



CITY COUNCIL AGENDA

Monday, November 06, 2023 at 6:00 PM

City Hall – Council Chambers, 200 North Fifth, Crockett, TX 75835

Dr. Ianthia Fisher, Mayor

Dennis Ivey, Council Member
Darrell Jones, Council Member
Ernest Jackson, Council Member
Marquita Beasley, Council Member
Mike Marsh, Mayor Pro Tem

John Angerstein, City Administrator
Mitzi Stefka, City Secretary
William Pemberton, City Attorney
Clayton Smith, Police Chief
Jason Frizzell, Fire Chief

Notice is hereby given of a meeting of the City Council of Crockett to be held on **MONDAY, NOVEMBER 6, 2023 at 6:00 PM** at City Hall – Council Chambers, 200 North Fifth, Crockett, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action.

OPEN MEETING WITH INVOCATION AND PLEDGE

RECOGNITION OF VISITORS

COMMENTS FROM AUDIENCE OR COUNCIL *(At this time, anyone will be allowed to speak on City related matters only; no personal matters or matters under litigation will be allowed. The length of time may not exceed three (3) minutes. NO Council discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.)*

APPROVAL OF MINUTES

1. REGULAR SESSION: OCTOBER 16, 2023 & SPECIAL SESSION: OCTOBER 23, 2023

BUSINESS

2. CITY ADMINISTRATOR UPDATE ON STATUS OF CHARTER REVISION
3. CONSIDER AND APPROVE A RESOLUTION TO CAST VOTES FOR THE BOARD OF DIRECTORS FOR HOUSTON COUNTY APPRAISAL DISTRICT
4. CONSIDER AND APPROVE NOMINATION AND APPOINTMENT OF EMERGENCY MANAGEMENT COORDINATOR
5. DISCUSSION OF POLICE DEPARTMENT FLEET AND FINANCING OPTIONS
6. CONSIDER AND APPROVE REMOVING PAID ADMINISTRATIVE LEAVE STATUS OF CROCKETT ECONOMIC & INDUSTRIAL DEVELOPMENT CORPORATION'S ADMINISTRATIVE ASSISTANT
7. CONSIDER AND APPROVE PAYMENT OF INVOICES FROM CROCKETT ECONOMIC AND INDUSTRIAL DEVELOPMENT CORPORATION

ADJOURNMENT

In compliance with the Americans with Disabilities Act, the City of Crockett will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact Mitzi Stefka, City Secretary, at 936-544-5156.

CERTIFICATION



I certify that a copy of the November 6, 2023 agenda of items to be considered by the Crockett City Council was posted for viewing at Crockett City Hall on November 2, 2023 at 5:00 PM.

Mitzi Stefka, City Secretary

I certify that the agenda items to be considered by the City Council was removed from the City Hall window on the ____ day of _____, 2023. _____ Title _____

MINUTES OF THE CROCKETT CITY COUNCIL MEETING HELD ON THE 16th DAY OF OCTOBER 2023 IN THE CITY HALL COUNCIL CHAMBERS, LOCATED AT 200 NORTH FIFTH IN THE CITY OF CROCKETT, HOUSTON COUNTY TEXAS AT 6:00 P.M.

THE COUNCIL MET IN REGULAR SESSION WITH THE FOLLOWING MEMBERS PRESENT: IANTHIA FISHER, ERNEST JACKSON, MARQUITA BEASLEY & MIKE MARSH. CITY OFFICIALS PRESENT: CITY ADMINISTRATOR JOHN ANGERSTEIN AND CITY SECRETARY MITZI STEFKA. DENNIS IVEY AND DARRELL JONES WERE ABSENT.

OPEN MEETING WITH INVOCATION AND PLEDGE

Mayor Fisher called the formal session open; Council member Jackson gave the invocation, and all joined in the pledge.

RECOGNITION OF VISITORS

Mayor Fisher recognized all visitors present.

COMMENTS FROM AUDIENCE OR COUNCIL *(At this time, anyone will be allowed to speak on City related matters only; no personnel matters or matters under litigation will be allowed. The length of time may not exceed three minutes. NO Council discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.)*

- There were no public comments.

APPROVAL OF MINUTES

1. REGULAR SESSION: OCTOBER 2, 2023 & SPECIAL SESSION: OCTOBER 6, 2023

Council member Jackson made a motion to approve the minutes of the October 2, 2023 regular session and October 6, 2023 special session. Mayor Pro Tem Marsh seconded the motion. Motion passes 3-0.

