



Regular City Council Meeting

Crest Hill, IL

October 02, 2023

7:00 PM

Council Chambers

20600 City Center Boulevard, Crest Hill, IL 60403

Agenda

Opening of Meeting:

Pledge of Allegiance

Roll Call

Minutes:

- [1.](#) Approve the Minutes from the Work Session Held on September 11, 2023
- [2.](#) Approve the Minutes from the Regular Meeting Held on September 18, 2023

City Attorney:

City Administrator:

- [3.](#) Approve the Creation of a New Position: Communication Specialists

Public Works Department:

- [4.](#) Approve an Agreement with Strand Associates for the Corrosion Control Treatment Demonstrative Study not to Exceed an Amount of \$81,300.00
- [5.](#) Approve the East Sewage Treatment Plant Phosphorus Improvements Amendment No.1 Schedule Change from December 30, 2022 to April 21, 2025
- [6.](#) Approve an Agreement with Utility Service Co. Inc Master Services Agreement Scope of Work No. 1 in an Amount of \$220,808.00

City Engineer:

Community Development:

- [7.](#) Approve an Ordinance Approving a Variation to the Crest Hill Zoning Ordinance with Respect to Certain Real Property Located at 2386 Jorie Court in the City of Crest Hill (Application of Reza's Auto Repair (Jaddi Enterprises))

The Agenda for each regular meeting and special meeting (except a meeting held in the event of a bona fide emergency, rescheduled regular meeting, or any reconvened meeting) shall be posted at the City Hall and at the location where the meeting is to be held at least forty-eight (48) hours in advance of the holding of the meeting. The City Council shall also post on its website the agenda for any regular or special meetings. The City Council may modify its agenda for any regular or special meetings. The City Council may modify its agenda before or at the meeting for which public notice is given, provided that, in no event may the City Council act upon any matters which are not posted on the agenda at least forty-eight (48) hours in advance of the time for the holding of the meeting.

Police Department:

Mayor's Report:

- [8.](#) Approval of Road Closure for Chaney-Monge Halloween Parade

City Clerk's Report:

City Treasurer's Report:

- [9.](#) Approve the following 2023 Annual Tax Levy Ordinances:

1. Approve an Ordinance for the Levy and Assessment of Taxes for the Fiscal Year Beginning May 1, 2024 and Ending April 30, 2025, for the City of Crest Hill, Will County, Illinois
2. Approve an Ordinance Abating the Tax hereto Levied for the Year 2023 to Pay the Principal of and Interest on General Obligation Refunding Bonds (Waterworks and Sewerage System Alternate Revenue Source), Series 2019A, of the City of Crest Hill, Will County, Illinois
3. Approve an Ordinance Abating the Tax hereto Levied for the Year 2023 to Pay the Principal of and Interest on General Obligation Bonds (Sales Tax Alternate Revenue Source), Series 2019B, of the City of Crest Hill, Will County, Illinois

- [10.](#) Approval of the List of Bills issued through October 3, 2023 in the Amount of \$2,148,765.05

11. Regular and Overtime Payroll from September 11, 2023 to September 24, 2023 in the Amount of \$244,871.75

Unfinished Business:

New Business:

Committee/Liaison Reports:

City Council Comments:

Public Comment:

Executive Session: If Called by Council for a Good Cause

12. 5ILCS 120/2(c)(1): The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity

Adjourn:

MINUTES OF THE WORK SESSION
CITY COUNCIL OF CREST HILL
WILL COUNTY, ILLINOIS
September 11, 2023

The September 11, 2023 City Council work session was called to order by Mayor Raymond R. Soliman at 7:00 p.m. in the Council Chambers, 20600 City Center Blvd. Crest Hill, Will County, Illinois.

The following Council members were present: Mayor Raymond Soliman, City Clerk Christine Vershay-Hall, City Treasurer Glen Conklin, Alderperson Scott Dyke, Alderperson John Vershay, Alderwoman Claudia Gazal, Alderperson Darrell Jefferson, Alderperson Tina Oberlin, Alderperson Mark Cipiti, Alderperson Nate Albert, Alderperson Joe Kubal.

Also present were: City Engineer Ron Wiedeman, City Attorney Mike Stiff, Finance Director Lisa Banovetz, Interim Employee Relations Manager Dave Strahl, Interim Management Consultant Steve Gulden.

Absent were: Assistant Public Works Director Blaine Kline, Interim Planner Maura Rigoni, Police Chief Ed Clark.

TOPIC: Open House/Ribbon Cutting Discussion

Management Consultant Steve Gulden commented that discussion was had at the last department head meeting regarding having tables for the library, fire protection district, and the park district with information and activities. He also commented that he had asked Marybel to schedule meetings with the three entities mentioned to discuss what they can provide for the open house. He stated that there will be tours at City Hall and the Police Department, along with the ribbon cutting. Steve also stated that there would be a formal invitation and a budget was set at \$7,000.00. This budget will encompass catering for finger foods, food plates and things of that nature, and a giveaway thanking people for coming to our grand opening. He mentioned the giveaway could be a magnet, keychain, or a pen for remembrance. Steve also mentioned that he has talked to Harbour Contractors, and they are willing to pay 50% of the cornerstone plaque which is usually between \$1,500.00 - \$2,000.00. This plaque will be placed in the vestibule for weather protection.

Alderwoman Gazal asked why Harbour Contractors are paying for half of the sign. Steve commented that they were the contractor here and it is usually done as a goodwill gesture. Alderwoman Gazal commented that she would like to add the two elected officials that were part of this process from the beginning. Steve commented that it is the decision of the City Council and is normally the current sitting Officials.

Treasurer Conklin commented that at the Richland School they only had the names of the officials that were in office at the groundbreaking time.

Alderperson Oberlin asked who would be giving the speeches. Steve stated that typically the mayor, State Representatives, and Contractors are the ones who would speak at the grand opening.

Alderman Cipiti asked if we have reached out to those dignitaries, so we don't have any scheduling issues. Alderwoman Gazal asked if we could send a 'save the date' to them. Steve stated we can send that and when we do, we will ask them to speak at the open house. Alderperson Oberlin asked when we say contractors, who are we referencing. Steve commented that typically you have one construction manager, but this job was a little different and if it was up to him, he would not have the contractor, or the architect speak.

Alderperson Oberlin asked if we have caterers in mind. Steve commented that he suggested Cutting Edge Catering, but we are open to any caterers. Alderman Cipiti asked if the finger foods are open to the public. Steve commented that they are for the public as well. Alderman Cipiti asked if we knew an estimate of what to typically expect and what number we are going to use. Steve commented that we had discussed two hundred and fifty people. Finance Director Banovetz commented that they were thinking 250-500 people. Steve commented 250 was decided and when we run out, we run out.

Alderman Cipiti asked who would be giving the tours. Steve commented that it would be the Police Chief Ed Clark, Deputy Chief Jason Opiola and Deputy Chief Ryan Dobczyk. He also commented while waiting for a tour there will be activities with the park district or library to do in the community area.

Alderperson Oberlin asked if anyone will be paid overtime? Steve commented that the Public Works Department and the Police Department will probably be paid overtime but that is it. There would be no overtime paid for anyone else.

Alderman Gazal commented that there is no staff needed for the city side of the building. Steve commented that no there is not. He commented that City Clerk Christine Vershay-Hall can answer questions for the Clerk's Department. Alderman Gazal commented that Director Lisa Banovetz can answer questions for the Treasurer Department, and Building Commissioner Don Seeman can answer questions for the Building Department.

Alderwoman Gazal asked what the budget would be. Steve commented that the budget was said to be \$7,000.00. Finance Director Banovetz commented that the special events budget was originally \$20,000.00 but we have spent \$1,200.00 on tents for Memorial Day and that leaves us with a budget of \$18,800.00. Alderperson Oberlin commented that you are thinking \$7,000.00 for everything on this list. Steve commented that we are going to keep it simple as possible and stay within that budget.

Alderperson Oberlin commented that the Council members will be here as well to answer any questions.

Alderwoman Gazal asked if you could let the Council know when you get the menu and prices, and what you will be ordering for giveaways. Steve commented he would, and Ada, Marybel and Lisa are looking into it.

City Clerk Christine Vershay-Hall commented that it was asked to order more calendars for giveaways since the public is always asking for them. Steve commented that sounds good. City Clerk Vershay-Hall commented that we have 150 of the calendars but we can order more to pass out at the open house.

TOPIC: Funding for Well 14 Drilling Improvement

City Engineer Ron Wiedeman commented that recently bids were opened for Well #14 which is being placed behind Menards to supply the city with additional drinking water. The project was intended to be funded by outside sources, which one was American Rescue Funds of \$500,000.00 and a DCO Grant of \$400,000.00. This is a very specialized project, and these are the contractors who do this work. He commented that the project came in at approximately \$753,000.00 which we reviewed the numbers, and everything fits in with what the market is showing currently. Engineer Wiedeman stated that it was found that the project was not budgeted in the 2024 budget, he is not sure why, but it is not budgeted. He commented that we do have money coming in, but we do not know exactly when, like all the other DCO grants coming in, where we fill out the application and wait. This project is phase one of other projects and we need to get started to keep everything else on schedule. Engineer Wiedeman commented that he has gone through a couple of his line items and the water line items and proposes that we move \$370,000.00 from fund 12-00-7640 to 12-00-7615, plus move another \$175,000.00 from 07-06-5332 to the 12-00-7615 account number and then use another \$268,000.00 of fund balance to pay for this project until we get reimbursed.

Aldersperson Oberlin commented that she can presume when the money comes in, we can replace these funds. Engineer Wiedeman commented that it would go back to the water fund.

Mayor Soliman asked if everyone is good with the suggestion from staff. There were no objections.

TOPIC: City Welcome Signs – Change Order #1 Carillon Lakes

Engineer Wiedeman commented that the property owner of the existing location at Gaylord and Weber was not cooperative with placing the sign there. We had a previous discussion regarding placing the sign on Carillon Lakes property. Carillon Lakes is allowing us to place the sign on their property with conditions such as relocating a white fence, removing a brick pillar, and adding some additional landscaping that will be destroyed to push it back. The change order is in the amount of \$11,216.50 and the project did come in under budget.

Aldersperson Oberlin asked if the landscaping mentioned was additional to what the company was already doing. Engineer Wiedeman commented that it is additional because the location where the new sign is going, in the middle of landscaping, which will need to be relocated and additional bushes will need to be installed.

Alderswoman Gazal is not in favor of moving the pillar and feels it is now in a different area. Engineer Wiedeman commented that it was a request from Carillon Lakes to get the easement. Alderman Cipiti asked if the sign can be placed where it doesn't affect their brick column and what is already there. Engineer Wiedeman stated it must be outside the County right-a-way and it would run into the white fence and affect the column. Alderman Cipiti asked if we can move the sign to a location that would be outside the restrictions of the fence or column. Alderman Kubal commented that outside the fence is Will County. Alderman Cipiti commented that he doesn't remember this work being mentioned in previous discussions.

Alderman Albert commented that he was hoping we could get the sign at the corner and can't help but wonder if we offered the property owner \$5,000.00 or \$10,000.00, that its going to cost then maybe we have that sign on the corner. Engineer Wiedeman commented that the property owner was adamant that he would not have a sign on his property. Engineer Wiedeman commented that they have offered incentives and even asked for a lease agreement, and he came back with a one-year lease, and we must remove it if he decides to sell the property which is why we went another route and approached Carillon Lakes.

Alderman Albert feels we will have an issue since the cornfield sticks out farther than the property line at Carillon Lakes and he commented that it is disappointing. Engineer Wiedeman commented that 250 feet in advance you can see that sign, but about three months of the year you will have a smaller sight distance.

Alderman Kubal commented that where the sign was originally going would be a better location, but the property owner will not allow the sign to be there.

Alderman Albert commented that we always settle and maybe someone other than the City Engineer should talk to the property owner. Alderman Cipiti commented that maybe we need to identify the history with this piece of property and make that wrong right. Engineer Wiedeman commented that the history was a handshake deal with the previous mayor to the property owners' father and the sign was never taken care of and his father has now passed away and he wants to sell the property.

Alderman Cipiti asked the City Attorney Mike Stiff if we have any right to keep the sign there since he has allowed the sign for years and it has become an agreement, just not a written agreement. Attorney Stiff commented that he would have to investigate. Mayor Soliman commented that the property owner wants the current sign removed as soon as possible.

Alderwoman Gazal asked if there is another location after Carillon Lakes. Engineer Wiedeman commented that is all unincorporated and we would have to go to private property owners and purchase an easement from them. Alderwoman Gazal commented that she is not happy with not seeing the sign three months out of the year.

Engineer Wiedeman stated that he can look at other locations, but the Council needs to be aware if we approach someone there will be additional surveying and land costs that will go with whatever offer you are making.

Alderman Albert commented that the city limits can change and right now that property is not in the city but ideally our comprehensive plan shows it is in the city. Engineer Wiedeman commented that the corner roadway is not in the city that it is in Joliet. He commented that the history of the property is that the owner did not want to be annexed to Crest Hill, this is why we go around the back of this property. Engineer Wiedeman stated that the roadway corner where the left-hand turn is all the way to Renwick is a section of roadway controlled by Joliet on both sides of the road. Alderman Albert commented that an agreement should be signed that nothing south of Renwick should be Romeoville and nothing east of Gaylord should be Joliet.

Attorney Stiff commented that he had been researching Alderman Cipiti's question regarding the sign agreement. Attorney Stiff commented that if we wanted to leave the sign as is, we can argue that the agreement is in place until the owner takes a step to revoke the sign. He stated that he does not feel we can go in and change the sign to the agreement we previously had.

Mayor Soliman commented to Engineer Wiedeman to review some other locations. Alderman Albert commented maybe someone else should talk to the property owner. Alderman Cipiti asked who else would be willing to speak to the owner. Management Consultant Steve Gulden commented that he would get with Engineer Wiedeman and strategize.

TOPIC: Borio Dr. Waterford and Gaylord Roadway Rehabilitation Project-Design Engineering Services

Engineer Ron Wiedeman commented that he has a consultant working on bid documents for next year's resurfacing project. He explained the base bid locations that are scheduled to be completed in the summer of 2024. There are bid alternate locations that are included in the contract as alternates. There is an agreement by Christopher Burke to perform all the engineering work associated and required with the project.

The cost of this project is \$39,965.00. We had budgeted \$205,000.00 in the 2024 budget for design engineering and to date, including the \$39,965.00, we have only spent \$64,615.00.

Alderman Albert asked Engineer Wiedeman if we could try and partner with our neighboring communities when doing road projects. Engineer Wiedeman commented that Gaylord Road is under Crest Hill's responsibility, not Joliet's responsibility. He commented we have been doing investigation with the attorney and are working on an IGA with Joliet to have Ingalls put into next year's capital program which is also ours. Engineer Wiedeman stated that there was a long-standing verbal agreement between Public Works Directors at Joliet and Crest Hill, that half of Gaylord was Joliet, and the other half was Crest Hills which was not true. There is a state statute stating that the municipality that is there first takes that jurisdiction. By the state statute we own to the edge of the pavement because our municipality was there first. He stated that our section of roadway is 800' north of Lake View Drive to 200' south of Renwick.

Alderman Albert asked if we are waiting to stripe Theodore Street because of the intersection improvements. Engineer Wiedeman commented that we have not done the traffic signal work and once that is done Theodore will be resurfaced from the east side to the cemetery and then restriped at that point. This project is getting ready to start and is scheduled to be completed by the middle of October, 2023.

Alderman Vershay asked if we will be taking some crown off Theodore Street. Engineer Wiedeman commented that they will be milling it out and flattening that area and then put a new surface on top.

Alderman Albert asked why City of Crest Hill does not look like it was supposed to on the digital signs. Engineer Wiedeman stated that is temporary, there will be an aluminum Crest Hill sign and it will not say City of Neighbors underneath because of spacing. The company chose, at their cost, to put these up temporarily. Alderman Albert asked if it will be backlit.

Engineer Wiedeman commented that there will be no lighting, but you could do some solar lighting if the Council would like.

Alderwoman Gazal commented that on Theodore Street from Larkin to Gaylord, that it doesn't have many benches and wonders who has approval and owns them. Engineer Wiedeman stated that he would talk to Assistant Director Blaine Kline since there is someone who has agreement rights, but they need to meet ADA standards. Treasurer Conklin commented that if you placed a cup of coffee on one of the benches it would slide off. Engineer Wiedeman commented that a few of those benches should have been removed since they are no longer bus stops, but he will talk to Public Works Assistant Director Blaine Kline.

TOPIC: Revised Dress Code Policy

The Interim Employee Relations Manager, Dave Strahl, commented that he was directed to review the dress code policy and come up with details and clarification to the existing policy. He commented that he reviewed other municipalities policies, and these revisions will give more clarification for the employees to understand so they can follow the policy as stipulated. Interim Management Consultant, Steve Gulden, commented that you only have one opportunity to make a first impression on the residents and we want to make sure our employees give a positive first impression to our residents.

Dave commented that it was an unwritten rule that Fridays were casual days, and it has become a little more casual. He stated that he has changed the policy to designated Fridays and will not be every Friday. He also stated that it would be a dress down day only before a holiday or an event. He also mentioned that collared shirts are acceptable. Dave commented that if you project an image that you know what you are talking about when you interact with people, based on your appearance, will go a long way for a credibility standpoint.

Alderman Cipiti asked what the distinction between how the current Fridays are looked at and what is being proposed. Steve commented that currently every Friday is dress down day where you can dress casual in jeans. He commented that at his former place of employment he hated casual Fridays and employees took advantage of that. He explained the revision is to make it more of a reward or something to look forward to and gave examples of how this was done at his former employment.

Attorney Stiff asked who would be designating this. Steve said typically the administrator would do that when the human resource person would come to the administrator and bring attention to what month it was with an idea, but the administrator would authorize it. Dave commented that this would involve the employees to help come up with those ideas and selections.

Alderman Cipiti commented he likes the idea to make it more special for the employees and he has noticed when he goes into an establishment and the employees are dressed in a theme it gives you a good feeling to see it. He then asked if regular Fridays would be a professional dress code. Steve commented that it would be professional dress code when it isn't a special Friday.

Steve stated that this policy will be given to the department heads and administered. He also stated that since it is being introduced you need to coach the employees instead of

reprimanding or sending them home. Steve commented that you give them a month to coach them and then after the thirty days, we can start sending them home and they don't get paid.

Alderman Gazal commented if the employee can have a month notice to know when the special Fridays will be. Steve commented that at his last place of employment they did 15-20 themed Fridays out of the 52 Fridays a year.

Alderman Vershay commented that he would like to put this on hold until we have a new full-time permanent HR person and let them handle it, so we are not changing again when a permanent HR person is here. Alderman Gazal commented that HR doesn't make changes, it is the Council that does. Alderman Oberlin commented that it is a marvelous idea and that is what we hired him to do. Alderman Gazal commented that we have an expensive building, so let's act professionally. Alderman Cipiti asked if this is about actions or dressing, what is the concern since you commented about actions. Alderman Gazal commented that someone's first impression is very important, and it is time to act professionally, you walk in, and some people look like they crawled out of bed.

Steve commented that he understands where Alderman Vershay is coming from, but he remembers coming to a staff meeting two years ago and someone wore jeans and a tie-dyed shirt and thought something must change. He feels this dress code is very similar to other municipalities.

Alderman Cipiti asked if the clothing apparel the city just purchased for each employee is the clothing apparel that is mentioned to return to the city once employment has terminated. Dave commented that if an employee leaves the city and retains the city issued apparel, they can misrepresent themselves to someone. Alderman Cipiti commented that he had thought about this when we issued the apparel and wondered if there are restrictions, where an employee can only wear it at work in the revised dress code policy. Treasurer Conklin commented that the new dress code policy discusses where not to wear city issued apparel. Alderman Cipiti asked when the current employees were given the apparel to wear, were they told at that time they would have to return them. Dave commented that we can retroactively apply that policy, and we can make that part of the exit procedure. Dave stated he would add that procedure to the policy. Alderman Cipiti asked what the ramification would be if they didn't return the apparel. Steve commented that there isn't much ramification we can have, it is more good will thing. Attorney Stiff commented that if an employee buys their own shirts and pays taxes on them, how can you say that apparel is city property, since we are not providing them. Dave suggested that we stop the policy allowing employees to purchase apparel and we start keeping inventory of the shirts and when they are not returned, he would hold the paycheck.

Alderman Jefferson asked if an employee has a uniform allowance does that include logo wear. Finance Director Lisa Banovetz commented that the uniforms provided to Public Works and Police Officers through Aramark, which are tailored and cleaned and not owned by the employees, but the uniform allowance gives them the option to buy socks, pants, or anything not branded and additional to the uniform that is not supplied.

Alderman Cipiti commented that the wording is confusing to him regarding unacceptable clothes, and he wants to be clear which article of clothing does 'not covered to mid-thigh or longer' refers to, all items or the one item preceding it. Dave commented that it is applied

to leggings or lycra/spandex clothing. Discussion followed regarding language and grammar.

Alderman Cipiti asked if the City Administrator can revise this policy at any time without the approval of the City Council. Dave commented that if something came up that needed to be clarified in the policy and more defined it could be the responsibility of the City Administrator to handle than revising the entire policy.

Alderman Cipiti commented that going forward he would like any revisions to the dress code policy in the future be initiated by the City Administrator but not their sole discretion and every revision should come to the City Council.

Attorney Stiff commented that the HR person reviews the policy twice a year and the administrator can make non-substantive changes, but substantive changes would go to the City Council. Alderman Cipiti commented we can revise that too.

Mayor Soliman asked for an informal vote. Alderman Cipiti asked if this is an informal vote with the changes to the dress code policy presented. Steve commented that we will make the change with respect to the City Administrator and any substantive change would go to the City Council. He also commented that he feels that the City Administrator should be able to allow changes that arise, for instance, if it is raining and the inspectors need to wear jeans and boots that day, but any major or permanent change be taken to the City Council.

Attorney Stiff commented that Alderman Cipiti would like clarification on the leggings wording as well.

Alderwoman Gazal asked if this will be for all departments and staff and will be reviewed with the staff. Steve stated it would be for all departments and staff and reviewed.

Alderman Cipiti asked who is the personnel officer that would enforce the policy. Steve commented that it would be the HR person. Alderwoman Gazal stated that it should be the HR person and City Administrator. Dave commented that he could change that language to read HR person and City Administrator.

Steve commented that some of the clothing enforcement can get touchy and it should be filtered from department head to HR coordinator, and then to city administrator. Alderman Cipiti commented that the department heads need to be held accountable for their employees and act on it. Steve commented that there should be coaching for the first 30 days, then after that the department head will be sent home to change without pay, and if they don't come back or dress appropriately then discipline will be issued. Alderman Cipiti feels that there needs to be language about department heads take appropriate steps if they observe an employee dressing substandard or inappropriate.

Mayor Soliman continued with the informal vote with changes:

AYES: Ald. Dyke, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal.

NAYES: None.

ABSTAIN: Ald. Vershay

ABSENT: None.

TOPIC: Consideration of Employee Transfer Policy

Interim Employee Relations Manager commented that currently there is no employee transfer policy in the union contract or the handbook when a person moves from one job to another. This would be uniformly applied when an employee transfers positions. Dave pointed out that this would be for employees transferring into higher or lower paying positions.

Dave commented that if this is approved this would be implemented in the first payroll of October, 2023.

Alderman Cipiti asked if this is allowed with contracts currently in place with our bargaining units. Dave commented that he has researched this and there is nothing in the collective bargaining agreement regarding where employees will be placed from one position to another, it just states the process on how to transfer. A position is paid at different ranges based on the responsibilities. Dave gave an example that if you are a step two you will be a step two at the position that the employee wants to transfer to.

Alderman Albert asked if there will be any issues with Civil Service regarding the transfer policy since a list is created for a certain job and then we do an internal transfer. Dave commented that the collective bargaining agreement takes precedence over the civil service by state statute.

Steve commented that he does anticipate some grievances particularly to one individual, but we are prepared.

Alderman Cipiti asked what if one of these moves already took place and made the move from one level to another and they had a pay increase, and by us paying that higher level could mean we are already approving this. Steve commented that this was addressed in executive session already.

Treasurer Conklin stated that if an individual is paid at a higher level and the individual decides to move at a lesser level at the same step, then that individual chooses to accept that position at a lesser level. He also commented that we will not do a retroactive claw-back, but this is your new pay and if you don't want a pay cut then you need to be in a position with that rate of pay. Steve stated that moving forward from a certain date that person will be at a different rate. He also commented that he does anticipate a grievance. Alderman Albert commented, or the employee goes back to the previous position. Dave commented if that position is still open. Alderman Albert asked if that position is still open. Director Banovetz commented that there is still one open position.

Mayor Soliman asked for an informal vote:

AYES: Ald. Kubal, Cipiti, Oberlin, Gazal, Jefferson, Dyke.

NAYES: Ald. Albert, Vershay.

ABSENT: None.

TOPIC: \$897,704 Additional Contribution to the Police Pension Fund

Finance Director Lisa Banovetz stated that at the last pension meeting they attended, and they found out that we have had a short fall in the last two years in the pension. We have not lost any money, but the city gets a total amount to levy, and that amount is split between the pension fund and the general fund. She commented that we were deducting what the police were contributing which was about \$200,000.00 for what we were levying for in total. She commented that amount should have been the amount that Lauterbach gave us as an all-inclusive number. She stated that we will try and make that up now. It is basically the past two years of what the police were contributing plus what we would levy. She commented again that we did not lose any money, it was just split between the general fund and the police pension fund. As of now, that money has been put in the general fund instead of the police pension fund, which is now sitting in our PMA Investment account which has nine million dollars in there.

Director Banovetz stated that she and Treasurer Conklin want to make sure we are increasing our funding percentage to the pension overall and would like to make that payment now. She explained if we wait and levy it for next year, it will throw off our budget balance.

Treasurer Glen Conklin commented that we had reached our 80% funding level, which was a milestone for us, and Lauterbach assumed the city had decided by policy to pull back the funding amount since we hit the 80%. He also commented that they had screwed up but did not lose any money. The money that would have been paid has been in our PMA Account and the question to the Council is to allow the budget to be amended to put that money in since it was always your intention to do so.

Alderman Jefferson asked at the pension board meeting when the actuary spoke, did we just shortchange it or was it misrepresented. Treasurer Conklin stated that it was not misrepresented. We had looked at the numbers and felt we were right where we should have been and if we weren't we would have assumed we would have received a phone call and Lauterbach assumed we underpaid them because we were hitting our benchmarks of where we needed to be in 2030; and were ahead of the game.

Mayor Soliman asked if we would transfer the \$897,704, what percentage would that put us at. Treasurer Conklin commented that that is something Lauterbach would have to factor in. Mayor Soliman asked if we were already at 80%. Treasurer Conklin commented that we have been making drastic improvements. He explained that he could not tell exactly what percentage we would be since it factors in all the moving parts, but we want to be at 100% because it saves money. He commented that underfunding that pension costs the city 7% annually.

Alderman Oberlin asked what Treasurer Conklin thinks is best to do. Treasurer Conklin said it would be best to move the money from a fiscal standpoint. Steve commented that he feels to stay on track we should pay for it now.

Mayor Soliman asked for an informal vote:

AYES: Ald. Gazal, Jefferson, Vershay, Dyke, Kubal, Albert, Cipiti, Oberlin.

NAYES: None

ABSENT: None.

TOPIC: Places for Eating Tax Update

Director Banovetz commented that she had hired a software company, registered the businesses, sent out letters and made visits and this has been a labor of love. She explained that the City of Crest Hill has a total of fifty-seven (57) businesses, forty-five (45) of those have registered and paid and we have twelve (12) who we are still trying to collect from. She commented that one of the twelve is McDonald's and recently was on the phone with the cooperate office to let them know they may not continue operating without paying these taxes.

Director Banovetz commented that the ordinance states that the license may not be renewed, which could be a liquor license, and business license.

She commented that \$358,000.00 has come in from this tax and that is great. It is not hurting the businesses; the businesses are passing this on to their customers. Alderman Kubal asked what amount that tax is. Director Banovetz commented that it is 2%.

Goofy G's Ice Cream Shop was upset when they first came to Crest Hill stating this was not explained to them. Director Banovetz commented that she has talked to the Building Department to alert the new businesses coming to the city of what the taxes are and all the fees to operate in the City of Crest Hill.

Director Banovetz stated that she was told by the businesses with the slot machines that they are annual filers, which they only pay revenue annually. They will pay us in November before the license renewal process begins.

Director Banovetz asked that the Clerk's Office and the Mayor's Office verify with her that the businesses have paid their eating tax by the end of the year before renewing any licenses.

Mayor Soliman asked if a business closes their dining room and are just open as a drive-thru like McDonald's will they have to pay the tax. Director Banovetz stated that they will still have to pay the tax since they have a table at their premises, inside or outside. Alderman Albert commented that Door Dash is paying the tax and they do not have dining area.

Treasurer Conklin commented that there have been very aggressive efforts made to get businesses to comply. He commented that City Clerk Christine Vershay-Hall, Building Commissioner Don Seeman, and Director Lisa Banovetz had physically visited each non-compliant business on July 28th, 2023 to discuss registering and/or paying, letters were mailed out letting them know they will not be able to renew their license if not compliant.

Alderman Cipiti asked what other action can be taken to get the businesses in compliance other than not renewing their business license. Director Banovetz commented that they are getting interest and penalties, as well. Alderman Cipiti asked who issues the business license. Director Banovetz stated that the Clerk's Office issues the business license and the Mayor's Office issues the liquor license and she is hoping they will check with her to see before issuing a license.

It was commented that we had projected \$500,000.00 in revenue from the Places for Eating Tax, and we are close with four months left.

City Clerk Christine Vershay-Hall asked Director Banovetz if they could discuss some of the businesses on the list since they did not open until January. Director Banovetz commented that the business registers their date of opening, and the tax begins to calculate from the opening day forward. Clerk Vershay-Hall commented that they need to sit down and discuss some of the businesses opening dates.

