



City Council Work Session

Crest Hill, IL

November 25, 2024

7:00 PM

Council Chambers

20600 City Center Boulevard, Crest Hill, IL 60403

Agenda

- [1.](#) Presentation by Mary O'Conner, Sikich LLC - Proposal to Provide Internal Control Review Services
- [2.](#) Request to Implement the Oxcart Truck Permit Software Program and Fee Structure
- [3.](#) State of Illinois Crime Lab Project Status Report
- [4.](#) Request to Purchase a Ford F-350 Pick Up for the Street Division in the Department of Public Works for a total amount of \$50,091.00
- [5.](#) 2024 Tax Levy
- [6.](#) Discussion Regarding Amendment to the Civil Service Ordinance
- [7.](#) Discussion - Proposed Planning Commission Ordinance Changes
- [8.](#) A Resolution Adopting A Revised Policy for Remote Attendance At Public Meetings
- [9.](#) Yard Waste Pickup
10. Public Comments
11. Mayor's Updates
12. Committee/Liaison Updates
13. City Administrator Updates
14. 5ILCS 120/2(c)(1): The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

The Agenda for each regular meeting and special meeting (except a meeting held in the event of a bona fide emergency, rescheduled regular meeting, or any reconvened meeting) shall be posted at the City Hall and at the location where the meeting is to be held at least forty-eight (48) hours in advance of the holding of the meeting. The City Council shall also post on its website the agenda for any regular or special meetings. The City Council may modify its agenda for any regular or special meetings. The City Council may modify its agenda before or at the meeting for which public notice is given, provided that, in no event may the City Council act upon any matters which are not posted on the agenda at least forty-eight (48) hours in advance of the time for the holding of the meeting.

Proposal to Provide INTERNAL CONTROL REVIEW SERVICES

Submitted to
CITY OF CREST HILL, ILLINOIS

November 1, 2024

Sikich LLC
1415 W. Diehl Road, Suite 400
Naperville, Illinois 60563
www.sikich.com

Point of Contact: Mary O'Connor, Principal
Email: mary.oconnor@sikich.com
Phone: (708) 646-8737

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COVER LETTER

November 1, 2024

The Honorable Raymond R. Soliman
Mayor, City of Crest Hill, Illinois
20600 City Center Blvd
Crest Hill, IL 60403

Dear Mr. Soliman:

We appreciate this opportunity to present the City of Crest Hill, Illinois with our proposal to provide internal control review and consulting services. We believe that our qualifications, experience, and expertise are clearly distinguishable in our field.

The expertise that we possess in the government sector is demonstrated by our clients' successes, our staff's involvement in the industry, and our leadership roles in various professional organizations, including the Illinois Government Finance Officers Association.

Our team has performed services similar to those requested for numerous local government agencies and we are well-versed in issues these entities confront on a daily basis. As such, we will bring an unparalleled level of experience to this project.

We welcome the opportunity to meet again with your team to present our proposal. We look forward to the prospect of working with you.

Sincerely,

A handwritten signature in black ink that reads 'Mary O'Connor'.

Mary O'Connor, ASA, CFE, CMI, CRE
Principal
Sikich LLC

CC: Mr. Michael R. Stiff, Attorney
Spesia & Taylor
1415 Black Road
Joliet, IL 60435

PROPOSAL SUMMARY

Sikich has been asked by the City Council of the City of Crest Hill, Illinois (the “City”) to propose a rigorous program of review of the certain human resources and financial functions generally of the City. The purpose of the review is to identify and evaluate the current control structure with the goal of improvement to ensure that (1) City Council policies are competently and legally implemented and administered; (2) that resources are not abused or wasted; and (3) that adequate controls have been installed to deter fraudulent activity.

Toward these ends, we propose a thorough review of certain operational functions including:

1. Human resources related to hiring,
2. Cash and receivables management,
3. Purchasing and procurement including bidding,
4. Disbursements management, and
5. Financial statement record keeping and ledger management.

Procedures will be performed as appropriate in each area, referred to as modules, to:

1. Map each function; identification of who, what, when, why and how work is performed,
2. Apply principles of separation of duties to note control deficiencies,
3. Interview personnel,
4. Perform certain procedures to assess possible fraudulent activities,
5. Recommend improvements to current practice, and
6. Report findings fully to the City Council orally and in written form.

All departments of the City will be reviewed to various extent during this process to include the City Administrator, City Clerk, Human Resources, City Engineer, Community Development, Public Works, Utility billing, Police, and Finance. City Council members will be regularly involved as findings are reported and policy needs are identified to implement improvements to existing operations.

Our tasks will be restricted to matters of financial controls and procedures related to the handling of monetary resources. Additionally, we will review certain human resources functions related to hiring. We will assume that the annual audit is performed competently and appropriately, and that certain representations such as pension costs, debt coverage, and tax base are calculated correctly. We will assume that the City Clerk performs the function adequately and that the municipal calendar is met.

Each module and related areas of focus and investigation are listed in the next section. The departments most involved in each module are also listed. Finally, we propose an estimated budget for each module. The work may be engaged as a whole or by module.

MODULES

MODULE	AREAS OF FOCUS	DEPARTMENT INVOLVEMENT	BUDGET
Human Resources	Position identification and approval Recruiting process Application and background checks Interview and hiring process Salary and wage offer Onboarding Payroll procedures	All departments	\$15,000
Cash and Receivables	Receipts process; bank deposits Interdepartmental transfers Potential for skimming or lapping activity Revenue recording; write-offs Refund handling Building fees Utility billing Tax revenue budgeting and receipts Public Works fees Other revenue ACH and other electronic transfers	City Administrator Human Resources City Engineer Community Development Public Works Police Finance	\$20,000

MODULES

MODULE	AREAS OF FOCUS	DEPARTMENT INVOLVEMENT	BUDGET
Disbursements	Accounts payable process review Vendor review; inactive accounts ACH and other electronic transfers Vendor testing Procedures around vendor authorization Review signs of check tampering Voids and refunds process Expense reimbursement process Use of credit cards; delivery locations Interagency transfers Interdepartmental transfers Employee hires and terminations Wage and salary verification; benefits Verify the payroll register Payroll reconciliation process	City Administrator Human Resources City Engineer Community Development Public Works Police Finance City Clerk	\$25,000
Fraud Incident Management Protocol	Planning Whistleblower system Fraud prevention training for the City Council and staff	City Council City Administrator Finance	\$5,000

MODULES

MODULE	AREAS OF FOCUS	DEPARTMENT INVOLVEMENT	BUDGET
Purchasing	Requisition process; authorization Identification of vendor RFP or limit purchase handling Purchasing award process Ordering, receiving and installation Invoicing and payment Vendor review; delivery review	City Administrator Human Resources City Engineer Community Development Public Works Police Finance	\$10,000
Financial Statement Reporting	Process to present data to City Council Management letter review Audit process and personnel Process for journal entries Account reconciliations Timeliness; cutoffs Review of general ledger	City Administrator Finance	\$15,000
City Council Policy Workshop	To discuss issues where City Council policy is required	City Council City Administrator	Hourly
TOTAL			\$90,000 + hourly

ENGAGEMENT TEAM BIOGRAPHIES

Mary O'Connor, ASA, CFE, CMI, CRE – Principal, Forensic & Valuation Services

Steve Randall, MBA – Principal, Governance, Risk & Compliance

Melanie Mui, CIA, CFE – Director, Governance, Risk & Compliance

Kate Burian, CPA, CFE – Senior Manager, Forensic & Valuation Services

MARY O'CONNOR

ASA, CRE, CMI, CFE

Principal, Forensic and Valuation Services

Mary O'Connor, ASA, CFE, CMI, CFE has worked exclusively in the field of valuation and financial forensics over her career. She specializes in business valuation and the appraisal of tangible and intangible assets for litigation and financial statement reporting with special focus in intangible assets in property tax appeal, securities, and transaction matters. She also possesses extensive experience with fairness and solvency opinions.

Mary has provided opinions to a wide variety of public and private clients in a range of industries including health care, governmental entities, agricultural businesses and food companies, senior living, technology, financial services, automotive, hospitality/gaming, manufacturing, natural resources, retail, utilities, waste management/recycling and real estate development. She has also provided litigation consulting and expert witness testimony to federal, state and local jurisdictions (including U.S. Tax Court, Delaware Chancery and Property Tax Appeals Boards) nationally and internationally in cases related to business valuation, lost profits damage analysis, diminution of business value, fraudulent conveyance, shareholder dispute, intangible assets in property assessment, breach of contract, fraud, estate taxation, marital dissolution, sale/leaseback, subrogation, ability to pay, insurance defense, condemnation and bankruptcy matters for both Plaintiffs and Defendants.

She is experienced in melding the skills of investigative accounting, valuation, economic analysis, fraud investigation and forensic technology in cases of all sizes. She has been called as an expert in large cases related to the 9/11 attack and has provided business valuations for diverse assets including the Polish Stock Exchange and the Chicago Bears. Mary has conducted many investigations of fraud and employee dishonesty for both publicly traded and privately held companies as well as municipal units and school districts.

SERVICE AREAS

- Dispute Advisory
- Fraud Investigation
- Business Valuation

EDUCATION, CERTIFICATIONS, AND AWARDS

- Bachelor of Arts, University of Illinois at Urbana – Champaign
- Master of Business Administration in Finance, Georgia State University
- Certificate in Fraud Examination, St. Xavier University, Chicago, IL
- Certificate in Government Internal Control, University of Georgia
- American Society of Appraisers Accredited Senior Appraiser (ASA)
- Certified Fraud Examiner (CFE)
- Certified Counselor of Real Estate (CRE)
- Certified Member of the Institute for Professionals in Taxation (CMI)
- Recipient - Katz Memorial Award for Excellence in Valuation Theory, American Property Tax Counsel (2023)
- Recipient - Lifetime Achievement Award, American Society of Appraisers (2024)



LOCATIONS:

CHICAGO OFFICE

200 W. Madison St.
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STEVE RANDALL

MBA

Governance, Risk & Compliance Leader

Steve Randall, MBA, is the Governance, Risk & Compliance Leader and a principal at Sikich, who has over 30 years of management and consulting experience with specialized skills in project management, operational efficiency, and conflict resolution. Steve also possesses a depth of knowledge in business management, risk and internal controls. He provides independent counsel, identifies core issues, develops strategic solutions and offers leadership to clients facing challenges. Steve joined Sikich in 2023 through the acquisition of Vonya Global, where he was the managing partner.

Outside of work, Steve is passionate about children's physical, social and emotional development. Through his involvement in the Oz Park Baseball Association, a 501(c)3 accredited instructional baseball and softball league for children, he helped grow the league from 700 participants to nearly 1,500.

SERVICE AREAS

- Consulting Services
- Business Management
- Internal Controls

AFFILIATIONS

- Oz Park Baseball Association (OPBA), President
- Institute of Internal Auditors, Chicago Chapter, Two-term Past President, Past Executive Vice President, Past Secretary
- Adler-Caris Foundation, Past Board Member
- Chicago Youth Baseball Initiative, Past Advisory Board Member

EDUCATION

- Bachelor of Science, Business Administration & Management, The Ohio State University
- Master of Business Administration, Lewis University

AWARDS

- Chicago Chapter William C. Anderson Member of the Year, Institute of Internal Auditors, 2021



LOCATION:

CHICAGO OFFICE

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MELANIE MUI

CIA, CFE

Internal Audit Director

Melanie Mui, CIA, CFE, is an Internal Audit Director of Sikich's Governance, Risk and Compliance services. She has more than 20 years of experience serving a variety of industries, including manufacturing, energy, government, and non-profit. Melanie continues to demonstrate the ability to lead, motivate and manage teams across multiple locations for the delivery of high-quality services.

Prior to joining Sikich, Melanie began her career at Deloitte, worked for WEC Energy Group, and the City of Chicago Inspector General's Office. One of her career highlights is identifying the loss and mismanagement of over \$1.25 million in pharmaceuticals and violations of federal regulations of the Department of Public Health's Pharmacy Warehouse, resulting in DEA license revocation and ceased operations. The audit report was featured in local media coverage.

Melanie has conducted risk assessments and scoping, internal control walkthroughs, and internal control operating effectiveness testing. She has also assisted companies meet the internal control requirements of the Sarbanes-Oxley Act (SOX).

Her expertise includes financial, regulatory, and operational audits, as well as fraud investigations. She has knowledge of ACL, TeamMate, AuditBoard and is also conversational in the Cantonese language. In addition to her role with Sikich, Melanie is a CrossFit coach at Coalition Strength and Conditioning in Chicago. Melanie joined Sikich in 2023 through the acquisition of Vonya Global.

SERVICE AREAS

- Internal Audit
- Compliance
- Sarbanes-Oxley
- Process Improvements
- Manufacturing & Distribution
- Government & Law
- Fraud Investigations
- Internal Controls
- Business Consulting

AFFILIATIONS

- Institute of Internal Auditors (IIA), Chicago Chapter
- Association of Certified Fraud Examiners

EDUCATION

- Bachelor of Science in Commerce and Accounting, DePaul University
- Certification in Diversity, Equity and Inclusion, University of South Florida

CERTIFICATIONS & AWARDS

- Certified Internal Auditor (CIA)
- Certified Fraud Examiner (CFE)
- 2022 Institute of Internal Auditors Auditor of the Year - Chicago Chapter



LOCATION:

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KATE BURIAN

CPA, CFE

Senior Manager, Forensic & Valuation Services

Kate Burian, CPA, CFE, has over 16 years of experience in public accounting, with a specialization in white collar and corporate investigations, consulting services for government and school entities, and dispute resolution. In her fraud-related work, Kate conducts investigations of alleged fraud, evaluates systems and procedures for control weaknesses, recommends appropriate controls to prevent fraud, and provides fraud prevention training.

Her prior experience includes providing audit and attestation services to not-for-profits and affordable housing organizations. This includes work under Government Auditing Standards (Yellow Book), Uniform Guidance for Single Audits, and reporting and compliance under HUD and state/local organizations.

Kate has served on the Board of Directors for the Chicago chapter of Step Up, a national not-for-profit mentoring organization, as well as a firm ambassador and committee member for the Illinois CPA Society.

SERVICE AREAS

- White Collar & Corporate Investigations
- Government & School District Investigations
- Dispute Resolution

AFFILIATIONS

- American Institute of Certified Public Accountants (AICPA)
- Illinois CPA Society, former Co-Chair of the Young Professionals Group and Firm Ambassador
- Association of Certified Fraud Examiners (ACFE)
- Step Up, Committee Member and Board Alum
- World Business Chicago, Economic Growth Fellow Alum

EDUCATION AND CERTIFICATIONS

- Bachelor of Science in Accounting, University of Illinois at Chicago
- Master of Science in Accounting, University of Illinois at Chicago
- Certified Public Accountant (CPA)
- Certified Fraud Examiner (CFE)



LOCATION:

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Agenda Memo

Crest Hill, IL

Meeting Date:	Date 11-25-2024
Submitter:	Police Chief Edward Clark
Department:	Police Department
Agenda Item:	Request to implement the Oxcart truck permit software program and fee structure

Summary: Mayor and Council,

One of the benefits of our newly launched DACRA administrative adjudication program is the addition of a program to regulate and issue overweight truck permits. This system, Oxcart, will accept overweight/oversize permit requests, approve proper routes that are requested and issue the permit. This program includes the ability to charge trucking companies for the permit. The program adds an additional administrative fee that goes to Oxcart. The fees are collected and dispersed to the municipality. I worked with PD Administration, certified truck Officer Heiss and attorney Mike Stiff on this topic. We reviewed several local municipalities in the area and developed a fee structure that we believe is adequate to begin this new endeavor. Attached is an ordinance drafted by Mike Stiff and an example fee structure from the Village of Rockdale. I look forward to this discussion.

Recommended Council Action: Approval of request to implement the Oxcart truck permit software program and fee structure.

Financial Impact: Additional Revenue

Funding Source: Permit Program

Budgeted Amount: none

Cost: None

Attachments: 1. Drafted Ordinance Amending Title10 (Vehicles and traffic) Division V and replacing it with 10.01.10-503 through 10.01.10-506.

2. Sample fee structure.

ORDINANCE NO. _____

**AN ORDINANCE AMENDING TITLE 10 (VEHICLES AND TRAFFIC)
CHAPTER 10.01 (ARTICLE 10 CREST HILL VEHICLE CODE), DIVISION
V (SPECIAL WEIGHT LIMITS) BY REPEALING SECTIONS 10.01.10-503
AND REPLACING IT WITH NEW SECTIONS 10.01.10-503 THROUGH
10.01.10-506 OF THE CITY OF CREST HILL CODE OF ORDINANCES**

WHEREAS, the Corporate Authorities of the City of Crest Hill have the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs and protect the public health, safety, and welfare of its citizens, and to amend those ordinances from time to time as it sees fit; and

WHEREAS, the Corporate Authorities of the City of Crest Hill are empowered with the authority to regulate, subject to the Illinois Vehicle Code, the speed of vehicular traffic upon the streets and roadways within the City of Crest Hill, including regulation of vehicles conveying loads within the City (65 ILCS 5/11-40-1); and

WHEREAS, the Corporate Authorities of the City of Crest Hill have previously exercised said authority by the passage of Ordinances codified into the City's Municipal Code of Ordinances at Chapter 10.01 (Article 10), known as The Crest Hill Vehicle Code; and

WHEREAS, the Corporate Authorities of the City of Crest Hill have previously adopted the Illinois Vehicle Code and exercised its authority by the passage of Ordinances codified into the City's Municipal Code of Ordinances as Article 10 (Special Provisions Pertaining To The City Of Crest Hill), Division V (Special Weight Limits), Sections 10.01.10-501 through 10.01.10-503; and

WHEREAS, the Corporate Authorities have determined that Section 10.01.10-503 (Special Permits) should be amended to provide for implementation of procedures and a fee schedule for obtaining overweight and over-dimension permits for the movement of overweight and over-dimension vehicles within the City of Crest Hill and which would also include a process and fee schedule for obtaining from the City, in addition to temporary permits for overweight and over-dimension loads traveling over City roadways, an annual fee option for such permits; and

WHEREAS, the City has secured the services of a third-party vendor (Oxcart) which will be responsible for initially receiving and assembling information necessary for the evaluation of said permits, and the collection of permit fees, at no cost to the City; and

WHEREAS, the City's vendor for its electronic citation and municipal enforcement software, DACRAtech, offers the online permitting through Oxcart as part of the City's current agreement, and at no extra charge to the City; and

WHEREAS, the Chief of Police or his designee will be responsible for the decision to grant or deny any request for a temporary overweight or over-dimension permit.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS, PURSUANT TO ITS STATUTORY AUTHORITY, AS FOLLOWS:

SECTION 1: The City Council hereby finds that all the recitals contained in the preamble to this Ordinance are true, correct, and complete and are hereby incorporated by reference hereto and made a part hereof.

SECTION 2: Title 10 (Vehicles and Traffic), Article 10 (Special Provisions Pertaining To The City Of Crest Hill), Division V (Special Weight Limits) Section 10.01.10-503 (Special Permits) is repealed in its entirety and replaced with Sections 10.01.10-503 (Definitions), 10.01.10-504 (Application for overweight and over-dimension permits), 10.01.10-505 (Issuance of overweight or over-dimension permits), 10.01.10-506 (Fee schedule for permits), as follows:

DIVISION V. SPECIAL WEIGHT LIMITS AND PERMITS

- 10.01.10-501.** Restricted Truck Traffic- Designated Streets.
- 10.01.10-502.** Posting of Signs.
- 10.01.10-503.** Definitions.
- 10.01.10-504.** Applications for overweight and over-dimension permits.
- 10.01.10-505.** Issuance of overweight and over-dimension permits.
- 10.01.10-506.** Fee schedule for permits.

Sec. 10.01.10-503. – Definitions

The following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Truck means any vehicle designed or operated for the transportation of property, and the body weight or combined body and load weight of which exceed eight tons.

Truck route means a way over certain streets, as state designated, signposted, or as provided for herein over and along which trucks coming into and going out of the City must operate, so long as the truck is otherwise legal.

Sec. 10.01.10-504. – Application for overweight and over-dimension permits.

Applications for all overweight and over-dimension permits shall be submitted to the chief of police or his designee in the electronic form as required by the chief of police through the police department's third-party vendor and shall include at a minimum:

- (1) The type of vehicle;
- (2) The weight and dimensions (height, length, and width) of the vehicle;
- (3) The content to be transported;
- (4) The number of trips required;
- (5) The requested route to be taken by the vehicle;
- (6) The destination of the vehicle within the City; and
- (7) The name of the carrier if different than the applicant.

Sec. 10.01.10-505. – Issuance of overweight or over-dimension permits.

Upon receipt of a completed application and proof of payment of the fee, the chief of police or his designee may issue an overweight or over-dimension permit, subject to the following conditions:

- (1) In consideration of seasonal or other time limitations, the chief of police or his designee may restrict the number or time of daily trips authorized by each permit, as in consistent with public safety.
- (2) In establishing the routes to be traveled, the chief of police or his designee may establish the route consistent with public safety, taking into consideration existing traffic, the character of the road or roads, and the configuration of the terrain.
- (3) All permits shall be nontransferable and shall be valid only for the applicant or his agent or employee and the specific vehicle listed on the application.
- (4) Every permit shall be carried in the vehicle to which it refers in paper or electronic form and shall be open to inspection by any police officer.
- (5) No refund of the permit fee shall be made to the applicant following the issuance of a permit.
- (6) The applicant shall comply with all city, township, county and state ordinances, regulations, and requirements.
- (7) Altering or falsifying a permit will revoke the applicant's permit privileges for 12 months.

Sec. 10.01.10-506. – Fee schedule for permits.

- (a) Overweight permits for a motor vehicle with a gross weight, including load, may be applied for, and may be granted according to the fee schedule as set forth below.

(b) **Overweight permits.**

1. **Sealed Shipping Containers Only**

Permits for limited continuous operations transporting sealed shipping containers shall be calculated based on the following fee schedule:

\$50.00 Daily - expires at 11:59 p.m. on the requested date of issuance.

\$250.00 Weekly - valid for seven (7) days from the requested date and time of issuance.

\$500.00 Monthly - valid for thirty (30) days from the requested date and time of issuance.

