

MINUTES OF THE CROCKETT CITY COUNCIL MEETING HELD ON THE 18<sup>th</sup> DAY OF NOVEMBER 2024 IN THE CITY HALL COUNCIL CHAMBERS, LOCATED AT 200 NORTH FIFTH IN THE CITY OF CROCKETT, HOUSTON COUNTY TEXAS AT 6:00 P.M.

THE COUNCIL MET IN REGULAR SESSION WITH THE FOLLOWING MEMBERS PRESENT: IANTHIA FISHER, DENNIS IVEY, DARRELL JONES, NATRENIA HICKS, ELBERT JOHNSON, AND MIKE MARSH. CITY OFFICIALS PRESENT: CITY ADMINISTRATOR JOHN ANGERSTEIN, CITY SECRETARY MITZI STEFKA, ASSISTANT CITY ADMINISTRATOR LEE STANDLEY, FIRE CHIEF JASON FRIZZELL, AND POLICE CHIEF CLAYTON SMITH.

OPEN MEETING WITH INVOCATION AND PLEDGE

Mayor Fisher called the Regular session open and Council member Ivey gave the invocation. All joined in the pledge.

RECOGNITION OF VISITORS

Mayor Fisher recognized all visitors present and thanked them for their attendance.

COMMENTS FROM AUDIENCE OR COUNCIL *(At this time, anyone will be allowed to speak on City related matters only; no personnel matters or matters under litigation will be allowed. The length of time may not exceed three minutes. NO Council discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.)*

- John Angerstein – Reminded citizens about the Citywide Fall Cleanup on Saturday, November 23<sup>rd</sup>.

APPROVAL OF MINUTES

1. REGULAR SESSION: NOVEMBER 4, 2024

Mayor Pro Tem Marsh made a motion to approve the minutes of the November 4, 2024, Regular session. Council member Ivey seconded the motion. Motion passes 5-0.

REPORTS

2. POLICE DEPARTMENT MANPOWER & CRIMINAL INCIDENT REPORT FOR OCTOBER 2024.

Chief Smith reported for the month of October 2024: 16 total manpower, 3,050 total manpower hours, 409 total calls and 9 total accidents. A breakdown of the criminal report is included in the packet.

3. FIRE DEPARTMENT MONTHLY ACTIVITY & STATUS REPORT FOR SEPTEMBER 2024

Fire Chief Frizzell reported for the month of October 2024 the following: 48 calls. A breakdown is included in the packet.

BUSINESS

4. CONSIDER AND APPROVE AN ORDINANCE AUTHORIZING THE ISSUANCE OF THE CITY OF CROCKETT, TEXAS, COMBINATION TAX AND SURPLUS REVENUE CERTIFICATES OF OBLIGATION, SERIES 2024A (TAXABLE); AUTHORIZING EXECUTION AND DELIVERY OF A PAYING AGENT / REGISTRAR AGREEMENT AND AN ESCROW AGREEMENT RELATING TO SUCH CERTIFICATES; PRESCRIBING THE FORM OF SAID CERTIFICATES; LEVYING A TAX AND PLEDGING SURPLUS REVENUES OF THE WATER AND SEWER SYSTEM IN PAYMENT THEREOF; AND ENACTING OTHER PROVISIONS RELATING THERETO

Mayor Pro Tem Marsh made a motion to approve an Ordinance authorizing the issuance of the City of Crockett, Texas, Combination Tax and Surplus Revenue Certificates of Obligation, Series 2024A (taxable); authorizing execution and delivery of a paying agent/ registrar agreement and an escrow agreement relating to such certificates; prescribing the form of said certificates; levying a tax and pledging surplus revenues of the water and sewer system in payment thereof; and enacting other provisions relating thereto. Council member Hicks seconded the motion. Motion passes 5-0.

5. CONSIDER AND APPROVE AN ORDINANCE AUTHORIZING THE ISSUANCE OF THE CITY OF CROCKETT, TEXAS, COMBINATION TAX AND SURPLUS REVENUE CERTIFICATES OF OBLIGATION, SERIES 2024B; AUTHORIZING EXECUTION AND DELIVERY OF A PAYING AGENT/REGISTRAR AGREEMENT AND AN ESCROW AGREEMENT RELATING TO SUCH CERTIFICATES; PRESCRIBING THE FORM OF SAID CERTIFICATES; LEVYING A TAX AND PLEDGING SURPLUS REVENUES OF THE WATER AND SEWER SYSTEM IN PAYMENT THEREOF; AND ENACTING OTHER PROVISIONS RELATING THERETO

Council member Hicks made a motion to approve an Ordinance authorizing the issuance of the City of Crockett, Texas, Combination Tax and Surplus Revenue Certificates of Obligation, Series 2024B; authorizing execution and delivery of a paying agent/registrar agreement and an escrow agreement relating to such certificates; prescribing the form of said certificates; levying a tax and pledging surplus revenues of the water and sewer system in payment thereof; and enacting other provisions relating thereto. Council member Jones seconded the motion. Motion passes 5-0.

6. CONSIDER AND APPROVE A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF CROCKETT, TEXAS APPROVING A PRINCIPAL FORGIVENESS AGREEMENT WITH THE TEXAS WATER DEVELOPMENT BOARD UNDER THE CLEAN WATER STATE REVOLVING FUND AND AUTHORIZING THE MAYOR AS THE DESIGNATED REPRESENTATIVE OF THE CITY TO EXECUTE THE PRINCIPAL FORGIVENESS AGREEMENT; AND APPROVING OTHER MATTERS RELATED THERETO

Council member Hicks made a motion to approve a Resolution by the City Council of the City of Crockett, Texas approving a principal forgiveness agreement with the Texas Water Development Board under the Clean Water State Revolving Fund and authorizing the Mayor as the designated representative of the City to execute the principal forgiveness agreement; and approving other matters related thereto. Council member Johnson seconded the motion. Motion passes 5-0.

