



Regular City Council Meeting

Crest Hill, IL

February 18, 2025

7:00 PM

Council Chambers

20600 City Center Boulevard, Crest Hill, IL 60403

Agenda

Opening of Meeting:

Pledge of Allegiance

Roll Call

1. Presentation by White Oak Library District Regarding the Referendum Proposal

Minutes:

2. Approve the Minutes from the Regular Meeting Held on February 3, 2025
3. Approve the Minutes from the Work Session Meeting Held on February 10, 2025

City Attorney:

City Administrator:

Public Works Department:

4. Approve the Repairs for the Three Influent Pumps at the East STP with Flygt for an Amount not to Exceed \$60,000
5. Approve Change Order #4 with Williams Brothers Construction, Inc. for the East Water Reclamation Facility Phosphorus Removal Upgrades
6. Approve an Agreement with Strand Engineering to Provide On-Call Wastewater Engineering Services for an Amount not to Exceed \$25,000.00
7. Approval of Pay Request #25 from Vissering Construction Inc. with Direction to Send it to the IEPA for Approval and Disbursement for a Total Amount of \$866,374.75
8. Approve a Resolution Approving the January 31, 2025 Proposal for M.E. Simpson Co. Inc., for Leak Survey, Meter Testing, Valve Assessment, and Hydrant Assessment Services and the Release of Six Frozen/Seized Valves in the Amount of \$111,390.00

The Agenda for each regular meeting and special meeting (except a meeting held in the event of a bona fide emergency, rescheduled regular meeting, or any reconvened meeting) shall be posted at the City Hall and at the location where the meeting is to be held at least forty-eight (48) hours in advance of the holding of the meeting. The City Council shall also post on its website the agenda for any regular or special meetings. The City Council may modify its agenda for any regular or special meetings. The City Council may modify its agenda before or at the meeting for which public notice is given, provided that, in no event may the City Council act upon any matters which are not posted on the agenda at least forty-eight (48) hours in advance of the time for the holding of the meeting.

City Engineer:

- [9.](#) Approve a Resolution for a Professional Service Agreement for Design Services for the Churnovic and Lidice Curve Widening by and between the City of Crest Hill, Will County, Illinois and Christopher B. Burke Engineering Ltd. not to Exceed an Amount of \$9,950.00
- [10.](#) Approve a Resolution Approving Amendment No 2 to the September 21, 2022 Agreement for Design and Bidding -Related Services for Well No. 14 by and between the City of Crest Hill, Will County, Illinois and Strand Associates, Inc. for an Amended Contract Amount of \$137,000.00
- [11.](#) Approve a Resolution Approving an Agreement for 2025 Sidewalk Cutting Program-Construction by and between the City of Crest Hill, Will County, Illinois and Safe Step, LLC

Community Development:

Police Department:

Mayor's Report:

City Clerk's Report:

City Treasurer's Report:

- [12.](#) Approval of the List of Bills Issued through February 19, 2025, in the Amount of \$567,669.84
13. Regular and Overtime Payroll from January 27, 2025, to February 9, 2025, in the Amount of \$247,930.39

Unfinished Business:

New Business:

Committee/Liaison Reports:

City Council Comments:

Public Comment:

Executive Session: If Called by Council for a Good Cause

Adjourn:

White Oak Library District

April 1, 2025 Referendum Talking Points

Here are some often asked questions and our answers:

When can residents vote on this referendum?

The White Oak Library District's referendum question will appear on the ballot in the April 1, 2025 Consolidated Election. The actual language that will appear on the ballot is as follows:

"Shall the limiting rate under the Property Tax Extension Limitation Law for the White Oak Library District, Will County, Illinois, be increased by an additional amount equal to 0.0286% above the limiting rate for levy year 2023 and be equal to 0.208% of the equalized assessed value of the taxable property therein for levy year 2025?"

(1) The approximate amount of taxes extendable at the most recently extended limiting rate is \$4,689,455, and the approximate amount of taxes extendable if the proposition is approved is \$5,437,050.

(2) For the 2025 levy year the approximate amount of the additional tax extendable against property containing a single family residence and having a fair market value at the time of the referendum of \$100,000 is estimated to be \$9.53.

(3) If the proposition is approved, the aggregate extension for the 2025 levy year will be determined by the limiting rate set forth in the proposition, rather than the otherwise applicable limiting rate calculated under the provisions of the Property Tax Extension Limitation Law (commonly known as the Property Tax Cap Law).

In plain language, what exactly is the library asking for?

The White Oak Library District is asking voters to approve a measure that would increase the library's operating rate, known in Illinois as our "limiting rate". Currently the library's limiting rate is 17.94 cents per \$100 of assessed value and we are asking the public to approve increasing that to 20.8 cents per \$100 of assessed value.

What does it mean when we refer to "Assessed Value" vs "Market Value"?

Market Value is just as it sounds. That is the amount you could expect to get if you sold your home.

Assessed Value is a calculation that Will County does to determine a property's value for tax purposes. In a nutshell, the County takes a conservative estimate of a property's **Market Value**, then they divide that amount by 3, and then they divide that new amount by \$100 to get the **Assessed Value**. This is why we say our current tax rate is 17.94 cents per \$100 of **Assessed Value**.

So to determine the **Assessed Value** of a home with a **Market Value** of \$215,000, you would first divide \$215,000 by 3, giving you \$71,666. Then you would divide \$71,666 by 100, giving you \$717 of **Assessed Value**.

Homestead Act Exemptions and Senior Exemptions lower the **Assessed Value** even more.

If this passes, what exactly will it cost me?

The library is asking to increase its limiting rate (i.e. the rate that provides operational funding) from 17.94 cents per \$100 of assed value to 20.8 cents per \$100 of assessed value. There are several ways to calculate how this will impact a given homeowner in the District.

1. If this measure passes, a home's property tax bill will be increased by \$9.53 per \$100,000 of the home's **Market Value** (i.e. the market value being the amount you could expect to get if you sold your home).

2. Average homes in the district will see an increase of about \$20 per year to their tax bill. Broken down, that is \$1.68 more per month.

Didn't the library just pass a referendum recently?

The short answer is no. The last time the public voted to approve operational funding for our libraries was in 1929. In 2016 the library began asking for an increase to our operational funding. Since 2016 we have asked several times but we have not been successful (though we have come very close). Based on what we have learned through a series of public focus group meetings in 2024, this referendum is our best chance to improve our libraries.

If this passes, what exactly will I get for my money?

If the library's referendum is successful, we will increase the library's hours, increase our services to seniors and young children, and increase our online and virtual services.

Can't the library find other ways to fund the expansion of services to our residents?

The White Oak Library District has been working hard on this over the past 5 years. In that time we have significantly increased the amount of grant funding we have received. We have also launched a library Foundation which in turn is raising money to go into an endowment fund. The interest earned from that endowment fund in turn comes to the library as an additional source of income. This will someday lead to \$50,000 or more in library income per year, but that reality is still many years away.

I don't know much about the library. What does it do for the communities it serves?

The White Oak Library District operates three branch library facilities, located in Crest Hill, Lockport, and Romeoville. Of course the library offers traditional materials for the public to borrow, such as books, magazines, audiobooks, music, movies, etc. In fact, the library loans about 550,000 items per year to its residents. In addition to those physical items, the library also offers downloadable e-books, e-audiobooks, and e-magazines as well as streaming music and video media. Our three libraries also serve as important cultural hubs for their communities. We provide educational and entertaining programming for all ages. Our libraries offer everything from pre-school story times to after school programming; tax preparation assistance to passport processing; ESL classes to citizenship prep classes; and thoughtful lectures and programs of a historic or cultural nature. We regularly see around 50,000 attendees at our various programs annually.


Our property taxes are too high! Can't the library tighten its belt & make do with current funding levels?

Throughout the 1990s and 2000s, as our three communities exploded with population growth, our library continued to find ways to do more with less. After 30 years of finding creative ways to serve our expanding communities without adding new funding, the growth of our population has finally outstripped our ability to adequately and equitably serve our patrons. In a nutshell, for a century we got it done without asking for more while all of the taxing bodies around us saw multiple increases to their funding.

Should I vote yes for this?

We cannot tell you how to vote, but a "yes" vote means that you want the library to have more funding and a "no" vote means you do not want the library to have more funding.

**Just the
Facts**



MINUTES OF THE REGULAR MEETING
CITY COUNCIL OF CREST HILL
WILL COUNTY, ILLINOIS
February 3, 2025

The regular meeting of the City of Crest Hill was called to order by Mayor Raymond R. Soliman at 7:00 p.m. in the Council Chambers, 20600 City Center Boulevard, Crest Hill, Will County, Illinois.

The Pledge of Allegiance was recited in unison.

Roll call indicated the following present: Mayor Raymond Soliman, City Treasurer Glen Conklin, City Clerk Christine Vershay-Hall, Alderman Scott Dyke, Alderwoman Jennifer Methvin, Alderman Darrell Jefferson, Alderwoman Claudia Gazal, Alderperson Tina Oberlin, Alderman Mark Cipiti, Alderman Nate Albert, Alderman Joe Kubal.

Also present were: Interim City Administrator Tony Graff, Police Chief Ed Clark, City Engineer Ron Wiedeman, Attorney Alex Boyd.

Absent were: Finance Director Glenn Gehrke, Interim Public Works Director Julius Hansen, Interim Human Resource Manager Dave Strahl, Interim Community Development Director Ron Mentzer, Community and Economic Development Director Patrick Ainsworth, City Attorney Mike Stiff.

APPROVAL OF MINUTES: Mayor Soliman presented the minutes from the Work Session Held on January 13, 2025, for Council approval per the memo dated February 3, 2025.

(#1) Motion by Alderwoman Gazal seconded by Alderwoman Methvin, to Approve the Minutes from the Work Session Held on January 13, 2025, per the memo dated February 3, 2025.

On roll call, the vote was:

AYES: Ald. Dyke, Methvin, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

Mayor Soliman presented the minutes from the Regular Meeting Held on January 20, 2025, for Council approval per the memo dated February 3, 2025.

(#2) Motion by Alderwoman Gazal seconded by Alderman Dyke, to Approve the Minutes from Regular Meeting Held on January 20, 2025, per the memo dated February 3, 2025.

On roll call, the vote was:

AYES: Ald. Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke.

NAYES: None.

ABSTAIN: Ald. Methvin, Jefferson.

ABSENT: None.

There being six (6) affirmative votes, the MOTION CARRIED.

Mayor Soliman presented the minutes from the Work Session Held on January 27, 2025, for Council approval per the memo dated February 3, 2025.

(#3) Motion by Alderperson Oberlin seconded by Alderwoman Gazal, to Approve the Minutes from the Work Session Held on January 27, 2025, per the memo dated February 3, 2025.

On roll call, the vote was:

AYES: Ald. Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke, Methvin.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

CITY ATTORNEY: Attorney Alex Boyd requested to Approve an Addendum to Legal Services with the Driscoll Firm, LLC Kennedy & Madonna, LLP per the memo dated February 3, 2025. Attorney Mike Stiff emailed the Council to let them know about this change needing done and this is for the Council to approve the Addendum to the legal services agreement. There are no changes to the fees or representation, and just simply name changes to the firm.

(#4) Motion by Alderperson Oberlin seconded by Alderwoman Gazal, to Approve an Addendum to Legal Services with the Driscoll Firm, LLC Kennedy & Madonna, LLP per the memo dated February 3, 2025.

On roll call, the vote was:

AYES: Ald. Cipiti, Albert, Kubal, Dyke, Methvin, Jefferson, Gazal, Oberlin.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

Alderman Dyke wanted to confirm that the Alderman's compensation ordinance will be on the next meeting agenda and also the Places for Eating Tax for the Italian Club.

CITY ADMINISTRATOR: Interim City Administrator Tony Graff requested to Approve the City Administrator Job Announcement Prepared by MGT Consulting Services per the memo dated February 3, 2025.

Alderperson Oberlin commented that the job description still states that it includes the Finance Department and should not. Interim Administrator Graff commented that it can be removed, and it was not intended to have that in the job description.

Alderperson Oberlin made the motion to approve the job announcement with the correction that the Finance Department is removed from the description of what the City Administrator would oversee/manage.

Alderman Cipiti commented that he would like the job announcement to read that the City Administrator reports to the Mayor and the Council.

Interim City Administrator Graff commented that he will prepare it with the corrections and send it to the Council to view before sending the announcement out.

(#5) Motion by Alderperson Oberlin seconded by Alderwoman Gazal, to Approve the City Administrator Job Announcement Prepared by MGT Consulting Services with the changes per the memo dated February 3, 2025.

On roll call, the vote was:

AYES: Ald. Albert, Kubal, Dyke, Methvin, Jefferson, Gazal, Oberlin, Cipiti.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

Interim City Administrator Tony Graff requested Approval to Waive Water Connection Fee for 2213 Weber Road - Existing Residential Home per the memo dated February 3, 2025.

Alderman Dyke commented that he drove through part of his ward and noticed that there are seven lots with no homes that have buffalo boxes. He then commented that he is hoping since we approve this that we give the same waivers to these lots, as well.

Alderwoman Gazal commented that she believes we have to follow policy, but it is not that she is breaking the rule, but we have waived the same thing for others, and no one has an issue with it and at this point there are no records and if it is good for one then it is good for all.

Alderperson Oberlin commented that when there are no records she will always err on the side of the resident.

(#6) Motion by Alderwoman Gazal seconded by Alderman Albert, to Waive Water Connection Fee for 2213 Weber Road - Existing Residential Home per the memo dated February 3, 2025.

On roll call, the vote was:

AYES: Ald. Gazal, Oberlin, Cipiti, Albert, Kubal, Methvin, Jefferson.

NAYES: Ald. Dyke.

ABSENT: None.

There being seven (7) affirmative votes, the MOTION CARRIED.

City Center Facility – On 1/17/2025 a temporary Gutter Repair by the employee entrance was completed which was causing an ice jam. They are waiting for warmer weather to install a permanent fix.

White Oak Library District Referendum Proposition– April 1, 2025, Election Date. The Director Scott Pointon will be attending the February 18, 2025, City Council Meeting to give a presentation. This presentation is only information.

STATEVILLE CORRECTIONAL CENTER – Capital Development Board – No Update

Lockport Township Fire District Training Facility Proposed Project: The Planned Unit Development Application was submitted, and the Public Hearing is tentatively scheduled for 3/13/2025 Planning Commission Meeting. Staff are conducting their final review and preparing a staff report working together with the Fire District consultants and staff.

BL DUKE FIRE: The DPW Staff is preparing a cost analysis for review with the City Attorney Mike Stiff and Staff regarding the services provided for the incident on 11/1/2024 at the BL Duke Scrap Metal Recycling Yard 2 Genstar Lane near Industry Avenue off Broadway Street (Unincorporated Will County).

Job Announcements: posted, and the Interim HR Director reviewed the job descriptions and created updated announcements for the following positions (the announcements have been posted on the city web site).

- Building Inspector Announcement: A Full-Time position will be continued to be posted for this position. The two part-time candidates are still under review and background checks will begin once the release documents are signed.
- City Administrator Search – MGT/GovHR Consulting Recruitment Services – Update: Job Announcement (once approved by City Council) will be posted the Week of February 10th.

Water Meter Replacement Project – (ON-GOING) Non-Compliance property owners' appointments are progressing.

Places For Eating Tax – Delinquent Businesses: The Hearing was conducted, and two businesses did not show...fines were assessed. Additional citations will be issued. Legal options to seek monetary judgement for non-payment will be discussed further on 2/10/2025 Work Session (executive session) and other civil actions. Additional Citations have been issued for non-payment and the hearing date is 3/19/2025. They are planning on meeting with the owner of the delinquent business.

West Sanitary Sewer Treatment Project – Nothing new to report, still on schedule for the plant to be completed in 2026 (60% Completed). Will keep everyone posted.

State of Illinois Crime Lab/State Police Headquarters Project – UPDATE – Nothing New to Report concept plan was presented to the city council work session on 11/5/2024 we will keep the council updated as information is received from the State.

Old City Hall Property Update: The application for the PUD Development Plan was submitted for review by staff. The Public Hearing is tentatively being scheduled on 3/13/2025, Planning Commission Meeting.

Alderman Dyke commented that he has looked at the temporary gutter repair by the employee entrance and that pipe is going to splash all over.

Alderman Dyke also commented that they had discussed the budget and spending on coffee last year and he stated that the Interim City Administrator stated there would be no more spending on coffee and that everyone was informed but the newest list of bills shows that coffee is still being purchased. Alderman Dyke also commented that Public Works is the only department over budget and this is twice now.

Alderwoman Gazal asked if there is a reason the Council does not get informed when there is a business that opens. She then commented that this should be part of the Interim City Administrators report. Interim City Administrator Graff commented that he will talk to the Community Development Department.

Alderman Cipiti commented that he feels the Council should be notified of businesses closing, as well.

PUBLIC WORKS DEPARTMENT: There were no agenda items for discussion.

CITY ENGINEER: City Engineer Ron Wiedeman requested to Approve a Resolution Approving An Agreement between the City of Crest Hill and Will County For Community Development Block Grant (CDBG) Program Year (PY 2024) Program Operations (Related to the Oakland Avenue Water Main and Roadway Rehabilitation Project from Pasadena to Ludwig) per the memo dated February 3, 2025. This is in the amount of \$347,391.60.

(#7) Motion by Alderman Dyke seconded by Alderwoman Methvin, to Approve a Resolution Approving An Agreement between the City of Crest Hill and Will County For Community Development Block Grant (CDBG) Program Year (PY 2024) Program Operations (Related to the Oakland Avenue Water Main and Roadway Rehabilitation Project from Pasadena to Ludwig) per the memo dated February 3, 2025.

On roll call, the vote was:

AYES: Ald. Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke, Methvin, Jefferson.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

Resolution #1281

City Engineer Ron Wiedeman requested to Approve a Resolution Adopting a Policy Regarding the Installation of Stop Signs and Yield Signs in the City of Crest Hill and the Procedure Under which such Requests will be Processed per the memo dated February 3, 2025.

(#8) Motion by Alderwoman Gazal seconded by Alderwoman Methvin, to Approve a Resolution Adopting a Policy Regarding the Installation of Stop Signs and Yield Signs in the City of Crest Hill and the Procedure Under which such Requests will be Processed per the memo dated February 3, 2025.

On roll call, the vote was:

AYES: Ald. Oberlin, Cipiti, Albert, Kubal, Dyke, Methvin, Jefferson, Gazal.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

Resolution #1282

City Engineer Ron Wiedeman requested to Approve an Ordinance Authorizing the Issuance of Waterworks and Sewerage Revenue Bonds of the City of Crest Hill, Will County, Illinois, in an Aggregate Principal Amount not to Exceed \$4,400,000.00 per the memo dated February 3, 2025.

(#9) Motion by Alderperson Oberlin seconded by Alderwoman Gazal, to Approve an Ordinance Authorizing the Issuance of Waterworks and Sewerage Revenue Bonds of the City of Crest Hill, Will County, Illinois, in an Aggregate Principal Amount not to Exceed \$4,400,000.00 per the memo dated February 3, 2025.

On roll call, the vote was:

AYES: Ald. Kubal, Dyke, Methvin, Jefferson, Gazal, Oberlin, Cipiti, Albert.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.
Ordinance #2012

City Engineer Ron Wiedeman requested to Approve a Resolution Approving an Intergovernmental Agreement for the Maintenance and Energy of Traffic Signals at the Intersection of Weber Road (CH 88) and Randich Road in the City of Crest Hill, Will County, Illinois per the memo dated February 3, 2025.

(#10) Motion by Alderman Albert seconded by Alderperson Oberlin, to Approve a Resolution Approving an Intergovernmental Agreement for the Maintenance and Energy of Traffic Signals at the Intersection of Weber Road (CH 88) and Randich Road in the City of Crest Hill, Will County, Illinois per the memo dated February 3, 2025.

On roll call, the vote was:

AYES: Ald. Dyke, Methvin, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.
Resolution #1283

City Engineer Ron Wiedeman requested Approving a Resolution for Improvement Under the Illinois Highway Code for Section No 21-00052-00-PV in the Amount of \$1,373,240.00 per the memo dated February 3, 2025.

(#11) Motion by Alderman Dyke seconded by Alderwoman Gazal, to Approve a Resolution for Improvement Under the Illinois Highway Code for Section No 21-00052-00-PV in the Amount of \$1,373,240.00 per the memo dated February 3, 2025.

On roll call, the vote was:

AYES: Ald. Methvin, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.
Resolution #1284

City Engineer Ron Wiedeman requested Approving a Resolution for Improvement Under the Illinois Highway Code for Section No 21-00053-00-PV in the Amount of \$49,852.00 per the memo dated February 3, 2025.

(#12) Motion by Alderwoman Gazal seconded by Alderman Dyke, Approving a Resolution for Improvement Under the Illinois Highway Code for Section No 21-00053-00-PV in the Amount of \$49,852.00 per the memo dated February 3, 2025.

On roll call, the vote was:

AYES: Ald. Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke, Methvin.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

Resolution #1285

City Engineer Ron Wiedeman requested Approving a Resolution for Improvement Under the Illinois Highway Code for Section No 23-00057-00-RS in the Amount of \$118,727.72 per the memo dated February 3, 2025.

(#13) Motion by Alderwoman Gazal seconded by Alderwoman Methvin, Approving a Resolution for Improvement Under the Illinois Highway Code for Section No 23-00057-00-RS in the Amount of \$118,727.72 per the memo dated February 3, 2025.

On roll call, the votes was:

AYES: Ald. Oberlin, Cipiti, Albert, Kubal, Dyke, Methvin, Jefferson, Gazal.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

Resolution #1286

City Engineer Ron Wiedeman requested Approving a Resolution for Improvement Under the Illinois Highway Code for Section No 24-00059-00-RS in the Amount of \$4,106.53 per the memo dated February 3, 2025.

(#14) Motion by Alderperson Oberlin seconded by Alderwoman Methvin, Approving a Resolution for Improvement Under the Illinois Highway Code for Section No 24-00059-00-RS in the Amount of \$4,106.53 per the memo dated February 3, 2025.

On roll call, the votes was:

AYES: Ald. Cipiti, Albert, Kubal, Dyke, Methvin, Jefferson, Gazal, Oberlin.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

Resolution #1287

Alderwoman Gazal asked if they could have on the next work session a discussion about driveways (apron)? Engineer Wiedeman commented that they have already revised that, and the standards have been updated that any resident that has an existing asphalt apron can replace it with asphalt and this was revised August of 2024. Alderwoman Gazal commented that she has a resident that was made to replace it with cement, and she would like this discussed and put into the ordinance.

COMMUNITY DEVELOPMENT: There were no agenda items for discussion.

POLICE DEPARTMENT: Police Chief Ed Clark commented that he has no agenda items but is happy to answer any questions. There were none.

MAYOR'S REPORT: Mayor Soliman announced that we had a special visit from Congresswoman Lauren Underwood who presented the City of Crest Hill with a

\$200,000.00 check for Corrosion and Control Study for bringing Lake Michigan water to Crest Hill. Mayor Soliman thanked Congresswoman Lauren Underwood for the grant and all she has done for the City of Crest Hill.

Aldersperson Oberlin thanked Congresswoman Lauren Underwood and commented on how happy she was to see her.

CITY CLERK: City Clerk Christine Vershay-Hall commented that the Clerk's Office staff mailed out in November 574 business renewal applications. As of today, seventy-nine businesses have not paid, and a letter will be going out to those businesses letting them know they now have a penalty fee assessed and they are given 7-10 days to renew their license with the penalty fee. After the 10 days, if they still have not paid that business will be sent to code enforcement for citation.

Alderman Cipiti asked once a business does not come in to renew their licenses after several attempts made by the Clerk's Office, what happens then? City Clerk Vershay-Hall commented that the businesses that do not come in will be sent to Code Enforcement.

Alderman Cipiti asked what is happening with the business who never renewed their license last year. Interim Administrator Graff commented that that business was issued a citation and did not appear at the administrative hearing, so we need to explore other legal options for those businesses who do not follow through, since we cannot close them down. He then commented all we can do is give a citation but now he believes we need to get the Court's involved so we can have them shut down.

CITY TREASURER: City Treasurer Glen Conklin requested to Approve the List of Bills Issued Through February 4, 2025, in the Amount of \$371,949.41 per the memo dated February 3, 2025.

(#15) Motion by Aldersperson Oberlin, seconded by Alderwoman Methvin, to Approve the list of bills issued through February 4, 2025, in the amount of \$371,949.41 for Council approval per the memo dated February 3, 2025.

