



## Regular City Council Meeting

Crest Hill, IL

August 01, 2022

7:00 PM

Council Chambers

1610 Plainfield Road, Crest Hill, IL 60403

## Agenda

### Opening of Meeting:

Pledge of Allegiance

Roll Call

### Minutes:

- [1.](#) Minutes from the Work Session Held on July 11, 2022
- [2.](#) Minutes from the Regular Meeting Held on July 18, 2022

### City Attorney:

### City Administrator:

- [3.](#) Approve Expenditures for the Councilmembers, Mayor, Clerk, Treasurer, and Administrator to Register for the Annual IML Conference and the Associated Expenses for Hotel Accommodations, Transportation to Events, Mileage, and Reimbursement up to \$100.00 per day not to exceed \$300.00
- [4.](#) Approve an Amendment to Chapter 2.26 of the Code of Ordinances
- [5.](#) Approve the Following Change Orders, Contracts, and Proposals:
  - Change Order with P.T. Ferro Construction Company in the Amount of \$162,000.25
  - Change Order with Mechanical Concepts of Illinois in the Amount of \$97,070.58
  - Change Order with TIMM Electric in the Amount of \$63,820.00
  - Change Order with Applied Communications in the Amount of \$9,475.36
  - Change Order with Modernfold in the Amount of \$895.00
  - Change Order with Ramcorp, Inc. in the Amount of \$18,670.45
  - Change Order with Flooring First in the Amount of \$8,629.00

Contract with Institutional Equipment, Inc. in the Amount of \$16,459.00.

Contract with Financial Applications Corp. in the Amount of \$21,512.00

Proposal with Citadel Lock & Security Company in the Amount of \$271.42

**Public Works Department:**

6. Approve Change Order #1 with Layne Christianson Company to Complete Repairs to Well #7 in an Amount not to Exceed \$23,922.00

**City Engineer:**

**Community Development:**

**Police Department:**

**Mayor's Report:**

7. An Ordinance Amending Section 5.08.100(A) License; Classifications Designated; Fees of Chapter 5.08 Alcoholic Beverages of the Crest Hill City Code

**City Clerk's Report:**

**City Treasurer's Report:**

8. Regular and Overtime Payroll from July 4, 2022 to July 17, 2022 in the Amount of \$262,837.89
9. Quarterly Compensation Buy Back through July 26, 2022 in the amount of \$33,737.23
10. Approve the List of Bills issued through July 25, 2022 in the amount of \$399,484.69.

**Unfinished Business:**

**New Business:**

**Committee/Liaison Reports:**

**City Council Comments:**

**Public Comment:**

**Executive Session:** If Called by Council for a Good Cause

**Adjourn:**

The Agenda for each regular meeting and special meeting (except a meeting held in the event of a bona fide emergency, rescheduled regular meeting, or any reconvened meeting) shall be posted at the City Hall and at the location where the meeting is to be held at least forty eight (48) hours in advance of the holding of the meeting. The City Council shall also post on its website the agenda for any regular or special meetings. The City Council may modify its agenda before or at the meeting for which public notice is given, provided that, in no event may the City Council act upon any matters which are not posted on the agenda at least forty-eight (48) hours in advance of the time for the holding of the meeting.

MINUTES OF THE WORK SESSION  
CITY COUNCIL OF CREST HILL  
WILL COUNTY, ILLINOIS  
July 11, 2022

The July 11, 2022 City Council work session was called to order by Mayor Raymond R. Soliman at 7:00 p.m. in the Council Chambers, 1610 Plainfield Road Crest Hill, Will County, Illinois.

The following Council members were present: Mayor Raymond Soliman, City Clerk Christine Vershay-Hall, City Treasurer Glen Conklin, Alderman Scott Dyke, Alderman John Vershay, Alderwoman Claudia Gazal, Alderman Darrell Jefferson, Alderperson Tina Oberlin, Alderman Mark Cipiti, Alderman Joe Kubal.

Also present were: Administrator Jim Marino, City Engineer Ron Wiedeman, Finance Director Lisa Banovetz, Economic Developer Tony Budzikowski

Absent were: Alderman Nate Albert, Director of Public Works Mark Siefert, Assistant Public Works Director Blaine Kline, Interim Planner Maura Rigoni, Police Chief Ed Clark, City Attorney Mike Stiff, IT Director Tim Stinnett

**TOPIC: Discuss Council Room Dais Redesign**

Mayor Soliman presented the Discussion on the Council Room Dais Redesign per the memo dated July 11, 2022. City Administrator Marino informed the Council that this was discussed at the June 27, 2022 work session. The architect provided renderings based on what was discussed. We are looking for direction on the paint color and finishes for the dais. Mr. Prybys said that based on comments by the Council, the center of the wall behind the dais would be a different color than the rest of the wall. Some of the renderings show a lighter color carpet than what was originally in place, and the wall would be more of a grey-white paint. The side walls would then be a blue color and accented with some framed photos. Scheme two would use more of the blues, rather than the grey colors. He passed out color samples for the Council to view. Discussion followed on the color options that were presented. Alderwoman Gazal suggested that we start with the carpet color. She felt that we should stay with the same color carpet, because the light color will show more dirt. Alderperson Oberlin also commented that she agrees with using the darker carpet with lighter colors on the walls. Mr. Prybys did not have the carpet samples with him tonight. He also felt that the existing color on the walls is too dark. Alderwoman Gazal suggested staying with the same color scheme as we have in the rest of the building. Administrator Marino asked if the Council wanted to stay with the same carpet color as we previously had. Members of the Council felt that we should stay with the same color, with lighter color walls and make the wall behind the dais a focal point of the room. Mr. Thompson explained that the first renderings show the rear wall with a different color to accent the City logo. Utilizing the different paint colors would be around \$180,000.00. The cost for a different accent material or wood in the center would be \$206,000.00. Alderman Cipiti asked what the price of \$144,000.00 that was discussed at the last work session included. Mr. Thompson explained that was to reuse the existing dais, fix the paneling adjust the height of the dais and add the wings. Alderman Dyke questioned the rendering with the pillars on each side of the logo. Alderperson Oberlin thought that we had decided to add to the design feature at a later date with funds being available. Discussion followed on the color selection. Mr. Thompson explained that they are looking for some direction from the Council on wall color, and carpet color so that they can come back with another rendering.

Alderwoman Gazal and Alderman Dyke liked the bump out on either side of the logo. Alderperson Oberlin would like to see paint and carpet approved now with any additions at a later date. Mayor Soliman likes the wood behind the dais, it looks 1<sup>st</sup> class and more professional.

The Council chose the solid painted wall as shown on page 9, with a bump out on each side of the center logo as depicted on page 14. Mr. Thompson and Mr. Prybys will be back in 2 weeks with the color samples for the paint, carpet, and wood for the dais.

**TOPIC: Discussion and Staff Direction on Outdoor Advertising (Community Digital Displays)**

Mayor Soliman presented the Discussion and Staff Direction on Outdoor Advertising (Community Digital Displays) per the memo dated August 8, 2022. Engineer Wiedeman commented that these are similar to the signs that are being used in other communities. Mr. Przybylski from Community Digital Display which is an advertising company gave a presentation on the background of the company and where they currently have signage located. Information that can be displayed on the digital platform includes, local business advertising, City messages, the ability to provide live/emergency messaging and the time and temperature. Mr. Przybylski explained that they handle every aspect of the sign construction with no cost on behalf of the City. He went over the various sign company organizations they belong to. Mr. Przybylski explained how the signage works and that it is IDOT regulated. If a location on Weber Road or Theodore Street is chosen for the signage, we would have to get a permit from IDOT. We would not need their approval for Caton Farm Road. Each impression runs 24/7 is 10 seconds long per advertisement. The City could put announcements on the board, such as dates and times of Council meetings. The Police Department can tap into the sign for amber alerts or emergency messages. There are various designs that can be done. The digital faces only last 10 years. Every year the company cleans out the area and will plant new vegetation when needed. They also work closely with the area Chamber of Commerce's to get referrals and also work with the non-profits. The company would need to know the proposed locations to determine the height needed for the sign. Also, it would be better to place signs near stop lights. A few locations suggested were Theodore Street, Caton Farm Road, Kubinski Drive and Weber Road. Mr. Przybylski felt the best location would be somewhere along Weber Road. The alternative sites would be on Theodore Street and Gaylord Road or Caton Farm Road and Kubinski Drive. Mayor Soliman questioned the intersection of Rte. 30 and Larkin Avenue. Mr. Przybylski explained that you could not put a sign at this location due to it being part of the scenic byway. The existing signs along there have been grandfathered in. Alderwoman Gazal asked if it is better to have them located at a traffic light. It was. They are most affective where there is a lot of traffic. The Mayor questioned the traffic light at the entrance to Hillcrest. Engineer Wiedeman explained it has to be a minimum of 660' feet from the scenic byway. The sign company will handle all the survey work. Discussion followed on potential sites for the sign placement. Engineer Wiedeman informed the Council that they went over the various location that the sign can be placed. The best location would be at Weber Road and City Center Blvd. Another potential location could be Caton Farm Road at Kubinski Drive. Also, Renwick Road at Rte. 53. Prior to approval of the sign and placement we will have to amend our sign code.

Alderman Vershay asked if we place a sign at the City Center entrance, would it be 2-sided. Mr. Przybylski explained that is would be 2-sided and can have different advertising on each side. We can do up to 30 advertisements in a day. You can program it for a certain block of time to accommodate City messages. Alderman Cipiti asked if there are any



potential sites on Rte. 53. You can't place an advertising sign there as it is a scenic byway. Alderperson Oberlin questioned the City having a slot and how this would work. You would have the ability to designate a certain slot, or time of day when you want a city message to appear. The City would also be able to contact the company and Community Digital would change the advertising as requested. Watchfire is the off sight company that monitors these signs and does repair work usually within 24hrs. Engineer Wiedeman has worked with Watchfire before, and they are a good company. Alderperson Oberlin asked to verify that these signs will not cost the city any money. The City will have an advertising slot. Community Digital would like a 20-year agreement. The company solicits for advertising on these signs. All electrical is underground. Alderwoman Gazal questioned the height of the existing sign in Romeville to the north of us. Mr. Przybylski explained that there had been an existing sign in this spot, and they utilized that location. Per the lease agreement there are certain restrictions. Alderman Vershay asked if there are certain restrictions we have on the size and height of the sign. Engineer Wiedeman said that we will have to review the ordinance. Mayor Soliman asked if there are any restriction on what is advertised. They don't advertise anything that is prohibited in the zoning ordinance. It must be clean advertising and they cannot have any motion or flashing lights on the signs, as this would cause a distraction to drivers. Alderman Cipiti liked the idea of the sign by the City Center. He asked if we could do some further research at Larkin and Rte. 30. He does not care for the sign location at Theodore and Gaylord. He felt it should be in a more commercial area. Discussion followed on the traffic flow along Weber Road and the size of the signage. Alderman Vershay asked if this sign could be considered a road hazard as it could distract drivers. Mr. Przybylski explained that there have been detailed traffic studies done on this type of signage. IDOT would not allow the signs if there was a problem. The signs are controlled by a computer and the brightness of the lighting can be adjusted. The signs also help promote business and could increase the sales tax for the City. Alderwoman Gazal asked if any of the Municipalities have received funding for these signs. They have not.

Mayor Soliman asked for an informal vote on Discussion and Staff Direction on Outdoor Advertising (Community Digital Displays). All members present were in agreement. Alderwoman Gazal asked if the Council would have input into the design of the sign. They would.

**TOPIC: Discussion and Selection of City Welcome Sign Concept**

Mayor Soliman presented Discussion and Selection of City Welcome Sign Concept per the memo dated August 8, 2022.

Engineer Wiedeman commented that there was a request to bring back the sign concepts. There are a few sites that have been removed from the list. Option 1B was the Council's choice. The cost estimate has been updated. Engineer Wiedeman went over the size of the Public Works sign.

Alderperson Oberlin explained that she doesn't remember the Public Works signage coming before the Council for approval. Several other members also stated that they were unaware of the sign purchase for Public Works. The sign was purchased 6 to 8 months ago and was put in place 2 weeks ago. Engineer Wiedeman explained that this is the type of stone that we were thinking about and is depicted in concept 2. It is 6' at the base and 5' tall. Engineer Wiedeman went over the costs related to the sign for a total of \$9,100.00. The signs in the concepts that were discussed by the Council (1B) are 15' wide and 8' tall and cost around \$16,500.00 per sign. We can adjust the size of the sign. The cost for

concept 2 which was the stone has gone up 2 and ½ times. Alderperson Oberlin commented that we should go with a stone sign, since it will last longer, and it will continue with the theme from Public Works. Engineer Wiedeman felt that we should go with concept B-1 for the primary signs and concept 2 for the secondary signs. We could use the stone for the base of the primary signs. Alderwoman Oberlin still felt that the stone sign would last longer. Alderman Kubal said that with the proposed message signs coming in we may not need all of these signs. Engineer Wiedeman said that we will have to get easement agreements for several of the locations. Discussion followed on easements. Engineer Wiedeman is asking what direction and what concept the Council would like to go with. Alderwoman Gaza likes the concept with the stone sign. These signs have been budgeted for over several years. We have budgeted \$143,000.00 to get the easements, design plans and then to bid out what we need to. The main signs would be \$16,500.00 each for the sign only. Engineer Wiedeman went over the proposed locations of the main signs. The cost for the secondary signs, all stone would be \$227,500.00. It would be \$249,200.00 if we chose all metal signs. Mayor Soliman commented that any signs placed at City owned buildings would include the address on them. Engineer Wiedeman said that we can do the secondary signs similar to what has been placed at the Public Works Building. Mayor Soliman informed the Council that a previous Police Chief had suggested honoring our Officers that were lost in the line of duty with a stone placed by the new building stating "James Nink, Tim Simenson Law Enforcement Center." Alderperson Oberlin is not against this, but that is why we have the Police Memorial as part of the garden. What happens if we lost another Officer in the line of duty in the future. Mayor Soliman felt that the name could be added in both places. As far as the cost of the secondary signs, could we save on the cost by installing them ourselves. The Council was not in favor of this. Administrator Marino will check into the cost saving if we do the installation in house. Engineer Wiedeman asked to confirm that we are going with concept 2 for the primary signs and a sign similar to the one at the Public Works facility for the secondary locations. What design is the Council looking at for the City owned properties.

Mayor Soliman asked for an informal vote on Concept 2 for the five primary locations. Five members of the Council chose Concept 2. Alderman Vershay and Kubal chose concept 1B.

Mayor Soliman asked for an informal vote on Secondary Signs similar to the existing stone sign at Public Works. Council agrees.

Mayor Soliman announced that there were two letters left on the dais for the Council. The County will be addressing this continuing issue for the Caton Farm Road bridge proposal on Thursday. The Mayor and Engineer attended a meeting a month ago with the City's that would be involved in this proposed project. It would be expensive for the City to take part in what they are proposing to do. Engineer Wiedeman gave a presentation on the meeting that they attended. The phase 1 study cannot be completed as no one wants to sponsor the bridge. The County has approached the FHWA. There was a grant that they used to do the phase 1 study. The FHWA turned the study into a PEL. It shelves the project. If someone wants to come in at a later date to continue with the bridge project, it saves the information that they can access. The Mayor informed the Council that the total cost of the project is \$600 million dollars. Engineer Weideman said our portion would be \$140 million dollars. Lockport would like phase 1 finished due to the improvements shown in the study. The response that was made to Will County is that we cannot afford this project. This should be a State or Federal project, not the local communities. Alderperson Oberlin said that many years when this was discussed, someone had suggested cul-de-sacking Gaylord Road

because it would cause too much traffic on the new bridge. You would be taking away a main artery through our city. Engineer Wiedeman explained that proposals show improvements that go all the way to the six corner intersection in the City. He felt that it should stop at Rte. 53., create a new intersection west of there to take you to Weber to Rte. 30. Discussion followed. Engineer Wiedeman felt that the bridge is a good idea, but not with us sponsoring it. The Mayor explained that the County and communities are not interested in sponsoring this project. Alderman Vershay asked where the bridge would be located. Discussion followed on the location which would be near Caton Farm Road. Alderman Vershay asked how close would this come to the treatment plant. Engineer Wiedeman said that it would go over the top of the plant. Alderwoman Gazal asked if the State representative have been contacted regarding this. Mayor Soliman explained that IDOT recently changed the rules in regard to funding. Someone has to take responsibility to sponsor the project to get federal funds. This project has been in discussion since the 1970's. Alderman Vershay asked if this would go over to Bruce Road. It would go to Gouger Road and Rte. 7.

Mayor Soliman asked if the Council had a problem with him affixing his signature to the response letter. They did not. The letter would be sent to Will County DOT.

#### **TOPIC: Adult Use Recreational Cannabis Discussion**

Mayor Soliman presented the Adult-Use Cannabis-Discussion per the memo dated July 11, 2022. Community & Economic Development Director Tony Budzikowski stated this was a topic that was brought up during discussions on the budget. We would need to do a text amendment for a special use to allow a dispensary and also create a license requirement. Local municipalities are only issuing 1 license and there are a limited number allowed per the State. When the dispensaries were first proposed there were issues with parking and traffic. This should be factored into the decision along with the potential location. Alderperson Oberlin commented that the store in Joliet always has cars in their parking lot. The license fee for most municipalities is \$400,000.00. Alderman Kubal asked for the Chiefs input. Chief Clark commented that a portion of the revenue could be set aside for traffic safety and impaired driving. Alderperson Oberlin felt that this revenue could be used to benefit the City, for example funding road work. Alderwoman Gazal said that as long as this would not be located near any schools, residential areas, or day care facilities. Director Budzikowski explained that we would take a look at the zoning map to identify where these facilities could be located. Alderwoman Gazal asked what type of revenue would the City get back. It would be 3 to 5% of the sales. Alderman Cipiti is in favor of this since it would bring in revenue for the city. Alderwoman Gaza asked how we go about getting a dispensary in the City. Director Budzikowski suggested meeting with one of the dispensaries to find out what the procedure was they had to go through. Alderman Jefferson commented that Cook County made \$600,000.00 revenue in a month's time. He would be in favor of having one in the City and would like the Chiefs comments taken into consideration. Alderman Vershay was not in favor of it. We will need extra Police presence at the site and often the extra revenue isn't worth the headaches they cause. Alderman Dyke had no issues with this. Mayor Soliman said initially everyone thought that the dispensaries were going to increase crime in the areas, but that has not been the case. He would like to see us move ahead with this.

#### **TOPIC: Discussion on Ordinance #1689**

Mayor Soliman presented Discussion on Ordinance #1689 per the memo dated July 11, 2022. Treasurer Conklin explained that some things that have happened in the past and he would like to revisit this ordinance. Six months ago the Finance Director discovered that

we had gone over budget on our Public Works facility. At the time we were dealing with the absence of the past director and had some one here in the interim. A call was made to the previous Finance Director and Administrator questioning these finances. The information that was discovered was not shared with the Council. Treasurer Conklin would like to segregate some duties, so that we don't run into this type of situation again.

Treasurer Conklin then cited section 2.26.01. the last sentence in that paragraph would be changes from Administrator to Treasurer. There is also discussion on going to monthly billing and he would like this subject tabled for consideration regarding staffing. Under section 2.26.030, he would like an additional section for a separate account for any projects over one million dollars and to be monitored, recorded with reports provided to the Council. He would also like an additional section to inform the Council, Treasurer, Administrator and Mayor if a project exceeds budget on any capital project. Also we need to make a correction on the website from 941% to just 941. This is spelled out in item "F" in the ordinance. Treasurer Conklin is seeking Council input and concurrence on these changes to ordinance #1689. Alderperson Oberlin was not in favor of the original ordinance but went along with it because the Treasurer agreed to it. She feels that the Treasurer should be in charge of the money and supports the changes. The Council should be aware of what is going on with these projects and kept informed. Alderman Vershay also feels that the Treasurer should be in charge of their office. Alderman Dyke agrees that the Treasurer should be in charge of their office. Alderman Kubal asked Administrator Marino if he was in favor of this change. He commented that he is not and that he just became aware of this request. Treasurer Conklin is not looking to take over, but to be open a pathway for communication. The Director of Finance reports to the Administrator and it appears in the past that this either did not happen or the information was not forwarded to the Council. Alderwoman Gazal commented there is a reason why people elected a Treasurer. She did not agree with the changes that were made to the ordinance in the past. The Treasurer should not have to be supervised and when the Council asks for information they should not have to wait for the Treasurer to get permission to give it to them. She understands that in the past the Treasurer relinquished the supervision of the Office to the Finance Director for the betterment of the City. But it is time to give some of those duties back to the Treasurer. Alderman Cipiti also supports the request of the Treasurer. Who would the Finance Department then answer to. Treasurer Conklin explained that they would still answer to the Finance Director. We have an employee who has a master's in HR, and he wants to make sure that the employees is not being utilized in a role that is not part of their job description. Alderman Jefferson supports the Treasurers request since it is his fiduciary duty as an elected official. Alderman Kubal explained that he doesn't have an understanding of who's responsible for what duties at this time and doesn't feel he can make a decision without further information. Alderman Kubal asked if the main change was for the Finance Director to report to the Treasurer rather than the Administrator. It was, along with a few other changes, such as making sure that pertinent information is given directly to the Council. For example, if a Council member wanted to ask questions on City finances, they could go directly to the Treasurer or Finance Director. Alderman Kubal felt that you could be confusing the line of communication and adding an element. Treasurer Conklin explained that in the past information went to the Administrator and was taken no further. That is what we are looking to eliminate. If there is any type of stalemate between the Treasurer and Administrator then it would come to the Council for their decision. Alderman Kubal felt that part of the past problem was that the prior Administrator and Finance Director were inexperienced. Alderman Kubal asked the Finance Director if she had a problem with the proposed change. Director Banovetz said that if she had a problem she could address it to the Treasure. She is not aware of how this worked with the previous staff. Alderman Vershay said that the Treasurer is elected and should be

responsible for all of the duties of that position. Alderperson Oberlin said that she remembers when this ordinance was changed. At that time she asked if it could be reversed and was told yes. She would like this on the next agenda to be amended. Treasurer Conklin would like to discuss the changes with the Administrator. He asked how they would like to set up accounts for capital projects over \$1 million dollars, so that they can be monitored by the Finance Director. Alderman Jefferson thought a million was too high. Discussion followed. The majority of the Council would like to start with a half a million and work from there. Treasurer Conklin explained that anytime we exceeded the budget, Council and necessary staff would be informed on Capital projects. The Mayor said that when this original ordinance was passed it was by a unanimous vote. He would like to see the City Attorney go over the amendment to the ordinance. Treasurer Conklin stated at the time the original ordinance was passed, he was also in favor of it. Alderwoman Gazal asked the Mayor for his opinion. The Mayor felt that the Attorney should look the ordinance amendment over. Alderman Cipiti asked if we are requesting that we revert back to what was in place before the ordinance was adopted. Alderperson Oberlin commented that this should be on the next agenda with no delay. Alderwoman Gazal asked if this will be up at the next meeting. The Mayor feels that the Attorney needs to review the request. The Treasurer felt that if there is no problem with the changes then it should be on the next agenda. Alderman Cipiti reminded the Council that the representative from IML indicated we should have the Attorney at work sessions and Council meeting to address any issues that may come up. The Treasurer explained that he would like to see the Attorney directed to codify this ordinance versus trying to find a problem with it. There was no problem with it being in place prior to, and there should be no problem to change it. The Treasurer said if there is a problem, he will contact someone he knows with a back ground in Municipal law. Alderman Vershay said we're not making changes, just giving authority back to the Treasurer. Alderperson Oberlin stated as a Council member, she requests that the amendment be drawn up and placed on the next regular agenda. The majority of the Council agreed. Administrator Marino asked who would be responsible to direct the Attorney to have this drawn up for the next Council meeting. Alderperson Oberlin asked that the Administrator contact the Attorney to amend the ordinance as requested by the Council.

