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## Regular City Council Meeting

Crest Hill, IL

July 05, 2022

7:00 PM

Council Chambers

1610 Plainfield Road, Crest Hill, IL 60403

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## Agenda

### Opening of Meeting:

Pledge of Allegiance

Roll Call

### Minutes:

- [1.](#) Minutes from the Regular Meeting Held on June 20, 2022
- [2.](#) Minutes from the Work Session Held on June 27, 2022

### City Attorney:

### City Administrator:

- [3.](#) Approve an Ordinance Supplementing the Appropriation Ordinance for the Fiscal Year Beginning May 1, 2022, and Ending April 30, 2023, for Construction of the City Center Project in the Amount of \$1,129,384.00
- [4.](#) Approve a Change Order with Harbour Contractors, Inc. to Provide Construction Management Services for the City Center Project in an Amount not to Exceed \$277,480.00

### Public Works Department:

- [5.](#) Approve a Contract with Camco Construction Not to Exceed Amount of \$41,141.75 to Construct Storm Sewer Improvements on Theodore Street
- [6.](#) Approve an Ordinance Repealing Chapter 12.32 (Bus Stop Benches) of the Crest Hill City Code of Ordinances
- [7.](#) Approve a Contract with Fuel Media Holdings for the Bus Bench Advertisements and Bench Replacements throughout the City
- [8.](#) Approve an Ordinance Supplementing the Appropriation Ordinance for the Fiscal Year Beginning May 1, 2022, and Ending April 30, 2023, to Offset a Down Payment for the

Purchase of a 2023 Vactor Combination Sewer Jetting & Vactor Truck in the Amount of \$75,000

9. Approve Execution of a Seven-Year Financing Agreement with Tax Exempt Leasing Corp for the Purchase a Vactor Combination Sewer Jetting Truck to Perform Sewer Rodding and Vacuum Excavation

**City Engineer:**

**Community Development:**

**Police Department:**

10. Approve an Ordinance Amending Section 10.01.10-618 (Special Parking Prohibitions) of Division VI (Parking Regulations), Article 10 (Special Provisions Pertaining to the City of Crest Hill), Chapter 10.01 (Crest Hill Vehicle Code), Title 10 (Vehicles and Traffic) of the City of Crest Hill Code of Ordinances

**Mayor's Report:**

11. Approve an Independent Hearing Officer Agreement with Charles J. DeVriendt

**City Clerk's Report:**

**City Treasurer's Report:**

12. An Ordinance Establishing a Places for Eating Tax in the City of Crest Hill as Chapter 3.20 Tax on the Gross Receipts of Places for Eating of Title 3, Revenue and Finance of the Crest Hill City Code of Ordinances
13. Approve an Ordinance Amending Sections 5.48.020, 5.48.030, and 5.48.060 of Title 5, Business Licenses and Regulations, Chapter 5.48 Automatic and Manual Burglar and Fire Alarms of the City of Crest Hill Code of Ordinances.
14. Approve an Ordinance Amending Section 5.10.020 of Title 5, Business Licenses and Regulations, Chapter 5.10 Tobacco, Electronic Cigarettes or Alternative Nicotine Products of the Crest Hill City Code of Ordinances
15. Approve an Ordinance Pertaining to the Licensing and Regulations of Video Gaming for the City of Crest Hill
16. Approve an Ordinance Amending Section 5.36.035, License; Fee of Title 5, Business Licenses And Regulations, Chapter 5.36 Solicitors of the Crest Hill City Code of Ordinances

The Agenda for each regular meeting and special meeting (except a meeting held in the event of a bona fide emergency, rescheduled regular meeting, or any reconvened meeting) shall be posted at the City Hall and at the location where the meeting is to be held at least forty eight (48) hours in advance of the holding of the meeting. The City Council shall also post on its website the agenda for any regular or special meetings. The City Council may modify its agenda before or at the meeting for which public notice is given, provided that, in no event may the City Council act upon any matters which are not posted on the agenda at least forty-eight (48) hours in advance of the time for the holding of the meeting.

- [17.](#) Approve an Ordinance Amending Chapter 15.08, Pertaining to Building Permit Fees, Including Sections 15.08.020, 15.08.030, 15.08.040, 15.08.050, 15.08.055, 15.08.070, and 15.08.100 of the Code of Ordinances of the City of Crest Hill, Illinois
- [18.](#) Approve Regular and Overtime Payroll from June 06, 2022 to June 19, 2022 in the Amount of \$255,183.59
- [19.](#) Approve the List of Bills from June 01, 2022 through July 06, 2022 in the amount of \$661,338.87

**Unfinished Business:**

**New Business:**

**Committee/Liaison Reports:**

**City Council Comments:**

**Public Comment:**

**Executive Session:** If Called by Council for a Good Cause

20. 5 ILCS 120/2(c)(11): Consider probable or imminent litigation action.

**Adjourn:**

The Agenda for each regular meeting and special meeting (except a meeting held in the event of a bona fide emergency, rescheduled regular meeting, or any reconvened meeting) shall be posted at the City Hall and at the location where the meeting is to be held at least forty eight (48) hours in advance of the holding of the meeting. The City Council shall also post on its website the agenda for any regular or special meetings. The City Council may modify its agenda before or at the meeting for which public notice is given, provided that, in no event may the City Council act upon any matters which are not posted on the agenda at least forty-eight (48) hours in advance of the time for the holding of the meeting.

MINUTES OF THE REGULAR MEETING  
CITY COUNCIL OF CREST HILL  
WILL COUNTY, ILLINOIS  
June 20, 2022

The regular meeting of the City of Crest Hill was called to order by Mayor Raymond R. Soliman at 7:00 p.m. in the Council Chambers, 1610 Plainfield Road Crest Hill, Will County, Illinois.

The Pledge of Allegiance was recited in unison.

Roll call indicated the following present: Mayor Raymond Soliman, City Clerk Christine Vershay-Hall, City Treasurer Glen Conklin, Alderman Scott Dyke, Alderman John Vershay, Alderwoman Claudia Gazal, Alderman Darrell Jefferson, Alderperson Tina Oberlin, Alderman Mark Cipiti, Alderman Nate Albert, Alderman Joe Kubal.

Also present were: City Administrator Jim Marino, Director of Public Works Mark Siefert, City Engineer Ron Wiedeman, Economic Development Director Tony Budzikowski, Police Chief Ed Clark, Finance Director Lisa Banovetz, City Attorney Mike Stiff.

Absent were: Interim Planner Maura Rigoni, Director of Information Technology Service Timothy Stinnett.

APPROVAL OF MINUTES: Mayor Soliman presented the minutes from the regular meeting held on June 6, 2022 for Council approval.

(#1) Motion by Alderman Jefferson, seconded by Alderwoman Gazal, to approve the minutes from the regular meeting held on June 6, 2022 as presented.

On roll call, the vote was:

AYES: Ald. Dyke, Vershay, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

(31)

(44) Mayor Soliman presented the minutes from the work session held on June 13, 2022 for Council approval.

(#2) Motion by Alderwoman Gazal, seconded by Alderman Albert, to approve the minutes from the work session held on June 13, 2022 as presented.

On roll call, the vote was:

AYES: Ald. Vershay, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

(47)



CITY ATTORNEY: (61) City Attorney Mike Stiff had no agenda items for discussion. Alderman Dyke asked for an update on 1723 Wilcox Street. Attorney Stiff informed the Council that he is with the understanding that they have moved to evict the rear tenant and we are waiting for the date that they will have for their hearing. Alderman Dyke asked if there is any type of penalty imposed. Attorney Stiff said that we are waiting to hear what is decided.

CITY ADMINISTRATOR: (88) City Administrator Jim Marino presented a request for the approval of an Insurance Policy from Berkley Fire & Marine Underwriters which will Extend Insurance Coverage on the City Center Building from June 30, 2022 to June 30, 2023. Administrator Marino went over the background of the request. Alderperson Oberlin asked if there was a penalty imposed because the policy lapsed. The Administrator did not believe there was a penalty.

(#3) Motion by Alderman Albert, seconded by Alderwoman Gazal, to approve an Insurance Policy from Berkley Fire & Marine Underwriters which will Extend Insurance Coverage on the City Center Building from June 30, 2022 to June 30, 2023.

On roll call, the vote was:

AYES: Ald. Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke, Vershay.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

(132)

(147) Administrator Marino presented a request for the Approval of an Agreement with Comcast for 60-Months for Ethernet Network Services at a cost of \$3,757.00 per month and a one-time installation construction fee of \$2,200.00 per the memo June 20, 2022. Our IT Director has been working on our internet system. This would be a more efficient program and we would see some cost savings.

(#4) Motion by Alderperson Oberlin, seconded by Alderman Albert, to approve a request for the Approval of an Agreement with Comcast for 60-Months for Ethernet Network Services at a cost of \$3,757.00 per month and a one-time installation construction fee of \$2,200.00 per the memo dated June 20, 2022.

On roll call, the vote was:

AYES: Ald. Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke, Vershay, Jefferson.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

(230)

PUBLIC WORKS DEPARTMENT: (251) Public Works Director Mark Siefert presented AN ORDINANCE AUTHORIZING AND PROVIDING FOR THE ISSUE OF NOT TO EXCEED \$49,500,000.00 WATERWORKS AND SEWERAGE REVENUE BONDS, JUNIOR LIEN (IEPA), OF THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS, FOR THE PURPOSES OF PAYING THE COSTS OF IMPROVING THE COMBINED WATERWORKS AND SEWERAGE SYSTEM OF THE CITY, PRESCRIBING ALL THE DETAILS OF SAID

BONDS, PROVIDING FOR THE COLLECTION, SEGREGATION AND DISTRIBUTION OF THE REVENUES OF THE WATERWORKS AND SEWERAGE SYSTEM OF SAID CITY AND AUTHORIZING THE SALE OF SAID BONDS TO THE ILLINOIS ENVIRONMENTAL PROTECTION AGENCY per the memo dated June 20, 2022. Director Siefert went over the background of the ordinance. He announced that we got our interest rate on the West Plant, and it is .68%, and we qualify for principal forgiveness. Once the bids are received and opened the Council will be updated.

(#5) Motion by Alderperson Oberlin, seconded by Alderman Jefferson, to approve AN ORDINANCE AUTHORIZING AND PROVIDING FOR THE ISSUE OF NOT TO EXCEED \$49,500,000.00 WATERWORKS AND SEWERAGE REVENUE BONDS, JUNIOR LIEN (IEPA), OF THE CITY OF CREST HILL, WILL COUNTY, ILINOIS, FOR THE PURPOSES OF PAYING THE COSTS OF IMPROVING THE COMBINED WATERWORKS AND SEWERAGE SYSTEM OF THE CITY, PRESCRIBING ALL THE DETAILS OF SAID BONDS, PROVIDING FOR THE COLLECTION, SEGREGATION AND DISTRIBUTION OF THE REVENUES OF THE WATERWORKS AND SEWERAGE SYSTEM OF SAID CITY AND AUTHORIZING THE SALE OF SAID BONDS TO THE ILLINOIS ENVIRONMENTAL PROTECTION AGENCY per the memo dated June 20, 2022.

On roll call, the vote was:

AYES: Ald. Cipiti, Kubal, Dyke, Vershay, Jefferson, Gazal, Oberlin.

NAYES: None.

ABSENT: None.

ABSTAIN: Ald. Albert.

There being seven (7) affirmative votes, the MOTION CARRIED.

Ordinance #1906

(293)

(309) Director Siefert presented a request to Approve a Contract and Purchase of a 2023 Vactor Combination Sewer Jetting & Vactor Truck to Perform Sewer Rodding and Vacuum Excavation of Debris in the amount of \$487,410.00 per the memo dated June 20<sup>th</sup>, 2022. Director Siefert went over the background of the request.

(#6) Motion by Alderwoman Gazal, seconded by Alderperson Oberlin, to Approve a Contract and Purchase of a 2023 Vactor Combination Sewer Jetting & Vactor Truck to Perform Sewer Rodding and Vacuum Excavation of Debris in the amount of \$487,410.00 per the memo dated June 20<sup>th</sup>, 2022.

On roll call, the vote was:

AYES: Ald. Albert, Kubal, Dyke, Vershay, Jefferson, Gazal, Oberlin, Cipiti.

NAYES: None.

ABSENT: None,

There being eight (8) affirmative votes, the MOTION CARRIED.

(329)

(345) Alderperson Oberlin commended Director Siefert for his work on the projects.

CITY ENGINEER: (357) City Engineer Ronald Wiedeman presented a request to Award the Contract with J.J. Newell Concrete Contractors Inc. for the 2022/2023 MFT Concrete Flatwork Contract in the amount of \$207,650.00 per the memo dated June 20, 2022.

(#7) Motion by Alderman Albert, seconded by Alderman Cipiti, to approve a request to Award the Contract with J.J. Newell Concrete Contractors Inc. for the 2022/2023 MFT Concrete Flatwork Contract in the amount of \$207,650.00 per the memo dated June 20, 2022.

On roll call, the vote was:

AYES: Ald. Oberlin, Cipiti, Albert, Kubal, Dyke, Vershay, Jefferson, Gazal.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

(373)

(390) Engineer Wiedeman presented a request to Approve Execution of the Proposal with Christopher B. Burke Engineering for Final Design Engineering Services for the City Center Roadway and Pedestrian Lighting in the Amount of \$31,900.00 per the memo dated June 20, 2022.

(#8) Motion by Alderman Dyke, seconded by Alderwoman Gazal, to Approve Execution of the Proposal with Christopher B. Burke Engineering for Final Design Engineering Services for the City Center Roadway and Pedestrian Lighting in the Amount of \$31,900.00 per the memo dated June 20, 2022.

On roll call, the vote was:

AYES: Ald. Kubal, Dyke, Vershay, Jefferson, Gazal, Oberlin, Cipiti, Albert.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

(405)

(426) Engineer Wiedeman presented a request to Approve Execution of the Proposal with Hitchcock Design Group for Final Design Engineering Services for the City's New Welcome Signs in the amount of \$23,150.00 per the memo dated June 20, 2022.

(#9) Motion by Alderman Jefferson, seconded by Alderman Dyke, to Approve Execution of the Proposal with Hitchcock Design Group for Final Design Engineering Services for the City's New Welcome Signs in the amount of \$23,150.00 per the memo dated June 20, 2022.

On roll call, the vote was:

**THE MOTION WAS WITHDRAWN.**

(440)

(451) Alderwoman Gazal feels that we need to go over this project once more. She is concerned over the funding. Alderman Albert, and Alderperson Oberlin agreed. Alderman Jefferson withdrew his motion, Alderman Dyke withdrew his second to the motion.

(#10) Motion by Alderperson Oberlin, seconded by Alderman Jefferson, to table the request for the Execution of the Proposal with Hitchcock Design Group for Final Design Engineering Services for the City's New Welcome Signs in the amount of \$23,150.00 per the memo dated June 20, 2022.

On roll call, the vote was:

AYES: Ald. Dyke, Vershay, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

(485)

ECONOMIC DEVELOPMENT DEPARTMENT: (507) Economic Development Director Tony Budzikowski informed the Council that the items that were on the agenda were put there in error. These were meant for an upcoming work session. Director Budzikowski informed the Council that he reached out to JJC. They have started up their Business and Resource Services Center. He read a post from the City's social media page regarding the program. He also forwarded the information to the Chamber. Director Budzikowski attended a ceremonial groundbreaking at Lucky Brothers at Rte. 53 and Caton Farm Road. Alderperson Oberlin asked if Director Budzikowski has met the with the owner of Cheesecakes by James. He did. Alderwoman Gazal asked for an update on the sale of the current City Hall at the next work session. The reports were on file.

POLICE DEPARTMENT: (660) Police Chief Ed Clark presented a request from the American Italian Cultural Society-Approval of a Service Contract for Police Services for Festa Italiana per the memo dated June 20, 2022. This was discussed at a prior work session.

(#11) Motion by Alderperson Oberlin, seconded by Alderman Dyke, to approve a request from the American Italian Cultural Society-Approval of a Service Contract for Police Services for Festa Italiana per the memo dated June 20, 2022.

On roll call, the vote was:

AYES: Ald. Vershay, Jefferson, Gazal, Oberlin, Cipiti, Kubal, Dyke.

NAYES: None.

ABSENT: None.

ABSTAIN: Ald. Albert.

There being seven (7) affirmative votes, the MOTION CARRIED.

(687)

(706) Alderperson Oberlin thanked the Chief and Deputy Chief for attending the Lidice ceremony. She informed the Council that the Deputy Chief went the extra mile that day by escorting some of the elderly residents to their cars.

MAYOR: (731) Mayor Raymond Soliman had no agenda items for discussion. He reminded the residents that fireworks are illegal. Please leave the shows to the professionals. Alderwoman Gazal asked when will we be getting an update on the Public Works facility being over budget and an answer as to why the Council was not notified. The Mayor explained that we will have the information for an upcoming work session once we get everything from Harbor. Administrator Marino said that Harbor did a walk-through of the City Center facility and provided a list of initial items that need correction. Alderwoman Gazal would like to know who found the expenditures

and what were they for regarding Public Works. The report the Council received has no explanation with it. Treasurer Conklin explained that we requested this information repeatedly and were not provided with it. When we began to go over the budget, the additional expenses were unauthorized. Why were we not made aware of this when it was happening. Alderwoman Gazal would like to know how we went over budget, why the Council was not informed and who is going to be held accountable for this overage that was approved. Administrator Marino explained that Harbor is compiling a list of all of the expenditures for the City Center. We also want them to do the same for the Public Works Facility once they are done with the City Center. Alderperson Oberlin said that if the additional expenditures were not presented to the Council, how were they approved, and who approved them. Alderwoman Oberlin explained that she had a lengthy walk through of the City Center. There are a number of items that need to be fixed. She would like to know how items were inspected and approved.

CITY CLERK: (1048) City Clerk Christine Vershay-Hall congratulated the Crest Hill Police Department on the excellent job they did on the Torch Run for Special Olympics on Tuesday in the extreme heat. Clerk Vershay-Hall informed the Council that staff was in the parking lot to support the runners as they came past City Hall. Prior to leaving the building no customers were in the building, and no cars had entered the parking lot. Staff has been accused of ignoring a water customer. It was brought to her attention that the customer was fine with leaving her water payment in the white drop box. If staff had seen the customer enter the parking lot or building they would have gone in to wait on them. Clerk Vershay-Hall received an email stating that she gave approval to close the building on that day which she did not have the authority to do. She did not close the building and is not aware of any sign being posted stating the building was closed.

CITY TREASURER: (1129) City Treasurer Glen Conklin presented the regular and overtime payroll from May 23, 2022 to June 5, 2022 in the amount of \$253,457.06.

(1141) Treasurer Conklin presented the list of bills in the amount of \$789,205.99 for Council approval.

(#12) Motion by Alderperson Oberlin, seconded by Alderman Jefferson, to approve the list of bills in the amount of \$789,205.9 as presented.

On roll call, the vote was:

AYES: Ald. Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke, Vershay, Jefferson.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

(1147)

UNFINISHED BUSINESS: (1169) There was no unfinished business.

NEW BUSINESS: (1171) There was no new business.

COMMITTEE/LIAISON REPORTS: (1172) There were no committee/liaison reports.

COUNCIL COMMENTS: (1174) Alderperson Oberlin thanked the Police Department, Public Works, and everyone who attended the Lidice ceremony. She also thanked St. Ambrose Church for allowing access to their facility in case of rain. She thanked Vicki Hackney for her donation of bakery and also her son for volunteering at the ceremony. Alderman Albert commended Alderperson Oberlin on the Lidice ceremony. Alderman Dyke wished everyone a safe and happy 4<sup>th</sup> of July. Alderman Vershay congratulated the Police on participating in the Torch Run. He commended all of the employees who went outside to show support for the Police and cheer them on. Alderman Jefferson reminded everyone that today is the celebration of Juneteenth. He congratulated the Police on the Torch Run. Alderwoman Gazal thanked the Chief for supporting the Meet and Greet in the park. She also thanked Public Works for being in attendance and all of the volunteers that cooked hot dogs and helped with the tents. The next event is scheduled for July 20<sup>th</sup>.

PUBLIC COMMENT: (1345) Mayor Soliman reminded the residents that this is the time in the meeting when they can make comments. If there are any questions that need to be answered, we can do that after the meeting or make an appointment. Each speaker has 3 minutes to address the Council. There were no citizens wishing to address the Council.

(1366) Mayor Soliman informed the Council that there was a need for an executive session on land acquisition (5 ILCS 120/2(c)(5)).

(#13) Motion by Alderperson Oberlin, seconded by Alderwoman Gazal to go into an executive session on land acquisition (5 ILCS 120/2(c)(5)).

On roll call, the vote was:

AYES: Ald. Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke, Vershay.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

(1374)

Executive session 7:42 p.m.

(#14) Motion by Alderperson Oberlin, seconded by Alderwoman Gazal, to reconvene from the executive session on executive session on land acquisition (5 ILCS 120/2(c)(5)).

On roll call, the vote was:

AYES: Ald. Cipiti, Albert, Kubal, Dyke, Vershay, Jefferson, Gazal, Oberlin.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

(1421)

Reconvened at 8:26 p.m.

(1443) There being no further business before the Council, and no action needed from the executive session a motion for adjournment was in order.

(#15) Motion by Alderman Dyke, seconded by Alderman Vershay, to adjourn the June 20, 2022 City Council meeting.

On roll call, the vote was:

AYES: Ald. Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke, Vershay, Jefferson.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED

The meeting was adjourned at 8:27 p.m.

(1444)

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2022

As presented \_\_\_\_\_

As amended \_\_\_\_\_

\_\_\_\_\_  
CHRISTINE VERSHAY-HALL, CITY CLERK

\_\_\_\_\_  
RAYMOND R. SOLIMAN, MAYOR

MINUTES OF THE WORK SESSION  
CITY COUNCIL OF CREST HILL  
WILL COUNTY, ILLINOIS  
June 27, 2022

The June 27, 2022 City Council work session was called to order by Mayor Raymond R. Soliman at 7:00 p.m. in the Council Chambers, 1610 Plainfield Road Crest Hill, Will County, Illinois.

The following Council members were present: Mayor Raymond Soliman, City Clerk Christine Vershay-Hall, City Treasurer Glen Conklin, Alderman Scott Dyke, Alderman John Vershay, Alderwoman Claudia Gazal, Alderman Darrell Jefferson, Alderperson Tina Oberlin, Alderman Mark Cipiti, Alderman Nate Albert, Alderman Joe Kubal.

Also present were: Administrator Jim Marino, Director of Public Works Mark Siefert, Police Chief Ed Clark, Finance Director Lisa Banovetz, Economic Developer Tony Budzikowski.

Absent were: Assistant Public Works Director Blaine Kline, City Engineer Ron Wiedeman, Interim Planner Maura Rigoni, City Attorney Mike Stiff, IT Director Tim Stinnett

**TOPIC: Liquor License-Chicago Style Grill, Inc. DBA Marsico's El Puerto 3 20645 Renwick Road**

Mayor Soliman presented a request for Liquor License-Chicago Style Grill, Inc. DBA Marsico's El Puerto 3 per the memo dated June 27, 2022. This is for Chicago Style Grill located at 20645 Renwick Road. All of the paperwork is in order. The Mayor recommends approval of the restaurant liquor license. Ms. Cardenas was in attendance. She gave a brief presentation on the business. They currently have 2 other businesses in Chicago and is excited to open up in Crest Hill. Hours of operation are Tuesday through Sunday from 11:00 a.m. to 9:30 p.m. The menu will include Mexican food and Seafood. Alderwoman Gazal commended Ms. Cardenas on the food, and staff. Mayor Soliman informed Ms. Cardenas that we will need a copy of the State Liquor License. Mayor Soliman invited Ms. Cardenas to do a business promotion at the next Council meeting on Monday July 5, 2022.

**TOPIC: Administrative Hearing Officer**

Mayor Soliman presented a request for the Administrative Hearing Officer per the memo dated June 11, 2022. Mr. DeVriendt the candidate for the Hearing Officer was in attendance. Attorney Mike Stiff highly recommended Mr. DeVriendt. His resume and agreement were in the packet for tonight's meeting. Mr. DeVriendt addressed the Council. He has been the hearing Officer for New Lenox for the past two years and is also a former Chicago Police Officer. He has a background as an Attorney and was also an arbitrator for the State. Mr. DeVriendt told a brief story of how he became acquainted with Crest Hill. Alderperson Oberlin asked how he heard about this vacancy. Mr. DeVriendt explained that he learned about this position from the Mr. Orenic, our current Hearing Officer. Alderperson Oberlin asked if he was related to anyone on the Council, and will he still do the New Lenox hearings. Mr. DeVriendt was not related to anyone on the Council and since the New Lenox meetings fall on a different night, he planned to stay on with them. He briefly went over what the New Lenox hearings entail. The Mayor would like the appointment to take place at the next Council meeting with Mr. DeVriendt attending the Administration hearing on July 27, 2022.



Mayor Soliman asked for an informal vote on the Administrative Hearing Officer. Seven members present were in agreement. Alderman Jefferson abstained.

Mayor Soliman asked to deviate from the agenda.

**TOPIC: Parking Restriction on Carlton Street**

Mayor Soliman presented a request for a Parking Restriction on Carlton Street per the memo dated June 27, 2022. Alderman Albert explained that the President of the HOA is requesting no parking signs by the curve on Carlton Street. The line of site is blocked. They are also requesting striping by the new stop signs that were put in place 2 years ago.

Chief Clark assessed the area and saw 1 truck parked just before the curve. He felt that if vehicles continue to park on the apex of the curve, it could cause a problem. The president of the HOA indicated that they have had a number of near misses at this location. The Chief checked the records for any crashes and did not see any. He suggested placing a sign at the beginning of the curve and at the end of the curve.

Alderman Vershay asked if this would restrict any residents from parking in front of their homes. Chief Clark stated that he doesn't believe it will cause an issue, as there is parking on both sides of the road. Discussion followed on where the signage would be placed.

Mayor Soliman asked for an informal vote on the parking restriction on Carlton Street. All members present were in agreement.

**TOPIC: Discuss Council Room Dais Redesign**

Mayor Soliman presented the Council Room Dais Redesign discussion per the memo dated June 27, 2022. Shawn Thompson and James Prybys were in attendance to answer questions from the Council. Administrator Marino explained that the pricing information was included in the packet. Mr. Prybys presented the layouts. The radius on the front was changed from 39' to 16' which gives the Council a better view across the dais. Alderwoman Gazal asked if this is the same design that is there right now, just tightened up. It was. The Council has three options to choose from. Option 1 is on an angle, option 2 is straight on and option 3 is on a 45 degree angle which requires a little more work. Mr. Prybys went over the 3 options that were presented. Alderman Cipiti questioned the 45 degree angle. He does not recall this being discussed. Mr. Prybys explained that this was presented as an option and thought it had been brought up in a prior work session. The cost to put the dais at a 45 degree angle would cost \$323,000.00. Alderwoman Gazal commented that we should've done everything that needed to be done to the building and then seen what type of budget we had for the dais. Alderman Jefferson asked why there is such a price difference with the dais at a 45 degree angle. Mr. Thompson explained that there is a wall that would have to be added behind the dais among other items if the Council goes with the 45-degree angle design. He went over the price differences depending on which option is chosen. Alderperson Oberlin commented that we have already wasted so much money already. She is shocked on how many errors and oversights that have occurred. We need to tone the spending down and start saving taxpayers' dollars. Alderman Cipiti asked Mr. Thompson to go over the renderings that were provided to the Council. He is having a little trouble matching them to the estimated cost options. Alderwoman Gazal asked why we are adding so much wood. Why don't we just leave the back wall simple. Instead add the logo and paint the wall. Alderperson Oberlin agreed. We can always come back at a later date

and add accents. Mr. Thompson explained that the Council members that came to view the dais liked the tighter design. Discussion followed on the design. Mayor Soliman commented that the first item is to choose the position of the dais. Alderman Albert liked the design of the 45 degree angle but did not like the cost. He is in favor of the tighter radius.

The Mayor asked for an informal vote to leave the dais in the same place or to put it on an angle in a different location. Council chose to leave it where it is.

Mayor Soliman then asked for an informal vote on the radius of the dais. Alderman Albert, Jefferson, and Alderwoman Gazal chose A-2. Alderman Dyke stated that we should just fix the dais we have rather than changing the layout of radius. The Mayor explained we have 2 options. Number 1 is leave the dais as is and add a wing to each side. Option 2 is to tighten the radius and add the two wings. Discussion followed on the radius and the additional wings.

The Council voted as follows. Option 1: Alderman Kubal, Cipiti, Vershay, Dyke.  
Option 2: Alderman Albert, Jefferson, Alderperson Oberlin, Alderwoman Gazal, Mayor Soliman.

Mayor Soliman then asked for an informal vote on a plain wall or a decorative wall behind the dais. Mr. Thompson said that they can come back with some different finishes for the wall. Alderman Cipiti asked to verify that the stonework has to be removed. It does. Alderperson Oberlin would like to see it removed and not put back up. Alderman Albert felt that the City logo should be the focal point of the wall.

The Council likes the idea of a plain wall with the logo and the 2 monitors. There are 3 monitors already purchased and believe they are 85" monitors. Alderman Jefferson asked about some of the materials for the back wall. Mr. Thompson explained that this is for the section of the wall where the City logo would go. There will be a savings if you are not putting up the stonework or wood on the wall. Alderperson Oberlin felt that if we wanted to add something to the wall or change the logo we can do that further down the road. The questions was brought up regarding the countertop and accents. Mr. Thompson thought the general idea was to do wood on the front of the dais and go with some type of quartz. He is trying to see if we can repurpose or sell the existing countertop. Discussion followed on the design of the countertop. It would be wider than what we currently have now. Mr. Thompson explained that he can bring samples to the Council at a future work session for a decision on the finishes of the dais. Alderman Albert questioned the outlets that are currently in place. Mr. Thompson went over how this can be redesigned. They are also going to add speakers behind the Council so that everyone can hear the discussion better.

Mayor Soliman informed the Council that this will be on the next City Council agenda.

### **TOPIC: City Center Building**

Mayor Soliman asked that we focus on the agenda item only. He would like everyone's full attention as we work through this as a group. Let's move forward, not dwell on the past and be respectful to the person speaking. We have had too many side conversations when someone has the floor. Any questions will be on the items spelled out in the paperwork before the Council. If there are questions on the construction of the building it can be addressed to Mr. Thompson. Questions regarding the Police section of the City Center will be directed to the Chief. Questions on the administrative side of the City Center will

directed the Administrator. The goal is to finish this project and have a first class building, that everyone will be safe in. Administrator Marino informed the Council that they have been provided with a memo and several pictures of items that need to be addressed at the City Center so that the project can be completed, and staff can move into the building. Harbour was asked to do an assessment of the building and provide us with changes or improvements that can be made. Harbour met with the architects, and the contractors. The Department Heads and staff were asked to give their input on what they feel they need to better do their jobs. The list is broken down into high, medium, and low priority. The majority of the items are high priority. Twenty of the items are tagged low priority. He would like to focus on the items that are high and medium priority. Administrator Marino is looking to get concurrence from the Council so that we can approve a change order at the next Council meeting. Harbour would then continue with the project.

Alderman Dyke questioned the relocation of the lunchroom door. This is an item that would be low priority and could be eliminated. Alderman Dyke questioned C-2, the locks on the bathroom doors. There are currently none in place. This was addressed by the Police Department as a safety issue, with someone hiding in the facility. The doors would be locked after hours. Alderman Dyke questioned item C-5. Are we still going to utilize the cabinets that are not needed by the Police Department. Mr. Thompson explained how they will be refigured for the mail room, with electric being added. This is one of the areas that staff gave their input on. Alderman Dyke questioned item C-6, the reconfiguration of the front counters and the addition of a panic button. Mr. Thompson explained that when the panic button is activated, it will notify the Police and the remote doors would automatically lock. The next item was C-9, heating of the basement. Is this something we can utilize in the future. Mr. Thompson explained where the heaters are located and the reason for the location. Item C-13, the drop box lane. Will we be changing the island for cars to access the drop box, or can we put in a box with a long neck on it. Mr. Thompson explained that we were going to eliminate four parking spaces. We are looking at placing a drop box and a postal box. He explained the configuration. The next item is C-15, ceiling fans. Mr. Thompson explained that we will have to put in electrical boxes and the fans. The next item is C-20, locks for the folding partition door. Item C-21 basement window tinting. Mr. Thompson explained this is so that no one can view what is in the basement through the courtyard windows. Item C-27 add coat closet/room. Administrator Marino explained that this would be located where the employee entrance would be. C-28 gas lines. Mr. Thompson explained that the two feeders for the generators are only 8 inches down. For extra precaution they have proposed to encase them in concrete. C-29 relocate dumpster to east side of building. Alderman Dyke was concerned about the cost. Mr. Thompson explained that we can reconfigure the materials. It is currently near the Police Department in a bad location. He explained where it would be relocated to. Item c-32 courtyard fencing and gate. Mr. Thompson explained originally the fence was located on top of the retaining wall at the courtyard. This does not work well and does not limit access to the courtyard. He went over the new configuration. Alderman Dyke said as far as the Police Department, he previously addressed his concerns to the Administrator.

Alderman Vershay asked if the gas line, C-28 could be encased in a plastic pipe versus concrete. Mr. Thompson said they could do a plastic pipe but is concerned that once the pipe is cut to put the plastic sleeve on, you could compromise the line. They felt the best solution would be the concrete.

Alderman Jefferson explained that he stopped halfway through reviewing the list. He is disappointed that this is new construction and there are so many things that need to be corrected. This is a total failure.

Alderwoman Gazal commented that the way we are doing this discussion is wrong. She feels that we should be able to respectfully ask questions when another Council member is talking. We were given this information over the weekend, and it is overwhelming. With the high and medium items are we addressing those all now or are there priority items. Administrator Marino explained that we are seeking approval of the items that are marked high and medium priority as one change order. Once we do this, then Harbour can move forward with the items that need to be addressed. Alderwoman Gazal said we have to move forward. We are spending an additional \$800,000. She also asked about the heating in the basement, are we adding this. Mr. Thompson said that this is included in the list. This was item C-9 and P-27. It would cost \$153,000.00 to add the heat to the basement. Alderwoman Gazal questioned the staff closet. Why can't we add cabinets like the remaining staff in the offices have. Administrator Marino explained that there would be one closet placed at the employee entrance of the building that the staff will be using. It would not be in the view of the public. This would be for all of the front offices and Building.

**(Tape #1 failed, the remainder of the discussion on the City Center is from notes).**

Mr. Thompson explained that the engineering firm may recommend that the ADA window be changed in size depending on the wall. Alderwoman Gazal asked about the water pressure for the RPZ. Mr. Thompson explained that the problem was located. Staff will fix the problem. The problem was located at the hydrant. C-19 Power to floating desk in Mayor's office. Mr. Thompson explained that they need to add a power supply to it.

Alderman Oberlin asked how could we build something that is not ADA compliant. C-1, relocating a door if doesn't involve safety issues. Why do it. Will the counter tops be changed. Mr. Thompson explained they would. As far as the pillars coming into the building there are holes in the motor or bricks. Sound resistance is needed in the rooms. Alderman Oberlin would like to know who signed off on the RPZ and are there any reports. She will not blindly support anything that was presented.

