City Council Work Session
Crest Hill, IL
November 09, 2026
7:00 PM
Council Chambers
20600 City Center Boulevard, Crest Hill, IL 60403

Agenda

MAYOR

1. CH Kindred Inc. DBA Kindred Gastropub Liquor License

CLERK

TREASURER

CITY ADMINISTRATOR

1. Events Committee 2026 Winterfest Update
2. Tarped Vehicles on Private Property

ECONOMIC DEVELOPMENT DEPARTMENT

ENGINEERING DEPARTMENT

1. Resolution Approving Professional Engineering Services for a City-Wide Multi-Use Path Study-Phase 2 by and between the City of Crest Hill, Will County, Illinois and Christopher B. Burke Engineering, Ltd. for an Amount of $48,940.00
2. Jasmine Ditch Drainage Investigation Update
3. Jasmine Ditch Drainage Maintenance Options; Presented by Operations Superintendent John Robinson
4. 1913 Oakland - Resident Water Billing Request

POLICE DEPARTMENT

1. Request to Place Additional "No Parking" Signs on Prestwick Drive

PUBLIC WORKS DEPARTMENT

FINANCE DEPARTMENT

PUBLIC COMMENT(Limit 3 minutes per person)

EXECUTIVE SESSION:

1. 5ILCS 120/2(c)(1): The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity

ADJOURNMENT

The Agenda for each regular meeting and special meeting (except a meeting held in the event of a bona fide emergency, rescheduled regular meeting, or any reconvened meeting) shall be posted at the City Hall and at the location where the meeting is to be held at least forty-eight (48) hours in advance of the holding of the meeting. The City Council shall also post on its website the agenda for any regular or special meetings. The City Council may modify its agenda for any regular or special meetings. The City Council may modify its agenda before or at the meeting for which public notice is given, provided that, in no event may the City Council act upon any matters which are not posted on the agenda at least forty-eight (48) hours in advance of the time for the holding of the meeting.

Crest Hill
CITY OF NEIGHBORS

To: City Council

From: Mayor Raymond R. Soliman RS

Date: November 9, 2026

Re: Liquor License-20631 W. Renwick Road

Mr. Jay Punukullo and Mr. Harish Ananthapadmanabhan from CH Kindred Inc. DBA Kindred Gastropub, 20631 W. Renwick Road, have been approved for a Class H restaurant liquor license. Both gentlemen will be at the November 9, 2026, work session for a meet and greet with city council.

Agenda Memo

Crest Hill, IL

Meeting Date: November 9, 2026

Submitter: Claudia Gazal, Alderperson
Darrell Jefferson, Alderperson
Blaine Wing, City Administrator

Department: Administration & Elected Officials

Agenda Item: Crest Hill's Event Committee – 2026 Winter Fest Report

Summary: For many years the City has been hosting a Winter Fest event. With the new fiscal year budget that started on May 1, 2026, the City has budgeted $10,000 to help support this public event. This year's event will take place on Saturday, December 12th and start at 1:30 p.m.

As was reported last year, the 2025 Winter Fest event resulted in $4,490.43 in excess donations. Per general accounting standards the excess funds were placed in the City's general fund reserve at the end of the fiscal year. The Events Committee and City Administrator are requesting that the excess funds be returned to the Events Committee to be spent on the 2026 event and that going forward that any remaining Winter Fest sponsor donations, annually be added to the Event Committee's Winter Fest budget as part of the adoption of the City's budget.

As for the 2026 Winter Fest, currently there have been $20,700 in sponsorship donations and the anticipated City Winter Fest expenses include the following:

- Tents, trailer, etc. (In-kind Park District Tents.) Free.
- Staffing (Police (security) Public Works (setup/cleanup.) Est. $2,000.
- Activities/Games, Reindeer, Carolers, etc. Est. $14,000.
- In-kind – Tables, Chairs, Trash
- Food & Beverage: Est. $5,000.

Note: The plan is to use Winter Fest sponsor donations to offset the purchase of winter decorations and banners.

Following the 2026 Winter Fest, the Event's Committee will provide a written report that includes final expenses, number of people in attendance, etc.

Recommended Council Action: Approval of the Events Committee to spend the sponsorship donations and up to the City's budgeted amount for the 2026 Winter Fest event.

QUESTIONS? EMAIL CGAZAL@CRESTHILL.GOV

Crest Hill

WINTER FEST



SAVE THE DATE

DEC 12 2026

1:30 - 5:30 PM

CRESTHILL.GOV/WINTERFEST



1:30-5:30	ACTIVITES & FUN
1:30-3:00	MEET THE REINDEER
	LIBRARY ACTIVITIES
2:00-5:00	FOOD TENT
4:30-5:30	SANTA PARADE & LIGHTING CEREMONY



The Crest Hill 2026 Winter Fest is presented by:

LOCKPORT TOWNSHIP

RUSS

SPESIA & TAYLOR

MEMO

To: City of Crest Hill
From: Spesia & Taylor
Date: November 9, 2026
Re: Tarped Vehicles on Private Property.

Issue: Can the City regulate tarped vehicles on private property as a nuisance and impose a fine for violating the ordinance?

Answer: In certain instances, yes. The Illinois Municipal Code specifically authorizes any municipality to specifically define nuisances. There is additional Municipal Code authority which enables municipalities to regulate, through fines and abatement, *inoperable* vehicles on public and private property. With respect to inoperable vehicles, a municipal ordinance can declare those vehicles a nuisance and can also mandate that tarping an inoperable vehicle does not abate the nuisance. Within this framework, the municipality can declare tarped, inoperable vehicles in private driveways to be nuisances and subject the vehicle or property owner to fines.

A. APPLICABLE LAW

The Illinois Municipal Code states: "The corporate authorities of each municipality may define, prevent, and abate nuisances." 65 ILCS 5/11-60-2. Additionally, the Municipal Code provides municipal power over inoperable motor vehicles in section 5/11-40-3:

> Subject to the provisions of Section 11-40-3.1 of this Code, the corporate authorities of each municipality may by ordinance declare all inoperable motor vehicles, **whether on public or private property and in view of the general public**, to be a nuisance and authorize fines to be levied for the failure of any person to obey a notice received from the municipality which states that such person is to dispose of any inoperable motor vehicles under his control, and may authorize a law enforcement agency, with applicable jurisdiction, to remove, after 7 days from the issuance of the municipal notice, any inoperable motor vehicle or parts thereof. However, nothing in this Section shall apply to any motor vehicle that is kept within a building when not in use, to operable historic vehicles over 25 years of age, or to a motor vehicle on the premises of a place of business engaged in the wrecking or junking of motor vehicles. (emphasis added).
>
> As used in this Section, “inoperable motor vehicle” means any motor vehicle from which, for a period of at least 7 days or any greater period fixed by ordinance, the engine, wheels or other parts have been removed, or on which the engine, wheels

> or other parts have been altered, damaged or otherwise so treated that the vehicle is incapable of being driven under its own motor power. “Inoperable motor vehicle” shall not include a motor vehicle which has been rendered temporarily incapable of being driven under its own motor power in order to perform ordinary service or repair operations.

In *Radcliff v. Berwyn*, 129 Ill. App. 3d 70 (1st Dist. 1984), Berwyn's ordinances regulated the off-street parking of motor vehicles, making it unlawful to park inoperable vehicles on private land. *Id.* at 70-71. Plaintiff was arrested for violation of the ordinance where he had seven inoperable motor vehicles parked on his private driveway. *Id.* at 70-71. The court upheld the constitutionality of the ordinance. *Id.* at 71. The ordinance defined "open private land." *Id.* Additionally, the court found Berwyn had the power to pass ordinances to abate nuisances under now referenced 65 ILCS 5/11-60-2. *Id* at 72. "The unsightly nature of most inoperable equipment and the attractiveness of such unkempt areas to rats and vermin are well known." *Id.* "The ordinance before us was unquestionably enacted for the purpose of promoting health and protecting the safety of the members of the community." *Id.*

Radcliff may be distinguishable insofar as it is unclear as to whether the vehicles were tarped. Additionally, in 1984, Berwyn was a Home Rule municipality.

B. MUNICIPAL CODES

1. Crest Hill

Crest Hill's Code Ch. 7.14 (Tarped Vehicles) provides only that tarped vehicles on public property are a nuisance for which there is a monetary penalty. Importantly, Section 7.14.030 states: "No tarped vehicles shall be permitted upon any street, highway or right-of-way within the city." There is no explicit prohibition of tarped vehicles parked on private property or driveways.

Crest Hill's Code Ch. 7.16 (Nuisances) provides generally for the abatement of "public nuisances." Our review of the defined term "public nuisance" does not incorporate or tarped vehicles.

However, Sections 10.01.10-704 and 10.01.10-706 each make having an unlicensed and unregistered vehicle, an abandoned vehicle, or an inoperable vehicle on private property unlawful as a public nuisance.

2. Village of Streator

A non-Home Rule unit, the Village of Streator, Illinois code Ch. 8.16 (Abandoned, Inoperable and Unregistered Vehicles) provides an example of an ordinance that applies to the issue here, attached as Exhibit A. Streator's ordinance provides in relevant part:

- Defining "abandoned vehicle," "antique vehicle," "inoperable vehicle," "unregistered vehicle," and "private property." § 8.16.010.
- Declaring abandoned vehicles, inoperable vehicles, and unregistered vehicles, whether located on private or public property, to be a nuisance. § 8.16.0202.
- Creating exemptions for vehicles that are in an enclosed building, an operable antique vehicle currently registered, a vehicle rendered temporarily inoperable for service repairs

no greater than 7 days, and those vehicles in places of business for wrecking or junking. § 8.16.030.

- Considering the covering, tarping, or storing an abandoned, inoperable, or unregistered vehicle to not be considered as resolving an abandoned, inoperable, or unregistered vehicle as a public nuisance. § 8.16.020.
- Providing a hearing for the vehicle owners for vehicles located on private property. § 8.16.080.
- Stating the Village may seek a judicial warrant to search and seize abandoned, inoperable, or unregistered vehicles and to cause the towing or removal thereof on private property. § 8.16.090.

Our research did not reveal a court challenge to Streator's Ch. 8.16. However, Streator's code stands for the proposition that tarping inoperable, abandoned, and unregistered vehicles that are located on private property can be declared a public nuisance and subject to the code's enforcement provisions.

3. City of Havana

Another non-Home Rule unit, the City of Havana, Illinois' code Ch. 8.15 (Maintenance of Private Property) provides an example ordinance which deals with tarping a vehicle on private property. The ordinance states in relevant part:

- "Open" includes an inoperable motor vehicle covered only by a tarpaulin or other similar cover. § 8.15.010(D).
- Prohibits inoperable motor vehicles from being parked, stored, or left in the open on private property unless it is necessary for the operation of a lawful business. § 8.15.120.

Distinctly, Havana does not categorize an "inoperable motor vehicle" as a nuisance. Section 8.15.140 of the Havana code does impose a monetary fine for any violation of Ch. 8.15, which includes the parking of an "open" inoperable vehicle (i.e., a tarped vehicle on private property).

4. Village of Northbrook

A Home Rule unit, the Village of Northbrook Ch. 16 (Nuisances) specifically declares any vehicle tarped or covered for more than 120 days to be a nuisance. § 16-2(b). Our review of the ordinance does not limit § 16-2(b) to public or private property, thus it arguably applies to both. Additionally, Northbrook's nuisance ordinance provides for the abatement of any nuisance, which would include tarped vehicles.

C. SUMMARY/RECOMMENDATIONS

Currently, Crest Hill's ordinance regarding tarped vehicles allows for fines to be imposed for those tarped vehicles on public roadways, not private driveways. However, under the Municipal Code Sections 5/11-60-2 and 5/11-40-3, the City can amend its ordinance to provide for the imposition of fines and/or possible removal of inoperable vehicles on private property. The Village of Streator's ordinance provides a useful framework to declare certain tarped vehicles as a nuisance and subject to penalties.

So, while the Illinois Municipal Code does not specifically authorize municipalities to regulate tarped vehicles on private property, municipalities possess broad police powers (including declaring nuisances) to adopt reasonable regulations that protect the public health, safety, welfare, neighborhood appearance, and property values. These same authorities serve as the basis for many of the City's existing zoning, property maintenance, nuisance, and traffic regulations.

Because Illinois law does expressly authorize municipalities to declare inoperable motor vehicles located on private property and visible to the public to be nuisances and require their removal (65 ILCS 5/11-40), we believe the City has a stronger legal basis for adopting narrowly tailored regulations that distinguish between operable and inoperable vehicles, rather than imposing a blanket prohibition on all covered vehicles.

Accordingly, we are recommending that any proposed ordinance change be focused on ensuring that covered vehicles remain properly registered, licensed, and operable while establishing objective standards for vehicle coverings and reasonable exceptions for temporary or emergency situations. This approach addresses neighborhood appearance concerns while reducing the likelihood of legal challenges by avoiding an outright prohibition on all vehicle covers.

A total ban on tarps would sweep into its ambit operable, registered vehicles that may be designated as an antique vehicle or simply covered as additional protection from the elements.

Since the focus or any proposed amendment is to target inoperable or unregistered vehicles, then the City could amend its current ordinances to ban the tarping of an inoperable, abandoned, unregistered and unlicensed vehicle as an abatement or an attempt to avoid violation of the inoperable vehicle ordinance already on the books. One item to note is that for removal of a nuisance vehicle from private property, there must be adequate due process, since the Courts treat titled vehicles with great deference, so if the Council is interested putting in removal options as part of the penalty, we would recommend reworking the current abandoned vehicle ordinance to include the required notice and due process before an inoperable vehicle can be removed from private property. Attached hereto is an Exhibit B entitled “Steps to Impound” which outlines the process to be undertaken before a nuisance vehicle on private property can be removed. The Crest Hill Code should be amended to follow those steps. Dan Ritter/Staff concur with these recommendations.

An additional alternative, which can be made in conjunction with the above, is to enact an ordinance establishing a permit process for the outdoor storage of covered vehicles on residential properties. Under the proposed regulations, no more than one registered vehicle covered by a vehicle cover would be permitted per residential lot. The permit process would ensure that covered vehicles are maintained in a manner that protects neighborhood appearance while allowing reasonable accommodation for exterior vehicle storage. We would have to integrate the new permitting with the existing regulations in Chapter 7.14 and 10.01.

The following standards and exceptions are recommended:

1. **Vehicle Cover Requirements:** Any covered vehicle must be protected with a commercially manufactured, durable, and properly fitted vehicle cover designed for

automotive use. The use of plastic tarps, loose-fitting covers, ropes, bungee cords, or similar materials would be prohibited.

2. **Vehicle Registration Verification:** The owner shall provide current vehicle registration information as part of the permit application. Registration information will allow the City to verify that the vehicle is currently licensed and in operable condition and may be periodically reviewed to ensure continued compliance.
3. **Commercial, Industrial, and Multi-Family Properties:** Covered vehicles are prohibited from being stored on commercial, industrial, and multi-family parking lots, unless otherwise covered by an allowable exception.
4. **Temporary Covering Exception:** A permit would not be required for a vehicle temporarily covered outdoors for a period not exceeding fourteen consecutive days, provided the vehicle is otherwise lawfully parked and maintained.
5. **Emergency Exception:** Temporary vehicle covers used to protect a vehicle following storm damage, accidents, or while an insurance claim or repair is pending would be exempt from the permit requirement for a reasonable period with proper documentation and as determined by the Code Official.

The permit would be issued as a one-time permit rather than an annual license. This approach minimizes administrative burden on both residents and City staff while reducing potential legal concerns associated with recurring licensing requirements. Staff also recommend including a reasonable compliance period following adoption of the ordinance to allow owners of existing covered vehicles sufficient time to obtain a permit or otherwise bring their properties into compliance. Once implemented, staff can review the effects of the regulations and ensure they are both reasonable and properly tailored to address nuisance situations.

EXHIBIT A: VILLAGE OF STREATOR

Chapter 8.16 ABANDONED, INOPERABLE AND UNREGISTERED VEHICLES

8.16.010 Definitions.

For the purpose of this chapter, the following words shall have the meanings ascribed to them as follows:

"Abandoned vehicle" means any vehicle that has not been moved for seven consecutive days or more and is apparently deserted.

"Antique vehicle" means any vehicle twenty-five (25) years of age or older.

"Highway" means any street, alley or public way within the city.

"Inoperable vehicle" means any vehicle from which, for a period of at least seven days, the engine, wheels or other parts have been removed, or on which the engine, wheels or other parts have been altered, damaged or otherwise so treated that the vehicle is incapable of being driven under its own motor power, or, if not equipped with an engine when manufactured, incapable of being moved.

"Person" means any natural person, firm, partnership, association, corporation or other legal entity.

"Private property" means any real property within the city which is privately owned and which is not public property as defined in this section.

"Public property" means any street or highway which shall include the entire width between the boundary lines publicly maintained for the purposes of vehicular travel, and any other property or facility owned by a public entity.

"Trailer" means every vehicle without motive power in operation designed for carrying persons or property and for being drawn by a motor vehicle and so constructed that no part of its weight rests upon the towing vehicle. However, a trailer commonly referred to as a "fifth wheel" trailer is considered a trailer by this definition.

"Travel trailer" means a trailer, not used commercially, designed to provide living quarters for recreational, camping, or travel use, and of a size or weight not requiring an over dimension permit when towed on a highway or city street.

"Unregistered vehicle" means any vehicle which is not properly and currently registered with the office of the Illinois secretary of state.

"Vehicle" means every device, in, upon, or by which any person or property is or may be transported or drawn upon a highway or city street or requiring a certificate of title under the statutes of the state of Illinois (625 ILCS 5/3-101) except devices moved by human power, devices used exclusively upon stationary rails or trance and snowmobiles as defined in the Snowmobile Registration and Safety Act (625 ILCS 40/1-1 et seq.).

"Vehicle owner" means a person who holds legal title to a vehicle or, in the event a vehicle is the subject of an agreement for conditional sale or lease thereof with the right of purchase upon the performance of the conditions stated in the agreement and with the immediate right of possession vested in the conditional vendee or lessee or in the event a mortgagor of such vehicle is entitled to possession, then such conditional vendee, lessee or mortgagor shall be deemed the owner for the purposes of this chapter.

(Ord. 2005/06-45 § 1; Ord. 2004/05-10 (part))

8.16.020 Declaration of nuisance.

The city council finds and declares that abandoned vehicles, inoperable vehicles and unregistered vehicles, whether located upon private property or upon public property, constitute a safety hazard and a public nuisance detrimental to the health, safety and welfare of the general public, by harboring disease, providing breeding places

for vermin, inviting plundering, creating fire hazards and presenting physical dangers to children and others, and by creating scenic blights which degrade the environment and adversely affect land values and the proper maintenance and continuing development of the city.

(Ord. 2004/05-10 (part))

8.16.030 Exemptions.

This chapter shall not apply to the following:

A. A vehicle which is kept within an enclosed building when not in use;

B. An operable antique vehicle properly and currently registered with the office of the Illinois secretary of state.

C. A vehicle on the premises of a place of business engaged in the wrecking or junking of motor vehicles, or on the premises of a place of business engaged in the sale of new or used automobiles, provided, however, that the latter business does not store or display inoperable vehicles;

D. A vehicle which has been rendered temporarily incapable of being driven under its own motor power in order to perform ordinary service or repair operations for a period of not more than seven days from the date the vehicle became inoperable.

E. A vehicle, or parts of vehicles, used as commercial displays or public art, provided that such displays shall not be erected or constructed in non-residential zones; provided that they are approved and exempted in advance by the city manager in writing; provided that such commercial displays and public art are regularly cleaned, painted and maintained; and provided that the city (through its code enforcement officer) reserves the right to revoke previously issued exemptions and approvals of any such commercial displays and public art in the event they are not regularly cleaned, painted and maintained causing them to fall into disrepair, in which case the city will notify the commercial display or art owner that their exemption has been revoked, and the display or public art shall henceforth be treated as any other inoperative vehicle nuisance.

(Ord. No. 2015/16-46, § 1, 4-20-2016; Ord. 2004/05-10 (part))

8.16.040 Storage of unregistered vehicles.

No person shall accumulate, store or allow any unregistered vehicle to be located upon any public property or private property within the city for a period exceeding seven days.

(Ord. 2004/05-10 (part))

8.16.050 Covering or storing vehicles.

Covering, tarping, or storing an abandoned, inoperable or unregistered vehicle in an unenclosed building or structure will not be considered to resolve an abandoned, inoperable or unregistered vehicle as a public nuisance. Any abandoned, inoperable or unregistered vehicle belonging to an individual who is in the process of selling the vehicle, will have thirty (30) days from the date of receiving a notice from the city as described in this chapter to complete the sale thereof before the city may proceed with the remedies set forth in Section 8.16.080, 8.16.090 or 8.16.120 of this chapter.

(Ord. 2004/05-10 (part))

8.16.060 Duty to dispose of abandoned, inoperable or unregistered vehicles.

Any person, not exempted under Section 8.16.030, shall dispose of any abandoned, inoperable or unregistered vehicle owned by him or her, and, if the vehicle is located upon private property, the owner or person occupying the private property shall dispose of the abandoned, inoperable or unregistered vehicle as set forth in this chapter, upon written notice received from the city commanding the disposition thereof.

(Ord. 2004/05-10 (part))

8.16.070 Notice.

A. If the abandoned, inoperable or unregistered vehicle displays registration plates or decals from which the last known vehicle owner may be determined in a reasonably expeditious manner, notice as set forth in this chapter shall be sent to the last registered vehicle owner, and, if the vehicle is located upon private property, to the owner or occupant of the private property upon which the vehicle is located.

B. All notices provided by this section shall be sent by registered or certified mail, return receipt requested, postage prepaid. Notice to one vehicle owner will be considered notice to all vehicle owners and notice to one owner or occupant of private property will be considered notice to all owners and/or occupants of private property upon which the vehicle is located. Refusal to accept delivery of the notice shall be deemed acceptance for purposes of this section. The date of notice for purposes of this section shall be the day after the date such notice was deposited with the United States postal service. Notice may be personally served by a city police officer or other law enforcement agent authorized by the city manager upon the vehicle owner, or, if the vehicle is located upon private property, upon an owner or an occupant of the private property above the age of fourteen (14) years, in which case the date of notice shall be the date of personal service.

C. If the vehicle is located upon public property the notice will be substantially in the form set forth in this subsection:

NOTICE TO REMOVE VEHICLE FROM PUBLIC PROPERTY

TO: Name _____ Date _____
Address _____
_____
A Vehicle described as
Make: _____
Year: _____
Color: _____

with registration plates number _____ (the Vehicle) is registered in the name(s) of _____ with the State of _____. The Vehicle is located at _____ outside of an enclosed building and is deemed to be an Abandoned, Inoperable or Unregistered Vehicle under § 8.16.010, et. seq. of the City of Streator Municipal Code of Ordinances (the Ordinance). You are hereby notified that the Vehicle must be removed, disposed of or placed in an enclosed building within seven (7) days of the day after the date this Notice was deposited with the United States Postal Service. If you fail to remove, dispose of, or place the Vehicle in an enclosed building within the specified period, or within any extension granted by the City Manager, the City may cause the towing or removal of the Vehicle without further notice to you, and you may be charged with a violation of the Ordinance and may be subject to penalties pursuant to § 1.08.010 of the City of

Streator Municipal Code of Ordinances. In addition, the costs of towing and storage, including court costs and reasonable attorneys fees may be assessed against you.

D. If the vehicle is located upon private property, the notice shall be substantially in the form set forth in this subsection:

NOTICE TO REMOVE VEHICLE FROM PRIVATE PROPERTY

TO:Name _____ Date _____
Address _____
_____
A Vehicle described as
Make: _____
Year: _____
Color: _____
with registration plates number _____ (the Vehicle) is registered in the name(s) of _____ with the State of _____. The Vehicle is located at _____ outside of an enclosed building and is deemed to be an Abandoned, Inoperable or Unregistered Vehicle under § 8.16.010, et. seq. of the City of Streator Municipal Code of Ordinances (the Ordinance). You are hereby notified that the Vehicle must be removed, disposed of or placed in an enclosed building within seven (7) days of the day after the date this Notice was deposited with the United States Postal Service. You may request a hearing on the matter of whether the above described vehicle is an Abandoned, Inoperable or Unregistered Vehicle in violation of § 8.16.010 et. seq. of the Ordinance by submitting a written request for such a hearing to the City Manager addressed as set forth below, within seven (7) days of the day after the date this Notice was deposited with the United States Postal Service. If you submit such a request for a hearing, a hearing date will be set and you will be advised of the time, date and place of such hearing at least three (3) days in advance of the date of such hearing. The City Manager shall, upon good cause being shown, grant an extension of the hearing of not more than thirty (30) days if you submit to the City Manager an affidavit that the Vehicle is being held for sale or for expeditious repair as defined by § 8.16.090 (B) of the Ordinance. To request a hearing, you must hand deliver or mail by certified mail, return receipt requested, a request for such a hearing in writing to the City Manager c/o, City of Streator, 204 S. Bloomington St., Streator, IL 61364. If you fail to request a hearing within seven (7) days of the day after the date this Notice was deposited with the United States Postal Service, and you do not remove, dispose of, or place the Vehicle in an enclosed building within the specified period, or within any extension granted by the City Manager after a hearing, the City may seek a judicial warrant to search and to seize the Vehicle and to cause the towing or removal of the Vehicle without further notice to you, and you may be charged with a violation of the Ordinance and may be subject to penalties pursuant to § 1.08.010 of the City of Streator Municipal Code of Ordinances. In addition, the costs of towing and storage, including court costs and reasonable attorney's fees may be assessed against you.

