



CITY COUNCIL AGENDA

Monday, December 18, 2023 at 6:00 PM

Crockett City Hall, 200 N. Fifth St., Crockett, TX 75835

Dr. Ianthia Fisher, Mayor

Dennis Ivey, Council Member
Darrell Jones, Council Member
Ernest Jackson, Council Member
Marquita Beasley, Council Member
Mike Marsh, Mayor Pro Tem

John Angerstein, City Administrator
Mitzi Stefka, City Secretary
William Pemberton, City Attorney
Clayton Smith, Police Chief
Jason Frizzell, Fire Chief

Notice is hereby given of a meeting of the City Council of Crockett to be held on **MONDAY, DECEMBER 18, 2023 at 6:00 PM** at City Hall – Council Chambers, 200 North Fifth, Crockett, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action.

OPEN MEETING WITH INVOCATION AND PLEDGE

RECOGNITION OF VISITORS

COMMENTS FROM AUDIENCE OR COUNCIL *(At this time, anyone will be allowed to speak on City related matters only; no personal matters or matters under litigation will be allowed. The length of time may not exceed three (3) minutes. NO Council discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.)*

APPROVAL OF MINUTES

1. REGULAR SESSION: DECEMBER 4, 2023

REPORTS

2. POLICE DEPARTMENT MANPOWER & CRIMINAL INCIDENT REPORT FOR NOVEMBER 2023

BUSINESS

3. CONSIDER AND AWARD PROPOSAL FOR CHARTER CONSULTING AND REVISION SERVICES AND AUTHORIZE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT
4. CONSIDER AND APPROVE PURCHASE OF 2003 MACK ROLL-OFF TRUCK FROM LIVE OAK ENVIRONMENTAL LLC USING EXCESS FUNDS FROM WATER DEPARTMENT VEHICLE EXPENSE LINE
5. CONSIDER AND AWARD BIDS FOR CONCRETE REPAIRS TO PARKING LOT, DRIVEWAY AND SIDEWALK OF CITY PARKING LOT USING FUNDS FROM AMERICAN RESCUE PLAN ACT
6. CONSIDER AND APPROVE A RESOLUTION DECLARING A TEMPORARY CESSATION TO THE ISSUANCE OF BUILDING PERMITS FOR CERTAIN PROPOSED RESIDENTIAL DWELLINGS WITHIN THE CITY LIMITS, UNTIL BUILDING AND ZONING CODE AMENDMENTS RELATING TO SUCH DWELLINGS CAN BE CONSIDERED IN PUBLIC HEARINGS FOR ADOPTION BY THE CITY COUNCIL

ADJOURNMENT

In compliance with the Americans with Disabilities Act, the City of Crockett will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact Mitzi Stefka, City Secretary, at 936-544-5156.

CERTIFICATION

I certify that a copy of the December 18, 2023 agenda of items to be considered by the Crockett City Council was posted for viewing at Crockett City Hall on December 14, 2023 at 5:15 PM.

Mitzi Stefka, City Secretary

I certify that the agenda items to be considered by the City Council was removed from the City Hall window on the ____ day of _____, 2023. _____ Title _____

MINUTES OF THE CROCKETT CITY COUNCIL MEETING HELD ON THE 4th DAY OF DECEMBER 2023 IN THE CITY HALL COUNCIL CHAMBERS, LOCATED AT 200 NORTH FIFTH IN THE CITY OF CROCKETT, HOUSTON COUNTY TEXAS AT 6:00 P.M.

THE COUNCIL MET IN REGULAR SESSION WITH THE FOLLOWING MEMBERS PRESENT: IANTHIA FISHER, DENNIS IVEY, MARQUITA BEASLEY & MIKE MARSH. CITY OFFICIALS PRESENT: CITY ADMINISTRATOR JOHN ANGERSTEIN, CITY SECRETARY MITZI STEFKA, FIRE MARSHAL LEE STANDLEY, AND POLICE CHIEF CLAYTON SMITH. DARRELL JONES AND EARNEST JACKSON WERE ABSENT.

OPEN MEETING WITH INVOCATION AND PLEDGE

Mayor Fisher called the formal session open; Council member Ivey gave the invocation, and all joined in the pledge.

EXECUTIVE SESSION

1. TEXAS GOV. CODE 551.071: CONSULTATION WITH ATTORNEY ON CITY'S PRECINCT REDISTRICTING OBLIGATIONS

Mayor Fisher stated the Council would convene into Executive Session per Gov. Code 551.071 – Consultation with Attorney on City's Precinct Redistricting Obligations. Time was 6:04 P.M.

