City Council Work Session
Crest Hill, IL
March 30, 2026
7:00 PM
Council Chambers
20600 City Center Boulevard, Crest Hill, IL 60403

Agenda

MAYOR

CLERK

TREASURER

CITY ADMINISTRATOR

1. Discuss Resolution in Support of Municipal Housing Authority

ECONOMIC DEVELOPMENT DEPARTMENT

1. Discuss Utilizing the GIS Consortium and Municipal GIS Partners (MGP, Inc.) for GIS Services

2. An Ordinance Amending Section 10.01.10-618 (SPECIAL PARKING PROHIBITIONS) of Division VI (PARKING REGULATIONS), ARTICLE 10 (SPECIAL PROVISIONS PERTAINING TO THE CITY OF CREST HILL), Chapter 10.01 (CREST HILL VEHICLE CODE), TITLE 10 (VEHICLES AND TRAFFIC) OF THE CITY OF CREST HILL CODE OF ORDINANCES

ENGINEERING DEPARTMENT

1. Resolution approving an Agreement for Professional Engineering Services for 2026 Sanitary Sewer Cleaning and Televising Bid and Oversight Services by and Between the City of Crest Hill, Will County, Illinois and Robinson Engineering, Ltd. for an amount of $39,880.00.
2. A Resolution approving a professional services agreement for design services for the Gaylord Rd, Cedarwood Dr. and Caton Farm Rd. Resurfacing and widening of Gaylord Rd. at specific locations to be part of the Grand Prairie Water Commission Project by and between the City of Crest Hill. Will County, Illinois and Stantec Consulting Services, Inc. for an amount of $133,500.00.

3. A Resolution Approving an Agreement for Professional Engineering Services for the Jasmine Ditch Drainage Investigation by and between the City of Crest Hill, Will

The Agenda for each regular meeting and special meeting (except a meeting held in the event of a bona fide emergency, rescheduled regular meeting, or any reconvened meeting) shall be posted at the City Hall and at the location where the meeting is to be held at least forty-eight (48) hours in advance of the holding of the meeting. The City Council shall also post on its website the agenda for any regular or special meetings. The City Council may modify its agenda for any regular or special meetings. The City Council may modify its agenda before or at the meeting for which public notice is given, provided that, in no event may the City Council act upon any matters which are not posted on the agenda at least forty-eight (48) hours in advance of the time for the holding of the meeting.

County, Illinois and Christopher B. Burke Engineering, Ltd. for an Amount of $24,400.00

4. A Resolution Approving an Agreement for the 2026 Sidewalk Cutting Program-Construction by and between The City of Crest Hill, Will County, Illinois and Safe Step, LLC for an Amount of $80,000.00

5. Resolution Approving a Professional Service Agreement for Design Services for the Broadway Water Main Crossing Additional Services- by and between the City of Crest Hill, Will County, Illinois and Strand & Associates Inc. for a cost of $29,800.00

POLICE DEPARTMENT

1. Approval Request of Special Event Police Services Agreement with St. Carlo Acutis Parish

2. Approval Request of an Intergovernmental Agreement with Joliet Metropolitan Area Narcotics Squad

PUBLIC WORKS DEPARTMENT

FINANCE DEPARTMENT

1. Continuation of the Fiscal Year 2026-27 Budget Discussion

PUBLIC COMMENT(Limit 3 minutes per person)

EXECUTIVE SESSION:

1. 5ILCS 120/2(c)(1): The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

2. 5ILCS 120/2 (c)(2): Collective negotiating matters between the public body and its employees or their representative, or deliberations concerning salary schedules for one or more classes of employees

3. 5ILCS 120/2 (c)(5): The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

ADJOURNMENT

Work Session Agenda Memo

Crest Hill, IL

Meeting Date:	March 30, 2026
Submitter:	Daniel Ritter, Community Development Director
	Ashley Monroe, Assistant City Administrator/HR
Department:	Administration and Community Development
Agenda Item:	Discuss Resolution in Support of Municipal Housing Authority

Summary:

On March 4, Illinois Municipal League (IML) CEO Brad Cole sent a memo (available via this link) to the IML Board of Directors regarding housing proposals included in Governor Pritzker's Building Up Illinois Developments (BUILD) plan. BUILD proposes statewide zoning standards, including minimum lot sizes, mandates increased residential density allowances, legalizes accessory dwelling units, limits minimum parking requirements, authorizes third-party plan reviewers and building inspectors, and creates a statewide formula related to impact fees. The BUILD plan broadly preempts local authority on entirely local issues. By passing the presented bills and laws associated with the BUILD plan, it would place the state in control of local issues, with little to no ability for communities to appeal laws.

IML also sent a letter to Governor Pritzker requesting to be included in all future conversations, legislative working group meetings, and/or other discussions that pertain to the BUILD plan and as it relates to municipal authority. IML is urging local officials to contact their legislators to oppose the preemption of local housing, land use, and zoning authority.

The attached resolution is a model resolution prepared by IML in support of local municipal authority over local housing and zoning decisions.

Recommended Council Action: Discuss adopting the drafted IML model Resolution and moving the item to the April 6, 2026, regular City Council Meeting.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF CREST HILL IN SUPPORT OF MUNICIPAL HOUSING AUTHORITY

WHEREAS, the City of Crest Hill has the responsibility to promote public health, safety and general welfare by regulating land use, density and development standards within the City of Crest Hill; and

WHEREAS, the City of Crest Hill recognizes that municipal authority of land use and zoning is a means to address separating incompatible land uses, protecting property values, managing traffic flow, ensuring adequate infrastructure and guiding orderly community growth; and

WHEREAS, the City of Crest Hill reiterates that community-led policies for land use and zoning are not causing a crisis of housing affordability or availability; and

WHEREAS, land use and zoning decisions are appropriately made at the local level by municipal officials familiar with the unique characteristics of the City; and

WHEREAS, the City Council and the Mayor of the City of Crest Hill find that the existing municipal authority for land use and zoning is essential for the continuing community vitality of the City of Crest Hill.

NOW, THEREFORE, be it resolved by the City Council and the Mayor of the City of Crest Hill as follows:

Section 1. The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

Section 2. The City of Crest Hill urges the Illinois General Assembly and Governor to preserve municipal authority for land use and zoning in its current form without additional restrictions on municipal governments and the communities they serve.

Section 3. The City Clerk shall forward a copy of this Resolution to the Illinois Municipal League.

PASSED THIS _____ day of _____, _____.

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

APPROVED THIS _____ day of _____, _____.

_____

Mayor

ATTEST:

_____

Clerk

City Council Workshop Memo

Crest Hill, IL

Meeting Date:	March 30, 2026
Submitter:	Daniel Ritter, Community Development Director
	Ron Wiedeman, Director of Engineering
Department:	Community Development and Engineering
Agenda Item:	Discuss Utilizing the GIS Consortium and Municipal GIS Partners (MGP, Inc.) for GIS Services

Summary/Background:

A Geographic Information System (GIS) is designed to store, manage, display, and analyze all types of geographic and spatial data. GIS combines database functions with computer mapping to analyze geographic data. GIS helps communities automate and improve local government business processes, from mapping incidents to supporting infrastructure systems and projects. GIS is a visualization technology that integrates information, uncovers complex information relationships, and supports local government decision-making. GIS results in a better understanding, more effective communication, and greater operational efficiency. The data in these systems is relied on heavily to influence decisions on public infrastructure, economic development, code enforcement, policing and public safety, budgeting, and much more.

Crest Hill has utilized Robinson Engineering to start up and operate its GIS program since around 2010. The current GIS system utilizes ArcGIS software and is primarily utilized for spatial tracking of utilities, infrastructure, and zoning information. The current system is only accessible to and utilized internally by staff. The system has limited capabilities to create maps, analyze data, be accessible to the public, or be customized for specific projects/initiatives. The capabilities and accuracy of the current data and program are limited. Will County's GIS system also provides some additional information, but access to information is limited and not specifically tied to Crest Hill. Staff have discussed potential changes in the past and recently began exploring the potential of transitioning to a service that has a focus and expertise in GIS systems that can help the GIS take the City to a new level in data-driven decision making across all departments.

The GIS Consortium is a unique municipal shared services model specific to Chicagoland that has been utilized by existing staff in prior organizations. The model allows cost and time efficiencies and consistency that is not available from private contractors or in-house services.

GIS Consortium – public.gisconsortium.org

The GIS Consortium is a proven solution for communities that are increasingly being challenged to do more with less. Its collaborative approach reduces costs while improving public services. Crest Hill's size limits its financial and functional ability to host an in-house GIS department (as is utilized in larger communities like Joliet, Aurora, and Naperville). A common alternative in the Chicago area is the GIS Consortium. The GIS Consortium is an organization of Chicago-area communities unified by a common goal: to share resources, information, staffing, and technology so that municipalities can optimize the value of geographic information systems (GIS).

The GIS Consortium creates value for its members by identifying opportunities to minimize cost and risk. Members do not pay annual dues, but apply their entire GIS investment directly to solutions and operations. All intellectual property developed by the GIS Consortium belongs to its members. The consortium was started in 1999 by four communities and has since grown to 44 Chicagoland communities of varying sizes (https://public.gisconsortium.org/members/gis-consortium-members). Nearby communities include Woodridge and Tinley Park.

Each member community has one vote, regardless of its population, geographic size, or membership date. Each community owns its data and has equal rights to intellectual property. Data sharing among members is encouraged to facilitate greater efficiencies, better business processes, and mutual aid support. The annual costs are based on a community's population and geographic area.

Municipal GIS Partners (MGP) – www.mgpinc.com

The GIS consortium partners with a separate company, Municipal GIS Partners, which specializes in municipal GIS operations and is the specific contractor for the consortium. MGP will complete the work and provide staff for regular updates, maintenance, and special projects as it relates to the city's GIS system. A separate agreement will be completed between the city and MGP for the GIS services.

MGP provides a high degree of experience and continuity across local government GIS solutions. MGP will be utilized to onboard and transfer existing data, as well as "clean it" and standardize it. They will help provide direction and guidance on existing data improvements as well as solutions related to addressing, property mailings, asset/property management, emergency management tracking, and much more. MGP staff is assigned to regularly meet with City staff to ensure data is sufficient, improvements are being made, and special projects are planned and completed.

Funding/Financial Impact: The City has previously paid for GIS services out of the engineering services budget and $146,000.00 was budgeted in 2026.

The request for funding in the FY2027 budget is being made with the new budget, including the initial onboarding fees and contract amounts. The total amount required for the 2026-2027 budget year is $168,657. Ongoing projected costs are in the attached proposal.

Recommended Council Action: Provide direction to staff regarding moving forward with the GIS Consortium and MGP for GIS services starting in the 2027 budget year. If approved staff will bring back to Council, the appropriate agreements and proposal for final approval.

Financial Impact:

Funding Source: General Fund and Water Sewer Fund

Budgeted Amount: $170,000.00 ($70,000 (GF) & $100,000.00 (Water and Sewer) 2027

Cost: $168,657.00

Attachments:

1. GIS Consortium Shared Services Proposal – City of Crest Hill 2026
2. GISC Membership Agreement
3. MGP Master Agreement and Attachments

CITY OF CREST HILL

GIS Consortium Shared Services Model

The GIS Consortium and MGP is a public-private partnership committed to fostering innovation through data-driven solutions that benefit the communities we serve. Our pioneering collaboration with the GIS Consortium exemplifies our dedication to reducing costs and mitigating risks associated with GIS and related data management systems for cities and villages. By leveraging and sharing staff, hardware, software, and solutions, we ensure that municipalities can efficiently manage and utilize their data resources.

A list of GIS Consortium members is available at https://public.gisconsortium.org/members/gis-consortium-members/ and https://public.gisconsortium.org/members/member-map/.

Membership includes:

- Complete GIS program staffing with technology cost distribution across GISC members
- User and license access to all membership solutions and products
- Access to and participation in collaborative opportunities to share ideas and solutions

Solution List

Below is a partial list of products and solutions offered by the GIS Consortium and MGP:

1. **Address Pre-Check:** A tool to standardize address data in community systems and workflows
2. **Address Verification:** A product to assess and score community address quality across department systems
3. **Asset Management and Manager Dashboards:** A solution that enables management and visualization of infrastructure data
4. **Community Map Viewer:** A publicly accessible map viewer designed for residents and businesses
5. **Community-Portal:** An address-based portal that integrates and organizes department data for staff, residents, and local businesses
6. **Emergency Management Suite:** A tool to centralize emergency event data collection, monitoring, and communication for decision-making and resource planning
7. **Local Government Data Model:** A database standard developed in partnership with members of the GIS Consortium
8. **myGIS:** A license-free staff accessible mapping system to discover and analyze all community GIS data
9. **Real-Time Solutions:** A tool to consume and visualize data from real-time sensors and assets
10. **Story Maps:** Customizable web applications to communicate information to the public in a simple and meaningful way

GIS Consortium Cost

Joining the GIS Consortium requires a one-time membership fee of **$12,000** based on community size. The Consortium owns hardware and software to reduce costs for all members, with expenses shared yearly based on community size. The annual fee for the community is **$4,080**.

MGP Program Staffing

MGP will perform all or part of the community geographic information system (GIS) management, development, operation, and maintenance as directed by the community. In addition to supporting the GIS program, MGP will work in partnership to identify opportunities for continued program development and enhancement.

MGP provides all the requisite staffing and skillsets required to manage the program including:

- Technical professionals assigned to community projects
- Advanced technical support for analysis, system integration, and escalation
- Systems analysts responsible for product, solution, and infrastructure performance
- Client Success Managers ensuring engagement and service levels

Staffing Cost

The GIS Consortium Executive Board negotiates rates and allocations annually. Each January 1st, community allocations, contracts, and budgets are updated for all members, regardless of their fiscal year.

This is a 12-month budget projection with staffing distributed throughout the year. The cost for the first year will be prorated according to the start date.

MGP staffing costs **$12,473.07** per month in 2025, totaling **$149,677** for the first year.

Other Community Expenses

MGP will collaborate with community departments to identify opportunities to ensure program adoption. This includes:

- Developing third-party GIS layers
- Providing hardware for power users and field workers
- Licensing for staff production

Cost Estimate

We do not have access to your Esri account or details of your current licenses. Below is the minimum recommended Esri licensing, which we can revise if the City shares its latest renewal agreement or Esri Portal access.

- GIS Applications Server - **$1,000**
- 1 ArcGIS Online Creator (Esri™) - **$700**
- 3 ArcGIS Online Mobile Worker (Esri™) - **$1,200**

Consolidated Budget Estimate

This is a 5-year budget forecast. Note that first-year staffing will be prorated based on the start date.

ITEM	2026	2027	2028	2029	2030
GIS Consortium initiation fee	$12,000				
GIS Consortium shared initiatives	$4,080	$4,080	$4,080	$4,080	$4,080
MGP Program Staffing[1]	$149,677	$154,167	$158,792	$163,556	$168,463
Other Community Expenses	$2,900	$1,900	$1,900	$1,900	$1,900
TOTAL	$168,657	$160,147	$164,772	$169,536	$174,443

[1] The GIS Consortium Executive Board reviews and sets rates and allocations each year. In the first year, costs will be prorated based on the actual start date. The Board has approved the rate increase for 2026, and future annual increases are projected at approximately 3%.

MEMBERSHIP AGREEMENT FOR A GEOGRAPHIC INFORMATION SYSTEM CONSORTIUM

This Agreement is entered into this ___ day of _____, 20___, by and between the municipalities that have executed this Agreement pursuant to its terms (all municipalities are collectively referred to as "Parties").

W I T N E S S E T H:

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and Section 3 of the Illinois Intergovernmental Cooperation Act authorize and encourage the entering into of Intergovernmental Agreements between units of local government;

WHEREAS, the Parties desire to enter into an Intergovernmental Agreement setting forth the responsibilities of the Parties with regard to the operation of a consortium to develop and share geographic information system information;

WHEREAS, the Parties desire to limit the cost of developing geographic information systems for their communities by participating in group training, joint purchasing and development and innovation sharing;

NOW, THEREFORE, in consideration of the mutual covenants of this Agreement and other good and valuable consideration, the Parties agree as follows:

I. General Purpose

The general purpose of this Agreement is to provide for an organization through which the Parties may jointly and cooperatively procure professional services for the establishment,

operation and maintenance of a geographic information system for the use and benefit of the Parties.

II. Construction and Definitions

Section 1. The language in the text of this Agreement shall be interpreted in accordance with the following rules of construction:

(a) The singular number includes the plural number and the plural the singular,

(b) The word "shall" is mandatory; the word "may" is permissive; and

(c) The masculine gender includes the feminine and neuter

Section 2. When the following words and phrases are used, they shall, for the purposes of this Agreement, have the meanings respectively ascribed to them in this Section, except when the context otherwise indicates.

(a) "GEOGRAPHIC INFORMATION SYSTEM CONSORTIUM" or "GISC" means the organization created pursuant to this Agreement.

(b) "GIS," means geographic information system.

(c) "BOARD" means the Board of Directors of GISC, consisting of one (1) Director (and one (1) alternate Director) from each governmental unit, which is a member of GISC.

(d) "CORPORATE AUTHORITIES" means the governing body of the member governmental unit.

(e) "MEMBER" means a Governmental Unit, which enters into this Agreement and is, at any specific time not in default as set forth in this Agreement.

(f) "FORMER MEMBER" means any entity, which was once a Member, but has either withdrawn from GISC or whose membership was terminated pursuant to this Agreement.

(g) "UNIT OF LOCAL GOVERNMENT" or "GOVERNMENTAL UNIT" means and includes any political subdivision of the State of Illinois or any department or agency of the state government or any city, village or any taxing body.

(h) "SOFTWARE" means computer programs, form designs, user manuals, data specifications and associated documentation.

(i) "SERVICE PROVIDER" means any professional services firm(s) that GISC designates as the firm(s) to establish, operate, maintain or support geographic information systems, for the Members.

(j) "SECONDARY SERVICE PROVIDER" means a Service Provider not limited to a supplier of software, hardware, mapping or other services.

(k) "INTELLECTUAL PROPERTY" means any and all software, data or maps generated by or for GISC. Such intellectual property shall be considered privileged and confidential trade secrets and shall constitute valuable formulae, design and research data or which Members have given substantial consideration.

III. Membership

Section 1. Any Governmental Unit may be eligible to become a member of GISC.

Section 2. A Governmental Unit desiring to be a member shall execute a counterpart of this Agreement and shall pay initial membership dues of a minimum of Four Thousand Dollars ($4,000) and a maximum of Twenty Thousand Dollars ($20,000) to be pro-rated in accordance with the formula contained in Exhibit A. Payment shall be made to the Secretary-Treasurer, or equivalent, of GISC to offset the cost of the legal and administrative expenses of the formation, operation and administration of GISC.

Section 3. Members shall enter into a GIS service contract, with the Service Provider substantially conforming with the agreement attached in Exhibit B or as modified by the GISC Board, within one (1) year of signing this Agreement. Members are expected to enter into any agreements with Secondary Service Providers deemed necessary for the functioning of GISC within a reasonable time as determined by the Board of Directors. Members shall be subject to the provisions of this Agreement, including but not limited to Article XIV.

Section 4. Any Governmental Unit desiring to enter into this Agreement may do so by the duly authorized execution of a counterpart of this Agreement by its proper officers. Thereupon, the clerk or other corresponding officer of the Governmental Unit shall file a duly executed copy of the Agreement, together with a certified copy of the authorizing resolution or other action, with the GISC President. The resolution authorizing the execution of the Agreement shall also designate the first Director and alternate for the Member.

Section 5. The Charter Members shall be the Members consisting of Glencoe, Highland Park, Lincolnshire and Park Ridge.

Section 6. Any Member joining GISC agrees, upon joining, that if it is to become a Former Member, it will be bound by all of the obligations of a Former Member as set forth in this Agreement.

Section 7. Former members will require a favorable vote of two-thirds (2/3) majority of the Board of Directors in order to rejoin the GISC.

IV. Board of Directors

Section 1. The governing body of GISC shall be its Board of Directors. Each Member shall be entitled to one (1) Director, who shall have one (1) vote.

Section 2. Each Member shall also be entitled to one Alternate Director who shall be entitled to attend meetings of the Board and who may vote in the absence of the Member's Director.

Section 3. The Corporate Authorities of each Member shall appoint Directors and Alternate Directors. In order for GISC to develop data processing and management information systems of maximum value to Member Governmental Units, the Members shall appoint, as their Director and Alternate, a chief administrative officer, a department head and employees with significant management responsibility and experience. Directors and Alternates shall serve without compensation from GISC.

Section 4. A vacancy shall immediately occur in the office of any Director upon his resignation, death, removal by the Corporate Authorities of the Member, or ceasing to be an employee of the Member.

V. Powers and Duties of the Board

Section 1. The powers and duties of the Board shall include the powers set forth in this Article.

Section 2. It shall take such action, as it deems necessary and appropriate to accomplish the general purposes of the organization in negotiating with a Service Provider to determine

annual rates and usage levels for the members and other ancillary powers to administer GISC.

Section 3. It may establish and collect membership dues.

Section 4. It may establish and collect charges for its services to Members and to others.

Section 5. It may exercise any other power necessary and incidental to the implementation of its powers and duties.

VI. Officers

Section 1. The officers of the Executive Board and their powers and duties are defined in the By-Laws.

VII. Financial Matters

Section 1. The fiscal year of GISC shall be the calendar year.

Section 2. An annual budget for the next fiscal year shall be adopted by the Board at the annual meeting by December 31st of each year. Copies shall be provided to the chief administrative officer of each Member.

Section 3. The Board shall have authority to adjust cost sharing charges for all Members in an amount sufficient to provide the funds required by the budgets of GISC.

Section 4. Billings for all charges shall be made by the Board and shall be due when rendered. Any Member whose charges have not been paid within 90 days after billing shall be in default and shall not be entitled to further voting privileges or to have its director hold any office on the Board and shall not use any GISC facilities or programs until such time as such Member is no longer in default. Members in default shall be subject to the provisions within this Agreement. In the event that such charges have not been paid within 90 days of such billing, such defaulting Member shall be deemed to have given, on such 90th day, notice of withdrawal from membership. In the event of a bona fide dispute between the Member and the Board as to the amount which is due and payable, the member shall nevertheless make such payment in order to preserve its status as a Member, but such payment may be made under protest and without prejudice to its right to dispute the amount of the charge and to pursue any legal remedies available to it. Withdrawal shall not relieve any such Member from its financial obligations as

set forth in this Agreement.

Section 5. Nothing contained in this Agreement shall prevent the Board from charging nonmembers for services rendered by GISC, on such basis, as the Board shall deem appropriate.

Section 6. It is anticipated that certain Members may be in a position to extend special financial assistance to GISC in the form of grants. The Board may credit any such grants against any charges, which the granting Member would otherwise have to pay. The Board may also enter into an agreement, as a condition to any such grant, that it will credit all or a portion of such grant towards charges, which have been made or in the future may be made against one or more specified Members.

Section 7. The Board, in accordance with procedures established in the By-Laws may expend board funds. The Board must authorize all expenditures by simple majority.

VIII. Termination of Membership

Section 1. Failure to enter into an agreement with the Service Provider within one (1) year of GISC's designation of the Service Provider shall be cause for the termination of membership. A 30-day written notice will be given to a Member that fails to enter into an agreement with the Service Provider as provided in this Section. Upon the failure to enter into an agreement at the end of the thirty-day (30) notice period, its membership shall be terminated.

Section 2. Failure to enter into an agreement within thirty 30 days of expiration of the previous agreement with Service Provider shall result in membership termination.

Section 3. A member may be terminated for cause based on an affirmative vote of two-thirds (2/3) of the Board of Directors.

Section 4. Upon termination of any Member, the Member shall be responsible for:

(a) All of its pro-rated share of any obligations;

(b) Its share of all charges to the effective date of termination; and

(c) Any contractual obligations it has separately incurred with GISC or the Service Provider.

Section 5. A Member terminated from membership at a time when such termination does not result in dissolution of GISC, shall forfeit its claim to any assets of GISC. Any terminated

Member shall be subject to the provisions described elsewhere in this agreement.

IX. Withdrawal

Section 1. Any Member may at any time give written notice of withdrawal from GISC. The nonpayment of charges as set forth in this Agreement or the refusal or declination of any member to be bound by any obligation to GISC shall constitute written notice of withdrawal.

(a) Actual withdrawal shall not take effect for a period of six (6) months from the date of such notification.

(b) Upon effective withdrawal the withdrawing member shall continue to be responsible for:

(i) All of its pro-rated share of any obligations;

(ii) Its share of all charges to the effective date of termination;

(iii) Any contractual obligations it has separately incurred with GISC or the Service Provider(s).

Section 2. A Member withdrawing from membership at a time when such withdrawal does not result in dissolution of GISC shall forfeit its claim to any assets of GISC. Any Member that withdraws shall be subject to the provisions of this Agreement. In addition, any Member withdrawing shall promptly remove, at its own expense, any and all software, maps or other data that was not developed exclusively for the Member's benefit, except under terms as provided for elsewhere in this Agreement. The withdrawing Member shall, within thirty (30) days of withdrawal, file a certification with the Board, verifying compliance with this Section.

X. Dissolution

Section 1. GISC shall be dissolved whenever:

(a) A sufficient number of Members withdraw from GISC to reduce the total number of Members to less than two (2) or

(b) By two-thirds (2/3) vote of all Directors.

Section 2. In the event of dissolution, the Board shall determine the procedures necessary to affect the dissolution and shall provide for the taking of such measures as promptly as

circumstances permit subject to the provisions of this Agreement.

Section 3. Upon dissolution, after payment of all obligations the remaining assets of GISC shall be distributed among the then existing Members in proportion to their contributions to GISC during the entire period of such Member's membership, as determined by the Board. The computer software that GISC developed for its membership shall be available to the Members, subject to such reasonable rules and regulations, as the Board shall determine.

Section 4. If, upon dissolution, there is an organizational deficit, such deficit shall be charged to and paid by the Members and Former Member in accordance with obligations as described in Article IX on a pro-rata basis, the pro-rata basis is calculated from the Members' contributions to GISC during the two (2) years preceding the date of the vote to dissolve.

Section 5. In the event of dissolution the following provisions shall govern the distribution of computer software owned by GISC:

(a) All such software shall be an asset of GISC.

(b) A Member may use any software developed during its membership in accordance with this agreement, upon:

(i) Paying any unpaid sums due GISC,

(ii) Paying the costs of taking such software, and

(iii) Complying with reasonable rules and regulations of the Board relating to the taking and use of such software. Such rules and regulations may include a reasonable time within which any Member must take such software.

XI. General Conditions

Section 1. Notice. All notices hereunder shall be in writing, and shall be deemed given when delivered in person or by United States certified mail, with return receipt requested, and if mailed, with postage prepaid. All notices shall be addressed as follows:

If to GISC:

President of GISC

With a copy to the GISC Secretary-Treasurer, or equivalent.

If to Member:

Each party shall have the right to designate other addresses for service of notices, provided notice of change of address is duly given.

Section 2. The Parties certify that they are not barred from entering into this Agreement as a result of violations of either Section 33E-3 or Section 33E-4 of the Illinois Criminal Code and that they each have a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A)(4).

XII. Duration

This agreement shall continue in effect indefinitely, until terminated in accordance with its terms or until GISC is dissolved.

XIII. Member Software Usage

Section 1. No Member or Former Member shall:

(a) Permit any other parties to use, modify, translate, reverse engineer, decompile, disassemble (except to the extent applicable laws specifically prohibit such restriction) or create derivative works based on the software;

(b) Copy the software, unless part of normal backup procedures;

(c) Sell, rent, lease, license, give away or grant a security interest in or otherwise transfer rights to the software; or

(d) Remove any proprietary notices or labels on the software without written permission from the Board.

Section 2. In the event of default, withdrawal or termination of membership of a

Member, that Member may use, under license granted by the Board, any software developed during its membership upon:

(a) Paying to the Board any unpaid sums due GISC and

(b) Paying any reasonable costs established by the Board for licensing such software.

XIV. Service Provider

Section 1. For the purposes of this article, the Service Provider is defined as the Service Provider and Secondary Service Provider.

Section 2. The term of any Service Provider shall be as set forth in the Service Provider Agreement.

Section 3. The Board may at any time by a majority vote name a new Service Provider, whose term shall begin at such time as the Board may authorize.

Section 4. A Service Provider's term shall be renewed upon such terms as the Board may approve.

Section 5. The Board may terminate the services of a Service Provider at any time, subject only to the Service Provider agreement.

Section 6. The Board may enter into agreements with more than one Service Provider if it deems it appropriate to do so.

XV. Intellectual Property

Section 1. Members agree that no assignments, licenses, sales, authorization of reuse by others, giveaways, transfer or any other grant of Intellectual Property rights will be made to any third party without written permission from the Board.

Section 2. It is understood that this Agreement does not grant to any Member or any employees, partners or other business associates thereof, any rights in any Intellectual Property or any inherent protectable interests, except those specifically provided by this Agreement.

XVI. Execution of Agreement

This Agreement may be executed in any number of counterparts, each of which shall for all purposes be deemed to be an original; and all such counterparts, or as many of them as GISC and the Members or additional Members shall preserve undestroyed, shall together constitute but one and the same instrument.

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EXHIBIT A

INITIAL MEMBERSHIP DUES FORMULA

Membership Fee = Basis x Allocation

Where: Basis = $20,000
Allocation = Calculated by Consortium for member based on size, density, and other considerations

Fee Illustration

Allocation	Membership Fee
0%	NA
20%	$4,000
30%	$6,000
40%	$8,000
50%	$10,000
60%	$12,000
70%	$14,000
80%	$16,000
90%	$18,000
100%	$20,000

EXHIBIT B

GIS Consortium Service Provider Contract

IN WITNESS WHEREOF, the undersigned have caused this Agreement for the Creation of a Geographic Information System Consortium to be executed in the Members respective name, and have caused this Agreement for the Creation of a Geographic Information System Consortium to be attested, all by their duly authorized officers and representatives, and have caused the Agreement for the Creation of a Geographic Information System Consortium to be dated this _____ day of, _____ 20___.

_____ of _____

By:_____

Its: _____

ATTEST:

_____
Village/City Clerk

Seal

GIS CONSORTIUM SERVICE PROVIDER CONTRACT

This contract (this "***Contract***") made and entered into this 1st day of May, 2026 (the "***Effective Date***"), by and between the City of Crest Hill, an Illinois municipal corporation (hereinafter referred to as the "***Municipality***"), and Municipal GIS Partners, Incorporated, 701 Lee Street, Suite 1020, Des Plaines, Illinois 60016 (hereinafter referred to as the "***Consultant***").

WHEREAS, the Municipality is a member of the Geographic Information System Consortium ("***GISC***");

WHEREAS, the Consultant is a designated service provider for the members of GISC and is responsible for providing the necessary professional staffing resource support services as more fully described herein (the "***Services***") in connection with the Municipality's geographical information system **(**"***GIS***");

WHEREAS, the Municipality desires to engage the Consultant to provide the Services on the terms set forth herein; and

WHEREAS, the Consultant hereby represents itself to be in compliance with Illinois statutes relating to professional registration applicable to individuals performing the Services hereunder and has the necessary expertise and experience to furnish the Services upon the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the foregoing and of the promises hereinafter set forth, it is hereby agreed by and between the Municipality and the Consultant that:

SECTION 1
SCOPE OF SERVICES

1.1 Statement of Work. This Contract contains the basic terms and conditions that will govern the overall relationship between the Consultant and the Municipality. The Consultant will provide the Services described in the statement of work attached hereto as ***Attachment 1*** ("***Statement of Work***"), which shall become a part of and subject to this Contract.

1.2 Supplemental Statements of Work. Any additional services to be performed by the Consultant may be added to this Contract after the Effective Date by the mutual agreement of the parties, which agreement will be evidenced by mutual execution of a Supplemental Statement of Work which shall also be subject to the terms and conditions set forth in this Contract.

1.3 Additional Compensation. If the Consultant wishes to make a claim for additional compensation as a result of action taken by the Municipality, the Consultant shall give written notice of its claim within fifteen (15) days after occurrence of such action. Regardless of the decision of the Municipality Manager relative to a claim submitted by the Consultant, all work required under this Contract as determined by the Municipality Manager shall proceed without interruption.

1.4 Contract Governs. If there is a conflict between the terms of this Contract and the Statement of Work or any Supplemental Statement of Work, unless otherwise specified in such Statement of Work, the terms of this Contract shall supersede the conflicting provisions contained in such Statement of Work.

SECTION 2
PERFORMANCE OF WORK

2.1 All work hereunder shall be performed under the direction of the City Manager or their designee (hereinafter referred to as the "***Municipality Manager***") in accordance with the terms set forth in this Contract and each relevant Statement of Work**.**

SECTION 3
RELATIONSHIP OF PARTIES

3.1 Independent Contractor. The Consultant shall at all times be an independent contractor, engaged by the Municipality to perform the Services. Nothing contained herein shall be construed to constitute a partnership, joint venture or agency relationship between the parties.

3.2 Consultant and Employees. Neither the Consultant nor any of its employees shall be considered to be employees of the Municipality for any reason, including but not limited to for purposes of workers' compensation law, Social Security, or any other applicable statute or regulation.

3.3 No Authority to Bind. Unless otherwise agreed to in writing, neither party hereto has the authority to bind the other to any third party or to otherwise act in any way as the representative of the other.

SECTION 4
PAYMENT TO THE CONSULTANT

4.1 Payment Terms. The Municipality agrees to pay the Consultant in accordance with the terms and amounts set forth in the applicable Statement of Work, provided that:

(a) The Consultant shall submit invoices in a format approved by the Municipality.

(b) The Consultant shall maintain records showing actual time devoted to each aspect of the Services performed and cost incurred. The Consultant shall permit the authorized representative of the Municipality to inspect and audit all data and records of the Consultant for work done under this Contract. The Consultant shall make these records available at reasonable times during this Contract period, and for a year after termination of this Contract.

(c) The service rates and projected utilization set forth in the applicable Statement of Work shall adjust each calendar year in accordance with the annual rates approved by the Board of Directors of GISC which shall be reflected in a Supplemental Statement of Work.

(d) Payments to the Consultant shall be made pursuant to the Illinois Local Government Prompt Payment Act (50 ILCS 505/1 et seq.).

(e) The Municipality is a tax-exempt municipality and will provide Consultant with a copy of the Municipality's current sales tax exemption certificate. Consultant shall not charge the Municipality any tax incurred by the Consultant for these Services.

4.2 Service Rates. The fees and/or service rates set forth in the Statement of Work and Supplemental Statement of Work include all applicable federal, state, and local taxes of every kind and nature applicable to the Services as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities, or similar benefits and all costs, royalties and fees arising from the use of, or the incorporation into, the Services, of patented or copyrighted equipment, materials, supplies, tools, appliances, devices, processes, or inventions. All claim or right to claim additional compensation by reason of the payment of any such tax, contribution, premium, costs, royalties, or fees is hereby waived and released by Consultant.

SECTION 5
TERM

5.1 Initial Term. Subject to earlier termination pursuant to the terms of this Contract, the initial term of this Contract shall commence on the Effective Date and remain in effect for eight (8) months (the "***Initial Term***").

5.2 Renewal Terms. The Initial Term may be extended for successive one (1) year periods or for any other period as mutually agreed to in writing and set forth in a Supplemental Statement of Work executed by both parties (each, a "***Renewal Term***").

5.3 Status of this Contract. The expiration of the Initial Term or a Renewal Term shall not terminate or affect the obligations of the Parties to each other under any existing Statement of Work or Supplemental Statement of Work issued pursuant to this Contract, and such Statement of Work or Supplemental Statement of Work shall continue in full force and effect and shall continue to be governed by the terms of this Contract until the expiration or completion of such Statement of Work or Supplement Statement of Work or until such Statement of Work or Supplemental Statement of Work is itself terminated pursuant to this Contract.

SECTION 6
TERMINATION OF CONTRACT

6.1 Voluntary Termination. Notwithstanding any other provision hereof, (a) the Municipality may terminate this Contract, any Statement of Work, or any Supplemental Statement of Work during the Initial Term or any Renewal Term, with or without cause, at any time upon ninety (90) calendar days prior written notice to the Consultant.; (b) the Consultant may terminate this Contract, any Statement of Work, or any Supplemental Statement of Work, with or without cause, at any time upon one hundred eighty (180) calendar days prior written notice to the Municipality; or (c) following the expiration of the Term of this Agreement, and notwithstanding Section 5.3 of this Agreement, either Party may terminate any Statement of Work or any

Supplemental Statement of Work, with or without cause, upon thirty (30) calendar days prior written notice to the other Party.

6.2 Termination for Breach. Either party may terminate this Contract upon written notice to the other party following a material breach of a material provision of this Contract by the other party if the breaching party does not cure such breach within fifteen (15) days of receipt of written notice of such breach from the non-breaching party.

6.3 Payment for Services Rendered. In the event that this Contract is terminated in accordance with this Section 6, the Consultant shall be paid for services actually performed and reimbursable expenses actually incurred.

6.4 Effect of Termination. Termination of any Statement of Work or Supplemental Statement of Work will have no effect on this Contract. Termination of this Contract will serve to immediately terminate all open Statements of Work and Supplemental Statements of Work, absent a written agreement between the parties otherwise. Termination or expiration of this Contract, any Statement of Work, or any Supplemental Statement of Work will not affect any right or obligation of a party that comes into effect before, upon, or after such termination or expiration, or otherwise survives such termination or expiration, which was incurred by such party prior to such termination or expiration.

SECTION 7
CONSULTANT PERSONNEL AND SUBCONTRACTORS

7.1 Adequate Staffing. The Consultant must assign and maintain during the term of this Contract and any renewal thereof, an adequate staff of competent employees, agents, or subcontractors ("***Consultant Personnel***") that is fully equipped, licensed as appropriate and qualified to perform the Services as required by the Statement of Work or Supplemental Statement of Work.

7.2 Availability of Personnel. The Consultant shall notify the Municipality as soon as practicable prior to terminating the employment of, reassigning, or receiving notice of the resignation of, any Consultant Personnel assigned to provide the Municipality with the Services. The Consultant shall have no claim for damages and shall not bill the Municipality for additional time and materials charges as the result of any portion of the Services which must be duplicated or redone due to such termination or for any delay or extension of the time of performance as a result of any such termination, reassigning, or resignation.

7.3 Use of Subcontractors. The Consultant's use of any subcontractor or subcontract to perform the Services shall not relieve the Consultant of full responsibility and liability for the provision, performance, and completion of the Services as required by this Contract. All Services performed under any subcontract shall be subject to all of the provisions of this Contract in the same manner as if performed by employees of the Consultant. Consultant shall be fully responsible and assumes liability for the acts and omissions of all subcontractors directly or indirectly employed by, or working at the direction of, the Consultant in the performance of the Services.

7.4 Removal of Personnel and Subcontractors. Municipality may, upon written notice to Consultant, request that any Consultant Personnel be removed or replaced. Consultant shall

promptly endeavor to replace such Consultant Personnel and Municipality shall have no claim for damages for a delay or extension of the applicable Statement of Work as a result of any such removal or replacement.

7.5 Non-Solicitation of Consultant Employees. The Municipality agrees that during the term of this Contract and for a period of one (1) year thereafter, it shall not, directly or indirectly, through any other person, firm, corporation or other entity, solicit, induce, encourage or attempt to induce or encourage any employee of the Consultant to terminate his or her employment with the Consultant or to breach any other obligation to the Consultant. The Municipality acknowledges that the aforementioned restrictive covenant contained in this Section is reasonable and properly required for the adequate protection of the Consultant's business.

SECTION 8
ACCOMMODATION OF CONSULTANT PERSONNEL; MUNICIPAL FACILITIES

8.1 Facilities, Equipment, and Records. The Municipality shall provide the Consultant with adequate and safe office space, furnishings, records, hardware, software and connectivity to fulfill the objectives of the GIS program including, without limitation, the following:

(a) Office space for the Consultant's Personnel. This space should effectively and securely house all required GIS systems, peripherals and support tools. This space must be available during normal business hours;

(b) Furnishings including adequate desk(s), shelving, and seating for the Consultant's Personnel;

(c) Hardware, software, peripherals, internet access, and network connectivity meeting current minimum technical standards, as determined by Consultant from time to time, to perform the program objectives efficiently; and

(d) Any Municipality data or record which is necessary for carrying out the work as outlined in the Contract, Statement of Work or Supplemental Statement of Work.

8.2 Backup and Recovery Systems. The Municipality shall be responsible for installing, operating and monitoring the backup and recovery systems for all the Municipality's GIS assets that permit the Consultant to continue Services within a reasonable period of time following a disaster or outage. The Consultant shall be responsible for installing, operating and monitoring the backup and recovery systems for all Consultant's assets that permit the Municipality to continue accessing the GISC Materials and Services within a reasonable period of time following a disaster or outage.

8.3 Right of Entry; Limited Access. Consultant's Personnel performing Services shall be permitted to enter upon the Municipality's property in connection with the performance of the Services, subject to those rules established by the Municipality. Consent to enter upon a Municipality's facility given by the Municipality shall not create, nor be deemed to imply, the creation of any additional responsibilities on the part of the Municipality. Consultant's Personnel shall have the right to use only those facilities of the Municipality that are necessary to perform the Services and shall have no right to access any other facilities of the Municipality.

8.4 Compliance with Law. The Municipality shall comply with all applicable local, state, and federal laws including those pertaining to safety, harassment, and discrimination.

SECTION 9
CONFIDENTIAL INFORMATION; INTELLECTUAL PROPERTY; FOIA

9.1 Municipal Materials. The Consultant acknowledges and agrees that all trademarks, service marks, logos, tradenames and images provided by or on behalf of the Municipality to the Consultant for use in performing the Services and the GIS database (including files created from the database) created by Consultant hereunder (the "***Municipal Materials***") are the sole and exclusive property of the Municipality. The Consultant acknowledges that this Contract is not a license to use the Municipal Materials except as needed to perform the Services hereunder.

9.2 Third-Party Materials. If applicable, to the extent the Consultant has agreed to obtain and/or license Third-Party Materials on behalf of Municipality, the Consultant shall obtain a license for Municipality to use the Third-Party Materials as part of the Services for the purpose specified in the applicable Statement of Work. "***Third-Party Materials***" shall include, but are not limited to, computer software, script or programming code or other materials owned by third parties and/or any software available from third parties, that is licensed by Consultant for the benefit of the Municipality.

9.3 GISC Materials. It is expressly understood that, excluding the Municipal Materials and Third-Party Materials, all members of GISC and the Consultant may use or share in any improvements or modifications incorporated into any computer software (in object code and source code form), script or programming code used or developed by the Consultant in providing Services hereunder (the "***GISC Materials***").

(a) The Consultant herby grants the Municipality a limited, personal, nontransferable, non-exclusive license to use the GISC Materials solely for the purpose of and in connection with the Municipality's GIS. Upon expiration or termination of this Contract, or at such time the Municipality is no longer a member of GISC or in breach of its obligations hereunder, the Municipality shall not be entitled to or granted a license in future enhancements, improvements or modifications in the GISC Materials. The Municipality may grant a sublicense to a third party that the Municipality engages to maintain or update the GISC Materials in connection with the Municipality's GIS; provided that such third party agrees in writing to be bound by the license restrictions set forth in this Contract.

(b) The Municipality acknowledges that the Consultant is in the business of providing staffing resource support services and that the Consultant shall have the right to provide services and deliverables to third parties that are the same or similar to the services that are to be rendered under this Contract, and to use or otherwise exploit any GISC Materials in providing such services.

9.4 Confidential Information. In the performance of this Contract, the Consultant may have access to or receive certain information in the possession of the Municipality that is not generally known to members of the public ("***Confidential Information***"). The Consultant acknowledges that Confidential Information includes, but is not limited to, proprietary

information, copyrighted material, educational records, employee data, financial information, information relating to health records, resident account information, and other information of a personal nature. Consultant shall not use or disclose any Confidential Information without the prior written consent of the Municipality. Consultant will use appropriate administrative, technical and physical safeguards to prevent the improper use or disclosure of any Confidential Information received from or on behalf of the Municipality. Upon the expiration or termination of this Contract, Consultant shall promptly cease using and shall return or destroy (and certify in writing destruction of) all Confidential Information furnished by the Municipality along with all copies thereof in its possession including copies stored in any computer memory or storage medium. The term "Confidential Information" does not include information that (a) is or becomes generally available to the public other than as a result of a breach of this Contract by the Consultant; (b) was in the Consultant's or Consultant Personnel's possession on a non-confidential basis from any source other than the Municipality, which source, to the knowledge of the Consultant, is entitled to disclose such information without breach of any obligation of confidentiality; (c) is independently developed by the Consultant without the use of or reference to, in whole or in part, any Confidential Information; (d) required to be disclosed pursuant to a court order issued by a court having jurisdiction thereof (subject to Section 9.5); or (e) information subject to disclosure under FOIA (as defined below in Section 9.6). For avoidance of doubt, it is agreed that the GISC Materials shall not be considered Confidential Information.

9.5 Dissemination of Confidential Information. Unless directed by the Municipality, Consultant shall not disseminate any Confidential Information. If Consultant is presented with a request for documents by any administrative agency or with a subpoena *duces tecum* regarding any Confidential Information which may be in Consultant's possession as a result of Services provided under this Contract, unless prohibited by law, Consultant shall immediately give notice to the Municipality with the understanding that the Municipality shall have the opportunity to contest such process by any means available to it prior to submission of any documents to a court or other third party. Consultant shall not be obligated to withhold delivery of documents beyond the time ordered by a court of law or administrative agency, unless the request for production or subpoena is quashed or withdrawn, or the time to produce is otherwise extended. Consultant shall cause its personnel, staff and subcontractors, if any, to undertake the same obligations regarding confidentiality and dissemination of information as agreed to by Consultant under this Contract.

9.6 Freedom of Information Act Requests. Within four (4) business days after the Municipality's Notice to the Consultant of the Municipality's receipt of a request made pursuant to the Illinois Freedom of Information Act (ILCS 140/1 et seq. – herein "FOIA"), the Consultant shall furnish all requested records in the Consultant's possession which are in any manner related to this Contract or the Consultant's performance of the Services, including but not limited to any documentation related to the Municipality and associated therewith. The Consultant shall not apply any costs or charge any fees to the Municipality or any other person, firm or corporation for its procurement and retrieval of such records in the Consultant's possession which are sought to be copied or reviewed in accordance with such FOIA request or requests. The Consultant shall defend, indemnify and hold harmless the Municipality including its several departments and including its officers and employees and shall pay all of the Consultant's Costs associated with such FOIA request or requests including Costs arising from the Consultant's failure or alleged failure to timely furnish such documentation and/or arising from the Consultant's failure or alleged failure otherwise to comply with the FOIA, whether or not associated with the Consultant's and/or

the Municipality's defense of any litigation associated therewith. In addition, if the Consultant requests the Municipality to deny the FOIA request or any portion thereof by utilizing one or more of the lawful exemptions provided for in the FOIA, the Consultant shall pay all Costs in connection therewith. As used herein, "in the Consultant's possession" includes documents in the possession of any of the Consultant's officers, agents, employees and/or independent contractors; and "Costs" includes but is not limited to attorneys' fees, witness fees, filing fees and any and all other expenses — whether incurred by the Municipality or the Consultant.

9.7 News Releases. The Consultant may not issue any news releases without prior approval from the Municipality Manager nor will the Consultant make public proposals developed under this Contract without prior written approval from the Municipality Manager.

9.8 Survive Termination. The provisions of Section 9.1 and 9.4 through and including 9.8 shall survive the termination of this Contract.

SECTION 10
LIMITATION OF LIABILITY

10.1 THE REPRESENTATIONS SET FORTH IN THIS CONTRACT ARE EXCLUSIVE AND IN LIEU OF ALL OTHER REPRESENTATIONS AND WARRANTIES, EXPRESS OR IMPLIED, ARISING BY LAW OR OTHERWISE, INCLUDING BUT NOT LIMITED TO ANY FITNESS FOR A PARTICULAR PURPOSE OR ANY IMPLIED WARRANTIES ARISING FROM TRADE USAGE, COURSE OF DEALING OR COURSE OF PERFORMANCE. UNDER NO CIRCUMSTANCES SHALL EITHER THE CONSULTANT OR THE MUNICIPALITY BE LIABLE TO THE OTHER FOR ANY INDIRECT, CONSEQUENTIAL, SPECIAL OR INCIDENTAL DAMAGES, INCLUDING LOST SALES OR PROFITS, IN CONNECTION WITH THIS CONTRACT, EVEN IF IT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

SECTION 11
CONSULTANT WARRANTY; INDEMNIFICATION; INSURANCE

11.1 Warranty of Services. The Consultant warrants that the Services shall be performed in accordance with industry standards of professional practice, care, and diligence practiced by recognized consulting firms in performing services of a similar nature in existence at the time of the Effective Date.

11.2 Indemnification. The Consultant shall indemnify and save harmless the Municipality and its officers, employees, and agents from and against any and all loss, liability and damages of whatever nature, including Workmen's Compensation claims by Consultant's employees, in any way resulting from or arising out of the intentional, willful and wanton, negligent and/or gross negligent actions or omissions of the Consultant, the Consultant's employees and agents.

11.3 Insurance. The Consultant must procure and maintain, for the duration of this Contract, insurance as provided in ***Attachment 2*** to this Contract.

11.4 No Personal Liability No official, director, officer, agent, or employee of any party shall be charged personally or held contractually liable by or to the other party under any term or provision of this Contract or because of its or their execution, approval or attempted execution of this Contract.

SECTION 12
GENERAL PROVISIONS

12.1 Equal Employment Opportunity Clause. In the event of the Consultant's non-compliance with the provisions of this Section 12.1 or the Illinois Human Rights Act, 775 ILCS 5/1-101, *et seq.*, as it may be amended from time to time, and any successor thereto (the "***Act***"), the Consultant may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and this Contract may be cancelled or voided in whole or in part, and other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this Contract, the Consultant agrees as follows:

(a) The Consultant will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, marital status, order of protection status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, military status or an unfavorable discharge from military service; and, further, the Consultant will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any underutilization.

(b) That, if the Consultant hires additional employees in order to perform this Contract or any portion of this Contract, the Consultant will determine the availability (in accordance with 44 Ill. Admin. C. 750.5, *et seq.*, as it may be amended from time to time, and any successor thereto (the "***Applicable Regulations***")) of minorities and women in the areas from which the Consultant may reasonably recruit and the Consultant will hire for each job classification for which employees are hired in a way that minorities and women are not underutilized.

(c) That, in all solicitations or advertisements for employees placed by the Consultant or on the Consultant's behalf, the Consultant will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, sexual orientation, marital status, order of protection status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, military status or an unfavorable discharge from military service.

(d) That the Consultant will send to each labor organization or representative of workers with which the Consultant has or is bound by a collective bargaining or other agreement or understanding, a notice advising the labor organization or representative of the Consultant's obligations under the Act and the Applicable Regulations. If any labor organization or representative fails or refuses to cooperate with the Consultant in the Consultant's efforts to comply with the Act and the Applicable Regulations, the Consultant will promptly notify the Illinois Department of Human Rights (the "***Department***") and the Municipality and will recruit employees from other sources when necessary to fulfill its obligations under the Contract.

(e) That the Consultant will submit reports as required by the Applicable Regulations, furnish all relevant information as may from time to time be requested by the Department or the Municipality, and in all respects comply with the Act and the Applicable Regulations.

(f) That the Consultant will permit access to all relevant books, records, accounts and work sites by personnel of the Municipality and the Department for purposes of investigation to ascertain compliance with the Act and the Department's Rules and Regulations.

(g) That the Consultant will include verbatim or by reference the provisions of this Section 12.1 in every subcontract awarded under which any portion of the Contract obligations are undertaken or assumed, so that the provisions will be binding upon the subcontractor. In the same manner as with other provisions of this Contract, the Consultant will be liable for compliance with applicable provisions of this Section 12.1 by subcontractors; and further the Consultant will promptly notify the Municipality and the Department in the event any subcontractor fails or refuses to comply with the provisions. In addition, the Consultant will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

12.2 No Collusion. The Consultant represents and certifies that the Consultant is not barred from contracting with a unit of state or local government as a result of (i) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless the Consultant is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax, as set forth in Section 11-42.1-1 et seq. of the Illinois Municipal Code, 65 ILCS 5/11-42.1-1 *et seq*.; or (ii) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code of 1961, 720 ILCS 5/33E-1 et *seq*.

12.3 Sexual Harassment Policy. The Consultant certifies that it has a written sexual harassment policy in full compliance with Section 2-105(A)(4) of the Illinois Human Rights Act, 775 ILCS 5/2-105(A)(4).

12.4 Compliance with Laws and Grants. Consultant shall give all notices, pay all fees, and take all other action that may be necessary to ensure that the Services are provided, performed, and completed in accordance with all required governmental permits, licenses, or other approvals and authorizations that may be required in connection with providing, performing, and completing the Services, and with all applicable statutes, ordinances, rules, and regulations, including without limitation the Fair Labor Standards Act; any statutes regarding qualification to do business; any statutes prohibiting discrimination because of, or requiring affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification, including, without limitation, the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 et seq., and the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq. Consultant shall also comply with all conditions of any federal, state, or local grant received by Municipality or Consultant with respect to this Contract or the Services.

12.5 Assignments and Successors. This Contract and each and every portion thereof shall be binding upon the successors and the assigns of the parties hereto; provided, however, that

no assignment, delegation or subcontracting shall be made without the prior written consent of the Municipality.

12.6 Severability. The parties intend and agree that, if any paragraph, subparagraph, phrase, clause, or other provision of this Contract, or any portion thereof, shall be held to be void or otherwise unenforceable, all other portions of this Contract shall remain in full force and effect.

12.7 Third Party Beneficiary. No claim as a third party beneficiary under this Contract by any person, firm, or corporation other than the Consultant shall be made or be valid against the Municipality.

12.8 Waiver. No waiver of any provision of this Contract shall be deemed to or constitute a waiver of any other provision of this Contract (whether or not similar) nor shall any such waiver be deemed to or constitute a continuing waiver unless otherwise expressly provided in this Contract.