**TOPIC: Assistant Administrator Position**

Mayor Soliman presented a request for the Assistant City Administrator Position per the memo dated July 11, 2021. Administrator Marino informed the Council that this was discussed earlier this year when the Council chose to eliminate the HR Director position. The majority of the work would be HR related. The Council received a memo encompassing the job duties. This position was discussed at the budget meetings. Once the position is created, then he would contact GOVHR to start the interview and hiring process. Alderwoman Gazal stated she asked for a comprehensive staffing plan several months ago and as of today has not received it. Also, when this position was first discussed it came in at \$97,000.00. This has now increased to \$110,000.00 up to \$125,000.00. Alderperson Oberlin asked what the previous Assistant Manager was paid, It was under \$100,000.00. Administrator Marino explained that this salary range is in comparison to other municipalities. Alderwoman Gazal would still like to see the staffing plan. Administrator Marino explained that this was presented during budget discussions. Alderwoman Gazal would also like to know why the clerical help was taken off the agenda. If we bring in an Assistant Administrator with HR experience, how is this going to be phrased since we eliminated the HR Director position. She is also concerned about the salary. The Administrator explained that this is what a similar position pays in other municipalities. A large part of the position relates to human resources, along with other responsibilities as well. Alderwoman Gazal questioned the salary. The Administrator explained that we

prorated the salary because the person wouldn't be here for an entire 12 months. Alderwoman Gazal asked if we even need a full time person at this time and what are the Administrators responsibilities. Administrator Marino said that he has a lot of duties. Our previous Administrators did not have an Assistant Administrators they handled everything on their own. Also, why are we stopping the Clerk from hiring additional staff and why are we giving staff HR duties when that's not their jobs. Alderman Cipiti thought that when this was originally brought up, the Council was told that the Administrator needed to look into additional staffing and how things are working. Has this been done. Administrator Marino has not done this. He is not sure the offices are understaffed because he has not had time to do an evaluation. If the Council wants more staff hired, he will do it, but it is his responsibility is to assess the needs, responsibilities and make the operations more efficient and reassigning job duties. At this time there are issues that he is having to deal with such as the City Center and Public Works facility. Because we don't have an HR person anymore, many of those responsibilities have fall in on him or other staff members. Part of what an Assistant Administrator would do an evaluation of what the current HR needs, and staffing needs are. Alderman Kubal thought that this had already been decided on. This person would take over the Administrator position if necessary in the future. Also, he sees where the Administrator is dealing with a number of things that are currently going on and we also need someone to step in when the Administrator goes on vacation. Discussion followed on who would take care of the daily operations of the City if the Administrator were out of the office. Members of the Council felt it was the Mayors responsibility. Alderperson Oberlin would like to know what HR items need to be done. Administrator Marino said that question is what HR items are not getting done because you don't have staff to do it. Some of the items are conducting Civil Service meetings, union contract negotiations with the Police and Sergeants. City wide training programs, and personnel initiatives and management improvements. Alderman Vershay questioned the Civil Service and the lists. They create the lists, and you hire from those. The Mayor explained that when Ms. Fulara was here she worked with Civil Service to assist them in creating the lists. The Mayor said that she had worked with Attorney Kelly and got everything set up. Alderwoman Gazal said that eventually we will need someone in HR. Do we have a need to hire someone in the Clerk's Office and Finance. She asked who is handling IMRF. It used to be Renee, but it is now a staff member, who also handles, payroll, monthly and quarterly reports. Can we ask the Attorney about hiring a part-time HR person. The Administrator indicated that you could ask the Attorney anything you want. Alderwoman Gazal stated that she would like us to figure out what our goals are going to be for the staffing plan. She thought that we had budgeted for an Assistant Administrator, a Clerk, Public Works, and Police. Discussion followed on the salary for the Assistant Administrator. We need to see what is in the future in regard to the budget. Also, we are going to be short another person in the Clerk's Office due to retirement. This person could leave here any day. Do we have anything in writing showing the retirement date. Clerk Vershay-Hall informed the Council that the employee only has to give a two week notice. Alderwoman Gazal feels that we are putting pressure on the staff and giving them extra duties. Treasurer Conklin is concerned over the some of the HR duties in the Finance Department, and the possibility of going to monthly billing. Alderwoman Gazal can't justify the salary for the Assistant Administrator. The Administrator explained that what dictates the salary is the market. This is a standard job description and salary for this position to get a qualified individual. This is similar to the position the Administrator previously held. Alderwoman Gazal would like to see the information to back up this position. Treasurer Conklin said that Ms. Fulara was the HR Director and acted as the Assistant Administrator in their absence. Discussion followed on the salary. Alderman

Kubal said that we need to find someone that has a background in government. Mayor Soliman felt that you are going to have to offer a candidate the market value of the position.

Mayor Soliman asked for an informal vote on the Assistant Administrator Position. Alderman Kubal and Alderman Dyke voted yes. Alderman Cipiti would like to see the hiring done in offices that are under staffed. Alderperson Oberlin was undecided. Alderwoman Gazal voted no, until she gets the information she requested. Alderman Jefferson agreed with Alderman Cipiti, he would like more information. Alderman Vershay voted no. Alderwoman Gazal suggested getting a staffing study done by the next work session so that we can discuss this further and make the best decision.

**PUBLIC COMMENTS:** There were no public comments.

**MAYORS UPDATES:**

Mayor Soliman announced that the City received the certificate for achievement for fiscal reporting. He commended the City Staff for a job well done.

Mayor Soliman addressed the Council in regard to the incident that happened last night. There will be a hearing coming up this week or next week on it. The liquor license has been suspended and currently they can only serve food. The Mayor will keep the Council updated.

**COMMITTEE/LIAISON UPDATES:**

There were no committee/liaison updates.

**CITY ADMINISTRATOR UPDATES:**

The City Administrator had no further comments.

The meeting was adjourned at 10:16 p.m.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2022

As presented \_\_\_\_\_

As amended \_\_\_\_\_

\_\_\_\_\_  
CHRISTINE VERSHAY-HALL, CITY CLERK

\_\_\_\_\_  
RAYMOND R. SOLIMAN, MAYOR

MINUTES OF THE REGULAR MEETING  
CITY COUNCIL OF CREST HILL  
WILL COUNTY, ILLINOIS  
July 18, 2022

The regular meeting of the City of Crest Hill was called to order by Mayor Raymond R. Soliman at 7:00 p.m. in the Council Chambers, 1610 Plainfield Road Crest Hill, Will County, Illinois.

The Pledge of Allegiance was recited in unison.

Roll call indicated the following present: Mayor Raymond Soliman, City Clerk Christine Vershay-Hall, City Treasurer Glen Conklin, Alderman Scott Dyke, Alderman John Vershay, Alderwoman Claudia Gazal, Alderman Darrell Jefferson, Alderperson Tina Oberlin, Alderman Mark Cipiti, Alderman Nate Albert, Alderman Joe Kubal.

Also present were: City Administrator Jim Marino, Director of Public Works Mark Siefert, City Engineer Ron Wiedeman, City Attorney Mike Stiff, Deputy Police Chief Jason Opiola.

Absent were: Finance Director Lisa Banovetz, Police Chief Ed Clark, Interim Planner Maura Rigoni, Economic and Development Director Tony Budzikowski, Director of Information Technology Service Timothy Stinnett.

APPROVAL OF MINUTES: Mayor Soliman presented the minutes from the regular meeting held on July 5 2022 for Council approval.

(#1) Motion by Alderwoman Gazal, seconded by Alderman Albert, to approve the minutes from the regular meeting held on July 5, 2022 as presented.

On roll call, the vote was:

AYES: Ald. Dyke, Vershay, Jefferson, Gazal, Oberlin, Cipiti Albert, Kubal.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

(36)

CITY ATTORNEY: (49) City Attorney Mike Stiff had no agenda items for discussion.

(54) Alderwoman Gaza asked why the minutes from the work session on July 11, 2022 were not in the packet. Clerk Vershay-Hall explained that due to the length of the meeting and being short staffed they were not done until late Friday afternoon. They will be in the next packet.

CITY ADMINISTRATOR: (69) City Administrator Jim Marino presented a request for the Approval of AN ORDINANCE PERTAINING TO THE LICENSING AND REGULATION OF VIDEO GAMING FOR THE CITY OF CREST HILL per the memo dated July 18, 2022. This was discussed at a previous work session but needed some clarification on who would pay the fee. The language in the existing ordinance matches what is spelled out in the State Statutes. The fee would be split equally between the terminal operator and the licensed establishment.



(#2) Motion by Alderman Albert, seconded by Alderman Cipiti, to approve AN ORDINANCE PERTAINING TO THE LICENSING AND REGULATION OF VIDEO GAMING FOR THE CITY OF CREST HILL per the memo dated July 18, 2022.

On roll call, the vote was:

AYES: Ald. Kubal, Dyke, Vershay, Jefferson, Gazal, Oberlin, Cipiti, Albert.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes the MOTION CARRIED.

Ordinance #1916

(100)

(124) Administrator Marino presented AN ORDINANCE AMENDING TITLE 2 (ADMINISTRATION AND PERSONNEL), CHAPTER 26 (FINANCE DIRECTOR) OF THE CREST HILL CITY CODE per the memo dated July 18, 2022. This was discussed at a prior work session. The ordinance was prepared according to what was discussed at the work session. Administrator Marino suggested that the Council take no action on this ordinance per the memo. Ordinance #1869 changed Finance Supervisor to Finance Director and added additional duties. Approval of the proposed ordinance will revert certain duties to the Supervisor and this position was previously eliminated. The Finance Director position would be eliminated, and the Mayor would have to appoint a Supervisor. Also, approval of this ordinance would cause certain duties with no one to perform them. Alderman Albert had several questions on this ordinance and would like to see it tabled for further discussion. Alderwoman Gaza asked if the Attorney looked the ordinance over. The Attorney made the changes to the ordinance per the request of the Council. Treasurer Conklin said that we can bring this ordinance back for further discussion to make sure the wording is done correctly to benefit the City. Attorney Stiff explained that there are two ordinance #1689 and ordinance #1869 that we are actually dealing with. Ordinance #1869 changed the name of the Finance Supervisor to Finance Director and added additional duties. Alderwoman Gazal asked if the Attorney would be available at the next work session to go over both of these ordinance with the Council. The Attorney explained that he would be available or someone from his office would be. Treasurer Conklin asked if the changes that have been stated by the Council would be doable. The Attorney went over the changes that were made to ordinance #1689. He then went over the amendment that could be made to ordinance #1869 to make it what the Council is requesting. The Attorney explained that the Council will have to address the section that pertains to other duties as assigned by the City Administrator. Alderperson Oberlin asked that the Council be provided with copies of both of the ordinances to be discussed as well as the proposed ordinance. Alderman Albert asked if there was an urgency to get this done tonight. There was not. It was decided to discuss this further at the work session. Alderwoman Gazal explained that we are just trying to make sure that the Council is provided with the necessary information. Alderperson Oberlin asked the Treasurer if he had a problem with this being tabled. He did not believe it needs to be discussed in the work session. We can make the changes that were discussed and have it back for a vote at the next regular meeting.

(#3) Motion by Alderman Albert, seconded by Alderman Kubal, to TABLE AN ORDINANCE AMENDING TITLE 2 (ADMINISTRATION AND PERSONNEL), CHAPTER 26 (FINANCE DIRECTOR) OF THE CREST HILL CITY CODE per the memo dated July 18, 2022.

On roll call, the vote was:

AYES: Ald. Vershay, Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke.

NAYES: Ald. Jefferson.

ABSENT: None.

There being seven (7) affirmative votes, the MOTION CARRIED, and the request was TABLED.

(156)

(621) Roll call then followed on motion #3.

(#4) Motion by Alderman Vershay, seconded by Alderperson Oberlin to place the amendment to ordinance #1689 and ordinance #1869 with the changes as requested on the next work session agenda.

On roll call, the vote was:

AYES: Ald. Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke, Vershay.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

(646)

(670) Alderman Dyke asked if we could have discussion on the fireworks ordinance at the next work session. Attorney Stiff did research on the ordinance and would have information for the Council at the next work session.

(695) Alderman Vershay asked how we are coming along with the complaints regarding the rusty water. Director Siefert explained that we have tried to reach out to the resident, but the phone number we have on file has been disconnected. The hydrant was flushed and is scheduled to be done bi-monthly. Alderman Vershay would get a current phone number for the resident.

PUBLIC WORKS DEPARTMENT: (748) Public Works Director Siefert had no agenda items for discussion.

CITY ENGINEER: (756) City Engineer Ron Wiedeman presented AN ORDINANCE SUPPLEMENTING THE APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING MAY 1, 2022 AND ENDING APRIL 30, 2023 FOR THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS per the memo dated July 18, 2022. This request is for professional design engineering services for roadway and pedestrian lighting around the new City Center Complex.

(#5) Motion by Alderwoman Gazal, seconded by Alderman Albert, to approve AN ORDINANCE SUPPLEMENTING THE APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING MAY 1, 2022 AND ENDING APRIL 30, 2023 FOR THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS per the memo dated July 18, 2022.

On roll call, the vote was:

AYES: Ald. Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal, Vershay, Dyke.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

Ordinance #1917

(804)

(832) Engineer Wiedeman presented a request to Award the Contract to Precision Pavement Marking, Inc. for the 2022/2023 MFT City Wide Pavement Marking Contract in the amount of \$61,207.00 per the memo dated July 18, 2022.

(#6) Motion by Alderman Jefferson, seconded by Alderperson Oberlin, to approve A Request to Award the Contract to Precision Pavement Marking, Inc. for the 2022/2023 MFT City Wide Pavement Marking Contract in the amount of \$61,207.00 per the memo dated July 18, 2022.

On roll call, the vote was:

AYES: Ald. Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke, Vershay, Jefferson.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

(847)

(868) Engineer Wiedeman presented a request to Approve the Execution of a Proposal with Hitchcock Design Group for Design Engineering Services for the City Welcome signs in the Amount of \$20,150.00 per the memo dated July 18, 2022. This was discussed at a previous work session. Alderman Albert asked if we are working on the locations. Could we place the digital signs at some of the locations where we had proposed City signs. Engineer Wiedeman explained that there were four locations discussed for digital signs. We are working with the digital sign company to finalize the locations. Alderman Albert questioned the intersection of McGilvray and Weber. Engineer Wiedeman explained that this was not a location that the sign company was in favor of. He explained why they preferred the City Center location. There is a potential to add additional signs in the future. Alderwoman Gazal asked the Engineer to go over what signs are going to be placed first. Discussion followed on the primary locations. Alderman Albert wants to make sure that we don't place the signs and then take them down to put up a digital sign. Engineer Wiedeman explained why some of the original proposed locations would not work due to certain restrictions. Alderman Cipiti questioned a location in the shopping center. IDOT would not allow it as it is within one of their restricted areas. Alderman Cipiti asked if we had reached out to the Forest Preserve regarding the placement of a digital sign near their property. Engineer Wiedeman could contact them and get their input on it.

(#7) Motion by Alderperson Oberlin, seconded by Alderwoman Gazal, to Approve the Execution of a Proposal with Hitchcock Design Group for Design Engineering Services for the City Welcome Signs in the Amount of \$20,150.00 per the memo dated July 18, 2022.

On roll call the vote was:

AYES: Ald. Cipiti, Albert, Kubal, Dyke, Vershay, Jefferson, Gazal, Oberlin.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

(879)

(1190) Alderwoman Gazal questioned the status of the poles. Engineer Wiedeman said that there are 10 poles that are in question. Once the components are removed from the poles, Com-Ed will come in and remove the poles themselves. A new service had to be put in and that is why the old ones will eventually be removed. Alderwoman Gazal asked that the Engineer call in regard to one pole in particular that she feels is a safety hazard.

ECONOMIC DEVELOPMENT DEPARTMENT: (1264) There were no agenda items for discussion. The reports were on file.

POLICE DEPARTMENT: (1267) Deputy Police Chief Jason Opiola had no agenda items for discussion. The reports were on file.

MAYOR: (1280) Mayor Raymond Soliman had no agenda items for discussion.

(1285) Mayor Soliman addressed the incident that occurred at Forza's. The liquor license was suspended. We had a fact finding meeting and the owner agreed to surrender the liquor license. The owner declined the right to a full hearing. They will still be able to sell food and non-alcoholic beverages. The Mayor was disturbed by the events that happened on the night in question. He apologized to the residents. There was a lot of negativity regarding this event.

CITY CLERK: (1408) City Clerk Christine Vershay-Hall announced that the city wide garage sale will be August 18, 19, 20, 21, 2022. Permits can be purchased from the Clerk's Office. The last day to get on the list will be Tuesday August 16, 2022. The cost of a permit is \$5.00. Office hours are Monday through Friday 8:00 a.m. to 4:30 p.m.

CITY TREASURER: (1438) Treasurer Conklin presented the list of bills in the amount of \$778,192.74 for Council approval.

(#8) Motion by Alderperson Oberlin, seconded by Alderman Dyke, to approve the list of bills in the amount of \$778,192.74 as presented.

On roll call, the vote was:

AYES: Ald. Albert, Kubal, Dyke, Vershay, Jefferson, Gazal, Oberlin, Cipiti.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

(1452)

(1467) Treasurer Conklin presented the regular and overtime payroll from June 20, 2022 to July 3, 2022 in the amount of \$278,945.44.

(1483) Alderman Vershay commended Treasurer Conklin for the banner he provided for the Torch Run for Special Olympics that our Police Department participated in.

UNFINISHED BUSINESS: (1496) There was no unfinished business.

NEW BUSINESS: (1498) Alderman Jefferson sent out an email regarding the IML conference. He would like an update as to whether the Council would be attending the conference. Clerk Vershay-Hall thought that the employee who sent the email was waiting for approval from the Mayor and Administrator to continue with the paperwork for the conference. Discussion followed on registration. Treasurer Conklin suggested following the same guidelines for the conference as we do for City Staff when they attend conferences overnight. The Mayor thought that we had a policy in place. The City pays for parking, hotel, and registration. Alderman Albert would like to have a brief discussion on this subject at the work session.

COMMITTEE/LIAISON REPORTS: (1635) There were no committee/liaison reports.

COUNCIL COMMENTS: (1642) Alderwoman Gazal announced that the Meet and Great in the Park will take place on Wednesday at the park in Renaissance Crossing on Zausa Drive from 6:00 p.m. to 7:30 p.m. She went over the activities that will be taking place. Alderwoman Gazal offered her condolences to Alderman Cipiti on the loss of his mother. Alderman Jefferson also gave his condolences to Alderman Cipiti. In regard to the calls he received about a coyote sighting, he has contacted animal control. Alderman Dyke also offered his condolences to Alderman Cipiti. Treasurer Conklin wished the Mayor and Alderperson Oberlin a happy birthday.

PUBLIC COMMENT: (1725) There were no citizens wishing to address the Council.

There being no further business before the Council, a motion for adjournment was in order.

(#9) Motion by Alderman Dyke, seconded by Alderman Vershay, to adjourn the July 18, 2022 City Council meeting.

On roll call, the vote was:

AYES: Ald. Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke, Vershay.

NAYES: None.

ABSENT: None.

There being affirmative votes, the MOTION CARRIED.  
(1735)

The meeting was adjourned at 7:50 p.m.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2022

As presented \_\_\_\_\_

As amended \_\_\_\_\_

\_\_\_\_\_  
CHRISTINE VERSHAY-HALL, CITY CLERK

\_\_\_\_\_  
RAYMOND R. SOLIMAN, MAYOR



## Agenda Memo

Crest Hill, IL

**Meeting Date:** August 1, 2022

**Submitter:** Jim Marino, City Administrator

**Department:** Administration

**Agenda Item:** IML Annual Conference Approval

**Summary:** At the July 25 work session the City Council agreed to approve registration for the annual Illinois Municipal League (IML) conference for the councilmembers, mayor, clerk, treasurer, and administrator, and the associated. Receipts must be turned in for reimbursement of expenses.

Attached is the pricing for the 109<sup>th</sup> Annual IML Conference. The Conference will be held at the Hilton Hotel Chicago, 720 South Michigan Avenue, Chicago, IL on September 15<sup>th</sup>-17<sup>th</sup>. Visit the IML website ([www.iml.org](http://www.iml.org)) for information on the conference.

Please contact Marybel Deharo before August 10, 2022 at [mdeharo@cityofcresthill.com](mailto:mdeharo@cityofcresthill.com) with the dates you wish to attend and the number of nights you would like to stay, room preference (2 double beds or 1 king bed), if you will be a guest and if there are any dietary restrictions so she can register everyone and reserve hotel rooms.

**Recommended Council Action:** Approve expenditures for the councilmembers, mayor, clerk, treasurer, and administrator to register for the annual IML conference and the associated expenses for hotel accommodations, transportation to events, mileage, and reimbursement up to \$100.00 per day not to exceed \$300.00.

### Financial Impact:

**Funding Source:** General Fund

**Budgeted Amount:** \$5,000

**Cost:** TBD

**Attachments:** IML conference information



## WHEN?

September 15-17, 2022.

## WHERE?

Hilton Chicago, 720 South Michigan Avenue, Chicago, IL 60605.

## WHY ATTEND?

The Illinois Municipal League's (IML) Annual Conference is the premier educational and professional development event for all municipal officials in Illinois.

The conference, held at the Hilton Chicago, 720 South Michigan Avenue, attracts more than 2,000 elected officials from cities, villages and towns of all sizes.

Over three days, officials and staff will be provided with an opportunity to not only learn from industry experts, but also exchange ideas and build relationships with their municipal colleagues.

Thursday, September 15, 2022

- Current Trends in PSEBA Litigation (**Fall Municipal Attorneys Seminar**)
- Election Objections and Electoral Board (**Fall Municipal Attorneys Seminar**)
- Emerging Issues in Collective Bargaining Negotiations (**Fall Municipal Attorneys Seminar**)
- Funding for Rural Communities
- Invigorating Downtowns
- Lessons Learned in Diversity, Equity and Inclusion (DEI) Efforts

- Municipal Tune-Up
- Post COVID-19 and the Municipal Employer-Employee Relationship
- Recent FOIA and OMA Developments: Special Insights from the PAC (Fall Municipal Attorneys Seminar)
- Recognizing, Understanding and Referring a Colleague in Need (Fall Municipal Attorneys Seminar)
- Screening of "All the Queen's Horses"
- The Code Official: The Role and Its Positive Effect on Your Municipality
- The Use of Business Districts in Economic Development (Fall Municipal Attorneys Seminar)

### Friday, September 16, 2022

- A Statehouse Briefing with Legislators
- Amtrak Connects Illinois to the Nation
- Are You Allowed to Do That? What Local Government Leadership Must Know About Ethics Requirements
- Bridging the Digital Equity Gap
- Budgeting in Uncertain Times: It's More Than Just Numbers
- Candidates Forum
- Clerks Roundtable
- Council Members Roundtable
- Economic Development Roundtable
- Federal Funding Opportunities for Municipal Roads and Streets
- Freedom of Information Act/Open Meetings Act Update
- Lead Service Line Panel
- Making Equity Stick: Measures for Cities to Institutionalize Social Equity
- Managers/ Administrator Roundtable
- Mayors Roundtable
- Retail Recruitment Through the Eyes of a Retailer
- Strategic Communications: How to Navigate the Ever-Changing Media Landscape
- The Great Resignation is Real - Recruiting and Retaining Local Government Employees
- Treasurers Roundtable

### Saturday, September 17, 2022

- Criminal Justice and Policing Reforms - The Impact on Illinois Communities
- IML Annual Business Meeting
- Inclusive Leadership
- Leveraging Federal Funding to Solve the Digital Divide - A Step-by-Step Guide
- Navigating Redevelopment Projects Through the Brownfield Process
- Putting Energy Efficiency Programs to Work for Your Municipality
- The Future of Home Rule
- Updates and Changes to Illinois Video Gaming Laws



**CONFERENCE PROGRAM**

**REGISTER**

## General Registration

### TOTAL CONFERENCE PACKAGE

Includes **Thursday through Saturday** Conference Sessions, 2 Receptions, 1 Saturday Luncheon ticket, 1 Saturday Banquet ticket & Exhibit Expo (with option to add Thursday Fall Municipal Attorneys Seminar with MCLE credit)

IML Member - \$310  
Non-Member - \$360

### SINGLE DAY

#### Thursday

Includes all Thursday Conference Sessions, Get Acquainted Reception & Exhibit Expo

No MCLE credit. Credit included for Total Conference Package or Fall Municipal Attorneys Seminar registration only.

#### Friday

Includes Opening General Session, all Friday Conference Sessions & Exhibit Expo

#### Saturday

Includes all Saturday Conference Sessions and 1 Saturday Luncheon ticket

### Conference Program

IML Member - \$165  
Non-Member - \$180

**GENERAL REGISTRATION  
(THURSDAY-SATURDAY)**

## Fall Municipal Attorneys Seminar Registration

Includes **Thursday** Fall Municipal Attorneys Seminar with MCLE credit, Exhibit Expo & Get Acquainted Reception

### Fall Municipal Attorneys Seminar Track Sessions

\$180

**FALL MUNICIPAL ATTORNEYS  
SEMINAR REGISTRATION  
(THURSDAY ONLY)**

## Student One-Day Track Registration

Includes Opening General Session, all **Friday** Student Sessions & Exhibit Expo

Current Student ID required.

### Student Track Sessions

\$25

**STUDENT TRACK REGISTRATION  
(FRIDAY ONLY)**

## HOTEL

Don't get stuck offsite - make your reservation at the Hilton Chicago today. IML has negotiated a discounted rate for hotel rooms, so take advantage of the lower price before it's too late. IML has reserved a block of rooms at the Hilton Chicago for your convenience. Rates start at \$282 main level and \$329 executive level; single or double. Room tax is 17.4%. Check-in is 3:00 p.m.; check-out is 11:00 a.m. Room reservations may be made online using the reservations page or by calling the Hilton Chicago and requesting the IML room block.

