor condition. Having a 2022 manufactured home on the property may increase the value instead of depreciating the value of the property.

Will the proposed use be in keeping with the spirit and intent of City ordinance?

Yes No If no, explain:

Yes. Manufactured homes are allowed by SUP in R2 districts if the required setbacks are met, and the manufactured home is less than five years old.

How will the proposed use affect the traffic circulation of the district in which it is proposed?

No negative impact Negative Impact If negative impact, explain:

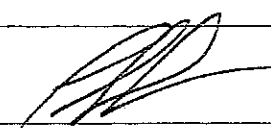
How will the proposed use affect the public utilities of the district in which it is proposed?

No negative impact Negative Impact If negative impact, explain:

How will the proposed use affect the health, safety, and general welfare of the community?

No negative impact Negative Impact If negative impact, explain:

The mobile home will simply allow the Riggins family to move back onto their property where they lived prior to the fire that destroyed their previous home.


Code Enforcement Officer or Designee

03/25/2024
Date (mm/dd/yyyy)



City of Crockett Planning & Zoning Commission and City Council Action Taken for Specific Use Permit Application

Planning & Zoning Commission's Public Hearing Action

Date of Public Hearing: 4/11/2024

Number of property owners who were mailed notices of public hearing because, per HCAD tax rolls, they own land lying within 300 feet of the property for which proposed change is sought: 26

Number of residents, other than applicant, at hearing who spoke:
in favor of application approval _____
opposed to application approval _____

Comments:

Planning & Zoning Commission's Motion:

- Recommend approval of permit. Special Conditions:
- Recommend disapproval of permit. Reasons:
- Table application for following reasons:

Motion Made by: W. Thomas Motion Seconded by: C. Steban

Vote on Motion. For: 5 Against: 0

David Jager
P&Z Chairman

04/11/2024
Date (mm/dd/yyyy)

Action Taken by City Council

Date of City Council Meeting: 4/15/2024

- Approved permit. Special Conditions:
- Disapprove permit. Reasons:
- Table application for following reasons:

Motion Made by: _____ Motion Seconded by: _____

Vote on Motion. For: _____ Against: _____

W. Thomas
Mayor

4/15/2024
Date (mm/dd/yyyy)



Specific Use Permit Application for Mobile Home Placement

Instructions: Schedule an initial feasibility review discussion with the Code Enforcement Official at City Hall (936-544-5156, Ext. 207). If proceeding with the application after the discussion, submit this completed form to the Code Enforcement Official along with:

- a copy of the property deed;
- a survey plat prepared by a licensed surveyor showing the boundaries of the property and that sufficient room is available for setbacks required by City Code;
- a small-scale drawing of the property indicating dimensions of the mobile home, placement of mobile home on property, setbacks from property lines, dimensions and location of existing buildings, location of existing streets, and location of driveway access to the mobile home (a survey plat identifying all of this information may substitute for the drawing); and
- \$100 fee to cover costs of application review and processing (cash, check or money order made out to City of Crockett, or credit card).

Part I. Applicant's/Property Owner's Personal Information

Applicant's Full Name: Linda Riggins

Mailing Address: P.O BOX 776 Crockett Tx 75835

Email Address: NA Phone Number: 936 204-5472

Are you the property owner for the property where the mobile home will be placed? No Yes

If no, provide the following information for property owner.

Property Owner's Full Name: Linda Riggins Robert Riggins

Mailing Address:

Email Address: None Phone Number:

Part II. Proposed Mobile Home Placement Information

Property Address: 206 Howard

HCAD Parcel #: 10920 Zoning District: R-2

Required Setbacks: 20/20/10

Is there already a primary residential structure on the lot on which the mobile home would be placed? No Yes

If yes, will the existing primary residential structure be demolished before placing the mobile home on the lot? No Yes (City Ordinance allows only one primary residential structure per lot.)

Year Model of Mobile Home (must not be more than 5 years prior to application): 2019 or newer

Will the mobile home be placed to face the street? No Yes



Specific Use Permit Application for Mobile Home Placement

Item 4.

Part III. Acknowledgements and Signature

I certify that:

- all information provided on and with this application (deed, survey plat, and print of property drawn to scale) is true and correct to the best of my knowledge;
- no requested information has been withheld; and
- I understand that I must notify the Code Enforcement Official of any changes to the information provided on or with this application.

I understand that if the permit is approved, I must comply with the following requirements:

- the mobile home must be placed on the property within 120 days of the issuance of the permit or an extension reviewed by the Planning & Zoning Commission and approved by City Council;
- the placement of the mobile home must meet the property set-back requirements of the Crockett Code as set forth on this application;
- the mobile home must be secured to its pad or foundation material by a cable, harness, or other safety device meeting Federal and State standards and approved by the Building Official; and
- skirting must be placed around the mobile home within sixty (60) days after the mobile home is placed on the site.