2. **Non-Divisible loads, as defined by the Illinois Motor Vehicle Code and loads other than sealed shipping containers.**

Permits for non-divisible overweight movements and loads other than sealed shipping containers shall be based on the following fee schedule:

OVERWEIGHT AND OVER-DIMENSION PERMIT FEE SCHEDULE

WEIGHT (WITH LOAD)*	SINGLE TRIP**	ROUND TRIP***
up to 100,000 lbs.	\$75	\$150
100,001 - 120,000 lbs.	\$100	\$200
120,001 - 150,000 lbs.	\$125	\$250
OVER 150,000 lbs.	\$150	\$300

****SINGLE TRIP** – One move from the point of origin to the point of destination. Any additional stops between the point of origin and the point of destination are expressly prohibited. Single Trip permits are valid for five (5) days from the requested date and time of issuance.

*****ROUND TRIP** – Two trips over the same route in opposite directions. Any additional stops between the point of origin and point of destination (and reverse) are expressly prohibited. Round trip permits shall be valid for a period not to exceed ten (10) days from the requested date and time of issuance.

3. Annual Limited Continuous Operation (LCO) Permit Options.

- A. An annual LCO permit may be issued to a single truck, truck-tractor power unit, or piece of special mobile equipment, and shall be valid for unlimited moves for a period not to exceed three-hundred sixty-five (365) days from the date of issuance.
 - B. Annual LCO Permits are non-transferable between vehicles.
 - C. Unless stated otherwise on the Annual LCO Permit, permitted movements for over-dimension vehicles and loads shall be only from 30 minutes before sunrise to 30 minutes after sunset.
 - D. The fee for each Annual LCO Permit shall be \$500.00 for a single truck, truck-tractor power unit, or piece of special mobile equipment weighing 120,000 pounds or less.
 - E. The fee for each Annual LCO Permit shall be \$1,000.00 for a single truck, truck-tractor power unit, or piece of special mobile equipment weighing more than 120,000 pounds.
- (c) Over-dimension only permits may be applied for and may be granted. The fee shall be \$50 for single trips and \$100 for round trips.
- (d) If a vehicle requires a permit due to excess weight and/or dimensions, the total fee will be based on the highest individual permit fee for either the weight permit or the dimension permit.

SECTION 3: In the event that any provision or provisions, portion or portions, or clause or clauses of this Ordinance shall be declared to be invalid or unenforceable by a Court of competent jurisdiction, such adjudication shall in no way affect or impair the validity or enforceability of any of the remaining provisions, portions, or clauses of this Ordinance that may be given effect without such invalid or unenforceable provision or provisions, portion or portions, or clause or clauses.

SECTION 4: That all ordinances, resolutions, motions, or parts thereof, conflicting with any of the provisions of this Ordinance, are hereby repealed to the extent of the conflict.

SECTION 5: That the City Clerk is hereby directed to publish this Ordinance in pamphlet form.

SECTION 6: That this Ordinance shall be in full force and effect from and after the end of the current fiscal year as provided by law.

[Left Intentionally Blank]

DRAFT

PASSED THIS ____ DAY OF _____, 2024.

	Aye	Nay	Absent	Abstain
Aldерwoman Jennifer Methvin	_____	_____	_____	_____
Alderman Scott Dyke	_____	_____	_____	_____
Aldерwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Aldерperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

Christine Vershay-Hall, City Clerk

APPROVED THIS ____ DAY OF _____, 2024.

Raymond R. Soliman, Mayor

ATTEST:

Christine Vershay-Hall, City Clerk

OX CART CODE	TYPE	WEIGHT	TERM	ROCKDALE	OX CART	CREDIT	TOTAL
LCO-1	Container	N/A	1 day	\$ 50.00	\$ 5.00	\$ 1.90	\$ 56.90
LCO-7	Container	N/A	7 days	\$ 250.00	\$ 15.00	\$ 7.99	\$ 272.99
LCO-30	Container	N/A	30 days	\$ 500.00	\$ 15.00	\$ 15.24	\$ 530.24
OW-100-S	OW/OD	100,000	5 days	\$ 75.00	\$ 7.50	\$ 2.69	\$ 85.19
OW-120-S	OW/OD	120,000	5 days	\$ 100.00	\$ 10.00	\$ 3.49	\$ 113.49
OW-150-S	OW/OD	150,000	5 days	\$ 125.00	\$ 12.50	\$ 4.29	\$ 141.79
OW-150p-S	OW/OD	>150,000	5 days	\$ 150.00	\$ 12.50	\$ 5.01	\$ 167.51
OW-100-R	OW/OD	100,000	10 days	\$ 150.00	\$ 12.50	\$ 5.01	\$ 167.51
OW-120-R	OW/OD	120,000	10 days	\$ 200.00	\$ 12.50	\$ 6.46	\$ 218.96
OW-150-R	OW/OD	150,000	10 days	\$ 250.00	\$ 15.00	\$ 7.99	\$ 272.99
OW-150p-R	OW/OD	>150,000	10 days	\$ 300.00	\$ 15.00	\$ 9.44	\$ 324.44
OW-Annual	OW/OD	N/A	365 days	\$ 500.00	\$ 15.00	\$ 15.24	\$ 530.24
OS-S	OW/OD	N/A	5 days	\$ 50.00	\$ 5.00	\$ 1.90	\$ 56.90
OS-R	OW/OD	N/A	10 days	\$ 100.00	\$ 10.00	\$ 3.49	\$ 113.49

OX CART
 PERMIT SYSTEMS
 oxcartpermits.com





Work Session Agenda Memo

Crest Hill, IL

Meeting Date:	November 25, 2024
Submitter:	Ronald Mentzer, Interim Community and Economic Development Director
Department:	Community Development
Agenda Item:	State of Illinois Crime Lab Project Status Report

Purpose of Agenda Item: Provide the City Council an update on the design and status of the proposed new, two building, Crime Lab Project the State of Illinois Capital Development Board (the “State”) is planning to construct on an approximately 12-acre site (the “Project Site”) located along the north side of Division Street just west of the existing Illinois State Police District 5 station located at the northwest corner of Broadway Street and Division Street.

Background: The Project Site is located within the City of Crest Hill and is zoned M-1 Limited Manufacturing District. City staff and consultants have been communicating with the State of Illinois and its consultants about the design of the Crime Lab Project for approximately two years. Copies of the overall project overview site plan, architectural site plan, landscape site plan, and exterior elevations for each of the two buildings that would be constructed with this project have been attached for reference purposes. Both buildings would be single-story buildings. The eastern building would be the new Illinois State Police District 5 Headquarters facility and contain approximately 29,900 square feet of space. The western building would be a new Illinois State Police Joliet Forensic Science Laboratory and would contain approximately 45,500 square feet of space. The project would provide 224 new parking spaces and stormwater detention.

In May of 2023, legal counsel for the State of Illinois Capital Development Board (the “CDB”), Andres Padua, notified the City in writing (see attached May 25, 2023, letter) that the State is not legally required to comply with the requirements of the City of Crest Hill Zoning Ordinance. Staff and the City Attorney have reviewed and agree with the State’s position outlined in this letter.

The State and its consultants have been intentional in their efforts to coordinate the design of the various sanitary sewer and water improvements that would need to be constructed to properly serve the proposed Crime Lab Project. City Engineer Wiederman has reviewed and approved the final engineering design of the proposed sanitary sewer and water improvements for this project.

Project Timing: The project design and bidding documents for the project are complete. The project is ready to go to bid however the exact timing of the bidding and construction process has not been finalized by the CDB at this time.

Recommended Council Action: No action is required. Informational item only.

Funding Source: N/A

Budgeted Amount: N/A

Cost: N/A

Attachments:

- May 23, 2023, letter from Capital Development Board Office of Legal Counsel
- Project Overview Site Plan, Sheet C0.100
- Architectural Site Plan, Sheet G0.006
- Landscape Site Plan, Sheet L0.100
- Building A Police – Exterior Elevations, Sheet A1.201
- Building B Lab – Exterior Elevations, Sheet A2.201



**Capital
Development
Board**
Building a Better Illinois



STATE OF ILLINOIS
JB PRITZKER, GOVERNOR
JIM UNDERWOOD, EXECUTIVE DIRECTOR

BOARD MEMBERS
Eileen Rhodes, Chair
Pam McDonough, Vice Chair
Saul Morse
Beverly Potts
Glyn M. Ramage
Paul Roldan
David Sidney

Item 3.

May 25, 2023

Andres Padua
Deputy General Counsel
Illinois Capital Development Board
555 W Monroe St, 8th fl
Chicago, IL 60661

Maura A. Rigoni, AICP
Senior Planner
Robinson Engineering
1700 South Park Ave
South Holland, IL 60473

RE: CDB Proj. #291-000-018, Construct New Crime Lab

Ms. Rigoni –

It was a pleasure speaking with you yesterday. Thank you for your question about the applicability of the City of Crest Hill’s zoning ordinances to the Illinois State Police project referenced above (“project”). We have reviewed the City of Crest Hill’s Zoning Ordinance and found that these codes are not applicable to the work performed by the State of Illinois in this project.

Generally, municipal codes cannot be enforced on entities engaged in a State of Illinois construction project. See City of Joliet v. Snyder, 317 Ill. App. 3d 940 (1st Dist. 2000) and Board of Trustees of the University of Illinois v. City of Chicago, 317 Ill. App. 3d 569 (2000). In various decisions, the Illinois Court of Appeals has held that municipalities in Illinois cannot enforce their local codes on the State of Illinois where the State is pursuing a statewide mandate, such as the above-referenced project. Id. There are, however, several exceptions to this rule, including situations in which federal or state laws authorize municipalities to enforce specific municipal codes. We have not found any exceptions with regard to the zoning codes in question here. If you have any reason to think otherwise, please contact the undersigned to discuss.

Please bear in mind that the State and the entities working on our behalf will communicate and coordinate with the City on all issues the City deems necessary. If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

CAPITAL DEVELOPMENT BOARD

Office of Legal Counsel

Andres Padua

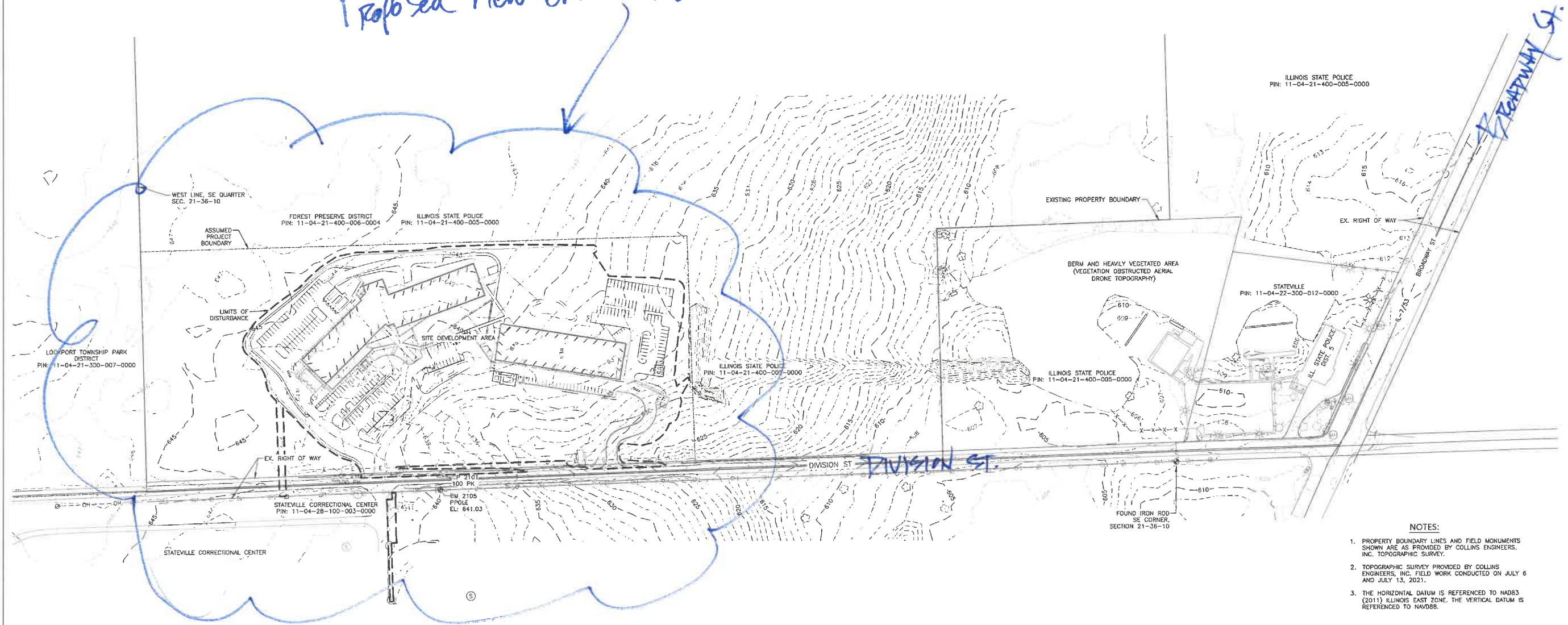
Deputy General Counsel

cc: Amy Romano, CDB
John Zimmerman, ISP

Chima Uwanamodo, CDB
Aaron Session, ISP

Natasia McDade, CDB

Proposed new crime lab location

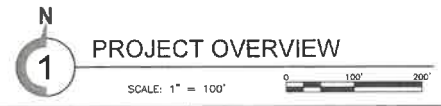


- NOTES:
1. PROPERTY BOUNDARY LINES AND FIELD MONUMENTS SHOWN ARE AS PROVIDED BY COLLINS ENGINEERS, INC. TOPOGRAPHIC SURVEY.
 2. TOPOGRAPHIC SURVEY PROVIDED BY COLLINS ENGINEERS, INC. FIELD WORK CONDUCTED ON JULY 6 AND JULY 13, 2021.
 3. THE HORIZONTAL DATUM IS REFERENCED TO NAD83 (2011) ILLINOIS EAST ZONE. THE VERTICAL DATUM IS REFERENCED TO NAVD88.

SITE BENCHMARKS

BENCHMARK ID	DESCRIPTION	LOCATION	ELEVATION
BM 2105	POWER POLE	SOUTH SIDE OF W DIVISION STREET EAST OF STATEVILLE ENTRANCE	641.03
CP 2100	PK NAIL	NORTH SIDE OF W DIVISION ST. WEST OF STATEVILLE ENTRANCE	642.64
CP 2101	PK NAIL	NORTH SIDE OF W DIVISION ST. EAST OF STATEVILLE ENTRANCE	640.23

COLLINS ENGINEERS, INC. ASSUMES NO RESPONSIBILITY FOR DAMAGES, LIABILITY, OR COSTS RESULTING FROM CHANGES OR ALTERATIONS MADE TO THIS PLAN WITHOUT THE EXPRESSED WRITTEN CONSENT OF COLLINS ENGINEERS, INC.



PROJECT OVERVIEW

PROJECT OVERVIEW
CONSTRUCT NEW CRIME LAB
ILLINOIS STATE POLICE
19422 & 19444 DIVISION STREET
CREST HILL, WILL, ILLINOIS

PROJECT NO:
291-000-018
DATE:
08/21/2023
SHEET NO:
C0.100
OF () SHEETS

NOTE: CONTRACTOR SHALL OBTAIN AND VERIFY ALL DIMENSIONS AND CONDITIONS AT JOB SITE AND BE FULLY RESPONSIBLE FOR SAME.

REVISIONS		DRAWN	PREPARED
No.	Date		
1	07/06/22	ISSUE FOR 10% CD	
2	03/27/23	ISSUE FOR 50% CD	
3	06/21/23	ISSUE FOR 100% CD	
4	12/19/23	ISSUE TO CREST HILL	

TRACED	APPROVED
CHECKED	APPROVED



State of Illinois
JB PRITZKER, GOVERNOR
Illinois Capital Development Board

SF - SITE FENCE & SCREEN WALL ASSEMBLIES

- SF1 - SECURITY FENCE (CLOSED, SIZED VEHICLE PARKING ENCLOSURE)**
 - 7 FT HIGH CHAINLINK FENCE WITH VINYL SLAT INSERTS FOR VISUAL SCREENING
 - 10 FT H x 26 FT W - MANUAL OVERHEAD HUNG SLIDING GATE MATCHING FENCE
- SF2 - SECURITY FENCE (OPEN WIRE TYPE)**
 - 8 FT NOMINAL HEIGHT PREFINISHED MODULAR WELDED WIRE MESH PANEL FENCE SYSTEM
 - PANEL SIZE: NOMINAL 6'-0" H x 8'-0" L
 - WIRE MESH: 2" WIRE DIAM. 17.78" x 2" NOMINAL
 - POSTS: 2.38" SQUARE STEEL POSTS SET IN 12" DIAM. CONCRETE PIER FOUNDATION
 - MANUAL SLIDING GATES: SEE PLAN FOR SIZE
- SF3 - SECURITY FENCE (OPEN BAR-RATE TYPE)**
 - PREFINISHED MODULAR WELDED WIRE MESH PANEL FENCE SYSTEM
 - 1. TYPE SF3-6: 6 FT NOMINAL OVERALL HEIGHT
 - 2. TYPE SF3-8: 8 FT NOMINAL OVERALL HEIGHT
 - PANEL SIZE: SF3-6: 6'-7 3/4" H x 6'-6 3/4" L / SF3-8: 8'-3" H x 6'-6 3/4" L
 - PANEL MESH: 2 7/16" x 5 13/16"
 - VERTICAL FLAT BARS: 1 13/16" x 5/8"
 - HORIZONTAL ROUND BARS: 1/4"
 - POSTS: 3/8" x 3 3/8" FLAT STEEL BARS SET IN 12" DIAM. CONCRETE PIER FOUNDATIONS WITH 1'-0" EMBEDMENT
- SF4 - SECURITY FENCE (SOLID)**
 - 3.5 FT NOMINAL HEIGHT FIBER-CEMENT PANEL CLADDING SYSTEM
 - PANEL SIZE: (2) 4 FT HIGH BANDS - SEE ELEVATIONS
 - STEEL FRAMING SUPPORT: HSS 4" x 4" x 5/16" HPT-DIPPED GALVANIZED AND PAINTED
 - STEEL FRAME WITH HSS BRACE KICKERS SPACED @ 10 FT O.C. MAXIMUM
 - FOUNDATIONS: 12" DIAM. CONCRETE PIER FOUNDATIONS WITH 2'-0" HSS POST EMBEDMENT

SITE PLAN LEGEND - FENCE TYPES

- (SF1) SECURITY FENCE 1
- (SF2) SECURITY FENCE 2
- (SF3) SECURITY FENCE 3
- (SF4) SECURITY FENCE 4
- DUAL SERVICE GATE - FENCE TYPE SF2
- PEDESTRIAN GATE - FENCE TYPE SF2
- DUAL SERVICE GATE - FENCE TYPE SF3
- PEDESTRIAN GATE - FENCE TYPE SF3

SITE PLAN LEGEND - SITE LIGHTING

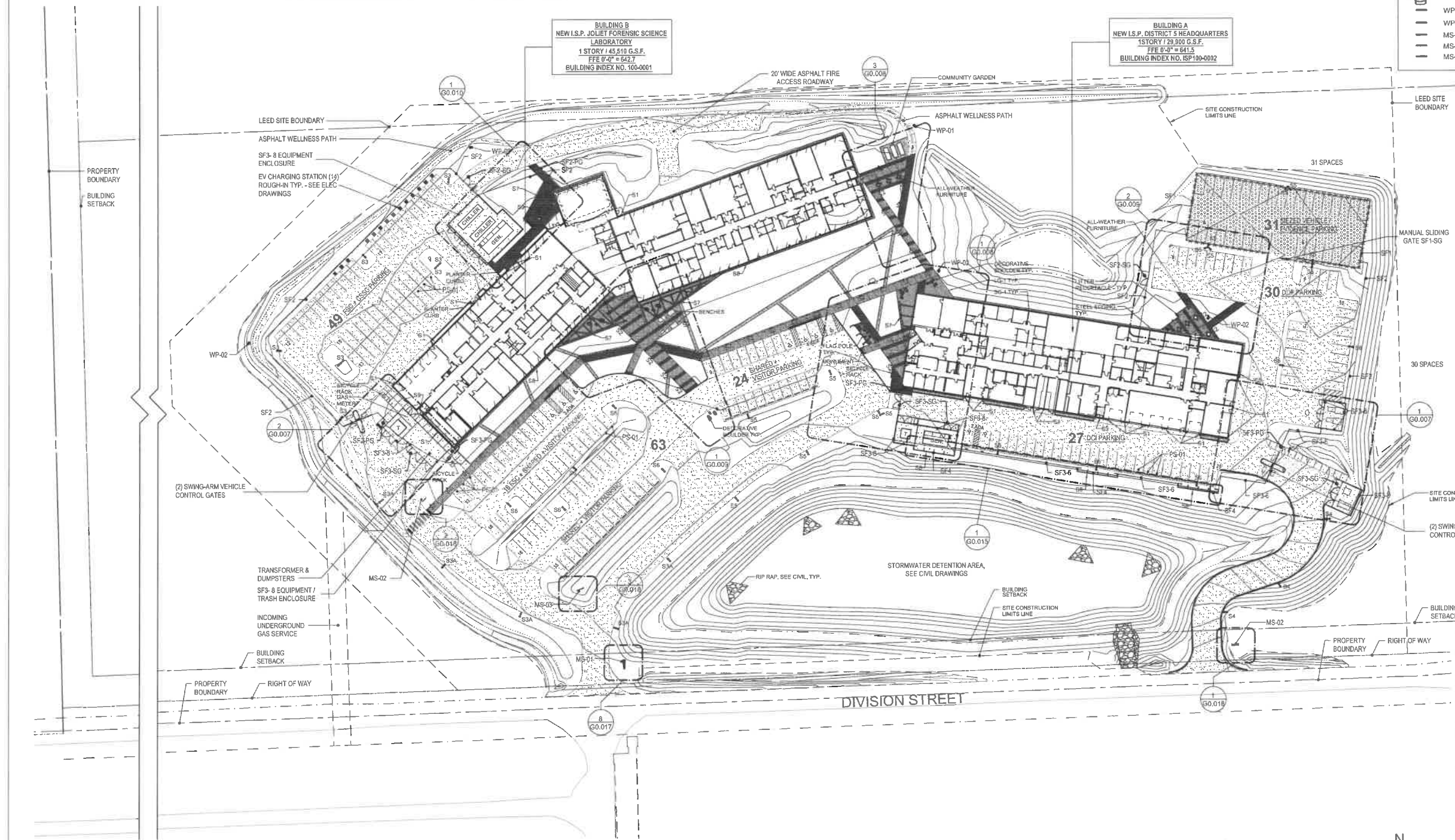
- S1 EXTERIOR WALLPACK, SURFACE MOUNTED
- S2 BOLLARD / PATHWAY LIGHT FIXTURE
- S3 PARKING LOT AREA LIGHT ON 25' POLE
- S3A PARKING LOT AREA LIGHT ON 25' POLE
- S4 PARKING LOT AREA LIGHT ON 15' POLE
- S5 PARKING LOT AREA LIGHT ON 15' POLE
- S6 PARKING LOT AREA LIGHT ON 15' POLE
- S7 CANOPY TRELLIS LIGHT FIXTURE
- S8 LINEAR GRAZER ACCENT LIGHTING ON RAINSCREEN
- S9 SOFFIT MOUNTED, RECESSED LIGHT FIXTURE - ENTRY ALCOVES

