



Regular City Council Meeting

Crest Hill, IL

November 21, 2022

7:00 PM

Council Chambers

1610 Plainfield Road, Crest Hill, IL 60403

Agenda

Opening of Meeting:

Pledge of Allegiance

Roll Call

Minutes:

- [1.](#) Approve the Minutes from the Regular Meeting Held on November 7, 2022
- [2.](#) Approve the Minutes from the Work Session Held on November 14, 2022

City Attorney:

City Administrator:

- [3.](#) Approve Change Order with TIMM Electric, Inc. for Construction Work at the City Center in the Amount of \$8,985.00
- [4.](#) Approve Change Order with Flooring First, Inc. for Construction Work at the City Center in the Amount of \$800.00
- [5.](#) Approve Change Order with Flooring First, Inc. for Construction Work at the City Center in the Amount of \$21,998.16
- [6.](#) Approve Change Order with J. L. Adler Roofing and Sheet Metal, Inc. for Construction Work at the City Center in the Amount of \$46,460.00
- [7.](#) Approve a 60-month Agreement with Comcast for Ethernet Network Services and Managed Routers in the Amount of \$5,031 Per Month (Plus Taxes and Fees) With a One-Time Installation\Construction Fee of \$2,200
- [8.](#) Approve a Managed Services Agreement with All Information Services, Inc. for Computer Network Maintenance

Public Works Department:

City Engineer:

- [9.](#) An Ordinance Amending the City of Crest Hill Comprehensive Plan by Approving and Adopting the Inclusion of the Division and Weber Business Park Sub-Area Plan as an Auxiliary Chapter

Community Development:

Police Department:

Mayor's Report:

City Clerk's Report:

City Treasurer's Report:

- [10.](#) Approval of the List of Bills through November 22, 2022 in the amount of \$225,708.31

11. Regular and Overtime Payroll from October 24, 2022 to November 6, 2022 in the Amount of \$236,483.01

Unfinished Business:

New Business:

Committee/Liaison Reports:

City Council Comments:

Public Comment:

Executive Session: If Called by Council for a Good Cause

Adjourn:

The Agenda for each regular meeting and special meeting (except a meeting held in the event of a bona fide emergency, rescheduled regular meeting, or any reconvened meeting) shall be posted at the City Hall and at the location where the meeting is to be held at least forty eight (48) hours in advance of the holding of the meeting. The City Council shall also post on its website the agenda for any regular or special meetings. The City Council may modify its agenda before or at the meeting for which public notice is given, provided that, in no event may the City Council act upon any matters which are not posted on the agenda at least forty-eight (48) hours in advance of the time for the holding of the meeting.

MINUTES OF THE REGULAR MEETING
CITY COUNCIL OF CREST HILL
WILL COUNTY, ILLINOIS
November 7, 2022

The regular meeting of the City of Crest Hill was called to order by Mayor Raymond R. Soliman at 7:00 p.m. in the Council Chambers, 1610 Plainfield Road Crest Hill, Will County, Illinois.

The Pledge of Allegiance was recited in unison.

Roll call indicated the following present: Mayor Raymond Soliman, City Clerk Christine Vershay-Hall, City Treasurer Glen Conklin, Alderman Scott Dyke, Alderman John Vershay, Alderwoman Claudia Gazal, Alderman Darrell Jefferson, Alderperson Tina Oberlin, Alderman Mark Cipiti, Alderman Nate Albert, Alderman Joe Kubal.

Also present were: City Administrator Jim Marino, Director of Public Works Mark Siefert, City Engineer Ron Wiedeman, Interim Planner Maura Rigoni, Police Chief Ed Clark, Finance Director Lisa Banovetz, City Attorney Mike Stiff.

Absent were: Director of Information Technology Service Timothy Stinnett.

APPROVAL OF MINUTES: Mayor Soliman presented the minutes from the regular meeting held on October 17, 2022 for Council approval.

(#1) Motion by Alderman Jefferson, seconded by Alderwoman Gazal, to approve the minutes from the regular City Council meeting held on October 17, 2022 as presented.

On roll call, the vote was:

AYES: Ald. Dyke, Vershay, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

(30)

(41) Mayor Soliman presented the minutes from the work session held on October 10, 2022 for Council approval.

(#2) Motion by Alderperson Oberlin, seconded by Alderman Jefferson, to approve the minutes from the work session held on October 10, 2022 as presented.

On roll call, the vote was:

AYES: Ald. Vershay, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

(45)

(56) Mayor Soliman presented the minutes from the work session held on October 24, 2022 for Council approval.

(#3) Motion by Alderwoman Gazal, seconded by Alderman Vershay, to approve the minutes from the work session held on October 24, 2022 as presented.

On roll call, the vote was:

AYES: Ald. Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke, Vershay.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

(61)

CITY ATTORNEY: (77) City Attorney Mike Stiff had no agenda items for discussion.

CITY ADMINISTRATOR: (84) Administrator Marino presented a request to Approve an Inducement Resolution Proposed Weber/Division TIF) (RR Cresthill, LLC) to Reimburse RR Cresthill, LLC for TIF Eligible Expenses in the Event that the Weber/Division TIF District is Created per the memo dated November 7, 2022. This was discussed at a previous meeting. We are currently working with a TIF representative. Alderwoman Gazal asked if this is going to delay the start of construction for the development that was discussed. It would. The TIF District has to be in place prior to the start of construction in order for the developer to qualify. This has been addressed with the developer. Alderwoman Gazal asked if we feel that the TIF will be approved. This was discussed with the representative, and it is eligible. There are several steps that we will have to go through. Alderperson Oberlin asked if the TIF would have to come before the Council for approval. It would. Alderman Vershay asked if we have a time frame for the approval. It could take roughly 5 months. We have had discussions with the developers on this. Alderman Albert asked what would happen if the TIF is not approved. The developer could ask us for some type of reimbursement for some of the costs.

(#4) Motion by Alderwoman Gazal, seconded by Alderman Vershay, to Approve AN INDUCEMENT RESOLUTION (Proposed Weber/Division TIF) (RR Cresthill, LLC) per the memo dated November 7, 2022.

On roll call, the vote was:

AYES: Ald. Oberlin, Cipiti, Kubal, Dyke, Vershay, Jefferson, Gazal.

NAYES: None.

ABSENT: Ald. Albert.

There being seven (7) affirmative votes, the MOTION CARRIED.

Resolution #1160

(216)

(237) Administrator Marino presented a request to Approve Change Orders for Construction Work at the City Center in the amount of \$241,691.29 per the memo dated November 7, 2022.

(#5) Motion by Alderperson Oberlin, seconded by Alderman Dyke, to Approve Change order with Cosgrove Construction Inc. in the amount of \$34,639.00 per the memo dated November 7, 2022.

On roll call, the vote was:

AYES: Ald. Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke, Vershay, Jefferson.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.
(272)

(297) Mayor Soliman presented a Change order with D Kersey in the amount of \$11,062.00 per the memo dated November 7, 2022.

(#6) Motion by Alderwoman Gazal, seconded by Alderperson Oberlin, to approve a Change order with D Kersey in the amount of \$11,062.00 per the memo dated November 7, 2022.

On roll call, the vote was:

AYES: Ald. Cipiti, Albert, Kubal, Dyke, Vershay, Gazal, Oberlin, Jefferson.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.
(300)

(314) Mayor Soliman presented a Change order with P.T. Ferro in the amount of \$156,079.50 per the memo dated November 7, 2022.

(#7) Motion by Alderperson Oberlin, seconded by Alderman Jefferson, to approve a Change order with P.T. Ferro in the amount of \$156,079.50 per the memo dated November 7, 2022.

On roll call, the vote was:

AYES: Ald. Albert, Kubal, Dyke, Vershay, Jefferson, Gazal, Oberlin, Cipiti.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.
(318)

(333) Mayor Soliman presented a Change order with Corsetti Structural Steel in the amount of \$5,800.00 per the memo dated November 7, 2022.

(#8) Motion by Alderwoman Gazal, seconded by Alderman Jefferson, to approve a Change order with Corsetti Structural Steel in the amount of \$5,800.00 per the memo dated November 7, 2022.

On roll call, the vote was:

AYES: Ald. Kubal, Dyke, Vershay, Jefferson, Gazal, Oberlin, Cipiti, Albert.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.
(336)

(348) Mayor Soliman presented a Change order with CCI Flooring in the amount of \$27,706.79 per the memo dated November 7, 2022.

(#9) Motion by Alderperson Oberlin, seconded by Alderman Dyke, to approve a Change order with CCI Flooring in the amount of \$27,706.79 per the memo dated November 7, 2022.

On roll call, the vote was:

AYES: Ald. Vershay, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

(353)

(367) Mayor Soliman presented a Change order with Omega Plumbing in the amount of \$5,719.00 per the memo dated November 7, 2022.

(#10) Motion by Alderwoman Gazal, seconded by Alderman Dyke, to approve a Change order with Omega Plumbing in the amount of \$5,719.00 per the memo dated November 7, 2022.

On roll call, the vote was:

AYES: Ald. Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke, Vershay.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

(370)

(383) Mayor Soliman presented a Change order with Low Voltage Solutions in the amount of \$685.00 per the memo dated November 7, 2022.

(#11) Motion by Alderman Cipiti, seconded by Alderman Jefferson, to approve a Change order with Low Voltage Solutions in the amount of \$685.00 per the memo dated November 7, 2022.

On roll call, the vote was:

AYES: Ald. Dyke, Vershay, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

(387)

PUBLIC WORKS DEPARTMENT: (403) Public Works Director Mark Siefert presented a request to Approve AN ORDINANCE AUTHORIZING THE DISPOSAL OF SURPLUS PERSONAL PROPERTY OWNED BY THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS per the memo dated November 7, 2022.

(#12) Motion by Alderperson Oberlin, seconded by Alderman Jefferson, to approve AN ORDINANCE AUTHORIZING THE DISPOSAL OF SURPLUS PERSONAL PROPERTY OWNED BY THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS per the memo dated November 7, 2022.

On roll call, the vote was:

AYES: Ald. Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke, Vershay, Jefferson.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

Ordinance #1933

(420)

(436) Director Siefert presented a request for the Approval of Pay Request #3 from Williams Brother Construction Inc. with Direction to Send it to the IEPA for Approval and Disbursement for Total Amount of \$80,951.49 per the memo dated November 7, 2022.

(#13) Motion by Alderperson Oberlin, seconded by Alderwoman Gazal, to approve Pay Request #3 from Williams Brother Construction Inc. with Direction to Send it to the IEPA for Approval and Disbursement for Total Amount of \$80,951.49 per the memo dated November 7, 2022.

On roll call, the vote was:

AYES: Ald. Cipiti, Albert, Kubal, Dyke, Vershay, Jefferson, Gazal, Oberlin.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

(450)

(473) Director Siefert presented a request for Approval of a Notice to Award a Contract to Vissering Construction of Streator, Illinois an IEPA loan funded amount of \$50,640,000.00 per the memo dated November 7, 2022. This is for the work to be done at the West Treatment Plant. This was discussed at a previous meeting. The City received a 30 year loan at a very low percentage rate. Alderperson Oberlin thanked City Staff for all the hard work they put into this project so far.

(#14) Motion by Alderperson Oberlin, seconded by Alderwoman Gazal, to approve the Notice to Award a Contract to Vissering Construction of Streator, Illinois an IEPA loan funded amount of \$50,640,000.00 per the memo dated November 7, 2022.

On roll call, the vote was:

AYES: Ald. Kubal, Dyke, Vershay, Jefferson, Gazal, Oberlin, Cipiti, Albert.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

(535)

(560) Director Siefert announced that the 3rd annual Christmas parade will be on December 3, 2022 at 10:00 a.m. The parade route will be announced at a later date. Alderwoman Gazal asked for an update on the hiring. Director Siefert explained that we are having an issue with the salary schedule for a water operator.

CITY ENGINEER: (613) City Engineer Ron Wiedeman presented a request to Award the Contract to Austin Tyler Construction, Inc. for the Highland, and Cora Retaining Wall Project in the amount of \$102,12.00 per the memo dated November 7, 2022. He went over the background of the request and the work to be done.

(#15) Motion by Alderman Dyke, seconded by Alderman Jefferson, to Award the Contract to Austin Tyler Construction, Inc. for the Highland, and Cora Retaining Wall Project in the amount of \$102,102.00 per the memo dated November 7, 2022.

On roll call, the vote was:

AYES: Cipiti, Albert, Kubal, Dyke, Vershay, Jefferson, Gazal, Oberlin.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.
(657)

(691) Engineer Wiedeman presented a request to Approve the Relocation of a ComEd Power Pole in Conflict with Work at Highland Ave per the memo dated November 7, 2022.

(#16) Motion by Alderman Dyke, seconded by Alderman Vershay, to Approve the Relocation of a ComEd Power Pole in Conflict with Work at Highland Ave per the memo dated November 7, 2022.

On roll call, the vote was:

AYES: Ald. Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke, Vershay.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.
(702)

(718) Mayor Soliman asked if the last retaining wall needing work was at Theodore and Kelly. Engineer Wiedeman went over the list of work that still needs to be done. Alderman Kubal questioned the street light at Weber Road and Knapp Drive. It is still out. Engineer Wiedeman explained that it was turned into ComEd. Alderwoman Gazal said commented that the fire hydrants that have been painted look good. She then questioned the curbs along Borio Drive. These should be done before inclement weather sets in.

ECONOMIC DEVELOPMENT DEPARTMENT: (783) Mayor Soliman presented the Heidner Property Northwest Corner of Division and Weber-Special use Plan Unit Development and Drive-Through Facilities per the memo dated November 7, 2022. Planner Rigoni went over the plan for the property. This case went before the Plan Commission and was recommended for approval. Per discussion by the Council the ordinance includes 10 conditions to be placed on the property. Tonight's approval would be subject to engineers' approval. Alderwoman Gazal questioned the additional conditions. These are stated in the attached memo to the Council. Alderman Cipiti questioned the buffering between the business and residential. What would it consist of. It would be landscaped per our ordinance. Alderman Jefferson questioned the intersection of Weber Road and Randich. Planner Rigoni explained that Randich will be extended to go north and south and is currently under review by the County. Mayor Soliman asked for comments and questions from the residents. Mr. McHenry from Gas & Wash gave a brief presentation and looks forward to becoming a part of the City. Mayor Soliman gave a brief speech. Alderman Cipiti had some concerns with additional vehicle traffic. Discussion followed on the traffic flow that will access this parcel. You are not going to service the vehicles that are on the highways. You will be servicing the vehicles that are using Weber Road or the immediate area. Alderman Albert asked if they have diesel fueling lanes. They do, which are separate from the regular pumps. Alderman Alberts concern is that cars and trucks don't mesh well when they are using the same access. We have another fueling station where the cars and large trucks are in separate areas. Also, we are introducing more truck traffic into a residential area. Another concern is the large trucks fueling and then parking to some video gaming or grab food. Mr. McHenry explained that they do not allow overnight parking of trucks and can post signs designating a time frame that trucks can be parked at

the facility. He went on to discuss the cars and trucks using the same entrance. Discussion followed on the future extension of the roadway to the south of this development that will pull the truck traffic off of Division. This project is going to once again add to the number of trucks on Division. Engineer Wiedeman explained that this facility is going to take care of vehicles that are already utilizing the routes, not add more to them. Alderman Jefferson said that he visited the location on Laraway Road and was pleased with what he saw. Alderwoman Gazal feels this facility will be a benefit to the City.

(#17) Motion by to Approve AN ORDINANCE GRANTING A SPECIAL USE PERMIT WITH RESPECT TO CERTAIN REAL PROPERTY LOCATED WITHIN THE CORPORATE BOUNDARIES OF CREST HILL (APPLICATION OF HEIDNER PROPERTIES, INC.) per the memo dated November 7, 2022.

On roll call, the vote was:

AYES: Oberlin, Kubal, Dyke, Vershay, Jefferson, Gazal.

NAYES: None.

ABSENT: Ald. Cipiti, Albert.

There being six (6) affirmative votes, the MOTION CARRIED.

Ordinance #1934

(1366)

POLICE DEPARTMENT: (1414) Police Chief Ed Clark had no agenda items for discussion. The reports were on file. Alderman Cipiti received a call from a residents regarding the intersection of Ardaugh and Gaylord. There is an issue with parked cars along Ardaugh blocking sight. Chief Clark would look into this and report back to the Council. Alderperson Oberlin agreed that this is an issue.

MAYOR: (1501) Mayor Raymond Soliman presented the Will County Governmental League Holiday Reception per the memo dated November 1, 2022. In the past the City has paid for the elected official. It is the responsibility of the Official to pay for a guest if they chose to bring one.

(#18) Motion by Alderperson Oberlin, seconded by Alderwoman Gazal, to approve the Will County Governmental League Holiday Reception per the memo dated November 7, 2022.

On roll call, the vote was:

AYES: Ald. Albert, Kubal, Dyke, Vershay, Jefferson, Gazal, Oberlin, Cipiti.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

(1518)

(1543) Mayor Soliman commended all of the Staff and City Council members for all of their hard work. The Staff does an outstanding job, and he appreciates their commitment to the City. The City Staff worked through Covid and kept the offices running, and the Police never missed a beat.

(1618) Mayor Soliman announced that we had the annual fall clean up of the Memorial Garden. He thanked all of the volunteers that helped make this happen. On the weekend of November 5th, the Memorial Garden stones were removed and taken to the new City

Center. He thanked Preservation Monument Company for the care they took over a two day period in moving the stones. The Mayor went over the work that is being done to construct the new garden at the City Center. The Mayor also reminded everyone to thank a Veteran for their service to our Country and the sacrifices they have made.

CITY CLERK: (1783) City Clerk Christine Vershay-Hall had no agenda items for discussion.

(1786) Clerk Vershay-Hall reminded the residents that all City facilities will be closed on Friday November 11, 2022 in observance of Veterans Day. On behalf of the Clerk's Office she thanked all of the Veterans for their service and sacrifices.

CITY TREASURER: (1801) Treasurer Conklin presented the list of bills in the amount of \$1,853,468.57 per the memo dated November 7, 2022 for Council approval.

(#19) Motion by Alderperson Oberlin, seconded by Alderman Cipiti, to approve the list of bills in the amount of \$1,853,468.57 per the memo dated November 7, 2022 as presented. On roll call, the vote was:

AYES: Ald. Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke, Vershay, Jefferson.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.
(1814)

(1829) Treasurer Glen Conklin presented the regular and overtime payroll from October 10, 2022 to October 23, 2022 in the Amount of \$241,600.69.

(1842) Treasurer Conklin presented the Quarterly Compensation Buy Back through October 24, 2022 in the Amount of \$19,605.73.

(1857) Alderman Cipiti asked for an update on the budget and City Center budget. Treasurer Conklin would like to see this on the next work session agenda for discussion.

UNFINISHED BUSINESS: (1891) There was no unfinished business.

NEW BUSINESS: (1893) There was no new business.

COMMITTEE/LIAISON REPORTS: (1895) Alderman Albert announced that we will be hosting the Holiday Lights Contest. Winners will be announced at the December 19, 2022 City Council meeting. Judging will take place between December 13, 2022 and December 18, 2022. Last day to submit forms is December 12, 2022.

COUNCIL COMMENTS: (1925) Alderwoman Gazal said that we have been short staffed since Covid. The current staff is trying to keep up with the daily duties and doing the best they can. She reminded everyone to get out and vote tomorrow. On November 5, 2022 we had 111 families that took advantage of the pop up pantry at the White Oak Library. She thanked everyone who participated in the event. Alderperson Oberlin commended Alderwoman Gaza for organizing the event. Alderman Vershay reminded everyone to vote.

Alderman Kubal commended all of the veterans for their service. Alderperson Oberlin thanked the veterans for their service. Also, get out to vote.

PUBLIC COMMENT: (2085) Linda Dyke thanked the Chief for getting cars that have been in violation towed and to the Building Department for getting several violations taken care of.

There being no further business before the Council, a motion for adjournment was in order.

(#20) Motion by Alderman Dyke, seconded by Alderman Vershay, to adjourn the November 7, 2022 City Council meeting.

On roll call, the vote was:

AYES: Ald. Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke, Vershay.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.
(2168)

The meeting was adjourned at 8:02 p.m.

Approved this _____ day of _____, 2022

As presented _____

As amended _____

CHRISTINE VERSHAY-HALL, CITY CLERK

RAYMOND R. SOLIMAN, MAYOR

MINUTES OF THE WORK SESSION
CITY COUNCIL OF CREST HILL
WILL COUNTY, ILLINOIS
November 14, 2022

The November 14, 2022 City Council work session was called to order by Mayor Raymond R. Soliman at 7:00 p.m. in the Council Chambers, 1610 Plainfield Road Crest Hill, Will County, Illinois.

The following Council members were present: Mayor Raymond Soliman, City Clerk Christine Vershay-Hall, City Treasurer Glen Conklin, Alderman Scott Dyke, Alderman John Vershay, Alderwoman Claudia Gazal, Alderman Darrell Jefferson, Alderperson Tina Oberlin, Alderman Mark Cipiti, Alderman Nate Albert, Alderman Joe Kubal.

Also present were: Administrator Jim Marino, Director of Public Works Mark Siefert, City Engineer Ron Wiedeman, City Attorney Mike Stiff, Finance Director Lisa Banovetz

Absent were: Assistant Public Works Director Blaine Kline, Interim Planner Maura Rigoni, Police Chief Ed Clark,

TOPIC: New City Hall Roadway and Pedestrian Lighting Discussion

Mayor Soliman presented the New City Hall Roadway and Pedestrian Lighting Discussion per the memo dated November 14, 2022. Engineer Wiedeman informed the Council that this work has not been accounted for in the current budget. If we bid the project out now, we will not see the first invoice until next year's budget. The estimated cost for the project is currently 1.2 million. This would include the engineering and construction for the project. Taking this project out to bid does not bind us to anything but does get us good prices. Alderman Cipiti asked if the cost estimate was done recently. It was. This project was discussed sometime in July or August and the price estimate hasn't changed much. Alderman Jefferson asked once we approve a bid, will it be at a fixed price. It would. Alderperson Oberlin asked if this was accounted for in the budget for the City Center. It was not. Alderman Cipiti asked if this will cause a delay moving into the building, Engineer Wiedeman explained this would not cause a delay as the building and parking lot have their own lighting. There was discussion on temporary lighting which would be solar powered to light the roadway. Alderman Albert asked if we could do any type of recapture agreement on property that is yet to be developed. Administrator Marino explained that we will eventually have to have lighting along the roadway, and this may help with future development. Treasurer Conklin thought that it was a developer's responsibility when they construct a subdivision to put the lighting in. This should have been done when the development was first done. Engineer Wiedeman went over where the lights would be located.

Mayor Soliman asked for an informal vote on the New City Hall Roadway and Pedestrian Lighting Discussion. All members present were in agreement to go out to bid.

TOPIC: Fiscal Year 2022-2023 Financial Update

Mayor Soliman presented the Fiscal Year 2022-2023 Financial Update per the memo dated November 14, 2022. Treasurer Conklin informed the Council that this will be an update on the City Center and the City as a whole. In the City Center budget you will find an approximation of the cost of the street lighting. He asked that after the presentation, the Council give them feedback on what they would like to see in the future. There may be

some items in the presentation that have a deficiency which is due to a timing issue. Director Banovetz informed the Council that we are six months into the budget. We will soon be presenting the next fiscal budget for discussion. We are going to have to prioritize our expenses. When the original budget for the City Center was done it was 13.5 million with a 7% for overage, which was \$14,445,000.00. The current estimate that we have gotten from Harbour is \$20,145,491.00. We then added in the street lighting costs and subtracted the land purchase of \$1,227,206.59. This would bring us over budget by \$5,773,284.51. There are two 1 million dollar grants that the Finance Director has applied for. We are looking into reimbursement for the work that was done on Kelly, but we need to find out who the State representative was that sponsored the bill. We will eventually have the funds from the sale of the existing property. Mayor Soliman indicated that he had some contact information on the Kelly Avenue project and would provide it to Director Banovetz. Director Banovetz then went over the revenue and expenses for the period ending October 31, 2022. The fund that we should be concentrating on is the general fund. She went over the items that are covered by that fund. She went over the paperwork that was included in the packet that shows the expenditures by department. The revenue for this year is higher than it was for last year. This is mostly due to sales tax. The top five sales tax vendors were Menards, Wm. Meyer Co., Food 4 Less, Thorntons, and Speedway. Treasurer Conklin explained that you are deriving more sales tax from the gas stations and feels that the proposed Gas & Wash will be a benefit to the City. Discussion followed. Alderman Dyke questioned the sales tax we get from the car dealerships. Director Banovetz would get back to the Council with this information. Alderman Vershay asked if the dealership on Rte. 30 changed his taxing location from Plainfield to Crest Hill. Director Banovetz explained that the expenses for this year are down. This could be due in part to the unfilled staff positions. She then went over the cash & investments as of October 31, 2022. Director Banovetz asked how the Council would like to see these reports. Alderperson Oberlin would like to see the reports on a quarterly basis. Members of the Council that the Treasurer and Finance Director for an informative report.

TOPIC: Discussion of the Annual Tax Levy

Mayor Soliman presented the Discussion of the Annual Tax Levy per the memo dated November 14, 2022. Director Banovetz explained that the tax levy is a process by which the City requests funding from its local taxpayers. This funding is collected through property taxes. Per Illinois Statue taxing bodies are allowed to raise tax levies annually by the rate of inflation or lesser of CPI or 5%. Director Banovetz went over how this law works. If a municipality asks for more than 5%, they will have to hold a truth in taxation hearing. She explained how this would work and also how CPI is calculated. Director Banovetz then presented what the levy would look like. It shows what we asked for last year and what we will be looking for this year. We will be voting on the ordinance for the levy at the first meeting in December. This is split between the Police Pension and the general fund. Director Banovetz and Treasurer Conklin went over how the Police Pension is funded by the City and Officers. Alderman Jefferson asked if we do investments with the fund. We do. The Treasurer gave a brief presentation on the investments. Director Banovetz informed the Council that we will be voting on the abatement ordinances at the first meeting in December. This will involve the general obligation bonds. One is for water and sewer and the other is for the City Center. Alderwoman Gazal asked if we will be getting the information on the levy from the County. Director Banovetz explained that they calculate the levy in December, and we should know by March how much we are going to get. She then went over the tax bill and the funding that the various taxing bodies derive from it. The City has a program in place where we refund the eligible residents 25% of the City portion of their real estate tax bill back to them. As far as the bond rating, we are still

at double A, which is good. Director Banovetz thanked everyone who contributes to the finance reports. Treasurer Conklin gave a brief speech about taxing. Alderman Albert asked why some of the other municipalities are so different on their tax rates. Treasurer Conklin explained that there are a number of factors such as a business district, property value, or a business such as ComEd. Mayor Soliman stated that several schools already have black boxed their tax levies. Director Banovetz commented that you really don't want to black box, this advertises to the public that you are requesting more than what you received last year. Alderwoman Gazal questioned why we would not black box. Director Banovetz explained that we would black box if we asking for more than what we know we are going to get or we had a TIF District. Another reason is if you had a large development come in. Then you would want to ask for those additional tax dollars. Discussion followed on the various communities and their revenue streams. This will be on the City Council agenda for the meeting on December 5th.

TOPIC: Network Infrastructure Upgrade

Mayor Soliman presented the Network Infrastructure Upgrade per the memo dated November 14, 2022. Administrator Marino informed the Council that we are in receipt of the updated contract with Comcast. This will include the City Center, Public Works, Treatment Plants, and Well Houses. We will need to add 11 more routers to provide adequate communication between facilities. The monthly fee will increase by \$1,845.00 and is for a 5 year contract. Comcast provides network design and engineering services, 24/7 monitoring of hardware, replacement of failing equipment at no additional cost, network changes and upgrades at no additional cost. Alderman Cipiti asked what are the 11 additional routers needed for. Administrator Marino explained they thought that the equipment we already have in place would be sufficient. Once we started working with Comcast it was determined that we needed the additional routers to transfer and monitor the information. Administrator Marino explained that Comcast provides the hardware, and the services that go with it.

Mayor Soliman asked for an informal vote on the Network Infrastructure Upgrade. All members present were in agreement.

TOPIC: IDOC/Stateville Update

Mayor Soliman presented the IDOC/Stateville Update per the memo date November 14, 2022. Director Siefert informed the Council that on November 10th, staff met with representatives from IDOC regarding past due water/sewer invoices. Director Siefert explained how past due invoices for the State are handled. After a certain period of time, any past due invoices must be submitted to the Illinois Court of Claims. Earlier this year staff presented an invoice in the amount of \$920,000.00 for the period of 2014 to 2021. IDOC only recognized \$589,964.00. At the meeting all parties agreed on \$804,080.62 of the \$920,534.73. There is \$105,039.36 that the IDOC have preliminary agreed to, and we just have to wait for the State to approve it. After discussion with the finance department, it was decided that the best course of action is to write off the \$10,000.00 difference that the City and Stateville say they owe. This would eventually take the account to a zero balance. Alderman Cipiti asked how IDOC can pay these bills now and couldn't do it in the past. Director Siefert explained that they were paying the wrong vendors and did not resend the correct payment to the city. Director Banovetz thanked Director Siefert for all of his hard work. Part of the problem is that they were issuing a check for the water portion of the bill and a second check for the sewer portion of the bill. Treasurer Conklin commented that the payments we receive are applied to the oldest invoice. The State held back the July, August, and September payment until they could meet with us. They

indicated that the City should be receiving payment for these prior months shortly. He went over what the process entails to go through the Court of Claims, and it could take years before we have reconciliation with the State. Hopefully we can come to terms with the State and bring the account current. Director Siefert commended the group that we met with from the IDOC. They were great to work with. Mayor Soliman questioned the late fees and penalties. Director Siefert explained that this would have to go through the Court of Claims. Alderman Cipiti asked how far in arrears are they. Director Siefert went over the dollar amounts and the time frame that we could see the funds in hand. If both parties are in agreement with the dollar amount due, the process will go a lot quicker than if we just let it go through the Court of Claims. Attorney Stiff asked if the company that received the payment earmarked for the City retained the payment. They did not go into detail on this payment.

TOPIC: Graffiti Removal on Private Property

Mayor Soliman presented the Graffiti Removal on Private Property per the request of Alderman Vershay. Alderman Vershay explained that he met with Administrator Marino to talk about this problem in the past. Administrator Marino suggested looking into an outside company similar to the one that the Village of Romeoville has. They charge the homeowner \$135.00 per hour to remove the graffiti. Administrator Marino explained how this program works in Romeoville. Alderman Vershay explained that he would like to see the City purchase a steamer, have the residents sign a hold harmless form and have the City remove the graffiti. What if we have a resident who is out of town and is unable to remove the graffiti themselves. They stand a chance of getting a ticket if it's not taken care of. Alderwoman Gazal asked how many properties have had graffiti on them. Roughly 6 or so. Alderwoman Gazal commented that we are currently short staffed. She felt that we should have a private contractor do this work, and the City pays the bill. This will keep the City off private property and in case damage is done we are not responsible for it. Alderperson Oberlin agreed that a professional company would also be covered by insurance. Attorney Stiff commented that the hold harmless is only as good as the paper it is written on. It doesn't mean that the City cannot be sued. Attorney Stiff said that if you are going to do this type of program for a homeowner, you are also going to have to do it for businesses. Alderwoman Gazal agreed that the residents should not have to pay to have graffiti removed, but it should be done by an outside firm. If its on public property then the City should take care of it. Administrator Marino asked, if someone throws a rock through a window and breaks it, who is responsible to fix it. Alderwoman Gazal felt that the graffiti is a different type of vandalism. Gangs are more likely to graffiti a property. Attorney Stiff said that vandalism is vandalism. Administrator Marino had a good point. As far as someone who is out of town and their property is graffitied, are we really going to fine them if they are willing to take care of it. The solution may be to work with the property owner to get the problem fixed. Alderman Vershay said that the case in Ward I, the owner was out of town and was given 10 days to take care of the problem. Discussion followed on bringing the property into compliance. Alderman Vershay didn't think the Police wanted the graffiti to remain on the property for a period of time. Alderman Cipiti said that often the graffiti is gang related. The quicker you remove it the better. Leaving it up could cause further tagging of other properties. Alderman Cipiti asked what the basis is for the graffiti discussion. Alderman Vershay would like to see the City remove the graffiti from either a residence or business as quickly as possible. Attorney Stiff explained that we will have to have a waiver of liability and consent. Also, a hold harmless agreement, which still wouldn't prevent someone from suing the City. If they don't sign the forms then we would not remove the graffiti and ticket the property. Alderman Vershay asked what happens if the graffiti is on a wall or fence and you don't have to go on private property to remove it.

You would still need some type of waiver as you are cleaning it off of private property, even though you're not standing on it. Attorney Stiff thought that we had the name of a company that we can provide the resident with to clean up the graffiti at a cost to the resident. The question comes up as to whether the City should pay the cost in the case of a hardship. Alderman Vershay would like the City Staff to remove the graffiti. We need to start doing things for the residents to show them that the City cares. This would also be good publicity for the City. Alderman Albert feels like there are some cases that are more urgent when it comes to true gang graffiti versus some amateur stuff. He also felt that in most of the neighborhoods we help each other out. Attorney Stiff suggested having the Chief come to the Council with some statistics. Alderman Kubal would also like to get information from the Chief on this. The Mayor asked the Council if they had an idea of which direction they would like to go. City removal of the property or an outside contractor. Discussion followed on what could be considered vandalism and what we would want to remove or replace. Alderman Vershay would like to see the City get a steamer to remove the graffiti and use it for other items as needed. Director Siefert said that we need to be careful using a steamer because it could fade the color of the siding and who is going to be responsible to fix it. Alderman Oberlin feels that if it's gang related graffiti we need to get it removed right away. But the majority of the time, the homeowner will go ahead and remove it on their own. What we could do is offer assistance to those who are incapable of doing it themselves. Alderman Vershay brought up the sidewalks that are being replaced at the City's cost. Are we going to fix the one along his property that he paid out of pocket to put in. Mayor Soliman asked Alderman Vershay to talk to the Chief and we can revisit this discussion.

PUBLIC COMMENTS:

There were no public comments.

MAYORS UPDATES:

Mayor Soliman informed the Council that an invitation was sent out for the 3 Point Health Care on Plainfield Road, on December 1st for a grand opening/ribbon cutting. Mayor Soliman attended the grand opening for the new control tower at Lewis Airport today. Mayor Soliman informed the Council there is a request for a liquor license at the Gallery 1700 next to Chase Bank. The Mayor met with 2 brothers who would like to have package liquor and video gaming. They would also like to have a special area to do craft beer tasting and are also thinking of having a bistro with liquor and gaming. The Mayor informed them that we currently do not have any available bistro license and one would have to be created. They would divide the space into a package liquor establishment with a bistro next door with a separate entrance. The proposed owners have 6 current liquor license in other areas. Alderman Albert questioned the tap room. Mayor Soliman didn't feel that it was going to be viable. Discussion followed on the creation of an additional bistro license. Treasurer Conklin asked what the crime rate is for them. It is very low. The income derived is very good. Alderman Albert said he'd like to see what type of plans they have for it. Alderman Gazal would also like to see a concept of what this business is going to look like and their plans for it.

COMMITTEE/LIAISON UPDATES:

There were no committee/liaison updates tonight.

CITY ADMINISTRATOR UPDATES:

Administrator Marino informed the Council that in regard to the 200 acres that the City would like to obtain from the State, we sent them a letter of intent and are waiting to hear

back from them. In regard to the City Center, with the incoming inclement weather the landscaping and paving will be delayed. The asphalt plants will also be shutting down soon. Alderman Albert questioned the uneven areas under the monument stones that were moved to the City Center. Mayor Soliman said that there are several that need to be addressed and will be leveled out. Alderman Albert felt that we should reconsider waiving the fees that were previously discussed for the park district. No comments were made. Alderman Cipiti asked if we have had any interest in the current City Hall property. Administrator Marino did not have an update at this time. Alderwoman Gazal asked if we have gotten an update on how the property is being advertised and marketed. We had not. Alderman Cipiti asked for an update on the Economic Development Director position. Administrator Marino went over the interview process. Alderman Cipiti would like the Council to meet the final candidates before a hiring decision is made. Alderman Cipiti asked for an update on the IT position. Administrator Marino informed the Council that our current IT Directors last day is coming up. We have a new IT company that started today and will be working with Director Stinnett to get familiar with the system. He will be requesting approval at the next meeting for an agreement with the company for services until we fill the position. Alderman Cipiti asked when did we feel like we needed to take action on finding a replacement once Director Stinnett gave notice in October. Administrator Marino explained that once he gave his resignation, Director Stinnett began looking for a company to come in during the interim. Alderman Cipiti felt like the Council should have been kept in the loop as to what was going on with the process. The Council hasn't seen the contract, the IT company has already been chosen and we are being asked to approve a contract that none of us has seen. He thought that we were trying to have the Council more involved in decisions, not left out. Alderperson Oberlin agreed. The Council would like to be made more aware of the fact. She also felt that the Finance Department should have been apart of the process as they utilize the computer system a lot. If you are going to bring a firm in, at least notify the Council that you are contemplating it. We need to have IT, but the Council should have been informed before a contract was signed. Alderwoman Gazal agreed, and one of her concerns is the cost. What does this company have to offer the City for the fee they charge. Administrator Marino explained that they have a larger staff and were able to provide assistance immediately. They are certified to work with Police Departments and have the clearances. They also work with other municipalities. One of the other companies said that they would have to hire additional staff in order to service the City and several other companies do not work with municipalities and had no experience with Police Departments. The company we chose was based on their experience and capabilities. The contract is monthly, where the other companies wanted more long term contracts. We will have to hire an IT Director, but first we need to work on getting an Economic Development person in place. Discussion followed on the fees being charged. We are given a price for a block of time but may not use the full time allotted to us. Alderwoman Gazal asked if Director Stinnett had all of these qualifications and can't we get someone in house temporarily for a lesser price. Director Stinnett had all of the credentials. Administrator Marino said that he could have waited to present the request to Council next week, but this would have caused a lapse in services to the staff in the interim. Alderwoman Gazal felt that there could have been more communication with the Council. You could have emailed that you were looking for a company, checked the qualifications, interviewed them, and informed the Council which one was the best match for the City. Administrator Marino explained that he is doing his best with what he has to work with. Alderman Jefferson would like to know what is going to be spent until we can get an IT person in house again. Alderwoman Gazal felt that a quick email to the Council giving them an update would have at least given us some information instead of throwing it before us.

(Alderman Albert and Alderman Kubal exited the work session).

Alderwoman Gazal explained that no one is picking on the Administrator, but the Council needs to be kept informed of what is going on. It is also sad how things are between the members of the Council and the lack of respect that is sometimes shown for one another. The meeting was adjourned at 9:12 p.m.

Approved this _____ day of _____, 2022

As presented _____

As amended _____

CHRISTINE VERSHAY-HALL, CITY CLERK

RAYMOND R. SOLIMAN, MAYOR



Agenda Memo

Crest Hill, IL

Meeting Date: November 21, 2022

Submitter: Jim Marino, City Administrator

Department: Administration

Agenda Item: Approve Change Orders for Construction Work at the City Center

Summary: At the October 17 city council meeting, the council approved a supplement to the 2022-2023 fiscal year appropriations ordinance in the amount of \$750,000 for additional construction work and increased costs for the city center building. Since that meeting Harbour Contractors has prepared the attached change orders for this work that now require approval.

While the change orders below for Timm Electric and Adler Roofing were included in the November 7 meeting packet, they were not voted on. Therefore, they need to be approved at the November 21 meeting. Votes were taken for the change orders listed in the memo for this item in the November 7 meeting packet, but the memo was not updated to include these two change orders when I was on vacation.

Recommended Council Action: Approve the following change orders:

- Change order with Timm Electric in the amount of \$8,985.00
- Change order with Flooring First, Inc. in the amount of \$800.00
- Change order with Flooring First, Inc. in the amount of \$21,998.16
- Change order with J.L. Adler Roofing & Sheet Metal. in the amount of \$46,460.00

Financial Impact:

Funding Source: General Fund Balance

Budgeted Amount: \$750,000

Cost: \$78,243.16

Attachments: Change orders

**CITY OF CREST HILL
CITY CENTER**

Change Order

Date: 11/3/2022
Project: Crest Hill City Center
Contractor: TIMM Electric, Inc.
Change Order #: 16

Description:

All Work Outlined Below for the Various Items and Areas within the Facility

City Hall Kitchenette
 * Relocate microwave receptacle from below cabinet to inside of cabinet . Install cord on range.

Police kitchenette
 * Add 30amp 250v 4 wire circuit for commercial coffee maker due to new cabinetry layout, relocate GFI receptacle, microwave receptacle to inside upper cabinet and re-arrange circuitry to correspond with panel directory. Add receptacle for water cooler . Install cord on range.

Equipment Issue Room 319
 * Equipment issue room 319: Added 3 quad receptacles and 4 low voltage openings for body cam and taser rack. Rework conduits , boxes, wiring, etc. from below counter to above counter as directed.

Sgt. Office Room 317
 * Relocate existing switch to accommodate added window.

Police Exterior
 * Installed mounts and provided conduit sleeves for 2 WIFI extenders.

Note: See Attached RCO / Proposals

Original Contract:	\$	1,241,855.00
Previous Change Orders:	\$	<u>629,970.00</u>
Contract Total Prior to this CO:	\$	1,871,825.00
New Change Order Amount:	\$	8,985.00
New Contract Amount:	\$	<u><u>1,880,810.00</u></u>

Approved:

 Administrator Date

 Shawn Thompson - Project Manager Date

 Sub-Contractor Date

 Dan Skiera - Superintendent Date



TIMM
Electric, Inc.

17832 MILLS ROAD
JOLIET, IL 60433

Phone #: (815) 723-4501
Fax #: (815) 723-7243

Invoice

Item 3.

Invoice #:	19184
Date:	10/20/2022

Bill To
Harbour Contractors Inc. 23830 W. Main Street Plainfield, IL 60544 Attn: Roseanne

Project:
Miscellaneous extra work CREST HILL CITY CENTER

Commercial * Residential * Industrial
Licensed * Bonded * Insured

P.O. Number	Terms

Description	
Furnish and install the material and labor for the following extra work as directed.	
1. City Hall kitchenette: Relocate microwave receptacle from below cabinet to inside of cabinet . Install cord on range. Total of this work is \$275.00	
2. Police kitchenette: Add 30amp 250v 4 wire circuit for commercial coffee maker due to new cabinetry layout, relocate GFI receptacle , microwave receptacle to inside upper cabinet and re-arrange circuitry to correspond with panel directory. Add receptacle for water cooler . Install cord on range. Total of this work is \$4125.00.	
3. Equipment issue room 319: Added 3 quad receptacles and 4 low voltage openings for body cam and taser rack. Rework conduits , boxes, wiring, etc. from below counter to above counter as directed. Total of this work is \$3635.00. Work is through 10/20/2022, Still need to trim out after drywall and painting is complete.	
4. Sgt, office room 317: Relocate existing switch to accommodate added window. Total of this work is \$365.00	
5. Police exterior: Installed mounts and provided conduit sleeves for 2 WIFI extenders. Total of this work is \$585.00.	
Total amount of these extras is \$8985.00..	
	Total \$8,985.00

Service Charge of 1.5% per month which is equal to annual rate of 18% will be added to all accounts over 30 days.



Agenda Memo

Crest Hill, IL

Meeting Date: November 21, 2022

Submitter: Jim Marino, City Administrator

Department: Administration

Agenda Item: Approve Change Orders for Construction Work at the City Center

Summary: At the October 17 city council meeting, the council approved a supplement to the 2022-2023 fiscal year appropriations ordinance in the amount of \$750,000 for additional construction work and increased costs for the city center building. Since that meeting Harbour Contractors has prepared the attached change orders for this work that now require approval.