Alderman Cipiti said with all due respect, he doesn't care for the way the Mayor informed the Council that they cannot have discussion amongst one another and it's a great discouragement. He didn't prepare a list on the items that need to be repaired. He doesn't feel its right to deny the Council the opportunity to have a discussion when another member asks a question. He also felt that that the staff should have separate closets not just one to share.

Alderman Albert questioned the heating of the basement. Why the difference in heating costs. Mr. Thompson explained that one side of the basement is occupied. The other side is not. The Police Department has their work out room down there. P-9 Stainless steel countertop in the Police Department. The laminate needs to be changed to stainless steel, to prevent injuries.

Alderman Kubal gave his opinion on this. Administrator Marino and Harbour worked together on making the changes to designate the items as medium or high priority.

Administrator Marino asked how would the Council like Harbour proceed. He proposed bringing a change order for approval minus the cost of the coat closet. Administrator Marino also commented that they can give each employee a hanger for their cubicles.

**TOPIC: Approve execution of a seven-year financing agreement with Tax Exempt Leasing Corp for the purchase a Vactor combination sewer jetting truck to perform sewer rodding and vacuum excavation.**

Mayor Soliman presented a request to Approve execution of a seven-year financing agreement with Tax Exempt Leasing Corp for the purchase a Vactor combination sewer jetting truck to perform sewer rodding and vacuum excavation per the memo dated June 21, 2022. Director Siefert explained that the interest rate came down with 1 bank. We have 2 options that can be held until July 5<sup>th</sup>. A budget amendment will need to be made.

Director Siefert is asking for an informal vote tonight to meet the deadline of the interest rate. We would then take a formal vote on July 5<sup>th</sup>.

**(Tape #2 begins)**

Alderman Vershay questioned what the truck would be used for. If you are using water and sewer funds you can't use the vehicle for other things. Discussion followed on how the truck would be utilized. Director Siefert commented that he is fairly sure it can be used for both water and sewer work.

Alderman Oberlin and Alderman Cipiti thanked Director Siefert for his recommendation and work on this vehicle.

Mayor Soliman asked for an informal vote to Approve execution of a seven-year financing agreement with Tax Exempt Leasing Corp for the purchase a Vactor combination sewer jetting truck to perform sewer rodding and vacuum excavation per the memo dated June 21, 2022. Council agrees to move forward. Director Siefert thanked Finance Director Banovetz for her work on the project.

**TOPIC: Fiscal year 2022-23 Revenue Fee Increase.**

Mayor Soliman presented the request for the Fiscal year 2022-23 Revenue Fee Increase per the memo dated June 27, 2022. Administrator Marino explained that this was discussed during budget meetings. There are two new proposed fees. The eating tax and the video gaming machine license fee. Finance Director Banovetz explained that these are user fees. They are only imposed on the people that use them. Alderwoman Gazal asked if these were discussed in length at the budget meetings. They were. Treasurer Conklin said that this is only a portion of what was discussed. Alderman Albert questioned the eating tax and the rebate. Administrator Marino explained that we would collect the tax and give a portion back to the business. Alderman Albert questioned the cannabis business. Administrator Marino explained that this would be discussed in the future. Alderman Jefferson asked if the money gained is a projected item and do we have anything in place if these fall through. Director Banovetz said that there's often an offset in the budget. Alderman Oberlin would like to know more about the eating tax. She has no problem with the other fees. Alderman Albert questioned the gambling fee. He feels that we are placing the burden for the fee on the business owners. Discussion followed.

Mayor Soliman said that there are 6 fees that will either be raised or created. Eating: 2% fee on total bill. Tobacco License \$750.00 per license. Alarm Fees increase to \$100.00 per year. False Alarm Fee increase to \$50.00 for second false alarm and \$100.00 for subsequent

false alarms. Solicitor Fees increase to \$50.00 per person. Gaming Fees increase to \$250.00 per video gaming machine. Alderman Kubal asked if we are still charging businesses \$50.00 for a business license. We are. Alderman Dyke asked if there is anything we can impose on vape shops. Treasurer Conklin believed we can charge them if they sell tobacco. Otherwise we collect sales tax fees.

Mayor Soliman asked for an informal vote for the Fiscal year 2022-23 Revenue Fee Increase per the memo dated June 27, 2022. Alderperson Oberlin was unsure. Alderman Albert was concerned about the video gaming fee. Alderman Kubal, Dyke, Jefferson. Alderwoman Gazal asked if we could lower the price for the video gaming. Treasurer Conklin said that there was a bar in another city that was making about \$17,000.00 a month on video gaming. He believes that the machines are provided to them and maintained. Alderman Albert said that you can't charge more to play the machines. Also, any of the establishments that serve food will also have to charge the eat in fee.

### **TOPICS: Building and Sign Permit Fee**

Mayor Soliman presented the Building and Sign Permit Fee per the memo dated June 27, 2022. Director Budzikowski explained that this was part of the budget discussions with staff and interim staff. We have not done increases in 20 years. There are 32 proposed increases which are around \$20.00-\$25.00 per permit. Director Budzikowski commented that this fee increase does not include business license. We would notify everyone 30-60 days prior to the increases going into effect. He went over some of the fee increases. Alderman Albert asked if it makes a difference if we use square feet versus cubic feet. Discussion followed. Alderman Dyke asked about the fee schedule for windows. Director Budzikowski went over the fees. Alderman Dyke asked if we are now going to have to inspect replacement windows that are the same size. Director Budzikowski felt that we are looking out for the residents by having an inspection done. Alderman Vershay asked what would happen if the homeowner is doing the window replacement themselves. They would still have to apply for a permit. Alderman Dyke felt that if you are changing the size of the windows it should have a higher fee than replacing same size windows. Director Budzikowski explained that this was presented to staff, and it is in line with other communities. Discussion followed on the fee. Alderman Dyke felt that it should be \$25.00 for same size windows. Alderman Vershay said that we never had an inspection for same size windows. Mayor Soliman questioned the residential permit for roofing. There is no fee for residential roofing, but the contractor has to be registered. Alderman Cipiti felt that we should have a permit just to make sure the roof is done right. Director Budzikowski said that other communities require permits.

Mayor Soliman asked for an informal vote on the Building and Sign Permit Fee. Alderman Albert, Kubal, Oberlin,

Aldermen Cipiti, Jefferson, Vershay, Dyke, Alderwoman Gazal, are fine with the fee schedule except for the window replacement with no size change.

Director Budzikowski asked if the Council has a recommendation for the fee for same size windows. Twenty-five dollars was the suggested permit fee. Alderman Albert asked if we could get information from other communities as far as re-roofing and their permit fees and inspections for residential. Alderperson Oberlin questioned the driveway permit and the fee.

### **PUBLIC COMMENTS:**

Glenn Conklin doesn't like the new format the Mayor put in place and hopes that the Mayor does not consider adopting it. Part of the process is for the Council members to have an open debate. He feels that it is not right that the Mayor is able to give his comments and opinions without being asked to do so. Mr. Conklin doesn't like the way the Mayor conducted tonight's meeting and hopes this does not continue in the future as he will excuse himself from the meeting.

**MAYORS UPDATES:**

Mayor Soliman informed the Council that Burger Rebellion has closed. Crusade Burger is planning to take over the site. This will be Crusades 3<sup>rd</sup> restaurant. They came in today to apply for a liquor license. They will be opening prior to receiving the liquor license for the purchase of food and non-alcoholic beverages only. Alderman Albert asked what the name might be. The Mayor was not sure what name they were going with.

**COMMITTEE/LIAISON UPDATES:**

There were no committee/liaison reports.

**CITY ADMINISTRATOR UPDATES:**

Administrator Marino informed the Council that we will be presenting the City Center change order. The dais, furniture and Harbour's fee will be separate. Alderwoman Gazal asked when this would be presented. Harbour's fee will be presented at the next meeting. Alderwoman Gazal asked why we didn't get that information tonight. Administrator Marino did not include it. Alderwoman Gazal felt that we need to have discussion on it if there are any questions. Treasurer Conklin asked if the Council will be updated on what we have spent to date, what we have committed to and then other associated costs in a consolidated format. He feels like we are operating blindly on where we are at on this building. Director Banovetz explained that she would like to provide a report to the Council every two weeks for the buildings. Treasurer Conklin felt that this information should have been provided to the Council all along. Alderperson Oberlin asked if this report would include all of the overtime that has gone into this project. It did not. Treasurer Conklin did not ask for this to be included as he felt it wasn't part of the building budget. It was agreed that this would be provided to the Council in the report. Alderperson Oberlin said that we thought we would save money by using a formula, and it ended up costing more in the long run. She would like to see everything spelled out. Director Banovetz would have the information for the next packet.

The meeting was adjourned at 9:52 p.m.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2022

As presented \_\_\_\_\_

As amended \_\_\_\_\_

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CHRISTINE VERSHAY-HALL, CITY CLERK

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RAYMOND R. SOLIMAN, MAYOR

DRAFT





## Agenda Memo

Crest Hill, IL

<b>Meeting Date:</b>	July 5, 2022
<b>Submitter:</b>	Jim Marino, City Administrator Lisa Banovetz, Finance Director
<b>Department:</b>	Administration
<b>Agenda Item:</b>	Approve an ordinance supplementing the appropriation ordinance for the fiscal year beginning May 1, 2022, and ending April 30, 2023, for the cost of construction management services.

**Summary:** The city needs to engage Harbour Contractors, Inc. to provide construction management services for additional work necessary to complete construction of the City Center building. Because the cost for the additional work and the cost for Harbour's services to manage the work was unknown at the time the fiscal year 2022-23 appropriations ordinance was approved, the amount for each of these was not included in the appropriation. Therefore, a supplemental appropriations ordinance must be approved to appropriate funds from the General Fund balance for this expense.

At the June 27 work session, we reviewed the list of additional work. Each work item was prioritized as high, medium, or low. The Council agreed that it was necessary to perform the high and medium work items. Harbour updated the list of work items to remove the low priority items. They also removed construction of a coat closet for employees. The updated list is attached. The cost for this work is \$851,904.00. The cost for Harbour's construction management services to coordinate and oversee completion of this work is \$277,480. The total is \$1,129,384.

The actual cost for some work items is expected to be less than what Harbour is estimating once they receive final quotes and contracts. Staff will work with Harbour to value engineer this work to control costs. The cost for Harbour's services is also expected to come in less than their estimate.

**Recommended Council Action:** Approve an ordinance supplementing the appropriation ordinance for fiscal year 2022-2023 in the amount of \$1,129,384.

**Financial Impact:**

**Funding Source:** General Fund Balance

**Budgeted Amount:** \$0.00

**Cost:** \$1,129,384

**Attachments:** Ordinance, supplementary work items list, Harbour services change order

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE SUPPLEMENTING THE APPROPRIATION ORDINANCE FOR  
THE FISCAL YEAR BEGINNING MAY 1, 2022 AND ENDING APRIL 30, 2023 FOR  
THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS**

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**WHEREAS**, the City Council of the City of Crest Hill has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs and protect the public health, safety, and welfare of its citizens; and

**WHEREAS**, on May 16, 2022 the City Council passed Ordinance No. 1902 entitled “An Ordinance Making Appropriations for All Corporate Purposes for the Fiscal Year Beginning May 1, 2022 and Ending April 30, 2023 for the City of Crest Hill, Will County, Illinois” (hereinafter referred to as the “Fiscal Year 2022-2023 Appropriation Ordinance”); and

**WHEREAS**, there were additional fund balances available to the City when the Fiscal Year 2022-2023 Appropriation Ordinance was adopted but which were not appropriated at that time; and

**WHEREAS**, pursuant to Section 8-2-9 of the Illinois Municipal Code (65 ILCS 5/8-2-9), the corporate authorities are authorized to adopt a supplemental appropriation ordinance to create supplemental appropriations in an amount not excess of the aggregate of any additional revenue available to the City, or estimated to be received by the City after the adoption of the of the annual appropriation ordinance for that fiscal year, or from fund balances available when the annual appropriation ordinance was adopted but that were not appropriated at that time; and

**WHEREAS**, the City Council desires to amend the Fiscal Year 2022-2023 Appropriation Ordinance and adopt the supplemental appropriation for the unbudgeted City Center expenses as set forth in this Ordinance; and

**WHEREAS**, the City Council has determined that it is necessary, expedient, and in the best interests of the City and its citizens to amend the Fiscal Year 2022-2023 Appropriation Ordinance and adopt the supplemental appropriation as set forth in this Ordinance.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS, PURSUANT TO ITS STATUTORY AUTHORITY, AS FOLLOWS:**

**SECTION 1:** The City Council hereby finds that all of the recitals contained in the preamble to this Ordinance are true, correct, and complete and are hereby incorporated by reference hereto and made a part hereof.

**SECTION 2:** That the Appropriations listed below in the Ordinance Making Appropriations for All Corporate Purposes for the Fiscal Year Beginning May 1, 2022, and Ending April 30, 2023, for the City of Crest Hill, Will County, Illinois, commonly known as City of Crest Hill Ordinance No. 1902, are hereby amended to correspond with the new amounts appropriated

as follows:

Account	Description	Original Appropriation	Supplemental Appropriation	Amended Appropriation
<b>Capital Projects</b>				
***				
13-00-7311	Facility Constr.-City Hall / P	\$ 3,234,350	\$ 1,129,384	\$ 4,363,734
***				
	Capital Projects Total	\$ 5,367,360	\$ 1,129,384	\$ 6,496,744
<b>Grant Total</b>		<b>\$ 43,938,298</b>	<b>\$ 1,129,384</b>	<b>\$ 45,067,682</b>

**SECTION 3:** Any unexpended balance of any item of any appropriation made by this Ordinance may be expended in making up any insufficiency in any item of appropriation made by this Ordinance, as may be directed by the City Council, by appropriate action.

**SECTION 4:** That all other provisions of City of Crest Hill Ordinance No. 1902, as amended, except for the supplemental appropriation as described above, shall remain in full force and effect without change.

**SECTION 5:** In the event that any provision or provisions, portion or portions, or clause or clauses of this Ordinance shall be declared to be invalid or unenforceable by a Court of competent jurisdiction, such adjudication shall in no way affect or impair the validity or enforceability of any of the remaining provisions, portions, or clauses of this Ordinance that may be given effect without such invalid or unenforceable provision or provisions, portion or portions, or clause or clauses.

**SECTION 6:** That all ordinances, resolutions, motions, or parts thereof, conflicting with any of the provisions of this Ordinance, are hereby repealed to the extent of the conflict.

**SECTION 7:** That the City Clerk is hereby directed to publish this Ordinance in pamphlet form.

**SECTION 8:** That this Ordinance shall be in full force and effect from and after the end of the current fiscal year as provided by law.

PASSED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.

	Aye	Nay	Absent	Abstain
Alderman John Vershay	_____	_____	_____	_____
Alderman Scott Dyke	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderpersion Tina Oberlin	_____	_____	_____	_____

Alderman Mark Cipiti  
Alderman Nate Albert  
Alderman Joe Kubal  
Mayor Raymond R. Soliman

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

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Christine Vershay-Hall, City Clerk

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.

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Raymond R. Soliman, Mayor

ATTEST:

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Christine Vershay-Hall, City Clerk



## SUPPLEMENTARY ITEMS BUDGET

Project: Crest Hill City Center  
 Project No: 01-2115  
 Date: 6/30/2022  
 Revision: 1

The following are Supplementary Items requested by Crest Hill for the New City Center Project. They have been separated into items for City Hall and the Police Department based on their Location / Room Number. All Items are separate costs and Crest Hill may choose any number of the items to determine a Final Scope of Work and Total Cost. Each item has also included Contingency Cost that if unused will be credited in full back to Crest Hill.

ITEM	PRIORITY	LOCATION / TRADE	DESCRIPTION	TOTAL COST
<b>CITY HALL FACILITY</b>				
C-02	HIGH	RM-141 & 142: Restrooms	Add Locks to Doors 141 and 142 for Added Security	\$ 4,900.00
C-03	HIGH	RM-140: Conference Room	Doors Labeled 140A & B Exchange Glass for Security Rated Glass and Add Security Measures	\$ 1,980.00
C-05	HIGH	RM-135: Work / Mail Room	Provide Cabinets w/ Countertops and Rework Electric per Layout / Needs	\$ 15,750.00
C-06	HIGH	RM-131 & 132: Clerk / Utility	Rework Casework, Add Transaction Window (ADA), Add Panic Buttons and Revise Electric (Pending Engineering Confirmation)	\$ 171,600.00
C-09	HIGH	RM-001: Basement	HVAC Baseboard Heaters To Keep This Area At 55 Degrees	\$ 23,890.00
C-12	MED	Exterior	Add Concrete Pads for Benches and Trash Bins (Benches & Bins by Others)	\$ 25,550.00
C-13	HIGH	Exterior	Add Drop Off Lane for Mail and Payments, includes Concrete Pads and Island	\$ 13,000.00
C-15	MED	RM-100, 102, 131, 132 & 137 Foyer, Building Dept., Clerk, Utility & Hall	Add Ceiling Fans including Electrical	\$ 19,875.00
C-19	MED	RM-118: Mayor's Office	Install Power to Desk in Floor	\$ 3,480.00
C-20	HIGH	RM-209: Community Room	Add Lock to Folding Partition Door	\$ 1,200.00
C-20.A	MED	Exterior	Add Concrete Curb to Backside of Future West Drive to Park	\$ 8,250.00
C-21	HIGH	RM-001: Basement	Add Film / Tint to Windows for Thermal and Security (Allowance)	\$ 4,800.00
C-22	MED	RM-134: Vault	Add HVAC via Supply / Return or Venting to Room	\$ 2,819.00
C-23	MED	RM-133: Clerk Office	Add Window on South Wall	\$ 5,500.00
C-25	HIGH	RM-100: Foyer (Lobby)	Reconfigure / Replace Lighting	\$ 5,280.00
C-26	HIGH	RM-100: Foyer (Lobby)	Add Switch and / or Programmability to Lighting, Remove Occupancy Sensor	\$ 3,250.00
C-28	HIGH	Exterior	Gas Lines Feeding Generators to be Encased in Concrete	\$ 8,250.00
C-29	HIGH	Exterior	Relocate Dumpster Coral to East Side of Building	\$ 64,470.00
C-31	HIGH	Exterior	Added Ice Dams on Roof to Protect Other Portions of Work and Equipment (Allowance)	\$ 1,980.00
C-32	HIGH	Exterior	Courtyard & Generator Fencing and Gates	\$ 44,000.00
C-33	HIGH	Various	Sound Damping in Conference & Other Rooms	\$ 16,000.00
<b>POLICE DEPARTMENT</b>				
P-01	HIGH	RM-367: Detention	Security Camera Add in the Area (Per Camera)	\$ 3,000.00
P-03	HIGH	RM-313 & 314: Interview Room	Sound Damping / Proofing of Rooms	\$ 4,725.00
P-04	HIGH	RM-370: Storage Room	Add Sink Basin to Room	\$ 8,687.00
P-05	HIGH	RM-366: Detention Room	Add Eye Wash Station to Room	\$ 9,701.00
P-08	MED	RM-035: Workout Room	Add Sports Flooring in Room (Allowance)	\$ 10,408.00
P-09	HIGH	RM-367: Detention	Replace Laminated SS Countertop for Stainless Steel Countertop	\$ 44,900.00
P-11	HIGH	RM-302: Supervisor Office	Add Shade to Window Labeled 302B	\$ 550.00
P-12	HIGH	RM-375: Sally Port	Add Drying Cabinet with Security Partition / Fence	\$ 21,440.00
P-13	HIGH	RM-319 & 339: Equipment & Entry	Add Water Fountain	\$ 12,538.00
P-14	HIGH	RM-319: Equipment Issue	Add Industrial Grade Cabinets with Countertops	\$ 42,222.00

ITEM	PRIORITY	LOCATION / TRADE	DESCRIPTION	TOTAL COST
P-15	HIGH	Various	Added Card Access to (14) Doors (Includes City Hall Areas as well)(Allowance Per Door)	\$ 44,100.00
P-16	MED	RM-344 & 348: Locker Rooms	Add Trims / Closures to Top of Lockers	\$ 3,500.00
P-18	HIGH	RM-301 & 302: Records & Sup. Office	Add Door Access Control (i.e. Buzzer) to Open Door Labeled 306	\$ 2,415.00
P-19	HIGH	RM-307 & 308: Toilets	Add Lock's to doors Labeled 307 & 308	\$ 4,840.00
P-20	HIGH	RM-303: File / Work Room	Add Power & Data for Copier Machine in Northeast Corner	\$ 2,750.00
P-21	HIGH	RM-303: File / Work Room	Add Mail Slot(s)	\$ 1,325.00
P-23	HIGH	RM-378: Bag & Tag	Add Stainless Steel Cabinets and Countertops in this Room	\$ 9,350.00
P-24	MED	Various	Water Lines at Refrigerators	\$ 1,994.00
P-25	HIGH	RM-325: IT	Patch Cable for Security to Identify Door Access and More	\$ 1,750.00
P-26	HIGH	RM-367: Detention	Lock Boxes for Facility & Detention Keys (Located in Multiple Locations)	\$ 34,475.00
P-27	HIGH	RM-031 & 035: Basement & Workou	HVAC for Entire Area	\$ 130,560.00
P-29	HIGH	Exterior	Security / Access Control at East & South Gates (Knox Box Entry)	\$ 3,850.00
P-30	HIGH	RM: 317 Invest SGT Office	Add Window For Line Of Site	\$ 5,500.00
P-31	HIGH	RM-367: Detention	Lockable Drain Covers (Allowance)	\$ 1,500.00
HIGH & MED PRIORITY ITEMS TOTAL				\$ 851,904.00

**CREST HILL CITY CENTER**CHANGER ORDER REQUEST  
COR-1 - EXTENSION

June 22, 2022

Jim Marino  
City of Crest Hill  
1610 Plainfield Road  
Crest Hill, IL 60403

RE: Change Order Request COR-1 for Construction Management Services Extension

Mr. Jim Marino:

As per our discussions and your request, hereafter please find our Change Order Request (COR) No. 1 for Extending our Construction Management Services per our Original / Existing Contract and Work Authorization No. 3 for the City Center project.

Originally, we discussed to plan and figure our services to run slightly further than anticipated to ensure we would be covered if delays occurred that are unforeseeable. With that, we figured that our services would need to run through January 2023 to ensure we are covered through the construction and closeout procedures for the project.

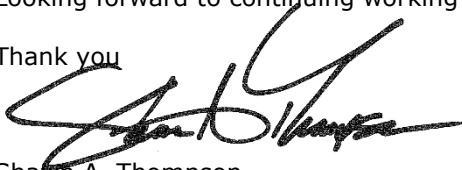
Take note that our billing will still be on a Time and Material (T&M) Basis until whenever the project is completed or should Crest Hill determine our services are no longer required. At which time any remaining funds not utilized during the course of the project per the T&M structure will be credited in full back to the City of Crest Hill.

We feel that the amount we have figured will be more than adequate to meet the needs of Crest Hill and the City Center project.

Should you have any questions and / or concerns please contact me.

Looking forward to continuing working together on this project.

Thank you



Shawn A. Thompson  
Project Manager  
Harbour Contractors, Inc.  
P. 331.201.3484  
E. sthompson@harbour-cm.com





## Harbour Contractors, Inc.

Item 3.

23830 W. Main St.  
Plainfield, IL 60544  
Main: 815-254-5500 Fax: 815-254-5505

### CHANGE ORDER REQUEST

To: **Raymond Soliman**  
**City of Crest Hill**  
**1610 Plainfield Road**  
**Crest Hill, IL 60403**

COR Number: **1**

Date:

Project: **01-2115**  
**City of Crest Hill - Professional Service**

Phone Number:

Fax Number:

Project Manager: **Shawn Thompson**

***Harbour Contractors, Inc. hereby submits the cost of work for:***

**Extension of Professional Services**

Per the Original Contract along with Work Authorization No. 3 Harbour has been requested to continue with Construction Management Services for Construction of the Crest Hill City Center Project. This will continue all the current services being provided under said Contract and Work Authorization.

This is being figured to Extend from July 2022 to January 2023 including the Standard Closeout Period of the Project. This increases the duration by approximately 214 Calendar Days.

We have based our figures on the current averages based on the Time and Material in place agreement and will bill each Month based on the Actual Materials and Hours accrued per month. At the end of the project any funds not utilized per the agreed Time and Material Billing will be credited back to the Owner in full.

**Cost Of Work: 277,480.00**

### **SCHEDULE IMPLICATION - 214 DAY(S)**

This request for change order shall be valid for a total of five (5) days from the Issue Date listed above. Any requests of extended time for consideration of this proposal beyond the time allotted above will be subject to review and adjustment of monetary and schedule issues listed in this Change Order Request. No documented response within the time period allowed above will be cause to void this proposal.

This proposal has been reviewed by Harbour Contractors, Inc. and appears to be a fair and reasonable proposal.

Requested By: **Harbour Contractors, Inc.**

Approved By: **City of Crest Hill**

By: \_\_\_\_\_  
**Shawn Thompson**

By: \_\_\_\_\_  
**Raymond Soliman**

Date:

Date: \_\_\_\_\_

Project: 01-2115

COR Number: **1**



## Agenda Memo

Crest Hill, IL

<b>Meeting Date:</b>	July 5, 2022
<b>Submitter:</b>	Jim Marino, City Administrator
<b>Department:</b>	Administration
<b>Agenda Item:</b>	Approve a change order with Harbour Contractors, Inc. to provide construction management services for the City Center Project in an amount not to exceed \$277,480.00.

**Summary:** The city previously engaged Harbour Contractors to provide construction management services for the construction of the City Center building. Their services included compiling a list of additional work to be performed to complete the construction. The list of this work was presented at the June 27 work session. The city needs to engage Harbour to manage the work shown in this list.

Harbour provided the attached change order request to provide construction management services. They estimate the cost of this service on the high end at \$277,480.00 if the project were to run through the end of January 2023. They built in ample funds to cover unknowns that may arise. As indicated in the change order, they will bill us on a time and material basis. It is unlikely that we will incur the full cost because Harbour does not expect the project to extend into next year. Any funds not utilized by Harbour will be credited back to us.

**Recommended Council Action:** Approve a change order with Harbour Contractors to perform construction management services to complete the city center building construction.

**Financial Impact:** Because the extent of the additional work at the city center was unknown at the time the fiscal year 2022-23 appropriations was approved the amount for Harbour's construction management services was not included in the appropriation. Therefore, a supplemental appropriations ordinance must be approved to appropriate funds from the General Fund balance for this expense.

**Funding Source:** General Fund Balance

**Budgeted Amount:** \$0.00

**Cost:** \$277,480.00

**Attachments:** Change order request

**CREST HILL CITY CENTER**CHANGER ORDER REQUEST  
COR-1 - EXTENSION

June 22, 2022

Jim Marino  
City of Crest Hill  
1610 Plainfield Road  
Crest Hill, IL 60403

RE: Change Order Request COR-1 for Construction Management Services Extension

Mr. Jim Marino:

As per our discussions and your request, hereafter please find our Change Order Request (COR) No. 1 for Extending our Construction Management Services per our Original / Existing Contract and Work Authorization No. 3 for the City Center project.

Originally, we discussed to plan and figure our services to run slightly further than anticipated to ensure we would be covered if delays occurred that are unforeseeable. With that, we figured that our services would need to run through January 2023 to ensure we are covered through the construction and closeout procedures for the project.

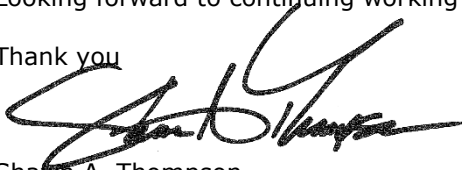
Take note that our billing will still be on a Time and Material (T&M) Basis until whenever the project is completed or should Crest Hill determine our services are no longer required. At which time any remaining funds not utilized during the course of the project per the T&M structure will be credited in full back to the City of Crest Hill.

We feel that the amount we have figured will be more than adequate to meet the needs of Crest Hill and the City Center project.

Should you have any questions and / or concerns please contact me.

Looking forward to continuing working together on this project.

Thank you



Shawn A. Thompson  
Project Manager  
Harbour Contractors, Inc.  
P. 331.201.3484  
E. sthompson@harbour-cm.com



## Harbour Contractors, Inc.

Item 4.

23830 W. Main St.  
Plainfield, IL 60544  
Main: 815-254-5500 Fax: 815-254-5505

### CHANGE ORDER REQUEST

To: **Raymond Soliman**  
**City of Crest Hill**  
**1610 Plainfield Road**  
**Crest Hill, IL 60403**

COR Number: **1**

Date:

Project: **01-2115**  
**City of Crest Hill - Professional Service**

Phone Number:

Fax Number:

Project Manager: **Shawn Thompson**

***Harbour Contractors, Inc. hereby submits the cost of work for:***

**Extension of Professional Services**

Per the Original Contract along with Work Authorization No. 3 Harbour has been requested to continue with Construction Management Services for Construction of the Crest Hill City Center Project. This will continue all the current services being provided under said Contract and Work Authorization.

This is being figured to Extend from July 2022 to January 2023 including the Standard Closeout Period of the Project. This increases the duration by approximately 214 Calendar Days.

We have based our figures on the current averages based on the Time and Material in place agreement and will bill each Month based on the Actual Materials and Hours accrued per month. At the end of the project any funds not utilized per the agreed Time and Material Billing will be credited back to the Owner in full.

**Cost Of Work: 277,480.00**

### **SCHEDULE IMPLICATION - 214 DAY(S)**

This request for change order shall be valid for a total of five (5) days from the Issue Date listed above. Any requests of extended time for consideration of this proposal beyond the time allotted above will be subject to review and adjustment of monetary and schedule issues listed in this Change Order Request. No documented response within the time period allowed above will be cause to void this proposal.

This proposal has been reviewed by Harbour Contractors, Inc. and appears to be a fair and reasonable proposal.

Requested By: **Harbour Contractors, Inc.**

Approved By: **City of Crest Hill**

By: \_\_\_\_\_  
**Shawn Thompson**

By: \_\_\_\_\_  
**Raymond Soliman**

Date:

Date: \_\_\_\_\_



## City Council Agenda Memo

Crest Hill, IL

**Meeting Date:** June 28, 2022

**Submitter:** Mark Siefert

**Department:** Public Works

**Agenda Item:** Approve a contract with Camco Construction for a not to exceed amount of \$41,141.75 to construct storm sewer improvements on Theodore Street.

### Summary:

For many years, flooding has been a reoccurring issue on Theodore Street just west of Larkin Avenue. Staff worked with Burke engineering over the past few years to design a solution to alleviate the flooding with new "high-capacity inlets." Staff sent out proposals to six local construction firms but only received two back from, Camco Construction and Len Cox Construction.

	Len Cox & Sons	Construction by Camco
Description		
Tree Trunk Protection	\$ 250.00	\$ 989.00
Inlet Filters	\$ 540.00	\$ 560.00
Storm Sewers, Rubber Gasket Class A, Type 1, 12"	\$ 6,120.00	\$ 5,428.50
Mobilization	\$ 15,000.00	\$ 1,475.00
Structures to be Adjusted	\$ 1,755.00	\$ 1,015.00
Trench Backfill, Special	\$ 1,000.00	\$ 696.00
Structures to be Removed	\$ 1,700.00	\$ 3,260.00
Class D Patches, Special 12"	\$ 13,600.00	\$ 5,696.00
Gutter Removal & Replacement (Special)	\$ 5,250.00	\$ 3,360.00
High Capacity Inlet	\$ 18,000.00	\$ 13,830.00
Parkway Restoration Sodding	\$ 2,385.00	\$ 2,670.75
Sidewalk Removal & Replacement 5"	\$ 4,000.00	\$ 661.50
Traffic Control and Protection (Special)	\$ 13,000.00	\$ 1,500.00
Grand Total	\$ 82,600.00	\$ 41,141.75

Camco came in at \$41,141.75 while Len Cox came in at \$82,600.

### Recommended Council Action:

Approve a contract with Camco Construction for a not to exceed amount of \$41,141.75 to construct storm sewer improvements on Theodore Street.

**Financial Impact:**

**Funding Source:** Water/Sewer

**Budgeted Amount:** \$60,000

**Cost:** \$41,141.75

**Attachments:**

Copy of Camco Proposal/Contract.

*Construction by Camco, Inc.*  
 2125 Oak Leaf Street, Joliet, Illinois 60436  
 Phone: (815) 741-4455 Fax: (815) 741-4498

Item 5.

City of Crest Hill  
 1610 Plainfield Rd.  
 Crest Hill, IL 60403

June 24, 2022  
 PROPOSAL

Attn: Mr. Blaine Kline

Theodore Street Sewer Improvements Summary of Quantities					
Schedule of Prices					
Item	Description	Qty	Unit	Unit Price	Cost
1	TREE TRUNK PROTECTION	1	EACH	\$989.00	\$989.00
2	INLET FILTERS	2	EACH	\$280.00	\$560.00
3	STORM SEWERS, RUBBER GASKET, CLASS A, TYPE 1, 12"	22	FOOT	\$246.75	\$5,428.50
4	MOBILIZATION	1	L SUM	\$1,475.00	\$1,475.00
5	STRUCTURES TO BE ADJUSTED	1	EACH	\$1,015.00	\$1,015.00
6	TRENCH BACKFILL, SPECIAL	10	CU YD	\$69.60	\$696.00
7	STRUCTURES TO BE REMOVED	2	EACH	\$1,630.00	\$3,260.00
8	CLASS D PATCHES, SPECIAL 12"	32	SQ YD	\$178.00	\$5,696.00
9	GUTTER REMOVAL & REPLACEMENT (SPECIAL)	35	LF	\$96.00	\$3,360.00
10	HIGH CAPACITY INLETS	2	EACH	\$6,915.00	\$13,830.00
11	PARKWAY RESTORATION-SODDING	45	SQ YD	\$59.35	\$2,670.75
12	SIDEWALK REMOVAL & REPLACEMENT, 5"	42	SY	\$15.75	\$661.50
13	TRAFFIC CONTROL AND PROTECTION (SPECIAL)	1	EA	\$1,500.00	\$1,500.00
<b>Bidder's Proposal for Making the Improvements:</b>					<b>\$41,141.75</b>

**Includes:** Our bid includes hauling off excess unctonaminated spoil from our work. Bid is based on normal work hours Monday-Friday, 7:00 AM - 3:30 PM.

**Exclusions:** Rail Road insurance, grading of ditches, Bonds, permits, license or fees, construction layout, material or compaction testing, soil testing, IL EPA 662/663 completed forms, rock excavation, silt fence .

Sincerely,

*Michael M Marchiniak Sr.*

Michael M Marchiniak Sr.  
 Construction by Camco, Inc.

Accept.

Date.