(Ord. 2004/05-10 (part))

8.16.080 Hearing regarding vehicle located upon private property.

A. The person or persons to whom the notice as specified in Section 8.16.070(D) is directed, shall have the right to a hearing before the city manager on the matter of whether the vehicle cited in such notice is an abandoned, inoperable or unregistered vehicle in violation of this chapter. To obtain such a hearing, a written request for such a hearing must be submitted by hand delivery or by certified mail, return receipt requested, addressed to the city manager c/o, city of Streator, 204 S. Bloomington St., Streator, IL 61364, within seven days of the day after the date this notice was deposited with the United States postal service. In the event that a hearing is so requested, the city manager shall, as soon as reasonably practicable, set a time, date and place for the hearing before the city manager, and shall cause the person or persons so requesting the hearing to be provided with written notice of the time, date and place of the hearing at least three days in advance of the date of the hearing. Enforcement of this chapter shall be stayed pending the hearing and determination by the city manager.

B. The owner of the vehicle or, the owner or occupant of the private property upon which the vehicle is located, may apply for an extension of time of the hearing by submitting to the city manager an affidavit that the vehicle is being held for sale or expeditious repair. Upon receipt of any such application for an extension of time, the city manager shall, upon good cause being shown, grant an extension of the hearing of not more than thirty (30) days. As used in this section, "expeditious repair" means:

    1. That the necessary parts for repair have been ordered but are not available for installation in the vehicle for reasons not within the control of the owner of the vehicle;

    2. That the vehicle is scheduled to be repaired by a person whose regular course of business includes the repair of vehicles and the scheduled repair date is within thirty (30) days; or

    3. That the vehicle is in such condition of being inoperable as a result of a vehicular accident, and the owner of the vehicle or any third party to whom, or from whom, a claim for the damages sustained in such accident is anticipated, is investigating or preparing a claim for such damages.

(Ord. 2004/05-10 (part))

8.16.090 Towing.

A. Public Property. In the event the notice provided for in Section 8.16.070(C) is not complied with, the city, may cause the towing or removal of the abandoned, inoperable or unregistered vehicle from public property without further notice to the vehicle owner.

B. Private Property. In the event the notice provided for in Section 8.16.070(D) is not complied with, the city, except as provided in subsection (B)(1) of this section, may seek a judicial warrant to search and to seize the abandoned, inoperable or unregistered vehicle and to cause the towing or removal thereof from private property.

    1. In the event a request for a hearing before the city manager is made as set forth in Section 8.16.080, and the city manager determines the vehicle is an abandoned, inoperable or unregistered vehicle, the city manager shall set a reasonable date by which the vehicle shall be disposed of or enclosed within a building. The date shall be no less than seven days after the date of the hearing. In the event the vehicle is not disposed of or enclosed within a building by the date set by the city manager, the city may seek a judicial warrant to search and to seize the abandoned, inoperable or unregistered vehicle and to cause the towing or removal of the vehicle from private property without further notice to the vehicle owner or to the owner or occupant of the private property.

C. It shall be the responsibility of the vehicle owner or, the owner of the private property upon which the vehicle is located, if applicable, to deliver a written notice to the city manager, and to provide documentation and/or demonstration of operability of the vehicle, and that the vehicle has been properly registered, if the

vehicle has been put into operable condition and/or registered with the secretary of state of the state of Illinois following issuance of the notice described in Section 8.16.070 hereof. In the event no such written notice and evidence of compliance herewith is received by the city manager, it shall be presumed that the vehicle remains abandoned, inoperable or unregistered and the city may immediately cause the towing or removal of the vehicle from public property, or, if located upon private property, seek a judicial warrant to search and to seize the vehicle and to cause the towing or removal of the vehicle from private property without further notice to the vehicle owner or to the owner or occupant of the private property.

D. Whenever a vehicle is towed or removed by a towing service pursuant to the provisions of this chapter, the owner of the vehicle and the owner or occupant of the property upon which the abandoned, inoperable or unregistered vehicle is located, if applicable, shall be jointly and severally responsible for all towing and storage charges.

E. Within forty-eight (48) hours of the removal of the vehicle, the city will send notice to the vehicle owner and any lien holder, if known, and to the owner or occupant of the private property from which the vehicle was removed, if applicable, that the vehicle has been impounded and stored for violation of this chapter. The notice shall give the location of the vehicle and the costs, if any, incurred by the city for removal.

F. Any vehicle towed or removed pursuant to the provisions of this chapter will be stored and claimed or disposed of in accordance with the applicable provisions of the Illinois Vehicle Code, as amended, entitled "Abandoned, Lost, Stolen or Unclaimed Vehicles," 625 ILCS 5/4-200 et. seq. which is incorporated in this chapter by reference.

(Ord. 2004/05-10 (part))

8.16.100 Record of vehicles towed.

When a vehicle is authorized to be towed, the city shall keep and maintain a record of the vehicle listing the color, year of manufacture, manufacturer's name, manufacturer's series name, body style, vehicle identification number and license plate year and number, if any, displayed on the vehicle. The record shall also include the date and hour of tow, location towed from, location towed to, reason for towing and the name of the city official authorizing the tow.

(Ord. 2004/05-10 (part))

8.16.110 Cumulative remedies.

The provisions and remedies of this chapter shall be in addition to any other provisions and remedies provided by this code or the Illinois compiled statutes.

(Ord. 2004/05-10 (part))

8.16.120 Separability of provisions.

Each section, paragraph, sentence, clause and provision of this chapter is separable and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this chapter nor any part of this chapter, other than that part affected by such decision.

(Ord. 2004/05-10 (part))

8.16.130 Penalty.

Any person violating any of the provisions of this chapter will be subject to penalties pursuant to Section 1.08.010 of this code. If the city incurs expense, including reasonable attorneys' fees, in enforcing this chapter, the vehicle owner and the owner or occupant of private property notified as set forth in Section 8.16.070 will be jointly and severally responsible for the expense.

(Ord. 2004/05-10 (part))

Exhibit B
STEPS TO TOW AND IMPOUND

A. AUTHORITY

The Illinois Municipal Code expressly authorizes that "[t]he corporate authorities of each municipality may define, prevent, and abate nuisances." 65 ILCS 5/11-60-2. "State statute allows a municipality to remove inoperable vehicles on either public or private property." *Radcliff v. Berwyn*, 129 Ill. App. 3d 70, 72 (1st Dist. 1984) (citing 65 ILCS 5/11-40-3).

Section 11-40-3 of the Code states, in relevant part, as follows:

> [T]he corporate authorities of each municipality may by ordinance declare all inoperable motor vehicles, whether on public or private property and in view of the general public, to be a nuisance and authorize fines to be levied for the failure of any person to obey a notice received from the municipality which states that such person is to dispose of any inoperable motor vehicles under his control, and may authorize a law enforcement agency, with applicable jurisdiction, to remove, after 7 days from the issuance of the municipal notice, any inoperable motor vehicle or parts thereof.

65 ILCS 5/11-40-3.

However, towing or impounding vehicles carries Fourth and Fourteenth Amendment implications. Notice and an opportunity to be heard must be provided to the owner. *See generally Redwood v. Lierman*, 331 Ill. App. 3d 1073 (4th Dist. 2002). In addition, the City must obtain a judicial warrant for the limited purpose of entering the property and seizing the inoperable or abandoned vehicle(s). *Id.*

B. STEPS:

The following steps apply to inoperable and/or abandoned vehicles on private property (property of the owner) and in the general view of the public.

1. **DAY 1:** Document when the City first views the inoperable or abandoned vehicle(s). For best practice, take a picture of the vehicle(s) at issue and document the date/time of observation.

2. **AFTER SEVEN (7) DAYS:**
    a. Affix a "police tow" notice on the vehicle, informing the owner that if vehicle is not removed within thirty (30) days, the City will seek legal action to remove it.
    b. Send notice via mail either:

i. to the owner of such vehicle at his last known address if the owner is reasonably ascertainable; or
ii. to the owner of such property, if the owner is reasonably ascertainable.

c. Notice shall contain:
i. Name of the owner of vehicle, if available
ii. Description of Vehicle
iii. Location of Vehicle
iv. Nature of Violation
v. The owner shall be responsible for fees incurred by the City to remove, tow, and/or impound the Vehicle if is not brought into complaint within 30 days.

3. AFTER 30 DAYS:

a. Affix a second "police tow" notice;
b. Chief shall issue a written notice of intent to impound the vehicle(s);
c. Issue a citation for Ordinance Violation of Section 78-104(e) with notice to appear for hearing in the circuit court;
d. Notice shall be given by:
i. Certified and regular mail to the owner of such vehicle at his last known address if the owner is reasonably ascertainable; **and**
ii. Certified and regular mail to the owner or any person in charge or control of said property.

4. HEARING:

a. Request guilty finding for Ordinance Violation;
b. Order allowing the City to impound the vehicle(s); and
c. Order granting the City a valid warrant to enter the property for the limited purpose of removing/impounding the vehicle(s).

5. PENALTY: To Be Set by the City

Agenda Memo

Crest Hill, IL

Meeting Date:	November 9, 2026
Submitter:	Ronald J Wiedeman
Department:	Engineering/ Community Development
Agenda Item:	Resolution approving Professional Engineering Service agreement for a City-Wide Multi-Use Path Study-Phase 2 by and between the city of Crest Hill, Will County, Illinois and Christopher B. Burke Engineering, Ltd for an amount of $48,940.00.

Summary: Tonight, Council will have a presentation on the work completed to date for the City-Wide Multi-Use Path Study. This presentation concludes the work authorized for the phase 1 services.

As present earlier this year, the work to complete the City-Wide Multi-Use Study would be completed in two separate phases where the phase 1 will be the investigative and study phase and phase 2 will be the public involvement stage.

Attached is an agreement from Christopher B. Burke Engineering, Ltd. to provide professional engineering services for the next phase of development of this study.

The Phase 2 scope of services will include the following:

- Stakeholder Engagement
  - Develop content for the City to include on our website and newsletters and other forms of communications.
  - Develop an online survey and interactive map to stakeholder input.
  - Conduct in-person engagement at a City event Spring 2027.
  - Conduct 3 virtual meetings with interested residents and stakeholders.
- Prepare Cost estimates
- Implementation Strategy
  - Prioritize projects based on cost, complexity and coordination needs.
  - Identify potential funding sources.
- Plan Refinement
  - Incorporate City comments and stakeholder feedback into refined plan.
  - Prepare up to 3 concept sketches of proposed recommendations
  - Coordinate with City staff throughout the process.

Phase 2 deliverables: Draft and Final Plan and Presentation at Council meeting.

Phase 2 will take approximately 7 months to be completed.

Recommended Council Action: Resolution approving Professional Engineering Service agreement for a City-Wide Multi-Use Path Study-Phase 2 by and between the city of Crest Hill, Will County, Illinois and Christopher B. Burke Engineering, Ltd for an amount of $48,940.00.

Financial Impact:

Funding Source: General Fund

Budgeted Amount: $75,000.00

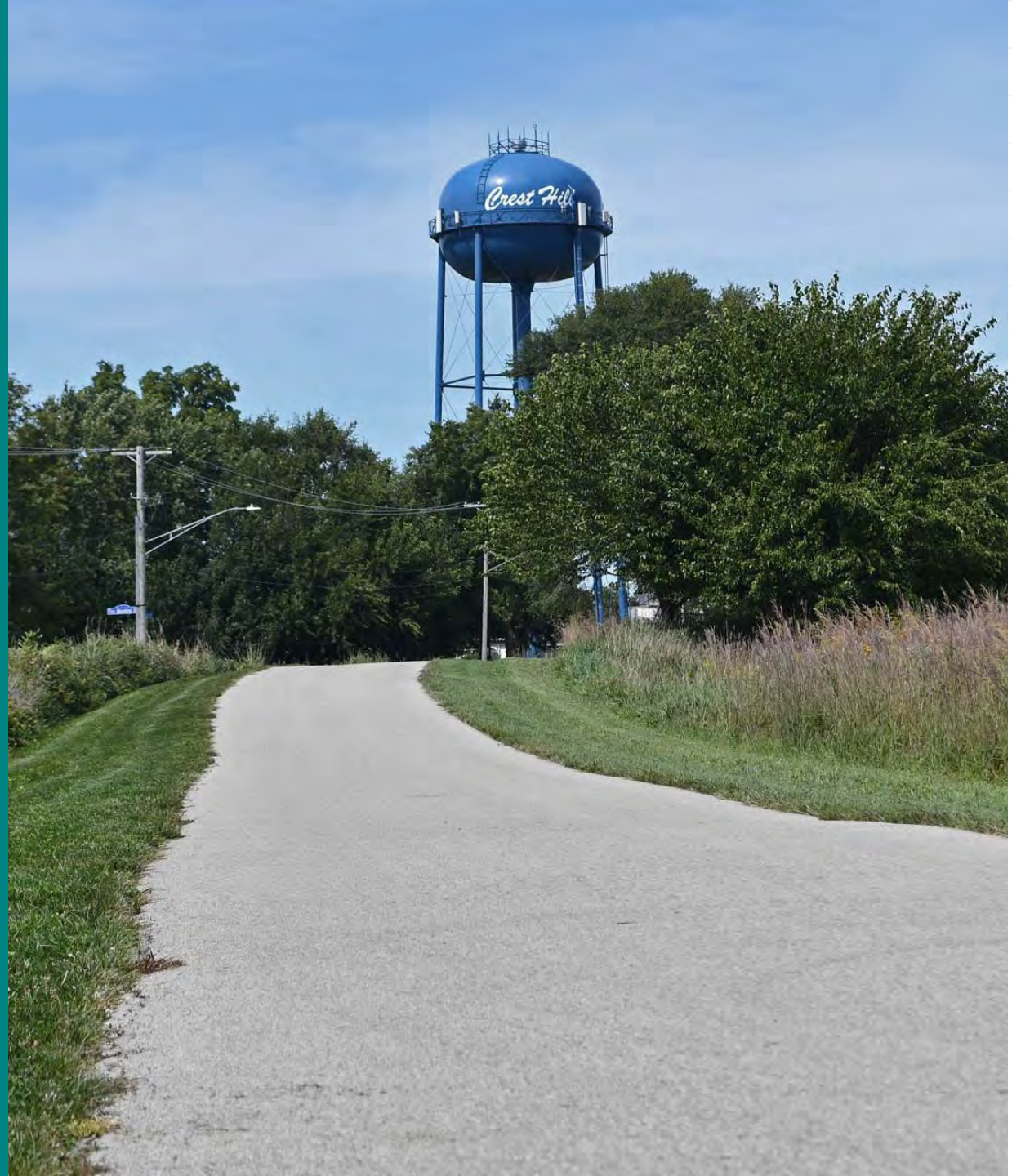
Cost: $48,940.00

Attachments:

2026-1109 CityCouncil Presentation

Resolution-Multi-Use Path Study-Phase 2

Exhibit A-Crest Hill Bike Plan_20260925-Final Phase 2



City of Crest Hill

Shared Use Path Citywide Study

Phase 1 Summary
Project Overview & Discussion

November 9, 2026

Agenda

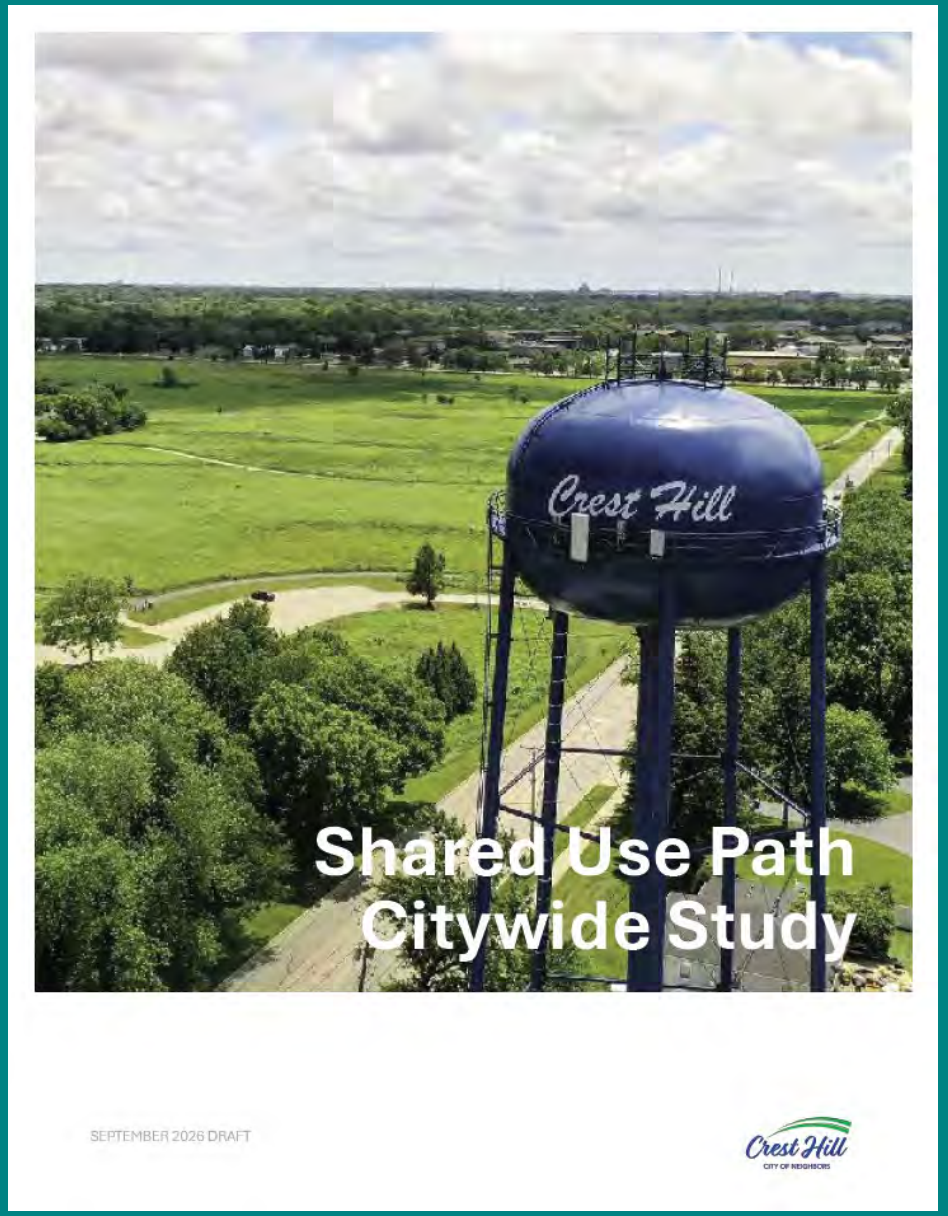
- Project Timeline
- Project Phase 1 Summary
  - Draft Plan Presentation
- Looking Ahead to Phase 2

Project Timeline



Phase 1 Summary

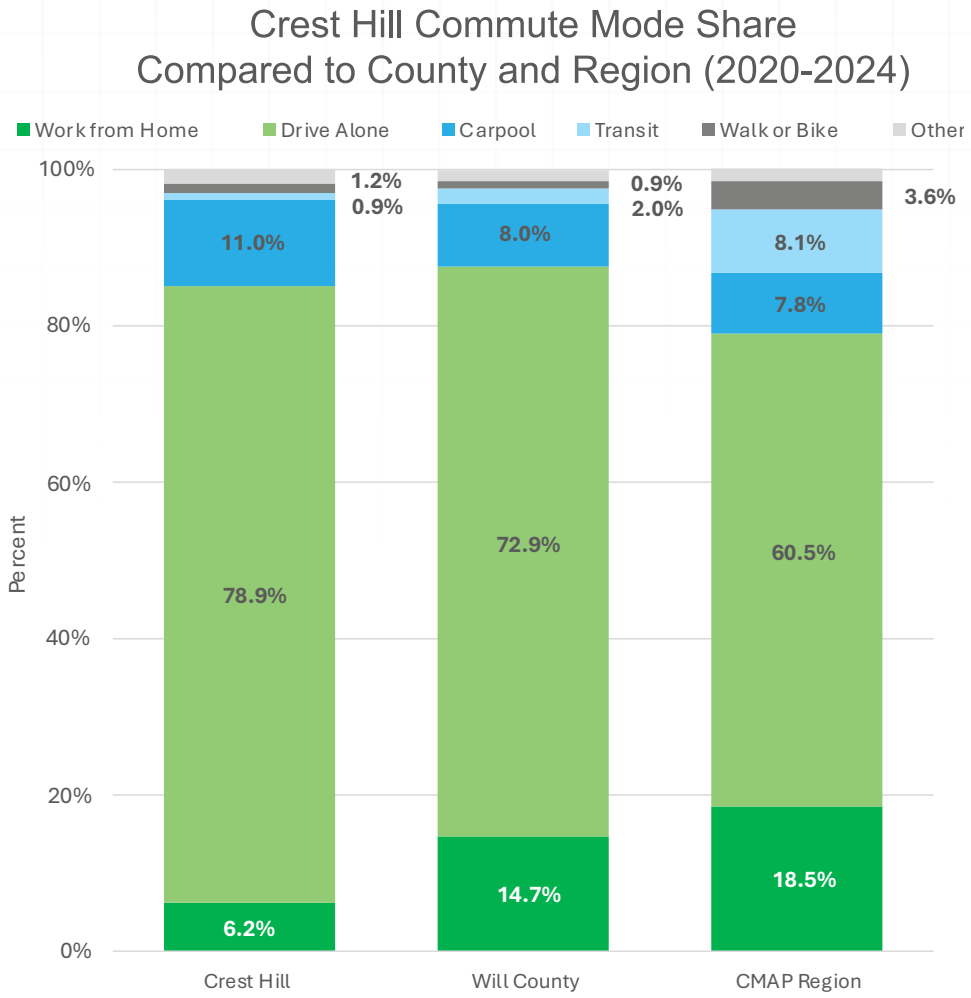
Demographic Profile
Existing Conditions
Network Recommendations