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- Change order with J.L. Adler Roofing & Sheet Metal. in the amount of \$46,460.00

Financial Impact:

Funding Source: General Fund Balance

Budgeted Amount: \$750,000

Cost: \$78,243.16

Attachments: Change orders

Invoice

Item 4.

10/10/2022 11:00:21 AM

Page 1



Flooring First, Inc.
1491 Caton Farm Road
Lockport IL 60441
815-524-5504
815-524-5535

Invoice #: 1253
SaleDate: 09/06/2022
Next Install:
Sales Rep: Daria Skilnik

SOLD TO:

City of Crest Hill
1610 Plainfield Road
Crest Hill IL 60403

SHIPPED TO

New Building

Crest Hill IL 60403

MATERIALS	COMMENTS	QUANTITY	PRICE	TOTAL
1 T-Track Rubber Mold	Black	10 Each	\$40.00	\$400.00
2 T-Track Pinless Metal Track		10 Each	\$40.00	\$400.00

Comments: Customer Picked Up 9-6-22

SubTotal: \$800.00
Exempt: \$0.00
Total: \$800.00
Payments: \$0.00
Balance: \$800.00

APPROVED

By: S. Thompson
Project: 01-2115
Date: 10/27/2022 12:26:38 PM

INSURANCE CLAIM



Agenda Memo

Crest Hill, IL

Meeting Date: November 21, 2022

Submitter: Jim Marino, City Administrator

Department: Administration

Agenda Item: Approve Change Orders for Construction Work at the City Center

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Financial Impact:

Funding Source: General Fund Balance

Budgeted Amount: \$750,000

Cost: \$78,243.16

Attachments: Change orders

Invoice

Item 5.

Page 1

8/18/2022 5:51:55 PM



Flooring First, Inc.
1491 Caton Farm Road
Lockport IL 60441
815-524-5504
815-524-5535

Invoice #: 1191
SaleDate: 08/12/2022
Next Install:
Sales Rep: Cheri Delattre

SOLD TO:

City of Crest Hill
1610 Plainfield Road
Crest Hill IL 60403

SHIPPED TO

City of Crest Hill
20690 City Center Boulevard
Crest Hill

MATERIALS		COMMENTS	QUANTITY	PRICE	TOTAL
1	Creation Clic 28- 8.4x48.8- 17.11	Portobello	3610.21 SqFt	\$5.99	\$21,625.16
3	Ger Flor Spray Adhesive	N/A	2 Each	\$39.00	\$78.00
LABOR		COMMENTS	QUANTITY	PRICE	TOTAL
2	Delivery charge		1 Each	\$295.00	\$295.00

Supply and deliver replacement flooring for the new City of Crest Hill Municipal Building.

SubTotal: \$21,998.16
Exempt: \$0.00
Total: \$21,998.16
Payments: \$0.00
Balance: \$21,998.16



Agenda Memo

Crest Hill, IL

Meeting Date: November 21, 2022

Submitter: Jim Marino, City Administrator

Department: Administration

Agenda Item: Approve Change Orders for Construction Work at the City Center

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Financial Impact:

Funding Source: General Fund Balance

Budgeted Amount: \$750,000

Cost: \$78,243.16

Attachments: Change orders

**CITY OF CREST HILL
CITY CENTER**

Change Order

Date: 11/3/2022
Project: Crest Hill City Center
Contractor: J. L. Adler Roofing and Sheet Metal, Inc.
Change Order #: 3

Description:

Additional Snow / Ice Rail

* Per the Attached Sketch, Furnish and Install Additional Snow / Ice Rail in the recommended locations per Insurance and Manufacturer Standard Requirements. Product to match the existing product already in place to make for a seamless overall installation.

Note: See Attached RCO / Proposals

Original Contract:	\$	1,020,320.00
Previous Change Orders:	\$	<u>13,750.00</u>
Contract Total Prior to this CO:	\$	1,034,070.00
New Change Order Amount:	\$	46,460.00
New Contract Amount:	\$	<u><u>1,080,530.00</u></u>

Approved:

 Administrator Date

 Shawn Thompson - Project Manager Date

 Sub-Contractor Date

 Dan Skiera - Superintendent Date

J.L. Adler Roofing and Sheet Metal, Inc.

"Symbol of Quality since 1926"

779 Joyce Road
Joliet, Illinois 60436

Phone 815/773-1200
Fax 815/773-1207

Attn: Shawn Thompson
Harbour Contractor

Re: Crest Hill City Hall
Shawn,

The following will provide scope of work and pricing for the Crest Hill City Hall Building. The snow retention pricing will be for the same system that is currently installed. The attached roof plan is highlighted in pink for the areas we believe need the snow system due to possible damage of gutters, landscaping, or equipment, also injury from sliding snow and ice. I do have soffit leftover to re-work the areas where the cameras need moved. If you have any questions or concerns please feel free to contact me.

Scope of work: Snow Retention

- Furnish and install new S-5 Color Guard Snow Rail

Price for the work above : \$ 46,460.00

Please sign and return a copy to proceed

Facility member signature - _____

Dennis Reding
Adler Roofing & Sheet Metal
815-773-1200 Office
815-209-4796 Cell
dennisreding@yahoo.com



www.adlerroofing.com

Recommended Areas

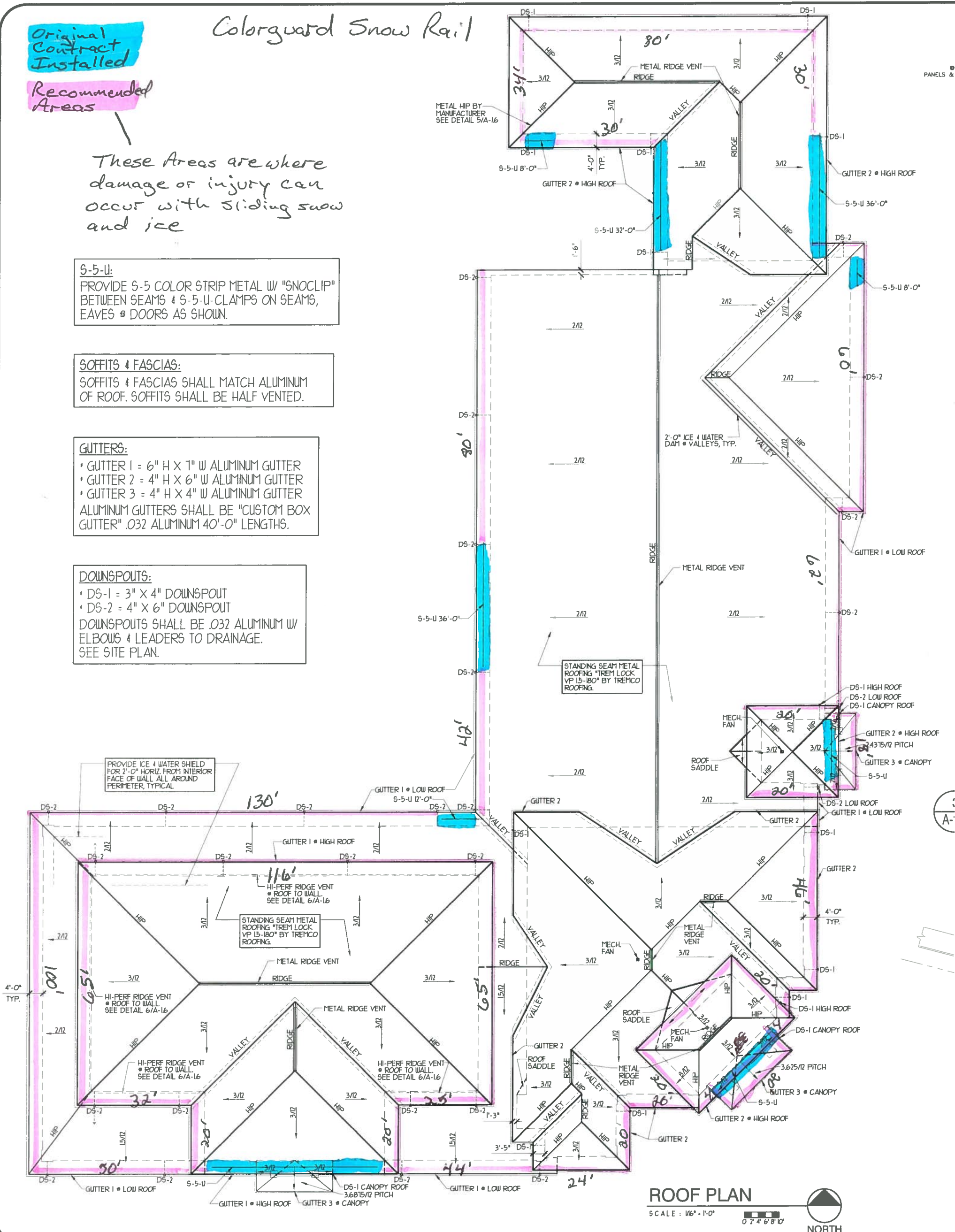
These Areas are where damage or injury can occur with sliding snow and ice

SOFFITS & FASCIAS:
SOFFITS & FASCIAS SHALL MATCH ALUMINUM
OF ROOF. SOFFITS SHALL BE HALF VENTED.

DOWNSPOUTS:

- * DS-1 = 3" X 4" DOWNSPOUT
- * DS-2 = 4" X 6" DOWNSPOUT

DOWNSPOUTS SHALL BE .032 ALUMINUM W/
ELBOWS & LEADERS TO DRAINAGE.
SEE SITE PLAN.





Agenda Memo

Crest Hill, IL

Meeting Date:	November 21, 2022
Submitter:	Tim Stinnett, Director of Information Technology
Department:	Administration
Agenda Item:	Approve a 60-month agreement with Comcast for ethernet network services and managed routers in the amount of \$5,031 per month (plus taxes and fees) with a one-time installation\construction fee of \$2,200

Summary: On June 20, 2022, the City Council approved a contract with Comcast for Ethernet Network Services between municipal buildings, the water plants, and well locations. Since that time, it has been determined that 11 managed routers are needed to complete the project. The routers are necessary to allow network traffic and data to flow between these locations. Comcast offers a managed router service at an additional cost of \$135 per month, per location. For this cost, Comcast provides:

- Network design and engineering services
- 24/7 monitoring of hardware and network activity
- Replacement of failing equipment at no additional cost
- Network changes and upgrades at no additional cost

Considering the current supply chain issues with networking hardware, and the average hourly cost of network engineering services of approximately \$165 per hour, it makes financial sense to install these managed routers.

The prior amount approved in June was \$3,757 per month. The additional monthly cost will be \$1,485, which comes to \$89,100 over the term of the agreement, plus taxes and fees. The budgetary impact for this fiscal year is nominal at \$7,425. As indicated in the attached memo from June, the added cost is offset by savings in other IT areas, primarily savings from eliminating landlines.

Recommended Council Action: Approve a 60-month agreement with Comcast for ethernet network services and managed routers at the at a cost of \$5,031 per month (plus taxes and fees). A one-time installation\construction fee of \$2,200 will be included in the first invoice.

Financial Impact: This cost was not budgeted as a separate item unto itself because it had been segregated across different accounts. The cost will be consolidated into one expense in next year's budget.

Funding Source: General Fund & Water/Sewer Fund

Budgeted Amount: N/A

Cost: \$60,372 annually

Attachments: Comcast enterprise sales order form, network infrastructure memo dated 6/20/2022

COMCAST
BUSINESS

COMCAST ENTERPRISE SERVICES SALES ORDER FORM

Page 1 of 4

MSA ID#: IL-25405489-Avan

SO ID#: IL-25405489-Avan-22921504

Account Name: City of Crest Hill

CUSTOMER INFORMATION (for notices)

Primary Contact: Tim Stinnett
 Title: _____
 Address 1: 20690 City Center Boulevard
 Address 2: _____
 City: Crest Hill
 State: IL
 Zip: 60403
 Phone: 815 741 5110
 Cell: _____
 Fax: _____
 Email: tstinnett@cityofcresthill.com

Billing Account Name: City of Crest Hill
 Billing Name: _____
 (3rd Party Accounts) _____
 Billing Contact: Jim Marino
 Title: City Administrator
 Phone: 815 741 5124
 Cell: _____
 Fax: _____
 Email: jmarino@cityofcresthill.com

INVOICE ADDRESS
 Address 1: 1610 Plainfield Road
 Address 2: _____
 City: Crest Hill
 State: IL
 Zip Code: 60403
 Tax Exempt: Yes
 * If Yes, please provide and attach all applicable tax exemption certificates

SUMMARY OF CHARGES (Details on following pages)

Service Term (Months): 60

SUMMARY OF SERVICE CHARGES*

Current Monthly Recurring Charges: \$3,546.00
 Current Trunk Services Monthly Recurring Charges: \$0.00
Total Current Monthly Recurring Charges (all Services): \$3,546.00

Change Monthly Recurring Charges: \$1,485.00
 Change Trunk Services Monthly Recurring Charges: \$0.00
Change Monthly Recurring Charges (all Services): \$1,485.00

Total Monthly Recurring Charges: \$5,031.00
 Total Trunk Services Monthly Recurring Charges: \$0.00
Total Monthly Recurring Charges (all Services): \$5,031.00

SUMMARY OF STANDARD INSTALLATION FEES*

Total Standard Installation Fees: \$0.00
 Total Trunk Services Standard Installation Fees: \$0.00
Total Standard Installation Fees (all Services): \$0.00

SUMMARY OF CUSTOM INSTALLATION FEES*

Total Custom Installation Fee: \$0.00

SUMMARY OF MONTHLY EQUIPMENT FEES*

Current Services Equipment Fee Monthly Recurring Charges: \$0.00
 Current Trunk Services Equipment Fee Monthly Recurring Charges: \$0.00
Current Equipment Fee Monthly Recurring Charges (All Services): \$0.00

Change Services Equipment Fee Monthly Recurring Charges: \$0.00
 Change Trunk Services Equipment Fee Monthly Recurring Charges: \$0.00
Change Equipment Fee Monthly Recurring Charges (All Services): \$0.00

Total Service Equipment Fee Monthly Recurring Charges: \$0.00
 Total Trunk Service Equipment Fee Monthly Recurring Charges: \$0.00
Total Equipment Fee Monthly Recurring Charges (All Services): \$0.00

*Note: Charges identified in the Sales Order are exclusive of maintenance and repair charges, and applicable federal, state, and local taxes, fees, surcharges and recoupments (however designated). Please refer to your Comcast Enterprise Services Master Services Agreement (MSA) for specific detail regarding such charges. Customer shall pay Comcast one hundred percent (100%) of the non-amortized Custom Installation Fees prior to the installation of Service. The existence of Hazardous Materials at the Service Location or a change in installation due to an Engineering Review may result in changes to the Custom and/or Standard Installation Fees payable by Customer.

GENERAL COMMENTS

Comcast acknowledges that Customer will be seeking Board approval on November 21, 2022 for Sales Order No. IL-25405489-Avan-22921504. In the event the Board does not approve the expenditure, Customer shall have until 5:00 P.M. (CST) on November 22, 2022 to request termination of Sales Order No. IL-25405489-Avan-22921504 without penalty or Termination Charges under this Agreement. Comcast will not begin performance under this Agreement until such Board approval is received from Customer.

AGREEMENT

This Comcast Enterprise Services Sales Order Form ("Sales Order") shall be effective upon acceptance by Comcast. This Sales Order is made a part of the Comcast Enterprise Services Master Services Agreement, entered between Comcast and the undersigned and is subject to the Product Specific Attachment for the Service(s) ordered herein, located at <http://business.comcast.com/terms-conditions-ent>, (the "Agreement"). Unless otherwise indicated herein, capitalized words shall have the same meaning as in the Agreement.

By signing below, the undersigned hereby acknowledges, agrees to and accepts the terms and conditions of this Sales Order.

CUSTOMER USE ONLY (by authorized representative)		COMCAST USE ONLY (by authorized representative)	
Signature: <i>Jim Marino</i>	Signature: _____	Sales Rep: Aron Van Cleave	
Name: Jim Marino	Name: _____	Sales Rep E-Mail: Aron_VanCleave@comcast.com	
Title: City Administrator	Title: _____	Region: Chicago	
Date: 11/9/2022	Date: _____	Division: Central	



COMCAST ENTERPRISE SERVICES SALES ORDER FORM

SERVICES AND PRICING

Account Name: **City of Crest Hill**Date: **11/8/2022**MSA ID#: **IL-25405489-Avan**SO ID#: **IL-25405489-Avan-22921504**

Short Description of Service:

11 managed routers for ENS service.

Service Term: **60 MONTHS**

Page 2 of 4

Solution Charges

Line	Request	Action	Service(s)	Description	Service Location A*	Service Location Z*	Tax Jurisdiction	Qty	Monthly	One-Time
001	In Flight	No Change	Ethernet Network Interface - Gig E	Port	City of Crest Hill / 20690 City Cent	-	Interstate	1	\$0.00	\$0.00
002	In Flight	No Change	ENS - Basic Network Bandwidth	500 Mbps	City of Crest Hill / 20690 City Cent	-	Interstate	1	\$0.00	\$0.00
003	In Flight	Add	ActiveCore Installation Fee	Setup	City of Crest Hill / 20690 City Cent	-	Interstate	1	\$0.00	\$0.00
004	In Flight	Add	ActiveCore Equipment - Medium	Service	City of Crest Hill / 20690 City Cent	-	Interstate	1	\$30.00	\$0.00
005	In Flight	Add	SD-Router	Service	City of Crest Hill / 20690 City Cent	-	Interstate	1	\$60.00	\$0.00
006	In Flight	Add	SD-Router Activation Fee	Setup	City of Crest Hill / 20690 City Cent	-	Interstate	1	\$0.00	\$0.00
007	In Flight	Add	Mid Mkt Mgd Svcs - Mgd Router	Service	City of Crest Hill / 20690 City Cent	-	Interstate	1	\$45.00	\$0.00
008	In Flight	Add	Mid Mkt Mgd Svcs - Mgd Router Config Fee	Setup	City of Crest Hill / 20690 City Cent	-	Interstate	1	\$0.00	\$0.00
009	-	-	-	-	-	-	-	-	\$0.00	\$0.00
010	In Flight	No Change	Ethernet Network Interface - Gig E	Port	City of Crest Hill / 2250 N Broadwa	-	Interstate	1	\$0.00	\$0.00
011	In Flight	No Change	ENS - Basic Network Bandwidth	500 Mbps	City of Crest Hill / 2250 N Broadwa	-	Interstate	1	\$0.00	\$0.00
012	In Flight	Add	ActiveCore Installation Fee	Setup	City of Crest Hill / 2250 N Broadwa	-	Interstate	1	\$0.00	\$0.00
013	In Flight	Add	ActiveCore Equipment - Medium	Service	City of Crest Hill / 2250 N Broadwa	-	Interstate	1	\$30.00	\$0.00
014	In Flight	Add	SD-Router	Service	City of Crest Hill / 2250 N Broadwa	-	Interstate	1	\$60.00	\$0.00
015	In Flight	Add	SD-Router Activation Fee	Setup	City of Crest Hill / 2250 N Broadwa	-	Interstate	1	\$0.00	\$0.00
016	In Flight	Add	Mid Mkt Mgd Svcs - Mgd Router	Service	City of Crest Hill / 2250 N Broadwa	-	Interstate	1	\$45.00	\$0.00
017	In Flight	Add	Mid Mkt Mgd Svcs - Mgd Router Config Fee	Setup	City of Crest Hill / 2250 N Broadwa	-	Interstate	1	\$0.00	\$0.00
018	-	-	-	-	-	-	-	-	\$0.00	\$0.00
019	In Flight	No Change	Ethernet Network Interface - Gig E	Port	City of Crest Hill / 1631 Gaylor Roa	-	Interstate	1	\$0.00	\$0.00
020	In Flight	No Change	ENS - Basic Network Bandwidth	200 Mbps	City of Crest Hill / 1631 Gaylor Roa	-	Interstate	1	\$0.00	\$0.00
021	In Flight	Add	ActiveCore Installation Fee	Setup	City of Crest Hill / 1631 Gaylor Roa	-	Interstate	1	\$0.00	\$0.00
022	In Flight	Add	ActiveCore Equipment - Medium	Service	City of Crest Hill / 1631 Gaylor Roa	-	Interstate	1	\$30.00	\$0.00
023	In Flight	Add	SD-Router	Service	City of Crest Hill / 1631 Gaylor Roa	-	Interstate	1	\$60.00	\$0.00
024	In Flight	Add	SD-Router Activation Fee	Setup	City of Crest Hill / 1631 Gaylor Roa	-	Interstate	1	\$0.00	\$0.00
025	In Flight	Add	Mid Mkt Mgd Svcs - Mgd Router	Service	City of Crest Hill / 1631 Gaylor Roa	-	Interstate	1	\$45.00	\$0.00
026	In Flight	Add	Mid Mkt Mgd Svcs - Mgd Router Config Fee	Setup	City of Crest Hill / 1631 Gaylor Roa	-	Interstate	1	\$0.00	\$0.00
027	-	-	-	-	-	-	-	-	\$0.00	\$0.00
028	In Flight	No Change	Ethernet Network Interface - Gig E	Port	City of Crest Hill / 2090 Oakland A	-	Interstate	1	\$0.00	\$0.00
029	In Flight	No Change	ENS - Basic Network Bandwidth	200 Mbps	City of Crest Hill / 2090 Oakland A	-	Interstate	1	\$0.00	\$0.00
030	In Flight	Add	ActiveCore Installation Fee	Setup	City of Crest Hill / 2090 Oakland A	-	Interstate	1	\$0.00	\$0.00
031	In Flight	Add	ActiveCore Equipment - Medium	Service	City of Crest Hill / 2090 Oakland A	-	Interstate	1	\$30.00	\$0.00
032	In Flight	Add	SD-Router	Service	City of Crest Hill / 2090 Oakland A	-	Interstate	1	\$60.00	\$0.00
033	In Flight	Add	SD-Router Activation Fee	Setup	City of Crest Hill / 2090 Oakland A	-	Interstate	1	\$0.00	\$0.00
034	In Flight	Add	Mid Mkt Mgd Svcs - Mgd Router	Service	City of Crest Hill / 2090 Oakland A	-	Interstate	1	\$45.00	\$0.00
035	In Flight	Add	Mid Mkt Mgd Svcs - Mgd Router Config Fee	Setup	City of Crest Hill / 2090 Oakland A	-	Interstate	1	\$0.00	\$0.00
036	-	-	-	-	-	-	-	-	\$0.00	\$0.00
037	In Flight	No Change	Ethernet Network Interface - 10 / 100 (HFC)	Port	City of Crest Hill / 861 Caton Farm	-	Interstate	1	\$0.00	\$0.00
038	In Flight	No Change	ENS - Basic Network Bandwidth (HFC)	20 Mbps	City of Crest Hill / 861 Caton Farm	-	Interstate	1	\$0.00	\$0.00
039	In Flight	Add	ActiveCore Installation Fee	Setup	City of Crest Hill / 861 Caton Farm	-	Interstate	1	\$0.00	\$0.00
040	In Flight	Add	ActiveCore Equipment - Medium	Service	City of Crest Hill / 861 Caton Farm	-	Interstate	1	\$30.00	\$0.00
041	In Flight	Add	SD-Router	Service	City of Crest Hill / 861 Caton Farm	-	Interstate	1	\$60.00	\$0.00
042	In Flight	Add	SD-Router Activation Fee	Setup	City of Crest Hill / 861 Caton Farm	-	Interstate	1	\$0.00	\$0.00
043	In Flight	Add	Mid Mkt Mgd Svcs - Mgd Router	Service	City of Crest Hill / 861 Caton Farm	-	Interstate	1	\$45.00	\$0.00
044	In Flight	Add	Mid Mkt Mgd Svcs - Mgd Router Config Fee	Setup	City of Crest Hill / 861 Caton Farm	-	Interstate	1	\$0.00	\$0.00
045	-	-	-	-	-	-	-	-	\$0.00	\$0.00
046	In Flight	No Change	Ethernet Network Interface - 10 / 100 (HFC)	Port	City of Crest Hill / 21215 Division S	-	Interstate	1	\$0.00	\$0.00
047	In Flight	No Change	ENS - Basic Network Bandwidth (HFC)	20 Mbps	City of Crest Hill / 21215 Division S	-	Interstate	1	\$0.00	\$0.00
048	In Flight	Add	ActiveCore Installation Fee	Setup	City of Crest Hill / 21215 Division S	-	Interstate	1	\$0.00	\$0.00
049	In Flight	Add	ActiveCore Equipment - Medium	Service	City of Crest Hill / 21215 Division S	-	Interstate	1	\$30.00	\$0.00
050	In Flight	Add	SD-Router	Service	City of Crest Hill / 21215 Division S	-	Interstate	1	\$60.00	\$0.00

* Services Location Details attached

Charges are Exclusive of Equipment Fees

PAGE 2 SUBTOTAL:

\$765.00

\$0.00

COMCAST
BUSINESS

COMCAST ENTERPRISE SERVICES SALES ORDER FORM

SERVICES AND PRICING

Account Name: City of Crest Hill

Date: 11/8/2022

MSA ID#: IL-25405489-Avan

SO ID#: IL-25405489-Avan-22921504

Page 3 of 4

Solution Charges

Line	Request	Action	Service(s)	Description	Service Location A*	Service Location Z*	Tax Jurisdiction	Qty	Monthly	One-Time
051	In Flight	Add	SD-Router Activation Fee	Setup	City of Crest Hill / 21215 Division S	-	Interstate	1	\$0.00	\$0.00
052	In Flight	Add	Mid Mkt Mgd Svcs - Mgd Router	Service	City of Crest Hill / 21215 Division S	-	Interstate	1	\$45.00	\$0.00
053	In Flight	Add	Mid Mkt Mgd Svcs - Mgd Router Config Fee	Setup	City of Crest Hill / 21215 Division S	-	Interstate	1	\$0.00	\$0.00
054	-	-	-	-	-	-	-	-	\$0.00	\$0.00
055	In Flight	No Change	Ethernet Network Interface - 10 / 100 (HFC)	Port	City of Crest Hill / 20025 Division S	-	Interstate	1	\$0.00	\$0.00
056	In Flight	No Change	ENS - Basic Network Bandwidth (HFC)	20 Mbps	City of Crest Hill / 20025 Division S	-	Interstate	1	\$0.00	\$0.00
057	In Flight	Add	ActiveCore Installation Fee	Setup	City of Crest Hill / 20025 Division S	-	Interstate	1	\$0.00	\$0.00
058	In Flight	Add	ActiveCore Equipment - Medium	Service	City of Crest Hill / 20025 Division S	-	Interstate	1	\$30.00	\$0.00
059	In Flight	Add	SD-Router	Service	City of Crest Hill / 20025 Division S	-	Interstate	1	\$60.00	\$0.00
060	In Flight	Add	SD-Router Activation Fee	Setup	City of Crest Hill / 20025 Division S	-	Interstate	1	\$0.00	\$0.00
061	In Flight	Add	Mid Mkt Mgd Svcs - Mgd Router	Service	City of Crest Hill / 20025 Division S	-	Interstate	1	\$45.00	\$0.00
062	In Flight	Add	Mid Mkt Mgd Svcs - Mgd Router Config Fee	Setup	City of Crest Hill / 20025 Division S	-	Interstate	1	\$0.00	\$0.00
063	-	-	-	-	-	-	-	-	\$0.00	\$0.00
064	In Flight	No Change	Ethernet Network Interface - 10 / 100 (HFC)	Port	City of Crest Hill / 804 Elrose Court	-	Interstate	1	\$0.00	\$0.00
065	In Flight	No Change	ENS - Basic Network Bandwidth (HFC)	20 Mbps	City of Crest Hill / 804 Elrose Court	-	Interstate	1	\$0.00	\$0.00
066	In Flight	Add	ActiveCore Installation Fee	Setup	City of Crest Hill / 804 Elrose Court	-	Interstate	1	\$0.00	\$0.00
067	In Flight	Add	ActiveCore Equipment - Medium	Service	City of Crest Hill / 804 Elrose Court	-	Interstate	1	\$30.00	\$0.00
068	In Flight	Add	SD-Router	Service	City of Crest Hill / 804 Elrose Court	-	Interstate	1	\$60.00	\$0.00
069	In Flight	Add	SD-Router Activation Fee	Setup	City of Crest Hill / 804 Elrose Court	-	Interstate	1	\$0.00	\$0.00
070	In Flight	Add	Mid Mkt Mgd Svcs - Mgd Router	Service	City of Crest Hill / 804 Elrose Court	-	Interstate	1	\$45.00	\$0.00
071	In Flight	Add	Mid Mkt Mgd Svcs - Mgd Router Config Fee	Setup	City of Crest Hill / 804 Elrose Court	-	Interstate	1	\$0.00	\$0.00
072	-	-	-	-	-	-	-	-	\$0.00	\$0.00
073	In Flight	No Change	Ethernet Network Interface - 10 / 100 (HFC)	Port	City of Crest Hill / 2001 Oakland Ave	-	Interstate	1	\$0.00	\$0.00
074	In Flight	No Change	ENS - Basic Network Bandwidth (HFC)	20 Mbps	City of Crest Hill / 2001 Oakland Ave	-	Interstate	1	\$0.00	\$0.00
075	In Flight	Add	ActiveCore Installation Fee	Setup	City of Crest Hill / 2001 Oakland Ave	-	Interstate	1	\$0.00	\$0.00
076	In Flight	Add	ActiveCore Equipment - Medium	Service	City of Crest Hill / 2001 Oakland Ave	-	Interstate	1	\$30.00	\$0.00
077	In Flight	Add	SD-Router	Service	City of Crest Hill / 2001 Oakland Ave	-	Interstate	1	\$60.00	\$0.00
078	In Flight	Add	SD-Router Activation Fee	Setup	City of Crest Hill / 2001 Oakland Ave	-	Interstate	1	\$0.00	\$0.00
079	In Flight	Add	Mid Mkt Mgd Svcs - Mgd Router	Service	City of Crest Hill / 2001 Oakland Ave	-	Interstate	1	\$45.00	\$0.00
080	In Flight	Add	Mid Mkt Mgd Svcs - Mgd Router Config Fee	Setup	City of Crest Hill / 2001 Oakland Ave	-	Interstate	1	\$0.00	\$0.00
081	-	-	-	-	-	-	-	-	\$0.00	\$0.00
082	In Flight	No Change	Ethernet Network Interface - 10 / 100 (HFC)	Port	City of Crest Hill / 2227 Parkrose S	-	Interstate	1	\$0.00	\$0.00
083	In Flight	No Change	ENS - Basic Network Bandwidth (HFC)	20 Mbps	City of Crest Hill / 2227 Parkrose S	-	Interstate	1	\$0.00	\$0.00
084	In Flight	Add	ActiveCore Installation Fee	Setup	City of Crest Hill / 2227 Parkrose S	-	Interstate	1	\$0.00	\$0.00
085	In Flight	Add	ActiveCore Equipment - Medium	Service	City of Crest Hill / 2227 Parkrose S	-	Interstate	1	\$30.00	\$0.00
086	In Flight	Add	SD-Router	Service	City of Crest Hill / 2227 Parkrose S	-	Interstate	1	\$60.00	\$0.00
087	In Flight	Add	SD-Router Activation Fee	Setup	City of Crest Hill / 2227 Parkrose S	-	Interstate	1	\$0.00	\$0.00
088	In Flight	Add	Mid Mkt Mgd Svcs - Mgd Router	Service	City of Crest Hill / 2227 Parkrose S	-	Interstate	1	\$45.00	\$0.00
089	In Flight	Add	Mid Mkt Mgd Svcs - Mgd Router Config Fee	Setup	City of Crest Hill / 2227 Parkrose S	-	Interstate	1	\$0.00	\$0.00
090	-	-	-	-	-	-	-	-	\$0.00	\$0.00
091	In Flight	No Change	Ethernet Network Interface - 10 / 100 (HFC)	Port	City of Crest Hill / 2401 Waterford	-	Interstate	1	\$0.00	\$0.00
092	In Flight	No Change	ENS - Basic Network Bandwidth (HFC)	20 Mbps	City of Crest Hill / 2401 Waterford	-	Interstate	1	\$0.00	\$0.00
093	In Flight	Add	ActiveCore Installation Fee	Setup	City of Crest Hill / 2401 Waterford	-	Interstate	1	\$0.00	\$0.00
094	In Flight	Add	ActiveCore Equipment - Medium	Service	City of Crest Hill / 2401 Waterford	-	Interstate	1	\$30.00	\$0.00
095	In Flight	Add	SD-Router	Service	City of Crest Hill / 2401 Waterford	-	Interstate	1	\$60.00	\$0.00
096	In Flight	Add	SD-Router Activation Fee	Setup	City of Crest Hill / 2401 Waterford	-	Interstate	1	\$0.00	\$0.00
097	In Flight	Add	Mid Mkt Mgd Svcs - Mgd Router	Service	City of Crest Hill / 2401 Waterford	-	Interstate	1	\$45.00	\$0.00
098	In Flight	Add	Mid Mkt Mgd Svcs - Mgd Router Config Fee	Setup	City of Crest Hill / 2401 Waterford	-	Interstate	1	\$0.00	\$0.00
099	-	-	-	-	-	-	-	-	\$0.00	\$0.00
100	-	-	-	-	-	-	-	-	\$0.00	\$0.00
101	-	-	-	-	-	-	-	-	\$0.00	\$0.00
102	-	-	-	-	-	-	-	-	\$0.00	\$0.00
PAGE 3 SUBTOTAL:									\$720.00	\$0.00

* Services Location Details attached

Charges are Exclusive of Equipment Fees

COMCAST
BUSINESS

COMCAST ENTERPRISE SERVICES SALES ORDER FORM

SERVICE LOCATION DETAIL INFORMATION

Date:11/8/2022

MSA ID#:IL-25405489-Avan

SO ID#:IL-25405489-Avan-22921504

Account Name:City of Crest Hill

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Line	Location Name/Site ID	Address 1	Address 2	City	State	Zip Code	Incremental Equipment Fee	Technical/Local Contact Name	Technical/Local Contact Phone #	Technical/Local Contact Email Address	Technical Contact On Site (Yes/No)
1	City of Crest Hill	20690 City Center Boulevard		Crest Hill	IL	60403	\$0.00	Tim Stinnett	815 741 5110	tstinnett@cityofcresthill.com	Yes
2	City of Crest Hill	2250 N Broadway Street		Crest Hill	IL	60403	\$0.00	Tim Stinnett	815 741 5110	tstinnett@cityofcresthill.com	No
3	City of Crest Hill	1631 Gaylor Road		Crest Hill	IL	60403	\$0.00	Tim Stinnett	815 741 5110	tstinnett@cityofcresthill.com	No
4	City of Crest Hill	2090 Oakland Avenue		Crest Hill	IL	60403	\$0.00	Tim Stinnett	815 741 5110	tstinnett@cityofcresthill.com	No
5	City of Crest Hill	861 Caton Farm Road		Crest Hill	IL	60403	\$0.00	Tim Stinnett	815 741 5110	tstinnett@cityofcresthill.com	No
6	City of Crest Hill	21215 Division Street		Crest Hill	IL	60403	\$0.00	Tim Stinnett	815 741 5110	tstinnett@cityofcresthill.com	No
7	City of Crest Hill	20025 Division Street		Crest Hill	IL	60403	\$0.00	Tim Stinnett	815 741 5110	tstinnett@cityofcresthill.com	No
8	City of Crest Hill	804 Elrose Court		Crest Hill	IL	60403	\$0.00	Tim Stinnett	815 741 5110	tstinnett@cityofcresthill.com	No
9	City of Crest Hill	2001 Oakland Avenue		Crest Hill	IL	60403	\$0.00	Tim Stinnett	815 741 5110	tstinnett@cityofcresthill.com	No
10	City of Crest Hill	2227 Parkrose Street		Crest Hill	IL	60403	\$0.00	Tim Stinnett	815 741 5110	tstinnett@cityofcresthill.com	No
11	City of Crest Hill	2401 Waterford Drive		Crest Hill	IL	60403	\$0.00	Tim Stinnett	815 741 5110	tstinnett@cityofcresthill.com	No
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To: Mayor Soliman and City Council
From: Tim Stinnett, Director of Information Technology
Date: June 20, 2022
Re: Network Infrastructure Upgrade

Currently, all city buildings and well locations are connected via ten separate Comcast or AT&T Internet connections and ten separate virtual private network connections (VPN), which connect to the Firewall in the existing administration building. This is an inefficient configuration due to the number of accounts that must be maintained, inconsistent data transfer speeds, security risks, and the number of possible network failure points. In addition, there is a need to seamlessly connect all city locations in order to provide Internet Protocol (IP) telephone service, door access control, security cameras and general networking capabilities.

The existing VPN connections create a secure tunnel between city locations; however, they utilize the public Internet. This means each location must have a reliable Internet connection and separately purchased Cisco Meraki hardware appliances. These appliances can cost as much as \$2,000 each and require annual licensing. Currently we pay \$4,800 for 8 appliances. Due to supply chain delays if one of these devices fails it could not be replaced in a timely manner. Lastly, creating a seamless network with our existing devices is a complicated process that may be unreliable.

New network hardware and redundant fiber Internet services have been installed in the new city center building. These fiber Internet connections offer consistent and reliable service with high band-width capacity. With that infrastructure in place, it would be beneficial to eliminate the individual Internet accounts at the public works building, East and West water treatment plants, and all the well locations. Comcast offers a private fiber network solution that would accomplish this and route all Internet traffic for these locations through the city center's fiber connections.

Comcast would replace the Cisco appliances with routers that can be managed from a single location, and the cost of the routers is included in the monthly service fee. If one fails, it would be promptly replaced by Comcast at no cost. These routers would connect all the city's locations as one large wide-area network which would accomplish the above goals to provide access and security services. This network does not use the public Internet and is private and secure. Comcast monitors the routers, and provides technical support 24/7.

The monthly cost of the Comcast network vs. the current monthly cost is shown below. This solution will increase costs by approximately \$490 per month. While this cost is higher than what we currently pay, the increase amount is offset by cost reductions in other technology areas such as canceling expensive copper telephone lines. Four lines will be canceled in the next 30 days which will save approximately \$2,600 per month. When the move to the new building is complete an additional savings of \$6,000 per month will be realized.

Location	Current Cost	Current Vendor	Backbone		New Cost	Vendor	Backbone	Difference
861 Caton	\$ 151.00	Comcast	Coax		\$ 151.00	Comcast	Fiber	
21215 Division	\$ 151.00	Comcast	Coax		\$ 151.00	Comcast	Fiber	
20025 Division	\$ 151.00	Comcast	Coax		\$ 151.00	Comcast	Fiber	
804 Elrose	\$ 151.00	Comcast	Coax		\$ 151.00	Comcast	Fiber	
2001 Oakland	\$ 151.00	Comcast	Coax		\$ 151.00	Comcast	Fiber	
2227 Parkrose	\$ 151.00	Comcast	Coax		\$ 151.00	Comcast	Fiber	
2401 Waterford	\$ 151.00	Comcast	Coax		\$ 151.00	Comcast	Fiber	
2090 Oakland	\$ 716.20	AT&T	Fiber		\$ 575.00	Comcast	Fiber	
1631 Gaylord	\$ 496.30	AT&T	Fiber		\$ 575.00	Comcast	Fiber	
2250 Broadway	\$ 496.30	AT&T	Fiber		\$ 775.00	Comcast	Fiber	
20690 City Center	\$ -				\$ 775.00	Comcast	Fiber	
Meraki	\$ 500.00	Cisco			\$ -			
Monthly Total	\$ 3,265.80				\$ 3,757.00			\$ 491.20

Staff recommends entering into a 60-month agreement with Comcast for Ethernet Network Services at a cost of \$3,757.00 per month (includes estimated taxes and fees). A one-time installation\construction fee of \$2,200 will be included on the first invoice.

Attachments:

Comcast Enterprise Sales Order Form

Ethernet Network Services Technical Description



Agenda Memo

Crest Hill, IL

Meeting Date:	November 21, 2022
Submitter:	Jim Marino, City Administrator
Department:	Administration
Agenda Item:	Approve a managed services agreement with All Information Services, Inc. for computer network maintenance

Summary: Attached is a managed services agreement and proposal from All Information Systems, Inc. (AIS) to provide computer network maintenance and technical support following the departure of our IT Director.

Upon learning of Tim Stinnett's resignation, I had Tim contact Concentric Integration, which is the IT vendor that supports our SCADA system about providing IT maintenance and support for our entire network. Since we were already under a services agreement with Concentric, it made sense to have them extend their support services to our entire network. Unfortunately, Concentric declined our request because they do not have sufficient staff to support our network. Therefore, I had Tim obtain proposals from other companies. Staff and I met with the three companies and determined that AIS would best serve our needs. The proposals are summarized below.

Company	Onboarding Fee	Monthly Fee	Total	Notes
AIS	\$6,252	\$21,860	\$28,112	Significant Illinois municipal and police department experience, techs immediately available for onboarding, local office, monthly contract, meets police department security requirements
InterDev	\$8,500	\$20,084	\$28,584	Based in Georgia with Glenview office, limited Illinois municipal clients, minimum 1 year contract
Waident	\$10,000	\$9,600	\$19,600	No municipal clients, small staff, needed to hire an additional tech to service us, did not meet police department security requirements, minimum 1 year contract

Ensuring the continuity of services to the community is critical. Much of our services are dependent on technology. A failure or disruption in our computer network and inadequate IT support would impair our ability to service the community. It is in best in interest of our community and our employees who service the community to engage a highly qualified IT support company without delay.

The onboarding fee covers time spent for techs to review and document our network structure and configuration, software applications, hardware at all our facilities, installing and configuring network monitoring software, and implement their technical support process. The monthly fee covers time spent for network monitoring & maintenance, a tech to provide network and user support onsite, and remote technical support. The monthly fee provides a block of 200 hours for the coming month. The number of hours from the block is deducted as work is performed based on the rate schedule shown in the agreement. For the time being, AIS will provide techs onsite five days a week until such time as they become acclimated to our network and familiar with user technical support needs. The number of hours will be reduced as needed. The monthly cost will fluctuate depending on the number of hours utilized each month. We will continue to utilize AIS until such time as we are able to fill the vacant IT Director position.

Recommended Council Action: Approve a managed services agreement with All Information Services, Inc. for computer network maintenance.

Financial Impact:

Funding Source: General Fund & Water/Sewer Fund

Budgeted Amount: N/A

Cost: \$28,112 monthly based on 200 hours per month

Attachments: Managed services agreement, proposals



All Information Services, Inc.