I understand that:

- if the permit is granted, failure to honor and abide with the requirements set forth on this application or in applicable City Code or with any conditions set forth on the permit may result in the City immediately and automatically terminating the permit; and
- if the mobile home has already been placed on the property at the time of permit termination, I would be required to remove the mobile home from the property within thirty (30) days of notification of the permit termination.

Signature of Applicant

02/13/2024
Date (mm/dd/yyyy)

Signature of Property Owner (if different)

Date (mm/dd/yyyy)

Part IV. To be Completed by Code Enforcement Officer or Designee

Date Application Received: 02/13/2024 Comments (if any):

\$100 Fee Paid: Cash Check # _____ Card Date Paid: 02/13/2024

Code Enforcement Officer or Designee

02/13/2024
Date (mm/dd/yyyy)

Under Riggins

270'

121'

Proposed 14' x 60'

28'

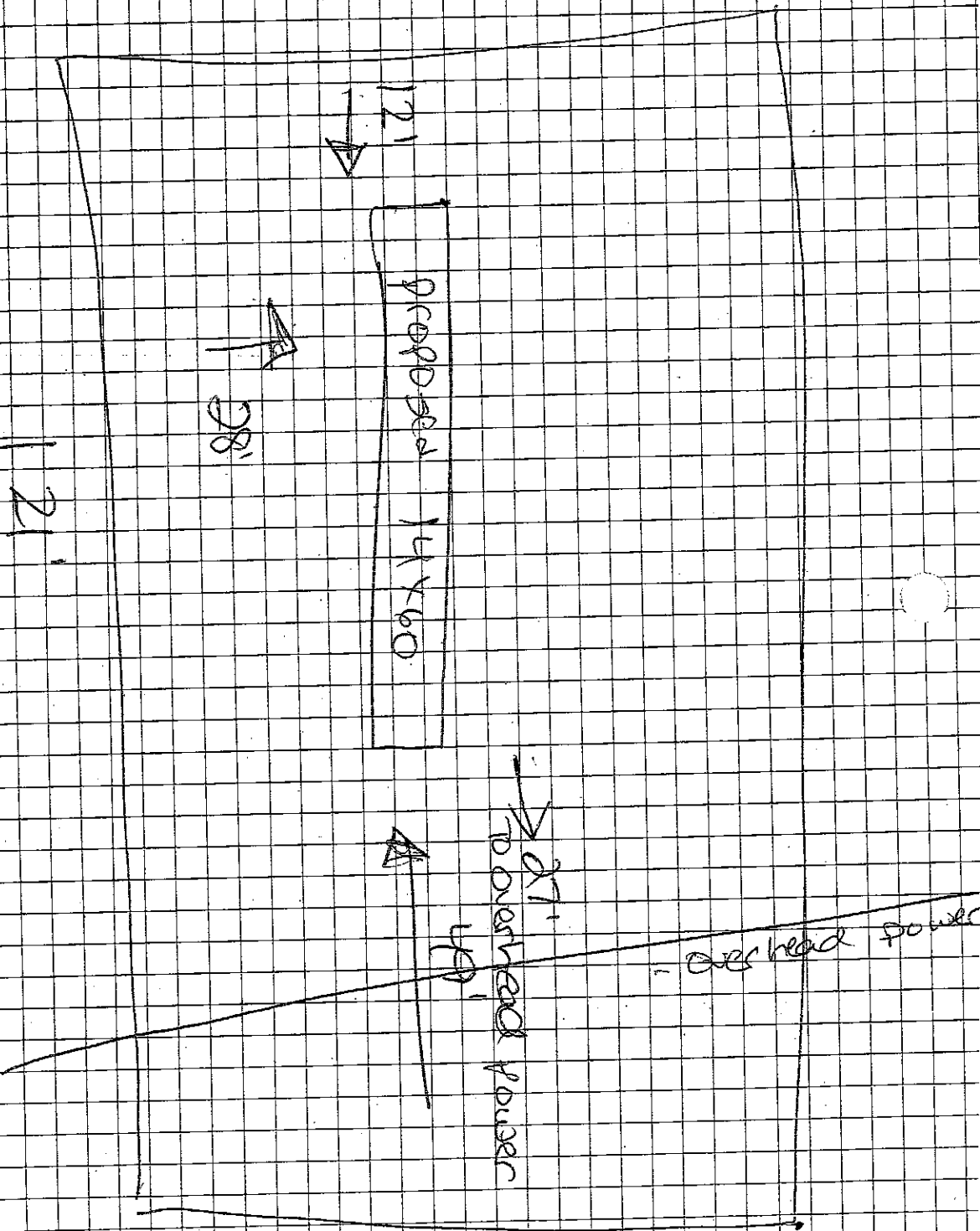
121'