## City Council Agenda Memo

Crest Hill, IL

<b>Meeting Date:</b>	7/5/22
<b>Submitter:</b>	Mark Siefert
<b>Department:</b>	Public Works
<b>Agenda Item:</b>	An Ordinance repealing Chapter 12.32 (Bus Stop Benches) of the Crest Hill City Code of Ordinances

### Summary:

In order to execute the contract with Fuel Media, the new bus bench advertisement company, the current bus bench ordinance must be repealed to allow for the City to enter into a contract for the bus bench advertisements. Fuel Media submitted the best RFP in November and was approved by council to become the new bus bench maintainer and advertiser. Fuel Media is providing an advertising incentive of \$300 per year or 20% of the Total Net Revenue whichever is greater.

The total contract length is 5 years with an additional 5 year add on if both parties agree. The total anticipated income over the 5 years of the contract is \$22,500 compared to the \$2,625 with the old ordinance.

### Recommended Council Action:

An Ordinance repealing Chapter 12.32 (Bus Stop Benches) of the Crest Hill City Code of Ordinances

### Financial Impact: N/A

**Funding Source:**

**Budgeted Amount:**

**Cost:**

**Attachments:** Ordinance



**ORDINANCE NO. \_\_\_\_\_****AN ORDINANCE REPEALING CHAPTER 12.32 (BUS STOP BENCHES) OF THE  
CREST HILL CITY CODE OF ORDINANCES**

**WHEREAS**, the City Council of the City of Crest Hill has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs and protect the public health, safety, and welfare of its citizens; and

**WHEREAS**, the City Council previously enacted Chapter 12.32 (Bus Stop Benches) of the City's code of ordinances; and

**WHEREAS**, the City Council has determined that said Chapter 12.32 is no longer necessary and expedient to the City's legitimate corporate purposes; and

**WHEREAS**, the City Council has determined that repealing said Chapter 12.32 is in the best interests of the City and its citizens.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS, PURSUANT TO ITS STATUTORY AUTHORITY, AS FOLLOWS:**

**SECTION 1:** The City Council hereby finds that all of the recitals contained in the preamble to this Ordinance are true, correct, and complete and are hereby incorporated by reference hereto and made a part hereof.

**SECTION 2:** Chapter 12.32 (Bus Stop Benches) of the City's code of ordinances is hereby repealed, reserved, and replaced with the following:

**Chapter 12.32: RESERVED**

**SECTION 3:** In the event that any provision or provisions, portion or portions, or clause or clauses of this Ordinance shall be declared to be invalid or unenforceable by a Court of competent jurisdiction, such adjudication shall in no way affect or impair the validity or enforceability of any of the remaining provisions, portions, or clauses of this Ordinance that may be given effect without such invalid or unenforceable provision or provisions, portion or portions, or clause or clauses.

**SECTION 4:** That all ordinances, resolutions, motions, or parts thereof, conflicting with any of the provisions of this Ordinance, are hereby repealed to the extent of the conflict.

**SECTION 5:** That the City Clerk is hereby directed to publish this Ordinance in pamphlet form.

**SECTION 6:** That this Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.

	Aye	Nay	Absent	Abstain
Alderman John Vershay	_____	_____	_____	_____
Alderman Scott Dyke	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

\_\_\_\_\_  
Christine Vershay-Hall, City Clerk

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.

\_\_\_\_\_  
Raymond R. Soliman, Mayor

ATTEST:

\_\_\_\_\_  
Christine Vershay-Hall, City Clerk



## City Council Agenda Memo

Crest Hill, IL

<b>Meeting Date:</b>	7/5/22
<b>Submitter:</b>	Mark Siefert
<b>Department:</b>	Public Works
<b>Agenda Item:</b>	An Ordinance repealing Chapter 12.32 (Bus Stop Benches) of the Crest Hill City Code of Ordinances

### Summary:

In order to execute the contract with Fuel Media, the new bus bench advertisement company, the current bus bench ordinance must be repealed to allow for the City to enter into a contract for the bus bench advertisements. Fuel Media submitted the best RFP in November and was approved by council to become the new bus bench maintainer and advertiser. Fuel Media is providing an advertising incentive of \$300 per year or 20% of the Total Net Revenue whichever is greater.

The total contract length is 5 years with an additional 5 year add on if both parties agree. The total anticipated income over the 5 years of the contract is \$22,500 compared to the \$2,625 with the old ordinance.

### Recommended Council Action:

An Ordinance repealing Chapter 12.32 (Bus Stop Benches) of the Crest Hill City Code of Ordinances

### Financial Impact: N/A

**Funding Source:**

**Budgeted Amount:**

**Cost:**

**Attachments:** Ordinance

## BUS BENCH ADVERTISING AGREEMENT

---

**This Bus Bench Advertising Agreement** (the “Agreement”) is made as of the Effective Date (*see infra*) by and between the City of Crest Hill, an Illinois municipal corporation with a business address of 1610 Plainfield Road, Crest Hill, Illinois 60403 (the “City”) and Fuel Media Holdings, LLC, a Florida limited liability company with a business address of 101 Markside Avenue, Ste. 404-177, Ponte Verda, Florida 32081 (the “Company”). The City and the Company may be referred to individually as a “Party” or collectively as the “Parties” herein as appropriate.

### Recitals

**WHEREAS**, on Monday, October 25, 2021, the City issued a Request for Proposal for Bus Bench Advertising (the “RFP”); and

**WHEREAS**, on Monday, November 29, 2021, the Company submitted a proposal in response to the RFP (the “Proposal”); and

**WHEREAS**, the City evaluated the Proposal and invited the Company to enter into contract negotiations with the City; and

**WHEREAS**, the City desires to engage the Company to provide Bus Benches and related advertising services (the “Services”) within the City’s geographic and jurisdictional boundaries, as set forth herein; and

**WHEREAS**, the Company is ready and willing and desires to enter into this Agreement for the purposes of providing the Services to the City as set forth herein.

### Agreement

**NOW THEREFORE**, in consideration of the mutual promises and covenants contained in this Agreement, as well as for other good and valuable consideration, the receipt and sufficiency of which are mutually acknowledged, the City and the Company agree as follows:

1. **Recitals Incorporated.** The Parties acknowledge and affirm that that all of the recitals set forth in the preamble to this Agreement, *supra*, are true, accurate, and complete and further agree that the same are and shall be fully incorporated herein and made a part hereof as though they were fully set forth in this Section 1.
2. **Scope of Services.**
  - 2.1. Primary Objective. The primary objective of this Agreement is to provide a public service and generate revenue for the Company and the City by providing and maintaining convenient and aesthetically attractive advertising benches.
  - 2.2. Ownership of Benches, Advertising Units, and Related Amenities. All benches, advertising units, and related amenities installed and maintained by the Company pursuant to this Agreement are and shall remain the property of the Company.
  - 2.3. Scope of Work. During the term of this Agreement, the Company shall:

- 2.3.1. Supply, install, maintain, and/or remove, at its sole cost and expenses, benches, advertising units, and related amenities in the numbers and at the locations agreed between the Company and the City; and
- 2.3.2. Manage the sale of advertising on said benches, advertising units, and related amenities in the City; and
- 2.3.3. In connection with the foregoing, it shall be the sole responsibility of the Company to provide all labor, materials, tools, and equipment as necessary for the supply, delivery, placement, maintenance, and cleaning, and, upon completion of the term of this Agreement or as otherwise specified herein, removal of the benches, advertising units, and related amenities at, on, and from the locations mutually agreed upon, all at the sole cost of the Company.

#### 2.4. Bench Location and Design.

- 2.4.1. The Company shall install and maintain benches, advertising units, and related amenities at all of the locations specified on Exhibit A, attached hereto and fully incorporated herein, as well as at such other locations as designated by the City in writing from time to time.
- 2.4.2. Each and every bench must be conveniently located for bus passenger use and must not be placed so as to create an obstacle, impede pedestrian flow or obstruct the sight lines at an intersection or driveways.
- 2.4.3. Each and every bench shall be placed as to provide clear passage along the sidewalk, and no bench shall be placed in a location where it will obstruct or limit handicapped access to, over, and across the sidewalk and/or bus stop.
- 2.4.4. All benches shall be installed on and securely fastened to a concrete pad or base. If a suitable base is not currently in place, the Company shall be solely responsible for providing a new concrete base at its own cost.
- 2.4.5. Each advertising bench shall meet the following minimum standards and designs:
  - 2.4.5.1. The bench shall be constructed of durable, weather resistant, low maintenance materials; and
  - 2.4.5.2. The bench shall be constructed to reduce damage associated with vandalism and improve the visual aesthetic of the streetscape; and
  - 2.4.5.3. Each bench shall include the Company's name and contact information, displayed in a visible location; and
  - 2.4.5.4. Each bench shall be equipped with features that discourage opportunities for sleeping or laying along the bench; and
  - 2.4.5.5. Each bench shall be designed such that the seating area will quickly dry after rainfall.
  - 2.4.5.6. Each and every bench shall be of uniform design, construction, and color.

## 2.5. Bench Maintenance.

- 2.5.1. The Company shall maintain each bench in a safe condition at all times at its sole cost and expense.
- 2.5.2. The Company shall regularly inspect each bench, which inspection shall be not less than monthly.
- 2.5.3. At all times during the term of this Agreement, the Company shall, at its sole expense:
  - 2.5.3.1. Keep each bench in a neat, clean, usable condition; and
  - 2.5.3.2. Perform any and all emergency maintenance, including repairs and replacements, parts, labor, materials, cleaning, etc.; and
  - 2.5.3.3. Remove any graffiti or other evidence of vandalism.
- 2.5.4. In the event that the City learns that any bench has been damaged or vandalized, it shall notify the Company of such damage/vandalism in writing. The Company shall, at its sole cost and expense, repair/clean the bench within seven (7) days of such notice, provided that if the City indicates that the threat posed by the bench is an emergency in its notice, the Company shall repair/clean the bench within twenty-four (24) hours.
- 2.5.5. Company shall provide and maintain an online database or other proof of activity technology that is acceptable to the City. Said database or technology must, at a minimum, track and log all maintenance activities on all benches, advertising units, and/or amenities, specifying the date, time, and a brief description of the work completed. The Company shall, to the extent practicable, provide the City with continuous access to such database or technology, and shall further provide the City with any and all related records and information upon request. Said database or technology shall be updated and kept current within sixty (60) minutes of each activity, 24/7.
- 2.5.6. The Company shall provide the City with a point of contact, in writing, for all maintenance requirements and activities, which point of contact shall be reachable by email and telephone 24/7.

## 2.6. Removal of Benches.

- 2.6.1. In the event that any bus route is changed such that an existing bench location is no longer serviced by any bus route, the City shall provide the Company with written notice of such change and request the removal of the bench(es) in question. The Company shall, at its sole cost and expense, remove the bench(es) within seven (7) days of such notice. In the event that any bench is removed due to a change in bus route, as set forth in this Section, the City agrees to work with the Company to identify any new bus stop(s) that might be appropriate for installation of an additional bench(es). However, any new or additional bench locations must be approved as part of a written amendment to this agreement, signed by both Parties.

- 2.6.2. In the event that the City, in its sole discretion, determines that any bench poses a threat to health and safety, the City shall provide the Company with written notice of the same and request the removal of the bench in question. The Company shall, at its sole cost and expense, remove the bench within seven (7) days of such notice, provided that if the City indicates that the threat posed by the bench is an emergency in its notice, the Company shall remove the bench within twenty-four (24) hours of such notice.
- 2.6.3. In the event that the City, in its sole discretion, determines that the location of any bench authorized pursuant to this Agreement is no longer appropriate for or beneficial to the City, the City shall request, in writing, that the Company remove the bench in question. The Company shall, at its sole cost and expense, remove the bench in question within seven (7) days of such notice.
- 2.6.4. The Company shall remove all benches installed pursuant to this Agreement within twenty-one (21) days after the Termination Date (*see* Section 4.3, *infra*).

## 2.7. Advertising.

- 2.7.1. All marketing, outreach, and other work associated with securing, managing, and collecting from advertisers shall be the sole responsibility of the Company at its sole cost and expense.
- 2.7.2. The Company shall, at all times, comply with (i) all local government advertising standards published from time to time; (ii) all generally accepted industry standards and principles with respect to good taste; and (iii) all applicable laws and regulations, included but not limited to truth in advertising, copyrights, and trademarks.
- 2.7.3. Under no circumstances shall the Company suffer, permit, or authorize any advertisement that:
  - 2.7.3.1. Condone any form of personal discrimination, including that based upon race, national origin, religion, sex, age, etc.; or
  - 2.7.3.2. Appears to exploit, condone, or incite violence; or
  - 2.7.3.3. Appears to directly encourage or exhibit indifference to unlawful or morally reprehensible behavior; or
  - 2.7.3.4. Advertises or promotes the use of any tobacco product; or
  - 2.7.3.5. Advertises or promotes the use of any illicit drug or related product; or
  - 2.7.3.6. Demeans, denigrates, or disparages any identifiable person, group of persons, firm, organization, industrial or commercial activity, profession, product, or service and/or attempts to bring them into public contempt or ridicule; or
  - 2.7.3.7. Undermines human dignity or appears to encourage or be indifferent to conduct or attitudes that offend those standards of public decency prevailing among a significant segment of the population.

2.7.4. *Installation and Maintenance of Advertising Units.*

- 2.7.4.1. In addition to advertising units located on benches placed pursuant to this Agreement, the Company may provide, at its sole cost and expense, such other amenities as it determines necessary and desirable at each bench location, provided that the Company secures written approval for such amenities from the City's Director of Public Works. All duties and obligations of the Company in relation to benches and advertising units under this Agreement are and shall be equally applicable to all such amenities.
- 2.7.4.2. During the construction or installation of any advertising unit, advertisement, or related amenity, the Company shall keep each location in a clean and orderly condition and remove all waste and unusable material therefrom upon completion of the construction or installation of each Amenity or as otherwise required by the City.
- 2.7.4.3. The Company shall maintain all advertising units, advertisements, and related amenities in good repair and is solely responsible for ensuring the provision of normal maintenance to those amenities as follows: the Company shall, at its sole expense and cost (i) keep the grass around each advertising unit trimmed, (ii) keep the area around each advertising unit free of debris, (iii) keep each advertising unit, and all related amenities, clean and free of graffiti, and (iv) regularly inspect each advertising unit, and related amenities, for damage during regular maintenance and make arrangements for timely repair.
- 2.7.4.4. In the event that the City learns that any advertising on any bench has been damaged or vandalized, the City shall notify the Company of such damage and/or vandalism in writing. The Company shall repair or remove the damaged/vandalized advertisement within twenty-four (24) hours of such notice.
- 2.7.4.5. The Company shall provide normal maintenance to each advertising unit and related amenities as often as reasonably required, but not less than once per month. If a specific advertising unit and/or amenity requires more than two (2) maintenance visits per week, the Company shall have the right to remove the said advertising unit and/or amenity, and the City and the Company agree to work together to find a mutually agreeable alternative solution.
- 2.7.4.6. The Company agrees to maintain all advertising units and related amenities free from damage and to protect the property of the City from injury or loss.

2.8. Snow Removal.

- 2.8.1. The City agrees that it shall, during its regular activities related to the removal of snow, remove snow from the street adjacent to each bench.



2.8.2. The Company shall be responsible, at its sole cost and expense, for removing naturally falling snow from its benches during its regularly scheduled inspection/maintenance visits.

### 3. Profit Sharing.

3.1. Annual Payment. In exchange for the right to install and operate the benches and associated advertising units and amenities as provided for in this Agreement, the Company agrees that it shall pay to the City the greater of either (i) a guaranteed yearly fee per bench or (ii) a percentage of the total net revenue derived by the Company from its advertising activities associated with this Agreement in any given year, according to the following table:

Year	Guaranteed Yearly Fee Per Bench	Percentage of Total Net Revenue
1	\$300	20%
2	\$300	20%
3	\$300	20%
4	\$300	20%
5	\$300	20%
6	\$301	21%
7	\$302	22%
8	\$303	23%
9	\$304	24%
10	\$305	25%

Payment shall be made within thirty (30) days of each anniversary of the Effective Date of this Agreement.

3.2. Books and Records. The Company shall keep and maintain separate and detailed accountings of revenues generated by the benches and advertising units authorized by this Agreement. All such books, records, and other documents, shall be available at the Company's offices for inspection, copying, audit, and examination by any authorized representative of the City upon reasonable notice. Furthermore, the Company shall provide electronic copies of the same to the City upon request, which the City shall keep confidential to the extent permitted by law. The Company shall incorporate the requirements of this Section, including the City's right to inspect, copy, audit and examine all books and records into all contracts entered into by the Company with respect to this Agreement.

### 4. Effective Date; Term of Agreement; Termination.

4.1. Effective Date. The effective date of this Agreement (the "Effective Date") shall be the first date on which it has been executed by both Parties hereto.

4.2. Term of Agreement. The term of this Agreement shall be for five (5) years immediately following the Effective Date, provided that the Parties shall have the right, but not the obligation, to extend the term hereof for an additional five (5) years at any time prior to the Termination Date, *see infra*, in a writing for that purpose signed by both Parties.

- 4.3. Termination Date. This Agreement shall terminate on the fifth (5<sup>th</sup>) anniversary of the Effective Date (the “Termination Date”) unless (i) earlier terminated as set forth in Sections 4.4 or 4.5, *infra*, or (ii) extended pursuant to Section 4.2, *supra*.
- 4.4. Termination for Cause. In the event that either Party hereto breaches or otherwise fails to perform any obligation of such Party pursuant to this Agreement, the other Party shall have the right to terminate this Agreement for cause pursuant to the following procedure:
- 4.4.1. Notice of Default. The non-defaulting Party shall serve the defaulting Party with a written notice of default, which shall specify the provision of or obligation under this Agreement that the defaulting Party is alleged to have breached or otherwise failed to adequately perform.
- 4.4.2. Cure Period. After service of the notice of default, the defaulting Party shall have forty-five (45) days to remedy the alleged default. If the alleged default is remedied to the satisfaction of the non-defaulting Party within such time, said non-defaulting Party shall provide the defaulting Party with a written notice to that effect, after which time the notice of default shall be of no further force or effect.
- 4.4.3. Termination. In the event that the defaulting Party fails to cure the alleged default within the cure period provided above, the non-defaulting Party shall have the right to terminate this Agreement by a written notice to the defaulting Party.
- 4.5. Termination without Cause. Each Party shall have the right to terminate this Agreement without cause at any time upon sixty (60) days written notice to the other Party. In the event either Party opts for early termination of this Agreement pursuant to this Section, final payment under this Agreement shall be due within thirty (30) days of the Termination Date, provided that the guaranteed yearly payment per bench shall be prorated based on the number of days out of the year in question this Agreement was in effect.

## 5. **Indemnity, Licensing, Insurance, Liability, and Compliance with laws.**

### 5.1. Indemnity.

- 5.1.1. The Company hereby agrees to defend, indemnify, and hold harmless the City and all of its elected and appointed officials, officers, employees, servants, representatives, and agents (collectively the “Indemnitees”) from and against any and all claims, demands, causes of action, suits, losses, damages, costs, liabilities, expenses, and judgments, including without limitation reasonable attorney’s fees and all costs of litigation (collectively the “Claims”), for damage to or destruction or loss of property, including loss of use, and injury to or death of any person or persons which may be threatened, filed, raised, or pleaded against any of the Indemnitees and arising out of or in connection with this Agreement, any failure, breach, or non-performance by the Company or any of its directors, officers, employees, agents, or other representatives of any obligation of this Agreement, or any wrongful or negligent act or omission of the Company or any of its directors, officers, employees, agents, or other representatives except to the extent such Claims may arise solely from the negligence or willful and wanton misconduct of any of the Indemnitees.

## 5.2. Business License(s).

- 5.2.1. The Company shall obtain and maintain, at its sole cost and expense, a City of Crest Hill Business License in good standing at all times that this Agreement is in effect. The Company shall further provide the City with annual proof of a City of Crest Hill Business License (or an inter-municipal business license in a form acceptable to the City) within thirty (30) days after each anniversary of the Effective Date.

## 5.3. Insurance.

- 5.3.1. The Company shall acquire and maintain, at all times that this Agreement is in effect, a Comprehensive General Liability insurance policy in the sum of at least five million dollars (\$5,000,000.00), per occurrence, from an Insurance Company authorized to carry on business in the state of Illinois, insuring the Company and the City, as well as its elected and appointed officials, officers, employees, servants, representatives, and agents, from liability for damage to property and personal injury sustained by any person, corporation, society or any other legal entity by reason of the placement, existence, maintenance, or use of any bench, advertising unit, or related amenity installed and maintained by the Company pursuant to this Agreement. The City and its elected and appointed officials, officers, employees, servants, representatives, and agents shall be endorsed as additional insureds on the required insurance policy, and the policy shall further include an endorsement requiring thirty (30) days written notice be given to the City of Crest Hill for any alterations to or cancellation of the policy. Such insurance shall be provided on a primary and noncontributory basis and shall apply as though a separate policy had been issued to each insured party. If the Company fails or refuses to acquire and secure the insurance policy required by this Section, this Agreement is and shall be deemed cancelled and the City can use all means to reduce its exposure to liability. Nevertheless, liability for any claims that may arise up to cancellation shall remain the Company's legal responsibility. All costs insured by the City to reduce its exposure to liability will be borne by the Company. The Company shall provide the City with a certificate evidencing compliance with this Section within thirty (30) days after the effective date, and in any event prior to the placement of the first bench, advertising unit, or other amenity pursuant to this Agreement, and again thereafter within thirty (30) days of each successive anniversary of the Effective Date until the Termination Date.
- 5.3.2. If the insurance policy required by Section 5.3.1, *supra*, is to be cancelled, the Company agrees to remove all of the benches, advertising units, and other amenities installed by the Company not less than fifteen (15) days prior to the expiration date of the policy. If the work is not completed within fifteen (15) days prior to the expiration of the policy, the City shall have the right, but not the obligation, to perform the work and charge all costs associated therewith to the Company.
- 5.3.3. The Company must have motor vehicle insurance coverage, including bodily injury and property damage coverage, covering the term of the contract for all motor vehicles, whether owned, non-owned or hired, used in the performance of the contract. Such motor vehicle coverage must be provided at a minimum of one million dollars (\$1,000,000.00) per occurrence.

- 5.3.4. The Company must maintain workers' compensation insurance as required by law at all times that this Agreement is in effect.

5.4. Compliance with Laws:

- 5.4.1. The Company will give all the notices and obtain all the licenses and permits required to perform the work of this Agreement at its sole cost and expense. The Company will comply with all laws applicable to the work or performance of the Agreement, including without limitation all ordinances, resolutions, regulations, and rules of the City.
- 5.4.2. The Company's vehicles shall be suitably identified and shall use a rotating amber warning beacon, four-way flashers, flashing arrow-board or other devices as are appropriate when stopped or parked on or near roadways, while engaged in the installation, removal, or maintenance of benches. Traffic movement should be inhibited as little as possible and the transit buses have priority at all stop locations.

**6. Confidentiality**

- 6.1. The City acknowledges and agrees that some of the information to be provided by the Company may be provided subject to a claim that said information is proprietary and valuable information (the "Confidential Information"). The Company agrees to clearly identify any and all Confidential Information to the City. The City hereby agrees, to the extent permitted by state or federal law including, but not limited to, the Illinois Freedom of Information Act (5 ILCS 140/1, *et seq.*) ("FOIA"), to hold all such Confidential Information in confidence. The City shall not copy any such Confidential Information except (i) as necessary for dissemination to the City's agents or employees who are reasonably deemed by the City to have a need to know such information for purposes of this Agreement, provided that such agents and employees shall hold in confidence such information to the extent required of the City hereunder; or (ii) to the extent required or permitted by order of court or by state or federal law. The confidentiality requirements of this Agreement shall survive any expiration, termination or cancellation of this Agreement and shall continue to bind the City, its successors, assigns, and legal representatives for a period of two (2) years from the termination, expiration or cancellation of this Agreement.
- 6.2. The City shall promptly notify the Company of (i) any FOIA request for any of the Confidential Information, as well as (ii) the commencement or service of any legal action or process with regards thereto such that the Company shall have a meaningful opportunity to object to the release of any such Confidential Information and to take such action as the Company deems necessary in order to protect against the release of such Confidential Information. The City shall, at the Company's written request, deny any request for the release of such Confidential Information if lawfully authorized to do so based on a good-faith interpretation of existing law; provided, however, the City shall have no obligation to take any legal action to defend against the release of any such Confidential Information. Any and all costs and attorney's fees incurred by the City in responding to or denying any FOIA request, other legal process, and/or any other request for the Confidential Information that relates in any way to this Agreement at the Company's written request, including without limitation any appeal, shall be the sole responsibility of the Company and the Company shall defend, indemnify, and hold the City harmless from the same.

## 7. Litigation

- 7.1. Neither the City nor Company, nor their respective successors and assigns, shall challenge the legality or enforcement of any recital, provision or covenant of this Agreement. In the event any other person or entity attempts to enjoin or otherwise challenge the validity of any recital, provision, or covenant of this Agreement, neither Party will take any position adverse to enforcement of the same. Company, in its sole discretion, may petition to intervene in any action or proceeding that challenges the legality or enforceability of this Agreement, and thereafter may participate, at its sole cost, in the defense of any such claim. The City, upon Company's written request, agrees to vigorously defend this Agreement, provided that the Company shall reimburse the City for any of its costs and expenses (including reasonable attorneys' fees) incurred as a result of the City defense of this Agreement upon Company's request. In the event that Company does not request that the City defend this Agreement, the City shall have no obligation to participate in the defense thereof and shall not be obligated to appear, answer, or file any pleadings whatsoever. In that event, Company shall bear the risk of an adverse judgment and shall have no recourse against the City.

## 8. Governing Law; Choice of Forum.

- 8.1. Governing Law. This Agreement is made under and by virtue of the laws of the state of Illinois and shall be construed, interpreted, and applied pursuant thereto without the application of any conflicts of laws principles.
- 8.2. Exclusive Forum and Venue. The Parties, to the fullest extent permitted by law, hereby knowingly, intentionally, and voluntarily submit to the exclusive personal and subject-matter jurisdiction of the Circuit Court for the Twelfth Judicial Circuit, Will County, Illinois, over any suit, action or proceeding in any way related to or arising from this Agreement. Therefore, the Parties hereby knowingly, intentionally, and voluntarily waive and forfeit any and all rights that they have, or which they may later accrue, to file any motion challenging jurisdiction or venue in said circuit court, including but not limited to any motion styled as a motion forum *non conveniens*, as well as their right to remove any such action to any federal court.
- 8.3. Attorney's Fees and Costs. In the event of any litigation between the Parties related to this Agreement, other than litigation filed by the City to enforce the Company's obligation to defend, indemnify, and hold harmless the City as set forth in Sections 5.1 and 6.2, *supra*, each such Party shall be responsible for its own attorney's fees and costs of suit.

## 9. Miscellaneous.

- 9.1. Amendments. This Agreement may be amended only by the mutual consent of the Parties, or their successors and assigns, by a written instrument specifically referencing this Agreement.
- 9.2. Notices. All notices, elections and other communications between the Parties shall be in writing and shall be mailed by certified mail, return receipt requested, postage prepaid, or delivered personally, to the Parties at the following addresses, or at such other addresses as the Parties may, by written notice, designate:

If to the City

City Administrator  
The City of Crest Hill  
1610 Plainfield Road  
Crest Hill, IL 60403

With a copy to:

Michael R. Stiff  
SPESIA & TAYLOR  
1415 Black Road  
Joliet, Illinois 60435

If to the Company

President  
FUEL Media Holdings, LLC  
52 Tuscan Way, 202-133  
St Augustine, FL 32092

Notices shall be deemed received on the fourth (4th) business day following deposit in the United States Mail, if given by certified mail as aforesaid, and upon receipt or refusal, if personally delivered.

- 9.3. Mutual Assistance and Consents. The Parties agree to do all things necessary or appropriate to carry out the terms and provisions of this Agreement and to aid and assist each other in carrying out the terms of this Agreement, including, without limitation, the enactment by the City of such ordinances and resolutions and the taking of such other actions as may be necessary to enable the Parties' compliance with the terms and provisions of this Agreement. In the event that any Party to this Agreement is required to grant its consent or approval to the other Party to this Agreement in connection with any of the terms and provisions of this Agreement, such consent or approval shall not be unreasonably withheld.
- 9.4. Severability. If any provision, covenant or portion of this Agreement is held invalid, such invalidity shall not affect the application or validity of any other provisions, covenants or portions of this Agreement.
- 9.5. Entire Agreement. This Agreement supersedes all prior agreements, negotiations and exhibits and is a full integration of the entire agreement of the Parties.
- 9.6. Successors and Assigns. The terms, covenants and conditions herein contained shall be binding upon and inure to the benefit of the Parties and their heirs, successors, transferees and assigns. Nothing contained herein shall be deemed to create or impose any covenant or obligation running with or binding upon the land. Neither Company nor the City shall assign this Agreement or any rights hereunder to anyone except with the prior written consent of the other Party.
- 9.7. Force Majeure. Any obligation of a Party hereunder shall be extended by one day for every day that performance is delayed by unusual adverse weather conditions, strike, lockout, civil commotion, Act of God or any other cause beyond such Party's reasonable control.

*[Signature Page Follows]*

IN WITNESS WHEREOF, the Parties have executed this Agreement. By so executing this Agreement they mutually represent and warrant to one another that they have full power and authority to enter into this Agreement.

**The City of Crest Hill**

**Fuel Media Holdings, LLC**

\_\_\_\_\_  
By: Raymond R. Soliman

Its: Mayor

Date: \_\_\_\_\_

\_\_\_\_\_  
By: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

State of Illinois        )  
                                   ) §§  
 County of Will         )

I, the undersigned, a notary public in and for the State and County aforesaid, do hereby certify that Ramond R. Soliman, personally known to me to be the Mayor of the City of Crest Hill as well as the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he signed and delivered the said instrument as his free and voluntary act and as the free and voluntary act of the City of Crest Hill for the uses and purposes therein set forth.

Given under my hand and notarial seal this \_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
 Notary Public

(seal)

My commission expires: \_\_\_\_\_



IN WITNESS WHEREOF, the Parties have executed this Agreement. By so executing this Agreement they mutually represent and warrant to one another that they have full power and authority to enter into this Agreement.


**The City of Crest Hill**

\_\_\_\_\_  
By: Raymond R. Soliman

Its: Mayor

Date: \_\_\_\_\_

**Fuel Media Holdings, LLC**

  
By: Patrick Menly

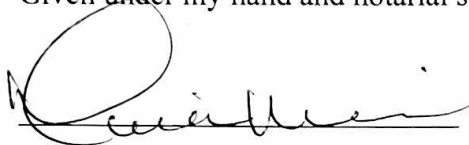
Its: President

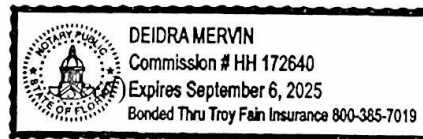
Date: 6-21-22

State of Florida )  
 County of Duval ) §§

I, the undersigned, a notary public in and for the State and County aforesaid, do hereby certify that Patrick D. Mervin (name), personally known to me to be the President (office/title) of Fuel Media Holdings, LLC, as well as the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he/she signed and delivered the said instrument as his/her free and voluntary act and as the free and voluntary act of Fuel Media Holdings, LLC, for the uses and purposes therein set forth.

Given under my hand and notarial seal this 21<sup>st</sup> day of June, 2022

  
 Notary Public



My commission expires: September 6, 2025

**EXHIBIT A**  
**(Approved Bench Locations)**

1. Theodore St. and Plainfield Rd.
2. Theodore St. and Arbor Lane. (2 Benches)
3. Theodore St. and Burry Circle Dr. (2 Benches)
4. Theodore St. and Raynor Ave.
5. Theodore St. and Center St.
6. Theodore St. and Hickory St.
7. Plainfield Rd. and Caton Farm Rd.
8. Plainfield Rd. and Webb St.
9. Plainfield Rd. and Fern St.
10. Plainfield Rd. and Leness Ln.
11. Plainfield Rd. at the Crest Hill Animal Hospital.
12. Theodore St. and Larkin Ave. at the back entrance to Burger King.
13. Larkin Ave. at Mickey's Gyros.
14. Theodore St. at the back entrance to the Hillcrest Shopping Center.
15. Theodore St. and Pioneer Rd.
16. Theodore St. and Gaylord Rd (2 Benches)



## Agenda Memo

Crest Hill, IL

<b>Meeting Date:</b>	July 5, 2022
<b>Submitter:</b>	Jim Marino, City Administrator Lisa Banovetz, Finance Director
<b>Department:</b>	Administration
<b>Agenda Item:</b>	Approve an ordinance supplementing the appropriation ordinance for the fiscal year beginning May 1, 2022, and ending April 30, 2023, to offset a down payment for the purchase of a 2023 Vactor Combination Sewer Jetting & Vactor truck.

**Summary:** The City Council approved the purchase of a Vactor Combination Sewer Jetting & Vactor truck to replace the truck the city has been leasing for four months out of the year. It was decided to finance this purchase and make a down payment of \$75,000 to reduce the finance charge. This expense was not anticipated at the time the fiscal year 2022-23 appropriations ordinance was approved so the amount was not included in the appropriation. Therefore, a supplemental appropriations ordinance must be approved to transfer funds appropriated within the Water and Sewer Fund into the Capital Replacement Program Fund to offset a down payment.

**Recommended Council Action:** Approve an ordinance supplementing the appropriation ordinance for fiscal year 2022-2023 in the amount of \$75,000.

**Financial Impact:**

**Funding Source:** Capital Replacement Program Fund

**Budgeted Amount:** \$0.00

**Cost:** \$75,000

**Attachments:** Ordinance

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE SUPPLEMENTING THE APPROPRIATION ORDINANCE FOR  
THE FISCAL YEAR BEGINNING MAY 1, 2022 AND ENDING APRIL 30, 2023 FOR  
THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS**

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**WHEREAS**, the City Council of the City of Crest Hill has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs and protect the public health, safety, and welfare of its citizens; and

**WHEREAS**, on May 16, 2022 the City Council passed Ordinance No. 1902 entitled “An Ordinance Making Appropriations For All Corporate Purposes For the Fiscal Year Beginning May 1, 2022 And Ending April 30, 2023 For the City of Crest Hill, Will County, Illinois” (hereinafter referred to as the “Fiscal Year 2022-2023 Appropriation Ordinance”); and

**WHEREAS**, the City Council has determined that it is necessary to transfer funds appropriated within the Water and Sewer Fund into the Capital Replacement Program Fund to offset a down payment on an unbudgeted line item for the purchase of a 2023 Vactor Combination Sewer Jetting & Vactor truck; and

**WHEREAS**, at any time, Section 8-2-9 of the Illinois Municipal Code (65 ILCS 5/8-2-9) authorizes the corporate authorities, by a by a two-thirds (2/3), to make transfers within any department or other separate agency of the City of sums of money appropriated for one corporate object or purpose to another corporate object or purpose, but no appropriation for any object or purpose shall thereby be reduced below an amount sufficient to cover all obligations incurred or to be incurred against the appropriation; and

**WHEREAS**, there are sufficient funds available in the Fiscal Year 2022-2023 Appropriation Ordinance to cover such expenditures; and

**WHEREAS**, the City Council has determined that it is necessary, expedient, and in the best interests of the City and its citizens to amend the Fiscal Year 2022-2023 Appropriation Ordinance and adopt the supplemental appropriation as set forth in this Ordinance.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS, PURSUANT TO ITS STATUTORY AUTHORITY, AS FOLLOWS:**

**SECTION 1:** The City Council hereby finds that all of the recitals contained in the preamble to this Ordinance are true, correct, and complete and are hereby incorporated by reference hereto and made a part hereof.

