



Regular City Council Meeting

Crest Hill, IL

October 06, 2025

7:00 PM

Council Chambers

20600 City Center Boulevard, Crest Hill, IL 60403

Agenda

Opening of Meeting:

Pledge of Allegiance

Roll Call

Minutes:

- [1.](#) Approve the Minutes from the Regular Meeting Held on September 15, 2025
- [2.](#) Approve the Minutes from the Work Session Held on September 22, 2025

City Attorney:

City Administrator:

- [3.](#) Approval to Establish a Flexible Spending Account Effective Date of January 1, 2026 for Employees

Public Works Department:

- [4.](#) Approval of Pay Request #32 from Vissering Construction Inc. with Direction to Send it to the IEPA for Approval and Disbursement for a Total Amount of \$1,379,799.03

City Engineer:

- [5.](#) Approve a Resolution Approving an Engineering Design Agreement for Caton Farm Rd Over CN Railroad (formally EJ&E) by and between the City of Crest Hill, Will County, Illinois and Christopher B. Burke Engineering, Ltd. for an Amount of \$79,650.00

Community Development:

- [6.](#) Approve an Ordinance Amending Section 5.08.180 (Premises; Hours of Business) Chapter 5.08 (Alcoholic Beverages) of Title 5 (Business Licenses and Regulations) of the City of Crest Hill Code of Ordinances

Police Department:

The Agenda for each regular meeting and special meeting (except a meeting held in the event of a bona fide emergency, rescheduled regular meeting, or any reconvened meeting) shall be posted at the City Hall and at the location where the meeting is to be held at least forty-eight (48) hours in advance of the holding of the meeting. The City Council shall also post on its website the agenda for any regular or special meetings. The City Council may modify its agenda for any regular or special meetings. The City Council may modify its agenda before or at the meeting for which public notice is given, provided that, in no event may the City Council act upon any matters which are not posted on the agenda at least forty-eight (48) hours in advance of the time for the holding of the meeting.

Mayor's Report:

- [7.](#) Approval of Road Closure for Chaney-Monge Halloween Parade

City Clerk's Report:

City Treasurer's Report:

- [8.](#) Approval of the Sales Tax Incentive Rebate Calendar Year 2024 Payment to Food4Less for \$39,653.22
- [9.](#) Approval of the List of Bills issued through October 7, 2025, in the Amount of \$1,174,960.57
10. Approval of the Regular and Overtime Payroll from September 7, 2025, to September 21, 2025, in the Amount of \$273,770.54
11. Approval of Additional Payroll for the Police Retention Program Funded with a Grant from the State of Illinois in the Amount of \$77,500.00

Unfinished Business:

New Business:

Committee/Liaison Reports:

City Council Comments:

Public Comment:

Executive Session: If Called by Council for a Good Cause

Adjourn:

MINUTES OF THE REGULAR MEETING
CITY COUNCIL OF CREST HILL
WILL COUNTY, ILLINOIS
September 15, 2025

The regular meeting of the City of Crest Hill was called to order by Mayor Raymond R. Soliman at 7:00 p.m. in the Council Chambers, 20600 City Center Boulevard, Crest Hill, Will County, Illinois.

The Pledge of Allegiance was recited in unison. Mayor Soliman asked for everyone to remain standing after the Pledge of Allegiance.

Mayor Soliman honored two City of Crest Hill Police Officers who lost their lives in the line of duty: Officer James W. Nink, who was killed on September 16, 1967, and Sergeant Timothy Simonson, who died on September 28, 1994. Officer Nink was killed in a traffic accident while pursuing a robbery suspect on a gravel road, veering off and striking a telephone pole. Sergeant Simonson was shot while investigating an armed robbery when he opened a trunk and discovered the offender hiding inside with a shotgun.

Mayor Soliman asked for continued prayers for both families, noting that the officer's children are now adults with children of their own. He also requested remembrance for the 3,000 victims of the September 11th tragedy and their families, the recent passing of former Illinois Governor Jim Edgar, whom he described as "a very good man" and "a good governor," and the family of Charlie Kirk, who was recently murdered. Mayor Soliman expressed sadness that Charlie Kirk's wife would never have her husband again and their two beautiful children would have to read about their father rather than know him personally. A moment of silence was observed for all mentioned.

Roll call indicated the following present: Mayor Raymond Soliman, City Clerk Christine Vershay-Hall, City Treasurer Jamie Malloy, Alderman Scott Dyke, Alderman Angelo Deserio, Alderman Darrell Jefferson, Alderwoman Claudia Gazal, Alderperson Tina Oberlin, Alderman Mark Cipiti, Alderman Nate Albert, Alderman Joe Kubal.

Also present were: City Administrator Blaine Wing, Police Chief Ed Clark, Finance Director Glenn Gehrke, City Engineer Ron Wiedeman, Community & Economic Development Daniel Ritter, City Attorney Mike Stiff.

Absent were: Interim Public Works Director Julius Hansen, Community Development Consultant Ron Mentzer, Interim Human Resource Manager Dave Strahl, Building Commissioner Don Seeman.

MAYOR'S REPORT: Mayor Soliman, with the Council's concurrence, moved to agenda item eleven first to accommodate representatives from the Daughter's of the American Revolution who were in attendance.

Members of the City Council read the proclamation declaring September 17-23, 2025, as Constitution Week in Crest Hill.

(#1) Motion by Alderperson Oberlin seconded by Alderwoman Gazal, to Approve the Proclamation for Constitution Week, per the memo dated September 15, 2025.

On roll call, the vote was:

AYES: Ald. Dyke, Deserio, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

Mayor Soliman invited Pat Decker and Donna Demick from the Daughters of the American Revolution to the podium and presented them with a copy of the proclamation. He thanked them for their commitment to promoting the Constitution to younger generations.

Ms. Decker, a resident of Crest Hill and member of the Louis Joliet Chapter DAR, thanked the Mayor and Council for allowing them to receive the proclamation. She explained that the purpose of the DAR is to perpetuate the memory and spirit of those who achieved American independence in 1776 and to promote education about the Constitution. She quoted Abraham Lincoln's words about preserving the Constitution.

Alderperson Oberlin thanked the DAR representatives for their volunteer work and annual presentations.

FINANCIAL REPORT – MAY, JUNE, & JULY 2025

Mayor Soliman presented the financial report for May, June, and July 2025, and noted it is for informational purposes only. It was included in the Council members' packets ahead of the meeting. Mayor Soliman acknowledged that unless there were any questions or clarifications sought from Council Members, particularly directed at Finance Director Glenn Gehrke or Treasurer Jamie Malloy, they would proceed to the next item on the agenda. However, no inquiries or issues were raised by any Council members.

APPROVAL OF MINUTES: Mayor Soliman presented the minutes from the Regular Meeting Held on September 2, 2025, per the memo dated September 15, 2025.

(#2) Motion by Alderwoman Gazal seconded by Alderman Deserio, to Approve the Minutes from the Regular Meeting Held on September 2, 2025, per the memo dated September 15, 2025.

On roll call, the vote was:

AYES: Ald. Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke, Deserio.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

Mayor Soliman presented the Minutes from the Work Session Meeting Held on September 8, 2025, per the memo dated September 15, 2025.

Alderwoman Gazal asked if the public comment section could be changed to reflect what Stuart Soifer stated regarding who would collect the Cannabis Tax and what he meant. Clerk Vershay-Hall commented we would listen to the recording and change the minutes if necessary.

(#3) Motion by Alderman Deserio seconded by Alderman Dyke, to Approve the Minutes from the Work Session Meeting Held on September 8, 2025, per the memo dated September 15, 2025.

On roll call, the vote was:

AYES: Ald. Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke, Deserio, Jefferson.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

CITY ATTORNEY: City Attorney Mike Stiff reported that he had no agenda items for the meeting but was available to answer any questions. Alderman Gazal inquired about the procedure for obtaining information about costs the City had incurred. Attorney Stiff advised her to send an email to him directly.

CITY ADMINISTRATOR: City Administrator Blaine Wing reported on several items:

1. He will be forwarding parking information from the IML for the upcoming conference to all elected officials who will be attending.
2. The professional photos for elected officials had to be rescheduled from October 6th to October 20th due to a scheduling conflict. The photos would be taken from 5:00 PM to 7:00 PM prior to the meeting, with appointments scheduled every 10 minutes.
3. He had sent Council members a status update regarding a matter of interest prior to the evening's meeting and hoped to have the topic concluded by the end of the month.

Alderpersn Oberlin mentioned her internet was down, so she had not received the email updates. Administrator Wing offered to provide printed copies before she left.

Alderpersn Gazal asked for clarification about who initiated a particular matter, stating she was being blamed for it. Administrator Wing confirmed that he had started the matter and not Alderpersn Gazal.

PUBLIC WORKS DEPARTMENT:

There were no agenda items.

CITY ENGINEER: City Engineer Ron Wiedeman requested to Approve a Resolution Approving an Agreement for Caton Farm Road Water Main Extension by and between the City of Crest Hill, Will County, Illinois, and M.J. Underground, Inc. for an Amount of \$724,836.00 per the memo dated September 15, 2025.

(#4) Motion by Alderpersn Oberlin seconded by Alderpersn Gazal, to Approve a Resolution Approving an Agreement for Caton Farm Road Water Main Extension by and between the City of Crest Hill, Will County, Illinois, and M.J. Underground, Inc. for an Amount of \$724,836.00 per the memo dated September 15, 2025.

On roll call, the vote was:

AYES: Ald. Deserio, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.
Resolution #1345

City Engineer Ron Wiedeman requested to Award the Contract to Dahme Mechanical Industries, Inc. (DMI) for the Chemical Feed Systems Upgrade on Wells 4, 8, 9, 11, and 12 in the Amount of \$599,866.00 per the memo dated September 15, 2025.

(#5) Motion by Alderman Cipiti seconded by Alderperson Oberlin, to Award the Contract to Dahme Mechanical Industries, Inc. (DMI) for the Chemical Feed Systems Upgrade on Wells 4, 8, 9, 11, and 12 in the Amount of \$599,866.00 per the memo dated September 15, 2025.

On roll call, the vote was:

AYES: Ald. Albert, Kubal, Dyke, Deserio, Jefferson, Gazal, Oberlin, Cipiti.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

City Engineer Ron Wiedeman requested to Approve a Resolution Approving a Construction Agreement for Innerscircle-Phase 1 Water Main and Roadway Rehabilitation by and between the City of Crest Hill, Will County, Illinois, and M. J. Underground, Inc. for an Amount of \$2,318,680.64 per the memo dated September 15, 2025. The limits on this project is Theodore Street to Marlboro Lane.

(#6) Motion by Alderman Dyke seconded by Alderman Deserio, to Approve a Resolution Approving a Construction Agreement for Innerscircle-Phase 1 Water Main and Roadway Rehabilitation by and between the City of Crest Hill, Will County, Illinois and M. J. Underground, Inc. for an Amount of \$2,318,680.64 per the memo dated September 15, 2025.

On roll call, the vote was:

AYES: Ald. Oberlin, Cipiti, Albert, Kubal, Dyke, Deserio, Jefferson, Gazal.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

Resolution #1346

City Engineer Ron Wiedeman requested to Approve ComEd Agreements and Expenditure for the West Sewage Treatment Plant Electrical Upgrade per the memo dated September 15, 2025.

Alderperson Oberlin noted a discrepancy in the delivery address listed in the document. On page 107, the address was listed as 1701 Gaylord Road, while the rest of the document referred to 1631 Gaylord Road. City Administrator Blaine said they would confirm the correct delivery address before finalizing the agreement.

(#7) Motion by Alderperson Oberlin seconded by Alderwoman Gazal, to Approve ComEd Agreements and Expenditure for the West Sewage Treatment Plant Electrical Upgrade with changes on address per the memo dated September 15, 2025.

On roll call, the vote was:

AYES: Ald. Cipiti, Albert, Kubal, Dyke, Deserio, Jefferson, Gazal, Oberlin.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

COMMUNITY DEVELOPMENT: Community & Economic Development Director Daniel Ritter requested to Approve an Ordinance Amending Title 3 of the City of Crest Hill Code of Ordinances to Adopt a Municipal Cannabis Retailers' Occupation Tax per the memo dated September 15, 2025.

(#8) Motion by Alderman Albert seconded by Alderperson Oberlin, to Approve an Ordinance Amending Title 3 of the City of Crest Hill Code of Ordinances to Adopt a Municipal Cannabis Retailers' Occupation Tax per the memo dated September 15, 2025.

On roll call, the vote was:

AYES: Ald. Kubal, Dyke, Deserio, Jefferson, Gazal, Oberlin, Cipiti, Albert.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

Ordinance #2032

Director Ritter also announced upcoming ribbon cuttings:

- Conquer Boxing at CFX Fitness on Thursday from 12:00 to 1:00 PM in conjunction with the Joliet Chamber of Commerce
- Window World's 15th anniversary celebration on Saturday from 10:00 AM to 1:00 PM
- Mr. Auto Care grand opening on Saturday from 12:00 to 2:00 PM

POLICE DEPARTMENT: Police Chief Ed Clark requested to Approve a Special Event Police Services Agreement with Siegel's Cottonwood Farm for October 12, 18, and 19, 2025 per the memo dated September 15, 2025.

Police Chief Ed Clark stated that the event is from noon to approximately 6:15 PM. He noted that similar contracts had been approved in previous years and that both the contract and insurance documentation were attached.

Alderman Dyke asked if Siegel's would need police services for other dates, such as the Friday before the 18th or the weekend before Halloween. Chief Clark responded that those were the only dates requested by Siegel's, but he would return to the Council if additional dates were requested later.

(#9) Motion by Alderwoman Gazal seconded by Alderman Deserio, to Approve a Special Event Police Services Agreement with Siegel's Cottonwood Farm for October 12, 18, and 19, 2025 per the memo dated September 15, 2025.

On roll call, the vote was:

AYES: Ald. Dyke, Deserio, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

Police Chief Ed Clark requested to Approve a Special Event Police Services Agreement with Carillon Lakes Homeowners Association for October 26, 2025, per the memo dated September 15, 2025. This would be for their trick-or-treat event on October 26th from 2:00 to 4:00 PM.

(#10) Motion by Alderman Albert seconded by Alderman Kubal, to Approve a Special Even Police Services Agreement with Carillon Lakes Homeowners Association for October 26, 2025, per the memo dated September 15, 2025.

On roll call, the vote was:

AYES: Ald. Deserio, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

Chief Clark also thanked everyone who volunteered for the Neighbors Night Out event on September 4th, particularly Officer Outlaw who coordinated the event. He noted that they would be having a meeting to discuss ways to improve next year's event.

Alderpersion Oberlin commented on the wonderful job Officer Outlaw did organizing the event, the beautiful weather, and how much attendees enjoyed it.

Mayor Soliman also recognized the great turnout, the work of the Police Department, and the generosity of the vendors who provided food at no cost. He emphasized that the event was intended to build relationships between children and Police Officers.

MAYOR'S REPORT:

Mayor Soliman announced there was a grand opening at O'Reilly's Auto Part store on Saturday, September 13, 2025. He stated several elected officials attended. They were able to tour the warehouse that housed 70,000 pieces of equipment in the warehouse that takes care of Illinois, Wisconsin, Iowa, and Indiana. He wished them nothing but the best.

The elected officials that attended stated that everyone was very nice and it was amazing to see what they have done with the transformation and everything they house.

CITY CLERK: City Clerk Christine Vershay-Hall requested Approval of Six (6) Additional Temporary Sign Permit for Mr. Auto Care Located at 2424 Plainfield Road Unit #500 per the memo dated September 15, 2025. These additional temporary sign permits would be for sixty (60) consecutive days until their permanent sign is installed.

Alderman Gazal asked what kind of signs they were using. City Clerk Vershay-Hall was not certain of the exact type, but Director Ritter indicated they were likely feather flag banners. He also mentioned that the permanent sign would need to meet the requirements of the sign ordinance or go through the Plan Commission and City Council for approval.

(#11) Motion by Alderwoman Gazal seconded by Alderman Albert, to Approve Six (6) Additional Temporary Sign Permit for Mr. Auto Care Located at 2424 Plainfield Road Unit #500 per the memo dated September 15, 2025.

On roll call, the vote was:

AYES: Ald. Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke, Deserio.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

City Clerk Christine Vershay-Hall announced that the City would be holding a free community shred event in partnership with Lockport Township government on Saturday, October 25, 2025, from 9:00 AM to 11:00 AM in the front parking lot of City Hall, with a limit of four boxes per resident. She also invited the Council members to volunteer for the event.

CITY TREASURER: City Treasurer Jamie Malloy requested to Approve the List of Bills Issued Through September 16, 2025, in the Amount of \$1,016,129.50 per the memo dated September 15, 2025.

(#12) Motion by Alderman Deserio seconded by Alderman Dyke, to Approve the list of bills issued through September 16, 2025, in the amount of \$1,016,129.50 for Council approval per the memo dated September 15, 2025.

On roll call, the vote was:

AYES: Ald. Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke, Deserio, Jefferson.

NAYES: None

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

City Treasurer Jamie Malloy presented the Regular and Overtime Payroll from August 25, 2025, through September 7, 2025, in the amount of \$286,528.96 per the memo dated September 15, 2025.

UNFINISHED BUSINESS: There was no unfinished business.

NEW BUSINESS: There was no new business.

COMMITTEE/LIAISON REPORTS: Alderwoman Gazal reported that a Christmas tree had been donated by Fields on Caton Farm, and she would provide more information about it later.

CITY COUNCIL COMMENTS: Alderman Dyke congratulated his granddaughter, whose design was chosen for a button for her school's fall festival in Coal City. He noted that each of the five schools in the district had a button design selected, and he was proud to be wearing hers at the meeting.

Alderman Oberlin wished her son a happy 35th birthday.

Alderman Albert thanked Officer Heidi Outlaw and the Police Department for the wonderful job organizing Neighbors Night Out, acknowledging the food vendors, regular vendors, and all the volunteers who contributed to its success.

PUBLIC COMMENT:

No one approached the podium to address the Council.

There being no further business before the Council, and no action needed from an executive session, a motion for adjournment was in order.

(#13) Motion by Alderman Dyke seconded by Alderman Albert, to adjourn the September 15, 2025, Council meeting.

On roll call, the vote was:

AYES: Ald. Cipiti, Albert, Kubal, Dyke, Deserio, Jefferson, Gazal, Oberlin.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

The meeting was adjourned at 7:40 p.m.

Approved this ____ day of _____, 2025.

As presented _____

As amended _____

CHRISTINE VERSHAY-HALL, CITY CLERK

RAYMOND R. SOLIMAN, MAYOR

MINUTES OF THE WORK SESSION
CITY COUNCIL OF CREST HILL
WILL COUNTY, ILLINOIS
September 22, 2025

The September 22, 2025, the City Council work session was called to order by Mayor Raymond R. Soliman at 7:00 p.m. in the Council Chambers, 20600 City Center Blvd. Crest Hill, Will County, Illinois.

The following Council members were present: Mayor Raymond Soliman, City Clerk Christine Vershay-Hall, City Treasurer Jamie Malloy, Alderman Angelo Deserio, Alderman Darrell Jefferson, Alderwoman Claudia Gazal, Alderperson Tina Oberlin, Alderman Mark Cipiti, Alderman Nate Albert, Alderman Joe Kubal.

Also Present were: Police Chief Ed Clark, City Engineer Ron Wiedeman, Community & Economic Development Director Daniel Ritter, Building Commissioner Don Seeman, City Attorney Mike Stiff.

Absent were: Alderman Scott Dyke, City Administrator Blaine Wing, Finance Director Glenn Gehrke, Interim Public Works Director Julius Hansen, Community Development Consultant Ron Mentzer, Interim Human Resource Manager Dave Strahl.

Mayor Soliman excused Alderman Dyke's attendance for the meeting.

TOPIC: A Resolution approving an Engineering Design Agreement for Caton Farm Road over CN Railroad (formerly EJ&E) by and Between the City of Crest Hill, Will County, Illinois, and Christopher B. Burke Engineering Ltd. For an amount of \$79,650.00

City Administrator Ron Wiedeman began by explaining that the City is required by law to conduct surveys on its structures every couple of years. He noted that Crest Hill has two structures meeting this requirement: the Caton Farm Bridge over the CN Railroad and the culvert just north of Theodore on Gaylord by the west plant. This year's report showed no significant changes, but the total structure rating has been hovering around "fair."

Engineer Wiedeman provided critical context about the bridge's history saying that the project structure was built in 1986 and he could not find any records of any type of work being done on that bridge since its construction in 1986. He also emphasized that after 40 years it is well past its time of where we need to start doing some work on it.

The proposed work scope from Burke Engineering includes replacing the bridge deck, replacing bridge joints, performing patching work, and replacing the abutments. Additionally, he said that cosmetic work is needed on the rails where the guardrail attaches to the bridge to update them to current standards.

Engineer Wiedeman explained his approach into two phases where the first phase would be the substructure work, which would be everything down below. He stated this would be where we have railroad flaggers and will not require a full-time closure of the bridge. Then the second phase, involving the bridge deck replacement, would require a full closure since the bridge is only two lanes wide.

