

Regular City Council Meeting Crest Hill, IL January 06, 2025 7:00 PM Council Chambers 20600 City Center Boulevard, Crest Hill, IL 60403

Agenda

Opening of Meeting:

Pledge of Allegiance

Roll Call

Minutes:

- 1. Approve the Minutes from the Work Session Meeting Held on December 9, 2024
- 2. Approve the Minutes from the Regular Meeting Held on December 16, 2024

City Attorney:

City Administrator:

3. Approve a Resolution Amending the Crest Hill Employee Handbook by Adding Section 9.8 Camera/Recording Devices in the Workplace

Public Works Department:

<u>4.</u> Approval of Pay Request #24 from Vissering Construction Inc. with Direction to Send it to the IEPA for Approval and Disbursement for a Total Amount of \$1,003,207.98

City Engineer:

Community Development:

Police Department:

Mayor's Report:

City Clerk's Report:

City Treasurer's Report:

The Agenda for each regular meeting and special meeting (except a meeting held in the event of a bona fide emergency, rescheduled regular meeting, or any reconvened meeting) shall be posted at the City Hall and at the location where the meeting is to be held at least forty-eight (48) hours in advance of the holding of the meeting. The City Council shall also post on its website the agenda for any regular or special meetings. The City Council may modify its agenda for any regular or special meetings. The City Council may modify its agenda before or at the meeting for which public notice is given, provided that, in no event may the City Council act upon any matters which are not posted on the agenda at least forty-eight (48) hours in advance of the holding of the meeting.

- 5. Approval of the List of Bills Issued through January 7, 2025, in the Amount of \$627,774.77
- 6. Regular and Overtime Payroll from December 2, 2024 to December 15, 2024 in the Amount of \$282,226.76
- 7. Additional Regular and Overtime Payroll from December 16, 2024 to December 29, 2024 in the Amount of \$277,643.91
- 8. Additional Payroll for Kim Linden Retro Pay in the Amount of \$866.40

Unfinished Business:

New Business:

Committee/Liaison Reports:

City Council Comments:

Public Comment:

Executive Session: If Called by Council for a Good Cause

9. 5ILCS 120/2 (c)(11): Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probate or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting

Adjourn:

MINUTES OF THE WORK SESSION CITY COUNCIL OF CREST HILL WILL COUNTY, ILLINOIS December 9, 2024

The December 9, 2024, City Council work session was called to order by Mayor Raymond R. Soliman at 7:00 p.m. in the Council Chambers, 20600 City Center Blvd. Crest Hill, Will County, Illinois.

The following Council members were present: Mayor Raymond Soliman, City Clerk Christine Vershay-Hall, City Treasurer Glen Conklin, Alderman Scott Dyke, Alderwoman Jennifer Methvin, Alderman Darrell Jefferson, Alderwoman Claudia Gazal, Alderperson Tina Oberlin, Alderman Mark Cipiti, Alderman Nate Albert.

Also Present were: Interim Administrator Tony Graff, Police Chief Ed Clark, Deputy Chief Jason Opiola, Deputy Chief Ryan Dobczyk, Interim Public Works Director Julius Hansen, Interim Human Resource Manager Dave Strahl, City Attorney Mike Stiff.

Absent were: Alderman Joe Kubal, City Engineer Ron Wiedeman, Finance Director Glenn Gehrke, Interim Community Development Director Ron Mentzer, Building Commissioner Don Seeman.

Mayor Soliman commented that he received a call from Alderman Kubal, and he is excused from the meeting.

TOPIC: Request to Explore the Development of a School Resource Officer Program Police Chief Ed Clark commented that the Police Department has been considering this program for a while. There are two schools in town and a private school, as well. A School Resource Officer (SRO) Program is a common position in law enforcement.

This would be a partnership with the School Districts and after talking to them they were receptive, but they must go to their Boards and talk to them, as well.

Alderperson Oberlin asked when the Officer is at the school, will they be doing more than walking around the hallways. Chief Clark stated that they would be involved and merge the D.A.R.E. Program and teach, as well.

SRO works with the department on active shooter training, planning, and operating procedures and improves communication between the Police Department and the school. With an officer at the school, they will have more knowledge of the school, the layout and where the children and staff would be at any given time. There will always be communication between students, staff, and parents to help prevent potential violence before it occurs.

We want our officer to be a positive role model for the students and be part of the community.

The administration of discipline will remain the sole discretion of the school, and the school has full control over internal discipline issues. Police action will be a last resort and only for protection of the students, staff and parents.

An SRO will need to go through the Illinois Law Enforcement Training and Standards Board course, and this will be updated annually and have constant continued training.

The concept is to split the cost of the Officer's salary and benefits in three ways. Chief Clark commented that a rough amount of 150,000.00 is the starting point (split three ways = 50,000.00).

Alderperson Oberlin thanked the Chief for bringing this to the Council, she feels this is a marvelous idea. She commented that the earlier the officer has a relationship with children is better. This would allow the children to see the officers as good and helpful people and may stop a child from being mischievous.

Alderwoman Methvin commented that being a mother of a child with special needs she would like to know what training would be given to the officers. Chief Clark commented that the officers have training that is available to them for Autism and special needs and the officers have attended these types of training to have a positive response to those things.

Deputy Chief Ryan Dobczyk commented that the State has implemented in a mandate Crisis Intervention Training and all our Officers are required to meet that mandate and the SRO will have that training and more. He also commented that Will County has a School Safety Task Force with monthly training that an SRO will attend.

Alderwoman Gazal commented that community outreach is important and that is why they started the Meet in the Park and have the Police Department there to interact with the children. She then asked if doing this if the streets would be neglected, and if we have enough police officers to do this.

Chief Clark commented that this will not affect our patrol officers on the streets, and he would not reduce that number. He commented that his intention is to move Officer Outlaw into that role.

Mayor Soliman commented that he is in favor for this program. He also commented that he has gathered from going to the safety course at the schools that you have to be prepared. He then stated that this is beneficial for our community, and he believes it will work.

Chief Clark commented that he will meet with the schools again and start working on the Intergovernmental Agreement and then come back to the Council, but he is hoping to start this in the fall of 2025 school year.

TOPIC: Purchase of a Ford F-350 Pick Up for the Street Division in the Department of Public Works for a Total Amount of \$50,091.00

Interim Public Works Director Julius Hansen commented that they want to replace an existing truck, Unit #33, a 2011 Ford F250 truck with 58,419 miles, hard miles. This truck also has 6474 engine hours, 3,856 idle hours and was used for snow removal in the past. If we were to keep this truck, it has issues that will need to be taken care of, but we would prefer to replace the truck.

Interim Public Works Director Hansen commented that he would like to replace it with an F-350 truck for \$50,091.00. This would be through the Suburban Purchasing Cooperative to ensure we have the lowest price as specified.

It would take three months to get the truck, so it would not be used for winter operations until next year.

Alderman Dyke asked why seasonal help would need an F-350 truck and why not a smaller truck, like a Ford Ranger? Interim Director Hansen replied that you do not need a Commercial Driver's License to drive an F-350 and when all the trucks are being used the seasonal help will need a truck that a non-commercial driver's licensed worker can use and plow with.

Interim Public Works Director Hansen commented that they need to be mobile to do everything that they do in the summer and as winter rolls around, they need to be able to plow, and the F-350 is a heavy-duty truck that can do that.

Alderman Dyke asked what kind of repairs does the truck need? Interim Public Works Director Hansen commented that he was told it needs \$4,000.00 worth of work and if we put that \$4,000.00 into the truck, we will end up paying more since the idling hours are hard on a vehicle. Alderman Dyke asked why there are so many idle hours? Interim Public Works Director Hansen commented that most of the time they are keeping the vehicles warm while the crew is out in the cold element.

Alderman Dyke would like an inventory list of all the vehicle, the years, and the mileage of each vehicle. Interim Public Works Director Hansen passed out an inventory to all the Council members.

Alderperson Oberlin asked if this F-350 will be replacing the truck we have now that does cul-de-sacs, and she was told yes. She then asked if that truck will be utilized this winter. Interim Public Works Director Hansen commented that if it can be repaired, we will use the truck but if not, it will not be useable.

Alderman Cipiti commented that this was not an issue known when the budget was done, so how is this in the budget. He also commented that he agrees with Alderman Dyke to repair it since it is a less of a financial hit.

Interim Administrator Graff commented that when the budget was done \$68,000.00 was put into the budget for vehicle replacement and it was based off Brian's analysis since he knew one of the pickup trucks would need replaced but was not sure which one based on the age and fleet.

Mayor Soliman asked for an informal vote to purchase a Ford F-350.

AYES: Ald. Albert, Oberlin, Gazal, Jefferson, Methvin. NAYES: Ald. Dyke. UNDECIDED: Ald. Cipiti. ABSENT: Ald. Kubal.

<u>TOPIC: Consideration of Cameras in the Workplace Policy – Employee Handbook</u> <u>Addition</u>

Interim Human Resources Manager Dave Strahl commented that he was asked to draft this policy with the Labor Attorney. This is an add to the safety and equipment use area of the personnel handbook and it outlines that audio/video recording devices in the workplace will not be allowed. The city has cameras located around the facilities for safety. It was stated that they will not use recording devices as sole cause of employee discipline consideration. The police will have separate stipulations since they have body cameras.