12.9 Governing Laws. This Contract shall be interpreted according to the internal laws, but not the conflict of laws rules, of the State of Illinois. Venue shall reside in Cook County, Illinois.

12.10 Headings. The headings of the several paragraphs of this Contract are inserted only as a matter of convenience and for reference and in no way are they intended to define, limit, or describe the scope of intent of any provision of this Contract, nor shall they be construed to affect in any manner the terms and provisions hereof or the interpretation or construction thereof.

12.11 Modification or Amendment. This Contract constitutes the entire Contract of the parties on the subject matter hereof and may not be changed, modified, discharged, or extended except by written amendment or Supplemental Statement of Work duly executed by the parties. Each party agrees that no representations or warranties shall be binding upon the other party unless expressed in writing herein or in a duly executed amendment hereof.

12.12 Attachments. Attachments 1 and 2 are attached hereto, and by this reference incorporated in and made a part of this Contract. In the event of a conflict between any Attachment and the text of this Contract, the text of this Contract shall control.

12.13 Rights Cumulative. Unless expressly provided to the contrary in this Contract, each and every one of the rights, remedies, and benefits provided by this Contract shall be cumulative and shall not be exclusive of any other such rights, remedies, and benefits allowed by law.

12.14 Good Faith Negotiation**.** Before commencing any legal action, the parties agree to enter into good faith negotiations to resolve any controversy, claim, or dispute ("***Dispute***"). Such good faith negotiations shall commence promptly upon a party's receipt of notice of any Dispute from the other party and continue for a period of fourteen (14) days or any period of time as mutually agreed upon.

12.15 Notices. All notices, reports and documents required under this Contract shall be in writing (including prepaid overnight courier, electronic transmission or similar writing) and shall

be given to such party at its address or e-mail address set forth below, or at such other address or e-mail address as such party may hereafter specify from time to time. Each such notice shall be effective (i) if given by first class mail or prepaid overnight courier, when received, or (ii) if sent to an e-mail address, upon the sender's receipt of an acknowledgment from the intended recipient (such as by the "return receipt requested" function, as available, return e-mail or other written acknowledgment).

If to Municipality: City of Crest Hill
20600 City Center Boulevard
Crest Hill, IL 60403
Attention: Daniel Ritter
E-mail: dritter@cityofcresthill.com

If to Consultant: Municipal GIS Partners, Incorporated
701 Lee Street, Suite 1020
Des Plaines, IL 60016
Attention: Thomas Thomey
E-mail: tthomey@mgpinc.com

12.16 Force Majeure. No party to this Contract shall be responsible or liable for, or deemed in breach hereof because of, any delay in the performance of its respective obligations under this Contract to the extent that such delay is due substantially to circumstances beyond the party's reasonable control and without the fault or negligence of the party experiencing such delay. Such circumstances may include, but are not limited to, any act of God, fire or other casualty, epidemic, quarantine, "stay home" or similar order, strike or labor dispute, embargo, war or violence, act of terrorism, or any law, order, proclamation, ordinance, demand, requirement, action or inaction of any national, state, provincial, local, or other government or governmental agency (each, a "***Force Majeure***"). Upon the occurrence of a Force Majeure, the party experiencing the Force Majeure shall notify the other party in writing immediately following such Force Majeure, but in no case later than three (3) business days after such party becomes aware of the occurrence of the Force Majeure. The written notification shall provide a reasonably detailed explanation of the Force Majeure.

12.17 Counterpart Execution. This Contract, Statement of Work or any Supplemental Statement of Work may be executed in several counterparts, each of which, when executed, shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

12.18 Tort Immunity Defenses. Nothing contained in the Contract is intended to constitute, and nothing in the Contract will constitute, a waiver of the rights, defenses, and immunities provided or available to the Municipality under the Local Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10 et seq. or any other applicable State law.

[REMAINDER INTENTIONALLY LEFT BLANK; SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the undersigned have placed their hands and seals hereto as of the date first above written.

ATTEST:

By: _____
Name: _____
Its: _____

CITY OF CREST HILL

By: _____
Name: _____
Its: _____

ATTEST:

By: _____
Name: Brian Dieker
Its: Business Operations Manager

CONSULTANT: MUNICIPAL GIS PARTNERS, INCORPORATED

By: _____
Name: Thomas A. Thomey
Its: President and General Manager

Attachment 1

Statement of Work
to
GIS Consortium Service Provider Contract

(see attached)

Attachment 2

Insurance
to
GIS Consortium Service Provider Contract

(see attached)

www.mgpinc.com

Attachment 1 – Innovation Hub Statement of Work

To GIS Consortium Service Provider Contract

About Municipal GIS Partners (MGP)

MGP (the Consultant) is the Service Provider to the GIS Consortium (GISC). It is necessary that each GISC member enter into an annual agreement with the Consultant (GISC Service Provider) to maintain their standing as a GISC member.

GISC Membership includes:

- Complete Geographic Information System (GIS) program staffing with technology cost distribution across GISC members
- Access to all membership solutions and products
- Participation in collaborative opportunities to share ideas and solutions

The Included Services section below expands on services provided by this agreement.

General Purpose

The Consultant will manage, develop, operate, and maintain all or part of the City of Crest Hill (the Municipality) GIS program, as directed by the Municipality. Additionally, the Consultant will identify opportunities for continued program development and enhancement.

Program Staffing

The Consultant provides all the requisite staffing and skillsets required to manage the Municipality program, including:

- Technical professionals supporting the Municipality's program needs
- Advanced technical support staff for analysis, system integration, and escalation
- Systems analysts for ensuring product, solution, and infrastructure performance
- Professional program managers for ensuring service levels

Direct Program Hours

Services related to the fulfillment of Municipality requests, execution of planned projects, and maintenance of the Municipality program required to support the system.

Team Access During Normal Working Hours
The Consultant typically works Monday through Friday 8:00AM to 5:00PM. The Municipality has direct access to the staff assigned to the Municipality. Alternatively, the Municipality can call the Consultant's general telephone number or submit an email to Consultant's service desk for service.

Emergency Event Support
The Consultant will support Municipality emergency events within a reasonable timeframe of notification and work to staff the event for its duration. These services are not limited to normal business hours.

The Service Level section below expands on the program staffing services included in this agreement.

Direct Program Hours
Pursuant to the GISC membership agreement and bylaws all members must contract for a service level consistent with the allocation practices as prescribed by the GISC. The direct program staffing allocation for the Municipality for this agreement period is:

Agreement Period: May 1, 2026, through December 31, 2026

Direct Program Hours: 659

Fees and Expenses
The fee for the direct program hours set forth above is $12,473.07 per month. The total contract value for the agreement period is $99,784.56. Such fee does not include taxes or any reimbursable out-of-pocket expenses that may be incurred by the Consultant.

Included Services
This section identifies the professional staffing, products and solutions, and business structures included in this service agreement. The Municipality is responsible for identifying and prioritizing the aspects of the services that are most important. The Consultant is responsible for implementing those priorities and communicating progress.

Program Management
The Consultant provides the required staffing and organization with the skills and expertise to manage, develop, and maintain the system per the Municipality's priorities which includes GISC shared infrastructure, platforms, products, and solutions. Services include:

1. Consulting and reporting with all Municipality departments
2. Project identification, management, and delivery
3. User training and onboarding
4. Resource management and scheduling

Data Management
The Consultant is responsible for the GIS and related data based on priorities as directed by the Municipality, including data creation, management, and delivery.

Primary Layers:
Addresses, parcels, buildings, streets, railroads, water utilities, sewer utilities, municipal boundary, zoning districts, planned unit developments, variances, TIF districts, special use permits, annexations, signs, trees, recreation areas, bike paths, water features, school districts, emergency response boundaries, refuse collection, and legislative districts.

Municipality Priority Layers
The Consultant's local government data model has over 260 standard layers. Included in this service is the identification, creation, and management of layers as directed by the Municipality.

Data Quality
One of the primary accountabilities of the Consultant is to ensure that Primary and Municipality Priority layers are of high-quality. Practices employed include:

1. Daily data quality reporting and alerting
2. Mistake proofing databases, processes, and productivity tools
3. Address Verification to identify discrepancies between Municipality ERP and department systems
4. Formation and support of key data stakeholder teams
5. Data management documentation for Municipality layers

Products and Solutions

GISC Membership includes unlimited access to the products and solutions developed by the Consultant for the GISC and its members. The Consultant is accountable for:

1. Collaboration with third party vendors and partners
2. Deploying shared solutions for the Municipality
3. Integration with ERP and department systems
4. Identifying and communicating new solution opportunities
5. Managing existing solutions to agreed service levels
6. Infrastructure monitoring, alerting, and mitigation
7. Patching, updating, and securing shared infrastructure
8. Researching and evaluating opportunities for development
9. Resource planning and scheduling
10. Scalability planning and right sizing
11. Technical documentation
12. Testing and quality certification

Solution List
The following are the primary products and solutions provided by the Consultant through membership in the GISC:

1. Address Pre-Check: A tool to standardize address data in Municipality systems and workflows
2. Address Verification: A product to assess and score community address quality across department systems
3. Asset Management and Manager Dashboards: A solution that enables the Municipality to manage and visualize infrastructure data and maintenance

4. Community Map Viewer: A publicly accessible map viewer designed for residents and businesses
5. Community-Portal: An address-based portal that integrates and organizes department data for staff, residents, and local businesses
6. Local Government Data Model: A database standard developed for, and in partnership with, members of the GISC
7. myGIS: A secure staff accessible mapping system to discover and analyze all Municipality GIS data
8. Project Sharing Catalog: A resource that showcases available projects and solutions for collaboration, visibility, and reuse across teams
9. Real-Time Solutions: A resource that showcases available projects and solutions for collaboration, visibility, and reuse across teams
10. Story Maps: A tool to consume and visualize data from real-time sensors and assets

Service Level Agreement

The Consultant is responsible for managing the quality and availability of GISC infrastructure and solutions. These parameters are determined by GISC Board policy and included in these services.

Modifications to the Contract

The Master Agreement is hereby amended to remove Section 8.1 Facilities, Equipment, and Records, effective as of the date of this Statement of Work.

Attachment 2 - Insurance

To GIS Consortium Service Provider Contract

Consultant's Insurance

Consultant shall procure and maintain, for the duration of this Contract, insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, employees or subcontractors.

A. Minimum Scope of Insurance: Coverage shall be at least as broad as:

1. Insurance Services Office Commercial General Liability occurrence form CG 0001 with the Municipality named as additional insured, on a form at least as broad as the ISO Additional Insured Endorsement CG 2010 and CG 2026.

2. Insurance Service Office Business Auto Liability coverage form number CA 0001, Symbol 01 "Any Auto" with the Municipality named as additional insured, on a form at least as broad as the ISO Additional Insured Endorsement.

3. Workers' Compensation as required by the Labor Code of the State of Illinois and Employers' Liability insurance (the policy shall include a 'waiver of subrogation').

B. Minimum Limits of Insurance: Consultant shall maintain limits no less than:

1. Commercial General Liability: $1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. The general aggregate shall be twice the required occurrence limit. Minimum General Aggregate shall be no less than $2,000,000 or a project/contract specific aggregate of $1,000,000.

2. Business Automobile Liability: $1,000,000 combined single limit per accident for bodily injury and property damage.

3. Workers' Compensation and Employers' Liability: Workers' Compensation coverage with statutory limits and Employers' Liability limits of $500,000 per accident.

C. Deductibles and Self-Insured Retentions: Any deductibles or self-insured retentions must be declared to and approved by the Municipality. At the option of the Municipality, either: (1) the insurer shall reduce or eliminate such deductibles or self-insured retentions as it respects the Municipality, its officials, agents, employees and volunteers; or (2) the Consultant shall procure a bond guaranteeing payment of losses and related investigation, claim administration and defense expenses.

D. Other Insurance Provisions: The policies are to contain, or be endorsed to contain, the following provisions:

1. General Liability and Automobile Liability Coverages: The Municipality, its corporate authorities, officials, officers, agents, employees, and volunteers are to be covered as insureds as respects: liability arising out of activities performed by or on behalf of the Consultant; products and completed operations of the Consultant; premises owned, leased or used by the Consultant; or automobiles owned, leased, hired or borrowed by the Consultant. The coverage shall contain no special limitations on the scope of protection afforded to the Municipality, its officials, agents, employees and volunteers.

2. The Consultant's insurance coverage shall be primary as respects the Municipality, its corporate authorities, officials, officers, agents, employees, and volunteers. Any insurance or self-insurance maintained by the Municipality, its officials, agents, employees and volunteers shall be excess of Consultant's insurance and shall not contribute with it.

3. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the Municipality, its corporate authorities, officials, officers, agents, employees, and volunteers.

4. The Consultant's insurance shall contain a Severability of Interests/Cross Liability clause or language stating that Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

5. If any commercial general liability insurance is being provided under an excess or umbrella liability policy that does not "follow form," then the Consultant shall be required to name the Municipality, its corporate authorities, officials, officers, agents, employees, and volunteers as additional insureds

6. All general liability coverages shall be provided on an occurrence policy form. Claims-made general liability policies will not be accepted.

7. The Consultant and all subcontractors hereby agree to waive any limitation as to the amount of contribution recoverable against them by the Municipality. This specifically includes any limitation imposed by any state statute, regulation, or case law including any Workers' Compensation Act provision that applies a limitation to the amount recoverable in contribution such as *Kotecki v. Cyclops Welding*. Consultant agrees to indemnify and defend the Municipality from and against all such loss, expense, damage or injury, including reasonable attorneys' fees, which the Municipality may sustain as a result of personal injury claims by Consultant's employees, except to the extent those claims arise as a result of the Municipality's own negligence.

E. All Coverages: Each insurance policy required by this paragraph shall be endorsed to state that coverage shall not be suspended, voided, cancelled, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the Municipality.

F. Acceptability of Insurers: Insurance is to be placed with insurers with a Best's rating of no less than A-, VII and licensed to do business in the State of Illinois.

G. Verification of Coverage: Consultant shall furnish the Municipality with certificates of insurance naming the Municipality, its corporate authorities, officials, officers, agents, employees, and volunteers as additional insured's and with original endorsements, affecting coverage required herein. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be received and approved by the Municipality before any work commences. The Municipality reserves the right to request full certified copies of the insurance policies and endorsements.

Work Session Agenda Memo

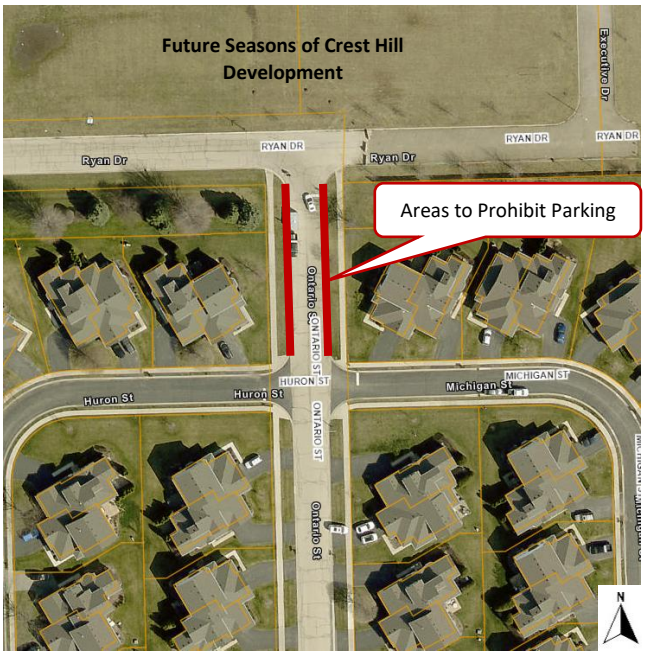
Crest Hill, IL

Meeting Date:	March 30, 2026
Submitter:	Daniel Ritter, Community and Economic Development Director
Department:	Community Development
Agenda Item:	Discuss Certain Parking Prohibitions on Ontario Street

Summary:

As part of the review and approval of the Seasons of Crest Hill apartment development, it was noted that there are some concerns and existing issues with parking on a small portion of Ontario Street (see map below). The parking of several vehicles in this small area between two intersections has created visibility and maneuverability issues in the area that is between two intersections and is the main access to the Remington Lakes Subdivision.

Police, Engineering, and Community Development staff reviewed the area and agreed that prohibiting parking in this area makes sense from a vehicle and pedestrian safety standpoint. The drafted Ordinance is attached and will prohibit parking on both sides of Ontario Street between Ryan Drive south to Michigan/Huron Street.



Recommended Council Action: Discuss the proposed regulations and move the drafted Ordinance to the April 6, 2026, regular City Council Meeting.

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 10.01.10-618 (SPECIAL PARKING PROHIBITIONS) OF DIVISION VI (PARKING REGULATIONS), ARTICLE 10 (SPECIAL PROVISIONS PERTAINING TO THE CITY OF CREST HILL), CHAPTER 10.01 (CREST HILL VEHICLE CODE), TITLE 10 (VEHICLES AND TRAFFIC) OF THE CITY OF CREST HILL CODE OF ORDINANCES

WHEREAS, the City Council of the City of Crest Hill has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs and protect the public health, safety, and welfare of its citizens, including but not limited to police powers; and

WHEREAS, Sections 11-1-1 and 11-60-2 of the Illinois Municipal Code authorize the Corporate Authorities to pass and enforce all necessary police ordinances and may define, prevent and abate nuisances (65 ILCS 5/11-1-1 and 65 ILCS 5/11-60-2); and through adoption of the Illinois Vehicle Code, the Corporate authorities are authorized to regulate public safety through the adoption of Ordinances related to police powers, traffic and vehicle regulation, including the adoption of Ordinances regulating parking within the City; and

WHEREAS, the Corporate Authorities of the City have done so by enacting the Crest Hill Vehicle Code as Title 10, Chapter 10.01 of the Crest Hill Code of Ordinances; and

WHEREAS, the Corporate Authorities of the City have determined that it is necessary, expedient, and in the best interests of the City and its citizens to amend Section 10.01.10-618 of the Crest Hill Vehicle Code as set forth in this Ordinance.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS, PURSUANT TO ITS STATUTORY AUTHORITY, AS FOLLOWS:

SECTION 1: The City Council hereby finds that all of the recitals contained in the preamble to this Ordinance are true, correct, and complete and are hereby incorporated by reference hereto and made a part hereof.

SECTION 2: Section 10.01.10-618 (Special Parking Restrictions) of the Crest Hill Code is hereby amended to repeal and replacing subsection (M) with the following:

§ 10.01.10-618. SPECIAL PARKING PROHIBITIONS.

***

(M) Ontario Street from Ryan Drive south to the intersection of Ontario and Michigan Street/Huron Streets.

(1) There shall be no parking allowed on either side of Ontario Street from Ryan Drive south to the intersection of Ryan Drive and Michigan/Huron Streets.
(2) The law enforcement authorities are authorized to tow or remove any vehicles parked on either side of Ontario Street from Ryan Drive south to the intersection of Ryan Drive and Michigan/Huron Streets in violation of this section with all costs assessed against the owner of the vehicle.
(3) Signs to be posted. It shall be the duty of the Street Department of the City to post and maintain signs which shall bear the statement "No Parking from here to Corner" of the type and size required by State law.

(N) *Violations and Penalties.* Any person found guilty of a violation of any of the provisions of this Section shall be subject to a fine. Violations shall be charged in the same manner as Section 10.01.3-103(A) of this Code.

SECTION 5: In the event that any provision or provisions, portion or portions, or clause or clauses of this Ordinance shall be declared to be invalid or unenforceable by a Court of competent jurisdiction, such adjudication shall in no way affect or impair the validity or enforceability of any of the remaining provisions, portions, or clauses of this Ordinance that may be given effect without such invalid or unenforceable provision or provisions, portion or portions, or clause or clauses.

SECTION 6: That all ordinances, resolutions, motions, or parts thereof, conflicting with any of the provisions of this Ordinance, are hereby repealed to the extent of the conflict.

SECTION 7: That the City Clerk is hereby directed to publish this Ordinance in pamphlet form.

SECTION 8: That this Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

*[left intentionally blank***]**

PASSED THIS ____TH DAY OF _____, 2026.

	Aye	Nay	Absent	Abstain
Alderman Scott Dyke	_____	_____	_____	_____
Alderman Angelo Deserio	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

_____

Christine Vershay-Hall, City Clerk

APPROVED THIS ___TH DAY OF _____, 2026.

_____

Raymond R. Soliman, Mayor

ATTEST:

_____

Christine Vershay-Hall, City Clerk

DRAFT

Agenda Memo

Crest Hill, IL

Meeting Date:	March 30, 2026
Submitter:	Ronald J Wiedeman
Department:	Engineering
Agenda Item:	Resolution approving an Agreement for Professional Engineering Services for 2026 Sanitary Sewer Cleaning and Televising Bid and Oversight Services by and Between the City of Crest Hill, Will County, Illinois and Robinson Engineering, Ltd. for an amount of $39,880.00.

Summary:

Staff are presenting a proposal for consideration by council to approve a contract with Robinson Engineering, Ltd to prepare bidding documents and exhibits for a closed-circuit televising (CCTV) contract, provide CCTV contract management and oversight and CCTV data review and recommendations.

Attached is an exhibit of the locations being televised and cleaned in 2026. The two main locations are Gaylord Rd south of Plainfield Rd, Theodore St from Gaylord Rd to Pioneer Rd; Cedarwood Dr. from Theodore St. to city limits, Caton Farm Rd from Gaylord to Richland School, Crest Acres, Richland and Whispering Meadows Subdivison where the sizes of the sewer range from 8-inch to 27-Inch. The total length of sewer to be televised with this year's program is 46,362 linear feet.

The overall goals of providing a yearly program to televise and lining existing sanitary sewers will allow the city to assess the structure condition of this critical asset, help reduce inflow and infiltration (I/I) in order to reduce wet weather flows to the city's wastewater treatment plant as well as reduce incidents of sanitary sewer overflows SSO's and basement flooding.

Recommended Council Action: Resolution approving an Agreement for Professional Engineering Services for 2026 Sanitary Sewer Cleaning and Televising Bid and Oversight Services by and Between the City of Crest Hill, Will County, Illinois and Robinson Engineering, Ltd. for an amount of $39,880.00.

Financial Impact:

Funding Source: Sewer Fund

Budgeted Amount: $40,000 (2027 Budget)

Cost: $39,880.00

Attachments:

Resolution-2026 CCTV Professional Service Proposal

Exhibit A-Crest Hill-2026 Televising Bid Services Proposal-Updated

RESOLUTION NO. _____

A RESOLUTION APPROVING AN AGREEMENT FOR ENGINEERING SERVICES FOR 2026 SANITARY SEWER CLEANING AND TELEVISING BID AND OVERSIGHT SERVICES BY AND BETWEEN THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS AND ROBINSON ENGINEERING, LTD. FOR A COST OF $39,880.00

WHEREAS, the Corporate Authorities of the City of Crest Hill, Will County, Illinois, have the authority to adopt resolutions and to promulgate rules and regulations that pertain to the City's government and affairs and protect the public health and, safety, and welfare of its citizens; and

WHEREAS, pursuant to Section 2-2-12 of the Illinois Municipal Code (65 ILCS 5/2-2-12), the City Council possesses the authority to enter into contracts that serve the legitimate corporate purposes of the City; and

WHEREASECS Robinson Engineering, Ltd. (the "COMPANY"), is an entity that is in the business of providing Professional Services for the 2026 Sanitary Sewer Cleaning and Televising Bid and Oversight Services from Diversion Structure to West Wastewater Treatment Plant (the "Services"); and

WHEREAS, the City Council desires to engage the Company to provide the Services and the Company is ready, willing to perform the Services for the City; and

WHEREAS, City Staff have negotiated an AGREEMENT FOR the 2026 Sanitary Sewer Cleaning and Televising Bid and Oversight Services from Diversion Structure to West Wastewater Treatment Plant (the "Agreement") with the Company for the purposes of engaging the Company to perform the Services (a copy of the Agreement is attached hereto as Exhibit A and fully incorporated herein); and

WHEREAS, the Staff and City Council has reviewed the Agreement and determined that the conditions, terms, and provisions of the Agreement are fair, reasonable, and acceptable to the City; and

WHEREAS, the City Council has determined that it is in the best interest of the City and its citizens to enter into the Agreement with the Company.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crest Hill, Illinois, pursuant to its statuary authority, as follows:

SECTION 1: PREAMBLE. The City Council hereby finds that all of the recitals contained in the preamble to this Resolution are true, correct and complete and are hereby incorporated by reference hereto and made part hereof.

SECTION 2: AGREEMENT APPROVED. The City Council hereby finds and declares that the conditions, terms, and provisions of this Agreement (Exhibit A) in the amount of $39,880.00 are fair, reasonable, and acceptable to the City and that the same is hereby approved in form and substance. Therefore, the City Council hereby authorizes and directs the Mayor to execute and deliver, and the Clerk to attest, the Agreement, and further to take any and all other actions, including without limitation the execution and delivery of any and all documents, necessary and appropriate to effectuate the intent of this Resolution, which is to enter into the Agreement with the Company.

SECTION 3: SEVERABILITY. If any section, paragraph, clause or provisions of this Resolution is held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any other provision of this Resolution.

SECTION 4: REPEALER. All ordinances, resolutions or orders, or parts thereof, which conflict with the provisions of this Resolution, are to the extent of such conflict herby repealed.

SECTION 5: EFFECTIVE DATE. This Resolution shall be in full force and effect immediately upon its passage and publication according to law.

[Intentionally Blank]

PASSED THIS 6TH DAY APRIL , 2026.

	Aye	Nay	Absent	Abstain
Alderman Scott Dyke	_____	_____	_____	_____
Alderman Angelo Deserio	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

APPROVED THIS 6TH DAY OF APRIL 2026.

_____
Raymond R. Soliman, Mayor

ATTEST:

_____
Christine Vershay-Hall, City Clerk

EXHIBIT A

Exhibit A

Joseph Sullivan
Direct Line: (815) 412-2025
Email: joe.sullivan@reltd.com

March 25, 2026

To: City of Crest Hill
2090 Oakland Avenue
Crest Hill, IL 60403

Attn: Ron Wiedeman, P.E., City Engineer
City of Crest Hill

RE: **Proposal for Professional Engineering Services for 2026 Sanitary Sewer Televising Bid and Oversight (Gaylord Road, Caton Farm Road and Crest Acres, Richland and Whispering Meadows Subdivisions)**

Dear Mr. Wiedeman:

Robinson Engineering, Ltd. (REL) is pleased to present a proposal to provide professional engineering services related to the sanitary sewer televising project for the City of Crest Hill's sanitary sewer collection system. We take great pride in partnering with our clients to achieve their goals, and sincerely appreciate the opportunity to offer our expertise and dedication on this project.

Included in this proposal are the following: 1. Project Overview, 2. Scope of Services, 3. Proposed Project Schedule, 4. Items Requested from the City, 5. Payment Terms, 6. Standard Terms and Conditions and 7. Basin Exhibit.

1. PROJECT OVERVIEW

Crest Hill is interested in moving forward with closed-circuit televising (CCTV) for approximately 46,362 linear feet of sanitary sewer lines, that run parallel to or crossing the Grand Prairie watermain construction route, specifically on Gaylord Ave. from Renwick Rd. to Ingalls Ave. and on Caton Farm Rd. from Gaylord Ave. to IL Rt. 53. Additionally, the sewers in the Crest Acres, Richland and Whispering Meadows subdivisions will also be cleaned and televised. These sewers range in size from 8-inch to 27-inch and carry wastewater flow to both the East and West WWTP's, as depicted on the attached exhibit.

The overall goal of the project is to assess the structural condition of these critical assets in advance of the upcoming construction and to provide general maintenance. REL will assist the City in accomplishing this goal by preparing bidding documents and overseeing the work performed on the cleaning and televising project, and by reviewing the collected data to identify sewer defects and determine the most cost-effective repairs.

2. SCOPE OF SERVICES

A. CCTV Bid Document Preparation: REL will prepare bid documents and solicit bids for cleaning and closed-circuit televising (CCTV) of approximately 46,362 feet of sewer along Gaylord Rd., Caton Farm Rd. and in the Crest Acres, Richland and Whispering Meadows subdivisions. Exhibits and specifications will be prepared in accordance with industry standards for sewer cleaning and televising, including requirements for using the National Association of Sewer Service Companies (NASSCO) Pipe Assessment Certification Program (PACP) coding and grading system for all collected data. REL will respond to contractor's questions during the bidding phases, and issue addenda to the bid documents if required. REL will attend the bid opening, prepare the bid tabulation, assist the City with

evaluating the bids, and prepare a letter of recommendation for the award of the sewer cleaning and televising contract.

B. CCTV Contract Management & Oversight: During the televising, REL will provide sewer contract management and onsite observation services as follows:

- Part-time observation (approximately 60 hours, while the contractor is working)
- Responses to contractor inquiries
- Progress updates to the City
- Preparation of any change orders as necessary
- Review of submittals/deliverables
- Review of contractor payment applications and recommendations for payment
- Punch list preparation and project close out

C. CCTV Data Review and Recommendations: REL will provide sewer televising review by a NASSCO, PACP certified reviewer for approximately 46,362 linear feet of sewer along Gaylord Rd. and Caton Farm Rd. and in the Crest Acres, Richland and Whispering Meadows subdivisions. CCTV data review will identify deficiencies and provide overall rehabilitation recommendations and cost estimates for repairs. These deficiencies will be incorporated into GIS and displayed on recommended work plan maps for CIPP lining, grouting, T-lining, and point repairs. All recommended sewer repairs will be provided to the City in GIS deliverables, maps, and summary tables detailing estimated costs for work recommended.

D. Project Management and Meetings: In addition to the project planning kick-off meeting, REL will provide project management for the duration of the project and attend additional meetings with the City as needed throughout the duration of the project.

3. PROPOSED PROJECT SCHEDULE

Services will begin upon execution of this proposal, which is anticipated for (+/- April 20, 2026).

Sequence	Task	Start Date	Target End Date
A.	CCTV Bid Document Preparation	1-May-26	1-Jun-26
B.	CCTV Contract Management and Oversight	1-Jul-26	30-Sep-26
C.	CCTV Data Review and Recommendations	1-Nov-26	31-Dec-26
D.	Project Management and Meetings	1-May-26	31-Dec-26

4. ITEMS REQUESTED FROM THE CITY

- Any updates to GIS data files for sanitary sewers, manholes, lift stations and force mains
- Any previous inspection data from the sanitary sewer lines
- Coordination for bid openings and contract awards

5. PAYMENT TERMS

For the above scope of services REL will invoice the City on a Lump Sum basis, by the percentage complete for each task, as detailed below.

Task	Description	Cost
A.	CCTV Bid Document Preparation	$9,000
B.	CCTV Contract Management and Oversight	$10,700
C.	CCTV Data Review and Recommendations	$16,230
D.	Project Management and Meetings	$3,950
	Totals	**$39,880**

March 25, 2026
Proposal for Professional Engineering Services for
2026 Sanitary Sewer Televising Bid and Oversight (Gaylord Road, Caton Farm Road and Crest Acres, Richland and Whispering Meadows Subdivisions)

6. STANDARD TERMS AND CONDITIONS

The Standard Terms and Conditions for this proposal are attached hereto and incorporated herein.

7. BASIN EXHIBIT

The Basin Exhibit for this proposal is attached hereto and incorporated herein.

Again, we thank you for the opportunity to submit this proposal for your consideration. Please feel free to call me at 815-412-2025 or email at joe.sullivan@reltd.com if you have any questions regarding this proposal, or if any additional information is needed.

Very Truly Yours,

Joseph Sullivan
I&I Department Manager
(630) 346-2877
joe.sullivan@reltd.com

U:\Sullivan__PROPOSALS\Crest Hill\2026 CTH - Televising Program\Crest Hill - 2026 Televising Bid Services Proposal_Updated.docx

xc: Dana West, PE, CFM, CPESC, Senior Project Manager

Accepted this _____ day of_____, 2026.

By: _____
Signature

_____
Printed Name, Title

ROBINSON ENGINEERING, LTD ("REL")
STANDARD TERMS AND CONDITIONS

CONTRACT – These Standard Terms and Conditions may be amended, added to, superseded, or waived only if both REL and Client specifically agree in writing to any amendment of these Terms and Conditions ("Agreement").

STANDARD OF CARE - The standard of care for all professional engineering, survey or related professional services performed or furnished by REL under this Agreement will be the care and skill ordinarily used by members of the same profession practicing under similar circumstances at the same time and in the same locality. REL makes no warranties, express or implied, under this Agreement or otherwise, in connection with REL's services on this Project.

RELIANCE – REL may, without liability, rely on the accuracy and completeness of information provided by Client, Client's consultants and any contractors, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards without the need for verification.

CHANGES IN SCOPE –The proposed fees constitute REL's estimate to perform the services required to complete the Project. However, all required services are not always definable in the initial planning. Accordingly, circumstances may dictate a change in the scope of services to be performed. Where this occurs, changes in the Agreement shall be negotiated, an equitable adjustment shall be made to REL's compensation and agreed to in writing by REL and Client.

DELAYS – REL shall complete its obligations within a reasonable time. If, through no fault of REL, such periods of time or dates are changed, or the orderly and continuous progress of REL's services is impaired, or REL's services are delayed or suspended, then the time for completion of REL's services, and the rates and amounts of REL's compensation, shall be adjusted equitably.

RIGHT OF ENTRY – Client agrees to obtain legal right-of-entry on the property when entry to property is required by the work of this Agreement.

ENVIRONMENTAL CONDITIONS OF SITE - REL's scope of services does not include any services related to any environmental issues related to the site including petroleum, radioactive material, polychlorinated biphenyls (PCBs), hazardous waste, and any substance, product, waste, or other material of any nature whatsoever that is or becomes listed, or regulated by any Federal, State, or local statute, law, rule, regulation, ordinance, resolution, code, order, or decree regulating, relating to, or imposing liability or standards of conduct concerning any hazardous, toxic, or dangerous waste, substance, or material.

SUSPENSION & TERMINATION – Client may suspend the Project upon seven (7) days written notice to REL. If REL's services are substantially delayed through no fault of REL, REL may suspend services after giving seven (7) days written notice to Client. Either party may terminate this agreement upon thirty (30) days written notice to the other party in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. If the project resumes after being suspended 30 days or more, the contract fee may be re-negotiated to reflect costs of delay, start-up, and other costs.

Client shall remain liable for and shall promptly pay REL and (if applicable) REL's independent professional associates or consultants for all services rendered to the date of such suspension/termination of services plus suspension/termination charges incurred by REL and REL's independent professional associates or consultants. Suspension/termination charges may include, but not be limited to, salaries, overhead, and fee, incurred by REL and REL's independent professional associates or consultants either before or after the termination date.

OPINION OF PROBABLE COSTS – REL's opinions of probable Construction Cost (if any) are to be made on the basis of REL's experience, qualifications, and general familiarity with the construction industry. However, because REL has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, REL cannot and does not guarantee that proposals, bids, or actual Construction Cost will not vary from opinions of probable Construction Cost prepared by REL. If Client requires greater assurance as to probable Construction Cost, then Client agrees to obtain an independent cost estimate.

REUSE OF PROJECT DOCUMENTS – All Documents are instruments of service, and REL owns the Documents, including all associated copyrights and the right of reuse at the discretion of REL. REL shall continue to own the Documents and all associated rights whether or not the Specific Project is completed. Client may make and retain copies of Documents for information and reference in connection with the use of the Documents on the Specific Project. REL grants Client a limited license to use the Documents on the Specific Project, extensions of the Specific Project, and for related uses of the Client, subject to receipt by REL of full payment due and owing for all services relating to preparation of the Documents, and subject to the following limitations:

- Client acknowledges that such Documents are not intended or represented to be suitable for use on the Specific Project unless completed by REL, or for use or reuse by Client or others on extensions of the Specific Project, on any other project, or for any other use or purpose, without written verification or adaptation by REL;
- Any such use or reuse, or any modification of the Documents, without written verification, completion, or adaptation by REL, as appropriate for the specific purpose intended, will be at Client's sole risk and without liability or legal exposure to REL or to its officers, directors, members, partners, agents, employees, and REL's independent professional associates or consultants;
- Client shall indemnify and hold harmless REL and its officers, directors, members, partners, agents, employees, and REL's independent professional associates or consultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any use, reuse, or modification of the Documents without written verification, completion, or adaptation by REL; and
- Such limited license to Client shall not create any rights in third parties.

RELATIONSHIP WITH CONTRACTORS – REL shall not at any time supervise, direct, control, or have authority over any contractor's work, nor will REL have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the Site, nor for any failure of a contractor to comply with Laws and Regulations applicable to that Contractor's furnishing and performing of its work. REL shall not be responsible for the acts or omissions of any contractor. REL shall have no authority to stop the work of any contractor on the Project. If applicable, the Client shall ensure that REL and REL's independent professional associates or consultants are named on any contractor's General Liability Policy on a primary and non-contributory basis.

LIMITATION OF LIABILITY – To the fullest extent permitted by law, the total liability, in the aggregate, of REL and its officers, directors, members, partners, agents, employees, or REL's independent professional associates and consultants, to Client, and anyone claiming through or under Client, for any claims, losses, costs, or damages whatsoever arising out of, resulting from or in any way relating to this Project or Contract, from any cause or causes, including but not limited to tort (including negligence and professional errors and omissions), strict liability, breach of contract, or breach of warranty, shall be limited to (1) responsibility for payment of all or the applicable portion of any deductibles, either directly to REL's insurers or in settlement or satisfaction, in

whole or in part, of Client's Claims, and (2) total available insurance proceeds paid on behalf of or to REL by REL's insurers in settlement or satisfaction of Client's Claims under the terms and conditions of REL's applicable insurance policies up to the amount of insurance required under this Agreement.

Such limitation will not be reduced, increased, or adjusted on account of legal fees paid, or costs and expenses of investigation, claims adjustment, defense, or appeal. If no such insurance coverage is provided with respect to Client's Claims, then the total liability, in the aggregate, of REL and REL's officers, directors, members, partners, agents, employees, or REL's independent professional associates and consultants, to Client and anyone claiming by, though, or under Client, for any and all such uninsured Client's Claims will not exceed $**50,000**.

The Client may negotiate a higher limitation of liability for an additional fee, which is necessary to compensate for the greater risk assumed by REL.

INSURANCE – REL shall maintain insurance coverage for Professional, Commercial General, Automobile, Worker's Compensation and Employer's Liability in amounts in accordance with any legal requirements and REL's business requirements. Certificates of Insurance shall be provided by REL upon written request.

INDEMNIFICATION – To the fullest extent permitted by Laws and Regulations, REL shall indemnify and hold harmless Client, and Client's officers, directors, and employees, from losses, damages, and judgments (including reasonable consultants' and attorneys' fees and expenses) from third-party claims or actions relating to a Specific Project, provided that any such claim, action, loss, damages, or judgment is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), including the loss of use resulting therefrom, but only to the extent caused by any negligent act or omission of REL or REL's officers, directors, members, employees, or REL's independent professional associates and consultants. The indemnification commitments in this Agreement do not include a defense obligation by the indemnitor. To the fullest extent permitted by Laws and Regulations, a party's total liability to the other party and anyone claiming by, through, or under the other party for any cost, loss, or damages caused in part by the negligence of the party and in part by the negligence of the other party or any other negligent entity or individual, will not exceed the percentage share that the party's negligence bears to the total negligence of Client, REL, and all other negligent entities and individuals. This indemnification provision is subject to and limited by the provisions included above in "Limitation of Liability."

MUTUAL WAIVER – To the fullest extent permitted by Laws and Regulations, Client and REL waive against each other, and the other's officers, directors, members, partners, agents, employees, or other independent professional associates and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement from any cause or causes. Such excluded damages include but are not limited to loss of profits or revenue; loss of use or opportunity; loss of good will; cost of substitute facilities, goods, or services; and cost of capital.

GOVERNING LAW, JURISDICTION & VENUE – This Agreement shall be governed by, and construed in accordance with, the laws of the State of Illinois. Further, the parties agree and consent to the exclusive jurisdiction of the courts of the State of Illinois for all purposes regarding this Agreement and that venue of any action brought hereunder shall be exclusively in Cook County, IL.

NON-ENFORCEMENT – A party's non-enforcement of any provision shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

ASSIGNMENT – A party shall not assign its rights or obligations pursuant to this Agreement without the express written permission and consent of the other party. This Agreement shall be binding upon and inure to the benefit of any permitted assigns.

SURVIVAL – All express representations, waivers, indemnities, and limitations of liability included in this Agreement shall survive its completion or termination for any reason.

THIRD PARTIES - Nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Client or REL to any Contractor, Contractor's subcontractor, supplier, other individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement shall be for the sole and exclusive benefit of Client and REL and not for the benefit of any other party.

SEVERABILITY - Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Client and REL, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that expresses the intention of the stricken provision.

STATUTE OF LIMITATIONS – To the fullest extent permitted by law, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation shall commence to run, no later than the date of Substantial Completion of this Agreement.

CONFLICTS - If a conflict exists between the Agreement provisions and these Standard Terms and Conditions then these Standard Terms and Conditions shall prevail and control.

DIGITAL TRANSMISSIONS – The parties agree that each may rely, without investigation, upon the genuineness and authenticity of any document, including any signature or purported signature, transmitted digitally, without reviewing or requiring receipt of the original document. Each document or signature so transmitted shall be deemed an enforceable original. Upon request, the transmitting party agrees to provide the receiving party with the original document transmitted digitally; however, the parties agree that the failure of either party to comply with such a request shall in no way affect the genuineness, authenticity, or enforceability of the document. Each party waives and relinquishes as a defense to the formation or enforceability of any contract between the parties, or provision thereof the fact that a digital transmission was used.

COMPLIANCE WITH FREEDOM OF INFORMATION AND OPEN MEETING ACTS - REL and (if applicable) REL's independent professional associates or consultants may be required to produce documents and emails as part of the Freedom of Information Act and Open Meetings Act (Illinois Public Act 96-0542), or from a court ordered subpoena. Requests of this nature are beyond the control of REL and are specifically not included in this contract. REL will notify the Client of any request received on behalf of this contract and will invoice the Client for time and materials at the published rates in effect at the time of the request.

TERMS OF PAYMENT – As it applies to county, township, municipality, municipal corporation, school district, school board, forest preserve district, park district, fire protection district, sanitary district and all other local governmental units, the Illinois Prompt Payment Act (30 ILCS 540 et seq) shall apply. For Clients not covered by the Illinois Prompt Payment Act (30 ILCS 540 et seq), Client recognizes that late payment of invoices results in extra expenses for REL and (if applicable) REL's independent professional associates or consultants. As such, REL and (if applicable) REL's independent professional associates or consultants retains the right to assess Client interest at a rate of one percent (1%) per month, but not to exceed the maximum rate provided for by law, on invoices which are not paid within thirty (30) days from the date of the invoice. Also, Client agrees to pay reasonable attorney and collection fees incurred by REL in the collection of Client's past due amounts. In the event undisputed portions of REL's invoices are not paid when due, REL reserves the right to suspend the performance of its services under this Agreement until all past due amounts including services, expenses, assessed charges, reasonable attorney and collection fees, have been paid in full. Client waives any and all claims against REL for any such suspension.

Client's Initial: _____ Date: _____

City of Crest Hill
2026 Sanitary Sewer Cleaning and Televising

Crest Hill
CITY OF NEIGHBORS

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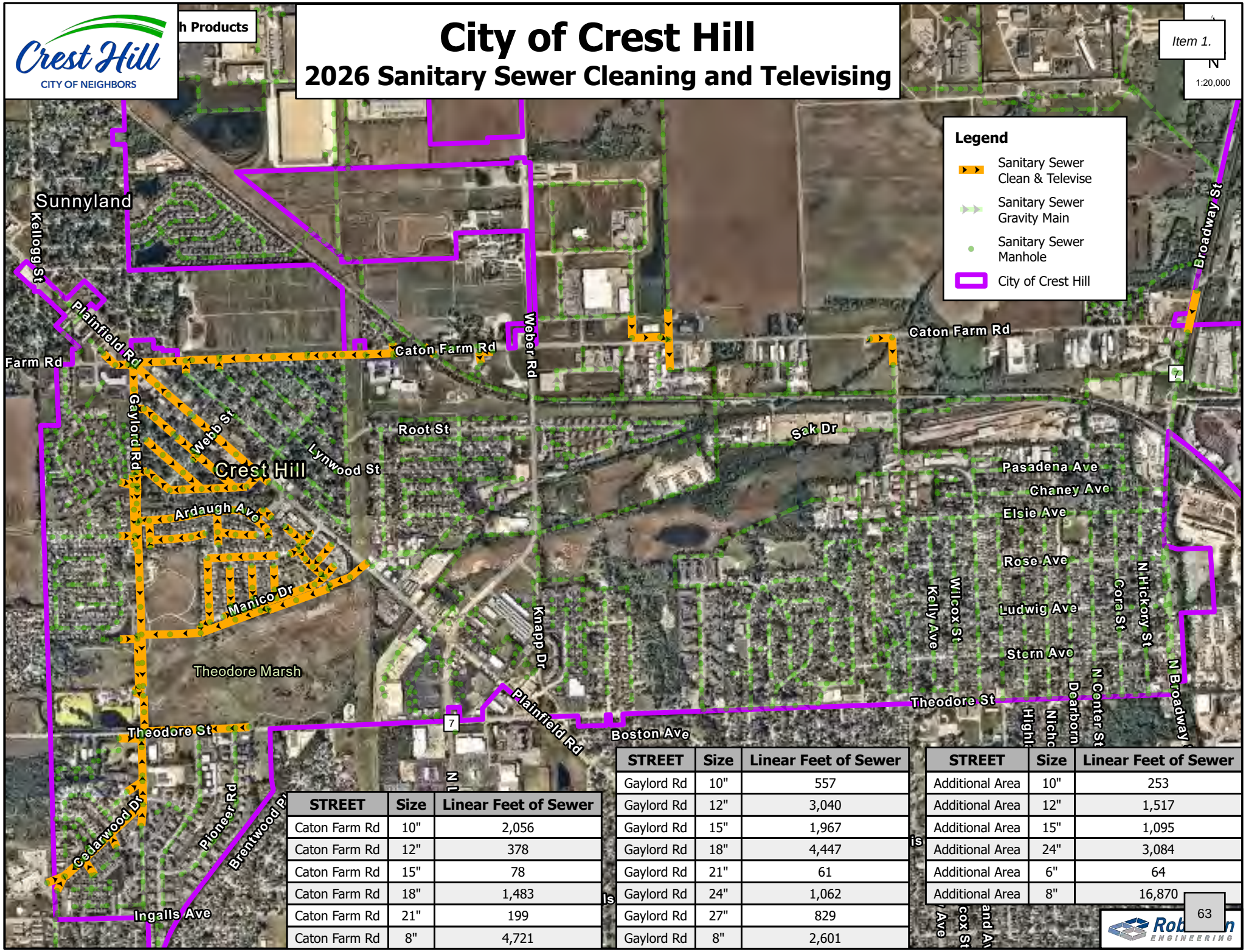

STREET	Size	Linear Feet of Sewer
Caton Farm Rd	10"	2,056
Caton Farm Rd	12"	378
Caton Farm Rd	15"	78
Caton Farm Rd	18"	1,483
Caton Farm Rd	21"	199
Caton Farm Rd	8"	4,721

STREET	Size	Linear Feet of Sewer
Gaylord Rd	10"	557
Gaylord Rd	12"	3,040
Gaylord Rd	15"	1,967
Gaylord Rd	18"	4,447
Gaylord Rd	21"	61
Gaylord Rd	24"	1,062
Gaylord Rd	27"	829
Gaylord Rd	8"	2,601

STREET	Size	Linear Feet of Sewer
Additional Area	10"	253
Additional Area	12"	1,517
Additional Area	15"	1,095
Additional Area	24"	3,084
Additional Area	6"	64
Additional Area	8"	16,870

Robinson Engineering

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3/19/2026

Agenda Memo

Crest Hill, IL

Meeting Date:	March 30, 2026
Submitter:	Ronald J Wiedeman
Department:	Engineering
Agenda Item:	A Resolution approving a professional services agreement for design services for the Gaylord Rd, Cedarwood Dr. and Caton Farm Rd. Resurfacing and widening of Gaylord Rd. at specific locations to be part of the Grand Prairie Water Commission Project by and between the City of Crest Hill. Will County, Illinois and Stantec Consulting Services, Inc. for an amount of $133,500.00.

Summary: At the October 27, 2025 workshop staff was provided direction to council to negotiate a scope of work of city improvements to be included as part of the Grand Prairie Water Commission (GPWC) transmission main contracts that go through the corporate limits of Crest Hill.

The commission project will only be restoring the pavement area or replacing areas disturbed by their work to install the new transmission main only. All other pavement areas will not be resurfaced. The city's current pavement rating of Gaylord and Cedarwood Dr. ranges from fair to poor.

The additional paving area outside of the restoration limits would be 100% city costs.

Attached is an engineering design agreement that includes a scope of work that has been negotiated between city staff and the GPWC's consultant to include the following work on behalf of the city into the GPWC transmission project. This agreement has also been reviewed by the city attorney.

The scope of city work is as follows:

- Resurfacing of the southbound lane of Gaylord Rd and Cedarwood Dr. that are not disturbed as part of the GPWC project.
- Resurfacing and installation of new 3 ft aggregate shoulder of the entire pavement area from 300 ft east of Len Kubinski Dr. to 1670 ft east of Len Kubinski Dr. and from 1240 ft west of Oakland Ave. to 1240 ft. east of Oakland Ave.
- The existing 32 ft wide Gaylord Rd. box culvert over the Rock Run will need to be removed and replaced to install the new transmission water main. The city requested

that the new box culvert be widened additional 8 ft to a total width of 40 ft. This new width will provide for a pavement that will accommodate one 12 ft through lane for northbound and southbound traffic and a 12 ft wide left turn lane and 4 ft painted median.

- Widen approximately 25 ft north and south of the new box culvert to provide for left turn storage of 50 ft and a taper of 150 ft.
- Lengthen the existing pavement, 35 ft taper south of Fox Meadow Dr. along the west side of the pavement to 175 ft in length.

Recommended Council Action: A Resolution approving a professional services agreement for design services for the Gaylord Rd, Cedarwood Dr. and Caton Farm Rd. Resurfacing and widening of Gaylord Rd. at specific locations to be part of the Grand Prairie Water Commission Project by and between the City of Crest Hill. Will County, Illinois and Stantec Consulting Services, Inc. for an amount of $133,500.00.

Financial Impact:

Funding Source: General Fund-(Capital Projects)

Budgeted Amount: $135,000.00 (2027 Budget)

Cost: $133,500.00

Attachments:

Resolution-GPWC Supplemental Work

Exhibit A-Crest_hill_paraeele_project_agreement_20260227

RESOLUTION NO. _____

A RESOLUTION APPROVING A PROFESSIONAL SERVICE AGREEMENT FOR DESIGN SERVICES FOR THE GAYLORD RD, CEDARWOOD DR. AND CATON FARM RD. RESURFACING AND WIDENING OF GAYLORD RD. AT SPECIFIC LOCATIONS TO BE PART OF THE GRAND PRAIRIE WATER COMMSISION PROJECT BY AND BETWEEN THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS AND STANTEC CONSULTING SERVICES, INC. FOR AN AMOUNT OF $133,500.00

WHEREAS, the Corporate Authorities of the City of Crest Hill, Will County, Illinois, have the authority to adopt resolutions and to promulgate rules and regulations that pertain to the City's government and affairs and protect the public health and, safety, and welfare of its citizens; and

WHEREAS, pursuant to Section 2-2-12 of the Illinois Municipal Code (65 ILCS 5/2-2-12), the City Council possesses the authority to enter into contracts that serve the legitimate corporate purposes of the City; and

WHEREAS, Stantec Consulting Services, Inc.(the "COMPANY"), is an entity that is in the business of providing design engineering services, including Preparation of Final Plans and Bid Documents, and all collateral work (the "Services"); and

WHEREAS, the City Council desires to engage the Company to provide the Services and the Company is ready, willing to perform the Services for the City; and

WHEREAS, City Staff have negotiated an AGREEMENT FOR Design Engineering Services for Gaylord Rd, Cedarwood Dr. and Caton Farm Rd. resurfacing to be part of the Grand Prairie Water Commission Project (the "Agreement") with the Company for the purposes of engaging the Company to perform the Services (a copy of the Agreement is attached hereto as Exhibit A and fully incorporated herein); and

WHEREAS, the Staff and City Council has reviewed the Agreement and determined that the conditions, terms, and provisions of the Agreement are fair, reasonable, and acceptable to the City; and

WHEREAS, the City Council has determined that it is in the best interest of the City and its citizens to enter into the Agreement with the Company.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crest Hill, Illinois, pursuant to its statuary authority, as follows:

SECTION 1: PREAMBLE. The City Council hereby finds that all of the recitals contained in the preamble to this Resolution are true, correct and complete and are hereby incorporated by reference hereto and made part hereof.

SECTION 2: AGREEMENT APPROVED. The City Council hereby finds and declares that the conditions, terms, and provisions of this Agreement (Exhibit A) in the amount of $133,500.00 are fair, reasonable, and acceptable to the City and that the same is hereby approved in form and substance. Therefore, the City Council hereby authorizes and directs the Mayor to execute and deliver, and the Clerk to attest, the Agreement, and further to take any and all other actions, including without limitation the execution and delivery of any and all documents, necessary and appropriate to effectuate the intent of this Resolution, which is to enter into the Agreement with the Company.

SECTION 3: SEVERABILITY. If any section, paragraph, clause or provisions of this Resolution is held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any other provision of this Resolution.

SECTION 4: REPEALER. All ordinances, resolutions or orders, or parts thereof, which conflict with the provisions of this Resolution, are to the extent of such conflict herby repealed.

SECTION 5: EFFECTIVE DATE. This Resolution shall be in full force and effect immediately upon its passage and publication according to law.

[Intentionally Blank]

PASSED THIS 6TH DAY MARCH, 2026.

	Aye	Nay	Absent	Abstain
Alderman Scott Dyke	_____	_____	_____	_____
Alderperson Angelo Deserio	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

APPROVED THIS 6TH DAY OF MARCH, 2026.