On roll call, the vote was:

AYES: Ald. Albert, Kubal, Dyke, Methvin, Jefferson, Gazal, Oberlin, Cipiti.

NAYES: None

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

City Treasurer Glen Conklin presented the Regular and Overtime Payroll from January 13, through January 26, 2025, in the amount of \$255,360.32 per the memo dated February 3, 2025.

City Treasurer Glen Conklin presented the Quarterly Compensation Time Buy Back for the Period of October 1, 2024, through December 31, 2024, in the Amount of \$35,316.07 per the memo dated February 3, 2025.

UNFINISHED BUSINESS: There was no unfinished business.

NEW BUSINESS: There was no new business.

COMMITTEE/LIAISON REPORTS: Alderman Dyke requested Approval of an Ad Insertion Agreement with Shaw Media for the 2025 Heritage Corridor Travel Guide per the memo dated February 3, 2025. This is for the amount of \$850.00.

Alderman Cipiti asked who determines what goes into the ad. Alderman Dyke commented that someone usually decides what pictures to put in there and Alderman Cipiti asked again who decides that? Alderman Cipiti then commented that he is asking because he noticed that we are using outdated pictures/videos and using pictures of businesses that are no longer in Crest Hill and feels we need to be putting our best foot forward and have the updated videos and pictures.

Mayor Soliman commented that the books are more of summer pictures and that is why we use the Memorial Day Event and the Lidice Ceremony since they are our summer events.

(#16) Motion by Alderwoman Gazal seconded by Alderperson Oberlin, for Approval of an Ad Insertion Agreement with Shaw Media for the 2025 Heritage Corridor Travel Guide per the memo dated February 3, 2025.

On roll call, the vote was:

AYES: Ald. Kubal, Dyke, Methvin, Jefferson, Gazal, Oberlin, Cipiti, Albert.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

Alderperson Oberlin announced that the Lidice Ceremony will be Sunday, June 8, 2025.

CITY COUNCIL COMMENTS: Alderman Dyke reminded everyone not to forget your loved ones for Valentine's Day and he also wished his wife a Happy Anniversary.

Alderwoman Gazal commented that her thoughts and prayers go out to the Herrera Family who had a fire on Kingsbrook.

Alderperson Oberlin wished Alderman Dyke and his wife a Happy Anniversary and everyone a Happy Valentine's Day.

PUBLIC COMMENT: There were no public comments.

There being no further business before the Council, and no action needed from an executive session, a motion for adjournment was in order.

(#17) Motion by Alderman Dyke seconded by Alderman Albert, to adjourn the February 3, 2025, Council meeting.

On roll call, the vote was:

AYES: Ald. Methvin, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

The meeting was adjourned at 7:59 p.m.

Approved this ____ day of _____, 2025.

As presented _____

As amended _____

CHRISTINE VERSHAY-HALL, CITY CLERK

RAYMOND R. SOLIMAN, MAYOR

MINUTES OF THE WORK SESSION
CITY COUNCIL OF CREST HILL
WILL COUNTY, ILLINOIS
February 10, 2025

The February 10, 2025, the City Council work session was called to order by Mayor Raymond R. Soliman at 7:00 p.m. in the Council Chambers, 20600 City Center Blvd. Crest Hill, Will County, Illinois.

The following Council members were present: Mayor Raymond Soliman, City Clerk Christine Vershay-Hall, City Treasurer Glen Conklin, Alderman Scott Dyke, Alderwoman Jennifer Methvin, Alderman Darrell Jefferson, Alderwoman Claudia Gazal, Alderperson Tina Oberlin, Alderman Mark Cipiti, Alderman Nate Albert, Alderman Joe Kubal.

Also Present were: Interim Administrator Tony Graff, Finance Director Glenn Gehrke, City Engineer Ron Wiedeman, Community & Economic Development Director Patrick Ainsworth, City Attorney Mike Stiff.

Absent were: Police Chief Ed Clark, Interim Public Works Director Julius Hansen, Interim Community Development Director Ron Mentzer, Interim Human Resource Manager Dave Strahl, Building Commissioner Don Seeman.

Mayor Soliman commented that he received a call from Sam Chellino asking to address the Council. Mayor Soliman asked to deviate from the agenda for Sam Chellino to address the Council.

Public Comment:

Sam Chellino approached the podium and commented that he participates in Relay for Life for Cancer, and he would like to have a Relay for Life Event. This event would be in the Richland area, and start on Greengold Street then to Grandview, then to Lynwood and across Root and down to Webb and back to Greengold Street. This would be for Richland Relay for Life Cancer Walk. He would like to do this on May 3, 2025, and start at 1:00 p.m.

Mayor Soliman informed Sam that no action can be taken tonight. He commented that he did talk to the Police Chief, and it was suggested to use the walking trail at Richland School and walk from the front of the school to the back of the school on the trail. Sam commented that he would like to walk the route where there are people, and they can see what they are walking for. It was said that they will need to utilize the police for traffic control, which is why it was suggested to walk the trail by the school. Sam commented that he does not think he needs the police for traffic control. Mayor Soliman commented that there will be conversation with the Police Department if you want to walk the streets for liability purposes.

Alderwoman Gazal commented that it is public comment, and we cannot ask any questions, it needs to be an agenda item.

Alderman Albert commented that he thinks it is a great idea and hopes they can come to some type of agreement to make it work.

Alderman Jefferson asked for a point of order and commented that this discussion is not on the agenda and would like this on an agenda for discussion.

Mayor Soliman informed Sam Chellino that the Council will take this under advisement and discuss it with the Police Department and place this on a work session agenda at a future date.

TOPIC: PMA Presentation

Bob Lewis from PMA thanked everyone for having them here tonight and commented that this is one of the first accounts he had the pleasure to work with almost thirty years ago and it has been great working with everyone here at the city.

Andrew Kim from PMA gave a presentation with a brief market update to explain where interest rates are for local units of government that might borrow debt in the capital markets. He then described what the graphs mean and the fluctuation between the years. He also stated that what the city issues are municipal bonds in order to finance capital projects, and they are priced off of a municipal market data index (MMD). He then showed on the graph the MMD of the one, five, ten years, and the twenty year and over the last couple of years there are fluctuations from events but over the last couple of years the MMD has been steady. He also explained that the city is not penalized for borrowing for longer terms.

Andrew then illustrated different scenarios of ten- and twenty-year borrowings.

He then compared the rating scales which are Moody's and S&P, which both have rated the city. He commented that in 2019 the city was rated and that is when they switched rating agencies from Moody's to S&P, and the city received an AA rating from S&P in 2019. This saved 15-20 points on the borrowing by switching to S&P.

He commented that the Available General Fund Balance (% of Revenue) is at 112%, which is very high compared to other municipalities. The amount that the city has in reserves is what drives the 112% Fund Balance ratio for the city.

Alderman Jefferson asked how they produced the available fund balance of 112%? Andrew commented that it is a combination of the general fund available balance of \$19.8 million dollars and the general fund revenue of \$17.6 million dollars that produces the percentage. In other words, you are generating less revenue than your peers, but you are still able to save even more than your peers. He then commented at the end of the day this means that the city is managing their funds very well.

Mayor Soliman asked if the city would go out for bonds to do capital projects for the streets, would we not jeopardize losing the AA bond rating. Andrew commented that it is likely in his opinion that the city would retain the AA bond rating.

Alderwoman Gazal asked if we have good reserves then why would the city need to borrow? Andrew commented that you can draw down on some of your fund balances but there is a unique market right now, and you could borrow long term and actually earn with the investments that the city makes, which identifies more not to spend down and take advantage of the unique market now.

Alderman Gazal asked how many bonds in total does the city have? Finance Director Glenn Gehrke commented that the city has two 2019A and 2019B Bonds, which the A is for water revenue and the B is for the general funds which come from non-home rule sales tax and the other is revenues from our water sewer enterprises. He also mentioned that there is an IEPA loan for \$115,000.00, as well.

Mayor Soliman commented that from what he is understanding because of the reserves that the city has, the city can use some of the reserves and take advantage of the market rate to offset some of those costs. Treasurer Conklin commented that you would increase your revenue, but it all depends on how you budget to refund that surplus. Andrew commented that even if you could not refund that surplus, you would still be at a favorable level if you would go down to 80% and stay at 80%. He also commented that it does depend how you budget moving forward once you use it but the question would be do you need to replenish it.

Treasurer Conklin commented that you are doing the public a disservice by banking so much when you have an obligation that you put their tax dollars to work.

Alderman Cipiti asked the mayor what top three capital projects would you choose to allocate the money towards? Mayor Soliman commented that the roads would be number one.

Alderman Cipiti asked how many miles of road would \$5.5 million dollars fix? Engineer Wiedeman commented that to replace curbs, aprons, fix ADAs, and resurfacing the roadways you would get about seven miles of roadway for \$5 million dollars.

The Council thanked Andrew Kim and Bob Lewis for coming and giving the presentation.

TOPIC: Resolution Approving Amendment No 2 to the September 21, 2022, Agreement for Design and Bidding -Related Services for Well 14 by and between the City of Crest Hill, Will County, Illinois and Strand Associates, Inc. for an Amended Contract Amount of \$137,000.00

City Engineer Ron Wiedeman commented that this request is for a new transmission watermain that will go from our new receiving station located at Oakland and Caton Farm Road when Lake Michigan water comes in. This line will come back behind Menards and feed to the north end of the city. There are two grants on this project: DCEO for \$400,000.00 and an American Rescue Fund for \$500,000.00. The American Rescue Fund must be used by the end of this year, or we will lose this grant. Since 2023 they have been trying to get an easement from the Department of Corrections, because they own the property, and we would need two easements, and they have been very hesitant to discuss this because they are not sure what they are doing on their site.

Engineer Wiedeman commented that he has looked at other options, which is putting it on the south side of the road in an easement and the property owner is willing to give the easement to the city at no cost but would like the city to waive the permit fees so the owner can clear the easement and construct a temporary road. There is a cost of \$25,000.00 but this is the cost to redesign the watermain on the south side of the road. By doing this, we would not have to deal with the Department of Corrections.

Alderman Oberlin asked who owns this property on the south side of road? Engineer Wiedeman commented that it is John Russ who owns the property along the south side of

Caton Farm Road. Alderperson Oberlin then commented that she does not see why we would not waive the permit fee since Mr. Russ would be doing all the work and this is something we must do.

Mayor Soliman asked for an informal vote.

AYES: Ald. Dyke, Methvin, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal.

NAYES: None.

ABSENT: None.

TOPIC: Churnovic Lane/Lidice Parkway Additional Truck Route Right of Way

City Engineer Ron Wiedeman commented that they are currently working on a truck traffic route through the Crest Hill Business Park. He commented that he is collaborating with the owners of the Amazon property, and their attorney wants to see the final engineering plan and the cost associated with it. This is to widen out the route for the trucks. There were no final engineering plans done and that is why he is asking for an approval for Burke to prepare the final engineering plans in the amount of \$9,950.00.

Attorney Stiff commented that in the beginning they thought Amazon owned the property since they stated that they were willing to give the city the easement and we thought if they did not own the property, they could at least collaborate with their landlord to do this. Once it was sorted through, it was found that a trust owns the property. He then commented that we reached out to the trust and received a reply from their attorney asking what we would offer them for taking some of their property. Attorney Stiff commented that they would not offer anything until they knew how much property we would be taking, which is why we need the engineering plan if the Council wants to continue to invest money.

Mayor Soliman asked for an informal vote.

AYES: Ald. Kubal, Albert, Cipiti, Oberlin, Gazal, Jefferson, Methvin, Dyke.

NAYES: None.

ABSENT: None.

TOPIC: 2024-Sidewalk Cutting Program Summaries & 2025 Fiscal Yr.-Sidewalk Cutting Proposed Program

City Engineer Ron Wiedeman commented that we have completed 12.48 miles in combination of all four wards and 1,107 sidewalk panels. He commented that the fieldwork documented thirty-seven existing ADA non-compliant areas that will need to be in future work. The cost to do the work in all four wards was \$96,161.00 and if you compare to the traditional ways we would have had to repair them, it would have cost the city \$334,180.00.

They are looking at making \$35,000.00 for the evaluation and \$50,000.00 in saw cutting which will be paid out of the MFT funds.

Alderman Albert asked if the company notifies the city if there is a b-box or something sticking up? Engineer Wiedeman commented that they do but if it is something that he has to answer they send pictures and photos to him and he makes the decision if it needs done and how soon, otherwise, they will correct the issue if it is minor.

Mayor Soliman asked for an informal vote.

AYES: Ald. Oberlin, Cipiti, Albert, Kubal, Dyke, Methvin, Jefferson, Gazal.

NAYES: None.
ABSENT: None.

TOPIC: M.E. Simpson Co. Inc. Contractual Services for Annual Water System Maintenance

Interim City Administrator Tony Graff commented that Interim Public Works Director Julius Hansen learned that M.E. Simpson gave a proposal, and it was never taken to the Council for contract services that was started with our former Public Work Director. The contractual services of M.E. Simpson are to perform a leak survey, meter testing, valve assessment and hydrant assessment for \$99,490.00 and an additional unbudgeted amount of \$11,900.00 to repair six seized valves for a total of \$111,390.00.

Alderman Oberlin asked why these were not taken care of when they should have been? Engineer Wiedeman commented that when the budget was put together last year, these were items that were identified needing done and it was put in the budget. He also commented that it is a Public Works function for the maintenance of these and he is not sure why the oversight happened.

Mayor Soliman asked for an informal vote.

AYES: Ald. Gazal, Jefferson, Methvin, Dyke, Kubal, Albert, Cipiti, Oberlin.
NAYES: None.
ABSENT: None.

Attorney Stiff informed the City Clerk that this should be a resolution, and he would draft it since Interim Public Works Director Julius Hansen did not. He also noted that Engineer Wiedeman can put in resolutions for agenda items 2, 3, and 4.

MAYOR UPDATES:

There were no Mayor updates.

COMMITTEE/LIAISON UPDATES:

Alderman Dyke commented that we did the advertisement with WGN last year for sixty days on air. There were only four other municipalities that participated and advertised.

Mayor Soliman asked Alderman Dyke if he ever heard any of our advertisement on the air. Alderman Dyke commented that he did not hear any on the air, but he did play what was going to be heard for the Council. Mayor Soliman commented that he only heard it once and what was shared with the Council, was never played, and it was just announcers going back and forth talking about which restaurant was the sponsor. Alderman Dyke commented that he does not feel we received what we paid for, and he just wanted to bring it to the Council's attention.

Alderman Gazal commented that she never received an answer from Interim Public Works Director Julius Hansen about the big pile of salt and asked if there is a reason we did not clean the street. Interim Administrator Graff commented that they ended up spreading the salt on the street. Alderman Gazal commented that that is why the street looks white, and she is still waiting for a response from the Interim Public Works Director.

Alderman Dyke commented that there is so much salt in front of the door at City Hall, and it looked like they just put one big line of it.

PUBLIC COMMENTS:

There were no public comments.

CITY ADMINISTRATOR UPDATES:

There were no City Administrator updates.

Mayor Soliman asked for a motion to go into executive session on Personnel 5 ILCS 120/2(c)(1) and 5 ILCS 120/2 (c)(3).

(#1) Motion by Alderperson Oberlin seconded by Alderwoman Methvin, to go into an executive session on 5 ILCS 120/2(c)(1) and 5 ILCS 120/2(c)(3).

On roll call, the vote was:

AYES: Ald. Dyke, Methvin, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

Executive Session 8:32 p.m.

(#2) Motion by Alderperson Oberlin seconded by Alderman Jefferson to reconvene from the executive session on 5 ILCS 120/2(c)(1) and 5 ILCS 120/2(c)(3).

On roll call, the vote was:

AYES: Ald. Methvin, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

Reconvened at 9:22 p.m.

There being no further business before the Council, and no action needed from the executive session, the meeting is adjourned.

The meeting was adjourned at 9:22 pm.

Approved this _____ day of _____, 2025.

As presented _____

As amended _____

CHRISTINE VERSHAY-HALL, CITY CLERK

RAYMOND R. SOLIMAN, MAYOR

DRAFT

Agenda Memo**Public Works Department****City of Crest Hill**

Date:	1/22/2025
Submitter:	Julius Hansen, Interim Director of Public Works
Department:	Public Works
Agenda Item:	East STP Three Pump Repairs

Summary: Three of the six influent pumps at the East STP need repairs. To expedite the work two pumps were pulled on January 7th. They were taken to the repair shop by the company called Flygt that specializes in this type of work. The cost to do that and evaluate these two pumps is around \$2,000. I will not know the results of the evaluation until the week of the 27th of January because of their backlog of work. Once those pumps are repaired the placed back into service, the third pump will be pulled, taken to the shop, evaluated and repaired as the previous two.

The cost for this work can range from \$20,000 for each pump to be rebuilt to \$60,000 for each pump to be replaced with a new pump. Typically rebuilding them is the most cost-effective solution. It should be noted the \$20k above would include the cost of the service call. As more information becomes available, I will let you know. I want to move as quickly as possible to restore maximum pumping capacity to East STP, so getting these pumps back in service is imperative to achieving that goal. This work takes time to complete and needs to be done before a high-capacity event occurs.

Recommended Council Action: To approve the repairs of three influent pumps for the East STP by the company called Flygt for a total cost not to exceed \$60,000.

Attachments: N/A

Agenda Memo**Public Works Department****City of Crest Hill**

Date:	1/22/2025
Submitter:	Julius Hansen, Interim Director of Public Works
Department:	Public Works
Agenda Item:	East STP Change Order Number 4 (Final)

Summary:

The enclosed CO No. 4 is being presented to City staff and City Council for review and approval. Upon approval, Strand Associates, Inc. (Strand) will execute three hard copies to be delivered to Williams Brothers Construction, Inc. (Contractor) for review and signature. The items in CO No. 4 are in the best interest of City.

Project Cost Summary:

- Original Contract Price \$4,930,000.00
- Previous Change Order Adjustments (\$34,587.09)
- Adjustment in Contract Price this Change Order \$49,112.00
- Current Contract Price including this Change Order \$4,944,524.91

Recommended Council Action:

To approve the adjustment in contract price of the Change Order Number 4 for \$49,112.00

Attachments:

Strand Engineering summary of the changes that constitute change order number 4.



January 21, 2025

Mr. Julius Hansen, Interim Director of Public Works
City of Crest Hill
20600 City Center Boulevard
Crest Hill, IL 60403

Re: East Water Reclamation Facility (WRF) Phosphorus Removal Upgrades
Change Order (CO) No. 4
City of Crest Hill, Illinois (City)

Dear Mr. Hansen:

The enclosed CO No. 4 is being presented to City staff and City Council for review and approval. Upon approval, Strand Associates, Inc. (Strand) will execute three hard copies to be delivered to Williams Brothers Construction, Inc. (Contractor) for review and signature. The items in CO No. 4 are in the best interest of City. The following is a summary of the changes.

Item 4a adds cost to the Construction Contract to replace existing dissolved oxygen and oxidation-reduction potential probes and associated controllers previously installed within the oxidation ditch. The original sensors were installed as part of a larger project in 2014 and were not functional. These probes are important to properly operate the oxidation ditch and meet the City's future total phosphorus limit.

Item 4b adds cost to the Construction Contract to install a new buried valve on the drain line of Valve Manhole (MH) No. 1. The original design included a gravity drain from the MH to allow rainwater that collects within the structure to drain to the WRF sewer system protecting the valve, flow meter, and actuator installed within the MH. During summer 2024, the controls associated with the influent pumps at the WRF failed and caused the plant gravity sewer system to back up into the Valve MH, damaging the equipment. The new buried valve will protect the Valve MH from flooding in the future and will allow rainwater to drain from the Valve MH periodically.

Item 4c adds cost to the Construction Contract to install new dissolved oxygen and oxidation-reduction potential probes and associated controls referenced above within the oxidation ditch.

Item 4d adds cost to the Construction Contract to replace the electric actuator located in Valve MH No. 1 that was damaged when the MH flooded.

Item 4e adds cost to the Construction Contract to extend the Contractor's Builder's Risk Insurance policy to account for construction delays.

Item 4f extends the Substantial and Final Completion dates of the project to February 28, 2025. The time extension will allow the Contractor to obtain the documentation required for final payment.

Mr. Julius Hansen, Interim Director of Public Works
City of Crest Hill
Page 2
January 21, 2025

If you have any questions or concerns, please call 815-744-4200.

Sincerely,

STRAND ASSOCIATES, INC.®



Michael G. Ott, P.E.

Enclosures

January 21, 2025

CHANGE ORDER NO. 4

PROJECT: East Water Reclamation Facility Phosphorus Removal Upgrades
OWNER: City of Crest Hill, Illinois
CONTRACT: 2-2021
CONTRACTOR: Williams Brothers Construction, Inc.

Description of Change

4a	Additional work associated with Cost Proposal Request (CPR) 016, which is enclosed.	ADD	\$13,946.00
4b	Additional work associated with CPR-017, which is enclosed.	ADD	\$13,307.00
4c	Additional work associated with CPR-018, which is enclosed.	ADD	\$3,012.00
4d	Additional work associated with CPR-020R1, which is enclosed.	ADD	\$17,347.00
4e	Additional work associated with CPR-021, which is enclosed.	ADD	\$1,500.00
4f	Additional time associated with finalizing the changes herein.	ADD	\$0.00
TOTAL VALUE OF THIS CHANGE ORDER:			ADD \$49,112.00

Contract Price Adjustment

Original Contract Price	\$4,930,000.00
Previous Change Order Adjustments	(\$34,587.09)
Adjustment in Contract Price this Change Order	\$49,112.00
Current Contract Price including this Change Order	\$4,944,524.91

Contract Substantial Completion Date Adjustment

Original Contract Substantial Completion Date	April 17, 2023
Contract Substantial Completion Date Adjustments due to previous Change Orders	624 days
Contract Substantial Completion Date Adjustments due to this Change Order	59 days
Current Substantial Contract Completion Dates including all Change Orders	February 28, 2025

Contract Final Completion Date Adjustment

Original Contract Final Completion Date	July 17, 2023
Contract Final Completion Date Adjustments due to previous Change Orders	533 days
Contract Final Completion Date Adjustments due to this Change Order	59 days
Current Final Contract Completion Dates including all Change Orders	February 28, 2025

City of Crest Hill–Williams Brothers Construction, Inc.
Contract 2-2021, Change Order No. 4
Page 2
January 21, 2025

This document shall become a supplement to the Contract and all provisions will apply hereto.

RECOMMENDED

ENGINEER–Strand Associates, Inc.®

Date

APPROVED

CONTRACTOR–Williams Brothers Construction, Inc.

Date

APPROVED

OWNER–City of Crest Hill, Illinois

Date

Agenda Memo



Public Works Department

City of Crest Hill

Date:	1/22/2025
Submitter:	Julius Hansen, Interim Director of Public Works
Department:	Public Works
Agenda Item:	An agreement for Strand Engineering to Provide On-Call Wastewater Services

Summary:

This is an Agreement between the City of Crest Hill, Illinois, and Strand Engineering to provide engineering services for the On-Call Wastewater Engineering Services. This Agreement shall be in accordance with the following elements.

Scope of Services

Strand will provide on-call general engineering support services to the city as directed and authorized by Cities representative in writing, including responding to questions, reviewing provided wastewater conveyance system and treatment plant data, and responding to wastewater conveyance and treatment engineering service's needs. The City may request that Strand establish a scope and fee for specific services for review and approval prior to starting services or may direct Strand in writing to proceed with defined services without preset limits. One example of the specific services that will be utilized under this agreement is the wastewater permitting required by the IEPA.

Recommended Council Action:

To approve the two-year agreement for an amount not to exceed \$25,000.

Attachments:

Strand Engineering Agreement to Provide On-Call Wastewater Services



NFS TO OWNER

Strand Associates, Item 6.
1170 South Houbolt Road
Joliet, IL 60431
(P) 815.744.4200
www.strand.com

January 22, 2025

City of Crest Hill
20600 City Center Boulevard
Crest Hill, IL 60403

Attention: Honorable Raymond R. Soliman, Mayor

Re: Agreement for General Services
On-Call Wastewater Engineering Services

This is an Agreement between the City of Crest Hill, Illinois, hereinafter referred to as OWNER, and Strand Associates, Inc.[®], hereinafter referred to as ENGINEER, to provide engineering services (Services) for the On-Call Wastewater Engineering Services project. This Agreement shall be in accordance with the following elements.