1815 S. Meyers Road, Suite 820
Oakbrook Terrace, Illinois 60181
Phone (708) 352-7050 | Fax (708) 469-2559

Name:	City of Crest Hill	Date:	11/16/2022
Address:	1610 Plainfield Rd	Site Telephone Number:	815-741-5100
City, State, Zip:	Crest Hill, IL 60403	Agreement No.:	
Site Contact:	Jim Marino		

MANAGED SERVICES AGREEMENT

All Information Services, Inc. (AIS) and CLIENT (CLIENT) agree as follows:

1. **SERVICE.** AIS will provide Managed Services ("Service") as itemized for CLIENT location(s) in Schedule B per the specifications outlined in all Schedule's and Addendums of this Agreement.
2. **SERVICE, SITE, TERM, AND CHARGE.** Consultant shall provide Services in Schedule A at the Service Site(s) commencing on the date of implementation. The charge for recurring Services during the term shall be subject to periodic auditing of quantities and will be adjusted and is payable monthly in advance, plus any applicable taxes. These quantities are outlined in the budgetary proposal in Schedule E. This agreement will be effective 11/11/2022. Please note that services will not be implemented until payment is received on invoice for current month services.
3. **REGULAR SERVICE.** Repair personnel as are required shall either remotely address or be physically dispatched to the Service Site(s) within the response times indicated in Schedule D of the Agreement for the CLIENT's request for Regular Service, Sunday through Saturday, between 12am to 11:59pm local time, except when CLIENT's request is made on, or on a day preceding an AIS holiday. When the CLIENT's request is made on, or a day preceding, an AIS holiday, repair personnel shall be dispatched to the Service Site(s) on AIS's next normal workday.
4. **EMERGENCY SERVICE.** AIS shall perform emergency Service promptly without regard to the time of day or the day of the week, including holidays, and repair personnel as are required shall either be dispatched remotely or physically to the Service Site(s) as specified in Schedule B.
5. **CONDITION OF SERVICE.** AIS's obligation to perform Service is conditioned upon the covered Equipment not having been altered or repaired by any party other than AIS, without AIS's written consent, and the malfunction not being the result of mishandling, abuse, misuse or improper storage/environmental conditions, installation, maintenance, or operation by other than AIS (including use in conjunction with equipment electronically or mechanically incompatible) and upon the Equipment not having been damaged by fire, water, explosion, power failure, any act of God, or by any other cause whatsoever. Any Service performed as a result of these conditions are deemed out of scope and will be billed as out of scope according to Schedule B.
6. **OVERAGES.** Work performed by AIS beyond the agreed blocks, will be considered Overages. Overages will be billed at tiered rates per Schedule C.
7. **TRAVEL.** Travel will NOT be billed for day-to-day support outside of projects.
8. **PROJECTS.** Upon CLIENT's request and/or approval, AIS shall perform the installation of additions to the Services. These will be treated as projects and Travel will be decided on a case-by-case basis beforehand. Projects are moves, additions or changes to the current environment as new additions to the current services. The charges for Additional Services require a down payment to start work.
9. **THIRD PARTY EQUIPMENT:** The decision to acquire hardware, software (in any form), supplies or service from parties other than AIS (Third Party Equipment) is CLIENT's decision, even if AIS aids CLIENT to identify, evaluate or select them. EXCEPT AS SPECIFICALLY AGREED TO IN WRITING, AIS IS NOT RESPONSIBLE FOR, AND EXPRESSLY DISCLAIMS LIABILITY FOR, PERFORMANCE OR QUALITY OF THIRD PARTY EQUIPMENT OR THEIR SUPPLIERS, AND THEIR FAILURE WILL NOT AFFECT CLIENT'S OBLIGATIONS TO AIS. Any claim that CLIENT has a connection with Third Party Equipment and any remedies for such claim shall be made by CLIENT against the supplier of such Third Party Equipment.
10. **FORCEMAJEURE.** AIS shall have no liability for delays, failure in performance or damages due to fire, explosion, lightning, pest damage, power surges or failures, strikes or labor disputes, water, acts of God, the elements, war, civil disturbances, acts of civil or

military authorities or the public enemy, inability to secure raw materials, transportation facilities, fuel or energy shortages, acts or causes beyond AIS's control whether or not similar to the foregoing.

11. **NON-SOLICITATION.** CLIENT acknowledges that AIS has a legitimate and reasonable desire to retain its personnel and enjoy the benefit of AIS's investment in its personnel. During the course of this Agreement, and for eighteen (18) months subsequent to the termination of this Agreement, CLIENT is prohibited from recruiting AIS Employees for hire or offering assistance in possible recruitment of AIS Employees. Violation of this clause will result in legal action and potential litigation of the CLIENT. Such injunctive relief will in no way limit AIS's rights to obtain other remedies available under applicable law, including, but not limited to, compensatory and punitive damages.
12. **REMEDIES AND LIMITATION OF LIABILITY.** In the event of any material breach of this Contract by AIS which shall continue for fifteen (15) or more days after written notice of such breach (including a reasonably detailed statement of the nature of such breach) shall have been given to AIS by CLIENT, CLIENT's sole and exclusive remedy shall be to terminate this Agreement without penalty by providing written notice thereof to AIS. In the event CLIENT fails to pay the charge for Service or Additional Services when due, AIS shall have the right to suspend its performance under this Agreement upon providing verbal or written notice thereof to Buyer and/or to terminate this Agreement if CLIENT has not paid AIS all amounts due within five (5) days of AIS's written notice thereof. In the event this Agreement is terminated by either party, neither party shall have any further obligation to the other party except that AIS shall refund to CLIENT any portion of the charge paid for Service for the period subsequent to the effective date of termination less any amounts then due AIS for Service and/or Additional Services performed prior to such termination. Termination of this Agreement by AIS shall not constitute a waiver by AIS of any amounts due AIS for Service or Additional Services. **THE PARTIES AGREE THAT THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE AND ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, WRITTEN OR ORAL, ARE EXCLUDED FROM THIS AGREEMENT AND SHALL NOT APPLY TO THE SECURITY EQUIPMENT AND/OR SERVICES PROVIDED UNDER THIS AGREEMENT WHETHER PROVIDED BY AIS PURSUANT TO ITS OBLIGATIONS TO PROVIDE SERVICE OR ADDITIONAL SERVICES OR TO ANY SERVICE OR ADDITIONAL SERVICES PERFORMED UNDER THIS AGREEMENT. IN NO EVENT WILL AIS BE LIABLE FOR ANY LOST PROFITS OR BUSINESS OPPORTUNITIES, OR FOR ANY SPECIAL, INDIRECT, OR CONSEQUENTIAL DAMAGES. AIS'S OBLIGATION AND CLIENT'S SOLE AND EXCLUSIVE REMEDY IN THE EVENT AIS PROVIDES MALFUNCTIONING SECURITY EQUIPMENT IS TO CAUSE AIS TO PERFORM SERVICE ON SUCH MALFUNCTIONING SECURITY EQUIPMENT. AIS SHALL NOT BE LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY NATURE WHATSOEVER FOR ANY BREACH OF THIS AGREEMENT OR FOR ANY ACTION ARISING OUT OF ITS PERFORMANCE UNDER THIS AGREEMENT.**
13. **CANCELLATION/TERMINATION.** Cancellation/termination of your Agreement must be submitted in writing. If the service Agreement was pre-paid in whole or in part, you will receive a refund of all prorated monies based on the term. If you fail to perform any material term or condition of this Agreement (e.g., fail to pay any charge when due) and such failure continues for five (5) days after receipt of written notice, you shall be in default and AIS may terminate this Agreement and exercise any available rights.
14. **TERMINATION FOR CAUSE.** Customer may terminate the whole or any part of this Agreement, by written notice of default to Vendor, in any one of the following circumstances:
 - a. If Vendor fails to perform any duties or obligations within the time specified herein or any written extension thereof granted by Customer.
 - b. If Vendor so fails to make progress as to endanger performance of this Agreement in accordance with its terms.
 - c. If Vendor fails to comply with any of the material terms and conditions of this Agreement. Such termination shall become effective if Vendor does not cure such failure within a period of ten (10) days after written notice of default by Customer.
 - d. If the other party is declared insolvent or bankrupt, or makes an assignment for the benefit of creditors, or a receiver is appointed or any proceeding is demanded by, for or against the other under any provision of the Federal Bankruptcy Act or any amendment thereof.

Upon termination, Customer may procure, upon such terms as it shall deem appropriate, services similar to those so terminated. Vendor shall continue performance of this Agreement to the extent not terminated.

15. **DISPUTES.** A. Any controversy or claim, whether based on contract, tort, strict liability, fraud, misrepresentation, or any other legal theory, related directly or indirectly to this Agreement ("Dispute") shall be resolved solely in accordance with the terms of this Section 13. B. If a Dispute arises, the parties will endeavor to resolve the dispute through good faith negotiation within forty-five days (45) of notification of the Dispute. If the Dispute cannot be settled through good faith negotiation, AIS and CLIENT will submit the Dispute to binding arbitration conducted by the American Arbitration Association ("AAA") or any other mutually acceptable alternate dispute resolution organization. Each party shall bear its own expenses but those related to the compensation of the mediator shall be borne equally. The parties, their representatives, other participants and the arbitrator shall hold the existence, content and result of arbitration.
16. **GENERAL.** CLIENT may not assign or transfer this Agreement or any rights or obligations hereunder without the prior written consent of AIS. This Agreement constitutes the entire understanding between AIS and CLIENT with respect to the subject matter hereof and supersedes all previous negotiations, proposals, commitments, writings, and understandings of any nature whatsoever. Any changes to this Agreement requested either by CLIENT or AIS might only be affected if mutually agreed upon in writing by duly authorized representatives of the parties hereto. Failure by either party at any time to require performance by the other party or to claim a breach of any provision of this Agreement shall not be constituted as affecting any subsequent breach or the right to require performance with respect thereto or to claim a breach with respect thereto. Section headings are inserted for convenience only and shall not be used in any way to construe the terms of this Agreement.

17. **ELECTRONIC DOCUMENTS:** The parties agree that they may provide this Agreement in electronic form or may provide a reproduction of this Agreement from its electronic copy in the event of any dispute regarding the rights and obligations of the parties under this Agreement. The parties agree that any document in electronic format or any document reproduced from an electronic format shall not be denied legal effect, validity, or enforceability and shall meet any requirement to provide an original or hard copy.

Notices and other communications, such as addendums, shall be transmitted via email with 'return receipt' option or in writing by certified U.S. Mail, postage prepaid, return receipt requested, addressed to the parties as follows and shall be deemed effective four (4) days after the date of mailing:

If to AIS, to: All Information Services, Inc.
1815 South Meyers Road, Suite 820
Oakbrook Terrace, IL 60181
Cory Gibson
cgibson@aislabs.com

If City of Crest Hill to:
City of Crest Hill
1610 Plainfield Rd
Crest Hill, IL 60403
Jim Marino
jmarino@cityofcresthill.com

18. **INDEMNITY:** AIS shall indemnify, defend and hold harmless CLIENT, its advisory board, executive board, individual board members, officers, administrators, employees, agents, representatives, and volunteers from and against any and all claims, demands, causes of action, losses, liabilities, damages and penalties, to the extent arising from any negligent act, willful misconduct, or omission of AIS or any of its employees or subcontractors. In no event will AIS be liable for lost profits, diminution or good will, or any other indirect, incidental, consequential, punitive or other special damages. CLIENT shall indemnify, defend and hold harmless AIS, its individual board members, officers, administrators, employees, agents, representatives, and volunteers from and against any and all claims, demands, causes of action, losses, liabilities, damages and penalties, to the extent arising from any negligent act, willful misconduct or omission of CLIENT or any of its employees or subcontractors. In no event will CLIENT be liable for lost profits, diminution or good will, or any other indirect, incidental, consequential, punitive or other special damages. Each party to be responsible for its own legal and/or court costs.
19. **NON-DISCLOSURE AND CONFIDENTIALITY AGREEMENT:** Neither party hereto shall in any way or in any form disclose, publicize or advertise in any manner the discussions that gave rise to this Agreement or the discussions, negotiations or terms covered by this Agreement including contract terms and rates, to any third party without the prior written consent of the other party, pursuant to the lawful requirement of a government agency or disclosure is required through operation of law. Legal counsel retained by either party for the purpose of reviewing this Agreement are not considered a third party covered by this non-disclosure paragraph. AIS agrees to sign and abide by CLIENT's confidentiality agreement.
20. **PROTECTED HEALTH INFORMATION:** Without limitation of AIS's obligations under any provisions of this Agreement, AIS acknowledges that in performing its obligations under this Agreement, it is a "business associate" of CLIENT (as the term "business associate" is defined in the regulations promulgated under Title II, Subtitle F, "Administrative Simplification," of the Health Insurance Portability and Accountability Act of 1996, or "HIPAA"). Accordingly, and without limitation of any of its obligations under any other provision of this Agreement, AIS agrees to abide by the Business Associate Agreement annexed hereto as Attachment E, the terms and conditions of which are incorporated herein by reference. If there is a conflict between this Agreement and the Business Associate Agreement, the Business Associate Agreement will control.
21. **FEES, PAYMENT, NET TERMS & COLLECTION**

21.1 FEES

The fees due to AIS for services are set forth in on the invoice referenced in Section 2. Payment for all work performed by AIS in connection with services hereunder shall be made by CLIENT in accordance with the payment schedule set forth as referenced in Section 21.2. AIS shall submit invoices, or other required documentation requesting payment. Except as otherwise provided, or subsequent Addendums, CLIENT shall make payment within the agreed upon terms outlined in Section 21.3 NET TERMS after receipt of an invoice or other required documentation. Any dispute of invoiced charges must occur within the NET TERMS period of receipt. Invoices or other documentation identifying expenses to be reimbursed hereunder shall be accompanied by original receipts evidencing the relevant expenses.

21.2 PAYMENT

Payment for Services rendered are subject to the following Terms and Conditions. In an effort to streamline and simplify the accounting process, we offer the following for all Clients.

21.3 NET TERMS

Any Client desiring NET Terms for payment is required to complete a Business Credit Application and is subject to approval. NET Terms determination will be made based upon CLIENT history and creditworthiness at the sole discretion of AIS. The standard NET Terms for AIS is thirty (30) days.
For any new Client, Interim NET Terms will be offered provided that a valid Credit Card is placed on file pending Credit Application Approval.
Any payment which is delinquent in accordance with the provided NET Terms shall be subject to a 2% Late-Payment Penalty to be applied to the balance at the beginning of each month payment is delinquent.

21.4 COLLECTION

Pursuant to the NET TERMS provided, payment in full is due within the NET TERM period specified. If the Balance Due is unable to be settled by Credit Card Authorization, CLIENT will be notified and will have until Balance reaches sixty (60) post NET TERM due to satisfy payment, otherwise Balance shall be remitted to a Collection Agency of AIS's choosing for settlement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed, such parties acting by their representatives being thereunto duly authorized.

ALL INFORMATION SERVICES, INC.

By: _____
Print Name: _____
Title: _____
Date _____

City of Crest Hill

By: _____
Print Name: _____
Title: _____
Date: _____

SCHEDULE A

AIS Managed Services

AIS Managed Services include the following:

Endpoint Management – Endpoint/Server - Monthly

Remote and Onsite Support

AIS shall provide support using block hour multipliers defined in Schedule C and overages.

Anti-virus and Anti-malware Protection

AIS will provide Anti-virus/Malware Protection Software for all servers and desktops. Thin client sessions are not included.

Automated Patch Management

AIS will be providing automated patch management on all Microsoft Systems. AIS will work to ensure that all systems and applications are kept up-to-date and current on all major and minor releases to ensure the reliability and integrity of the systems. Patching that requires AIS interaction outside of the automation used the block hour engagement. Thin client sessions are not included.

Vendor Management

AIS will be providing CLIENT with a way to consolidate and streamline communications with their technology vendors. AIS will work with the CLIENT to obtain all contact and access information so that AIS can work on behalf of the CLIENT to resolve and remediate any issue within our means.

24x7x365 Monitoring and Automated Notification

AIS's Network Operations Center (NOC) will monitor systems and applications covered as part of the Agreement for alarms and will automatically notify AIS via email and phone when it detects an outage, security risk, or other acceptable use policy violation.

Support Management Portal/Remote Access

AIS provides online portals to manage tickets and real-time monitoring upon request. In addition, the online portal enables remote login capabilities to all desktops and servers.

Account Reviews

AIS to lead account reviews. They include progress reports and the monthly audit report of devices.

AIS Managed NMS (Network Monitoring) - Monthly

AIS will provide ongoing network monitoring, to escalate any infrastructure issues that require the attention of CLIENT. AIS will use state-of-the-art software to notify CLIENT and provide detailed reports of the issues and alerts.

SCHEDULE B
Service Sites

Headquarters
1610 Plainfield Rd
Crest Hill IL 60403

SCHEDULE C

AIS Contract Usage, Rates, Roles

In-Scope Services

CLIENT is entitled to 200 blocks of remote/onsite support. These blocks are used based on the Block Hour Multipliers below

Overages

Any hours performed beyond the 200 block hours will be billed at tiered rates.

Resource	Block Hour Multiplier
Tier 1 Technician – Per Hour	1.0
Tier 2 Technician – Per Hour	1.35
Tier 3 Technician – Per Hour	1.5
Project Management – Per Hour	1.7
Principal Consultant – Per Hour	2.0
After-Hours Work – Per Hour	2.5

Resource	Resource Rate
Tier 1 Technician – Per Hour	\$100.00
Tier 2 Technician – Per Hour	\$135.00
Tier 3 Technician – Per Hour	\$150.00
Project Management – Per Hour	\$170.00
Principal Consultant – Per Hour	\$200.00
After-Hours Work – Per Hour	\$250.00

SCHEDULE C (Cont.)
AIS Contract Usage, Rates, Roles

ROLES: Fig. 5	
ROLE	DESCRIPTION
BAT Phone – Emergency	<ul style="list-style-type: none"> • After-Hours/Holiday Support
Infrastructure Engineer	<ul style="list-style-type: none"> • Cable Runs • Rack Installation • Monitor Mounting • Conference Room Setup
Consultant/Solutions Architect	<ul style="list-style-type: none"> • Designing a PM Plan • Network Architecture • Virtualization Architecture (Multi-Host, HA/FT, Site-Replication Configuration) • Cloud Architecture (Co-Lo, Hosting, VDI, etc.
Project Management	<ul style="list-style-type: none"> • New Office Build-Out • New Server Deployment • Projects in general: Vendor, Contractor, Multi-Tech coordination and management
Tier 1 Engineer	<ul style="list-style-type: none"> • HW Replacement • HW Setup • HW/SW Installation
Tier 2 Engineer	<ul style="list-style-type: none"> • Anti-Virus Removal • Backup/Restore • HW/SW Troubleshooting/Repair • Infrastructure Services
Tier 3 Engineer	<ul style="list-style-type: none"> • Network Configuration/Troubleshooting: LAN, WAN, VLAN, VPN, Firewall, etc. • Server Services Configuration/Troubleshooting: AD, Exchange, SQL, etc. • Virtualized Environment Configuration/Troubleshooting • Storage Services Configuration/Troubleshooting: SAN, RAID, NAS, NFS, SMB, iSCSI, Shares, etc.

SCHEDULE D

AIS Service Level Objectives and Escalation Procedure

SERVICE LEVEL OBJECTIVES (SLO)

Severity	Description	Acknowledgement	Response Time	Communication Frequency
Critical	Complete impact to productivity or service affecting many or all customer end-users.	30 Minutes (24x7)	1 Hour (24x7)	2 Hours (24x7)
High	Higher impact to productivity or service, multi user impact, multiple services not working.	1 Hour (Business Hours)	4 Hours (Business Hours)	8 Hours (Business Hours)
Medium	Lower impact or individual impact, smaller issues affecting more than 1 person.	8 Hours (Business Hours)	2 Days (Business Hours)	2 Days (Business Hours)
Low	Low impact to productivity or service, or other task that can be scheduled for convenience or preventing a disruption.	2 Days (Business Hours)	3 Days (Business Hours)	3 Days (Business Hours)
Information	No impact to productivity or service, may require additional information from a 3rd party, scheduled task that needs to be planned greater than 5 business days from ticket creation.	2 Days (Business Hours)	4 Days (Business Hours)	N/A

SERVICE REQUEST ESCALATION PROCEDURE

1. **Support request is received**
 2. Client information is identified – including unique user ID
 3. Help desk ticket is created
 4. Issue is identified and documented in help desk system, then routed for Support.
- If issue can be resolved through Tier 1 Support:**
5. Level 1 resolution - issue successfully resolved
 6. Quality control - issue verified as resolved to client's satisfaction
 7. Ticket is closed after complete problem resolution details have been updated in help desk system – email sent to user upon ticket closure.
- If issue cannot be resolved through Tier 1 Support:**
8. Issue is escalated to Tier 2 Support
- Issue is qualified to determine if it can be resolved through Tier 2 Support
- If issue can be resolved through Tier 2 Support:**
9. Level 2 resolution - issue successfully resolved
 10. Quality control - issue verified as resolved to client's satisfaction
 11. Ticket is closed after complete problem resolution details have been updated in help desk system – email sent to user upon ticket closure.
- If issue cannot be resolved through Tier 2 Support:**
12. Issue is escalated to Tier 3 Support
- Issue is qualified to determine if it can be resolved through Tier 3 Support
- If issue can be resolved through Tier 3 Support:**
13. Level 3 resolution - issue successfully resolved
 14. Quality Control - issue verified as resolved to client's satisfaction
 15. Ticket is closed after complete problem resolution details have been updated in help desk system – email sent to user upon ticket closure.
- If issue cannot be resolved through Tier 3 Support:**
16. IT Manager Decision Point – request is updated with complete details of all activity performed and routed to the Network Operations Center upon client approval.
 17. Network Operations Center resolution - issue successfully resolved.
 18. Quality control - issue verified as resolved to client's satisfaction
 19. Ticket is closed after complete problem resolution details have been updated in help desk system – email sent to user upon ticket closure.

Crest Hill - General Support

Engagement Scope of Work For:

Customer	City of Crest Hill
Engagement	Crest Hill - General Support
Effective Date	11-09-2022
Created By	Eric Montgomery
Version	1.0

Proposal Outline

All Information Services, Inc. (AIS) appreciates the opportunity to provide your organization with the following technology solutions proposal. It has been designed to meet your operating requirements with engagements structured to properly set and manage expectations.

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Labor Details	3
Bill of Materials/Services	3
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Scope of Work

Engagement Overview

Provider will provide resources for the duration of the project in which Engineers, Consultant, or Project Manager will assist with various IT tasks outlined this Project Scope. During this time, the Engineers, Consultant, or Project Manager will work closely with Customer staff.

Labor Details

IT Project Management	\$850.00
<ul style="list-style-type: none"> Standard Project Management - 5 Hours 	
Endpoint Management	\$2,302.50
<ul style="list-style-type: none"> Standard Implementation - 57 Users Server Endpoint Management - 13 Servers 	
AIS Managed NMS	\$1,600.00
<ul style="list-style-type: none"> Baseline Implementation - 1 Project 	
General IT Support	\$1,500.00
<ul style="list-style-type: none"> Block Hours - One-Time - 15 Block Hours – On Boarding 	

Bill of Materials/Services

Seller will provide the following Services and list of Materials Equipment

Monthly Materials/Services	Unit Price	QTY	Subtotal
Endpoint Management - Per Server	\$99.00	13	\$1,287.00
Endpoint Management - Endpoint User	\$9.00	57	\$513.00
AIS Managed NMS - (Per Device) 1-299 Devices Monthly	\$10.00	6	\$60.00
Managed Services - Blocks Included	\$100.00	200	\$20,000.00
Total (Less Tax)			\$21,860.00

Provider Responsibilities

Provider is responsible for the following:

- Discovery
 - Requirements Gathering
 - Kickoff Call
 - Identify Service Accounts
- Planning
 - Project Management
- Implementation
 - Portal Configuration
 - Deploy MSI Agent - Servers
 - Removal of Existing RMM/AV
 - NMS Configuration
 - NMS Deployment
 - Complete Ad-Hoc support requests
 - Change Administrator Passwords
 - Portal Configuration
- Validation
 - Setup Standard Alerts
 - Complete Testing Plan
 - Review block hour usage
- Closing
 - Update Environment Documentation
- Recurring - Monthly
- Recurring - Quarterly
- Recurring - Ongoing/As-Needed

Customer Responsibilities

Customer is responsible for the following:

- Discovery
 - Provide all Customer Required Documentation
 - Identify Specific Monitoring Needs
 - Provide all necessary access credentials
- Implementation
 - Submit Ad-Hoc support requests

Project Assumptions

- Endpoint Management will be implemented on all devices at the same time. Existing RMM software does not require password to be removed.

Out of Scope

Tasks outside this SOW include, but are not limited to:

- Any work not explicitly stated in the SOW is considered not in scope and may require a change order.
- Devices that cannot have SNMP enabled

Engagement Summary

Engagement Summary	
Implementation Labor Total	\$6,252.50
Monthly Recurring Total	\$21,860.00

Service Fees - Milestones

Project Milestones	Fees
Implementation – Signed SOW (Less Tax)	\$3,126.25
Implementation – Project Completion (Less Tax)	\$3,126.25
Grand Total (Less Tax)	\$6,252.50

Services Fees will be calculated according to the Engagement Service Fee Tables. Down Payment amount is the sum of the one-time and first period of recurring amounts listed in the Engagement Pricing Summary. Quote pricing is valid until 12/09/2022.

To approve this proposal and the Scope of Work, please sign, date and return with the required down-payment noted above (if required). Payments should note your CLIENT PO or Internal PO. Please contact billing@aislabs.com for alternate forms of payment.

If an invoice is required for this down-payment, please let us know. Once AIS receives the signed copy and the down-payment are received, work will begin.

Authorizing Name: Jim Marino
 Authorizing Signature: Jim Marino
 Date: 11/10/22
 Client PO (Optional): _____

Terms and Conditions

Fixed Price

Resource	Resource Rate
Tier 1 Technician – Per Hour	\$100.00
Tier 2 Technician – Per Hour	\$135.00
Tier 3 Technician – Per Hour	\$150.00
Project Management – Per Hour	\$170.00
Principal Consultant – Per Hour	\$200.00
After-Hours Work – Per Hour	\$250.00

Fixed Price Engagement is based upon:

- Hours are Billed in quarter-hour 0.25 increments for any and all time worked by provider
- Hourly Rate for each resource is outlined as follows for remote and on-site services performed 8:30AM-5PM Central Time Zone on business days:
- On-site visits to locations within fifty(50) miles of Provider offices are to be scheduled in eight(8) hour increments inclusive of travel time
- On-site visits to locations more than fifty(50) miles of Provider office will require Out of Scope Travel Expenses
- Provider will follow up with client on status and upcoming requests at least monthly and Hours will be Billed accordingly

General Terms and Conditions

All quotes are subject to availability. All timelines are estimates to the best of our judgement until the approval method requirements are met from above. Any additional labor or materials which are out of scope and not listed in this scope will be executed, procured, and billed, in addition, to the quote as separate items based upon the client's approval. Equipment is warranted by their respective manufacturers.

Engagement Kickoff Meeting will be scheduled within five (5) business days of receiving the required Down-Payment or Purchase Order. Project Work Start will be at least two (2) weeks from date of Project Kickoff.

Down-payment amounts are determined by the equipment and/or labor needs, the client's history of Days Sales Outstanding (DSO) and/or history with AIS, Inc. of any kind. After the initial down-payment (if required), you will be billed upon any completion of agreed milestones or when the scope of work is completed. These bill(s) will be 'DUE UPON RECEIPT'. Any Service Fees that are marked as an 'ESTIMATE', will be billed in actual time at milestones noted in the proposal, or when work is complete. Overdue invoices shall be subject to a monthly interest charge. In addition, the customer shall reimburse all costs and expenses for attorney fees incurred in the collecting of any amounts past due.

Monthly blocks hours will rollover up to one month and then expire.

Additional Terms and Conditions are listed here: <https://aislabs.com/pricing/terms-conditions/>

PROPOSAL | **City of Crest Hill, Illinois**

INTERDEV PROPOSAL **Managed IT & Security Services**

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IT Services



INTERDEV SERVICE CATALOG

The following tables indicate the services included in InterDev's standard managed support services.

END USER SERVICES

Service functions that directly involve the support of the client End User. These services focus primarily on desktop hardware, application, training, monitoring, and management support. Inclusive of all work to be performed during normal business hours. Patch management and updates will be performed on a scheduled basis during a maintenance window. Service metrics to be measured will be specified in the client's agreement(s) that will cover this service.

SERVICE NAME	DESCRIPTION	FEATURES
Desktop Support	Provides in-person support for individual business users regarding end-user technology (hardware or applications)	<ul style="list-style-type: none"> Onsite support for server & peripheral hardware Remote hardware support Incident Management Problem Management
Application Support	Helping employees troubleshoot application errors or malfunctions (On-premise/Hosted/ Cloud)	<ul style="list-style-type: none"> Remote application support On-site application support Incident Management Problem Management
Mobile Device Support	Provides support for individual business users regarding mobile device technology (hardware or applications)	<ul style="list-style-type: none"> Remote application and hardware support On-site application and hardware support
Lifecycle Management	Standard management and administration of end user hardware and applications (On-premise/Hosted/Cloud)	<ul style="list-style-type: none"> Version Control Asset Management License Management Change Management
Patch Management	Patch and Firmware management of all end user desktop hardware and applications (On- premise/Hosted/Cloud)	<ul style="list-style-type: none"> Windows Updates Firmware Updates Third Party Applications Updates
Monitoring	Proactive and reactive monitoring of end user desktop hardware and applications (On-premise/Hosted/Cloud)	<ul style="list-style-type: none"> Device Monitoring Limited Application Monitoring
Software Provisioning	Supply employees with necessary up-to-date software for them to work	<ul style="list-style-type: none"> Request non-standard software Procure/order new software Install and upgrade standardized desktop software

DATA CENTER SERVICES

Service functions that directly involve the support of the data center operations and infrastructure. These services focus primarily on server and storage hardware, applications, monitoring, and management support. Inclusive of all work to be performed during normal business hours. Patch management and updates will be performed on a scheduled basis during a maintenance window. Service metrics to be measured will be specified in the client's agreement(s) that will cover this service.

SERVICE NAME	DESCRIPTION	FEATURES
Server and Storage Hardware Support	Provides in-person support for server and storage hardware regarding end-user technology (On-premise/Hosted/Cloud)	<ul style="list-style-type: none"> ▪ Remote hardware support ▪ Onsite support for server & peripheral hardware ▪ Incident Management ▪ Problem Management
Server and Storage Application Support	Troubleshoot application errors or malfunctions (On-premise/Hosted/Cloud)	<ul style="list-style-type: none"> ▪ On-site application support ▪ Remote application support ▪ Incident Management • Problem Management
Lifecycle Management	Standard management and administration of enterprise applications, server and storage hardware (On-premise/Hosted/Cloud)	<ul style="list-style-type: none"> • Asset Management • Version Control • License Management • Change Management
PatchManagement	Patch and Firmware management of all end user desktop hardware and applications (On-premise/Hosted/Cloud)	<ul style="list-style-type: none"> • Hypervisor Updates • Windows Updates • Firmware Updates • Third Party Applications Updates
Monitoring	Proactive and reactive monitoring of server and storage related hardware and applications (On- premise/Hosted/Cloud)	<ul style="list-style-type: none"> • Device Monitoring • Application Monitoring
Data Backup and Recovery Management	Management and monitoring of all data backup and recovery systems. Includes any Data Backup and Disaster Recovery Policies and practices (On-premise/Hosted/Cloud)	<ul style="list-style-type: none"> • On-premise data backup management • Cloud data backup management • Data backup application support (on- premise or cloud) • Disaster Recovery application support (on- premise or cloud)
Facilities Management Support	Management and support of all data center facilities related infrastructure	<ul style="list-style-type: none"> ▪ Access Control System Management ▪ Power Systems Management and Monitoring ▪ Cable Infrastructure Management ▪ Environmental Control Systems Management and Monitoring
Hardware and Software Provisioning	Supply employees with necessary up-to-date software and hardware for them to work	<ul style="list-style-type: none"> • Request non-standard software • Procure/order new software • Install and upgrade standardized desktop software

NETWORK SERVICES

Service functions that directly involve the support of the network operations and infrastructure. These services focus primarily on network hardware, applications, monitoring, and management support. Inclusive of all work to be performed during normal business hours. Patch management and updates will be performed on a scheduled basis during a maintenance window. Service metrics to be measured will be specified in the client's agreement(s) that will cover this service.

SERVICE NAME	DESCRIPTION	FEATURES
Network Hardware Support	Provides in-person support for network hardware regarding network and telecommunication technology	<ul style="list-style-type: none"> • Onsite support for server & peripheral hardware • Remote hardware support • Incident Management • Problem Management
Network Application Support	Troubleshoot network application errors or malfunctions	<ul style="list-style-type: none"> • Remote application support • On-site application support • Incident Management • Problem Management
Lifecycle Management	Standard management and administration of enterprise-wide network hardware and applications	<ul style="list-style-type: none"> • Version Control • Asset Management • License Management • Change Management
Patch Management	Patch and Firmware management of all network related hardware and applications	<ul style="list-style-type: none"> • iOS Updates • Firmware Updates • Third Party Applications Updates
Monitoring	Proactive and reactive monitoring of network related hardware and applications	<ul style="list-style-type: none"> • Device Monitoring • Limited Application Monitoring
Facilities Management Support	Management and support of all data center facilities related infrastructure	<ul style="list-style-type: none"> • Access Control System Management • Power Systems Management and Monitoring • Cable Infrastructure Management • Environmental Control Systems Management and Monitoring

SECURITY SERVICES

Service functions that directly involve the support of the security team. These services focus primarily on security hardware, applications, monitoring, and management support. Inclusive of all work to be performed during normal business hours. Patch management and updates will be performed on a scheduled basis during a maintenance window. Service metrics to be measured will be specified in the client's agreement(s) that will cover this service.

SERVICE NAME	DESCRIPTION	FEATURES
Security Support	Security Engineer(s) Security Analyst(s)	<ul style="list-style-type: none"> Remote Support Incident Management Problem Management
Firewall Management	Includes ensuring all appropriate services are enabled and configured, rules are configured in accordance with best practice, and performing regular backups of configuration	<ul style="list-style-type: none"> Remote support On-site support Incident Management Problem Management
Anti-Virus Management and Support	Configuration, Management, and monitoring of Anti-Virus / Endpoint Protection Platform to include ensuring complete coverage of AV/EPP in the environment	<ul style="list-style-type: none"> Remote application support On-site application support Incident Management Problem Management
Lifecycle Management	Administrative management of security related hardware and software specific to product lifecycle	<ul style="list-style-type: none"> Version Control Asset Management License Management Change Management
Patch Management	Patch and Firmware management of all security related hardware and applications	<ul style="list-style-type: none"> Operating System Updates Firmware Updates Third Party Application Updates
Email Security Management	Configuration, management, and monitoring of email security platform.	<ul style="list-style-type: none"> Remote support On-site support Incident Management Problem Management

Staff Availability and Support Services Response

SUPPORT SERVICES RESPONSE

InterDev's ITIL based support structure for all support services is guided by our customer specific Service Level Agreements (SLAs) that are developed prior to the client onboarding process. InterDev will provide Crest Hill with 24x7 support options that include our basic and advanced monitoring services.

Service Levels and Response Times

InterDev will work with Crest Hill to determine the most appropriate levels of support for each category of incident. This process will ensure InterDev's response is in sync with Crest Hill's expectations, business needs, and budgets. Defined SLAs are only valid during normal business hours, which are 8 AM to 5 PM EST Monday through Friday, unless otherwise agreed upon by InterDev and the client.

Urgency + Impact = Priority

An Incident's priority is determined by assessing its impact and urgency, where:

- Urgency is a measure of how quickly a resolution of the Incident is required
- Impact is a measure of the extent of the Incident and of the potential damage caused by the Incident before it can be resolved.

Incident Urgency (Categories of Urgency)

SERVICE NAME	DESCRIPTION
High (H)	The damage caused by the Incident increases rapidly. Work that cannot be completed by staff is highly time sensitive. A minor Incident can be prevented from becoming a major Incident by acting immediately. Several users with VIP status are affected.
Medium (M)	The damage caused by the Incident increases considerably over time. A single user with VIP status is affected.
Low (L)	The damage caused by the Incident only marginally increases over time. Work that cannot be completed by staff is not time sensitive.

Incident Impact (Categories of Impact)

SERVICE NAME	DESCRIPTION
High (H)	Many staff are affected and/or not able to do their job. Many customers are affected and/or acutely disadvantaged in some way. The damage to the reputation of the business is likely to be high. Someone has been injured.
Medium (M)	A moderate number of staff are affected and/or not able to do their job properly. A moderate number of customers are affected and/or inconvenienced in some way. The damage to the reputation of the business is likely to be moderate
Low (L)	A minimal number of staff (single user incidents) are affected and/or able to deliver an acceptable service but this requires extra effort. A minimal number of customers are affected and/or inconvenienced but not in a significant way. The damage to the reputation of the business is likely to be minimal.

A defined SLA structure increases our efficiency and effectiveness of dispatching tickets and getting them resolved in a timely manner. It also helps to set the City's staff expectations for when they can anticipate their incident or service requests to be filled. These levels can be modified if higher response levels are necessary for certain City services (i.e. Police, Fire, Emergency Operations.)

The finalized Priority Matrix for each Service Level or SLA layer would resemble the draft version below. The City's actual SLA's will be determined jointly between Crest Hill and InterDev.

Urgency		IMPACT		
		H	M	L
	H	1	2	3
	M	2	3	4
	L	3	4	5

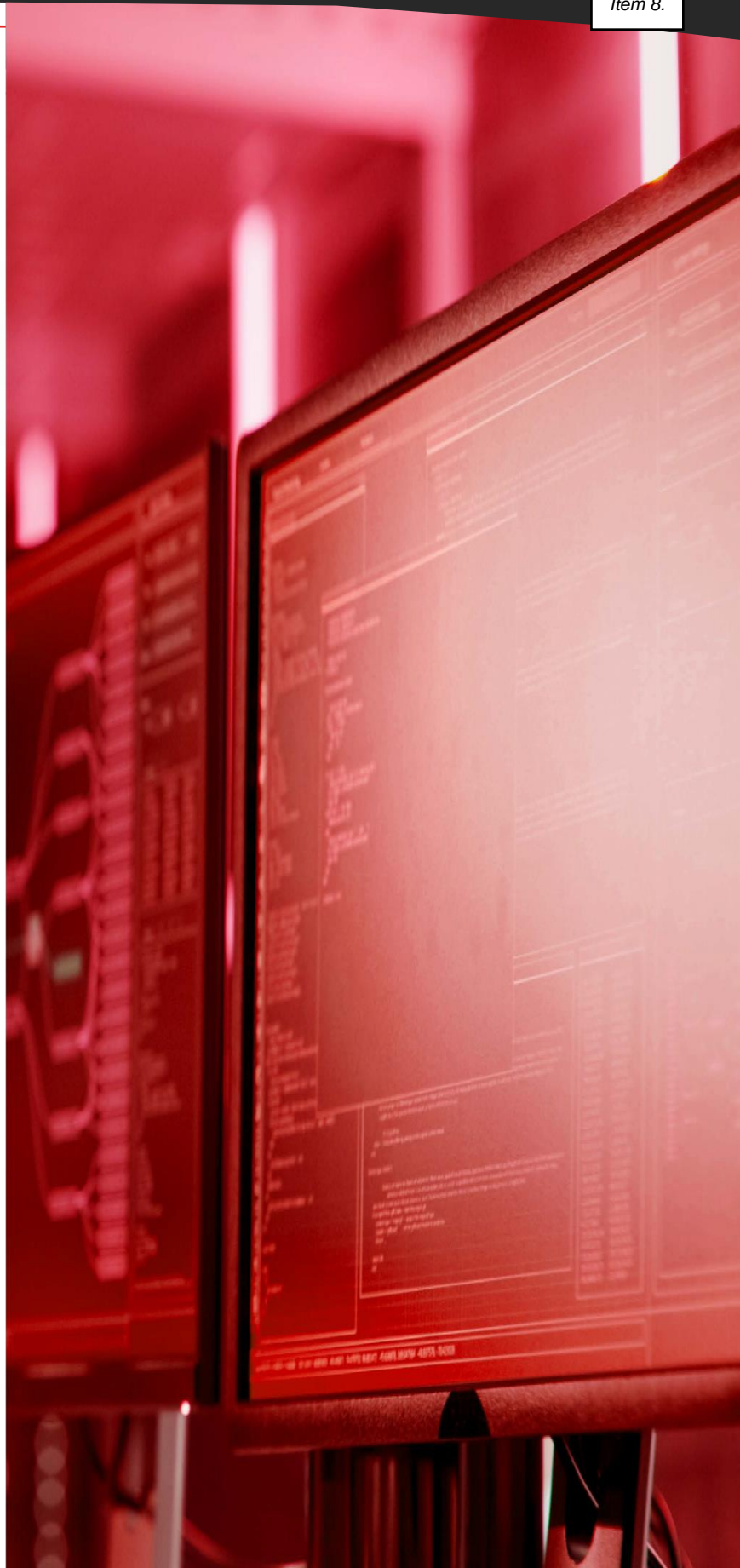
PRIORITY CODE	DESCRIPTION	TARGET RESPONSE TIME	TARGET RESOLUTION TIME
1	Critical	30 Minutes	1 Hour
2	High	1 Hour	8 Hours
3	Medium	4 Hours	24 Hours
4	Low	8 Hours	48 Hours
5	Very Low	1 Day	1 Week

After Hours & Emergency Services

With our experience supporting municipalities we understand that local governments are 24x7 operations. InterDev will provide 24x7 support to Crest Hill that will include after-hours support that gets routed to our support call center. For after-hours support end users can submit emails or call a dedicated support number. Support request calls will go to a live operator based here in the US that will take note of their issues and do a live hand-off with their assigned technician or his/her backup. The Crest Hill staff will be directed to a technician and never be sent to a voicemail. In the case a technician cannot be contacted, the support call will be escalated to a manager.

The InterDev team is dedicated to providing the best response time for our clients. We adhere to the SLAs and strive to support our clients.

Advanced Security Services



Advanced Security Services

Security has become an integral, necessary component of any organization. It no longer matters if you are a commercial entity or a public service organization, if you are large or small; security is a necessary part of conducting business. We believe that a well-constructed, layered defense, that is fully integrated into your systems and processes will serve as an enabler for your organization.

Conducting regular assessments, continually analyzing vulnerabilities, and testing those systems are critical components to any security program. Built specifically for these types of opportunities, InterDev has garnered a regional reputation for providing solutions-focused and industry leading managed IT services.

InterDev's deliberate approach to comprehensive IT solutions for government has prepared us to implement a strategy that will provide Crest Hill with the following benefits:

A. INCREASED OPERATING EFFICIENCY	B. INCREASED OPPORTUNITIES FOR COST SAVINGS	C. INCREASED FOCUS ON HUMAN CAPITAL
Will include increased capacity via an in-house IT team of professionals	Extensive experience working with municipalities to reduce costs and to become more efficient	Includes developed security services to benefit the City and the community
Reduced workload on in-house resources	InterDev's professional IT assessment provides critical data from your servers, PC workstations, laptops, network printers, cell phone, and camera systems to benefit the City.	Aims to support Crest Hill to improve the function of the City and the lives of residents
Increases a focus on compliance	Provide critical data for increasing equipment and product utilization, efficiency, and security of the City's environment.	Includes management of services to reduce security vulnerabilities, provide routine maintenance, and monitor overall infrastructure in developing an Information security framework
Increases the accuracy and vigilance around identifying and addressing malware events	No lost time due to system being unavailable. Reduced loss of time for minor incidents. Reduction in brand damage due to ransomware.	Security Program specifically for the City of Crest Hill.

InterDev Security Stack

Security Essentials – InterDev's proposed security package of products and services represents what we consider the absolute minimum level of security and risk management required for the City of Crest Hill. Our security stack will provide the City with a cost-effective set of security tools and represents what we would consider the minimum amount of due care to meet basic cyber-hygiene. The proposed security stack will include the following:

Patch Management – InterDev uses Ninja RMM as our system monitoring and patch management tool. InterDev will configure the patch management policies in concert with the client to find a balance between rapid deployment of critical patches with the least disruption to operations. Patch management includes operating system patches and a library of common third-party applications such as Google Chrome, Mozilla Firefox, Adobe, etc. Ninja also has the capability to provide image backups of servers and workstations as well as data backup capabilities.

Endpoint Detection and Response (EDR) - We have partnered with SentinelOne to provide an enterprise-grade, lightweight and highly effective endpoint protection platform with our high security configuration. This product is backed by a cybersecurity insurance product. We have witnessed this product stop browser-based web attacks in near real time. This is the security team's go-to tool when performing incident response to ensure an environment is fully protected. This offering comes in two variations to fit any budget.