Engineer Wiedeman estimated the total project cost at three-quarters of a million dollars for construction, with engineering and railroad flagging bringing the total to one million dollars. He emphasized the need to coordinate with the nearby school, planning to complete the deck work during summer when school is out of session.

Mayor Soliman conducted an informal vote to approve an agreement with Burke Engineering for \$79,650.00 for design bid plans for the Caton Farm Road Bridge.

AYES: Ald. Kubal, Albert, Cipiti, Oberlin, Gazal, Jefferson, Deserio.

NAYES: None.

ABSENT: Ald. Dyke.

This will be on the October 6th Council meeting.

TOPIC: Discussion and Direction on Liquor License Hour Adjustments

Community & Economic Development Director Daniel Ritter began by acknowledging the historical context of the current restrictive liquor license hours, highlighting that both the Mayor and the Police Chief provided background on past challenges warranting these restrictions. He noted that there is valid rationale behind these early measures due to previous issues. However, Director Ritter pointed out that the City now enjoys effective enforcement and accountability. He outlined two focal concerns raised by local stakeholders:

The first area of concern is Restaurant Liquor License Closing Times. Presently, restaurants with Class H liquor licenses must cease alcohol service by 10:00 PM. Director Ritter has elaborated on the operational difficulties this poses, stating that typically, restaurants close around 11:00 PM or later, especially in sports-oriented venues such as Buffalo Wild Wings and Miller's Ale House, which often operate until midnight in alignment with sports schedules. The current constraints lead to awkward situations, such as curtailing Monday Night Football viewings.

The staff recommends extending service hours until midnight for restaurants, maintaining compliance with current regulations: 75% of the establishment's space must remain for dining purposes, food should be available throughout liquor service, and outdoor patio service should stop at 10:00 PM. This extension would also lengthen associated gaming hours.

Regarding Sunday Service Hours, brunch culture widely includes beverage service, and various entertainment venues increasingly face similar needs. Staff suggests uniformity with weekly hours, adopting a 6:00 AM to midnight framework to ease enforcement.

Mayor Soliman voiced unequivocal support for Director Ritter's proposals, marking a significant policy shift from 2009, acknowledging improved conditions, and underscoring the municipality's need to remain competitive in hopes to attract venues like Buffalo Wild Wings or Miller's Ale House which requires parity with neighboring regulations, to avoid losing potential business to other communities.

Police Chief Ed provided insights on striking the right balance between public safety and revenue stating that public safety is paramount, but revenue considerations are equally

crucial. Surveillance and regulatory compliance are ongoing to preempt issues, with immediate actions if warranted.

All Council members commended Director Ritter's efforts for initiating the proposed changes. The sentiment echoed among members who asserted the necessity for progress, and as times evolve, so must the City.

Alderwoman Gazal commended Building Commissioner Don Seeman for everything he does for the Council and the City and stated that he goes above and beyond and thanked him for everything he does. She also thanked City Engineer Ron Wiedeman for all he has done, as well.

Alderperson Oberlin seconded the praise for Commissioner Seeman and added that he never gets angry and is always happy to help.

Mayor Soliman asked if anyone was against the proposal to change the hours of operation for restaurants and change the hours of liquor and video gaming starting at 6:00 a.m. every day of the week. There were no objections.

TOPIC: Projector Project – Council Chamber

The Mayor informed the Council that City Administrator Blaine Wing had been unexpectedly called out of town due to a family emergency. Acknowledging that he had conducted extensive work on upgrading televisions and projections systems in the Council Chambers with Stuart's involvement, the Mayor recommended tabling the discussion. He emphasized that proceeding without Administrator Wing, who had dedicated significant effort to this project, would be inappropriate.

The Council supported tabling the matter, and the Mayor confirmed it would be revisited during the work session on October 13th.

TOPIC: Consent Agenda Discussion

Mayor Soliman noted that this item also involved significant work by Administrator Wing and Attorney Stiff. Following the same reasoning as the previous item, he stated that it was only fair to table this item as well.

Council members again agreed with the decision to table the item.

The item was officially tabled until the October 13th work session.

PUBLIC COMMENTS:

Mayor Soliman opened the floor for public comment, and no one approached the podium.

MAYOR UPDATES:

Mayor Soliman announced that he attended the grand opening for CRX Boxing Gymnasium in the fitness center at Hillcrest Shopping Center, along with approximately ten representatives from the Joliet Chamber of Commerce.

Mayor Soliman also announced that on Saturday, September 20th, he attended Window World's fifteen-year anniversary celebration on Caton Farm Road with Brian Hopkins. City Clerk Christine Vershay-Hall and City Treasurer Jamie Malloy also attended the

celebration. Mayor Soliman commented that it was a very nice anniversary celebration with amenities including a petting zoo, hot dogs, and games for children, with many giveaways.

Following the Window World event, Mayor Soliman stated that they visited Mr. Auto Care, located off Plainfield Road behind the French Quarters. The Mayor praised the owner, Chris, and stated that he was particularly impressed with the facility having never seen a cleaner automotive repair shop anywhere he had been. Mayor Soliman expressed hope that the business would do well.

COMMITTEE/LIAISON UPDATES:

There were no committee/liaison updates.

CITY ADMINISTRATOR UPDATES:

There were no updates due to the City Administrator's absence.

There being no further business before the Council, and no action needed from the executive sessions, the meeting is adjourned.

The meeting adjourned at 7:30 PM.

Approved this _____ day of _____, 2025.

As presented _____

As amended _____

CHRISTINE VERSHAY-HALL, CITY CLERK

RAYMOND R. SOLIMAN, MAYOR



Agenda Memo

Crest Hill, IL

Meeting Date:	October 6, 2025
Submitter:	Blaine Wing, City Administrator
Department:	Administration
Agenda Item:	Consideration of a Flexible Benefit Account Program

Summary: It is my understanding that staff have brought Section 125 plans (Flexible Spending Benefits) to City Council in the past. (See background memos that are attached.) In addition, let me share some of the reasonings why I support these plans and using vendors like WEX:

Benefits for Employers:

- **Payroll Tax Savings:** Employers save on FICA and FUTA taxes because employee taxable wages are reduced.
- **Enhanced Recruitment & Retention:** Offering a Section 125 plan makes the benefits package more attractive, helping to recruit and retain top talent.
- **Improved Employee Satisfaction:** Employees appreciate having choices and saving money, which can lead to higher morale and productivity.
- **Cost-Effective Benefit Offering:** Employers can offer valuable benefits without significantly increasing costs.

Benefits for Employees:

- **Tax Savings:** Employees can pay for eligible expenses (like health insurance premiums, dependent care, and medical costs) with pre-tax dollars, reducing their taxable income.
- **Increased Take-Home Pay:** Because less income is taxed, employees effectively have more disposable income.
- **Flexible Benefits:** Employees can choose from a menu of benefits that best suit their personal and family needs.
- **Coverage for Key Expenses:** Plans often include Flexible Spending Accounts (FSAs) for medical and dependent care, helping employees manage out-of-pocket costs.

Recommended Council Action: Approval of adding Flexible Benefit Account Program (IRS Section 125) as part of our optional benefits.

Financial Impact:

Funding Source: General Fund

Budgeted Amount: Approximately \$3,000 annually for administrative costs.

Cost: Employees deduct money from their paychecks to support.



City Council Agenda Memo

Crest Hill, IL

Meeting Date:	October 6, 2025
Submitter:	Dave Strahl, Interim Human Resources Manager
Department:	Human Resources
Agenda Item:	Consideration of a Flexible Benefit Account Program

Summary: Discussion on Potential Additional Employee Benefit – Flexible Benefit Account Program

Human Resources staff brought the option of a Flexible Spending Account (IRS Section 125) to a city council workshop meeting on February 26, 2024. The city council was supportive of moving forward with establishing the plan. However, due to the insurance year being effective July 1 each year and a flex plan being best understood through a typical calendar year, the insurance broker recommended the program be delayed. The insurance year will be changing in 2027 to a January 1 date, and the current insurance rates are effective from July 1, 2025 to December 31, 2026. Due to the change of insurance year and rates being set for the upcoming year the timing to establish the flex plan effective 2026 makes the most sense at this time.

Attached are a copy of the previous memorandum and a copy of the minutes from the meeting of February 26, 2024 as background on the details of the program.

Recommended Council Action: Approval of establishing a Flexible Spending Account effective January 1, 2026 for employees to fund deductibles, out-of-pocket expenses, and dependent care expenses with pre-tax payroll dollars. Employees participating in the program would receive a pre-loaded debit card for their use. The City Council was supportive of establishing the flex plan in February 2024, but at this time staff is requesting formal approval to initiate the process to offer the benefit.

Financial Impact:

Funding Source: General Fund and the creation of a segregated account for employee contributions for payroll deductions and ACH transfer as expenses are realized. Based on the employee participation levels the city would have to fund the employees' financial pledge of each employee prior to collecting the funds through payroll deductions during the upcoming year.

Budgeted Amount: Annual Administrative cost: \$2880

Cost: Annual benefit funding is based on employee participation. Potential of some expense to the city if an employee leaves employment prior to making the full contribution recovery after the benefit was spent by the employee.

Attachments Previous staff memorandum, copy of minutes from February 26, 2024 city council workshop, and general information on the details of the flex program administered by WEX, a partner with the city's health insurance provider, IPBC.



City Council Agenda Memo

Crest Hill, IL

Meeting Date: February 26, 2024

Submitter: Dave Strahl, Interim Human Resources Representative

Department: Human Resources

Agenda Item: Consideration of a Flex Account Program

Summary: Discussion on Potential Additional Employee Benefit – Flex Account

IRS regulations (Section 125) allow for employers to set up voluntary contribution plans that allow employees to fund deductibles, out of pocket expenses and dependent childcare expenses through pre-tax dollars using a program commonly referred to as a flexible spending plan. Employees can voluntarily divert wages into an account for medical related expenses and a separate account for dependent care depending on the employee's financial situation and needs. The funds may be used for deductibles, co-pays and prescription co-pays. The funds would be diverted pre-tax which would save employees generally about 25% to 30% of their purchasing power instead of using net dollars for the same expenses.

These voluntary deductions can be made on an annual basis and may be altered due to major life event, birth, death, employment status change, etc. The deductions, if not used by the end of the deduction year will be forfeited and cannot be carried over into a new year. The deductible year period would coincide with the insurance year (May 1 to April 30) since this is the effective date of health insurance changes for the city on an annual basis and when many annual monthly deductions are effective.

Some additional details to be mindful regarding a flex plan.

- The funds are available and used through a third party that administers the program that allows the employee to use a debit style card to access the funds.
- All determinations of eligibility will be handled by the third-party administrator.
- All funds for employee use related to medical expenses are available on the first day of the insurance year. Therefore, the city would fund the accounts on behalf of the participating employees and the funds contributed by the employees through each payroll contribution will replenish the account that the city used to fund the benefit.
- When the employee leaves the city's employment the employee would have a limited window to use the existing funds. The timeframe is set by the employer and any claims

that would be processed would be limited to services provided prior to the employee's change in employment status. Any remaining funds in the employee's account after the pre-determined period for submittal of claims would not be eligible for use by the employee.

- At the conclusion of an insurance year (April 30) the employee would have a pre-determined period to submit claims for processing using funds from the previous year. This period is pre-determined by the employer. The claims submitted must be for services provided during the prior insurance year (between April 30 and May 1 of the previous year).
- Dependent care coverage is a pay-as-you-go system that is reimbursed based on proper documentation of dependent care expenses to the third-party provider.
- The city would incur a maximum annual administrative expense of \$2880 or \$240 per month based on the number of participants. This estimate assumes every employee utilizes the program.
- Would recommend a maximum employee contribution amount of \$4000 annually (\$158.85 per payroll). The maximum out of pocket level for BlueCross/Blue Shield is \$3000 per family and the IUOE, Local 150 plan is \$6000. The funds can be used for any out-of-pocket expenses not covered by insurance, co-pays, prescription co-pays, deductibles, etc.

These plans are very common among employers and can be seen as a benefit that puts the city on a more comparable basis with other area employers as the city competes for quality employees. This plan could be in place effective May 1, 2024, for the upcoming health insurance year.

Recommended Council Action: Discussion and direction as to whether the city council is supportive of adding this benefit for the employees.

Financial Impact:

Funding Source: General Fund and Creation of an Account for Employee Contribution Recovery from Payroll Deductions

Budgeted Amount: Annual Administrative Costs - \$2880

Cost: Annual benefit funding based on employee participation. Potential of some loss to the city when employee leaves employment prior to making the full contribution recovery after benefit was spent by the employee.

Attachments General Information on the details of the flex program administered by WEX a partner with the city's health insurance provider, IPBC.

Medical FSA and Dependent Care FSA

Contribution limits & IRS regulations

The IRS sets the maximum dollar amount you can elect and contribute to a medical flexible spending account (medical FSA) and dependent care FSA. The FSA annual contribution limit is:

Medical FSA - \$3,050

Dependent Care FSA - \$5,000 per family or \$2,500 if filing separately

Changing your FSA election

During open enrollment, you can elect an FSA and determine how much you want to contribute. In order to make changes after open enrollment, you need to experience a qualifying life event.

Qualifying life events for any FSA:

- Change in marital status
- Change in the number of dependents
- Increase due to birth, adoption or marriage
- Decrease due to death, divorce or loss of eligibility
- Gain or loss of eligibility due to a change in participant, spouse or dependent employment status

Additional dependent care FSA qualifying life events include:

Change in daycare providers

- Child turning age 13
- Increase or decrease in the cost of qualifying day care expenses
- Judgement, decree or order requiring a change in coverage

If you experience a qualifying life event, contact your employer to make changes to your election.



Medical FSA

Once you elect, all of your medical FSA dollars are available for you to use the very first day of the plan year. For example, if you elect to contribute \$1,200 to your medical FSA, your contributions will be deducted evenly across all of your paychecks for the year, but you have access to all \$1,200 on Day 1! You can use your funds for expenses incurred by you, your spouse or eligible dependents.



Dependent care FSA

The dependent care FSA allows you to use the funds in your account as you contribute to the dependent care FSA from your paycheck. After each payroll contribution has been made, those funds are applied to your account and available for reimbursement. This is different from a medical FSA because you cannot use all of the funds Day 1.



Use-or-lose

Don't forget to spend your FSA dollars. If you have not used all of your FSA dollars before the end of the plan year, you will forfeit any money left in your account. (Check with your employer to confirm how many days you have to submit claims for reimbursement after the plan year ends.)



**DC FSA
(Video)**



**What is FSA
(Video)**

Dependent Care FSA

Why should I choose a dependent care FSA?

A dependent care FSA allows you to put aside a portion of your paycheck before taxes for eligible dependent care expenses each year.



Save money

The dependent care FSA lets you pay for eligible dependent care expenses while you reap the benefits of additional tax savings. You're spending the money either way. This way, eligible childcare and other dependent care costs are a little less.



Save strategically

Submit all of your dependent care expenses at the end of the plan year for one lump sum reimbursement to give yourself a hard-earned "bonus".



Fast Fact

For recurring costs, submit our Recurring Dependent Care Form. It makes claim filing simple because you only need to submit one form once in order to get reimbursed each pay period. You can find the form on the back of this handout.

What does it cover?

The list includes, but is not limited to, eligible:

- Childcare center, babysitter, nanny (birth through age 12)
- Summer day camp
- Before- or after-school care
- Disabled dependent and/or spouse care
- Elder care

View our interactive eligible expense list at www.wexinc.com/insights/benefits-toolkit/eligible-expenses/

Can I enroll?

You are eligible if you and/or your spouse (if applicable) are gainfully employed, looking for work, or are attending school on a full-time basis.

Dependent Care FSA

Contribution Limits & IRS Regulations

The IRS sets the maximum dollar amount you can elect and contribute to a dependent care flexible spending account (dependent care FSA). The annual contribution limit is:

Per household: \$5,000 Per person (if married and filing separately): \$2,500

Although most people incur more than the limit per year, we recommend reviewing how much you spend on eligible dependent care expenses every year to determine your election.



Funds available as you contribute

Funds will be available to you as they're deducted from your paycheck and contributed to the plan. This means when payroll is processed and your paycheck is available to you, your dependent care FSA contributions will be applied to your account and available for reimbursement.



Use-or-lose

Don't forget to spend your FSA dollars. If you have not used all of your FSA dollars before the end of the plan year, you will forfeit any money left in your account. (Check with your employer to confirm how many days you have to submit claims for reimbursement after the plan year ends.)



Fast Fact

A great way to set it and forget it is to use our Recurring Dependent Care Form that allows you to submit one claim for the entire year and you will be reimbursed after each payroll.

Changing your dependent care FSA election

In order to make changes to your election after open enrollment, you need to experience a qualifying life event. These events include:

- Change in marital status
- Change in the number of dependents
- Increase due to birth, adoption or marriage
- Decrease due to death, divorce or loss of eligibility
- Gain or loss of eligibility due to a change in participant, spouse or dependent employment status
- Change in daycare providers
- Child turning age 13
- Increase or decrease in the cost of qualifying daycare expenses
- Judgement, decree or order requiring a change in coverage

If you experience a qualifying life event, contact your employer to make changes to your election.



IPBC

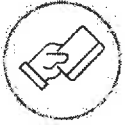
Intergovernmental
Personnel Benefit
Cooperative

The premier health benefit option for Illinois local governments

WEX Master Services Agreement Pricing Summary

Per Eligible Per Month (enrolled in eligible healthcare plan) Admin Fee for COBRA Plan	\$0.45/ \$85 per month minimum OPTIONAL - FUTURE
Per Enrolled Per Month Health and/or Dependent Care Admin Fee (1 Fee if Health and DCA selected)	\$3.75/ \$70 per month minimum
Per Enrolled Per Month HSA Monthly	\$1.50/ \$25 per month minimum
Per Enrolled Per Month LRA Admin Fee	\$1.50 \$70 per month minimum
Per Enrolled Per Month Commuter Fee	\$1.50 \$70 per month minimum
Rate Guarantee	5 Years

Benefits Technology & Resources



Benefits debit card

The benefits debit card is the fastest and most convenient way to pay for eligible expenses. Just one debit card is all you need for your benefits regardless of how many plans you have with us.



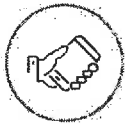
Benefits eligible expenses

There are thousands of eligible procedures, items and expenses based on your plan. View our interactive list of eligible expenses at www.wexinc.com/insights/benefits-toolkit/eligible-expenses/



Knowledgebase

Once you're enrolled, check out the knowledgebase to quickly search for answers to your questions. The knowledgebase boasts millions of views of our microvideos, articles and step-by-step how-tos empowering you to get the most out of your benefits. Have a question? Visit any time of day or night by logging in to your online account on www.wexinc.com.



Benefits mobile app & participant portal

Access your benefits 24/7 with the WEX mobile app. Our app is free, convenient and offers real-time access to all your benefits accounts. With our benefits mobile app you can:

- Get instant updates on the status of your claims.
- File a claim and upload documentation in seconds using your phone's camera.
- Scan an item's bar code to determine if it's an IRS Code Section 213(d) eligible expense.
- Report a card as lost or stolen, which cancels the card and ships you a new one.
- Log in through face recognition or fingerprint (depending on your phone).
- Check your balance and view account activity.
- Reset login credentials.

Don't have a smartphone? Go to www.wexinc.com, hover over Solutions and select Participants/Employees. This page provides login buttons for accessing your online account, along with helpful resources like a benefits knowledge base, a link to current eligible expenses, and chat.

Have questions?

Our Participant Services team is available Monday - Friday 6:00 a.m. to 9:00 p.m. Central time.

Questions when enrolled: 1-866-451-3399

Questions before you enroll: 1-844-561-1337

Email a question: customerservice@wexhealth.com

Submit a form: forms@wexhealth.com

Live chat: go to www.wexinc.com, hover over Solutions and select Participants/Employees.

Benefits Mobile App

Access your benefits anytime, anywhere

Access your benefits on the go 24/7 with the WEX benefits mobile app. Our free app gives you convenient, real-time access to all your benefits accounts in one spot. This makes it easy to use your hard-earned dollars and view recent account activity without ever needing to call in.

The benefits mobile app keeps your benefits always within reach. Want to know the status of a recent claim or easily check the balance of your accounts? Log in to our secure app to get answers to those questions and so many more — wherever and whenever you want.

With our benefits mobile app, you can:



Check your balance, view account activity, and get instant updates on your claims



File a claim and upload documentation in seconds using your phone's camera.



Report a card as lost or stolen, which cancels the card and ships you a new one.



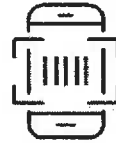
Log in through face recognition or fingerprint (depending on your phone).



Use Smart Scan to automatically file a claim from your Explanation of Benefits



Use your benefits debit card directly from your mobile phone with Apple Pay or Samsung Pay.



Scan an item's bar code to determine if it's an IRS code section 213(d) eligible expense.



Reset login credentials.



Security on the go

Our mobile apps use encryption and won't store photos, keeping your documentation safe and secure.

Download the app for free on **Apple** and **Android** smartphones and tablets



An extension of your HR team.

We're here to serve as an extension of your team with simple tools and extraordinary service. Trust us to deliver.