SITE PLAN LEGEND - HARDSCAPE AND ROCK

- ASPHALT PAVING
- STANDARD COLOR CONCRETE (NOT DYED)
- DC-1 DECORATIVE CONCRETE SIDEWALK - COLOR A
- DC-2 DECORATIVE CONCRETE SIDEWALK - COLOR B
- STANDARD NON-DECORATIVE GRAVEL
- G-1 LANDSCAPE GRAVEL W/ EDGING AS NOTED
- G-2 LANDSCAPE GRAVEL W/ EDGING AS NOTED
- G-3 LANDSCAPE GRAVEL W/ EDGING AS NOTED
- BIOSWALE RIP RAP
- DECORATIVE BOULDERS

SITE PLAN LEGEND - GENERAL

- FLAG POLE - SEE LANDSCAPE DWGS
- LOCATION OF MONUMENT - FURNISHED AND INSTALLED BY USING AGENCY
- EV CHARGING STATION ROUGH-IN - SEE ELEC DWGS
- PAINTED STEEL PIPE BOLLARD - SEE CIVIL DWGS
- RIGHT OF WAY LINE
- PROPERTY LINE
- SITE CONSTRUCTION LIMITS LINE
- BUILDING SETBACK LINE
- LEED BOUNDARY
- WELLNESS PATH
- BICYCLE RACK - SEE LANDSCAPE DWGS
- ALL-WEATHER WASTE RECEPTACLE - SEE LANDSCAPE DWGS
- ALL-WEATHER BENCH - SEE LANDSCAPE DWGS
- ALL-WEATHER FURNITURE - SEE LANDSCAPE DWGS
- WP-01 - SITE INFORMATION WELLNESS PATH
- WP-02 - SITE INFORMATION WELLNESS PATH
- MS-01 - MONUMENTAL SIGN
- MS-02 - MONUMENTAL SIGN
- MS-03 - MONUMENTAL SIGN



PARKING SUMMARY			
Parking by Department	Standard Stalls (9x16 TYP.)	ADA Stalls (11x16)	Total
Visitor Parking	45	-	45
Shared Employee Parking	12	-	12
Shared + Visitor ADA Stalls	-	7	7
FSC Employee Parking	39	-	39
FSC+CSSC Employee Parking (200 Stalls)	26	-	26
DOP Parking for Squad Cars	30	-	30
DCI Screened Parking	25	2	27
Seized Vehicles & Evidence Parking	31	-	31
Total Parking Spaces	215	9	224

REVISIONS

No.	Date	Description
1	07/26/22	ISSUE FOR 100% DD
2	09/21/23	ISSUE FOR 50% CDs
3	08/21/23	ISSUE FOR 100% CDs
4	12/15/23	ISSUE TO CREST HILL

DRAWN: Author

TRACED: Author

CHECKED: Checker

PREPARED: Author

APPROVED: Author

APPROVED: Checker

WET SEAL

CONSULTANT LOGO

State of Illinois
JB PRITZKER, GOVERNOR
Illinois Capital Development Board

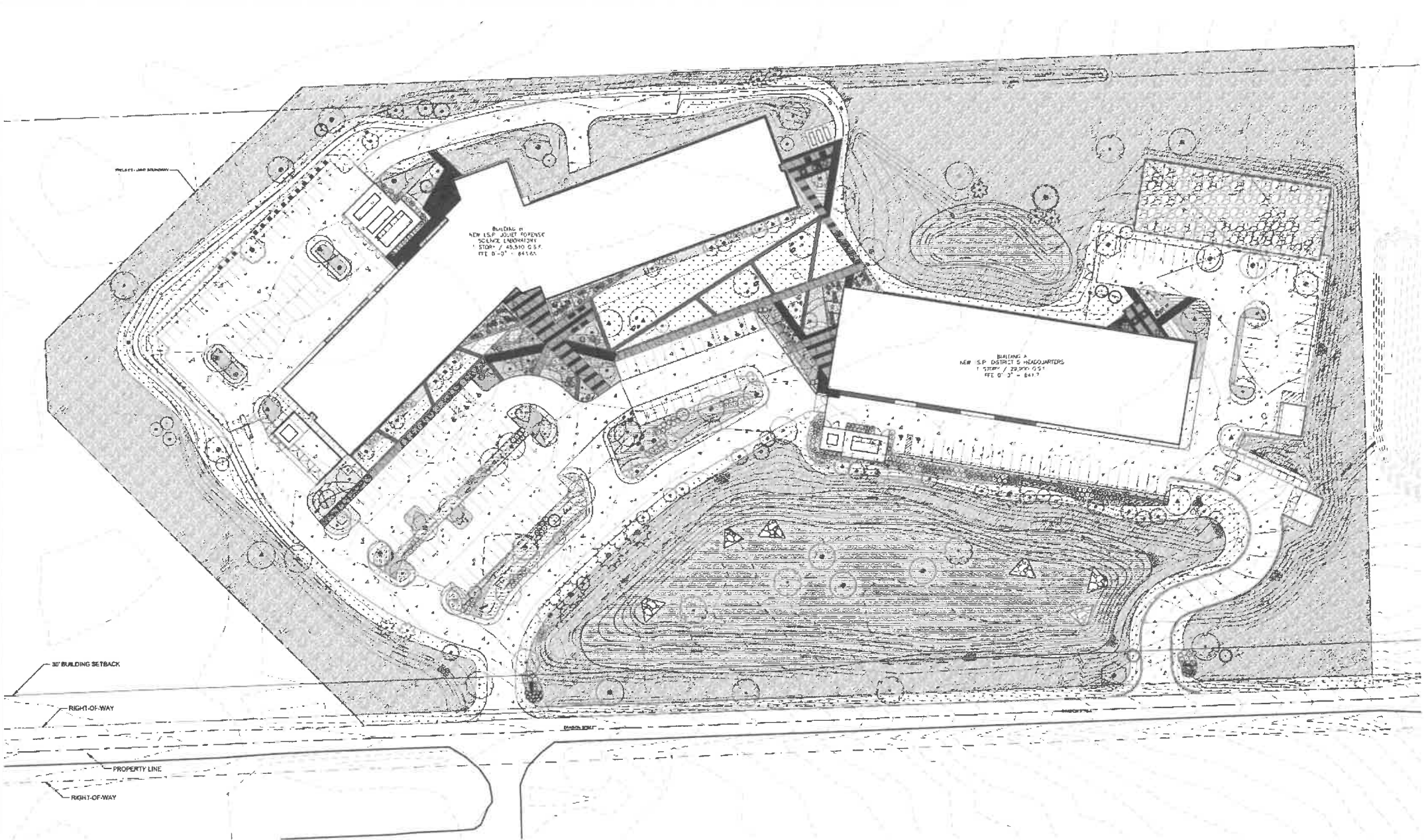
ARCHITECTURAL SITE PLAN
CONSTRUCT NEW CRIME LAB
ILLINOIS STATE POLICE
19422 & 19444 DIVISION STREET
CREST HILL, WILL, ILLINOIS

PROJECT NO: 291-000-018

DATE: 10/30/2023

SHEET NO: **G0.006**

OF () SHEETS



- LEGEND
- TREES - SEE PLANTING PLANS
 - SITE PICNIC TABLES
 - BENCH
 - BOULDERS
 - STEEL EDGING, 1' x 4" HT.
 - LITTER RECEPTACLE
 - SITE LIGHT, SEE LIGHTING
 - FLAG POLE
 - BIKE RACKS

HARDSCAPE SCHEDULE		QTY
SYMBOL	DESCRIPTION	
	BOULDER, 3' X 6'	14
	BOULDER, 2' X 3'	25
ROCK DESCRIPTION		QTY
	G-1 SMALL DECORATIVE GRAVEL W/ STEEL EDGING AT LANDSCAPE	3,829 SF
	G-2 MEDIUM DECORATIVE GRAVEL WITH STEEL EDGING AT LANDSCAPE	5,915 SF
	G-3 LARGE DECORATIVE GRAVEL WITH STEEL EDGING AT LANDSCAPE	9,194 SF
CONCRETE DESCRIPTION		
	CONCRETE, SEE CIVIL	
	DRIVEWAY, PARKING LOT, AND WELLNESS PATH PAVEMENT, SEE CIVIL	
	SPECIALTY CONCRETE PATTERN AND SICOING, SEE ARCHITECTURE	
	STANDARD GRAVEL, SEE CIVIL	
	SEED TYPE 1	
	SEED TYPE 2	
	SEED TYPE 3	

- NOTES
- SEE L0.140-L0.144 PLANTING PLANS FOR PLANTS
 - SEE L0.145 FOR SEEDING PLAN
 - SEE L0.120 FOR SOIL PLAN AND DETAILS
 - SEE LIGHTING FOR SITE LIGHTS
 - SEE CIVIL FOR CONCRETE, PAVING, BOLLARDS AND DETECTABLE WARNING STRIPS
 - PROVIDE HOSE BIBBS EVERY 100' LINEAR FEET ALONG BUILDING FACADE, SEE PLUMBING
 - SEE ARCHITECTURE FOR FENCING, SITE WALLS, AND VEHICULAR GATES

1 LANDSCAPE SITE PLAN
1" = 40'-0"

NOTE: CONTRACTOR SHALL OBTAIN AND VERIFY ALL DIMENSIONS AND CONDITIONS AT JOB SITE AND BE FULLY RESPONSIBLE FOR SAME.

REVISIONS		DRAWN	PREPARED
No.	Date	Author	Author
1	8/26/22	THACLD	APPROVD
2	8/27/23	Author	Author
3	9/21/23	Author	Author
4	12/18/23	Author	Author

CHECKED
Checker

APPROVED
Checker

T g d a
Landscape Architecture

ARCHITECTS

Capital
Development
Board
Building a Better Illinois

State of Illinois
JB PRITZKER, GOVERNOR
Illinois Capital Development Board

LANDSCAPE SITE PLAN
CONSTRUCT NEW CRIME LAB
ILLINOIS STATE POLICE
19422 AND 19444 DIVISION STREET
CREST HILL, WILL, ILLINOIS

PROJECT NO:
291-000-018
DATE:
06/21/2023
SHEET NO:
L0.100
OF () SHEETS

ELEVATION LEGEND & KEYNOTES

- 1A RAINSCREEN FIBER CEMENT PANEL CLADDING - COLOR 1A
- 1B RAINSCREEN FIBER CEMENT PANEL CLADDING - COLOR 1B
- 1C RAINSCREEN FIBER CEMENT PANEL CLADDING - COLOR 1C
- 1D RAINSCREEN FIBER CEMENT PANEL CLADDING - COLOR 1D
- 1E RAINSCREEN ALUMINUM COMPOSITE MATERIAL PANEL CLADDING - COLOR 1E

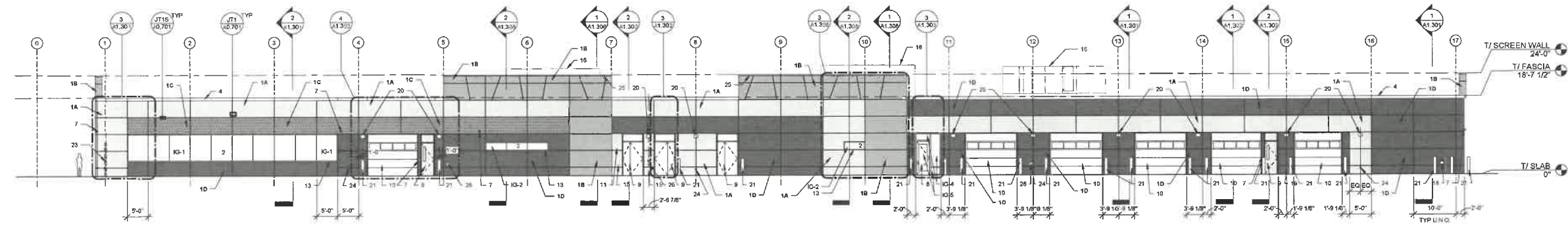
- 2 ALUMINUM FRAMED REBORN WINDOW SYSTEM. REFERENCE GLAZING NOTES FOR GLAZING TYPES
- 3 GLAZED ALUMINUM CURTAIN WALL SYSTEM. REFERENCE GLAZING NOTES FOR GLAZING TYPES
- 4 PREFINISHED METAL FASCIA. REFERENCE WALL SECTIONS
- 5 EXTERIOR STEEL-FRAMED TRELLIS, CLAD WITH FIBER CEMENT PANEL CLADDING
- 6 EXTERIOR PAINTED STEEL STRUCTURAL MEMBER
- 7 SECURITY DEVICE - REFERENCE 1 SERIES DRAWINGS
- 8 EXTERIOR ALUMINUM FRAMED ENTRANCE DOOR
- 9 EXTERIOR FLUSH METAL DOOR
- 10 EXTERIOR SECTIONAL OVERHEAD GARAGE DOOR
- 11 KNOXBOX AT 6'-2" AFF
- 12 FIRE ALARM ANNUNCIATOR PANEL (FAP)
- 13 PREFINISHED METAL SILL. REFERENCE WALL SECTIONS
- 14 1 1/2" WIDE PANEL JOINT
- 15 FIRE DEPARTMENT CONNECTION
- 16 MECHANICAL EQUIPMENT - REFERENCE H SERIES AND V SERIES DRAWINGS
- 17 EXTERIOR STEEL TRELLIS SUPPORT STRUCTURE
- 18 PENETRATION AT EXTERIOR WALL. CONNECT STRUCTURAL MEMBER TO MAIN BUILDING STRUCTURE
- 19 LOCATION OF GAS METER
- 20 NON-FREEZE WALL HYDRANT - REFERENCE PLUMBING DRAWINGS
- 21 WALL MOUNTED EXTERIOR LIGHT FIXTURE - REFERENCE E SERIES DRAWINGS. MOUNT FIXTURE AT 9'-0" AFF TO TOP OF FIXTURE
- 22 PIPE BOLLARD
- 23 WALL MOUNTED SECURITY DEVICE - REFERENCE T SERIES SHEETS
- 24 SITE FENCE - REFERENCE ARCHITECTURAL SITE PLAN
- 25 ELECTRICAL DEVICE - REFERENCE E SERIES DRAWINGS
- 26 NOMINAL 1"X1" WET LOCATION LED STRIP RECESSED LIGHT FIXTURE W/ MOUNTING CUPS. 36 LINEAR FEET +/- @ EACH LOCATION IDENTIFIED
- 27 ROOF DRAIN OVERFLOW

GLAZING NOTES

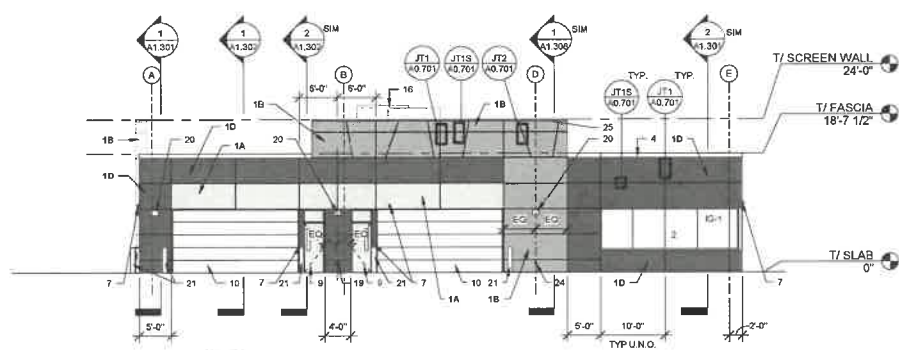
- TYPE IG-1 - INSULATING GLASS UNITS: LOW-E COATED TINTED VISION GLASS
- TYPE IG-2 - INSULATING GLASS UNITS: LOW-E COATED TINTED FULLY TEMPERED VISION GLASS
- TYPE IG-3 - INSULATING GLASS UNITS: TINTED VISION GLASS HEAT STRENGTHENED FOR SEALED / NON-VENTED SHADOW BOX APPLICATION
- TYPE IG-4 - NON-TEMPERED CLEAR VISION GLASS AT CONDITIONS ABOVE MULLIONS 2' & 10" AFF, ABOVE DOORS
- TYPE IG-5 - CLEAR FULLY TEMPERED VISION GLASS AT DOORS AND AT LITES ADJACENT TO DOORS, MULLIONS BELOW 2' AFF, EXTERIOR H/D DOORS

SHEET NOTES - ELEVATION

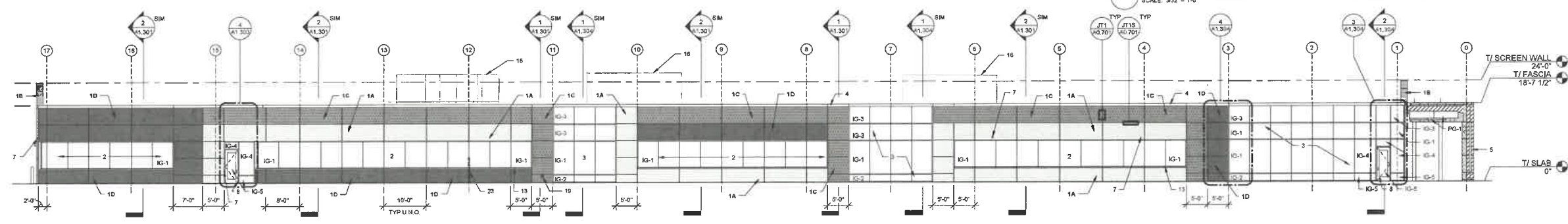
- 1. ALL QUANTITIES SHOWN ARE APPROXIMATE AND PROVIDED FOR GENERAL INFORMATION. THE CONTRACTOR IS RESPONSIBLE FOR ALL QUANTITIES AND SHALL VERIFY OR FIELD VERIFY ALL CONDITIONS AND ACTUAL QUANTITIES
- 2. 10'-0" TYPICAL PANEL WIDTH U.N.O. DIMENSIONS ARE REFERENCED TO/FROM CENTERLINE OF PANEL JOINTS U.N.O. REFERENCE A07 SERIES DETAILS FOR DIMENSION REFERENCE LINES ADJACENT TO OPENINGS.



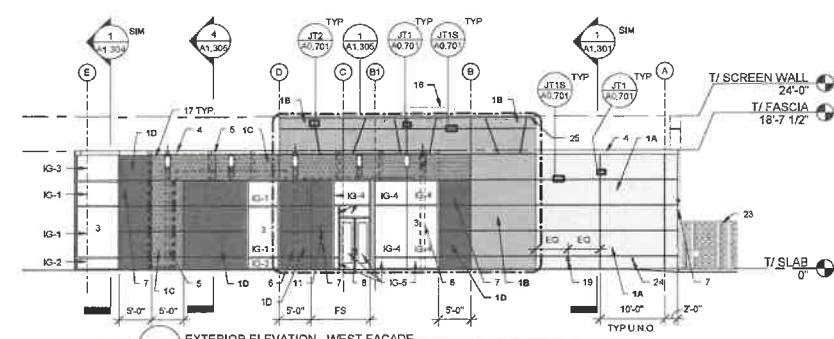
4 EXTERIOR ELEVATION - SOUTH FACADE
SCALE: 3/32" = 1'-0"



3 EXTERIOR ELEVATION - EAST FACADE
SCALE: 3/32" = 1'-0"



2 EXTERIOR ELEVATION - NORTH FACADE
SCALE: 3/32" = 1'-0"



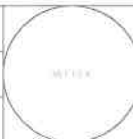
1 EXTERIOR ELEVATION - WEST FACADE
SCALE: 3/32" = 1'-0"

Blk. A - Police Building

NOTE: CONTRACTOR SHALL OBTAIN AND VERIFY ALL DIMENSIONS AND CONDITIONS AT JOB SITE AND BE FULLY RESPONSIBLE FOR SAME.