Active Threat Hunting – InterDev has partnered with Huntress Labs to provide an active threat hunting agent that can find persistence mechanisms that anti-virus may not detect. It also provides external visibility for any exposed network ports that may present a risk and ransomware canaries that serve as an early warning that an individual system may be under attack. These canaries also act as a thumbprint if a breach ever occurs, we can use the canary to trace it back and determine what data may have been exfiltrated.

Email Security - Provided by Barracuda networks and hardened by our security team, this platform ensures that malicious email does not reach your users' mailbox. For our Office 365 customers, we also leverage Barracuda's Sentinel platform that leverages a behavior-based AI engine to prevent account take-over, auto-remediate phishing attempts and prevent domain spoofing.

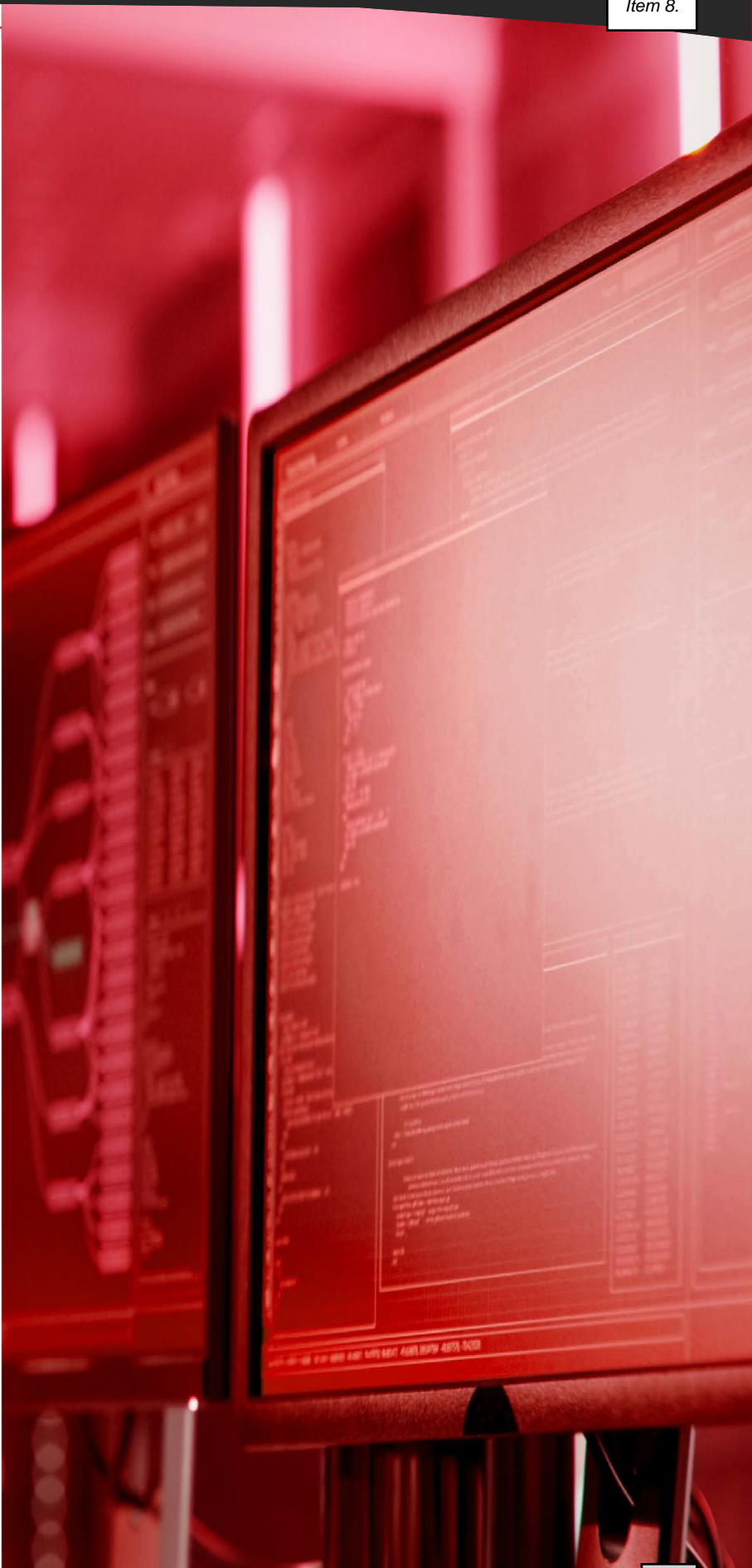
Multi-Factor Authentication (MFA) - InterDev uses Duo Security for our three multi-factor authentication offerings. Duo MFA as a base offering, Duo Access for organizations requiring more granular control and conditional access, and Duo Beyond for those requiring much greater control over endpoints. Duo is completely cloud-based, easy to use and offers several methods for authentication.

Secure Internet Gateway and DNS-Based Protections – Cisco Umbrella's Secure Internet Gateway (SIG) and DNS filtering is one of the best strategies in defending against malware and protecting your assets as it detects potential malicious activity prior to the connection being established. It provides this protection whether on or off network and extends on-premises security and web filtering to your workforce, no matter where they are. The platform also provides visibility and control over risky applications as well as security scanning of your cloud environments.

Dark Web Monitoring - Using Kaseya's DarkWeb ID platform, the security team monitors and is alerted when your credentials are found on the DarkWeb allowing us to take pre-emptive action to protect against account compromise.

Password Manager – Credential harvesting an account compromise continues to be one of the most common methods for breach. Using a password manager can help users better manage their credentials without the need for memorization or the use of risky password files. Using a password manager will reduce potential exposure by instilling good password habits for your users.

Price Proposal



INTERDEV PRICING

OPTION 1 – Fully Managed IT & Security Services

DETAILED SERVICE PRICING LISTING		
STANDARD SERVICE CATEGORIES		MONTHLY
End User Services	Full-Service IT Support <ul style="list-style-type: none">• Onsite Support Staff• 24x7x365 Support• Remote Sr. Engineering support• Remote Management & Monitoring Software	\$17,609
Data Center Services		
Network Services		
ADVANCED SECURITY		
Advanced Security Services	Security Essentials** <ul style="list-style-type: none">• Patch Management• Endpoint Detection and Response (EDR)• Active Threat Hunting• Total Email Protection• Multi-Factor Authentication (MFA)• Security Internet Gateway• Dark Web Monitoring• Password Manager	2,475
Monthly Cost		\$20,084

Notes:

**The cost for the Security Services covers software plus administration from InterDev's Security Division and has been priced according to 60 users.

Pricing Adjustment "True Up" Schedule - The IT Services fees are based off a per user and per device charge, which InterDev will perform a "true up" or adjustment of quarterly. The "true up" will adjust billing for the next quarter based on the total number of confirmed users by the City. The City of Crest Hill will only pay for the number of users that are active at the time of the "true up". If there is an increase in user count from the previous "true up" InterDev will only bill the City the difference for the last 30 days of services.

Annual Escalator: Up to a 5% escalator shall be applied upon the agreement anniversary

Emergency Startup Cost (One Time Cost)	Onboarding Tasks Include <ul style="list-style-type: none"> Management Configuration Remediation prioritization Password management Agent Rollout Network Monitoring Setup 	\$8,500
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OPTION 2 - FTE & Security Services

FTE OPTION		MONTHLY
Full-Time Equivalent (FTE) Resource	Systems Engineer* <ul style="list-style-type: none"> Dedicated onsite 40 Hour/Week 	\$15,000
ADVANCED SECURITY		
Advanced Security Services	Security Essentials** <ul style="list-style-type: none"> Patch Management Endpoint Detection and Response (EDR) Active Threat Hunting Total Email Protection Multi-Factor Authentication (MFA) Security Internet Gateway Dark Web Monitoring Password Manager 	2,475
Monthly Cost		\$17,475

Notes:

*The FTE Option provides one (1) full-time resource. Additional resources will be billed hourly

**The cost for the Security Services covers software plus administration from InterDev's Security Division and has been priced according to 60 users.

Pricing Adjustment "True Up" Schedule - The IT Services fees are based off a per user and per device charge, which InterDev will perform a "true up" or adjustment of quarterly. The "true up" will adjust billing for the next quarter based on the total number of confirmed users by the City. The City of Crest Hill will only pay for the number of users that are active at the time of the "true up". If there is an increase in user count from the previous "true up" InterDev will only bill the City the difference for the last 30 days of services.

Annual Escalator: Up to a 5% escalator shall be applied upon the agreement anniversary

Emergency Startup Cost (One Time Cost)	Onboarding Tasks Include <ul style="list-style-type: none"> Management Configuration Remediation prioritization Password management Agent Rollout Network Monitoring Setup 	\$8,500
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INTERDEV PROJECT STANDARDS

InterDev will consider any non-base services and/or tasks as a project that will be billed per the rate card within the proposal. All projects will be completed on a best effort basis as submitted by the client with an agreed upon schedule. Break Fix items do not constitute a project if the item is covered under the contracted base services.

InterDev will provide the following items below when engaging with the clients on any projects.

- Statement of work – Will contain a detailed list of what work will be completed with an overall estimate of hours of work and any overall cost estimates known or required in order to start the project process.
- Project Plan – This is a list of major milestones with estimated dates or span of time that constitute the whole of the project.
- Stakeholder Document – Will contain the list of approvers for each portion of the project. This could be financial approvers and/or timing or outage approvers.
- Project supporting documents – On an as needed basis, the project must be documented in order to provide knowledge transfer for ongoing support. Diagrams, Serial numbers, circuit ID's, and others will be placed here to formalize the project completion.
- Project closing – This will be a signed document certifying the approved completion of the project.

Projects requiring InterDev billing tracking: These must be approved by the Director and client, along with being tracked to document hours worked. This process is documented in a separate document stored by InterDev and maintained by InterDev but can be given to the client upon request.

PROJECT RESOURCES	RATES
CIO	\$250.00
Systems/Network Engineering	\$200.00
Security Engineering	\$200.00
Project Management	\$175.00
GIS Analyst	\$175.00

We have prepared a quote for you

Managed Services

Quote # 2022000372 Version 1

Prepared for:

City of Crest Hill

Prepared by:

Brenda Quinn

Master Agreement

This Master Services Agreement (“Agreement”) between City of Crest Hill (hereinafter referred to as the “Client”), and Waident Support Solutions, LLC (d/b/a Waident Technology Solutions), an Illinois limited liability company (hereinafter referred to as the “Service Provider”), is effective as of **12/10/2022 10:42:00 AM** (the “Effective Date”) and the parties hereby agree to the following terms and conditions:

1. TERM OF AGREEMENT. The “Term” of this Agreement shall include the Initial Term and any Renewal Terms.

A. Initial Term. The term of this Agreement shall be for one (1) year from the Effective Date (the “Initial Term”), and shall be reviewed by the parties annually to address any necessary adjustments or modifications.

B. Automatic Renewal. This Agreement automatically renews for a subsequent one (1) year term (“Renewal Term”) beginning on the day immediately following any expiring Term unless either party sends the other party at least ninety (90) days’ written notice of its intent not to renew the Agreement.

2. TERMINATION.

A. Client Termination During Probationary Period. During the first ninety (90) days of the Initial Term (the “Probationary Period”), the Client has the right to terminate this Agreement for any reason by delivering written notice of termination to Service Provider. Notice of termination pursuant to this provision must be received by Service Provider within the first ninety (90) days in order for the termination under this subsection to be effective.

B. Client Termination Following the Probationary Period. The Client may terminate this Agreement upon ninety (90) days’ written notice (after any applicable cure period has expired) to the Service Provider only if:

1. The Service Provider fails to fulfill any material obligation, or otherwise cure any breach of a material term or condition under this Agreement within thirty (30) days of receiving written notice from the Client of said failure or breach.
2. The Service Provider terminates or suspends its business operations for a period of more than thirty (30) days, unless Service Provider’s rights and obligations under this Agreement are assigned to a third party in connection with the sale of the Service Provider’s business or its assets, or are otherwise transferred by operation of law as set forth below in Section 12 [Assignment]. In the event of any such assignment or transfer of Service Provider’s rights and obligations to a third-party, Client shall be provided written notice of said assignment or transfer.

C. Service Provider Termination. The Service Provider may terminate this Agreement for any reason or no reason upon thirty (30) days’ written notice to Client.

D. Termination Resulting from Force Majeure. This Agreement may be terminated due to a Force Majeure in accordance with the conditions and terms set forth in Section 9 [Force Majeure] below.

E. Obligations Upon Termination. In the event this Agreement is terminated pursuant to Section 2.B, 2.C, or 2.D above, the Service Provider agrees to assist Client in the orderly termination of services, including timely transfer of services to another designated provider. Client agrees to pay Service Provider for the actual costs it incurs while rendering such transition services. Within thirty (30) days following a termination pursuant to Section 2.B, 2.C, or 2.D above, Service Provider will refund any remaining unearned fees net of all additional expenses incurred, if any, that Client had paid in advance.

3. SCOPE OF WORK AND GRANT OF ACCESS. The services that Service Provider is providing for Client shall be specified in one or more Service Orders that shall be executed by authorized representatives of each respective party. The terms of

any such Service Order shall be incorporated into this Agreement by express reference. The Service Orders may expressly add to, limit, or modify specific terms in this Agreement in which case the terms as stated in the Service Order shall control over conflicting terms in this Agreement. If a Service Order is silent or ambiguous as to any terms, then the terms of this Agreement shall control. If, in the future, Service Provider and Client agree on additional work that Service Provider will perform for Client, the parties shall set forth the terms of the additional work in writing in additional Service Orders that shall expressly incorporate the terms of this Agreement by reference and shall be signed by authorized representatives of each party. This Agreement, together with any executed Service Orders shall be collectively referred to herein as the “Agreement” and any references to the “Agreement” shall include the terms of all active Service Orders. Client agrees to provide Service Provider with access to Client’s systems, software, equipment, and facilities where reasonably necessary in order to permit Service Provider to perform the service set forth in any Service Orders. Service Provider agrees to execute all work in a professional and workman like manner and will meet or exceed all applicable industry standards and best practices in performance of all services.

4. FEES, COSTS, AND TAXES.

A. Fees for Service Provider’s Services. Service Provider’s fee for any services or products, including monthly recurring charges, initial set-up fees, and any other charges or expenses shall be set forth in the separately executed Service Order for each service that Client requests. Unless otherwise specified on a specific Service Order, all fees and expenses charged under this Agreement and any Service Orders are due within fifteen (15) days of the invoice date (the “Payment Due Date”).

B. Late Payments. Unless otherwise provided in any separately executed Service Order, in the event a Client fails to make any payment due under this Agreement or any related Service Order on or before the Payment Due Date, Service Provider shall charge a late fee of five (5%) percent of the total outstanding balance due each month. Interest will continue to accrue each month until the balance is paid in full. In addition to charging interest on late payments, if a Client fails to pay a balance within thirty (30) days of the due date, Service Provider reserves the right to immediately suspend all services provided under this Agreement and any related Service Orders. Client will continue to be responsible for all charges under this Agreement even if Service Provider suspends the Client’s services for non-payment.

C. Costs. In addition to any fees charged under this Agreement, Client shall be responsible for payment of any costs incurred by Service Provider in rendering services for Client including, but not limited to:

1. The replacement cost of parts, repairs, equipment, or software not covered by vendor/manufacture warranty or support;
2. The cost of any other parts, equipment, or repairs of any kind required in order for Service Provider to provide the services described herein;
3. The costs of any and all software purchases, licenses, renewals, or upgrades of any kind; and
4. The costs of any third-party vendor or manufacturer support, incident, or service/repair fees of any kind.

Whenever reasonably possible or practicable, Service Provider will provide Client advance notice of any impending costs or expenses covered under this Section, however Client acknowledges that sometimes circumstances may prevent Service Provider from reasonably obtaining advance approval for certain expenditures. Client agrees that, whether advance approval was obtained or not, Client shall pay all such costs incurred by Service Provider on Client’s behalf. Such costs shall be billed in addition to Client’s monthly fee and shall be paid by the Payment Due Date. Service Provider reserves the right to require Client to advance funds needed for extraordinary expenses.

D. Taxes. In addition to service fees and costs, Client shall be responsible for all applicable local, state, or federal taxes that are due and reflected on Client’s invoice. If a Client is exempt from any taxation, Client shall provide Service Provider with a valid exemption certificate for the applicable jurisdiction.

5. CONFIDENTIALITY.

A. Confidential Information. In the performance of the services under this Agreement, Service Provider and Client may have access to or be exposed to information of the other party not generally known to the public, including, but not limited to software, product plans, marketing and sales information, customer lists, “know-how,” or trade secrets which may be designated as being confidential or which, under the circumstances surrounding disclosure, ought to be treated as confidential (collectively, “Confidential Information”). Confidential Information may not be shared with third parties unless such disclosure is to personnel of Service Provider or Client, including employees, agents and subcontractors, on a “need-to-know” basis in connection with either party’s performance obligations pursuant to this Agreement, so long as such personnel have agreed to treat such Confidential Information under terms at least as restrictive as those herein.

B. Protection of Confidential Information. Each party agrees to take precautions to maintain the confidentiality of Confidential Information by using at least the same degree of care as such party employs with respect to its own Confidential Information of a like-kind nature, but in no case less than a commercially reasonable standard of care. The foregoing shall not include information, which, (A) was known by one party prior to its receipt from the other, or is, or becomes, public knowledge without the fault of the recipient, (B) is received by the recipient from a source other than a party to this Agreement, (C) is independently developed by a party without causing a breach of the terms hereunder, or (D) a party is required to disclose in response to an order by a court or governmental agency, provided that advance written notice of the disclosure is provided to other party.

C. Prompt Notice of Unauthorized Disclosure. The parties agree to promptly notify one another upon becoming aware of a confirmed use, accidental or unlawful destruction, loss or unauthorized disclosure of either party’s Confidential Information under circumstances that might reasonably be construed as a violation of this Agreement.

D. Survival. This Section 5 shall survive the expiration or termination of this Agreement for a period equal to the **later of either:** a) three (3) years; or b) the date on which both parties have either returned each other’s Confidential Information (if any), or securely destroyed that Confidential Information with the written consent and direction of the other party.

6. PROPRIETARY RIGHTS. As between Client and Service Provider, unless otherwise agreed to in writing and signed by authorized representatives of the parties, Service Provider will own all right, title and interest in and to the products and services provided by Service Provider. This Agreement shall not transfer or convey to Client or any third party any right, title or interest in, or to, the products and services provided by Service Provider, but only a limited right of use as granted in and revocable in accordance with this Agreement. Service Provider agrees to transfer to Client all right, title and interest in and to any equipment purchased by Client, excluding any right, title or interest in, and to, any software belonging to Service Provider that is installed on the Client’s systems or equipment.

In addition, Client agrees that Service Provider is the owner of all right, title and interest in all intellectual property in any work, including, but not limited to, all inventions, methods, processes, and computer programs including any source code or object code, (and any enhancements and modifications made thereto) contained within the services and/or products provided by Service Provider that were developed or owned by Service Provider (collectively the “Works”) and used in connection with the performance of its services under this Agreement. Client hereby assigns to Service Provider all right, title and interest in, and to, any copyrights that Client may have in, and to, such Works; provided, however, that such Works shall not include Client’s Confidential Information as defined in Section 5 [Confidentiality] of this Agreement or other information that previously belonged to Client or that is rightfully owned by a third party.

During the term of this Agreement and any Renewal Terms, Service Provider grants to Client a limited, non-exclusive license to use such Works solely in order for Client to receive the services provided by Service Provider hereunder. Client acknowledges that any such license expires upon the termination or expiration of this Agreement.

7. NON-SOLICITATION/NON-HIRE AGREEMENT.

A. Employee Non-solicitation. Client acknowledges that Service Provider has invested significant resources in acquiring, training, and developing its employees and that Service Provider has an express interest in maintaining a stable workforce. Client therefore agrees that during the period of this Agreement (including any subsequent Renewal Terms) and for a period of one (1) year after the termination or expiration of this Agreement, Client expressly agrees that Client shall not, directly or indirectly, solicit for employment or employ any current employee of Service Provider or any individual that Service Provider employed within the six (6) month period immediately preceding the expiration or termination of this Agreement. This restriction is limited to those employees of Service Provider with whom Client had direct or indirect contact with during the performance of services under this Agreement.

B. Remedies for Breach.

1. Injunctive Relief. Client acknowledges that violation of the employee non-solicitation provision set forth in Section 7.A above will cause irreparable damage to Service Provider, the exact amount of which may not be subject to reasonable or accurate ascertainment. Therefore Client hereby consents that in the event of such a violation, Service Provider shall, as a matter of right, be entitled to injunctive relief to restrain Client, or any person or entity acting for, or on behalf of Client, from violation the employee non-solicitation provision set forth in Section 7.A without the necessity of posting bond. Client agrees that in the event Service Provider seeks an injunction against Client, the one (1) year restrictive time period will not begin to run until such time as a court or arbitrator grants injunctive relief to Service Provider and any time periods between the violation of the employee non-solicitation provision and the date injunctive relief is granted will not be credited towards the one (1) year restriction period.

2. Liquidated Damages. In the event Client breaches the employee non-solicitation provision in Section 7.A, at the sole discretion of Service Provider, Service Provider may elect an alternative remedy to injunctive relief and actual damages in the form of liquidated damages. The parties agree that the liquidated damages that the Service Provider may elect shall be an amount equal to the value of the solicited employee's gross salary and benefits paid in in the twelve (12) months preceding the Client's solicitation. Client agrees that this amount of damages is a reasonable estimate of what Service Provider's actual damages would be.

3. Non-Exclusive Remedies. In the event Service Provider seeks injunctive relief and not liquidated damages, injunctive relief shall be a non-exclusive remedy and Service Provider shall be entitled to pursue any other remedy (other than liquidated damages) available to Service Provider at law or equity including, but not limited to, actual and/or punitive damages to the extent provided for in this Agreement.

4. Survival. This Section 7 shall survive the expiration or termination of this Agreement for a period of up to one (1) year.

8. DISCLAIMER OF WARRANTIES; LIMITATION OF LIABILITY

A. Disclaimer of Warranties

SERVICE PROVIDER (INCLUDING ITS AFFILIATES, SUBCONTRACTORS AND AGENTS) AND EACH OF THEIR RESPECTIVE EMPLOYEES, MEMBERS, MANAGERS, DIRECTORS AND OFFICERS (COLLECTIVELY, THE "SERVICE PROVIDER PARTIES") MAKES NO EXPRESS OR IMPLIED WARRANTIES WITH RESPECT TO ANY OF THE PRODUCTS OR SERVICES PROVIDED UNDER THIS AGREEMENT, INCLUDING BUT NOT LIMITED TO, ANY WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, SUITABILITY, OR NON-INFRINGEMENT. CLIENT UNDERSTANDS THAT SERVICE PROVIDER'S SERVICES DO NOT CONSTITUTE ANY GUARANTEE OR ASSURANCE THAT THE SECURITY OF CLIENT'S SYSTEMS, NETWORKS AND ASSETS CANNOT BE BREACHED OR ARE NOT AT RISK.

B. Limitation of Liability.

1. Limitation on Types of Damages.

EXCEPT AS EXPRESSLY PROVIDED FOR IN SECTION 10 [INDEMNIFICATION], SERVICE PROVIDER SHALL NOT BE LIABLE FOR ANY INCIDENTAL, CONSEQUENTIAL, INDIRECT, PUNITIVE, OR SPECIAL DAMAGES ARISING OUT OF, OR IN CONNECTION WITH, THIS AGREEMENT.

THE SERVICE PROVIDER PARTIES SHALL NOT BE LIABLE FOR ANY DAMAGES: (i) RELATING TO ANY PART OF CLIENT'S NETWORK, OR ANY ENVIRONMENT, SOFTWARE, HARDWARE OR OPERATIONAL TECHNOLOGY, THAT SERVICE PROVIDER IS NOT OBLIGATED TO MONITOR OR SERVICE PURSUANT TO THIS AGREEMENT; (ii) RELATING TO LOSSES ATTRIBUTABLE TO ANY SERVICES OR PRODUCTS OFFERED BY SERVICE PROVIDER THAT CLIENT EXPRESSLY DECLINED INCLUDING ALL "DECLINED SERVICES" IDENTIFIED IN ANY SERVICE ORDERS EXECUTED IN RELATION TO THIS AGREEMENT; (iii) RELATING TO ANY LOSS CAUSED BY DENIAL-OF-SERVICE ATTACKS, SYSTEM HACKS OR INFILTRATIONS, RANSOMWARE, VIRUSES, OR OTHER MALICIOUS CODE OR SOFTWARE; (iv) LOSSES CAUSED BY POWER FAILURE; (v) LOSSES CAUSED BY INTERNET SERVICE PROVIDER OUTAGES, SLOW-DOWNS, OR DELAY; (vi) LOSS OF REVENUE, INCOME, PROFIT, OR SAVINGS; (vii) LOST OR CORRUPTED DATA OR SOFTWARE; (viii) LOSS OF USE OF CLIENT'S SYSTEM(S) OR NETWORK; (ix) LOSS OF BUSINESS OPPORTUNITY; OR (x) BUSINESS INTERRUPTION OR DOWNTIME.

2. Additional Limitation on Liability for Breach of Section 5 [Confidentiality].

IN ADDITION TO ALL OTHER LIMITATIONS OF LIABILITY IN THIS AGREEMENT, SERVICE PROVIDER SHALL NOT BE LIABLE FOR BREACH OF, OR SUBJECT TO ANY OBLIGATIONS UNDER, SECTION 5 [CONFIDENTIALITY] RESULTING FROM A HACK, INTRUSION, OR INFILTRATION BY A THIRD PARTY INTO CLIENT'S NETWORK, TECHNOLOGY ENVIRONMENT, SOFTWARE, HARDWARE, OR INFORMATION TECHNOLOGY SYSTEMS, UNLESS THE HACK OR INTRUSION WAS MADE THROUGH DEVICES THAT SERVICE PROVIDER IS OBLIGATED TO MONITOR AS PART OF THE SERVICES RENDERED UNDER THIS AGREEMENT AND THE HACK OR INTRUSION WAS CAUSED DIRECTLY BY SERVICE PROVIDER'S GROSS NEGLIGENCE OR WILLFUL MISCONDUCT.

3. Aggregate Limit on Damage Amount.

EXCEPT AS PROVIDED IN SECTION 10 [INDEMNIFICATION], THE SERVICE PROVIDER PARTIES' RESPECTIVE AGGREGATE LIABILITY (WHETHER IN CONTRACT, TORT OR OTHERWISE) FOR ANY AND ALL CLAIMS OF LIABILITY ARISING OUT OF, OR IN CONNECTION WITH, THIS AGREEMENT SHALL NOT EXCEED THE SERVICE PROVIDER'S REMAINING PER CLAIM LIMIT AT THE TIME OF SETTLEMENT OR JUDGMENT ON ANY OF SERVICE PROVIDER'S APPLICABLE LIABILITY INSURANCE POLICIES, IF ANY. IF THE CLAIM IS NOT A COVERED CLAIM UNDER ANY LIABILITY POLICY HELD BY SERVICE PROVIDER, THEN THE AGGREGATE LIABILITY SHALL NOT EXCEED AN AMOUNT EQUAL TO THE FEES PAID BY CLIENT TO THE SERVICE PROVIDER AS A MONTHLY FEE FOR SERVICES RENDERED DURING THE TWELVE (12) MONTH PERIOD BEFORE SERVICE PROVIDER WAS FIRST NOTIFIED OF THE CLAIM.

4. Liability Limitations Generally.

The foregoing limitations, exclusions and disclaimers shall apply, regardless of whether the claim for such damages is based in contract, warranty, strict liability, negligence, tort, or otherwise. Insofar as applicable law prohibits any limitation herein, the parties agree that such limitation will be automatically modified, but only to the extent necessary so as to make the limitation permitted to the fullest extent possible under such law. The parties agree that the limitations on liabilities set forth herein are agreed allocations of risk constituting in part the consideration for Service Provider's provision of services to Client, and such limitations will apply notwithstanding the failure of essential purpose of any limited remedy – even if a party has been advised of the possibility of such liabilities.

5. Time Limitation to Initiate Any Claim for Breach of this Agreement.

ANY ACTION, LAWSUIT, OR CLAIM BY THE CLIENT FOR BREACH OF THIS AGREEMENT OR FOR ANY CLAIM ARISING FROM THIS AGREEMENT **MUST BE BROUGHT WITHIN THE EARLIER OF**: A) **ONE (1) YEAR OF THE DATE UPON WHICH THE CAUSE OF ACTION ACCRUES**; OR B) **WITHIN ONE (1) YEAR OF THE TERMINATION OF THIS AGREEMENT**. CLIENT EXPRESSLY ACKNOWLEDGES THAT THIS CONTRACTUAL LIMITATION ON THE TIME TO ASSERT A CLAIM IS REASONABLE EVEN THOUGH IT IS SHORTER THAN THE LIMITATIONS PERIOD THAT MAY OTHERWISE BE APPLICABLE AT LAW. IF THIS CONTRACTUAL TIME LIMITATION IS DEEMED BY A COURT OF COMPETENT JURISDICTION TO BE UNENFORCEABLE AS WRITTEN, THE TIME TO ASSERT A CLAIM FOR BREACH OF THIS AGREEMENT SHALL BE THE SHORTEST TIME PERIOD OTHERWISE PERMITTED IN A CONTRACT BY ILLINOIS LAW.

9. FORCE MAJEURE. Neither party shall be liable to the other party for any failure to perform any of its obligations under this Agreement during any period in which such performance is delayed by circumstances beyond its reasonable control including, but not limited to, fire, flood, war, catastrophic weather event (tornado, hurricane, blizzard), terrorist strike, embargo, strike, riot or the intervention of any governmental authority (a "Force Majeure"). In such event, however, the delayed party must promptly provide the other party with written notice of the Force Majeure. The delayed party's time for performance will be excused for the duration of the Force Majeure, but if the Force Majeure event lasts longer than thirty (30) days, the other party may immediately terminate this Agreement by giving written notice to the delayed party.

10. INDEMNIFICATION.

A. Client Indemnification of Service Provider.

Client shall defend, indemnify, and hold harmless Service Provider and its members, managers, employees, contractors, agents, and assigns (the "Service Provider Indemnified Parties") from and against any third-party claims of damages (of any kind including consequential, special, or punitive damages), lost profits, orders, decrees, judgments, liabilities, claims, actions, subpoena compliance, lawsuits, costs and expenses (including, without limitation, all costs of litigation and attorney's fees) (the "Claims") asserted against the Service Provider Indemnified Parties arising out of or resulting from: (i) Client's infringement of intellectual property rights, including, without limitation, copyright, trademark, trade secret, patent, and common law rights in connection with Client's information and data, networks, software, and computer systems; (ii) violations of any applicable laws or policies by Client including, without limitation, in connection with Client's information and data, networks, software and computer systems; (iii) assertions that Service Provider's performance under this Agreement for the benefit of the Client violates any law or the rights of a third party; (iv) failure by Client to secure all necessary consents, permits, and licenses, including without limitation, in connection with Client's information and data, networks, software and computers systems; (v) breach of any warranty by Client; (vi) theft, misappropriation, intentional or unintentional disclosure, loss, corruption, or destruction of any data, Confidential Information, or private information belonging to Client, Client's customers, or Client's employees; (vii) violation or breach of any privacy laws or regulations by Client; (viii) Client's breach of this Agreement; (ix) any negligence, intentional misconduct, or other wrongful acts or omissions by Client or Client's employees or agents that result in any bodily injury, death, or tangible property damage; (x) assertions that Service Provider is compelled by contract or legal process to disclose Client information (including Confidential Information) in Service Provider's possession or control; and (xi) any assertion that Service Provider was not authorized to provide the services requested by Client.

B. Service Provider Indemnity of Client.

Subject to the limits of Service Provider's applicable per claim limit of liability coverage applicable, Service Provider shall defend, indemnify, and hold harmless Client and its members, managers, employees, contractors, agents, and assigns (the "Client Indemnified Parties") from and against any third-party claims of damages (of any kind including consequential, special, or punitive damages), lost profits, orders, decrees, judgments, liabilities, claims, actions, lawsuits, costs and expenses

(including, without limitation, all costs of litigation and attorney's fees) (the "Claims") incurred by the Client Indemnified Parties arising out of or resulting from: (i) Service Provider's infringement of intellectual property rights, including, without limitation, copyright, trademark, trade secret, patent, and common law rights in connection with Service Provider's information and data, networks, software, and computer systems; (ii) violations of any applicable laws by Service Provider; (iii) breach of any warranty by Service Provider; (iv) any negligence, intentional misconduct, or other wrongful acts or omissions by Service Provider or Service Provider's employees or agents that result in any bodily injury, death, or tangible property damage; and (v) any assertion that Service Provider was not authorized to provide the services requested by Client.

C. Indemnification Procedures.

Should one party seek defense and indemnification from the other under this Agreement, the party seeking defense and indemnity shall (i) promptly notify the other party in writing of any claim, suit or proceeding for which defense and indemnity is sought, provided that failure to so notify will not remove the indemnifying party's obligation except to the extent it is prejudiced thereby; and upon acceptance of the duty to defend and indemnify, (ii) allow the defending and indemnifying party to solely control the defense of any claim, suit or proceeding and all negotiations for settlement. In no event may either party enter into any third-party agreement which would, in any manner whatsoever, affect the rights of the other party, or bind the other party in any manner to such third party, without the prior written consent of the other party. If any party refuses to provide defense when a proper claim for indemnification is tendered, the party seeking defense may retain counsel of its choosing to defend the claim and may seek immediate indemnification of all fees and costs that are incurred in providing that defense from the indemnifying party. Unless otherwise specified in any court order, judgment, award, or settlement agreement, any party obligated to indemnify another party shall make any required indemnity payments including, but not limited to, judgments, settlements, or attorney's fees, within thirty (30) days of when the payment obligation first becomes settled or final.

11. INDEPENDENT CONTRACTOR RELATIONSHIP; SUBCONTRACTING. The parties are independent contractors. Neither party will have any rights, power or authority to act or create an obligation, express or implied, on behalf of another party except as specified in this Agreement. Neither party will use the other party's name (except internal use only), trademark, logos, or trade name without the prior written consent of the other party.

12. ASSIGNMENT. Service Provider has the right to assign, subcontract or delegate in whole or in part this Agreement, or any rights, duties, obligations or liabilities under this Agreement, by operation of law or otherwise upon thirty (30) days' notice to Client. Client may not assign its rights or obligations under this Agreement except with the express written consent of Service Provider. Notwithstanding the foregoing, either party may assign this Agreement without the consent of the other party to a successor in connection with a merger, sale of all or substantially all of such party's assets, or other change of control provided that the assignee shall then receive the benefit of and be bound by the terms of this Agreement. In the event of an assignment by Client, the Client shall remain liable to Service Provider in the event the Client's assignee breaches or fails to perform Client's obligations under this Agreement.

13. NOTICES. Notices sent to either of the parties under this Agreement must be in writing and shall be sent via e-mail or facsimile followed by an additional copy transmitted via registered or certified mail, return receipt requested, or by commercial overnight courier with delivery signature requested using the following contact information:

If to Service Provider:

Waident Support Solutions, LLC
c/o John Ahlberg
526 Crescent Blvd., Suite 300
Glen Ellyn, Illinois 60137
Phone: (630) 547-7007
Fax: (630) 547-7001

If to Client:

City of Crest Hill
c/o Timothy Stinnett
1610 Plainfield Road
Crest Hill, IL 60403
Phone: (815) 741-5100
Email: Tstinnett@cityofcresthill.com

Email: jahlberg@waident.com

Notices shall be deemed delivered upon **the earlier of:** (i) actual receipt, or (ii) if sent via overnight courier or delivery service - one day following the deposit of the notice with the delivery service with all delivery fees prepaid. Either party may change its contact information for purposes of notice by notifying the other party in writing.

14. ALTERNATIVE DISPUTE RESOLUTION; WAIVER OF TRIAL BY JURY; GOVERNING LAW; VENUE; AND ATTORNEY'S FEES.

A. Alternative Dispute Resolution. Except to the extent injunctive relief is necessary to protect or enforce a party's rights under Section 5 [Confidentiality], Section 6 [Proprietary Information], or Section 7 [Non-Solicitation/Non-Hire], the parties agree that all disputes between them shall be governed by the terms in this Section 14.

B. Mediation. In the event a dispute between the parties arises under this Agreement (other than as stated in Section 14.A), the parties agree to submit the dispute to mediation before a qualified mediator agreed upon by the parties. If the parties cannot agree upon a mediator within thirty (30) days, or the mediation cannot be completed within sixty (60) days, the dispute shall be resolved through binding arbitration.

C. Binding Arbitration. Except as stated in Section 14.A above, any controversy or claim arising out of or relating to this Agreement or the breach thereof, that is not resolved by Mediation shall be settled by binding arbitration. Unless otherwise agreed by the parties, the arbitration shall take place in DuPage County, Illinois, and be conducted in accordance with the laws of the State of Illinois by three arbitrators, one of whom shall be appointed by Client, one by Service Provider, and the third shall be appointed by the first two arbitrators. Except as otherwise agreed to by the parties, the arbitration shall be conducted in accordance with the rules of the American Arbitration Association, except with respect to the selection of arbitrators which shall be as provided in this Section. Judgment upon the award rendered by a majority of the arbitrators may be entered in any court having jurisdiction thereof. The expenses of arbitration, and the fees of the arbitrators, shall be paid by the party determined by the arbitrators as the non-prevailing party.

D. Determination of Issues Relating to Arbitrability. Only the arbitrators, and not any federal, state, or local court or agency, shall have the exclusive authority to resolve any dispute relating to the interpretation, applicability, enforceability, or formation of this Agreement including, but not limited to any claim that all or any part of this arbitration provision is void or voidable.

E. Waiver of Trial by Jury. To the extent any dispute not otherwise determined by the mediation or arbitration provisions of this Section 14 is instead heard by a court of law, the parties expressly agree to waive their respective rights to a trial by jury.

F. Designated Venue. The parties agree that any claim, dispute, lawsuit, or action in law or equity arising from or relating to this Agreement that is not otherwise determined by the mediation or arbitration provisions of this Section 14 shall be brought exclusively within courts of the State of Illinois located in DuPage County, Illinois. Both the Client and the Service Provider agree to submit to the personal jurisdiction of said court and waive any objections to personal jurisdiction or venue in such court.

G. Governing Law. The parties agree that the interpretation, validity, performance, enforcement, termination, of this Agreement and any dispute, claim or controversy (of any type including, but not limited to contract, tort, statutory, or any basis in law or equity) arising out of, or related to, this Agreement shall be governed by the laws of the State of Illinois without regard to its conflict of law rules.

H. Attorney's Fees and Costs. In the event Service Provider must initiate or defend against any litigation or arbitration involving the Client in connection with the construction, interpretation, validity, performance, and/or breach of this Agreement, Service Provider shall be entitled to recover its costs of said action, including its reasonable attorney's fees, from

Client.

I. Reservation of Rights and Remedies. Subject to the provisions of this Section 14, Service Provider expressly reserves all rights and remedies available in law or equity to enforce its rights in connection with this Agreement. Service Provider may pursue one or all of its remedies at any time and pursuit of one remedy shall not act as a waiver of any other right or remedy that may be available to Service Provider.

15. ENTIRE AGREEMENT, MODIFICATION, SEVERABILITY, AND COUNTERPARTS.

A. Entire Agreement. This Agreement, including any appendices, schedules, or work orders shall together constitute the entire agreement between the parties with respect to its subject matter and shall supersede all prior oral and written understandings, agreements, memoranda, communication, terms or conditions between the parties.

B. Modification. This Agreement may not be modified or amended except by agreement of both parties memorialized in writing and signed by authorized agents for each party, or by judicial modification.

C. Severability. If any provision of this Agreement is determined to be void or unenforceable, the remainder of this Agreement shall remain in full force and effect. With respect to any provision(s) determined to be invalid or unenforceable, such provision(s) shall be deemed reformed to the extent necessary to be valid and enforceable so as to accomplish the intention of the parties as is most nearly possible.

D. Counterparts and Signatures. This Agreement may be executed in separate counterparts which together shall comprise one and the same instrument. Signatures transmitted via electronic mail, facsimile, or through any other industry standard electronic signature collection method shall be as valid and binding on the parties as if it were an original ink signature.

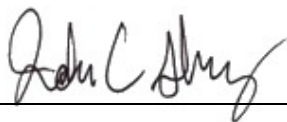
16. HEADINGS AND CONSTRUCTION. The Section Headings in this Agreement are for reference only and shall have no effect on the substantive terms of this Agreement. The parties acknowledge and agree that they are sophisticated business, commercial, and/or governmental enterprises and that each has been provided the opportunity to have this Agreement reviewed by legal counsel of their choice. Both parties acknowledge that this Agreement is the result of an arms-length transaction by parties with equal bargaining power. As such, the parties expressly agree that this Agreement shall not be construed more strictly against one party than another merely because it may have been primarily prepared by counsel for one of the parties.

17. SURVIVAL. The provisions of Section 5 [Confidentiality], Section 6 [Proprietary Rights], Section 7 [Non-solicitation]; Section 8 [Disclaimer of Warranties; Limitation of Liability]; Section 10 [Indemnification]; Section 12 [Assignment]; and Section 14 [Alternative Dispute Resolution, Waiver of Trial by Jury; Governing Law; Venue and Attorney's Fees] shall all survive the termination or expiration of this Agreement.

WHEREFORE, by their execution hereunder, the parties acknowledge and agree to all the terms and conditions set forth in this Agreement and represent and warrant that the undersigned have the full authority on behalf of their respective parties to execute and bind their party to this Agreement.

Waident Technology Solutions - Aurora
Office

City of Crest Hill



By: **Brenda Quinn,**

Date Executed: 11/10/2022

By: **Timothy Stinnett**

Date Executed:

Managed Services Agreement

This Support Solutions Service Order dated 11/10/2022 is entered into between Waident Technology Solutions, LLC (“Service Provider”) and City of Crest Hill “Client” as part of the Master Services Agreement (“Agreement”) executed by the Parties and effective as of 12/10/2022 10:42:00 AM. **This Service Order expressly incorporates all of the terms and conditions of the Agreement as if set fully set forth herein and this Service Order is to be considered a part of said Agreement.** To the extent there are terms or conditions stated in this Service Order that conflict with terms and conditions in the Agreement, the terms or conditions in this Service Order shall control.

A. TERM. This Support Solutions Service Order shall be in effect beginning on the “Effective Date” and, except as otherwise specified herein, shall continue until cancelled by either party under the same permissible circumstances, and in the same required manner for termination of the Master Services Agreement as set forth therein. Expiration or Termination of the Master Services Agreement shall also terminate this Service Order.

B. SERVICE PROVIDER FEES AND EXPENSES

1. System Support Service Fee. The monthly fee for the System Support Service Package purchased by the Client as outlined on Appendix A is \$9,600.00 per month. In addition, there shall be a one-time setup fee of \$10,000.00.

2. Service Provider Expenses. In addition to the fee for System Support Services, Client is responsible for reimbursement of all expenses reasonably incurred by Service Provider in performing the services under this agreement specifically for Client including, but not limited to the costs of any hardware, parts, equipment, software, software licenses, renewals or updates, fees required to be paid for any necessary third-party vendor or manufacturer support charges or fees; as well as postage and shipping.

C. THE CLIENT’S SYSTEM ENVIRONMENT.

1. Existing Environment Parameters. The details regarding the Client’s system environment, including total users, locations, and servers are, as follows:

Total Users	60
Total Locations	6
Total Servers	6

Client acknowledges and understands that the fee charged by Service Provider for Support Services is based, in substantial part, upon the Client’s existing system environment. Service Provider reserves the right to evaluate the Client’s system environment for changes throughout the Term of this Service Order. To the extent Service Provider determines that the Client has made changes that materially alter the system environment from the previous system environment, Service Provider reserves the right to modify the fee charged under this Service Order accordingly.

