Regular City Council Meeting
Crest Hill, IL
November 16, 2026
7:00 PM
Council Chambers
20600 City Center Boulevard, Crest Hill, IL 60403

Agenda

1. **OPENING OF MEETING**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **CITIZEN/SPECIAL REQUEST/PUBLIC HEARINGS/PRESENTATIONS**

5. **PUBLIC COMMENT FOR AGENDA ITEMS ONLY:** ***(Limit 3 minutes per person)***

6. **CONSENT AGENDA:** ***(All items on the Consent Agenda are considered routine by one motion. These items will not be separately discussed unless an Alderperson so requests, in which event the item will be removed from the Consent Agenda and considered separately.)***

   A. Approve the Minutes from the Regular Meeting Held on November 2, 2026

   B. Approve the Minutes of the Work Session Meeting Held on November 9, 2026

   C. Approval of Pay Request #5-Final from Fer Pal Construction USA, LLC with Direction to Strand Associates to Send to the IEPA for Approval and Disbursement for a Total Amount of $51,574.30

   D. Approve a Resolution Approving Amendment No. 1 to the November 3, 2025, Professional Services Agreement by and between the City of Crest Hill, Will County, Illinois and Strand Associates which Increases the Contract Amount by $15,900.00 for a New Amount of $49,800.00

   E. Approve a Resolution Approving a Professional Engineering Service Agreement for a City-Wide Multi-Use Path Study-Phase 2 by and between the City of Crest Hill, Will County, Illinois and Christopher B. Burke Engineering, Ltd for an Amount of $48,940.00

   F. Authorize City Staff to Provide a Credit on the Next Water and Sewer Bill for the Resident of 1913 Oakland-Resident in the Amount of $435.13

   G. Class H Restaurant Liquor License for Kindred Gastropub-20631 Renwick Road

H. Approve an Ordinance Amending Title 2 (Administration and Personnel), Chapter 2.40 (Building Commissioner), Sections 2.40.010, 2.40.020, 2.40.030, 2.40.040, and 2.40.050 of the Crest Hill City Code

I. Approve a Resolution Approving the Appointment of Don Seeman to the Newly Created Position of Chief Building Official for the City of Crest Hill at an Initial Salary of $112,000 Per Year Plus Applicable Benefits

J. Approve a Resolution Approving the Appointment of Diego Ortegon to the Position of Full-Time Building Inspector at an Initial Salary of $80,000 Per Year Plus Applicable Benefits

7. **REPORTS & COMMUNICATIONS FROM DEPARTMENTS & ELECTED OFFICIALS**

A. Mayor's Report:

B. City Clerk's Report:

C. City Treasurer's Report:

1. Approval of the List of Bills Issued through November 17, 2026, in the Amount of $991,152.71

2. Approval of the Regular and Overtime Payroll from October 19, 2026, through November 1, 2026, in the Amount of $304,208.28

D. City Attorney:

E. City Administrator:

1. Two (2) Denied Rebate Requests – Council Direction Requested

F. Public Works Department:

G. City Engineer:

H. Finance:

I. Police Department:

1. Approval of an Ordinance Amending Section 10.01,10-618(Special Parking Prohibitions) of Division VI (Parking Regulations), Article 10 (Special Provisions Pertaining to the City of Crest Hill), Chapter 10.01 (Crest Hill; Vehicle Code), Title 10 (Vehicles and Traffic) of the City of Crest Hill Code of Ordinances

J. Community Development:

11. **UNFINISHED BUSINESS:**

12. **NEW BUSINESS:**

13. **COMMITTEE/LIAISON REPORTS:**

14. **CITY COUNCIL COMMENTS:**

15. **PUBLIC COMMENT:** (***Limit 3 minutes per person)***

16. **EXECUTIVE SESSION:**

17. **ADJOURNMENT:**

The Agenda for each regular meeting and special meeting (except a meeting held in the event of a bona fide emergency, rescheduled regular meeting, or any reconvened meeting) shall be posted at the City Hall and at the location where the meeting is to be held at least forty-eight (48) hours in advance of the holding of the meeting. The City Council shall also post on its website the agenda for any regular or special meetings. The City Council may modify its agenda for any regular or special meetings. The City Council may modify its agenda before or at the meeting for which public notice is given, provided that, in no event may the City Council act upon any matters which are not posted on the agenda at least forty-eight (48) hours in advance of the time for the holding of the meeting.

MINUTES OF THE REGULAR MEETING
CITY COUNCIL OF CREST HILL
WILL COUNTY, ILLINOIS
November 2, 2026

1. OPENING OF MEETING

The regular meeting of the City of Crest Hill was called to order by Mayor Raymond R. Soliman at 7:00 p.m. in the Council Chambers, 20600 City Center Boulevard, Crest Hill, Will County, Illinois.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited in unison.

3. ROLL CALL

Roll call indicated the following present: Mayor Raymond Soliman, City Clerk Christine Vershay-Hall, City Treasurer Jamie Malloy, Alderman Scott Dyke, Alderman Angelo Deserio, Alderman Darrell Jefferson, Alderwoman Claudia Gazal, Alderperson Tina Oberlin, Alderman Mark Cipiti, and Alderman Joe Kubal.

Also present were: City Administrator Blaine Wing, Assistant City Administrator & HR Director Ashley Monroe, Finance Director Glenn Gehrke, City Engineer Ron Wiedeman, Director of Public Works Gary Richardson, Police Chief Ed Clark, and City Attorney Mike Stiff.

Mayor Soliman stated for the record that he received an email from Alderman Albert stating that he was unable to attend the meeting.

4. CITIZEN/SPECIAL REQUEST/PUBLIC HEARINGS

There were no agenda items.

5. PUBLIC COMMENT FOR AGENDA ITEMS ONLY

No one approached the podium to make public comments on the agenda items.

6. CONSENT AGENDA

Mayor Soliman asked if any of the Council members wished to have any items removed from the consent agenda for further discussion. No items were removed.

Mayor Soliman proceeded to read the consent agenda items:

6A. Approve the Amended Minutes from the Regular Meeting Held on October 19, 2026.

6B. Approve the Minutes of the Work Session Meeting Held on October 26, 2026.

6C. Approve a Resolution Approving an Agreement for Weber Road and McGilvray Drive Intersection Improvement by and between the City of Crest Hill, Will County, Illinois and P.T. Ferro Construction Company for an Amount of $227,566.44. ***Resolution #1463***

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6D. Approve an Ordinance Approving a Special Use Application for an Automobile Sales and/or Leasing business with Respect to Certain Real Property Located at 1700 Plainfield Road in Crest Hill, Illinois (Application of Jawad Hamayel - First Global Trading LLC). ***Ordinance #2075***

6E. Approve an Ordinance Approving a Special Use for a Fueling Station and Variations from the Crest Hill Zoning Ordinance and Code of Ordinances with Respect to Certain Real Property Located at 2350 Plainfield Road in Crest Hill, Illinois (Application Of Ahmed Mohsin, Of 2350 Property LLC). ***Ordinance #2076***

6F. Approve a Resolution Approving a Commercial Property Improvement Grant for Front/Entrance Landscaping at Merichka's Restaurant Property Located at 604 Theodore Street. ***Resolution #1464***

6G. Approval of a Quote from Caselle for Utility Billing Migration Change from Bi-Monthly Billing to Monthly Billing Not to Exceed an Amount of $6000.00.

6H. Approval to Purchase four WRAP Safe Restraint Systems from The Wrap Safety Restraints, Inc. in the Amount of $6,348.48.

6I. Approval to Enter into a Software Agreement with UKG for Payroll and HR modules for an Annual Cost of $18,447, with final Agreement Adjustments Approved by the City Attorney.

Mayor Soliman asked for a motion to approve the consent agenda items.

Alderwoman Gazal made a motion to Approve the Consent Agenda. Seconded by Alderperson Oberlin. Roll Call: Ayes: Dyke, Deserio, Jefferson, Gazal, Oberlin, Cipiti, Kubal. Nayes: None. Absent: Albert. MOTION CARRIED.

Alderwoman Gazal asked about the timing of the Weber Road and McGilvray Drive intersection improvement (Item 6C), referring to an email stating that construction would not be completed until May. City Engineer Ron Wiedeman explained that the project would likely be delayed until spring. The contractor would not be able to start for at least a couple of weeks. That could leave the widening and concrete work done without the surface course in place, and any further weather delays could leave the project open all winter. Staff therefore recommended moving the entire project to spring, with completion by mid-May of next year. Alderwoman Gazal agreed and asked that this be on the record for residents.

City Clerk Christine Vershay-Hall provided the resolution and ordinance numbers:

- 6C: Resolution 1463
- 6D: Ordinance 2075
- 6E: Ordinance 2076

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- 6F: Resolution 1464

Mayor Soliman recognized the applicants for Items 6D (1700 Plainfield Road) and 6E (2350 Plainfield Road), who were present in the audience, and invited them to speak. He congratulated them on the Plan Commission-recommended approvals and said he looked forward to the improvements at both locations.

7. REPORTS & COMMUNICATIONS FROM DEPARTMENTS & ELECTED OFFICIALS

7A. MAYOR'S REPORT:
There were no agenda items, but Mayor Soliman noted that the next City Council meeting would be held after Veterans Day. He paid tribute to all veterans, living and deceased, and to active military personnel, police officers, and first responders for their sacrifices to keep us safe. He said veterans should be honored every day and not only once a year.

7B. CITY CLERK'S REPORT:
There were no agenda items, but City Clerk Christine Vershay-Hall reported on the City's annual shred event, which was again a success. She thanked Alderwoman Claudia Gazal, Mayor Ray Soliman and his wife, Vicky, City Treasurer Jamie Malloy, and Public Works for delivering barricades and equipment, and she praised the staff of Shred Spot. About 8,000 pounds of material were shredded in two hours.

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7C. CITY TREASURER'S REPORT:
City Treasurer Jamie Malloy read three items for approval.

1. Approval of the List of Bills Issued through November 3, 2026, in the Amount of $1,207,941.76.

   Mayor Soliman asked for a motion to approve the list of bills.

   Alderman Jefferson made a motion to approve the list of bills issued through November 3, 2026, in the amount of $1,207,941.76. Seconded by Alderwoman Gazal. Roll Call: Ayes: Deserio, Jefferson, Gazal, Oberlin, Cipiti, Kubal, Dyke. Nayes: None. Absent: Albert. MOTION CARRIED.

2. Approval of the Regular and Overtime Payroll from October 5, 2026, through October 18, 2026, in the Amount of $309,329.83.

   Mayor Soliman asked for a motion to approve the Payroll for October 5, 2026, through October 18, 2026.

   Alderwoman Gazal made a motion to approve Payroll for October 5, 2026, through October 18, 2026, in the amount of $309,329.83. Seconded by Alderman Jefferson. Roll Call: Ayes: Oberlin, Cipiti,

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Kubal, Dyke, Deserio, Jefferson, Gazal. Nayes: None. Absent: Albert. MOTION CARRIED.

3. Approval of Additional Comp Time Buy Back in the Amount of $14,687.95.

Mayor Soliman asked for a motion to approve additional Comp Time Buy Back in the Amount of $14,687.95.

Alderwoman Gazal made a motion to approve additional Comp Time Buy Back in the amount of $14,687.95. Seconded by Alderman Dyke. Roll Call: Ayes: Jefferson, Gazal, Oberlin, Cipiti, Kubal, Dyke, Deserio. Nayes: None. Absent: Albert. MOTION CARRIED.

City Treasurer Malloy acknowledged the students and friends at Richland School and their parade they had last Friday. She said she was sorry that she missed it this year and she will see them next year.

7D. CITY ATTORNEY:

1. Approve a Resolution Approving a Cross Access Easement Agreement by and between the City of Crest Hill and the White Oak Library District

City Attorney Mike Stiff explained that the agreement had not previously come before the Council in this format, but had been discussed generally at prior work sessions. The Council had directed that it be drafted, and the White Oak Library District approved it at its meeting the previous week. The item was not on the consent agenda so that questions could be answered.

The agreement gives the City the right to build a sidewalk on library district property connecting the Crest Hill Commons area and playground to the library. It also provides for a drive aisle connecting the front parking lot of the Commons to the library's main driveway. In exchange for perpetual cross access, the library's patrons may drive in and out of the City's parking lot and use the sidewalk. The City will take on perpetual maintenance of the three cross access easement areas. Snow and ice control will remain with each party on its own property. City Attorney Stiff stated that the library's attorney and himself had reviewed the agreement.

Mayor Soliman asked for a motion to approve a resolution approving a cross access easement agreement by and between the City of Crest Hill and the White Oak Library District.

Alderperson Oberlin made a motion to approve a resolution approving a cross access easement agreement by and between the

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City of Crest Hill and the White Oak Library District. Seconded by Alderman Dyke. Roll Call: Ayes: Cipiti, Kubal, Dyke, Deserio, Jefferson, Gazal, Oberlin. Nayes: None. Absent: Albert. MOTION CARRIED. ***Resolution #1465***

Alderman Dyke asked City Attorney Stiff how Council members should vote on a consent agenda item that includes minutes of a meeting they did not attend. City Attorney Stiff advised that a member who would normally abstain should pull that item from the consent agenda for a separate vote.

7E. CITY ADMINISTRATOR:

1. Approval of the WCGL Holiday Reception 2026

City Administrator Blaine Wing explained that, as in past years, the City would pay for elected officials to attend the Will County Governmental League (WCGL) holiday reception. Any guest would be the responsibility of the elected official, who would reimburse the City. He said Council could approve this for 2026 only or set it as a standing practice, subject to budget availability, so that it would not need to be discussed annually.

Alderwoman Gazal said she favored making it an annual practice. She added that, for transparency, it should be handled consistently with the expectations placed on staff.

Mayor Soliman asked for a motion for approval of the Will County Governmental League Holiday Reception for 2026 for elected officials to attend, with the stated registration and attendance guidelines.

Alderwoman Gazal made a motion to approve the WCGL Holiday Reception 2026. Seconded by Alderperson Oberlin. Roll Call: Ayes: Kubal, Dyke, Deserio, Jefferson, Gazal, Oberlin, Cipiti. Nayes: None. Absent: Albert. MOTION CARRIED.

Alderman Dyke asked that the City's lobbyist, Josh Hassert, be invited to give a report at a meeting or work session since it's been a while since he's made a report. City Administrator Wing agreed to make the request.

Alderwoman Gazal asked for an update on the electrical analysis she had requested. Public Works Director Gary Richardson reported that the City was working with Elliott Electric on quotes for work around the building. He said the existing street boxes that had not been used would be used for outside electric this year, and he would provide a written update in a Friday report. City Engineer Ron Wiedeman reported receiving quotes for three items:

- an outlet outside the door for the Christmas tree.

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- relocation to ground level of outlets currently in the eaves on either side of the door, to relieve the light poles, which share a single circuit.
- a relocated outlet near the front light, to shorten extension cord runs.

He estimated the total at under $3,500 and said the plan was to authorize the work before the holidays. City Administrator Wing stated that work of this size was within his authority under the building maintenance budget and did not require Council action. He said the larger potential work, rebalancing the electrical panels, might exceed his authority, in which case an update and Council approval would be needed.

7F. PUBLIC WORKS DEPARTMENT:

Director of Public Works Gary Richardson had no items to report. Alderman Kubal thanked Public Works staff for clearing a clogged drain on Gaylord Avenue, south of Division, which had caused flooding, and said residents had commented favorably on the result.

Alderman Dyke relayed neighbors' request for a "deaf person in area" sign near Hosmer Lane and Prairie Avenue. Director Richardson said he would check available stock the next day and asked that the address be provided so that he could coordinate with the Police Department and put the request in writing before any sign was installed. Alderperson Oberlin stated that she knew the person and would reach out to the Director.

7G. CITY ENGINEER:

There were no items to report.

7H. FINANCE:

1. Approve the Engagement Letter for External Auditing Services for a Three-Year Contract (FY 2026 – 2028) with Wermer Rogers Doran & Ruzon, LLC (WRDR)

   Finance Director Glenn Gehrke recommended approval and explained the rationale for treating WRDR as a sole source vendor. The City had previously engaged the firm, and it had provided helpful guidance and institutional knowledge during turnover in the Finance Department. He needed the firm's expertise to clean up fund balances for which no written history existed. He stated that the firm's pricing under the prior contract was far better than competing pricing and would continue under the new engagement.

   The audit report for the first year had been distributed to Council that afternoon. Director Gehrke said the auditor's presentation would be scheduled for November or early December.
   Alderman Cipiti said he would prefer to have the presentation before the vote. Director Gehrke clarified that the first year's work had already been performed and that the vote concerned two additional years.

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Mayor Soliman asked for a motion to approve the engagement letter for external auditing services for a three-year contract (FY 2026-2028) with Wermer Rogers Doran & Ruzon, LLC (WRDR)

Alderwoman Gazal made a motion to approve the engagement letter for external auditing services for a three-year contract (FY 2026-2028) with Wermer Rogers Doran & Ruzon, LLC (WRDR). Seconded by Alderman Kubal. Roll Call: Ayes: Dyke. Deserio, Jefferson, Gazal, Oberlin, Kubal. Nayes; None. Abstain: Cipiti. Absent: Albert. MOTION CARRIED.

Alderman Dyke requested a report on the places for eating tax. Director Gehrke said it would be included in the Friday report.

7I. POLICE DEPARTMENT:
Police Chief Ed Clark had no agenda items. In response to Alderman Dyke's question about the possible sale of truck-enforcement weigh scales, Chief Clark said the Department had been seeking training classes through its mobile training unit. The scales had not been used, and he believed they had not been working properly even before he became chief, with repairs expected to be costly. He agreed to look into the matter again.

7J. COMMUNITY DEVELOPMENT:
Mayor Soliman stated that there were no agenda items and that the Community Development Director was absent due to illness.

8. UNFINISHED BUSINESS:
There were no items to report.

9. NEW BUSINESS:
There were no items to report.

10. COMMITTEE/LIAISON REPORTS:
Alderman Jefferson announced that the 2026 holiday decorating contest was underway, with entry forms available on the City website or at the Clerk's office.

Alderwoman Gazal announced that Winterfest would be held on December 12th from 1:30 p.m. to 5:30 p.m. She said it would be larger this year, with food trucks, live reindeer, holiday lights with the Mayor, and children's activities. She invited elected officials who wished to volunteer to contact her. City Administrator Blaine Wing noted that additional information was available on the City's updated website, www.cresthill.gov, which would carry dedicated pages for Winterfest and the holiday lights.

11. CITY COUNCIL COMMENTS:
Alderman Kubal expressed his pleasure that construction of the City Commons was getting started. He recalled that a Council-authorized resident survey had identified a centralized meeting place as residents' top need, and he said he expected the City Commons to meet that need.

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Alderman Cipiti reminded residents that the next day was Election Day and encouraged them to vote.

Alderperson Oberlin stated she attended a meeting with Representative Natalie Manley and reported on a presentation by Connect Will County. This is a new program run with the Joliet Fire Department and the Will County Community Mental Health Board. It offers assistance and financial assistance to all Will County residents, including individual, child, and family counseling, psychiatric services, early appointments, and telehealth and in-person options. She gave the contact number as (815) 724-3506.

Alderwoman Gazal echoed the encouragement to vote and reminded residents that the holiday season had begun.

Alderman Jefferson corrected the holiday decorating contest information because the wrong flyer was referenced earlier in the Liaison report. Winners would be announced at the December 21st City Council meeting. The last day to submit forms would be December 11 at 4:00 p.m., and updated information would be on the City's website, www.cresthill.gov.

Alderman Dyke thanked all veterans.

12. PUBLIC COMMENT:

Resident Linda Dyke asked when the handicap accessibility button on the outside door would be repaired. She stated that it had not worked for a long time and that attendees at Neighbors Night Out who needed it had reported the problem.

13. EXECUTIVE SESSION:

A. 5ILCS 120/2(c)(1): The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Alderperson Oberlin made a motion to go into executive session on 5ILCS 120/2(c)(1) at 7:35 p.m. Seconded by Alderwoman Gazal. Roll Call: Ayes: Deserio, Jefferson, Gazal, Oberlin, Cipiti, Kubal, Dyke. Nayes: None. Absent: Albert. MOTION CARRIED.

Alderman Jefferson made a motion to reconvene from the executive session on 5ILCS 120/2 (c)(1) at 7:56 p.m. Seconded by Alderman Cipiti. Roll Call: Ayes: Gazal, Oberlin, Cipiti, Kubal, Dyke, Deserio, Jefferson. Nayes: None. Absent: Albert. MOTION CARRIED.

14. APPROVAL OF EXECUTIVE SESSION ITEMS:

City Attorney Mike Stiff stated that there are several action items needed coming out of executive session.

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A. Approval of Action Items from Executive Session

Attorney Stiff said a motion was needed to approve Resolution 1466, setting the initial salary and stipend for Sean Young as Superintendent of the Water Division at $108,000 per year plus applicable benefits, with a $1,000 per month stipend for certifying IEPA water quality submissions.

Alderman Cipiti made a motion as described by the City Attorney for Sean Young. Seconded by Alderman Jefferson. Roll Call: Ayes: Deserio, Jefferson, Gazal, Oberlin, Cipiti, Kubal, Dyke. Nayes: None. Absent: Albert. MOTION CARRIED. ***Resolution #1466***

Mayor Soliman welcomed Water Division Superintendent Sean Young, who was present with his wife and two children. Superintendent Young thanked the Mayor and Council for the opportunity and said he looked forward to applying his experience in the water industry to help the City furthering its goals. Council members welcomed him.

Attorney Stiff stated a motion was needed to approve a resolution for the appointing of John Magierski to the position of full-time Building Inspector at an initial salary of $80,000 per year plus applicable benefits.

Alderperson Oberlin made a motion to approve resolution 1467 for the appointing of John Magierski to position of full-time Building Inspector. Seconded by Alderman Dyke. Roll Call: Ayes: Jefferson, Gazal, Oberlin, Cipiti, Kubal, Dyke, Deserio. Nayes: Absent: Albert. MOTION CARRIED. ***Resolution #1467***

Attorney Stiff stated the next item was a resolution confirming the Mayor's appointment of a full-time building inspector candidate to authorize the HR Director to issue a conditional offer of employment on the terms discussed in executive session, resolution 1468.

Alderperson Oberlin made a motion to approve resolution 1468 concerning a conditional offer of employment to a full-time building inspector as discussed in executive session. Seconded by Alderwoman Gazal. Roll Call: Ayes: Cipiti, Kubal, Dyke, Deserio, Jefferson, Gazal, Oberlin. Nayes: None. Absent: Albert. MOTION CARRIED. ***Resolution #1468***

Attorney Stiff presented a motion to approve resolution 1469, setting the salary and stipend for Antrena Trimble as Superintendent of the Wastewater Division as discussed in executive session. City Attorney Stiff clarified that the stipend is retroactive to October 1, 2026, when Superintendent Trimble began certifying the City's IEPA wastewater submissions. He stated that the resolution does not change her salary and only adds the $1,000 monthly stipend to the prior ordinance that set it.

Alderperson Oberlin made a motion to approve resolution 1469, approving the monthly stipend of Antrena Trimble. Seconded by Alderwoman Gazal.

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Roll Call: Ayes: Kubal, Dyke, Deserio, Jefferson, Gazal, Oberlin, Cipiti. Nayes: None. Absent: Albert. MOTION CARRIED. ***Resolution #1469***

Attorney Stiff's last item is for a motion to approve an ordinance approving the salary of Public Works Administrative Assistant Kimberly Linden, effective October 6, 2026. City Attorney Stiff explained that this was a correction ordinance. It fixes a $38 error in the original ordinance that previously set Ms. Linden's merit increase and corrects her current salary to $72,001.00.

Alderman Cipiti made a motion to approve the correction ordinance for Kimberly Linden. Seconded by Alderman Jefferson. Roll Call: Ayes: Gazal, Oberlin, Cipiti, Kubal, Dyke, Deserio, Jefferson. Nayes: None. Absent: Albert. MOTION CARRIED. ***Ordinance #2077***

15. ADJOURNMENT:

There being no further business before the Council, and no other action needed from an executive session, a motion for adjournment was in order.

Alderman Dyke made a motion to adjourn at 8:03 p.m. Seconded by Alderman Deserio. Roll Call: Ayes: Oberlin, Cipiti, Kubal, Dyke, Deserio, Jefferson, Gazal. Nayes: None. Absent: Albert. MOTION CARRIED.

Approved this____day of _____, 2026,
As presented_____
As amended_____

_____
CHRISTINE VERSHAY-HALL, CITY CLERK

_____
RAYMOND R. SOLIMAN, MAYOR

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MINUTES OF THE WORK SESSION
CITY COUNCIL OF CREST HILL
WILL COUNTY, ILLINOIS
November 9, 2026

The November 9, 2026, City Council work session was called to order by Mayor Raymond R. Soliman at 7:00 p.m. in the Council Chambers, 20600 City Center Blvd. Crest Hill, Will County, Illinois.

The following Council members were present: Mayor Raymond Soliman, City Clerk Christine Vershay-Hall, City Treasurer Jamie Malloy, Alderman Scott Dyke, Alderman Angelo Deserio, Alderman Darrell Jefferson, Alderwoman Claudia Gazal, Alderperson Tina Oberlin, Alderman Mark Cipiti, Alderman Nate Albert, and Alderman Joe Kubal.

Also Present were: City Administrator Blaine Wing, Assistant City Administrator & HR Director Ashley Monroe, Operations Superintendent John Robinson, City Engineer Ron Wiedeman, Community Development Director Dan Ritter, Police Chief Ed Clark, and City Attorney Mike Stiff.