_____
Raymond R. Soliman, Mayor

ATTEST:

_____
Christine Vershay-Hall, City Clerk

EXHIBIT A

Exhibit A

AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES

THIS AGREEMENT, MADE AS OF THIS ____ day of _____ 2026 by and between the City of Crest Hill, Illinois, an Illinois Municipal Corporation, (hereinafter called the "City"), having its offices at 20600 City Center Boulevard, Crest Hill, IL 60403 and Stantec Consulting Services Inc. (hereinafter called the "Consultant"), an entity authorized to do business in the State of Illinois, whose principal address in Illinois is: 350 N. Orleans Street, Suite 8000N, Chicago, IL 60654, is an AGREEMENT for professional consulting services associated with this Project.

This Agreement is Based Upon the Following Recitals:

A. The City has undertaken the Project known as Gaylord Road, Caton Farm Road Resurfacing AWSP Parallel Project. The scope of work for the Project is defined in Attachment A. Consultant has received and carefully studied the Project scope and/or design criteria and other Project requirements.

B. The City desires, in connection with the Project, to retain Consultant to perform the consulting services “Services” as described in this Agreement and the attachments referenced in this Agreement.

C. Consultant, who is in the business of supplying information and guidance to others, represents and warrants that: it has the professional qualifications to render such Services; it has adequate resources; and it is financially and legally capable of providing the required Services through personnel qualified to render such Services, in a manner fully responsive to the City’s requirements in Attachment A.

D. Consultant further agrees that all work to be performed by the Consultant’s employees in fulfillment of this Agreement shall comply with all applicable federal, state, and local laws. Further, all work is to be performed in compliance with all applicable ordinances and regulations of the City unless a specific exemption is provided, in writing, by the City.

NOW, THEREFORE, the City and the Consultant in consideration of the mutual covenants hereinafter set forth, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, agree as follows:

SECTION 1 – HIRING OF CONSULTANT

1.1 Consultant’s Services

1.1.1. The City, by signing this Agreement, retains Consultant, and Consultant agrees to render the Services stipulated in Attachment A Scope of Services and all amendments thereto in accordance with Agreement requirements. Consultant is retained solely for the purposes set forth in the Agreement.

1.1.2. Consultant represents that neither it, nor any person it assigns to the Services, has or will acquire any direct or indirect interest that conflicts in any manner or degree with the rendering of the Services.

1.2 The Agreement

1.2.1. The Agreement, including all attachments, and written Amendments, contains the mutually agreed to and legally enforceable obligations between the City and Consultant with respect to the Project. The Agreement may be modified only as provided herein.

1.2.2. The Agreement supersedes any other prior or current oral or written communications between the City and Consultant with respect to its subject matter. Any statement, representation, promise or

inducement not included in the Agreement is null and void and not binding on the City or Consultant.

1.2.3. The City and Consultant acknowledge that the Agreement and the Services provided are not intended to result in a legal benefit or detriment to any third party, nor will they create any relationship between the City and any Subconsultant or any other third party, or between the Consultant and any third party or agent, including the City's Contractor.

1.2.4. Amendments, once approved in writing by the City, modify the Agreement.

1.3 Glossary

1.3.1. The following terms or relative pronouns used in this Agreement have the following intent and meanings, if the context will permit:

Agent–A non-employee of the City, acting on the City's behalf, as set forth in the Agreement's scope of services.

Agreement–The written understanding between the City and Consultant describing the mutual obligations of the City and Consultant, including the City-Consulting Agreement, its attachments and all documents incorporated by reference, the general terms and conditions by which the Services will be provided and all amendments.

Amendment–A written modification to this Agreement approved and signed by the City and Consultant, providing for revisions as to the Services, the general terms and conditions by which the Services will be provided, Compensation and/or Completion Times.

Business Day–Any day except Saturdays, Sundays and holidays observed by the City.

Calculations–All computations having to do with the furnishing and/or performance of the required Services.

City-City of Crest Hill, an Illinois Municipal Corporation, for whom the services are to be rendered, acting by and through its City Council.

Compensation–The consideration payable by the City to Consultant for the Services, including all Amendments specified in Attachment B Basis of Compensation.

Completion Time–Periods within which, or dates by which, the Services, in whole or in part, are to be completed.

Consultant–The firm identified as such at the beginning of this Agreement with whom the City has entered into this Agreement for consulting Services.

Contractor–The firm, including its subcontractor(s), that is contracted by the City to undertake the Construction Work, for which Services by the Consultant may be provided for, or that otherwise may impact directly or indirectly upon the Services of the Consultant.

CPM Schedule–Work Schedule based on the Critical Path Method (CPM) of scheduling.

Day–Every day on the calendar, Saturdays, Sundays and holidays included.

Deliverable–That work product(s) identified in the Agreement as an item(s) to be created and submitted by Consultant to the City, constituting an instrument of service, and furnished to the City in printed, electronic, photographic or video form, or any combination thereof.

Director – The City Engineer for the City of Crest Hill.

Hazardous Material–A dangerous toxic, flammable or explosive substance, waste or other material, which is or becomes regulated by any local Public Agency or the State or U.S. Government, as further set forth in paragraph 3.17.

Invoice for Payment–Written and electronic form(s) acceptable to the City and used by Consultant to request partial payments and final payment, together with all supporting information required by the Agreement.

Law, Laws–All Federal, State, City, and local statutes, resolutions, ordinances, orders, codes, rules, and regulations applicable to the services.

Overall Multiplier–A factor, designated by the City, capturing Consultant indirect costs and profit, which is stated as a multiplier on the direct labor costs of personnel used on the Services.

Phase–A division of an engineering project into sequential parts, mainly Study, Preliminary Design, Final Design, Bidding, and Award and Construction.

Project–The Design and Construction, in its entirety or if otherwise applicable to the Agreement, a part of the Construction, for which Service(s) may be provided

Project Calendar–Schedule in Attachment C setting forth the Completion Times and other start and/or completion dates for Services chronologically important to the Project.

Project Representative–A City employee other than the Director serving as owner's representative for the Project, within the limits provided by the Director's contractually assigned authority.

Public Utility–Department of a Public Agency, electric or gas utility, cable TV or telecommunications company or other owner or operator of utilities operated or maintained in, on, under, over or across public right-of-way or public or private easements.

Purchasing Administrator–The duly appointed officer of the City authorized to carry out the functions assigned to him/her for purchasing and contract administration.

Services–Professional consulting services to be provided by Consultant as expressly specified in the Agreement, whether performed directly by Consultant or through Subconsultants, for whom Consultant is responsible.

State–The State of Illinois including any of its departments, agencies or other units or instrumentalities of the State.

Subagreement–An agreement between Consultant and a Subconsultant (or between a Subconsultant and a lower tier Subconsultant) awarding a part of the Services to that Subconsultant (or to that lower tier Subconsultant).

Subconsultant–A firm having a Subagreement for part of the Services with Consultant or another Subconsultant.

Work–The entire construction required by the Contractor's Contract Documents.

1.3.2. Other capitalized terms used in the Agreement or the Agreement Forms, but not defined in this Glossary, have the intent and meanings assigned in the Construction Documents prepared by the Consultant or generally associated with them.

1.3.3 References to paragraphs in this Agreement include all sub-paragraphs under that paragraph.

SECTION 2 SCOPE OF SERVICES

2.1 General Provisions

2.1.1. Consultant is retained as an independent service provider by the City and is responsible for providing Services specified in the Agreement.

2.1.2. Consultant confirms that it has read and carefully studied the terms and conditions of the Services. Consultant represents to be knowledgeable about the Project locality and Laws and existing and reasonably foreseeable prevailing conditions, to the extent they may impact the timing and performance of the Services.

2.1.3. Consultant is solely responsible for the performance of the required Services, including but not limited to the preparation and timely submittal of all Deliverables. Deliverables shall be submitted in a format as directed by the Director, consistent with industry and/or professional standards and applicable requirements of the Agreement.

2.1.4. Consultant, at the request of the City, shall attend, make presentations and participate in City meetings and other Project relevant community and public meetings as defined in Attachment A to further the Services. Consultant, if directed by the City and, as otherwise consistent with professional practice, shall provide materials describing the Services they have rendered or shall be rendering, and their current progress, if any, when such material is required or appropriate for such meetings and presentations.

2.2 Scope of Authorized Services

2.2.1. Basic Services are as specified or designated in Attachment A. Basic Services include all conferences, consultations and demonstrations the City considers reasonably necessary for the Services.

2.2.2. Consultant shall obtain the Director’s written Notice to Proceed for the Phase before proceeding with Basic Services for that Phase. Nothing in the Agreement shall be construed as obligating the City to proceed with any Phase included as part of the Agreement. The Director shall not approve any payment before the City's authorization to enter into the Agreement with the Consultant.

2.2.3. Supplemental Services are as specified or designated in Attachment A Scope of Services and Attachment B Basis of Compensation and otherwise reasonably inferable from any such expressed services, or otherwise necessary to furnish and/or perform obligations undertaken by Consultant under Basic Services.

2.2.4. Consultant is authorized to proceed with Supplemental Services for a Phase upon receipt of written authorization to proceed with that Phase, unless Attachment A Scope of Services and/or Attachment B Basis of Compensation stipulate that any Supplemental Service be subject to a separate/specific prior authorization to proceed.

2.2.5. If required, Consultant may anticipate reasonably unobstructed access to the Construction site(s) and other field site(s) as necessary to witness and evaluate the Work and activities of the Contractor if part of the Consultant's services, and to confirm any requisite testing and/or inspection of the Work. This requirement however, shall not limit Consultant from other regular and/or periodic site visits to the extent such visits are, in its opinion, reasonably necessary to further Consultant’s required Services.

2.3 Standard of Care

2.3.1. Consultant’s Services and Deliverables shall conform to the standard of care and practice generally used, accepted and recognized by Consultant’s profession for comparable services in Will County, Illinois, as of the time the Services at issue had been provided (“Standard of Care”). This Standard of Care shall apply to all obligations of the Consultant under this Agreement.

2.3.2. The City's acceptance or approval of, or payments made for, Deliverable(s) shall not relieve Consultant of the responsibility for subsequent correction of any errors, the clarification of any ambiguities, or the supplying of any omissions without any additional Compensation. Such actions by the City shall furthermore not be deemed to be a waiver of any of its rights or additional remedies secured by Agreement or Law.

2.3.3. If any error or omission in the Services resulting from failure by Consultant to conform to the standard of care is discovered by or reported in writing to Consultant within the one (1) year after completion of the Services, or completion of project construction whichever is later, Consultant shall take prompt corrective action, without additional Compensation, to correct the Services. This requirement for correcting Consultant errors or omissions will not limit the generality or application of any other provision contained in the Agreement. The Consultant shall not be responsible for the costs the City would have incurred originally had the services been performed in accordance with the Standard of Care, or for costs of betterments, upgrades or additional enhancement to the value of the Project.

2.3.4. In the event the Director determines that Consultant's failure to conform to the Standard of Care is substantially detrimental to the Project, the City may order Consultant to stop the Services, or any portion of the Services at issue.

2.4 City Order to Stop the Services

2.4.1. Consultant shall be responsible for an appropriate portion of the costs and delay resulting from any City stop. Conversely, Consultant shall be entitled to a reasonable increase in Completion Time and/or Compensation to the extent the Director concludes that the order to stop the Services was in error and that it necessarily extended the Services beyond a pertinent Completion Time and/or increased Consultant's costs.

2.5 General Deliverable Provisions

2.5.1. Electronic Deliverables submitted to the City by Consultant shall be in a format approved by the City and shall include two (2) hard copies of the electronic files, if required by the client, which hard copies shall, in the event of conflict, take precedence over the electronic files. The City will perform tests as to functionality of the submitted electronic medium within sixty (60) days after receiving the files.

2.5.2. Engineering drawings prepared for the work under this Agreement shall be prepared by Computer Aided Design (CAD) techniques utilizing Autodesk AutoCAD.

2.5.3. A deficiency notice will be sent to Consultant advising whether the electronic files contain errors and/or discrepancies or vary from the hard copies or are otherwise non-functional. Electronic Deliverables deemed deficient by the City shall be promptly corrected and resubmitted by Consultant in conformance with the Agreement's requirements or professional and/or industry expectations.

2.5.4. Notwithstanding any other warranty pertaining to electronic Deliverables, Consultant shall use reasonable efforts to avoid: 1) discrepancies with applicable printed documentation; 2) any virus; 3) time bomb mechanism; 4) other software code that can disable or adversely affect any data or software; and 5) any defects or bugs that can adversely affect its own operation or the operations of the City.

2.5.5. Consultant shall revise any Deliverable as necessary, and at no increase in Compensation, until the Deliverable at issue is complete, as evidenced by its acceptance or approval by the City, which acceptance or approval shall not be unreasonably withheld. In the event of a disagreement as to the completeness or quality of all or any part of a Deliverable, the written determination of the Director shall be binding on Consultant, subject to Consultant's right to appeal as provided in Section 11.

2.5.6. The City and Consultant will jointly and at agreed intervals conduct reviews of in-progress Deliverables with the intent to stay current on their status, and to timely respond to issues advanced by Consultant.

2.5.7. Notwithstanding paragraph 2.5.6, City reviews are not conducted nor will they be relied upon to provide quality control or to check for errors or omissions or impose requirements for what is required by the Services at issue. City reviews shall not relieve Consultant of its sole responsibility for the proper and timely performance of Services.

2.5.8. Consultant shall exercise reasonable professional care to provide that the Deliverables conform to the requirements of Agencies from which the City receives/may receive loans and Project financing, to the extent such requirements are contained in the Agreement.

2.6 Rights to Deliverables

2.6.1. Completed deliverables shall become the City's permanent property upon payment by the City to Consultant for the Phase during which the Deliverables at issue were produced, whether or not the Project is built.

2.6.2. Consultant shall pay for all royalties and licenses required for the Services, and covenants to grant the City a permanent, royalty free, irrevocable, non-exclusive, paid-up license, to use, reuse, disclose, distribute or otherwise utilize the Deliverables, and any items or elements that may be proprietary to Consultant, for the Project or for its expansion, repair and renovation, or for future uses by the City.

2.6.3. In the event any such license to be granted to the City is limited in any material way as a result of previously existing copyright or patent restrictions, such limitation shall be disclosed by Consultant before starting the Services, and Consultant shall take whatever action is necessary to obtain a release of such restrictions.

2.6.4. Consultant shall not use any of the Deliverables in any project competition, awards of any nature, project testimonials or professional or community presentations, without obtaining prior written approval from the City. Any photographs taken of City property in the execution of the Consultant's work may not be re-used by the Consultant for advertising, proposals, presentations, professional papers, public display, or any other use without obtaining prior written approval from the City.

2.6.5. In the event a Deliverable, whether on hard copy or contained in electronic media, is modified or reused on an extension or renovation of the Project or on any other project without Consultant's involvement or prior consent, Consultant's name and seal shall be removed and obliterated from those Deliverables.

2.6.6. Any such modification or reuse of a Deliverable shall be without liability or legal exposure to Consultant. Consultant shall not be liable for injury or damage resulting from any such modification or reuse of those Deliverables and such modification or reuse shall be at the user's sole risk.

SECTION 3 CONTRACT ADMINISTRATION

3.1 City Representation

3.1.1. The Director will administer the Agreement and, as such, has authority to act on behalf of the City to the extent provided in the Agreement. The Director's assigned duties, responsibilities and limits of authority may not be changed without the City's prior written consent.

3.1.2. The Director may assign a Project Representative and/or Agent, who will be authorized to act on behalf of the Director with respect to the Services.

3.1.3. The Director will coordinate the City's Agreement involvement and secure City approval and acceptance as required to timely advance the Services.

3.2 Determinations by the Director

3.2.1. The Director is the sole interpreter of the Services required by the Agreement. Consultant concerns, questions, or proposals relating to the character and extent of the Services, acceptability of Services rendered and in-progress, and completed Deliverables and the interpretation of Agreement and Service requirements shall be referred to the Director in writing, with a request for a written determination. The Director will render such written determination within a reasonable time, acting in good faith, based upon facts known to him/her at the time.

3.2.2. Consultant, in the event it disagrees with a determination rendered by the Director may challenge that determination in accordance with the procedures and within the deadlines set forth in Section 11.

3.2.3. The City shall be provided with a reasonable opportunity to respond to any notice, proposal, claim, or other matter at issue before Consultant exercises any right or remedy available under Agreement or Law.

3.3 Acceptance of Responsibility

3.3.1. Services rendered by Consultant for the Project shall be consistent with the requirements expressed in and reasonably implied from the Agreement. For example, if the Scope of Services requires a pre-design investigation, the Consultant shall provide an adequate investigation of existing field conditions, geotechnical aspects, structures, and other similar topics.

3.3.2. Consultant shall notify the City in writing if, while performing Services, it determines that any aspect of the Project, for whatever reason, cannot be developed consistent with this Agreement or that any City-provided facilities, information and services are incorrect or otherwise inappropriate for the Project.

3.3.3. Consultant will afford the City full site access where Services are being performed and, at the Director's request, furnish any in-progress or completed Deliverables for the City's review.

3.4 City-Furnished Facilities and Information

3.4.1. The City will furnish Consultant applicable City standards and formats, as required for the timely furnishing and performance of Services.

3.4.2. The City will provide Consultant reasonable access to the City offices during business hours to obtain information necessary for the Services and will make reasonable efforts to schedule acceptable arrangements for the City personnel to be available to Consultant for necessary meetings and/or interviews.

3.4.3. The following services shall be furnished by the City:

- Access to the work site
- Review of documents submitted at the progress milestone review points and at other times, in accordance with the times allocated in Attachment C Project Schedule
- Assignment of an individual to the project in the capacity of Project Manager to work with the Consultant in the daily execution of the work and provide direction to the Consultant.

3.4.5 The following material shall be furnished by the City to the Consultant as a part of the Agreement. The City shall furnish to Consultant all applicable information and technical data in City's possession or control reasonably required for the proper performance of the Services. Consultant shall be entitled to reasonably rely upon the information and data provided by the City or obtained from generally acceptable sources within the industry without independent verification except to the extent such verification is expressly included in the Services.

- Copies of applicable standards and formats required by the City;
- Reference drawings and operational data for existing utility infrastructure in the project area;

- Other information determined by the City and Consultant to be relevant to the performance of services under this Agreement.

3.5 Coordination and Cooperation

3.5.1. Consultant agrees to work closely and cooperatively with the City and any other consultant, vendor and contractor hired by the City for this Project, or any other Project(s) which may require coordination efforts with the Consultant's Project.

3.5.2. The City will cooperate with Consultant during the term of the Agreement and render determinations, provide comments, acceptance and approvals and other inputs as appropriate and necessary to timely advance the Services. The Director will coordinate the activities of Consultant with any City units engaged on the Project.

3.5.3. The Director will coordinate the services and deliverables of any contractors and vendors hired by the City in furtherance of the Project with the respective Services to be furnished by Consultant, and Consultant shall reasonably cooperate with such efforts.

3.6 Consultant Personnel

3.6.1. Consultant shall use sufficient numbers of qualified, competent, and experienced personnel, with suitable training, credentials and skill to timely render and complete the Services. Consultant personnel assigned to the Services shall be licensed in their respective disciplines, if required by Illinois Law or otherwise by the City.

3.6.2. Consultant shall regularly monitor its assigned personnel recommendations, supervision and performance to confirm they continue to reflect the qualifications, experience and competency warranted by Consultant in this Agreement and required to properly complete the Agreement.

3.6.3. Consultant shall assign a Project Manager or Project Engineer, on its behalf, to supervise, manage and provide for Consultant’s timely performance of Services in accordance with the Standard of Care. The designated Project Manager or Project Engineer may be replaced only with the City’s prior written approval.

3.6.4. The Project Manager or Project Engineer and other Consultant lead personnel shall be available to meet with the City at City-designated intervals and as specified in Attachment A to advance the Services.

3.6.5. Consultant covenants and warrants that all personnel it has engaged for Services on the Project shall not violate by performance of their work, any employment or other type of agreement previously executed.

3.6.6. Not used

3.7 Not used

3.8 Safety-Related Provisions

3.8.1. Consultant shall provide for the safety of premises where Services are performed, and the equipment that is being used. Consultant shall furthermore provide that it, as well as its Subconsultants and their respective assigned or sponsored personnel, employees and visitors shall follow safe practices while Services are being performed. The Consultant shall be responsible for the safe conduct of its own employees and/or subconsultants' employees on City property.

3.8.2. Consultant, when requested by the City, shall describe its proposed work methods and procedures prior to initiating Services at the site in furtherance of the Services, and comply with all resulting City safety recommendations.

3.8.3. Before entering a construction site and providing any Services, at the request of the Contractor, the Consultant shall describe its methods and procedures and comply with all resulting Contractor safety recommendations. Neither the professional activities of the Consultant, nor the presence of the Consultant, or its employees and Subconsultants at a construction or Project site, shall relieve the Contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the Work in accordance with the Construction Documents and any health or safety precautions required by any regulatory agencies.

The Consultant and its personnel have no authority to exercise any control over any Contractor or its employees in connection with the work, nor over any health or safety programs or procedures. The City agrees that the Contractor shall be solely responsible for jobsite safety and agrees that this intent shall be carried out in the City's contract with the Contractor. The City also agrees to require the Contractor to indemnify the City, the Consultant, and the Consultant's Consultants and to make the Consultant and the Consultant's Consultants additional insureds under the Contractor's policies of general liability insurance.

3.8.4. Consultant shall abide by all requirements of applicable confined space entry safety regulations.

3.8.5. The City's supervisory control is limited to the direction of the order in which the work shall be performed and to the prohibition of work being performed in a manner likely to be dangerous.

3.9 Relationship with the City

3.9.1. Until the Services in the Agreement shall have been fully performed, the Consultant, unless authorized in writing by the City to do so, shall not employ any person who is an employee of the City, or who was so employed within a period of ninety (90) calendar days prior to the date of this Agreement. Consultant may request City waiver.

3.9.2. Consultant shall treat material and information including, but not limited to, documents, drawings, plans, data, of any type received directly or indirectly from the City, its officers, agents and/or employees, or obtained as a result of, or in performance of, the Services, as confidential, except as specified herein. Material will be considered confidential unless disclosure (a) has been made public by the City, or (b) has been authorized otherwise in writing by the Director, or (c) is required by Law, or (d) is reasonably necessary in the performance of the Services, but such disclosure shall be limited to an as-needed basis.

3.10 Records; Right to Audit

3.10.1. Consultant shall maintain, and require its Subconsultants to maintain, according to generally accepted professional practice and records management and accounting standards, written communication, memoranda, time sheets, expense vouchers and other financial records that verify Consultant's costs pertaining to the Services. Such records shall be stored in a suitably secure location for seven (7) years after the completion or termination of the Services or, if applicable, until the resolution of any dispute or appeal, whichever is later.

3.10.2. Consultant and its Sub-consultants shall provide the City and its representatives or designee, with access and appropriate facilities to support the City's right to examine or audit and copy records that verify its costs for the Services, otherwise required to be maintained by Consultant. The City inspection access shall be provided during normal business hours, during the term of the Services, and until the expiration of the required retention period.

3.11 Intellectual Property

3.11.1. Consultant will furnish applicable licenses and pay, without additional reimbursement from the City, all royalties and fees of any invention, design, process, software, product, device or methodology covered by patents and/or copyrights and provided and utilized by Consultant for the Services or as part of the Project.

3.11.2. If any Deliverable furnished by Consultant specifies the use of or incorporation into the Project of any invention, design, process, product or device covered by patent rights or copyrights, such fact shall be annotated in the relevant Deliverables by Consultant. This provision shall not apply if the royalties or fees for the invention, design, process, product or device at issue are normally included as part of its regular commercially quoted price.

3.11.3 Software and software applications produced for the City will include modifiable program code submitted on acceptable media. Runtime versions may be used in actual applications.

3.11.4 Consultant hereby assigns to the City any and all inventions, improvements, innovations, designs, artwork, logos, original expressions of ideas, trade dress, processes, improvements and trade secrets, whether or not patentable or copyrightable ("Developments") that Consultant may develop as part of the scope of services under this Agreement.

3.11.5. In the event Consultant conceives of, or creates, any Developments relating to matters encompassed by this Agreement, Consultant shall promptly and fully disclose the same, as soon as practicable and in writing. Further, Consultant shall execute upon the City's request such documents as in the opinion of the City are necessary or desirable to transfer all right, title and interest in any such Developments to enable the City to obtain patents, copyright registrations, or other protections for any such Developments.

3.12 Indemnification

3.12.1. Consultant, to the fullest extent permitted by Law, shall, upon written notice, at its sole expense, indemnity (but not defend) and hold the City, its elected officials collectively and individually, officers, employees, agents, successors and assigns, harmless from and against all suits, claims, liabilities, obligations, damages, penalties, losses, charges and expenses, including but not limited to reasonable attorney's fees and costs, expert witness fees and any costs of litigation and/or any dispute resolution cost which may be imposed upon, incurred by or asserted against the City to the proportionate extent caused by any negligent act, error or omission or willful misconduct of the Consultant, their subconsultants, anyone directly or indirectly employed or retained by any of them, or anyone for whose professional acts any of them may be liable including but not limited to the following occurrences during the term of the Agreement:

3.12.2. Any bodily injury, including death, or property damage arising out of or in connection with the Services, and caused by any negligent act, error or omission or willful misconduct of Consultant, its Subconsultants, or anyone directly or indirectly employed or retained by any of them, or anyone for whose acts any of them may be liable.

3.12.3. Any failure of Consultant or any Subconsultant, at any tier, or anyone directly or indirectly employed or retained by any of them or anyone for whose professional acts any of them may be liable, to perform their obligations, either express or implied, under the Agreement, including, but not limited to any violation of Law.

3.12.4. Consultant's indemnification obligation pursuant to paragraph 3.12.1.1 shall not be limited in any way with respect to any claim(s) brought by an employee of Consultant, due to a limitation on the amount or type of damages, benefits or compensation payable by/for Consultant under workers' compensation, disability benefit or other benefit acts.

3.12.5. In the event any action or proceeding is brought against the City by reason of a claim covered by this indemnification obligation, Consultant, upon written notice from the City, shall promptly notify the City that it is responding to such claim. The City will cooperate with Consultant to the extent it is in the interests of the City to do so, and, at its sole expense, Consultant shall resist and defend the action or proceeding or settle same at no cost or expense to the City.

3.13 Laws and Legal Requirements

3.13.1. Consultant shall exercise reasonable professional care, diligence and judgment to become familiar, comply with and stay informed of all Laws, including, but not limited to the City's regulations and ordinances, which may be reasonably expected to affect Services and Deliverables. The City will not be responsible for monitoring Consultant's compliance with any Laws.

3.13.2. References to Law(s), unless otherwise defined in the Agreement, will mean Laws in effect during the performance of the Services. Unless modified by Amendment, the Consultant shall comply with all Laws and other applicable legal requirements in effect when the Agreement was executed, at no additional cost to the City.

3.13.3. Consultant shall cooperate as reasonably necessary with the City to assist it to obtain necessary permits and approvals, and as may be required to timely advance the Services. Consultant shall provide Services, such as furnishing technical criteria, written descriptions and design data to the extent required by or reasonable inferable from the Agreement for use by the City in obtaining any requisite Project permits and approvals.

3.13.4. Consultant shall notify the City in writing, if, while performing Services, it discovers any conflicts within the Agreement. Consultant shall revise any Deliverable affected by any such conflict, at no increase in Compensation and/or Completion Time, if the Consultant rendered such Deliverable knowing, or having reason to know of any such conflict.

3.13.5. If the Services require that Consultant compliance with certain applicable Law be demonstrated, in part, through code analysis reports, such reports shall review and evaluate the applicability and effect on relevant Deliverables of zoning, code, permitting and approval requirements of federal, State and local Agencies with approval authority or jurisdiction over the Project.

3.14 No Limitation on the City's Rights

3.14.1. Rights and remedies of the City as provided by the Agreement are cumulative to any rights and remedies otherwise provided by Law. The City may, during the performance of or after completion of the Services, assert its right of recovery by any appropriate means, including, but not limited to dispute resolution, suit, recoupment of monies paid or counterclaim.

3.15 Federally-Funded Projects

3.15.1. Consultant, to the extent the project is funded in whole or in part by the federal government, unless specifically exempted by Agreement, shall comply with all applicable Federal laws.

3.15.2. Consultant shall comply with the applicable sections of the WIFIA Contract requirements presented in Attachment D WIFIA Contract Language. It is the responsibility of the Consultant to determine if these requirements apply to part or all of this Agreement.

3.16 IEPA-Funded Projects

The following, as required by 35 Ill. Adm. Code 365.630 – "Contracts for Personal and Professional Services" is incorporated into this Agreement:

3.16.1 Audit and Access to Records

i. Consultant shall maintain books, records, documents and other evidence directly pertinent to performance of Public Water Supply Loan Program ("PWSLP") loan work under this Agreement consistent with generally accepted accounting standards in accordance with the American Institute of Certified Public Accountants Professional Standards. The Illinois Environmental Protection Agency (the "Agency") or any of its duly authorized representatives shall have access to the books, records, documents, and

other evidence for the purpose of inspection, audit, and copying. Facilities shall be provided for such access and inspection.

ii. Audits conducted pursuant to this provision shall be in accordance with generally accepted auditing standards.

iii. All information and reports resulting from access to records pursuant to the above paragraphs shall be disclosed to the Agency. The auditing agency will afford Consultant an opportunity to comment on the pertinent portions of the draft audit report. The final audit report will include the written comments, if any, of the audited parties.

iv. Records under the above paragraphs shall be maintained and made available during performance on Agency loan work under this Agreement and until three (3) years from the date of final Agency loan closing. In addition, those records that relate to any dispute pursuant to 35 Ill. Adm. Code 365.650 (Disputes), litigation, the settlement of claims arising out of project performance, costs or items to which an audit exception has been taken shall be maintained and made available for three (3) years after the resolution of the appeal, litigation, claim or exception.

3.16.2 Covenant Against Contingent Fees

Consultant warrants that no person or selling agency has been employed or retained to solicit or secure this contract upon an Agreement or understanding for a commission, percentage, brokerage, or contingent fee, except bonafide employees. For breach or violation of this warranty, the Loan Recipient (i.e., City of Crest Hill) shall have the right to annul this Agreement without liability or in its discretion to deduct from the contract price or consideration or otherwise recover, the full amount of such commission, percentage, brokerage or contingent fee.

3.16.3 Executive Order 12549

Consultant shall sign and execute a "Certification Regarding Debarment, Suspension, and Other Responsibility Matters" (EPA Form 5700-49) showing compliance with federal Executive Order 12549 as furnished by the Agency.

3.16.4 Disadvantaged Business Enterprise Utilization

In accordance with 35 Ill. Adm. Code 365.630(b), Consultant shall provide the City and the Agency with a statement regarding the use of Disadvantaged Business Enterprises during the construction service phase.

Consultant agrees to take affirmative steps to assure that Disadvantaged Business Enterprises are utilized when possible during the construction service phase of the program as sources of supplies, equipment, construction and services in accordance with the Public Water Supply Loan Program rules. As required by the award conditions of USEPA's Assistance Agreement with IEPA. Consultant acknowledges that the fair share percentages are 5% for MBEs and 12% for WBEs.

3.16.5 Non-discrimination Clause

Consultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this contract. Consultant shall carry out applicable requirements of 40 CFR Part 33 in the award and administration of contracts awarded under USEPA financial assistance agreements. Failure by Consultant to carry out these requirements is a material breach of this Agreement which may result in the termination of this contract or other legally available remedies.

3.17 Hazardous Materials

3.17.1. Consultant shall not, at any time, cause any Hazardous Materials to be brought upon, stored, manufactured, blended, handled, or used in, on, or about the lands, areas, properties or facilities furnished by the City for any purpose except as lawful and necessary and in accordance with the Agreement.

3.17.2. Hazardous Material includes, without limitation, any material or substance which is designated as (a) a “hazardous substance” pursuant to Section 311 of the Federal Water Pollution Control Act (33 U.S.C. Sec. 1321); (b) a “hazardous waste” pursuant to Section 1004 of the Federal Resource Conservation and Recovery Act, (42 U.S.C. Section 6903 et seq.); (c) a “hazardous substance” pursuant to Section 101(14) of the Comprehensive Environmental Response, Compensation and Liability Act of 1980, (42 U.S.C. Section 9601 et seq.); or (d) a “hazardous” or “toxic” substance in any Law similar to, or in any amendment of, any of the Laws cited in this clause.

3.17.3. Unless the Agreement specifically contemplates the existence of Hazardous Materials at the Project site or that Consultant shall furnish Services related to Hazardous Materials, Consultant shall give immediate written notice to the City, take appropriate safety precautions, and without liability for consequential or other damages, suspend those Services that would be reasonably affected by the existence of the Hazardous Material, in the event it unexpectedly encounters such Hazardous Materials at or near the site or has reasonable belief of their existence.

3.17.4. Every reasonable effort shall be made by Consultant to mitigate delay, delay costs and any ancillary costs resulting from any such suspension of Services. Alternatively, the City, upon confirming the existence of the Hazardous Material, may for its convenience terminate the affected Services, or the Agreement as a whole.

3.17.5. If materials reasonably believed to be Hazardous Materials are encountered, the City shall retain a separate properly insured consultant.

3.18 Consultant’s Offices

3.18.1 The Consultant’s local Illinois office, from which all project work will be administered, and to which all project correspondence shall be directed is located at:

Stantec Consulting Services Inc.
350 N. Orleans Street, Suite 8000N
Chicago, IL 60654
Attention: Joe Johnson, PE

The Consultant’s principal place of business, to which all official notices shall be sent is located at:

Stantec Consulting Services Inc.
350 N. Orleans Street, Suite 8000N
Chicago, IL 60654
Attention: Joe Johnson, PE

SECTION 4 SUBCONSULTANTS

4.1 Use of Subconsultants

4.1.1. Consultant retains full responsibility for hiring Subconsultants in whatever disciplines it deems necessary, to provide the required Services. Consultant shall employ Subconsultants, pursuant to Subagreement(s). Nothing in the terms and conditions of any Subagreement(s) shall violate the provisions of this Agreement. Nothing in the Agreement, nor any act or omission of the City or its Commissioners, officers, employees or Agents, whether or not permitted by this Agreement, shall relieve Consultant of its sole responsibility for the Services.

4.1.2. All subcontracts entered into by the Consultant, including those involving the engagement of special consultants, pursuant to the work described herein, shall be made only after the Consultant secures the written approval of the City. Said subcontracts between the Consultant and his subcontractors shall contain all applicable provisions of this Agreement.

4.1.3. Nothing contained in the Agreement, including the right of the City to consent to or reject any Subconsultant, creates, or is intended to create a contractual relationship (privity) or any legal right or action in favor of a Subconsultant or other third party against the City.

4.1.4. Services rendered by a Subconsultant (at any tier) shall be through a written Subagreement expressly binding that Subconsultant to the applicable requirements of the Agreement. Each Subagreement will require the Subconsultant to assume toward Consultant all applicable obligations, duties and responsibilities Consultant assumes toward the City.

4.1.5. Consultant will notify City of its intent to use Subconsultants to perform any services under this Agreement and provide the names of Subconsultants to be used to the City prior to authorizing Subconsultants to perform any services.

4.1.6. Consultant shall investigate prospective Subconsultants to verify that they possess personnel with the requisite qualifications, skill and experience. Consultant shall be responsible for Services rendered by any Subconsultant, at any tier, to the same extent the Consultant is responsible for Services Consultant directly renders.

4.1.7. Consultant, in the event it concludes a Subconsultant is required for the Services, shall inform the City in writing of the scope of subconsulting necessary. The notice shall describe the qualifications needed and the part of the Compensation it wishes to designate for the prospective Subconsultant.

4.1.8. Consultant shall promptly resolve any situation in which any Subconsultant is failing to meet the stipulated standard of care as determined by the Director, so as to ensure that Services are fully compliant with the requirements of the Agreement.

4.1.9. Consultant is solely responsible for the performance and timely completion of the Services, regardless of whether such Services are performed by Consultant or its Subconsultants (at any tier).

SECTION 5 INSURANCE

5.1 Consultant’s Insurance General Requirements

5.1.1. Consultant, before providing Services, shall obtain and maintain, through the term of the Agreement, including any extensions, at its sole expense, insurance, as designated and in the amount required in paragraphs 5.2 through 5.4.

5.1.2. Certificates of insurance evidencing the required coverage, including mandated endorsements shall be furnished to the City before beginning performance. Actual or certified copies of the insurance policies shall, upon request by the City, be provided to the City as is acceptable to the Consultant.

5.1.3. To the extent coverage is commercially viable, the insurer’s costs of providing the insured’s defense and appeal, including reasonable attorney’s fees, under any of its insurance policies will be supplementary to and shall not be included as part of the policy limits, but will remain the insurer’s separate responsibility.

5.1.4. These insurance requirements do not limit the liability of Consultant and should not be construed to do so. The City does not represent that the specified coverage or limits are sufficient to protect the Consultant’s interests or liabilities. Insurance coverage for the Services rests solely with the Consultant.

5.1.5 Insurance required by the Agreement will be provided by insurers authorized to do business in Illinois having at least an "A-" current Best's Rating and a Best's Class VII or better financial size category. Policies and certificates of insurance shall be endorsed to provide that coverage will not be canceled or renewal refused unless thirty (30) Days prior written notice has been delivered to the City and Consultant. Coverage nearing expiration during the period in which it is to remain in full force and effect will be renewed without any lapse in coverage and a certificate confirming the renewal or continuation of insurance will be promptly submitted to the City.

5.1.6. The City may order the Services to stop and payments to Consultant to cease, in the event any required insurance is canceled or not renewed, or any limits reduced so as to cause the City, in its sole discretion, to believe the insurance to be no longer adequate for the Services. Delays in Completion Time and additional costs incurred in performing Services resulting from Services and/or payment being stopped because of these matters shall be the sole responsibility of Consultant.

5.2 The Consultant's Liability Insurance

5.2.1. Consultant shall purchase and maintain Workers' Compensation and Employer's Liability Insurance, Commercial General Liability, Commercial Automobile Liability, Excess Liability Insurance, and other insurance as may be appropriate to the Services and required by the City. Such policies of insurance will provide protection from claims that may arise out of or result from Consultant's performance or nonperformance of the Services and/or Consultant's other obligations under the Agreement. Coverage will be provided whether Services are furnished by Consultant, anyone directly or indirectly employed by Consultant, or anyone for whose professional acts Consultant may be liable.

5.2.2. Consultant shall maintain for any employee resident of and hired in Illinois, insurance for benefits payable under Illinois' Workers' Compensation Law, with limits no less than required by statute. Consultant will maintain insurance for employees covered by Worker' Compensation Laws of another state or participate in a mandatory state fund to cover any such employee.

5.2.3. Commercial General Liability Insurance shall be on an occurrence basis, equivalent to that required by the current edition of standard ISO Form CG 00 01. The policy shall include, as appropriate to the Services and the Project, contractual liability, explosion and collapse and underground hazards, products and completed operations, independent contractors, and broad form property damage (including products and completed operations). Coverage limits will be no less than $1,000,000.00 each occurrence, $2,000,000.00 general aggregate, $2,000,000.00 products and completed operations aggregate, and $1,000,000.00 personal and advertising injury. Completed Operations insurance, if required for Services, will be maintained for two (2) years after final completion of the Construction.

5.2.4. Commercial Automobile Liability Insurance coverage for liability arising from the ownership, maintenance or use of all owned, hired or non-owned vehicle (including contractual liability coverage) shall be consistent with Illinois statutory requirements and equivalent to that provided by the current edition of the ISO Form CA 00 01. Coverage limits shall be no less than $1,000,000.00 combined single limit per accident.

5.2.5. Excess Liability (Umbrella) Insurance shall provide for employer's liability, general liability and automobile liability protection. The policy shall be at least as broad as the underlying policies of liability insurance. Coverage limits shall be no less than $5,000,000.00.

5.2.6. Environmental Impairment Liability Insurance, if required by the City, shall provide for liability arising from bodily injury, property damage and environmental clean-up, with coverage limits to be determined.

5.2.7. Consultant's insurance shall be endorsed, except for Workers' Compensation and Employer's Liability Insurance, to identify Consultant as the named insured and to add the City, its officers, Council, Agents and employees as additional insureds. The insurance afforded to the City will be primary, and neither the coverage nor the limits under the Consultant's policies shall be reduced or prorated by the existence of any other insurance applicable to any loss the City may have sustained. Workers'

Compensation and Employer's Liability Insurance shall be endorsed to include a Waiver of Rights to Recover Endorsement in favor of the City.

5.2.8. The deductible on any policy of insurance and any losses excluded for payment by the insurer because of the applicable deductible shall remain the responsibility of and be paid by Consultant.

5.2.9. Consultant shall promptly notify the City in writing of any reduction in coverage limits over 50% of the insured aggregate amounts and whenever Consultant receives a claim involving the Services provided under this Agreement. Consultant shall also promptly notify the City in writing of any claims received under other Agreements which may reduce coverage limits for the services provided under the policy for this Agreement. If upon analysis of existing coverage, or receipt of the aforementioned notice, the City determines the aggregate coverage limits have been materially impaired and are no longer adequate for the Services, Consultant shall promptly deliver certificates of insurance evidencing the reinstatement of such coverage, or the City, at its sole option, reserves the right to renew the insurance at Consultant's expense.

5.2.10. The Consultant shall require each Subconsultant to provide liability insurance as is required of Consultant, with limits appropriate to the sublet Services and potential perils, subject to the same requirements as set forth by paragraph 5.2.7.

5.2.11. The required insurance limits may be met by any combination or primary umbrella and/or excess liability policies.

5.3 Professional Liability Insurance (PLI)

5.3.1. Consultant shall maintain Errors and Omissions Liability Insurance, including Contractual Liability coverage. Consultant shall be the Named Insured, and the insurance shall provide protection arising from negligent acts, errors or omissions of the Named Insured, with a limit of $4,000,000.00 per claim and aggregate for Consultant. If written on a claims-made basis, Consultant shall maintain said policy for at least three (3) years after final completion of Construction, providing the City written evidence of actual coverage annually, until this obligation has been fulfilled.

5.4 Valuable Papers and Records Insurance

5.4.1. Consultant shall purchase and maintain Valuable Papers and Records Insurance with a limit of no less than $400,000.00 per occurrence. Such insurance shall be sufficient to cover the loss of valuable papers, electronic media and records by fire, theft, or any other cause, while in the Consultant's care, custody and control. Policy shall remain in effect until final payment.

SECTION 6 SCHEDULING REQUIREMENTS

6.1 Prosecution and Completion

6.1.1. In accordance with the Standard of Care, Consultant agrees to prosecute and complete the Work within the time limits specified herein, and in compliance with other requests that the City may reasonably make unless delays are caused by force majeure or acts beyond control of the Consultant, including but not limited delays arising from labor strikes, riots, war, acts or failures to act of governmental authorities, unusually severe weather conditions or other natural catastrophe, disease, epidemic or pandemic.

6.1.2. Consultant, if required by the Director, shall submit initial and monthly updates of its schedule for the Services to the Director. Such schedule will be kept current, reflecting Consultant's most current rate of progress and approach to the Services and Deliverables. Consultant's Invoices shall reflect the progress supported by its schedule updates.

6.2 Compliance with Completion Times

6.2.1. Completion Times allowed for the furnishing, performance and completion of the required Services are designated in Attachment C Project Schedule.

6.2.2. If the Director determines that an overrun by more than fifteen (15) Days of any Completion Time is reasonably likely, then Consultant shall promptly do what is reasonably necessary to get back on schedule, unless Consultant demonstrates, to the reasonable satisfaction of the Director, that the delay is excusable.

6.3 Not used.

6.4 Excusable Delay (Excusable to Consultant)

6.4.1. Delays or hindrances caused by the City or its Contractor or Agents which impact the work schedule by more than seven days shall be considered excusable delays under this Agreement and shall be compensated solely by an extension of time for such reasonable period as negotiated by the parties.

6.4.2 The permitting of the Consultant to proceed with its Services after the date of completion designated in Attachment C Project Schedule, or to any date to which the completion may have been extended, shall in no way operate as a waiver on the part of the City of any of its rights herein.

6.4.3. No proposal or claim by Consultant for any City caused delay of the Services will be valid unless the proposal or claim is submitted to the Director in writing within 14 days after the end of the delay and made before the date of final payment to Consultant.

6.4.4. A delay will be excusable and justify a revised Completion Time, if not caused by any negligent act, error or omission of Consultant, or Consultant's failure to act timely on a matter requiring its determination.

SECTION 7 CONSULTANT OPINION OF COST

7.1 Cost Opinions

7.1.1. If the Agreement requires Consultant to render cost opinions, Consultant's opinion of cost will require use of its experience and qualifications to apply pertinent industry cost data to the Project in accordance with the Standard of Care. Consultant's opinions of cost shall represent its best judgment as an experienced and qualified professional, based on Consultant's own construction cost data, its familiarity with the Project and its knowledge and use of generally available and acceptable construction industry cost data. Consultant's opinions, recommendations and assessments are limited by a) the accuracy and completeness of information upon which it may reasonably rely, b) schedule constraints or scope limitations, c) unknown or variable site or other conditions, d) other factors beyond Consultant's control. Any estimates as to construction costs are limited by a lack of control over financial and/or market conditions, including the future price of labor, materials, and prospective bidding environments and procedures. Consultant does not warrant or guarantee the accuracy or completeness of its Services to the extent impacted by these limitations and the City should limit its reliance on the Services in like manner.

7.1.2. Consultant's opinion of cost will account for, among other factors, site location, extent of renovation, and the Project schedule. Unusual cost factors that the Consultant recommends will be specifically noted and their costs segregated.

7.1.3. If the Agreement requires Consultant to render cost opinions, then the format and the estimate structure for which Consultant's opinion of cost is required will be identified in Attachment A Scope of Work.

7.1.4. The City reserves the right to obtain a second opinion regarding estimated costs. In that event, Consultant shall be required to reconcile significant differences between the two cost opinions.

SECTION 8 PAYMENTS TO CONSULTANT

8.1 Compensation for Services Rendered

8.1.1. The Compensation stipulated in Attachment B Basis of Compensation represents the full payment due from the City for the satisfactory furnishing, performance and completion of the Services.

8.1.2. The City will make partial payments to Consultant based on the separate Compensation items detailed in Attachment B Basis of Compensation, subject to any further City-required cost breakdowns necessary to more properly and accurately ascertain progress.

8.1.3 No expenditures or charges shall be included in determination of the costs to be reimbursed to the Consultant that are 1) contrary to the provisions of the Agreement and 2) incurred without the consent of the City.

8.1.4. If Federal funds are involved, then all applicable Federal Accounting Principles must be followed.

8.2 Conditions Governing Payment

8.2.1. The City will make payments for Services rendered based on monthly Invoices for Payment ("Invoices") submitted by Consultant and evaluated and approved, with or without adjustments, by the Director. Payment for any Deliverable, which is due before, or with any Invoice, will require the Director's receipt and/or acceptance or approval of that Deliverable.

8.2.2. Unless otherwise specified, Consultant shall submit Invoices, no more than once every thirty (30) Days, and not less frequently than once every forty-five (45) Days, unless authorized by the Director, attaching a report describing the Services rendered for which payment is sought. Each Invoice shall detail (1) Compensation breakdown; (2) amount invoiced through the preceding Invoice; (3) amount invoiced for the current period; (4) percentage of Services completed; and (5) Compensation remaining, after that Invoice.

8.2.3. Not used.

8.2.4. Timely submittal of Invoices is a material term of the Agreement, the failure of which may result in (1) an order to stop Services until such deficiencies are corrected; (2) the auditing of Services covered by the Invoice; and/or (3) termination for cause in the event such violations are not promptly corrected and/or adversely affect any Completion Time.

8.2.5. In the event payment is conditioned on a Deliverable, and the Deliverable requires testing by the City, approval or disapproval of the Invoice will be made upon completion of the testing.

8.2.6. The Director, in the event he/she disputes an Invoice, will recommend payment of the unquestioned amount and request Consultant to support the amount at issue. The amount at issue will be withheld until the City receives a written response that the concerns raised by the Director have been satisfied.

8.2.7. The City will make payments approved by the Director in accordance with the Illinois Prompt Payment Act. (50 ILCS 505/1)

8.2.8 It is the responsibility of the Consultant to determine if the Prevailing Wage Act, 820 ILCS 130/0.01 et. seq. applies to part or all of this Agreement and shall comply with any applicable requirements thereof.

8.2.9. In the event that part of any payment is disallowed by an audit, the City shall have the right to recover the overpayment from future amounts due, offset from funds due on other agreements with the Consultant, or recover directly from the Consultant along with all costs of recovery.

8.3 Payments For Overall Multiplier Services.

8.3.1. Direct Labor Cost (DLC) shall be defined as the total direct wages regularly paid to all personnel authorized by the City to charge person-hours directly to the project. Compensation for the Direct Labor Cost (DLC) of any individual, including principals, engaged in the work under this Agreement shall be invoiced at that individual's authorized, regular direct wage rate, but in no case shall that rate exceed $125.00 per hour, unless otherwise specifically approved by the City in writing.

8.3.2. In order for any of the Consultant's engineering and technical personnel to be authorized to make charges to this project the Consultant shall, before commencing actual work, submit to the City, for its approval, a list enumerating the names of proposed engineers and technical personnel, their employee numbers (if any), wage or salary rates, exact job titles, and general job classifications (i.e., principal, engineer, architect, etc.)

8.3.3. If Attachment B Basis of Compensation stipulates payments on an Overall Multiplier method, payments will be made based upon mutually agreed to DLC multiplied times a City approved Overall Multiplier, on such cost. The Agreement's Overall Multiplier is designated in Attachment B.

8.3.4. DLC charges by Consultant principals and/or officers will be limited to direct labor associated with the delivery of Services defined in Attachment A.

8.3.5. The amount of invoiceable Compensation will be determined by the product of the Consultant's actual DLC times the Overall Multiplier plus Subconsultant costs and reimbursable costs owed to Consultant. DLC shall be supported by time sheets or payroll records.

8.3.6. Reimbursable costs will constitute those costs, exclusive of DLC, indirect costs and Subconsultant costs, directly chargeable to the Services, as stipulated in Attachment B Basis of Compensation, or otherwise mutually agreed to by the City and Consultant and will be subject to expense voucher. Reimbursable costs may be invoiced by Consultant at its final net cost without markup of any kind. When the Consultant is authorized reimbursement of travel, meals, or lodging expenses, a "not to exceed" amount will be established prior to incurring the expense. Unless otherwise approved by the Director, the following costs are not allowed as direct costs but shall be contained in the Overall Multiplier:

- Costs precluded under Code of Federal Regulations, 48 CFR Part 31;
- Costs precluded under OMB Circular A133
- Transportation to/from Consultant's local office and City facilities;
- Transportation within Northeastern Illinois (Cook County and collar counties) related to project meetings with parties other than Crest Hill;
- Transportation costs to/from Consultants local office and other non-local Consultant offices, and per diem costs, unless specifically approved by the Director;
- Computer time, Digital imaging, and CAD;
- Printing (other than printing of deliverables, plans & specifications);
- Working lunches;
- Ordinary Business Supplies (telephone, photocopies, etc.)

8.3.7 Not used.

8.3.8. At the City's discretion, the Overall Multiplier may be subject to renegotiation if the duration of the Agreement exceeds 24 months or if the Agreement calls for both a separate office assignment followed by a separate field assignment.

8.3.9. Overtime labor costs, if part of Consultant's normal practice, or when necessary to maintain the schedule or recover schedule, or for Consultant's convenience will be invoiced at regular hourly direct labor rates. Except as otherwise set forth below, the cost of any premium paid to employees for overtime charges will be entirely incurred by Consultant.

8.3.10. In the event overtime is required as a result of a change in the scope of Services or for the City's convenience, the actual amount of premium wages paid to Consultant's employees for such overtime Services, if previously authorized in writing by the City, will be invoiced to and paid by the City. The amount of invoiceable Compensation will be determined by the product of the Consultant's regular direct labor cost times the overall multiplier plus the direct cost differential for overtime without the multiplier. (Example: if an hourly rate is $100 and the multiplier is 2 then one hour of overtime would be calculated as ($100 * 2) + $50 = $250).

8.3.11. Consultant will not be paid for personnel hourly charges unless Consultant has actually paid those wages.

8.3.12. The City shall not be liable for payment beyond the "not to exceed" limits set forth in Attachment B Basis of Compensation, for the DLC, Subcontractor fees and Reimbursable Direct Costs. Unexpected monies in one phase are not transferable to another phase without the approval of the Director. In the event that the Consultant exceeds the "not to exceed" limit set forth, it is understood and agreed that Services required by this Agreement shall be completed without additional compensation, unless it is mutually agreed that a change in scope of Services has occurred, and that additional compensation is negotiated and agreed upon by both parties to this Agreement.

8.4 Correction of Design Errors or Omissions

In the event that a correctable design error or omission is discovered during design review, bidding, or construction of the project, the Consultant shall promptly correct the design error or omission by revising the contract documents as necessary. To the extent such design error or omission is the result of the Consultant's failure to meet the Standard of Care, such correction shall be at no additional cost to the City. This provision does not abrogate the City's rights to claims for damages for errors and omissions under this Agreement or other Illinois law.

8.5 Final Payment

8.5.1. Upon completion of the work described herein, the Consultant shall notify the City and shall submit a final invoice for the fee earned in the performance of this work. The final invoice shall also summarize invoices previously submitted for reimbursement. The total fee shall not exceed the amount(s) set forth in Attachment B Basis of Compensation and any amendments or change orders to this Agreement. Upon receipt of a final invoice, the City shall review the cost records of the Consultant and, if appropriate, shall identify its agent or designee who will perform the audit. The City shall, upon completion of the review, notify the Consultant of any Services that fail to meet the Standard of Care. If the City finds no deficiencies, or if the Consultant corrects all deficiencies noted by the City within 30 days, the City shall, subject to the provisions of the Agreement, pay the final invoice.

8.5.2 The acceptance of the work by the City shall not, however, relieve the Consultant of the responsibility for any deficiencies which may be discovered at a later date.

8.5.3 Prior to final payment to the Consultant, the Consultant shall execute and deliver to the City, the City's standard form for release of all claims against the City arising under or by virtue of this Agreement.