[RESERVE A ROOM](#)

Hilton Chicago (312) 922-4400  
720 S Michigan Ave (877) 865-5320  
Chicago, IL, 60605

[PARKING OPTIONS](#)[RAIL OPTIONS](#)

Hilton Chicago 

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109th IML Annual Conference  
September 15, 2022 - September 17, 2022



Sort by

Price(Low To High) ▾

☒ Show available only

Select Your Room

Available Selected Unavailable



1 King Bed

Max Guests: 2

Details

Great for individual travelers or couples getaway with the added assurance of Hilton CleanStav. Your overnight stay includes heated [Show more](#)

Sep

Thu 15	Fri 16	Sat 17
USD 282	USD 282	USD 282

USD 282.00

Average nightly rate

+Taxes & Fees ⓘ

1 rooms ^ ▾

1 guests ^ ▾

Select

[View policies](#)



2 Double Beds

Max Guests: 4

Details

Great for family or friend getaways with the added assurance of Hilton CleanStav. Your overnight stay includes heated indoor pool. [Show more](#)

Sep

Thu 15	Fri 16	Sat 17
USD 282	USD 282	USD 282

USD 282.00

Average nightly rate

+Taxes & Fees ⓘ

1 rooms ^ ▾

1 guests ^ ▾

Select

[View policies](#)

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## City council Agenda Memo

Crest Hill, IL

**Meeting Date:** August 1, 2022

**Submitter:** Jim Marino, city administrator

**Department:** Administration

**Agenda Item:** Approve an Amendment to Chapter 2.26 of the Code of Ordinances

**Summary:** The city attorney was asked draft different versions of an amendment to Chapter 2.26 of the code of ordinances pertaining to the finance director position. Three versions of an amendment are attached for council's consideration.

Please note that the requested amendment to Chapter 2.26 conflicts with Chapter 2.22 of the code of ordinances which makes the city administrator responsible for the direction and supervision of all city departments. The conflict created by having the finance director report to the treasurer effectively makes these sections of the code of ordinances unenforceable.

Having an employee report to an elected official will breach the fundamental distinction between the legislative and administrative functions of local government and it infringes upon the letter and spirit of why municipalities adopt a manager/administrator form of government. Comingling the roles of elected officials and managers creates conflicts, confusion, and inefficiencies that will disrupt daily operations. This is a poor management practice, and it jeopardizes the ability to effectuate good government. It also exposes management of our operations to politics. The purpose of a professionally run municipality is to prevent politics from subverting the proper management of municipal services.

As I understand the issue of concern from the document provided by Treasurer Conklin, expenditures for the construction of the public works and city center buildings were inadequately reported by individuals that are no longer employed by the city. There is a desire to prevent this from happening again, even though these expenditures have been reported to the council multiple times by me and our finance director during our tenure.

As I stated in my July 8 city administrator report, Lisa Banovetz and I have apprised you of the financial status of the city center and public works buildings in my city administrator reports and emails to Glen dating back to January. Financial information may have been provided before I started working here of which I am not aware. On March 24, I reported that Harbour provided an initial outline of the city center budget based on records to date. On April 29, I provided Harbour's report on their inspection of the public works building that included cost estimates for

further investigation. The cost for both buildings were provided and discussed during budget discussions at council meetings. The April 25 work session packet included Harbour's project budget for the city center and their report on the public works building. Expenditures on these two projects for each year from 2017 to 2022 were included in a budget memo dated May 25.

On the week of June 27, I instructed Lisa to prepare a report on all the expenditures for the city center and public works building construction projects in response to Glen's request at a council meeting for this information. Glen provided this information to the council

In addition, Lisa sent reports on expenditures via mail to Glen on June 9, 13, 20, 30 and July 1 and 15.

As you can see, the pathway to give the council pertinent and relevant information has not been obstructed. Having the finance director report to the treasurer instead of the city administrator is not necessary to achieve the council's desired outcome for transparency of financial information. This information has been provided without the finance director reporting to the treasurer. Having the finance director report to the treasurer "corrects" a problem that does not exist in a manner that is problematic.

While amending the finance director section of the code to require financial reporting for projects more than \$500,00 is duplicative of what is already required in the code and job duties of both the finance director and city administrator, this change alone would address the council's concern as I understand it. The additional amendment to have the finance director report to the treasurer is not needed to address this concern.

In my professional opinion, it would be sensible to amend the code to only require the additional financial reporting requirement.

**Recommended council Action:** I recommend the city council amend Chapter 2.26 of the code of ordinances to add only an additional financial reporting requirement.

**Financial Impact:**

**Funding Source:**

**Budgeted Amount:**

**Attachments:** Ordinances

**ORDINANCE NO. \_\_\_\_\_****AN ORDINANCE AMENDING TITLE 2 (ADMINISTRATION AND PERSONNEL),  
CHAPTER 26 (FINANCE DIRECTOR) OF THE CREST HILL CITY CODE**

---

**WHEREAS**, the City Council of the City of Crest Hill has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs and protect the public health, safety, and welfare of its citizens; and

**WHEREAS**, pursuant to Section 3.1-30-5(a) of the Illinois Municipal Code (65 ILCS 5/3.1-30-5(a)), the Mayor is authorized to appoint, subject to the advice and consent of the City Council, any and all officers necessary to carry into effect the powers conferred upon the City by the constitution and laws of the State of Illinois; and

**WHEREAS**, the Mayor and City Council previously exercised this grant of authority to create the office of Finance Director for the City of Crest Hill, as set forth in Title 2 (Administration and Personnel), Chapter 26 (Finance Director); and

**WHEREAS**, the Corporate Authorities of the City are empowered to amend its Code of Ordinances from time to time, as necessary to further the best interests of the City of Crest Hill and its residents; and

**WHEREAS**, the Corporate Authorities of the City have determined that it is in the best interests of the City and its citizens to amend the Ordinance relating to the position of City Finance Director in Title 2, Chapter 26 of the City Code as set forth herein.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS, PURSUANT TO ITS STATUTORY AUTHORITY, AS FOLLOWS:**

**SECTION 1:** The City Council hereby finds that all of the recitals contained in the preamble to this Ordinance are true, correct, and complete and are hereby incorporated by reference hereto and made a part hereof.

**SECTION 2:** Title 2 (Administration and Personnel), Chapter 26 (Finance Director) of the Crest Hill City Code is hereby repealed and replaced, in its entirety, with the following:

**CHAPTER 26: FINANCE DIRECTOR***Section*

*2.26.010 Creation of office; appointment*

*2.26.020 Salary*

*2.26.030 Duties and responsibilities*

**§ 2.26.010 CREATION OF OFFICE; APPOINTMENT.**

The office of Finance Director is created. The Finance Director shall serve as head of the

Treasurer's Office and shall be appointed by the Mayor with the advice and consent of the City Council. The Finance Director shall report to the City Treasurer.

#### **§ 2.26.020 SALARY.**

The annual salary of the Finance Director shall be in an amount as fixed by the City Council.

#### **§ 2.26.030 DUTIES AND RESPONSIBILITIES.**

The Finance Director shall have the following duties:

- (A) Effectuates city financial policies and practices and represents the city's interests by taking or recommending discretionary actions that effectively control or implement city financial policy.
- (B) Supervises and directs the employees of the Treasurer's Office and Utility Billing by consistently using independent judgment for the scheduling of employees, evaluating employee performance, correcting employee deficiencies, and effectively recommending the hiring, suspension, promotion, discharge and discipline of Treasurer's Office and Utility Billing employees.
- (C) Management and supervision of month-end processing including but not limited to: journal entries, posting revenue and manual items, reviewing accounts payable and clearing accounts, posting payroll and benefits, reconciling all cash and investment accounts, posting all interest earned, reviewing and producing all monthly financial material listed on Council agendas, accounts payable and payroll posting to general ledger.
- (D) Budget preparation through EXCEL, including revenue estimates, salary and benefit calculations for all employee groups, all year end estimates, posting final numbers to general ledger, City Council presentations at budget sessions, department submittal reviews and meetings, final document, all lines of insurance calculations, debt service reserve calculations.
- (E) Audit work-paper preparation including accounting system year end close, year-end accrual calculations and posting, confirmation letters, capital construction contracts, utility billing calculations.
- (F) Payroll quarterly reporting: 941's, IMRF, police pension, unemployment, state and federal, and annual W2's.
- (G) Banking duties: daily deposit review, bank reconciliations, all city banking communications, investment monitoring, wire transfers, manual checks.



- (H) Attend City Council meetings and work sessions as required. Prepares reports for the Mayor, City Council and City Administrator as required including the following monthly reports to be submitted by the 15th of the month for the previous month:
- (1) Statement of receipts and source thereof.
  - (2) Statement of actual expenditures by general ledger account only; that is. not to include departmental expenditures.
  - (3) Statement of cash transactions and balances in bank by fund, which statement shall include the following:
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    - (b) The end of month balances should be reflected by fund and by bank account, showing the name of the bank, the account name and balance.
  - (4) A complete list of obligations or accounts payable, including unpaid tax warrants, notes payable, bonds payable or any other balances or obligations payable, including due dates of each obligation.
- (I) Bring to the attention of the City Council, at the time a purchase is proposed, the fact that such purchase might result in over-expended appropriation. Transfers between appropriations must be approved by the City Council before such transfer is made.
- (J) Supervise verification and payment of invoices, preparation of vouchers, and preparation of accounts payable ledger by vendor and by fund.
- (K) Oversight and management of the Property Tax Rebate Check Program.
- (L) Oversight, management and compliance with GFOA criteria and requirements.
- (M) Preparation and submission of the Annual Tax Levy.
- (N) Create a separate account for any project for which public funds in excess of Five Hundred Thousand Dollars (\$500,000.00) are to be expended, regularly monitor said account and expenditures, and report monthly to the City Council regarding the status of said project and account.
- (O) With respect the account(s) and projects as designated in Paragraph (N), the Finance Director shall immediately, or as soon as practicable, inform the City Council, City Treasurer, City Administrator and Mayor of any expenses which exceed the budgeted amounts for said project.
- (P) Perform other duties as assigned by the City Treasurer.

**SECTION 3:** In the event that any provision or provisions, portion or portions, or clause or clauses of this Ordinance shall be declared to be invalid or unenforceable by a Court of competent jurisdiction, such adjudication shall in no way affect or impair the validity or enforceability of any of the remaining provisions, portions, or clauses of this Ordinance that may be given effect without such invalid or unenforceable provision or provisions, portion or portions, or clause or clauses.

**SECTION 4:** That all ordinances, resolutions, motions, or parts thereof, conflicting with any of the provisions of this Ordinance, are hereby repealed to the extent of the conflict.

**SECTION 5:** That the City Clerk is hereby directed to publish this Ordinance in pamphlet form.

**SECTION 6:** That this Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

*Intentionally Blank*

PASSED THIS \_\_\_\_ DAY OF \_\_\_\_, 2022.

	Aye	Nay	Absent	Abstain
Alderman John Vershay	_____	_____	_____	_____
Alderman Scott Dyke	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderwoman Darrell Jefferson	_____	_____	_____	_____
Alderwoman Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

\_\_\_\_\_  
Christine Vershay-Hall, City Clerk

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_, 2022.

\_\_\_\_\_  
Raymond R. Soliman, Mayor

ATTEST:

\_\_\_\_\_  
Christine Vershay-Hall, City Clerk

**ORDINANCE NO. \_\_\_\_\_****AN ORDINANCE AMENDING TITLE 2 (ADMINISTRATION AND PERSONNEL),  
CHAPTER 26 (FINANCE DIRECTOR) OF THE CREST HILL CITY CODE**

---

**WHEREAS**, the City Council of the City of Crest Hill has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs and protect the public health, safety, and welfare of its citizens; and

**WHEREAS**, pursuant to Section 3.1-30-5(a) of the Illinois Municipal Code (65 ILCS 5/3.1-30-5(a)), the Mayor is authorized to appoint, subject to the advice and consent of the City Council, any and all officers necessary to carry into effect the powers conferred upon the City by the constitution and laws of the State of Illinois; and

**WHEREAS**, the Mayor and City Council previously exercised this grant of authority to create the office of Finance Director for the City of Crest Hill, as set forth in Title 2 (Administration and Personnel), Chapter 26 (Finance Director); and

**WHEREAS**, the Corporate Authorities of the City are empowered to amend its Code of Ordinances from time to time, as necessary to further the best interests of the City of Crest Hill and its residents; and

**WHEREAS**, the Corporate Authorities of the City have determined that it is in the best interests of the City and its citizens to amend the Ordinance relating to the position of City Finance Director in Title 2, Chapter 26 of the City Code as set forth herein.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS, PURSUANT TO ITS STATUTORY AUTHORITY, AS FOLLOWS:**

**SECTION 1:** The City Council hereby finds that all of the recitals contained in the preamble to this Ordinance are true, correct, and complete and are hereby incorporated by reference hereto and made a part hereof.

**SECTION 2:** Title 2 (Administration and Personnel), Chapter 26 (Finance Director) of the Crest Hill City Code is hereby repealed and replaced, in its entirety, with the following:

**CHAPTER 26: FINANCE DIRECTOR***Section*

*2.26.010 Creation of office; appointment*

*2.26.020 Salary*

*2.26.030 Duties and responsibilities*

**§ 2.26.010 CREATION OF OFFICE; APPOINTMENT.**

The office of Finance Director is created. The Finance Director shall serve as head of the

Treasurer's Office and shall be appointed by the Mayor with the advice and consent of the City Council. The Finance Director shall report directly to the City Treasurer, but shall be supervised by the City Administrator.

#### **§ 2.26.020 SALARY.**

The annual salary of the Finance Director shall be in an amount as fixed by the City Council.

#### **§ 2.26.030 DUTIES AND RESPONSIBILITIES.**

The Finance Director shall have the following duties:

- (A) Effectuates city financial policies and practices and represents the city's interests by taking or recommending discretionary actions that effectively control or implement city financial policy.
- (B) Supervises and directs the employees of the Treasurer's Office and Utility Billing by consistently using independent judgment for the scheduling of employees, evaluating employee performance, correcting employee deficiencies, and effectively recommending the hiring, suspension, promotion, discharge and discipline of Treasurer's Office and Utility Billing employees.
- (C) Management and supervision of month-end processing including but not limited to: journal entries, posting revenue and manual items, reviewing accounts payable and clearing accounts, posting payroll and benefits, reconciling all cash and investment accounts, posting all interest earned, reviewing and producing all monthly financial material listed on Council agendas, accounts payable and payroll posting to general ledger.
- (D) Budget preparation through EXCEL, including revenue estimates, salary and benefit calculations for all employee groups, all year end estimates, posting final numbers to general ledger, City Council presentations at budget sessions, department submittal reviews and meetings, final document, all lines of insurance calculations, debt service reserve calculations.
- (E) Audit work-paper preparation including accounting system year end close, year-end accrual calculations and posting, confirmation letters, capital construction contracts, utility billing calculations.
- (F) Payroll quarterly reporting: 941's, IMRF, police pension, unemployment, state and federal, and annual W2's.
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Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

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Christine Vershay-Hall, City Clerk

APPROVED THIS 18<sup>TH</sup> DAY OF JULY, 2022.

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Raymond R. Soliman, Mayor

ATTEST:

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Christine Vershay-Hall, City Clerk



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	Aye	Nay	Absent	Abstain
Alderman John Vershay	_____	_____	_____	_____
Alderman Scott Dyke	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderwoman Darrell Jefferson	_____	_____	_____	_____
Alderwoman Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

\_\_\_\_\_  
Christine Vershay-Hall, City Clerk

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_, 2022.

\_\_\_\_\_  
Raymond R. Soliman, Mayor

ATTEST:

\_\_\_\_\_  
Christine Vershay-Hall, City Clerk



## Agenda Memo

Crest Hill, IL

**Meeting Date:** August 1, 2022

**Submitter:** Jim Marino, City Administrator

**Department:** Administration

**Agenda Item:** Approve change orders for construction work at the city center.

**Summary:** At the July 5 council meeting, the City Council approved a supplement to the 2022-2023 fiscal year appropriations ordinance for additional construction work at the city center. Since that meeting Harbour Contractors has been working with contractors to obtain firm prices and consolidate separate work tasks into one change order for each contractor. Harbour prepared the attached change orders and contracts that require City Council approval.

Below is a list of the work to be performed. The item numbers shown reference the item number in the attached approved supplementary items budget. Please note that work for some items may involve more than one contractor. Some of this work is partial work. Remaining work will appear on a separate change order at the next regular meeting. Additional change orders will be presented for approval as Harbour completes them.

### Asphalt/Concrete – P.T. Ferro Construction Company

- Item C-12: Concrete for Benches and Trash Bins
- Item C-13: Mail Drop Off Lane and Pads for Mailboxes
- Item C-20.A: Add West Side Curb at Parking Lot
- Item C-28: Encasement of Gas Line
- Item C-29: Relocate Dumpster Pad
- Memorial Garden Items
- Labor Increases

### HVAC – Mechanical Concepts of Illinois

- C-09: Basement Baseboard Heaters
- C-15: Clerk's Office Ceiling Fans
- C-22: Vault Room A/C
- P-27: HVAC for Basement Area

### **Electrical – TIMM Electric**

- C-05: Add Cabinets, Countertops and Power
- C-06: Rework Casework, Electric, and Add Office Window
- C-09: Basement Baseboard Heaters
- C-15: Clerk's Office Ceiling Fans
- C-19: Power Under Floor to Desk
- C-25: Foyer (Lobby) Lighting Reconfigure
- C-26: Foyer (Lobby) Lighting Controls
- P-15: Door Access Card Readers
- P-18: Door Controls
- P-20: Power & Data for Copier
- P-26: Key Lock Boxes
- P-27: HVAC for Basement

### **Detention Security – Applied Communications**

- Item C-06: Panic Buttons
- Item P-18: Door Access Control
- Item P-25: Patch Cable for Secure Door Access

### **Folding Partition - Modernfold**

- Item C-20: Add Lock to Folding Partition Door

### **Masonry – Ramcorp, Inc.**

- Item C-29: Relocate Dumpster Coral

### **Flooring – Flooring First**

- Item P-08: Workout Room Flooring

### **New Contract with Institutional Equipment Inc.**

- P-09: Replace laminated countertops in police detention area with stainless steel countertops

### **Door Locks – Citadel Lock & Security Company**

- Item C-20: Coring and High Security Lock Cylinders

### **Manufactured Cabinets – Financial Applications Corp.**

- Item P-14: Industrial Grade Cabinets
- Item P-23: Stainless Steel Cabinets

**Recommended Council Action:** Approve the following change orders, contracts, and proposals:

- Change order with P.T. Ferro Construction Company in the amount of \$162,000.25
- Change order with Mechanical Concepts of Illinois in the amount of \$97,070.58
- Change order with TIMM Electric in the amount of \$63,820.00
- Change order with Applied Communications in the amount of \$9,475.36
- Change order with Modernfold in the amount of \$895.00
- Change order with Ramcorp, Inc. in the amount of \$18,670.45
- Change order with Flooring First in the amount of \$8,629.00
- Contract with Institutional Equipment, Inc. in the amount of \$16,459.00.
- Contract with Financial Applications Corp. in the amount of \$21,512.00
- Proposal with Citadel Lock & Security Company in the amount of \$271.42

**Financial Impact:**

**Funding Source:** General Fund Balance

**Budgeted Amount:** \$1,129,384

**Cost:** \$398,803.06

**Attachments:** Change orders, contracts





## SUPPLEMENTARY ITEMS BUDGET

Project: Crest Hill City Center  
 Project No: 01-2115  
 Date: 6/30/2022  
 Revision: 1

The following are Supplementary Items requested by Crest Hill for the New City Center Project. They have been separated into items for City Hall and the Police Department based on their Location / Room Number. All Items are separate costs and Crest Hill may choose any number of the items to determine a Final Scope of Work and Total Cost. Each item has also included Contingency Cost that if unused will be credited in full back to Crest Hill.

ITEM	PRIORITY	LOCATION / TRADE	DESCRIPTION	TOTAL COST
<b>CITY HALL FACILITY</b>				
C-02	HIGH	RM-141 & 142: Restrooms	Add Locks to Doors 141 and 142 for Added Security	\$ 4,900.00
C-03	HIGH	RM-140: Conference Room	Doors Labeled 140A & B Exchange Glass for Security Rated Glass and Add Security Measures	\$ 1,980.00
C-05	HIGH	RM-135: Work / Mail Room	Provide Cabinets w/ Countertops and Rework Electric per Layout / Needs	\$ 15,750.00
C-06	HIGH	RM-131 & 132: Clerk / Utility	Rework Casework, Add Transaction Window (ADA), Add Panic Buttons and Revise Electric (Pending Engineering Confirmation)	\$ 171,600.00
C-09	HIGH	RM-001: Basement	HVAC Baseboard Heaters To Keep This Area At 55 Degrees	\$ 23,890.00
C-12	MED	Exterior	Add Concrete Pads for Benches and Trash Bins (Benches & Bins by Others)	\$ 25,550.00
C-13	HIGH	Exterior	Add Drop Off Lane for Mail and Payments, includes Concrete Pads and Island	\$ 13,000.00
C-15	MED	RM-100, 102, 131, 132 & 137 Foyer, Building Dept., Clerk, Utility & Hall	Add Ceiling Fans including Electrical	\$ 19,875.00
C-19	MED	RM-118: Mayor's Office	Install Power to Desk in Floor	\$ 3,480.00
C-20	HIGH	RM-209: Community Room	Add Lock to Folding Partition Door	\$ 1,200.00
C-20.A	MED	Exterior	Add Concrete Curb to Backside of Future West Drive to Park	\$ 8,250.00
C-21	HIGH	RM-001: Basement	Add Film / Tint to Windows for Thermal and Security (Allowance)	\$ 4,800.00
C-22	MED	RM-134: Vault	Add HVAC via Supply / Return or Venting to Room	\$ 2,819.00
C-23	MED	RM-133: Clerk Office	Add Window on South Wall	\$ 5,500.00
C-25	HIGH	RM-100: Foyer (Lobby)	Reconfigure / Replace Lighting	\$ 5,280.00
C-26	HIGH	RM-100: Foyer (Lobby)	Add Switch and / or Programmability to Lighting, Remove Occupancy Sensor	\$ 3,250.00
C-28	HIGH	Exterior	Gas Lines Feeding Generators to be Encased in Concrete	\$ 8,250.00
C-29	HIGH	Exterior	Relocate Dumpster Coral to East Side of Building	\$ 64,470.00
C-31	HIGH	Exterior	Added Ice Dams on Roof to Protect Other Portions of Work and Equipment (Allowance)	\$ 1,980.00
C-32	HIGH	Exterior	Courtyard & Generator Fencing and Gates	\$ 44,000.00
C-33	HIGH	Various	Sound Damping in Conference & Other Rooms	\$ 16,000.00
<b>POLICE DEPARTMENT</b>				
P-01	HIGH	RM-367: Detention	Security Camera Add in the Area (Per Camera)	\$ 3,000.00
P-03	HIGH	RM-313 & 314: Interview Room	Sound Damping / Proofing of Rooms	\$ 4,725.00
P-04	HIGH	RM-370: Storage Room	Add Sink Basin to Room	\$ 8,687.00
P-05	HIGH	RM-366: Detention Room	Add Eye Wash Station to Room	\$ 9,701.00
P-08	MED	RM-035: Workout Room	Add Sports Flooring in Room (Allowance)	\$ 10,408.00
P-09	HIGH	RM-367: Detention	Replace Laminated SS Countertop for Stainless Steel Countertop	\$ 44,900.00
P-11	HIGH	RM-302: Supervisor Office	Add Shade to Window Labeled 302B	\$ 550.00
P-12	HIGH	RM-375: Sally Port	Add Drying Cabinet with Security Partition / Fence	\$ 21,440.00
P-13	HIGH	RM-319 & 339: Equipment & Entry	Add Water Fountain	\$ 12,538.00
P-14	HIGH	RM-319: Equipment Issue	Add Industrial Grade Cabinets with Countertops	\$ 42,222.00

ITEM	PRIORITY	LOCATION / TRADE	DESCRIPTION	TOTAL COST
P-15	HIGH	Various	Added Card Access to (14) Doors (Includes City Hall Areas as well)(Allowance Per Door)	\$ 44,100.00
P-16	MED	RM-344 & 348: Locker Rooms	Add Trims / Closures to Top of Lockers	\$ 3,500.00
P-18	HIGH	RM-301 & 302: Records & Sup. Office	Add Door Access Control (i.e. Buzzer) to Open Door Labeled 306	\$ 2,415.00
P-19	HIGH	RM-307 & 308: Toilets	Add Lock's to doors Labeled 307 & 308	\$ 4,840.00
P-20	HIGH	RM-303: File / Work Room	Add Power & Data for Copier Machine in Northeast Corner	\$ 2,750.00
P-21	HIGH	RM-303: File / Work Room	Add Mail Slot(s)	\$ 1,325.00
P-23	HIGH	RM-378: Bag & Tag	Add Stainless Steel Cabinets and Countertops in this Room	\$ 9,350.00
P-24	MED	Various	Water Lines at Refrigerators	\$ 1,994.00
P-25	HIGH	RM-325: IT	Patch Cable for Security to Identify Door Access and More	\$ 1,750.00
P-26	HIGH	RM-367: Detention	Lock Boxes for Facility & Detention Keys (Located in Multiple Locations)	\$ 34,475.00
P-27	HIGH	RM-031 & 035: Basement & Workou	HVAC for Entire Area	\$ 130,560.00
P-29	HIGH	Exterior	Security / Access Control at East & South Gates (Knox Box Entry)	\$ 3,850.00
P-30	HIGH	RM: 317 Invest SGT Office	Add Window For Line Of Site	\$ 5,500.00
P-31	HIGH	RM-367: Detention	Lockable Drain Covers (Allowance)	\$ 1,500.00
HIGH & MED PRIORITY ITEMS TOTAL				\$ 851,904.00

CITY OF CREST HILL  
CITY CENTER

## Change Order

**Date:** 7/15/2022  
**Project:** Crest Hill City Center  
**Contractor:** P.T. Ferro Construction Co.  
**Change Order #:** 1

**Description:**

**C-12: Add Concrete Pads for Benches and Trash Bins**  
 \* Excavation, Compacted Stone Backfill and Concrete Pads in the Dimensions, Thickness, Types / Materials as shown for Benches and Trash Bins  
**C-13: Add / Create Drop of Lane including Islands & Pads for Mail Boxes**  
 \* Sawcut Existing Asphalt for New Concrete Island to Create a Drop of Lane; Excavate Existing Subbase as needed for New Concrete Curbs for Island; Stone Backfill as Req'd; Frame & Pour New Concrete Curbs to Form New Island.  
**C-20.A: Add Concrete Curb to Backside of West Drive**  
 \* Sawcut as Req'd; Excavation to Subgrade; Compacted Stone Subbase; Frame & Pour Curb  
**C-28: Encasement of Existing Gas Feeds to Generators**  
 \* Excavation; Trench Pour Concrete to Encase Gas Pipe; Backfill with Spoils  
**C-29: Relocate Dumpster Coral to East Side of Facility**  
 \* Demo Existing Dumpster Coral Pad; Sawcut Existing Dumpster Coral Depressed Curb & Remove Frame & Pour New Curb to match Existing; Backfill Existing Location w/ Topsoil; Sawcut Existing Asphalt on East Side; Rework Subbase for New Thicken Edge Slab for Coral; Frame & Pour New Coral Pad with Thicken Edge.  
**Memorial Garden Items**  
 \* Undercuts as required for Bad Soils  
 \* Brick Paver Concrete  
 \* Foundations for Monuments  
**Labor Escalation**  
 \* Labor Increase for Work Completed after May 1, 2022  
*Note: See Attached RCO / Proposals*

<b>Original Contract:</b>	\$ 686,748.75
<b>Previous Change Orders:</b>	\$ -
<b>Contract Total Prior to this CO:</b>	\$ 686,748.75
<b>New Change Order Amount:</b>	\$ 162,000.25
<b>New Contract Amount:</b>	<u>\$ 848,749.00</u>

**Approved:**

\_\_\_\_\_  
 Administrator Date

\_\_\_\_\_  
 Shawn Thompson - Project Manager Date

\_\_\_\_\_  
 Sub-Contractor Date

\_\_\_\_\_  
 Dan Skiera - Superintendent Date



# P. T. Ferro Construction Co.

Item 5.