MAYOR

1. CH Kindred Inc. DBA Kindred Gastropub Liquor License

   Mayor Soliman reported that CH Kindred Inc., doing business as Kindred Gastropub, had been approved for a Class H liquor license for the new restaurant at 20631 Renwick Road. The background review came back favorable. On October 30, Mayor Soliman, Police Chief Ed Clark, and Deputy Liquor Commissioner Dave Stangley met with the group. They reviewed the "do's and don'ts" and confirmed that all paperwork was in order. Mayor Soliman said the item was on the agenda as a meet-and-greet with the ownership group, which now includes new participants.

   Jeff Brown, owner and operator of Revenge Restaurants, spoke on behalf of the group, which is partnered with JH Hospitality (Jay and Harish). He described Kindred as a "food-forward menu in a bar setting," with scratch-made food, signature cocktails, weekend brunch, and menus rotated six times a year. He said the company has operated a similar establishment in Lisle for four years. The restaurant is located at Renwick Road and Weber Road. Mr. Brown stated the planned hours are 11:30 a.m. to 10:00 p.m. on weekdays and until 11:00 p.m. on Fridays and Saturdays. He said a soft opening was targeted for Tuesday, November 17th, with a full opening on Friday, November 20th. A grand opening date is to be determined.

   Alderwoman Gazal welcomed the owners and noted she had been sharing their social media posts on the Crest Hill business network. Other council members offered welcomes. Mayor Soliman said he was comfortable with the group and expected the restaurant to be an asset to the area, noting the nearby 55-and-older communities and the 260 upscale apartments under construction. He confirmed that the opening proceeds at the owners' pace once all required state and city paperwork is submitted. No formal action was taken.

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CLERK
There were no agenda items.

TREASURER
There were no agenda items.

CITY ADMINISTRATOR

1. Events Committee 2026 Winterfest Update

City Administrator Blaine Wing reported that the Winterfest event was on track to receive at least $21,000 in donations and sponsorships, with $20,700 received to date. He asked the Council to authorize the Events Committee to spend those restricted funds. He also asked the Council to pull forward $4,490.43 from the general fund reserve. That amount is excess sponsor and donor money from last year that was moved into the reserve at fiscal year-end. It would be returned to the committee for reusable decorations, banners, and similar items.

Alderwoman Gazal, who co-chairs the committee with Alderman Jefferson, reviewed the updated flyer. The event runs from 1:30 p.m. to 5:30 p.m. New features include live reindeer from 1:30 to about 3:00 p.m., a holiday movie in partnership with the library, new inflatables, and an igloo. The parade was moved later in the program, followed by Santa and the lighting of the holiday lights and main tree. She and Alderman Jefferson stressed that sponsorship funds were solicited specifically for Winterfest and should be used for that event. They said the true question before the Council was moving last year's $4,490.43 from the general fund to the committee. Alderwoman Gazal questioned why Council approval was needed for an event already advertised and contracted.

Administrator Wing explained that, beginning with the current fiscal budget, Council asked that draft event budgets be brought forward for approval and final numbers presented after each event. He said donations are restricted to Winterfest but are received by the City, and the City Council is the body with authority to expend funds. The request was therefore to delegate that spending authority to the Events Committee. Alderman Jefferson said the committee's goal is a carryover balance each year. Alderwoman Gazal said the committee's goal, as in the prior year, is to use none of the $10,000 originally budgeted for cash flow. She noted the committee also pays for snowflakes and banners that serve the City long term. Administrator Wing confirmed that part of the $10,000 had been used for cash flow and that incoming sponsorships were replenishing it.

Mayor Soliman conducted an informal vote to move last year's donations in the amount of $4,490.43 back from the general fund to the events fund.

AYES: Ald. Gazal, Jefferson, Deserio, Dyke, Kubal, Albert, Cipiti, Oberlin.
NAYES: None.
ABSENT: None.

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City Attorney Mike Stiff asked whether year-end transfers to the general fund could be avoided in the future. Administrator Wing said that after an event concludes, any positive balance can be carried forward in the next budget as seed money. He noted that the finance director had agreed a dedicated line item for each event is the most appropriate mechanism. Administrator Wing also noted that the holiday light contest entry forms are due December 11 and that prizes and an awards presentation are planned.

2. Tarped Vehicles on Private Property

City Attorney Stiff summarized the memo in the packet. The City's existing ordinance prohibits tarped vehicles only on public streets and does not reach private property. Alderman Dyke had raised the issue after observing multiple tarped vehicles at properties in his neighborhood. Staff concluded that a blanket nuisance declaration carries legal risk without supporting data. Attorney Stiff noted that the City already treats unlicensed, unregistered, inoperable, or abandoned vehicles on private property as a nuisance. He recommended strengthening those provisions, modeled on the Village of Streator's ordinance, which is also a non-home-rule unit and has not been challenged. He also recommended following the notice procedures described at the end of the memo, including a 30-day notice, before towing from private property. He said courts give considerable deference to vehicle owners, and that officers may not look under tarps or into garages without an administrative search warrant.

Community Development Director Dan Ritter proposed a one-time permit for covered vehicles. Owners would identify the vehicle and provide registration. Covers would have to be fitted, weatherproof car covers, not tarps tied with rope or bungee cords. The number of covered vehicles would be limited. Director Ritter said this approach would be narrowly tailored, enforceable by visual inspection, and light on staff time. He suggested one or two vehicles per property, applied Citywide. Temporary permits, such as a 30-day permit, would cover exceptions like construction projects. He preferred a code-compliance approach, with notice letters to known owners and flexibility for those working toward compliance. Citations would be reserved for those who ignore the City.

Alderman Dyke said he supported using the Streator ordinance as a model. He said some properties have two or three tarped vehicles that become a nuisance, while he had no objection to a single licensed, operable, properly covered vehicle. Council members Cipiti, Gazal and Dyke asked about permit duration, limits, roll-out, and whether the ordinance would cover campers, boats, and trailers. Staff responded that the definition of "vehicle" would be drafted broadly to include trailers, campers, and similar equipment. Alderman Dyke suggested a five-year renewal, similar to antique plate renewals, and Director Ritter was open to a time limit that avoids annual renewals. Attorney Stiff said his office had found no challenges to the Streator ordinance but would research permitting-specific case law before bringing the ordinance back. Attorney Stiff asked for direction on the number of tarped vehicles to allow, with staff recommending one per property.

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Mayor Soliman conducted an informal vote to direct staff to draft an ordinance that strengthens the existing abandoned vehicle provisions and adds a separate tarped-vehicle permit section.

AYES: Ald. Dyke, Deserio, Gazal, Oberlin, Cipiti, Kubal.
NAYES: Ald. Albert.
ABSTAIN: Ald. Jefferson.

Alderman Albert expressed reservations. He said violators could simply remove the tarp or move the vehicle for a short period, and he doubted the City had the manpower to enforce the ordinance.

ECONOMIC DEVELOPMENT DEPARTMENT

There were no agenda items.

ENGINEERING DEPARTMENT

1. Resolution Approving Professional Engineering Services for a City-Wide Multi-Use Path Study-Phase 2 by and between the City of Crest Hill, Will County, Illinois and Christopher B. Burke Engineering, Ltd. for an Amount of $48,940.00

City Engineer Ron Wiedeman introduced the request for Phase 2 of the Citywide multi-use path study. Tim Gustafson, Transportation Planner with Christopher B. Burke Engineering, presented a summary of the draft Phase 1 plan. He reviewed demographics and commuting patterns and reported that about 6.2 percent of residents work from home. He described walking and biking activity drawn from Replica data, which is anonymized cell phone location data. Walking trips concentrate along Weber Road and Plainfield Road, and biking trips along forest preserve paths and arterials such as Renwick, Division, Caton Farm, and Weber. About one-third of residents live within a quarter mile of a trail. Mr. Gustafson also covered roadway jurisdiction, sidewalk coverage, and "level of traffic stress." Crash data for 2020 to 2024 showed that every pedestrian crash resulted in an injury. More than 70 percent of walking and biking crashes occurred on roads without sidewalks, and just over one-third occurred on Plainfield Road.

He outlined three facility types (shared use paths, neighborhood greenways, and intersection improvements) and presented draft recommended network and intersection maps. Two intersections were flagged for further study: Sweetbriar Avenue at Gaylord Road, and Plainfield Road at the ComEd right-of-way. Phase 2 would include public engagement (a website, an online survey, an interactive map, an in-person event in spring, and three virtual meetings). It would also include planning-level cost estimates, a funding strategy, and concept sketches, with adoption targeted for spring of next year. Mr. Gustafson noted that an adopted plan makes the City eligible for grant funding.

Alderperson Oberlin described near-misses involving cyclists and scooter riders on Route 30 and Weber Road. Alderman Albert urged coordination

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with the Forest Preserve District regarding its former railroad spur property and its grade and Canadian National Railway crossing concerns. He also suggested a path within the easement along Weber Road between Caton Farm and Division. Alderwoman Gazal clarified that Will County had historically refused to allow sidewalks on certain roads. Director Ritter and Engineer Wiedeman explained that the plan positions the City to act when state or county projects or grant opportunities arise, and to require connections from developers. They noted that the Division and Weber intersection study will incorporate bike paths. Council members also discussed ComEd, Nicor, and pipeline easements as path corridors and connections to neighboring municipalities. Mr. Gustafson said the Stateville correctional population skews some census data, and staff added that future updates will address this.

Mayor Soliman conducted an informal vote on approving a professional engineering services for a City-wide multi-use path study-phase 2 in the amount of $48,940.00.

AYES: Ald. Kubal, Albert, Cipiti, Oberlin, Gazal, Jefferson, Deserio, Dyke.
NAYES: None.
ABSENT: None.

2. Jasmine Ditch Drainage Investigation Update

City Engineer Ron Wiedeman noted that only one resident had attended the invited resident meeting. Jeff Lukowski, a water resources engineer with Christopher B. Burke Engineering, presented the findings. The Jasmine Ditch watershed is about 300 acres. Roughly half of it drains directly to the start of the ditch at Gaylord Road, which is the focus of recurring flooding. The consultant built a stormwater model using the topographic survey, detention basins, culverts, storm sewers, and overland flow paths. The model simulated 10-year and 100-year storms. Photographs of past flooding were used to calibrate it, and they indicated the culverts under Gaylord Road are not the cause. Water levels east and west of Gaylord were consistent.

Mr. Lukowski explained that natural topography, culvert elevations, and the flat ditch grade mean flooding at the property near 2102 Gaylord Road cannot be fully eliminated. It can, however, be reduced. Four options were presented, with rough order-of-magnitude costs:

1. Excavating the ditch immediately west of Gaylord and flattening it, expected to lower water levels 6 to 8 inches, at about $90,000.
2. Adding a large inlet at Sweetbriar and Webb to maximize use of the storm sewer, at about $85,000.
3. Excavating a small swale upstream of Gaylord, at about $105,000, excluding easement and legal costs.
4. Extending the 36-inch storm sewer farther downstream, at about $725,000.

Vegetation maintenance was recommended in all cases.

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Mr. Wiedeman recommended pursuing the first three options. He called the swale and berm work a permanent but partial fix that would reduce the frequency of flooding. Combined, the work is estimated at just under $300,000 and would require final design from Burke, a bid, and inclusion in the 2028 budget. Responding to Mayor Soliman's question about what had changed, Mr. Lukowski and Mr. Wiedeman cited additional development and impervious surfaces, the replacement of a wide natural channel with storm sewers, and silting and vegetation in the downstream ditch. City Attorney Stiff noted the excavation work in option 1 requires access to property the City does not own, and that he is pursuing a possible condemnation action with an appraiser. Administrator Wing said staff would work with residents on easements for the swale work, and Attorney Stiff said the easement work would not be costly if residents cooperate.

Mayor Soliman conducted an informal vote to proceed with design for options 1 and 3 .

AYES: Ald. Oberlin, Cipiti, Albert, Kubal, Dyke, Deserio, Jefferson, Gazal.
NAYES: None.
ABSENT: None.

Mr. Wiedeman then reviewed two detention areas west of Gaylord Road. Modeling shows the 10-year and 100-year storms are contained within the designed basins, though there is some berm erosion. The City has drainage easements but no access easements. For the property at upper right, he recommended obtaining an access easement so the City can repair its roadway-drainage outfall, then returning to council with costs. Administrator Wing reported the property owner and her husband were amenable.

Mayor Soliman conducted an informal vote to work with property owners.

AYES: Ald. Oberlin, Cipiti, Albert, Kubal, Gazal, Jefferson, Deserio, Dyke.
NAYES: None.
ABSENT: None.

For the second property, where a 21-inch pipe crosses a fully built-out yard with no access, Engineer Wiedeman recommended that Burke study two options to redirect flow and reduce reliance on that pipe. One would route Gaylord drainage straight north to the ditch within City right-of-way. The other would route the cul-de-sac drainage through lots to the ditch.
Mayor Soliman conducted an informal vote to work with Burke to look at options to redirect flow and reduce the reliance on the 21-inch pipe.

AYES: Ald. Oberlin, Cipiti, Albert, Kubal, Dyke, Deserio, Jefferson, Gazal.
NAYES: None.
ABSENT: None.

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4.

1913 Oakland – Resident Water Billing Request

City Engineer Wiedeman reported that the resident at 1913 Oakland Avenue raised concerns after the Oakland Avenue Phase 1 project about a significantly higher water bill. Just under 50 residents received a City-letterhead letter saying parkway maintenance was passing from the contractor to residents. Engineer Wiedeman acknowledged the letter was convoluted and did not specifically mention watering. He said the process and letters had been redone, and the new main letter was in the packet.

Of the thirteen affected residents whose sod must be replaced because the contractor did not follow contract documents, only this resident showed an increase in water use over the prior two years. His bill rose from a typical $250 to $300 to over $900. The contractor failed to water the sod as specified, and the contractor is to return in the spring, with retainage held. Because the City cannot document how the water was used, Engineer Wiedeman recommended a partial credit of $435.13 for the sewer charge ($273.67) and a share of the excess water charge ($161.46), rather than a full refund. Council members said the proposal was fair, and several asked clarifying questions about the timeline and the City's awareness of the contractor's failure to water.

Mayor Soliman conducted an informal vote approving a reimbursement to the resident at 1913 Oakland in the amount of $435.13.

AYES: Ald. Dyke, Deserio, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal.
NAYES: None.
ABSENT: None.

3. Jasmine Ditch Drainage Maintenance Options; Presented by Operations Superintendent John Robinson

Operations Superintendent John Robinson reported that in August Public Works had a contractor, Thornton Equipment Company, mow the ditch. The cut cost $6,938, and Public Works made six trips to clear mowed reeds that were blocking culverts. The total cost, including staff time and equipment, was approximately $24,668. Two options were presented for ongoing maintenance:

1. A contractor cut and cleanup at about $22,564 per cut.
2. Purchase of a remote-controlled, tracked slope mower for $66,973, priced through the Sourcewell purchasing cooperative with a two-year or 400-hour warranty.

Superintendent Robinson explained that more frequent cutting reduces debris and culvert blockage. He said the machine fits on an existing trailer and could also be used at Ardaugh Pond, the Oakland Avenue slope, and other locations. Buildings and Grounds, supported by Streets, would operate it, using a two-person crew (an operator and a spotter), and training is simple.

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Alderperson Oberlin noted that a monthly cutting schedule over a roughly seven-month season (April to October) would make contractor costs far exceed the purchase price. Alderman Cipiti preferred waiting to see the results of the ditch excavation before purchasing. Engineer Wiedeman said the first year's mowing frequency could not be known, but that a budget estimate would be needed in any case. Alderman Albert noted that there will be more uses for the slope mower around the City found in the future. Administrator Wing confirmed the competitively bid pricing and noted that ownership would avoid contractor scheduling delays.

Mayor Soliman conducted an informal vote to purchase a slope lawn mower for the amount of $66,973 to have the equipment before the next season.

AYES: Ald. Oberlin, Cipiti, Albert, Kubal, Gazal, Jefferson, Deserio, Dyke.
NAYES: None.
ABSENT: None.

POLICE DEPARTMENT

1. Request to Place Additional "No Parking" Signs on Prestwick Drive
Police Chief Ed Clark reported that Pat Rowe, president of the Cambridge Crest HOA, relayed residents' concerns about congestion on Prestwick Drive just off Abbey Lane that could impede emergency vehicles. He provided photographs and an aerial map and recommended extending "No Parking" restrictions along the east side of Prestwick Drive to relieve the T-intersection. Alderman Albert suggested extending the restriction around the curve at the south end, and the Chief agreed. City Attorney Stiff asked whether the restriction was already in the special parking prohibitions in the code. Chief Clark said it was not, and an ordinance amendment would be required. In response to Alderwoman Gazal's question about why council approval was required, Attorney Stiff and Chief Clerk explained that parking restrictions must be adopted by ordinance, whereas stop signs do not. Attorney Stiff will draft the ordinance.

   Mayor Soliman conducted an informal vote for approval of additional "No Parking" signs on Prestwick Drive.

   AYES: Ald. Kubal, Albert, Cipiti, Gazal, Jefferson, Deserio, Dyke.
   NAYES: None.
   ABSENT: Ald. Oberlin.

PUBLIC WORKS DEPARTMENT
There were no agenda items.

FINANCE DEPARTMENT
There were no agenda items.

PUBLIC COMMENTS
Resident Linda Dyke of Kelly Avenue thanked the City Attorney and staff for their work on the tarped vehicle ordinance and urged council members who had reservations to

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reconsider. She raised concerns about vehicles parked on sidewalks, on Wilcox, and near Theodore Street at Car Luxe. She also asked whether K&D, on Theodore Street, had proper vehicle sales licenses and parking approvals since she saw cars with orange tags in their parking lot. Ms. Dyke also cited a camper on Hickory Street she said had been unmoved for four years and has flat tires. She said residents who maintain their properties should not have to look at these conditions.

EXECUTIVE SESSION

1. 5ILCS 120/2(c)(1): The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

   Alderperson Oberlin made a motion to go into executive session for 5ILCS 120/2(c)(1). Seconded by Alderman Deserio. Roll call: Ayes: Dyke, Deserio, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal. Nayes: None. Absent: None. MOTION CARRIED.

   Executive session: 9:47 p.m.

   Alderperson Oberlin made a motion to reconvene from the executive session for 5ILCS 120/2(c)(1). Seconded by Alderman Jefferson. Roll call: Ayes: Deserio, Jefferson, Gazal, Cipiti, Albert, Kubal, Dyke. Nayes: None. Absent: None. MOTION CARRIED.

   Reconvened: 11:00 p.m.

ADJOURMENT

There being no further business before the Council, and no action needed from an executive session, the meeting is adjourned.

The meeting adjourned at 11:00 p.m.

Approved this____ day of_____, 2026.
As presented_____
As amended_____

_____
CHRISTINE VERSHAY-HALL, CITY CLERK

_____
RAYMOND R. SOLIMAN, MAYOR

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Agenda Memo

Crest Hill, IL

Meeting Date:	November 16, 2026
Submitter:	Ronald J Wiedeman
Department:	Engineering
Agenda Item:	To approve Pay Request #5-Final from Fer Pal Construction USA, LLC with direction to Strand Associates to send to the IEPA for approval and disbursement for a total amount of $51,574.30.

Summary: Strand Associates have reviewed the attached pay requests from Fer Pal Construction USA, LLC, for the CIPP Water Main Rehabilitation, Phase 1 project along Broadway and Theodore and are asking the Council to approve this invoice as listed in the list of bills and direct Strand Associates to submit all required paperwork to the IEPA for approval and disbursement based on the IEPA loan agreement.

Once the City receives the disbursement check from the IEPA the City will release the check to Fer Pal Construction USA LLC.

The pay request listed in the list of bills being approved is Fer Pal Construction's pay request #5- for $51,754.30 final project invoice.

Recommended Council Action: To approve Pay Request #5 from Fer Pal Construction USA, LLC with direction to Strand Associates to send to the IEPA for approval and disbursement for a total amount of $51,574.30.

Financial Impact:

Funding Source: IEPA Loan/Water Fund

Approved Contract Amount: $2,417,314.40

Work Completed to date: $2,417,314.40

Attachments:

FnlPymtandNotcieof AcceptEncl.110526

STRAND ASSOCIATES®
Excellence in Engineering℠

Strand Associates, I
1170 South Houbolt Road
Joliet, IL 60431
(P) 815.744.4200
www.strand.com

Transmittal Letter

DATE: 11/5/2026 PROJECT NO. 3894.073 (Loan No. L17-6384)

COMPANY NAME: City of Crest Hill
ATTENTION: Ron Wiedeman, City Engineer
ADDRESS: 20600 City Center Boulevard
CITY/STATE/ZIP: Crest Hill, IL 60403
RE: Final Application for Payment CIPP Water Main Rehabilitation Phase 1 (Loan No. L17-6384)

WE ARE SENDING YOU:

☐ Agreement ☐ Contract ☒ Letter ☐ Report ☐ Shop Drawings
☒ Change Order ☐ Drawings ☒ Pay Apps ☐ Samples ☐ Specifications
☒ Other Illinois Apprenticeship Initiative Forms, Strand Associates, Inc - invoices., Final Waiver of Lien, Consent of Surety, and IEPA Request for Loan Disbursement No. 5

Copies	Date	No.	Description
1	11/5/2026	1	Final Payment and Notice of Acceptability of Work Letter
1	11/5/2026	2	AP5 - Application for Payment No. 5
1	11/5/2026	3	Fer-Pal Invoice No. 5
1	11/5/2026	4	Final Waiver of Lien
1	11/5/2026	5	Consent of Surety
1	11/5/2026	6	Illinois Works Apprenticeship Initiative Form - Pay Period No. 5
1	11/5/2026	7	Illinois Works Jobs Program Act Certification of Compliance with Public Works Project Apprenticeship Goals Form
1	11/5/2026	8	IEPA Request for Loan Disbursement No. 5
1	11/5/2026	9	Strand Associates Inc. Invoices

ITEMS TRANSMITTED AS SHOWN:

☒ For approval ☐ Approved as submitted ☐ Resubmit _____ copies for approval
☐ For your use ☐ Approved as noted ☐ Submit _____ copies for distribution
☐ As requested ☐ Approved as noted–Resubmit ☐ Additional Information Required
☐ For review and comment ☐ Not Approved ☐ For signature
☐ Other

REMARKS:
Please see attached Strand's Final Payment and Notice of Acceptability of Work Letter for the City of Crest Hill's CIPP Water Main Rehabilitation Phase 1 project. City to review the package for approval. City to review and sign the Illinois Works Apprenticeship Forms, and Request for Loan Disbursement No. 5.

Signed Matt Lichtenwalter
Matthew Lichtenwalter

Copy to: File

DPRS:\JOL\3800–3899\3894\073\Construction\Pay Requests\Pay Request 5\00_Transmittal Letter_CrestHill_Pay App No. 5.docx

STRAND ASSOCIATES®
Excellence in Engineering℠

Strand Associates
1170 South Houbolt Road
Joliet, IL 60431
(P) 815.744.4200
www.strand.com

November 5, 2026

Mr. Ron Wiedeman, P.E., City Engineer
City of Crest Hill
20600 City Center Boulevard
Crest Hill, IL 60403

Re: Water Main CIPP Lining Rehabilitation Phase 1 (Loan No. L176384)
Contract 3-2024
City of Crest Hill, Illinois (OWNER)

Dear Mr. Wiedeman:

In accordance with Article 15.06 of the General Conditions, this letter serves as our recommendation of final payment for Contract 3-2024. Enclosed is a copy of the final Application for Payment and accompanying documentation in accordance with the Contract Documents, including Consent of Surety to Final Payment, and final lien waivers. A final inspection, in accordance with Article 15.05 of the General Conditions, occurred on October 8, 2026. Based upon our observation of the Work during construction and final inspection, and our review of the final Application for Payment and accompanying documentation, it appears the Work has been satisfactorily completed. Therefore, we recommend final payment of the amount indicated on the enclosed final Application for Payment.

Furthermore, in accordance with Article 15.06 of the General Conditions and in support of our recommendation of payment of the final Application for Payment, this letter also provides our written notice to OWNER and CONTRACTOR (by copy of this letter) that the Work is acceptable, subject to stated limitations in this notice and to the provisions of Article 15.07 of the General Conditions.

The Preliminary Certificate of Substantial Completion fixed the Substantial Completion date at May 22, 2026, and established the Correction Period for the Work, as defined in Article 15.08 of the General Conditions. A review of the Work will be scheduled with OWNER during the Correction Period, or within 1 year of the date of Substantial Completion, whichever occurs first, to evaluate the Work for items that may require correction under the terms of the Contract.

Please call 815-744-4200 if there are any questions.

Sincerely,

STRAND ASSOCIATES, INC.®

Anthony J. Spinelli, P.E., CFM

Enclosures

c/enc: Joel Ponce, Fer-Pal Construction USA LLC
Matt Yentz, Strand Associates, Inc.®
Justin Bilskemper, Strand Associates, Inc.®

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SUMMARY SHEET
(Use with AP2 or AP3)

APPLICATION FOR PAYMENT

OWNER: City of Crest Hill

PROJECT: CIPP Water Main Rehabilitation Phase 1

CONTRACTOR: Fer-Pal Construction USA, LLC

CONTRACT: 3-2024 (Loan No. L17-6384)

FOR PERIOD ENDING: September 30, 2026

PAYMENT APPLICATION DATE: October 14, 2026

PAYMENT APPLICATION NO.: 5

CONTRACT AMOUNT	
ORIGINAL CONTRACT AMOUNT	$2,479,970.40
PLUS: ADDITIONS TO CONTRACT	$601,988.44
LESS: DEDUCTIONS FROM CONTRACT	$664,644.44
ADJUSTED CONTRACT AMOUNT TO DATE	$2,417,314.40

WORK PERFORMED	
COST OF WORK COMPLETED	$2,417,314.40
PLUS MATERIALS STORED (ATTACH SCHEDULE)	$0.00
NET AMOUNT EARNED TO DATE	$2,417,314.40
LESS AMOUNT OF RETAINAGE	$0.00
SUBTOTAL	$2,417,314.40
LESS PREVIOUS PAYMENTS	$2,365,560.10
AMOUNT DUE THIS APPLICATION	$51,754.30

CONTRACTOR's Certification:

The undersigned CONTRACTOR certifies, to the best of its knowledge, the following: (1) All previous progress payments received from OWNER on account of Work done under the Contract have been applied on account to discharge CONTRACTOR's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to OWNER at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to OWNER indemnifying OWNER against any such Liens, security interest, or encumbrances); and (3) All Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

☒ Required lien waivers attached.

