



Regular City Council Meeting

Crest Hill, IL

March 04, 2024

7:00 PM

Council Chambers

20600 City Center Boulevard, Crest Hill, IL 60403

Agenda

Opening of Meeting:

Pledge of Allegiance

Roll Call

Minutes:

- [1.](#) Approve the Minutes from the Work Session Held on February 12, 2024
- [2.](#) Approve the Minutes from the Regular Meeting Held on February 20, 2024
- [3.](#) Approve the Minutes from the Work Session Held on February 26, 2024

City Attorney:

Management Consultant:

- [4.](#) Request to Post the Open Public Works Director Position
- [5.](#) Approve a Resolution Regarding a Reduction of All 2024 City of Crest Hill Business License Administrative Penalties until June 1, 2024 Pending a Review and Amendment of the City of Crest Hill Business License Fee Ordinances and Section 5.04.120 of the City of Crest Hill Code of Ordinances

Public Works Department:

- [6.](#) Approval of Pay Request #19 from Williams Brothers Construction Inc. with Direction to Send it to the IEPA for Approval and Disbursement for Total Amount of \$30,338.48
- [7.](#) Approve Change Order No. 1 with USG Water for Repair Work to the Iron Filter at Well 11 in the Amount of \$145,768.00
- [8.](#) Water Meter Budget Amendment

City Engineer:

Community Development:

Police Department:

The Agenda for each regular meeting and special meeting (except a meeting held in the event of a bona fide emergency, rescheduled regular meeting, or any reconvened meeting) shall be posted at the City Hall and at the location where the meeting is to be held at least forty-eight (48) hours in advance of the holding of the meeting. The City Council shall also post on its website the agenda for any regular or special meetings. The City Council may modify its agenda for any regular or special meetings. The City Council may modify its agenda before or at the meeting for which public notice is given, provided that, in no event may the City Council act upon any matters which are not posted on the agenda at least forty-eight (48) hours in advance of the time for the holding of the meeting.

Mayor's Report:

[9.](#) Approve a Class Q BYOB Permit License-2301 Plainfield Road

[10.](#) Crest Hill Pony Baseball Ad Donation

City Clerk's Report:**City Treasurer's Report:**

[11.](#) Approve an Ordinance Supplementing the Budget Officer Ordinance for the Fiscal Year Beginning May 1, 2023 and Ending April 30, 2024 for the City of Crest Hill, Will County, Illinois

[12.](#) Approval of the Sales Tax Incentive Rebate Calendar Year 2023 Payment to Food4Less for \$40,075.94

[13.](#) *Revised* Fiscal Year 2024~2025 Budget

[14.](#) Approval of the List of Bills issued through March 5, 2024 in the amount of \$484,152.82

15. Regular and Overtime Payroll from February 12, 2024 to February 25, 2024 in the Amount of \$262,989.57

Unfinished Business:**New Business:****Committee/Liaison Reports:****City Council Comments:****Public Comment:****Executive Session:** If Called by Council for a Good Cause

16. 5ILCS 120/2 (c)(2): Collective negotiating matters between the public body and its employees or their representative, or deliberations concerning salary schedules for one or more classes of employees

17. 5ILCS 120/2(c)(1): The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity

Adjourn:

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MINUTES OF THE EXECUTIVE SESSION
CITY COUNCIL OF CREST HILL
WILL COUNTY, ILLINOIS
February 12, 2024

The February 12, 2024 City Council work session was called to order by Mayor Raymond R. Soliman at 7:00 p.m. in the Council Chambers, 20600 City Center Blvd. Crest Hill, Will County, Illinois.

The following Council members were present: Mayor Raymond Soliman, City Clerk Christine Vershay-Hall, City Treasurer Glen Conklin, Alderman Scott Dyke, Alderman John Vershay, Alderman Darrell Jefferson, Alderwoman Claudia Gazal, Alderperson Tina Oberlin, Alderman Mark Cipiti, Alderman Nate Albert, Alderman Joe Kubal.

Also Present were: Interim Administrator Tony Graff, Police Chief Ed Clark, Deputy Jason Opiola, Deputy Ryan Dobczyk, City Engineer Ron Wiedeman, Finance Director Lisa Banovetz, Interim Public Works Director Mike Eulitz, Director of Community Development Ron Mentzer, Building Commissioner Don Seeman, Attorney Mike Stiff.

Absent were: Interim City Planner Maura Rigoni.

TOPIC: DCEO Grants Discussion

City Engineer Ron Weideman discussed the application process. He discussed the DCEO grants that the city is eligible to apply for and explained page four spreadsheet about the grants.

The first grant project is for Well Drilling, and we have received the application but have not filled it out just yet, but the money will be assigned to the raw water line being installed on Caton Farm Road from Kubinski to Oakland.

The second grant project is the Highland and Cora Retaining Wall Replacement which we have completed and paid for, and we have submitted the application and are waiting for the award of the grant to get paid.

The third grant project is the Old City Hall Demo, the plan was to use this for knocking down the old City Hall when ready and we have the application but are not in the position to bid out at this time.

The fourth and fifth grant projects are for City Hall Electrical and Concrete Work. These projects were submitted back in 2022 and in December we received information from DCEO stating that these projects needed to have BEP guidelines, which is for disadvantaged, or woman owned enterprises. He stated the city completed these projects prior to knowing the BEP requirement. Since the DCEO cannot waive this, we will need to find another project to assign this to.

The sixth grant project is for the Kelly Water Main and Josh Hassert, our Lobbyist, is trying to help us get this reappropriated.

He stated that the fourth grant project was more complicated since it is cost associated with capital improvements and staff recommended to pull this application and use the \$1,000,000.00 on two different projects. He commented that they could use \$250,000.00 towards the Old City Hall to help tear down the building and improve the property to make it more attractive for selling. He also commented that we could use the remainder of the money to help start the City Park.

Engineer Wiedeman recommended pulling the application for Grant #5 and resubmitting it for the purchase of City Center property and this way we would not have to follow any BEP requirements since it is a purchase.

Alderman Jefferson commented that he feels we should move in the direction of grant #4 and #5 as Engineer Wiedeman suggested.

Engineer Wiedeman commented that there are costs associated with tearing down the building and this would help. If a developer must tear down the building, he will decrease the sales price on the property but if there is a clean piece of property, it would be more attractive to sell to a developer.

He also commented that at this point we are just submitting applications and will not be bidding on anything.

Alderman Gazal commented that she agreed with making the property more attractive to a developer and we would not have to keep maintaining the building.

Alderman Gazal asked how long the reimbursement takes. Engineer Wiedeman commented that he does not know at this time but grant project #2 is submitted and he is using it as an example to learn how long this will take. Alderman Gazal asked what would happen if we received an offer for the property at the Old City Hall before receiving the reimbursement. Engineer Wiedeman commented that he would just pull the application and inform DCEO we need to reassign it to a new project.

Engineer Wiedeman explained that we received the grant requirements late because the DCEO was shut down through Covid. They just started getting back from Covid late last year, which is why we are receiving the requirements now.

Josh Hassert, Lobbyist, explained that the DCEO staff was staying home during Covid which created a halt in the process. (Inaudible)

Alderman Cipiti asked if we apply for the grant for the Old City Hall demolition that would be the \$250,000.00 and is that the maximum. Engineer Wiedeman stated that that is the amount we will be awarded and is the maximum. Alderman Cipiti commented that the estimated cost of demolition of the Old City Hall building would be \$500,000.00. Engineer Wiedeman stated that that is why he was proposing to use the \$1,000,000.00 grant, which would be item #4 split between the demolition and the City Park, but we are not ready for bid, and this will be brought before the Council before finalizing this.

Mayor Soliman asked for a straw vote to provide staff direction on proposed projects for DCEO grants that did not meet all the DCEO requirements.

AYES: Ald. Dyke, Vershay, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal.
 NAYES: None
 ABSENT: None

Alderwoman Gazal asked Josh Hassert if he seen the article in the patch regarding the \$1.2 Million for tourism and how they dedicated \$180,000.00 to Route 66 and wondered what we can do. Josh Hassert commented that he believed that was awarded through DCEO through the Heritage Corridor Destinations Tourism Convention Bureau. He stated that would have gone through them directly and then reached out to their members/communities and he does not know why Crest Hill was not made aware of that. She then asked if he could look into that. He informed her that this was outside his scope, and it was through the Tourism Bureau, and they are their own entity.

TOPIC: Discuss Iron Filter Emergency Repair Work

Interim Public Works Director Mike Eulitz is requesting that this item be tabled and brought back to discuss on February 26th. He commented that they had done an initial inspection of the iron filter and thought they could patch it but upon further investigation it may be a little more complicated, and further inspection will be done and then we can discuss this in two weeks.

Mayor Soliman asked for an informal vote to table this until February 26, 2024.

AYES: Ald. Kubal, Albert, Cipiti, Oberlin, Gazal, Jefferson, Vershay, Dyke.
 NAYES: None.
 ABSENT: None.

Alderperson Oberlin asked if something was missing from the original estimate or did someone had dropped the ball. Interim Director Eulitz commented that until you take the water out of there you really cannot tell what it looks like and its more guess work and additional money was put in there, but it is not enough. He also commented that this is the worst one and it was leaking, and we were on range to get a fine from the EPA if not repaired.

Alderman Cipiti asked if this is affecting the function. Interim Director Eulitz commented that it is affecting the quality of water that we were delivering, and it is shut down at this time. Alderman Cipiti also commented that he was getting calls from residents regarding orange water and would this be a reason for this orange water. Interim Director Eulitz commented that this would be one of the reasons and it is shut down and should not affect anyone now.

TOPIC: Fiscal Year 2023 & 2024 Sidewalk

City Engineer Ron Wiedeman commented that last fall he came to the Council about a sidewalk program with Ward Two and the program was completed, and he would like to discuss moving forward. He commented that we spent \$36,360.00 of MFT funds to do a survey, set up a program, and saw cutting. He stated of the 9.24 miles that we identified for the budget 7.6 miles were evaluated to bring the sidewalk into compliance. The soft cut repairs were performed on 376 sidewalks panels to bring back into compliance.

Engineer Wiedeman reviewed the chart on page 19 and stated that we did \$33,078.00 in repairs which covered 7.6 miles of sidewalk that equated to 70 5x5 panels if removed and replaced but we did 376 with this program.

Alderman Albert asked if there is any warranty on these panels since tree roots can move the panels. Engineer Wiedeman commented that it usually is 'one and done' but that was part of the evaluation criteria if they need to repair or replace to take care of the tree roots.

Alderman Vershay asked if we would be putting back the section of sidewalk on Nicholson Street in the alley off Theodore Street. Engineer Wiedeman commented that he would look at that and see what the cost would be and bring that back to the Council.

Alderwoman Gazal asked to not forget about the property on Pleasant, where a person with disabilities lives. Engineer Wiedeman commented that it will be done this year.

Alderman Jefferson commented if they are doing driveways only in ward two will they have any plans to come back through and make them ADA. Engineer Wiedeman commented that the pilot program was done in ward two the first year and next year we will do all four wards but do a different location in ward two and expand off that until the entire city is looked at.

Mayor Soliman asked for a straw vote to execute a proposal with Safe Step, LLC for the 2024 sidewalk cutting program to evaluate only the areas discussed above for a cost of \$60,000.00.

AYES: Ald. Gazal, Jefferson, Vershay, Dyke, Kubal, Albert, Cipiti, Oberlin.

NAYES: None.

ABSENT: None.

TOPIC: Old City Hall Phase 1 Study Results

Engineer Wiedeman commented that we have received back the Phase 1 Environmental Site Assessment on the Old City Hall. He commented that the assessment shows there was asbestos found in the building, but no additional testing is needed. He commented that we do need to let a contractor or developer know there is asbestos in the building.

He also stated that the assessment stated there is lead paint that was found in the building and no follow-up studies need to be done but just need identified and noted to the contractor.

Engineer Wiedeman commented that we will need to do more work on the underground gasoline tank. He commented that it was removed in 2002 and there is record of gas spilled but there was no follow up testing to record if that was ever cleaned up, and further testing will be needed to confirm if it was ever cleaned up.

He also stated that there is no record of a heat oil tank or record that it has been removed. There needs to be underground work to see if there is and then remediation will need to be done.

Engineer Wiedeman commented that since the building was used for vehicle repair and a bottling company will need to be testing for things that have seeped into the soil.

Engineer Wiedeman stated Phase 2 is recommended to complete those four items only at a cost of \$15,635.00. This proposal is just for the testing and not any removal of anything.

Treasurer Conklin asked how a tank is pulled without having State records and/or Fire Marshall reports about this being done from either agency. Engineer Wiedeman commented that the paperwork talked about a spill and nothing us, no remediation or testing in 2002.

Alderman Gazal said there should be state records. Engineer Wiedeman commented that that is who they checked with, the fire marshal and the state records, and the records are incomplete.

Alderman Vershay asked if the well is a problem. Engineer Wiedeman commented that the well is not a problem, it is the tanks.

Mayor Soliman asked for a straw vote to complete Phase 2 Assessment with ESC Midwest, LLC for the Old City Hall building costing \$15,635.00.

AYES: Ald. Oberlin, Cipiti, Albert, Kubal, Dyke, Vershay, Jefferson, Gazal.

NAYES: None

ABSENT: None

TOPIC: Discussion of Meeting held with Republic on Jan. 22, 2024

City Treasurer Glen Conklin commented that the garbage and recycling pickup from a couple of neighborhoods was not picked up due to weather and safety which we referred this to canceling and they referred this as delaying. He stated that they had a meeting with a representative from Republic Services and informed them we felt there should be a reasonable rebate to the city. They ended up coming back and offering approximately \$2,500.00 rebate which they felt was the cost for that base pick up that was missed, or they would offer a \$3,000.00 credit which would be applied to whatever we chose, for a storm cleanup or a city event where we would need trash removal. Treasurer Conklin then figured to give a rebate to the 1200 residents affected would result in a \$2.00 rebate with 1200 entries on the accounts. Treasurer Conklin then suggested keeping the \$3,000.00 credit for future work as needed.

Alderman Gazal commented that she felt it would be best to keep the money within the city. Treasurer Conklin commented that if it were more than \$2.00, he would have thought it would be great to give it back to those affected.

Alderman Kubal asked what the issue would have been to give a refund to Renwick Club and to Carillon Lakes. Treasurer Conklin commented that taking public money and giving it to a Homeowners Association and they would have to figuring out how to allocate the money would not be the best situation. Alderman Kubal wondered if we asked the Homeowners Association. Treasurer Conklin commented that we did not ask the homeowners associations, he is just using that as an excuse to not bring that back and take the public money and give it to the homeowner's associations. Alderman Kubal

commented that only the two homeowners' associations were impacted by this cancellation, and he does not seem it to be an issue for the homeowners' associations to receive that money and figure out what to do with it.

Alderman Cipiti asked how hard it would be to give a credit on the affected residents water bill since we know what the areas are that were affected. Treasurer Conklin commented that it would be 1200 households and not be the easiest to do.

It was stated we would like to keep a relationship with the garbage company and stay at a good standing.

Mayor Soliman asked for an informal vote for a credit for the January 12 & 13th garbage service days.

Director Banovetz commented that she wanted to make sure that we understand it is not a monetary credit but a credit for services in-kind.

AYES: Ald. Dyke, Vershay, Jefferson, Gazal, Oberlin, Cipiti, Albert.

NAYES: Ald. Kubal.

ABSENT: None.

TOPIC: Fiscal Year 2024-2025 Draft Budget Review

Finance Director Lisa Banovetz thanked all the department heads and staff for their help. She informed the Council that this is the first draft she is bringing forward and another draft will be brought to the Council on the 26th of February. She commented that the draft budget will be voted on by the Council on March 4, 2024 and will need to be published by April 30, 2024 and put on display for thirty (30) days. During the thirty (30) days the Council is allowed to make recommendations to changes in these thirty (30) days, after that the Public Hearing would be on April 8, 2024 and ten (10) days after that we would like a final vote on April 18, 2024.

Director Banovetz commented that currently there is a budget deficit of (\$7,846,414.00).

Director Banovetz commented that the City's General Fund is currently showing a budget deficit of (\$441,854.00). She explained how the Illinois Municipal League will provide projections for what the shared revenue for each state per capita is. She explained that it is the amount of state income taxes that flows back to the city, and it is based on the number of residents you have in the city. This did bring our original deficit down since it was (\$800,000.00). She commented that the contributing factors to the deficit of the budget is the split between the property tax levy that was split between the police pension fund and the general fund but the actuarial amount that came back this year had the city contribute an additional \$250,000.00 to the Police Pension Fund and that was due to the poor investments rate in the market. We are making a higher payment to the Police Pension Fund, hopefully next year the interest rates will go up and the amount we contribute to the Police Pension Fund will go down.

Director Banovetz explained that there is a 5% placeholder in the draft budget for non-union salaries which it was thought that would be high but Council at some point will have to decide about the non-union salaries.

Treasurer Conklin commented that when the sampling was done it was done at a poor time where that Police Pension Fund balance was, but the market has improved remarkably since then. Director Banovetz commented that the police contribute 9.1% of their own salary and the city makes up the difference of the unfunded amount.

Director Banovetz commented that the union 150 employees' salaries increased by 4% from the previous year and the salaries for all MAP union employees increased by 3.5%. She also commented that the City's property and casualty, worker's compensation, and medical insurance premiums are expected to increase by 5%. She also commented that she spoke to our insurance representative and was told that Crest Hill might receive an increase of higher than 5% and once she finds this out, she will bring it back to the Council.

Last year there was a contribution of \$741,800.00 transfer from the General Fund to the Capital Projects Fund to cover road improvements throughout the city and this is not in the budget this year.

She also commented that the \$2,000,000.00 reimbursement from fiscal year 2023 – 2024 that DCEO was to reimburse for capital expenditures incurred related to the City Center building was not received. This has been paid from the General Fund balance.

Director Banovetz commented that we pay a lot for our I.T. services, which were to be temporary, and we are still using them. She commented that it is 68% more of what we have paid to the past company VirTek. Alderman Cipiti asked what the actual dollar amount would be. Director Banovetz commented that we had paid VirTek \$10,200.00 monthly for the same I.T. services and amount of time we receive from AIS, and we pay AIS \$17,200.00 monthly, which amounts to \$7,000.00 more a month.

Director Banovetz stated from the staff perspective, to remain fiscally responsible, staff would like approval from the Council to place the current vendor legal services and I.T. services out for RFP during fiscal year 2024-2025 to make sure the city is receiving the best services at the lowest competitive price.

Director Banovetz also stated that the staff is recommending the property Tax Rebate not be administered for the next fiscal year which would be fiscal year 2025. This would be \$250,000.00 that would come back to the city to be used for streets, and other capital projects. Treasurer Conklin commented that there are substantial costs to administer this program.

Mayor Soliman commented that this was a promise made to our residents back in 2012 and several of the current City Council agreed with this. He commented that \$250,000.00 will give you about one block of street repairs. He also commented that we could look at eliminating the property tax rebate from the businesses and rental property.

Alderwoman Gazal commented that the rental properties are still paying taxes, and the businesses are still struggling.

Director Banovetz commented that the city is still expecting reimbursement of \$923,000.00 from Stateville. She stated that this is money owed from 2009 through 2021, which is eleven (11) years they owe, and we cannot shut their water off.

Director Banovetz mentioned that the eating tax was a great idea and was brought to the city by the past city administrator Jim Marino. She also commented that partnering with LocalGov was great and we have reached almost \$800,000.00 in revenue which just gets deposited into our bank account.

Director Banovetz asked the Building Commissioner Don Seeman what revenue was brought in through building permits. Commissioner Seeman commented around \$1,000,000.00.

Director Banovetz commented that she had to increase the Council travel by \$2,000.00 since the Council's travel expenses have increased.

Police

She also commented that the police budget increased by \$300,000.00 or 5%, most of this is salaries. Police Chief Ed Clark mentioned that the new specialist position and administrative clerk position that was budgeted last year have been filled and currently this year there will not be any additional hiring. He also commented that we have thirty-four sworn officers authorized but only thirty-two working. He explained that they will be close in overtime, but we need to keep in mind that there are refunds from the high intensity drug trafficking areas program and the traffic safety program. There was a decrease in Wescom expenses but increasing from \$280,000 to \$300,000 for any other expenses throughout the year dealing with our dispatch services and we will be able to account for this.

Chief Clark mentioned that he added \$3,000.00 to the training budget which is for the Illinois Chief of Police Association Program which is the process to become credited through the Illinois Chief of Police Association which is an assessment program that looks through our policy and procedures, and our facility that he would like to achieve for the department, and it will pay for the assessment and the travel.

Alderman Albert asked if the chief could elaborate on how the service works for Wescom. Chief Clark commented that it is calls for service and there are fees we are paying for this service.

Chief Clark commented that this year he would like to replace the pistols the officers use since they are currently eleven (11) years old. He also commented that he would like to move towards a nine-millimeter platform.

Chief Clark commented that he would like to talk to Mr. Graff more on our vehicles since we have not replaced a vehicle in three years and there has been talk about going to a leasing program, but he would like to stay with some sort of replacement program. He commented that there are five vehicles that will need to be replaced looking at the mechanical parameters that include miles and run time.

Alderwoman Gazal asked how many vehicles we have total. Chief Clark commented that we have seventeen vehicles which we have been hanging on to some of them since they were getting older, and we would have something when another vehicle is down. Treasurer Conklin mentioned that a new vehicle for the police department would be around \$60,000.00 and we need to be mindful that a vehicle replacement is not in the budget currently. Director Banovetz commented that each program we have has to be funded by some revenue source and people are under the assumption that money has been set aside

for the vehicle program and there has not been. She also commented that each year we should start putting money aside for vehicle replacement when needed.

Alderman Dyke asked if we could get a report on what vehicles need replaced and the mileage on them. Chief Clark commented that he can get that report. He also commented that when he says five vehicles it is not that they need replaced tomorrow, he just means that it is getting near the time of replacement.

Alderman Jefferson asked if we can also get a maintenance report on the vehicles. Alderman Jefferson also asked about the body cameras and vehicle cameras. Chief Clark commented that those were purchased last year through a grant.

Streets

City Engineer Ron Wiedeman commented that there is an increase in the budget to \$448,500.00 but wanted the Council to know that \$280,000.00 is being funded by the Midwest Funds to do the study of the truck route for which we have Burke under contract.

Engineer Wiedeman commented that he does have standard items in the budget for design fees for Wilcox to update the plans, \$25,000.00 is there in case he has to do legals or design plans for Phase 2 of welcome signs, \$25,000.00 for Phase 2 of the Old City Hall and bid documents, and we are still working with Robinson on Crest Hill Storage on flooding which has been on the books for three years.

Facility Maintenance

Building Commissioner Don Seeman commented that this is for facility maintenance for the new building. Commissioner Seeman commented that there was never a budget line for this building. He also commented that we have put money in for this for maintenance repair that was never added into last year's budget. He also commented that there is money to hire another maintenance worker.

Alderman Cipiti asked if Commissioner Seeman is recommending a line item for preventative maintenance. Commissioner Seeman commented there was no money put in for any maintenance and what we have done has come out of our General Fund and we will need it for preventative maintenance as well.

Alderwoman Gazal asked if we are considering if part of the budget includes any of the work that needs done at the Public Work building. Engineer Wiedeman commented that he knows there is work to be done there like the repair work to the gate but does not know if the past Public Works Director had put that in the budget. Alderwoman Gazal commented that there are also leaks in walls and a window problem that needs to be looked at before it gets worse.

I.T.

Director Banovetz commented that the I.T. budget has increased \$141,000.00 from last year because there is a bunch of new software, security systems with our doors and locks.

Alderwoman Gazal commented that we are paying \$84,000.00 for I.T. services. Director Banovetz commented that she already mentioned this, and we will be looking for RFP for this and an employee position to manage this.

Fleet Maintenance

Director Banovetz commented that this has increased \$56,000.00 which is 11% that is union salaries, and materials for working on vehicles.

Administration

Director Banovetz commented that this has decreased from last year.

Clerk

Director Banovetz commented that there is a small increase due to salary.

Treasurer Department

Director Banovetz commented that there was an increase of \$111,000.00 which was 52% and they have hired an additional account disbursement clerk with benefits, and it went from single to family coverage.

Community Development

Interim Director of Community Development Ron Mentzer commented that the proposed budget assumes the city is looking to fill the three full time positions that need to be filled. He also commented that engineering costs are now going to be budgeted in the Community Development department.

He also mentioned that there are contractual services in the budget and feels that it is about \$60,000.00 short. Director Mentzer commented that he proposes we budget \$164,000.00. This would be to help set up the potential third TIF District, and outside consulting for building permit review specialists. He also commented that they need to include in the budget the carryover from the grass and weed cutting vendor which is approximately \$20,000.00. He also commented that they need to add consulting services for the Senior Planner for Maura Rigoni to continue to provide planning support services.

Alderman Gazal commented that she thought that we already included the Planner salary in the budget and asked if it is still budgeted for a full-time planner and the position is still being published. Director Mentzer commented that the position is posted but we have not really received many applications and Human Resource Manager Dave Strahl will be closing the position at the end of this month and reviewing the applicants.

Alderman Gazal asked if the fines for the grass and weed cutting eventually overtime pay for themselves. Director Mentzer commented that there has not been a detailed study, but we often have to lien the properties for this since they do not pay their fine.

Alderman Jefferson asked have we posted the Planner position. Director Mentzer commented that it is posted in several places, and we do have four to five applications.

Director Mentzer commented that they proposed more money in the budget for training for certain certifications.

MFT

Engineer Wiedeman went over the MFT budget items and stated that some of the add ins are the design engineering services for the traffic signal at Weber and McGilvray, they are

still doing crack filling and patching, and the sidewalk cutting program. He commented that he is seeing a decrease in the MFT revenues.

Non-Home Rule Revenue

Director Banovetz commented that she looked at last year's revenue which was \$2,200,000.00 and this year she only budgeted \$2,000,000.00 which they could talk about if they would like her to increase that. She also commented that we have an economic incentive that we pay to Food4Less that is \$50,000.00.

Water & Sewer Revenue

Engineer Wiedeman commented that customer meter sales are reflecting new rate study up around one million and the only increase is for the tap on fee

Water/Sewer Capital Projects

Ron Wiedeman commented that the customer meter sales and the Stateville charges are reflecting the new rate study, and this has bumped up the revenues in the water and sewer fund. He stated that the three water projects to do this coming year are Parkrose, Circle and Green.

Engineer Wiedeman stated that our salt barn is draining into our storm sewer, and we need to do some corrective work so that it drains into our sanitary sewer, which is approximately \$125,000.00 worth of work and is in the budget to be done next year.

Capital Project Funds

Engineer Wiedeman explained the Capital Project Funds. He stated he has budgeted \$1,100,000.00 million for resurfacing, also there is money for Phase 2 entrance signs. He further explained that there is \$650,000.00 for the Wilcox storm sewer project and he included \$475,000.00 for the Theodore retaining wall for Cora and Kelly. He then mentioned that there is \$325,000.00 for Weber and Knapp and the bidding opens next Tuesday. We are obligated to pay a percentage of that project which he will not know the true numbers until next week but have budgeted approximately \$325,000.00. He also included in the budget the money for the playground equipment with the Park District.

Alderman Gazal asked if we are going to negotiate something with the Park District regarding this. Engineer Wiedeman commented that if we do a park this year it would be a 50-50 split. Some Council would like to see more coming from the Park District.

Director Banovetz reminded everyone that we are starting off with a \$7.8 million budget deficit. She then stated that in the General Fund there is an investment of \$7.4 million dollars, Water/Sewer is \$11.4 million dollars, and we calculated what a 6-, 4-, and 3-month reserve would be for cash on hand for emergencies.

Alderman Gazal asked if anyone reached out to Cable about the microphones and the portable microphones should only be used at the floor tables and podium. Commissioner Seeman commented that he is meeting with the audio company tomorrow.

Alderman Albert commented that the microphones should have never been brought to the new City Center to begin with. City Clerk Vershay-Hall commented that the biggest concern is when they talk and turn their heads there is no audio.

Alderwoman Gazal then asked when they will be discussing salaries for non-union staff. Director Banovetz commented that there is a 2-6% increase possibility. Alderwoman Gazal commented that now that there is a city administrator the department heads should be collaborating with him and then come to an executive session and ask for what you are asking for. Treasurer Conklin commented that the salaries are budgeted already and once it is decided then that will change the budget as well.

Alderwoman Gazal commented that last year there were salaries given without reviews and this year she wants to make sure everyone gets a review.

Alderman Dyke asked if we could look at the lease agreement for the copiers. Director Banovetz commented that we are in the lease agreement until 2025 but if you can buy it then do that because it is much better than paying monthly.

Public Comment:

Stuart Soifer, a resident, commented that he wanted to circle back to the garbage company and stated that it sounds like the city is taking the money that the residents have paid for the service and now the city will use the funds for anything the city sees fit. He stated the residents paid for it, the residents had the loss and does not understand why it would go to anybody in the city.

Stuart also commented that he saw streets being patched today and they are patching outside of the city limits. Engineer Wiedeman commented that we usually go all the way to Renwick, he knows the city stops north of there but in the past, they have always gone to Renwick. Engineer Wiedeman commented that it has always been a handshake deal with the other municipality directors.

He then commented about the removal of the tax rebate, and he addressed the mayor that when he was running for mayor his response was if they had to remove this rebate it would have to go back to referendum, since it was passed in a referendum.

Alderman Oberlin commented that the sales tax was a referendum and not the distribution of the rebate. Stuart commented that in order to get the sales tax increase it was said that if it passes the rebate would be brought back to the taxpayers and this is how he remembered it. Treasurer Conklin commented that a mayor cannot make a promise for the City Council all the time, but he can be committed to maintaining it.

Stuart also offered to consult pertaining to the audio for free and the mayor did not want that. Mayor Soliman commented that we were working with vendors at that time.

Mayor's Update:

No mayor updates.

Committee/Liaison Updates:

No committee/liaison updates.

City Administrator Updates:

Interim City Administrator Tony Graff commented that this is a very efficient way to start the budget process, now it needs to be decided on what to leave in and what to take out. He also commented that if we pass a deficit budget, with a plan attached we need to know where the money is coming from.

Director Banovetz commented that if there is anything specific that will need to be changed that we talked about tonight we will have that laid out for the meeting on the 26th.

The meeting was adjourned at 10:09ppm.

Approved this _____ day of _____, 2024

As presented _____

As amended _____

CHRISTINE VERSHAY-HALL, CITY CLERK

RAYMOND R. SOLIMAN, MAYOR

MINUTES OF THE REGULAR MEETING
CITY COUNCIL OF CREST HILL
WILL COUNTY, ILLINOIS
February 20, 2024

The regular meeting of the City of Crest Hill was called to order by Mayor Raymond R. Soliman at 7:00 p.m. in the Council Chambers, 20600 City Center Boulevard, Crest Hill, Will County, Illinois.

The Pledge of Allegiance was recited in unison. Mayor Soliman asked everyone to remain standing after the pledge. Mayor Soliman asked for a moment of silence for William Sklare who passed away on February 6, 2024. William was the husband of Barbara Sklare. Barbara is a resident of Crest Hill and served the City of Crest Hill for a total of twelve (12) years. She was on the Plan Commission Board for four years and served as an alderwoman for Ward Two for eight years. Mayor Soliman wanted to extend our deepest condolences to the Sklare Family, and he asked that we keep this family in our prayers during this difficult time.

Roll call indicated the following present: Mayor Raymond Soliman, City Treasurer Glen Conklin, City Clerk Christine Vershay-Hall, Alderman Scott Dyke, Alderman John Vershay, Alderman Darrell Jefferson, Alderwoman Claudia Gazal, Alderperson Tina Oberlin, Alderman Mark Cipiti, Alderman Nate Albert.

Also present were: Interim City Administrator Tony Graff, Police Chief Ed Clark, Interim Public Works Director Mike Eulitz, Interim Director of Community Development Ron Mentzer, City Attorney Chris Spesia and Deputy Clerk Karen Kozierka.

Absent were: Alderman Joe Kubal, City Engineer Ron Wiedeman, Finance Director Lisa Banovetz, Building Commissioner Don Seeman.

Mayor Soliman commented that he received a message from Alderman Kubal, and he has excused Alderman Kubal from tonight's meeting.

APPROVAL OF MINUTES: Mayor Soliman presented the minutes from the Work Session meeting held on January 22, 2024 for Council approval per the memo dated February 20, 2024.

(#1) Motion by Alderman Jefferson seconded by Alderman Vershay, to Approve the Minutes from the Work Session Meeting Held on January 22, 2024 per the memo dated February 20, 2024.

On roll call, the vote was:

AYES: Ald. Dyke, Vershay, Jefferson, Gazal, Oberlin, Cipiti, Albert.

NAYES: None.

ABSENT: Ald. Kubal.

There being seven (7) affirmative votes, the MOTION CARRIED.

Mayor Soliman presented the minutes from the Regular meeting held on February 5, 2024 for Council approval per the memo dated February 20, 2024.

(#2) Motion by Alderwoman Gazal seconded by Alderman Jefferson, to Approve the Minutes from the Regular Meeting Held on February 5, 2024 per the memo dated February 20, 2024.

On roll call, the vote was:

AYES: Ald. Vershay, Jefferson, Gazal, Oberlin, Cipiti, Albert, Dyke.

NAYES: None.

ABSENT: Ald. Kubal.

There being seven (7) affirmative votes, the MOTION CARRIED.

CITY ATTORNEY: City Attorney Chris Spesia commented that there were no agenda items for discussion but could answer any questions.

Alderman Dyke commented that a resident asked him when they come out of executive session why is the meeting not televised. He stated that they wondered if that is in violation of the Open Meetings Act since the end of the meeting is not televised. Attorney Spesia commented that the meetings are published and open to the public and under the Open Meetings Act televising a meeting is not a requirement.

Mayor Soliman commented that it is audio recorded as well.

CITY ADMINISTRATOR: Interim City Administrator Tony Graff announced he has an update from GovHR regarding the search for the City Administrator position and he gave the semi-finalist candidate list, which the candidates will be reviewed in executive session.

Interim Administrator Graff stated that there are currently twenty-three applicants and Ryan Cotton from GovHR felt very strongly about eleven candidates. He also stated that the closing is March 4, 2024 and they will give a presentation on March 25, 2024.

Alderman Oberlin commented that a resident's name is incorrect on page seven of the January 22, 2024 minutes. City Clerk Christine Vershay-Hall commented that she would have that corrected.

Alderwoman Gazal asked if there would be weekly updates on what is happening in the city. Interim Administrator Graff commented that he is keeping a journal and his first week was more of an orientation, but he would provide more updates and reports of projects that the Council is involved with on Friday. Alderwoman Gazal also asked if he would have the non-union employees' raises ready so they can be able to review them. Interim Administrator Graff commented that each department head has a task to start working on recommendations and performance reviews, but he did not give them a deadline to complete this and he also mentioned there is a place holder for the raises in the budget. He also commented that there will be an executive session to go over these results. Alderwoman Gazal asked since it would not be the next meeting then when would it be. Interim Administrator Graff commented that he should have them in two weeks.

Alderwoman Gazal commented that we cannot continue with the sound issues during the meetings, and she has asked in the past that we involve Jeff Prah, our Audio-Visual Specialist, in the meeting and after talking to Jeff, he was not involved in this meeting. It was discussed that Building Commissioner Don Seeman had a meeting with a sound company. Alderwoman Gazal asked again if we can make sure to include Jeff Prah in these

meetings. She also commented that we need to take care of the sound issues before the warranty is over.

Alderman Dyke asked if we could have discussion on the next agenda for the delinquent Places for Eating Tax and business licenses. He also stated that he would like to discuss how we are going to move forward with these businesses.

PUBLIC WORKS DEPARTMENT: Interim Public Works Director Mike Eulitz requested Approval of Pay Request #18 from Williams Brothers Construction Inc. with Direction to Send it to the IEPA for Approval and Disbursement for Total Amount of \$24,479.41 per the memo dated February 20, 2024.

Alderson Oberlin commented that the documents show the old address of 1610 Plainfield Road and would like these documents updated with our new address. She also commented that the names also need updated since some of the documents still mention our former Public Work Director Mark Siefert. Interim Director Eulitz stated that he would take care of that.

(#3) Motion by Alderson Oberlin seconded by Alderman Dyke, to Approve Pay Request #18 from Williams Brothers Construction Inc. with Direction to Send it to the IEPA for Approval and Disbursement for Total Amount of \$24,479.41 per the memo dated February 20, 2024

On roll call, the vote was:

AYES: Ald. Jefferson, Gazal Oberlin, Cipiti, Albert, Dyke, Vershay.

NAYES: None.

ABSENT: Ald. Kubal.

There being seven (7) affirmative votes, the MOTION CARRIED.

Interim Public Works Director Mike Eulitz requested to Approve Change Order #4 with Vissering Construction for the West Treatment Plant Project for an Addition of \$43,398 per the memo dated February 20, 2024. Interim Director Eulitz stated that the total value of all change orders to date is a deduction of \$1,281,819.00 including this change order. He also commented that the contractor did not ask for a time extension and the project will remain on schedule.

(#4) Motion by Alderwoman Gazal seconded by Alderson Oberlin, to Approve Change Order #4 with Vissering Construction for the West Treatment Plant Project for an Addition of \$43,398 per the memo dated February 20, 2024.

On roll call, the vote was:

AYES: Ald. Cipiti, Albert, Dyke, Vershay, Jefferson, Gazal, Oberlin.

NAYES: None.

ABSENT: Ald. Kubal.

There being seven (7) affirmative votes, the MOTION CARRIED.

Interim Public Works Director Mike Eulitz requested Approval of Pay Request #13 from Vissering Construction Inc. with Direction to Send it to the IEPA for Approval and Disbursement for a Total Amount of \$821,186.40 per the memo dated February 20, 2024.

(#5) Motion by Alderperson Oberlin seconded by Alderman Jefferson, to Approve Pay Request #13 from Vissering Construction Inc. with Direction to Send it to the IEPA for Approval and Disbursement for a Total Amount of \$821,186.40 per the memo dated February 20, 2024.

On roll call, the vote was:

AYES: Ald. Gazal, Oberlin, Cipiti, Albert, Dyke, Vershay, Jefferson.

NAYES: None.

ABSENT: Ald. Kubal.

There being seven (7) affirmative votes, the MOTION CARRIED.

CITY ENGINEER: Interim Director of Public Works Mike Eulitz commented that he would be requesting the next agenda items in the absence of the City Engineer Ron Wiedeman.

Interim Director Eulitz requested to Approve a Resolution Approving an Agreement for 2025 Sidewalk Cutting Program-Survey by and between the City of Crest Hill, Will County, Illinois and Safe Step, LLC. for a Cost of \$60,000.00 per the memo dated February 20, 2024.

(#6) Motion by Alderman Dyke seconded by Alderman Jefferson, to Approve a Resolution Approving an Agreement for 2025 Sidewalk Cutting Program-Survey by and between the City of Crest Hill, Will County, Illinois and Safe Step, LLC. for a Cost of \$60,000.00 per the memo dated February 20, 2024.

On roll call, the vote was:

AYES: Ald. Oberlin, Cipiti, Albert, Dyke, Vershay, Jefferson, Gazal.