Alderman Cipiti asked if this is part of the process for a new business when opening. Director Banovetz stated that the software company is amazing and has done most of the onboarding for her. They charged the City of Crest Hill \$6,000.00 but that is nothing to the \$358,000.00 in revenue so far. She also commented that they have been responsive and helpful with reporting.

PUBLIC COMMENTS:

There were no public comments.

MAYORS UPDATES:

There were no mayor updates.

COMMITTEE/LIAISON UPDATES:

No committee updates tonight.

ADMINISTRATOR UPDATES:

There were no administrator updates.

The meeting was adjourned at 8:55 p.m.

Approved this _____ day of _____, 2023
As presented _____
As amended _____

CHRISTINE VERSHAY-HALL, CITY CLERK

RAYMOND R. SOLIMAN, MAYOR

MINUTES OF THE REGULAR MEETING
CITY COUNCIL OF CREST HILL
WILL COUNTY, ILLINOIS
September 18, 2023

The regular meeting of the City of Crest Hill was called to order by Mayor Raymond R. Soliman at 7:00 p.m. in the Council Chambers, 20600 City Center Boulevard, Crest Hill, Will County, Illinois.

The Pledge of Allegiance was recited in unison.

Roll call indicated the following present: Mayor Raymond Soliman, City Clerk Christine Vershay-Hall, City Treasurer Glen Conklin, Alderman Scott Dyke, Alderman John Vershay, Alderman Darrell Jefferson, Alderwoman Claudia Gazal, Alderperson Tina Oberlin, Alderman Mark Cipiti, Alderman Nate Albert, Alderman Joe Kubal.

Also present were: Consulting Manager Steve Gulden, Police Chief Ed Clark, Assistant Public Work Director Blaine Kline, City Engineer Ron Wiedeman, Finance Director Lisa Banovetz, Economic Development Director Ron Mentzer, City Attorney Mike Stiff, Deputy Clerk Karen Kozerka.

Absent were: Building Commissioner Don Seeman, Interim Planner Maura Rigoni.

APPROVAL OF MINUTES: Mayor Soliman presented the minutes from the Work Session meeting held on August 28, 2023 for Council approval per the memo dated September 18, 2023.

(#1) Motion by Alderman Vershay seconded by Alderman Jefferson, to approve the minutes from the Work Session meeting held on August 28, 2023 per the memo dated September 5, 2023.

Mayor Soliman asked if there were any questions or comments.

Alderperson Oberlin commented that there was confusion in the minutes on page ten and eleven regarding which room was insulated for sound and would like the minutes to reflect what transpired at the meeting. Her recollection of the discussion was that Alderman Cipiti was told that the room behind the Chambers wasn't done and the room 'down there' was done as a 'test' and that isn't what the minutes reflect. Mayor Soliman stated that the room right outside the door is still not finished. Alderman Cipiti stated that is not the comment the minutes are reflecting. The minutes were read stating that Mayor Soliman stated the executive session room, mayor's office and the administration office were completed, and he noticed a big difference. Alderman Cipiti commented that the executive session room is clearly the room right behind us and asks was it done or not done. Mayor Soliman asked if he would like an apology. Alderwoman Oberlin commented she is just asking for clarification of the minutes.

City Attorney Mike Stiff commented that he believes the mayor called the room at the end of the hall the executive session, but the tape will have to decide that. He commented that

it is not out of line to correct the minutes if they are inaccurate, but we don't know whether they are inaccurate. Alderperson Oberlin asked if the room behind the wall, is the executive session room or not. Attorney Stiff commented he doesn't know whether the mayor used that term to describe the room next to his office and between the administrator's office when he made the comment during the meeting. He also stated that he doesn't know if that is technically an executive room or not, but the room here is a designated executive conference room. Alderman Cipiti commented that it would make sense that the room off the chambers is the executive session room.

Alderman Albert asked what the other conference room down the hall is called because that is what it needs to be defined as in the minutes. Management Consultant Steve Gulden stated that it should be called the administrative conference room. He also suggested that they table the minutes and pull the tape and make sure it is accurate and bring the minutes back in two weeks.

Alderman Cipiti commented that if the work was done, we should have receipts and dates of when it was completed.

Attorney Stiff commented that if the mayor misstated the room as the executive conference room in the minutes than that is what the minutes should reflect because that is what he said.

Steve stated that there are two issues which are what the minutes reflect and was the work done.

Mayor Soliman asked Alderman Vershay and Alderman Jefferson if they would like to rescind their motion to approve the minutes from work session meeting held on August 28, 2023.

Alderman Vershay stated he would rescind his motion. Alderman Jefferson stated he would rescind his motion.

Alderwoman Gazal commented that she has a correction on page nineteen of item two where it reads Alderwoman Gazal interrupted. She also commented that minutes are a legal document and interrupted is a personal opinion, subjective and not a fact and would like that word removed. She continued to give an example of if an alderperson sneezes that is not an interruption. Mayor Soliman commented that we are not on that item yet. We are still on the minutes from August 28, 2023.

(#1) Motion by Alderperson Oberlin seconded by Alderman Cipiti, to table the minutes from the Work Session meeting held on August 28, 2023.

On roll call, the vote was:

AYES: Ald. Dyke, Vershay, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

Mayor Soliman presented the minutes from the regular meeting held on September 5, 2023 for Council approval per the memo dated September 18, 2023.

(#2) Motion by Alderman Jefferson seconded by Alderperson Oberlin, to approve the minutes with corrections from the regular meeting held on September 5, 2023 per the memo dated September 18, 2023.

Mayor Soliman asked if there are any questions or comments.

Alderwoman Gazal commented that she has a correction on page nineteen of the regular meeting minutes where it reads Alderwoman Gazal interrupted. She also commented that minutes are a legal document and interrupted is a personal opinion, subjective and not a fact and would like that word removed. She continued to give an example of if an alderperson sneezes that is not an interruption.

Alderman Vershay commented that when the minutes are typed out, they only type what they hear. Alderwoman Gazal asked if she said the word interrupted, and she did not say the word interrupted. She also commented if we are going to pick and chose what we add to the minutes then let's look at page thirteen item number two and add my comment that the first three words of the constitution, then add 'We the People'.

Steve commented that we make a motion as amended by Alderwoman Gazal and vote on the minutes as amended and remove the word interrupted.

(#2) Motion by Alderman Jefferson seconded by Alderperson Oberlin, to approve the amended minutes, by Alderwoman Gazal, from the regular meeting held on September 5, 2023.

Alderwoman Gazal asked City Clerk Christine Vershay-Hall if there is a reason why we are not getting the minutes from the last work session. City Clerk Vershay-Hall commented that the employee that types the minutes was on jury duty and had time off. Alderwoman Gazal stated that it was her understanding from some staff that heard we were watching the meeting and making fun of some Council and she feels the minutes are more important than watching the meeting on city time and making fun of her and Alderman Cipiti.

City Clerk Vershay-Hall reminded the Council that a roll call is needed.

On roll call, the vote was:

AYES: Ald. Vershay, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED

CITY ATTORNEY: There were no agenda items for discussion.

CITY ADMINISTRATOR: Interim Management Consultant Steve Gulden commented that as discussed at the work session we have the new revised dress code policy with the language and grammatical changes that were discussed.

Alderman Gazal asked if we could have a section under enforcement that reads that the City Administrator, or Consultant is responsible to enforce the dress code policy with all departments.

Attorney Stiff commented that the policy already states the City Administrator or designee will determine what is appropriate. Steve commented that he feels that is sufficient where the City Administrator has the right to turn around to the Department Head and say this is wrong. Steve also commented that he is unsure if the City Administrator has any authority over the treasurer staff or the clerk staff.

Attorney Stiff commented that if you are going to give the City Administrator the authority to oversee just this policy then he would suggest adding it to the administrative ordinance like when you removed the Finance Director from the list of responsibilities of the City Administrator.

Alderman Gazal also noticed that we don't have anything regarding if staff does not follow the policy. Steve commented that typical disciplinary would be the first couple of weeks a warning, then sent home to change without pay, then a written with suspension and eventually termination. Alderman Cipiti stated that should be written out in the policy. Steve commented that it is in the handbook.

Steve asked Attorney Stiff when we say city staff does that include Treasury Department and Clerk Department and have it in the policy. Attorney Stiff commented that it has that in there and you may need to change the administrative ordinance soon, as well.

Steve would like the policy amended to reflect that the City Administrator has the right to enforce the policy including the treasury staff and clerk staff.

Attorney Stiff commented that the administration ordinance needs revised anyways since we now have a Budget Officer and states the administrator prepares the budget which is now the Finance Director Lisa Banovetz.

Alderman Vershay asked if this policy is for the elected officials as well. Attorney Stiff commented that it is for employees only and not intended for the Elected Officials.

(#3) Motion by Alderman Gazal seconded by Alderman Oberlin, to Approve the Revised Dress Code Policy for Employee Handbook as amended per the memo dated September 18, 2023.

On roll call, the vote was:

AYES: Ald. Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke.

NAYES: None.

ABSTAIN: Ald. Vershay,

ABSENT: None.

There being seven (7) affirmative votes, the MOTION CARRIED

Steve commented that there is a pen and notepad on the dais for the Council to review for the giveaway at the open house. The notepad will have the City of Crest Hill logo and the pen will say City Center Grand Opening. He commented that the notepads you can only

buy 500 quantity and the pens can be ordered in 250 quantity and were very affordable and can be used. We can order more pens if Council would like to.

Steve stated he received a call from the contractor for the cornerstone plaque informing him the company had tripled the charge for a rush order. It was going to be \$2,000.00-\$2,500.00 and now for a rush order it will be \$6,000.00. The recommendation is to either pay for it or have a replica and have it placed on the spot and then when the new one comes in, we can install it, and this would save approximately \$3,000.00.

Treasurer Glen Conklin stated that if he can have them send over the artwork, he will donate a sign to utilize until the new one comes in.

Steve thanked Public Works Assistant Director Blaine Kline for all their hard work with some very challenging watermain breaks. He also thanked the Police Department for keeping everyone informed and policing in the last couple of days with the unfortunate incidents that happened. He then thanked the Finance Department for doing a great job with the Property Tax Rebate Program and being well prepared and ready.

Alderman Dyke commented that him and Don Seeman the Building Commissioner have been running into problem with residents parking trailers and cars in their backyards and there is nothing in our ordinance prohibiting that. He asked if they could investigate reviewing and adding language to our ordinance. Steve commented that currently you can park a car in a backyard if you are parked on a hard surface, and he feels it needs to be reviewed as well. He also mentioned that recreational vehicles are allowed to be parked on a hard surface but only one recreational vehicle not two or more and thinks we possibly could add a time frame to allow them parked on that hard surface. Lastly, he commented that we need to limit how many vehicles can be registered to the home.

Alderman Vershay asked what if a household has a husband, wife and three children who drive: that's five cars. Steve commented that the Council can limit however many vehicles they wish and feels this type of ordinance can limit potential issues we don't want to go on at houses.

Alderman Cipiti asked if this could be placed on a work session. Steve commented that he would have it at the second meeting in October.

Alderman Vershay commented he had a company car that was registered to New Jersey plus his own vehicle. Steve commented that he would in that case let the Police Department know.

Alderwoman Gazal asked to put an executive session regarding staff meetings at the September 25, 2023 meeting.

PUBLIC WORKS DEPARTMENT: Assistant Public Works Director Blaine Kline requested to Approve Pay Request #13 from Williams Brother construction Inc. with Direction to Send it to the IEPA for Approval and Disbursement for Total Amount of \$390,233.79 per the memo dated September 18, 2023.

(#4) Motion by Alderperson Oberlin seconded by Alderman Dyke, to Approve Pay Request #13 from Williams Brother Construction Inc. with Direction to Send it to the IEPA for Approval and Disbursement for Total Amount of \$390,233.79 per the memo dated September 18, 2023.

On roll call, the vote was:

AYES: Ald. Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke, Vershay, Jefferson.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED

Assistant Public Works Director Blaine Kline requested to Approve Pay Request #8 from Vissering Construction Inc. with Direction to Send it to the IEPA for Approval and Disbursement for a Total Amount of \$1,624,790.35 per the memo dated September 18, 2023.

(#5) Motion by Alderwoman Gazal seconded by Alderperson Oberlin, to Approve Pay Request #8 from Vissering Construction Inc. with Direction to Send it to the IEPA for Approval and Disbursement for a Total Amount of \$1,624,790.35 per the memo dated September 18, 2023.

On roll call, the vote was:

AYES: Ald. Cipiti, Albert, Kubal, Dyke, Vershay, Jefferson, Gazal, Oberlin.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

Assistant Public Works Director Blaine Kline commented that because of the IEPA annual audit they are four months/two payments behind on releasing the payments to us to release the payments to Vissering Construction for the West Plant Project.

Assistant Public Works Director Blaine Kline requested to Approve Pay Requests #5 and #6 with Vissering construction Inc. Prior to Receiving Payment from the IEPA in the Amount of \$2,534,602.17 per the memo dated September 18, 2023.

Alderwoman Gazal asked how the progress is moving along. Assistant Director Kline said it is on schedule and going very well.

(#6) Motion by Alderwoman Gazal seconded by Alderperson Oberlin, to Approve Pay Requests #5 and #6 with Vissering Construction Inc. Prior to Receiving Payment from the IEPA in the Amount of \$2,534,602.17 per the memo dated September 18, 2023.

On roll call, the vote was:

AYES: Ald. Albert, Kubal, Dyke, Vershay, Jefferson, Gazal, Oberlin, Cipiti.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

Alderperson Oberlin thanked Assistant Director Kline for doing a great job with the watermain break.

CITY ENGINEER: City Engineer Ron Wiedeman requested to Execute a Professional Service Agreement with Christopher B. Burke Engineering, Ltd. to Perform Design Engineering Services for the Borio Dr, Waterford and Gaylord 2024 Roadway Rehabilitation Projects not to Exceed Amount of \$39,965.00 per the memo dated September 18, 2023.

Alderwoman Gazal asked when this project will start. Engineer Wiedeman commented that this project will start summer of 2024. There is a resurfacing project starting on Borio on Randich going north. Alderwoman Gazal asked how many weeks this project will take. Engineer Wiedeman commented it would take about four weeks.

(#7) Motion by Alderwoman Gazal seconded by Alderperson Oberlin, to Execute a Professional Service Agreement with Christopher B. Burke Engineering, Ltd. to Perform Design Engineering Services for the Borio Dr, Waterford and Gaylord 2024 Roadway Rehabilitation Projects not to Exceed and Amount of \$39,965.00 per the memo dated September 18, 2023.

On roll call, the vote was:

AYES: Ald. Kubal, Dyke, Vershay, Jefferson, Gazal, Oberlin, Cipiti, Albert.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

City Engineer Ron Wiedeman requested to Execute a Professional Services Agreement with Spaceco Inc. to Perform Design Engineering Services an Bid Document Preparation for City Cener Park not to Exceed an Amount of \$26,800.00 per the memo dated September 18, 2023.

(#8) Motion by Alderman Albert seconded by Alderman Dyke, to Execute a Professional Services Agreement with Spaceco Inc. to Perform Design Engineering Services an Bid Document Preparation for City Cener Park not to Exceed an Amount of \$26,800.00 per the memo dated September 18, 2023.

On roll call, the vote was:

AYES: Ald. Oberlin, Cipiti, Albert, Kubal, Dyke, Vershay, Jefferson, Gazal.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

City Engineer Ron Wiedeman requested to Execute a Proposal with Carefree Systems to Design the New Irrigation System for City Center Park not to Exceed an Amount of \$3,500.00 per the memo dated September 18, 2023.

(#9) Motion by Alderman Albert seconded by Alderman Jefferson, to Execute a Proposal with Carefree Systems to Design the New Irrigation System for City Center Park not to Exceed an Amount of \$3,500.00 per the memo dated September 18, 2023.

On roll call, the vote was:

AYES: Ald. Vershay, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

Engineer Wiedeman informed the Council that two construction projects started which is the city-wide concrete flatwork of sidewalks and driveways which will go through the middle to the end of October. He also commented that he is meeting with contractor who will be doing the maintenance of traffic signals at Theodore and Gaylord and adding the left-hand turn signal and some concrete work happening as well.

Alderwoman Gazal asked if the Gas and Wash construction is on time. Engineer Wiedeman commented that Gas and Wash has a goal to open before Christmas.

ECONOMIC DEVELOPMENT DEPARTMENT: Interim Economic Development Director commented that he has nothing to report and has no agenda items for discussion but wanted to comment that he is impressed by Crest Hill's staff and how they are committed to the future of the community. He has been spending most of his time reviewing ordinances, codes, and policies of the community. He also commented that he had met with the Public Works Department and discussed a development guide to be provided to the public and developers to be a roadmap of the city's rules and regulations and that is a great initiative.

POLICE DEPARTMENT: Police Chief Ed Clark announced that from October 25, 2023 through November 27, 2023 they will be conducting training which will be conducted on the drive behind the Police Department. The road will be blocked off and the public will be notified.

Alderwoman Gazal asked to put the stop signs on a work session agenda so the Council can discuss this. Alderwoman Gazal stated that she thinks when something is developed in the city and whoever is in charge needs to notify the developer that stop signs need to be placed. She stated safety comes first.

MAYOR: Mayor Raymond Soliman commented that water bills will be received the last week of September. He commented that you receive them on the odd months and your payment is due on the even months. Mayor Soliman announced that the Property Tax Rebate form for 2023 will be in September's water bill and you have until December 1, 2023 to fill out the form and return to City Hall at the Treasurer's Office. The rebate form is also on the website, and you must include a copy of your 2022 Tax Bill. The rebate check will be distributed around St. Patrick's Day in March of 2024. This is for the property taxes you paid in 2022.

Also in the water bill will be the fall newsletter. There is a lot of information for the upcoming winter season from many of the departments within the city.

Mayor Soliman announced there will be an Open House for our new facility on October 21, 2023 from 10:00 a.m. to 1:00 p.m. The ribbon cutting ceremony will be at 10:00 a.m. and tours of the Police Department and City Hall will follow the ribbon cutting ceremony. There will be refreshments and gifts.

Alderpersn Oberlin asked who prints the newsletter. Mayor Soliman commented that he believes it is the Third Millennium. Alderpersn Oberlin asked who does the type setting.

Mayor Soliman stated that he collects the information from each department head and Marybel lays it out and sends it to Glen Conklin and he finalizes the newsletter and then sends it to Third Millennium for the folding and stuffing.

Alderpersn Oberlin stated that she wants people to understand just how much Mr. Conklin donates to the City of Crest Hill and thanked Glen Conklin for donating work and getting nothing in return for being a dedicated human being.

CITY CLERK: There were no agenda items for discussion.

CITY TREASURER: Finance Director Lisa Banovetz requested to Approve a One-Time Payment to the City of Crest Hill's Police Pension Fund in the Amount of \$897,704.00 per the memo dated September 18, 2023. This was discussed at the September 11, 2023 meeting. She commented that Treasurer Conklin and herself have met with the Police Pension Board and discussed how we will levy going forward. Treasurer Conklin and herself will make sure there is an agreement with the Pension Board about what will be levied.

(#10) Motion by Alderpersn Oberlin seconded by Alderman Jefferson, to Approve a One-Time Payment to the City of Crest Hill's Police Pension Fund in the Amount of \$897,704.00 per the memo dated September 18, 2023.

On roll call, the vote was:

AYES: Ald. Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke, Vershay, Jefferson.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

Finance Director Lisa Banovetz requested to Approve an Ordinance Supplementing the Budget Ordinance for the Fiscal Year Beginning May 1, 2023 and Ending April 30, 2024 for the City of Crest Hill, Will County, Illinois per the memo dated September 18, 2023.

Director Banovetz commented that the budget will be amended to show the \$897,704.00 and there was Well #14 where will have to take an additional \$268,000.00. She commented that Engineer Wiedeman had found savings in the Michigan Allocation and the water replacement, and the projected offset is \$813,000.00. The net savings verse what must be paid is an additional \$268,000.00.

She also commented that we had budgeted positions to be filled with employees and now we are using more contracted services so we will be swapping between line items and find savings in other areas, as well.

Alderpersn Gazal thanked Director Banovetz, Engineer Wiedeman, and Assistant Director Kline for working so well together moving the city forward.

Alderpersn Oberlin thanked Director Banovetz, Engineer Wiedeman, and Assistant Director Kline for all their dedication and stated that it is very much appreciated.

(#11) Motion by Alderperson Oberlin seconded Alderman Cipiti, to Approve an Ordinance Supplementing the Budget Ordinance for the Fiscal Year Beginning May 1, 2023 and Ending April 30, 2024 for the City of Cret Hill, Will County, Illinois per the memo dated September 18, 2023.

On roll call, the vote was:

AYES: Ald. Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke, Vershay.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.
Ordinance #1960

City Treasurer Glen Conklin presented the list of bills through September 19, 2023 in the amount of \$2,772,987.28 for Council approval per the memo dated September 18, 2023.

(#12) Motion by Alderperson Oberlin seconded by Alderman Jefferson, to Approve the List of Bills through September 19, 2023 in the Amount of \$2,772,987.28 for Council Approval per the memo dated September 18, 2023.

On roll call, the vote was:

AYES: Ald. Cipiti, Albert, Kubal, Dyke, Vershay, Jefferson, Gazal, Oberlin.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

City Treasurer Glen Conklin presented the regular and overtime payroll from August 28, 2023 through September 10, 2023 in the amount of \$242,486.21 per the memo dated September 18, 2023.

City Treasurer Glen Conklin informed the Council that on the dais is a travel and expense report. He commented that they are granted a \$100.00 per diem and no alcohol is reimbursed. Travel to and from city events is covered and there is a policy if you need to review it.

Treasurer Conklin requested Consideration of Employee Transfer Policy per the memo dated September 18, 2023. He stated that this is in an event that an employee transfers to a less paying position and changes their job, the new placement would be at their seniority but at the position they are taking. In the event if someone has already made that movement there will not be a claw-back but there will be an adjustment and the individual will be allowed the individual would be allowed to reconsider their past position that is higher paid.

Treasurer Conklin stated that this was recommended by our Interim HR Director and is seeking approval.

(#13) Motion by Alderperson Oberlin seconded by Alderman Dyke, to Approve the Employee Transfer Policy effective October 1, 2023 per the memo dated September 18, 2023.

On roll call, the vote was:

AYES: Ald. Kubal, Dyke, Vershay, Jefferson, Gazal, Oberlin, Cipiti.

NAYES: Ald. Albert.

ABSENT: None.

There being seven (7) affirmative votes, the MOTION CARRIED.

Alderswoman Gazal thanked Steve Gulden for catching this and working with HR regarding this.

Attorney Stiff asked if this is going into the handbook and if so then we need to have a section designated. He commented that if you approve the policy as written he would need to be given the ability to give it a section number and put it in the appropriate location in the handbook.

Alderman Cipiti asked if there is anything in our current policy regarding this and needs removed.

Treasurer Conklin stated there is an absence of this addressed currently and this will be additional language to clarify the transfer policy.

Alderswoman Gazal asked if the Treasurer Office is prepared for the Property Tax Rebate forms. Director Banovetz commented that they are prepared to accept the forms and start the process. She commented that they get a file from the County and start from there with parcel numbers and this is something we are ready to do for the residents.

Alderswoman Gazal asked if we could post the Property Tax Rebate Program on Facebook, city website and the television scroll. Steve stated that he will contact Marybel regarding posting this information.

UNFINISHED BUSINESS: There was no unfinished business.

NEW BUSINESS: There was no new business.

COMMITTEE/LIAISON REPORTS: There were no committee/liaison reports.

COUNCIL COMMENTS: Alderperson Oberlin wished Quinn a Happy Birthday.

PUBLIC COMMENT: Bill King, a resident and former employee of the City of Crest Hill, approached the podium and asked if we are still planning on going through Lake Michigan water. Mayor Soliman commented that we are, and we are three years into the process. Bill asked why we are going through Lake Michigan water. Mayor Soliman explained that this is a public comment session to make comments but if you wanted more in-depth information, he would gladly sit down with him and discuss this. Bill asked why he can't discuss the matter now and wants to hear the answer. Mayor Soliman commented that we are committed to Lake Michigan water and are three years into the process and this is the most feasible way to have sustainable amount of water for the next 100 years for this city to come and it was voted on by the City Council three years ago and everyone agreed with five other communities. Bill commented that he talked to the US Geological Survey of

Illinois, and they did not do any studies in Crest Hill, they did in Joliet but not Crest Hill and I am wondering why. He stated that he also submitted a FOIA to the Water Department. He asked how we know what our water table is when we do not take drawdowns which tell you what the water table is.

Mayor Soliman reminded Bill that it is a public comment session that he can make comments but if you are liking answers, they are more than happy to sit down with him and discuss this.

Bill also commented that he submitted other FOIA's because the city is going through a lot of money in the sewer treatment plant and submitted the FOIA for the last six months of records. He commented that they are not doing much maintenance and you are throwing a lot of money away. According to the records you guys are not maintaining them.

Mayor Soliman explained to Bill that he is entitled to his opinion, but he feels we have a very professional staff that takes care of our water treatment plant and our wells. Billy commented that why we have gone through so many department heads in the last five years.

Mayor Soliman asked if anyone else would like to address City Council.

Linda Dyke, a resident, stated she understands that the eviction notice was served and wondered how long the notice is for. Police Chief Ed Clark commented that he contacted the Sargeant over evictions and is hoping to get a call back and the eviction will be served soon.

Linda also asked if a trailer with lawnmowing equipment on it can be parked on the road without being hooked up to a vehicle. She commented that there is a trailer on the 1900 block of Kelly parked in the street and is there every night.

Mayor Soliman informed the Council that there was a need for an executive session on 5 ILCS 120/2(c)(5) and 5 ILCS 120/2(c)(1).

(#14) Motion by Alderperson Oberlin seconded by Alderman Jefferson to go into executive session on 5 ILCS 120/2(c)(5) and 5 ILCS 120/2(c)(1).

On roll call, the vote was:

AYES: Ald. Dyke, Vershay, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

Executive Session 8:08 p.m.

(#15) Motion by Alderperson Oberlin seconded by Alderwoman Gazal, to reconvene from the executive session on 5 ILCS 120/2(c)(5) and 5 ILCS 120/2(c)(1).

On roll call, the vote was:

AYES: Ald. Kubal, Dyke, Vershay, Jefferson, Gazal, Oberlin, Cipiti, Albert.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

Reconvened 9:20 p.m.

Mayor Soliman commented on public record that during the executive session at about 8:30 p.m. that Ron Romero was called home for a family emergency. There is no live television going forward.

There being no further business before the Council, and no action needed from the executive sessions, a motion for adjournment was in order.

(#16) Motion by Alderman Dyke seconded by Alderman Vershay, to adjourn the September 18 2023 Council meeting.

On roll call, the vote was:

AYES: Ald. Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke, Vershay.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

The meeting was adjourned at 9:21p.m.

Approved this _____ day of _____, 2023

As presented _____

As amended _____

CHRISTINE VERSHAY-HALL, CITY CLERK

RAYMOND R. SOLIMAN, MAYOR



Agenda Memo

Crest Hill, IL

Meeting Date: | October 2, 2023

Submitter: | Steve Gulden, Consultant Management

Department: | Administration

Agenda Item: | The Creation of a new position: Communication Specialists

Summary: As discussed at previous Council meetings, the Council was in favor of me researching and analyzing the feasibility of creating this new position. After discussing the salary requirements with Lisa, it was determined that the existing and future budgets could sustain the salary of this position.

The following are objectives why this position is needed:

Consolidate the City efforts with external communications, social media postings and cable t.v.

Communicate our Brand to Citizens, Developers, and our Business Community.

Act as a point of contact for crisis communications.

Developing a strategy for communicating our successes to the public and changing our image with our stakeholders.

Conduct Community surveys to ascertain our strengths and weaknesses.

Please see the attached updated Job description. Also, please note, that when initially presented the job title was social media coordinator. After input from the Council, the job description has changed to include additional tasks with respect to crisis communications and acting as the City's PIO officer. As a result, my original salary range was from 45,000 to 60,000. With the additional responsibilities, and after conducting some research, the new salary range would be 55,000 to 70,000.

If you have any questions. Please feel free to contact me.

Recommended Council Action:

Financial Impact:

Funding Source:

Budgeted Amount:

Cost:

Attachments: Job Description

Position: Communications Specialist

Status: Exempt

Department: Administration

Last Updated: 09/05/2023

General Purpose:

Under the general administrative direction of the City Administrator, the Communications Specialist shall serve as a liaison for the City to the public on a variety of topics. Performs research, write and edit press releases, social media management, design, and photo editing, website maintenance, and communications tasks necessary to develop and administer the City's community relations and public information. The Communications Specialist will create consistent, including meaningful content on all social media platforms and coordinate all responses to resolve any resident or business complaints or criticisms posted on social media.

Supervision Received:

The Communications Specialist works under the supervision of the City Administrator.

Supervision Exercised:

None.

Essential Duties & Responsibilities:

- Work to manage the City's brand, to develop, implement, and maintain an effective public information program and coordinate public relations activities for City Council, City Administrator, and City departments.
- Execute a weekly, in person strategy discussion with city administrator and city departments.
- Monitor local and national publications and online alerts for stories about the city.
- Monitor and report on communications metrics on a monthly basis. Metrics may include, but not limited to, hits per page, most visited page, total views, total time spent on website and social media pages, bait clicking and other performance measures as determined.
- Develop and manage a 12-month calendar for city communications and related plan for executing plan.
- Provide leadership and direction for implementation and maintenance of a city-wide strategic communication plan that keeps the public and workforce highly informed. Engages in public and local government and manages media relations.
- Champion, manage, and monitor the use of all forms of communication including social media platforms, the city's cable channels, print materials, and other communication methods that are available in the future.
- Coordinate and administer the city's message across all communication platforms to portray a concerted, organized and clear message.
- Work with City Administrator as directed to develop and maintain a weekly update to inform and educate subscribers of city issues, meetings, events, programs, services, and projects, as directed.
- Work with City Administrator, city departments, city partners and influencers to gather news about the city for distribution via social media, e-news platforms or city website.