2. Client System Environment Minimum Standards. In order for Client’s existing environment to qualify for Service Provider’s Support Services, the following minimum requirements must be met:

a. All Servers with Microsoft Windows Operating Systems must be running Windows 2012 Server or later, and have all of the latest Microsoft Service Packs and Critical Updates installed;

b. All Desktop PC’s and Notebooks/Laptops with Microsoft Windows Operating Systems must be running Windows 10 or

later, and have all of the latest Microsoft Service Packs and Critical Updates installed;

c. All Server and Desktop Software must be Genuine, Licensed and Vendor-Supported;

d. The environment must have a currently licensed, up-to-date and Vendor-Supported Server-based Antivirus Solution protecting all Servers, Desktops, Notebooks/Laptops, and Email;

e. The environment must have a currently licensed, Vendor-Supported Server-based Backup Solution that can be monitored, and send notifications on job failures and successes; and

f. The environment must have a currently licensed, Vendor-Supported Hardware Firewall between the Internal Network and the Internet.

As technology evolves, these minimum standards will also change. When a new requirement is introduced for a Client's system environment to meet minimum standards, following written notice from the Service Provider of the new requirement, the Client shall be given a reasonable amount of time by the Service Provider to upgrade the service environment. The upgrade time period shall be set by the Service Provider in its sole discretion based upon the circumstances giving rise to the need for the change in minimum standards.

Should the Client refuse to maintain its system environment at the minimal standards set forth herein or as modified by Service Provider from time to time, or should the Client refuse to upgrade the system environment when a new standard is set by the Service Provider within the time period required, the Service Provider shall have the right to immediately terminate all support services under this Service Order upon thirty (30) days' written notice to Client.

Client may retain Service Provider to perform all actions required to upgrade Client's system environment to meet the applicable minimum standards, but any such upgrade work shall be set forth on a separate Service Order and the fees and expenses for such work shall be separate from, and in addition to, the fees and expenses for support services set forth herein.

D. SCOPE OF SUPPORT SERVICES

1. System Support Coverage. The Client has elected a package of System Support Services described in the attached Appendix A. Appendix A sets forth the types of support coverage the Client has purchased, the frequency of the support service provided, as well as the Service Provider's response level. The terms of Appendix A are expressly incorporated herein by reference.

2. Support Request Service Flow. The procedure for making a support service request under the package purchased by Client, and the Service Provider's process for handling service requests made under this package, are set forth on Appendix B to this Service Order which is expressly incorporated herein by reference.

3. Additional Services. Certain services are available to Client but are not included within the System Support Service package purchased by the Client. These available services and their associated service fees and/or expenses are set forth in the schedule attached as Appendix C which is expressly incorporated herein by reference.

WHEREFORE, by their execution hereunder, the Parties acknowledge and agree to the terms of service set forth in this Support Solutions Service Order and reconfirm all of the terms and conditions set forth in the Master Services Agreement previously executed by the Parties. The undersigned each represent and warrant that they have the full authority on behalf of their respective party to execute and bind their party to this Agreement.

APPENDIX A – MANAGED SERVICES SUPPORT

1. Coverage

Helpdesk and Vendor Management of Client's technology systems will be provided to the Client by Service Provider through remote or onsite means between the hours of 7:00 am – 7:00 pm Central Standard Time, Monday through Friday, excluding public holidays. ***Network Monitoring Services will be provided 24 hours a day/ 7 days a week/ 365 days a year. All services qualifying under these conditions, as well as Services that fall outside this scope will fall under the provisions of Appendix C.*** Hardware costs of any kind are not covered under the terms of this Agreement.

Support and Escalation

Service Provider will respond to Client's requests under the provisions of **Appendix B**, and ***with best efforts after hours or during holidays***. Requests must be opened by Client's personnel, by email to Service Provider's Help Desk, or by phone, if email is unavailable. Each call will be assigned a Request number for tracking. Service Provider's escalation process is detailed in **Appendix B**.

Service outside Normal Working Hours aka "after hours or during holidays"

Emergency services performed outside of the hours of 7:00 am – 7:00 pm Central Standard Time Monday through Friday shall be subject to provisions of **Appendix C**.

Service Calls Where No Trouble is found

If Client requests onsite service and no problem is found or reproduced, Client shall be billed at the current applicable rates as indicated in **Appendix C**.

2. Additional Maintenance Services

Hardware/System Support

Service Provider shall provide support of all hardware and systems specified in **Appendix C**, provided that all Hardware is covered under a currently active Vendor Support Contract or replaceable parts are readily available, and all Software is Genuine, Currently Licensed and Vendor-Supported. Should any hardware or systems fail to meet these provisions, they will be excluded from this Service Agreement.

Virus Recovery for Current, Licensed Antivirus protected systems

In the event Client's system is damaged by a virus infection not detected and quarantined by the latest Antivirus definitions, Service Provider will perform an attempted recovery of the system which shall be covered under the terms of this Agreement. This Service is limited to those systems protected with a currently licensed, Vendor-supported Antivirus solution.

Monitoring Services

Service Provider will provide ongoing monitoring and security services of all critical devices as indicated in **Appendix B**. Service Provider will provide monthly reports as well as document critical alerts, scans and event resolutions to Client. Should a problem be discovered during monitoring, Service Provider shall make every attempt to rectify the condition in a timely manner through remote means.

Should Third-Party Vendor Support Charges be required in order to resolve any issues, these will be charged to the Client after first receiving the Client's authorization to incur them.

3. Additional Services aka Services not included by this Agreement

Service rendered under this Agreement does not include:

1. Parts, equipment or software not covered by vendor/manufacturer warranty or support.
2. The cost of any parts, equipment, or shipping charges of any kind.
3. The cost of any Software, Licensing, or Software Renewal or Upgrade Fees of any kind.
4. The cost of any Third-Party Vendor or Manufacturer Support or Incident Fees of any kind.
5. The cost to bring Client's environment up to minimum standards required for Services.
6. Failure due to acts of God, building modifications, power failures or other adverse environmental conditions or factors.
7. Service and repair made necessary by the alteration or modification of equipment other than that authorized by Service Provider, including alterations, software installations or modifications of equipment made by Client's employees or anyone other than Service Provider.
8. Maintenance of Applications software packages, whether acquired from Service Provider or any other source ***unless as specified in Appendix C.***
9. Programming (modification of software code) and program (software) maintenance ***unless as specified in Appendix C.***
10. Training Services of any kind.

Service Provider will make every effort to provide Client an estimate or quote for any of these items as listed in subparagraph (1) through (10) in this section 3 if and when such services are necessary so Service Provider can continue to provide the services contemplated by this Agreement. Client understands it is responsible for the cost or expense of these additional services as listed herein even if Service Provider is unable to inform Client in advance of them being incurred.

Response and Resolution Times

The following table shows the targets of response and resolution times for each priority level:

Trouble	Priority	Response time (in hours)	Resolution time (in hours)	Escalation threshold (in hours)
Service not available (all users and functions unavailable).	1	Within 1 hour	ASAP - Best Effort	2 hours
Significant degradation of service (large number of users or business critical functions affected).	2	Within 1 hours	ASAP - Best Effort	8 hours
Limited degradation of service (limited number of users or functions affected, business process can continue).	3	Within 4 hours	ASAP - Best Effort	24 hours
Small service degradation (business process can continue, one user affected).	4	within 4 hours	ASAP - Best Effort	48 hours

Support Tiers

The following details and describes our Support Tier levels:

Support Tier	Description
Tier 1 Support	All support incidents begin in Tier 1, where the initial trouble ticket is created, the issue is identified and clearly documented, and basic hardware/software troubleshooting is initiated.
Tier 2 Support	All support incidents that cannot be resolved with Tier 1 Support are escalated to Tier 2, where more complex support on hardware/software issues can be provided by more experienced Engineers.
Tier 3 Support	Support Incidents that cannot be resolved by Tier 2 Support are escalated to Tier 3, where support is provided by the most qualified and experienced Engineers who have the ability to collaborate with Third-Party (Vendor) Support Engineers to resolve the most complex issues.

APPENDIX B – SERVICE REQUEST ESCALATION PROCEDURE

1. Support Request is Received
2. Request is Created
3. Issue is Identified and documented in Help Desk system
4. Issue is qualified to determine if it can be resolved through Tier 1 Support

If issue can be resolved through Tier 1 Support:

5. Level 1 Resolution - issue is worked to successful resolution
6. Quality Control –Issue is verified to be resolved to Client's satisfaction
7. Trouble Ticket is closed, after complete problem resolution details have been updated in Help Desk system

If issue cannot be resolved through Tier 1 Support:

8. Issue is escalated to Tier 2 Support
9. Issue is qualified to determine if it can be resolved by Tier 2 Support

If issue can be resolved through Tier 2 Support:

10. Level 2 Resolution - issue is worked to successful resolution
11. Quality Control –Issue is verified to be resolved to Client's satisfaction
12. Trouble Ticket is closed, after complete problem resolution details have been updated in Help Desk system

If issue cannot be resolved through Tier 2 Support:

13. Issue is escalated to Tier 3 Support
14. Issue is qualified to determine if it can be resolved through Tier 3 Support

If issue can be resolved through Tier 3 Support:

15. Level 3 Resolution - issue is worked to successful resolution
16. Quality Control –Issue is verified to be resolved to Client’s satisfaction
17. Trouble Ticket is closed, after complete problem resolution details have been updated in Help Desk system

If issue cannot be resolved through Tier 3 Support:

18. Issue is escalated to Onsite Support
19. Issue is qualified to determine if it can be resolved through Onsite Support

If issue can be resolved through Onsite Support:

20. Onsite Resolution - issue is worked to successful resolution
21. Quality Control –Issue is verified to be resolved to Client’s satisfaction
22. Trouble Ticket is closed, after complete problem resolution details have been updated in Help Desk system

If issue cannot be resolved through Onsite Support:

Client Decision Point – request is updated with complete details of all activity performed

APPENDIX C – ADDITIONAL SERVICES SCHEDULE

Description	Frequency	Included in Maintenance
<i>General</i>		
Document software and hardware changes	As performed	YES
Testing failover redundant internet connections	Bi-Monthly	YES
Monthly reports of work accomplished, work in progress, etc.	Monthly	YES
<i>Servers</i>		
Manage Servers (Physical and Cloud)	Ongoing	YES
Check print queues	As needed	YES
Monitor all Server services	Ongoing	YES
Keep Service Packs, Patches and Hot fixes current as per company policy	Monthly	YES
Monitor event logs	As things appear	YES
Monitor hard drive free space on server	Ongoing	YES
Email Server user/mailbox management	As needed	YES
Office 365 user/mailbox management	As Needed	YES
Monitor Active Directory	As needed	YES
SQL server management	As needed	YES
Reboot servers if needed	As needed	YES
Scheduled off time server maintenance	As needed	YES
Install supported software upgrades	As needed	YES
Set up and maintain groups (executive, admin, printers, sales)		

Set up and maintain groups (accounting, admin, printers, sales, warehouse, etc.)	As needed	YES
Check status of backups	Daily	YES
Alert Client to dangerous conditions		
Memory running low		
Hard drive showing sign of failure		
Hard drive running out of disk space		
Controllers losing interrupts		
Network Cards report unusual collision activity	As needed	YES
Educate and correct user errors (deleted files, corrupted files, etc.)	As needed	YES
Clean and prune directory structure, keep efficient and active	As needed	YES

Backup and Disaster Recovery

Monitor and manage backup activity	As Needed	YES
Restore backup files on a regular basis to ensure normal operation	As Needed	YES
Perform system restores of servers and PC's when necessary	As Needed	YES

APPENDIX C – ADDITIONAL SERVICE SCHEDULE **(CONTINUED)**

Description	Frequency	Included in Maintenance
-------------	-----------	-------------------------

Devices

Manage Desktops and laptops including mobile employees	Ongoing	YES
Manage Network Printers and scanners	Ongoing	YES
Manage Other Networked Devices	Ongoing	YES
Manage Smart phones	Ongoing	YES

Networks

Check router logs	As needed	YES
Performance Monitoring/Capacity Planning	Ongoing	YES
Monitor switches and internet connectivity, and make sure everything is operational	Ongoing	YES
Maintain office connectivity to the Internet	As needed	YES

Security

Confirm that antivirus virus definition auto updates have occurred	As needed	YES
Confirm that antispyware updates have occurred	As needed	YES
Confirm that backup has been performed on a daily basis	As needed	YES
Create new directories, shares and security groups, new accounts, disable/delete old accounts, manage account policies	As needed	YES

Permissions and file system management	As needed	YES
Set up new users including login restrictions, passwords, security, applications	As needed	YES
Set up and change security for users and applications	Ongoing	YES

Applications

Ensure Microsoft Office Applications are functioning as designed	As needed	YES
Ensure Adobe Acrobat Applications are functioning as designed	As needed	YES
Ensure Intuit QuickBooks Applications are functioning as designed	As needed	YES

Telecommunications

VOIP and IP Telephony updates and troubleshooting	As needed	YES
Internet connectivity troubleshooting	As needed	YES
Telephone provider troubleshooting	As needed	YES

APPENDIX C – ADDITIONAL SERVICE SCHEDULE (CONTINUED)

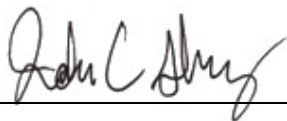
Service Rates

Labor	Rate
Remote PC Management/Help Desk 7am-7pm CST M-F	INCLUDED
Remote Printer Management 7am-7pm CST M-F	INCLUDED
Remote Network Management 7am-7pm CST M-F	INCLUDED
Remote Server Management 7am-7pm CST M-F	INCLUDED
24x7x365 Network Monitoring	INCLUDED
Lab Labor 7am-7pm CST M-F	INCLUDED
Onsite Labor 7am-7pm CST M-F	INCLUDED
Remote PC Management/Help Desk 7:01pm-9pm M-F	INCLUDED
Remote Printer Management 7:01pm-9pm M-F	INCLUDED
Lab Labor 7:01pm-9pm M-F	INCLUDED
Onsite Labor 7:01pm-9pm M-F	Time and a Half of Current Hourly Rate
Remote Labor All Other Times	Time and a Half of Current Hourly Rate
Lab Labor	Time and a Half of Current Hourly Rate

All Other Times	
Onsite Labor All Other Times	Time and a Half of Current Hourly Rate
Third-Party Vendor Support Charges Required to resolve issues	outside scope of agreement, charges incurred are client's responsibility
All services falling outside the MSA, aka Projects and separately invoiced, e.g. list provided in paragraph 8	outside scope of agreement, charges incurred are client's responsibility
Costs associated with updating Client's environment to meet Minimum Standards	outside scope of agreement, charges incurred are client's responsibility

Waident Technology Solutions - Aurora
Office

City of Crest Hill



By: **Brenda Quinn,**

By: **Timothy Stinnett**

Date Executed: 11/10/2022

Date Executed:

Professional Services

Description	Price	Qty	Ext. Price
One time On-boarding	\$10,000.00	1	\$10,000.00
Subtotal:			\$10,000.00

Monthly

Description	Recurring	Qty	Ext. Recurring
Fully Managed Services for 60 users	\$9,600.00	1	\$9,600.00
Monthly Subtotal:			\$9,600.00

Managed Services


Prepared by:

**Waident Technology Solutions -
Aurora Office**

Brenda Quinn
630-947-0014
bquinn@waident.com

Prepared for:

City of Crest Hill

1610 Plainfield Road
Crest Hill, IL 60403
Timothy Stinnett
(815) 741-5100
Tstinnett@cityofcresthill.com

Quote Information:

Quote #: 2022000372

Version: 1
Delivery Date: 11/10/2022
Expiration Date: 12/10/2022

Quote Summary

Description	Amount
Professional Services	\$10,000.00
Total:	\$10,000.00

Monthly Summary

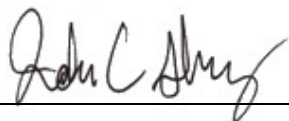
Description	Amount
Monthly	\$9,600.00
Monthly Total:	\$9,600.00

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

**Waident Technology Solutions - Aurora
Office**

City of Crest Hill

Signature: _____



Name: John Ahlberg

Title: CEO

Date: 11/10/2022

Signature: _____

Name: Timothy Stinnett

Date: _____



City Council Agenda Memo

Crest Hill, IL

Meeting Date:	November 21, 2022
Submitter:	Ronald J Wiedeman, P.E.
Department:	City Engineer
Agenda Item:	An Ordinance amending the city of Crest Hill Comprehensive Plan by approving and adopting the inclusion of the Division and Weber Business Park Sub-Area Plan as an auxiliary chapter.

Summary: The City of Crest Hill has prepared a Sub-Area Plan Amendment to the 2014 Comprehensive Plan for the Crest Hill Business Park area. A City Council Work Session was held on May 16, 2022 and at that time the City Engineer, Ron Wiedeman and Teska Associates discussed the concept and methodology in order to solicit feedback and commentary from the Council.

Since that time, the plan amendment concept has been refined and a specific alternate has been further evaluated and chosen by City staff for a new truck route through the park that would connect the business park to Weber Road without utilizing Division. With this alternative route, truck traffic using Division to get to Weber Road would be significantly reduced. Please note that this plan will serve as a guide and the truck route is not imminent nor planned to be constructed in the immediate future. The City will utilize this plan amendment to assist in future planning efforts as further development occurs in the Crest Hill Business Park area.

A summary memo from the City Engineer has been provided that further explains the Sub-Area plan amendment and the alternatives that were discussed at prior meetings. The Sub-Area plans and requisite background information has been included in the packet material for review and reference purposes.

A public hearing was held before the Plan Commission (PC) on September 14th to discuss the specific details of the request. At the PC meeting, City Engineer Ron Wiedeman explained and further summarized the request and provided some details on the traffic analysis, storm water management and future road improvements (amongst other topics). No members of the public were in attendance at the public hearing to speak for or against the request but Mr. Brian Neumann, owner of the Fields nursery submitted an email to City staff. He asked that the email be submitted for the record indicating that he was in opposition to the proposed Weber Road connector because it bisected his property. Notice was sent to 15 property owners in the Crest Hill Business Park area that are located near and/or adjacent to the proposed road corridor to

Weber Road. The PC did deliberate on the request and made an affirmative recommendation to approve the Sub-Area plan amendment by a vote of 5-0 with 2 members absent.

The PC staff report, application material and final Sub-Area plan amendment are included in the packet for review and reference purposes.

Recommended Council Action: Approve an Ordinance amending the city of Crest Hill Comprehensive Plan by approving and adopting the inclusion of the Division and Weber Business Park Sub-Area Plan as an auxiliary chapter.

Financial Impact:

Funding Source: N/A

Budgeted Amount: N/A

Attachments:

- Ordinance amending the city of Crest Hill Comprehensive Plan by approving and adopting the inclusion of the Division and Weber Business Park Sub-Area Plan as an auxiliary chapter. Sub Area Plan Amendment for the Crest Hill Business Park
- Exh A Division and Weber Bus. Park Sub-Area Report
- Exhibit B Finding and Decision 11-17-22
- Cover letter, PC staff report, application materials and draft Sub-Area Plan Amendment

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE CITY OF CREST HILL COMPREHENSIVE
PLAN BY APPROVING AND ADOPTING THE INCLUSION OF THE DIVISION AND
WEBER BUSINESS PARK SUB-AREA PLAN AS AN AUXILIARY CHAPTER
THERETO**

WHEREAS, the City Council of the City of Crest Hill has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs and protect the public health, safety, and welfare of its citizens; and

WHEREAS, pursuant 65 ILCS 5/11-12-4, *et seq.*, the Mayor and City Council of the City of Crest Hill are authorized to create a Plan Commission, as well as to adopt an official comprehensive plan for the City; and

WHEREAS, the Mayor and City Council previously exercised this grant of authority by, *inter alia*, establishing the City of Crest Hill Plan Commission; and

WHEREAS, the Mayor and City Council further adopted an official comprehensive plan for the City of Crest Hill (the “Comprehensive Plan”) on or about May 19, 2014, by adopting Ordinance No. 1665 (“An Ordinance Adopting A New Comprehensive Plan For The City of Crest Hill”); and

WHEREAS, the Crest Hill Plan Commission is authorized to prepare and recommend amendments to the Comprehensive Plan, as set out in 65 ILCS 5/11-12-5(2) and Sections 2.0 and 12.3 of the Crest Hill Zoning Ordinance; and

WHEREAS, the Crest Hill Plan Commission has considered and recommended to the City Council a proposed amendment to the Crest Hill Comprehensive Plan, covering the area commonly known as the “Division and Weber Business Park Sub-Area” (the “Amendment”) (a true, accurate, and complete copy of the proposed Amendment is attached hereto as Exhibit A and fully incorporated herein); and

WHEREAS, the Plan Commission initially considered the proposed Amendment at a regular meeting held on August 10, 2022, at which time the Plan Commission continued the matter to September 14, 2022, at which time the Plan Commission conducted a public hearing, determined to recommend approval of the Sub-Area Plan Report, and submitted said Recommendation by way of its Findings and Decision, to the Mayor and City Council at a regularly scheduled City Council Work Session on October 10, 2022. A copy of the Plan Commission’s Findings and Decision on the application for amendment to the Comprehensive Plan Amendment is attached hereto as Exhibit B and fully incorporated herein; and

WHEREAS, on September 14, 2022, the Plan Commission conducted a public hearing on the Amendment, after due notice was provided in compliance with 65 ILCS 5/11-12-7 and all other applicable statutory and ordinance requirements; and

WHEREAS, the Mayor and City Council have reviewed, and hereby accept and adopt, the Plan Commission's Recommendation on Comprehensive Plan Amendment (Exhibit B) regarding the Amendment; and

WHEREAS, the Mayor and City Council have determined that it is necessary, expedient, and in the best interests of the City and its citizens to approve and adopt the Amendment as an auxiliary chapter to the Comprehensive Plan.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS, PURSUANT TO ITS STATUTORY AUTHORITY, AS FOLLOWS:

SECTION 1: The City Council hereby finds that all the recitals contained in the preamble to this Ordinance are true, correct, and complete and are hereby incorporated by reference hereto and made a part hereof.

SECTION 2: That the Division and Weber Business Park Sub-Area Report, attached hereto as Exhibit A and incorporated herein by reference, is hereby approved and adopted as part of the City of Crest Hill Comprehensive Plan and shall be included therein as an auxiliary chapter to the Comprehensive Plan.

SECTION 3: In the event that any provision or provisions, portion or portions, or clause or clauses of this Ordinance shall be declared to be invalid or unenforceable by a Court of competent jurisdiction, such adjudication shall in no way affect or impair the validity or enforceability of any of the remaining provisions, portions, or clauses of this Ordinance that may be given effect without such invalid or unenforceable provision or provisions, portion or portions, or clause or clauses.

SECTION 4: That all ordinances, resolutions, motions, or parts thereof, conflicting with any of the provisions of this Ordinance, are hereby repealed to the extent of the conflict.

SECTION 5: That the City Clerk is hereby directed to publish this Ordinance in pamphlet form.

SECTION 6: That this Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

[Left Intentionally Blank]

PASSED THIS 21ST DAY OF NOVEMBER 2022.

	Aye	Nay	Absent	Abstain
Alderman John Vershay	_____	_____	_____	_____
Alderman Scott Dyke	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

Christine Vershay-Hall, City Clerk

APPROVED THIS 21ST DAY OF NOVEMBER 2022.

Raymond R. Soliman, Mayor

ATTEST:

Christine Vershay-Hall, City Clerk

Crest Hill Comprehensive Plan Update

Division and Weber Business Park Sub-Area Report



Prepared by Teska Associates, Inc.
&
Christopher B. Burke Engineering Ltd.
November 11, 2022

Introduction

The City of Crest Hill, located in northern Will County, Illinois, is home to more than 20,000 people. In 2014 the City adopted a comprehensive plan rooted in community outreach and input to plan for the future of Crest Hill's development and growth. One of the resultant goals of the comprehensive plan was to "support the continued growth of local industry in such a way that it expands local job opportunities, takes advantage of future investment in transportation and infrastructure, and minimizes impacts on surrounding neighborhoods, commercial areas, and environmental assets (City of Crest Hill Comprehensive Plan, 2014)". The City set out to update the comprehensive plan in the area of the Crest Hill Business Park to create a more specific and sub-area plan for an area bounded by W. Division, Weber and Gaylord and the E.J. & E. Railroad and evaluate changes to traffic flow and truck routes in the area (see Figure 1).

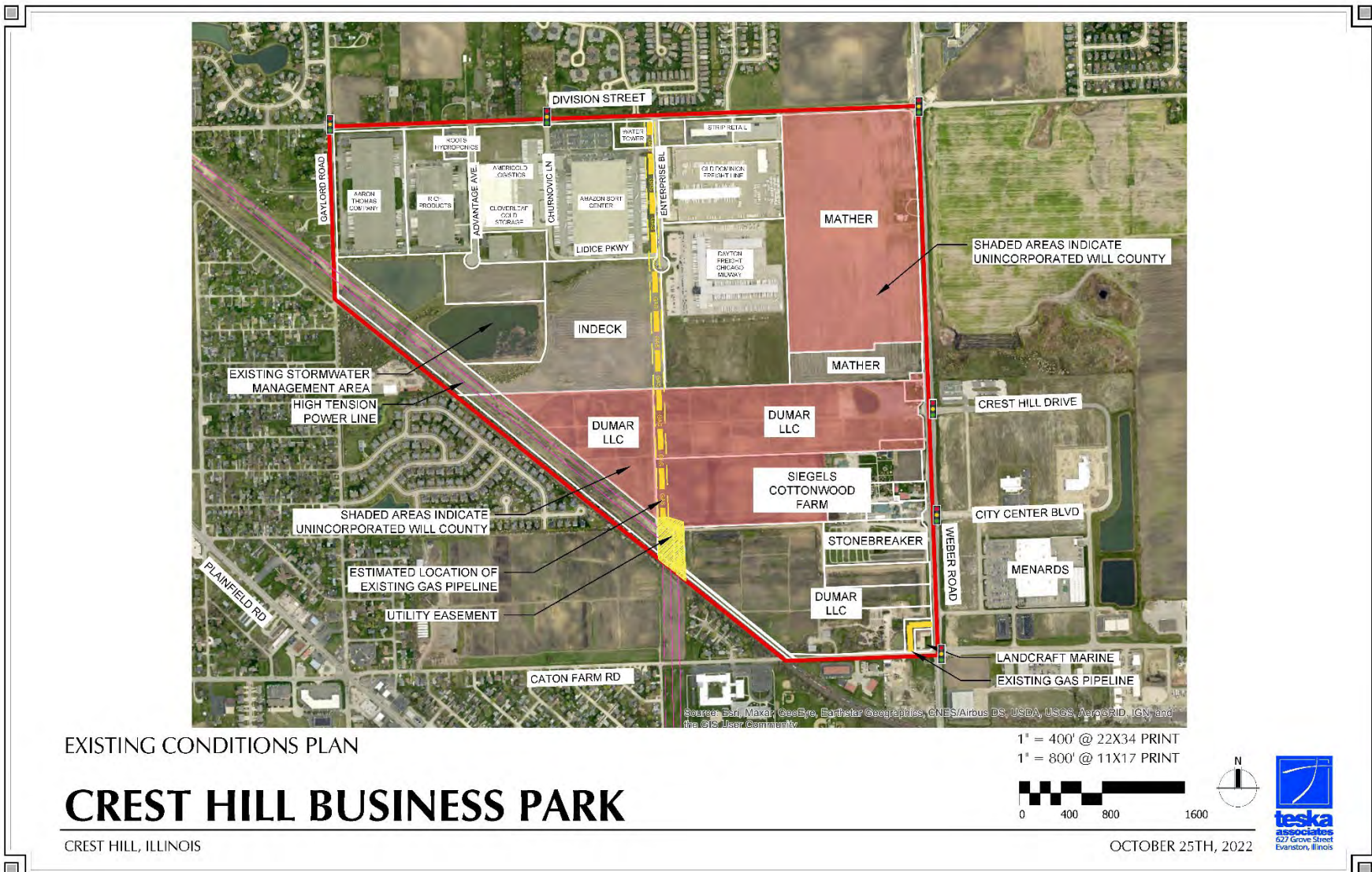
This business park, directly West of the new City Hall, has a variety of warehousing and commercial uses, and has potential to capitalize on favorable market outlooks for further industrial land uses in the area.

Existing Study Area Businesses (2022)

- 160 Driving Academy
- Aaron Thomas Company, Inc.
- **Amazon Sort Center**
- Americold Logistics
- Cloverleaf Cold Storage
- **Dayton Freight** Chicago - Midway
- Freedial Wireless Solutions
- La Danse Academie
- **Old Dominion Freight Line**
- PeopleShare Temp Agency
- Rich Products Corporation
- Roots Hydroponics
- Smoke 4 Less
- TLC Ingredients
- Tobacco Mart
- U-Haul
- United Teknical & Industrial Services
- Walk as Children of Light



Figure 1: Crest Hill Business Park, Existing Conditions

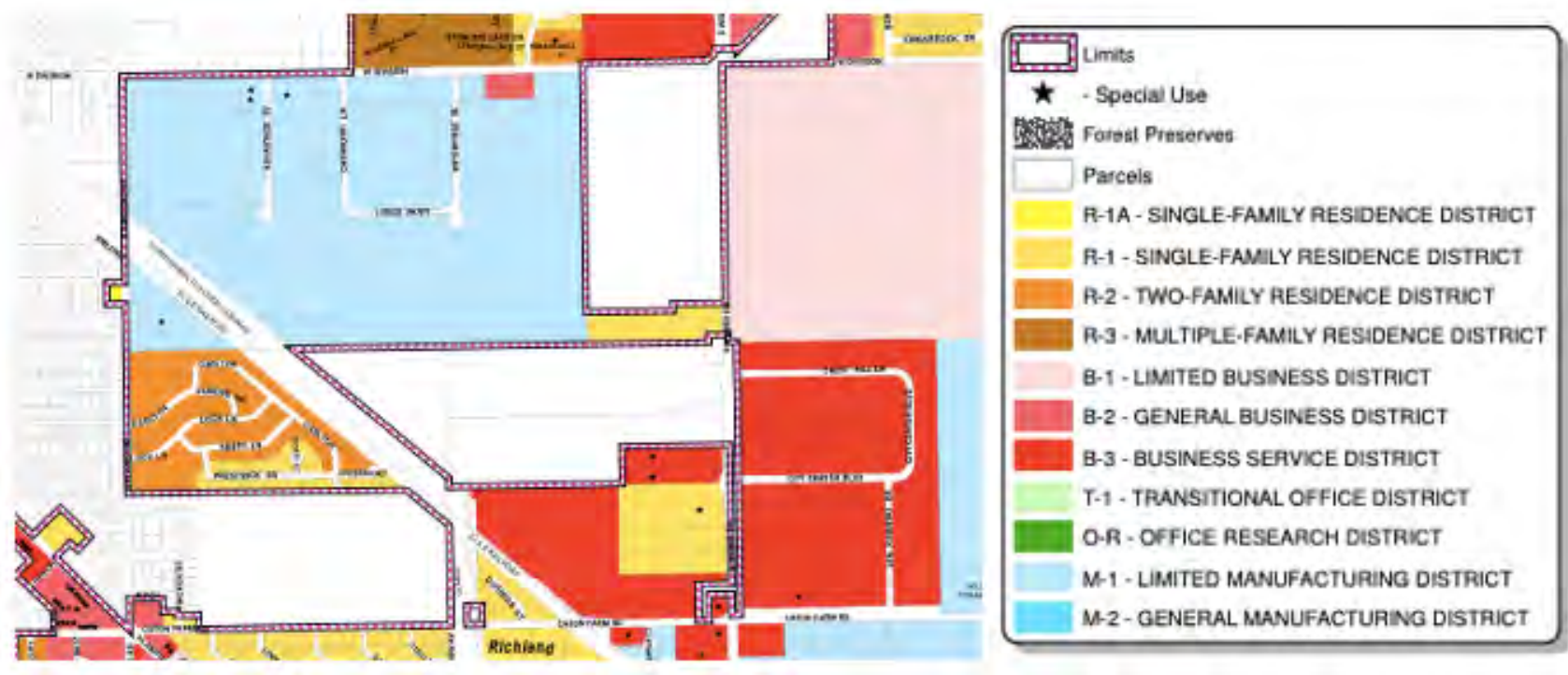


Existing Conditions

Zoning

The study area is currently zoned primarily as M-1 Limited Manufacturing District along Division Street and B-3 Business Service District along Weber Road. There are also smaller pockets zoned as B-2 General Business District(existing shopping center on Division) and R-1A/R-1 Single-Family Residence District along Weber Road (Figure 2).

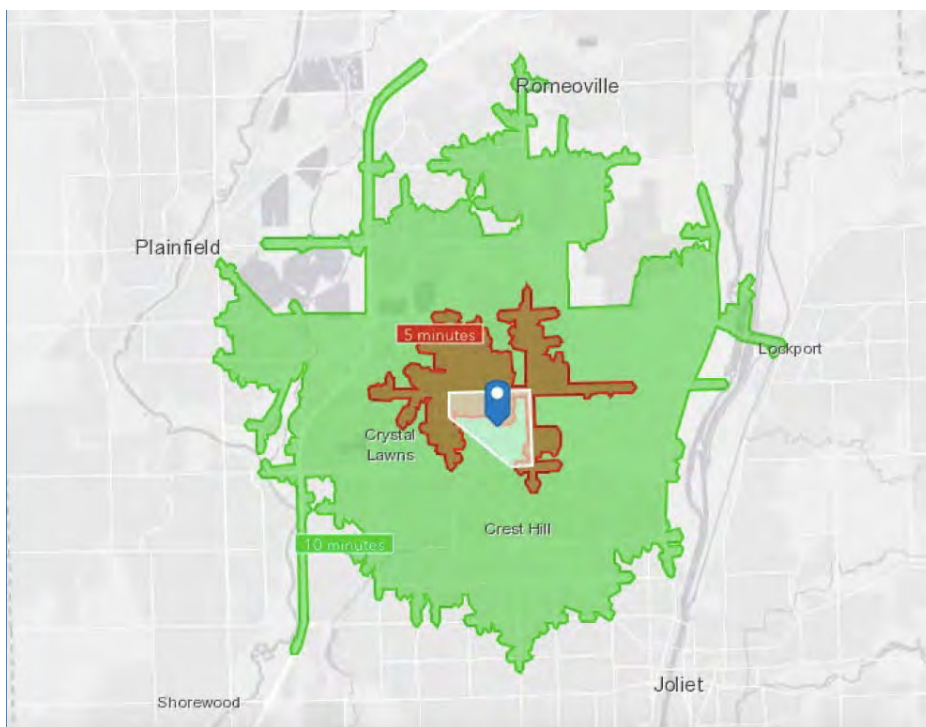
Figure 2: Study Area Zoning



Source: City of Crest Hill

Market Conditions

The total population and number of households in Crest Hill has remained relatively stable since 2010, with less than a percentage point of overall change in the past 11 years. The surrounding market areas also have remained stable in the same period. Median household income is somewhat lower than the statewide numbers; the 2021 median household income in Crest Hill was reported as \$58,689 compared to \$68,428 in Illinois. However, median income within the 10-minute drive-time was \$70,613.



Drive Time Map - 5-Minute (brown) and 10-Minute (green)

There are approximately 69,000 people living within a 10-minute drive of the study area (shown in a white box with a blue marker in the illustration on the left). Given strong employment opportunities in the area, the daytime population is only slightly less within 10-minutes at approximately 58,000.

The Hillcrest Shopping Center and the Stateville Correctional Center have the highest concentration of jobs in Crest Hill, with other areas of concentration around the northwest (Crest Hill Business Park) and southwest areas. The business park in our study area is nestled between these two areas and presents an opportunity to bring more jobs to the area. About 30% of workers in Crest Hill travel less than 10 miles to work, roughly another 30% travel 10-24 miles, and almost 40% travel more than 25 miles (see Figures 3 and 4).

Industrial Outlook

Transportation and Warehousing & Manufacturing are among the top 5 largest job providers in the area



Joliet, Channahon, Wilmington & Plainfield leased more than 8 million sq. ft. of industrial space in the last year

Industry professionals predict that industrial growth trends are far from over

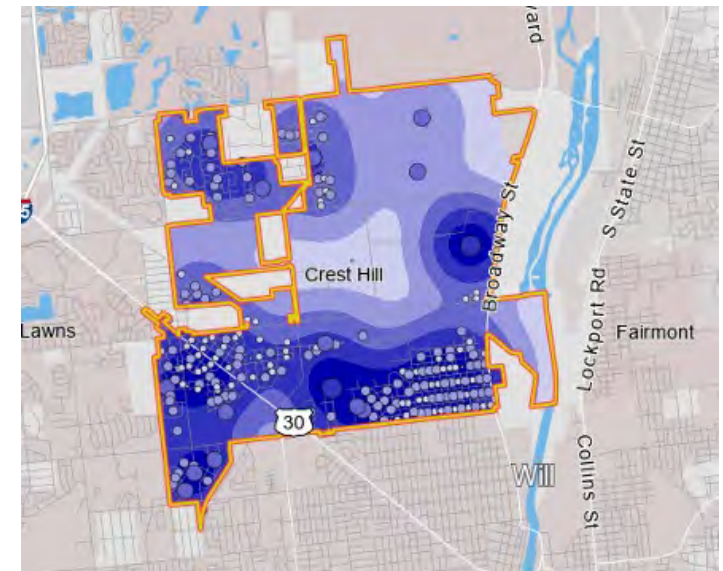
Manufacturing & Wholesale Trade contribute nearly \$8 billion to the gross regional product (GRP)



The growth of e-commerce for everyday essentials has driven this increased demand for industrial space, and shows no sign of slowing down

Source: EMSI, Will County Center for Economic Development

Figure 3: Crest Hill Employment Heat Map

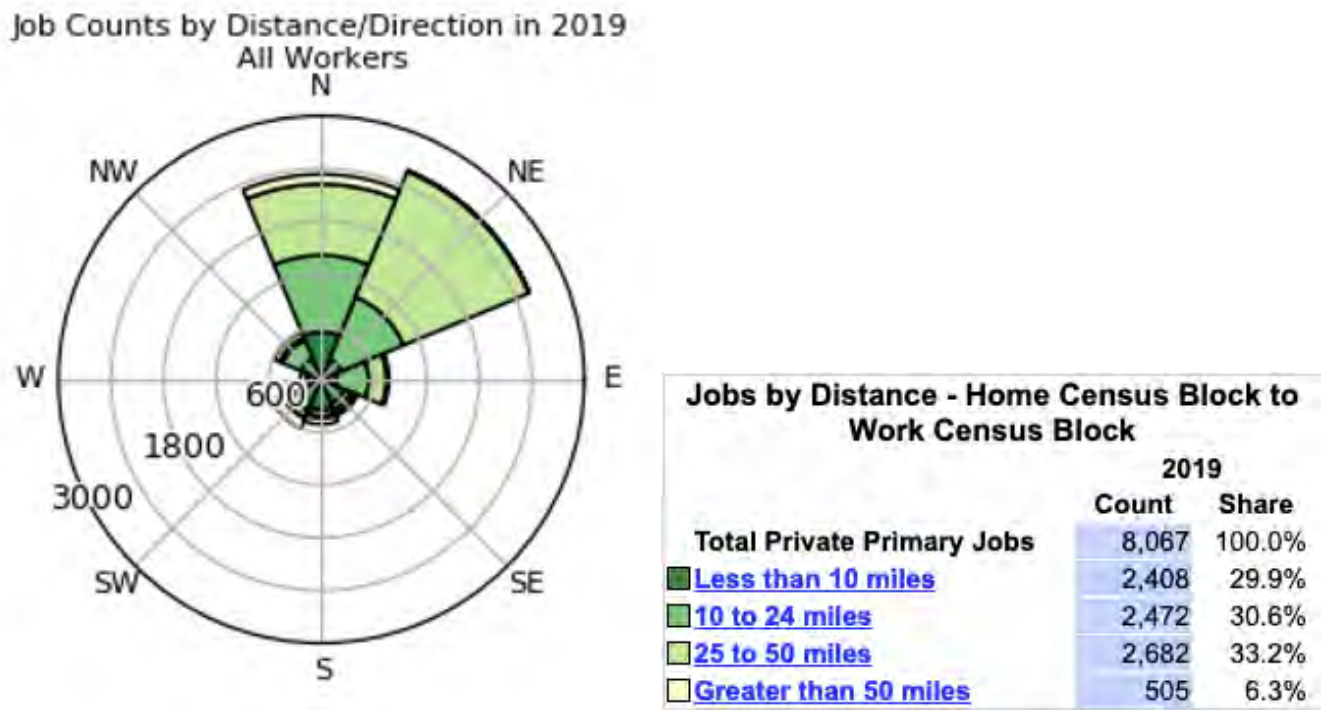


• 1 - 2 Jobs	5 - 92 Jobs/Sq.Mile
○ 3 - 19 Jobs	93 - 353 Jobs/Sq.Mile
● 20 - 96 Jobs	354 - 789 Jobs/Sq.Mile
● 97 - 301 Jobs	790 - 1,400 Jobs/Sq.Mile
● 302 - 735 Jobs	1,401 - 2,185 Jobs/Sq.Mile

Source: US Census Bureau



Figure 4: Crest Hill Employment Chart



Source: US Census Bureau

Transportation, Warehousing, and Manufacturing are among the top five largest job providers in the area, contributing nearly \$8 billion to the Gross Regional Product (GRP). Neighboring communities (Joliet, Channahon, Wilmington, and Plainfield, to name a few) have added more than eight million square feet of industrial space in the last year alone. The growth of e-commerce for everyday essentials has driven this increased demand for industrial space, and shows no sign of slowing down. The success of the Amazon Sort Center highlights this shift in consumer behavior and an opportunity for further growth.

Traffic Conditions

A traffic study and traffic projections were conducted by Christopher B. Burke Engineering, Ltd. in November 2021 to assess the current conditions and recommended modifications to traffic flow. The study area consists of four signalized intersections (Weber Road at Division Street; Weber Road at Crest Hill Drive; Division Street and Churnovic Lane; Division Street at Gaylord Road), and three two-way stop-controlled intersections (Division Street at Enterprise Boulevard; Division Street at Advantage Avenue; Division Street at Industrial Avenue). Currently, Division Street has one lane in each direction while Weber Road has two lanes in each direction. At Crest Hill Drive and Weber Road there are dual left turn lanes and a single left turn lane with room for a future additional left turn lane for northbound traffic.

In addition to examining existing traffic patterns, the study also included 2050 traffic projections to include a redistribution of the traffic utilizing the proposed internal road network. A capacity analyses was then performed to determine the effect of the proposed internal truck route and its impact on relevant intersections. Different scenarios were tested to evaluate the appropriateness of one-ways, turn lanes, and other traffic flow changes.

Key recommendations of this study include:

- **Enterprise Boulevard** - Maintain as a one-way northbound only roadway.
- **Division Street/Churnovic Lane Intersection** – add an exclusive eastbound right turn lane
- **Division Street/Enterprise Boulevard Intersection** – implement positive guidance improvements to discourage trucks exiting Enterprise Boulevard onto Division Street. Recommendations range from signing and striping, to roadway/geometric modifications.
- **Crest Hill Drive and Weber Road** – consider removing the “split-phased” type phasing on the east and west approaches by converting the shared through/left lane to an exclusive left turn lane and removing the right turn overlap by changing the existing exclusive right turn lane to a shared through/right lane. An additional exclusive right turn lane may be warranted in the future.