SECTION 9 CONTRACT AMENDMENTS

9.1 Directed Changes or Additional Services

9.1.1 Any and all adjustments in this Agreement which may become necessary due to changes in project scope, or otherwise requested by the City, and which will affect either the work time, schedule, or fee specified in the Attachments shall be negotiated between the City and Consultant.

9.1.2 The Director and Consultant jointly will establish procedures for processing Additional Services. Such procedures will provide that the Director, directly or through a designee, may initiate processing of

Additional Services by describing their scope and requesting Consultant to submit a proposal.

9.2 Consultant Initiated Changes in the Services

9.2.1. A proposal or claim by Consultant for an adjustment resulting from constructive changes in the level of Services will not be allowed for any costs or delay incurred more than thirty (30) Days before Consultant gives its required written notice to the City.

9.3 Additional Provisions

9.3.1. Compensation and Completion Times may be changed only by Amendment signed by the City.

9.3.2 The City may direct the Consultant to proceed with work in dispute, whether by scope or by terms of an Amendment.

SECTION 10 TERMINATION

10.1 Termination for Cause by the City

10.1.1. The City, upon serving written notice of intent to terminate, may initiate termination of the Agreement and Consultant's right to provide further Services, in the event that the Director has determined that the Consultant has failed to perform in accordance with the requirements of the Agreement.

10.1.2. The City will be entitled to terminate and stop making payments, if Consultant, within fifteen (15) Days after receiving the intent to terminate for cause notice, fails to correct the non- performance. In the event of a Consultant filing for bankruptcy, this Agreement is terminated immediately. The City may thereafter prosecute the Services to completion by agreement with another consultant or as the City, in its sole discretion, may otherwise deem expedient. Consultant shall be liable to the City for costs and damages sustained by the City resulting from the termination and/or the enforcement of these termination provisions, including, but not limited to reasonable attorneys' fees and litigation costs.

10.1.3. The City, upon completion of the Project, will deduct from the Compensation the cost of completing the Services (or cost of non- performance) together with any other losses, costs and damages the City incurs in completing the Services. If the costs of completing the Services and other losses, costs and damages exceed the amounts approved for payment, Consultant is liable to the City for the difference, which Consultant shall pay to the City immediately. To the extent cost of completing the Services and other losses, costs and damages are less than the amounts approved for payment, the City will make payment to Consultant of any unpaid amount, which was approved for payment but withheld pursuant to the termination. Upon termination of this Agreement in accordance with Section 10, the Consultant shall not be entitled to any additional compensation for future profits.

10.1.4. If, after Consultant is terminated for cause, it is determined either by negotiation with the City or through alternate dispute resolution or litigation, that Consultant was not in default, then the termination will be deemed to have been for the convenience of the City. In that event, Consultant may recover from the

City payment, to the extent provided in paragraph 10.2.2.

10.2 Termination for the City's Convenience

10.2.1. The Director, upon seven (7) Days' prior written notice to Consultant, without cause and/or prejudice to any other right or remedy it may have, may terminate the Services, in whole or in part, as the City deems appropriate for its convenience. Written notice will be by letter delivered either in person to the Consultant's authorized project representative or by registered mail or delivery service requiring signature for delivery to the Consultant's place of business.

10.2.2. In the event of a termination for convenience, Consultant will be paid for properly authorized Services completed to the effective date of the termination, and for obligations relating to commitments, if

any, that had become firm prior to the termination. Payment to Consultant will exclude any and all anticipated administrative costs and profit on unperformed or uncompleted Services. Consultant may suspend or terminate Services under this Agreement upon thirty (30) days' notice in writing in the event the City has committed material breach of this Agreement. Non-payment of the Consultant's invoices will be considered a material breach of this Agreement.

10.3 Actions of Consultant Upon Termination

10.3.1. Consultant, upon receipt of a notice of termination, shall proceed in accordance with any specific instructions in the notice, and unless required otherwise, cease rendering Services to the extent specified, protect all Deliverables, and make every reasonable effort to mitigate costs that may result from the termination. Consultant, promptly after making such arrangements, shall turn over to the City all confidential material and information received directly or indirectly from the City, project-related information and data, work product to date, equipment, materials, items and objects obtained or acquired by Consultant.

SECTION 11 DISPUTES

11.1 Claims

11.1.1. Claims between the City and Consultant, resulting from the Agreement and/or its purported breach, unless otherwise barred by the final payment provisions of this Agreement, will be resolved as provided herein, and such resolution attempt will be a condition precedent to litigation.

11.1.2. A Consultant claim means a written demand appealing a written Director determination and seeking an adjustment in Compensation, payment of monies due, an extension in Completion Time, or any other relief arising under or relating to the Services. A claim includes a counterclaim, dispute, appeal and any other contractually related matter at issue between the City and Consultant.

11.1.3. Not used.

11.1.4. The Director, within thirty (30) Days after receiving Consultant's claim with supporting data and sum certain, shall review the claim. The Director shall deliver written notice to Consultant as to his/her final determination. The City and Consultant agree that any dispute relating to the Services of the Consultant and its Subconsultants will be decided through direct negotiations between the parties involved prior to mediation, and litigation.

11.1.5. The City and Consultant shall endeavor to resolve claims, disputes and other matters in question between them by mediation, which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of this Agreement. A request for mediation shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order.

11.1.6 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in the court specified in Section 11.2.3.

11.2 Litigation

11.2.1. In the event the Director and Consultant fail to agree, the Consultant or City, except if otherwise excluded by Law or this Agreement, may file suit in accordance with paragraph 11.2.3.

11.2.2. Consultant, pending final resolution of any dispute shall diligently continue to perform the Services, and comply with any reasonable decision of the City and/or Director.

11.2.3. Venue-Consultant agrees that this Agreement, and any subsequent amendments, addenda or modifications that are awarded pursuant thereto, is governed by, and construed in accordance with the laws of the State of Illinois in all respects, including matters of construction, validity and performance. Consultant further agrees that the proper venue to resolve any dispute which may arise out of this agreement is the appropriate Court of competent jurisdiction located in Will County, Illinois.

11.2.4. This restriction includes any action at law or suit in contract, equity or tort, arising under or relating to the proposing, award, performance or completion of the Services, payment for Services performed, termination or any other claim resulting from or arising out of, or relating to the Agreement, in addition to any method provided by Illinois Law. Consultant agrees to consent and submit to service of process at the address specified by this Agreement.

11.2.5. Consultant shall insert a provision containing these venue and choice of law requirements in all Sub-agreements between Consultant and Subconsultants, altering the provision only as necessary to properly identify the parties.

SECTION 12 ADDITIONAL PROVISIONS

12.1. If a determination is made by the Director or court order that the Consultant is liable to the City for damages, the City is entitled to withhold the amount due from payments to Consultant. If the City does not hold sufficient funds to offset the Consultant's liability, the City may choose alternative means to recover the amount due and owing.

12.2. Not used.

12.3. The relationship of Consultant to the City is and will be that of an independent contractor. No liability or benefits arising out of or related to a contract for hire or employer/employee relationship will arise or accrue to either party's agent or employee with respect to the City as a result of the Services. Liabilities and benefits barred by this clause include, without limitation workers' compensation and disability benefits, retirement rights or liabilities and insurance rights or liabilities, of any kind.

12.4. If any provision in the Agreement is invalid, illegal or unenforceable, all other provisions of the Agreement will nevertheless remain in full force and effect. If any provision in the Agreement is inapplicable to any Person or circumstance, the provision will nonetheless remain applicable to all other Persons and circumstances.

12.5. Consultant shall not sell, assign, transfer or otherwise convey any of its rights, nor will it delegate any of its duties, obligations and responsibilities under the Agreement without prior written consent of the City and its Purchasing Administrator. The City, in its sole discretion, may refuse to consent to any proposed assignment or delegation. Any attempted sale, assignment, transfer, conveyance or delegation in violation of this clause will be void and relieve the City, at its discretion, of any further liability under the Agreement. Any City consent in writing to an assignment will not release or discharge Consultant from any duty, obligation or responsibility set forth in the Agreement unless otherwise stated to the contrary in the consent.

12.6. This Agreement will be binding on the City, Consultant and, at the City's option, all Consultant's successors and legal representatives, and, if properly assigned in accordance with paragraph 12.5, all of Consultant's respective assignees and delegates.

12.7. Consultant and its Subconsultants are not agents of the City, and nothing contained in the Agreement shall either expressly, or impliedly authorize, empower or constitute Consultant or any Subconsultant to be considered agents of the City. Consultant or any Subconsultant is neither authorized nor empowered to assume or create any obligation or responsibility whatsoever, express or implied, on behalf of or in the name of the City, nor may they bind the City in any manner or make any representation, warranty, covenant,

agreement or commitment on behalf of the City.

12.8. A waiver by the City of any provision of the Agreement must be in writing and apply only to the specific matter and not to other similar or dissimilar matters. A waiver by the City of any breach of this Agreement shall not be held to be a waiver of any other or subsequent breach.

12.9. On termination and/or completion of this Agreement, all warranty, infringement, confidentiality, and liability obligations and limitations, which by their nature are intended to survive, will survive. Termination or completion will not prejudice either party to require performance of any surviving obligation due at or after the time of termination or completion.

12.10. Headings of Sections and paragraphs in this Agreement are for convenience only. No such headings shall be used to construe or interpret the scope or intent of this Agreement, or in any way affect any of them.

12.11. If the context of any provision so requires, the singular number includes the plural and vice versa, and the use of any gender includes any other and all genders.

12.12 Not used

12.13 Security

12.13.1 The City's facilities have certain security requirements and may be subject to heightened security from time to time. The Consultant shall co-operate fully, at no cost to the City, with security checks, personnel processing, drills and programs that may be required.

12.13.2 The Consultant shall provide a list of personnel assigned to work on this project with State driver's license numbers, or other suitable identification, that may be used by the City for security background checks. Individuals who will be entering City Facilities in the course of their work must provide a copy of their driver's license with this submittal.

12.13.3 The Consultant shall limit access to information on City facilities only to employees assigned to this Project and that have been submitted to the City for security background checks. Project information may be required to be specially segregated and safeguarded, depending on the threat level and the security sensitivity of the project.

12.13.4 In the event of a terrorist attack within the boundaries of the City or a State or Federally declared emergency in the City or a county adjacent to the City:

12.13.4.1 Upon City direction, the Consultant's equipment and personnel and subconsultants equipment and personnel assigned to this Agreement shall be fully available to the City without reservation. The Consultant shall take direction from the Director to assist when and where needed for the duration of the emergency. As much as is practical, the Consultant shall maintain Time and Material (T&M) sheets and submit them to the City on a daily basis.

12.13.4.2 The Consultant shall take steps to segregate and safeguard all City information. The Consultant shall then report to the Director what steps have been taken and request direction. This includes such steps as making immediate back-ups of project files and data.

SECTION 13 SPECIAL CONTRACTURAL TERMS

13.1 Inclusion – This document, its amendments, its attachments, and all documents incorporated by reference constitute the entire Agreement between the parties.

13.2 Confidentiality – The Consultant agrees to not disclose information or provide documentation concerning this Agreement or project to any third party without written approval of the City. If any records

are subpoenaed or requested under any law or statute by a court or regulatory agency, the Consultant will immediately inform the City of the subpoena or request and provide full disclosure and documentation of the issue or case involved as well as copies of all disclosures made.

13.3 Limitations on Liability – The Consultant will be liable for special or consequential damages in addition to direct damages when special circumstances and conditions are expressly recognized by the Consultant and the City, and the intent for the Consultant to be liable for said damages is expressly set forth in this Agreement or any amendment or modification thereto.

IN WITNESS WHEREOF, undersigned have placed their hands and seals upon and executed this Agreement in triplicate as though each copy hereof were an original and that there are no other oral agreements that have not been reduced to writing in this statement.

Stantec Consulting Services, Inc.
350 N. Orleans Street, Suite 8000N
Chicago, IL 60654

By: _____

Name _____
Title _____

City of Crest Hill
20600 City Center Boulevard
Crest Hill, IL 60403

By: _____

Name _____
Title _____

ATTACHMENT A SCOPE OF SERVICES

Attachment A

Gaylord Road, Caton Farm Road Resurfacing
AWSP Parallel Project
City of Crest Hill, Illinois

Scope of Services

1 Project Background

Through the Alternative Water Source Program (AWSP), the GPWC is designing, constructing, and bringing into operation a new system for supplying GPWC members with treated Lake Michigan water supplied by the Chicago Department of Water Management (CDWM). As a member of the GPWC, the City of Crest Hill requested professional engineering services to design road widening and resurfacing outside of the road limits that will be disturbed by the construction of the water main on Gaylord Road, Cedarwood Drive, and Caton Farm Road as well as improvements to allow for widening of Gaylord Road at its crossing over Rock Run. The approximate extent of these improvements is shown on Exhibits 1, 2, and 3. This scope of work includes engineering services related to design of these improvements and incorporation of the related plans into the GPWC bidding documents for work packages AWSP-02-05, AWSP-02-06, and AWSP-06-01 as described below.

1.1 Supplemental Resurfacing Work

The scope of this project includes design engineering to provide for resurfacing the entire width of Gaylord Road instead of limiting resurfacing to the width disturbed by the construction of the GPWC water main in the following areas:

- Gaylord Road from 319 feet south of Renwick Road south to 1480 feet north of the intersection of Division Street and Gaylord Road (AWSP-02-05, AWSP-02-06)
- Gaylord Road from the centerline of Division Street to Theodore Street (AWSP-02-06)
- Cedarwood Drive from Theodore Street to the southern corporate limits of Crest Hill (AWSP-02-06)

This project also includes design engineering to provide for resurfacing of Caton Farm Road (AWSP 06-01) in the following areas:

- Additional paving of the entire width of Caton Farm Rd where the GPWC water main does not impact pavement in the following areas:
    - From 300 feet east of Len Kubinski Dr to 1670 feet east of Len Kubinski Dr
    - From 1240 feet west of Oakland Ave to 420 feet west of Oakland Ave
- Resurfacing the entire width of Caton Farm Road instead of limiting resurfacing to the width disturbed by the construction of the GPWC water main in the following areas:
    - Caton Farm Rd from 1670 feet east of Len Kubinski Dr to 1240 feet west of Oakland Ave

In areas that do not have curb and gutter, a new 3’ wide aggregate paving shoulder will be designed and incorporated into the plans. It is assumed that no additional paving will be required at private driveway intersections.

1.2 Roadway Widening and Utility Work

Construction of the GPWC water main crossing of Rock Run within the Gaylord Road right-of-way will require replacement of the existing box culvert by the GPWC contractor. Crest Hill has requested that

as part of the construction, the pavement be widened to 40 feet with a minimum 3 foot shoulder, the replacement box culvert be extended to accommodate pavement widening, and that the existing water main located along the west edge of the box culvert be replaced from a point approximately 25 feet north of the creek to 25 feet south of the creek.

Crest Hill has also requested the following:

- Lengthening the existing 35-foot long roadway taper on the west side of Gaylord approximately 175 feet south of Fox Meadow Drive to provide a 175-foot taper, and
- For southbound traffic on Gaylord approaching Theodore Street, provide at least 50-feet of left turn storage with a 150-foot taper.

The scope of this project includes design engineering to incorporate this work into the GPWC bidding documents for work package AWSP-02-06.

2 Scope of Services

Stantec and its subconsultants will perform the engineering services, as described below, to support the City's request. Design work is required to include plan/profile sheets, maintenance of traffic, restoration, and specifications required for construction.

2.1 Meetings, Coordination and Work Package Management

Consultant will provide updates to the City during regularly scheduled monthly meetings for the Alternative Water Source Program where possible. Budget is included in this task for additional coordination meetings specific to the work for Crest Hill that cannot be incorporated into the monthly meetings as well as management effort (progress tracking, invoicing, etc.) for this contract.

2.2 90% Design

The Consultant will prepare drawing sheets and specifications for the supplemental resurfacing, roadway widening, and utility work in this scope to be incorporated into the 90% design documents for the AWSP-02-05, AWSP-02-06, and AWSP-06-01 work packages. Additional drawing sheets expected to be required will include sheets for: road mill and resurfacing, road widening, water main replacement, pavement marking, restoration, soil erosion and sedimentation control, maintenance of traffic, temporary traffic signal work, and traffic signal restoration. Quantities associated with pay items for the work in this scope will be determined and segregated from those associated with AWSP work. Quantities and pay items will include spot curb and gutter replacement and spot pavement patch replacement to be identified in the field by construction staff and Crest Hill.

2.3 100% Design

The Consultant will prepare drawing sheets and specifications for the supplemental resurfacing, roadway widening, and utility work in this scope to be incorporated into the 100% design documents for the AWSP-02-05, AWSP-02-06, AWSP-06-01 work packages. Additional drawing sheets expected to be required will include sheets for: road mill and resurfacing, road widening, water main replacement, pavement marking, restoration, soil erosion and sedimentation control, maintenance of traffic, temporary traffic signal work, and traffic signal restoration. Quantities associated with pay items for the work in this scope will be determined and segregated from those associated with AWSP work. Quantities and pay items will include spot curb and gutter replacement and spot pavement patch replacement to be identified in the field by construction staff and Crest Hill.

2.4 Cost Estimating

During development of the Class 2 Opinion of Probable Construction Costs for the AWSP-02-05, AWSP-02-06, and AWSP-06-01 work packages, the Consultant will determine and report to the City the portion of the

overall OPCC associated with the supplemental work requested by the City.

3 Assumptions

The scope of services and associated level of effort/fee presented are based on the following assumptions.

- Design of widening and resurfacing improvements will be incorporated into the GPWC AWSP-02-05, AWSP-02-06, and AWSP-06-01 work package documents for bidding and will use the GPWC standards modified to meet the City's requirements.
- Design of widening and resurfacing improvements does not require additional survey.
- Design of widening and resurfacing improvements does not require additional cross-sections to be added to the plans aside from a typical section.
- No separate IEPA Construction permit will be required for the box culvert extension or water main replacement at Rock Run.
- Engineering Services During Construction and Construction-related Field Services are not included in this scope of work.

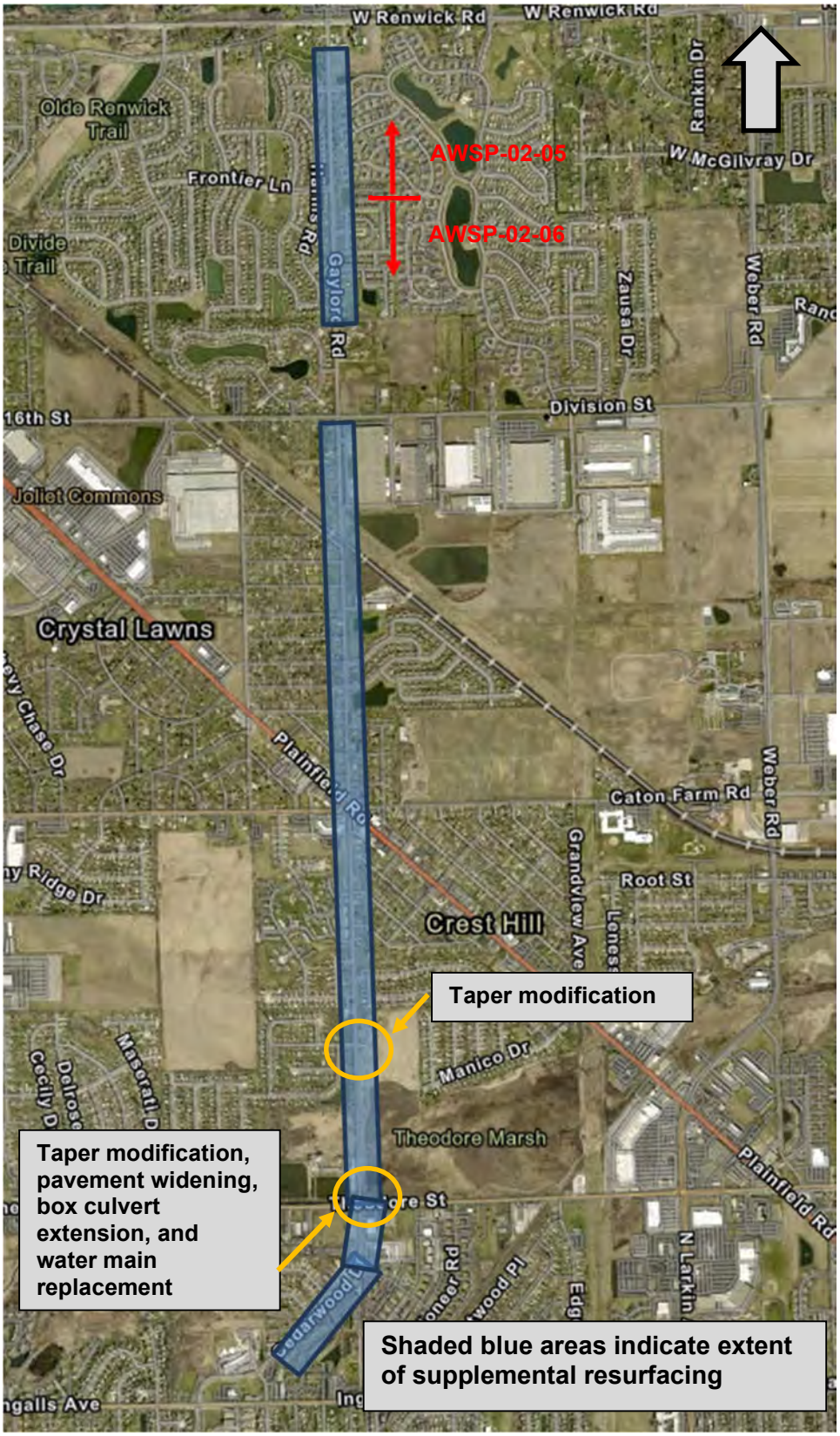

Exhibit 1 Extent of Resurfacing and Widening – Gaylord Road, Cedarwood Drive

Exhibit 2 Proposed Roadway Widening at Rock Run

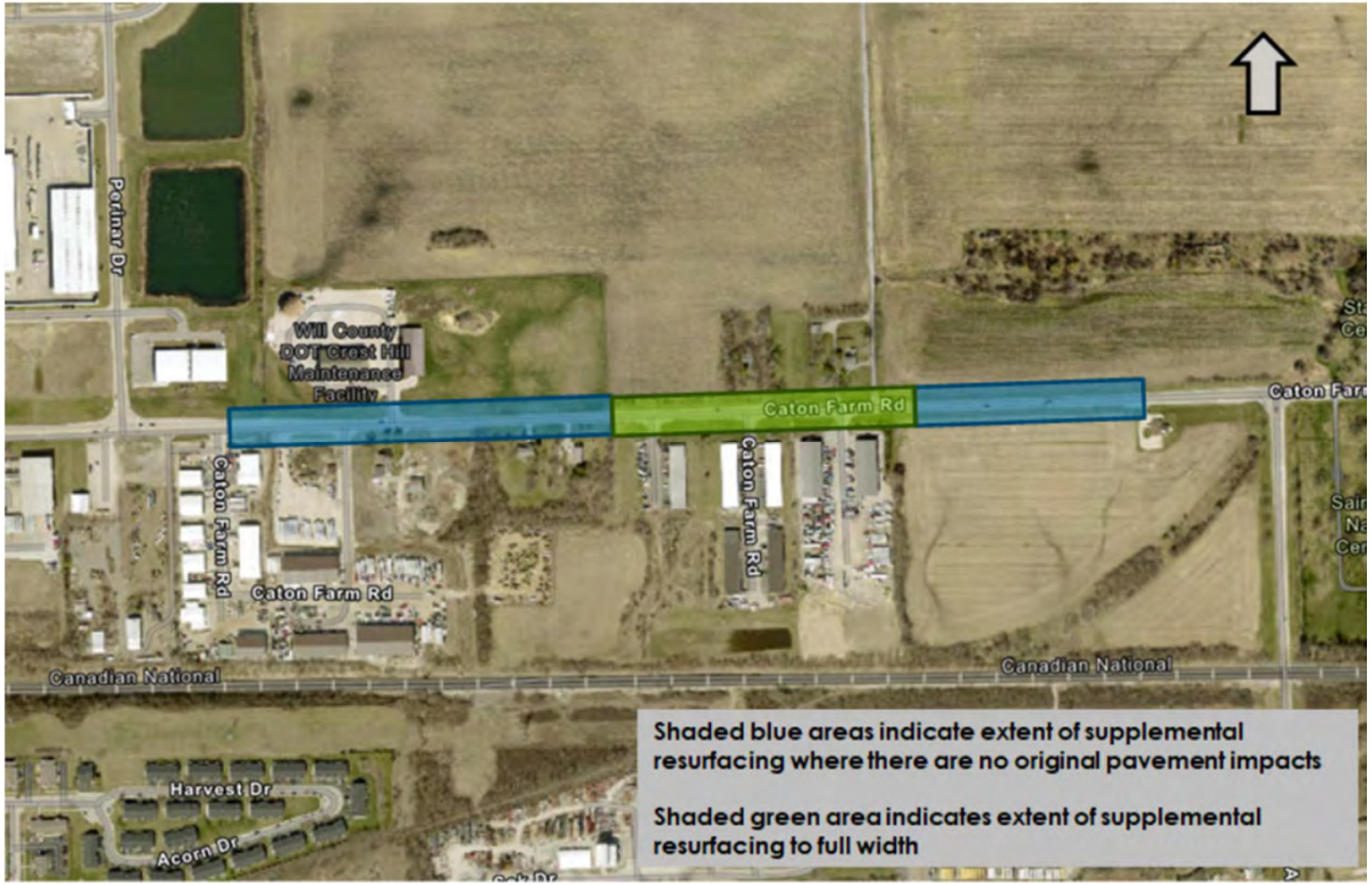

Exhibit 3 Extent of Supplemental Paving – Caton Farm Road

ATTACHMENT B BASIS OF COMPENSATION

Attachment B

Gaylord Road, Caton Farm Road Resurfacing
AWSP Parallel Project
City of Crest Hill, Illinois

Basis of Compensation: 2026

The total Time and Material Not-to-Exceed fee for the proposed work is $133,500. Work will be billed at an hourly rate based on actual salaries times the established multipliers for Stantec (3.15) and its subconsultants Strand (3.22), SE3 (3.18), and Infrastructure Engineering (3.00). **Table B-1,** below, summarizes the fee by task.

Table B-1. Fee Summary Table

Parallel Project Tasks	Estimated Billings
Meetings, Coordination and Project Management	$16,773
90% Design	$77,872
100% Design	$37,328
Cost Estimating	$1,527
Total Not-to-Exceed Amount	**$133,500**

ATTACHMENT C PROJECT SCHEDULE

Attachment C

Gaylord Road, Caton Farm Road Resurfacing
AWSP Parallel Project
City of Crest Hill, Illinois

Project Schedule

Design engineering services described above will be coordinated with design services for the GPWC AWSP-02-05, AWSP-02-06, and AWSP-06-01 work packages. Anticipated completed dates are as follows:

Scope of Services Item	Anticipated Completion Date
AWSP-02-05 Elements (Gaylord Road from 319-feet south of Renwick Road to a point approx. 2500 feet to the south)	
90% Design Submittal	May 5, 2026
100% Design Submittal	September 14, 2026
Bid Advertisement	November 19, 2026
AWSP-02-06 Elements (Gaylord Road south of a point approx. 2500 feet south of Renwick Road and Cedarwood Drive from Theodore Street to Crest Hill's southern corporate limit)	
90% Design Submittal	March 11, 2026
100% Design Submittal	July 1, 2026
Bid Advertisement	August 20, 2026
AWSP-06-01 Elements (Caton Farm Road from Kubinski Drive to west of Oakland Avenue)	
90% Design Submittal	May 12, 2026
100% Design Submittal	September 21, 2026
Bid Advertisement	November 19, 2026

Anticipated completion dates may change due to factors impacting design for the GPWC work. Crest Hill will be advised of changes to the schedule should they occur.

Agenda Memo

Crest Hill, IL

Meeting Date:	March 30, 2026
Submitter:	Ronald J Wiedeman
Department:	Engineering
Agenda Item:	A Resolution approving an agreement for professional engineering services for the Jasmine Ditch Drainage Investigation by and between the City of Crest Hill, Will County, Illinois and Christopher B. Burke Engineering, Ltd. for an amount of $24,400.00.

Summary: Engineering is presenting a proposal for consideration by council to approve a drainage investigation of Jasmine Ditch. This investigation will complete a high-level watershed review to establish the watershed limits and estimated streamflow for various storms that contribute storm water to Jasmine Ditch. The review will look at existing topographic data to identify any issues and establish a "typical" ditch cross section. The purpose of this investigation is to identify drainage deficiencies (channel blockages, siltation, culvert capacity, etc.)

This investigation will, if required, complete hydraulic modeling of existing culverts and pinch points found in the system from Gaylord to the western city corporate limits. Should this modeling show that additional work is required to size a culvert due to inadequate size and new plans and permits are required a proposal to complete this work will be brought to the council for approval at a later date.

The results of this drainage investigation will be summarized in a letter report that will be presented to council and will take approximately 2-3 months to complete once approved.

Recommended Council Action: A Resolution approving an agreement for professional engineering services for the Jasmine Ditch Drainage Investigation by and between the City of Crest Hill, Will County, Illinois and Christopher B. Burke Engineering, Ltd. for an amount of $24,400.00.

Financial Impact:

Funding Source: General Fund-Capital Projects

Budgeted Amount: $50,000 (Fiscal Yr. 2027)

Cost: $24,400.00

Attachments:

Resolution Design-Jasmine Ditch Drainage Investigation.

Exhibit A-Crest Hill Jasmine Ditch Drainage Investigation.022626

RESOLUTION NO. _____

A RESOLUTION APPROVING AN AGREEMENT FOR PROFESSIONAL ENGINEERING SERIVCES FOR THE JASIMINE DITCH DRAINAGE INVESTIGATION BY AND BETWEEN THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS AND CHRISTOPHER B. BURKE ENGINEERING, LTD. FOR AN AMOUNT OF $24,400.00

WHEREAS, the Corporate Authorities of the City of Crest Hill, Will County, Illinois, have the authority to adopt resolutions and to promulgate rules and regulations that pertain to the City's government and affairs and protect the public health and, safety, and welfare of its citizens; and

WHEREAS, pursuant to Section 2-2-12 of the Illinois Municipal Code (65 ILCS 5/2-2-12), the City Council possesses the authority to enter into contracts that serve the legitimate corporate purposes of the City; and

WHEREAS, Christorpher B. Burke Engineering, Ltd. (the "COMPANY"), is an entity that is in the business of providing engineering services, for the Preparation of a Drainage Investigation of Jasmine Ditch (the "Services"); and

WHEREAS, the City Council desires to engage the Company to provide the Services and the Company is ready, willing to perform the Services for the City; and

WHEREAS, City Staff have negotiated an AGREEMENT FOR Preparation of a Drainage Investigation of Jasmine Ditch (the "Agreement") with the Company for the purposes of engaging the Company to perform the Services (a copy of the Agreement is attached hereto as Exhibit A and fully incorporated herein); and

WHEREAS, the Staff and City Council has reviewed the Agreement and determined that the conditions, terms, and provisions of the Agreement are fair, reasonable, and acceptable to the City; and

WHEREAS, the City Council has determined that it is in the best interest of the City and its citizens to enter into the Agreement with the Company.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crest Hill, Illinois, pursuant to its statuary authority, as follows:

SECTION 1: PREAMBLE. The City Council hereby finds that all of the recitals contained in the preamble to this Resolution are true, correct and complete and are hereby incorporated by reference hereto and made part hereof.

SECTION 2: AGREEMENT APPROVED. The City Council hereby finds and declares that the conditions, terms, and provisions of this Agreement (Exhibit A) in the amount of 24,400.00 are fair,

reasonable, and acceptable to the City and that the same is hereby approved in form and substance. Therefore, the City Council hereby authorizes and directs the Mayor to execute and deliver, and the Clerk to attest, the Agreement, and further to take any and all other actions, including without limitation the execution and delivery of any and all documents, necessary and appropriate to effectuate the intent of this Resolution, which is to enter into the Agreement with the Company.

SECTION 3: SEVERABILITY. If any section, paragraph, clause or provisions of this Resolution is held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any other provision of this Resolution.

SECTION 4: REPEALER. All ordinances, resolutions or orders, or parts thereof, which conflict with the provisions of this Resolution, are to the extent of such conflict herby repealed.

SECTION 5: EFFECTIVE DATE. This Resolution shall be in full force and effect immediately upon its passage and publication according to law.

[Intentionally Blank]

PASSED THIS 6TH DAY APRIL, 2026.

	Aye	Nay	Absent	Abstain
Alderman Scott Dyke	_____	_____	_____	_____
Alderman Angelo Deserio	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

APPROVED THIS 6th DAY OF APRIL, 2026.

_____
Raymond R. Soliman, Mayor

ATTEST:

_____
Christine Vershay-Hall, City Clerk

EXHIBIT A

CHRISTOPHER B. BURKE ENGINEERING, LTD.
16221 W. 159th Street Suite 201 Lockport, Illinois 60441 TEL (815) 770-2850

February 26, 2026

City of Crest Hill
20600 City Center Boulevard
Crest Hill, IL 60403

Attention: Ron Wiedeman, PE – Director of Engineering

Subject: Professional Engineering Services Proposal
Jasmine Ditch Drainage Investigation
Crest Hill, Illinois

Dear Mr. Wiedeman:

Christopher B. Burke Engineering, Ltd. (CBBEL) is pleased to submit this proposal for professional engineering services in connection with the proposed Jasmine Ditch drainage investigation project. Included in this proposal are our Understanding of the Assignment, Scope of Work and Estimated Fee.

UNDERSTANDING OF THE ASSIGNMENT

We understand that Jasimine Ditch is a vegetated open channel that begins at Gaylord Avenue and flows approximately 1400' west through a residential neighborhood and outlets into an undeveloped farm field. We understand that drainage problems and flooding have occurred in recent years, and the City is in the process of obtaining ownership of the ditch. The purpose of this project is to identify drainage deficiencies (channel blockages, siltation, culvert capacity, etc.) that may be impacting flows through the Jasmine Ditch and identify improvements needed to re-establish a properly functioning ditch.

CBBEL will complete a high-level watershed review to establish the watershed limits and estimate streamflows for various storms. We will review the project topography provided by the City to identify issues and establish a "typical" ditch section to the extent possible. If any complicating factors are identified, such as limiting culvert capacity, a more extensive analysis, including hydraulic modeling of the project limits may be required. CBBEL's drainage analysis will identify the scope and limits of necessary improvements and permitting that will be required to re-establish a properly functioning ditch. Preparation of design plans and permitting to facilitate construction are excluded from this proposal but can be provided under a future contract.

SCHEDULE

Assuming CBBEL's proposal is approved in March 2026, the work described in this proposal will be completed in May 2026.

SCOPE OF WORK

Task 1 – Watershed Investigation: We will use Will County topography and subdivision plans and sewer atlases provided by the City to estimate the limits of the watershed area draining to Jasmine Ditch within the project limits. Based on the watershed area and land use types (primarily residential), we will complete high level hydrologic modeling or calculations to estimate streamflow rates for various storm events. This task is not envisioned to include detailed hydrologic modeling but rather to estimate a range of representative streamflows for various types of storms. The methodology utilized will be determined based on the available information and within budget limitations.

Task 2 – Topographic Review: We understand the ditch corridor between Gaylord Road and the farm field to the west has been surveyed by others. We will review the existing ditch grading and sizing/condition of the existing culvert(s) at Jasmine Drive to identify any apparent issues to be remediated. Based on key topographic constraints, we will determine one or more "template" cross-sections to be used to regrade the ditch and restore its original capacity. We will also complete HY-8 calculations for the Jasmine Drive culvert and compare the culvert capacity to the flows generated in Task 1 and the capacity of the ditch template sections. If the culvert is not restrictive for the chosen storm event and the templated cross sections have sufficient capacity based on open channel flow calculations (Mannings Equation), no further hydraulic analysis will be completed.

Task 3 – Hydraulic Modeling (if required): If there are any complicating factors, such as the Jasime Drive culvert capacity or topographic "pinch points", a HEC-RAS hydraulic model of the reach from the farm field to Gaylord Drive will be prepared. Will County topography will be used to generate cross-section data downstream through the farm field. The model will provide a better evaluation of the actual flood profiles expected for various storm events.

Task 4 – Wetland Investigation: An investigation of the project site will be completed to delineate the limits of wetlands and waters of the United States present. The delineation will be completed based on the methodology established by the U.S. Army Corps of Engineers. Also, during the site visit, wildlife and plant community qualities will be assessed. The limits of the wetland community will be field staked so that they can be professionally surveyed by others in relation to the project coordinate system. We will also locate the delineated boundaries using a submeter accuracy handheld GPS unit.

The results of the field reconnaissance will be summarized in a letter report. The wetlands' generalized quality ratings, according to the Swink and Wilhelm Methodology (1994), will be included along with exhibits depicting the approximate wetland and project boundaries, National Wetland Inventory, Soil Survey, floodplain, USGS topography, site photographs and their locations, and the U.S. Army Corps of Engineers (USACE) Routine On-Site Data Forms. If the delineation is field surveyed, that will be used as our base wetland boundary map, otherwise we will use the best available aerial photograph.

ESTIMATE OF FEE

We have determined the following fees for each of the tasks described in this proposal.

Task	Fee
Task 1 – Watershed Investigation	$ 4,900
Task 2 – Topographic Review	$ 6,600
Task 3 – Hydraulic Modeling (If Required)	$ 7,000
Task 4 – Wetland Investigation	$ 5,600
Direct Costs	$ 300

TOTAL NOT-TO-EXCEED FEE: $ 24,400

We will bill you at the hourly rates specified on the attached Schedule of Charges. We will establish our contract in accordance with the attached previously agreed to General Terms and Conditions. Direct costs for blueprints, photocopying, mailing, overnight delivery, messenger services and report compilation are not included in the Fee Estimate. These General Terms and Conditions are expressly incorporated into and are an integral part of this contract for professional services. It should be emphasized that any requested additional services that are not included in the preceding Fee Estimate will be billed at the attached hourly rates.

Please sign and return one copy of this agreement as an indication of acceptance and notice to proceed. Please feel free to contact us anytime.

If you have any questions, please feel free to call.

Sincerely,

Michael E. Kerr, PE
President

Encl. Schedule of Charges
Crest Hill General Terms and Conditions

THIS PROPOSAL, SCHEDULE OF CHARGES, AND GENERAL TERMS AND CONDITIONS ACCEPTED FOR THE CITY OF CREST HILL.

BY: _____

TITLE: _____

DATE: _____

BMW
N:\PROPOSALS\ADMIN\2026\Crest Hill Jasmine Ditch Improvements Design P260121\Crest Hill Jasmine Ditch Drainage Investigation.022626.docx

CHRISTOPHER B. BURKE ENGINEERING, LTD.
STANDARD CHARGES FOR PROFESSIONAL SERVICES
EFFECTIVE JANUARY 1, 2026 THROUGH DECEMBER 31, 2026

Personnel	Hourly Rate
Engineer VI	290
Engineer V	250
Engineer IV	215
Engineer III	190
Engineer I/II	165
Survey V	250
Survey IV	235
Survey III	215
Survey II	170
Survey I	145
Engineering Technician V	230
Engineering Technician IV	205
Engineering Technician III	150
Engineering Technician I/II	135
CAD Manager	225
CAD Technician II	165
CAD Technician I	145
GIS Specialist III	190
GIS Specialist I/II	165
Landscape Architect II	215
Landscape Architect I	190
Landscape Designer III	165
Landscape Designer I/II	130
Environmental Resource Specialist V	250
Environmental Resource Specialist IV	205
Environmental Resource Specialist III	175
Environmental Resource Specialist I/II	150
Environmental Resource Technician	150
Business Operations Department	170
Project Specialist	125
Engineering Intern	95
Transportation Planner VI	290
Transportation Planner V	250
Transportation Planner IV	215
Transportation Planner III	190
Transportation Planner I/II	165
Communications V	220
Communications IV	195
Communications III	170
Communications I/II	150

Direct Costs	
Outside Copies, Blueprints, Messenger, Delivery Services, Mileage	Cost + 12%

These rates are in effect until December 31, 2026, at which time they will be subject to change.

CHRISTOPHER B. BURKE ENGINEERING, LTD.
GENERAL TERMS AND CONDITIONS WITH THE CITY OF CREST HILL

1. Relationship Between Engineer and Client: Christopher B. Burke Engineering, Ltd. (Engineer) shall serve as Client's professional engineer consultant in those phases of the Project to which this Agreement applies. This relationship is that of a buyer and seller of professional services and as such the Engineer is an independent contractor in the performance of this Agreement and it is understood that the parties have not entered into any joint venture or partnership with the other. The Engineer shall not be considered to be the agent of the Client. Nothing contained in this Agreement shall create a contractual relationship with a cause of action in favor of a third party against either the Client or Engineer.
Furthermore, causes of action between the parties to this Agreement pertaining to acts of failures to act shall be deemed to have accrued and the applicable statute of limitations shall commence to run not later than the date of substantial completion.

2. Responsibility of the Engineer: Engineer will strive to perform services under this Agreement in accordance with generally accepted and currently recognized engineering practices and principles, and in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, express or implied, and no warranty or guarantee is included or intended in this Agreement, or in any report, opinion, document, or otherwise.
Notwithstanding anything to the contrary which may be contained in this Agreement or any other material incorporated herein by reference, or in any Agreement between the Client and any other party concerning the Project, the Engineer shall not have control or be in charge of and shall not be responsible for the means, methods, techniques, sequences or procedures of construction, or the safety, safety precautions or programs of the Client, the construction contractor, other contractors or subcontractors performing any of the work or providing any of the services on the Project. Nor shall the Engineer be responsible for the acts or omissions of the Client, or for the failure of the Client, any architect, engineer, consultant, contractor or subcontractor to carry out their respective responsibilities in accordance with the Project documents, this Agreement or any other agreement concerning the Project. Any provision which purports to amend this provision shall be without effect unless it contains a reference that the content of this condition is expressly amended for the purposes described in such amendment and is signed by the Engineer.

3. Changes: Client reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments, and Engineer and Client shall negotiate appropriate adjustments acceptable to both parties to accommodate any changes, if commercially possible.

4. Suspension of Services: Client may, at any time, by written order to Engineer (Suspension of Services Order) require Engineer to stop all, or any part, of the services required by this Agreement. Upon receipt of such an order, Engineer shall

immediately comply with its terms and take all reasonable steps to minimize the costs associated with the services affected by such order.
Engineer will not be obligated to provide the same personnel employed prior to suspension, when the services are resumed, in the event that the period of suspension is greater than thirty (30) days.

5. Termination: This Agreement may be terminated by either party upon thirty (30) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. This Agreement may be terminated by Client, under the same terms, whenever Client shall determine that termination is in its best interests. Cost of termination, including salaries, overhead and fee, incurred by Engineer either before or after the termination date shall be reimbursed by Client.

6. Documents Delivered to Client: Drawings, specifications, reports, and any other Project Documents prepared by Engineer in connection with any or all of the services furnished hereunder shall be delivered to the Client for the use of the Client. Engineer shall have the right to retain originals of all Project Documents and drawings for its files. Furthermore, it is understood and agreed that the Project Documents such as, but not limited to reports, calculations, drawings, and specifications prepared for the Project, whether in hard copy or machine-readable form, are instruments of professional service intended for one-time use in the construction of this Project. These Project Documents are and shall remain the property of the Engineer. The Client may retain copies, including copies stored on magnetic tape or disk, for information and reference in connection with the occupancy and use of the Project.

   When and if record drawings are to be provided by the Engineer, Client understands that information used in the preparation of record drawings is provided by others and Engineer is not responsible for accuracy, completeness, nor sufficiency of such information. Client also understands that the level of detail illustrated by record drawings will generally be the same as the level of detail illustrated by the design drawing used for project construction. If additional detail is requested by the Client to be included on the record drawings, then the Client understands and agrees that the Engineer will be due additional compensation for additional services.

   The Engineer ~~also~~ reserves the right to retain hard copy originals of all Project Documentation delivered to the Client in machine readable form, which originals shall be referred to and shall govern in the event of any inconsistency between the two.

   The Client understands that the automated conversion of information and data from the system and format used by the Engineer to an alternate system or format cannot be accomplished without the introduction of inexactitudes, anomalies, and errors. In the event Project Documentation provided to the Client in machine readable form is so converted, the Client agrees to assume all risks associated therewith and, to the fullest extent permitted by law, to hold harmless and indemnify the Engineer from and

against all claims, liabilities, losses, damages, and costs, including but not limited to attorney's fees, arising therefrom or in connection therewith.

The Client recognizes that changes or modifications to the Engineer's instruments of professional service introduced by anyone other than the Engineer may result in adverse consequences which the Engineer can neither predict nor control. Therefore, and in consideration of the Engineer's agreement to deliver its instruments of professional service in machine readable form, the Client agrees, to the fullest extent permitted by law, to hold harmless and indemnify the Engineer from and against all claims, liabilities, losses, damages, and costs, including but not limited to attorney's fees, arising out of or in any way connected with the modification, misinterpretation, misuse, or reuse by others of the machine readable information and data provided by the Engineer under this Agreement. The foregoing indemnification applies, without limitation, to any use of the Project Documentation on other projects, for additions to this Project, or for completion of this Project by others, excepting only such use as may be authorized, in writing, by the Engineer.

7. Reuse of Documents: All Project Documents including but not limited to reports, opinions of probable costs, drawings and specifications furnished by Engineer pursuant to this Agreement are intended for use on the Project only. They cannot be used by Client or others on extensions of the Project or any other project. Any reuse, without specific written verification or adaptation by Engineer, shall be at Client's sole risk, and Client shall indemnify and hold harmless Engineer from all claims, damages, losses, and expenses including attorney's fees arising out of or resulting therefrom.

   The Engineer shall have the right to include representations of the design of the Project, including photographs of the exterior and interior, among the Engineer's promotional and professional materials. The Engineer's materials shall not include the Client's confidential and proprietary information if the Client has previously advised the Engineer in writing of the specific information considered by the Client to be confidential and proprietary. For the purposes of this Agreement, the parties acknowledge that such information shall be confidential and proprietary and shall not be used by Engineer for any purpose without Client’s written consent.

8. Standard of Practice: The Engineer will strive to conduct services under this agreement in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions as of the date of this Agreement.

9. Compliance With Laws: The Engineer will strive to exercise usual and customary professional care in his/her efforts to comply with those laws, codes, ordinance and regulations which are in effect as of the date of this Agreement.

10. Indemnification: Engineer shall indemnify and hold harmless Client from loss or expense, including reasonable attorney's fees for claims for personal injury (including

death) or property damage to the extent caused by the sole negligent act, error or omission of Engineer.

Client shall indemnify and hold harmless Engineer under this Agreement, from loss or expense, including reasonable attorney's fees, for claims for personal injuries (including death) or property damage arising out of the sole negligent act, error omission of Client.

In the event of joint or concurrent negligence of Engineer and Client, each shall bear that portion of the loss or expense that its share of the joint or concurrent negligence bears to the total negligence (including that of third parties), which caused the personal injury or property damage.

Engineer shall not be liable for special, incidental or consequential damages, including, but not limited to loss of profits, revenue, use of capital, claims of customers, cost of purchased or replacement power, or for any other loss of any nature, whether based on contract, tort, negligence, strict liability or otherwise, by reasons of the services rendered under this Agreement.

11. Opinions of Probable Cost: Since Engineer has no control over the cost of labor, materials or equipment, or over the Contractor(s) method of determining process, or over competitive bidding or market conditions, his/her opinions of probable Project Construction Cost provided for herein are to be made on the basis of his/her experience and qualifications and represent his/her judgement as a design professional familiar with the construction industry, but Engineer cannot and does not guarantee that proposal, bids or the Construction Cost will not vary from opinions of probable construction cost prepared by him/her. If prior to the Bidding or Negotiating Phase, Client wishes greater accuracy as to the Construction Cost, the Client shall employ an independent cost estimator Consultant for the purpose of obtaining a second construction cost opinion independent from Engineer.

12. Governing Law & Dispute Resolutions: This Agreement shall be governed by and construed in accordance with Articles previously set forth by (Item 9 of) this Agreement, together with the laws of the **State of Illinois**.

The validity, construction and interpretation of this Agreement shall be governed by the laws of the State of Illinois without regard to the conflict of law provisions. The parties hereto irrevocably agree that all actions or proceedings in any way, manner or respect arising out of or from or related to this Agreement shall be only litigated in the Circuit Court, Twelfth Judicial Circuit, Will County, Illinois. Each party hereby consents and submits to personal jurisdiction in the State of Illinois and waives any right such party may have to transfer the venue of any such action of proceeding.

13. Successors and Assigns: The terms of this Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns: provided, however, that neither party shall assign this Agreement in whole or in part without the prior written approval of the other.

14. Waiver of Contract Breach: The waiver of one party of any breach of this Agreement or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this Agreement and shall not be construed to be a waiver of any provision, except for the particular instance.

15. Entire Understanding of Agreement: This Agreement represents and incorporates the entire understanding of the parties hereto, and each party acknowledges that there are no warranties, representations, covenants or understandings of any kind, matter or description whatsoever, made by either party to the other except as expressly set forth herein. Client and the Engineer hereby agree that any purchase orders, invoices, confirmations, acknowledgments, or other similar documents executed or delivered with respect to the subject matter hereof that conflict with the terms of the Agreement shall be null, void and without effect to the extent they conflict with the terms of this Agreement.

16. Amendment: This Agreement shall not be subject to amendment unless another instrument is duly executed by duly authorized representatives of each of the parties and entitled "Amendment of Agreement".

17. Severability of Invalid Provisions: If any provision of the Agreement shall be held to contravene or to be invalid under the laws of any particular state, county or jurisdiction where used, such contravention shall not invalidate the entire Agreement, but it shall be construed as if not containing the particular provisions held to be invalid in the particular state, country or jurisdiction and the rights or obligations of the parties hereto shall be construed and enforced accordingly.

18. Force Majeure: Neither Client nor Engineer shall be liable for any fault or delay caused by any contingency beyond their control including but not limited to acts of God, wars, strikes, walkouts, fires, natural calamities, or demands or requirements of governmental agencies.

19. Subcontracts: Engineer may subcontract portions of the work, but each subcontractor must be approved by Client in writing.

20. Access and Permits: Client shall arrange for Engineer to enter upon public and private property and obtain all necessary approvals and permits required from all governmental authorities having jurisdiction over the Project. Client shall pay costs (including Engineer's employee salaries, overhead and fee) incident to any effort by

Engineer toward assisting Client in such access, permits or approvals, if Engineer perform such services.

21. Designation of Authorized Representative: Each party (to this Agreement) shall designate one or more persons to act with authority in its behalf in respect to appropriate aspects of the Project. The persons designated shall review and respond promptly to all communications received from the other party.

22. Notices: Any notice or designation required to be given to either party hereto shall be in writing, and unless receipt of such notice is expressly required by the terms hereof shall be deemed to be effectively served when deposited in the mail with sufficient first class postage affixed, and addressed to the party to whom such notice is directed at such party's place of business or such other address as either party shall hereafter furnish to the other party by written notice as herein provided.

23. Client's Responsibilities: The Client agrees to provide full information regarding requirements for and about the Project, including a program which shall set forth the Client's objectives, schedule, constraints, criteria, special equipment, systems and site requirements.

The Client agrees to furnish and pay for all legal, accounting and insurance counseling services as may be necessary at any time for the Project, including auditing services which the Client may require to verify the Contractor's Application for Payment or to ascertain how or for what purpose the Contractor has used the money paid by or on behalf of the Client.

The Client agrees to require the Contractor, to the fullest extent permitted by law, to indemnify, hold harmless, and defend the Engineer, its consultants, and the employees and agents of any of them from and against any and all claims, suits, demands, liabilities, losses, damages, and costs ("Losses"), including but not limited to costs of defense, arising in whole or in part out of the negligence of the Contractor, its subcontractors, the officers, employees, agents, and subcontractors of any of them, or anyone for whose acts any of them may be liable, regardless of whether or not such Losses are caused in part by a party indemnified hereunder. Specifically excluded from the foregoing are Losses arising out of the preparation or approval of maps, drawings, opinions, reports, surveys, change orders, designs, or specifications, and the giving of or failure to give directions by the Engineer, its consultants, and the agents and employees of any of them, provided such giving or failure to give is the primary cause of Loss. The Client also agrees to require the Contractor to provide to the Engineer the required certificate of insurance.

The Client further agrees to require the Contractor to name the Engineer, its agents and consultants on the Contractor's policy or policies of comprehensive or commercial general liability insurance. Such insurance shall include products and completed

operations and contractual liability coverages, shall be primary and noncontributing with any insurance maintained by the Engineer or its agents and consultants, and shall provide that the Engineer be given thirty days, unqualified written notice prior to any cancellation thereof.

When Contract Documents prepared under the Scope of Services of this contract require insurance(s) to be provided, obtained and/or otherwise maintained by the Contractor, the Client agrees to be wholly responsible for setting forth any and all such insurance requirements. Furthermore, any document provided for Client review by the Engineer under this Contract related to such insurance(s) shall be considered as sample insurance requirements and not the recommendation of the Engineer. Client agrees to have their own risk management department review any and all insurance requirements for adequacy and to determine specific types of insurance(s) required for the project. Client further agrees that decisions concerning types and amounts of insurance are specific to the project and shall be the product of the Client. As such, any and all insurance requirements made part of Contract Documents prepared by the Engineer are not to be considered the Engineer's recommendation, and the Client shall make the final decision regarding insurance requirements.

25. Information Provided by Others: The Engineer shall indicate to the Client the information needed for rendering of the services of this Agreement. The Client shall provide to the Engineer such information as is available to the Client and the Client's consultants and contractors, and the Engineer shall be entitled to rely upon the accuracy and completeness thereof. The Client recognizes that it is impossible for the Engineer to assure the accuracy, completeness and sufficiency of such information, either because it is impossible to verify, or because of errors or omissions which may have occurred in assembling the information the Client is providing. Accordingly, the Client agrees, to the fullest extent permitted by law, to indemnify and hold the Engineer and the Engineer's subconsultants harmless from any claim, liability or cost (including reasonable attorneys' fees and cost of defense) for injury or loss arising or allegedly arising from errors, omissions or inaccuracies in documents or other information provided by the Client to the Engineer.