NAYES: None.

ABSENT: Ald. Kubal

There being seven (7) affirmative votes, the MOTION CARRIED.

Resolution # 1207

Interim Director Eulitz requested to Approve a Resolution Approving an Agreement for Old City Hall-Phase 2 Assessment by and between the City of Crest Hill, Will County, Illinois and ECS Midwest, LLC for an Amount of \$15,635.00 per the memo dated February 20, 2024. Interim Director Eulitz commented that asbestos and lead paint were found in the old City Hall and this agreement would be for further investigation on how we can remove the items found.

(#7) Motion by Alderwoman Gazal seconded by Alderman Jefferson, to Approve a Resolution Approving an Agreement for Old City Hall-Phase 2 Assessment by and between the City of Crest Hill, Will County, Illinois and ECS Midwest, LLC for an Amount of \$15,635.00 per the memo dated February 20, 2024.

On roll call, the vote was:

AYES: Ald. Albert, Dyke, Vershay, Jefferson, Gazal, Oberlin, Cipiti.

NAYES: None.

ABSENT: Ald. Kubal.

There being seven (7) affirmative votes, the MOTION CARRIED.

Resolution # 1208

Alderwoman Gazal thanked Interim Director Eulitz for taking over everything so quickly and she also apologized for bothering him on a holiday, she forgot the city was closed. She also mentioned that the last time we had a city-wide hydrant flushing was April 29, 2022 and asked if he is planning to do a hydrant flushing. Interim Director Eulitz commented that it is on his schedule to do once we get nice weather. He also commented that they will take care of the hot spots first and then start flushing hydrants.

Alderwoman Gazal also mentioned that the last time the hydrant painting program was done was in October of 2022 and stated that she knows it is budgeted every year and would like to know if we still have the money and why is this not done and if we will be doing this. Interim Director Eulitz commented that he will verify there is still money in the budget and get someone to do this once the weather warms up.

Mayor Soliman commented that last year he was told there was a delay with the paint color and the product.

Alderman Dyke asked if there is a warranty for some of the hydrants, we have painted in the past that have faded to a pale blue. Interim Director Eulitz ask Alderman Dyke to email him with an area and he will look and check into the warranty.

Alderperson Oberlin complimented Interim Director Eulitz stating that she has talked to several people from his past employer, and they all had remarkedly wonderful things to say about him.

ECONOMIC DEVELOPMENT DEPARTMENT: Interim Director of Community Development Ron Mentzer commented that there are no agenda items for discussion but wanted to provide an update on the status of Walgreens located at 2379 Plainfield Road. He commented that it was brought to his attention that the store would be closing. He then reached out to the store manager and then reached out to the district manager and confirmed the store was closing. He commented that initially the store was closing on March 19, 2024 but they extended that date, and they did not know at that time what the date would be, but he would reach out to the city once he has that information. Interim Director Mentzer asked the district manager what the reason for the closing is and if there is any contact information for the property owner since it is a leased property. He also stated that he is supposed to be hearing back from another corporate employee since this manager could not answer any of his questions.

Alderwoman Gazal asked if they could schedule a meeting with Roger Duba in regards to the strip mall off Division Street and discuss what is going on with the property and how we can collaborate with him to promote the property. She also commented that the signs are gone, and it is looking more vacant, and many residents do not like how it is a ghost town in that area.

Alderman Jefferson commented that the realtor signs are in the grass and the paint is peeling and you cannot see them.

POLICE DEPARTMENT: Police Chief Ed Clark announced that March 9, 2024 the Police Department will be participating in the Special Olympics Polar Plunge in Braidwood at the Recreation Center.

Alderwoman Gazal commented that she has received several text messages and phone calls regarding the striping on Gaylord and Cedarwood after being redone in the fall. She commented that the residents, especially the elderly, are concerned since it is very unsafe when merging. She stated that if it was not wrong and doing well why would we change it. She also stated that she would like this on an agenda for discussion.

Dominic Gattone with Strand & Associates commented that in the next year or two as the Lake Michigan Water improvements approach that entire area will be torn up and redone to allow a sixty-inch watermain.

MAYOR: Mayor Soliman commented that we have received a phone call from the Joliet Herald News informing us that they conducted a survey, and the City of Crest Hill will receive an award from the Joliet Herald News for one of the top workplaces to work at in Will County. Mayor Soliman congratulated all the employees of the City of Crest Hill for all the hard work they do, and he thanks them for the loyalty and dedication they have for the City of Crest Hill.

Alderwoman Gazal commented that Bill and Barb Sklare are close friends of hers and she sends her condolences to Barb. She also asked the mayor if he picks and chooses for whom he wants to have a moment of silence. She also commented that her father passed away in December and the mayor did not say a word regarding her father passing away. She then asked if that is because the mayor does not like her or if he just picks and chooses.

Mayor Soliman apologized to Alderwoman Gazal if he had offended her in any way.

CITY CLERK: City Clerk Christine Vershay-Hall requested Approval of Six (6) Additional Temporary Sign Permits for Scorpion Dance per the memo dated February 20, 2024. She also commented that this is because his permanent sign is not ready for use yet.

Maria Aguirre, the mother of Michael Vallejo, who is the owner of Scorpion Dance approached the podium and stated that the problem is that her son has temporary business signs on the side walls of the building, and he is being made to take them down. She commented that everyone has signs that have been there for years and now my son owns a business and is being made to take them down. She asked if we pick and choose who gets to keep their signs and who does not.

Interim Director Mentzer commented that if he can get her number, he would be happy to discuss this with the building commissioner and see if we can get these questions answered.

Maria commented that they are only giving him a ten-day sign and he needs to promote his business. She also stated that he had asked to put wood lettering on top of his business and was told it is not allowed but the business across the street is doing the same thing he wants to do.

Alderman Albert explained that one of the businesses face Sweetbriar which is the only frontage this business has to place signage.

Maria then approached the dais and showed the Council members pictures.

Mayor Soliman told Maria before she left the meeting to give Director Mentzer her phone number so he and the building commissioner can discuss this with you.

(#8) Motion by Alderman Albert seconded by Alderperson Oberlin, for Approval of Six (6) Additional Temporary Sign Permits for Scorpion Dance per the memo dated February 20, 2024.

On roll call, the vote was:

AYES: Ald. Jefferson, Gazal, Oberlin, Cipiti, Albert, Dyke, Vershay.

NAYES: None.

ABSENT: Ald. Kubal.

There being seven (7) affirmative votes, the MOTION CARRIED.

City Clerk Christine Vershay-Hall requested a Waiver of Late Fees for Three (3) Business Licenses per the memo dated February 20, 2024.

City Clerk Christine Vershay-Hall commented that we have a business owner in the audience who is requesting a waiver of his late fees. Tom Hooks, owner of Taboo, approached the podium and introduced himself stating that he has been in business at this location since 1992. He explained that he received the renewal packet, and he placed it on his desk, and he simply forgot to fill the forms out and send in on time. He then commented that when he realized that he had forgotten to submit his renewal and immediately went to turn in the packet, but it was late and now the late fee is approximately \$4,000.00. Mr. Hooks asked for forgiveness from a person who has been a merchant of the city for a very long time who has always paid on time.

Clerk Vershay-Hall commented that he has paid for his license renewal but not the outstanding late fees.

Alderman Cipiti asked what the penalty fee is. Clerk Vershay-Hall stated that the penalty alone is \$4,050.00.

Interim Administrator Graff commented that there are other businesses who have contacted the Clerk's Office regarding their penalty fees, and they all have good reasons why they forgot. He commented that there is a list of three different businesses who would like a waiver, also and their penalty fees are \$450.00 each. There are some businesses that have paid the penalties without questioning it. Interim Administrator Graff commented that these penalty fees are steep, and this was put in place a long time ago and will need to be discussed.

Alderwoman Gazal commented that there is a business that has received a \$750.00 fine for missing the administrative hearing but if we waive one where does this stop? Interim Administrator Graff commented that a fee of \$4,050.00 for a senior moment is steep when he has 32 years of being on time.

Alderman Albert asked what other reach outs we do to the businesses after receiving the renewal packet. Deputy Clerk Karen Kozerka commented that we will usually email around the week of January 31st and we will call if no email is given.

Aldermoman Gazal asked how many letters were sent to the business. Deputy Clerk Kozerka stated that he was mailed the renewal packet and given two emails.

Alderman Albert commented that he appreciates the honesty, but this is a slippery slope to go down. He also commented that he is late on every water bill that comes, and he does not get a waiver on the fee. Mr. Hook commented that he understands the penalty fees on the burglar alarm, but the sexually oriented fee is \$3,600.00 which is very high. He also commented that businesses are struggling these days. If Walgreens is closing imagine the little businesses that are struggling. He also reminded everyone that he has never been late.

Treasurer Glen Conklin commented that when looking at our income for the year, we base it on the income on the cost of the business license and not the fees. He commented that we like to see compliance more than penalty and penalty fees should not overburden because it is too harsh.

Mayor Soliman asked the Council to table this until the first meeting in March when we bring back the list of delinquent businesses that Alderman Dyke asked for earlier.

Alderman Albert commented that there needs to be an understanding that no citations will be issued. City Clerk Vershay-Hall commented that she would notify the Building Department to hold off on the citation issuing.

Alderman Cipiti asked how we will be managing the penalty fees for other businesses since we are tabling this issue. Interim Administrator Graff commented that the businesses are coming in and paying the actual license fees and not the penalty fees until we discuss this.

Aldermoman Gazal commented that we need to send more than just one letter by mail since the mail can get lost.

(#9) Motion by Alderman Jefferson seconded by Alderman Dyke, to Table the Waiver of Late Fees for Three (3) Business Licenses until February 26, 2024 for further discussion.

On roll call, the vote was:

AYES: Ald. Vershay, Jefferson, Gazal, Oberlin, Cipiti, Albert, Dyke.

NAYES: None.

ABSENT: Ald. Kubal.

There being seven (7) affirmative votes, the MOTION CARRIED.

Clerk Vershay-Hall informed the Council that there are forty-nine other businesses that have not paid for their license.

CITY TREASURER: City Treasurer Glen Conklin presented the regular and overtime payroll from January 29, 2024 through February 11, 2024 in the amount of \$257,602.12 per the memo dated February 20, 2024.

City Treasurer Glen Conklin requested Approval of the list of bills issued through February 21, 2024 in the amount of \$3,223,844.81 for Council approval per the memo dated February 20, 2024.

(#10) Motion by Alderperson Oberlin seconded by Alderman Cipiti, to Approve the list of bills issued through February 21, 2024 in the amount of \$3,223,844.81 for Council approval per the memo dated February 20, 2024.

On roll call, the vote was:

AYES: Ald. Gazal, Oberlin, Cipiti, Albert, Dyke, Vershay, Jefferson.

NAYES: None.

ABSENT: Ald. Kubal.

There being seven (7) affirmative votes, the MOTION CARRIED.

UNFINISHED BUSINESS: There were no unfinished business items on the agenda.

NEW BUSINESS: There was no New Business on the agenda.

COMMITTEE/LIAISON REPORTS: There were no Committee/Liaison reports on the agenda.

COUNCIL COMMENTS: Alderman Albert announced that the Knights of Columbus for St. Annes and St. Ambrose is hosting a Corned beef and Cabbage dinner on Saturday, March 16, 2024 at St. Ambrose Hall. Tickets are \$20.00 for a corn beef and cabbage dinner, and there is a macaroni and cheese dinner option for the children for \$7.00. If you are interested in the dinner and want to purchase tickets, you may call Harry Blackburn at (312) 401-2236.

Alderman Albert also announced that the Crest Hill Lions Club is hosting an Easter Egg Hunt on Saturday, March 30, 2024 at 12:00 p.m. in the field near Richland School. This will be for all children ages 0 through 10 years old.

Alderwoman Gazal announced that Saturday, March 2, 2024 is the Kids Pop-Up Pantry in the parking lot at the City Center from 12:00 p.m. to 2:00 p.m.

PUBLIC COMMENT: Roxanne Greztich, a resident at 1621 Wilcox, approached the podium and publicly thanked the Council for listening to her at the last meeting and she especially thanked the Police Chief Ed Clark. She commented that the police department is showing their presence tremendously in her area. She commented that she appreciated the chief acting on this immediately and asked to give a heartfelt thank you to all the officers for helping with this, as well.

Stuart Soifer, a resident, commented that he wanted a follow up about the discussion regarding the city receiving credit from Republic Services for the loss of pickup. City Treasurer Glen Conklin commented that we have requested and received a letter of intent for \$3,000.00 worth of in-kind service to the City of Crest Hill at any future date that we request. He stated that this is not a physical credit. Stuart then asked what the intention would be for that \$3,000.00. Alderperson Oberlin commented that if the city requests a special pickup from a storm or a special event held in the city the credit would be used for that. Stuart commented that the residents who were damaged by not getting serviced are paying for some other service that the city will use. Treasurer Conklin commented that the answer is yes, the refund would have been \$2.00 per household but we received additional monies for the in-kind consideration, and he understands it is not fair to the ones who did

not receive services. Alderwoman Gazal commented that it would have cost the city more to process a \$2.00 refund check.

Alderwoman Gazal commented that we should not forget to thank Mrs. Dyke, for all the years of work and time she has put into these homes. She also thanked the Police Chief Ed Clark.

There being no further business before the Council, and no action needed from the executive session, a motion for adjournment was in order.

(#22) Motion by Alderman Dyke seconded by Alderman Vershay, to adjourn the February 20, 2024 Council meeting.

On roll call, the vote was:

AYES: Ald. Oberlin, Cipiti, Albert, Dyke, Vershay, Jefferson, Gazal.

NAYES: None.

ABSENT: Ald. Kubal.

There being seven (7) affirmative votes, the MOTION CARRIED.

The meeting was adjourned at 8:09 p.m.

Approved this _____ day of _____, 2024

As presented _____

As amended _____

CHRISTINE VERSHAY-HALL, CITY CLERK

RAYMOND R. SOLIMAN, MAYOR

MINUTES OF THE EXECUTIVE SESSION
CITY COUNCIL OF CREST HILL
WILL COUNTY, ILLINOIS
February 26, 2024

The February 26, 2024 City Council work session was called to order by Mayor Raymond R. Soliman at 7:02 p.m. in the Council Chambers, 20600 City Center Blvd. Crest Hill, Will County, Illinois.

The following Council members were present: Mayor Raymond Soliman, City Clerk Christine Vershay-Hall, City Treasurer Glen Conklin, Alderman Scott Dyke, Alderman John Vershay, Alderman Darrell Jefferson, Alderwoman Claudia Gazal, Alderperson Tina Oberlin, Alderman Mark Cipiti, Alderman Nate Albert.

Also Present were: Interim Administrator Tony Graff, Police Chief Ed Clark, City Engineer Ron Wiedeman, Finance Director Lisa Banovetz, Interim Public Works Director Mike Eulitz, Interim Director of Community Development Ron Mentzer, Building Commissioner Don Seeman, Interim Employee Relations Dave Strahl, City Attorney Mike Stiff.

Absent were: Alderman Joe Kubal, Interim Planner Maura Rigoni.

TOPIC: Consideration of a Flex Account Program Discussion

Interim Human Resource Manager Dave Strahl proposed an additional flex plan employee benefit. He commented that a flex plan is under the IRS Section 125, where it allows the employee to contribute money tax free to help pay for co-pays and deductibles from a debit card that would be loaded with the money they contribute, and it would draw down as the employee uses it. The employee can select an amount that they would be comfortable with per employee, and they will contribute up to that amount. The money would be available for the employees to use and would be set up like a trust account where there would be money set aside and the employees would pay back overtime. He stated that he wanted the Council to be aware that if an employee spends all their money and leaves the city, we could not recover the funds since the funds were spent while they were employed. He also commented that if the employee needed dependent care, which would be a pay as you go, and a straight reimbursement based on the amount needed and you could cap this as well. There is an administration fee of \$2,800.00, which would be the actual expense.

Alderperson Oberlin asked if they do not spend it does it roll over. Interim Manager Strahl commented that it does not roll over. Alderperson Oberlin then asked if the money is not spent then will it stay in the pool. Interim Manager Strahl commented that it would get distributed back to the employer if it is not spent at the end of the year. He was asked if there has been a demand for this and he stated that there has not been. She then asked when the Council would have to decide about this. Interim Manager Strahl commented that he would need to know in the fall of this year, and this would not start until July 1, 2025.

Alderwoman Gazal asked why we do not consider this right away, so we do not forget about this.

Mayor Soliman asked if any of the Council is against this. No comments were made.

Mayor Soliman then asked for an informal vote to proceed with the Flex Plan for 2025.

AYES: Ald. Dyke, Vershay, Jefferson, Gazal, Oberlin, Cipiti, Albert.

NAYES: None

ABSENT: Ald. Kubal.

Alderman Cipiti commented that he feels this is a great benefit for the employees and this will help their money go a little farther when it is taken tax free.

Mayor Soliman excused Alderman Kubal from tonight's meeting.

TOPIC: Consideration to Suspend Business License Penalty Fees to June 1, 2024

Interim City Administrator Tony Graff commented that we are requesting approval to suspend the late fee until June 1, 2024 which will give us time to look at amending the actual ordinance itself. He commented that we can look at keeping the penalty fee three times the amount of the business license or look at other options regarding motivating business owners to comply and not penalize them.

Interim Administrator Graff commented that collaborating with the Clerk's Office he feels this is the best option and knowing we have until June 1, 2024, we will have to come back to the Council quickly and amend the ordinance. He also commented that we can have a late fee grace period, or send another written notice, or change the fee to a one time the amount instead of three times the amount of the license.

Interim Administrator Graff commented that there is no rush, but we need direction. He also commented that there are forty-nine businesses that are outstanding and a few of them have paid their business license fee but did not pay the penalty fee.

Interim Administrator Graff commented that we need to do a resolution or some type of legislative action stating we are suspending the penalty fees until June 1st, 2024. City Attorney Mike Stiff commented that we in the past have suspended the Special Events Ordinance. Attorney Stiff suggested stopping the penalty fees until June 1, 2024 but the fee for the license is still due and owed. Alderwoman Gazal asked are we were holding their business license or are we were giving them their business license if they paid the license fee, she then commented what is the solution for the people that are outstanding.

Alderperson Oberlin asked what if they do not pay the fees after we issue the license to them. Interim Administrator Graff commented that this is why you have administrative adjudication, tickets are your best route.

Alderwoman Gazal commented that she feels we are all over the place right now. Interim Administrator Graff commented that he understands but if we are in favor or suspending the penalty fee until June 1st then we will work on the language of the ordinance stating that if the fee is paid minus the penalty fee, we can release the license since we are holding them currently because the ordinance clearly states all fees must be paid before releasing the license.

Alderwoman Gazal commented that we have too many scenarios going on and she used Tacos Before Vatos as an example stating that they have until the end of the month to pay their eating tax and the \$750 fine. Interim Administrator Graff commented that

administrative adjudication is a separate requirement and is outside the parameters of the ordinance. Interim Administrator Graff commented that the businesses should be able to receive their license because the administrative adjudication has an appeal process and can be debated.

Attorney Stiff commented that the ordinance violation citation that has gone through the adjudicated process is a final determination of liability that is owed to the city and is not a late fee that is in the code. He also commented that you can serve them with an administrative ticket for failure to pay fee and penalty fee and this goes through the administrative process then that would be another \$750.00 fine for not complying with the ordinance but that is not what they are talking about, they are just talking about suspending the penalty fees in the ordinance. He then stated that if you passed a resolution suspending those penalty fees then you would not be issuing any citations and there would be no administrative hearing process since you suspended enforcement.

City Clerk Christine Vershay-Hall commented why do not we issue a license to these businesses that go from February to June. Alderman Albert commented that he has a suspicion that we will be reworking the late fees, and he feels we have more of an issue with communicating to the businessowners than we have with the late fees and complying.

Treasurer Conklin commented that the communication the Clerk's Office did was more than sufficient, and the business owners that are doing this are neglectful. Alderwoman Gazal commented that one mailing is not enough and it has to be twice because not everyone checks their email.

Alderman Albert also commented that he feels a phone call would be good as well.

Interim Administrator Graff mentioned that we would be contacting other municipalities and see how they manage their businesses with penalty fees.

Attorney Stiff commented that next week at the Council meeting there will be a resolution that would say the collection of the penalties on any late business license is suspended until June 1, 2024. He also commented that if the business license was paid the business license will be issued. He stated that we are not waiving the fee and just suspending the fee payment until June 1, 2024. Attorney Stiff gave an example stating that if the Council decides to leave all the fees as is and not change anything, we will then go back to each business owner, even though they have a business license, and inform them they now owe the fee and if they do not pay the penalty fees then they would be cited and they would have an administrative hearing process.

Interim Human Resource Manager Dave Strahl commented that you don't want to add any more late fees until June 1, 2024, then if you release the business license to them you will not be able to pull back the licenses from an administrative adjudication, so the best option would be to issue the ticket for the penalties that have already been assessed.

Alderman Jefferson asked if this suspension of penalty fees will apply to all businesses in Crest Hill whether they are in the penalty phase or not. Interim Administrator Graff commented that that is correct but the ones who have already paid do not have to worry about this. Alderman Jefferson asked are we just delaying the inevitable. He also

commented that we need to be proactive to help save the business so they can stay afloat because if they close, we will lose revenue dollars.

Aldersperson Oberlin suggested in the future the Council needs to have all the information provided to help them decide and with this item an ordinance attached would have been nice to have in the packet.

Mayor Soliman commented that he has no problem with suspending the penalty fees, but he does have a problem with issuing the license. He also commented that most are not going to even address the penalty once they have their license because they will feel they are good since they have their license. Mayor Soliman commented that he is in favor of suspending for three months but do not issue the license, then we can revisit this and when they pay their penalty fees, they can have their license.

Aldersperson Oberlin and Alderwoman Gazal agreed with what the mayor suggested and felt we should not be giving the businesses their license since we will have no recourse.

Attorney Stiff commented that he is not 100% certain that if they pay a license fee you can not give them a license that is good for the year, and he will need to research this.

Clerk Vershay-Hall commented that we should do as the mayor suggested and hold the license until the penalties are paid.

Attorney Stiff commented that he can draft a resolution for the next meeting.

Mayor Soliman asked for an informal vote to suspend penalty fees until June 1st but not issue the license.

AYES: Ald. Albert, Cipiti, Oberlin, Jefferson, Vershay, Dyke.

NAYES: None.

ABSTAIN: Ald. Gazal.

ABSENT: Ald. Kubal.

TOPIC: Discuss Iron Filter Emergency Repair Work

Interim Public Works Director Mike Eulitz commented that an inclusive evaluation was performed after all media was removed, drained, and cleaned from the filter floor. The damage was more extensive than anticipated because the floor of the filter had deteriorated and corroded to the point of almost complete failure. The entire metal floor of the filter needs to be reinstalled. This is highly labor-intensive because the steel needs to be cut into strips to get through the hatches, then welded back into place. USG will then coat the floor and install some new legs so the filter will hold water and get back to working condition. There is an additional 16 days of interior work needed because of the extensive work required to get this filter back online.

He commented that the original contract price was \$220,808.00 and we initially budgeted \$250,000.00 for this project, however this was much more than we anticipated. The change order is in the amount of \$145,768.00 and \$31,000.00 of this will come from the initial well maintenance line item and we will need an additional \$116,766 to cover the remaining.

Mayor Soliman asked for an informal vote asking to approve the change order.

AYES: Ald. Oberlin, Cipiti, Albert, Dyke, Vershay, Jefferson, Gazal.

NAYES: None

ABSENT: Ald. Kubal.

Interim Administrator Graff commented that he would like the city attorney to leave the meeting since there is nothing left on the agenda that would be legal for him to stay. Alderperson Oberlin and Alderwoman Gazal commented that the city attorney needs to stay unless he wants to leave. Attorney Stiff commented that he is looking to help the city by not sitting at the meeting if he is not needed or not having anything to contribute. Alderperson Oberlin commented that they would rather have him stay.

TOPIC: Water Meter FY 23-24 Budget Amendment

Interim Public Works Director Mike Eulitz commented that Public Works began the water meter replacement program in 2019 with the goal of replacing all water meters with new smart readers in a multiyear program. The pandemic caused a significant delay in both the supply chain issues and the ability to enter homes and businesses. As things have returned to normal, we anticipate being able to finish out the meter installations in 2024, which is much earlier than originally anticipated. Original budgets for fiscal year 2025 had \$900,000.00 for meter replacement. Because of supply chain issues, meter orders were increased without corresponding budget increases. Meters have since arrived, which will allow us to install and put into operation the new smart readers in this fiscal year. Moving to the automatic meter reading system (smart readers) gives us the ability to cut down on unreads, use the smart reading system to track customer water usage, monitor water issues remotely and move towards monthly billing cycles. Obtaining our entire supply of meters earlier than expected has created a budget shortfall in the fiscal year budget of 2023-2024 in the amount of \$1,270,582.30. This reflects a total cost for meter replacements of \$2,170,582.30. Purchasing these meters in the fiscal year 2024 budget has decreased the projected meter cost in the FY 2025 budget by \$300,000.00 which has reduced the original projected budget deficit that was brought to Council at the February 12, 2024 work session. To accomplish this replacement program, we would need to dip in to fund balance for this additional amount. Funds are available in this fund balance.

Director Eulitz requested direction on completing the water meter replacement program by approving a budget amendment to cover the remaining costs of \$1,270,582.30.

Director Banovetz commented that originally, she had wanted to bring this budget to Council so we are not talking about this twice since there will be line items that will change, and she did not have it ready to submit by the deadline to submit for work session. She commented that she wanted Director Eulitz to look at the amendments she had made in his department and hoping on March 5, 2024 we can bring this to the Council. She also commented that it was never their intention to overspend on the meters, but it was thought that the meter supply was not going to be there, and it was.

Director Banovetz commented that the money has already been spent and taken out of the Fund balance in our budget and accounted for.

Alderwoman Gazal asked what Director Banovetz meant by a change in the way we do the meeting. Director Banovetz commented that there was a change in the time when the

directors must submit items for a work session. Alderwoman Gazal commented that she thought we always had until Friday. Interim Administrator Graff commented that this was done so there will be time to review by the administration office and there was a deadline in the past that has eroded over time. This was talked about at the staff meeting that we will make our best efforts to turn in work session documents on time, which is Thursdays at noon. He commented that he sent an email, and he made it very clear that if anyone needed an extension, they could contact the administrator and let him know.

Alderwoman Gazal commented that why are we changing something that worked, and we always had until Friday. Interim Administrator Graff commented that he wanted to have a clear understanding with the employees of what is expected out of the administrator's office and if you need more time to contact the administrator's office. Director Banovetz commented that in her three years of being here she knows her timelines and has never missed a deadline. She also commented that she felt it was disrespectful to come to her the day before. Interim Administrator Graff commented that you brought in an Interim City Administrator to take a leadership role and he has done that, this is discussion in operation, you asked, and I have given you an answer and that is why it was done for operational needs and Director Banovetz has a valid point and that should be worked out between staff.

Alderwoman Gazal commented that she has a right to ask questions and leadership is not coming in and dictating and heard from staff member that the Council has no right to an opinion, and you will do it your way and she said that is wrong there is an opinion of eight people and they are the voting members and the decision makers with eight opinions. She also commented that for you to say you are not going to give her the rights to the raises. Interim Administrator Graff stated that that is an admissible statement, and he is not sure where she heard that, but it is wrong, and he did not say that. Alderwoman Gazal stated that she saw the minutes. She also commented that she sat at the interview when he stated he should embrace staff and mentor people and she does not see that at this point. She also stated that an interim is to come and facilitate and navigate things and a new administrator will make them changes. She further stated that when you make a statement in front of the staff about the Council you are only adding gas to the fire. She then stated how you can work on the budget but never discussed it with the Treasurer. Interim Administrator Graff commented that Alderwoman Gazal should respect what she heard and should have come to him with that information on a one-on-one basis, but you want to talk about it at a public meeting and that is fine, and he did not say that, and you received misinformation.

Treasurer Conklin asked if he would need to do a budget amendment for the overspending in that amount. Director Banovetz confirmed that is what will need to be done. Treasurer Conklin commented that the budget amendment itself is an action and not a change in the budget for the coming year. Alderman Jefferson asked if this is regarding the water meters. Treasurer Conklin commented that it is since we received too many and paid for them and will need to make an amendment for that change.

Interim Director Eulitz commented that there are approximately 396 meters that need to be installed and would be done this year. He also commented that a third letter will be going out to these 396 homes.

Mayor Soliman asked for an informal vote to amend the budget and continue the replacement of meters.

AYES: Ald. Gazal, Jefferson, Vershay, Dyke, Oberlin, Cipiti, Albert.

NAYES: None.

ABSENT: Ald. Kubal.

TOPIC: Vehicle Replacement Discussion and Report

Police Chief Ed Clark commented that we have discussed that there is a need to plan and purchase police vehicles moving forward. Police vehicles, in the past, were replaced using a formula recommended by the Ford Motor company. The mechanics use the formula using actual idle hours, calculated at a rate of thirty-three miles per one hour idling, plus the actual vehicle mileage. These vehicles are over the 5-year 350,000-mile threshold for replacement assessment, or the 7-year schedule for admin vehicles.

Chief Clark commented that we are looking to discuss the replacement of about ten vehicles that are on the threshold to be replaced due to idling time and mileage.

Chief Clark commented that the hybrid vehicles are paying off with savings of \$2,000.00 per hybrid vehicle for fuel costs.

Chief Clark requested to move forward and start replacement on some of these vehicles and knows we do not have to do all of them but would like to start replacing two or three in the next year.

Aldersperson Oberlin commented that to her understanding the new public works vehicle is not being used by public works anymore. Chief Clark commented that it depends how it was purchased because if it was purchased through water and sewer, the Police Department might not be able to use that vehicle. Aldersperson Oberlin asked, if possible, what could the Police Department use that vehicle for in their fleet. Chief Clark commented that the interceptor sedan would be practical to use that vehicle in an investigation admin role since no cages will need to be added to make it a squad and would be an easier swap. Director Banovetz commented that she would have to look and see how the vehicle was purchased but when the past public works director used it, he also used it for streets. She then asked the city attorney if a vehicle could be transferred from water/sewer fund to general fund if it was used for dual purposes. Attorney Stiff commented that he can investigate that once we find out what fund it was purchased under.

Chief Clark commented that if we did get three additional new vehicles, he would like to surplus four of the older vehicles. It was stated that vehicles 954 and 953 have had the light bars removed.

Chief Clark was then asked if there is anything in his budget that he could cut out and he stated that there is nothing in his budget that he could cut out of the budget.

Alderman Dyke commented that there are an additional four vehicles that were added to the report tonight.

Aldersperson Oberlin asked what vehicles they are looking at surplus. Chief Clark commented that it would be the two that are stripped vehicles 953 and 954 and then he would talk to vehicle maintenance on what other two vehicles can be surplus.

Aldersperson Oberlin commented that without having anything budgeted this year she does not see how we can purchase new vehicles this year. She then asked if we have funds in the account when vehicles are seized. Director Banovetz commented that forfeiture account has \$149,000.00 and the seizure account has \$12,000.00. Aldersperson Oberlin commented that she is just trying to figure out a way to get a few cars from these funds.

Chief Clark stated that we currently have thirty-four officers and fifteen vehicles, and they are splitting who uses what cars now not including admin vehicles. He commented that he would like to keep twenty-three to twenty-four vehicles on hand, and he would prefer to purchase hybrid vehicles.

Alderswoman Gazal asked how long it takes to get a vehicle. Chief Clark commented that he would rather get a hybrid but there are issues with obtaining those since it is cost effective. Alderswoman Gazal asked in the past how long does it takes to get a vehicle and it was said six to eight months currently. She then asked how many officers we have now. Chief Clark commented that we have thirty-one officers now. Alderswoman Gazal then commented that they do not need that many vehicles then.

Alderswoman Gazal then asked Chief Clark if it is true the officers take their vehicles home. Chief Clark replied stating the officers do take their vehicles home and this has been in place for at least twenty or thirty years.

Alderman Jefferson asked if idle hours is when the car is running but not moving and is that done just in the cold weather. Chief Clark commented that idle hours are when a car is running idle, and we keep them on mostly because having all the computer equipment in the vehicles we would need to reboot if continuously shutting off the vehicle each time and it is better to leave them running.

Mayor Soliman commented that there is no action needed at this time.

TOPIC: Approval of Memorandum of Understanding (MOU) between the Workforce Center of Will County and the City of Crest Hill

Interim Administrator Graff commented that the city was approached to put a kiosk in the City Center, and we would only need to supply internet service and electricity to this kiosk. He also commented that this kiosk will be used until June of 2024, or we could have it removed if needed per the memorandum and it would be removed within three to five days of request.

Aldersperson Oberlin asked where it would be placed. Clerk Vershay-Hall commented that it would be placed in front of the windows in the City Center Lobby. Aldersperson Oberlin commented that this is a benefit to our residents.

Mayor Soliman asked if there were any objections to this request. There were no objections, and we can move forward with this memorandum.

TOPIC: Revised Fiscal Year 2024-2025 Budget

Director Banovetz commented that if we put the budget on display on March 4, 2024 that would be a thirty-day time period of display, but we can still make changes.

She mentioned that she met with Engineer Wiedeman and Director Eulitz to see what they could do to reduce the deficit. As stated, the \$300,000.00 that was to be budgeted for meter replacement for next year is going to be absorbed this year.

She also mentioned that she looked over the non-home rule sales tax as of April 30, 2023 and that was \$2,200,000.00 and originally, she had \$2,000,000.00 but the likelihood of this going less than the \$2,200,000.00 is not great so she had increased it by \$200,000.00.

Engineer Wiedeman had added approximately \$90,000.00 of reimbursable engineering costs he would receive from developers. Chief Clark also had an increase in Wescom expenses. Director Banovetz commented that she increased the healthcare premiums by 5%.

She stated that if you took a look of where we were at on February 12, 2024 at \$7,846,414.00 and the reconciliation items reduces the deficit to \$7,407,594.00.

Interim Administrator Graff has been meeting with department heads to look at essential and non-essential budget items and we are finding more areas where we need more funding.

He commented that the General Fund is starting to move in a direction where we can get closer but every time we meet, we have identified more essential operations.

He mentioned looking to property owners for more money will not happen. We did ask for the 4.99% levy, and he stated if there are any other areas it will be in the capital projects.

Interim Administrator Graff commented he would like to meet with Engineer Wiedeman and Interim Director Eulitz. We should have something in the fund balance in place on what it could be used for and the reason to use these funds and we need to demonstrate a need to use this money. Projects will need a priority on them. Interim Administrator Graff commented that we know we need to work on water main replacement.

Alderman Gazal asked about the time frame and when it will need to be published. Director Banovetz stated it must be published by April 30th. Alderman Gazal commented that she feels tapping into the reserve is not a good idea. She commented that as a city we need to look at revenue streams on what can help balance the budget, and where we can save on.

Treasurer Conlin commented that what is imperative is that our operations can be done inside our revenue stream.

Director Banovetz commented that we gave a little more to the police pension through the property tax levy based on the calculation from the actuary and that number could go down and money will go back to the General Fund. She mentioned that the property casualty insurance and workman compensation will go up.

Alderman Gazal commented that we need to let the residents know about the deficit and explain to them, so they are informed.

Alderman Cipiti asked if the rebate program is still in the budget. Director Banovetz commented that it is, and it would be the Council's decision if they want to continue it in 2025.

Alderman Cipiti also asked how we budget for unexpected maintenance on the building. Director Banovetz commented that they have not done that in the past, but they have sat down and budgeted some maintenance budgets for this building and public works. Director Eulitz commented that they still need to look at a few things, but they do have some maintenance and repair line items that are budgeted around \$44,500.00. Building Commissioner Seeman commented that they are looking at doing a contingency fund for this building and public works building.

Mayor Soliman asked for an informal vote for the publication.

AYES: Ald. Dyke, Vershay, Jefferson, Gazal, Oberlin, Cipiti, Albert.

NAYES: None

ABSENT: Ald. Kubal.

PUBLIC COMMENTS:

There were no public comments.

Mayor's Update

Mayor Soliman stated that he met with Don White regarding the Class Q BYOB permit, and everything is in place, but he is holding off on the \$1,000.00 fee.

Mayor Soliman commented that he is meeting Thursday with the new owners of Catcher's Tap. He stated that everything came back in order with the new owners of Catchers Tap and he will be brought to a work session for a meet and greet. He also stated that liquor licenses do not transfer so they will have to create a license for the new owner.

Mayor Soliman commented that Taquerias Sandy's came in today to see about having a liquor license to serve beer.

Alderman Albert commented that he thinks we need to reconsider and look at other options regarding the agreement with Republic Services. He commented that we charge for a service and that service was not taken care of for that day and looking at the email what they want to offer to us, and it is a bit concerning. He also mentioned that he thinks we should go back to them for a full refund, and we need to find a way to offer credit to the residents. Alderman Albert commented that they should owe us according to their number \$5,465.52 and only offered us fifty percent. Treasurer Conklin commented that their costs are not driver and vehicle it is more disposing of the waste, and they are stating they provided their service but just late.

Alderman Cipiti commented that we already got back with Republic Services saying what we agreed upon and it would be hard to go back and tell them we changed our mind. Alderman Albert commented that there should have been a vote at a public meeting and not a work session.

Director Banovetz commented that they made this decision on their own without talking to us and stated it was an 'Act of God,' but she wanted to get across to them that they cannot

make decisions on their own without discussing with the city. She stated that she thought that we had agreed even though there was no consensus.

Committee/Liaison Updates

There were no committee/liaison updates.

City Administrator Updates

Interim Administrator Graff commented that he received an email today and our Audio-Visual person Jeff Prah put in his resignation effective immediately. He commented that he asked him to reconsider staying on a little longer or seeing if he had another vendor or someone who could provide a person.

Mayor Soliman asked if he is still meeting with LVS Thursday and was told he is meeting with them Thursday.

Alderman Cipiti asked how this would affect the meeting. Interim Administrator Graff commented that he talked to him about putting us into a bind and asking him to reconsider.

Treasurer Conklin commented that we are not required to broadcast, and we just must have audio recording of the meeting.

Alderman Gazal asked if it was true there was a fire during Plan Commission in the AV Room. Interim Administrator Graff stated that he did not know the extent of what but there was some damage to a piece of equipment that had overheated. Mayor Soliman commented that it was a backup recorder that came from the Old City Hall that was close to twenty years old. Alderman Gazal asked if we could let LVS know about this equipment and make sure we are good.

The meeting was adjourned at 9:33pm.

Approved this _____ day of _____, 2024

As presented _____

As amended _____

CHRISTINE VERSHAY-HALL, CITY CLERK

RAYMOND R. SOLIMAN, MAYOR



Agenda Memo

Crest Hill, IL

Meeting Date: March 4, 2024

Submitter: Tony Graff, Interim City Administrator

Department: Administration

Agenda Item: Request to Post the Open Public Works Director Position

Summary: The Public Works Director position was open effective February 9, 2024.

Interim HR Director Strahl prepared a Job Posting for the position upon reviewing the job description with a salary range of \$129,000 to \$169,000 at the mayor's direction. The position was not posted immediately, as proposed. The Mayor intended to bring this information to the City Council prior to posting. However, in the interim a Part Time Temporary Public Works Director candidate was approved at the February 5th City Council meeting. The plan is to market the position through the trade association (APWA), and other municipal job sites with a closing date of April 15, 2024.