7. CONSIDER AND APPROVE AN ORDINANCE AUTHORIZING THE ISSUANCE OF THE CITY OF CROCKETT, TEXAS, COMBINATION TAX AND SURPLUS REVENUE CERTIFICATES OF OBLIGATION, SERIES 2024C; AUTHORIZING EXECUTION AND DELIVERY OF A PAYING AGENT/REGISTRAR AGREEMENT AND AN ESCROW AGREEMENT RELATING TO SUCH CERTIFICATES; PRESCRIBING THE FORM OF SAID CERTIFICATES; LEVYING A TAX AND PLEDGING SURPLUS REVENUES OF THE WATER AND SEWER SYSTEM IN PAYMENT THEREOF; AND ENACTING OTHER PROVISIONS RELATING THERETO

Council member Ivey made a motion to approve an Ordinance authorizing the issuance of the City of Crockett, Texas, Combination Tax and Surplus Revenue Certificates of Obligation, Series 2024C; authorizing execution and delivery of a paying agent/registrar agreement and an escrow agreement relating to such certificates; prescribing the form of said certificates; levying a tax and pledging surplus revenues of the water and sewer system in payment thereof; and enacting other provisions relating thereto. Mayor Pro Tem Marsh seconded the motion. Motion passes 5-0.

8. CONSIDER AND APPROVE A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF CROCKETT, TEXAS APPROVING A PRINCIPAL FORGIVENESS AGREEMENT WITH THE TEXAS WATER DEVELOPMENT BOARD UNDER THE DRINKING WATER STATE REVOLVING FUND AND AUTHORIZING THE MAYOR AS THE DESIGNATED REPRESENTATIVE OF THE CITY TO EXECUTE THE PRINCIPAL FORGIVENESS AGREEMENT; AND APPROVING OTHER MATTERS RELATED THERETO

Council member Hicks made a motion to approve a Resolution by the City Council of the City of Crockett, Texas approving a principal forgiveness agreement with the Texas Water Development Board under the Drinking Water State Revolving Fund and authorizing the Mayor as the designated representative of the City to execute the principal forgiveness agreement; and approving other matters related thereto. Council member Ivey seconded the motion. Motion passes 5-0.

9. CONSIDER AND APPROVE A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF CROCKETT, TEXAS PROVIDING FOR THE REPLACEMENT OF THE ESCROW/DEPOSITORY/REGISTRAR BANK FOR THE CITY OF CROCKETT, TEXAS, REVENUE BONDS, SERIES 2019A AND THE CITY OF CROCKETT, TEXAS, REVENUE BONDS, SERIES 2019B; APPROVING THE FORM AND SUBSTANCE OF RELATED DOCUMENTS; AUTHORIZING CITY OFFICIALS TO EXECUTE NOTICES AND AGREEMENTS RELATED THERETO; AND APPROVING OTHER MATTERS RELATED THERETO

Mayor Pro Tem Marsh made a motion to approve a Resolution by the City Council of the City of Crockett, Texas providing for the replacement of the escrow/depository/registrar bank for the City of Crockett, Texas, Revenue Bonds, Series 2019A and the City of Crockett, Texas Revenue Bonds, Series 2019B; approving the form and substance of related documents; authorizing city officials to execute notices and agreements related thereto; and approving other matters related thereto. Council member Jones seconded the motion. Motion passes 5-0.

10. CONSIDER AND APPROVE A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CROCKETT, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE COMMUNITY DEVELOPMENT FUND

Council member Ivey made a motion to approve a Resolution of the City Council of the City of Crockett, Texas, authorizing the submission of a Texas Community Development Block Grant Program application to the Texas Department of Agriculture for the Community Development Fund. Mayor Pro Tem Marsh seconded the motion. Motion passes 5-0.

11. CONSIDER AND APPROVE AUTHORIZING THE SUBMISSION OF AN ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM APPLICATION TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA); AND AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO ACT AS THE CITY'S AUTHORIZED REPRESENTATIVES IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM

Council member Ivey made a motion to approve authorizing the submission of an Assistance to Firefighters Grant Program application to the Federal Emergency Management Agency (FEMA); and authorizing the Mayor and City Administrator to act as the city's authorized representatives in all matters pertaining to the city's participation in the Assistance to Firefighters Grant Program. Council member Jones seconded the motion. Motion passes 5-0.

12. CONSIDER AND APPROVE UPDATES TO PERSONNEL POLICY MANUAL

Mr. Angerstein presented updates to the city's personnel policy manual, including changes to the use of TikTok/social media on city-owned devices, on-call duty policy, salary administration, travel expense reimbursement and pay rate adjustments (2% COLA). Mayor Pro Tem Marsh made a motion to approve updates to the personnel policy manual. Council member Ivey seconded the motion. Motion fails 2-3. Council members Jones, Hicks and Johnson voted against. Council member Hicks made a motion to approve updates to the TikTok/social media policy and pay rate adjustments (2% COLA) and to table the other updates until the next meeting. Council member Jones seconded the motion. Motion passes 5-0.

ADJOURNMENT

Without objection, Mayor Fisher adjourned the meeting at 6:47 P.M.

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Dr. Ianthia Fisher, Mayor

ATTEST:

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Mitzi Stefka, City Secretary