W Howard St

27'

Overhead Power

Overhead Power



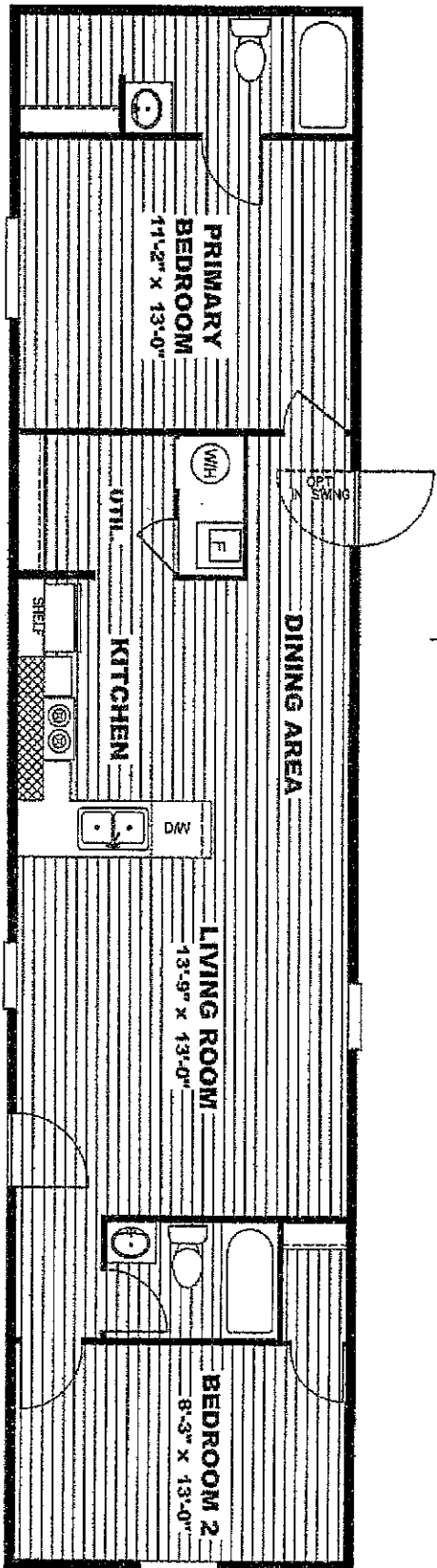


DELIGHT

TR14602A // 2 beds // 2 baths // 820 sq. ft. // 14x60

year - 2022

Linda Riggin
206 W Howard St



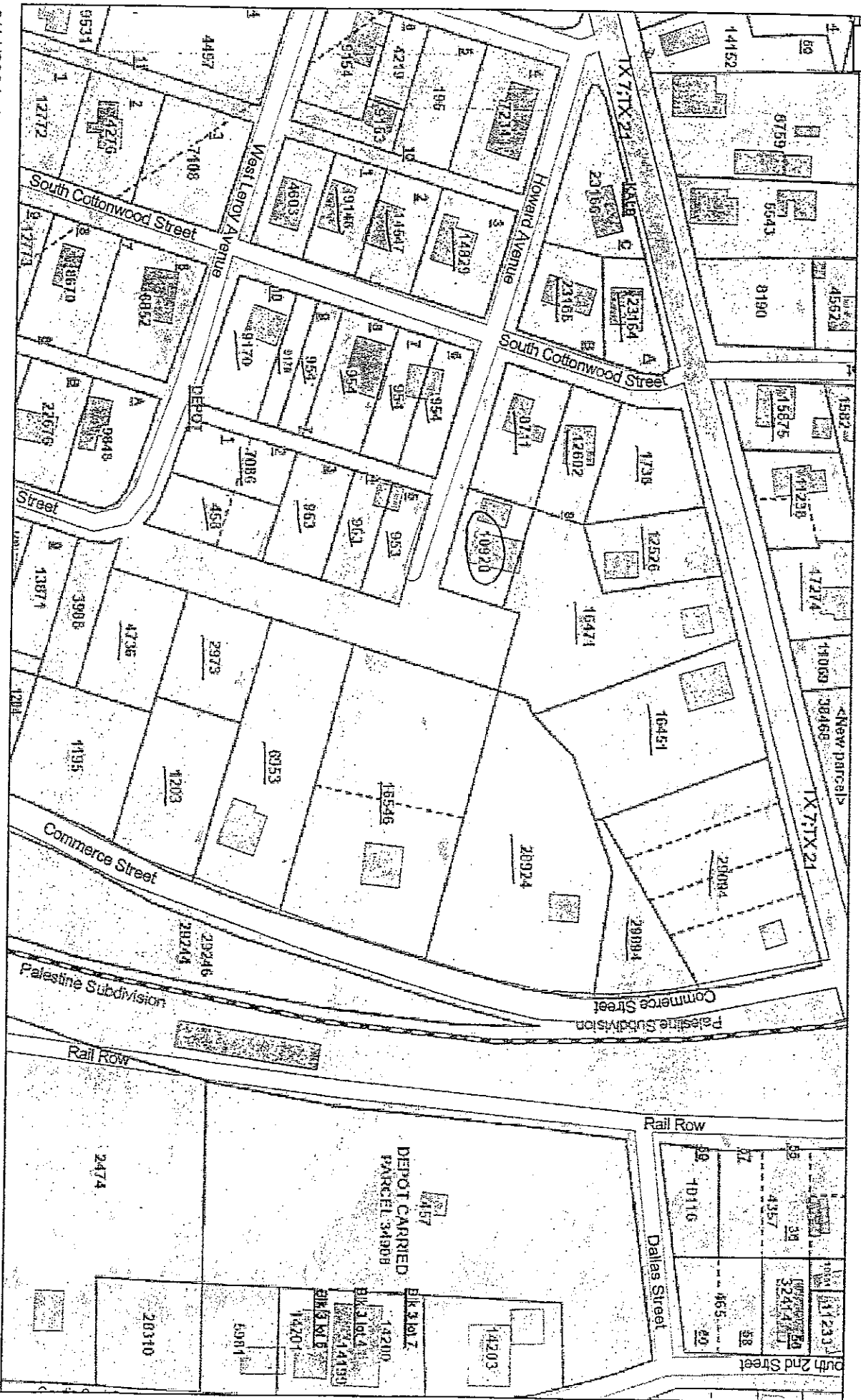
OWN IT

The home ranges and floor plans indicated will vary by retailer and state. Your local Home Center can provide you specific pricing and terms of purchase for specific homes. TRU provides an extensive product and product information. All home series floor plans, specifications, dimensions, features, interior and exterior finishes and details are subject to change without notice. Dimensions are nominal and length and width tolerances are in feet and inches. All dimensions are subject to change without notice. Dimensions are nominal and length and width tolerances are in feet and inches. All dimensions are subject to change without notice.

OWNTRU.com

Item 4.

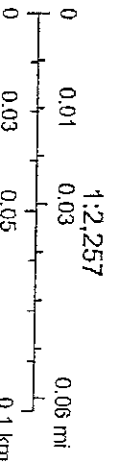
Parcels within 300 feet
Parcel 10920 are underlined. Houston CAD



3/14/2024, 1:32:39 PM

School Districts Parcels

History Line



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*Conf. destial
Property Owner*

Parcel ID: 16546