Scope of Services

ENGINEER will provide on-call general engineering support services to OWNER as directed and authorized by OWNER's Representative in writing, including responding to OWNER's questions, reviewing OWNER-provided wastewater conveyance system and treatment plant data, and responding to OWNER's wastewater conveyance and treatment engineering services needs. OWNER may request that ENGINEER establish a scope and fee for specific services for review and approval prior to starting services or may direct ENGINEER in writing to proceed with defined services without preset limits.

Authorization and Commitment

OWNER's Representative shall authorize services requested under **Scope of Services**. ENGINEER agrees to provide requested services upon receipt of authorization from OWNER via email or letter prior to starting the requested services.

Service Elements Not Included

The following services are not included in this Agreement. If such services are required, they will be provided through an amendment to this Agreement or through a separate agreement with OWNER.

1. Additional Site Visits and/or Meetings: Additional OWNER-required site visits or meetings.
2. Archaeological or Botanical Investigations: ENGINEER will assist OWNER in engaging the services of an archaeologist or botanist, if required, to perform the field investigations necessary for agency review.
3. Bidding- and Construction-Related Services: Any services involved in performing bidding- and construction-related services.
4. Drawings and Specifications: Design services including drawings and specifications.

MO2:df\R:\JOL\Documents\Agreements\C\ Crest Hill, IL\OnCall WWSrvcs.2025\Agr3894.032.docx

City of Crest Hill, Illinois
Page 2
January 22, 2025

5. Flood Studies: Any services involved in performing flood and floodway studies.
6. Geotechnical Engineering: Geotechnical engineering information will be required and provided through OWNER and OWNER's geotechnical consultant. ENGINEER will assist OWNER with defining initial scope of geotechnical information that is required to allow OWNER to procure geotechnical engineering services.
7. Land and Easement Surveys/Procurement: Any services of this type including, but not limited to, a record search, field work, preparation of legal descriptions, or assistance to OWNER for securing land rights necessary for the project.
8. Preparation for and/or Appearance in Litigation on Behalf of OWNER: Any services related to litigation.
9. Revising Designs, Drawings, Specifications, and Documents: Any services required after these items have been previously approved by state or federal regulatory agencies, because of a change in project scope or where such revisions are necessary to comply with changed state and federal regulations that are put in force after Services have been partially completed.
10. Services Related to Buried Wastes and Contamination: Should buried solid, liquid, or potentially hazardous wastes or subsurface or soil contamination be uncovered at the site, follow-up investigations may be required to identify the nature and extent of such wastes or subsurface soil or groundwater contamination and to determine appropriate methods for managing of such wastes or contamination and for follow-up monitoring.

Compensation

OWNER shall compensate ENGINEER for Services under this Agreement on an hourly rate basis plus expenses an estimated fee of \$25,000.

Expenses incurred such as those for travel, meals, printing, postage, copies, computer, electronic communication, and long distance telephone calls will be billed at actual cost plus ten percent.

Only sales taxes or other taxes on Services that are in effect at the time this Agreement is executed are included in the Compensation. If the tax laws are subsequently changed by legislation during the life of this Agreement, this Agreement will be adjusted to reflect the net change.

The estimated fee for the Services is based on wage scale/hourly billing rates, adjusted annually on July 1, that anticipates the Services will be completed as indicated. Should the completion time be extended, it may be cause for an adjustment in the estimated fee that reflects any wage scale adjustments made.

The estimated fee will not be exceeded without prior notice to and agreement by OWNER but may be adjusted for time delays, time extensions, amendments, or changes in the **Scope of Services**. Any adjustments will be negotiated based on ENGINEER's increase or decrease in costs caused by delays, extensions, amendments, or changes.

Schedule

Services will begin upon execution of this Agreement, which is anticipated the week of January 27, 2025. Services are scheduled for completion on December 31, 2026.

City of Crest Hill, Illinois
Page 3
January 22, 2025

Standard of Care

The Standard of Care for all Services performed or furnished by ENGINEER under this Agreement will be the care and skill ordinarily used by members of ENGINEER's profession practicing under similar circumstances at the same time and in the same locality. ENGINEER makes no warranties, express or implied, under this Agreement or otherwise, in connection with ENGINEER's Services.

OWNER's Responsibilities

1. Assist ENGINEER by placing at ENGINEER's disposal all available information pertinent to this project including previous reports, previous drawings and specifications, and any other data relative to the scope of this project.
2. Furnish to ENGINEER, as required by ENGINEER for performance of Services as part of this Agreement, data prepared by or services of others obtained or prepared by OWNER relative to the scope of this project, such as soil borings, probings and subsurface explorations, and laboratory tests and inspections of samples, all of which ENGINEER may rely upon in performing Services under this Agreement.
3. Provide access to and make all provisions for ENGINEER to enter upon public and private lands as required for ENGINEER to perform Services under this Agreement.
4. Examine all reports, sketches, estimates, special provisions, drawings, and other documents presented by ENGINEER and render, in writing, decisions pertaining thereto within a reasonable time so as not to delay the performance of ENGINEER.
5. Provide all legal services as may be required for the development of this project.
6. Retain the services of a soils consultant to provide any necessary geotechnical evaluation and recommendations.
7. Pay all permit and plan review fees payable to regulatory agencies.

Opinion of Probable Cost

Any opinions of probable cost prepared by ENGINEER are supplied for general guidance of OWNER only. ENGINEER has no control over competitive bidding or market conditions and cannot guarantee the accuracy of such opinions as compared to contract bids or actual costs to OWNER.

Changes

1. OWNER may make changes within the general scope of this Agreement in the Services to be performed. If such changes cause an increase or decrease in ENGINEER's cost or time required for performance of any Services under this Agreement, an equitable adjustment will be made and this Agreement will be modified in writing accordingly.
2. No services for which additional compensation will be charged by ENGINEER will be furnished without the written authorization of OWNER. The fee established herein will not be exceeded without agreement by OWNER but may be adjusted for time delays, time extensions, amendments, or changes in the **Scope of Services**.

City of Crest Hill, Illinois
Page 4
January 22, 2025

3. If there is a modification of Agency requirements relating to the Services to be performed under this Agreement subsequent to the date of execution of this Agreement, the increased or decreased cost of performance of the Services provided for in this Agreement will be reflected in an appropriate modification of this Agreement.

Extension of Services

This Agreement may be extended for additional Services upon OWNER's authorization. Extension of Services will be provided for a lump sum or an hourly rate plus expenses.

Payment

OWNER shall make monthly payments to ENGINEER for Services performed in the preceding month based upon monthly invoices. Nonpayment 30 days after the date of receipt of invoice may, at ENGINEER's option, result in assessment of a 1 percent per month carrying charge on the unpaid balance.

Nonpayment 45 days after the date of receipt of invoice may, at ENGINEER's option, result in suspension of Services upon five calendar days' notice to OWNER. ENGINEER will have no liability to OWNER, and OWNER agrees to make no claim for any delay or damage as a result of such suspension caused by any breach of this Agreement by OWNER. Upon receipt of payment in full of all outstanding sums due from OWNER, or curing of such other breach which caused ENGINEER to suspend Services, ENGINEER will resume Services and there will be an equitable adjustment to the remaining project schedule and compensation as a result of the suspension.

Failure to make payments to ENGINEER is cause for termination upon two-week notice to OWNER.

Termination

This Agreement may be terminated with cause in whole or in part in writing by either party subject to a two-week notice and the right of the party being terminated to meet and discuss the termination before the termination takes place. ENGINEER will be paid for all completed or obligated Services up to the date of termination.

Data Provided by Others

ENGINEER is not responsible for the quality or accuracy of data nor for the methods used in the acquisition or development of any such data where such data is provided by or through OWNER, contractor, or others to ENGINEER and where ENGINEER's Services are to be based upon such data. Such data includes, but is not limited to, soil borings, groundwater data, chemical analyses, geotechnical testing, reports, calculations, designs, drawings, specifications, record drawings, contractor's marked-up drawings, and topographical surveys.

Third-Party Beneficiaries

Nothing contained in this Agreement creates a contractual relationship with or a cause of action in favor of a third party against either OWNER or ENGINEER. ENGINEER's Services under this Agreement are being performed solely for OWNER's benefit, and no other party or entity shall have any claim against ENGINEER because of this Agreement or the performance or nonperformance of Services hereunder. OWNER and ENGINEER agree to require a similar provision in all contracts with contractors, subcontractors, subconsultants, vendors, and other entities involved in this project to carry out the intent of this provision.

City of Crest Hill, Illinois
Page 5
January 22, 2025

Dispute Resolution

Except as may be otherwise provided in this Agreement, all claims, counterclaims, disputes, and other matters in question between OWNER and ENGINEER arising out of or relating to this Agreement or the breach thereof will be decided first by mediation, if the parties mutually agree, or with a bench trial in a court of competent jurisdiction within the State of Illinois.

Remedies

Neither ENGINEER nor OWNER shall be liable to the other for special, indirect, punitive, or consequential damages for claims, disputes, or other matters in question arising out of this or relating to this Agreement. This mutual waiver is applicable, without limitation, due to either party's termination of this Agreement.

Terms and Conditions

The terms and conditions of this Agreement will apply to the Services defined in the **Scope of Services** and represent the entire Agreement and supersede any prior proposals, Requests for Qualifications, or Agreements. OWNER-supplied purchase order is for processing payment only; terms and conditions on the purchase order shall not apply to these Services.

IN WITNESS WHEREOF the parties hereto have made and executed this Agreement.

ENGINEER:

STRAND ASSOCIATES, INC.®

OWNER:

CITY OF CREST HILL, ILLINOIS

Joseph M. Bunker
Corporate Secretary

Date

Raymond R. Soliman
Mayor

Date _____

Agenda Memo

Crest Hill, IL



Meeting Date:	2/7/2025
Submitter:	Julius Hansen, Interim Director of Public Works
Department:	Public Works
Agenda Item:	Approval of Pay Request #25 from Vissering Construction Inc. with direction to send it to the IEPA for approval and disbursement for a total amount of \$866,374.75

Summary:

Strand and Staff have reviewed the attached pay requests from Vissering Construction Inc for the West Plant Expansion Project and are asking the council to approve these along with the invoice in the list of bills. Vissering's pay request #25 is \$866,374.75 for work performed between January 1 and January 31, 2025. Once the City receives the disbursement check from the IEPA the City will release the check to Vissering.

Recommended Council Action:

Approval of Pay Request #25 from Vissering Construction Inc. with direction to send it to the IEPA for approval and disbursement for a total amount of \$866,374.75.

Financial Impact:

See attached memo from Strand Engineering

Attachments:

Memo from Strand Engineering Pay Request #25



Strand Associates, Inc.®
 1170 South Houbolt Road
 Joliet, IL 60431
 (P) 815.744.4200
 www.strand.com

February 7, 2025

Mr. Julius Hansen, Interim Director of Public Works
 City of Crest Hill
 20600 City Center Boulevard
 Crest Hill, IL 60403

Re: Crest Hill West Sewage Treatment Plant Improvements
 Contract 1-2022
 City of Crest Hill, Illinois (City)

Dear Mr. Hansen:

Enclosed are Pay Application No. 25, waivers of lien, certified payroll, American Iron and Steel documentation, and apprenticeship reporting forms for the City's West Sewage Treatment Plant Improvements project. A summary of the Contract status is shown on the enclosed Application for Payment.

For Pay Application No. 25, Vissering Construction Company (Contractor) is requesting a total of \$866,374.75 for the work performed between January 1 and January 31, 2025. Please refer to its breakdown of values in the enclosed pay application. Specifically, this value includes a variety of items such as general conditions; overhead and profit; concrete work at Structure 30 and the HVAC pads of Structure E70; various metal fabrications and handrails; the fiberglass platform in Building D50; installation of overhead doors; select building interior plumbing; and select conduit installation and field wiring. Strand Associates, Inc.® has reviewed the pay application submitted by Contractor and recommends the Application for Payment request in the amount of \$866,374.75.

The current total Contract amount is \$49,460,138.00. There have been eight change orders to date. Total work completed through January 31, 2025, is \$33,716,982.32. A total of \$2,473,006.90 is being held in retainage, in accordance with the Contract Documents.

Sincerely,

STRAND ASSOCIATES, INC.®

Dominic L. Gattone, P.E.

Enclosures

SUMMARY SHEET
(Use with AP2 or AP3)

APPLICATION FOR PAYMENT

ATTN: JULIUS HANSEN, INTERIM PUBLIC WORKS DIRECTOR
OWNER: 20600 CITY CENTER BLVD, CREST HILL,
IL 60403
CONTRACTOR: VISSERING CONSTRUCTION
COMPANY
PROJECT: W. SEWAGE TREATMENT PLANT
IMPROVEMENTS
CONTRACT: 1-2022 (11108.00)
01.31.2025

PAYMENT APPLICATION NO.: 25

CONTRACT AMOUNT	
ORIGINAL CONTRACT AMOUNT	\$50,640,000.00
PLUS: ADDITIONS TO CONTRACT	\$258,286.00
LESS: DEDUCTIONS FROM CONTRACT	\$1,438,148.00
ADJUSTED CONTRACT AMOUNT TO DATE	\$49,460,138.00
WORK PERFORMED	
COST OF WORK COMPLETED	\$33,716,982.32
PLUS MATERIALS STORED (ATTACH SCHEDULE)	\$0.00
NET AMOUNT EARNED TO DATE	\$33,716,982.32
LESS AMOUNT OF RETAINAGE	\$2,473,006.90
SUBTOTAL	\$31,243,975.42
LESS PREVIOUS PAYMENTS	\$30,377,600.67
AMOUNT DUE THIS APPLICATION	\$866,374.75

CONTRACTOR's Certification:

The undersigned CONTRACTOR certifies, to the best of its knowledge, the following: (1) All previous progress payments received from OWNER on account of Work done under the Contract have been applied on account to discharge CONTRACTOR's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to OWNER at time of payment free and clear of all Liens, security interests, and encumbrances (except such as covered by a bond acceptable to OWNER indemnifying OWNER against any such Liens, security interest, or encumbrances); and (3) All Work covered by this Application for Payment is in accordance with the Contract Documents and

VISSERING CONSTRUCTION COMPANY
CONTRACTOR
BY: Tj Matt
(Authorized Signature)
BY: Tony Marzetta, Project Manager
(Print Name)

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

DATED: Feb 7, 2025

STRAND ASSOCIATES, INC @
BY: Dominic G. H. H. H.
(Authorized Signature)
BY: Dominic G. H. H. H.
(Print Name)

Contractor's Application for Payment No.

25

Application Period: 01.01.2025-01.31.2025		Application Date: 01.31.2025	
To (Owner) CITY OF CREST HILL, IL; ATTN: J.HANSEN		From (Contractor):	Via (Engineer):
20600 CITY CENTER BLVD, CREST HILL, IL 60403		VISSERING CONSTRUCTION COMPANY	STRAND ASSOCIATES
Project:		Contract:	
W. SEWAGE TREATMENT PLANT IMPROVEMENTS		GENERAL CONSTRUCTION	
Owner's Contract No.:		Contractor's Project No.: 11108.00	Engineer's Project No.: 1-2022

Application For Payment
Change Order Summary

Approved Change Orders		Deductions	
Number	Additions		
1	\$45,297.00	(\$1,383,338.00)	
2	\$19,757.00		
3	\$9,362.00	(\$16,295.00)	
4	\$45,205.00	(\$1,807.00)	
5	\$26,445.00	(\$16,673.00)	
6	\$56,463.00	(\$20,035.00)	
7			
8	\$55,757.00		
TOTALS		(\$1,438,148.00)	
NET CHANGE BY			(\$1,179,862.00)
CHANGE ORDERS			

1. ORIGINAL CONTRACT PRICE.....	\$ 50,640,000.00
2. Net change by Change Orders.....	\$ (1,179,862.00)
3. Current Contract Price (Line 1 ± 2).....	\$ 49,460,138.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate).....	\$ 33,716,982.32
5. RETAINAGE:	
a. 5% X \$ 49,460,138.00 Work Completed.....	\$ 2,473,006.90
b. 10% X Stored Material.....	\$ -
c. Total Retainage (Line 5a + Line 5b).....	\$ 2,473,006.90
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$ 31,243,975.42
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 30,377,600.67
8. AMOUNT DUE THIS APPLICATION.....	\$ 866,374.75
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above).....	\$ 18,216,162.58

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: 	Date: 2/5/2025
Tony Marzetta, Project Manager	

Payment of: \$	(Line 8 or other - attach explanation of the other amount)
is recommended by:	(Engineer) (Date)
Payment of: \$	(Line 8 or other - attach explanation of the other amount)
is approved by:	(Owner) (Date)
Approved by:	Funding Agency (if applicable) (Date)

Agenda Memo**Public Works Department****City of Crest Hill**

Date:	2/5/2025
Submitter:	Julius Hansen, Interim Public Works Director
Department:	Public Works
Agenda Item:	M.E. Simpson Co., Inc. Contractual Services for Water System Annual Maintenance

Summary:

In the current budget ending April 30, 2025 \$105,000 has been allocated for various water system related maintenance that is completed on an annual basis. To date this work has not been completed as it should have been. Therefore, to allow proper maintenance to be performed in a timely manner this work needs to be accomplished in the current fiscal year. In addition, \$11,900 needs to be approved, that was not budgeted, to fix 6 valves found inoperative in 2022. That work is long overdue, and those 6 valves cannot be used to turn off water in their current condition.

Recommended Council Action:

To approve the budgeted contractual services of M.E. Simpson Co, Inc. to perform a Leak Survey, Meter testing, Valve assessment and Hydrant assessment for \$99,490 and an additional unbudgeted \$11,900 to repair 6 seized valves for a total of \$111,390.

Attachments:

M.E. Simpson Co., Inc. proposal summary and individual proposals for a Seized Valve Release Program, Leak Survey, Meter Testing, Valve Assessment and Hydrant Assessment.

RESOLUTION NO. _____

A RESOLUTION APPROVING THE JANUARY 31, 2025 PROPOSAL FROM M.E. SIMPSON CO., INC. FOR LEAK SURVEY, METER TESTING, VALVE ASSESSMENT, AND HYDRANT ASSESSMENT SERVICES AND THE RELEASE OF SIX FROZEN/SEIZED VALVES IN THE AMOUNT OF \$111,390.00

WHEREAS, the Corporate Authorities of the City of Crest Hill, Will County, Illinois, have the authority to adopt resolutions and to promulgate rules and regulations that pertain to the City's government and affairs and protect the public health, safety, and welfare of its citizens; and

WHEREAS, pursuant to Section 2-2-12 of the Illinois Municipal Code (65 ILCS 5/2-2-12), the City Council possesses the authority to enter into contracts that serve the legitimate corporate purposes of the City; and

WHEREAS, the City of Crest Hill budgeted in its 2024-2025 Public Works Budget at total of \$105,000.00 for Leak Survey, Meter Testing, and Valve Assessment services (which included Hydrant Assessment services; and

WHEREAS, M.E. Simpson Co., Inc. (the "Company"), is a Illinois Corporation that is in the business of performing such services (the "Services"); and

WHEREAS, in addition to the budgeted amounts for Leak Survey, Meter Testing, and Valve Assessment services, the Public Works Department has identified six frozen/seized valves which are in need of release; and

WHEREAS, the Company is also qualified to perform valve release services as required by the City; and

WHEREAS, the City Council desires to engage the Company to provide the Services and the Company is ready, willing, and able to perform the Services for the City; and

WHEREAS, the Company has submitted a January 31, 2025 Proposal in the total amount of \$111,390.00 to perform Leak Survey (\$21,165.00), Meter Testing (\$19,500.00), Valve Assessment (\$17,875.00), Hydrant Assessment (\$40,950.00), and Valve Release (\$11,900.00) services (the "Agreement"), which attached hereto as Exhibit A and incorporated herein; and

WHEREAS, the Company has previously provided correspondence with overviews of the Water Distribution Valve Exercising Program, Water Distribution System Leak Survey, Large Meter Testing, and Seized Valve Release Services, copies of which are attached hereto as Exhibits B, C, D, and E; and

WHEREAS, the City Council has reviewed the Agreement and determined that the conditions, terms, and provisions of the Agreement are fair, reasonable, and acceptable to the City; and

WHEREAS, the City Council has determined that it is in the best interests of the City and its citizens to enter into the Agreement with the Company.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crest Hill, Illinois, pursuant to its statutory authority, as follows:

SECTION 1: PREAMBLE. The City Council hereby finds that all of the recitals contained in the preamble to this Resolution are true, correct and complete and are hereby incorporated by reference hereto and made a part hereof.

SECTION 2: AGREEMENT APPROVED. The City Council hereby finds and declares that the conditions, terms, and provisions of the Agreement (Exhibit A) are fair, reasonable, and acceptable to the City and that the same is hereby approved in form and substance. Therefore, the City Council hereby authorizes and directs the Mayor to execute and deliver, and the Clerk to attest, the Agreement, and further to take any and all other actions, including without limitation the execution and delivery of any and all documents, necessary and appropriate to effectuate the intent of this Resolution, which is to enter into the Agreement with the Company.

SECTION 3: SEVERABILITY. If any section, paragraph, clause or provision of this Resolution is held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any other provision of this Resolution.

SECTION 4: REPEALER. All ordinances, resolutions or orders, or parts thereof, which conflict with the provisions of this Resolution, are to the extent of such conflict hereby repealed.

SECTION 5: EFFECTIVE DATE. This Resolution shall be in full force and effect immediately upon its passage and approval, as provided by law.

[Intentionally Blank]

PASSED THIS 18TH DAY OF FEBRUARY, 2025.

	Aye	Nay	Absent	Abstain
Alderwoman Jennifer Methvin	_____	_____	_____	_____
Alderman Scott Dyke	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

Christine Vershay-Hall, City Clerk

APPROVED THIS 18TH DAY OF FEBRUARY, 2025.

Raymond R. Soliman, Mayor

ATTEST:

Christine Vershay-Hall, City Clerk

EXHIBIT A

EXHIBIT B

EXHIBIT C

EXHIBIT D

EXHIBIT E



January 31, 2025

Mr. Julius Hansen
Acting Director of Water and Waste Water
City of Crest Hill

Below is a summary of each service and the cost that we proposed for the budget ending on April 30th, 2025, and what is in your budget as of our last meeting.

In your budget, you have the following:

1. Leak Survey \$20,000
2. Meter Testing - \$20,000
3. Valve Assessment - \$65,000 (We believe the hydrant funding was accidentally added to this line item)

Your Budget Total: \$105,000.00

Our proposals for the 2024 budget that ends April 30th, 2025 are for the following amounts.

1. Leak Survey - \$21,165.00 (year 1 of the 3-year proposal) 83 Miles to be surveyed.
2. Meters - \$19,500.00 (Year 1 of a 2-year proposal) Estimated 40 meters to be tested.
3. Valves - \$17,875.00 (Year 4 of 5-year proposal) 275 valves to be exercised and assessed
4. Hydrants - \$40,950.00 (Year 1 of a 3-year proposal) 25% Flow tested (325) and 25% maintenance (325), which means 50% (650) of the hydrants will be assessed This will put Crest Hill in ISO compliance. (We believe the past acting director added this money into the valve line item by mistake)

Our Proposal Total: \$99,490.00

The Hydro V technology we will use to attempt to release the 6 frozen/seized valves in your system is not currently on either budget.

Proposal Cost: \$11,900.00

Randy Lusk
Vice President of Innovations & Solutions

3406 Enterprise Avenue
Valparaiso, IN 46383

800.255.1521 P
888.531.2444 F

randy.lusk@mesimpson.com



April 30, 2024

Mr. Mike Eulitz
Interim Director of Public Works
City of Crest Hill
1610 Plainfield Road
Crest Hill, IL 60403

RE: PROPOSAL FOR LARGE METER TESTING

Dear Mr. Eulitz

M.E. Simpson Co., Inc. is pleased to present the City of Crest Hill our proposal for Large Water Meter Evaluation, Testing and Calibration Program. We are honored to be considered for this work and are confident our team will help make the project a success.

M.E. Simpson Co., Inc. is a Professional Services Firm dedicated to developing and providing programs and services designed to maximize peak performance for our clients' water distribution systems. Many of these programs are universally recognized as a part of "Best Management Practices" (BMPs) for utilities. We pride ourselves on delivering solid solutions using the highest quality technical and professional services by way of state-of-the-art technology and a skilled and well-trained staff of professionals. Our highly-educated engineers and technical team are committed to the success of this project. They will be ready at a moment's notice to relieve your staff's burden and ensure a seamless continuation of your services.

Our services were developed and refined to provide utilities with programs that can be customized to meet their needs. From complete "Turn-Key" services to assisting with the development of "in-house" programs for utilities, M.E. Simpson Co., Inc. serves our clients with this ultimate goal: to deliver to the public the implicit faith that "the water is always safe to drink".