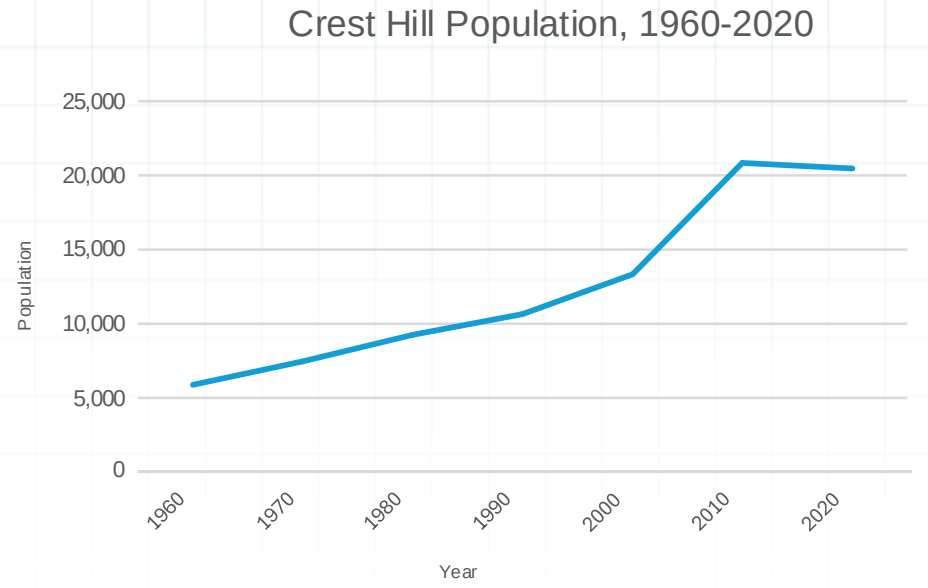


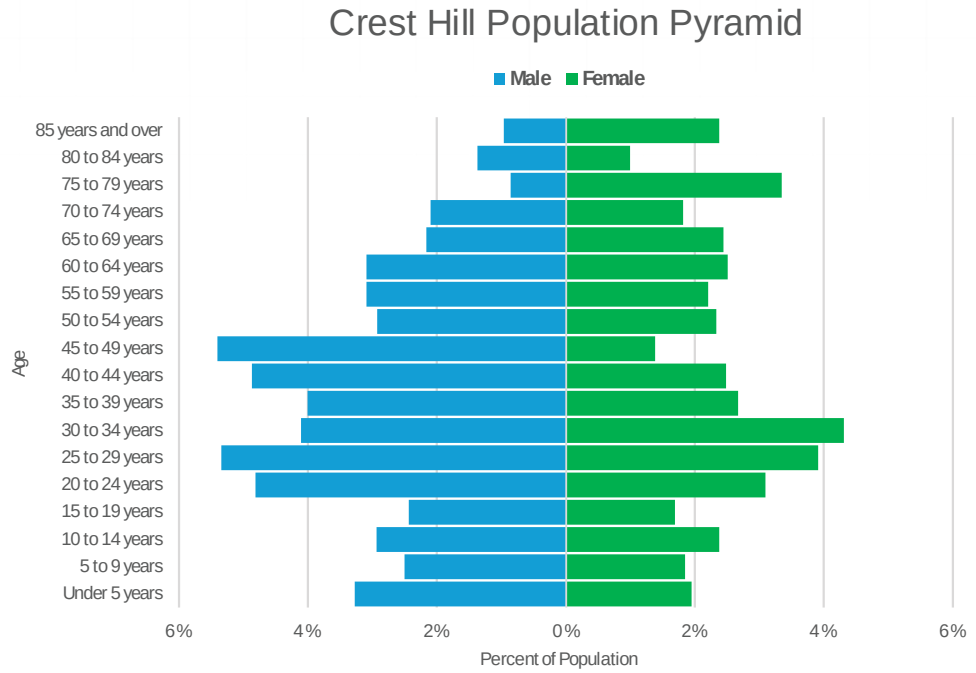
Demographic Profile

- Population and Demographics
- Commute Mode Share
- Travel Patterns
  - Where People Work
  - Where Workers Live
- Walking and Biking Activity on Crest Hill roadways
- Trail Access

Demographic Profile

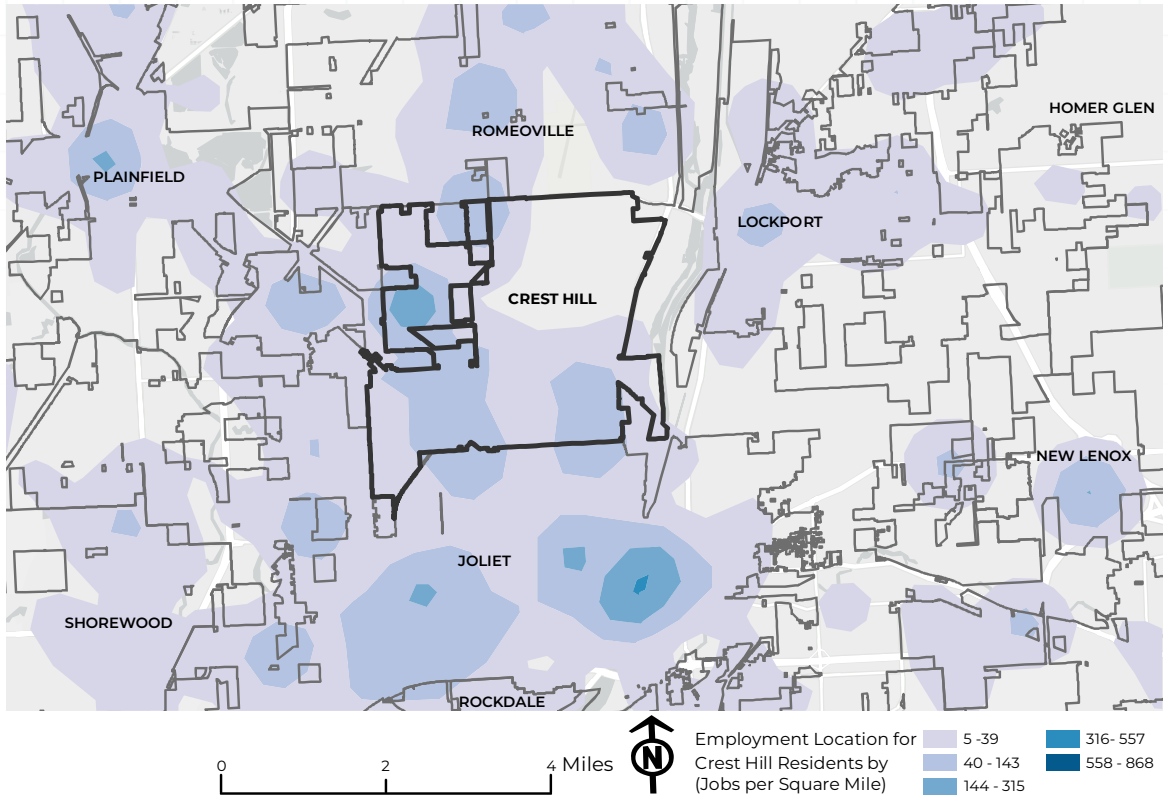




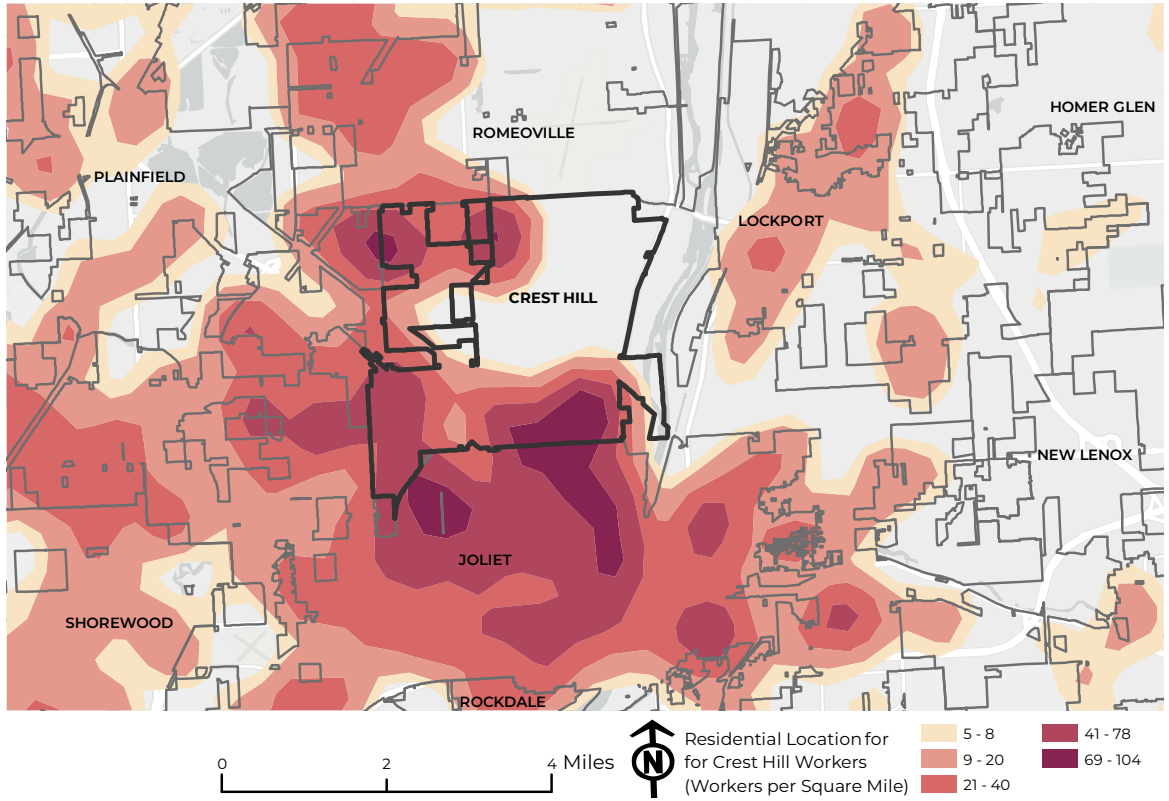


Demographic Profile

Crest Hill Resident Employment Locations

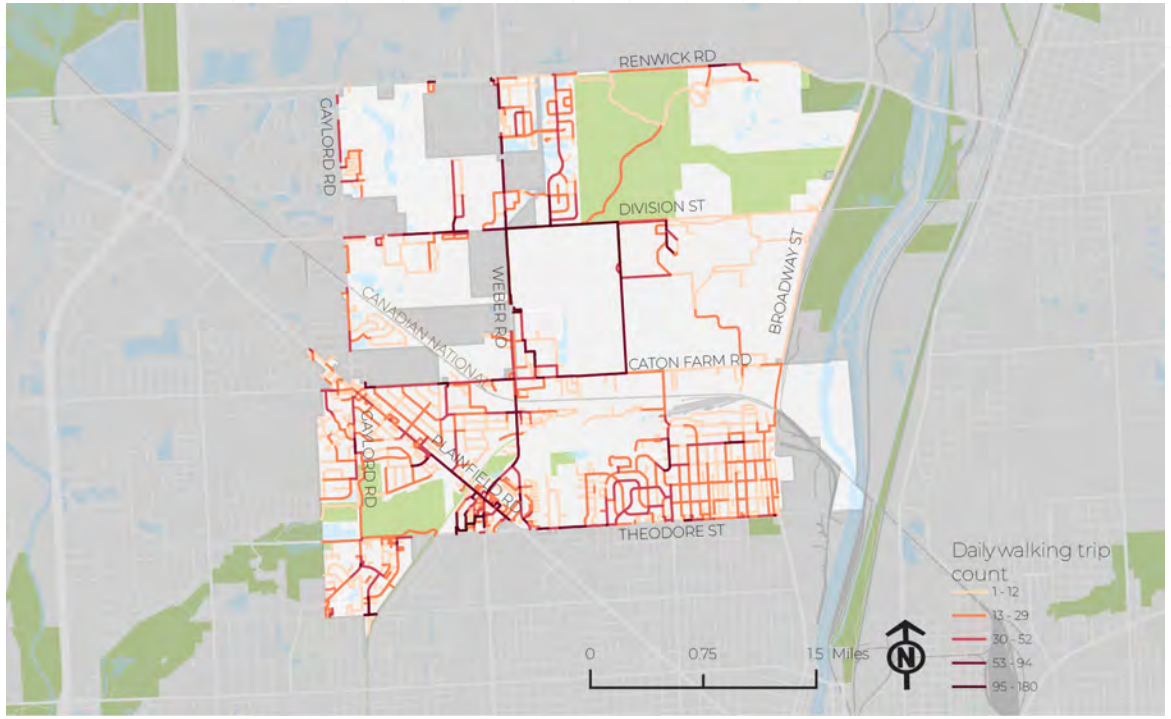


Crest Hill Workers Residence Locations

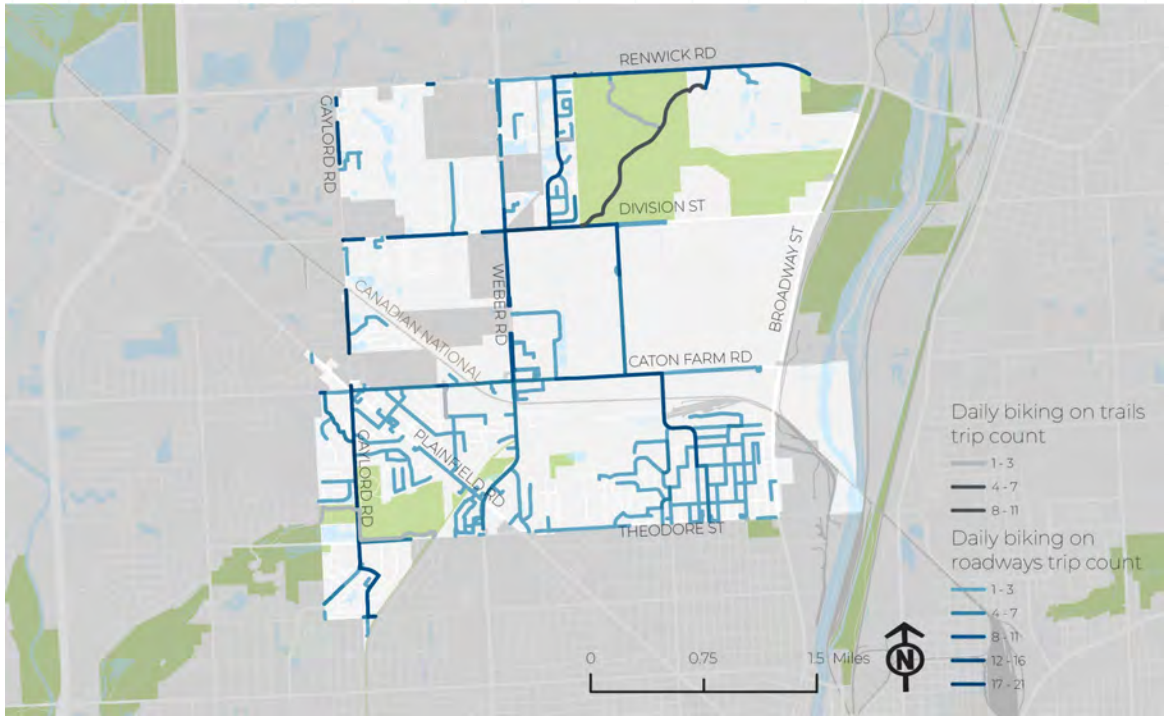


Demographic Profile

Walking Trip Counts

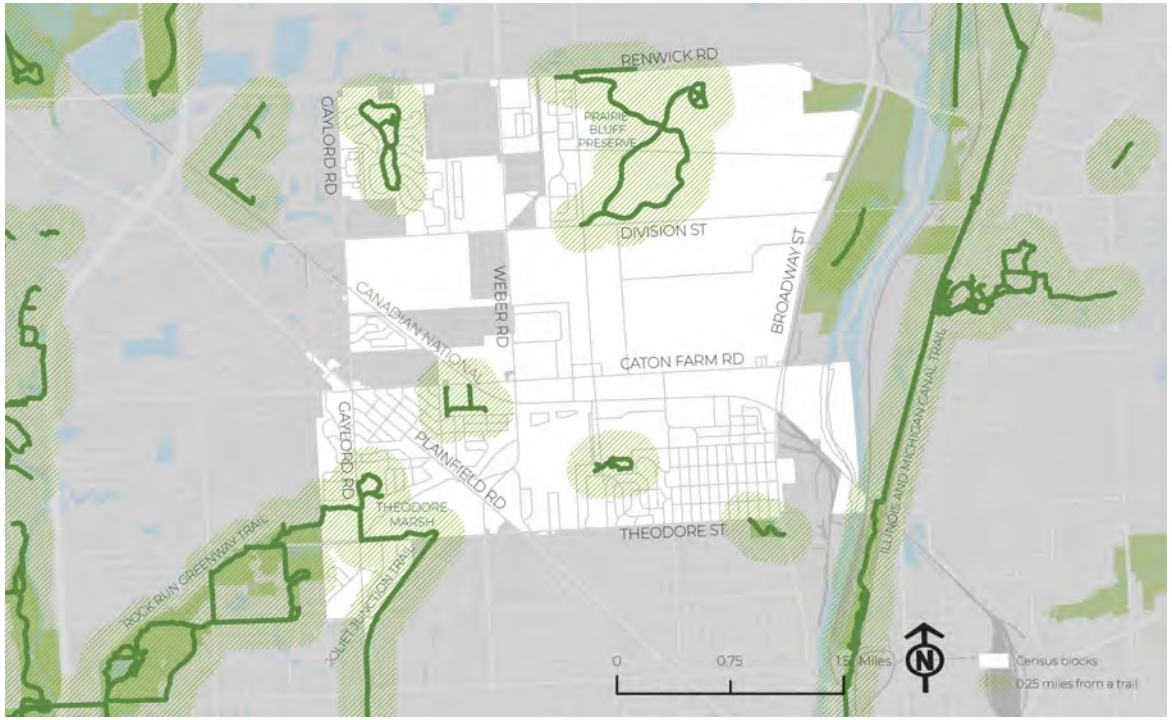


Biking Trip Counts

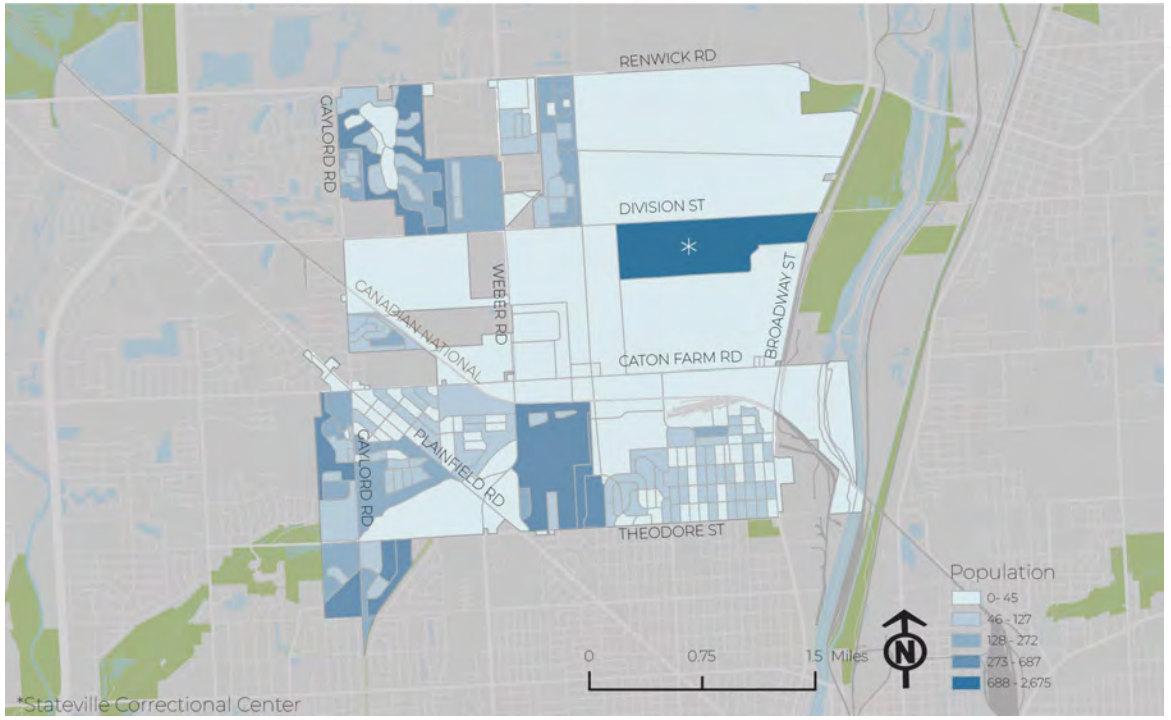


Demographic Profile

Trail Access



Population by Census Block

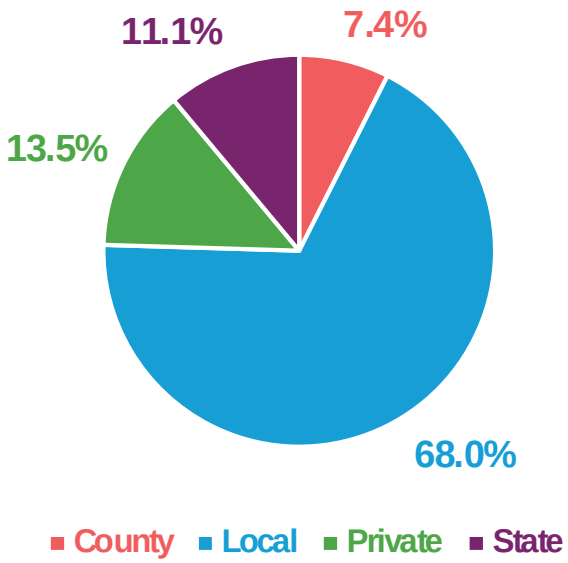


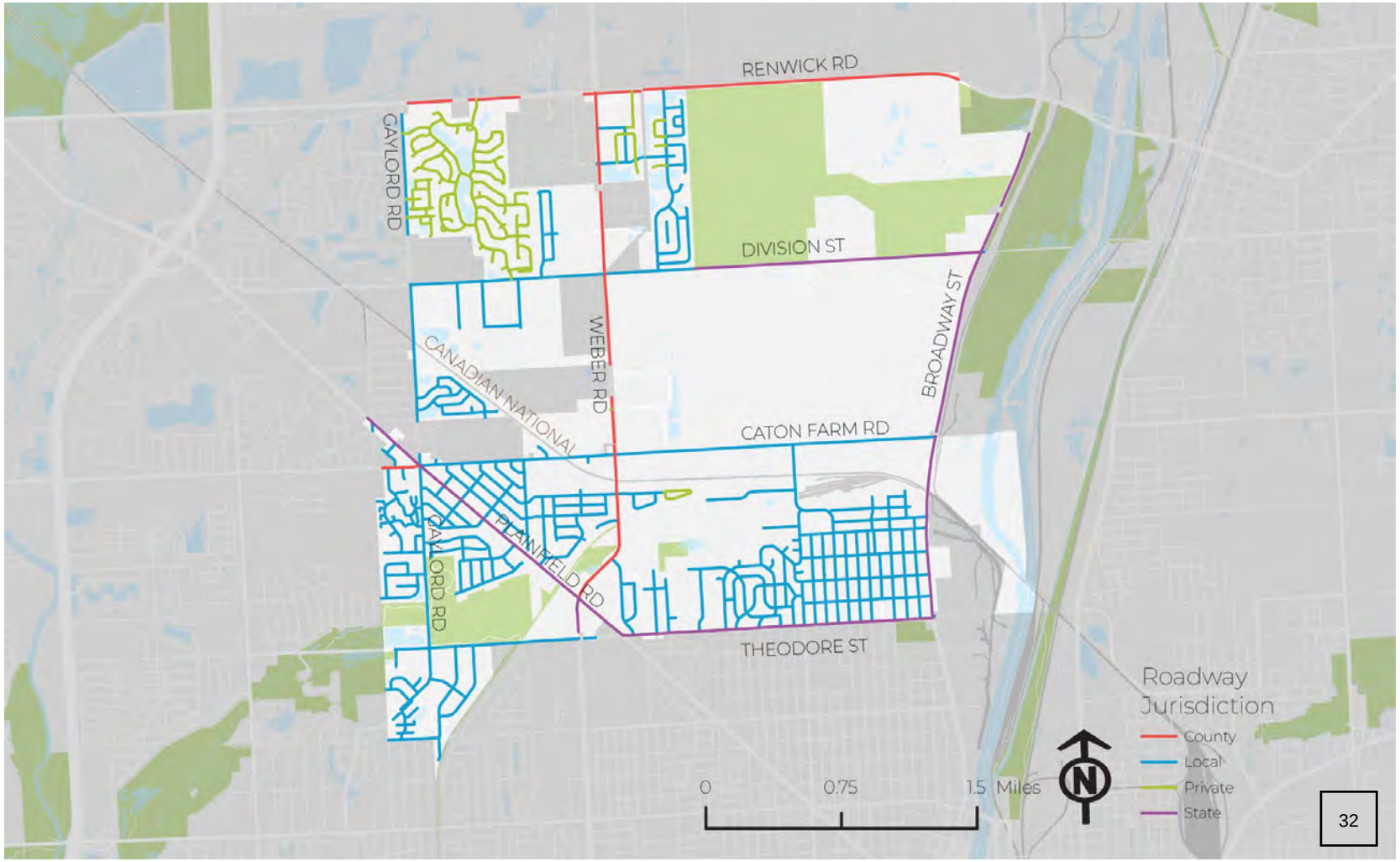
Existing Conditions

Crest Hill roadways by jurisdiction
Sidewalk access
Level of Traffic Stress (LTS)
Crash analysis