LEAP: Your benefits & COBRA hub

LEAP (employerbenefts.wexhealth.com) is your single source for your benefits and COBRA administration needs. Our built-in apps let you access:

- Onboarding and renewal design guides
- Analytics and reporting
- Integrations from HR/benefit technology platforms
- Compliance documents and testing
- Employee-specific data including enrollments, contributions, and claim statuses
- WEX service experts and knowledgebase

We encourage you to work alongside our experts, or at your own pace and on your own time, with solutions available when you need them.

We're here to serve.

We're available 7 a.m. to 7 p.m. Central time, Monday through Friday. Access all of our employer service options at: wexinc.com/contact/health.



877.765.8810

Press Option 1 for FSA / Option 2 for COBRA



FSA: employerservices@wexhealth.com

COBRA: COBRAemployerservices@wexhealth.com



Submit a ticket in LEAP



24/7 access to our knowledgebase in LEAP

Participant questions?

Our Participant Services team is available 6 a.m. to 9 p.m. Central time, Monday through Friday. Access all of our participant service options at: wexinc.com/contact/health.



FSA: 866.451.3399

COBRA: 888.408.7224



FSA: customerservice@wexhealth.com

COBRA: cobraadmin@wexhealth.com



Live Chat



24/7 access to our knowledgebase in their online account

wexTM



Statement of Work Services Setup Form

WEX | wexhealthlead@wexinc.com | PO Box 6070 | Fargo, ND 58108

BROKER/CONSULTANT INFORMATION

Broker/Consulting Office IPBC - Master Services Agreement

EXISTING WEX CLIENT/NET-NEW CLIENT COMPANY INFORMATION

Name			Tax ID #		
Address					
City		State		Zip Code	
Renewal Date/Opt-In Date		Employer Size		Plan Effective Date	

IMPLEMENTATION INFORMATION

Implementation/Entity Contact	
Email Address	
Telephone Number	
IPBC Benefit Consultant	
IPBC Benefit Consultant Email	

PLAN INFORMATION

Plan Name	Existing Benefit		New Benefit		Eligible Employees
Flexible Spending Account (FSA)	☐		☐		
Commuter Benefits/Transportation Spending Account (TSA)	☐		☐		
Health Reimbursement Arrangement (HRA)	☐		☐		
Health Savings Account (HSA)	☐		☐		
COBRA	☐		☐		

Notes (if any):

IPBC Member Should Send Completed Form to IPBC Benefit Consultant
Benefit Consultant - please send onto IPBC Member Services Manager

MINUTES OF THE WORK SESSION
CITY COUNCIL OF CREST HILL
WILL COUNTY, ILLINOIS
February 26, 2024

The February 26, 2024 City Council work session was called to order by Mayor Raymond R. Soliman at 7:02 p.m. in the Council Chambers, 20600 City Center Blvd. Crest Hill, Will County, Illinois.

The following Council members were present: Mayor Raymond Soliman, City Clerk Christine Vershay-Hall, City Treasurer Glen Conklin, Alderman Scott Dyke, Alderman John Vershay, Alderman Darrell Jefferson, Alderwoman Claudia Gazal, Alderperson Tina Oberlin, Alderman Mark Cipiti, Alderman Nate Albert.

Also Present were: Interim Administrator Tony Graff, Police Chief Ed Clark, City Engineer Ron Wiedeman, Finance Director Lisa Banovetz, Interim Public Works Director Mike Eulitz, Interim Director of Community Development Ron Mentzer, Building Commissioner Don Seeman, Interim Employee Relations Dave Strahl, City Attorney Mike Stiff.

Absent were: Alderman Joe Kubal, Interim Planner Maura Rigoni.

TOPIC: Consideration of a Flex Account Program Discussion

Interim Human Resource Manager Dave Strahl proposed an additional flex plan employee benefit. He commented that a flex plan is under the IRS Section 125, where it allows the employee to contribute money tax free to help pay for co-pays and deductibles from a debit card that would be loaded with the money they contribute, and it would draw down as the employee uses it. The employee can select an amount that they would be comfortable with per employee, and they will contribute up to that amount. The money would be available for the employees to use and would be set up like a trust account where there would be money set aside and the employees would pay back overtime. He stated that he wanted the Council to be aware that if an employee spends all their money and leaves the city, we could not recover the funds since the funds were spent while they were employed. He also commented that if the employee needed dependent care, which would be a pay as you go, and a straight reimbursement based on the amount needed and you could cap this as well. There is an administration fee of \$2,800.00, which would be the actual expense.

Alderperson Oberlin asked if they do not spend it does it roll over. Interim Manager Strahl commented that it does not roll over. Alderperson Oberlin then asked if the money is not spent then will it stay in the pool. Interim Manager Strahl commented that it would get distributed back to the employer if it is not spent at the end of the year. He was asked if there has been a demand for this and he stated that there has not been. She then asked when the Council would have to decide about this. Interim Manager Strahl commented that he would need to know in the fall of this year, and this would not start until July 1, 2025.

Alderwoman Gazal asked why we do not consider this right away, so we do not forget about this.

Mayor Soliman asked if any of the Council is against this. No comments were made.

Mayor Soliman then asked for an informal vote to proceed with the Flex Plan for 2025.

AYES: Ald. Dyke, Vershay, Jefferson, Gazal, Oberlin, Cipiti, Albert.

NAYES: None

ABSENT: Ald. Kubal.

Alderman Cipiti commented that he feels this is a great benefit for the employees and this will help their money go a little farther when it is taken tax free.

Mayor Soliman excused Alderman Kubal from tonight's meeting.

TOPIC: Consideration to Suspend Business License Penalty Fees to June 1, 2024

Interim City Administrator Tony Graff commented that we are requesting approval to suspend the late fee until June 1, 2024 which will give us time to look at amending the actual ordinance itself. He commented that we can look at keeping the penalty fee three times the amount of the business license or look at other options regarding motivating business owners to comply and not penalize them.

Interim Administrator Graff commented that collaborating with the Clerk's Office he feels this is the best option and knowing we have until June 1, 2024, we will have to come back to the Council quickly and amend the ordinance. He also commented that we can have a late fee grace period, or send another written notice, or change the fee to a one time the amount instead of three times the amount of the license.

Interim Administrator Graff commented that there is no rush, but we need direction. He also commented that there are forty-nine businesses that are outstanding and a few of them have paid their business license fee but did not pay the penalty fee.

Interim Administrator Graff commented that we need to do a resolution or some type of legislative action stating we are suspending the penalty fees until June 1st, 2024. City Attorney Mike Stiff commented that we in the past have suspended the Special Events Ordinance. Attorney Stiff suggested stopping the penalty fees until June 1, 2024 but the fee for the license is still due and owed. Alderwoman Gazal asked are we were holding their business license or are we were giving them their business license if they paid the license fee, she then commented what is the solution for the people that are outstanding.

Alderperson Oberlin asked what if they do not pay the fees after we issue the license to them. Interim Administrator Graff commented that this is why you have administrative adjudication, tickets are your best route.

Alderwoman Gazal commented that she feels we are all over the place right now. Interim Administrator Graff commented that he understands but if we are in favor or suspending the penalty fee until June 1st then we will work on the language of the ordinance stating that if the fee is paid minus the penalty fee, we can release the license since we are holding them currently because the ordinance clearly states all fees must be paid before releasing the license.

Alderwoman Gazal commented that we have too many scenarios going on and she used Tacos Before Vatos as an example stating that they have until the end of the month to pay their eating tax and the \$750 fine. Interim Administrator Graff commented that

Agenda Memo**Crest Hill, IL**

Date:	9/23/2025
Submitter:	Julius Hansen, Interim Director of Public Works
Department:	Public Works
Agenda Item:	Approval of Pay Request #32 from Vissering Construction Inc. with direction to send it to the IEPA for approval and disbursement for a total amount of \$1,379,799.03

Summary:

Strand Engineering and Staff have reviewed the attached pay requests from Vissering Construction Inc for the West Plant Expansion Project and are asking the council to approve these along with the invoice in the list of bills. Vissering's pay request #32 is \$1,379,799.03 for work performed between August 1 and August 31, 2025. Once the City receives the disbursement check from the IEPA the City will release the check to Vissering.

Recommended Council Action:

Approval of Pay Request #32 from Vissering Construction Inc. with direction to send it to the IEPA for approval and disbursement for a total amount of \$1,379,799.03.

Financial Impact:

See attached memo and application for payment from Strand Engineering

Attachments:

Memo and application for payment from Strand Engineering Pay Request #32



Strand Associates, Inc.®
 1170 South Houbolt Road
 Joliet, IL 60431
 (P) 815.744.4200
 www.strand.com

September 9, 2025

Mr. Julius Hansen, Interim Director of Public Works
 City of Crest Hill
 20600 City Center Boulevard
 Crest Hill, IL 60403

Re: Crest Hill West Sewage Treatment Plant Improvements
 Contract 1-2022
 City of Crest Hill, Illinois (City)

Dear Mr. Hansen:

Enclosed are Pay Application No. 32, waivers of lien, certified payroll, American Iron and Steel documentation, and apprenticeship reporting forms for the City's West Sewage Treatment Plant Improvements project. A summary of the Contract status is shown on the enclosed Application for Payment.

For Pay Application No. 32, Vissering Construction Company (Contractor) is requesting a total of \$1,379,799.03 for the work performed between August 1 and 31, 2025. Please refer to its breakdown of values in the enclosed pay application. Specifically, this value includes a variety of items such as general conditions; overhead and profit; concrete topping at Structure 30; Structure 30 handrail; Structure 40 staircases; extensive site piping work including influent sewer rerouting; site electrical and ductbank routing and building interior conduit and wire installation; and a portion of Allowance No. 11 for the SCADA computers. Strand Associates, Inc.® has reviewed the pay application submitted by Contractor and recommends the Application for Payment request in the amount of \$1,379,799.03.

The current total Contract amount is \$49,587,366.00. There have been nine change orders to date. Total work completed through August 31, 2025, is \$39,931,270.54. A total of \$2,479,368.30 is being held in retainage, in accordance with the Contract Documents.

Sincerely,

STRAND ASSOCIATES, INC.®

Dominic L. Gattone, P.E.

Enclosures

SUMMARY SHEET
(Use with AP2 or AP3)

APPLICATION FOR PAYMENT

ATTN: JULIUS HANSEN, INTERIM PUBLIC WORKS DIRECTOR
 OWNER: 20600 CITY CENTER BLVD, CREST HILL,
 IL 60403
 CONTRACTOR: VISSERING CONSTRUCTION
 COMPANY

PROJECT: W. SEWAGE TREATMENT PLANT
 IMPROVEMENTS
 CONTRACT: 1-2022 (11108.00)
 08.31.2025

PAYMENT APPLICATION NO.: 32

CONTRACT AMOUNT	
ORIGINAL CONTRACT AMOUNT	\$50,640,000.00
PLUS: ADDITIONS TO CONTRACT	\$388,981.00
LESS: DEDUCTIONS FROM CONTRACT	\$1,441,615.00
ADJUSTED CONTRACT AMOUNT TO DATE	\$49,587,366.00
WORK PERFORMED	
COST OF WORK COMPLETED	\$39,931,270.54
PLUS MATERIALS STORED (ATTACH SCHEDULE)	\$0.00
NET AMOUNT EARNED TO DATE	\$39,931,270.54
LESS AMOUNT OF RETAINAGE	\$2,479,368.30
SUBTOTAL	\$37,451,902.24
LESS PREVIOUS PAYMENTS	\$36,072,103.21
AMOUNT DUE THIS APPLICATION	\$1,379,799.03

CONTRACTOR's Certification:

The undersigned CONTRACTOR certifies, to the best of its knowledge, the following: (1) All previous progress payments received from OWNER on account of Work done under the Contract have been applied on account to discharge CONTRACTOR's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to OWNER at time of payment free and clear of all Liens, security interests, and encumbrances (except such as covered by a bond acceptable to OWNER indemnifying OWNER against any such Liens, security interest, or encumbrances); and (3) All Work covered by this Application for Payment is in accordance with the Contract Documents and

VISSERING CONSTRUCTION COMPANY

CONTRACTOR

BY:

(Authorized Signature)

BY:

Tony Marzetta, Project Manager
(Print Name)

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

DATED: Sept. 9, 2025

STRAND ASSOCIATES, INC. ®

BY:

(Authorized Signature)

BY:

(Print Name)

Contractor's Application for Payment No. **32**

Application Period: 08.01.2025 - 08.31.2025

Application Date: 08.31.2025

To (Owner) CITY OF CREST HILL, IL; ATTN: J.HANSEN 20600 CITY CENTER BLVD, CREST HILL, IL 60403	From (Contractor): VISSERING CONSTRUCTION COMPANY	Via (Engineer): STRAND ASSOCIATES
Project: W. SEWAGE TREATMENT PLANT IMPROVEMENTS	Contract: GENERAL CONSTRUCTION	
Owner's Contract No.: 11108.00	Contractor's Project No.: 11108.00	Engineer's Project No.: 1-2022

Application For Payment
Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
1	\$45,297.00	(\$1,383,338.00)
2	\$19,757.00	
3	\$9,362.00	(\$16,295.00)
4	\$45,205.00	(\$1,807.00)
5	\$26,445.00	(\$16,673.00)
6	\$56,463.00	(\$20,035.00)
7 & 8	\$55,757.00	
9	\$130,695.00	(\$3,467.00)
TOTALS	\$388,981.00	(\$1,441,615.00)
NET CHANGE BY CHANGE ORDERS		(\$1,052,634.00)

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: Tony Marzetta Project Manager Date: 9/3/2025

1. ORIGINAL CONTRACT PRICE..... \$ 50,640,000.00
2. Net change by Change Orders..... \$ (1,052,634.00)
3. Current Contract Price (Line 1 ± 2)..... \$ 49,587,366.00
4. TOTAL COMPLETED AND STORED TO DATE
(Column F on Progress Estimate)..... \$ 39,931,270.54
5. RETAINAGE:
 - a. 5% X \$ 49,587,366.00 Work Completed..... \$ 2,479,368.30
 - b. 10% X _____ Stored Material..... \$ -
 - c. Total Retainage (Line 5a + Line 5b)..... \$ 2,479,368.30
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)..... \$ 37,451,902.24
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 36,072,103.21
8. AMOUNT DUE THIS APPLICATION..... \$ 1,379,799.03
9. BALANCE TO FINISH, PLUS RETAINAGE
(Column G on Progress Estimate + Line 5 above)..... \$ 12,135,463.76

Payment of: \$ _____ (Line 8 or other - attach explanation of the other amount)

is recommended by: _____ (Engineer) _____ (Date)

Payment of: \$ _____ (Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Owner) _____ (Date)

Approved by: _____ Funding Agency (if applicable) _____ (Date)



Agenda Memo

Crest Hill, IL

Meeting Date:	October 6, 2025
Submitter:	Ronald J Wiedeman
Department:	Engineering
Agenda Item:	A Resolution approving an Engineering Design Agreement for Caton Farm Rd over CN Railroad (formally EJ&E) by and Between the City of Crest Hill, Will County, Illinois and Christopher B. Burke Engineering, Ltd. for an amount of \$79,650.00.

Summary: Every two year the city is responsible for performing structure inspections on all bridge or large culverts under the responsibility of the city. The following are the required structures within the city that require structure inspections.

- Caton Farm Rd Over the CN Railroad (Formally EJ&E)
- Gaylord Road Over Rock Run Creek

This year's report prepared by Christopher Burke Engineering (CBBEL) outlined a suggested scope of work for the Caton Farm Rd Over the CN Railroad structure (see attached 2025 bridge inspection report).

There have been no significant changes to the condition of the bridge since the last inspection, but maintenance is required. Parts of the bridge like the deck and bearing are in fair condition while the joints are in poor condition. While, the bridge superstructure and substructure are in good conditions some repairs are noted in the inspection report.

In order to keep this bridge in satisfactory condition the next few years are the best time to perform work while the repair costs are the most economical. Below is a list of suggested repairs:

- Remove and replace bridge approach slabs.
- Remove and replace bridge joints.
- Install a latex concrete overlay on the bridge deck.
- Perform bridge deck patching.
- Clean the existing abutment bearing and encase them in concrete since they are all fixed bearing.

- Perform epoxy crack injections repairs and formed concrete repairs in the existing abutments.
- Perform polymer modified cement mortar repairs on beams as needed.
- Replace bridge approaches.
- Minor roadway, curb and gutter and sidewalk removal and replacement.
- Upgrade damaged or old guard rail.

The Engineering Department reached out to CBBEL, the consultant who performed the structure inspections and requested a proposal to complete the design plans for the work listed above. The proposal anticipates that two separate contracts will be completed. Contract 1 will be superstructure and substructure work which will not require any full-time lane closers and contract 2 will be bridge deck and roadway work. Contract 2 will require either a detour or temporary one-way traffic signal.

The current schedule will have contact 1 ready by April 2026 and contract 2 by early 2027. Railroad coordination will take time so starting the work as soon as possible will put us in a position to repair, if the City has funding available next year and in 2027.

Attached is an agreement from Christopher B. Burke Engineering, Ltd. to provide professional design services for the work discussed above.

These services will include the following:

- Field Reconnaissance and Documentation.
- Pre-final Plans and Specifications and Estimate (90%).
- Final Plans and Specifications and Estimate (100%).
- Railroad Coordination.
- Project Administration and Management.
- Attend Project Meeting
- Provide support during the bidding process.

Construction Engineering has not been negotiated at this time, but will be once the project is ready for bid. Once the construction engineering scope and fee are determined, an agreement will be presented to the City Council for review and approval.

Recommended Council Action:

A Resolution approving an Engineering Design Agreement for Caton Farm Rd over CN Railroad (formally EJ&E) by and Between the City of Crest Hill, Will County, Illinois and Christopher B. Burke Engineering, Ltd. for an amount of \$79,650.00.

Financial Impact:

Funding Source: MFT Fund

Budgeted Amount: \$93,750.00

Cost: \$79,650.00

Attachments:

Resolution-Caton Farm Bridge Repairs

Exhibit A-BLR 05530_Caton Farm Bridge Repairs Final Proposal

Crest Hill 2025 Bridge Inspection Report

RESOLUTION NO. _____

**A RESOLUTION APPROVING AN ENGINEERING DESIGN AGREEMENT FOR
CATON FARM RD OVER CN RAILROAD (FORMALLY EJ&E) BY AND BETWEEN
THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS AND CHRISTOPHER B.
BURKE ENGINEERING,LTD FOR AN AMOUNT OF \$79,650.00**

WHEREAS, the Corporate Authorities of the City of Crest Hill, Will County, Illinois, have the authority to adopt resolutions and to promulgate rules and regulations that pertain to the City's government and affairs and protect the public health and, safety, and welfare of its citizens; and

WHEREAS, pursuant to Section 2-2-12 of the Illinois Municipal Code (65 ILCS 5/2-2-12), the City Council possesses the authority to enter into contracts that serve the legitimate corporate purposes of the City; and

WHEREAS, Christopher B. Burke Engineering, Ltd. (the "COMPANY"), is an entity that is in the business of providing Professional Design Services, for the Caton Farm Rd Over CN Railroad formally EJ&E) Improvement (the "Services"); and

WHEREAS, the City Council desires to engage the Company to provide the Services and the Company is ready, willing to perform the Services for the City; and

WHEREAS, City Staff have negotiated an AGREEMENT FOR Caton Farm Rd Over CN Railroad (formally EJ&E) Improvement (the "Agreement") with the Company for the purposes of engaging the Company to perform the Services (a copy of the Agreement is attached hereto as Exhibit A and fully incorporated herein); and

WHEREAS, the Staff and City Council has reviewed the Agreement and determined that the conditions, terms, and provisions of the Agreement are fair, reasonable, and acceptable to the City; and

WHEREAS, the City Council has determined that it is in the best interest of the City and its citizens to enter into the Agreement with the Company.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crest Hill, Illinois, pursuant to its statutory authority, as follows:

SECTION 1: PREAMBLE. The City Council hereby finds that all of the recitals contained in the preamble to this Resolution are true, correct and complete and are hereby incorporated by reference hereto and made part hereof.

SECTION 2: AGREEMENT APPROVED. The City Council hereby finds and declares that the conditions, terms, and provisions of this Agreement (Exhibit A) in the amount of \$79,650.00 are fair, reasonable, and acceptable to the City and that the same is hereby approved in form and substance.

Therefore, the City Council hereby authorizes and directs the Mayor to execute and deliver, and the Clerk to attest, the Agreement, and further to take any and all other actions, including without limitation the execution and delivery of any and all documents, necessary and appropriate to effectuate the intent of this Resolution, which is to enter into the Agreement with the Company.

SECTION 3: SEVERABILITY. If any section, paragraph, clause or provisions of this Resolution is held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any other provision of this Resolution.

SECTION 4: REPEALER. All ordinances, resolutions or orders, or parts thereof, which conflict with the provisions of this Resolution, are to the extent of such conflict hereby repealed.

SECTION 5: EFFECTIVE DATE. This Resolution shall be in full force and effect immediately upon its passage and publication according to law.

[Intentionally Blank]

PASSED THIS 15THST DAY SEPTEMBER, 2025.

	Aye	Nay	Absent	Abstain
Alderman Scott Dyke	_____	_____	_____	_____
Alderman Angelo Deserio	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

APPROVED THIS 15TH DAY OF SEPTEMBER 2025.