Dated 10, 27, 2026

Fer-Pal Construction USA, LLC
CONTRACTOR

By _____
(Authorized Signature)

By Joel Ponce
(Print Name)

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated 10/27/2026

STRAND ASSOCIATES, INC.®

By _____
(Authorized Signature)

By Matt Lichtenwalter
(Print Name)

APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: 2179

To Owner: City of Crest Hill

Project: EH25330- CREST HILL, IL - BROADWAY ST.

Application No.: 7

Period To: 2026-10-13

Distribution to :
- ☐ Owner
- ☐ Architect
- ☐ Contractor
- ☐
- ☐

From Contractor: FER-PAL Construction USA LL **Via Architect:**
1350 Gasket Drive
Elgin, IL 60120

Project Nos:

Contract For:

Contract Date:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. Original Contract Sum		$2,479,975.70
2. Net Change By Change Order		-$62,661.30
3. Contract Sum To Date		$2,417,314.40
4. Total Completed and Stored To Date		$2,417,314.40
5. Retainage:		
a. 0.00% of Completed Work	$0.00	
b. 0.00% of Stored Material	$0.00	
Total Retainage		$0.00
6. Total Earned Less Retainage		$2,417,314.40
7. Less Previous Certificates For Payments		$2,365,560.10
8. Current Payment Due		$51,754.30
9. Balance To Finish, Plus Retainage		$0.00

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	$235,601.54	$298,262.84
Total Approved this Month	$0.00	$0.00
TOTALS	$235,601.54	$298,262.84
Net Changes By Change Order	**-$62,661.30**	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: FER-PAL Construction USA LLC

By: _____ Date: 10/27/26

State of: Illinois County of: Cook
Subscribed and sworn to before me this 27th day of October
Notary Public: Rachel Lee
My Commission expires: March 14, 2029

OFFICIAL SEAL
RACHEL DENISE LEE
Notary Public, State of Illinois
Commission No. 1006546
My Commission Expires
March 14, 2029

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED $51,754.30

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

Application and Certification for Payment, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 7
Application Date : 10/13/26
Period To: 10/13/26
Owner Project No:

Invoice # : 2179 **Contract : EH25330- CREST HILL, IL - BROADWAY ST.**

A	B				C		D		E			F	G		H	I
Item No.	Description of Work	Contract Qty	UM	Unit Price	Scheduled Value	Qty from Prev App	Earned from Prev App	Verified Qty This Period	Earned This Period	Qty to Date	Earned to Date	Material Presently Stored (Not in D or E)	Total Compl & Stored	% Compl G / C	Balance To Finish	Retention
1	Rock Excavation	10.00	CY	440.00	4,400.00	61.11	26,888.40	0.00	0.00	61.11	26,888.40	0.00	26,888.40	611.10%	-22,488.40	0.00
2	Removal and Disposal of Non-CCDD	350.00	TON	192.50	67,375.00	511.14	98,394.45	0.00	0.00	511.14	98,394.45	0.00	98,394.45	146.04%	-31,019.45	0.00
3	Foundation Material	10.00	CY	60.50	605.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	605.00	0.00
4	Trench Backfill	375.00	CY	60.50	22,687.50	392.33	23,735.97	0.00	0.00	392.33	23,735.97	0.00	23,735.97	104.62%	-1,048.47	0.00
5	Removal and Disposal of Unsuitable	10.00	CY	192.50	1,925.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,925.00	0.00
6	Exploratory Excavation	2.00	EA	2,750.00	5,500.00	5.00	13,750.00	0.00	0.00	5.00	13,750.00	0.00	13,750.00	250.00%	-8,250.00	0.00
7	Pavement Removal	287.00	SY	27.50	7,892.50	454.49	12,498.48	0.00	0.00	454.49	12,498.48	0.00	12,498.48	158.36%	-4,605.98	0.00
8	Sidewalk Removal	4,870.00	SF	3.30	16,071.00	595.50	1,965.15	0.00	0.00	595.50	1,965.15	0.00	1,965.15	12.23%	14,105.85	0.00
9	Curb and Curb and Gutter Removal	255.00	LF	16.50	4,207.50	124.75	2,058.38	0.00	0.00	124.75	2,058.38	0.00	2,058.38	48.92%	2,149.12	0.00
10	Class B Patches 10-IN	93.00	SY	165.00	15,345.00	335.20	55,308.00	0.00	0.00	335.20	55,308.00	0.00	55,308.00	360.43%	-39,963.00	0.00
11	Class B Patches 12-IN	45.00	SY	192.50	8,662.50	14.70	2,829.75	0.00	0.00	14.70	2,829.75	0.00	2,829.75	32.67%	5,832.75	0.00
12	Class B Patches 13-IN	46.00	SY	214.50	9,867.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	9,867.00	0.00
13	Class D Patches 6-IN	109.00	SY	93.50	10,191.50	34.00	3,179.00	0.00	0.00	34.00	3,179.00	0.00	3,179.00	31.19%	7,012.50	0.00
14	Class D Patches 8-IN	85.00	SY	104.50	8,882.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	8,882.50	0.00
15	Class D Patches 10-IN	26.00	SY	137.50	3,575.00	130.50	17,943.75	0.00	0.00	130.50	17,943.75	0.00	17,943.75	501.92%	-14,368.75	0.00
16	Inlet Filter	41.00	EA	220.00	9,020.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	9,020.00	0.00
17	Combination Concrete Curb and Gutter B. 6-12	195.00	LF	82.50	16,087.50	171.00	14,107.50	0.00	0.00	171.00	14,107.50	0.00	14,107.50	87.69%	1,980.00	0.00
18	Barrier Curb	60.00	LF	66.00	3,960.00	7.50	495.00	0.00	0.00	7.50	495.00	0.00	495.00	12.50%	3,465.00	0.00
19	Detectable Warnings	120.00	SF	82.50	9,900.00	54.00	4,455.00	0.00	0.00	54.00	4,455.00	0.00	4,455.00	45.00%	5,445.00	0.00
1b	Correction to Contract Price	0.00	CY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
20	Portland Cement Concrete Sidewalk 5-IN	4,870.00	SF	18.70	91,069.00	1,311.00	24,515.70	0.00	0.00	1,311.00	24,515.70	0.00	24,515.70	26.92%	66,553.30	

CONTINUATION SHEET

Application and Certification for Payment, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 7
Application Date : 10/13/26
Period To: 10/13/26
Owner Project No:

Invoice # : 2179 **Contract : EH25330- CREST HILL, IL - BROADWAY ST.**

A	B				C		D		E			F	G		H	I
Item No.	Description of Work	Contract Qty	UM	Unit Price	Scheduled Value	Qty from Prev App	Earned from Prev App	Verified Qty This Period	Earned This Period	Qty to Date	Earned to Date	Material Presently Stored (Not in D or E)	Total Compl & Stored	% Compl G / C	Balance To Finish	Retention
21	Thermoplastic Pavement Marking–Line 4-IN	192.00	LF	3.40	652.80	80.00	272.00	0.00	0.00	80.00	272.00	0.00	272.00	41.67%	380.80	0.00
22	Thermoplastic Pavement Marking–Line 6-IN	100.00	LF	3.75	375.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	375.00	0.00
23	Thermoplastic Pavement Marking–Line 12-IN	300.00	LF	8.75	2,625.00	260.00	2,275.00	0.00	0.00	260.00	2,275.00	0.00	2,275.00	86.67%	350.00	0.00
24	Thermoplastic Pavement Marking–Line 24-IN	38.00	LF	16.40	623.20	62.00	1,016.80	0.00	0.00	62.00	1,016.80	0.00	1,016.80	163.16%	-393.60	0.00
25	Thermoplastic Pavement Marking–Letters and Symbols	32.00	SF	19.90	636.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	636.80	0.00
26	Modified Urethane Pavement Marking–Line 4-IN	100.00	LF	8.80	880.00	3,104.00	27,315.20	0.00	0.00	3,104.00	27,315.20	0.00	27,315.20	,104.00%	-26,435.20	0.00
27	Modified Urethane Pavement Marking–Line 6-IN	208.00	LF	10.20	2,121.60	637.00	6,497.40	0.00	0.00	637.00	6,497.40	0.00	6,497.40	306.25%	-4,375.80	0.00
28	Modified Urethane Pavement Marking–Line 24-IN	38.00	LF	19.80	752.40	38.00	752.40	0.00	0.00	38.00	752.40	0.00	752.40	100.00%	0.00	0.00
29	Modified Urethane Pavement Marking–Letters and Symbols	32.00	SF	28.50	912.00	447.20	12,745.20	0.00	0.00	447.20	12,745.20	0.00	12,745.20	,397.50%	-11,833.20	0.00
30	Raised Reflective Pavement Markers	2.00	EA	1,650.00	3,300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	3,300.00	0.00
31	Brick Pavers to be Removed and Replaced	9.00	SY	330.00	2,970.00	7.00	2,310.00	0.00	0.00	7.00	2,310.00	0.00	2,310.00	77.78%	660.00	0.00
32	Hardwood Mulch 3-IN	8.00	SY	110.00	880.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	880.00	0.00
33	Restoration–Seed and Blanket	0.00	LS	0.00	16,500.00	0.00	16,500.00	0.00	0.00	0.00	16,500.00	0.00	16,500.00	100.00%	0.00	0.00
34	Valve Vault to be Abandoned	2.00	EA	1,100.00	2,200.00	4.00	4,400.00	0.00	0.00	4.00	4,400.00	0.00	4,400.00	200.00%	-2,200.00	0.00
35	Valve Vault to be Removed	3.00	EA	1,650.00	4,950.00	1.00	1,650.00	0.00	0.00	1.00	1,650.00	0.00	1,650.00	33.33%	3,300.00	0.00
36	Valve Box to be Removed	3.00	EA	550.00	1,650.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,650.00	0.00
37	Connections to Existing Water Main	6.00	EA	11,000.00	66,000.00	6.00	66,000.00	0.00	0.00	6.00	66,000.00	0.00	66,000.00	100.00%	0.00	0.00
38	Water Main 6-IN DI	123.00	LF	126.50	15,559.50	73.00	9,234.50	0.00	0.00	73.00	9,234.50	0.00	9,234.50	59.35%	6,325.00	
39	Water Main 8-IN DI	51.00	LF	148.50	7,573.50	47.50	7,053.75	0.00	0.00	47.50	7,053.75	0.00	7,053.75	93.14%	519.75	

CONTINUATION SHEET

Application and Certification for Payment, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 7
Application Date : 10/13/26
Period To: 10/13/26
Owner Project No:

Invoice # : 2179 **Contract : EH25330- CREST HILL, IL - BROADWAY ST.**

A	B				C		D		E			F	G		H	I
Item No.	Description of Work	Contract Qty	UM	Unit Price	Scheduled Value	Qty from Prev App	Earned from Prev App	Verified Qty This Period	Earned This Period	Qty to Date	Earned to Date	Material Presently Stored (Not in D or E)	Total Compl & Stored	% Compl G / C	Balance To Finish	Retention
40	Water Main 10-IN DI	126.00	LF	165.00	20,790.00	68.50	11,302.50	0.00	0.00	68.50	11,302.50	0.00	11,302.50	54.37%	9,487.50	0.00
41	8-IN Gate Valve	4.00	EA	2,200.00	8,800.00	5.00	11,000.00	0.00	0.00	5.00	11,000.00	0.00	11,000.00	125.00%	-2,200.00	0.00
42	10-IN Gate Valve	4.00	EA	3,850.00	15,400.00	3.00	11,550.00	0.00	0.00	3.00	11,550.00	0.00	11,550.00	75.00%	3,850.00	0.00
43	Valve Vault Type A Type 1 Frame4-FT DIA	4.00	EA	7,342.50	29,370.00	4.00	29,370.00	0.00	0.00	4.00	29,370.00	0.00	29,370.00	100.00%	0.00	0.00
44	Valve Vault Type A Type 1 Frame5-FT DIA	4.00	EA	10,450.00	41,800.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	41,800.00	0.00
45	Valve Box	1.00	EA	275.00	275.00	7.00	1,925.00	0.00	0.00	7.00	1,925.00	0.00	1,925.00	700.00%	-1,650.00	0.00
46	Fire Hydrant W / Auxilliary Valve and Valve Box	7.00	EA	17,050.00	119,350.00	7.00	119,350.00	0.00	0.00	7.00	119,350.00	0.00	119,350.00	100.00%	0.00	0.00
47	Fire Hydrant to be Removed	7.00	EA	1,100.00	7,700.00	8.00	8,800.00	0.00	0.00	8.00	8,800.00	0.00	8,800.00	114.29%	-1,100.00	0.00
48	Insertion Valve 6-IN	1.00	EA	23,980.00	23,980.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	23,980.00	0.00
49	Insertion Valve 8-IN	1.00	EA	25,025.00	25,025.00	1.00	25,025.00	0.00	0.00	1.00	25,025.00	0.00	25,025.00	100.00%	0.00	0.00
50	Water Main Lining 6-IN	61.00	LF	115.00	7,015.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	7,015.00	0.00
51	Water Main Lining 8-IN	998.00	LF	125.00	124,750.00	1,110.00	138,750.00	0.00	0.00	1,110.00	138,750.00	0.00	138,750.00	111.22%	-14,000.00	0.00
52	Water Main Lining 10-IN	2,773.00	LF	150.00	415,950.00	2,832.00	424,800.00	0.00	0.00	2,832.00	424,800.00	0.00	424,800.00	102.13%	-8,850.00	0.00
53	Mechanical Cap	1.00	EA	2,750.00	2,750.00	1.00	2,750.00	0.00	0.00	1.00	2,750.00	0.00	2,750.00	100.00%	0.00	0.00
54	Temporary Bypass Piping 2-IN	155.00	LF	15.00	2,325.00	2,676.00	40,140.00	0.00	0.00	2,676.00	40,140.00	0.00	40,140.00	,726.45%	-37,815.00	0.00
55	Temporary Bypass Piping 4-IN	3,215.00	LF	20.00	64,300.00	2,450.00	49,000.00	0.00	0.00	2,450.00	49,000.00	0.00	49,000.00	76.21%	15,300.00	0.00
56	Pipe Ramp	9.00	EA	100.00	900.00	34.00	3,400.00	0.00	0.00	34.00	3,400.00	0.00	3,400.00	377.78%	-2,500.00	0.00
57	Hose Bibb Repair	30.00	EA	825.00	24,750.00	7.00	5,775.00	0.00	0.00	7.00	5,775.00	0.00	5,775.00	23.33%	18,975.00	0.00
58	Preconstruction Videotaping	0.00	LS	0.00	1,650.00	0.00	1,650.00	0.00	0.00	0.00	1,650.00	0.00	1,650.00	100.00%	0.00	0.00
59	Construction Layout and Staking	0.00	LS	0.00	11,000.00	0.00	11,000.00	0.00	0.00	0.00	11,000.00	0.00	11,000.00	100.00%	0.00	0.00
60	Mobilization (Contractor Profit Bonds Insurance)	0.00	LS	0.00	199,000.00	0.00	261,563.83	0.00	0.00	0.00	261,563.83	0.00	261,563.83	131.44%	-62,563.83	
61	Maintenance of Existing Traffic Signal Installation	4.00	EA	2,750.00	11,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	11,000.00	

CONTINUATION SHEET

Application and Certification for Payment, containing
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Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 7
Application Date : 10/13/26
Period To: 10/13/26
Owner Project No:

Invoice # : 2179 **Contract : EH25330- CREST HILL, IL - BROADWAY ST.**

A	B				C		D		E			F	G		H	I
Item No.	Description of Work	Contract Qty	UM	Unit Price	Scheduled Value	Qty from Prev App	Earned from Prev App	Verified Qty This Period	Earned This Period	Qty to Date	Earned to Date	Material Presently Stored (Not in D or E)	Total Compl & Stored	% Compl G / C	Balance To Finish	Retention
62	Temporary Traffic Signal Timing	4.00	EA	2,750.00	11,000.00	4.00	11,000.00	0.00	0.00	4.00	11,000.00	0.00	11,000.00	100.00%	0.00	0.00
63	Traffic Control	0.00	LS	0.00	55,000.00	0.00	55,000.00	0.00	0.00	0.00	55,000.00	0.00	55,000.00	100.00%	0.00	0.00
64	Changeable Message Sign	3.00	EA	2,200.00	6,600.00	3.00	6,600.00	0.00	0.00	3.00	6,600.00	0.00	6,600.00	100.00%	0.00	0.00
65	Pit Excavation	180.00	SY	1,500.00	270,000.00	77.50	116,250.00	0.00	0.00	77.50	116,250.00	0.00	116,250.00	43.06%	153,750.00	0.00
66	Water Sevice Internal Reinstatement	60.00	EA	750.00	45,000.00	38.00	28,500.00	0.00	0.00	38.00	28,500.00	0.00	28,500.00	63.33%	16,500.00	0.00
67	Cash Allowance for IDOT Individual Utility Permit Bond (Sect	0.00	LS	0.00	50,000.00	0.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00	1,500.00	3.00%	48,500.00	0.00
SL	DO NOT USE- FOR SL UPLOAD ONLY	0.00	LS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
101	Trench Backfill	89.00	CY	60.50	5,384.50	89.00	5,384.50	0.00	0.00	89.00	5,384.50	0.00	5,384.50	100.00%	0.00	0.00
102	Pavement Removal	71.00	SY	27.50	1,952.50	71.00	1,952.50	0.00	0.00	71.00	1,952.50	0.00	1,952.50	100.00%	0.00	0.00
103	Sidewalk Removal	575.00	SF	3.30	1,897.50	42.00	138.60	0.00	0.00	42.00	138.60	0.00	138.60	7.30%	1,758.90	0.00
104	Curb and Curb and Gutter Removal	24.00	LF	16.50	396.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	396.00	0.00
105	Class B Patches 10-IN	40.00	SY	165.00	6,600.00	40.00	6,600.00	0.00	0.00	40.00	6,600.00	0.00	6,600.00	100.00%	0.00	0.00
106	Class B Patches 8-IN	31.00	SY	104.50	3,239.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	3,239.50	0.00
107	Inlet Filter	12.00	EA	220.00	2,640.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	2,640.00	0.00
108	Combination Concrete Curb and Gutter B.6-12	24.00	LF	110.00	2,640.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	2,640.00	0.00
109	Portland Cement Concrete Sidewalk 5-IN	575.00	SF	16.50	9,487.50	42.00	693.00	0.00	0.00	42.00	693.00	0.00	693.00	7.30%	8,794.50	0.00
111	Modified Urethane Pavement Marking–Line 6-IN	512.00	LF	10.15	5,196.80	468.00	4,750.20	0.00	0.00	468.00	4,750.20	0.00	4,750.20	91.41%	446.60	0.00
112	Modified Urethane Pavement Marking–Line 24-IN	82.00	LF	19.80	1,623.60	82.00	1,623.60	0.00	0.00	82.00	1,623.60	0.00	1,623.60	100.00%	0.00	0.00
113	Restoration–Seed and Blanket	0.00	LS	0.00	8,800.00	0.00	8,800.00	0.00	0.00	0.00	8,800.00	0.00	8,800.00	100.00%	0.00	
114	Valve Vault to be Abandoned	3.00	EA	1,100.00	3,300.00	4.00	4,400.00	0.00	0.00	4.00	4,400.00	0.00	4,400.00	133.33%	-1,100.00	

CONTINUATION SHEET

Application and Certification for Payment, containing
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Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 7
Application Date : 10/13/26
Period To: 10/13/26
Owner Project No:

Invoice # : 2179 **Contract : EH25330- CREST HILL, IL - BROADWAY ST.**

A	B				C		D		E			F	G		H	I
Item No.	Description of Work	Contract Qty	UM	Unit Price	Scheduled Value	Qty from Prev App	Earned from Prev App	Verified Qty This Period	Earned This Period	Qty to Date	Earned to Date	Material Presently Stored (Not in D or E)	Total Compl & Stored	% Compl G / C	Balance To Finish	Retention
115	Connections to Existing Water Main	5.00	EA	11,000.00	55,000.00	5.00	55,000.00	0.00	0.00	5.00	55,000.00	0.00	55,000.00	100.00%	0.00	0.00
116	Water Main 6-IN DI	4.00	LF	385.00	1,540.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,540.00	0.00
117	Water Main 8-IN DI	55.00	LF	192.50	10,587.50	33.00	6,352.50	0.00	0.00	33.00	6,352.50	0.00	6,352.50	60.00%	4,235.00	0.00
118	8-IN Gate Valve	3.00	EA	3,300.00	9,900.00	3.00	9,900.00	0.00	0.00	3.00	9,900.00	0.00	9,900.00	100.00%	0.00	0.00
119	Valve Vault Type A Type 1 Frame 4-FT-DIA	3.00	EA	9,350.00	28,050.00	2.00	18,700.00	0.00	0.00	2.00	18,700.00	0.00	18,700.00	66.67%	9,350.00	0.00
120	Water Main Lining 8-IN	1,261.00	LF	125.00	157,625.00	1,321.00	165,125.00	0.00	0.00	1,321.00	165,125.00	0.00	165,125.00	104.76%	-7,500.00	0.00
121	Temporary Bypass Piping 4-IN	930.00	LF	30.00	27,900.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	27,900.00	0.00
122	Pipe Ramp	7.00	EA	100.00	700.00	17.00	1,700.00	0.00	0.00	17.00	1,700.00	0.00	1,700.00	242.86%	-1,000.00	0.00
123	Hose Bibb Repair	10.00	EA	825.00	8,250.00	1.00	825.00	0.00	0.00	1.00	825.00	0.00	825.00	10.00%	7,425.00	0.00
124	Traffic Control	0.00	LS	0.00	1,650.00	0.00	1,650.00	0.00	0.00	0.00	1,650.00	0.00	1,650.00	100.00%	0.00	0.00
125	Pit Excavations	50.00	SY	1,500.00	75,000.00	26.70	40,050.00	0.00	0.00	26.70	40,050.00	0.00	40,050.00	53.40%	34,950.00	0.00
126	Water Sevice Internal Reinstatement	9.00	EA	750.00	6,750.00	12.00	9,000.00	0.00	0.00	12.00	9,000.00	0.00	9,000.00	133.33%	-2,250.00	0.00
CO9	10" Butterfly Valve	0.00	EA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
CO-1	AUP #1 8"x6" Pressure connection w/6 Gate Valve	0.00	EA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
CO-2	AUP# 2 6" Gate Valve	0.00	EA	0.00	2,264.80	1.00	2,684.80	0.00	0.00	1.00	2,684.80	0.00	2,684.80	118.54%	-420.00	0.00
CO-3	T & M Theodore and Broadway Exploration	0.00	LS	0.00	45,008.47	0.00	45,008.47	0.00	0.00	0.00	45,008.47	0.00	45,008.47	100.00%	0.00	0.00
CO-4	Lining Pit Modification	9.00	EA	15,288.77	137,598.93	10.00	152,887.70	0.00	0.00	10.00	152,887.70	0.00	152,887.70	111.11%	-15,288.77	0.00
CO-5	Re-instatement of 2" water service connection(excavation, l	0.00	LS	0.00	4,065.32	0.00	4,065.32	0.00	0.00	0.00	4,065.32	0.00	4,065.32	100.00%	0.00	0.00
CO-6	Re-instatement of 2" water serv. connection(labor&materials	0.00	LS	0.00	5,068.96	0.00	5,068.96	0.00	0.00	0.00	5,068.96	0.00	5,068.96	100.00%	0.00	0.00
CO-7	Relocate existing roundways and B boxes fr behind existing t	0.00	LS	0.00	12,200.75	0.00	12,200.75	0.00	0.00	0.00	12,200.75	0.00	12,200.75	100.00%	0.00	

CONTINUATION SHEET

Application and Certification for Payment, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 7
Application Date : 10/13/26
Period To: 10/13/26
Owner Project No:

Invoice # : 2179 **Contract : EH25330- CREST HILL, IL - BROADWAY ST.**

A	B				C		D		E			F	G		H	I
Item No.	Description of Work	Contract Qty	UM	Unit Price	Scheduled Value	Qty from Prev App	Earned from Prev App	Verified Qty This Period	Earned This Period	Qty to Date	Earned to Date	Material Presently Stored (Not in D or E)	Total Compl & Stored	% Compl G / C	Balance To Finish	Retention
CO-8	Downtime incurred for identification of underfined existing	0.00	LS	0.00	3,595.11	0.00	3,595.11	0.00	0.00	0.00	3,595.11	0.00	3,595.11	100.00%	0.00	0.00
CO-9	10" Butterfly Valve	4.00	EA	6,184.45	24,737.80	2.00	12,368.90	0.00	0.00	2.00	12,368.90	0.00	12,368.90	50.00%	12,368.90	0.00
CONT	Contingency	0.00	LS	0.00	0.00	0.00	0.00	0.00	-0.02	0.00	-0.02	0.00	-0.02	0.00%	0.02	0.00
CO-10	Ball Valve Replacement 1613 Broadway Street	1.00	EA	1,061.40	1,061.40	1.00	1,061.40	0.00	0.00	1.00	1,061.40	0.00	1,061.40	100.00%	0.00	0.00
Strand2	Unit Price Correction for CO-2: AUP#2 6" Gate Valve	0.00	LS	0.00	0.00	0.00	-420.00	0.00	0.00	0.00	-420.00	0.00	-420.00	0.00%	420.00	0.00
Strand3	CO-3: Deduct Change Order	0.00	LS	0.00	-61,665.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	-61,665.45	0.00
trandCO	Deduction	0.00	LS	0.00	-127,862.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	-127,862.65	0.00
trandCO	Final balancing CO	0.00	LS	0.00	-108,734.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	-108,734.74	0.00
	Grand Totals				2,417,314.40		2,417,314.42		-0.02		2,417,314.40	0.00	2,417,314.40	100.00%	0.00	0.00

FINAL WAIVER OF LIEN

STATE OF ILLINOIS
COUNTY OF Cook } SS

Gty # _____
Escrow # _____

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by City of Crest Hill, IL

to furnish Water Main Replacement

for the premises known as Broadway Street

of which City of Crest Hill is the owner.