RECONVENE INTO REGULAR SESSION AND CONSIDER ACTION, IF ANY, ON EXECUTIVE ITEMS

Mayor Fisher reconvened the meeting into open session. Time was 7:14 P.M. No action was taken.

RECOGNITION OF VISITORS

Mayor Fisher recognized all visitors present.

COMMENTS FROM AUDIENCE OR COUNCIL *(At this time, anyone will be allowed to speak on City related matters only; no personnel matters or matters under litigation will be allowed. The length of time may not exceed three minutes. NO Council discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.)*

- There were no public comments.

APPROVAL OF MINUTES

2. REGULAR SESSION: NOVEMBER 6, 2023

Mayor Pro Tem Marsh made a motion to approve the minutes of the November 6, 2023 Regular session. Council member Ivey seconded the motion. Motion passes 3-0.

REPORTS

3. POLICE DEPARTMENT MANPOWER & CRIMINAL INCIDENT REPORT FOR OCTOBER 2023

Chief Smith reported for the month of October 2023: 16 total manpower, 2,792 total manpower hours, 427 total calls and 8 total accidents. A breakdown of the criminal reports is included in the packet.

4. FIRE DEPARTMENT MONTHLY ACTIVITY & STATUS REPORT FOR OCTOBER 2023

Fire Marshal Standley reported for the month of October 2023 the following: 48 total calls. A breakdown is included in the packet.

5. CITY ADMINISTRATOR'S REPORT

Mr. Angerstein gave a lengthy update on a variety of current and future projects being undertaken by the city in the new fiscal year.

BUSINESS

6. CONSIDER AND APPROVE AN ORDINANCE OF THE CITY OF CROCKETT, TEXAS; AMENDING SECTION 5-1 OF THE CROCKETT CODE; AMENDING SECTION 5-19 OF THE CROCKETT CODE; AMENDING SECTION 5-199 OF THE CROCKETT CODE; AMENDING SECTION 5-304 OF THE CROCKETT CODE; AMENDING SECTION 5-393 OF THE CROCKETT CODE; AMENDING SECTION 5-501 OF THE CROCKETT CODE; AMENDING SECTION 5-530 OF THE CROCKETT CODE; ADDING SECTION 5-600 TO THE CROCKETT CODE; CONSOLIDATING PROVISIONS RELATING TO PERMIT FEES; INCREASING FEES FOR MECHANICAL PERMITS; INCREASING BUILDING PERMIT FEES; INCREASING FEES FOR ELECTRICAL PERMITS; INCREASING PLUMBING PERMIT FEES; INCREASING FEES FOR PERMITS REQUIRED BY THE GAS CODE; PROVIDING BUILDING MOVING FEES; PROVIDING FENCING PERMIT FEES; PROVIDING A PENALTY; PROVIDING A SEVERABILITY CLAUSE; CONTAINING A REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE

Council member Beasley made a motion to approve an Ordinance of the City of Crockett, Texas; amending Section 5-1 of the Crockett Code; amending Section 5-19 of the Crockett Code; amending Section 5-304 of the Crockett Code; amending Section 5-393 of the Crockett Code; amending Section 5-501 of the Crockett Code; amending Section 5-530 of the Crockett Code; amending Section 5-600 of the Crockett Code; consolidating provisions relating to permit fees; increasing fees for mechanical permits, increasing building permit fees, increasing fees for electrical permits; increasing plumbing permit fees; increasing fees required by the gas code; providing building moving fees; providing fencing permit fees; providing a penalty; providing a severability clause; containing a repealing clause; and providing and effective date. Council member Ivey seconded the motion. Motion passes 3-0.

7. CONSIDER AND APPROVE AWARDDING BID FOR BUILDING INSPECTIONS AND PLAN REVIEW SERVICES TO AOKA CODE CONSULTING AND AUTHORIZING THE CITY TO ENTER INTO A CONTRACT

Council member Ivey made a motion to award the bid for building inspections and plan review services to Aoka Code Consulting and authorize the City to enter into a contract. Council member Beasley seconded the motion. Motion passes 3-0.

8. CONSIDER AND APPROVE AWARDDING BID FOR EMPLOYEE BENEFITS INSURANCE BROKER AND CONSULTING SERVICES TO BRINSON BENEFITS AND AUTHORIZING THE CITY TO ENTER INTO A CONTRACT

Council member Ivey made a motion to award the bid for employee benefits insurance broker and consulting services to Brinson Benefits and authorize the City to enter into a contract. Mayor Pro Tem Marsh seconded the motion. Motion passes 3-0.