Raymond R. Soliman, Mayor

ATTEST:

Christine Vershay-Hall, City Clerk

EXHIBIT A



Agreement For	Agreement Type
☐ Yes ☒ No MFT PE	Original

LOCAL PUBLIC AGENCY			
Local Public Agency	County	Section Number	Job Number
Crest Hill	Will	25-00061-00-BR	
Project Number	Contact Name	Phone Number	Email
	Ron Wiedeman, PE	(815) 741-5122	rwiedeman@cityofcresthill.com

SECTION PROVISIONS			
Local Street/Road Name	Key Route	Length	Structure Number
Caton Farm Road	FAU 0292	0.06 mi	099-6203
Location Termini			Add Location
at EJ&E Railroad			Remove Location
Project Description			
Design Engineering of bridge repairs and related adjacent road work.			

Engineering Funding	☒ MFT/TBP	☐ State	☐ Other	
Anticipated Construction Funding	☐ Federal	☒ MFT/TBP	☐ State	☐ Other

AGREEMENT FOR		
☐ Phase I - Preliminary Engineering	☒ Phase II - Design Engineering	☒ Phase III - Construction Engineering

CONSULTANT				
Prime Consultant (Firm) Name	Contact Name	Phone Number	Email	
Christopher B. Burke Eng., Ltd.	Bryan Welch, PE	(815) 770-2850	bwelch@cbbel.com	
Address	City	State	Zip Code	
16221 W. 159th Street, Suite 201	Lockport	IL	60441	

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

Regional Engineer	Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation
Resident Construction Supervisor	Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT
In Responsible Charge Contractor	A full time LPA employee authorized to administer inherently governmental PROJECT activities Company or Companies to which the construction contract was awarded

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- ☒ EXHIBIT A: Scope of Services
- ☒ EXHIBIT B: Project Schedule
- ☒ EXHIBIT C: Qualification Based Selection (QBS) Checklist
- ☐ EXHIBIT D: Cost Estimate of Consultant Services (BLR 05513 or BLR 05514)
- ☐ EXHIBIT ____ : Direct Costs Check Sheet (attach BDE 436 when using Lump Sum on Specific Rate Compensation)
- ☐ _____
- ☐ _____
- ☐ _____

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA, The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of US Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
8. That none of the services to be furnished by the ENGINEER shall be sublet, assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
9. For Preliminary Engineering Contracts:
 - (a) To attend meetings and visit the site of the proposed improvement when requested to do so by representatives of the LPA or the DEPARTMENT, as defined in Exhibit A (Scope of Services).
 - (b) That all plans and other documents furnished by the ENGINEER pursuant to the AGREEMENT will be endorsed by the ENGINEER and affixed the ENGINEER's professional seal when such seal is required by law. Such endorsements must be made by a person, duly licensed or registered in the appropriate category by the Department of Professional Regulation of the State of Illinois. It will be the ENGINEER's responsibility to affix the proper seal as required by the Bureau of Local Roads and Streets manual published by the DEPARTMENT.
 - (c) That the ENGINEER is qualified technically and is thoroughly conversant with the design standards and policies applicable for the PROJECT; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated in Exhibit A (Scope of Services).
10. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See DIRECT COST tab in BLR 05513 or BLR 05514).

II. THE LPA AGREES,

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the Professional Services Selection Act (50 ILCS 510) (Exhibit C).
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.
3. To pay the ENGINEER:
 - (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
 - (b) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and DEPARTMENT a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER.

shall be due and payable to the ENGINEER.

Item 5.

(c) For Non-Federal County Projects - (605 ILCS 5/5-409)

- (1) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER. Such payments to be equal to the value of the partially completed work in all previous partial payments made to the ENGINEER.
- (2) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and STATE, a sum of money equal to the basic fee as determined in the AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

4. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

Method of Compensation:

☐ Percent

☐ Lump Sum

☒ Specific Rate \$79,650.00 (Maximum Fee \$150,000)

☐ Cost plus Fixed Fee:

Total Compensation = DL + DC + OH + FF

Where:

DL is the total Direct Labor,

DC is the total Direct Cost,

OH is the firm's overhead rate applied to their DL and

FF is the Fixed Fee.

Where $FF = (0.33 + R) DL + \%SubDL$, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

5. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

III. IT IS MUTUALLY AGREED,

1. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT; the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
2. That the ENGINEER shall be responsible for any all damages to property or persons out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARTMENT, and their officers, agents and employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.

The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.
3. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such materials becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.

4. In the event that the DEPARTMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred prior to receipt of notice of suspension. In addition, upon the resumption of services the LPA shall compensate the ENGINEER, for expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted. Item 5.
5. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.
6. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
7. The ENGINEER and LPA certify that their respective firm or agency:
- (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
 - (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
 - (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.
 - (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph and
 - (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State, local) terminated for cause or default.

Where the ENGINEER or LPA is unable to certify to any of the above statements in this clarification, an explanation shall be attached to this AGREEMENT.

8. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes included but are not limited to: acts of God or a public enemy; acts of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.

9. This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of \$5,000 or more from the DEPARTMENT, as defined the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

- (a) Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
 - (2) Specifying actions that will be taken against employees for violations of such prohibition.
 - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than (5) days after such conviction.
- (b) Establishing a drug free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;

- (2) The grantee's or contractor's policy to maintain a drug free workplace;
 - (3) Any available drug counseling, rehabilitation and employee assistance program; and
 - (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
 - (d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.
 - (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.
 - (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER, LPA and the Department agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future projects. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

- 10. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).
- 11. For Preliminary Engineering Contracts:
 - (a) That tracing, plans, specifications, estimates, maps and other documents prepared by the ENGINEER in accordance with this AGREEMENT shall be delivered to and become the property of the LPA and that basic survey notes, sketches, charts, CADD files, related electronic files, and other data prepared or obtained in accordance with this AGREEMENT shall be made available, upon request to the LPA or to the DEPARTMENT, without restriction or limitation as to their use. Any re-use of these documents without the ENGINEER involvement shall be at the LPA's sole risk and will not impose liability upon the ENGINEER.
 - (b) That all reports, plans, estimates and special provisions furnished by the ENGINEER shall conform to the current Standard Specifications for Road and Bridge Construction, Bureau of Local Roads and Streets Manual or any other applicable requirements of the DEPARTMENT, it being understood that all such furnished documents shall be approved by the LPA and the DEPARTMENT before final acceptance. During the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.

AGREEMENT SUMMARY

Prime Consultant (Firm) Name	TIN/FEIN/SS Number	Agreement Amount
Christopher B. Burke Eng., Ltd.	36-3468939	\$79,650.00

Subconsultants	TIN/FEIN/SS Number	Agreement Amount
Subconsultant Total		
Prime Consultant Total		\$79,650.00
Total for all work		\$79,650.00

AGREEMENT SIGNATURES

Item 5.

Executed by the LPA:

Attest: The

Local Public Agency Type
City

 of

Local Public Agency
Crest Hill

By (Signature & Date)

--

By (Signature & Date)

--

Local Public Agency

Crest Hill

Local Public Agency Type

City

Clerk

Title

--

(SEAL)

Executed by the ENGINEER:

Attest:

Prime Consultant (Firm) Name
Christopher B. Burke Eng., Ltd.

By (Signature & Date)

--

Title

--

By (Signature & Date)

--

Title

President

APPROVED:

Regional Engineer, Department of Transportation (Signature & Date)

--

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number	Item 5.
Crest Hill	Christopher B. Burke Eng., Ltd.	Will	25-00061-00-BR	

**EXHIBIT A
SCOPE OF SERVICES**

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

See attached.

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number	Item 5.
Crest Hill	Christopher B. Burke Eng., Ltd.	Will	25-00061-00-BR	

EXHIBIT B

PROJECT SCHEDULE

Notice to Proceed: September 2025

Design Complete: April 2026

Advertise for Bid: May 2026

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number	Item 5.
Crest Hill	Christopher B. Burke Eng., Ltd.	Will	25-00061-00-BR	

Exhibit C
Qualification Based Selection (QBS) Checklist

The LPA must complete Exhibit D. If the value meets or will exceed the threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The threshold is adjusted annually. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

☐ Form Not Applicable (engineering services less than the threshold)

Items 1-13 are required when using federal funds and QBS process is applicable. Items 14-16 are required when using State funds and the QBS process is applicable.

		No	Yes
1	Do the written QBS policies and procedures discuss the initial administration (procurement, management and administration) concerning engineering and design related consultant services?	☐	☐
2	Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06 (e) of the BLRS Manual?	☐	☐
3	Was the scope of services for this project clearly defined?	☐	☐
4	Was public notice given for this project?	☐	☐
5	Do the written QBS policies and procedures cover conflicts of interest?	☐	☐
6	Do the written QBS policies and procedures use covered methods of verification for suspension and debarment?	☐	☐
7	Do the written QBS policies and procedures discuss the methods of evaluation?	☐	☐
	Project Criteria		Weighting
8	Do the written QBS policies and procedures discuss the method of selection?	☐	☐
Selection committee (titles) for this project			
Top three consultants ranked for this project in order			
1			
2			
3			
9	Was an estimated cost of engineering for this project developed in-house prior to contract negotiation?	☐	☐
10	Were negotiations for this project performed in accordance with federal requirements.	☐	☐
11	Were acceptable costs for this project verified?	☐	☐
12	Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval?	☐	☐
13	Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, records retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)?	☐	☐
14	QBS according to State requirements used?	☒	☐
15	Existing relationship used in lieu of QBS process?	☐	☒
16	LPA is a home rule community (Exempt from QBS).	☒	☐



CHRISTOPHER B. BURKE ENGINEERING, LTD.

16221 W. 159th Street Suite 201 Lockport, Illinois 60441 TEL (815) 770-2850

August 13, 2025

City of Crest Hill
20600 City Center Boulevard
Crest Hill, IL 60403

Attention: Ron Wiedeman, PE – City Engineer

Subject: Proposal for Professional Engineering Services
Bridge Repairs – Caton Farm Road Bridge over EJ&E RR
IDOT Section No. 25-00061-00-BR

Dear Mr. Wiedeman:

Christopher B. Burke Engineering, Ltd. (CBBEL) is pleased to provide this proposal to prepare bridge repair plans for the Caton Farm Road bridge over the EJ&E Railroad (SN 099-6203). This proposal includes our Understanding of the Assignment, Scope of Services and Fee.

UNDERSTANDING OF THE ASSIGNMENT

CBBEL understands the City of Crest Hill (City) desires for CBBEL to prepare plans, specifications and cost estimate, provide railroad coordination, and provide bidding assistance to facilitate construction of bridge repair recommendations originating from the routine inspection of the Caton Farm Road bridge over the EJ&E Railroad on May 22, 2025. Following the inspection, several repairs were recommended:

- Remove and replace bridge approach slabs.
- Remove and replace bridge joints.
- Install a latex concrete overlay on the bridge deck, including partial depth deck slab repairs as needed. This would likely entail scarifying the deck $\frac{3}{4}$ " and then installing a 2 $\frac{1}{4}$ " overlay.
- Clean the existing abutment bearings and encase them in concrete. Note that the abutment bearings are all fixed bearings.
- Perform epoxy crack injection repairs and formed concrete repairs on the abutments as needed.
- Perform polymer modified cement mortar repairs on beams as needed.

- Perform additional approach work as required, including minor roadway removal and replacement, sidewalk removal and replacement, curb and gutter removal and replacement, and guardrail removal and replacement.

CBBEL also understands that the City plans for the work to be designed, bid, and constructed as two separate contracts. One contract will include work on the bridge substructure, and the other contract will include at-grade work such as bridge deck repairs, joint repairs, and approach slab repairs. The City anticipates utilizing MFT funding for both engineering and construction costs.

SCHEDULE

The substructure repairs are anticipated to be completed during the 2026 construction season, with the remaining improvements taking place in 2027. CBBEL anticipates completing the work outlined in this proposal by April 2026 with the first bid package being advertised for bid in May 2026 for construction in Summer 2026.

SCOPE OF SERVICES

The following tasks will be required to perform this work.

Task 1 – Field Reconnaissance and Documentation: This task will involve a field visit to the bridge to document existing conditions and gain a thorough understanding of the project site. CBBEL will perform chain dragging on the existing bridge deck to determine if any additional areas on the deck will require partial depth patching during the installation of the overlay.

Task 2 – Pre-Final Plans, Specifications and Estimate (90%): CBBEL will prepare pre-final plans, specifications, and cost estimate for up to two (2) separate bid packages as described in the Understanding of the Assignment. This task will include preparation of the following sheets in accordance with City and IDOT design criteria:

- Cover Sheet
- General Notes / Summary of Quantities
- Removal Plan (Civil)
- Proposed Plan (Civil)
- Erosion Control Plan and Details – 2 Sheets
- Detour Plan/Maintenance of Traffic – 2 Sheets
- Pavement Striping
- Construction Details
- Structural General Plan and Elevation
- Structural Notes and Bill of Materials
- Structural Joint Replacement Plans – 3 Sheets
- Structural Approach Slab Replacement Plans – 2 Sheets
- Structural Deck Overlay Sections
- Structural Deck Patching Plan
- Structural Abutment Repair Sheet
- Structural Bearing Details

CBBEL will use IDOT standard pay items or City standard special provisions where applicable. Otherwise, project-specific special provisions will be written as needed. Plans, special provisions, and the estimate of cost will be submitted to the City and any review agencies for review.

It is anticipated that the road will need to be partially closed (one lane open) during construction of the substructure repairs and will need to be fully closed during the at-grade work. CBBEL will coordinate the proposed detour with the City, with the intent that the work will take place during the summer when school is not in session. This task assumes that IDOT Highway Standards will be implemented for maintenance of traffic and that a project-specific maintenance of traffic plan will not be required.

The plans, specifications and cost estimate for both bid packages will be submitted to the City for review and comment. Given the nature of the repair work, conflicts with public and private utilities are not anticipated and a detailed utility coordination effort is not included.

Task 3 – Final Plans, Specifications and Estimate (100%): CBBEL will address and incorporate all City review comments into the final plans, specifications and cost estimate. Final estimates of cost and estimates of required working days will also be submitted. In addition to printed copies, we will provide the plans, specifications and estimate to the City in electronic format (CAD and PDF).

CBBEL will provide final reproducible drawings and specifications to be issued electronically to prospective bidders for both bid packages.

Task 4 – Coordination with Railroad: CBBEL will coordinate the proposed work with the EJ&E Railroad. Note that no work is anticipated to be necessary on the underside of the center span over the railroad. CBBEL will submit pre-final documents to the railroad for review. CBBEL will address all EJ&E comments and incorporate them into the final contract documents. Final contract documents will be submitted to the Railroad for approval.

Task 5 – Bidding Assistance: CBBEL will attend the bid opening, tabulate the bids and make recommendations to the City, prepare contracts for the successful bidder, and attend the preconstruction meeting for both bid packages.

Task 6 – Project Coordination, Meetings and Management: CBBEL will coordinate with the City throughout the design of the project. In addition to phone conversations and written and electronic coordination, it is anticipated that up to two (2) virtual project coordination meetings will be held with City staff to review project designs and maintain project momentum.

CBBEL will prepare agendas, presentations and meeting exhibits as requested by the City. Following attendance at each meeting, CBBEL will prepare meeting summaries.

ESTIMATE OF FEE

We have determined the following fees for each of the tasks described in this proposal.

Task	Fee
Task 1 – Field Reconnaissance and Documentation	\$ 3,200
Task 2 – Pre-Final Plans, Specifications and Estimate (90%)	\$ 48,800
Task 3 – Final Plans, Specifications and Estimate (100%)	\$ 16,100
Task 4 – Coordination with Railroad	\$ 3,900
Task 5 – Bidding Assistance	\$ 3,500
Task 6 – Project Coordination, Meetings and Management	\$ 3,900
Direct Costs	\$ 250
TOTAL NOT-TO-EXCEED FEE: \$ 79,650	

We will bill you at the hourly rates specified on the attached Schedule of Charges. We will establish our contract in accordance with the attached previously agreed to General Terms and Conditions. Direct costs for blueprints, photocopying, mailing, overnight delivery, messenger services and report compilation are not included in the Fee Estimate. These General Terms and Conditions are expressly incorporated into and are an integral part of this contract for professional services. It should be emphasized that any requested additional services that are not included in the preceding Fee Estimate will be billed at the attached hourly rates.

Please sign and return one copy of this agreement as an indication of acceptance and notice to proceed. Please feel free to contact us anytime.

Sincerely,



Michael E. Kerr, PE
President

Encl. Schedule of Charges
Crest Hill General Terms and Conditions

THIS PROPOSAL, SCHEDULE OF CHARGES AND GENERAL TERMS AND CONDITIONS ACCEPTED FOR CITY OF CREST HILL:

BY: _____
TITLE: _____
DATE: _____

**CHRISTOPHER B. BURKE ENGINEERING, LTD.
STANDARD CHARGES FOR PROFESSIONAL SERVICES
EFFECTIVE JANUARY 1, 2025 THROUGH DECEMBER 31, 2025**

<u>Personnel</u>	<u>Charges</u> <u>(\$/Hr)</u>
Engineer VI	285
Engineer V	245
Engineer IV	210
Engineer III	185
Engineer I/II	160
Survey V	245
Survey IV	230
Survey III	210
Survey II	165
Survey I	140
Engineering Technician V	225
Engineering Technician IV	200
Engineering Technician III	145
Engineering Technician I/II	130
CAD Manager	220
CAD II	160
CAD I	140
GIS Specialist III	185
Landscape Architect II	210
Landscape Architect I	185
Landscape Designer III	160
Landscape Designer I/II	125
Environmental Resource Specialist V	245
Environmental Resource Specialist IV	200
Environmental Resource Specialist III	170
Environmental Resource Specialist I/II	145
Environmental Resource Technician	145
Business Operations Department	165
Engineering Intern	95

Direct Costs

Outside Copies, Blueprints, Messenger, Delivery Services, Mileage Cost + 12%

These rates are in effect until December 31, 2025, at which time they will be subject to change.

CHRISTOPHER B. BURKE ENGINEERING, LTD.
GENERAL TERMS AND CONDITIONS WITH THE CITY OF CREST HILL

1. Relationship Between Engineer and Client: Christopher B. Burke Engineering, Ltd. (Engineer) shall serve as Client's professional engineer consultant in those phases of the Project to which this Agreement applies. This relationship is that of a buyer and seller of professional services and as such the Engineer is an independent contractor in the performance of this Agreement and it is understood that the parties have not entered into any joint venture or partnership with the other. The Engineer shall not be considered to be the agent of the Client. Nothing contained in this Agreement shall create a contractual relationship with a cause of action in favor of a third party against either the Client or Engineer.
Furthermore, causes of action between the parties to this Agreement pertaining to acts of failures to act shall be deemed to have accrued and the applicable statute of limitations shall commence to run not later than the date of substantial completion.
2. Responsibility of the Engineer: Engineer will strive to perform services under this Agreement in accordance with generally accepted and currently recognized engineering practices and principles, and in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, express or implied, and no warranty or guarantee is included or intended in this Agreement, or in any report, opinion, document, or otherwise.
Notwithstanding anything to the contrary which may be contained in this Agreement or any other material incorporated herein by reference, or in any Agreement between the Client and any other party concerning the Project, the Engineer shall not have control or be in charge of and shall not be responsible for the means, methods, techniques, sequences or procedures of construction, or the safety, safety precautions or programs of the Client, the construction contractor, other contractors or subcontractors performing any of the work or providing any of the services on the Project. Nor shall the Engineer be responsible for the acts or omissions of the Client, or for the failure of the Client, any architect, engineer, consultant, contractor or subcontractor to carry out their respective responsibilities in accordance with the Project documents, this Agreement or any other agreement concerning the Project. Any provision which purports to amend this provision shall be without effect unless it contains a reference that the content of this condition is expressly amended for the purposes described in such amendment and is signed by the Engineer.
3. Changes: Client reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments, and Engineer and Client shall negotiate appropriate adjustments acceptable to both parties to accommodate any changes, if commercially possible.
4. Suspension of Services: Client may, at any time, by written order to Engineer (Suspension of Services Order) require Engineer to stop all, or any part, of the services required by this Agreement. Upon receipt of such an order, Engineer shall

immediately comply with its terms and take all reasonable steps to minimize the costs associated with the services affected by such order.

Engineer will not be obligated to provide the same personnel employed prior to suspension, when the services are resumed, in the event that the period of suspension is greater than thirty (30) days.

5. Termination: This Agreement may be terminated by either party upon thirty (30) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. This Agreement may be terminated by Client, under the same terms, whenever Client shall determine that termination is in its best interests. Cost of termination, including salaries, overhead and fee, incurred by Engineer either before or after the termination date shall be reimbursed by Client.
6. Documents Delivered to Client: Drawings, specifications, reports, and any other Project Documents prepared by Engineer in connection with any or all of the services furnished hereunder shall be delivered to the Client for the use of the Client. Engineer shall have the right to retain originals of all Project Documents and drawings for its files. Furthermore, it is understood and agreed that the Project Documents such as, but not limited to reports, calculations, drawings, and specifications prepared for the Project, whether in hard copy or machine-readable form, are instruments of professional service intended for one-time use in the construction of this Project. These Project Documents are and shall remain the property of the Engineer. The Client may retain copies, including copies stored on magnetic tape or disk, for information and reference in connection with the occupancy and use of the Project.