Samuel Angerstein
c/o Timothy Ard
Parcel ID: 6953

Item 4.

Arnold Cotton Co.
Parcel ID: 458

Isaac & Patrina Baker
Parcel ID: 12602

W.E. Mary Brewton
c/o Leah Jo Adams
Parcel ID: 1738

Bonnie Holley Brice
c/o Nathaniel Brice
Parcel ID: 7086

David L. Burns
Parcel ID: 28924

Carter Roosevelt Est
c/o Lenetha Carter
Parcel ID: 4736

Frances L. Click
Parcel ID: 11238

Virginia Estrada
Parcel ID: 14547

Jordan Griffin
Parcel ID: 1203

Bridget K. Lamb
Parcel ID: 23165

Ronald Mask
Parcel ID: 12526

James McKnight Est.
Parcel ID: 15875

Robert & Jacquelyn Meadows
Parcel ID: 16451

Robert & Jacquelyn Meadows
Parcel ID: 29094

Ruben Gil Morales Jr.
Parcel ID: 2973

Trandy L. Poncio
Parcel ID: 953

Trandy L. Poncio
Parcel ID: 954

Virginia Sanchez Ramirez
Parcel ID: 9146

Guillermo & Maria Sanchez
Parcel ID: 9170

Maria Carlota
Parcel ID: 8711

David Sosa
Parcel ID: 17274

Marlene Williams Est.
c/o Darlene Williams Epps
Parcel ID: 23164

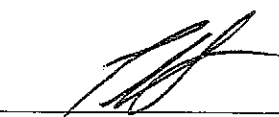
Opal Woolbright
Parcel ID: 16471

Eustacio Zambrano
Parcel ID: 14829



City of Crockett
Planning & Zoning Commission and City Council
Action Taken for Specific Use Permit Application

Item 6.