26. Payment: Client shall be invoiced once each month for work performed during the preceding period. Payment shall be made by the Client according to the terms and provisions of the Illinois Prompt Payment Act, Engineer will provide to the Client a detailed statement of tasks performed by it and reimbursement for expenses, if any. The maximum interest rate under this Section shall be the amount set forth in the Act.

Collection Costs. In the event legal action is necessary to enforce the payment provisions of this Agreement, the Engineer shall be entitled to collect from the Client any judgement or settlement sums due, reasonable attorneys' fees, court costs and expenses incurred by the Engineer in connection therewith.

Suspension of Services. If the Client fails to make payments when due or otherwise is in breach of this Agreement, the Engineer may suspend performance of services upon five (5) calendar days' notice to the Client. The Engineer shall have no liability whatsoever to the Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by the Client.

27. When construction observation tasks are part of the service to be performed by the Engineer under this Agreement, the Client will include the following clause in the construction contract documents and Client agrees not to modify or delete it:

Kotecki Waiver. Contractor (and any subcontractor into whose subcontract this clause is incorporated) agrees to assume the entire liability for all personal injury claims suffered by its own employees, including without limitation claims under the **Illinois** Structural Work Act, asserted by persons allegedly injured on the Project; waives any limitation of liability defense based upon the Worker's Compensation Act, court interpretations of said Act or otherwise; and to the fullest extent permitted by law, agrees to indemnify and hold harmless and defend Owner and Engineer and their agents, employees and consultants (the "Indemnitees") from and against all such loss, expense, damage or injury, including reasonable attorneys' fees, that the Indemnitees may sustain as a result of such claims, except to the extent that **Illinois** law prohibits indemnity for the Indemnitees' own negligence. The Owner and Engineer are designated and recognized as explicit third-party beneficiaries of the Kotecki Waiver within the general contract and all subcontracts entered into in furtherance of the general contract.

28. Job Site Safety/Supervision & Construction Observation: The Engineer shall neither have control over or charge of, nor be responsible for, the construction means, methods, techniques, sequences of procedures, or for safety precautions and programs in connection with the Work since they are solely the Contractor's rights and responsibilities. The Client agrees that the Contractor shall supervise and direct the work efficiently with his/her best skill and attention; and that the Contractor shall be solely responsible for the means, methods, techniques, sequences and procedures of construction and safety at the job site. The Client agrees and warrants that this intent shall be carried out in the Client's contract with the Contractor. The Client further agrees that the Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the work; and that the Contractor shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to all employees on the subject site and all other persons who may be affected thereby. The Engineer shall have no authority to stop the work of the Contractor or the work of any subcontractor on the project.

When construction observation services are included in the Scope of Services, the Engineer shall visit the site at intervals appropriate to the stage of the Contractor's operation, or as otherwise agreed to by the Client and the Engineer to: 1) become generally familiar with and to keep the Client informed about the progress and quality of the Work; 2) to strive to bring to the Client's attention defects and deficiencies in the Work and; 3) to determine in general if the Work is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Engineer shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. If the Client desires more extensive project observation, the Client shall request that such services be provided by the Engineer as Additional and Supplemental Construction Observation Services in accordance with the terms of this Agreement.

The Engineer shall not be responsible for any acts or omissions of the Contractor, subcontractor, any entity performing any portions of the Work, or any agents or employees of any of them. The Engineer does not guarantee the performance of the Contractor and shall not be responsible for the Contractor's failure to perform its Work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations.

When municipal review services are included in the Scope of Services, the Engineer (acting on behalf of the municipality), when acting in good faith in the discharge of its duties, shall not thereby render itself liable personally and is, to the maximum extent permitted by law, relieved from all liability for any damage that may accrue to persons or property by reason of any act or omission in the discharge of its duties. Any suit brought against the Engineer which involve the acts or omissions performed by it in the enforcement of any provisions of the Client's rules, regulation and/or ordinance shall be defended by the Client until final termination of the proceedings. The Engineer shall be entitled to all defenses and municipal immunities that are, or would be, available to the Client.

29. Hazardous Materials/Pollutants: Unless otherwise provided by this Agreement, the Engineer and Engineer's consultants shall have no responsibility for the discovery, presence, handling, removal, or disposal of or exposure of persons to hazardous materials/pollutants in any form at the Project site, including but not limited to mold/mildew, asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic/hazardous/pollutant type substances.

Furthermore, Client understands that the presence of mold/mildew and the like are results of prolonged or repeated exposure to moisture and the lack of corrective action. Client also understands that corrective action is a operation, maintenance and repair activity for which the Engineer is not responsible.

=

Agenda Memo

Crest Hill, IL

Meeting Date:	March 30, 2026
Submitter:	Ronald J Wiedeman
Department:	Engineering
Agenda Item:	A Resolution approving an agreement for the 2026 sidewalk cutting program-Construction by and between The City of Crest Hill, Will County, Illinois and Safe Step, LLC for an amount of $80,000.00.

Summary: Engineering is presenting a proposal for consideration by council to approve an agreement that will continue the Safe Step sidewalk cutting project for 2026. This year's program will cover about 9.2 miles of city sidewalks in all four wards.

The 2025 sidewalk cutting program has been completed and I have attached for reference on what was completed in 2025. See attached Executive Summary for finding and amount of work completed throughout the city and in each ward.

The scope for this year's program is the same as past years and will include the evaluation of the existing sidewalk based on criteria set by the City to determine required repairs.

Non-compliance sidewalk identified to be corrected by saw cutting would be completed to bring those sections of sidewalk back into compliance and any other non-compliant sidewalk that cannot be brought back into compliance by saw cutting will be included in yearly concrete flatwork and street rehabilitation improvements until all locations identified are repaired.

The evaluation will be conducted using the criteria already determined by the city and attached for reference. Work is scheduled to be conducted in late winter or early spring 2025.

Recommended Council Action: A Resolution approving an agreement for the 2026 sidewalk cutting program-Construction by and between The City of Crest Hill, Will County, Illinois and Safe Step, LLC for an amount of $80,000.00.

Financial Impact:

Funding Source: MFT

Budgeted Amount: $80,000 (FY 2027)

Cost: $80,000.00

Attachments:
Resolution 2026 MFT Saw Cutting Program
Exhibit A-Crest Hill 2026 Sidewalk Inspections Saw-cutting Repairs
2025 Crest Hill Executive Summary.pdf
Crest Hill 2026 Defect Criteria

RESOLUTION NO. _____

A RESOLUTION APPROVING AN AGREEMENT FOR THE 2026 SIDEWALK CUTTING PROGRAM-CONSTRUCTION BY AND BETWEEN THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS AND SAFE STEP, LLC FOR AN AMOUNT OF $80,000.00

WHEREAS, the Corporate Authorities of the City of Crest Hill, Will County, Illinois, have the authority to adopt resolutions and to promulgate rules and regulations that pertain to the City's government and affairs and protect the public health and, safety, and welfare of its citizens; and

WHEREAS, pursuant to Section 2-2-12 of the Illinois Municipal Code (65 ILCS 5/2-2-12), the City Council possesses the authority to enter into contracts that serve the legitimate corporate purposes of the City; and

WHEREASECS Safe Step, LLC (the "COMPANY"), is an entity that is in the business of providing Construction Services, to bring non-compliance sidewalk identified in Ward 1,2,3, and 4 back into compliance. (the "Services"); and

WHEREAS, the City Council desires to engage the Company to provide the Services and the Company is ready, willing to perform the Services for the City; and

WHEREAS, City Staff have negotiated an AGREEMENT for 2026 Sidewalk Cutting Program-Construction (the "Agreement") with the Company for the purposes of engaging the Company to perform the Services (a copy of the Agreement is attached hereto as Exhibit A and fully incorporated herein); and

WHEREAS, the Staff and City Council has reviewed the Agreement and determined that the conditions, terms, and provisions of the Agreement are fair, reasonable, and acceptable to the City; and

WHEREAS, the City Council has determined that it is in the best interest of the City and its citizens to enter into the Agreement with the Company.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crest Hill, Illinois, pursuant to its statuary authority, as follows:

SECTION 1: PREAMBLE. The City Council hereby finds that all of the recitals contained in the parable to this Resolution are true, correct and complete and are hereby incorporated by reference hereto and made part hereof.

SECTION 2: AGREEMENT APPROVED. The City Council hereby finds and declares that the conditions, terms, and provisions of this Agreement (Exhibit A) in the amount of $80,000.00 are fair, reasonable, and acceptable to the City and that the same is hereby approved in form and substance.

Therefore, the City Council hereby authorizes and directs the Mayor to execute and deliver, and the Clerk to attest, the Agreement, and further to take any and all other actions, including without limitation the execution and delivery of any and all documents, necessary and appropriate to effectuate the intent of this Resolution, which is to enter into the Agreement with the Company.

SECTION 3: SEVERABILITY. If any section, paragraph, clause or provisions of this Resolution is held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any other provision of this Resolution.

SECTION 4: REPEALER. All ordinances, resolutions or orders, or parts thereof, which conflict with the provisions of this Resolution, are to the extent of such conflict herby repealed.

SECTION 5: EFFECTIVE DATE. This Resolution shall be in full force and effect immediately upon its passage and publication according to law.

[Intentionally Blank]

PASSED THIS 6TH DAY APRIL, 2026.

	Aye	Nay	Absent	Abstain
Alderman Scott Dyke	_____	_____	_____	_____
Alderman Angelo Deserio	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

APPROVED THIS 6TH DAY OF APRIL, 2026.

_____
Raymond R. Soliman, Mayor

ATTEST:

_____
Christine Vershay-Hall, City Clerk

EXHIBIT A

EXHIBIT A

SAFE STEP LLC
Safe Sidewalk Solutions

Sidewalk Program Proposal 2026

Presented to: Raymond Soliman
City of Crest Hill
Crest Hill 2026 Sidewalk Inspections & Saw-cutting Repairs

Philip Sitton • Project Manager • 331.444.4822• Philip@NoTrippin.com • www.notrippin.com

*Information contained in this proposal is proprietary and confidential, and is to be used solely by **City of Crest Hill** personnel in evalu e project. Copying, unauthorized disclosure, reuse in any form is prohibited.*

Introduction

Raymond Soliman
City of Crest Hill
20600 City Center Blvd
Crest Hill, Illinois 60403

Raymond,

Thank you for the opportunity to present this proposal for sidewalk inspections and ADA compliant trip hazard saw-cutting repair.

Review

1. The City of Crest Hill has requested Safe Step LLC evaluate sidewalk segments throughout the City of Crest Hill in priority order until the $80,000.00 sidewalk program budget has been reached.
2. Upon reaching the budget, the evaluation will stop. If all of the priority areas are able to be included prior to reaching the budget, City of Crest Hill may provide additional sidewalk segments for evaluation.
3. Safe Step LLC will evaluate sidewalks for defects that present a trip hazard and are appropriate for saw-cutting repair based on the identification criteria on page 4.
4. Safe Step LLC will also evaluate sidewalks for defects that are not appropriate for saw-cutting repair and will require alternative repair methods.

Notable Proposal Contents

- Page 2: Execution Strategy
- Page 3: Survey Areas Map
- Page 4: Evaluation Criteria
- Page 7: Proposal Acceptance

Please let me know if you have any questions. We look forward to serving your needs.

Philip Sitton
Project Manager
331.444.4822
Philip@NoTrippin.com

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Execution Strategy

Based on our discussions, Safe Step will execute the project as follows:

1. Confirm sidewalk evaluation area and defect identification criteria (enclosed)
    1. Page 3 of this proposal contains the sidewalk areas and the priority in which they should be evaluated and repaired.
    2. Page 4 of this proposal contains the defect identification criteria that will be used to evaluate the sidewalks.
2. Evaluate current sidewalk conditions
    1. Safe Step LLC will evaluate the sidewalk locations in the priority order until the budget is met.
    2. Identified defects will be recorded along with the measurement, address, approximate GPS coordinates, important notes, and a photo of the defect.
3. Deliver evaluation results
    1. Following the completion of the evaluation, Safe Step LLC will provide the sidewalk defect data through a proprietary online tool called *Sidewalk Central™*. This data includes locations, descriptions, suggested repair types, and photos of each defect identified.
    2. *Sidewalk Central™* allows you to review, make notes, and confirm the preferred repair type for each defect.
4. Perform repairs
    1. After you review and confirm the repair locations, we will schedule a timeframe to begin repairing the identified saw-cutting locations.
    2. All saw-cutting repairs will be done in accordance with "The Safe Step LLC Approach" outlined on page 5 of this proposal.
    3. *Sidewalk Central™* allows you to monitor the saw-cutting in real-time, providing defect completion status as well as repair photos and timestamps for quality assurance.
5. Provide documentation
    1. At the conclusion of the project, we will provide a final report of saw-cut locations repaired including the displacement measurements, address, approximate GPS coordinates, GIS shapefiles and important notes.

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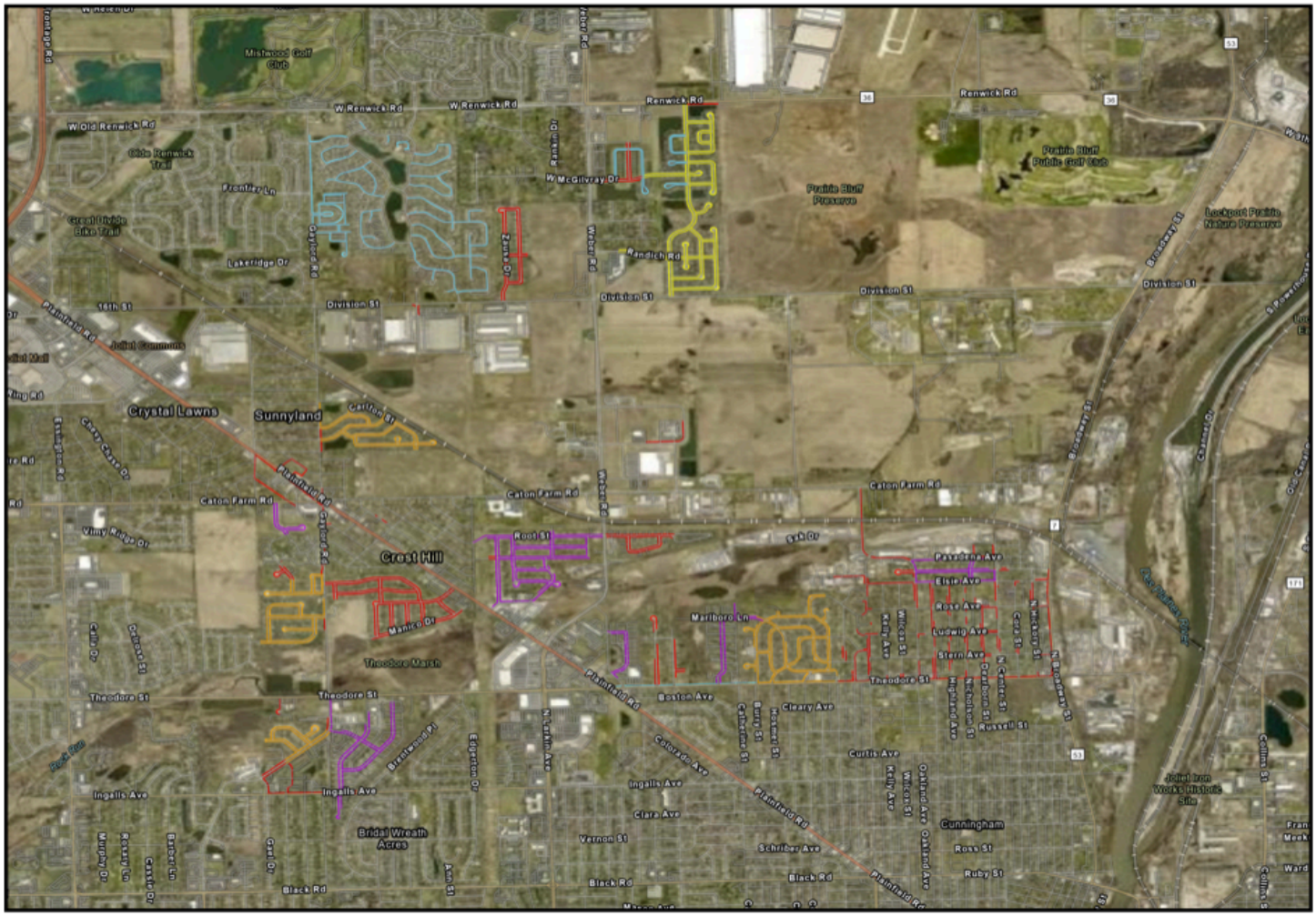
Safe Sidewalk Solutions
A Precision Concrete Cutting Affiliate

Survey Areas Map



Map Data: Google

Survey Area

- Total miles target to be addressed in 2026: 9.2 miles
- 2026 focal areas to be determined
- Red lines denote sidewalk segments yet to be addressed by Safe Step LLC

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Sidewalk Evaluation Criteria

Condition	Record for Saw-Cutting	Record for Replacement
Panel Offset: Min (1/8s) **4** Max (1/8s) **16**	**Y**	If greater **Y**
Sharp edge: Height (1/8s) **3**	**Y**	**N/A**
Prior Grind/Saw-Cut Repairs[1]:	**Y***	
Cutting to sunken panel:	**Lift**	**Y**
Waterpooling:	**Lift**	**Y**
Caused by tree:	**CR**	**Y**
Negative cross-slope:	**Y,CR - Severe**	**Y**
Positive cross-slope:	**Y,CR - Severe**	**Y**
Contains structural crack[2]: Qty no more than **1** Gap no more than **1/2"**	**Y**	**Y**
Displacement is a crack[2]: Perpendicular **N** Parallel **N**	**N**	**Y**
Panel is spalled[2]: Surface less than **50%** Depth no more than **1"**	**Y**	**Y**
Sidewalk joint is decayed[2]: Width no more than **1"**	**Y**	**Y**
Curbing:	**CR**	**CR**
On bridge structure:	**N**	**N**
Parallel joints: Min. Height **4** Max Height **16**	**Y**	**Y**
Ramps: At Landing Max Ht **ADA** At street Max Ht **ADA**	**Y**	**Y**
Top of flowline:	**N**	**Y**
Adjacent to asphalt:	**CR**	**Y**
Adjacent to pavers:	**CR**	**Y**

[1]As measured at presenting face; recorded values will be for proper 12:1 repair

[2]Panels failing this criteria will be recorded for replacement regardless of offset

Marking/Other

Mark Saw-Cutting	**Numbered**
DWP - Plastic	**$12/sq ft to install**
Mark R&R	**Y/N**
5" R&R Sq. Ft. Cost	**$16**
6" R&R Sq. Ft. Cost	**$18**

Use Lifting for sunken & waterpooling panels	**Y**
Mark Lifting	**N**
Lifting Sq. Ft. Price	**TBD**

Scatter Sites	
Apply criteria to scatter sites?	**N/A**
Survey only marked?	
Survey entire address?	
Survey entire block-face?	

Crest Hill Notes:

*Prior Repairs-If presenting exceeds 4
*Evaluate culverts as traditional sidewalk, not bridges.
*Client Review any long stretches of depressed curb along sidewalk/

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The Safe Step Approach

Specifications

1. Repairs will be tapered to a 1:12 slope ratio and taken to a zero point of differential between adjoining sidewalk panels along the full width of the sidewalk, in accordance with ADA standards.
2. Repairs shall have a smooth and uniform finish with a coefficient of friction meeting OSHA requirements and shall not impact adjoining sidewalks, driveways, landscaping, or other objects within the vicinity of the work.
3. In instances where sidewalk conditions do not permit a 1:12 slope ratio, repairs will be made with the shallowest slope possible for the given sidewalk condition.

Clean-up

1. All saw-cutting will be performed without water-cooling; No slurry will be created eliminating the risk of "tracking" and run-off water contamination.
2. Saw mounted dust abatement systems will be used to minimize airborne dust. Containment systems are designed for fine dust applications.
3. Debris and concrete shall be cleaned from the sidewalk surface as well as surrounding rails, sidewalks, driveways, landscaping, or other objects within the vicinity of the work.

Reporting

1. Upon completion of the project, Safe Step LLC will provide a detailed and audit-able report. This report will include the street address or location, dimensions, and GPS coordinates of each repair made.
2. An invoice for payment will be provided when the projected has been completed. Payment in full is due **30 days** from the date of invoice. Late payments may be subject to a $30 re-billing fee.

Safety and Insurance

1. Safe Step LLC employees who work directly in slab displacement repair undergo a rigorous training process with emphasis on safe work practices, OSHA-approved personal protection equipment, and quality workmanship. It is not uncommon for our clients to receive unsolicited compliments on our safety practices and the quality of the work performed.
2. Safe Step LLC is fully licensed and insured. Proof of auto, liability, and workers compensation insurance are available upon request.

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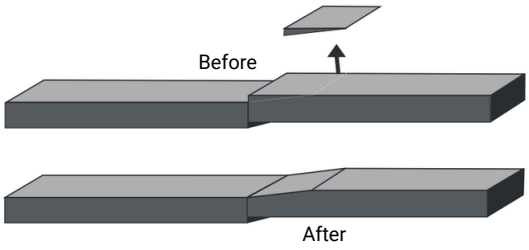
Our Result



Before

After

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Safe Sidewalk Solutions
A Precision Concrete Cutting Affiliate

Proposal Acceptance

Financial Parameters

1. Financial Parameters
    1. The total cost of the engineering evaluation, ADA compliant saw-cutting repairs, and reporting will not exceed **$80,000.00.**
    2. Safe Step LLC will accept full responsibility for any project cost overage, provided that the scope of the project is not altered once the project begins. Any requested change in scope will be fully discussed and approved by the City of Crest Hill prior to the start of the work on the revised area.

If this proposal is acceptable, please complete and sign below. We will contact you upon receiving this form to schedule your project.

Cost: $80,000.00 **Proposal #: 202556**

Due to the ongoing supply chain issues and labor availability, the pricing in this proposal is only valid until **May 31, 2026**.

Billing Contact Name:

Billing Email Address:

PO Number: (Optional)

Does this project require prevailing wage?: Yes

Approved by:

Date:

Signed: SIGNATURE
Raymond Soliman

Title: Mayor

Client Notes:

Use this form to provide us with any other information we may need to know.

For a valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the above signed hereby agrees to defend, indemnify, and hold contractor harmless with respect to any and all liability whatsoever arising from contractor's activities in attempting to repair concrete sidewalk and other slabs owned by the above signed or within the above signed's dominion and control, and to defend, indemnify, and hold harmless contractor with respect thereto.

Philip Sitton • Project Manager • 331.444.4822• Philip@NoTrippin.com • www.notrippin.com

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SAFE STEP LLC
Safe Sidewalk Solutions

2025 Sidewalk Program Summary

Philip Sitton • Project Manager • (331) 444-4822 • Philip@NoTrippin.com • www.notrippin.com

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Objectives & Results

Your Objectives

1. Utilize saw-cutting to achieve an increase in the number of panels repaired
   - **Result:** In 2025, the City repaired an extra **709** unsafe sidewalk panels using saw-cutting.
   - Including all projects from 2023-2025, City of Crest Hill repaired an extra **2,130** unsafe sidewalk panels.
2. Develop a strategic and proactive program to identify sidewalk defects until budget is reached
   - **Result:** Safe Step LLC consulted with Crest Hill to establish a 25 point criteria for defect identification and classification and confirmed the sidewalk areas/locations to be evaluated.
   - Crest Hill provided **4** wards to evaluate; all **10.87** total sidewalk miles were able to be evaluated for saw-cutting and R&R defects prior to the budget being reached.
3. Obtain accurate documentation for decision-making and record-keeping
   - **Result:** Safe Step LLC provided defect data through their exclusive online portal **"Sidewalk Central."**
   - City of Crest Hill maintains full control to review and choose preferred repair types for each defect evaluated in the project area.
   - The data included the nearest defect address, defect measurements and photos, a map view of all defects, and other relevant notes; Completed saw-cutting repairs also include a repair photo for quality control and timestamp for record-keeping. Additionally, GIS shape files with customized attributes are available for import to digitally document and monitor sidewalk conditions, repair types and life cycles.
4. Decrease staff time and costs for sidewalk evaluations, documentation, and project management
   - **Result:** City of Crest Hill saved an estimated **169** engineering and management hours utilizing Safe Step LLC for the sidewalk consultation and reporting of 33,800 data points collected during the sidewalk evaluation.

Other Feedback:

- Another year of a sidewalk cutting program went smoothly. Brought noncompliant sidewalk back into compliance and at a small cost to the city and taxpayers.
- Work performed in the field had a quality look to it.
- During the 2026 season, all sidewalks have been reviewed during a 4-year period. Additional survey will continue in the future.

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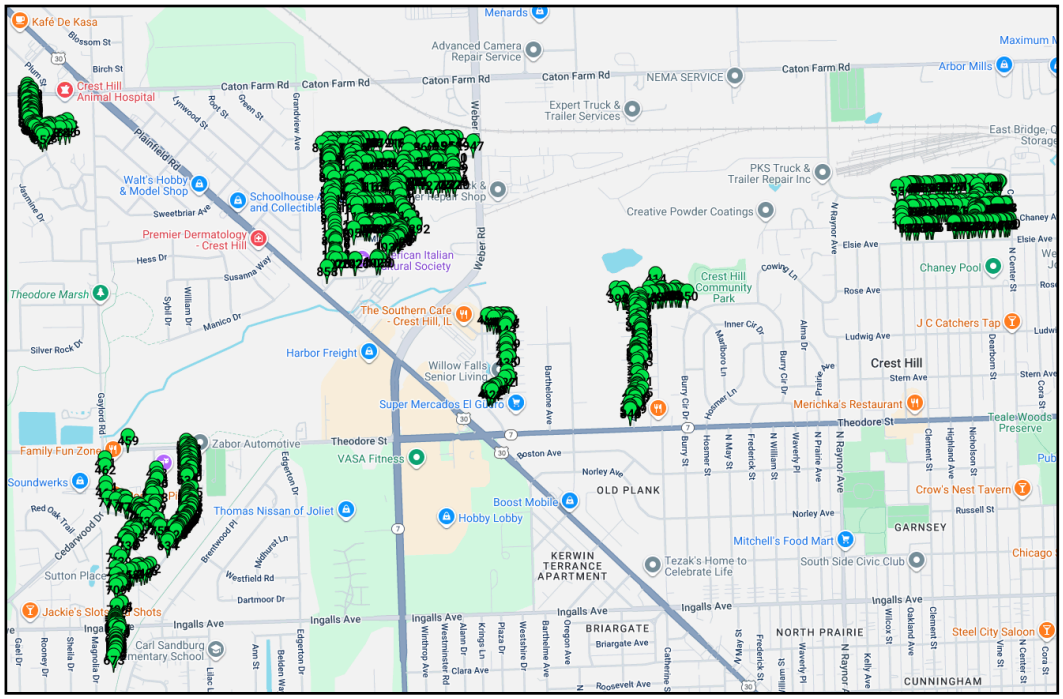
A Precision Concrete Cutting Affiliate

Saw-Cutting Repair Locations



The green markers on the map to the left indicate the locations of sidewalk defects repaired in 2025.

Due to the limitations of GPS mobile app technology, the locations shown above should be relied upon as approximate to their actual locations. Map Data: Google

2023-2025 Sidewalk Project Information

Project Year	Offset Criteria	Sidewalk Avg Width	Saw-cut Repairs	Total Cost of Saw-Cutting	Miles Repaired*	Sawcut Cost / Mile	Sq. Ft. Saved	# of Repairs if R&R used	Additional Repairs Using Safe Step	R&R Sq. Ft. Price
2023	1/2" - 2"	4.99	376	$33,078	7.10	$4,659	11,061	70	306	$16.00
2024	1/2" - 2"	4.55	1299	$96,161	12.70	$7,572	36,202	216	1,083	$16.00
2025	1/2" - 2"	4.93	874	$65,976	10.87	$6,070	21,877	165	709	$16.00
2023-2025		**4.8**	**2,549**	**$195,215**	**30.67**	**$6,365**	**69,140**	**451**	**2,098**	

*Sidewalk miles repaired are based on survey of sidewalk segments by offset criteria - scatter sites mileage not determined

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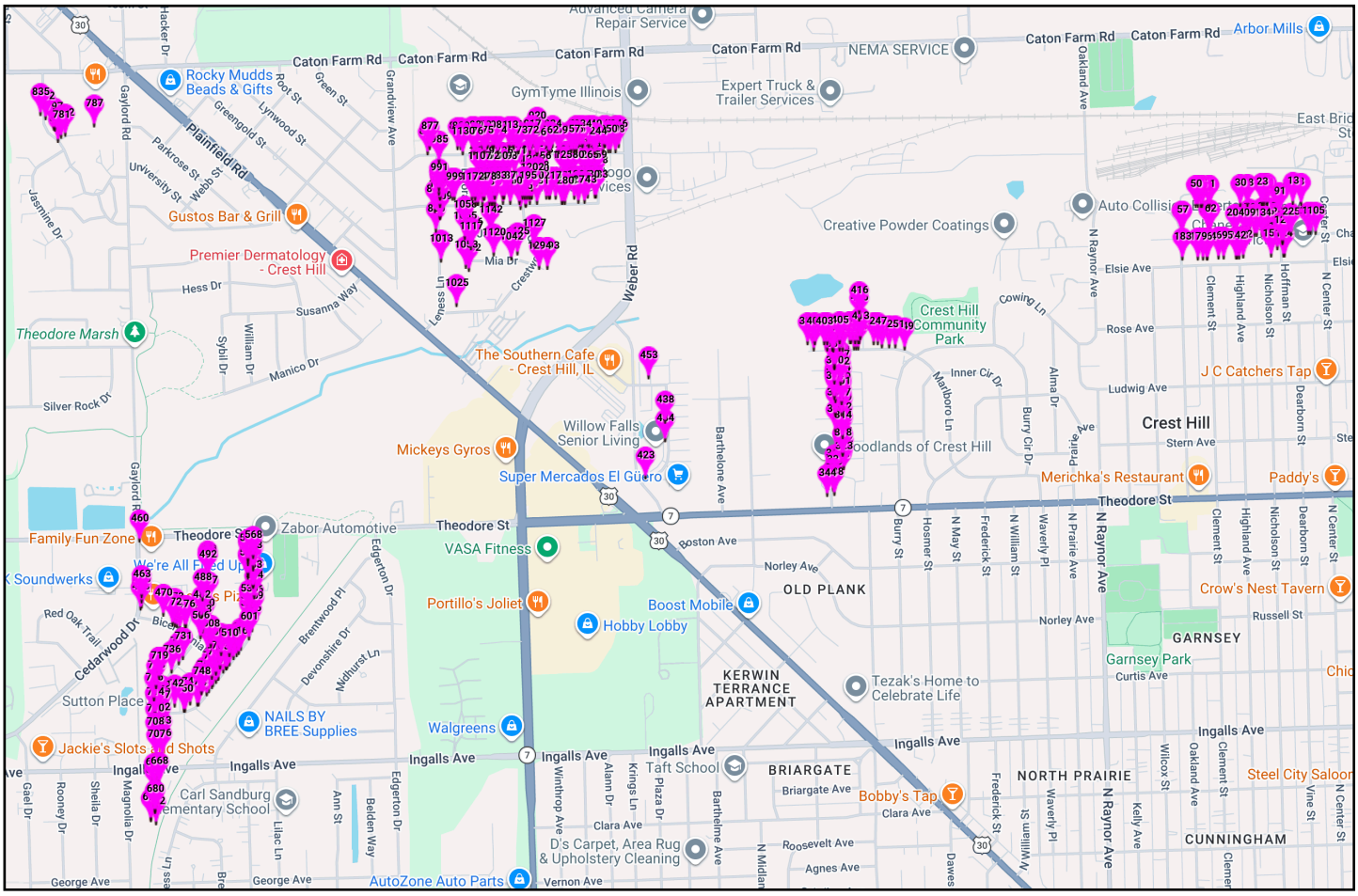
Replacement Locations



Due to the limitations of GPS mobile app technology, the locations shown above should be relied upon as approximate to their actual locations.
Map Data: Google

2023-2025 Sidewalk R&R Information

Project Year	5 Inch SqFt	5 Inch Est. Cost	6 Inch SqFt	6 Inch Est. Cost	Total R&R Cost	R&R Cost Per Mile
2023	4,909.51	$51,550	1,633.2	$19,598	$71,148	$10,020.88
2024	11,162.3	$178,597	8,643.5	$155,583	$334,180	$26,313.37
2025	9,498.34	$151,973	4,554.47	$81,980	$233,954	$21,522.90
2023-2025	**25,570.15**	**$382,120**	**14,831.17**	**$257,162**	**$639,282**	**$57,857.15**

***Note: This work included in various city contracts like MFT Flatwork and yearly roadway rehabilitation program.**

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Ward 1 Saw-Cutting Repair Locations

The green markers on the map to the left indicate the locations of sidewalk defects repaired in 2025.

Ward 1 2024-25 Sidewalk Project Information

Project Year	Offset Criteria	Sidewalk Avg Width	Saw-cut Repairs	Total Cost of Saw-Cutting	Miles Repaired*	Sawcut Cost / Mile	Sq. Ft. Saved	# of Repairs if R&R used	Additional Repairs Using Safe Step	R&R Sq. Ft. Price
2024	1/2" - 2"	4.2	536	$33,619	5.08	$6,618	12,931	87	449	$16.00
2025	1/2" - 2"	4.8	183	$14,100	1.56	$9,039	4,434	36	147	$16.00
2024-2025		**4.5**	**719**	**$47,719**	**6.64**	**$7,187**	**17,365**	**123**	**596**	

*Sidewalk miles repaired are based on survey of sidewalk segments by offset criteria - scatter sites mileage not determined

Ward 1 Sidewalk R&R Information

Project Year	4 Inch SqFt	4 Inch Est. Cost	6 Inch SqFt	6 Inch Est. Cost	Total R&R Cost	R&R Cost Per Mile
2025	1,618.47	$25,896	393.7	$7,087	$32,982	$21,142.38
2025	**1,618.47**	**$25,896**	**393.70**	**$7,087**	**$32,982**	**$21,142.38**

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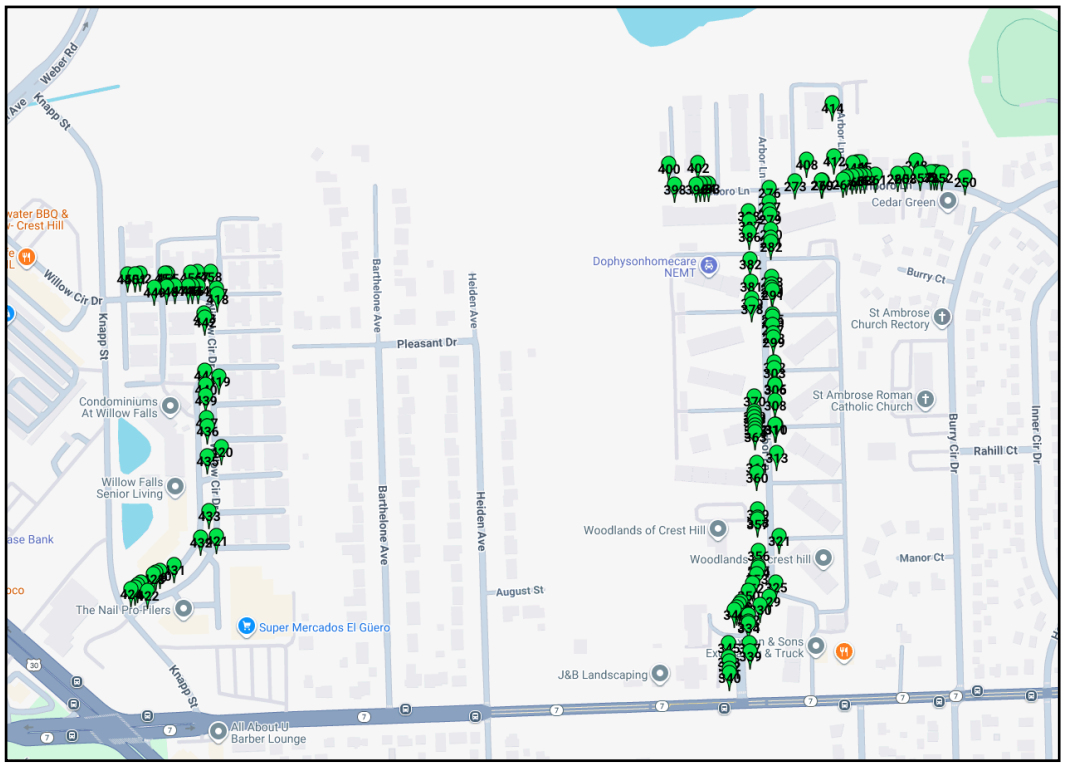
Ward 2 Saw-Cutting Repair Locations



The green markers on the map to the left indicate the locations of sidewalk defects repaired in 2025.

Ward 2 2023-25 Sidewalk Project Information

Project Year	Offset Criteria	Sidewalk Avg Width	Saw-cut Repairs	Total Cost of Saw-Cutting	Miles Repaired*	Sawcut Cost / Mile	Sq. Ft. Saved	# of Repairs if R&R used	Additional Repairs Using Safe Step	R&R Sq. Ft. Price
2023	1/2" - 2"	4.99	376	$33,078	7.60	$4,352	11,061	70	306	$16.00
2024	1/2" - 2"	4.2	22	$1,934	Individual Locations requested	N/A	605	4	18	$16.00
2025	1/2" - 2"	5.03	138	$10,234	1.70	$6,020	3,701	24	114	$16.00
2023-2025		**4.7**	**536**	**$45,246**	**9.30**	**$4,865**	**15,367**	**99**	**437**	

*Sidewalk miles repaired are based on survey of sidewalk segments by offset criteria - scatter sites mileage not determined

Ward 2 Sidewalk R&R Information

Project Year	4 Inch SqFt	4 Inch Est. Cost	6 Inch SqFt	6 Inch Est. Cost	Total R&R Cost	R&R Cost Per Mile
2025	1,618.47	$25,896	537.97	$9,683	$35,579	$20,928.81
2025	**1,618.47**	**$25,896**	**537.97**	**$9,683**	**$35,579**	**$20,928.81**

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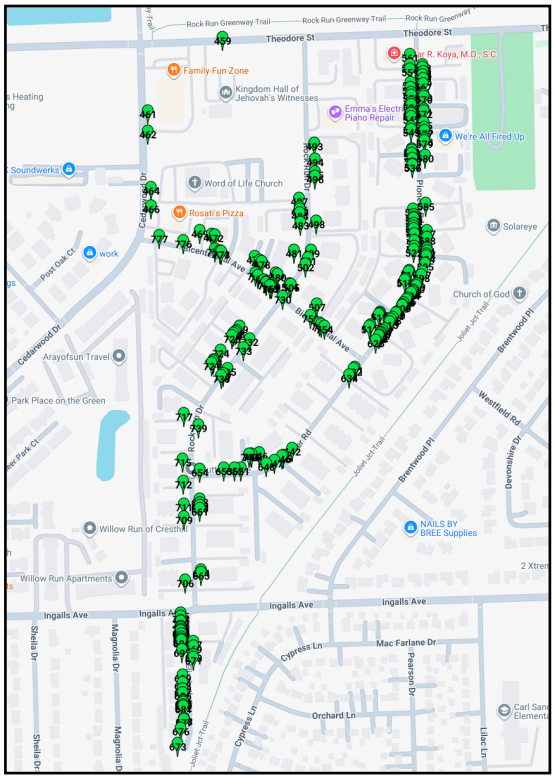
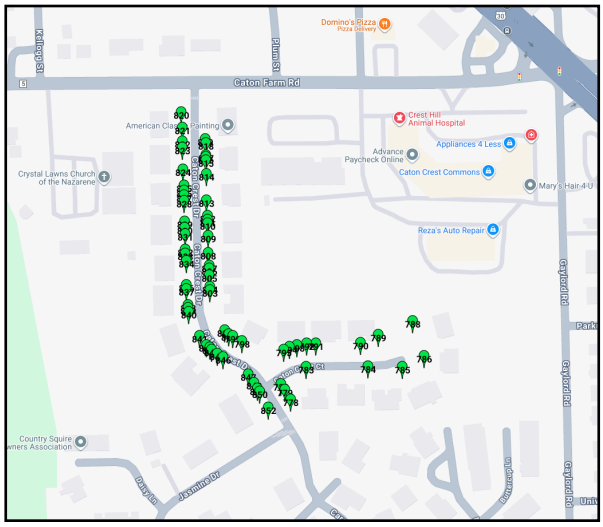
Ward 3 Saw-Cutting Repair Locations





The green markers on the map to the left and above indicate the locations of sidewalk defects repaired in 2025.

Ward 3 2024-25 Sidewalk Project Information

Project Year	Offset Criteria	Sidewalk Avg Width	Saw-cut Repairs	Total Cost of Saw-Cutting	Miles Repaired*	Sawcut Cost / Mile	Sq. Ft. Saved	# of Repairs if R&R used	Additional Repairs Using Safe Step	R&R Sq. Ft. Price
2024	1/2" - 2"	5	625	$51,132	6.12	$8,355	19,314	103	522	$16.00
2025	1/2" - 2"	4.9	277	$20,777	3.01	$6,903	6,845	53	224	$16.00
2024-2025		**4.9**	**902**	**$71,909**	**9.13**	**$7,876**	**26,158**	**156**	**746**	

*Sidewalk miles repaired are based on survey of sidewalk segments by offset criteria - scatter sites mileage not determined

Ward 3 Sidewalk R&R Information

Project Year	4 Inch SqFt	4 Inch Est. Cost	6 Inch SqFt	6 Inch Est. Cost	Total R&R Cost	R&R Cost Per Mile
2025	2,337.54	$37,401	2,190.73	$39,433	$76,834	$25,526.17
2025	**2,337.54**	**$37,401**	**2,190.73**	**$39,433**	**$76,834**	**$25,526.17**

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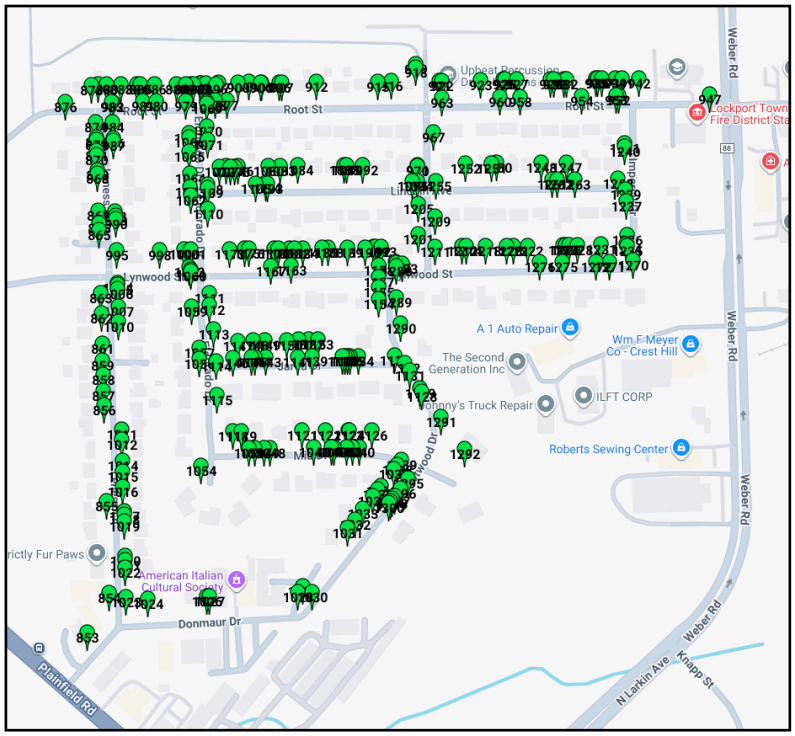
Ward 4 Saw-Cutting Repair Locations



The green markers on the map to the left indicate the locations of sidewalk defects repaired in 2025.

Ward 4 2024-25 Sidewalk Project Information

Project Year	Offset Criteria	Sidewalk Avg Width	Saw-cut Repairs	Total Cost of Saw-Cutting	Miles Repaired*	Sawcut Cost / Mile	Sq. Ft. Saved	# of Repairs if R&R used	Additional Repairs Using Safe Step	R&R Sq. Ft. Price
2024	1/2" - 2"	5	118	$9,964	1.27	$7,845	3,353	22	96	$16.00
2025	1/2" - 2"	5.0	276	$20,865	4.68	$4,458	6,898	52	224	$16.00
2024-2025		**5.0**	**394**	**$30,828**	**5.95**	**$5,181**	**10,250**	**74**	**320**	

*Sidewalk miles repaired are based on survey of sidewalk segments by offset criteria - scatter sites mileage not determined

Ward 4 Sidewalk R&R Information

Project Year	4 Inch SqFt	4 Inch Est. Cost	6 Inch SqFt	6 Inch Est. Cost	Total R&R Cost	R&R Cost Per Mile
2025	3,228.23	$51,652	1,432.07	$25,777	$77,429	$16,544.65
2025	**3,228.23**	**$51,652**	**1,432.07**	**$25,777**	**$77,429**	**$16,544.65**

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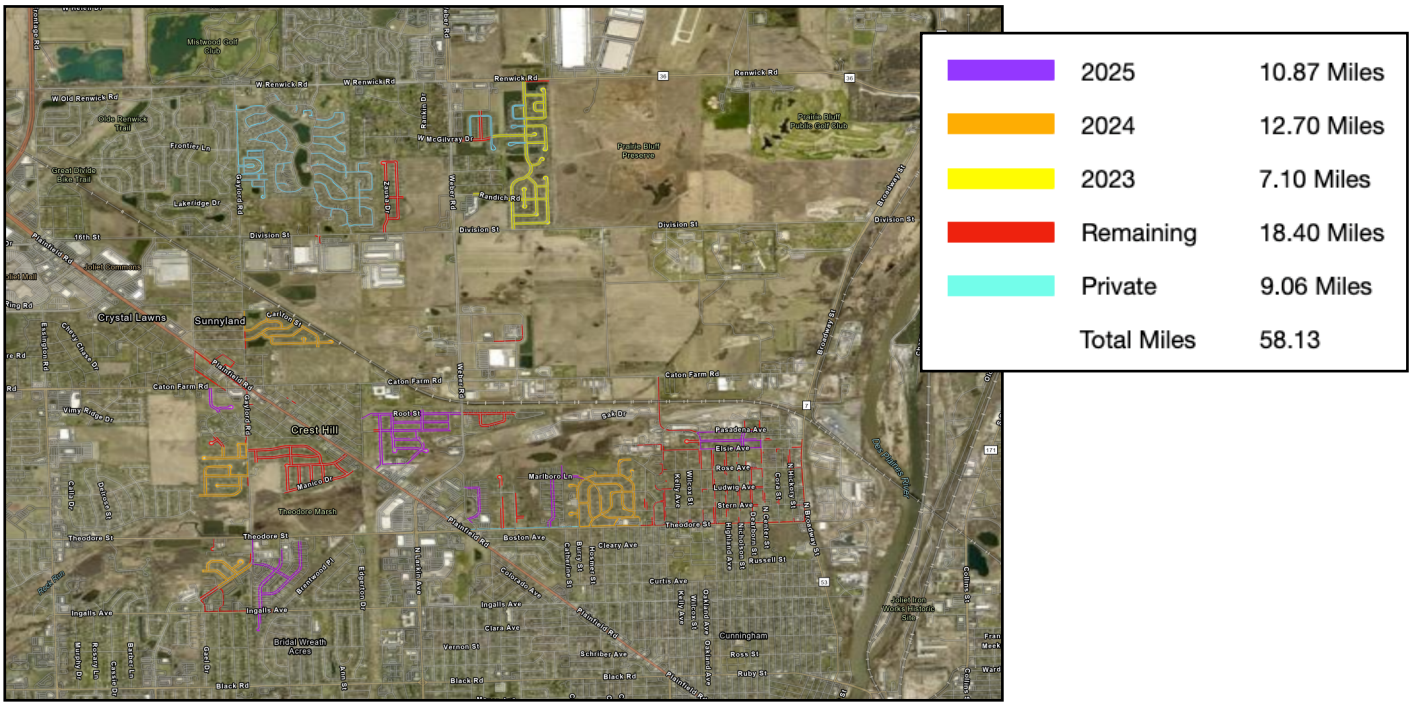
Sidewalk Repair Program Progress



Map Data: Google

The map above shows the sidewalk areas that have been completed from 2023 onward.

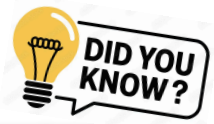
Red highlighting indicates areas not yet evaluated or repaired. Various colored highlighting indicates the sidewalks that have been evaluated and repaired.

Estimated Sidewalk Infrastructure Value

Estimated Sidewalk Miles	Avg Width	Estimated Sq. Ft Cost	Total Value of Sidewalk
49.07	4.8	$16.00	$19,898,081

Life Cycle Progress

Budget	Avg Saw-Cut / Mile	Sidewalk Miles To Be Repaired	Years Remaining
$66,000	**$6,291.00**	**18.4**	**2**
$80,000	**$6,291.00**	**18.4**	**1**
$100,000	**$6,291.00**	**18.4**	**1**



✓ ALL OF OUR SIDEWALK INSPECTORS AND TECHNICIANS RECEIVE RESIDENT INTERACTION TRAINING.

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Additional Benefits

Crest Hill's engineering time for the sidewalk program can be broken into three major categories:

1. **Evaluation time**: Mapping and verifying sidewalk areas, defining and confirming a 25 point defect evaluation criteria, mobilizing, assessing each sidewalk panel, accurately capturing 26 key data points, photographing and time-stamping each defect, and physically marking sidewalk panels as appropriate.

2. **Data validation time**: Processing and validating data for accuracy, preparing reports for project execution, archiving defect data for record-keeping, and preparing this yearly summary for review and future decision-making.

3. **Project management time**: Verifying contractor's work, communication with contractor, quality assurance checks, interacting with residents, and more. Safe Step LLC's exclusive online portal allows city personnel to maintain control of the project with an easy method to review defects and photos, select preferred repair types, observe project completion, and ensure quality with completed repair photos, minimizing visits to the sidewalks.

Sample Repair Photo: Defect 310 was repaired on 05/05/2025 at 1710 Arbor Ln at 5:39 PM

Completed repair photos and timestamps help ensure repair quality

Public Support for Safe, Walkable Sidewalks

1. **85.9%** of adults think it important to find a walkable community with safe sidewalks when looking for a new place to live.
2. **87%** of Americans feel that it is important for local governments to achieve ADA compliance and for sidewalks to be accessible for those with disabilities.
3. **84.7%** of adults believe it is important to use local tax dollars toward sidewalks.

Results based on a nationwide survey conducted in April 2019 by Praecones Analytics

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Defect Identification Criteria

A successful sidewalk repair program requires a well-thought out process to determine which defects are suitable for saw-cutting and which would require alternative repair methods. This list will establish the general parameters for the size, condition, and type of sidewalk defects to be identified and recorded.

Condition	Record for Saw-Cutting	Record for Replacement
Panel Offset: Min (1/8s) **4** Max (1/8s) **16**	**Y**	If greater **Y**
Sharp edge: Height (1/8s) **3**	**Y**	**N/A**
Prior Grind/Saw-Cut Repairs[1]:	**Y***	
Cutting to sunken panel:	**Lift**	**Y**
Waterpooling:	**Lift**	**Y**
Caused by tree:	**CR**	**Y**
Negative cross-slope:	**Y,CR - Severe**	**Y**
Positive cross-slope:	**Y,CR - Severe**	**Y**
Contains structural crack[2]: Qty no more than **1** Gap no more than **1/2”**	**Y**	**Y**
Displacement is a crack[2]: Perpendicular **N** Parallel **N**	**N**	**Y**
Panel is spalled[2]: Surface less than **50%** Depth no more than **1”**	**Y**	**Y**
Sidewalk joint is decayed[2]: Width no more than **1”**	**Y**	**Y**
Curbing:	**CR**	**CR**
On bridge structure:	**N**	**N**
Parallel joints: Min. Height **4** Max Height **16**	**Y**	**Y**
Ramps: At Landing Max Ht **ADA** At street Max Ht **ADA**	**Y**	**Y**
Top of flowline:	**N**	**Y**
Adjacent to asphalt:	**CR**	**Y**
Adjacent to pavers:	**CR**	**Y**

[1]As measured at presenting face; recorded values will be for proper 12:1 repair

[2]Panels failing this criteria will be recorded for replacement regardless of offset

Marking/Other

Mark Saw-Cutting	**Numbered**
DWP - Plastic	**$12/sq ft to install**
Mark R&R	**Y/N**
5” R&R Sq. Ft. Cost	**$16**
6” R&R Sq. Ft. Cost	**$18**

Use Lifting for sunken & waterpooling panels	**Y**
Mark Lifting	**N**
Lifting Sq. Ft. Price	**TBD**

Scatter Sites	
Apply criteria to scatter sites?	**N/A**
Survey only marked?	
Survey entire address?	
Survey entire block-face?	

Crest Hill Notes:

*Prior Repairs-If presenting exceeds 4
*Evaluate culverts as traditional sidewalk, not bridges.
*Client Review any long stretches of depressed curb along sidewalk/

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Agenda Memo

Crest Hill, IL

Meeting Date:	March 30, 2026
Submitter:	Ronald J Wiedeman
Department:	Engineering
Agenda Item:	Resolution approving a professional service agreement for design services for the Broadway Water Main Crossing Additional Services- by and between the City of Crest Hill, Will County, Illinois and Strand & Associates Inc. for a cost of $29,800.00.

Summary: Engineering is presenting a proposal for consideration by council to approve an agreement for design services by Strand & Associates, Inc. to prepare design plans and permits for the Installation of two new water services stubs that will used in the future to supply water to the east side of Broadway between Theodore St. and Rose Ave.

Two locations being proposed will be 300 ft north of Theodore St. and at Rose Ave. These two new crossing will supplement an existing crossing in place located between Stern Ave. and Ludwig Ave.