When and if record drawings are to be provided by the Engineer, Client understands that information used in the preparation of record drawings is provided by others and Engineer is not responsible for accuracy, completeness, nor sufficiency of such information. Client also understands that the level of detail illustrated by record drawings will generally be the same as the level of detail illustrated by the design drawing used for project construction. If additional detail is requested by the Client to be included on the record drawings, then the Client understands and agrees that the Engineer will be due additional compensation for additional services.

The Engineer ~~also~~ reserves the right to retain hard copy originals of all Project Documentation delivered to the Client in machine readable form, which originals shall be referred to and shall govern in the event of any inconsistency between the two.

The Client understands that the automated conversion of information and data from the system and format used by the Engineer to an alternate system or format cannot be accomplished without the introduction of inexactitudes, anomalies, and errors. In the event Project Documentation provided to the Client in machine readable form is so converted, the Client agrees to assume all risks associated therewith and, to the fullest extent permitted by law, to hold harmless and indemnify the Engineer from and

against all claims, liabilities, losses, damages, and costs, including but not limited to attorney's fees, arising therefrom or in connection therewith.

The Client recognizes that changes or modifications to the Engineer's instruments of professional service introduced by anyone other than the Engineer may result in adverse consequences which the Engineer can neither predict nor control. Therefore, and in consideration of the Engineer's agreement to deliver its instruments of professional service in machine readable form, the Client agrees, to the fullest extent permitted by law, to hold harmless and indemnify the Engineer from and against all claims, liabilities, losses, damages, and costs, including but not limited to attorney's fees, arising out of or in any way connected with the modification, misinterpretation, misuse, or reuse by others of the machine readable information and data provided by the Engineer under this Agreement. The foregoing indemnification applies, without limitation, to any use of the Project Documentation on other projects, for additions to this Project, or for completion of this Project by others, excepting only such use as may be authorized, in writing, by the Engineer.

7. Reuse of Documents: All Project Documents including but not limited to reports, opinions of probable costs, drawings and specifications furnished by Engineer pursuant to this Agreement are intended for use on the Project only. They cannot be used by Client or others on extensions of the Project or any other project. Any reuse, without specific written verification or adaptation by Engineer, shall be at Client's sole risk, and Client shall indemnify and hold harmless Engineer from all claims, damages, losses, and expenses including attorney's fees arising out of or resulting therefrom.

The Engineer shall have the right to include representations of the design of the Project, including photographs of the exterior and interior, among the Engineer's promotional and professional materials. The Engineer's materials shall not include the Client's confidential and proprietary information if the Client has previously advised the Engineer in writing of the specific information considered by the Client to be confidential and proprietary. For the purposes of this Agreement, the parties acknowledge that such information shall be confidential and proprietary and shall not be used by Engineer for any purpose without Client's written consent.

8. Standard of Practice: The Engineer will strive to conduct services under this agreement in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions as of the date of this Agreement.
9. Compliance With Laws: The Engineer will strive to exercise usual and customary professional care in his/her efforts to comply with those laws, codes, ordinance and regulations which are in effect as of the date of this Agreement.
10. Indemnification: Engineer shall indemnify and hold harmless Client from loss or expense, including reasonable attorney's fees for claims for personal injury (including

death) or property damage to the extent caused by the sole negligent act, error or omission of Engineer.

Client shall indemnify and hold harmless Engineer under this Agreement, from loss or expense, including reasonable attorney's fees, for claims for personal injuries (including death) or property damage arising out of the sole negligent act, error or omission of Client.

In the event of joint or concurrent negligence of Engineer and Client, each shall bear that portion of the loss or expense that its share of the joint or concurrent negligence bears to the total negligence (including that of third parties), which caused the personal injury or property damage.

Engineer shall not be liable for special, incidental or consequential damages, including, but not limited to loss of profits, revenue, use of capital, claims of customers, cost of purchased or replacement power, or for any other loss of any nature, whether based on contract, tort, negligence, strict liability or otherwise, by reasons of the services rendered under this Agreement.

11. Opinions of Probable Cost: Since Engineer has no control over the cost of labor, materials or equipment, or over the Contractor(s) method of determining process, or over competitive bidding or market conditions, his/her opinions of probable Project Construction Cost provided for herein are to be made on the basis of his/her experience and qualifications and represent his/her judgement as a design professional familiar with the construction industry, but Engineer cannot and does not guarantee that proposal, bids or the Construction Cost will not vary from opinions of probable construction cost prepared by him/her. If prior to the Bidding or Negotiating Phase, Client wishes greater accuracy as to the Construction Cost, the Client shall employ an independent cost estimator Consultant for the purpose of obtaining a second construction cost opinion independent from Engineer.
12. Governing Law & Dispute Resolutions: This Agreement shall be governed by and construed in accordance with Articles previously set forth by (Item 9 of) this Agreement, together with the laws of the **State of Illinois**.

The validity, construction and interpretation of this Agreement shall be governed by the laws of the State of Illinois without regard to the conflict of law provisions. The parties hereto irrevocably agree that all actions or proceedings in any way, manner or respect arising out of or from or related to this Agreement shall be only litigated in the Circuit Court, Twelfth Judicial Circuit, Will County, Illinois. Each party hereby consents and submits to personal jurisdiction in the State of Illinois and waives any right such party may have to transfer the venue of any such action of proceeding.

13. Successors and Assigns: The terms of this Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns: provided, however, that neither party shall assign this Agreement in whole or in part without the prior written approval of the other.
14. Waiver of Contract Breach: The waiver of one party of any breach of this Agreement or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this Agreement and shall not be construed to be a waiver of any provision, except for the particular instance.
15. Entire Understanding of Agreement: This Agreement represents and incorporates the entire understanding of the parties hereto, and each party acknowledges that there are no warranties, representations, covenants or understandings of any kind, matter or description whatsoever, made by either party to the other except as expressly set forth herein. Client and the Engineer hereby agree that any purchase orders, invoices, confirmations, acknowledgments, or other similar documents executed or delivered with respect to the subject matter hereof that conflict with the terms of the Agreement shall be null, void and without effect to the extent they conflict with the terms of this Agreement.
16. Amendment: This Agreement shall not be subject to amendment unless another instrument is duly executed by duly authorized representatives of each of the parties and entitled "Amendment of Agreement".
17. Severability of Invalid Provisions: If any provision of the Agreement shall be held to contravene or to be invalid under the laws of any particular state, county or jurisdiction where used, such contravention shall not invalidate the entire Agreement, but it shall be construed as if not containing the particular provisions held to be invalid in the particular state, country or jurisdiction and the rights or obligations of the parties hereto shall be construed and enforced accordingly.
18. Force Majeure: Neither Client nor Engineer shall be liable for any fault or delay caused by any contingency beyond their control including but not limited to acts of God, wars, strikes, walkouts, fires, natural calamities, or demands or requirements of governmental agencies.
19. Subcontracts: Engineer may subcontract portions of the work, but each subcontractor must be approved by Client in writing.
20. Access and Permits: Client shall arrange for Engineer to enter upon public and private property and obtain all necessary approvals and permits required from all governmental authorities having jurisdiction over the Project. Client shall pay costs (including Engineer's employee salaries, overhead and fee) incident to any effort by

Engineer toward assisting Client in such access, permits or approvals, if Engineer perform such services.

21. Designation of Authorized Representative: Each party (to this Agreement) shall designate one or more persons to act with authority in its behalf in respect to appropriate aspects of the Project. The persons designated shall review and respond promptly to all communications received from the other party.
22. Notices: Any notice or designation required to be given to either party hereto shall be in writing, and unless receipt of such notice is expressly required by the terms hereof shall be deemed to be effectively served when deposited in the mail with sufficient first class postage affixed, and addressed to the party to whom such notice is directed at such party's place of business or such other address as either party shall hereafter furnish to the other party by written notice as herein provided.
23. Client's Responsibilities: The Client agrees to provide full information regarding requirements for and about the Project, including a program which shall set forth the Client's objectives, schedule, constraints, criteria, special equipment, systems and site requirements.

The Client agrees to furnish and pay for all legal, accounting and insurance counseling services as may be necessary at any time for the Project, including auditing services which the Client may require to verify the Contractor's Application for Payment or to ascertain how or for what purpose the Contractor has used the money paid by or on behalf of the Client.

The Client agrees to require the Contractor, to the fullest extent permitted by law, to indemnify, hold harmless, and defend the Engineer, its consultants, and the employees and agents of any of them from and against any and all claims, suits, demands, liabilities, losses, damages, and costs ("Losses"), including but not limited to costs of defense, arising in whole or in part out of the negligence of the Contractor, its subcontractors, the officers, employees, agents, and subcontractors of any of them, or anyone for whose acts any of them may be liable, regardless of whether or not such Losses are caused in part by a party indemnified hereunder. Specifically excluded from the foregoing are Losses arising out of the preparation or approval of maps, drawings, opinions, reports, surveys, change orders, designs, or specifications, and the giving of or failure to give directions by the Engineer, its consultants, and the agents and employees of any of them, provided such giving or failure to give is the primary cause of Loss. The Client also agrees to require the Contractor to provide to the Engineer the required certificate of insurance.

The Client further agrees to require the Contractor to name the Engineer, its agents and consultants on the Contractor's policy or policies of comprehensive or commercial general liability insurance. Such insurance shall include products and completed

operations and contractual liability coverages, shall be primary and noncontributing with any insurance maintained by the Engineer or its agents and consultants, and shall provide that the Engineer be given thirty days, unqualified written notice prior to any cancellation thereof.

When Contract Documents prepared under the Scope of Services of this contract require insurance(s) to be provided, obtained and/or otherwise maintained by the Contractor, the Client agrees to be wholly responsible for setting forth any and all such insurance requirements. Furthermore, any document provided for Client review by the Engineer under this Contract related to such insurance(s) shall be considered as sample insurance requirements and not the recommendation of the Engineer. Client agrees to have their own risk management department review any and all insurance requirements for adequacy and to determine specific types of insurance(s) required for the project. Client further agrees that decisions concerning types and amounts of insurance are specific to the project and shall be the product of the Client. As such, any and all insurance requirements made part of Contract Documents prepared by the Engineer are not to be considered the Engineer's recommendation, and the Client shall make the final decision regarding insurance requirements.

25. Information Provided by Others: The Engineer shall indicate to the Client the information needed for rendering of the services of this Agreement. The Client shall provide to the Engineer such information as is available to the Client and the Client's consultants and contractors, and the Engineer shall be entitled to rely upon the accuracy and completeness thereof. The Client recognizes that it is impossible for the Engineer to assure the accuracy, completeness and sufficiency of such information, either because it is impossible to verify, or because of errors or omissions which may have occurred in assembling the information the Client is providing. Accordingly, the Client agrees, to the fullest extent permitted by law, to indemnify and hold the Engineer and the Engineer's subconsultants harmless from any claim, liability or cost (including reasonable attorneys' fees and cost of defense) for injury or loss arising or allegedly arising from errors, omissions or inaccuracies in documents or other information provided by the Client to the Engineer.
26. Payment: Client shall be invoiced once each month for work performed during the preceding period. Payment shall be made by the Client according to the terms and provisions of the Illinois Prompt Payment Act, Engineer will provide to the Client a detailed statement of tasks performed by it and reimbursement for expenses, if any. The maximum interest rate under this Section shall be the amount set forth in the Act.

Collection Costs. In the event legal action is necessary to enforce the payment provisions of this Agreement, the Engineer shall be entitled to collect from the Client any judgement or settlement sums due, reasonable attorneys' fees, court costs and expenses incurred by the Engineer in connection therewith.

Suspension of Services. If the Client fails to make payments when due or otherwise is in breach of this Agreement, the Engineer may suspend performance of services upon five (5) calendar days' notice to the Client. The Engineer shall have no liability whatsoever to the Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by the Client.

27. When construction observation tasks are part of the service to be performed by the Engineer under this Agreement, the Client will include the following clause in the construction contract documents and Client agrees not to modify or delete it:

Kotecki Waiver. Contractor (and any subcontractor into whose subcontract this clause is incorporated) agrees to assume the entire liability for all personal injury claims suffered by its own employees, including without limitation claims under the **Illinois** Structural Work Act, asserted by persons allegedly injured on the Project; waives any limitation of liability defense based upon the Worker's Compensation Act, court interpretations of said Act or otherwise; and to the fullest extent permitted by law, agrees to indemnify and hold harmless and defend Owner and Engineer and their agents, employees and consultants (the "Indemnitees") from and against all such loss, expense, damage or injury, including reasonable attorneys' fees, that the Indemnitees may sustain as a result of such claims, except to the extent that **Illinois** law prohibits indemnity for the Indemnitees' own negligence. The Owner and Engineer are designated and recognized as explicit third-party beneficiaries of the Kotecki Waiver within the general contract and all subcontracts entered into in furtherance of the general contract.

28. **Job Site Safety/Supervision & Construction Observation:** The Engineer shall neither have control over or charge of, nor be responsible for, the construction means, methods, techniques, sequences of procedures, or for safety precautions and programs in connection with the Work since they are solely the Contractor's rights and responsibilities. The Client agrees that the Contractor shall supervise and direct the work efficiently with his/her best skill and attention; and that the Contractor shall be solely responsible for the means, methods, techniques, sequences and procedures of construction and safety at the job site. The Client agrees and warrants that this intent shall be carried out in the Client's contract with the Contractor. The Client further agrees that the Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the work; and that the Contractor shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to all employees on the subject site and all other persons who may be affected thereby. The Engineer shall have no authority to stop the work of the Contractor or the work of any subcontractor on the project.

When construction observation services are included in the Scope of Services, the Engineer shall visit the site at intervals appropriate to the stage of the Contractor's operation, or as otherwise agreed to by the Client and the Engineer to: 1) become generally familiar with and to keep the Client informed about the progress and quality of the Work; 2) to strive to bring to the Client's attention defects and deficiencies in the Work and; 3) to determine in general if the Work is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Engineer shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. If the Client desires more extensive project observation, the Client shall request that such services be provided by the Engineer as Additional and Supplemental Construction Observation Services in accordance with the terms of this Agreement.

The Engineer shall not be responsible for any acts or omissions of the Contractor, subcontractor, any entity performing any portions of the Work, or any agents or employees of any of them. The Engineer does not guarantee the performance of the Contractor and shall not be responsible for the Contractor's failure to perform its Work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations.

When municipal review services are included in the Scope of Services, the Engineer (acting on behalf of the municipality), when acting in good faith in the discharge of its duties, shall not thereby render itself liable personally and is, to the maximum extent permitted by law, relieved from all liability for any damage that may accrue to persons or property by reason of any act or omission in the discharge of its duties. Any suit brought against the Engineer which involve the acts or omissions performed by it in the enforcement of any provisions of the Client's rules, regulation and/or ordinance shall be defended by the Client until final termination of the proceedings. The Engineer shall be entitled to all defenses and municipal immunities that are, or would be, available to the Client.

29. Hazardous Materials/Pollutants: Unless otherwise provided by this Agreement, the Engineer and Engineer's consultants shall have no responsibility for the discovery, presence, handling, removal, or disposal of or exposure of persons to hazardous materials/pollutants in any form at the Project site, including but not limited to mold/mildew, asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic/hazardous/pollutant type substances.

Furthermore, Client understands that the presence of mold/mildew and the like are results of prolonged or repeated exposure to moisture and the lack of corrective action. Client also understands that corrective action is a operation, maintenance and repair activity for which the Engineer is not responsible.

Revised 121222

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City Council Agenda Memo

Crest Hill, IL

Meeting Date:	September 22, 2025
Submitter:	Daniel Ritter, AICP Community & Economic Development Director
Department:	Community & Economic Development
Agenda Item:	Discussion and Direction on Liquor License Hour Adjustments

Summary:

The City has had restrictive liquor licensing hours that were established as part of previous efforts to curb recurring issues with liquor-related incidents. Most notably, all requirements have been actively enforced, with license holders being held accountable promptly if any problems arise. Over the years, due to the active enforcement of the regulations, serious incidents have been reduced.

However, the issue of liquor license hours continues to be raised by existing businesses, property owners, and brokers who have noted a competitive disadvantage compared to businesses in neighboring communities. Staff has found that existing liquor sales hours being more restrictive is a known hurdle when looking to attract new restaurants and grocery stores to the City. Both new and existing restaurants and grocery stores are typically looking for some flexibility to maximize their revenue when they're investing or reinvesting in a property. In addition to limiting the liquor sales, limited hours also prevent video gaming from occurring when liquor isn't sold, reducing another potential source of revenue.

Two immediate issues with the existing liquor license time limits have been identified. First, current policy limits license hours for Restaurants (Class H) to end at 10 pm on all days of the week. Second, there are further limited hours on Sundays for all liquor licenses that limit liquor service and retail sales from 10 am to midnight (Class H is still required to stop at 10 pm by policy). Based on the staff findings from research of surrounding communities, Crest Hill's liquor license requirements are among the most restrictive in the area. Adjustments are recommended to allow existing restaurants to be more competitive and better attract new businesses, while still maintaining a safe environment for the public and residents.

Restaurant (Class H) Closing Times

As a policy, the Liquor Commissioner has implemented a 10 pm stop time for liquor sales for restaurants on all days of the week. This stop time is not specifically codified but has been consistently required and enforced for many years. However, many restaurants have typical operating hours much later than the 10 pm stop time. For example, many restaurants rely on sports games to bring in additional revenue, which can end close to midnight (including weekdays). Gaming is also required to stop at 10pm at these locations, which may have customers who are more comfortable in a restaurant setting as opposed to a gaming café or tavern.

Expanding the hours of business for restaurants (Liquor License Class H) will assist existing restaurants and help to attract new ones. Below is a list of some area restaurants with their typical hours that extend beyond 10 pm (although many have a large variety of different licenses and hours, the hours listed are the typical hours). Also listed are neighboring communities and their typical allowable service hours for a restaurant. By comparison, Crest Hill has the most restrictive hours in this category. Having overly restrictive hours will limit the number of restaurants that will invest their time and money to locate in Crest Hill. Additionally, it encourages customers who normally eat and drink in Crest Hill to venture outside the community. Incoming and potential new businesses have mentioned the need for expanded hours as part of initial discussions. Property owners and brokers have regularly brought up this restriction as an issue they hear when leasing property as well.

Restaurant	Typ. Hours	Municipality	Typ. Restaurant License Hrs
Buffalo Wild Wings	11am – Midnight/1am	Crest Hill	M-Sn: 6am-10pm
Olive Garden	11am – 11pm (F & St)	Romeoville	M-St: 7am-2am; Sn: 9am-2am
Miller's Ale House	11am-Midnight	Plainfield	M-St: 6am-Mid; Sn: 7am-Mid
Chili's	11am-11pm	Joliet	M-Sn: 6am – 2am
Lazy Dog	11am-Midnight	Shorewood	M-F: 6am – 1am; St/Sn: 6am-2am
Sovereign	11am-11pm (F & St)	Lockport	Sn-Th: 6am-1am; F/St: 6am-2am
Barell & Vine	11am – Midnight (F & St)	Naperville	7am – 1am (Outside Downtown)
Hero's West	11am – Midnight (F & St)	Homer Glen	M-Th: 6am-1am; F/St: 6am-2am; Sn: 7am – 1am
		Lemont	M-St 6am-2am; Sn 10am-2am

**Please note there are a variety of different licenses in each community and the times noted are the general hours for most restaurants in the community. Additional information can be found on each community's municipal code or on the Illinois Liquor Control Commission page at: <https://ilcc.illinois.gov/survey.html>*

Staff is proposing a change that would extend liquor service to midnight for Class H License holders. This still ensures that none of these restaurants become taverns or “clubs” as they need to follow existing code requirements that will be maintained and continue to be actively enforced:

- Minimum floor area for dining and food prep is 75%
- Food must be served at all times when liquor is available
- Outdoor patio area liquor service must cease at 10 pm

The recommendation was coordinated with the Mayor's Office (Liquor Commissioner) and Police Department to ensure there are no public safety issues and existing regulations remain actively enforced.

Recommendation for Discussion: *Staff recommends the policy requiring restaurants with a Class H liquor license (“restaurant license”) be codified and amended to allow liquor service until midnight on all nights of the week (currently 10 pm).*

Limited Sunday Service and Sales Hours (All Licenses)

The current liquor license requirements limit Sunday liquor sale hours from 10 am to midnight for both service and retail sales of liquor. The more restrictive Sunday hours are a traditional policy that reflects certain religious institutional hours. However, many trends have changed over the years, including an increase in the public desire for beer, wine, or breakfast cocktails for brunch, wedding/baby showers, football games, and other events that may happen on Sundays. Additionally, golf courses (and more recently indoor golfing simulators) are open early for regular golfers, leagues, and group outings. Lastly, there are

City Council Work Session

September 22, 2025

Liquor License Hour Adjustments

early morning sports and events where fans often want to have a drink served with breakfast/brunch or wish to purchase liquor at retail ahead of time for a party/event before the game.