**SECTION 2:** That the Appropriations listed below in the Ordinance Making Appropriations for All Corporate Purposes for the Fiscal Year Beginning May 1, 2022, and Ending April 30, 2023, for the City of Crest Hill, Will County, Illinois, commonly known as City of Crest Hill Ordinance No. 1902, are hereby amended to correspond with the new amounts appropriated

as follows:

Account	Description	Original Appropriation	Transfers In (Out)	Amended Appropriation
***				
<b>Water</b>				
***				
07-06-5430	Breaks-Materials & Repair	\$ 145,000	\$ (75,000)	\$ 70,000
***				
	Total Water	\$ 2,171,325	\$ (75,000)	\$ 2,096,325
***				
<b>Capital Replacement Program</b>				
11-00-7301	Vehicles	\$ -	\$ 75,000	\$ 75,000
***				
	Total Capital Replacement Program	\$ -	\$ 75,000	\$ 75,000
***				

**SECTION 3:** Any unexpended balance of any item of any appropriation made by this Ordinance may be expended in making up any insufficiency in any item of appropriation made by this Ordinance, as may be directed by the City Council, by appropriate action.

**SECTION 4:** That all other provisions of City of Crest Hill Ordinance No. 1902, as amended, except for the supplemental appropriation as described above, shall remain in full force and effect without change.

**SECTION 5:** In the event that any provision or provisions, portion or portions, or clause or clauses of this Ordinance shall be declared to be invalid or unenforceable by a Court of competent jurisdiction, such adjudication shall in no way affect or impair the validity or enforceability of any of the remaining provisions, portions, or clauses of this Ordinance that may be given effect without such invalid or unenforceable provision or provisions, portion or portions, or clause or clauses.

**SECTION 6:** That all ordinances, resolutions, motions, or parts thereof, conflicting with any of the provisions of this Ordinance, are hereby repealed to the extent of the conflict.

**SECTION 7:** That the City Clerk is hereby directed to publish this Ordinance in pamphlet form.

**SECTION 8:** That this Ordinance shall be in full force and effect from and after the end of the current fiscal year as provided by law.

PASSED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.

	Aye	Nay	Absent	Abstain
Alderman John Vershay	_____	_____	_____	_____
Alderman Scott Dyke	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

---

Christine Vershay-Hall, City Clerk

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.

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Raymond R. Soliman, Mayor

ATTEST:

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Christine Vershay-Hall, City Clerk



## City Council Agenda Memo

Crest Hill, IL

<b>Meeting Date:</b>	July 5, 2022
<b>Submitter:</b>	Mark Siefert
<b>Department:</b>	Public Works
<b>Agenda Item:</b>	Approve execution of a seven-year financing agreement with Tax Exempt Leasing Corp for the purchase a Vactor combination sewer jetting truck to perform sewer rodding and vacuum excavation.

### Summary:

As directed by City Council, staff pursued options from multiple banks in terms of loan agreements to purchase a Vactor truck with the option of making a down payment to reduce the cost of financing. Three banks (BMO Harris, Numark, Busey) either were unwilling to give us a price or were unable to match the interest rate that Tax Exempt Leasing Corp was able to provide. Therefore, Council directed staff at the June 27<sup>th</sup> work session to pursue the option with a \$75,000 down payment and yearly payments of \$68,179.62 with Tax Exempt Leasing Corp.

### Recommended Council Action:

Approve execution of a seven-year financing agreement with Tax Exempt Leasing Corp for the purchase a Vactor combination sewer jetting truck to perform sewer rodding and vacuum excavation.

### Financial Impact:

**Funding Source:** Water/Sewer

**Budgeted Amount:** N/A

**Cost:** \$75,000 in year one and then \$68,179.62 for the next 7 years.

### Attachments:

Financing Letter







847-247-0771



847-247-0772



www.taxexemptleasing.com

June 15, 2022

City of Crest Hill  
1610 Plainfield Road  
Crest Hill, IL 60403

Re: Financing of a 2024 Vactor Sewer Cleaner

Ladies and Gentlemen:

We are pleased to provide the City of Crest Hill, IL with the following lease-purchase financing proposal. Tax-exempt leasing is a financing tool that allows municipal entities to purchase needed equipment immediately and pay for it over time. It's also a terrific way to avoid inflation by protecting you from future price increases!

Under a lease-purchase financing arrangement, each payment you make is applied to principal and interest and, at the end of the term, YOU own the equipment outright. We simply record a security interest in the equipment until the loan has been repaid in full.

The illustration below shows annual payments for a 7-year term.

Equipment Cost:	\$487,410.00
Finance Amount:	\$487,410.00
Term:	<u>7-years</u>
Interest Rate:	3.79%
Annual Arrears Rate Factor:	.16532
Annual Arrears Payment Financing \$487,410*:	\$80,578.62
“ “ “ “ \$412,410*:	\$68,179.62

*Rates, factors and payments assume that the Customer is a municipal, tax-exempt entity and the purchase of the equipment falls within the type of equipment allowed as tax-exempt under the I.R.S. Code. In the event this purchase is not exempt, the rate and payments will be adjusted accordingly. Further, it is assumed that the transaction will be "bank-qualified" and that the customer will not issue more than \$10 million in tax-exempt leases or bonds in the current calendar year.*

**This quote is valid if the transaction is credit approved, documented and funded NO LATER THAN JULY 5, 2022 after which time the rate will be adjusted using then-current rates. THERE ARE NO UPFRONT POINTS, FEES OR CLOSING COSTS.**

\*-For payments due annually in arrears, the first annual payment is due one year from the date of the lease contract with subsequent payments due annually thereafter.

Tax-Exempt Leasing Corp. is a privately-held equipment finance company providing innovative financing solutions to tax-exempt entities nationwide. We understand our customers' needs and provide them with competitive rates and superior customer service. Please let me know if I can answer any questions or if you would like to look at any additional proposals or options. I can be reached at 888-247-0771 or via cell phone at 708-347-6367.

Kind Regards,

Joanne Deigan  
Senior Account Executive



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**City Council Agenda Memo****Crest Hill, IL**

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**Meeting Date:** 07-06-2022  
**Submitter:** Police Chief Edward Clark  
**Department:** Police Department  
**Agenda Item:** Parking restriction on Carlton Street

**Summary:**

I received a complaint from Cambridge Crest HOA President Pat Rowe, through Alderman Nate Albert, regarding a traffic safety issue on Carlton Street. The complaint involves cars parking on the east side of Carlton Street, near 21465 Carlton (across from 21500 Carlton). I went and met Mrs. Rowe at the location. I have attached photographs I have taken and google images to help illustrate the issue.

With the narrow street and vehicles parking on the curbside, vehicles traveling northeast on Carlton must enter the opposite side of the street to pass. I was told by HOA President Pat Rowe that there have been many "near misses" at the curve. A check of crash reporting data produced three reports of crashes on Carlton Street in the last two years. None of the reports involved the curve location. We discussed this issue at the June 27, 2022, work session.

**Recommended Council Action:** Placement of no parking signs at the curve near 21465 Carlton Street.

**Financial Impact:** N/A

**Funding Source:**

**Budgeted Amount:**

**Cost:**

**Attachments:** Google image of location. Photographs of location.











Google Maps 21466 Carlton St



Image capture: Sep 2019 © 2022 Google



21500 Carlton St

All

Street View & 360°





Google Maps 21465 Carlton St



Image capture: Sep 2019 © 2022 Google



21500 Carlton St

All

Street View & 360°



**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING SECTION 10.01.10-618 (SPECIAL PARKING PROHIBITIONS) OF DIVISION VI (PARKING REGULATIONS), ARTICLE 10 (SPECIAL PROVISIONS PERTAINING TO THE CITY OF CREST HILL), CHAPTER 10.01 (CREST HILL VEHICLE CODE), TITLE 10 (VEHICLES AND TRAFFIC) OF THE CITY OF CREST HILL CODE OF ORDINANCES**

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**WHEREAS**, the City Council of the City of Crest Hill has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs and protect the public health, safety, and welfare of its citizens, including but not limited to police powers; and

**WHEREAS**, Sections 11-1-1 and 11-60-2 of the Illinois Municipal Code authorize the Corporate Authorities to pass and enforce all necessary police ordinances and may define, prevent and abate nuisances (65 ILCS 5/11-1-1 and 65 ILCS 5/11-60-2); and through adoption of the Illinois Vehicle Code, the Corporate authorities are authorized to regulate public safety through the adoption of Ordinances related to police powers, traffic and vehicle regulation, including the adoption of Ordinances regulating parking within the City; and

**WHEREAS**, the Corporate Authorities of the City have done so by enacting the Crest Hill Vehicle Code as Title 10, Chapter 10.01 of the Crest Hill Code of Ordinances; and

**WHEREAS**, the Corporate Authorities of the City have determined that it is necessary, expedient, and in the best interests of the City and its citizens to amend Section 10.01.10-618 of the Crest Hill Vehicle Code as set forth in this Ordinance.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS, PURSUANT TO ITS STATUTORY AUTHORITY, AS FOLLOWS:**

**SECTION 1:** The City Council hereby finds that all of the recitals contained in the preamble to this Ordinance are true, correct, and complete and are hereby incorporated by reference hereto and made a part hereof.

**SECTION 2:** Section 10.01.10-618 (Special Parking Restrictions) of the Crest Hill Code is hereby amended to repeal and replace the current subsection (K) with the following and to re-label the current subsection (K) as subsection (L) as follows:

**§ 10.01.10-618. SPECIAL PARKING PROHIBITIONS.**

\*\*\*

(K) East side of Carlton Street at 21465 Carlton Street.

(1) There shall be no parking allowed on the east side of Carlton Street at 21465 Carlton Street.



(2) The law enforcement authorities are authorized to tow or remove any motor vehicles parked on the east side of Carlton Street at 21465 Carlton Street in violation of this section with all costs assessed against the owner of the motor vehicle.

(3) Signs to be posted. It shall be the duty of the Street Department of the City to post and maintain two signs on the east side of Carlton Street at 21465 Carlton Street which shall bear the statement "No Parking at Any Time" with arrows designating the no parking zone and which are of the type and size required by State law.

(L) *Violations and Penalties.* Any person found guilty of a violation of any of the provisions of this Section shall be subject to a fine. Violations shall be charged in the same manner as Section 10.01.3-103(A) of this Code.

**SECTION 5:** In the event that any provision or provisions, portion or portions, or clause or clauses of this Ordinance shall be declared to be invalid or unenforceable by a Court of competent jurisdiction, such adjudication shall in no way affect or impair the validity or enforceability of any of the remaining provisions, portions, or clauses of this Ordinance that may be given effect without such invalid or unenforceable provision or provisions, portion or portions, or clause or clauses.

**SECTION 6:** That all ordinances, resolutions, motions, or parts thereof, conflicting with any of the provisions of this Ordinance, are hereby repealed to the extent of the conflict.

**SECTION 7:** That the City Clerk is hereby directed to publish this Ordinance in pamphlet form.

**SECTION 8:** That this Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

*[left intentionally blank]*

PASSED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.

	Aye	Nay	Absent	Abstain
Alderman John Vershay	_____	_____	_____	_____
Alderman Scott Dyke	_____	_____	_____	_____
Alderdwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

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Christine Vershay-Hall, City Clerk

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.

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Raymond R. Soliman, Mayor

ATTEST:

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Christine Vershay-Hall, City Clerk



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**Agenda Memo****Crest Hill, IL**

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**Meeting Date:** July 5, 2022  
**Submitter:** Raymond R. Soliman  
**Department:** Mayor's Office  
**Agenda Item:** Approval of Independent Hearing Officer Agreement with Charles J. DeVriendt

**Summary:**

Mr. Charles DeVriendt will replace our current Administrative Hearing Officer, Gabe Orenic. Mr. DeVriendt has been the Administrative Hearing Officer in New Lenox for the past two years.

**Recommended Council Action:**

It is my recommendation to appoint Charles DeVriendt as Administrative Hearing Officer. Please see attached employment agreement. Please feel free to contact me if you have any questions or concerns.

**Financial Impact:****Funding Source:****Budgeted Amount:****Cost:****Attachments:**

Independent Hearing Officer Agreement

## INDEPENDENT HEARING OFFICER AGREEMENT

This Independent Hearing Officer Agreement (the “Agreement”) is made and entered into between Charles J. DeVriendt of 24 West Cass Street, 5<sup>th</sup> floor, City of Joliet, County of Will, State of Illinois, hereinafter referred to as "Hearing Officer," and the City of Crest Hill of 1610 Plainfield Road, County of Will, State of Illinois, hereinafter referred to as “City” and each singly sometimes referred to as “Party” and collectively as “Parties.”

### WITNESSETH:

WHEREAS, the City desires to employ the services of an Illinois licensed attorney in order to perform the services of a Hearing Officer on behalf of the City at administrative hearings conducted by the City pursuant to Ordinance No. 1610 and 65 ILCS 5/2-2.2.1 which provides for a system of administrative adjudication of municipal ordinance violations, and Ordinance No. 1509 and 65 ILCS 5/11-31.1-1 et seq. which authorizes and enables the City to establish an administrative hearing procedure for the enforcement of property and zoning code violations; and

WHEREAS, the ordinances and statutory provisions referred to above provide for the position of a Hearing Officer of the City under Article II of Ordinance No. 1509 and Article II of Ordinance No. 1610, respectively; and

WHEREAS, the City desires to engage a licensed attorney to conduct the hearings, as a Hearing Officer for the City, in regard to the adjudicatory processes required under the Ordinances and State statutes referred to above; and

WHEREAS, the City has determined that it is in the best interest of the City to contract for the professional legal services of a Hearing Officer to be performed on behalf of the City; and

WHEREAS, the Hearing Officer agrees to perform the tasks associated with the position of Hearing Officer as set forth in Exhibit “A” to this Agreement to the full satisfaction of the City; and

WHEREAS, the City and the Hearing Officer desire to enter into an Agreement for professional services memorializing the contractual terms, conditions and professional services to be provided.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the Parties hereto covenant and agree as follows:

SECTION 1. The preamble of this Agreement is declared to be true and correct and is

incorporated by reference herein.

SECTION 2. Hearing Officer hereby represents and warrants that Hearing Officer is a duly licensed attorney at law, licensed to practice in the State of Illinois, in good standing, has the requisite experience as a Hearing Officer, as required by statute, and has the authority to perform all of the services on behalf of the City as set forth in Exhibit "A."

SECTION 3. Hearing Officer shall, at all times, act in a professional manner and shall conduct fair and impartial hearings in accordance with the law.

SECTION 4. The Hearing Officer shall be available to conduct hearings for the City on a mutually agreed upon dates or days and times beginning on the 20<sup>th</sup> day of July, 2022, typically the third (3<sup>rd</sup>) Wednesday of the month.

SECTION 5. The City shall provide a prosecutor to represent the City on those matters that require a prosecutor and the prosecutor shall be in attendance at such hearing to prosecute each case that is on the call.

SECTION 6. The City agrees to provide a clerk to prepare the call for hearing and conduct the duties required thereto and such other duties assigned by the Hearing Officer.

SECTION 7. The City agrees to provide security at all hearings for the Hearing Officer, prosecutor and clerk during the hearings.

SECTION 8. The City agrees to name the Hearing Officer as an independent Hearing Officer of the City so that such Hearing Officer shall be covered under the City's comprehensive public liability insurance.

SECTION 9. Hearing Officer agrees to provide to the City evidence that such Hearing Officer is duly licensed to practice law in Illinois.

SECTION 10. The City agrees that in consideration of performing the foregoing services it shall compensate the Hearing Officer in the amount of three hundred dollars (\$300.00) per day in which he provides services to the City as a Hearing Officer. Hearing Officer shall submit an invoice to the City for services rendered as the Hearing Officer within seven (7) days after the date of hearing. The invoices of the Hearing Officer shall set forth the date of attendance at the hearing and the fee for the hearing. The City shall authorize payment of such invoices on or before the second regular City Council Meeting following the date of the receipt of the request for payment and shall make payment in accordance with the Local Government Prompt Payment Act.

SECTION 11. Hearing Officer shall bear all travel and other business expenses which are

incurred in the performance of Hearing Officer's duties herein and the City shall not be obligated to reimburse Hearing Officer for expenses actually incurred in the performance of his duties.

SECTION 12. In the event no matters are scheduled on a regular hearing date, the City shall notify the Hearing Officer at least two (2) business days in advance. In the event the Hearing Officer cannot attend a regular hearing date, it shall notify the City with sufficient time to prevent the City from scheduling any matters on said date.

SECTION 13. Either party may terminate this Agreement at any time upon sixty (60) days advanced written notice to the other.

#### SECTION 14. Miscellaneous Provisions.

A. Attorney's Fees. Should either party hereto or any heir, personal representative, successor or assign of either party hereto resort to legal proceedings in connection with this Agreement or Hearing Officer's relationship with the City, the party or parties prevailing in such legal proceedings shall be entitled, in addition to such other relief as may be granted, to recover its or their reasonable attorney's fees and costs in such legal proceedings from the non-prevailing party or parties.

B. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois without regard to conflict of law principles. Any suit commenced shall be brought in the Twelfth Judicial Circuit, Will County, Illinois.

C. Entire Agreement. This Agreement contains the entire agreement and understanding between the parties hereto and supersedes any prior or contemporaneous written or oral agreements, representations and warranties between them respecting the subject matter hereof.

D. Amendment. This Agreement may be amended only by a writing signed by Hearing Officer and by a duly authorized representative of the City.

E. Severability. If any term, provision, covenant or condition of this Agreement, or the application thereof to any person, place or circumstance, shall be held to be invalid, unenforceable or void, the remainder of this Agreement and such term, provision, covenant or condition as applied to other persons, places and circumstances shall remain in full force and effect.

F. Construction. The headings and captions of this Agreement are provided for effect, convenience only and are intended to have no effect in construing or interpreting this Agreement. The language in all parts of this Agreement shall be in all cases construed according to its fair meaning and not strictly for or against either party.

G. Rights Cumulative. Each and all of the various rights, powers and remedies of the City as set forth in this Agreement shall be considered as cumulative, with and in addition to any other rights, powers or remedies of such parties, and no one of them is exclusive of the others or is exclusive of any other rights, powers and remedies allowed by Law or in equity. The exercise, partial exercise or non-exercise of any rights, powers or remedies shall constitute neither the election thereof, nor the waiver of any other rights, powers or remedies. All rights, powers and remedies of the parties hereto shall survive the termination of this Agreement.

H. Non-waiver. No failure or neglect of either party hereto in any instance to exercise any right, power or privilege hereunder or under law shall constitute a waiver of any other right power or privilege or of the same right, power or privilege in any other instance. All waivers by either party hereto must be contained in a written instrument signed by the party to be charged and, in the case of the City, by the Mayor of the City or other person duly authorized by the City Council.

I. Notices. All notices, request, and other communications under this Agreement shall be in writing and shall be personally delivered or sent by certified mail, postage prepaid, return receipt requested, by facsimile, or by licensed overnight courier to the appropriate party at this or its address first set forth above. Notice shall be deemed given at the time delivered, if personally delivered, at the time indicated on the duly completed postal service return receipt, if delivered by certified mail, at the time the facsimile is transmitted, if delivered by facsimile, or on the next business day after such notice is sent, if delivered by overnight courier. Any notice shall be deemed duly given if deposited in the mail, postage prepaid and sent by certified mail, addressed to the party at the address set forth above or at such other address as such party shall have specified by notice given in the same manner.

J. Non-Assignability. This Agreement is personal as to the Hearing Officer and may not be assigned or transferred by him in any manner whatsoever.

K. Disputes. Any controversy, claim or dispute arising out of or relating to this Agreement or the relationship, either during the existence of the relationship or afterwards, between the parties hereto, their assignees, their affiliates, their attorneys, or agents, shall be litigated solely in the Circuit Court, Twelfth Judicial Circuit, Will County, Illinois. Each party (1) submits to the jurisdiction of such court, (2) waives the defense of an inconvenient forum, (3) agrees that valid consent to service may be made by mailing or delivery of such service to the

Illinois Secretary of State (the "Agent") or to the party at the party's last known address, if personal service delivery cannot be easily effected, and (4) authorizes and directs the Agent to accept such service in the event that personal service delivery cannot easily be effected.

IN WITNESS WHEREOF, the City and Hearing Officer have executed this Independent Hearing Officer Agreement on the day and year first above written.

CITY:

City of Crest Hill, an Illinois municipal corporation

By: \_\_\_\_\_

Raymond R. Soliman, Mayor

ATTEST:

\_\_\_\_\_  
Christine Vershay-Hall, City Clerk

HEARING OFFICER:

\_\_\_\_\_  
Charles J. DeVriendt



## EXHIBIT "A"

1. Preside at administrative hearings called to determine whether or not a code violation exists;
2. Hear testimony and accept evidence from all interested parties relevant to the existence of a code violation;
3. Preserve and authenticate the transcript and record of the hearing in the form of a tape recording or video recordings and all exhibits and evidence introduced at the hearing, and such evidence and exhibits shall be stored in a place of safekeeping at the City Hall or at such other location as is mutually agreeable to the City and Hearing Officer.
4. Issue and sign a written finding, decision, and order stating whether a code violation exists; and
5. Perform such other and further duties of a Hearing Office as may be required by State statute.



## City Council Agenda Memo

Crest Hill, IL

<b>Meeting Date:</b>	July 5, 2022
<b>Submitter:</b>	Lisa Banovetz, Director of Finance Jim Marino, City Administrator
<b>Department:</b>	Treasurer's Office
<b>Agenda Item:</b>	An Ordinance Establishing a Places for Eating tax in the City of Crest Hill as Chapter 3.20 Tax on the Gross Receipts of Places for Eating of Title 3, Revenue and Finance of the Crest Hill City Code of Ordinances

**Summary:** Below is the summary of what was discussed at the June 27, 2022, workshop. During the Fiscal Year 2022~2023 budget work sessions, revenue fee increases were discussed along with the implementation of new sources of revenue through the imposition of new taxes.

The Places for Eating Tax is:

- A two (2) percent (%) tax assessed on gross receipts of food and beverages sold at qualifying establishments within the City of Crest Hill.
- This would be a new tax. Attached is a Frequently Asked Questions document related to the PFET. Please see the link to this document below. Information on other municipalities that have this tax is also attached. The budget included \$500,000 for revenue from PFET for Fiscal Year 2022~2023.

It is worth mentioning that the places for eating tax can serve as an economic development tool. We would have the ability to rebate a portion of this tax to attract desirable restaurants. We could also rebate it to existing restaurants that are interested in expanding or renovating their business. This type of incentive would be a smaller version of the sales tax rebate given to Menards and Food 4 Less.

While the PFET is imposed upon the business, the tax does not need to be borne by the business. This tax would be paid by the customer and passed through to the city by the business, no differently than state and the RTA sales taxes.

The revenue that will be generated from the PFET is necessary to diversify the City's revenue sources and will provide the necessary funds for maintaining and enhancing services to the

community. Just like any other business or municipality, the City's costs continually increase, and the city must sustain the revenue needed to cover these costs. The city must maintain reliable and stable sources of revenue to pay for unfunded mandates imposed on municipalities by the state legislature, such as body-worn cameras (estimated at \$300,000), and to offset other revenues that have and may continue to decline, such as the telecommunications tax (this revenue declined from \$435,000 in 2017 to \$269,000 in 2021). The City will incur an ongoing cost for equipment such as body-worn cameras because they will require maintenance, replacement and added staff time to manage the system. If the City does not generate the revenue needed to cover current and impending costs, its community will stagnate and will be forced to play catch up and impose even higher fees and taxes in the future.

Unlike home rule municipalities, the City is extremely limited in its ability to generate revenue. This places the City at a disadvantage to the twelve neighboring municipalities that are home rule. These other communities have more resources at their disposal than the city does to provide high quality and expanded services to its community.

This tax does not impact every resident across the board, unlike property taxes that affect all residents within the community. This tax is discretionary and user-based and will only impact the individuals using the service.

There is a need and desire to provide enriched services to the City's residents, improve their quality of life, and enhance the stature of the city. The only way to attain this vision is to generate the necessary revenue to do so.

**Recommended Council Action:** Approve an ordinance establishing a 2% Places for Eating tax.

**Financial Impact:**

**Funding Source:**

**Budgeted Amount:** For Fiscal Year 2022~2023, the city has budgeted revenue of \$500,000 from the PFET,

**Attachments:** Ordinance, FAQ, PFET examples

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE ESTABLISHING A PLACES FOR EATING TAX IN THE CITY OF  
CREST HILL AS CHAPTER 3.20 TAX ON THE GROSS RECEIPTS OF PLACES FOR  
EATING OF TITLE 3, REVENUE AND FINANCE OF THE CREST HILL CITY CODE  
OF ORDINANCES**

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**WHEREAS**, the City Council of the City of Crest Hill has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs and protect the public health, safety, and welfare of its citizens; and

**WHEREAS**, the City Council of the City of Crest Hill has heretofore established, pursuant to its statutory authority, certain locally imposed and administered taxes in Title 3 of the City Code; and

**WHEREAS**, the Illinois Municipal Code, Section 11-42-5, authorizes a municipality to license, tax, and regulate, among other things, all places for eating within the municipality. (65 ILCS 5/11/42-5); and

**WHEREAS**, the City Council for the City of Crest Hill has determined that it is in the best interests of the City of Crest Hill and its residents to adopt a locally imposed and administered tax on places for eating within the City pursuant to the authority granted by Section 11-42-5 of the Municipal Code; and

**WHEREAS**, the City Council for the City of Crest Hill has determined that the amount of said places for eating tax to be levied shall be two percent (2%) on the gross receipts of places for eating located within the City of Crest Hill.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS, PURSUANT TO ITS STATUTORY AUTHORITY, AS FOLLOWS:**

**SECTION 1:** The City Council hereby finds that all of the recitals contained in the preamble to this Ordinance are true, correct, and complete and are hereby incorporated by reference hereto and made a part hereof.

**SECTION 2:** There is hereby created and established as Chapter 3.20 Tax on the Gross Receipts of Places For Eating, of Title 3 Revenue and Finance, of the Crest Hill City Code of Ordinances, as follows:

**3.20 TAX ON THE GROSS RECEIPTS OF PLACES FOR EATING**

- |          |   |
|----------|---|
| 3.20.010 | Definitions.                                      |
| 3.20.020 | Tax imposed.                                      |
| 3.20.030 | Books and records; inspection; contents.          |
| 3.20.040 | Transmittal of tax revenue by owner; delinquency. |

- 3.20.050 Transmittal of excess tax collections.
- 3.20.060 Registration.
- 3.20.070 Collection.
- 3.20.080 Suspension of licenses.
- 3.20.090 Penalties.

### **3.20.010 DEFINITIONS.**

For the purposes of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning:

- (a) **Prepared food** means and includes any solid, liquid (including both alcoholic and non-alcoholic liquid), powder or item used or intended to be used for human internal consumption, whether simple, compound or mixed, and which has been prepared for immediate consumption.
- (b) **Person** or **persons** means any natural individual, firm, partnership, association, joint stock company, joint venture, public or private corporation, limited liability company, club, fraternal organization, or a receiver, executor, trustee, conservator or their representative appointed by order of any court.
- (c) **Sold at retail** means to sell for use or consumption in exchange for a consideration, whether in the form of money, credits, barter, or any other nature, and not for resale, with said transaction being subject to either the Illinois Retailers' Occupation Tax (35 ILCS 120/1 et. seq.) or the Illinois Service Occupation Tax (35 ILCS 115/1 et. seq.)
- (d) **Places for eating** or **place for eating**
  - (1) "Places for eating" or "place for eating" means all premises located within the corporate limits of the city where prepared food is sold at retail for immediate consumption, with seating provided for consumption of said prepared food on the premises, whether consumed on premises or not, and whether or not such use as a place for consumption of prepared food is conducted along with any other use or users in a common premise or business establishment.
  - (2) "Places for eating" or "place for eating" includes, but is not limited to, those establishments commonly called a restaurant, eating place, drive-in restaurant, buffet, bakery, banquet facility, cafeteria, cafe, lunch counter, fast food outlet, catering service, coffee shop, diner, sandwich shop, soda fountain, cocktail lounge, soft drink parlor, ice cream parlor, tearoom, delicatessen, hotel, motel, or club, or any other establishment which sells at retail prepared food for immediate consumption, but does not include vending machine sales.

- (e) **Gross receipts** means the consideration received, valued in money, whether received in money or otherwise, including cash, credits, property and services, at a place for eating for prepared food furnished at the place for eating. Gross receipts do not include amounts paid for federal, state and local taxes, including the tax levied by this chapter, and do not include amounts paid as gratuities for the employees of the place for eating.
- (f) **Owner** means any person having an ownership interest in or conducting the operation of a place for eating.

### **3.20.020 TAX IMPOSED.**

- (a) There is hereby levied and imposed upon owners of places for eating a tax at the rate of two percent (2%) of gross receipts received for prepared food sold at retail by the owner on or after January 1, 2023.
- (b) The owner of a place for eating may collect an amount from persons who purchase prepared food at the place for eating which shall reimburse the owner for the tax imposed on the owner by this chapter.
- (c) The tax levied by this chapter shall be paid in addition to any and all other taxes and charges.
- (d) In the event the prepared food is sold at retail on credit, an owner shall not be liable for payment of the tax imposed by this chapter on such a sale until the owner receives payment for the sale.

### **3.20.030 BOOKS AND RECORDS; INSPECTION; CONTENTS.**

The Finance Director, the City Treasurer or any person designated by either of them as their deputy or representative, may enter the premises of any place for eating for inspection, examination, copying and auditing of books and records including, but not limited to, Illinois Retailers' Occupation Tax and Illinois Service Occupation Tax returns filed with the Illinois Department of Revenue, in order to effectuate the proper administration of this chapter and to assure the enforcement of the collection of the tax imposed by this chapter. To the extent reasonably possible, said entry shall be done in a manner that is least disruptive to the business of the place for eating. It shall be unlawful for any person to prevent, hinder, or interfere with the Finance Director, the City Treasurer or their designees in the discharge of their duties in conformance with this subsection. It shall be the duty of every owner to keep accurate and complete books and records to which the Finance Director, the City Treasurer or their designees shall at all times have full access, which records shall include a daily sheet showing the amount of gross receipts received for that day. In the event of a significant discrepancy, the City may, in its discretion, hire an independent party to conduct an audit of said books and records. The costs of such audit shall be borne by the owner.

### **3.20.040 TRANSMITTAL OF TAX REVENUE BY OWNER; DELINQUENCY.**

- (a) The owner or owners of each place for eating shall file tax returns showing the gross receipts received during each calendar month period upon forms prescribed by the Finance Director. Returns for each calendar month shall be due on or before the twentieth (20<sup>th</sup>) day of the next calendar month, (e.g., the return for January shall be due on or before the twentieth day of February; the return for February shall be due on or before the twentieth day of March; etc.). Notwithstanding the foregoing, in the event that the owner of the place for eating is allowed by the Illinois Department of Revenue to file Illinois Retailers' Occupation Tax and Illinois Service Occupation Tax returns at intervals which are greater than monthly, said owner shall be allowed to file tax returns relative to the tax imposed by this chapter with the City at said greater intervals. At the time of the filing of said tax returns, the owner shall pay to the city all taxes due for the period to which the tax return applies.
- (b) Any tax due pursuant to this chapter which is not paid when due shall accrue interest at the rate of one percent (1%) monthly. In the event of collection proceedings are initiated by the City, the owner shall be responsible for paying all such collection costs incurred by the City, including but not limited to reasonable attorney fees and court costs and expenses. In addition, the owner shall be subject to suspension of licenses and penalties as set forth in Sections 3.20.080 and 3.20.090.

### **3.20.050 TRANSMITTAL OF EXCESS TAX COLLECTIONS.**

If any person collects an amount upon a sale not subject to the tax imposed by this chapter, but which amount is purported to be the collection of said tax, or if a person collects an amount upon a sale greater than the amount of the tax so imposed herein and does not for any reason return the same to the purchaser who paid the same before filing the return for the period in which such occurred, said person shall account for and pay over those amounts to the City along with the tax properly collected.

### **3.20.060 REGISTRATION.**

Every owner maintaining a place for eating in the City shall register with the Finance Department by October 1, 2022 or within thirty (30) days of becoming such an owner, whichever is later.

### **3.20.070 COLLECTION.**

Whenever any person shall fail to pay the tax imposed by this chapter, the City Attorney or City Prosecutor may, upon request of the City Administrator, bring or cause to be brought an

action to enforce and/or collect the payment of said tax on behalf of the City in any court of competent jurisdiction.

### **3.20.080 SUSPENSION OR REVOCATION OF LICENSES.**

The Mayor or the Mayor's designee, after a hearing held on the issue of nonpayment or noncompliance with this chapter, may suspend or revoke all City licenses held by such owner if it is determined that the owner has willfully avoided the payment of any tax imposed by this chapter. The owner shall have an opportunity to be heard at such hearing, which shall be held not less than ten (10) days after being mailed notice of the time and location of the hearing. Said notice shall be sent to the owner at its last known place of business. Any suspension or revocation of licenses shall not release or discharge the owner from the obligation to pay the tax established by this chapter, nor shall it relieve the owner of any civil liability for the payment of the tax or prosecution for same.

### **3.20.090 PENALTIES.**

- (a) Any person found guilty of violating, disobeying, omitting, neglecting, or refusing to comply with or unlawfully resisting or opposing the enforcement of any of the provisions of this chapter, except when otherwise specifically provided, upon conviction thereof shall be punished by a fine of not less than two hundred dollars (\$200.00) nor more than seven hundred fifty dollars (\$750.00) for each offense.
- (b) Each day upon which a person shall continue any violation of this chapter, or permit any such violation exist after notification thereof, shall constitute a separate and distinct offense.
- (c) Any owner subjected to the penalties provided for by this subsection shall not be discharged or released from the payment of any tax due.

**SECTION 3:** In the event that any provision or provisions, portion or portions, or clause or clauses of this Ordinance shall be declared to be invalid or unenforceable by a Court of competent jurisdiction, such adjudication shall in no way affect or impair the validity or enforceability of any of the remaining provisions, portions, or clauses of this Ordinance that may be given effect without such invalid or unenforceable provision or provisions, portion or portions, or clause or clauses.

**SECTION 4:** That all ordinances, resolutions, motions, or parts thereof, conflicting with any of the provisions of this Ordinance, are hereby repealed to the extent of the conflict.

**SECTION 5:** That the City Clerk is hereby directed to publish this Ordinance in pamphlet form.

**SECTION 6:** That this Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.



[*Left Intentionally Blank*]

PASSED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.

	Aye	Nay	Absent	Abstain
Alderman John Vershay	_____	_____	_____	_____
Alderman Scott Dyke	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

\_\_\_\_\_  
Christine Vershay-Hall, City Clerk

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.