Existing Conditions

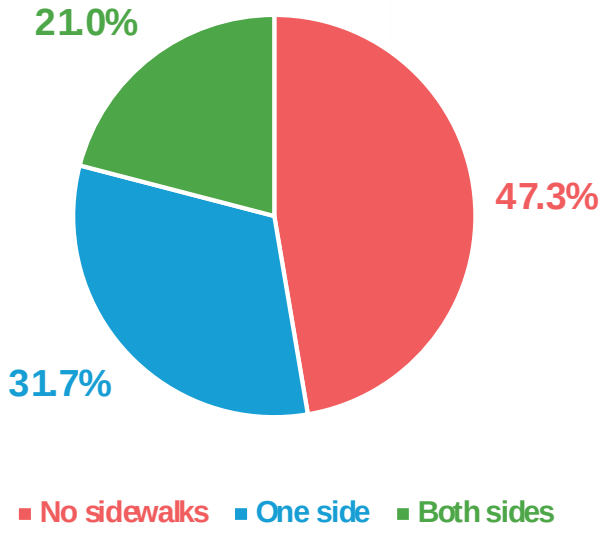
Roadway Jurisdiction in Crest Hill

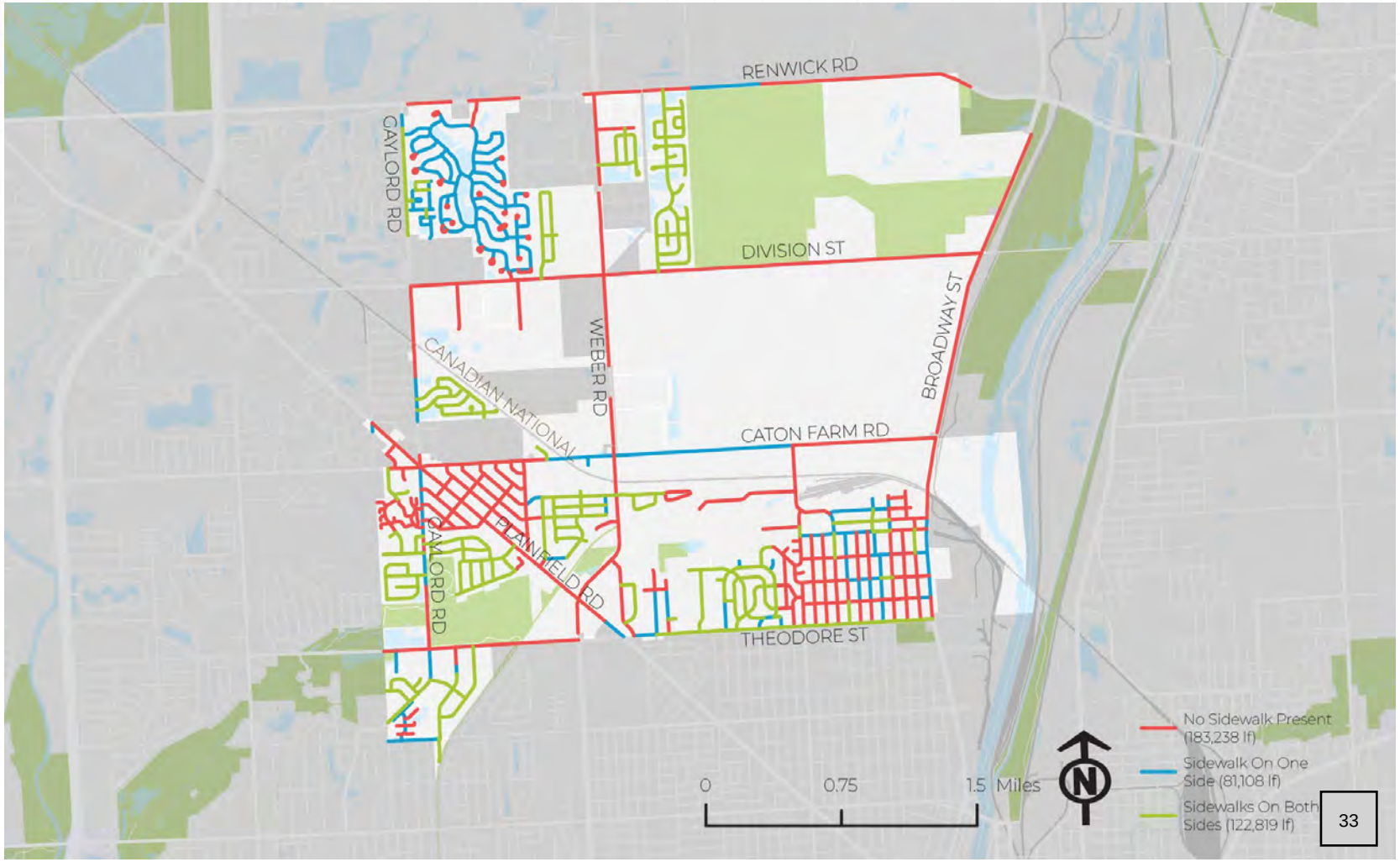




Existing Conditions

Sidewalk Availability in Crest Hill

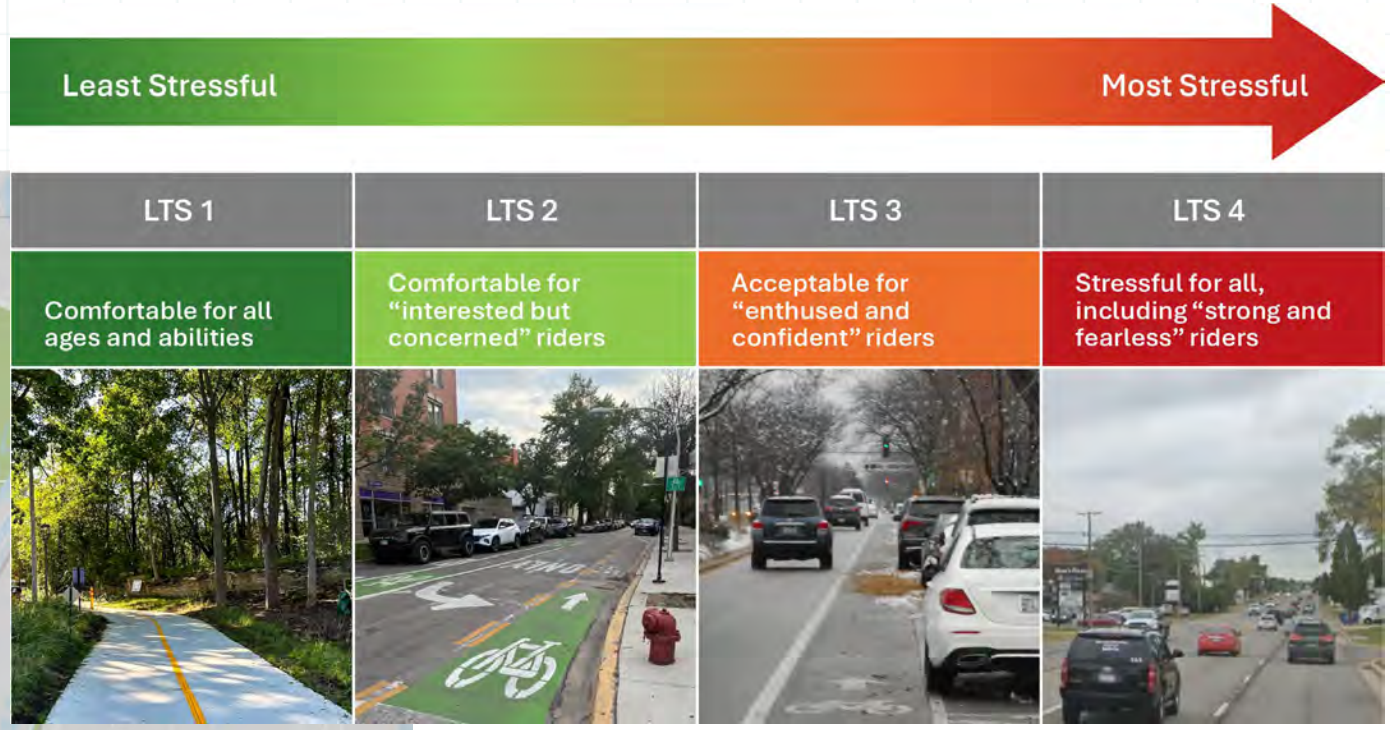




Existing Conditions

Level of Traffic Stress (LTS)



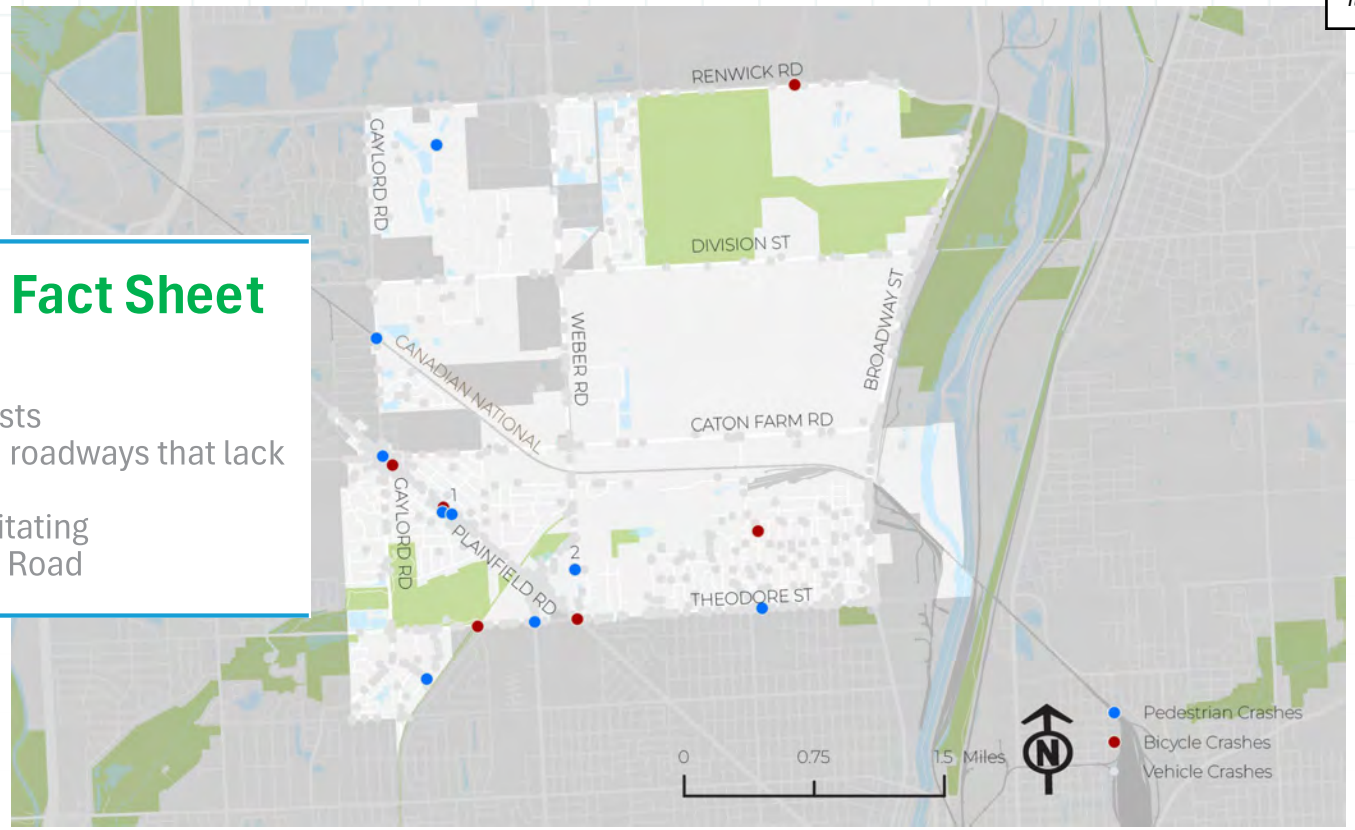


Existing Conditions

Crash Analysis

Crest Hill Bicycle and Pedestrian Crash Fact Sheet

100%	Percent of pedestrian crashes resulting in injury
25%	Percent of all fatal crashes involving pedestrians or cyclists
>70%	Percent of bicyclist and pedestrian crashes occurring on roadways that lack sidewalks
40%	Percent of pedestrian crashes that were fatal or incapacitating
35%	Percent of bicyclist and pedestrian crashes on Plainfield Road



Crashes by roadway jurisdiction

Jurisdiction	Total crashes	Fatal crashes	Incapacitating injury crashes	Non-incapacitating injury crashes	Reported but not evident injury crashes
IDOT	8	1	1	6	0
Will County	1	0	0	1	0
Local	7	1	1	3	2
Private	1	0	0	0	1

Network Recommendations

Key Findings & Planning Principles
Facility Types
Recommended Facilities Maps and Tables

Key Findings

1. **Trails Are Popular but Walking or Biking to them is Challenging**
2. **Plainfield Road is Where Bicycle and Pedestrian Crashes Are Concentrated**
3. **Connecting to Neighboring Municipalities is Desirable**

Planning Principles

1. Identify corridors with available width.
2. Local roadways are preferred, but IDOT, Will County, and ComEd corridors also work.
3. Connect to key destinations.
4. Prioritize east-west travel to regional trails.
5. Address safety concerns where crashes occurred.
6. Select facilities that maximize comfort and minimize stress.

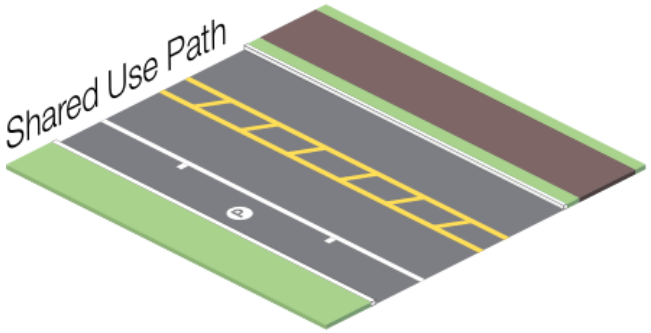


Network Recommendations: Facility Types

Shared Use Path

10-foot-wide path for pedestrians and cyclists alongside major car routes

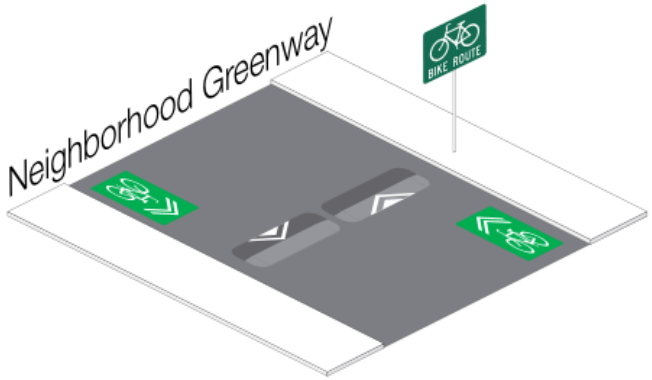




Neighborhood Greenway

Adds shared pavement markings, clear signage, and speed bumps to encourage cycling and slow vehicle travel

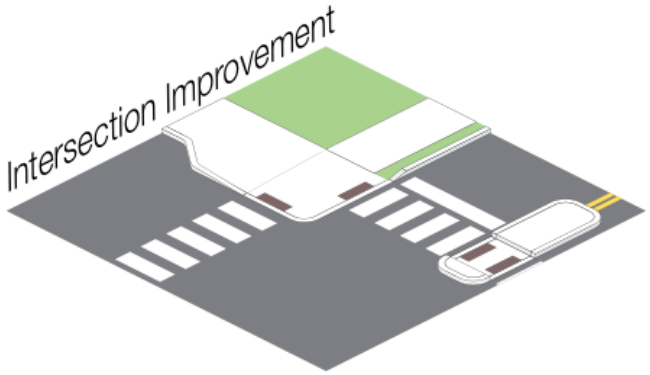




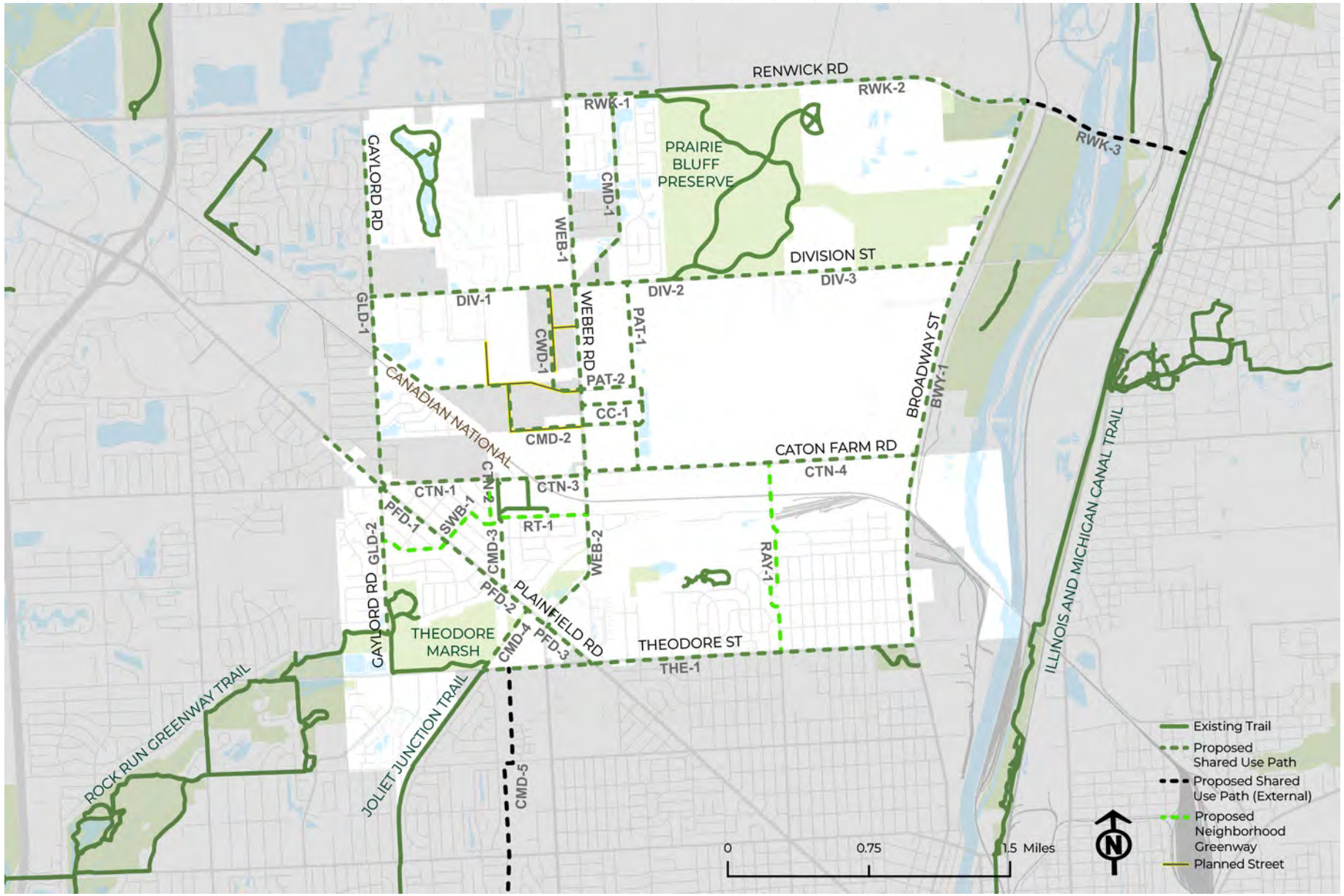
Intersection Improvement

Striped crosswalks, crossing islands, and the addition of traffic and/or pedestrian signals





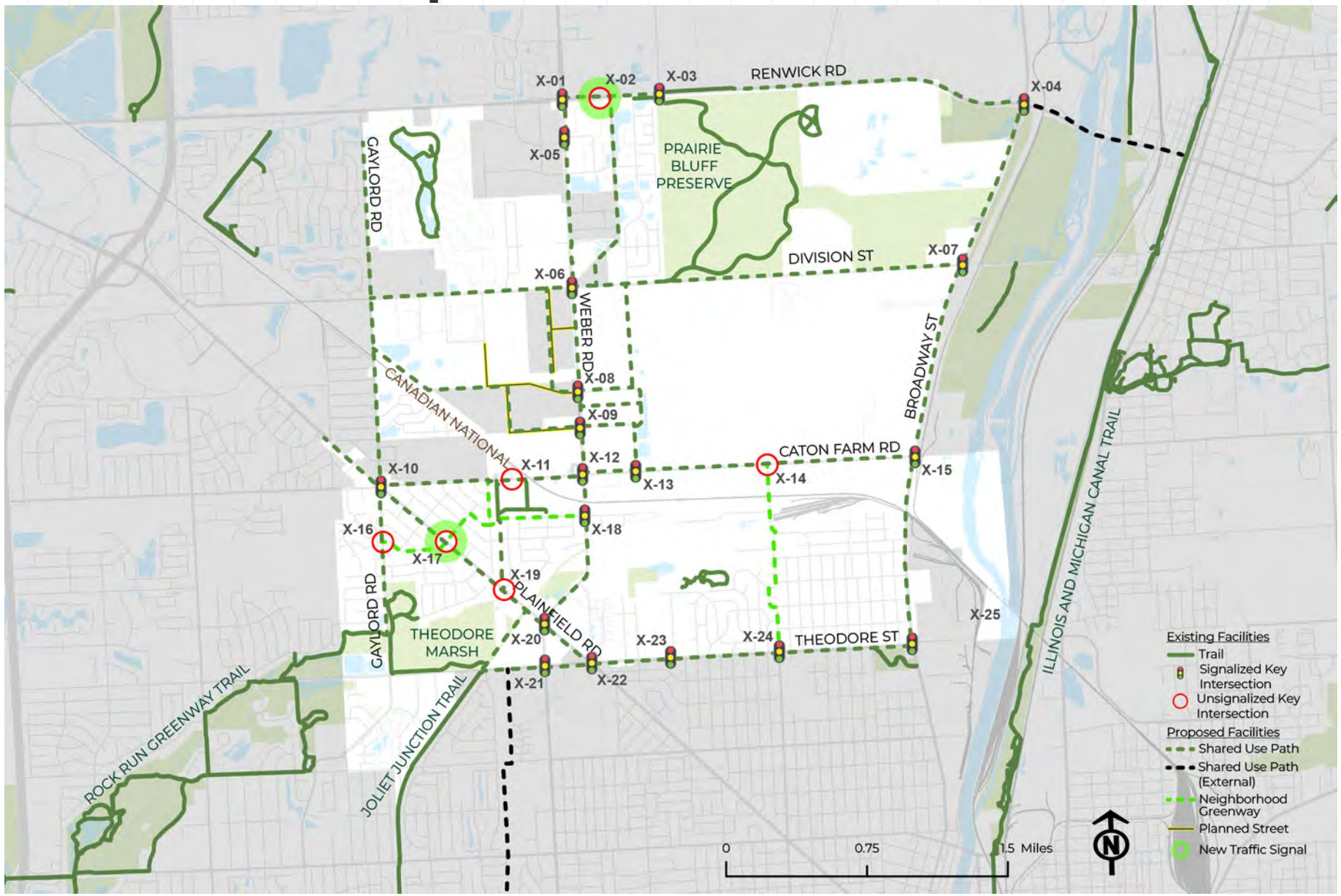
Recommended Facilities



Recommended Facilities

CorridorID	Facility	Limits	Jurisdiction	Length (mi)	Facility Type
BWY-1	Broadway Street	Renwick Road to Theodore Street	IDOT	1.3	Shared Use Path
CC-1	City Center Shared Use Path	Weber Road to Patrick Drive	Crest Hill	0.13	Shared Use Path
CMD-1	ComEd Right-of-Way	Renwick Road to Division Street	ComEd	0.43	Shared Use Path
CMD-2	ComEd Right-of-Way/Cottonwood Farm	Gaylord Road to Perinar Drive	ComEd/Private	0.69	Shared Use Path
CMD-3	ComEd Right-of-Way	Root Street to Plainfield Road	ComEd	0.16	Shared Use Path
CMD-4	ComEd Right-of-Way	Plainfield Road to Theodore Street	ComEd	0.15	Shared Use Path
CMD-5	ComEd Right-of-Way	Theodore Street to Glenwood Avenue	ComEd	0.63	Shared Use Path (External)
CTN-1	Caton Farm Road	Gaylord Road/Plainfield Road to Grandview Avenue	Crest Hill	0.24	Shared Use Path
CTN-2	Caton Farm Connector	Richland School Trail to Caton Farm Road	Crest Hill	0.01	Shared Use Path
CTN-3	Caton Farm Road	Grandview Avenue to Weber Road	Crest Hill	0.22	Shared Use Path
CTN-4	Caton Farm Road	Weber Road to Oakland Avenue	Crest Hill	0.71	Shared Use Path
CWD-1	Cottonwood Farm Shared Use Path	Division Street to Weber Road	Private	0.28	Shared Use Path
DIV-1	Division Street	Gaylord Road to Weber Road	Crest Hill	0.44	Shared Use Path
DIV-2	Division Street	Weber Road to Prairie Bluff Preserve Trail	Crest Hill	0.3	Shared Use Path
DIV-3	Division Street	Stateville Service Road to Broadway Street	IDOT	0.54	Shared Use Path
GLD-1	Gaylord Road	Spring Lake Road to Caton Farm Road	Crest Hill	0.75	Shared Use Path
GLD-2	Gaylord Road	Rock Run Greenway Trail to Caton Farm Road/Plainfield Road	Crest Hill	0.32	Shared Use Path
PAT-1	Patrick Drive	Division Street to Caton Farm Road	Crest Hill	0.43	Shared Use Path
PAT-2	Patrick Drive	Weber Road to Perinar Drive	Crest Hill	0.11	Shared Use Path
PFD-1	Plainfield Road	Municipal Boundary to ComEd ROW	IDOT	0.49	Shared Use Path
PFD-2	Plainfield Road	ComEd ROW to Rides Unlimited Chicago Property	IDOT	0.06	Shared Use Path
PFD-3	Plainfield Road	Rides Unlimited Chicago Property to Theodore Street	IDOT	0.22	Shared Use Path
RAY-1	Raynor Greenway	Theodore Street to Caton Farm Road	Crest Hill	0.44	Neighborhood Greenway
RT-1	Root Greenway	Grandview Avenue to Weber Road	Crest Hill	0.21	Neighborhood Greenway
RWK-1	Renwick Road	Weber Road to Pinnacle Drive	Will County	0.2	Shared Use Path
RWK-2	Renwick Road	RW Logistics Property Line to Broadway Street	Will County	0.64	Shared Use Path
RWK-3	W 9th Street	Broadway Street to Canal Street	IDOT	0.37	Shared Use Path (External)
SWB-1	Sweetbriar Greenway	Gaylord Road to Caton Farm Road	Crest Hill	0.38	Neighborhood Greenway
THE-1	Theodore Street	Joliet Junction Trail to Broadway Street	IDOT	0.85	Shared Use Path
WEB-1	Weber Road	Caton Farm Road to Renwick Road	Will County	0.82	Shared Use Path
WEB-2	Weber Road	Root Street to Caton Farm Road	Will County	0.36	Shared Use Path