Attached is an agreement from Strand & Associates, Inc. to provide professional design services. To prepare and plan along with pay items and quantities that staff can used to go out and solicited bids. Their work will also include the preparation and coordination with IDOT to receive a permit to complete this work across Broadway St.

The project schedule is to have the plan and permit completed by the end of the year with construction anticipated in 2027, if funds are available.

Recommended Council Action: Resolution approving a professional service agreement for design services for the Broadway Water Main Crossing Additional Services- by and between the City of Crest Hill, Will County, Illinois and Strand & Associates Inc. for a cost of $29,800.00.

Financial Impact:

Funding Source: Water Capital Projects Fund

Budgeted Amount: $30,000.00 (FY 2027)

Cost: $29,800

Attachments:

Resolution-Broadway Services-Strand

Exhibit A-Strand Proposal Broadway Water Services

Location Exhibit

RESOLUTION NO. _____

A RESOLUTION APPROVING A PROFESSIONAL SERVICE AGREEMENT FOR DESIGN SERVICES FOR THE BROADWAY WATER MAIN CROSSING ADDITIONAL SERVICES IMPROVEMENT- BY AND BETWEEN THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS AND STRAND & ASSOCIATES, INC. FOR A COST OF $29,800.00.

WHEREAS, the Corporate Authorities of the City of Crest Hill, Will County, Illinois, have the authority to adopt resolutions and to promulgate rules and regulations that pertain to the City's government and affairs and protect the public health and, safety, and welfare of its citizens; and

WHEREAS, pursuant to Section 2-2-12 of the Illinois Municipal Code (65 ILCS 5/2-2-12), the City Council possesses the authority to enter into contracts that serve the legitimate corporate purposes of the City; and

WHEREAS, Strand & Associates, Inc. (the "COMPANY"), is an entity that is in the business of providing design engineering services, including Preparation of Final Plans and permits, and all collateral work (the "Services"); and

WHEREAS, the City Council desires to engage the Company to provide the Services and the Company is ready, willing to perform the Services for the City; and

WHEREAS, City Staff have negotiated an AGREEMENT FOR Broadway St. water main crossing additional services Improvement- (the "Agreement") with the Company for the purposes of engaging the Company to perform the Services (a copy of the Agreement is attached hereto as Exhibit A and fully incorporated herein); and

WHEREAS, the Staff and City Council has reviewed the Agreement and determined that the conditions, terms, and provisions of the Agreement are fair, reasonable, and acceptable to the City; and

WHEREAS, the City Council has determined that it is in the best interest of the City and its citizens to enter into the Agreement with the Company.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crest Hill, Illinois, pursuant to its statuary authority, as follows:

SECTION 1: PREAMBLE. The City Council hereby finds that all of the recitals contained in the preamble to this Resolution are true, correct and complete and are hereby incorporated by reference hereto and made part hereof.

SECTION 2: AGREEMENT APPROVED. The City Council hereby finds and declares that the conditions, terms, and provisions of this Agreement (Exhibit A) in the amount of $29,800.00 are fair, reasonable, and acceptable to the City and that the same is hereby approved in form and substance.

Therefore, the City Council hereby authorizes and directs the Mayor to execute and deliver, and the Clerk to attest, the Agreement, and further to take any and all other actions, including without limitation the execution and delivery of any and all documents, necessary and appropriate to effectuate the intent of this Resolution, which is to enter into the Agreement with the Company.

SECTION 3: SEVERABILITY. If any section, paragraph, clause or provisions of this Resolution is held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any other provision of this Resolution.

SECTION 4: REPEALER. All ordinances, resolutions or orders, or parts thereof, which conflict with the provisions of this Resolution, are to the extent of such conflict herby repealed.

SECTION 5: EFFECTIVE DATE. This Resolution shall be in full force and effect immediately upon its passage and publication according to law.

[Intentionally Blank]

PASSED THIS 6TH DAY APRIL, 2026.

	Aye	Nay	Absent	Abstain
Alderman Scott Dyke	_____	_____	_____	_____
Alderperson Angelo Deserio	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

APPROVED THIS 6TH DAY OF APRIL, 2026.

_____
Raymond R. Soliman, Mayor

ATTEST:

_____
Christine Vershay-Hall, City Clerk

EXHIBIT A

STRAND ASSOCIATES®
Excellence in Engineering℠

Exhibit A

Strand Associates, Inc.®
1170 South Houbolt Road
Joliet, IL 60431
(P) 815.744.4200
www.strand.com

March 17, 2026

City of Crest Hill
20600 City Center Boulevard
Crest Hill, IL 60403

Attention: Honorable Raymond R. Soliman, Mayor
Ronald Wiedeman, Director of Engineering

Re: Agreement for Design Services
Illinois Route 53 Water Main Crossing Additional Services

This is an Agreement between the City of Crest Hill, Illinois, hereinafter referred to as OWNER, and Strand Associates, Inc.®, hereinafter referred to as ENGINEER, to provide Design Services (Services) for the Illinois Route 53 Water Main Crossing Additional Services project. This Agreement shall be in accordance with the following elements.

Project Understanding

This project involves open-cut installation of two new eight-inch water mains crossing Illinois Route 53 (Broadway Street): One crossing at Rose Avenue and one crossing approximately 300 feet north of the centerline of Theodore Street. The design includes connection of new water mains to the existing water main, new valves, and new fire hydrants to distribute water to the east side of Illinois Route 53. The project includes permit application submittals to the Illinois Environmental Protection Agency (IEPA) and Illinois Department of Transportation (IDOT).

Scope of Services

ENGINEER will provide the following Services to OWNER.

1. Attend a kickoff meeting to gather existing data from OWNER including utility maps, plat maps, and available drawings of the project corridors.

2. Provide OWNER with monthly updates of project schedule, engineering budget, prior month progress of services, and following month anticipated services.

3. Utilize existing topographic surveys performed by ENGINEER on the west and east side of Illinois Route 53 for the two new water main crossings. Easements for construction on the east side of Illinois Route 53 will be provided by others.

4. Conduct topographic survey for the east side of Illinois Route 53 from Theodore Street to Rose Avenue. Property boundaries will be established based on OWNER's mapping and location of property corners found in the field. Include visible surface features and pipe size and invert information as obtainable from accessible manholes and structures. Topographic survey will be for the purpose of engineering drawing development and not for legal land survey or platting.

    a. North of Theodore Crossing: On Illinois Route 53, the survey limits are the east half of Illinois Route 53 from the centerline of the road to 30 feet past the east right-of-way (ROW). Survey will extend from 60 feet north of the Theodore Street centerline to 200 feet south of the south Ludwig Avenue ROW.

b. Rose Avenue Crossing: On Illinois Route 53, the survey limits are the east half of Illinois Route 53 from the centerline of the road to 30 feet past the east ROW. Survey will extend from 200 feet north of the north Ludwig Avenue ROW to 100 feet north of the north Rose Avenue ROW.

5. Communicate with J.U.L.I.E. for utility locates and mapping within the project corridor.

6. Review the OWNER-provided geotechnical engineering report previously prepared for the water main at Illinois Route 53.

7. Prepare and provide 60 percent drawings to OWNER for review and comment. Drawings will indicate water main routing and connections to existing mains and will include Title, General Notes, Existing Conditions, Utility Plan and Profile, and Details. IDOT traffic control standard details will be included in the drawings.

8. Prepare 90 percent drawings and a Class 3 opinion of probable construction cost (OPCC) and provide to OWNER for review and comment.

9. Meet with OWNER to discuss 90 percent drawings and OPCC and incorporate comments, as applicable, into the documents.

10. Prepare an IEPA application for construction for execution by OWNER and submittal to the IEPA.

11. Prepare an IDOT application for Utility Permit for execution by OWNER and submittal to IDOT.

12. Prepare final drawings and a Class 3 OPCC, as appropriate, based on IEPA and IDOT comments.

13. Provide one electronic set of portable document format drawings for OWNER's use to combine this project with OWNER's Water Main Rehabilitation Project through a construction change order.

Service Elements Not Included

The following services are not included in this Agreement. If such services are required, they will be provided through an amendment to this Agreement or through a separate agreement with OWNER.

1. Additional Site Visits and/or Meetings: Additional OWNER-required site visits or meetings.

2. Archaeological or Botanical Investigations: ENGINEER will assist OWNER in engaging the services of an archaeologist or botanist, if required, to perform the field investigations necessary for agency review.

3. Bidding Alternatives and Bid Phasing: Any services involved in providing bidding alternatives or bidding phases.

4. Bidding- and Construction-Related Services: Any services involved in performing bidding- and construction-related services.

5. Geotechnical Engineering: Geotechnical engineering information will be required and provided through OWNER and OWNER's geotechnical consultant.

6. Land and Easement Surveys/Procurement: Any services of this type including, but not limited to, a record search, field work, preparation of legal descriptions, or assistance to OWNER for securing land rights necessary for the project.

7. Preparation for and/or Appearance in Litigation on Behalf of OWNER: Any services related to litigation.

8. Revising Designs, Drawings, Specifications, and Documents: Any services required after these items have been previously approved by state or federal regulatory agencies, because of a change in project scope or where such revisions are necessary to comply with changed state and federal regulations that are put in force after Services have been partially completed.

9. Services Related to Buried Wastes and Contamination: Should buried solid, liquid, or potentially hazardous wastes or subsurface or soil contamination be uncovered at the site, follow-up investigations may be required to identify the nature and extent of such wastes or subsurface soil or groundwater contamination and to determine appropriate methods for managing of such wastes or contamination and for follow-up monitoring.

10. Specifications: Final design services including specifications.

Compensation

OWNER shall compensate ENGINEER for Services under this Agreement on an hourly rate basis plus expenses an estimated fee of $29,800.

Expenses incurred such as those for travel, meals, printing, postage, copies, computer, electronic communication, and long distance telephone calls will be billed at actual cost plus ten percent.

Only sales taxes or other taxes on Services that are in effect at the time this Agreement is executed are included in the Compensation. If the tax laws are subsequently changed by legislation during the life of this Agreement, this Agreement will be adjusted to reflect the net change.

The estimated fee for the Services is based on wage scale/hourly billing rates, adjusted annually on July 1, that anticipates the Services will be completed as indicated. Should the completion time be extended, it may be cause for an adjustment in the estimated fee that reflects any wage scale adjustments made.

The estimated fee will not be exceeded without prior notice to and agreement by OWNER but may be adjusted for time delays, time extensions, amendments, or changes in the **Scope of Services**. Any adjustments will be negotiated based on ENGINEER's increase or decrease in costs caused by delays, extensions, amendments, or changes.

Schedule

Services will begin upon execution of this Agreement, which is anticipated the week of April 20, 2026. Services are scheduled for completion on November 30, 2026.

Standard of Care

The Standard of Care for all Services performed or furnished by ENGINEER under this Agreement will be the care and skill ordinarily used by members of ENGINEER's profession practicing under similar circumstances at the same time and in the same locality. ENGINEER makes no warranties, express or implied, under this Agreement or otherwise, in connection with ENGINEER's Services.

OWNER's Responsibilities

1. Assist ENGINEER by placing at ENGINEER's disposal all available information pertinent to this project including previous reports, previous drawings and specifications, and any other data relative to the scope of this project.

2. Furnish to ENGINEER, as required by ENGINEER for performance of Services as part of this Agreement, data prepared by or services of others obtained or prepared by OWNER relative to

the scope of this project, such as soil borings, probings and subsurface explorations, and laboratory tests and inspections of samples, all of which ENGINEER may rely upon in performing Services under this Agreement.

3. Provide access to and make all provisions for ENGINEER to enter upon public and private lands as required for ENGINEER to perform Services under this Agreement.

4. Examine all reports, sketches, estimates, special provisions, drawings, and other documents presented by ENGINEER and render, in writing, decisions pertaining thereto within a reasonable time so as not to delay the performance of ENGINEER.

5. Provide all legal services as may be required for the development of this project.

6. Retain the services of a soils consultant to provide any necessary geotechnical evaluation and recommendations.

7. Pay all permit and plan review fees payable to regulatory agencies.

Opinion of Probable Cost

Any opinions of probable cost prepared by ENGINEER are supplied for general guidance of OWNER only. ENGINEER has no control over competitive bidding or market conditions and cannot guarantee the accuracy of such opinions as compared to contract bids or actual costs to OWNER. If OWNER requires more than general guidance, then OWNER agrees to obtain an independent cost estimate by others. Opinions of probable cost will be prepared in accordance with the Association for the Advancement of Cost Engineering Cost Estimate Classification System to the Class stated in the Scope of Services.

Changes

1. OWNER may make changes within the general scope of this Agreement in the Services to be performed. If such changes cause an increase or decrease in ENGINEER's cost or time required for performance of any Services under this Agreement, an equitable adjustment will be made and this Agreement will be modified in writing accordingly.

2. No services for which additional compensation will be charged by ENGINEER will be furnished without the written authorization of OWNER. The fee established herein will not be exceeded without agreement by OWNER but may be adjusted for time delays, time extensions, amendments, or changes in the **Scope of Services**.

3. If there is a modification of Agency requirements relating to the Services to be performed under this Agreement subsequent to the date of execution of this Agreement, the increased or decreased cost of performance of the Services provided for in this Agreement will be reflected in an appropriate modification of this Agreement.

Extension of Services

This Agreement may be extended for additional Services upon OWNER's authorization. Extension of Services will be provided for a lump sum or an hourly rate plus expenses.

Payment

OWNER shall make monthly payments to ENGINEER for Services performed in the preceding month based upon monthly invoices. Nonpayment 30 days after the date of receipt of invoice may, at ENGINEER's option, result in assessment of a 1 percent per month carrying charge on the unpaid balance.

Nonpayment 45 days after the date of receipt of invoice may, at ENGINEER's option, result in suspension of Services upon five calendar days' notice to OWNER. ENGINEER will have no liability to OWNER, and OWNER agrees to make no claim for any delay or damage as a result of such suspension caused by any breach of this Agreement by OWNER. Upon receipt of payment in full of all outstanding sums due from OWNER, or curing of such other breach which caused ENGINEER to suspend Services, ENGINEER will resume Services and there will be an equitable adjustment to the remaining project schedule and compensation as a result of the suspension.

Failure to make payments to ENGINEER is cause for termination upon two-week notice to OWNER.

Termination

This Agreement may be terminated with cause in whole or in part in writing by either party subject to a two-week notice and the right of the party being terminated to meet and discuss the termination before the termination takes place. ENGINEER will be paid for all completed or obligated Services up to the date of termination.

Data Provided by Others

ENGINEER is not responsible for the quality or accuracy of data nor for the methods used in the acquisition or development of any such data where such data is provided by or through OWNER, contractor, or others to ENGINEER and where ENGINEER's Services are to be based upon such data. Such data includes, but is not limited to, soil borings, groundwater data, chemical analyses, geotechnical testing, reports, calculations, designs, drawings, specifications, record drawings, contractor's marked-up drawings, and topographical surveys.

Third-Party Beneficiaries

Nothing contained in this Agreement creates a contractual relationship with or a cause of action in favor of a third party against either OWNER or ENGINEER. ENGINEER's Services under this Agreement are being performed solely for OWNER's benefit, and no other party or entity shall have any claim against ENGINEER because of this Agreement or the performance or nonperformance of Services hereunder. OWNER and ENGINEER agree to require a similar provision in all contracts with contractors, subcontractors, subconsultants, vendors, and other entities involved in this project to carry out the intent of this provision.

Dispute Resolution

Except as may be otherwise provided in this Agreement, all claims, counterclaims, disputes, and other matters in question between OWNER and ENGINEER arising out of or relating to this Agreement or the breach thereof will be decided first by mediation, if the parties mutually agree, or with a bench trial in a court of competent jurisdiction within the State of Illinois.

Remedies

Neither ENGINEER nor OWNER shall be liable to the other for special, indirect, punitive, or consequential damages for claims, disputes, or other matters in question arising out of this or relating to this Agreement. This mutual waiver is applicable, without limitation, due to either party's termination of this Agreement.

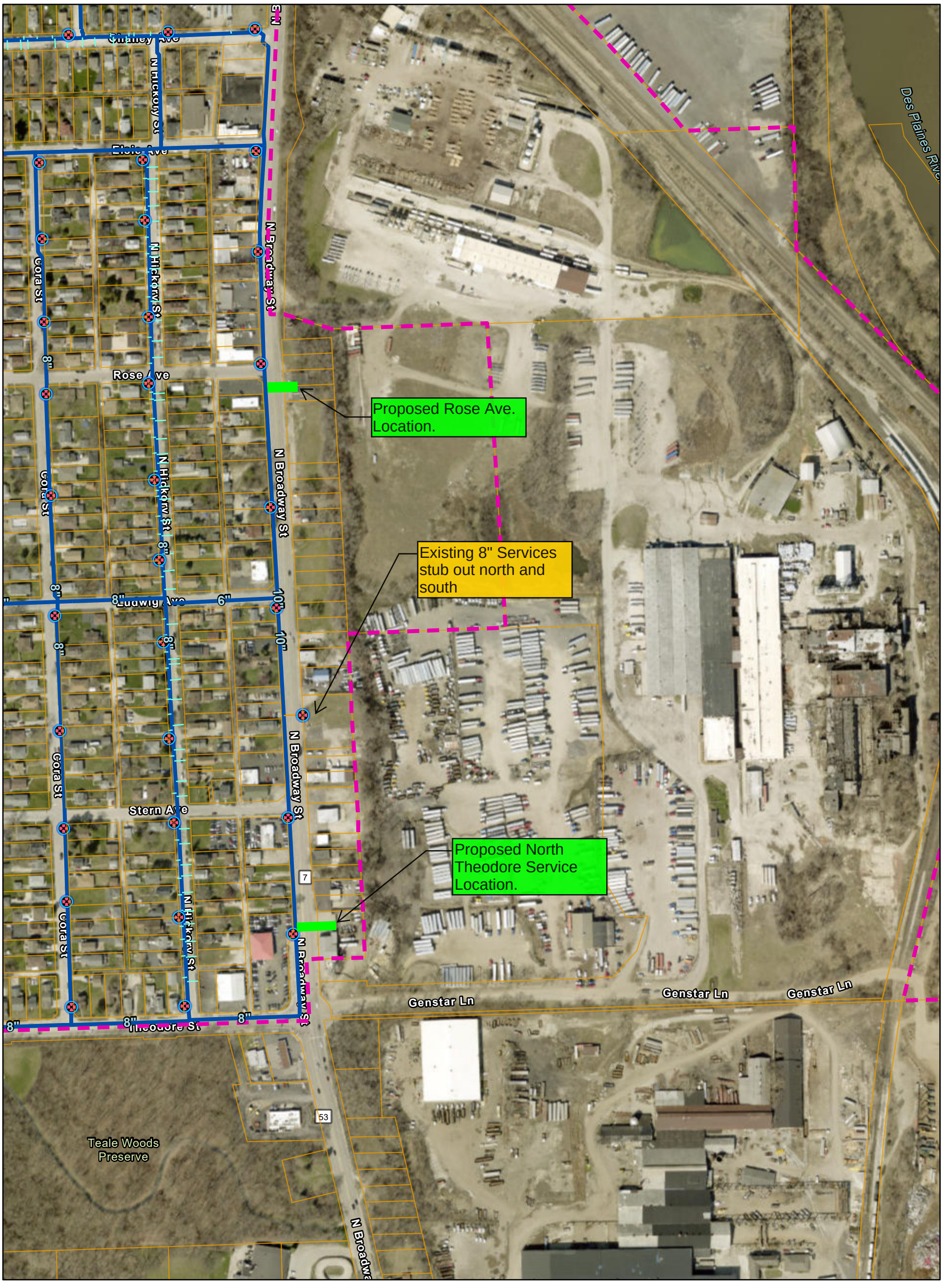
Terms and Conditions

The terms and conditions of this Agreement will apply to the Services defined in the **Scope of Services** and represent the entire Agreement and supersede any prior proposals, Requests for Qualifications, or Agreements. OWNER-supplied purchase order is for processing payment only; terms and conditions on the purchase order shall not apply to these Services.

IN WITNESS WHEREOF the parties hereto have made and executed this Agreement.

ENGINEER:	OWNER:
STRAND ASSOCIATES, INC.®	CITY OF CREST HILL, ILLINOIS
Joseph M. Bunker 3/17/26	
Joseph M. Bunker Date	Raymond R. Soliman Date
Corporate Secretary	Mayor

City Of Crest Hill



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City Limits

Parcels

Water Hydrants

Water Laterals

Hydrant

Service

Water Mains

1:4,514

0 0.04 0.07 0.14 mi

0 0.05 0.1 0.2 km

Sources: Esri, HERE, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community
County of Will, Vantor

Agenda Memo

Crest Hill, IL

Meeting Date:	03-30-26
Submitter:	Police Chief Edward Clark
Department:	Police Department
Agenda Item:	Approval request of Special Event Police Services Agreement with St. Carlo Acutis Parish

Summary: St. Carlo Acutis parishioner Harry Blackburn recently contacted me regarding entering into a police services agreement for the Good Friday Stations of the Cross walk on April 3, 2026.The request is on behalf of Pastor Anthony Nyamai. The event will begin at 7:00 PM and is expected to conclude around 9:00 PM. Police services would be needed from 6:30 PM to 9:00 PM. There could be up to three hundred people attending the event. The request is for two officers, both operating squad cars.

As there will not be a City Council meeting until April 6, 2026, I am requesting that the Council approve the contract at the work session and then formally approve it at the April 6th City Council meeting.

Recommended Council Action: Approval of the Special Event Police Services Contract with St. Carlo Acutis

Financial Impact: None

Funding Source:

Budgeted Amount:

Cost: None

Attachments: Special Event Police Services Contract, Copy of Insurance

EXHIBIT A

SPECIAL EVENT POLICE SERVICES AGREEMENT

This Agreement ("Agreement") is made this 3RD day of APRIL, 2026 ("Effective Date"), between the CITY OF CREST HILL ("City"), an Illinois Municipal Corporation at 20600 City Center Boulevard, Crest Hill, Illinois, and St. Carlo Acutis Parish ("ORGANIZATION") located at 1705 Burry Circle Drive, Crest Hill, Illinois (collectively, the "Parties").

WHEREAS, City is empowered to provide for the health, safety and welfare in the City of Crest Hill; and

WHEREAS, pursuant to the Illinois Municipal Code, 65 ILCS 5/11-1-1, et seq., "the corporate authorities of each municipality may pass and enforce all necessary police ordinances" through its sworn law enforcement officers (each law enforcement officer an "Officer"); and

WHEREAS, pursuant to the Illinois Municipal Code, 65 ILCS 5/7-4-8, the police of any municipality may exercise their police power in any adjoining municipality; and

WHEREAS, the ORGANIZATION desires to contract with the CITY to provide law enforcement services and assist in providing for safety, security and order for its event on Friday, April 3, 2026 (date) at St. Carlo Acutis Parish, 1705 Burry Circle Dr. (Good Friday Stations of the Cross commemorating the passion of Jesus Christ—Procession with 14 stops along the route, begins at church @ 7:00 pm and moves South on Burry Circle Dr. to Theodore St. then West on Theordore to Arbor Lane and continues to move North on Arbor Lane to Marlboro Lane then East to Burry Circle Dr. then North back to Church (location) from 6:30 pm to 9:00 pm (time) ("Special Event");

WHEREAS, City desires to outline the circumstances in which it will allow its Officers to participate in Special Event Policing.

NOW, THEREFORE, in consideration of the mutual covenants and promises set forth in this Agreement, the Parties agree as follows:

1. SERVICES:

1.1 CITY shall assign Officers to Special Events to perform police patrols and law enforcement duties ("Services"). The Services shall only encompass duties and functions customarily rendered by CITY and Officers assigned to ORGANIZATION shall at all times be subject to the control and direction of CITY.

1.2 Each Officer shall dress in the standard law enforcement uniform issued by the CITY, to include all necessary and required accoutrements that are authorized by the CITY and customarily worn by officers, such as a registered firearm, radio, vest, safety equipment, etc.

1.3 ORGANIZATION shall not exercise control over Officer's enforcement of laws and Officers shall not enforce any rules and regulations that are not otherwise violations of the law, as determined by Officer and CITY. Officers shall be subject to, and shall abide by, all City and departmental rules and regulations as well as complying with all local, state and federal laws.

1.4 CITY may, in its sole discretion, interrupt Officer's Services in the event of emergencies and other exigent circumstances outside the scope of this Agreement. Such interruption or termination of Services shall not be considered a breach of this Agreement. ORGANIZATION shall only be obligated to pay for the amount of time Officer was present at Special Event.

2. TERM AND TERMINATION: This Agreement shall become effective on the Effective Date and shall remain in force until otherwise canceled by the parties. Either Party may terminate this Agreement at any time without cause by providing thirty (30) days prior written notice to the other party. The Chief of Police or Mayor has sole authority to terminate this Agreement on behalf of CITY.

3. PAYMENT: In exchange for Services rendered, ORGANIZATION shall pay fees ("Fees") in the amounts and according to the terms set forth as follows:

****Pastor Anthony Nyamai, by Harry Blackburn, agent, requests two Police Officer's and Vehicles (approximately 300-350 parishioners are expected to participate)**

One Officer without Vehicle:
Current Overtime Hourly Rate* x Number of Hours +15% Admin Fee = Fees
Ex: $45.00 x 3 + 15% = $155.25

One Officer with Vehicle:
Current Overtime Hourly Rate* x Number of Hours +20% Admin Fee = Fees
Ex: $45.00 x 3 + 20% = $162.00

*Overtime Hourly Rate is set by the current Collective Bargaining Agreement between the City and the Metropolitan Alliance of Police Chapter 15

CITY shall provide ORGANIZATION with a statement of said compensation to be reimbursed within thirty (30) days of the statement In the event City has to initiate suit to collect payment due under the terms of this Agreement, ORGANIZATION agrees that it shall be responsible for CITY'S attorney fees and court costs.

4. LIABILITY INSURANCE: As a requirement of this Agreement, ORGANIZATION shall add the CITY as an additional insured on its general liability policy with a minimum $1,000,000 single occurrence limit for the Special Event and provide proof prior to the Special Event. If ORGANIZATION does not provide proof of insurance at least one week prior to Special Event, then CITY may terminate this Agreement immediately and such termination shall not constitute a breach.

5. CITY'S STATUS AS INDEPENDENT CONTRACTOR. ORGANIZATION and CITY enter into this Agreement at arms' length. CITY at all times shall be considered an independent contractor for all purposes under this Agreement, including the performance of Services. Nothing in this Agreement Shall be deemed or construed to create a joint venture, partnership or employer/employee relationship between the Parties. Neither ORGANIZATION nor CITY shall hold itself out as the representative or agent of the other Party. Neither ORGANIZATION nor CITY has the right and neither shall seek to exercise any control over the other Party, its employees, its Officers or its agents. CITY, its employees, and Officers assigned to the Special Event shall not be deemed employees or joint employees of ORGANIZATION for any purpose. CITY retains the sole right and authority to recruit, hire, promote, discipline, demote, discharge, determine rates of pay for, establish the terms and conditions of employment of, and/or to direct and control the manner in which its employees and Officers discharge their professional and work duties. CITY is responsible for instructing and training its Officers consistent with this Agreement. CITY retains the sole right and authority to decide and direct which Officers it shall assign, at what times, and to which Facilities to provide Services under this Agreement. CITY shall be solely responsible for all employee wages, timesheets, payroll deductions, federal and state taxes, unemployment compensation contributions, social security taxes, and benefits of its employees and Officers. Neither CITY nor its employees, agents or Officers are entitled to receive any benefits, including but not limited to salary, vacation pay, sick leave, retirement benefits, social security, workers' compensation, health, disability, unemployment and stock options that ORGANIZATION may provide to its employees. It is understood that ORGANIZATION will not provide and shall not be responsible for worker's compensation coverage for CITY or any Officer. Responsibility for providing such coverage remains solely with CITY. When rendering Services at the Facilities, Officers act solely as the agents of CITY.

6. MISCELLANEOUS:

6.1 ASSIGNMENT OF RIGHTS: This Agreement, or any of the parties' respective rights or obligations hereunder, may not be assigned or transferred, directly or indirectly, by operation of law or otherwise, by either party without the prior written consent of the other party.

6.2 SURVIVAL: No termination or expiration of this Agreement shall affect the rights and obligations of the parties accruing prior to the effective date of termination or expiration.

6.3 NO THIRD-PARTY BENEFICIARIES: Nothing in this Agreement is intended to or shall be deemed to confer any rights upon any person who is not a party hereto, including any Officer.

6.4 NO FIDUCIARY RELATIONSHIP: Nothing in this Agreement creates any relationship of trust or other fiduciary relationship between the parties hereto, or any Officer.

6.5 COUNTERPARTS: This Agreement may be executed in one or more counterparts, all of which shall be deemed one and the same agreement and shall become effective when each of the parties has signed one or more counterparts.

6.6 ENTIRE AGREEMENT; MODIFICATION: This Agreement with Exhibits constitutes the entire agreement of the parties and supersedes all prior agreements, negotiations, dealings, and understandings, whether written or oral, between the parties regarding the subject matter hereof. No waivers, amendments, or modifications of this Agreement or any part thereof shall be valid unless in writing signed by both parties. Any non-written waiver of any of the terms and conditions hereof shall not be construed as a general waiver by the CITY and the CITY shall be free to reinstate any such term or condition.

6.7 SEVERABILITY: The parties each agree that if any provision of this Agreement is or becomes invalid or prohibited under applicable law, such provision shall be ineffective to the extent of any such prohibition without impairing the remaining provisions in any way.

IN WITNESS WHEREOF, the parties through their authorized representatives have executed this Agreement as of the dates written below.

CITY OF CREST HILL

_____ _____

Mayor Date

Attest:

_____ _____

City Clerk Date

ORGANIZATION

By:_____ _____
HARRY BLACKBURN Date

Its: AGENT FOR PASTOR, ANTHONY NYAMAI

Agenda Memo

Crest Hill, IL

Meeting Date:	03-30-26
Submitter:	Police Chief Edward Clark
Department:	Police Department
Agenda Item:	Approval of an Intergovernmental Agreement with the Joliet Metropolitan Area Narcotics Squad (JMANS)

Summary: Mayor and Council,

The City has been a participating member of the Cooperative Police Assistance Team (CPAT). CPAT has recently merged with the Metropolitan Area Narcotics Squad, to form a unified enforcement group.

The newly formed unit has requested that we enter into the attached intergovernmental agreement. I have been advised that this is a standard agreement utilized by the Illinois State Police for similar enforcement groups throughout the state. The Police Department will have the corresponding resolution for City Council at the April 6, 2026, City Council Meeting.

I respectfully request approval to enter into this agreement.

Recommended Council Action: Approval of the IGA.

Financial Impact: None

Funding Source:

Budgeted Amount:

Cost: None

Attachments: Intergovernmental Agreement

Joliet Metropolitan Area Narcotics Squad
INTERGOVERNMENTAL AGREEMENT

The undersigned public agencies, charged with the duty of enforcing the law and protecting their citizens from illegal activity including the trafficking of narcotics, guns, and humans, agree to pool and integrate law enforcement resources. The Parties recognize that the jurisdiction and authority of each is limited and that such limitations are detrimental in combating crime within the designated counties and among the major municipalities within said counties. The parties further recognize that the most effective means to accomplish that duty is through the pooling of resources and joint exercise of respective authorities. Each Party enters into this Intergovernmental Agreement to provide citizens the most effective law enforcement protection against those who engage in actions detrimental to the public safety.

In consideration of the terms herein set forth and the mutual covenants and obligations of the Parties hereto, the undersigned agree to the following:

I. PARTIES

The parties to this agreement are: Bolingbrook Police Department, Crest Hill Police Department, Grundy County Sheriff's Office, Illinois State Police, Joliet Police Department, Lemont Police Department, Monee Police Department, Plainfield Police Department, Romeoville Police Department, Shorewood Police Department, and Will County Sheriff's Office

II. AUTHORITY

The Parties hereby enter into this Agreement pursuant to Article VII, Section 10, of the Constitution of the State of Illinois and the Intergovernmental Cooperation Act (5 ILCS 220/1) *et seq*., and the Intergovernmental Drug Laws Enforcement Act, 30 ILCS 715/1 *et seq*., (the "Act").

III. PURPOSE

The purpose of this agreement is to create a multi-jurisdictional authority to be known as Joliet Metropolitan Area Narcotics Squad (JMANS), hereinafter referred to as the Metropolitan Enforcement Group. The Agreement will set forth the rules, policies, and understanding between the departments. The Metropolitan Enforcement Group will direct its primary enforcement efforts in the following areas:

A. Covert and overt investigations concerning individuals engaged in illicit criminal activities with specific emphasis on trafficking of drugs, guns, and humans;

B. Development of intelligence data regarding criminal activity in the area;

C. Assist local agencies with case development for those investigations that are beyond capabilities of the requesting agency and/or those investigations that indicate a mid-level drug conspiracy or higher;

D. Dissemination of intelligence activities to the appropriate federal, state, and local law enforcement agencies;

E. Establishment of liaison with the State's Attorney's Offices and the United States Attorney's Office for legal advice and encouragement of vigorous prosecution of developed cases.

F. Limit its operations to enforcement of drug laws; enforcement of Sections 10-9, 24-1, 24-1.1, 24-1.2, 24-1.2-5, 24-1.5, 24-1.7, 24-1.8, 24-2.1, 24-2.2, 24-3, 24-3.1, 24-3.2, 24-3.3, 24-3.4, 24-3.5, 24-3.7, 24-3.8, 24-3.9, 24-3A, 24-3B, 24-4, and 24-5 of the Criminal Code of 2012; Sections 2, 3, 6.1, 14 of the Firearm Owners Identification Card Act; and the investigation of street gang related offenses.

IV. ORGANIZATION

A. Policy Board

The Parties agree that a Policy Board shall be established to ensure effective use of personnel in the enforcement of laws concerning drugs, trafficking in persons, involuntary servitude, Firearm Owners Identification Card Act, the investigation of street gang related offenses. The MEG Policy Board shall be composed of an elected official, or his designee, and the Chief Law Enforcement Officer, or his designee, from each participating unit of local government to oversee the operations of the MEG and make such reports to the Director of the State Police as that Department may require.

B. Operating Director

The Policy Board shall designate by majority vote, an Operating Director, who shall be responsible for the daily operation of the MEG. The Operating Director shall report and be accountable to the Director of ISP and the Policy Board.

C. Chairman and Fiscal Officer

The Policy Board shall designate by majority vote, a Chairman. The Policy Board shall also designate an elected official from a participating agency as a Fiscal or Financial Officer. The Fiscal Officer shall be the sole Fiscal Officer for the MEG, who shall receive and disburse grant funds for the MEG, but at no time shall s/he consider the contribution of manpower or personnel from the Illinois State Police as a basis for the 50 percent matching grant from the state for the total operating budget from JMANS. The Director of the Illinois State Police shall monitor JMANS and determine its eligibility to receive State funding.

V. DURATION

This agreement will be effective upon its execution by all the signed parties and will supersede any and all previous agreements. This agreement will be reviewed every year and renewed every two years or as otherwise needed.

VI. DUTIES OF THE ILLINOIS STATE POLICE

A. Monitor the operations of the MEG and determine the MEG's eligibility to receive State grants under the Act;

B. Coordinate the operations of all MEG units and establish reasonable rules and regulations;

C. Conduct investigations the Director deems necessary to carry out its duties under the Act;

D. Provide training in proactive enforcement techniques and covert investigative methods as well as continuing training as outlined in the Onboarding agreement;

E. Provide specialized equipment and/or communications devices; Subject to availability.

F. May provide facilities for storage of evidence obtained during MEG investigations and resources to dispose of said evidence upon authority of the appropriate prosecuting authority and/or within the guidelines as established by the Illinois State Police;

G. Appoint Metropolitan Enforcement Group officers as "Inspectors" of the Illinois State Police and the issuance of credentials pursuant to the authority in 20 ILCS 2620/4;

Any credentials, equipment and components assigned or issued by ISP to any officer must be surrendered to the ISP upon termination of the officer's affiliation with the Metropolitan Enforcement Group.

VII. DUTIES OF THE MEG POLICY BOARD

A. Oversee the operations of the MEG and make such reports to the ISP as the Director may require;

B. Designate a single appropriate elected official of a participating unit of local government to act as the financial officer of the MEG for all participating units of local government and to receive funds for the operation of the MEG.

C. Designate a Metropolitan Enforcement Group Operating Director who will:

1. Be responsible for the overall direction and supervision of the assigned work force;

2. Devise, implement, arrange and administer training for personnel assigned to the Metropolitan Enforcement Group;

3. Be responsible for the submission of grant proposals and monetary requests to the Illinois Criminal Justice Information Authority;

4. Be responsible for oversight of the Metropolitan Enforcement Group asset forfeiture program in accordance with ISP policy, as well as the approval of all expenditures of Metropolitan Enforcement Group funds acquired through State and Federal asset forfeitures and court fines and fees;

D. Designate a Metropolitan Enforcement Group Supervisor who will:

1. Act under the direction of the Metropolitan Enforcement Group Operating Director;

2. Be responsible for the daily operations of their assigned squad and the direct supervision of the assigned work force;

3. Develop, implement, and arrange/administer training for personnel assigned to their supervision;

4. Review, analyze, document and approve use of official advance funds in accordance with ISP reporting practices and directives;

5. Be responsible for overtime approval and assuring accurate procedures are being followed by Metropolitan Enforcement Group officers;

6. Be responsible for apprising the Metropolitan Enforcement Group \ Director of the unit's operations and assist in the formulation of activity reports;

7. Be responsible for other duties as prescribed by the Metropolitan Enforcement Group Director.

VIII. OTHER OPERATIONAL CONSIDERATIONS

A. Metropolitan Enforcement Group Members

1. If personnel are assigned, officers will be of full-time status from the ISP or local law enforcement agencies. Such officers shall, prior to appointment, pass an ISP background investigation. The officer shall not be subject to any current or pending disciplinary actions;

2. The officer will enter into an onboarding agreement with the Metropolitan Enforcement Group which will outline the expectations during the time as a Metropolitan Enforcement Group member. The officer will adhere to all aspects of the agreement during their time on the Metropolitan Enforcement Group;

3. Will adhere to all laws of the State of Illinois and the United States of America;

4. Will comply with their respective agency's policies and procedures as they apply to personnel issues, i.e. salary, overtime, vacation, holiday, and sick time, authorized weapons and vehicle usage;

5. Will agree to participate in the ISP random drug testing policy and to submit to an ISP sanctioned drug test upon request.

6. Report writing and case preparation procedures shall be utilized to document enforcement activities undertaken by the Metropolitan Enforcement Group.

7. All investigations should be deconflicted through the Illinois Statewide Terrorism and Intelligence Center.

8. The ISP Official Advance Funds policies will govern Metropolitan Enforcement Group operations if units chose to utilized Official Advanced Funds provided by ISP.

9. A copy of the directives expected to be followed will be given to the Metropolitan Enforcement Group officer with their onboarding information.

IX. MISCONDUCT

A. Misconduct by officers of the Metropolitan Enforcement Group shall include the following:

1. Commission of a criminal offense;

2. Neglect of duties;

3. Violation of Metropolitan Enforcement Group policies and/or rules of procedures;

4. Conduct which may tend to reflect unfavorably upon any of the parties to this agreement.

B. Upon receipt of a complaint from a law enforcement agency, a states attorney's office, or any other credible source alleging misconduct by a Metropolitan Enforcement Group officer, the following procedures will be initiated:

1. The Metropolitan Enforcement Group Director shall conduct a preliminary review of the allegations to verify the complaint and to determine the nature, scope, and need to conduct a follow up investigation;

2. In the event the allegations appear to be credible, the Metropolitan Enforcement Group Director will notify the Zone Commander and the chief executive of the officer's parent agency;

3. If the complaint is of a non-criminal nature, the Metropolitan Enforcement Group Director and chief executive of the officer's parent agency will determine who will conduct the investigation. If the complaint is verified, the parent agency will implement disciplinary action as deemed necessary;

4. If the complaint is of a criminal nature, the Metropolitan Enforcement Group Director and agency head shall require a criminal investigation be conducted by the ISP Division of Internal Investigation. The investigation will be forwarded to the respective States Attorney's office for decision on prosecution.

X. REPORTING

A. The Metropolitan Enforcement Group Director will immediately notify the respective departments if there are any issues concerning the assigned officer;

B. The Metropolitan Enforcement Group Director shall evaluate officers on a yearly basis; the evaluation tool will be determined by the Metropolitan Enforcement Group Director in agreement with the parent agency and retained as part of the Inspector's personnel file. The officer will stay on the unit if both parties agree the officer is performing their duties to the best of their ability and is proactively seeking new investigations, making arrests, and effectively impacting the community. If the MEG Director and parent agency determine the officer is no longer effective in the unit, the officer will be removed and reassigned as the parent agency sees fit;

C. The Metropolitan Enforcement Group Director will present statistics for investigations, arrests, seizures and search warrants for the assigned officer at each board meeting, which will convene at least quarterly or as directed by the unit board of Directors.

D. The Metropolitan Enforcement Group Director will submit statistics, table of organizations, budgets, and any additional information requested by the ISP immediately upon request.

XI. LIABILITY

A. The ISP and/or the State of Illinois shall provide representation and indemnification to the extent permitted by law to Metropolitan Enforcement Group officers in the event that any civil proceeding is commenced against such Metropolitan Enforcement Group officer alleging the deprivation of a civil or constitutional right arising out of any act or omission occurring within the scope of Metropolitan Enforcement Group activities provided that such actions were not the result of the officers intentional, willful, or wanton misconduct;

B. Each agency will accept liability, to the extent required by the Illinois Workers' Compensation Act (820 ILCS 305/1) for personal injuries occurring to its officers while engaged in Metropolitan Enforcement Group activities.

XII. TERMINATION/MODIFICATION OF AGREEMENT

A. Any party may withdraw from this agreement 30 days after providing written notice of withdrawal to all other parties. Withdrawal of any party will not affect the agreement with respect to the remaining parties. Any modification of this agreement requires written approval by all parties.

B. The Metropolitan Enforcement Group policy board may disband the operation of this Metropolitan Enforcement Group at any time by a majority vote where upon this agreement will be terminated. All Metropolitan Enforcement Group property obtained through grants from the Illinois Criminal Justice Information Authority shall be disposed of consistent with current property management or disposition guidelines issued by either the Authority's Office of Federal Assistance Programs or the Illinois Criminal Justice Information Authority.

C. At the time of termination, the active participating agencies will vote on the disbursement of the non-grant Metropolitan Enforcement Group assets and forfeited assets.

XII. REVIEW AND ACCEPTANCE VERIFICATION

I certify that I am the Chief Executive Officer for my agency or that I have the authority to represent said agency in the execution of the herein Interagency Agreement. I further certify that I have reviewed and accept the terms and conditions of said Interagency Agreement.

Name: _____
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Title: _____
Date: _____
Agency: _____

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Agenda Memo

Crest Hill, IL

Meeting Date:	March 30, 2026
Submitter:	Blaine Wing, City Administrator
Department:	Administration
Agenda Item:	Continuation of the Fiscal Year 2026-27 Budget Discussion

Summary: Since Monday, March 23rd, Finance and Administration have been meeting with each department to continue refining the draft budget. This has resulted in several reductions, and the surplus amount has now increased to over $330,000.

Instead of adding in requests, version 2 of the draft budget just shows the overall budget with the reductions. However, below are items that we plan to bring up as requests on the 30th as part of the discussion, with the hope that City Council will approve them to be added to the final budget (slightly reducing the above surplus amount).

- **$3,000 Coffee & Food:** This will be placed in the Admin budget and carefully allocated over the year to the various departments.
- **$2,500 Wellness Program:** This will be managed by HR.
- **$5,000 Economic Development:** Software, marketing materials, etc.
- **$12,000 Police Drone:** Police will be seeking grants, but if not successful feel this is a needed tool to increase public safety.

Additionally, Monday, March 30th, the Directors and Deputy Chiefs will be walking through version 2 of the draft budget.

Finally, Engineering Director Ron Wiedeman will be walking through the capital projects, which he has now broken out over 3 years.

Recommended Council Action: Discuss and tentatively approve version 2 of the draft budget, with the final budget being presented on April 20th.

Attachments:

- Version 2 of Draft Budget Presentation
- Detailed Excel Sheet of Version 2 of Draft Budget
- 3-Year Capital Projects

Crest Hill

CITY OF NEIGHBORS

Fiscal Year 2026-2027 Draft Budget Presentation .v2

March 30, 2026

Purpose Of The Budget

- The purpose of the City's annual budget process is to present the City Council with a budget which best addresses the intent of how resources will be spent on behalf of the stakeholders of the City of Crest Hill.
- This process will provide City Council with an opportunity to verify that the City is maintaining its current service levels to its residents and community stakeholders, and that it is allocating the necessary funding for infrastructure improvements, while working within the constraints of increases in costs that have resulted from inflationary pressures and supply chain issues.
- The budget serves as a financial plan, an operations guide, and a communications device.

Legal Requirements

- On February 6, 2023, City Council amended its ordinance and adopted sections 5/8-2-9.1 through and including sections 5/8-2-9.10 of Chapter 65 of the Illinois Compiled Statutes (Municipal Code) which provide for a municipality's financial operations under an annual budget in lieu of an appropriation ordinance.
- State law requires that all general-purpose local governments pass an appropriation ordinance within the first quarter of each fiscal year, or an annual budget shall be adopted by the corporate authorities before the beginning of each fiscal year to which it applies.

Budget Overview by Fund

	Fiscal Year 2026-2027 Budget
General Fund Revenue	$ 13,805,592
Officials	$ 100,449
Police	$ 5,732,938
Streets	$ 2,154,097
Facilities Maintenance	$ 512,272
Treasurer's Office	$ 8,462
IT	$ 650,951
Fleet Vehicle Maintenance	$ 614,176
Administration	$ 1,710,966
Clerks	$ 340,763
Finance	$ 407,948
Community Development	$ 1,240,472
Expenditures	$ 13,473,494
Fund Surplus/(Deficit)	**$ 332,098**

Budget Overview by Fund (cont.)

	Fiscal Year 2026-2027 Budget
Motor Fuel Tax	
Revenue	$ 1,033,787
Expenditures	$ 982,000
Fund Surplus/(Deficit)	**$ 51,787**
Non-Home Rule Tax	
Revenue	$ 2,369,000
Expenditures	$ 2,365,815
Fund Surplus/(Deficit)	**$ 3,185**
Enterprise Fund	
Water Revenue	$ 16,025,366
Garbage Revenue	$ 1,495,370
Revenue	$ 17,520,736
Water Expenditures	$ 4,814,215
Sewer Expenditures	$ 1,223,347
STP Expenditures	$ 2,487,990
Water Administration Expenditures	$ 7,497,078
Garbage Expenditures	$ 1,495,370
Expenditures	$ 17,518,000
Fund Surplus/(Deficit)	**$ 2,737**

Budget Overview by Fund (cont.)

	Fiscal Year 2026-2027 Budget
Capital Replacement Program	
Revenue	$ 955,582
Expenditures	$ 874,510
Fund Surplus/(Deficit)	**$ 81,072**
Water/Sewer/STP Capital	
Revenue	$ 10,000,000
Expenditures	$ 18,505,557
Fund Surplus/(Deficit)	**$ (8,505,557)**
Transfer from Water Sewer fund balance	
Capital Improvement Projects	
Revenue	$ 0
Expenditures	$ 8,165,000
Fund Surplus/(Deficit)	**$ (8,165,000)**

Budget Overview by Fund (cont.)

	Fiscal Year 2026-2027 Budget
TIF Larkin/30	
Revenue	$ 30,900
Expenditures	$ 30,900
Fund Surplus/(Deficit)	**$ 0**
TIF Weber/Division	
Revenue	$ 103,000
Expenditures	$ 103,000
Fund Surplus/(Deficit)	**$ 0**
Water Sewer Debt	
Revenue	$ 3,931,548
Expenditures	$ 3,931,546
Fund Surplus/(Deficit)	**$ 2**
Capital Construction Debt	
Revenue	$ 858,325
Expenditures	$ 858,325
Fund Surplus/(Deficit)	**$ 0**

Budget Overview by Fund (cont.)

West Plant Rehab.	**Fiscal Year 2026-2027 Budget**
Revenue	$ 9,349,470
Expenditures	$ 9,269,470
Fund Surplus/(Deficit)	**$ 80,000**
Police Pension	
Revenue	$ 2,105,098
Expenditures	$ 1,852,762
Fund Surplus/(Deficit)	**$ 252,336**
Police Special Assets	
Revenue	$ 0
Expenditures	$ 0
Fund Surplus/(Deficit)	**$ 0**

Budget Overview by Fund (cont.)

	Fiscal Year 2026-2027 Budget
Total Revenue	$ 62,063,039
Total Expenditures	$ 77,930,380
Total Fund Surplus/(Deficit)	$(15,867,341)

Fiscal Year 2026-2027 General Fund Highlights

- The City's General Fund is currently showing a **budget surplus of approximately $332,098.**
- Below is a summary of relevant information and key assumptions used related to the General Fund revenue and expenditures for Fiscal Year 2026-2027:
  - **Police Pension Contribution:** The revenue the City receives from its property tax levy has historically been split 50%~50% between the General Fund and the Police Pension Fund. This year the split will be 58% for the Police Pension Fund and 42% for the General Fund. The current Actuary Recommended Contribution (ARC) for the City for Fiscal Year 2026-2027 was to contribute $1,606,921. City Ordinance #974 requires an additional $150,000 also be contributed towards the Police Pension Fund until the fund reaches 80% funded status. The total to be contributed for Fiscal Year 2026-2027 is $2,105,098. Of this amount, $1,606,9921 will come from the property tax levy, $150,000 will come from the General Fund, $29,907 from Employer Contributions, and $318,270 from Plan Member Contributions.
  - **Staffing:** The Draft Fiscal Year 2026-2027 Budget added additional employees for restructuring the Public Works Department by adding three (3) superintendent positions, accounting for two (2) newly promoted crew leaders, and merged two (2) part-time inspectors into one (1) full-time inspector. There are also funds budgeted for a possible promotion, an Administration Intern, and an Engineering Assistant/Inspector for ½ of a year.
  - Currently, for non-union employees there is a 2% COLA increase in this draft budget for all non-union employee salaries and a merit pool of $40,000.

Fiscal Year 2026-2027 General Fund Highlights

- Per the CBAs, the salaries for all MAP union employees increased by 3.5% + steps over the previous year.
- The City will be negotiating with Local 150 and are currently analyzing possible salaries adjustments that would be included in a successor collective bargaining agreement.
- Water revenues are projected to increase by 22%, due to the rate increases required for the Grand Prairie Water Commission capital projects coming in the near future. At this point, Water expenditures are projected to increase by 49% as capital improvements are made as part of the Grand Prairie Water Commission project continues.
- Scheduled for June or July, the City's website refresh will launch.
- There are funds for a Grant Consultant to assist in getting and managing grants.