REPORTS

2. POLICE DEPARTMENT MANPOWER & CRIMINAL INCIDENT REPORT FOR SEPTEMBER 2023

Chief Smith reported for the month of September 2023: 16 total manpower, 2,808 total manpower hours, 460 total calls and 8 total accidents. A breakdown of the criminal reports is included in the packet.

3. FIRE DEPARTMENT MONTHLY ACTIVITY & STATUS REPORT FOR SEPTEMBER 2023

Fire Chief Frizzell reported for the month of September 2023 the following: 39 total calls. A breakdown is included in the packet.

BUSINESS

4. DISCUSSION ON SUMMARY OF SUBSTANTIVE VARIANCES AND ISSUES BETWEEN CURRENT CHARTER AND CURRENT OPERATIONS

Mr. Angerstein explained that the current charter for the City of Crockett has not been updated or revised in many years and several key parts of the charter have been rendered unconstitutional or unenforceable due to changes in state and federal law. As a result, the city often has no choice but to ignore or violate the charter during the normal course of business. He informed the council that it is imperative that the city work with a specialist to update our charter and help guide us through the process to bring those changes to the public via a regular election. The first steps of this process are to hire a consultant and form a citizen review committee to study our current charter and propose necessary amendments.

5. CONSIDER AND APPROVE A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CROCKETT, TEXAS, DETERMINING THE NEED FOR A FORMAL REVIEW OF THE CITY'S HOME RULE CHARTER; PROVIDING FOR QUALIFICATIONS RELATED TO THE MEMBERS OF A CHARTER REVIEW COMMISSION; ANNOUNCING THE CITY COUNCIL'S INTENT TO SELECT AND APPOINT THE CHARTER COMMISSIONERS PURSUANT TO LOCAL GOVERNMENT CODE SECTION 9.004; ANNOUNCING THE CITY COUNCIL'S DECISION TO HIRE A CONSULTANT TO ASSIST THE CHARTER REVIEW COMMISSION WITH THIS PROCESS; AUTHORIZING THE CHARTER REVIEW COMMISSIONERS TO CAREFULLY STUDY THE CURRENT CHARTER AND MAKE RECOMMENDATIONS AS TO AMENDMENTS TO THAT DOCUMENT IN A TIMELY WAY AND PRIOR TO THE CITY'S REGULAR ELECTION DATE IN MAY, 2024; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE

Mayor Pro Tem Marsh made a motion to approve a Resolution of the City Council of the City of Crockett, Texas, determining the need for a formal review of the City's Home Rule Charter; providing for qualifications related to the members of a charter review commission; announcing the city council's intent to select and appoint the charter commissioners pursuant to local government code Section 9.004; announcing the city council's decision to hire a consultant to assist the charter review commission with this process; authorizing the charter review commissioners to carefully study the current charter and make recommendations as to amendments to that document in a timely way and prior to the city's regular election date in May, 2024; providing a savings clause; and providing an effective date. Council member Jackson seconded the motion. Motion passes 3-0.

6. PUBLIC HEARING ON REQUEST FOR A SPECIFIC USE PERMIT FROM JUANITA STOUT FOR A ROLLERSKATING RINK AND ARCADE TO BE LOCATED ON THE SECOND FLOOR OF THE COMMERCIAL BUILDING AT THE NORTHEAST CORNER OF E. HOUSTON AVENUE AND N. 5TH STREET, WITH AN ADDRESS OF 500 E. HOUSTON AVENUE, CROCKETT, TX 75835, AND ALSO

IDENTIFIED AS PARCEL 16010 BY THE HOUSTON COUNTY APPRAISAL DISTRICT

Mayor Fisher opened the public hearing. No comments for or against. Mayor Fisher closed the hearing.

7. CONSIDER AND APPROVE A REQUEST FOR A SPECIFIC USE PERMIT FROM JUANITA STOUT FOR A ROLLERSKATING RINK AND ARCADE TO BE LOCATED ON THE SECOND FLOOR OF THE COMMERCIAL BUILDING AT THE NORTHEAST CORNER OF E. HOUSTON AVENUE AND N. 5TH STREET, WITH AN ADDRESS OF 500 E. HOUSTON AVENUE, CROCKETT, TX 75835, AND ALSO IDENTIFIED AS PARCEL 16010 BY THE HOUSTON COUNTY APPRAISAL DISTRICT

Mayor Pro Tem Marsh made a motion to approve the request for a specific use permit from Juanita Stout for a roller-skating rink and arcade to be located on the second floor of the commercial building at the northeast corner of E. Houston Avenue and N. 5th Street, with an address of 500 E. Houston Avenue, Crockett, TX 75835, and also identified as Parcel 16010 by the Houston County Appraisal District with the stipulations that the permit shall be issued only after Ms. Stout completes the purchase of the property, the permit will only be valid while she owns the property and all code compliance issues must be resolved. Council member Beasley seconded the motion. Motion passes 3-0.