Interim Manager Strahl commented that the cameras that were put up at the request of an employee and approved by the supervisor at the time, have been removed once they are aware of the situation.

Interim Administrator Graff commented that the Police Department examined the cameras at this department that were installed by an employee. The employee has given control of the cameras to the city and the only ones to have access to those cameras is the Police Department.

Alderwoman Gazal asked what the purpose of these cameras was, who allowed them, and what would be done about this issue. Interim Administrator Graff commented that the cameras are now run by the Police Department and the employee had authority to do this from the previous supervisor. He also commented that the cameras were originally installed when the building was built, and they started bringing equipment in and the employee was concerned since he had approximately \$100,000.00 of equipment. This employee had asked the city to purchase cameras for this reason and they never did, and the former Administrator Jim Marino approved for him to install his own cameras.

Interim Administrator Graff commented that he and Interim Manager Strahl are meeting with Local 150 to go over this policy because it should be the responsibility of the Local 150 to manage their members in a circumstance like this.

Alderperson Oberlin asked if an employee violates this camera policy, will they not be disciplined? Interim Manager Stahl commented that if they observe something on the camera only, they cannot use that as the sole decision to call them in for disciplinary actions, there will have to be something else attached with that. Alderperson Oberlin then asked if an employee is seen walking out with city property on the cameras, they cannot discipline them for that. Interim Manager Strahl replied, saying no we would call the employees in and ask for an explanation of why they were leaving with city property.

Attorney Stiff commented that to his understanding this is a union issue, not just a labor issue and the policy was done with Attorney John Kelly.

Interim Manager Strahl commented that he does not see this as a big issue, but they will discuss this with the union.

Attorney Stiff commented that if there was a creditable basis for an investigation into an employee from whatever source, the camera can then be looked at as part of the investigation because camera footage cannot be the main source of the investigation.

Mayor Soliman asked for an informal vote.

AYES: Ald. Dyke, Methvin, Jefferson, Gazal, Oberlin, Cipiti, Albert. NAYES: None. ABSENT: Ald. Kubal.

TOPIC: Discuss the Public Works Internal Controls - Recommendations

Alderperson Oberlin requested this to be on the agenda because she was wondering what was implemented and what was not in this document. Interim Administrator Graff commented that he was not privileged to review the document, so he does not know.

Attorney Stiff commented that he was keeping the document confidential and only circulated this to the Council members who asked for it and he did not give a copy to Interim Administrator Graff. Attorney Stiff commented that by the time this became an agenda item he was supposed to get bullet point items of recommendation to the Interim Administrator, and he did not and that is his fault.

Alderperson Oberlin would like to know which ones are implemented and which ones are not since she believes they are there for a reason and if we have not implemented them we should.

Interim Administrator Graff commented that from what Attorney Stiff has told him, the Council will notice that many of them have been cleaned up with the additions to the employee handbook. Alderperson Oberlin then asked if they were being enforced and was told if there were violations then they were being enforced.

Alderperson Oberlin commented that if there are rules things should not happen and every time and they keep finding out at each meeting there is something else happening, so they must not be taken care of. Interim Administrator Graff commented that he disagrees with Alderperson Oberlin and stated that everything that has been brought up has been investigated and they were handled. He commented that he understands their frustration and there is a pattern where the Council finds things out after the fact, and that needs to stop.

Alderman Albert commented that if this is going to be a future work session item, he would like that information passed out. Attorney Stiff commented that he will take out the confidential information and copy and paste the internal controls recommendations, then circulate that to the Interim Administrator and Interim Human Resource Manager to see whether they have been instituted. He also commented that he will send the full report to the rest of the Council members, and he asks that they keep the investigatory portions of it confidential.

Alderman Cipiti asked everyone to turn to page 19 of the employee handbook about the overtime issues. He then commented that the interim administrator commented that if someone is violating the handbook that would be investigated. Interim Administrator Graff commented that only if it is brought to the administrator's attention.

Alderman Cipiti commented that in section 4.11, required overtime, reads each department head should have the right to require overtime work, and it is considered a condition of

employment and refusal to accept it can be cause for discipline up to termination. He then commented that recently an entire department refused overtime and wanted to know how that was addressed.

Interim Administrator Graff commented that the special event was posted as a volunteer overtime and not mandatory and they had a right to say no.

Alderman Jefferson commented that volunteer means you are donating time not getting paid for your time. Interim Administrator Graff commented that you cannot ask for an employee to volunteer to work for city events.

Alderwoman Gazal commented that that is not correct because at the last event when the girls from the departments volunteered none of them were compensated. Interim Administrator Graff commented that he knows it happens. Treasurer Conklin commented that they have had employees volunteering at events and not receiving compensation. He also commented that if you keep them two words together 'volunteer overtime' they have the option to work it or not and it was not mandatory or an emergency.

<u>TOPIC: Discussion for a Fair Stipend for the Extra Work and Responsibilities –</u> <u>Adalberta Martino</u>

Mayor Soliman commented that it was his understanding that this agenda item will be discussed in executive session.

PUBLIC COMMENT:

Linda Dyke, a resident, asked why there was an employee driving a pickup truck with a plow on it? Alderman Dyke commented that there was no reason for a plow truck to be driving around on a 50-degree day. Interim Administrator Graff commented that they were doing some training of their routes. Alderman Dyke commented that the driver was also looking down on his phone in his hand when driving and he could give the vehicle number and the day/time.

Alderwoman Methvin asked if there are dashcam videos on any of the trucks? Mayor Soliman commented that he was not sure, but he is sure there is GPS on them.

MAYOR UPDATES:

There were no Mayor updates.

COMMITTEE/LIAISON UPDATES:

There were no Committee/Liaison updates.

CITY ADMINISTRATOR UPDATES:

There were no City Administrator updates.

Alderwoman Gazal commented that there was a resident that called about the tax rebate that missed the deadline. Alderman Jefferson commented that the resident missed the deadline of December 6, 2024, and turned in the form on December 9, 2024, and his form was not accepted and there were words exchanged.

Alderwoman Gazal asked if we could extend the Tax Rebate Program until noon, since technically they had all weekend to place their form in the box and still be considered on time? She then commented that the ladies grabbed all the rebates out of the box in the morning but when he came in the morning, they would not accept his rebate.

Treasure Conklin commented that since you set a rule, set a grace period. Alderman Albert commented that he would be in favor of giving a deadline on the form but accepting them another week after that deadline.

Mayor Soliman commented that when this started, we gave a grace period but at the end of that grace period people were still complaining, so now we give them three months to fill the form out and the deadline was so that it gave the employees enough time to meet their deadlines.

Alderwoman Gazal commented that the issue is it takes longer to argue with this resident than taking the application and putting in the information. Treasurer Conklin commented that if we took it, we would be going against what the wish and directive is from the Council. Alderwoman Gazal asked if the wishes of the Council are always respected? Treasurer Conklin commented that in this case we did, and we are darned if we did.

Alderman Jefferson agreed with Alderman Albert to have a grace period. Treasurer Conklin asked if we give them a grace period of Wednesday and what if someone comes in on Friday, then are we going to catch heck. Alderwoman Gazal commented that it is one person. Alderman Albert commented that the firmness of not taking the application is not customer friendly.

Treasurer Conklin asked if it would be the Council's wish to give a grace period without putting it into an ordinance?

Alderperson Oberlin commented that if you do it for one you must do it for all.

Mayor Soliman asked for a motion to go into executive session on 5 ILCS 120/2(c)(1).

(#1) Motion by Alderperson Oberlin seconded by Alderwoman Methvin, to go into an executive session on Personnel 5 ILCS 120/2(c)(1) per the memo dated December 9, 2024. On roll call, the vote was:

AYES: Ald. Dyke, Methvin, Jefferson, Gazal, Oberlin, Cipiti, Albert. NAYES: None. ABSENT: Ald. Kubal. There being seven (7) affirmative votes, the <u>MOTION CARRIED</u>.

Executive Session 8:38 p.m.

(#2) Motion by Alderperson Oberlin seconded by Alderwoman Methvin, to reconvene

Item 1.

from the executive session on Personnel 5 ILCS 120/2(c)(1) per the memo dated December 9, 2024. On roll call, the vote was: AYES: Ald. Jefferson, Gazal, Oberlin, Cipiti, Albert, Dyke, Methvin. NAYES: None. ABSENT: Ald. Kubal. There being seven (7) affirmative votes, the <u>MOTION CARRIED</u>.

Reconvened 9:07 p.m.

Alderman Albert asked if there can be a single paged memo in the packet with each agenda item?

The meeting was adjourned at 9:10 pm.

Approved this _____day of _____, 2024. As presented ______ As amended _____

CHRISTINE VERSHAY-HALL, CITY CLERK

RAYMOND R. SOLIMAN, MAYOR

MINUTES OF THE REGULAR MEETING CITY COUNCIL OF CREST HILL WILL COUNTY, ILLINOIS December 16, 2024

The regular meeting of the City of Crest Hill was called to order by Mayor Raymond R. Soliman at 7:00 p.m. in the Council Chambers, 20600 City Center Boulevard, Crest Hill, Will County, Illinois.