REVISIONS		DRAWN	PREPARED
No.	Date	Description	Author
1	07/26/22	ISSUE FOR 100% DD	TRACED
2	03/21/23	ISSUE FOR 50% CDs	Author
3	08/21/23	ISSUE FOR 100% CDs	Author
4	12/15/23	ISSUE TO CREST HILL	

CHECKED	APPROVED
Checker	Checker



CONSULTANT LOGO



Capital Development Board
Building a Better Illinois

State of Illinois
JB PRITZKER, GOVERNOR
Illinois Capital Development Board

BLDG A POLICE - EXTERIOR ELEVATIONS
CONSTRUCT NEW CRIME LAB
ILLINOIS STATE POLICE
W DIVISION STREET / BROADWAY STREET
CREST HILL, WILL, ILLINOIS

PROJECT NO.	291-000-018
DATE	10/30/2023
SHEET NO.	A1.201
OF () SHEETS	

ELEVATION LEGEND & KEYNOTES

- 1A RAINSCREEN FIBER CEMENT PANEL CLADDING - COLOR 1A
- 1B RAINSCREEN FIBER CEMENT PANEL CLADDING - COLOR 1B
- 1B2 RAINSCREEN FIBER CEMENT PANEL CLADDING - COLOR 1B2
- 1C RAINSCREEN FIBER CEMENT PANEL CLADDING - COLOR 1C
- 1D RAINSCREEN FIBER CEMENT PANEL CLADDING - COLOR 1D
- 1E RAINSCREEN ALUMINUM COMPOSITE MATERIAL PANEL CLADDING - COLOR 1E
- 2 ALUMINUM FRAMED RIBBON WINDOW SYSTEM. REFERENCE GLAZING NOTES FOR GLAZING TYPES.
- 3 GLAZED ALUMINUM CURTAIN WALL SYSTEM. REFERENCE GLAZING NOTES FOR GLAZING TYPES.
- 4 PREFINISHED METAL FASCIA. REFERENCE WALL SECTIONS.
- 5 EXTERIOR STEEL-FRAMED TRELLIS. CLAD WITH FIBER CEMENT PANEL CLADDING. SEE SHEET A2.401.
- 6 EXTERIOR PAINTED STEEL STRUCTURAL MEMBER.
- 7 SECURITY DEVICE. REFERENCE T SERIES DRAWINGS.
- 8 EXTERIOR ALUMINUM FRAMED ENTRANCE DOOR.
- 9 EXTERIOR FLUSH METAL DOOR.
- 10 EXTERIOR SECTIONAL OVERHEAD GARAGE DOOR.
- 11 KNOXBOX AT 6'-6" AFF.
- 12 FIRE DEPARTMENT CONNECTION.
- 13 PREFINISHED METAL SILL. REFERENCE WALL SECTIONS.
- 14 1 1/2" WIDE PANEL JOINT.
- 15 CONTINUOUS BUILDING EXPANSION JOINT - REFERENCE STRUCTURAL DRAWINGS.
- 16 MECHANICAL EQUIPMENT - REFERENCE H SERIES AND V SERIES DRAWINGS.
- 17 EXTERIOR STEEL TRELLIS SUPPORT STRUCTURE. PENETRATION AT EXTERIOR WALL. CONNECT STRUCTURAL MEMBER TO MAIN BUILDING STRUCTURE. REFERENCE DETAILS ON SHEET A2.401, A2.402, AND A2.403.
- 18 LOCATION OF GAS METER.
- 19 NON-FREEZE WALL HYDRANT - REFERENCE PLUMBING DRAWINGS.
- 20 WALL MOUNTED EXTERIOR LIGHT FIXTURE - REFERENCE ELECTRICAL DRAWINGS. MOUNT FIXTURE AT 6'-6" AFF TO TOP OF FIXTURE.
- 21 PIPE BOLLARD - REFERENCE ARCHITECTURAL SITE PLAN AND C SERIES SHEETS.
- 22 ROOF DRAIN OVERFLOW.

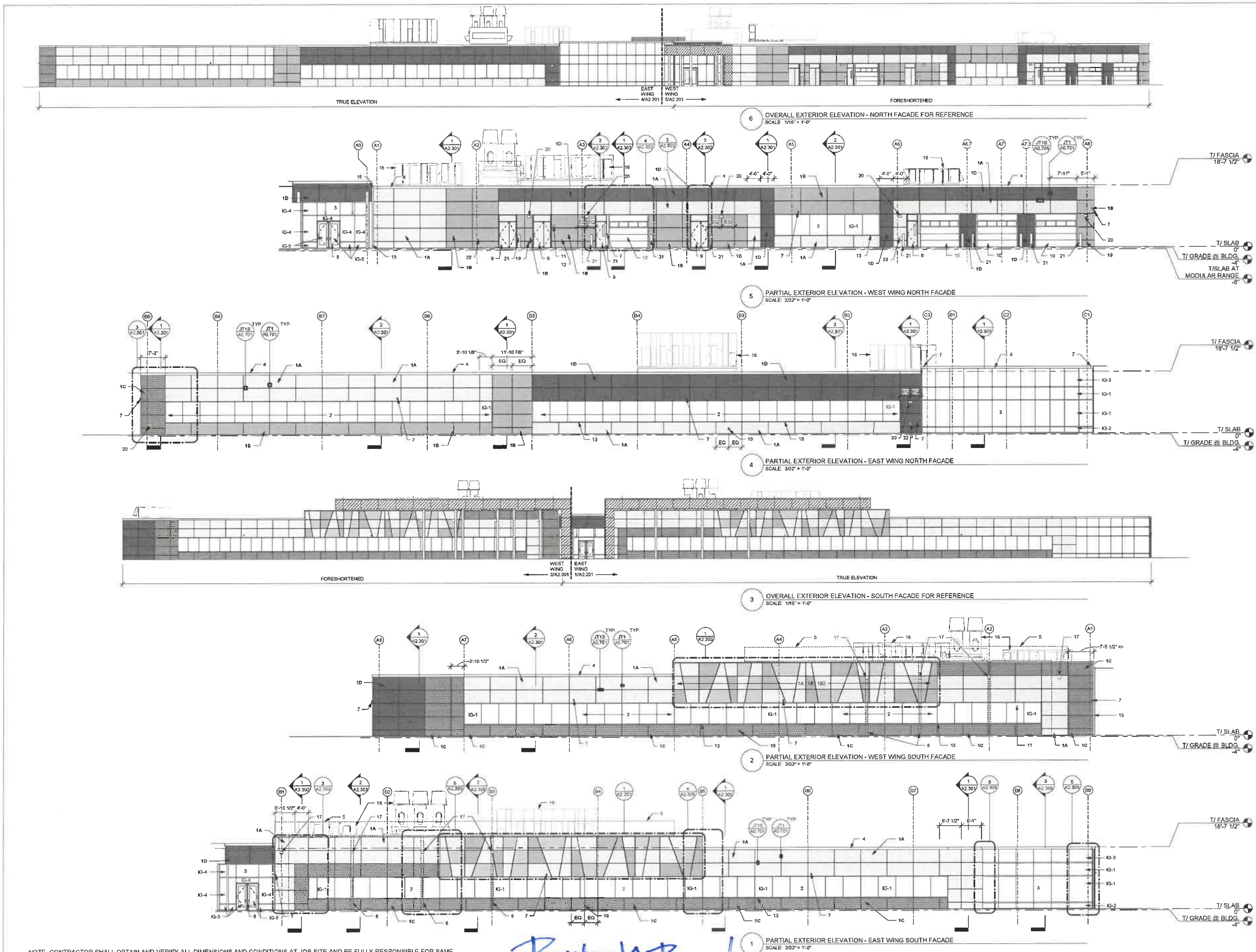
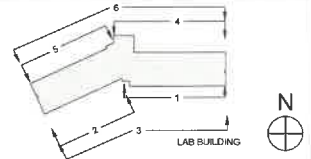
GLAZING NOTES

- TYPE IG-1 - INSULATING GLASS UNITS. LOW-E COATED TINTED VISION GLASS.
- TYPE IG-2 - INSULATING GLASS UNITS. LOW-E COATED TINTED FULLY TEMPERED VISION GLASS.
- APPLICATIONS: EXTERIOR GLAZING AT LOCATIONS INDICATED AND WHERE SAFETY GLAZING IS REQUIRED.
- TYPE IG-3 - INSULATING GLASS UNITS. TINTED VISION GLASS HEAT STRENGTHENED FOR SEALED / NON-VENTED SHADOW BOX APPLICATION.
- TYPE IG-4 - NON-TEMPERED CLEAR VISION GLASS AT CONDITIONS ABOVE MULLIONS 2' & 10" AFF, ABOVE DOORS.
- TYPE IG-5 - CLEAR FULLY TEMPERED VISION GLASS AT DOORS AND AT LITES ADJACENT TO DOORS, MULLIONS BELOW 2' AFF, EXTERIOR HW DOORS.

SHEET NOTES - ELEVATION

- 1. ALL QUANTITIES SHOWN ARE APPROXIMATE AND PROVIDED FOR GENERAL INFORMATION. THE CONTRACTOR IS RESPONSIBLE FOR ALL QUANTITIES AND SHALL VERIFY OR FIELD VERIFY ALL CONDITIONS AND ACTUAL QUANTITIES.
- 2. 7'-10 1/2" TYPICAL PANEL WIDTH U.N.O. DIMENSIONS ARE REFERENCED TO/TOP OF CENTRELINE OF PANEL JOINTS U.N.O. REFERENCE A1.7 SERIES DETAILS FOR DIMENSION REFERENCE LINES ADJACENT TO OPENINGS.

KEY PLAN



NOTE: CONTRACTOR SHALL OBTAIN AND VERIFY ALL DIMENSIONS AND CONDITIONS AT JOB SITE AND BE FULLY RESPONSIBLE FOR SAME.

REVISIONS		DRAWN	PREPARED
No.	Date	Description	Author
1	07/26/22	ISSUE FOR 100% CD	TRACED
2	03/27/23	ISSUE FOR 50% CD	APPROVED
3	08/01/23	ISSUE FOR 100% CD	Author
			Author
		CHECKED	APPROVED
		Checker	Checker

WET SEAL

CONCRETE/STAIN LOGO

ARCHITECTS

BASED ON 08/07/2019

DATE: 08/07/2019

DATE: 08/07/2019

CD
B
Bu

Building B - Lab

State of Illinois
JB PRITZKER, GOVERNOR
Illinois Capital Development Board

BLDG B LAB - EXTERIOR ELEVATIONS
CONSTRUCT NEW CRIME LAB
ILLINOIS STATE POLICE
W DIVISION STREET / BROADWAY STREET
CREST HILL, WILL, ILLINOIS

PROJECT NO: 291-000-018
DATE: 10/30/2023
SHEET NO: **A2.201**
OF () SHEETS

Agenda Memo

Crest Hill, IL



Meeting Date:	11/25/2024
Submitter:	Mike Eulitz, Interim Public Works Director
Department:	Public Works
Agenda Item:	Purchase of a Ford F-350 Pick Up for the Street Division in the Department of Public Works for a total amount of \$50,091.00

Summary:

Due to additional hirings in the 2024-2025 City of Crest Hill Budget, the Street Division of the Department of Public Works has supplied pick up trucks to two (2) new appointments in the Water Division and the Building and Grounds Division respectively. This has left the Street Division down two (2) pick up trucks for everyday use throughout the year. This purchase would be made through the Suburban Purchasing Cooperative of which Crest Hill is a paying member. Using the cooperative satisfies all City of Crest Hill purchasing requirements. The specifications for this truck are attached for your reference. In addition, there is sufficient funding in the 2024-25 City of Crest Hill Budget to purchase this vehicle.

Recommended Council Action:

Approval of the purchase of a Ford F-350 Pick Up truck for the Street Division in the Department of Public Works for a total amount of \$50,091.00.

Financial Impact: n/a

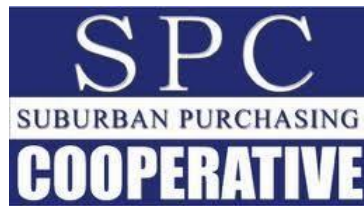
Funding Source: Vehicle Replacement Fund 01-00-7301

Budgeted Amount: \$68,180.00

Cost: \$50,091.00

Attachments:

Specifications



2025 FORD F350 PICK UP SRW CONTRACT #225



WWW.SUTTONTRUCKS.COM

CONTACT: SCOTT OUREDNIK

PHONE 708-720-8040

EMAIL: sourednik@suttonford.com

25 FORD F350 REG CAB 4X2

BASE PRICE \$43,497



Please enter the following information:

Agency Name & Address _____

Contact Name _____

Contact phone number _____

Purchase order number _____

Total Dollar amount **50,091** _____

Total number of units _____

Tax Exempt # _____

Delivery Address _____

FIN CODE _____

PLEASE SUBMIT P.O. & TAX EXEMPT LETTER WITH VEHICLE ORDER

Sutton Ford Commercial Truck Center

21315 Central Ave

Matteson, IL 60443

Contact : Scott Ourednik

Phone# 708-720-8040

E-Mail: sourednik@suttonford.com

MAJOR PRODUCT CHANGES

OVERVIEW

The 2025 Super Duty® transitions to a more efficient and simplified offering strategy. Standard content, options, and packages have been significantly updated versus prior model years. Ford Co-Pilot360™ Technology and 360-Degree Cameras are available together across Trims. The 6.8L gas engine is standard on XL, XLT and Lariat. Beginning at King Ranch®, the 7.3L gas becomes the standard engine. 6.7L Power Stroke® diesel remains an option for all Trims. LED lamps are available to all Trims; included in STX and XLT Black packages and standard Lariat/King Ranch/Platinum. Wheel upgrade options are associated with appearance packages. 4x4 is standard beginning at XLT Trim.

To learn more about the features on this vehicle, go to www.fordsourcebook.com

MODEL/SERIES/AVAILABILITY

- XL, XLT, Lariat King Ranch®, Platinum
- **Deleted**
 - Limited

MECHANICAL

- ★ **New/Changed**
 - 6.8L 2V DEVCT NA PFI V8 Gas engine – standard on XL, XLT Lariat
 - 7.3L 2V DEVCT NA PFI V8 Gas/TorqShift®-G – optional on XL, XLT, Lariat F-250; standard on King Ranch and Platinum F-250
- **Deleted**
 - SuperCab 148" WB
 - SuperCab Lariat
 - SuperCab F-350 / F-450 DRW

EXTERIOR

- ★ **New/Changed**
 - All Tow Hooks are Black
- **Deleted**
 - Chrome Running Boards on SuperCab
 - Chrome Tow Hooks
 - Chrome Tailgate Handles
- ★ **New Colors**
 - Avalanche
 - Ruby Red Metallic Tinted Clearcoat
- **Deleted Paint Colors**
 - Iconic Silver Metallic
 - Rapid Red Metallic Tinted Clearcoat

INTERIOR/COMFORT

- ★ **New/Changed**
 - Black Onyx/Platinum Blue Interior Color
 - Fixed Rear Window w/ Defrost and Privacy Glass – standard on Lariat
 - Floor Mats, All-Weather (Doesn't include carpet floor mats on King Ranch® and Platinum)
 - Smoked Truffle Interior Color
 - ActiveX® Seating Material – standard on Lariat
 - Wrapped Steering Wheel – standard on Lariat

INTERIOR/COMFORT (continued)

- **Deleted**
 - 2nd Row Ambient Lighting on Lariat
 - Admiral Blue / Light Slate Interior Color
 - Carmelo Interior Color
 - Power Adjustable Steering Column on Lariat
 - Rear Seat 12V Outlet on 40/console/40 seating configuration

SAFETY/SECURITY

- ★ **New/Changed**
 - Ford Security Package (1-year included with activation)
- **Deleted**
 - Advanced Security Package

FORD CO-PILOT360™ TECHNOLOGY

- ★ **New/Changed**
 - None

FUNCTIONAL

- ★ **New/Changed**
 - 2KW Pro Power Onboaqrd (43K) – optional on King Ranch® and Platinum
 - Aux Camera and Trailer TPMS (DIO)
 - Trailer TPMS and 5th Wheel/Goosneck BLIS® (DIO)
 - Aux Camera, Trailer TPMS and 5th Wheel/Goosneck BLIS® (DIO)
 - SecuriCode™ keyless entry keypad (DIO)
 - Spare Tire Lock (DIO)
 - Ford Pro Upfit Integration System name changed to Vehicle Integration System 2.0 (18A)
 - Onboard Scales & Smart Hitch (91D) – optional on King Ranch®
 - Trailer Brake Controller (52B) – optional on XL
 - Upfitter Switches Optional on Lariat, King Ranch®, and Platinum (66S)
- **Deleted**
 - Tailgate Down Camera and Rear Park Aid Sensors on top of tailgate

PACKAGES

- ★ **New/Changed**
 - Black Appearance Package (17L)
 - Platinum Plus Package (17W)
- **Deleted**
 - Sport Appearance Package

Product Changes and Features Availability

Features, options, and package content subject to change. Please check www.fmcdealer.com for the most current information.

STANDARD EQUIPMENT

The following features are standard on every 2025 MY SUPER DUTY® F-SERIES vehicle:

MECHANICAL

- Brakes – Power four-wheel Disc Brakes with Anti-Lock Brake System (ABS)
- Engine
 - F-250/F-350: 6.8L 2V DEVCT NA PFI V8 Gas
 - F-450: 6.7L 4 Valve OHV Power Stroke® V8 Turbo Diesel B20
- Transmission
 - TorqShift®-G Ten-Speed Automatic with Selectable Drive Modes: Normal, Eco, Slippery Roads, Tow/Haul (6.8L Gas)
 - TorqShift® Ten-Speed Automatic with Selectable Drive Modes: Normal, Eco, Slippery Roads, Tow/Haul (6.7L Diesel)

EXTERIOR

- Doors
 - Two (Regular Cab only)
 - Four (SuperCab/Crew Cab only)
- Glass
 - Solar-Tinted, complete (Std. XL)
 - Privacy (Std. XLT, Lariat, King Ranch®, and Platinum; NA front-seat windows)
- Jack
 - Three ton mechanical (F-250/F-350 SRW)
 - Four ton hydraulic (F-350 DRW/F-450)
- Lamps – pickup box and cargo area
- Manual Locking Front Hub (4x4)
- Moldings – tailgate and box-rail
- Spare tire, wheel, & frame mounted carrier
- Tailgate – removable w/ power lock, black handle
- "Three-Blink" lane change signal
- Tie-down hooks – pickup box, four (4)
- Tow hooks – front, two (2)
- Trailer Tow Package – 7 wire harness w/relays and 7/4 pin connector

INTERIOR/COMFORT

- Convenience
 - Coat hooks – LH/RH color-coordinated
 - Dash top tray
 - Dome Lamp – LH/RH door activated & I/P switch operated w/delay
 - Handles, grab – driver & front-passenger
 - Handles, roof ride – front-passenger (also over rear-doors on Crew Cab)
 - Map lights – dual (front and rear w/Crew Cab)
 - Powerpoint, auxiliary
 - Power Equipment Group – 1st row (front-seat) windows w/one-touch up/down, power 2nd row (rear-seat) windows; power door-locks w/backlit switches & accessory delay; power tailgate lock
- Door-Trim – color-coordinated, molded w/armrest/grab handle & reflector
- Headliner – color-coordinated cloth
- Hood release

INTERIOR/COMFORT (continued)

- Horn – dual electric
- Instrument panel – color-coordinated w/ glove box, 4 air registers w/positive shut off, powerpoint
- Scuff plates – front, color-coordinated;
- Steering – power
- Steering damper
- Windshield wipers – intermittent

SAFETY/SECURITY

- AdvanceTrac® with RSC® (Roll Stability Control™)
- Airbags
 - Driver and Passenger frontal and side airbag/curtain
 - Passenger side airbag deactivation switch
- Center High-mounted Stop Lamp (CHMSL)
- Child tethers (Regular Cab, front-passenger and all rear-seating positions)
- Individual Tire Pressure Monitoring System (TPMS) – SRW/F-350 DRW only
- Safety Belts
 - Belt-Minder® front safety belt reminder – chime and flashing warning light on instrument cluster if belts not buckled
 - Color-coordinated w/height adjustment (front-outboard seating positions only)
- SecuriLock® Passive Anti-Theft System (PATS)
- SOS Post-Crash Alert System™
- Stationary Elevated Idle Control (SEIC)
- Ford Security Package (1-year included with activation)

FUNCTIONAL

- Alternator
 - 157 160 (Std. XL)
 - 190 Amp (Std. XLT and Lariat)
 - 410 Amp Dual Alternators (250 Amp +160 Amp) (Std. King Ranch®, and Platinum)
- Axle
 - Twin I-beam front axle w/coil spring suspension (narrow front track) – 4x2 (F-250 and F-350)
 - Mono-beam front axle w/coil spring suspension (narrow front track) – 4x4 (F-250 and F-350)
 - Mono-beam front axle w/coil spring suspension (wide front track) (F-450)
 - Rear – Non-Limited-Slip (F-250/F-350)
 - Rear – 4.30 Limited-Slip (F-450)
- Battery
 - Gas engine – Grp65 68AH 750-CCA, AGM
 - Diesel engine – 750-CCA, 68-AH, dual AGM (6.7L Power Stroke® Diesel engine)
- Intelligent Oil-Life Monitor® (6.7L Power Stroke® Diesel engine)
- Oil minder system (Gas engine)
- Shock absorbers – heavy-duty gas
- Stabilizer bar – front

The following features are standard on select 2025MY SUPER DUTY® vehicles:

MECHANICAL	XL	XLT	Lariat	King Ranch®	Platinum
Four-Wheel Disc Anti-Lock Brake System (ABS) – Roll Stability Control™ (RSC®)/Traction Control/Trailer Sway Control	•	•	•	•	•
2.5" Built Ford Tough® Trailer Hitch Receiver	•	•	•	•	•
3" Built Ford Tough® Trailer Hitch Receiver					
F-350 DRW Crew Cab (6.7L High Output Diesel w/ 4.10 Axle) and F-450 Crew Cab Note: To find the maximum trailer weight allowed for your vehicle, consult your authorized dealer (or the RV and Trailer Towing Guide provided by your authorized dealer)	•	•	•	•	•
4x4 Only					
Electronic-Shift-On-the-Fly (ESOF)	•	•	•	•	•
Drivetrain					
4x2	•	•	•	•	•
4x4	•	•	•	•	•