Intersection Improvements

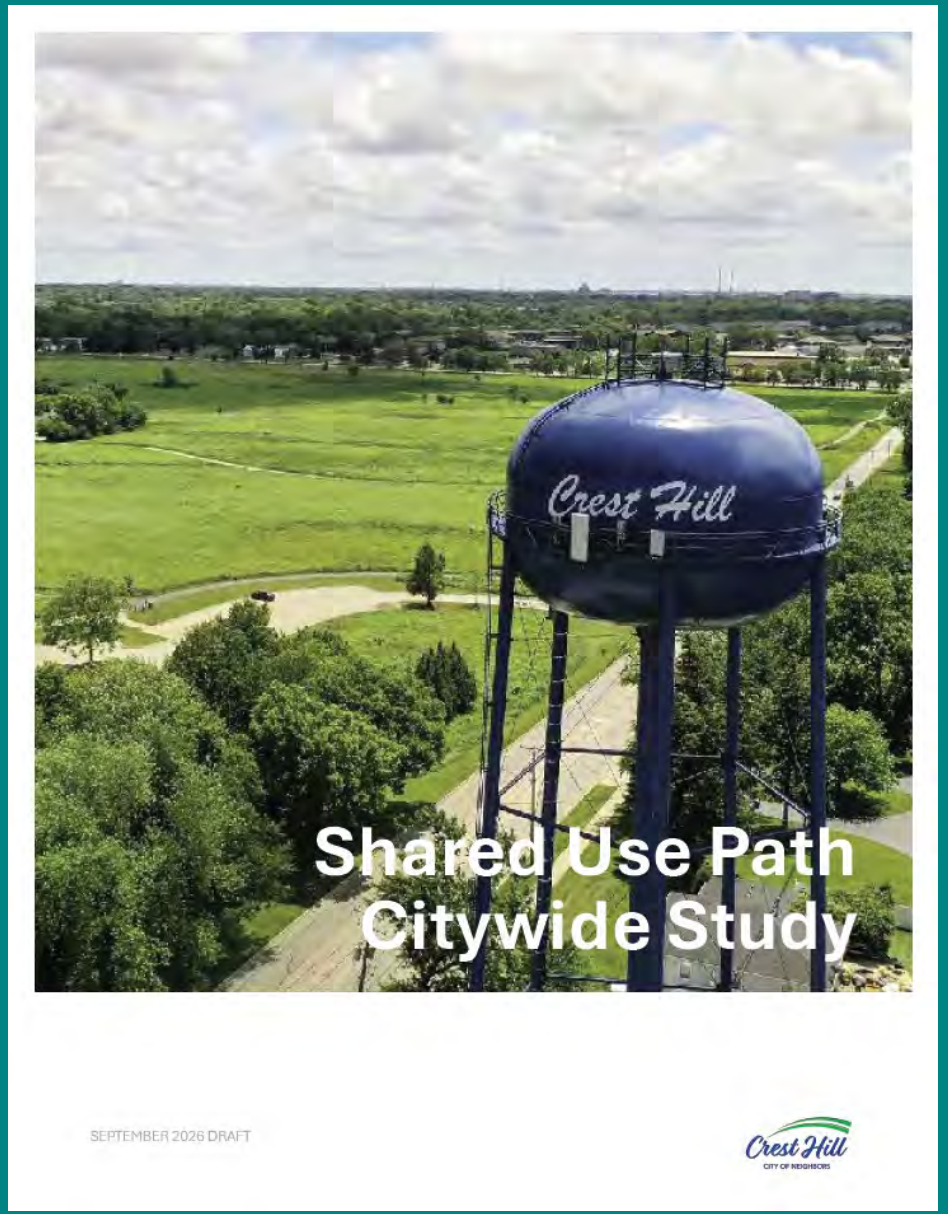


Intersection Improvements

Intersection ID	Signalization Status	Streets
X-01	Yes	Renwick Road, S. Weber Rd
X-02	No	Renwick Road, Executive Dr
X-03	Yes	Renwick Road, Pinnacle Dr
X-04	Yes	Renwick Rd, Broadway St
X-05	Yes	Ryan Dr, S. Weber Rd
X-06	Yes	W Division St, S. Weber Rd
X-07	Yes	Division St, Broadway St
X-08	Yes	Patrick Dr, S. Weber Rd
X-09	Yes	City Center Blvd, S. Weber Rd
X-10	Yes	Caton Farm Rd, Plainfield Rd, Gaylord Rd
X-11	No	Caton Farm Rd, Durness Ct
X-12	Yes	Caton Farm Rd, S. Weber Rd
X-13	Yes	Caton Farm Rd, Perinar Dr
X-14	No	Caton Farm Rd, Oakland Ave
X-15	Yes	Caton Farm Rd, Broadway St
X-16	No	Sweetbriar Ave, Gaylord Rd
X-17	No	Plainfield Rd, Sweetbriar Ave
X-18	Yes	Root St, S. Weber Rd
X-19	No	Plainfield Rd, ComEd ROW
X-20	Yes	Plainfield Rd, N. Larkin Ave
X-21	Yes	Theodore St, Larkin Ave
X-22	Yes	Theodore St, Plainfield Rd
X-23	Yes	Theodore St, Arbor Ln
X-24	Yes	Theodore St, N. Raynor Ave
X-25	Yes	Theodore St, Broadway St

Phase 2

Stakeholder Engagement
Cost Estimates
Implementation Strategy
Plan Refinement



Phase 2

Stakeholder Engagement

- Prepare materials for City to post on website and in newsletters
- Prepare online survey and interactive map to collect stakeholder input
- Conduct in-person engagement at a City event Spring 2027
- Conduct 3 virtual meetings with interested residents and stakeholders
- City Council Work Session

Cost Estimates

- Develop cost estimates for recommended facilities







Phase 2 (cont'd.)

Implementation Strategy

- Prioritize projects based on cost, complexity, and coordination needs
- Identify potential funding sources

Plan Refinement

- Incorporate City comments and stakeholder feedback into refined plan
- Prepare 3 concept sketches of proposed recommendations
- Coordinate with City staff throughout the process

Left: Example perspective and plan view concept sketches

Questions & Discussion

Tim Gustafson, AICP
Department Head, Transportation Planning
tgustafson@cbbel.com

RESOLUTION NO. _____

RESOLUTION APPROVING PROFESSIONAL ENGINEERING SERVICE AGREEMENT FOR A CITYWIDE MULTI-USE PATH STUDY, PHASE 2 BY AND BETWEEN THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS AND CHRISTOPHER B. BURKE ENGINEERING, LTD FOR AN AMOUNT OF $48,940.00

WHEREAS, the Corporate Authorities of the City of Crest Hill, Will County, Illinois, have the authority to adopt resolutions and to promulgate rules and regulations that pertain to the City's government and affairs and protect the public health and, safety, and welfare of its citizens; and

WHEREAS, pursuant to Section 2-2-12 of the Illinois Municipal Code (65 ILCS 5/2-2-12), the City Council possesses the authority to enter into contracts that serve the legitimate corporate purposes of the City; and

WHEREAS, Christopher B. Burke Engineering, Ltd. (the "COMPANY"), is an entity that is in the business of preparing Multi-Use Path Citywide Study's (the "Services"); and

WHEREAS, the City Council desires to engage the Company to provide the Services and the Company is ready, willing to perform the Services for the City; and

WHEREAS, City Staff have negotiated an AGREEMENT FOR preparing a Phase 2 Multi-Use Path Citywide Study's (the "Agreement") with the Company for the purposes of engaging the Company to perform the Services (a copy of the Agreement is attached hereto as Exhibit A and fully incorporated herein); and

WHEREAS, the Staff and City Council has reviewed the Agreement and determined that the conditions, terms, and provisions of the Agreement are fair, reasonable, and acceptable to the City; and

WHEREAS, the City Council has determined that it is in the best interest of the City and its citizens to enter into the Agreement with the Company.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crest Hill, Illinois, pursuant to its statuary authority, as follows:

SECTION 1: PREAMBLE. The City Council hereby finds that all of the recitals contained in the preamble to this Resolution are true, correct and complete and are hereby incorporated by reference hereto and made part hereof.

SECTION 2: AGREEMENT APPROVED. The City Council hereby finds and declares that the conditions, terms, and provisions of this Agreement (Exhibit A) in the amount of $48,940.00 are fair, reasonable, and acceptable to the City and that the same is hereby approved in form and substance.

Therefore, the City Council hereby authorizes and directs the Mayor to execute and deliver, and the Clerk to attest, the Agreement, and further to take any and all other actions, including without limitation the execution and delivery of any and all documents, necessary and appropriate to effectuate the intent of this Resolution, which is to enter into the Agreement with the Company.

SECTION 3: SEVERABILITY. If any section, paragraph, clause or provisions of this Resolution is held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any other provision of this Resolution.

SECTION 4: REPEALER. All ordinances, resolutions or orders, or parts thereof, which conflict with the provisions of this Resolution, are to the extent of such conflict herby repealed.

SECTION 5: EFFECTIVE DATE. This Resolution shall be in full force and effect immediately upon its passage and publication according to law.

[Intentionally Blank]

PASSED THIS 16TH DAY NOVEMBER, 2026.

	Aye	Nay	Absent	Abstain
Alderman Scott Dyke	_____	_____	_____	_____
Alderman Angelo Deserio	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

APPROVED THIS 16th DAY OF NOVEMBER, 2026.

_____
Raymond R. Soliman, Mayor

ATTEST:

_____
Christine Vershay-Hall, City Clerk

EXHIBIT A

CHRISTOPHER B. BURKE ENGINEERING, LTD.
16221 W. 159th Street Suite 201 Lockport, Illinois 60441 TEL (815) 770-2850

September 25, 2026

City of Crest Hill
20600 City Center Boulevard
Crest Hill, IL 60403

Attention: Ron Wiedeman, PE – City Engineer

Subject: Professional Planning Services for
Crest Hill Multi-Use Path Citywide Study - Phase 2

Dear Mr. Wiedeman:

Christopher B. Burke Engineering, Ltd. (CBBEL) is pleased to provide this proposal for professional planning services to prepare the next phase of the multi-use path study for the City of Crest Hill. Included in this proposal is the Understanding of the Assignment, Scope of Work and Fee Estimate.

UNDERSTANDING OF THE ASSIGNMENT

CBBEL prepared a draft study to incorporate bicycle infrastructure into the City of Crest Hill transportation network. This proposal is the second of two stages of plan development. The first stage involved internal coordination with city staff, review of existing roadway data, and identification of a draft network.

This proposal includes introducing City Council to the draft network, stakeholder engagement, developing planning level cost estimates, an implementation strategy, that includes potential funding sources, and incorporating City and stakeholder input into a refined plan.

SCHEDULE

This plan is expected to be completed seven (7) months after notice to proceed beginning in November 2026 and completion by the end of May 2027. Tasks 1-3 were completed during the first phase of this study. The scope of work below continues the numbered order of tasks to align with the first phase of this study (Tasks 4-7).

SCOPE OF WORK

Task 4. City Council Introduction

4.1. Draft Plan Presentation. CBBEL will prepare a project overview and slide deck for the City Council packet and will introduce the draft plan at a meeting of the City Council. CBBEL will present the scope of work, tasks completed to date, and describe tasks to be completed which include stakeholder engagement, plan refinement based on comments, cost estimates, implementation strategy, and potential funding sources. CBBEL will respond to questions during the meeting and collect feedback from City Council during the meeting.

Task 5. Stakeholder Engagement

5.1. Project Web Page. CBBEL will prepare content for the City to include on its website that introduces the project to the public. This will include a project overview, schedule, and serve as a location for releasing draft materials for review during the project. CBBEL will prepare information for the City to include in an email blast or mailer to residents directing them to the project page.

5.2. Online Survey and Comment Map. CBBEL will prepare an online survey and interactive comment map for stakeholders to provide feedback on proposed recommendations and request additions or revisions to the network.

5.3. Engagement Events. CBBEL will staff a table or booth at one (1) planned City event in Spring 2027 (e.g. Easter Egg Hunt) to collect input from the public on the draft plan. CBBEL will conduct up to three (3) one-hour virtual meetings on Microsoft Teams or Zoom with residents, business owners, and other stakeholders who register to participate in small group discussions about the draft plan and its recommendations.

Task 6. Cost Estimates and Implementation Strategy

6.1. Cost Estimates. CBBEL will prepare planning level cost estimates for recommended facilities based on typical pay items and methods of construction. Cost estimates will include costs for preliminary engineering, detailed engineering, and construction.

6.2. Implementation Strategy. CBBEL will develop a method for prioritizing projects based on cost, complexity, agency coordination, and other factors (e.g., proximity to residents, neighboring communities). CBBEL will identify potential funding sources for recommendations based on project type and jurisdiction.

Task 7. Plan Refinement

7.1. Incorporate Comments. CBBEL will incorporate comments received by City staff, elected officials, and stakeholders into the draft plan. Upon incorporation of this information and items described in the above tasks into the plan, CBBEL will make the revised draft plan available for a final round of review and public comment period.

CBBEL will make a final round of revisions based on this feedback and deliver a final draft to the City for adoption.

7.2. Concept Sketches. CBBEL will prepare up to three (3) concept sketches of proposed recommendations. Sketches may be presented as plan view drawings placed on aerial images or typical section “street view” style sketches of proposed facilities placed on photographs taken by CBBEL or City staff. Concept sketches will show proposed improvements and will include pavement markings, curb ramps, signs and associated amenities (e.g., benches, landscaping, etc.).

7.3. City Coordination. CBBEL will meet with city staff three times to coordinate work: (1) Upon delivery of draft content for presentation to City Council, (2) to select and coordinate efforts for planned engagement events, and (3) after delivery of a refined draft plan.

ESTIMATE OF FEE

The proposed budget for this scope of work is provided below.

Task	Fee
Task 4 City Council Introduction	
Task 4.1 – Draft Plan Presentation	$ 2,320
Task 5 Stakeholder Engagement	
Task 5.1 – Project Web Page	$ 1,520
Task 5.2 – Online Survey and Comment Map	$ 9,420
Task 5.3 – Network Plan and Recommendations	$ 7,280
Task 6 Cost Estimates and Implementation Strategy	
Task 6.1 – Cost Estimates	$ 5,380
Task 6.2 – Implementation Strategy	$ 2,100
Task 7 Plan Refinement	
Task 7.1 – Incorporate Comments	$ 2,100
Task 7.2 – Concept Sketches	$ 14,340
Task 7.3 – City Coordination	$ 3,480
Direct Costs	$ 1,000
TOTAL NOT-TO-EXCEED FEE:	**$ 48,940**

We will bill you at the hourly rates specified on the attached Schedule of Charges. We will establish our contract in accordance with the attached General Terms and Conditions. These General Terms and Conditions are expressly incorporated into and are an integral part of this contract for professional services. It should be emphasized that any requested additional services that are not included in the preceding Fee Estimate will be billed at the attached hourly rates.

Please sign and return one copy of this agreement as an indication of acceptance and notice to proceed. Please feel free to contact us anytime.

Sincerely,



Michael E. Kerr, PE
President

Encl. Schedule of Charges
Crest Hill General Terms and Conditions

THIS PROPOSAL, SCHEDULE OF CHARGES AND GENERAL TERMS AND CONDITIONS ACCEPTED FOR CITY OF CREST HILL:

BY: _____

TITLE: _____

DATE: _____

TMG
N:\PROPOSALS\ADMIN\2025\Crest Hill Bike Citywide Plan 2026 P250495\Crest Hill Multi-Use Path-City Wide Study_20260114.docx

CHRISTOPHER B. BURKE ENGINEERING, LTD.
STANDARD CHARGES FOR PROFESSIONAL SERVICES
EFFECTIVE JANUARY 1, 2026 THROUGH DECEMBER 31, 2026

Personnel	Hourly Rate
Engineer VI	290
Engineer V	250
Engineer IV	215
Engineer III	190
Engineer I/II	165
Survey V	250
Survey IV	235
Survey III	215
Survey II	170
Survey I	145
Engineering Technician V	230
Engineering Technician IV	205
Engineering Technician III	150
Engineering Technician I/II	135
CAD Manager	225
CAD Technician II	165
CAD Technician I	145
GIS Specialist III	190
GIS Specialist I/II	165
Landscape Architect II	215
Landscape Architect I	190
Landscape Designer III	165
Landscape Designer I/II	130
Environmental Resource Specialist V	250
Environmental Resource Specialist IV	205
Environmental Resource Specialist III	175
Environmental Resource Specialist I/II	150
Environmental Resource Technician	150
Business Operations Department	170
Project Specialist	125
Engineering Intern	95
Transportation Planner VI	290
Transportation Planner V	250
Transportation Planner IV	215
Transportation Planner III	190
Transportation Planner I/II	165
Communications V	220
Communications IV	195
Communications III	170
Communications I/II	150

Direct Costs	
Outside Copies, Blueprints, Messenger, Delivery Services, Mileage	Cost + 12%

These rates are in effect until December 31, 2026, at which time they will be subject to change.

CHRISTOPHER B. BURKE ENGINEERING, LTD.
GENERAL TERMS AND CONDITIONS

1. Relationship Between Engineer and Client: Christopher B. Burke Engineering, Ltd. (Engineer) shall serve as Client's professional engineer consultant in those phases of the Project to which this Agreement applies. This relationship is that of a buyer and seller of professional services and as such the Engineer is an independent contractor in the performance of this Agreement and it is understood that the parties have not entered into any joint venture or partnership with the other. The Engineer shall not be considered to be the agent of the Client. Nothing contained in this Agreement shall create a contractual relationship with a cause of action in favor of a third party against either the Client or Engineer.

   Furthermore, causes of action between the parties to this Agreement pertaining to acts of failures to act shall be deemed to have accrued and the applicable statute of limitations shall commence to run not later than the date of substantial completion.

2. Responsibility of the Engineer: Engineer will strive to perform services under this Agreement in accordance with generally accepted and currently recognized engineering practices and principles, and in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, express or implied, and no warranty or guarantee is included or intended in this Agreement, or in any report, opinion, document, or otherwise.

   Notwithstanding anything to the contrary which may be contained in this Agreement or any other material incorporated herein by reference, or in any Agreement between the Client and any other party concerning the Project, the Engineer shall not have control or be in charge of and shall not be responsible for the means, methods, techniques, sequences or procedures of construction, or the safety, safety precautions or programs of the Client, the construction contractor, other contractors or subcontractors performing any of the work or providing any of the services on the Project. Nor shall the Engineer be responsible for the acts or omissions of the Client, or for the failure of the Client, any architect, engineer, consultant, contractor or subcontractor to carry out their respective responsibilities in accordance with the Project documents, this Agreement or any other agreement concerning the Project. Any provision which purports to amend this provision shall be without effect unless it contains a reference that the content of this condition is expressly amended for the purposes described in such amendment and is signed by the Engineer.

3. Changes: Client reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments, and Engineer and Client shall negotiate appropriate adjustments acceptable to both parties to accommodate any changes, if commercially possible.

4. Suspension of Services: Client may, at any time, by written order to Engineer (Suspension of Services Order) require Engineer to stop all, or any part, of the services required by this Agreement. Upon receipt of such an order, Engineer shall immediately comply with its terms and take all reasonable steps to minimize the costs associated with the services affected by such order. Client, however, shall pay all costs incurred by the suspension, including all costs necessary to maintain continuity and for the

resumptions of the services upon expiration of the Suspension of Services Order. Engineer will not be obligated to provide the same personnel employed prior to suspension, when the services are resumed, in the event that the period of suspension is greater than thirty (30) days.

5. Termination: This Agreement may be terminated by either party upon thirty (30) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. This Agreement may be terminated by Client, under the same terms, whenever Client shall determine that termination is in its best interests. Cost of termination, including salaries, overhead and fee, incurred by Engineer either before or after the termination date shall be reimbursed by Client.

6. Documents Delivered to Client: Drawings, specifications, reports, and any other Project Documents prepared by Engineer in connection with any or all of the services furnished hereunder shall be delivered to the Client for the use of the Client. Engineer shall have the right to retain originals of all Project Documents and drawings for its files. Furthermore, it is understood and agreed that the Project Documents such as, but not limited to reports, calculations, drawings, and specifications prepared for the Project, whether in hard copy or machine readable form, are instruments of professional service intended for one-time use in the construction of this Project. These Project Documents are and shall remain the property of the Engineer. The Client may retain copies, including copies stored on magnetic tape or disk, for information and reference in connection with the occupancy and use of the Project.

   When and if record drawings are to be provided by the Engineer, Client understands that information used in the preparation of record drawings is provided by others and Engineer is not responsible for accuracy, completeness, nor sufficiency of such information. Client also understands that the level of detail illustrated by record drawings will generally be the same as the level of detail illustrated by the design drawing used for project construction. If additional detail is requested by the Client to be included on the record drawings, then the Client understands and agrees that the Engineer will be due additional compensation for additional services.

   It is also understood and agreed that because of the possibility that information and data delivered in machine readable form may be altered, whether inadvertently or otherwise, the Engineer reserves the right to retain the original tapes/disks and to remove from copies provided to the Client all identification reflecting the involvement of the Engineer in their preparation. The Engineer also reserves the right to retain hard copy originals of all Project Documentation delivered to the Client in machine readable form, which originals shall be referred to and shall govern in the event of any inconsistency between the two.

   The Client understands that the automated conversion of information and data from the system and format used by the Engineer to an alternate system or format cannot be accomplished without the introduction of inexactitudes, anomalies, and errors. In the event Project Documentation provided to the Client in machine readable form is so converted, the Client agrees to assume all risks associated therewith and, to the fullest

extent permitted by law, to hold harmless and indemnify the Engineer from and against all claims, liabilities, losses, damages, and costs, including but not limited to attorney's fees, arising therefrom or in connection therewith.

The Client recognizes that changes or modifications to the Engineer's instruments of professional service introduced by anyone other than the Engineer may result in adverse consequences which the Engineer can neither predict nor control. Therefore, and in consideration of the Engineer's agreement to deliver its instruments of professional service in machine readable form, the Client agrees, to the fullest extent permitted by law, to hold harmless and indemnify the Engineer from and against all claims, liabilities, losses, damages, and costs, including but not limited to attorney's fees, arising out of or in any way connected with the modification, misinterpretation, misuse, or reuse by others of the machine readable information and data provided by the Engineer under this Agreement. The foregoing indemnification applies, without limitation, to any use of the Project Documentation on other projects, for additions to this Project, or for completion of this Project by others, excepting only such use as may be authorized, in writing, by the Engineer.

7. Reuse of Documents: All Project Documents including but not limited to reports, opinions of probable costs, drawings and specifications furnished by Engineer pursuant to this Agreement are intended for use on the Project only. They cannot be used by Client or others on extensions of the Project or any other project. Any reuse, without specific written verification or adaptation by Engineer, shall be at Client's sole risk, and Client shall indemnify and hold harmless Engineer from all claims, damages, losses, and expenses including attorney's fees arising out of or resulting therefrom.