8. CONSIDER AND APPROVE APPOINTMENT OF MEMBER TO LIBRARY ADVISORY BOARD

Council member Jackson made a motion to appoint Jeff Darst to fill the vacancy on the Library Advisory Board. Council member Beasley seconded the motion. Motion passes 3-0.

9. AWARD BID: CONCRETE CONSTRUCTION SERVICES

Mr. Angerstein informed council that Velasquez Brothers Construction was the only respondent to our RFP for concrete construction services. Velasquez Brothers Construction has completed several projects in the city over the past year and their work has been very well done. Mayor Pro Tem Marsh made a motion to award the bid for concrete construction services to Velasquez Brothers Construction. Council member Jackson seconded the motion. Motion passes 3-0.

10. CONSIDER AND APPROVE PAYMENT OF INVOICES FROM CROCKETT ECONOMIC AND INDUSTRIAL DEVELOPMENT CORPORATION

Council member Jackson made a motion to approve payment of invoices from Crockett Economic and Industrial Development Corporation contingent on a review of the lease agreement with Texas Workforce Commission. Council member Beasley seconded the motion. Motion passes 3-0.

ADJOURNMENT

Without objection, Mayor Fisher adjourned the meeting at 6:52 P.M.

Dr. Ianthia Fisher, Mayor

ATTEST:

Mitzi Stefka, City Secretary

MINUTES OF THE CROCKETT CITY COUNCIL MEETING HELD ON THE 23rd DAY OF OCTOBER 2023 IN THE CITY HALL COUNCIL CHAMBERS, LOCATED AT 200 NORTH FIFTH IN THE CITY OF CROCKETT, HOUSTON COUNTY TEXAS AT 6:00 P.M.

THE COUNCIL MET IN SPECIAL SESSION WITH THE FOLLOWING MEMBERS PRESENT: IANTHIA FISHER, DENNIS IVEY, ERNEST JACKSON, MARQUITA BEASLEY & MIKE MARSH. CITY OFFICIALS PRESENT: CITY ADMINISTRATOR JOHN ANGERSTEIN. DARRELL JONES WAS ABSENT.

OPEN MEETING WITH INVOCATION AND PLEDGE

Mayor Fisher called the formal session open; Council member Ivey gave the invocation, and all joined in the pledge.

RECOGNITION OF VISITORS

Mayor Fisher recognized all visitors present.

COMMENTS FROM AUDIENCE OR COUNCIL *(At this time, anyone will be allowed to speak on City related matters only; no personnel matters or matters under litigation will be allowed. The length of time may not exceed three minutes. NO Council discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.)*

- There were no public comments.

BUSINESS

1. CONSIDER AND APPROVE SELECTION AND APPOINTMENTS OF THE CHARTER REVIEW COMMISSION PURSUANT TO LOCAL GOVERNMENT CODE SECTION 9.004 AND DESIGNATE A CHAIRMAN OF THE CHARTER REVIEW COMMISSION

The following citizens were nominated by the Mayor and City Council members for appointment to the Charter Review Commission:

Jim Turner	Tim Allen	Angela Brice	Wayne Lacy
Ansel Bradshaw	Pamela Slate	NaTrenia Hicks	Shannon Harris
Courtney Yarbrough	LaQuinta Beasley	Christopher Price	Chuck Cunningham
Ray Bruner			

After a lengthy discussion about the eligibility of NaTrenia Hicks due to her removal from the CEIDC board of directors for violating the Open Meetings Act, Council member Jackson made a motion to accept the list of appointees to the Charter Review Commission in its entirety. Council member Beasley seconded the motion. Motion passes 3-1. Mayor Pro Tem Marsh voted against the motion.

Council member Beasley made a motion to appoint Jim Turner as chairperson of the Charter Review Commission. Council member Jackson seconded the motion. Council

member Ivey and Mayor Pro Tem Marsh voted against the motion. Mayor Fisher cast the deciding vote in favor of the motion. Motion passes.

ADJOURNMENT

Without objection, Mayor Fisher adjourned the meeting at 6:15 P.M.