Recommended Council Action: Request authorization for the Interim HR Director Dave Strahl to post the Public Works Director position with a closing date of April 15, 2024.

Financial Impact:

Funding Source: FY 25 Budget – Streets, Water & Sewer

Budgeted Amount:

Cost: \$190,000 start date June 1, 2024

Attachments: Job Posting Recruitment Notice

Job Description Public Works Director

Director of Public Works

The City of Crest Hill (population 20,459), a progressive, growing community in the north central region of Will County, seeks a dynamic professional to become the City's full-time Director of Public Works.

The Position

The Director of Public Works performs skilled administrative and managerial work involving planning, implementing, and directing a comprehensive public works program for municipal water distribution, wastewater treatment, streets, and infrastructure. The incumbent is supervised by the City Administrator.

Key Responsibilities

- Plans, organizes, and directs the programs and operations of the Department including the management and maintenance of two wastewater treatment plants, well houses, stormwater and sanitary sewers, street, sign and infrastructure construction and maintenance, snow and ice removal, City forestry, maintenance and repair of City-owned vehicles and equipment.
- Directs the City's Capital Improvement Plan process and annual program implementation.
- Directs work activities, supports, and conducts annual performance evaluations for the Public Works Crew leader, Public Works laborers, Mechanics, and administrative staff.
- Establishes and maintains inventory control systems and accurate record keeping procedures.
- Creates and executes a safety training program, promoting safe work practices and compliance with the Occupational Safety and Health Administration regulations.
- Provides strategic planning for the Department's management, staffing, organization, budget, and capital improvements including goal setting, forecasting and planning for extreme weather events.
- Administers Department policies and procedures, including overseeing the direction, training, supervision, evaluation and discipline of union and non-union personnel.
- Interacts with and provides direction to engineers, contractors, consultants, and developers as necessary.
- Responds to public inquiries regarding Public Works activities, projects, policies and procedures.
- Provides support and assistance to the City Administrator and other Departments advising on projects, programs, and developments.
- Coordinates the Department budget process, evaluating needs, making purchase recommendations, and controlling for expenditures within the Departmental budget, manages projects to remain within the budget and make recommendations for budget revisions.
- Represents the Department in meetings and interacts with federal, state and local governmental units, officials, and other groups as necessary.
- Prepares and submits reports maintaining compliance with state and federal agencies.
- Prepares bid documents and memorandums for Council consideration.

Qualifications

- Bachelor's Degree in Engineering, Public Administration or related field.
- Five years progressively responsible experience in municipal public works or closely related field.
- Illinois Drinking Water Certificate and/or Wastewater Operator Certificate strongly preferred.

- Valid Driver's license, CDL preferred.

Salary and Benefits

The compensation range for this position is \$129,497 to \$169,278 per year. The actual salary will be dependent on qualifications and experience. The position is a full-time, exempt position. Regular office hours are 8:00 a.m. to 4:30 p.m. Monday through Friday. Due to public works operations may request after hours work to direct such operations. Attendance at evening meetings will be required when presenting agenda items.

The City offers a comprehensive benefits package including participation in the Illinois Municipal Retirement Fund, medical, dental, vision, and life insurance coverage, flexible spending accounts, paid vacation, personal/sick leave and holidays. The City does not have a residency requirement.

The Community:

The City is strategically located about 40 miles southwest of Chicago and is bordered by Romeoville to the north and Joliet to the South, with close access to I-55, I-80 and I-355. Crest Hill's municipal government offices are housed in a new, state of the art, 40,000 square foot municipal building. The community has strong and diverse residential neighborhoods including the 1,100 home Carillon Lakes Senior living community, an industrial park anchored by Amazon, bustling commercial districts supported by two existing TIF Districts, and beautiful open space and well-developed park amenities. The City is actively planning a third TIF district and instituting multimillion dollar upgrades to its wastewater treatment plant to support continued desirable economic development and private investment in the community. Crest Hill is a full-service community with a staff of 68 full-time employees, a \$50 million total budget, an AA bond rating, low bonded debt, and healthy reserves.

Persons interested in this position should submit a cover letter, resume, and three professional references to HR@cityofcresthill.com. The position will remain open until filled; first review of resumes will take place March 1, 2024. In order for full consideration please submit your documents by March 1, 2024. For the full job description, please visit www.cityofcresthill.com.



Position: Director of Public Works

Status: Exempt

Department: Public Works

Last Updated: 9/13/2018

General Purpose:

The Director of Public Works performs skilled administrative and managerial work involving planning, implementing, and directing a comprehensive public works program for municipal water distribution, wastewater treatment, streets, and infrastructure.

Supervision Received:

The Public Works Director works under the immediate supervision of the City Administrator.

Supervision Exercised:

This position supervises all Public Works personnel.

Essential Duties & Responsibilities:

- Plans, organizes, and directs the programs and operations of the Department including the management and maintenance of two wastewater treatment plants, well houses, stormwater and sanitary sewers, street, sign and infrastructure construction and maintenance, snow and ice removal, City forestry, maintenance and repair of City-owned vehicles and equipment.
- Directs the City's Capital Improvement Plan process and annual program implementation.
- Directs work activities, supports, and conducts annual performance evaluations for the Public Works Crew leader, Public Works laborers, Mechanics, and administrative staff.
- Establishes and maintains inventory control systems and accurate record keeping procedures.
- Creates and executes a safety training program, promoting safe work practices and compliance with the Occupational Safety and Health Administration regulations.
- Provides strategic planning for the Department's management, staffing, organization, budget, and capital improvements including goal setting, forecasting and planning for extreme weather events.
- Administers Department policies and procedures, including overseeing the direction, training, supervision, evaluation and discipline of union and non-union personnel.
- Interacts with and provides direction to engineers, contractors, consultants, and developers as necessary.
- Responds to public inquiries regarding Public Works activities, projects, policies and procedures.
- Provides support and assistance to the City Administrator and other Departments advising on projects, programs, and developments.
- Coordinates the Department budget process, evaluating needs, making purchase recommendations, and controlling for expenditures within the Departmental budget, manages projects to remain within the budget and make recommendations for budget revisions.
- Represents the Department in meetings and interacts with federal, state and local governmental units, officials, and other groups as necessary.
- Prepares and submits reports maintaining compliance with state and federal agencies.
- Prepares bid documents and memorandums for Council consideration.



- Performs other duties as assigned.

Desired Minimum Qualifications

Education & Experience:

- Bachelor's Degree in Engineering, Public Administration or related field.
- Five years progressively responsible experience in municipal public works or closely related field.
- Illinois Drinking Water Certificate and/or Wastewater Operator Certificate strongly preferred.
- Valid Driver's license, CDL preferred.

Knowledge, Skills, and Abilities:

- Ability to act ethically and exhibit integrity in interactions with staff, Council, and members of the public.
- Knowledgeable of collective bargaining practices and effective administration in a union environment.
- Significantly knowledgeable of water and wastewater treatment operations.
- Significantly knowledgeable of the principles and practices of supervision, administration, personnel management, municipal civil engineering, accounting and budgeting.
- Ability to read, clearly speak, and legibly write the English language.
- Excellent customer service skills.
- Ability to apply critical attention to detail to ensure accuracy in recording and reporting data.
- Ability to prepare reports and properly maintain and organize office files and records.
- Ability to conduct studies, write in-depth reports, and translate highly technical information into layman's terms.
- Ability to prepare and operate within the constraints of a budget.
- Ability to respond to email requests in a timely manner.
- Knowledge of Microsoft Word, Excel, Access, and Outlook as well as Adobe Acrobat, and the ability to learn other software as needed.
- Ability to communicate effectively both verbally and in writing, using complex sentences, proper punctuation, spelling and grammar.
- Ability to apply common sense understanding to carry out detailed instructions, make responsible decisions, prioritize multiple tasks and work independently to meet deadlines.
- Ability to perform basic math skills, use decimals to compute ratios and percentages, and tabulate data to create spreadsheets.
- Ability to enhance relations with coworkers and the public with a professional demeanor, sensitivity and tactfulness.
- Demonstrate proficiency in the everyday operation and minor maintenance of required tools and equipment.
- Ability to acquire and apply thorough knowledge of City and Department policies and procedures.



Tools & Equipment, Physical Demands, Working Conditions

Tools and Equipment:

The following list of tools and equipment is a representative and not necessarily all-inclusive inventory of items needed to successfully perform the essential job duties:

Telephone, facsimile, photocopier, printer, document scanner, personal computer, calculator, audio/visual equipment, motorized vehicles and equipment, common hand and power tools, and mobile radio.

Physical Demands:

The physical demands described below are representative of those that must be met by an employee to successfully perform the essential job duties. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential duties.

While performing the duties of this job, the employee is regularly required to sit for extended periods of time, possess average ordinary visual acuity necessary to prepare or inspect documents or operate office equipment, talk reach with hands and arms, walk, run, drive, climb and descend stairs, bend, crouch, lift and/or move up to 25 pounds. Frequent and regular movements are required using wrists, hands and fingers to feel, handle, or operate equipment, tools or controls. Effective audio-visual discrimination and perception to quickly and accurately make observations, correctly identify red, yellow, blue and green, distance and peripheral vision, depth perception and the ability to adjust focus is also required. Hearing must be sufficient for average or normal conversations, to understand verbal direction, and to detect abnormal equipment operation and alarms.

Working Conditions:

Work activities are conducted in an office environment, indoor garage, and in the field with noise levels usually normal. Work is required both indoors and outdoors in the inspection of land use developments, construction sites, or public works facilities. Work occasionally occurs near moving mechanical parts in cold, hot, wet, humid and dark conditions. Employees working in this capacity are occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, with risk of electric shock and vibration. While performing the duties of this job employees will be required to stand, talk, hear, use hands and fingers to handle, feel, or operate objects, tools, climb ladders, kneel, crouch, and bend regularly. Sufficient visual acuity, adequate hearing and speaking ability is required. This position routinely uses standard office equipment including computers, phones, photocopiers, filing cabinets, adding machines, and fax machines.

The weekly work schedule is normally 40 hours in duration, Monday through Friday and may be extended in the event of an emergency, disaster, workload, or the need to complete time-sensitive work. Employees working in this position are required to attend evening meetings and work on some Saturdays, Sundays and holidays. Work is sometimes required under adverse or unusual conditions such as in cold, hot, wet, dark, and cramped surroundings, in all weather conditions, and at all hours of the day.

Performance Measurements & Selection Guidelines



- Regularly arrives for work on time prepared to perform the duties of the job.
- Attends Council and regional meetings as necessary.
- Practices and sets an example of ethical conduct.
- Possess a professional manner and appearance.
- Avoids politics and partisanship.
- Ensures reliability of Department services.
- Sets and achieves Department goals and objectives.
- Appropriately prepares for and executes plans for severe weather events.
- Operates Department within budget parameters.
- Adheres to City and Department policies and procedures.
- Investigates and appropriately responds to complaints in a timely and consistent manner.
- Drafts thorough and complete reports and memoranda reviewing for errors in work product.
- Sets a standard of excellence in customer service and staff support.
- Consistently produces accurate work and meets deadlines.
- Uses available methods to track on-going or semi-regular tasks and project deadlines.
- Completes routine or regular tasks without being directed by others.
- Displays composure, friendliness and respect in treatment of the public and coworkers.
- Respects the confidential nature of many aspects of the position.
- Adapts to changes in the work environment and manages competing demands.
- Safely operates vehicles, equipment and tools of the position.
- Has a thorough knowledge, understanding and application of the principles and practices of supervision, administration, personnel management, municipal civil engineering, accounting and budgeting.
- Has a thorough knowledge of City and Department's policies, procedures, rules, regulations, structure and operations and uses it appropriately to resolve problems and crises.

An employee in this position is also evaluated upon the general observations of the ability to perform all of the essential responsibilities and duties.

Selection Guidelines:

Formal application; evaluation of education and experience; oral interview, reference check, background investigation; post-offer medical physical including drug and alcohol screening; job related tests may also be required.

Disclaimer:

The above statements are intended to describe the general nature and level of work being performed by persons assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties and skills required. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.



Department Head

Date

Assistant City Admin/HR Director

Date

City Administrator

Date



Agenda Memo

Crest Hill, IL

Meeting Date: March 1, 2024

Submitter: Tony Graff, Interim City Administrator

Department: Clerk's Dept.

Agenda Item: Consideration to Suspend Business License Penalty Fees to June 1, 2024

Summary:

On February 26, 2024 Work Session meeting there was further discussion relating options to address the Business License Penalty Fee either to suspend the fee until June 1, 2024 or options to amend the Ordinance or no amendment to the ordinance regarding the late penalty fee structure.

After the meeting staff and the City Attorney reviewed options. Instead of a Resolution to Suspend the late penalty fees and amend the ordinance later before the deadline of June 1, 2024, it was suggested to Amend the Ordinance with a Tier Structure for the Late Penalty Fee with an incentive to motivate compliance by creating a discount structure along with a Late Penalty Fee Notice from February 1st to 28th. Any penalty fee paid beginning on March 1st will receive a 75% discount, April 1st 50% discount and May 1st 25% discount and after June 1st no discount. Furthermore, after June 1st the business license is expired shall be subject to Administrative Code Enforcement citation.

At the February 20, 2024, Council meeting, the item Requesting Waiver of Late Fees for 3 Business Licenses was tabled for further discussion.

There were an additional 3 businesses that requested a waiver of the license penalty fees. Our current penalty license fees are three (3) times the amount plus the fee of the license. As of now, there are a total of 49 businesses that have either not paid or only paid the license fee and no penalty fees. Those businesses that have paid the license fee, but not the penalty, their license haven't been issued to them.

Recommended Council Action:

A Resolution for Consideration to Amend the Ordinance for Business License Penalty Fee Structure.

Financial Impact:

Funding Source: NA

Budgeted Amount: NA

Cost: NA

Attachments:

License Fee Schedule



Agenda Memo**Crest Hill, IL**

Meeting Date: February 26, 2024
Submitter: Tony Graff, Interim City Administrator
Department: Clerk's Dept.
Agenda Item: Consideration to Suspend Business License Penalty Fees to June 1, 2024

Summary:

At the February 20, 2024, Council meeting, the item Requesting Waiver of Late Fees for 3 Business Licenses was tabled for further discussion.

There were an additional 3 businesses that requested a waiver of the license penalty fees. Our current penalty license fees are three (3) times the amount plus the fee of the license. As of now, there are a total of 49 businesses that have either not paid or only paid the license fee and no penalty fees. Those businesses that have paid the license fee, but not the penalty, their license haven't been issued to them.

Recommended Council Action:

Consideration to Suspend Business License Penalty Fee to June 1, 2024

Financial Impact:

Funding Source: NA

Budgeted Amount: NA

Cost: NA

Attachments:

License Fee Schedule

RESOLUTION NO. _____

**A RESOLUTION REGARDING A REDUCTION OF ALL 2024 CITY OF CREST HILL
BUSINESS LICENSE ADMINISTRATIVE PENALTIES UNTIL JUNE 1, 2024
PENDING A REVIEW AND AMENDMENT OF THE CITY OF CREST HILL
BUSINESS LICENSE FEE ORDINANCES AND SECTION 5.04.120 OF THE CITY OF
CREST HILL CODE OF ORDINANCES**

WHEREAS, the Corporate Authorities of the City of Crest Hill, Will County, Illinois, have the authority to adopt resolutions and to promulgate rules and regulations that pertain to the City's government and affairs and protect the public health, safety, and welfare of its citizens; and

WHEREAS, the City Council of the City of Crest Hill has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs and protect the public health, safety, and welfare of its citizens; and

WHEREAS, the Corporate Authorities of the City of Crest Hill has heretofore adopted a comprehensive set of Ordinances governing businesses and the issuing of business licenses in the City of Crest Hill located in Title 5 BUSINESS LICENSES AND REGULATIONS Chapters 5.04 through 5.77, including Section 5.04.120 which assesses an administrative penalty of three times the amount of each business license for late application or payment of business license fees; and

WHEREAS, the Corporate Authorities have determined to further evaluate the administrative penalties and the potential impact of such an administrative penalty on business owners within the City; and

WHEREAS, to further study and investigate the impact of Section 5.04.120, the Corporate Authorities have determined to offer a one-time reduction in all currently assessed 2024 administrative penalties which have been assessed to businesses in the City which have failed to pay their annual business license fees in violation of the City Code pending the review and possible amendment of Section 5.04.120 and Title 5; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crest Hill, Illinois, pursuant to its statutory authority, as follows:

SECTION 1: PREAMBLE. The City Council hereby finds that all the recitals contained in the preamble to this Resolution are true, correct, and complete and are hereby incorporated by reference thereto and made a part hereof.

SECTION 2: CURRENT ADMINISTRATIVE PENALTIES TO BE OFFERED AT A REDUCTION. The City Council hereby orders and directs that the City Clerk's office shall not assess any additional administrative penalties or late fees other than the current penalties assessed pursuant to Section 5.04.120 until June 1, 2024, and any administrative penalties assessed prior to

June 1, 2024 shall be offered to businesses which are currently late in obtaining their business licenses, as follows;

- Any business which is currently late in paying its business license fee can obtain its business license after the effective date of this Resolution and March 31, 2024 by paying the required license fee and the administrative penalty, which shall be reduced by seventy-five (75) percent.
- Any business which is currently late in paying its business license fee can obtain its business license after March 31, 2024 and before April 30, 2024 by paying the required license fee and the administrative penalty, which shall be reduced by fifty (50) percent.
- Any business which is currently late in paying its business license fee can obtain its business license after April 30, 2024 and before May 31, 2024 by paying the required license fee and the administrative penalty, which shall be reduced by twenty-five (25) percent.

No administrative citations shall be issued for operating a business without a license until June 1, 2024. Currently issued administrative citations will be dismissed by the City at the administrative hearing if the business has paid its license fee in full along with the reduced administrative penalty.

SECTION 3: SEVERABILITY. If any section, paragraph, clause, or provision of this Resolution is held invalid, the invalidity of such section, paragraph, clause, or provision shall not affect any other provision of this Resolution.

SECTION 4: REPEALER. All ordinances, resolutions or orders, or parts thereof, which conflict with the provisions of this Resolution, are to the extent of such conflict hereby repealed.

SECTION 5: EFFECTIVE DATE. This Resolution shall be in full force and effect immediately upon its passage and publication according to law.

[Left Intentionally Blank]

PASSED THIS 4TH DAY OF MARCH 2024.

	Aye	Nay	Absent	Abstain
Alderman John Vershay	_____	_____	_____	_____
Alderman Scott Dyke	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

Christine Vershay-Hall, City Clerk

APPROVED THIS 4TH DAY OF MARCH 2024.

Raymond R. Soliman, Mayor

ATTEST:

Christine Vershay-Hall, City Clerk

Agenda Memo**Crest Hill, IL**

Meeting Date:	03/04/24
Submitter:	Mike Eulitz, Interim Director of Public Works
Department:	Public Works
Agenda Item:	Approval of Pay Request #19 from Williams Brother Construction Inc. with direction to send it to the IEPA for approval and disbursement for total amount of \$30,338.48

Summary:

Strand and Staff have reviewed the attached pay request from Williams Brothers Construction Inc (WBCI) for the East Plant Phosphorus Project for the period of January 1 through January 31, and are asking council to approve it along with the invoice in the list of bills. Staff will then submit the pay request to the IEPA. Once the City, receives the disbursement check from the IEPA the City will release the check to WBCI.

Recommended Council Action:

Approval of Pay Request #19 from Williams Brother Construction Inc. with direction to send it to the IEPA for approval and disbursement for a total amount of \$30,338.48

Financial Impact: n/a**Funding Source:****Budgeted Amount:****Cost:****Attachments:**

Pay Request #19



February 19, 2024

Mr. Mike Eulitz, Interim Public Works Director
City of Crest Hill
20600 City Center Boulevard
Crest Hill, IL 60403

Re: East Water Reclamation Facility Phosphorus Removal Upgrades
City of Crest Hill, Illinois (City)

Dear Mr. Eulitz:

Enclosed is Pay Application No. 19, along with a Certified Payroll for the City's East Water Reclamation Facility Phosphorus Removal Upgrades project. A summary of the Contract status is shown on the enclosed Application for Payment.

Williams Brothers Construction, Inc. (Contractor) is requesting a total of \$30,338.48 for the work performed between January 1 through January 31, 2024. Please refer to its breakdowns of values in the enclosed pay application. This value includes material and equipment storage, general overhead and profit, and continuing construction of the project elements. Strand Associates, Inc.[®] has reviewed the pay application submitted by Contractor and recommends the Application for Payment Requests in the amount of \$30,338.48.

The current total Contract amount is \$4,949,558, including Change Order No. 1, which has been fully executed and approved by the Illinois Environmental Protection Agency. Total work completed through December 31, 2023, is \$4,740,504.53. A total of \$247,477.90 is being held in retainage, in accordance with the Contract Documents.

Sincerely,

STRAND ASSOCIATES, INC.[®]

Michael G. Ott, P.E.

Enclosures

SUMMARY SHEET

APPLICATION FOR PAYMENT

OWNER: City of Crest Hill, Illinois PROJECT: East WRF Phosphorus Removal Upgrades
 CONTRACTOR: Williams Brothers Construction Inc. CONTRACT: 1-2022
 FOR PERIOD ENDING: 1/31/2024 PAYMENT APPLICATION DATE: 1/31/2024
 PAYMENT APPLICATION NO.: 19 _____

CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT	\$4,930,000.00
PLUS: ADDITIONS TO CONTRACT	\$19,558.00
LESS: DEDUCTIONS FROM CONTRACT	\$0
ADJUSTED CONTRACT AMOUNT TO DATE	\$4,949,558.00

WORK PERFORMED

COST OF WORK COMPLETED	\$4,740,504.53
PLUS MATERIALS STORED (ATTACH SCHEDULE)	\$
NET AMOUNT EARNED TO DATE	\$4,740,504.53
LESS AMOUNT OF RETAINAGE	\$247,477.90
SUBTOTAL	\$4,493,026.63
LESS PREVIOUS PAYMENTS	\$(4,462,688.15)
AMOUNT DUE THIS APPLICATION	\$30,338.48

CONTRACTOR's Certification:

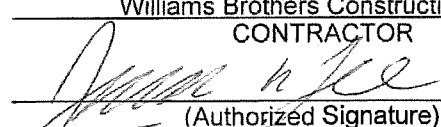
The undersigned CONTRACTOR certifies, to the best of its knowledge, the following: (1) All previous progress payments received from OWNER on account of Work done under the Contract have been applied on account to discharge CONTRACTOR's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to OWNER at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to OWNER indemnifying OWNER against any such Liens, security interest, or encumbrances); and (3) All Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

☐ Required lien waivers attached.

Dated 1/31/2024

Williams Brothers Construction, Inc.

CONTRACTOR

By 
 (Authorized Signature)

By Jacob Lee
 (Print Name)

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated 1/16/2024

STRAND ASSOCIATES, INC.®

By 
 (Authorized Signature)

By William A. Strickland
 (Print Name)

APPLICATION FOR PAYMENT NO. 19

WBCI Invoice No 1 24 553 19

TO OWNER: City of Crest Hill
20600 City Center Blvd.

Crest Hill, Illinois 60403

FROM CONTRACTOR:

Williams Brothers Construction Inc. ; PO Box 1366; Peoria, IL 61654

From: Jacob Lee

Ph 309.688.0416; Fax 309.688.0891

Engineer: Strand Associates, Inc., 910 West Wingra Drive, Madison WI 53715

Att'n: Tim Juskiewicz

Ph 608.251.4843 Fax: 608.251.8655

CONTRACT FOR: General

PROJECT: East Water Reclamation Facility Phosphorus Removal Upgrades

OWNER's Contract No.

ENGINEER's Project No.

For Work accomplished through the date of: January 31, 2024

Continuation Sheet is attached.

1. Original Contract Price :	4,930,000.00
2. Net Change by Change Orders and Written Amendments (+ or -)	19,558.00
3. Current contract Price (1 plus 2) :	4,949,558.00
4. Total completed and stored to date:.....	4,740,504.53
5. Retainage (per agreement):	
a. 5%	(247,477.90)
b. 5% % of Stored Material.....	
Total Retainage (Line 5a + 5b)	(247,477.90)
6. Total completed and stored to date less retainage (4 minus 5) :	4,493,026.63
7. Less previous Application for Payments:	
(Line 6 from prior Certificate)	(4,462,688.15)
8. DUE THIS APPLICATION (6 MINUS 7) :	30,338.48

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payments numbered 1 through 18 inclusive; (2) title to all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as are covered by Bond acceptable to OWNER indemnifying OWNER against any such lien, claim, security interest or encumbrance); and (3) all Work covered by this application for Payment is in accordance with the Contract Documents and not defective as that term is defined in the Contract Documents.

Dated January 31, 2024 PER. TO:

January 31, 2024

By:

CONTRACTOR By: Jacob Lee, Accountant

Required lien waivers attached.

Payment of the above AMOUNT DUE THIS APPLICATION is recommended

Dated: _____

STRAND ASSOCIATES, INC.

BY: _____

Item 6.

CONTINUATION SHEET							Application No. 19		PER TO: January 31, 2024		ARCHITECT'S PROJECT NO.:		January 31, 2024			
ITEM NO	DESCRIPTION	SUPPLIER/ SUBCONTRACTOR	SCHEDULED VALUE	WORK COMPLETED PREVIOUS PERIOD	THIS PERIOD	MATERIALS STORED	TOTAL COMPLETED & STORED	% COMPLETE	BALANCE TO FINISH	RETAINAGE						

CONTINUATION SHEET										Application No. 19		PER. TO: ARCHITECTS PROJECT NO.: January 31, 2024					
APPL. DATE: January 31, 2024										WOK COMPLETED THIS PERIOD		TOTAL COMPLE %		BALANCE TO FINISH		RETAINAGE	
ITEM NO	DESCRIPTION	SUPPLIER SUBCONTRACTOR	SCHEDULED VALUE	PREV APPL	THIS PERIOD	MATERIALS STORED	COMPLETE	TO FINISH									
115	Sludge Storage Tank Str. 25000																
116	Electrical	M Eliot Electric	2,000.00		2,000.00									0.00	100.00		
117	Electrical Install	L Eliot Electric	5,500.00		5,500.00									0.00	275.00		
118	Electrical Labor	L Eliot Electric	500.00		500.00									0.00	25.00		
119	Structure 98																
120	Electrical	M Eliot Electric	15,000.00		15,000.00									0.00	750.00		
121	Electrical Install	L Eliot Electric	24,000.00		24,000.00									0.00	1,200.00		
122	Start Up	L Eliot Electric	1,000.00		1,000.00									0.00	50.00		
123	Generator	M Eliot Electric	19,780.00		19,780.00									0.00	988.00		
124	Generator	L Eliot Electric	12,500.00		12,500.00									0.00	625.00		
125	Site Handholes	M Eliot Electric	1,000.00		1,000.00									0.00	50.00		
126	Site Handholes	L Eliot Electric	2,000.00		2,000.00									0.00	100.00		
127	Site Poles/Feeders	M Eliot Electric	14,000.00		12,500.00									0.00	625.00		
128	Site Poles/Feeders	L Eliot Electric	23,000.00		17,250.00									0.00	862.50		
129	Lighting Protection	M Eliot Electric	11,180.00		11,180.00									0.00	559.00		
130	Lighting Protection	L Eliot Electric	12,500.00		10,625.00									0.00	531.25		
131	Lighting	M Eliot Electric	6,500.00		6,500.00									0.00	325.00		
132	Lighting	L Eliot Electric	10,000.00		10,000.00									0.00	500.00		
133	Fire Alarm	M Eliot Electric	500.00		500.00									0.00	25.00		
134	Fire Alarm	L Eliot Electric	3,500.00		3,500.00									0.00	175.00		
135	Arc Flash System	M Eliot Electric	2,500.00		0.00									0.00	0.00		
136	Arc Flash Labels	L Eliot Electric	500.00		0.00									0.00	0.00		
137	Supervision	M Eliot Electric	46,000.00		43,000.00									0.00	2,150.00		
138	Misc Job Expenses	L Eliot Electric	13,460.00		13,200.00									0.00	660.00		
139	Office	L Eliot Electric	10,000.00		9,300.00									0.00	465.00		
140	Earthwork																
141	Mobilization, Demobilization and Supervisor	L Concord Excavating	11,000.00		11,000.00									0.00	550.00		
142	Silt Fence	L Concord Excavating	3,000.00		3,000.00									0.00	150.00		
143	Site Grading	L Concord Excavating	43,000.00		43,000.00									0.00	2,150.00		
144	Oxidation Ditch Excavation	L Concord Excavating	22,000.00		22,000.00									0.00	1,100.00		
145	Oxidation Ditch Backfill	L Concord Excavating	27,000.00		27,000.00									0.00	1,350.00		
146	Storage Tank Excavation	L Concord Excavating	21,000.00		21,000.00									0.00	1,050.00		
147	Storage Tank Backfill	L Concord Excavating	5,000.00		5,000.00									0.00	250.00		
148	Chemical Tank Excavation	L Concord Excavating	8,000.00		8,000.00									0.00	400.00		
149	Chemical Tank Backfill	L Concord Excavating	5,000.00		5,000.00									0.00	250.00		
150	Spills Offsite	L Concord Excavating	26,000.00		26,000.00									0.00	1,300.00		
151	Exterior Improvements																
152	Paving	M Glander Paving	19,000.00		19,000.00									0.00	1,900.00		
153	Paving	L Glander Paving	31,000.00		31,000.00									0.00	3,100.00		
154	Sidewalks	M Ozinga	2,976.00		2,976.00									0.00	297.60		
155	Sidewalks	L Williams Brothers Const. Inc.	4,013.00		4,013.00									0.00	401.30		
156	Seeding	M/L Williams Brothers Const. Inc.	1,200.00		1,200.00									0.00	120.00		
157	Utilities																
158	Glass-Lined Steel Sludge Storage Tank	M Cady Aquastore	321,000.00		321,000.00									0.00	32,100.00		
159	Glass-Lined Steel Sludge Storage Tank	L Cady Aquastore	132,000.00		132,000.00									0.00	13,200.00		
160	Start-Up & Owner Training	L Cady Aquastore	2,000.00		2,000.00									0.00	200.00		
161	Bypass Pumping	L Williams Brothers Const. Inc.	20,000.00		20,000.00									0.00	2,000.00		
162	Overhead and Profit	L G/A Rich & Sons, Inc	126,100.00		126,100.00									0.00	6,305.00		
163	Mobilization	L G/A Rich & Sons, Inc	30,000.00		30,000.00									0.00	900.00		
164	Site Pnc Piping PRC	L G/A Rich & Sons, Inc	18,000.00		18,000.00									0.00	1,500.00		
165	Site Pnc Piping PRC	M G/A Rich & Sons, Inc	1,200.00		1,200.00									0.00	60.00		
166	Cutting & Capping	L G/A Rich & Sons, Inc	15,000.00		15,000.00									0.00	750.00		
167	Cutting & Capping	M G/A Rich & Sons, Inc	7,000.00		7,000.00									0.00	350.00		
168	Site Process Piping Storm	L G/A Rich & Sons, Inc	12,000.00		12,000.00									0.00	600.00		
169	Site Process Piping Storm	M G/A Rich & Sons, Inc	3,900.00		3,900.00									0.00	195.00		
170	Site Valve & Material Man Hole 162	L G/A Rich & Sons, Inc	13,000.00		13,000.00									0.00	650.00		
171	Site Valve & Material Man Hole 162	M G/A Rich & Sons, Inc	11,300.00		11,300.00									0.00	565.00		
172	Site DIP NPW	L G/A Rich & Sons, Inc	7,500.00		7,500.00									0.00	375.00		

CONTINUATION SHEET										
Application No. 19										
APPL DATE: January 31, 2024										
PER. TO: ARCHITECTS PROJECT NO.: January 31, 2024										
ITEM NO	DESCRIPTION	SUPPLIER/ SUBCONTRACTOR	SCHEDULED VALUE	PREV APPL	WORK COMPLETED THIS PERIOD	MATERIALS STORED	TOTAL COMPLE & STORED	% Complete	BALANCE TO FINISH	REMARKS
173	Site DIP NPW	M GA Rich & Sons, Inc	2,000.00		2,000.00		2,000.00	100%	0.00	100.00
174	Site DIP Domestic	L GA Rich & Sons, Inc	7,500.00		7,500.00		7,500.00	100%	0.00	375.00
175	Site DIP Domestic	M GA Rich & Sons, Inc	1,000.00		1,000.00		1,000.00	100%	0.00	50.00
176	Site DIP Plant Intf	L GA Rich & Sons, Inc	15,000.00		15,000.00		15,000.00	100%	0.00	750.00
177	Site DIP Plant Intf	M GA Rich & Sons, Inc	10,000.00		10,000.00		10,000.00	100%	0.00	500.00
178	Site DIP RAS	L GA Rich & Sons, Inc	20,000.00		20,000.00		20,000.00	100%	0.00	1,000.00
179	Site DIP RAS	M GA Rich & Sons, Inc	20,000.00		20,000.00		20,000.00	100%	0.00	1,000.00
180	Site DIP TDSL	L GA Rich & Sons, Inc	40,000.00		40,000.00		40,000.00	100%	0.00	2,000.00
181	Site DIP TDSL	M GA Rich & Sons, Inc	30,000.00		30,000.00		30,000.00	100%	0.00	1,500.00
182	Site DIP SMD	L GA Rich & Sons, Inc	35,000.00		35,000.00		35,000.00	100%	0.00	1,750.00
183	Site DIP SMD	M GA Rich & Sons, Inc	25,000.00		25,000.00		25,000.00	100%	0.00	1,250.00
184	Site DIP SMS	L GA Rich & Sons, Inc	35,000.00		35,000.00		35,000.00	100%	0.00	1,750.00
185	Site DIP SMS	M GA Rich & Sons, Inc	25,000.00		25,000.00		25,000.00	100%	0.00	1,250.00
186	Site DIP Drain Lines	L GA Rich & Sons, Inc	50,000.00		50,000.00		50,000.00	100%	0.00	2,500.00
187	Site DIP Drain Lines	M GA Rich & Sons, Inc	25,000.00		25,000.00		25,000.00	100%	0.00	1,250.00
188	Div. #40	Process Interconnections								
189		Oxidation Ditch bldg 4000								
190		Sluice Gate 20" Opening	17,990.00		17,990.00		17,990.00	100%	0.00	899.50
191		Sluice Gate 20" Opening	3,500.00		3,500.00		3,500.00	100%	0.00	0.00
192		Start-Up & Owner Training	840.00		840.00		840.00	100%	0.00	42.00
193		Sluice Gate 16" Opening	16,590.00		16,590.00		16,590.00	100%	0.00	829.50
194		Sluice Gate 16" Opening	3,500.00		3,500.00		3,500.00	100%	0.00	0.00
195		Start-Up & Owner Training	840.00		840.00		840.00	100%	0.00	42.00
196		Weir Gate	13,530.00		13,530.00		13,530.00	100%	0.00	676.50
197		Weir Gate	3,500.00		3,500.00		3,500.00	100%	0.00	0.00
198		Start-Up & Owner Training	840.00		840.00		840.00	100%	0.00	42.00
199		Process Valves	15,000.00		15,000.00		15,000.00	100%	0.00	750.00
200		Process Valves	50,000.00		50,000.00		50,000.00	100%	0.00	2,500.00

Item 6.