Thank you for your consideration and this opportunity to acquaint you with our Large Water Meter Testing and Calibration Services and offer this response. We are committed to exceeding your expectations.

Sincerely,

Carlos A Covarrubias
Regional Manager

Carlos A Covarrubias
Regional Manager

3406 Enterprise Avenue
Valparaiso, IN 46383

800.255.1521 P
888.531.2444 F

carlos@mesimpson.com



January 31, 2025

Mr. Julius Hansen
Acting Director of Water and Waste Water
City of Crest Hill
1610 Plainfield Road
Crest Hill, IL 60403

RE: PROPOSAL FOR A SEIZED VALVE RELEASE SERVICES PROGRAM

Dear Mr. Hansen,

M.E. Simpson Co., Inc. is delighted to present our proposal to City of Crest Hill for a Seized Valve Release Services Program. We feel privileged to be considered for this endeavor and are confident that our team will contribute to the project's success.

As a Professional Services Firm, our primary focus is on developing and delivering programs and services that optimize the performance of our clients' water distribution systems. Many of these programs are recognized globally as Best Management Practices (BMPs) for water and wastewater utilities. We take pride in providing robust solutions by utilizing top-tier technical and professional services, leveraging state-of-the-art technology, and employing a highly skilled and well-trained staff of professionals. Our team of educated engineers and technical experts is fully dedicated to the success of this project and ready to alleviate the distribution system and collection system maintenance burden on your staff, ensuring a seamless continuation of water delivery and collection system services.

Our services have been meticulously developed and refined to cater to utilities' specific needs. Whether offering comprehensive turn-key solutions or assisting in the development of in-house programs for the water/wastewater utility, M.E. Simpson Co., Inc. strives to fulfill one overarching goal: to instill public confidence by ensuring the safety and quality of drinking water.

We sincerely appreciate your consideration and thank you for the opportunity to introduce our seized valve release services through this proposal. We are committed to surpassing your expectations and delivering exceptional results.

Sincerely,

A handwritten signature in black ink, appearing to read 'RL' or 'R. Lusk', written in a cursive style.

Randy Lusk
Vice President of Innovations & Solutions

Randy Lusk
Vice President of Innovations & Solutions

3406 Enterprise Avenue
Valparaiso, IN 46383

800.255.1521 P
888.531.2444 F

RandyL@mesimpson.com



April 30, 2024

Mike Eulitz
Interim Director of Public Works
City of Crest Hill
2090 Oakland Ave
Crest Hill, IL

RE: PROPOSAL FOR A WATER DISTRIBUTION SYSTEM LEAK SURVEY

Dear Mr. Eulitz,

M.E. Simpson Co., Inc. is pleased to present the City of Crest Hill, Illinois our proposal for a Water Distribution System Leak Detection Survey Program. We are honored to be considered for this work and are confident our team will help make the project a success.

M.E. Simpson Co., Inc. is a Professional Services Firm dedicated to developing and providing programs and services designed to maximize peak performance for our clients' water distribution systems. Many of these programs are universally recognized as a part of "Best Management Practices" (BMPs) for utilities. We pride ourselves on delivering solid solutions using the highest quality technical and professional services by way of state-of-the-art technology and a skilled and well-trained staff of professionals. Our highly-educated engineers and technical team are committed to the success of this project. They will be ready at a moment's notice to relieve your staff's burden and ensure a seamless continuation of your services.

Our services were developed and refined to provide utilities with programs that can be customized to meet their needs. From complete "Turn-Key" services to assisting with the development of "in-house" programs for utilities, M.E. Simpson Co., Inc. serves our clients with this ultimate goal: to deliver to the public the implicit faith that "the water is always safe to drink".

Thank you for your consideration and this opportunity to acquaint you with our Water Distribution System Leak Detection Services and offer this response. We are committed to exceeding your expectations.

Sincerely,

A handwritten signature in black ink, appearing to read 'C. Covarrubias', is written over a light blue horizontal line.

Carlos Covarrubias
Regional Manager

Carlos Covarrubias
Regional Manager

3406 Enterprise Avenue
Valparaiso, IN 46383

800.255.1521 P
888.531.2444 F

Carlos.Covarrubias@mesimpson.com



January 26, 2022

Mr. Mark Siefert
Director of Water and Waste Water
City of Crest Hill
1610 Plainfield Road
Crest Hill, IL 60403

RE: PROPOSAL FOR A WATER DISTRIBUTION SYSTEM VALVE EXERCISING PROGRAM

Dear Mr. Siefert,

M.E. Simpson Co., Inc. is pleased to present the City of Crest Hill our proposal for a Water Distribution System Valve Assessment and Exercising Program. We are honored to be considered for this work and are confident our team will help make the project a success.

M.E. Simpson Co., Inc. is a Professional Services Firm dedicated to developing and providing programs and services designed to maximize peak performance for our clients' water distribution systems. Many of these programs are universally recognized as a part of "Best Management Practices" (BMPs) for utilities. We pride ourselves on delivering solid solutions using the highest quality technical and professional services by way of state-of-the-art technology and a skilled and well-trained staff of professionals. Our highly-educated engineers and technical team are committed to the success of this project. They will be ready at a moment's notice to relieve your staff's burden and ensure a seamless continuation of your services.

Our services were developed and refined to provide utilities with programs that can be customized to meet their needs. From complete "Turn-Key" services to assisting with the development of "in-house" programs for utilities, M.E. Simpson Co., Inc. serves our clients with this ultimate goal: to deliver to the public the implicit faith that "the water is always safe to drink".

Thank you for your consideration and this opportunity to acquaint you with our Valve Exercising and Assessment Services and offer this response. We are committed to exceeding your expectations.

Sincerely,

Randy Lusk
Regional Manager

Randy Lusk
Innovations & Solutions Manager

3406 Enterprise Avenue
Valparaiso, IN 46383

800.255.1521 P
888.531.2444 F

Randy.Lusk@mesimpson.com



October 12, 2023

Mr. Mike Eulitz
Interim Director of Public Works
City of Crest Hill
2090 Oakland Avenue
Crest Hill, Illinois 60403

RE: PROPOSAL FOR FIRE HYDRANT MAINTENANCE & FLOW/WATERMAIN CAPACITY TESTING

Dear Mr. Eulitz,

M.E. Simpson Co., Inc. is pleased to present the City of Crest Hill, Illinois our proposal for its Fire Hydrant Maintenance and Flow/Watermain Capacity Testing Program. We are honored to be considered for this work and are confident our team will help make the project a success.

M.E. Simpson Co., Inc. is a Professional Services Firm dedicated to developing and providing programs and services designed to maximize peak performance for our clients' water distribution systems. Many of these programs are universally recognized as a part of "Best Management Practices" (BMPs) for utilities. We pride ourselves on delivering solid solutions using the highest quality technical and professional services by way of state-of-the-art technology and a skilled and well-trained staff of professionals. Our highly educated engineers and technical team are committed to the success of this project. They will be ready at a moment's notice to relieve your staff's burden and ensure a seamless continuation of your services.

Our services were developed and refined to provide utilities with programs that can be customized to meet their needs. From complete "Turn-Key" services to assisting with the development of "in-house" programs for utilities, M.E. Simpson Co., Inc. serves our clients with this ultimate goal: to deliver to the public the implicit faith that "the water is always safe to drink".

Thank you for your consideration and this opportunity to acquaint you with our services and offer this response. We are committed to exceeding your expectations.

Sincerely yours,

A handwritten signature in dark ink, appearing to read 'CC', is written over a light blue circular stamp.

Carlos Covarrubias
Regional Manager

Carlos Covarrubias
Regional Manager

3406 Enterprise Avenue
Valparaiso, IN 46383

800.255.1521 T
888.531.2444 F

Carlos.Covarrubias@mesimpson.com

RESOLUTION NO. _____

**A RESOLUTION FOR PROFESSIONAL SERVICE AGREEMENT FOR DESIGN
SERVICES FOR THE CHURNOVIC AND LIDICE CURVE WIDENING BY AND
BETWEEN THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS AND
CHRISTOPHER B. BURKE ENGINEERING, LTD.**

WHEREAS, the Corporate Authorities of the City of Crest Hill, Will County, Illinois, have the authority to adopt resolutions and to promulgate rules and regulations that pertain to the City's government and affairs and protect the public health and, safety, and welfare of its citizens; and

WHEREAS, pursuant to Section 2-2-12 of the Illinois Municipal Code (65 ILCS 5/2-2-12), the City Council possesses the authority to enter into contracts that serve the legitimate corporate purposes of the City; and

WHEREAS, Christopher B. Burke Engineering, Ltd. (the "COMPANY"), is an entity that is in the business of providing design engineering services, including Preparation of Final Plans, and all collateral work (the "Services"); and

WHEREAS, the City Council desires to engage the Company to provide the Services and the Company is ready, willing to perform the Services for the City; and

WHEREAS, City Staff have negotiated an AGREEMENT FOR Churnovic and Lidice Curve Widening-Design Engineering Services (the "Agreement") with the Company for the purposes of engaging the Company to perform the Services (a copy of the Agreement is attached hereto as Exhibit A and fully incorporated herein); and

WHEREAS, the Staff and City Council has reviewed the Agreement and determined that the conditions, terms, and provisions of the Agreement are fair, reasonable, and acceptable to the City; and

WHEREAS, the City Council has determined that it is in the best interest of the City and its citizens to enter into the Agreement with the Company.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crest Hill, Illinois, pursuant to its statutory authority, as follows:

SECTION 1: PREAMBLE. The City Council hereby finds that all of the recitals contained in the preamble to this Resolution are true, correct and complete and are hereby incorporated by reference hereto and made part hereof.

SECTION 2: AGREEMENT APPROVED. The City Council hereby finds and declares that the conditions, terms, and provisions of this Agreement (Exhibit A) in the amount of \$9,950.00 are fair, reasonable, and acceptable to the City and that the same is hereby approved in form and substance.

Therefore, the City Council hereby authorizes and directs the Mayor to execute and deliver, and the Clerk to attest, the Agreement, and further to take any and all other actions, including without limitation the execution and delivery of any and all documents, necessary and appropriate to effectuate the intent of this Resolution, which is to enter into the Agreement with the Company.

SECTION 3: SEVERABILITY. If any section, paragraph, clause or provisions of this Resolution is held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any other provision of this Resolution.

SECTION 4: REPEALER. All ordinances, resolutions or orders, or parts thereof, which conflict with the provisions of this Resolution, are to the extent of such conflict hereby repealed.

SECTION 5: EFFECTIVE DATE. This Resolution shall be in full force and effect immediately upon its passage and publication according to law.

[Intentionally Blank]

PASSED THIS 10TH DAY FEBRUARY, 2025.

	Aye	Nay	Absent	Abstain
Alderman Scott Dyke	_____	_____	_____	_____
Alderpersion Jennifer Methvin	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderpersion Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

APPROVED THIS 10TH DAY OF FEBRUARY, 2025.

Raymond R. Soliman, Mayor

ATTEST:

Christine Vershay-Hall, City Clerk

EXHIBIT A

=

Agenda Memo**Crest Hill, IL**

Meeting Date:	February 18, 2025
Submitter:	Ronald J Wiedeman
Department:	Engineering
Agenda Item:	Churnovic Ln/Lidice Parkway Additional Truck Route Right of Way.

Summary: The new truck route through the Crest Hill Business Park is being designed and constructed to elevate truck traffic along Division street while providing a new roadway network that will move trucks quickly and easily through the business park.

Staff has worked with the developers of the Midwest Building located just south of Amazon to widen out Lidice Parkway to a 3-lane section and design a curve for southbound Churnovic traffic to eastbound Lidice Parkway that will allow trucks to make this movement without having to come to a complete stop. The curve that has been constructed will require trucks to slow down to 25 MPH, but will not require them to stop thereby decreasing pollution and minimizing travel time.

With the southbound curve now constructed staff has been working with the owners of the Amazon property to acquire additional right of way to construct a curve that will allow trucks going westbound on Lidice Parkway to navigate through the curve to northbound Churnovic the same way as the southbound truck traffic.

The city has completed enough preliminary engineering to determine the right of way required, see attached dedication exhibit, but has not approved final engineering. The owners of the property are currently not agreeing with a donation to the city for this right of way until it sees final engineering plans and can determine the overall impacts to the remaining property due to this acquisition.

Attached is a proposal from Christopher B Burke Engineering to prepare the final engineering for a not to exceed amount of \$9,950.00.

Recommended Council Action: To Approve a Resolution for a professional service agreement for design services for the Churnovic and Lidice curve widening by and between the city of Crest Hill, Will County, Illinois and Christopher B. Burke Engineering Ltd. for a not to exceed of \$9,950.00

Financial Impact:

Funding Source: General Fund

Budgeted Amount: \$433,500.00

Cost: 9,950.00

Total 2025 Budget amount authorized to date including this design fee: \$321,640.00

Attachments:

Resolution-Churnovic and Lidice Curve Widening

CBBEL Crest Hill Churnovic and Lidice Curve Widening.112524



Exhibit A

Item 9.

CHRISTOPHER B. BURKE ENGINEERING, LTD.

16221 W. 159th Street Suite 201 Lockport, Illinois 60441 TEL (815) 770-2850

November 25, 2024

City of Crest Hill
2090 Oakland Avenue
Crest Hill, IL 60403

Attention: Ron Wiedeman, PE – City Engineer

Subject: Professional Engineering Services Proposal for Design Services
Churnovic and Lidice Curve Widening
Crest Hill, Illinois

Dear Mr. Wiedeman:

Christopher B. Burke Engineering, Ltd. (CBBEL) is pleased to provide this proposal for professional design engineering services related to the design of the Churnovic and Lidice Curve Widening project in the City of Crest Hill. Included in this proposal are our Understanding of the Assignment, Scope of Work and Estimated Fee.

UNDERSTANDING OF THE ASSIGNMENT

The scope of this proposal includes roadway design and preparation of engineering drawings for the widening of the existing curve at Churnovic Lane and Lidice Parkway in the Crest Hill Business Park to provide a three-lane cross section and allow for a minimum design speed of 25 mph. We understand that the drawings prepared by CBBEL will be utilized by the City to facilitate construction by a contractor.

SCHEDULE

Assuming the topographic survey for the project area is available by the end of 2024, we anticipate completing the design effort by the end of February 2025.

SCOPE OF WORK

Task 1 – Roadway Design: CBBEL will prepare engineering design drawings consisting of a roadway widening plan, roadway cross sections to detail the proposed improvements, along with a roadway drainage plan to detail the relocation of existing drainage structures necessary to accommodate the proposed improvement. CBBEL's design will develop the geometrics necessary to provide a three-lane cross section and maintain a minimum design speed of 25 mph. Proposed right-of-way and/or easement needs will be identified based on the proposed

design and provided to the City. This task includes relocating the existing Amazon driveway in the vicinity of the curve but excludes modifications to other driveways and assumes that no existing roadway pavement will be reconstructed as part of this project.

CBBEL's design will be submitted to the City for internal and stakeholder review and comment. Upon addressing the City/stakeholder comments, the plans will be finalized and provided to the City for use in engaging a contractor to complete the work. This task assumes one round of City/stakeholder review comments will need to be addressed.

This task excludes preparation of sheets not specifically indicated, project specifications, and bidding assistance.

ESTIMATE OF FEE

We have determined the following fees for each of the tasks described in this proposal.

<u>Task</u>	<u>Fee</u>
Task 1 – Roadway Design	\$ 9,800
Direct Costs	\$ 150

TOTAL NOT-TO-EXCEED FEE: \$ 9,950

We will bill you at the hourly rates specified in the attached Schedule of Charges and establish our contract in accordance with the previously agreed to General Terms and Conditions. We will not exceed the fee without written permission of the client. The General Terms and Conditions are expressly incorporated into and are an integral part of this contract for professional services.

Please sign and return one copy of this agreement as an indication of acceptance and notice to proceed. Please feel free to contact us anytime.

Sincerely,



Michael E. Kerr, PE
President

Encl. Schedule of Charges
Crest Hill General Terms and Conditions

**THIS PROPOSAL, SCHEDULE OF CHARGES AND GENERAL TERMS AND CONDITIONS
ACCEPTED FOR CITY OF CREST HILL:**

BY: _____
TITLE: _____
DATE: _____

**CHRISTOPHER B. BURKE ENGINEERING, LTD.
STANDARD CHARGES FOR PROFESSIONAL SERVICES
EFFECTIVE JANUARY 1, 2024 THROUGH DECEMBER 31, 2024**

<u>Personnel</u>	<u>Charges (\$/Hr)</u>
Engineer VI	275
Engineer V	235
Engineer IV	200
Engineer III	175
Engineer I/II	155
Survey V	240
Survey IV	220
Survey III	200
Survey II	160
Survey I	135
Engineering Technician V	215
Engineering Technician IV	190
Engineering Technician III	140
Engineering Technician I/II	125
CAD Manager	210
CAD II	155
GIS Specialist III	175
Landscape Architect	200
Landscape Designer III	155
Landscape Designer I/II	120
Environmental Resource Specialist V	235
Environmental Resource Specialist IV	190
Environmental Resource Specialist III	150
Environmental Resource Specialist I/II	125
Environmental Resource Technician	140
Business Operations Department	160
Engineering Intern	75
<u>Direct Costs</u>	
Outside Copies, Blueprints, Messenger, Delivery Services, Mileage	Cost + 12%

These rates are in effect until December 31, 2024, at which time they will be subject to change.

CHRISTOPHER B. BURKE ENGINEERING, LTD.
GENERAL TERMS AND CONDITIONS WITH THE CITY OF CREST HILL

1. Relationship Between Engineer and Client: Christopher B. Burke Engineering, Ltd. (Engineer) shall serve as Client's professional engineer consultant in those phases of the Project to which this Agreement applies. This relationship is that of a buyer and seller of professional services and as such the Engineer is an independent contractor in the performance of this Agreement and it is understood that the parties have not entered into any joint venture or partnership with the other. The Engineer shall not be considered to be the agent of the Client. Nothing contained in this Agreement shall create a contractual relationship with a cause of action in favor of a third party against either the Client or Engineer.
Furthermore, causes of action between the parties to this Agreement pertaining to acts of failures to act shall be deemed to have accrued and the applicable statute of limitations shall commence to run not later than the date of substantial completion.

2. Responsibility of the Engineer: Engineer will strive to perform services under this Agreement in accordance with generally accepted and currently recognized engineering practices and principles, and in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, express or implied, and no warranty or guarantee is included or intended in this Agreement, or in any report, opinion, document, or otherwise.
Notwithstanding anything to the contrary which may be contained in this Agreement or any other material incorporated herein by reference, or in any Agreement between the Client and any other party concerning the Project, the Engineer shall not have control or be in charge of and shall not be responsible for the means, methods, techniques, sequences or procedures of construction, or the safety, safety precautions or programs of the Client, the construction contractor, other contractors or subcontractors performing any of the work or providing any of the services on the Project. Nor shall the Engineer be responsible for the acts or omissions of the Client, or for the failure of the Client, any architect, engineer, consultant, contractor or subcontractor to carry out their respective responsibilities in accordance with the Project documents, this Agreement or any other agreement concerning the Project. Any provision which purports to amend this provision shall be without effect unless it contains a reference that the content of this condition is expressly amended for the purposes described in such amendment and is signed by the Engineer.

3. Changes: Client reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments, and Engineer and Client shall negotiate appropriate adjustments acceptable to both parties to accommodate any changes, if commercially possible.

4. Suspension of Services: Client may, at any time, by written order to Engineer (Suspension of Services Order) require Engineer to stop all, or any part, of the services required by this Agreement. Upon receipt of such an order, Engineer shall

immediately comply with its terms and take all reasonable steps to minimize the costs associated with the services affected by such order.

Engineer will not be obligated to provide the same personnel employed prior to suspension, when the services are resumed, in the event that the period of suspension is greater than thirty (30) days.

5. Termination: This Agreement may be terminated by either party upon thirty (30) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. This Agreement may be terminated by Client, under the same terms, whenever Client shall determine that termination is in its best interests. Cost of termination, including salaries, overhead and fee, incurred by Engineer either before or after the termination date shall be reimbursed by Client.
6. Documents Delivered to Client: Drawings, specifications, reports, and any other Project Documents prepared by Engineer in connection with any or all of the services furnished hereunder shall be delivered to the Client for the use of the Client. Engineer shall have the right to retain originals of all Project Documents and drawings for its files. Furthermore, it is understood and agreed that the Project Documents such as, but not limited to reports, calculations, drawings, and specifications prepared for the Project, whether in hard copy or machine-readable form, are instruments of professional service intended for one-time use in the construction of this Project. These Project Documents are and shall remain the property of the Engineer. The Client may retain copies, including copies stored on magnetic tape or disk, for information and reference in connection with the occupancy and use of the Project.

When and if record drawings are to be provided by the Engineer, Client understands that information used in the preparation of record drawings is provided by others and Engineer is not responsible for accuracy, completeness, nor sufficiency of such information. Client also understands that the level of detail illustrated by record drawings will generally be the same as the level of detail illustrated by the design drawing used for project construction. If additional detail is requested by the Client to be included on the record drawings, then the Client understands and agrees that the Engineer will be due additional compensation for additional services.

The Engineer ~~also~~ reserves the right to retain hard copy originals of all Project Documentation delivered to the Client in machine readable form, which originals shall be referred to and shall govern in the event of any inconsistency between the two.

The Client understands that the automated conversion of information and data from the system and format used by the Engineer to an alternate system or format cannot be accomplished without the introduction of inexactitudes, anomalies, and errors. In the event Project Documentation provided to the Client in machine readable form is so converted, the Client agrees to assume all risks associated therewith and, to the fullest extent permitted by law, to hold harmless and indemnify the Engineer from and

against all claims, liabilities, losses, damages, and costs, including but not limited to attorney's fees, arising therefrom or in connection therewith.

The Client recognizes that changes or modifications to the Engineer's instruments of professional service introduced by anyone other than the Engineer may result in adverse consequences which the Engineer can neither predict nor control. Therefore, and in consideration of the Engineer's agreement to deliver its instruments of professional service in machine readable form, the Client agrees, to the fullest extent permitted by law, to hold harmless and indemnify the Engineer from and against all claims, liabilities, losses, damages, and costs, including but not limited to attorney's fees, arising out of or in any way connected with the modification, misinterpretation, misuse, or reuse by others of the machine readable information and data provided by the Engineer under this Agreement. The foregoing indemnification applies, without limitation, to any use of the Project Documentation on other projects, for additions to this Project, or for completion of this Project by others, excepting only such use as may be authorized, in writing, by the Engineer.

7. Reuse of Documents: All Project Documents including but not limited to reports, opinions of probable costs, drawings and specifications furnished by Engineer pursuant to this Agreement are intended for use on the Project only. They cannot be used by Client or others on extensions of the Project or any other project. Any reuse, without specific written verification or adaptation by Engineer, shall be at Client's sole risk, and Client shall indemnify and hold harmless Engineer from all claims, damages, losses, and expenses including attorney's fees arising out of or resulting therefrom.

The Engineer shall have the right to include representations of the design of the Project, including photographs of the exterior and interior, among the Engineer's promotional and professional materials. The Engineer's materials shall not include the Client's confidential and proprietary information if the Client has previously advised the Engineer in writing of the specific information considered by the Client to be confidential and proprietary. For the purposes of this Agreement, the parties acknowledge that such information shall be confidential and proprietary and shall not be used by Engineer for any purpose without Client's written consent.

8. Standard of Practice: The Engineer will strive to conduct services under this agreement in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions as of the date of this Agreement.
9. Compliance With Laws: The Engineer will strive to exercise usual and customary professional care in his/her efforts to comply with those laws, codes, ordinance and regulations which are in effect as of the date of this Agreement.
10. Indemnification: Engineer shall indemnify and hold harmless Client from loss or expense, including reasonable attorney's fees for claims for personal injury (including

death) or property damage to the extent caused by the sole negligent act, error or omission of Engineer.

Client shall indemnify and hold harmless Engineer under this Agreement, from loss or expense, including reasonable attorney's fees, for claims for personal injuries (including death) or property damage arising out of the sole negligent act, error or omission of Client.

In the event of joint or concurrent negligence of Engineer and Client, each shall bear that portion of the loss or expense that its share of the joint or concurrent negligence bears to the total negligence (including that of third parties), which caused the personal injury or property damage.