Intersections Examined in Traffic Study

Physical Conditions

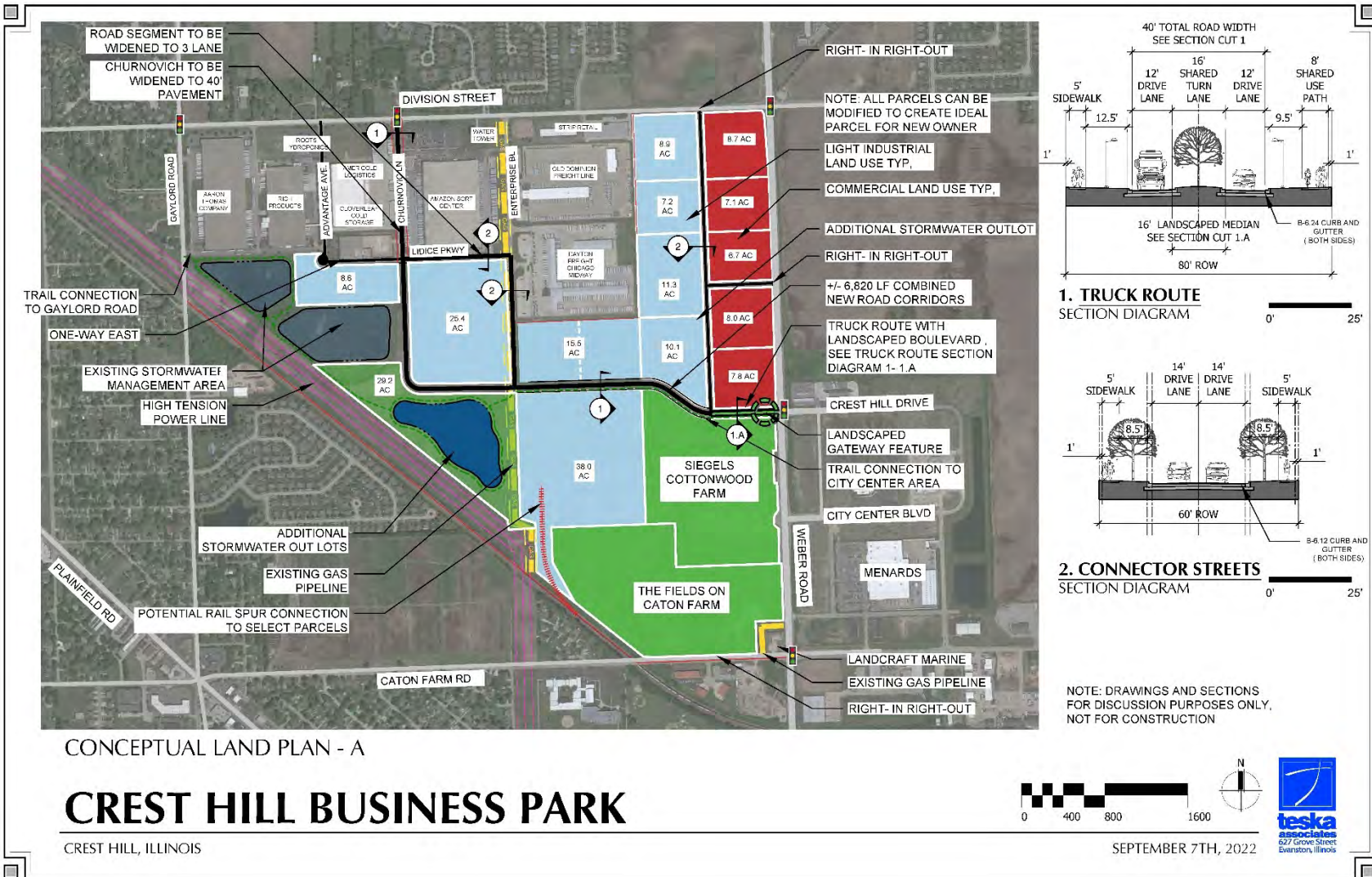
The physical condition of the business park is favorable to spur further investment in the area. The area is well served by storm sewer, sanitary sewer, and water main infrastructure. A gas pipeline and high-tension power line are both located on the western edge of the study area. As shown on the Existing Conditions Plan, there is a gas pipeline running north/south parallel to Enterprise Drive that extends the length of the study area. The land itself is mostly flat and has sparse tree coverage on the southern, eastern, and northwestern areas. The topography generally drains from east to west, but is relatively flat.

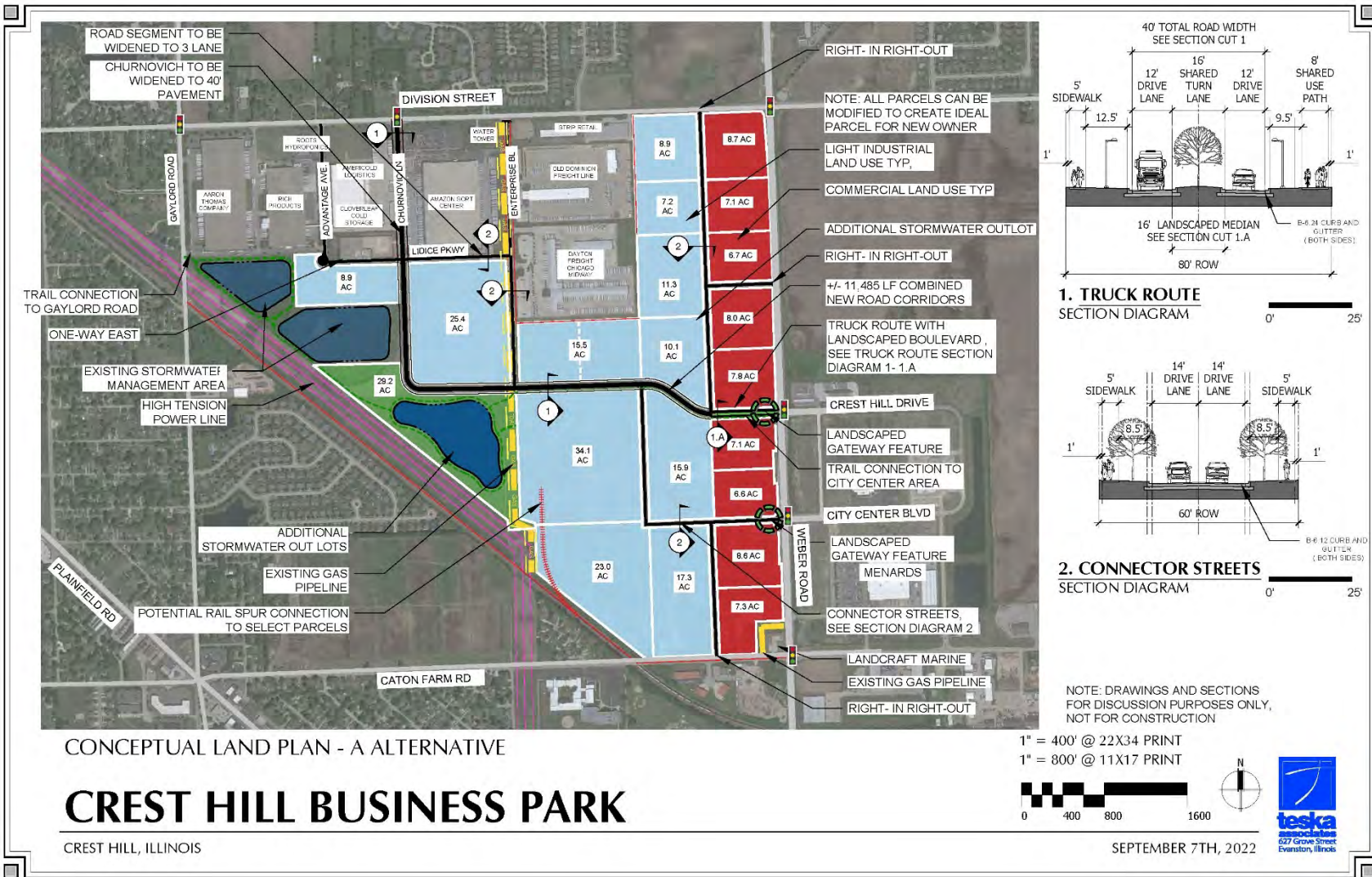
Concept Plans

Two primary alternative conceptual land plans were developed based on the market, traffic, and physical conditions of the study area. In reviewing both concepts, it is important to note that the lotting patterns shown are purely conceptual. Lots can be combined or adjusted as needed to meet the demands of specific end users. The plan does, however, provide a clear direction for roadway and trail connections, regional stormwater, and land use.

Concept A proposed an extension of Churnovic Lane, looping to the east to connect to Crest Hill Drive. This alternative maintains a focus on commercial use along the Weber Road frontage while allowing for expansion of the business park. It provides for stormwater detention along the railroad tracks, just south of the existing detention ponds. This detention area could be turned into a recreational amenity for the park, with trails around the pond and connecting to the City Center Area to the east and Gaylord Avenue to the west. A potential rail spur is also shown at the southern end of the study area. An “A” Alternative plan is also provided to show how the park could be expanded in the future should the Fields of Caton Farm and Siegels Cottonwood Farms ever choose to redevelop their properties. The plan recommends a boulevard landscape treatment at the new business park entrance at Crest Hill Drive, with attractive gateway landscape treatments at Weber Road and both Crest Hill Drive and City Center Boulevard.

Concept B is similar regarding land use, but instead of the extension of Churnovic Lane, this concept focuses on an extension of Enterprise Lane curving to the east to connect with Crest Hill Drive. This approach reduces the total amount of roadway needed to be built and maintained while keeping most of the amenities of Concept A including trail connections, similar land use mix, and potential for a rail spur. A “B” Alternative Plan is also provided to show expansion of the park to the south should these properties ever seek redevelopment. **Given these economies, Concept B is the preferred alternative.**

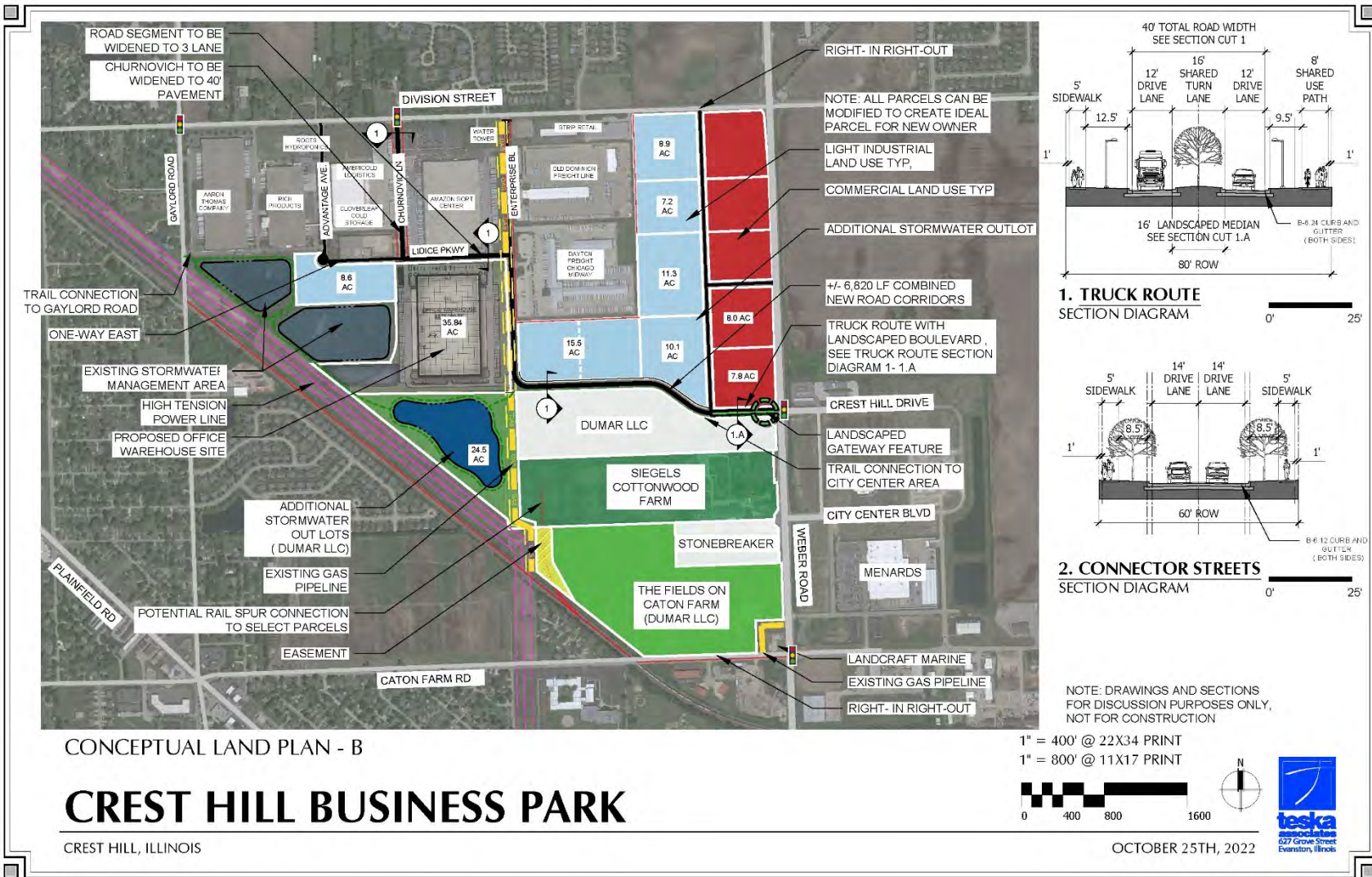




CONCEPTUAL LAND PLAN - A ALTERNATIVE

CREST HILL BUSINESS PARK

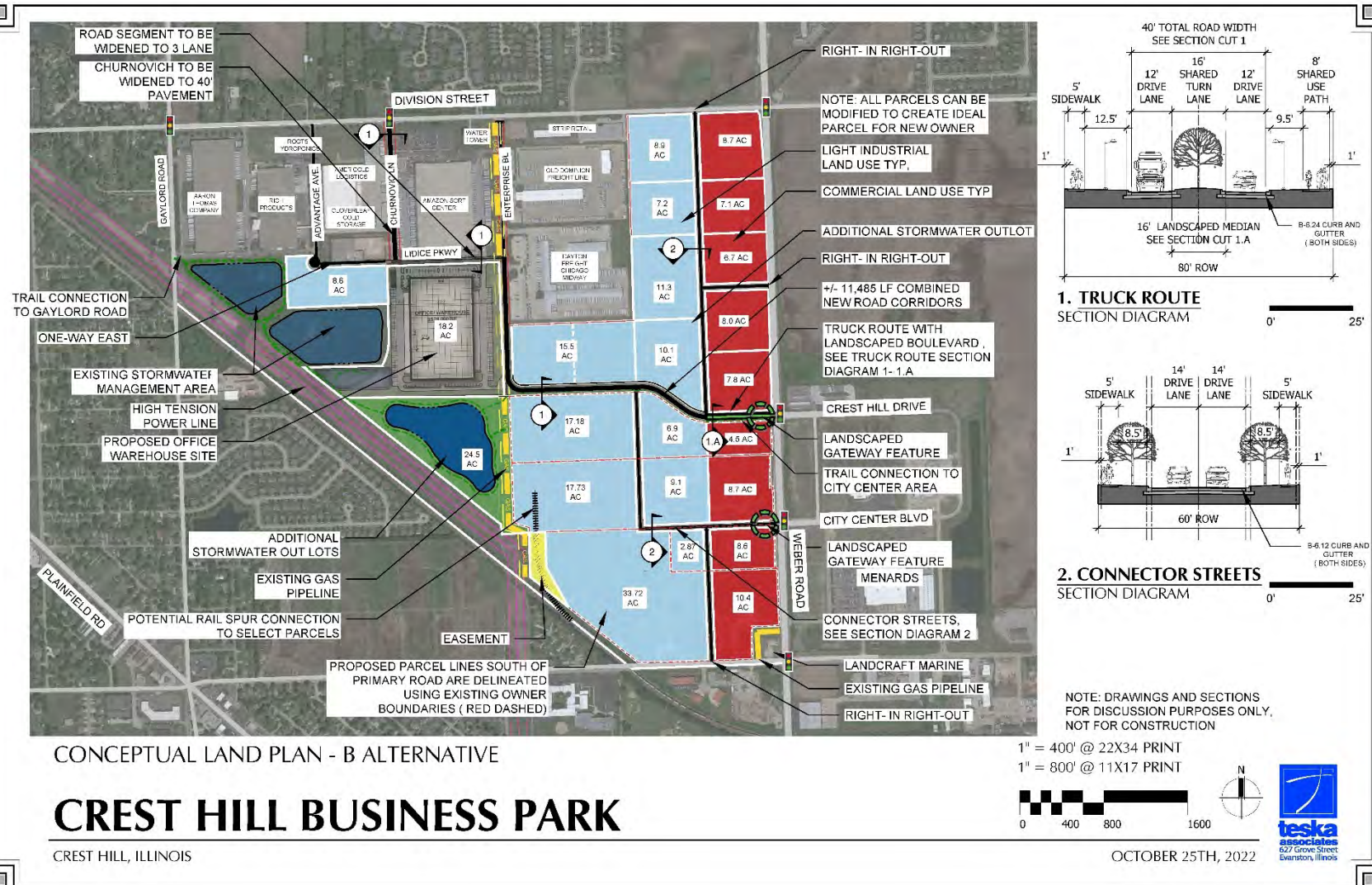
CREST HILL, ILLINOIS



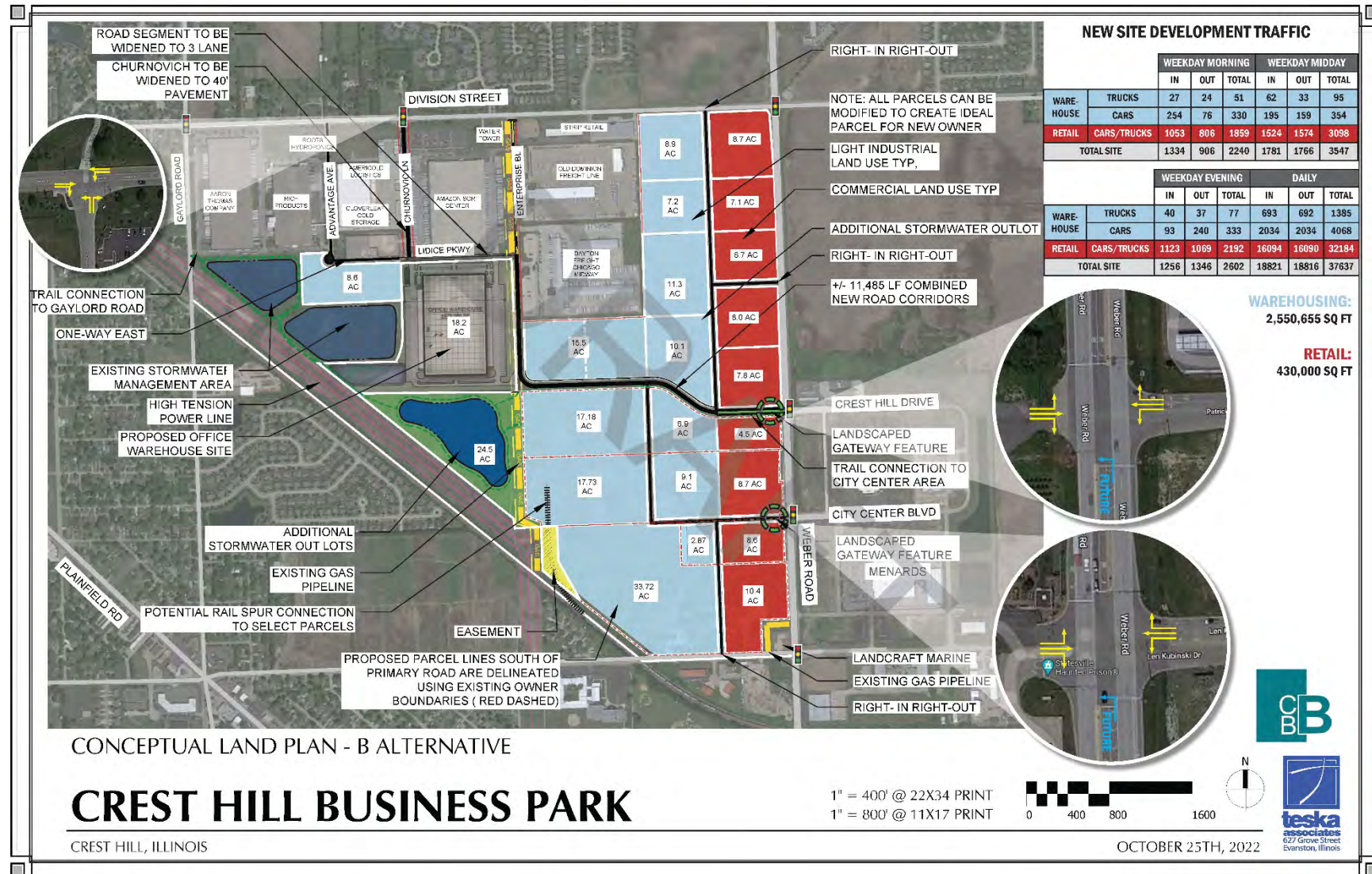
CONCEPTUAL LAND PLAN - B

CREST HILL BUSINESS PARK

CREST HILL, ILLINOIS



New Site Development Traffic Exhibit



Implementation Strategies

Infrastructure

Recommendations to optimize traffic flow include maintaining Enterprise Boulevard as a one-way northbound roadway between Ludice Parkway and Division Street; adding an exclusive eastbound right turn lane at Division at Churnovic to accommodate an influx of truck traffic; implementing positive guidance improvements to discourage trucks exiting Enterprise Boulevard onto Division Street; and converting the shared through/left lane of Patrick Drive at Weber Road to an exclusive left turn lane and removing the right turn overlap by changing the existing exclusive right turn lane to a shared through/right lane. An additional exclusive right turn lane may be needed in the future to accommodate an exclusive left turn lane, through, and right turn lane configuration on the east and west approaches of Patrick Drive and Weber Road. To develop recommended roadway improvements, CBBL estimated a cost of approximately \$11.6 million dollars (2022 dollars). Details of this cost estimate are provided in the appendix.

Infrastructure improvements such as a rail spurs may also be appropriate dependent on the needs of individual owners/tenants.

Public-Private Partnership

The City will need to work closely with property owners and developers in this area in development of the business park. Having this concept plan will aid in discussions with future developers, providing them with a clear vision from the City's perspective. The plan clearly highlights desired improvements, and provides a logical system of interconnected roadways. While developers will be expected to dedicate right-of-way and install needed public improvements like water and sewer extensions, roadway improvements, etc. – having this master plan will also potentially allow the City to seek grants or to explore other potential funding mechanisms such as Tax Increment Financing or an Enterprise Zone to partner with the private sector to implement the plans vision.

Appendix

New Truck Route Improvements at Crest Hill Business Park

Conceptual Estimate of Cost

7/11/2022

	Churnovic (Division to Lidice)	Lidice (Churnovic to Enterprise)	New Truck Route (Lidice to Weber)	Enterprise at Division	Totals
Construction	\$ 880,620	\$ 1,056,120	\$ 6,025,500	\$ 65,000	\$ 8,027,240
Phase I/II Engineering (15%)	\$ 132,093	\$ 158,418	\$ 903,825	\$ 9,750	\$ 1,204,086
Construction Engineering (10%)	\$ 88,062	\$ 105,612	\$ 602,550	\$ 6,500	\$ 802,724
Land Acquisition	\$ -	\$ -	\$ 1,585,000	\$ -	\$ 1,585,000
TOTAL PROJECT COST	\$ 1,100,775	\$ 1,320,150	\$ 9,116,875	\$ 81,250	\$ 11,619,050

Notes

1. All costs in 2022 dollars.
2. Cost estimate does not any include utility relocation work.
3. Assumes that all engineering will follow federal project development procedures for Phase I and Phase II Engineering.
4. Assumes that any land acquisition plat of highways, appraisals and negotiations will follow federal project development procedures.

“Exhibit B”

BEFORE THE PLAN COMMISSION
OF THE CITY OF CREST HILL, ILLINOIS

IN RE:)	
)	
The application of the City of Crest Hill)	No. xx-x-x-x
for approval of the Division and Weber)	
Business Park Sub-Area Report as an)	
Amendment to the City of Crest Hill)	
Comprehensive Plan)	

**FINDINGS AND DECISION OF THE
PLAN COMMISSION AS TO THE CITY OF CREST HILL’S REQUEST TO AMEND THE
CITY OF CREST HILL COMPREHENSIVE PLAN TO INCLUDE THE DIVISION AND
WEBER BUSINESS PARK SUB-AREA REPORT AS AN AUXILIARY CHAPTER**

THIS APPLICATION, coming before the Crest Hill Plan Commission for a Decision and Recommendation, and the Plan Commission having heard the evidence in support of same and conducting a Public Hearing during a regularly scheduled meeting held on September 14th, 2022, and being fully advised in the premises, THE COMMISSION DOES MAKE THE FOLLOWING FINDINGS:

A. That the application seeks a recommendation approving the adoption and inclusion of the Division and Weber Business Park Sub-Area Report as an auxiliary chapter to the City of Crest Hill Comprehensive Plan, which was approved and adopted on May 19, 2014, by Ordinance No. 1665;

B. That there was a Notice of Public Hearing published in the Joliet Herald-News on July 27, 2022;

C. That no interested parties filed their appearances in the matter, nor was there any public comment or testimony with respect to the application;

D. That after the public hearing was opened, the City of Crest Hill, through its staff, presented evidence and arguments in support of the application, and was duly recorded;

E. That the rules adopted by the Plan Commission for the conduct of public Hearings by the Plan Commission were duly followed and observed;

F. That following the close of the Public Hearing, the Plan Commission deliberated and determined, by a vote of 5-0 with 2 members absent, to recommend to the City Council that the City of Crest Hill Comprehensive Plan be amended to include the Division and Weber Business Park Sub-Area Report as an auxiliary chapter.

THEREFORE, it is the decision of the Plan Commission of the City of Crest Hill, Illinois, based upon the evidence, arguments, and suggestions presented during the public hearing, and having duly considered the mandates and standards as set forth in the City of Crest Hill, Illinois Zoning Ordinance for considering such matters, as follows:

1. That the application of the City of Crest Hill for an amendment to the Crest Hill Comprehensive Plan to include the Division and Weber Business Park Sub-Area Report as an auxiliary chapter should be approved and said recommendation for approval is hereby made to the Crest Hill City Council.

Adopted by the Plan Commission of the City of Crest Hill, Illinois, this 14th Day of September 2022 upon the following roll call vote:

	Aye	Nay	Absent	Abstain
Commissioner Carol Slabozeski	<u>X</u>			
Commissioner John Stanton			<u>X</u>	
Commissioner Ken Carroll	<u>X</u>			
Commissioner Jan Plettau	<u>X</u>			
Commissioner Bill Thomas	<u>X</u>			
Commissioner Jeff Peterson	<u>X</u>			
Commissioner Angelo Deserio			<u>X</u>	

Approved:

Bill Thomas, Chairman

Attest:

Christine Vershay-Hall, City Clerk



To: Plan Commission/ZBA

From: Tony Budzikowski, AICP, Community & Economic Development Director

Date: September 14, 2022

Re: City of Crest Hill - Comprehensive Plan Sub-Area Amendment - Crest Hill Business Park

Project Summary

The City of Crest Hill has prepared a Sub-Area Plan Amendment to the 2014 Comprehensive Plan for the Crest Hill Business Park area. A City Council Work Session was held on May 16, 2022 and at that time the City Engineer, Ron Wiedeman and Teska Associates discussed the concept and methodology in order to solicit feedback and commentary from the Council.

Since that time, the plan amendment concept has been refined and a specific alternate has been further evaluated and chosen by City staff for a new truck route through the park that would connect Division to Weber Road. With this alternative route, truck traffic along Division from Enterprise Blvd. to Weber Road would be significantly reduced. Please note that this plan will serve as a guide and the truck route is not imminent. The City will utilize this plan amendment to assist in future planning efforts as further development occurs in the Crest Hill Business Park and the Weber Road corridor in this area.

A summary memo from the City Engineer has been provided that further explains the Sub-Area plan amendment and the alternatives that were discussed. Sub-Area plans and additional background information has been included in the packet material for review and reference purposes.

If the Commission is prepared to make a recommendation, I would ask that you make a recommendation to approve the request for the Sub-Area Plan amendment for Conceptual Plan B and refer the request to the City Council for review and a final determination.

Please contact me if you have any questions. I hope that this information is helpful.

Respectfully Submitted,

A handwritten signature in black ink that reads "Tony Budzikowski".

Tony Budzikowski, AICP
Community & Economic Development Director



Agenda Memo

Crest Hill, IL

Meeting Date: September 14, 2022

To: Tony Budzikowski

From: Ronald J Wiedeman

Agenda Item: Crest Hill Business Park-Truck Route Alignment Discussion

Summary: During a workshop meeting last May staff presented to council work completed to date for the Crest Hill Business Park, Sub Area Plan. During that presentation staff presented 2 different alignments for a new truck route to be constructed through the park that would connect Division to Weber Road. Thereby, eliminating truck traffic along Division from Enterprise to Weber. Staff's recommendation at that May workshop was to construct the alignment shown in Conceptual Land Plan A or Conceptual Land Plan-Alternative A. The reasons for this selection as presented to council, at that time, were the following:

1. Based on traffic and level of service analysis performed this alignment would handle all anticipated truck traffic at full build out of the business park and future 2050 ADT traffic projections.
2. The alignment provided a higher level of services and lowered air quality concerns because it created a free flow condition. Therefore, minimizing the stopping and going of vehicles.

At the same time this presentation to council was made a developer who would like to develop the parcel south of Amazon (Indeck Property) had concerns about having roadway along 4 sides of this property and they also felt the marketability of the property could be effective.

At this same May workshop an alternative alignment was presented and discussed. Council was concerned that if the alternative was approved the city could potentially be creating other issues instead of going with what is recommended staff. Council wanted staff to review this alternative alignment and provide sound reasons why this alternative alignment should be approved.

Since that meeting staff and the developer have worked together to revise the geometry of the alternative alignment B and because of this have eliminated the concerns that staff had with this alignment and have now created an alternative alignment that is comparable to the Alternative A alignment. The following is a list of reason now alignment B is the preferred alignment.

1. Alternative alignment B has been modified from what was previously presented to now provide a proposed truck route that will provide the free flow of trucks. Therefore, eliminating air quality

concerns that the original alignment proposed would have created. This revised alignment will create the same air quality as the originally proposed staff recommended alignment A.

2. This revised alignment B was analyzed using the 2050 traffic projections to determine the level of service and the analysis provided the same level of service results as alignment A.
3. Alignment B will create a greater distance from existing homes to this new roadway. Alignment A would be much closer to these homes and would create additional issues with noise pollution.
4. Alignment B will also provide better traffic calming effects than alignment A. The curves being proposed in alignment B will keep traffic speeds lower than alignment A.
5. The developer will provide the right of way required for alternate B along Lidice Parkway from Churnovic to Enterprise and the extension of Enterprise south to the proposed east-west roadway that will outlet to Weber Rd.
6. If the Indeck development is approved the developer will widen Lidice Parkway to the proposed pavement width as proposed for the truck route and construct the curve at Churnovic and Lidice as part of the development. This work will save the City approximately one to one and half million dollars.

Recommended Action:

To direct staff to move forward with the completion of the Crest Hill Business Park, Sub Area Plan for final adoption using the staff recommended Conceptual Land Plan B and Conceptual Land Plan-Alternative B.

From: [Brian Neumann](#)
To: [Tony Budzikowski](#)
Subject: The Fields / Dumar LLC - Crest Hill Business Park - Letter Dated 09/31/2022
Date: Thursday, September 8, 2022 11:48:26 AM

External Sender: Use caution with links and attachments. Use caution when replying. If you are unsure please contact IT.

Hi Tony,

It was nice talking to you yesterday regarding the Crest Hill business park land plan. Just to clarify The Fields on Caton Farm operates on the 38 acre parcel located at 17140 Weber Road (East / West) which is at the intersection of Crest Hill Drive and Weber Road. I have reviewed proposed roadway alignment concepts previously with developers and engineers. We have determined that these concepts have too much of a negative impact to The Fields business operations including land usage for future inventory, existing inventory, irrigation, holding, staging, shipping, of nursery stock for our clients. If you should have any questions, please let me know.

Thank you,

Brian Neumann

President

The Fields on Caton Farm, Inc.

Office No. 815.744.7841

Fax No. 815.744.7844

Cell No. 630.742.9401

www.fieldsnursery.com

Application for DevelopmentFor Office Use Only: **Case Number:**

Project Name: Sub-Area Plan Amendment - Comprehensive Plan

Owner: City of Crest Hill Correspondence To: Same

Street No: 1610 Plainfield Road Street No: _____

City, State, Zip: Crest Hill, IL 60403 City, State, Zip: _____

Phone: 815-741-5100 Phone: _____

Email or fax: webadmin@cityofcresthill.com Email or fax: _____

Property Address:**Property Information:**

Street No: N/A Lot Width: N/A

City, State, Zip: _____ Lot Depth: _____

PIN: _____ Total Area: _____

* Attach a copy of the legal description of the property and applicable fees.

* Submit electronic version of the legal description to:

mdeharo@cityofcresthill.com and lthrasher@cityofcresthill.com.

Existing Zoning: N/A Existing Land Use: N/A

Requested Zoning: N/A Proposed Land Use: N/A

Adjoining Properties Zoning and Uses:

North of Property: N/A

South of Property: _____

East of Property: _____

West of Property: _____

Purpose Statement (intended use and approval sought): _____

City of Crest Hill Development Handbook

Appendix C


Development Request: Please check all that apply and describe:

☐ Rezoning: _____
 *Please attach written responses to items listed in Section 12.8-5 of the Zoning Ordinance.
☐ Special Use: _____
 * Please attach written responses to items listed in Section 12.7-6 of the Zoning Ordinance.
☐ Variance: _____
 * Please attach written responses to items listed in Section 12.6-2 of the Zoning Ordinance.
☐ Planned Unit Development: _____
 * Please attach written responses to items listed in Sections 10.0-4 & 10.5 of the Zoning Ordinance.
☐ Annexation: _____
☐ Plat: _____
☒ Other: Comprehensive Plan Sub-Area Plan Amendment

Contact Information – if not yet known, please indicate as TBD. Check those parties in which copies of all correspondences should be forwarded.

<u>Civil Engineer</u>	N/A	Phone Number	_____
Company	_____	Email Address	_____
<u>Contractor</u>	_____	Phone Number	_____
Company	_____	Email Address	_____
<u>Architect</u>	_____	Phone Number	_____
Company	_____	Email Address	_____
<u>Builder</u>	_____	Phone Number	_____
Company	_____	Email Address	_____

I agree to be present (in person or by counsel) when the Plan Commission and City Council hear this development request.

Tony Budzikowski  8/31/22
 Signature of the Applicant _____ Date

If you (the applicant) are not the owner of record, please provide the owner's signature.

City of Crest Hill 8/31/22
 Signature of the Owner _____ Date



Crest Hill Business Park



Christopher B. Burke Engineering, Ltd.

Item 9.



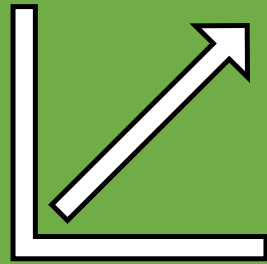
Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID,

Businesses

- 160 Driving Academy
- Aaron Thomas Company, Inc.
- **Amazon Sort Center**
- Americold Logistics
- Cloverleaf Cold Storage
- **Dayton Freight** Chicago - Midway
- Freedial Wireless Solutions
- La Danse Academie
- **Old Dominion Freight Line**
- PeopleShare Temp Agency
- Rich Products Corporation
- Roots Hydroponics
- Smoke 4 Less
- TLC Ingredients
- Tobacco Mart
- U-Haul
- United Teknical & Industrial Services
- Walk as Children of Light

Industrial Outlook

Transportation and Warehousing & Manufacturing are among the top 5 largest job providers in the area



Joliet, Channahon, Wilmington & Plainfield leased more than 8 million sq. ft. of industrial space in the last year

Industry professionals predict that industrial growth trends are far from over

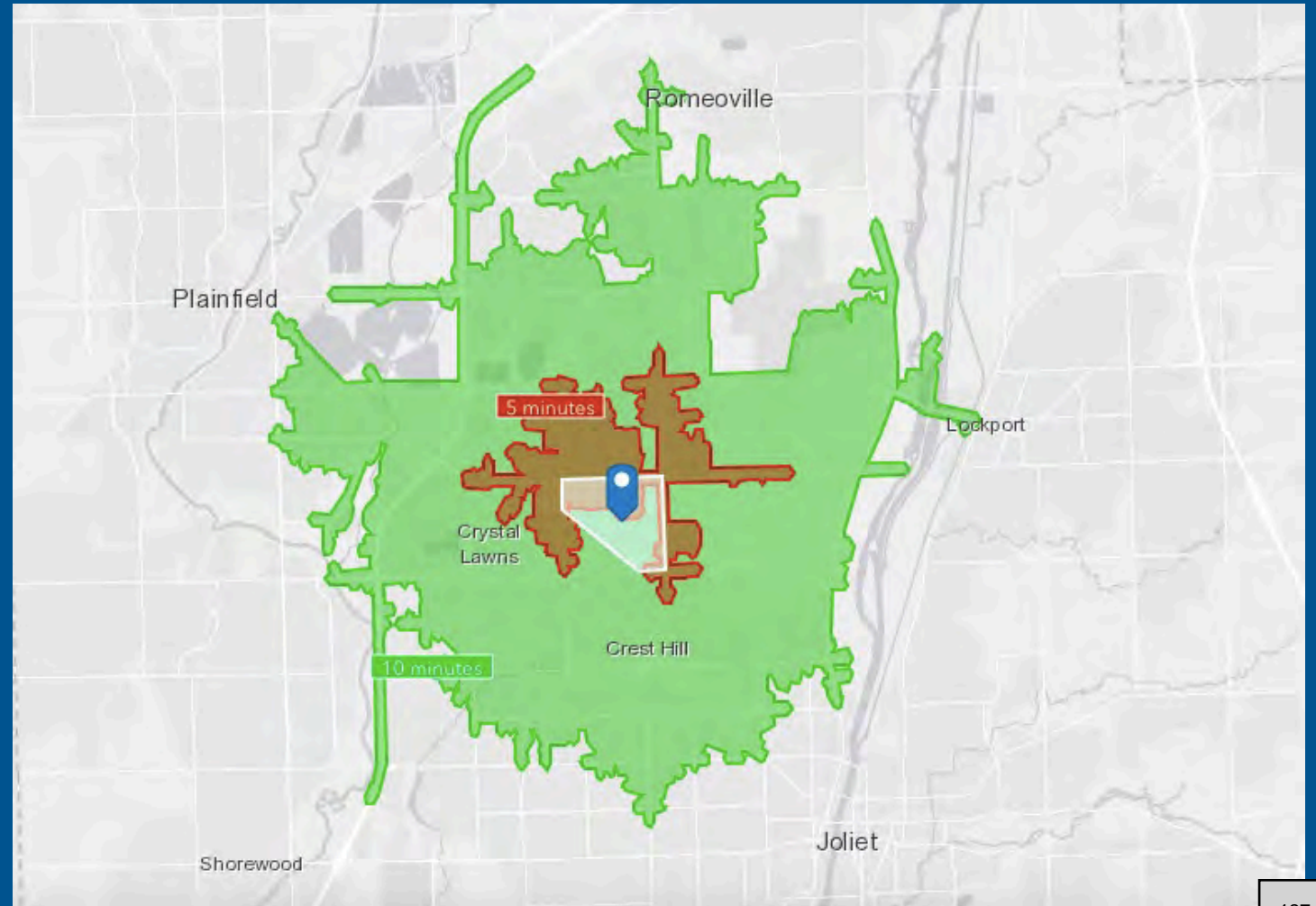
Manufacturing & Wholesale Trade contribute nearly \$8 billion to the gross regional product (GRP)



The growth of e-commerce for everyday essentials has driven this increased demand for industrial space, and shows no sign of slowing down

Market Areas

- Business Park (white)
- 5-minute drive time (brown)
- 10-minute drive time (green)



Source: ESRI

Traffic Analysis

- Traffic Counts (AM, Midday, PM)
- 2050 Traffic Projections
- Site Trip Generation (182 acres industrial, 68 acres commercial/retail)
- Scenario Analyses
 - No Build (Division Street remains truck route)
 - Build (Establish new truck route)
 - EB traffic turning left at Weber Road is problematic and further development will exacerbate



New Truck Route

- Goals

- Eliminate truck route on Division Street between Churnovic Lane and Weber Road by creating a new truck route through the business park
- Improve operations at Weber Road by eliminating left-turning trucks on eastbound Division Street
- Establish a clear plan for accommodating additional cars and trucks generated by development within the business park



Item 9.