CONTINUATION SHEET										Application No. 19		ARCHITECTS PROJECT NO.:		PER TO: January 31, 2024	
ITEM NO.		DESCRIPTION	SUPPLIER/ SUBCONTRACTOR	SCHEDULED VALUE	PREV APPL.	WORK COMPLETED THIS PERIOD	MATERIALS STORED	TOTAL COMPLET & STORED	% Complete	BALANCE TO FINISH	RETAINAGE				
Diversion Structure															
201		Sluice Gate	M RW Gate	18,300.00		18,300.00		18,300.00	100%	0.00	915.00				
202		Sluice Gate	L Williams Brothers Const. Inc.	3,500.00		3,500.00		3,500.00	100%	0.00	350.00				
203		Start-Up & Owner Training	M RW Gate	840.00		840.00		840.00	100%	0.00	42.00				
204		Slide Gate	M RW Gate	18,080.00		18,080.00		18,080.00	100%	0.00	904.00				
205		Slide Gate	L Williams Brothers Const. Inc.	3,500.00		3,500.00		3,500.00	100%	0.00	350.00				
206		Slide Gate	L RW Gate	840.00		840.00		840.00	100%	0.00	42.00				
207		Start-Up & Owner Training	M RW Gate	4,400.00		4,400.00		4,400.00	100%	0.00	220.00				
208		Portable Operator	M LAI	206,502.54		206,502.54		206,502.54	100%	0.00	10,325.13				
209		Valves	M G.A. Rich & Sons, Inc	11,000.00		11,000.00		11,000.00	100%	0.00	550.00				
210		Valves	L G.A. Rich & Sons, Inc	13,500.00		13,500.00		13,500.00	100%	0.00	675.00				
211		Chemical Building Str. 8000	M G.A. Rich & Sons, Inc	10,300.00		10,300.00		10,300.00	100%	0.00	515.00				
212		Process Valves	M G.A. Rich & Sons, Inc	39,000.00		39,000.00		39,000.00	100%	0.00	1,950.00				
213		Process Valves	M G.A. Rich & Sons, Inc	70,000.00		70,000.00		70,000.00	100%	0.00	3,500.00				
214		Sludge Pump Building Str. 23000	L G.A. Rich & Sons, Inc	64,500.00		64,500.00		64,500.00	100%	0.00	3,225.00				
215		Process Valves	M G.A. Rich & Sons, Inc	7,000.00		7,000.00		7,000.00	100%	0.00	350.00				
216		Process Valves	M G.A. Rich & Sons, Inc	2,200.00		2,200.00		2,200.00	100%	0.00	110.00				
217		Sludge Storage Tank Str. 25000	L G.A. Rich & Sons, Inc	111,000.00		111,000.00		111,000.00	100%	0.00	5,550.00				
218		Process Valves	M G.A. Rich & Sons, Inc	38,000.00		38,000.00		38,000.00	100%	0.00	1,900.00				
219		Process Valves	M G.A. Rich & Sons, Inc	111,000.00		111,000.00		111,000.00	100%	0.00	5,550.00				
Div. #41 Material Processing and Handling Equipment															
220		David Crane	M Xylem	15,782.31		15,782.31		15,782.31	100%	0.00	789.12				
221		David Crane	L Williams Brothers Const. Inc.	1,320.00		1,320.00		1,320.00	100%	0.00	132.00				
Div. #43 Process Gas and Liquid Handling, Purification, and Storage Equipment															
222		Sludge Loading Pump	M Boeinger	86,795.00		86,795.00		86,795.00	100%	0.00	4,339.75				
223		Sludge Loading Pump	L G.A. Rich & Sons, Inc	2,200.00		2,200.00		2,200.00	100%	0.00	110.00				
224		Start-Up & Owner Training	M Boeinger	2,000.00		2,000.00		2,000.00	100%	0.00	100.00				
Div. #46 Water and Wastewater Equipment															
225		Chemical Phosphorus Removal Equipment	M Drydon	64,500.00		64,500.00		64,500.00	100%	0.00	6,450.00				
226		Chemical Phosphorus Removal Equipment	L G.A. Rich & Sons, Inc	7,000.00		7,000.00		7,000.00	100%	0.00	350.00				
227		Start-Up & Owner Training	M Drydon	1,000.00		1,000.00		1,000.00	100%	0.00	100.00				
228		Project Inspection and Coordination	M Peterson and Matz	30,000.00		30,000.00		30,000.00	100%	0.00	3,000.00				
229		Sludge Storage Mixing Systems	M Evotrac	55,800.00		55,800.00		55,800.00	100%	0.00	5,580.00				
230		Sludge Storage Mixing Systems	L G.A. Rich & Sons, Inc	4,000.00		4,000.00		4,000.00	100%	0.00	200.00				
231		Start-Up & Owner Training	M Evotrac	6,200.00		6,200.00		6,200.00	100%	0.00	620.00				
232		Internal Recycle Pump	M Xylem	34,794.89		34,794.89		34,794.89	100%	0.00	1,739.74				
233		Internal Recycle Pump	L G.A. Rich & Sons, Inc	2,800.00		2,800.00		2,800.00	100%	0.00	140.00				
234		Start-Up & Owner Training	M Xylem	2,139.00		2,139.00		2,139.00	100%	0.00	106.95				
235		Submersible Mixers	M Xylem	84,876.34		84,876.34		84,876.34	100%	0.00	4,243.82				
236		Submersible Mixers	L G.A. Rich & Sons, Inc	3,000.00		3,000.00		3,000.00	100%	0.00	150.00				
237		Start-Up & Owner Training	M Xylem	2,840.00		2,840.00		2,840.00	100%	0.00	142.00				
238		Anchor Bolts	M Xylem	1,538.46		1,538.46		1,538.46	100%	0.00	76.92				
239		Freight	M Xylem	6,029.00		6,029.00		6,029.00	100%	0.00	301.45				
Unit Prices															
240		1 Unsuitable Foundation Material for Structures	550 CY x \$70	38,500.00		0.00		0.00	0%	38,500.00	0.00				
241		2 Unsuitable Foundation Material for Utility Trenches	20 CY x \$70	1,400.00		0.00		0.00	0%	1,400.00	0.00				
242		3 Removal of Non-CCDD Material	20 Tons x \$50	1,000.00		0.00		0.00	0%	1,000.00	0.00				
243		4 Rock Excavation for Structures and Roads	30 CY x \$120	3,600.00		3,600.00		3,600.00	100%	0.00	360.00				
244		5 Rock Excavation for Utility and Trenches	40 CY x \$120	4,800.00		4,800.00		4,800.00	100%	0.00	480.00				
245															
246															
247															
248															
249															
250															
251															
252															
253															
254															
Totals				4,930,000.00	4,705,578.05	30,338.48	0.00	4,735,916.53	96.08%	194,083.47	247,019.10				

PER. TO: January 31, 2024
ARCHITECTS PROJECT NO.:

ITEM NO	DESCRIPTION	SUPPLIER SUBCONTRACTOR	SCHEDULED VALUE	WORK COMPLETED PREV APR	THIS PERIOD	MATERIALS STORED	TOTAL COMPLET & STORED	% Complete	BALANCE TO FINISH	REMARKS
255	Change Orders									
256	CO #1	COR 01	7,156.00	7,156.00			7,156.00	100%	0.00	(715.80)
257		COR 02	(6,098.00)	(6,098.00)			(6,098.00)	100%	0.00	(609.80)
258		COR 03	2,460.00	2,460.00			2,460.00	100%	0.00	246.00
259		COR 03R1	19,450.00	4,480.00			4,480.00	23%	14,970.00	448.00
260		COR 04	13,013.00	13,013.00			13,013.00	100%	0.00	1,301.30
261		COR 05	(2,109.00)	(2,109.00)			(2,109.00)	100%	0.00	(210.90)
262									0%	0.00
263		Total Change Orders	19,558.00	4,588.00	0.00	0.00	4,588.00	5.23	14,970.00	458.80
264		TOTAL REVISED CONTRACT AMT	4,849,556.00	4,710,166.05	30,338.48	0.00	4,740,504.53	6.19	209,053.47	247,417.80

CONTINUATION SHEET										
Application No. 19										
ARCHITECTS PROJECT NO.:										
PER. TO: January 31, 2024										
APPL. DATE: January 31, 2024										
ITEM NO.	DESCRIPTION	SUPPLIER/ SUBCONTRACTOR	SCHEDULED VALUE	PREV APPL	WORK COMPLETED THIS PERIOD	MATERIALS STORED	TOTAL COMPL & STORED	% Complete	BALANCE TO FINISH	RETAINAGE
265	Summary by Subcontract									
266		Berger LLC	88,795.00	88,795.00	0.00	0.00	88,795.00	100%	0.00	4,439.75
268		Cady Aquastore	455,000.00	455,000.00	0.00	0.00	455,000.00	100%	0.00	45,500.00
269		Concord Excavating	171,000.00	171,000.00	0.00	0.00	171,000.00	100%	0.00	8,550.00
270		Concentric Integration	273,500.00	155,779.16	18,538.48	0.00	174,317.64	64%	99,282.36	17,431.76
271		Dryden Equipment Inc.	65,500.00	65,500.00	0.00	0.00	65,500.00	100%	0.00	6,550.00
272		Elliot Electric, Inc	301,400.00	285,315.00	0.00	0.00	285,315.00	95%	16,085.00	14,265.75
273		Emergenes	61,300.00	47,445.50	0.00	0.00	47,445.50	77%	13,854.50	2,372.30
274		Evodua Water Technologies	62,000.00	62,000.00	0.00	0.00	62,000.00	100%	0.00	6,200.00
275		Glender Paving Co.	50,000.00	50,000.00	0.00	0.00	50,000.00	100%	0.00	5,000.00
276		Golden Railing	9,750.00	9,750.00	0.00	0.00	9,750.00	100%	0.00	487.50
277		Hams Rebar	52,387.45	52,387.45	0.00	0.00	52,387.45	100%	0.00	5,238.75
278		LAL Ltd.	206,502.54	206,502.54	0.00	0.00	206,502.54	100%	0.00	10,325.13
279		Metropolitan Pump Co.	378,263.00	378,263.00	5,000.00	0.00	378,263.00	100%	0.00	18,913.15
280		Mid-State Steel Co. Inc	28,380.00	28,379.99	0.00	0.00	28,379.99	100%	0.01	638.33
281		Mona Composite	15,460.00	15,460.00	0.00	0.00	15,460.00	100%	0.00	1,546.00
282		Ozanga Bros. Inc/Narvik	51,879.75	51,879.75	0.00	0.00	51,879.75	100%	0.00	5,187.98
283		Peterson & Matz, Inc	30,000.00	30,000.00	0.00	0.00	30,000.00	100%	0.00	3,000.00
284		Plas-Tanks Industries Inc.	45,067.00	45,067.00	0.00	0.00	45,067.00	100%	0.00	2,253.35
285		Pleasant Mount Welding, Inc	11,930.00	11,930.00	0.00	0.00	11,930.00	100%	0.00	1,193.00
286		G.A. Rich & Sons, Inc.	966,800.00	966,800.00	0.00	0.00	966,800.00	100%	0.00	48,340.00
287		RP Coalings	42,860.00	27,860.00	6,800.00	0.00	34,660.00	81%	8,200.00	1,733.00
288		RW Gale Company	93,090.00	93,090.00	0.00	0.00	93,090.00	100%	0.00	4,654.50
289		Xylem Water Solutions	148,000.00	148,000.00	0.00	0.00	148,000.00	100%	0.00	7,400.00
290		Zandaver Signs	811.27	811.27	0.00	0.00	811.27	100%	0.00	0.00
291	Williams Brothers Construction	1,339,781.99	1,268,150.38	0.00	0.00	1,268,150.38	95.78%	71,631.61	26,257.67	
292	Totals		4,949,558.00	4,710,166.05	30,338.48	0.00	4,740,504.53	95.78%	209,053.47	24,717.90

Partial WAIVER OF LIEN

Application No. 19

STATE OF ILLINOIS}
 } ss.
PEORIA COUNTY }

January 31, 2024**TO ALL WHOM IT MAY CONCERN:**

WHEREAS, we the undersigned, WILLIAMS BROTHERS CONSTRUCTION INC. have been employed by
City of Crest Hill to furnish labor and/or material for the building known as:

East Water Reclamation Facility Phosphorus Removal Upgrades

Situated on Lot: 2250 North Broadway Street
Crest Hill, IL 60403

in the City of Crest Hill, County of Will and State of Illinois.

NOW, THEREFORE, KNOW YE, That the undersigned, for and in consideration of
Thirty Eight and 48/100 \$30,338.48 Thirty Thousand Three Hundred
Dollars,
and other good and valuable considerations, the receipt whereof is hereby acknowledged, do we hereby
waive and release any and all lien or claim or right of lien on said above described building and premises
under "An Act to Revise the Law in Relation to Mechanic's Liens," approved May 18, 1903, in force July 1, 1903
together with all amendments thereto and all the lien laws of the State of Illinois on account of labor or materials, or
both, furnished by the undersigned to or on account of the said City of Crest Hill
for said building through January 31, 2024

GIVEN under our hands and sealed this day and year first above written.

WILLIAMS BROTHERS CONSTRUCTION INC. (SEAL)

Subscribed and sworn to before me this date

By: Jacob Lee (SEAL)

Jacob Lee, Accountant

Notary Public

"OFFICIAL SEAL"
JACQUELINE M. SMITH
Commission No. 501652
Notary Public, State of Illinois
My Commission Expires 12-22-2027



Case #: 24-CTP-032600

Illinois Department of Labor

160 N. LaSalle St Suite 1300
Chicago, IL 60601

Dol.certifiedpayroll@Illinois.gov • Phone: (312) 793-3600

CERTIFIED TRANSCRIPT OF PAYROLL FORM

Payroll Date	Project Location
12/27/2023 to 1/2/2024	1610 PLAINFIELD RD
Contractor Number Or FEIN	CREST HILL IL 60403
37-971661	No Work Report: Yes
Project Number or Name	State Capital Funds
3166-553	No
Agency	
Not a State Agency	
Company Name	Contractor Location
G.A. Rich & Sons, Inc	PO BOX 50
Contact Name	DEER CREEK IL 61733
Katy D Miller	
Primary Email	Secondary Email
katy@garich.com	cp@wbcl.us
Primary Phone	Secondary Phone
3094476231	
Public Body Name	Public Body Address
City of Crest Hill	1610 PLAINFIELD RD
Contact Name	CREST HILL IL 60403
Primary Phone	Secondary Phone

Name	Last4SSN	Classification	Address	City	Race	Ethnicity	G	V	J	F	A	PhoneNumber
		G-Gender			V-Veteran			J-Journeyman			F-Foreman	A-Apprentice

N H L- Not Hispanic or Latino

H L- Hispanic or Latino

Name		Mon	Tue	Wed	Thr	Fri	Sat	Sun	Straight Hrs	Tot OT Hrs	Dbl Tim Hrs	Hourly Wage	OT Wage Rate	Dbl Tim Wage	Gross	Net	No Work
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I, do hereby state: that I pay or supervise the payment of the persons employed on the public works project that during the payroll period commencing between mentioned above, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said from the fully weekly wages earned by any person, and that no deductions have been made either directly or indirectly from the full weekly wages earned by any persons, other than permissible deductions as defined by Federal and/or State Law. I further certify that this payroll is correct and complete; that the wage rates herein stated and that the classification set forth for each laborers, workers, or mechanic conform to the work he/she performed

Tammy Rich Stimson

Feb 02, 2024



Case #: 24-CTP-032604

Illinois Department of Labor

160 N. LaSalle St Suite 1300
Chicago, IL 60601

Dol.certifiedpayroll@Illinois.gov • Phone: (312) 793-3600

CERTIFIED TRANSCRIPT OF PAYROLL FORM

Payroll Date	Project Location
1/3/2024 to 1/9/2024	0
Contractor Number Or FEIN	Cresthill IL 60403
37-971661	
Project Number or Name	State Capital Funds
3166-553	No
Agency	
Not a State Agency	
Company Name	Contractor Location
G. A. RICH & SONS INC.	PO BOX 50
Contact Name	DEER CREEK IL 61733
Katy O Miller	
Primary Email	Secondary Email
katy@garich.com	cp@wbci.us
Primary Phone	Secondary Phone
3094476231	
Public Body Name	Public Body Address
City of Crest Hill	1610 PLAINFIELD RD
Contact Name	CREST HILL IL 60403
0 0 0	
Primary Phone	Secondary Phone
0	5555555555

Name	Last4SSN	Classification	Address	City	Race	Ethnicity	G	V	J	F	A	PhoneNumber
TRAVIS AWEBER	5609	PLUMBER	702 W MAIN ST	LEXINGTON IL 61753	white	N H L	m	No	Yes	Yes	No	3095317155
ADAM LWICKENHAUSER	0867	PLUMBER	201 E CLEVELAND ST	HEYWORTH IL 61745	white	N H L	m	No	Yes	No	No	3098259612

G-Gender

V-Veteran

J-Journeyman

F-Foreman

A-Apprentice

N H L- Not Hispanic or Latino

H L- Hispanic or Latino

Name		Mon	Tue	Wed	Thr	Fri	Sat	Sun	Straight Hrs	Tot OT Hrs	Dbl Tim Hrs	Hourly Wage	OT Wage Rate	Dbl Tim Wage	Gross	Net	No Work
TRAVIS AWEBER	P	0.00	0.00	3.00	0.00	0.00	0.00	0.00	3.00	0.00	0.00	58.00	0.00	0.00	174.00	1454.79	
	NP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

Pension 108.35

Health

139.15

Vacation

0.00

Training

34.32

ADAM LWICKENHAUSER	P	0.00	0.00	3.00	0.00	0.00	0.00	0.00	3.00	0.00	0.00	56.80	0.00	0.00	170.40	1140.72	
	NP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

Pension 181.55

Health

157.50

Vacation

0.00

Training

0.00

I, do hereby state: that I pay or supervise the payment of the persons employed on the public works project that during the payroll period commencing between mentioned above, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said from the fully weekly wages earned by any person, and that no deductions have been made either directly or indirectly from the full weekly wages earned by any persons, other than permissible deductions as defined by Federal and/or State Law. I further certify that this payroll is correct and complete; that the wage rates herein stated and that the classification set forth for each laborers, workers, or mechanic conform to the work he/she performed

Tammy Rich Stimson

Feb 02, 2024



Case #: 24-CTP-032607

Illinois Department of Labor

160 N. LaSalle St Suite1300
Chicago, IL 60601

Dol.certifiedpayroll@Illinois.gov • Phone: (312) 793-3600

CERTIFIED TRANSCRIPT OF PAYROLL FORM

Payroll Date	Project Location
1/10/2024 to 1/16/2024	1610 PLAINFIELD RD
Contractor Number Or FEIN	CREST HILL IL 60403
37-971661	No Work Report: Yes
Project Number or Name	State Capital Funds
3166-553	No
Agency	
Not a State Agency	
Company Name	Contractor Location
G.A. Rich & Sons, Inc	PO BOX 50
Contact Name	DEER CREEK IL 61733
Katy D Miller	
Primary Email	Secondary Email
katy@garich.com	cp@wbcl.us
Primary Phone	Secondary Phone
3094476231	
Public Body Name	Public Body Address
City of Crest Hill	1610 PLAINFIELD RD
Contact Name	CREST HILL IL 60403
Primary Phone	Secondary Phone

Name	Last4SSN	Classification	Address	City	Race	Ethnicity	G	V	J	F	A	PhoneNumber
G-Gender			V-Veteran		J-Journeyman		F-Foreman			A-Apprentice		

N H L- Not Hispanic or Latino

H L- Hispanic or Latino

Name	Mon	Tue	Wed	Thr	Fri	Sat	Sun	Straight Hrs	Tot OT Hrs	Dbl Tim Hrs	Hourly Wage	OT Wage Rate	Dbl Tim Wage	Gross	Net	No Work
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I, do hereby state: that I pay or supervise the payment of the persons employed on the public works project that during the payroll period commencing between mentioned above, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said from the fully weekly wages earned by any person, and that no deductions have been made either directly or indirectly from the full weekly wages earned by any persons, other than permissible deductions as defined by Federal and/or State Law. I further certify that this payroll is correct and complete; that the wage rates herein stated and that the classification set forth for each laborers, workers, or mechanic conform to the work he/she performed

Tammy Rich Stimson

Feb 02, 2024



Case #: 24-CTP-032611

Illinois Department of Labor

160 N. LaSalle St Suite1300
Chicago, IL 60601

Dol.certifiedpayroll@Illinois.gov • Phone: (312) 793-3600

CERTIFIED TRANSCRIPT OF PAYROLL FORM

Payroll Date	Project Location
1/17/2024 to 1/23/2024	0
Contractor Number Or FEIN	Cresthill IL 60403
37-971661	
Project Number or Name	State Capital Funds
3166-553	No
Agency	
Not a State Agency	

Company Name	Contractor Location
G. A. RICH & SONS INC.	PO BOX 50
Contact Name	DEER CREEK IL 61733
Katy O Miller	
Primary Email	Secondary Email
katy@garich.com	cp@wbcl.us
Primary Phone	Secondary Phone
3094476231	

Public Body Name	Public Body Address
City of Crest Hill	1610 PLAINFIELD RD
Contact Name	CREST HILL IL 60403
0 0 0	
Primary Phone	Secondary Phone
0	5555555555

Name	Last4SSN	Classification	Address	City	Race	Ethnicity	G	V	J	F	A	PhoneNumber
TRAVIS AWEBER	5609	PLUMBER	702 W MAIN ST	LEXINGTON IL 61753	white	N H L	m	No	Yes	Yes	No	3095317155

G-Gender

V-Veteran

J-Journeyman

F-Foreman

A-Apprentice

N H L- Not Hispanic or Latino

H L- Hispanic or Latino

Name		Mon	Tue	Wed	Thr	Fri	Sat	Sun	Straight Hrs	Tot OT Hrs	Dbl Tim Hrs	Hourly Wage	OT Wage Rate	Dbl Tim Wage	Gross	Net	No Work
TRAVIS AWEBER	P	0.00	0.00	0.00	0.00	4.00	0.00	0.00	4.00	0.00	0.00	58.00	0.00	0.00	232.00	1509.48	
	NP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Pension		86.19	Health		110.69	Vacation		0.00	Training		27.30						

I, do hereby state: that I pay or supervise the payment of the persons employed on the public works project that during the payroll period commencing between mentioned above, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said from the fully weekly wages earned by any person, and that no deductions have been made either directly or indirectly from the full weekly wages earned by any persons, other than permissible deductions as defined by Federal and/or State Law. I further certify that this payroll is correct and complete; that the wage rates herein stated and that the classification set forth for each laborers, workers, or mechanic conform to the work he/she performed

Tammy Rich Stimson

Feb 02, 2024



Case #: 24-CTP-032690

Illinois Department of Labor

160 N. LaSalle St Suite1300
Chicago, IL 60601

Dol.certifiedpayroll@Illinois.gov • Phone: (312) 793-3600

CERTIFIED TRANSCRIPT OF PAYROLL FORM

Payroll Date	Project Location
1/24/2024 to 1/30/2024	1610 PLAINFIELD RD
Contractor Number Or FEIN	CREST HILL IL 60403
37-971661	No Work Report: Yes
Project Number or Name	State Capital Funds
3166-553	No
Agency	
Not a State Agency	
Company Name	Contractor Location
G.A. Rich & Sons, Inc	PO BOX 50
Contact Name	DEER CREEK IL 61733
Katy D Miller	
Primary Email	Secondary Email
katy@garich.com	cp@wbci.us
Primary Phone	Secondary Phone
3094476231	
Public Body Name	Public Body Address
City of Crest Hill	1610 PLAINFIELD RD
Contact Name	CREST HILL IL 60403
Primary Phone	Secondary Phone

Name	Last4SSN	Classification	Address	City	Race	Ethnicity	G	V	J	F	A	PhoneNumber
		G-Gender			V-Veteran			J-Journeyman			F-Foreman	A-Apprentice

N H L- Not Hispanic or Latino

H L- Hispanic or Latino

Name	Mon	Tue	Wed	Thr	Fri	Sat	Sun	Straight Hrs	Tot OT Hrs	Dbl Tim Hrs	Hourly Wage	OT Wage Rate	Dbl Tim Wage	Gross	Net	No Work
------	-----	-----	-----	-----	-----	-----	-----	--------------	------------	-------------	-------------	--------------	--------------	-------	-----	---------

I, do hereby state: that I pay or supervise the payment of the persons employed on the public works project that during the payroll period commencing between mentioned above, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said from the fully weekly wages earned by any person, and that no deductions have been made either directly or indirectly from the full weekly wages earned by any persons, other than permissible deductions as defined by Federal and/or State Law. I further certify that this payroll is correct and complete; that the wage rates herein stated and that the classification set forth for each laborers, workers, or mechanic conform to the work he/she performed

Tammy Rich Stimson

Feb 02, 2024



Agenda Memo

Crest Hill, IL

Meeting Date:	February 26, 2024
Submitter:	Michael C. Eulitz
Department:	Public Works Department
Agenda Item:	Iron Filter Emergency Repair Work

Summary:

In August of 2023 the Council approved a contract for repair work to the iron filter at well 11. This work recently began and upon initial inspection the filter is in much worse shape than anticipated. An inclusive evaluation was performed after all media was removed, drained and cleaned from the filter floor. The damage was more extensive than anticipated because the floor of the filter had deteriorated and corroded to the point of almost complete failure. The entire metal floor of the filter needs to be reinstalled. This is highly labor-intensive because the steel needs to be cut into strips to get through the hatches, then welded back into place. USG will then coat the floor and install some new legs so the filter will hold water and get back to working condition. There is an additional 16 days of interior work needed because of the extensive work required to get this filter back online. During IEPA inspections in June of 2023 this filter was given a violation because of the condition and extensive leaking. This repair work is necessary to bring this filter back in compliance and to eliminate the risk of receiving fines from the IEPA.

Initially \$250,000 was budgeted for this project in the well maintenance line item 12-00-7610. This change order is in the amount of \$145,768.00 to complete the work stated above.

Original Contract Price: \$220,808.00

Adjustment in Contract Price this Change Order: \$145,768.00

Current Contract Price including this Change Order \$366,576.00

Recommended Council Action:

Approve Change Order no. 1 with USG Water in the amount of \$145,768.00

Financial Impact:

Funding Source:

Budgeted Amount: \$250,000.00

Cost: \$366,576.00

Attachments:

Change Order

Pictures of Well 11 Iron Filter



Agenda Memo

Crest Hill, IL

Meeting Date:	February 26, 2024
Submitter:	Michael C. Eulitz
Department:	Public Works Department
Agenda Item:	Water Meter Budget Amendment

Summary:

Public Works began the water meter replacement program in 2019 with the goal of replacing all water meters with new smart readers in a multiyear program. The pandemic caused a significant delay in both the supply chain issues and the ability to enter homes and businesses. As things have returned to normal, we anticipate being able to finish out the meter installations in 2024, which is much earlier than originally anticipated. Original budgets for fiscal year 2025 had \$900,000.00 for meter replacement.

Because of supply chain issues, meter orders were increased without corresponding budget increases. Meters have since arrived, which will allow us to install and put into operation the new smart readers in this fiscal year. Moving to the automatic meter reading system (smart readers) gives us the ability to cut down on unreads, use the smart reading system to track customer water usage, monitor water issues remotely and move towards monthly billing cycles.

Obtaining our entire supply of meters earlier than expected has created a budget shortfall in the fiscal year budget of 2023-2024 in the amount of \$1,270,582.30. This reflects a total cost for meter replacements of \$2,170,582.30. Purchasing these meters in the fiscal year 2024 budget has decreased the projected meter cost in the FY 2025 budget by \$300,000 which has reduced the original projected budget deficit that was brought to Council at the February 12, 2024 work session. To accomplish this replacement program, we would need to dip in to fund balance for this additional amount. Funds are available in this fund balance.

Recommended Council Action: Provide direction on completing the water meter replacement program by approving a budget amendment to cover the remaining costs of \$1,270,582.30.

Financial Impact:

Funding Source: FY 23-24 Fund Balance

Budgeted Amount: N/A

Cost: \$1,270,582.30

Attachments:



Agenda Memo

Crest Hill, IL

Meeting Date: March 4, 2024
Submitter: Mayor Raymond R. Soliman R.S.
Department: Mayor's Office
Agenda Item: Class Q BYOB Permit License-2301 Plainfield Road

Summary: Mr. Don White, White Smoke and Ash is requesting approval of a Class Q BYOB permit license for his business. Everything is in order, and I am recommending approval of this request.

Recommended Council Action: Approval

Financial Impact:

Funding Source:

Budgeted Amount:

Cost:

Attachments:

**Agenda Memo****Crest Hill, IL**

Meeting Date: March 4, 2024
Submitter: Mayor Raymond R. Soliman R. S.
Department: Mayor's Office
Agenda Item: Crest Hill Pony Baseball-Ad Donation

Summary:

Crest Hill Pony Baseball is requesting that the City of Crest Hill purchase an ad donation of a full page for \$65.00 for the yearly roster book.

Recommended Council Action:**Financial Impact:****Funding Source:****Budgeted Amount:****Cost:****Attachments:**

CREST HILL PONY BASEBALL

February 1, 2024

Spring is just around the corner, and we at Crest Hill Pony Baseball are busy trying to finalize things for the upcoming season. Let me tell you a little about our program and how you can help us.

We are a not-for-profit youth baseball program affiliated with PONY Baseball, Inc. We give all children ages 4-14 the chance to learn and play baseball in an organized program. We pride ourselves in giving every youth in the community a chance to participate.

What we would like from you is to take an advertisement out in our yearbook. The yearbook is given to every player in our organization and has a complete list of all rosters and schedules. The book is about 60 pages and is approximately 4" x 6". A full page ad is \$65.00. You can give us a copy of the advertisement that you want or we will make one for you by using your business card or letterhead.

Please make your check payable and mail it to: Crest Hill Pony Baseball
c/o Donna Marshall
2017 Leness Lane
Crest Hill, IL 60403

This is a great way to show you care about today's youth and get your business noticed at the same time. Please respond by **March 15st** so we can get these ads to the printer in time to have them available on our opening day, April 13, 2024.

I would like to thank you in advance for your support. If you have any questions please call me at 815-347-6044.

Thank you,

Donna Marshall

_____ full page advertisement \$65.00

name of business & contact person _____



City Council Agenda Memo

Crest Hill, IL

Meeting Date: March 4, 2024

Submitter: Lisa Banovetz, Director of Finance / Glen Conklin, Treasurer

Department: Treasurer's Office

Agenda Item: Fiscal Year 2023~2024 Budget Amendment

Summary: As the Fiscal Year 2023~2024 is nearing completion, the City has reviewed its general ledger accounts to ensure that if there are any accounts that are either over budget or are anticipated to be over budget as of April 30, 2024, staff will be seeking approval from City Council for a budget amendment to address these variances in the budget.

Exhibit A shows several departments that have transfers between line items without any effect on the City's fund balance (changes net to a zero fiscal impact). Currently, this budget amendment is showing a total drawn on the City's fund balance which is detailed below:

General Fund

• Not receiving two separate budgeted \$1Million Grant reimbursements from DCEO	(\$2,000,000)
• American Rescue Plan fund adjustment between fiscal years by auditors	(\$ 712,751)
• Additional unbudgeted Building permit revenue received during Fiscal Year 2024	\$ 822,771
• Additional various overages in General Fund accounts	<u>(\$ 242,214)</u>
Total General Fund amendment request (which funds Capital Improvement Projects not related to Water/Sewer)	(\$2,132,194)

Water/Sewer

• Amount requested to complete the automatic meter read replacement program	(\$1,270,582)
• Additional various savings in Water/Sewer accounts	<u>\$ 106,304</u>
Total Water/Sewer amendment request	(\$1,164,278)

Total requested Fiscal Year 2024 budget amendment	(\$3,296,471)
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Recommended Council Action: Approve the Fiscal Year 2023~2024 Budget Amendment as presented.

Financial Impact: (\$3,296,471)

Funding Source: (\$2,132,194) General Fund Balance, (\$1,164,278) Water/Sewer Fund Balance

Budgeted Amount: N/A

Attachments

- Exhibit A with detail for the Fiscal year 2023~2024 Budget Amendment by Fund, Department, and General Ledger Account Code
- 3-4-24 Supplemental Budget Officer Ord. for Fiscal Year 2023~2024

ORDINANCE NO. _____**AN ORDINANCE SUPPLEMENTING THE BUDGET OFFICER ORDINANCE FOR THE FISCAL YEAR BEGINNING MAY 1, 2023 AND ENDING APRIL 30, 2024 FOR THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS**

WHEREAS, the City Council of the City of Crest Hill has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs and protect the public health, safety, and welfare of its citizens; and

WHEREAS, on February 6, 2023 the City Council passed Ordinance No. 1942 entitled “An Ordinance Adopting the Budget System and Adding a New Chapter 3.01, Section 3.01.010 (Budget System Adopted) to Title 3 (Revenue and Finance) of the City of Crest Hill Code of Ordinances for the Fiscal Year Beginning May 1, 2023 and Ending April 30, 2024 for the City of Crest Hill, Will County, Illinois” (hereinafter referred to as the “Fiscal Year 2023-2024 Budget System Ordinance”); and

WHEREAS, there were additional fund balances available to the City when the Fiscal Year 2023-2024 Budget System Ordinance was adopted but which were not appropriated at that time; and

WHEREAS, pursuant to Section 8-2-9 of the Illinois Municipal Code (65 ILCS 5/8-2-9), the corporate authorities are authorized to adopt a supplemental Budget System Ordinance to create supplemental appropriations in an amount not excess of the aggregate of any additional revenue available to the City, or estimated to be received by the City after the adoption of the of the annual Budget System Ordinance for that fiscal year, or from fund balances available when the annual Budget System Ordinance was adopted but that were not appropriated at that time; and

WHEREAS, the City Council desires to amend the Fiscal Year 2023-2024 Budget System Ordinance and adopt the supplemental appropriation for the unbudgeted City expenditures as set forth in this Ordinance; and

WHEREAS, the City Council has determined that it is necessary, expedient, and in the best interests of the City and its citizens to amend the Fiscal Year 2023-2024 Budget System Ordinance and adopt the supplemental Budget System appropriation as set forth in this Ordinance.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS, PURSUANT TO ITS STATUTORY AUTHORITY, AS FOLLOWS:

SECTION 1: The City Council hereby finds that all of the recitals contained in the preamble to this Ordinance are true, correct, and complete and are hereby incorporated by reference hereto and made a part hereof.

SECTION 2: That the Budget System Ordinance listed below in the Ordinance Making Appropriations for All Corporate Purposes for the Fiscal Year Beginning May 1, 2023, and Ending April 30, 2024, for the City of Crest Hill, Will County, Illinois, commonly known as City of Crest Hill Ordinance No. 1942, are hereby amended to correspond with the new amounts appropriated on **Exhibit A** (attached hereto and incorporated herein).

SECTION 3: Any unexpended balance of any item of any appropriation made by this Ordinance may be expended in making up any insufficiency in any item of appropriation made by this Ordinance, as may be directed by the City Council, by appropriate action.

SECTION 4: That all other provisions of City of Crest Hill Ordinance No. 1942, as amended, except for the supplemental Budget System appropriation as described above, shall remain in full force and effect without change.

SECTION 5: In the event that any provision or provisions, portion or portions, or clause or clauses of this Ordinance shall be declared to be invalid or unenforceable by a Court of competent jurisdiction, such adjudication shall in no way affect or impair the validity or enforceability of any of the remaining provisions, portions, or clauses of this Ordinance that may be given effect without such invalid or unenforceable provision or provisions, portion or portions, or clause or clauses.

SECTION 6: That all ordinances, resolutions, motions, or parts thereof, conflicting with any of the provisions of this Ordinance, are hereby repealed to the extent of the conflict.

SECTION 7: That the City Clerk is hereby directed to publish this Ordinance in pamphlet form.

SECTION 8: That this Ordinance shall be in full force and effect from and after the end of the current fiscal year as provided by law.

PASSED THIS _____ DAY OF _____, 2024.

	Aye	Nay	Absent	Abstain
Alderman John Vershay	_____	_____	_____	_____
Alderman Scott Dyke	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

Christine Vershay-Hall, City Clerk

APPROVED THIS _____ DAY OF _____, 2024.

Raymond R. Soliman, Mayor

ATTEST:

Christine Vershay-Hall, City Clerk

EXHIBIT A

Account	Description	Currently Amended Annual Fiscal Year 2023~2024 Budget	3-4-2024 Amendment	Amended Annual Fiscal Year 2023~2024 Budget	2/29/2024
General Fund					
Revenue					
<i>Administration Department</i>					
01-00-3110	Tax Levy	\$ 1,540,320	\$ (22,023)	\$ 1,518,297	\$ 1,518,297
01-00-3190	YearTax Levy	\$ 211,691	\$ 6,290	\$ 217,982	\$ 217,982
01-00-3221	Permits	\$ 150,000	\$ 822,771	\$ 972,771	\$ 972,771
01-00-3214	nding Licenses	\$ 23,250	\$ (17,155)	\$ 6,095	\$ 6,095
01-00-3223	se Inspections	\$ 10,000	\$ (10,000)	\$ -	\$ -
01-00-3231	Police Fines	\$ 106,750	\$ (60,115)	\$ 46,635	\$ 46,635
01-00-3232	Towing	\$ 15,000	\$ (6,000)	\$ 9,000	\$ 9,000
01-00-3234	Parking Fines	\$ 20,000	\$ (1,052)	\$ 18,948	\$ 18,948
01-00-3237	Alarm	\$ 51,000	\$ (20,715)	\$ 30,285	\$ 30,285
01-00-3456	Revenue	\$ 18,000	\$ (17,100)	\$ 900	\$ 900
RE					
01-00-3956	REGISTRATI	\$ 10,000	\$ (9,212)	\$ 788	\$ 788
					Change in revenue
					\$ 665,689
Officials					
01-01-4100	Salaries	\$ 55,000	\$ (4,000)	\$ 59,000	\$ 49,617
01-01-4220	Medicare	\$ 725	\$ (1,000)	\$ 1,725	\$ 720
01-01-5321	Publications	\$ 2,000	\$ 2,000	\$ -	\$ -
01-01-5323	Bonding	\$ 1,250	\$ 1,250	\$ -	\$ -
01-01-5341	Training	\$ 6,000	\$ (1,000)	\$ 7,000	\$ 5,708
01-01-5342	EXPENSES	\$ 5,000	\$ (1,500)	\$ 6,500	\$ 6,429
01-01-5345	Subscriptions	\$ 25,000	\$ 2,000	\$ 23,000	\$ 20,178
01-01-5383	Committee	\$ 1,000	\$ 1,000	\$ -	\$ -

Account	Description	Currently Amended Annual Fiscal Year 2023~2024 Budget	3-4-2024 Amendment	Amended Annual Fiscal Year 2023~2024 Budget	2/29/2024	Net effect
01-01-5400	Material & Supplies	\$ 3,000	\$ 1,250	\$ 1,750	\$ 631	\$ - Officials
Police						
01-02-4100	Salaries	\$ 3,406,149	\$ 141,451	\$ 3,264,698	\$ 2,546,522	
01-02-4104	Reimbursement	\$ -	\$ (1,500)	\$ 1,500	\$ 512	
01-02-4106	Stipend	\$ -	\$ (6,000)	\$ 6,000	\$ 2,175	
01-02-4120	Overtime	\$ 200,000	\$ (50,000)	\$ 250,000	\$ 194,954	
01-02-4121	Overtime	\$ -	\$ (6,000)	\$ 6,000	\$ 2,978	
01-02-4220	Medicare	\$ 55,930	\$ (10,000)	\$ 65,930	\$ 45,825	
01-02-4230	Benefit	\$ 4,000	\$ (25,000)	\$ 29,000	\$ 16,547	
01-02-4250	Contribution	\$ 1,047,704	\$ (5,951)	\$ 1,053,655	\$ 1,053,655	
01-02-5300	Services	\$ 17,500	\$ (10,000)	\$ 27,500	\$ 17,616	
01-02-5310	Services	\$ 14,000	\$ (10,000)	\$ 24,000	\$ 10,378	
01-02-5341	Police Training	\$ 34,300	\$ (2,000)	\$ 36,300	\$ 26,138	
01-02-5343	Meal Expense	\$ 4,000	\$ (1,000)	\$ 5,000	\$ 1,921	
01-02-5344	Safety Clothing	\$ 20,000	\$ (5,000)	\$ 25,000	\$ 14,264	
01-02-5345	Police Training	\$ 34,300	\$ (2,500)	\$ 36,800	\$ 26,138	
01-02-5401	Office Supplies	\$ 2,500	\$ (4,000)	\$ 6,500	\$ 2,673	
	Dare/Crime					Net effect
01-02-5402	Prevention	\$ -	\$ (2,500)	\$ 2,500	\$ 564	\$ - Police

Currently Amended Annual Fiscal Year 2023~2024 Budget		Amended Annual Fiscal Year 2023~2024 Budget		3-4-2024 Amendment	2/29/2024	Net effect Streets	Facilities Management
Account	Description						
Streets							
01-03-4100	Salaries	\$ 423,229	\$ 302,229	\$ 121,000	\$ 282,369		
01-03-4101	Salaries	\$ 43,496	\$ 93,496	\$ (50,000)	\$ 72,761		
01-03-4104	Reimbursement	\$ -	\$ 1,000	\$ (1,000)	\$ 101		
01-03-4120	Overtime	\$ 15,000	\$ 23,000	\$ (8,000)	\$ 18,047		
01-03-4121	Overtime	\$ 500	\$ 2,500	\$ (2,000)	\$ 1,337		
01-03-4230	Benefit	\$ -	\$ 8,000	\$ (8,000)	\$ 3,022		
01-03-5300	Services	\$ 148,000	\$ 178,000	\$ (30,000)	\$ 153,606		
01-03-5341	Training	\$ 8,225	\$ 16,225	\$ (8,000)	\$ 9,416		
01-03-5343	Meal Expense	\$ 3,000	\$ 5,000	\$ (2,000)	\$ 2,058		
01-03-5344	Safety Clothing	\$ 6,500	\$ 8,500	\$ (2,000)	\$ 4,362		
01-03-5400	Supplies	\$ 60,000	\$ 65,000	\$ (5,000)	\$ 44,751		
01-03-5401	Office Supplies	\$ 3,000	\$ 8,000	\$ (5,000)	\$ 2,420		
Facilities Management							
01-04-4100	Salaries	\$ 132,706	\$ 102,706	\$ 30,000	\$ 79,546		
01-04-4104	Reimbursement	\$ -	\$ 100	\$ (100)	\$ 16		
01-04-4120	Overtime	\$ -	\$ 5,000	\$ (5,000)	\$ 2,612		
01-04-4220	Medicare	\$ 1,200	\$ 6,200	\$ (5,000)	\$ 1,594		
01-04-4240	IMRF Expense	\$ 25,000	\$ 8,000	\$ 17,000	\$ 4,903		
01-04-5300	Services	\$ 70,000	\$ 95,000	\$ (25,000)	\$ 56,535		
01-04-5400	Material & Supplies	\$ 45,000	\$ 56,900	\$ (11,900)	\$ 44,986		
				-			