Engineer shall not be liable for special, incidental or consequential damages, including, but not limited to loss of profits, revenue, use of capital, claims of customers, cost of purchased or replacement power, or for any other loss of any nature, whether based on contract, tort, negligence, strict liability or otherwise, by reasons of the services rendered under this Agreement.

11. Opinions of Probable Cost: Since Engineer has no control over the cost of labor, materials or equipment, or over the Contractor(s) method of determining process, or over competitive bidding or market conditions, his/her opinions of probable Project Construction Cost provided for herein are to be made on the basis of his/her experience and qualifications and represent his/her judgement as a design professional familiar with the construction industry, but Engineer cannot and does not guarantee that proposal, bids or the Construction Cost will not vary from opinions of probable construction cost prepared by him/her. If prior to the Bidding or Negotiating Phase, Client wishes greater accuracy as to the Construction Cost, the Client shall employ an independent cost estimator Consultant for the purpose of obtaining a second construction cost opinion independent from Engineer.
12. Governing Law & Dispute Resolutions: This Agreement shall be governed by and construed in accordance with Articles previously set forth by (Item 9 of) this Agreement, together with the laws of the **State of Illinois**.

The validity, construction and interpretation of this Agreement shall be governed by the laws of the State of Illinois without regard to the conflict of law provisions. The parties hereto irrevocably agree that all actions or proceedings in any way, manner or respect arising out of or from or related to this Agreement shall be only litigated in the Circuit Court, Twelfth Judicial Circuit, Will County, Illinois. Each party hereby consents and submits to personal jurisdiction in the State of Illinois and waives any right such party may have to transfer the venue of any such action of proceeding.

13. Successors and Assigns: The terms of this Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns: provided, however, that neither party shall assign this Agreement in whole or in part without the prior written approval of the other.
14. Waiver of Contract Breach: The waiver of one party of any breach of this Agreement or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this Agreement and shall not be construed to be a waiver of any provision, except for the particular instance.
15. Entire Understanding of Agreement: This Agreement represents and incorporates the entire understanding of the parties hereto, and each party acknowledges that there are no warranties, representations, covenants or understandings of any kind, matter or description whatsoever, made by either party to the other except as expressly set forth herein. Client and the Engineer hereby agree that any purchase orders, invoices, confirmations, acknowledgments, or other similar documents executed or delivered with respect to the subject matter hereof that conflict with the terms of the Agreement shall be null, void and without effect to the extent they conflict with the terms of this Agreement.
16. Amendment: This Agreement shall not be subject to amendment unless another instrument is duly executed by duly authorized representatives of each of the parties and entitled "Amendment of Agreement".
17. Severability of Invalid Provisions: If any provision of the Agreement shall be held to contravene or to be invalid under the laws of any particular state, county or jurisdiction where used, such contravention shall not invalidate the entire Agreement, but it shall be construed as if not containing the particular provisions held to be invalid in the particular state, country or jurisdiction and the rights or obligations of the parties hereto shall be construed and enforced accordingly.
18. Force Majeure: Neither Client nor Engineer shall be liable for any fault or delay caused by any contingency beyond their control including but not limited to acts of God, wars, strikes, walkouts, fires, natural calamities, or demands or requirements of governmental agencies.
19. Subcontracts: Engineer may subcontract portions of the work, but each subcontractor must be approved by Client in writing.
20. Access and Permits: Client shall arrange for Engineer to enter upon public and private property and obtain all necessary approvals and permits required from all governmental authorities having jurisdiction over the Project. Client shall pay costs (including Engineer's employee salaries, overhead and fee) incident to any effort by

Engineer toward assisting Client in such access, permits or approvals, if Engineer perform such services.

21. Designation of Authorized Representative: Each party (to this Agreement) shall designate one or more persons to act with authority in its behalf in respect to appropriate aspects of the Project. The persons designated shall review and respond promptly to all communications received from the other party.
22. Notices: Any notice or designation required to be given to either party hereto shall be in writing, and unless receipt of such notice is expressly required by the terms hereof shall be deemed to be effectively served when deposited in the mail with sufficient first class postage affixed, and addressed to the party to whom such notice is directed at such party's place of business or such other address as either party shall hereafter furnish to the other party by written notice as herein provided.
23. Client's Responsibilities: The Client agrees to provide full information regarding requirements for and about the Project, including a program which shall set forth the Client's objectives, schedule, constraints, criteria, special equipment, systems and site requirements.

The Client agrees to furnish and pay for all legal, accounting and insurance counseling services as may be necessary at any time for the Project, including auditing services which the Client may require to verify the Contractor's Application for Payment or to ascertain how or for what purpose the Contractor has used the money paid by or on behalf of the Client.

The Client agrees to require the Contractor, to the fullest extent permitted by law, to indemnify, hold harmless, and defend the Engineer, its consultants, and the employees and agents of any of them from and against any and all claims, suits, demands, liabilities, losses, damages, and costs ("Losses"), including but not limited to costs of defense, arising in whole or in part out of the negligence of the Contractor, its subcontractors, the officers, employees, agents, and subcontractors of any of them, or anyone for whose acts any of them may be liable, regardless of whether or not such Losses are caused in part by a party indemnified hereunder. Specifically excluded from the foregoing are Losses arising out of the preparation or approval of maps, drawings, opinions, reports, surveys, change orders, designs, or specifications, and the giving of or failure to give directions by the Engineer, its consultants, and the agents and employees of any of them, provided such giving or failure to give is the primary cause of Loss. The Client also agrees to require the Contractor to provide to the Engineer the required certificate of insurance.

The Client further agrees to require the Contractor to name the Engineer, its agents and consultants on the Contractor's policy or policies of comprehensive or commercial general liability insurance. Such insurance shall include products and completed

operations and contractual liability coverages, shall be primary and noncontributing with any insurance maintained by the Engineer or its agents and consultants, and shall provide that the Engineer be given thirty days, unqualified written notice prior to any cancellation thereof.

When Contract Documents prepared under the Scope of Services of this contract require insurance(s) to be provided, obtained and/or otherwise maintained by the Contractor, the Client agrees to be wholly responsible for setting forth any and all such insurance requirements. Furthermore, any document provided for Client review by the Engineer under this Contract related to such insurance(s) shall be considered as sample insurance requirements and not the recommendation of the Engineer. Client agrees to have their own risk management department review any and all insurance requirements for adequacy and to determine specific types of insurance(s) required for the project. Client further agrees that decisions concerning types and amounts of insurance are specific to the project and shall be the product of the Client. As such, any and all insurance requirements made part of Contract Documents prepared by the Engineer are not to be considered the Engineer's recommendation, and the Client shall make the final decision regarding insurance requirements.

25. Information Provided by Others: The Engineer shall indicate to the Client the information needed for rendering of the services of this Agreement. The Client shall provide to the Engineer such information as is available to the Client and the Client's consultants and contractors, and the Engineer shall be entitled to rely upon the accuracy and completeness thereof. The Client recognizes that it is impossible for the Engineer to assure the accuracy, completeness and sufficiency of such information, either because it is impossible to verify, or because of errors or omissions which may have occurred in assembling the information the Client is providing. Accordingly, the Client agrees, to the fullest extent permitted by law, to indemnify and hold the Engineer and the Engineer's subconsultants harmless from any claim, liability or cost (including reasonable attorneys' fees and cost of defense) for injury or loss arising or allegedly arising from errors, omissions or inaccuracies in documents or other information provided by the Client to the Engineer.
26. Payment: Client shall be invoiced once each month for work performed during the preceding period. Payment shall be made by the Client according to the terms and provisions of the Illinois Prompt Payment Act, Engineer will provide to the Client a detailed statement of tasks performed by it and reimbursement for expenses, if any. The maximum interest rate under this Section shall be the amount set forth in the Act.

Collection Costs. In the event legal action is necessary to enforce the payment provisions of this Agreement, the Engineer shall be entitled to collect from the Client any judgement or settlement sums due, reasonable attorneys' fees, court costs and expenses incurred by the Engineer in connection therewith.

Suspension of Services. If the Client fails to make payments when due or otherwise is in breach of this Agreement, the Engineer may suspend performance of services upon five (5) calendar days' notice to the Client. The Engineer shall have no liability whatsoever to the Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by the Client.

27. When construction observation tasks are part of the service to be performed by the Engineer under this Agreement, the Client will include the following clause in the construction contract documents and Client agrees not to modify or delete it:

Kotecki Waiver. Contractor (and any subcontractor into whose subcontract this clause is incorporated) agrees to assume the entire liability for all personal injury claims suffered by its own employees, including without limitation claims under the **Illinois** Structural Work Act, asserted by persons allegedly injured on the Project; waives any limitation of liability defense based upon the Worker's Compensation Act, court interpretations of said Act or otherwise; and to the fullest extent permitted by law, agrees to indemnify and hold harmless and defend Owner and Engineer and their agents, employees and consultants (the "Indemnitees") from and against all such loss, expense, damage or injury, including reasonable attorneys' fees, that the Indemnitees may sustain as a result of such claims, except to the extent that **Illinois** law prohibits indemnity for the Indemnitees' own negligence. The Owner and Engineer are designated and recognized as explicit third-party beneficiaries of the Kotecki Waiver within the general contract and all subcontracts entered into in furtherance of the general contract.

28. **Job Site Safety/Supervision & Construction Observation:** The Engineer shall neither have control over or charge of, nor be responsible for, the construction means, methods, techniques, sequences of procedures, or for safety precautions and programs in connection with the Work since they are solely the Contractor's rights and responsibilities. The Client agrees that the Contractor shall supervise and direct the work efficiently with his/her best skill and attention; and that the Contractor shall be solely responsible for the means, methods, techniques, sequences and procedures of construction and safety at the job site. The Client agrees and warrants that this intent shall be carried out in the Client's contract with the Contractor. The Client further agrees that the Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the work; and that the Contractor shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to all employees on the subject site and all other persons who may be affected thereby. The Engineer shall have no authority to stop the work of the Contractor or the work of any subcontractor on the project.

When construction observation services are included in the Scope of Services, the Engineer shall visit the site at intervals appropriate to the stage of the Contractor's operation, or as otherwise agreed to by the Client and the Engineer to: 1) become generally familiar with and to keep the Client informed about the progress and quality of the Work; 2) to strive to bring to the Client's attention defects and deficiencies in the Work and; 3) to determine in general if the Work is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Engineer shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. If the Client desires more extensive project observation, the Client shall request that such services be provided by the Engineer as Additional and Supplemental Construction Observation Services in accordance with the terms of this Agreement.

The Engineer shall not be responsible for any acts or omissions of the Contractor, subcontractor, any entity performing any portions of the Work, or any agents or employees of any of them. The Engineer does not guarantee the performance of the Contractor and shall not be responsible for the Contractor's failure to perform its Work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations.

When municipal review services are included in the Scope of Services, the Engineer (acting on behalf of the municipality), when acting in good faith in the discharge of its duties, shall not thereby render itself liable personally and is, to the maximum extent permitted by law, relieved from all liability for any damage that may accrue to persons or property by reason of any act or omission in the discharge of its duties. Any suit brought against the Engineer which involve the acts or omissions performed by it in the enforcement of any provisions of the Client's rules, regulation and/or ordinance shall be defended by the Client until final termination of the proceedings. The Engineer shall be entitled to all defenses and municipal immunities that are, or would be, available to the Client.

29. Hazardous Materials/Pollutants: Unless otherwise provided by this Agreement, the Engineer and Engineer's consultants shall have no responsibility for the discovery, presence, handling, removal, or disposal of or exposure of persons to hazardous materials/pollutants in any form at the Project site, including but not limited to mold/mildew, asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic/hazardous/pollutant type substances.

Furthermore, Client understands that the presence of mold/mildew and the like are results of prolonged or repeated exposure to moisture and the lack of corrective action. Client also understands that corrective action is a operation, maintenance and repair activity for which the Engineer is not responsible.



Agenda Memo

Crest Hill, IL

Meeting Date:	February 17, 2025
Submitter:	Ronald J Wiedeman
Department:	Engineering
Agenda Item:	Resolution approving Amendment No 2 to the September 21, 2022 agreement for design and bidding -related services for Well 14 by and between the City of Crest Hill, Will County, Illinois and Strand Associates, Inc. for an amended contract amount of \$137,000.00.

Summary: Staff and Josh Hassert have been in contact with the Department of Corrections (DOC) to acquire permanent and temporary easements for the installation of a new water line required for the city's transition from city wells to the Lake Michigan water supply. This new water supply line will be used to provide water to both the north and south section of the city and is currently scheduled to be constructed during the 2025 construction season.

Coordination began in December 2023 and to date we are not any closer to acquiring these easements. The city currently has two outside funding streams to help pay for this project. One of them is through Will County's American Rescue Fund program is providing \$500,000 for this project. These funds per the agreement will need to be spent before the end of 2025 otherwise the city will lose this funding.

The project schedule currently is to bid this project out is during the winter of 2025 with construction beginning in spring and being completed during the middle of summer of 2025. The schedule has been created so our work of installing this new line is completed before the construction of the Grand Prairie Lake Michigan water supply line which at this time is scheduled to begin in 2026.

For the past year, DOC has been working on how the property will be used due to the closing of the existing Stateville Facility within Crest Hill. This has contributed to why this process is taking this long to resolve. Also, unless the DOC agrees to the acquisition of these easement within the next couple of months the process of completing the execution of the easement's documents could impact our schedule and jeopardize the \$500,000 in funding from the County.

Therefore, staff have reviewed options to keep this project moving forward. Another option is to move the proposed water main to an easement on the south side of Caton Farm Rd instead of the north side. This change will eliminate the request for easements from the DOC and based on preliminary discussion with the property owner along the south side he would be willing to provide this easement to the city on

a timely basis to keep the project moving forward. His only request is the waiving of permit fees for work he will be doing on this same property to clear trees and place fill for city access to an existing utility easement adjacent to the Canadian National railroad. If the City grants the waiving of permit fees he will provide the easement at no cost to the city. He will be completing the permit work in the spring of 2025. If fees are waived, he will still be required to apply for a permit and have work completed to all city standards and details.

The amount of the amendment to cover the work to redesign and prepare easements documents along the south side of Caton Farm Rd. is \$25,000.00, which will increase the total contract amount to \$137,000.00.

Staff is requesting approval of an Amendment to the current approved contract with Strand Associates, Inc. The amendment is being requested to cover out of scope work not originally included in the original agreement to update and revise the current bid documents, permits and prepare a new permanent easement document to be executed.

Recommended Council Action:

Approve Resolution for Amendment No 2 to the September 21, 2022 agreement for design and bidding -related services for Well 14 by and between the City of Crest Hill, Will County, Illinois and Strand Associates, Inc. for an amended contract amount of \$137,000.00.

Financial Impact:

Funding Source: Water Fund

Budgeted Amount: \$1,025,000.00

Cost: \$25,000.00

Total Budget amount obligated in the FY 2025 budget to date including this work: \$989,269.00

Attachments:

Resolution-Amendment 2 to September 21, 2022 Agreement.

Amendment No 2 to the Agreement for Design and Bidding-related Services.pdf

RESOLUTION NO. _____

**A RESOLUTION APPROVING AMENDMENT NO 2 TO THE SEPTEMBER 21, 2022
AGREEMENT FOR DESIGN AND BIDDING-RELATED SERVICES FOR WELL NO 14
BY AND BETWEEN THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS AND
STRAND ASSOCIATES, INC.**

WHEREAS, the Corporate Authorities of the City of Crest Hill, Will County, Illinois, have the authority to adopt resolutions and to promulgate rules and regulations that pertain to the City's government and affairs and protect the public health and, safety, and welfare of its citizens; and

WHEREAS, pursuant to Section 2-2-12 of the Illinois Municipal Code (65 ILCS 5/2-2-12), the City Council possesses the authority to enter into contracts that serve the legitimate corporate purposes of the City; and

WHEREAS, Strand Associates, Inc. (the "COMPANY"), is an entity that is in the business of providing Amended Design Services, to the September 21, 2022 agreement for design and bidding-related services for Well no 14 Improvement (the "Services"); and

WHEREAS, the City Council desires to engage the Company to provide the Services and the Company is ready, willing to perform the Services for the City; and

WHEREAS, City Staff have negotiated an amendment No 2 to the September 21, 2022 agreement for design and bidding-related services for Well no 14 Improvement (the "Agreement") with the Company for the purposes of engaging the Company to perform the Construction Services (a copy of the Agreement is attached hereto as Exhibit A and fully incorporated herein); and

WHEREAS, the Staff and City Council has reviewed the Agreement and determined that the conditions, terms, and provisions of the Agreement are fair, reasonable, and acceptable to the City; and

WHEREAS, the City Council has determined that it is in the best interest of the City and its citizens to enter into the Agreement with the Company.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crest Hill, Illinois, pursuant to its statutory authority, as follows:

SECTION 1: PREAMBLE. The City Council hereby finds that all of the recitals contained in the parable to this Resolution are true, correct and complete and are hereby incorporated by reference hereto and made part hereof.

SECTION 2: AGREEMENT APPROVED. The City Council hereby finds and declares that the conditions, terms, and provisions of this Amended Agreement (Exhibit A) in the amount of \$137,000.00 are fair, reasonable, and acceptable to the City and that the same is hereby approved in

form and substance. Therefore, the City Council hereby authorizes and directs the Mayor to execute and deliver, and the Clerk to attest, the Agreement, and further to take any and all other actions, including without limitation the execution and delivery of any and all documents, necessary and appropriate to effectuate the intent of this Resolution, which is to enter into the Agreement with the Company.

SECTION 3: SEVERABILITY. If any section, paragraph, clause or provisions of this Resolution is held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any other provision of this Resolution.

SECTION 4: REPEALER. All ordinances, resolutions or orders, or parts thereof, which conflict with the provisions of this Resolution, are to the extent of such conflict hereby repealed.

SECTION 5: EFFECTIVE DATE. This Resolution shall be in full force and effect immediately upon its passage and publication according to law.

[Intentionally Blank]

PASSED THIS 17TH DAY FEBRUARY, 2025.

	Aye	Nay	Absent	Abstain
Alderman Scott Dyke	_____	_____	_____	_____
Alderwoman Jennifer Methvin	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

APPROVED THIS 17th DAY OF FEBRUARY 2025.

Raymond R. Soliman, Mayor

ATTEST:

Christine Vershay-Hall, City Clerk

EXHIBIT A



Exhibit A

January 24, 2025

City of Crest Hill
1610 Plainfield Road
Crest Hill, IL 60403

Attention: Honorable Raymond Soliman, Mayor

Re: Amendment No. 2 to the September 21, 2022, Agreement for Design and Bidding-Related Services for Well No. 14

This is Amendment No. 2 to the referenced Agreement.

Under **Scope of Services**, Well No. 14 Raw Water Main Design and Bidding-Related Services, ADD the following:

- “20. Conduct a topographic survey extending across the northern limits of the property known as Lot 1 in the Christofaro Planned Unit Development and Lot 1 in the Monarch Subdivision along the south side of Caton Farm Road. Survey limits shall be south of the previous southern survey limits to a point approximately 20 feet north of the north face of the existing buildings located on the aforementioned parcels.
- 21. Revise final drawings to relocate the water main alignment from the north side of Caton Farm Road to the south side of Caton Farm Road across the northern limits of Lot 1 in the Christofaro Planned Unit Development and Lot 1 in the Monarch Subdivision.
- 22. Prepare an updated OPCC.
- 23. Prepare and submit a revised application for construction permit to the IEPA with the revised water main alignment drawings for review and permitting.
- 24. Prepare permanent and temporary easement plats across the northern limits of Lot 1 in the Christofaro Planned Unit Development and Lot 1 in the Monarch Subdivision.”

Under **Compensation**,

In the second paragraph, CHANGE \$12,000 to “\$37,000” and No. 19 to “No. 24.”

ADD “This Amendment No. 2 increases the total **Compensation** to \$137,000.”

Under **Schedule**, CHANGE April 30, 2025, to “July 31, 2025.”

City of Crest Hill, Illinois
Page 2
January 24, 2025

IN WITNESS WHEREOF the parties hereto have made and executed this Amendment.

ENGINEER:

OWNER:

STRAND ASSOCIATES, INC.[®]

CITY OF CREST HILL

Joseph M. Bunker
Corporate Secretary

Date

Raymond R. Soliman
Mayor

Date



Agenda Memo

Crest Hill, IL

Meeting Date:	February 18, 2025
Submitter:	Ronald J Wiedeman
Department:	Engineering
Agenda Item:	2024-Sidewalk Cutting Program Summaries & 2025 Fiscal Yr.-Sidewalk Cutting Proposed Program

Summary: The 2024 sidewalk cutting program has been completed, see attached Executive Summary for finding and amount of work completed.

The scope of work approved by council for 2024 included the evaluation of the existing sidewalk based on criteria set by the City to determine required repairs. Non-compliance sidewalk identified to be corrected by saw cutting would be completed to bring those sections of sidewalk back into compliance. The project last year included work in Wards 1-4 as outlined below. This work was completed for a cost of \$96,161.00 (field survey and construction).

- Ward 1- Area bounded by Theodore and Burry Circle-5.23 Miles
- Ward 3-Fox Meadow; Crest Estates and Oak Tree Subdivisions-4.11 Miles
- Ward 4-Cambridge Crest-3.17 Miles
- Ward 2-Driveway only in the same area as the pilot program

Per the Executive Summary the following objectives were achieved:

1. 12.48 miles were evaluated in all 4 wards for methods of remediation or repair work required to bring the sidewalk into compliance.
2. Safe Step repaired by saw cut 1,107 sidewalk panels bringing them back into compliance.
3. City staff along with representatives of Safe Step developed a strategic and proactive program establishing a 25 points criteria for defect identification and classification.
4. The field survey was completed and the data collected was imported into an exclusive portal call "Sidewalk Central" where staff reviewed each location and recommendation and signed off on the repair method suggested.
5. The fieldwork documented 37 existing ADA ramps that are not currently compliant with the last regulations and will be included in future concrete flatwork programs to be replaced and brought up to compliance.

6. The result of completing the existing sidewalk evaluation, documentation saved staff an estimated 192 hours and collected 45,656 data points. Costs associated with this work will be discussed below and can be found in the attached executive summary.
7. The cost saving associated with bringing existing sidewalk into compliance with ADA using this method instead of removal and replacement is \$96,161.00 for saw cutting compared to an estimated cost of \$334,180.00 for removal and replacement with new sidewalk.
8. This year's executive summary includes the total work completed in all 4 wards, but also broken down by each ward.
9. This executive summary report is currently posted on the city website under the engineering department.

Feedback with this process continued to be very positive, efficient and saved a significant amount of time and money. The program saved time for staff by not having to perform the field work to evaluate and collect locations, time spent preparing and advertising for bids and then supervising a contractor to get the work completed.

Staff would like to continue with this program in 2025 and fund the program to include \$35,000 of evaluation and \$50,000 in saw cutting paid out of MFT funds. The project this year will include work in Wards 1-4 as outlined below.

- Ward 1-Area bounded by Oakland Ave, Pasadena Ave, Elsie Ave & Center St-1.56 miles
- Ward 2- Area bounded by Theodore, Arbor Ln and Marlboro Dr.-1.68 Miles
- Ward 2-Willow Circle Dr-Included in 1.68 Miles above.
- Ward 3-Area bounded by Cedarwood Dr, Pioneer Rd, Theodore and Ingalls-3.05 Miles
- Ward 3-Caton Crest Subdivision- Included in 3.05 Miles above.
- Ward 4-Area bounded by Grandview, Root St, Weber Rd and Plainfield Rd-4.69 Miles

The evaluation will be conducted using the criteria already determined by the city. Work is scheduled to be conducted in late winter or early spring 2025.

Once the field evaluation is completed and reviewed, staff will come back to the council with a proposal from Safe Step for sidewalk cutting repairs up to \$50,000.00. The sidewalk cutting used by this firm is a proprietary technology executive held by Safe Step, LLC.

Recommended Council Action: A resolution approving an agreement for 2025 sidewalk cutting program-survey by and between the city of Crest Hill, Will County, Illinois and Safe Step, LLC. for a cost of \$35,000.00.