Applicant's/Property Owner's Information.	
Applicant's Full Name: Shannon Parris on behalf of Femme Tribe Tours & Travel, LLC.	
Property Owner's Full Name: Femme Tribe Tours & Travel, LLC.	
Property Address Under Consideration: 103 S. 2 nd Street (Parcel 4229)	
Nature of Specific Use Permit Request: C-3 mixed-use horizontal	
Present Zoning District: C3	Requested Zoning District (if applicable): N/A
Criteria for Specific Use Permit. (Used as basis for approving a specific use permit.)	
Will the proposed use adversely affect the character and appropriate use of the area or neighborhood in which it would be located? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No The purpose of C-3 mixed use is to encourage commercial development within the C-3 district. Therefore, if the property owner continues to have an active commercial use in the same building as the residential use, C-3 mixed use is an appropriate use of the area. There is a permitted C-3 mixed use property in the adjacent block on the east side of Parcel 4229.	
Will the proposed use substantially depreciate the value of adjacent and nearby properties for use in accordance with regulations of the zoning district in which they are located? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No See response to first question.	
Will the proposed use be in keeping with the spirit and intent of City ordinance? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, explain: Yes. The zoning code states that the C-3 district is intended to encourage and facilitate the maintenance and redevelopment of Crockett's City Shopping District with a mixture of retail, office and residential uses while preserving the historic identity of downtown.	
How will the proposed use affect the traffic circulation of the district in which it is proposed? <input checked="" type="checkbox"/> No negative impact <input type="checkbox"/> Negative Impact If negative impact, explain: No impact because the traffic circulation would be the same if the property remained only commercial use.	
How will the proposed use affect the public utilities of the district in which it is proposed? <input checked="" type="checkbox"/> No negative impact <input type="checkbox"/> Negative Impact If negative impact, explain:	
How will the proposed use affect the health, safety, and general welfare of the community? <input checked="" type="checkbox"/> No negative impact <input type="checkbox"/> Negative Impact If negative impact, explain: Allowing C-3 mixed use may increase the safety of the community by having additional residential presence in the community 24/7.	
 _____ Code Enforcement Officer or Designee	03/26/2021 _____ Date (mm/dd/yyyy)



City of Crockett Planning & Zoning Commission and City Council Action Taken for Specific Use Permit Application

Planning & Zoning Commission's Public Hearing Action

Date of Public Hearing: 4/11/2024

Number of property owners who were mailed notices of public hearing because, per HCAD tax rolls, they own land lying within 200 feet of the property for which proposed change is sought: 18

Number of residents, other than applicant, at hearing who spoke:

in favor of application approval _____

opposed to application approval _____

Comments:

Planning & Zoning Commission's Motion:

Recommend approval of permit. Special Conditions:

Recommend disapproval of permit. Reasons:

Table application for following reasons:

Motion Made by: W. Thomas

Motion Seconded by: G. Simon

Vote on Motion. For: 3

Against: 0 Bruner + Steban abstained

David J...
P&Z Chairman

04/11/2024
Date (mm/dd/yyyy)

Action Taken by City Council

Date of City Council Meeting: 4/15/2024

Approve permit. Special Conditions:

Disapprove permit. Reasons:

Table application for following reasons:

Motion Made by:

Motion Seconded by:

Vote on Motion. For: _____

Against: _____

Mayor

Date (mm/dd/yyyy)



City of Crockett
Planning & Zoning Commission and City Council
Action Taken for Specific Use Permit Application

Item 6.

Applicant's/Property Owner's Information

Applicant's Full Name: Shannon Parris on behalf of Femme Tribe Tours & Travel, LLC.

Property Owner's Full Name: Femme Tribe Tours & Travel, LLC.

Property Address Under Consideration: 103 S. 2nd Street (Parcel 4229)

Nature of Specific Use Permit Request: Hotel

Present Zoning District: C3 Requested Zoning District (if applicable): N/A

Criteria for Specific Use Permit. (Used as basis for approving a specific use permit.)

Will the proposed use adversely affect the character and appropriate use of the area or neighborhood in which it would be located?
 Yes No
No anticipated adverse impact, but final determination will be made after public hearings.


Will the proposed use substantially depreciate the value of adjacent and nearby properties for use in accordance with regulations of the zoning district in which they are located?
 Yes No
No substantial depreciation anticipated, but final determination will be made after public hearings.