- Evaluate, promote, and provide recommendations to the City Administrator on an emergency communications platform (Everbridge/Reverse 911) to support strong community outreach and consistent messaging.
- Develop a plan to reach target audience with all types of city communication platforms.
- Develop and administer survey platforms to gain public input on key issues, as directed.
- Enhance the city's public media outlets to include providing strategic support for communications projects, initiatives, campaigns designed to advance the city's image, mission, vision, and brand.
- Create messaging to drive interaction and build excitement through sharing relevant content. Draft and edit news releases, media advisories, informational matter and distrusting to designated media outlets upon direction and approval of the city administrator or designee.
- Act as the city's official spokesperson with the media, as directed.
- Create content and coordinate press releases/conferences.
- Manage media inquiries and interview requests.
- Proactive media relations, through writing, reviewing and editing of news releases, emails, articles, postings, and publications.
- Facilitate news conferences and prepare all necessary materials as needed.
- Work with any city designated branding and marketing firms, to develop, implement, and maintain an effective public information program and coordinate public relations activities for the city council, city administrator, and city departments.
- Proactively promote city accomplishments and activities.
- Provide and coordinate media training to management and employees as requested or needed.
- Provide presentations and staff reports at city council meetings and other public meetings as required.
- Assist and counsel elected officials, city administrator and department heads concerning public relations (24/7 function).
- Develop crisis strategy and training programs for the department heads and city council.
- Provide 24/7 crisis response.
- Develop messaging and communication tools for various departments to convey city performance measures.
- Provide post-crisis evaluation and debriefing, as necessary.
- Create and maintain city social media and web site pages and profiles.
- Moderate user-generated content and messages appropriately, based on the city's policies.
- Update or coordinate updates to the city web site and monitor content to ensure content is relevant and timely.
- Coordinates with other departments to generate content for the city web site.
- Manage and coordinate responses to resident or business inquiry with appropriate department to ensure timely and correct response. Will coordinate responses across multiple departments as necessary. Will track responses for reference and trend analysis.
- Compose, type, edit, and proofread correspondence, memorandums, and email communications with attention to accuracy and completeness.
- Coordinates Community Surveys, as directed.



- Coordinates meetings with City Administrator and Department Directors on communication strategy and brand message in addition to development of communication messages related to departmental operations.
- Perform other duties as assigned.

Desired Minimum Qualifications

- 2+ years' experience in digital marketing and social media management.
- Strong familiarity with business applications of social media platforms (Facebook, Twitter, YouTube, LinkedIn, etc.).
- Strong familiarity with web site management.

Education & Experience:

- Bachelor's degree in marketing, communication, or related field.
- Municipal, administrative assistant experience preferred.

Knowledge, Skills, and Abilities:

- Read, clearly speak, and legibly write the English language.
- Excellent customer service skills.
- Knowledge of project management and web design best practices.
- Knowledge of Adobe Photoshop.
- Understanding of social media metrics; able to interpret the results and take action to increase effectiveness of social media campaigns.
- Ability to provide effective content support, anticipate needs, solve problems, and work towards positive solutions.
- Ability to exercise diplomacy and maintain confidentiality.
- Ability to properly maintain and organize office files and records.
- Ability to respond to email requests in a timely manner.
- Knowledge of Microsoft Word, Excel, Access, Publisher, and Outlook as well as Adobe Acrobat, and the ability to learn other software as needed.
- Ability to communicate effectively both verbally and in writing, using complex sentences, proper punctuation, spelling and grammar.
- Ability to apply common sense understanding to carry out detailed instructions, prioritize multiple tasks and work independently to meet deadlines.
- Ability to enhance relations with coworkers and the public with a professional demeanor, sensitivity and tactfulness.
- Ability to acquire cross training skills necessary to assist in other Departments as required.
- Ability to acquire and apply thorough knowledge of City and Department policies and procedures.

Tools & Equipment, Physical Demands, Working Conditions

Tools and Equipment:

The following list of tools and equipment is a representative and not necessarily all-inclusive inventory of items needed to successfully perform the essential job duties:

Telephone, facsimile, photocopier, printer, document scanner, personal computer, calculator, audio/visual equipment, motorized vehicles and equipment, and mobile phone.

Physical Demands:

The physical demands described below are representative of those that must be met by an employee to successfully perform the essential job duties. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential duties.

While performing the duties of this job, the employee is regularly required to sit for extended periods of time, possess average ordinary visual acuity necessary to prepare or inspect documents or operate office equipment, talk reach with hands and arms, walk, climb and descend stairs, bend, crouch, lift and/or move up to 25 pounds. Frequent and regular movements are required using wrists, hands and fingers to feel, handle, or operate equipment, tools or controls. Effective audio-visual discrimination and perception to quickly and accurately make observations, correctly identify red, yellow, blue and green, distance and peripheral vision, depth perception and the ability to adjust focus is also required. Hearing must be sufficient for average or normal conversations, to understand verbal direction, and to detect abnormal equipment operation and alarms.

Working Conditions:

Work activities are conducted in a climate controlled open office environment and noise levels are usually quiet. This position routinely uses standard office equipment including computers, phones, photocopiers, filing cabinets, adding machines, and fax machines. There are no hazardous or significantly unpleasant conditions.

The weekly work schedule is approximately 40 hours in duration, Monday through Friday and may be extended in the event of an emergency, disaster, workload, or the need to complete time-sensitive work. Some attendance at evening meetings may occasionally be required.

Performance Measurements & Selection Guidelines

- Regularly arrives for work on time prepared to perform the duties of the job.
- Projects a professional image as a representative of the city.
- Adheres to City and Department policies and procedures.
- Sets a standard of excellence in customer service.
- Consistently produces accurate work and meets deadlines.
- Uses available methods to track on-going or semi-regular tasks and project deadlines.
- Completes routine or regular tasks without being directed by others.
- Displays composure, friendliness and respect in treatment of the public and co-workers.
- Respects the potential confidential nature of some aspects of the position.
- Adapts to changes in the work environment and manages competing demands.
- Has a thorough knowledge of the Department's policies, procedures, rules, regulations, structure and operations and uses it appropriately to resolve problems and crises.



An employee in this position is also evaluated upon the general observations of the ability to perform all of the essential responsibilities and duties.

Selection Guidelines:

Formal application; evaluation of education and experience; oral interview, reference check, background investigation; post-offer medical physical including drug and alcohol screening; job related tests may also be required.

Disclaimer:

The above statements are intended to describe the general nature and level of work being performed by persons assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties and skills required. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

Department Head

Date

HR Representative

Date

City Administrator

Date

Agenda Memo**Crest Hill, IL**

Meeting Date:	10/2/23
Submitter:	Blaine Kline, Assistant Director of Public Works
Department:	Public Works
Agenda Item:	Recommendation to move forward with agreement for Corrosion Control Treatment Demonstrative Study with Strand Associates

Summary:

As part of the ongoing water source changeover the City has to complete corrosion studies to determine the effects of the new water source on internal infrastructure, including scale analysis copper testing and harvested pipe flow through study. This agreement is the first step in the process of sending City infrastructure to Cornwell Engineering for testing that includes current City of Crest Hill water and future Lake Michigan water.

Recommended Council Action:

To approve the agreement with Strand Associates for a not to exceed amount of \$81,300 for Corrosion Control Treatment Demonstrative Study.

Financial Impact:

Funding Source: Water 07-06-5332

Budgeted Amount:

Cost: \$81,300

Attachments:

Strand Associates CCT Study Agreement

August 28, 2023

City of Crest Hill
2090 Oakland Avenue
Crest Hill, IL 60403

Attention: Mr. Blaine Kline, Assistant Director of Public Works

Re: Agreement for General Services
Corrosion Control Treatment Demonstrative Study Assistance

This is an Agreement between the City of Crest Hill, Illinois, hereinafter referred to as OWNER, and Strand Associates, Inc.®, hereinafter referred to as ENGINEER, to provide engineering services (Services) for the Corrosion Control Treatment (CCT) Demonstrative Study Assistance project. This Agreement shall be in accordance with the following elements.

Scope of Services

ENGINEER will provide the following Services to OWNER.

1. Assist OWNER in acquiring the services of Cornwell Engineering (Cornwell) to conduct demonstrative studies including a scale analysis, copper coupon test, and harvested pipe flow-through study. The scale analysis will include up to four pipe specimens, and the harvested pipe flow-through study will include up to six pipes. The copper coupon test will include ten coupons of new copper tested under five different conditions.
2. Assist OWNER with review of potential addresses for pipe harvesting and shipment of pipe specimen and water samples to Cornwell for demonstrative studies based on property age mapping previously prepared by ENGINEER, field data gathered by OWNER, and Cornwell direction on pipe harvesting and shipment.
3. Participate in monthly virtual review meetings with OWNER and Cornwell to review the Cornwell presentation of water quality analysis and the updated results of the demonstrative studies for up to 12 months.
4. Assist OWNER in communication with the Illinois Environmental Protection Agency regarding the results of the demonstrative studies, including one cover letter for the scale analysis, three copper coupon test letters, two pipe flow-through study result letters, and two virtual meetings.

Service Elements Not Included

The following services are not included in this Agreement. If such services are required, they will be provided through an amendment to this Agreement or through a separate agreement with OWNER.

1. Additional Site Visits and/or Meetings: Additional OWNER-required site visits or meetings.
2. Drawings and Specifications: Design services including drawings and specifications.

C:\P\d\c\RU\Documents\Agreements\C Crest Hill, IL\CCT Study Assist 2023\Agr3894058.docx

City of Crest Hill
Page 2
August 28, 2023

3. Land and Easement Surveys/Procurement: Any services of this type including, but not limited to, a record search, field work, preparation of legal descriptions, or assistance to OWNER for securing land rights necessary for the project.
4. Preparation for and/or Appearance in Litigation on Behalf of OWNER: Any services related to litigation.
5. Revising Documents: Any services required after these items have been previously approved by state or federal regulatory agencies, because of a change in project scope or where such revisions are necessary to comply with changed state and federal regulations that are put in force after Services have been partially completed.
6. Services Related to Buried Wastes and Contamination: Should buried solid, liquid, or potentially hazardous wastes or subsurface or soil contamination be uncovered at the site, follow-up investigations may be required to identify the nature and extent of such wastes or subsurface soil or groundwater contamination and to determine appropriate methods for managing of such wastes or contamination and for follow-up monitoring.

Compensation

OWNER shall compensate ENGINEER for Services under this Agreement on an hourly rate basis plus expenses an estimated fee of \$81,300.

Expenses incurred such as those for travel, meals, printing, postage, copies, computer, electronic communication, and long distance telephone calls will be billed at actual cost plus ten percent.

Only sales taxes or other taxes on Services that are in effect at the time this Agreement is executed are included in the Compensation. If the tax laws are subsequently changed by legislation during the life of this Agreement, this Agreement will be adjusted to reflect the net change.

The estimated fee for the Services is based on wage scale/hourly billing rates, adjusted annually on July 1, that anticipates the Services will be completed as indicated. Should the completion time be extended, it may be cause for an adjustment in the estimated fee that reflects any wage scale adjustments made.

The estimated fee will not be exceeded without prior notice to and agreement by OWNER but may be adjusted for time delays, time extensions, amendments, or changes in the **Scope of Services**. Any adjustments will be negotiated based on ENGINEER's increase or decrease in costs caused by delays, extensions, amendments, or changes.

Schedule

Services will begin upon execution of this Agreement, which is anticipated the week of August 21, 2023. Services are scheduled for completion on November 15, 2024.

Standard of Care

The Standard of Care for all Services performed or furnished by ENGINEER under this Agreement will be the care and skill ordinarily used by members of ENGINEER's profession practicing under similar circumstances at the same time and in the same locality. ENGINEER makes no warranties, express or implied, under this Agreement or otherwise, in connection with ENGINEER's Services.

City of Crest Hill
Page 3
August 28, 2023

OWNER's Responsibilities

1. Assist ENGINEER by placing at ENGINEER's disposal all available information pertinent to this project including previous reports, previous drawings and specifications, and any other data relative to the scope of this project.
2. Furnish to ENGINEER, as required by ENGINEER for performance of Services as part of this Agreement, data prepared by or services of others obtained or prepared by OWNER relative to the scope of this project, such as soil borings, probings and subsurface explorations, and laboratory tests and inspections of samples, all of which ENGINEER may rely upon in performing Services under this Agreement.
3. Provide access to and make all provisions for ENGINEER to enter upon public and private lands as required for ENGINEER to perform Services under this Agreement.
4. Examine all reports, sketches, estimates, special provisions, drawings, and other documents presented by ENGINEER and render, in writing, decisions pertaining thereto within a reasonable time so as not to delay the performance of ENGINEER.
5. Provide all legal services as may be required for the development of this project.
6. Pay all permit and plan review fees payable to regulatory agencies.

Changes

1. OWNER may make changes within the general scope of this Agreement in the Services to be performed. If such changes cause an increase or decrease in ENGINEER's cost or time required for performance of any Services under this Agreement, an equitable adjustment will be made and this Agreement will be modified in writing accordingly.
2. No services for which additional compensation will be charged by ENGINEER will be furnished without the written authorization of OWNER. The fee established herein will not be exceeded without agreement by OWNER but may be adjusted for time delays, time extensions, amendments, or changes in the Scope of Services.
3. If there is a modification of Agency requirements relating to the Services to be performed under this Agreement subsequent to the date of execution of this Agreement, the increased or decreased cost of performance of the Services provided for in this Agreement will be reflected in an appropriate modification of this Agreement.

Extension of Services

This Agreement may be extended for additional Services upon OWNER's authorization. Extension of Services will be provided for a lump sum or an hourly rate plus expenses.

Payment

OWNER shall make monthly payments to ENGINEER for Services performed in the preceding month based upon monthly invoices. Nonpayment 30 days after the date of receipt of invoice may, at ENGINEER's option, result in assessment of a 1 percent per month carrying charge on the unpaid balance.

City of Crest Hill
Page 4
August 28, 2023

Nonpayment 45 days after the date of receipt of invoice may, at ENGINEER's option, result in suspension of Services upon five calendar days' notice to OWNER. ENGINEER will have no liability to OWNER, and OWNER agrees to make no claim for any delay or damage as a result of such suspension caused by any breach of this Agreement by OWNER. Upon receipt of payment in full of all outstanding sums due from OWNER, or curing of such other breach which caused ENGINEER to suspend Services, ENGINEER will resume Services and there will be an equitable adjustment to the remaining project schedule and compensation as a result of the suspension.

Failure to make payments to ENGINEER is cause for termination upon two-week notice to OWNER.

Termination

This Agreement may be terminated with cause in whole or in part in writing by either party subject to a two-week notice and the right of the party being terminated to meet and discuss the termination before the termination takes place. ENGINEER will be paid for all completed or obligated Services up to the date of termination.

Data Provided by Others

ENGINEER is not responsible for the quality or accuracy of data nor for the methods used in the acquisition or development of any such data where such data is provided by or through OWNER, contractor, or others to ENGINEER and where ENGINEER's Services are to be based upon such data. Such data includes, but is not limited to, soil borings, groundwater data, chemical analyses, geotechnical testing, reports, calculations, designs, drawings, specifications, record drawings, contractor's marked-up drawings, and topographical surveys.

Third-Party Beneficiaries

Nothing contained in this Agreement creates a contractual relationship with or a cause of action in favor of a third party against either OWNER or ENGINEER. ENGINEER's Services under this Agreement are being performed solely for OWNER's benefit, and no other party or entity shall have any claim against ENGINEER because of this Agreement or the performance or nonperformance of Services hereunder. OWNER and ENGINEER agree to require a similar provision in all contracts with contractors, subcontractors, subconsultants, vendors, and other entities involved in this project to carry out the intent of this provision.

Dispute Resolution

Except as may be otherwise provided in this Agreement, all claims, counterclaims, disputes, and other matters in question between OWNER and ENGINEER arising out of or relating to this Agreement or the breach thereof will be decided first by mediation, if the parties mutually agree, or with a bench trial in a court of competent jurisdiction within the State of Illinois.

Remedies

Neither ENGINEER nor OWNER shall be liable to the other for special, indirect, punitive, or consequential damages for claims, disputes, or other matters in question arising out of this or relating to this Agreement. This mutual waiver is applicable, without limitation, due to either party's termination of this Agreement.

City of Crest Hill
Page 5
August 28, 2023

Terms and Conditions

The terms and conditions of this Agreement will apply to the Services defined in the **Scope of Services** and represent the entire Agreement and supersede any prior proposals, Requests for Qualifications, or Agreements. OWNER-supplied purchase order is for processing payment only; terms and conditions on the purchase order shall not apply to these Services.

IN WITNESS WHEREOF the parties hereto have made and executed this Agreement.

ENGINEER:

OWNER:

STRAND ASSOCIATES, INC.®

CITY OF CREST HILL

Joseph M. Bunker
Corporate Secretary

Date

Raymond Soliman
Mayor

Date

Agenda Memo**Crest Hill, IL**

Meeting Date: 10/2/23
Submitter: Blaine Kline, Assistant Director of Public Works
Department: Public Works
Agenda Item: East Sewage Treatment Plant Phosphorus Improvements Amendment No.1

Summary:

Agreement for Bidding-Related Services and Construction-Related services schedule change from December 30, 2022, to April 21, 2025. There is no additional cost associated with this schedule change and the April 2025 date reflects one year of warranty services.

Recommended Council Action:

To approve East Sewage Treatment Plant Amendment No.1 schedule change from December 30, 2022, to April 21, 2025.

Financial Impact:**Funding Source:****Budgeted Amount:****Cost:****Attachments:**

Strand Associates Amendment No.1



NFS TO OWNER

Strand Associates, Item 5.

1170 South Houbolt Road
Joliet, IL 60431
(P) 815.744.4200
www.strand.com

September 11, 2023

City of Crest Hill
1610 Plainfield Road
Crest Hill, IL 60403

Attention: Honorable Raymond Soliman, Mayor

Re: Amendment No. 1 to the June 16, 2021, Agreement for Bidding-Related Services and
Construction-Related Services
Crest Hill East Sewage Treatment Plant (STP) Phosphorus Improvements

This is Amendment No. 1 to the referenced Agreement.

Under **Schedule**, CHANGE December 30, 2022, to “April 21, 2025.”

IN WITNESS WHEREOF the parties hereto have made and executed this Amendment.

ENGINEER:

OWNER:

STRAND ASSOCIATES, INC.®

CITY OF CREST HILL

Joseph M. Bunker
Corporate Secretary

Date

Raymond Soliman
Mayor

Date

NOT FOR
SIGNATURE

Agenda Memo**Crest Hill, IL**

Meeting Date: 10/2/23
Submitter: Blaine Kline, Assistant Director of Public Works
Department: Public Works
Agenda Item: Utility Service Co. Inc Master Services Agreement Scope of Work No. 1

Summary:

The City has an agreement with Utility Service Co. Inc for annual water tower and tank maintenance. Scope of Work No. 1 begins the process of performing maintenance on the iron filters throughout the interior portion of the wells. Well 11 will be the iron filter covered under this scope of work agreement.

Recommended Council Action:

To approve the agreement with Utility Service Co. Inc for Scope of Work No. 1 in the amount of \$220,808.00

Financial Impact:

Funding Source: 12-00-7610

Budgeted Amount: \$250,000

Cost: \$220,808.00

Attachments:

Utility Service Co. Inc Master Service Agreement

SCOPE OF WORK NO. 1
TO THE MASTER SERVICES AGREEMENT BETWEEN
UTILITY SERVICE CO., INC.
AND
CITY OF CREST HILL, IL

CPPS NS FILTER SERVICES - 13'D x 6'H – WELL FILTER 11

1. **Effective Date.** The Effective Date for this Scope of Work No. 1 ("SOW1") shall be _____, 20____.
2. **Term.** The Owner agrees to engage the Company to provide the professional service needed to service its **Well Filter 11** located at **16830 IL-53, Crest Hill, IL 60403** (hereinafter "asset"). This SOW1 shall commence on the Effective Date and shall continue in full force and effect until completion of the specified work as listed below.
3. **Company's Responsibilities & Scope of Work.** This SOW1 outlines the Company's responsibility for the renovation of the above described asset to include the specified work as detailed in **Appendix A**.
4. **Contract Price.** The Asset shall receive the renovation work specified in the above SOW and the contract price shall be **\$220,808.00**.
5. **Payment Terms.** Thirty percent (30%) of the contract price shall be due and payable upon Company's mobilization to the project site. The remaining seventy percent (70%) of the contract price shall be paid to Company in monthly progress payments for all work completed to the reasonable satisfaction of the owner during each calendar month, and the calculation of each monthly progress payment shall be based upon the percentage of the completed SOW during the applicable calendar month. The Company shall invoice the owner for the mobilization charge and the monthly progress payments, and each undisputed invoice shall be due and payable by the owner within thirty (30) days of receipt of the invoice. The Company's failure to submit an invoice pursuant to the schedule outlined in this section shall NOT serve as a waiver of Company's right and entitlement to submit an invoice at a later date for any amount(s) that are properly due and payable
6. **Structure of Asset.** The Company is accepting this Asset under program based upon its existing structure and components. ***Any modifications to the Asset, including antenna installations, shall be approved by Utility Service Co., Inc., prior to installation and may warrant an increase in the annual fee.***
7. **Environmental, Health, Safety, or Labor Requirements.** The Owner hereby agrees that future mandated environmental, health, safety, or labor requirements as well as changes in site conditions at the Asset site which cause an increase in the cost of Asset maintenance will be just cause for modification of this SOW1. Said modification of this SOW1 will reasonably reflect the increased cost of the service with a newly negotiated annual fee.

8. **Excluded Items.** This Contract does NOT include the cost for and/or liability on the part of the Company for: (1) containment or lead abatement of the Asset at any time; (2) disposal of any hazardous waste materials; (3) any services necessary for the Asset or Asset site that arise from or are caused by cold weather, physical conditions of the ground or Asset site (e.g., erosion), or physical conditions below the ground (e.g., sinkholes and settling of the ground); (4) repair of the Asset's structure for any reason; (5) negligent acts of Owner's employees, agents or contractors; (6) damages, whether foreseen or unforeseen, caused by the Owner's use of pressure relief valves; (7) repairs to the foundation of the Asset; (8) any repairs or improvements necessary for the Asset or Asset site that arise from or are caused by voids in concrete; (9) environmental controls including dehumidification and auxiliary heating are not included; (10) performance or payment bonds; or (11) other conditions which are beyond the Owner's and Company's control, including, but not limited to: acts of God and acts of terrorism. Acts of terrorism include, but are not limited to, any damage to the Asset or Asset site which results from unauthorized entry of any kind to the Asset site or Asset.
9. **Visual Inspection Disclaimer.** This SOW1 is based upon a visual inspection of the Asset. The Owner and the Company hereby acknowledge and agree that a visual inspection is intended to assess the condition of the Asset for all patent defects. If latent defects are identified once the Asset has been drained for repairs, the Owner agrees and acknowledges that the Company shall not be responsible to repair the latent defects unless the Owner and the Company renegotiate the annual fees. The definition of a "latent defect" shall be any defect of the Asset which is not easily discovered (e.g., corrosion of the floor plates, corrosion in areas not accessible to maintain, damage to the roof of the Asset which is not clearly visible during the visual inspection, etc.).
10. **Warranty:** The Company warrants to Owner ("Warranty"), for a period of one (1) year ("Warranty Period") following the Date of Substantial Completion of the services performed on the applicable asset, that the services: (i) will be performed in accordance with the approved design, plan, and/or specifications, and (ii) will be free from material defects in workmanship under normal and proper use within the Warranty Period ("Covered Defect"). Covered Defects do not include defects caused by fire, war, earthquake, or other earth movement, acts of God, negligence, abuse, the approved design, plan, and/or specifications, alteration, or the presence of gasses or chemicals not typically found in assets of a like-kind. If a defect in workmanship is identified by Owner during the Warranty Period, then Owner shall promptly notify Company of the nature of the defect in writing. Following the receipt of such notice, Company shall inspect the work product to determine if a Covered Defect exists to the reasonable satisfaction of Company. The Company's inspection shall be performed on a date that is mutually agreeable to the Owner, and Company, and the Owner agrees to provide entry to the site and satisfy any other reasonable requests of Company so that it can carry out its inspection. If a Covered Defect exists, Company's sole liability shall be discharged by the Company providing the labor and materials to repair or re-work any part or parts of the work product which prove to be defective. COMPANY MAKES NO OTHER EXPRESS OR IMPLIED WARRANTIES AND ALL OTHER WARRANTIES ARE SPECIFICALLY EXCLUDED, INCLUDING ANY WARRANTY AS TO MERCHANTABILITY OR FITNESS FOR PARTICULAR OR SPECIAL PURPOSES. However, notwithstanding the foregoing, Company's warranty does NOT cover the cost of, liability for, or the performance of any repairs or replacements to the Owner's equipment which is required as a result of a coatings failure or any warranty work required under this Proposal. Owner acknowledges and agrees that the limited remedies provided for in this section of the Proposal shall constitute the entire warranty provided by the Company. For purposes of this Warranty, "the Date of Substantial Completion" shall be defined as the date when construction of all the work prescribed by this Proposal is

sufficiently complete on the subject tank so that the Owner can utilize the tank for its intended use.

The SOW1 is executed and effective as of the date last signed by the parties below.

OWNER

City of Crest Hill

By: _____

Name: _____

Title: _____

Date: _____

COMPANY

Utility Service Co., Inc.

By:  _____

Name: Jonathan Cato

Title: Chief Operating Officer

Date: August 4, 2023

Appendix A

Asset

- Asset is 13'D x 12'H vessels for exterior. 13'D x 6'H interior filter area divided in 4 cells.
- Filter media replacement and interior and exterior surface prep and coatings are included.
- Inspection of underdrain components is included. Replacement of underdrain components are not included. Lead times for components (if needed) may exceed several weeks.

Filter Media Replacement:

- Work to be performed on one (1) mobilization.
- Vacuum remove media and dump on site.
- Gravel and anthracite quantities will be installed by hand and inductor method.
- Contractor will disinfect cells and seal up original lids/gaskets for owner.
- Owner to BacTest.

Surface Prep and Coating: Interior

- Sand blast interior cell surfaces SSPC-SP10 Near White.
- Prime coat with SW Corathane Galvapac 1k Zinc at 3-5 mils DFT.
- Stripe coat weld with SW Macropoxy 5500lt at 2-8 mils DFT.
- Full coat SW Duraplate 6000 at 20-40 mils DFT.

Surface Prep and Coating: Exterior

- 4000 psi pressure wash cleaning entire exterior surface.
- SSPC-SP10 Near White blasted failed weld area with small #4 nozzle. Not to exceed 20sqft and not to damage surrounding areas including spray foam ceiling insulation.
- SSPC-SP3 power tool smaller failed areas. Not to exceed 20sqft.
- Spot prime coat blasted and power tooled areas with Macropoxy 646 at 2-8 mils DFT.
- Full prime coat entire vessel exterior with Macropoxy 646 at 2-8 mils DFT.
- Full top coat vessel with Acrolon 218 HS at 3-6 mils DFT. Owner to choose color.

NOTES/EXCLUSIONS:

- Owner shall isolate, and drain the Asset prior to renovation operations.
- Owner shall provide that no moisture or water is entering the Asset during renovation operations.
- Interior disinfection of Asset walls, floor and ceiling in accordance with AWWA C652/C653 (Contact Spray Method) is included. Owner shall perform any testing and return of Asset back to service.
- Water and power must be available within 150' of tank.
- Exterior piping surface prep and coating work is not included.
- Electrical work is not included.
- Valve and gasket work and replacement is not included.
- Underdrain, strainer, and nozzle work is not included.
- Airwash and header/lateral work or replacement is not included.
- Interior welding work on walls or false bottom floor where strainers are located is not included.
- Interior surface prep and coating above 4 cells is not included.
- Gravel retaining screen work or replacement is not included.

- Greensand plus media replacement is not included.
- Labor/materials associated with manway removal/replacement is not included.
- Labor/materials associated with underdrain steel false bottom removal, plate patching, coating, reinstallation of false bottom floor and new strainer installation is not included.
- Containment of any kind is not included.
- Equipment protection of any kind is not included.



City Council Agenda Memo

Crest Hill, IL

Meeting Date:	October 1, 2023
Submitter:	Maura Rigoni, AICP, Interim Planner
Department:	Community & Economic Development
Agenda Item:	Approve an Ordinance for a Variance for the installation of a Flag Pole

Summary: The variance request for a side yard setback made by the owner of Reza's Auto Repair appeared before City Council at a work session on September 25, 2023. At that meeting the City Council discussed the proposed setback variance to permit the installation of a 35' flagpole at the property located at 2386 Jorie Court.

The attached ordinance includes the recommendation by the Plan Commission. To conclude the discussion, the Council affirmatively voted to authorize the preparation of the necessary ordinance and place the Ordinance on a future City Council meeting agenda for final action and ordinance approval.

Recommended Council Action: If the Mayor and City Council are amenable to the Reza Auto Repair variance request, you may consider approving the variance Ordinance subject to the Findings of Fact.

Funding Source: N/A

Budgeted Amount: N/A

Attachments:

- Plan Commission Report associated plans and documents.