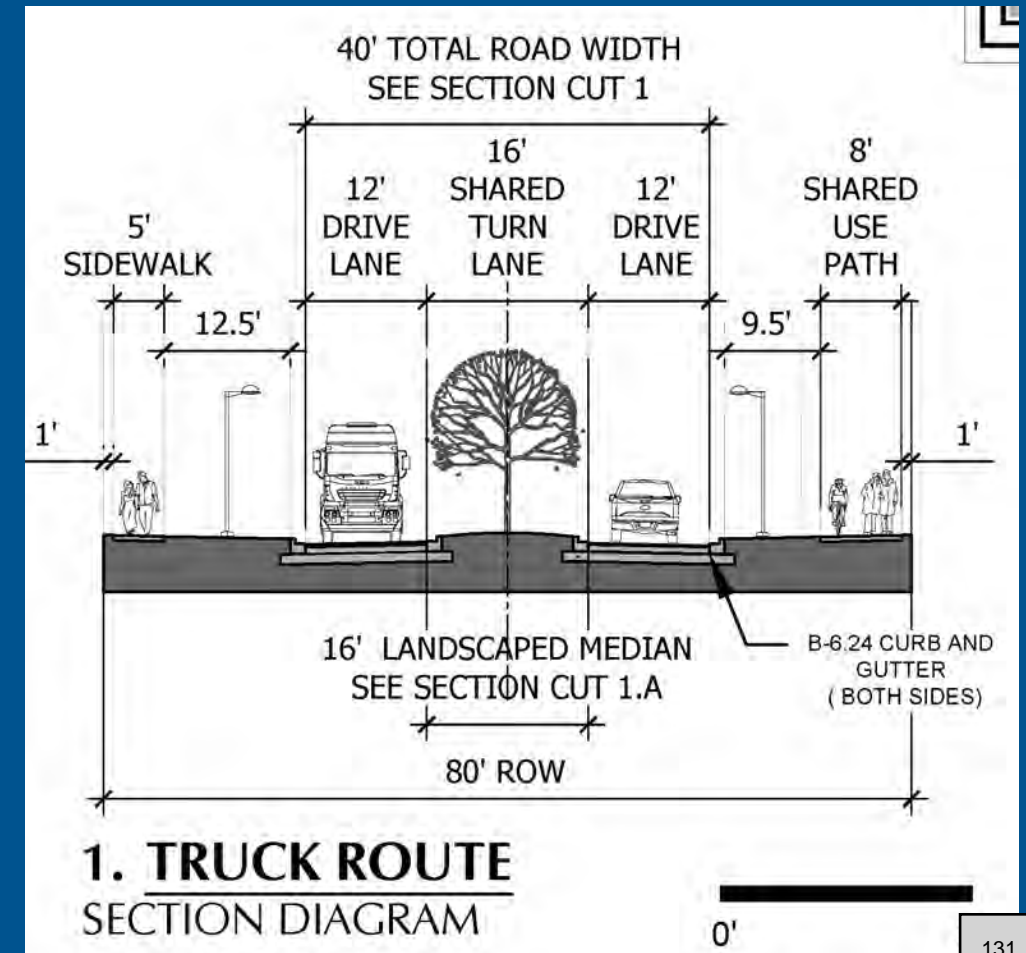
New Truck Route

- Churnovic Ln. vs. Enterprise Dr.
 - Considerations
 - Recommendation
 - Designate Churnovic Lane as the new designated truck route at Division Street
 - Maintain one-way northbound-to-eastbound traffic on Enterprise Drive for cars only
 - Result: Trucks east of Churnovic Lane on Division Street will be prohibited, and no left-turning trucks on eastbound Division Street at Weber Road



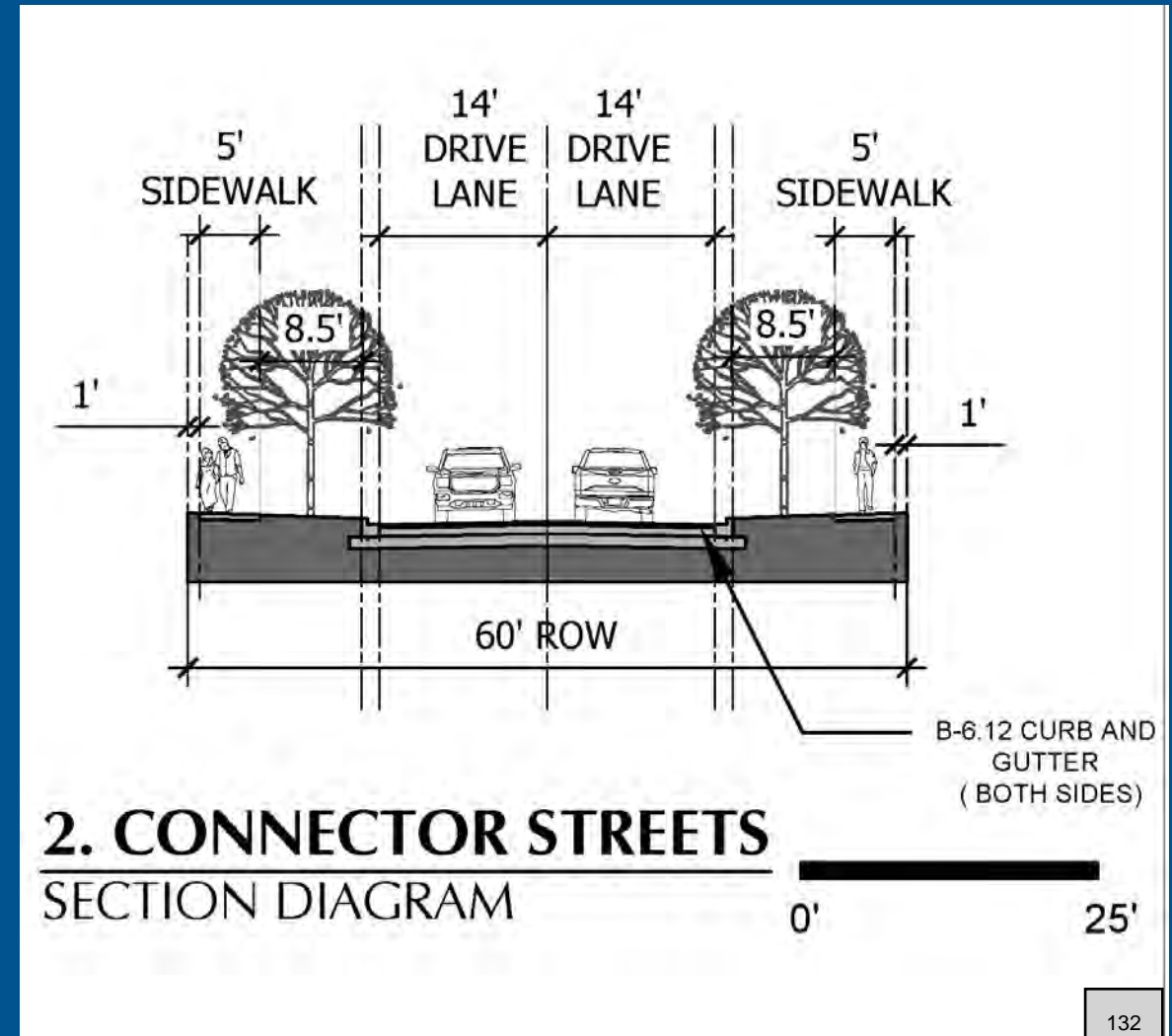
New Truck Route

- West Limit: Division Street at Churnovic Lane
- East Limit: Weber Road at Crest Hill Drive (new west leg)
- Typical Cross Section
 - Two 12'-wide lanes with 16'-wide median
 - 80'-wide ROW
 - Curb and Gutter
 - Sidewalk and Shared Use Path



Internal Connector Streets

- Provide for site circulation and access to new truck route and Weber Road
- Typical Cross Section
 - Two 14'-wide lanes
 - 60'-wide ROW
 - Curb and Gutter
 - Sidewalks

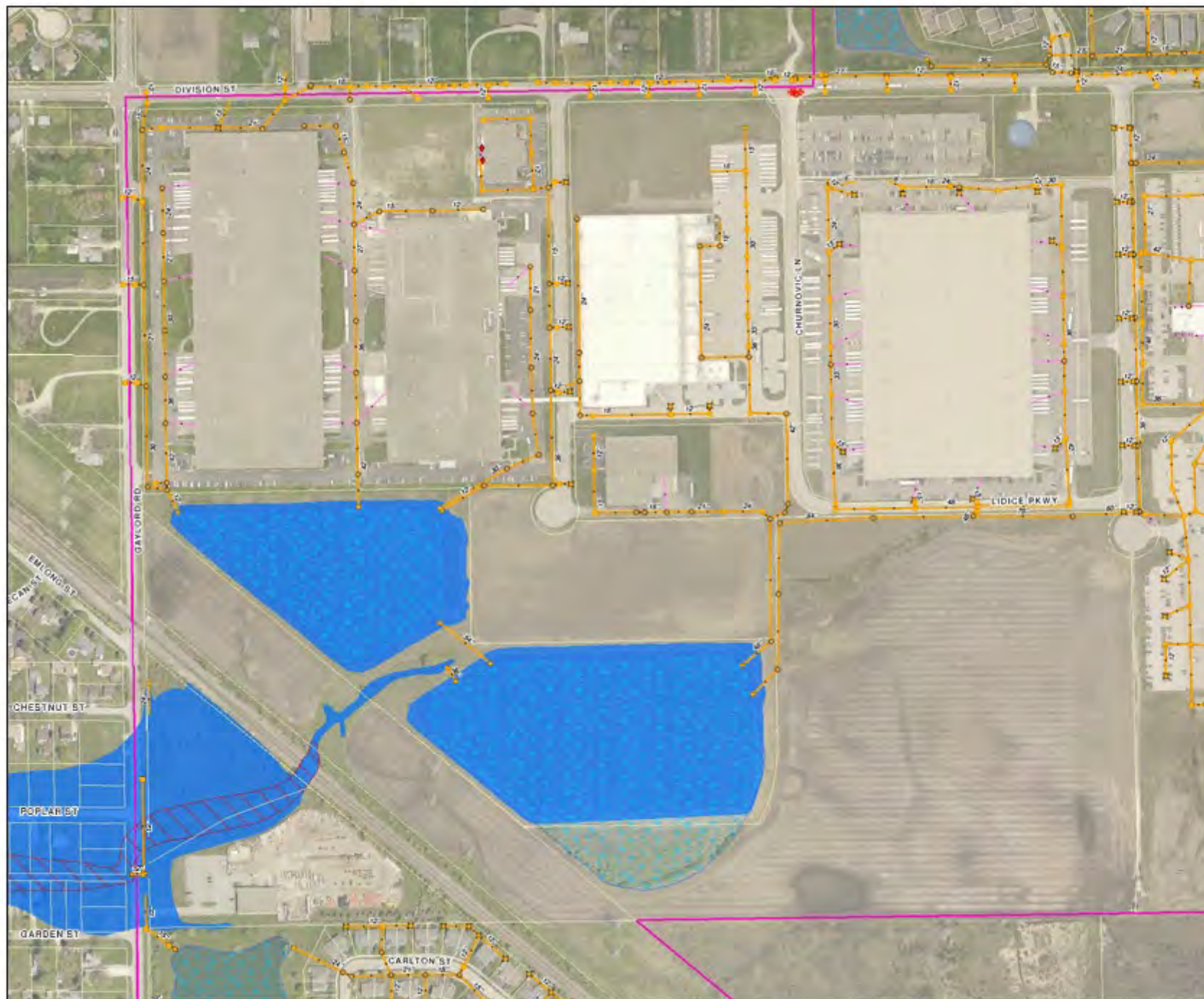


Other Roadway Improvements

- Construct eastbound RTL on Division Street at Churnovic Lane
- Widen Lidice Parkway for two-way traffic between Churnovich Lane and Enterprise Drive
- Construct improvements at Division Street/Enterprise Drive to prohibit trucks (signage, striping, roadway modifications)
- Modify channelization and traffic signal phasing at Weber Road/Crest Hill Drive

Stormwater Management

- Estimated 40 acres (15% of development area) necessary to provide the 130 ac-ft of stormwater detention required to accommodate full buildout of the business park
- One large facility vs. smaller localized facilities
- Opportunity for passive recreation space



Legend

- Catch Basin
- End of Pipe
- ▼ FES
- ✕ Inlet
- Manhole
- ◆ Other (Field Verification Needed)
- Unknown (Field Verification Needed)
- Storm Pipes
- Storm Services
- Orphaned Structures
- Verify Structure Type
- No Outflow
- 2019 - Floodway
- 2019 - 100 Year Floodplain
- 2019 - 500 Year Floodplain
- Crest Hill City Limits

1	2	3	4	5	6	7	8	9	10
11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	26	27	28	29	30
31	32	33	34	35	36	37	38	39	40
41	42	43	44	45	46	47	48	49	50
51	52	53	54	55	56	57	58	59	60
61	62	63	64	65	66	67	68	69	70
71	72	73	74	75	76	77	78	79	80
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91	92	93	94	95	96	97	98	99	100

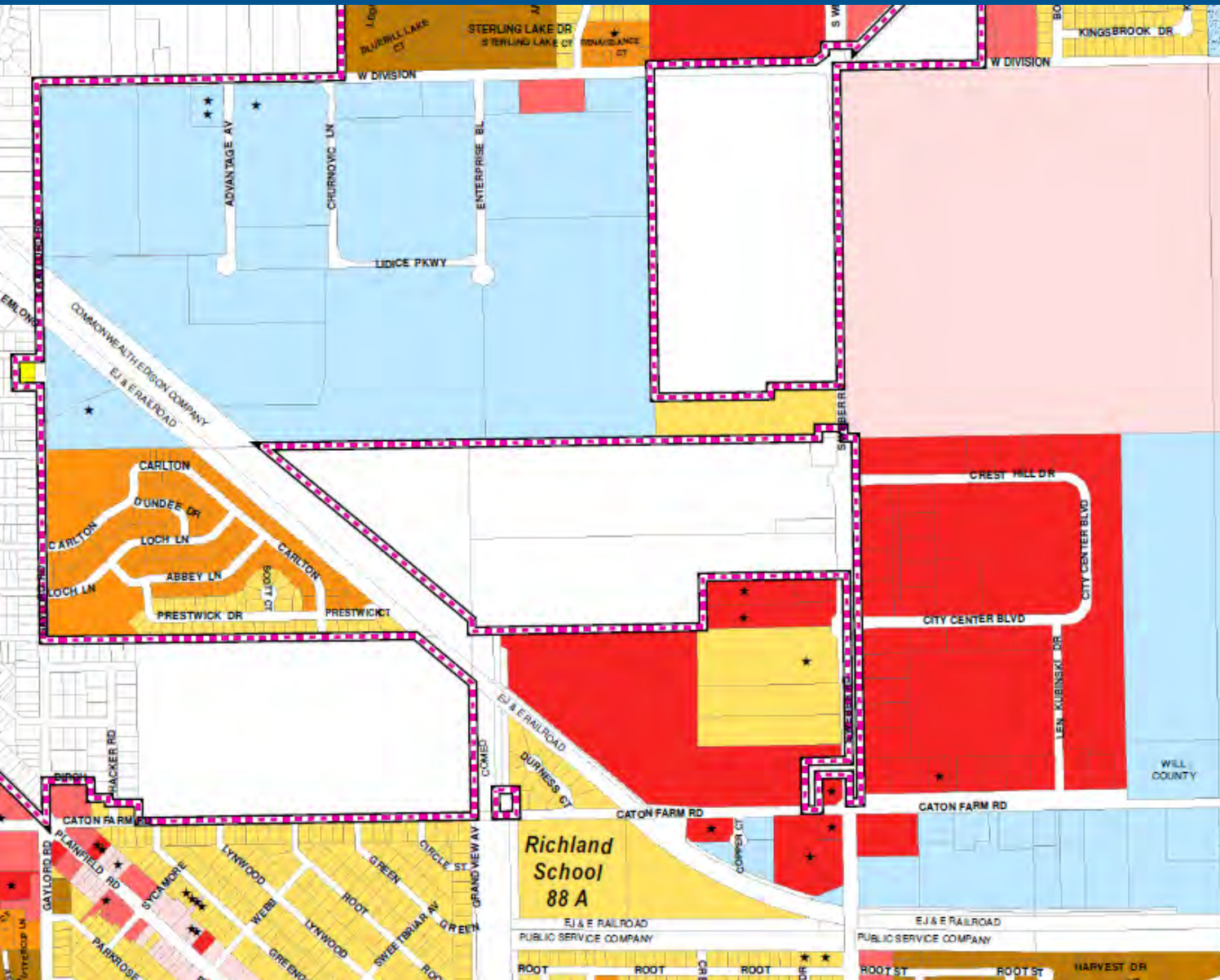
Revised: 4/6/2020

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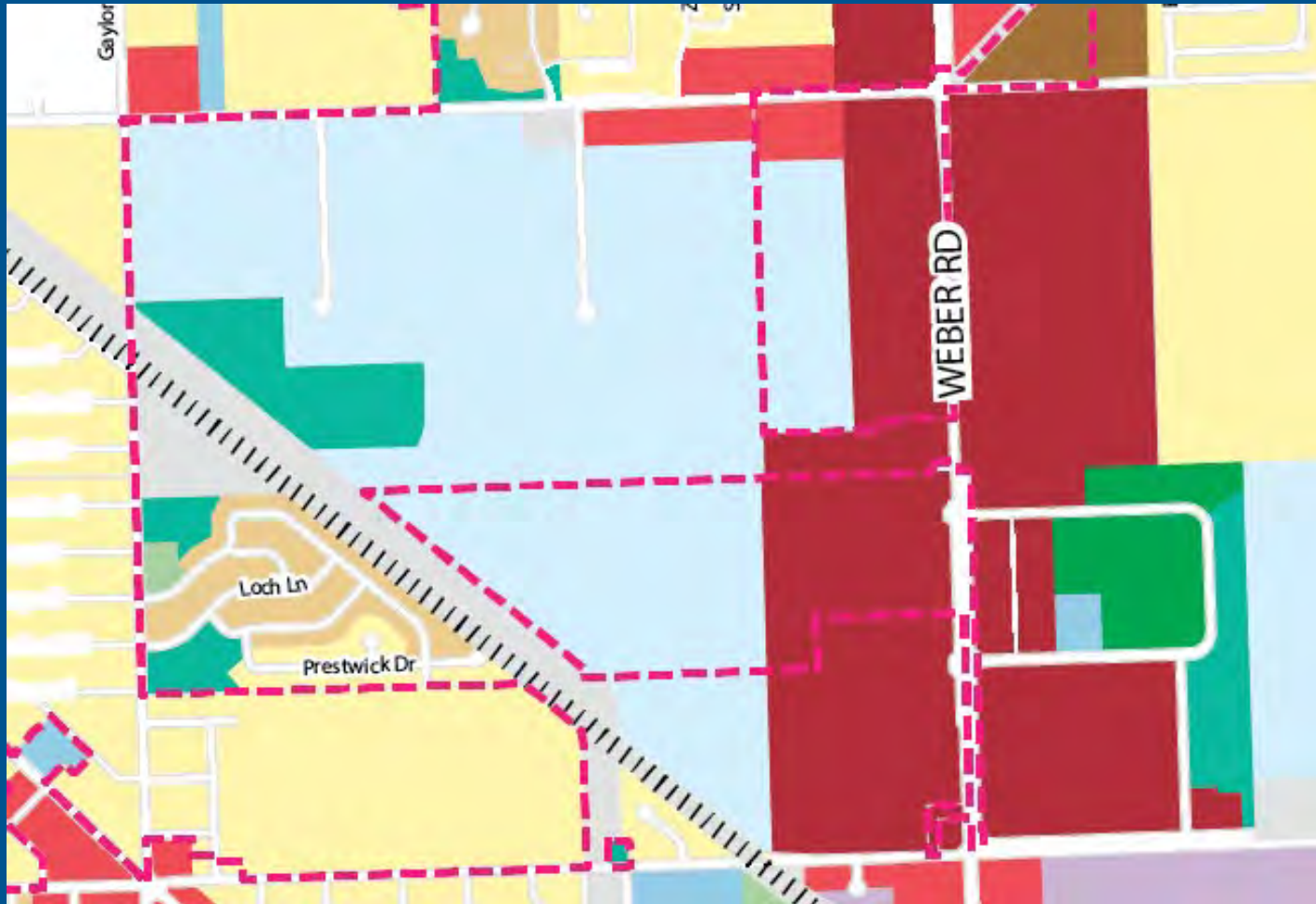
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Page

Existing Zoning

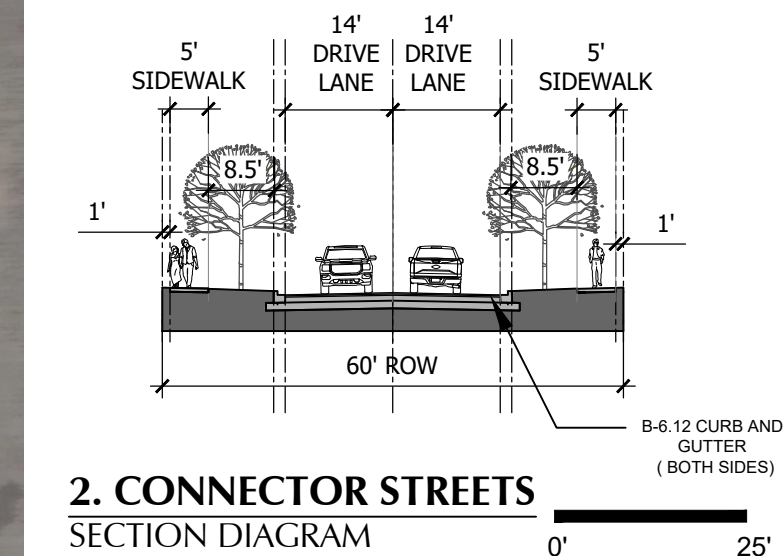
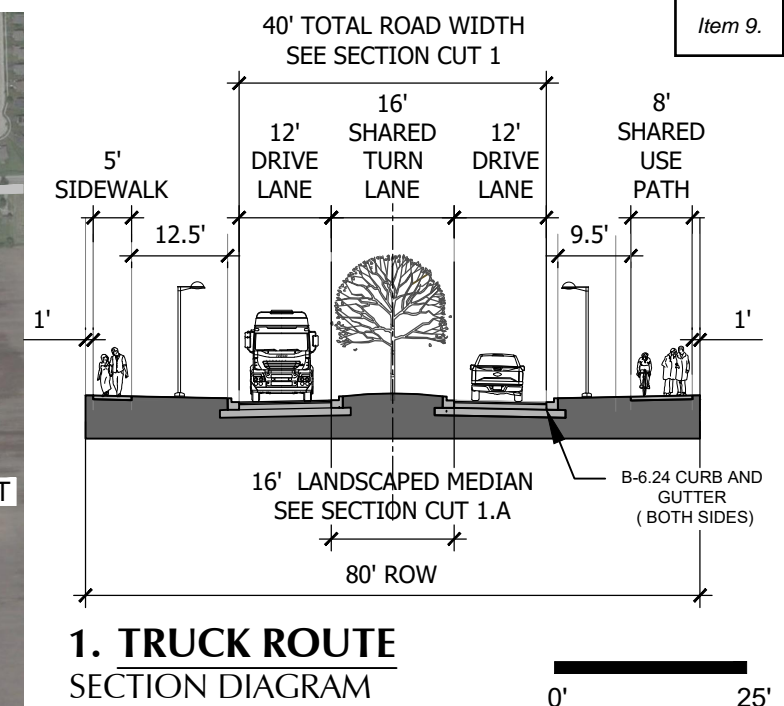
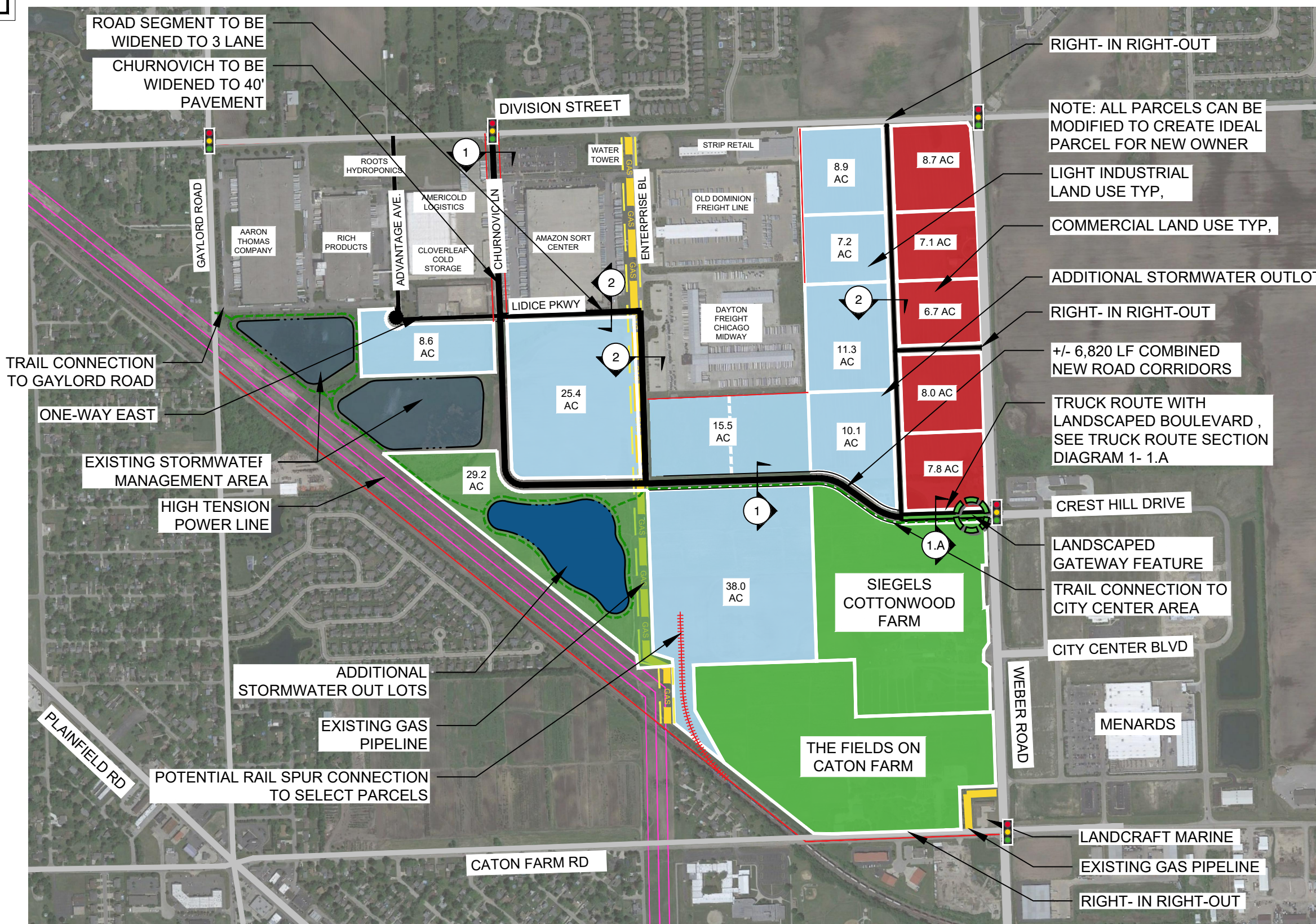


- R-1A - Single-Family Residence District
- R-1 - Single-Family Residence District
- R-2 - Two Family Residence District
- R-3 - Multiple-Family Residence District
- B-1 - Limited Business District
- B-2 - General Business District
- B-3 - Business Service District
- T-1 - Transitional Office District
- O-R - Office Research District
- M-1 - Limited Manufacturing District
- M-2 - General Manufacturing District



Future Land Use

- Single-Family Detached
- Single-Family Attached
- Multi-Family Residential
- Local Commercial
- Regional Commercial
- Office
- Mixed-Use/Flex
- Light Industrial
- Heavy Industrial
- Detention
- Utilities/Transportation



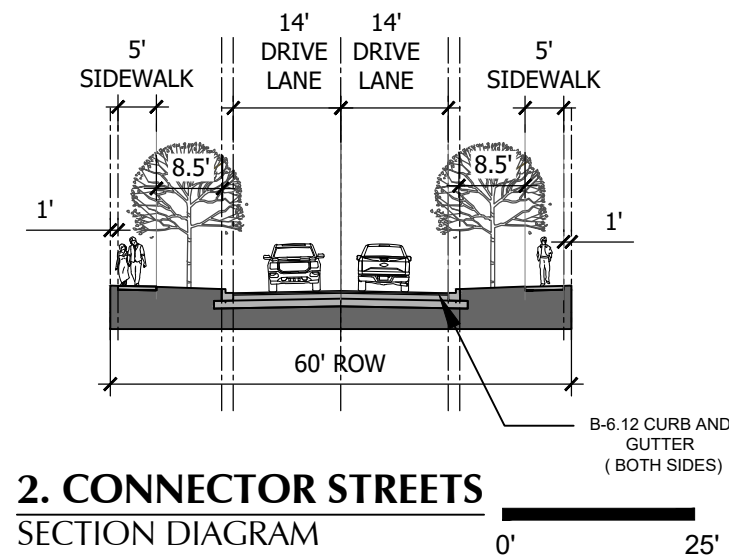
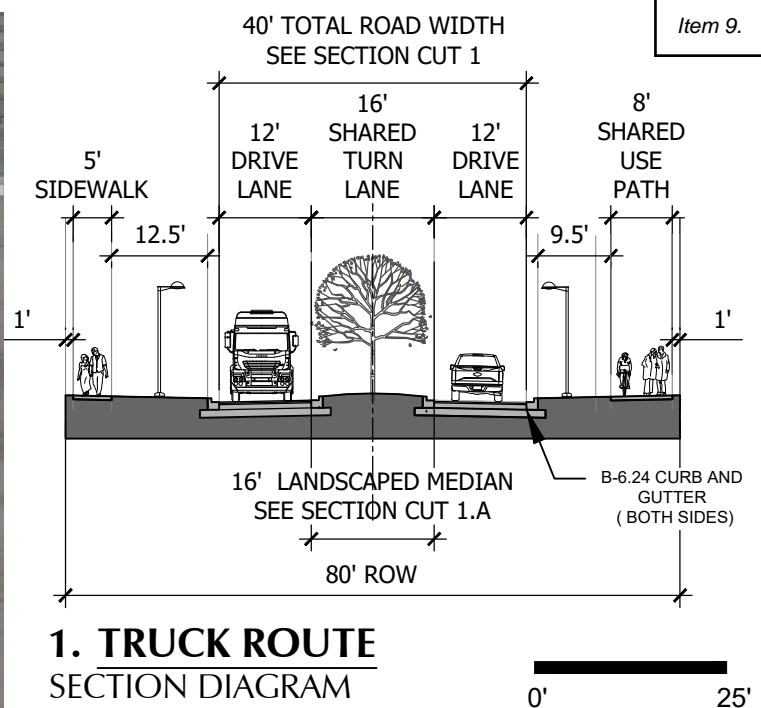
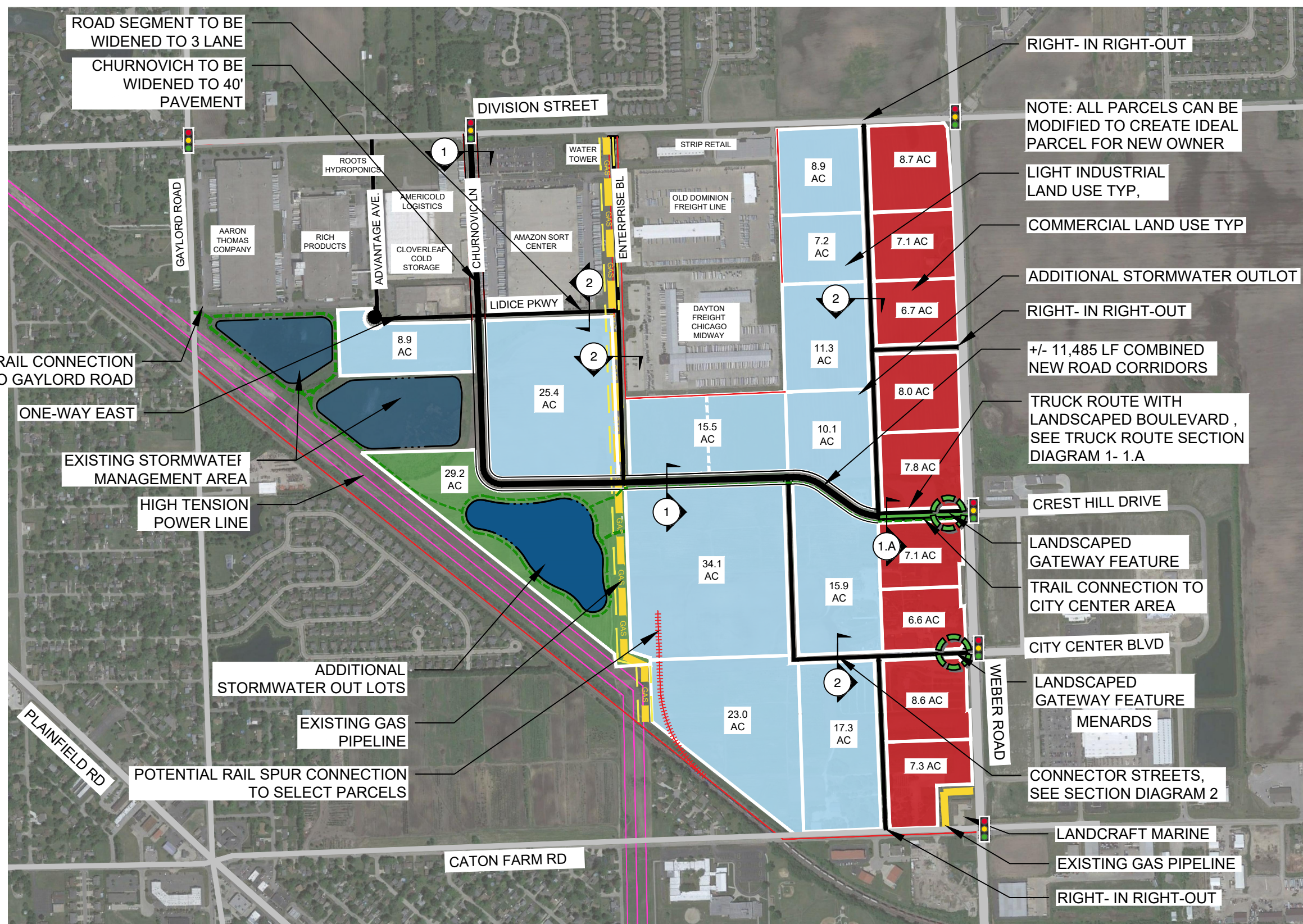
NOTE: DRAWINGS AND SECTIONS FOR DISCUSSION PURPOSES ONLY, NOT FOR CONSTRUCTION

CONCEPTUAL LAND PLAN - A

CREST HILL BUSINESS PARK

CREST HILL, ILLINOIS

SEPTEMBER 7TH, 2022



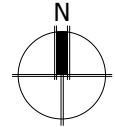
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CONCEPTUAL LAND PLAN - A ALTERNATIVE

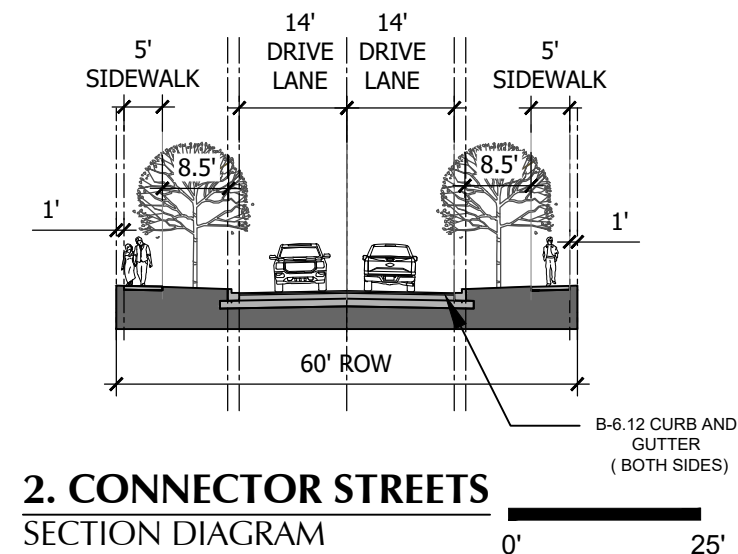
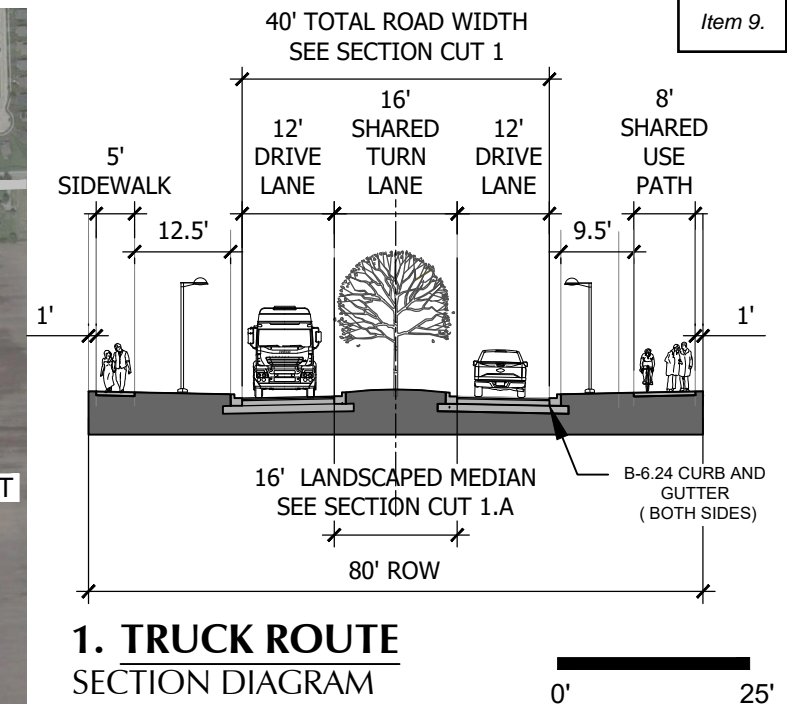
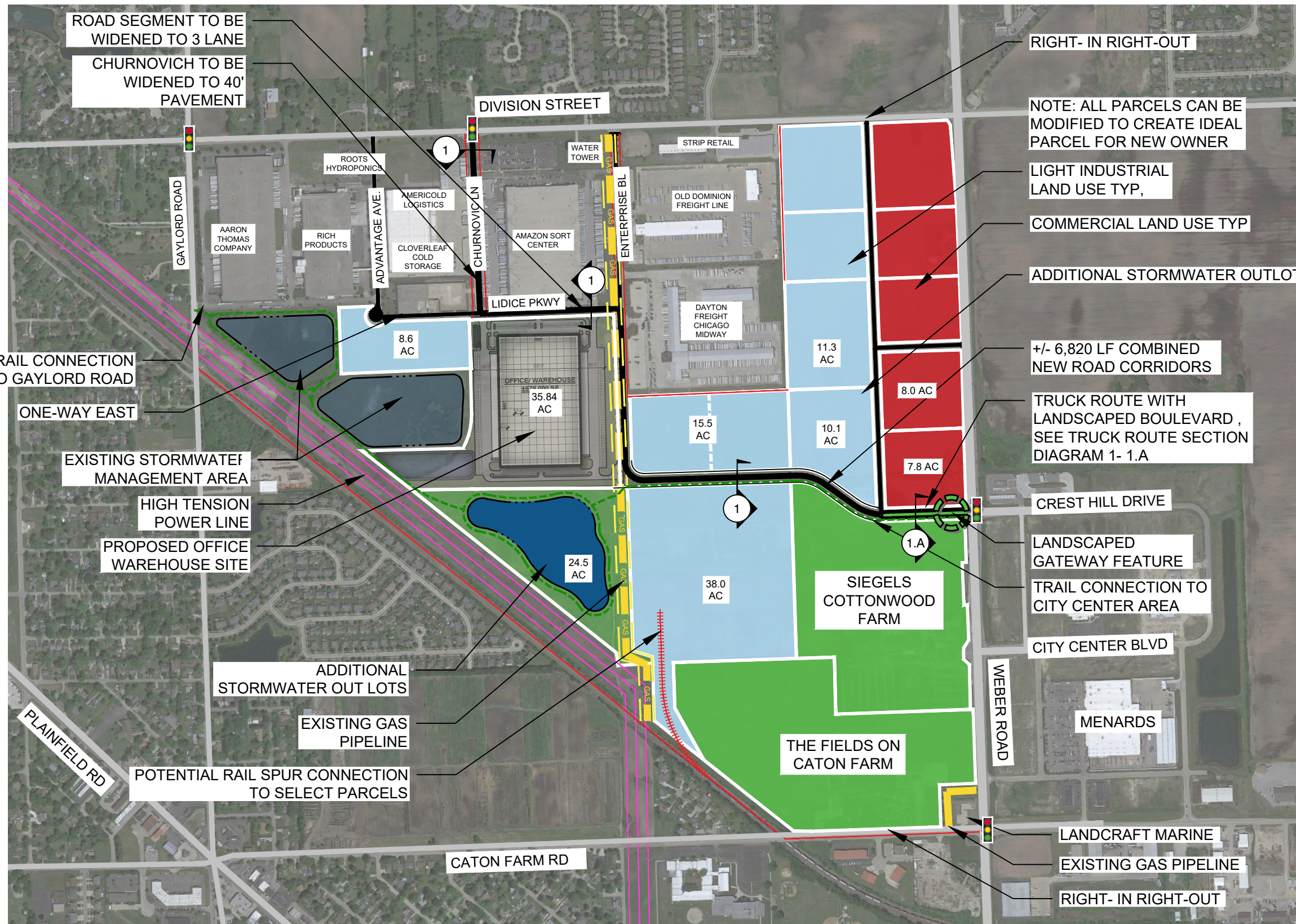
CREST HILL BUSINESS PARK

CREST HILL, ILLINOIS

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1" = 800' @ 11X17 PRINT



SEPTEMBER 7TH, 2022



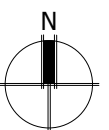
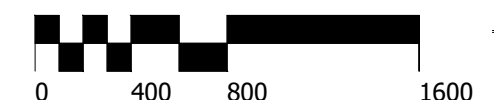
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CONCEPTUAL LAND PLAN - B

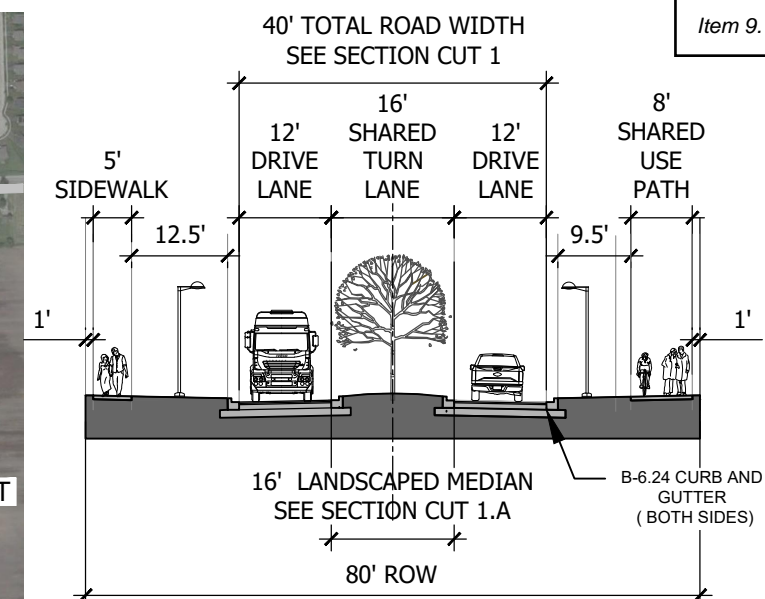
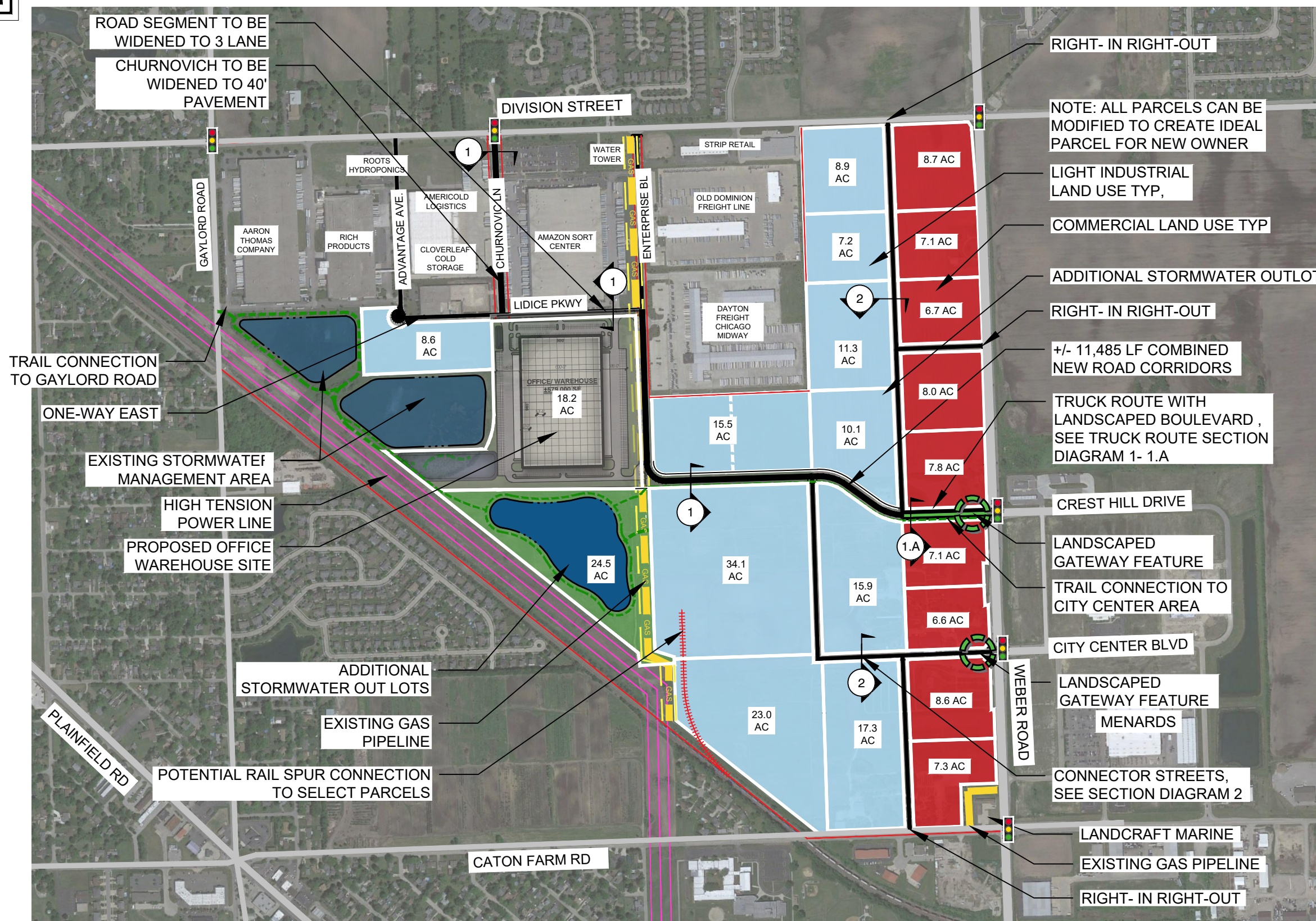
CREST HILL BUSINESS PARK

CREST HILL, ILLINOIS

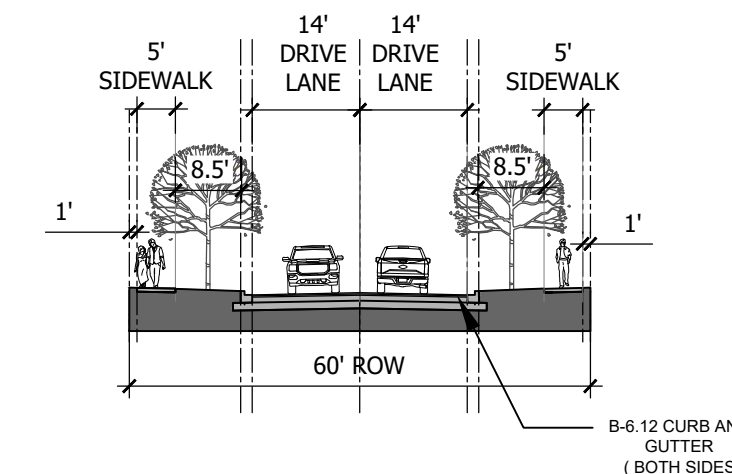
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1" = 800' @ 11X17 PRINT



SEPTEMBER 7TH, 2022



1. TRUCK ROUTE
SECTION DIAGRAM



2. CONNECTOR STREETS
SECTION DIAGRAM

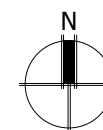
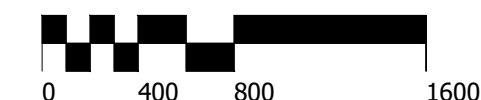
NOTE: DRAWINGS AND SECTIONS
FOR DISCUSSION PURPOSES ONLY,
NOT FOR CONSTRUCTION

CONCEPTUAL LAND PLAN - B ALTERNATIVE

CREST HILL BUSINESS PARK

CREST HILL, ILLINOIS

1" = 400' @ 22X34 PRINT
1" = 800' @ 11X17 PRINT



SEPTEMBER 7TH, 2022

Comprehensive Plan Amendment – Hearing Notification (Courtesy Letters)

1. 1104301020060000
Bacon Chang III LLC
% Aaron Thomas Co. Attn: T. Bacon
7421 Chapman Ave.
Garden Grove, CA 92841
2. 1104301020070000
Rich Products Corporation
Attn: Accts. Payable
1 Robert Rich Way
Buffalo, NY 14213
3. 11043010201030000
Same as above
4. 1104301020100000
Cabot IV IL 1304 LLC
% Cabot Properties
1 Beacon St. Ste 1700
Boston, MA 02108
5. 1104301020110000
Same as above
6. 110430201100000
Roger Duba
383 Bartran Rd.
Riverside, IL 60546
7. 110430200004010
Division-Gaylord LLC
% Red Trust
4616 W. 19th Street
Cicero, IL 60804
8. 1104301020120000
Same as above

9. 1104302010010000
Charter Property Mgmt LLC
210005 Division St.
Crest Hill, IL 60403
10. 11043002010040000
Old Dominion Freight Line
500 Old Dominion Way
Thomasville, NC 27360
11. 110430200004010
Mary Ann Randall Mather
Gregory B Mather
Daniel T Mather
16820 S. Weber Rd.
Lockport, IL 60441
12. 110430200004020
Same as above
13. 110430400100000
Dumar LLC
501 Reserve Ct.
Joliet, IL 60431
14. 1104302010050000
Streams Edge Properties LLC
6450 Poe St Ste 311
Dayton, OH 45414
15. 1104301020020000
Indeck-Crest Hill LLC
600 N. Buffalo Grove Rd Ste 300
Buffalo Grove, IL 60089
16. 1104301020010000
Crest Hill Bus Park Land Ownrs
4616 W 19th St
Cicero, IL 60804



Raymond R. Soliman
Mayor

Christine Vershay-Hall
Clerk

Glen Conklin
Treasurer

Ward 1
Scott Dyke
John Vershay

Ward 2
Claudia Gazal
Darrell Jefferson

Ward 3
Tina Oberlin
Mark Cipiti

Ward 4
Nate Albert
Joe Kubal

August 31, 2022

<INSERT NAME>

<INSERT ADDRESS>

<INSERT CITY, STATE, ZIP>

Dear <Insert>

The City of Crest Hill will be discussing a proposed Sub-Area Plan amendment to the 2014 Comprehensive Plan on Wednesday, September 14, 2022 at 7:00 p.m. in the City Building, 1610 Plainfield Road, Crest Hill, Illinois. The proposed amendment is intended to discuss revisions to the land use, access and circulation plan for the areas near Advantage Av., Churnovic Ln., Lidice Pkwy. and Enterprise Blvd.