The Pledge of Allegiance was recited in unison.

Roll call indicated the following present: Mayor Raymond Soliman, City Treasurer Glen Conklin, City Clerk Christine Vershay-Hall, Alderman Scott Dyke, Alderman Darrell Jefferson, Alderwoman Claudia Gazal, Alderperson Tina Oberlin, Alderman Mark Cipiti, Alderman Nate Albert, Alderman Joe Kubal.

Also present were: Interim City Administrator Tony Graff, Police Chief Ed Clark, Finance Director Glenn Gehrke, City Engineer Ron Wiedeman, Interim Public Works Director Julius Hansen, Interim Human Resource Manager Dave Strahl, City Attorney Mike Stiff.

Absent were: Alderwoman Jennifer Methvin, Interim Director of Community Development Ron Mentzer, Building Commissioner Don Seeman.

Mayor Soliman informed the Council that he received a text message from Alderwoman Methvin, and she is excused from this meeting.

<u>APPROVAL OF MINUTES</u>: Mayor Soliman presented the minutes from the Work Session Held on November 25, 2024, for Council approval per the memo dated December 16, 2024.

(#1) Motion by Alderwoman Gazal seconded by Alderman Jefferson, to Approve the Minutes from the Work Session Held on November 25, 2024, per the memo dated December 16, 2024.

On roll call, the vote was:

AYES: Ald. Dyke, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal.

NAYES: None.

ABSENT: Ald. Methvin.

There being seven (7) affirmative votes, the <u>MOTION CARRIED</u>.

Mayor Soliman presented the minutes from the Regular Meeting Held on December 2, 2024, for Council approval per the memo dated December 16, 2024.

(#2) Motion by Alderman Jefferson seconded by Alderwoman Gazal, to Approve the Minutes from Regular Meeting Held on December 2, 2024, per the memo dated December 16, 2024.

On roll call, the vote was: AYES: Ald. Oberlin, Cipiti, Albert, Kubal, Dyke, Jefferson, Gazal. NAYES: None. ABSENT: Ald. Methvin. There being seven (7) affirmative votes, the <u>MOTION CARRIED</u>.

Mayor Soliman asked to deviate to Committee/Liaison Reports under item number twelve.

<u>COMMITTEE/LIAISON REPORTS:</u> Alderman Cipiti thanked all the residents who participated in the Christmas Lights Decorating Contest. He also thanked the participants for their hard work and dedication into decorating their homes.

Alderman Cipiti announced the winners, which were as follows:

Finalist - 1812 Burry Circle Drive- Winter Wonderland.

<u>Finalist</u> - 2101 Greengold Street – Three Community Trees with Blow Ups with an Angel Tree, Hope Tree, and a Wish Tree with a Manger in the window.

Finalist - 1919 Burry Circle – Lots of Lights with a large Santa on the roof.

<u>Fifth Place</u> – 20420 Spruce Street – Classic Warm White Lights with Grinch, Santa, reindeer, and sleigh. They received a Gift Certificate to Beggar's Pizza

<u>Fourth Place</u> – 16640 Zausa Drive – Skating Rink, Candy Cane Light, with Peanut Characters. They received a \$30 Gift Certificate to Don Rafa.

<u>Third Place</u> – 532 Elsie Ave. – Looney Toons with Mickey Mouse Characters. They received a Gift Card to Dragon Light.

<u>Second Place</u> – 1720 Raynor Avenue – Gingerbread Forest and Santa seen from Space. They received a Gift Card to Southern Café.

<u>First Place</u> - 1824 Dearborn Street – Log Cabin Christmas – They received a Gift Card to Fritz Pour House.

Kurt Fife, resident at 1824 Dearborn Street, approached the podium, thanked everyone, and then commented that he appreciated the award, but most of all he wanted to say how grateful he is to live in Crest Hill.

Alderman Albert commented to all the participants that he appreciates all they do for the community and the children. He also commented that he received a message from a resident regarding his decorated home and said that we do not know what everyone is going through during the holidays and seeing the lights and children's smiles is exactly why we decorate our homes. He also congratulated all the winners.

Alderperson Oberlin commented that she drove around and seen more homes decorated this year than ever has and wanted to say she appreciates it and thanked all.

Alderwoman Gazal commented that she had a lot of fun driving around looking at all the homes with her daughter and agreed we do not know what others are going through and this brings a smile to your face. She then congratulated everyone.

Alderman Dyke thanked and congratulated all participants and winners and said how much he appreciated it.

<u>CITY ATTORNEY</u>: Attorney Stiff had no agenda items but was happy to answer any questions. There were no questions. Attorney Stiff then wished everyone a Merry Christmas.

<u>CITY ADMINISTRATOR</u>: Interim City Administrator Tony Graff requested to TABLE the Approval of the Amendment to the Employee Personnel Manual – Section – 9: Safety & Equipment Use Regarding Cameras in the Workplace Policy per the memo dated December 16, 2024.

He commented that they received some additional language after working with the Local 150 Union and the Labor Attorney. He would like this back on the agenda for the January 6, 2025, meeting.

(#3) Motion by Alderperson Oberlin seconded by Alderwoman Gazal, to TABLE the Approval of the Amendment to the Employee Personnel Manual – Section – 9: Safety & Equipment Use Regarding Cameras in the Workplace Policy per the memo dated December 16, 2024.

On roll call, the vote was: AYES: Ald. Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke. NAYES: None. ABSENT: Ald. Methvin. There being seven (7) affirmative votes, the <u>MOTION CARRIED</u>.

<u>PUBLIC WORKS DEPARTMENT</u>: Interim Public Works Director Julius Hansen requested Approval of Pay Request #23 from Vissering Construction Inc. with Direction to Send it to the IEPA for Approval and Disbursement for a Total Amount of \$1,013,747.42 per the memo dated December 16, 2024.

(#4) Motion by Alderman Albert seconded by Alderperson Oberlin, to Approve Pay Request #23 from Vissering Construction Inc. with Direction to Send it to the IEPA for Approval and Disbursement for a Total Amount of \$1,013,747.42 per the memo dated December 16, 2024.

On roll call, the vote was: AYES: Ald. Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke, Jefferson. NAYES: None. ABSENT: Ald. Methvin. There being seven (7) affirmative votes, the <u>MOTION CARRIED.</u> Interim Public Works Director Julius Hansen requested to Approve the Purchase of a Ford F-350 Pick Up for the Street Division in the Department of Public Works for a Total Amount of \$50,091.00 per the memo dated December 16, 2024.

Alderman Dyke commented that he would still like to know what repairs are needed on the truck that we are replacing. Interim Public Works Director Julius Hansen commented that the initial assessment of the vehicle they were told \$4,000.00 worth of engine issues, and if the engine needs replaced that would be the \$4,000.00. Alderman Dyke commented that he keeps hearing maybe or might have issues and not an exact issue.

Treasurer Conklin commented that he would like to remind the Council that this is within budget, and they will need to replace vehicles annually, otherwise they will have an entire fleet of very aged vehicles.

(#5) Motion by Alderman Albert seconded by Alderperson Oberlin, to Approve the Purchase a Ford F-350 Pick Up for the Street Division in the Department of Public Works for a total amount of \$50,091.00 per the memo dated December 16, 2024.
On roll call, the vote was:
AYES: Ald. Albert, Kubal, Jefferson, Gazal, Oberlin.
NAYES: Ald. Cipiti, Dyke.
ABSENT: Ald. Methvin.
There being five (5) affirmative votes, the MOTION CARRIED.

<u>CITY ENGINEER</u>: City Engineer Ron Wiedeman had no agenda items but was happy to answer any questions.

Alderperson Oberlin commented at the intersection of Gaylord and Theodore, where the lit-up sign is, right past there is a mangled utility box laying there and would like to know the status of that. Engineer Wiedeman commented that it was hit when the guardrail was hit by a drunk driver and the guardrail has been replaced but he is not sure if the utility company has been contacted, and he would look into that.

Alderman Dyke asked if we were reimbursed for that guardrail? Engineer Wiedeman commented that he is unsure since it was handled by Public Works, but he assumes that if an insurance payment came back there would be notes and they can look into this.

<u>COMMUNITY DEVELOPMENT</u>: There were no agenda items.

<u>POLICE DEPARTMENT</u>: Police Chief Ed Clark requested to Approve an Ordinance Amending Title 10 (Vehicles and Traffic) Chapter 10.01 (Article 10 Crest Hill Vehicle Code), Division V (Special Weight Limits) by Repealing Sections 10.01.10-503 and Replacing it with New Sections 10.01.10-503 through 10.01.10-506 of the City of Crest Hill Code of Ordinances per the memo dated December 16, 2024.