ORDINANCE NO. _____

**AN ORDINANCE APPROVING A VARIATION TO THE CREST HILL ZONING ORDINANCE
WITH RESPECT TO CERTAIN REAL PROPERTY LOCATED AT 2386 JORIE COURT IN
THE CITY OF CREST HILL
(APPLICATION OF REZA’S AUTO REPAIR (JADDI ENTERPRISES))**

WHEREAS, the Illinois Municipal Code, 65 ILCS 5/11-13-5 (the “Code”) authorizes the corporate authorities to “vary their application in harmony with their general purpose and intent and in accordance with general or specific rules therein contained in cases where there are practical difficulties or particular hardship in the way of carrying out the strict letter of any of those regulations relating to the use, construction, or alteration of buildings or structures or the use of land;” and

WHEREAS, the Code states that a variation shall be permitted only upon the finding of certain requirements listed in the Code; and

WHEREAS, the City of Crest Hill (“City”) has enacted said requirements in Section 12.6-2 of the Crest Hill Zoning Ordinance; and

WHEREAS, Jaddi Enterprises (“Owner”) has filed an application requesting approval of a variation from Section 8.3-6 of the Crest Hill Zoning Ordinance, specifically a reduction of the required side yard setback from 35’ to +/-24’ for the installation of a flagpole (“Application”) on certain property within the City Limits of the City of Crest Hill, Will County, Illinois, PIN 06-03-36-209-058-0000, the common address of which property is: 2386 Jorie Court, Crest Hill, Illinois (the “Property”), with proper notice thereof given; and

WHEREAS, said property is legally described in “Exhibit A”, which is attached hereto and incorporated herein; and

WHEREAS, the Crest Hill Plan Commission, by a formal vote taken on September 14, 2023, recommended approval of the Application upon making the following findings, and after holding a public hearing, with proper notice thereof given, as more fully detailed in the attached Findings and Decision “Exhibit B,” based upon the evidence presented:

- A. The variation is in harmony with the general purpose and intent of the Zoning Ordinance; and
- B. The plight of the owner is due to unique circumstances and thus strict enforcement of the Zoning Ordinance would result in practical difficulties or impose exceptional hardships due to the special and unusual conditions that are not generally found on other properties in the same zoning district; and
- C. The Property cannot yield a reasonable return if permitted to be used only under the conditions allowed by the Zoning Ordinance; and
- D. The variation, if granted, will not alter the essential character of the locality and will not be a substantial detriment to adjacent Property; and

WHEREAS, the City Council has examined the September 14, 2023, Findings and Decision of the Plan Commission and has considered the presentations and arguments of the applicant in a regularly scheduled open meeting held on October 2, 2023; and

WHEREAS, the City Council finds that it is in the best interests of the City that the recommendation of the Plan Commission be adopted, and that the Application be approved.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Crest Hill, Will County, Illinois, as follows:

SECTION 1: The Preambles of this Ordinance are incorporated herein by reference.

SECTION 2: That the City Council hereby adopts and ratifies the Findings and Decision of the Plan Commission, attached hereto as “Exhibit B” and incorporated by reference herein, as the Findings and Decision of the City Council in relation to the Application requesting a variance from Section 8.3-6 of the Crest Hill Zoning Ordinance, specifically a reduction of the required side yard setback from 35’ to +/-24’ for the installation of a flagpole on the property located at 2386 Jorie Court, Crest Hill, Illinois with PIN 06-03-36-209-058-0000, withing the City of Crest Hill, as legally described as follows:

Territory Described. See the legal description attached as “Exhibit A.”

SECTION 3: A variation is hereby granted to Section 8.3-6 of the Crest Hill Zoning Ordinance to authorize the reduction of the required side yard setback from 35’ to +/-24’ for the installation of a flagpole on the property located at 2386 Jorie Court, Crest Hill, Illinois with PIN 06-03-36-209-058-0000,

SECTION 4: This Ordinance shall take effect upon its passage according to law.

[Left Intentionally Blank]

PASSED THIS 2ND DAY OF OCTOBER, 2023

	Aye	Nay	Absent	Abstain
Alderman John Vershay	_____	_____	_____	_____
Alderman Scott Dyke	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Ray Soliman	_____	_____	_____	_____

Christine Vershay-Hall, City Clerk

APPROVED THIS 2ND DAY OF OCTOBER, 2023.

Raymond R Soliman, Mayor

ATTEST:

Christine Vershay-Hall, City Clerk

“Exhibit A”

PERMANENT INDEX NO: 06-03-36-209-058-0000

LOT 5 IN CATON CREST BUSINESS PARK, A SUBDIVISION OF PART OF THE EAST HALF OF THE NORTHEAST QUARTER OF SECTION 36, TOWNSHIP 36 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 26, 1997, AS DOCUMENT NO. R97-104885, IN WILL COUNTY, ILLINOIS.

“Exhibit B”

BEFORE THE PLAN COMMISSION
OF THE CITY OF CREST HILL, ILLINOIS

IN RE:)	
)	
The application of Reza’s Auto Repair)	No. V-23-3-9-1
(Jaddi Enterprises))	
)	
For a variation.)	

**FINDINGS AND DECISION OF THE
PLAN COMMISSION AS TO CASE NO. V-23-3-9-1
THE APPLICATION REZA’S AUTO REPAIR (JADDI ENTERPRISES)
FOR A SETBACK VARIATION AT 2386 JORIE COURT**

THIS APPLICATION, coming before the Crest Hill Plan Commission for decision, and the Plan Commission having heard the evidence in support and opposition to the Application at a regularly scheduled meeting held on September 14, 2023, and being fully advised in the premises, THE PLAN COMMISSION HEREBY MAKES THE FOLLOWING FINDINGS:

A. That the applicant, Jaddi Enterprises, is the owner of the real estate described in the Application;

B. That the application seeks a side yard setback variation for the property described in the Application, commonly known as 2386 Jorie Court, Crest Hill, Illinois (the “Property”);

C. That the Property is zoned B-3;

D. That the Application seeks approval of a variation from Section 8.3-6 of the Crest Hill Zoning Ordinance to permit the reduction of the required side yard setback from 35’ to +/-24’ for the installation of a flagpole on the property located at 2386 Jorie Court, Crest Hill, Illinois with PIN 06-03-36-209-058-0000,

E. That the proposed use is not allowed on the property as currently zoned;

F. That the Application for the variation was properly submitted and Notice of Public Hearing on the Application was properly made and published;

G. That no interested parties filed their appearances herein;

H. That the Public Hearing was called into order, and the applicant was allowed to present evidence and arguments in support of the Application, and the Public was allowed to comment and examine the Applicant’s witnesses;

I. That the rules adopted by the Plan Commission for the conduct of Public Hearings by the Plan Commission were duly followed and observed;

J. That the proposed variation, as considered under section 12.6 of the Zoning Ordinance, meets the standards for the granting of a variation under Section 12.6-2 as the proposed use meets all the criteria set forth in subsections 12.6-2(1)-(8).

THEREFORE, IT IS THE DECISION OF THE PLAN COMMISSION OF THE CITY OF CREST HILL, ILLINOIS, BASED UPON THE EVIDENCE HEARD BY SAME AND ARGUMENTS AND SUGGESTIONS HEARD AT THE PUBLIC HEARING, AND HAVING DULY CONSIDERED THE MANDATES AND STANDARDS AS SET FORTH IN THE CITY OF CREST HILL, ILLINOIS ZONING ORDINANCE FOR THE GRANTING OF VARIANCES, AS FOLLOWS:

1. That the Application of Reza's Auto Repair (Jaddi Enterprises) for a variance reducing the required side yard setback from 35' to +/-24' for the installation of a flagpole on the property located at 2386 Jorie Court, Crest Hill, Illinois with PIN 06-03-36-209-058-0000, is recommended for approval and is supported by the evidence adduced;

2. It is therefore the recommendation of the City of Crest Hill Plan Commission that the application for the variation be granted.

Adopted by the Plan Commission of the City of Crest Hill, Illinois, this 14th Day of September 2023 upon the following voice vote:

	Aye	Nay	Absent	Abstain
Commissioner Bill Thomas	_____	_____	_____	_____
Commissioner Ken Carroll	_____	_____	_____	_____
Commissioner Cheryl Slabozeski	_____	_____	_____	_____
Commissioner Angelo Deserio	_____	_____	_____	_____
Commissioner Jan Plettau	_____	_____	_____	_____
Commissioner Jeff Peterson	_____	_____	_____	_____
Commissioner John Stanton	_____	_____	_____	_____

Approved:

Bill Thomas, Chairman

Attest:

Christine Vershay-Hall, City Clerk



CREST HILL PLAN COMMISSION

CHAIRMAN Bill Thomas

VICE-CHAIRMAN Ken Carroll

SECRETARY Angelo DeSerio

RECOMMENDATIONS

(#4) Motion by Commissioner Plettau seconded by Commissioner Carroll, to recommend approval of the request for Reza Auto Repair located at 2386 Jorie Court, case number V-23-3-9-1, to approve the setback variance to install a flagpole on the east side of the building.

On roll call, the vote was:

AYES: Commissioner Plettau, Carroll, Peterson, Slabozeski, Chairman Thomas.

NAYES: None.

ABSENT: Commissioner Deserio, Stanton.

There being five (5) affirmative votes, the MOTION CARRIED.

MINUTES OF THE CREST HILL PLAN COMMISSION

The September 14, 2023 Plan Commission meeting was called to order by Chairman Bill Thomas, at 7:00 p.m. in the Council Chambers of the City Center, 20600 City Center Boulevard, Crest Hill, Will County, Illinois.

The Pledge of Allegiance was recited in unison.

Roll call indicated the following present: Chairman Bill Thomas, Commissioner Ken Carroll, Commissioner Jan Plettau, Commissioner Jeff Peterson, Commissioner Cheryl Slabozeski.

Also present were: Interim Planner Maura Rigoni, City Attorney Mike Stiff, Administration Clerk Samantha Tilley.

Absent were: Commissioner Angelo Deserio, Commissioner John Stanton.

APPROVAL OF MINUTES: Chairman Bill Thomas presented the minutes from the regular meeting held on July 19, 2023 for Commission approval.

(#1) Motion by Commissioner Peterson seconded by Commissioner Slabozeski, to approve the minutes from the regular meeting held on July 19, 2023, as presented.

On roll call, the vote was:

AYES: Commissioner Peterson, Slabozeski, Carroll, Chairman Thomas.

NAYES: None.

ABSTAIN: Commissioner Plettau.

ABSENT: Commissioner Deserio, Stanton.

There being four (4) affirmative votes, the MOTION CARRIED.

PUBLIC HEARING: Chairman Bill Thomas presented case number V-23-3-9-1, a request from Reza Auto Repair located at 2386 Jorie Court, seeking approval of a setback variance to install a flagpole on the east side of the building. The necessary paperwork was in order.

Chairman Thomas asked for a motion to open the public hearing on case number V-23-3-9-1.

(#2) Motion by Commissioner Plettau seconded by Commissioner Carroll, to open a public hearing on case number V-23-3-9-1.

On roll call, the vote was:

AYES: Commissioner Plettau, Carroll, Peterson, Slabozeski, Chairman Thomas.

NAYES: None.

ABSENT: Commissioner Deserio, Stanton.

There being five (5) affirmative votes, the MOTION CARRIED.

The public hearing was opened at 7:03 p.m.

Chairman Thomas asked our Interim City Planner Maura Rigoni to present the specifics of case number V-23-3-9-1. Planner Rigoni commented that this is a request for a variation for the setback of a flagpole at 2386 Jorie Court. This property is located at the end of a cul-de-sac on the east portion of Jorie Court. The ordinance requires all flagpoles to maintain a setback from the property line equivalent to the height of the pole. The proposed pole is thirty-five feet in height therefore would require a thirty-five-foot setback. This pole will be located eight inches from the curb line of the parking lot. There is approximately twenty-four feet from the curb line to the property line and the adjacent property to the east is the stormwater retention area for this development. After speaking to staff, the interpretation of this is that in case that flagpole should fall it would fall interior to their property. If it would go north, west, or south it would be on their property but falling east it would be in the retention facility not blocking any roads of such.

Planner Rigoni noted that there have been a couple questions raised regarding the distance and height. The interpretation is that the height of the flagpole is permitted strictly based on the setback, meaning that the height of the flagpole is really dictated by the setback.

An example was given stating that Fuller's Car Wash has a forty-foot flagpole that is set sixty feet away and that is why it is a larger one. The other example given was the tallest flagpole outside Crest Hill City Hall is thirty-five feet and the other flagpoles are thirty feet in height.

Chairman Bill Thomas asked Reza Jaddi, the owner of Reza Auto Repair to approach the podium and be sworn in. Applicant was sworn in.

Reza Jaddi introduced himself as the owner of Reza Auto Repair. He explained he thought this would be a simpler process and his eyes were opened to the rules and regulations that must be followed. He explained how his parents came to this country forty-five years ago to better their life and their children's lives. He stated that he has the upmost respect for the American Flag, he flies one at his home and wears one on his uniform for the Village of Romeoville. He commented that the American Flag means more to him than a piece of cloth hanging on a pole. He commented that he has a flag hanging in his business but always has envisioned having a big flagpole like other businesses have. He has been in the business for thirteen years and he owns nine other properties in the City of Crest Hill.

Reza informed the Plan Commission members that he was taken back a bit when he found out the fee for applying for the variance was \$1,050.00. He could have lived in a home across the street from his property and it would have only cost him \$150.00. He stated that he felt like he was kicked in the gut having to pay \$1,050.00 to fly the American Flag but he was hoping by coming here and doing this will make the process easier for the next person who wants to put up an American flag. He hopes this will have some form of change that will come out of this for the next person. He stated he paid the fee because the process was not going to move any further unless he did, but he wanted his flag. Reza stated he understands there are regulations and rules but there should not be big hoops to jump through to display an American Flag. He is afraid that the monetary amount is going to

keep other people from displaying the flag. He commented that he paid the application fee of \$1,050.00 then paid the \$108.00 for certified letters and the list kept going but he had to do it to set precedents.

Reza also explained that he received this flagpole from the Village of Romeoville and thought it was as easy as just putting it in the ground but realized after talking to the city that a variance was needed.

He thanked the Commission for considering this variance.

Chairman Thomas asked if any Commissioners had a question or comment.

Commissioner Peterson commented that he has been selling flagpoles for almost thirty years and the tallest flagpole he sells is twenty-five foot and in his thirty years he has never seen a flagpole fall, they just don't. He also commented that if we are going to worry about a flagpole falling into an empty field then we have other problems.

Reza commented that he understands every situation is different but as far as the variance process goes, he feels if we were expanding, changing building structure, or a parking lot he would understand but we weren't doing any of that or changing anything, we were just placing a flagpole in the ground and that is it. It does not alter the building in any shape or form.

Reza also commented that 90% of the people he had to notify with a certified letter could not see the flagpole and if the pole fell it would not even touch one of their properties. He stated he is hoping to change the process for a flagpole variance.

Chairman Thomas commented that he has a lot of passion for the American Flag and thanked Reza Jaddi for the nice comments about our American Flag. He also asked Reza if the flag would be lit at night. Reza commented that the flagpole will have a solar powered light at the top of the pole by the flag.

Chairman Thomas asked the size of the flag that will be flown. Reza stated that the flag size would be 5'x7'.

Chairman Thomas asked if anyone in the audience would like to speak.

Richard Glasgow, a resident who lives by Reza Auto Repair stated he has lived there forty years and thinks it is great and he has talked to the tenants in his building, and they are all fine with this. He commented that he flies the flag on his six garages as well.

Reza commented that Mr. Glasgow's building is the only building who will be able to see the flag since they are right across the street but no one else can physically see it.

Chairman Thomas also asked if this is an all-weather flag for inclement weather. Reza commented that it is an all-weather flag, he paid \$90.00 for the flag. He commented that

you can go online and purchase a flag for the pole for \$10.00 but he wanted to make sure it is an all-weather nylon flag with embroidered stars. He also commented that after this is all said and done this flag has cost him a pretty penny, so the last thing he wants to do is fly a \$10.00 flag on a \$3,000 pole.

Chairman Thomas asked for a motion to close the public hearing on case number V-23-3-9-1.

(#3) Motion by Commissioner Peterson seconded by Commissioner Plettau, to close the public hearing on case number V-23-3-9-1.

On roll call, the vote was:

AYES: Commissioner Peterson, Plettau, Carroll, Slabozeski, Chairman Thomas.

NAYES: None.

ABSENT: Commissioner Deserio, Stanton.

There being five (5) affirmative votes, the MOTION CARRIED.

The public hearing was closed at 7:21 p.m.

Chairman Thomas commented that he had no idea what the fee was, and it really irritates him. He stated that he doesn't feel that is right and he is going to pursue this matter.

Chairman Thomas thanked Reza for his loyalty to our Country and for wanting to put up the American flag.

Interim Planner Rigoni commented that she did reach out and pass the reduction request along so that it may go before the City Council. She also commented that there might be an opportunity when this goes to the City Council to request this as well.

Chairman Thomas asked for a motion to recommend approval of the request for Reza Auto Repair located at 2386 Jorie Court, case number V-23-3-9-1, to approve the setback variance to install a flagpole on the east side of the building.

(#4) Motion by Commissioner Plettau seconded by Commissioner Carroll, to recommend approval of the request for Reza Auto Repair located at 2386 Jorie Court, case number V-23-3-9-1, to approve the setback variance to install a flagpole on the east side of the building.

On roll call, the vote was:

AYES: Commissioner Plettau, Carroll, Peterson, Slabozeski, Chairman Thomas.

NAYES: None.

ABSENT: Commissioner Deserio, Stanton.

There being five (5) affirmative votes, the MOTION CARRIED.

Chairman Thomas informed the petitioner that the Plan Commission is a recommendation body only. The City Council will hear the case at a future meeting.

PUBLIC COMMENTS: There were no public comments.

There being no further business before the Commission a motion for adjournment was in order.

(#5) Motion by Commissioner Plettau, seconded by Commissioner Slabozeski, to adjourn the September 14, 2023 Plan Commission meeting.

On roll call, the vote was:

AYES: Commissioner Plettau, Slabozeski, Peterson, Carroll, Chairman Thomas.

NAYES: None.

ABSENT: Commissioner Deserio, Stanton.

There being five (5) affirmative votes, the MOTION CARRIED.

The meeting was adjourned at 7:26p.m.

As approved this _____ day of _____, 2023

As presented _____

As amended _____

BILL THOMAS, COMMISSION CHAIRMAN



To: Plan Commission/ZBA
From: Maura A. Rigoni, AICP, Interim Planner
Date: September 14, 2023
Re: Reza Flagpole Variance

Project Details

Project	Reza Flag Pole Variance
Request	Variance
Location	2386 Jorie Court

Site Details

Lot Size:	1.26 Acres
Existing Zoning	B-3

Land Use Summary

	Land Use	Comp Plan	Zoning
Subject Parcel	Commercial	Office	B3
North	Commercial	Commercial	B2
South	Detention Pond	Office	B2
East	Detention Pond	Detention	B2
West	Vacant	Office	B3

Attachments

Aerials, Supporting Documents prepared by applicant.

Project Summary

The owner of Reza's Auto Repair has applied for a variance to permit the installation of a flagpole at 2386 Jorie Court. The Zoning Ordinance requires all flagpoles to maintain a setback from the property line equivalent to the height of the pole. The applicant proposes to install a 35' pole, approximately 8" of the curb line along the east portion of the parking lot.

Analysis

In consideration of the request, the points of discussion and details are as follows:

- The property is currently zoned B-3 and subject to accessory structure regulations.
- Section 8.3-8 Permitted Obstructions In Yards of The Zoning Ordinance outlines specific regulations for flagpoles, allowing them as a permitted obstruction in the required yards, provided the flagpoles are not greater in height than the distance setback from all lot lines.
- The applicant proposes to install the flagpole along the curb line adjacent to the east drive aisle. Because of the height of the pole is 35', the pole must maintain a setback of no less than 35'.

- The flagpole will maintain the required setback on the north, west and south property lines, however, it does not maintain the required setback from the east property line.
 - As proposed, the flagpole is approximately 24' from the east property line, therefore encroaching the required setback by 11'. (see attached map)
- The City has enforced this setback requirement as a safety measure to ensure that should the flagpole fall; it would fall within the confines of the property on which it is located.
- The applicant has cited the request for consideration for the variance as the property which would be impacted to the east is the outlot which includes the detention for the Jorie Court development. Therefore, should the flagpole fall to the north, south, and west, it would impact the applicant's property, but it should it fall to the east, it will not impact structures or roadways.

Section 12.6-2 of the Zoning Ordinance states the Plan Commission shall recommend, and the City Council shall grant a variation only when it shall have been determined, and recorded in writing, that all of the following standards are complied with:

- 1. That the property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations in that zone;*
- 2. That the plight of the owner is due to unique circumstances; and*
- 3. That the variation, if granted, will not alter the essential character of the locality.*

Additional supplemental standards (Exhibit A) are attached for your consideration.

Items for discussion are as follows:

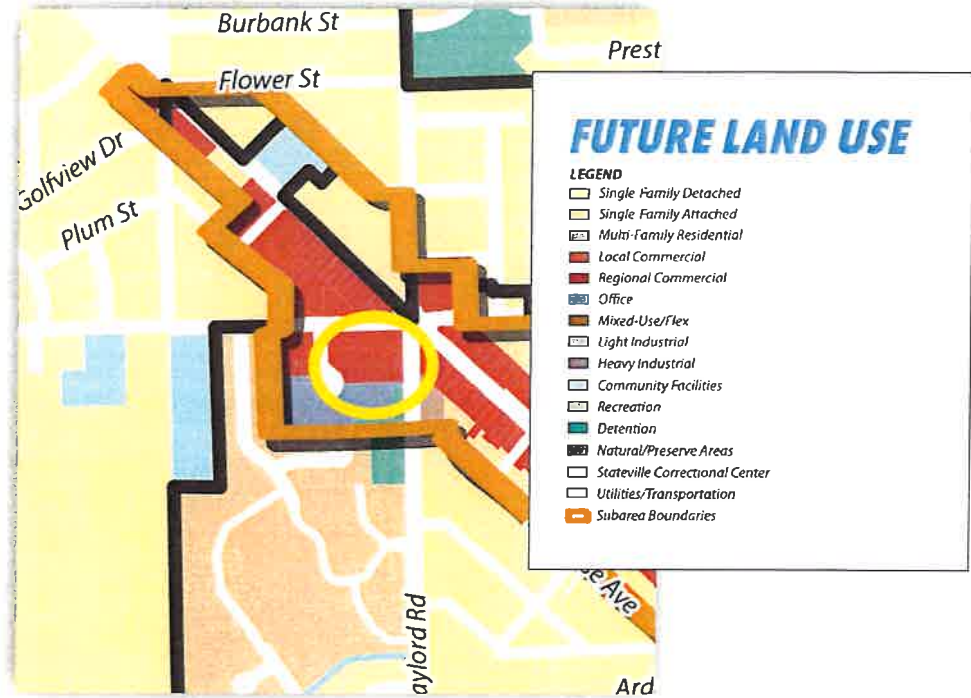
- Reduced setback from the east property line.

Please contact me at 815-412-2721 or mrigoni@reltd.com with any questions or concerns.



Distance to East Property Line
Will County GIS

FUTURE LAND USE MAP-COMP PLAN 2014



ZONING MAP

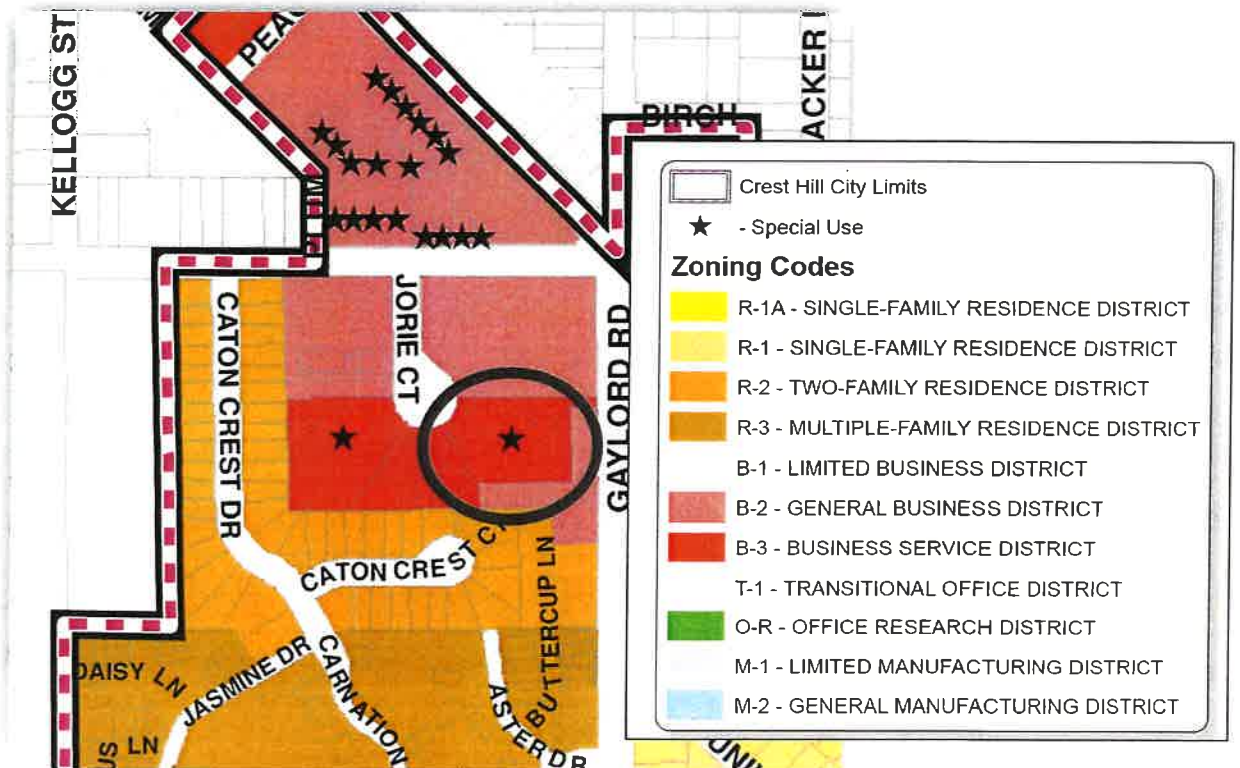


Exhibit A

For the purpose of supplementing the above standards, the Plan Commission, in making the determination, whenever there are particular hardships, shall also take into consideration the extent to which the following facts, favorable to the applicant, have been established by the evidence:

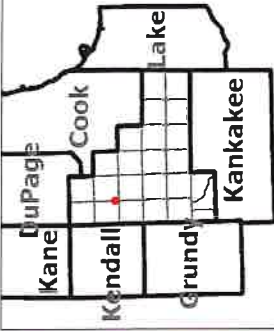
1. *That the particular physical surroundings, shape, or topographical condition of the specific property involved would result in a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of the regulations were carried out.*
2. *The conditions upon which the petition for a variation is based are unique to the property owner for which the variation is sought and are not applicable, generally, to the other property within the same zoning classification.*
3. *That the alleged difficulty or hardship is caused by the Ordinance and has not been created by any person presently having an interest in the property.*
4. *That the proposed variation will not impair an adequate supply of light and air to adjacent property or substantially increase congestion in the public streets or increase the danger of fire, or endanger the public safety, or substantially diminish or impair property values within the adjacent neighborhood.*
5. *That the variation does not permit a use otherwise excluded from the particular zone except for uses authorized by the Plan Commission, subject to the approval of the City Council, as "similar and compatible uses."*
6. *That the variation granted is the minimum adjustment necessary for the reasonable use of the land.*
7. *That the granting of any variation is in harmony with the general purposes and intent of the Zoning Ordinance, and will not be injurious to the neighborhood, be detrimental to the public welfare, alter the essential character of the locality, or be in conflict with the Comprehensive Plan for development of the City Administration and Enforcement City of Crest Hill.*
8. *That, for reasons fully set forth in the recommendations of the Plan Commission, and the report of the City Council, the aforesaid circumstances or conditions are such that the strict application of the provisions of the Zoning Ordinance would deprive the applicant of any reasonable use of his land. Mere loss in value shall not.*



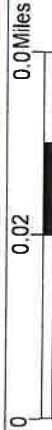
2386 Jorie Court-Flagpole Variance



Legend
Parcels
Townships



1: 1,128



WGS_1984_Web_Mercator_Auxiliary_Sphere

Disclaimer of Warranties and Accuracy of Data: Although the data developed by Will County for its maps, websites, and Geographic Information System has been produced and processed from sources believed to be reliable, no warranty, expressed or implied, is made regarding accuracy, adequacy, completeness, legality, reliability or usefulness of any information. This disclaimer applies to both isolated and aggregate uses of the information. The County and elected officials provide this information on an "as is" basis. All warranties of any kind, express or implied, including but not limited to the implied warranties of merchantability, fitness for a particular purpose, freedom from contamination by computer viruses or hackers and non-infringement of proprietary rights are disclaimed. Changes may be periodically made to the information herein; these changes may or may not be incorporated in any new version of the publication. If you have obtained information from any of the County web pages from a source other than the County pages, be aware that electronic data can be altered subsequent to original distribution. Data can also quickly become out of date. It is recommended that careful attention be paid to the contents of any data, and that the originator of the data or information be contacted with any questions regarding appropriate use. Please direct any questions or issues via email to gis@willcountyillinois.com.