700 SOUTH ROWELL AVENUE • P. O. BOX 156 • JOLIET, ILLINOIS 60434-0156 • (815) 726-6284

6/23/22

Harbour Contractors, Inc.  
Attn: Shawn Thompson  
23830 W. Main St.  
Plainfield, IL 60544

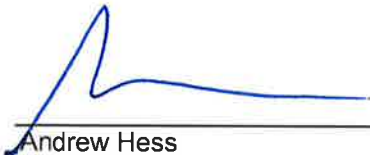
Re: City Center - Site Concrete & Asphalt - Extra Site Concrete Work

Mr. Thompson,

We respectfully submit for your approval the following Agreed Unit Prices for:

<u>ITEM</u>	<u>QUAN</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
UNDERCUTS MEMORIAL GARDEN AREA	111.00	CY	\$100.00	\$11,100.00
BRICK PAVER CONCRETE	1989.00	SF	\$21.00	\$41,769.00
NEW TRASH PAD 8 "	65.00	SY	\$250.00	\$16,250.00
CONCRETE SLAB	35.00	SY	\$235.00	\$8,225.00
NEW ISLAND	1.00	EA	\$9,600.00	\$9,600.00
CONC SLAB FOR EMPLOYEE TABLES	45.00	SY	\$250.00	\$11,250.00
DEMO EXISTING TRASH ENCLOSURE PAD	8.00	SY	\$115.00	\$920.00
B6.12 CURB PATCH	100.00	LF	\$75.00	\$7,500.00
MONUMENT FOUNDATIONS	10.00	EA	\$3,700.00	\$37,000.00

Sincerely,



Andrew Hess  
Estimator/Project Manager

\_\_\_\_\_  
Terms Accepted By

PLEASE SIGN AND RETURN ACCEPTANCE COPY



# P. T. Ferro Construction Co.

Item 5.

700 SOUTH ROWELL AVENUE • P. O. BOX 156 • JOLIET, ILLINOIS 60434-0156 • (815) 726-6284

6/23/22

Harbour Contractors, Inc.  
Attn: Shawn Thompson  
23830 W. Main St.  
Plainfield, IL 60544

Re: City Center - Site Concrete & Asphalt - Completed Trash Pad Foundation & Utility Pads

Mr. Thompson,

We respectfully submit for your approval the following Agreed Unit Prices for:

<u>ITEM</u>	<u>QUAN</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
TRASH PAD FOUNDATION	8.00	SY	\$90.00	\$720.00
UTILITY PADS	27.00	SY	\$100.00	\$2,700.00

Sincerely,

Andrew Hess  
Estimator/Project Manager

\_\_\_\_\_  
Terms Accepted By

PLEASE SIGN AND RETURN ACCEPTANCE COPY



# P. T. Ferro Construction Co.

Item 5.

700 SOUTH ROWELL AVENUE • P. O. BOX 156 • JOLIET, ILLINOIS 60434-0156 • (815) 726-6284

6/23/22

Harbour Contractors, Inc.  
Attn: Shawn Thompson  
23830 W. Main St.  
Plainfield, IL 60544

Re: City Center - Site Concrete & Asphalt - Labor Increase

Mr. Thompson,

We respectfully submit for your approval the following Agreed Unit Prices for:

<u>ITEM</u>	<u>QUAN</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
LABOR COST ESCALATION	1.00	LS	\$10,271.24	\$10,271.24
**FOR WORK COMPLETED AFTER ORIGINAL COMPLETION DATE OF MAY 1, 2021**				

Sincerely,

Andrew Hess  
Estimator/Project Manager

\_\_\_\_\_  
Terms Accepted By

PLEASE SIGN AND RETURN ACCEPTANCE COPY

CITY OF CREST HILL  
CITY CENTER**Change Order**

**Date:** 7/12/2022  
**Project:** Crest Hill City Center  
**Contractor:** Mechanical Concepts of Illinois  
**Change Order #:** 3

**Description:**

RM-001: Basement  
 \* Furnish and Install Baseboard Heaters as shown (Electric Connection by Others)  
 RM-134: Vault  
 \* Furnish and Install Supply into Room, Includes Ductwork, Grille, Etc.  
 RM-031: Basement & RM-035 Workout  
 \* Furnish and Install Complete HVAC System per the EOR Documents provided to including, butbe limited to, Split System(s), Fan Coil Unit(s), Ductwork, Air Distribution, Etc.  
 RM-100, 102, 131, 132 & 137  
 \* Furnish and Install (10) Ceiling Fans  
*Note: See Attached RCO / Proposal Dated June 23, 2022*

<b>Original Contract:</b>	\$ 740,000.00
<b>Previous Change Orders:</b>	<u>\$ 71,318.42</u>
<b>Contract Total Prior to this CO:</b>	\$ 811,318.42
<b>New Change Order Amount:</b>	\$ 97,070.58
<b>New Contract Amount:</b>	<u><u>\$ 908,389.00</u></u>

**Approved:**\_\_\_\_\_  
Administrator\_\_\_\_\_  
Date\_\_\_\_\_  
Dan Skiera - Superintendent\_\_\_\_\_  
Date\_\_\_\_\_  
Shawn Thompson - Project Manager\_\_\_\_\_  
Date\_\_\_\_\_  
Sub-Contractor\_\_\_\_\_  
Date



# MECHANICAL CONCEPTS of Illinois, Inc.

HEATING, VENTILATION, AIR CONDITIONING  
333 South O'Hare Drive, Romeoville, Illinois 60446

PH: 630-724-0891

FAX: 815-838-5364

June 23, 2022

Mr. Dan Skiera  
Harbour Contractors, Inc.  
23830 WW. Main Street  
Plainfield, IL. 60544

**RE: City of Crest Hill**

Dear Dan:

Please accept our proposal to remove (8) existing thermostats. Provide and install (8) remote temperature sensors in their place. Provide and install (8) new thermostats in the mechanical room by the furnaces. Remove the existing thermostat for FAF-1. Relocate wire and install new thermostat in Mayor's office.

~~Labor (40hrs.) @ \$139.00/hr.....\$5,560.00~~

~~Material (9) model TH8321WF1001 thermostats @ \$165.00each.....\$1,485.00~~

~~Material (8) C7189U1005/U Sensors @ 22.00each.....\$176.00~~

~~Material (Thermostat cable).....\$619.00~~

~~OH @10% (Material).....\$228.00~~

~~Profit @ 5% (Material).....\$114.00~~

~~Total Price.....\$8,182.00~~

2) Install supply and return to vault

Labor (16) hrs. @ \$139.00/hr.....\$2,224.00

Material (Ductwork).....\$300.00

OH @ 10% (Material).....\$30.00

Profit @ 5% (Material).....\$15.00

Total Price.....\$2,569.00

3) Furnish & install (1) Mitsubishi split system in Exercise room 035

- Includes providing refrigerant piping with ¾" elastomeric insulation for suction piping.
- Includes condensate pump
- Includes wind baffles
- Includes J-Simple MA Controller

4) Furnish & install (10) Leading Edge (60") fans with controllers (Cage fan guards not available)

5) Furnish (7) Q Mark #QMKC2516W heaters with stats (Installation by electrical contractor)





# MECHANICAL CONCEPTS of Illinois, Inc.

HEATING, VENTILATION, AIR CONDITIONING  
333 South O'Hare Drive, Romeoville, Illinois 60446

PH: 630-724-0891

FAX: 815-838-5364

June 23, 2022

Page Two

6) Furnish (1) Q Mark CWH3404F wall heater with surface box ?(Installation by electrical contractor)

7) Furnish & install (1)

Modine 400,000 BTU separated combustion unit heater with VVT kit, stat, SS exchanger.

**Total Price.....\$54,145.00**

8) Furnish & install (1) 6" supply and return and (1) 8" supply and return

Labor (1.5)hrs. @ \$139.00/hr.....\$208.50

Equipment (Hatchell).....\$1,125.00

OH @10% (Equipment).....\$112.50

Profit @ 5% (Equipment).....\$56.25

**Total Price.....\$1,502.25**

9) Furnish & install (1) split system tagged HP-D

- Includes providing (1) Mitsubishi outdoor unit tagged HP-D
- Includes 460/60/3phase (Electrical requirements to be verified)
- Includes snow/hail guards

10) Furnish & install (1) Mitsubishi indoor unit tagged FCU-D1

- Includes TPEFYP054MH142A, ceiling concealed (High static) 54,000 BtuH cooling
- Includes simple MA remote controller (Field installed)

Labor (16hrs.) \$139.00/hr.....\$2,224.00

Labor (Install Ductwork) (16)hrs. 2 \$139.00.....\$2,224.00

Labor (Install refrigerant piping) 32hrs. @139.00hr.....\$4,448.00

Labor (Install ERV) 16hrs. @ \$139.00/hr.....\$2,224.00

Labor (Install ductwork ERV) 32 hrs. @ \$139.00/hrs.....\$4,448.00

Labor Temp. Controls (16hrs.@ \$139.00/hrs.....\$2,224.00

Labor (Control ERV) 16HRS. @ \$139.00.....\$2,224.00

Material (Ductwork).....\$800.00

Equipment (Trane).....\$13,040.00

Equipment (Carrier ERV).....\$1,249.00

Subcontractor (Insulation).....\$1,350.00

OH @ 10% (Material & Equipment).....\$1,508.90

OH @ 10% (Subcontractor).....\$135.00

Profit @ 5% (Material & Equipment).....\$754.45



**MECHANICAL CONCEPTS of Illinois, Inc.**  
HEATING, VENTILATION, AIR CONDITIONING  
333 South O'Hare Drive, Romeoville, Illinois 60446

PH: 630-724-0891

FAX: 815-838-5364

**June 23, 2022**  
**Page Three**

**Total Price.....\$38,853.35**

Sincerely,  
Mechanical Concepts

David P. Wozniak Jr.  
Vice President



# Proposal

Proposal is valid for 30 days.

Customer must obtain credit approval and release order to production within 60 days of proposal date.

**PROPRIETARY AND CONFIDENTIAL PROPERTY OF Trane U.S. Inc.**  
**DISTRIBUTION TO OTHER THAN THE NAMED RECIPIENT IS PROHIBITED**

**Prepared For:**  
 Mechanical Concepts of Illinois

**Date:** June 10, 2022

**Proposal Number:** R1-241785-4434-1

**Job Name:**  
 Crest Hill Mini Split

**Delivery Terms:**  
 Freight Allowed and Prepaid - F.O.B. Factory

**Payment Terms:**  
 Net 30 Days

Trane U.S. Inc. is pleased to provide the following proposal for your review and approval.

**Tag Data - Trane - Mitsubishi Ductless Split (P Series) (JV\_P) (Qty: 1)**

Item	Tag(s)	Qty	Description	Model Number
A1	JV_P-1	1	Trane - Mitsubishi Ductless Split (P Ser	

**Product Data - Trane - Mitsubishi Ductless Split (P Series) (JV\_P)**

**Item: A1 Qty: 1 Tag(s): JV\_P-1**

Standard Ship Cycle  
 1 TRUZA0121KA70NA Heat Pump  
 1 TPKA0A0121LA00A Wall Mounted  
 1 X87-721 Condensate Pump  
 1 Wind Baffles  
 1 TAC-YT53CRAU-J Simple MA Controller

**DOES NOT INCLUDE:** Controls, Disconnects, Start-up, Start Assistance, Maintenance service, Extra belts, sheaves & motors, Spare filters, Power & control wiring, Relief refrigerant valves, Refrigerant, Piping specialties, Isolation valves, Refrigerant line sets, Roof curb/rails, Power distribution indicators, Watt meters, Spare indoor units or MCUs, Refrigerant for indoor units & piping runs, Maintenance, Any items not listed above.

**Total Net Price (Excluding Sales Tax) ..... \$ 3,963**

Tax Status: Taxable <input type="checkbox"/> Exempt <input type="checkbox"/>	IF EXEMPT PLEASE SUBMIT COMPLETED TAX EXEMPTION CERTIFICATE WITH YOUR SIGNED PROPOSAL OR WITH YOUR PURCHASING DOCUMENTS, KEEP YOUR ORIGINAL ON FILE IN THE OFFICE. YOU WILL BE CHARGED TAX IF A VALID EXEMPTION CERTIFICATE IS NOT ON FILE BEFORE EQUIPMENT, PARTS OR SERVICES ARE PROVIDED. SEE <a href="http://WWW.TAXSITES.COM/STATE-LINKS.HTML">WWW.TAXSITES.COM/STATE-LINKS.HTML</a> FOR TAX FORMS.
---	---

Sincerely,

**Ryan Partelow**  
**Trane U.S. Inc.**  
7100 South Madison  
Willowbrook, IL 60527  
Office Phone: (630) 734-3200

#### COVID-19 NATIONAL EMERGENCY CLAUSE

The parties agree that they are entering into this Agreement while the nation is in the midst of a national emergency due to the Covid-19 pandemic ("Covid-19 Pandemic"). With the continued existence of Covid-19 Pandemic and the evolving guidelines and executive orders, it is difficult to determine the impact of the Covid-19 Pandemic on Trane's performance under this Agreement. Consequently, the parties agree as follows:

1. Each party shall use commercially reasonable efforts to perform its obligations under the Agreement and to meet the schedule and completion dates, subject to provisions below;
2. Each party will abide by any federal, state (U.S.), provincial (Canada) or local orders, directives, or advisories regarding the Covid-19 Pandemic with respect to its performance of its obligations under this Agreement and each shall have the sole discretion in determining the appropriate and responsible actions such party shall undertake to so abide or to safeguard its employees, subcontractors, agents and suppliers;
3. Each party shall use commercially reasonable efforts to keep the other party informed of pertinent updates or developments regarding its obligations as the Covid-19 Pandemic situation evolves; and
4. If Trane's performance is delayed or suspended as a result of the Covid-19 Pandemic, Trane shall be entitled to an equitable adjustment to the project schedule and/or the contract price.

**This proposal is subject to your acceptance of the attached Trane terms and conditions.**





# Proposal

Proposal is valid for 30 days.

Customer must obtain credit approval and release order to production within 60 days of proposal date.

**PROPRIETARY AND CONFIDENTIAL PROPERTY OF Trane U.S. Inc.**  
**DISTRIBUTION TO OTHER THAN THE NAMED RECIPIENT IS PROHIBITED**

**Prepared For:**  
 Mechanical Concepts

**Date:** June 23, 2022

**Proposal Number:** R1-274210-4651-1

**Job Name:**  
 Mechanical Concepts - Crest Hill City Hall &  
 Police

**Delivery Terms:**  
 Freight Allowed and Prepaid - F.O.B. Factory

**Payment Terms:**  
 Net 30 Days

Trane U.S. Inc. is pleased to provide the following proposal for your review and approval.

**Tag Data - Trane - Mitsubishi VRF Outdoor Unit (JV\_ODU) (Qty: 1)**

Item	Tag(s)	Qty	Description	Model Number
A1	HP-D	1	Trane - Mitsubishi VRF Outdoor Unit (JV_	

**Product Data - Trane - Mitsubishi VRF Outdoor Unit (JV\_ODU)**

Item: A1 Qty: 1 Tag(s): HP-D

TUHYE0724AN40AN

460V/60hz/3ph \*Electrical Requirements to be Verified\*

Snow/Hail Guards

**Tag Data - Trane - Mitsubishi VRF Indoor Unit (JV\_IDU) (Qty: 1)**

Item	Tag(s)	Qty	Description	Model Number
B1	FCU-D1	1	Trane - Mitsubishi VRF Indoor Unit (JV_I	

**Product Data - Trane - Mitsubishi VRF Indoor Unit (JV\_IDU)**

Item: B1 Qty: 1 Tag(s): FCU-D1

1 TPEFYP054MH142A, Ceiling Concealed (High Static) 54,000 BtuH Cooling

1 Simple MA Remote Controller (Field Installed)

**\*No Central Controller Included\***

**DOES NOT INCLUDE:** Disconnects, Start-up, Start Assistance, Maintenance service, Extra belts, sheaves & motors, Spare filters, Power & control wiring, Relief refrigerant valves, Refrigerant, Piping specialties, Isolation valves, Refrigerant line sets, Roof curb/rails, Power distribution indicators, Watt meters, Spare indoor units or MCUs, Refrigerant for indoor units & piping runs, Maintenance, Any items not listed above.

**Total Net Price (Excluding Sales Tax) ..... \$ 13,040**

Tax Status: Taxable <input type="checkbox"/>	IF EXEMPT PLEASE SUBMIT COMPLETED TAX EXEMPTION CERTIFICATE WITH YOUR SIGNED PROPOSAL OR WITH YOUR PURCHASING DOCUMENTS, KEEP YOUR ORIGINAL ON FILE IN THE OFFICE. YOU WILL BE CHARGED TAX IF A VALID EXEMPTION CERTIFICATE IS NOT ON FILE BEFORE EQUIPMENT, PARTS OR SERVICES ARE PROVIDED. SEE <a href="http://WWW.TAXSITES.COM/STATE-LINKS.HTML">WWW.TAXSITES.COM/STATE-LINKS.HTML</a> FOR TAX FORMS.
Exempt <input type="checkbox"/>	

Sincerely,

**Ryan Partelow**  
**Trane U.S. Inc.**  
7100 South Madison  
Willowbrook, IL 60527  
Office Phone: (630) 734-3200

#### COVID-19 NATIONAL EMERGENCY CLAUSE

The parties agree that they are entering into this Agreement while the nation is in the midst of a national emergency due to the Covid-19 pandemic ("Covid-19 Pandemic"). With the continued existence of Covid-19 Pandemic and the evolving guidelines and executive orders, it is difficult to determine the impact of the Covid-19 Pandemic on Trane's performance under this Agreement. Consequently, the parties agree as follows:

1. Each party shall use commercially reasonable efforts to perform its obligations under the Agreement and to meet the schedule and completion dates, subject to provisions below;
2. Each party will abide by any federal, state (U.S.), provincial (Canada) or local orders, directives, or advisories regarding the Covid-19 Pandemic with respect to its performance of its obligations under this Agreement and each shall have the sole discretion in determining the appropriate and responsible actions such party shall undertake to so abide or to safeguard its employees, subcontractors, agents and suppliers;
3. Each party shall use commercially reasonable efforts to keep the other party informed of pertinent updates or developments regarding its obligations as the Covid-19 Pandemic situation evolves; and
4. If Trane's performance is delayed or suspended as a result of the Covid-19 Pandemic, Trane shall be entitled to an equitable adjustment to the project schedule and/or the contract price.

**This proposal is subject to your acceptance of the attached Trane terms and conditions.**



TEMPERATURE EQUIPMENT CORP.  
17725 Volbrecht Rd  
Lansing, IL 60438  
(P) (708) 418-7897

## Proposal

**Project Name:** Crest Hill Police ERV

**Bid Date:** 06/23/2022

**Location:** Crest Hill, IL

**Expiration Date:** 07/23/2022

**Attention:** MECHANICAL CONCEPTS OF ILL  
Dave Wozniak

**Proposal Number:** 0622TMAC1297

TO WHOM IT MAY CONCERN: We propose to furnish the equipment listed below at prices stated and in accordance with the terms, price and conditions that are attached to and are a part of this quotation.

Mark For	Qty	Model Number	Description
ERV-1	1	EV-PREMIUM-M	Renewaite ERV

### Pricing

Total Price for items as listed above (excluding taxes) ..... \$1,249.00

### **CURRENT LEADTIME ~9 WEEKS**

Please note the following clarifications in this proposal:

- When applying 2-speed equipment to a 208/230V 3PH power supply with a "High Leg Delta" setup requires the use of a field supplied Delta -> Wye transformer.
- Equipment that may be affected: 48/50TC, HC, LC two speed (VFD) RTU's; 48/50FC, GC, JC RTU's; 40RU's with two speed (VFD) option. See your Sales Person for details.

### **AMONG THE ITEMS NOT INCLUDED UNLESS SPECIFICALLY INCLUDED ABOVE:**

- Labor to Install
- Refrigerant Specialties
- In Warranty Labor
- Piping System
- Equipment Startup & Supervision
- Air Distribution System
- Electrical work including disconnects
- Local and Chicago Code Requirements
- Controls
- State or Local Taxes
- Filters
- Warranty Service

### **NOTES:**

- **Above price is firm and will remain in effect for 30 days. All quotes over 30 days are subject to change without notice.**
- **TEC will not agree to liquidated damages if lead times are extended.**

**Dave Wozniak**

---

**From:** joseph Streb <jstreb1999@me.com>  
**Sent:** Friday, June 10, 2022 4:25 PM  
**To:** Dave Wozniak  
**Subject:** Re: Crest Hill  
**Attachments:** Bill of Material.pdf

Remove (8) existing thermostats. Install (8) new remote temperature sensors in their place. Install (8) new thermostats in mechanical room by furnaces. Remove existing thermostat for FAF-1. Relocate wire and install new thermostat in Mayors office.

(9) TH8321WF1001 thermostat	\$165.00ea
(8) C7189U1005/U sensor	\$19.99ea
(1) roll 18/8 thermostat cable	\$619.00

40 hours

Prices listed are our cost.

On Jun 8, 2022, at 3:02 PM, Dave Wozniak <DWozniak@mechconcepts-il.com> wrote:

Hi Joe,

I need to submit a change order for the attached bill of material.

1. Please see attached and confirm that you can remove (9) thermostats and replace with space sensors.
2. Install sensor compatible thermostats (8 total) in central location.
3. Install sensor compatible thermostat for FAF-1 in mayor's office.

If you could give me your hours and what the material would be, that would greatly be appreciated.

This would be fall work for us.

Call me with questions.

Thanks  
Dave



**Dave Wozniak**

---

**From:** Michael Hatchell <mhatchell@hatchell.com>  
**Sent:** Wednesday, June 22, 2022 10:53 AM  
**To:** Dave Wozniak  
**Subject:** RE: Crest Hill Police Department

Dave –

According to the drawing, there should be 1 6" supply and return and 1 8" supply and return, 4 total grilles.