   The Engineer shall have the right to include representations of the design of the Project, including photographs of the exterior and interior, among the Engineer's promotional and professional materials. The Engineer's materials shall not include the Client's confidential and proprietary information if the Client has previously advised the Engineer in writing of the specific information considered by the Client to be confidential and proprietary.

8. Standard of Practice: The Engineer will strive to conduct services under this agreement in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions as of the date of this Agreement.

9. Compliance With Laws: The Engineer will strive to exercise usual and customary professional care in his/her efforts to comply with those laws, codes, ordinance and regulations which are in effect as of the date of this Agreement.

   With specific respect to prescribed requirements of the Americans with Disabilities Act of 1990 or certified state or local accessibility regulations (ADA), Client understands ADA is a civil rights legislation and that interpretation of ADA is a legal issue and not a design issue and, accordingly, retention of legal counsel (by Client) for purposes of interpretation is advisable. As such and with respect to ADA, Client agrees to waive any action against Engineer, and to indemnify and defend Engineer against any claim arising from Engineer's alleged failure to meet ADA requirements prescribed.

Further to the law and code compliance, the Client understands that the Engineer will strive to provide designs in accordance with the prevailing Standards of Practice as previously set forth, but that the Engineer does not warrant that any reviewing agency having jurisdiction will not for its own purposes comment, request changes and/or additions to such designs. In the event such design requests are made by a reviewing agency, but which do not exist in the form of a written regulation, ordinance or other similar document as published by the reviewing agency, then such design changes (at substantial variance from the intended design developed by the Engineer), if effected and incorporated into the project documents by the Engineer, shall be considered as Supplementary Task(s) to the Engineer's Scope of Service and compensated for accordingly.

10. Indemnification: Engineer shall indemnify and hold harmless Client up to the amount of this contract fee (for services) from loss or expense, including reasonable attorney's fees for claims for personal injury (including death) or property damage to the extent caused by the sole negligent act, error or omission of Engineer.

    Client shall indemnify and hold harmless Engineer under this Agreement, from loss or expense, including reasonable attorney's fees, for claims for personal injuries (including death) or property damage arising out of the sole negligent act, error omission of Client.

    In the event of joint or concurrent negligence of Engineer and Client, each shall bear that portion of the loss or expense that its share of the joint or concurrent negligence bears to the total negligence (including that of third parties), which caused the personal injury or property damage.

    Engineer shall not be liable for special, incidental or consequential damages, including, but not limited to loss of profits, revenue, use of capital, claims of customers, cost of purchased or replacement power, or for any other loss of any nature, whether based on contract, tort, negligence, strict liability or otherwise, by reasons of the services rendered under this Agreement.

11. Opinions of Probable Cost: Since Engineer has no control over the cost of labor, materials or equipment, or over the Contractor(s) method of determining process, or over competitive bidding or market conditions, his/her opinions of probable Project Construction Cost provided for herein are to be made on the basis of his/her experience and qualifications and represent his/her judgement as a design professional familiar with the construction industry, but Engineer cannot and does not guarantee that proposal, bids or the Construction Cost will not vary from opinions of probable construction cost prepared by him/her. If prior to the Bidding or Negotiating Phase, Client wishes greater accuracy as to the Construction Cost, the Client shall employ an independent cost estimator Consultant for the purpose of obtaining a second construction cost opinion independent from Engineer.

12. Governing Law & Dispute Resolutions: This Agreement shall be governed by and construed in accordance with Articles previously set forth by (Item 9 of) this Agreement, together with the laws of the **State of Illinois**.

Any claim, dispute or other matter in question arising out of or related to this Agreement, which can not be mutually resolved by the parties of this Agreement, shall be subject to mediation as a condition precedent to arbitration (if arbitration is agreed upon by the parties of this Agreement) or the institution of legal or equitable proceedings by either party. If such matter relates to or is the subject of a lien arising out of the Engineer's services, the Engineer may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by arbitration.

The Client and Engineer shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect. Requests for mediation shall be filed in writing with the other party to this Agreement and with the American Arbitration Association. The request may be made concurrently with the filing of a demand for arbitration but, in such event, mediation shall proceed in advance of arbitration or legal or equitable proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order.

The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

13. Successors and Assigns: The terms of this Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns: provided, however, that neither party shall assign this Agreement in whole or in part without the prior written approval of the other.

14. Waiver of Contract Breach: The waiver of one party of any breach of this Agreement or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this Agreement and shall not be construed to be a waiver of any provision, except for the particular instance.

15. Entire Understanding of Agreement: This Agreement represents and incorporates the entire understanding of the parties hereto, and each party acknowledges that there are no warranties, representations, covenants or understandings of any kind, matter or description whatsoever, made by either party to the other except as expressly set forth herein. Client and the Engineer hereby agree that any purchase orders, invoices, confirmations, acknowledgments or other similar documents executed or delivered with respect to the subject matter hereof that conflict with the terms of the Agreement shall be null, void & without effect to the extent they conflict with the terms of this Agreement.

16. Amendment: This Agreement shall not be subject to amendment unless another instrument is duly executed by duly authorized representatives of each of the parties and entitled "Amendment of Agreement".

17. Severability of Invalid Provisions: If any provision of the Agreement shall be held to contravene or to be invalid under the laws of any particular state, county or jurisdiction where used, such contravention shall not invalidate the entire Agreement, but it shall be construed as if not containing the particular provisions held to be invalid in the particular state, country or jurisdiction and the rights or obligations of the parties hereto shall be construed and enforced accordingly.

18. Force Majeure: Neither Client nor Engineer shall be liable for any fault or delay caused by any contingency beyond their control including but not limited to acts of God, wars, strikes, walkouts, fires, natural calamities, or demands or requirements of governmental agencies.

19. Subcontracts: Engineer may subcontract portions of the work, but each subcontractor must be approved by Client in writing.

20. Access and Permits: Client shall arrange for Engineer to enter upon public and private property and obtain all necessary approvals and permits required from all governmental authorities having jurisdiction over the Project. Client shall pay costs (including Engineer's employee salaries, overhead and fee) incident to any effort by Engineer toward assisting Client in such access, permits or approvals, if Engineer perform such services.

21. Designation of Authorized Representative: Each party (to this Agreement) shall designate one or more persons to act with authority in its behalf in respect to appropriate aspects of the Project. The persons designated shall review and respond promptly to all communications received from the other party.

22. Notices: Any notice or designation required to be given to either party hereto shall be in writing, and unless receipt of such notice is expressly required by the terms hereof shall be deemed to be effectively served when deposited in the mail with sufficient first class postage affixed, and addressed to the party to whom such notice is directed at such party's place of business or such other address as either party shall hereafter furnish to the other party by written notice as herein provided.

23. Limit of Liability: The Client and the Engineer have discussed the risks, rewards, and benefits of the project and the Engineer's total fee for services. In recognition of the relative risks and benefits of the Project to both the Client and the Engineer, the risks have been allocated such that the Client agrees that to the fullest extent permitted by law, the Engineer's total aggregate liability to the Client for any and all injuries, claims, costs, losses, expenses, damages of any nature whatsoever or claim expenses arising out of this Agreement from any cause or causes, including attorney's fees and costs, and expert witness fees and costs, shall not exceed the total Engineer's fee for professional engineering services rendered on this project as made part of this Agreement. Such causes included but are not limited to the Engineer's negligence, errors, omissions, strict liability or breach of contract. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

24. Client's Responsibilities: The Client agrees to provide full information regarding requirements for and about the Project, including a program which shall set forth the Client's objectives, schedule, constraints, criteria, special equipment, systems and site requirements.

The Client agrees to furnish and pay for all legal, accounting and insurance counseling services as may be necessary at any time for the Project, including auditing services which the Client may require to verify the Contractor's Application for Payment or to ascertain how or for what purpose the Contractor has used the money paid by or on behalf of the Client.

The Client agrees to require the Contractor, to the fullest extent permitted by law, to indemnify, hold harmless, and defend the Engineer, its consultants, and the employees and agents of any of them from and against any and all claims, suits, demands, liabilities, losses, damages, and costs (''Losses''), including but not limited to costs of defense, arising in whole or in part out of the negligence of the Contractor, its subcontractors, the officers, employees, agents, and subcontractors of any of them, or anyone for whose acts any of them may be liable, regardless of whether or not such Losses are caused in part by a party indemnified hereunder. Specifically excluded from the foregoing are Losses arising out of the preparation or approval of maps, drawings, opinions, reports, surveys, change orders, designs, or specifications, and the giving of or failure to give directions by the Engineer, its consultants, and the agents and employees of any of them, provided such giving or failure to give is the primary cause of Loss. The Client also agrees to require the Contractor to provide to the Engineer the required certificate of insurance.

The Client further agrees to require the Contractor to name the Engineer, its agents and consultants as additional insureds on the Contractor's policy or policies of comprehensive or commercial general liability insurance. Such insurance shall include products and completed operations and contractual liability coverages, shall be primary and noncontributing with any insurance maintained by the Engineer or its agents and consultants, and shall provide that the Engineer be given thirty days, unqualified written notice prior to any cancellation thereof.

In the event the foregoing requirements, or any of them, are not established by the Client and met by the Contractor, the Client agrees to indemnify and hold harmless the Engineer, its employees, agents, and consultants from and against any and all Losses which would have been indemnified and insured against by the Contractor, but were not.

When Contract Documents prepared under the Scope of Services of this contract require insurance(s) to be provided, obtained and/or otherwise maintained by the Contractor, the Client agrees to be wholly responsible for setting forth any and all such insurance requirements. Furthermore, any document provided for Client review by the Engineer under this Contract related to such insurance(s) shall be considered as sample insurance requirements and not the recommendation of the Engineer. Client agrees to have their own risk management department review any and all insurance requirements for adequacy and to determine specific types of insurance(s) required for the project. Client further agrees that decisions concerning types and amounts of insurance are

specific to the project and shall be the product of the Client. As such, any and all insurance requirements made part of Contract Documents prepared by the Engineer are not to be considered the Engineer's recommendation, and the Client shall make the final decision regarding insurance requirements.

25. Information Provided by Others: The Engineer shall indicate to the Client the information needed for rendering of the services of this Agreement. The Client shall provide to the Engineer such information as is available to the Client and the Client's consultants and contractors, and the Engineer shall be entitled to rely upon the accuracy and completeness thereof. The Client recognizes that it is impossible for the Engineer to assure the accuracy, completeness and sufficiency of such information, either because it is impossible to verify, or because of errors or omissions which may have occurred in assembling the information the Client is providing. Accordingly, the Client agrees, to the fullest extent permitted by law, to indemnify and hold the Engineer and the Engineer's subconsultants harmless from any claim, liability or cost (including reasonable attorneys' fees and cost of defense) for injury or loss arising or allegedly arising from errors, omissions or inaccuracies in documents or other information provided by the Client to the Engineer.

26. Payment: Client shall be invoiced once each month for work performed during the preceding period. Client agrees to pay each invoice within thirty (30) days of its receipt. The client further agrees to pay interest on all amounts invoiced and not paid or objected to for valid cause within said thirty (30) day period at the rate of eighteen (18) percent per annum (or the maximum interest rate permitted under applicable law, whichever is the lesser) until paid. Client further agrees to pay Engineer's cost of collection of all amounts due and unpaid after sixty (60) days, including court costs and reasonable attorney's fees, as well as costs attributed to suspension of services accordingly and as follows:

    Collection Costs. In the event legal action is necessary to enforce the payment provisions of this Agreement, the Engineer shall be entitled to collect from the Client any judgement or settlement sums due, reasonable attorneys' fees, court costs and expenses incurred by the Engineer in connection therewith and, in addition, the reasonable value of the Engineer's time and expenses spent in connection with such collection action, computed at the Engineer's prevailing fee schedule and expense policies.

    Suspension of Services. If the Client fails to make payments when due or otherwise is in breach of this Agreement, the Engineer may suspend performance of services upon five (5) calendar days' notice to the Client. The Engineer shall have no liability whatsoever to the Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by the Client. Client will reimburse Engineer for all associated costs as previously set forth in (Item 4 of) this Agreement.

27. When construction observation tasks are part of the service to be performed by the Engineer under this Agreement, the Client will include the following clause in the construction contract documents and Client agrees not to modify or delete it:

Kotecki Waiver. Contractor (and any subcontractor into whose subcontract this clause is incorporated) agrees to assume the entire liability for all personal injury claims suffered by its own employees, including without limitation claims under the **Illinois** Structural Work Act, asserted by persons allegedly injured on the Project; waives any limitation of liability defense based upon the Worker's Compensation Act, court interpretations of said Act or otherwise; and to the fullest extent permitted by law, agrees to indemnify and hold harmless and defend Owner and Engineer and their agents, employees and consultants (the "Indemnitees") from and against all such loss, expense, damage or injury, including reasonable attorneys' fees, that the Indemnitees may sustain as a result of such claims, except to the extent that **Illinois** law prohibits indemnity for the Indemnitees' own negligence. The Owner and Engineer are designated and recognized as explicit third party beneficiaries of the Kotecki Waiver within the general contract and all subcontracts entered into in furtherance of the general contract.

28. Job Site Safety/Supervision & Construction Observation: The Engineer shall neither have control over or charge of, nor be responsible for, the construction means, methods, techniques, sequences of procedures, or for safety precautions and programs in connection with the Work since they are solely the Contractor's rights and responsibilities. The Client agrees that the Contractor shall supervise and direct the work efficiently with his/her best skill and attention; and that the Contractor shall be solely responsible for the means, methods, techniques, sequences and procedures of construction and safety at the job site. The Client agrees and warrants that this intent shall be carried out in the Client's contract with the Contractor. The Client further agrees that the Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the work; and that the Contractor shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to all employees on the subject site and all other persons who may be affected thereby. The Engineer shall have no authority to stop the work of the Contractor or the work of any subcontractor on the project.

When construction observation services are included in the Scope of Services, the Engineer shall visit the site at intervals appropriate to the stage of the Contractor's operation, or as otherwise agreed to by the Client and the Engineer to: 1) become generally familiar with and to keep the Client informed about the progress and quality of the Work; 2) to strive to bring to the Client's attention defects and deficiencies in the Work and; 3) to determine in general if the Work is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Engineer shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. If the Client desires more extensive project observation, the Client shall request that such services be provided by the Engineer as Additional and Supplemental Construction Observation Services in accordance with the terms of this Agreement.

The Engineer shall not be responsible for any acts or omissions of the Contractor, subcontractor, any entity performing any portions of the Work, or any agents or employees of any of them. The Engineer does not guarantee the performance of the

Contractor and shall not be responsible for the Contractor's failure to perform its Work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations.

When municipal review services are included in the Scope of Services, the Engineer (acting on behalf of the municipality), when acting in good faith in the discharge of its duties, shall not thereby render itself liable personally and is, to the maximum extent permitted by law, relieved from all liability for any damage that may accrue to persons or property by reason of any act or omission in the discharge of its duties. Any suit brought against the Engineer which involve the acts or omissions performed by it in the enforcement of any provisions of the Client's rules, regulation and/or ordinance shall be defended by the Client until final termination of the proceedings. The Engineer shall be entitled to all defenses and municipal immunities that are, or would be, available to the Client.

29. Insurance and Indemnification: The Engineer and the Client understand and agree that the Client will contractually require the Contractor to defend and indemnify the Engineer and/or any subconsultants from any claims arising from the Work. The Engineer and the Client further understand and agree that the Client will contractually require the Contractor to procure commercial general liability insurance naming the Engineer as an additional named insured with respect to the work. The Contractor shall provide to the Client certificates of insurance evidencing that the contractually required insurance coverage has been procured. However, the Contractor’s failure to provide the Client with the requisite certificates of insurance shall not constitute a waiver of this provision by the Engineer.

The Client and Engineer waive all rights against each other and against the Contractor and consultants, agents and employees of each of them for damages to the extent covered by property insurance during construction. The Client and Engineer each shall require similar waivers from the Contractor, consultants, agents and persons or entities awarded separate contracts administered under the Client's own forces.

30. Hazardous Materials/Pollutants: Unless otherwise provided by this Agreement, the Engineer and Engineer's consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials/pollutants in any form at the Project site, including but not limited to mold/mildew, asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic/hazardous/pollutant type substances.

Furthermore, Client understands that the presence of mold/mildew and the like are results of prolonged or repeated exposure to moisture and the lack of corrective action. Client also understands that corrective action is a operation, maintenance and repair activity for which the Engineer is not responsible.

Agenda Memo

Crest Hill, IL

Meeting Date:	November 9,2026
Submitter:	Ronald J Wiedeman
Department:	Engineering
Agenda Item:	Jasmine Ditch Drainage Investigation Update.

Summary: Staff along with a representative from Christopher B. Burke will present the finding of the engineering effort to complete a more extensive modeling study to evaluate the upstream drainage area that is contributing the section of Jasmine Ditch and its impacts on the ditch east and west of Gaylord Rd. A copy of the presentation will be provided at the workshop meeting.

At the end of the presentation solutions will be presented on what can be improved to collect and better direct overland water flow that is tributary to this ditch.

Staff recommendations for council to consider are as follows;

Jasmine Ditch

1. Widen the downstream cross section of the ditch as presented.
2. Extend the existing 36-inch storm sewer system farther west of Gaylord as presented.
3. Install drainage structures and/or cut a new swale from Sweetbriar St to Gaylord and work with the property owners to obtain drainage and utility easements.
4. Have Public Works develop a maintenance protocol that prevents the re-vegetation of the downstream ditch.

Detention Area

1. Work with property owner at 2027 Watertower Pl and 2516 Waterford Dr. to provide an access and drainage utility easement so the City can maintain the concrete lined ditch, pipe culvert and drainage structure.
2. Additional study should be considered for 2516 Waterford Dr. to evaluate the relocation of existing the outlet points to better improve future maintenance.

With the City acquires ownership of the section of ditch west of Gaylard, Public Works will now need to include maintenance of this section of ditch moving forward. Tonight, they will

provide options on how this can be done and will be looking for direction from Council on how to proceed.

Recommended Council Action: Provide direction to staff on what solutions to move forward with.

Financial Impact:

Funding Source: General Fund

Budgeted Amount: TBD

Cost: TBD

Attachments:

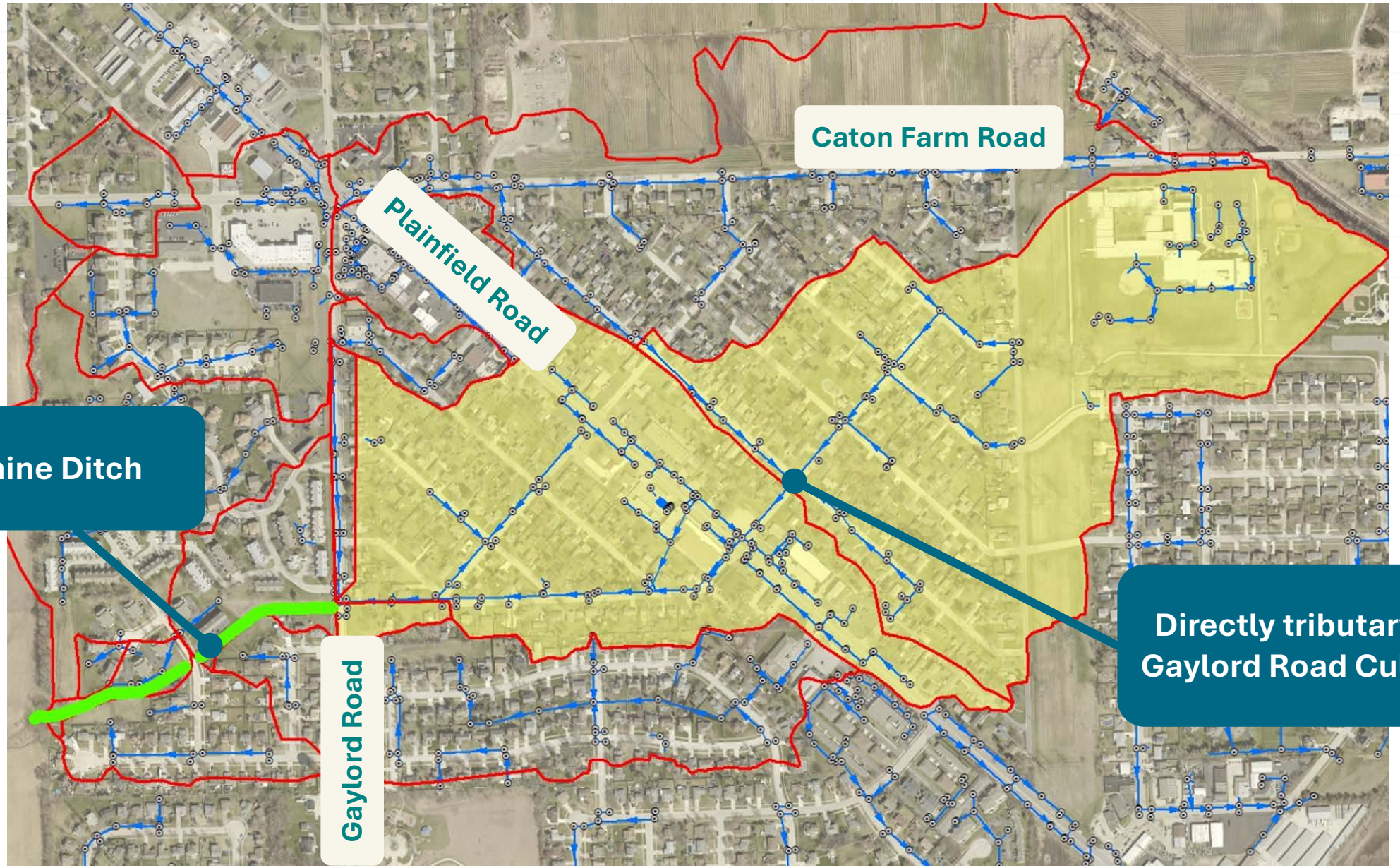
Jasmine Ditch Presentation_110226



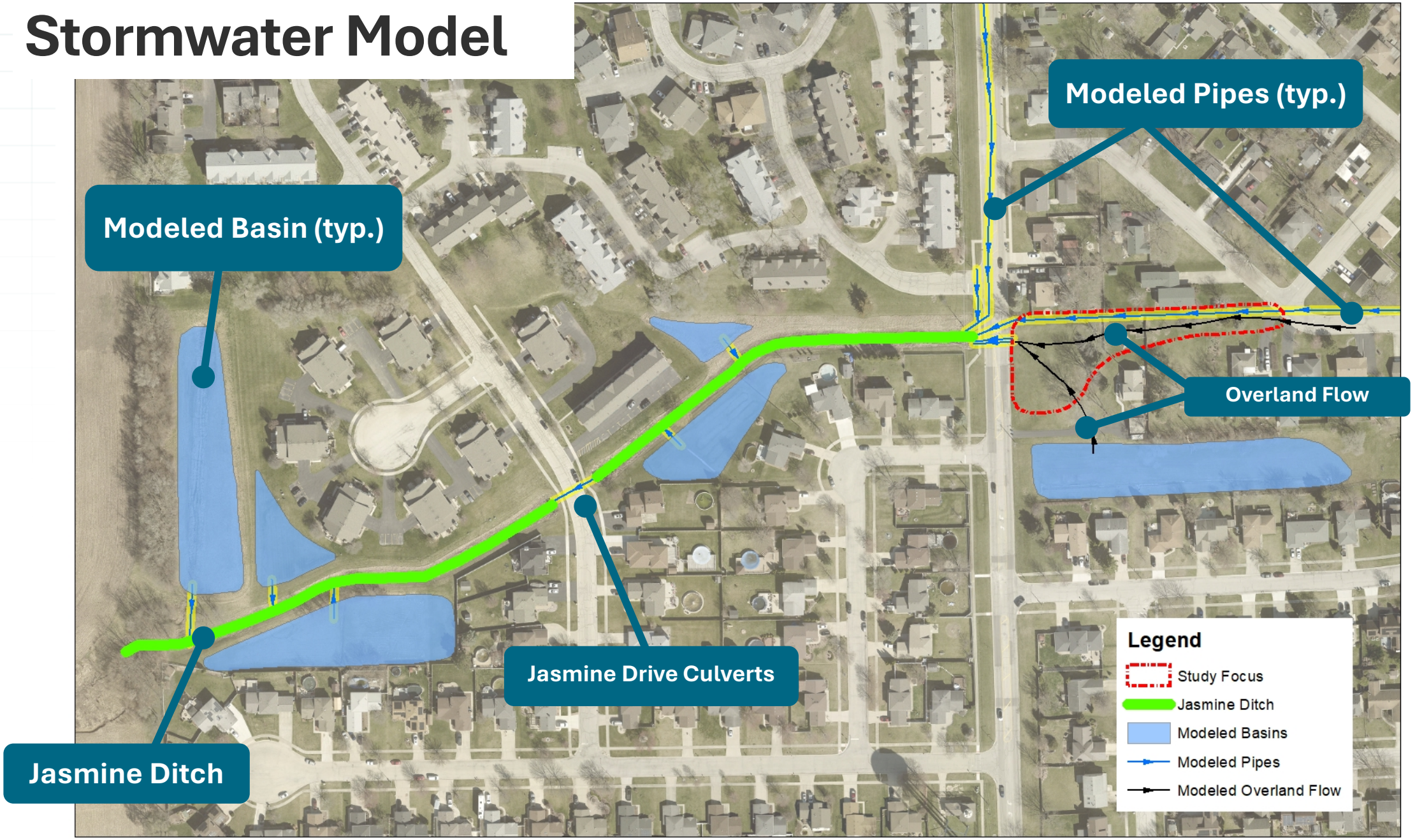
Jasmine Ditch Drainage Study

November 9, 2026

Watershed Area



Stormwater Model

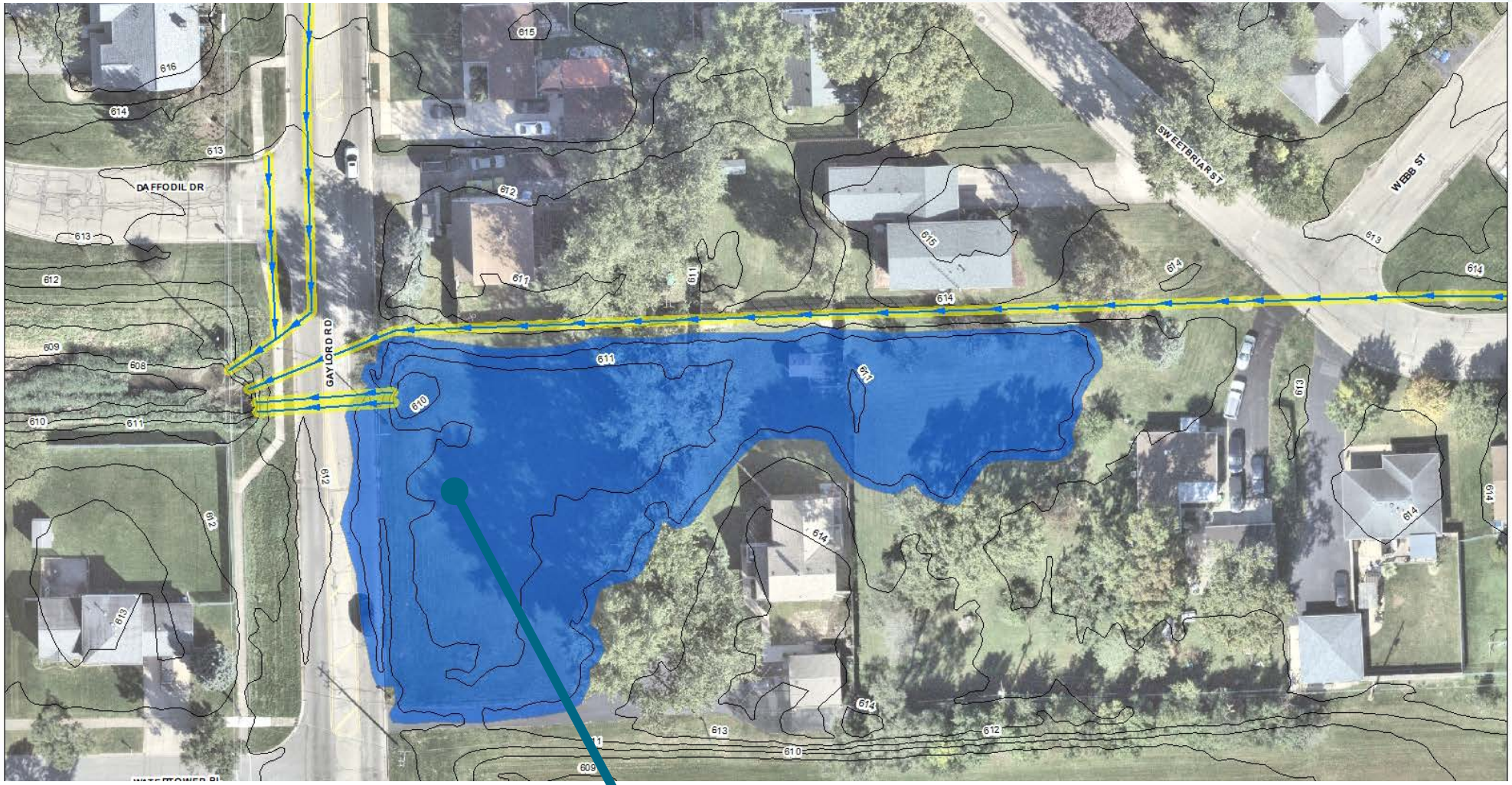


Model Results



10-Year Modeled Flooding Limits

Model Results



Flooding Photos



Downstream of Gaylord



Upstream of Gaylord

Flooding Photos



Upstream of Gaylord



Upstream of Gaylord

Historic Conditions



Limitations

Eliminating all ponding at 2102 may not be feasible due to the following:

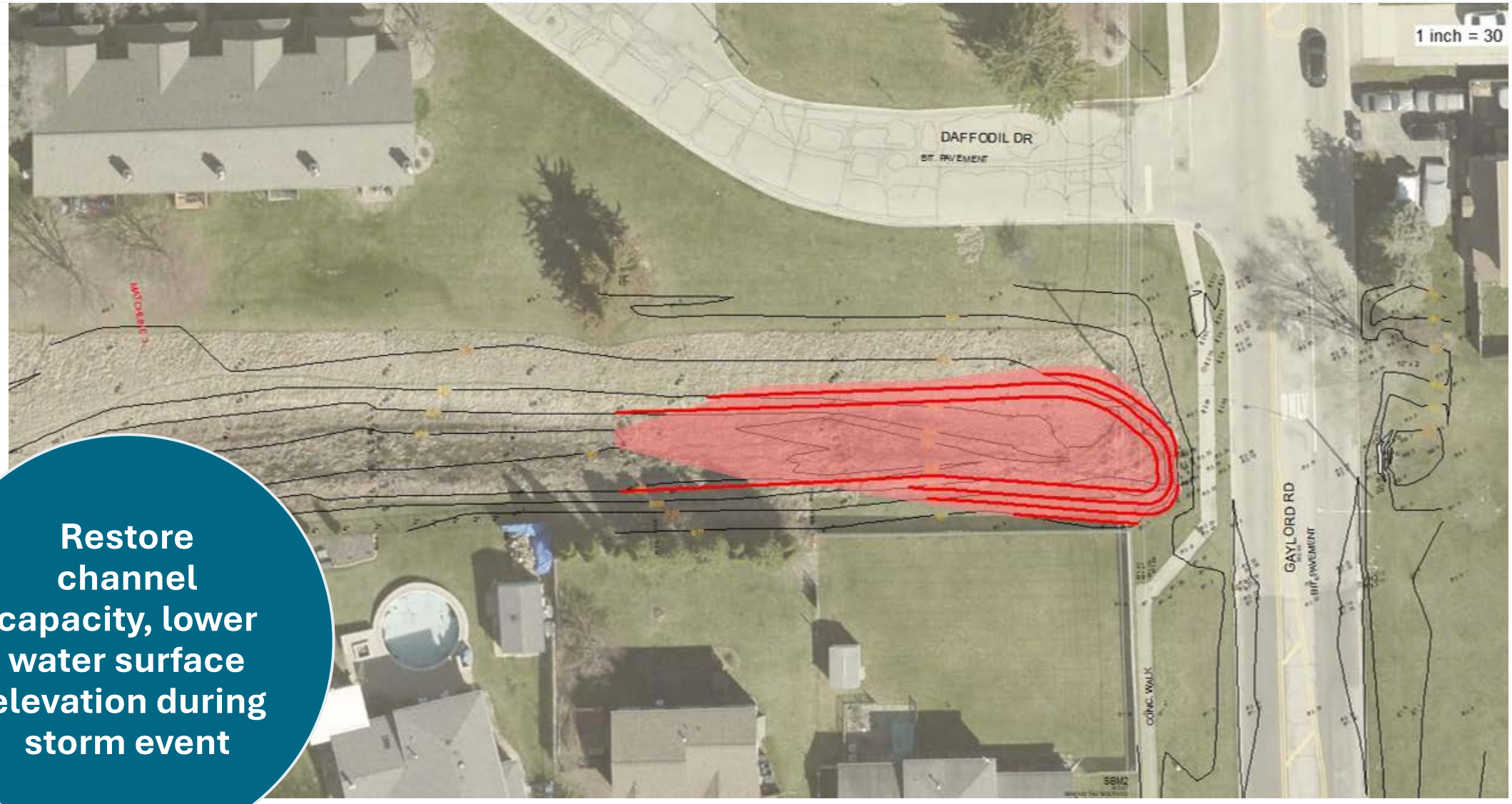
- **Natural topography – runoff will collect at the lowest point**
- **Elevation of Gaylord Road culverts**
  - *If the culverts are only just full, there is +/-1' of ponding on the property*
- **Elevation of Jasmine Ditch**
  - *A "full" ditch is 3-4' deep but at only 2' deep there is ponding at 2102 Gaylord*
  - *Much of the water in Jasmine Ditch enters immediately downstream of Gaylord*
- **Ditch Topography**
  - *Relatively flat, need to go far downstream before water level does not back up east of Gaylord Rd.*

Opportunities

Ponding may not be eliminated but can be improved. Four options were evaluated:

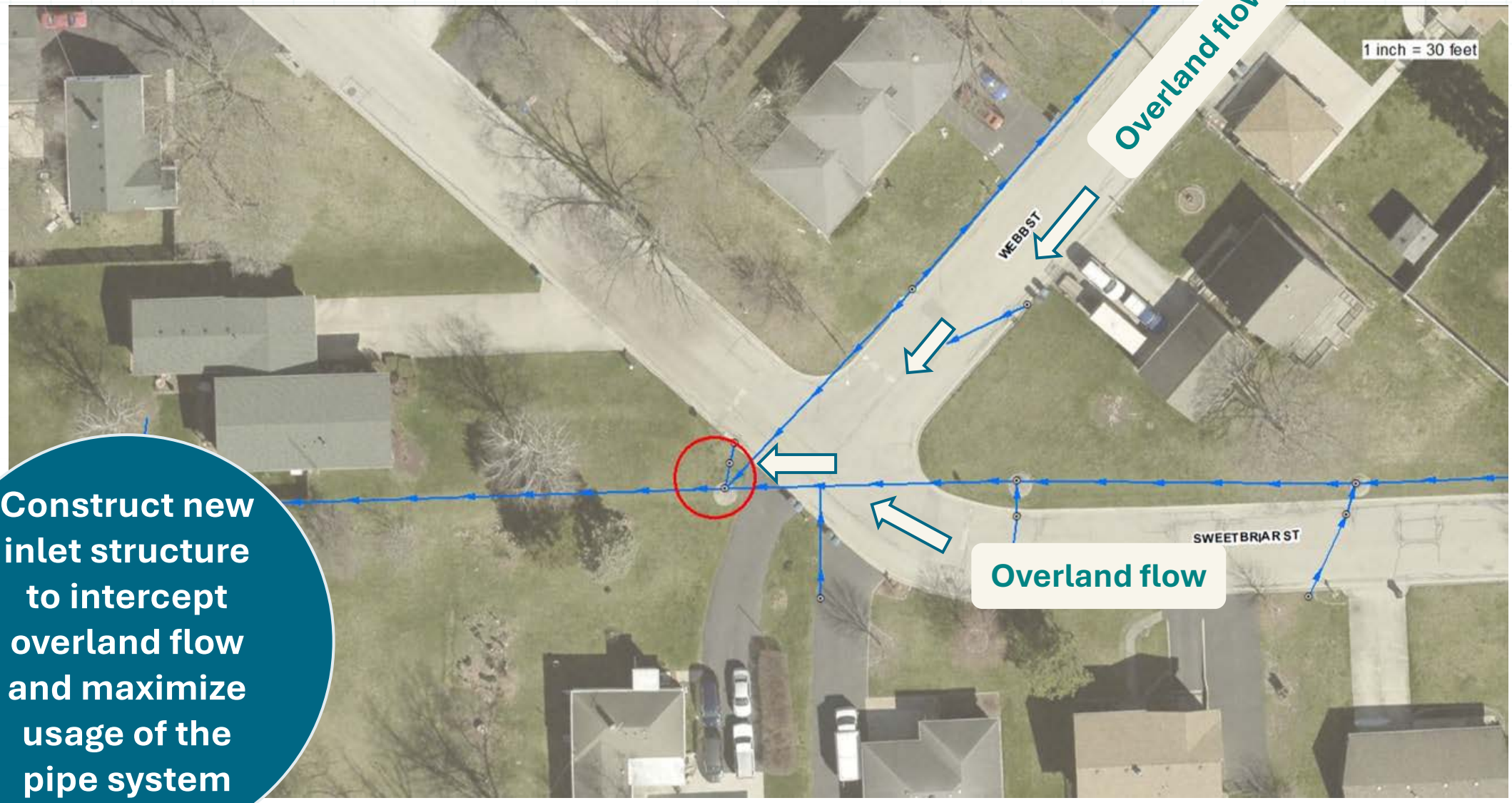
- **Excavate Jasmine Ditch for 150’ downstream of Gaylord Road**
- **Upstream Inlet Improvements**
  - *Maximize the water that goes into the storm sewer system*
- **Upstream Swale Grading**
  - *Excavate a graded swale to convey overland flow and contain the ponding area*
- **Storm Sewer Extension**
  - *Move existing discharge points as far downstream as possible*

Option 1: Ditch Excavation



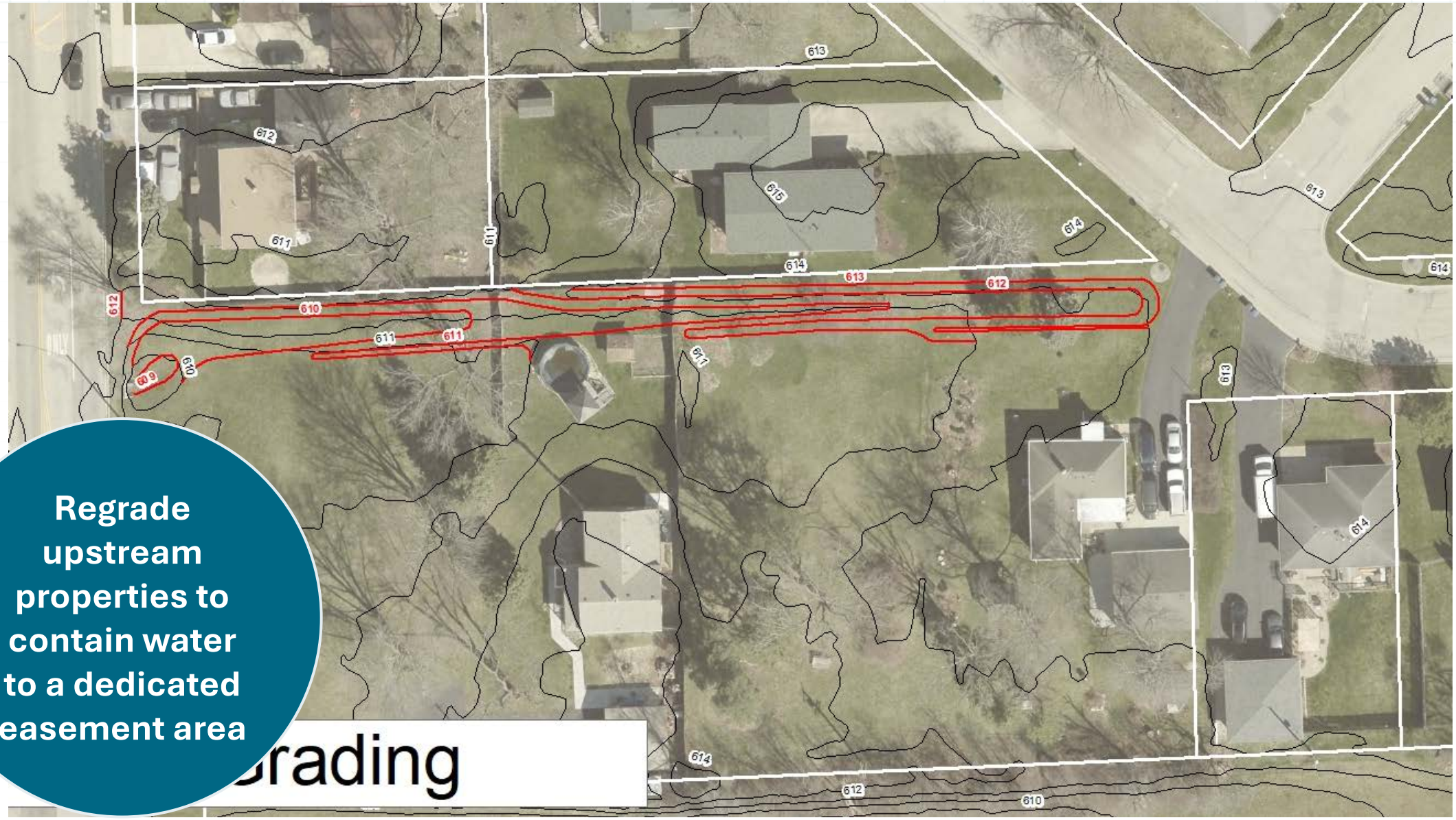
Restore channel capacity, lower water surface elevation during storm event

Option 2: Upstream Inlet Improvement



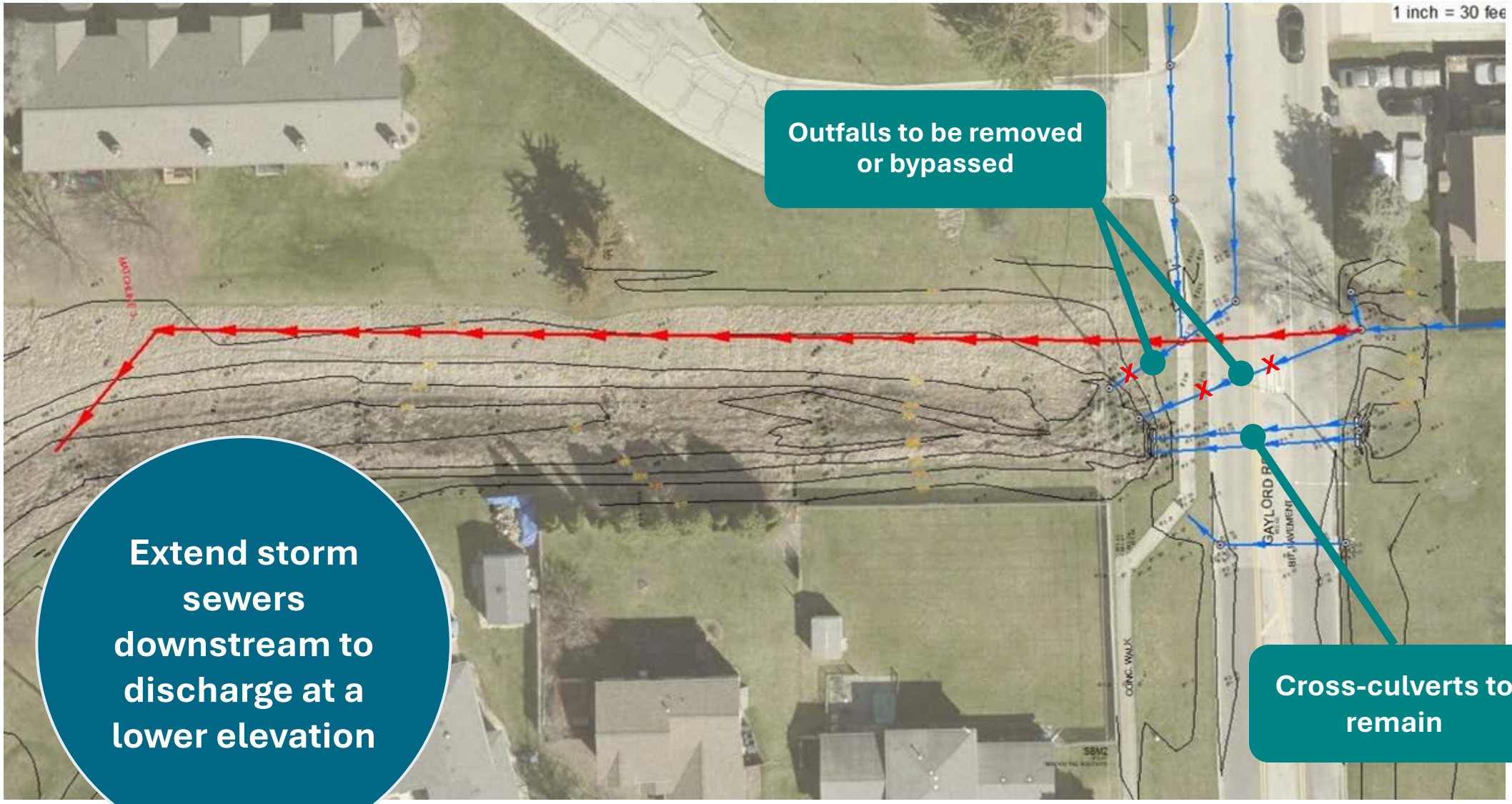
Construct new inlet structure to intercept overland flow and maximize usage of the pipe system

Option 3: Upstream Ditch Extension



Regrade upstream properties to contain water to a dedicated easement area

Option 4: Storm Sewer Extension



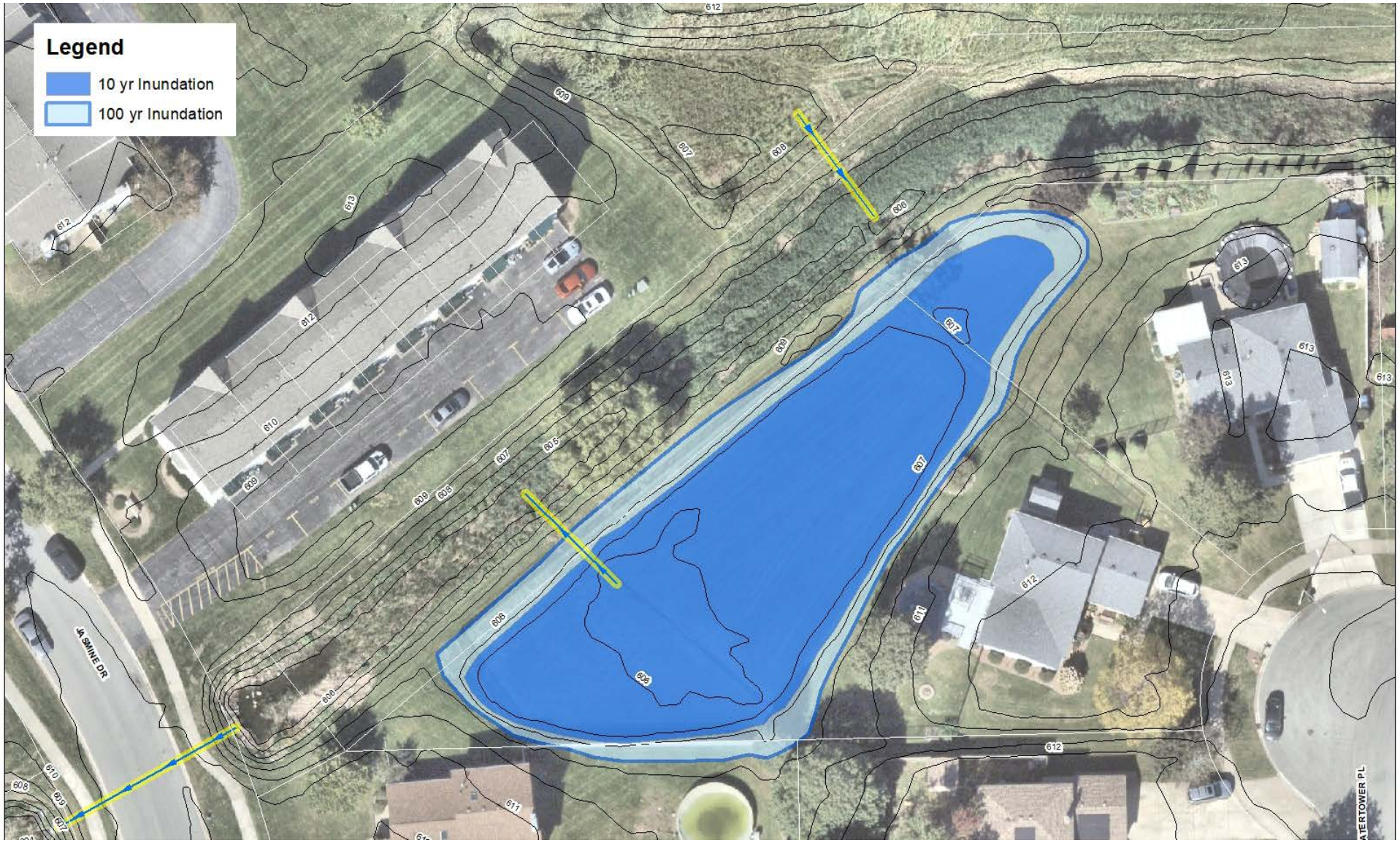
Staff Recommendations

1. Widen the downstream cross section of the ditch as presented.
2. Extend the existing 36-inch storm sewer system farther west of Gaylord as presented.
3. Install drainage structures and/or cut a new swale from Sweetbriar St to Gaylord and work with the property owners to obtain drainage and utility easements.
4. Have Public Works develop a maintenance protocol that prevents the re-vegetation of the downstream ditch.