Notes



Property Looking East



Property Looking South

Model ECXV35 - Vanguard Internal Halyard

6" - gold anodized aluminum ball

Single sheave truck, cast aluminum revolving, internal halyard truck

(1) 3/16" (#6) nylon wire center rope assembly with swivel snaps and vinyl covers

(1) 2" x 3-1/2" vinyl covered counterweight with eyelet

Beaded retaining ring

Internally framed locking door

Spun aluminum flash collar

3000 PSI concrete (supplied by others)

Hardwood wedges (supplied by others)

Dry sand tightly tamped (supplied by others)

Foundation sleeve - 16 ga galvanized steel

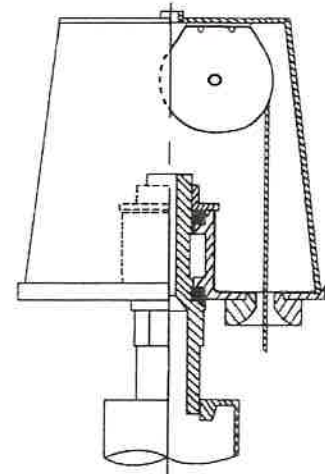
Steel centering wedges

3/16" Steel base plate

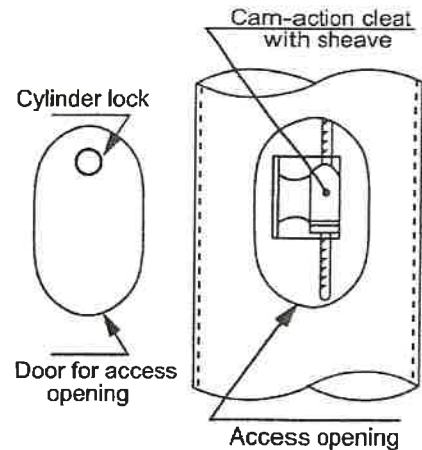
3/16" Steel support plate welded to ground spike

3/4" Lightning ground spike

Exposed length: 35'-0"
Tapered portion: 20'-0"
Overall length: 38'-6"
Access height: 5'-0"
Straight portion: 18'-6"
Foundation: 4'-0"
3'-6"
6"
12"
8"
16"
36"



Revolving Internal Halyard Truck
Cast aluminum body
Enclosed stainless steel ball bearing and raceway
Plated steel sheave



MAY 09 2023

Project:	Date:	Exposed Height <u>35'-0"</u>	Ground Set Tapered Aluminum Flagpole	EDER FLAG 1000 W. Rawson Avenue Oak Creek, WI 53154 www.ederflag.com
Location:	Job:	Overall Height <u>38'-6"</u>	ALLOY 6063T6	
Contractor:	Revision:	Butt Diameter <u>6"</u>	80 grit polish	
Customer:		Top Diameter <u>3-1/2"</u>	FINISH:	
		Wall Thickness <u>.156"</u>		
		Ships in 1 section		

ALTA/NSPS LAND TITLE SURVEY

PARCEL DESCRIPTION: LOT 5 IN CATON GREY BUSINESS PARK, A SUBDIVISION OF PART OF THE EAST HALF OF THE NORTHEAST QUARTER OF SECTION 36, TOWNSHIP 36 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 20, 1997, AS DOCUMENT NO. 897-10460, IN WILL COUNTY, ILLINOIS.



CATON FARM ROAD

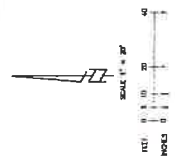
JORIE COURT

GAYLORD ROAD

LOT 5

LOT 4

OUTLOT A



- LEGEND
- 1. LOT 5
 - 2. LOT 4
 - 3. LOT 6
 - 4. LOT 7
 - 5. LOT 8
 - 6. LOT 9
 - 7. LOT 10
 - 8. LOT 11
 - 9. LOT 12
 - 10. LOT 13
 - 11. LOT 14
 - 12. LOT 15
 - 13. LOT 16
 - 14. LOT 17
 - 15. LOT 18
 - 16. LOT 19
 - 17. LOT 20
 - 18. LOT 21
 - 19. LOT 22
 - 20. LOT 23
 - 21. LOT 24
 - 22. LOT 25
 - 23. LOT 26
 - 24. LOT 27
 - 25. LOT 28
 - 26. LOT 29
 - 27. LOT 30
 - 28. LOT 31
 - 29. LOT 32
 - 30. LOT 33
 - 31. LOT 34
 - 32. LOT 35
 - 33. LOT 36
 - 34. LOT 37
 - 35. LOT 38
 - 36. LOT 39
 - 37. LOT 40
 - 38. LOT 41
 - 39. LOT 42
 - 40. LOT 43
 - 41. LOT 44
 - 42. LOT 45
 - 43. LOT 46
 - 44. LOT 47
 - 45. LOT 48
 - 46. LOT 49
 - 47. LOT 50
 - 48. LOT 51
 - 49. LOT 52
 - 50. LOT 53
 - 51. LOT 54
 - 52. LOT 55
 - 53. LOT 56
 - 54. LOT 57
 - 55. LOT 58
 - 56. LOT 59
 - 57. LOT 60
 - 58. LOT 61
 - 59. LOT 62
 - 60. LOT 63
 - 61. LOT 64
 - 62. LOT 65
 - 63. LOT 66
 - 64. LOT 67
 - 65. LOT 68
 - 66. LOT 69
 - 67. LOT 70
 - 68. LOT 71
 - 69. LOT 72
 - 70. LOT 73
 - 71. LOT 74
 - 72. LOT 75
 - 73. LOT 76
 - 74. LOT 77
 - 75. LOT 78
 - 76. LOT 79
 - 77. LOT 80
 - 78. LOT 81
 - 79. LOT 82
 - 80. LOT 83
 - 81. LOT 84
 - 82. LOT 85
 - 83. LOT 86
 - 84. LOT 87
 - 85. LOT 88
 - 86. LOT 89
 - 87. LOT 90
 - 88. LOT 91
 - 89. LOT 92
 - 90. LOT 93
 - 91. LOT 94
 - 92. LOT 95
 - 93. LOT 96
 - 94. LOT 97
 - 95. LOT 98
 - 96. LOT 99
 - 97. LOT 100
 - 98. LOT 101
 - 99. LOT 102
 - 100. LOT 103
 - 101. LOT 104
 - 102. LOT 105
 - 103. LOT 106
 - 104. LOT 107
 - 105. LOT 108
 - 106. LOT 109
 - 107. LOT 110
 - 108. LOT 111
 - 109. LOT 112
 - 110. LOT 113
 - 111. LOT 114
 - 112. LOT 115
 - 113. LOT 116
 - 114. LOT 117
 - 115. LOT 118
 - 116. LOT 119
 - 117. LOT 120
 - 118. LOT 121
 - 119. LOT 122
 - 120. LOT 123
 - 121. LOT 124
 - 122. LOT 125
 - 123. LOT 126
 - 124. LOT 127
 - 125. LOT 128
 - 126. LOT 129
 - 127. LOT 130
 - 128. LOT 131
 - 129. LOT 132
 - 130. LOT 133
 - 131. LOT 134
 - 132. LOT 135
 - 133. LOT 136
 - 134. LOT 137
 - 135. LOT 138
 - 136. LOT 139
 - 137. LOT 140
 - 138. LOT 141
 - 139. LOT 142
 - 140. LOT 143
 - 141. LOT 144
 - 142. LOT 145
 - 143. LOT 146
 - 144. LOT 147
 - 145. LOT 148
 - 146. LOT 149
 - 147. LOT 150
 - 148. LOT 151
 - 149. LOT 152
 - 150. LOT 153
 - 151. LOT 154
 - 152. LOT 155
 - 153. LOT 156
 - 154. LOT 157
 - 155. LOT 158
 - 156. LOT 159
 - 157. LOT 160
 - 158. LOT 161
 - 159. LOT 162
 - 160. LOT 163
 - 161. LOT 164
 - 162. LOT 165
 - 163. LOT 166
 - 164. LOT 167
 - 165. LOT 168
 - 166. LOT 169
 - 167. LOT 170
 - 168. LOT 171
 - 169. LOT 172
 - 170. LOT 173
 - 171. LOT 174
 - 172. LOT 175
 - 173. LOT 176
 - 174. LOT 177
 - 175. LOT 178
 - 176. LOT 179
 - 177. LOT 180
 - 178. LOT 181
 - 179. LOT 182
 - 180. LOT 183
 - 181. LOT 184
 - 182. LOT 185
 - 183. LOT 186
 - 184. LOT 187
 - 185. LOT 188
 - 186. LOT 189
 - 187. LOT 190
 - 188. LOT 191
 - 189. LOT 192
 - 190. LOT 193
 - 191. LOT 194
 - 192. LOT 195
 - 193. LOT 196
 - 194. LOT 197
 - 195. LOT 198
 - 196. LOT 199
 - 197. LOT 200
 - 198. LOT 201
 - 199. LOT 202
 - 200. LOT 203
 - 201. LOT 204
 - 202. LOT 205
 - 203. LOT 206
 - 204. LOT 207
 - 205. LOT 208
 - 206. LOT 209
 - 207. LOT 210
 - 208. LOT 211
 - 209. LOT 212
 - 210. LOT 213
 - 211. LOT 214
 - 212. LOT 215
 - 213. LOT 216
 - 214. LOT 217
 - 215. LOT 218
 - 216. LOT 219
 - 217. LOT 220
 - 218. LOT 221
 - 219. LOT 222
 - 220. LOT 223
 - 221. LOT 224
 - 222. LOT 225
 - 223. LOT 226
 - 224. LOT 227
 - 225. LOT 228
 - 226. LOT 229
 - 227. LOT 230
 - 228. LOT 231
 - 229. LOT 232
 - 230. LOT 233
 - 231. LOT 234
 - 232. LOT 235
 - 233. LOT 236
 - 234. LOT 237
 - 235. LOT 238
 - 236. LOT 239
 - 237. LOT 240
 - 238. LOT 241
 - 239. LOT 242
 - 240. LOT 243
 - 241. LOT 244
 - 242. LOT 245
 - 243. LOT 246
 - 244. LOT 247
 - 245. LOT 248
 - 246. LOT 249
 - 247. LOT 250
 - 248. LOT 251
 - 249. LOT 252
 - 250. LOT 253
 - 251. LOT 254
 - 252. LOT 255
 - 253. LOT 256
 - 254. LOT 257
 - 255. LOT 258
 - 256. LOT 259
 - 257. LOT 260
 - 258. LOT 261
 - 259. LOT 262
 - 260. LOT 263
 - 261. LOT 264
 - 262. LOT 265
 - 263. LOT 266
 - 264. LOT 267
 - 265. LOT 268
 - 266. LOT 269
 - 267. LOT 270
 - 268. LOT 271
 - 269. LOT 272
 - 270. LOT 273
 - 271. LOT 274
 - 272. LOT 275
 - 273. LOT 276
 - 274. LOT 277
 - 275. LOT 278
 - 276. LOT 279
 - 277. LOT 280
 - 278. LOT 281
 - 279. LOT 282
 - 280. LOT 283
 - 281. LOT 284
 - 282. LOT 285
 - 283. LOT 286
 - 284. LOT 287
 - 285. LOT 288
 - 286. LOT 289
 - 287. LOT 290
 - 288. LOT 291
 - 289. LOT 292
 - 290. LOT 293
 - 291. LOT 294
 - 292. LOT 295
 - 293. LOT 296
 - 294. LOT 297
 - 295. LOT 298
 - 296. LOT 299
 - 297. LOT 300
 - 298. LOT 301
 - 299. LOT 302
 - 300. LOT 303
 - 301. LOT 304
 - 302. LOT 305
 - 303. LOT 306
 - 304. LOT 307
 - 305. LOT 308
 - 306. LOT 309
 - 307. LOT 310
 - 308. LOT 311
 - 309. LOT 312
 - 310. LOT 313
 - 311. LOT 314
 - 312. LOT 315
 - 313. LOT 316
 - 314. LOT 317
 - 315. LOT 318
 - 316. LOT 319
 - 317. LOT 320
 - 318. LOT 321
 - 319. LOT 322
 - 320. LOT 323
 - 321. LOT 324
 - 322. LOT 325
 - 323. LOT 326
 - 324. LOT 327
 - 325. LOT 328
 - 326. LOT 329
 - 327. LOT 330
 - 328. LOT 331
 - 329. LOT 332
 - 330. LOT 333
 - 331. LOT 334
 - 332. LOT 335
 - 333. LOT 336
 - 334. LOT 337
 - 335. LOT 338
 - 336. LOT 339
 - 337. LOT 340
 - 338. LOT 341
 - 339. LOT 342
 - 340. LOT 343
 - 341. LOT 344
 - 342. LOT 345
 - 343. LOT 346
 - 344. LOT 347
 - 345. LOT 348
 - 346. LOT 349
 - 347. LOT 350
 - 348. LOT 351
 - 349. LOT 352
 - 350. LOT 353
 - 351. LOT 354
 - 352. LOT 355
 - 353. LOT 356
 - 354. LOT 357
 - 355. LOT 358
 - 356. LOT 359
 - 357. LOT 360
 - 358. LOT 361
 - 359. LOT 362
 - 360. LOT 363
 - 361. LOT 364
 - 362. LOT 365
 - 363. LOT 366
 - 364. LOT 367
 - 365. LOT 368
 - 366. LOT 369
 - 367. LOT 370
 - 368. LOT 371
 - 369. LOT 372
 - 370. LOT 373
 - 371. LOT 374
 - 372. LOT 375
 - 373. LOT 376
 - 374. LOT 377
 - 375. LOT 378
 - 376. LOT 379
 - 377. LOT 380
 - 378. LOT 381
 - 379. LOT 382
 - 380. LOT 383
 - 381. LOT 384
 - 382. LOT 385
 - 383. LOT 386
 - 384. LOT 387
 - 385. LOT 388
 - 386. LOT 389
 - 387. LOT 390
 - 388. LOT 391
 - 389. LOT 392
 - 390. LOT 393
 - 391. LOT 394
 - 392. LOT 395
 - 393. LOT 396
 - 394. LOT 397
 - 395. LOT 398
 - 396. LOT 399
 - 397. LOT 400
 - 398. LOT 401
 - 399. LOT 402
 - 400. LOT 403
 - 401. LOT 404
 - 402. LOT 405
 - 403. LOT 406
 - 404. LOT 407
 - 405. LOT 408
 - 406. LOT 409
 - 407. LOT 410
 - 408. LOT 411
 - 409. LOT 412
 - 410. LOT 413
 - 411. LOT 414
 - 412. LOT 415
 - 413. LOT 416
 - 414. LOT 417
 - 415. LOT 418
 - 416. LOT 419
 - 417. LOT 420
 - 418. LOT 421
 - 419. LOT 422
 - 420. LOT 423
 - 421. LOT 424
 - 422. LOT 425
 - 423. LOT 426
 - 424. LOT 427
 - 425. LOT 428
 - 426. LOT 429
 - 427. LOT 430
 - 428. LOT 431
 - 429. LOT 432
 - 430. LOT 433
 - 431. LOT 434
 - 432. LOT 435
 - 433. LOT 436
 - 434. LOT 437
 - 435. LOT 438
 - 436. LOT 439
 - 437. LOT 440
 - 438. LOT 441
 - 439. LOT 442
 - 440. LOT 443
 - 441. LOT 444
 - 442. LOT 445
 - 443. LOT 446
 - 444. LOT 447
 - 445. LOT 448
 - 446. LOT 449
 - 447. LOT 450
 - 448. LOT 451
 - 449. LOT 452
 - 450. LOT 453
 - 451. LOT 454
 - 452. LOT 455
 - 453. LOT 456
 - 454. LOT 457
 - 455. LOT 458
 - 456. LOT 459
 - 457. LOT 460
 - 458. LOT 461
 - 459. LOT 462
 - 460. LOT 463
 - 461. LOT 464
 - 462. LOT 465
 - 463. LOT 466
 - 464. LOT 467
 - 465. LOT 468
 - 466. LOT 469
 - 467. LOT 470
 - 468. LOT 471
 - 469. LOT 472
 - 470. LOT 473
 - 471. LOT 474
 - 472. LOT 475
 - 473. LOT 476
 - 474. LOT 477
 - 475. LOT 478
 - 476. LOT 479
 - 477. LOT 480
 - 478. LOT 481
 - 479. LOT 482
 - 480. LOT 483
 - 481. LOT 484
 - 482. LOT 485
 - 483. LOT 486
 - 484. LOT 487
 - 485. LOT 488
 - 486. LOT 489
 - 487. LOT 490
 - 488. LOT 491
 - 489. LOT 492
 - 490. LOT 493
 - 491. LOT 494
 - 492. LOT 495
 - 493. LOT 496
 - 494. LOT 497
 - 495. LOT 498
 - 496. LOT 499
 - 497. LOT 500
 - 498. LOT 501
 - 499. LOT 502
 - 500. LOT 503
 - 501. LOT 504
 - 502. LOT 505
 - 503. LOT 506
 - 504. LOT 507
 - 505. LOT 508
 - 506. LOT 509
 - 507. LOT 510
 - 508. LOT 511
 - 509. LOT 512
 - 510. LOT 513
 - 511. LOT 514
 - 512. LOT 515
 - 513. LOT 516
 - 514. LOT 517
 - 515. LOT 518
 - 516. LOT 519
 - 517. LOT 520
 - 518. LOT 521
 - 519. LOT 522
 - 520. LOT 523
 - 521. LOT 524
 - 522. LOT 525
 - 523. LOT 526
 - 524. LOT 527
 - 525. LOT 528
 - 526. LOT 529
 - 527. LOT 530
 - 528. LOT 531
 - 529. LOT 532
 - 530. LOT 533
 - 531. LOT 534
 - 532. LOT 535
 - 533. LOT 536
 - 534. LOT 537
 - 535. LOT 538
 - 536. LOT 539
 - 537. LOT 540
 - 538. LOT 541
 - 539. LOT 542
 - 540. LOT 543
 - 541. LOT 544
 - 542. LOT 545
 - 543. LOT 546
 - 544. LOT 547
 - 545. LOT 548
 - 546. LOT 549
 - 547. LOT 550
 - 548. LOT 551
 - 549. LOT 552
 - 550. LOT 553
 - 551. LOT 554
 - 552. LOT 555
 - 553. LOT 556
 - 554. LOT 557
 - 555. LOT 558
 - 556. LOT 559
 - 557. LOT 560
 - 558. LOT 561
 - 559. LOT 562
 - 560. LOT 563
 - 561. LOT 564
 - 562. LOT 565
 - 563. LOT 566
 - 564. LOT 567
 - 565. LOT 568
 - 566. LOT 569
 - 567. LOT 570
 - 568. LOT 571
 - 569. LOT 572
 - 570. LOT 573
 - 571. LOT 574
 - 572. LOT 575
 - 573. LOT 576
 - 574. LOT 577
 - 575. LOT 578
 - 576. LOT 579
 - 577. LOT 580
 - 578. LOT 581
 - 579. LOT 582
 - 580. LOT 583
 - 581. LOT 584
 - 582. LOT 585
 - 583. LOT 586
 - 584. LOT 587
 - 585. LOT 588
 - 586. LOT 589
 - 587. LOT 590
 - 588. LOT 591
 - 589. LOT 592
 - 590. LOT 593
 - 591. LOT 594
 - 592. LOT 595
 - 593. LOT 596
 - 594. LOT 597
 - 595. LOT 598
 - 596. LOT 599
 - 597. LOT 600
 - 598. LOT 601
 - 599. LOT 602
 - 600. LOT 603
 - 601. LOT 604
 - 602. LOT 605
 - 603. LOT 606
 - 604. LOT 607
 - 605. LOT 608
 - 606. LOT 609
 - 607. LOT 610
 - 608. LOT 611
 - 609. LOT 612
 - 610. LOT 613
 - 611. LOT 614
 - 612. LOT 615
 - 613. LOT 616
 - 614. LOT 617
 - 615. LOT 618
 - 616. LOT 619
 - 617. LOT 620
 - 618. LOT 621
 - 619. LOT 622
 - 620. LOT 623
 - 621. LOT 624
 - 622. LOT 625
 - 623. LOT 626
 - 624. LOT 627
 - 625. LOT 628
 - 626. LOT 629
 - 627. LOT 630
 - 628. LOT 631
 - 629. LOT 632
 - 630. LOT 633
 - 631. LOT 634
 - 632. LOT 635
 - 633. LOT 636
 - 634. LOT 637
 - 635. LOT 638
 - 636. LOT 639
 - 637. LOT 640
 - 638. LOT 641
 - 639. LOT 642
 - 640. LOT 643
 - 641. LOT 644
 - 642. LOT 645
 - 643. LOT 646
 - 644. LOT 647
 - 645. LOT 648
 - 646. LOT 649
 - 647. LOT 650
 - 648. LOT 651
 - 649. LOT 652
 - 650. LOT 653
 - 651. LOT 654
 - 652. LOT 655
 - 653. LOT 656
 - 654. LOT 657
 - 655. LOT 658
 - 656. LOT 659
 - 657. LOT 660
 - 658. LOT 661
 - 659. LOT 662
 - 660. LOT 663
 - 661. LOT 664
 - 662. LOT 665
 - 663. LOT 666
 - 664. LOT 667
 - 665. LOT 668
 - 666. LOT 669
 - 667. LOT 670
 - 668. LOT 671
 - 669. LOT 672
 - 670. LOT 673
 - 671. LOT 674
 - 672. LOT 675
 - 673. LOT 676
 - 674. LOT 677
 - 675. LOT 678
 - 676. LOT 679
 - 677. LOT 680
 - 678. LOT 681
 - 679. LOT 682
 - 680. LOT 683
 - 681. LOT 684
 - 682. LOT 685
 - 683. LOT 686
 - 684. LOT 687
 - 685. LOT 688
 - 686. LOT 689
 - 687. LOT 690
 - 688. LOT 691
 - 689. LOT 692
 - 690. LOT 693
 - 691. LOT 694
 - 692. LOT 695
 - 693. LOT 696
 - 694. LOT 697
 - 695. LOT 698
 - 696. LOT 699
 - 697. LOT 700
 - 698. LOT 701
 - 699. LOT 702
 - 700. LOT 703
 - 701. LOT 704
 - 702. LOT 705
 - 703. LOT 706
 - 704. LOT 707
 - 705. LOT 708
 - 706. LOT 709
 - 707. LOT 710
 - 708. LOT 711
 - 709. LOT 712
 - 710. LOT 713
 - 711. LOT 714
 - 712. LOT 715
 - 713. LOT 716
 - 714. LOT 717
 - 715. LOT 718
 - 716. LOT 719
 - 717. LOT 720
 - 718. LOT 721
 - 719. LOT 722
 - 720. LOT 723
 - 721. LOT 724
 - 722. LOT 725
 - 723. LOT 726
 - 724. LOT 727
 - 725. LOT 728
 - 726. LOT 729
 - 727. LOT 730
 - 728. LOT 731
 - 729. LOT 732
 - 730. LOT 733
 - 731. LOT 734
 - 732. LOT 735
 - 733. LOT 736
 - 734. LOT 737
 - 735. LOT 738
 - 736. LOT 739
 - 737. LOT 740
 - 738. LOT 741
 - 739. LOT 742
 - 740. LOT 743
 - 741. LOT 744
 - 742. LOT 745
 - 743. LOT 746
 - 744. LOT 747
 - 745. LOT 748
 - 746. LOT 749
 - 747. LOT 750
 - 748. LOT 751
 - 749. LOT 752
 - 750. LOT 753
 - 751. LOT 754
 - 752. LOT 755
 - 753. LOT 756
 - 754. LOT 757
 - 755. LOT 758
 - 756. LOT 759
 - 757. LOT 760
 - 758. LOT 761
 - 759. LOT 762
 - 760. LOT 763
 - 761. LOT 764
 - 762. LOT 765
 - 763. LOT 766
 - 764. LOT 767
 - 765. LOT 768
 - 766. LOT 769
 - 767. LOT 770
 - 768. LOT 771
 - 769. LOT 772
 - 770. LOT 773
 - 771. LOT 774
 - 772. LOT 775
 - 773. LOT 776
 - 774. LOT 777
 - 775. LOT 778
 - 776. LOT 779
 - 777. LOT 780
 - 778. LOT 781
 - 779. LOT 782
 - 780. LOT 783
 - 781. LOT 784
 - 782. LOT 785
 - 783. LOT 786
 - 784. LOT 787
 - 785. LOT 788
 - 786. LOT 789
 - 787. LOT 790
 - 788. LOT 791
 - 789. LOT 792
 - 790. LOT 793
 - 791. LOT 794
 - 792. LOT 795
 - 793. LOT 796
 - 794. LOT 797
 - 795. LOT 798
 - 796. LOT 799
 - 797. LOT 800
 - 798. LOT 801
 - 799. LOT 802
 - 800. LOT 803
 - 801. LOT 804
 - 802. LOT 805
 - 803. LOT 806
 - 804. LOT 807
 - 805. LOT 808
 - 806. LOT 809
 - 807. LOT 810
 - 808. LOT 811
 - 809. LOT 812
 - 810. LOT 813
 - 811. LOT 814
 - 812. LOT 815
 - 813. LOT 816
 - 814. LOT 817
 - 815. LOT 818
 - 816. LOT 819
 - 817. LOT 820
 - 818. LOT 821
 - 819. LOT 822
 - 820. LOT 823
 - 821. LOT 824
 - 822. LOT 825
 - 823. LOT 826
 - 824. LOT 827
 - 825. LOT 828
 - 826. LOT 829
 - 827. LOT 830
 - 828. LOT 831
 - 829. LOT 832
 - 830. LOT 833
 - 831. LOT 834
 - 832. LOT 835
 - 833. LOT 836
 - 834. LOT 837
 - 835. LOT 838
 - 836. LOT 839
 - 837. LOT 840
 - 838. LOT 841
 - 839. LOT 842
 - 840. LOT 843
 - 841. LOT 844
 - 842. LOT 845
 - 843. LOT 846
 - 844. LOT 847
 - 845. LOT 848
 - 846. LOT 849
 - 847. LOT 850
 - 848. LOT 851
 - 849. LOT 852
 - 850. LOT 853
 - 851. LOT 854
 - 852. LOT 855
 - 853. LOT 856
 - 854. LOT 857
 - 855. LOT 858
 - 856. LOT 859
 - 857. LOT 860
<

4-24-2023

To whom it may concern:

We at Reza's Auto Repair would like to install a flag pole in front of our business at 2386 Jorie ct. Crest Hill IL 60403 in front of the building facing Gaylord Rd. We will be installing the pole ourselves with the help of a few friends in the trade. I have attached a plot of survey with the proposed location of the flag pole. Please let us know if you have any further questions. I can be reached at 815-782-8000 or my cell 630-768-3190. Thank you in advance!

Reza Jaddi

Reza's Auto Repair

**Agenda Memo**

Crest Hill, IL

Meeting Date: | October 2, 2023
Submitter: | Mayor Raymond R. Soliman R.S.
Department: | Mayor's Office
Agenda Item: | Chaney-Monge Halloween Parade Road Closure

Summary: Chaney-Monge school is requesting road closures, (see attached map) along with Police and Public Works assistance for their annual Halloween Parade on Tuesday, October 31, 2023 at 1:00 p.m. Parade usually lasts about 30 minutes.

Recommended Council Action:

Approval

Financial Impact:**Funding Source:****Budgeted Amount:****Cost:****Attachments:**

CHANEY-MONGE SCHOOL DISTRICT #88

400 Elsie Ave. Crest Hill, Illinois 60403

Tel: 815-722-6673

Fax: 815-7227814

Website: www.chaneymonge.us

Andy Siegfried, Superintendent
asiegfried@chaneymonge.us

Jacelynn M. Hall, Principal
jhall@chaneymonge.us

September 27, 2023

Dear Mayor Soliman and Members of the Council:

With Halloween just around the corner, I hereby submit this letter of request for permission and assistance with the Annual Chaney-Monge Halloween Parade.

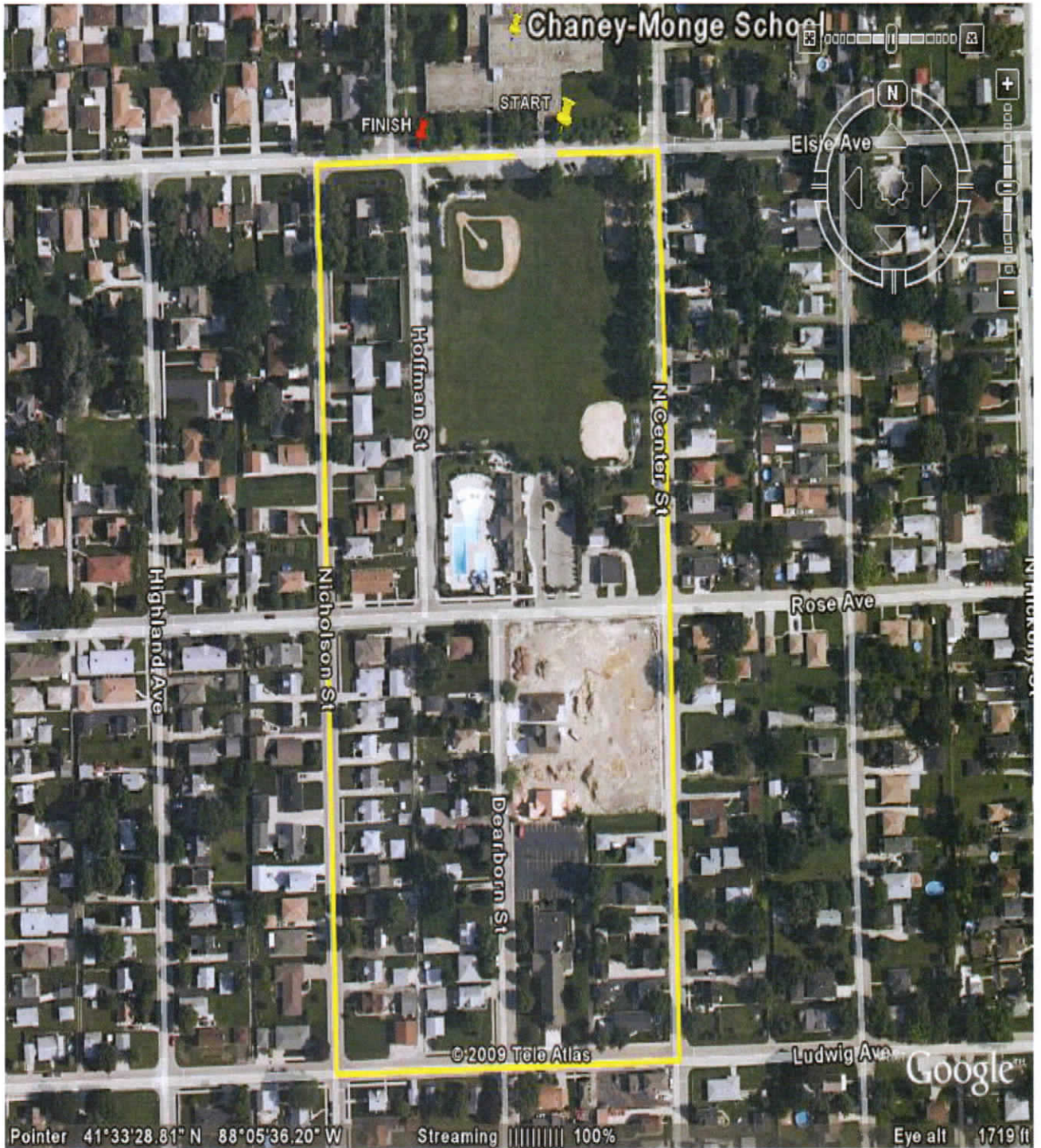
As in years past, our parade will feature the Chaney-Monge Marching Band followed by hundreds of ghosts, goblins and monsters from the elementary school. The parade route will remain the same starting at the main Elsie Avenue entrance to the school at 1:00 PM sharp on Tuesday, October 31, 2023; proceeding east to Center Street; south to Ludwig Avenue; west to Nicholson Street; and north to Elsie Avenue back to the school main entrance.