(#6) Motion by Alderperson Oberlin seconded by Alderman Albert, to Approve an Ordinance Amending Title 10 (Vehicles and Traffic) Chapter 10.01 (Article 10 Crest Hill

Vehicle Code), Division V (Special Weight Limits) by Repealing Sections 10.01.10-503 and Replacing it with New Sections 10.01.10-503 through 10.01.10-506 of the City of Crest Hill Code of Ordinances per the memo dated December 16, 2024. On roll call, the vote was: AYES: Ald. Kubal, Dyke, Jefferson, Gazal, Oberlin, Cipiti, Albert. NAYES: None. ABSENT: Ald. Methvin. There being seven (7) affirmative votes, the <u>MOTION CARRIED</u>. Ordinance #2010

Police Chief Ed Clark requested to Approve a Resolution Approving a Service Agreement between the City of Crest Hill, Will County, Illinois, and Oxcart Permit Systems, LLC for Services Related to the Online Permitting of Overweight and Oversized Loads on Roadways within the City of Crest Hill per the memo dated December 16, 2024.

(#7) Motion by Alderperson Oberlin seconded by Alderman Dyke, to Approve a Resolution Approving a Service Agreement between the City of Crest Hill, Will County, Illinois, and Oxcart Permit Systems, LLC for Services Related to the Online Permitting of Overweight and Oversized Loads on Roadways within the City of Crest Hill per the memo dated December 16, 2024. On roll call, the vote was: AYES: Ald. Albert, Kubal, Dyke, Jefferson, Gazal, Oberlin, Cipiti.

NAYES: None.

ABSENT: Ald. Methvin.

There being seven (7) affirmative votes, the MOTION CARRIED.

Resolution #1274

Chief Clark introduced the newest officer, Kaden Lewis. He was sworn and starts the Police Academy January 6, 2025. He is from Coal City and is a Wilmington resident for several years. Kaden approached the podium and thanked everyone for giving him this opportunity and commented that he worked very hard to be where he is and there is no place he rather be and he is excited to serve the community and meet everyone.

Mayor Soliman welcomed Kaden to the City of Crest Hill.

Many Council members welcomed Kaden, as well.

Alderwoman Gazal welcomed Kaden and thanked him for his service and blessed him.

<u>MAYOR'S REPORT</u>: Mayor Soliman wished all the residents a Blessed and Merry Christmas and wished everyone a Safe and Healthy New Year.

<u>CITY CLERK</u>: City Clerk Christine Vershay-Hall wished everyone a Merry Christmas and a Happy and Safe New Year.

<u>CITY TREASURER</u>: City Treasurer Glen Conklin requested to Approve a Resolution Approving Renewal for the Independent Contractor Agreement – HR Dave Strahl per the memo dated December 16, 2024.

Treasurer Conklin asked if the Council would entertain a 3% increase. Alderperson Oberlin asked what the total would be with the increase and Treasurer Conklin stated that it would be approximately \$101/hr.

Alderman Cipiti asked why that was not in the agenda. Treasurer Conklin commented that he did not craft that, but they can take the agenda as suggested or written, but it is the pleasure of the Board.

Attorney Stiff commented that Exhibit A would be amended to \$100.94 per hour.

(#8) Motion by Alderwoman Gazal seconded by Alderperson Oberlin to Approve a Resolution Approving Renewal for the Independent Contractor Agreement – HR Dave Strahl with a 3% increase per the memo dated December 16, 2024.
On roll call, the vote was:
AYES: Ald. Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke.
NAYES: None.
ABSENT: Ald. Methvin.
There being seven (7) affirmative votes, the MOTION CARRIED.
Resolution #1275

City Treasurer Glen Conklin requested Approval of the Property Tax Rebate Application per the memo dated December 16, 2024. Treasurer Conklin concurs with Finance Director Glenn Gehrke's recommendation to the Council to not approve the action.

Treasurer Conklin commented that this process must go through Will County, and it becomes burdensome to make an exception and if we make one, we could be inclined to do more, and they are just following the Council's rules.

Alderman Jefferson commented that he spoke to the Finance Director regarding this and upon the conversation he emailed the Interim Administrator to place this on a later date to be discussed and think there is a miscommunication since there should be nothing to take action on this evening.

Alderwoman Gazal commented that maybe this should be tabled and made a motion.

Mayor Soliman commented that it would put our timeline back even farther if we table this.

Finance Director Glenn Gehrke asked for clarification if the Council would like him to stop or place on hold the Tax Rebate Program or continue with it. He then commented that there were multiple applications that came in that were not accepted. It was then commented that if we place a hold to discuss the rebates it is very doubtful that the rebates will go out by March 17, 2025. Finance Director Gehrke commented that when you take your place in line out of the queue, you go to the end of the line. Alderman Albert clarified with Alderman Jefferson that he was meaning to take this into discussion for next year's rebate program. Alderman Jefferson commented that he did want this conversation for next year's Tax Rebate Program.

Alderwoman Gazal rescinded her motion to TABLE this agenda item and then made a motion to deny the approval. Alderman Dyke commented that he would make a motion to concur with the Treasurer's recommendation.

(#9) Motion by Alderwoman Gazal seconded by Alderman Dyke, to take Staff's Recommendation to DENY the Application for the Property Tax Rebate per the memo dated December 16, 2024.

On roll call, the vote was:

AYES: Ald. Oberlin, Cipiti, Albert, Kubal, Dyke, Gazal.

NAYES: None.

ABSTAIN: Ald. Jefferson.

ABSENT: Ald. Methvin.

There being six (6) affirmative votes, the MOTION CARRIED.

City Treasurer Glen Conklin requested to Approve the List of Bills Issued Through December 17, 2024, in the Amount of \$1,111,030.78 per the memo dated December 16, 2024.

(#11) Motion by Alderperson Oberlin, seconded by Alderman Kubal, to Approve the list of bills issued through December 17, 2024, in the amount of \$1,111,030.78 for Council approval per the memo dated December 16, 2024.

On roll call, the vote was:

AYES: Ald. Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke, Jefferson.

NAYES: None

ABSENT: Ald. Methvin.

There being seven (7) affirmative votes, the MOTION CARRIED.

City Treasurer Glen Conklin presented the Regular and Overtime Payroll from November 18, 2024, through December 1, 2024, in the amount of \$271,067.74 per the memo dated December 16, 2024.

Treasurer Conklin wished everyone a very Merry Christmas and a Happy New Year.

<u>UNFINISHED BUSINESS</u>: Alderwoman Gazal asked Attorney Stiff if we could put the use of the Community Room back on the agenda and figure out the rules for the use of the Community Room.

Attorney Stiff commented that about a year ago, he drafted a form, rules, and policies. There was a discussion at a work session, and he was asked to information from the Village of Romeoville, which he did and gave to the former interim administrator, and he believes it has fallen through the cracks. He also commented that there were issues with insurance, but he will get this paperwork to the Interim Administrator and have this on an agenda.

<u>NEW BUSINESS</u>: There was no new business.

<u>CITY COUNCIL COMMENTS:</u> Alderperson Oberlin wished everyone a very Merry Christmas and Happy New Year and she hopes the year of 2025 brings everyone a great year and pays it forward because the smallest things can bring the biggest joys.

Alderman Cipiti wished everyone a Happy Holiday Season.

Alderman Albert wished everyone a Merry Christmas and a Happy New Year. He also congratulated Mayor Soliman and his wife, Vicky, on being grandparents again. Mayor Soliman thanked Alderman Albert and commented that they were blessed with a beautiful grandson on November 27th, and mom, baby, big sister, and son-in-law are all doing well.

Alderman Kubal wished a Happy Holidays to all.

Alderman Dyke commented that it easy to get wrapped up in the gifts, but he hopes everyone realizes the real reason for the season and wished everyone a Blessed Merry Christmas and a Happy, Healthy, and Prosperous New Year.

Alderman Jefferson wished everyone a safe and Happy Holiday Season. He then commented to the residents that there was nothing that could be done this year for the Property Tax Rebate Program, but it is on the agenda for next year.

Alderwoman Gazal wished everyone a very Happy New Year and hopes that your Christmas is filled with love, joy, and many blessings.

Alderperson Oberlin congratulated Alderman Cipiti on the good job doing the Holiday Lights Contest.

PUBLIC COMMENT: There was no public comment.

There being no further business before the Council, and no action needed from an executive session, a motion for adjournment was in order.

(#11) Motion by Alderman Dyke seconded by Alderman Jefferson, to adjourn the December 16, 2024, Council meeting.
On roll call, the vote was:
AYES: Ald. Cipiti, Albert, Kubal, Dyke, Jefferson, Gazal, Oberlin.
NAYES: None.
ABSENT: Ald. Methvin.
There being seven (7) affirmative votes, the MOTION CARRIED.

The meeting was adjourned at 7:53 p.m.

Approved this _____day of _____, 2024. As presented ______ As amended ______

CHRISTINE VERSHAY-HALL, CITY CLERK

RAYMOND R. SOLIMAN, MAYOR

City Council Agenda Memo

Crest Hill, IL



Meeting Date:	January 6, 2025
Submitter:	Dave Strahl, Interim Human Resources Manager
	Tony Graff, Interim City Administrator
Department:	Human Resources
Agenda Item:	Consideration of Cameras in the Workplace Policy – Employee Handbook Addition

Summary: Policy outlining the cameras/recording device usage in the workplace. The 1st Draft was presented at the 12/16/2024 City Council Meeting and staff requested to table the agenda item until 1/6/2025 to review the proposed revised language presented by Local 150 Business Agenda along with adding the Illinois Public Labor Relations Act.