Will the proposed use be in keeping with the spirit and intent of City ordinance?
 Yes No If no, explain: Yes. The zoning code allows a hotel by specific use permit in the C3-district.

How will the proposed use affect the traffic circulation of the district in which it is proposed?
 No negative impact Negative Impact If negative impact, explain: No impact because the traffic circulation would be the same if the property is used for another C-3 use permitted by right, such as a restaurant or indoor theater.

How will the proposed use affect the public utilities of the district in which it is proposed?
 No negative impact Negative Impact If negative impact, explain:

How will the proposed use affect the health, safety, and general welfare of the community?
 No negative impact Negative Impact If negative impact, explain:
No negative impact anticipated. Allowing a hotel may increase the safety of the community by having an additional overnight presence in the area.


Code Enforcement Officer or Designee

03/26/2024
Date (mm/dd/yyyy)



City of Crockett

Planning & Zoning Commission and City Council

Action Taken for Specific Use Permit Application

Planning & Zoning Commission's Public Hearing Action

Date of Public Hearing: 4/11/2024

Number of property owners who were mailed notices of public hearing because, per HCAD tax rolls, they own land lying within 200 feet of the property for which proposed change is sought: 18

Number of residents, other than applicant, at hearing who spoke:

in favor of application approval _____

opposed to application approval _____

Comments:

Planning & Zoning Commission's Motion:

Recommend approval of permit. Special Conditions:

Recommend disapproval of permit. Reasons:

Table application for following reasons:

Motion Made by: W. Thomas

Motion Seconded by: G. Simon

Vote on Motion. For: 3

Against: 0

Brunner & Steban abstained

David Dyer
P&Z Chairman

04/11/2024
Date (mm/dd/yyyy)

Action Taken by City Council

Date of City Council Meeting: 4/15/2024

Approve permit. Special Conditions:

Disapprove permit. Reasons:

Table application for following reasons:

Motion Made by: _____

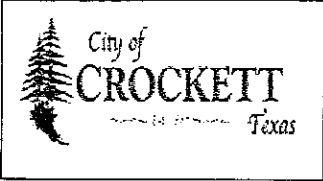
Motion Seconded by: _____

Vote on Motion. For: _____

Against: _____

Mayor

Date (mm/dd/yyyy)



Specific Use Permit Application for C-3 Commercial and Residential Mixed-Use and Other C-3 Specific Use

Instructions: Schedule an initial feasibility review discussion with the Code Enforcement Official at City Hall (936-544-5156). If proceeding with the application after the discussion, submit this completed form to the Code Enforcement Official along with:

- a copy of the property deed with legal description;
- a detailed description of the first-floor commercial business (name of business, type of business, with copy of Sales Tax Permit if applicable), and proposed business days and hours during which the commercial establishment will be open to the public.
- a project plan illustrating and describing the proposed mixed use, to include a blueline or blackline print of the location and dimensions of all buildings on the lot, identification of square footage for commercial space and for each residential unit, all existing streets, sidewalks, and points of access to the mixed-use building, entryways, description of building façade, including windows, balconies, porches, stoops, or similar architectural features; placement and length of awnings and signs; estimated number of residential parking spaces required and proposed plans for on-street parking or for off-street parking areas with parking spaces individually drawn and counted.
- \$100 fee to cover costs of application review and processing (cash, check or money order made out to City of Crockett, or credit card).

Part I. Applicant's/Property Owner's Personal Information	
Applicant's Full Name: Shannon Parris on behalf of Femme Tribe Tours & Travel LLC	
Mailing Address: 112 E. Goliad Street, Crockett, TX 75835	
Email Address: shannonparris@femmetribetours.com	Phone Number: 346-668-7081
Are you the property owner for the C-3 district property proposed for mixed-use? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	
Part II. Proposed C-3 Commercial Specific Use & C-3 Mixed Use	
Property Address: 103 S. 2 nd Street	
HCAD Parcel #: 4299	<input checked="" type="checkbox"/> One-Story Building <input type="checkbox"/> Two-Story Building <input type="checkbox"/> Three-Story Building
Proposed C-3 Commercial Specific Use: Hotel.	
Proposed Mixed-Use: [Check applicable box(es) indicating horizontal and/or vertical residential use.]	
<input checked="" type="checkbox"/> First Floor Horizontal Residential Use: Number of Proposed Residential Units: _____	
First floor residential use will be: <input type="checkbox"/> more than <input type="checkbox"/> less than 50 percent of gross floor area.	
<input type="checkbox"/> Upper Floor Vertical Residential Use: Number of Proposed Residential Units: _____	
Upper floor residential use will be: <input type="checkbox"/> more than <input type="checkbox"/> less than 50 percent of gross floor area.	