STANDARD EQUIPMENT

MECHANICAL (continued)	XL	XLT	Lariat	King Ranch®	Platinum
Fuel Tanks					
29 Gallon (Diesel Engine) – 142" Wheelbase	•	•			
34 Gallon (Diesel Engine) – 160" or 164" Wheelbase	•	•	•	•	•
34 Gallon (Gas Engine) – NA 176" Wheelbase	•	•	•	•	•
48 Gallon (Gas Engine) – 176" Wheelbase	•	•	•	•	•
48 Gallon (Diesel Engine) – 176" Wheelbase	•	•	•	•	•
KEY EXTERIOR FEATURES					
Bumper – Front & Rear					
Black painted	•				
Chrome		•	•		
Accent-color				•	
Body-color					•
Grille					
Black MIC	•				
Bright Chrome		•			
Bright Chrome w/ Chrome Inserts			•		
Chrome – w/Caribou Inserts				•	
Satin Aluminum					•
Rear Quarter Panel					
Decal – 4x4 only	•	•	•	•	•
Handles – Door					
Black	•	•			
Body-color			•	•	•
Headlamps/Taillamps/Lamps					
Quad beam halogen jewel effect Headlamps	•	•			
Halogen Fog Lamps		•			
LED Reflector Headlamps			•	•	
LED Projector Headlamps					•
Halogen with LED Reverse Taillamps			•	•	
LED Taillamps					•
AutoLamp (Auto On/Off Headlamps)	•	•	•	•	•
Automatic High Beam		•	•	•	•
Center High-mounted Stop Lamp (LED on Lariat, King Ranch® and Platinum)	•	•	•	•	•
LED Fog lamps			•	•	•
LED Box Lighting (incl. LED Center High-Mounted Stop Lamp (CHMSL))			•	•	•
LED Roof Marker/Clearance Lamps (F-350 DRW/F-450)	•	•	•	•	•
Utility Lighting System (LED Side-mirror Spotlights) (see mirror descriptions below)			•	•	•
Mirrors					
BLIS® with Cross-traffic Alert with Trailer Coverage			•	•	•
Manually telescoping/folding trailer tow with power/heated glass, heated convex spotter mirror, integrated clearance lamps/turn signals	•	•			
Power-folding with Autofold, PowerScope® Telescoping, Power Glass Trailer Tow Mirrors with Heat, Turn Signal, Memory, High-Intensity LED Security Approach Lamps, Utility Lighting System (LED Side-mirror Spotlights) (Black skull caps on Lariat, King Ranch® and Platinum)			•	•	•
Power Equipment					
Remote Tailgate Release			•	•	•
Wheels (SRW)					
17" Argent Painted Steel w/Painted Hub Covers/Center Ornaments (F-250/F-350)	•				
18" Sparkle Silver Painted Cast Aluminum (F-250/F-350)		•			
18" Bright Machined and Carbonized Gray Painted Aluminum (F-250/F-350)			•		
20" Bright Machined Cast Aluminum w/ Light Caribou Painted Pockets; Light Caribou Wheel Ornament with King Ranch Logo (F-250/F-350)				•	
20" Bright Machined and Ebony Black Low-Gloss Painted Aluminum (F-250/F-350)					•
Wheels (DRW)					
17" Argent Painted Steel (hub covers/center ornaments not included) (F-350)	•	•			
17" Forged Polished Aluminum w/bright hub covers/center ornaments (F-350, front and rear outer; steel inner wheels)			•	•	•
19.5" Forged Polished Aluminum w/bright hub covers/center ornaments (F-450, front and rear outer; steel inner wheels)	•	•	•	•	•

STANDARD EQUIPMENT

KEY INTERIOR/COMFORT FEATURES (continued)	XL	XLT	Lariat	King Ranch®	Platinum
Audio					
AM/FM stereo MP3 player (speakers; four (4) with Regular Cab, six (6) with SuperCab and Crew Cab)	•	•			
B&O® Sound System by Bang & Olufsen® with HD Radio™ (8 speakers including subwoofer)			•		
B&O® Unleashed Sound System by Bang & Olufsen® with HD Radio™ (14 speakers including subwoofer)				•	•
SiriusXM® Radio w/ 360L Note: Includes a three (3)-month prepaid subscription. Service is not available in Alaska and Hawaii. Note: SiriusXM audio and data services each require a subscription sold separately, or as a package, by Sirius XM Radio Inc. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. To cancel you must call SiriusXM at 1-866-635-2349. See SiriusXM Customer Agreement for complete terms at www.siriusxm.com . All fees and programming subject to change. Sirius, XM and all related marks and logos are trademarks of Sirius XM Radio Inc			•	•	•
SYNC® 4 – 8" LCD Capacitive Touchscreen with Swipe Capability – Wireless Phone Connection – Cloud Connected – AppLink® w/App Catalog – 911 Assist® – Apple CarPlay® and Android Auto™ Compatibility – Digital Owner's Manual	•	•			
SYNC® 4 with Enhanced Voice Recognition – 12" LCD Capacitive Touchscreen with Swipe Capability – Information On Demand Panel – Wireless Phone Connection – Cloud Connected – AppLink w/ App Catalog – 911 Assist® – Apple CarPlay® and Android Auto™ Compatibility – Digital Owner's Manual – Conversational Voice Command Recognition – Connected Navigation ¹			•	•	•
FordPass Connect™ (5G) – 5G Wi-Fi hotspot connects up to 10 devices ² – Remotely start, lock and unlock vehicle ³ – Schedule specific times to remotely start vehicle ³ – Locate parked vehicle ³ – Check vehicle status ³ Note: Telematics Solutions (both complimentary and subscription based) are available for Fleet Customers, providing access to manufacturer-grade data including but not limited to vehicle location, speed, idle time, fuel/energy, range, vehicle diagnostics, and maintenance alerts. FordPass Connect™ 5G Wi-Fi Modem, enables telematics services directly from Ford or through authorized third party providers. Learn more at commercialsolutions.ford.com or email fcs1@ford.com or by calling 833-FCS-Ford. (833-327-3673).	•	•	•	•	•
Cupholders					
Dual, instrument panel-mounted		•	•	•	•
Integrated w/armrest on rear-seat			•(3)	•	•

¹ Navigation services require SYNC®4 and FordPass Connect (optional on select vehicles), complimentary connect service and the FordPass app (see FordPass Terms for details). Eligible vehicles receive a complimentary 1-year trial of navigation services that begins on the new vehicle warranty start date. Customers must unlock the navigation service trial by activating the eligible vehicle with a FordPass member account. If not subscribed by the end of the complimentary period, the connected navigation service will revert to a moving-map and active routing will no longer be available.

Connected service and features depend on compatible AT&T network availability. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features.

FordPass App, compatible with select smartphone platforms, is available via a download. Message and data rates may apply.

² Wi-Fi hotspot includes wireless data trial that begins upon AT&T activation and expires at the end of 3 months or when 3GB of data is used, whichever comes first, but cannot extend beyond the trial subscription period for remote features. To activate, go to www.att.com/ford

³ FordPass Connect™ (optional on select vehicles), the Ford Pass App., and Complimentary Connected Services are required for remote features (see FordPass Terms for details). Connected Service and features depend on compatible AT&T network availability. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Connected services excludes Wi-Fi hotspot

1 = Regular Cab only, 2 = SuperCab only, 3 = Crew Cab only

★ = New for this model year

• = Available

STANDARD EQUIPMENT

KEY INTERIOR/COMFORT FEATURES (continued)	XL	XLT	Lariat	King Ranch®	Platinum
Door-Trim					
Armrest, grab handle and reflector, power window/lock switches	•				
Soft armrest, grab handle, power window/lock switches, molded upper appliqué, reflector (appliqué and armrest are accent-color); front map pockets on Regular Cab and SuperCab; front and rear map pockets on Crew Cab		•	•		
Soft armrest, grab handle, power window/lock switches, upper appliqué, reflector; front and rear map pockets on Crew Cab				•	•
Floor Covering					
Black vinyl	•				
Color-coordinated carpet and carpeted floor mats (includes rear mats on SuperCab & Crew Cab)		•	•	•	•
Instrument Center					
4.2" Productivity Screen display includes menus for Gauge Setup, Trip Computer, Fuel Economy and Towing/Off-Road applications; five (5) button message control on steering wheel	•	•			
12" Productivity Screen display includes menus for Gauge Setup, Trip Computer, Fuel Economy and Towing/Off-Road applications; five (5) button message control on steering wheel			•	•	•
Overhead Console – w/ storage bin and map lights	•	•	•	•	•
Power Equipment					
Accessory delay	•	•	•	•	•
Door-locks w/backlit switches	•	•	•	•	•
Windows w/backlit switches	•	•	•	•	•
Powerpoint and Power Management					
One (1) Powerpoint in front center under-seat storage		•			
Two (2) Powerpoints in instrument panel	•	•	•	•	•
Two (2) Powerpoints in rear side of Flow-through Console			•	•	•
120V/400W Outlet dash mounted		•	•	•	•
120V/400W Outlet in rear side of Flow-through Console		•	•	•	•
Rear Parking Sensors w/ Reverse Brake Assist			•	•	•
Rear View Camera		•			
Display in center-stack screen	•	•	•	•	•
Rearview Mirror					
11.5" Day/Night	•	•			
Electrochromic self-dimming			•	•	•
Remote Start System			•	•	•
Seats (Front)					
HD vinyl, 40/20/40 split bench w/center armrest and cupholder	•				
Cloth, 40/20/40 split bench, 20% center locking under-seat storage, w/center armrest, cupholder and storage; 8-way power driver seat		•			
ActiveX® Seating Material, 40/Console/40			•		
Unique King Ranch® Kingsville Antique Affect Leather Seats, 40/Console/40				•	
Unique Platinum Leather seating surfaces, 40/Console/40 with Multicontour Seats (Driver and Passenger)					•
Manual lumbar support, driver's side	•				
8-way power driver seat (four-way power-adjustable track, two-way power recline and two-way power lumbar)		•			
8-way power driver & passenger seat (four-way power-adjustable track, two-way power recline and two-way power lumbar)			•	•	•
Two-way adjustable driver/passenger headrests	•	•	•		
Four-way adjustable driver/passenger headrests				•	•
Easy Entry Driver's Seat w/ Memory			•	•	•
Front center-seat-integrated restraints (SIR)	•	•			
Seats (Rear) SuperCab					
Vinyl, 60/40 fold-up bench seat	•				
Cloth, 60/40 fold-up bench seat		•			
Seat (Rear) Crew Cab					
60/40 bench w/flip-up/fold-down w/two (2) outboard head restraints and a center head restraint	•	•			
60/40 bench w/flip-up seats & fold-down backrests, w/under-seat lockable fold-flat storage, two (2) outboard head restraints and a center head restraint. Dual integrated cupholders in armrest			•	•	•
Vinyl	•				
Cloth		•			
ActiveX®			•		
King Ranch® Kingsville Antique Affect Leather seating surface				•	
Platinum Leather seating surface					•

STANDARD EQUIPMENT

KEY INTERIOR/COMFORT FEATURES (continued)	XL	XLT	Lariat	King Ranch®	Platinum
Steering Wheel					
Urethane – Black w/redundant audio and SYNC® controls	•	•			
Wrapped Steering Wheel			•		
Leather-wrapped – (King Ranch®, Unique King Ranch® Kingsville Antique Affect; Platinum)				•	•
Heated Steering Wheel			•	•	•
Cruise Control (steering wheel-mounted)	•	•	•	•	•
Tilt and Telescoping steering wheel/column (Manual on XL, XLT and Lariat; Power with memory on King Ranch®, Platinum)	•	•	•	•	•
Sun visors					
Color-coordinated cloth, driver w/pocket, passenger w/uncovered mirror	•				
Color-coordinated cloth; both driver and passenger w/covered mirrors		•			
Color-coordinated cloth; both driver and passenger w/illuminated visor vanity mirrors			•	•	•
SAFETY/SECURITY					
AdvanceTrac® with RSC® (Roll Stability Control™)	•	•	•	•	•
Autolock, Auto unlock, Rainlamp Wiper Activated Headlamps	•	•	•	•	•
SecuriLock® Passive Anti-Theft System	•	•	•	•	•
Driver and Passenger frontal and side airbag/curtain	•	•	•	•	•
Intelligent Access with Push-button Start (PEPS)			•	•	•
Remote Keyless-Entry	•	•			
Trailer Sway Control and Hill Start Assist	•	•	•	•	•
Ford Security Package (1-year included with activation)	•	•	•	•	•

SELECT	OPTION CODE	TRUCK MODEL	PRICE
F350 XL REGULAR CAB PICKUP SRW			
<input type="checkbox"/>	F3A	4X2 REG CAB - 142" WB - 8' BED	\$43,497
<input checked="" type="checkbox"/>	F3B	4X4 REG CAB - 142" WB - 8' BED	\$47,143
F350 XL SUPER CAB PICKUP SRW			
<input type="checkbox"/>	X3A	4X2 SUPER CAB - 164" WB - 8' BED	\$46,908
<input type="checkbox"/>	X3B	4X4 SUPER CAB - 164" WB - 8' BED	\$49,427
F350 XL CREW CAB PICKUP SRW			
<input type="checkbox"/>	W3A	4X2 CREW CAB - 160" WB - 6.5' BED	\$48,046
<input type="checkbox"/>	W3A	4X2 CREW CAB - 176" WB - 8' BED	\$48,226
<input type="checkbox"/>	W3B	4X4 CREW CAB - 160" WB - 6.5' BED	\$50,578
<input type="checkbox"/>	W3B	4X4 CREW CAB - 176" WB - 8' BED	\$50,754
POWERTRAINS			
<input type="checkbox"/>	99N	7.3L - 2V DEVCT NA PFI V8 GAS (REQ 17S, 4x4)	\$910
<input type="checkbox"/>	99T	6.7L POWER STROKE V8 TURBO DIESEL	\$9,551
<input type="checkbox"/>	99M	6.7L HO POWER STROKE V8 TURBO DIESEL	\$11,826
<input type="checkbox"/>	X3H	AXLE, ELECTRONIC LOCKING RATIO 3.31 (DIESEL)	\$392
<input type="checkbox"/>	X3J	AXLE, ELECTRONIC LOCKING RATIO 3.55 (DIESEL)	\$392
<input checked="" type="checkbox"/>	X3E	AXLE, ELECTRONIC LOCKING RATIO 3.73 (GAS)	\$392
<input type="checkbox"/>	X4M	AXLE, ELECTRONIC LOCKING RATIO 4.30 (GAS)	\$392
TIRES			
<input type="checkbox"/>	TBM	LT245/75RX17E BSW AT	\$150
<input checked="" type="checkbox"/>	TCH	LT275/65RX18E BSW AS	N/C
<input type="checkbox"/>	TDX	LT275/70RX18E BSW AT (REQ 17S)	\$241
<input type="checkbox"/>	TCW	LT275/65RX20E BSW AT (REQ 17S, NA W/142" WB)	N/C
<input type="checkbox"/>	64F	WHEELS, 18" ARGENT PAINTED STEEL W/ XL	\$414
<input type="checkbox"/>	642	WHEELS, 20" PREMIUM POLISHED (4X4 ONLY)	\$1,292

SEATS

REGULAR CAB

<input checked="" type="checkbox"/>	AS	VINYL 40/20/40	STD
<input type="checkbox"/>	LS	VINYL 40/CONSOLE/40	\$323
<input type="checkbox"/>	1S	CLOTH 40/20/40	\$91
<input type="checkbox"/>	4S	CLOTH 40/CONSOLE/40	\$468

SUPER & CREW CAB

<input type="checkbox"/>	AS	VINYL 40/20/40	STD
<input type="checkbox"/>	LS	VINYL 40/CONSOLE/40	\$323
<input type="checkbox"/>	1S	CLOTH 40/20/40 - SUPER CAB	\$91
<input type="checkbox"/>	1S	CLOTH 40/20/40 - CREW CAB	\$286
<input type="checkbox"/>	4S	CLOTH 40/CONSOLE/40 - SUPER CAB	\$468
<input type="checkbox"/>	4S	CLOTH 40/CONSOLE/40 - CREW CAB	\$559

OPTIONS

<input type="checkbox"/>	17X	FX4 OFF-ROAD PACKAGE (REQ 4X4, AT TIRES, ELEC LOCKING DIFFERENTIAL)	\$451
<input type="checkbox"/>	17Z	XL OFF-ROAD PACKAGE (REQ 4X4) (N/A W/ 66D,17S)	\$906
<input type="checkbox"/>	17S	STX APPEARANCE PACKAGE	\$4,654
<input type="checkbox"/>	96V	XL CHROME VALUE PACKAGE	\$205
<input type="checkbox"/>	96D	XL DRIVER ASSIST PACKAGE	\$665
<input checked="" type="checkbox"/>	473	SNOWPLOW PREP PACKAGE (N/A W/ 67H, 63R) (REQ 4X4)	\$228
<input type="checkbox"/>	471	CAMPER PACKAGE (N/A W/ 66D, 20" WHEELS)	\$145
<input type="checkbox"/>	47B	SNOWPLOW/CAMPER PACKAGE (N/A W/ 67H, 63R, 66D, 20" TIRES) (REQ 4X4)	\$277
<input type="checkbox"/>	67H	SUSPENSION PACKAGE, HEAVY SERVICE (N/A W/ 473 SNOW PLOW)	\$114
<input type="checkbox"/>	68F	F350 GAS HEAVY DUTY PAYLOAD PACKAGE (REG CAB, 4X2, 40/CON/40, SPARE TIRE DELETE)	\$269
<input checked="" type="checkbox"/>	18B	PLATFORM RUNNING BOARDS (REG CAB)	\$291
<input type="checkbox"/>	18B	PLATFORM RUNNING BOARDS (SUPER/CREW CAB)	\$405
<input type="checkbox"/>	592	CLEARANCE LIGHTS, ROOF	\$87
<input type="checkbox"/>	41H	HEATER, ENGINE BLOCK	\$173

<input checked="" type="checkbox"/>	66S	UPFITTER SWITCHES - 6 (REQ UPGRADED ALTERNATOR)	\$150
<input type="checkbox"/>	62R	TRANSMISSION POWER TAKE-OFF PROVISION	\$255
<input type="checkbox"/>	435	WINDOW, POWER SLIDING REAR (REQ 924 PRIVACY GLASS)	\$368
<input type="checkbox"/>	924	PRIVACY GLASS	\$28
<input type="checkbox"/>	41A	RAPID-HEAT SUPPLEMENTAL CAB HEATER (DIESEL)	\$228
<input checked="" type="checkbox"/>	85S	TOUGH BED SPRAY-IN LINER	\$542
<input type="checkbox"/>	85L	DROP-IN BEDLINER	\$319
<input type="checkbox"/>	85M	BED MAT (N/A W/ 85L, 85S)	\$137
<input type="checkbox"/>	61L	FRONT WHEEL WELL LINERS	\$164
<input type="checkbox"/>	61M	REAR WHEEL WELL LINERS	\$164
<input type="checkbox"/>	61N	FRONT & REAR WHEEL WELL LINERS	\$296
<input type="checkbox"/>	52S	INTERIOR WORK SURFACE (REQ 40/20/40 SEATS)	\$128
<input type="checkbox"/>	43K	2KW PRO POWER (REQ 86M DUAL BATTERY)	\$897
<input type="checkbox"/>	874	360 CAMERA PACKAGE (REQ 96D XL DRIVER ASSIST)	\$1,047
<input type="checkbox"/>	76S	REMOTE START SYSTEM	\$228
<input checked="" type="checkbox"/>	61S & 62S	SPLASH GUARDS/MUD FLAPS (FRONT & REAR)	\$119
<input type="checkbox"/>	15J	GOOSENECK HITCH KIT (REQ 53W)	\$228
<input type="checkbox"/>	15L	5TH WHEEL HITCH KIT - 20K (REQ 53W, 68U, 8' BED)	\$1,224
<input type="checkbox"/>	53W	5TH WHEEL/GOOSENECK HITCH PREP PACKAGE	\$501
<input checked="" type="checkbox"/>	52B	TOW COMMAND INTEGRATED BRAKE CONTROLLER	\$273
<input type="checkbox"/>	91D	ON-BOARD SCALES & SMART HITCH (N/A W/ 4X2)	\$592
<input checked="" type="checkbox"/>	76C	EXTERIOR BACK UP CHIME	\$200
<input checked="" type="checkbox"/>	43C	120V / 400W OUTLET	\$160
<input type="checkbox"/>	66L	BOX RAIL LIGHTING, LED LIGHTING SYSTEM	\$54
<input checked="" type="checkbox"/>	67E	EXTRA-EXTRA HEAVY DUTY ALTERNATOR - 250 AMP	\$78
<input type="checkbox"/>	67D	190 AMP ALT FOR GAS, 250 AMP ALT FOR DIESEL	N/C
<input type="checkbox"/>	67B	DUAL EXTRA HEAVY-DUTY ALTERNATOR	\$104
<input type="checkbox"/>	86M	DUAL BATTERIES	\$191
<input type="checkbox"/>	86K	PROGRAMMABLE ENGINE IDLE SHUTDOWN TIMER	\$228
<input type="checkbox"/>	98F	CNG/PROPANE GASEOUS ENGINE PREP (6.8L ONLY)	\$286
<input type="checkbox"/>	19J	ALUMINUM CROSS BED TOOL BOX - MATTE BLACK (WEATHER GUARD DEFENDER SERIES)	\$910
<input type="checkbox"/>	19K	ALUMINUM CROSS BED TOOL BOX - BRIGHT (WEATHER GUARD MODEL # 127-0-02)	\$910
<input type="checkbox"/>	19H	PICKUP BOX BED SIDE STORAGE (REQ 17S OR 96V)	\$1,543

<input type="checkbox"/>	21D	TONNEAU PICK UP BOX COVER - SOFT FOLDING	\$537
<input type="checkbox"/>	21E	TONNEAU PICK UP BOX COVER - HARD FOLDING	\$1,092
<input type="checkbox"/>	21J	TONNEAU PICK UP BOX COVER - RETRACTABLE	\$2,002
<input checked="" type="checkbox"/>	85G	TAILGATE STEP	\$342
<input type="checkbox"/>	87B	RETRACTABLE BED STEP (CORNER)	\$355
<input type="checkbox"/>	87S	RETRACTABLE BED STEP (SIDE)	\$710

FLEET OPTIONS

<input type="checkbox"/>	51X	SPARE TIRE DELETE	-\$78
<input type="checkbox"/>	91G	360-DEGREE DUAL BEACON LED WARNING STROBES - AMBER-WHITE	\$592
<input type="checkbox"/>	91S	360-DEGREE DUAL BEACON LED WARNING STROBES - AMBER	\$592
<input type="checkbox"/>	18A	VEHICLE INTEGRATION SYSTEM 2.0 - UPFIT	\$364

COLOR

<input type="checkbox"/>	UM	AGATE BLACK METALLIC	N/C
<input type="checkbox"/>	HX	ANTIMATTER BLUE METALLIC	N/C
<input type="checkbox"/>	M7	CARBONZIED GRAY METALLIC	N/C
<input type="checkbox"/>	DR	AVALANCHE	N/C
<input checked="" type="checkbox"/>	Z1	OXFORD WHITE	N/C
<input type="checkbox"/>	PQ	RACE RED	N/C
<input type="checkbox"/>	GR	GREEN (FLEET)	\$600
<input type="checkbox"/>	W6	GREEN GEM (FLEET)	\$600
<input type="checkbox"/>	MB	ORANGE (FLEET)	\$600
<input type="checkbox"/>	BY	SCHOOL BUS YELLOW (FLEET)	\$600
<input type="checkbox"/>	E4	VERMILLION RED (FLEET)	\$600
<input type="checkbox"/>	AT	YELLOW (FLEET)	\$600

DELIVERY/REGISTRATION

<input type="checkbox"/>	DELIVERY	DELIVERY TO CUSTOMER / UPFITTER	\$175
<input checked="" type="checkbox"/>	PLATE	TITLE & PLATES	\$173

Memorandum

To: Mayor Raymond Soliman and City Council Members
CC: City Administrator Anton Graff
From: Finance Director
Date: November 21, 2024
Re: 2024 Tax Levy & 2024 Tax Abatements

The estimated total property taxes to be levied for 2024 are \$2,719,100.00. This represents a 1.0499% increase over 2023. A motion would be in order to approve the estimated total property taxes for the 2024 levy year.