\_\_\_\_\_  
Raymond R. Soliman, Mayor

ATTEST:

\_\_\_\_\_  
Christine Vershay-Hall, City Clerk



## Places for Eating Tax | Frequently Asked Questions

### ***What is the Places for Eating Tax (PFET)?***

The City of Crest Hill's Places for Eating Tax (PFET) is a two (2) percent (%) tax on the total purchase price of food and or alcoholic liquor and non-alcoholic beverages sold for immediate consumption.

### ***When will the PFET take effect?***

The tax will be effective after City Council has approved the implementation of the PFET tax in addition to an attorney review. Once the tax has been officially approved, PFET sales taxes will be due from applicable vendors by the 20<sup>th</sup> day of the following month the tax has gone into effect. An example would be if the PFET taxes were effective on September 1, 2022, taxes from September sales would be due to the City by October 20, 2022.

### ***Which establishments in Crest Hill will be affected by the PFET?***

All premises located within the corporate limits of the City where prepared food is sold at retail for immediate consumption, ***with seating or counters provided to customers for consumption of said prepared food on the premises***, whether consumed on premises or not, and whether or not such places for eating use is conducted along with any other users in a common premise or business establishment are required to remit PFET to the City of Crest Hill. Specific examples include (but are not limited to) the following:

- Restaurants, eating places, and or fast-food outlets.
- Catered events held on private and corporate property and at event venues.
- Cafeterias, cafes, delicatessens, sandwich shops, coffee shops.
- Grocery stores<sup>1</sup>.
- Banquet facilities, catering facilities, and services.
- Bakeries and confectioners.
- Golf courses, country clubs, tennis clubs, and fitness clubs.
- Convenience stores and gas stations<sup>1</sup>.
- Festival food and beverage vendors<sup>1</sup>.

<sup>1</sup>*Provided that this establishment has seating available for immediate consumption.*

### ***What are some examples of when the PFET Tax will be assessed?***

Each establishment that meets the criteria noted above must collect and pay the PFET if there are retail sales of prepared food and or alcoholic and non-alcoholic drinks that have been prepared for immediate consumption, whether on or off the premises. Examples of taxable sales include, (but are not limited to):

- All food and beverage (alcoholic and non-alcoholic) served in restaurants and by caterers, including carry out orders and delivery orders.
- All restaurant style food sold at grocery stores and similar places of eating, such as (but not limited to) prepared chicken, ice cream cones, and hot soup.
- All restaurant style food sold at convenience stores, such as (but not limited to) hot dogs, donuts, and nachos, if seating is available for consumption.
- All beverages served to diners in a restaurant and in a bar/tavern.

- Brewed coffee, fountain drinks, and other dispensed beverages sold for immediate consumption on or off premises in a restaurant or fast-food establishment.

***Are there any establishments that are exempt from the tax?***

The PFET tax is *not* imposed on the following:

- Standalone vending machines.
- Daycare centers and nursing homes that have entered into a contractual agreement to supply food and beverages.
- Not-for-profit associations or corporations.
- Complimentary food and beverages that are provided in conjunction with a service.

***What transactions are exempt from the PFET?***

Products that are prepared off-site in packages ready for retail sale and *not* for immediate consumption are exempt. Examples of products that are exempt from the PFET include, but are not limited to:

- Pre-packed pizzas or other frozen food products sold in a grocery store or a convenience store.
- A can of soda, six-pack of beer, or wine from a cooler from a convenience store.
- General grocery items such as bread, milk, and eggs that are in their original packaging and have not been prepared for immediate consumption.
- Items **sold** by a non-profit group. The group's sales tax exemption letter issued by the Illinois Department of Revenue must be filed with the Crest Hill Finance Director. These items may include, but are not limited to, government entities, hospitals, and medical treatment facilities

***Do I have to register my business as a prepared food facility subject to the PFET?***

Yes. Every owner and operator of any prepared food and/or beverage facility must register as a retailer with the City of Crest Hill prior to opening for business. This is a one-time registration that will remain effective unless there are changes of business ownership, management, or location.

***Who is liable for payment?***

The ultimate liability for payment of the PFET is borne by owner of a PFET establishment. However, the owner of each establishment should collect and account for the tax at the time of purchase. At their sole discretion, owners may elect to pay this tax without collecting this tax from their customers. Please note, any owner found to be violating or refusing to follow the PFET tax protocol established by the City of Crest Hill will be subject to penalties and fines.

***Is gratuity to be included in the cost of the meal?***

No. The tax is paid on purchase price only. Purchase price does not include amounts paid as gratuities for the employees.

***How will this tax be applied to a Places for Eating purchase?***

Example: \$150 dinner and drinks, customer presents a \$50 coupon:

Total Bill		\$150.00
Less: Coupon or Discount	-	<u>50.00</u>
Equals: Purchase Price		\$100.00
Add: Sales Tax (8%)	+	8.00
Add: PFET Tax (2%)	+	<u>2.00</u>
Equals: Total Sale		\$110.00
Add: Gratuity ( <i>for illustrative purposes</i> )	+	<u>22.00</u>
Equals: Total Customer Payment		\$132.00

***How do I show the PFET on my retail receipts?***

You may either separately show the PFET as a standalone tax (as shown in the earlier example) or include the PFET in combination with other taxes on the receipts you provide to your customers.

***What form must I use to report the PFET?***

The City has supplied a paper copy of the PFET return form in this packet and an electronic return form is also available on City of Crest Hill's website. Please note, a copy of the ST-1 or ST-2 form filed with the Illinois Department of Revenue must also be included with your return.

***Where do I file my return?***

You should mail or deliver your PFET return and payment to the City at the address below. Alternatively, you may also drop your payment in the white mailbox outside of City Hall after hours.

City of Crest Hill  
Attn: Treasurer's Office  
Places for Eating Tax Return  
1610 Plainfield Road  
Crest Hill, Illinois 60403

***When is my monthly PFET return and payment due?***

The returns and tax payments are required to be paid and received by the City of Crest Hill by ***the twentieth day of the second month following the month covered by said return*** (i.e. taxes from January sales are due by February 20). The sworn PFET returns must also be accompanied with a copy of the Form ST-1 that has been filed with the Illinois Department of Revenue covering the same reporting period.

***How will the PFET payment be submitted?***

PFET will be submitted to the City by check, money order, or cash on a monthly basis along with the PFET form, plus the respective ST1 documents (state tax filing form).

***How do I file if I have more than one site?***

If you have retail sales from more than one site you must file a separate PFET return for each site.

***Must I file the PFET Return even if I have no sales to report?***

Yes. You must file a signed return form for each monthly reporting period regardless of whether there are receipts to report. You must file a "zero" return if you do not have any sales to report.

***What if I do not file and pay by the due date?***

If a PFET return is not filed by the due date, interest of one percent per month (1.0%) shall be charged on the outstanding balance. Continued non-compliance with this tax may be subject to a fine of not less than two hundred dollars (\$200.00) nor more than seven hundred fifty dollars (\$750.00) for the second and each next offense in any 180-day period.

***Do caterers have to pay the PFET?***

Yes. Catering for all events held within the City limits is subject to the PFET, regardless of where the caterer's place of business is located. Events catered by Crest Hill caterers ***outside*** the City limits are ***not*** subject to the tax. Events ***inside the City limits are subject to the PFET***, even if the caterer's location is outside of Crest Hill. The tax does not apply to goods used to conduct the event, such as linens, products to serve the food (plates, cups, utensils, etc.) if those items are distinctly priced separately in the event contract.

***When a caterer has a dinner at a not-for-profit facility, is the PFET applied?***

Yes. Catering for all events held in the City is subject to the PFET, regardless of where the caterer's place of business is located, unless the food is prepared directly by a local government agency. However, if the event is paid for by a not-for-profit agency, and the not-for-profit agency is sales tax exempt, then the PFET does not apply.

***If I have questions, who should I contact?***

Please contact Lisa Banovetz, Director of Finance, [lbakovetz@cityofcresthill.com](mailto:lbakovetz@cityofcresthill.com), 815-741-3080.

***Please note:*** the information above may be subject to future changes. Please monitor the City of Crest Hill website for the most current and updated information.



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## Places for Eating Tax

On December 20, 2018, the Village Board amended the Places for Eating Tax to the rate of 2.0%, effective April 1, 2019. This increase is part of a comprehensive funding plan to enable the building of a new Public Works facility. The decision to move forward with the new facility was based on existing facility conditions, state environmental regulations, and direction in the Village's Strategic Plan.


On June 17, 2013, the Village Board approved a Places for Eating Tax. This is a mechanism provided by the State of Illinois that has been utilized by municipalities throughout the Chicagoland area to generate revenue for community programs, services and infrastructure improvements. In November of 2014, the Village Board approved an update to the Places for Eating Tax to provide clarification to various aspects of the ordinance.





In the Village of Westmont, the Place for Eating Tax was one of the primary revenue sources used to secure bonds that allowed the Village to move forward with the most extensive street resurfacing program in the history of Westmont.




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## PLACES FOR EATING TAX

### Overview

The Places For Eating Tax is levied on the gross receipts received for prepared food and beverages sold at retail. The amount of the tax is 2% for all tax collected after January 1, 2017, and is placed on the owners of places for eating, who can pass the tax along to consumers.

"Places for eating" is defined as a place where prepared food and/or beverages are sold at retail for immediate consumption with seating provided on the premises, including any outdoor seating on the premises, whether the food or beverages are consumed on the premises or not.






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## RESTAURANT / EATING TAX

Effective October 1, 2005, by the passage of Ordinance 3998, there is a 1% tax levied on gross receipts received for the sale of prepared food and beverages sold at retail at "Restaurants and Other Places for Eating."

**Definition**

"Places for Eating" is defined as a place where prepared food is sold at retail for immediate consumption with seating provided on the premises (including any outdoor seating on the premises), whether the food is consumed on the premises or not.

**Summary of Tax Ordinance**

**Effective Date**

This ordinance went into effect on October 1, 2005.

FORMS

- Restaurant and Other Places for Eating Registration Form (PDF)
- Restaurant and Other Places for Eating Tax Return (PDF)



Departments Finance [Places for Eating Tax](#)

## Places for Eating Tax

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### Payment

If you have already registered for the Places for Eating Tax, you may make payments at Village Hall using the [tax return tool](#) provided by the Village. Payments are due by the 20th day of each month.

### Registration

Every business that sells prepared food at retail in Hampshire is required to pay a two percent (2%) tax on the gross receipts received for such. Registration for the Places for Eating Tax is required. If you believe you are not required to pay this tax, please indicate such on the form below.





## Village Clerk

Village Clerk

2022 Business  
License

2022 Home Based  
Business License

Pay For Business  
License


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# Eating Tax Ordinance

Places for Eating Tax


Tax Overview

The Village of Matteson imposes a 1% tax on the sale of prepared food, which is defined as food or liquid, including alcoholic beverages that are prepared for immediate consumption at places for eating. Places for eating is defined as a place where prepared food is sold at retail for immediate consumption with indoor seating provided, whether the food is consumed on the premises or not. Refer to [Ordinance 4254](#) for exact definitions.



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RESIDENTS
BUSINESS



Gas Tax
Hotel-Motel Tax
Places for Eating Tax
Property Tax
Self-Storage Facility Tax
State Sales Tax

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## Places for Eating Tax

### Tax Overview

The Village of Willowbrook imposes a 1% tax on the sale of prepared food, which is defined as food or liquid, including alcoholic beverages, that are prepared for immediate consumption at places for eating. "Places for Eating" is defined as a place where prepared food is sold at retail for immediate consumption with indoor seating provided, whether the food is consumed on the premises or not. Refer to [Ordinance 04-0-04 \(PDF\)](#) for exact definitions. See the following notice regarding third party tax collections by marketplace facilitators beginning January 1, 2021: [Delivery Service Change \(PDF\)](#)

Chicago suburb	Tax	Rate
Arlington Heights	Prepared food and beverage	1.25%
Aurora	Prepared food and beverage	1.75%
Downers Grove	Prepared food and beverage	1.00%
Elgin	Alcoholic beverage	3.00%
Elk Grove Village	Prepared food and beverage	1.00%
Gurnee	Prepared food and beverage	1.00%
Hanover Park	Prepared food and beverage	3.00%
Hoffman Estates	Prepared food and beverage	2.00%
Homewood	Places for eating	2.00%
Libertyville	Places for eating	1.00%
Lombard	Places for eating	2.00%
Mount Prospect	Prepared food and beverage	1.00%
Naperville	Prepared food and beverage	1.00%
Palatine	Prepared food and beverage	1.00%
River Forest	Places for eating	1.00%
Schaumburg	Prepared food and beverage	2.00%
South Barrington	Prepared food and beverage	1.50%
St. Charles	Alcoholic beverage	2.00%
Streamwood	Prepared food and beverage	2.00%
Villa Park	Places for eating	1.50%
Warrenville	Prepared food and beverage	1.50%
Westmont	Places for eating	1.50%
Wheeling	Prepared food and beverage	1.00%
Willowbrook	Prepared food and beverage	1.00%

Source: Municipal departments of finance

@illinoispolicy



## City Council Agenda Memo

Crest Hill, IL

**Meeting Date:** July 5, 2022

**Submitter:** Lisa Banovetz, Director of Finance  
Jim Marino, City Administrator

**Department:** Treasurer's Office

**Agenda Item:** Approval of Alarm Fee Increases

**Summary:** The City is looking for Council's approval to implement the Alarm Fee increases as presented at the June 27, 2022, workshop. Below is the summary of what was discussed at the meeting.

During the Fiscal Year 2022~2023 budget work sessions, revenue fee increases were discussed along with the implementation of new sources of revenue through the imposition of new taxes.

The City's recommendation is to approve the two Alarm Fee increases below:

- Alarm Registration Fee
  - Currently alarm registration fees are \$50 for a new alarm registration and then an annual alarm renewal fee of \$20. The City's recommendation is to increase the new alarm registration fee to \$100 for a new alarm registration and then an annual alarm renewal fee of \$100. There are currently three hundred and thirty-four (334) alarm registrations. The increase for the current registrations would be an annual increase of \$26,720.
- False Alarm Fee
  - Currently, the city charges \$0 for the first false alarm, \$10 for the second false alarm and \$25 for subsequent false alarms. False alarm fees reset quarterly for every alarm that is registered. The city is recommending that the following fee structure is approved for false alarm occurrences: \$0 for the first false alarm, \$50 for the second false alarm and \$100 for subsequent false alarms. The fee would reset annually on January 1. The new structure would allow alarm registrants one false alarm occurrence each year.

This fee increase will help cover the cost for officers that respond to false alarms. This is a user-based fee that impacts only the individuals using the service. The fee is also discretionary in that the property owner can take appropriate steps to reduce the number of false alarms. The increased fee may motivate property owners to take such steps. A reduction in the number of false alarms our officers respond to will result in more time for officers keep the community safe through patrolling.

**Recommended Council Action:** Approval of the Alarm fee increases as discussed at the June 27, 2022, workshop.

**Financial Impact:**

**Funding Source:** N/A

**Budgeted Amount:** For Fiscal Year 2022~2023, the city budgeted revenue \$51,000 for Alarm Fees.

**Cost:**

**Attachments:** Ordinance

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING SECTIONS 5.48.020, 5.48.030, AND 5.48.060 OF TITLE 5, BUSINESS LICENSES AND REGULATIONS, CHAPTER 5.48 AUTOMATIC AND MANUAL BURGLAR AND FIRE ALARMS OF THE CREST HILL CITY CODE OF ORDINANCES**

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**WHEREAS**, the City Council of the City of Crest Hill has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs and protect the public health, safety, and welfare of its citizens; and

**WHEREAS**, City Council for the City of Crest Hill has heretofore enacted a Ordinance providing for the regulation and licensing of automatic and manual burglar and fire alarms in the City, specifically Chapter 5.48 of the City of Crest Hill Code of Ordinances, which includes a fee for false alarms; and

**WHEREAS**, the City Council has from time to time determined that its Ordinances and Code Section should be updated or amended and is authorized to do so; and

**WHEREAS**, the City Council for the City of Crest Hill has determined that it is in the best interest of the City of Crest Hill and its residents that the initial and renewal alarm registration fee be increased to \$100 and the false alarm fees be increased to \$50 for the first false alarm in excess of one and to \$100 for each false alarm thereafter in each calendar year.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS, PURSUANT TO ITS STATUTORY AUTHORITY, AS FOLLOWS:**

**SECTION 1:** The City Council hereby finds that all of the recitals contained in the preamble to this Ordinance are true, correct, and complete and are hereby incorporated by reference hereto and made a part hereof.

**SECTION 2:** That Sections 5.48.020, 5.48.030, and 5.48.060 of Title 5, Business Licenses and Regulations, Chapter 5.48 Automatic and Manual Burglar and Fire Alarms, are hereby repealed in its entirety and replaced as follows and with all other remaining Sections of Chapter 5.48 remaining the same:

**\*\*\***

**§ 5.48.020 ANNUAL PERMIT.**

All permit holders shall be required to renew their permit each year by filling out the appropriate forms as supplied by the City Clerk and paying a \$100 renewal permit fee to the city on or before January 1 of each year. It is the intent of this section that each alarm equipment installing company shall pay only one \$100 renewal permit fee per year, regardless of how many alarms and signaling devices it has installed and has

operating within the city during that year.

('78 Code, § 5.48.020) (Ord. 522, passed - -81; Am. Ord. 798, passed - -91)

### **§ 5.48.030 FALSE ALARMS.**

(A) Each person, firm or corporation holding a permit for the operation or maintenance of an automatic protection device or signaling device shall be responsible for any false alarms transmitted by the device which they operate or maintain. The Chief of Police or his designee shall maintain a record of all false alarms transmitted and pursuant to the required notice and opportunity to be heard, may revoke or suspend the user permit for the operation of an automatic protection device or signaling device involved in the transmission of four false alarms in any calendar year or may make reasonable charges therefor.

(B) The Chief of Police shall charge a user permit holder a fee of \$50 for the first false alarm in excess of one in any calendar year transmitted by any automatic protection device or signaling device. For each subsequent false alarm thereafter, the Chief of Police shall charge a user permit holder a fee of \$100. Such charges shall be remitted to the city by such user permit holder upon receipt of a statement of such charge. If the user permit holder does not pay said fee or fees within 30 days of the assessment thereof, the Chief of Police shall have the right to suspend the license of the permit holder until such time as the fee is paid.

(C) Whenever a user permit holder is charged a fee by the Chief of Police, the user permit holder may within seven days of the issuance of the fee submit a written appeal to the Chief of Police requesting that the fee be waived for the particular violation involved. This appeal shall specify the reasons by the user permit holder believes that the fee should be waived for the particular circumstances involved. The Chief of Police may, at his sole discretion, waive the fee or decide to impose the fee. ('78' Code, § 5.48.040) (Ord. 522, passed - -81)

\*\*\*

### **§ 5.48.060 APPLICATION FOR PERMIT BY USER.**

New applications for permits to maintain and operate an automatic protection device shall be filed with the Chief of Police on forms supplied by the city with a new application fee of \$100 to the City Clerk. The application shall include the following:

(A) Name, address and telephone number of the applicant; the name, address and telephone number of the location where the alarm is to be installed, and a list of names and telephone numbers for persons who can be contacted for after hours emergencies.

(B) Name, address and telephone number of the alarm equipment installing company and type of business organization (individual, partnership, corporation); if a partnership, names and addresses of the partners; if a corporation, the names and

addresses of the principal officers and the state where incorporated.

(C) A description of, and operational specifications for the automatic protection device or devices offered to the public, together with a statement that the equipment does comply with the standards of the Underwriters' Laboratories, the National Fire Protection Association, Factory Mutual or equal.

(D) A statement that all installations shall comply with the City Electrical Code and the National Code.  
( '78 Code, § 5.48.060) (Ord. 522, passed - -81; Am. Ord. 798, passed - -91; Am. Ord. 979, passed 2-19-96)

**SECTION 3:** In the event that any provision or provisions, portion or portions, or clause or clauses of this Ordinance shall be declared to be invalid or unenforceable by a Court of competent jurisdiction, such adjudication shall in no way affect or impair the validity or enforceability of any of the remaining provisions, portions, or clauses of this Ordinance that may be given effect without such invalid or unenforceable provision or provisions, portion or portions, or clause or clauses.

**SECTION 4:** That all ordinances, resolutions, motions, or parts thereof, conflicting with any of the provisions of this Ordinance, are hereby repealed to the extent of the conflict.

**SECTION 5:** That the City Clerk is hereby directed to publish this Ordinance in pamphlet form.

**SECTION 6:** That this Ordinance shall take effect on October 1, 2022 but shall be published in pamphlet form and made available immediately upon its passage and approval and as provided by law.

*[Left Intentionally Blank]*



PASSED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.

	Aye	Nay	Absent	Abstain
Alderman John Vershay	_____	_____	_____	_____
Alderman Scott Dyke	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

\_\_\_\_\_  
Christine Vershay-Hall, City Clerk

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.

\_\_\_\_\_  
Raymond R. Soliman, Mayor

ATTEST:

\_\_\_\_\_  
Christine Vershay-Hall, City Clerk



## City Council Agenda Memo

Crest Hill, IL

<b>Meeting Date:</b>	July 5, 2022
<b>Submitter:</b>	Lisa Banovetz, Director of Finance Jim Marino, City Administrator
<b>Department:</b>	Treasurer's Office
<b>Agenda Item:</b>	An Ordinance Amending Section 5.10.020 of Title 5, Business Licenses and Regulations, Chapter 5.10 Tobacco, Electronic Cigarettes or Alternative Nicotine Products of the Crest Hill City Code of Ordinances

**Summary:** The City is looking for Council's approval to implement the Tobacco License Fee increase as presented at the June 27, 2022 workshop. Below is the summary of what was discussed at the meeting.

During the Fiscal Year 2022~2023 budget work sessions, revenue fee increases were discussed along with the implementation of new sources of revenue through the imposition of new taxes.

The City's recommendation is to increase the annual Tobacco License fee from \$250 per license to \$750 per license. Currently, the City has twenty (20) registered tobacco licenses. This fee increase would result in an annual revenue increase of \$10,000.

This fee increase is necessary to diversify the City's revenue sources and will provide the necessary funds for maintaining and enhancing services to the community. Just like any other business or municipality, the City's costs continually increase, and the City must sustain the revenue needed to cover these costs. The City must maintain reliable and stable sources of revenue to pay for unfunded mandates imposed on municipalities by the state legislature, such as body-worn cameras (estimated at \$300,000), and to offset other revenues that have and may continue to decline, such as the telecommunications tax (this revenue declined from \$435,000 in 2017 to \$269,000 in 2021). The City will incur an ongoing cost for equipment such as body-worn cameras because they will require maintenance, replacement and added staff time to manage the system. If the City does not generate the revenue needed to cover current and impending costs, its community will stagnate and will be forced to play catch up and impose even higher fees and taxes in the future.

Unlike home rule municipalities, the City is extremely limited in its ability to generate revenue. This places the City at a disadvantage to the twelve neighboring municipalities that are home

rule. These other communities have more resources at their disposal than the City does to provide high quality and expanded services to its community.

These fees and taxes do not impact every resident across the board as does property taxes. They are discretionary and user-based fees that impact the individuals using the service, many of whom are not residents.

There is a need and desire to provide enriched services to the City's residents, improve their quality of life, and enhance the stature of the City. The only way to attain this vision is to generate the necessary revenue to do so.

**Recommended Council Action:** Approval of the Tobacco License fee increase as discussed at the June 27, 2022 workshop.

**Financial Impact:**

**Funding Source:** N/A

**Budgeted Amount:** For Fiscal Year 2022~2023, the City budgeted revenue of \$15,000 for Tobacco Licenses.

**Cost:** N/A

**Attachments:**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING SECTION 5.10.020 OF TITLE 5, BUSINESS LICENSES  
AND REGULATIONS, CHAPTER 5.10 TOBACCO, ELECTRONIC CIGARETTES OR  
ALTERNATIVE NICOTINE PRODUCTS OF THE CREST HILL CITY CODE OF  
ORDINANCES**

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**WHEREAS**, the City Council of the City of Crest Hill has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs and protect the public health, safety, and welfare of its citizens; and

**WHEREAS**, City Council for the City of Crest Hill has heretofore enacted a Ordinance providing for the regulation and licensing of persons or entities selling, offering for sale, giving or delivering tobacco or tobacco related products in the City, specifically Chapter 5.10 of the City of Crest Hill Code of Ordinances; and

**WHEREAS**, the City Council has from time to time determined that its Ordinances and Code Section should be updated or amended and is authorized to do so; and

**WHEREAS**, the City Council for the City of Crest Hill has determined that it is in the best interest of the City of Crest Hill and its residents that the license fee for a new or renewed tobacco license in the City of Crest Hill should be increased from \$250 to \$750.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS, PURSUANT TO ITS STATUTORY AUTHORITY, AS FOLLOWS:**

**SECTION 1:** The City Council hereby finds that all of the recitals contained in the preamble to this Ordinance are true, correct, and complete and are hereby incorporated by reference hereto and made a part hereof.

**SECTION 2:** That Section 5.10.020 of Title 5, Business Licenses and Regulations, Chapter 5.10 Tobacco, Electronic Cigarettes or Alternative Nicotine Products, is hereby repealed in its entirety and replaced as follows and with all other remaining Sections of Chapter 5.10 remaining the same:

**§ 5.10.020 APPLICATION.**

(A) Each application for a license under this section shall be on a form provided by the City Clerk and signed by the applicant. The license period shall be from January 1 to December 31.

(B) The fee for a new or renewed license shall be \$750, payable to the city. All monies shall be deposited by the City Treasurer in the corporate fund of the city; provided that for the calendar year 2008 all license fees shall be prorated at \$100 as of August 1, 2008. No fees shall be prorated for any subsequent year.

(Ord. 1457, passed 7-7-08; Am. Ord. 1816, passed 7-1-19)

**SECTION 3:** In the event that any provision or provisions, portion or portions, or clause or clauses of this Ordinance shall be declared to be invalid or unenforceable by a Court of competent jurisdiction, such adjudication shall in no way affect or impair the validity or enforceability of any of the remaining provisions, portions, or clauses of this Ordinance that may be given effect without such invalid or unenforceable provision or provisions, portion or portions, or clause or clauses.

**SECTION 4:** That all ordinances, resolutions, motions, or parts thereof, conflicting with any of the provisions of this Ordinance, are hereby repealed to the extent of the conflict.

**SECTION 5:** That the City Clerk is hereby directed to publish this Ordinance in pamphlet form.

**SECTION 6:** That this Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

*[Left Intentionally Blank]*

PASSED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.

	Aye	Nay	Absent	Abstain
Alderman John Vershay	_____	_____	_____	_____
Alderman Scott Dyke	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

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Christine Vershay-Hall, City Clerk

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.

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Raymond R. Soliman, Mayor

ATTEST:

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Christine Vershay-Hall, City Clerk



## City Council Agenda Memo

Crest Hill, IL

**Meeting Date:** July 5, 2022

**Submitter:** Lisa Banovetz, Director of Finance  
Jim Marino, City Administrator

**Department:** Treasurer's Office

**Agenda Item:** Approval of Video Gaming Machine License Fee

**Summary:** The City is looking for Council's approval to implement the Video Gaming Machine License Fee increase as discussed at the June 27, 2022, workshop. Below is the summary of what was discussed at the meeting.

During the Fiscal Year 2022~2023 budget work sessions, revenue fee increases were discussed along with the implementation of new sources of revenue through the imposition of new taxes.

The City's recommendation is to implement a \$250 annual fee per video gaming machine, as allowed by Illinois state statute. This would be a new source of revenue. Currently, the city does not charge establishments who have video gaming machines on their business premises a per video gaming machine fee. As of January 2022, there are one hundred and seven (107) video gaming machines that are operational within twenty (20) establishments in the City. This new fee would result in \$26,750, annually.

There is a need and desire to provide enriched services to the City's residents, improve their quality of life, and enhance the stature of the city. The only way to attain this vision is to generate the necessary revenue to do so.

**Recommended Council Action:** The City is looking for Council's approval to implement the Video Gaming Machine License Fee as discussed at the June 27, 2022, workshop.

### Financial Impact:

#### Funding Source:

**Budgeted Amount:** For Fiscal Year 2022~2023, the city has budgeted revenue of \$26,750.

**Attachments:** Ordinance, video gaming revenue reports

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE PERTAINING TO THE LICENSING AND REGULATION OF  
VIDEO GAMING FOR THE CITY OF CREST HILL**

**WHEREAS**, the City of Crest Hill, Will County, Illinois is a non-home rule unit of government; and

**WHEREAS**, the Illinois Video Gaming Act (“VGA”), 230 ILCS 40/1, *et seq.*, regulates the operation, licensing, and administration of video gaming; and

**WHEREAS**, Section 27 of the VGA authorizes the City to prohibit video gaming within the corporate limits of the City and implied within such authorization is the authority to limit, license and regulate video gaming within the corporate limits of the City;

**WHEREAS**, the City is authorized by Section 4-1 of the Illinois Liquor Control Act of 1934 (235 ILCS 5/4-1) to establish regulations and restrictions upon the issuance of and operations under local licenses for sale at retail of alcoholic liquor not inconsistent with the Illinois Liquor Control Act as the public good and convenience may require;

**WHEREAS**, the City is authorized by Section 11-5-1 of the Illinois Municipal Code (65 ILCS 5/11-5-1) to suppress gaming and gambling houses; and

**WHEREAS**, the corporate authorities of the City have determined that it is advisable, necessary and in the best interest of the City to regulate, consistent with the VGA, the location and operation of video gaming terminals within the City;

**NOW, THEREFORE, BE IT ORDAINED AS FOLLOWS:**

**SECTION 1:** The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

**SECTION 2:** Title 5 Chapter 5.77 entitled “VIDEO GAMING” is hereby adopted:

**Chapter 5.77**

**5.77 VIDEO GAMING**

**5.77.010: APPLICABILITY OF PROVISIONS**

The provisions of this chapter, except as otherwise provided, shall apply to all video gaming as hereinafter defined, whether specifically licensed or regulated under other provisions of this code or other ordinances, or not.

**5.77.020: DEFINITIONS**

A. Board: the Illinois Gaming Board.

B. Commercial Motor Vehicles: as defined in Section 18b-101 of the Illinois Vehicle Code, 625 ILCS 5/18b-101.



C. Licensed Establishment: any business licensed by the State of Illinois to have or operate a video gaming device in the City, including any licensed fraternal establishment, licensed veterans establishment, licensed truck stop establishment and licensed large truck stop establishment as those terms are defined in the VGA, 230 ILCS 40/5.

D. Licensed Fraternal Establishment: the location where a qualified fraternal organization that derives its charter from a national fraternal organization regularly meets.

E. Licensed Veterans Establishment: the location where a qualified veterans organization that derives its charter from a national veterans organization regularly meets.

F. Licensed Truck Stop Establishment: a facility (i) that is at least a three-acre facility with a convenience store; (ii) with separate diesel islands for fueling commercial motor vehicles; (iii) that sells at retail more than 10,000 gallons of diesel or biodiesel fuel per month; and (iv) with parking spaces for commercial motor vehicles. The requirement of item (iii) of this paragraph may be met by showing that estimated future sales or past sales average at least 10,000 gallons per month.

G. Licensed Large Truck Stop Establishment: a facility located within three road miles from a freeway interchange, as measured in accordance with the Department of Transportation's rules regarding the criteria for the installation of business signs: (i) that is at least a three-acre facility with a convenience store; (ii) with separate diesel islands for fueling commercial motor vehicles; (iii) that sells at retail more than 50,000 gallons of diesel or biodiesel fuel per month; and (iv) with parking spaces for commercial motor vehicles. The requirement of item (iii) of this definition may be met by showing that estimated future sales or past sales average at least 50,000 gallons per month.

H. Video Gaming Terminal: any electronic video game machine that, upon insertion of cash, is available to play or simulate the play of a video game, including but not limited to, video poker, line up and blackjack, as authorized by the Board utilizing a video display and microprocessors in which the player may receive free games or credits that can be redeemed for cash. The term does not include a machine that directly dispenses coins, cash or tokens or is for amusement purposes only.

### **5.77.030: LICENSE**

A. No person, either as owner, lessee, manager, officer or agent, or in any other capacity, shall operate or permit to be operated any video gaming terminal, as defined herein, at any premises within the City without first having obtained a video gaming license from the City. The license provided for in this Article shall permit a licensee to operate video gaming terminals at the specified establishment.

B. No applicant, including any person, either as owner, lessee, manager, officer or agent, shall be eligible for a video gaming license from the City, nor shall an existing license holder be entitled to maintain a video gaming license, unless each of the following requirements are met and continue to be met:

- 1) The applicant holds the appropriate certificate or license from the State of Illinois

permitting video gaming and is in good standing with same;

- 2) The establishment has been in operation at the location for at least six (6) months at the time the application is filed;
- 3) The establishment must maintain customer seating outside of the gaming area but within the premises at a ratio of at least five seats for each permitted video gaming terminal;
- 4) The applicant is not in arrears in any tax, fee or bill due to the City or State of Illinois;
- 5) The applicant has completed and complies with all the application requirements set forth in Section 4 of this Chapter and is not disqualified due to a felony, gambling offense, or crime of moral turpitude; and
- 6) The establishment is located outside of a residential zoning district.

C. Large truck stop and regular truck stop establishments do not need to meet the requirements set forth in Section 3(C) of this Article.

D. The Mayor shall be the approving authority for all licenses. In the event a licensee or prospective licensee disagrees with any action taken by the Mayor, an appeal may be made directly to the City Council at its next regularly scheduled meeting after written notice of the action from which an appeal is made.

#### **5.77.040: LICENSE APPLICATION REQUIREMENTS**

The license applicant shall provide the following information to the City on a form provided by the City:

- A. The legal name of the establishment;
- B. The business name of the establishment;
- C. The address of the establishment where the video gaming terminals are to be located;
- D. The type of establishment, including whether it is classified as a veteran, fraternal, regular truck stop, large truck stop or liquor establishment and supporting documentation demonstrating the classification;
- E. A floor plan, drawn to scale using a computer, detailing the overall layout of the establishment, including the location and count of dining seating, the location and count of video gaming terminals and seating for said terminals, and other significant features of the establishment, including exit locations, restrooms and other equipment. A high-resolution electronic copy of the floor plan as well as a paper printed copy (no smaller than 11 inches by 17 inches) shall be submitted at the time of application; hand-drawn floor plans and floor plans not

including a scale will not be accepted;

F. The amount of time the establishment has been in business under the ownership of the applicant at the location where video gaming is proposed to take place;

G. The business office address of the establishment if different from the address of the establishment;

H. In the case of a corporation, limited liability company or trust, the name and address of an agent authorized and designated to accept service on behalf of the licensee;

I. A phone number for the establishment;

J. An e-mail address for the establishment;

K. The name and address of every person owning more than a 5% share of the establishment;

L. The name, address, phone number and e-mail address of any terminal operator or distributor proposed to own, service or maintain video gaming terminals at the establishment;

M. A copy of the establishment's State of Illinois video gaming license;

N. In the case of a corporation, limited liability company or partnership, a copy of the establishment's state certificate of good standing;

O. A statement as to the number of video gaming terminals which the establishment proposes to have on its premises (not to exceed five for all establishments);

P. A statement that the establishment is not in arrears in any tax, fee or bill due to the City or State of Illinois;

Q. A statement that the establishment agrees to abide by all state and federal laws and any local ordinance;

R. A statement that no manager or owner with more than 5% interest in the establishment has ever been convicted of a felony, a gambling offense or a crime of moral turpitude. In the event that an establishment cannot provide such statement, the establishment may apply for a certificate of rehabilitation from the City indicating that the individual who would disqualify the establishment from obtaining the video gaming license has been rehabilitated and is no longer a threat to violate the law. The City may consider the nature of the offense, the length of time since the offense, the length of time since release from custody and other factors to determine if the individual has been rehabilitated such that he or she is no longer likely to commit another offense;

S. If the application is for a new establishment based on the business model of another existing location, information regarding the existing business location must be provided, including the type of business, the gross receipts as compared to any video gaming revenue for

the prior 12-month period, proof of the length of time the existing business has been operational and proof of ownership verifying the applicant's ownership rights;

T. For renewal applications, a report or reports showing its gross annual revenue for the previous calendar year by category of revenue generated and showing the percentage of gaming revenue payable to the establishment as compared to the total gross revenues of the establishment.