Specific Use Permit Application for C-3 Commercial and Residential Mixed-Use and Other C-3 Specific Use

Part III. Proposed C-3 Mixed Use & Other C-3 Specific Use(Cont.)

Commercial Business 11-Digit Texas Comptroller Taxpayer Number: 3-20862-7301-4

Commercial Business 9-Digit Federal Employer's Identification Number: 92-0872265

Commercial Business Legal Name: FEMME TRIBE TOURS & TRAVEL LLC.

Business Trade Name/DBA Name:

Note: If business has a trade name, attach certified copy of registration filed with County Clerk.

Mailing Address:

Email Address: Phone Number:

Type of Business: Sole Ownership Corporation Partnership Other

Commercial Business Use (refer to Crockett Zoning Code for list of uses permitted in C-3 district; attach another page or advertising materials as needed to describe business):

Days and Hours Commercial Business Open to Public: M-S b/w 9-5pm.

Part IV. Acknowledgements and Signature

I certify that:

- all information provided on and with this application (deed, project plan, etc.) is true and correct to the best of my knowledge;
- I have not withheld any requested information; and
- I understand that I must notify the Code Enforcement Official of any changes to the information provided on or with this application.

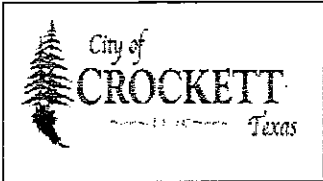
I understand that if the City Council grants the specific use permit,

- I must obtain an updated certificate of occupancy, and I may be required to obtain a building permit if certain upgrades are required (e.g., relating to plumbing, electricity, HVAC);
- if no construction has begun or no use established for which the specific use permit has been granted within 120 days from the date of approval by the city council, such specific use permit will lapse and be of no other effect;
- if the use for which a specific use permit is issued discontinues and does not resume within 90 days from the last day in which the use existed, the specific use permit will lapse and be of no other effect;
- if there is a change in property ownership or if there is a change in the nature or operations of the commercial business, the permit may lapse and become of no effect; and
- failure to honor and abide by the terms of the grant of the specific use permit constitutes immediate and automatic termination of the permit. The code enforcement official will provide notification of such a termination, and within thirty (30) days of such notification I must terminate all land use activities relating to the permit. Thereafter, the site may be used only for activities defined as uses permitted by right within the C-3 district.

Signature of Applicant

11/31/24

Date (mm/dd/yyyy)



Specific Use Permit Application for C-3 Commercial and Residential Mixed-Use and Other C-3 Specific Use

Signature of Property Owner (if different) _____
Date (mm/dd/yyyy)

Part V. To be Completed by Code Enforcement Official or Designee

Date Application Received: 2/1/24 Comments (if any):

\$100 Fee Paid: Cash Check # 1065 Card Date Paid: 02/01/2024



Code Enforcement Official or Designee

02/01/2024

Date (mm/dd/yyyy)

A101

FLOOR PLAN

112 E. GOLAD AVE.
CROCKETT, TX 75835

E GOLAD

2nd

PARKING

PARKING

SMOKE N' FLOUR

NETAL SPACE
(2363 SF)

2ND STREET

PARKING

THE SHOPS
on
GOLAD

Room

Room

WAREHOUSE
(884 SF)

#4
LOFT?

#W.

W.C.

W.C.

W.C.

Room #3

toilet room

Room #2
LOFT

PARKING

THE FLATS on
GOLAD

Room #6

Room #1

GARAGE
(1484 SF)

W.C.

#7

#W.

W.C.

W.C.

W.C.