The general summary of amounts levied for all funds are as follows:

General (Corporate) Fund	\$ 1,179,100.00
Police Pension Fund	\$ 1,500,000.00
Illinois Municipal Retirement Fund	\$ 20,000.00
Social Security Tax Fund	<u>\$ 20,000.00</u>
Total Tax Levy for All Funds	\$ 2,719,100.00

We are anticipating passing the final amounts levied at the meeting held on December 2nd, 2024.

Included is the ordinance abating the tax levied for 2024 to pay the principal and interest on the General Obligation Refunding Bonds (Waterworks and Sewerage System Alternate Revenue Source) Series 2019A of the City of Crest Hill, Will County Illinois.

Included is the ordinance abating the tax levied for 2024 to pay the principal and interest on the General Obligation Refunding Bonds (Sales Tax Alternate Revenue Source) Series 2019B of the City of Crest Hill, Will County Illinois.

Respectfully submitted,

City of Crest Hill
Proposed
Property Tax Levy
2024

City of Crest Hill
Property Tax Levy
2024

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City of Crest Hill
Property Tax Levy
2024

Property Tax Levy

Truth-in-Taxation

The Truth-in-Taxation Law establishes procedures taxing districts must follow when adopting levies more than 5% higher than the total amount of taxes in the previous year. The requirements are:

- 1) Publish the required notice in a local newspaper;
- 2) Hold a public hearing;
- 3) At the public hearing, the taxing district must explain the reasons for its levy;
- 4) Anyone who wants to present testimony must be given the opportunity to do so; and
- 5) After the hearing, the taxing district may adopt the tax levy.

Each taxing district must certify to the County Clerk that it has complied with all Truth-in-Taxation publication, notice, and hearing requirements when it certifies its levy to the County Clerk.

If a taxing district does not comply with the requirements of the Truth-in-Taxation Law, the County Clerk must limit the levy increase to 5%.

Property Tax Extension Limitation Law (PTELL)

The PTELL is designed to limit the increases in property tax extensions (*total taxes billed*) for non-home rule taxing districts. The law is commonly referred to as “tax caps” The PTELL does not “cap” either individual property tax bills or individual property assessments. Instead, the PTELL allows a taxing district to receive a limited inflationary increase in tax extensions on existing property, plus an additional amount for new construction. The limit slows the growth of revenues to taxing districts when property values and assessments are increasing faster than the rate of inflation. If a taxing district determines that it needs more money than is allowed by the limitation, it can ask the voters to approve an increase.

The collar counties (*DuPage, Kane, Lake, McHenry, and Will*) became subject to the PTELL for the 1991 tax year and Cook County was added for the 1994 tax year. Public Act 94-976 amended PTELL effective June 30, 2006. The significant amendments include:

- New supplemental ballot and election notice information.
- Additional taxing district voter-approved referenda and other referenda changes.
- Authority for taxing districts in some instances to exceed a voter-approved rate limit long as the sum of all the rates for funds subject to PTELL, does not exceed the limiting rate.

Increases in property tax extensions are limited to the lesser of 5% or the increase in the national Consumer Price Index (CPI) for the year preceding the levy year. In addition, each individual levy has a statutory limit listed below.

Crest Hill Limiting Rates

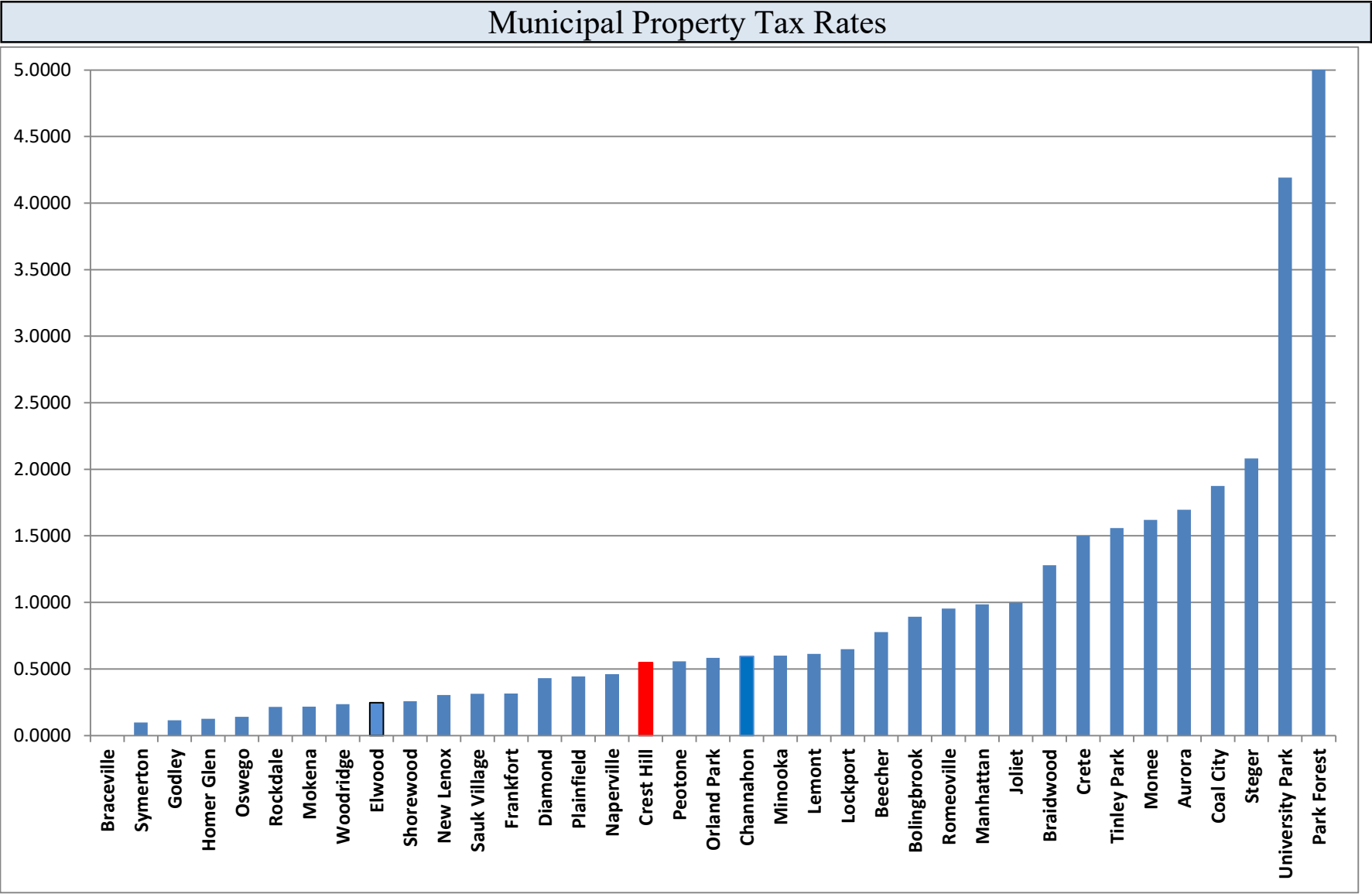
1	5% or CPI which ever is lowest
2	Corporate Rate 0.4375
3	Police Pension None
4	IMRF None
5	Social Security None

City of Crest Hill
Property Tax Levy
2024

County-Wide Municipal Property Tax Rates

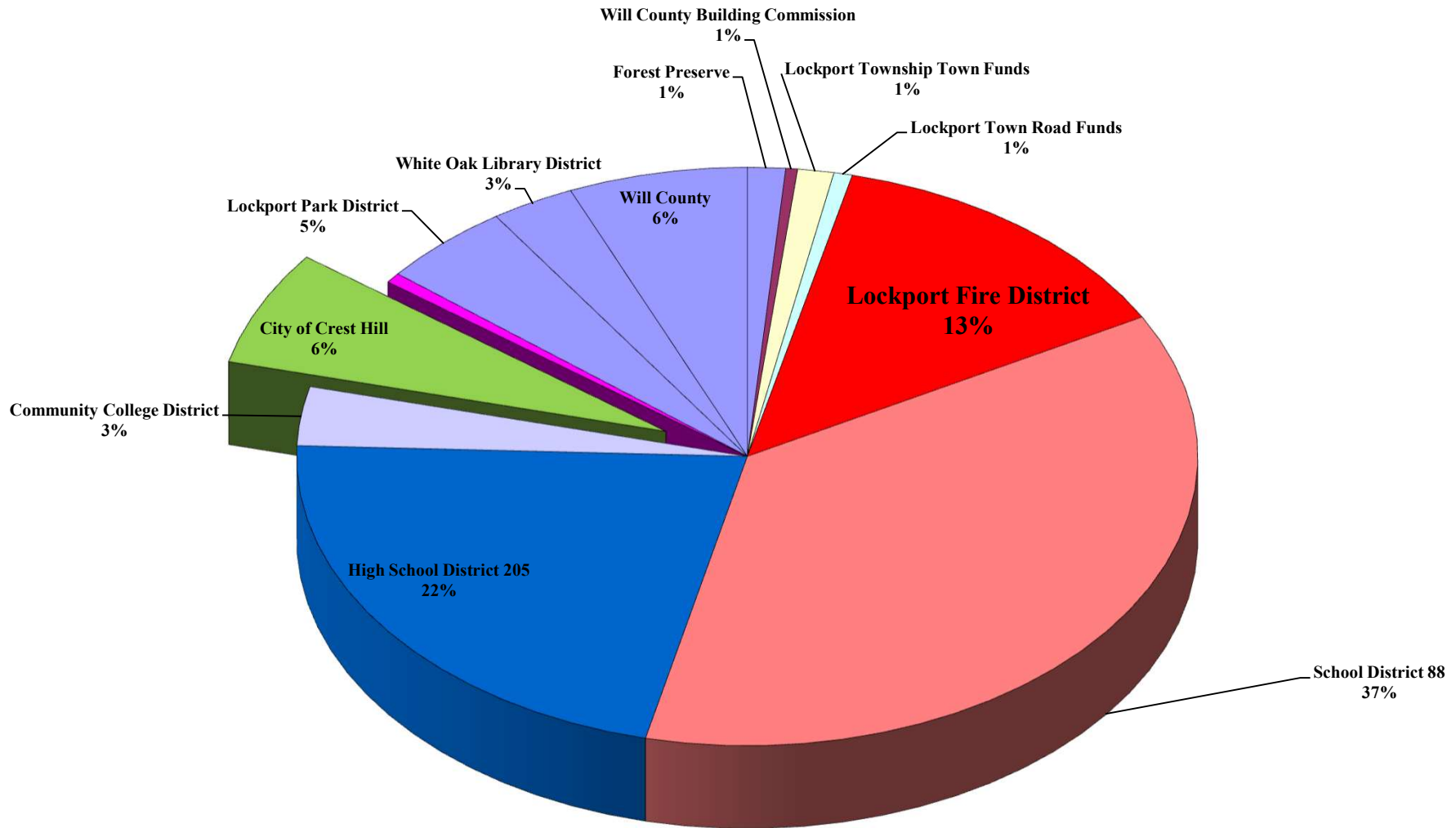
	<u>Municipality</u>	<u>2023</u>	<u>Average</u>	<u>Median</u>
1	Braceville	0.0000	1.2321	0.5954
2	Symerton	0.0984		
3	Godley	0.1149		
4	Homer Glen	0.1263		
5	Oswego	0.1399		
6	Rockdale	0.2157		
7	Mokena	0.2174		
8	Woodridge	0.2346		
9	Elwood	0.2480		
10	Shorewood	0.2582		
11	New Lenox	0.3045		
12	Sauk Village	0.3128		
13	Frankfort	0.3159		
14	Diamond	0.4306		
15	Plainfield	0.4436		
16	Naperville	0.4633		
17	Crest Hill	0.5484		
18	Peotone	0.5574		
19	Orland Park	0.5826		
20	Channahon	0.5954		
21	Minooka	0.5993		
22	Lemont	0.6137		
23	Lockport	0.6482		
24	Beecher	0.7778		
25	Wilmington	0.8400		
26	Bolingbrook	0.8928		
27	Romeoville	0.9528		
28	Manhattan	0.9851		
29	Joliet	0.9987		
30	Braidwood	1.2794		
31	Crete	1.5000		
32	Tinley Park	1.5585		
33	Monee	1.6204		
34	Aurora	1.6970		
35	Coal City	1.8749		
36	Steger	2.0820		
37	University Park	4.1908		
38	Park Forest	16.2678		

City of Crest Hill
Property Tax Levy
2024



City of Crest Hill
Property Tax Levy
2024

Property Tax Bill



City of Crest Hill
Property Tax Levy
2024

Crest Hill Taxing District Rates from 2023

	<u>Present Rate</u>	<u>Actual Percent</u>
1 Forest Preserve	0.1164	1.36%
2 Will County Building Commission	0.0362	0.42%
3 Lockport Township Town Funds	0.1111	1.30%
4 Lockport Town Road Funds	0.0566	0.66%
5 Lockport Fire District	1.1345	13.26%
6 School District 88	3.1348	36.63%
7 High School District 205	1.8792	21.96%
8 Community College District	0.2818	3.29%
9 City of Crest Hill	0.5495	6.42%
10 City of Crest Hill Road and Bridge	0.0485	0.57%
11 Lockport Park District	0.4036	4.72%
11 White Oak Library District	0.2565	3.00%
13 Will County	0.5495	6.42%
	<u>8.5582</u>	

City of Crest Hill
Property Tax Levy

2024

Municipal Property Tax Rate Effect on Home Owners

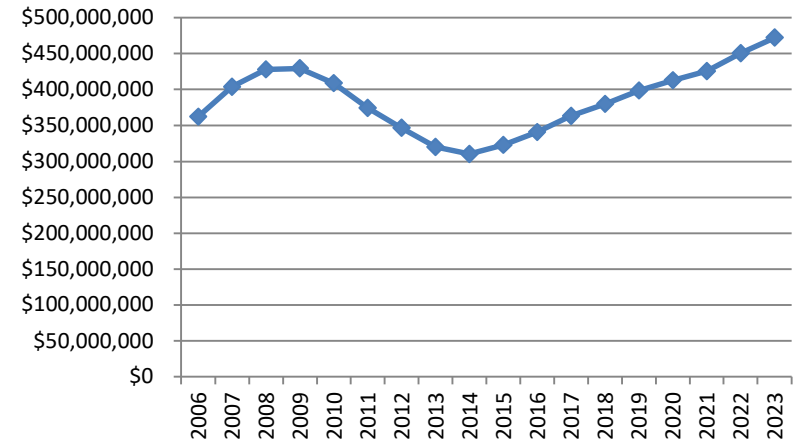
Market Value		\$125,000	\$175,000	\$225,000	\$300,000
EAV	33.00%	\$41,250	\$57,750	\$74,250	\$99,000
Per	\$100	\$413	\$578	\$743	\$990
City Rate	0.5495	\$226.67	\$317.34	\$408.00	\$544.01
Rebate amount	0.25	\$56.67	\$79.33	\$102.00	\$136.00
Amount after rebate		\$170.00	\$238.00	\$306.00	\$408.00
Additional Tax @	4.99%	4.99% \$8.48	4.99% \$11.88	4.99% \$15.27	4.99% \$20.36
Anticipated Increase	3.59%	3.6% \$6.10	3.6% \$8.54	3.6% \$10.98	3.6% \$14.64

City of Crest Hill
Property Tax Levy
2024

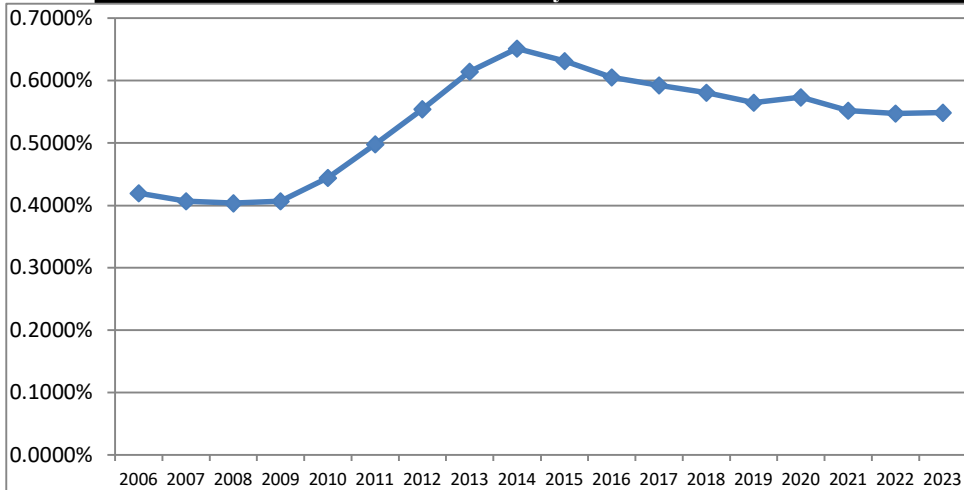
Histories

<u>Year</u>	<u>EAV</u>	<u>Change in EAV</u>	<u>Rate</u>	<u>Receipts</u>
2006	\$361,898,278	16.623%	0.4195%	\$1,654,574
2007	\$403,539,620	11.506%	0.4064%	\$1,788,501
2008	\$427,830,728	6.020%	0.4035%	\$1,883,550
2009	\$429,684,744	0.433%	0.4064%	\$1,746,238
2010	\$408,766,183	-4.868%	0.4440%	\$1,814,039
2011	\$374,195,166	-8.457%	0.4977%	\$1,862,369
2012	\$346,465,990	-7.410%	0.5542%	\$1,920,114
2013	\$319,973,995	-7.646%	0.6143%	\$1,965,600
2014	\$310,257,775	-3.037%	0.6511%	\$2,020,088
2015	\$322,771,761	4.033%	0.6311%	\$2,037,013
2016	\$340,641,052	5.536%	0.6050%	\$2,060,878
2017	\$363,189,496	6.619%	0.5925%	\$2,151,898
2018 #	\$379,898,835	4.601%	0.5806%	\$2,205,693
2019 #	\$398,393,372	4.868%	0.5647%	\$2,249,727
2020	\$413,009,427	3.669%	0.5730%	\$2,302,203
2021	\$425,520,934	3.029%	0.5519%	\$2,348,450
2022	\$450,649,483	5.905%	0.5473%	\$2,466,405
2023	\$472,213,627	4.785%	0.5484%	\$2,589,620

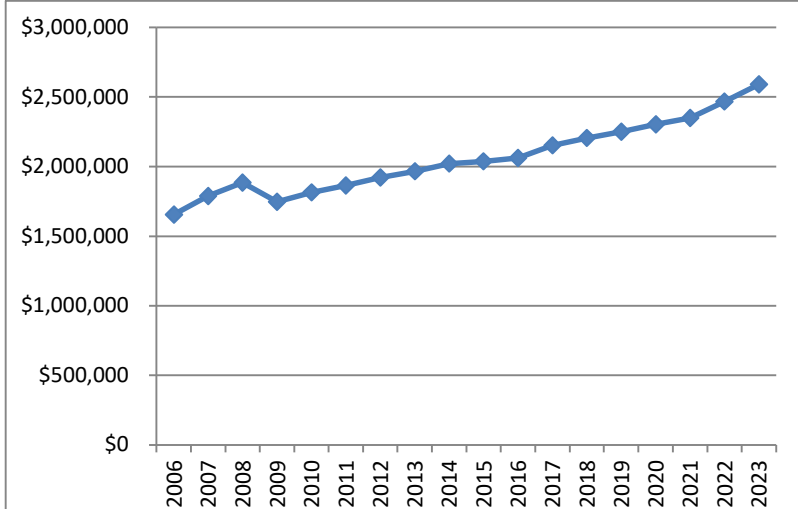
EAV History



Tax Rate History



Property Tax Receipt History



City of Crest Hill
Property Tax Levy
2024

Limited Rate/Collection History

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Tax Rates											
Road & Bridge	0.0485	0.0487	0.0493	0.0499	0.0504	0.0510	0.0514	0.0521	0.0566	0.0588	0.0624
Garbage	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Corporate	0.2738	0.3409	0.3507	0.3486	0.3599	0.3854	0.4105	0.3787	0.3990	0.4157	0.2840
Social Security	0.0000	0.0000	0.0047	0.0048	0.0050	0.0052	0.0056	0.0283	0.0298	0.0474	0.0703
Police Pension	0.2746	0.2064	0.1918	0.1991	0.1948	0.1848	0.1708	0.1697	0.1725	0.1564	0.1694
IMRF	0.0000	0.0000	0.0047	0.0048	0.0050	0.0052	0.0056	0.0283	0.0298	0.0316	0.0906
Public Benefit	<u>0.0000</u>	<u>0.0000</u>	<u>0.0000</u>	<u>0.0000</u>	<u>0.0000</u>	<u>0.0000</u>	<u>0.0000</u>	<u>0.0000</u>	<u>0.0000</u>	<u>0.0000</u>	<u>0.0000</u>
Total Tax Rate	<u>0.5969</u>	<u>0.5960</u>	<u>0.6012</u>	<u>0.6072</u>	<u>0.6151</u>	<u>0.6316</u>	<u>0.6439</u>	<u>0.6571</u>	<u>0.6877</u>	<u>0.7099</u>	<u>0.6767</u>
Tax Extensions											
Road & Bridge	\$230,382	\$221,131	\$211,692	\$207,936	\$203,628	\$197,307	\$190,649	\$181,593	\$185,686	\$184,426	\$198,932
Garbage	0	0	0	0	0	0	0	0	0	0	0
Corporate	1,298,115	1,540,320	1,504,191	1,440,065	1,433,818	1,464,130	1,490,893	1,290,008	1,287,859	1,289,742	908,726
Social Security	0	0	19,999	19,829	19,920	702,053	620,328	96,401	96,186	147,062	224,942
Police Pension	1,296,699	930,141	816,149	822,481	776,070	19,755	20,339	578,068	556,781	485,243	542,036
IMRF	0	0	19,999	19,829	19,920	19,755	20,339	96,401	96,186	98,041	289,897
Public Benefit	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<u>\$2,825,196</u>	<u>\$2,691,592</u>	<u>\$2,572,031</u>	<u>\$2,510,139</u>	<u>\$2,453,355</u>	<u>\$2,402,999</u>	<u>\$2,342,547</u>	<u>\$2,242,472</u>	<u>\$2,222,698</u>	<u>\$2,204,514</u>	<u>\$2,164,533</u>
Collections	<u>0*</u>	<u>\$2,684,348</u>	<u>\$2,564,850</u>	<u>\$2,506,986</u>	<u>\$2,441,209</u>	<u>\$2,395,706</u>	<u>\$2,341,881</u>	<u>\$2,247,168</u>	<u>\$2,214,095</u>	<u>\$2,197,358</u>	<u>\$2,143,759</u>
Percent Collected		<u>99.73%</u>	<u>99.72%</u>	<u>99.87%</u>	<u>99.50%</u>	<u>99.70%</u>	<u>99.97%</u>	<u>100.21%</u>	<u>99.61%</u>	<u>99.68%</u>	<u>99.04%</u>