In addition to assisting the Prairie Bluff Public Golf Club and existing businesses, a change will also help to remove a barrier for some new businesses, which include both restaurants and entertainment uses. Many new restaurants include “brunch” as part of their regular menus, and it is particularly popular on Sundays. Examples of expanding national chains with this model are First Watch (<https://firstwatch.com>), Granite City (<https://www.gcfb.com/>), and X-Golf (<https://playxgolf.com/>). Regionally, examples include The Black Sheep (<https://whitesheeporland.com>), Oak + Bean (<https://www.oakandbeanco.com/>), Schaumburg Public House(<https://schaumburgpublichouse.com/>), and Pickle Haus (<https://picklehaus.com/>).

Most surrounding communities have Sunday liquor sales/service hours that are the same as a typical weekday or that only differ by an hour. Additionally, communities that have slightly different Sunday hours usually have less restrictive hours specific to golf courses (which have a different liquor license than most establishments) due to their unique nature. For simplicity and to avoid confusion, staff recommends moving Sunday hours to start at 6 am for all liquor licenses, which will keep the starting time consistent across all days of the week.

This recommendation for changes in Sunday liquor sales hours was coordinated with Mayor's Office (Liquor Commissioner) and the Police Department to ensure there are no public safety concerns, and the regulations will remain actively enforced.

Recommendation for Discussion: *Staff recommends amending Sunday liquor sales to allow liquor service/sales to start at 6 am (instead of 10 am) on Sundays for all liquor licenses, same as all other days of the week.*

Recommended Council Action:

Discuss potential Liquor License hours of operation amendments as noted above and direct the City Attorney to make the proposed changes for consideration on the October 6, 2025, Regular Meeting Agenda for final consideration.

Attachments

- A. Letter of Support Requesting Changes – Lockport Township Park District (Prairie Bluff Public Golf Club)
- B. Letter of Support Requesting Changes – Feathered Fork (New Restaurant Under Lease at 20631 Renwick Rd and expected to open in October 2025)

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 5.08.180 (PREMISES; HOURS OF BUSINESS) OF CHAPTER 5.08 (ALCOHOLIC BEVERAGES) OF TITLE 5 (BUSINESS LICENSES AND REGULATIONS) OF THE CITY OF CREST HILL CODE OF ORDINANCES

WHEREAS, the Mayor of the City of Crest Hill, or his or her designee, is identified by the Illinois Liquor Control Act of 1934 as the local Liquor Control Commissioner, and as such is charged with the administration of the Liquor Control Act of 1934 in the City of Crest Hill (235 ILCS 5/4-2) and

WHEREAS, the City of Crest Hill has previously codified said grant of authority by adopting Title 2, Chapter 2.76, including Sections 2.76.010 through 2.76.030; and

WHEREAS, the Illinois Liquor Control Act of 1934 also expressly grants to the Corporate Authorities the power to enact ordinances which determine the number, kind, and classification of licenses for the sale of alcoholic liquor. (235 ILCS 5/4-1); and

WHEREAS, the Corporate Authorities of the City of Crest Hill have previously codified through the passage of various ordinances the number, kind and classification of liquor licenses along with the establishment of hours of operation for said licensees selling alcoholic liquor in Title 5, Chapter 5.08, Sections 5.08.010 through 5.08.300; and

WHEREAS, the Corporate Authorities have determined that it is necessary and expedient to amend Section 5.08.180 to expand certain hours of operation to allow Crest Hill businesses with liquor licenses to better compete with similar businesses in other municipalities.

NOW, THEREFORE, BE IT ORDAINED by the Corporate Authorities of the City of Crest Hill, Illinois, as follows:

SECTION 1: PREAMBLE. The preamble of this Ordinance is declared to be true and correct and is incorporated by reference as if fully set forth in this Section 1.

SECTION 2: APPROVAL.

Chapter 5.08 (Alcoholic Beverages) of Title 5 (Business Licenses and Regulations) of the City of Crest Hill Code of Ordinances is hereby repealed in its entirety and replaced with the following:

§ 5.08.180 PREMISES; HOURS OF BUSINESS.

(A) It is unlawful to dispense, sell or offer for sale at retail any alcoholic beverages, or to keep a place of business open for sale of such beverages except as follows:

(1) For all licenses except Class H (Restaurants), Mondays, Tuesdays, Wednesday, and Thursdays: 6:00 a.m. to 1:00 a.m. the following morning;

(2) Fridays and Saturdays: 6:00 a.m. to 2:00 a.m. the following morning;

(3) Sundays: 6:00 a.m. to 12:00 midnight;

(4) Days preceding legal holidays shall have the same opening and closing hours as Friday and Saturday except that on New Year's Eve all establishments may close at 3:00 a.m., and no holder shall open on Sunday before 10:00 a.m.;

(5) Legal holidays shall have the same opening and closing house as the day of the week on which they fall, except that on Christmas Day all establishments, including those holding Class X licenses, shall be allowed to open between 12:00 noon and 12:00 midnight. For purposes of this section, the term **LEGAL HOLIDAY** means New Year's Day, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, and Christmas Day;

(6) Election days, sales of alcoholic beverages in accordance with the regulations of this chapter are permitted, if not otherwise restricted by state statute.

(B) Class X license holders shall be entitled to remain open as follows:

(1) Mondays, Tuesdays, Wednesdays, and Thursdays: 6:00 a.m. to 2:00 a.m. the following morning;

(2) Fridays and Saturdays: 6:00 a.m. to 3:00 a.m. the following morning;

(3) Sundays: 6:00 a.m. until 1:00 am. the following morning;

(4) Days preceding legal holidays shall have the same opening and closing hours as Friday and Saturday, except that on New Year's Eve, closing may be at 3:00 a.m., and on Sundays, the establishments may not open until 10:00 a.m., even if the Sunday happens to fall on the day preceding a legal holiday;

(5) Legal holidays shall have the same opening and closing hours as the day of the week on which they fall, except that on Christmas Day all establishments, including those holding Class X licenses, shall be allowed to open between 12:00 noon and 12:00 midnight;

(6) Election days, sales of alcoholic beverages in accordance with the regulations of this chapter are permitted, if not otherwise restricted by state statute.

(D) Class H (Restaurants) license holders shall be allowed to serve alcoholic beverages from 6:00 a.m. to midnight Monday through Sunday so long as food continues to be served when alcoholic beverages are served and all alcoholic beverage service on any outdoor or patio area must cease at 10:00 p.m.

(C) Class J license holders shall be entitled to serve alcoholic beverages at their outdoor facilities only between the hours of 11:00 a.m. and 10:00 p.m. on all days.

('78 Code, § 5.08.180) (Ord. 504, passed - -80; Am. Ord. 513, passed - -81; Am. Ord. 547, passed - -82; Am. Ord. 1437, passed 9-17-07)

SECTION 3: SEVERABILITY. If any section, paragraph, clause, or provision of this Ordinance is held invalid, the invalidity of such section, paragraph, clause, or provision shall not affect any other provision of this Ordinance.

SECTION 4: REPEALER. All ordinances, resolutions or orders, or parts thereof, which conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

SECTION 5: EFFECTIVE DATE. This Ordinance shall be in full force and effect immediately upon its passage and publication according to law.

[LEFT INTENTIONALLY BLANK]

PASSED THIS 6TH DAY OF OCTOBER, 2025.

	Aye	Nay	Absent	Abstain
Alderman Scott Dyke	_____	_____	_____	_____
Alderman Angelo Deserio	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

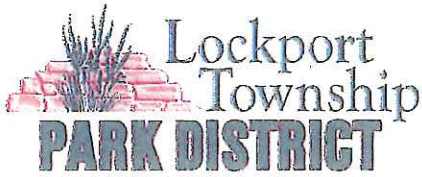
Christine Vershay-Hall, City Clerk

APPROVED THIS 6TH DAY OF OCTOBER, 2025.

Raymond R. Soliman, Mayor

ATTEST:

Christine Vershay-Hall, City Clerk



1811 S. Lawrence Avenue
Lockport, Illinois 60441
(815) 838-1183
Fax: (815) 838-4974
www.lockportpark.org

City of Crest Hill
Blaine Wing
20600 City Center Blvd.
Crest Hill, IL 60403

September 9, 2025

Blaine,

Thank you for taking to time to meet with us to discuss the park site development west of the City Center building. The Park District will make sure to include \$250,000 in the 2026 budget for this project. In discussions on revenue sources for the City of Crest Hill, I mentioned to you the liquor license hours on Sundays. At Prairie Bluff the start time to sell liquor on Sundays is 10:00am. The video poker machines are linked to the liquor license hours. On weekend mornings we have permanent tee times with the some golfing on both Saturday and Sunday. They can use the poker machines on Saturday mornings but not Sunday mornings until 10:00 (at which they are already on the golf course). This is an opportunity for increased revenue for the City of Crest Hill.

The Lockport Township Park District is asking the City of Crest Hill to consider updating the starting time to sell liquor on Sundays to match the starting times the rest of the week.

Any questions feel free to give me a call

Sincerely,

A handwritten signature in blue ink, appearing to read "Bill Riordan", with a stylized flourish at the end.

Bill Riordan
Executive Director



Dear Members of the City Council,

On behalf of JH Hospitality Group, and Kurtis Lott, owners of Feathered Fork, I am writing to express our support for the proposed updates to restaurant liquor license hours. While this will be our first restaurant in Crest Hill, our team has successfully operated hospitality concepts in other communities and has seen how flexibility in service hours directly supports both businesses and the community.

The recommended changes are practical measures that will allow us to better serve residents and visitors. Later evening hours provide opportunities for guests who work non-traditional schedules or prefer dining later, while earlier Sunday hours give families and community members the chance to enjoy brunch and special gatherings without leaving the city for other options.

In addition, expanding the liquor license hours will help generate increased tax revenue for the Village. Extended service times encourage guests to stay longer, order beverages, and dine more frequently, all resulting in additional tax revenue.

We respectfully urge your support for these proposed changes, which we believe will contribute directly to the city's momentum and success. We look forward to seeing you at Feathered Fork!



Sarah Cervantes
JH Hospitality Group



CITY OF NEIGHBORS

Agenda Memo

Crest Hill, IL

Meeting	Date: October 6, 2025
Submitter:	Mayor Raymond R. Soliman S. R.
Department:	Mayor's Office
Agenda Item:	Chaney-Monge Halloween Parade Road Closure

Summary: Superintendent Andy Siegfried of Chaney-Monge school is requesting road closures, (see attached map) along with Police and Public Works assistance for their annual Halloween Parade on Friday, October 31, 2025 at 1 p.m. The parade usually lasts about 30 minutes.

Recommended Council Action:

Approval

Financial Impact:

Funding Source:

Budgeted Amount:

Cost:

Attachments:

CHANEY-MONGE SCHOOL DISTRICT #88

400 Elsie Ave. Crest Hill, Illinois 60403

Tel: 815-722-6673

Fax: 815-7227814

Website: www.chaneymonge.us

Andy Siegfried, Superintendent
asiegfried@chaneymonge.us

Jacelynn M. Hall, Principal
jhall@chaneymonge.us

September 15, 2025

Dear Mayor Soliman and Members of the Council:

With Halloween just around the corner, I hereby submit this letter of request for permission and assistance with the Annual Chaney-Monge Halloween Parade.

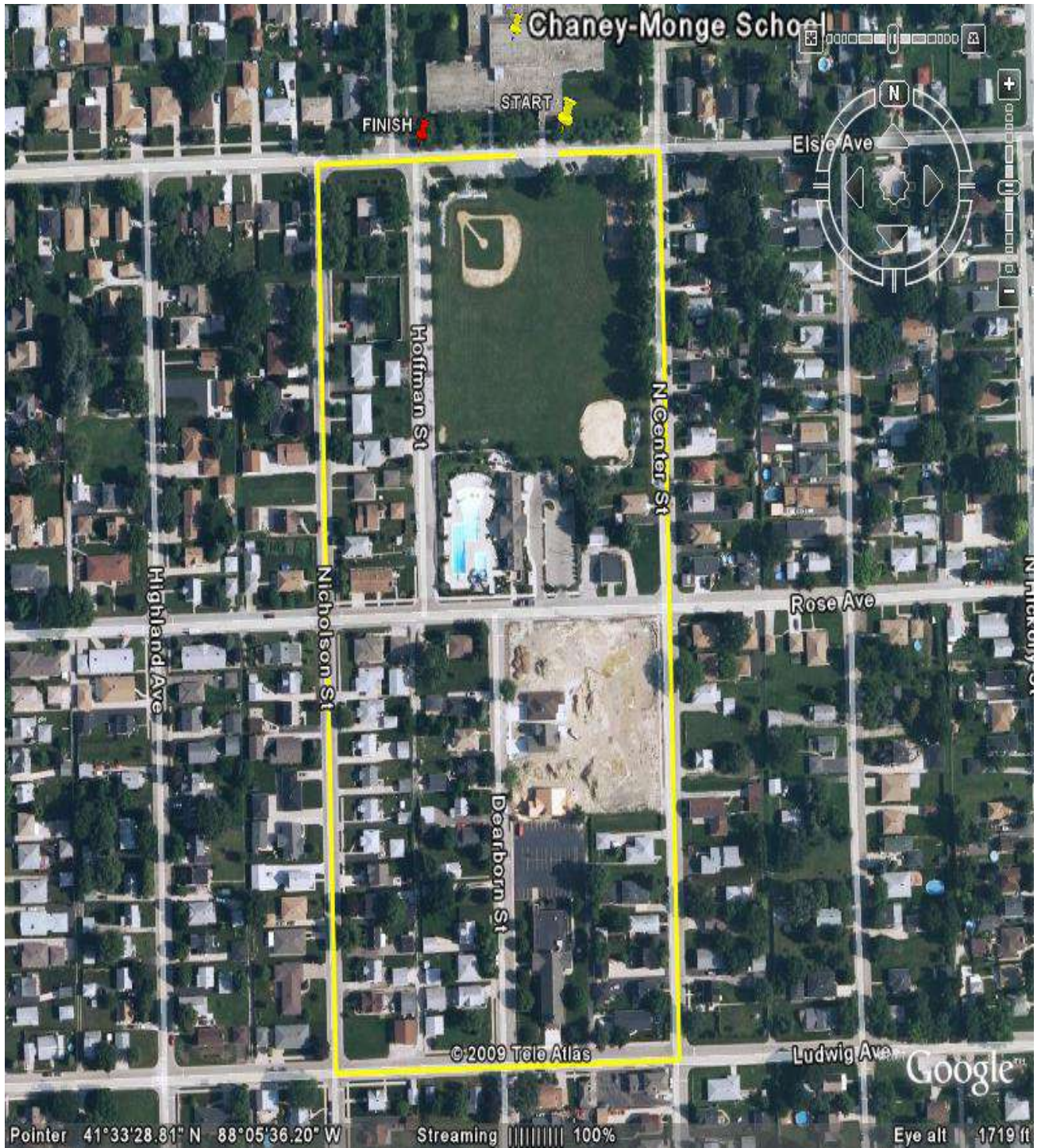
As in years past, our parade will feature the Chaney-Monge Marching Band followed by hundreds of ghosts, goblins and monsters from the elementary school. The parade route will remain the same starting at the main Elsie Avenue entrance to the school at 1:00 PM sharp on Friday, October 31, 2025; proceeding east to Center Street; south to Ludwig Avenue; west to Nicholson Street; and north to Elsie Avenue back to the school main entrance.

In advance, thank you for your consideration of this request and for your continued support for public school activities in the Crest Hill community.

Don't forget, you are all invited!

Yours for Better Schools,

Andy Siegfried
Superintendent





Agenda Memo**Crest Hill, IL**

Meeting Date:	October 6, 2025
Submitter:	Glenn Gehrke, Finance Director/ Jamie Malloy, Treasurer
Department:	Treasurer's Office
Agenda Item:	Approval of the Sales Tax Incentive Rebate Calendar Year 2024 payment to Food4Less for \$39,653.22

Summary: Per the Sales Tax Incentive Rebate Agreement, the City of Crest Hill entered with Food4Less, the City is required to remit back 15% of the sales tax Food4Less Pays to the Illinois Department of Revenue for the preceding calendar year which would be sales taxes paid by Food4Less from January 2024 through December 31, 2024. This agreement began in 2005 and will end following the payment for the 2024 Sales Tax Rebate payment.

Recommended Council Action: Approval of the Sales Tax Incentive Rebate Calendar Year 2024 payment to Food4Less for \$39,653.22.

Financial Impact:

Funding Source: This payment will be paid from the City's Non-Home Rule fund.

Cost: \$39,653.22

Attachments: Food4Less sales tax incentive rebate, 2024 Sales Tax Report and Non-Home Rule Tax Report from IDOR

Location Name	Tax Type	Business Name	1/31/2024	2/29/2024	3/31/2024	4/30/2024	5/31/2024	6/30/2024	7/31/2024	8/31/2024	9/30/2024	10/31/2024	11/30/2024	12/31/2024	Total	15%
Crest Hill	NHMR	FOOD 4 LESS 561	10,926.48	5,662.71	5,015.89	5,222.85	5,145.46	5,439.57	5,476.44	5,477.94	5,161.76	5,215.83	4,747.86	4,518.28	68,011.07	10,201.66

															381,437.54 Total	
Location Name	Tax Type	Business Name	1/31/2024	2/29/2024	3/31/2024	4/30/2024	5/31/2024	6/30/2024	7/31/2024	8/31/2024	9/30/2024	10/31/2024	11/30/2024	12/31/2024	Total 2024	15%
Crest Hill	MT	FOOD 4 LESS 561	32,199.61	17,818.80	14,652.79	15,161.28	14,286.64	14,878.90	15,152.09	15,507.84	14,474.77	14,566.41	14,013.78	13,630.83	196,343.74	29,451.56

Food 4 Less
Sales Tax
Rebate
percent; to
WP 2000.20

FOOD 4 LESS SALES TAX REBATE

pursuant to Section XVI hereof in the event of an issuance of a Certificate of Default by the City.

Sec. III. Undertakings by the City and Payment of Reimbursable Costs Upon Completion.

A. Upon completion of the development of the Premises in accordance with all applicable City codes and after the commencement of operation of the retail grocery store, the City agrees that it shall undertake the following:

- (i) So long as the Developer has not received a notice of default from the City under this Agreement, or is not in material breach of the Lease, within thirty (30) days of receipt of the final Sales Tax distribution by the IDR for the prior calendar year, the City shall rebate to the Developer the following amounts of the Sales Taxes received for such prior calendar year derived solely from the retail operations of a grocery store at the Premises:

<i>For Calendar Year:</i>	2005 (final distribution 2006)	75% of sales tax
	2006 (final distribution 2007)	75% of sales tax
	2007 (final distribution 2008)	70% of sales tax
	2008 (final distribution 2009)	70% of sales tax
	2009 (final distribution 2010)	65% of sales tax
	2010 (final distribution 2011)	65% of sales tax
	2011 (final distribution 2012)	25% of sales tax
	2012 (final distribution 2013)	25% of sales tax
	2013 (final distribution 2014)	25% of sales tax
	2014 (final distribution 2015)	25% of sales tax
		(the "Tenth Payment")
	2015 thru 2024 (final distribution 2025)	15% of sales tax

The calculation of such payment shall be based upon reports received from the IDR at the direction of the Developer or certified copies of the Sales Tax quarterly tax returns and reports for the retail operation of the grocery store at the Premises to be filed with the IDR by the Developer. In the event the

Report Criteria:

Detail report type printed

[Report].Check Issue Date = 09/25/2025,10/01/2025,10/07/2025

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
5	A & M Produ	80040	CERTIFICATE FRAMES	09/05/2025	163.00	163.00	25043	10/07/2025	925	01105401
Total 5:					163.00	163.00				
26	Aflac	488639 Sept	AFLAC 09-2025	09/26/2025	2,668.76	2,668.76	25045	10/07/2025	925	01002439
Total 26:					2,668.76	2,668.76				
46	Republic Ser	0721-008607	SEP 2025 MONTHLY S	09/20/2025	121,004.86	121,004.86	25134	10/07/2025	925	80005300
Total 46:					121,004.86	121,004.86				
53	Amalgamate	Bond Issue 7	2019A BOND INTERES	09/15/2025	216,925.00	216,925.00	25048	10/07/2025	925	30006203
		Bond Issue 7	2019B BOND INTERES	09/15/2025	157,550.00	157,550.00	25048	10/07/2025	925	32006201
Total 53:					374,475.00	374,475.00				
82	Vestis	6030447902	UNIFORMS FOR STP	09/10/2025	24.29	24.29	25156	10/07/2025	925	07085344
		6030447902	UNIFORMS FOR WATE	09/10/2025	13.02	13.02	25156	10/07/2025	925	07065344
		6030447905	UNIFORMS FOR FLEE	09/10/2025	15.59	15.59	25156	10/07/2025	925	01035344
		6030447905	UNIFORMS FOR STRE	09/10/2025	44.99	44.99	25156	10/07/2025	925	01035344
		6030447905	MATS FOR PUBLIC WO	09/10/2025	13.42	13.42	25156	10/07/2025	925	01045300
		6030447905	UNIFORMS FOR BUILD	09/10/2025	9.94	9.94	25156	10/07/2025	925	01045344
		6030447905	UNIFORMS FOR STP	09/10/2025	7.83	7.83	25156	10/07/2025	925	07085344
		6030450111	UNIFORMS FOR STP	09/17/2025	24.30	24.30	25156	10/07/2025	925	07085344
		6030450111	UNIFORMS FOR WATE	09/17/2025	14.01	14.01	25156	10/07/2025	925	07065344
		6030450114	UNIFORMS FOR FLEE	09/17/2025	12.17	12.17	25156	10/07/2025	925	01035344
		6030450114	UNIFORMS FOR STRE	09/17/2025	50.27	50.27	25156	10/07/2025	925	01035344
		6030450114	MATS FOR PUBLIC WO	09/17/2025	15.50	15.50	25156	10/07/2025	925	01045300
		6030450114	UNIFORMS FOR BUILD	09/17/2025	12.22	12.22	25156	10/07/2025	925	01045344
		6030450114	UNIFORMS FOR STP	09/17/2025	12.61	12.61	25156	10/07/2025	925	07085344
Total 82:					270.16	270.16				
102	AT&T 831-00	0507127018	ATT PUBLIC WORKS 2	09/19/2025	2,503.11	2,503.11	25050	10/07/2025	925	07085300
Total 102:					2,503.11	2,503.11				
103	AT&T 831-00	1153526018	PUBLIC WORKS PHON	09/19/2025	175.03	175.03	25051	10/07/2025	925	01035351
Total 103:					175.03	175.03				
112	Accurate Em	AUR2355294	ACCURATE SEPT 2025	09/01/2025	252.83	252.83	25044	10/07/2025	925	01015300
Total 112:					252.83	252.83				
137	Battery Servi	0123456	FLEET- UNIT # 104 BAT	09/23/2025	412.50	412.50	25053	10/07/2025	925	01075400
Total 137:					412.50	412.50				
138	Bauer Built	200205785	FLEET- UNITS # 221 RI	09/24/2025	203.30	203.30	25054	10/07/2025	925	01075400