General Fund: *Revenue*

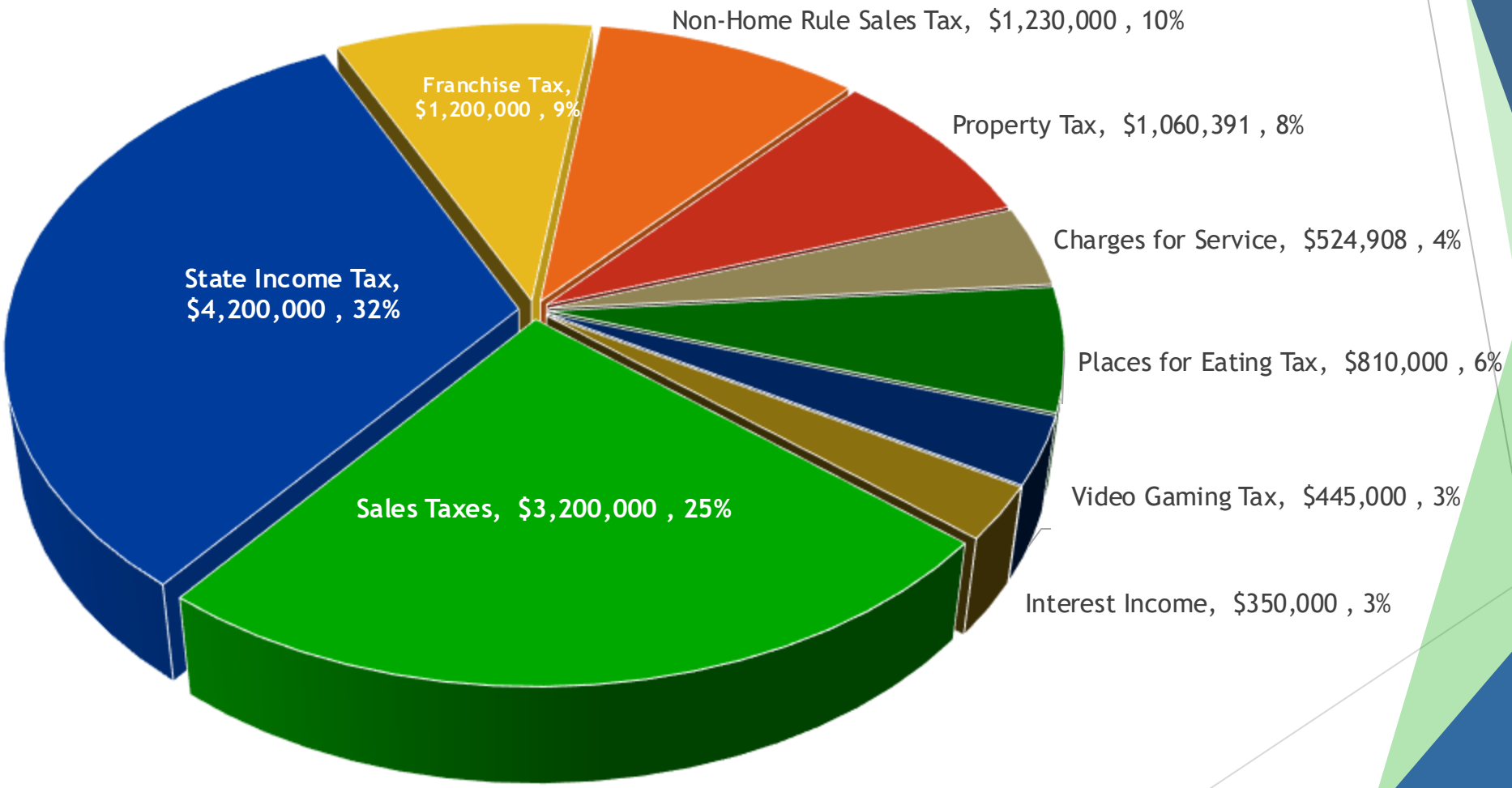
- The City estimates the General Fund revenue to be **$13,805,592** for Fiscal Year 2026-2027.
- This is an increase from the previous year's annual budgeted revenue of $1,161,860 or 9%. This is due to the City taking advantage of recent changes in Illinois Statutes that allows the use of Non-Home Rule Sales tax to be used for General fund operations.
- We anticipated $10,000 of grant revenue expected from ComEd Powering Safe Communities Grant during the FY 2026-27.
- The City implemented Illinois Municipal League's July 2025 preliminary revenue projections for state funding for projections for Fiscal Year 2026-2027 for the categories below on a per-capita basis:
  - State Income Tax
  - State Use Tax
  - Motor Fuel Tax
  - Cannabis

General Fund - Major Sources of Revenue

Revenue Source	Amount
State Income Tax	$4,200,000 (30% of the total)
Sales Tax	$3,200,000 (23% of the total)
Non-HR Sales Tax	$1,230,000 (9% of the total)
Franchise Tax	$1,200,000 (9% of the total)
Property Taxes	$1,060,391 (8% of the total)
Places for Eating Tax	$ 810,000 (6% of the total)
Charges for Services	$ 524,908 (4% of the total)
Video Gaming Tax	$ 445,000 (3% of the total)
Interest Income	$ 350,000 (3% of the total)
Other	$ 785,293 (6% of the total)
Total	**$13,805,592**

- includes:
  - Telecommunications
  - ComEd/Nicor
  - Comcast Franchise Fee

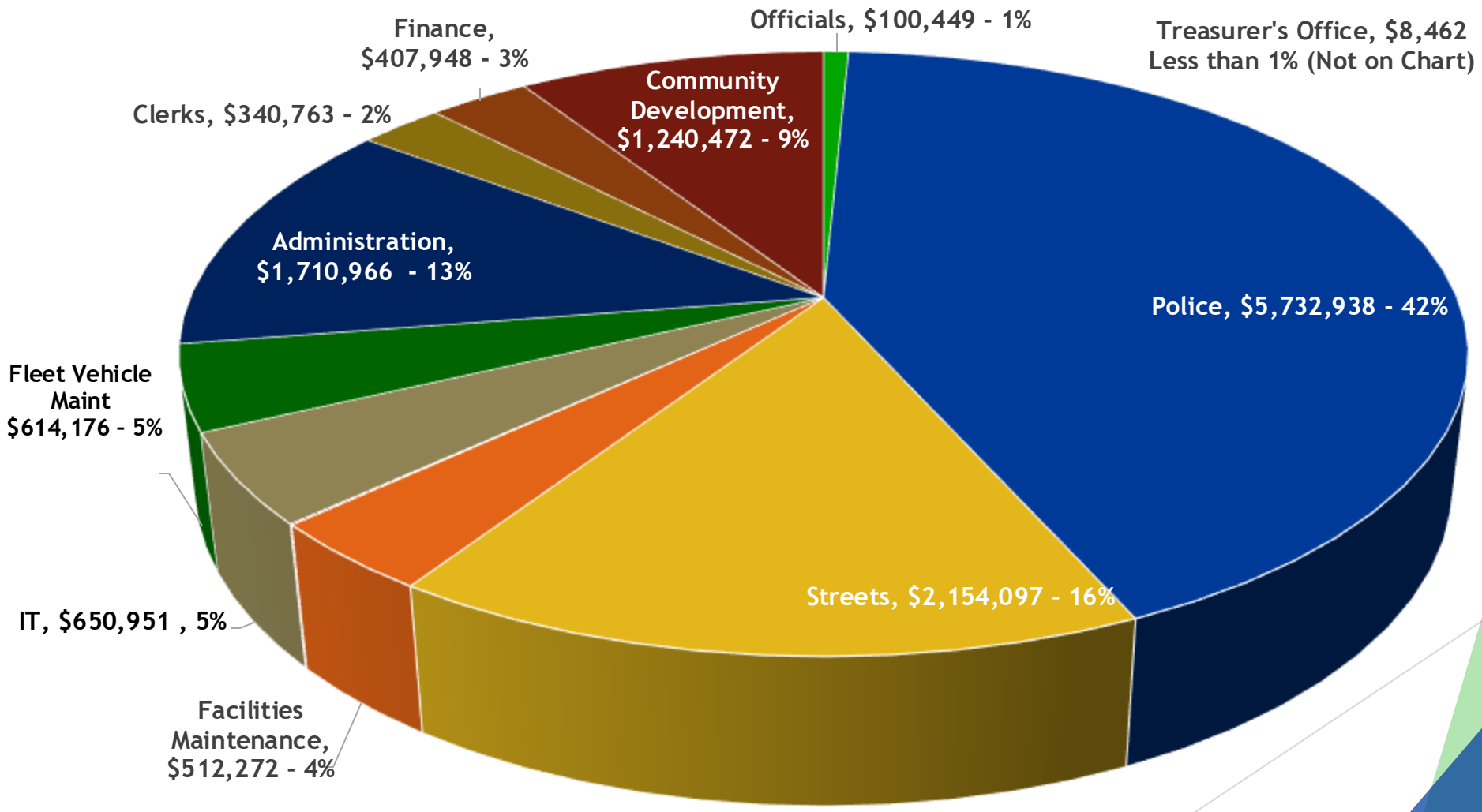
Fiscal Year 2026-2027 Budgeted Revenue



General Fund: *Expenditures*

- The City is estimating the General Fund expenditures to be $13,473,494 for Fiscal Year 2026-2027.
- Many of the increased expenditures in select departments, such as Public Works and Administration, were due to staffing matters.
- Inflation is factored into this Draft budget at 3% to account for the increase in prices for the purchase of goods and services compared to the previous fiscal year.

General Fund Expenditures by Department Budgeted Fiscal Year 2026-2027



Motor Fuel Tax and Federal Transportation Funds Budgeted

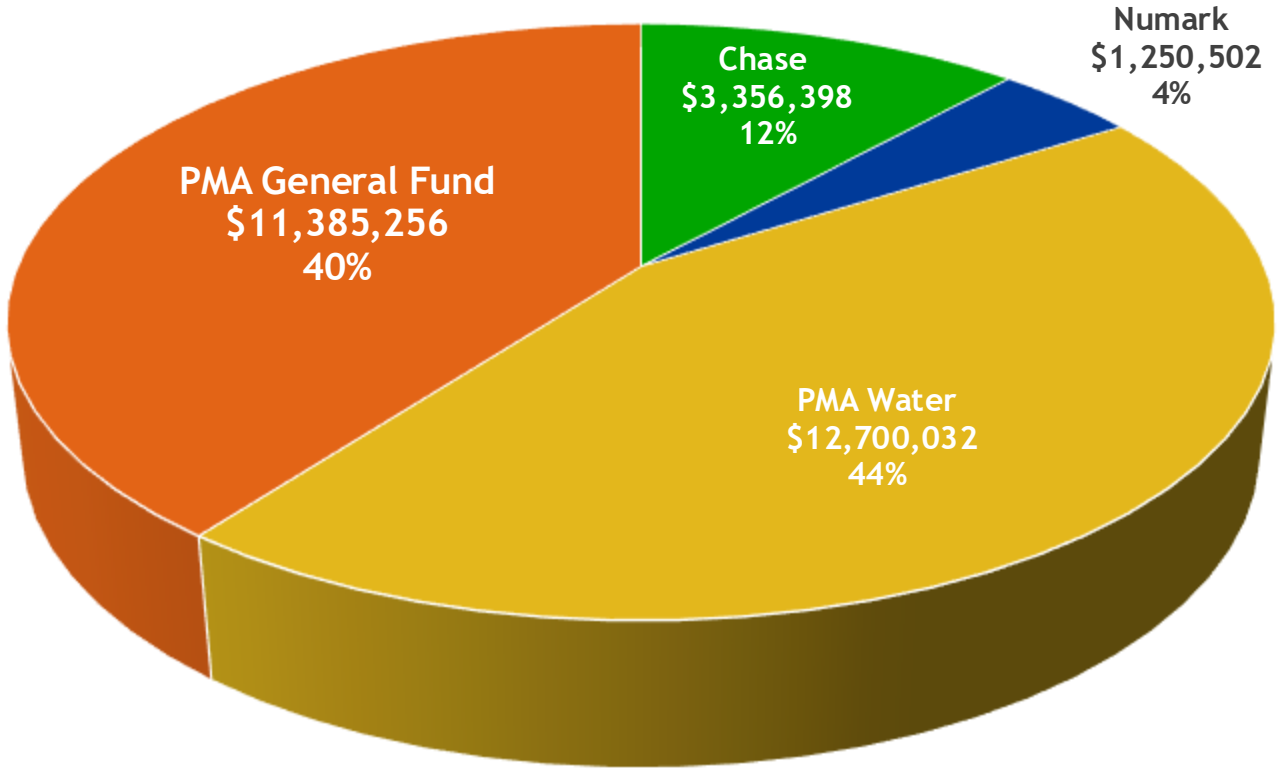
- Capital Construction (Sidewalk Cutting, Concrete R & R, Caton Farm Rd over EJ&E RR)
  - $475,000
- Engineering Design and Construction Engineering (Engineering, Testing, Survey, Traffic Study – Weber at Division)
  - $375,000
- Materials and Supplies (Salt and Brine Purchase)
  - $132,000
- **Total $982,000**

Non-Home Rule Sales Tax Fund

- This is the fourteenth year of the Non-Home Rule Sales Tax. The Non-Home Rule Sales Tax Fund records the receipts of the revenue generated from the approval of the one percent sales tax.
- The Non-Home Rule Sales Tax revenue is budgeted to fund the following:

• General Fund Operations	$1,230,000
• Annual Debt Service Payment	$ 858,000
• Property Tax Rebate Program	$ 278,000
• Economic Incentive	$ 3,000
▶ Total	**$2,369,000**

Liquid Assets as of February 28, 2026
Total General Fund $15,992,156
Total Water $12,700,032
Grand Total $28,692,188



Capital Projects Fund

- The purpose of this fund is to evaluate the current City infrastructure and reserve funding for future construction needs.

- Projects below are proposed Capital projects. The following slide features Annual Street improvement program projects.

City Center Plaza Construction	$2,000,000
Street Rehabilitation Construction	$1,500,000
Division East of Weber Roadway Rehab	$2,100,000
Lidice At Churnovic Widening	$90,000
Theodore Retaining Across from El Guer	$125,000
Caton Farm Rd. over CN RR	$700,000
McGilvery Widening	$150,000
Weber Rd-Landscaping at City Center Blvd.	$125,000
GPWC Gaylord/Cedarwood (seed money)	$250,000
Potential Property Purchase	$550,000
Capital Construction CE Services	$375,000

Total Fund Amount = **$8,540,000**

Capital Projects Fund - Streets

2026 Street Rehabilitation Locations

- Kingsbrook Dr. from Borio Dr. to North End.
- Longmeadow Dr. from Borio Dr. from Kingsbrook Dr.
- Carlton St. from Gaylord Rd to Prestwick Dr.
- Dundee Dr. from Carlton Dr. to Loch Ln.
- Chaney Ave. from Oakland Ave. to Hoffman St.
- Hoffman St. from Chaney to Elsie Ave.
- Elsie Ave. from Clement to Hoffman St.
- Stern Ave. from Oakland to Clement St.
- Foxtail Ct.
- Fox Meadow Dr. from Gaylord Rd to Springside Dr.
- Silver Rock Dr. from Fox Meadow Dr. to Springside Dr.
- Caton Farm Rd from Oakland to Broadway

Total = $1,500,000

Presented to Council on October 13, 2025

Water/Sewer Capital Projects Fund

- **The Water/Sewer Capital Projects fund was created to manage the capital improvements for the water sewer system.**

  Listed below are the Capital Water/Sewer Capital Expenses that have been included in the FY 2027 budget.

  - Eastern and Western Receiving Station and 2.5 M Storage Tank-GPWC - **$5,700,000**
  - Water Main Replacement **$4,465,000**
    - Innercircle from Hosmer Ln to Marlboro Dr.
    - Oakland From Ludwig to Theodore
    - Imperial from Root to Lynwood
  - Water Main Lining (Broadway from Chaney to Theodore and Theodore to West of Center **$4,400,000**
  - Sanitary Sewer Lining and Repair - $1,250,000
  - Other Engineering/Study projects - $1,640,000
  - Public Works Equipment and Vehicles - $600,000
  - Well Maintenance - $450,000

- Total Fund Amount (of which $10,000,000 will be reimbursed through the IEPA, DCEO and CDBG grants) = **$18,505,000**

Grand Prairie Water Commission Highlights

- On January 17, 2022, the City Council voted to join the Regional Water Commission (RWC) renamed the Grand Prairie Water Commission (GPWC) to provide Crest Hill with Lake Michigan water by the year 2030.
- As part of joining the RWC, the City will complete infrastructure projects, including water main improvements.
- The projects will occur over the next five years.
- These improvements will accommodate the City's infrastructure to seamlessly tap into Lake Michigan water by December 2030.
- The City performed a water/sewer rate study to ensure that it will be able to recoup costs associated with joining the Grand Prairie Water Commission and this will be accomplished through water/sewer rate increases that will occur over the next five years.

Water/Sewer Debt Fund

- This fund pays the City's multiple debt issuances that relate to water and sewer projects.
- The debt issuances were issued to support the construction and the improvement of the City's water supply facilities and wastewater treatment plants.
- There is one General Obligation refunding bond (Alt Rev Source), Series 2019A and four IEPA loans.

West Plant Rehabilitation Fund

- This fund is used to track expenditures related to improvements to the City's existing west sewage treatment plant that was built in 1960 and was last upgraded in the early 1990s.
- Listed below are the budgeted projects for the West Plant Rehabilitation Fund:
  - Construction costs to be reimbursed from the IEPA $ 7,674,000
  - West construction engineering costs $ 905,075
  - Loan Interest Payments $ 690,000
- Total Fund Amount **$ 9,269,075**

(of which $7,754,395 will be reimbursed through the IEPA)

Refuse: Contracted Services

- The City's current Refuse contract is with Republic Services. The current contract (expiring in 2027), states there will be a 3.5% rate increase every year. The City will correspondingly raise its refuse rates by 3.5% from the Fiscal Year 2026-2027 rates.
- Customers are currently billed every two months for trash, recycling, and yard waste collection services.

Police Pension Fund

- The Police Pension Fund of the City of Crest Hill is an Illinois local government, as such, it is a separate legal entity with its own management and budget authority. This fund exists solely to provide pension benefits for the City's police officers and beneficiaries. Lauterbach & Amen currently manages the police pension fund.
- Participating employees must contribute 9.91% of their salary to the plan. The City must contribute the remaining amounts necessary to finance the plan and the administrative costs as actuarially decided by an enrolled actuary.
- The City funds its contributions to the Police Pension Plan through its annual tax levy. The City implemented a long-range plan for a fully funded police pension by 2038. The plan includes adding $150,000 to this fund each year for the next nine years, which is above the requested annual amount. State law requires police pension funds to be 90% funded by 2040.
- As of April 30, 2025, the Actuarial Value of Assets for the Police Pension fund was 75.08% funded.

Conclusion

- The Fiscal Year 2026-2027 budget presents a sound financial plan which embodies the City's disciplined approach to spending, and dedication to its vision and striving for continuous improvement of the community.
- The budget will be closely monitored during the next Fiscal Year and will follow the City Council's vision for the community.

Questions?

		Level (for proposed budget)/Months	1	11				12	
		Period	30-Apr	3/31/2026				4/30/2025	
		Year	FY 2027	FY 2026				FY 2025	
	Account Number	Account Title	Proposed Budget	Current Yr Budget	Current YTD	Cur Variance	Cur % Budget	PY Budget	PY Actual
General Fund									
Revenue									
	01-00-3000	GASB 54	-	-	-	-		-	-
	01-00-3040	GASB 54	-	-	-	-		-	-
	01-00-3110	Current Year Tax Levy	1,060,390.87	1,202,907.77	1,211,262.96	(8,355.19)	100.69%	1,292,594.00	1,293,429.44
	01-00-3111	PD Pension Tax Levy	1.00	-	-	-		-	1,292,018.00
	01-00-3112	FICA Tax Levy	-	-	-	-		-	-
	01-00-3113	IMRF Property Tax Levy	-	-	-	-		-	-
	01-00-3114	Prior Year Tax Levy	-	-	-	-		-	-
	01-00-3190	R & B Current YearTax Levy	275,000.00	218,041.73	234,552.03	(16,510.30)	107.57%	211,691.00	229,572.38
	01-00-3201	Photo Copy Receipts	1.00	-	1,034.55	(1,034.55)		-	964.75
	01-00-3210	Licensing Fees	135,000.00	133,900.00	47,945.00	85,955.00	35.81%	130,000.00	113,525.00
	01-00-3211	Tobacco License	14,500.00	19,000.00	-	19,000.00	0.00%	18,000.00	14,275.00
	01-00-3212	Liquor License	56,000.00	52,000.00	-	52,000.00	0.00%	50,425.00	58,350.00
	01-00-3213	Developer Deposit	-	-	-	-		-	-
	01-00-3214	Amusement/Vending Licenses	-	-	-	-		-	6,115.00
	01-00-3221	Building Permits	150,000.00	100,000.00	61,041.00	38,959.00	61.04%	150,000.00	328,929.54
	01-00-3222	Reimbursable Engineering Costs	1,000.00	-	1,747.75	(1,747.75)		-	846.25
	01-00-3223	Apartment/House Inspections	45,000.00	44,908.00	-	44,908.00	0.00%	43,600.00	-
	01-00-3230	Police Dept. GrantPolice Dept.	10,000.00	260,300.00	430,891.77	(170,591.77)	165.54%	10,000.00	34,996.95
	01-00-3231	Police Fines	55,000.00	103,000.00	57,999.59	45,000.41	56.31%	100,000.00	61,893.50
	01-00-3232	Premits - Trucking	18,000.00	15,450.00	16,000.00	(550.00)	103.56%	15,000.00	24,500.00
	01-00-3234	Parking Fines	23,000.00	20,600.00	24,479.05	(3,879.05)	118.83%	20,000.00	29,050.25
	01-00-3237	Burglar/False Alarm	10,609.00	10,300.00	(750.00)	11,050.00	-7.28%	10,000.00	28,200.00
	01-00-3238	Permits - Truck Route	10,000.00	-	9,400.00	(9,400.00)		-	625.00
	01-00-3347	Hotel/Motel Tax	26,000.00	20,600.00	22,953.90	(2,353.90)	111.43%	20,000.00	27,483.62
	01-00-3348	Car Rental Tax	-	-	284.07	(284.07)		-	425.14
	01-00-3349	State (Local) Use Tax	54,000.00	772,084.92	154,301.44	617,783.48	19.99%	855,958.74	581,512.87
	01-00-3351	Places for Eating Tax	810,000.00	786,000.00	659,040.75	126,959.25	83.85%	800,000.00	762,918.80
	01-00-3352	State Income tax LGDF	4,200,000.00	3,540,256.90	3,156,861.08	383,395.82	89.17%	3,470,103.00	3,648,579.18
	01-00-3353	State Sales Tax	3,200,000.00	3,141,500.00	2,752,563.56	388,936.44	87.62%	3,050,000.00	2,856,388.46
	01-00-3355	Telecommunications	150,000.00	195,500.00	181,280.83	14,219.17	92.73%	250,000.00	192,783.42
	01-00-3356	COMED/NICOR Franchise Tax	900,000.00	900,000.00	819,146.21	80,853.79	91.02%	1,000,000.00	954,624.20
	01-00-3357	Personal Property Replacement	65,000.00	51,500.00	56,533.61	(5,033.61)	109.77%	50,000.00	65,797.96
	01-00-3358	VIDEO GAMING TAX	445,000.00	401,200.00	357,600.96	43,599.04	89.13%	365,000.00	398,606.58
	01-00-3359	Comcast Franchise Fee	150,000.00	200,000.00	167,912.94	32,087.06	83.96%	235,000.00	182,478.01
	01-00-3360	Cannabis Tax	31,000.00	33,750.00	25,561.50	8,188.50	75.74%	40,000.00	31,729.66
	01-00-3370	Customer reimb tree/sidewalk	-	-	1,787.50	(1,787.50)		-	3,143.00
	01-00-3372	Highway Safety Grant	-	-	-	-		-	4,580.36
	01-00-3374	Special Event/Subpoena Reimb.	-	-	-	-		-	-
	01-00-3376	Grant Revenue	10,000.00	200,000.00	-	200,000.00	0.00%	-	2,065,000.00
	01-00-3456	Pace Shelter Revenue	-	-	436.00	(436.00)		-	1,625.00
	01-00-3490	Assessments ReceivAssessments	-	-	-	-		-	-
	01-00-3531	Weed Cutting Receipts	16,000.00	10,300.00	13,125.50	(2,825.50)	127.43%	10,000.00	26,143.03
	01-00-3533	Developer Engineering Reimburs	100,000.00	-	95,839.05	(95,839.05)		-	-
	01-00-3611	Interest Income	350,000.00	154,500.00	355,602.38	(201,102.38)	230.16%	150,000.00	443,094.25
	01-00-3620	Sprintcom / T-Mobile Revenue	36,000.00	41,200.00	26,529.47	14,670.53	64.39%	40,000.00	14,055.36
	01-00-3800	Auditor Market Value	106,090.00	103,000.00	-	103,000.00	0.00%	100,000.00	216,210.90
	01-00-3801	Special Events	12,000.00	10,000.00	16,260.84	(6,260.84)	162.61%	-	14,550.71

	01-00-3900	Miscellaneous Revenue	18,000.00	5,000.00	23,987.21	(18,987.21)	479.74%	-	28,333.59
	01-00-3910	Due frmOther Funds-Transfer In	1,230,000.00	-	-	-		-	-
	01-00-3940	Scrap Sales	-	-	25.50	(25.50)		-	1,400.00
	01-00-3951	Reimb. Workers Comp	-	-	17,362.08	(17,362.08)		-	1,322.53
	01-00-3953	Reimbursement W/C claims	-	-	770.32	(770.32)		-	2,192.76
	01-00-3954	Administrative Hearing	13,000.00	5,150.00	9,943.12	(4,793.12)	193.07%	5,000.00	8,015.00
	01-00-3955	MC Squared	-	-	11,250.00	(11,250.00)		-	10,250.00
	01-00-3956	FORECLOSURE REGISTRATION FI	20,000.00	10,300.00	16,024.00	(5,724.00)	155.57%	10,000.00	16,288.00
	01-00-3958	Reimb. Property DaMiscellaneou	-	-	-	-		-	-
Revenue Totals			**13,805,591.87**	**12,762,249.32**	**11,038,587.52**	**1,723,661.80**	**86.49%**	**12,502,371.74**	**16,076,823.45**
Officials									
	Account Number	**Account Title**	**Proposed Budget**	**Current Yr Budget**	**Current YTD**	**Cur Variance**	**Cur % Budget**	**PY Budget**	**PY Actual**
	01-01-4100	Salaries	44,479.98	48,560.03	52,715.87	(4,155.84)	108.56%	60,720.03	56,494.04
	01-01-4104	Overtime Meal Reimbursement	-	-	-	-		-	-
	01-01-4105	Stipend	-	-	-	-		-	-
	01-01-4106	Clothing Stipend Taxable	-	-	-	-		-	-
	01-01-4107	Clothing Allowance Taxable	-	-	-	-		-	-
	01-01-4210	FICA	4,708.00	5,000.00	3,268.15	1,731.85	65.36%	4,000.00	3,502.46
	01-01-4220	Medicare	1,133.00	1,100.00	764.68	335.32	69.52%	1,000.00	819.35
	01-01-4230	Unemployment Benefit	-	-	-	-		-	-
	01-01-4258	IRS Levy Salary	-	-	-	-		-	-
	01-01-4260	Credit Union	-	-	-	-		-	-
	01-01-5300	Contractual Services	7,956.75	7,725.00	236,880.39	(229,155.39)	3066.41%	7,500.00	63,860.55
	01-01-5321	Printing & Publications	2,121.80	2,060.00	10,832.80	(8,772.80)	525.86%	2,000.00	1,775.53
	01-01-5323	Insurance & Bonding	1,326.13	1,287.50	-	1,287.50	0.00%	1,250.00	-
	01-01-5341	Training	6,365.40	6,180.00	8,047.83	(1,867.83)	130.22%	6,000.00	8,249.64
	01-01-5342	TRAVEL EXPENSES	6,895.85	6,695.00	1,569.06	5,125.94	23.44%	6,500.00	2,470.61
	01-01-5343	Meal Expense	1,060.90	1,030.00	267.96	762.04	26.02%	1,000.00	240.00
	01-01-5345	Dues & Subscriptions	23,339.80	22,660.00	23,806.55	(1,146.55)	105.06%	22,000.00	25,202.03
	01-01-5350	Utilities	-	-	-	-		-	-
	01-01-5381	Flower/Memorial Donation	-	-	-	-		-	250.00
	01-01-5383	Beautification Committe	-	-	-	-		-	-
	01-01-5400	Material & Supplies	1,060.90	1,030.00	264.37	765.63	25.67%	1,000.00	-
	01-01-7500	Office Equipment	-	-	-	-		-	-
Officials Totals			**100,448.51**	**103,327.53**	**338,417.66**	**(235,090.13)**	**327.52%**	**112,970.03**	**162,864.21**
Police									
	Account Number	**Account Title**	**Proposed Budget**	**Current Yr Budget**	**Current YTD**	**Cur Variance**	**Cur % Budget**	**PY Budget**	**PY Actual**
	01-02-4100	Salaries	3,913,015.40	3,887,279.22	3,403,156.59	484,122.63	87.55%	3,586,234.27	3,400,332.78
	01-02-4101	Clerical Salaries	-	-	210,218.94	(210,218.94)		248,361.96	220,974.85
	01-02-4102	Mechanic Salaries	-	-	-	-		-	-
	01-02-4104	Overtime Meal Reimbursement	1,060.90	1,030.00	448.00	582.00	43.50%	1,000.00	347.00
	01-02-4105	Stipend	81,775.00	-	16,961.47	(16,961.47)		-	806.69
	01-02-4106	Clothing Stipend Taxable	3,090.00	3,000.00	2,800.00	200.00	93.33%	2,000.00	2,832.00
	01-02-4107	Clothing Allowance Taxable	-	-	-	-		-	-
	01-02-4120	Overtime	265,225.00	257,500.00	250,996.62	6,503.38	97.47%	250,000.00	235,169.95
	01-02-4121	Clerical Overtime	2,781.00	2,700.00	960.80	1,739.20	35.59%	2,500.00	2,294.75
	01-02-4122	Mechanic Overtime	-	-	-	-		-	-
	01-02-4200	Insurance Benefit	753,290.50	731,350.00	625,942.31	105,407.69	85.59%	855,000.00	653,260.09
	01-02-4201	Post Empl. Insurance	-	-	-	-		-	-
	01-02-4210	FICA	18,000.00	15,450.00	16,028.74	(578.74)	103.75%	15,000.00	16,794.80
	01-02-4220	Medicare	58,349.50	56,650.00	54,564.19	2,085.81	96.32%	55,000.00	54,089.51
	01-02-4230	Unemployment Benefit	15,000.00	20,600.00	1,698.07	18,901.93	8.24%	20,000.00	6,210.62
	01-02-4240	IMRF Expense	20,000.00	18,540.00	18,932.95	(392.95)	102.12%	18,000.00	17,690.64
	01-02-4250	Police Pension Contribution	29,907.15	29,036.07	-	29,036.07	0.00%	150,000.00	1,442,018.00
	01-02-5300	Contractual Services	31,893.95	30,965.00	26,572.01	4,392.99	85.81%	16,750.00	6,950.25
	01-02-5307	Wescom Expenses	360,000.00	302,000.00	269,828.85	32,171.15	89.35%	300,000.00	281,246.21
	01-02-5310	Outside Services	15,730.80	14,420.00	16,582.45	(2,162.45)	115.00%	14,000.00	268,265.11
	01-02-5321	Printing & Publications	3,000.00	4,635.00	1,956.50	2,678.50	42.21%	3,000.00	2,791.99
	01-02-5323	Insurance & Bonding	-	-	-	-		-	-

	01-02-5341	Police Training	70,009.97	38,419.00	72,418.12	(33,999.12)	188.50%	37,300.00	49,230.14
	01-02-5342	Travel Expenses	5,500.00	2,575.00	5,278.11	(2,703.11)	204.98%	2,500.00	3,097.21
	01-02-5343	Meal Expense	5,665.00	5,500.00	1,997.94	3,502.06	36.33%	4,000.00	1,581.15
	01-02-5344	Safety Clothing	24,339.80	22,660.00	19,374.20	3,285.80	85.50%	22,000.00	34,632.73
	01-02-5345	Dues & Subscriptions	4,413.36	4,284.80	5,728.70	(1,443.90)	133.70%	4,160.00	8,603.00
	01-02-5346	K9 Expenses	9,123.74	8,858.00	6,848.85	2,009.15	77.32%	8,600.00	7,214.10
	01-02-5400	Material & Supplies	29,901.93	42,220.00	23,463.34	18,756.66	55.57%	44,000.00	43,448.91
	01-02-5401	Office Supplies	3,500.00	2,575.00	2,695.72	(120.72)	104.69%	2,500.00	2,924.68
	01-02-5402	Dare/Crime Prevention	2,000.00	-	5,681.79	(5,681.79)		1,500.00	(3,496.29)
	01-02-7301	Police Vehicle Purchase	-	-	-	-		37,000.00	-
	01-02-7500	Office Equipment	6,365.40	4,635.00	664.12	3,970.88	14.33%	4,500.00	3,341.19
Police Totals			**5,732,938.40**	**5,506,882.09**	**5,061,799.38**	**445,082.71**	**91.92%**	**5,704,906.23**	**6,762,652.06**
Streets									
	Account Number	**Account Title**	**Proposed Budget**	**Current Yr Budget**	**Current YTD**	**Cur Variance**	**Cur % Budget**	**PY Budget**	**PY Actual**
	01-03-4100	Salaries	705,508.00	592,409.80	423,211.36	169,198.44	71.44%	496,529.23	434,059.65
	01-03-4101	Clerical Salaries	-	-	76,822.28	(76,822.28)		90,341.10	94,916.05
	01-03-4102	Mechanic Salaries	-	-	-	-		-	-
	01-03-4104	Overtime Meal Reimbursement	1,060.90	1,030.00	148.80	881.20	14.45%	1,000.00	225.60
	01-03-4105	Stipend	15,500.00	-	12,764.94	(12,764.94)		-	5,271.93
	01-03-4106	Clothing Stipend Taxable	-	-	-	-		-	-
	01-03-4107	Clothing Allowance Taxable	5,000.00	2,060.00	5,039.22	(2,979.22)	244.62%	2,000.00	5,045.89
	01-03-4110	Seasonal Salaries	27,583.40	26,780.00	15,849.52	10,930.48	59.18%	26,000.00	13,705.50
	01-03-4120	Overtime	23,690.00	23,000.00	16,486.85	6,513.15	71.68%	30,000.00	17,553.76
	01-03-4121	Clerical Overtime	1,591.35	1,545.00	458.66	1,086.34	29.69%	1,500.00	2,007.41
	01-03-4122	Mechanic Overtime	-	-	-	-		-	-
	01-03-4123	Snow Removal Overtime	31,827.00	30,900.00	28,300.71	2,599.29	91.59%	30,000.00	13,956.81
	01-03-4200	Insurance Benefit	213,600.00	162,225.00	156,512.84	5,712.16	96.48%	157,500.00	71,599.01
	01-03-4210	FICA	37,131.50	36,050.00	35,473.36	576.64	98.40%	35,000.00	35,322.28
	01-03-4220	Medicare	8,487.20	8,240.00	8,296.18	(56.18)	100.68%	8,000.00	8,260.76
	01-03-4230	Unemployment Benefit	4,120.00	4,000.00	308.74	3,691.26	7.72%	2,500.00	1,129.25
	01-03-4240	IMRF Expense	42,436.00	41,200.00	38,352.44	2,847.56	93.09%	40,000.00	33,847.82
	01-03-5300	Contractual Services	332,145.00	261,360.00	102,509.37	158,850.63	39.22%	179,500.00	104,840.63
	01-03-5318	Julie Locating/Supplies	12,500.00	10,815.00	5,733.26	5,081.74	53.01%	10,500.00	9,224.50
	01-03-5321	Printing & Publications	1,500.00	1,500.00	293.40	1,206.60	19.56%	1,500.00	543.65
	01-03-5330	Engineering	332,667.00	200,000.00	53,295.75	146,704.25	26.65%	193,500.00	226,381.82
	01-03-5341	Training	23,750.00	10,520.00	19,291.81	(8,771.81)	183.38%	8,225.00	7,094.12
	01-03-5343	Meal Expense	1,500.00	3,000.00	-	3,000.00	0.00%	3,000.00	1,061.24
	01-03-5344	Safety Clothing	6,500.00	6,500.00	5,372.51	1,127.49	82.65%	6,500.00	1,810.32
	01-03-5345	Dues & Subscriptions	-	-	-	-		600.00	479.86
	01-03-5351	Utilities- Street	220,000.00	164,800.00	195,747.21	(30,947.21)	118.78%	160,000.00	214,624.78
	01-03-5371	Sidewalk ReplacemeOutside Serv	10,000.00	4,000.00	-	4,000.00	0.00%	4,000.00	1,250.00
	01-03-5400	Material & Supplies	65,000.00	61,800.00	20,114.74	41,685.26	32.55%	60,000.00	56,964.11
	01-03-5401	Office Supplies	3,000.00	3,090.00	2,708.33	381.67	87.65%	3,000.00	1,169.29
	01-03-5402	Safety Equipment	3,000.00	3,500.00	1,481.38	2,018.62	42.33%	3,500.00	3,500.00
	01-03-5445	Coffee	-	-	-	-		-	-
	01-03-7520	Public Works/StormStorm Water/	25,000.00	30,000.00	-	30,000.00	0.00%	45,000.00	-
Streets Totals			**2,154,097.35**	**1,690,324.80**	**1,224,573.66**	**465,751.14**	**72.45%**	**1,599,195.33**	**1,365,846.04**
Facilities Maintenance									
	.	**Account Title**	**Proposed Budget**	**Current Yr Budget**	**Current YTD**	**Cur Variance**	**Cur % Budget**	**PY Budget**	**PY Actual**
	01-04-4100	Salaries	168,498.00	151,454.08	111,772.48	39,681.60	73.80%	192,240.00	129,934.84
	01-04-4101	Clerical Salaries	-	-	-	-		-	-
	01-04-4103	Janitorial Salaries	-	-	-	-		60,000.00	9,291.00
	01-04-4104	Overtime Meal Reimbursement	-	-	-	-		-	-
	01-04-4105	Stipend	-	-	-	-		-	-
	01-04-4106	Clothing Stipend Taxable	-	-	-	-		-	-
	01-04-4107	Clothing Allowance Taxable	1,060.90	1,030.00	437.13	592.87	42.44%	1,000.00	550.00
	01-04-4110	Seasonal Salaries	-	-	-	-		-	-
	01-04-4120	Overtime	2,652.25	2,575.00	1,453.70	1,121.30	56.45%	2,500.00	803.02
	01-04-4200	Insurance Benefit	65,000.00	77,250.00	48,075.21	29,174.79	62.23%	75,000.00	15,694.14

01-04-4210	FICA	8,487.20	8,240.00	7,020.03	1,219.97	85.19%	8,000.00	8,717.64
01-04-4220	Medicare	2,652.25	2,575.00	1,641.78	933.22	63.76%	2,500.00	2,038.76
01-04-4230	Unemployment Benefit	1,060.90	1,030.00	-	1,030.00	0.00%	1,000.00	-
01-04-4240	IMRF Expense	8,100.00	7,725.00	8,129.74	(404.74)	105.24%	7,500.00	8,674.39
01-04-5300	Contractual Services	46,601.00	45,835.00	55,578.71	(9,743.71)	121.26%	44,500.00	46,372.90
01-04-5341	Training	5,000.00	3,090.00	6,032.00	(2,942.00)	195.21%	3,000.00	6,032.00
01-04-5343	Meal Expense	1,060.90	1,030.00	130.00	900.00	12.62%	1,000.00	896.20
01-04-5344	Safety Clothing	2,120.00	2,060.00	1,066.15	993.85	51.75%	2,000.00	603.32
01-04-5360	Maint. & Repair	137,917.00	133,900.00	69,339.29	64,560.71	51.78%	130,000.00	33,590.60
01-04-5400	Material & Supplies	61,001.75	59,225.00	24,757.02	34,467.98	41.80%	57,500.00	30,366.77
01-04-5401	Office Supplies	1,060.00	1,030.00	368.11	661.89	35.74%	1,000.00	209.89
Facilities Mgmt Totals		**512,272.15**	**498,049.08**	**335,801.35**	**162,247.73**	**67.42%**	**588,740.00**	**293,775.47**
01-05-4100	Salaries	5,520.02	-	-	-		-	-
01-05-4210	FICA	342.00	-	-	-		-	-
01-05-4220	Medicare	100.00	-	-	-		-	-
01-05-5341	Training	1,000.00	-	-	-		-	-
01-05-5345	Dues & Subscriptions	1,000.00	-	-	-		-	-
01-05-5401	Office Supplies	500.00	-	-	-		-	-
Treasurer's Office Totals		**8,462.02**	**-**	**-**	**-**	**-**	**-**	**-**
Info.Technology								

Account Number	Account Title	Proposed Budget	Current Yr Budget	Current YTD	Cur Variance	Cur % Budget	PY Budget	PY Actual
01-06-5300	Contractual Services	204,891.72	198,924.00	254,562.71	(55,638.71)	127.97%	-	163.47
01-06-5301	Technology Services	68,767.39	66,764.46	157,802.30	(91,037.84)	236.36%	526,838.00	467,628.83
01-06-5350	Utilities	159,961.88	155,302.80	29,372.27	125,930.53	18.91%	117,678.36	29,099.73
01-06-5400	Material & Supplies	217,330.00	211,000.00	20,259.06	190,740.94	9.60%	10,000.00	1,285.95
Info. Technology Totals		**650,950.99**	**631,991.26**	**461,996.34**	**169,994.92**	**73.10%**	**654,516.36**	**498,177.98**
Fleet Vehicle Maintenance								

Account Number	Account Title	Proposed Budget	Current Yr Budget	Current YTD	Cur Variance	Cur % Budget	PY Budget	PY Actual
01-07-4102	Mechanic Salaries	202,062.00	182,186.78	167,690.62	14,496.16	92.04%	174,529.60	178,470.60
01-07-4104	Overtime Meal Reimbursement	-	-	64.00	(64.00)		-	48.00
01-07-4105	Stipend	-	-	-	-		-	-
01-07-4106	Clothing Stipend Taxable	-	-	-	-		-	-
01-07-4107	Clothing Allowance Taxable	1,133.00	1,100.00	550.00	550.00	50.00%	1,000.00	1,100.00
01-07-4120	Overtime	-	-	-	-		-	-
01-07-4122	Mechanic Overtime	30,000.00	20,600.00	30,412.08	(9,812.08)	147.63%	20,000.00	22,585.60
01-07-4123	Snow Removal Overtime	-	-	-	-		-	-
01-07-4200	Insurance Benefit	72,406.43	70,297.50	67,166.00	3,131.50	95.55%	68,250.00	23,932.00
01-07-4210	FICA	15,913.50	15,450.00	12,260.09	3,189.91	79.35%	15,000.00	12,426.08
01-07-4220	Medicare	10,609.00	10,300.00	2,867.25	7,432.75	27.84%	10,000.00	2,906.10
01-07-4230	Unemployment Benefit	2,652.25	2,575.00	-	2,575.00	0.00%	2,500.00	-
01-07-4240	IMRF Expense	15,913.50	15,450.00	14,273.18	1,176.82	92.38%	15,000.00	12,849.41
01-07-5300	Contractual Services	6,365.40	6,180.00	2,547.60	3,632.40	41.22%	6,000.00	7,703.59
01-07-5343	Meal Expense	265.23	257.50	-	257.50	0.00%	250.00	-
01-07-5360	Maint. & Repair	-	-	1,808.00	(1,808.00)		-	-
01-07-5361	Vehicle Accident Repairs	10,000.00	10,300.00	4,426.17	5,873.83	42.97%	10,000.00	5,256.77
01-07-5400	Material & Supplies	110,000.00	123,600.00	56,717.36	66,882.64	45.89%	120,000.00	123,227.42
01-07-5410	Motor Fuel & Lubricants	136,856.10	132,870.00	78,641.41	54,228.59	59.19%	129,000.00	111,622.28
Fleet Vehicle Maintenance Totals		**614,176.41**	**591,166.78**	**439,423.76**	**151,743.02**	**74.33%**	**571,529.60**	**502,127.85**
Administration								

Account Number	Account Title	Proposed Budget	Current Yr Budget	Current YTD	Cur Variance	Cur % Budget	PY Budget	PY Actual
01-10-4100	Salaries	299,519.00	297,930.56	-	297,930.56	0.00%	220,000.00	976.00
01-10-4101	Clerical Salaries	20,000.00	-	169,720.77	(169,720.77)		71,859.60	69,567.47
01-10-4104	Overtime Meal Reimbursement	-	-	-	-		-	-
01-10-4105	Stipend	5,000.00	-	1,049.00	(1,049.00)		-	-
01-10-4106	Clothing Stipend Taxable	-	-	-	-		-	-
01-10-4107	Clothing Allowance Taxable	-	-	-	-		-	-
01-10-4200	Insurance Benefit	50,045.00	38,000.00	40,282.63	(2,282.63)	106.01%	60,000.00	29,338.54
01-10-4210	FICA	10,300.00	10,000.00	10,105.21	(105.21)	101.05%	30,000.00	4,063.96
01-10-4220	Medicare	4,120.00	4,000.00	2,363.32	1,636.68	59.08%	8,000.00	950.50

	01-10-4230	Unemployment Benefit	2,652.25	2,575.00	92.59	2,482.41	3.60%	2,500.00	338.71
	01-10-4240	IMRF Expense	13,000.00	10,000.00	12,125.53	(2,125.53)	121.26%	20,000.00	4,498.11
	01-10-4250	Wellness Expense	1,591.35	1,545.00	-	1,545.00	0.00%	1,500.00	-
	01-10-5300	Contractual Services	223,231.85	228,424.13	559,243.35	(330,819.22)	244.83%	221,771.00	811,746.71
	01-10-5302	Legal Services	350,000.00	236,900.00	189,430.37	47,469.63	79.96%	230,000.00	266,086.15
	01-10-5310	Outside Services	-	-	12,989.50	(12,989.50)		-	3,000.00
	01-10-5312	Consulting	30,000.00	25,750.00	-	25,750.00	0.00%	25,000.00	6,058.50
	01-10-5321	Printing & Publications	42,436.00	41,200.00	33,788.87	7,411.13	82.01%	40,000.00	20,405.98
	01-10-5322	Postage	1,000.00	36,050.00	770.54	35,279.46	2.14%	35,000.00	359.14
	01-10-5323	Insurance & Bonding	482,761.00	468,700.00	484,120.00	(15,420.00)	103.29%	473,600.00	357,309.00
	01-10-5341	Training	6,000.00	5,150.00	2,935.04	2,214.96	56.99%	5,000.00	215.55
	01-10-5342	Travel Expenses	10,609.00	10,300.00	-	10,300.00	0.00%	10,000.00	6,084.61
	01-10-5345	Dues & Subscriptions	6,500.00	41,200.00	2,415.00	38,785.00	5.86%	40,000.00	3,503.29
	01-10-5350	Utilities	90,000.00	103,000.00	75,315.78	27,684.22	73.12%	100,000.00	47,946.31
	01-10-5360	Maint. & Repair	2,500.00	25,750.00	-	25,750.00	0.00%	25,000.00	194.00
	01-10-5400	Material & Supplies	2,000.00	25,750.00	5.25	25,744.75	0.02%	25,000.00	760.19
	01-10-5401	Office Supplies	2,500.00	2,575.00	4,615.22	(2,040.22)	179.23%	2,500.00	3,599.16
	01-10-7500	Office Equipment	2,500.00	5,150.00	14,371.36	(9,221.36)	279.06%	5,000.00	-
	01-10-8001	Special Events	21,218.00	20,600.00	51,194.83	(30,594.83)	248.52%	20,000.00	13,856.79
	01-10-8100	Transfer Out	31,482.43	520,225.40	-	520,225.40	0.00%	-	-
Administration Totals			**1,710,965.88**	**2,160,775.09**	**1,666,934.16**	**493,840.93**	**77.15%**	**1,671,730.60**	**1,650,858.67**
Clerk									
	Account Number	**Account Title**	**Proposed Budget**	**Current Yr Budget**	**Current YTD**	**Cur Variance**	**Cur % Budget**	**PY Budget**	**PY Actual**
	01-11-4100	Salaries	192,835.00	141,918.57	165.00	141,753.57	0.12%	-	1,090.40
	01-11-4101	Clerical Salaries	-	-	109,882.63	(109,882.63)		161,779.88	113,248.53
	01-11-4104	Overtime Meal Reimbursement	-	-	-	-		-	-
	01-11-4105	Stipend	-	-	-	-		-	-
	01-11-4106	Clothing Stipend Taxable	-	-	-	-		-	-
	01-11-4107	Clothing Allowance Taxable	500.00	-	-	-		-	-
	01-11-4121	Clerical Overtime	2,652.25	2,575.00	-	2,575.00	0.00%	2,500.00	274.65
	01-11-4200	Insurance Benefit	67,000.00	47,637.50	43,984.32	3,653.18	92.33%	46,250.00	25,689.20
	01-11-4210	FICA	8,240.00	8,000.00	6,610.55	1,389.45	82.63%	30,000.00	6,874.32
	01-11-4220	Medicare	5,304.50	5,150.00	1,546.03	3,603.97	30.02%	5,000.00	1,607.85
	01-11-4230	Unemployment Benefit	1,060.90	1,030.00	92.59	937.41	8.99%	1,000.00	338.71
	01-11-4240	IMRF Expense	10,000.00	15,450.00	7,197.66	8,252.34	46.59%	15,000.00	6,613.42
	01-11-5300	Contractual Services	28,800.00	6,695.00	14,401.97	(7,706.97)	215.12%	6,500.00	15,053.96
	01-11-5321	Printing & Publications	8,000.00	7,725.00	4,070.25	3,654.75	52.69%	7,500.00	4,123.99
	01-11-5325	Will County RecordMunicipal Ex	10,609.00	10,300.00	5,917.00	4,383.00	57.45%	10,000.00	6,888.00
	01-11-5341	Training	1,060.90	1,030.00	-	1,030.00	0.00%	1,000.00	-
	01-11-5342	Travel Expenses	-	-	-	-		-	-
	01-11-5345	Dues & Subscriptions	2,200.00	-	1,750.00	(1,750.00)		-	1,750.00
	01-11-5401	Office Supplies	2,500.00	2,060.00	2,326.42	(266.42)	112.93%	2,000.00	3,493.23
Clerk Totals			**340,762.55**	**249,571.07**	**197,944.42**	**51,626.65**	**79.31%**	**288,529.88**	**187,046.26**
Finance									
	Account Number	**Account Title**	**Proposed Budget**	**Current Yr Budget**	**Current YTD**	**Cur Variance**	**Cur % Budget**	**PY Budget**	**PY Actual**
	01-12-4100	Salaries	248,729.77	241,485.21	803.00	240,682.21	0.33%	143,285.32	2,727.60
	01-12-4101	Clerical Salaries	-	-	173,406.91	(173,406.91)		88,389.60	138,951.77
	01-12-4104	Overtime Meal Reimbursement	-	-	-	-		-	-
	01-12-4105	Stipend	-	-	-	-		-	-
	01-12-4106	Clothing Stipend Taxable	-	-	-	-		-	-
	01-12-4107	Clothing Allowance Taxable	-	-	-	-		-	-
	01-12-4121	Clerical Overtime	-	-	-	-		-	-
	01-12-4200	Insurance Benefit	65,000.00	28,840.00	50,437.74	(21,597.74)	174.89%	28,000.00	21,019.97
	01-12-4210	FICA	12,000.00	8,240.00	10,651.78	(2,411.78)	129.27%	8,000.00	8,853.96
	01-12-4220	Medicare	3,000.00	2,575.00	2,491.17	83.83	96.74%	2,500.00	2,070.63
	01-12-4230	Unemployment Benefit	1,060.90	1,030.00	123.51	906.49	11.99%	1,000.00	451.72
	01-12-4240	IMRF Expense	10,609.00	10,300.00	10,890.11	(590.11)	105.73%	10,000.00	8,872.93
	01-12-5300	Contractual Services	58,000.00	40,100.00	62,230.60	(22,130.60)	155.19%	40,000.00	55,699.15
	01-12-5341	Training	5,304.50	5,150.00	35.00	5,115.00	0.68%	5,000.00	1,800.00

	01-12-5345	Dues & Subscriptions	2,121.80	2,060.00	100.00	1,960.00	4.85%	2,000.00	375.00
	01-12-5401	Office Supplies	2,121.80	2,060.00	2,808.25	(748.25)	136.32%	2,000.00	872.27
	01-12-7512	Buildings	-	-	-	-		-	-
	01-12-8100	Transfer Out	-	-	-	-		-	-
Finance Totals			**407,947.77**	**341,840.21**	**313,978.07**	**27,862.14**	**91.85%**	**330,174.92**	**241,695.00**
Community Dev.									
	Account Number	**Account Title**	**Proposed Budget**	**Current Yr Budget**	**Current YTD**	**Cur Variance**	**Cur % Budget**	**PY Budget**	**PY Actual**
	01-16-4100	Salaries	518,231.00	490,953.00	191,159.91	299,793.09	38.94%	490,002.50	114,318.13
	01-16-4101	Clerical Salaries	151,000.00	134,647.84	246,296.16	(111,648.32)	182.92%	115,192.08	150,032.55
	01-16-4104	Overtime Meal Reimbursement	-	-	-	-		-	-
	01-16-4105	Stipend	-	-	-	-		-	-
	01-16-4106	Clothing Stipend Taxable	-	-	-	-		-	-
	01-16-4107	Clothing Allowance Taxable	530.45	515.00	-	515.00	0.00%	500.00	-
	01-16-4121	Clerical Overtime	5,304.50	5,150.00	3,814.37	1,335.63	74.07%	5,000.00	3,961.01
	01-16-4200	Insurance Benefit	91,572.00	86,520.00	49,945.41	36,574.59	57.73%	84,000.00	13,907.62
	01-16-4210	FICA	40,623.20	39,440.00	27,063.00	12,377.00	68.62%	48,000.00	16,206.58
	01-16-4220	Medicare	8,487.20	8,240.00	6,329.12	1,910.88	76.81%	8,000.00	3,790.27
	01-16-4230	Unemployment Benefit	1,060.90	1,030.00	92.59	937.41	8.99%	1,000.00	338.71
	01-16-4240	IMRF Expense	60,000.00	61,570.00	29,192.40	32,377.60	47.41%	45,000.00	15,701.79
	01-16-5300	Contractual Services	233,663.00	71,970.00	203,399.74	(131,429.74)	282.62%	99,000.00	156,739.07
	01-16-5301	Technology	65,000.00	-	-	-		-	-
	01-16-5330	Engineering	11,000.00	10,000.00	1,951.25	8,048.75	19.51%	20,000.00	2,133.00
	01-16-5324	Economic Development	10,000.00	30,000.00	5,990.29	24,009.71	19.97%	-	-
	01-16-5341	Training	20,000.00	20,000.00	5,598.35	14,401.65	27.99%	6,500.00	2,989.15
	01-16-5344	Safety Clothing	1,030.00	1,030.00	-	1,030.00	0.00%	1,000.00	-
	01-16-5401	Office Supplies	8,100.00	7,935.00	5,568.78	2,366.22	70.18%	8,000.00	12,529.52
	01-16-7501	Operating Equipment	2,120.00	2,060.00	1,194.82	865.18	58.00%	2,000.00	6,512.30
	01-16-8002	Facade Program	12,750.00	12,750.00	1,098.91	11,651.09	8.62%	25,000.00	-
Community Dev. Totals			**1,240,472.25**	**983,810.84**	**778,695.10**	**205,115.74**	**79.15%**	**958,194.58**	**499,159.70**
General Fund									
	Account Number	**Account Title**	**Proposed Budget**	**Current Yr Budget**	**Current YTD**	**Cur Variance**	**Cur % Budget**	**PY Budget**	**PY Actual**
Revenues			**13,805,591.87**	**12,762,249.32**	**11,038,587.52**	**1,723,661.80**		**12,502,371.74**	**16,076,823.45**
Expenditures			**13,473,494.28**	**12,757,738.75**	**10,819,563.90**	**1,938,174.85**		**12,480,487.53**	**12,164,203.24**
General Fund Totals			**332,097.59**	**4,510.57**	**219,023.62**	**(214,513.05)**		**21,884.21**	**3,912,620.21**
Motor Fuel Tax									
	Account Number	**Account Title**	**Proposed Budget**	**Current Yr Budget**	**Current YTD**	**Cur Variance**	**Cur % Budget**	**PY Budget**	**PY Actual**
	05-00-3354	Revenue From MFT	923,787.00	919,382.52	791,664.67	127,717.85	86.11%	862,760.00	924,719.26
	05-00-3371	Government Agency	-	-	22,449.62	(22,449.62)		-	13,217.48
	05-00-3611	Interest Income	110,000.00	-	102,639.31	(102,639.31)		-	119,182.77
	05-00-3900	Miscellaneous Revenue	-	-	-	-		-	6,675.00
Revenue Totals			**1,033,787.00**	**919,382.52**	**916,753.60**	**2,628.92**	**99.71%**	**862,760.00**	**1,063,794.51**
	05-00-4005	fund bal. rec. net post.	-	-	-	-		-	(2.00)
	05-00-5300	Contractual Services	-	85,000.00	111,732.56	(26,732.56)	131.45%	85,000.00	16,573.44
	05-00-5330	Engineering	375,000.00	193,750.00	101,430.52	92,319.48	52.35%	236,335.00	145,166.12
	05-00-5400	Material & Supplies	132,000.00	190,000.00	96,273.23	93,726.77	50.67%	165,000.00	39,878.87
	05-00-7640	Capital Construction	475,000.00	470,000.00	922,502.88	(452,502.88)	196.28%	376,425.00	394,231.87
	05-00-7642	Rebuild Illinois Projects	-	-	-	-		-	-
MFT Exp. Totals			**982,000.00**	**938,750.00**	**1,231,939.19**	**(293,189.19)**	**131.23%**	**862,760.00**	**595,848.30**
Motor Fuel Tax Totals			**51,787.00**	**(19,367.48)**	**(315,185.59)**	**295,818.11**		**-**	**467,946.21**
Non-Home Rule									
	Account Number	**Account Title**	**Proposed Budget**	**Current Yr Budget**	**Current YTD**	**Cur Variance**	**Cur % Budget**	**PY Budget**	**PY Actual**
	06-00-3350	Non-Home Rule Sale	2,369,000.00	2,300,000.00	2,208,706.23	91,293.77	96.03%	2,200,000.00	2,304,262.88