Proposed Revised Language:

The City has installed surveillance cameras inside and outside of all City facilities. The surveillance cameras are intended for the internal use of the City, such as security, theft protection or protection of proprietary information. The cameras shall not be used to monitor the activities of bargaining unit members. The cameras shall not be used to initiate an investigation for disciplinary purposes and shall not be used as the sole purpose for discipline. A crime viewed on the camera shall be cause for the City to utilize the camera for disciplinary purposes.

The added language was reviewed by the City Labor Attorney John Kelly and staff. The recommendation to add the language is acceptable mainly clarifying cameras intended for internal use by the city.

Recommended Council Action: Approval of the policy for submittal at the January 6, 2025 City Council meeting for final approval.

Financial Impact:

Funding Source: None. **Budgeted Amount: N/A** Cost: N/A

$\label{eq:Attachments} Attachments \ Cameras/Recording \ Device \ Policy-Employee \ Handbook \ Addition$

A RESOLUTION AMENDING THE CREST HILL EMPLOYEE HANDBOOK BY ADDING SECTION 9.8 CAMERAS/RECORDING DEVICES IN THE WORKPLACE

WHEREAS, the City Council of Crest Hill, Will County, Illinois, has the authority to adopt resolutions and to promulgate rules and regulations that pertain to its government and affairs and protect the public health, safety, and welfare; and

WHEREAS, in 2018 the City Council of Crest Hill, Will County, Illinois adopted a Crest Hill Employee Handbook which applies to the City's non-union and exempt employees, and which is administered and periodically reviewed by the City's Employee Relations Manager under the direction of the City Treasurer; and

WHEREAS, Section 1.1(b) of the Crest Hill Employee Handbook provides for additions, deletions, suspension, or discontinuation of the Handbook Policies as may be necessary through changes in legislation, business, or economic conditions; and

WHEREAS, Section 1.6 of the Crest Hill Employee Handbook provides specifically for amendment and updating of its provisions through regular review by the City's Employee Relations Manager with substantive changes being brought to the City Council for approval; and

WHEREAS, the City Council has determined that Section 9 (Safety and Equipment Use) of the Employee Handbook should be amended to include a policy regarding cameras and recording devices in the workplace; and

WHEREAS, the City Council has determined that the adoption of the Cameras and Recording Devices in the Workplace policy is fair and equitable, and will better serve the City and its Employees.

NOW THEREFORE, BE IT RESOLVED by the City Council of Crest Hill, Will County, Illinois, pursuant to its statutory authority, as follows:

- **SECTION 1**: That the City Council hereby finds that all the recitals contained in the preamble to this Resolution are true, correct, and complete and are hereby incorporated by reference hereto and made a part hereof.
- **SECTION 2**: That the City Council hereby adopts Section 9.8 Cameras/Recording Devices in the Workplace, attached hereto as Exhibit A, as the policy of the City and directs that Section 9.8 to the City of Crest Hill Employee Handbook.
- **SECTION 3**. In the event that any provision or provisions, portion or portions, or clauses of this Resolution shall be declared to be invalid or unenforceable by a Court of competent jurisdiction, such adjudication shall in no way affect or impair the validity or enforceability of any of the remaining provisions, portions, or clauses of this Resolution that may be given effect without such invalid or unenforceable provision or provisions, portion or portions, or clauses.

- **SECTION 4**. That all ordinances, resolutions, motions, or parts thereof, conflicting with any of the provisions of this Resolution, are hereby repealed to the extent of the conflict.
- **SECTION 6**. That this Resolution shall be in full force and effect from and after its passage, approval.

[Left Intentionally Blank]

PASSED THIS 6TH DAY OF JANUARY, 2025.

Christine Vershay-Hall, City Clerk

APPROVED THIS 6TH DAY OF JANUARY, 2025,

Raymond R. Soliman, Mayor

ATTEST:

Christine Vershay-Hall, City Clerk

EXHIBIT A (SECTION 9.8 CAMERAS/RECORDING DEVICES IN THE WORKPLACE)

Section – 9: Safety & Equipment Use

9.8 – Cameras/Recording Devices in the Workplace

Purpose

City of Crest Hill prohibits employee use of audio and video recording in the workplace, including camera-equipped phones, tablets and other devices, personally worn cameras, or other device that could record either video and/or audio as part of any interactions between employees or between employees and the general public.

Restrictions on Employee Recording

- Employees are prohibited from bringing audio and/or video recording devices into work areas that could record either video and/or audio as part of any interactions between employees or between employees and the general public for the purpose of recording.
- Employees are prohibited from bringing audio or video recording devices into areas and/or meetings where there is any discussion regarding service delivery options and the means to provide such service delivery options that could be disclosed as part of such meeting.
- Employees may record workplace activities that are not prohibited by law or do not compromise confidential information as described above provided that the parties that might be recorded have granted permission to be recorded.
- Employees that are assigned recording devices to utilize as part of their required uniform must follow the rules and regulations specified as part of their job duties.

Employer Monitoring

City of Crest Hill reserves the right to install security cameras in work areas for specific business reasons, such as security, theft protection or protection of proprietary information.

City of Crest Hill may find it necessary to monitor work areas with security cameras when there is a specific job- or business-related reason to do so. The City will do so only after first ensuring that such action is in compliance with state and federal laws.

Employees should not have any expectation of privacy in work-related areas.

Employee privacy in nonwork areas will be respected to the extent possible. The City's reasonable suspicion of onsite drug use, physical abuse, theft or similar circumstances would be possible exceptions. Legal advice will be sought in advance in such rare cases where nonwork-area privacy might be compromised.

Employees should contact their supervisor or the Human Resources (HR) if they have questions about this policy.

Nothing in this policy is intended to, nor should be construed to limit or interfere with employee rights as set forth under all applicable provisions of the National Labor Relations Act and the Illinois Public Labor Relations Act, including Sections 7 and 8(a)(1) and Sections 10(a)(4) and 10(a)(8) rights to organize and engage in protected, concerted activities regarding the terms and conditions of employment.

The City has installed surveillance cameras inside and outside of all City facilities. The surveillance cameras are intended for the internal use of the City, such as security, theft protection or protection of proprietary information. The cameras shall not be used to monitor the activities of bargaining unit members. The cameras shall not be used to initiate an investigation for disciplinary purposes and shall not be used as the sole purpose for discipline. A crime viewed on the camera shall be cause for the City to utilize the camera for disciplinary purposes.

Item 4.

Agenda Memo

CITY OF NEIGHBORS

Crest Hill, IL

Meeting Date:	1/6/2025
Submitter:	Julius Hansen, Interim Director of Public Works
Department:	Public Works
Agenda Item:	Approval of Pay Request #24 from Vissering Construction Inc. with direction to send it to the IEPA for approval and disbursement for a total amount of \$1,003,207.98

Summary:

Strand and Staff have reviewed the attached pay requests from Vissering Construction Inc for the West Plant Expansion Project and are asking the council to approve these along with the invoice in the list of bills. Vissering's pay request #24 is \$1,003,207.98 for work performed through December 31, 2024. Once the City receives the disbursement check from the IEPA the City will release the check to Vissering.

Recommended Council Action:

Approval of Pay Request #24 from Vissering Construction Inc. with direction to send it to the IEPA for approval and disbursement for a total amount of \$1,003,207.98.

Financial Impact: n/a

Funding Source: Budgeted Amount: Cost:

Attachments:

Pay Request #23

Strand Associates, Inc.[®] 1170 South Houbolt Road Joliet, IL 60431 (P) 815.744.4200 www.strand.com



January 3, 2025

Mr. Julius Hansen, Interim Director of Public Works City of Crest Hill 20600 City Center Boulevard Crest Hill, IL 60403

Re: Crest Hill West Sewage Treatment Plant Improvements Contract 1-2022 City of Crest Hill, Illinois (City)

Dear Mr. Hansen:

Enclosed are Pay Application No. 24, waivers of lien, certified payroll, American Iron and Steel documentation, and apprenticeship reporting forms for the City's West Sewage Treatment Plant Improvements project. A summary of the Contract status is shown on the enclosed Application for Payment.

For Pay Application No. 24; Vissering Construction Company (Contractor) is requesting a total of \$1,003,207.98 for the work performed between December 1 and December 31, 2024. Please refer to its breakdown of values in the enclosed pay application. Specifically, this value includes a variety of items such as general conditions; overhead and profit; concrete work at Structures A10 and 30; various metal fabrications; installation of overhead doors; select building interior plumbing; heating, ventilation, and air conditioning (HVAC) installation of ductwork; select conduit installation and field wiring; control panel installation; and supervisory control and data acquisition (SCADA) programming. Strand Associates, Inc.[®] has reviewed the pay application submitted by Contractor and recommends the Application for Payment request in the amount of \$1,003,207.98.

The current total Contract amount is \$49,404,381.00. There have been seven change orders to date. Total work completed through December 31, 2024, is \$32,847,819.72. A total of \$2,470,219.05 is being held in retainage, in accordance with the Contract Documents.

Sincerely,

STRAND ASSOCIATES, INC.*

Dommic Hatter

Dominic L. Gattone, P.E.