Financial Impact:

Funding Source: MFT

Budgeted Amount: \$85,000-Fiscal Year 2026 MFT Budget

Cost: \$35,000-Survey Only

Attachments:

2024 Crest Hill Executive Summary.pdf

Crest Hill Spring Evaluation Maps

Resolution-2025 Sidewalk Cutting

Updated Proposal Crest Hill 2025 Engineering Evaluation.pdf

RESOLUTION NO. _____

**A RESOLUTION APPROVING AN AGREEMENT FOR 2025 SIDEWALK CUTTING
PROGRAM-CONSTRUCTION BY AND BETWEEN THE CITY OF CREST HILL,
WILL COUNTY, ILLINOIS AND SAFE STEP, LLC**

WHEREAS, the Corporate Authorities of the City of Crest Hill, Will County, Illinois, have the authority to adopt resolutions and to promulgate rules and regulations that pertain to the City's government and affairs and protect the public health and, safety, and welfare of its citizens; and

WHEREAS, pursuant to Section 2-2-12 of the Illinois Municipal Code (65 ILCS 5/2-2-12), the City Council possesses the authority to enter into contracts that serve the legitimate corporate purposes of the City; and

WHEREASECS Safe Step, LLC (the "COMPANY"), is an entity that is in the business of providing Construction Services, to bring non-compliance sidewalk identified during the 2024 survey of the identified location in Ward 1,2,3, and 4 back into compliance. (the "Services"); and

WHEREAS, the City Council desires to engage the Company to provide the Services and the Company is ready, willing to perform the Services for the City; and

WHEREAS, City Staff have negotiated an AGREEMENT for 2025 Sidewalk Cutting Program-Construction (the "Agreement") with the Company for the purposes of engaging the Company to perform the Services (a copy of the Agreement is attached hereto as Exhibit A and fully incorporated herein); and

WHEREAS, the Staff and City Council has reviewed the Agreement and determined that the conditions, terms, and provisions of the Agreement are fair, reasonable, and acceptable to the City; and

WHEREAS, the City Council has determined that it is in the best interest of the City and its citizens to enter into the Agreement with the Company.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crest Hill, Illinois, pursuant to its statutory authority, as follows:

SECTION 1: PREAMBLE. The City Council hereby finds that all of the recitals contained in the parable to this Resolution are true, correct and complete and are hereby incorporated by reference hereto and made part hereof.

SECTION 2: AGREEMENT APPROVED. The City Council hereby finds and declares that the conditions, terms, and provisions of this Agreement (Exhibit A) in the amount of \$35,000.00 are fair, reasonable, and acceptable to the City and that the same is hereby approved in form and substance. Therefore, the City Council hereby authorizes and directs the Mayor to execute and deliver, and the

Clerk to attest, the Agreement, and further to take any and all other actions, including without limitation the execution and delivery of any and all documents, necessary and appropriate to effectuate the intent of this Resolution, which is to enter into the Agreement with the Company.

SECTION 3: SEVERABILITY. If any section, paragraph, clause or provisions of this Resolution is held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any other provision of this Resolution.

SECTION 4: REPEALER. All ordinances, resolutions or orders, or parts thereof, which conflict with the provisions of this Resolution, are to the extent of such conflict hereby repealed.

SECTION 5: EFFECTIVE DATE. This Resolution shall be in full force and effect immediately upon its passage and publication according to law.

[Intentionally Blank]

PASSED THIS 17TH DAY FEBRUAY, 2025.

	Aye	Nay	Absent	Abstain
Alderman Scott Dyke	_____	_____	_____	_____
Alderwoman Jennifer Methvin	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

APPROVED THIS 17TH DAY OF FEBRUARY 2025.

Raymond R. Soliman, Mayor

ATTEST:

Christine Vershay-Hall, City Clerk

EXHIBIT A



Sidewalk Engineering Evaluation Proposal

Presented to: Raymond Soliman
City of Crest Hill
Crest Hill 2025 Engineering Evaluation
Not yet submitted

Philip Sitton • Project Manager • 331.444.4822 • Philip@NoTrippin.com • www.notrippin.com

Introduction

January 23, 2024

Raymond Soliman
City of Crest Hill
20600 City Center Blvd
Crest Hill, Illinois 60403

Raymond,

Thank you for the opportunity to present this proposal for the City of Crest Hill's 2025 sidewalk engineering evaluation.

Review

1. The City of Crest Hill has requested Safe Step LLC evaluate sidewalk segments in Wards 1, 2, 3, and 4.
2. Upon reaching the engineering budget, the evaluation will stop. If all of the priority areas are able to be included prior to reaching the budget, the City of Crest Hill may provide additional sidewalk segments for evaluation.
3. Safe Step LLC will evaluate sidewalks for defects that present a trip hazard and are appropriate for saw-cutting repair based on the identification criteria on page 4.
4. Safe Step LLC will also evaluate sidewalks for defects that are not appropriate for saw-cutting repair and will require alternative repair methods.

Notable Proposal Contents

- Page 2: Execution Strategy
- Page 3: Survey Areas Map
- Page 4: Evaluation Criteria
- Page 7: Proposal Acceptance

Please let me know if you have any questions. We look forward to serving your needs.

Philip Sitton
Project Manager
331.444.4822
Philip@NoTrippin.com

Philip Sitton • Project Manager • 331.444.4822 • Philip@NoTrippin.com • www.notrippin.com

*Information contained in this proposal is proprietary and confidential, and is to be used solely by **City of Crest Hill** personnel in evaluating the project. Copying, unauthorized disclosure, reuse in any form is prohibited.*

Execution Strategy

Based on our discussions, Safe Step will execute the project as follows:

1. Confirm sidewalk evaluation area and defect identification criteria (enclosed)

1. Page 3 of this proposal contains the sidewalk areas and the priority in which they should be evaluated and repaired.
2. Page 4 of this proposal contains the defect identification criteria that will be used to evaluate the sidewalks.

2. Evaluate current sidewalk conditions

1. Safe Step LLC will evaluate the sidewalk locations in priority order until the budget is met.
2. Identified defects will be recorded along with the measurement, address, approximate GPS coordinates, important notes, and a photo of the defect.

3. Deliver evaluation results

1. Following the completion of the evaluation, Safe Step LLC will provide the sidewalk defect data through a proprietary online tool called *Sidewalk Central™*. This data includes locations, descriptions, suggested repair types, and photos of each defect identified.
2. *Sidewalk Central™* allows you to review, make notes, and confirm the preferred repair type for each defect.

4. Perform repairs

1. Upon your review and confirmation of repair locations, we will create a repair proposal. Once approved, we will schedule a timeframe to begin repairing the identified saw-cutting locations.
2. All saw-cutting repairs will be done in accordance with "The Safe Step LLC Approach" outlined on page 5 of this proposal.
3. *Sidewalk Central™* allows you to monitor the saw-cutting in real-time, providing defect completion status as well as repair photos and timestamps for quality assurance.

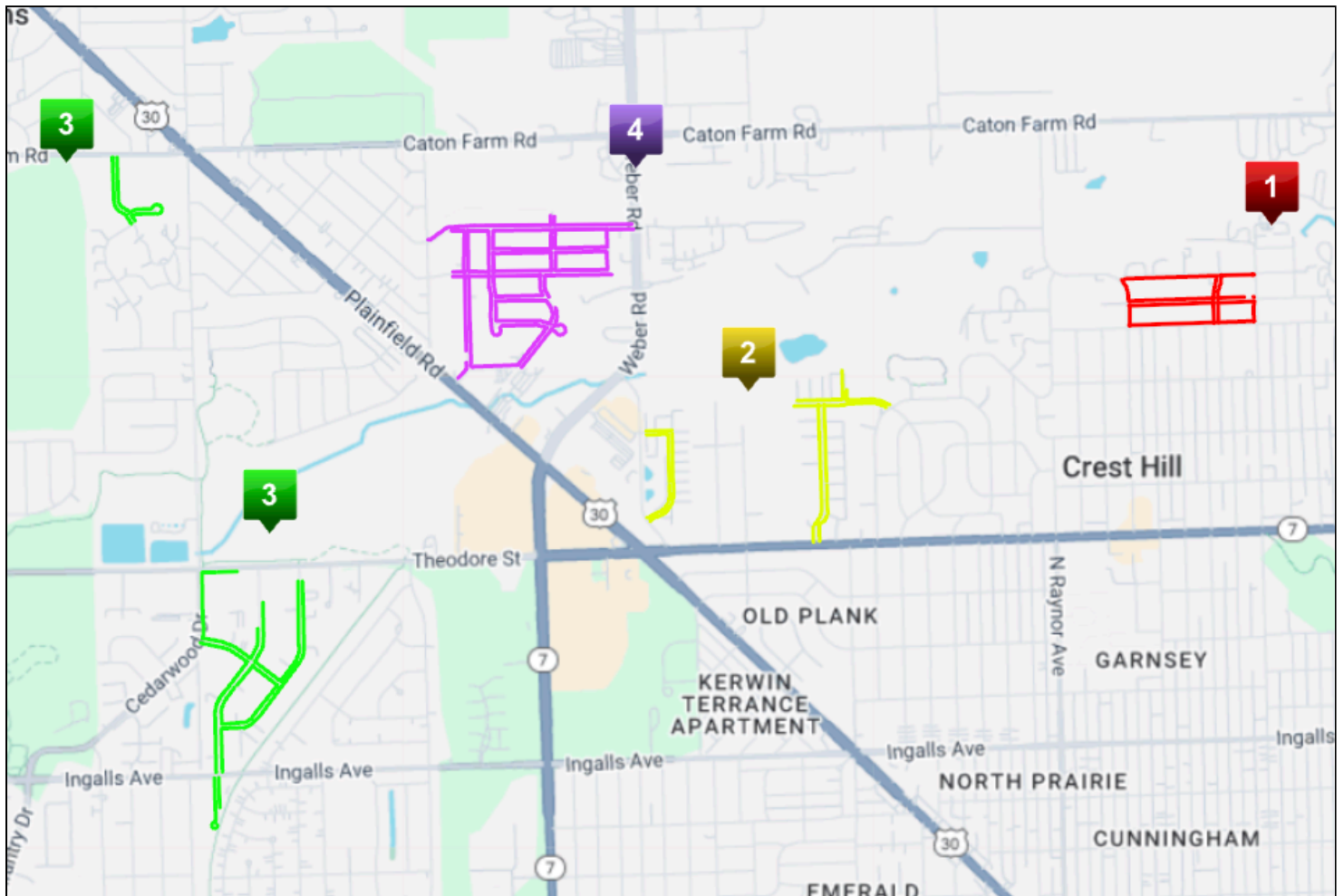
5. Provide documentation

1. At the conclusion of the project, we will provide a final report of saw-cut locations repaired including the displacement measurements, address, approximate GPS coordinates, GIS shape files (if requested) and important notes.

Philip Sitton • Project Manager • 331.444.4822 • Philip@NoTrippin.com • www.notrippin.com

Information contained in this proposal is proprietary and confidential, and is to be used solely by City of Crest Hill personnel in evaluating the project. Copying, unauthorized disclosure, reuse in any form is prohibited.

Survey Areas Map



Map Data: Google

Survey Area

- Ward 1: (1.56 Miles)
- Ward 2: (1.68 Miles)
- Ward 3: (3.05 Miles)
- Ward 4: (4.69 Miles)
- Total Miles: 10.98

Philip Sitton • Project Manager • 331.444.4822 • Philip@NoTrippin.com • www.notrippin.com

*Information contained in this proposal is proprietary and confidential, and is to be used solely by **City of Crest Hill** personnel in evaluating the project. Copying, unauthorized disclosure, reuse in any form is prohibited.*

Sidewalk Evaluation Criteria

Condition			Record for Saw-Cutting	Record for Replacement
Panel Offset:			Y	If greater
Min (1/8s)	4	Max (1/8s) 16		Y
Sharp edge:			Y	N/A
		Height (1/8s) 3		
Prior Grind/Saw-Cut Repairs ¹ :			Y*	
Cutting to sunken panel:			Lift	Y
Waterpooling:			Lift	Y
Caused by tree:			CR	Y
Negative cross-slope:			Y,CR - Severe	Y
Positive cross-slope:			Y,CR - Severe	Y
Contains structural crack ² :			Y	Y
Qty no more than	1	Gap no more than 3/8"		
Displacement is a crack ² :			N	Y
Perpendicular	N	Parallel N		
Panel is spalled ² :			Y	Y
Surface less than	50	Depth no more than 1"		
Sidewalk joint is decayed ² :			Y	Y
		Width no more than 1"		
Curbing:			CR	CR
On bridge structure:			N	N
Parallel joints:			Y	Y
Min. Height	4	Max Height 16		
Ramps:			Y	Y
At Landing Max Ht	ADA	At street Max Ht ADA		
Top of flowline:			N	Y
Adjacent to asphalt:			CR	Y
Adjacent to pavers:			CR	Y

¹As measured at presenting face; recorded values will be for proper 12:1 repair

²Panels failing this criteria will be recorded for replacement regardless of offset

Philip Sitton • Project Manager • 331.444.4822 • Philip@NoTrippin.com • www.notrippin.com

Information contained in this proposal is proprietary and confidential, and is to be used solely by City of Crest Hill personnel in evaluating the project. Copying, unauthorized disclosure, reuse in any form is prohibited.

Marking/Other

Mark Saw-Cutting	Numbered
DWP - Plastic	\$12/sq ft to install
Mark R&R	Y/N
5" R&R Sq. Ft. Cost	\$16
6" R&R Sq. Ft. Cost	\$18

Use Lifting for sunken & waterpooling panels	Y
Mark Lifting	N
Lifting Sq. Ft. Price	TBD

Scatter Sites

Apply criteria to scatter sites?	Y
Survey only marked?	
Survey entire address?	Driveway
Survey entire block-face?	

Crest Hill Notes:

*Prior Repairs-If presenting exceeds 4
 *Evaluate culverts as traditional sidewalk, not bridges.
 *Client Review any long stretches of depressed curb along sidewalk/

The Safe Step Approach



Specifications

1. Repairs will be tapered to a 1:12 slope ratio and taken to a zero point of differential between adjoining sidewalk panels along the full width of the sidewalk, in accordance with ADA standards.
2. Repairs shall have a smooth and uniform finish with a coefficient of friction meeting OSHA requirements and shall not impact adjoining sidewalks, driveways, landscaping, or other objects within the vicinity of the work.
3. In instances where sidewalk conditions do not permit a 1:12 slope ratio, repairs will be made with the shallowest slope possible for the given sidewalk condition.



Clean-up

1. All saw-cutting will be performed without water-cooling; No slurry will be created eliminating the risk of "tracking" and run-off water contamination.
2. Saw mounted dust abatement systems will be used to minimize airborne dust. Containment systems are designed for fine dust applications.
3. Debris and concrete shall be cleaned from the sidewalk surface as well as surrounding rails, sidewalks, driveways, landscaping, or other objects within the vicinity of the work.



Reporting

1. Upon completion of the project, Safe Step LLC will provide a detailed and audit-able report. This report will include the street address or location, dimensions, and GPS coordinates of each repair made.
2. An invoice for payment will be provided when the projected has been completed. Payment in full is due **30 days** from the date of invoice. Late payments may be subject to a \$30 re-billing fee.



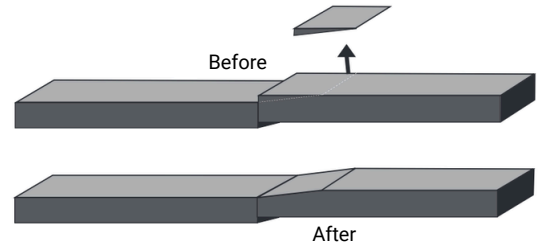
Safety and Insurance

1. Safe Step LLC employees who work directly in slab displacement repair undergo a rigorous training process with emphasis on safe work practices, OSHA-approved personal protection equipment, and quality workmanship. It is not uncommon for our clients to receive unsolicited compliments on our safety practices and the quality of the work performed.
2. Safe Step LLC is fully licensed and insured. Proof of auto, liability, and workers compensation insurance are available upon request.

Philip Sitton • Project Manager • 331.444.4822 • Philip@NoTrippin.com • www.notrippin.com

*Information contained in this proposal is proprietary and confidential, and is to be used solely by **City of Crest Hill** personnel in evaluating the project. Copying, unauthorized disclosure, reuse in any form is prohibited.*

Our Result



Before



After



Philip Sitton • Project Manager • 331.444.4822 • Philip@NoTrippin.com • www.notrippin.com

Information contained in this proposal is proprietary and confidential, and is to be used solely by **City of Crest Hill** personnel in evaluating the project. Copying, unauthorized disclosure, reuse in any form is prohibited.

Proposal Acceptance

Financial Parameters

1. Financial Parameters

1. The total cost of the engineering evaluation and reporting will not exceed **\$35,000.00**.
2. Safe Step LLC will accept full responsibility for any project cost overage, provided that the scope of the project is not altered once the project begins. Any requested change in scope will be fully discussed and approved by the City of Crest Hill prior to the start of the work on the revised area.
3. Invoice terms are net 30 after engineering evaluation has been completed and delivered.

If this proposal is acceptable, please complete and sign below. We will contact you upon receiving this form to schedule your project.

Cost: \$35,000.00

Proposal #: 202091

Due to the ongoing supply chain issues and labor availability, the pricing in this proposal is only valid until **February 28, 2025**.

Billing Contact Name:

Billing Email Address:

PO Number:

Does this project require prevailing wage?:

Approved by:

Date:

Signed:  SIGNATURE
Raymond Soliman

Title:

Client Notes:

Use this form to provide us with any other information we may need to know.

For a valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the above signed hereby agrees to defend, indemnify, and hold contractor harmless with respect to any and all liability whatsoever arising from contractor's activities in attempting to repair concrete sidewalk and other slabs owned by the above signed or within the above signed's dominion and control, and to defend, indemnify, and hold harmless contractor with respect thereto.

Philip Sitton • Project Manager • 331.444.4822 • Philip@NoTrippin.com • www.notrippin.com

*Information contained in this proposal is proprietary and confidential, and is to be used solely by **City of Crest Hill** personnel in evaluating the project. Copying, unauthorized disclosure, reuse in any form is prohibited.*



2024 Sidewalk Program Summary



Presented to:
Ron Wiedeman, City Engineer
City of Crest Hill, IL 2024



Objectives & Results

Your Objectives

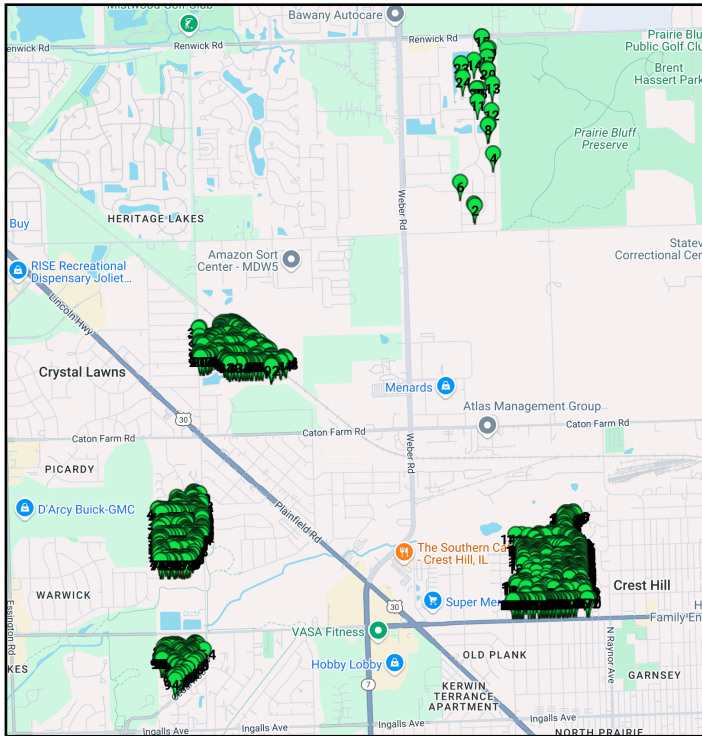
1. Utilize saw-cutting to achieve an increase in the number of panels repaired
 - **Result:** In 2024, the City repaired an extra **1,107** unsafe sidewalk panels using saw-cutting.
 - Including all projects from 2023-2024, City of Crest Hill repaired an extra **1,421** unsafe sidewalk panels.
2. Develop a strategic and proactive program to identify sidewalk defects until budget is reached
 - **Result:** Safe Step LLC consulted with Crest Hill to establish a 25 point criteria for defect identification and classification and confirmed the sidewalk areas/locations to be evaluated.
 - Crest Hill provided **4** wards to evaluate; all **12.48** total sidewalk miles were able to be evaluated for saw-cutting and R&R defects prior to the budget being reached.
 - Crest Hill also requested we repair select hazards omitted from the 2023 evaluation.
3. Obtain accurate documentation for decision-making and record-keeping
 - **Result:** Safe Step LLC provided defect data through their exclusive online portal “**Sidewalk Central**”.
 - City of Crest Hill maintains full control to review and choose preferred repair types for each defect evaluated in the project area.
 - The data included the nearest defect address, defect measurements and photos, a map view of all defects, and other relevant notes; Completed saw-cutting repairs also include a repair photo for quality control and timestamp for record-keeping. Additionally, GIS shape files with customized attributes are available for import to digitally document and monitor sidewalk conditions, repair types and life cycles.
 - The 2024 sidewalk evaluation documented 37 non-ADA ramps that will be appropriated for future replacement.
4. Decrease staff time and costs for sidewalk evaluations, documentation, and project management
 - **Result:** City of Crest Hill saved an estimated **192** engineering and management hours utilizing Safe Step LLC for the sidewalk consultation and reporting of 45,656 data points collected during the sidewalk evaluation.

Other Feedback

1. Ron noted the 2024 sidewalk program went well and he’s interested in continuing in 2025, although the 2025 program will be less aggressive, maintaining current defect criteria.
2. Safe Step LLC will evaluate walkways ahead of the streets resurfacing program moving forward.



Saw-Cutting Repair Locations



The green markers on the map to the left indicate the locations of sidewalk defects repaired in 2024.

Due to the limitations of GPS mobile app technology, the locations shown above should be relied upon as approximate to their actual locations. Map Data: Google

2023-2024 Sidewalk Project Information

Project Year	Offset Criteria	Sidewalk Avg Width	Saw-cut Repairs	Total Cost of Saw-Cutting	Miles Repaired*	Sawcut Cost / Mile	Sq. Ft. Saved	# of Repairs if R&R used	Additional Repairs Using Safe Step	R&R Sq. Ft. Price
2023	1/2" - 2"	4.99	376	\$33,078	7.60	\$4,352	11,061	62	314	\$18.00
2024	1/2" - 2"	4.55	1299	\$96,161	12.48	\$7,705	36,202	192	1,107	\$18.00
2023-2024		4.8	1,675	\$129,240	20.08	\$6,436	47,263	254	1,421	

*Sidewalk miles repaired are based on survey of sidewalk segments by offset criteria - scatter sites mileage not determined

2023-2024 Sidewalk R&R Information

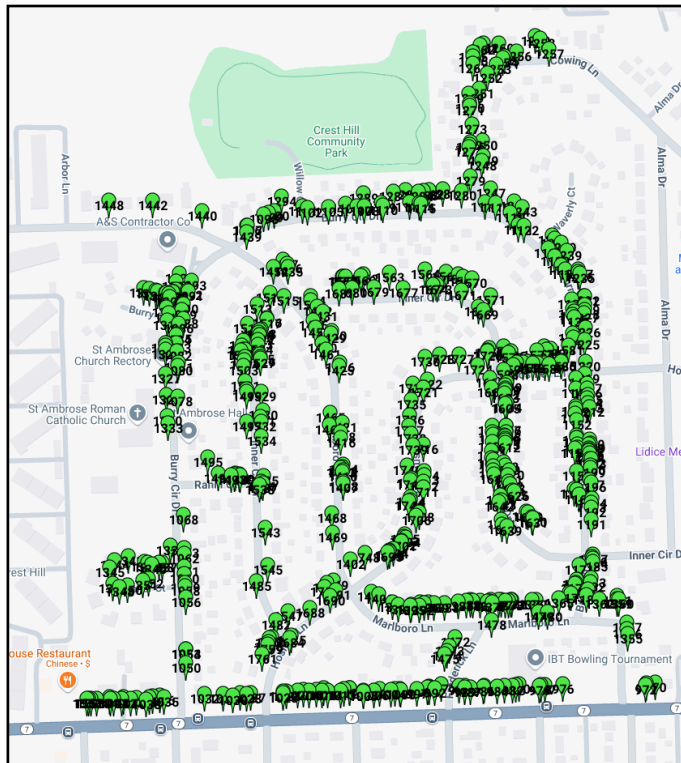
Project Year	4 Inch SqFt	4 Inch Est. Cost	6 Inch SqFt	6 Inch Est. Cost	Total R&R Cost	R&R Cost Per Mile
2023	4909.51	\$51,550	1,633.2	\$19,598	\$71,148	\$9,361.61
2024	11162.3	\$178,597	8,643.5	\$155,583	\$334,180	\$26,777.23
2023-2024	16,071.81	\$230,147	10,276.70	\$175,181	\$405,328	\$36,138.84

Philip Sitton • Project Manager • (331) 444-4822 • Philip@NoTrippin.com • www.notrippin.com

Information contained in this summary is proprietary and confidential, and is to be used solely by City of Crest Hill personnel in evaluating the project. Copying, unauthorized disclosure, reuse in any form is prohibited.