For 4 total Grilles...\$1,125.00

Alt based on your counts....\$1,050.00

Sincerely

Mike Hatchell  
630-890-0441  
www.hatchell.com

**From:** Dave Wozniak <DWozniak@MechConcepts-IL.com>  
**Sent:** Wednesday, June 22, 2022 10:41 AM  
**To:** White, Mike <mwhite@tecmungo.com>; Michael Hatchell <mhatchell@hatchell.com>  
**Subject:** Crest Hill Police Department

**Mike,**

Please provide pricing for the Renewaire #EV energy recovery unit per the attached.

Please also include lead time as well.

**Mike Hatchell,**

Please provide pricing for (2) 8" round Nailor #RDDG supply and (1) 8" round exhaust grille equal to Nailor #RECG w/SM frames.

See attached drawing for reference.

All,

Please provide pricing today.

Thanks  
Dave

**Dave Wozniak**

---

**From:** Skiera, Dan <dskiera@harbour-cm.com>  
**Sent:** Thursday, June 9, 2022 11:45 AM  
**To:** Dave Wozniak  
**Cc:** Jim Payer  
**Subject:** FW: Crest Hill Revised Mechanical Drawings  
**Attachments:** Crest Hill Mechanical Plans 6-8-2022.pdf

Dave

See answer below from the engineer, let me know if you have any other questions.

Thanks

**Dan Skiera** | Superintendent

**Harbour Contractors, Inc.**

• Fax: (815)254-5505 • Cell: (815) 482-4821  
 email. dskiera@harbour-cm.com

---

**From:** Rey Gallego <reygallego@sbcglobal.net>  
**Sent:** Thursday, June 9, 2022 11:42 AM  
**To:** United Architects <office@unitedarchitects.biz>; Skiera, Dan <dskiera@harbour-cm.com>  
**Subject:** Re: Crest Hill Revised Mechanical Drawings

Bob,

The FCU-A1 is no longer in the proposed scope of work.  
 We are only providing the one mini split system for Exercise Room 035

MMINI SPLIT MITZUBISHI  
 OUTDOOR UNIT MLB012S4S-1P (Low Ambient) 12000BTU COOLING, 12000 BTU HTG 208 1 PH, 9 MCA 15 MOCP  
 INDOOR UNIT MWMC012S4-1P

Rey Gallego KGZ Consulting Engineers, LTD. P.O. Box 683 Lockport IL 60441 Tel 815.524.5166

On Thursday, June 9, 2022, 08:29:38 AM CDT, United Architects <office@unitedarchitects.biz> wrote:

Did you answer this question?

Bob Gebel

United Architects, Ltd.

1002 Plainfield Road

Joliet, IL 60435

815-723-8060

Item 5.

**From:** Skiera, Dan <[dskiera@harbour-cm.com](mailto:dskiera@harbour-cm.com)>  
**Sent:** Wednesday, June 08, 2022 12:39 PM  
**To:** United Architects <[office@unitedarchitects.biz](mailto:office@unitedarchitects.biz)>; [reygallego@sbcglobal.net](mailto:reygallego@sbcglobal.net)  
**Subject:** FW: Crest Hill Revised Mechanical Drawings

Bob, Rey

See question below, can you provide this information?

Thanks

**Dan Skiera | Superintendent**

**Harbour Contractors, Inc.**

• Fax: (815)254-5505 • Cell: (815) 482-4821  
email. [dskiera@harbour-cm.com](mailto:dskiera@harbour-cm.com)

---

**From:** Jim Payer <[jpayer@mechconcepts-il.com](mailto:jpayer@mechconcepts-il.com)>  
**Sent:** Wednesday, June 8, 2022 12:37 PM  
**To:** Skiera, Dan <[dskiera@harbour-cm.com](mailto:dskiera@harbour-cm.com)>  
**Cc:** Thompson, Shawn <[sthompson@harbour-cm.com](mailto:sthompson@harbour-cm.com)>; Dave Wozniak <[DWozniak@MechConcepts-IL.com](mailto:DWozniak@MechConcepts-IL.com)>; Jim Payer <[jpayer@mechconcepts-il.com](mailto:jpayer@mechconcepts-il.com)>  
**Subject:** RE: Crest Hill Revised Mechanical Drawings

Dan,

Can you please provide an equipment schedule for the FCUs and HPs?

I do not see a HP for FCU-A1

CITY OF CREST HILL  
CITY CENTER

## Change Order

**Date:** 7/12/2022  
**Project:** Crest Hill City Center

**Contractor:** TIMM Electric

**Change Order #:** 10

**Description:**

RM-135: Work / Mail Room  
 \* Add (12) New Receptacles at Various Locations, Including Rework of Existing (\$4K Allowance)  
 RM-131 & 132: Clerk & Utility Rooms  
 \* Add (10) New Receptacles at Various Locations, Including Rework of Existing (\$6K Allowance)  
 RM-031: Basement  
 \* Power to HVAC Supplied Baseboard Heaters including Install  
 RM-100, 102, 131, 132 & 137: Foyer, Bldg. Dept., Clerk, Utility & Hall  
 \* Power to HVAC Supplied Ceiling Fans & Controls  
 RM-118: Mayor's Office  
 \* Supply Power to Desk via Floor Box  
 RM-100: Foyer (Lobby)  
 \* Rework and Add Lighting to Increase Foot Candles within Room & Add New Lighting Controls  
 Various Rooms & Locations  
 \* Add (14) Access Card Reader Line Voltage Locations  
 RM-301 & 302: Records & Sup. Office  
 \* Supply and Install Surface Mounted Door Buzzer  
 RM-303: File / Work Room  
 \* Supply and Install Power & Data for Copier Machine in NW Corner  
 RM-367: Detention  
 \* Supply Power to (3) Key Lock Boxes (\$2K Allowance)  
 RM-031 & 035: Basement & Workout  
 \* Supply Wiring, Boxes, Breakers, Etc. for New HVAC Equipment & Controls (In CO 243)  
 Various Rooms & Locations  
 \* Add (2) Cat6 from 112 to 138, Add (2) Receptacles w/ Data in 324, Relocate Receptacle in 333  
*Note: See Attached RCO / Proposals*

**Original Contract:** \$ 1,241,855.00

**Previous Change Orders:** \$ 541,590.00

**Contract Total Prior to this CO:** \$ 1,783,445.00

**New Change Order Amount:** \$ 63,820.00

**New Contract Amount:** \$ 1,847,265.00

**Approved:**

\_\_\_\_\_  
 Administrator

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Shawn Thompson - Project Manager

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Sub-Contractor

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Dan Skiera - Superintendent

\_\_\_\_\_  
 Date



17832 MILLS ROAD  
JOLIET, IL 60433

Phone: (815) 723-4501

Fax: (815) 723-7243

**Estimate for:**

Harbour Contractors Inc.  
23830 W. Main Street  
Plainfield, IL 60544

**Proposal**

Item 5.

**Proposal #:** 7079

**Proposal Date:** 6/16/2022

Commercial \* Residential \* Industrial  
Licensed \* Bonded \* Insured

Certified WBE Contractor by State of IL

**Project:**  
City of Crest Hill City Center

**For Labor and Services Furnished:**

Quantity	Description
	<p>Dan, Per your e-mail dated 5/26/22 regarding additional electrical and low voltage work at the Crest Hill complex here are the quotes. We propose to furnish and install the materials and labor including: Item # 1: TBD - Waiting security vendor answers.</p> <p><del>Item # 6: Add electrical hand dryers to public restrooms. 120V fed from existing GFI circuits in rooms: \$5,265.00 without dryers (Dryers to be provided by others.) Cost for providing and installing Exerator XI-SB stainless steel hand dryers is \$13,445.00</del> <del>Add Two hand dryers for locker rooms: \$1,170.00 without hand dryers. \$2,990.00 with XL-SB hand dryers.</del></p> <p>Item # 7: TBD. Awaiting answers on fixture types, quantities and locations.</p> <p>Item # 8: TBD. As per supplier LEADING EDGE has stopped making this fan due to supply issues. A replacement fan model is required for quote.</p> <p>Item # 10: Core hole, add One round poke through multi-service floor box with receptacle and tele / data cabling in room 118. Total amount of this proposal is \$3,170.00</p> <p>item # 13: Exchange the lighting in the main lobby to 2 x 2 lay in fixtures to match the fixtures in Council Chambers. Total amount of this proposal is \$ 4,780.00</p> <p>Item # 20: Additional card access to multiple doors which requires adding cut in low voltage single gang rings and 1 - CAT 6 cable only to 14 door locations as described. Devices will be provided by others. Total amount of this proposal is \$22,680.00</p> <p>Item # 22: Add door buzzer which requires adding cut in low voltage single gang rings and 1 - CAT6 cable only to door locations as described. Total amount of this proposal is \$995.00. Devices will be furnished by others.</p> <p><del>Item # 23: Add door lock which will require add cut in low voltage single gang rings and 1 - CAT6 cable only to two (2) door locations as described. Total amount of this proposal is \$995.00</del></p>

**Total**

Service Charge of 1.5% per month which is equal to annual rate of 18% will be made to all accounts over 30 days

SIGNATURE



17832 MILLS ROAD  
JOLIET, IL 60433

Phone: (815) 723-4501

Fax: (815) 723-7243

**Estimate for:**

Harbour Contractors Inc.  
23830 W. Main Street  
Plainfield, IL 60544

**Proposal**

Item 5.

**Proposal #:** 7079

**Proposal Date:** 6/16/2022

Commercial \* Residential \* Industrial  
Licensed \* Bonded \* Insured

Certified WBE Contractor by State of IL

Project:  
City of Crest Hill City Center

**For Labor and Services Furnished:**

Quantity	Description
	<p>Item # 24: Add electrical and data for copier which will require cut in box, single gang low voltage ring, conduit, fittings, supports, wiring etc for copier in Room 303. Total amount of this proposal is \$1,535.00</p> <p>Item # 27: Add 2 - Cat6 cables from IT room # 112 to AV room # 138. Total amount of this proposal is \$740.00</p> <p>Item # 28: Add conduits, fittings, supports, boxes, wiring, receptacles and 2 - CAT6 cables, jacks and 1 - 2 port plate in Room 324. Total amount of this proposal is \$1,380.00</p> <p>Item # 29: Remove receptacle and data cable from floor box and relocate data jack to wall in Room 333. Total amount of this proposal is \$375.00</p> <p>In all quotes, work to be performed Monday through Friday 7:00 am to 3:30 PM. Not Included: Overtime or Off hours labor Bonds Permits.</p> <p>Please call with any questions. Sincerely, Thomas McGann</p>

This proposal is good for 60 days from proposal date. Total price is subject to any change orders. By signing this proposal you agree to the terms and conditions of this proposal

**Total**

**\$0.00**

Service Charge of 1.5% per month which is equal to annual rate of 18% will be made to all accounts over 30 days

SIGNATURE \_\_\_\_\_



17832 MILLS ROAD  
JOLIET, IL 60433

Phone: (815) 723-4501

Fax: (815) 723-7243

**Estimate for:**

Harbour Contractors Inc.  
23830 W. Main Street  
Plainfield, IL 60544  
Attn: Dan

Item 5.  
**Proposal**

**Proposal #:** 7082

**Proposal Date:** 6/16/2022

Commercial \* Residential \* Industrial  
Licensed \* Bonded \* Insured

Certified WBE Contractor by State of IL

**Project:**  
City of Crest Hill City Center

**For Labor and Services Furnished:**

Quantity	Description
	<p>Dan, Per your e-mail dated 6/8/22, We are pleased to provide you with quotes on the Crest Hill City Center additional work requested.</p> <p>We propose to furnish and install the materials and labor including:</p> <p>1. Provide conduits, fittings, supports, boxes, wiring, breakers etc. for seven (7) 120V 1500 watt electric baseboard heaters with unit mounted stats and one (1) FCU feed per plans dated 6/3/22. Total amount of this proposal is \$11,290.00 FCU-D2 controls by others.</p> <p>2. Provide lift, conduits, fittings, supports, wiring etc. for Ten (1) new 3 blade industrial ceiling fans and Four (4) individual speed controls - One located in each room with fans. Total amount of this proposal is \$13,875.00. The specified Leading Edge 6001 fan is currently unavailable due to material concerns per our supplier. We based quote upon a Global Industrial # WR293104 9150 CFM fan with Model # WY293104 speed controls.</p> <p><del>Per discussion with John from Timm Electric, a price was requested for a wireless controls option. The cost to add a wireless power pack and remote for each fan is an additional \$4,200.00.</del></p> <p>Again, all work to be performed Monday through Friday 7:00 am to 3:30 PM.</p> <p>Additionally, some of the work listed as future in the basement was previously quoted to Crest Hill per our proposal # 6866 and verbally authorized by Kirk Wilkins. We have furnished and installed electric heaters in the City Hall and Police Department and are waiting on Change Order.</p> <p>Please review and call with any questions. Sincerely, Thomas McGann</p>

This proposal is good for 60 days from proposal date. Total price is subject to any change orders. By signing this proposal you agree to the terms and conditions of this proposal

**Total**

**\$0.00**

Service Charge of 1.5% per month which is equal to annual rate of 18% will be made to all accounts over 30 days

SIGNATURE \_\_\_\_\_



17832 MILLS ROAD  
JOLIET, IL 60433

Phone: (815) 723-4501

Fax: (815) 723-7243

**Estimate for:**

Harbour Contractors Inc.  
23830 W. Main Street  
Plainfield, IL 60544  
Attn: Dan

Project:  
City Center

**Proposal**

Item 5.

**Proposal #:** 7083

**Proposal Date:** 6/17/2022

Commercial \* Residential \* Industrial  
Licensed \* Bonded \* Insured

Certified WBE Contractor by State of IL

**For Labor and Services Furnished:**

Quantity	Description		
	Dan,  I need to REVISE the price on Item # 27 - Adding 2 - CAT6 cables from IT Room # 112 to Room 138. It was a typo on my part.  Cost for Item # 27 is \$1,740.00		
This proposal is good for 60 days from proposal date. Total price is subject to any change orders. By signing this proposal you agree to the terms and conditions of this proposal			
<table><tr><td><b>Total</b></td><td><b>\$1,740.00</b></td></tr></table>		<b>Total</b>	<b>\$1,740.00</b>
<b>Total</b>	<b>\$1,740.00</b>		

Service Charge of 1.5% per month which is equal to annual rate of 18% will be made to all accounts over 30 days

SIGNATURE \_\_\_\_\_



CITY OF CREST HILL  
CITY CENTER**Change Order**

**Date:** 7/28/2022  
**Project:** Crest Hill City Center

**Contractor:** Applied Communications

**Change Order #:** 2

**Description:**

C-06: Panic Buttons at Transaction Windows  
 \* (6) Under Desk Duress Buttons (Wired by Others) located at Transaction Windows  
 As well as in the Council Chambers.  
 P-18: Door Access Control  
 \* Provide Door Buzzer and Controls to Open Door from Office Area.  
 P-25: Patch Cable for Security to ID Door Acces  
 \* Install Cable Jumpers from PLC Cabinet to Card Access Panels.

*Note: See Attached RCO / Proposals*

**Original Contract:** \$ 193,520.90

**Previous Change Orders:** \$ 2,394.74

**Contract Total Prior to this CO:** \$ 195,915.64

**New Change Order Amount:** \$ 9,475.36

**New Contract Amount:** \$ 205,391.00

**Approved:**

\_\_\_\_\_  
 Administrator Date

\_\_\_\_\_  
 Shawn Thompson - Project Manager Date

\_\_\_\_\_  
 Sub-Contractor Date

\_\_\_\_\_  
 Dan Skiera - Superintendent Date



## Request for Change Order

To: CITY OF CREST HILL  
 1610 PLAINFIELD ROAD  
 CREST HILL, IL 60403  
 Project: Crest Hill Municipal

---

RFC No: CO2  
 Job No. 30368  
 Date: 6/2/2022  
 Description: Added labor to install Cable jumpers from PLC cabinet to Card Access Panels for Card Access monitoring of Door Contacts and Request to Exit sensors

The above work is subject to the same conditions as specified in the original contract unless otherwise stipulated. No change to the project is authorized until the client signs off on this form, thereby agreeing to the documented impact. We reserve the right to correct this quote for errors and omissions. This change order covers direct costs only and we reserve the right to claim for impact and consequential costs.

All work related to this change is to be during normal business hours unless premium hours have been specified. If the work is completed on premium hours for any reason, the work will be subject and charge the premium amount of .5 for primum and double for Sundays and Holidays.

Upon approval the sum of \$1,640.18 will be added to the contract price.

This Request                      \$1,640.18

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
    Applied Communications Group

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
    CITY OF CREST HILL

1015 Lunt Ave  
 Schaumburg, IL 60193      Phone: (630) 529-1020  
 Fax: (630) 529-1026



## Request for Change Order

To: CITY OF CREST HILL  
1610 PLAINFIELD ROAD  
CREST HILL, IL 60403  
Project: Crest Hill Municipal

---

1015 Lunt Ave  
Schaumburg, IL 60193 Phone: (630) 529-1020  
Fax: (630) 529-1026



## Request for Change Order

To: CITY OF CREST HILL  
 1610 PLAINFIELD ROAD  
 CREST HILL, IL 60403  
 Project: Crest Hill Municipal

---

Labor	Hours	Rate	Burden	Fringes	Total
Labor to install/Trim cable jumpers to CA Panel	16	41.95	14.69	32.50	1,426.24
	16				1,426.24

Description	Pcnt	Amount
Labor		1,426.24
Total Cost		1,426.24
15% 10/5	15	213.94
Contract Amount		\$1,640.18

1015 Lunt Ave  
 Schaumburg, IL 60193 Phone: (630) 529-1020  
 Fax: (630) 529-1026



## Request for Change Order

To: CITY OF CREST HILL  
 1610 PLAINFIELD ROAD  
 CREST HILL, IL 60403  
 Project: Crest Hill Municipal

---

RFC No: CO3  
 Job No. 30368  
 Date: 6/2/2022  
 Description: Added labor to install (6) Under-desk Duress Buttons. Wire to be installed by others. Pricing includes PLC outboards to allow integration into a 3rd party monitoring panel and PLC Programming for added buttons, added outputs for ALL Duress buttons and programming to add PIN code to the 2nd PC

The above work is subject to the same conditions as specified in the original contract unless otherwise stipulated. No change to the project is authorized until the client signs off on this form, thereby agreeing to the documented impact. We reserve the right to correct this quote for errors and omissions. This change order covers direct costs only and we reserve the right to claim for impact and consequential costs.

All work related to this change is to be during normal business hours unless premium hours have been specified. If the work is completed on premium hours for any reason, the work will be subject and charge the premium amount of .5 for primum and double for Sundays and Holidays.

Upon approval the sum of \$6,634.60 will be added to the contract price.

This Request                      \$6,634.60

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
                                  Applied Communications Group

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
                                  CITY OF CREST HILL

1015 Lunt Ave  
 Schaumburg, IL 60193      Phone: (630) 529-1020  
 Fax: (630) 529-1026



## Request for Change Order

To: CITY OF CREST HILL  
1610 PLAINFIELD ROAD  
CREST HILL, IL 60403  
Project: Crest Hill Municipal

---

1015 Lunt Ave  
Schaumburg, IL 60193 Phone: (630) 529-1020  
Fax: (630) 529-1026



## Request for Change Order

To: CITY OF CREST HILL  
 1610 PLAINFIELD ROAD  
 CREST HILL, IL 60403  
 Project: Crest Hill Municipal

Labor	Hours	Rate	Burden	Fringes	Total
Install (3) Duress Buttons in Dias	4.5	41.95	14.69	32.50	401.13
Install (2) Duress Buttons in 132 and 101	3	41.95	14.69	32.50	267.42
Relocate Duress in RM 131 to under desk type	1.5	41.95	14.69	32.50	133.71
Trim and Test Duress buttons at PLC	6	41.95	14.69	32.50	534.84
Wire ALL Duress Button outputs to 3rd party panel	8	41.95	14.69	32.50	713.12
	23				2,050.22

Material	Qty	Cost	Tax	Total
HUB2A-Panic Button Latching	6	30.00	0.00	180.00
SUB-Creative PLC Programming services and added control boards	1	3354.00	0.00	3,354.00
18/2 PVC-18/2 PVC for local jumpers	1	185.00	0.00	185.00
			0.00	3,719.00

Description	Pcnt	Amount
Labor		2,050.22
Material		3,719.00
Total Cost		5,769.22
15% 10/5	15	865.38
Contract Amount		\$6,634.60

1015 Lunt Ave  
 Schaumburg, IL 60193 Phone: (630) 529-1020  
 Fax: (630) 529-1026

CITY OF CREST HILL  
CITY CENTER

## Change Order

**Date:** 7/28/2022  
**Project:** Crest Hill City Center

**Contractor:** Modernfold

**Change Order #:** 1

**Description:** C-20: Add Lock to Door with Folding Partition  
\* F&I Lockset to Door within Installed Partition Wall

*Note: See Attached RCO / Proposals*

**Original Contract:** \$ 23,625.00

**Previous Change Orders:** \$ -

**Contract Total Prior to this CO:** \$ 23,625.00

**New Change Order Amount:** \$ 895.00

**New Contract Amount:** \$ 24,520.00

**Approved:**

\_\_\_\_\_  
Administrator Date

\_\_\_\_\_  
Shawn Thompson - Project Manager Date

\_\_\_\_\_  
Sub-Contractor Date

\_\_\_\_\_  
Dan Skiera - Superintendent Date





240 S. Westgate Drive Carol Stream, IL Item 5.  
P: 630-665-2100 x111  
F: 630-653-8810  
E: evan@modernfoldchicago.com

**P R O P O S A L**

**TO:** Crest Hill City Center  
20701 Patrick Drive  
Crest Hill, IL 60403

**Date:** June 2<sup>nd</sup>, 2022

**ESTIMATE NO 22-8908-E**

Attn: Dan Skiera  
Email: dskiera@harbour-cm.com

**PROJECT:** Add Lock to Pass Door

---

We are pleased to submit the following proposal to do add 1 lock insert to your Modernfold pass door.

**Adding lock consists of the following:**

- Remove trim from pass door.
- Cut hole in pass door trim.
- Cut hole in face of pass door.
- Add lock insert.
- Add escutcheons to face of pass door.
- Re-install trim to pass door.

**Total Cost**-----\$895.00

**Note: Owner to provide lock for pass door.**  
**FPS to provide dimensions needed for lock.**

If all is acceptable, please sign and e-mail or fax back a copy of this proposal and return to my attention. Union Labor is based on working Monday thru Friday from 7:00 a:m: thru Friday 3:30 p:m:.

**TERMS: Net 30 days**

The above quotation is hereby accepted subject to conditions above which the signer has carefully read and so acknowledges

Unless otherwise noted above, proposal is subject to your acceptance within 30 days.

**FOLDING PARTITION SERVICES, INC.**

---

PURCHASER

DATE: \_\_\_\_\_

Associate: Evan Hartman

**CITY OF CREST HILL  
CITY CENTER**

**Change Order**

**Date:** 7/28/2022  
**Project:** Crest Hill City Center

**Contractor:** Ramcorp, Inc

**Change Order #:** 2

**Description:**

C-29: Relocation of Dumpster Coral to East Side  
\* F&I Masonry Walls and Caps as shown to create a Trash Enclosure on the East Side  
Of the Facility to match the existing masonry work.

*Note: See Attached RCO / Proposals*

<b>Original Contract:</b>	\$ 999,470.00
<b>Previous Change Orders:</b>	<u>\$ 17,134.55</u>
<b>Contract Total Prior to this CO:</b>	\$ 1,016,604.55
<b>New Change Order Amount:</b>	<u>\$ 18,670.45</u>
<b>New Contract Amount:</b>	<u><u>\$ 1,035,275.00</u></u>

**Approved:**

\_\_\_\_\_  
Administrator Date

\_\_\_\_\_  
Shawn Thompson - Project Manager Date

\_\_\_\_\_  
Sub-Contractor Date

\_\_\_\_\_  
Dan Skiera - Superintendent Date

**RAMCORP, INC**

421 N. Water Street  
Wilmington, IL 60481

815-476-7961 Phone  
815-476-7964 Fax

**PROPOSAL**

June 16, 2022

Harbour Contractors, Inc  
23830 W Main Street  
Plainfield, IL 60544

Phone: 815-254-5500  
Fax: 815-254-5505

ATTN: Dan Skiera  
RE: Crest Hill City Hall – Trash Enclosure

Dear Dan:

We propose to furnish labor and materials for the masonry on the above project for a lump sum of: **\$18,670.00**

**EXCLUSIONS:**

Winter Protection	Furnishing of Door Frames
Temporary Enclosures	Drug Testing
Heat	Setting of Frames
Shop Drawings	Coordination of Other Trades
Welding	Layout of Work for Other Trades
Painting	Inspection of Work of Other Trades
Disposal	Testing of Materials
Sheet Metal	Liquidated Damages
Demolition	Caulking
"Kotecki Waiver"	Steel lintels
Sealer	All Work Not Clearly Shown on Drawings

**FURNISHED BY OTHERS:**

Dumpsters	Electricity
Water	Workable Site Access

**INCLUSIONS:**

8" SFCMU-Hearthstone	Block Flash
Limestone Coping	Type S Mortar w/ IWR color
Rebar 32" o.c vert.	3000 PSI Grout

Price subject to change upon receipt of a complete set of construction drawings

Page 1 of 3

## Crest Hill City Hall – Trash Enclosure

June 16, 2022

Page 2

Acceptance of this proposal by Contractor shall be acceptance of all terms and conditions recited herein which shall supersede any conflicting term in any other contract document. Any of the Contractor's terms and conditions in addition or different from this proposal are objected to and shall have no effect. Contractor's agreement herewith shall be evidenced by Contractor's signature hereon or by permitting Subcontractor to commence work for project.