Enclosures

DLG:amm\S:UOL\3800--3899\3894\048\Construction\Pay Requests\24+ December 2024\To OP\0. Crest Hill Payment Recommendation to Owner - West docx

Arizona | Illinois | Indiana | Iowa | Kentucky | Ohio | Tennessee | Texas | Wisconsin

SUMMARY SHEET (Use with AP2 or AP3)

APPLICATION FOR	PAYMENT
ATTN: JULIUS HANSEN, INTERIM PUBLIC WORKS DIRECTOR	
OWNER: 20600 CITY CENTER BLVD, CREST HILL,	PROJECT: W. SEWAGE TREATMENT PLANT
IL 60403	IMPROVEMENTS
CONTRACTOR: VISSERING CONSTRUCTION COMPANY	CONTRACT: 1-2022 (11108.00)
	12.31.2024
PAYMENT APPLICATION NO.: 24	

CONTRACT AMOUNT	
ORIGINAL CONTRACT AMOUNT	\$50,640,000.00
PLUS: ADDITIONS TO CONTRACT	\$202,529.00
LESS: DEDUCTIONS FROM CONTRACT	\$1,438,148.00
ADJUSTED CONTRACT AMOUNT TO DATE	\$49,404,381.00
WORK PERFORMED	
COST OF WORK COMPLETED	\$32,847,819.72
PLUS MATERIALS STORED (ATTACH SCHEDULE)	\$0.00
NET AMOUNT EARNED TO DATE	\$32,847,819.72
LESS AMOUNT OF RETAINAGE	\$2,470,219.05
SUBTOTAL	\$30,377,600.67
LESS PREVIOUS PAYMENTS	\$29,374,392.69
AMOUNT DUE THIS APPLICATION	\$1,003,207.98

CONTRACTOR's Certification:

The undersigned CONTRACTOR certifies, to the best of its knowledge, the following: (1) All previous progress payments received from OWNER on account of Work done under the Contract have been applied on account to discharge CONTRACTOR's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to OWNER at time of payment free and clear of all Llens, security interests, and encumbrances (except such as covered by a bond acceptable to OWNER indemnifying OWNER against any such Llens, security interest, or encumbrances); and (3) All Work covered by this Application for Payment Is in accordance with the Contract Documents and

	VISSERING CONSTRUCTION COMPANY
	CONTRACTOR
BY:	To Matt=
	(Authorized Signature)
8Y:	Tony Marzetta, Project Manager
	(Print Name)

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

DATED: Jan 3 ,2025

STRAND ASSOCIATES, INC @ Dominic Gat (Authorized Signature) BY: 120 (Print Name)

AP5

Paid Invoice Report - Audit Check issue dates: 5/1/2020 - 1/31/2025

Report Criteria:

Detail report type printed

[Report].Check Issue Date = 12/25/2024,01/07/2025

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285 Cintas Fire P 0F94719763 SPRINKLER INSPECTI 11/13/2024 2,181.66 2,181.66 23522 01/07/2025 1224 07085300 0F94731225 SPRINKLER INSPECTI 11/06/2024 954.00 954.00 23522 01/07/2025 1224 07085300 0F94731332 ANNUAL ALARM SYST 11/20/2024 1,475.33 1,475.33 23522 01/07/2025 1224 07085300 Total 285: 4,610.99 4,610.99 4,610.99 4,610.99 4,610.99 4,610.99	206	Camz Comm	24-319	FLEET- BODY CAM VE	12/07/2024	345.00	345.00	23520	01/07/2025	1224	01075300
0F94731225 SPRINKLER INSPECTI 11/06/2024 954.00 954.00 23522 01/07/2025 1224 07085300 0F94731332 ANNUAL ALARM SYST 11/20/2024 1,475.33 1,475.33 23522 01/07/2025 1224 07085300 Total 285: 4,610.99 4,610.99 4,610.99 4,610.99 4,610.99	Tota	al 206:				345.00	345.00				
0F94731332 ANNUAL ALARM SYST 11/20/2024 1,475.33 1,475.33 23522 01/07/2025 1224 07085300 Total 285: 4,610.99 4,610.99 4,610.99 4,610.99 4,610.99	285	Cintas Fire P	0F94719763	SPRINKLER INSPECTI	11/13/2024	2,181.66	2,181.66	23522	01/07/2025	1224	07085300
Total 285: 4,610.99 4,610.99											
			0F94731332	ANNUAL ALARM SYST	11/20/2024	1,475.33	1,475.33	23522	01/07/2025	1224	07085300
	Tota	al 285:				4,610.99	4,610.99				
	~ ~~	0.4.	05300-		40/07/0001	400.07	100.0-	00505	04/07/0005	100 -	04075440
291 City of Joliet 957665 FLEET- FUEL NOVEMB 12/07/2024 122.67 122.67 23523 01/07/2025 1224 01075410 957665 FLEET- FUEL NOVEMB 12/07/2024 4,345.40 4,345.40 23523 01/07/2025 1224 01075410	291	City of Joliet									

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endor umber	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
		957665	FLEET- FUEL NOVEMB	12/07/2024	3,235.70	3,235.70	23523	01/07/2025	1224	01075410
Tota	al 291:				7,703.77	7,703.77				
327	ComEd 2395	November 20	ELECTRIC FOR LIFT A	12/04/2024	227.35	227.35	23526	01/07/2025	1224	07075353
Tota	al 327:				227.35	227.35				
334	ComEd 3357	December 20	STREET LIGHTS ON E	12/20/2024	257.57	257.57	23527	01/07/2025	1224	01035351
Tota	al 334:				257.57	257.57				
434	Ryan Dobczy	Training Dec	MEAL EXPENSE-DOBC	12/14/2024	24.36	24.36	23560	01/07/2025	1224	01025343
Tota	al 434:				24.36	24.36				
478	eLineup LLC	1568	ELINEUP SOFTWARE	12/19/2024	750.00	750.00	23529	01/07/2025	1224	01065301
Tota	al 478:				750.00	750.00				
536	Fifth Third Ba	20240911620	SUBPOENA RESEARC	12/12/2024	25.00	25.00	23530	01/07/2025	1224	01025310
Tota	al 536:				25.00	25.00				
547	Fisher Auto P	315-447154	FLEET- 6 CASES OF B	12/17/2024	208.08	208.08	23531	01/07/2025	1224	01075410
Tota	al 547:				208.08	208.08				
576	Gallagher Ma	37377	COLD PATCH	12/17/2024	3,597.44	3,597.44	23532	01/07/2025	1224	01035400
Tota	al 576:				3,597.44	3,597.44				
593	Government	00022815	APPLICATION FEE FO	12/23/2024	530.00	530.00	23534	01/07/2025	1224	01125300
Tota	al 593:				530.00	530.00				
638	Harmonic De	14573	FLEET- UNIT #946, #94	10/03/2024	1,970.00	1,970.00	23536	01/07/2025	1224	11007301
Tota	al 638:				1,970.00	1,970.00				
640	Hawkins Inc	6939033	CHLORINE CYLINDER	12/15/2024	420.00	420.00	23537	01/07/2025	1224	07085421
		6942170	WASTEWATER CHEMI	12/17/2024	4,576.46	4,576.46	23537	01/07/2025		07085421
_		6949284	WASTEWATER CHEMI	12/30/2024	5,109.11	5,109.11	23537	01/07/2025	1224	07085421
Tota	al 640:				10,105.57	10,105.57				
826	JP Morgan C	Canva 04335	CANVA MEMBERSHIP	11/14/2024	300.00	300.00	422	12/25/2024	1124	12007303
		Chewy Nove	FOOD WYATT	11/11/2024	84.54	84.54	422	12/25/2024		01025346
		Comcast 025	COMCAST WEST PLA	11/12/2024	379.34	379.34	422	12/25/2024		07085350
		Comcast 025	COMCAST WELL 4	11/07/2024	30.65-	30.65-	422	12/25/2024		07065350
		Comcast 055 Comcast 060	COMCAST BUSINESS COMCAST WELL 10	12/09/2024 11/21/2024	231.91 178.53	231.91 178.53	422 422	12/25/2024 12/25/2024		01065350 07065350
		ESRI 948578	YEARLY GIS SUBSCRI	12/05/2024	2,238.08	2,238.08	422	12/25/2024		07065301
		IPASS Reple	IPASS REPLENISHME	11/13/2024	2,238.00	2,230.00	422	12/25/2024		01025310
		Micorsoft De	MICROSOFT SERVICE	12/05/2024	203.51	203.51	422	12/25/2024		01105345
		Microsoft G0	MICROSOFT SERVICE	10/30/2024	15.00	15.00	422	12/25/2024		01105345
		Potsolve 553	TELCO	12/01/2024	207.36	207.36		12/25/2024		01105300