THE undersigned, for and in consideration of Fifty One Thousand Seven Hundred Fifty Four Dollar and 30/100 ($ 51,754.30) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material, fixtures, apparatus or machinery, heretofore furnished, or which may be furnished at any time hereafter, by the undersigned for the above-described premises, INCLUDING EXTRAS.*

DATE 10/27/2026 COMPANY NAME Fer-Pal Construction USA LLC

ADDRESS 1350 Gasket Drive, Elgin, IL. 60120

SIGNATURE AND TITLE _____, GM

* EXTRAS INLCUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

STATE OF ILLINOIS
COUNTY OF Cook } SS

CONTRACTOR'S AFFIDAVIT

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, (NAME) Joel Ponce BEING DULY SWORN, DEPOSES AND SAYS THAT HE OR SHE IS (POSITION) General Manager OF (COMPANY NAME) Fer-Pal Construction USA, LLC WHO IS THE CONTRACTOR FURNISHING Water Main Lining WORK ON THE BUILDING LOCATED AT Broadway St, Crest Hill, IL OWNED BY City of Crest Hill

That the total amount of the contract including extras* is $ 2,417,314.40 on which he or she has received payment of $ 2,365,560.10 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and addresses of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLDG EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
Fer-Pal Construction USA, LLC	Water Main Lining	2,417,314.40	2,365,560.10	51,754.30	0
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE					

That there are no other contacts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

DATE 10/27/26 **SIGNATURE** _____

SUBSCRIBED AND SWORN TO BEFORE ME THIS 27th DAY OF October, 2026.

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

_____ NOTARY PUBLIC

GIT Greater Illinois Title Company

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Compliments of Greater Illinois Title Company; for Internal and Ex... Universal Doc Ref...

OFFICIAL SEAL
RACHEL DENISE LEE
Notary Public, State of Illinois
Commission No. [illegible]
My Commission [illegible]
March 14, 2[illegible]

CONSENT OF SURETY COMPANY TO FINAL PAYMENT

Conforms with the American Institute of Architects, AIA Document G707

OWNER ☐
ARCHITECT ☐
CONTRACTOR ☐
SURETY ☒
OTHER ☐

Bond No SURU2210007728

PROJECT: (name, address) CIPP Water Main Rehabilitation Phase 1, Contract 3 - 2024

TO (Owner)

City of Crest Hill
20600 City Center Boulevard
Crest Hill, IL 60403

ARCHITECT'S PROJECT NO:
CONTRACT FOR: CIPP Water Main Rehabilitation Phase 1, Contract 3 - 2024
CONTRACT DATE: July 14, 2025

CONTRACTOR: Fer-Pal Construction USA LLC

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the (here insert name and address of Surety Company)

Ascot Surety & Casualty Company
P.O. Box 2240 , Ridgeland, MS 39158 **, SURETY COMPANY**

on bond of (here insert name and address of Contractor)

Fer-Pal Construction USA LLC
1350 Gasket Drive, Elgin, IL 60120 **, CONTRACTOR,**

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety Company of any of its obligations to (here insert name and address of Owner)

City of Crest Hill
20600 City Center Boulevard, Crest Hill, IL 60403 **, OWNER,**

as set forth in the said Surety Company's bond.

IN WITNESS, WHEREOF,
the Surety Company has hereunto set its hand this 3rd **day of ,** November, 2026

Ascot Surety & Casualty Company
Surety Company

By:
Signature of Authorized Representative

Joshua Pierce — **Attorney-in-Fact**
Title

Attest: Lindsey Eckrote
(Seal): Lindsey Eckrote, Witness

ASCOT SURETY & CASUALTY COMPANY CORPORATE SEAL 2021 COLORADO

NOTE: This form is to be used as a companion document to AIA DOCUMENT G706, CONTRACTOR'S AFFIDAVIT OF PAYMENT OF DEBTS AND CLAIMS, Current Edition

ONE PAGE

Ascot Surety & Casualty C
Ascot Insurance C
1020 Highland Colony Parkway, Suite 700
Ridgeland, MS 39157

Power of Attorney

KNOW ALL MEN BY THE PRESENTS:
That **Ascot Surety & Casualty Company** and **Ascot Insurance Company**, each a corporation organized and existing under the laws of the State of Colorado (the "Companies"), do hereby constitute and appoint:

Jonathan Gleason,Doritza Mojica,Ashley Alexis,Malerie Janet Williams,Katelyn Gingras,Michael Dipiro,Jason Martin,Liam Russell,Haley Pulley,Emma Pulley,Kaden Tate,Joshua Pierce,Blake Steinfeldt,Destini Watson,Stacy-ann Morrison,Alec Steinfeldt, and Howard Freeman

of Hartford, CT (city, state) and each its true and lawful Attorney(s)-in-Fact, with full authority to sign, execute, seal, acknowledge and deliver for, and on its behalf, and as its act and deed any place within the United States, or, if the following line is filled in, only within the area and up to the amount therein designated, any and all bonds, undertakings, recognizances, and other contracts of indemnity or writings obligatory in the nature thereof, issued in the course of its surety business, and to bond the Companies as follows:

Any such obligations in the United States not to exceed $100,000,000.00.

The Companies hereby ratify and confirm all and whatsoever said Attorney(s)-in-fact may lawfully do in the premises by virtue of these presents. These appointments are made under and by authority Resolutions adopted by the Board of Directors of the Companies, which resolutions are still in effect:

RESOLVED, that any of the Chief Executive Office, the Chief Operating Officer or the Chief Underwriting Officer, acting in conjunction with the head of the surety business line for the Corporation (each an Authorized Individual" and, collectively, the Authorized Individuals"), are authorized to jointly appoint one or more attorneys-in-fact to represent and act for and on behalf of the Corporation in the transaction of the Corporation's surety business to execute (under the common seal of the Corporation if appropriate) bonds, undertakings, recognizances and other contracts of indemnity and writings obligatory in the nature thereof:

RESOLVED, that in conjunction with the Corporation's transaction of surety business the signatures and attestations of the Authorized Individuals and the seal of the Corporation be affixed to any such Power of Attorney or to any certificate relating thereto (electronic or otherwise) by facsimile and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seals (electronic or otherwise) shall be valid and bonding upon the Corporation when so affixed with respect to any bond, undertaking, recognizance or tother contract of indemnity or writing obligatory in the nature thereof;

RESOLVED, that in connection with the Corporation's transaction of surety business, the facsimile electronic or mechanically reproduced signature of any Authorized Individual, whether made heretofore or hereafter, whenever appearing upon a copy of any Power of Attorney of the Corporation, with signatures affixed as next above noted, shall be valid and binding upon the Corporation with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, the Companies have caused these presents with the respective corporate seals and to be executed by the individuals named below who are duly authorized and empowered to execute the Power of Attorney on the Companies' behalf, this 13th day of March 2025.

ASCOT SURETY & CASUALTY COMPANY
ASCOT INSURANCE COMPANY

Matthew Conrad Kramer (Chief Executive Officer)

Tara North (Executive Vice President, Surety)

STATE OF CONNECTICUT)
COUNTY OF FAIRFIELD) ss.

On this 13th day of March 2025, before me came the above named Chief Executive Officer of each Ascot Surety & Casualty Company and Ascot Insurance Company and the head of the surety business line for each of Ascot Surety & Casualty Company and Ascot Insurance Company, to me personally known to be the individuals described herein, and acknowledged that the seals affixed to the preceding instrument and the corporate seals of each Ascot Surety & Casualty Company and Ascot Insurance Company, and that the said corporate seals and signatures were duly affixed and subscribed to said instrument by the authority and direction of said Companies.

KSENIA E. GUSEVA
NOTARY PUBLIC
STATE OF CONNECTICUT
My Commission Expires June 30, 2029

Notary Public Ksenia E Guseva
My commission expires on June 30, 2029

I, the undersigned Secretary of the Company, do hereby certify that the foregoing excerpts of the Resolution adopted by the Board of Directors of the Companies, and the Power of Attorney issued pursuant thereto, are true and correct, and further certify that both the Resolution and the Power of Attorney are still in full force and effect.

This Certificate may be signed by facsimile under and by the authority of the following resolution of the Board of Directors of the Companies.

RESOLVED, that in connection with the Corporation's transaction of surety business the signatures and attestations of the Authorized Individuals and the seal of the Corporation be affixed to any such Power of Attorney or to any certificate relating thereto (electronic or otherwise) by facsimile and any such Power of Attorney of certificate bearing such facsimile signatures or facsimile seal (electronic or otherwise) shall be valid and binding upon the Corporation when so affixed with respect to any bond, undertaking, recognizances or other contract of indemnity or writing obligatory in the nature thereof;

IN WITNESS WHEREOF; I have hereunto set my hand and affixed the seal of the Companies, this 3rd day of November, 20 26.

ASCOT SURETY & CASUALTY COMPANY
ASCOT INSURANCE COMPANY

John Gill, Secretary

Telephone: +1 860 278 1320
Website: wtwco.com

November 3, 2026

FER-PAL
Attn: Joel Ponce
1350 Gasket Dr
Elgin IL 60120

RE: **Bond Number: SURU2210007728**
Obligee: City of Crest Hill
Description: CIPP Water Main Rehabilitation Phase 1, Contract 3 - 2024

Attached is the completed document per your request. This was issued based upon the information you provided to our office, and we urge you to check all of the information for accuracy (i.e. Power of Attorney, signatures, dates, amounts, description, etc.).

Please verify that the form attached is the form required and complete the execution with the proper signature(s) and seal, if applicable.

If a premium is charged, our invoice will follow under separate cover and premium payment for this bond is due upon receipt. **Please note that the first term's premium related to any renewable obligation is considered fully earned.**

Thank you for the opportunity to service your surety needs. Should you have any questions, please do not hesitate to contact any member of your WTW Surety Team.

Sincerely,

Alec Steinfeldt
Alec.Steinfeldt@wtwco.com

Illinois Works Apprenticeship Initiative
Quarterly Periodic Loan Applicant/Grantee Report

Organization Name	City of Crest Hill	FEIN Number	36-6009518	UEIN Number	JU4MXRLL9KD6
Loan/Grant Awarding Agency	IEPA	Construction Start Date	September 08, 2025	Construction End Date	July 31, 2026
Loan/Grant Number	L176384	Estimated Total Project Costs	$2,479,975.70	Estimated Total State Contribution	$2,417,314.40

Reporting Period: Period Start Date 4/26/26 Period End Date 6/30/26

Applicable Apprenticeship Goal (Select all that apply):

☑ 10% total project cost ☐ 10% total state contribution only

☐ Waiver Approved by IL DCEO IL DCEO Waiver Approval Date

(If a waiver was granted for any prevailing wage classification, the Grantee does not need to report on those classifications on this form.)

☐ Reduction Approved by IL DCEO IL DCEO Reduction Approval Date

(If selected, enter the applicable prevailing wage classification(s) and approved reduced percentage(s).)

Prevailing Wage Classification	Reduced Percentage		Prevailing Wage Classification	Reduced Percentage

Prevailing Wage Classification	Reduced Percentage	Prevailing Wage Classification	Reduced Percentage

Illinois Works Apprenticeship Initiative
Quarterly Periodic Loan Applicant/Grantee Report

Please provide information in this chart for the entire project if the apprenticeship goal applies to the entire project. Provide information for only the state contribution if the apprenticeship goal applies only to state appropriated capital funds.

Prevailing Wage Classification	Total Hours for Classification in Reporting Period	Total Apprentice-ship Hours for Classification in Reporting Period	% of Apprentice-ship Hours	Total Hours for Classification (Cumulative from Start of the Project)	Total Apprentice-ship Hours (Cumulative from Start of the Project)	% of Apprentice-ship Hours (Cumulative from Start of the Project)	If no apprenticeship hours recorded, explain.
Laborers	260.5	0	0	6002	1841	31%	
Operators	110	0	0	777	0	0	No Apprentices Employed
Foreman	44	0	0	464	0	0	No Apprentices Employed
Plumbers	0	0	0	29	0	0	No Apprentices Employed

Prevailing Wage Classification	Total Hours for Classification in Reporting Period	Total Apprentice-ship Hours for Classification in Reporting Period	% of Apprentice-ship Hours	Total Hours for Classification (Cumulative from Start of the Project)	Total Apprentice-ship Hours (Cumulative from Start of the Project)	% of Apprentice-ship Hours (Cumulative from Start of the Project)	If no apprenticeship hours recorded, explain.

Organization Certification and State Agency Acknowledgement

1. Organization Certification:

By signing this form, I certify to the best of my knowledge and belief that the form is true, complete and accurate and that any false, fictitious or fraudulent information or the omission of any material fact could result in the immediate termination of my grant award(s).

City of Crest Hill

Institution/Organization Name:

Printed Name (Executive Director or equivalent):

Title (Executive Director or equivalent):

Signature (Executive Director or equivalent):

Date/Time Field

2. State Agency Acknowledgement:

State Agency

Printed Name

Title

Signature:

Date/Time Field

Illinois Works Jobs Program Act
Certification of Compliance with
Public Works Project Apprenticeship Goals

(30 ILCS 559/20-20(c); 14 Ill. Admin Code 680.50)

Grantees, contractors, and subcontractors shall submit the completed form and all supporting documents to your Project Manager/Grant Manager at the state agency funding the project.

Organization Name	City of Crest Hill	FEIN Number	36-6009518	DUNS Number	JU4MXRLL9		
Grant/Contract/Loan Awarding Agency	IEPA	Project Start Date	September 08	Project End Date	July 31, 202		
Grant/Contract/Loan Number	L176384	Estimated Total Project Cost	$2,479,975.70	Total State Contribution	$2,479,975.70	Final Total Project Cost (if known)	$2,417,314.40
Certification Type:	☑ End of Grant/Contract/Loan	Public Water Supply	☐ End of Project				

Applicable Apprenticeship Goal:[1] (Select all that apply)

■ 10% total project cost ☐ 10% total state contribution only

☐ Waiver Approved by IL DCEO IL DCEO Waiver Approval Date XX/XX/XXX

(If a waiver was granted for any prevailing wage classification, the Grantee does not need to report on those classifications on this form.)

☐ Reduction Approved by IL DCEO IL DCEO Reduction Approval Date XX/XX/XXX

(If selected, enter the applicable prevailing wage classification(s) and approved reduced percentage(s).)

Prevailing Wage Classification	Reduced Percentage

[1] The goal of the Illinois Apprenticeship Initiative is that apprentices will perform either 10% of the total labor hours actually worked in each prevailing wage classification or 10% of the estimated labor hours in each prevailing wage classification, whichever is less. (30 ILCS 559/20-20(a)(2))

Illinois Works Jobs Program Act
Certification of Compliance with
Public Works Project Apprenticeship Goals

(30 ILCS 559/20-20(c); 14 Ill. Admin Code 680.50)

Please provide information in this chart for the entire project if the apprenticeship goal applies to the entire project. Provide information for only the state contribution if the apprenticeship goal applies only to state appropriated capital funds.

Prevailing Wage Classification	A. Total Actual Hours Worked for Classification	B. Total Actual Apprenticeship Hours Worked for Classification	C. % of Actual Apprenticeship Hours Worked for Classification (divide B by A and multiply by 100)	D. Estimated Total Work Hours for Classification (from Budget Supplement)	E. Apprenticeship % of Total Estimated Work Hours (Divide B by D and multiply by 100)
	6002	1841	31%	4408	41.8%
	777	0	0%	1193	0%
	464	0	0%	0	0%
	29	0	0%	0	0%

Illinois Works Jobs Program Act
Certification of Compliance with
Public Works Project Apprenticeship Goals

(30 ILCS 559/20-20(c); 14 Ill. Admin Code 680.50)

Entity Certification:

By signing this form, I certify that my organization has met the 10% apprenticeship goal or has received a reduction or waiver of the 10% apprenticeship goal and has met the goal of the reduction(s) granted. I further certify to the best of my knowledge and belief that the information on this form is true, complete and accurate and that any false, fictitious, misleading or fraudulent information or the omission of any material fact on this form could result in the State of Illinois exercising any and all remedies provided for in the contract, grant agreement, at law or in equity.

Institution/Organization Name:

City of Crest Hill

Title (Executive Director or equivalent):

Printed Name (Executive Director or equivalent):

Signature (Executive Director or equivalent):

Date:

Illinois Environmental Protection Agency
2520 West Iles Avenue • P.O. Box 19276 • Springfield • Illinois • 62794-9276 • (217)782-2027

ILLINOIS WATER REVOLVING LOAN FUND

REQUEST FOR LOAN DISBURSEMENT

Complete this form for each request for disbursement from the State Water Revolving Fund pursuant to the executed loan agreement. Report **total cumulative costs** incurred to date and submit copies of all supporting invoices. Submit cost allocation if there are other funding sources.

PLEASE COMPLETE, PRINT, SIGN, SCAN, AND EMAIL TO EPA.LOANMGMT@ILLINOIS.GOV

LOAN RECIPIENT: City of Crest Hill **LOAN NUMBER:** L17- 6384

SERVICE DATES FOR THIS REQUEST:

FROM: 04/25/2026 **PAY REQUEST NUMBER:** 5

TO: 06/30/2026 **DATE SUBMITTED:**

	ELIGIBLE BUDGET (Per grant agreement +/- **IEPA APPROVED** change orders)	**TOTAL CUMULATIVE COSTS INCURRED TO DATE**	**TOTAL CUMULATIVE ELIGIBLE COSTS INCURRED TO DATE**
LEGAL/ADMINISTRATIVE	0	0	
DESIGN ENGINEERING	120100	125043.13	120100
CONSTRUCTION ENGINEERING	178500	178500	178500
CONSTRUCTION (**before retainage**) *List each contractor separately	2525953.77	2417314.4	2417219.03
Other:			
TOTAL COSTS TO DATE		2720857.53	2715819.03
LESS RETAINAGE *List each contractor separately		0	0
LESS PAID WITH OTHER FUNDING SOURCES		0	0
LESS TOTAL INTEREST EARNED ON INVESTED FUNDS			0
LESS TOTAL DISBURSEMENTS TO DATE			2655889.7
LESS ROUNDING ADJUSTMENTS FOR BONDS (IF NECESSARY)			0
NET DISBURSEMENT REQUESTED			**59929.33**

FOR AGENCY USE ONLY

PREPARED BY: _____ **DATE:** _____

APPROVED BY: _____ **DATE:** _____

Illinois Environmental Protection Agency

2520 West Iles Avenue • P.O. Box 19276 • Springfield • Illinois • 62794-9276 • (217)782-2027

LOAN RECIPIENT: City of Crest Hill

PAY REQUEST NUMBER: 5 **LOAN NUMBER:** L17- 6384

Please indicate compliance with the following by marking the corresponding box:

☒	This disbursement request constitutes a report in accordance with Section 4(b)(2) of the Illinois Grant Funds Recovery Act (30 ILCS 705/4(b)(2)) and is intended to describe the progress of the project and the expenditure of the loan funds related thereto.
☒	The loan recipient is in compliance with all Standard and Special Conditions of the Loan Agreement and any subsequent Amendments executed for this loan project.
☒	No refunds, rebates, or credits have been received by the loan recipient.
☒	The loan recipient is in compliance with the wage rate requirements established in rules issued by the U.S. Department of Labor to implement the Davis-Bacon Wage Act and other related acts (29 CFR Parts 1, 3, and 5). **Certified payroll records for the time period covered by the submitted invoices are being maintained and are available for review.**
☒	If this disbursement contains construction costs, the Illinois Works Apprenticeship Initiative Periodic Report is included with this request. Only applies to loans issued since May 8, 2020.
☒	Engineering charges have been reviewed, and are reasonable, supported, and separated with documentation and in accordance with the approved engineering contract. The loan recipient acknowledges that **no construction observation charges after the approved final completion date are eligible** for loan reimbursement.
☒	Each prime contractor has current and appropriate insurance coverage including workman's compensation, public liability and property damage, fire, and extended coverage including "All Risk" type of Builder's Risk Insurance.
☒	Flood insurance has been acquired and maintained on eligible insurable structures under construction pursuant to the National Flood Insurance Act of 1968, as amended; or official exclusion from flood insurance requirements has been received from the Federal Emergency Management Agency; or there are no insurable structures located within a flood plain.
☒	This is a **first** or **final** disbursement request and the additional checklist has been completed and submitted.

PLEASE COMPLETE, PRINT, SIGN, SCAN, AND EMAIL TO EPA.LOANMGMT@ILLINOIS.GOV

I hereby certify that this request for disbursement is, to the best of my knowledge and belief, a true and accurate request for disbursement, that it is made in accordance with the conditions of the loan for the project, and that I am authorized to request disbursement on behalf of the borrower.

SIGNATURE OF AUTHORIZED REPRESENTATIVE: _____ **DATE:** _____

PRINT OR TYPE: _____ **TITLE:** _____

LOAN RECIPIENT: City of Crest Hill

PAY REQUEST NUMBER: 5 **LOAN NUMBER:** L17- 6384

FIRST DISBURSEMENT CHECKLIST

Please indicate compliance with the following by marking the corresponding box:

☒	Executed construction contract documents have been submitted to Illinois EPA and include the non- discrimination clause, Davis-Bacon language, and Davis-Bacon wage rate tables.
☒	Performance and payment bonds (dated not earlier than the date of the executed contract), certificate of insurance with the loan recipient as an additional insured, and notice to proceed have been submitted to the Illinois EPA.
☒	Copies of agreements or grants providing other funding for this project have been submitted to the Illinois EPA. An allocation of funds from the other funding sources will be provided with each loan disbursement request.
☒	The public notification/signage requirement has been met and the Certificate of Completion has been submitted to the Illinois EPA.
☒	The Illinois Works Jobs Program Act Apprenticeship Initiative Budget Supplement form has been submitted to the IEPA within 90 days of the grant agreement.

FINAL DISBURSEMENT CHECKLIST

Please indicate compliance with the following by marking the corresponding box:

☒	If construction has been completed, the newly-constructed facility is being operated in accordance with the provisions of the Clean Water Act or Safe Drinking Water Act, Illinois Environmental Protection Act and all regulations adopted thereunder.
☒	Change orders for final quantities have been submitted to the IEPA and match the contractor's final costs.
☒	The appropriate Illinois EPA regional field office has been notified in writing of the completion of construction, plans of record have been forwarded to that office, and a final inspection has been requested. A copy of the request for inspection has already been provided to the Post-Construction Unit or is included with the final disbursement request.
☐	Proof of flood insurance has been submitted to the IEPA pursuant to the National Flood Insurance Act of 1968, as amended; or official exclusion from flood insurance requirements has been received from the Federal Emergency Management Agency.
☒	The Certification of Compliance with Public Works Project Apprenticeship Goals has been submitted to the Illinois EPA. Only applies to loans issued since May 8, 2020.

AFTER FINAL DISBURSEMENT

Within 30 days after the warrant (check) from the State Comptroller has been issued, the recipient shall submit to the Illinois EPA:

☐	Final lien waivers from all primary contractors.
☐	Certification by the recipient that all bills have been paid.
☐	Certification by the recipient of training and operation and maintenance documents.
☐	Release discharging the State of Illinois, its officers, agents, and employees from all liabilities, obligations, and claims arising out of the project work.
☐	If the loan application for a treatment works (WPC) project was received after September 30, 2014, certification by the recipient that a Fiscal Sustainability Plan has been developed and implemented in accordance with the Water Resources Reform and Development Act (WRRDA) of 2014.

I hereby certify that this request for disbursement is, to the best of my knowledge and belief, a true and accurate request for disbursement, that it is made in accordance with the conditions of the loan for the project, and that I am authorized to request disbursement on behalf of the borrower.