#### **577.050: APPLICATION FILING; RENEWALS**

A. Applications, including initial applications and renewal applications, shall be processed by the City Clerk on a first come, first served basis. Every application shall be date and time stamped upon filing. An application received in the mail shall be considered filed on the date and time it is opened by the City Clerk's department.

B. Every video gaming license holder shall be required to file a renewal application, which may contain the same or similar information as set forth in Section 4. Renewal applications shall be due on or before December 31 unless that day falls on a holiday, in which case the application may be received by the Clerk on the following business day.

#### **5.77.060: LICENSE FEES**

The fee for operation of a video gaming terminal shall be \$250.00 per terminal annually. The cost of this fee shall be shared equally between the terminal operator and the applicable licensed establishment.

Each license fee shall terminate on December 31 next following issuance. For an initial application for a video gaming terminal license, the license fee to be paid shall be pro-rated to the first of the month that operation of the video gaming terminal(s) commences and all such fees shall be non-refundable once paid. Further, all application fees are non-refundable.

The full amount of any annual renewal of existing video gaming licenses shall be paid by December 31.

All licenses required by this division shall be prominently displayed next to the video gaming terminal.

#### **5.77.070: LICENSE REVOCATION OR SUSPENSION**

The Mayor, at any time, may notify any licensee under this division within five (5) business days of any charge of a violation of any of the provisions of this Article in connection with the operation of any video gaming terminal. After a hearing presided over by the Mayor, the Mayor may order the revocation of the license upon a finding that the violation has occurred, and the license shall thereupon be terminated. The licensee may appeal the revocation as prescribed in Section 3(F). The failure by the licensee to pay any debt owed to the City, including the annual fees established by Chapter 5.77 shall be grounds for revocation of said license by the Mayor.

In the event of the revocation or denial of any license or registration under this Section, such person shall not be issued any license provided for in this Article for one calendar year

following the revocation or any appeal thereof.

**5.77.080: Reserved**

**5.77.090: LIMITATION ON NUMBER OF VIDEO GAMING TERMINALS ON PREMISES**

There shall be no more than 6 video gaming terminals allowed and permits issued therefore under this Article for each licensee at any one location, other than a licensed large truck stop establishment.

There shall be no more than 10 video gaming terminals allowed and permits issued therefore under this Article for each licensee at any licensed large truck stop establishment.

**5.77.100: PROHIBITION**

Except as otherwise excepted in this Article, it shall be unlawful for any person to gamble within the corporate limits of the City, or for any person or entity which owns, occupies or controls an establishment within the City to knowingly permit others to gamble on the premises.

**5.77.110: EXCEPTIONS**

Nothing in this Article shall be deemed to prohibit or make unlawful the following activities or forms of gambling: the keeping, possession, ownership, use or playing of a video gaming terminal in a licensed establishment, licensed truck stop establishment, licensed fraternal establishment or licensed veterans establishment, which is licensed by the Board to conduct or allow such specific activities under the VGA, 230 ILCS 40/1, *et seq.*

**5.77.120: LICENSED ESTABLISHMENTS**

Any business, liquor or food licensee within the corporate limits of the City that allows gambling to occur on premises in violation of this Section shall be subject to having his/her/its license immediately revoked for a period of sixty (60) days. Any business, liquor or food licensee within the corporate limits of the City that allows gambling to occur on premises in violation of this Article a second time shall have his/her/its license permanently revoked and, thereafter, barred from obtaining any business, liquor or food license within the City.

**5.77.130: SEIZURE OF UNAUTHORIZED GAMBLING DEVICES AND GAMBLING FUNDS**

Any gambling device which is not authorized by this Article shall be subject to immediate seizure and confiscation by the City. Any money or other thing of value intrinsically related to acts of gambling not authorized by this Article shall be seized and forfeited as contraband. Disposition of such gambling devices and funds seized or confiscated shall be made in accordance with the law and Section 9.21.050 of the Crest Hill City Code of Ordinances.

**SECTION 3: REPEAL OF CONFLICTING PROVISIONS.** All ordinances, resolutions, and policies or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of the conflict, expressly repealed on the effective date of this Ordinance.

**SECTION 4: SEVERABILITY.** If any provision of this Ordinance or application thereof to any person or circumstances is ruled unconstitutional or otherwise invalid, such invalidity shall

not affect other provisions or applications of this Ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

**SECTION 5: EFFECTIVE DATE.** The clerk is directed by the corporate authorities to publish this Ordinance in pamphlet form. This Ordinance shall be in full force and effect immediately after its passage and publication.

*[Left Intentionally Blank]*

PASSED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.

	Aye	Nay	Absent	Abstain
Alderman John Vershay	_____	_____	_____	_____
Alderman Scott Dyke	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

\_\_\_\_\_  
Christine Vershay-Hall, City Clerk

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.

\_\_\_\_\_  
Raymond R. Soliman, Mayor

ATTEST:

\_\_\_\_\_  
Christine Vershay-Hall, City Clerk

# ILLINOIS GAMING BOARD VIDEO GAMING REPORT

Crest Hill

January 2021 - December 2021

7/1/2022  
Item 15.

Municipality	Establishment	License Number	VGT Count	VGT Wagering Activity			VGT Income			VGT Tax Distribution		
				Amount Played	Amount Won	Net Wagering Activity	Funds In	Funds Out	Net Terminal Income	NTI Tax	State Share	Municipality Share
Crest Hill	ALVM, INC.	150703796	4	\$1,882,612.95	\$1,743,823.21	\$138,789.74	\$613,817.00	\$475,027.26	\$138,789.74	\$47,188.73	\$40,249.22	\$6,939.51
Crest Hill	American Italian Cultural Society	120706951	5	\$456,740.27	\$424,499.29	\$32,240.98	\$172,880.00	\$140,639.27	\$32,240.73	\$10,961.91	\$9,349.86	\$1,612.05
Crest Hill	Betsys Crest Hill Inc.	200702477	6	\$1,992,129.18	\$1,815,591.79	\$176,537.39	\$637,552.00	\$461,014.61	\$176,537.39	\$60,022.79	\$51,195.90	\$8,826.89
Crest Hill	Blackhawk Restaurant Group LLC Series CCCrest	130700046	6	\$10,559,542.18	\$9,689,399.73	\$870,142.45	\$3,127,468.00	\$2,257,325.55	\$870,142.45	\$295,848.76	\$252,341.58	\$43,507.18
Crest Hill	C & R of Illinois Incorporated	180703525	5	\$2,558,734.81	\$2,364,590.33	\$194,144.48	\$884,754.00	\$690,609.52	\$194,144.48	\$66,009.39	\$56,302.13	\$9,707.26
Crest Hill	CAMBRAY ENTERPRISES INC.	210702911	6	\$155.56	\$162.70	(\$7.14)	\$88.00	\$95.14	(\$7.14)	(\$2.43)	(\$2.07)	(\$0.36)
Crest Hill	CHANEY PROGRESSIVE CLUB, INC.	170701354	3	\$537,918.52	\$488,490.84	\$49,427.68	\$185,745.00	\$136,317.32	\$49,427.68	\$16,805.41	\$14,334.03	\$2,471.38
Crest Hill	Chicago Style Grill II, Inc.	200701924	6	\$328,009.23	\$301,209.56	\$26,799.67	\$137,397.00	\$110,597.33	\$26,799.67	\$9,111.99	\$7,771.98	\$1,340.01
Crest Hill	EATS & BEATS ENTERTAINMENT GROUP, INC.	120705009	6	\$5,109,338.83	\$4,736,321.81	\$373,017.02	\$1,605,341.00	\$1,232,323.98	\$373,017.02	\$126,826.02	\$108,175.15	\$18,650.87
Crest Hill	J Town, Inc.	120703787	6	\$5,141,796.41	\$4,679,287.13	\$462,509.28	\$1,734,323.00	\$1,271,813.72	\$462,509.28	\$157,253.20	\$134,127.73	\$23,125.47
Crest Hill	JC & LM Holdings Inc.	150701267	4	\$3,244,484.56	\$3,033,511.07	\$210,973.49	\$1,125,971.00	\$914,997.51	\$210,973.49	\$71,731.03	\$61,182.36	\$10,548.67
Crest Hill	LCI Highland of Illinois LLC	140703026	6	\$5,069,733.20	\$4,585,858.78	\$483,874.42	\$1,770,390.00	\$1,286,515.58	\$483,874.42	\$164,517.47	\$140,323.75	\$24,193.72
Crest Hill	Lockport Township Park District	170700038	4	\$1,046,049.04	\$967,257.81	\$78,791.23	\$330,292.00	\$251,500.77	\$78,791.23	\$26,789.09	\$22,849.49	\$3,939.60
Crest Hill	Silver Hawk Restaurant Group Crest Hill LLC	190700019	6	\$7,214,528.41	\$6,623,004.51	\$591,523.90	\$2,298,775.00	\$1,707,249.65	\$591,523.35	\$201,118.75	\$171,542.47	\$29,576.28
Crest Hill	Speedway LLC	191003004	6	\$4,699,622.96	\$4,297,187.85	\$402,435.11	\$1,349,285.00	\$946,755.67	\$402,529.33	\$136,860.18	\$116,733.68	\$20,126.50
Crest Hill	Spiller Entertainment, Inc.	180703691	5	\$787,927.46	\$723,573.86	\$64,353.60	\$246,870.00	\$182,516.10	\$64,353.90	\$21,880.40	\$18,662.69	\$3,217.71
Crest Hill	Stella's - Hillcrest Shopping Center, LLC	130702119	6	\$7,761,100.16	\$7,051,750.41	\$709,349.75	\$2,616,811.00	\$1,907,461.25	\$709,349.75	\$241,179.20	\$205,711.67	\$35,467.53
Crest Hill	T & T Restaurant Group Inc.	180701012	6	\$7,583,571.74	\$6,967,642.89	\$615,928.85	\$2,348,358.00	\$1,732,429.15	\$615,928.85	\$209,415.99	\$178,619.52	\$30,796.47
Crest Hill	Tiffany's Entertainment, Inc.	180704440	6	\$2,757,953.51	\$2,545,974.65	\$211,978.86	\$918,212.00	\$706,233.14	\$211,978.86	\$72,072.92	\$61,473.96	\$10,598.96
Crest Hill	WS HOSPITALITY GROUP INC.	150703434	5	\$1,374,943.12	\$1,279,996.94	\$94,946.18	\$468,273.00	\$373,326.54	\$94,946.46	\$32,281.83	\$27,534.50	\$4,747.33
REPORT TOTAL:		20 Establishments	107	\$70,106,892.10	\$64,319,135.16	\$5,787,756.94	\$22,572,602.00	\$16,784,749.06	\$5,787,852.94	\$1,967,872.63	\$1,678,479.60	\$289,393.03



# ILLINOIS GAMING BOARD VIDEO GAMING REPORT

Crest Hill

January 2022 - June 2022

7/1/2022  
Item 15.

Municipality	Establishment	License Number	VGT Count	VGT Wagering Activity			VGT Income			VGT Tax Distribution		
				Amount Played	Amount Won	Net Wagering Activity	Funds In	Funds Out	Net Terminal Income	NTI Tax	State Share	Municipality Share
Crest Hill	ALVM, INC.	150703796	4	\$746,661.11	\$677,355.73	\$69,305.38	\$240,428.00	\$171,122.62	\$69,305.38	\$23,563.89	\$20,098.62	\$3,465.27
Crest Hill	American Italian Cultural Society	120706951	5	\$274,149.77	\$241,157.20	\$32,992.57	\$118,860.00	\$85,867.43	\$32,992.57	\$11,217.33	\$9,567.73	\$1,649.60
Crest Hill	Betsys Crest Hill Inc.	200702477	6	\$2,084,113.77	\$1,883,003.84	\$201,109.93	\$659,118.00	\$458,008.07	\$201,109.93	\$68,377.50	\$58,321.98	\$10,055.52
Crest Hill	Blackhawk Restaurant Group LLC Series CCCrest	130700046	6	\$3,808,247.62	\$3,496,432.00	\$311,815.62	\$1,147,386.00	\$835,570.38	\$311,815.62	\$106,017.49	\$90,426.68	\$15,590.81
Crest Hill	C & R of Illinois Incorporated	180703525	5	\$1,632,348.50	\$1,514,617.05	\$117,731.45	\$583,155.00	\$465,423.32	\$117,731.68	\$40,028.86	\$34,142.25	\$5,886.61
Crest Hill	CAMBRAY ENTERPRISES INC.	210702911	6	\$212,812.21	\$194,632.70	\$18,179.51	\$79,257.00	\$61,077.49	\$18,179.51	\$6,181.10	\$5,272.11	\$908.99
Crest Hill	CHANEY PROGRESSIVE CLUB, INC.	170701354	3	\$249,579.03	\$225,963.95	\$23,615.08	\$82,905.00	\$59,289.92	\$23,615.08	\$8,029.22	\$6,848.46	\$1,180.76
Crest Hill	Chicago Style Grill II, Inc.	200701924	6	\$29,663.23	\$30,427.97	(\$764.74)	\$13,208.00	\$13,972.74	(\$764.74)	(\$259.97)	(\$221.74)	(\$38.23)
Crest Hill	EATS & BEATS ENTERTAINMENT GROUP, INC.	120705009	6	\$2,239,194.05	\$2,068,602.42	\$170,591.63	\$674,627.00	\$504,035.37	\$170,591.63	\$58,001.14	\$49,471.57	\$8,529.57
Crest Hill	J Town, Inc.	120703787	6	\$2,586,192.11	\$2,367,861.12	\$218,330.99	\$855,188.00	\$636,857.01	\$218,330.99	\$74,232.60	\$63,316.05	\$10,916.55
Crest Hill	JC & LM Holdings Inc.	150701267	4	\$1,266,418.70	\$1,167,831.14	\$98,587.56	\$427,844.00	\$329,256.44	\$98,587.56	\$33,519.78	\$28,590.40	\$4,929.38
Crest Hill	LCI Highland of Illinois LLC	140703026	6	\$2,235,305.43	\$1,995,586.23	\$239,719.20	\$720,997.00	\$481,277.80	\$239,719.20	\$81,504.62	\$69,518.65	\$11,985.97
Crest Hill	Lockport Township Park District	170700038	4	\$214,545.08	\$199,178.79	\$15,366.29	\$65,699.00	\$50,332.47	\$15,366.53	\$5,224.66	\$4,456.33	\$768.33
Crest Hill	Silver Hawk Restaurant Group Crest Hill LLC	190700019	6	\$2,870,759.82	\$2,625,200.57	\$245,559.25	\$882,619.00	\$636,998.95	\$245,620.05	\$83,510.99	\$71,229.95	\$12,281.04
Crest Hill	Speedway LLC	191003004	6	\$3,373,419.81	\$3,095,474.31	\$277,945.50	\$1,121,430.00	\$843,578.72	\$277,851.28	\$94,469.56	\$80,576.99	\$13,892.57
Crest Hill	Spiller Entertainment, Inc.	180703691	5	\$367,809.06	\$340,088.30	\$27,720.76	\$120,368.00	\$92,647.54	\$27,720.46	\$9,425.04	\$8,039.01	\$1,386.03
Crest Hill	Stella's - Hillcrest Shopping Center, LLC	130702119	6	\$3,536,171.86	\$3,246,725.15	\$289,446.71	\$1,137,078.00	\$847,631.29	\$289,446.71	\$98,411.92	\$83,939.58	\$14,472.34
Crest Hill	T & T Restaurant Group Inc.	180701012	6	\$3,214,712.25	\$2,957,202.03	\$257,510.22	\$934,098.00	\$676,587.78	\$257,510.22	\$87,553.58	\$74,678.06	\$12,875.52
Crest Hill	Tiffany's Entertainment, Inc.	180704440	6	\$1,450,426.00	\$1,323,076.86	\$127,349.14	\$508,911.00	\$381,561.86	\$127,349.14	\$43,298.83	\$36,931.36	\$6,367.47
Crest Hill	WS HOSPITALITY GROUP INC.	150703434	5	\$947,955.60	\$873,008.47	\$74,947.13	\$325,789.00	\$250,841.11	\$74,947.89	\$25,482.36	\$21,734.95	\$3,747.41
REPORT TOTAL:		20 Establishments	107	\$33,340,485.01	\$30,523,425.83	\$2,817,059.18	\$10,698,965.00	\$7,881,938.31	\$2,817,026.69	\$957,790.50	\$816,938.99	\$140,851.51



## City Council Agenda Memo

Crest Hill, IL

<b>Meeting Date:</b>	July 5, 2022
<b>Submitter:</b>	Lisa Banovetz, Director of Finance Jim Marino, City Administrator
<b>Department:</b>	Treasurer's Office
<b>Agenda Item:</b>	An Ordinance Amending Section 5.36.035, License; Fee of Title 5, Business Licenses And Regulations, Chapter 5.36 Solicitors of the Crest Hill City Code of Ordinances

**Summary:** The City is looking for Council's approval to implement the Solicitor Permit Fee increase as discussed at the June 27, 2022 workshop. Below is the summary of what was discussed at the meeting.

During the Fiscal Year 2022~2023 budget work sessions, revenue fee increases were discussed along with the implementation of new sources of revenue through the imposition of new taxes.

Currently the solicitor permit fee is \$10 per permit. The permit is issued for every individual who will be soliciting. There is not a fee for the organization the solicitor is working for. The City's recommendation is to increase the solicitor permit fee from \$10 per permit to \$50. The average solicitor permits issued is forty (40) a year which would result in an increase of \$1,600 annually.

This fee increase is necessary to diversify the City's revenue sources and will provide the necessary funds for maintaining and enhancing services to the community.

This fee does not impact every resident across the board, unlike property taxes that affect all residents within the community. This fee is discretionary and user-based fees and that impact the individuals using the service.

**Recommended Council Action:** The City is looking for Council's approval to implement the increase for the Solicitor Permit Fees as discussed at the June 27, 2022 workshop.

### Financial Impact:

**Funding Source:** N/A

**Budgeted Amount:** For Fiscal Year 2022~2023, the City has budgeted revenue of \$1,600.

**Attachments:** Ordinance

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING SECTION 5.36.035, LICENSE; FEE OF TITLE 5,  
BUSINESS LICENSES AND REGULATIONS, CHAPTER 5.36 SOLICITORS OF THE  
CREST HILL CITY CODE OF ORDINANCES**

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**WHEREAS**, the City Council of the City of Crest Hill has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs and protect the public health, safety, and welfare of its citizens; and

**WHEREAS**, the City Council of the City of Crest Hill has heretofore established an Ordinance regulating and licensing solicitors and solicitation within the City of Crest Hill, specifically Chapter 5.36 of the Crest Hill City Code of Ordinances; and

**WHEREAS**, the City Council has from time to time determined that its Ordinances and Code Section should be updated or amended and is authorized to do so; and

**WHEREAS**, the City Council of the City of Crest Hill has determined that it is in the best interest of the City of Crest Hill and its residents that the license fee for a solicitor license should be increased from \$10 to \$50.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS, PURSUANT TO ITS STATUTORY AUTHORITY, AS FOLLOWS:**

**SECTION 1:** The City Council hereby finds that all of the recitals contained in the preamble to this Ordinance are true, correct, and complete and are hereby incorporated by reference hereto and made a part hereof.

**SECTION 2:** That Section 5.36.035 of Title 5, Business Licenses and Regulations, Chapter 5.36 Solicitors is hereby repealed in its entirety and replaced as follows and with all other remaining Sections of Chapter 5.36 remaining the same:

**§ 5.36.035 LICENSE; FEE.**

The applicant shall pay a fee of \$50 when the application is submitted. The fee shall be required for each application made for a solicitor's license. All not-for-profit corporations or organizations located in the city shall be exempt from the provisions of this section.

(Ord. 942, passed 12-19-94)

**SECTION 3:** In the event that any provision or provisions, portion or portions, or clause or clauses of this Ordinance shall be declared to be invalid or unenforceable by a Court of competent jurisdiction, such adjudication shall in no way affect or impair the validity or enforceability of any of the remaining provisions, portions, or clauses of this Ordinance that may be given effect without

such invalid or unenforceable provision or provisions, portion or portions, or clause or clauses.

**SECTION 4:** That all ordinances, resolutions, motions, or parts thereof, conflicting with any of the provisions of this Ordinance, are hereby repealed to the extent of the conflict.

**SECTION 5:** That the City Clerk is hereby directed to publish this Ordinance in pamphlet form.

**SECTION 6:** That this Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

*[Left Intentionally Blank]*

PASSED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.

	Aye	Nay	Absent	Abstain
Alderman John Vershay	_____	_____	_____	_____
Alderman Scott Dyke	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

\_\_\_\_\_  
Christine Vershay-Hall, City Clerk

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.

\_\_\_\_\_  
Raymond R. Soliman, Mayor

ATTEST:

\_\_\_\_\_  
Christine Vershay-Hall, City Clerk



## Agenda Memo

Crest Hill, IL

<b>Meeting Date:</b>	July 5, 2022
<b>Submitter:</b>	Zoe Rogers, Administrative Clerk Tony Budzikowski, AICP, Community & Economic Development Director
<b>Department:</b>	Community & Economic Development
<b>Agenda Item:</b>	Approve an Ordinance Amending Chapter 15.08, Including Sections 15.08.020, 15.08.030, 15.08.040, 15.08.050, 15.08.055, 15.08.070, and 15.08.100 of the Code of Ordinances of the City of Crest Hill, Illinois

**Summary:** As part of the annual budget process, staff was asked to analyze and assess the building permit fees associated with our department and recommend changes to the fee schedule where appropriate.

Based upon the discussion at the Workshop Session on Monday, June 27<sup>th</sup>, several revisions have been incorporated into the accompanying Ordinance. The first change includes the fee for a same-for-same window replacement from No Fee to \$25. The second change incorporates a Full Force and Effect clause where the approved fees would go into effect on September 1, 2022.

**Recommended Council Action:** Approve an Ordinance Amending Chapter 15.08, Including Sections 15.08.020, 15.08.030, 15.08.040, 15.08.050, 15.08.055, 15.08.070, and 15.08.100 of the Code of Ordinances of the City of Crest Hill, Illinois concerning building permit fees.

### Financial Impact:

**Funding Source:**

**Budgeted Amount:** The City has budgeted \$200,000 for building permit revenue.

**Attachments:** Ordinance

**ORDINANCE NO. \_\_\_\_\_****AN ORDINANCE AMENDING CHAPTER 15.08, INCLUDING SECTIONS 15.08.020, 15.08.030, 15.08.040, 15.08.050, 15.08.055, 15.08.070, AND 15.08.100 OF THE CODE OF ORDINANCES OF THE CITY OF CREST HILL, ILLINOIS**

**WHEREAS**, the City Council of the City of Crest Hill has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs and protect the public health, safety, and welfare of its citizens; and

**WHEREAS**, pursuant to its express authority granted by the Illinois Municipal Code, the City of Crest Hill has from time to time deemed it necessary to amend its Code of Ordinances; and

**WHEREAS**, The City of Crest Hill has previously exercised said authority by adopting Chapter 15.08 Building Permit Fees, and amending it from time to time; and

**WHEREAS**, The City Council has determined that it is necessary to amend the City of Crest Hill Code Chapter 15.08 Building Permit Fees, specifically Sections 15.08.020, 15.08.030, 15.08.040, 15.08.050, 15.08.055, 15.08.070, and 15.08.100;

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Crest Hill, Illinois, as follows:

**SECTION 1: PREAMBLE.** The preamble of this Ordinance is declared to be true and correct and is incorporated by reference as if fully set forth in this Section 1.

**SECTION 2: APPROVAL.** The Sections 15.08.020, 15.08.030, 15.08.040, 15.08.055, 15.08.070, and 15.08.100 shall be repealed and replaced in their entirety as follows, with all other Sections remaining unchanged.

**CHAPTER 15.08: BUILDING PERMIT FEES****Section**

- 15.08.010 Generally
- 15.08.020 Building permit fees for commercial/industrial construction
- 15.08.030 Building permit fees for residential construction
- 15.08.040 Miscellaneous fees
- 15.08.050 Reserved
- 15.08.055 Inspection fees
- 15.08.060 Bond; required
- 15.08.070 Time period; retrieval of permit
- 15.08.080 Developer and subdivider fee deposit
- 15.08.090 Penalty fee
- 15.08.100 Fees for extensions of building permits



### 15.08.010 GENERALLY.

The following fees as set forth in this chapter shall be the fees charged by and utilized by the Building Commissioner in determining the proper fee for the issuance of a building permit.

### 15.08.020 BUILDING PERMIT FEES FOR COMMERCIAL/INDUSTRIAL CONSTRUCTION.

Fees for all commercial and/or industrial construction shall be calculated as follows:

- (A) The base building permit fee for additions, build outs, and new construction shall be based on the total square footage of the structure which shall be calculated by multiplying the exterior dimensions of each floor, including any below grade areas and adding together the square footage totals for each floor and below grade area. The base fee shall be \$1.00 per square foot.
- (B) To the base fee there shall be added a plan review fee in the amount of \$250.
- (C) For all new construction, there shall be added to the base fee a construction water usage fee of \$100.
- (D) The building permit fee for all other commercial/industrial construction not designated in Section A above shall be determined by the value of the improvement(s) to be made:

Value of Improvement	Fee
Less than \$1,000	\$95
\$1,000 to \$99,999.99	\$200 plus an additional \$20 per each additional \$1,000 or fraction thereof over \$1,000
\$100,000 to \$999,999.99	\$2,180 plus an additional \$10 per each additional \$1,000 or fraction thereof over \$100,000 to \$999,999.99
\$1,000,000 and over	\$11,180 plus an additional \$20 per each additional \$1,000 or fraction thereof over \$1,000,000

### 15.08.030 BUILDING PERMIT FEES FOR RESIDENTIAL CONSTRUCTION.

The building permit fees for new residential construction are as follows:

- (A) *Single family or duplex (two-family) residential construction.* The base building permit fee for single-family or duplex (two-family) residential structures, including attached garages, shall be based on the total square footage of the structure which shall be calculated by multiplying the exterior dimensions of each floor, including any below grade areas and adding together the square

footage totals for each floor and below grade area. The base fee shall be \$.75 per square foot.

(B) *Multiple family residential construction.* The base building permit fee for multiple (three or more attached residences) family residential structures is \$1.25 per square foot. The square footage shall be calculated in the same manner as Section (A) above.

(C) To the base fee, there shall be added the following fees:

(1) Plan review fee, \$100;

(2) Construction water usage, \$100.

(3) For construction which includes a detached garage, \$75 per garage unit.

#### **15.08.040 MISCELLANEOUS FEES.**

The building permit fee for all miscellaneous residential construction shall include but is not limited to the following:

Type of construction	Fee
Basement/Crawlspace	\$75
Canopy/awning	\$75
Carpports	\$75
Chimney rebuild	\$75
Decks and porches	\$75
Demolition	\$75
Detached garage	\$75
Drain tile/sump installation	\$75
Driveway	\$75
Electrical	\$75
Fences	\$75
Fireplaces	\$75
Fire restoration permit	\$350
Foundation repair	\$75

Garage floor	\$75
HVAC installations	\$75
Patios/Slabs/Stoops/Walkways	\$75
Radon mitigation system	\$75
Remodeling	\$250
Re-roofing	
no structural change	\$55
structural change	\$95
Retaining walls	\$75
Room additions – square footage as determined in Section 15.08.030 (A)	\$.75 per square foot
Sheds	
8' x 8' and larger	\$75
Any style siding	\$75
Signs	\$75
Solar panel installation	\$75
Stair lift	\$75
Swimming pools	
Above ground	\$75
In-ground	\$200
Soffits and/or fascia and/or gutters	\$75
Windows and exterior doors	
Replacement with same size	\$25
Replacement with different sizes	\$75

### **15.08.050 RESERVED**

### **15.08.055 INSPECTION FEES.**

(A) The building permit fees as set forth the grant the permittee a single inspection, of all types of inspections required by the type of permit issued, of all the work to be performed pursuant to the permit.

(B) If in any event a second or additional further inspections are required of work performed pursuant to an issued building permit for any reason, a \$100 reinspection fee shall be paid by the permittee for each reinspection required to be made. The reinspection fee shall be paid prior to the reinspection occurring, and any permittee or city official obtaining or causing to be made a reinspection prior to the reinspection fee being paid

shall be guilty of violating this section and shall be fined not less than \$150 but not more than \$750 for each violation.

#### **15.08.060 BOND; REQUIRED.**

All persons and/or entities contracted to perform any work on city property shall post an acceptable surety or performance bond in the sum of \$25,000, or such other amount as determined and required by the City Engineer, prior to the commencement of the work. Further, said persons and/or entities shall provide to the city a bond or other insurance to indemnify, save and hold the city harmless for any and all liabilities, of any type and nature, resulting from any act of the persons and/or entity performed on city property.

#### **15.08.070 TIME PERIOD; RETRIEVAL OF PERMIT.**

When the Building Commissioner has issued a permit under this chapter, the applicant or authorized representative shall have 30 calendar days from the date of issuance to pay for the permit. If payment for the permit is not made prior to the expiration of 30 days calendar days from the date of issuance, the permit will become null and void and the applicant will be required to submit a new application and the permit process will begin again.

#### **15.08.080 DEVELOPER AND SUBDIVIDER FEE DEPOSIT.**

- (A) Before a subdivider or developer may appear before the Plan Commission to present his or her proposed subdivision or planned unit development (P.U.D.), that person or corporate entity shall pay to the City Clerk a fee deposit of \$5,000. Said deposit shall be held in escrow by the Treasurer to secure payment by the developer of all code authorized inspection fees (whether the inspection is performed by the Building Commissioner, Plumbing Inspector, Electrical Inspector, or the City Engineer or his designate), as well as the professional services charge of the City Engineer or, where applicable, the City Attorney, for any work done in connection with the supervision and inspection of any aspect of the subdivider's or developer's construction progress. The Treasurer shall deposit the funds in an interest bearing savings account in the city's name. Where the developer or subdivider can not show the Plan Commission proof of payment of the deposit, the Plan Commission shall table the hearing on the developer's project until such time as the deposit is paid.
- (B) Said deposit shall not discharge the developer or subdivider of the requirement to pay all building permit, inspection, professional and miscellaneous fees required under this code as they fall due, and payment of part of those fees during the construction process shall not obligate the city to refund any part of the deposit. When the project is completed and

all inspections have been successfully passed and paid for and all professional fees reimbursed, the Treasurer shall refund to the developer the deposit, including any accrued interest thereon. Provided, however, that if the subdivider or developer fails or refuses, upon timely notice served upon him by regular mail by the City Treasurer, to remit the fees required under the city's codes (including subdivision regulations and the Zoning Ordinance), the Treasurer shall, upon expiration of 45 days from the date of mailing, notify the Building Inspector. The Inspector shall suspend any building permits of the developer, his contractors or subcontractors, and stop work on the project until such time as the delinquent fees are paid along with any interest or late charges. If the Building Inspector or his designee reports to the City Treasurer that the developer has abandoned the project, the Treasurer may pay all such delinquent fees out of the \$5,000 deposit. Whenever part or all of a deposit is applied to an existing subdivider's or developer's unpaid balance, the Treasurer shall forthwith notify the subdivider or developer of the action taken, by certified mail, sent to his last known address.

- (C) A subdivider or developer may, in case of hardship, petition the City Council for full or partial relief from the deposit requirement, which the Council may grant on good cause shown.

#### **15.08.090 PENALTY FEE.**

A penalty of three times the permit fee shall be added to each permit issued after unpermitted construction has commenced. No penalty fee shall be added for emergency construction as authorized by the Building Commissioner.

#### **15.08.100 FEES FOR EXTENSIONS OF BUILDING PERMITS.**

At any time prior to the expiration of the one year time period applicable to a building permit, a permit holder may make an application the city building department for an extension of the permit. However, in no case shall a building permit be extended for more than one year past its original expiration date. Where an extension is granted, the Building Commissioner or their designee shall require that all construction be completed no later than expiration of the extended time period. The Building Commissioner shall have authority to grant a grace period beyond the expiration of the time period where a developer or contractor, in the sole opinion of the Building Commissioner, has exercised good faith in attempt to complete construction within the one-year time period.

- (A) Where the permit holder applies for an extension before expiration of the original time period, an additional pro-rated fee shall be charged in the amount of 1/12 of the building permit fee for each month that the permit is

extended. The proration shall be assessed in accordance with the fee structure that is current as of the date the extension is granted, and not the date when the original building permit was issued. If the permit holder does not complete construction with the extended time period, a new permit must be secured by making a new application and submitting to the standard permitting process as established by this Code.

- (B) Where the original building permit has already expired, the same requirements concerning monthly proration of the current permit fee as is found in Section (A) shall apply if the extension is requested within the first six months after expiration of the original permit. If the extension is not requested within six months of the original expiration date, the extension fee shall be 100% of the then current building permit fee for the construction involved. In no event shall an extension of the original building permit last longer than one year from the original expiration date. If the permit holder cannot complete construction within the two years from issuance of the original permit, a new permit must be secured by making a new application and submitting to the standard permitting process as established by this Code.
- (C) Where a builder or developer has obtained a building permit to erect a model home, in addition to the requirements of divisions (A) and (B) above, on each anniversary date of the original time period and on each anniversary date thereafter, the Building Department shall assess an additional fee of \$100 for the following year. Said fee shall be assessed each year until a certificate of occupancy is issued.

**SECTION 3:** In the event that any provision or provisions, portion or portions, or clause or clauses of this Ordinance shall be declared to be invalid or unenforceable by a Court of competent jurisdiction, such adjudication shall in no way affect or impair the validity or enforceability of any of the remaining provisions, portions, or clauses of this Ordinance that may be given effect without such invalid or unenforceable provision or provisions, portion or portions, or clause or clauses.

**SECTION 4:** That all ordinances, resolutions, motions, or parts thereof, conflicting with any of the provisions of this Ordinance, are hereby repealed to the extent of the conflict.