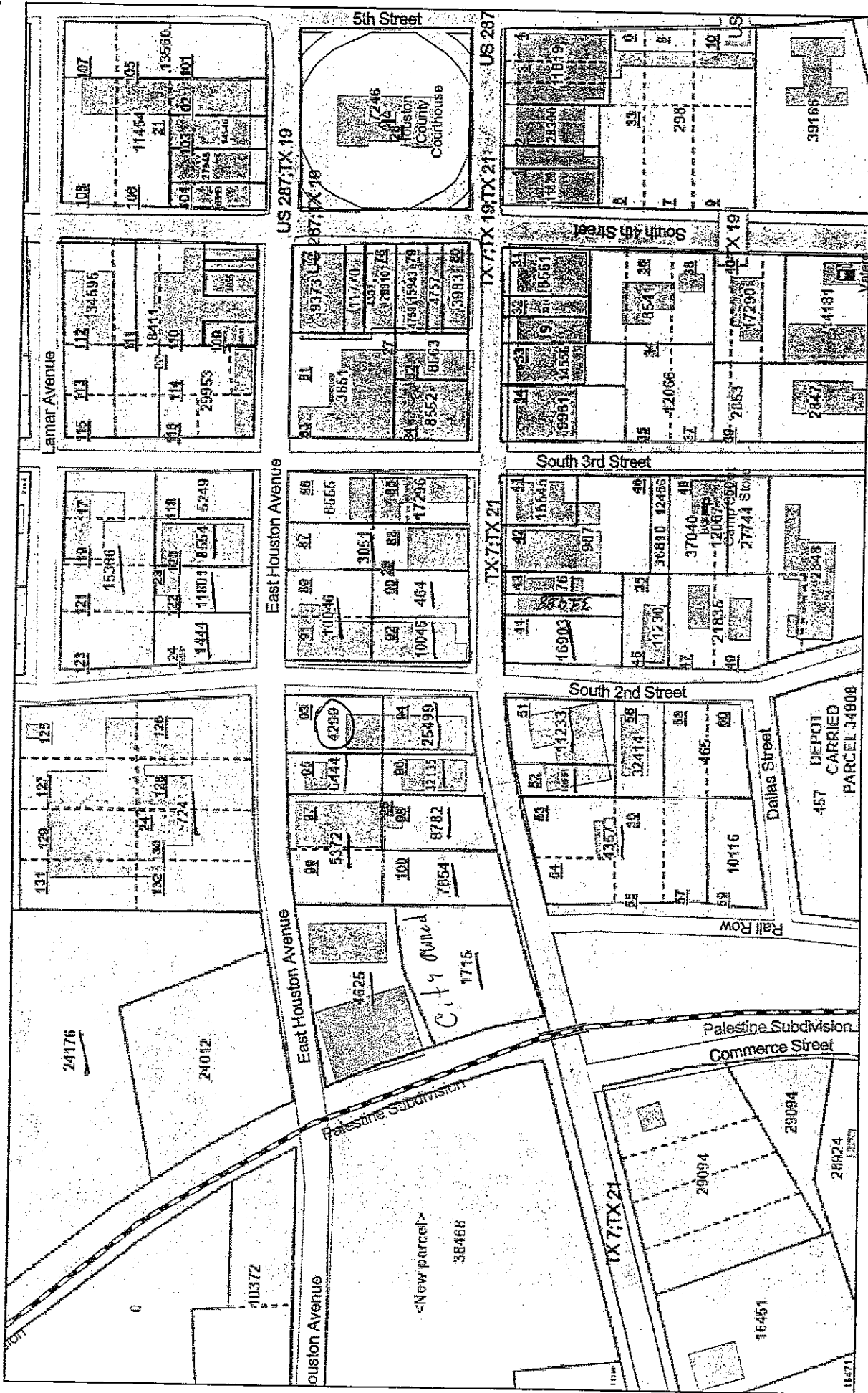
PARKING
5 4000 sqf

112 E. GOLAD AVE.
CROCKETT, TX 75835

Fitchencrhc.

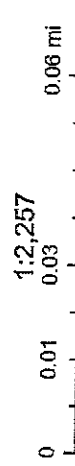
Row 3
3/20/24
Handwritten signature

Parcels within 200 Feet Houston CAD of Parcel 4299 are underlined



3/25/2024, 11:32:36 AM

- School Districts
- Parcels
- History Line



Item 6.

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Jose Juan & Angelica
Parcel: 11801

David W. & Frances C. Baker
Parcel: 3051

Joshua Blades
Parcel: 1444 & 5372

Bryan K. Brown
Parcel: 7854

Ray & Tami Bruner
Parcel: 15366

Davy Crk LLC
Parcel: 16903

Femme Tribe Tours & Travel LLC
Parcel: 25499
(applicant for SUP for Parcel 4299)

Jurlinder F. Gentry
Parcel: 11233

Shanna Glawson
Parcel: 6444

Tyler E. Hicks
Parcel: 4357

Houston County
Parcel: 24176

Houston County Jail
Parcel: 7241

Glenda Jean Julian
Parcel: 10551

Knox Furniture Store Inc
Parcel: 8554

Teresa Land
Parcel: 8782

Robert & Nancy Lawrence
Parcel: 4625

Robin Ogg
Parcel: 464, 10045 & 10046

Possum Grape II LLC
Parcel: 76 & 31988

Jody Michael Whitehead
Parcel: 32135