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Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
			TRANSUNION NOVEM 2024 ANNUAL REPORT	12/01/2024 11/22/2024	189.60 40.00	189.60 40.00	422 422	12/25/2024 12/25/2024		01025300 01105341
Tot	al 826:				4,057.22	4,057.22				
829	JX Enterprise	22328634P 22328634P		12/11/2024 12/11/2024	1,000.00 2,756.02	1,000.00 2,756.02	23540 23540	01/07/2025 01/07/2025		01075400 01075400
		22329503P	FLEET- EXHAUST CLA	12/17/2024	347.68	347.68	23540	01/07/2025	1224	01075400
Tot	al 829:				4,103.70	4,103.70				
846	Kimball Midw	102914879		12/26/2024	254.80	254.80	23541	01/07/2025		01035402
		102915658 102915658		12/26/2024 12/26/2024	95.86 64.99	95.86 64.99	23541 23541	01/07/2025 01/07/2025		01035400 01035400
Tot	al 846:				415.65	415.65				
956	McMaster Ca	37932734	FLEET- PLOW MAIN B	12/13/2024	208.86	208.86	23544	01/07/2025	1224	01075400
Tot	al 956:				208.86	208.86				
973	Microbac Lab	C24009517	QUARTERLY LAND AP	10/21/2024	773.00	773.00	23546	01/07/2025	1224	07085306
		C24010262	SEMI-ANNUAL EFFLUE	11/05/2024	1,418.00	1,418.00	23546	01/07/2025	1224	07085306
		C24010293	SEMI-ANNUAL EFFLUE	11/06/2024	1,418.00	1,418.00	23546	01/07/2025	1224	07085306
Tot	al 973:				3,609.00	3,609.00				
986	Allegra Joliet		#10 WINDOW ENVELO REGULAR ENVELOPE	12/18/2024 12/18/2024	744.15 280.98	744.15 280.98	23512 23512	01/07/2025 01/07/2025		01105321 01105321
Tot	al 986:				1,025.13	1,025.13				
995	Monroe Truc	82113	FLEET- UNIT #101 PRE	12/17/2024	11,434.00	11,434.00	23547	01/07/2025	1224	12007300
Tot	al 995:				11,434.00	11,434.00				
1059	Nicor 39-52-5	November 20	WELL #10 NICOR	12/06/2024	56.85	56.85	23550	01/07/2025	1224	07065350
Tot	al 1059:				56.85	56.85				
1102	Ottosen DiNo	11071	LABOR / PERSONNEL	11/30/2024	637.50	637.50	23551	01/07/2025	1224	01105302
Tot	al 1102:				637.50	637.50				
1148	Physicians I	10246 44343	PREEMPLOYMENT SC	12/11/2024	225.00	225.00	23552	01/07/2025	1224	01105300
Tot	al 1148:				225.00	225.00				
1174	PreCise MR	IN200-20023	FLEET- PUBLIC WORK	12/13/2024	342.00	342.00	23553	01/07/2025	1224	01035300
Tot	al 1174:				342.00	342.00				
1195	Quill LLC	41914781	MAGENTA TONER	12/10/2024	100.99	100.99	23555	01/07/2025	1224	01165401
Tot	al 1195:				100.99	100.99				
1222	Reliance Sta	January 2025	RELIANCE STD 01-202	01/01/2025	280.00	280.00	23557	01/07/2025	1224	01001016

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Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account	_
Tot	al 1222:				280.00	280.00					
1237	Robinson En	24120297	RICH FOODS - PRETR	12/20/2024	295.75	295.75	23558	01/07/2025	1224	07075330	
		24120298	GIS SERVICES	12/20/2024	924.50	924.50	23558	01/07/2025		01105300	
		24120299	WASTEWATER PRETR	12/20/2024	3,443.75	3,443.75	23558	01/07/2025		07075330	
		24120300	PROFESSIONAL SERV	12/20/2024	1,442.75	1,442.75	23558	01/07/2025	1224	01035330	
Tot	al 1237:				6,106.75	6,106.75					
1243	Ray OHerron	2382732	JACKET-PANTS SAND	12/16/2024	438.00	438.00	23556	01/07/2025	1224	01025344	
		2383503	UNIFORM-LEWIS	12/18/2024	717.29	717.29	23556	01/07/2025	1224	01025344	
		2383506	UNIFORM EQUIPMENT	12/18/2024	10.00	10.00	23556	01/07/2025		01025344	
		2384774	UNIFORM EQUIPMENT	12/26/2024	842.08	842.08	23556	01/07/2025	1224	01025344	
Tot	al 1243:				2,007.37	2,007.37					
1302	Shorewood H	01-447268	FLEET- ZERO TURN M	12/05/2024	624.34	624.34	23561	01/07/2025	1224	01075400	
Tot	al 1302:				624.34	624.34					
1307	Sikich LLP	74719	INTERNAL CONTROL S	11/07/2024	7,350.00	7,350.00	23562	01/07/2025	1224	01105300	
Tot	al 1307:				7,350.00	7,350.00					
1336	Spesia & Tayl	823491	TRAFFIC/ORDINANCE	12/23/2024	602.00	602.00	23563	01/07/2025	1224	01105302	
Tot	al 1336:				602.00	602.00					
1353	Stanard & As	SA00006010	PERSONALITY EVALU	12/27/2024	1,485.00	1,485.00	23564	01/07/2025	1224	01025310	
Tot	al 1353:				1,485.00	1,485.00					
1355	Joe Johnson	P01110-Stan	FLEET- UNIT #120 WAT	12/04/2024	162.29	162.29	23539	01/07/2025	1224	01075400	
Tot	al 1355:				162.29	162.29					
1360	State Treasur	65716	TRAFFIC SIGNAL MAIN	11/27/2024	3,130.71	3,130.71	23565	01/07/2025	1224	01035351	
Tot	al 1360:				3,130.71	3,130.71					
1366	Stewart Spre	4123	TRANSFER OF LIQUID	12/30/2024	3,975.00	3,975.00	23566	01/07/2025	1224	07085373	
Tot	al 1366:				3,975.00	3,975.00					
1373	Strand Assoc	0219118	EAST PLANT PHOSPH	12/19/2024	1,491.78	1,491.78	23567	01/07/2025	1224	35007631	
		0219119	LAKE MICHIGAN DEM	12/12/2024	1,574.48	1,574.48	23567	01/07/2025		07065332	
			CHEMICAL FEED SYST	11/29/1902	231.32	231.32	23567	01/07/2025		07065332	
			RRA, ERP, & CYBER S ON CALL WATER ENGI	12/12/2024 12/12/2024	3,158.74 525.63	3,158.74 525.63	23567 23567	01/07/2025 01/07/2025		07065330 07065330	
Tot	al 1373:				6,981.95	6,981.95					
1270	Suburban La	GA4000547	DRINKING WATER LAB	11/01/2024	1,653.00	1,653.00	23508	01/07/2025	1004	07065306	
1019	Cabarban Ld		WEST AND EAST NPD	11/01/2024	607.00	607.00	23508	01/07/2025		07085306	

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Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account	
Tot	al 1379:				2,260.00	2,260.00					
1425	Third Millenni	32278	PAST DUE NOTICES R	12/26/2024	420.82	420.82	23569	01/07/2025	1224	07095321	
Tot	al 1425:				420.82	420.82					
1432	Ron Tirapelli	656917	FLEET- #934 IGNITION	12/12/2024	214.64	214.64	23559	01/07/2025	1224	01075400	
Tot	al 1432:				214.64	214.64					
1502	Underground	070984	WATERMAIN REPAIR	12/18/2024	1,990.00	1,990.00	23570	01/07/2025	1224	07065430	
Tot	al 1502:				1,990.00	1,990.00					
1563	VSP of Illinoi	821864253 J	JANUARY 2025 821864	12/17/2024	326.42	326.42	23573	01/07/2025	1224	01002438	
Tot	al 1563:				326.42	326.42					
1578	Will County D	21-00280-48-	WEBER AT KNAPP-CO	12/13/2024	381,668.45	381,668.45	23574	01/07/2025	1224	13007640	
Tot	al 1578:				381,668.45	381,668.45					
1605	Will County R	Clerks Office	MUNICIPAL LIENS/REL	12/02/2024	416.00	416.00	23575	01/07/2025	1224	01115325	
Tot	al 1605:				416.00	416.00					
1680	C.R. Leonard	55106	CAP AND ISOLATE GA	12/05/2024	275.94	275.94	23519	01/07/2025	1224	01045300	
Tot	al 1680:				275.94	275.94					
1738	The Cop Fire	218174	VEST COVER-KAPLAR	10/23/2024	275.00	275.00	23568	01/07/2025	1224	01025344	
Tot	al 1738:				275.00	275.00					
1745	Bannon Exter		QUARTERLY EXTERMI	12/19/2024	160.00	160.00		01/07/2025		01045300	
			NUISANCE ANIMAL RE QUARTERLY EXTERMI	12/20/2024 12/23/2024	330.00 400.00	330.00 400.00	23517 23517	01/07/2025 01/07/2025		01045300 01045300	
Tot	al 1745:				890.00	890.00					
1749	AEP Energy	3013134305	STREET LIGHTS - 1 TH	12/26/2024	15,356.73	15,356.73	23509	01/07/2025	1224	01035351	
Tot	al 1749:				15,356.73	15,356.73					
1755	Comcast 877	December 20	COMCAST BALANCE F	12/14/2024	55.21	55.21	23525	01/07/2025	1224	01025310	
Tot	al 1755:				55.21	55.21					
1795	Konica Minolt	545053308	KONICA COPY MACHI	12/20/2024	436.00	436.00	23542	01/07/2025	1224	01065301	
Tot	al 1795:				436.00	436.00					
1853	Buckeye Pow		PW GENERATOR MAIN WELL 7 GENERATOR	12/16/2024 12/16/2024	375.00 375.00	375.00 375.00	23518 23518	01/07/2025 01/07/2025		01035300 07065300	
			PW GENERATOR MAIN	12/16/2024	209.50	209.50	23518	01/07/2025		01035300	
		PSV399951	WELL 9/12 GENERATO	12/18/2024	375.00	375.00	23518	01/07/2025	1224	07065300	