* Note: Data incomplete at time of report

Bond Rating/Best Practices

AA

- 1 Establish and maintain effective management systems
- 2 Have a well-defined and coordinated economic development strategy
- 3 Long-term planning for all potential liabilities pension/vehicle replacements
- 4 Establish rainy day budget stabilization reserves
- 5 Establish regular economic budget reviews
- 6 Prioritize spending plans with contingencies
- 7 Formalized capital improvement plan
- 8 Establish debt affordability models
- 9 Develop pay-as-you-go capital plans
- 10 Multi-year financial plan

City of Crest Hill
Property Tax Levy
2024

Bond Ratings					
Commercial Credit Ratings			Personal Credit Score		
Moody's	S&P	Fitch	Rank	Score	Rank
Aaa	AAA	AAA	Prime	800 - 850	Incredibly Good
Aa1	AA+	AA+	High grade	750 - 799	Excellent
Aa2	AA	AA			
Aa3	AA-	AA-			
A1	A+	A+	Upper medium grade	700 - 749	Really Good
A2	A	A			
A3	A-	A-			
Baa1	BBB+	BBB+	Lower medium grade	650 - 699	Good/Average
Baa2	BBB	BBB			
Baa3	BBB-	BBB-			
Ba1	BB+	BB+	Non-investment grade speculative	600 - 649	Fair
Ba2	BB	BB			
Ba3	BB-	BB-			
B1	B+	B+	Highly speculative	550 - 599	Poor
B2	B	B			
B3	B-	B-			
Caa1	CCC+	CCC	Substantial risks	500 - 549	Very Poor
Caa2	CCC		Extremely speculative	300 - 499	Exceedingly Poor
Caa3	CCC-		Default imminent with little prospect for recovery	300 - 499	Exceedingly Poor
Ca	CC C				
C	D	DDD	In default	300 - 499	Exceedingly Poor

ORDINANCE NO. _____

PUBLISHED IN PAMPHLET FORM BY AUTHORITY
OF THE CITY COUNCIL
OF THE
CITY OF CREST HILL, ILLINOIS

PUBLICATION DATE: December 2, 2024

CERTIFICATION: It is hereby certified that Crest Hill Ordinance No. _____ was passed on the 2nd day of December, 2024 by the City of Crest Hill Council and that thereafter said Ordinance was published in pamphlet form at the City of Crest Hill, Illinois on the date stated above.

Attest: _____
City Clerk

ORDINANCE NO. _____**AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF TAXES FOR THE FISCAL YEAR BEGINNING MAY 1, 2025 AND ENDING APRIL 30, 2026, FOR THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS.**

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Crest Hill, Will County, Illinois, as follows:

SECTION 1: That the total amount of appropriations for all corporate purposes legally made to be collected from the tax levy of the current fiscal year is hereby ascertained to be the sum

SECTION 2: That the total amount of TWO MILLION SEVEN HUNDRED NINETEEN THOUSAND ONE HUNDRED SEVENTY FIVE DOLLARS AND ZERO CENTS (\$2,719,100) being the total of appropriations heretofore legally made which are to be collected from the tax levy of the current fiscal year of the City of Crest Hill for all corporate purposes of said City of Crest Hill for purposes of providing the General Corporate Fund, Police Pension Fund, Illinois Municipal Retirement Fund, and Social Security Tax Fund, as appropriated for the current fiscal year by annual appropriation ordinance of the City of Crest Hill for the year beginning May 1, 2025 and ending April 30, 2026 passed by the City Council of said City at the legally convened meeting on December 2, 2024 be and the same is hereby levied upon all of the taxable property in the City of Crest Hill subject to taxation for the current year and being as follows:

SECTION A
GENERAL CORPORATE FUND TAX LEVY

SUMMARY

Levied for the foregoing expenses of the General Corporate Fund as authorized by the 65 ILCS 5/8-2-9 in the amount of \$1,179,100.

SECTION B
FROM SPECIAL TAX LEVIES

(NOTE: These special tax levies are derived from separate statutory authority and do not fall under the General Corporate Fund levy set out in Section A.)

POLICE PENSION**SUMMARY**

Levy for the foregoing expenses of the Police Pension Fund from the special pension fund tax in addition to all other taxes provided by 40 ILCS 5/3-125 and 65 ILCS 5/11-1-3 in the amount of \$1,500,000.00.

ILLINOIS MUNICIPAL RETIREMENT FUND**SUMMARY**

Levied for the foregoing expenses from the Illinois Municipal Retirement Fund Tax in addition to all other taxes for the purposes of paying the city's contribution to said fund as provided by 40 ILCS 5/7-171 in the amount of \$20,000.00.

SOCIAL SECURITY TAX FUND**SUMMARY**

Levied for foregoing expenses in addition to all other taxes for the purposes of paying the city's contribution to Social Security Taxes to said fund as provided by 40 ILCS 5/21-110 in the amount of \$20,000.00.

SECTION 2:**GENERAL SUMMARY OF AMOUNTS LEVIED – FOR ALL FUNDS**

General (Corporate)	\$ 1,179,100.00
Police Pension Fund	\$ 1,500,000.00
Illinois Municipal Retirement Fund	\$ 20,000.00
Social Security Tax Fund	\$ 20,000.00
TOTAL TAX LEVY – FOR ALL FUNDS	\$ 2,719,100.00

SECTION 3: That the total amount of ~~t~~iascertained as aforesaid be and the same is hereby levied and assessed on all property subject to taxation within the City of Crest Hill according to the value of said property as the same is assessed and equalized for the State and County purposes for the current year.

SECTION 4: This levy ordinance is adopted pursuant to the procedures set forth in the Illinois Municipal Code.

SECTION 5: That there is hereby certified to the County Clerk of Will County, Illinois, the several sums aforesaid, constituting said total amount and the said total amount of TWO MILLION SEVEN HUNDRED NINETEEN THOUSAND ONE HUNDRED SEVENTY FIVE DOLLARS AND ZERO CENTS (\$2,719,100) which said total amount the City of Crest Hill requires to be raised by taxation for the current fiscal year of said City, and City Clerk of said City is hereby ordered and directed to file with the County Clerk of said County on or before the time required by law, a certified copy of this ordinance.

SECTION 6: This ordinance shall take effect and be in full force and effect immediately on and after its passage, approval, and publication according to law.

PASSED THIS 2nd DAY OF DECEMBER, 2024.

	Aye	Nay	Absent	Abstain
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderman Scott Dyke	_____	_____	_____	_____
Alderdwoman Claudia Gazal	_____	_____	_____	_____
Alderdwoman Mark Cipiti	_____	_____	_____	_____
Alderdwoman Tina Oberlin	_____	_____	_____	_____
Alderman Jennifer Methvin	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Ray Soliman	_____	_____	_____	_____

Christine Vershay-Hall, CITY CLERK

APPROVED THIS 2ND DAY OF DECEMBER, 2024.

RAYMOND R. SOLIMAN, MAYOR

ATTEST:

ANNUAL ABATEMENT ORDINANCE

ORDINANCE No. _____

ORDINANCE abating the tax hereto levied for the year 2024 to pay the principal of and interest on General Obligation Refunding Bonds (Waterworks and Sewerage System Alternate Revenue Source), Series 2019A, of the City of Crest Hill, Will County, Illinois.

WHEREAS the City Council (the “*Council*”) of the City of Crest Hill, Will County, Illinois (the “*City*”), by Ordinance No. 1829, adopted on the 18th day of November, 2019, as supplemented by a notification of sale (the “*Ordinance*”), did provide for the issue of \$17,695,000 General Obligation Refunding Bonds (Waterworks and Sewerage System Alternate Revenue Source), Series 2019A (the “*Bonds*”), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS the City has Pledged Revenues (as defined in the Ordinance) or other lawfully available funds available and on deposit in the Bond Fund (as defined in the Ordinance) to pay the principal of and interest on the Bonds up to and including May 1, 2026; and

WHEREAS it is necessary and in the best interests of the City that the tax heretofore levied for the year 2024 to pay the principal of and interest on the Bonds be abated;

NOW THEREFORE Be It Ordained by the City Council of the City of Crest Hill, Will County, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2024 in the Ordinance is hereby abated in its entirety.

Section 2. Filing of Ordinance. Forthwith upon the adoption of this ordinance, the City Clerk shall file a certified copy hereof with the County Clerk of The County of Will, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2024 in accordance with the provisions hereof.

Section 3. Effective Date. This Ordinance shall be in full force and effect forthwith upon its adoption.

PASSED THIS 2ND DAY OF DECEMBER, 2024.

	Aye	Nay	Absent	Abstain
Alderman Scott Dyke	_____	_____	_____	_____
Alderman Jennifer Methvin	_____	_____	_____	_____
Alderman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderman Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Alderman Nate Alvert	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

Christine Vershay-Hall

APPROVED THIS 2ND DAY OF DECEMBER, 2024.

Raymond R. Soliman, Mayor

ATTEST:

Christine Vershay-Hall, City Clerk

STATE OF ILLINOIS)
) SS
 COUNTY OF WILL)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Will, Illinois, and as such official I do further certify that on the ____ day of _____, 2024, there was filed in my office a duly certified copy of Ordinance No. _____ entitled:

ORDINANCE abating the tax hereto levied for the year 2024 to pay the principal of and interest on General Obligation Refunding Bonds (Waterworks and Sewerage System Alternate Revenue Source), Series 2019A, of the City of Crest Hill, Will County, Illinois.

(the “*Ordinance*”) duly adopted by the City Council of the City of Crest Hill, Will County, Illinois (the “*City*”), on the ____ day of _____, 2024, and that the same has been deposited in the official files and records of my office.

I do further certify that the taxes heretofore levied for the year 2024 for the payment of the City’s \$17,695,000 General Obligation Refunding Bonds (Waterworks and Sewerage System Alternate Revenue Source), Series 2019A, as described in the Ordinance, will be abated in their entirety as provided in the Ordinance.

IN WITNESS WHEREOF I hereunto affix my official signature and the seal of said County this ____ day of _____, 2024.

 County Clerk

[SEAL]

ANNUAL ABATEMENT ORDINANCE

ORDINANCE No. _____

ORDINANCE abating the tax hereto levied for the year 2024 to pay the principal of and interest on General Obligation Bonds (Sales Tax Alternate Revenue Source), Series 2019B, of the City of Crest Hill, Will County, Illinois.

WHEREAS the City Council (the “*Council*”) of the City of Crest Hill, Will County, Illinois (the “*City*”), by Ordinance No. 1830, adopted on the 18th day of November, 2019, as supplemented by a notification of sale (the “*Ordinance*”), did provide for the issue of \$11,640,000 General Obligation Bonds (Sales Tax Alternate Revenue Source), Series 2019B (the “*Bonds*”), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS the City has Pledged Revenues (as defined in the Ordinance) or other lawfully available funds available and on deposit in the Bond Fund (as defined in the Ordinance) to pay the principal of and interest on the Bonds up to and including May 1, 2026; and

WHEREAS it is necessary and in the best interests of the City that the tax heretofore levied for the year 2024 to pay the principal of and interest on the Bonds be abated;

NOW THEREFORE Be It Ordained by the City Council of the City of Crest Hill, Will County, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2024 in the Ordinance is hereby abated in its entirety.

Section 2. Filing of Ordinance. Forthwith upon the adoption of this ordinance, the City Clerk shall file a certified copy hereof with the County Clerk of The County of Will, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2024 in accordance with the provisions hereof.

Section 3. Effective Date. This Ordinance shall be in full force and effect forthwith upon its adoption.

PASSED THIS 2ND DAY OF DECEMBER, 2024.

	Aye	Nay	Absent	Abstain
Alderman Scott Dyke	_____	_____	_____	_____
Alderman Jennifer Methvin	_____	_____	_____	_____
Alderman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderman Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Alderman Nate Alvert	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

Christine Vershay-Hall

APPROVED THIS 2ND DAY OF DECEMBER, 2024.

Raymond R. Soliman, Mayor

ATTEST:

Christine Vershay-Hall, City Clerk

STATE OF ILLINOIS)
) SS
 COUNTY OF WILL)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Will, Illinois, and as such official I do further certify that on the ____ day of _____, 2024, there was filed in my office a duly certified copy of Ordinance No. _____ entitled:

ORDINANCE abating the tax hereto levied for the year 2024 to pay the principal of and interest on General Obligation Bonds (Sales Tax Alternate Revenue Source), Series 2019B, of the City of Crest Hill, Will County, Illinois.

(the “*Ordinance*”) duly adopted by the City Council of the City of Crest Hill, Will County, Illinois (the “*City*”), on the ____ day of _____, 2024, and that the same has been deposited in the official files and records of my office.

I do further certify that the taxes heretofore levied for the year 2024 for the payment of the City’s \$11,640,000 General Obligation Bonds (Sales Tax Alternate Revenue Source), Series 2019B, as described in the Ordinance will be abated in their entirety as provided in the Ordinance.

IN WITNESS WHEREOF I hereunto affix my official signature and the seal of said County this ____ day of _____, 2024.

 County Clerk

[SEAL]

RULES OF THE CIVIL SERVICE COMMISSION

CREST HILL, ILLINOIS

Last updated May 7, 2018

Rule I: Appointment of Officers

Upon the appointment of Commissioners to the Civil Service Commission and thereafter regularly as the Commission deems necessary, the Commission shall elect from among

themselves a Chairperson and Secretary.

The Commission shall also appoint a Chief Examiner/Ex-Officio Secretary as authorized by the Civil Service Act.

Rule II: Classification

Pursuant to the Civil Service Act, the Civil Service Commission of Crest Hill shall classify all offices and places of employment except as modified and abrogated by the Illinois Civil Service Commission Act, 65 ILCS 5/10-1-17.

Employees certified and hired to work in any such office may be required to perform duties in two or more departments as may be necessary or proper for the efficient and economical conduct of City business.

Rule III: Divisions of Classified Services

- A) Administration
- B) Police Department
- C) Public Works Department
- D) Treasurer's Office/Finance Department
- E) Building Department
- F) City Clerk's Office

Rule IV: Applications

Persons wishing to apply and test for placement on the List of Eligibles Register shall make application to the City in the manner and form deemed appropriate by the City of Crest Hill.

All other required criteria as set forth in the Civil Service Act shall apply.

Rule V: Examinations

Section 1: General Scope

The general scope of all examinations may include the subjects upon which the applicants are to be examined, with the weight given to each subject to represent its value in determining general average. The subjects may include duties of positions, educational tests, practical tests, personality tests, courtesy and discipline tests, statements of experience, tests of knowledge of civil government, tests of knowledge of the City of Crest Hill, tests of knowledge of laws and ordinances, ascertained merit or efficiency, physical agility tests, or any combination of such subjects given in the form of a physical, written, oral test, subjective evaluation or practical demonstration, or any combination of such tests.

Section 2: Ratings and Averages

Each subject of examination shall be rated independently on the scale of 100. The rating of each subject shall be multiplied by the weight assigned to each subject. For example, a written exam may be worth 60 percent and an oral exam worth 40 percent. Both exams are rated on a 100-point scale but the written exam may be worth more than the oral in totaling the combined score. Failing to achieve a passing score on any portion of the examination as required shall be sufficient cause to reject the applicant from the whole examination. Meaning, if an applicant passes one portion of the exam, but fails another portion of the exam, regardless of the weight assigned to that exam, he fails the entire examination. The Commission shall determine the relative weight of each subject of the examination prior to conducting any examination process.

Section 3: Eligibles Register

The list of eligibles register shall be compiled from the averages computed according to the preceding section and the name of no person shall be entered on an eligible register resulting from an examination whose general average shall be less than 70 percent proficiency in the subjects of examination taken as a whole. The names of eligibles shall be entered upon registers in the order of their average percentage. Whenever two or more eligibles shall have the same average percentage, priority in time of filing of application shall determine their respective standing. For promotional examinations, Rule VIII shall govern.

Section 4: Military Preference

In examinations, the names of all persons who were engaged in the active naval or military service of the United States, for a period of at least one year and who have attained a standing sufficient to entitle them to be placed on the eligibles register, shall have five (5) preference points added to their final grade average. The term "active military service" shall have the meaning as defined in Section 16 of the Civil Service Commission Act, 65 ILCS 5/10-1-16, Proof of military or naval service by virtue of which an eligible is entitled to claim preference shall be

furnished by the applicant or eligible. In the absence of such proof, no preference shall be awarded. Such preference shall be awarded pursuant to the Civil Service Act.

Section 6: Fraud in Examination

Any person who shall in any examination or in any document signed or furnished for or in connection with any examination, by the person or in cooperation with one or more persons, make any false representation regarding the person or any of the applicants, or by impersonating someone else or by allowing someone else to impersonate him, or who uses or aids someone in using any information surreptitiously obtained, or who uses or aids someone else in using any memoranda, printed or written, whereby an advantage is obtained over other competitors at such examination, shall be excluded from examination and the person's name stricken from any eligible list upon which it may appear.

Section 7: Notice of Results in Examination

Each applicant will be notified in due course of the result the person has obtained on examination. If the person failed to obtain the average of 70 percent, notice shall read to that effect. If the person's average exceeds 70 percent, the person shall receive notice that he has been placed on the list of eligibles register for the position sought.

Rule VI: Requisition & Certification

Section 1: Filling of Vacancies

When a vacancy is to be filled in the classified service, the respective City Department Head shall make a requisition to the Commission for the certification of the first available name on the list of eligibles register. The City Department Head shall notify the Commission of each position to be filled. The Commission shall, unless the place is to be filled by promotion or reinstatement, certify the name and address of the candidate ranked highest on the list of eligibles register for the class, division, or grade to which said position belongs and such person shall be appointed by the City Department Head.

Section 2: Waiver of Certification or Reinstatement

An eligible who has been certified or tendered reinstatement may waive certification or reinstatement, upon giving reason satisfactory to the Commission without losing one's place upon the register. If the reasons assigned are not satisfactory to the Commission, or the eligible refuses to accept an appointment tendered, then his name shall be removed from the eligibles register. All waivers must be filed with the Commission. In the absence of such waiver the eligible shall be removed from the register and the next person certified. Upon the next requisition for certification the highest ranked candidate should be certified, including those who have previously waived certification. An eligible candidate may waive certification a total of one (1) time on any list of eligibles register.

Rule VII: Appointments

Section 1: Emergency Appointments

To prevent the stoppage of public business, or to meet extraordinary exigencies, any City Department Head may, with the approval of the Commission, make a temporary appointment to remain in force not exceeding 120 days and only until a regular appointment can be made under these rules. Any person whose name is on the list of eligibles register for a position in the classified service may accept a temporary appointment to a position in the classified service other than that for which the person was examined and is eligible without losing his place upon such register.

Section 2: Restoration to Register

Should the work for which an eligible who has been certified prove temporary and the person laid off without fault or delinquency on his part, he shall be restored to his proper place on the eligibles register.

Section 3: Assignment to Duty

All persons appointed to, or promoted in the classified service, shall be assigned to and perform the duties of the position to which appointed or promoted. In case of exigency an employee may be temporarily assigned additional duties without extra pay.

Section 4: Probationary Period

The first six (6) months of an employee's service with the City, be it by original appointment, transfer, or promotion is considered probationary. During this time period the employee's aptitude for the position is evaluated. A newly-hired employee may be dismissed at any time with or without cause during the probationary period. A promoted employee who does not successfully complete the period of probation for that promotion shall return to the rank from which they were promoted. The probationary period may be altered by the terms of a collective bargaining agreement.

Section 5: Change of Address

It is incumbent upon applicants and persons whose names are placed upon an eligibles register to notify the Commission in writing of any change of address while they are applicants or their names remain on such register.

Section 6: Expiration of Registers

No name shall remain upon a list of eligibles register for more than two (2) years.

Section 7: Recall

Employees laid off with good employment records may be recalled for employment by the Commission without re-examination.

RULE VIII: Promotions

Section 1: Eligibility

No person shall be examined for promotion in the classified service until the individual has served at least two years in the rank from which promotion is sought over and above that of one's period of probationary employment.