**SECTION 5:** That the City Clerk is hereby directed to publish this Ordinance in pamphlet form.

**SECTION 6:** That this Ordinance shall be effective beginning September 1, 2022 but shall be published in pamphlet form immediately following its passage and approval as provided by law.

*[Left Intentionally Blank]*

PASSED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.

	Aye	Nay	Absent	Abstain
Alderman John Vershay	_____	_____	_____	_____
Alderman Scott Dyke	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

\_\_\_\_\_  
Christine Vershay-Hall, City Clerk

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.

\_\_\_\_\_  
Raymond R. Soliman, Mayor

ATTEST:

\_\_\_\_\_  
Christine Vershay-Hall, City Clerk

# Current & Proposed Permit Fees

Item 17.

Type of Construction	Current Fee	Proposed Fee
Canopy/Awning	\$50	\$75
Carports	\$50	\$75
Decks		
<144 sq. ft.	\$35	\$75
>144 sq. ft.	\$50	
Demolition Permit	\$50	\$75
Detatched garage	\$100	\$75
Driveway	\$30	\$75
Electrical		
Conversion or remodel	\$50	\$75
Service upgrade	\$100	
Fences	\$30	\$75
Fireplaces (not included in original construction)	\$30	\$75
Fire restoration permit (includes all fees)	\$250	\$350
HVAC Installations	\$50	\$75
Landscaping - commercial only	\$25	
Concrete slab patios	\$25	\$75
Plumbing		
remodel only	\$50	\$75
replace sewer line from main to house (or any portion thereof)	\$75	
Remodeling - rehabilitation only	\$150	\$250
Re-roofing - commercial only	\$50	\$55/\$95
Retaining walls, other than landscaping	\$25	\$75
Room additions	\$50/sq. ft. plus fees electric and plumbing permit as established by ordinance	
Sheds		
8' x 8' and 8' x 10'	\$25	\$75
10' x 10'	\$30	
10' x 12'	\$35	
10' x 14'	\$40	
10' x 16'	\$45	
10' x 18' or greater than 180 sq. ft.	\$50	
Brick or any style siding	\$35	\$75
Swimming pools		
Above ground (electrical permit and inspection required)	\$50	\$75
In-ground (electrical and plumbing permits and inspections required)	\$175	\$200
Soffits and/or fascia	\$35	\$75
Windows		
Replacement windows with no size changes	no fee	\$75
Replacement windows with size change:		
1-4 windows	\$20	\$75
5-8 windows	\$30	
9 or more	\$40	



Municipal Permit Fee Comparison

	Crest Hill - Current	Crest Hill - Proposed	Plainfield	Minooka	Lockport	Bolingbrook	Joliet	Romeoville
Commercial/Industrial New Construction	See Commercial Improvement Chart	\$1 per square foot	up to 100K cu. ft. - \$.04 per cubic foot 100,001 - 200,000 cu. ft. - \$.02/cu. Ft. 200,001-500,000 ct. ft - \$.01/cu. ft 500,000+ cu ft - \$.006/cu ft	\$.70 per square foot; Minimum \$300 plus plumbing inspection fee of \$100+ plus \$100 for fire sprinkler system inspection	See Commercial Improvement Chart	Greater of \$175 or \$100 plus .0045x the cost of construction	\$65 plus \$10 for every \$1,000 over \$7,000	Greater of \$5,000 or the ICC Formula plus \$500 each for plumbing, HVAC and electrical
Commercial/Industrial Plan Review	\$250	\$250	\$200	\$500 or fees incurred if completed by a third party consultant		\$100		Greater of \$1,200 or \$.16 per square foot
Commercial/Industrial Water Usage Fee	\$100	\$100		\$365				\$325-\$2,775
Commercial Improvement:								
<\$1,000	\$95	\$95	50% of new construction fee for alterations, conversions, remodeling and structural repairs. Minimum \$200	Valuation to \$2,500 - \$35 \$2501-\$5000 - \$50 \$5,001-\$7,000 - \$75 \$7,001 and up - \$125 + \$1 per \$100 over \$10,000	\$20-\$69			Greater of \$5,000 or the ICC Formula plus \$500 each for plumbing, HVAC and electrical
\$1,000 to \$99,999.99	\$200 plus an additional \$20 per each additional \$1,000 or fraction thereof over \$1,000	\$200 plus an additional \$20 per each additional \$1,000 or fraction thereof over \$1,000			\$90-\$1,275			
\$100,000 to \$999,999.99	\$2,180 plus an additional \$10 per each additional \$1,000 or fraction thereof over \$100,000 to \$999,999.99	\$2,180 plus an additional \$10 per each additional \$1,000 or fraction thereof over \$100,000 to \$999,999.99			\$1,400-\$7,775			
\$1,000,000 and over	\$11,180 plus an additional \$20 per each additional \$1,000 or fraction thereof over \$1,000,000	\$11,180 plus an additional \$20 per each additional \$1,000 or fraction thereof over \$1,000,000			\$7,775 plus \$6.50/\$1,000 over \$1M			
Residential New Single Family or Duplex	\$.75 per square foot	\$.75 per square foot	Greater of \$150 or \$.03 per cubic foot Plus \$50 each for Electrical & Plumbing inspection	\$.70 per square foot Plus \$150 engineering	See Commercial Improvement Chart	Greater of \$175 or \$100 plus .0045x the cost of construction	\$65 plus \$10 for every \$1,000 over \$7,000	Greater of \$1,250 or the ICC Formula plus \$25/inspection plus 15% of building fee for each of: plumbing, electrical and HVAC
Residential New Multi-Family	\$.75 per square foot	\$1.25 per square foot						Greater of \$1,250 or the ICC Formula plus \$25/inspection plus 15% of building fee for each of: plumbing, electrical and HVAC
Residential Plan Review	\$100	\$100		\$100				\$500 per unit
Residential Water Usage	\$100	\$100		\$220				\$300
Miscellaneous Fees								
Basement/Crawlspace	\$30	\$75	\$100					
Canopy/awning	\$50	\$75			\$65			
Carports	\$50	\$75			\$75		\$65 plus \$10 for every \$1,000 over \$7,000	
Chimney rebuild	\$35	\$75						
Decks and porches	\$35-50	\$75	\$.25/ sq ft. Minimum \$75	\$50	\$75-\$100		\$65 plus \$10 for every \$1,000 over \$7,000	
Demolition permit	\$50	\$75	\$100	Single family: \$100 Multi-family: \$200 (up to 50,000 sq. ft)	\$200	\$105 plus \$45 for each additional 10' in height		
Detached garage	\$100	\$75	Greater of \$75 or \$.03 per cubic foot				\$65 plus \$10 for every \$1,000 over \$7,000	
Drain tile/sump installation	\$75	\$75						
Driveway	\$30	\$75	\$50	\$50	\$75		\$65 plus \$10 for every \$1,000 over \$7,000	
Electrical	\$50-100	\$75	\$100	\$50	\$60-\$85	\$10 plus \$5/circuit plus \$75/inspection	Based on square footage	
Fences	\$30	\$75	\$50	\$50	\$65		\$65 plus \$10 for every \$1,000 over \$7,000	
Fireplaces (not included in original construction)	\$30	\$75		\$50	\$80			
Fire restoration permit (includes all fees)	\$250	\$350	Minimum \$100 plus \$50 each Electrical & Plumbing inspection					
Foundation repair	\$50	\$75	\$50					
Garage floor	N/A	\$75						
HVAC installations	\$50	\$75			\$50		\$50+	
Patios/Slabs/Stoops/Walkways	\$25	\$75	\$50		\$50	\$50		
Plumbing/Cleanouts/Sewer line/Water line	\$75	\$75	\$100	\$40 plus \$10 for each fixture over 3 Plus \$35 per inspection	\$50	\$450 plus \$10 per fixture		\$25*number of inspections
Remodel only	\$50	\$50	\$50					
Replace sewer line from main to house (or any portion thereof)	\$75	\$75						
Radon mitigation system	\$0	\$75						
Remodeling	\$50	\$250		\$35-\$125+	See Commercial Improvement Chart			
Re-roofing								
no structural change	\$0	\$55			\$40			
structural change	\$50	\$95			\$75			
Rental Inspections	\$50	\$50						\$100 (\$200 for reinspections)
Retaining walls 4' or taller	\$25	\$75			\$30			
Room additions – square footage as determined in Section 15.08.030 (A)	\$.75 per square foot	\$.75 per square foot						
Sheds (8'x8' and larger)	\$25-\$50	\$75	\$50		\$50-\$100			
Siding	\$35	\$75	\$50		\$40			
Signs	N/A	\$75	Greater of \$25 or \$1 per square foot plus \$50 each electrical or plumbing inspection				\$150	
Solar installation	\$100	\$100	\$100		\$275			
Stair lift	\$100	\$100			\$25			
Swimming pools								
Above ground	\$50	\$75	\$50	\$100	\$120	\$100, plus \$75 inspection	\$65 plus \$10 for every \$1,000 over \$7,000 plus electrical permit fee	
In-ground	\$175	\$200	\$150	\$150	\$260	\$200, plus \$75 inspection		
Soffits and/or fascia and/or gutters	\$35	\$75						
Replacement windows with no size changes	\$0	\$55			\$65			
Replacement windows with size changes	\$40	\$75		\$50	\$65			
Reinspection Fee	\$100	\$100	\$60	\$40		\$75		

## Report Criteria:

Employee Transaction.Check Issue Date = 06/23/2022

Pay Code.Pay Code = 1-23

Pay Period Date	PC	SC	Title	GL Acct	Hours	Units	Rate	Amt
<b>Albert, Nathaniel</b>								
			Total BOARD SALARY:		1.000			400.00
			Total BOARD MEETING PAY:		3.000			165.00
			Total 1:		4.000			565.00
<b>Blaskey, Frank J</b>								
			Total REGULAR 00:		1.000			40.00
			Total 7:		1.000			40.00
<b>Brown, Joseph</b>								
			Total REGULAR 00:		40.000			1,297.59
			Total VACATION 00:		40.000			1,297.59
			Total LONGEVITY 00:		.000			25.00
			Total FLSA OT STP:		2.000			98.26
			Total 15:		82.000			2,718.44
<b>Brown, Matthew</b>								
			Total REGULAR 00:		80.000			3,411.73
			Total LONGEVITY 00:		.000			25.00
			Total FLSA OVERTIME STREET:		2.000			128.88
			Total FLSA OT STP:		6.500			418.85
			Total 16:		88.500			3,984.46
<b>Brown, Michael C</b>								
			Total REGULAR 00:		45.000			1,721.36
			Total COMP TIME 00:		39.000			1,491.85
			Total ACTING SUPERVISOR PAY:		31.000			219.53
			Total EDUCATION:		.000			116.93
			Total 17:		115.000			3,549.67
<b>Bushong, Eric S</b>								
			Total REGULAR 00:		72.000			2,640.24
			Total SICK PAY 00:		8.000			293.36
			Total LONGEVITY 00:		.000			13.46
			Total FLSA OVERTIME STREET:		10.500			580.20
			Total FLSA OVERTIME WATER:		9.000			497.32
			Total 20:		99.500			4,024.58
<b>Cabay, Lindsay</b>								
			Total REGULAR 01:		79.750			2,157.24
			Total COMP TIME 01:		.250			6.76
			Total OVERTIME 01:		7.500			304.31
			Total 22:		87.500			2,468.31
<b>Cabay, Regina L</b>								
			Total REGULAR 01:		80.000			2,709.98
			Total OVERTIME 01:		10.250			520.83
			Total 23:		90.250			3,230.81
<b>Calderone, Nicholas J</b>								
			Total REGULAR 00:		36.000			1,430.16
			Total VACATION 00:		48.000			1,906.88
			Total LONGEVITY 00:		.000			11.50
			Total 24:		84.000			3,348.54
<b>Camden, Patrick T</b>								
			Total REGULAR 00:		1.000			50.00
			Total 25:		1.000			50.00
<b>Carroll, Kenneth</b>								
			Total REGULAR 00:		1.000			40.00
			Total 29:		1.000			40.00
<b>Clark, Edward L</b>								
			Total REGULAR 00:		72.000			5,059.22

Pay Period Date	PC	SC	Title	GL Acct	Hours	Units	Rate	Amt
Total PERSONAL 00:					8.000			562.14
Total LONGEVITY 00:					.000			36.54
Total MERIT STIPEND:					.000			217.23
Total 39:					80.000			5,875.13
<b>Conklin, Glen A</b>								
Total BOARD SALARY:					1.000			766.67
Total BOARD MEETING PAY:					3.000			165.00
Total 41:					4.000			931.67
<b>Daletski, Matthew T</b>								
Total MECHANIC:					76.000			2,632.64
Total VACATION MECHANIC:					4.000			138.56
Total LONGEVITY MECHANICAL:					.000			13.46
Total MECHANIC OT:					9.750			509.07
Total MECHANIC OT PD:					2.250			117.48
Total 47:					92.000			3,411.21
<b>DeHaro, Marybel</b>								
Total REGULAR 01:					72.000			2,180.07
Total PERSONAL 01:					8.000			242.23
Total LONGEVITY 01:					.000			25.00
Total 50:					80.000			2,447.30
<b>Dobczyk, Ryan M</b>								
Total REGULAR 00:					40.000			2,393.08
Total VACATION 00:					40.000			2,393.08
Total LONGEVITY 00:					.000			25.00
Total EDUCATION:					.000			159.57
Total 53:					80.000			4,970.73
<b>Dyke, Scott</b>								
Total BOARD SALARY:					1.000			400.00
Total BOARD MEETING PAY:					3.000			165.00
Total 57:					4.000			565.00
<b>Fenoglio, Terry L</b>								
Total REGULAR 00:					84.000			3,808.06
Total SGT SUPV:					.000			90.67
Total LONGEVITY 00:					.000			23.00
Total 63:					84.000			3,921.73
<b>Garriott, Erik</b>								
Total REGULAR 00:					64.000			2,581.63
Total SICK PAY 00:					8.000			322.70
Total COMP TIME 00:					8.000			322.70
Total LONGEVITY 00:					.000			36.54
Total 70:					80.000			3,263.57
<b>Gazal, Claudia</b>								
Total BOARD SALARY:					1.000			400.00
Total BOARD MEETING PAY:					3.000			165.00
Total 72:					4.000			565.00
<b>Guzman, Juan</b>								
Total REGULAR 00:					72.000			1,946.16
Total SICK PAY 00:					8.000			216.24
Total 77:					80.000			2,162.40
<b>Rogers, Zoe</b>								
Total REGULAR 01:					72.000			1,943.28
Total PERSONAL 01:					8.000			215.92
Total LONGEVITY 01:					.000			36.54
Total OVERTIME 01:					4.500			185.27
Total 79:					84.500			2,381.01
<b>Harbut, Nicholas</b>								
Total REGULAR 00:					80.000			1,997.60
Total FLSA OT STP:					5.250			196.64

Pay Period Date	PC	SC	Title	GL Acct	Hours	Units	Rate	Amt
Total 83:					85.250			2,194.24
<b>Heiss, Jason R</b>								
Total REGULAR 00:					83.000			3,297.31
Total COMP TIME 00:					1.000			39.73
Total LONGEVITY 00:					.000			23.00
Total EDUCATION:					.000			287.22
Total FLSA OVERTIME 00:					15.750			1,025.79
Total 85:					99.750			4,673.05
<b>Ivan, Dean A</b>								
Total REGULAR 00:					50.500			2,056.35
Total SICK PAY 00:					33.500			1,364.11
Total LONGEVITY 00:					.000			34.50
Total EDUCATION:					.000			95.74
Total 90:					84.000			3,550.70
<b>Kaplar, Timothy</b>								
Total REGULAR 00:					84.000			3,337.03
Total LONGEVITY 00:					.000			23.00
Total EDUCATION:					.000			63.83
Total FLSA OVERTIME 00:					15.750			962.96
Total 94:					99.750			4,386.82
<b>Kemp, John</b>								
Total REGULAR 00:					40.000			1,285.20
Total VACATION 00:					40.000			1,285.20
Total FLSA OT STP:					10.000			481.95
Total 95:					90.000			3,052.35
<b>Korach, Amber L</b>								
Total REGULAR 01:					40.000			1,038.00
Total 101:					40.000			1,038.00
<b>Kosicek, Terence M</b>								
Total REGULAR 00:					27.000			746.58
Total 103:					27.000			746.58
<b>Kozerka, Karen R</b>								
Total REGULAR 01:					80.000			2,157.69
Total 104:					80.000			2,157.69
<b>Kubal, Joseph</b>								
Total BOARD SALARY:					1.000			400.00
Total BOARD MEETING PAY:					3.000			165.00
Total 105:					4.000			565.00
<b>Kuban, Daniel J</b>								
Total REGULAR 00:					77.000			2,081.31
Total COMP TIME 00:					3.000			81.09
Total FLSA OVERTIME STREET:					10.500			425.72
Total FLSA OVERTIME WATER:					4.000			162.18
Total 106:					94.500			2,750.30
<b>Linden, Kimberly M</b>								
Total REGULAR 01:					40.000			1,082.00
Total VACATION 01:					40.000			1,082.00
Total 112:					80.000			2,164.00
<b>Locasto, Joseph D</b>								
Total REGULAR 00:					84.000			3,808.06
Total SGT SUPV:					.000			63.47
Total LONGEVITY 00:					.000			23.00
Total FLSA OVERTIME 00:					12.000			820.94
Total 113:					96.000			4,715.47
<b>Maly, Renee S</b>								
Total REGULAR 00:					36.000			1,430.16
Total VACATION 00:					48.000			1,906.88
Total LONGEVITY 00:					.000			23.00

Pay Period Date	PC	SC	Title	GL Acct	Hours	Units	Rate	Amt
Total EDUCATION:					.000			31.91
Total 116:					84.000			3,391.95
<b>Martino, Adalberta</b>								
Total REGULAR 01:					72.000			2,180.07
Total COMP TIME 01:					8.000			242.23
Total LONGEVITY 01:					.000			25.00
Total 121:					80.000			2,447.30
<b>McHale, John F</b>								
Total REGULAR 00:					84.000			3,337.03
Total LONGEVITY 00:					.000			11.50
Total ACTING SUPERVISOR PAY:					10.000			56.08
Total EDUCATION:					.000			223.39
Total FLSA OVERTIME 00:					15.000			956.77
Total 124:					109.000			4,584.77
<b>Zamudio, Lorena</b>								
Total REGULAR 00:					66.500			2,419.92
Total COMP TIME 00:					17.500			636.82
Total 136:					84.000			3,056.74
<b>Oberlin, Tina M</b>								
Total BOARD SALARY:					1.000			400.00
Total BOARD MEETING PAY:					3.000			165.00
Total 140:					4.000			565.00
<b>O'Brien, Justin</b>								
Total REGULAR 00:					72.000			3,264.06
Total SICK PAY 00:					12.000			544.01
Total SGT SUPV:					.000			54.40
Total LONGEVITY 00:					.000			23.00
Total EDUCATION:					.000			95.74
Total FLSA OVERTIME 00:					2.000			140.24
Total 141:					86.000			4,121.45
<b>Opiola, Jason F</b>								
Total REGULAR 00:					80.000			4,786.15
Total LONGEVITY 00:					.000			36.54
Total EDUCATION:					.000			291.34
Total 145:					80.000			5,114.03
<b>Peceniak, Richard</b>								
Total REGULAR 00:					80.000			2,294.40
Total 149:					80.000			2,294.40
<b>Phillips, Scott</b>								
Total REGULAR 00:					80.000			1,760.00
Total FLSA OVERTIME 00:					.500			16.50
Total 154:					80.500			1,776.50
<b>Plettau, Jan</b>								
Total REGULAR 00:					1.000			50.00
Total 155:					1.000			50.00
<b>Reavis, David L</b>								
Total REGULAR 00:					84.000			3,968.69
Total SGT SUPV:					.000			94.49
Total LONGEVITY 00:					.000			34.50
Total EDUCATION:					.000			72.84
Total 164:					84.000			4,170.52
<b>Reick, Jeffrey R</b>								
Total REGULAR 00:					84.000			4,132.36
Total SGT SUPV:					.000			68.87
Total LONGEVITY 00:					.000			34.50
Total EDUCATION:					.000			347.00
Total FLSA OVERTIME 00:					19.750			1,591.94
Total 165:					103.750			6,174.67

Pay Period Date	PC	SC	Title	GL Acct	Hours	Units	Rate	Amt
<b>Rogina, Daniel K</b>								
			Total REGULAR 00:		48.000			1,954.55
			Total COMP TIME 00:		12.000			488.64
			Total PERSONAL 00:		24.000			977.28
			Total LONGEVITY 00:		.000			34.50
			Total EDUCATION:		.000			223.39
			Total 169:		84.000			3,678.36
<b>Semplinski, Brian</b>								
			Total MECHANIC:		24.000			1,064.10
			Total VACATION MECHANIC:		16.000			709.40
			Total SICK PAY MECHANIC:		40.000			1,773.50
			Total LONGEVITY MECHANICAL:		.000			36.54
			Total 175:		80.000			3,583.54
<b>Siefert, Mark</b>								
			Total REGULAR 00:		69.000			3,891.20
			Total VACATION 00:		11.000			620.34
			Total LONGEVITY 00:		.000			13.46
			Total 180:		80.000			4,525.00
<b>Sielken, Terry D</b>								
			Total REGULAR 00:		84.000			3,337.03
			Total LONGEVITY 00:		.000			11.50
			Total EDUCATION:		.000			215.10
			Total FLSA OVERTIME 00:		13.000			827.27
			Total 181:		97.000			4,390.90
<b>Smith, Anthony J</b>								
			Total REGULAR 00:		72.000			2,754.18
			Total VACATION 00:		12.000			459.03
			Total EDUCATION:		.000			292.33
			Total FLSA OVERTIME 00:		2.000			125.20
			Total 185:		86.000			3,630.74
<b>Soliman, Raymond</b>								
			Total BOARD SALARY:		1.000			1,666.67
			Total BOARD MEETING PAY:		3.000			165.00
			Total 187:		4.000			1,831.67
<b>Outlaw, Heidi A</b>								
			Total REGULAR 00:		67.500			2,681.55
			Total COMP TIME 00:		16.500			655.49
			Total LONGEVITY 00:		.000			11.50
			Total EDUCATION:		.000			287.22
			Total 188:		84.000			3,635.76
<b>Stanton, John</b>								
			Total REGULAR 00:		1.000			40.00
			Total 192:		1.000			40.00
<b>Steen, Joel Z</b>								
			Total REGULAR 00:		57.500			2,462.32
			Total VACATION 00:		8.000			342.58
			Total SICK PAY 00:		10.000			428.23
			Total COMP TIME 00:		.500			21.41
			Total PERSONAL 00:		8.000			342.58
			Total LONGEVITY 00:		.000			11.50
			Total ACTING SUPERVISOR PAY:		9.000			22.60
			Total EDUCATION:		.000			240.81
			Total FLSA OVERTIME 00:		11.000			756.14
			Total 193:		104.000			4,628.17
<b>Sweeney, Conor P</b>								
			Total REGULAR 00:		84.000			3,597.12
			Total EDUCATION:		.000			204.63
			Total 201:		84.000			3,801.75

Pay Period Date	PC	SC	Title	GL Acct	Hours	Units	Rate	Amt
<b>Thrasher, Laura</b>								
			Total REGULAR 01:		80.000			2,159.20
			Total LONGEVITY 01:		.000			36.54
			Total 204:		80.000			2,195.74
<b>Tough, Henry F</b>								
			Total REGULAR 00:		24.000			953.44
			Total VACATION 00:		60.000			2,383.60
			Total LONGEVITY 00:		.000			23.00
			Total EDUCATION:		.000			95.74
			Total FLSA OVERTIME 00:		8.000			493.68
			Total 209:		92.000			3,949.46
<b>Tucker, Timi</b>								
			Total REGULAR 01:		79.000			2,779.09
			Total VACATION 01:		1.000			35.18
			Total LONGEVITY 01:		.000			36.54
			Total 211:		80.000			2,850.81
<b>Urquidi, Brandon</b>								
			Total MILITARY LEAVE 00 PAID:		7.000			2,244.83
			Total 213:		7.000			2,244.83
<b>Vershay-Hall, Christine</b>								
			Total BOARD SALARY:		1.000			766.67
			Total BOARD MEETING PAY:		3.000			165.00
			Total 214:		4.000			931.67
<b>Vershay, John</b>								
			Total BOARD SALARY:		1.000			400.00
			Total BOARD MEETING PAY:		3.000			165.00
			Total 215:		4.000			565.00
<b>Vogrin, James</b>								
			Total REGULAR 00:		73.500			2,474.01
			Total SICK PAY 00:		4.000			134.64
			Total COMP TIME 00:		2.500			84.15
			Total LONGEVITY 00:		.000			13.46
			Total 217:		80.000			2,706.26
<b>Weiss, Nicholas W</b>								
			Total REGULAR 00:		1.000			40.00
			Total 222:		1.000			40.00
<b>Wilkins, David A</b>								
			Total SEASONAL WAGES:		72.000			972.00
			Total 226:		72.000			972.00
<b>Wilkins, Kirk</b>								
			Total REGULAR 00:		64.000			3,138.46
			Total VACATION 00:		16.000			784.62
			Total 227:		80.000			3,923.08
<b>Sweeney, John</b>								
			Total REGULAR 00:		74.000			2,291.73
			Total SICK PAY 00:		6.000			185.82
			Total 233:		80.000			2,477.55
<b>Marsh, Jeremy</b>								
			Total REGULAR 00:		80.000			1,997.60
			Total 234:		80.000			1,997.60
<b>Tetlow, Ryan</b>								
			Total REGULAR 00:		84.000			3,056.74
			Total 235:		84.000			3,056.74
<b>Barnes, Bryan</b>								
			Total REGULAR 00:		84.000			3,056.74
			Total ACTING SUPERVISOR PAY:		10.000			89.44
			Total FLSA OVERTIME 00:		6.250			341.15
			Total 236:		100.250			3,487.33

Pay Period Date	PC	SC	Title	GL Acct	Hours	Units	Rate	Amt
<b>Dyar, Dane</b>								
			Total REGULAR 00:		24.000			599.28
			Total VACATION 00:		39.000			973.83
			Total COMP TIME 00:		1.000			24.97
			Total BEREAVEMENT PAY 00:		16.000			399.52
			Total 238:		80.000			1,997.60
<b>Scherbing, Amanda</b>								
			Total REGULAR 01:		80.000			1,956.00
			Total 240:		80.000			1,956.00
<b>Thomas, William</b>								
			Total REGULAR 00:		1.000			40.00
			Total 242:		1.000			40.00
<b>Sandoval, Esmeralda</b>								
			Total MILITARY LEAVE 00 PAID:		7.000			987.84
			Total 244:		7.000			987.84
<b>Halaska, Anthony</b>								
			Total REGULAR 00:		58.000			1,740.00
			Total 245:		58.000			1,740.00
<b>Deserio, Angelo</b>								
			Total REGULAR 00:		1.000			40.00
			Total 246:		1.000			40.00
<b>Hietschold, Nicholas</b>								
			Total REGULAR 00:		69.000			1,722.93
			Total SICK PAY 00:		3.000			74.91
			Total COMP TIME 00:		8.000			199.76
			Total 248:		80.000			1,997.60
<b>Wiedeman, Ronald</b>								
			Total REGULAR 01:		80.000			4,119.23
			Total 249:		80.000			4,119.23
<b>Close, Jacob E</b>								
			Total REGULAR 00:		84.000			2,721.99
			Total FLSA OVERTIME 00:		35.000			1,701.25
			Total 252:		119.000			4,423.24
<b>Trnka, Andrew S</b>								
			Total REGULAR 00:		72.000			2,620.07
			Total VACATION 00:		12.000			436.68
			Total FLSA OVERTIME 00:		15.750			859.71
			Total 253:		99.750			3,916.46
<b>Machuga, Craig T.</b>								
			Total REGULAR 00:		60.000			2,183.39
			Total VACATION 00:		24.000			873.36
			Total 254:		84.000			3,056.75
<b>Jefferson, Darrell</b>								
			Total BOARD SALARY:		1.000			400.00
			Total BOARD MEETING PAY:		3.000			165.00
			Total 257:		4.000			565.00
<b>Cipiti, Mark</b>								
			Total BOARD SALARY:		1.000			400.00
			Total BOARD MEETING PAY:		3.000			165.00
			Total 259:		4.000			565.00
<b>Clemens, Edward</b>								
			Total REGULAR 00:		56.000			1,398.32
			Total COMP TIME 00:		24.000			599.28
			Total 260:		80.000			1,997.60
<b>Peterson, Jeffrey</b>								
			Total REGULAR 00:		1.000			40.00
			Total 261:		1.000			40.00



Pay Period Date	PC	SC	Title	GL Acct	Hours	Units	Rate	Amt
<b>Slabozeski, Cheryl</b>								
			Total REGULAR 00:		1.000			40.00
			Total 262:		1.000			40.00
<b>Martino, Paul</b>								
			Total REGULAR 00:		74.250			1,854.02
			Total COMP TIME 00:		5.750			143.58
			Total 264:		80.000			1,997.60
<b>Banovetz, Lisa</b>								
			Total REGULAR 01:		72.000			4,590.00
			Total VACATION 01:		8.000			510.00
			Total 265:		80.000			5,100.00
<b>Kline, Blaine</b>								
			Total REGULAR 00:		80.000			3,648.46
			Total 267:		80.000			3,648.46
<b>Marino, James</b>								
			Total REGULAR 01:		69.000			6,090.57
			Total VACATION 01:		11.000			970.96
			Total CAR ALLOWANCE:		.000			253.85
			Total 269:		80.000			7,315.38
<b>Knowles, Gregory</b>								
			Total REGULAR 01:		80.000			1,956.00
			Total 270:		80.000			1,956.00
<b>Sternal, Jennifer</b>								
			Total REGULAR 01:		71.500			1,748.18
			Total COMP TIME 01:		8.500			207.83
			Total 271:		80.000			1,956.01
<b>Stinnett, Timothy</b>								
			Total REGULAR 00:		80.000			4,707.70
			Total 272:		80.000			4,707.70
<b>Gorz, Ryan</b>								
			Total REGULAR 00:		84.000			2,381.32
			Total 273:		84.000			2,381.32
<b>Budzikowski, Anthony</b>								
			Total REGULAR 01:		72.000			4,396.15
			Total PERSONAL 01:		8.000			488.46
			Total 274:		80.000			4,884.61
<b>Kemp Jr, John</b>								
			Total SEASONAL WAGES:		40.000			540.00
			Total 275:		40.000			540.00
<b>Ben-Isreal, Meekah</b>								
			Total REGULAR 00:		84.000			2,721.99
			Total FLSA OVERTIME 00:		.250			12.15
			Total 276:		84.250			2,734.14
<b>Reavis, Dallas</b>								
			Total SEASONAL WAGES:		80.000			1,080.00
			Total 277:		80.000			1,080.00
Grand Totals:					6,339.000			255,183.59

## Report Criteria:

Employee Transaction.Check Issue Date = 06/23/2022

Pay Code.Pay Code = 1-23

## Report Criteria:

Detail report type printed

[Report]. Check Issue Date = 06/01/2022,06/25/2022,07/06/2022

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
26	Aflac	June 2022	AFLAC 06-2022	06/26/2022	1,365.24	1,365.24	18400	07/06/2022	622	01002439
Total 26:					1,365.24	1,365.24				
41	Alexander Ch	55942	CHLORINE	06/28/2022	48.00	48.00	18401	07/06/2022	622	07065421
Total 41:					48.00	48.00				
56	SYNC/AMAZ	4439377395	MAGENTA PRINTER T	06/15/2022	108.60	108.60	18483	07/06/2022	622	01165401
		4474669847	WIRELESS MOUSE	06/27/2022	8.66	8.66	18483	07/06/2022	622	01025401
		4639859847	RETURN OF WI-FI ADA	05/31/2022	66.26	66.26	18483	07/06/2022	622	01065400
		4787689945	KEYBOARD FOR BLDG	06/15/2022	21.99	21.99	18483	07/06/2022	622	01165401
		5439864838	FILTER REPLACEMEN	06/19/2022	52.45	52.45	18483	07/06/2022	622	01105401
		5439864838	FOOT REST	06/19/2022	29.95	29.95	18483	07/06/2022	622	01105401
		5975839555	LEAD CHECK SWABS	06/25/2022	201.45	201.45	18483	07/06/2022	622	07065420
		6474483474	BATTERIES FOR THE L	06/08/2022	23.39	23.39	18483	07/06/2022	622	07085420
		6474483474	BATTERIES FOR THE	06/08/2022	26.99	26.99	18483	07/06/2022	622	01035400
		6854539444	GOJO HAND CLEANER	06/13/2022	93.05	93.05	18483	07/06/2022	622	07085366
		7486867476	SOLAR LIGHT FOR FR	06/28/2022	65.00	65.00	18483	07/06/2022	622	01045400
		7754775387	PAPER CUPS	06/20/2022	43.72	43.72	18483	07/06/2022	622	01025343
		7994937746	COFFEE	06/26/2022	31.99	31.99	18483	07/06/2022	622	01105401
		7994937746	DESK CALENDAR	06/26/2022	14.99	14.99	18483	07/06/2022	622	01125401
		8354458479	CONCRETE SAW BLA	05/24/2022	2,046.50	2,046.50	18483	07/06/2022	622	07065430
		8689497675	CHARGERS/PORTS F	06/15/2022	59.97	59.97	18483	07/06/2022	622	01105401
		8689497675	LEGAL SIZE FOLDERS	06/15/2022	24.99	24.99	18483	07/06/2022	622	01105401
		9568869849	COFFEE	06/22/2022	125.20	125.20	18483	07/06/2022	622	01165401
Total 56:					2,912.63	2,912.63				
82	Aramark	6030019739	MATS FOR PUBLIC WO	06/17/2022	140.51	140.51	18402	07/06/2022	622	01045300
		6030019739	UNIFORMS FOR STRE	06/17/2022	160.00	160.00	18402	07/06/2022	622	01035300
		6030020940	MATS FOR CITY HALL/	06/21/2022	30.02	30.02	18402	07/06/2022	622	01045300
		6030020941	UNIFORMS FOR WATE	06/21/2022	25.35	25.35	18402	07/06/2022	622	07065300
		6030020941	UNIFORMS FOR EAST	06/21/2022	25.36	25.36	18402	07/06/2022	622	07085300
		6030020942	UNIFORMS FOR EAST	06/21/2022	29.46	29.46	18402	07/06/2022	622	07085300
		6030022789	UNIFORMS FOR PW	06/24/2022	217.81	217.81	18402	07/06/2022	622	01035300
		6030024059	MATS FOR CITY HALL/	06/28/2022	233.04	233.04	18402	07/06/2022	622	01045300
		6030024060	UNIFORMS FOR WATE	06/28/2022	60.44	60.44	18402	07/06/2022	622	07065300
		6030024060	UNIFORMS FOR EAST	06/28/2022	57.00	57.00	18402	07/06/2022	622	07085300
		6030024061	UNIFORMS FOR WEST	06/28/2022	29.46	29.46	18402	07/06/2022	622	07085300
Total 82:					1,008.45	1,008.45				
96	AT&T 815 74	May 2022	MONTHLY SERVICES	05/25/2022	1,006.91	1,006.91	18404	07/06/2022	622	01105350
Total 96:					1,006.91	1,006.91				
97	AT&T 815 74	May 2022	MONTHLY SERVICE A	05/25/2022	1,883.57	1,883.57	18405	07/06/2022	622	01105350
Total 97:					1,883.57	1,883.57				
100	AT&T 815 74	June 2022	ADMIN FAX LINE	06/19/2022	869.24	869.24	18406	07/06/2022	622	01105350