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Account		Description		Currently Amended Annual Fiscal Year 2023~2024 Budget	3-4-2024 Amendment	Amended Annual Fiscal Year 2023~2024 Budget	2/29/2024	Net effect Information Technology
Information Technology								
01-06-5300	Services			\$ 206,400	\$ 191,806	\$ 14,594	\$ -	
		Technology						
01-06-5301	Services			\$ 293,523	\$ (191,806)	\$ 485,329	\$ 363,997	\$ -
Fleet Vehicle Maintenance								
01-07-4104	Reimbursement			\$ -	\$ (500)	\$ 500	\$ 24	
01-07-4122	Overtime			\$ 20,000	\$ (5,000)	\$ 25,000	\$ 16,420	
01-07-4230	Benefit			\$ -	\$ (1,000)	\$ 1,000	\$ 60	
01-07-5300	Services			\$ 3,500	\$ (5,000)	\$ 8,500	\$ 3,550	
		Motor Fuel &						Fleet
01-07-5410	Lubricants			\$ 129,000	\$ 11,500	\$ 117,500	\$ 92,726	Vehicle
								Maintenance
								\$ -

Currently Amended Annual Fiscal Year 2023~2024 Budget		3-4-2024 Amendment		Amended Annual Fiscal Year 2023~2024 Budget		2/29/2024	
Account	Description						
Administration Department							
01-10-4100	Salaries	\$ -	\$ (4,319)	\$ 4,319	\$ 4,319		
	Clerical						
01-10-4101	Salaries	\$ 231,220	\$ 19,693	\$ 211,527	\$ 107,545		
	Insurance						
01-10-4200	Benefit	\$ 82,800	\$ 45,626	\$ 37,174	\$ 27,881		
01-10-4230	Benefit	\$ -	\$ (2,000)	\$ 2,000	\$ 933		
	Wellness						
01-10-4250	Expense	\$ 1,500	\$ 1,500	\$ -	\$ -		
	Contractual						
01-10-5300	Services	\$ 218,706	\$ (50,000)	\$ 268,706	\$ 236,827		
	Outside						
01-10-5310	Services	\$ -	\$ (25,000)	\$ 25,000	\$ 9,871		
01-10-5322	Postage	\$ 35,000	\$ 32,500	\$ 2,500	\$ 503		
01-10-5323	Bonding	\$ 349,743	\$ (3,000)	\$ 352,743	\$ 350,638		
							Administrati on Department
01-10-5401	Office Supplies	\$ 2,500	\$ (15,000)	\$ 17,500	\$ 8,025	\$ -	
Clerk							
01-11-4101	Salaries	\$ 146,497	\$ 20,000	\$ 126,497	\$ 85,681		
01-11-5300	Services	\$ 6,500	\$ (10,000)	\$ 16,500	\$ 6,561		
01-11-5321	Publications	\$ 7,500	\$ (5,000)	\$ 12,500	\$ 5,086		
01-11-5401	Office Supplies	\$ 2,000	\$ (5,000)	\$ 7,000	\$ 3,446	\$ -	
							Net effect - Clerk

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Currently Amended Annual Fiscal Year 2023~2024 Budget		3-4-2024 Amendment		Amended Annual Fiscal Year 2023~2024 Budget		2/29/2024	
Account	Description						
Treasurer							
01-12-4100	Salaries	\$ -	\$ (132)	\$ 132	\$ 297		
01-12-4101	Salaries	\$ 122,352	\$ (30,000)	\$ 152,352	\$ 118,715		
01-12-4200	Benefit	\$ 25,000	\$ (30,000)	\$ 55,000	\$ 23,637		
01-12-4210	FICA	\$ 7,100	\$ (3,000)	\$ 10,100	\$ 7,702		
01-12-4220	Medicare	\$ 2,000	\$ (1,000)	\$ 3,000	\$ 1,801		
01-12-4230	Benefit	\$ -	\$ (2,000)	\$ 2,000	\$ 1,102		
01-12-5300	Services	\$ 40,000	\$ (20,000)	\$ 60,000	\$ 32,622		
01-12-5341	Training	\$ 5,000	\$ 4,000	\$ 1,000	\$ 149		
01-12-5401	Office Supplies	\$ 2,000	\$ (3,000)	\$ 5,000	\$ 1,565		
Community Development							
01-16-4100	Salaries	\$ 414,834	\$ 70,000	\$ 344,834	\$ 147,791		
01-16-4121	Overtime	\$ 4,000	\$ (5,000)	\$ 9,000	\$ 5,680		
01-16-5300	Services	\$ 230,000	\$ (60,000)	\$ 290,000	\$ 252,708		
01-16-5401	Office Supplies	\$ 8,000	\$ (5,000)	\$ 13,000	\$ 6,998		
from General Fund Revenue							
\$ (85,132)							
Community Development							
- t \$							

Currently Amended Annual Fiscal Year 2023~2024 Budget		Amended Annual Fiscal Year 2023~2024 Budget		3-4-2024 Amendment		2/29/2024		
Account	Description							
Water								
07-06-4100	Salaries	\$ 298,997	\$ 40,000	\$ 258,997	\$ 173,876			
07-06-4101	Salaries	\$ 30,267	\$ (25,000)	\$ 55,267	\$ 42,997			
07-06-4104	Reimbursement	\$ -	\$ (500)	\$ 500	\$ 22			
07-06-4120	Overtime	\$ 20,000	\$ (20,000)	\$ 40,000	\$ 24,611			
07-06-4121	Overtime	\$ 2,000	\$ (2,000)	\$ 4,000	\$ 1,337			
07-06-4124	Overtime	\$ -	\$ (6,000)	\$ 6,000	\$ 2,684			
07-06-4210	FICA	\$ 23,000	\$ (4,000)	\$ 27,000	\$ 18,390			
07-06-4220	Medicare	\$ 5,500	\$ (3,000)	\$ 8,500	\$ 4,301			
07-06-4230	Benefit	\$ 1,000	\$ (2,000)	\$ 3,000	\$ 1,410			
07-06-5300	Services	\$ 113,900	\$ (5,000)	\$ 118,900	\$ 107,393			
07-06-5306	Lab	\$ 30,000	\$ (15,000)	\$ 45,000	\$ 30,253			
07-06-5332	Allocation	\$ 530,000	\$ 92,500	\$ 437,500	\$ 310,652			
07-06-5353	Power Purchase	\$ 130,000	\$ (50,000)	\$ 180,000	\$ 125,943			Net effect Water -
Sewer								
07-07-4100	Salaries	\$ 286,076	\$ 53,200	\$ 232,876	\$ 149,911			
07-07-4101	Salaries	\$ 30,267	\$ (30,000)	\$ 60,267	\$ 42,997			
07-07-4104	Reimbursement	\$ -	\$ (200)	\$ 200	\$ 6			
07-07-4120	Overtime	\$ 10,000	\$ (15,000)	\$ 25,000	\$ 14,537			
07-07-4121	Overtime	\$ -	\$ (3,000)	\$ 3,000	\$ 1,337			
07-07-4230	Unemployment Benefit	\$ -	\$ (5,000)	\$ 5,000	\$ 1,903			Net effect Sewer -

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Account	Description	Currently Amended Annual Fiscal Year 2023~2024 Budget	3-4-2024 Amendment	Amended Annual Fiscal Year 2023~2024 Budget	2/29/2024
		STP			
07-08-4100	Salaries	\$ 326,185	\$ -	\$ 326,185	\$ 222,086
07-08-4101	Salaries	\$ 17,038	\$ (35,000)	\$ 52,038	\$ 33,731
07-08-4104	Reimbursement	\$ -	\$ (500)	\$ 500	\$ 35
07-08-4105	Stipend	\$ -	\$ (1,000)	\$ 1,000	\$ 500
07-08-4210	FICA	\$ 25,000	\$ (5,000)	\$ 30,000	\$ 20,753
07-08-4220	Medicare	\$ 7,500	\$ (1,000)	\$ 8,500	\$ 4,853
07-08-4230	Benefit	\$ -	\$ (6,000)	\$ 6,000	\$ 1,675
07-08-5300	Services	\$ 17,300	\$ (40,000)	\$ 57,300	\$ 17,555
07-08-5301	Technology	\$ 175,000	\$ 170,000	\$ 5,000	\$ 37,566
07-08-5306	Lab	\$ 40,000	\$ (15,000)	\$ 55,000	\$ 32,965
07-08-5353	Power Purchase	\$ 150,000	\$ (45,000)	\$ 195,000	\$ 137,046
07-08-5373	Waste Removal	\$ 275,000	\$ 108,500	\$ 166,500	\$ 85,722
07-08-5421	Chemicals	\$ 30,000	\$ (130,000)	\$ 160,000	\$ 73,700

Net effect
- STP

Currently Amended Annual Fiscal Year 2023~2024 Budget		3-4-2024 Amendment		Amended Annual Fiscal Year 2023~2024 Budget	
Account	Description				2/29/2024
Water & Sewer Administration					
07-00-3900	Revenue	\$ -	\$ 96,804	\$ 96,804	\$ 96,804
07-09-4100	Salaries	\$ 133,053	\$ (45,000)	\$ 178,053	\$ 133,852
07-09-4101	Salaries	\$ 407,226	\$ 100,000	\$ 307,226	\$ 199,875
07-09-4104	Reimbursement	\$ -	\$ (500)	\$ 500	\$ 44
07-09-4230	Benefit	\$ -	\$ (5,000)	\$ 5,000	\$ 2,003
07-09-5300	Services	\$ 26,100	\$ (40,000)	\$ 66,100	\$ 36,857
07-09-5470	Meters	\$ 900,000	\$ (1,270,582)	\$ 2,170,582	\$ 1,741,562
Water & Sewer Capital Projects					
12-00-7610	Maintenance	\$ 270,000	\$ (145,768)	\$ 415,768	\$ 18,190
12-00-7615	Well #14	\$ 813,000	\$ 145,768	\$ 667,232	\$ 2,200
					Net effect Water & Sewer Capital Projects - \$
					Water/Sewer Administration from existing fund balance \$ (1,164,278)

Water/Sewer Administration from existing fund balance

Account	Description	Currently Amended Annual Fiscal Year 2023~2024 Budget	3-4-2024 Amendment	Amended Annual Fiscal Year 2023~2024 Budget	2/29/2024
Capital Projects					
13-00-3901	Agency	\$ 2,861,015	\$ (1,536,710)	\$ 1,324,305	\$ 1,324,305
13-00-3902	source	\$ 2,741,800	\$ (2,000,000)	\$ 741,800	\$ 741,800
13-00-7311	City Hall / P	\$ 930,000	\$ (800,000)	\$ 1,730,000	\$ 1,606,363
13-00-7640	Construction	\$ 2,520,700	\$ 800,000	\$ 1,720,700	\$ 975,555
	American				
13-00-7642	Rescue Plan	\$ 2,678,183	\$ 823,959	\$ 1,854,224	\$ 1,854,224
	Net effect				
	Capital				
	Projects				\$ (2,712,751)

Currently Amended Annual Fiscal Year 2023~2024 Budget

Amended Annual Fiscal Year 2023~2024 Budget

3-4-2024 Amendment

Account Description

2/29/2024

Explanation for Fund 13 amendment request

\$2M not receiving DCEO grant funding and \$712,751 of American Rescue Plan Funds due to timing of when revenue was received and moved into FY 2023 as an audit adjustment. Cash fund balance has already absorbed these expenditures

Account	Description	Currently Amended Annual Fiscal Year 2023~2024 Budget	3-4-2024 Amendment	Amended Annual Fiscal Year 2023~2024 Budget	2/29/2024
West Plant Rehab					
35-00-5330	Engineering	\$ 905,075	\$ 800,000	\$ 105,075	\$ -
35-00-7512	Rehab	\$ 10,000,000	\$ (3,000,000)	\$ 13,000,000	\$ 12,200,369
East STP Plant					
35-00-7631	Construction	\$ 5,000,000	\$ 2,200,000	\$ 2,800,000	\$ 2,378,956
Grand Total		\$ 43,437,080	\$ (3,296,471)	\$ 41,185,117	\$ 34,612,853

Net effect
Water &
Sewer
Capital
Projects
-

Food 4 Less
Sales Tax
Rebate
percent; to
WP 2000.20

FOOD 4 LESS SALES TAX REBATE

Item 12.

pursuant to Section XVI hereof in the event of an issuance of a Certificate of Default by the City.

Sec. III. Undertakings by the City and Payment of Reimbursable Costs Upon Completion.

A. Upon completion of the development of the Premises in accordance with all applicable City codes and after the commencement of operation of the retail grocery store, the City agrees that it shall undertake the following:

- (i) So long as the Developer has not received a notice of default from the City under this Agreement, or is not in material breach of the Lease, within thirty (30) days of receipt of the final Sales Tax distribution by the IDR for the prior calendar year, the City shall rebate to the Developer the following amounts of the Sales Taxes received for such prior calendar year derived solely from the retail operations of a grocery store at the Premises:

<i>For Calendar Year.</i>	2005 (final distribution 2006)	75% of sales tax
	2006 (final distribution 2007)	75% of sales tax
	2007 (final distribution 2008)	70% of sales tax
	2008 (final distribution 2009)	70% of sales tax
	2009 (final distribution 2010)	65% of sales tax
	2010 (final distribution 2011)	65% of sales tax
	2011 (final distribution 2012)	25% of sales tax
	2012 (final distribution 2013)	25% of sales tax
	2013 (final distribution 2014)	25% of sales tax
	2014 (final distribution 2015)	25% of sales tax
		(the "Tenth Payment")
	2015 thru 2024 (final distribution 2025)	15% of sales tax

The calculation of such payment shall be based upon reports received from the IDR at the direction of the Developer or certified copies of the Sales Tax quarterly tax returns and reports for the retail operation of the grocery store at the Premises to be filed with the IDR by the Developer. In the event the



City Council Agenda Memo

Crest Hill, IL

Meeting Date:	March 4, 2024
Submitter:	Lisa Banovetz, Director of Finance / Glen Conklin, Treasurer
Department:	Treasurer's Office
Agenda Item:	Approval of the Sales Tax Incentive Rebate Calendar Year 2023 payment to Food4Less for \$40,075.94

Summary: Per the Sales Tax Incentive Rebate agreement, the City of Crest Hill entered with Food4Less, the City is required to remit back 15% of the sales tax Food4Less pays to the Illinois Department of Revenue for the preceding Calendar year which would be sales taxes paid by Food4Less from January 1, 2023, to December 31, 2023. This agreement began in 2005 and will end with the final distribution being made in Fiscal Year 2025 for the sales taxes generated by Food4Less during Calendar 2024.

Based on this agreement and the reports from the Illinois Department of Revenue showing the sales taxes Food4Less has paid during Calendar Year 2023, the City will remit \$40,075.94 to Food4Less in compliance with this agreement, once approved by City Council.

Recommended Council Action: Approval of the Sales Tax Incentive Rebate Calendar Year 2023 payment to Food4Less for \$40,075.94.

Financial Impact:

Funding Source: This payment will be paid from the City's Non-Home Rule fund.

Budgeted Amount: \$50,000

Cost: \$40,075.94

Attachments: Food 4 Less sales tax incentive rebate.pdf



To: Mayor Soliman and City Council
From: Glen Conklin, Treasurer and Lisa Banovetz, Director of Finance
Date: February 26, 2024
Re: *Revised* Fiscal Year 2024~2025 Budget

Honorable Mayor and City Council:

I am pleased to present the DRAFT Fiscal Year 2024~2025 annual municipal budget which includes projections for the Fiscal Year beginning May 1, 2024, and ending April 30, 2025.

Purpose

The purpose of the City's annual budget process is to present the City Council with a budget which best addresses the intent of how resources will be spent on behalf of the stakeholders of the City of Crest Hill. This process is intended to provide transparency in addition to ensuring that all resources will be disbursed in the most efficient and effective manner possible.

This process will provide City Council with an opportunity to verify that the City is maintaining its current service levels to its residents and community stakeholders, and that it is allocating the necessary funding for infrastructure improvements, while working within the constraints of increases in costs that have resulted from inflationary pressures and supply chain issues. This process, if conducted effectively, will result in a collective understanding of how and where the City's limited fiscal resources will be disbursed.

The budget serves as a financial plan, an operations guide, and a communications device. As a financial plan, this document is the City's primary instrument for promoting solvency, efficiency, and collective choices regarding the distribution and allocation of available resources. As an operations guide, it articulates departmental action goals in addition to how these goals will be accomplished. As

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a communications device, it contains information pertaining to key issues facing the City and priorities how the City's resources will be expended.

The City's goal is to verify that it is providing services that enrich the quality of life for its residents, in addition to ensuring that decisions are of sound fiscal management, and that all funds are expended in a manner to foster a dynamic business environment, while creating an inclusive community that values diversity.

This budget format is consistent with Generally Accepted Accounting Principles (GAAP) and has been prepared in accordance with all applicable federal, state, and local laws.

Legal Requirements

State law requires that all general-purpose local governments pass an appropriation ordinance within the first quarter of each fiscal year, or an annual budget shall be adopted by the corporate authorities before the beginning of each fiscal year to which it applies. On February 6, 2023, City Council amended its ordinance and adopted sections five-eighths-2-9.1 through and including sections five-eighths-2-9.10 of Chapter 65 of the Illinois Compiled Statutes (Municipal Code) which provide for a municipality's financial operations under an annual budget in lieu of an appropriation ordinance. It also approved an ordinance adopting the Budget System and added a new Chapter 3.01, section 3.01.010 (Budget System Adopted) to Title 3 (Revenue and Finance) of the City of Crest Hill Code of Ordinances. Under the Budget System, the City must receive approval from its City Council and adopt its upcoming fiscal year budget by April 30th of each fiscal year.

Budget Highlights

City staff (staff)'s tentative budget schedule is below:

- February 12, 2024, ~ First Draft Fiscal Year 2024~2025 Budget presentation.
- February 26, 2024~ Second Draft Fiscal Year 2024~2025 Budget presentation.
- March 4, 2024, ~ Approval of Second Draft Fiscal Year 2024~2025 Budget. If approved, this document will be put on public display for 30 days.
- April 15, 2024, ~ Public Hearing for the Fiscal Year 2024~2025 Budget.
- April 15, 2024, ~ Approval of the Fiscal Year 2024~2025 Budget.

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The current Draft budget shows a combined budget deficit of **(\$7,407,594)** and the previously reported deficit at the February 12, 2024, work session was **(\$7,846,414)** which is a decrease in the budgeted deficit of \$438,820.

On the February 12, 2024, City Council work session, City staff (staff) presented a **(\$7,846,414)**. The revised budget deficit for Fiscal Year 2024~2025 is **(\$7,404,594)**

Below is a summary of changes that have been made since the February 12, 2024, work session:

2/12/2024 Original Fiscal Year		
2024~2025 budget deficit	(\$7,846,414)	Total Deficit
	(\$441,854)	General Fund Deficit
	(\$4,215,960)	Water/Sewer
	(\$2,138,600)	Capital
	(\$1,050,000)	West Plant
	(\$7,846,414)	
	\$0	
Changes since 2-12-24 work session		(\$7,846,414)
Increase in Westcom Expenditures from \$280 to \$300K		(\$20,000)
C&Ed reimbursable engineering costs		\$80,000
C&Ed reimbursable weed cutting		\$10,000
Increase Non-Home Rule tax revenue from \$2M to \$2.2 M - additional transfer to Capital projects of \$200K		\$200,000
Meters budget in FY 2024 to increase meter cost FY 25 savings		\$300,000
Additional health care premium increases projected five%		(\$131,180)
		(\$7,407,594)

The only changes in the roll forward deficit projections from the previous budget work session held on February 12th (shown above) were a result of me working with Ron Wiedeman, City Engineer in addition to interim Public Works Director Mike Eulitz.

I will now turn the presentation over to interim City Administrator, Tony Graff, who worked with the individual Department Heads to identify ways to save and achieve a balanced budget which are not reflected in the current projected deficit of **(\$7,407,594)**.

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This Draft Fiscal Year 2024~2025 budget presentation will cover the funds below:

- City-Wide Fund Revenues and Expenditures summary
- General Fund operating expenditures by Department
- MFT
- Non-Home Rule Fund
- Water/Sewer Fund
- West Plant Rehabilitation Fund
- Capital Replacement Fund
- Capital Projects Fund
- TIF Larkin/30
- TIF Weber/Division
- Refuse
- Police pension
- Police special assets

City-Wide Fund Revenues and Expenditures summary

Below is a summary, by fund, of the revenue and expenditures in addition to a fund surplus or deficit by fund:

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Fiscal Year
2024~2025
Budget

General Fund Revenue	\$ 12,378,772
Officials	\$ 112,970
Police	\$ 5,955,844
Streets	\$ 1,873,595
Facilities Maintenance	\$ 476,740
IT	\$ 678,516
Fleet Vehicle Maintenance	\$ 571,530
Administration	\$ 1,568,131
Clerks	\$ 288,530
Treasurers	\$ 330,175
Community Development	\$ 934,595

Total General Fund Expenses	\$ 12,790,625
General Fund Surplus (Deficit)	\$ (411,854)
Transfer from General fund balance	

MFT	
Revenue	\$ 862,760
Expenditures	\$ 862,760
Fund Surplus (Deficit)	\$ -

Non-Home Rule	
Revenue	\$ 2,200,000
Expenditures	\$ 2,200,000
Fund Surplus (Deficit)	\$ -

Water Revenue	\$ 11,774,564
Water Expenditures	\$ 2,974,423
Sewer Expenditures	\$ 927,798
STP Expenditures	\$ 1,644,158
Water Administration Expenditures	\$ 6,228,185
Total	
Water/Sewer/STP/Admin	\$ 11,774,564
Fund Surplus (Deficit)	\$ (0)

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Fiscal Year
2024~2025
Budget

Capital Replacement Program Revenue	\$ 68,180
Capital Replacement Program Expenditures	\$ 68,180
Fund Surplus (Deficit)	\$ -

Water/Sewer/STP Capital Revenue	\$ 2,342,860
Expenditures	\$ 6,350,000
Fund Surplus (Deficit)	\$ (4,007,140)

Transfer from Water Sewer
fund balance

Capital Improvement Projects (including City Center and Public Works Buildings)	
Revenue	\$ 1,186,400
Expenditures	\$ 3,125,000
Fund Surplus (Deficit)	\$ (1,938,600)

TIF Larkin/30	
Revenue	\$ 30,000
Expenditures	\$ 30,000
Fund Surplus (Deficit)	\$ -

TIF Weber/Division	
Revenue	\$ 100,000
Expenditures	\$ 100,000
Fund Surplus (Deficit)	\$ -

Water Sewer Debt	
Revenue	\$ 2,047,856
Expenditures	\$ 2,047,856
Fund Surplus (Deficit)	\$ -

Capital Construction Debt	
Revenue	\$ 763,600
Expenditures	\$ 763,600
Fund Surplus (Deficit)	\$ -

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Fiscal Year
2024~2025
Budget

West Plant Rehab.

Revenue	\$ 15,830,000
Expenditures	\$ 16,880,000
Fund Surplus (Deficit)	\$ (1,050,000)
Transfer from Water Sewer fund balance	

Garbage

Revenue	\$ 1,469,562
Expenditures	\$ 1,469,562
Fund Surplus (Deficit)	\$ 0

Police Pension

Revenue	\$ 1,746,406
Expenditures	\$ 1,746,406
Fund Surplus (Deficit)	\$ -

Police Special Assets

Revenue	\$ 50,000
Expenditures	\$ 50,000
Fund Surplus (Deficit)	\$ -

Total Revenue	\$ 52,850,960
Total Expenditures	\$ 60,258,554
Total Fund Surplus (Deficit)	\$ (7,407,594)

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General Fund Revenue

The City is estimating the General Fund revenue to be \$12,378,772 for Fiscal Year 2024~2025. This is an increase from the previous year's annual budgeted revenue of \$719,709 or 6%.

The City implemented Illinois Municipal League's February 2024 preliminary revenue projections for state funding for projections for Fiscal Year 2024~2025 for the categories below on a per-capita basis:

- State Income Tax
- State Use Tax
- Motor Fuel Tax
- Cannabis

The major revenue sources that support the general fund are:

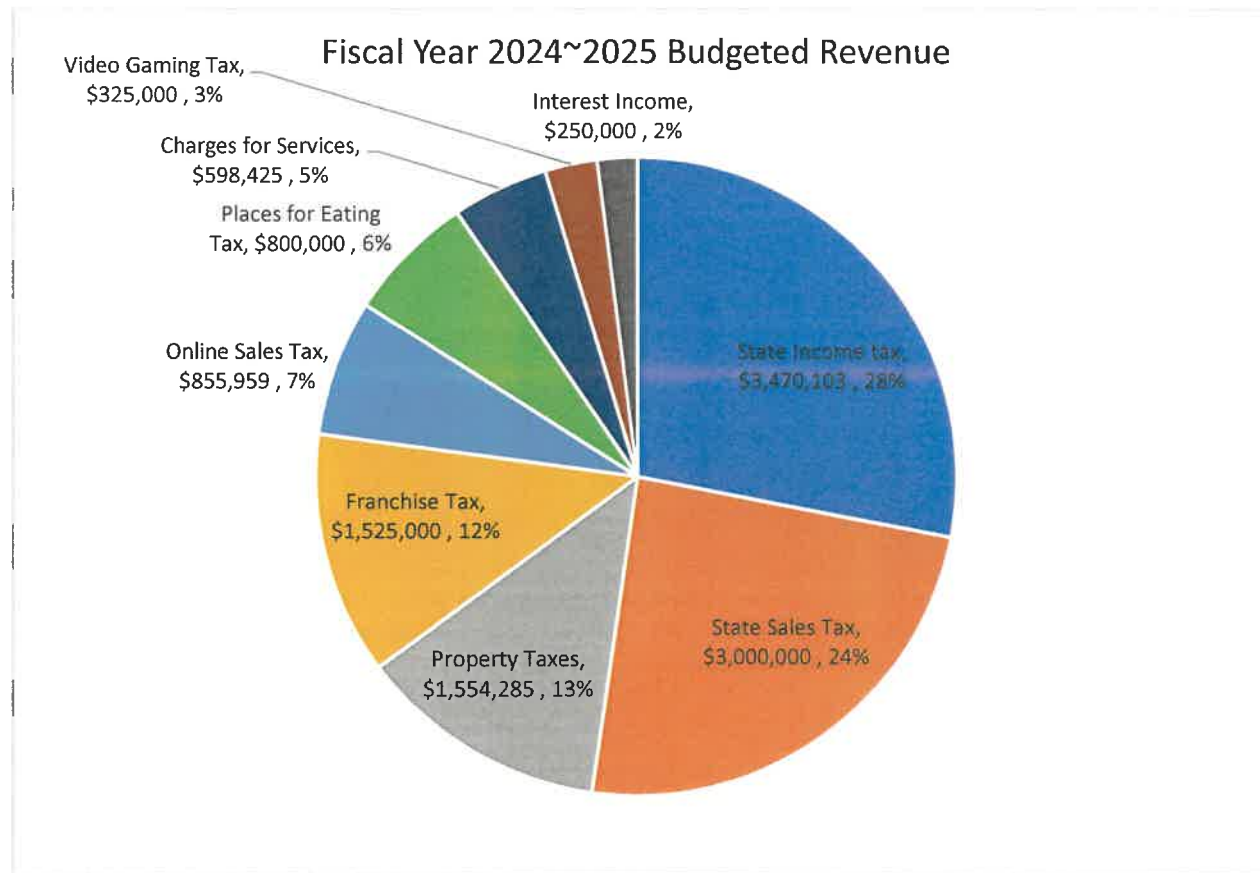
<u>Revenue Source</u>	<u>Amount</u>
State Income Tax	\$3,470,103 (28% of the total)
Sales Tax	\$3,000,000 (24% of the total)
Property Taxes	\$1,554,285 (13% of the total)
Franchise Tax	\$1,525,000 (12% of the total)

includes:

- Telecommunications
- ComEd/Nicor
- Comcast Franchise Fee

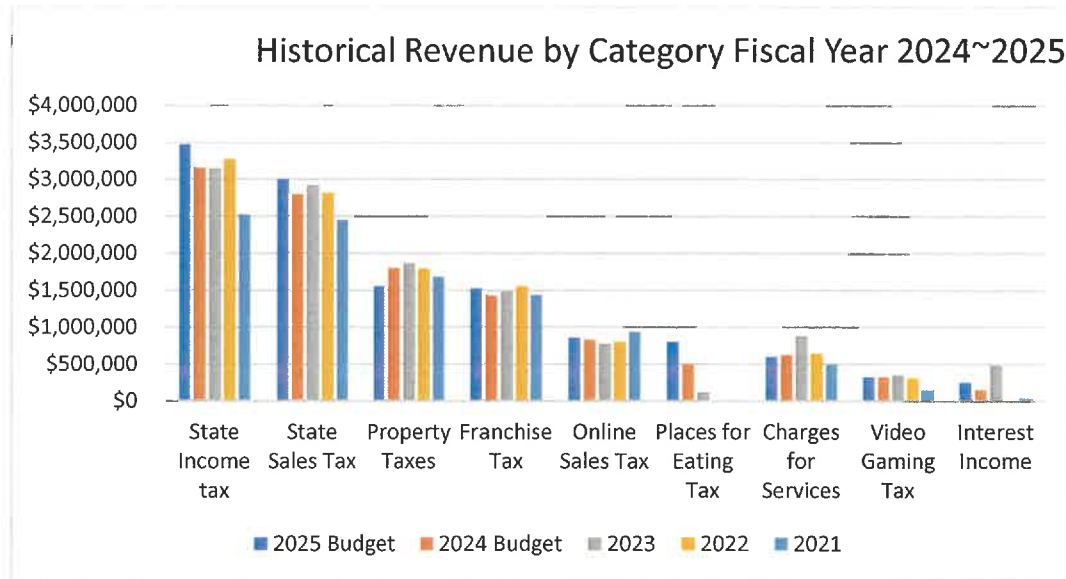
Online Sales Tax	\$ 855,959 (7% of the total)
Places for Eating Tax	\$ 800,000 (7% of the total)
Charges for Services	\$ 598,425 (5% of the total)
Video Gaming Tax	\$ 325,000 (3% of the total)
Interest Income	<u>\$ 250,000 (2% of the total)</u>
Total	\$12,378,772

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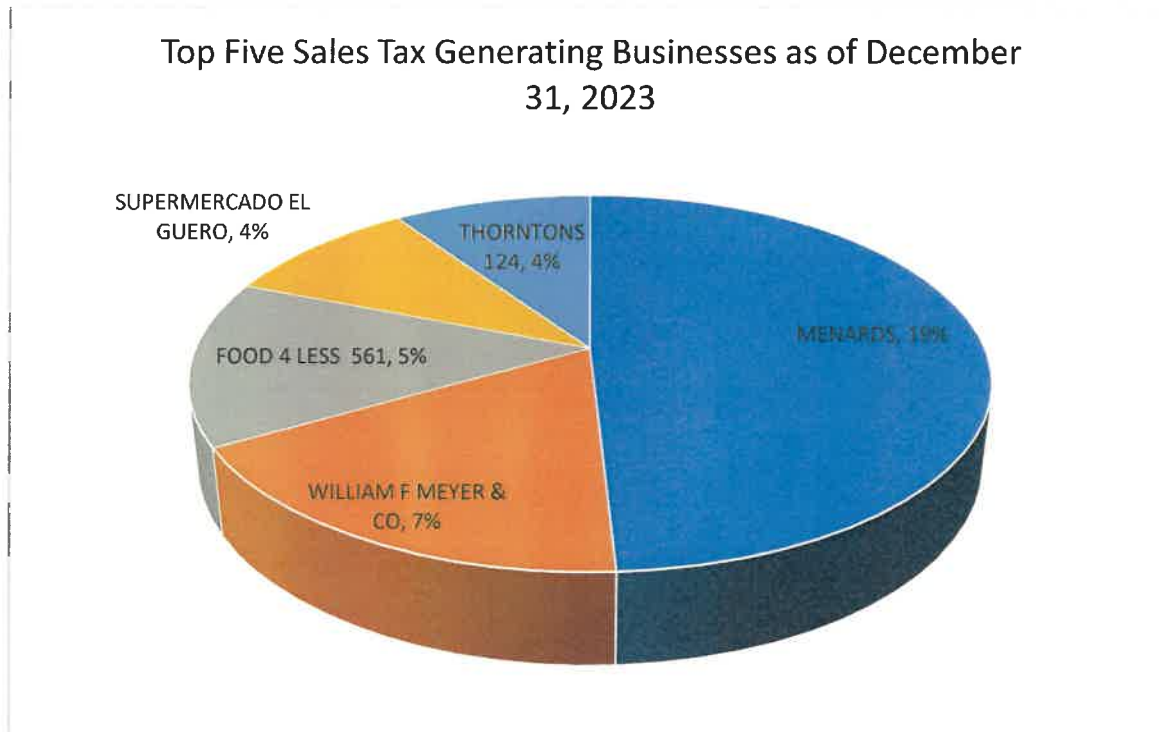
The numbers in the budget for property taxes will be finalized in March 2024 once the City receives its final tax extension from Will County. What is currently budgeted is what was levied for in September 2023 for the City's property tax levy. The Draft Fiscal Year 2024~2025 budget will be updated once those numbers are received. Will County will only distribute property taxes based on what the City received for its property tax extension from the previous year plus the lesser of CPI or 5% and any will add revenue for any new growth that occurred from the previous year's Equalized Assessed Value (EAV). CPI was 6.5% as of December 2022. The City levied five (5) percent more than the prior year's property tax extension. On a positive note, CPI was 3.4% which was assessed by the Illinois Department of Revenue on 1/31/2024 so hopefully the City will see relief in pricing during the upcoming fiscal year.

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Sales Tax Revenue

The City of Crest Hill collected sales taxes for Calendar Year 2023 totaling more than \$2.7 Million dollars from over two hundred different businesses located within the City. The latest information from the Illinois Department of Revenue is sales taxes for the twelve months ending December 31, 2023. Below are the top five sales tax retailers listed below with their respective percentages of the City's total Sales Tax revenue.



General Fund Expenditures

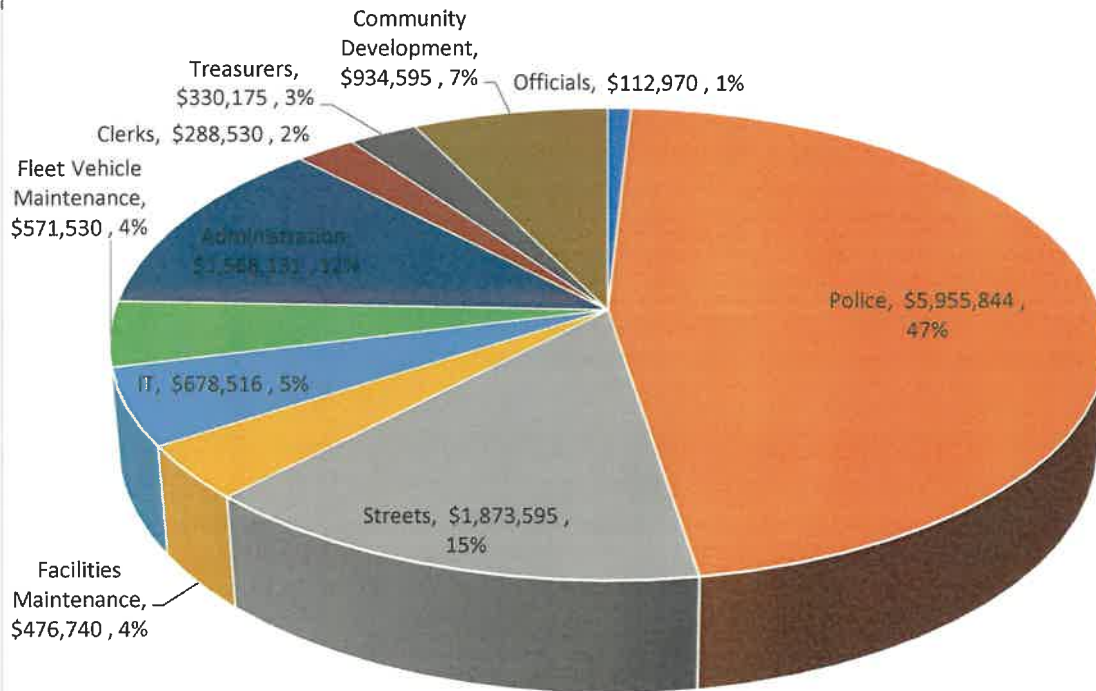
The City is estimating the General Fund expenditures to be **\$12,790,625** for Fiscal Year 2024~2025 which is a decrease of the previous year's budgeted expenditures by **3%** or **(\$460,557)** since the City did not contribute \$741,800 to the road improvement projects as it did in the previous year. During the past fiscal year, the City had additional one-time expenditures related to the delay in ratification of the City's MAP Police Union contract that had expired as of May 1, 2022, and was not ratified until Fiscal Year 2024. Inflation is factored into this Draft budget to account for the increase in prices for the purchase of goods and services compared to the previous fiscal year.