9. CONSIDER AND APPROVE NOMINATION AND APPOINTMENT OF EMERGENCY MANAGEMENT COORDINATOR

Council member Beasley made a motion to approve the nomination of Blake Gates as Emergency Management Coordinator. Mayor Pro Tem Marsh seconded the motion. Motion passes 3-0.

10. CONSIDER AND APPROVE SUBMITTING THE INTENT TO APPLY FOR FUNDING FROM THE DRINKING WATER STATE REVOLVING FUND (DWSRF) IN THE AMOUNT OF \$4,095,000.00 AND ISSUE SOLICITATIONS TO PROCURE SERVICES OF A FINANCIAL ADVISOR, BOND COUNSEL, AND AN ENGINEERING FIRM

Mr. Angerstein explained the City intended to apply for funding from the Drinking Water State Revolving Fund to facilitate the drilling of a new water well and associated infrastructure to help secure a reliable and cost-effective source of drinking water for the city in the future. Mayor Pro Tem Marsh made a motion to approve submission of the intent to apply for funding from the Drinking Water State Revolving Fund (DWSRF) in the amount of \$4,095,000.00 and issue solicitations to procure services of a financial advisor, bond counsel, and an engineering firm. Council member Ivey seconded the motion. Motion passes 3-0.

11. CONSIDER AND APPROVE SUBMITTING THE INTENT TO APPLY FOR FUNDING FROM THE CLEAN WATER STATE REVOLVING FUND (CWSRF) IN THE AMOUNT OF \$11,540,000.00 AND ISSUE SOLICITATIONS TO PROCURE SERVICES OF A FINANCIAL ADVISOR, BOND COUNSEL, AND AN ENGINEERING FIRM

Mr. Angerstein explained the City intended to apply for funding from the Clean Water State Revolving Fund to facilitate the repair and refurbishment of our north water treatment plant and make repairs to the city's sanitary sewer system. Council member

Beasley made a motion to approve submission of the intent to apply for funding from the Clean Water State Revolving Fund (DWSRF) in the amount of \$11,540,000.00 and issue solicitations to procure services of a financial advisor, bond counsel, and an engineering firm. Mayor Pro Tem Marsh seconded the motion. Motion passes 3-0.

12. CONSIDER AND APPROVE AWARD OF BID FOR DUMP TRUCK

Council member Ivey made a motion to award the bid for a Hino dump truck to Lone Star Truck group for \$56,249.00. Council member Beasley seconded the motion. Motion passes 3-0.

13. CONSIDER AND APPROVE A RESOLUTION APPROVING THE MASTER AGREEMENT DATED DECEMBER 4, 2023 BETWEEN THE STATE OF TEXAS AND THE CITY OF CROCKETT FOR THE MAINTENANCE, CONTROL, SUPERVISION AND REGULATION OF CERTAIN STATE HIGHWAYS AND/OR PORTIONS OF STATE HIGHWAYS IN THE CITY OF CROCKETT AND PROVIDING FOR THE EXECUTION OF SAID AGREEMENT

Mayor Pro Tem Marsh made a motion to approve a resolution approving the master agreement dated December 4, 2023 between the State of Texas and the City of Crockett for the maintenance, control, supervision and regulation of certain state highways and/or portions of state highways in the City of Crockett and providing for the execution of said agreement. Council member Beasley seconded the motion. Motion passes 3-0.

14. CONSIDER AND APPROVE APPLYING COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FROM 2023-2024 TXCDBG STREET CONSTRUCTION PROJECT NO. CDV21-0080 TO MLK STREET IMPROVEMENTS AND THEN TO USE PROCEEDS FROM THE STATE INFRASTRUCTURE BANK LOAN AGREEMENT (SIB# 2022-008-01) TO COMPLETE MLK STREET IMPROVEMENTS AND THE REMAINING ROADWAY IMPROVEMENTS SPECIFIED IN THE STATE INFRASTRUCTURE BANK LOAN AGREEMENT

Council member Beasley made a motion to approve applying Community Development Block Grant funds from 2023-2024 TXCDBG street construction project no. CVD21-0080 to MLK street improvements and then to use proceeds from the State Infrastructure Bank loan agreement (SIB# 2022-008-01) to complete MLK street improvements and the remaining roadway improvements specified in the State Infrastructure Bank loan agreement. Council member Ivey seconded the motion. Motion passes 3-0.

15. CONSIDER AND APPROVE PAYMENT OF INVOICES FROM CROCKETT ECONOMIC AND INDUSTRIAL DEVELOPMENT CORPORATION

Council member Beasley made a motion to approve the payment of invoices from Crockett Economic and Industrial Development Corporation. Council member Ivey seconded the motion. Motion passes 3-0.