Section 2: Method of Promotion

Promotions in the classified service shall be made on the basis of ascertained merit, seniority in service, examination, and military preference as hereinafter provided. All examinations for promotions shall be competitive among such members of the next lower rank as desire to submit themselves to such examination. In all cases where it is practicable vacancies in the rank higher than the lowest shall be filled by promotion.

Section 3: Military/Naval Preference

Persons entitled to military/naval preference in promotion examinations shall submit proof of service and the duration of the same. Candidates are permitted to use military preference points both during initial entry to the organization via eligibility list testing, and once during his career for promotional appointment. The credit shall be added to the general average standing of the person. Preference for active military service shall be awarded as provided in Section 16 of the Civil Service Commission Act, 65 ILCS 5/10-1-16. Proof of active military service shall be furnished by the applicant in such form as the Civil Service Commission may require.

Section 4: Seniority

Credit for seniority shall be given only for full-time, actual service as an employee of the respective department from which promotion is sought regardless of the position held. Seniority points shall be awarded one (1) point for each five (5) years of service up to a maximum of twenty-five (25) years of service or a maximum of five (5) total preference points.

Section 5: Merit

The Department Head shall award up to a maximum of five (5) merit points for the position held by each candidate of the department who submits to testing for promotion.

Section 6: Certification

In certifying from the list of eligibles register for promotion, when two or more eligible have the same general average, preference shall be given in the order of seniority of service.

Section 7: Selection for Promotion

In selecting a candidate for promotion from the list of eligibles register the Department Head shall have the ability to utilize the 'Rule of 3' for selection among the three highest ranked candidates. The Civil

Service Act grants the Department Head, for purposes of promotion, the authority to select any candidate for promotion from among the three highest ranked candidates. In making a selection the Department Head shall not pass over the person having the highest rating in the original register more than once and shall not pass over the person having the second highest rating in the original register more than twice.

Rule X: General Provisions

Section 1

All employees in the classified civil service shall adhere to the rules and regulations as set forth by the Commission, the City of Crest Hill, and the respective department.

The City of Crest Hill and respective Department Heads have sole and absolute authority over personnel administration as it relates to employee performance review and discipline. Should an employee who is appointed under these rules and the Civil Service Commission Act be subject to termination or suspension of more than 30 days, procedures for such discipline shall be as provided in Section 18 of the Civil Service Commission Act, 65 ILCS 5/10-1-1. Applicable collective bargaining agreements may provide exception to these rules and employees subject to such agreements should consult them for further guidance.

Section 2

All procedures not covered by these Rules shall be governed by the Civil Service Act. In the event one or more of these Rules should be in conflict with the Civil Service Act, the Civil Service act's provisions may prevail.

Amendments to these Rules may be proposed and adopted by the Commission at any time. A record of these rules and amendments made shall be published and maintained by the Commission and made available for public inspection.

Approved and adopted this ____ day of _____ 2018.

Chairman

Commissioner

Commissioner

(65 ILCS 5/10-1-22) (from Ch. 24, par. 10-1-22)

Sec. 10-1-22. The commission shall employ a chief examiner, who shall, under the direction of the commission, superintend any examination held in such municipality under this Division 1. The chief examiner also shall perform such other duties as the commission shall prescribe. The chief examiner shall be ex-officio secretary of the commission, under the direction of such commission. The chief examiner, as such secretary, shall keep the minutes of its proceedings, preserve all reports made to it, keep a record of all examinations held under its direction, and perform such other duties as the commission shall prescribe.

(Source: Laws 1961, p. 3252.)

ORDINANCE NO. _____**AN ORDINANCE AMENDING SECTION 2.72.040 (MEMBERSHIP; COMPENSATION) OF CHAPTER 2.72 (CIVIL SERVICE COMMISSION) OF TITLE 2 (ADMINISTRATION AND PERSONNEL) OF THE CITY OF CREST HILL CODE OF ORDINANCES**

WHEREAS, the City of Crest Hill is authorized by its adoption of Division 1 to create and appoint members of a Civil Service Commission pursuant to Section 10-1-1 of the Illinois Municipal Code (65 ILCS 5/10-1-1) and

WHEREAS, the City of Crest Hill has previously exercised said authority by adopting Title 2, Chapter 2.72, Sections 2.72.010 through 2.72.040 creating a Civil Service Commission; and

WHEREAS, Section 2.72.040 of the Crest Hill Code governs the membership, attendance, and compensation of the City's Civil Service Commission members; and

WHEREAS, pursuant to its express authority granted by the Illinois Municipal Code, the City of Crest Hill has from time to time deemed it necessary to amend its Code of Ordinances; and

WHEREAS, the Corporate Authorities have determined that Section 2.72.040 should be amended to increase the compensation for Civil Service Commission Members and to replace references to "Chairman" with "Chairperson;" and

NOW, THEREFORE, BE IT ORDAINED by the Corporate Authorities of the City of Crest Hill, Illinois, as follows:

SECTION 1: PREAMBLE. The preamble of this Ordinance is declared to be true and correct and is incorporated by reference as if fully set forth in this Section 1.

SECTION 2: APPROVAL.

Section 2.72.040 (Membership; compensation) of Chapter 2.72 (Civil Service Commission) of Title 2 (Administration and Personnel) of the City of Crest Hill Code of Ordinances is hereby repealed in its entirety and replaced as follows, with all other sections of Chapter 2.72 remaining unchanged:

§ 2.72.040 MEMBERSHIP; COMPENSATION.

(A) The Civil Service Commission of the city shall consist of three members as provided by law. The members shall elect a chairperson to preside over the meetings. The Commission shall be governed by their own by-laws.

(B) The Chairperson of the Civil Service Commission shall be paid the sum of \$60 per regular meeting attended. The Chairperson of the Civil Service Commission shall be allowed one (1) absence from meetings per calendar year. Additional absences beyond one (1) per calendar year shall be unpaid. If the Chairperson is

absent for more than three (3) scheduled meetings in a calendar year, it may result in removal from the Civil Service Commission. Additionally, the Chairperson of the Civil Service Commission shall be paid \$60 per special meeting attended.

(C) The regular members of the Civil Service Commission shall be paid the sum of \$50 per regular meeting attended. The regular members of the Civil Service Commission shall be allowed one (1) absence from meetings per calendar year. Additional absences beyond one (1) per calendar year shall be unpaid. If a regular member is absent for more than three (3) scheduled meetings in a calendar year, it may result in removal from the Civil Service Commission. Additionally, the regular members of the Civil Service Commission shall be paid \$50 per special meeting attended.

('78 Code, § 2.72.040) (Ord. 1093, passed 5-17-99)

SECTION 3: SEVERABILITY. If any section, paragraph, clause, or provision of this Ordinance is held invalid, the invalidity of such section, paragraph, clause, or provision shall not affect any other provision of this Ordinance.

SECTION 4: REPEALER. All ordinances, resolutions or orders, or parts thereof, which conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

SECTION 5: EFFECTIVE DATE. This Ordinance shall be in full force and effect immediately upon its passage and publication according to law.

[LEFT INTENTIONALLY BLANK]

PASSED THIS 4TH DAY OF NOVEMBER, 2024.

	Aye	Nay	Absent	Abstain
Alderwoman Jennifer Methvin	_____	_____	_____	_____
Alderman Scott Dyke	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

Christine Vershay-Hall, City Clerk

APPROVED THIS 4TH DAY OF NOVEMBER, 2024.

Raymond R. Soliman, Mayor

ATTEST:

Christine Vershay-Hall, City Clerk

SPESIA & TAYLOR

MEMO

To: Mayor and City Council
From: Michael R. Stiff, Spesia & Taylor
Date: November 25, 2024
Re: Proposed changes to Civil Service Commission Compensation

Mayor and City Council,

The current version of the Ordinance amending the City Code sections regarding compensation and absences for members of the Civil Service Commission is attached. This version is per the Council's direction at the two prior work sessions at which it was discussed.

You may also recall that back on September 16 the Council passed Ordinance 1999 which amended the Plan Commission Compensation sections of the Code along with some other cleanup provisions regarding the number of absences for which a Commissioner would be paid.

During the work session at which this Ordinance was discussed, I pointed out the fact that the Plan Commission Members were paid monthly (based on 12 meetings per year). The Council decided to keep this monthly payment intact rather than changing the compensation to being only for actual meetings attended but allowing a certain number of what would amount to "excused" absences for a scheduled meeting which is missed.

Ordinance 1999 is attached to this Memorandum for ease of reference. My Memorandum of September 9, 2024 is also attached.

MRS

SPESIA & TAYLOR

MEMO

To: Mayor and City Council
From: Michael R. Stiff, Spesia & Taylor
Date: September 9, 2024
Re: Proposed changes to Plan Commission Ordinance(s)

Mayor and City Council,

The Plan Commission last month revised its Bylaws to reflect the new monthly meeting date on Thursday and to change the meeting location from the old City Hall address to the new City Center. In the process of reviewing the Bylaws to make those changes, Bill Thomas, the PC Chair suggested some additional modifications to make the Bylaws consistent with current practice. It was unclear when the Bylaws were originally drafted and approved, or when they were last amended since there was no date on the document.

In working with Bill Thomas to get the Bylaws updated, we looked to the City's Code Sections which create the Plan Commission to make sure that the Bylaws were consistent with those Ordinances, and in doing so, we noted that the Ordinance on Plan Commission compensation could be subject to varying interpretations.

As a result, Bill Thomas met with the Mayor to discuss these issues and concerns. The Mayor advised that the matter would need to be discussed with the City Council at a work session to determine the Council's direction as to what modifications should be made to the Ordinances.

Attached is the version of the Bylaws passed by the Plan Commission in August. The one section which was not changed at all, pending the Council's direction at tonight's meeting, is the Section on meeting attendance and the potential removal of a Plan Commission member due to absences.

In addition to the Plan Commission Bylaws, I have attached the current Plan Commission Ordinances for the City, specifically Chapter 2.80, Sections 2.80.010 through 2.80.080, as well as a document showing Bill Thomas' proposed changes to Section 2.80.040 in red. You will note that depending on what the Council directs tonight, there will need to be a corresponding change to the Plan Commission Bylaws Section V.

For discussion tonight is the topic of Plan Commission Compensation and the proposed modifications regarding removal for excessive absences. I have included all the Plan Commission Ordinances for review in case the Council wants to make any other changes. One other item that I noted in my review of these ordinances is the mandatory language in Section 2.80.050 regarding

an annual report being mandated. I am not aware of any annual report being filed with the Mayor and Council during Spesia & Taylor's time as City Attorney. Each of the Plan Commissions "transactions and recommendations" as referred to in Section 2.80.050 are communicated to the Mayor and City Council via "Findings and Decision" documents which are attached to Ordinances which come to the Council for approval or denial following the monthly Plan commission meetings, so I see no reason for an annual report to be mandated. My recommendation would be that Section 2.80.050 be amended to require the Plan Commission to continue its practice of submitting written Findings and Decision on all matter to the Mayor and City Council rather than via an "annual report."

With respect to the proposed changes to the Compensation Section of the Code, the Council can consider alternative options such as going to a per meeting attended model.

MRS

ORDINANCE NO. 1999

AN ORDINANCE AMENDING SECTION 2.80.040 (COMPENSATION) OF CHAPTER 2.80 (PLAN COMMISSION) OF TITLE 2 (ADMINISTRATION AND PERSONNEL) OF THE CITY OF CREST HILL CODE OF ORDINANCES

WHEREAS, the City of Crest Hill is authorized by Section 11-12-4 of the Illinois Municipal Code to create a Plan Commission (65 ILCS 5/11-12-4); and

WHEREAS, the City of Crest Hill has previously exercised said authority by adopting Title 2, Chapter 2.80, Sections 2.80.010 through 2.80.080 creating a Plan Commission; and

WHEREAS, Section 2.80.040 of the Crest Hill Code governs the compensation and attendance at meetings of Plan Commission members; and

WHEREAS, pursuant to its express authority granted by the Illinois Municipal Code, the City of Crest Hill has from time to time deemed it necessary to amend its Code of Ordinances; and

WHEREAS, the Corporate Authorities have determined that Section 2.80.040 should be amended to increase the compensation for Plan Commission Members, to replace references to "Chairman" with "Chairperson." and to clarify the number of absences for which the Plan Commission Members will be paid.

NOW, THEREFORE, BE IT ORDAINED by the Corporate Authorities of the City of Crest Hill, Illinois, as follows:

SECTION 1: PREAMBLE. The preamble of this Ordinance is declared to be true and correct and is incorporated by reference as if fully set forth in this Section 1.

SECTION 2: APPROVAL.

Section 2.80.040 (Compensation) of Chapter 2.82 (Plan Commission) of Title 2 (Administration and Personnel) of the City of Crest Hill Code of Ordinances is hereby repealed in its entirety and replaced as follows, with all other sections of Chapter 2.80 remaining unchanged:

§ 2.80.040 COMPENSATION.

(A) The Chairperson of the Plan Commission shall be paid the sum of \$60 per month, based on the commission having twelve regular meetings per calendar year. The Chairperson of the Plan Commission shall be allowed two (2) absences from scheduled meetings per calendar year. The Chairperson shall not be compensated for the third and any subsequent missed meetings in a calendar year. If the Chairperson is absent for more than five (5) scheduled meetings in a calendar year, it may result in removal from the Plan Commission. Additionally, the Chairman of the Plan Commission shall be paid \$60 per special meeting attended.

(B) The regular members of the Plan Commission shall be paid the sum of \$50 per month, based on the commission having twelve regular meetings per calendar year. The regular members of the Plan Commission shall be allowed two (2) absences from scheduled meetings per calendar year. A regular member of the Plan Commission shall not be compensated for the third and any subsequent missed meetings in a calendar year. If a regular member of the Plan Commission is absent for more than five (5) scheduled meetings in a calendar year, it may result in removal from the Plan Commission. Additionally, regular members of the Plan Commission shall be paid \$50 per special meeting attended.

('78 Code, § 2.80.030) (Ord. 1093, passed 5-17-99)

SECTION 3: SEVERABILITY. If any section, paragraph, clause or provision of this Ordinance is held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any other provision of this Ordinance.

SECTION 4: REPEALER. All ordinances, resolutions or orders, or parts thereof, which conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

SECTION 5: EFFECTIVE DATE. This Ordinance shall be in full force and effect immediately upon its passage and publication according to law.

[LEFT INTENTIONALLY BLANK]

PASSED THIS 16TH DAY OF SEPTEMBER, 2024.

	Aye	Nay	Absent	Abstain
Alderwoman Jennifer Methvin				
Alderman Scott Dyke				
Alderwoman Claudia Gazal				
Alderman Darrell Jefferson				
Alderman Tina Oberlin				
Alderman Mark Cipiti				
Alderman Nate Albert				
Alderman Joe Kubal				
Mayor Raymond R. Soliman				

Christine Vershay-Hall, City Clerk

APPROVED THIS 16TH DAY OF SEPTEMBER, 2024.

Raymond R. Soliman, Mayor

ATTEST:

Christine Vershay-Hall, City Clerk

RESOLUTION NO. _____**A RESOLUTION ADOPTING A REVISED POLICY FOR
REMOTE ATTENDANCE AT PUBLIC MEETINGS**

WHEREAS, the Illinois Open Meetings Act allows elected or appointed officials to attend meetings by remote audio or video link under specified conditions (5 ILCS 120/7); and

WHEREAS, the Corporate Authorities are required to adopt a policy consistent with the Open Meetings Act for situations when the City Council wishes to allow remote attendance; and

WHEREAS, the recent COVID-19 public health emergency has highlighted the necessity for members of the City Council to be able to participate in City Council meetings, even when personally ill or under other emergency circumstances; and

WHEREAS, the Corporate Authorities on **April 15, 2024** passed Resolution _____ adopting a Remote Attendance policy; and

WHEREAS, the Illinois Legislature has amended the Open Meetings Act to include “unexpected childcare obligations” as an additional basis for remote attendance a meeting governed by the Open Meetings Act; and

WHEREAS, the Corporate Authorities have determined that the previously adopted Remote Attendance Policy should be amended to include “unexpected childcare obligations” as a basis for for which an elected or appointed official may request and be allowed to participate remotely at a meeting; and

WHEREAS, The Corporate Authorities have reviewed the revised Remote Attendance Policy attached hereto as Exhibit A, and have determined that the Policy meets the requirements of the Open Meetings Act to allow for remote attendance in appropriate settings while still favoring in-person attendance at meetings, and that the same should be adopted.

NOW, THEREFORE, be it Resolved by the City Council of the City of Crest Hill, Will County, Illinois, pursuant to its statutory authority, as follows:

SECTION 1: PREAMBLE. The City Council hereby finds that all the recitals contained in the preamble to this Resolution are true, correct and complete and are hereby incorporated by reference thereto and made a part hereof.

SECTION 2: POLICY AMENDED; It is the policy of the City of Crest Hill to allow remote attendance at meetings under circumstances in accord with the Revised Policy attached hereto as Exhibit A, which is hereby approved and adopted as the Policy of the City of Crest Hill for Remote Attendance at Meetings effective immediately.

SECTION 3: SEVERABILITY. If any section, paragraph, clause or provision of this Resolution is held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any other provision of this Resolution.

SECTION 4: REPEALER. All ordinances, resolutions or orders, or parts thereof, which conflict with the provisions of this Resolution, are to the extent of such conflict hereby repealed.

SECTION 5: EFFECTIVE DATE. This Resolution shall be in full force and effect immediately upon its passage and approval, as provided by law.

[Intentionally Blank]

PASSED THIS ____ DAY OF _____, 2024.

	Aye	Nay	Absent	Abstain
Alderman Jennifer Methvin	_____	_____	_____	_____
Alderman Scott Dyke	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal Mayor	_____	_____	_____	_____
Raymond R. Soliman	_____	_____	_____	_____

Christine Vershay-Hall, City Clerk

APPROVED THIS ____ DAY OF _____, 2024.

Raymond R. Soliman, Mayor

ATTEST:

Christine Vershay-Hall, City Clerk

EXHIBIT A

DRAFT

THIS IS A DRAFT**Exhibit A****CITY OF CREST HILL REMOTE ATTENDANCE POLICY FOR PUBLIC MEETINGS:**

A. Members of the Council, as well as any boards and commissions of the City, may attend a meeting without being physically present if the following conditions are met:

1. In addition to holding meetings pursuant to the Open Meetings Act, 5 Illinois Compiled Statutes 120/1 et seq., City Council (or board or commission) meetings shall be subject to the following rules:

a. A quorum of the City Council (or board or commission) shall be physically present at the location of an open or closed meeting.

b. Provided a quorum is physically present, a member may be allowed to attend the meeting by audio or video conferencing.

c. Any member who wishes to be considered present at a meeting via audio or video conference may make such a request to the City Council (or board or commission) by notifying the Clerk three (3) days prior to the meeting, unless advance notice is impractical, that the member cannot physically attend the meeting for one (1) of the following reasons:

- (1) Personal illness or disability; or
- (2) Employment purposes or City business; or
- (3) A family or other emergency; or
- (4) An unexpected childcare obligation.

d. An affirmative vote by a majority of the City Council (or board or commission) physically present may allow a member to attend a meeting as provided herein. The member will be deemed authorized to attend the meeting electronically even if no motion to approve is made and seconded. A motion objecting to a member's remote attendance must be approved by two-thirds of the members of the public body physically present at the meeting. If a motion objecting to a member's remote attendance fails to achieve the required two-thirds vote of the members of the public body physically present, the member's remote attendance and electronic participation shall be deemed approved.

e. The Clerk shall record in the minutes of every meeting the members physically present, absent, and present remotely by audio or video conference.

2. The non-present Council (or board or commission) member shall provide a telephone number where he or she can be reached and must be available when contacted prior to the start of the meeting. The telephone of the non-present member must provide a clear connection and be in a location with relatively no background noise. If other electronic means of communication are

utilized, it must provide a clear audio connection with relatively no background noise. Members may not participate by facsimile, text, electronic mail or other means without audio connection.

3. A member shall be considered present for purposes of voting if the member is present by electronic means. If the City Council is voting on an ordinance or resolution authorizing, approving or providing for the issuance of bonds (as that term is defined in the Local Government Debt Reform Act), or the Council/board/commission is conducting any hearing required by law, then any member attending the meeting by audio or video conference shall be considered absent for purposes of voting.

4. The Mayor or temporary presiding officer (or Chair) must announce, prior to roll call, that a member is participating remotely by telephone or other electronic means.

5. The non-present member must answer the roll call and, at that time, state that he or she is unable to attend in person and is willing and able to participate by telephone or other electronic means.

6. The non-present member must be able to hear all comments made by other Council (or board or commission) members and from the audience if public comments are expected.

7. All members and the public must be able to hear the comments of the non-present member.

8. All votes shall be taken by roll call.

9. The meeting shall comply with the Open Meetings Act.

10. Any meeting must be chaired by a person who is physically present at the meeting.

11. In the event more than one (1) member wishes to attend the same meeting via telephone, the first member to inform the City Clerk shall be allowed to participate telephonically. In its discretion, the Council (or board or commission) may grant exceptions, by motion, to the limitations set forth in this subsection A(11).

B. Remote Attendance Without A Quorum Physically Present In The Event Of A Disaster Declaration. Any open or closed meeting of any City body subject to the requirements of the Illinois Open Meetings Act (5 ILCS 120), including the City Council or any of its boards, commissions, or committees, may be conducted by audio or video conference, without the physical presence of a quorum of the members, so long as the requirements of the Illinois Open Meetings Act (as may be amended) for such meetings have been met.

Effective _____



November 25, 2024

MEMO

TO: Mayor & City Council Members

FROM: Tony Graff, Interim City Administrator

SUBJECT: Additional Yard Waste Pick Up Week of 12/1/2024

Summary:

Currently the Yard Waste pick up ends on November 30th as stated within the contract with Republic Waste. If an additional week is requested there will be additional costs between \$3,500 to \$4,200. The breakdown is \$175 per hour estimate of 20 hours (\$3,500) plus \$70 per ton estimate is 10 ton (\$700).

Republic is holding the work order until Tuesday 11/26/2024.

Recommended Council Action:

The Council needs to provide a recommendation this evening so Republic can be notified on 11/26 (Tuesday).

Financial Impact:

Funding Source:	Garbage #80-00=3540
Budget Amount:	\$1,469,562.00
Cost:	\$3,500 to \$4,200