1. Subcontractor shall be paid monthly progress payments on or before the 15<sup>th</sup> of each month for the value of work completed plus the amount of materials and equipment suitable stored on or off site. Final payment shall be due 30 days after the work described in the Proposal is substantially completed. No provision of any agreement shall serve to void the Subcontractor's entitlement to payment for properly performed work or suitable stored materials or to require the Subcontractor to continue performance if timely payments are not made to Subcontractor for suitably performed work or stored materials or to void Subcontractor's right to file a lien or claim on its behalf in the event that any payment to Subcontractor is not timely made.

2. The Contractor will withhold no more retention from the Subcontractor than is being withheld by the Owner from the Contractor with respect to the Subcontractor's work.

3. If the Contractor does not pay the Subcontractor through no fault of the Subcontractor, within seven days from the time payment should be made as provided in this Agreement, the Subcontractor may, without prejudice to any other available remedies, upon seven additional days' written notice to the Contractor, stop the Work of this Subcontract until payment of the amount owing has been received.

For purposes of this subparagraph, payment shall be made within three (3) working days after the Contractor receives payment from the Owner; provided, however, if the Architect does not issue a Certificate for Payment or the Contractor does not received payment for any cause which is not the fault of the Subcontractor, the payment shall be made by the Contractor on the date the Contractor receives the Subcontractor's demand for such payment. All sums not paid when due shall bear an interest rate of 1 - 1/2% per month or the maximum legal rate permitted by law, whichever is less; and all costs of collection, including a reasonable attorney's fee, shall be paid by Contractor.

The Subcontractor Sum shall, by appropriate adjustment, be increased by the amount of the Subcontractor's reasonable cost of demobilization, delay and demobilization.

4. No back charges or claim of the Contractor for services shall be valid except by an agreement in writing by the Subcontractor before the work is executed, except in the case of the Subcontractor's failure to meet any requirement of the subcontract agreement. In such event, the Contractor shall notify the Subcontractor of such default, in writing, and allow the Subcontractor reasonable time to correct any deficiency before incurring any cost chargeable to the Subcontractor.

5. Contractor is to prepare all work areas so as to be acceptable for Subcontractor work under the subcontract. Subcontractor will not be called upon to start work until sufficient areas are ready to insure continued work. The Contractor shall furnish all temporary site facilities including suitable storage space, temporary electrical and water at no cost to Subcontractor.

6. Subcontractor shall be given a reasonable time in which to make delivery of materials and/or labor to commence and complete the performance of the contract. Subcontractor shall not be responsible for delays or defaults where occasioned by any causes of any kind and extent beyond its control, including but not limited to: delays caused by the owner, General contractor, architect and/or engineers, delays in transportation, shortage of raw materials, civil disorders, labor difficulties, vendor allocations, fires, floods, accidents and acts of God. Subcontractor shall be entitled to equitable adjustment in the subcontract amount for additional costs due to unanticipated project delays or accelerations caused by others whose acts are not the Subcontractor's responsibility and to time extensions for unavoidable delays. The Contractor shall make no demand for liquidated damages for delays in excess of the amount specified in the subcontract agreement and no liquidated damages may be assessed against Subcontractor for more than the amount paid by the Contractor for unexcused delays to the extent actually caused by Subcontractor.

7. The Subcontractor's equipment and work are guaranteed for a period of one year from the date of substantial completion or use by the Contractor or the contractor's customer, whichever is earlier. **THIS WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.** The exclusive remedy shall be that Subcontractor will replace or repair any part of its work which is found to be defective. Subcontractor shall not be responsible for damage or defect caused by abuse, modifications not executed by the Subcontractor, improper or insufficient maintenance, improper operation of normal wear, tear and usage.



## Crest Hill City Hall – Trash Enclosure

June 16, 2022

Page 3

8. Work called for herein is to be performed during Subcontractor's regular working hours. All work performed outside of such hours shall be charged for at rates or amounts agreed upon by the parties at the time overtime is authorized.
9. Contractor shall, if the Owner does not, purchase and maintain all risk insurance upon full value of the entire work and/or materials delivered to the jobsite, which shall include the interest of Subcontractor.
10. The Subcontractor shall indemnify and hold harmless the Contractor, Owner, Architect or others from damages only to the extent such damages were caused by any negligent act or omission of the Subcontractor or anyone for whose acts the Subcontractor is liable. Notwithstanding anything to the contrary contained in this agreement, under no circumstances will Subcontractor waive any limitation on amount or type of damages, compensation or benefits payable by or for the Subcontractor under Workers' or Workmen's Compensation Acts, including but not limited to what is commonly known as "Kotecki" rights, Disability Benefit Acts, or other Employee Benefit Acts.
11. The subcontract form used between the Subcontractor and the Contractor will be AIA Standard Form Subcontract Document A401. Where there is a conflict between provisions of either the AIA Standard Form, or the contract documents between the Owner and Contractor and this proposal, then this proposal shall govern.
12. All implications or expressions of design responsibility of Ramcorp, Inc. is expressly excluded from this proposal and any or all subsequent agreements that may be entered into by Ramcorp, Inc. without exception.
13. All paid when paid clauses that might be included in any agreement between Ramcorp, Inc. and any party are interpreted to include the other party's duty to collect those funds within a reasonable time. Failure of the other party to collect payment does not relieve the other party of their responsibility to pay Ramcorp, Inc. and this is intended to be interpreted without exception.
14. Contractor is to prepare all work areas so as to be acceptable for Subcontractor's work under the Subcontract. Subcontract will not be required to start work until sufficient areas are ready to insure continued work and in such sequence as to allow reasonable production.
15. If the Subcontractor (1) persistently or repeatedly refuses or fails to supply enough properly skilled workers or proper materials; (2) fails to make payment to sub-subcontractors for materials or labor in accordance with the respective agreements between the Subcontractors and its sub-subcontractors; (3) persistently disregards laws, ordinances, or rules, regulations or orders of a public authority having jurisdiction; or (4) otherwise is guilty of a substantial breach of a provision of the Subcontract Documents, and fails with seven (7) days after receipt of written notice to commence and continue correction of such default or neglect with diligence, the Contractor may, after seven (7) days following receipt by the Subcontractor of an additional written notice and without prejudice to any other remedy the Contractor may have, terminate the Subcontract and finish the Subcontractor's work by whatever method the Contractor may deem expedient. If the unpaid balance of the Subcontract Sum exceeds the expense of finishing the Subcontractor's Work, such excess shall be paid to the Subcontractor, but if such expense exceeds such unpaid balance, the Subcontractor shall pay the difference to the Contractor.
16. In the event of termination of the Prime Contract by the Owner, the Contractor may assign this Subcontract to the Owner, with the Owner's agreement, subject to the provisions of the Prime Contract and to the prior rights of the surety, if any, obligated under bonds relating to the Prime Contract. "The Subcontractor shall not be required to accept the assignment to the Owner in the event the Owner attempts to assign the Subcontract to a general contractor or construction manager who is or was, prior to the date of termination of the Prime Contract, an adverse party to the Subcontractor in litigation or arbitration." In such event, the Owner shall assume the Contractors' rights and obligations under the Subcontract Documents. If the Work of the Prime Contract has been suspended for more than 30 days, the Subcontractor's compensation shall be equitably adjusted.

This proposal expires after 30 days.

RAMCORP, INC. (Subcontractor)

Contractor

  
Jeffrey D. Treadman

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

JDT:jdt

**CITY OF CREST HILL  
CITY CENTER**

**Change Order**

**Date:** 7/28/2022  
**Project:** Crest Hill City Center

**Contractor:** Flooring First

**Change Order #:** 3

**Description:** P-08: Workout Room Sports Flooring  
\* Supply 24x24 Interlocking Athletic Flooring (Installed by Others)

*Note: See Attached RCO / Proposals*

**Original Contract:** \$ 216,905.36

**Previous Change Orders:** \$ 2,285.43

**Contract Total Prior to this CO:** \$ 219,190.79

**New Change Order Amount:** \$ 8,629.00

**New Contract Amount:** \$ 227,819.79

**Approved:**

\_\_\_\_\_  
Administrator Date

\_\_\_\_\_  
Shawn Thompson - Project Manager Date

\_\_\_\_\_  
Sub-Contractor Date

\_\_\_\_\_  
Dan Skiera - Superintendent Date



# Proposal

Flooring First, Inc.

Item 5.

sales@flooringfirst.com  
1491 Caton Farm Road  
Lockport IL 60441  
815-524-5504  
815-524-5535 FAX

## SOLD TO:

City of Crest Hill  
1610 Plainfield Road  
Crest Hill, IL 60403  
815-741-5100

## INSTALLATION ADDRESS

Harbour Construction

Proposal # 1063

Date 6/27/2022

Date Required ASAP

Sales Rep Jason Williams

## PROJECT SCOPE

Supply and deliver interlocking gym tile for the City of Crest Hill.

## MATERIAL/SERVICE DESCRIPTION

Style: Mannington Reset 24x24 Interlocking 3/8" Gym Tile	Color: Blue Tones	798	SqFt	\$10.50	\$8,379.00
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Job site delivery to dock

1	Each	\$250.00	\$250.00
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SubTotal: \$8,629.00

Exempt: \$0.00

Total: \$8,629.00

Less Payments: \$0.00

Balance: \$8,629.00

Purchasing Agent: \_\_\_\_\_

We appreciate your trust in Flooring First, Inc!

The following standard Terms and Conditions are part of the Sales Contract described within that is made in Lockport, Will County, Illinois by and between Flooring First Inc, an Illinois Corporation, whose principal place of business is located at 1491 Caton Farm Road, Lockport, IL 60441 and the Buyer whose name and address are listed above on this Contract.

**SPECIAL ORDER MATERIAL IS NOT RETURNABLE. EXTRA MATERIAL WILL BE LEFT ON SITE AS ATTIC-STOCK OR REMOVED AND DONATED AS A COURTESY TO THE HOMEOWNER UPON REQUEST. IN-STOCK RETURNS ARE SUBJECT TO A RESTOCKING FEE.**





# Proposal

Item 5.

## Flooring First, Inc.

sales@flooringfirst.com  
1491 Caton Farm Road  
Lockport IL 60441  
815-524-5504  
815-524-5535 FAX

### SOLD TO:

City of Crest Hill  
1610 Plainfield Road  
Crest Hill, IL 60403  
815-741-5100

### INSTALLATION ADDRESS

Harbour Construction

Proposal #: 1063

Date: 6/27/2022

Date Required: ASAP

Sales Rep: Jason Williams

### Flooring First Inc. Terms and Conditions

1. Responsibility. If a Buyer is selecting and purchasing merchandise in this Contract as a result of an agreement with a General Contractor for new construction or renovation of the Buyer's property by Contractor, then buyer is still solely liable for all obligations under this Contract.
2. Payment. The terms are payment in full on delivery for merchandise and installation, less previous payments, unless otherwise stated in this contract. If buyers pays all or any part of the purchase price by credit card, buyer is responsible for full payment of the purchase price to Flooring First regardless of any right of the buyer to dispute any asset of the purchase under the terms of the cardholder agreement and/or any determination of a dispute made by the credit card issuer or any other party to the cardholder agreement. Flooring First reserves the right to require payment in cash or by cashier's check.
3. Collection Costs. If payment is not received within 30 days of its due date and this contract is turned over for collection, then buyer shall pay all costs of collection including interest, court costs and attorney's fees.
4. Deposits. All deposits are non-refundable and no interest shall be paid on such deposits.
5. Returns. Flooring First will not accept returns, nor provide refunds on any goods that are special ordered from a manufacturer or are sold under a reduced price, clearance or sale price or similar terms. Flooring First will accept returns for store credit for the maximum amount of 65% of the purchase price on the return of any regular priced in-stock merchandise provided buyer returns such merchandise to the store within seven days of the date that the buyer received the merchandise and if the buyer returns the merchandise in its original condition and in unopened cartons if the buyer provides the original sale receipt. The credit may be less if the manufacturer's return terms are less.
6. Cancellation. Flooring First may cancel this Contract at any time by providing notice and a refund to buyer of any deposit made by buyer.
7. Termination. If buyer or buyer's contractors fail to fulfill any of buyers/contractor obligations under this contract or any other contact it has with Flooring First the Flooring First may at its option discontinue any deliveries and or installations under this contract and apply any deposits on any amount due under this contract until the buyer/contractor fulfills all their obligations under all contracts with Flooring First.
8. Installers. Buyer acknowledges and agrees that any merchandise installed pursuant to this contract will be installed by independent contractors of Flooring First.
9. Delays. Buyer acknowledges and agrees that Flooring First is not responsible for any delays or failures in delivery or installation caused by strikes, shortages of materials, attacks, acts of god, or other causes beyond Flooring First's control. If there are any such delays in delivery of some of the items buyer agrees that payment for the cost of items delivered shall be due and payable as provided in the contract and only payment of such delayed items shall be delayed until they are delivered. Buyer further acknowledges and agrees that Flooring First is not responsible for any consequential or incidental damages for delays or for any other reason with or beyond Flooring First's control.
10. Site Conditions. Buyer shall have the installation site in proper condition and available for performance of the installation work including but not limited to buyer having performed the tasks as noted on the reverse side of this contract, the site being in compliance with OSHA standards, the site being free from interference from other trades, the site sub-flooring meeting moisture stability and quality standards, the humidity level at the site meeting installation standards and electricity and water being available on the site for use by the installers. If buyer fails to perform the tasks to be performed by buyer as noted on the reverse side of this contract then Flooring First may at its option either cause the installers to perform such tasks and charge its normal hourly fees or not perform such tasks and charge the normal hourly fees for travel to and from the installation site. If the site is otherwise not in proper condition and available for the installers to perform their work then Flooring First may at its option charge its normal hourly fees for travel by the installers to and from the installation site.
11. Door and Fixture Removal. Buyer acknowledges and agrees that doors and/or plumbing fixtures may have to be removed in order to properly install the merchandise. Flooring First shall not be responsible for any chipping scratching or other images as a result of such removals and or reinstallation's including the replacement of any older plumbing fixtures that sustain damage as a result of such removal and or reinstallation and unless all trimming and rehanging of doors is specified in the contract to be done by Flooring First, Buyer shall be responsible for all trimming and rehanging of doors.
12. Title. Title to the merchandise that is the subject of this Contract shall not pass to Buyer until the purchase price is paid in full. Flooring First shall retain a purchase money security interest in the merchandise until payment in full has been made and such purchase money security interest is released. Buyer shall protect and preserve the merchandise located on Buyer's premises and shall not sell pledge or mortgage the merchandise. Buyer hereby provides Flooring First a power of attorney on behalf of buyer to take all actions that Flooring First may deem necessary to protect this security interest and to protect the merchandise.
13. Remedies. Upon default by buyer in the performance of any term or condition herein, Flooring First may sue for the unpaid balance, take possession of the merchandise, and exercise any and all right of a secured party under the Uniform Commercial Code of Illinois and retain any and all payments previously made by buyer as liquidated damages and/or pursue any and all other remedies available to Flooring First at Law or in Equity. Flooring First may revise pricing or mathematical errors and shall provide notice thereof to buyer.
14. Forfeiture. Notwithstanding section 6, if buyer does not take receipt or allow installation of the merchandise within 180 days after Flooring First receives the merchandise from its supplier then Flooring First at its option may cancel this contract, retain the deposit, and either sell or otherwise dispose of the merchandise at its complete discretion.
15. Limited Warranties. Manufacturers warranties are in effect after purchase is completed. Please see our website at [www.flooringfirst.com](http://www.flooringfirst.com) for full information.
16. Invalidity. In the event any provision of this contract shall be held to be invalid, it shall not affect the validity of the remaining provisions of this contract.
17. Assignment. This contract is not assignable by buyer without the written consent of Flooring First, and any attempted assignment without such written consent shall be null and void. Flooring First may assign this contract at any time without the consent of the buyer.
18. Notices. Any written notice pursuant to this contract shall be given personally, in which event it shall be deemed served when tendered by mail in which event it shall be deemed served three business days by overnight carrier. Each party shall be responsible for providing the other party with accurate and current address and fax numbers if different from those set forth on the reverse side of this contract.
19. Acceptance. This contract shall not be binding under Flooring First until either approved in writing by an officer or the store manager of Flooring First or performed by Flooring First.
20. Entire Agreement. This contract, along with any contractor allowance authorization in existence between Flooring First and the contractor if buyer is working with a contractor, contains the entire understanding between the parties and supersedes any prior agreements between the parties concerning the subject matter of this contract. If there is any conflict between the terms and conditions of this contract and the terms and conditions of the authorization the terms and conditions of this contract shall control.
21. Amendment. This contract may only be modified and amended by a written document executed by both parties.
22. Laws. This contract shall be governed by the internal law of the state of Illinois without regard to its laws of conflicts.
23. Headings. The section headings are for convenience only and shall not control or affect the meaning or construction, or limit the scope or intent, of any provision in this contract.



# **Quotation**

## **Institutional Equipment, Inc.**

Item 5.

704 Veterans Parkway, Unit B, Bolingbrook, IL 60440-4948 Phone 630-771-0990, Fax 630-771-0994, www.ieiusa.net

To: Harbour Contractors Inc  
Attn: Dan Skiera

Phone: 815-482-4821

Fax: 815-254-5505

E-Mail: [dskiera@harbour-cm.com](mailto:dskiera@harbour-cm.com)

Doc. I.D. No. 90

Date: 6/15/2022

<b>Quote #:</b>	<b>37213</b>
Quote Prepared by:	J. Walker
Quote Type	Revision
Revision or Extra No.	R1

**Project Name:** Crest Hill PD - Budget

Item	Description	Quantity	Price / ea.	Extended Price
1	Upper Cap, 14 Gauge S/S #4 Finish, Approx. 11-5/8" wide x 92" long and 11-5/8" wide x 52.25" long, includes: , 14 ga. support channels, sound deadening mastic, Standard edge.	2	\$2,788	\$5,576
2	Countertop, 14 Gauge S/S #4 Finish, Approx. 36" wide x 256" long, includes: , 14 ga. support channels, sound deadening mastic, Standard edge. <u><b>Figured in (2) pieces.</b></u>	1	\$7,136	\$7,136
<del>3</del>	<del>Base Cabinets, 18ga S/S #4 finish, Open Storage, 16 ga. bottom shelves, 16 ga. intermediate shelves, S/S Curb, No Kick Panels. <u><b>Counter O.A. length 21.33 feet . Counter O.A. depth 26-1/4".</b></u> <u><b>Countertop by others.</b></u> <u><b>Figured in (2) pieces.</b></u></del>	<del>1</del>	<del>\$14,129</del>	<del>\$14,129</del>

<b>Equipment Total</b>	<b>\$26,841</b>
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Installation of IEI fabricated s/s tops caps and s/s tops during normal business hours. Includes (1) fully welded/polished field seam.	\$3,447
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<del>Installation of IEI fabricated s/s cabinet base during normal business hours.</del>	<del>\$2,298</del>
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<b>Installation Total</b>	<b>\$5,746</b>
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<b>Total</b>	<b>\$32,587</b>
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<del>Sales Tax</del>	<del>\$2,282</del>
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**TAX EXEMPT**

# Quotation

Item 5.

## **Institutional Equipment, Inc.**

704 Veterans Parkway, Unit B, Bolingbrook, IL 60440-4948 Phone 630-771-0990, Fax 630-771-0994, www.ieiusa.net

Project  
Name: **Crest Hill PD - Budget**

Item	Description	Quantity	Price / ea.	Extended Price
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Delivery during normal business hours

\$300

Total:

\$16,459.00

**\*This quote is only valid for 45 days from the quoted date due to stainless steel material cost volatility. Deposits may be required in order to purchase materials at the time the PO is placed in order to hold pricing.**

**\*Pricing is budgetary and is subject to change upon receipt of further details.**

**\*Fiqued as 304 stainless steel.**

# Quotation

## Institutional Equipment, Inc.

704 Veterans Parkway, Unit B, Bolingbrook, IL 60440-4948 Phone 630-771-0990, Fax 630-771-0994, [www.ieiusa.net](http://www.ieiusa.net)

Item 5.

To: Harbour Contractors Inc  
Attn: Dan Skiera  
Phone: 815-482-4821  
Fax: 815-254-5505  
E-Mail: [dskiera@harbour-cm.com](mailto:dskiera@harbour-cm.com)

Date: June 15, 2022

Quote #: 37213

Quote Prepared by: J. Walker

Project  
Name: Crest Hill PD - Budget

Crest Hill PD - Budget

R1

### Terms & Conditions

- Prices shipped f.o.b. factory unless otherwise noted.
- Prices on this quote are guaranteed for 45 days.
- Prices are based on information available at the time of this quotation.
- If the plans are modified or any items are added or deleted, the price must be reconfirmed.
- Purchase orders must be received before work will begin.
- Delivery is dependent on the receipt of approved drawings, final field dimensions, or the receipt of customer furnished items.
- Prices are exclusive of any applicable taxes.
- All invoices are net 30 days. Payment terms are subject to review of credit references and D & B. Deposits may be required. Interest at the rate of 12% per annum will be charged for payments after 30 days. In the event that it is necessary to bring legal action to collect any unpaid and overdue amounts, customers shall be responsible for any and all costs of bringing such action, including any and all reasonable attorney's fees and court costs.
- Prices listed in this quote for each line item are valued based on IEI providing all line items listed on the quote. IEI reserves the right to revise pricing if all items currently listed are not included with the order.
- Prices listed in this quote for each line item are valued based on IEI providing all line items listed on the quote. IEI reserves the right to revise pricing if all items currently listed are not included with the order.
- Installation and seaming of stone and/or solid surface tops is not included in install or fabrication quote unless noted as a separate line item in the quote.
- Installation of sneezeguards includes mounting to counters with normal factory mounting. Any mounting location or countertop layout for sneezeguard posts and or uprights is not included in quote unless noted in quote. Any countertop coring or hole drilling for uprights is not included in quote unless noted. Any work required outside of this scope of install, unless noted by IEI, is an additional charge.
- Attendance to project meetings is not included in this Quote unless specifically listed as a line item
- Cleaning as per the specifications is the responsibility of the dealer. Institutional Equipment, Inc. assumes no responsibility for the cleaning of new or existing equipment. All prices are exclusive of cleaning of new and existing equipment, but can be performed on a time and material basis.
- Institutional Equipment shall not be responsible for incidental damage that may occur to the equipment after delivery. Any protective covering that may be applied to the equipment for the duration of the installation is the responsibility of others.
- Installation prices are based upon normal field conditions with typical egress. Exclusive use of an elevator is assumed, if an elevator is not available on an exclusive basis there will be an additional charge. Site conditions which predicate the use of equipment such as cranes, fork lifts, or lifts of any type is an additional charge unless specifically noted in quote. The labor to install trim for the hoods, walk-ins or other equipment is included in the cost for installing those particular items. However, the cost of fabricating any needed trim is not included. Installation of equipment includes setting in place and sealing all equipment as required. Installation does not include the installation of soda or beer systems and millwork unless otherwise stated. Prices are based upon anticipation of union requirement for composite crews. Installation does not include any plumbing, electrical, refrigeration, or any other mechanical work unless noted on quote.
- Connection of equipment Electrical, Mechanical, and plumbing field splices are the responsibility of the respective trades.
- Walk-Ins: Installation of walk-ins does not include any utility connections, refrigeration work, handling, or setting in place blower coils, condensing unit racks or condensing units.
- Hoods: Installation of exhaust hoods does not include any utility connections, connections to duct work or any work with the fire suppression system. Quote based on typical hood hanging conditions. Any special hanging conditions will be at an additional charge. Quote based on ceiling height of no more than 15'-0". Higher ceiling height requiring additional equipment and labor hours is additional.
- Existing Equipment: Removal and reinstallation of existing equipment does not include any cleaning, refurbishing, utility disconnection or reconnection, or storage.
- Supply and setting of floor protection materials is not included unless noted on quote.
- Supply and setting of equipment protection materials is not included unless noted on quote.

# FINANCIAL APPLICATIONS CORP.

Technology Solutions for Financial Institutions

18901 w. 192<sup>ND</sup> St IL 60448 PH (708) 623-1011 FAX (708) 623-1012

[www.finapp.com](http://www.finapp.com)

July 29, 2022

Dan Skiera, Superintendent  
Harbour Contractors, Inc.  
23830 W Main St.  
Plainfield, IL 60544

**RE: Fenco Under Counter Cabinets for Crest Hill PD Remodeling Rev 1**  
**Adding 2 additional units, and upgrading to full size lower cabinets**

Dear Mr. Skiera:

As per the drawings submitted by the Architect, and your review, the following is FAC's pricing for the Fenco Under Counter steel cabinets requested for the Crest Hill PD remodeling.