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Total 100:					869.24	869.24				
108	AT&T 831-00	3774340702	INTERNET SERVICES	06/11/2022	690.02	690.02	18407	07/06/2022	622	01105350
Total 108:					690.02	690.02				
113	Austin-Tyler	June 2022	REBUILD ILLINOIS CO	06/20/2022	110,296.40	110,296.40	18408	07/06/2022	622	13007641
Total 113:					110,296.40	110,296.40				
195	Concentric In	0235466	WASTEWATER SCA	06/17/2022	994.88	994.88	18428	07/06/2022	622	07085301
Total 195:					994.88	994.88				
197	C & T Constr	2117	REMOVE AND REPLAC	06/21/2022	3,857.85	3,857.85	18411	07/06/2022	622	07065361
		2118	REMOVE AND REPLAC	06/21/2022	3,857.85	3,857.85	18411	07/06/2022	622	07065361
		2120	REPLACE CHOPPER P	06/21/2022	6,845.90	6,845.90	18411	07/06/2022	622	07085366
Total 197:					14,561.60	14,561.60				
206	Camz Comm	22-235	INSTALL EQUIPMENT	06/12/2022	3,495.00	3,495.00	18412	07/06/2022	622	01075400
		22-248	UNIT #933 REMOVE AL	06/24/2022	495.00	495.00	18412	07/06/2022	622	01075300
Total 206:					3,990.00	3,990.00				
222	CCRA Profes	CH106	BACKFLOW PREVENTI	05/12/2022	6,534.00	6,534.00	18413	07/06/2022	622	07065300
Total 222:					6,534.00	6,534.00				
224	CDS Office T	INV1456216	PANASONIC TOUGHB	05/18/2022	11,838.00	11,838.00	18414	07/06/2022	622	01065301
Total 224:					11,838.00	11,838.00				
285	Cintas Fire P	0F94595425	EXIT LIGHT AND EXTIN	05/16/2022	595.71	595.71	18416	07/06/2022	622	01045300
		0F94595572	FIRE EXTINGUISHER I	05/20/2022	1,424.15	1,424.15	18416	07/06/2022	622	01025310
Total 285:					2,019.86	2,019.86				
291	City of Joliet	951767	CITY OF JOLIET VEHIC	06/21/2022	4,418.28	4,418.28	18417	07/06/2022	622	01075410
		951767	CITY OF JOLIET VEHIC	06/21/2022	1,929.47	1,929.47	18417	07/06/2022	622	01075410
		951767	CITY OF JOLIET VEHIC	06/21/2022	378.30	378.30	18417	07/06/2022	622	01075410
		951767	CITY OF JOLIET VEHIC	06/21/2022	54.13	54.13	18417	07/06/2022	622	01075410
		951767	CITY OF JOLIET VEHIC	06/21/2022	43.65	43.65	18417	07/06/2022	622	01075410
		951767	CITY OF JOLIET VEHIC	06/21/2022	2,011.26	2,011.26	18417	07/06/2022	622	01075410
Total 291:					8,835.09	8,835.09				
295	Clarke Enviro	001024860	DUET TRUCK ULV CIT	06/27/2022	3,784.00	3,784.00	18419	07/06/2022	622	01035300
Total 295:					3,784.00	3,784.00				
318	Comcast 877	June 2022	CITY HALL COMCAST	06/16/2022	2.11	2.11	18421	07/06/2022	622	01105350
Total 318:					2.11	2.11				
320	ComEd 1494	June 2022	VALVE STATION 1912	06/24/2022	18.79	18.79	18423	07/06/2022	622	07065353

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
					18.79	18.79				
323	ComEd 6121	June 2022	1306-1/2 HARVEST DR	06/24/2022	23.43	23.43	18425	07/06/2022	622	07075353
					23.43	23.43				
324	ComEd 7379	June 2022	CROSS OVER ELECTR	06/24/2022	23.07	23.07	18426	07/06/2022	622	07075353
					23.07	23.07				
332	ComEd 0803	June 2022	MUNICIPAL AGGREGA	06/06/2022	63.50	63.50	18422	07/06/2022	622	01105350
		June 2022	MUNICIPAL AGGREGA	06/06/2022	63.50	63.50	18422	07/06/2022	622	01105350
					127.00	127.00				
334	ComEd 4715	June 2022	STREET LIGHTS	06/20/2022	147.60	147.60	18424	07/06/2022	622	01035351
					147.60	147.60				
343	Compass Mi	1009721	ROAD SALT	06/09/2022	9,551.27	9,551.27	18427	07/06/2022	622	05005400
		1010181	ROAD SALT	06/10/2022	2,714.46	2,714.46	18427	07/06/2022	622	05005400
					12,265.73	12,265.73				
451	Constellation	6280597060	MONTHLY STATEMET -	06/27/2022	674.71	674.71	18433	07/06/2022	622	07065353
					674.71	674.71				
452	Constellation	6272378890	EAST PLANT ELECTRI	06/20/2022	4,669.12	4,669.12	18431	07/06/2022	622	07085353
					4,669.12	4,669.12				
455	Constellation	6272377270	WELL 10 ELECTRCI	06/20/2022	712.14	712.14	18430	07/06/2022	622	07065353
					712.14	712.14				
458	Constellation	6272380580	ELECTRIC FOR WELL	06/16/2022	135.70	135.70	18432	07/06/2022	622	07065353
					135.70	135.70				
461	Constellation	6278149170	WELL 1 ELECTRIC	06/27/2022	816.54	816.54	18429	07/06/2022	622	07065353
					816.54	816.54				
518	Experian	CD23030290	JUN 2022 MONTHLY I	06/24/2022	27.00	27.00	18437	07/06/2022	622	01025310
					27.00	27.00				
640	Hawkins Inc	6212361	CHLORINE FOR WAST	06/15/2022	690.00	690.00	18440	07/06/2022	622	07085421
					690.00	690.00				
641	Hawthorne L	18528	1919 CORA VEGETATI	06/20/2022	130.00	130.00	18441	07/06/2022	622	01165300
		18547	1824 HIGHLAND A VEG	06/24/2022	170.00	170.00	18441	07/06/2022	622	01165300
		18548	20700 CATON FARM V	06/24/2022	780.00	780.00	18441	07/06/2022	622	01165300
		18549	1723 WILCOX VEGETA	06/24/2022	90.00	90.00	18441	07/06/2022	622	01165300

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Total 641:					1,170.00	1,170.00				
655	Heritage Corr	11917	TRAVEL GUIDE-ROUT	06/17/2022	425.00	425.00	18442	07/06/2022	622	01015321
Total 655:					425.00	425.00				
717	Illinois EPA	July 2022-1	IEPA ANNUAL NPDES	06/24/2022	15,000.00	15,000.00	18444	07/06/2022	622	07085314
		July 2022-2	IEPA ANNUAL NPDES	06/24/2022	17,500.00	17,500.00	18444	07/06/2022	622	07085314
		July 2022-3	IEPA ANNUAL NPDES	06/24/2022	1,000.00	1,000.00	18444	07/06/2022	622	07085314
Total 717:					33,500.00	33,500.00				
727	Illinois Centra	9500238017	RENTAL LICENSE FOR	06/01/2022	270.73	270.73	18443	07/06/2022	622	07065300
		9500238019	RENTAL LICENSE FOR	06/01/2022	495.60	495.60	18443	07/06/2022	622	07085300
Total 727:					766.33	766.33				
749	Illinois Municipi	March 2022	IML HANDBOOK	03/16/2022	25.00	25.00	18445	07/06/2022	622	01105341
Total 749:					25.00	25.00				
820	Joliet Townsh	June 2022	ANIMAL CONTROL SE	06/23/2022	1,250.00	1,250.00	18448	07/06/2022	622	01105300
Total 820:					1,250.00	1,250.00				
826	JP Morgan C	02E0124499	5 GALLON BOTTLED W	05/11/2022	147.87	147.87	322	06/25/2022	522	01105300
		02E8480005	5 GALLON BOTTLED W	06/02/2022	238.81	238.81	322	06/25/2022	522	01025310
		02F0124499	5 GALLON BOTTLED W	06/15/2022	103.91	103.91	322	06/25/2022	522	01105300
		12E8105553	WATER PURCHASE F	06/02/2022	97.93	97.93	322	06/25/2022	522	07085420
		12E8105553	WATER PURCHASE F	06/02/2022	97.93	97.93	322	06/25/2022	522	07065420
	Best Buy Jun		DISPLAYPORT TO HD	06/08/2022	33.98	33.98	322	06/25/2022	522	01065400
	Best Buy Jun		LENOVO DOCKING ST	06/08/2022	383.98	383.98	322	06/25/2022	522	01065400
	CDW May 20		WEBCAM FOR TONY B	05/20/2022	33.21	33.21	322	06/25/2022	522	01065400
	Comcast 025		WELL 4 COMCAST	05/06/2022	155.83	155.83	322	06/25/2022	522	07065350
	Comcast 055		ANALOG PHONE LINE	05/18/2022	364.59	364.59	322	06/25/2022	522	01065350
	Comcast 059		WELL 1 COMCAST	05/17/2022	308.69	308.69	322	06/25/2022	522	07065350
	Comcast 059		WELL 8 COMCAST	06/16/2022	149.83	149.83	322	06/25/2022	522	07065350
	Comcast 168		WELL 11 COMCAST	05/16/2022	311.23	311.23	322	06/25/2022	522	07065350
	Donut Den M		DONUTS	05/31/2022	26.08	26.08	322	06/25/2022	522	01025343
	Dunkin Donut		COFFEE	05/31/2022	24.83	24.83	322	06/25/2022	522	01025343
	ebay May 20		USB WIRELESS ADAP	05/25/2022	19.95	19.95	322	06/25/2022	522	01065400
	Holiday Inn		HOTEL- ROAD SCHOL	05/13/2022	834.35	834.35	322	06/25/2022	522	01035341
	Menards May		CREDIT GALLON TOTE	05/11/2022	116.45-	116.45-	322	06/25/2022	522	01025400
	Microsoft Jun		OFFICE 355 ANNUAL R	06/05/2022	89.27	89.27	322	06/25/2022	522	01065301
	MyFax May 2		FAX LINE SERVICE FO	05/26/2022	10.00	10.00	322	06/25/2022	522	01105350
	Red Wing Ma		JOE BROWN BOOT PU	05/17/2022	302.98	302.98	322	06/25/2022	522	07085344
	Sams Club M		PW WEEK HOT DOGS	05/13/2022	140.20	140.20	322	06/25/2022	522	07085366
Total 826:					3,759.00	3,759.00				
846	Kimball Midw	100030133	WEST PLANT NUTS A	06/15/2022	560.01	560.01	18450	07/06/2022	622	07085402
		100070609	CLAMPS/TY RAPS/SS	06/29/2022	477.02	477.02	18450	07/06/2022	622	07085402
Total 846:					1,037.03	1,037.03				
881	Lawson Prod	9309674160	COTTER PINS, BUTT C	06/20/2022	123.74	123.74	18454	07/06/2022	622	01075400

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
		9309674160	COTTER PINS, BUTT C	06/20/2022	123.74	123.74	18454	07/06/2022	622	01075400
		9309674160	COTTER PINS, BUTT C	06/20/2022	123.73	123.73	18454	07/06/2022	622	01075400
		9309686487	THREADED NUTSERT	06/23/2022	2.67	2.67	18454	07/06/2022	622	01075400
Total 881:					373.88	373.88				
882	Layne Christ	2259971	WELL 7 PULL	06/23/2022	9,193.50	9,193.50	18455	07/06/2022	622	12007610
Total 882:					9,193.50	9,193.50				
917	LumberZach	5-13-22	TREE REMOVAL SPRI	05/13/2022	700.00	700.00	18456	07/06/2022	622	01035300
Total 917:					700.00	700.00				
931	MAP Automo	40-664471	CORE RETURN	04/28/2022	75.00	75.00	18458	07/06/2022	622	01075400
		40-672429	A/C REFRIGERANT R1	06/23/2022	116.34	116.34	18458	07/06/2022	622	01075410
		40-672429	A/C REFRIGERANT R1	06/23/2022	116.33	116.33	18458	07/06/2022	622	01075410
		40-672429	A/C REFRIGERANT R1	06/23/2022	116.33	116.33	18458	07/06/2022	622	01075410
Total 931:					274.00	274.00				
958	Meade, Inc.	700742	LIGHT MAINTENANCE	06/30/2022	400.00	400.00	18459	07/06/2022	622	01035300
Total 958:					400.00	400.00				
961	Menards	38010	ESTP WATER SCADA	06/08/2022	60.66	60.66	18460	07/06/2022	622	07065301
		38049	MIX FUEL AND LOCKS	06/09/2022	87.79	87.79	18460	07/06/2022	622	01035400
		38094	UNIT #213 CHIPPER B	06/10/2022	182.40	182.40	18460	07/06/2022	622	01075400
		38248	MISTER PARTS	06/14/2022	50.00	50.00	18460	07/06/2022	622	07085366
		38248	MISTER PARTS	06/14/2022	50.00	50.00	18460	07/06/2022	622	07065361
		38248	MISTER PARTS	06/14/2022	50.00	50.00	18460	07/06/2022	622	01035400
		38248	MISTER PARTS	06/14/2022	33.80	33.80	18460	07/06/2022	622	07075361
		38253	CARRAIGE BOLTS AN	06/17/2022	18.56	18.56	18460	07/06/2022	622	01035400
		38258	LIGHT BULB	06/14/2022	6.49	6.49	18460	07/06/2022	622	01045400
		38324	PAINT SUPPLIES	06/15/2022	152.83	152.83	18460	07/06/2022	622	01035400
		38327	CLEANING SUPPLIES	06/15/2022	48.20	48.20	18460	07/06/2022	622	07085366
		38327	LIGHT BULBS	06/15/2022	13.98	13.98	18460	07/06/2022	622	01045400
		38333	FAN FOR WELL 1	06/15/2022	179.99	179.99	18460	07/06/2022	622	07065361
		38333	GARBAGE BAGS	06/15/2022	23.98	23.98	18460	07/06/2022	622	01045400
		38372	TORX BITS	06/16/2022	16.99	16.99	18460	07/06/2022	622	01035400
		38377	WELL 1 EMERGENCY	06/16/2022	558.47	558.47	18460	07/06/2022	622	07065361
		38441	FILTER FOR WELL 1 A	06/17/2022	3.75	3.75	18460	07/06/2022	622	07065361
Total 961:					1,537.89	1,537.89				
962	Menards Inc	201295181A	COMMON AREA MAINT	07/01/2022	88.08	88.08	18461	07/06/2022	622	01105300
		2241919A	COMMON AREA MAINT	05/01/2022	88.08	88.08	18461	07/06/2022	622	01105300
Total 962:					176.16	176.16				
969	Metropolitan I	INV040296	AC FIX	06/24/2022	292.50	292.50	18462	07/06/2022	622	07065361
Total 969:					292.50	292.50				
991	MOE Fringe	JULY 2022	07-2022 LOCAL 150 IN	06/01/2022	2,977.50	2,977.50	320	06/01/2022	522	01024200
		JULY 2022	07-2022 LOCAL 150 IN	06/01/2022	8,093.00	8,093.00	320	06/01/2022	522	01034200
		JULY 2022	07-2022 LOCAL 150 IN	06/01/2022	1,341.60	1,341.60	320	06/01/2022	522	01114200

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
		JULY 2022	07-2022 LOCAL 150 IN	06/01/2022	419.50	419.50	320	06/01/2022	522	01124200
		JULY 2022	07-2022 LOCAL 150 IN	06/01/2022	1,678.00	1,678.00	320	06/01/2022	522	01164200
		JULY 2022	07-2022 LOCAL 150 IN	06/01/2022	4,952.55	4,952.55	320	06/01/2022	522	07064200
		JULY 2022	07-2022 LOCAL 150 IN	06/01/2022	3,078.25	3,078.25	320	06/01/2022	522	07074200
		JULY 2022	07-2022 LOCAL 150 IN	06/01/2022	4,491.40	4,491.40	320	06/01/2022	522	07084200
		JULY 2022	07-2022 LOCAL 150 IN	06/01/2022	5,049.20	5,049.20	320	06/01/2022	522	07094200
		JULY 2022	07-2022 LOCAL 150 IN	06/01/2022	5,116.00	5,116.00	320	06/01/2022	522	01074200
Total 991:					37,197.00	37,197.00				
1003	Factory Moto	162-111653	STOCK LIGHT BULBS	04/27/2022	26.30	26.30	18438	07/06/2022	422	07065360
		50-3846612	BULBS STOCK PW	04/27/2022	21.30	21.30	18438	07/06/2022	422	01035360
		50-3949759	BRAKE LINING #32 AN	06/23/2022	59.86	59.86	18438	07/06/2022	622	01075400
		50-3951944	WASHER FLUID STOC	06/24/2022	31.84	31.84	18438	07/06/2022	622	01075410
		50-3951944	WASHER FLUID STOC	06/24/2022	31.84	31.84	18438	07/06/2022	622	01075410
		50-3951944	WASHER FLUID STOC	06/24/2022	31.84	31.84	18438	07/06/2022	622	01075410
		50-3951982	5W20 AND 5W30 BULK	06/24/2022	460.00	460.00	18438	07/06/2022	622	01075410
		50-3951982	5W20 AND 5W30 BULK	06/24/2022	460.00	460.00	18438	07/06/2022	622	01075410
		50-3951982	5W20 AND 5W30 BULK	06/24/2022	460.00	460.00	18438	07/06/2022	622	01075410
		50-3957483	5W20 AND 5W30 BULK	06/28/2022	591.11	591.11	18438	07/06/2022	622	01075410
		50-3957483	5W20 AND 5W30 BULK	06/28/2022	591.12	591.12	18438	07/06/2022	622	01075410
		50-3957483	5W20 AND 5W30 BULK	06/28/2022	591.11	591.11	18438	07/06/2022	622	01075410
		53-416849	PRICE ADJUSTMENT	03/08/2022	134.10-	134.10-	18438	07/06/2022	422	01035360
		53-416849	PRICE ADJUSTMENT	03/08/2022	134.10-	134.10-	18438	07/06/2022	422	07065360
		53-416849	PRICE ADJUSTMENT	03/08/2022	134.10-	134.10-	18438	07/06/2022	422	07085360
		53-416853	17 INCH WIPER BLADE	03/08/2022	62.50	62.50	18438	07/06/2022	422	01035360
		53-416853	17 INCH WIPER BLADE	03/08/2022	62.50	62.50	18438	07/06/2022	422	07065360
		53-416853	17 INCH WIPER BLADE	03/08/2022	62.50	62.50	18438	07/06/2022	422	07085360
		53-418091	SWAY BAR LINKS #3	03/23/2022	27.18	27.18	18438	07/06/2022	422	01035360
		53-420861	BULBS STOCK PW	04/27/2022	66.00	66.00	18438	07/06/2022	422	07085360
		53-426287	BRAKE PARTS #32	06/22/2022	153.00	153.00	18438	07/06/2022	622	01075400
		53-426337	STOCK F350 BRAKE P	06/23/2022	29.93	29.93	18438	07/06/2022	622	01075400
		53-426337	STOCK F350 BRAKE P	06/23/2022	29.93	29.93	18438	07/06/2022	622	01075400
		53-426440	BRAKE CALIPER LUBE	06/24/2022	34.21	34.21	18438	07/06/2022	622	01075400
		53-426441	WASHER FLUID STOC	06/24/2022	47.76	47.76	18438	07/06/2022	622	01075410
		53-426441	WASHER FLUID STOC	06/24/2022	47.76	47.76	18438	07/06/2022	622	01075410
		53-426441	WASHER FLUID STOC	06/24/2022	47.76	47.76	18438	07/06/2022	622	01075410
		53-426497	A/C REFRIGERANT R-1	06/24/2022	99.66	99.66	18438	07/06/2022	622	01075410
		53-426497	A/C REFRIGERANT R-1	06/24/2022	99.67	99.67	18438	07/06/2022	622	01075410
		53-426497	A/C REFRIGERANT R-1	06/24/2022	99.67	99.67	18438	07/06/2022	622	01075410
		60-336969	STOCK F350 ROTORS	06/23/2022	76.50	76.50	18438	07/06/2022	622	01075400
		60-336969	STOCK F350 ROTORS	06/23/2022	76.50	76.50	18438	07/06/2022	622	01075400
		60-337027	BRAKE CALIPER LUBE	06/23/2022	34.21	34.21	18438	07/06/2022	622	01075400
Total 1003:					4,111.26	4,111.26				
1017	Municipal Sy	MS 2022-05-	MOVE/ABC MAY 2022	05/31/2022	1,090.00	1,090.00	18463	07/06/2022	622	01165300
Total 1017:					1,090.00	1,090.00				
1058	Nicor 94-96-3	May 2022	MONTHLY STATEMENT	06/09/2022	158.51	158.51	18465	07/06/2022	622	07085350
Total 1058:					158.51	158.51				
1160	Crest Hill Poli	Biggest Lose	CREST HILL POLICE A	06/22/2022	300.00	300.00	18434	07/06/2022	622	01104250

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Total 1160:					300.00	300.00				
1164	Pomp's Tire	690112103	UNIT #221 LEFT FRON	06/21/2022	116.30	116.30	18467	07/06/2022	622	01075400
Total 1164:					116.30	116.30				
1188	P.T. Ferro	6637	ASPHALT SURFACE	06/20/2022	1,235.00	1,235.00	18466	07/06/2022	622	07065430
Total 1188:					1,235.00	1,235.00				
1195	Quill LLC	25684956	AA BATTERIES	06/10/2022	8.07	8.07	18468	07/06/2022	622	01165401
		25690616	BIC PENS	06/11/2022	5.48	5.48	18468	07/06/2022	622	01025401
		25695109	USB DRIVES	06/10/2022	24.99	24.99	18468	07/06/2022	622	01165401
		25695109	PENS	06/10/2022	1.00	1.00	18468	07/06/2022	622	01165401
		25695109	ENVELOPES	06/10/2022	37.99	37.99	18468	07/06/2022	622	01165401
		25695109	WITE-OUT TAPE	06/10/2022	5.98	5.98	18468	07/06/2022	622	01165401
		25787325	HP87A TONER CARTRI	06/15/2022	248.99	248.99	18468	07/06/2022	622	01025400
		25930645	FILE POCKETS, TOPL	06/22/2022	76.52	76.52	18468	07/06/2022	622	01025400
		25930645	BROTHER TN315M & T	06/22/2022	190.32	190.32	18468	07/06/2022	622	01025400
		25930692	TOILET PAPER	06/22/2022	127.28	127.28	18468	07/06/2022	622	01025400
Total 1195:					726.62	726.62				
1196	R&R Septic	22-2494	ROD POLICE STATION	06/06/2022	370.00	370.00	18469	07/06/2022	622	01105300
Total 1196:					370.00	370.00				
1222	Reliance Sta	July 2022	RELIANCE STD 07-202	07/01/2022	284.00	284.00	18471	07/06/2022	622	01002438
Total 1222:					284.00	284.00				
1237	Robinson En	22060258	75 ACRE PARCEL	06/20/2022	1,697.25	1,697.25	18472	07/06/2022	622	01165300
		22060259	INDECK 36 ACRES	06/20/2022	759.00	759.00	18472	07/06/2022	622	01165300
		22060260	DEVELOPMENT HAND	06/20/2022	474.00	474.00	18472	07/06/2022	622	01165300
		22060261	INTERIM PLANNER 05	06/20/2022	10,428.00	10,428.00	18472	07/06/2022	622	01165300
		22060262	WEBER RD TIF ANALY	06/20/2022	2,929.75	2,929.75	18472	07/06/2022	622	01105300
		22060376	CTH RICH FOODS-PRE	06/24/2022	91.50	91.50	18472	07/06/2022	622	01105300
		22060377	VARIOUS ENGINEERIN	06/24/2022	792.50	792.50	18472	07/06/2022	622	01035330
		22060378	MS4	06/24/2022	2,389.75	2,389.75	18472	07/06/2022	622	01035330
		22060379	PRETREATMENT ENF	06/24/2022	1,369.75	1,369.75	18472	07/06/2022	622	07075330
Total 1237:					20,931.50	20,931.50				
1243	Ray OHerron	2201507	TACLITE PANTS	06/16/2022	324.00	324.00	18470	07/06/2022	622	01025344
		2201507	5 STAR NAVY CAP	06/16/2022	45.50	45.50	18470	07/06/2022	622	01025344
		2202279	CUFF CASE	06/17/2022	27.99	27.99	18470	07/06/2022	622	01025344
		2202450	5.11 TAC LITE	06/21/2022	58.00	58.00	18470	07/06/2022	622	01025344
		2203804	EMBROIDER AND BAD	06/27/2022	20.00	20.00	18470	07/06/2022	622	01025344
Total 1243:					475.49	475.49				
1249	Rush Truck C	3028252393	UNIT #100 A/C HOSE	06/24/2022	265.00	265.00	18474	07/06/2022	622	01075400
Total 1249:					265.00	265.00				
1250	J. Russ and	June 2022	DIRT	06/20/2022	2,805.00	2,805.00	18447	07/06/2022	622	07065430



Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Total 1250:					2,805.00	2,805.00				
1282	Secretary of	June 2022-1	VEHICLE REGISTRATI	06/22/2022	158.00	158.00	18475	07/06/2022	622	01025310
		June 2022-2	VEHICLE REGISTRATI	06/22/2022	158.00	158.00	18475	07/06/2022	622	01025310
Total 1282:					316.00	316.00				
1293	Share Corp.	204563	WASP AND INSECT RE	06/22/2022	349.19	349.19	18476	07/06/2022	622	07085366
Total 1293:					349.19	349.19				
1302	Shorewood H	01-312654	ZERO TURN DECK MO	06/08/2022	204.48	204.48	18477	07/06/2022	622	01075400
		01-312655	REPLACEMENT CHAIN	06/08/2022	166.96	166.96	18477	07/06/2022	622	01075400
		01-312657	ZERO TURN MOWER F	06/08/2022	35.66	35.66	18477	07/06/2022	622	01075400
Total 1302:					407.10	407.10				
1309	Sirchie Finge	0548776-IN	RIFLE EVIDENCE BOX	06/17/2022	146.82	146.82	18478	07/06/2022	622	01025400
		0548776-IN	GUN EVIDENCE BOXE	06/17/2022	81.94	81.94	18478	07/06/2022	622	01025400
		0548776-IN	KNIFE EVIDENCE BOX	06/17/2022	67.74	67.74	18478	07/06/2022	622	01025400
		0548776-IN	SHIPPING	06/17/2022	127.39	127.39	18478	07/06/2022	622	01025400
Total 1309:					423.89	423.89				
1336	Spesia & Tayl	820029	GENERAL CORPORAT	05/17/2022	16,442.65	16,442.65	18479	07/06/2022	622	01105302
		820044	PROSECUTION OF OR	05/18/2022	440.00	440.00	18479	07/06/2022	622	01105302
		820046	LAKE WATER ALLOCA	05/18/2022	120.00	120.00	18479	07/06/2022	622	07065332
		820084	1723 WILCOX (MR ULI	05/26/2022	125.00	125.00	18479	07/06/2022	622	01105302
Total 1336:					17,127.65	17,127.65				
1351	Stage Right	16700	CITY COUNCIL MEETI	06/27/2022	200.00	200.00	18480	07/06/2022	622	01105300
Total 1351:					200.00	200.00				
1366	Stewart Spre	3041	LAND APPLICATION SL	06/17/2022	94,248.00	94,248.00	18481	07/06/2022	622	07085373
Total 1366:					94,248.00	94,248.00				
1373	Strand Assoc	0184834	WEST WRF EXPANSIO	06/13/2022	38,270.00	38,270.00	18482	07/06/2022	622	35007513
		0184835	EAST STP P IMPROVE	06/13/2022	33,600.26	33,600.26	18482	07/06/2022	622	35005330
		0184836	LAKE MICHIGAN IMPLI	06/13/2022	10,522.18	10,522.18	18482	07/06/2022	622	07065332
		0184837	OCCT DESKTOP	06/13/2022	1,920.00	1,920.00	18482	07/06/2022	622	07065332
Total 1373:					84,312.44	84,312.44				
1392	SWAHM	June 2022	06-2022 SWAHM	06/01/2022	106,007.98	106,007.98	321	06/01/2022	522	01002438
Total 1392:					106,007.98	106,007.98				
1423	Thornton Equ	19768	BOOM MOWING AT TW	06/16/2022	7,446.00	7,446.00	18485	07/06/2022	622	01035300
Total 1423:					7,446.00	7,446.00				
1425	Third Millenni	27882	PAST DUE NOTICES R	06/27/2022	349.26	349.26	18484	07/06/2022	622	07095321

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Total 1425:					349.26	349.26				
1430	Timm Electric	18870	INSTALL OUTLETS FO	04/05/2022	460.00	460.00	18486	07/06/2022	622	01045300
Total 1430:					460.00	460.00				
1432	Ron Tirapelli	627199	HVAC MOTOR POLICE	06/09/2022	28.75	28.75	18473	07/06/2022	622	01075400
		627572	FRONT END PARTS #3	06/23/2022	345.37	345.37	18473	07/06/2022	622	01075400
Total 1432:					374.12	374.12				
1502	Underground	055186	COPPER FOR HILLCR	06/16/2022	1,038.00	1,038.00	18487	07/06/2022	622	07065430
Total 1502:					1,038.00	1,038.00				
1503	Uni-Max Man	4135	JANITORIAL SERVICE	06/15/2022	3,700.00	3,700.00	18488	07/06/2022	622	01045300
Total 1503:					3,700.00	3,700.00				
1506	United Rental	200525154-0	ROAD PLATE	06/19/2022	377.00	377.00	18489	07/06/2022	622	07075300
Total 1506:					377.00	377.00				
1521	USABlueBoo	994602	BLUE PAINT FOR JULI	05/27/2022	709.35	709.35	18490	07/06/2022	622	01035318
Total 1521:					709.35	709.35				
1563	VSP of Illinois	July 2022	VSP JULY 2022	06/17/2022	421.50	421.50	18491	07/06/2022	622	01002438
Total 1563:					421.50	421.50				
1574	Will County 9	220601-02	LICENSING/CITIZENS	06/07/2022	833.33	833.33	18492	07/06/2022	622	07065300
		220601-02	LICENSING/CITIZENS	06/07/2022	833.34	833.34	18492	07/06/2022	622	01025300
		220601-02	LICENSING/CITIZENS	06/07/2022	833.33	833.33	18492	07/06/2022	622	01105300
Total 1574:					2,500.00	2,500.00				
1629	Work Zone S	56094	NO PARKING SIGNS	06/17/2022	330.00	330.00	18493	07/06/2022	622	05005400
Total 1629:					330.00	330.00				
1745	Bannon Exter	13836	EXTERMINATION SER	06/01/2022	160.00	160.00	18409	07/06/2022	622	07095300
		13885	CITY HALL EXTERMIN	06/24/2022	200.00	200.00	18409	07/06/2022	622	01045300
		13886	PUBLIC WORKS EXTE	06/23/2022	175.00	175.00	18409	07/06/2022	622	07095300
Total 1745:					535.00	535.00				
1751	Civic System	L. Banovetz	CIVIC SYSTEMS SYMP	06/27/2022	130.00	130.00	18418	07/06/2022	622	01125341
Total 1751:					130.00	130.00				
1755	Comcast 877	June 2022	MONTHLY SERVICE JU	06/14/2022	10.53	10.53	18420	07/06/2022	622	01105350
Total 1755:					10.53	10.53				
1765	AT&T 815 72	June 2022	WATER SCADA CALLS	06/10/2022	539.71	539.71	18403	07/06/2022	622	07065350

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
		June 2022	WASTEWATER SCADA	06/10/2022	539.71	539.71	18403	07/06/2022	622	07085350
	Total 1765:				1,079.42	1,079.42				
1778	Konica Minolt	9008663247	MONTHLY COPIER MAI	06/14/2022	396.83	396.83	18451	07/06/2022	622	01065301
	Total 1778:				396.83	396.83				
1795	Konica Minolt	475317475	COPIER LEASE	06/17/2022	436.00	436.00	18452	07/06/2022	622	01065301
	Total 1795:				436.00	436.00				
1853	Buckeye Pow	PSV280365	WELL 7 SERVICE	05/03/2022	230.00	230.00	18410	07/06/2022	622	07065300
	Total 1853:				230.00	230.00				
1873	Mahoney Silv	59519	TIF DISTRICT	06/10/2022	945.00	945.00	18457	07/06/2022	622	01105302
		59519	RESIDENTIAL DEVELO	06/10/2022	551.25	551.25	18457	07/06/2022	622	01105302
		59519	COMMERCIAL DEVEL	06/10/2022	78.75	78.75	18457	07/06/2022	622	01105302
	Total 1873:				1,575.00	1,575.00				
1880	Nicor 17-28-8	May 2022	NICOR MONTHLY STAT	06/08/2022	178.81	178.81	18464	07/06/2022	622	01105350
	Total 1880:				178.81	178.81				
1902	Dell Marketin	1057136001	DELL COMPUTER XPS	03/24/2022	2,228.00	2,228.00	18436	07/06/2022	622	01065301
	Total 1902:				2,228.00	2,228.00				
1903	Kane McKen	18671	TIF DISTRICTS PROPO	05/31/2022	3,100.00	3,100.00	18449	07/06/2022	622	01105312
	Total 1903:				3,100.00	3,100.00				
1923	Ins'tent Indus	023244	TENTS, BANNER, TABL	06/27/2022	3,200.00	3,200.00	18446	07/06/2022	622	01025400
		023244	LOGO RECREATION	06/27/2022	130.00	130.00	18446	07/06/2022	622	01025400
	Total 1923:				3,330.00	3,330.00				
1928	Crosstown E	June 2022	NATIONAL NIGHT OUT	06/15/2022	350.00	350.00	18435	07/06/2022	622	01025402
	Total 1928:				350.00	350.00				
1929	50/50 Sewer	June 2020	50/50 OVERHEAD SEW	06/22/2022	3,550.00	3,550.00	18415	07/06/2022	622	07065300
	Total 1929:				3,550.00	3,550.00				
1930	Law Enforce	2023326	BACKGROUND INVES	06/02/2022	395.00	395.00	18453	07/06/2022	622	01025341
	Total 1930:				395.00	395.00				
1931	Frontline Pub	FL52997	CLOUD BASED SOFT	05/24/2022	4,800.00	4,800.00	18439	07/06/2022	622	01065301
	Total 1931:				4,800.00	4,800.00				
	Grand Totals:				661,338.87	661,338.87				

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
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## Report Criteria:

Detail report type printed

[Report].Check Issue Date = 06/01/2022,06/25/2022,07/06/2022