SIGNATURE OF AUTHORIZED REPRESENTATIVE: _____ **DATE:** _____

PRINT OR TYPE: _____ **TITLE:** _____

Strand Associates, Inc.
1170 South Houbolt Road
Joliet, IL 60431
(815) 744-4200

Invoice

July 14, 2026
Project No: 3894.073
Invoice No: 0241535

Ronald Wiedeman
City of Crest Hill
20600 City Center Blvd
Crest Hill, IL 60403

Project: 3894.073 Water Main CIPP Lining Ph. 1 - Construction RPR

Professional Services Billed: June 1, 2026 through June 30, 2026

Professional Personnel

	Hours	Rate	Amount
ENGINEER			
	5.00	226.10	1,130.50
	.50	203.62	101.81
	.50	157.75	78.88
	13.25	140.94	1,867.46
	15.50	133.04	2,062.12
ADMINISTRATIVE			
	2.25	125.72	282.87
	37.00		5,523.64

Total Labor **5,523.64**

Total Expenses **309.41**

Total this Invoice **$5,833.05**

Contract Amount 178,500.00

Total Billings to Date 176,153.25

Strand Associates, Inc.
1170 South Houbolt Road
Joliet, IL 60431
(815) 744-4200

Invoice

August 13, 2026
Project No: 3894.073
Invoice No: 0242792

Ronald Wiedeman
City of Crest Hill
20600 City Center Blvd
Crest Hill, IL 60403

Project: 3894.073 Water Main CIPP Lining Ph. 1 - Construction RPR

Professional Services Billed: July 1, 2026 through July 31, 2026

Professional Personnel

	Hours	Rate	Amount
ENGINEER			
	5.25	152.27	799.42
ADMINISTRATIVE			
	1.00	135.07	135.08
	6.25		934.50

Total Labor	**934.50**
Total Expenses	**50.51**
Total this Invoice	**$985.01**

Contract Amount	178,500.00
Total Billings to Date	177,138.26

Strand Associates, Inc.
1170 South Houbolt Road
Joliet, IL 60431
(815) 744-4200

Invoice

September 14, 2026
Project No: 3894.073
Invoice No: 0243756

Ronald Wiedeman
City of Crest Hill
20600 City Center Blvd
Crest Hill, IL 60403

Project: 3894.073 Water Main CIPP Lining Ph. 1 - Construction RPR

Professional Services Billed: August 1, 2026 through August 31, 2026

Professional Personnel

	Hours	Rate	Amount
TECHNICIAN			
	13.50	74.91	1,011.29
ADMINISTRATIVE			
	1.25	135.07	168.84
	14.75		1,180.13

Total Labor	**1,180.13**
Total Expenses	**181.61**
Total this Invoice	**$1,361.74**

Contract Amount	178,500.00
Total Billings to Date	178,500.00

IEPA Loan L176384
City of Crest Hill
Construction Engineering Services Expenses
Disbursement No. 5

Invoice No.	Expense				Sum
	Miles	Mileage	Office	Computer	
0241535				$309.41	$309.41
0242792				$50.51	$50.51
0243756		$16.72		$164.89	$181.61
					$0.00
					$0.00

Agenda Memo

Crest Hill, IL

Meeting Date:	November 16, 2026
Submitter:	Ronald J Wiedeman
Department:	Engineering
Agenda Item:	Resolution approving an Amendment No 1 to the November 3, 2025 Professional Services Agreement by and Between the City of Crest Hill, Will County, Illinois and Strand Associates which increases the contract amount by $15,900.00 for a new amount of $49,800.00.

Summary: Attached is Amendment No 1 to the November 3, 2025 Professional Services agreement with Strand Associates to perform Professional Construction Engineering Services for the Chemical Feed System Upgrade.

Staff have negotiated and determined that it is in best interests of the City to include additional time to provide startup assistance for the chemical feed system upgrades due to project schedule delays which revised the completion date from March 31, 2026 to December 31, 2026.

Recommended Council Action:

Resolution approving an Amendment No 1 to the November 3, 2025 Professional Services Agreement by and Between the City of Crest Hill, Will County, Illinois and Strand Associates which increases the contract amount by $15,900.00 for a new amount of $49,800.00.

Financial Impact:

Funding Source: Water Fund

Budgeted Amount: $3,602,608.40

Cost Approved to Date:

Approved November 3, 2025 = $33,900.00

Plus Amendment No 1 = $15,900.00

New Amount Approved = $49,800.00

Attachments:

Strand Amendment 1-RESOLUTION

Exhibit A Strand Amendment No 1

RESOLUTION NO. _____

A RESOLUTION APPROVING AMENDMENT NO 1 TO THE NOVEMBER 3, 2025 PROFESSIONAL SERVICES AGREEMENT BY AND BETWEEN THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS AND STRAND ASSOCIATES WHICH INCREASES THE CONTRACT AMOUNT BY $15,900.00 FOR A TOTAL NEW CONTRACT AMOUNT OF $49,800.00

WHEREAS, the Corporate Authorities of the City of Crest Hill, Will County, Illinois, have the authority to adopt resolutions and to promulgate rules and regulations that pertain to the City's government and affairs and protect the public health and, safety, and welfare of its citizens; and

WHEREAS, pursuant to Section 2-2-12 of the Illinois Municipal Code (65 ILCS 5/2-2-12), the City Council possesses the authority to enter into contracts that serve the legitimate corporate purposes of the City; and

WHEREAS, Strand Associates (the "COMPANY"), is an entity that is in the business of providing Professional Services and on November 3, 2026, the City of Crest Hill, by the passage of Resolution 1355, was approved to perform Professional Construction related services for the Chemical Feed System Upgrades. (the "Project") in the amount of $33,900.00; and

WHEREAS, City Staff have negotiated an amendment No 1 to the October 10, 2025 agreement for Professional Services to Professional Services, for the Chemical Feed System Upgrades Improvement (the "Agreement") with the Company for the purposes of engaging the Company to perform the Professional Services (a copy of the Agreement is attached hereto as Exhibit A and fully incorporated herein); and

WHEREAS, the City Council has determined that it is in the best interests of the City and its residents to approve amendment 1 to the total contract price to include additional time to provide startup assistance for the chemical feed system upgrades due to project schedule delays the revised the completion date from March 31, 2026 to December 31, 2026 ; and

WHEREAS, City Staff and the City Council have reviewed Exhibit A and determined that the conditions, terms, and provisions are fair, reasonable, and acceptable to the City and that the Contract approved by Resolution #1355 should be amended to include Amendment 1 attached as Exhibit A

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crest Hill, Illinois, pursuant to its statuary authority, as follows:

SECTION 1: PREAMBLE. The City Council hereby finds that all the recitals contained in the preamble to this Resolution are true, correct and complete and are hereby incorporated by reference hereto and made part hereof.

SECTION 2: AGREEMENT APPROVED. The City Council hereby finds and declares that the conditions, terms, and provisions of the Amendment to the Contract approved by Resolution #1355, which Amendment 1 is attached as (Exhibit A in the amount of $15,900.00 are fair, reasonable, and acceptable to the City and that the same is hereby approved in form and substance. Therefore, the City Council hereby authorizes and directs the Mayor to execute and deliver, and the Clerk to attest, the Amendment, and further to take any and all other actions, including without limitation the execution and delivery of any and all documents, necessary and appropriate to effectuate the intent of this Resolution, which is to increase the total contract amount of the Contract approved by Resolution #1431 by $15,900.00 to a total of 49,800.00.

SECTION 3: SEVERABILITY. If any section, paragraph, clause or provisions of this Resolution is held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any other provision of this Resolution.

SECTION 4: REPEALER. All ordinances, resolutions or orders, or parts thereof, which conflict with the provisions of this Resolution, are to the extent of such conflict herby repealed.

SECTION 5: EFFECTIVE DATE. This Resolution shall be in full force and effect immediately upon its passage and publication according to law.

[Intentionally Blank]

PASSED THIS 16TH DAY NOVEMBER 2026.

	Aye	Nay	Absent	Abstain
Alderman Scott Dyke	_____	_____	_____	_____
Alderman Angelo Deserio	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

APPROVED THIS 16TH DAY OF NOVEMBER, 2026.

_____
Raymond R. Soliman, Mayor

ATTEST:

_____
Christine Vershay-Hall, City Clerk

EXHIBIT A

(STRAND AND ASSOCIATES. AMENDMENT #1)

STRAND ASSOCIATES®
Excellence in Engineering℠

Exhibit A

Strand Associates
1170 South Houbolt Road
Joliet, IL 60431
(P) 815.744.4200
www.strand.com

November 5, 2026

City of Crest Hill
20600 City Center Boulevard
Crest Hill, IL 60402

Attention: Honorable Raymond Soliman, Mayor

Re: Amendment No. 1 to the November 3, 2025, Board Approval of the Agreement for Construction-Related Services for the Chemical Feed System Upgrades

This is Amendment No. 1 to the referenced Agreement.

Under **Scope of Services**, ADD the following:

"4. Provide up to 64 hours of startup assistance for the chemical feed system upgrades at Wells 4, 8, 11, and 9/12. Services include up two eight-hour days at each site and eight round trips."

Under **Compensation**, CHANGE $33,900 to "$49,800."

Under **Schedule**, CHANGE March 31, 2026, to "January 29, 2026."

IN WITNESS WHEREOF the parties hereto have made and executed this Amendment.

ENGINEER:	OWNER:
STRAND ASSOCIATES, INC.®	CITY OF CREST HILL, ILLINOIS
Joseph M. Bunker 11/4/26	
Joseph M. Bunker Date	Raymond R. Soliman Date
Corporate Secretary	Mayor

RES:dfe\R:\JOL\Documents\Agreements\C\Crest Hill, IL\ChemFeedSysUpgrdsCnst 2025\Agr\Amd\3894.079.1.docx

Agenda Memo

Crest Hill, IL

Meeting Date:	November 16, 2026
Submitter:	Ronald J Wiedeman
Department:	Engineering/ Community Development
Agenda Item:	Resolution approving Professional Engineering Service agreement for a City-Wide Multi-Use Path Study-Phase 2 by and between the city of Crest Hill, Will County, Illinois and Christopher B. Burke Engineering, Ltd for an amount of $48,940.00.

Summary: Tonight, Council will have a presentation on the work completed to date for the City-Wide Multi-Use Path Study. This presentation concludes the work authorized for the phase 1 services.

As present earlier this year, the work to complete the City-Wide Multi-Use Study would be completed in two separate phases where the phase 1 will be the investigative and study phase and phase 2 will be the public involvement stage.

Attached is an agreement from Christopher B. Burke Engineering, Ltd. to provide professional engineering services for the next phase of development of this study.

The Phase 2 scope of services will include the following:

- Stakeholder Engagement
  - Develop content for the City to include on our website and newsletters and other forms of communications.
  - Develop an online survey and interactive map to stakeholder input.
  - Conduct in-person engagement at a City event Spring 2027.
  - Conduct 3 virtual meetings with interested residents and stakeholders.
- Prepare Cost estimates
- Implementation Strategy
  - Prioritize projects based on cost, complexity and coordination needs.
  - Identify potential funding sources.
- Plan Refinement
  - Incorporate City comments and stakeholder feedback into refined plan.
  - Prepare up to 3 concept sketches of proposed recommendations
  - Coordinate with City staff throughout the process.

Phase 2 deliverables: Draft and Final Plan and Presentation at Council meeting.

Phase 2 will take approximately 7 months to be completed.

Recommended Council Action: Resolution approving Professional Engineering Service agreement for a City-Wide Multi-Use Path Study-Phase 2 by and between the city of Crest Hill, Will County, Illinois and Christopher B. Burke Engineering, Ltd for an amount of $48,940.00.

Financial Impact:

Funding Source: General Fund

Budgeted Amount: $75,000.00

Cost: $48,940.00

Attachments:

2026-1109 CityCouncil Presentation

Resolution-Multi-Use Path Study-Phase 2

Exhibit A-Crest Hill Bike Plan_20260925-Final Phase 2

RESOLUTION NO. _____

RESOLUTION APPROVING PROFESSIONAL ENGINEERING SERVICE AGREEMENT FOR A CITYWIDE MULTI-USE PATH STUDY, PHASE 2 BY AND BETWEEN THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS AND CHRISTOPHER B. BURKE ENGINEERING, LTD FOR AN AMOUNT OF $48,940.00

WHEREAS, the Corporate Authorities of the City of Crest Hill, Will County, Illinois, have the authority to adopt resolutions and to promulgate rules and regulations that pertain to the City's government and affairs and protect the public health and, safety, and welfare of its citizens; and

WHEREAS, pursuant to Section 2-2-12 of the Illinois Municipal Code (65 ILCS 5/2-2-12), the City Council possesses the authority to enter into contracts that serve the legitimate corporate purposes of the City; and

WHEREAS, Christopher B. Burke Engineering, Ltd. (the "COMPANY"), is an entity that is in the business of preparing Multi-Use Path Citywide Study's (the "Services"); and

WHEREAS, the City Council desires to engage the Company to provide the Services and the Company is ready, willing to perform the Services for the City; and

WHEREAS, City Staff have negotiated an AGREEMENT FOR preparing a Phase 2 Multi-Use Path Citywide Study's (the "Agreement") with the Company for the purposes of engaging the Company to perform the Services (a copy of the Agreement is attached hereto as Exhibit A and fully incorporated herein); and

WHEREAS, the Staff and City Council has reviewed the Agreement and determined that the conditions, terms, and provisions of the Agreement are fair, reasonable, and acceptable to the City; and

WHEREAS, the City Council has determined that it is in the best interest of the City and its citizens to enter into the Agreement with the Company.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crest Hill, Illinois, pursuant to its statuary authority, as follows:

SECTION 1: PREAMBLE. The City Council hereby finds that all of the recitals contained in the preamble to this Resolution are true, correct and complete and are hereby incorporated by reference hereto and made part hereof.

SECTION 2: AGREEMENT APPROVED. The City Council hereby finds and declares that the conditions, terms, and provisions of this Agreement (Exhibit A) in the amount of $48,940.00 are fair, reasonable, and acceptable to the City and that the same is hereby approved in form and substance.

Therefore, the City Council hereby authorizes and directs the Mayor to execute and deliver, and the Clerk to attest, the Agreement, and further to take any and all other actions, including without limitation the execution and delivery of any and all documents, necessary and appropriate to effectuate the intent of this Resolution, which is to enter into the Agreement with the Company.

SECTION 3: SEVERABILITY. If any section, paragraph, clause or provisions of this Resolution is held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any other provision of this Resolution.

SECTION 4: REPEALER. All ordinances, resolutions or orders, or parts thereof, which conflict with the provisions of this Resolution, are to the extent of such conflict herby repealed.

SECTION 5: EFFECTIVE DATE. This Resolution shall be in full force and effect immediately upon its passage and publication according to law.

[Intentionally Blank]

PASSED THIS 16TH DAY NOVEMBER, 2026.

	Aye	Nay	Absent	Abstain
Alderman Scott Dyke	_____	_____	_____	_____
Alderman Angelo Deserio	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

APPROVED THIS 16th DAY OF NOVEMBER, 2026.

_____
Raymond R. Soliman, Mayor

ATTEST:

_____
Christine Vershay-Hall, City Clerk

EXHIBIT A

CHRISTOPHER B. BURKE ENGINEERING, LTD.
16221 W. 159th Street Suite 201 Lockport, Illinois 60441 TEL (815) 770-2850

September 25, 2026

City of Crest Hill
20600 City Center Boulevard
Crest Hill, IL 60403

Attention: Ron Wiedeman, PE – City Engineer

Subject: Professional Planning Services for
Crest Hill Multi-Use Path Citywide Study - Phase 2

Dear Mr. Wiedeman:

Christopher B. Burke Engineering, Ltd. (CBBEL) is pleased to provide this proposal for professional planning services to prepare the next phase of the multi-use path study for the City of Crest Hill. Included in this proposal is the Understanding of the Assignment, Scope of Work and Fee Estimate.

UNDERSTANDING OF THE ASSIGNMENT

CBBEL prepared a draft study to incorporate bicycle infrastructure into the City of Crest Hill transportation network. This proposal is the second of two stages of plan development. The first stage involved internal coordination with city staff, review of existing roadway data, and identification of a draft network.

This proposal includes introducing City Council to the draft network, stakeholder engagement, developing planning level cost estimates, an implementation strategy, that includes potential funding sources, and incorporating City and stakeholder input into a refined plan.

SCHEDULE

This plan is expected to be completed seven (7) months after notice to proceed beginning in November 2026 and completion by the end of May 2027. Tasks 1-3 were completed during the first phase of this study. The scope of work below continues the numbered order of tasks to align with the first phase of this study (Tasks 4-7).

SCOPE OF WORK

Task 4. City Council Introduction

4.1. Draft Plan Presentation. CBBEL will prepare a project overview and slide deck for the City Council packet and will introduce the draft plan at a meeting of the City Council. CBBEL will present the scope of work, tasks completed to date, and describe tasks to be completed which include stakeholder engagement, plan refinement based on comments, cost estimates, implementation strategy, and potential funding sources. CBBEL will respond to questions during the meeting and collect feedback from City Council during the meeting.

Task 5. Stakeholder Engagement

5.1. Project Web Page. CBBEL will prepare content for the City to include on its website that introduces the project to the public. This will include a project overview, schedule, and serve as a location for releasing draft materials for review during the project. CBBEL will prepare information for the City to include in an email blast or mailer to residents directing them to the project page.

5.2. Online Survey and Comment Map. CBBEL will prepare an online survey and interactive comment map for stakeholders to provide feedback on proposed recommendations and request additions or revisions to the network.

5.3. Engagement Events. CBBEL will staff a table or booth at one (1) planned City event in Spring 2027 (e.g. Easter Egg Hunt) to collect input from the public on the draft plan. CBBEL will conduct up to three (3) one-hour virtual meetings on Microsoft Teams or Zoom with residents, business owners, and other stakeholders who register to participate in small group discussions about the draft plan and its recommendations.

Task 6. Cost Estimates and Implementation Strategy

6.1. Cost Estimates. CBBEL will prepare planning level cost estimates for recommended facilities based on typical pay items and methods of construction. Cost estimates will include costs for preliminary engineering, detailed engineering, and construction.

6.2. Implementation Strategy. CBBEL will develop a method for prioritizing projects based on cost, complexity, agency coordination, and other factors (e.g., proximity to residents, neighboring communities). CBBEL will identify potential funding sources for recommendations based on project type and jurisdiction.

Task 7. Plan Refinement

7.1. Incorporate Comments. CBBEL will incorporate comments received by City staff, elected officials, and stakeholders into the draft plan. Upon incorporation of this information and items described in the above tasks into the plan, CBBEL will make the revised draft plan available for a final round of review and public comment period.

CBBEL will make a final round of revisions based on this feedback and deliver a final draft to the City for adoption.

7.2. Concept Sketches. CBBEL will prepare up to three (3) concept sketches of proposed recommendations. Sketches may be presented as plan view drawings placed on aerial images or typical section “street view” style sketches of proposed facilities placed on photographs taken by CBBEL or City staff. Concept sketches will show proposed improvements and will include pavement markings, curb ramps, signs and associated amenities (e.g., benches, landscaping, etc.).

7.3. City Coordination. CBBEL will meet with city staff three times to coordinate work: (1) Upon delivery of draft content for presentation to City Council, (2) to select and coordinate efforts for planned engagement events, and (3) after delivery of a refined draft plan.

ESTIMATE OF FEE

The proposed budget for this scope of work is provided below.

Task	Fee
Task 4 City Council Introduction	
Task 4.1 – Draft Plan Presentation	$ 2,320
Task 5 Stakeholder Engagement	
Task 5.1 – Project Web Page	$ 1,520
Task 5.2 – Online Survey and Comment Map	$ 9,420
Task 5.3 – Network Plan and Recommendations	$ 7,280
Task 6 Cost Estimates and Implementation Strategy	
Task 6.1 – Cost Estimates	$ 5,380
Task 6.2 – Implementation Strategy	$ 2,100
Task 7 Plan Refinement	
Task 7.1 – Incorporate Comments	$ 2,100
Task 7.2 – Concept Sketches	$ 14,340
Task 7.3 – City Coordination	$ 3,480
Direct Costs	$ 1,000
TOTAL NOT-TO-EXCEED FEE:	**$ 48,940**

We will bill you at the hourly rates specified on the attached Schedule of Charges. We will establish our contract in accordance with the attached General Terms and Conditions. These General Terms and Conditions are expressly incorporated into and are an integral part of this contract for professional services. It should be emphasized that any requested additional services that are not included in the preceding Fee Estimate will be billed at the attached hourly rates.

Please sign and return one copy of this agreement as an indication of acceptance and notice to proceed. Please feel free to contact us anytime.

Sincerely,



Michael E. Kerr, PE
President

Encl. Schedule of Charges
Crest Hill General Terms and Conditions

THIS PROPOSAL, SCHEDULE OF CHARGES AND GENERAL TERMS AND CONDITIONS ACCEPTED FOR CITY OF CREST HILL:

BY: _____

TITLE: _____

DATE: _____

TMG
N:\PROPOSALS\ADMIN\2025\Crest Hill Bike Citywide Plan 2026 P250495\Crest Hill Multi-Use Path-City Wide Study_20260114.docx

CHRISTOPHER B. BURKE ENGINEERING, LTD.
STANDARD CHARGES FOR PROFESSIONAL SERVICES
EFFECTIVE JANUARY 1, 2026 THROUGH DECEMBER 31, 2026

Personnel	Hourly Rate
Engineer VI	290
Engineer V	250
Engineer IV	215
Engineer III	190
Engineer I/II	165
Survey V	250
Survey IV	235
Survey III	215
Survey II	170
Survey I	145
Engineering Technician V	230
Engineering Technician IV	205
Engineering Technician III	150
Engineering Technician I/II	135
CAD Manager	225
CAD Technician II	165
CAD Technician I	145
GIS Specialist III	190
GIS Specialist I/II	165
Landscape Architect II	215
Landscape Architect I	190
Landscape Designer III	165
Landscape Designer I/II	130
Environmental Resource Specialist V	250
Environmental Resource Specialist IV	205
Environmental Resource Specialist III	175
Environmental Resource Specialist I/II	150
Environmental Resource Technician	150
Business Operations Department	170
Project Specialist	125
Engineering Intern	95
Transportation Planner VI	290
Transportation Planner V	250
Transportation Planner IV	215
Transportation Planner III	190
Transportation Planner I/II	165
Communications V	220
Communications IV	195
Communications III	170
Communications I/II	150

Direct Costs	
Outside Copies, Blueprints, Messenger, Delivery Services, Mileage	Cost + 12%

These rates are in effect until December 31, 2026, at which time they will be subject to change.

CHRISTOPHER B. BURKE ENGINEERING, LTD.
GENERAL TERMS AND CONDITIONS

1. Relationship Between Engineer and Client: Christopher B. Burke Engineering, Ltd. (Engineer) shall serve as Client's professional engineer consultant in those phases of the Project to which this Agreement applies. This relationship is that of a buyer and seller of professional services and as such the Engineer is an independent contractor in the performance of this Agreement and it is understood that the parties have not entered into any joint venture or partnership with the other. The Engineer shall not be considered to be the agent of the Client. Nothing contained in this Agreement shall create a contractual relationship with a cause of action in favor of a third party against either the Client or Engineer.

   Furthermore, causes of action between the parties to this Agreement pertaining to acts of failures to act shall be deemed to have accrued and the applicable statute of limitations shall commence to run not later than the date of substantial completion.

2. Responsibility of the Engineer: Engineer will strive to perform services under this Agreement in accordance with generally accepted and currently recognized engineering practices and principles, and in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, express or implied, and no warranty or guarantee is included or intended in this Agreement, or in any report, opinion, document, or otherwise.

   Notwithstanding anything to the contrary which may be contained in this Agreement or any other material incorporated herein by reference, or in any Agreement between the Client and any other party concerning the Project, the Engineer shall not have control or be in charge of and shall not be responsible for the means, methods, techniques, sequences or procedures of construction, or the safety, safety precautions or programs of the Client, the construction contractor, other contractors or subcontractors performing any of the work or providing any of the services on the Project. Nor shall the Engineer be responsible for the acts or omissions of the Client, or for the failure of the Client, any architect, engineer, consultant, contractor or subcontractor to carry out their respective responsibilities in accordance with the Project documents, this Agreement or any other agreement concerning the Project. Any provision which purports to amend this provision shall be without effect unless it contains a reference that the content of this condition is expressly amended for the purposes described in such amendment and is signed by the Engineer.

3. Changes: Client reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments, and Engineer and Client shall negotiate appropriate adjustments acceptable to both parties to accommodate any changes, if commercially possible.

4. Suspension of Services: Client may, at any time, by written order to Engineer (Suspension of Services Order) require Engineer to stop all, or any part, of the services required by this Agreement. Upon receipt of such an order, Engineer shall immediately comply with its terms and take all reasonable steps to minimize the costs associated with the services affected by such order. Client, however, shall pay all costs incurred by the suspension, including all costs necessary to maintain continuity and for the

resumptions of the services upon expiration of the Suspension of Services Order. Engineer will not be obligated to provide the same personnel employed prior to suspension, when the services are resumed, in the event that the period of suspension is greater than thirty (30) days.

5. Termination: This Agreement may be terminated by either party upon thirty (30) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. This Agreement may be terminated by Client, under the same terms, whenever Client shall determine that termination is in its best interests. Cost of termination, including salaries, overhead and fee, incurred by Engineer either before or after the termination date shall be reimbursed by Client.

6. Documents Delivered to Client: Drawings, specifications, reports, and any other Project Documents prepared by Engineer in connection with any or all of the services furnished hereunder shall be delivered to the Client for the use of the Client. Engineer shall have the right to retain originals of all Project Documents and drawings for its files. Furthermore, it is understood and agreed that the Project Documents such as, but not limited to reports, calculations, drawings, and specifications prepared for the Project, whether in hard copy or machine readable form, are instruments of professional service intended for one-time use in the construction of this Project. These Project Documents are and shall remain the property of the Engineer. The Client may retain copies, including copies stored on magnetic tape or disk, for information and reference in connection with the occupancy and use of the Project.