11 – 631-19 Teller Pedestals with 2 sliding Door	\$11,840.00
7 – 7702-35 Wall Mount Cabinets – 36" hi by 35" wide with sliding doors	\$7,022.00
<hr/>	
Cost for the Equipment , .....	\$18,862.00
Cost for the delivery and installation, .....	\$2,650.00
<hr/>	
Total	\$21,512.00

Note: freight will be billed as actual –

Financial Applications Corp offers an unconditional one year guarantee on all workmanship and equipment installed.

**Upon approval of project, FAC requests a 50% progress payment for placement of Purchase Orders.**

If any additional information is required, please call us at (708) 623-1011.

Submitted:

Accepted:

\_\_\_\_\_  
Financial Applications Corp.

\_\_\_\_\_  
Harbour Contractors, Inc.

Date \_\_\_\_\_

Date \_\_\_\_\_

O:\WP51\NS\HarbourContractorsCrestHil\_PD

PO # \_\_\_\_\_

105 Theodore Drive, Unit H  
Oswego, IL 60543

# Proposal

**Proposal Date:** 6/15/2022

**Proposal #:** 9938

**Bill To:**

City of Crest Hill  
1610 Plainfield Road  
Crest Hill, IL 60403

City of Crest Hill 1610 Plainfield Road Crest Hill, IL 60403			<b>Terms</b>
Description	Qty.	Cost	Total
Project - Community Room, Folding Partition Door			
Scope - Provide cylinder & keys			
Medeco M4 Sargent 6 Pin Large Format Interchangeable Core, 26D Finish	1	153.00	153.00T
1 1/4" LFIC Mortise Cylinder Housing, Adams Rite Cam, satin stainless steel finish.	1	79.92	79.92T
High Security Cylinder Master Keyed with two keys.	1	38.50	38.50

IL Locksmith Agency #191-000640

Authorized By (Signature) \_\_\_\_\_

<b>Subtotal</b>	<b>\$271.42</b>
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<b>Sales Tax (8.5%)</b>	\$19.80
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<b>Total</b>	\$291.22
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## Agenda Memo

Crest Hill, IL

<b>Meeting Date:</b>	August 1, 2022
<b>Submitter:</b>	Mark Siefert, Director of Public Works
<b>Department:</b>	Public Works
<b>Agenda Item:</b>	Approve Change Order #1 with Layne Christianson Company to complete repairs to well #7 in an amount not to exceed \$23,922.00.

**Summary:** After Layne Christianson Company removed equipment from Well #7 to make necessary repairs, they discovered deficiencies in the well pipe and motor. The additional repairs listed below require City Council approval of a change order.

Hypot Check of the Cable- \$1,300

New Bowl for Motor- \$5,900

Yard Service- \$1,392

Pipe Threading- \$8,760

Stainless Coupling- \$3,300

Stainless Pipe- \$3,270

**Recommended Council Action:** Approve Change Order #1 with Layne Christianson Company to complete repairs to well #7 in an amount not to exceed \$23,922.00.

**Financial Impact:**

**Funding Source:** Water/Sewer

**Budgeted Amount:** \$100,000

**Cost:** \$23,922.00

**Attachments:** Proposal from Layne Christianson Company



July 15, 2022

Mr. Mark Siefert  
City of Crest Hill  
1610 Plainfield Rd.  
Crest Hill, IL 60403

Re: WELL NO. 7 PUMP REPAIRS

Dear Mr. Siefert,

Per your request, I am updating the estimate for the pulling, repairs, and reinstallation of the pumping equipment at Well 7.

We mobilized to your site on April 27, 2022 and our technician found that the electrical downhole megged at 0.000 megohms. We remobilized back to site on June 15, 2022 and pulled the pump assembly.

Since then, the hypot came back on the cable as acceptable to reuse. Please see attached report below.

A new bowl and motor have been ordered and have arrived.

The piping needs quite a bit of work, as is the nature with stainless steel threads. From setting and pulling, the threads can gall. After inspection, all six (6) couplings need to be replaced. There are six (6) male ends that need to be cut and rethread due to thread damage, and one (1) male end that we know of for the same reason. The positive check valve needs to have the internal threads filed and checked for engagement, but we believe this can be salvaged.

There will be approximately 5' to 10' of pipe loss due to the cutting and rethreading at a minimum. The threading estimate assumes we will need to rethread all male joints below the couplings, but this will not be known until the couplings are removed. Unfortunately, we do not have current pumping levels so we would recommend to replace the 10' of SS pipe.

Pump repairs of this nature are normally performed on a time & material basis, per the rates, terms, & conditions as outlined on the attached Work Order Form. We would utilize a Small Pump Service rig, along with a three man crew.

## WATER RESOURCES

The additional materials and or services are as follows:

• Hypot check of cable <i>(not included in original proposal)</i>	\$1,300.00
• Grundfos bowl assembly, 475S600-6 <i>(not included in original proposal)</i>	\$5,900.00
• Loading and unloading in yard – Serviceman, 8hrs @ \$174.00/hr	\$1,392.00
• Threading Machine and Operator, 40hrs @ \$219.00/hr	\$8,760.00
• 6" SS coupling, 6pcs @ \$550.00 each	\$3,300.00
• 6" x 10' threaded pipe and coupling	\$3,270.00
<b>TOTAL ESTIMATED ADDITIONAL COST</b>	<b>\$23,922.00</b>

Layne was previously approved for \$46,027.00 and has invoiced \$9,193.50 for pulling and unloading.

Layne assumes the transducer can be reused.

Layne appreciates the opportunity to help the City with its water resource needs. If you have any questions, please do not hesitate to contact us.

Yours Very Truly,

**Layne Christensen Company**



Jason Gray  
Project Manager I

Above work accepted by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_





# CABLE HIGH POTENTIAL TEST

Item 6.

Customer: Crest Hill, IL

Date 7/07/2022

Job No 1152187G

Well No.: 7 Location: Aurora, IL – Layne Yard

Cable Description: 600 Volt #2 (flat) w/grd Length: Installed By:

Type of Test: Proof Max. Test Voltage: 2,000 Duration: 5 min. Motor Voltage: 460

Weather: Indoors Temperature: 75° Humidity:

Test Equipment: 6KV Test Set Test Engineer: J. Geltz Time:

## READINGS ON VOLTAGE RISE

Test Voltage	Leakage I in Micro - Amps			
	AØ	BØ	CØ	
	Black	Yellow	Red	
400	1.9	1.8	1.8	
800	2.4	2.4	2.5	
1200	2.3	2.5	2.3	
1600	2.6	2.6	2.4	
2000	2.5	2.3	2.2	

## READINGS WITH VOLTAGE CONSTANT

Time in Min.	Leakage I in Micro - Amps			
	AØ	BØ	CØ	
	Black	Yellow	Red	
0	2.5	2.3	2.2	
1	.7	.7	.8	
2	.6	.5	.7	
3	.5	.6	.7	
4	.5	.5	.6	
5	.5	.5	.6	

## DISCHARGE TIME

### Comments:

Hypot test (flat) @2 power cable only

Leakage values are quite low and cable appears suitable for reuse. However, note that reinstallation means cable as tested on spool above ground will be flexed over cable sheaves, squeezed against pipe by stainless steel banding and will be subject to possible down-hole damage, as well as significant hydrostatic pressure.

Hypot testing may not detect leakage to atmosphere (i.e. external holes in cable insulation).

Witness:

Signature:

John Geltz

## WATER RESOURCES

# WORK ORDER

Item 6.



**Layne Christensen Company**  
 721 W. Illinois Avenue, Aurora, IL 60506; Phone (630) 897-6941  
 229 W. Indiana Ave., P.O. Box 489, Beecher, IL 60401; Phone (708) 946-2244

Purchaser: \_\_\_\_\_  
 Job Location: \_\_\_\_\_

## **SERVICE RATES - EFFECTIVE OCTOBER 1, 2021**

	Straight Time		Overtime	Doubletime
	Per Hr.	8 Hr. Day	Per Hr.	Per Hr.
Serviceman w/hand tools	196.00	1568.00	294.00	392.00
Serviceman w/service truck and hand tools, or welder	225.00	1800.00	323.00	421.00
Helper	170.00	1360.00	255.00	340.00
Serviceman and 1 Helper	366.00	2928.00	549.00	732.00
<u>Small Rig or Winch Truck</u>				
1 Man Crew	245.00	1960.00	343.00	441.00
2 Man Crew	415.00	3320.00	598.00	781.00
3 Man Crew	585.00	4680.00	853.00	1121.00
<u>Middle Rig, Large Hoist or Flatbed Crane</u>				
1 Man Crew	261.00	2088.00	359.00	457.00
2 Man Crew	431.00	3448.00	614.00	797.00
3 Man Crew	601.00	4808.00	869.00	1137.00
<u>Big Rig, Large Hoist and Poles, or Large Crane</u>				
1 Man Crew	302.00	2416.00	400.00	498.00
2 Man Crew	472.00	3776.00	655.00	838.00
3 Man Crew	642.00	5136.00	910.00	1178.00
4 Man Crew	812.00	6496.00	1165.00	1518.00
Power Tong Usage, per 8 hour shift		470.00		
<u>Machine Shop/Yard Labor and Equipment</u>				
Machinist and Equipment	193.00	1544.00	280.00	367.00
12" Threading Machine and Operator	219.00	1752.00	306.00	393.00
Serviceman w/hand tools	174.00	1392.00	261.00	348.00
Helper	166.00	1328.00	249.00	332.00
Sandblast Equipment and 2 man crew	385.00	3080.00	555.00	725.00

Mileage: Auto: \$0.55      Pickup: \$0.70      1-Ton:\$1.00      2-1/2 Ton Flatbed: \$2.10      Semi-Tractor: \$2.75

### Subsistence-Per Man

Over 55 miles radius from home office.....\$65.00 + Hotel

The undersigned Purchaser hereby instructs Layne Christensen Company (Contractor), to proceed with the work described with the understanding that the Terms and Conditions shown on the reverse are hereby incorporated as part of this Quotation and with the specific understanding that Contractor will not be held liable for any damage in any way whatsoever for failure to complete the described work, nor for any injury or damage resulting from Contractor's efforts to perform such work, or for delay on Contractor's part in completing same. All work described herein will be provided as quoted above or on a cost plus basis at the hourly rates provided. All quotes indicated, if any, are estimates based on the best information available prior to beginning work. Purchaser's pumps, motors, parts and/or accessories may be stored by the Contractor for sixty (60) days from the date of invoice or other written notice from Contractor. After said sixty (60) days, disposal of such equipment may be made by the Contractor without incurring any liability. All hours worked before or after Contractor's normal work day hours and all hours worked on Saturdays, will be billed at time and one-half rates. All work on Sundays and/or any federally recognized holiday will be billed at double time rates.

REMARKS:

\_\_\_\_\_  
 Work Authorized on Behalf of Purchaser By: \_\_\_\_\_  
 Date: \_\_\_\_\_ Title: \_\_\_\_\_

**LIABILITY OF CONTRACTOR:** *Contractor shall not be liable for any bodily injury, death, or injury to or destruction of tangible property except as the same may have been caused by the negligence of Contractor. In no event shall Contractor be liable for any delays or special, indirect, incidental or consequential damages. Purchaser agrees that the total limit of Contractor's liability (whether based on negligence, warranty, strict liability or otherwise) hereunder, shall not exceed the aggregate amount due Contractor for services rendered under this contract. All claims, including claims for negligence or any other cause whatsoever, shall be deemed waived unless made in writing and received by Contractor within one (1) year after Contractor's completion of work hereunder.*

**INSURANCE:** Contractor shall provide workers' compensation insurance, public liability and property damage insurance covering its employees and operation. Purchaser, at its option, may maintain such insurance as will protect it against claims arising out of the work.

**REIMBURSABLE COST:** In addition to the hourly charge provided on the face of this contract, Purchaser will reimburse Contractor for travel and living expenses necessarily incurred by the Contractor in the performance of the work, minor incidental expenses such as overnight mail, telephone and petty cash expenditures necessarily incurred, cost of removal of all debris if so directed by Purchaser, sales, consumer, use and similar taxes required by law and the cost of permits and all licenses necessary for the execution of the work. The foregoing costs shall be billed at actual cost plus fifteen percent (15%) unless otherwise agreed upon.

**PRICE ADJUSTMENT:** Any cost estimates or time frames stated herein are subject to equitable adjustment in the event of differing or unforeseeable conditions, changes in applicable laws after the date of this contract, unforeseeable delays or difficulties caused by acts of God, Purchaser or any third parties. Prices of goods acquired by Contractor from others shall be adjusted to reflect Contractor's price in effect at time of shipment. The price of Contractor's goods will be adjusted to the price in effect at time of shipment in accordance with Contractor's current escalation policies or as specifically covered in this contract.

**TERMS:** Thirty (30) days net from date of invoice. For extended projects, Contractor shall submit invoices on a monthly basis for any and all work completed and materials or equipment provided during the previous month. Past due invoices shall be subject to a delinquency charge of one and one-half percent (1-1/2%) per month (eighteen percent (18%) per annum) unless a lower charge is required under applicable law, in which case the lower rate shall apply. Purchaser agrees to pay all collection fees, attorneys' fees and costs incurred in the collection of any past due amounts arising out of this contract. Contractor shall have the right to immediately terminate this contract without further liability if Purchaser fails to make timely payment or otherwise materially breaches this contract.

**MATERIAL SHORTAGES AND COST INCREASES:** If any portion of materials or equipment which Contractor is required to furnish becomes unavailable, either temporarily or permanently, through causes beyond the control and without the fault of Contractor, then in the case of temporary unavailability any completion time frames shall be extended for such period of time as Contractor shall be delayed by such above-described unavailability, and in the case of permanent unavailability Contractor shall be excused from the requirement of furnishing such materials or equipment. Purchaser agrees to pay Contractor any increase in cost between the cost of the materials or equipment which have become permanently unavailable and the cost of the closest substitute which is then reasonably available.

**DELAYS:** If Contractor is delayed at any time in the progress of work by labor disputes, fire, unusual delays in transportation, unavoidable casualties, weather, or any cause beyond Contractor's reasonable control, then any completion time frames shall be extended by a reasonable period of time, at least equal to the period of delay.

**CHANGED CONDITIONS:** The discovery of any hazardous waste, substances, pollutants, contaminants, underground obstructions or utilities on or in the job site which were not brought to the attention of Contractor prior to the date of this contract will constitute a materially different site condition entitling Contractor, at its sole discretion to immediately terminate this contract without further liability.

**ESCALATION:** This contract is made with the understanding that Contractor will be able to begin and continuously proceed with its work on or before the proposed start date on the reverse side hereof. In the event Contractor is unable to commence its work on or before said date because the project is not ready for Contractor's work, Contractor will charge Purchaser the amount of increase in Contractor's cost attributable to such delay, plus Contractor's normal overhead percentage.

**GUARANTEE AND LIABILITY:** Contractor warrants that its labor supplied hereunder shall be free from defect and shall conform to the standard of care in effect in its industry at the time of performance of such labor for a period of twelve (12) months after substantial completion of Contractor's work. Contractor agrees, to the extent it is permitted, to pass on any warranties provided by the manufacturers of materials and/or equipment furnished under this contract. Contractor itself provides no warranty, express, implied or otherwise, on any such materials or equipment. Contractor will not be responsible for: work done, material or equipment furnished or repairs or alterations made by others.

*For any breach hereunder, Contractor shall be liable only for the value of the installation work or, if it wrongfully fails to install, then its liability is limited to the difference between the contract price herein, and the value of other similar installation work. If Contractor's breach damages any materials or equipment furnished hereunder, Contractor shall only be liable for the value of such materials or equipment. Under no circumstances will Contractor be liable for consequential, special or indirect damages, including without limitation, any crop loss or damage, damage to other equipment, structures or property, nor for any other similar or dissimilar damages or losses whether due to delay, failure to furnish or install, delay in installation, defective material or equipment, defective workmanship, defective installation, delay in replacing, nor for any cause or breach whatsoever. In any event, Contractor's total liability towards Purchaser for alleged faulty performance or nonperformance under this contract shall be limited to the total contract price. No materials, equipment or services contracted herein carries any guarantee not mentioned in this contract. THE ABOVE WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, WHICH ARE HEREBY DISCLAIMED.*

**TITLE AND OWNERSHIP:** In case of default on Purchaser's part, Contractor shall have the right to enter the premises upon which any material or equipment furnished herein have been installed and retake such goods not then paid for and pursue any further remedy provided by law, including recovery of attorneys' fees and any deficiency to the maximum extent and in the manner provided by law. Such materials and equipment shall retain their character as personal property of Contractor until payment in full is received by Contractor, regardless of their mode of attachment. Unless prior specific written instructions are received to the contrary, surplus and replaced materials and equipment resulting from repair or installation work shall become the property of Contractor.

**DELIVERY:** Shipment schedules and dates, expressed or implied, are contingent on normal conditions. Contractor will not be responsible for any delays in shipment or completion caused by factors beyond its control such as, but not limited to, suppliers' failures, accidents, work stoppages or operation of or changes in the law. Shipments will be made as promptly as Contractor's ability to obtain materials and/or equipment and scheduling will permit. No delay in shipments or variances from shipping schedule shall be cause of cancellation or any claim for damage. Any changes in layout or design requested after acceptance of this contract will be made at Purchaser's additional cost. Any such change and/or time taken to supply engineering data or to approve drawings will automatically extend shipping schedules. Equipment will be shipped "knocked down" to the extent Contractor considers necessary, with small parts stripped from equipment and crated. On and after delivery to the carrier for transportation to the Purchaser's site, Purchaser shall be responsible for all loss or damage to materials or equipment due to any cause, including but not limited to loss or damage resulting from casualty.

**INDEMNIFICATION:** *Purchaser agrees to indemnify and hold Contractor, its directors, officers, stockholders, employees, agents and subcontractors, harmless from and against any and all claims, demands, causes of action (including third party claims, demands or causes of action for contribution or indemnification), liability and costs (including attorneys' fees and other costs of defense) asserted and/or filed by Purchaser or any third party(ies), including without limitation Purchaser's employees, and arising out of or as a result of: (i) the presence of Contractor or its subcontractors at the job site, (ii) the work performed by Contractor or its subcontractors, or (iii) any negligent act or omission of Purchaser, its employees, agents, consultants, other contractors or any person or entity under Purchaser's control; except to the extent that such claims, demands, causes of action, liabilities or costs are caused by the negligence of Contractor or its subcontractors.*



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**Agenda Memo****Crest Hill, IL**

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<b>Meeting Date:</b>	August 1, 2022
<b>Submitter:</b>	Raymond R. Soliman
<b>Department:</b>	Mayor's Office
<b>Agenda Item:</b>	An Ordinance Amending the Code of Ordinances for the City of Crest Hill Regarding Alcoholic Beverages

**Summary:** The owner of Forza Table and Tap has closed his business and surrendered his liquor license. As a result, the number of Class A liquor licenses needs to be reduced.

**Recommended Council Action:** Approve an ordinance decreasing the number of Class A liquor licenses from seven to six.

**Financial Impact:** N/A

**Funding Source:**

**Budgeted Amount:**

**Cost:**

**Attachments:** Ordinance

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING SECTION 5.08.100(A) LICENSE; CLASSIFICATIONS  
DESIGNATED; FEES OF CHAPTER 5.08 ALCOHOLIC BEVERAGES OF THE CREST  
HILL CITY CODE**

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**WHEREAS**, the Corporate Authorities of the City of Crest Hill is expressly granted the authority to determine, by ordinance or resolution, the number, kind and classification of licenses, for sale at retail of alcoholic liquor, along with the local license fees to be paid for the various kinds of licenses to be issued in the City, provided said ordinance or resolution is not inconsistent with the Illinois Liquor Control Act. (235 ILCS 5/4-1); and

**WHEREAS**, the Corporate Authorities have previously exercised said authority in adopting Chapter 5.08 Alcoholic Beverages, a comprehensive liquor licensing Ordinance, including Section 5.08.100, which designates and establishes the various classifications of liquor licenses available in the City; and

**WHEREAS**, Section 5.08.100(A) designates the City of Crest Hill Class A Liquor License as a Tavern Liquor License and currently limits the number of Class A licenses available in the City to a total of seven (7); and

**WHEREAS**, on July 18, 2022, one of the seven currently issued Crest Hill Class A Liquor Licenses was voluntarily surrendered to the Mayor by the license holder; and

**WHEREAS**, the Corporate Authorities of the City of Crest Hill have determined that it is in the best interests of the City and its residents to now reduce the number of Class A Liquor Licenses from seven (7) to six (6).

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS, AS FOLLOWS:**

**SECTION 1:** That §5.08.100(A) LICENSE; CLASSIFICATIONS DESIGNATED; FEES of Chapter 5.08 ALCOHOLIC BEVERAGES of the City of Crest Hill Code of Ordinances is hereby repealed and replaced in its entirety with the following, all other Sections of Chapter 5.08 and subsections of Section 5.08.100 remaining unchanged by this Ordinance:

\*\*\*

(A) Class A licenses, which shall authorize the retail sale upon the premises specified of alcoholic liquor of all varieties for other retail sale of such liquor. The annual fee shall be \$1,500. The number of Class A Licenses shall be limited to six (6). A Class A license shall not be issued to a restaurant, but only to a tavern where the principal business is the sale of liquor on the premises. Carryouts are prohibited for Class A license holders.

\*\*\*

**SECTION 2:** In the event that any provision or provisions, portion or portions, or clause or clauses of this Ordinance shall be declared to be invalid or unenforceable by a Court of competent jurisdiction, such adjudication shall in no way affect or impair the validity or enforceability of any of the remaining provisions, portions, or clauses of this Ordinance that may be given effect without such invalid

or unenforceable provision or provisions, portion or portions, or clause or clauses.

**SECTION 3:** That all ordinances, resolutions, motions, or parts thereof, conflicting with any of the provisions of this Ordinance, are hereby repealed to the extent of the conflict.

**SECTION 4:** That the City Clerk is hereby directed to publish this Ordinance in pamphlet form.

**SECTION 5:** That this Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

*[Left Intentionally Blank]*

PASSED THIS 1<sup>ST</sup> DAY OF AUGUST, 2022.

	Aye	Nay	Absent	Abstain
Alderman John Vershay	_____	_____	_____	_____
Alderman Scott Dyke	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderwoman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

\_\_\_\_\_  
Christine Vershay-Hall, City Clerk

APPROVED THIS 1<sup>ST</sup> DAY OF AUGUST, 2022.