In advance, thank you for your consideration of this request and for your continued support for public school activities in the Crest Hill community.

Don't forget, you are all invited!

Yours for Better Schools,

Andy Siegfried
Superintendent





Agenda Memo

Crest Hill, IL

Meeting Date: October 2, 2023

Submitter: Lisa Banovetz, Director of Finance / Glen Conklin, Treasurer

Department: Treasurer's Office

Agenda Item: Approval of the 2023 Annual Tax Levy

Summary:

Per Illinois statute, public taxing bodies are allowed to raise tax levies annually by the rate of inflation (or CPI) or five (5) percent, whichever is lower. The tax levy is a process by which the City requests funding from its local taxpayers and this funding is collected through property taxes.

In the state of Illinois, local real estate property taxes (sometimes called an "ad valorem" tax, which means "according to value") are based on a property's equalized assessed value, and the total local tax rate applied to that value, after any exemptions are subtracted.

The City must adopt its tax levy and certify it with the Will County Clerk no later than the last Tuesday in December, annually.

Recommended Council Action: Approval of the City of Crest Hill's Annual Tax Levy, for levy year 2023, as presented, at the September 25, 2023 City Council Work Session.

Financial Impact:

Funding Source: N/A

Budgeted Amount: The City will be informed of the final tax levy it will receive in March 2024. The Fiscal Year 2024~2025 budget will be adjusted, if necessary, for the tax levy revenue the City will receive at that time, prior to finalization of the Fiscal Year 2024~2025 budget.

Cost: N/A

Attachments:

- Proposed Property Tax Levy booklet for Levy Year 2023
- An Ordinance for the levy and assessment of taxes for the fiscal year beginning May 1, 2024 and ending April 30, 2025, for the City of Crest Hill, Will County, Illinois
- An Ordinance abating the tax hereto levied for the year 2023 to pay the principal of and interest on General Obligation Refunding Bonds (Waterworks and Sewerage System Alternate Revenue Source), Series 2019A, of the City of Crest Hill, Will County, Illinois
- An Ordinance abating the tax hereto levied for the year 2023 to pay the principal of and interest on General Obligation Bonds (Sales Tax Alternate Revenue Source), Series 2019B, of the City of Crest Hill, Will County, Illinois
- 2024 Certificate of Compliance with Truth in Taxation Notice for levy year 2023
- 2024 Certificate of Tax Levy for levy year 2023
- Will County Certification of ordinance abating the tax hereto levied for the year 2023 to pay the principal and interest on General Obligation Refunding Bonds (Waterworks and Sewerage System Alternate Revenue Source), Series 2019A, of the City of Crest Hill, Will County, Illinois
- Will County Certification of ordinance abating the tax hereto levied for the year 2023 to pay the principal and interest on General Obligation Bonds (Sales Tax Alternate Revenue Source), Series 2019B, of the City of Crest Hill, Will County, Illinois

City of Crest Hill
Proposed
Property Tax Levy
Levy Year 2023

City of Crest Hill
Property Tax Levy
Levy Year 2023

Table of Contents

Property Tax Levy Explanation

Levy Proposal

County-Wide Municipal Property Tax Rates

Municipal Property Tax Rates

Crest Hill Taxing Rates

Property Tax Bill

Municipal Property Tax Rate Effect on Home Owners

Histories

Estimated Limiting Rate Calculation

Bond Rating/Best Practices

History of CPI

City of Crest Hill
Property Tax Levy
Levy Year 2023

Property Tax Levy

Truth-in-Taxation

The Truth-in-Taxation Law establishes procedures taxing districts must follow when adopting levies more than 5% higher than the total amount of taxes in the previous year. The requirements are:

- 1) Publish the required notice in a local newspaper;
- 2) Hold a public hearing;
- 3) At the public hearing, the taxing district must explain the reasons for its levy;
- 4) Anyone who wants to present testimony must be given the opportunity to do so; and
- 5) After the hearing, the taxing district may adopt the tax levy.

Each taxing district must certify to the County Clerk that it has complied with all Truth-in-Taxation publication, notice, and hearing requirements when it certifies its levy to the County Clerk.

If a taxing district does not comply with the requirements of the Truth-in-Taxation Law, the County Clerk must limit the levy increase to 5%.

Property Tax Extension Limitation Law (PTELL)

The PTELL is designed to limit the increases in property tax extensions (*total taxes billed*) for non-home rule taxing districts. The law is commonly referred to as “tax caps” The PTELL does not “cap” either individual property tax bills or individual property assessments. Instead, the PTELL allows a taxing district to receive a limited inflationary increase in tax extensions on existing property, plus an additional amount for new construction. The limit slows the growth of revenues to taxing districts when property values and assessments are increasing faster than the rate of inflation. If a taxing district determines that it needs more money than is allowed by the limitation, it can ask the voters to approve an increase.

The collar counties (*DuPage, Kane, Lake, McHenry, and Will*) became subject to the PTELL for the 1991 tax year and Cook County was added for the 1994 tax year. Public Act 94-976 amended PTELL effective June 30, 2006. The significant amendments include:

- New supplemental ballot and election notice information.
- Additional taxing district voter-approved referenda and other referenda changes.
- Authority for taxing districts in some instances to exceed a voter-approved rate limit long as the sum of all the rates for funds subject to PTELL, does not exceed the limiting rate.

Increases in property tax extensions are limited to the lesser of 5% or the increase in the national Consumer Price Index (CPI) for the year preceding the levy year. In addition, each individual levy has a statutory limit listed below.

Crest Hill Limiting Rates

1	5% or CPI which ever is lowest	
2	Corporate Rate	0.4375
3	Police Pension	None
4	IMRF	None
5	Social Security	None

City of Crest Hill

Levy Proposal

Tax Levy Year 2023 for FY 24-25 Budget

2022 Filed Levy				\$2,465,638	
Authorized 2022 levy		\$	2,468,658	\$	3,020
Proposed 2023 Levy		\$	2,589,000	\$	120,342
Corporate	50%	\$	1,292,594		
Police Pension	50%	\$	1,296,406		
	100%	\$	2,589,000		
CPI increase from 2022	6.50%				
					104.87% Percentage increase over prior year's levy

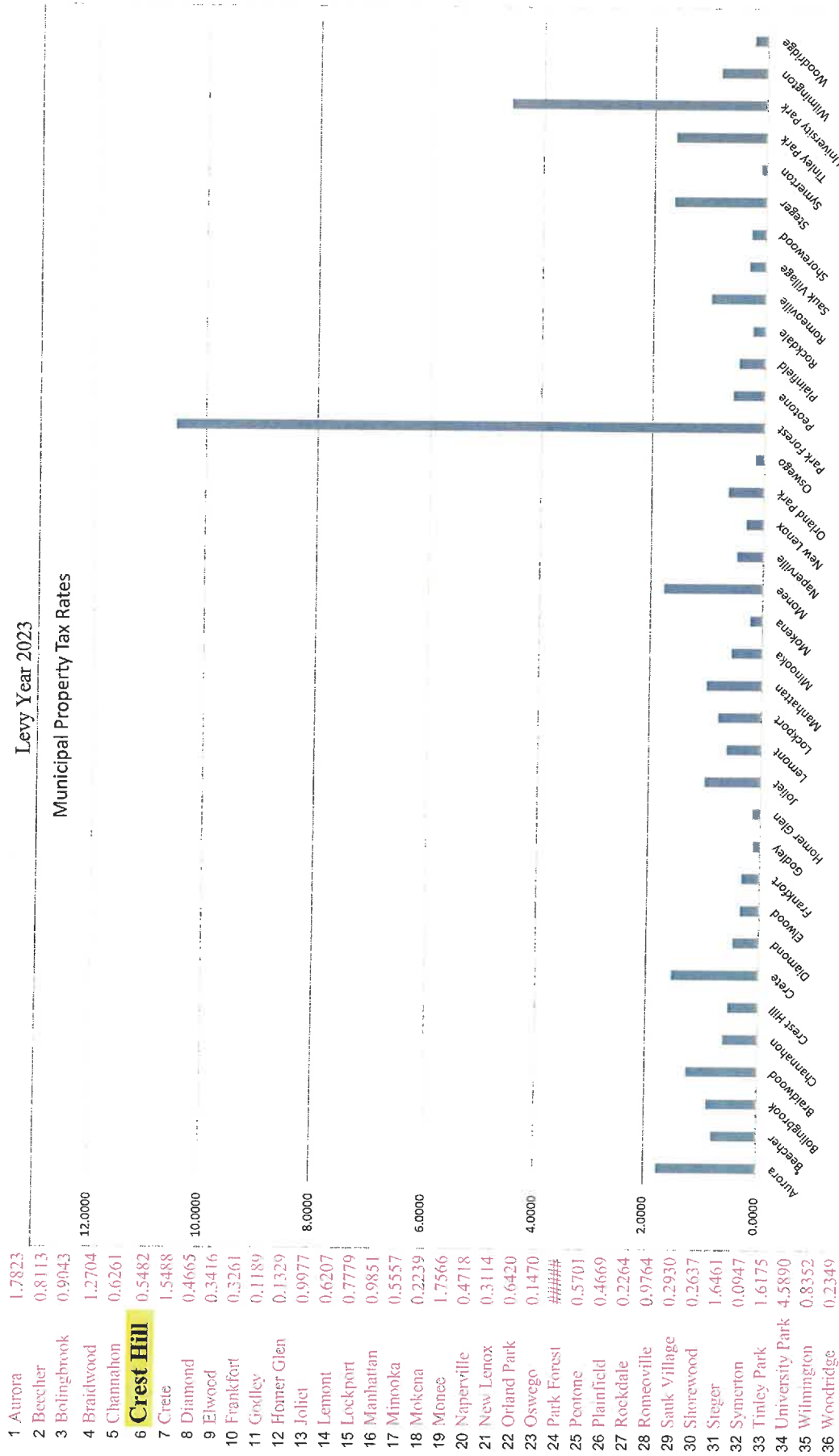
** Excludes TIF Revenue and share of Township Road & Bridge fund revenue. These allocations will be made separately by the County and will be known by March 2024 and those revenues will be built into the FY 2024~2025 budget.

Levy Year 2023

<u>Municipality</u>	<u>2022</u>	<u>2021</u>	Change	<u>2020</u>	<u>Average</u> 1.0757	<u>Median</u> 0.5954
1 Aurora	1.7823	1.8415	(0.059)	1.9109	Home Rule	
2 Beecher	0.8113	0.6305	0.181	0.6572	Non-Home Rule	
3 Bolingbrook	0.9043	0.8956	0.009	0.8694	Home Rule	
4 Braidwood	1.2704	1.3008	(0.030)	1.3499	Non-Home Rule	
5 Channahon	0.6261	0.6494	(0.023)	0.6860	Home Rule	
6 Crest Hill	0.5482	0.5547	(0.006)	0.5573	Non-Home Rule	
7 Crete	1.5488	1.6329	(0.084)	1.7065	Non-Home Rule	
8 Diamond	0.4665	0.4683	(0.002)	0.5294	Non-Home Rule	
9 Elwood	0.3416	0.3428	(0.001)	0.2440	Home Rule	
10 Frankfort	0.3261	0.3370	(0.011)	0.3383	Non-Home Rule	
11 Godley	0.1189	0.1295	(0.011)	0.1346	Non-Home Rule	
12 Homer Glen	0.1329	0.1408	(0.008)	0.1465	Home Rule	
13 Joliet	0.9977	1.0740	(0.076)	1.0794	Home Rule	
14 Lemont	0.6207	0.4541	0.167	0.5439	Non-Home Rule	
15 Lockport	0.7779	0.8085	(0.031)	0.8126	Home Rule	
16 Manhattan	0.9851	0.9940	(0.009)	0.9999	Home Rule	
17 Minooka	0.5557	0.6217	(0.066)	0.6816	Non-Home Rule	
18 Mokena	0.2239	0.2335	(0.010)	0.2388	Non-Home Rule	
19 Monee	1.7566	1.9612	(0.205)	2.0263	Home Rule	
20 Naperville	0.4718	0.4941	(0.022)	0.4961	Home Rule	
21 New Lenox	0.3114	0.3133	(0.002)	0.3182	Home Rule	
22 Orland Park	0.642	0.4772	0.165	0.5733	Home Rule	
23 Oswego	0.147	0.1502	(0.003)	0.1511	Home Rule	
24 Park Forest	10.545	9.3990	1.146	10.2641	Home Rule	
25 Peotone	0.5701	0.5870	(0.017)	0.6029	Non-Home Rule	
26 Plainfield	0.4669	0.4669	0.000	0.4669	Home Rule	
27 Rockdale	0.2264	0.2346	(0.008)	0.2391	Home Rule	
28 Romeoville	0.9764	0.9828	(0.006)	1.0001	Home Rule	
29 Sauk Village	0.293	0.2652	0.028	0.2463	Non-Home Rule	
30 Shorewood	0.2637	0.2745	(0.011)	0.2766	Home Rule	
31 Steger	1.6461	1.7557	(0.110)	1.0559	Non-Home Rule	
32 Symerton	0.0947	0.0930	0.002	0.0980	Non-Home Rule	
33 Tinley Park	1.6175	1.3397	0.278	1.4201	Home Rule	
34 University Park	4.589	4.8539	(0.265)	4.8864	Home Rule	
35 Wilmington	0.8352	0.8374	(0.002)	0.8337	Non-Home Rule	
36 Woodridge	0.2349	0.2414	(0.007)	0.2449	Home Rule	

Levy Year 2023

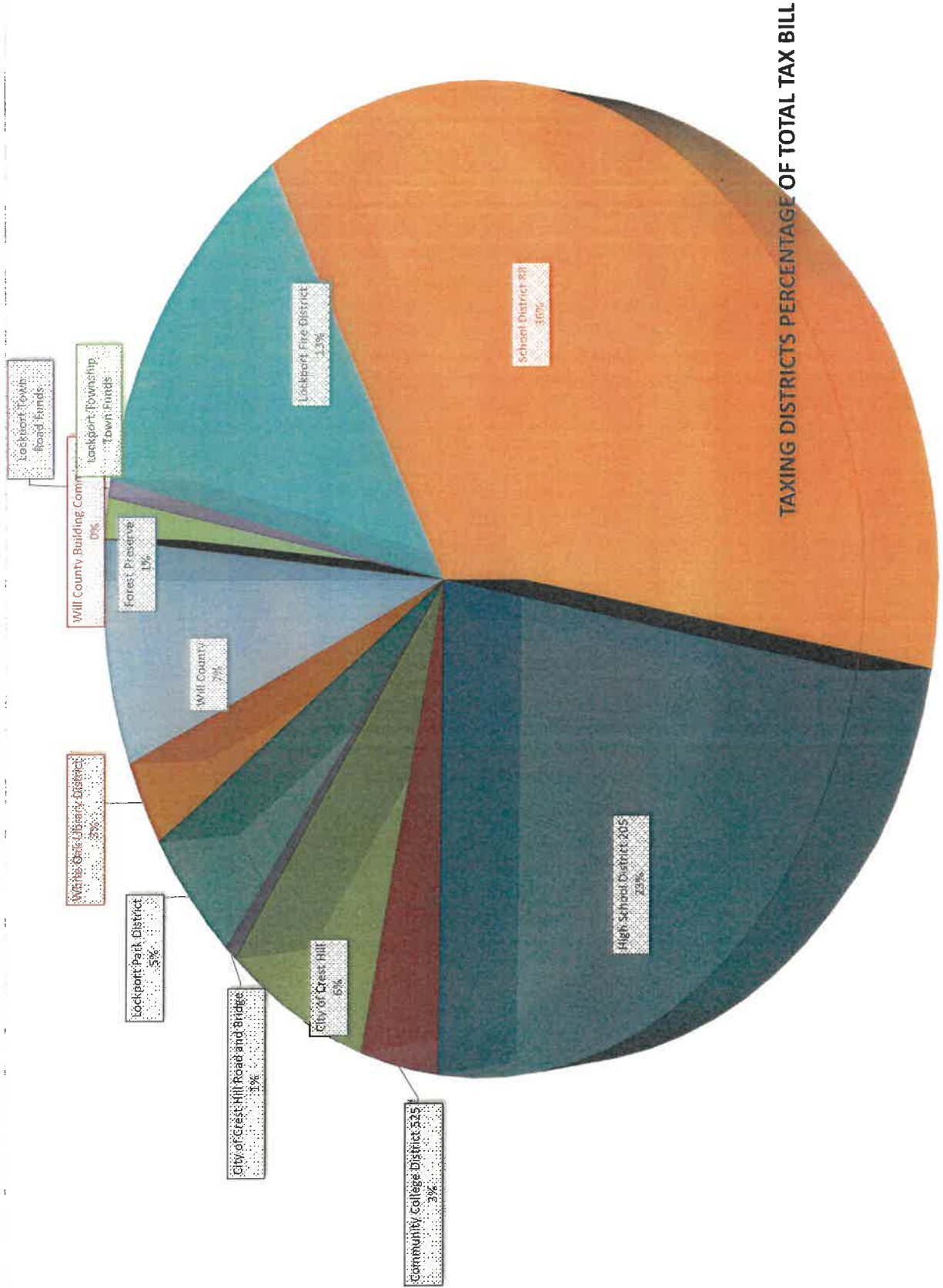
Municipal Property Tax Rates



City of Crest Hill
Property Tax Levy
Levy Year 2023

Crest Hill Taxing District Rates

	Levy Year 2023	
	<u>Present</u>	<u>Actual</u>
	<u>Rate</u>	<u>Percent</u>
1 Forest Preserve	0.1257	1.48%
2 Will County Building Commission	0.0000	0.00%
3 Lockport Township Town Funds	0.1257	1.48%
4 Lockport Town Road Funds	0.0571	0.67%
5 Lockport Fire District	1.1421	13.43%
6 School District 88	3.0306	35.63%
7 High School District 205	1.9161	22.53%
8 Community College District 525	0.2876	3.38%
9 City of Crest Hill	0.5482	6.45%
10 City of Crest Hill Road and Bridge	0.0486	0.57%
11 Lockport Park District	0.4037	4.75%
11 White Oak Library District	0.2584	3.04%
13 Will County	0.5620	6.61%
	8.5058	100.00%



TIM BROPHY, WILL COUNTY TREASURER
2020 LEVY TAX PAYABLE IN 2021
302 N CHICAGO ST., JOLIET, IL 60432-4059

www.willcountytreasurer.com

treasurer@willcountyillinois.com

PIN: 30-07-07-205-001-00

Item 9.

Installment 1A Due 6-3-21	1,883.77
Installment 1B Due 8-3-21	1,883.76
Installment 2A Due 9-3-21	1,883.77
Installment 2B Due 11-3-21	1,883.76

Interest of 1.5% Per Month Will Be Added On 8-4-21 (1st) and 11-4-21 (2nd) On Any Unpaid Balance Due.

Cashier checks only after 12-17-21 regardless of postmark.

This is the only tax bill you will receive.

Payment coupons for each installment are enclosed.

5/06/21

Prop. Class	Tax Code	Fair Cash Value	Acreage	TIF Base Value
R	3011	258,788		

*S/A Factor Applied to Land and Building

1.0760

**** DUPLICATE ****

TAXING DISTRICT	Prior Yr. Rate / Tax	Pension	Current Yr. Rate / Tax	22.498	Land*
FOREST PRESERVE	.1462	108.42	.1443	115.81	63,756 + Building*
WILL COUNTY BLDG COMM	.0000		.0000		0 + Farm Land
JOLIET TWP TOWN FUNDS	.1772	131.42	.1749	140.36	0 + Farm Building
JOLIET TWP ROAD FUNDS	.0670	49.69	.0630	50.56	86,254 = Total Assessed Value
SCHOOL DISTRICT 86	3.9618	2,938.15	3.8494	3,089.30	1,0000 x State Eq. Factor
HIGH SCHOOL DIST 204	2.5396	1,883.42	2.4822	1,992.06	86,254 = Equalized Value
COMM COLLEGE DIST 525	.2938	217.89	.2891	232.01	0 + Instant Assessment
CITY OF JOLIET FIRE	.0647	47.98	.0888	71.27	0 - Home Improvement Exemption
CITY OF JOLIET	1.1108	823.79	1.0794	866.26	6,000 - General Homestead Exemption
CITY JOLIET RD & BR	.0670	49.69	.0630	50.56	0 - Sr. Citizen Exemption
JOLIET PARK DISTRICT	.4163	308.74	.4050	325.03	0 - Sr. Citizen Freeze Exemption
CITY JOLIET PUB LIB	.1808	134.08	.1711	137.31	0 - Dis. Person or Dis. Vet Exemp.
WILL COUNTY	.5842	433.25	.5788	464.53	0 - Open Space Exemption
					80,254 = Net Equalized Value
					9.3890 x Tax Rate
					0.00 + Other Tax
					0.00 + Pace Reimbursement
TOTAL AMOUNT	9.6094	7,126.52	9.3890	7,535.06	7,535.06 = Total Tax Due
				TOTAL AMOUNT DUE	7,535.06

Checks payable to: Will County Treasurer

Pay on-line at www.willcountytreasurer.com

- Checking/Saving Account
Free for a same day one-time payment
\$1.00 for future date scheduled payment
- Credit/Debit Card
2.28% fee added to total amount paid

Other Ways to Pay

- Drop box located in our parking lot
- Local Banks -- visit our website for locations
- By Phone at 815-723-4741
Free when using your Checking/Savings Account
2.28% fee when using Credit/Debit Card
- In person at our office

Important Notice To All Taxpayers: Please Read Carefully

By law, failure to receive a tax bill does not relieve taxpayer from taxes or late penalties.

Payment is void if check fails to clear and a \$25.00 fee will be added.

If prior sold taxes remain unpaid, a tax buyer may pay your current taxes.

Important Dates and Deadlines

11-03-21	Last day to pay at local banks
12-03-21	Deadline to avoid newspaper publication, payments must be posted in our office by 4:30 PM
12-09-21	Mail certified delinquent notices
12-15/16-21	Publication of delinquent taxes
12-17-21	Personal/ Business checks received after this date will be returned regardless of postmark
12-17-21	4:30 PM deadline to pay taxes on-line
12-18-21	Only cashier check/money orders accepted for payment
01-07-22	4:30 PM deadline to pay taxes in office
01-10-22	Annual Tax Sale

Whom to Call

Local Township Assessor information available at www.willcountysoa.com	
815-740-4648	Exemptions, assessments, property descriptions, and Senior Citizen Assessment Freeze information
815-740-4632	Tax rates and levy information
815-724-1880	Sold tax information
815-740-4675	Tax bill and Senior Citizen Tax Deferral information



UNDERSTANDING YOUR TAX BILL

Land	5.718
Building	28.071
Added Assessment	0
Improvement Exemption	0
Total Assessed Value	33.789
Twp. Multiplier	1.0000
County Multiplier	1.0000
Equalized Value	33.789
Farm Land	29.731
Farm Building	14.753
Homestead Exemption	6.000
Sr. Citizen Exemption	0
Sr. Citizen Freeze Exemption	0
Enterprise Zone Exemption	0
Open Space Exemption	0
Net Equalized Value	72.273
Tax Rate	5.8367
Tax Before Exemptions	4,568.56
Reduction due to Exemption	350.20
Tax After Exemptions	4,218.36
Other Tax	276.00
Total Tax Due	4,494.36

Your property tax bill is determined by two things — a property's equalized assessed value (its share of the total tax base) and the applicable tax rates, which depend on the level of spending of local taxing districts.

The assessed value is determined by local township assessors, who determine the market value of your home. This value is based on many factors, including your property characteristics, current sales of like homes in your area, and a sales ratio study that takes the three previous years' sales into account. Generally, your assessment is determined by taking one-third of your market value and subtracting any exemptions to which you may be entitled.

Tax rates are set by local government bodies that levy dollars. The amount of dollars levied by a taxing district depends on its budget.

Pay attention to the column on your tax bill, which shows exactly how your tax bill is calculated. It's important to check to ensure you received all of the exemptions to which you are entitled.

Will County Supervisor of Assessments Office

Dale D. Butalla, CIAO-M
Chief County
Assessment Officer

302 N. Chicago Street
2nd Floor
Joliet, IL 60432

Phone: (815) 740-4648

www.willcountysoa.com

Hours:
Monday - Friday
8:30 AM - 4:30 PM

Follow and like us on Facebook, Twitter,
and Instagram for the latest information,
events and news!

 @WillCountySOA

 willcountysoa

 Will County Supervisor of
Assessments

TERMS YOU SHOULD KNOW...

Equalization Factor: the factor that must be applied to local assessments to bring about the percentage of increase or decrease that will result in an equalized assessed value equal to one-third of the market value of taxable property in a jurisdiction.

Equalized Assessed Value: the assessed value multiplied by the state-certified equalization factor. Tax bills are calculated by multiplying the equalized assessed value minus any exemptions by the tax rate.

Exemption: a reduction in the assessed value of a property. Will County offers many exemptions, including a general homestead exemptions and exemptions for senior citizens, veterans, and disabled persons.

Levy: the amount of money a taxing body certifies to be raised from the property tax.

Market Value: the most probable sale price of a property in a competitive and open market, assuming that the buyer and seller are acting prudently and knowledgeably, allowing sufficient time for the sale, and assuming that the transaction is not affected by undue pressures.

Tax Code: a number used by the county clerk that refers to a specific combination of taxing bodies.

Tax Rate: the amount of tax due stated in terms of a percentage of the tax base within a certain tax code.

Taxing Body/Taxing District: a local governmental unit that levies a property tax. Taxing districts include school districts, park districts, fire protection districts, and municipalities, among others.

Total Assessed Value (Tax Base): the sum of all real property within a taxing district.

CALCULATING YOUR ASSESSMENT

By law, your local township assessor uses valid sales in your area from the previous three years to determine your **home's market value**. The assessor then divides the market value by 3 to determine your total assessed value. If the supervisor of assessments applies an **equalization factor**, your total assessed value is then multiplied by that factor. Lastly, any **exemptions** for which are qualified are subtracted from that number to give you your **equalized assessed value**.

$$(\text{Your home's market value} \div 3) \times \text{Equalization Factor} - \text{Exemptions} = \text{Equalized Assessed Value}$$

CALCULATING YOUR TAX BILL

To determine your tax bill, the **equalized assessed value** of your property is multiplied by the **tax rate** for the tax code area in which your property lies. This yields the actual amount of tax dollars you owe.

For example, if your home had a net equalized assessed value of \$50,000 and the tax rate was .06704, the tax bill would be calculated as follows:

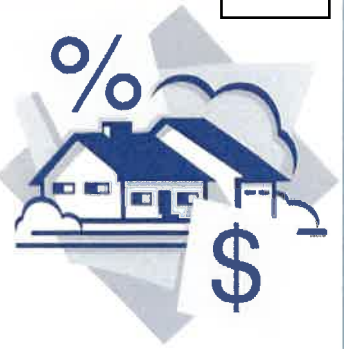
$$\text{Equalized Assessed Value} \times \text{Tax Rate} = \text{Tax Bill}$$

$$\$50,000 \times .06704 = \$3,352$$

CALCULATING THE TAX RATE

Item 9.

Taxing districts set the tax rate. These entities consist of school districts, park districts, fire & police protection districts, municipalities, and other entities that **levy** dollars according to how much money they need to operate.



Because different parts of the county are under the jurisdiction of numerous combinations of taxing districts, the county clerk divides the county into tax code areas.

Each property in each tax code area is under the jurisdiction of the same combination of taxing districts and, therefore, has the same combination of tax rates.

Tax rates are calculated by taking the total amount of money taxing districts in an area need to operate and dividing that number by the total assessed value (**tax base**) of all properties within a tax code area.

$$\text{Levy} \div \text{Tax Base} = \text{Tax Rate}$$

****The tax rate is the most important factor in determining your tax bill, as these rates depend on local government spending.**

How Local Government Spending Affects Your Tax Bill

Because local government spending plays the most significant role in whether or not your taxes increase or decrease, it's important to understand how tax rates fluctuate according to tax levies. Even if assessed values go down, the tax rate will often increase to cover taxing districts' increasing budgets.

The following **hypothetical** example shows how a tax bill could increase and decrease over a five-year period depending on local government spending.

Levy Year	2018	2019	2020	2021	2022
Levy (\$ taxing districts budget to operate)	\$5,000,000	\$6,200,000	\$6,400,000	\$6,000,000	\$4,500,000
Total Assessed Values of Area (tax base)	\$100,000,000	\$95,000,000	\$90,000,000	\$98,000,000	\$130,000,000
Property's Equalized Assessed Value	\$66,000	\$60,000	\$58,000	\$65,000	\$76,000
Tax Rate	.05000 (5%)	.06526 (6.526%)	.07111 (7.111%)	.06122 (6.122%)	.03462 (3.462%)
Tax Bill	\$3,300.00	\$3,915.60	\$4,124.38	\$3,979.30	\$2,631.12

From 2019 to 2021, the tax bill steadily increases although the property's equalized assessed value decreases. This is because the levy (money taxing districts budget to operate) increases, which causes the tax rate to go up. However, in the fourth year, even though property values in the area begin to increase dramatically, the tax bill begins to decrease. That's because the levy has started to decrease, making tax rates go back down. By 2020, even though the equalized assessed value of the subject property has increased by \$10,000 since 2019, the tax bill has decreased by over \$600 because the levy has decreased, which made the tax rate decrease well.