   When and if record drawings are to be provided by the Engineer, Client understands that information used in the preparation of record drawings is provided by others and Engineer is not responsible for accuracy, completeness, nor sufficiency of such information. Client also understands that the level of detail illustrated by record drawings will generally be the same as the level of detail illustrated by the design drawing used for project construction. If additional detail is requested by the Client to be included on the record drawings, then the Client understands and agrees that the Engineer will be due additional compensation for additional services.

   It is also understood and agreed that because of the possibility that information and data delivered in machine readable form may be altered, whether inadvertently or otherwise, the Engineer reserves the right to retain the original tapes/disks and to remove from copies provided to the Client all identification reflecting the involvement of the Engineer in their preparation. The Engineer also reserves the right to retain hard copy originals of all Project Documentation delivered to the Client in machine readable form, which originals shall be referred to and shall govern in the event of any inconsistency between the two.

   The Client understands that the automated conversion of information and data from the system and format used by the Engineer to an alternate system or format cannot be accomplished without the introduction of inexactitudes, anomalies, and errors. In the event Project Documentation provided to the Client in machine readable form is so converted, the Client agrees to assume all risks associated therewith and, to the fullest

extent permitted by law, to hold harmless and indemnify the Engineer from and against all claims, liabilities, losses, damages, and costs, including but not limited to attorney's fees, arising therefrom or in connection therewith.

The Client recognizes that changes or modifications to the Engineer's instruments of professional service introduced by anyone other than the Engineer may result in adverse consequences which the Engineer can neither predict nor control. Therefore, and in consideration of the Engineer's agreement to deliver its instruments of professional service in machine readable form, the Client agrees, to the fullest extent permitted by law, to hold harmless and indemnify the Engineer from and against all claims, liabilities, losses, damages, and costs, including but not limited to attorney's fees, arising out of or in any way connected with the modification, misinterpretation, misuse, or reuse by others of the machine readable information and data provided by the Engineer under this Agreement. The foregoing indemnification applies, without limitation, to any use of the Project Documentation on other projects, for additions to this Project, or for completion of this Project by others, excepting only such use as may be authorized, in writing, by the Engineer.

7. Reuse of Documents: All Project Documents including but not limited to reports, opinions of probable costs, drawings and specifications furnished by Engineer pursuant to this Agreement are intended for use on the Project only. They cannot be used by Client or others on extensions of the Project or any other project. Any reuse, without specific written verification or adaptation by Engineer, shall be at Client's sole risk, and Client shall indemnify and hold harmless Engineer from all claims, damages, losses, and expenses including attorney's fees arising out of or resulting therefrom.

   The Engineer shall have the right to include representations of the design of the Project, including photographs of the exterior and interior, among the Engineer's promotional and professional materials. The Engineer's materials shall not include the Client's confidential and proprietary information if the Client has previously advised the Engineer in writing of the specific information considered by the Client to be confidential and proprietary.

8. Standard of Practice: The Engineer will strive to conduct services under this agreement in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions as of the date of this Agreement.

9. Compliance With Laws: The Engineer will strive to exercise usual and customary professional care in his/her efforts to comply with those laws, codes, ordinance and regulations which are in effect as of the date of this Agreement.

   With specific respect to prescribed requirements of the Americans with Disabilities Act of 1990 or certified state or local accessibility regulations (ADA), Client understands ADA is a civil rights legislation and that interpretation of ADA is a legal issue and not a design issue and, accordingly, retention of legal counsel (by Client) for purposes of interpretation is advisable. As such and with respect to ADA, Client agrees to waive any action against Engineer, and to indemnify and defend Engineer against any claim arising from Engineer's alleged failure to meet ADA requirements prescribed.

Further to the law and code compliance, the Client understands that the Engineer will strive to provide designs in accordance with the prevailing Standards of Practice as previously set forth, but that the Engineer does not warrant that any reviewing agency having jurisdiction will not for its own purposes comment, request changes and/or additions to such designs. In the event such design requests are made by a reviewing agency, but which do not exist in the form of a written regulation, ordinance or other similar document as published by the reviewing agency, then such design changes (at substantial variance from the intended design developed by the Engineer), if effected and incorporated into the project documents by the Engineer, shall be considered as Supplementary Task(s) to the Engineer's Scope of Service and compensated for accordingly.

10. Indemnification: Engineer shall indemnify and hold harmless Client up to the amount of this contract fee (for services) from loss or expense, including reasonable attorney's fees for claims for personal injury (including death) or property damage to the extent caused by the sole negligent act, error or omission of Engineer.

    Client shall indemnify and hold harmless Engineer under this Agreement, from loss or expense, including reasonable attorney's fees, for claims for personal injuries (including death) or property damage arising out of the sole negligent act, error omission of Client.

    In the event of joint or concurrent negligence of Engineer and Client, each shall bear that portion of the loss or expense that its share of the joint or concurrent negligence bears to the total negligence (including that of third parties), which caused the personal injury or property damage.

    Engineer shall not be liable for special, incidental or consequential damages, including, but not limited to loss of profits, revenue, use of capital, claims of customers, cost of purchased or replacement power, or for any other loss of any nature, whether based on contract, tort, negligence, strict liability or otherwise, by reasons of the services rendered under this Agreement.

11. Opinions of Probable Cost: Since Engineer has no control over the cost of labor, materials or equipment, or over the Contractor(s) method of determining process, or over competitive bidding or market conditions, his/her opinions of probable Project Construction Cost provided for herein are to be made on the basis of his/her experience and qualifications and represent his/her judgement as a design professional familiar with the construction industry, but Engineer cannot and does not guarantee that proposal, bids or the Construction Cost will not vary from opinions of probable construction cost prepared by him/her. If prior to the Bidding or Negotiating Phase, Client wishes greater accuracy as to the Construction Cost, the Client shall employ an independent cost estimator Consultant for the purpose of obtaining a second construction cost opinion independent from Engineer.

12. Governing Law & Dispute Resolutions: This Agreement shall be governed by and construed in accordance with Articles previously set forth by (Item 9 of) this Agreement, together with the laws of the **State of Illinois**.

Any claim, dispute or other matter in question arising out of or related to this Agreement, which can not be mutually resolved by the parties of this Agreement, shall be subject to mediation as a condition precedent to arbitration (if arbitration is agreed upon by the parties of this Agreement) or the institution of legal or equitable proceedings by either party. If such matter relates to or is the subject of a lien arising out of the Engineer's services, the Engineer may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by arbitration.

The Client and Engineer shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect. Requests for mediation shall be filed in writing with the other party to this Agreement and with the American Arbitration Association. The request may be made concurrently with the filing of a demand for arbitration but, in such event, mediation shall proceed in advance of arbitration or legal or equitable proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order.

The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

13. Successors and Assigns: The terms of this Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns: provided, however, that neither party shall assign this Agreement in whole or in part without the prior written approval of the other.

14. Waiver of Contract Breach: The waiver of one party of any breach of this Agreement or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this Agreement and shall not be construed to be a waiver of any provision, except for the particular instance.

15. Entire Understanding of Agreement: This Agreement represents and incorporates the entire understanding of the parties hereto, and each party acknowledges that there are no warranties, representations, covenants or understandings of any kind, matter or description whatsoever, made by either party to the other except as expressly set forth herein. Client and the Engineer hereby agree that any purchase orders, invoices, confirmations, acknowledgments or other similar documents executed or delivered with respect to the subject matter hereof that conflict with the terms of the Agreement shall be null, void & without effect to the extent they conflict with the terms of this Agreement.

16. Amendment: This Agreement shall not be subject to amendment unless another instrument is duly executed by duly authorized representatives of each of the parties and entitled "Amendment of Agreement".

17. Severability of Invalid Provisions: If any provision of the Agreement shall be held to contravene or to be invalid under the laws of any particular state, county or jurisdiction where used, such contravention shall not invalidate the entire Agreement, but it shall be construed as if not containing the particular provisions held to be invalid in the particular state, country or jurisdiction and the rights or obligations of the parties hereto shall be construed and enforced accordingly.

18. Force Majeure: Neither Client nor Engineer shall be liable for any fault or delay caused by any contingency beyond their control including but not limited to acts of God, wars, strikes, walkouts, fires, natural calamities, or demands or requirements of governmental agencies.

19. Subcontracts: Engineer may subcontract portions of the work, but each subcontractor must be approved by Client in writing.

20. Access and Permits: Client shall arrange for Engineer to enter upon public and private property and obtain all necessary approvals and permits required from all governmental authorities having jurisdiction over the Project. Client shall pay costs (including Engineer's employee salaries, overhead and fee) incident to any effort by Engineer toward assisting Client in such access, permits or approvals, if Engineer perform such services.

21. Designation of Authorized Representative: Each party (to this Agreement) shall designate one or more persons to act with authority in its behalf in respect to appropriate aspects of the Project. The persons designated shall review and respond promptly to all communications received from the other party.

22. Notices: Any notice or designation required to be given to either party hereto shall be in writing, and unless receipt of such notice is expressly required by the terms hereof shall be deemed to be effectively served when deposited in the mail with sufficient first class postage affixed, and addressed to the party to whom such notice is directed at such party's place of business or such other address as either party shall hereafter furnish to the other party by written notice as herein provided.

23. Limit of Liability: The Client and the Engineer have discussed the risks, rewards, and benefits of the project and the Engineer's total fee for services. In recognition of the relative risks and benefits of the Project to both the Client and the Engineer, the risks have been allocated such that the Client agrees that to the fullest extent permitted by law, the Engineer's total aggregate liability to the Client for any and all injuries, claims, costs, losses, expenses, damages of any nature whatsoever or claim expenses arising out of this Agreement from any cause or causes, including attorney's fees and costs, and expert witness fees and costs, shall not exceed the total Engineer's fee for professional engineering services rendered on this project as made part of this Agreement. Such causes included but are not limited to the Engineer's negligence, errors, omissions, strict liability or breach of contract. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

24. Client's Responsibilities: The Client agrees to provide full information regarding requirements for and about the Project, including a program which shall set forth the Client's objectives, schedule, constraints, criteria, special equipment, systems and site requirements.

The Client agrees to furnish and pay for all legal, accounting and insurance counseling services as may be necessary at any time for the Project, including auditing services which the Client may require to verify the Contractor's Application for Payment or to ascertain how or for what purpose the Contractor has used the money paid by or on behalf of the Client.

The Client agrees to require the Contractor, to the fullest extent permitted by law, to indemnify, hold harmless, and defend the Engineer, its consultants, and the employees and agents of any of them from and against any and all claims, suits, demands, liabilities, losses, damages, and costs (''Losses''), including but not limited to costs of defense, arising in whole or in part out of the negligence of the Contractor, its subcontractors, the officers, employees, agents, and subcontractors of any of them, or anyone for whose acts any of them may be liable, regardless of whether or not such Losses are caused in part by a party indemnified hereunder. Specifically excluded from the foregoing are Losses arising out of the preparation or approval of maps, drawings, opinions, reports, surveys, change orders, designs, or specifications, and the giving of or failure to give directions by the Engineer, its consultants, and the agents and employees of any of them, provided such giving or failure to give is the primary cause of Loss. The Client also agrees to require the Contractor to provide to the Engineer the required certificate of insurance.

The Client further agrees to require the Contractor to name the Engineer, its agents and consultants as additional insureds on the Contractor's policy or policies of comprehensive or commercial general liability insurance. Such insurance shall include products and completed operations and contractual liability coverages, shall be primary and noncontributing with any insurance maintained by the Engineer or its agents and consultants, and shall provide that the Engineer be given thirty days, unqualified written notice prior to any cancellation thereof.

In the event the foregoing requirements, or any of them, are not established by the Client and met by the Contractor, the Client agrees to indemnify and hold harmless the Engineer, its employees, agents, and consultants from and against any and all Losses which would have been indemnified and insured against by the Contractor, but were not.

When Contract Documents prepared under the Scope of Services of this contract require insurance(s) to be provided, obtained and/or otherwise maintained by the Contractor, the Client agrees to be wholly responsible for setting forth any and all such insurance requirements. Furthermore, any document provided for Client review by the Engineer under this Contract related to such insurance(s) shall be considered as sample insurance requirements and not the recommendation of the Engineer. Client agrees to have their own risk management department review any and all insurance requirements for adequacy and to determine specific types of insurance(s) required for the project. Client further agrees that decisions concerning types and amounts of insurance are

specific to the project and shall be the product of the Client. As such, any and all insurance requirements made part of Contract Documents prepared by the Engineer are not to be considered the Engineer's recommendation, and the Client shall make the final decision regarding insurance requirements.

25. Information Provided by Others: The Engineer shall indicate to the Client the information needed for rendering of the services of this Agreement. The Client shall provide to the Engineer such information as is available to the Client and the Client's consultants and contractors, and the Engineer shall be entitled to rely upon the accuracy and completeness thereof. The Client recognizes that it is impossible for the Engineer to assure the accuracy, completeness and sufficiency of such information, either because it is impossible to verify, or because of errors or omissions which may have occurred in assembling the information the Client is providing. Accordingly, the Client agrees, to the fullest extent permitted by law, to indemnify and hold the Engineer and the Engineer's subconsultants harmless from any claim, liability or cost (including reasonable attorneys' fees and cost of defense) for injury or loss arising or allegedly arising from errors, omissions or inaccuracies in documents or other information provided by the Client to the Engineer.

26. Payment: Client shall be invoiced once each month for work performed during the preceding period. Client agrees to pay each invoice within thirty (30) days of its receipt. The client further agrees to pay interest on all amounts invoiced and not paid or objected to for valid cause within said thirty (30) day period at the rate of eighteen (18) percent per annum (or the maximum interest rate permitted under applicable law, whichever is the lesser) until paid. Client further agrees to pay Engineer's cost of collection of all amounts due and unpaid after sixty (60) days, including court costs and reasonable attorney's fees, as well as costs attributed to suspension of services accordingly and as follows:

    Collection Costs. In the event legal action is necessary to enforce the payment provisions of this Agreement, the Engineer shall be entitled to collect from the Client any judgement or settlement sums due, reasonable attorneys' fees, court costs and expenses incurred by the Engineer in connection therewith and, in addition, the reasonable value of the Engineer's time and expenses spent in connection with such collection action, computed at the Engineer's prevailing fee schedule and expense policies.

    Suspension of Services. If the Client fails to make payments when due or otherwise is in breach of this Agreement, the Engineer may suspend performance of services upon five (5) calendar days' notice to the Client. The Engineer shall have no liability whatsoever to the Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by the Client. Client will reimburse Engineer for all associated costs as previously set forth in (Item 4 of) this Agreement.

27. When construction observation tasks are part of the service to be performed by the Engineer under this Agreement, the Client will include the following clause in the construction contract documents and Client agrees not to modify or delete it:

Kotecki Waiver. Contractor (and any subcontractor into whose subcontract this clause is incorporated) agrees to assume the entire liability for all personal injury claims suffered by its own employees, including without limitation claims under the **Illinois** Structural Work Act, asserted by persons allegedly injured on the Project; waives any limitation of liability defense based upon the Worker's Compensation Act, court interpretations of said Act or otherwise; and to the fullest extent permitted by law, agrees to indemnify and hold harmless and defend Owner and Engineer and their agents, employees and consultants (the "Indemnitees") from and against all such loss, expense, damage or injury, including reasonable attorneys' fees, that the Indemnitees may sustain as a result of such claims, except to the extent that **Illinois** law prohibits indemnity for the Indemnitees' own negligence. The Owner and Engineer are designated and recognized as explicit third party beneficiaries of the Kotecki Waiver within the general contract and all subcontracts entered into in furtherance of the general contract.

28. Job Site Safety/Supervision & Construction Observation: The Engineer shall neither have control over or charge of, nor be responsible for, the construction means, methods, techniques, sequences of procedures, or for safety precautions and programs in connection with the Work since they are solely the Contractor's rights and responsibilities. The Client agrees that the Contractor shall supervise and direct the work efficiently with his/her best skill and attention; and that the Contractor shall be solely responsible for the means, methods, techniques, sequences and procedures of construction and safety at the job site. The Client agrees and warrants that this intent shall be carried out in the Client's contract with the Contractor. The Client further agrees that the Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the work; and that the Contractor shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to all employees on the subject site and all other persons who may be affected thereby. The Engineer shall have no authority to stop the work of the Contractor or the work of any subcontractor on the project.

When construction observation services are included in the Scope of Services, the Engineer shall visit the site at intervals appropriate to the stage of the Contractor's operation, or as otherwise agreed to by the Client and the Engineer to: 1) become generally familiar with and to keep the Client informed about the progress and quality of the Work; 2) to strive to bring to the Client's attention defects and deficiencies in the Work and; 3) to determine in general if the Work is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Engineer shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. If the Client desires more extensive project observation, the Client shall request that such services be provided by the Engineer as Additional and Supplemental Construction Observation Services in accordance with the terms of this Agreement.

The Engineer shall not be responsible for any acts or omissions of the Contractor, subcontractor, any entity performing any portions of the Work, or any agents or employees of any of them. The Engineer does not guarantee the performance of the

Contractor and shall not be responsible for the Contractor's failure to perform its Work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations.

When municipal review services are included in the Scope of Services, the Engineer (acting on behalf of the municipality), when acting in good faith in the discharge of its duties, shall not thereby render itself liable personally and is, to the maximum extent permitted by law, relieved from all liability for any damage that may accrue to persons or property by reason of any act or omission in the discharge of its duties. Any suit brought against the Engineer which involve the acts or omissions performed by it in the enforcement of any provisions of the Client's rules, regulation and/or ordinance shall be defended by the Client until final termination of the proceedings. The Engineer shall be entitled to all defenses and municipal immunities that are, or would be, available to the Client.

29. Insurance and Indemnification: The Engineer and the Client understand and agree that the Client will contractually require the Contractor to defend and indemnify the Engineer and/or any subconsultants from any claims arising from the Work. The Engineer and the Client further understand and agree that the Client will contractually require the Contractor to procure commercial general liability insurance naming the Engineer as an additional named insured with respect to the work. The Contractor shall provide to the Client certificates of insurance evidencing that the contractually required insurance coverage has been procured. However, the Contractor’s failure to provide the Client with the requisite certificates of insurance shall not constitute a waiver of this provision by the Engineer.

The Client and Engineer waive all rights against each other and against the Contractor and consultants, agents and employees of each of them for damages to the extent covered by property insurance during construction. The Client and Engineer each shall require similar waivers from the Contractor, consultants, agents and persons or entities awarded separate contracts administered under the Client's own forces.

30. Hazardous Materials/Pollutants: Unless otherwise provided by this Agreement, the Engineer and Engineer's consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials/pollutants in any form at the Project site, including but not limited to mold/mildew, asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic/hazardous/pollutant type substances.

Furthermore, Client understands that the presence of mold/mildew and the like are results of prolonged or repeated exposure to moisture and the lack of corrective action. Client also understands that corrective action is a operation, maintenance and repair activity for which the Engineer is not responsible.

Agenda Memo

Crest Hill, IL

Meeting Date:	November 16, 2026
Submitter:	Ronald J Wiedeman
Department:	Engineering
Agenda Item:	Authorize City Staff to provide a Credit on the Next Water and Sewer Bill for the Resident of 1913 Oakland-Resident in the amount of $435.13.

Summary: Staff has been contacted by a resident along Oakland Avenue whose property is located within the limits of our main water replacement project between Pasadena and Ludwig. He is looking for relief to his water and sewer bill.

The resident said he never waters his lawn but because of a letter received during construction he felt that it instructed him to water the parkway area.

He told us that he went out and purchased sprinklers and timers to water the parkway area for two hours in the morning and 2 hours at night.

This watering was done during a time when the weather was hot and the sod due to neglect by the Contractor was brown and dying. He stated that he was able to bring the sod back to life, but this area was already targeted for complete replacement by the City since the contract requirements were not adhered to and that the sod has settled creating a drop-off adjacent to the sidewalk and back of curb.

Out of the 48 total residents within the project limits where sod was placed, this resident along with 12 other parkway locations were deemed by the City to not be in compliance and directed the Contractor to replace the entire area with new sod.

Currently the sod at these 13 locations has not been replaced due to hot weather experienced from July through September. We are working with the contractor to have the work completed this fall or early in the spring of 2027.

Staff reviewed both the procedure and letters sent to residents regarding the maintenance transfer of areas that have been sodded and agree that the letter was not clear and that the procedure needed to be revised.

A new procedure has now been put in place that will provide more detailed information on the responsibility of the contractor and the resident during construction as it pertains to areas that have been sodded. I have attached a copy of the initial letter that will be used moving forward.

Also, as a part of this resident's complaint we have reviewed the water bills for 2024 and 2025 during the same period to see if this residents along with the other 12 residents had increased water usage during this same period in 2026. The analysis shows that only this resident out of the total of 13 had increased usage during this period.

This analysis shows increased usage but does not provide enough detail on what the water was used on, but does seem to support his claim he might have watered the parkway.

The total increased amount of water and sewer that was charged to this resident during the billing analyses is $596.59. This breaks down to water charge of $322.92 and sewer charge of $273.67.

Staff at a minimum recommend to Council that the sewer charge of $273.67 be credited back to the resident on his next water bill. Since he is claiming he provided additional watering a portion of the sewer charge could be credited back to him because the water used went directly into the ground and did not require treatment by the City's Wastewater Treatment Plants.

For the additional water charge based on the residents' statements and the analysis there is additional water usage based on the same time frame as compared to the last two years, but it does not provide enough detail on what the water was spent on. Therefore, staff recommends a portion of the additional water charge be credited back to the resident on the next water bill. Staff is suggesting a 50% credited. Which equals $161.46.

The total credit would be $435.13.

Recommended Council Action: Authorize City Staff to provide a Credit on the Next Water and Sewer Bill for the Resident of 1913 Oakland-Resident in the amount of $435.13.

Financial Impact:

Funding Source: n/a

Budgeted Amount: n/s

Cost: n/a

Attachments:

Sod Notice-July 2026

Resident Letter-Sod (New)

Copy of Sod Credit Analysis

Oakland Ave Watermain Project
Sod Maintenance Notice

Dear Resident,

Please be advised that **effective June 22, 2026, property owners will be responsible for the care and maintenance of any sod located within their property limits.** This includes regular watering, mowing, and general upkeep necessary to promote healthy turf establishment.

Due to unfavorable summer weather conditions and to maximize the success of turf establishment, the contractor **will not be replacing any additional sod on-site during the summer months.** Any remaining sod restoration work will be completed during the **fall planting window**, when cooler temperatures and improved growing conditions are more favorable for successful sod installation.

We appreciate your patience and cooperation during the construction process. If you have any questions regarding the restoration work, please contact our construction consultant with V3 Companies Joe Cipriani 708-639-5811

Thank you for your understanding.

City of Crest Hill

Imperial Dr Road Reconstruct and Utility improvement
Public Notice of Construction

8/11/2026

Dear Resident,

The Imperial Drive road reconstruction and utility improvement project is nearing completion and the P.T Ferro will begin to install sod in areas that have been disturbed by construction.

The contractor is required to maintain the sod for a period of 28 days after the sod is placed. During the 28-day period, the contractor is required to saturate the sod and the upper few inches of the underlying soil. The sod will be watered daily for first three (3) weeks after placement and every other day the fourth week. During ample rainfall, watering may be modified to simulate the above schedule.

Residents are encouraged not to disturb the sod or mow the sod until after the 28-day period watering period.

If after the 28-day period, the sod is deemed to be alive and in a healthy condition the City will relieve the Contractor of any future maintenance of the sodded area, and the maintenance responsibility of the sodded area will revert back to pre-construction conditions.

A letter or postcard will be sent to residents once the City relieves the Contractor of the maintenance of the sod to inform the resident that pre-construction maintenance condition has reverted back to the resident.

Any areas that are determined by the City to unacceptable will not be accepted by the City until the Contractor makes the required repairs, and except for mowing this area, there is no other responsibilities required by the resident until there is a letter or postcard sent to the resident that states that maintenance of the sodded area has reverted back to the resident.

If you believe that sod near your property is defective and requires replacement, the sod has settled, and/or you have other concerns, please contact Joe Cipriani, Resident Engineer with V3 Companies by phone at (708)639-5811 or email at jcipriani@v3co.com or Ronald Wiedeman, Director of Engineering for the City by phone at (815)741-5122, as soon as possible so that the issue can be addressed prior to reverting back to pre-construction conditions.