The Fiscal Year 2024~2025 General Fund Division expenditures are:

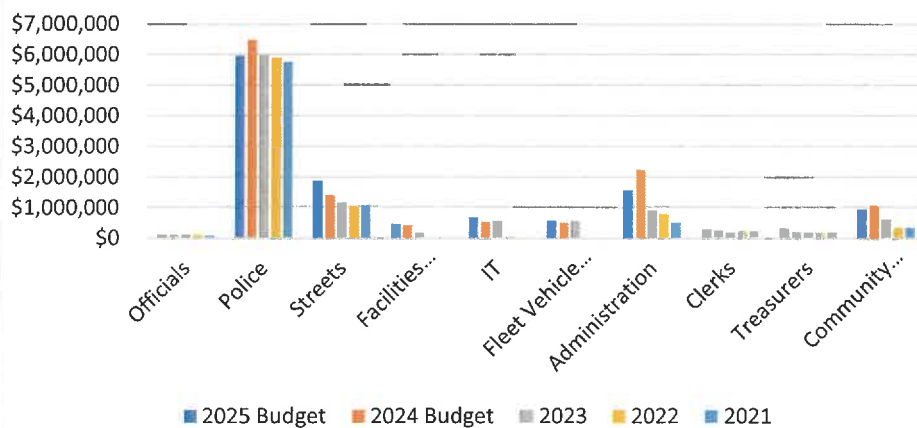
<u>Division</u>	<u>Amount</u>
Officials	\$ 112,970
Police	\$ 5,955,844
Streets	\$ 1,873,595
Facilities Maintenance	\$ 476,740
IT	\$ 678,516
Fleet Vehicle Maintenance	\$ 571,530
Administration	\$ 1,568,131
Clerks	\$ 288,530
Treasurers	\$ 330,175
Community Development	\$ 934,595
Total General Fund Expenses	\$ 12,790,625

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Budgeted Fiscal Year 2024~2025 General Fund Expenditures by Department

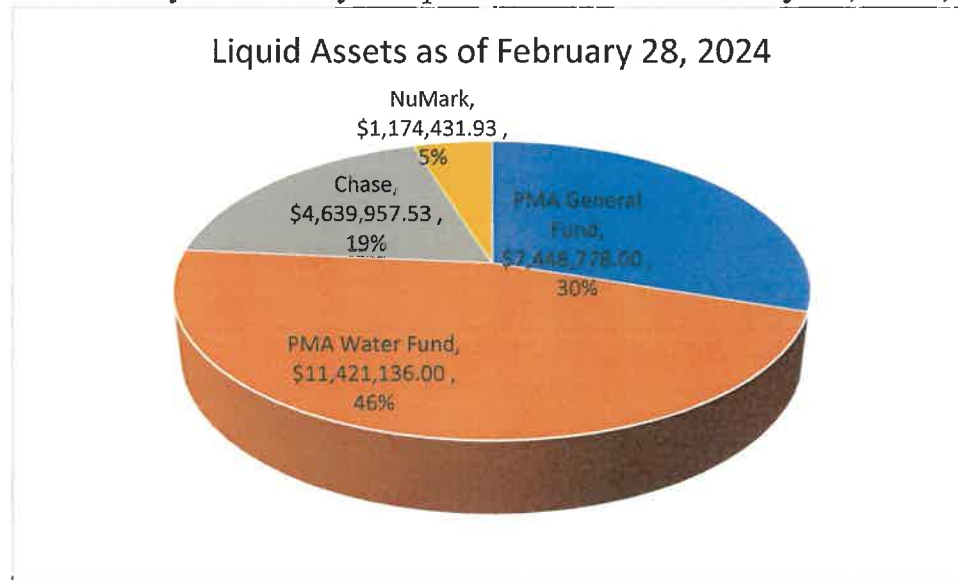


Historical General Fund Department Expenditures



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A summary of the City's liquid assets as of February 28, 2024, is shown below:



Motor Fuel Tax (M.F.T) and Federal Transportation Funds

The capital and maintenance projects are shown below:

- Capital Construction (Weber at Knapp, City-wide patching program, sidewalk cutting/repair)
 - \$375,000
- Contractual Services (Traffic signals repairs and roadway crack control)
 - \$95,000

Engineering (Construction testing, pavement cores, sidewalk survey for cutting, Knapp and Weber design services, Weber at McGilvery traffic signal)

- \$227,760
- Materials and supplies (salt, retro reflectivity sign program, deicing/anti-icing solution, pavement marking at Gaylord North and Gaylord South)
 - \$165,000

Total \$862,760

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Non-Home Rule Sales Tax Fund

This is the twelfth year of the Non-Home Rule Sales Tax. The Non-Home Rule Sales Tax Fund records the receipts of the revenue generated from the approval of the one percent sales tax.

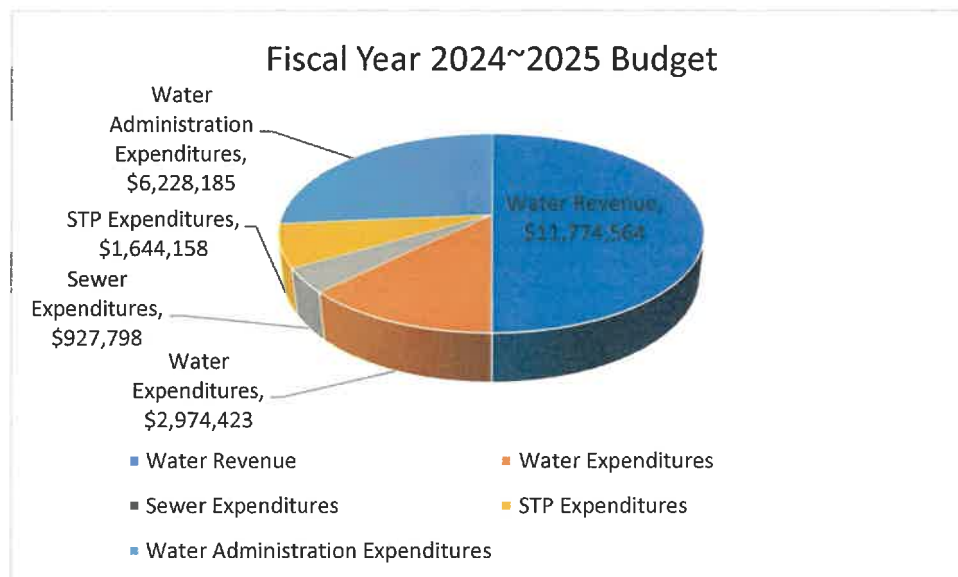
The City has met all its obligations that were originally established for the revenue received from this source which includes: funding the property tax rebate program, hiring added police officers, and using these funds for City capital improvement projects.

The Non-Home Rule Sales Tax revenue is budgeted to fund the following:

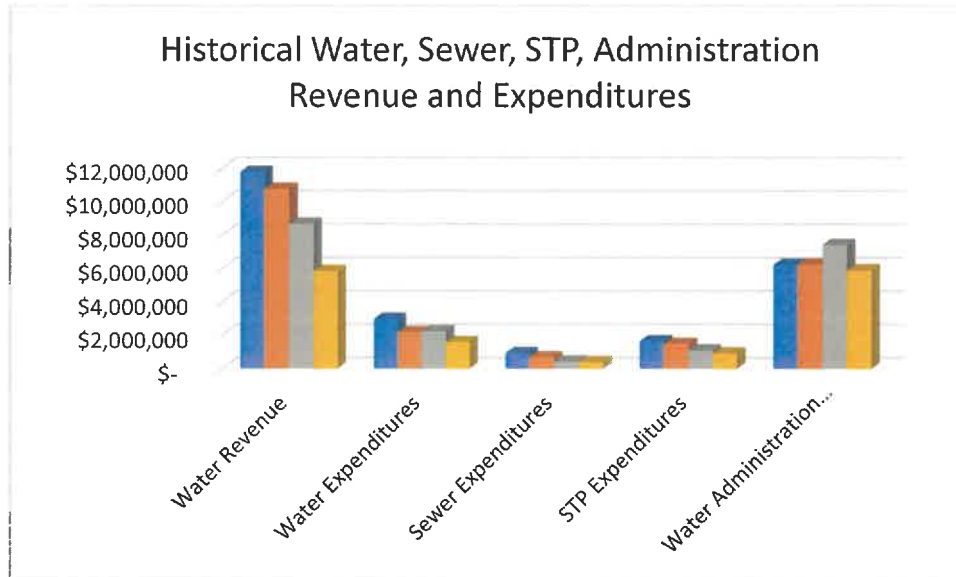
• Capital Projects	\$1,136,400
• Annual Debt Service Payment	\$ 763,600
• Property Tax Rebate Program	\$ 250,000
• Economic Incentive	<u>\$ 50,000</u>
Total	\$2,200,000

Water, Sewer, STP and Administration Fund

The City has separate funds to account for the revenue and expenditures that supply a safe, potable water supply for domestic and industrial usage and the expenditures that support a dependable system for collecting and treating the wastewater of the City.



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Water/Sewer Capital Projects Fund

The Water/Sewer Capital Projects fund was created to manage the capital improvements for the water sewer system. On January 17, 2022, the City Council voted to join the Regional Water Commission (RWC) renamed the Grand Prairie Water Commission to provide Crest Hill with Lake Michigan water by the year 2030. As part of joining the RWC, the City will complete infrastructure projects, including water main improvements. This cost is estimated to be \$65 million. The projects will occur over the next five years. These improvements will accommodate the City's infrastructure to seamlessly tap into Lake Michigan water by 2030. All West plant capital expenditures are recorded in a separate fund.

Listed below are the Capital Water/Sewer projects budgeted for Fiscal Year 2024~2025:

- Watermain Replacement (Parkrose, Circle, Green)
\$4,800,000
- Watermain Design (CIPP WM rehabilitation Theodore/Plainfield, diversion structure design, Eastern and Western receiving and storage tank)
\$1,025,000
- Capital Equipment (Chipper, Sweeper, Plow Truck seed money)
\$200,000
- Public Works rear lot drainage/sewer **\$ 125,000**
- Well rehabilitation **\$ 75,000**

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• Technology Upgrades (Scada)	\$ 75,000
• Public Works vehicles	<u>\$ 50,000</u>
Total	\$6,350,000

Water/Sewer Debt Fund

This fund pays the City's two debt issuances that relate to water and sewer projects. The debt issuances were issued to support the construction and the improvement of the City's water supply facilities and wastewater treatment plants. There is one General Obligation refunding bond (Alt Rev Source), Series 2019A and one IEPA loan. There will be another IEPA loan once the West Plant rehabilitation plant has been completed. The City is projecting principal and interest for Fiscal Year 2024~2025 despite the final numbers not being known now. The City repays these loans from its annual water and sewer revenues.

West Plant Rehabilitation Fund

This fund is used to track expenditures related to improvements to the City's existing west sewage treatment plant that was built in 1960 and was last upgraded in the early 1990's. The City intends to focus on engineering and rehabilitation construction costs for the Fiscal Year 2024~2025.

Listed below are the budgeted projects for the West Plant Rehabilitation Fund:

• Construction costs to be reimbursed from the IEPA	\$15,000,000
• West construction engineering costs	\$ 975,000
• Well construction engineering costs	\$ 830,000
• SEECO Soils Testing	<u>\$ 75,000</u>
Total	\$16,880,000

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Capital Replacement Program Fund

This fund implements a long-term approach to the systematic replacement of City owned vehicles, technology, capital equipment, and building maintenance for the City. Typically, City owned vehicles, equipment, technology, and computers are replaced according to a schedule that was created in Fiscal Year 2016.

Currently there is seed money budgeted in Water/Sewer for future vehicle purchases and replacements. There is not anything currently budgeted for Police vehicles in the current Draft budget.

City staff will administer regular maintenance to its capital assets and replace items promptly throughout the fiscal year upon receiving the approval from the Mayor and City Council on an as needed basis.

A review of the capital replacement program schedule will occur annually at future budget work sessions or as necessary during the upcoming fiscal year. When this replacement program is active, funding for vehicles, equipment, technology, and computers will come from the proper operating division's respective budget.

The current expenditures in this fund are principal and interest payments for the purchase of the Vector Truck that occurred during Fiscal Year 2022~2023.

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Capital Projects Fund

The purpose of this fund is to evaluate the current City infrastructure and reserve funding for future building needs. This year's budget focus will be road improvements throughout the City of Crest Hill in addition to completing the remaining City Hall/ Police and Public Works buildings. Other projects to be completed within this fund are listed below.

The Non-Home Rule Fund will contribute \$1,136,400 towards these expenditures.

Projects that are estimated to be completed are:

Capital Construction

- Street rehabilitation construction \$1,100,000
- Wilcox storm water \$ 650,000
- Theodore retaining wall Cora \$ 475,000
- Weber & Knapp construction \$ 225,000
- Playground equipment City Park Plaza \$ 200,000
- City welcome signs phase 2 \$ 125,000
- Old City Hall demo \$ 75,000

Capital Engineering – street rehabilitation design \$ 150,000

Facility Construction – Public Works rear drainage \$ 125,000

Total \$3,125,000

TIF ~ Larkin/30 Fund

The City will be working with its City Council to continue to develop this TIF District during Fiscal Year 2024~2025.

Weber ~ Division Fund

The City will be working with its City Council to continue to develop this TIF District during Fiscal Year 2024~2025.

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Refuse

The City's current Refuse contract is with Republic Services. The current contract states there will be a 3.5% rate increase every year. The City will correspondingly raise its refuse rates by 3.5% from the Fiscal Year 2023~2024 rates.

The customers are currently billed every two months for this service. The current rates and the budgeted Fiscal Year 2024~2025 rates are below:

	Fiscal Year 2024~2025 <u>Bimonthly</u>
Garbage	\$31.86
Yd Waste	\$3.66
Recycling	
Landfill	\$7.43
surplus	<u>\$0.82</u>
	<u>\$43.77</u>

Police Pension Fund

The Police Pension Fund of the City of Crest Hill is an Illinois local government, as such, it is a separate legal entity with its own management and budget authority. This fund exists solely to provide pension benefits for the City's police officers and beneficiaries. Lauterbach & Amen currently manages the police pension fund.

The City contributes to a single employer defined pension plan for its Police Pension fund. This fund is governed by Illinois Compiled Statutes and may only be amended by the Illinois legislature. Participating employees must contribute 9.91% of their salary to the plan. The City must contribute the remaining amounts necessary to finance the plan and the administrative costs as actuarially decided by an enrolled actuary.

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The City funds its contributions to the Police Pension Plan through its annual tax levy. The City implemented a long-range plan for a fully funded police pension by 2038. The plan includes adding \$150,000 to this fund each year for the next ten years, which is above the requested annual amount. State law requires police pension funds to be 90% funded by 2040. The City has met its past obligations for the additional \$150,000 contribution to this fund and has budgeted to make the \$150,000 additional contribution for Fiscal Year 2023~2024.

In December 2022, as part of the State of Illinois investment consolidation during Fiscal year 2022~2023, the City's Police Pension investment was consolidated into the State Street ~ Illinois Police Officers' Pension Investment Fund (IPOPIF) Consolidated Pool.

As of April 30, 2023, the Actuarial Value of Assets for the Police Pension fund was 68.11% funded.

Police Special Assets Fund

This fund is to account for certain fines received from the Will County Circuit Clerk which are restricted for law enforcement purposes only. The two sources of revenue in this fund come from assets seized during forfeiture or seizure.

Projected Fund Balance Deficit

Attached you will find a summary of reserves in both the General Fund and the Water/Sewer Fund. There are projections of what is needed to maintain reserves for a 3-month period, a four-month period, and a six-month period of cash on hand for both funds. Attached is the analysis of what those reserves have been calculated to be as of this point in time.

General Fund	\$ 7,448,778.00
Water/Sewer	\$ 11,421,136.00
Total cash on hand	<u>\$ 18,869,914.00</u>

Total cash on hand \$ 18,869,914.00

Total cash on hand \$ 18,869,914.00

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Current cash fund reserve balance

General Fund	\$ 7,448,778.00
Water/Sewer	\$ 11,421,136.00
Total cash on hand	\$ 18,869,914.00

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	Fiscal Year 2024~2025 Budget	*FY 2024 Actuals through 2/28/2024	Monthly average based on previous 9 month activity	4% escalator	6 month reserve	4 month reserve	3 month reserve
Water/Sewer							
Water Expenditures	\$2,969,423	\$1,543,990	\$171,554	\$178,417	\$1,029,327	\$686,218	\$514,663
Sewer Expenditures	\$922,798	\$369,443	\$41,049	\$42,691	\$246,296	\$164,197	\$123,148
STP Expenditures	\$1,639,158	\$884,084	\$98,232	\$102,161	\$589,389	\$392,926	\$294,695
**Water							
Administration							
Expenditures	\$6,243,185	\$4,612,182	\$512,465	\$532,963	\$3,074,788	\$2,049,859	\$1,537,394
Total	\$11,774,564	\$7,409,699	\$823,300	\$856,232	\$4,939,799	\$3,293,200	\$2,469,900
Water/Sewer/STP							
Water Sewer Capital	\$6,500,000	\$3,750,329	\$416,703	\$433,371	\$450,706	\$1,666,813	\$1,250,110
West Plant							
unreimbursed expenses	\$1,050,000		\$0	\$1,050,000	\$525,000	\$350,000	\$262,500

*The year to date actuals represent expenses processed in the system as of the date of the report and reflect a 9 month average

**Meter change out program spend from May 1 -January 31, 2024 of \$1,720,582 have been backed out of the total \$5,832,764 (\$5,832,764-\$1,720,582+\$500,000 = \$4,612,182)

Conclusion

The Fiscal Year 2024~2025 budget presents transparency. The budget will be closely monitored during the next Fiscal Year and will follow the City Council's vision for the community.

I would like to take this opportunity to thank the City Treasurer, City Council, City Clerk, and City Mayor for their direction and support in the development of this budget. I would like to extend a special note of appreciation to the Department Heads as well as the entire City staff for their efforts and contributions to this financial plan.

Respectfully Submitted,

Lisa Banovetz CPA, MBA

Lisa Banovetz CPA MBA
Director of Finance

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General Fund

Revenue

Administration Department

	4/30/2025 Fiscal Year 2024-2025 Budget	2/29/2024	4/30/2023	4/30/2022	4/30/2021	4/30/2020	4/30/2019
01-00-3000 GASB 54		\$0	(\$694,416)	\$0	\$0	\$0	\$0
01-00-3040 GASB 54		\$0	\$694,416	\$0	\$0	\$0	\$0
01-00-3110 Current Year Tax Levy	\$1,292,594	\$1,540,320	\$1,498,928	\$1,438,553	\$1,427,350	\$1,459,219	\$1,490,410
01-00-3112 FICA Tax Levy	\$0	\$0	\$20,481	\$19,656	\$19,503	\$19,938	\$20,364
01-00-3113 IMRF Property Tax Levy	\$0	\$0	\$20,481	\$19,656	\$19,503	\$19,938	\$20,364
01-00-3114 Prior Year Tax Levy	\$0	\$0	\$0	\$0	\$0	\$0	\$0
01-00-3190 R & B Current Year Tax Levy	\$211,691	\$211,691	\$211,099	\$207,675	\$202,629	\$196,681	\$190,591
01-00-3201 Photo Copy Receipts	\$0	\$0	\$949	\$968	\$0	\$0	\$0
01-00-3210 Licensing Fees	\$130,000	\$126,000	\$118,440	\$115,796	\$109,605	\$175,009	\$147,149
01-00-3211 Tobacco License	\$18,000	\$15,750	\$15,500	\$0	\$0	\$0	\$0
01-00-3212 Liquor License	\$50,425	\$53,900	\$54,500	\$0	\$0	\$750	\$0
01-00-3214 Amusement/Vending Licen	\$0	\$23,250	\$2,875	\$0	\$0	\$0	\$0
01-00-3221 Building Permits	\$150,000	\$150,000	\$404,116	\$268,423	\$187,991	\$71,496	\$380,589
01-00-3222 Reimbursable Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0
01-00-3223 Apartment/House Inspecti	\$10,000	\$10,000	\$0	\$0	\$1,050	\$12,800	\$13,250
01-00-3230 Police Dept. GrandPolice D	\$10,000	\$0	\$11,292	\$370	\$2,749	\$0	\$0
01-00-3231 Police Fines	\$100,000	\$106,750	\$87,736	\$103,058	\$66,007	\$69,592	\$92,139
01-00-3232 Vehicle Towing	\$15,000	\$15,000	\$24,725	\$20,834	\$7,608	\$15,695	\$12,955
01-00-3234 Parking Fines	\$20,000	\$20,000	\$36,085	\$30,016	\$21,981	\$32,048	\$25,465
01-00-3237 Burglar/False Alarm	\$10,000	\$51,000	\$32,945	\$574	\$7,815	\$7,245	\$9,050
01-00-3347 Hotel/Motel Tax	\$20,000	\$16,500	\$22,922	\$24,686	\$20,015	\$20,198	\$15,250
01-00-3348 Car Rental Tax	\$0	\$183	\$310	\$467	\$1,785	\$9,639	\$8,841
01-00-3349 Online Sales Tax	\$855,959	\$832,505	\$773,514	\$800,482	\$937,396	\$0	\$0
01-00-3351 Places For Eating Tax	\$800,000	\$500,000	\$114,298	\$0	\$0	\$0	\$0
01-00-3352 State Income tax	\$3,470,103	\$3,155,397	\$3,148,465	\$3,274,962	\$2,529,243	\$2,050,048	\$2,155,698
01-00-3353 State Sales Tax	\$3,000,000	\$2,800,000	\$2,920,388	\$2,811,989	\$2,450,558	\$3,012,971	\$2,958,458
01-00-3355 Telecommunications	\$250,000	\$250,000	\$236,720	\$249,641	\$269,312	\$289,054	\$376,060
01-00-3356 COMED/NICOR Franchise T	\$1,000,000	\$900,000	\$988,028	\$1,022,213	\$875,719	\$696,373	\$625,902
01-00-3357 Personal Property Replace	\$50,000	\$50,000	\$150,655	\$146,737	\$151,641	\$52,342	\$41,535
01-00-3358 VIDEO GAMING TAX	\$325,000	\$325,000	\$347,861	\$313,641	\$145,352	\$146,341	\$161,830
01-00-3359 Comcast Franchise Fee	\$235,000	\$235,000	\$225,319	\$234,503	\$223,269	\$224,578	\$222,385
01-00-3360 Cannabis Tax	\$40,000	\$40,000	\$31,848	\$35,231	\$17,032	(\$3,410)	\$0
01-00-3370 Customer reimb tree/sidev	\$0	\$0	\$10,585	\$0	\$0	\$0	\$0
01-00-3371 FEMA Reimbursement	\$0	\$0	\$0	\$7,866	\$23,599	\$0	\$0
01-00-3374 Special Event/Subpoena R	\$0	\$0	\$2,503	\$0	\$0	\$0	\$0
01-00-3456 Pace Shelter Revenue	\$0	\$18,000	\$475	\$0	\$0	\$0	\$0
01-00-3531 Weed Cutting Receipts	\$10,000	\$4,000	\$13,252	\$19,165	\$24,610	\$20,142	\$27,475
01-00-3611 Interest Income	\$150,000	\$150,000	\$481,759	\$10,458	\$43,314	\$272,943	\$226,148
01-00-3620 Sprintcom / T-Mobile Reve	\$40,000	\$45,000	\$35,252	\$45,680	\$66,171	\$60,328	\$58,255
01-00-3800 Auditor Market Value	\$100,000	\$0	\$0	\$0	(\$2,877)	\$27,519	\$5,306
01-00-3801 Special Events	\$0	\$0	\$0	\$0	\$0	\$0	\$0
01-00-3900 Miscellaneous Revenue	\$0	\$0	(\$15,215)	\$59,881	\$466,150	\$105,739	\$57,796
01-00-3940 Scrap Sales	\$0	\$0	\$11,195	\$0	\$0	\$0	\$0
01-00-3953 Reimbursement W/C claim	\$0	\$0	\$54,010	\$0	\$0	\$0	\$0
01-00-3954 Administrative Hearing	\$5,000	\$4,000	\$9,200	\$8,571	\$0	\$0	\$0
01-00-3955 MC Squared	\$0	\$0	\$39,877	\$0	\$0	\$0	\$0
01-00-3956 FORECLOSURE REGISTRATI	\$10,000	\$10,000	\$16,504	\$15,848	\$30,224	\$26,151	\$89,515
01-00-3958 Reimb. Property Damiscell	\$0	\$0	\$72	\$3,082	\$0	\$0	\$0

24

25

29

5

\$9,091,367

\$9,343,264

8102, 186, 619

[illegible]

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Officials

	4/30/2025	Amended Fiscal Year 2023-2024 Budget	2/29/2024	4/30/2023	4/30/2022	4/30/2021	4/30/2020	4/30/2019	
01-01-4100 Salaries	\$60,720	\$55,000	\$44,020	\$0	\$0	\$0	\$0	\$0	\$735,101
01-01-4104 Overtime Meal Reimburse	\$0	\$0	\$0	\$58,948	\$58,011	\$55,079	\$52,760	\$58,024	\$0
01-01-4106 Clothing Stipend Taxable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
01-01-4107 Clothing Allowance Taxable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
01-01-4210 FICA	\$4,000	\$4,000	\$2,729	\$0	\$0	\$0	\$0	\$0	\$0
01-01-4220 Medicare	\$1,000	\$725	\$638	\$3,655	\$3,596	\$3,415	\$3,573	\$3,595	\$30,815
01-01-5300 Contractual Services	\$7,500	\$7,500	\$2,715	\$855	\$841	\$799	\$836	\$841	\$7,316
01-01-5321 Printing & Publications	\$2,000	\$2,000	\$0	\$6,015	\$9,561	\$14,720	\$13,471	\$8,226	\$247,374
01-01-5323 Insurance & Bonding	\$1,250	\$1,250	\$0	\$1,888	\$724	\$829	\$4,483	\$2,865	\$51,835
01-01-5341 Training	\$6,000	\$6,000	\$5,708	\$0	\$1,208	\$0	\$0	\$0	\$390,212
01-01-5342 TRAVEL EXPENSES	\$6,500	\$5,000	\$6,429	\$5,000	\$4,582	\$0	\$9,375	\$8,764	\$71,308
01-01-5343 Meal Expense	\$1,000	\$500	\$240	\$5,050	\$6,004	\$0	\$0	\$0	\$23,531
01-01-5345 Dues & Subscriptions	\$22,000	\$25,000	\$20,178	\$471	\$886	\$229	\$594	\$615	\$9,608
01-01-5383 Beautification Committee	\$0	\$1,000	\$0	\$21,043	\$19,496	\$18,948	\$19,556	\$20,564	\$252,124
01-01-5400 Material & Supplies	\$1,000	\$3,000	\$631	\$0	\$45	\$0	\$0	\$0	\$425
	\$112,970	\$110,975	\$83,287	\$539	\$105,379	\$94,018	\$104,665	\$103,494	\$1,840,089

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Police

	4/30/2023	Amended Fiscal Year 2023-2024 Budget	2/29/2024	4/30/2023	4/30/2022	4/30/2021	4/30/2020	4/30/2019	
01-02-4100 Salaries	\$3,706,807	\$3,406,149	\$2,408,587	\$3,295,647	\$3,074,329	\$2,919,861	\$3,105,203	\$2,896,645	\$25,441,537
01-02-4101 Clerical Salaries	\$313,277	\$223,537	\$88,846	\$154,799	\$148,035	\$135,749	\$154,817	\$141,955	\$1,471,899
01-02-4104 Overtime Meal Reimburse	\$1,000	\$0	\$512	\$0	\$0	\$0	\$0	\$0	\$512
01-02-4106 Clothing Stipend Taxable	\$2,000	\$0	\$2,175	\$0	\$0	\$0	\$0	\$0	\$1,450
01-02-4107 Clothing Allowance Taxable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
01-02-4120 Overtime	\$250,000	\$200,000	\$188,922	\$246,957	\$237,988	\$194,624	\$211,849	\$144,676	\$1,803,730
01-02-4121 Clerical Overtime	\$2,500	\$0	\$2,852	\$0	\$0	\$0	\$99	\$562	\$36,713
01-02-4200 Insurance Benefit	\$945,000	\$945,831	\$665,934	\$721,170	\$742,372	\$691,836	\$709,123	\$606,993	\$6,893,203
01-02-4201 Post Empl. Insurance	\$0	\$45,000	\$211	\$69	\$0	\$0	\$0	\$0	\$280
01-02-4210 FICA	\$15,000	\$23,979	\$9,191	\$12,233	\$13,429	\$12,654	\$13,011	\$11,667	\$104,840
01-02-4220 Medicare	\$55,000	\$55,930	\$43,653	\$51,045	\$51,660	\$47,634	\$45,866	\$44,569	\$404,089
01-02-4230 Unemployment Benefit	\$20,000	\$4,000	\$16,547	\$5,352	\$4,888	\$3,131	\$4,589	\$4,939	\$69,761
01-02-4240 IMRF Expense	\$18,000	\$25,072	\$8,123	\$12,296	\$16,150	\$16,074	\$14,141	\$15,145	\$128,177
01-02-4250 Police Pension Contribution	\$150,000	\$1,047,704	\$1,053,655	\$963,861	\$971,408	\$1,262,225	\$1,529,033	\$1,168,181	\$11,291,585
01-02-5300 Contractual Services	\$16,750	\$17,500	\$17,616	\$15,193	\$368,595	\$262,697	\$312,249	\$385,392	\$3,149,369
01-02-5307 Wescom Expenses	\$300,000	\$345,000	\$257,375	\$305,174	\$0	\$0	\$0	\$0	\$536,971
01-02-5310 Outside Services	\$14,000	\$14,000	\$10,378	\$26,564	\$13,303	\$13,264	\$5,741	\$17,506	\$122,444
01-02-5321 Printing & Publications	\$4,500	\$4,500	\$1,336	\$3,527	\$2,409	\$2,351	\$2,451	\$2,557	\$41,052
01-02-5323 Insurance & Bonding	\$1,250	\$1,242	\$0	\$0	\$121,964	\$98,672	\$95,056	\$99,105	\$1,375,823
01-02-5341 Police Training	\$17,300	\$34,300	\$26,138	\$30,354	\$38,281	\$25,883	\$19,864	\$22,880	\$280,317
01-02-5342 Travel Expenses	\$2,500	\$2,500	\$625	\$2,134	\$792	\$263	\$1,701	\$1,954	\$14,441
01-02-5343 Meal Expense	\$4,000	\$4,000	\$1,921	\$2,324	\$2,367	\$1,510	\$2,916	\$2,862	\$22,708
01-02-5344 Safety Clothing	\$22,000	\$20,000	\$14,264	\$23,729	\$25,009	\$28,402	\$25,661	\$17,299	\$230,946
01-02-5345 Dues & Subscriptions	\$4,160	\$4,160	\$2,638	\$3,660	\$4,385	\$4,401	\$4,091	\$3,929	\$43,555
01-02-5346 K9 Expenses	\$11,600	\$11,600	\$4,944	\$4,416	\$9,815	\$5,028	\$12,500	\$0	\$36,603
01-02-5400 Material & Supplies	\$47,700	\$47,700	\$41,988	\$106,300	\$34,140	\$38,354	\$33,856	\$13,398	\$326,149
01-02-5401 Office Supplies	\$2,500	\$2,500	\$2,673	\$2,142	\$1,780	\$1,329	\$2,517	\$1,722	\$24,826
01-02-5402 Date/Crime Prevention	\$3,000	\$0	\$564	\$713	\$0	\$0	\$0	\$0	\$1,277
01-02-7500 Office Equipment	\$6,100	\$6,000	\$2,554	\$3,431	\$260	\$1,528	\$1,692	\$955	\$17,503
	\$5,955,844	\$6,492,204	\$4,874,221	\$5,993,089	\$5,883,400	\$5,767,470	\$6,308,026	\$5,604,892	\$53,871,852

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Streets

	4/30/2025 Fiscal Year 2024-2025 Budget	Amended Fiscal Year 2023-2024 Budget	2/29/2024	4/30/2023	4/30/2022	4/30/2021	4/30/2020	4/30/2019	
01-03-4100 Salaries	\$476,529	\$423,229	\$269,517	\$355,501	\$251,339	\$288,793	\$267,160	\$291,081	\$1,087,844
01-03-4101 Clerical Salaries	\$90,341	\$43,496	\$69,256	\$82,253	\$93,018	\$64,480	\$40,096	\$34,918	\$531,954
01-03-4104 Overtime Meal Reimburse	\$1,000	\$0	\$72	\$0	\$0	\$0	\$0	\$0	\$72
01-03-4106 Clothing Stipend Taxable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
01-03-4107 Clothing Allowance Taxable	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
01-03-4110 Seasonal Salaries	\$26,000	\$26,000	\$13,666	\$6,856	\$4,264	\$6,286	\$8,400	\$8,488	\$196,283
01-03-4120 Overtime	\$30,000	\$15,000	\$17,041	\$21,318	\$22,666	\$16,990	\$14,422	\$22,160	\$213,028
01-03-4121 Clerical Overtime	\$1,500	\$500	\$1,222	\$804	\$2,618	\$657	\$909	\$57	\$6,304
01-03-4123 Snow Removal Overtime	\$30,000	\$30,000	\$8,792	\$8,697	\$21,395	\$41,288	\$20,549	\$28,167	\$188,205
01-03-4200 Insurance Benefit	\$157,500	\$162,733	\$102,898	\$132,179	\$131,635	\$130,255	\$109,406	\$115,756	\$1,185,592
01-03-4210 FICA	\$35,000	\$34,000	\$25,730	\$29,755	\$30,276	\$30,864	\$24,850	\$27,603	\$252,080
01-03-4220 Medicare	\$8,000	\$7,900	\$6,017	\$6,959	\$7,080	\$7,226	\$5,824	\$6,465	\$58,146
01-03-4230 Unemployment Benefit	\$2,500	\$0	\$3,022	\$1,143	\$1,342	\$747	\$870	\$1,223	\$19,238
01-03-4240 IMRF Expense	\$40,000	\$40,000	\$21,026	\$28,538	\$39,074	\$42,274	\$28,615	\$35,006	\$306,536
01-03-5300 Contractual Services	\$179,500	\$148,000	\$153,606	\$120,508	\$102,314	\$116,993	\$83,190	\$115,435	\$1,096,583
01-03-5318 Julie Locating/Supplies	\$10,500	\$10,500	\$3,923	\$8,418	\$13,828	\$7,656	\$5,620	\$3,925	\$65,476
01-03-5321 Printing & Publications	\$1,500	\$1,500	\$103	\$397	\$1,431	\$524	\$491	\$0	\$4,924
01-03-5330 Engineering	\$488,500	\$188,500	\$98,801	\$98,694	\$26,274	\$634	\$6,625	\$0	\$441,653
01-03-5341 Training	\$8,225	\$8,225	\$9,416	\$10,763	\$6,210	\$1,796	\$6,659	\$6,931	\$68,643
01-03-5343 Meal Expense	\$3,000	\$3,000	\$2,058	\$2,127	\$3,451	\$1,864	\$2,651	\$1,806	\$24,898
01-03-5344 Safety Clothing	\$6,500	\$6,500	\$4,362	\$5,509	\$12,000	\$10,274	\$13,414	\$9,202	\$86,135
01-03-5351 Utilities- Street	\$160,000	\$150,000	\$91,622	\$160,250	\$157,405	\$179,495	\$206,635	\$156,242	\$1,717,779
01-03-5371 Sidewalk Replacement/Outs	\$4,000	\$4,000	\$0	\$0	\$0	\$0	\$10	\$3,370	\$10,341
01-03-5400 Material & Supplies	\$60,000	\$60,000	\$44,751	\$40,884	\$41,188	\$62,278	\$45,773	\$49,445	\$711,567
01-03-5401 Office Supplies	\$3,000	\$3,000	\$2,420	\$1,286	\$4,104	\$2,765	\$900	\$2,101	\$25,369
01-03-5402 Safety Equipment	\$3,500	\$3,500	\$928	\$2,843	\$2,824	\$9,868	\$1,844	\$2,567	\$55,126
01-03-7520 Public Works/StormStorm	\$45,000	\$46,000	\$14,554	\$19,610	\$45,866	\$51,741	\$22,265	\$33,647	\$332,370
	\$1,873,595	\$1,415,582	\$964,804	\$1,145,293	\$1,021,602	\$1,075,747	\$917,179	\$955,594	\$10,686,746

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Facilities Management

	4/30/2023	Amended Fiscal Year 2023-2024 Budget	2/29/2024	4/30/2023	4/30/2022	4/30/2021	4/30/2020	4/30/2019	
01-04-4100 Salaries	\$170,240	\$132,706	\$73,870	\$43,379	\$0	\$0	\$0	\$0	\$113,475
01-04-4103 Janitorial Salaries	\$60,000	\$59,880	\$20,307	\$153	\$0	\$0	\$0	\$0	\$18,860
01-04-4104 Overtime Meal Reimburse	\$0	\$0	\$8	\$0	\$0	\$0	\$0	\$0	\$8
01-04-4106 Clothing Stipend Taxable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
01-04-4107 Clothing Allowance Taxable	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
01-04-4120 Overtime	\$2,500	\$0	\$2,612	\$787	\$0	\$0	\$0	\$0	\$3,399
01-04-4200 Insurance Benefit	\$75,000	\$75,000	\$33,024	\$22,473	\$0	\$0	\$0	\$0	\$55,497
01-04-4210 FICA	\$8,000	\$9,500	\$6,464	\$2,285	\$0	\$0	\$0	\$0	\$8,397
01-04-4220 Medicare	\$2,500	\$1,200	\$1,512	\$534	\$0	\$0	\$0	\$0	\$1,964
01-04-4230 Unemployment Benefit	\$1,000	\$0	\$0	\$7	\$0	\$0	\$0	\$0	\$7
01-04-4240 IMRF Expense	\$7,500	\$25,000	\$4,551	\$2,169	\$0	\$0	\$0	\$0	\$6,467
01-04-5300 Contractual Services	\$44,500	\$70,000	\$56,535	\$60,457	\$0	\$0	\$0	\$0	\$115,679
01-04-5341 Training	\$3,000	\$3,000	\$0	\$3,780	\$0	\$0	\$0	\$0	\$3,780
01-04-5343 Meal Expense	\$1,000	\$1,000	\$0	\$419	\$0	\$0	\$0	\$0	\$419
01-04-5344 Safety Clothing	\$2,000	\$2,000	\$688	\$0	\$0	\$0	\$0	\$0	\$688
01-04-5360 Maint. & Repair	\$40,000	\$0	\$0	\$104	\$0	\$0	\$0	\$0	\$104
01-04-5400 Material & Supplies	\$57,500	\$45,000	\$44,986	\$29,902	\$0	\$0	\$0	\$0	\$74,878
01-04-5401 Office Supplies	\$1,000	\$1,000	\$81	\$168	\$0	\$0	\$0	\$0	\$249
	\$476,740	\$425,286	\$244,638	\$166,617	\$0	\$0	\$0	\$0	\$403,570

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Information Technology

	4/30/2023	Amended Fiscal Year 2023-2024 Budget	2/29/2024	4/30/2023	4/30/2022	4/30/2021	4/30/2020	4/30/2019	From Inception
01-06-4100 Salaries	\$0	\$0	\$0	\$70,004	\$19,055	\$0	\$0	\$0	\$89,059
01-06-4104 Overtime Meal Reimburse	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
01-06-4106 Clothing Stipend Taxable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
01-06-4107 Clothing Allowance Taxabl	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
01-06-4200 Insurance Benefit	\$0	\$0	\$0	\$12,659	\$3,898	\$0	\$0	\$0	\$16,557
01-06-4210 FICA	\$0	\$0	\$0	\$4,340	\$1,181	\$0	\$0	\$0	\$5,522
01-06-4220 Medicare	\$0	\$0	\$0	\$1,015	\$276	\$0	\$0	\$0	\$1,291
01-06-4230 Unemployment Benefit	\$0	\$0	\$0	\$52	\$80	\$0	\$0	\$0	\$133
01-06-4240 IMRF Expense	\$0	\$0	\$0	\$4,711	\$1,472	\$0	\$0	\$0	\$6,183
01-06-5300 Contractual Services	\$0	\$206,400	\$0	\$0	\$175	\$0	\$0	\$0	\$175
01-06-5301 Technology Services	\$550,818	\$293,523	\$363,997	\$383,676	\$4,724	\$0	\$0	\$0	\$725,165
01-06-5350 Utilities	\$117,678	\$28,878	\$13,218	\$60,437	\$3,295	\$0	\$0	\$0	\$76,949
01-06-5400 Material & Supplies	\$10,000	\$8,000	\$2,721	\$5,223	\$2,492	\$0	\$0	\$0	\$10,424
	\$678,516	\$536,801	\$379,935	\$542,117	\$16,648	\$0	\$0	\$0	\$931,457