City of Crest Hill
Property Tax Levy
Levy Year 2023

Municipal Property Tax Rate Effect on Home Owners

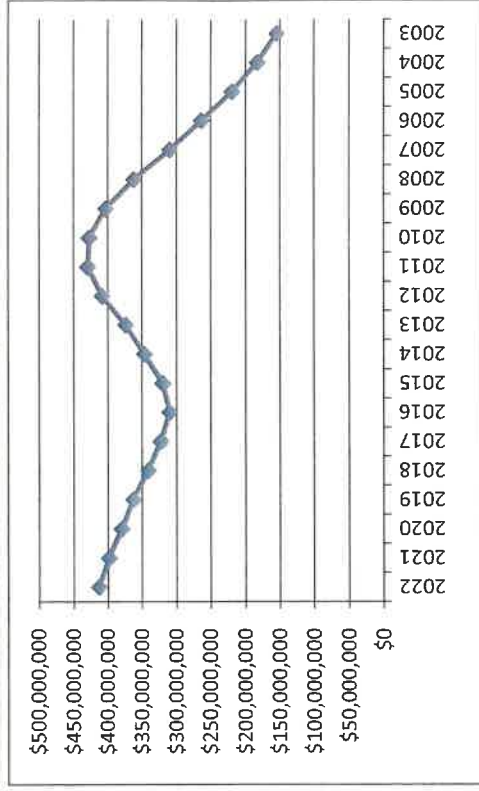
Market Value	\$75,000	\$125,000	\$175,000	\$225,000
EAV	33%	\$24,750	\$41,250	\$57,750
Per	\$100	\$248	\$413	\$578
City Rate	0.5482	\$135.68	\$226.13	\$316.59
Rebate amount	25%	\$33.92	\$56.53	\$79.15
Amount after rebate		\$101.76	\$169.60	\$237.44
Additional Tax @ CPI increase in 2022	4.99% 6.50%	\$5.08	\$8.46	\$11.85
		4.99%	4.99%	4.99%
				\$15.23
				\$305.28
				\$101.76
				\$407.04
				\$74.250
				\$743

City of Crest Hill
Property Tax Levy
Levy Year 2023

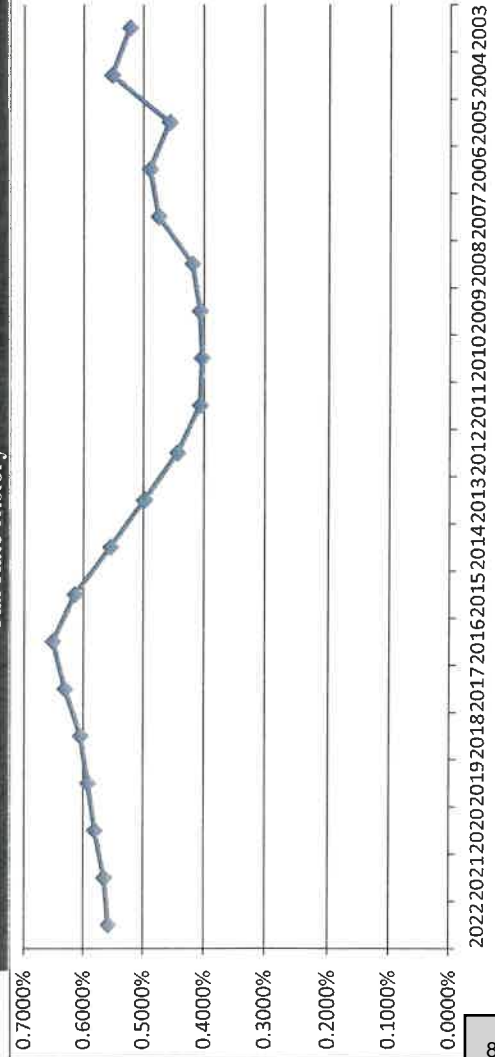
Histories

Year	EAV	Change in EAV	Rate	Receipts
2022	\$450,649,483	5.905%	0.005478	\$2,468,658
2021	\$425,520,934	3.007%	0.2335%	\$2,360,365
2020	\$413,099,427	3.691%	0.5573%	#REF!
2019	\$398,393,372	4.868%	0.5647%	\$2,249,727
2018	\$379,898,835	4.601%	0.5806%	\$2,205,693
2017	\$363,189,496	6.619%	0.5925%	\$2,151,898
2016	\$340,641,052	5.536%	0.6050%	\$2,060,878
2015	\$322,771,761	4.033%	0.6311%	\$2,037,013
2014	\$310,257,775	-3.037%	0.6511%	\$2,020,088
2013	\$319,973,995	-7.646%	0.6143%	\$1,965,600
2012	\$346,465,990	-7.410%	0.5542%	\$1,920,114
2011	\$374,195,166	-8.457%	0.4977%	\$1,862,369
2010	\$408,766,183	-4.868%	0.4440%	\$1,814,039
2009	\$429,684,744	0.433%	0.4064%	\$1,746,238
2008	\$427,830,728	6.020%	0.4035%	\$1,883,550
2007	\$403,539,620	11.506%	0.4064%	\$1,788,501
2006	\$361,898,278	16.623%	0.4195%	\$1,654,574
2005	\$310,314,821	17.769%	0.4749%	\$1,473,721
2004	\$263,493,710	19.803%	0.4890%	\$1,288,491
2003	\$219,938,468	20.252%	0.4565%	\$1,004,020
2002	\$182,897,326	18.056%	0.5517%	\$1,009,069
2001	\$154,924,807	7.222%	0.5210%	\$807,158

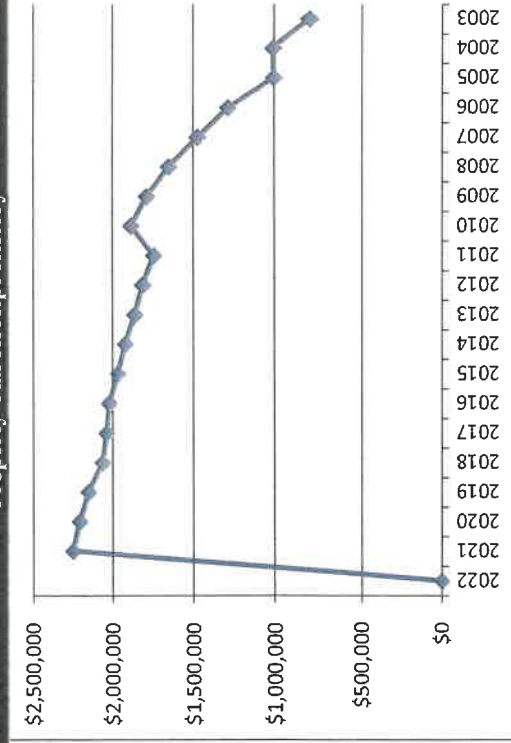
EAV History



Tax Rate History



Property Tax Receipt History



City of Crest Hill
Property Tax Levy
Levy Year 2023

Limited Rate/Collection History

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Tax Rates										
Road & Bridge	0.0571	0.0486	0.0487	0.0504	0.0510	0.0514	0.0521	0.0566	0.0588	0.0624
Corporate	0.3409	0.3507	0.3538	0.3599	0.3854	0.4105	0.3787	0.3990	0.4157	0.2840
Social Security	0	0.0047	0.0048	0.0050	0.0052	0.0056	0.0283	0.0298	0.0474	0.0703
Police Pension	0.2064	0.1918	0.1939	0.1948	0.1848	0.1708	0.1697	0.1725	0.1564	0.1694
IMRF	0	0.0047	0.0048	0.0050	0.0052	0.0056	0.0283	0.0298	0.0316	0.0906
Total Tax Rate	<u>0.6044</u>	<u>0.6005</u>	<u>0.6060</u>	<u>0.6151</u>	<u>0.6316</u>	<u>0.6439</u>	<u>0.6571</u>	<u>0.6877</u>	<u>0.7099</u>	<u>0.6767</u>
Tax Extensions										
Road & Bridge	\$221,131	\$211,691	\$207,936	\$203,628	\$197,307	\$190,649	\$181,593	\$185,686	\$184,426	\$198,932
Garbage				0	0	0	0	0	0	0
Corporate	\$1,540,320	\$1,492,302	\$1,440,065	\$1,433,818	\$1,464,130	\$1,490,893	\$1,290,008	\$1,287,859	\$1,289,742	\$908,726
Police Pension	\$930,141	\$816,149	\$822,481	\$776,070	\$702,053	\$620,328	\$96,401	\$96,186	\$147,062	\$224,942
Social Security		\$19,999	\$19,829	\$19,920	\$19,755	\$20,339	\$578,068	\$556,781	\$485,243	\$542,036
IMRF		\$19,999	\$19,829	\$19,920	\$19,755	\$20,339	\$96,401	\$96,186	\$98,041	\$289,897
	<u>\$2,691,591</u>	<u>\$2,560,141</u>	<u>\$2,510,139</u>	<u>\$2,453,356</u>	<u>\$2,402,999</u>	<u>\$2,342,547</u>	<u>\$2,242,472</u>	<u>\$2,222,698</u>	<u>\$2,204,514</u>	<u>\$2,164,533</u>
Collections	\$2,574,881.03	\$2,485,823.00	\$2,445,201.77	\$2,382,066.13	\$2,402,671	\$2,341,881	\$2,247,168	\$2,214,095	\$2,197,358	\$2,143,759
Percent Collected	<u>97.72%</u>	<u>97.10%</u>	<u>97.41%</u>	<u>97.09%</u>	<u>100%</u>	<u>99.97%</u>	<u>100.21%</u>	<u>99.61%</u>	<u>99.68%</u>	<u>99.04%</u>
New Property	<u>\$504,627</u>	<u>\$2,549,607</u>	<u>\$176,105</u>	<u>\$8,053,238</u>	<u>\$8,053,238</u>	<u>\$8,053,238</u>	<u>\$1,612,699</u>	<u>\$113,862</u>	<u>\$3,846,157</u>	<u>\$2,435,129</u>

2023 Limiting Rate & Extension Estimate

Taxing District Name City of Crest Hill Tax Body # 807

Limiting Rate Formula				
Extension Base	times	1 + CPI	equals	Adjusted Extension Base
Net EAV	minus	New Property	equals	Adjusted Valuation Base
Adjusted Extension Base		divided by	Adjusted Valuation Base	equals Limiting Rate

Limiting Rate Calculation				
\$2,466,404.61 (Extension Base)	times	1.050 (1 + CPI)	equals	\$2,589,724.84 (Adjusted Extension Base)
477,003,795 (Net EAV)	minus	1,192,201 (New Property)	equals	475,811,594 (Adjusted Valuation Base)
\$2,589,724.84 (Adjusted Extension Base)		divided by	475,811,594 (Adjusted Valuation Base)	equals
				0.5443% (Limiting Rate)

Capped Extension Limit				
0.5443%	times	477,003,795 (Net EAV)	equals	\$2,596,331.66 (Capped Extension Limit)

2023 Limiting Rate & Extension Estimate

Taxing District Name	City of Crest Hill	Tax Body #	807
-----------------------------	---------------------------	-------------------	------------

Disclaimer: Many of the figures utilized in this worksheet are *estimates* only and subject to change at any time. The resulting calculations are also estimates, and are not guaranteed to reflect the final Limiting Rate and Extension figures.

Data

(Green Cells are Locked for Editing - Enter data only in Yellow Cells)

2023 CPI		5.0%
1 + CPI (Decimal Format)		1.050
Gross Assessed Value (from Assessor):		550,107,320
Prior Year Exemptions Amount*:		72,793,637
Prior Year TIFs (Still Active in Current Year):		
TIF Name 1	City of Crest Hill TIF 1	309,888
TIF Name 2	City of Crest Hill TIF 3	Unknown at this time
TIF Name 3		0
TIF Name 4		0
TIF Name 5		0
TIF Name 6		0
TOTAL Prior Year TIFs		309,888
Estimated New Property (from Assessor):		1,192,201
Expired TIFs:		
TIF Recapture Name 1	N/A	0
TIF Recapture Name 2		0
TOTAL TIF Recapture		0
Aggregate Extension Base:		
2020 Capped Extension		\$2,302,203.09
2021 Capped Extension		\$2,348,450.02
2022 Capped Extension		\$2,466,404.61
Highest of Last 3 Years		\$2,466,404.61

2023 Limiting Rate & Extension Estimate

Taxing District Name

City of Crest Hill

Tax Body #

807

Truth-In-Taxation Limit Calculation

For Townships, Municipalities, Schools, Libraries, & Special Districts			
\$2,466,404.61	times	105%	equals
(2022 Capped Extension)			\$2,589,725
			(Levy of Capped Funds that reaches TNT limit)

City of Crest Hill
Property Tax Levy
Levy Year 2023

Bond Ratings						
Commercial Credit Ratings				Personal Credit Score		
Moody's	S&P	Fitch	Rank	Score	Rank	
Aaa	AAA	AAA	Prime	800 - 850	Incredibly Good	
Aa1	AA+	AA+	High grade	750 - 799	Excellent	
Aa2	AA	AA				
Aa3	AA-	AA-				
A1	A+	A+	Upper medium grade	700 - 749	Really Good	
A2	A	A				
A3	A-	A-				
Baa1	BBB+	BBB+	Lower medium grade	650 - 699	Good/Average	
Baa2	BBB	BBB				
Baa3	BBB-	BBB-				
Ba1	BB+	BB+	Non-investment grade speculative	600 - 649	Fair	
Ba2	BB	BB				
Ba3	BB-	BB-				
B1	B+	B+	Highly speculative	550 - 599	Poor	
B2	B	B				
B3	B-	B-				
Caa1	CCC+		Substantial risks	500 - 549	Very Poor	
Caa2	CCC	CCC	Extremely speculative	300 - 499	Exceedingly Poor	
Caa3	CCC-		Default imminent with little prospect for recovery	300 - 499	Exceedingly Poor	
Ca	CC					
C	D	DDD	In default	300 - 499	Exceedingly Poor	

City of Crest Hill
Property Tax Levy
Levy Year 2023

Bond Rating/Best Practices

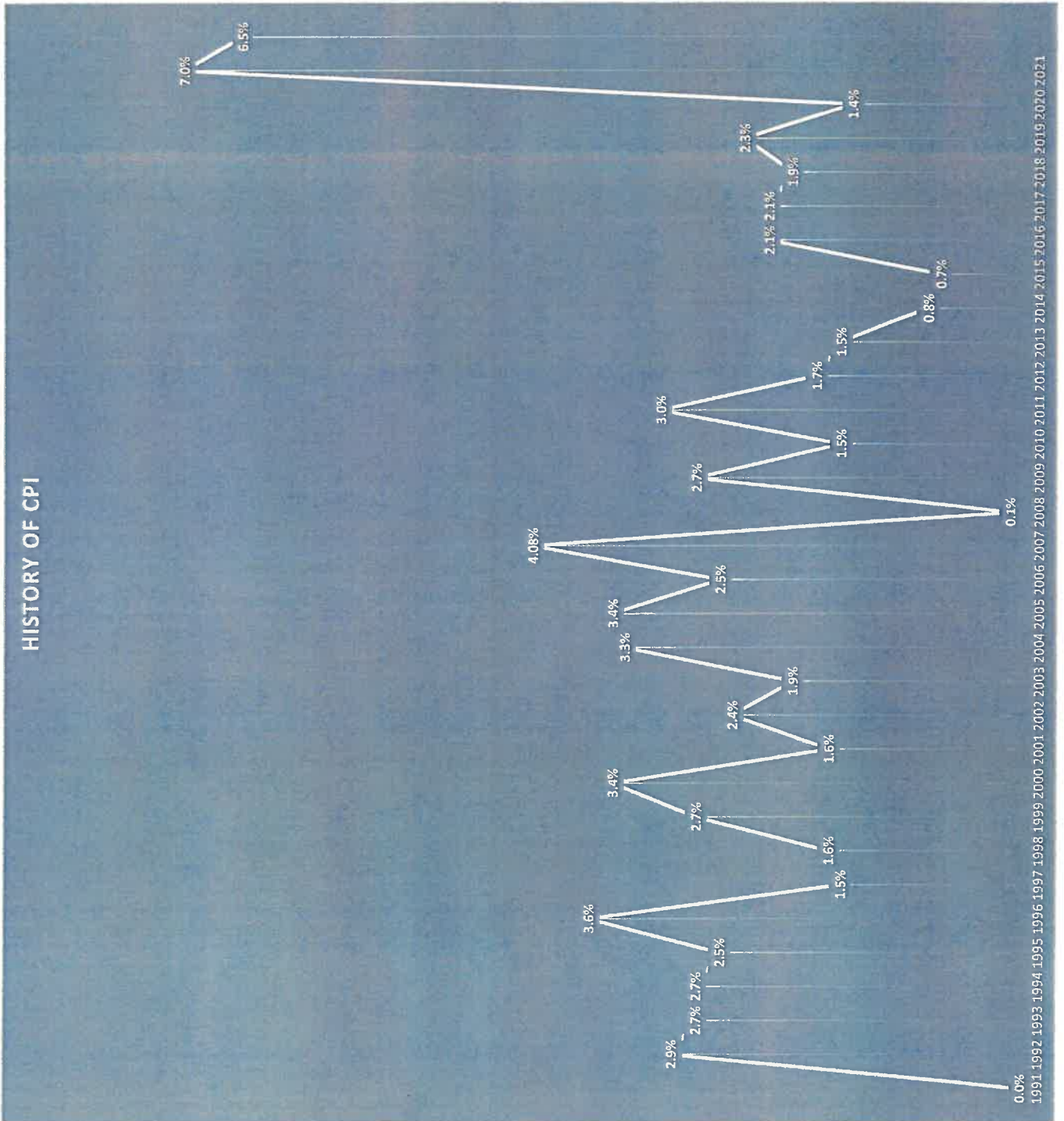
AA

- 1 Establish and maintain effective management systems
- 2 Have a well-defined and coordinated economic development strategy
- 3 Long-term planning for all potential liabilities
pension/vehicle replacements
- 4 Establish rainy day budget stabilization reserves
- 5 Establish regular economic budget reviews
- 6 Prioritize spending plans with contingencies
- 7 Formalized capital improvement plan
- 8 Establish debt affordability models
- 9 Develop pay-as-you-go capital plans
- 10 Multi-year financial plan

Illinois Dept. of Revenue History of CPI's Used for the PTELL
01/12/2023

Year	Percent Change from Previous December	December Consumer Price Index (CPI)~ Urban	Percent Used for Property Tax Extension Limitation Law PTELL	Year Taxes are Paid
1991		137.900		
1992	2.9%	141.900	2.9%	1994
1993	2.7%	145.800	2.7%	1995
1994	2.7%	149.700	2.7%	1996
1995	2.5%	153.500	2.5%	1997
1996	3.6%	158.960	3.6%	1998
1997	1.5%	161.300	1.5%	1999
1998	1.6%	163.900	1.6%	2000
1999	2.7%	168.300	2.7%	2001
2000	3.4%	174.000	3.4%	2002
2001	1.6%	176.700	1.6%	2003
2002	2.4%	180.900	2.4%	2004
2003	1.9%	184.300	1.9%	2005
2004	3.3%	190.300	3.3%	2006
2005	3.4%	196.800	3.4%	2007
2006	2.5%	201.800	2.5%	2008
2007	4.08%	210.036	4.1%	2009
2008	0.1%	210.228	0.1%	2010
2009	2.7%	215.949	2.7%	2011
2010	1.5%	219.179	1.5%	2012
2011	3.0%	225.672	3.0%	2013
2012	1.7%	229.601	1.7%	2014
2013	1.5%	233.049	1.5%	2015
2014	0.8%	234.812	0.8%	2016
2015	0.7%	236.525	0.7%	2017
2016	2.1%	241.432	2.1%	2018
2017	2.1%	246.524	2.1%	2019
2018	1.9%	251.233	1.9%	2020
2019	2.3%	256.974	2.3%	2021
2020	1.4%	260.474	1.4%	2022
2021	7.0%	278.802	5.0%	2023
2022	6.5%	296.797	5.0%	2024

21



ORDINANCE NO. _____

PUBLISHED IN PAMPHLET FORM BY AUTHORITY OF THE CITY COUNCIL OF THE
CITY OF CREST HILL, ILLINOIS

PUBLICATION DATE: October 2, 2023

CERTIFICATION: It is hereby certified that Crest Hill Ordinance No. _____ was passed on
the 2nd day of October, 2023 by the City of Crest Hill Council and that thereafter said Ordinance
was published in pamphlet form at the City of Crest Hill, Illinois on the date stated above.

Attest: _____

City Clerk

ORDINANCE NO. _____**AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF TAXES FOR THE FISCAL YEAR BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025, FOR THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS.**

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS, PURSUANT TO ITS STATUTORY AUTHORITY, AS FOLLOWS:

SECTION 1: That the total amount of appropriations for all corporate purposes legally made to be collected from the tax levy of the current fiscal year is hereby ascertained to be the sum of \$2,589,000.

SECTION 2: That the total amount of TWO MILLION FIVE HUNDRED EIGHTY-NINE THOUSAND DOLLARS AND ZERO CENTS (\$2,589,000.00) being the total of appropriations heretofore legally made which are to be collected from the tax levy of the current fiscal year of the City of Crest Hill for all corporate purposes of the City of Crest Hill for purposes of providing the General Corporate Fund and the Police Pension Fund, as appropriated for the current fiscal year by annual appropriation ordinance of the City of Crest Hill for the year beginning May 1, 2024 and ending April 30, 2025 passed by the City Council of said City at the legally convened meeting on October 2, 2023 be and the same is hereby levied upon all of the taxable property in the City of Crest Hill subject to taxation for the current year and being as follows:

SECTION A**GENERAL CORPORATE FUND TAX LEVY****SUMMARY**

Levied for the foregoing expenses of the General Corporate Fund as authorized by the 65 ILCS 5/8-2-9 in the amount of \$1,292,594.

SECTION B**FROM SPECIAL TAX LEVIES**

(NOTE: These special tax levies are derived from separate statutory authority and do not fall under the General Corporate Fund levy set out in Section A.)

POLICE PENSION

SUMMARY

Levy for the foregoing expenses of the Police Pension Fund from the special pension fund tax in addition to all other taxes provided by 40 ILCS 5/3-125 and 65 ILCS 5/11-1-3 in the amount of \$1,296,406.

SECTION 2:

GENERAL SUMMARY OF AMOUNTS LEVIED – FOR ALL FUNDS

General (Corporate)	\$1,292,594
Police Pension Fund	\$1,296,406
TOTAL TAX LEVY – FOR ALL FUNDS	\$2,589,000

SECTION 3: That the total amount of TWO MILLION FIVE HUNDRED EIGHTY-NINE THOUSAND DOLLARS AND ZERO CENTS (\$2,589,000.00) ascertained as aforesaid be and the same is hereby levied and assessed on all property subject to taxation within the City of Crest Hill according to the value of said property as the same is assessed and equalized for the State and County purposes for the current year.

SECTION 4: This levy ordinance is adopted pursuant to the procedures set forth in the Illinois Municipal Code.

SECTION 5: That there is hereby certified to the County Clerk of Will County, Illinois, the several sums aforesaid, constituting said total amount and the said total amount of TWO MILLION FIVE HUNDRED EIGHTY-NINE THOUSAND DOLLARS AND ZERO CENTS (\$2,589,000.00) which said total amount the City of Crest Hill requires to be raised by taxation for the current fiscal year of said City, and City Clerk of said City is hereby ordered and directed to file with the County Clerk of said County on or before the time required by law, a certified copy of this ordinance.

SECTION 6: This ordinance shall take effect and be in full force and effect immediately on and after its passage, approval, and publication according to law.

[Left Intentionally Blank]

PASSED THIS 2nd DAY OF OCTOBER, 2023.

	Aye	Nay	Absent	Abstain
Alderman John Vershay	_____	_____	_____	_____
Alderman Scott Dyke	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderpersion Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

Christine Vershay-Hall, City Clerk

APPROVED THIS 2nd DAY OF OCTOBER, 2023.

Raymond R. Soliman, Mayor

ATTEST:

Christine Vershay-Hall, City Clerk

ORDINANCE NO. _____

AN ORDINANCE abating the tax hereto levied for the year 2023 to pay the principal of and interest on General Obligation Bonds (Sales Tax Alternate Revenue Source), Series 2019B, of the City of Crest Hill, Will County, Illinois.

WHEREAS, the City Council (the “*Council*”) of the City of Crest Hill, Will County, Illinois (the “*City*”), by Ordinance No. 1830, adopted on the 18th day of November, 2019, as supplemented by a notification of sale (the “*Ordinance*”), did provide for the issue of \$11,640,000 General Obligation Bonds (Sales Tax Alternate Revenue Source), Series 2019B (the “*Bonds*”), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS, the City has Pledged Revenues (as defined in the Ordinance) or other lawfully available funds available and on deposit in the Bond Fund (as defined in the Ordinance) to pay the principal of and interest on the Bonds up to and including May 1, 2025; and

WHEREAS, it is necessary and in the best interests of the City that the tax heretofore levied for the year 2023 to pay the principal of and interest on the Bonds be abated.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS, PURSUANT TO ITS STATUTORY AUTHORITY, AS FOLLOWS:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2023 in the Ordinance is hereby abated in its entirety.

Section 2. Filing of Ordinance. Forthwith upon the adoption of this ordinance, the City Clerk shall file a certified copy hereof with the County Clerk of The County of Will, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2023 in accordance with the provisions hereof.

Section 3. Effective Date. This Ordinance shall be in full force and effect forthwith upon its adoption.

PASSED THIS 2nd DAY OF OCTOBER, 2023.

	Aye	Nay	Absent	Abstain
Alderman John Vershay	_____	_____	_____	_____
Alderman Scott Dyke	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

Christine Vershay-Hall, City Clerk

APPROVED THIS 2nd DAY OF OCTOBER, 2023.

Raymond R. Soliman, Mayor

ATTEST:

Christine Vershay-Hall, City Clerk

STATE OF ILLINOIS)
) SS
 COUNTY OF WILL)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Will, Illinois, and as such official I do further certify that on the ____ day of _____, 2023, there was filed in my office a duly certified copy of Ordinance No. _____ entitled:

ORDINANCE abating the tax hereto levied for the year 2023 to pay the principal of and interest on General Obligation Bonds (Sales Tax Alternate Revenue Source), Series 2019B, of the City of Crest Hill, Will County, Illinois.

(the “*Ordinance*”) duly adopted by the City Council of the City of Crest Hill, Will County, Illinois (the “*City*”), on the 2nd day of October, 2023, and that the same has been deposited in the official files and records of my office.

I do further certify that the taxes heretofore levied for the year 2023 for the payment of the City’s \$11,640,000 General Obligation Bonds (Sales Tax Alternate Revenue Source), Series 2019B, as described in the Ordinance will be abated in their entirety as provided in the Ordinance.

IN WITNESS WHEREOF I hereunto affix my official signature and the seal of said County this ____ day of _____, 2023.

 County Clerk

[SEAL]

ANNUAL ABATEMENT ORDINANCE

ORDINANCE NO. _____

AN ORDINANCE abating the tax hereto levied for the year 2023 to pay the principal of and interest on General Obligation Refunding Bonds (Waterworks and Sewerage System Alternate Revenue Source), Series 2019A, of the City of Crest Hill, Will County, Illinois.

WHEREAS the City Council (the "*Council*") of the City of Crest Hill, Will County, Illinois (the "*City*"), by Ordinance No. _____, adopted on the 2nd day of October, 2023, as supplemented by a notification of sale (the "*Ordinance*"), did provide for the issue of \$17,695,000 General Obligation Refunding Bonds (Waterworks and Sewerage System Alternate Revenue Source), Series 2019A (the "*Bonds*"), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS the City has Pledged Revenues (as defined in the Ordinance) or other lawfully available funds available and on deposit in the Bond Fund (as defined in the Ordinance) to pay the principal of and interest on the Bonds up to and including May 1, 2025; and

WHEREAS it is necessary and in the best interests of the City that the tax heretofore levied for the year 2023 to pay the principal of and interest on the Bonds be abated;

NOW THEREFORE Be It Ordained by the City Council of the City of Crest Hill, Will County, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2023 in the Ordinance is hereby abated in its entirety.

Section 2. Filing of Ordinance. Forthwith upon the adoption of this ordinance, the City Clerk shall file a certified copy hereof with the County Clerk of The County of Will, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2023 in accordance with the provisions hereof.

Section 3. Effective Date. This Ordinance shall be in full force and effect forthwith upon its adoption.

Adopted on _____, 2023.

AYES:

NAYS:

ABSENT:

Approved _____, 2023.

Mayor

Recorded in the City Records on _____, 2023.

ATTEST:

City Clerk

STATE OF ILLINOIS)
) SS
 COUNTY OF WILL)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Will, Illinois, and as such official I do further certify that on the ____ day of _____, 2023, there was filed in my office a duly certified copy of Ordinance No. _____ entitled:

ORDINANCE abating the tax hereto levied for the year 2023 to pay the principal of and interest on General Obligation Refunding Bonds (Waterworks and Sewerage System Alternate Revenue Source), Series 2019A, of the City of Crest Hill, Will County, Illinois.

(the “*Ordinance*”) duly adopted by the City Council of the City of Crest Hill, Will County, Illinois (the “*City*”), on the ____ day of _____, 2023, and that the same has been deposited in the official files and records of my office.

I do further certify that the taxes heretofore levied for the year 2023 for the payment of the City’s \$17,695,000 General Obligation Refunding Bonds (Waterworks and Sewerage System Alternate Revenue Source), Series 2019A, as described in the Ordinance will be abated in their entirety as provided in the Ordinance.

IN WITNESS WHEREOF I hereunto affix my official signature and the seal of said County this ____ day of _____, 2023.