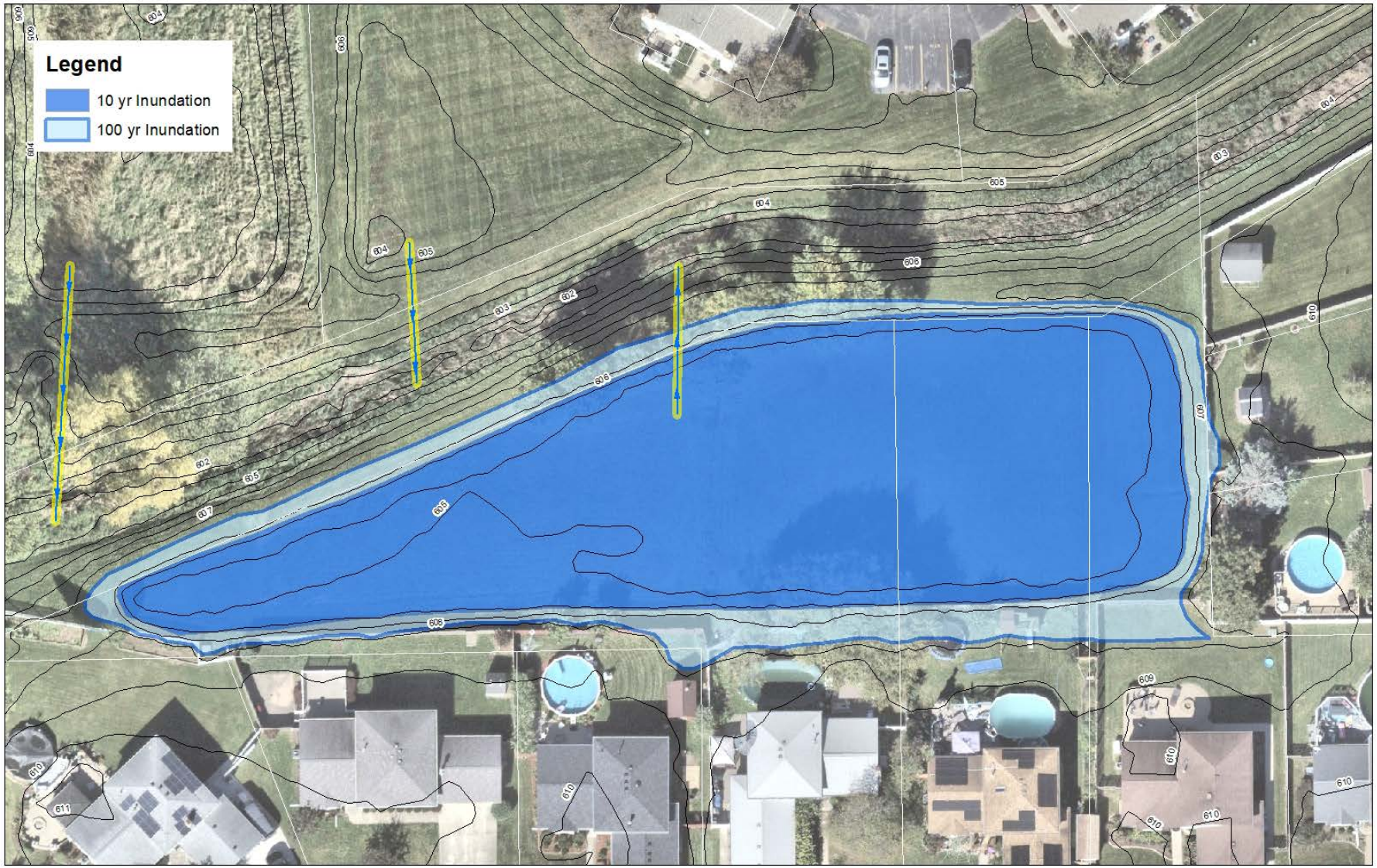
Detention Areas



Detention Areas



Detention Areas



Thank You

CBBEL

Agenda Memo

Crest Hill, IL

Meeting Date:	11/9/2026
Submitter:	Gary Richardson, Director of Public Works
Department:	Public Works
Agenda Item:	Jasmine Ditch Drainage Maintenance Options; presented by Operations Superintendent John Robinson

Summary:

In early August 2026, the Public Works Department contracted Thornton Equipment Services to mow the Jasmine Ditch to remove the tall grass and reeds at a cost of $6,938.00. The Public Works Department had to make 6 trips to the ditch area to clean up the cut down material and unblock the culverts of the collected material. The estimated cost of labor and equipment used to perform this work was $2,955.00 per trip with a total of $17,730.00 (FEMA 2025 cost estimates & city hourly rates). Total project cost: $24,668.00.

Option #1: Thornton Equipment to do the entire project at a cost of $22,564.00 per cut, this includes cutting, cleaning up site & hauling materials from site.

Option #2: Public Works purchases equipment in the amount of $66,973.00 to cut the ditch and continues to clear and haul away materials. (quote included for mowing equipment).

Recommended Council Action:

Provide recommendation for staff.

Attachments:

Quote from Thornton Equipment for maintenance costs.

Quote from EJ Equipment for a remote operated robotic mower.

ESTIMATE

Thornton Equipment Services
530 Thornhouse Cres
New Lenox, IL 60451

ar@thorntonequip.com
+1 (708) 479-7531
www.thorntonequip.com

crest hill

Bill to
City of Crest Hill
20600 City Center Blvd
Crest Hill, IL 60403

Ship to
Tony Torres
City of Crest Hill
20600 City Center Blvd
Crest Hill, IL 60403

Estimate details
Estimate no.: 1147
Estimate date: 07/24/2026

#	Date	Product or service	SKU	Description	Qty	Rate	Amount
1.		**Gradall with operator (2200, 3200, 4200)**		Tracked Gradall with Operator	32	$362.00	$11,584.00
2.		**Grapples / 5' Mower Deck / Vibratory Compactor & all other attachments**	hrs	Mower Attachment	32	$45.00	$1,440.00
3.		**Mobilization - In House**			4	$213.00	$852.00
4.		**Komatsu CD-60R - Track-Mounted 360° Rotating 5yd Dump Truck**	hrs	CD-60R - Track-Mounted Dump Truck with operator	16	$362.00	$5,792.00
5.		**Dump Truck with Driver – 10yd Wheeled**	hrs	Dump Truck with Driver (Peterbuilt / Mac)	8	$362.00	$2,896.00

Total **$22,564.00**

Note to customer

This is are estimate to mow cut and collect cattails at jasmine ditch. Cost does not include dump or tipping fees that may be associated if village does not provide a dump location.

Accepted date **Accepted by**

E J EQUIPMENT, INC.
PO Box 665 • 6949 N. 3000 E. Rd.
Manteno, IL 60950
PH: (815) 468-0250 • Fax: (815) 468-8055
www.ejequipment.com

EQUIPMENT
Sales • Service • Parts

Ship To: IN STORE PICKUP

Branch		
01 - CENTRAL		
Date	Time	Page
09/29/2026	13:47:18 (O)	1
Account No.	Phone No.	Estimate No.
CREST001	8157415100	Q06566-02
Ship Via	Purchase Order	
Tax ID Number		
ERIC LESAGE	Salesperson	S23 / S23

Invoice To: CITY OF CREST HILL
20600 CITY CENTER BOULEVARD
CREST HILL IL 60403

Attention: JOHN ROBINSON

EQUIPMENT ESTIMATE - NOT AN INVOICE

Description	** Q U O T E **	QUOTE VALID: 10/29/2026	Amount
R-52 REMOTE-OPERATED ROBOTIC MOWER, 52" DECK, VANGUARD COMMERCIAL BIG BLOCK, 37HP			66973.00
SOURCEWELL CONTRACT #: 112624-EMB			
		Subtotal:	66973.00
Authorization: _____		Quote Total:	66973.00
OPTIONAL 4500LB WINCH	ADD 1411.00		

X _____
Received By

AMT ADVANCED MUNICIPAL TECHNOLOGIES INC.

RC-MOWERS R-52

REMOTE CONTROLLED SLOPE MOWER

37 HP	50°	305 m / 1000'	8 kph / 5 mph	1.3 m / 52"
Vanguard Engine	Slope Climb	Remote Connectivity Range	Top Speed	Cutting Width



R-52: Durable Performance for Demanding Applications

The R-52 is a remote-operated flail mower built for tough terrain and steep slopes up to 50°. Powered by a 37 HP Vanguard® engine, it combines high torque with a rugged 52" steel deck and adjustable cutting heights from 2 to 6.5". Its heavy-duty tracks and 4 mph mowing speed ensure stability and efficiency in demanding environments. Compact, reliable, and American-built, the R-52 is made to perform where others can’t.

AMT ADVANCED MUNICIPAL TECHNOLOGIES INC.

TECHNICAL SPECIFICATIONS

Engine

- Engine: 37 HP Vanguard® Commercial Big Block™
- Displacement: 993 cc
- Vanguard® Oil Guard™ System (500-hour oil change interval)
- Fuel System: EFI / ETC (Electronic Fuel Injection / Electronic Throttle Control)
- Heavy-Duty Air Cleaner

Drive

- Transport Speed: 8 km/h / 5 mph
- Mowing Speed: 6.4 km/h / 4 mph
- Fuel Capacity: 45.4 L / 12 US Gal
- Transmission: Hydro-Gear® ZT-4400 HSA
- Remote Connectivity Range: 305 m / 1000'
- Slope Climb Ability: 50°

Dimensions

- Weight: 812 kg / 1,790 lbs
- Total Length: 2,286 mm / 90"
- Total Width: 1,880 mm / 74"
- Total Height: 1,257 mm / 49.5"
- Cutting Width: 1,321 mm / 52"
- Cutting Heights: 51 - 165 mm / 2 - 6.5"

Mowing Deck

- Fabricated 4.5mm / 7 ga. Steel
- 9.5 mm (3/8") Thick Deck Across Spindles
- Cast Iron Spindle

Tracks

- 230 mm / 9" Wide (9 x 2.8 x 1.7" / 230 x 72 x 44 mm)
- Rubber Molded Over Steel Links
- Steel Cords
- Tread Style 'J'

Warranty

- 2 Years or 400 Hours

ENGINEERED FOR:

- Hillside & steep-incline maintenance
- Wetland & swamp preservation
- Retention or water treatment ponds
- Dam & levee embankments
- Landfill slope preservation
- Roadside mowing
- Right-of-way & pipeline reclamation
- Fire fuels reduction



RC MOWERS R-52



FEATURES





Easy to operate



Exceptional performance in rugged environments



Keep operators safe



Work anywhere



Safety on unsafe terrain

AMT
ADVANCED MUNICIPAL TECHNOLOGIES INC.

RC-MOWERS R-52



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info@amt-na.com
1-888-874-7820

AMT
ADVANCED MUNICIPAL TECHNOLOGIES INC.

2550 Del Zotto Ave
Ottawa, Ontario
K1T 3V7

Agenda Memo

Crest Hill, IL

Meeting Date:	November 9, 2026
Submitter:	Ronald J Wiedeman
Department:	Engineering
Agenda Item:	1913 Oakland-Resident Issue.

Summary: Staff has been contacted by a resident along Oakland Avenue whose property is located within the limits of our main water replacement project between Pasadena and Ludwig. He is looking for relief to his water and sewer bill.

The resident said he never waters his lawn but because of a letter received during construction he felt that it instructed him to water the parkway area.

He told us that he went out and purchased sprinklers and timers to water the parkway area for two hours in the morning and 2 hours at night.

This watering was done during a time when the weather was hot and the sod due to neglect by the Contractor was brown and dying. He stated that he was able to bring the sod back to life, but this area was already targeted for complete replacement by the City since the contract requirements were not adhered to and that the sod has settled creating a drop-off adjacent to the sidewalk and back of curb.

Out of the 48 total residents within the project limits where sod was placed, this resident along with 12 other parkway locations were deemed by the City to not be in compliance and directed the Contractor to replace the entire area with new sod.

Currently the sod at these 13 locations has not been replaced due to hot weather experienced from July through September. We are working with the contractor to have the work completed this fall or early in the spring of 2027.

Staff reviewed both the procedure and letters sent to residents regarding the maintenance transfer of areas that have been sodded and agree that the letter was not clear and that the procedure needed to be revised.

A new procedure has now been put in place that will provide more detailed information on the responsibility of the contractor and the resident during construction as it pertains to areas that have been sodded. I have attached a copy of the initial letter that will be used moving forward.

Also, as a part of this resident's complaint we have reviewed the water bills for 2024 and 2025 during the same period to see if this residents along with the other 12 residents had increased water usage during this same period in 2026. The analysis shows that only this resident out of the total of 13 had increased usage during this period.

This analysis shows increased usage but does not provide enough detail on what the water was used on, but does seem to support his claim he might have watered the parkway.

The total increased amount of water and sewer that was charged to this resident during the billing analyses is $596.59. This breaks down to water charge of $322.92 and sewer charge of $273.67.

Staff at a minimum recommend to Council that the sewer charge of $273.67 be credited back to the resident on his next water bill. Since he is claiming he provided additional watering a portion of the sewer charge could be credited back to him because the water used went directly into the ground and did not require treatment by the City's Wastewater Treatment Plants.

For the additional water charge based on the residents' statements and the analysis there is additional water usage based on the same time frame as compared to the last two years, but it does not provide enough detail on what the water was spent on. Therefore, staff recommends a portion of the additional water charge be credited back to the resident on the next water bill. Staff is suggesting a 50% credited. Which equals $161.46.

The total credit would be $435.13.

Recommended Council Action: Provide direction to staff on if a credit should be offered and what the amount should be.

Financial Impact:

Funding Source: n/a

Budgeted Amount: n/s

Cost: n/a

Attachments:

Sod Notice-July 2026

Resident Letter-Sod (New)

Copy of Sod Credit Analysis

Oakland Ave Watermain Project
Sod Maintenance Notice

Dear Resident,

Please be advised that **effective June 22, 2026, property owners will be responsible for the care and maintenance of any sod located within their property limits.** This includes regular watering, mowing, and general upkeep necessary to promote healthy turf establishment.

Due to unfavorable summer weather conditions and to maximize the success of turf establishment, the contractor **will not be replacing any additional sod on-site during the summer months.** Any remaining sod restoration work will be completed during the **fall planting window**, when cooler temperatures and improved growing conditions are more favorable for successful sod installation.

We appreciate your patience and cooperation during the construction process. If you have any questions regarding the restoration work, please contact our construction consultant with V3 Companies Joe Cipriani 708-639-5811

Thank you for your understanding.

City of Crest Hill

Imperial Dr Road Reconstruct and Utility improvement
Public Notice of Construction

8/11/2026

Dear Resident,

The Imperial Drive road reconstruction and utility improvement project is nearing completion and the P.T Ferro will begin to install sod in areas that have been disturbed by construction.

The contractor is required to maintain the sod for a period of 28 days after the sod is placed. During the 28-day period, the contractor is required to saturate the sod and the upper few inches of the underlying soil. The sod will be watered daily for first three (3) weeks after placement and every other day the fourth week. During ample rainfall, watering may be modified to simulate the above schedule.

Residents are encouraged not to disturb the sod or mow the sod until after the 28-day period watering period.

If after the 28-day period, the sod is deemed to be alive and in a healthy condition the City will relieve the Contractor of any future maintenance of the sodded area, and the maintenance responsibility of the sodded area will revert back to pre-construction conditions.

A letter or postcard will be sent to residents once the City relieves the Contractor of the maintenance of the sod to inform the resident that pre-construction maintenance condition has reverted back to the resident.

Any areas that are determined by the City to unacceptable will not be accepted by the City until the Contractor makes the required repairs, and except for mowing this area, there is no other responsibilities required by the resident until there is a letter or postcard sent to the resident that states that maintenance of the sodded area has reverted back to the resident.

If you believe that sod near your property is defective and requires replacement, the sod has settled, and/or you have other concerns, please contact Joe Cipriani, Resident Engineer with V3 Companies by phone at (708)639-5811 or email at jcipriani@v3co.com or Ronald Wiedeman, Director of Engineering for the City by phone at (815)741-5122, as soon as possible so that the issue can be addressed prior to reverting back to pre-construction conditions.

While the City has the final determination if the sod is dead or has settled and needs to be replaced or fixed, the City appreciates your help and comments throughout this process

Services	2026 Rates2
Water rate /100 cf (2026)	**10.36**
Sewer rate /100 cf (2026)	**8.52**
Sewer Debt /100 cf (2026)	**0.26**

Resident	Address	Acct #	9/22/2024 UB Usage (cf)
VIDITO, THEO	1913 OAKLAND AVE	150068000	1,594
BARBIC, LINDA	1801 OAKLAND AVE	150035000	668
THOMPSON, ALAN	1805 OAKLAND AVE	150038001	742
MANZI, RICHARD/EMMA	1807 OAKLAND AVE	150040000	841
PRO TOWN PROPERTIES	1809 OAKLAND AVE	150042001	838
GRIFFIN, TIANA	1811 OAKLAND AVE	150044001	1,113
LOGAN SANTANA & ALICE SWEENE`	1813 OAKLAND AVE	150046001	-
CARRERA, NANCY	1815 OAKLAND AVE	150048000	518
HALFORD, GWEN	1817 OAKLAND AVE	150050000	716
CONLEY, LAVERNE	1819 OAKLAND AVE	150052002	419
CROOK, WILLIAM	1821 OAKLAND AVE	150054000	369
PETERSON, MICHELLE/STEVEN	1914 OAKLAND AVE	150069000	1,048
REYES, TIM	1915 OAKLAND AVE	150070000	753

				Check box to includ	
				TRUE	TRUE
9/22/2025 UB Usage (cf)	**9/22/2026 UB Usage (cf)**	**Historical Max (previous 2 years)**	**Increased Usage**	**Increased Water $**	**Increased Sewer $**
1,243	4,711	1,594	3,117	$ 322.92	$ 265.57
1,489	1,413	1,489	(76)	Minimum Bill	Minimum Bill
926	814	926	(112)	Minimum Bill	Minimum Bill
402	637	841	(203)	Minimum Bill	Minimum Bill
1,221	731	1,221	(490)	Minimum Bill	Minimum Bill
1,353	1,400	1,353	47	Minimum Bill	Minimum Bill
738	570	738	(168)	Minimum Bill	Minimum Bill
830	517	830	(314)	Minimum Bill	Minimum Bill
505	568	716	(147)	Minimum Bill	Minimum Bill
462	518	462	56	Minimum Bill	Minimum Bill
327	587	369	218	Minimum Bill	Minimum Bill
622	710	1,048	(337)	Minimum Bill	Minimum Bill
774	849	774	75	Minimum Bill	Minimum Bill

de this in Credit	
TRUE	TRUE

Increased Sewer Debt $	Manual Credit	Total Credit	9/222/2026 UB (actual)
$ 8.10		**$ 596.59**	$ 961.35
Minimum Bill		**$ -**	
Minimum Bill		**$ -**	
Minimum Bill		**$ -**	
Minimum Bill		**$ -**	
Minimum Bill		**$ -**	
Minimum Bill		**$ -**	
Minimum Bill		**$ -**	
Minimum Bill		**$ -**	
Minimum Bill		**$ -**	
Minimum Bill		**$ -**	
Minimum Bill		**$ -**	
Minimum Bill		**$ -**	

Agenda Memo

Crest Hill, IL

Meeting Date:	Date 11-9-26
Submitter:	Police Chief Edward Clark
Department:	Police Department
Agenda Item:	Request to place additional No Parking signs on Prestwick Drive

Summary: Mayor and Council**,** I was approached by Cambridge Crest H.O.A. President Pat Rowe regarding a parking concern on Prestwick Drive. Mrs. Rowe advised me that residents have raised concerns about vehicles parking on both sides of the street, particularly near the intersection of Prestwick Drive and Abbey Lane. Vehicles that are parked in this area may create difficulties for emergency vehicles attempting to turn onto Prestwick Drive from Abbey Lane. Additionally, there are concerns regarding obstructed sightlines for motorists turning onto Prestwick Drive from Abbey Lane, potentially creating a safety hazard for pedestrians entering the roadway and vehicles traveling northbound toward Abbey Lane.

I reviewed the area with Mrs. Rowe, and we believe that installing no-parking signs along the east side of Prestwick Drive, from Abbey Lane to the curve, would help alleviate these concerns. I have attached aerial and ground-level photographs identifying the proposed locations for the signs.

Mrs. Rowe will also be present to discuss the issue and provide additional information. I look forward to discussing this matter with Mayor and Council.

Recommended Council Action: Placing No Parking signs on Prestwick Drive

Financial Impact: Less than $100

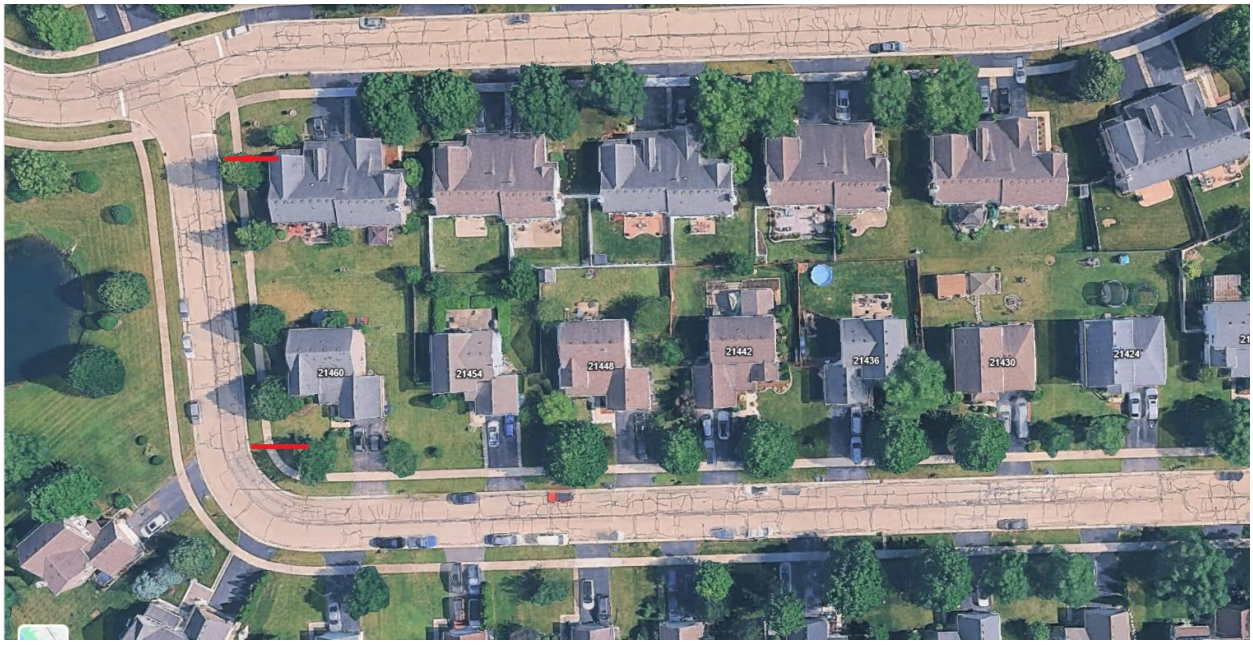
Funding Source: Public Works

Budgeted Amount: Public Works Budget

Cost: Less than $100

Attachments: Sight Map

Prestwick Drive, No parking signs indicated with red lines.




STOP