Dr. Ianthia Fisher, Mayor

ATTEST:

Mitzi Stefka, City Secretary



Houston County Appraisal District

P.O. DRAWER 112 • CROCKETT, TEXAS 75835 • 936-544-9655 FAX - 544-8213

BOARD OF DIRECTORS

- Brandon Bridges
- Kathi Calvert
- Tod English
- W. F. Kitchen
- Tommy Lundy
- Laronica Smith

Chief Appraiser
Carey Minter

TO: ALL TAXING UNITS

FROM: Cary Minter, Chief Appraiser of the
HOUSTON COUNTY APPRAISAL DISTRICT

DATE: OCTOBER 19, 2023

The enclosed ballot is for your taxing entity to use to cast its votes for candidates to be elected to the Houston County Appraisal District Board of Directors.

Each voting entity must cast its votes by resolution and submit them to the Chief Appraiser **on or before** December 15, 2023 (per Tax Code 6.03(k)). There are a total of 5,000 votes. Therefore, the candidates with the highest number of votes will be elected. You may cast all of your votes for one candidate or you may distribute your votes among any number of candidates.

Votes cast after December 15, 2023 will be disregarded.

Voting Entitlement for 2024-2025

Houston CAD Board of Directors

Total number of votes to cast

5000

Entity	2023 Tax Levy	Percentage of Total	Votes to Cast
Crockett City	\$ 2,467,913.85	8.517%	426
Crockett ISD	\$ 5,255,373.62	18.136%	907
Elkhart ISD	\$ 63,632.39	0.220%	11
Grapeland City	\$ 403,417.33	1.392%	70
Grapeland ISD	\$ 4,638,062.17	16.006%	800
Groveton ISD	\$ 99,817.45	0.344%	17
Houston County	\$ 9,714,113.28	33.523%	1676
Kennard City	\$ 20,424.19	0.070%	4
Kennard ISD	\$ 1,049,266.76	3.621%	181
Latexo ISD	\$ 2,014,767.12	6.953%	348
Lovelady City	\$ 117,922.04	0.407%	20
Lovelady ISD	\$ 3,132,686.04	10.811%	541
*ESD 1	0		
*ESD 2	0		
*Grapeland Hospital	0		
*Houston County Hospital	0		
TOTAL	\$ 28,977,396.24	100%	5,000

* Special districts have no voting entitlement in the election of the board of directors.

THE STATE OF TEXAS
COUNTY OF HOUSTON
CITY OF CROCKETT

RESOLUTION NO. R- 11 -23

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL
OF THE CITY OF CROCKETT, TEXAS:

The City Council casts its 426 votes for:

Kathi Calvert	_____
Brandon Bridges	_____
Todd English	_____
W.F. Kitchen (Red)	_____
Tommy Lundy	_____

as candidates to the Houston County Appraisal District Board of Directors.

PASSED AND APPROVED this 6th day of November 2023.

Dr. Ianthia Fisher, Mayor

ATTEST:

Mitzi Stefka, City Secretary



CITY OF CROCKETT
POLICE DEPARTMENT

Clayton W. Smith
Chief of Police



200 NORTH FIFTH STREET - CROCKETT, TEXAS 75835
PHONE # (936) 544-2021 / FAX # (936) 546-2236

Police Vehicle Fleet Discussion & Proposals

During the September 5, 2023, Crockett City Council meeting, there was discussion regarding the Crockett Police Department vehicle fleet. It was approved for Chief Smith to seek proposals regarding the purchase of additional vehicles for the Crockett Police Department fleet.

Goals/Plans:

- Adequately build a fleet of dependable vehicles for the Crockett Police Department.
- Manage the fleet to obtain the most life out of each vehicle and reduce our annual maintenance cost.
- Provide financing options that best suit the City of Crockett to lighten the initial financial burden.

Request/Recommendations:

- Purchase 4 additional Dodge Durango Police vehicles.
- Purchase the equipment for each vehicle through G.T. Distributors and have it shipped directly to us. Have our city mechanic upfit the new vehicles. Research into this has shown it would save us around \$12,000 per unit.
- Obtain financing for the total amount of this project and pay this over a three-to-four-year period.

I have requested financing options through three different banking institutions. Those institutions are as follows: Government Capital Corporation, Lovelady State Bank, and Crockett Bank. Each institution will be providing their respective offers for this project and those offers will be presented during the meeting. A more detailed report and plan will be presented during the meeting to justify and clarify this report.

Chief Clayton Smith