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Fleet Vehicle Maintenance

01-07-4102	Mechanic Salaries	\$174,530	\$169,042	\$120,592	\$170,679	\$0	\$0	\$0	\$0	\$0	\$284,719
01-07-4104	Overtime Meal Reimburse	\$0	\$0	\$24	\$0	\$0	\$0	\$0	\$0	\$0	\$24
01-07-4106	Clothing Stipend Taxable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
01-07-4107	Clothing Allowance Taxable	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
01-07-4120	Overtime	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
01-07-4122	Mechanic Overtime	\$20,000	\$20,000	\$15,699	\$29,055	\$0	\$0	\$0	\$0	\$0	\$43,943
01-07-4200	Insurance Benefit	\$68,250	\$50,000	\$41,988	\$62,416	\$0	\$0	\$0	\$0	\$0	\$104,404
01-07-4210	FICA	\$15,000	\$12,000	\$9,580	\$11,030	\$0	\$0	\$0	\$0	\$0	\$20,154
01-07-4220	Medicare	\$10,000	\$2,500	\$2,240	\$2,580	\$0	\$0	\$0	\$0	\$0	\$4,713
01-07-4230	Unemployment Benefit	\$2,500	\$0	\$60	\$279	\$0	\$0	\$0	\$0	\$0	\$39
01-07-4240	IMRF Expense	\$15,000	\$15,000	\$8,401	\$10,920	\$0	\$0	\$0	\$0	\$0	\$18,865
01-07-5300	Contractual Services	\$6,000	\$3,500	\$3,550	\$874	\$0	\$0	\$0	\$0	\$0	\$4,305
01-07-5343	Meal Expense	\$250	\$250	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
01-07-5361	Vehicle Accident Repairs	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
01-07-5400	Material & Supplies	\$120,000	\$110,000	\$80,694	\$129,367	\$0	\$0	\$0	\$0	\$0	\$205,148
01-07-5410	Motor Fuel & Lubricants	\$129,000	\$129,000	\$92,726	\$130,518	\$0	\$0	\$0	\$0	\$0	\$210,295
		\$571,530	\$511,292	\$375,553	\$547,716	\$0	\$0	\$0	\$0	\$0	\$896,908

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Administration Department

	4/30/2025 Year 2024-2025 Budget	Amended Fiscal Year 2023-2024 Budget	2/29/2024	4/30/2023	4/30/2022	4/30/2021	4/30/2020	4/30/2019	From Inception
01-10-4100 Salaries	\$200,000	\$0	\$4,319	(\$9,522)	\$0	\$0	\$0	\$0	\$0
01-10-4101 Clerical Salaries	\$71,860	\$231,220	\$104,899	\$220,349	\$183,988	\$202,622	\$209,147	\$286,438	\$1,898,417
01-10-4104 Overtime Meal Reimburse	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
01-10-4106 Clothing Stipend Taxable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
01-10-4107 Clothing Allowance Taxabl	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
01-10-4200 Insurance Benefit	\$60,000	\$82,800	\$27,880	\$44,332	\$42,569	\$45,669	\$53,550	\$85,571	\$477,066
01-10-4210 FICA	\$30,000	\$20,000	\$7,591	\$10,889	\$11,636	\$11,851	\$11,744	\$17,178	\$108,000
01-10-4220 Medicare	\$8,000	\$4,000	\$1,902	\$3,000	\$2,731	\$2,902	\$2,902	\$4,212	\$27,091
01-10-4230 Unemployment Benefit	\$2,500	\$0	\$933	\$293	\$345	\$140	\$339	\$472	\$3,951
01-10-4240 IMRF Expense	\$20,000	\$20,000	\$7,210	\$12,547	\$14,582	\$17,482	\$14,981	\$24,330	\$147,456
01-10-4250 Wellness Expense	\$1,500	\$1,500	\$0	\$0	\$1,500	\$0	\$0	\$0	\$1,500
01-10-5300 Contractual Services	\$221,771	\$218,706	\$236,827	\$131,011	\$176,439	\$58,399	\$42,893	\$58,035	\$1,017,474
01-10-5310 Legal Services	\$250,000	\$250,000	\$120,021	\$243,134	\$248,030	\$112,301	\$116,798	\$135,541	\$1,062,290
01-10-5310 Outside Services	\$0	\$0	\$9,871	(\$200,000)	\$3,022	\$174	\$0	\$0	\$51,845
01-10-5312 Consulting	\$25,000	\$25,000	\$1,350	\$30,017	\$31,598	\$23,934	\$22,265	\$13,916	\$172,805
01-10-5322 Printing & Publications	\$40,000	\$35,000	\$16,486	\$25,177	\$1,323	\$2,369	\$6,940	\$8,658	\$77,203
01-10-5323 Insurance & Bonding	\$35,000	\$35,000	\$503	\$13,342	\$502	\$309	\$164	\$338	\$16,677
01-10-5341 Training	\$370,000	\$349,743	\$350,638	\$252,288	\$35,870	\$28,730	\$20,371	\$19,414	\$819,432
01-10-5342 Travel Expenses	\$5,000	\$5,000	\$0	\$2,463	\$425	\$4,444	\$6,270	\$2,605	\$22,874
01-10-5345 Dues & Subscriptions	\$10,000	\$10,000	\$0	\$182	\$0	\$0	\$0	\$25	\$207
01-10-5350 Utilities	\$40,000	\$40,000	\$2,981	\$3,485	\$6,194	\$4,057	\$2,854	\$9,061	\$48,096
01-10-5360 Maint. & Repair	\$100,000	\$100,000	\$67,182	\$102,069	\$20,513	\$7,542	\$6,188	\$5,200	\$222,185
01-10-5400 Material & Supplies	\$25,000	\$2,000	\$0	\$0	\$2,366	\$563	\$0	\$0	\$3,192
01-10-5401 Office Supplies	\$25,000	\$25,000	\$1,855	\$1,669	\$129	\$0	\$0	\$0	\$1,836
01-10-7500 Office Equipment	\$2,500	\$2,500	\$8,025	\$3,845	\$2,496	\$2,716	\$1,635	\$1,505	\$26,133
01-10-8001 Special Events	\$5,000	\$5,000	\$0	\$0	\$150	\$0	\$795	\$0	\$4,732
01-10-8100 Transfer Out	\$20,000	\$20,000	\$18,632	\$1,646	\$463	\$0	\$0	\$0	\$20,742
	\$0	\$741,800	\$741,800	\$0	\$0	\$0	\$0	\$0	\$741,800
	\$1,568,111	\$2,224,269	\$1,730,906	\$892,215	\$786,872	\$526,203	\$519,835	\$672,499	\$6,731,113

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Clerk

	4/30/2023	Amended Fiscal Year 2023-2024 Budget	2/29/2024	4/30/2023	4/30/2022	4/30/2021	4/30/2020	4/30/2019	
01-11-4100 Salaries	\$0	\$0	\$0	\$7,161	\$1,595	\$0	\$822	\$0	\$9,578
01-11-4101 Clerical Salaries	\$161,780	\$146,497	\$80,946	\$105,437	\$135,027	\$133,441	\$133,510	\$123,721	\$1,103,524
01-11-4104 Overtime Meal Reimburse	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
01-11-4106 Clothing Stipend Taxable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
01-11-4107 Clothing Allowance Taxabl	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
01-11-4121 Clerical Overtime	\$2,500	\$2,500	\$277	\$875	\$1,928	\$372	\$645	\$4,059	\$10,936
01-11-4200 Insurance Benefit	\$46,250	\$65,218	\$33,517	\$39,242	\$16,776	\$36,557	\$34,608	\$34,638	\$330,953
01-11-4210 FICA	\$30,400	\$10,000	\$5,267	\$6,927	\$8,695	\$8,272	\$7,708	\$7,920	\$69,463
01-11-4220 Medicare	\$5,000	\$3,000	\$1,232	\$1,620	\$2,033	\$1,935	\$1,802	\$1,852	\$16,261
01-11-4230 Unemployment Benefit	\$1,000	\$0	\$977	\$349	\$166	\$219	\$266	\$444	\$4,005
01-11-4240 IMRF Expense	\$15,000	\$12,000	\$4,303	\$6,181	\$25,941	\$10,930	\$8,650	\$9,976	\$99,468
01-11-5300 Contractual Services	\$6,500	\$6,500	\$6,561	\$1,700	\$7,092	\$10,104	\$15,395	\$6,314	\$61,475
01-11-5321 Printing & Publications	\$7,500	\$7,500	\$5,086	\$4,727	\$6,388	\$6,061	\$2,207	\$2,496	\$43,342
01-11-5325 Will County RecordMunicip	\$10,000	\$10,000	\$7,870	\$5,105	\$5,371	\$7,606	\$8,448	\$7,888	\$72,004
01-11-5341 Training	\$1,000	\$800	\$0	\$0	\$0	\$20	\$0	\$0	\$76
01-11-5345 Dues & Subscriptions	\$0	\$180	\$60	\$0	\$30	\$125	\$95	\$90	\$857
01-11-5401 Office Supplies	\$2,000	\$2,000	\$3,446	\$2,886	\$2,745	\$2,185	\$1,993	\$3,890	\$11,978
	\$288,530	\$266,195	\$149,542	\$182,211	\$233,987	\$217,828	\$216,149	\$203,288	\$1,851,918

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Treasurei

	4/30/2023	Amended Fiscal Year 2023-2024 Budget	2/29/2024	4/30/2023	4/30/2022	4/30/2021	4/30/2020	4/30/2019	From Inception
01-12-4100 Salaries	\$143,285	\$0	\$132	\$3,165	(\$6)	\$0	\$66	\$0	\$838,430
01-12-4101 Clerical Salaries	\$88,300	\$122,352	\$111,772	\$109,604	\$88,652	\$102,441	\$96,398	\$88,497	\$0
01-12-4104 Overtime Meal Reimburse	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
01-12-4106 Clothing Stipend Taxable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
01-12-4107 Clothing Allowance Taxable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
01-12-4121 Clerical Overtime	\$0	\$1,000	\$0	\$867	\$130	\$0	\$75	\$0	\$3,455
01-12-4200 Insurance Benefit	\$28,000	\$25,000	\$23,637	\$22,408	\$16,075	\$10,996	\$14,723	\$24,352	\$167,070
01-12-4210 FICA	\$8,000	\$7,100	\$7,262	\$6,915	\$5,525	\$6,390	\$5,614	\$5,407	\$52,210
01-12-4220 Medicare	\$2,500	\$2,000	\$1,698	\$1,617	\$1,292	\$1,494	\$1,313	\$1,264	\$12,212
01-12-4230 Unemployment Benefit	\$1,000	\$0	\$1,102	\$291	\$284	\$152	\$180	\$316	\$3,017
01-12-4240 IMRF Expense	\$10,000	\$9,000	\$5,821	\$6,096	\$5,550	\$8,792	\$6,489	\$6,655	\$59,803
01-12-5300 Contractual Services	\$40,000	\$40,000	\$32,622	\$27,133	\$41,614	\$38,274	\$33,317	\$32,633	\$282,201
01-12-5341 Training	\$5,000	\$5,000	\$149	\$1,979	\$6,018	\$7,803	\$1,920	\$309	\$34,537
01-12-5345 Dues & Subscriptions	\$2,000	\$2,000	\$1,805	\$925	\$1,175	\$380	\$679	\$694	\$8,464
01-12-5401 Office Supplies	\$2,000	\$2,000	\$1,565	\$946	\$833	\$1,091	\$1,326	\$1,169	\$12,959
	\$330,175	\$215,452	\$187,565	\$181,947	\$167,148	\$177,813	\$162,100	\$161,296	\$1,474,439

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Community Development

	4/30/2025	Amended Fiscal Year 2023-2024 Budget	2/29/2024	4/30/2023	4/30/2022	4/30/2021	4/30/2020	4/30/2019	
01-16-4100 Salaries	\$466,403	\$414,834	\$140,520	\$103,076	\$129,860	\$117,358	\$143,918	\$107,471	\$1,026,537
01-16-4101 Clerical Salaries	\$115,192	\$111,294	\$75,244	\$152,488	\$59,941	\$102,178	\$147,207	\$36,407	\$925,995
01-16-4104 Overtime Meal Reimburse	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
01-16-4106 Clothing Stipend Taxable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
01-16-4107 Clothing Allowance Taxable	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
01-16-4121 Clerical Overtime	\$5,000	\$4,000	\$5,556	\$2,784	\$3,066	\$796	\$3,156	\$2,462	\$14,640
01-16-4200 Insurance Benefit	\$84,000	\$158,000	\$31,831	\$40,742	\$43,323	\$58,186	\$63,753	\$21,706	\$396,010
01-16-4210 FICA	\$48,000	\$43,000	\$14,922	\$15,600	\$12,115	\$13,654	\$17,158	\$9,013	\$106,366
01-16-4220 Medicare	\$8,000	\$8,000	\$3,490	\$3,648	\$2,833	\$3,193	\$4,013	\$2,108	\$24,878
01-16-4230 Unemployment Benefit	\$1,000	\$1,000	\$818	\$700	\$593	\$348	\$605	\$497	\$4,592
01-16-4240 IMRF Expense	\$45,000	\$43,000	\$11,933	\$14,557	\$14,141	\$17,910	\$19,691	\$10,939	\$124,814
01-16-5330 Engineering	\$20,000	\$0	\$0	\$0	\$0	\$0	\$4,089	\$0	\$31,678
01-16-5300 Contractual Services	\$99,000	\$230,000	\$252,708	\$272,114	\$64,986	\$28,097	\$17,385	\$33,330	\$916,835
01-16-5341 Training	\$6,500	\$3,000	\$160	\$150	\$10	\$10	\$0	\$706	\$6,434
01-16-5344 Safety Clothing	\$1,000	\$2,000	\$0	\$0	\$305	\$203	\$0	\$59	\$1,091
01-16-5401 Office Supplies	\$8,000	\$8,000	\$6,998	\$4,397	\$3,261	\$2,930	\$2,635	\$3,655	\$18,343
01-16-7501 Operating Equipment	\$3,000	\$2,000	\$91	\$601	\$0	\$0	\$0	\$0	\$35,407
01-16-8002 Facade Program	\$25,000	\$25,000	\$0	\$0	\$0	\$0	\$0	\$10,000	\$10,000
	\$934,595	\$1,053,127	\$544,272	\$610,858	\$334,454	\$344,863	\$423,609	\$238,353	\$3,681,630

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MFT

05-00-3354 Revenue From MFT
 05-00-3371 Government Agency
 05-00-3611 Interest Income

05-00-4005 fund bal. rec. net post.
 05-00-5300 Contractual Services
 05-00-5330 Engineering
 05-00-5400 Material & Supplies
 05-00-7640 Capital Construction

4/30/2023	Amended Fiscal Year 2023-2024 Budget	2/29/2024	4/30/2023	4/30/2022	4/30/2021	4/30/2020	4/30/2019	From Inception
Year 2024-2025 Budget								
\$862,760	\$922,759	\$354,171	\$840,228	\$891,754	\$827,080	\$777,256	\$562,473	\$7,302,650
\$0	\$0	\$4,016	\$1,098,089	(\$50)	\$0	\$22,000	\$159,728	\$1,489,257
\$0	\$0	\$68,671	\$92,597	\$1,808	\$5,906	\$30,302	\$26,932	\$255,287
\$862,760	\$922,759	\$426,858	\$2,030,914	\$893,561	\$832,987	\$829,558	\$749,133	\$9,047,193
\$0	\$0	\$0	(\$2)	\$0	\$0	\$0	\$0	(\$2)
\$85,000	\$212,500	\$39,864	\$210,431	\$16,026	\$0	\$397	\$0	\$875,188
\$211,335	\$176,500	\$71,286	\$8,034	\$0	\$0	\$0	\$0	\$289,579
\$165,000	\$138,000	\$94,184	\$58,970	\$107,063	\$83,271	\$78,565	\$122,845	\$1,102,387
\$401,425	\$395,759	\$254,067	\$1,217,564	\$482,284	\$657,665	\$263,021	\$286,872	\$5,411,165
\$862,760	\$922,759	\$459,402	\$1,494,998	\$605,172	\$740,936	\$341,983	\$409,717	\$7,678,517

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Non-Home Rule

06-00-3350 Non-Home Rule Sale

06-00-4010 fund bal. rec. net post.
06-00-5001 Food 4 Less Econ. Incentiv
06-00-8100 Transfer Out
06-00-8101 Transfer out-Debt Service
06-00-8110 Property Tax Rebate

4/30/2025	Amended Fiscal Year 2023-2024 Budget	2/29/2024	4/30/2023	4/30/2022	4/30/2021	4/30/2020	4/30/2019	From Inception
Year 2024-2025 Budget								
\$2,200,000	\$2,000,000	\$979,369	\$2,213,445	\$2,167,597	\$1,882,794	\$1,773,613	\$1,819,778	\$19,438,775
\$2,200,000	\$2,000,000	\$979,369	\$2,213,445	\$2,167,597	\$1,882,794	\$1,773,613	\$1,819,778	\$19,438,775
\$0	\$50,000	\$0	(\$455,956)	\$0	\$0	\$0	\$0	\$54,756
\$50,000	\$50,000	\$0	\$44,540	\$30,467	\$16,373	\$15,679	\$17,147	\$253,171
\$1,136,400	\$971,400	\$971,400	\$659,650	\$605,000	\$0	\$604,017	\$536,000	\$5,306,895
\$763,600	\$763,600	\$385,675	\$770,850	\$769,350	\$836,643	\$0	\$0	\$2,762,578
\$250,000	\$215,000	(\$21,445)	\$64,597	\$308,066	\$0	\$2,269	\$0	\$876,188
\$2,200,000	\$2,000,000	\$1,354,331	\$1,083,681	\$1,712,883	\$853,015	\$621,965	\$553,147	\$8,742,815

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Water & Sewer Revenue

	4/30/2023	Amended Fiscal Year 2023, 2024 Budget	2/29/2024	4/30/2023	4/30/2022	4/30/2021	4/30/2020	4/30/2019	
07-00-3500 Customer Metered Sales	\$7,472,400	\$6,356,343	\$3,351,720	\$6,035,302	\$5,521,311	\$5,227,913	\$6,801,104	\$7,941,270	\$69,787,722
07-00-3501 Regular Customer DMeter	\$150,000	\$156,020	\$68,428	\$135,076	\$135,491	\$145,314	\$116,110	\$139,649	\$1,433,351
07-00-3502 Joliet Customer Sewer	\$83,636	\$83,636	\$46,151	\$103,454	\$71,610	\$99,858	\$66,497	\$123,505	\$688,341
07-00-3503 Joliet Customer Debt	\$10,728	\$10,728	\$5,664	\$12,337	\$9,167	\$13,551	\$9,388	\$18,395	\$99,344
07-00-3504 Unmetered Sewer Unmet	\$20,000	\$19,931	\$9,632	\$18,268	\$17,887	\$17,803	\$14,571	\$0	\$78,162
07-00-3505 Stateville Charges	\$3,814,300	\$4,000,000	\$1,990,725	\$3,506,262	\$3,542,358	\$3,316,208	\$4,358,235	\$0	\$16,713,788
07-00-3510 Tap On Fees	\$100,000	\$0	\$202,977	\$126,979	\$110,521	\$33,483	\$54,435	\$203,256	\$1,055,472
07-00-3520 Meters	\$3,500	\$3,342	\$12,050	\$7,050	\$3,365	\$5,813	\$6,520	\$4,414	\$79,273
07-00-3611 Interest Income	\$0	\$0	(\$23,994)	\$226,988	\$1,675	\$11,531	\$68,561	\$52,648	\$386,600
07-00-3900 Miscellaneous Revenue	\$0	\$0	\$96,804	\$166,317	\$15,633	\$187,079	\$106,807	\$45,455	\$1,005,567
07-00-3901 Revenue Penalties Service	\$120,000	\$120,000	\$78,071	\$112,802	\$125,435	\$0	\$0	\$0	\$316,308
07-00-3910 Transfer In	\$0	\$0	\$0	\$0	\$0	\$2,154,255	(\$2,577,720)	\$1,554,200	\$5,370,510
07-00-4010 due to/from 14 45 62	\$11,774,564	\$10,750,000	\$5,837,134	(\$1,776,755) \$8,674,080	\$9,564,452	\$11,212,807	\$9,024,509	\$10,082,792	(\$1,776,755) \$95,207,742

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Water

	4/30/2023	Amended Fiscal Year 2023-2024 Budget	2/29/2024	4/30/2023	4/30/2022	4/30/2021	4/30/2020	4/30/2019	
07-06-4100 Salaries	\$304,416	\$298,997	\$165,749	\$241,910	\$249,335	\$245,038	\$218,050	\$235,041	\$2,532,808
07-06-4101 Clerical Salaries	\$33,116	\$30,267	\$40,914	\$47,981	\$47,657	\$31,942	\$31,162	\$20,208	\$300,807
07-06-4104 Overtime Meal Reimburse	\$0	\$0	\$14	\$0	\$0	\$0	\$0	\$0	\$14
07-06-4106 Clothing Stipend Taxable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
07-06-4107 Clothing Allowance Taxable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
07-06-4110 Seasonal Salaries	\$25,000	\$25,000	\$13,666	\$6,960	\$4,160	\$6,286	\$8,616	\$8,488	\$170,299
07-06-4120 Overtime	\$20,000	\$20,000	\$23,831	\$20,226	\$12,614	\$8,251	\$7,640	\$11,075	\$181,648
07-06-4121 Clerical Overtime	\$2,000	\$2,000	\$1,222	\$844	\$1,577	\$391	\$138	\$0	\$4,101
07-06-4124 Utility Repair Overtime	\$0	\$0	\$2,426	\$8,215	\$9,763	\$23,203	\$15,963	\$25,689	\$119,190
07-06-4200 Insurance Benefit	\$105,000	\$100,000	\$72,407	\$86,352	\$90,399	\$88,176	\$61,244	\$84,542	\$883,605
07-06-4210 FICA	\$25,000	\$23,000	\$17,686	\$20,096	\$21,574	\$20,828	\$18,700	\$19,398	\$176,198
07-06-4220 Medicare	\$6,000	\$5,500	\$4,136	\$4,700	\$5,047	\$4,879	\$4,384	\$4,536	\$41,238
07-06-4230 Unemployment Benefit	\$2,000	\$1,000	\$1,410	\$680	\$663	\$583	\$753	\$930	\$7,805
07-06-4240 IMRF Expense	\$65,000	\$26,334	\$14,717	\$19,628	\$28,001	\$63,800	\$58,089	\$32,101	\$285,863
07-06-5300 Contractual Services	\$170,900	\$113,900	\$107,393	\$108,862	\$54,853	\$42,226	\$38,011	\$36,404	\$613,781
07-06-5301 Technology	\$92,500	\$34,500	\$5,248	\$19,725	\$21,223	\$25,523	\$16,122	\$17,220	\$150,156
07-06-5306 Contractual Lab	\$40,000	\$30,000	\$30,253	\$21,946	\$22,386	\$20,076	\$14,153	\$19,953	\$137,576
07-06-5321 Printing & Publications	\$5,500	\$5,500	\$296	\$0	\$2,229	\$149	\$26	\$874	\$11,231
07-06-5330 Water Engineering	\$225,000	\$32,500	\$16,768	\$10,857	\$260,136	\$25,984	\$7,574	\$23,637	\$515,587
07-06-5331 Engineering	\$25,000	\$25,000	\$6,910	\$29,298	\$2,039	\$0	\$0	\$0	\$38,246
07-06-5332 Lake Michigan Allocation	\$726,072	\$530,000	\$310,652	\$432,722	\$0	\$0	\$0	\$0	\$741,374
07-06-5341 Training	\$10,500	\$5,500	\$846	\$5,705	\$3,179	\$1,667	\$3,328	\$3,758	\$41,831
07-06-5343 Meal Expense	\$2,750	\$2,750	\$238	\$746	\$1,003	\$809	\$375	\$548	\$8,258
07-06-5344 Safety Clothing	\$1,250	\$3,250	\$557	\$1,549	\$4,503	\$2,809	\$3,997	\$3,450	\$30,355
07-06-5350 Utilities	\$59,000	\$56,000	\$42,027	\$46,500	\$49,670	\$37,165	\$36,361	\$32,581	\$319,968
07-06-5353 Power Purchase	\$130,000	\$130,000	\$125,943	\$101,439	\$156,262	\$128,826	\$133,348	\$137,839	\$1,472,504
07-06-5361 Maintenance-Weils	\$75,000	\$55,000	\$41,931	\$51,971	\$38,770	\$55,869	\$38,062	\$37,192	\$673,028
07-06-5362 Water Storage Tank	\$306,120	\$306,120	\$306,120	\$525,349	\$520,300	\$322,439	\$381,396	\$381,396	\$3,149,277
07-06-5372 Equipment Rental	\$0	\$0	\$0	\$99,000	\$18,750	\$12,750	\$6,000	\$165	\$136,903
07-06-5401 Office Supplies	\$3,800	\$3,800	\$127	\$1,572	\$2,154	\$2,549	\$2,338	\$1,109	\$19,520
07-06-5402 Safety Equipment	\$1,000	\$3,000	\$144	\$776	\$3,997	\$8,336	\$3,978	\$746	\$34,314
07-06-5420 Lab Supplies & Equipment	\$6,000	\$5,000	\$2,751	\$1,585	\$3,997	\$1,633	\$2,956	\$4,626	\$84,560
07-06-5421 Chemicals	\$95,000	\$90,000	\$51,628	\$97,013	\$62,120	\$50,251	\$85,393	\$84,385	\$776,522
07-06-5430 Breaks-Materials & Repair	\$137,500	\$162,500	\$146,564	\$210,193	\$212,547	\$177,955	\$139,223	\$107,021	\$1,655,715
07-06-5470 Valves and Hydrants	\$70,000	\$45,000	\$23,927	\$21,323	\$44,934	\$24,675	\$49,750	\$31,169	\$392,100
	\$2,974,423	\$2,171,417	\$1,578,498	\$2,245,722	\$1,973,043	\$1,435,068	\$1,387,131	\$1,366,082	\$15,730,375

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Sewer

	4/30/2025 Fiscal Year 2024-2025 Budget	Amended Fiscal Year 2023-2024 Budget	2/29/2024	4/30/2023	4/30/2022	4/30/2021	4/30/2020	4/30/2019	4/30/2018
07-07-4100 Salaries	\$319,353	\$286,076	\$142,795	\$208,855	\$293,066	\$274,717	\$252,531	\$244,473	\$2,464,854
07-07-4101 Clerical Salaries	\$33,116	\$30,267	\$40,914	\$49,627	\$39,955	\$21,569	\$13,425	\$13,849	\$224,603
07-07-4104 Overtime Meal Reimburse	\$0	\$0	\$2	\$0	\$0	\$0	\$0	\$0	\$2
07-07-4106 Clothing Stipend Taxable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
07-07-4107 Clothing Allowance Taxable	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
07-07-4110 Seasonal Salaries	\$25,000	\$25,000	\$13,666	\$7,064	\$4,056	\$6,286	\$8,616	\$8,620	\$171,941
07-07-4120 Overtime	\$10,000	\$10,000	\$14,137	\$11,226	\$10,900	\$5,891	\$5,474	\$1,100	\$55,657
07-07-4121 Clerical Overtime	\$1,000	\$0	\$1,222	\$820	\$1,601	\$391	\$0	\$0	\$3,963
07-07-4200 Insurance Benefit	\$105,000	\$75,000	\$46,719	\$64,376	\$94,151	\$93,637	\$74,357	\$71,986	\$832,401
07-07-4210 FICA	\$30,000	\$26,350	\$15,176	\$17,366	\$23,227	\$20,420	\$19,072	\$17,459	\$169,755
07-07-4220 Medicare	\$8,000	\$8,000	\$3,549	\$4,061	\$5,432	\$4,783	\$4,472	\$4,083	\$39,747
07-07-4230 Unemployment Benefit	\$1,000	\$0	\$1,903	\$592	\$578	\$571	\$795	\$895	\$8,034
07-07-4240 IMRF Expense	\$60,000	\$30,000	\$12,535	\$16,912	\$30,139	\$62,483	\$59,294	\$28,765	\$278,912
07-07-5300 Contractual Services	\$18,900	\$34,900	\$13,790	\$3,231	\$13,462	\$10,159	\$15,752	\$33,667	\$212,418
07-07-5301 Technology	\$20,000	\$26,000	\$2,091	\$13,180	\$13,562	\$21,802	\$14,323	\$15,311	\$118,448
07-07-5330 Sewer Engineering	\$258,000	\$90,000	\$76,350	\$22,662	\$47,937	\$46,635	\$58,133	\$71,213	\$512,303
07-07-5341 Training	\$8,000	\$8,000	\$0	\$58	\$1,580	\$1,347	\$2,257	\$1,567	\$21,506
07-07-5343 Meal Expense	\$1,250	\$1,250	\$0	\$0	\$665	\$423	\$335	\$345	\$5,951
07-07-5344 Safety Clothing	\$5,500	\$5,500	\$244	\$318	\$3,716	\$2,959	\$3,665	\$3,059	\$27,812
07-07-5350 Utilities	\$10,000	\$10,000	\$504	\$3,469	\$15,922	\$12,840	\$11,353	\$9,916	\$79,753
07-07-5353 Power Purchase	\$4,000	\$4,000	\$2,730	\$3,006	\$2,524	\$2,476	\$3,184	\$3,149	\$32,463
07-07-5401 Office Supplies	\$2,500	\$2,500	\$0	\$314	\$412	\$0	\$0	\$0	\$90,903
07-07-5402 Safety Equipment	\$1,200	\$1,200	\$0	\$524	\$630	\$2,964	\$1,684	\$923	\$14,532
07-07-5420 Lab. Supplies & Equipment	\$1,500	\$1,500	\$0	\$442	\$946	\$3,939	\$1,258	\$395	\$24,052
07-07-5421 Chemicals	\$1,000	\$1,000	\$0	\$590	\$775	\$419	\$409	\$185	\$14,501
07-07-5430 Breaks-Materials & Repair	\$500	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$12,059
	\$2,000	\$2,000	\$0	\$18	\$0	\$639	\$0	\$5,310	\$60,417
	\$927,798	\$679,043	\$388,327	\$428,712	\$605,437	\$597,351	\$550,388	\$537,772	\$5,476,856

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STP

	4/30/2023 Fiscal Year 2024-2025 Budget	Amended Fiscal Year 2023-2024 Budget	2/29/2024	4/30/2023	4/30/2022	4/30/2021	4/30/2020	4/30/2019	
07-08-4100 Salaries	\$355,368	\$326,185	\$211,376	\$260,958	\$279,995	\$255,582	\$239,269	\$213,819	\$2,531,683
07-08-4101 Clerical Salaries	\$17,890	\$17,038	\$32,177	\$37,168	\$39,148	\$21,569	\$13,425	\$13,849	\$208,358
07-08-4104 Overtime Meal Reimburse	\$0	\$0	\$24	\$0	\$0	\$0	\$0	\$0	\$24
07-08-4105 Stipend	\$0	\$0	\$500	\$0	\$0	\$0	\$0	\$0	\$500
07-08-4106 Clothing Stipend Taxable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
07-08-4107 Clothing Allowance Taxabl	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
07-08-4110 Seasonal Salaries	\$25,000	\$25,000	\$13,666	\$6,960	\$4,160	\$6,286	\$8,616	\$8,488	\$145,441
07-08-4120 Overtime	\$15,000	\$15,000	\$19,318	\$14,094	\$7,467	\$3,344	\$8,428	\$25,428	\$205,573
07-08-4121 Clerical Overtime	\$2,500	\$2,500	\$1,222	\$813	\$1,601	\$391	\$0	\$0	\$4,214
07-08-4200 Insurance Benefit	\$105,000	\$100,000	\$70,054	\$84,972	\$85,843	\$84,045	\$67,431	\$60,377	\$779,021
07-08-4210 FICA	\$25,000	\$25,000	\$19,946	\$19,808	\$21,988	\$19,100	\$18,253	\$17,052	\$168,786
07-08-4220 Medicare	\$7,500	\$7,500	\$4,665	\$4,632	\$5,143	\$4,474	\$4,280	\$3,988	\$39,516
07-08-4230 Unemployment Benefit	\$1,500	\$0	\$1,675	\$672	\$591	\$527	\$739	\$772	\$7,146
07-08-4240 IMRF Expense	\$60,000	\$32,000	\$16,722	\$19,345	\$28,266	\$56,742	\$56,649	\$28,081	\$265,016
07-08-5300 Contractual Services	\$20,300	\$17,300	\$17,555	\$9,420	\$18,544	\$24,106	\$16,943	\$15,348	\$391,278
07-08-5301 Technology	\$175,000	\$175,000	\$37,566	\$45,095	\$25,698	\$47,742	\$54,637	\$41,327	\$320,278
07-08-5306 Contractual Lab	\$45,000	\$40,000	\$32,965	\$27,204	\$23,373	\$28,627	\$27,341	\$21,340	\$191,836
07-08-5314 Annual NPDES Permit	\$33,500	\$33,500	\$33,500	\$33,500	\$33,500	\$33,500	\$33,500	\$33,500	\$363,500
07-08-5341 Training	\$4,200	\$4,200	\$1,562	\$3,257	\$1,718	\$1,209	\$2,819	\$3,644	\$31,617
07-08-5343 Meal Expense	\$4,650	\$4,650	\$1,636	\$1,778	\$1,417	\$423	\$356	\$598	\$10,752
07-08-5344 Safety Clothing	\$5,250	\$5,250	\$2,553	\$2,604	\$3,984	\$2,981	\$3,727	\$3,000	\$33,318
07-08-5350 Utilities	\$36,500	\$36,500	\$7,680	\$25,926	\$46,786	\$45,432	\$38,015	\$40,778	\$291,672
07-08-5353 Power Purchase	\$150,000	\$150,000	\$137,046	\$132,567	\$146,871	\$169,117	\$186,290	\$176,872	\$1,736,497
07-08-5365 Maint Repair West Plant	\$65,000	\$50,000	\$23,457	\$44,887	\$41,346	\$37,853	\$49,845	\$26,660	\$397,501
07-08-5366 Maint Repair East Plant	\$75,000	\$65,000	\$36,557	\$44,157	\$56,864	\$48,791	\$56,188	\$54,539	\$374,996
07-08-5373 Waste Removal	\$275,000	\$275,000	\$85,722	\$199,269	\$160,264	\$195,283	\$233,270	\$194,666	\$1,893,675
07-08-5377 Intergovernmental Groups	\$35,000	\$25,000	\$20,677	\$19,490	\$16,356	\$20,254	\$20,156	\$15,004	\$112,523
07-08-5401 Office Supplies	\$2,000	\$2,000	\$372	\$412	\$1,052	\$2,911	\$2,677	\$1,543	\$21,521
07-08-5402 Safety Equipment	\$4,000	\$4,000	\$1,031	\$2,972	\$3,247	\$4,863	\$4,259	\$2,366	\$38,074
07-08-5420 Lab Supplies & Equipment	\$18,000	\$18,000	\$7,517	\$12,720	\$3,247	\$11,495	\$13,287	\$9,398	\$54,738
07-08-5421 Chemicals	\$80,000	\$30,000	\$73,700	\$43,032	\$25,667	\$20,931	\$12,750	\$30,729	\$356,090
	\$1,644,158	\$1,485,623	\$912,442	\$1,097,714	\$1,056,310	\$1,147,579	\$1,173,150	\$1,043,164	\$10,906,253

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Water & Sewer Administration

	4/30/2025 Fiscal Year 2024-2025 Budget	Amended Fiscal Year 2023-2024 Budget	2/29/2024	4/30/2023	4/30/2022	4/30/2021	4/30/2020	4/30/2019	
07-00-3900 Miscellaneous Revenue	\$0	\$0	\$96,804	\$166,317	\$15,633	\$187,079	\$106,807	\$45,455	\$1,005,567
07-09-4100 Salaries	\$130,300	\$133,053	\$126,486	\$156,395	\$184,582	\$160,272	\$96,271	\$99,324	\$1,272,223
07-09-4101 Clerical Salaries	\$470,219	\$407,226	\$190,288	\$327,909	\$318,529	\$349,743	\$309,337	\$325,428	\$2,521,972
07-09-4104 Overtime Meal Reimburse	\$0	\$0	\$31	\$0	\$0	\$0	\$0	\$0	\$31
07-09-4106 Clothing Stipend Taxable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
07-09-4107 Clothing Allowance Taxable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
07-09-4120 Overtime	\$10,000	\$8,000	\$4,198	\$6,007	\$5,250	\$4,309	\$1,900	\$1,128	\$24,418
07-09-4121 Clerical Overtime	\$15,000	\$15,000	\$8,272	\$13,712	\$11,259	\$3,303	\$6,606	\$3,827	\$52,600
07-09-4200 Insurance Benefit	\$146,000	\$138,000	\$99,206	\$118,836	\$110,391	\$109,173	\$81,081	\$79,403	\$858,835
07-09-4210 FICA	\$38,000	\$38,000	\$22,649	\$29,718	\$32,097	\$31,593	\$26,004	\$25,816	\$227,700
07-09-4220 Medicare	\$10,000	\$8,000	\$5,382	\$7,252	\$7,506	\$7,476	\$6,185	\$6,133	\$54,925
07-09-4230 Unemployment Benefit	\$1,500	\$0	\$2,003	\$921	\$1,084	\$558	\$566	\$1,075	\$18,307
07-09-4240 IMRF Expense	\$95,000	\$38,000	\$19,055	\$28,933	\$45,226	\$95,366	\$79,767	\$42,129	\$480,935
07-09-5300 Contractual Services	\$26,000	\$26,100	\$36,857	\$25,508	\$36,191	\$28,072	\$16,716	\$18,215	\$305,443
07-09-5301 Technology	\$3,000	\$3,000	\$1,170	\$2,475	\$14,060	\$15,725	\$13,706	\$15,187	\$90,766
07-09-5321 Printing & Publications	\$18,000	\$18,000	\$9,220	\$13,118	\$13,911	\$10,854	\$12,551	\$11,528	\$100,508
07-09-5322 Postage	\$27,000	\$27,000	\$11,375	\$24,761	\$24,152	\$22,294	\$23,722	\$26,078	\$265,531
07-09-5323 Insurance & Bonding	\$352,000	\$335,246	\$328,108	\$250,000	\$230,256	\$206,463	\$205,870	\$191,815	\$1,763,083
07-09-5360 Maint. & Repair	\$150,000	\$0	\$0	\$0	\$12	\$986	\$105	\$1,270	\$28,957
07-09-5470 Meters	\$200,000	\$900,000	\$1,741,562	\$551,218	\$79,498	\$158,634	\$266,482	\$209,669	\$3,483,911
07-09-7965 capital assets proprietary, i	\$0	\$0	\$0	\$1,727,872	\$0	\$0	\$0	\$0	\$1,727,872
07-09-8000 Miscellaneous Expenses	\$0	\$0	\$0	(\$0)	\$1,847	\$9,282	\$6,196	\$2,410	\$71,097
07-09-8100 Transfer Out-	\$2,411,040	\$2,339,502	\$2,339,502	\$2,390,000	\$1,625,775	\$0	(\$1,807,998)	\$2,078,786	\$6,626,065
07-09-8101 Transfer Out-Debt	\$2,116,036	\$1,804,790	\$945,922	\$1,757,735	\$1,757,735	\$1,901,775	\$2,237,365	\$2,009,505	\$6,757,568
Water Surplus (Deficit)	\$6,228,185 (\$30)	\$6,238,917 \$175,000	\$5,891,287 (\$1,253,817)	\$7,432,368 (\$2,530,436)	\$4,499,360 \$1,420,302	\$3,115,875 \$4,916,934	\$1,582,429 \$4,331,411	\$5,148,725 \$1,987,048	\$26,631,847 \$36,462,411

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\$58,820

Capital Replacement Progr

11-00-3233 Vehicle Replacement

11-00-3910 Transfer

11-00-4010 fund bal. rec. net post.