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/endor lumber	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
		PSV399998	WELL 11 GENERATOR	12/18/2024	1,212.24	1,212.24	23518	01/07/2025	1224	07065300
		PSV400236	WELL 9/12 GENERATO	12/20/2024	409.92	409.92	23518	01/07/2025	1224	07065300
		PSV400498	CITY CENTER GENER	12/24/2024	375.00	375.00	23518	01/07/2025	1224	01045300
		PSV400499	CITY CENTER GENER	12/24/2024	375.00	375.00	23518	01/07/2025	1224	01045300
		PSV400514	CITY CENTER GENER	12/24/2024	542.29	542.29	23518	01/07/2025	1224	01045300
Tota	al 1853:				4,248.95	4,248.95				
1879	Nicor 24-47-6	November 20	NICOR MONTHLY STAT	12/06/2024	515.85	515.85	23549	01/07/2025	1224	01105350
Tota	al 1879:				515.85	515.85				
1880	Nicor 17-28-8	November 20	POLICE DEPARTMENT	12/06/2024	456.40	456.40	23548	01/07/2025	1224	01105350
Tota	al 1880:				456.40	456.40				
1914	AT&T 831-00	4661076905	ETHERNET NETWORK	12/07/2024	2,262.59	2,262.59	23516	01/07/2025	1224	01065350
Tota	al 1914:				2,262.59	2,262.59				
1924	V3 Companie	11124626	INNERCIRCLE WATER	12/12/2024	7,455.62	7,455.62	23571	01/07/2025	1224	12007602
		11124627	CIRCLE AND GREEN C	12/12/2024	1,638.22	1,638.22	23571	01/07/2025	1224	12007620
		11124628	INNERCIRCLE WATER	12/12/2024	11,247.91	11,247.91	23571	01/07/2025	1224	12007602
		11124629	DIVISION PROFESSIO	12/12/2024	24,232.83	24,232.83	23571	01/07/2025	1224	35005330
Tota	al 1924:				44,574.58	44,574.58				
1950	Pure Water P	1925375	PAPER STATEMENT F	12/26/2024	3.00	3.00	23554	01/07/2025	1224	01035343
		1925376	WATER FOR ELROSE	12/26/2024	65.00	65.00	23554	01/07/2025	1224	01045343
		1925377	PAPER STATEMENT F	12/26/2024	3.00	3.00	23554	01/07/2025	1224	07085343
		1925378	EAST PLANT WATER	12/26/2024	65.00	65.00	23554	01/07/2025	1224	07085343
		1928291	PAPER STATEMENT F	12/29/2024	3.00	3.00	23554	01/07/2025	1224	01105401
		1928560	WEST PLANT WATER	12/29/2024	47.50	47.50	23554	01/07/2025	1224	07085401
		1928560	WATER FOR PW	12/29/2024	65.00	65.00	23554	01/07/2025	1224	01035401
Tota	al 1950:				251.50	251.50				
1953	Amazon Capi	11PD-FLKD-	INK STAMP AND MARK	12/17/2024	23.43	23.43	23513	01/07/2025	1224	01125401
		143N-HMG	JANITORIAL SUPPLIES	12/19/2024	672.37	672.37	23513	01/07/2025	1224	01045400
		16V1-D6G3-	JANITORIAL SUPPLIES	12/11/2024	44.97	44.97	23513	01/07/2025	1224	01045400
		193P-X97Y-	FOLDERS FOR AGEND	12/09/2024	31.67	31.67	23513	01/07/2025		01115401
		1DF7-GJYG	TONER CATRIDGE	12/20/2024	67.99	67.99	23513	01/07/2025		01025400
		1W3V-VL3N	FILE FOLDERS, BINDE	12/23/2024	33.65	33.65	23513	01/07/2025		01025400
		1319-FYR6-T	DESK CALENDAR & ST	12/14/2024	37.25	37.25	23513	01/07/2025		01125401
		13MF-GJ7P-	BATTERIES FOR DOO	12/17/2024	25.49	25.49	23513	01/07/2025		01025400
		14V1-HYKN-	KLEENEX	12/27/2024	22.96	22.96	23513	01/07/2025		01165401
		16D4-YQ67-	DESK CALENDAR & IN	12/14/2024	53.41	53.41	23513	01/07/2025		01125401
		19X1-FQ1X-	POST IT TAPE	12/10/2024	14.81	14.81	23513	01/07/2025	1224	01115401
		19X1-FQ1X-	5 TAB DIVIDERS	12/10/2024	4.29	4.29	23513			01115401
		19X1-FQ1X-	EXTRA LARGE BINDE	12/10/2024	9.99	9.99	23513	01/07/2025		01105401
		19X1-FQ1X-	NAPKINS	12/10/2024	5.99	5.99	23513	01/07/2025		01115401
		19X1-FQ1X-	FILTERS FOR KEURIG	12/10/2024	9.89	9.89	23513	01/07/2025	1224	01115401
		19X1-FQ1X-	2-PAPER PLATES 9 IN	12/10/2024	47.98	47.98	23513	01/07/2025		01105401
		19X1-FQ1X-	4-PAPER BOWLS	12/10/2024	71.08	71.08	23513	01/07/2025	1224	01105401
		19X1-FQ1X-	1-PAPER PLATES 7 IN	12/10/2024	15.80	15.80	23513	01/07/2025	1224	01105401
		1GQ7-9L37-	LITHIUM BATTERIES	12/17/2024	45.52	45.52	23513	01/07/2025	1224	01025400
		1N1H_MYHX_	PENS AND WALL HAN	12/16/2024	27.64	27.64	23513	01/07/2025	1224	01125401

CITY OF (CREST HILL		Che		e Report - Audit : 5/1/2020 - 1/3				Jan	Pag 02, 2025 02:
Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
		CM#14TD-G	RETURN - PLASTIC EN	12/20/2024	16.88-	16.88-	23513	01/07/2025	1224	01035401
Tota	al 1953:				1,249.30	1,249.30				
1954	Charles J De	114 Decemb	ADMINISTRATIVE HEA	12/18/2024	300.00	300.00	23521	01/07/2025	1224	01015300
Tota	al 1954:				300.00	300.00				
1971	Graybar Fina	17673316	PHONE SYSTEM MON	12/26/2024	2,321.94	2,321.94	23535	01/07/2025	1224	01105350
Tota	al 1971:				2,321.94	2,321.94				
1977	AIS Inc		AIS MONTHLY INVOIC DATA SERVICES	12/10/2024 12/16/2024	2,377.00 13,000.00	2,377.00 13,000.00	23511 23511	01/07/2025 01/07/2025		01065301 01065301
Tota	al 1977:				15,377.00	15,377.00				
2073	David Strahl	40 41	TEMP HR TEMP HR	12/12/2024 12/16/2024	1,200.50 3,797.50	1,200.50 3,797.50	23528 23528	01/07/2025 01/07/2025		01105300 01105300
Tota	al 2073:				4,998.00	4,998.00				
2074	MGT Impact	MGT36240 MGT36242	HOURS WORKED FOR HOURS WORKED FOR	12/12/2024 12/12/2024	21,280.00 12,311.40	21,280.00 12,311.40	23545 23545	01/07/2025 01/07/2025		01105300 01105300
Tota	al 2074:				33,591.40	33,591.40				
2091	Lenny's Gas	4847	FLEET- VEHICLE WAS	12/09/2024	48.00	48.00	23533	01/07/2025	1224	01075400
Tota	al 2091:				48.00	48.00				
2092	Illinois LEAP	Kikkert 2025	ILEAP YEARLY DUES-K	12/10/2024	75.00	75.00	23538	01/07/2025	1224	01025345
Tota	al 2092:				75.00	75.00				
2103	Law Office of	5929	ARBITRATION DISCLO	09/30/2024	2,125.00	2,125.00	23543	01/07/2025	1224	01105302
Tota	al 2103:				2,125.00	2,125.00				
2128	Civic System	INV-01796	SEMI ANNUAL HOSTIN	12/26/2024	90.00	90.00	23524	01/07/2025	1224	11007303
Tota	al 2128:				90.00	90.00				
2137	Willett Hofma	37664	CREST HILL-TREATMM	12/17/2024	14,033.32	14,033.32	23576	01/07/2025	1224	07065330
Tota	al 2137:				14,033.32	14,033.32				
Gra	nd Totals:				627,774.77	627,774.77				

Report Criteria:

Detail report type printed

[Report].Check Issue Date = 12/25/2024,01/07/2025

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Item 5.