While the City has the final determination if the sod is dead or has settled and needs to be replaced or fixed, the City appreciates your help and comments throughout this process

Services	2026 Rates2
Water rate /100 cf (2026)	**10.36**
Sewer rate /100 cf (2026)	**8.52**
Sewer Debt /100 cf (2026)	**0.26**

Resident	Address	Acct #	9/22/2024 UB Usage (cf)
VIDITO, THEO	1913 OAKLAND AVE	150068000	1,594
BARBIC, LINDA	1801 OAKLAND AVE	150035000	668
THOMPSON, ALAN	1805 OAKLAND AVE	150038001	742
MANZI, RICHARD/EMMA	1807 OAKLAND AVE	150040000	841
PRO TOWN PROPERTIES	1809 OAKLAND AVE	150042001	838
GRIFFIN, TIANA	1811 OAKLAND AVE	150044001	1,113
LOGAN SANTANA & ALICE SWEENE`	1813 OAKLAND AVE	150046001	-
CARRERA, NANCY	1815 OAKLAND AVE	150048000	518
HALFORD, GWEN	1817 OAKLAND AVE	150050000	716
CONLEY, LAVERNE	1819 OAKLAND AVE	150052002	419
CROOK, WILLIAM	1821 OAKLAND AVE	150054000	369
PETERSON, MICHELLE/STEVEN	1914 OAKLAND AVE	150069000	1,048
REYES, TIM	1915 OAKLAND AVE	150070000	753

				Check box to includ	
				TRUE	TRUE
9/22/2025 UB Usage (cf)	9/22/2026 UB Usage (cf)	Historical Max (previous 2 years)	Increased Usage	Increased Water $	Increased Sewer $
1,243	4,711	1,594	3,117	$ 322.92	$ 265.57
1,489	1,413	1,489	(76)	Minimum Bill	Minimum Bill
926	814	926	(112)	Minimum Bill	Minimum Bill
402	637	841	(203)	Minimum Bill	Minimum Bill
1,221	731	1,221	(490)	Minimum Bill	Minimum Bill
1,353	1,400	1,353	47	Minimum Bill	Minimum Bill
738	570	738	(168)	Minimum Bill	Minimum Bill
830	517	830	(314)	Minimum Bill	Minimum Bill
505	568	716	(147)	Minimum Bill	Minimum Bill
462	518	462	56	Minimum Bill	Minimum Bill
327	587	369	218	Minimum Bill	Minimum Bill
622	710	1,048	(337)	Minimum Bill	Minimum Bill
774	849	774	75	Minimum Bill	Minimum Bill

de this in Credit	
TRUE	TRUE

Increased Sewer Debt $	Manual Credit	Total Credit	9/222/2026 UB (actual)
$ 8.10		**$ 596.59**	$ 961.35
Minimum Bill		**$ -**	
Minimum Bill		**$ -**	
Minimum Bill		**$ -**	
Minimum Bill		**$ -**	
Minimum Bill		**$ -**	
Minimum Bill		**$ -**	
Minimum Bill		**$ -**	
Minimum Bill		**$ -**	
Minimum Bill		**$ -**	
Minimum Bill		**$ -**	
Minimum Bill		**$ -**	
Minimum Bill		**$ -**	

Crest Hill
CITY OF NEIGHBORS

To: City Council

From: Mayor Raymond R. Soliman R.S.

Date: November 16, 2026

Re: Liquor License-20631 W. Renwick Road

Per our discussion at the November 9th work session, everything is in order and I am asking for approval of a class H restaurant liquor license for Kindred Gastropub at 20631 W. Renwick Rd.

City Council Memo

Crest Hill, IL

Meeting Date:	November 16, 2026
Submitter:	Ashley Monroe, Assistant City Administrator /HR Director Daniel Ritter, Community and Economic Development Director
Department:	Community Development & Administration
Agenda Item:	An Ordinance amending Title 2 (Administration and Personnel), Chapter 2.40 (Building Commissioner), Sections 2.40.010, 2.40.020, 2.40.030, 2.40.040, and 2.40.050 of the Crest Hill City Code

Summary: To effectively and efficiently meet department operational needs, the City desires to replace the position of Building Commissioner with a Chief Building Official. The City Code currently includes reference to the Building Commissioner in Title 2 (Administration and Personnel), Chapter 2.40 (Building Commissioner), Sections 2.40.010, 2.40.020, 2.40.030, 2.40.040, and 2.40.050.

The City Attorney has prepared proposed amendments to the City Code which repeal the Building Commissioner position and replaces the position with a Chief Building Official. Additionally, the Code will no longer list responsibilities of the position within the City Code but instead reference the position's job description, which is adopted and amended from time to time by City Council.

With the adoption of this change, Crest Hill City Code Chapter 2.42 (Building Commissioner) will be repealed and replaced with Chapter 2.40 Chief Building Official.

Financial Impact: None

Recommended Council Action: An Ordinance amending Title 2 (Administration and Personnel), Chapter 2.40 (Building Commissioner), Sections 2.40.010, 2.40.020, 2.40.030, 2.40.040, and 2.40.050 of the Crest Hill City Code

Attachment:
Resolution

ORDINANCE NO. _____

AN ORDINANCE AMENDING TITLE 2 (ADMINISTRATION AND PERSONNEL), CHAPTER 2.40 (BUILDING COMMISSIONER), SECTIONS 2.40.010, 2.40.020, 2.40.030, 2.40.040, AND 2.40.050 OF THE CREST HILL CITY CODE

WHEREAS, the City Council of the City of Crest Hill has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs and protect the public health, safety, and welfare of its citizens; and

WHEREAS, pursuant to Section 3.1-30-5(a) of the Illinois Municipal Code (65 ILCS 5/3.1-30-5(a)), the Mayor is authorized to appoint, subject to the advice and consent of the City Council, any and all officers necessary to carry into effect the powers conferred upon the City by the constitution and laws of the State of Illinois; and

WHEREAS, the Mayor and City Council previously exercised this grant of authority to create within the Department of Community and Economic Development the office of Building Commissioner as set forth in Title 2 (Administration and Personnel), Chapter 2.40 (Building Commissioner), and Sections 2.40.010, 2.40.020, 2.40.030, 2.40.040, and 2.40.050; and

WHEREAS, the Corporate Authorities of the City are empowered to amend its Code of Ordinances from time to time, as necessary to further the best interests of the City of Crest Hill and its residents; and

WHEREAS, the Corporate Authorities have determined that it is in the best interests of the city and its citizens to repeal the Ordinance creating the office of Building Commissioner and to replace it with the office of Chief Building Official along with a change in the organizational chart for the Community and Economic Development Department; and.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS, PURSUANT TO ITS STATUTORY AUTHORITY, AS FOLLOWS:

SECTION 1: The City Council hereby finds that all the recitals contained in the preamble to this Ordinance are true, correct, and complete and are hereby incorporated by reference hereto and made a part hereof.

SECTION 2: Chapter 2.42 (Building Commissioner) is hereby repealed in its entirety and replaced with the following:

CHAPTER 2.40: CHIEF BUILDING OFFICIAL

Section

2.40.010 Chief Building Official; Office Created; Appointment.
2.40.020 Salary.
2.40.030 Qualifications for appointment.
2.40.040 Duties Generally.
2.50.050 Duties Specifically.

§ 2.40.010 CHIEF BUILDING OFFICIAL; OFFICE CREATED; APPOINTMENT.

The Office of Chief Building Official is hereby created. The Chief Building Official shall be appointed by the Mayor with the advice and consent of the City Council.

§ 2.40.020 SALARY

The Salary of the Chief Building Official shall be fixed by the City Council.

§ 2.40.030 QUALIFICATIONS FOR APPOINTMENT

The Chief Building Official shall have such qualifications as prescribed by the current Job Description approved by the City Council and as amended from time to time by the City Council.

§ 2.40.040 DUTIES GENERALLY

The Chief Building Official shall have such duties as are provided elsewhere in this Code to the Building Commissioner, including but not limited to, this Chapter and Chapters 2.44, 2.48, and 2.80.

§ 2.40.050 DUTIES AND RESPONSIBILITIES SPECIFICALLY.

The Chief Building Official shall directly oversee the Building Inspectors and shall have the duties and responsibilities as described in the current Job Description approved by the City Council and as amended from time to time.

SECTION 3: In the event that any provision or provisions, portion or portions, or clause or clauses of this Ordinance shall be declared to be invalid or unenforceable by a Court of competent jurisdiction, such adjudication shall in no way affect or impair the validity or enforceability of any of the remaining provisions, portions, or clauses of this Ordinance that may be given effect without such invalid or unenforceable provision or provisions, portion or portions, or clause or clauses.

SECTION 4: That all ordinances, resolutions, motions, or parts thereof, conflicting with any of the provisions of this Ordinance, are hereby repealed to the extent of the conflict.

SECTION 5: That the City Clerk is hereby directed to publish this Ordinance in pamphlet form.

SECTION 6: That this Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

Intentionally Blank

PASSED THIS 16TH DAY OF NOVEMBER, 2026.

	Aye	Nay	Absent	Abstain
Alderman Scott Dyke	_____	_____	_____	_____
Alderman Angelo Deserio	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

_____
Christine Vershay-Hall, City Clerk

APPROVED THIS 16TH DAY OF NOVEMBER, 2026.

_____
Raymond R. Soliman, Mayor

ATTEST:

_____
Christine Vershay-Hall, City Clerk

City Council Memo

Crest Hill, IL

Meeting Date:	November 16, 2026
Submitter:	Ashley Monroe, Assistant City Administrator /HR Director Daniel Ritter, Community and Economic Development Director
Department:	Community Development & Administration
Agenda Item:	Resolution approving the appointment of Don Seeman to the newly created position of Chief Building Official for the City of Crest Hill at an initial salary of $112,000 per year plus applicable benefits

Summary: The duties and responsibilities of the position of Building Commissioner has been evaluated for consistency with current and desired City practices. In coordination with the Department, Human Resources prepared research and analysis related to common job responsibilities of a Commissioner versus a Chief Official, as well as an analysis of comparative pay for such positions. This information was presented in closed session to City Council. Based upon direction from City Council, the City Attorney proposed amendments to the City Code. Pending approval of those changes, the employee appointment to Chief Building Official is the next step.

The City's Chief Building Official conducts and supervises building/permit inspections and property maintenance/code enforcement operations and requires a high level of development knowledge and experience. The Chief Building Official is supervised by the Director of Community Development. Although the two positions work cooperatively in executing Department objectives, this individual is the principal authority in building division operations. The ability to give direction and make departmental decisions is established within job description and organization chart.

Funds for a change to this position were anticipated and budgeted as part of the FY27 budget that started May 1, 2026.

Donald Seeman, is the City's current Building Commissioner. His conduct has been exemplary and he and is well-prepared to take on the responsibility of this promoted role.

Financial Impact/Analysis:

Funding Source: General Fund
Current Salary and Merit Anniversary: $103,894 / Annually May 1st
Proposed Salary and Merit Anniversary: $112,000 / Annually November 17th

Recommended Council Action: Approve the appointment of Don Seeman to the newly created position of Chief Building Official for the City of Crest Hill at an initial salary of $112,000 per year plus applicable benefits.

Attachment:
Resolution
Job Description – Exhibit A
Department Organization Chart – Exhibit B

RESOLUTION NO. _____

A RESOLUTION APPROVING THE APPOINTMENT OF DON SEEMAN TO THE NEWLY CREATED POSITION OF CHIEF BUILDING OFFICIAL FOR THE CITY OF CREST HILL AT AN INITIAL SALARY OF $112,000.00 PER YEAR PLUS APPLICABLE BENEFITS

WHEREAS, the Corporate Authorities of the City of Crest Hill, Will County, Illinois, have the authority to adopt resolutions and to promulgate rules and regulations that pertain to the City's government and affairs and protect the public health, safety, and welfare of its citizens; and

WHEREAS, the Corporate Authorities have previously established the position of Building Commissioner which was codified in the City Code as Chapter 2.40; and

WHEREAS, the Corporate Authorities have on November 16, 2026 repealed Chapter 2.40 and replaced it with the newly created position of Chief Building Official with additional duties and responsibilities approved in the resolution adopting a new Job Description for the Chief Building Official and a new Organizational Chart for the Department of Community and Economic Development; and

WHEREAS, in recognition of his contributions to the City and hard work as the City of Crest Hill Building Commissioner, the Mayor has appointed Don Seeman to the newly created position of Chief Building Official, as codified in the newly passed Chapter 2.40; and

WHEREAS, the City Council has considered the Mayor's appointment, recognizes Don Seeman's service to the City of Crest Hill and has determined to confirm the Mayor's appointment of Don Seeman to the position of Chief Building Official; and

WHEREAS, Pursuant to Section 2.40.020, the City Council is to establish the compensation for the position of Chief Building Official; and

WHEREAS, the City Council hereby sets and approves the initial salary for Don Seeman as Chief Building Official at $112,000.00 per year plus applicable benefits per the City's Employee Handbook, effective November 17, 2026.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crest Hill, Illinois, pursuant to its statutory authority, as follows:

SECTION 1: PREAMBLE. The City Council hereby finds that all of the recitals contained in the preamble to this Resolution are true, correct and complete and are hereby incorporated by reference thereto and made a part hereof.

SECTION 2: **APPOINTMENT APPROVED**. The Mayor hereby appoints Don Seeman to the position of Chief Building Official and the City Council hereby approves the Mayor's appointment

of Don Seeman as Chief Building Official and sets his initial salary at $112,000 per year plus applicable benefits per the City's Employee Handbook, effective November 17, 2026.

SECTION 3: SEVERABILITY. If any section, paragraph, clause or provision of this Resolution is held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any other provision of this Resolution.

SECTION 4: REPEALER. All ordinances, resolutions or orders, or parts thereof, which conflict with the provisions of this Resolution, are to the extent of such conflict hereby repealed.

SECTION 5: EFFECTIVE DATE. This Resolution shall be in full force and effect immediately upon its passage and approval, as provided by law.

[*Intentionally Blank*]

PASSED THIS 16TH DAY OF NOVEMBER, 2026.

	Aye	Nay	Absent	Abstain
Alderman Scott Dyke	_____	_____	_____	_____
Alderman Angelo Deserio	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

_____
Christine Vershay-Hall, City Clerk

APPROVED THIS 16TH DAY OF NOVEMBER, 2026.

_____
Raymond R. Soliman, Mayor

ATTEST:

_____
Christine Vershay-Hall, City Clerk

Position: Chief Building Official
Department: Community Development

Status: Exempt
Last Updated: 11/16/2026

General Purpose: The Chief Building Official plans, organizes, directs, and administers the City's building inspection, permitting, and code enforcement programs. Serving as the City's Building Official and Fire Code Official, the Building Commissioner oversees the interpretation, administration, and enforcement of adopted building, fire, housing, electrical, sign, and related municipal codes. On and day-to-day basis, the position supervises inspection staff, coordinates plan review and permitting activities, provides technical guidance to the public, contractors, developers, and City staff, and ensures compliance with applicable local, state, and federal regulations.

Supervision Received:
The Chief Building Official works under the immediate supervision of the Director of Community Development.

Supervision Exercised:
Directly supervises Building Inspectors, Plumbing Inspectors, Electrical Inspectors, Sign Inspectors, and outside consultants retained by the City for plan review and inspection services. At the discretion of the Director, may provide direction to department personnel in matters relating to building and permitting.

Duties and Responsibilities:

The Chief Building Official shall have the following duties:

(A) Serve as the City's designated Building Official and Fire Code Official and administer all adopted building, fire, housing, electrical, sign, and related municipal codes.
(B) Interpret, administer, and enforce building and fire regulations while ensuring consistent application of City ordinances and adopted codes.
(C) Direct, manage, and oversee all building permit operations, including application review, permit issuance, inspections, and occupancy approvals.
(D) Review, or supervise the review of, residential and commercial permit applications for compliance with applicable building codes, zoning requirements, and City ordinances.
(E) Oversee the preparation and issuance of building permits, occupancy permits, and

related approvals.
(F) Supervise building inspections and coordinate the activities of Building, Plumbing, Electrical, and Sign Inspectors, including outside consultants performing inspections or plan reviews on behalf of the City.
(G) Coordinate commercial building reviews with the appropriate Fire Protection Districts and other regulatory agencies.
(H) Provide technical assistance and guidance to residents, contractors, architects, engineers, developers, business owners, and City staff regarding permitting requirements, construction regulations, code compliance, and enforcement procedures.
(I) Administer and oversee the City's code enforcement program, including enforcement of the adopted Codes and applicable municipal regulations.
(J) Maintain inspection schedules, permit records, occupancy records, and other departmental files required for effective administration of the Building Division.
(K) Conduct periodic field observations throughout the City to monitor construction activity, verify permit compliance, and identify potential code violations.
(L) Investigate building and code enforcement issues and coordinate corrective actions as necessary to achieve compliance.
(M) Attend Administrative Adjudication hearings and provide testimony regarding building and property maintenance violations.
(N) Meet with City Council committees, City staff, developers, contractors, and members of the public to discuss building code, permitting, development, and code enforcement matters.
(O) Attend meetings of the Plan Commission and other public meetings as assigned by the City Administrator or Director of Community and Economic Development.
(P) Coordinate departmental activities with other City departments, outside agencies, utility providers, and governmental entities to facilitate development and construction projects.
(Q) Assist in the development, implementation, and evaluation of departmental policies, procedures, and operational improvements.
(R) Prepare reports, correspondence, recommendations, and presentations related to building activities, permitting, inspections, and code enforcement.
(S) Maintain accurate records and documentation in accordance with applicable record retention requirements.
(T) Perform other duties as assigned by the Director of Community Development.

Minimum Qualifications

Education and Experience:

- A minimum of 10+ years or equivalent professional and educational experience in any one or more of the following occupations:
    - Architectural or structural design in a recognized professional office;
    - Field superintendence of construction projects for one or more reputable contractors;
    - Field superintendence and inspection for a recognized professional architect, structural engineer.
    - In the alternative, the City Council may consider as qualified to hold the office of Building Commissioner a candidate who has had at least two years of experience as a Building Commissioner, Deputy Building Commissioner, or Interim Building Commissioner with any municipality within a space of ten years before their permanent appointment with the City.
- Possession of a valid Illinois driver's license.

Knowledge, Skills and Abilities:

- Thorough knowledge of all types of building construction materials, and methods and stages of construction.
- Thorough knowledge of municipal building and related codes including zoning ordinances.
- Ability to read and interpret complex plans, specifications, and blueprints.
- Ability to provide effective leadership to subordinate staff and to provide technical advice.
- Ability to analyze and recommend proposed changes in municipal codes and ordinances and to apply regulations uniformly.
- Ability to establish and maintain effective working relationships and professional demeanor, sensitivity, and tactfulness, with contractors, architects, other officials, staff, and the public.
- Ability to express ideas clearly, both orally and in writing.

- Ability to obtain and maintain certifications pertinent to required responsibilities of the position, including ICC Certifications or similar.
- Excellent communication and interpersonal skills
- Ability to act ethnically and exhibit integrity in interactions with staff, council and member of the public.
- Demonstrates skilled interactions with City elected officials, state, county and municipal government officials, other City staff, developers, contractors, and outside consultants, engineering professionals, auditors and other business-related individuals or agencies.
- Demonstrates skill in work with the City Attorney on legal matters affecting the operations of the City.
- Ability to prepare and operate within the constraints of a budget.
- Ability to prepare reports and properly maintain organized office files and records.
- Ability to apply common sense understanding to carry out detailed instructions, make responsible decisions, prioritize multiple tasks and work independently to meet deadlines.
- Ability to acquire and apply thorough knowledge of City and Department policies and procedures.

Physical Demands and Working Conditions:

Physical Demands

The physical demands described below are representative of those that must be met by an employee to successfully perform the essential job duties. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential duties.

Ability to work in a standard office setting and use standard office equipment, including a computer and to work in the field on a variety of projects including traversing uneven terrain, operating a motor vehicle and visiting various City sites.

- Ability to visually inspect assigned projects.
- Ability to read printed materials.
- Ability to hear and verbally communicate in person and before groups.
- Mobility allows frequent conduction of inspections to identify problems and hazards.
- Ability to, on occasion, lift, carry materials and objects up to 35 pounds.

Working Conditions
May work either indoors or outdoors as required. Repeated interruption of the work routine may occur. May be exposed to extremes in temperatures, chemicals, direct sunlight, dust, pollen, machinery or its moving parts, noxious fumes, May be required to walk in or around construction sites and may encounter hazards, heavy machinery and construction materials. May be required to wear protective clothing or equipment in the performance of duties.

Weekly work schedule is 40 hours in duration, Monday through Friday and may be extended in the event of an emergency, disaster, workload or the need to complete time-sensitive work. Employees working in this position may be required to work on some Saturdays, Sundays, and holidays. Work is sometimes required under adverse or unusual conditions such as in cold, hot, wet, dark, and cramped surroundings, in all weather conditions and at all hours of the day.

Disclaimer:
The above statements are intended to describe the general nature and level of work being performed and are not intended to be an exhaustive list of all responsibilities, duties and skills which may be required. The position also requires meeting the essential requirements of the Physical Demands and Working Conditions, with or without reasonable accommodation.

_____

Department Head Date

_____

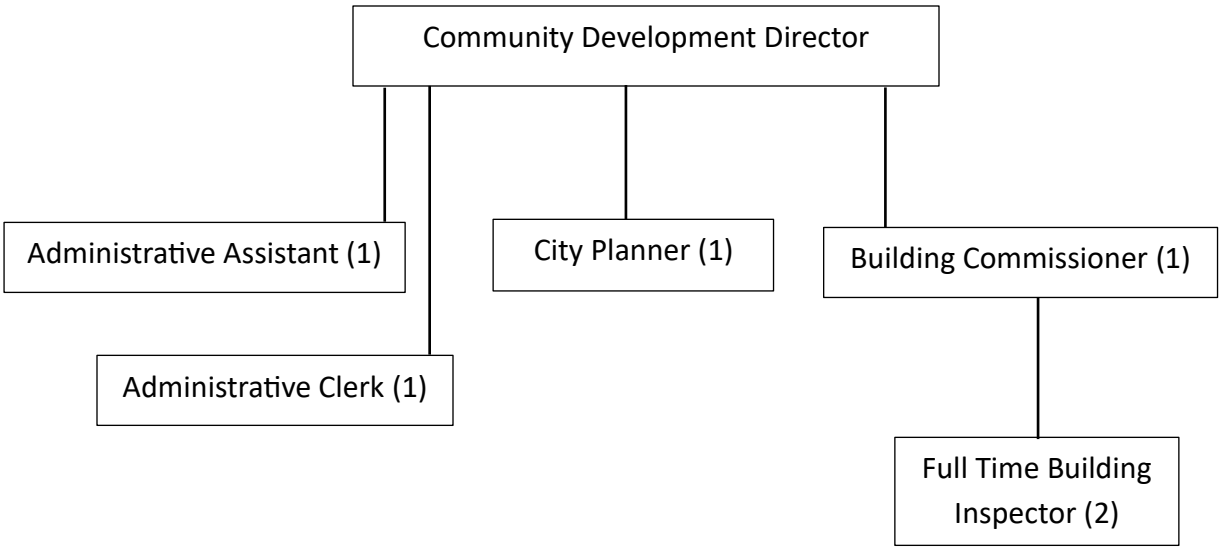
Asst City Administrator/HR Director Date

_____

City Administrator Date

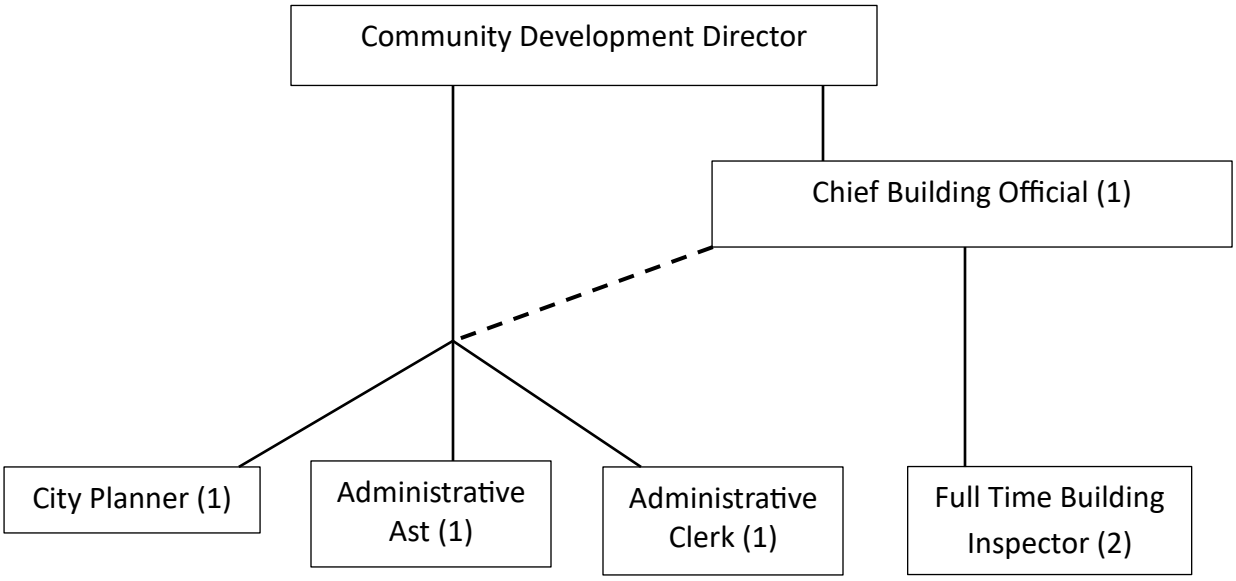
Current Community Development Flow Chart

Draft Proposed Operational Structure from 05/01/26



Proposed Community Development Flow Chart

Current Operational Structure through 11/17/26



- - - - Chief Building Official provides direction on matters relating to building & permitting.

City Council Memo

Crest Hill, IL

Meeting Date:	November 16, 2026
Submitter:	Ashley Monroe, Assistant City Administrator /HR Director Daniel Ritter, Community and Economic Development Director
Department:	Community Development & Administration
Agenda Item:	Resolution approving the appointment of Diego Ortegon to the position of full-time Building Inspector at an initial salary of $80,000 per year plus applicable benefits

Summary: Staff pursued continued recruitment of a full-time Building Inspector position in October, after the second of our two Inspectors left the City's employment. Based on direction from City Council to change the posted range for Building Inspector position and to make a conditional offer to the preferred candidate, the HR director made an offer of Full-Time Building Inspector, to Diego Ortegon, at an annual rate of $80,000.

The City's Inspector completes both building/permit inspections and property maintenance/code enforcement. Inspectors with ICC certifications are in high demand.

This position was budgeted as part of the FY27 budget that started May 1, 2026.