06-00-5001	Food 4 Less Econ. Incentive	-	-	-	-		50,000.00	39,653.00
06-00-5002	Menards / Developer Economic I	-	-	-	-		-	-
06-00-8100	Transfer Out	1,230,000.00	1,170,492.00	-	1,170,492.00	0.00%	1,136,400.00	-
06-00-8101	Transfer out-Debt Service	858,325.00	860,100.00	715,758.33	144,341.67	83.22%	763,600.00	855,849.96
06-00-8110	Property Tax Rebate	277,490.24	269,408.00	35.69	269,372.31	0.01%	250,000.00	276,499.04
Non-HR Exp. Totals		**2,365,815.24**	**2,300,000.00**	**715,794.02**	**1,584,205.98**	**31.12%**	**2,200,000.00**	**1,172,002.00**
Non-Home Rule Totals		**3,184.76**	**-**	**1,492,912.21**	**(1,492,912.21)**		**-**	**1,132,260.88**
Enterprise Funds								

Water & Sewer								
Account Number	**Account Title**	**Proposed Budget**	**Current Yr Budget**	**Current YTD**	**Cur Variance**	**Cur % Budget**	**PY Budget**	**PY Actual**
07-00-3500	Customer Metered Sales	12,015,500.00	9,833,400.00	7,948,070.93	1,885,329.07	80.83%	7,472,400.00	8,353,231.01
07-00-3501	Regular Customer DMetered Sale	150,000.00	150,000.00	119,912.20	30,087.80	79.94%	150,000.00	142,296.99
07-00-3502	Joliet Customer Sewer	75,000.00	86,000.00	46,869.44	39,130.56	54.50%	83,636.00	94,916.67
07-00-3503	Joliet Customer Debt	8,000.00	10,500.00	4,327.56	6,172.44	41.21%	10,728.00	9,382.00
07-00-3504	Unmetered Sewer Unmetered Sa	20,000.00	20,000.00	19,927.54	72.46	99.64%	20,000.00	21,391.19
07-00-3505	Stateville Charges	3,073,866.00	3,814,300.00	2,683,203.61	1,131,096.39	70.35%	3,814,300.00	3,533,024.69
07-00-3510	Tap On Fees	75,000.00	75,000.00	22,900.00	52,100.00	30.53%	100,000.00	22,304.96
07-00-3520	Meters	8,000.00	8,000.00	4,900.00	3,100.00	61.25%	3,500.00	7,850.00
07-00-3611	Interest Income	400,000.00	275,000.00	410,573.27	(135,573.27)	149.30%	-	481,420.18
07-00-3900	Miscellaneous Revenue	100,000.00	-	536,454.62	(536,454.62)		-	456,483.10
07-00-3901	Revenue Penalties Service Fees	100,000.00	100,000.00	149,722.52	(49,722.52)	149.72%	120,000.00	153,150.82
07-00-3940	Scrap Sales	-	-	-	-		-	-
07-00-3910	Transfer In	-	200,000.00	-	200,000.00	0.00%	-	-
07-00-4010	due to/from 14 45 62	-	-	-	-		-	(20,604,653.00)
Water Revenue Totals		**16,025,366.00**	**14,572,200.00**	**11,946,861.69**	**2,625,338.31**	**81.98%**	**11,774,564.00**	**(7,329,201.39)**
Water								
Account Number	**Account Title**	**Proposed Budget**	**Current Yr Budget**	**Current YTD**	**Cur Variance**	**Cur % Budget**	**PY Budget**	**PY Actual**
07-06-4100	Salaries	419,001.73	296,227.99	196,688.16	99,539.83	66.40%	359,535.72	240,108.68
07-06-4101	Clerical Salaries	-	-	45,091.36	(45,091.36)		33,115.50	58,380.30
07-06-4102	Mechanic Salaries	-	-	-	-		-	-
07-06-4104	Overtime Meal Reimbursement	-	-	34.40	(34.40)		-	45.60
07-06-4105	Stipend	14,500.00	-	14,007.10	(14,007.10)		-	2,621.45
07-06-4106	Clothing Stipend Taxable	-	-	-	-		-	-
07-06-4107	Clothing Allowance Taxable	-	-	-	-		-	-
07-06-4110	Seasonal Salaries	26,522.50	25,750.00	15,849.52	9,900.48	61.55%	25,000.00	13,705.50
07-06-4120	Overtime	21,218.00	20,600.00	38,904.56	(18,304.56)	188.86%	20,000.00	30,804.40
07-06-4121	Clerical Overtime	2,121.80	2,060.00	459.39	1,600.61	22.30%	2,000.00	2,006.72
07-06-4122	Mechanic Overtime	-	-	-	-		-	-
07-06-4124	Utility Repair Overtime	-	-	8,441.35	(8,441.35)		-	13,241.61
07-06-4200	Insurance Benefit	165,000.00	133,900.00	81,369.84	52,530.16	60.77%	130,000.00	39,712.75
07-06-4210	FICA	26,522.50	25,750.00	19,733.77	6,016.23	76.64%	25,000.00	21,884.42
07-06-4220	Medicare	6,365.40	6,180.00	4,614.96	1,565.04	74.68%	6,000.00	5,118.18
07-06-4230	Unemployment Benefit	2,121.80	2,060.00	154.38	1,905.62	7.49%	2,000.00	564.62
07-06-4240	IMRF Expense	68,958.50	66,950.00	21,584.75	45,365.25	32.24%	65,000.00	20,947.24
07-06-5300	Contractual Services	266,250.00	212,342.00	125,024.87	87,317.13	58.88%	170,900.00	123,228.59
07-06-5301	Technology	200,700.00	268,250.00	23,949.52	244,300.48	8.93%	92,500.00	13,112.25
07-06-5306	Contractual Lab	93,000.00	75,300.00	29,826.94	45,473.06	39.61%	40,000.00	17,820.35
07-06-5321	Printing & Publications	2,800.00	2,500.00	2,675.36	(175.36)	107.01%	5,500.00	6,136.28
07-06-5330	Water Engineering	712,000.00	115,000.00	100,641.52	14,358.48	87.51%	225,000.00	95,237.69
07-06-5331	Engineering	31,250.00	150,000.00	148,537.13	1,462.87	99.02%	25,000.00	734.86
07-06-5332	Lake Michigan Allocation	113,390.00	633,000.00	282,018.78	350,981.22	44.55%	726,072.00	191,641.62
07-06-5333	Lake Michigan Water Supply	1,150,000.00	-	406,689.42	(406,689.42)		-	-
07-06-5341	Training	8,301.80	8,060.00	3,898.15	4,161.85	48.36%	10,500.00	3,321.20
07-06-5343	Meal Expense	800.00	800.00	47.50	752.50	5.94%	2,750.00	-
07-06-5344	Safety Clothing	2,832.50	2,750.00	1,757.76	992.24	63.92%	3,250.00	1,727.82
07-06-5350	Utilities	62,593.10	60,770.00	12,741.59	48,028.41	20.97%	59,000.00	41,338.17
07-06-5351	City owned water meter account	-	-	-	-		-	-
07-06-5353	Power Purchase	180,250.00	175,000.00	166,300.66	8,699.34	95.03%	130,000.00	177,266.51
07-06-5361	Maintenance-Wells	400,000.00	105,000.00	260,452.97	(155,452.97)	248.05%	75,000.00	120,256.35
07-06-5362	Water Storage Tank	435,000.00	445,000.00	1,398,028.65	(953,028.65)	314.16%	306,120.00	575,148.20
07-06-5372	Equipment Rental	-	-	-	-		-	-
07-06-5401	Office Supplies	2,575.00	2,500.00	1,331.54	1,168.46	53.26%	3,800.00	329.96
07-06-5402	Safety Equipment	6,090.00	3,000.00	1,328.07	1,671.93	44.27%	3,000.00	116.23
07-06-5420	Lab. Supplies & Equipment	10,300.00	10,000.00	15,876.04	(5,876.04)	158.76%	6,000.00	17,147.88
07-06-5421	Chemicals	128,750.00	125,000.00	105,989.24	19,010.76	84.79%	95,000.00	49,403.05
07-06-5430	Breaks-Materials & Repair	225,000.00	200,000.00	247,220.36	(47,220.36)	123.61%	337,500.00	110,142.68
07-06-5470	Valves and Hydrants	30,000.00	32,500.00	12,326.95	20,173.05	37.93%	70,000.00	5,295.37
07-06-6120	Net pension IMRF deferred	-	-	-	-		-	26,923.00

	07-06-6170	Water- OPEB Expense	-	-	-	-		-	(18,532.00)
Water Totals			**4,814,214.63**	**3,206,249.99**	**3,793,596.56**	**(587,346.57)**	**118.32%**	**3,054,543.22**	**2,006,937.53**
Sewer									
	Account Number	**Account Title**	**Proposed Budget**	**Current Yr Budget**	**Current YTD**	**Cur Variance**	**Cur % Budget**	**PY Budget**	**PY Actual**
	07-07-4100	Salaries	345,681.00	250,177.02	141,525.28	108,651.74	56.57%	319,332.78	202,435.86
	07-07-4101	Clerical Salaries	-	-	45,091.35	(45,091.35)		33,115.50	57,331.30
	07-07-4102	Mechanic Salaries	-	-	-	-		-	-
	07-07-4104	Overtime Meal Reimbursement	-	-	9.60	(9.60)		-	1,057.00
	07-07-4105	Stipend	3,500.00	-	2,657.10	(2,657.10)		-	3,428.45
	07-07-4106	Clothing Stipend Taxable	-	-	-	-		-	-
	07-07-4107	Clothing Allowance Taxable	2,000.00	1,030.00	184.19	845.81	17.88%	1,000.00	-
	07-07-4110	Seasonal Salaries	26,522.50	25,750.00	15,849.52	9,900.48	61.55%	25,000.00	13,705.50
	07-07-4120	Overtime	20,600.00	20,000.00	1,216.37	18,783.63	6.08%	10,000.00	10,665.42
	07-07-4121	Clerical Overtime	1,060.90	1,030.00	459.39	570.61	44.60%	1,000.00	2,006.72
	07-07-4122	Mechanic Overtime	-	-	-	-		-	-
	07-07-4200	Insurance Benefit	136,090.00	108,150.00	52,725.49	55,424.51	48.75%	105,000.00	29,762.81
	07-07-4210	FICA	31,827.00	30,900.00	12,749.82	18,150.18	41.26%	30,000.00	17,268.75
	07-07-4220	Medicare	8,487.20	8,240.00	2,981.76	5,258.24	36.19%	8,000.00	4,039.04
	07-07-4230	Unemployment Benefit	1,060.90	1,030.00	185.25	844.75	17.99%	1,000.00	677.53
	07-07-4240	IMRF Expense	30,900.00	30,000.00	13,457.69	16,542.31	44.86%	60,000.00	16,204.85
	07-07-5300	Contractual Services	30,750.00	16,850.00	20,025.00	(3,175.00)	118.84%	18,900.00	24,119.00
	07-07-5301	Technology	98,500.00	20,000.00	21,197.00	(1,197.00)	105.99%	20,000.00	31,756.75
	07-07-5330	Sewer Engineering	433,667.00	372,000.00	158,591.98	213,408.02	42.63%	258,000.00	155,794.96
	07-07-5341	Training	8,700.00	8,650.00	418.99	8,231.01	4.84%	8,000.00	-
	07-07-5343	Meal Expense	-	1,000.00	-	1,000.00	0.00%	1,250.00	-
	07-07-5344	Safety Clothing	1,500.00	1,750.00	946.98	803.02	54.11%	5,500.00	-
	07-07-5350	Utilities	5,500.00	5,500.00	1,746.87	3,753.13	31.76%	10,000.00	911.01
	07-07-5353	Power Purchase	4,500.00	4,000.00	3,062.98	937.02	76.57%	4,000.00	3,799.66
	07-07-5361	Maintenance-Lift Station	20,000.00	-	-	-		2,500.00	375.00
	07-07-5401	Office Supplies	1,000.00	900.00	751.67	148.33	83.52%	1,200.00	-
	07-07-5402	Safety Equipment	4,000.00	1,000.00	593.10	406.90	59.31%	1,500.00	-
	07-07-5420	Lab. Supplies & Equipment	-	-	-	-		1,000.00	-
	07-07-5421	Chemicals	-	-	-	-		500.00	-
	07-07-5430	Breaks-Materials & Repair	7,500.00	5,000.00	7,144.22	(2,144.22)	142.88%	2,000.00	-
	07-07-6120	Net pension IMRF deferred	-	-	-	-		-	20,828.00
	07-07-6170	Sewer- OPEB Expense	-	-	-	-		-	(14,640.00)
Sewer Totals			**1,223,346.50**	**912,957.02**	**503,571.60**	**409,385.42**	**55.16%**	**927,798.28**	**581,527.61**
STP									
	Account Number	**Account Title**	**Proposed Budget**	**Current Yr Budget**	**Current YTD**	**Cur Variance**	**Cur % Budget**	**PY Budget**	**PY Actual**
	07-08-4100	Salaries	415,000.00	277,148.69	180,768.43	96,380.26	65.22%	355,368.21	243,766.51
	07-08-4101	Clerical Salaries	-	-	36,554.58	(36,554.58)		17,889.90	43,019.57
	07-08-4102	Mechanic Salaries	-	-	-	-		-	-
	07-08-4104	Overtime Meal Reimbursement	-	-	-	-		-	-
	07-08-4105	Stipend	10,000.00	-	5,657.10	(5,657.10)		-	3,857.45
	07-08-4106	Clothing Stipend Taxable	-	-	-	-		-	-
	07-08-4107	Clothing Allowance Taxable	2,000.00	1,030.00	1,017.37	12.63	98.77%	1,000.00	591.94
	07-08-4110	Seasonal Salaries	26,522.50	25,750.00	15,849.44	9,900.56	61.55%	25,000.00	13,705.50
	07-08-4120	Overtime	30,000.00	15,450.00	27,919.92	(12,469.92)	180.71%	15,000.00	24,270.17
	07-08-4121	Clerical Overtime	2,652.25	2,575.00	460.07	2,114.93	17.87%	2,500.00	2,005.92
	07-08-4122	Mechanic Overtime	-	-	-	-		-	-
	07-08-4200	Insurance Benefit	111,394.50	108,150.00	70,002.40	38,147.60	64.73%	105,000.00	35,392.36
	07-08-4210	FICA	26,522.50	25,750.00	16,491.16	9,258.84	64.04%	25,000.00	20,092.49
	07-08-4220	Medicare	7,956.75	7,725.00	3,856.85	3,868.15	49.93%	7,500.00	4,698.60
	07-08-4230	Unemployment Benefit	1,591.35	1,545.00	154.38	1,390.62	9.99%	1,500.00	564.62
	07-08-4240	IMRF Expense	45,000.00	61,800.00	17,798.66	44,001.34	28.80%	60,000.00	19,134.48
	07-08-5300	Contractual Services	181,350.00	44,467.00	86,198.22	(41,731.22)	193.85%	20,300.00	20,633.75
	07-08-5301	Technology	188,500.00	200,000.00	74,641.33	125,358.67	37.32%	175,000.00	78,272.25
	07-08-5306	Contractual Lab	130,000.00	120,000.00	40,993.31	79,006.69	34.16%	45,000.00	48,323.96
	07-08-5314	Annual NPDES Permit	45,000.00	34,505.00	33,500.00	1,005.00	97.09%	33,500.00	33,500.00

	07-08-5341	Training	6,000.00	4,515.00	5,735.00	(1,220.00)	127.02%	4,200.00	1,432.72
	07-08-5343	Meal Expense	1,000.00	1,025.00	325.00	700.00	31.71%	4,650.00	1,788.21
	07-08-5344	Safety Clothing	2,000.00	1,750.00	1,853.68	(103.68)	105.92%	5,250.00	563.50
	07-08-5345	Dues & Subscriptions	-	-	-	-		600.00	101.99
	07-08-5350	Utilities	20,000.00	19,000.00	9,642.94	9,357.06	50.75%	36,500.00	12,933.17
	07-08-5353	Power Purchase	250,000.00	225,000.00	161,191.29	63,808.71	71.64%	150,000.00	235,940.14
	07-08-5365	Maint Repair West Plant	25,000.00	25,000.00	4,778.65	20,221.35	19.11%	65,000.00	39,868.16
	07-08-5366	Maint Repair East Plant	150,000.00	75,000.00	289,307.83	(214,307.83)	385.74%	75,000.00	41,144.44
	07-08-5373	Waste Removal	600,000.00	250,000.00	405,042.84	(155,042.84)	162.02%	275,000.00	334,664.00
	07-08-5377	Intergovernmental Groups	20,000.00	30,300.00	15,185.23	15,114.77	50.12%	35,000.00	15,404.76
	07-08-5401	Office Supplies	2,000.00	1,550.00	1,550.00	-	100.00%	2,000.00	958.26
	07-08-5402	Safety Equipment	3,500.00	3,348.00	3,361.61	(13.61)	100.41%	4,000.00	2,557.46
	07-08-5420	Lab. Supplies & Equipment	45,000.00	30,000.00	17,022.60	12,977.40	56.74%	18,000.00	11,824.11
	07-08-5421	Chemicals	140,000.00	130,000.00	54,133.16	75,866.84	41.64%	80,000.00	154,718.29
	07-08-6120	Net pension IMRF deferred	-	-	-	-		-	24,593.00
	07-08-6170	STP- OPEB Expense	-	-	-	-		-	(17,050.00)
STP Totals			**2,487,989.85**	**1,722,383.69**	**1,580,993.05**	**141,390.64**	**91.79%**	**1,644,758.11**	**1,453,271.78**
W&S Admin									
	Account Number	**Account Title**	**Proposed Budget**	**Current Yr Budget**	**Current YTD**	**Cur Variance**	**Cur % Budget**	**PY Budget**	**PY Actual**
	07-09-4100	Salaries	732,359.00	670,416.76	192,199.80	478,216.96	28.67%	139,390.03	204,777.59
	07-09-4101	Clerical Salaries	-	-	374,002.54	(374,002.54)		470,218.81	258,493.03
	07-09-4104	Overtime Meal Reimbursement	-	-	55.20	(55.20)		-	96.80
	07-09-4105	Stipend	6,000.00	-	4,350.00	(4,350.00)		-	2,464.00
	07-09-4106	Clothing Stipend Taxable	-	-	-	-		-	-
	07-09-4107	Clothing Allowance Taxable	-	-	-	-		-	-
	07-09-4110	Seasonal Salaries	-	-	-	-		-	-
	07-09-4120	Overtime	10,609.00	10,300.00	1,000.89	9,299.11	9.72%	10,000.00	4,250.67
	07-09-4121	Clerical Overtime	15,913.50	15,450.00	1,445.74	14,004.26	9.36%	15,000.00	2,107.34
	07-09-4200	Insurance Benefit	200,000.00	150,380.00	157,717.43	(7,337.43)	104.88%	146,000.00	480,003.39
	07-09-4210	FICA	40,314.20	39,140.00	35,004.18	4,135.82	89.43%	38,000.00	27,261.55
	07-09-4220	Medicare	10,609.00	10,300.00	8,186.65	2,113.35	79.48%	10,000.00	6,375.66
	07-09-4230	Unemployment Benefit	3,090.00	3,000.00	185.28	2,814.72	6.18%	1,500.00	677.56
	07-09-4240	IMRF Expense	46,350.00	45,000.00	38,575.79	6,424.21	85.72%	95,000.00	26,986.72
	07-09-5300	Contractual Services	27,583.40	26,780.00	377.72	26,402.28	1.41%	26,000.00	-
	07-09-5301	Technology	3,182.70	3,090.00	8,208.38	(5,118.38)	265.64%	3,000.00	-
	07-09-5321	Printing & Publications	10,300.00	10,000.00	15,157.70	(5,157.70)	151.58%	18,000.00	10,719.44
	07-09-5322	Postage	28,644.30	27,810.00	27,119.93	690.07	97.52%	27,000.00	29,567.53
	07-09-5323	Insurance & Bonding	475,000.00	368,300.00	378,670.00	(10,370.00)	102.82%	373,536.00	373,536.00
	07-09-5360	Maint. & Repair	154,500.00	150,000.00	-	150,000.00	0.00%	150,000.00	-
	07-09-5470	Meters	206,000.00	200,000.00	43,595.48	156,404.52	21.80%	200,000.00	88,057.23
	07-09-6120	Net pension IMRF deferred	-	-	-	-		-	34,685.00
	07-09-6170	Water Admin- OPEB Expense	-	-	-	-		-	(23,226.00)
	07-09-7900	Depreciation Expense	-	-	-	-		-	-
	07-09-7965	capital assets proprietary. fu	-	-	-	-		-	2,561,087.00
	07-09-8000	Miscellaneous Expenses	-	-	-	-		-	-
	07-09-8100	Transfer Out-	1,595,075.00	2,552,971.52	2,482,716.12	70,255.40	97.25%	2,308,784.00	-
	07-09-8101	Transfer Out-Debt	3,931,548.06	2,085,620.51	1,463,320.70	622,299.81	70.16%	2,116,036.00	1,755,984.84
W&S Admin Totals			**7,497,078.16**	**6,368,558.79**	**5,231,889.53**	**1,136,669.26**	**82.15%**	**6,147,464.84**	**5,843,905.35**
Garbage									
	Account Number	**Account Title**	**Proposed Budget**	**Current Yr Budget**	**Current YTD**	**Cur Variance**	**Cur % Budget**	**PY Budget**	**PY Actual**
Revenue	80-00-3540	Refuse Service Rec	**1,495,370.40**	**1,451,815.92**	**1,224,134.80**	**227,681.12**	**84.32%**	**1,469,562.00**	**1,441,997.47**
Expenditures	80-00-5300	Contractual Services	**1,495,370.40**	**1,451,815.92**	**1,089,043.74**	**362,772.18**	**75.01%**	**1,469,561.92**	**1,405,382.95**
Garbage Totals			**-**	**-**	**135,091.06**	**(135,091.06)**		**0.08**	**36,614.52**
						-			
Enterprise Funds									
	Account Number	**Account Title**	**Proposed Budget**	**Current Yr Budget**	**Current YTD**	**Cur Variance**	**Cur % Budget**	**PY Budget**	**PY Actual**
Revenues			**17,520,736.40**	**14,572,200.00**	**11,946,861.69**	**2,625,338.31**		**11,774,564.00**	**(7,329,201.39)**
Expenditures			**17,517,999.54**	**12,210,149.49**	**11,110,050.74**	**1,100,098.75**		**11,774,564.45**	**9,885,642.27**

Enterprise Funds Totals			**2,736.86**	**2,362,050.51**	**836,810.95**	**1,525,239.56**		**(0.45)**	**(17,214,843.66)**
Capital Replacement Program									
	Account Number	**Account Title**	**Proposed Budget**	**Current Yr Budget**	**Current YTD**	**Cur Variance**	**Cur % Budget**	**PY Budget**	**PY Actual**
	11-00-3233	Vehicle Replacement	355,582.16	345,225.40	252,772.77	92,452.63	73.22%	-	60.00
	11-00-3611	Interest Income	-	-	-	-		-	-
	11-00-3910	Transfer	600,000.00	250,000.00	-	250,000.00	0.00%	68,180.00	-
Revenue Totals			**955,582.16**	**595,225.40**	**252,772.77**	**342,452.63**	**42.47%**	**68,180.00**	**60.00**
	11-00-4010	fund bal. rec. net post.	-	-	-	-		-	-
	11-00-7010	Tran lease pymn debt gasb87	-	-	-	-		-	68,180.00
	11-00-7301	Vehicles	420,000.00	315,000.00	375,595.73	(60,595.73)	119.24%	68,180.00	105,333.32
	11-00-7302	Computers	-	-	-	-		-	-
	11-00-7303	Technology Capital	-	-	9,766.00	(9,766.00)		-	23,949.99
	11-00-7304	Equipment	437,000.00	150,000.00	-	150,000.00	0.00%	-	-
	11-00-7305	Equipment	17,510.00	-	-	-		-	-
Expenditure Totals			**874,510.00**	**465,000.00**	**385,361.73**	**79,638.27**	**82.87%**	**68,180.00**	**197,463.31**
Capital Replacement Program Totals			**81,072.16**	**130,225.40**	**(132,588.96)**	**262,814.36**		**-**	**(197,403.31)**
Water & Sewer Capital Projects									
	Account Number	**Account Title**	**Proposed Budget**	**Current Yr Budget**	**Current YTD**	**Cur Variance**	**Cur % Budget**	**PY Budget**	**PY Actual**
Revenue	12-00-3901	IEPA Reimbursement	10,000,000.00	-	-	-		-	-
	12-00-3910	Transfer In	-	**2,307,822.12**	**2,482,716.12**	**(174,894.00)**	**107.58%**	**2,240,604.00**	-
			10,000,000.00	**2,307,822.12**	**2,482,716.12**	**(174,894.00)**	**1.08**	**2,240,604.00**	**-**
	12-00-7300	Capital Equipment	-	100,000.00	-	100,000.00	0.00%	200,000.00	1,400.48
	12-00-7301	Vehicles	-	175,000.00	-	175,000.00	0.00%	50,000.00	-
	12-00-7302	Computers	-	-	-	-		-	-
	12-00-7303	Technology Capital	515.00	500.00	-	500.00	0.00%	75,000.00	300.00
	12-00-7602	Watermain Design	375,000.00	355,000.00	537,055.65	(182,055.65)	151.28%	1,025,000.00	0.20
	12-00-7610	Well Maintenance	450,000.00	-	1,028.83	(1,028.83)		75,000.00	33,617.00
	12-00-7615	Well #14	-	-	-	-		-	-
	12-00-7616	WEST PLANT DESIGN	-	-	-	-		-	-
	12-00-7620	Watermain Replacement	9,316,000.00	3,602,608.40	4,363,990.58	(761,382.18)	121.13%	4,900,000.00	3,819.14
	12-00-7800	Sanitary Maintenance and Rehab	1,250,000.00	400,000.00	-	400,000.00	0.00%	125,000.00	(0.40)
	12-00-7806	GPWC-City Capital Projects	6,514,042.00	-	-	-		-	-
	12-00-8100	Transfer Out	600,000.00	-	-	-		-	-
Expenditure Totals			**18,505,557.00**	**4,633,108.40**	**4,902,075.06**	**(268,966.66)**	**2.72**	**6,450,000.00**	**39,136.42**
Water & Sewer Capital Projects Totals			**(8,505,557.00)**	**(2,325,286.28)**	**(2,419,358.94)**	**94,072.66**	**(1.65)**	**(4,209,396.00)**	**(39,136.42)**
Capital Projects									
	Account Number	**Account Title**	**Proposed Budget**	**Current Yr Budget**	**Current YTD**	**Cur Variance**	**Cur % Budget**	**PY Budget**	**PY Actual**
	13-00-3611	Interest Income	-	-	-	-		-	-
	13-00-3901	Government Agency	-	-	-	-		50,000.00	50,000.00
	13-00-3902	Other financing source	-	-	-	-		-	-
	13-00-3910	Transfer In	-	964,492.00	-	964,492.00	0.00%	936,400.00	-
Revenue Totals			**-**	**964,492.00**	**-**	**964,492.00**	**0.00%**	**986,400.00**	**50,000.00**
	13-00-4011	Bond Proceeds	-	-	-	-		-	-
	13-00-4012	Bond Premiums	-	-	-	-		-	-
	13-00-5330	Capital Engineering	575,000.00	150,000.00	113,210.73	36,789.27	75.47%	150,000.00	31,794.16
	13-00-7310	Facility Construction- PW	-	-	-	-		125,000.00	-
	13-00-7311	Facility Constr.-City Hall / P	-	-	-	-		-	16,534.28
	13-00-7312	Facility Constr.-City Park	2,000,000.00	-	-	-		-	-

13-00-7640	Capital Construction	5,590,000.00	2,350,000.00	1,007,192.57	1,342,807.43	42.86%	2,050,000.00	2,108,470.88
13-00-7641	Rebuild Illinois	-	-	-	-		-	-
13-00-7642	American Rescue Plan	-	-	-	-		-	-
13-00-8001	Bond Issue Costs	-	-	-	-		-	-
Expenditure Totals		**8,165,000.00**	**2,500,000.00**	**1,120,403.30**	**1,379,596.70**	**44.82%**	**2,325,000.00**	**2,156,799.32**
Capital Projects Totals		**(8,165,000.00)**	**(1,535,508.00)**	**(1,120,403.30)**	**(415,104.70)**		**(1,338,600.00)**	**(2,106,799.32)**
TIF-Larkin/30								
Account Number	**Account Title**	**Proposed Budget**	**Current Yr Budget**	**Current YTD**	**Cur Variance**	**Cur % Budget**	**PY Budget**	**PY Actual**
15-00-3020	GASB 54	-	-	-	-		-	62,214.00
15-00-3110	Current Year Tax Levy	30,900.00	30,900.00	25,063.91	5,836.09	81.11%	30,000.00	26,565.46
15-00-3114	Prior Year Tax Levy	-	-	-	-		-	-
15-00-3611	Interest Income	-	-	-	-		-	-
Revenue Totals		**30,900.00**	**30,900.00**	**25,063.91**	**5,836.09**	**81.11%**	**30,000.00**	**88,779.46**
15-00-5300	Contractual Services	-	-	-	-		-	-
15-00-5302	Legal Services	-	-	150.00	(150.00)		-	157.50
15-00-5312	Consulting	30,900.00	30,900.00	-	30,900.00	0.00%	30,000.00	-
15-00-5314	Planning	-	-	-	-		-	-
15-00-5330	Engineering	-	-	-	-		-	-
15-00-5400	Material & Supplies	-	-	-	-		-	-
15-00-7501	Operating Expenses	-	-	-	-		-	-
15-00-8000	Miscellaneous Expenses	-	-	-	-		-	1.00
15-00-8100	Transfer Out	-	-	-	-		-	-
Expenditure Totals		**30,900.00**	**30,900.00**	**150.00**	**30,750.00**	**0.49%**	**30,000.00**	**158.50**
TIF-Larkin/30 Totals		**-**	**(30,900.00)**	**(150.00)**	**(30,750.00)**		**(30,000.00)**	**(158.50)**
TIF-Weber/Division								
Account Number	**Account Title**	**Proposed Budget**	**Current Yr Budget**	**Current YTD**	**Cur Variance**	**Cur % Budget**	**PY Budget**	**PY Actual**
41-00-2701	Budgeted Prior Year Balance	-	-	-	-		-	-
41-00-3110	Current Year Tax Levy	103,000.00	103,000.00	89,453.86	13,546.14	86.85%	100,000.00	103,071.37
41-00-3114	Prior Year Tax Levy	-	-	-	-		-	-
41-00-3611	Interest Income	-	-	-	-		-	-
41-00-3900	Miscellaneous Revenue	-	-	-	-		-	-
Revenue Totals		**103,000.00**	**103,000.00**	**89,453.86**	**13,546.14**	**86.85%**	**100,000.00**	**103,071.37**
41-00-5300	Contractual Services	10,300.00	10,300.00	-	10,300.00	0.00%	10,000.00	-
41-00-5302	Legal Services	12,875.00	12,875.00	315.00	12,560.00	2.45%	12,500.00	750.00
41-00-5312	Consulting	20,600.00	20,600.00	-	20,600.00	0.00%	20,000.00	-
41-00-5314	Planning	18,025.00	18,025.00	-	18,025.00	0.00%	17,500.00	-
41-00-5330	Engineering	20,600.00	20,600.00	-	20,600.00	0.00%	20,000.00	-
41-00-5400	Material & Supplies	-	-	-	-		-	-
41-00-6200	Debt Service Inter	-	-	-	-		-	-
41-00-6300	Paying Agent Fee	-	-	-	-		-	-
41-00-7501	Operating Expenses	20,600.00	20,600.00	-	20,600.00	0.00%	20,000.00	-
41-00-8000	Miscellaneous Expenses	-	-	-	-		-	84,423.24
41-00-8100	Transfer Out	-	-	-	-		-	-
Expenditure Totals		**103,000.00**	**103,000.00**	**315.00**	**102,685.00**	**0.31%**	**100,000.00**	**85,173.24**
TIF-Weber/Division Totals		**-**	**-**	**89,138.86**	**(89,138.86)**		**-**	**17,898.13**
Water/Sewer Debt								
Account Number	**Account Title**	**Proposed Budget**	**Current Yr Budget**	**Current YTD**	**Cur Variance**	**Cur % Budget**	**PY Budget**	**PY Actual**
30-00-3910	Transfer In	**3,931,548.06**	**2,085,620.51**	**1,463,320.70**	**622,299.81**	**70.16%**	**2,047,856.00**	**1,550,903.84**
30-00-6102	IEPA 2011 Prin L173405	210,256.32	531,713.20	103,502.82	428,210.38	19.47%	518,429.00	0.01
30-00-6103	2019 W/S G.O. Bond Principal	1,150,000.00	1,095,000.00	-	1,095,000.00	0.00%	990,000.00	-
30-00-6104	Vactor Truck Principal	-	-	-	-		-	-
30-00-6105	IEPA 2025 Prin L175735	231,072.36	-	229,262.36	(229,262.36)		-	-

30-00-6106	IEPA Prin L172159	1,496,576.60	-	-	-		-	-
30-00-6107	IEPA Prin L176384	39,848.42	-	-	-		-	-
30-00-6202	IEPA 2011 Int L173405	19,878.54	22,482.31	11,564.60	10,917.71	51.44%	26,327.00	25,052.83
30-00-6203	2019 W/S G.O. Bond Interest	379,100.00	433,850.00	216,925.00	216,925.00	50.00%	510,600.00	485,850.00
30-00-6204	Vactor Truck Interest	-	-	-	-		-	-
30-00-6205	IEPA 2025 Int L175735	28,924.36	-	30,734.36	(30,734.36)		-	-
30-00-6206	IEPA Int L172159	362,273.72	-	-	-		-	-
30-00-6207	IEPA Int L176384	12,641.10	-	-	-		-	-
30-00-6301	Bond Bank Fees	975.00	2,575.00	475.00	2,100.00	18.45%	2,500.00	975.00
30-00-6303	2019A Refunding Bank Fees	-	-	-	-		-	-
30-00-7205	Chngs long term debt	-	-	-	-		-	(56,629.00)
30-00-8100	Transfer Out	-	-	-	-		-	-
Expenditure Totals		**3,931,546.42**	**2,085,620.51**	**592,464.14**	**1,493,156.37**	**28.41%**	**2,047,856.00**	**455,248.84**
Water/Sewer Debt Totals		**1.64**	**-**	**870,856.56**	**(870,856.56)**		**-**	**1,095,655.00**

Capital Construction Debt									
	Account Number	**Account Title**	**Proposed Budget**	**Current Yr Budget**	**Current YTD**	**Cur Variance**	**Cur % Budget**	**PY Budget**	**PY Actual**
Rev	32-00-3910	Transfer In	**858,325.00**	**862,675.00**	**715,758.33**	**146,916.67**	**82.97%**	**763,600.00**	**855,849.96**
Exp	32-00-6101	2019 GO Bond- Principal	570,000.00	545,000.00	-	545,000.00	0.00%	410,000.00	410,000.00
	32-00-6201	2019 G.O. Bond Interest	287,850.00	315,100.00	157,550.00	157,550.00	50.00%	351,100.00	351,100.00
	32-00-6301	2019 G.O. Bond Fees	475.00	2,575.00	475.00	2,100.00	18.45%	2,500.00	475.00
	32-00-8100	Transfer Out	-	-	-	-		-	-
Expenditure Totals			**858,325.00**	**862,675.00**	**158,025.00**	**704,650.00**	**18.32%**	**763,600.00**	**761,575.00**
Capital Construction Debt Totals			**-**	**-**	**557,733.33**	**(557,733.33)**		**-**	**94,274.96**
West Plant Rehab									
	Account Number	**Account Title**	**Proposed Budget**	**Current Yr Budget**	**Current YTD**	**Cur Variance**	**Cur % Budget**	**PY Budget**	**PY Actual**
	35-00-3611	Interest Income	-	-	-	-		-	-
	35-00-3901	IEPA Reimbursements	7,754,395.00	16,500,000.00	9,686,430.76	6,813,569.24	58.71%	15,830,000.00	0.42
	35-00-3905	IEPA Loan Forgiveness	-	-	-	-		-	-
	35-00-3910	Transfer In	1,595,075.00	-	-	-		-	-
Revenue Totals			**9,349,470.00**	**16,500,000.00**	**9,686,430.76**	**6,813,569.24**	**58.71%**	**15,830,000.00**	**0.42**
	35-00-5302	Legal Services	-	-	-	-		-	-
	35-00-5330	Engineering	905,075.00	905,075.00	37,643.03	867,431.97	4.16%	1,050,000.00	105,661.28
	35-00-5560	Interest Expense	690,000.00	350,000.00	-	350,000.00	0.00%	-	-
	35-00-7010	capital assets proprietary. fu	-	-	-	-		-	16,223,013.00
	35-00-7500	Construction Period Interest	-	-	-	-		-	30,471.00
	35-00-7512	West Plant Rehab	7,674,395.00	16,500,000.00	8,566,946.53	7,933,053.47	51.92%	15,830,000.00	0.36
	35-00-7513	West Plant Rehab-Design	-	-	-	-		-	-
	35-00-7620	Watermain Extension	-	-	-	-		-	-
	35-00-7631	East STP Plant Construction	-	-	100,988.53	(100,988.53)		-	(0.31)
	35-00-8100	Transfer Out	-	-	-	-		-	-
Expenditure Totals			**9,269,470.00**	**17,755,075.00**	**8,705,578.09**	**9,049,496.91**	**49.03%**	**16,880,000.00**	**16,359,145.33**
West Plant Rehab Totals			**80,000.00**	**(1,255,075.00)**	**980,852.67**	**(2,235,927.67)**		**(1,050,000.00)**	**(16,359,144.91)**
Police Pension Fund									
	Account Number	**Account Title**	**Proposed Budget**	**Current Yr Budget**	**Current YTD**	**Cur Variance**	**Cur % Budget**	**PY Budget**	**PY Actual**
	98-00-3110	Current Year Tax Levy	1,725,438.57	1,479,984.93	1,452,569.96	27,414.97	98.15%	1,296,406.00	1,292,017.83
	98-00-3114	Prior Year Tax Levy	-	-	-	-		-	-
	98-00-3357	Replacement Taxes Sale	-	-	-	-		-	-
	98-00-3611	Interest Income	-	-	99,567.11	(99,567.11)		-	183,391.95
	98-00-3800	Auditor Market Value	-	-	4,288,914.33	(4,288,914.33)		-	2,571,529.22
	98-00-3900	Miscellaneous Revenue	-	-	-	-		-	-
	98-00-3910	Transfer In	31,482.43	-	-	-		-	-
	98-00-3961	Employer Contribution-Retireme	29,907.15	29,036.07	164,225.14	(135,189.07)	565.59%	150,000.00	150,000.00
	98-00-3962	Plan Member Contributions	318,270.00	309,000.00	187,101.46	121,898.54	60.55%	300,000.00	327,982.32
Revenue Totals			**2,105,098.15**	**1,818,021.00**	**6,192,378.00**	**(4,374,357.00)**	**340.61%**	**1,746,406.00**	**4,524,921.32**
	98-00-4200	Insurance Benefit	-	-	-	-		-	-
	98-00-5300	Contractual Services	42,436.00	41,200.00	(238,818.82)	280,018.82	-579.66%	40,000.00	36,914.00
	98-00-5302	Legal Services	6,365.40	6,180.00	(19,662.17)	25,842.17	-318.16%	6,000.00	11,594.00
	98-00-5320	Administrative Expense	-	-	-	-		-	-
	98-00-5321	Pension Payments/Refunds	1,697,440.00	1,648,000.00	849,359.16	798,640.84	51.54%	1,600,000.00	1,601,647.67
	98-00-5322	Postage	-	-	-	-		-	-
	98-00-5323	Additional Pension Contributio	-	-	-	-		-	-

	98-00-5342	Travel Expenses	2,121.80	2,060.00	757.98	1,302.02	36.80%	2,000.00	859.66
	98-00-5343	Conference Expenses	961.18	933.18	146,551.54	(145,618.36)	15704.53%	906.00	3,160.00
	98-00-5345	Dues & Subscriptions	2,652.25	2,575.00	-	2,575.00	0.00%	2,500.00	805.00
	98-00-5410	Motor Fuel & Lubricants	-	-	-	-		-	-
	98-00-5560	Investment Expense	79,567.50	77,250.00	17,432.09	59,817.91	22.57%	75,000.00	26,089.61
	98-00-5570	Administrative Expense	-	-	-	-		-	-
	98-00-8000	Miscellaneous Expenses	-	-	4,613.09	(4,613.09)		-	(1.00)
	98-00-8032	Refund-Employee CoDeposits/Ref	21,218.00	20,600.00	71,809.18	(51,209.18)	348.59%	20,000.00	404,001.03
Expenditure Totals			**1,852,762.13**	**1,798,798.18**	**832,042.05**	**966,756.13**	**46.26%**	**1,746,406.00**	**2,085,069.97**
Police Pension Fund Totals			**252,336.02**	**19,222.82**	**5,360,335.95**	**(5,341,113.13)**		**-**	**2,439,851.35**
Police Special Assets									
	Account Number	**Account Title**	**Proposed Budget**	**Current Yr Budget**	**Current YTD**	**Cur Variance**	**Cur % Budget**	**PY Budget**	**PY Actual**
	99-00-3240	DUI Fines	-	3,605.00	-	3,605.00	0.00%	3,500.00	-
	99-00-3241	Special Assets	-	-	-	-		-	-
	99-00-3242	Article 36	-	-	-	-		-	-
	99-00-3243	BJA / LLE Safety	-	-	-	-		-	-
	99-00-3244	Police Seizure	-	15,450.00	-	15,450.00	0.00%	15,000.00	-
	99-00-3245	Police Forfeiture	-	5,150.00	263.26	4,886.74	5.11%	5,000.00	5,850.00
	99-00-3900	Miscellaneous Revenue	-	-	-	-		-	-
	99-00-3910	Transfer In	-	-	-	-		-	-
Revenue Totals			**-**	**24,205.00**	**263.26**	**23,941.74**	**1.09%**	**23,500.00**	**5,850.00**
	99-00-5400	Material & Supplies	-	-	-	-		-	-
	99-00-5401	Police Seizure	-	-	123,059.03	(123,059.03)		-	-
	99-00-5402	Police Forfeiture	-	-	-	-		-	-
	99-00-7300	Capital Equipment	-	24,205.00	-	24,205.00	0.00%	23,500.00	10,346.80
Expenditure Totals			**-**	**24,205.00**	**123,059.03**	**(98,854.03)**		**23,500.00**	**10,346.80**
Police Special Assets Totals			**-**	**-**	**(122,795.77)**	**122,795.77**		**-**	**(4,496.80)**

Total Revenue	62,063,038.64	55,845,792.87	47,019,066.75			51,176,241.74	19,295,115.82
Total Expenditure	77,930,379.61	58,465,020.33	40,696,821.25			57,752,353.98	45,967,812.54

(15,867,340.97)

Current 3-Year Capital Projects Plan

Budget Year	Location	Limits	Scope	Est. Year of Construction	Detailed Scope
2027	Kingsbrook Dr.	Borio Dr. to North End	Yearly City Wide Roadway Rehabilitation Program	2026	Scope-Concrete flat work repairs, drainage correction, hot in place recycling of existing HMA and new 2" surface.
2027	Longmeadow Dr.	Borio Dr. to Kingsbrook Dr.	Yearly City Wide Roadway Rehabilitation Program	2026	Scope-Concrete flat work repairs, drainage correction, hot in place recycling of existing HMA and new 2" surface.
2027	Carlton St	Gaylord to Prestwick Dr.	Yearly City Wide Roadway Rehabilitation Program	2026	Scope-Concrete flat work repairs, drainage correction, hot in place recycling of existing HMA and new 2" surface.
2027	Dundee Dr.	Carlton Dr. to Loch Ln	Yearly City Wide Roadway Rehabilitation Program	2026	Scope-Concrete flat work repairs, drainage correction, hot in place recycling of existing HMA and new 2" surface.
2027	Chaney Ave.	Oakland Ave. to Hoffman St.	Yearly City Wide Roadway Rehabilitation Program	2026	Scope-Concrete flat work repairs, drainage correction, hot in place recycling of existing HMA and new 2" surface.
2027	Hoffman St.	Chaney Ave. to Elsie Ave.	Yearly City Wide Roadway Rehabilitation Program	2026	Scope-Concrete flat work repairs, drainage correction, hot in place recycling of existing HMA and new 2" surface.
2027	Elsie Ave	Clement St. to Hoffman St.	Yearly City Wide Roadway Rehabilitation Program	2026	Scope-Concrete flat work repairs, drainage correction, hot in place recycling of existing HMA and new 2" surface.
2027	Stern Ave.	Oakland Ave. to Clement St.	Yearly City Wide Roadway Rehabilitation Program	2026	Scope-Concrete flat work repairs, drainage correction, hot in place recycling of existing HMA and new 2" surface.
2027	Fox Meadow Dr.	Gaylord Rd. to Springside Dr.	Yearly City Wide Roadway Rehabilitation Program	2026	Scope-Concrete flat work repairs, drainage correction, hot in place recycling of existing HMA and new 2" surface.
2027	Silver Rock Dr.	Fox Meadow Dr. to Springside Dr.	Yearly City Wide Roadway Rehabilitation Program	2026	Scope-Concrete flat work repairs, drainage correction, hot in place recycling of existing HMA and new 2" surface.
2027	Foxtail Ct.	To West End	Yearly City Wide Roadway Rehabilitation Program	2026	Scope-Concrete flat work repairs, drainage correction, hot in place recycling of existing HMA and new 2" surface.
2027	Caton Farm Rd	Oakland Ave. to Broadway St.	Yearly City Wide Roadway Rehabilitation Program	2026	Scope-Concrete flat work repairs, drainage correction, hot in place recycling of existing HMA and new 2" surface.
2027	Division St.	Weber Rd. to Eastern City Limits	Yearly City Wide Roadway Rehabilitation Program	2026	Scope-Concrete flat work repairs, drainage correction, hot in place recycling of existing HMA and new 2" surface.
2027	Imperial Dr.,	Lynwood St. to Root St.	Roadway Rehabilitation, Water Main Replacement and Storm Water System Installation	2026	Scope-New water main, fire hydrants and water services plus concrete aprons, drainage correction, pavement reconstruction
2027	Oakland Ave.	Theodore St. to Ludwig Ave.	Roadway Rehabilitation and Water Main Replacement	2026	Scope-New water main, fire hydrants and water services plus concrete aprons, drainage correction, pavement reconstruction
2027	Innercircle Dr.	Marlboro Dr. to Hosmer Ln	Roadway Rehabilitation and Water Main Replacement	2026	Scope-New water main, fire hydrants and water services plus concrete aprons, drainage correction, pavement reconstruction
2027	McGilvray Dr.	At Weber Rd.	Intersection Modifications	2026	Widen the existing east leg of the intersection to provide 1 eastbound and westbound land and new left turn lane.
2027	861 Caton Farm Rd	--------	Pump Station (IEPA Loan)	Late 2026	Construction of new water pumping station required to receive Lake Michigan Water from the Grand Prairie & distribute throughout the city.
2027	2305 Caton Farm Rd	--------	Pump Station (IEPA Loan)	Late 2026	Construction of new water pumping station required to receive Lake Michigan Water from the Grand Prairie & distribute throughout the city.
2027	Theodore St.	1467 & 1469	Retaining Wall Improvement	Late 2026	Existing retaining wall removal and replacement with new shorter wall and yard grading.
2027	Well 8	--------	New Generator Installation	2026	Installation of a new backup generator and electrical components for emergency backup power. (Phase 1 of 4)
2027	Jasmine Ditch	Gaylord to west of Jasmine Dr.	Existing Ditch Regrading (Completed after Acquisition)	Late 2026	Ditch regrading and possible culvert replacement
2027	Churnivic	At Lidice Parkway	Radius Modification (Amazon)	2026	Widen existing northeast radius to allow truck navigate the turn without having to stop. Requirement of Truck Route to reduce pollution
2027	Weber Rd	Caton Farm Rd to Crest Hill Dr.	Street Corridor Improvements	Late 2026	Median Landscaping
2027	City Center Municipal Park	--------	Park Construction (Design Phase)	2027	Verify items to be constructed as currently designed and update accordingly if changes are required.
2027	Weber Rd	Division St.	Intersection Improvements (Design Phase)	Estimated 2030	Begin Phase 1 design and environmental. Required for potential future 2030 federal funding which City has been approved for.
2028	Caton Farm Rd.	Over CN RR	New Bridge Deck and Substructure Repair	2027	Substructure repairs, new deck surface, sidewalk and guard rail updates. To be completed when school is out due to bridge will require complete closure.
2028	Theodore St.	Oakland to Plainfield Rd.	Water Main Lining (IEPA Loan)	2027	Lining of existing water main. Work will require temporary water system and reinstatement of existing water services.
2028	Spruce Ln	Borio Dr. To Palm Dr.	Yearly City Wide Roadway Rehabilitation Program	2027	Scope, Concrete flat work repairs, Drainage correction, Hot in place Recycling and new surface.
2028	Palm Dr.	Spruce Ln. to Palm Ct.	Yearly City Wide Roadway Rehabilitation Program	2027	Scope, Concrete flat work repairs, Drainage correction, Hot in place Recycling and new surface.
2028	Rock Run Dr.	Bicentennial Dr. to Ingalls	Yearly City Wide Roadway Rehabilitation Program	2027	Scope, Concrete flat work repairs, Drainage correction, Hot in place Recycling and new surface.
2028	Burry Circle Dr.	Theodore St to Marlboro Dr	Roadway Rehabilitation and Water Main Replacement	2027	Will Need to Phase Construction
2028	Root St.	Caton Farm Rd to Grandview	Roadway Rehabilitation and Water Main Replacement	2027	Scope-New water main, fire hydrants and water services plus concrete aprons, drainage correction, pavement reconstruction
2028	Lincoln Ave/ Crestwood Dr.	Imperial Dr. to Eldorado Dr.; Lynwood to Root St.	Roadway Rehabilitation and Water Main Replacement	2027	Scope-New water main, fire hydrants and water services plus concrete aprons, drainage correction, pavement reconstruction
2028	Well 4 & 11	--------	New Generator Installation	2027	Installation of a new backup generator and electrical components for emergency backup power. (Phase 2 of 4)
2028	861 Caton Farm Rd	--------	Storage Tank	2027	Construction of a new 2.5 MG water storage Tank
2028	Plum Storm Lift Station	--------	Lift Station Repairs	2027	Perform cleaning and replacement of identified existing equipment and pumps
2028	City Center Municipal Park		Park Construction (Phase 1)	2027	Construction of parking lot, playground, underground utilities, sidewalk and multi-use patch and grading and irrigation
2029	Larkin Ave./Plainfield Rd	Theodore St to Plainfield Rd; Theodore St to Leness Ln	Water Main Lining (IEPA Loan)	2028	Lining of existing water main. Work will require temporary water system and reinstatement of existing water services.
2029	Caton Farm Rd.	Gaylord Rd. to Copper Ct.	Yearly City Wide Roadway Rehabilitation Program	2028	Scope, Concrete flat work repairs, Drainage correction, Hot in place Recycling and new surface.
2029	Gaylord Rd.	Renwick Rd. to North of Division St.	Roadway Rehabilitation (GPWC)	2028	Scope, Hot in place Recycling and new surface.
2029	Gaylord Rd.	Division St. to Theodore	Roadway Rehabilitation (GPWC)	2028	Scope, Hot in place Recycling and new surface.
2029	Cedarwood Dr.	Theodore St. to City Limits	Roadway Rehabilitation (GPWC)	2028	Scope, Hot in place Recycling and new surface.
2029	Burry Circle Dr.	Marlboro Dr to Hosmer Ln	Roadway Rehabilitation and Water Main Replacement	2028	Scope-New water main, fire hydrants and water services plus concrete aprons, drainage correction, pavement reconstruction
2029	Greengold St	Caton Farm Rd to Grandview Ave.	Roadway Rehabilitation and Water Main Replacement	2028	Scope-New water main, fire hydrants and water services plus concrete aprons, drainage correction, pavement reconstruction
2029	Well 4 & 11	--------	New Generator Installation	2028	Installation of a new backup generator and electrical components for emergency backup power. (Phase 3 of 4)
2029	Buckner Storm Lift Station	--------	Lift Station Repairs	2028	Perform cleaning and replacement of identified existing equipment and pumps
2029	861 & 2305 Caton Farm Rd	--------	Landscaping and Fencing	2028	Final restoration and fencing contract to be completed after construction of GPWC delivery structures