Ward 1 Saw-Cutting Repair Locations



The green markers on the map to the left indicate the locations of sidewalk defects repaired in 2024.

Ward 1 2024 Sidewalk Project Information

Project Year	Offset Criteria	Sidewalk Avg Width	Saw-cut Repairs	Total Cost of Saw-Cutting	Miles Repaired*	Sawcut Cost / Mile	Sq. Ft. Saved	# of Repairs if R&R used	Additional Repairs Using Safe Step	R&R Sq. Ft. Price
2024	1/2" - 2"	4.2	536	\$33,619	5.08	\$6,618	12,931	77	459	\$18.00
2024		4.2	536	\$33,619	5.08	\$6,618	12,931	77	459	

*Sidewalk miles repaired are based on survey of sidewalk segments by offset criteria - scatter sites mileage not determined

Ward 1 2024 Sidewalk R&R Information

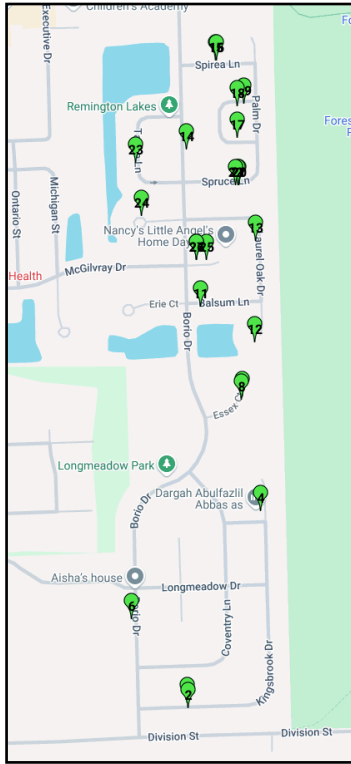
Project Year	4 Inch SqFt	4 Inch Est. Cost	6 Inch SqFt	6 Inch Est. Cost	Total R&R Cost	R&R Cost Per Mile
2024	124	\$1,984	238	\$4,284	\$6,268	\$1,233.86
2024	124	\$1,984	238.00	\$4,284	\$6,268	\$1,233.86

Philip Sitton • Project Manager • (331) 444-4822 • Philip@NoTrippin.com • www.notrippin.com

Information contained in this summary is proprietary and confidential, and is to be used solely by City of Crest Hill personnel in evaluating the project. Copying, unauthorized disclosure, reuse in any form is prohibited.



Ward 2 Saw-Cutting Repair Locations



The green markers on the map to the left indicate the locations of sidewalk defects repaired in 2024.

Ward 2 2023-24 Sidewalk Project Information

Project Year	Offset Criteria	Sidewalk Avg Width	Saw-cut Repairs	Total Cost of Saw-Cutting	Miles Repaired*	Sawcut Cost / Mile	Sq. Ft. Saved	# of Repairs if R&R used	Additional Repairs Using Safe Step	R&R Sq. Ft. Price
2023	1/2" - 2"	4.99	376	\$33,078	7.60	\$4,352	11,061	62	314	\$18.00
2024	1/2" - 2"	4.2	23	\$1,934	Individual Locations requested	N/A	605	4	19	\$18.00
2023-2024		4.6	399	\$35,012	7.60	\$4,607	11,666	67	332	

*Sidewalk miles repaired are based on survey of sidewalk segments by offset criteria - scatter sites mileage not determined

Ward 2 2023-2024 Sidewalk R&R Information

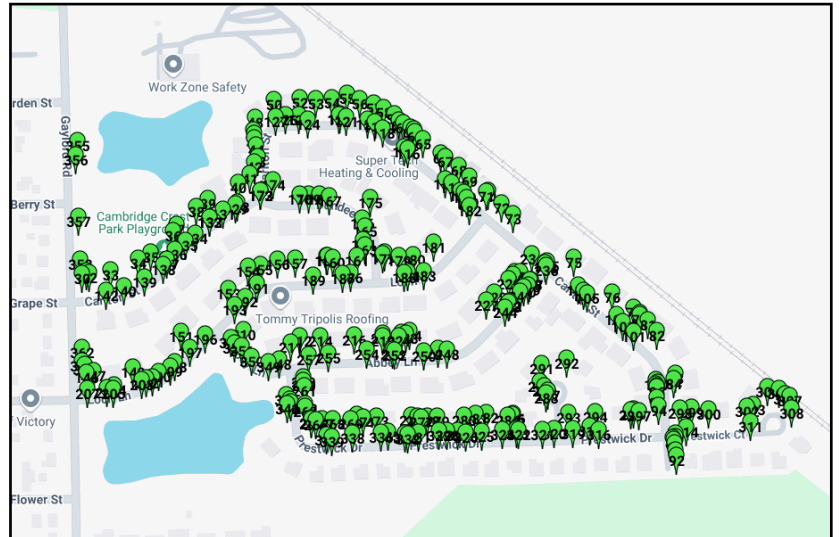
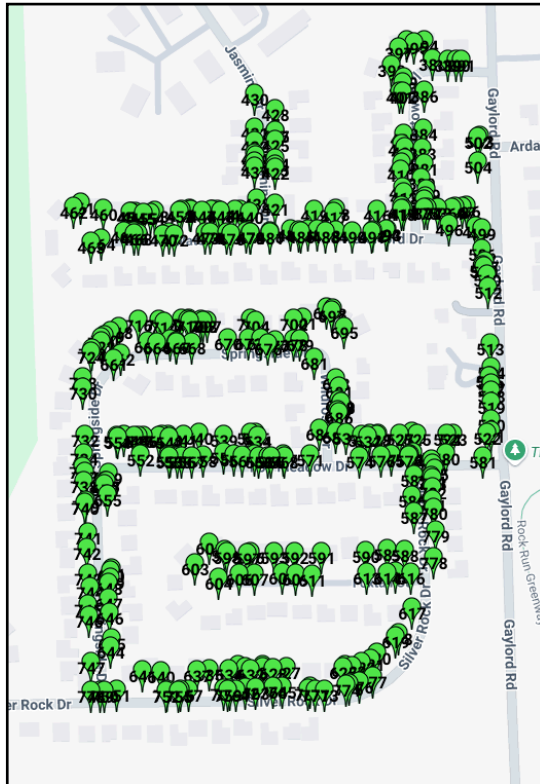
Project Year	4 Inch SqFt	4 Inch Est. Cost	6 Inch SqFt	6 Inch Est. Cost	Total R&R Cost	R&R Cost Per Mile
2023	4909.51	\$51,550	1,633.2	\$19,598	\$71,148	\$9,361.61
2024	124	\$1,984	238	\$4,284	\$6,268	*Individual Locations
2023-2024	5,033.51	\$53,534	1,871.20	\$23,882	\$77,416	\$9,361.61

Philip Sitton • Project Manager • (331) 444-4822 • Philip@NoTrippin.com • www.notrippin.com

Information contained in this summary is proprietary and confidential, and is to be used solely by City of Crest Hill personnel in evaluating the project. Copying, unauthorized disclosure, reuse in any form is prohibited.



Ward 3 Saw-Cutting Repair Locations



The green markers on the map to the above indicate the locations of sidewalk defects repaired in 2024.

Ward 3 2024 Sidewalk Project Information

Project Year	Offset Criteria	Sidewalk Avg Width	Saw-cut Repairs	Total Cost of Saw-Cutting	Miles Repaired*	Sawcut Cost / Mile	Sq. Ft. Saved	# of Repairs if R&R used	Additional Repairs Using Safe Step	R&R Sq. Ft. Price
2024	1/2" - 2"	5	625	\$51,132	6.12	\$8,355	19,314	92	533	\$18.00
2024		5.0	625	\$51,132	6.12	\$8,355	19,314	92	533	

*Sidewalk miles repaired are based on survey of sidewalk segments by offset criteria - scatter sites mileage not determined

Ward 3 2023-2024 Sidewalk R&R Information

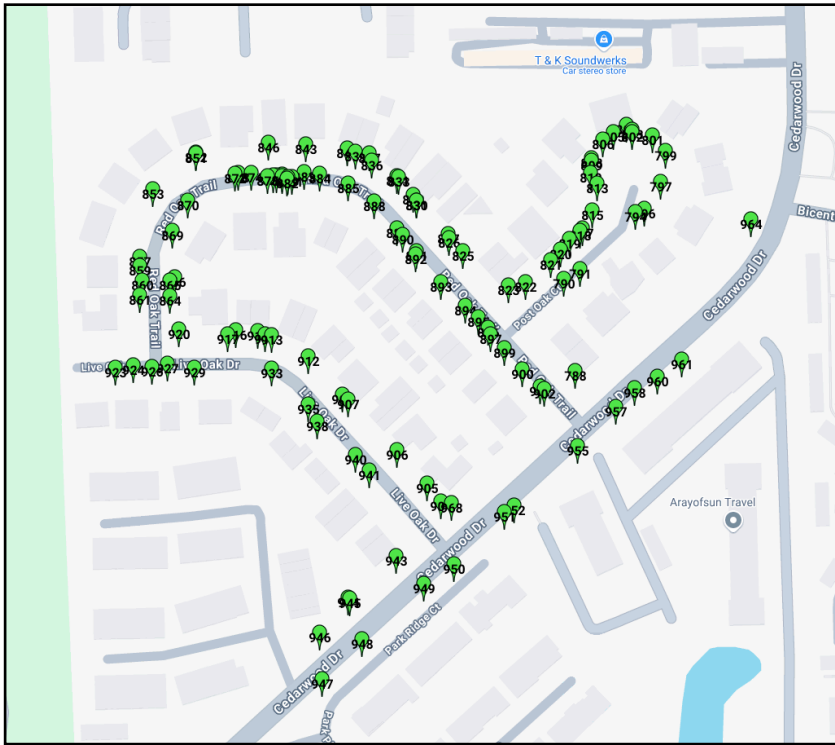
Project Year	4 Inch SqFt	4 Inch Est. Cost	6 Inch SqFt	6 Inch Est. Cost	Total R&R Cost	R&R Cost Per Mile
2024	2260.7	\$36,171	4,872.7	\$87,709	\$123,880	\$20,241.80
2024	2,260.7	\$36,171	4,872.70	\$87,709	\$123,880	\$20,241.80

Philip Sitton • Project Manager • (331) 444-4822 • Philip@NoTrippin.com • www.notrippin.com

Information contained in this summary is proprietary and confidential, and is to be used solely by City of Crest Hill personnel in evaluating the project. Copying, unauthorized disclosure, reuse in any form is prohibited.



Ward 4 Saw-Cutting Repair Locations



The green markers on the map to the left indicate the locations of sidewalk defects repaired in 2024.

Ward 4 2024 Sidewalk Project Information

Project Year	Offset Criteria	Sidewalk Avg Width	Saw-cut Repairs	Total Cost of Saw-Cutting	Miles Repaired*	Sawcut Cost / Mile	Sq. Ft. Saved	# of Repairs if R&R used	Additional Repairs Using Safe Step	R&R Sq. Ft. Price
2024	1/2" - 2"	5	118	\$9,964	1.27	\$7,845	3,353	19	99	\$18.00
2024		5.0	118	\$9,964	1.27	\$7,845	3,353	19	99	

*Sidewalk miles repaired are based on survey of sidewalk segments by offset criteria - scatter sites mileage not determined

Ward 4 2023-2024 Sidewalk R&R Information

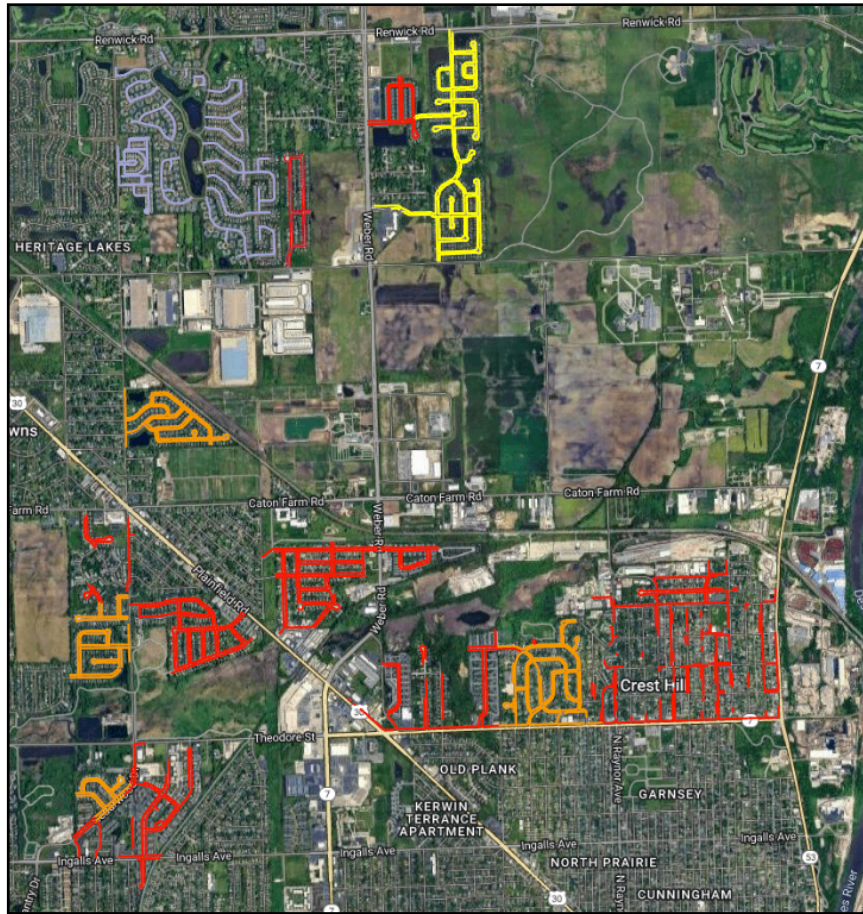
Project Year	4 Inch SqFt	4 Inch Est. Cost	6 Inch SqFt	6 Inch Est. Cost	Total R&R Cost	R&R Cost Per Mile
2024	1347	\$21,552	1,275.5	\$22,959	\$44,511	\$35,048.03
2023-2024	1,347	\$21,552	1,275.50	\$22,959	\$44,511	\$35,048.03

Philip Sitton • Project Manager • (331) 444-4822 • Philip@NoTrippin.com • www.notrippin.com

Information contained in this summary is proprietary and confidential, and is to be used solely by City of Crest Hill personnel in evaluating the project. Copying, unauthorized disclosure, reuse in any form is prohibited.



Sidewalk Repair Program Progress



	2024	12.48 Miles
	2023	7.60 Miles
	Remaining -	28.77 Miles
Total Miles		48.85
	Private	7.62 Miles

Map Data: Google

The map above shows the sidewalk areas that have been completed from 2023 onward.

Red highlighting indicates areas not yet evaluated or repaired. Various colored highlighting indicates the sidewalks that have been evaluated and repaired.

Estimated Sidewalk Infrastructure Value

Estimated Sidewalk Miles	Avg Width	Estimated Sq. Ft Cost	Total Value of Sidewalk
48.85	4.8	\$18.00	\$22,284,979

Life Cycle Progress

Current Budget	Avg Saw-Cut / Mile	Sidewalk Miles To Be Repaired	Years Remaining
\$96,000	\$6,436.00	28.8	2

Philip Sitton • Project Manager • (331) 444-4822 • Philip@NoTrippin.com • www.notrippin.com

Information contained in this summary is proprietary and confidential, and is to be used solely by City of Crest Hill personnel in evaluating the project. Copying, unauthorized disclosure, reuse in any form is prohibited.



Additional Benefits

Crest Hill's engineering time for the sidewalk program can be broken into three major categories:

1. **Evaluation time:** Mapping and verifying sidewalk areas, defining and confirming a 25 point defect evaluation criteria, mobilizing, assessing each sidewalk panel, accurately capturing 26 key data points, photographing and time-stamping each defect, and physically marking sidewalk panels as appropriate.
2. **Data validation time:** Processing and validating data for accuracy, preparing reports for project execution, archiving defect data for record-keeping, and preparing this yearly summary for review and future decision-making.
3. **Project management time:** Verifying contractor's work, communication with contractor, quality assurance checks, interacting with residents, and more. Safe Step LLC's exclusive online portal allows city personnel to maintain control of the project with an easy method to review defects and photos, select preferred repair types, observe project completion, and ensure quality with completed repair photos, minimizing visits to the sidewalks.

Public Support for Safe, Walkable Sidewalks

1. **85.9%** of adults think it important to find a walkable community with safe sidewalks when looking for a new place to live.
2. **87%** of Americans feel that it is important for local governments to achieve ADA compliance and for sidewalks to be accessible for those with disabilities.
3. **84.7%** of adults believe it is important to use local tax dollars toward sidewalks.

Results based on a nationwide survey conducted in April 2019 by Praecones Analytics



Sample Repair Photo: Defect 236 was repaired on 08/09/2024 at 21401 Abbey Ln at 11:06 AM

Completed repair photos and timestamps help ensure repair quality

Philip Sitton • Project Manager • (331) 444-4822 • Philip@NoTrippin.com • www.notrippin.com

Information contained in this summary is proprietary and confidential, and is to be used solely by City of Crest Hill personnel in evaluating the project. Copying, unauthorized disclosure, reuse in any form is prohibited.

Report Criteria:

Detail report type printed

[Report]. Check Issue Date = 02/01/2025,02/19/2025

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
67	American Pu	000870232	ANNUAL MEMBERSHI	02/04/2025	245.00	245.00	23745	02/19/2025	125	01035341
Total 67:					245.00	245.00				
68	American Wa	SO201026-3	RENEWAL MEMBERSH	11/26/2024	87.00	87.00	23746	02/19/2025	125	07065341
		SO201027-3	RENEWAL MEMBERSH	11/26/2024	87.00	87.00	23746	02/19/2025	125	07085341
		SO210787-3	RENEWAL MEMBERSH	01/11/2025	87.00	87.00	23746	02/19/2025	125	07065341
		SO211594-3	RENEWAL MEMBERSH	01/11/2025	87.00	87.00	23746	02/19/2025	125	07065341
Total 68:					348.00	348.00				
82	Vestis	6030376189	UNIFORMS FOR STP	01/29/2025	30.05	30.05	23829	02/19/2025	125	07085344
		6030376189	UNIFORMS FOR WATE	01/29/2025	19.46	19.46	23829	02/19/2025	125	07065344
		6030376211	UNIFORMS FOR FLEE	01/29/2025	17.03	17.03	23829	02/19/2025	125	01075300
		6030376211	UNIFORMS FOR STRE	01/29/2025	65.98	65.98	23829	02/19/2025	125	01035344
		6030376211	MATS FOR PUBLIC WO	01/29/2025	28.29	28.29	23829	02/19/2025	125	01045400
		6030376211	UNIFORMS FOR BUILD	01/29/2025	12.08	12.08	23829	02/19/2025	125	01045344
		6030376211	UNIFORMS FOR WATE	01/29/2025	9.90	9.90	23829	02/19/2025	125	07065344
		6030378676	UNIFORMS FOR STP	02/05/2025	29.66	29.66	23829	02/19/2025	125	07085344
		6030378676	UNIFORMS FOR WATE	02/05/2025	22.21	22.21	23829	02/19/2025	125	07065344
		6030378708	UNIFORMS FOR FLEE	02/05/2025	14.43	14.43	23829	02/19/2025	125	01035344
		6030378708	UNIFORMS FOR STRE	02/05/2025	59.68	59.68	23829	02/19/2025	125	01035344
		6030378708	ROLL TOWELS FOR G	02/05/2025	8.72	8.72	23829	02/19/2025	125	01045400
		6030378708	UNIFORMS FOR BUILD	02/05/2025	10.83	10.83	23829	02/19/2025	125	01045344
Total 82:					328.32	328.32				
92	Associated T	39750	EMERGENCY LEAK LO	01/31/2025	1,024.00	1,024.00	23747	02/19/2025	125	07065430
		39763	EMERGENCY LEAK LO	01/31/2025	1,024.00	1,024.00	23747	02/19/2025	125	07065430
Total 92:					2,048.00	2,048.00				
112	Accurate Em	AUR2302406	EMPLOYMENT SCREE	02/01/2025	177.93	177.93	23739	02/19/2025	125	01125300
Total 112:					177.93	177.93				
171	Brent Hasser	1004	CONSULTNG SERVICE	01/31/2025	2,500.00	2,500.00	23750	02/19/2025	125	01105300
Total 171:					2,500.00	2,500.00				
187	Christopher	198737	CH BUSINESSS PARK	02/04/2025	2,910.00	2,910.00	23753	02/19/2025	125	01035330
		198738	DESIGN-MCGILVERY A	02/04/2025	1,060.00	1,060.00	23753	02/19/2025	125	05005330
		198739	DESIGN HILLCREST W	02/04/2025	4,337.50	4,337.50	23753	02/19/2025	125	12007602
		198740	2025 ROADWAY-DESIG	02/04/2025	5,697.10	5,697.10	23753	02/19/2025	125	35005330
		198741	CH BUSINESSS PARK	02/04/2025	8,000.00	8,000.00	23753	02/19/2025	125	01035330
		198742	PARKROSE-PROFESSI	02/04/2025	7,860.00	7,860.00	23753	02/19/2025	125	12007620
		198743	WILCOX CONSTRUCTI	02/04/2025	1,120.00	1,120.00	23753	02/19/2025	125	13007640
Total 187:					30,984.60	30,984.60				
215	Carus Corpor	SLS 1011895	POLYMER	02/06/2025	16,652.00	16,652.00	23751	02/19/2025	125	07085421

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Total 215:					16,652.00	16,652.00				
224	CDS Office T	INV1673778	FLEET- UNIT # 946 RE	02/07/2025	560.16	560.16	23752	02/19/2025	125	01075400
Total 224:					560.16	560.16				
285	Cintas Fire P	0F94737075	ANNUAL ALARM SYST	01/23/2025	1,670.84	1,670.84	23754	02/19/2025	125	01045300
		0F94740235	SPRINKLER INSPECTI	02/05/2025	567.68	567.68	23754	02/19/2025	125	01045360
Total 285:					2,238.52	2,238.52				
296	Ed Clark	Training -Me	MEAL EXPENSES-CLA	01/24/2025	14.49	14.49	23772	02/19/2025	125	01025343
Total 296:					14.49	14.49				
320	ComEd 9282	January 2025	ELECTRIC - VALVE STA	01/28/2025	26.87	26.87	23759	02/19/2025	125	07065353
Total 320:					26.87	26.87				
323	ComEd 2717	January 2025	ELECTRIC 1306-1/2 HA	01/28/2025	31.20	31.20	23756	02/19/2025	125	07075353
Total 323:					31.20	31.20				
324	ComEd 5197	January 2025	ELECTRIC - 0 ROOT B	01/28/2025	31.20	31.20	23758	02/19/2025	125	07075353
Total 324:					31.20	31.20				
334	ComEd 3357	January 2025	STREET LIGHTS ON E	01/24/2025	290.90	290.90	23757	02/19/2025	125	01035351
Total 334:					290.90	290.90				
403	Action Truck	002A116525	FLEET- UNIT #102 FRO	02/11/2025	59.96	59.96	23740	02/19/2025	125	01075400
		002A116525	FLEET- UNIT #102 FRO	02/11/2025	44.07	44.07	23740	02/19/2025	125	01075410
Total 403:					104.03	104.03				
451	Dynegy 1266	January 2025	WELL 4 ELECTRIC	02/01/2025	3,026.13	3,026.13	23767	02/19/2025	125	07065353
Total 451:					3,026.13	3,026.13				
452	Dynegy 6760	January 2025	EAST PLANT ELECTRI	02/01/2025	12,936.62	12,936.62	23771	02/19/2025	125	07085353
Total 452:					12,936.62	12,936.62				
453	Dynegy 6635	January 2025	WEST PLANT ELECTRI	02/01/2025	15,118.66	15,118.66	23770	02/19/2025	125	07085353
Total 453:					15,118.66	15,118.66				
454	Dynegy 0817	January 2025	WELL 11 ELECTRIC	02/01/2025	3,319.53	3,319.53	23765	02/19/2025	125	07065353
Total 454:					3,319.53	3,319.53				
455	Dynegy 0098	January 2025	WELL 10 ELECTRIC	02/01/2025	4,234.73	4,234.73	23763	02/19/2025	125	07065353
Total 455:					4,234.73	4,234.73				