\_\_\_\_\_  
Raymond R. Soliman, Mayor

ATTEST:

\_\_\_\_\_  
Christine Vershay-Hall, City Clerk

## Report Criteria:

Employee Transaction.Check Issue Date = 07/28/2022

Pay Code.Pay Code = 1-23

Pay Period Date	PC	SC	Title	GL Acct	Hours	Units	Rate	Amt
<b>Brown, Matthew</b>								
			Total COMP TIME 00:		12.000			511.76
			Total FLSA OVERTIME 00:		12.000			3.75
			Total 16:		24.000			515.51
<b>Brown, Michael C</b>								
			Total POLICE CT PAYOUT:		55.880			2,137.55
			Total FLSA OVERTIME 00:		55.880			77.78
			Total 17:		111.760			2,215.33
<b>Guzman, Juan</b>								
			Total COMP TIME 00:		25.000			675.75
			Total 77:		25.000			675.75
<b>Kaplar, Timothy</b>								
			Total POLICE CT PAYOUT:		29.380			1,167.17
			Total FLSA OVERTIME 00:		29.380			30.37
			Total 94:		58.760			1,197.54
<b>Locasto, Joseph D</b>								
			Total POLICE CT PAYOUT:		60.000			2,720.05
			Total FLSA OVERTIME 00:		60.000			16.43
			Total 113:		120.000			2,736.48
<b>McHale, John F</b>								
			Total POLICE CT PAYOUT:		90.000			3,575.39
			Total FLSA OVERTIME 00:		90.000			251.67
			Total 124:		180.000			3,827.06
<b>O'Brien, Justin</b>								
			Total POLICE CT PAYOUT:		65.000			2,946.72
			Total FLSA OVERTIME 00:		65.000			91.88
			Total 141:		130.000			3,038.60
<b>Phillips, Scott</b>								
			Total COMP TIME 00:		1.130			24.86
			Total 154:		1.130			24.86
<b>Reavis, David L</b>								
			Total POLICE CT PAYOUT:		40.000			1,889.85
			Total FLSA OVERTIME 00:		40.000			51.12
			Total 164:		80.000			1,940.97
<b>Reick, Jeffrey R</b>								
			Total POLICE CT PAYOUT:		93.630			4,606.11
			Total FLSA OVERTIME 00:		93.630			425.24
			Total 165:		187.260			5,031.35
<b>Semplinski, Brian</b>								
			Total COMP TIME MECHANICAL:		30.000			1,330.13
			Total MECHANIC OVERTIME:		30.000			13.70
			Total 175:		60.000			1,343.83
<b>Smith, Anthony J</b>								
			Total POLICE CT PAYOUT:		71.870			2,749.21
			Total FLSA OVERTIME 00:		71.870			250.11
			Total 185:		143.740			2,999.32
<b>Sweeney, Conor P</b>								
			Total POLICE CT PAYOUT:		57.000			2,440.91
			Total FLSA OVERTIME 00:		57.000			138.86
			Total 201:		114.000			2,579.77
<b>Barnes, Bryan</b>								
			Total POLICE CT PAYOUT:		.620			22.56
			Total 236:		.620			22.56



Pay Period Date	PC	SC	Title	GL Acct	Hours	Units	Rate	Amt
<b>Close, Jacob E</b>								
Total POLICE CT PAYOUT:					100.870			3,268.66
Total 252:					100.870			3,268.66
<b>Machuga, Craig T.</b>								
Total POLICE CT PAYOUT:					20.000			727.80
Total 254:					20.000			727.80
<b>Martino, Paul</b>								
Total COMP TIME 00:					63.750			1,591.84
Total 264:					63.750			1,591.84
Grand Totals:					1,420.890			33,737.23

## Report Criteria:

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Pay Code.Pay Code = 1-23

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<b>Brown, Michael C</b>								
			Total POLICE CT PAYOUT:		55.880			2,137.55
			Total FLSA OVERTIME 00:		55.880			77.78
			Total 17:		111.760			2,215.33
<b>Guzman, Juan</b>								
			Total COMP TIME 00:		25.000			675.75
			Total 77:		25.000			675.75
<b>Kaplar, Timothy</b>								
			Total POLICE CT PAYOUT:		29.380			1,167.17
			Total FLSA OVERTIME 00:		29.380			30.37
			Total 94:		58.760			1,197.54
<b>Locasto, Joseph D</b>								
			Total POLICE CT PAYOUT:		60.000			2,720.05
			Total FLSA OVERTIME 00:		60.000			16.43
			Total 113:		120.000			2,736.48
<b>McHale, John F</b>								
			Total POLICE CT PAYOUT:		90.000			3,575.39
			Total FLSA OVERTIME 00:		90.000			251.67
			Total 124:		180.000			3,827.06
<b>O'Brien, Justin</b>								
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			Total 154:		1.130			24.86
<b>Reavis, David L</b>								
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<b>Reick, Jeffrey R</b>								
			Total POLICE CT PAYOUT:		93.630			4,606.11
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<b>Semplinski, Brian</b>								
			Total COMP TIME MECHANICAL:		30.000			1,330.13
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<b>Smith, Anthony J</b>								
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			Total POLICE CT PAYOUT:		57.000			2,440.91
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			Total 236:		.620			22.56

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<b>Martino, Paul</b>								
Total COMP TIME 00:					63.750			1,591.84
Total 264:					63.750			1,591.84
Grand Totals:					1,420.890			33,737.23

## Report Criteria:

Employee Transaction.Check Issue Date = 07/28/2022

Pay Code.Pay Code = 1-23



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**City Council Agenda Memo****Crest Hill, IL**

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**Meeting Date:** August 01, 2022

**Submitter:** Lisa Banovetz, Director of Finance

**Department:** Treasurer's Office

**Agenda Item:** Approval of the List of Bills issued through 7-25-2022 in the amount of \$399,484.69.

**Summary:** Attached is the list of bills issued through 7-25-2022 in the amount of \$339,484.69.

**Recommended Council Action:** Approve the list of bills issued through 7-25-2022 in the amount of \$339,484.69.

**Financial Impact:**

**Funding Source:** Expenditures will be paid from the respective fund from which the expenditure originated.

**Budgeted Amount:**

**Cost:**

**Attachments:** List of bills

## Report Criteria:

Detail report type printed

[Report]. Check Issue Date = 07/01/2022,07/25/2022,08/02/2022

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
26	Aflac	July 2022	AFLAC 07-2022	07/25/2022	1,365.24	1,365.24	18593	08/02/2022	722	01002439
Total 26:					1,365.24	1,365.24				
56	SYNC/AMAZ	5953654556	NEW KEYBOARD	07/23/2022	44.99	44.99	18643	08/02/2022	722	07065401
		5969743883	LITTLE GIANT PUMPS	07/20/2022	976.38	976.38	18643	08/02/2022	722	07065361
		6535638567	POST IT NOTES	07/20/2022	16.49	16.49	18643	08/02/2022	722	01105401
		7536549846	LEGAL PADS	07/12/2022	10.99	10.99	18643	08/02/2022	722	01165401
		7667455595	BUBBLE WANDS, GLO	07/21/2022	567.35	567.35	18643	08/02/2022	722	01025402
		7956638994	ERIC B SAFTEY CLOT	07/21/2022	30.38	30.38	18643	08/02/2022	722	01035344
		9959784566	USB	07/20/2022	22.98	22.98	18643	08/02/2022	722	01105401
Total 56:					1,669.56	1,669.56				
82	Aramark	6030032018	UNIFORMS FOR STRE	07/15/2022	289.59	289.59	18595	08/02/2022	722	01035300
		6030033269	MATS FOR CITY HALL/	07/19/2022	30.02	30.02	18595	08/02/2022	722	01045300
		6030033270	UNIFORMS FOR EAST	07/19/2022	25.35	25.35	18595	08/02/2022	722	07085300
		6030033270	UNIFORMS FOR WATE	07/19/2022	25.36	25.36	18595	08/02/2022	722	07065300
		6030033271	UNIFORMS FOR WEST	07/19/2022	29.46	29.46	18595	08/02/2022	722	07085300
		6030035094	RESTROOM CLEANI	07/22/2022	53.00	53.00	18595	08/02/2022	722	01045300
		6030035094	UNIFORMS FOR PW	07/22/2022	100.09	100.09	18595	08/02/2022	722	01035300
Total 82:					552.87	552.87				
100	AT&T 815 74	July 2022	ADMIN FAX LINE	07/19/2022	864.64	864.64	18596	08/02/2022	722	01105350
Total 100:					864.64	864.64				
108	AT&T 831-00	5541921707	INTERNET SERVICES	07/11/2022	690.02	690.02	18597	08/02/2022	722	01065350
Total 108:					690.02	690.02				
113	Austin-Tyler	2229-02	PAY REQUEST 2-REBU	07/15/2022	40,449.54	40,449.54	18598	08/02/2022	722	13007641
Total 113:					40,449.54	40,449.54				
174	Freedom Fas	73284	NUTS AND BOLTS	03/04/2022	28.08	28.08	18613	08/02/2022	722	07085365
Total 174:					28.08	28.08				
206	Camz Comm	22-264	INSTALL EQUIPMENT	07/23/2022	3,495.00	3,495.00	18600	08/02/2022	722	11002020
Total 206:					3,495.00	3,495.00				
231	Certified Lab	7862065	WEED KILLER	07/15/2022	2,132.09	2,132.09	18601	08/02/2022	722	01045400
Total 231:					2,132.09	2,132.09				
318	Comcast 877	July 2022	COMCAST BUSINESS	07/16/2022	2.11	2.11	18604	08/02/2022	722	01105350
Total 318:					2.11	2.11				
334	ComEd 4715	July 2022	STREET LIGHTS	07/20/2022	149.58	149.58	18605	08/02/2022	722	01035351

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Total 334:					149.58	149.58				
419	Deluxe	12245777	AP CHECK STOCK	07/05/2022	1,308.49	1,308.49	18609	08/02/2022	722	01105321
Total 419:					1,308.49	1,308.49				
455	Constellation	6296552610	WELL 10 ELECTRCI	07/18/2022	1,064.33	1,064.33	18606	08/02/2022	722	07065353
Total 455:					1,064.33	1,064.33				
458	Constellation	6296556560	ELECTRIC FOR WELL	07/18/2022	175.13	175.13	18607	08/02/2022	722	07065353
Total 458:					175.13	175.13				
503	Evident, Inc.	192403A	JUMBO PAPER BAGS	07/11/2022	128.00	128.00	18610	08/02/2022	722	01025400
		192403A	LARGE PAPER BAGS	07/11/2022	72.00	72.00	18610	08/02/2022	722	01025400
		192403A	SHIPP	07/11/2022	92.12	92.12	18610	08/02/2022	722	01025400
Total 503:					292.12	292.12				
532	Ferro Asphalt	6777	SURFACE - ROAD PAT	06/30/2022	680.00	680.00	18612	08/02/2022	722	01035400
Total 532:					680.00	680.00				
535	The Fields on	1082	53 VIADUCT CLEANUP	07/09/2022	3,985.00	3,985.00	18645	08/02/2022	722	01035300
Total 535:					3,985.00	3,985.00				
589	Geocon	202207152	TESTING SERVICES IL	07/14/2022	3,129.00	3,129.00	18614	08/02/2022	722	13007641
Total 589:					3,129.00	3,129.00				
606	GovHR USA	1-06-22-344	ASSISTANT CITY ADMI	07/21/2022	4,250.00	4,250.00	18615	08/02/2022	722	01105300
Total 606:					4,250.00	4,250.00				
640	Hawkins Inc	6239109	CHLORINE FOR WAST	07/15/2022	500.00	500.00	18616	08/02/2022	722	07085421
Total 640:					500.00	500.00				
644	Core & Main	R140024	SMART POINTS MXU	07/08/2022	65,000.00	65,000.00	18608	08/02/2022	722	07095470
Total 644:					65,000.00	65,000.00				
779	Intelligent Vid	2203221557	SSA RENEWAL SOFTW	03/31/2022	1,720.00	1,720.00	18617	08/02/2022	722	01025310
Total 779:					1,720.00	1,720.00				
796	JCM Uniform	785501	REMOVE/EMBROIDER	06/29/2022	112.80	112.80	18619	08/02/2022	722	01025344
Total 796:					112.80	112.80				
826	JP Morgan C	02F8480005	WATER	07/05/2022	214.83	214.83	325	07/25/2022	622	07085420
		32F8105553	5 GALLON BOTTLED W	07/05/2022	139.90	139.90	325	07/25/2022	622	07085420
		Best Buy Jun	MONITOR FOR PW CO	06/23/2022	250.00	250.00	325	07/25/2022	622	01035401
		Best Buy Jun	MONITOR FOR PW CO	06/23/2022	250.00	250.00	325	07/25/2022	622	07065401

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
		Best Buy Jun	MONITOR FOR PW CO	06/23/2022	129.99	129.99	325	07/25/2022	622	07085401
		Chewy June	CHEWY DOG FOOD	06/15/2022	79.78	79.78	325	07/25/2022	622	01025346
		COMCAST 0	INTERNET AND PHON	05/17/2022	207.49	207.49	325	07/25/2022	622	07065350
		COMCAST 0	INTERNET AND PHON	06/06/2022	155.83	155.83	325	07/25/2022	622	07065350
		Comcast 055	POTS LINES FAXING/S	06/14/2022	215.78	215.78	325	07/25/2022	622	13007311
		COMCAST 0	INTERNET/PHONE SV	05/17/2022	155.83	155.83	325	07/25/2022	622	07065350
		COMCAST 0	INTERNET AND PHON	06/06/2022	10.02	10.02	325	07/25/2022	622	07065350
		GLOCK INC	CONNECTOR & TRIGG	07/07/2022	158.00	158.00	325	07/25/2022	622	01025400
		GoDaddy Jul	RENEWAL OF SECURI	07/07/2022	189.98	189.98	325	07/25/2022	622	01065301
		KINKO ACE	KEYS	07/07/2022	14.95	14.95	325	07/25/2022	622	01025400
		MICROSOFT	EXCHANGE OFFICE 36	07/05/2022	7,452.50	7,452.50	325	07/25/2022	622	01065301
		MyFax June	FAX LINE FOR CLERK	06/27/2022	10.00	10.00	325	07/25/2022	622	01065350
		PAY PAL ILE	ILEAS 2022 DUES	07/01/2022	120.00	120.00	325	07/25/2022	622	01025345
		Red Wing Ju	JUAN GUZMAN BOOT	06/16/2022	219.48	219.48	325	07/25/2022	622	01035344
		Telco June 2	CELLULAR PHONE LIN	06/16/2022	228.25	228.25	325	07/25/2022	622	01065350
Total 826:					10,202.61	10,202.61				
845	Kieslers Polic	IN194980	FEDERAL TRU 223RE	07/12/2022	724.00	724.00	18620	08/02/2022	722	01025341
Total 845:					724.00	724.00				
846	Kimball Midw	100117053	GLOVES	07/15/2022	539.85	539.85	18621	08/02/2022	722	07085402
Total 846:					539.85	539.85				
849	Kirwan Mech	i73464	SERVICE TO UNITS PE	07/14/2022	579.00	579.00	18622	08/02/2022	722	07085366
Total 849:					579.00	579.00				
961	Menards	39391	TOOLS TO FIX GUTTE	07/07/2022	64.93	64.93	18625	08/02/2022	722	01035400
		39433	BLEACH BOOSTING	07/08/2022	362.00	362.00	18625	08/02/2022	722	07085365
		39442	CREDIT FOR RETURN	07/08/2022	8.43-	8.43-	18625	08/02/2022	722	07085366
		39648	PUBLIC WORKS FENC	07/13/2022	3,515.70	3,515.70	18625	08/02/2022	722	13007640
Total 961:					3,934.20	3,934.20				
962	Menards Inc	12021296A	COMMON AREA MAINT	08/01/2022	88.08	88.08	18626	08/02/2022	722	01105300
Total 962:					88.08	88.08				
970	Metropolitan	2022-12	2022 MEMBER CAUCU	07/15/2022	920.66	920.66	18627	08/02/2022	722	01015345
Total 970:					920.66	920.66				
973	Microbac Lab	L22002599	SEMI-ANNUAL EFFLUE	07/12/2022	1,327.25	1,327.25	18628	08/02/2022	722	07085306
		L22002600	SEMI-ANNUAL EFFLUE	07/12/2022	1,327.25	1,327.25	18628	08/02/2022	722	07085306
Total 973:					2,654.50	2,654.50				
991	MOE Fringe	August 2022	08-2022 LOCAL 150 IN	07/01/2022	2,977.50	2,977.50	323	07/01/2022	622	01024200
		August 2022	08-2022 LOCAL 150 IN	07/01/2022	8,621.60	8,621.60	323	07/01/2022	622	01034200
		August 2022	08-2022 LOCAL 150 IN	07/01/2022	5,116.00	5,116.00	323	07/01/2022	622	01074200
		August 2022	08-2022 LOCAL 150 IN	07/01/2022	1,341.60	1,341.60	323	07/01/2022	622	01114200
		August 2022	08-2022 LOCAL 150 IN	07/01/2022	419.50	419.50	323	07/01/2022	622	01124200
		August 2022	08-2022 LOCAL 150 IN	07/01/2022	1,678.00	1,678.00	323	07/01/2022	622	01164200
		August 2022	08-2022 LOCAL 150 IN	07/01/2022	5,040.65	5,040.65	323	07/01/2022	622	07064200

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
		August 2022	08-2022 LOCAL 150 IN	07/01/2022	3,078.25	3,078.25	323	07/01/2022	622	07074200
		August 2022	08-2022 LOCAL 150 IN	07/01/2022	4,491.40	4,491.40	323	07/01/2022	622	07084200
		August 2022	08-2022 LOCAL 150 IN	07/01/2022	5,313.50	5,313.50	323	07/01/2022	622	07094200
		Knowles Aug	08-22 SUPPLEMENTAL	07/19/2022	1,719.00	1,719.00	18629	08/02/2022	722	01164200
Total 991:					39,797.00	39,797.00				
1003	Factory Moto	50-3983740	POLICE STOCK BRAK	07/14/2022	86.11	86.11	18611	08/02/2022	722	01075400
		60-339672	POLICE (2) BRRF406 B	07/14/2022	169.32	169.32	18611	08/02/2022	722	01075400
Total 1003:					255.43	255.43				
1058	Nicor 94-96-3	June 2022	MONTHLY STATEMENT	07/11/2022	106.22	106.22	18631	08/02/2022	722	07085350
Total 1058:					106.22	106.22				
1059	Nicor 39-52-5	June 2022	MONTHLY INVOICE	07/08/2022	62.70	62.70	18630	08/02/2022	722	07065350
Total 1059:					62.70	62.70				
1195	Quill LLC	26177906	YELLOW HIGHLIGHTER	07/06/2022	.01	.01	18633	08/02/2022	722	01165401
		26177906	SCRUB SPONGES FO	07/06/2022	.01	.01	18633	08/02/2022	722	01165401
		26177906	STAPLES	07/06/2022	.01	.01	18633	08/02/2022	722	01165401
		26177906	COFFEE CREAMER	07/06/2022	41.30	41.30	18633	08/02/2022	722	01165401
		26177906	FILE RAILS	07/06/2022	106.38	106.38	18633	08/02/2022	722	01165401
		26177906	KLEENEX	07/06/2022	11.39	11.39	18633	08/02/2022	722	01165401
Total 1195:					159.10	159.10				
1222	Reliance Sta	August 2022	RELIANCE STD 08-202	08/01/2022	272.00	272.00	18636	08/02/2022	722	01002438
Total 1222:					272.00	272.00				
1243	Ray OHerron	2207002	AMMUNITION	07/13/2022	714.00	714.00	18635	08/02/2022	722	01025341
		2208088	RADIO POUCH	07/19/2022	55.00	55.00	18635	08/02/2022	722	01025344
		2208201	RAINCOAT	07/19/2022	122.00	122.00	18635	08/02/2022	722	01025344
		2208203	PATCH REMOVAL, ALT	07/19/2022	73.00	73.00	18635	08/02/2022	722	01025344
		2209095	RIOT HELMET	07/25/2022	152.48	152.48	18635	08/02/2022	722	01025344
		2209095	FREIGHT	07/25/2022	13.32	13.32	18635	08/02/2022	722	01025344
Total 1243:					1,129.80	1,129.80				
1250	J. Russ and	July 2022	DIRT	07/18/2022	1,850.00	1,850.00	18618	08/02/2022	722	07065430
Total 1250:					1,850.00	1,850.00				
1282	Secretary of	July 2022-5	VEHICLE TITLE #940	07/13/2022	50.00	50.00	18638	08/02/2022	722	01025310
Total 1282:					50.00	50.00				
1351	Stage Right	16900	CITY COUNCIL MEETI	07/22/2022	200.00	200.00	18640	08/02/2022	722	01105300
		16900	CITY COUNCIL MEETI	07/22/2022	200.00	200.00	18640	08/02/2022	722	01105300
		16900	PLANNING MEETING F	07/22/2022	50.00	50.00	18640	08/02/2022	722	01105300
		16900	ANNUAL INSURANCE	07/22/2022	578.25	578.25	18640	08/02/2022	722	01105300
Total 1351:					1,028.25	1,028.25				



Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
1373	Strand Assoc	0186082	ON CALL WATER ENGI	07/14/2022	1,020.22	1,020.22	18642	08/02/2022	722	07065330
		0186083	WEST WRF EXPANSIO	07/14/2022	19,380.00	19,380.00	18642	08/02/2022	722	35007513
		0186085	ALTERNATIVE WATER	07/14/2022	17,234.92	17,234.92	18642	08/02/2022	722	07065332
		0186086	OCCT DESKTOP	07/14/2022	2,310.00	2,310.00	18642	08/02/2022	722	07065332
		0186176	EAST PLANT PHOSPH	07/14/2022	21,000.00	21,000.00	18642	08/02/2022	722	35007513
Total 1373:					60,945.14	60,945.14				
1377	Standard Tru	1021868	UNIT #216 AUGER HYD	07/15/2022	276.36	276.36	18641	08/02/2022	722	01075400
Total 1377:					276.36	276.36				
1392	SWAHM	July 2022	SWAHM 07-2022	07/01/2022	102,372.32	102,372.32	324	07/01/2022	622	01002438
Total 1392:					102,372.32	102,372.32				
1432	Ron Tirapelli	628101	UNIT #935 RIGHT REA	07/13/2022	173.55	173.55	18637	08/02/2022	722	01075400
		628131	POLICE BRAKE LINING	07/14/2022	536.78	536.78	18637	08/02/2022	722	01075400
Total 1432:					710.33	710.33				
1452	TransUnion	May 2022	PERSON SEARCH MA	06/01/2022	75.00	75.00	18646	08/02/2022	722	01025310
Total 1452:					75.00	75.00				
1502	Underground	055805	6" FEMALE ADAPTER	07/14/2022	59.00	59.00	18647	08/02/2022	722	07085365
		055812	BBOX PLUGS	07/19/2022	300.00	300.00	18647	08/02/2022	722	01035400
		055931	VALVE BOX ASSEMBLI	07/21/2022	2,534.00	2,534.00	18647	08/02/2022	722	07065430
		055950	BBOX REPAIR LIDS	07/21/2022	780.00	780.00	18647	08/02/2022	722	07065430
Total 1502:					3,673.00	3,673.00				
1503	Uni-Max Man	4167	JANITORAL SERVICES	07/15/2022	3,700.00	3,700.00	18648	08/02/2022	722	01045300
Total 1503:					3,700.00	3,700.00				
1521	USABlueBoo	038340	RED B GONE	07/08/2022	181.95	181.95	18649	08/02/2022	722	07065401
Total 1521:					181.95	181.95				
1563	VSP of Illinoi	August 2022	VSP 08-2022	07/17/2022	413.07	413.07	18651	08/02/2022	722	01002438
Total 1563:					413.07	413.07				
1629	Work Zone S	56221	NO PARKING SIGNS	06/27/2022	165.00	165.00	18654	08/02/2022	722	05005400
		56223	CATON FARM AT LEN	06/28/2022	750.00	750.00	18654	08/02/2022	722	05005400
		56255	TELESPAR POSTS	07/05/2022	3,017.00	3,017.00	18654	08/02/2022	722	05005400
		56333	SIGNS	06/30/2022	66.80	66.80	18654	08/02/2022	722	05007640
		56375	NO PARKING SIGNS	06/17/2022	264.00	264.00	18654	08/02/2022	722	05005400
Total 1629:					4,262.80	4,262.80				
1632	Warehouse D	5045920-0	DESK FOR PW	04/15/2022	2,801.00	2,801.00	18652	08/02/2022	722	13007640
Total 1632:					2,801.00	2,801.00				
1678	Chapple Desi	1-22-112	INSPECTION OF PW B	07/18/2022	1,800.00	1,800.00	18602	08/02/2022	722	13007310

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Total 1678:					1,800.00	1,800.00				
1685	Verizon Wirel	22347271-25	SUBPOENA PHONE R	07/22/2022	50.00	50.00	18650	08/02/2022	722	01025310
Total 1685:					50.00	50.00				
1738	The Cop Fire	208605	VEST COVER	06/07/2022	245.00	245.00	18644	08/02/2022	722	01025344
Total 1738:					245.00	245.00				
1746	Western First	ORD5-00769	REPLENISH FIRST AID	07/20/2022	155.76	155.76	18653	08/02/2022	722	07075402
		ORD5-00769	REPLENISH FIRST AID	07/20/2022	83.54	83.54	18653	08/02/2022	722	01035402
Total 1746:					239.30	239.30				
1755	Comcast 877	July 2022	MONTHLY SERVICE JU	07/14/2022	10.53	10.53	18603	08/02/2022	722	01105350
		May 2022	MONTHLY SERVICE M	05/14/2022	10.53	10.53	18603	08/02/2022	722	01025310
Total 1755:					21.06	21.06				
1778	Konica Minolt	9008728964	MONTHLY COPIER MAI	07/14/2022	483.46	483.46	18623	08/02/2022	722	01065301
Total 1778:					483.46	483.46				
1795	Konica Minolt	477981716	KONICA COPY MACHI	07/19/2022	436.00	436.00	18624	08/02/2022	722	01065301
Total 1795:					436.00	436.00				
1909	SHI Internati	B15526961	UNITRENDS BACKUP	07/18/2022	17,033.00	17,033.00	18639	08/02/2022	722	01065301
Total 1909:					17,033.00	17,033.00				
1933	Rapid Wristb	188334	WRISTBANDS	07/14/2022	336.00	336.00	18634	08/02/2022	722	01025402
Total 1933:					336.00	336.00				
1936	All Glass and	30192	GLASS FOR TABLE	07/14/2022	50.00	50.00	18594	08/02/2022	722	01035401
Total 1936:					50.00	50.00				
1939	Quality Envir	July 2022	AIR QUALITY TESTING	07/19/2022	1,200.00	1,200.00	18632	08/02/2022	722	01035300
Total 1939:					1,200.00	1,200.00				
1941	Brandon Urq	July 2022	REISSUE OF CHECK	07/27/2022	210.90	210.90	18599	08/02/2022	722	01001012
Total 1941:					210.90	210.90				
Grand Totals:					399,484.69	399,484.69				

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
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## Report Criteria:

Detail report type printed

[Report].Check Issue Date = 07/01/2022,07/25/2022,08/02/2022