11-00-7301 Vehicles

11-00-7302 Computers

11-00-7303 Technology Capital

11-00-7304 Building

4/30/2025	Amended Fiscal Year 2023-2024 Budget	2/29/2024	4/30/2023	4/30/2022	4/30/2021	4/30/2020	4/30/2019	4/30/2018
Year 2024-2025 Budget								
\$0	\$0	\$0	\$0	\$280	\$854	\$2,510	\$5,000	\$18,231
\$68,180	\$68,180	\$68,180	\$0	\$605,000	\$0	\$777,080	\$603,545	\$4,982,307
\$68,180	\$68,180	\$68,180	\$0	\$605,280	\$854	\$779,590	\$608,545	\$5,000,537
\$0	\$0	\$0	\$418,800	\$0	\$0	\$0	\$0	\$418,800
\$68,180	\$68,180	\$68,180	\$73,585	\$326,418	\$70,082	\$153,575	\$140,924	\$2,701,862
\$0	\$0	\$0	\$0	\$1,275	\$52,579	\$42,376	\$1,407	\$201,226
\$0	\$0	\$0	\$0	\$45,815	\$119,765	\$128,735	\$65,550	\$656,813
\$0	\$0	\$0	\$0	\$48,840	\$41,965	\$33,276	\$27,891	\$339,830
\$68,180	\$68,180	\$68,180	\$492,385	\$422,048	\$284,391	\$357,962	\$235,772	\$4,318,530

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Water & Sewer Capital Pro

Transfer In

	4/30/2025 Year 2024-2025 Budget	Amended Fiscal Year 2023-2024 Budget	2/29/2024	4/30/2023	4/30/2022	4/30/2021	4/30/2020	4/30/2019	
12-00-3910	\$2,342,860	\$2,339,502	\$2,339,502	\$2,390,000	\$1,625,775	\$0	(\$1,882,998)	\$2,003,786	\$14,656,456
	\$2,342,860	\$2,339,502	\$2,339,502	\$2,390,000	\$1,625,775	\$0	(\$1,882,998)	\$2,003,786	\$14,656,456
12-00-7010	\$0	\$0	\$0	\$268,634	\$0	\$0	\$0	\$0	\$268,634
12-00-7300	\$200,000	\$75,000	\$0	\$44,475	\$0	\$12,550	\$285,221	\$18,742	\$360,988
12-00-7301	\$50,000	\$0	\$0	\$85,262	\$0	(\$0)	\$980	\$16,444	\$641,926
12-00-7302	\$0	\$0	\$0	\$0	\$0	\$8,766	\$2,185	\$1,999	\$40,914
12-00-7303	\$75,000	\$50,000	\$0	\$0	\$0	\$21,436	\$46,686	\$48,589	\$180,027
12-00-7602	\$1,025,000	\$690,000	\$355,338	\$3,242	\$0	(\$0)	\$252,812	(\$0)	\$594,278
12-00-7610	\$75,000	\$270,000	\$18,190	\$73,008	\$45,477	\$0	\$0	\$0	\$136,675
12-00-7615	\$0	\$813,000	\$2,200	\$21,162	\$0	\$2	\$204,340	\$0	\$227,704
12-00-7620	\$4,800,000	\$4,039,002	\$3,391,214	\$0	\$570	\$1,689	\$3,382,686	\$451	\$6,782,806
12-00-7800	\$125,000	\$0	\$0	\$0	\$242,731	\$0	\$0	\$28,680	\$271,411
	\$6,350,000	\$5,937,002	\$3,766,942	\$495,782	\$305,754	\$44,443	\$4,174,909	\$114,906	\$9,505,863

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Capital Projects

13-00-3901	Government Agency	\$50,000	\$2,861,015	\$1,324,305	\$1,597,679	\$109,606	\$0	\$0	\$0
13-00-3902	Other financing source	\$0	\$2,741,800	\$741,800	\$0	\$0	\$0	\$0	\$0
13-00-3910	Transfer In	\$1,136,400	\$971,400	\$971,400	\$659,650	\$0	(\$750,000)	\$650,000	\$9,743,199
		\$1,186,400	\$6,574,215	\$3,037,505	\$2,257,329	\$109,606	(\$750,000)	\$650,000	\$12,773,988
13-00-5330	Capital Engineering	\$150,000	\$295,000	\$32,930	\$0	\$0	\$0	\$0	\$32,930
13-00-7310	Facility Construction- PW	\$125,000	\$57,500	\$15,328	\$92,826	\$54,223	\$1,652,311	\$3,842,949	\$6,130,362
13-00-7311	Facility Constr.-City Hall / F	\$0	\$930,000	\$1,606,363	\$3,115,933	\$6,921,959	\$7,782,183	\$338,017	\$20,430,657
13-00-7312	Facility Constr.-City Park	\$0	\$0	\$0	\$0	\$114,673	\$0	\$0	\$114,673
13-00-7640	Capital Construction	\$2,850,000	\$2,520,700	\$975,555	\$73,096	\$0	\$0	\$0	\$1,609,999
13-00-7641	Rebuild Illinois	\$0	\$182,832	\$134,514	\$0	\$109,477	\$0	\$0	\$243,991
13-00-7642	American Rescue Plan	\$0	\$2,678,183	\$1,854,224	\$1,597,679	\$367	\$0	\$0	\$3,453,269
		\$3,125,000	\$6,574,215	\$4,618,915	\$4,879,533	\$7,200,698	\$9,434,494	\$4,180,966	\$12,014,881

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TIF-Iarkin/30

15-00-3020 GASB 54
15-00-3110 Current Year Tax Levy

15-00-5300 Contractual Services
15-00-5302 Legal Services
15-00-5312 Consulting
15-00-5314 Planning
15-00-5330 Engineering
15-00-5400 Material & Supplies
15-00-7501 Operating Expenses

4/30/2023	Amended Fiscal Year 2023-2024 Budget	2/29/2024	4/30/2023	4/30/2022	4/30/2021	4/30/2020	4/30/2019	From Inception
Year 2024-2025 Budget								
\$0	\$0	\$0	\$28,058	\$0	\$0	\$0	\$0	\$28,058
\$30,000	\$35,000	\$26,542	\$26,876	\$36,707	\$0	\$1,324	\$1,336	\$92,786
\$30,000	\$35,000	\$26,542	\$54,934	\$36,707	\$0	\$1,324	\$1,336	\$120,844
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$465	\$0	\$0	\$0	\$0	\$1,175	\$8,154
\$30,000	\$0	\$0	\$0	\$0	\$90	\$210	\$5,775	\$8,430
\$0	\$35,000	\$0	\$1	\$1,950	\$0	\$12,113	\$0	\$16,082
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,424	\$5,039
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$30,000	\$35,000	\$465	\$1	\$1,950	\$90	\$12,323	\$11,374	\$37,705

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Water/Sewer Debt

	4/30/2025	Amended Fiscal Year 2023-2024 Budget	2/29/2024	4/30/2023	4/30/2022	4/30/2021	4/30/2020	4/30/2019	4/30/2018
30-00-3910	Transfer In								
	\$2,047,856	\$1,736,610	\$877,742	\$0	\$1,757,735	\$1,901,775	\$2,237,365	\$2,009,505	\$310,472,661
	\$2,047,856	\$1,736,610	\$877,742	(\$34,088,121)	\$1,757,735	\$1,901,775	\$2,237,365	\$2,009,505	(\$310,472,661)
30-00-6102	IEPA 2011 Principal			\$0	(\$50)	\$0	\$576,286	(\$80)	\$859,427
30-00-6103	2019 W/S G.O. Bond Princ	\$201,284	\$100,955	\$0	\$0	\$0	\$0	\$0	\$0
30-00-6104	Vactor Truck Principal	\$945,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
30-00-6202	IEPA 2011 Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
30-00-6203	2019 W/S G.O. Bond Intere	\$28,851	\$14,112	\$30,158	\$32,613	\$34,976	\$76,522	\$39,881	\$410,005
30-00-6204	Vactor Truck Interest	\$561,475	\$267,675	\$582,600	\$627,600	\$670,350	\$275,588	\$0	\$2,423,813
30-00-6301	Bond Bank Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
30-00-6303	2019A Refunding Bank Fee	\$0	\$475	\$475	(\$56,629)	\$475	\$395	\$475	\$1,900
30-00-7205	Chgs long term debt	\$0	\$0	(\$56,629)	\$0	\$0	\$0	\$0	(\$56,629)
	\$2,047,856	\$1,736,610	\$383,217	\$556,604	\$604,079	\$705,802	\$928,792	\$40,356	\$1,619,416

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Capital Construction Debt

	4/30/2023 Year 2024-2025 Budget	Amended Fiscal Year 2023-2024 Budget	2/29/2024	4/30/2023	4/30/2022	4/30/2021	4/30/2020	4/30/2019	4/30/2018
32-00-3920 Tran lease pymn debt gasb	\$0	\$0	\$0	\$27,994	\$0	\$0	\$0	\$0	\$27,994
32-00-3910 Transfer In	\$763,600	\$763,600	\$385,675	\$770,850	\$769,350	\$836,643	\$0	\$0	\$2,762,518
	\$763,600	\$763,600	\$385,675	\$798,844	\$769,350	\$836,643	\$0	\$0	\$2,790,512
32-00-6101 2019 GO Bond-Principal	\$410,000	\$390,000	\$0	\$370,000	\$195,000	\$0	\$0	\$0	\$565,000
32-00-6201 2019 G.O. Bond Interest	\$351,100	\$371,100	\$180,675	\$390,100	\$404,225	\$372,736	\$0	\$0	\$1,347,736
32-00-6203 Tran lease pymn debt gasb	\$0	\$0	\$0	\$25,341	\$0	\$0	\$0	\$0	\$25,341
32-00-6204 Tran lease pymn debt gasb	\$0	\$0	\$0	\$2,653	\$0	\$0	\$0	\$0	\$2,653
32-00-6301 2019 G.O. Bond Fees	\$2,500	\$2,500	\$475	\$475	\$475	\$475	\$0	\$0	\$1,900
	\$763,600	\$763,600	\$181,150	\$788,569	\$599,700	\$373,211	\$0	\$0	\$1,942,630

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West Plant Rehab

35-00-3901 IEPA Reimbursements
35-00-3905 IEPA Loan Forgiveness
35-00-3910 Transfer In

35-00-5330 Engineering
35-00-7010 capital assets proprietary, f
35-00-7512 West Plant Rehab
35-00-7513 West Plant Rehab-Design
35-00-7631 East STP Plant Construction

4/30/2025		Amended Fiscal Year 2023-2024 Budget		2/29/2024	4/30/2023	4/30/2022	4/30/2021	4/30/2020	4/30/2019	From Inception
Year 2024-2025 Budget										4/30/2019
\$15,830,000		\$15,000,000		\$10,456,769			\$0	\$0	\$0	\$10,456,769
\$0		\$0		\$0	(\$0)	\$0	\$0	\$0	\$0	\$2,518,704
\$0		\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$15,830,000		\$15,000,000		\$10,456,769	\$2,518,704	\$0	\$0	\$0	\$0	\$12,975,473
\$1,050,000		\$905,075		\$0	\$33,600	\$0	\$0	\$0	\$0	\$33,600
\$0		\$0		\$0	\$5,306,502	\$0	\$0	\$0	\$0	\$5,306,502
\$15,830,000		\$10,000,000		\$12,200,369	\$7,215	(\$0)	\$0	\$0	\$0	\$10,294,047
\$0		\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0		\$5,000,000		\$2,378,956	\$0	\$0	\$0	\$0	\$0	\$2,378,957
\$16,880,000		\$15,905,075		\$14,579,325	\$5,347,318	(\$0)	\$0	\$0	\$0	\$7,400,102

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TIF-Weber/Division

41-00-3110 Current Year Tax Levy

- 41-00-5300 Contractual Services
- 41-00-5302 Legal Services
- 41-00-5312 Consulting
- 41-00-5314 Planning
- 41-00-5330 Engineering
- 41-00-5400 Material & Supplies
- 41-00-7501 Operating Expenses

4/30/2025		Amended Fiscal Year 2023-2024 Budget		2/29/2024	4/30/2023	Fiscal YTD Activity, Period Ending					4/30/2019	From Inception
Fiscal Year 2024-2025 Budget						4/30/2022	4/30/2021	4/30/2020				4/30/2019
\$100,000		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$100,000		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$10,000		\$0	\$243	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$243	\$243
\$12,500		\$0	\$3,671	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,671	\$3,671
\$20,000		\$0	\$21,940	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$21,940	\$21,940
\$17,500		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$20,000		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$20,000		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$100,000		\$0	\$25,854	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,854	\$25,854

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Garbage

80-00-3540 Refuse Service Rec

80-00-5300 Contractual Services

4/30/2023		Fiscal YTD Activity, Period Ending							From Inception	
Year 2024-2025 Budget	Amended Fiscal Year 2023-2024 Budget	2/29/2024	4/30/2023	4/30/2022	4/30/2021	4/30/2020	4/30/2019	4/30/2018	4/30/2017	
\$1,469,562	\$1,395,712	\$813,950	\$1,347,090	\$1,298,372	\$1,256,094	\$1,331,855	\$1,315,108	\$13,277,066	\$0	
\$1,469,562	\$1,395,712	\$813,950	\$1,347,090	\$1,298,372	\$1,256,094	\$1,331,855	\$1,315,108	\$13,277,066	\$0	
\$1,469,562	\$1,395,712	\$1,013,008	\$1,307,408	\$1,265,505	\$1,225,879	\$1,312,168	\$1,278,483	\$13,203,167	\$0	
\$1,469,562	\$1,395,712	\$1,013,008	\$1,307,408	\$1,265,505	\$1,225,879	\$1,312,168	\$1,278,483	\$13,203,167	\$0	

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Police Pension Fund

	4/30/2023	Amended Fiscal Year 2023-2024 Budget	2/29/2024	4/30/2023	4/30/2022	4/30/2021	4/30/2020	4/30/2019	From Inception
98-00-3110 Current Year Tax Levy	\$1,296,406	\$930,141	\$1,819,339	\$813,861	\$821,447	\$772,225	\$1,017,921	\$0	\$6,403,300
98-00-3611 Interest Income	\$0	\$240,483	\$132,142	\$610,452	\$1,311,694	\$631,173	(\$639,034)	\$865,833	\$5,328,897
98-00-3800 Auditor Market Value	\$0	\$0	\$1,949,701	(\$542,890)	(\$5,296,823)	\$5,450,435	\$181,671	\$455,390	\$6,883,828
98-00-3900 Miscellaneous Revenue	\$0	\$0	\$2,520	\$0	\$0	\$0	\$0	\$0	\$3,520
98-00-3961 Employer Contribution-Ret	\$150,000	\$150,000	\$0	\$150,000	\$150,000	\$0	\$1,022,225	\$620,153	\$4,200,194
98-00-3962 Plan Member Contribution	\$300,000	\$295,368	\$199,817	\$309,986	\$301,645	\$306,830	(\$307,526)	\$281,904	\$2,325,727
	\$1,746,406	\$1,615,992	\$4,103,520	\$1,341,409	(\$711,256)	\$7,160,663	\$1,275,257	\$2,223,279	\$25,144,366
98-00-5300 Contractual Services	\$40,000	\$32,000	\$34,790	\$37,436	\$30,738	\$31,360	(\$29,579)	\$24,430	\$191,041
98-00-5302 Legal Services	\$6,000	\$5,000	\$2,425	\$5,575	\$2,798	\$11,373	(\$17,158)	\$8,860	\$28,112
98-00-5321 Pension Payments/Refund	\$1,600,000	\$1,499,492	\$1,027,999	\$1,455,783	\$1,474,813	\$0	(\$1,112,433)	\$1,193,424	\$7,215,781
98-00-5342 Travel Expenses	\$2,000	\$1,000	\$1,223	(\$0)	\$668	\$39	(\$2,697)	\$2,907	\$8,884
98-00-5343 Conference Expenses	\$906	\$1,000	\$0	\$550	\$0	\$0	\$0	\$0	\$550
98-00-5345 Dues & Subscriptions	\$2,500	\$2,500	\$0	\$0	\$2,145	\$1,180	(\$2,001)	\$3,595	\$9,844
98-00-5560 Investment Expense	\$75,000	\$70,000	\$14,479	\$70,146	\$85,623	\$77,243	(\$65,217)	\$60,959	\$351,035
98-00-8000 Miscellaneous Expenses	\$0	\$5,000	\$795	\$5,300	\$4,312	\$4,349	(\$3,885)	\$3,548	\$43,975
98-00-8032 Refund-Employee Codepo	\$20,000	\$0	\$23,332	\$4,115	\$0	\$1,289,707	(\$52,824)	\$0	\$1,264,330
	\$1,746,406	\$1,615,992	\$1,105,044	\$1,578,905	\$1,601,098	\$1,415,251	(\$1,285,794)	\$1,297,724	\$9,115,553

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Police Special Assets

	4/30/2025 Fiscal Year 2024 - 2025 Budget	Amended Fiscal Year 2023-2024 Budget	2/29/2023	4/30/2023	4/30/2022	4/30/2021	4/30/2020	4/30/2019	4/30/2018
99-00-3240	\$0	\$3,500	\$0	\$0	\$0	\$0	\$0	\$0	\$27,477
DUI Fines	\$0	\$0	\$0	\$0	\$700	\$350	\$1,750	\$5,610	\$67,167
99-00-3241	\$0	\$0	\$0	\$15,100	\$2,467	\$22,456	\$566	\$1,209	\$30,397
Special Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
99-00-3242	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Article 36	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
99-00-3243	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
BJA / LLE Safety	\$45,000	\$0	\$0	\$80,209	\$0	\$0	\$0	\$0	\$80,209
99-00-3244	\$5,000	\$5,000	\$0	\$2,777	\$20,036	\$0	\$0	\$0	\$22,813
Police Seizure	\$50,000	\$8,500	\$0	\$98,086	\$23,203	\$22,806	\$2,316	\$6,819	\$228,063
Police Forfeiture	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
99-00-5400	\$0	\$0	\$0	\$98,086	\$0	\$0	\$0	\$0	\$98,086
Material & Supplies	\$45,000	\$0	\$0	\$0	\$4,783	\$0	\$0	\$0	\$4,783
99-00-5401	\$5,000	\$0	\$0	\$0	\$36	\$0	\$0	\$0	\$36
Police Seizure	\$0	\$8,500	\$0	\$0	\$0	\$0	\$0	\$0	\$90,412
99-00-5402	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Police Forfeiture	\$50,000	\$8,500	\$0	\$98,086	\$9,590	\$0	\$0	\$0	\$205,147
99-00-7300	\$52,850,060	\$54,869,133	\$36,711,093	\$1,833,820	\$29,441,084	\$35,355,728	\$23,713,756	\$30,813,345	\$296,373,973
Total Revenue	\$60,258,554	\$60,788,827	\$45,861,111	\$39,693,312	\$11,032,318	\$29,577,326	\$23,989,935	\$21,319,642	\$238,940,623
Total Expenditures	(\$7,407,594)	(\$5,919,694)	(\$4,690,014)	(\$37,859,492)	(\$1,591,254)	\$5,778,402	(\$276,179)	\$9,493,703	\$57,424,351



City Council Agenda Memo**Crest Hill, IL**

Meeting Date:	March 4, 2024
Submitter:	Lisa Banovetz, Director of Finance / Glen Conklin, Treasurer
Department:	Treasurer's Office
Agenda Item:	Approval of the List of Bills issued through March 5, 2024 in the amount of \$484,152.82

Summary: Attached is the List of Bills issued through March 5, 2024 in the amount of \$484,152.82.

Recommended Council Action: Approval of the List of Bills issued through March 5, 2024 in the amount of \$484,152.82.

Financial Impact:

Funding Source: Expenditures will be paid from the respective fund from which the expenditure originated.

Budgeted Amount:

Cost:

Attachments Approval of the List of Bills issued through March 5, 2024 in the amount of \$484,152.82

Report Criteria:

Detail report type printed

[Report]. Check Issue Date = 03/05/2024

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
26	Aflac	February 202	MARCH 2024 AFLAC	02/26/2024	1,533.60	1,533.60	21930	03/05/2024	224	01002439
Total 26:					1,533.60	1,533.60				
46	Republic Ser	0721-007895	MARCH 2024 REPUBLI	02/20/2024	112,556.47	112,556.47	21982	03/05/2024	224	80005300
Total 46:					112,556.47	112,556.47				
68	American Wa	7002165470-	MEMBERSHIP DUES -	10/24/2023	83.00	83.00	21932	03/05/2024	224	07085341
Total 68:					83.00	83.00				
82	Aramark	6030257151	UNIFORMS FOR EAST	02/14/2024	63.78	63.78	21933	03/05/2024	224	07085300
		6030257156	UNIFORMS FOR STRE	02/14/2024	288.67	288.67	21933	03/05/2024	224	01035300
		6030257822	UNIFORMS FOR WEST	02/16/2024	30.42	30.42	21933	03/05/2024	224	07085300
		6030259297	UNIFORMS FOR EAST	02/21/2024	141.73	141.73	21933	03/05/2024	224	07085300
		6030259298	UNIFORMS FOR FLEE	02/21/2024	435.34	435.34	21933	03/05/2024	224	01075300
		6030260236	UNIFORMS FOR WEST	02/23/2024	30.42	30.42	21933	03/05/2024	224	07085300
Total 82:					990.36	990.36				
285	Cintas Fire P	OF94699763	FIRE EXTINGUISHER I	11/08/2023	425.04	425.04	21937	03/05/2024	224	01045300
		OF94705794	FIRE EXTINGUISHER I	02/02/2024	571.05	571.05	21937	03/05/2024	224	01045300
Total 285:					996.09	996.09				
451	Dynegy 6531	January 2024	ELECTRICITY FOR WE	01/29/2024	2,275.13	2,275.13	21949	03/05/2024	224	07065353
Total 451:					2,275.13	2,275.13				
452	Dynegy 1619	January 2024	ELECTRIC FOR EAST	01/29/2024	16,688.01	16,688.01	21944	03/05/2024	224	07085353
Total 452:					16,688.01	16,688.01				
453	Dynegy 5315	January 2024	ELECTRIC FOR WEST	01/29/2024	15,705.02	15,705.02	21947	03/05/2024	224	07085353
Total 453:					15,705.02	15,705.02				
454	Dynegy 0499	January 2024	ELECTRIC FOR WELL	01/29/2024	2,611.87	2,611.87	21941	03/05/2024	224	07065353
Total 454:					2,611.87	2,611.87				
455	Dynegy 0803	January 2024	WELL #10 ELECTRIC	01/29/2024	3,250.87	3,250.87	21943	03/05/2024	224	07065353
Total 455:					3,250.87	3,250.87				
457	Dynegy 2019	January 2024	WELL #12 ELECTRIC	01/29/2024	4,529.60	4,529.60	21945	03/05/2024	224	07065353
Total 457:					4,529.60	4,529.60				
458	Dynegy 4243	January 2024	ELECTRIC FOR WELL	01/29/2024	2,638.78	2,638.78	21946	03/05/2024	224	07065353

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Total 458:					2,638.78	2,638.78				
459	Dynegy 5379	January 2024	ELECTRIC FOR WELL	01/29/2024	2,634.45	2,634.45	21948	03/05/2024	224	07065353
Total 459:					2,634.45	2,634.45				
461	Dynegy 0793	January 2024	ELECTRIC FOR WELL	01/29/2024	2,374.97	2,374.97	21942	03/05/2024	224	07065353
Total 461:					2,374.97	2,374.97				
475	EJ USA Inc	11024000932	REPLACEMENT HYDR	02/15/2024	1,237.32	1,237.32	21950	03/05/2024	224	07065470
Total 475:					1,237.32	1,237.32				
526	FedEx	8-408-81291	FEDEX EXPRESS SER	02/14/2024	47.21	47.21	21951	03/05/2024	224	01025400
Total 526:					47.21	47.21				
583	Gasvoda & A	INV24PTS00	EAST PLANT MAINTEN	02/16/2024	492.56	492.56	21953	03/05/2024	224	07085366
Total 583:					492.56	492.56				
591	Geotech Inc	52394	SURVEY SERVICES W	02/14/2024	1,440.00	1,440.00	21954	03/05/2024	224	01035330
		52395	PROFESSIONAL SURV	02/14/2024	4,500.00	4,500.00	21954	03/05/2024	224	01035330
		52397	PROFESSIONAL SURV	02/14/2024	1,260.00	1,260.00	21954	03/05/2024	224	07065330
Total 591:					7,200.00	7,200.00				
629	Hach Compa	13898987	BNCH SERVICE- DR39	01/29/2024	924.00	924.00	21956	03/05/2024	224	07085366
Total 629:					924.00	924.00				
640	Hawkins Inc	6688193	EAST PLANT CHEMICA	02/09/2024	955.15	955.15	21957	03/05/2024	224	07085421
		6690430	EAST PLANT CHLORIN	02/15/2024	640.00	640.00	21957	03/05/2024	224	07085421
		6693270	EAST PLANT CHEMICA	02/20/2024	11,342.62	11,342.62	21957	03/05/2024	224	07085421
Total 640:					12,937.77	12,937.77				
796	JCM Uniform	800869	UNIFORM PANTS	02/02/2024	79.95	79.95	21960	03/05/2024	224	01025344
Total 796:					79.95	79.95				
914	Low Voltage	32154	LVS CAMERA SERVICE	02/06/2024	540.00	540.00	21964	03/05/2024	224	01065301
Total 914:					540.00	540.00				
961	Menards	66436	BUILDING MAINTENAN	02/05/2024	79.24	79.24	21965	03/05/2024	224	01045400
		66640	BUILDING MAINTENAN	02/09/2024	74.43	74.43	21965	03/05/2024	224	01045400
		66839	BUILDING MAINTENAN	02/14/2024	32.95	32.95	21965	03/05/2024	224	01045400
		66894	JANITORIAL SUPPLIES	02/15/2024	11.35	11.35	21965	03/05/2024	224	01045400
		66947	EAST PLANT SUPPLIE	02/16/2024	166.04	166.04	21965	03/05/2024	224	07085366
Total 961:					364.01	364.01				
1002	Motion Indust	IL03-007951	MOTORS FOR EAST P	02/26/2024	2,750.29	2,750.29	21967	03/05/2024	224	07085366

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Total 1002:					2,750.29	2,750.29				
1058	Nicor 94-96-3	January 2024	WSTP MONTHLY STAT	02/08/2024	207.06	207.06	21973	03/05/2024	224	07085350
Total 1058:					207.06	207.06				
1059	Nicor 39-52-5	January 2024	WELL #10 NICOR GAS	02/12/2024	48.54	48.54	21971	03/05/2024	224	07065350
Total 1059:					48.54	48.54				
1061	Nicor 43-23-2	January 2024	CITY HALL NICOR	01/31/2024	994.94	994.94	21972	03/05/2024	224	01105350
Total 1061:					994.94	994.94				
1102	Ottosen DiNo	4014	LABOR / PERSONNEL	01/31/2024	637.50	637.50	21974	03/05/2024	224	01105302
Total 1102:					637.50	637.50				
1148	Physicians I	10246 Febru	POLICE PREEMPLOY	02/21/2024	1,736.40	1,736.40	21975	03/05/2024	224	01025310
Total 1148:					1,736.40	1,736.40				
1196	R&R Septic	24-1456	TELEWISE/LOCATE TO	02/22/2024	370.00	370.00	21978	03/05/2024	224	07075300
Total 1196:					370.00	370.00				
1219	Red Wing	706-1-10281	CLOTHING ALLOWAN	02/08/2024	215.99	215.99	21981	03/05/2024	224	07085344
		706-1-10281	CLOTHING ALLOWAN	02/08/2024	215.99	215.99	21981	03/05/2024	224	07085344
Total 1219:					431.98	431.98				
1243	Ray OHerron	2324336	UNIFORM WINTER HA	02/12/2024	77.97	77.97	21979	03/05/2024	224	01025344
		2324336	HAT EMBROIDERY	02/12/2024	30.00	30.00	21979	03/05/2024	224	01025344
		2324339	UNIFORM EQUIPMENT	02/12/2024	172.16	172.16	21979	03/05/2024	224	01025344
		2326140	BODY ARMOR-ELDOR	02/21/2024	967.99	967.99	21979	03/05/2024	224	01025344
Total 1243:					1,248.12	1,248.12				
1283	SEECO Con	19457	WEST PLANT MATERI	02/07/2024	5,085.50	5,085.50	21983	03/05/2024	224	35007512
		19466	WEST PLANT MATERI	02/20/2024	4,328.50	4,328.50	21983	03/05/2024	224	35007512
Total 1283:					9,414.00	9,414.00				
1326	Ray Soliman	March 2024	MONTHLY GAS MILEA	03/01/2024	50.00	50.00	21980	03/05/2024	224	01015342
Total 1326:					50.00	50.00				
1336	Spesia & Tayl	822308	LEGAL SERVICES	02/01/2024	172.00	172.00	21985	03/05/2024	224	01105302
		822309	GENERAL CORPORAT	02/01/2024	129.00	129.00	21985	03/05/2024	224	01105302
		822310	GENERAL CORPORAT	02/06/2024	14,263.00	14,263.00	21985	03/05/2024	224	01105302
Total 1336:					14,564.00	14,564.00				
1353	Stanard & As	SA00005611	2023 SERGEANT PRO	11/27/2023	3,718.61	3,718.61	21986	03/05/2024	224	01025341
		SA00005617	PERSONALITY EVALU	11/29/2023	495.00	495.00	21986	03/05/2024	224	01025400

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Total 1353:					4,213.61	4,213.61				
1366	Stewart Spre	3696	LOADING & TRANSP	02/19/2024	138,915.00	138,915.00	21987	03/05/2024	224	07085373
Total 1366:					138,915.00	138,915.00				
1373	Strand Assoc	0207123	EAST PLANT PHOSPH	02/12/2024	3,660.00	3,660.00	21988	03/05/2024	224	35007631
		0207124	LAKE MICHIGAN DEM	02/12/2024	3,228.52	3,228.52	21988	03/05/2024	224	07065332
		0207125	GPWC - EASTERN & W	02/12/2024	5,310.00	5,310.00	21988	03/05/2024	224	07065332
		0207126	CIPP WM REHABILITAT	02/12/2024	6,817.07	6,817.07	21988	03/05/2024	224	12007602
		0207127	PROFESSIONAL DESI	02/12/2024	7,875.90	7,875.90	21988	03/05/2024	224	07065332
		0207321	ON CALL WATER	02/12/2024	1,135.92	1,135.92	21988	03/05/2024	224	07065332
		0207324	LAKE MICHIGAN IMPLI	02/21/2024	3,390.00	3,390.00	21988	03/05/2024	224	07065332
		0207332	WELL 14 - RAW WATE	02/12/2024	1,290.00	1,290.00	21988	03/05/2024	224	12007610
Total 1373:					32,707.41	32,707.41				
1425	Third Millenni	31063	COCH UTILITY BILL RE	02/23/2024	396.74	396.74	21989	03/05/2024	224	07095321
Total 1425:					396.74	396.74				
1431	Arctic Glacier	3042404002	DELIVERY FOR ICE M	02/09/2024	283.38	283.38	21934	03/05/2024	224	01035400
Total 1431:					283.38	283.38				
1508	United Meter	4461	METER INSTALLS - 2/1	02/12/2024	3,450.00	3,450.00	21990	03/05/2024	224	07095470
		4466	METER INSTALLS - 2/1	02/19/2024	2,300.00	2,300.00	21990	03/05/2024	224	07095470
Total 1508:					5,750.00	5,750.00				
1511	University En	915191	BOOKS FOR WATER T	02/22/2024	231.00	231.00	21991	03/05/2024	224	07065341
Total 1511:					231.00	231.00				
1521	USABlueBoo	INV0026374	PUMPS FOR WELLS	02/01/2024	1,713.38	1,713.38	21992	03/05/2024	224	07065361
		INV0026569	WATER SUPPLIES	02/02/2024	68.79	68.79	21992	03/05/2024	224	07065420
		INV00271100	WASTEWATER SUPPLI	02/08/2024	154.20	154.20	21992	03/05/2024	224	07085420
		INV0027503	6-12FT ADJUSTABLE P	02/13/2024	93.90	93.90	21992	03/05/2024	224	07085366
Total 1521:					2,030.27	2,030.27				
1549	Verizon Wirel	9955604745	VERIZON WIRELESS S	02/01/2024	2,228.58	2,228.58	21993	03/05/2024	224	07065350
Total 1549:					2,228.58	2,228.58				
1563	VSP of Illinoi	March 2024	VSP-2-2024	02/21/2024	345.63	345.63	21994	03/05/2024	224	01002438
Total 1563:					345.63	345.63				
1610	Williams Brot	12 23 553 18	WBCI PAY APP #18	12/31/2023	24,479.41	24,479.41	21995	03/05/2024	224	35007631
Total 1610:					24,479.41	24,479.41				
1638	Wunderlich D	206666	DOOR REPAIR AT PW	02/23/2024	3,025.00	3,025.00	21996	03/05/2024	224	13007310

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Total 1638:					3,025.00	3,025.00				
1745	Bannon Exter	Feb 12 2024	QUARTERLY EXTERMI	02/12/2024	160.00	160.00	21936	03/05/2024	224	01045300
		Feb 21 2024	QUARTLY EXTERMINA	02/21/2024	110.00	110.00	21936	03/05/2024	224	07095300
		Feb 23 2024	PUBLIC WORKS EXTE	02/23/2024	185.00	185.00	21936	03/05/2024	224	07095300
Total 1745:					455.00	455.00				
1755	Comcast 877	February 202	MONTHLY SERVICE F	02/14/2024	10.51	10.51	21938	03/05/2024	224	01065350
Total 1755:					10.51	10.51				
1778	Konica Minolt	9009793303	ADMIN. COPY MACHIN	02/14/2024	499.03	499.03	21962	03/05/2024	224	01065301
Total 1778:					499.03	499.03				
1795	Konica Minolt	522862176	KONICA COPY MACHI	02/18/2024	436.00	436.00	21963	03/05/2024	224	01065301
Total 1795:					436.00	436.00				
1879	Nicor 24-47-6	January 2024	NICOR MONTHLY STAT	03/31/2024	889.67	889.67	21970	03/05/2024	224	01105350
Total 1879:					889.67	889.67				
1880	Nicor 17-28-8	Janaury 2024	POLICE DEPARTMENT	02/06/2024	927.73	927.73	21969	03/05/2024	224	01105350
Total 1880:					927.73	927.73				
1914	AT&T 831-00	7672146808	AT&T	02/07/2024	1,309.54	1,309.54	21935	03/05/2024	224	01105350
Total 1914:					1,309.54	1,309.54				
1950	Pure Water P	1656798	PUBLIC WORKS WATE	02/08/2024	3.00	3.00	21977	03/05/2024	224	01035343
Total 1950:					3.00	3.00				
1953	Amazon Capi	13NJ-QRLD-	PLASTIC WALL FRAME	02/21/2024	35.99	35.99	21931	03/05/2024	224	01105401
		13NJ-QRLD-	FLASH DRIVES FOR M	02/21/2024	47.69	47.69	21931	03/05/2024	224	01115401
		16LT-WVXJ-	PW SUPPLIES	02/16/2024	132.15	132.15	21931	03/05/2024	224	07095360
		1H6J-4V7G-	FLEET- PO 31487 TRAI	02/14/2024	241.06	241.06	21931	03/05/2024	224	01075400
		1R37-GLRK-	PW SUPPLIES	02/22/2024	212.51	212.51	21931	03/05/2024	224	01035400
		1HCV-CF3R-	PW TOOLS	02/23/2024	355.00	355.00	21931	03/05/2024	224	01035400
		1HDX-4X4J-	COFFEE	01/31/2024	59.97	59.97	21931	03/05/2024	224	01025343
		1J4R-P1YD-	CD, BLUE RAY	02/13/2024	65.76	65.76	21931	03/05/2024	224	01027500
		1T9X-PLDG-	YELLOW TONER FOR	02/22/2024	90.55	90.55	21931	03/05/2024	224	01165401
		1T9X-PLDG-	BLACK TONER FOR P	02/22/2024	141.98	141.98	21931	03/05/2024	224	01165401
		1T9X-PLDG-	PACKAGING TAPE	02/22/2024	3.59	3.59	21931	03/05/2024	224	01165401
		1XD4-JMFN-	AA BATTERIES	01/30/2024	24.79	24.79	21931	03/05/2024	224	01027500
Total 1953:					1,411.04	1,411.04				
1955	Precision Pa	4513	2022 MFT PAVEMENT	09/05/2023	16,443.39	16,443.39	21976	03/05/2024	224	05005300
Total 1955:					16,443.39	16,443.39				
1971	Graybar Fina	16133462	PHONE SYSTEM MON	02/24/2024	2,110.85	2,110.85	21955	03/05/2024	224	01105350

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Total 1971:					2,110.85	2,110.85				
1982	Flock Group I	INV-31658	FLOCK CAMERA CONT	02/01/2024	890.41	890.41	21952	03/05/2024	224	01065301
Total 1982:					890.41	890.41				
1985	SpectrumVol	292335	SPECTRUM MONTHLY	03/01/2024	239.21	239.21	21984	03/05/2024	224	01105350
Total 1985:					239.21	239.21				
1988	Heidi Outlaw	February 202	MEAL REIBURSEMENT	02/02/2024	15.00	15.00	21958	03/05/2024	224	01025343
Total 1988:					15.00	15.00				
2024	Comcast Bus	194926572	COMCAST MONTHLY	02/15/2024	7,894.54	7,894.54	21939	03/05/2024	224	01065301
Total 2024:					7,894.54	7,894.54				
2035	ILCMA	5068	EMPLOYMENT POSTIN	02/20/2024	50.00	50.00	21959	03/05/2024	224	01105321
Total 2035:					50.00	50.00				
2073	David Strahl	5	TEMP HR	02/28/2024	2,891.00	2,891.00	21940	03/05/2024	224	07094100
Total 2073:					2,891.00	2,891.00				
2074	MGT of Amer	MGT35312	TEMPORARY EMPLOY	02/22/2024	6,552.00	6,552.00	21966	03/05/2024	224	01165300
Total 2074:					6,552.00	6,552.00				
2079	Jeffery Prah	022324	VIDEO PRODUCTION	02/23/2024	1,100.00	1,100.00	21961	03/05/2024	224	01105300
Total 2079:					1,100.00	1,100.00				
2082	National PEL	9982	EMPLOYMENT LISTIN	02/20/2024	275.00	275.00	21968	03/05/2024	224	01105321
Total 2082:					275.00	275.00				
Grand Totals:					484,152.82	484,152.82				

Report Criteria:

Detail report type printed

[Report].Check Issue Date = 03/05/2024