 County Clerk

[SEAL]



LAUREN STALEY FERRY
WILL COUNTY CLERK

WILLCOUNTYCLERK.GOV

302 N. CHICAGO STREET, JOLIET, IL 60432

COCLRK@WILLCOUNTY.GOV

815-740-4615

FAX: 815-740-4699

CERTIFICATE OF COMPLIANCE WITH TRUTH IN TAXATION
IN ACCORDANCE WITH CHAPTER 35 SECTIONS 200/18-55 THROUGH
200/18-101.65 ILLINOIS COMPILED STATUTES

I, the undersigned, hereby certify that I am the presiding officer of
The City of Crest Hill, (Legal Name of Taxing District),
and as such presiding officer I certify that the levy ordinance, a copy of
which is attached, was adopted pursuant to, and in all respects in
compliance with the provisions of Section 18-60 through 18-85 of the
"Truth in Taxation" law OR that Sections 18-60 through 18-85 of the "Truth
in Taxation" Law are inapplicable, with respect to the adoption of the tax
levy for year **20²³**.

Signature of Presiding Officer

Date

(Attach this Certificate to Tax Levy)
rev 08/2022



LAUREN STALEY FERRY
WILL COUNTY CLERK

WILLCOUNTYCLERK.GOV

302 N. CHICAGO STREET, JOLIET, IL 604

COCLRK@WILLCOUNTY.GOV

815-740-46

FAX: 815-740-46

CERTIFICATION OF TAX LEVY

I, the undersigned, duly qualified and acting Mayor
of The City of Crest Hill Will County, Illinois, do hereby
certify that the attached Tax Levy filed with the Will County Clerk on
October 2, 2023 is a true and correct copy of the Tax Levy of said
District.

Date: _____

Signature (Name and Title)

STATE OF ILLINOIS
COUNT OF WILL
CITY OF CREST HILL

I, Christine Vershay-Hall, DO HEREBY CERTIFY, that I am duly qualified and acting Clerk of the City of Crest Hill, in the County of Will aforesaid, and as such Clerk, I am the Keeper of the records and files of the Mayor and City Council of said City.

I, DO FUTHER CERTIFY, that the foregoing is a full, true, and complete copy of Ordinance # _____ entitled AN **ORDINANCE abating the tax hereto levied for the year 2023 to pay the principal and interest on General Obligation Refunding Bonds (Waterworks and Sewerage System Alternat Revenue Source), Series 2019A, of the City of Crest Hill, Will County, Illinois,** approved by the City Council of the City of Crest Hill, Will County, Illinois at the regular City Council meeting held on October 2, 2023 appears from the official records of said City in my care and custody.

IN WITNESS WHEREOF, I have \hereunto affixed my official signature and the corporate seal of said City of Crest Hill, Illinois, this 2nd day of October 2023.

Christine Vershay-Hall, City Clerk

City of Crest Hill

20600 City Center Blvd.

Crest Hill, Illinois 60403

Will County

STATE OF ILLINOIS
COUNT OF WILL
CITY OF CREST HILL

I, Christine Vershay-Hall, DO HEREBY CERTIFY, that I am duly qualified and acting Clerk of the City of Crest Hill, in the County of Will aforesaid, and as such Clerk, I am the Keeper of the records and files of the Mayor and City Council of said City.

I, DO FUTHER CERTIFY, that the foregoing is a full, true, and complete copy of Ordinance # _____ entitled AN **ORDINANCE abating the tax hereto levied for the year 2023 to pay the principal of and interest on General Obligation Bonds (Sales Tax Alternate Revenue Source), Series 2019B, of the City of Crest Hill, Will County, Illinois**, approved by the City Council of the City of Crest Hill, Will County, Illinois at the regular City Council meeting held on October 2, 2023 appears from the official records of said City in my care and custody.

IN WITNESS WHEREOF, I have \hereunto affixed my official signature and the corporate seal of said City of Crest Hill, Illinois, this 2nd day of October 2023.

Christine Vershay-Hall, City Clerk

City of Crest Hill

20600 City Center Blvd.

Crest Hill, Illinois 60403

Will County



City Council Agenda Memo**Crest Hill, IL**

Meeting Date: | October 2, 2023

Submitter: | Lisa Banovetz, Director of Finance / Glen Conklin, Treasurer

Department: | Treasurer's Office

Agenda Item: | Approval of the List of Bills issued through October 3, 2023 in the amount of \$2,148,765.05

Summary: Attached is the List of Bills issued through October 3, 2023 in the amount of \$2,148,765.05.

Recommended Council Action: Approval of the List of Bills issued through October 3, 2023 in the amount of \$2,148,765.05.

Financial Impact:

Funding Source: Expenditures will be paid from the respective fund from which the expenditure originated.

Budgeted Amount:

Cost:

Attachments Approval of List of Bills issued through October 3, 2023 in the amount of \$2,148,765.05.pdf

Report Criteria:

Detail report type printed

[Report]. Check Issue Date = 09/25/2023,10/03/2023

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
53	Amalgamate	Bond Issue 7	2019A BOND INTERES	09/26/2023	267,675.00	267,675.00	0	10/03/2023	923	30006203
		Bond Issue 7	2019B BOND INTERES	09/26/2023	180,675.00	180,675.00	0	10/03/2023	923	32006201
		IEPA Loan P	IEPA INTEREST	09/14/2023	14,112.24	14,112.24	0	10/03/2023	923	30006202
		IEPA Loan P	IEPA PRINCIPAL	09/14/2023	100,955.18	100,955.18	0	10/03/2023	923	30006102
Total 53:					563,417.42	563,417.42				
63	American Sol	INV0673431	2000 6-PART PARKING	06/20/2023	1,336.07	1,336.07	21062	10/03/2023	923	01025321
Total 63:					1,336.07	1,336.07				
82	Aramark	6030201499	UNIFORMS FOR EAST	09/12/2023	37.38	37.38	21063	10/03/2023	923	07085300
		6030201499	UNIFORMS FOR WATE	09/12/2023	21.79	21.79	21063	10/03/2023	923	07065300
		6030201500	UNIFORMS FOR WEST	09/12/2023	30.07	30.07	21063	10/03/2023	923	07085300
		6030203356	RESTROOM SERVICE	09/15/2023	64.50	64.50	21063	10/03/2023	923	01045300
		6030203356	MATS FOR PUBLIC WO	09/15/2023	50.77	50.77	21063	10/03/2023	923	01045300
		6030203356	UNIFORMS FOR BUILD	09/15/2023	28.77	28.77	21063	10/03/2023	923	01045300
		6030203356	UNIFORMS FOR FLEE	09/15/2023	33.46	33.46	21063	10/03/2023	923	01075300
		6030203356	UNIFORMS FOR STRE	09/15/2023	105.24	105.24	21063	10/03/2023	923	01035300
		6030204076	MATS EAST PLANT	09/19/2023	66.48	66.48	21063	10/03/2023	923	01045300
		6030204076	UNIFORMS FOR EAST	09/19/2023	41.11	41.11	21063	10/03/2023	923	07085300
		6030204076	UNIFORMS FOR WATE	09/19/2023	25.51	25.51	21063	10/03/2023	923	07065300
		6030204077	UNIFORMS FOR WEST	09/19/2023	30.07	30.07	21063	10/03/2023	923	07085300
		6030205474	RESTROOM SERVICE	09/22/2023	64.50	64.50	21063	10/03/2023	923	01045300
		6030205474	UNIFORMS FOR STRE	09/22/2023	104.49	104.49	21063	10/03/2023	923	01035300
		6030205474	UNIFORMS FOR FLEE	09/22/2023	41.93	41.93	21063	10/03/2023	923	01075300
		6030205474	UNIFORMS FOR BUILD	09/22/2023	32.64	32.64	21063	10/03/2023	923	01045300
		6030205474	MATS FOR PUBLIC WO	09/22/2023	185.85	185.85	21063	10/03/2023	923	01045300
Total 82:					964.56	964.56				
187	Christopher	185887	PARKROSE DESIGN S	09/12/2023	7,530.00	7,530.00	21070	10/03/2023	923	12007602
		185888	THEODORE AND BORI	09/12/2023	2,873.40	2,873.40	21070	10/03/2023	923	13005330
		185889	DESIGN SERVICES ILL	09/12/2023	2,974.34	2,974.34	21070	10/03/2023	923	05005330
		185890	CITY CENTER ROADW	09/12/2023	1,690.51	1,690.51	21070	10/03/2023	923	13007311
		185891	DESIGN SERVICES CO	09/12/2023	8,028.50	8,028.50	21070	10/03/2023	923	01035330
Total 187:					23,096.75	23,096.75				
197	C & T Constr	2171	REMOVE AND REPLAC	09/12/2023	6,650.00	6,650.00	21067	10/03/2023	923	07065300
Total 197:					6,650.00	6,650.00				
277	Charles Sch	PD Pension	2023 ADDITIONAL POLI	09/21/2023	891,704.00	891,704.00	21069	10/03/2023	923	01024250
Total 277:					891,704.00	891,704.00				
291	City of Joliet	956642	FLEET- AUGUST 2023	09/07/2023	4,430.06	4,430.06	21071	10/03/2023	923	01075410
		956642	FLEET- AUGUST 2023	09/07/2023	312.90	312.90	21071	10/03/2023	923	01075410
		956642	FLEET- AUGUST 2023	09/07/2023	6,299.38	6,299.38	21071	10/03/2023	923	01075410
Total 291:					11,042.34	11,042.34				

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
334	ComEd 4715	Sept 2023	STREET LIGHTS ON E	09/18/2023	296.24	296.24	21073	10/03/2023	923	01035351
Total 334:					296.24	296.24				
532	Ferro Asphalt	8937	SURFACE - ROAD PAT	09/25/2023	620.00	620.00	21076	10/03/2023	923	01035400
Total 532:					620.00	620.00				
591	Geotech Inc	52130	PROFESSIONAL SUR	09/12/2023	2,400.00	2,400.00	21077	10/03/2023	923	01035330
Total 591:					2,400.00	2,400.00				
610	Grainger	9835242687	BUILDING MAINTENAN	09/12/2023	109.44	109.44	21078	10/03/2023	923	01045400
		9839494367	TRASH BAGS	09/15/2023	190.52	190.52	21078	10/03/2023	923	01045400
		9839494367	PAPER TOWELS	09/15/2023	57.03	57.03	21078	10/03/2023	923	01045400
Total 610:					356.99	356.99				
644	Core & Main	T253842	SMART POINTS MXU	07/27/2023	94,770.00	94,770.00	21074	10/03/2023	923	07095470
Total 644:					94,770.00	94,770.00				
664	Highland Plu	6765	FURNISHED LABOR A	09/12/2023	1,347.50	1,347.50	21080	10/03/2023	923	01035300
		6778	FURNISHED LABOR A	09/18/2023	265.00	265.00	21080	10/03/2023	923	01045300
		6791	FAUCET AERATORS	09/22/2023	88.85	88.85	21080	10/03/2023	923	01045400
		6798	FURNISHED LABOR A	09/26/2023	268.76	268.76	21080	10/03/2023	923	01045300
Total 664:					1,970.11	1,970.11				
704	International	5156157-23	ICC MEMBERSHIP RE	09/14/2023	160.00	160.00	21083	10/03/2023	923	01165341
Total 704:					160.00	160.00				
726	IL Associatio	5557	2023-2024 AGENCY ME	09/26/2023	1,417.00	1,417.00	21082	10/03/2023	923	07085377
Total 726:					1,417.00	1,417.00				
792	J&J Newell C	22-6050	2022 WATER MAIN BR	12/22/2022	12,030.00	12,030.00	21084	10/03/2023	923	07065430
Total 792:					12,030.00	12,030.00				
826	JP Morgan C	Advanced Ca	CAMERA REPAIR	08/25/2023	150.00	150.00	373	09/25/2023	823	01025310
		Blinds.com S	BLINDS	09/07/2023	35.39	35.39	373	09/25/2023	823	01045400
		Chewy Septe	CHEWY	08/29/2023	84.53	84.53	373	09/25/2023	823	01025346
		Comcast 025	WEST STP COMCAST	08/12/2023	238.35	238.35	373	09/25/2023	823	07085350
		Comcast 025	WELL #4 COMCAST	09/01/2023	161.49	161.49	373	09/25/2023	823	07065350
		Comcast 055	CITY CENTER COMCA	09/09/2023	224.27	224.27	373	09/25/2023	823	01105350
		Comcast 059	WELL #1 COMCAST	08/12/2023	161.49	161.49	373	09/25/2023	823	07065350
		Comcast 059	WELL #8 COMCAST	08/11/2023	161.49	161.49	373	09/25/2023	823	07065350
		Comcast 060	WELL #7 COMCAST	09/05/2023	161.49	161.49	373	09/25/2023	823	07065350
		Comcast 064	WELL #11 COMCAST	09/01/2023	159.65	159.65	373	09/25/2023	823	07065350
		Comcast 168	MONTHLY CHARGES	08/13/2023	161.49	161.49	373	09/25/2023	823	01065350
		Dunkin Donut	DUNKIN DONUTS	08/14/2023	29.98	29.98	373	09/25/2023	823	01025343
		Evident 2331	EVIDENT DRUG TEST	08/16/2023	41.95	41.95	373	09/25/2023	823	01025400
		Gas Receipts	GAS	08/10/2023	40.96	40.96	373	09/25/2023	823	01025342
		IDFPR R.Wie	PE LISCENSE-RJW-2 Y	09/06/2023	61.35	61.35	373	09/25/2023	823	01105345
		IL Tollway Re	IPASS USE	08/14/2023	100.00	100.00	373	09/25/2023	823	01025300

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
		ILACP 13644	ILACP-OPIOLA	09/08/2023	115.00	115.00	373	09/25/2023	823	01025341
		ILACP 13646	ILACP-DOBCZYK	09/08/2023	115.00	115.00	373	09/25/2023	823	01025341
		Microsoft Se	MONTHLY SERVICES	09/05/2023	449.23	449.23	373	09/25/2023	823	01065301
		PackTrack 13	PACKTRACK	08/30/2023	140.00	140.00	373	09/25/2023	823	01025346
		Postsolve Au	POTS REPLACEMENT	08/16/2023	204.00	204.00	373	09/25/2023	823	01065350
Total 826:					2,997.11	2,997.11				
846	Kimball Midw	101447145	SAW BLADES	09/15/2023	76.80	76.80	21085	10/03/2023	923	07085366
		101447145	DRILL BITS	09/15/2023	42.36	42.36	21085	10/03/2023	923	07085366
		101447145	WASHERS	09/15/2023	113.50	113.50	21085	10/03/2023	923	07085366
		101449178	WASHER, SCREWS, N	09/15/2023	189.67	189.67	21085	10/03/2023	923	01045400
		101449178	DRILL BITS	09/15/2023	34.83	34.83	21085	10/03/2023	923	01045400
		101449178	SAW BLADES	09/15/2023	156.75	156.75	21085	10/03/2023	923	01045400
Total 846:					613.91	613.91				
865	Kronos	12022463	WORKFORCE TELEST	01/22/2023	1,540.47	1,540.47	21087	10/03/2023	923	01025400
Total 865:					1,540.47	1,540.47				
961	Menards	57531	PW SUPPLIES	08/07/2023	55.86	55.86	21088	10/03/2023	923	01035400
		57630	BUILDING MAINTENAN	08/09/2023	68.94	68.94	21088	10/03/2023	923	01045400
		58131	FLEET- DISTILLED WA	08/18/2023	14.64	14.64	21088	10/03/2023	923	01075410
		58148	BUILDING MAINTENAN	08/18/2023	41.04	41.04	21088	10/03/2023	923	01045400
		58502	ESTP SUPPLIES	08/25/2023	173.85	173.85	21088	10/03/2023	923	07085366
		58509	PW SUPPLIES	08/25/2023	22.15	22.15	21088	10/03/2023	923	01035400
		58511	PW SUPPLIES	08/25/2023	8.98	8.98	21088	10/03/2023	923	01035400
		58880	EAST PLANT SUPPLIE	09/01/2023	133.98	133.98	21088	10/03/2023	923	07085366
		59377	BUILDING MAINTENAN	09/11/2023	79.88	79.88	21088	10/03/2023	923	01045400
Total 961:					599.32	599.32				
986	Allegra Joliet	127689	#10 REGULAR ENVEL	09/04/2023	323.81	323.81	21060	10/03/2023	923	01105400
		127690	#10 WINDOW ENVELO	09/04/2023	598.87	598.87	21060	10/03/2023	923	01105400
Total 986:					922.68	922.68				
991	MOE Fringe	7/8/9/10-23 K	10-1 LOCAL ADJUSTM	09/27/2023	3,688.00	3,688.00	0	10/03/2023	923	01124200
Total 991:					3,688.00	3,688.00				
995	Monroe Truc	341515	FLEET- UNIT #46 FEND	09/11/2023	90.00	90.00	21089	10/03/2023	923	01075400
		341515	FLEET- UNIT #46 FEND	09/11/2023	2.24	2.24	21089	10/03/2023	923	01075400
Total 995:					92.24	92.24				
1058	Nicor 94-96-3	August 2023	WSTP NICOR GAS	09/08/2023	49.67	49.67	21091	10/03/2023	923	07085350
Total 1058:					49.67	49.67				
1059	Nicor 39-52-5	August 2023	WELL #10 NICOR GAS	09/08/2023	265.51	265.51	21090	10/03/2023	923	07065350
Total 1059:					265.51	265.51				
1195	Quill LLC	34336904	PAPER	08/30/2023	191.97	191.97	21093	10/03/2023	923	01035401
		34336904	PENS	08/30/2023	7.49	7.49	21093	10/03/2023	923	01035401

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
		34336904	SHARPIES	08/30/2023	16.79	16.79	21093	10/03/2023	923	01035401
	Total 1195:				216.25	216.25				
1222	Reliance Sta	October 2023	RELIANCE STD 10-202	10/01/2023	280.00	280.00	21095	10/03/2023	923	01002438
	Total 1222:				280.00	280.00				
1243	Ray OHerron	2295177	PATCHES	09/18/2023	91.98	91.98	21094	10/03/2023	923	01025344
		2295179	WINTER JACKET	09/18/2023	311.00	311.00	21094	10/03/2023	923	01025344
	Total 1243:				402.98	402.98				
1281	Secretary of	#903 Septem	VEHICLE REGISTRATI	08/01/2023	151.00	151.00	21097	10/03/2023	923	01025310
	Total 1281:				151.00	151.00				
1302	Shorewood H	01-383390	CHAIN SAW CHAINS	09/20/2023	378.87	378.87	21099	10/03/2023	923	01035400
	Total 1302:				378.87	378.87				
1332	Spaceco Inc	94266	SPACECO-PUBLIC WO	09/11/2023	3,082.50	3,082.50	21100	10/03/2023	923	13007310
	Total 1332:				3,082.50	3,082.50				
1355	Standard Eq	P45389	FLEET- UNIT #200 STE	09/07/2023	907.35	907.35	21102	10/03/2023	923	01075400
		P45389	FLEET- UNIT #200 WIP	09/07/2023	612.75	612.75	21102	10/03/2023	923	01075400
		P45435	FLEET- VAC TRUCK G	09/11/2023	253.14	253.14	21102	10/03/2023	923	01075410
	Total 1355:				1,773.24	1,773.24				
1366	Stewart Spre	3453	VAC TRUCK SERVICE	09/26/2023	3,937.50	3,937.50	21104	10/03/2023	923	07085373
	Total 1366:				3,937.50	3,937.50				
1373	Strand Assoc	0200793	ON CALL WATER	08/11/2023	5,053.07	5,053.07	21105	10/03/2023	923	07065332
		0200794	EAST PLANT PHOSPH	08/11/2023	13,857.52	13,857.52	21105	10/03/2023	923	35007631
		0200795	WELL 14 - DESIGN & BI	08/11/2023	4,250.00	4,250.00	21105	10/03/2023	923	12007610
		0200796	WELL 14 - RAW WATE	08/11/2023	610.00	610.00	21105	10/03/2023	923	12007610
		0200797	WELL TRANSITION PL	08/11/2023	8,940.00	8,940.00	21105	10/03/2023	923	07065332
		0200798	GPWC - EASTERN & W	08/11/2023	19,100.00	19,100.00	21105	10/03/2023	923	07065332
		0201546	ON CALL WATER	09/13/2023	1,220.05	1,220.05	21105	10/03/2023	923	07065332
		0201547	EAST PLANT PHOSPH	09/13/2023	9,690.23	9,690.23	21105	10/03/2023	923	35007631
		0201548	WELL 14 - DESIGN & BI	09/13/2023	1,500.00	1,500.00	21105	10/03/2023	923	12007610
		0201549	WELL TRANSITION PL	09/13/2023	4,600.00	4,600.00	21105	10/03/2023	923	07065332
		0201550	GPWC - EASTERN & W	09/13/2023	14,240.00	14,240.00	21105	10/03/2023	923	07065332
	Total 1373:				83,060.87	83,060.87				
1377	Standard Tru	1025961	FLEET- UNIT#213 HYD	09/11/2023	444.53	444.53	21103	10/03/2023	923	01075400
	Total 1377:				444.53	444.53				
1387	Sunshine Filt	149319	FILTERS FOR THE WE	09/08/2023	1,257.84	1,257.84	21106	10/03/2023	923	07085365
	Total 1387:				1,257.84	1,257.84				

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
1502	Underground	062931	HYDRANT PARTS	09/14/2023	1,890.00	1,890.00	21107	10/03/2023	923	07065470
		062931-01	BRASS PLUG	09/22/2023	45.00	45.00	21107	10/03/2023	923	07065430
Total 1502:					1,935.00	1,935.00				
1508	United Meter	4324	METER AND MXU INST	09/12/2023	14,430.00	14,430.00	21108	10/03/2023	923	07095470
		4327	METER AND MXU INST	09/19/2023	10,190.00	10,190.00	21108	10/03/2023	923	07095470
Total 1508:					24,620.00	24,620.00				
1515	Unlimited Gr	124870	FLEET- BUILDING DEP	09/18/2023	203.15	203.15	21109	10/03/2023	923	01075400
		124879	APPROVED INSPECTI	09/18/2023	580.00	580.00	21109	10/03/2023	923	01165401
Total 1515:					783.15	783.15				
1521	USABlueBoo	INV0013450	MARCH MAG DRIVE P	09/14/2023	1,586.77	1,586.77	21110	10/03/2023	923	07065420
Total 1521:					1,586.77	1,586.77				
1529	Utility Service	588792/5887	ANNUAL WATER TANK	09/01/2023	140,149.77	140,149.77	21111	10/03/2023	923	07065362
		588792/5887	ANNUAL WATER TANK	09/01/2023	71,444.43	71,444.43	21111	10/03/2023	923	07065362
		588792/5887	ANNUAL WATER TANK	09/01/2023	94,525.67	94,525.67	21111	10/03/2023	923	07065362
Total 1529:					306,119.87	306,119.87				
1548	Verizon Wirel	9945114910	MONTHLY STATEMENT	09/23/2023	1,099.21	1,099.21	21113	10/03/2023	923	01105350
Total 1548:					1,099.21	1,099.21				
1563	VSP of Illinois	818792586 O	VSP-10-2023	09/17/2023	421.50	421.50	21114	10/03/2023	923	01002438
Total 1563:					421.50	421.50				
1632	Warehouse D	5574300-0	PAPER TOWELS	09/18/2023	128.76	128.76	21115	10/03/2023	923	01045400
Total 1632:					128.76	128.76				
1745	Bannon Exter	14808	QUARTERLY EXTERMI	09/05/2023	160.00	160.00	21065	10/03/2023	923	01045300
		14831	QUARTERLY EXTERMI	09/13/2023	110.00	110.00	21065	10/03/2023	923	01045300
		14832	QUARTERLY EXTERMI	09/15/2023	400.00	400.00	21065	10/03/2023	923	01045300
		14845	QUARTERLY EXTERMI	09/22/2023	175.00	175.00	21065	10/03/2023	923	01045300
Total 1745:					845.00	845.00				
1755	Comcast 877	July/Aug/Sep	CABLE SERVICE	09/14/2023	31.56	31.56	21072	10/03/2023	923	01065350
Total 1755:					31.56	31.56				
1853	Buckeye Pow	PSV341537	WELL 10 GEN MAINT	09/14/2023	633.68	633.68	21066	10/03/2023	923	07065300
Total 1853:					633.68	633.68				
1909	SHI Internati	23941959	CISCO MERAKI LICEN	09/14/2023	87.30	87.30	21098	10/03/2023	923	01065301
Total 1909:					87.30	87.30				
1914	AT&T 831-00	6140781807	AT&T	09/07/2023	1,306.94	1,306.94	21064	10/03/2023	923	01105350

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Total 1914:					1,306.94	1,306.94				
1924	V3 Companie	823594	CHANEY AND CENTER	09/07/2023	16,579.37	16,579.37	21112	10/03/2023	923	13007642
		823598	CIRCLE-GREEN-OAKL	09/07/2023	19,497.12	19,497.12	21112	10/03/2023	923	12007602
Total 1924:					36,076.49	36,076.49				
1935	4imprint Inc	25912992	KEYCHAINS	09/25/2023	715.28	715.28	21058	10/03/2023	923	01025400
Total 1935:					715.28	715.28				
1950	Pure Water P	1532073	WATER FOR PW	09/08/2023	68.00	68.00	21092	10/03/2023	923	01035343
		1532172	PUBLIC WORKS WATE	09/08/2023	112.50	112.50	21092	10/03/2023	923	01035343
Total 1950:					180.50	180.50				
1951	HOLCIM - M	718604442	STONE FOR MAIN BRE	09/21/2023	1,509.06	1,509.06	21081	10/03/2023	923	07065430
Total 1951:					1,509.06	1,509.06				
1953	Amazon Capi	113L-CRC3-	SUPPLIES WEST PLAN	09/12/2023	4.99	4.99	21061	10/03/2023	923	07085420
		13DL-N3DR-	POWER CORD FOR LA	09/21/2023	19.99	19.99	21061	10/03/2023	923	01035401
		164D-K3N9-	FLEET- VACTOR TRUC	09/12/2023	242.07	242.07	21061	10/03/2023	923	01075400
		1CPC-VJ4K-	DESK CALENDARS	09/24/2023	84.51	84.51	21061	10/03/2023	923	01025401
		1K4C-HTLH-	OFFICE SUPPLIES	09/21/2023	50.14	50.14	21061	10/03/2023	923	01025401
		1KMF-MWN	OFFICE SUPPLIES	09/23/2023	36.24	36.24	21061	10/03/2023	923	01105400
		1LC9-WCLW	ENVELOPE MOISTENE	09/23/2023	14.79	14.79	21061	10/03/2023	923	01165401
		1MWM-JJT9	ANNUAL AMAZON PRI	09/24/2023	1,299.00	1,299.00	21061	10/03/2023	923	01105300
		1Q1D-MGC	MOUSE PAD FOR DIRE	09/18/2023	5.99	5.99	21061	10/03/2023	923	01165401
		1Q1D-MGC	POST-IT POP UP NOTE	09/18/2023	7.49	7.49	21061	10/03/2023	923	01165401
		1Q1D-MGC	POST-IT MINI NOTES	09/18/2023	7.07	7.07	21061	10/03/2023	923	01165401
		1Q1D-MGC	POST-IT LINED NOTES	09/18/2023	9.01	9.01	21061	10/03/2023	923	01165401
		1V4P-9HGW	BOTTLES FOR WATER	09/21/2023	55.73	55.73	21061	10/03/2023	923	07065420
		1W77-JTHF-	OFFICE SUPPLIES	09/23/2023	107.96	107.96	21061	10/03/2023	923	01027500
		CM# 16N7-	REFUND OF TONER F	09/14/2023	106.61-	106.61-	21061	10/03/2023	923	01165401
		CM#1MWM-	OFFICE SUPPLIES	09/19/2023	9.45-	9.45-	21061	10/03/2023	923	01125401
		164D-K3N9-	EATING UTENCILS	09/12/2023	70.67	70.67	21061	10/03/2023	923	01025400
		1KXR-4C7W-	GALLON JUGS FOR SL	09/22/2023	91.17	91.17	21061	10/03/2023	923	07085420
		1MWM-JJT9-	THREE COLOR TONER	09/20/2023	251.00	251.00	21061	10/03/2023	923	01165401
		1VGL-GRQ6-	FLEET- FILE CABINET	09/13/2023	80.55	80.55	21061	10/03/2023	923	01075400
		1VJW-XKT6-	MONITOR STAND	09/13/2023	10.98	10.98	21061	10/03/2023	923	01035401
Total 1953:					2,333.29	2,333.29				
1954	Charles J De	July-August 2	ADMINISTRATIVE HEA	08/10/2023	600.00	600.00	21068	10/03/2023	923	01015300
Total 1954:					600.00	600.00				
1971	Graybar Fina	15379222	PHONE SYSTEM MON	09/25/2023	2,110.85	2,110.85	21079	10/03/2023	923	01105350
Total 1971:					2,110.85	2,110.85				
1977	AIS Inc	84353	DETENTION PHONE R	09/25/2023	160.00	160.00	21059	10/03/2023	923	01065301
Total 1977:					160.00	160.00				

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
1985	SpectrumVol	IN772230	MONTHLY STATEMENT	10/01/2023	272.13	272.13	21101	10/03/2023	923	01105350
Total 1985:					272.13	272.13				
2003	Endustra Filt	P231163-Frei	ADDITIONAL FREIGHT	09/18/2023	246.46	246.46	21075	10/03/2023	923	07085366
Total 2003:					246.46	246.46				
2032	Robert Half	62569852	TEMPORARY EMPLOY	09/19/2023	2,440.08	2,440.08	21096	10/03/2023	923	01105300
		62601868	TEMPORARY EMPLOY	09/26/2023	2,711.20	2,711.20	21096	10/03/2023	923	01105300
Total 2032:					5,151.28	5,151.28				
2040	Kroll LLC	AU00714868	FIXED ASSET INVENT	09/25/2023	41,825.00	41,825.00	21086	10/03/2023	923	01105300
Total 2040:					41,825.00	41,825.00				
Grand Totals:					2,148,765.05	2,148,765.05				

Report Criteria:

Detail report type printed

[Report].Check Issue Date = 09/25/2023,10/03/2023