Comments, including objections, to the proposed Comprehensive Plan amendment may be made either in writing and filed in the office of the City Clerk of the City of Crest Hill, 1610 Plainfield Road, Crest Hill, Illinois, before the hearing or may be made in person during the public hearing.

A copy of the application material describing the request is available at the City of Crest Hill. The proposed Sub-Area Plan amendment has been included as part of this notification for review and reference purposes.

If you have any questions regarding the request, please feel free to contact me at 815-741-5107 or via email at tbudzikowski@cityofcresthill.com.

Sincerely,

A handwritten signature in black ink that reads "Tony Budzikowski".

Tony Budzikowski, AICP
Community & Economic
Development Director

CITY OF CREST HILL

1610 Plainfield Road
Crest Hill, IL 60403

815-741-5100
cityofcresthill.com

NOTICE OF PUBLIC HEARING
PROPOSED AMENDMENT TO COMPREHENSIVE PLAN
CITY OF CREST HILL

Notice is hereby given that the Crest Hill Plan Commission will hold a public hearing for the purpose of considering an amendment to the Comprehensive Plan of the City of Crest Hill. The proposed amendment is intended to discuss revisions to the land use, access and circulation for the areas near Advantage Av., Churnovic Ln., Lidice Pkwy. and Enterprise Blvd.

The public hearing on the proposed amendment to the 2014 Comprehensive Plan will be held on Wednesday August 10, 2022 at 7:00 p.m. in the City Building, 1610 Plainfield Road, Crest Hill, Illinois.

Comments, including objections, to the proposed Comprehensive Plan amendment may be made either in writing and filed in the office of the City Clerk of the City of Crest Hill, 1610 Plainfield Road, Crest Hill, Illinois, before the hearing or may be made in person during the public hearing. All persons in attendance at the hearing shall have an opportunity to be heard. Any person who also wishes to appear as an "interested party" with the right to cross-examine others at the hearing must complete and file an appearance with the City Clerk no later than (three business days before the date of the hearing). Appearance forms are available from the City Clerk during regular business hours.

Dated this 19th day of July, 2022
Christine Vershay-Hall, City Clerk
Jan Plettau, Commission Chairman
July 19, 2022

PLEASE PUBLISH THE ABOVE NOTICE IN THE LEGAL/PUBLIC NOTICE SECTION OF THE JOLIET HERALD NEWS ON Wednesday, July 27, 2022 AND SEND THE BILL FOR THE PUBLICATION TO:

City of Crest Hill
c/o Tony Budzikowski.
Crest Hill, IL 60403
(815) 741-5107
tbudzikowski@cityofcresthill.com

PLEASE CONTACT THE PERSON (S) LISTED ABOVE FOR PAYMENT OF THIS NOTICE:

e-mail to publicnotice@theheraldnews.com
for publication in the Joliet Herald News

MINUTES OF THE WORK SESSION
CITY COUNCIL OF CREST HILL
WILL COUNTY, ILLINOIS
May 16, 2022

The May 16, 2022 City Council work session was called to order by Mayor Raymond R. Soliman at 6:00 p.m. in the Council Chambers, 1610 Plainfield Road Crest Hill, Will County, Illinois.

The following Council members were present: Mayor Raymond Soliman, City Clerk Christine Vershay-Hall, City Treasurer Glen Conklin, Alderman Scott Dyke, Alderman John Vershay, Alderwoman Claudia Gazal, Alderman Darrell Jefferson, Alderperson Tina Oberlin, Alderman Mark Cipiti, Alderman Nate Albert, Alderman Joe Kubal.

Also present were: City Administrator Jim Marino, City Engineer Ron Wiedeman, Interim Planner Maura Rigoni, Interim Economic Development Director Steve Gulden, Deputy Chief Jason Opiola, Finance Director Lisa Banovetz, Community and Economic Development Director Tony Budzikowski.

Absent were: Director of Public Works Mark Siefert, Assistant Public Works Director Blaine Kline, Police Chief Ed Clark, City Attorney Mike Stiff, Director of Information Technology Service Timothy Stinnett.

TOPIC: Presentation of Crest Hill Business Park Conceptual Land Plan

Mayor Soliman presented the Crest Hill Business Park-Sub-Area Plan-Truck Route per the memo dated May 12, 2022. City Engineer Ron Wiedeman informed the Council that staff has been working with Teska Associates and CBBEL to create a sub-area plan for the business park. This would be an amendment to the City's comprehensive plan to better define how this area could potentially be developed and also how to address traffic impacts. The following tasks were performed to evaluate the Crest Hill Business Park. Review of the existing conditions. The future outlook. Look into current and future market areas. Do a traffic analysis. Look at Stormwater impacts and traffic management.

Engineer Wiedeman introduced Mike Hoffman from Teska Associates and Bryan Welch from CBBEL who will give a presentation. Mr. Hoffman explained where the business park is located. There are some parcels in the area of the business park that are not currently in our city limits. He went over a few of the existing businesses that are in this area such as Dayton Freight, Amazon Sort Center, Old Dominion Freight, and several others. Some of the projected uses would be transportation, warehousing and manufacturing which are among the top 5 largest job providers. As far as the market areas, he went over the five minute drive time and ten minute drive times. Regarding market facts, the population and household numbers has remained stable. Median incomes are the same in the City as statewide trends. Mr. Hoffman went over the total businesses, total employees and various business classifications and employment in the area. As far as the City, Hillcrest Shopping Center and Stateville have the highest concentration of jobs. He then went over the travel statistics for workers. The commercial outlook for the area includes the need for scalable units which are businesses that don't necessarily need to be in the office every day, but still need a storefront.

Bryan Welch from CBBEL addressed the Council in regard to the traffic analysis. Things that we take into consideration are traffic counts at peak times during the day. The 2050 traffic projections. The site trip generation of 182 acres industrial, 68 acres of

commercial/retail. The scenario analyses include the no build (Division Street remains truck route). Build, which would establish a new truck route through the business park. Currently east bound traffic turning left at Weber Road is problematic and further development will exacerbate the situation. A new truck route would eliminate the truck traffic on Division Street between Churnovic Lane and Weber Road by creating a truck route through the business park. Improve operations at Weber Road by eliminating left-turning trucks onto east bound Division Street. Establish a clear plan for accommodating additional cars and trucks generated by development within the business park. A consideration of the new truck route would be to designate Churnovic Lane as the new designated truck route at Division Street. Maintain one-way northbound to eastbound traffic on Enterprise Drive for cars only. This would result in trucks east of Churnovic Lane on Division Street would be prohibited and no left-turning of trucks on eastbound Division Street at Weber Road. As far as the new truck route there are a couple of options using Churnovic Lane and Crest Hill Drive (new west leg). He then went over the typical cross section of the roadway. The internal connector streets would provide for site circulation and access to the new truck route and Weber Road. He went over the typical cross section of the internal roadway. Other roadway improvements would include construction of an eastbound RTL on Division Street at Churnovic Lane. To widen Lidice Parkway for two-way traffic between Churnovic Lane and Enterprise Drive. Construct improvements at Division Street/Enterprise Drive to prohibit trucks. Modify channelization and traffic signal phasing at Weber Road/Crest Hill Drive. Other roadway improvements could be to construct eastbound RTL on Division Street at Churnovic Lane. In regard to stormwater management an estimated 40 acres or 15% of the 250 acre site will be necessary to provide the detention to accommodate the full buildout of the business park. There are several ways this can be done. Build one large facility versus smaller localized facilities. The downside of trying to get all of the stormwater to one facility is the size of the necessary piping. The positive of a larger facility is the possibility of some passive recreation space.

Mr. Huffman then went over the existing water and sewer infrastructure in the area. As far as the zoning the current M-1 should be sufficient for the needs of the business park. He presented the proposed future land use and proposed master plan map. The main item is the re-routing of the truck traffic. He went over concept plans A and B in detail. The next step is to write an addendum to the comprehensive plan and conduct a public hearing. Alderman Albert questioned the amount of detention shown on the plans. Mr. Huffman explained how this was shown on the concept. There are a number of variables that can take place. Alderman Albert asked what is going to deter the trucks from continuing on the portion of Division that is not a truck route. There would be a significant amount of signage. Mayor Soliman questioned the curvature of the road in concept A versus concept B and stacking of trucks. Mr. Huffman explained that the least amount of turns the better. Discussion followed on the roadway design of both of the concepts, and which would be more beneficial to the City. Interim Economic Development Director Steve Gulden reminded the Council that this is an unfunded project. We would need several developers to coordinate on this project to get the work done. We need to decide on which design we would like to go with. Alderman Albert questioned a special assessment. Interim Director Gulden explained how the assessment would work. You can only impose a special assessment on new property's not existing ones. This is often difficult to do with existing businesses. Alderwoman Gazal felt that it wouldn't hurt to ask the current landowners. Alderperson Oberlin questioned the cost difference between the concepts. Engineer Wiedeman went over the area. It is roughly 4 million dollars to do the sweep. It would cost less to do the zigzag but was not sure what the savings would be. Discussion followed on the existing pipeline and how it will be crossed. Interim Director Gulden explained that until we decide on a plan we will not

know what the final cost will be. Alderperson Oberlin wants the City to look at the future to make sure we are making the right decision. Alderperson Gazal asked, taking the money factor out of the equation, which would be the best choice. It would potentially be the sweep, but there are variables that would also come into play for the future such as how much property is this proposed roadway going to take from the development. Alderperson would like to see a detailed report prior to a final decision being made. The Council could also hold a special meeting with the property owners to get their input into the project. The property owners who own the land where the proposed extension were contacted, and they do not want to currently sell their property for the roadway. Community and Economic Development Director Tony Budzikowski felt that by using the route along Lidice, you are pulling the traffic away from the residential area to the south. The next step in the continuation of this project would be a public hearing before the Plan Commission. Alderman Albert asked if there is much of a difference between this concept and the comprehensive plan. Director Budzikowski said that there is not much of a difference since 2014, but it may be a good idea to go through the process. Alderman Vershay questioned putting a road along the railroad track from Gaylord. Mr. Welch explained that there is not enough room between the exiting ponds and the railroad tracks to construct the roadway.

Mayor Soliman asked for an informal vote on continuation of the Crest Hill Business Park Conceptual Land Plan and a future public hearing. All members present were in agreement.

TOPIC: Presentation of a Proposed Development on InDeck Property Located in Crest Hill Business Park.

Mayor Soliman presented the presentation of a Proposed Development on InDeck Property located in Crest Hill Business Park per the memo dated March 16, 2022. Interim Planner Rigoni informed the Council that the applicant is proposing to construct a 579,000 square foot industrial building on 36 acres of property located at the south end of Enterprise Blvd. and Lidice Parkway. The zoning is currently M-1, limited manufacturing. Parking is provided for 330 stalls for car parking and 151 stalls for trailer parking. The total required parking will be finalized at the time of formal submittal. The concept plan includes three access points to the site. One at the end of the cul-de-sac at Enterprise Blvd, the other on the west end, connecting to Lidice Parkway and additional access on the southeast corner to the proposed Enterprise Blvd extension. The design includes 113 docks, with 57 on the west side of the building and 56 on the east side. It also includes 2 overhead drive-in doors. A traffic study was included. Since the end-user is unknown the study was based on two types of warehousing uses. The developer has committed to \$250,000.00 toward the roadway expansion through the business park. Past proposals have included discussion on additional right-of-way along Lidice Parkway to provide adequate width for truck queuing, the extension of the roadway along the east property line, extension of a secondary road to Weber Road and limiting the number of loading docks and truck parking on site. Bulk regulations, parking, maneuverability, utilities, and site geometry will be finalized at the time of formal submittal. John from Panattoni addressed the Council. He went over the background of the company and where some of their facilities are located in the area. He explained how they would extend Enterprise Drive. Alderman Albert asked if necessary would they consider extending Churnovic. John explained that they would lose land in the corner of the property. Discussion followed on the access to the property. The developer spoke with Amazon in the past in regard to making this parcel a truck parking area, with no building. Discussion followed. The Mayor asked if there is potential for e-commerce. John said that it could be a possibility. The next step for this concept would be to appear before the Plan Commission. Mayor Soliman commended John on the look of their existing structures. Discussion followed on the architecture of the buildings. Interim Director

Gulden explained why the developer was asked to appear with the project in the concept plan. Director Budzikowski explained that this plan could be ready to go before the Commission for the July or August meeting.

PUBLIC COMMENTS: There were no public comments.

MAYORS UPDATES: Mayor Soliman had no updates.

COMMITTEE/LIAISON UPDATES: There were no committee/liaison updates.

CITY ADMINISTRATOR UPDATES: City Administrator Jim Marino had no further updates.

The meeting was adjourned at 7:10 p.m.

Approved this 6 day of JUNE, 2022

As presented ✓

As amended _____


CHRISTINE VERSHAY-HALL, CITY CLERK


RAYMOND R. SOLIMAN, MAYOR



City Council Agenda Memo**Crest Hill, IL**

Meeting Date:	November 21, 2022
Submitter:	Lisa Banovetz, Director of Finance / Glen Conklin, Treasurer
Department:	Treasurer's Office
Agenda Item:	Approval of the List of Bills through November 22, 2022 in the amount of \$225,708.31

Summary: Attached is the List of Bills through November 22, 2022 in the amount of \$225,708.31.

Recommended Council Action: Approval of the List of Bills through November 22, 2022 in the amount of \$225,708.31.

Financial Impact:

Funding Source: Expenditures will be paid from the respective fund from which the expenditure originated.

Budgeted Amount:

Cost:

Attachments: List of bills

Report Criteria:

Detail report type printed

[Report].Check Issue Date = 11/22/2022

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
61	American Co	26820	CITY HALL BOILER RP	11/09/2022	185.00	185.00	19264	11/22/2022	1022	13007640
Total 61:					185.00	185.00				
79	APWA Chica	E. Bushong 2	APWA ILLINOIS ROAD	11/08/2022	749.00	749.00	19265	11/22/2022	1022	01035341
Total 79:					749.00	749.00				
82	Aramark	6030078163	MATS FOR CITY HALL/	11/01/2022	132.90	132.90	19266	11/22/2022	1022	01045300
		6030078168	UNIFORMS FOR EAST	11/01/2022	64.77	64.77	19266	11/22/2022	1022	07085300
		6030078168	UNIFORMS FOR WATE	11/01/2022	64.77	64.77	19266	11/22/2022	1022	07065300
		6030078169	UNIFORMS FOR WEST	11/01/2022	29.46	29.46	19266	11/22/2022	1022	07085300
		6030079996	UNIFORMS FOR STRE	11/04/2022	277.98	277.98	19266	11/22/2022	1022	01035300
		6030081114	MATS FOR CITY HALL/	11/08/2022	30.02	30.02	19266	11/22/2022	1022	01045300
		6030081116	UNIFORMS FOR WATE	11/08/2022	24.10	24.10	19266	11/22/2022	1022	07065300
		6030081116	UNIFORMS FOR EAST	11/08/2022	24.10	24.10	19266	11/22/2022	1022	07085300
		6030081117	UNIFORMS FOR WEST	11/08/2022	29.46	29.46	19266	11/22/2022	1022	07085300
		6030082735	UNIFORMS FOR STRE	11/11/2022	156.81	156.81	19266	11/22/2022	1022	01035300
Total 82:					834.37	834.37				
97	AT&T 815 74	October 2022	PD NON EMERGENCY	10/25/2022	33.60	33.60	19267	11/22/2022	1022	01105350
Total 97:					33.60	33.60				
102	AT&T 831-00	1300193701	FIBER INTERNET EAS	10/19/2022	2,511.54	2,511.54	19268	11/22/2022	1022	01065350
Total 102:					2,511.54	2,511.54				
103	AT&T 831-00	8500593707	PUBLIC WORKS PHON	10/19/2022	132.67	132.67	19269	11/22/2022	1022	01105350
Total 103:					132.67	132.67				
171	Brent Hasser	October 2022	CONSULTING SERVIC	11/01/2022	2,500.00	2,500.00	19272	11/22/2022	1022	01105300
Total 171:					2,500.00	2,500.00				
187	Christopher	178943	CONTRACT 1 REBUILD	11/07/2022	652.00	652.00	19275	11/22/2022	1022	13007641
		178945	HIGHLAND AND CORA	11/07/2022	315.00	315.00	19275	11/22/2022	1022	13007640
		178946	TRAFFIC ANALYSIS-TH	11/07/2022	1,359.02	1,359.02	19275	11/22/2022	1022	01035330
Total 187:					2,326.02	2,326.02				
224	CDS Office T	INV1484025	THERMAL PRINTER	09/28/2022	924.00	924.00	19274	11/22/2022	1022	01065301
Total 224:					924.00	924.00				
285	Cintas Fire P	0F94669301	FIRE EXTINGUISHER I	11/03/2022	258.23	258.23	19276	11/22/2022	1022	01025310
Total 285:					258.23	258.23				
296	Ed Clark	Aug-Oct 202	CLOTHING ALLOWAN	11/02/2022	225.00	225.00	19282	11/22/2022	1022	01025344

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
					225.00	225.00				
332	ComEd 0803	November 20	MUNICIPAL AGGREGA	11/02/2022	64.00	64.00	19277	11/22/2022	1022	01105350
					64.00	64.00				
434	Ryan Dobczy	Aug-Oct 202	CLOTHING ALLOWAN	11/02/2022	100.00	100.00	19324	11/22/2022	1022	01025344
					100.00	100.00				
457	Constellation	6373814970	MONTHLY STATEMENT	11/03/2022	917.09	917.09	19280	11/22/2022	1022	07065353
					917.09	917.09				
493	ERA Waters	024055	DMRQA CORRECTIVE	11/04/2022	1,035.69	1,035.69	19283	11/22/2022	1022	07085420
					1,035.69	1,035.69				
535	The Fields on	1163-3	CREST HILL CITY SIGN	11/05/2022	1,575.00	1,575.00	19334	11/22/2022	1022	01035300
					1,575.00	1,575.00				
600	First Commu	124456490	PHONE SYSTEM AND	10/22/2022	448.01	448.01	19284	11/22/2022	1022	01105350
					448.01	448.01				
606	GovHR USA	1-11-22-636	COMPENSATION STU	11/08/2022	3,750.00	3,750.00	19285	11/22/2022	1022	01015300
					3,750.00	3,750.00				
610	Grainger	9505218850	PAPER TOWELS	11/07/2022	104.64	104.64	19286	11/22/2022	1022	07065361
					104.64	104.64				
640	Hawkins Inc	6322404	CHLORINE FOR WAST	10/21/2022	2,553.50	2,553.50	19287	11/22/2022	1022	07085421
		6327800	WATER CHEMICALS	11/01/2022	1,683.50	1,683.50	19287	11/22/2022	1022	07065421
		6328713	WATER CHEMICALS	11/03/2022	2,844.30	2,844.30	19287	11/22/2022	1022	07065421
					7,081.30	7,081.30				
649	Jason Heiss	November 20	MEAL EXPENSE	11/08/2022	61.33	61.33	19290	11/22/2022	1022	01025343
					61.33	61.33				
670	Hitchcock De	29194	WELCOME SIGN-DESI	10/31/2022	4,875.00	4,875.00	19288	11/22/2022	1022	13007640
		29195	CITY CENTER WAYFIN	10/31/2022	2,802.50	2,802.50	19288	11/22/2022	1022	01035330
					7,677.50	7,677.50				
729	Illinois Associ	11971	POLICE TESTS, ADMIN	11/14/2022	990.00	990.00	19289	11/22/2022	1022	01025400
					990.00	990.00				
807	Joans Trophy	I22-18187	NAME TAGS FOR PW	11/01/2022	30.39	30.39	19293	11/22/2022	1022	01035400
		I22-18275	NAME TAGS FOR PW	11/03/2022	12.39	12.39	19293	11/22/2022	1022	01035400

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Total 807:					42.78	42.78				
829	JX Enterprise	22216868P	UNIT #118 FUEL LINE F	11/03/2022	61.67	61.67	19295	11/22/2022	1022	01075400
		22216877P	UNIT #118 SECONDAR	11/04/2022	347.02	347.02	19295	11/22/2022	1022	01075400
		22217084P	UNIT #118 FILTER HOU	11/07/2022	44.76	44.76	19295	11/22/2022	1022	01075400
		2241916S	UNIT # 105 SERVICE B	11/07/2022	28.26	28.26	19295	11/22/2022	1022	01075400
Total 829:					481.71	481.71				
878	Lauterbach &	71079	APRIL 30, 2022 - GASB	10/31/2022	2,530.00	2,530.00	19297	11/22/2022	1022	01125300
Total 878:					2,530.00	2,530.00				
917	LumberZach	11-3-22	TREE REMOVAL	11/03/2022	6,300.00	6,300.00	19298	11/22/2022	1022	01035300
Total 917:					6,300.00	6,300.00				
958	Meade, Inc.	702450	LIGHT MAINTENANCE	11/03/2022	1,613.18	1,613.18	19300	11/22/2022	1022	01035300
Total 958:					1,613.18	1,613.18				
961	Menards	44436	SCREWS AND SHIMS	10/26/2022	82.16	82.16	19301	11/22/2022	1022	07085366
		44506	PLYWOOD FOR CHRIS	10/27/2022	94.52	94.52	19301	11/22/2022	1022	01035400
		44554	HOSE AND HOSE REE	10/28/2022	114.95	114.95	19301	11/22/2022	1022	07065361
		44735	FILTER BAGS AND WA	11/01/2022	68.58	68.58	19301	11/22/2022	1022	07085365
		44888	NETWORK CONNECT	11/04/2022	13.56	13.56	19301	11/22/2022	1022	01065400
Total 961:					373.77	373.77				
973	Microbac Lab	L22006099	SLUDGE -EAST WWTP	11/14/2022	888.50	888.50	19302	11/22/2022	1022	07085306
		L22006100	SLUDGE-WEST WWTP	11/14/2022	888.50	888.50	19302	11/22/2022	1022	07085306
Total 973:					1,777.00	1,777.00				
1016	Municipal Ele	069308	RADAR CERTIFICATIO	10/28/2022	526.72	526.72	19303	11/22/2022	1022	01025310
Total 1016:					526.72	526.72				
1017	Municipal Sy	MS 2022-10-	MOVE/ABC OCTOBER	10/31/2022	305.00	305.00	19304	11/22/2022	1022	01025300
		MS 2022-10-	MOVE/ABC OCTOBER	10/31/2022	305.00	305.00	19304	11/22/2022	1022	01165300
Total 1017:					610.00	610.00				
1059	Nicor 39-52-5	October 2022	WELL #10	11/07/2022	61.19	61.19	19310	11/22/2022	1022	07065350
Total 1059:					61.19	61.19				
1060	Nicor 56-57-8	October 2022	MONTHLY STATEMENT	11/03/2022	163.86	163.86	19312	11/22/2022	1022	07065350
Total 1060:					163.86	163.86				
1061	Nicor 43-23-2	October 2022	MONTHLY STATEMENT	11/01/2022	3,856.14	3,856.14	19311	11/22/2022	1022	01105350
Total 1061:					3,856.14	3,856.14				
1062	Nicor 89-13-6	October 2022	MONTHLY STATEMENT	11/01/2022	208.75	208.75	19313	11/22/2022	1022	07065350

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Total 1062:					208.75	208.75				
1063	Nicor 24-66-3	October 2022	MONTHLY STATEMENT	11/02/2022	51.07	51.07	19309	11/22/2022	1022	07075350
Total 1063:					51.07	51.07				
1065	Nicor 95-25-4	October 2022	MONTHLY STATEMENT	11/01/2022	177.14	177.14	19315	11/22/2022	1022	07065350
Total 1065:					177.14	177.14				
1066	Nicor 08-01-5	October 2022	MONTHLY STATMENT	11/01/2022	451.13	451.13	19305	11/22/2022	1022	07065350
Total 1066:					451.13	451.13				
1067	Nicor 89-80-1	October 2022	MONTHLY STATEMENT	11/02/2022	2,097.39	2,097.39	19314	11/22/2022	1022	07085350
Total 1067:					2,097.39	2,097.39				
1095	Jason Opiola	Aug-Oct 202	CLOTHING ALLOWAN	11/02/2022	100.00	100.00	19291	11/22/2022	1022	01025344
Total 1095:					100.00	100.00				
1102	Ottosen DiNo	149817	LABOR / PERSONNEL	10/31/2022	888.00	888.00	19316	11/22/2022	1022	01105302
Total 1102:					888.00	888.00				
1140	Petty Cash F	OCTOBER 2	MONTHLY MILEAGE	10/31/2022	50.00	50.00	19317	11/22/2022	1022	01015342
		OCTOBER 2	CANDY AND CARD FO	10/31/2022	20.64	20.64	19317	11/22/2022	1022	01015343
Total 1140:					70.64	70.64				
1141	Petty Cash F	November 20	IL STATE POLICE FOID	11/08/2022	6.00	6.00	19318	11/22/2022	1022	01025345
		November 20	DOLLAR GENERAL GR	11/08/2022	4.32	4.32	19318	11/22/2022	1022	01025400
		November 20	MEAL EXPENSES	11/08/2022	128.00	128.00	19318	11/22/2022	1022	01025343
Total 1141:					138.32	138.32				
1148	Physicians I	4290084	PREEMPLOYMENT SC	11/03/2022	115.00	115.00	19319	11/22/2022	1022	01105300
		4290084	FITNESS FOR DUTY E	11/03/2022	203.00	203.00	19319	11/22/2022	1022	01105300
Total 1148:					318.00	318.00				
1169	Power Equip	W 3930	UNIT #35 CRANE ANN	10/27/2022	990.00	990.00	19320	11/22/2022	1022	01075400
Total 1169:					990.00	990.00				
1174	PreCise MR	200-1038965	PRECISE GPS SUBSC	09/29/2022	272.00	272.00	19321	11/22/2022	1022	01035300
		200-1039352	PRECISE GPS SUBSC	10/31/2022	288.00	288.00	19321	11/22/2022	1022	01035300
Total 1174:					560.00	560.00				
1195	Quill LLC	28624165	PHONE CORD DETAN	10/27/2022	11.59	11.59	19322	11/22/2022	1022	01165401
		28626908	ADDING MACHINE RIB	10/26/2022	8.59	8.59	19322	11/22/2022	1022	01165401
		28678794	SHREDDER OIL	10/31/2022	75.99	75.99	19322	11/22/2022	1022	01025400
		28812187	DESKPAD, LABELS, DV	11/04/2022	156.88	156.88	19322	11/22/2022	1022	01025400

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Total 1195:					253.05	253.05				
1215	David Reavis	Aug-Oct 202	CLOTHING ALLOWAN	11/02/2022	100.00	100.00	19281	11/22/2022	1022	01025344
Total 1215:					100.00	100.00				
1237	Robinson En	22100125	CTH RICH FOODS-PRE	10/14/2022	435.50	435.50	19323	11/22/2022	1022	01105300
		22100130	MS4 ENGINEERING	10/14/2022	174.50	174.50	19323	11/22/2022	1022	01035330
		22100131	WASTEWATER PRETR	10/14/2022	10,662.00	10,662.00	19323	11/22/2022	1022	07075330
		22100137	RT 30 WATERMAIN LIN	10/14/2022	31,800.00	31,800.00	19323	11/22/2022	1022	12007602
		22100270	CTH INTERIM PLANNE	10/24/2022	5,336.00	5,336.00	19323	11/22/2022	1022	01165300
		22100271	CTH WEBER ROAD TIF	10/24/2022	584.25	584.25	19323	11/22/2022	1022	01165300
Total 1237:					48,992.25	48,992.25				
1252	Rydin Decal	399024	ANIMAL TAGS FOR 202	11/04/2022	890.96	890.96	19325	11/22/2022	1022	01115321
Total 1252:					890.96	890.96				
1281	Secretary of	November 20	REGISTRATION RENE	11/02/2022	151.00	151.00	19326	11/22/2022	1022	01025310
Total 1281:					151.00	151.00				
1295	Shaw Media	1022100852	THEODORE RETAININ	10/31/2022	447.02	447.02	19327	11/22/2022	1022	13007640
		1022100852	BUILDING/MAINT.JOB	10/31/2022	890.00	890.00	19327	11/22/2022	1022	01105321
		1022100852	CREST HILL PAGE	10/31/2022	230.00	230.00	19327	11/22/2022	1022	01105321
		1022100852	CREST HILL PAGE	10/31/2022	230.00	230.00	19327	11/22/2022	1022	01105321
Total 1295:					1,797.02	1,797.02				
1351	Stage Right	19300	MAINTENANCE AND S	11/12/2022	100.00	100.00	19328	11/22/2022	1022	01105300
		19300	CITY COUNCIL MEETI	11/12/2022	200.00	200.00	19328	11/22/2022	1022	01105300
Total 1351:					300.00	300.00				
1362	Joel Steen	Aug-Oct 202	CLOTHING ALLOWAN	11/02/2022	100.00	100.00	19294	11/22/2022	1022	01025344
Total 1362:					100.00	100.00				
1366	Stewart Spre	3211	LAND APPLICATION SL	11/10/2022	73,111.50	73,111.50	19330	11/22/2022	1022	07085373
Total 1366:					73,111.50	73,111.50				
1377	Standard Tru	1023159	UNIT#100 HEADLAMP	11/07/2022	56.82	56.82	19329	11/22/2022	1022	01075400
Total 1377:					56.82	56.82				
1379	Suburban La	208435	NPDES LAB	10/31/2022	1,017.75	1,017.75	19331	11/22/2022	1022	07085306
Total 1379:					1,017.75	1,017.75				
1387	Sunshine Filt	146883	FILTERS FOR WEST P	10/27/2022	1,399.70	1,399.70	19332	11/22/2022	1022	07085365
Total 1387:					1,399.70	1,399.70				
1411	Terminal Sup	84332-00	UNIT #103 BATTERY C	10/27/2022	58.42	58.42	19333	11/22/2022	1022	01075400

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Total 1411:					58.42	58.42				
1430	Timm Electric	19235	OUTLETS FOR CHEMI	10/31/2022	630.00	630.00	19335	11/22/2022	1022	07065421
Total 1430:					630.00	630.00				
1521	USABlueBoo	151745	SAMPLE CELLS AND T	10/21/2022	583.91	583.91	19336	11/22/2022	1022	07065420
Total 1521:					583.91	583.91				
1548	Verizon Wirel	9918868238	CELLULAR LINES PD S	10/23/2022	1,098.13	1,098.13	19337	11/22/2022	1022	01105350
Total 1548:					1,098.13	1,098.13				
1605	Will County R	October 2022	MUNICIPAL LIENS/REL	10/31/2022	369.00	369.00	19339	11/22/2022	1022	01115325
Total 1605:					369.00	369.00				
1629	Work Zone S	57606	BARRICADE	10/21/2022	516.90	516.90	19340	11/22/2022	1022	01035300
Total 1629:					516.90	516.90				
1694	Nicor 13-03-7	October 2022	MONTHLY STATEMENT	11/01/2022	1,283.15	1,283.15	19306	11/22/2022	1022	07065350
Total 1694:					1,283.15	1,283.15				
1749	AEP Energy	October 2022	MONTHLY STATEMENT	10/28/2022	16.41	16.41	19261	11/22/2022	1022	01035351
Total 1749:					16.41	16.41				
1767	BAMWX LLC	92A59100-00	WEATHER SOFTWARE	11/10/2022	2,066.00	2,066.00	19271	11/22/2022	1022	01035300
Total 1767:					2,066.00	2,066.00				
1791	Conor Sween	Aug-Oct 202	CLOTHING ALLOWAN	11/02/2022	100.00	100.00	19279	11/22/2022	1022	01025344
Total 1791:					100.00	100.00				
1853	Buckeye Pow	PSV302296	PW GENERATOR MAIN	11/09/2022	402.00	402.00	19273	11/22/2022	1022	01035300
		PSV302297	WELL 1 GEN MAINT	11/09/2022	402.00	402.00	19273	11/22/2022	1022	07065300
		PSV302298	WELL 7 SERVICE	11/09/2022	330.00	330.00	19273	11/22/2022	1022	07065300
		PSV302655	LIST STATION GEN MA	11/10/2022	330.00	330.00	19273	11/22/2022	1022	07075300
		PSV302657	WELL 10 GEN MAINT	11/10/2022	402.00	402.00	19273	11/22/2022	1022	07065300
		PSV302659	WELL 11 GEN MAINT	11/10/2022	402.00	402.00	19273	11/22/2022	1022	07065300
		PSV302661	WELL 9 GEN MAINT	11/10/2022	402.00	402.00	19273	11/22/2022	1022	07065300
Total 1853:					2,670.00	2,670.00				
1866	Communities	CR23-1001	ANNUAL DUES 2023	11/03/2022	5,000.00	5,000.00	19278	11/22/2022	1022	07085377
Total 1866:					5,000.00	5,000.00				
1867	Jim's Truck In	194142	UNIT #46 TRUCK SAFE	11/03/2022	37.00	37.00	19292	11/22/2022	1022	01075400
		194147	UNIT #106 TRUCK SAF	11/03/2022	37.00	37.00	19292	11/22/2022	1022	01075400
		194158	UNIT #39 TRUCK SAFE	11/03/2022	35.00	35.00	19292	11/22/2022	1022	01075400
		194161	UNIT #104 TRUCK SAF	11/03/2022	37.00	37.00	19292	11/22/2022	1022	01075400

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		194198	UNIT #30 TRUCK SAFE	11/07/2022	35.00	35.00	19292	11/22/2022	1022	01075400
		194204	UNIT #102 TRUCK SAF	11/07/2022	37.00	37.00	19292	11/22/2022	1022	01075400
		194217	UNIT #31 TRUCK SAFE	11/07/2022	37.00	37.00	19292	11/22/2022	1022	01075400
		194221	UNIT #100 TRUCK SAF	11/07/2022	56.00	56.00	19292	11/22/2022	1022	01075400
Total 1867:					311.00	311.00				
1873	Mahoney Silv	61058	PROFESSIONAL SERV	11/07/2022	866.25	866.25	19299	11/22/2022	1022	01105302
Total 1873:					866.25	866.25				
1879	Nicor 24-47-6	October 2022	NICOR MONTHLY STAT	11/07/2022	882.44	882.44	19308	11/22/2022	1022	01105350
Total 1879:					882.44	882.44				
1880	Nicor 17-28-8	October 2022	NICOR MONTHLY STAT	11/07/2022	966.63	966.63	19307	11/22/2022	1022	01105350
Total 1880:					966.63	966.63				
1914	AT&T 831-00	1296472706	ETHERNET NETWORK	09/07/2022	1,303.03	1,303.03	19270	11/22/2022	1022	01065350
		2898953706	ETHERNET NETWORK	10/07/2022	1,306.94	1,306.94	19270	11/22/2022	1022	01065350
		8849361708	ETHERNET NETWORK	08/07/2022	1,303.03	1,303.03	19270	11/22/2022	1022	01065350
Total 1914:					3,913.00	3,913.00				
1934	Lakeside Co	October 2022	LAKESIDE CONSULTA	11/01/2022	12,890.59	12,890.59	19296	11/22/2022	1022	01165300
Total 1934:					12,890.59	12,890.59				
1953	Amazon Capi	13YG-476N-	PORTABLE SCANNER	11/02/2022	199.98	199.98	19263	11/22/2022	1022	01115401
		14CF-6JC7-	2023 DESK CALENDAR	11/11/2022	21.98	21.98	19263	11/22/2022	1022	01105401
		14CF-6JC7-	MULTI FOLD PAPER T	11/11/2022	8.82	8.82	19263	11/22/2022	1022	01105401
		14CF-6JC7-	MULTI FOLD PAPER T	11/11/2022	8.82	8.82	19263	11/22/2022	1022	01115401
		14CF-6JC7-	MULTI FOLD PAPER T	11/11/2022	8.82	8.82	19263	11/22/2022	1022	01125401
		14CF-6JC7-	MULTI FOLD PAPER T	11/11/2022	8.86	8.86	19263	11/22/2022	1022	01165401
		14CF-6JC7-	TOILET PAPER	11/11/2022	12.49	12.49	19263	11/22/2022	1022	01105401
		14CF-6JC7-	TOILET PAPER	11/11/2022	12.49	12.49	19263	11/22/2022	1022	01115401
		14CF-6JC7-	TOILET PAPER	11/11/2022	12.49	12.49	19263	11/22/2022	1022	01125401
		14CF-6JC7-	TOILET PAPER	11/11/2022	12.50	12.50	19263	11/22/2022	1022	01165401
		1933-FWJ1-	PLASTIC DINNER KNIV	11/11/2022	13.67	13.67	19263	11/22/2022	1022	01025400
		1DN9-4PRK-	ERIC B SAFTEY BOOT	11/05/2022	219.95	219.95	19263	11/22/2022	1022	01035344
		1LQ6-X96Q-	GREASE FITTING FLU	10/25/2022	418.52	418.52	19263	11/22/2022	1022	01075400
		1X9J-XTTG-	PLASTIC KNIVES	11/13/2022	13.67	13.67	19263	11/22/2022	1022	01025400
		1X9J-XTTG-	BINDER TAB DIVIDERS	11/13/2022	7.62	7.62	19263	11/22/2022	1022	01105401
		1XRF-66X9-	RETURN CREDIT FOR	10/19/2022	229.53-	229.53-	19263	11/22/2022	1022	01075400
Total 1953:					751.15	751.15				
1976	Voss Equipm	101225850	UNIT #280 YALE FORK	11/04/2022	568.25	568.25	19338	11/22/2022	1022	01075400
Total 1976:					568.25	568.25				
1977	AIS, Inc	78516	IT ONBOARDING FEE	11/14/2022	3,126.25	3,126.25	19262	11/22/2022	1022	01065301
Total 1977:					3,126.25	3,126.25				

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Grand Totals:					<u>225,708.31</u>	<u>225,708.31</u>				

Report Criteria:

Detail report type printed

[Report]. Check Issue Date = 11/22/2022