ADJOURNMENT

Without objection, Mayor Fisher adjourned the meeting at 8:10 P.M.

Dr. Ianthia Fisher, Mayor

ATTEST:

Mitzi Stefka, City Secretary



City of Crockett
POLICE DEPARTMENT

COURTESY
PROTECTION
DEDICATION

Item 2.

CROCKETT, TEXAS 75835

936-544-2021 * 200 NORTH FIFTH STREET

CHIEF OF POLICE
Clayton Smith

Mayor
Dr. Ianthia Flsher

November 2023

Manpower: 16

Manpower Hours: 3199

Calls: 447

Accidents: 8

Arrests: 26

Traffic: 337

Reports: 67

Alarm Calls: 23

False Alarms: 19

No Fault Alarms: 4

Assault: 6

Burglary: 1

Criminal Mischief: 2

Criminal Trespass: 1

Disorderly Conduct: 2

Driving While Intoxicated: 3

Forgery: 1

Possession of Controlled Substance: 2

Possession of Drug Paraphernalia: 1

Possession of Marijuana: 3

Public Intoxication: 2

Resisting Arrest: 1

Theft: 10

Unlawful Possession of Firearm: 0

Unauthorized use of Motor Vehicle: 0

Miscellaneous Offenses: 40

Comments: NOVEMBER 1-30, 2023 MISCELLANEOUS OFFENSES INCLUDES 6 WARRANT SERVICES.



Live Oak Environmental LLC, DBA Live Oak Waste will be retiring the below asset. This is a functioning unit that is no longer needed in our fleet. This unit is available to purchase by any non-competitors "As Is" for \$10,000. All LOE/LOW decals must be removed prior to removal along with license plates and any documents.

1. Unit #

401

Type

R/O

Yr / Make / Model

2003 MACK CV713

Serial Number

1M2AG11C3M007641

State/Prov

TX

Assignment

1. Status

Active

Location

Crockett | Texas

Resolution R-12B-23

RESOLUTION OF THE CITY OF CROCKETT, TEXAS, DECLARING A TEMPORARY CESSATION TO THE ISSUANCE OF BUILDING PERMITS FOR CERTAIN PROPOSED RESIDENTIAL DWELLINGS WITHIN THE CITY LIMITS, UNTIL BUILDING AND ZONING CODE AMENDMENTS RELATING TO SUCH DWELLINGS CAN BE CONSIDERED IN PUBLIC HEARINGS FOR ADOPTION BY THE CITY COUNCIL.

WHEREAS, the growth and development of the City of Crockett is a matter of paramount importance to the City and its citizens; and

WHEREAS, it is in the best interest of the City that the health, safety, and general welfare of the City be promoted by planning the orderly growth of the City; and

WHEREAS, the City Council of the City of Crockett finds it to be in the best interest of the public safety, health, and general welfare of the City to develop and clarify building and zoning requirements and regulations for Accessory Dwelling Units, Barndominiums, Industrialized (Modular) Housing, and Tiny Houses proposed to be situated within the City limits, with such terms to be defined by the amended building and zoning codes; and

WHEREAS, the City Council finds it to be in the best interest of the public safety, health, and general welfare of the City to delay allowing the building of such residential dwellings until such building and zoning code amendments are developed and then considered by the Planning & Zoning Commission and the City Council in public hearings with a goal to adopt building and zoning requirements and regulations reflecting the best practices and standards for the City's residents in every zoning district;

WHEREAS, the City Council does not intend for such delay to hinder the growth and development of the City and will therefore prioritize the development and approval of such building and zoning code amendments;

NOW THEREFORE BE IT RESOLVED BY THE CROCKETT CITY COUNCIL THAT:

1. There is a temporary cessation to the issuance of building permits for newly proposed residential dwellings within the City limits until building and zoning code amendments relating to Accessory Dwelling Units, Barndominiums, Industrialized (Modular) Housing, and Tiny Houses are adopted by the City Council, with the exception that building permits may continue to be issued for the following residential dwellings:
 - a. residential dwellings allowed by right and being custom built that have exterior siding, roofing, foundation, and a façade compatible with the single-family and multi-family dwellings located within 500 feet of the lot on which the custom-built dwelling is proposed to be located and having a square footage greater than nine hundred feet (900') and meeting all existing building code requirements; and
 - b. manufactured homes (also known as mobile homes) having a square footage greater than nine hundred feet (900') and for which a specific use permit is issued by the City Council.

Dr. Ianthia Fisher, Mayor

ATTEST:

Mitzi Stefka, City Secretary