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Total 138:					203.30	203.30				
206	Camz Comm	25-261	FLEET- UNIT #948 EME	09/12/2025	4,365.00	4,365.00	25056	10/07/2025	925	11007301
		25-264	FLEET- UNIT # 949 EM	09/16/2025	4,365.00	4,365.00	25056	10/07/2025	925	11007301
Total 206:					8,730.00	8,730.00				
285	Cintas Fire P	0F94094420	FIRE EXTINGUISHER I	09/23/2025	467.93	467.93	25058	10/07/2025	925	01045360
Total 285:					467.93	467.93				
291	City of Joliet	958344	FLEET- FUEL AUGUST	09/17/2025	197.48	197.48	25059	10/07/2025	925	01075410
		958344	FLEET- FUEL AUGUST	09/17/2025	4,342.02	4,342.02	25059	10/07/2025	925	01075410
		958344	FLEET- FUEL AUGUST	09/17/2025	4,163.70	4,163.70	25059	10/07/2025	925	01075410
		958344	FLEET- FUEL AUGUST	09/17/2025	39.49	39.49	25059	10/07/2025	925	01075410
Total 291:					8,742.69	8,742.69				
327	ComEd 2395	August 2025	ELECTRIC FOR LIFT A	09/06/2025	279.13	279.13	25062	10/07/2025	925	07075353
Total 327:					279.13	279.13				
382	Creative Pro	165215	DARE ITEMS	09/22/2025	358.08	358.08	25066	10/07/2025	925	01025402
Total 382:					358.08	358.08				
434	Ryan Dobczy	Train Meal R	MEAL EXPENSE-DOBC	09/19/2025	57.29	57.29	25137	10/07/2025	925	01025343
Total 434:					57.29	57.29				
451	Dynegy 1266	August 2025	ELECTRIC WELL #4	09/09/2025	580.82	580.82	25075	10/07/2025	925	07065353
Total 451:					580.82	580.82				
452	Dynegy 6760	August 2025	ELECTRIC FOR EAST	09/09/2025	8,233.01	8,233.01	25079	10/07/2025	925	07085353
Total 452:					8,233.01	8,233.01				
453	Dynegy 6635	August 2025	WEST PLANT ELECTRI	09/09/2025	8,215.55	8,215.55	25078	10/07/2025	925	07085353
Total 453:					8,215.55	8,215.55				
454	Dynegy 0817	August 2025	WELL 11 ELECTRIC	09/09/2025	2,361.74	2,361.74	25073	10/07/2025	925	07065353
Total 454:					2,361.74	2,361.74				
455	Dynegy 0098	August 2025	WELL #10 ELECTRIC	09/09/2025	2,318.71	2,318.71	25071	10/07/2025	925	07065353
Total 455:					2,318.71	2,318.71				
457	Dynegy 6385	August 2025	WELL #12 ELECTRIC	09/09/2025	1,650.49	1,650.49	25077	10/07/2025	925	07065353
Total 457:					1,650.49	1,650.49				
458	Dynegy 0906	August 2025	WELL #7 ELECTRIC	09/09/2025	1,281.89	1,281.89	25074	10/07/2025	925	07065353

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Total 458:					1,281.89	1,281.89				
459	Dynegy 1656	August 2025	WELL #8 ELECTRIC	09/09/2025	2,004.79	2,004.79	25076	10/07/2025	925	07065353
Total 459:					2,004.79	2,004.79				
461	Dynegy 0425	August 2025	WELL #1 ELECTRIC	09/09/2025	1,941.95	1,941.95	25072	10/07/2025	925	07065353
Total 461:					1,941.95	1,941.95				
483	Energenecs I	0049830-IN	SCADA MAINTENANCE	09/24/2025	1,997.50	1,997.50	25080	10/07/2025	925	07085301
		0049836-IN	SCADA MAINTENANCE	09/24/2025	2,176.56	2,176.56	25080	10/07/2025	925	07065301
Total 483:					4,174.06	4,174.06				
498	Environment	900094792	GIS SOFTWARE	09/11/2025	2,862.00	2,862.00	25082	10/07/2025	925	07065301
Total 498:					2,862.00	2,862.00				
526	FedEx	9-004-49808	SHIPPING METER TES	09/24/2025	54.94	54.94	25084	10/07/2025	925	07095322
Total 526:					54.94	54.94				
583	Gasvoda & A	INV25BAB00	FLOW METER REPLAC	09/10/2025	10,365.69	10,365.69	25087	10/07/2025	925	07085366
Total 583:					10,365.69	10,365.69				
605	Gordon Flesc	IN15308474	GORDON FLESC SE	09/10/2025	146.74	146.74	25088	10/07/2025	925	01165300
Total 605:					146.74	146.74				
640	Hawkins Inc	7197924	SULFUR DIOXIDE & C	09/15/2025	165.00	165.00	25091	10/07/2025	925	07085421
		7197924	SULFUR DIOXIDE & C	09/15/2025	165.00	165.00	25091	10/07/2025	925	07065421
		7203773	WASTEWATER CHEMI	09/08/2025	2,306.00	2,306.00	25091	10/07/2025	925	07085421
		7203774	WATER CHEMICALS	09/08/2025	6,379.63	6,379.63	25091	10/07/2025	925	07065421
		7210201	WATER CHEMICALS	09/22/2025	8,408.14	8,408.14	25091	10/07/2025	925	07065421
Total 640:					17,423.77	17,423.77				
750	Illinois Phleb	2428	PHLEBOTOMY SERVIC	09/16/2025	425.00	425.00	25092	10/07/2025	925	01025310
Total 750:					425.00	425.00				
774	Integrity Sale	2287	CITY SERVICES- SAFE	09/19/2025	1,212.66	1,212.66	25094	10/07/2025	925	01035344
Total 774:					1,212.66	1,212.66				
813	Joliet Asphalt	21-S6080	ASPHALT SURFACE	09/18/2025	358.80	358.80	25096	10/07/2025	925	01035400
Total 813:					358.80	358.80				
820	Joliet Townsh	Animal Contr	ANIMAL CONTROL SE	09/11/2025	1,250.00	1,250.00	25097	10/07/2025	925	01105300
Total 820:					1,250.00	1,250.00				
826	JP Morgan C	APA IL Conf	DAN RITTER APA-IL C	08/20/2025	424.20	424.20	451	09/25/2025	825	01165324

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
		APA-AICP D	DAN RITTR APA/AICP	09/20/2025	746.00	746.00	451	09/25/2025	825	01165324
		Beggars Pizz	PIZZA	09/04/2025	316.19	316.19	451	09/25/2025	825	01025343
		Chewy Septe	K9 EXPENSE	09/05/2025	96.09	96.09	451	09/25/2025	825	01025346
		Comcast 025	COMCAST STP GAYLO	08/12/2025	379.18	379.18	451	09/25/2025	825	07085301
		Comcast 055	COMCAST POLICE DE	09/09/2025	243.10	243.10	451	09/25/2025	825	01025300
		Comcast 060	COMCAST WELL 10 86	08/21/2025	307.08	307.08	451	09/25/2025	825	07065301
		Gracie Unive	TRAINING-BLACK	12/08/2924	1,500.00	1,500.00	451	09/25/2025	825	01025341
		IML Registrat	IML REGISTRATION	08/13/2025	325.00	325.00	451	09/25/2025	825	01015341
		IntlInsofMCle	ANNUAL MEMBERSHI	08/14/2025	135.00	135.00	451	09/25/2025	825	01015345
		IPass Replen	IPASS REPLENISHME	08/29/2025	20.00	20.00	451	09/25/2025	825	01025310
		McCormick P	APWA TRAINING	08/19/2025	27.00	27.00	451	09/25/2025	825	01035341
		Microsoft G1	MICROSOFT OFFICE L	09/05/2025	246.58	246.58	451	09/25/2025	825	01065300
		Microsoft G1	MICROSOFT VISIO	09/09/2025	36.00	36.00	451	09/25/2025	825	01065300
		Microsoft G1	MICROSOFT EMAIL	09/10/2025	8.40	8.40	451	09/25/2025	825	01065300
		OfficeMax 8-	USB CABLE	08/27/2025	13.99	13.99	451	09/25/2025	825	01025400
		PackTrack Z	K9 EXPENSE	08/30/2025	140.00	140.00	451	09/25/2025	825	01025346
		Potsolve Sep	POTSOLVE MONTHLY	09/01/2025	209.46	209.46	451	09/25/2025	825	01105300
		PRI A. Schm	TRAINING-SCHMECKP	09/09/2025	179.00	179.00	451	09/25/2025	825	01025341
		The UPS Sto	POSTAGE	08/29/2025	247.26	247.26	451	09/25/2025	825	07065332
		The UPS Sto	POSTAGE	09/02/2025	247.26-	247.26-	451	09/25/2025	825	07065332
		The UPS Sto	POSTAGE	09/03/2025	244.50	244.50	451	09/25/2025	825	07065332
		Walgreens 8-	RETURN VALVE	08/13/2025	4.79	4.79	451	09/25/2025	825	01025400
		Walts Hobby	MICRO CLEANER SET-	08/13/2025	7.99	7.99	451	09/25/2025	825	01025400
Total 826:					5,609.55	5,609.55				
846	Kimball Midw	103739754	DRILL BITS	09/11/2025	276.86	276.86	25101	10/07/2025	925	01045400
		103741529	GLOVES	09/11/2025	287.50	287.50	25101	10/07/2025	925	07085402
		103741529	CLAMPS	09/11/2025	72.60	72.60	25101	10/07/2025	925	07085366
Total 846:					636.96	636.96				
882	Layne Christ	Well 4 Pay A	WELL 4 PAY REQUEST	08/28/2025	91,869.25	91,869.25	25104	10/07/2025	925	07065361
Total 882:					91,869.25	91,869.25				
951	Image Syste	426487	COPIER REPAIR	08/27/2025	149.00	149.00	25093	10/07/2025	925	07085401
		427829	TONER FOR COPIER -	09/15/2025	120.00	120.00	25093	10/07/2025	925	07095321
Total 951:					269.00	269.00				
956	McMaster Ca	52595616	FLEET- POLICE TRUN	09/24/2025	46.04	46.04	25109	10/07/2025	925	01075400
		52596414	FLEET- KEYRINGS, CLI	09/24/2025	147.88	147.88	25109	10/07/2025	925	01075400
Total 956:					193.92	193.92				
958	Meade, Inc.	714292	TRAFFIC SIGNAL MAIN	09/30/2025	216.74	216.74	25110	10/07/2025	925	01035300
		714292	TRAFFIC SIGNAL MAIN	09/30/2025	216.74	216.74	25110	10/07/2025	925	01035300
		714292	TRAFFIC SIGNAL MAIN	09/30/2025	216.74	216.74	25110	10/07/2025	925	01035300
Total 958:					650.22	650.22				
961	Menards	93697	FLEET- LITHIUM AND	09/11/2025	48.86	48.86	25111	10/07/2025	925	01075410
		93872	BUILDING MAINTENAN	09/15/2025	14.99	14.99	25111	10/07/2025	925	01045400
		94212-1	PW SUPPLIES	09/22/2025	149.61	149.61	25111	10/07/2025	925	01035400

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Total 961:					213.46	213.46				
965	M.E. Simpso	44649	LEAK DETECTION	05/31/2025	3,442.50	3,442.50	25108	10/07/2025	925	07065300
		44650	FIRE HYDRANT MAINT	05/31/2025	6,035.00	6,035.00	25108	10/07/2025	925	07065300
		45216	METER TESTING	09/19/2025	70.64	70.64	25108	10/07/2025	925	07065300
Total 965:					9,548.14	9,548.14				
973	Microbac Lab	C25007448	QUARTERLY LAND AP	09/26/2025	528.00	528.00	25113	10/07/2025	925	07085306
		C25007449	QUARTERLY LAND AP	09/26/2025	528.00	528.00	25113	10/07/2025	925	07085306
Total 973:					1,056.00	1,056.00				
986	Allegra Joliet	141456	GHAZNAWI BUSINESS	09/19/2025	97.05	97.05	25047	10/07/2025	925	01105321
		141571	TOW STICKER	09/12/2025	149.38	149.38	25047	10/07/2025	925	01015400
Total 986:					246.43	246.43				
991	MOE Fringe	November 20	NOVEMBER 2025	10/01/2025	6,716.60	6,716.60	452	10/01/2025	925	01034200
		November 20	NOVEMBER 2025	10/01/2025	6,106.00	6,106.00	452	10/01/2025	925	01074200
		November 20	NOVEMBER 2025	10/01/2025	2,442.40	2,442.40	452	10/01/2025	925	01114200
		November 20	NOVEMBER 2025	10/01/2025	1,526.50	1,526.50	452	10/01/2025	925	01124200
		November 20	NOVEMBER 2025	10/01/2025	4,579.50	4,579.50	452	10/01/2025	925	07064200
		November 20	NOVEMBER 2025	10/01/2025	2,442.40	2,442.40	452	10/01/2025	925	07074200
		November 20	NOVEMBER 2025	10/01/2025	4,579.50	4,579.50	452	10/01/2025	925	07084200
		November 20	NOVEMBER 2025	10/01/2025	5,190.10	5,190.10	452	10/01/2025	925	07094200
		November 20	NOVEMBER 2025	10/01/2025	3,003.00	3,003.00	452	10/01/2025	925	01034200
		November 20	NOVEMBER 2025	10/01/2025	1,001.00	1,001.00	452	10/01/2025	925	01044200
		November 20	NOVEMBER 2025	10/01/2025	500.50	500.50	452	10/01/2025	925	01124200
		November 20	NOVEMBER 2025	10/01/2025	800.80	800.80	452	10/01/2025	925	07074200
		November 20	NOVEMBER 2025	10/01/2025	800.80	800.80	452	10/01/2025	925	07084200
		November 20	NOVEMBER 2025	10/01/2025	2,002.00	2,002.00	452	10/01/2025	925	07094200
		November 20	NOVEMBER 2025	10/01/2025	1,001.00	1,001.00	452	10/01/2025	925	01164200
		November 20	NOVEMBER 2025	10/01/2025	900.90	900.90	452	10/01/2025	925	07064200
		November 20	NOVEMBER 2025	10/01/2025	2,002.00	2,002.00	452	10/01/2025	925	01024200
		November 20	NOVEMBER 2025	10/01/2025	3,403.40	3,403.40	452	10/01/2025	925	01034200
		November 20	NOVEMBER 2025	10/01/2025	4,004.00	4,004.00	452	10/01/2025	925	01044200
		November 20	NOVEMBER 2025	10/01/2025	1,001.00	1,001.00	452	10/01/2025	925	01124200
		November 20	NOVEMBER 2025	10/01/2025	2,002.00	2,002.00	452	10/01/2025	925	01164200
		November 20	NOVEMBER 2025	10/01/2025	1,101.10	1,101.10	452	10/01/2025	925	07064200
		November 20	NOVEMBER 2025	10/01/2025	700.70	700.70	452	10/01/2025	925	07074200
		November 20	NOVEMBER 2025	10/01/2025	1,801.80	1,801.80	452	10/01/2025	925	07094200
Total 991:					59,609.00	59,609.00				
1003	Factory Moto	53-504209	FLEET- UNIT #2 FRON	09/25/2025	228.97	228.97	25083	10/07/2025	925	01075400
		CM#53-5007	FLEET- ALTERNATOR	07/18/2025	84.00-	84.00-	25083	10/07/2025	925	01075400
Total 1003:					144.97	144.97				
1017	DACRA Adju	DT 2025-08-	DACRA MONTHLY SER	08/31/2025	1,250.00	1,250.00	25067	10/07/2025	925	01025300
		DT 2025-08-	DACRA MONTHLY SER	08/31/2025	1,250.00	1,250.00	25067	10/07/2025	925	01165300
Total 1017:					2,500.00	2,500.00				
1058	Nicor 94-96-3	November 20	WSTP NICOR GAS	09/10/2025	38.51	38.51	25121	10/07/2025	925	07085350

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Total 1058:					38.51	38.51				
1059	Nicor 39-52-5	August 2025	WELL #10 NICOR	09/08/2025	64.30	64.30	25118	10/07/2025	925	07065350
Total 1059:					64.30	64.30				
1060	Nicor 56-57-8	August 2025	WELL #9/12 NICOR	09/03/2025	153.72	153.72	25119	10/07/2025	925	07065350
Total 1060:					153.72	153.72				
1062	Nicor 89-13-6	August 2025	WELL #11 NICOR GAS	09/03/2025	149.96	149.96	25120	10/07/2025	925	07065350
Total 1062:					149.96	149.96				
1063	Nicor 24-66-3	August 2025	NICOR MONTHLY STAT	09/03/2025	55.12	55.12	25117	10/07/2025	925	01105350
Total 1063:					55.12	55.12				
1102	Ottosen DiNo	16740	LABOR / PERSONNEL	08/31/2025	535.50	535.50	25124	10/07/2025	925	01105302
Total 1102:					535.50	535.50				
1148	Physicians I	4476939 102	RANDOM DRUG SCRE	09/10/2025	368.00	368.00	25126	10/07/2025	925	01015300
		4477529 431	RANDOM DRUG SCRE	09/10/2025	79.00	79.00	25126	10/07/2025	925	01015300
Total 1148:					447.00	447.00				
1174	PreCise MR	IN200-20078	FLEET- PUBLIC WORK	09/18/2025	432.00	432.00	25127	10/07/2025	925	01035300
Total 1174:					432.00	432.00				
1195	Quill LLC	45471394	TAPE DISPENSER FOR	08/25/2025	6.59	6.59	25129	10/07/2025	925	01165401
		45595830	CYAN TONER FOR PRI	09/03/2025	118.99	118.99	25129	10/07/2025	925	01165401
		45740785	BLACK TONER FOR P	09/12/2025	169.71	169.71	25129	10/07/2025	925	01165401
		45740785	STAPLES	09/12/2025	13.17	13.17	25129	10/07/2025	925	01165401
Total 1195:					308.46	308.46				
1196	R&R Septic	25-2440	PUMP TRUCK TO MOV	09/10/2025	750.00	750.00	25130	10/07/2025	925	07085373
Total 1196:					750.00	750.00				
1215	David Reavis	Train-Miles-M	TRAVEL EXPENSE-RE	09/05/2025	85.00	85.00	25069	10/07/2025	925	01025342
		Train-Miles-M	MEAL EXPENSE-REAVI	09/05/2025	14.06	14.06	25069	10/07/2025	925	01025343
Total 1215:					99.06	99.06				
1222	Reliance Sta	September 2	RELIANCE STD 09-202	09/01/2025	280.00	280.00	25133	10/07/2025	925	01002438
Total 1222:					280.00	280.00				
1237	Robinson En	25090201	RICH FOODS - PRETR	09/15/2025	343.00	343.00	25135	10/07/2025	925	07075330
		25090304	WASTEWATER PRETR	09/19/2025	2,093.50	2,093.50	25135	10/07/2025	925	07075330
Total 1237:					2,436.50	2,436.50				