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
457	Dynegy 6385	January 2025	WELLS 9 AND 12 ELEC	02/01/2025	877.07	877.07	23769	02/19/2025	125	07065353
Total 457:					877.07	877.07				
458	Dynegy 0906	January 2025	WELL 7 ELECTRIC	02/01/2025	2,676.55	2,676.55	23766	02/19/2025	125	07065353
Total 458:					2,676.55	2,676.55				
459	Dynegy 1656	January 2025	WELL 8 ELECTRIC	02/01/2025	3,374.88	3,374.88	23768	02/19/2025	125	07065353
Total 459:					3,374.88	3,374.88				
461	Dynegy 0425	January 2025	WELL 1 ELECTRIC	02/01/2025	3,570.21	3,570.21	23764	02/19/2025	125	07065353
Total 461:					3,570.21	3,570.21				
518	Experian	6000019768	EXPERIAN	02/02/2025	25.00	25.00	23774	02/19/2025	125	01025310
Total 518:					25.00	25.00				
526	FedEx	8-761-06381	2024 SANITARY SEWE	02/05/2025	69.44	69.44	23775	02/19/2025	125	07075330
Total 526:					69.44	69.44				
583	Gasvoda & A	INV25SVC00	FLOW METER REPAIR	01/28/2025	548.50	548.50	23777	02/19/2025	125	07085366
Total 583:					548.50	548.50				
640	Hawkins Inc	6970311	WATER CHEMICALS	01/13/2025	3,177.91	3,177.91	23779	02/19/2025	125	07065421
		6976255	WATER CHEMICALS	01/28/2025	13,281.55	13,281.55	23779	02/19/2025	125	07065421
Total 640:					16,459.46	16,459.46				
649	Jason Heiss	Gas Reimbur	TRAVEL EXPENSE-FU	12/17/2024	42.35	42.35	23783	02/19/2025	125	01025342
		ILEAS Traini	MEAL REIMBURSMEN	12/06/2024	15.00	15.00	23783	02/19/2025	125	01025343
Total 649:					57.35	57.35				
650	Helm Incorpo	INVH46572	FLEET FORD IDS VEHI	02/07/2025	800.00	800.00	23780	02/19/2025	125	01065301
Total 650:					800.00	800.00				
664	Highland Plu	7420	FURNISHED LABOR A	01/26/2025	580.13	580.13	23781	02/19/2025	125	07065430
Total 664:					580.13	580.13				
749	Illinois Munici	Dues 2025	ILLINOIS MUNICIPAL R	01/24/2025	1,750.00	1,750.00	23782	02/19/2025	125	01115345
Total 749:					1,750.00	1,750.00				
796	JCM Uniform	808481.1	MISC. ITEMS	01/29/2025	460.00	460.00	23784	02/19/2025	125	01025344
		810114	SINGLE GOLD STAR	02/04/2025	9.95	9.95	23784	02/19/2025	125	01025344
Total 796:					469.95	469.95				
914	Low Voltage	33603	LOW VOLTAGE SOLUT	02/06/2025	3,850.00	3,850.00	23786	02/19/2025	125	01065301

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Total 914:					3,850.00	3,850.00				
956	McMaster Ca	40390747	FLEET- PETERBILT HE	02/06/2025	140.91	140.91	23788	02/19/2025	125	01075400
Total 956:					140.91	140.91				
958	Meade, Inc.	711588	TRAFFIC SIGNAL MAIN	01/31/2025	216.74	216.74	23789	02/19/2025	125	01035300
		711588	TRAFFIC SIGNAL MAIN	01/31/2025	216.74	216.74	23789	02/19/2025	125	01035300
		711588	TRAFFIC SIGNAL MAIN	01/31/2025	216.74	216.74	23789	02/19/2025	125	01035300
Total 958:					650.22	650.22				
961	Menards	83636	PW SUPPLIES	01/30/2025	59.73	59.73	23790	02/19/2025	125	01035400
		83644	BUILDING MAINTENAN	01/30/2025	64.34	64.34	23790	02/19/2025	125	01045400
		83670	BUILDING MAINTENAN	01/31/2025	607.60	607.60	23790	02/19/2025	125	01045400
		83785	BUILDING MAINTENAN	02/03/2025	101.81	101.81	23790	02/19/2025	125	01045400
Total 961:					833.48	833.48				
970	Metropolitan	2024-48	2024-2025 MEMBER C	12/31/2024	920.66	920.66	23791	02/19/2025	125	01015345
Total 970:					920.66	920.66				
973	Microbac Lab	C25000255	QUARTERLY LAND AP	01/13/2025	773.00	773.00	23793	02/19/2025	125	07085306
Total 973:					773.00	773.00				
991	MOE Fringe	March 2025	MARCH 2025	01/31/2025	6,536.20	6,536.20	427	02/01/2025	125	01034200
		March 2025	MARCH 2025	01/31/2025	5,942.00	5,942.00	427	02/01/2025	125	01074200
		March 2025	MARCH 2025	01/31/2025	2,376.80	2,376.80	427	02/01/2025	125	01114200
		March 2025	MARCH 2025	01/31/2025	1,485.50	1,485.50	427	02/01/2025	125	01124200
		March 2025	MARCH 2025	01/31/2025	3,862.30	3,862.30	427	02/01/2025	125	07064200
		March 2025	MARCH 2025	01/31/2025	1,188.40	1,188.40	427	02/01/2025	125	07074200
		March 2025	MARCH 2025	01/31/2025	3,268.10	3,268.10	427	02/01/2025	125	07084200
		March 2025	MARCH 2025	01/31/2025	5,050.70	5,050.70	427	02/01/2025	125	07094200
		March 2025	MARCH 2025	01/31/2025	2,337.60	2,337.60	427	02/01/2025	125	01034200
		March 2025	MARCH 2025	01/31/2025	487.00	487.00	427	02/01/2025	125	01124200
		March 2025	MARCH 2025	01/31/2025	974.00	974.00	427	02/01/2025	125	07064200
		March 2025	MARCH 2025	01/31/2025	1,168.80	1,168.80	427	02/01/2025	125	07074200
		March 2025	MARCH 2025	01/31/2025	1,168.80	1,168.80	427	02/01/2025	125	07084200
		March 2025	MARCH 2025	01/31/2025	1,655.80	1,655.80	427	02/01/2025	125	07094200
		March 2025	MARCH 2025	01/31/2025	974.00	974.00	427	02/01/2025	125	01164200
		March 2025	MARCH 2025	01/31/2025	1,948.00	1,948.00	427	02/01/2025	125	01024200
		March 2025	MARCH 2025	01/31/2025	3,896.00	3,896.00	427	02/01/2025	125	01044200
		March 2025	MARCH 2025	01/31/2025	974.00	974.00	427	02/01/2025	125	01124200
		March 2025	MARCH 2025	01/31/2025	1,948.00	1,948.00	427	02/01/2025	125	01164200
		March 2025	MARCH 2025	01/31/2025	1,461.00	1,461.00	427	02/01/2025	125	07074200
		March 2025	MARCH 2025	01/31/2025	779.20	779.20	427	02/01/2025	125	07084200
		March 2025	MARCH 2025	01/31/2025	4,480.40	4,480.40	427	02/01/2025	125	01034200
		March 2025	MARCH 2025	01/31/2025	1,655.80	1,655.80	427	02/01/2025	125	07064200
		March 2025	MARCH 2025	01/31/2025	2,337.60	2,337.60	427	02/01/2025	125	07094200
Total 991:					57,956.00	57,956.00				
1017	DACRA Adju	DT 2025-01-	DACRA MONTHLY SER	01/31/2025	1,250.00	1,250.00	23760	02/19/2025	125	01025310
		DT 2025-01-	DACRA MONTHLY SER	01/31/2025	1,250.00	1,250.00	23760	02/19/2025	125	01165300

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Total 1017:					2,500.00	2,500.00				
1059	Nicor 39-52-5	January 2025	WELL #10 NICOR	02/06/2025	62.14	62.14	23800	02/19/2025	125	07065350
Total 1059:					62.14	62.14				
1060	Nicor 56-57-8	January 2025	WELL #9/12 NICOR	02/03/2025	251.11	251.11	23801	02/19/2025	125	07065350
Total 1060:					251.11	251.11				
1062	Nicor 89-13-6	January 2025	WELL #11 NICOR GAS	02/03/2025	265.59	265.59	23802	02/19/2025	125	07065350
Total 1062:					265.59	265.59				
1063	Nicor 24-66-3	January 2025	LIFT STATION NICOR	02/03/2025	54.20	54.20	23799	02/19/2025	125	07075350
Total 1063:					54.20	54.20				
1065	Nicor 95-25-4	Janaury 2025	WELL #1 NICOR	01/31/2025	156.85	156.85	23804	02/19/2025	125	07065350
Total 1065:					156.85	156.85				
1066	Nicor 08-01-5	January 2025	WELL #7 NICOR GAS	01/31/2025	441.69	441.69	23795	02/19/2025	125	07065350
Total 1066:					441.69	441.69				
1067	Nicor 89-80-1	January 2025	EAST PLANT NICOR	01/31/2025	1,355.59	1,355.59	23803	02/19/2025	125	07085350
Total 1067:					1,355.59	1,355.59				
1084	Oestreich Sal	244510	FACILITIES- EAST PLA	01/30/2025	48.00	48.00	23805	02/19/2025	125	01045400
Total 1084:					48.00	48.00				
1116	Altorfer Indus	P58C005458	FLEET- CATERPILLAR	01/29/2025	350.80	350.80	23743	02/19/2025	125	01075410
Total 1116:					350.80	350.80				
1195	Quill LLC	42519244	YELLOW PRINTER TO	01/22/2025	125.99	125.99	23808	02/19/2025	125	01165401
Total 1195:					125.99	125.99				
1222	Reliance Sta	February 202	RELIANCE STD 02-202	02/01/2025	280.00	280.00	23811	02/19/2025	125	01001016
Total 1222:					280.00	280.00				
1243	Ray OHerron	2391376	UNIFORM EQUIPMENT	01/29/2025	94.00	94.00	23809	02/19/2025	125	01025344
		2393640	UNIFORM EQUIPMENT	02/10/2025	168.00	168.00	23809	02/19/2025	125	01025344
Total 1243:					262.00	262.00				
1281	Secretary of	#902 March	FLEET- REGISTRATIO	02/01/2025	151.00	151.00	23813	02/19/2025	125	01025310
		#912 March	FLEET- REGISTRATIO	02/01/2025	151.00	151.00	23813	02/19/2025	125	01025310
Total 1281:					302.00	302.00				

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
1283	SEECO Con	19765	CONSTRUCTION MAT	01/27/2025	2,316.00	2,316.00	23814	02/19/2025	125	35007512
Total 1283:					2,316.00	2,316.00				
1295	Shaw Media	0125100852	GRAND PRAIRIE IEPA	01/31/2025	196.46	196.46	23815	02/19/2025	125	07065332
		0125100852	CREST HILL PAGE	01/31/2025	460.00	460.00	23815	02/19/2025	125	01105321
Total 1295:					656.46	656.46				
1326	Ray Soliman	February 202	MONTHLY GAS MILEA	02/03/2025	50.00	50.00	23810	02/19/2025	125	01015342
Total 1326:					50.00	50.00				
1336	Spesia & Tayl	823630	GENERAL CORPORAT	01/23/2025	11,094.00	11,094.00	23816	02/19/2025	125	01105302
Total 1336:					11,094.00	11,094.00				
1373	Strand Assoc	0220335	LAKE MICHIGAN DEM	01/14/2025	2,663.68	2,663.68	23818	02/19/2025	125	07065332
		0220337	GPWC - EASTERN & W	01/14/2025	67,850.00	67,850.00	23818	02/19/2025	125	12007602
		0220339	CHEMICAL FEED SYST	01/14/2025	3,476.52	3,476.52	23818	02/19/2025	125	07065332
		0220529	CIPP WM REHABILITAT	01/14/2025	11,138.65	11,138.65	23818	02/19/2025	125	12007602
Total 1373:					85,128.85	85,128.85				
1377	Standard Tru	1030531	FLEET- UNIT #46 HYD	02/06/2025	138.38	138.38	23817	02/19/2025	125	01075400
Total 1377:					138.38	138.38				
1379	Suburban La	GA4000939	DRINKING WATER LAB	01/30/2025	2,325.00	2,325.00	23819	02/19/2025	125	07065306
		GA5000137	DRINKING WATER LAB	12/01/2024	525.00	525.00	23819	02/19/2025	125	07065306
		GA5000138	DRINKING WATER LAB	12/01/2024	154.00	154.00	23819	02/19/2025	125	07065306
		GA5000866	WEST AND EAST NP	01/01/2025	1,021.75	1,021.75	23819	02/19/2025	125	07085306
Total 1379:					4,025.75	4,025.75				
1392	SWAHM	February 202	SWAHM 02-2025	02/01/2025	88,897.20	88,897.20	428	02/01/2025	125	01002438
Total 1392:					88,897.20	88,897.20				
1432	Ron Tirapelli	658701	FLEET- POLICE B PILL	02/04/2025	203.94	203.94	23812	02/19/2025	125	01075400
		658794	FLEET- UNIT # 932 WH	02/06/2025	637.58	637.58	23812	02/19/2025	125	01075400
Total 1432:					841.52	841.52				
1502	Underground	071358	WATERMAIN REPAIR	01/28/2025	2,653.00	2,653.00	23824	02/19/2025	125	07065430
Total 1502:					2,653.00	2,653.00				
1521	USABlueBoo	INV0060389	EFFLUENT PUMP	01/07/2025	585.00	585.00	23825	02/19/2025	125	07085366
Total 1521:					585.00	585.00				
1548	Verizon Wirel	6104288666	MONTHLY STATEMENT	01/23/2025	1,250.43	1,250.43	23827	02/19/2025	125	01065350
Total 1548:					1,250.43	1,250.43				
1549	Verizon Wirel	6104973476	VERIZON WIRELESS S	02/01/2025	2,326.40	2,326.40	23828	02/19/2025	125	07065350

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Total 1549:					2,326.40	2,326.40				
1589	Wescom	20250306	WESCOM DISPATCH S	02/01/2025	23,335.42	23,335.42	23831	02/19/2025	125	01025307
Total 1589:					23,335.42	23,335.42				
1605	Will County R	Clerks Office	MUNICIPAL LIENS/REL	02/03/2025	334.00	334.00	23832	02/19/2025	125	01115325
	Finance Janu	WILL COUNTY CLERK		02/03/2025	832.00	832.00	23832	02/19/2025	125	01115325
Total 1605:					1,166.00	1,166.00				
1632	Warehouse D	5862968-0	LATERAL DESK COMP	02/07/2025	634.00	634.00	23830	02/19/2025	125	01165401
Total 1632:					634.00	634.00				
1638	Wunderlich D	208139	DOOR REPAIRS ESTP	01/24/2025	576.96	576.96	23833	02/19/2025	125	07085366
Total 1638:					576.96	576.96				
1694	Nicor 13-03-7	January 2025	PW NICOR	01/31/2025	1,395.29	1,395.29	23796	02/19/2025	125	01035351
Total 1694:					1,395.29	1,395.29				
1724	T-Mobile US	9594727409	TOWER DUMP-AREA D	02/07/2025	150.00	150.00	23823	02/19/2025	125	01025310
Total 1724:					150.00	150.00				
1738	The Cop Fire	218378	VEST COVER-ZAMUDI	11/19/2024	275.00	275.00	23821	02/19/2025	125	01025344
Total 1738:					275.00	275.00				
1749	AEP Energy	3013134305	STREET LIGHTS - 1 TH	01/31/2025	16,674.27	16,674.27	23741	02/19/2025	125	01035351
Total 1749:					16,674.27	16,674.27				
1766	The Conserv	13494	WINTER BEST PRACTI	02/04/2025	85.00	85.00	23820	02/19/2025	125	01035341
Total 1766:					85.00	85.00				
1879	Nicor 24-47-6	January 2025	NICOR MONTHLY STAT	02/06/2025	744.98	744.98	23798	02/19/2025	125	01105350
Total 1879:					744.98	744.98				
1880	Nicor 17-28-8	January 2025	POLICE DEPARTMENT	02/06/2025	765.65	765.65	23797	02/19/2025	125	01105350
Total 1880:					765.65	765.65				
1914	AT&T 831-00	6280798902	ETHERNET NETWORK	02/07/2025	1,310.67	1,310.67	23749	02/19/2025	125	01065350
		CM#6280798	ETHERNET NETWORK	02/07/2025	951.89-	951.89-	23749	02/19/2025	125	01065350
Total 1914:					358.78	358.78				
1924	V3 Companie	11224517	CIRCLE AND GREEN C	01/09/2025	3,578.68	3,578.68	23826	02/19/2025	125	12007620
		11224518	INNERCIRCLE WATER	01/09/2025	17,200.75	17,200.75	23826	02/19/2025	125	12007602
		11224519	DIVISION PROFESSIO	01/09/2025	12,321.09	12,321.09	23826	02/19/2025	125	35005330

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Total 1924:					33,100.52	33,100.52				
1948	Motorola Sol	8230496624	MOTOROLA Solutio	01/06/2025	641.02	641.02	23794	02/19/2025	125	01065301
		8282041800	MOTOROLA Solutio	12/13/2024	720.00	720.00	23794	02/19/2025	125	01065301
		8282067657	MOTOROLA Solutio	02/01/2025	240.00	240.00	23794	02/19/2025	125	01065301
Total 1948:					1,601.02	1,601.02				
1950	Pure Water P	1955767	WEST PLANT WATER	01/09/2025	47.50	47.50	23807	02/19/2025	125	07085343
		1955767	WATER FOR PW	01/09/2025	65.00	65.00	23807	02/19/2025	125	01035343
		1956334	PAPER STATEMENT F	01/29/2025	3.00	3.00	23807	02/19/2025	125	01105401
Total 1950:					115.50	115.50				
1953	Amazon Capi	11L3-DKTQ-	JANITORIAL SUPPLIES	01/30/2025	151.33	151.33	23744	02/19/2025	125	01045400
		19CC-QXV6	MOP BUCKET	01/31/2025	50.00	50.00	23744	02/19/2025	125	01045400
		19CC-QXV6	LAMINATING SHEETS	01/31/2025	24.77	24.77	23744	02/19/2025	125	01035401
		1C3C-PNKN	SOAP	01/31/2025	15.64	15.64	23744	02/19/2025	125	01045400
		1FDN-16C6-	ENVELOPES - W-2S	02/05/2025	104.93	104.93	23744	02/19/2025	125	01165401
		1HQ4-C3V9-	LANYARDS	01/28/2025	21.98	21.98	23744	02/19/2025	125	01027500
		1J4P-9DC4-	PAPER FOR ECON. DE	01/29/2025	63.79	63.79	23744	02/19/2025	125	01165401
		1K96-MRNC	LABELS	02/06/2025	26.69	26.69	23744	02/19/2025	125	01035401
		1QV7-X9RH	FILE FOLDERS	01/28/2025	36.34	36.34	23744	02/19/2025	125	01027500
		14TC-MNVX-	COPY PAPER	01/27/2025	86.20	86.20	23744	02/19/2025	125	01027500
		14TC-MNVX-	FLEET- DUMP TRUCK	01/28/2025	49.71	49.71	23744	02/19/2025	125	01075400
		16DN-RJL1-	JANITORIAL SUPPLIES	02/04/2025	81.30	81.30	23744	02/19/2025	125	01045400
		1D99-W77J-	JANITORIAL SUPPLIES	01/28/2025	90.54	90.54	23744	02/19/2025	125	01045400
		1F6P-P6NR-	FLEET- DUMP TRUCK	01/28/2025	14.98	14.98	23744	02/19/2025	125	01075400
		1HGH-JWM3	FLEET- REPLACEMEN	02/04/2025	60.34	60.34	23744	02/19/2025	125	01075400
		1HN4-FDXV-	INK STAMP	02/07/2025	21.89	21.89	23744	02/19/2025	125	01125401
		1HN4-FDXV-	CLEANING DUSTER S	02/07/2025	16.40	16.40	23744	02/19/2025	125	01125401
		1HY1-J6YP-	BATTERIES FOR FACIL	01/28/2025	125.94	125.94	23744	02/19/2025	125	01065301
		1KKT-4JM7-	FEBREEZE - BATHRO	01/27/2025	9.99	9.99	23744	02/19/2025	125	01105401
		1KKT-4JM7-	POSTAGE SEALER	01/27/2025	29.76	29.76	23744	02/19/2025	125	01105401
		1KKT-4JM7-	PURELL	01/27/2025	15.68	15.68	23744	02/19/2025	125	01115401
		1KKT-4JM7-	HEADPHONES	01/27/2025	13.99	13.99	23744	02/19/2025	125	01115401
		1KKT-4JM7-	BOOT TRAY	01/27/2025	13.47	13.47	23744	02/19/2025	125	01105401
		1VK9-H7YT-	COFFEE	01/30/2025	48.00	48.00	23744	02/19/2025	125	01165401
		1VPG-LP6P-	INK STAMP	01/01/2025	11.87	11.87	23744	02/19/2025	125	01125401
		1X6N-KTWC-	IPHONE ACCESSORIE	02/03/2025	14.99	14.99	23744	02/19/2025	125	01027500
Total 1953:					1,200.52	1,200.52				
1977	AIS Inc	91316	MONTHLY SERVICES	02/06/2025	15,377.00	15,377.00	23742	02/19/2025	125	01065301
Total 1977:					15,377.00	15,377.00				
2043	Donald E. Mo	January 2025	DONALD E MORRIS R	01/31/2025	930.00	930.00	23762	02/19/2025	125	01165300
Total 2043:					930.00	930.00				
2073	David Strahl	47	TEMP HR	01/31/2025	3,961.90	3,961.90	23761	02/19/2025	125	01105300
Total 2073:					3,961.90	3,961.90				
2074	MGT Impact	MGT36241	TEMPORARY EMPLOY	12/12/2024	8,820.00	8,820.00	23792	02/19/2025	125	01105300

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
		MGT36432	HOURS WORKED FOR	01/30/2025	21,280.00	21,280.00	23792	02/19/2025	125	01105300
		MGT36494	HOURS FOR JULIUS H	01/30/2025	19,778.00	19,778.00	23792	02/19/2025	125	01105300
Total 2074:					49,878.00	49,878.00				
2091	Lenny's Gas	4992	FLEET- JANUARY 2025	02/07/2025	88.00	88.00	23776	02/19/2025	125	01075400
Total 2091:					88.00	88.00				
2128	Civic System	INV-02254	SEMI ANNUAL HOSTIN	01/01/2025	16,059.00	16,059.00	23755	02/19/2025	125	11007303
Total 2128:					16,059.00	16,059.00				
2130	JustFOIA Inc	PS21216	JUSTFOIA	01/09/2025	185.00	185.00	23785	02/19/2025	125	01065301
Total 2130:					185.00	185.00				
2141	Thomas Burn	Gas Reimbur	GAS-BURNS (ACADEM	01/31/2025	84.05	84.05	23822	02/19/2025	125	01015342
		Gas Reimbur	GAS-BURNS (ACADEM	02/07/2025	83.05	83.05	23822	02/19/2025	125	01015342
Total 2141:					167.10	167.10				
2144	Patrick Ainsw	Economic De	REIMBURSEMENT FOR	02/03/2025	84.61	84.61	23806	02/19/2025	125	01105342
Total 2144:					84.61	84.61				
2145	Glenn Gehrke	W-2 Envelop	W-2 ENVELOPES	01/29/2025	14.56	14.56	23778	02/19/2025	125	01125401
Total 2145:					14.56	14.56				
2146	AT&T	546612	AT&T SEARCH	01/21/2025	195.00	195.00	23748	02/19/2025	125	01025310
Total 2146:					195.00	195.00				
2147	Edward Clem	Clothing Rei	FY 25 CLOTHING REIM	02/03/2025	98.11	98.11	23773	02/19/2025	125	01034107
Total 2147:					98.11	98.11				
2148	Lyons Electri	31318	LED FIXTURE REPAIR	01/31/2025	434.00	434.00	23787	02/19/2025	125	07085366
Total 2148:					434.00	434.00				
Grand Totals:					567,669.84	567,669.84				

Report Criteria:

Detail report type printed

[Report].Check Issue Date = 02/01/2025,02/19/2025