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
1243	Ray OHerron	2433124	UNIFORM EQUIPMENT	09/11/2025	358.54	358.54	25131	10/07/2025	925	01025344
		2433360	UNIFORM-CERCONE-	09/12/2025	28.60	28.60	25131	10/07/2025	925	01025344
Total 1243:					387.14	387.14				
1283	SEECO Con	20002	WEST PLANT REPORT	09/08/2025	6,598.00	6,598.00	25138	10/07/2025	925	35007512
Total 1283:					6,598.00	6,598.00				
1295	Shaw Media	0825100852	LEGAL NOTICE-CHEMI	08/31/2025	516.62	516.62	25139	10/07/2025	925	12007620
		0825100852	CREST HILL PAGE	08/31/2025	460.00	460.00	25139	10/07/2025	925	01105321
Total 1295:					976.62	976.62				
1302	Shorewood H	01-485172	FLEET- UNIT # 221 BLA	09/08/2025	804.12	804.12	25140	10/07/2025	925	01075400
		01-485173	FLEET- TRIMMER AND	09/08/2025	7.98	7.98	25140	10/07/2025	925	01075400
		01-486365	FLEET- TRIMMER AND	09/16/2025	61.20	61.20	25140	10/07/2025	925	01075400
		01-486367	CHAINSAW BLADES	09/16/2025	53.98	53.98	25140	10/07/2025	925	01035400
Total 1302:					927.28	927.28				
1326	Ray Soliman	October 2025	MONTHLY GAS MILEA	09/26/2025	50.00	50.00	25132	10/07/2025	925	01015342
Total 1326:					50.00	50.00				
1373	Strand Assoc	0229898	ON CALL WAT	09/12/2025	225.21	225.21	25143	10/07/2025	925	07065330
Total 1373:					225.21	225.21				
1379	Suburban La	GA5004637	DRINKING WATER LAB	09/18/2025	165.00	165.00	25144	10/07/2025	925	07065306
Total 1379:					165.00	165.00				
1392	SWAHM	October 2025	OCTOBER 2025	10/01/2025	99,755.39	99,755.39	453	10/01/2025	925	01002438
Total 1392:					99,755.39	99,755.39				
1425	Third Millenni	33426	TAX REBATE INSERTI	09/19/2025	207.30	207.30	25150	10/07/2025	925	17008110
		33426	COCH UTILITY BILL RE	09/19/2025	2,854.35	2,854.35	25150	10/07/2025	925	07095321
Total 1425:					3,061.65	3,061.65				
1432	Ron Tirapelli	666401	FLEET- UNIT #933 STE	09/09/2025	358.75	358.75	25136	10/07/2025	925	01075400
		666802	FLEET- POLICE WIND	09/22/2025	209.52	209.52	25136	10/07/2025	925	01075400
		666908	FLEET- POLICE SPARE	09/24/2025	161.76	161.76	25136	10/07/2025	925	01075400
Total 1432:					730.03	730.03				
1498	Uline	197664050	FLEET- POLICE DOOR	09/09/2025	87.33	87.33	25151	10/07/2025	925	01075400
Total 1498:					87.33	87.33				
1502	Underground	075790	BBOX PLUGS	09/09/2025	600.00	600.00	25152	10/07/2025	925	01035400
		075908	HYDRANT PARTS	09/09/2025	1,235.00	1,235.00	25152	10/07/2025	925	07065470
		075953	HYDRANT PARTS	09/11/2025	30.00	30.00	25152	10/07/2025	925	07065470

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Total 1502:					1,865.00	1,865.00				
1503	Uni-Max Man	5528	JANITORAL SERVICES	09/16/2025	1,960.00	1,960.00	25153	10/07/2025	925	01045300
Total 1503:					1,960.00	1,960.00				
1521	USABlueBoo	INV0082395	ORION BOD P	09/10/2025	2,335.64	2,335.64	25154	10/07/2025	925	07085420
		INV0083662	WATER LAB SUPPLIES	09/23/2025	1,116.88	1,116.88	25154	10/07/2025	925	07065420
Total 1521:					3,452.52	3,452.52				
1529	Utility Service	633814	FILTER SERVICES PE	09/29/2025	66,272.00	66,272.00	25155	10/07/2025	925	07065362
Total 1529:					66,272.00	66,272.00				
1563	VSP of Illinoi	823648750 O	VSP-10-2025	09/17/2025	360.78	360.78	25157	10/07/2025	925	01002438
Total 1563:					360.78	360.78				
1578	Will County D	December 20	TRAFFIC SIGNAL MAIN	09/11/2025	4,275.36	4,275.36	25158	10/07/2025	925	01035351
Total 1578:					4,275.36	4,275.36				
1629	Work Zone S	67853	POSTS	08/29/2025	26.75	26.75	25160	10/07/2025	925	01035400
Total 1629:					26.75	26.75				
1669	iTouch Biome	7729	ITOUCH BIOMETRICS	09/15/2025	3,960.00	3,960.00	25095	10/07/2025	925	01065301
Total 1669:					3,960.00	3,960.00				
1738	The Cop Fire	220147	VEST COVER-REAVIS	09/02/2025	285.00	285.00	25149	10/07/2025	925	01025344
Total 1738:					285.00	285.00				
1766	The Conserv	13648	WINTER BEST PRACTI	09/17/2025	150.00	150.00	25148	10/07/2025	925	07075341
Total 1766:					150.00	150.00				
1778	Konica Minolt	9010593506	KONICA PRINTER	09/14/2025	295.03	295.03	25102	10/07/2025	925	01065301
Total 1778:					295.03	295.03				
1793	Leonards Uni	2128	SIGN POST WITH CON	09/22/2025	300.00	300.00	25105	10/07/2025	925	01035400
Total 1793:					300.00	300.00				
1795	Konica Minolt	564740413	COPIER LEASE	09/19/2025	436.00	436.00	25103	10/07/2025	925	01065301
Total 1795:					436.00	436.00				
1853	Buckeye Pow	PI2000001	CITY CENTER GENER	09/15/2025	1,639.50	1,639.50	25055	10/07/2025	925	01045360
Total 1853:					1,639.50	1,639.50				
1879	Nicor 24-47-6	August 2025-	NICOR MONTHLY STAT	09/08/2025	180.32	180.32	25116	10/07/2025	925	01105350

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Total 1879:					180.32	180.32				
1880	Nicor 17-28-8	August 2025	POLICE DEPARTMENT	09/08/2025	217.07	217.07	25115	10/07/2025	925	01105350
Total 1880:					217.07	217.07				
1898	Ken Woody's	1557	SAFETY TSHIRTS	09/10/2025	200.00	200.00	25100	10/07/2025	925	01035344
		1557	SAFETY TSHIRTS	09/10/2025	200.00	200.00	25100	10/07/2025	925	01045344
		1557	SAFETY TSHIRTS	09/10/2025	71.51	71.51	25100	10/07/2025	925	07085344
		1557	SAFETY TSHIRTS	09/10/2025	68.49	68.49	25100	10/07/2025	925	07065344
Total 1898:					540.00	540.00				
1914	AT&T 831-00	2860107018	INTERNET SERVICES	09/07/2025	1,329.74	1,329.74	25052	10/07/2025	925	01065350
Total 1914:					1,329.74	1,329.74				
1942	Lisa's Face P	Balance due	LISA'S FACE PAINTING	09/04/2025	220.00	220.00	25107	10/07/2025	925	01025402
Total 1942:					220.00	220.00				
1945	Sunset Law	0012106-IN	2-9MM LUGAR	07/14/2025	4,796.40	4,796.40	25145	10/07/2025	925	01025341
Total 1945:					4,796.40	4,796.40				
1950	Pure Water P	2189952	CLEANING EAST PLAN	09/12/2025	99.00	99.00	25128	10/07/2025	925	07085401
		2213128	WATER FOR WEST PL	09/28/2025	47.50	47.50	25128	10/07/2025	925	07085401
		2213128	WATER FOR PW	09/28/2025	65.00	65.00	25128	10/07/2025	925	01035401
Total 1950:					211.50	211.50				
1953	Amazon Capi	11C9-6VTC-	INK STAMPS	09/21/2025	95.25	95.25	25049	10/07/2025	925	01125401
		16LC-R4VW-	CAR CHARGES	09/19/2025	19.98	19.98	25049	10/07/2025	925	01035401
		16LC-R4VW-	DIVIDER TABS	09/19/2025	11.55	11.55	25049	10/07/2025	925	01035401
		17KY-4VPV-1	LIGHTBULBS	09/22/2025	63.99	63.99	25049	10/07/2025	925	07085366
		19R4-3VQQ-	FILE FOLDERS/THERM	09/26/2025	75.67	75.67	25049	10/07/2025	925	01125401
		1CF1-WK6C-	WINTERFEST CRAFTS	09/17/2025	129.90	129.90	25049	10/07/2025	925	01108001
		1DRV-XHVVH-	CLEANING WIPES	09/10/2025	12.98	12.98	25049	10/07/2025	925	01105401
		1DRV-XHVVH-	FACIAL TISSUES	09/10/2025	13.99	13.99	25049	10/07/2025	925	01105401
		1DRV-XHVVH-	DESK CALENDAR	09/10/2025	14.74	14.74	25049	10/07/2025	925	01105401
		1DRV-XHVVH-	HAND SANITIZER	09/10/2025	19.99	19.99	25049	10/07/2025	925	01105401
		1F4V-VRT9-6	MAILING ENVELOPES	09/23/2025	24.95	24.95	25049	10/07/2025	925	01025401
		1GGY-7XJ1-	PAPER CLIPS	09/13/2025	5.98	5.98	25049	10/07/2025	925	01035401
		1GGY-7XJ1-	FLOOR CLEANER	09/13/2025	78.88	78.88	25049	10/07/2025	925	01045400
		1GGY-7XJ1-	TOILET BOWL CLEANER	09/13/2025	57.28	57.28	25049	10/07/2025	925	01045400
		1GGY-7XJ1-	PAPER TOWELS	09/13/2025	31.83	31.83	25049	10/07/2025	925	07085401
		1GGY-7XJ1-	BATTERIES	09/13/2025	25.49	25.49	25049	10/07/2025	925	01035401
		1GGY-7XJ1-	PLANNER	09/13/2025	18.15	18.15	25049	10/07/2025	925	01035401
		1GYN-HFMX	LIGHTBULBS	09/23/2025	63.99	63.99	25049	10/07/2025	925	07085366
		1HJQ-KC4D-	FLOOR CLEANER	08/26/2025	82.50	82.50	25049	10/07/2025	925	01045400
		1HJQ-KC4D-	STAINLESS STEEL CL	08/26/2025	35.63	35.63	25049	10/07/2025	925	01045400
		1HJQ-KC4D-	TOILET BOWL CLEANER	08/26/2025	39.39	39.39	25049	10/07/2025	925	01045400
		1HKY-KTDY-	FACILITIES- DEWALT G	09/22/2025	299.00	299.00	25049	10/07/2025	925	01045400
		1J1Y-71MP-4	YELLOW HIGHLIGHTER	09/08/2025	13.94	13.94	25049	10/07/2025	925	01165401
		1J1Y-71MP-4	SMALL STICKY NOTES	09/08/2025	4.79	4.79	25049	10/07/2025	925	01165401
		1J1Y-71MP-4	LENS CLEANER WIPE	09/08/2025	4.98	4.98	25049	10/07/2025	925	01165401

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
		1J1Y-71MP-4	BLACK PENS	09/08/2025	6.03	6.03	25049	10/07/2025	925	01165401
		1J1Y-71MP-4	RED PENS	09/08/2025	6.31	6.31	25049	10/07/2025	925	01165401
		1J1Y-71MP-4	PINK HIGHLIGHTERS	09/08/2025	8.83	8.83	25049	10/07/2025	925	01165401
		1MDL-WWG	LIGHTBULBS	09/22/2025	63.99-	63.99-	25049	10/07/2025	925	07085366
		1MP1-XX1D-	GARBAGE CART	09/09/2025	597.96	597.96	25049	10/07/2025	925	01045400
		1PLC-LJGN-	PACKING TAPE	09/08/2025	16.98	16.98	25049	10/07/2025	925	01025401
		1PX4-M779-	FLEET- DIELECTRIC G	09/23/2025	31.64	31.64	25049	10/07/2025	925	01075410
		1Q6C-K1KK-	FLEET- POLICE REAR	09/17/2025	269.58	269.58	25049	10/07/2025	925	01075400
		1VT4-N9QM-	TOILET PAPER	09/18/2025	62.38	62.38	25049	10/07/2025	925	01045400
		1VY9-76DJ-1	COPY PAPER	09/11/2025	75.96	75.96	25049	10/07/2025	925	01025401
		1WFH-4RK4-	TONER	09/12/2025	81.98	81.98	25049	10/07/2025	925	01125401
		1X6L-DMGD-	GLOVES	09/11/2025	151.87	151.87	25049	10/07/2025	925	01025344
		1XXJ-JRGG-	PLASTIC FORKS	09/08/2025	16.99	16.99	25049	10/07/2025	925	01025400
		1YRV-3VYJ-	"COPY" STAMP	09/15/2025	8.54	8.54	25049	10/07/2025	925	01165401
		1YTQ-PXJW-	MEMBERSHIP PLAN	09/24/2025	779.00	779.00	25049	10/07/2025	925	01125300
		CM#1JHR-1	TOILET BOWL CLEAN	09/04/2025	39.39-	39.39-	25049	10/07/2025	925	01045400
Total 1953:					3,255.49	3,255.49				
1954	Charles J De	122	ADMINISTRATIVE HEA	09/17/2025	300.00	300.00	25057	10/07/2025	925	01015300
Total 1954:					300.00	300.00				
1956	Midwest Com	34155	ANNUAL GYM EQUIPM	09/09/2025	343.00	343.00	25114	10/07/2025	925	01045300
Total 1956:					343.00	343.00				
1971	Graybar Fina	19080923	PHONE SYSTEM MON	09/25/2025	2,110.85	2,110.85	25090	10/07/2025	925	01105350
Total 1971:					2,110.85	2,110.85				
1977	AIS Inc	94550	AIS MONTHLY INVOIC	09/08/2025	15,377.00	15,377.00	25046	10/07/2025	925	01065300
		94741	AIS MONTHLY INVOIC	09/11/2025	28,800.00	28,800.00	25046	10/07/2025	925	01065300
		94903	MICROSOFT SERVER	09/25/2025	1,176.00	1,176.00	25046	10/07/2025	925	01065301
		94905	LAPTOP, MONITOR, D	09/26/2025	1,748.50	1,748.50	25046	10/07/2025	925	01065301
Total 1977:					47,101.50	47,101.50				
1983	Cornwell Eng	016304-01-0	LAKE MICHIGAN COR	09/09/2025	4,840.00	4,840.00	25063	10/07/2025	925	07065332
Total 1983:					4,840.00	4,840.00				
1985	SpectrumVol	677968 Octo	MONTHLY STATEMENT	10/01/2025	264.30	264.30	25142	10/07/2025	925	01105350
Total 1985:					264.30	264.30				
1999	Operating En	L150.156	CDL TRAINING - KERR	09/11/2025	5,616.00	5,616.00	25123	10/07/2025	925	07085341
		L150.157	CDL TRAINING - D REA	09/11/2025	5,824.00	5,824.00	25123	10/07/2025	925	01045341
		L150.157	ADDITIONAL COST FO	09/11/2025	208.00	208.00	25123	10/07/2025	925	01045341
Total 1999:					11,648.00	11,648.00				
2024	Comcast Bus	248962079	COMCAST MONTHLY	08/15/2025	8,182.50	8,182.50	25060	10/07/2025	925	01065300
		251494986	COMCAST MONTHLY	09/15/2025	8,182.50	8,182.50	25060	10/07/2025	925	01065300
Total 2024:					16,365.00	16,365.00				

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
2073	David Strahl	75	HOURS FOR DAVID ST	09/22/2025	3,532.90	3,532.90	25070	10/07/2025	925	01105300
		76	HOURS FOR DAVID ST	09/26/2025	3,255.32	3,255.32	25070	10/07/2025	925	01105300
Total 2073:					6,788.22	6,788.22				
2074	MGT Impact	MGT37280	HOURS FOR JULIUS H	09/26/2025	20,300.00	20,300.00	25112	10/07/2025	925	01105300
		MGT37321	HOURS FOR BRIAN B	09/26/2025	9,132.11	9,132.11	25112	10/07/2025	925	01105300
Total 2074:					29,432.11	29,432.11				
2089	Craig Machu	NNO 2025	NNO-2025 ITEMS	09/03/2025	45.73	45.73	25065	10/07/2025	925	01025402
Total 2089:					45.73	45.73				
2091	Lenny's Gas	5571	FLEET- VEHICLE WAS	09/09/2025	104.00	104.00	25086	10/07/2025	925	01075400
Total 2091:					104.00	104.00				
2094	William McCl	17	CITY COUNCIL MEETI	09/08/2025	150.00	150.00	25159	10/07/2025	925	01105300
		17	CITY COUNCIL MEETI	09/08/2025	150.00	150.00	25159	10/07/2025	925	01105300
Total 2094:					300.00	300.00				
2130	JustFOIA Inc	RN24596	JUSTFOIA ANNUAL BIL	09/08/2025	7,087.50	7,087.50	25099	10/07/2025	925	01065300
Total 2130:					7,087.50	7,087.50				
2133	Lisa Kikkert	Meal Reimbu	KIKKERT-MEAL REIMB	09/19/2025	38.44	38.44	25106	10/07/2025	925	01025343
Total 2133:					38.44	38.44				
2142	Engineering	84718	IEPA WATER AUDIT-20	09/16/2025	1,566.50	1,566.50	25081	10/07/2025	925	07065300
Total 2142:					1,566.50	1,566.50				
2154	CoStar Realt	122683100	COSTAR MONTHLY SE	09/04/2025	430.00	430.00	25064	10/07/2025	925	01165300
Total 2154:					430.00	430.00				
2165	TEST Inc and	plc09122511	AERATOR DRIVE AND I	09/12/2025	2,375.00	2,375.00	25147	10/07/2025	925	07085366
Total 2165:					2,375.00	2,375.00				
2171	Paul Martino	Clothing Allo	FY 26 CLOTHING REIM	09/21/2025	334.52	334.52	25125	10/07/2025	925	07065344
Total 2171:					334.52	334.52				
2174	Sustainable	0901825	MENTZER SERVICES O	09/18/2025	5,405.00	5,405.00	25146	10/07/2025	925	01165300
		090525	RON MENTZER SERVI	09/05/2025	5,376.25	5,376.25	25146	10/07/2025	925	01165300
Total 2174:					10,781.25	10,781.25				
2200	Silyn Comm	SO25-136	CALDERONE-SWAT E	09/17/2025	1,415.81	1,415.81	25141	10/07/2025	925	01025344
Total 2200:					1,415.81	1,415.81				
2206	ComEd 0144	September 2	ELEC. GATEWAY SIGN	09/18/2025	48.12	48.12	25061	10/07/2025	925	01105350

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Total 2206:					48.12	48.12				
2207	Dahme Mech	20250413	OXIDATION DITCH MO	08/31/2025	6,900.00	6,900.00	25068	10/07/2025	925	07085366
		20250450	SLUDGE PUMP MOTO	08/31/2025	4,888.00	4,888.00	25068	10/07/2025	925	07085366
Total 2207:					11,788.00	11,788.00				
2209	Old Second	25097	GRAND JURY SUBPOE	09/09/2025	42.70	42.70	25122	10/07/2025	925	01025310
Total 2209:					42.70	42.70				
2210	Grand Prairie	AR-0000000	GPWC MONTHLY INST	09/10/2025	41,866.00	41,866.00	25089	10/07/2025	925	07065332
Total 2210:					41,866.00	41,866.00				
2211	Fox Valley Fir	IN00797990	SPRINKLER SYSTEM	08/27/2025	2,029.36	2,029.36	25085	10/07/2025	925	01045300
Total 2211:					2,029.36	2,029.36				
2213	Joshua Cerc	Gas Reimbur	TRAVEL REIMBURSEM	09/23/2025	26.67	26.67	25098	10/07/2025	925	01025342
		Gas Reimbur	TRAVEL REIMBURSEM	09/23/2025	48.94	48.94	25098	10/07/2025	925	01025342
		Gas Reimbur	TRAVEL REIMBURSEM	09/23/2025	53.42	53.42	25098	10/07/2025	925	01025342
		Gas Reimbur	TRAVEL REIMBURSEM	09/23/2025	54.64	54.64	25098	10/07/2025	925	01025342
		Gas Reimbur	TRAVEL REIMBURSEM	09/23/2025	93.26	93.26	25098	10/07/2025	925	01025342
		Gas Reimbur	TRAVEL REIMBURSEM	09/23/2025	53.43	53.43	25098	10/07/2025	925	01025342
		Gas Reimbur	TRAVEL REIMBURSEM	09/23/2025	50.70	50.70	25098	10/07/2025	925	01025342
		Gas Reimbur	TRAVEL REIMBURSEM	09/23/2025	56.23	56.23	25098	10/07/2025	925	01025342
		Gas Reimbur	TRAVEL REIMBURSEM	09/23/2025	56.92	56.92	25098	10/07/2025	925	01025342
		Gas Reimbur	TRAVEL REIMBURSEM	09/23/2025	48.81	48.81	25098	10/07/2025	925	01025342
		Gas Reimbur	TRAVEL REIMBURSEM	09/23/2025	56.22	56.22	25098	10/07/2025	925	01025342
Total 2213:					599.24	599.24				
Grand Totals:					1,174,960.57	1,174,960.57				

Report Criteria:

Detail report type printed

[Report]. Check Issue Date = 09/25/2025,10/01/2025,10/07/2025