The preferred candidate, Diego Ortegon, comes to the City with a well-rounded background in emergency room nursing, volunteering on regional emergency response team, and working several years as a community service officer in a nearby community. He recently made a career change to inspection services, completed training with Building and Fire Code Academy, completed an inspector apprenticeship and has to-date achieved three ICC inspector credentials. Staff consulted with Mayor Soliman after interviews were completed and with direction by Council, an offer was made and accepted. All pre-employment screenings are complete. Pending approval, we anticipate the new employee's start date as November 30, 2026.

Financial Impact/Analysis:

Funding Source: General Fund
Vacated Salary: $75,060
Proposed Salary: $80,000 + applicable benefits (IMRF contribution, insurance elections, etc.)

Recommended Council Action: Approve the appointment of Diego Ortegon to the position of full-time Building Inspector at an initial salary of $80,000 per year plus applicable benefits.

RESOLUTION NO. _____

A RESOLUTION APPROVING THE APPOINTMENT OF DIEGO ORTEGON TO THE POSITION OF FULL-TIME BUILDING INSPECTOR AT AN INITIAL SALARY OF $80,000 PER YEAR PLUS APPLICABLE BENEFITS

WHEREAS, the Corporate Authorities of the City of Crest Hill, Will County, Illinois, have the authority to adopt resolutions and to promulgate rules and regulations that pertain to the City's government and affairs and protect the public health, safety, and welfare of its citizens; and

WHEREAS, the Corporate Authorities have previously established the position of Building Inspector which is codified in the City Code as Chapter 2.41; and

WHEREAS, the approved Fiscal Year 2026-2027 budget beginning May 1, 2026 includes funding for two (2) Full-Time Building Inspectors and one budgeted Full-Time Building Inspector position is currently vacant; and

WHEREAS, there is a current operational need to fill the vacant Full-Time Building Inspector position; and

WHEREAS, Director of Community Development Daniel Ritter, Building Commissioner Don Seeman, and HR Director Ashley Monroe have interviewed candidates for the vacant Full-Time Building Inspector position and have recommended to the Mayor that Diego Ortegon be appointed as Full-Time Building Inspector; and

WHEREAS, the Mayor has considered the Staff recommendation of Diego Ortegon and has determined to accept the recommendation and appoint Diego Ortegon to the position of Full-Time Building Inspector; and

WHEREAS, the City Council has considered the Mayor's appointment of Diego Ortegon along with the recommendation of Daniel Ritter, Don Seeman and Ashley Monroe and have determined to confirm the appointment, subject to clearing all pre-employment qualifications and testing; and

WHEREAS, Pursuant to Section 2.41.020, the City Council is to establish the compensation for the position of Building Inspector; and

WHEREAS, the City Council hereby sets and approves the initial salary for Diego Ortegon at $80,000 per year plus applicable benefits per the City's Employee Handbook, effective November 30, 2026.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crest Hill, Illinois, pursuant to its statutory authority, as follows:

SECTION 1: PREAMBLE. The City Council hereby finds that all of the recitals contained in the preamble to this Resolution are true, correct and complete and are hereby incorporated by reference thereto and made a part hereof.

SECTION 2: **APPOINTMENT APPROVED**. The Mayor hereby appoints Diego Ortegon to the position of Full-Time Building Inspector and the City Council hereby approves the Mayor's appointment of Diego Ortegon as Full-Time Building Inspector and sets his initial salary at of $80,000 per year plus applicable benefits per the City's Employee Handbook, effective November 30, 2026 subject to clearing all pre-employment qualifications and testing.

SECTION 3: SEVERABILITY. If any section, paragraph, clause or provision of this Resolution is held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any other provision of this Resolution.

SECTION 4: REPEALER. All ordinances, resolutions or orders, or parts thereof, which conflict with the provisions of this Resolution, are to the extent of such conflict hereby repealed.

SECTION 5: EFFECTIVE DATE. This Resolution shall be in full force and effect immediately upon its passage and approval, as provided by law.

[*Intentionally Blank*]

PASSED THIS 16TH DAY OF NOVEMBER, 2026.

	Aye	Nay	Absent	Abstain
Alderman Scott Dyke	_____	_____	_____	_____
Alderman Angelo Deserio	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

_____
Christine Vershay-Hall, City Clerk

APPROVED THIS 16TH DAY OF NOVEMBER, 2026.

_____
Raymond R. Soliman, Mayor

ATTEST:

_____
Christine Vershay-Hall, City Clerk

Report Criteria:
Detail report type printed
[Report].Check Issue Date = 11/01/2026,11/17/2026

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
26	Aflac	570654 Octo	AFLAC 10-2026	10/26/2026	2,386.54	2,386.54	27492	11/17/2026	1026	01002439
Total 26:					2,386.54	2,386.54				
82	Vestis	6030567483	UNIFORMS FOR FLEE	10/28/2026	16.79	16.79	27567	11/17/2026	1026	01035344
		6030567483	UNIFORMS FOR STRE	10/28/2026	52.15	52.15	27567	11/17/2026	1026	01035344
		6030567483	MATS FOR PUBLIC WO	10/28/2026	31.14	31.14	27567	11/17/2026	1026	01035300
		6030567483	UNIFORMS FOR BUILD	10/28/2026	10.41	10.41	27567	11/17/2026	1026	01045344
		6030567483	UNIFORMS FOR STP	10/28/2026	10.50	10.50	27567	11/17/2026	1026	07075344
Total 82:					120.99	120.99				
112	Accurate Em	AUR2478031	EMPLOYMENT SCREE	11/01/2026	149.62	149.62	27491	11/17/2026	1026	01105300
Total 112:					149.62	149.62				
171	Brent Hasser	1110	CONSULTNG SERVICE	11/02/2026	2,500.00	2,500.00	27498	11/17/2026	1026	01105300
Total 171:					2,500.00	2,500.00				
195	Concentric In	0292154	WASTEWATER SCADA	10/27/2026	2,143.75	2,143.75	27512	11/17/2026	1026	07085301
		0292156	WONDERWARE RENE	10/27/2026	24,390.00	24,390.00	27512	11/17/2026	1026	07085301
Total 195:					26,533.75	26,533.75				
291	City of Joliet	959237	FLEET- FUEL SEPTEM	10/28/2026	167.22	167.22	27503	11/17/2026	1026	01075410
		959237	FLEET- FUEL SEPTEM	10/28/2026	3,328.14	3,328.14	27503	11/17/2026	1026	01075410
		959237	FLEET- FUEL SEPTEM	10/28/2026	4,987.00	4,987.00	27503	11/17/2026	1026	01075410
		959237	FLEET- FUEL SEPTEM	10/28/2026	31.26	31.26	27503	11/17/2026	1026	01075410
Total 291:					8,513.62	8,513.62				
293	CivicPlus LL	376649-1	AMM SELECT MUNICO	06/15/2026	100.00	100.00	27504	11/17/2026	1026	01105300
Total 293:					100.00	100.00				
296	Edward Clark	Travel Reimb	CLARK-TRAVEL EXPE	10/29/2026	212.96	212.96	27523	11/17/2026	1026	01025342
Total 296:					212.96	212.96				
320	ComEd 9282	October 2026	ELECTRIC - VALVE STA	10/29/2026	39.98	39.98	27511	11/17/2026	1026	07065353
Total 320:					39.98	39.98				
323	ComEd 2717	October 2026	ELECTRIC 1306-1/2 HA	10/29/2026	43.96	43.96	27509	11/17/2026	1026	07075353
Total 323:					43.96	43.96				
324	ComEd 5197	October 2026	0 ROOT BERTA ELECT	10/29/2026	43.96	43.96	27510	11/17/2026	1026	07075353
Total 324:					43.96	43.96				
397	Currie Motors	E2665	2026 UTILITY INTERCE	09/28/2026	44,954.00	44,954.00	27518	11/17/2026	1026	11007301

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
		E2665	2026 UTILITY INTERCE	09/28/2026	203.00	203.00	27518	11/17/2026	1026	01075300
		E2665	2026 UTILITY INTERCE	09/28/2026	3,892.00	3,892.00	27518	11/17/2026	1026	11007301
Total 397:					49,049.00	49,049.00				
464	Eurofins Drin	8100198247	DRINKING WATER LAB	10/29/2026	2,640.00	2,640.00	27524	11/17/2026	1026	07065306
		8100198290	NPDES TESTING	10/29/2026	783.00	783.00	27524	11/17/2026	1026	07085306
		GA6004628	DRINKING WATER LAB	10/30/2026	870.48	870.48	27524	11/17/2026	1026	07065306
Total 464:					4,293.48	4,293.48				
518	Experian	6000401604	EXPERIAN	10/31/2026	25.00	25.00	27525	11/17/2026	1026	01025310
Total 518:					25.00	25.00				
526	FedEx	9-511-06939	FEDEX EXPRESS SER	10/21/2026	11.59	11.59	27527	11/17/2026	1026	01025321
Total 526:					11.59	11.59				
593	Government	00030626	2026 COA REVIEW FE	10/29/2026	590.00	590.00	27529	11/17/2026	1026	01125300
Total 593:					590.00	590.00				
685	Houseal Lavi	8857	HOUSEAL LAVIGNE C	10/26/2026	2,060.00	2,060.00	27532	11/17/2026	1026	01165300
Total 685:					2,060.00	2,060.00				
846	Kimball Midw	104983553	GLOVES	10/29/2026	325.80	325.80	27535	11/17/2026	1026	07085402
Total 846:					325.80	325.80				
940	Alta Industrial	SE4/7381	KUBOTA UTILITY VEC	10/29/2026	36,347.89	36,347.89	27495	11/17/2026	1026	11007304
Total 940:					36,347.89	36,347.89				
958	Meade, Inc.	718932	TRAFFIC SIGNAL MAIN	10/30/2026	223.46	223.46	27537	11/17/2026	1026	01035300
		718932	TRAFFIC SIGNAL MAIN	10/30/2026	223.46	223.46	27537	11/17/2026	1026	01035300
		718932	TRAFFIC SIGNAL MAIN	10/30/2026	223.46	223.46	27537	11/17/2026	1026	01035300
Total 958:					670.38	670.38				
961	Menards	12616	PW MAINTENANCE SU	10/23/2026	173.68	173.68	27538	11/17/2026	1026	01035400
		12623	BUILDING MAINTENAN	10/23/2026	73.64	73.64	27538	11/17/2026	1026	01045400
		12798	BUILDING MAINTENAN	10/27/2026	25.97	25.97	27538	11/17/2026	1026	01045400
Total 961:					273.29	273.29				
986	Allegra Joliet	149241	#10 WINDOW ENVELO	10/14/2026	789.23	789.23	27494	11/17/2026	1026	01105321
		149645	#10 REGULAR ENVEL	11/04/2026	464.76	464.76	27494	11/17/2026	1026	01105321
Total 986:					1,253.99	1,253.99				
991	MOE Fringe	B. Ward CM#	NOVEMBER 2026	11/01/2026	600.60-	600.60-	492	11/01/2026	1026	01034200
		B. Ward CM#	NOVEMBER 2026	11/01/2026	100.10-	100.10-	492	11/01/2026	1026	07064200
		B. Ward CM#	NOVEMBER 2026	11/01/2026	300.30-	300.30-	492	11/01/2026	1026	07094200
		December 20	DECEMBER 2026	11/01/2026	8,243.10	8,243.10	492	11/01/2026	1026	01034200
		December 20	DECEMBER 2026	11/01/2026	3,053.00	3,053.00	492	11/01/2026	1026	01044200

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
		December 20	DECEMBER 2026	11/01/2026	3,053.00	3,053.00	492	11/01/2026	1026	01074200
		December 20	DECEMBER 2026	11/01/2026	1,526.50	1,526.50	492	11/01/2026	1026	01124200
		December 20	DECEMBER 2026	11/01/2026	5,342.75	5,342.75	492	11/01/2026	1026	07064200
		December 20	DECEMBER 2026	11/01/2026	3,205.65	3,205.65	492	11/01/2026	1026	07074200
		December 20	DECEMBER 2026	11/01/2026	4,579.50	4,579.50	492	11/01/2026	1026	07084200
		December 20	DECEMBER 2026	11/01/2026	4,579.50	4,579.50	492	11/01/2026	1026	07094200
		December 20	DECEMBER 2026	11/01/2026	4,804.80	4,804.80	492	11/01/2026	1026	01034200
		December 20	DECEMBER 2026	11/01/2026	1,001.00	1,001.00	492	11/01/2026	1026	01044200
		December 20	DECEMBER 2026	11/01/2026	500.50	500.50	492	11/01/2026	1026	01124200
		December 20	DECEMBER 2026	11/01/2026	1,001.00	1,001.00	492	11/01/2026	1026	01164200
		December 20	DECEMBER 2026	11/01/2026	1,401.40	1,401.40	492	11/01/2026	1026	07064200
		December 20	DECEMBER 2026	11/01/2026	1,001.00	1,001.00	492	11/01/2026	1026	07074200
		December 20	DECEMBER 2026	11/01/2026	800.80	800.80	492	11/01/2026	1026	07084200
		December 20	DECEMBER 2026	11/01/2026	2,502.50	2,502.50	492	11/01/2026	1026	07094200
		December 20	DECEMBER 2026	11/01/2026	2,002.00	2,002.00	492	11/01/2026	1026	01024200
		December 20	DECEMBER 2026	11/01/2026	2,402.40	2,402.40	492	11/01/2026	1026	01034200
		December 20	DECEMBER 2026	11/01/2026	2,002.00	2,002.00	492	11/01/2026	1026	01074200
		December 20	DECEMBER 2026	11/01/2026	1,601.60	1,601.60	492	11/01/2026	1026	01114200
		December 20	DECEMBER 2026	11/01/2026	800.80	800.80	492	11/01/2026	1026	07064200
		December 20	DECEMBER 2026	11/01/2026	1,001.00	1,001.00	492	11/01/2026	1026	01124200
		December 20	DECEMBER 2026	11/01/2026	400.40	400.40	492	11/01/2026	1026	07074200
		December 20	DECEMBER 2026	11/01/2026	1,801.80	1,801.80	492	11/01/2026	1026	07094200
		K. Hudor Nov	NOVEMBER 2026	11/01/2026	600.60	600.60	492	11/01/2026	1026	01034200
		K. Hudor Nov	NOVEMBER 2026	11/01/2026	200.20	200.20	492	11/01/2026	1026	07064200
		K. Hudor Nov	NOVEMBER 2026	11/01/2026	100.10	100.10	492	11/01/2026	1026	07074200
		K. Hudor Nov	NOVEMBER 2026	11/01/2026	100.10	100.10	492	11/01/2026	1026	07094200
		W. Bills CM#	NOVEMBER 2026	11/01/2026	600.60-	600.60-	492	11/01/2026	1026	01034200
		W. Bills CM#	NOVEMBER 2026	11/01/2026	100.10-	100.10-	492	11/01/2026	1026	07064200
		W. Bills CM#	NOVEMBER 2026	11/01/2026	300.30-	300.30-	492	11/01/2026	1026	07094200
		Z. Rogers C	JUNE 2026	11/01/2026	2,002.00-	2,002.00-	492	11/01/2026	1026	01164200
Total 991:					55,605.00	55,605.00				
995	Monroe Truc	348933	FLEET- UNIT #102 PLO	10/28/2026	224.65	224.65	27540	11/17/2026	1026	01075400
Total 995:					224.65	224.65				
1003	Factory Moto	50-7058483	FLEET- STOCK ANTIFR	10/29/2026	359.04	359.04	27526	11/17/2026	1026	01075410
		50-7061423	FLEET- UNIT #1 STRUT	10/30/2026	517.40	517.40	27526	11/17/2026	1026	01075400
		50-7067795	FLEET- UNIT #1 BRAK	11/03/2026	38.88	38.88	27526	11/17/2026	1026	01075400
		63-521602	FLEET- UNIT #1 BRAK	11/03/2026	139.98	139.98	27526	11/17/2026	1026	01075400
Total 1003:					1,055.30	1,055.30				
1017	DACRA Adju	2026-10-048	DACRA OCTOBER 202	10/31/2026	1,250.00	1,250.00	27519	11/17/2026	1026	01025300
		2026-10-048	DACRA OCTOBER 202	10/31/2026	1,250.00	1,250.00	27519	11/17/2026	1026	01165300
Total 1017:					2,500.00	2,500.00				
1116	Altorfer Indus	P58C008291	FLEET- UNIT #215 GAS	10/21/2026	385.72	385.72	27496	11/17/2026	1026	01075400
		P58C008331	FLEET- UNIT #215 BAT	10/29/2026	1,040.84	1,040.84	27496	11/17/2026	1026	01075400
Total 1116:					1,426.56	1,426.56				
1148	Physicians I	59120 17271	PREEMPLOYMENT SC	10/06/2026	3,345.00	3,345.00	27501	11/17/2026	1026	01105300

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Total 1148:					3,345.00	3,345.00				
1188	P.T. Ferro	Imperial Driv	IMPERIAL DR WM AND	10/30/2026	9,303.75	9,303.75	27544	11/17/2026	1026	12007620
		Innercircle P	INNER CIRCLE PHAS	11/04/2026	262,814.57	262,814.57	27544	11/17/2026	1026	12007620
Total 1188:					272,118.32	272,118.32				
1196	R&R Septic	26-2828	HYDROJETTING AND	10/28/2026	1,500.00	1,500.00	27546	11/17/2026	1026	07085373
Total 1196:					1,500.00	1,500.00				
1222	Reliance Sta	November 20	RELIANCE STD 11-202	11/01/2026	280.00	280.00	27548	11/17/2026	1026	01104200
Total 1222:					280.00	280.00				
1237	Robinson En	26100170	SURVEY SERVICES-MI	10/26/2026	897.50	897.50	27549	11/17/2026	1026	01035330
Total 1237:					897.50	897.50				
1252	Rydin Decal	PS-INV14561	2027 ANIMAL TAGS	11/02/2026	886.82	886.82	27551	11/17/2026	1026	01115321
Total 1252:					886.82	886.82				
1295	Shaw Media	1026100852	THEODORE CIPP-BID	10/31/2026	332.88	332.88	27553	11/17/2026	1026	12007620
		1026100852	CREST HILL PAGE	10/31/2026	460.00	460.00	27553	11/17/2026	1026	01105321
Total 1295:					792.88	792.88				
1302	Shorewood H	01-543505	FLEET- UNIT #317 WH	10/29/2026	457.34	457.34	27554	11/17/2026	1026	01075400
Total 1302:					457.34	457.34				
1326	Ray Soliman	November 20	MONTHLY GAS MILEA	10/30/2026	50.00	50.00	27547	11/17/2026	1026	01015342
		Reimbursem	REIMBURSEMENT CO	11/05/2026	20.33	20.33	27547	11/17/2026	1026	07065401
Total 1326:					70.33	70.33				
1392	PLAN SOUR	November 20	IPBC HEALTH INS NOV	11/01/2026	109,310.47	109,310.47	493	11/01/2026	1026	01002438
Total 1392:					109,310.47	109,310.47				
1432	Ron Tirapelli	207242	FLEET- UNIT #943 PAR	10/22/2026	7,200.00	7,200.00	27550	11/17/2026	1026	01075400
		207242	FLEET- UNIT #943 PAR	10/22/2026	146.47	146.47	27550	11/17/2026	1026	01075400
		680752	FLEET- UNIT #32 KEYS	10/29/2026	123.75	123.75	27550	11/17/2026	1026	01075400
Total 1432:					7,470.22	7,470.22				
1452	TransUnion	306605-2026	TRANSUNION	11/01/2026	100.00	100.00	27562	11/17/2026	1026	01025310
Total 1452:					100.00	100.00				
1521	USABlueBoo	INV0120565	STP LAB SUPPLIES	11/02/2026	120.80	120.80	27563	11/17/2026	1026	07085420
Total 1521:					120.80	120.80				
1548	Verizon Wirel	6156495669	VERIZON WIRELESS S	10/23/2026	1,361.38	1,361.38	27566	11/17/2026	1026	07085350

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Total 1548:					1,361.38	1,361.38				
1589	Wescom	20261207	WESCOM DISPATCH S	11/02/2026	30,128.75	30,128.75	27570	11/17/2026	1026	01025307
Total 1589:					30,128.75	30,128.75				
1605	Will County R	October 2026	MUNICIPAL LIENS/REL	11/02/2026	284.00	284.00	27572	11/17/2026	1026	01115325
Total 1605:					284.00	284.00				
1636	Water Well S	262424	WELL #4 BOOSTER PU	10/30/2026	22,700.00	22,700.00	27569	11/17/2026	1026	07065361
Total 1636:					22,700.00	22,700.00				
1746	Vestis First Ai	ORD5-01513	EYE WASH STATIONS -	10/28/2026	364.50	364.50	27568	11/17/2026	1026	01045300
		ORD5-01513	REPLENISH FIRST AID	10/28/2026	85.98	85.98	27568	11/17/2026	1026	01035402
		ORD5-01513	REPLENISH FIRST AID	10/28/2026	87.55	87.55	27568	11/17/2026	1026	07075402
		ORD5-01514	REPLENISH FIRST AID	10/28/2026	59.42	59.42	27568	11/17/2026	1026	07085402
		ORD5-01514	EYE WASH STATIONS -	10/28/2026	911.25	911.25	27568	11/17/2026	1026	01045300
		ORD5-01514	REPLENISH FIRST AID	10/28/2026	154.00	154.00	27568	11/17/2026	1026	01045400
		ORD5-01514	EYE WASH STATIONS -	10/30/2026	186.20	186.20	27568	11/17/2026	1026	01045300
		ORD5-01514	REPLENISH FIRST AID	10/30/2026	9.98	9.98	27568	11/17/2026	1026	01035402
Total 1746:					1,858.88	1,858.88				
1769	Conrad Polyg	7308	POLYGRAPH EXAM-VE	10/30/2026	675.00	675.00	27514	11/17/2026	1026	01025341
Total 1769:					675.00	675.00				
1791	Conor Sween	Gas Reimbur	SWEENEY-TRAVEL REI	10/23/2026	17.00	17.00	27513	11/17/2026	1026	01025342
Total 1791:					17.00	17.00				
1853	Buckeye Pow	PI2063998	LIFT STATION GENERA	10/30/2026	628.83	628.83	27499	11/17/2026	1026	07075300
		PI2064498	WELL 11 GENERATOR	11/03/2026	447.78	447.78	27499	11/17/2026	1026	07065300
Total 1853:					1,076.61	1,076.61				
1867	Jim's Truck In	218820	FLEET- UNIT # 106 DO	11/02/2026	43.00	43.00	27533	11/17/2026	1026	01075400
		218859	FLEET- UNIT #103 DOT	11/03/2026	43.00	43.00	27533	11/17/2026	1026	01075400
		218871	FLEET- UNIT # 105 DO	11/03/2026	43.00	43.00	27533	11/17/2026	1026	01075400
		218873	FLEET- UNIT # 48 DOT	11/03/2026	41.00	41.00	27533	11/17/2026	1026	01075400
		218880	FLEET- UNIT #118 DOT	11/03/2026	65.00	65.00	27533	11/17/2026	1026	01075400
		218892	FLEET- UNIT #101 DOT	11/04/2026	43.00	43.00	27533	11/17/2026	1026	01075400
		218896	FLEET- UNIT # 120 DO	11/04/2026	65.00	65.00	27533	11/17/2026	1026	01075400
		218897	FLEET- UNIT #49 DOT I	11/04/2026	41.00	41.00	27533	11/17/2026	1026	01075400
		218905	FLEET- UNIT #31 DOT I	11/04/2026	43.00	43.00	27533	11/17/2026	1026	01075400
		218917	FLEET- UNIT #39 DOT I	11/04/2026	41.00	41.00	27533	11/17/2026	1026	01075400
		218919	FLEET- UNIT #100 DOT	11/04/2026	43.00	43.00	27533	11/17/2026	1026	01075400
		218924	FLEET- UNIT #46 DOT I	11/04/2026	43.00	43.00	27533	11/17/2026	1026	01075400
		218925	FLEET- UNIT #47 DOT	11/04/2026	41.00	41.00	27533	11/17/2026	1026	01075400
		218936	FLEET- UNIT #42 DOT I	11/05/2026	43.00	43.00	27533	11/17/2026	1026	01075400
Total 1867:					638.00	638.00				
1897	FER-PAL Co	CIPP Pay Ap	THEODORE AND BRO	10/14/2026	51,754.30	51,754.30	27528	11/17/2026	1026	13007640

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Total 1897:					51,754.30	51,754.30				
1924	V3 Companie	11026494	OAKLAND AVE PHASE	11/09/2026	2,915.39	2,915.39	27564	11/17/2026	1026	13005330
		11026495	INNERCIRCLE WATER	11/09/2026	1,461.57	1,461.57	27564	11/17/2026	1026	12007602
Total 1924:					4,376.96	4,376.96				
1948	Motorola Sol	8282423988	PORTABLE RADIO BAT	10/26/2026	973.84	973.84	27541	11/17/2026	1026	01025400
Total 1948:					973.84	973.84				
1950	Pure Water P	2668708	WATER FOR EAST PLA	10/26/2026	65.00	65.00	27545	11/17/2026	1026	07085401
		2672045	WATER FOR WEST PL	10/29/2026	47.50	47.50	27545	11/17/2026	1026	07085401
		2672045	WATER FOR PW	10/29/2026	65.00	65.00	27545	11/17/2026	1026	01035401
Total 1950:					177.50	177.50				
1953	Amazon Capi	14LK-TW7T-	WINTERFEST SUPPLIE	11/02/2026	39.99	39.99	27497	11/17/2026	1026	01108001
		161G-46PH-	TONER	10/29/2026	229.99	229.99	27497	11/17/2026	1026	07065401
		161H-X1NG-	WINTERFEST SUPPLIE	11/09/2026	81.94	81.94	27497	11/17/2026	1026	01108001
		161H-X1NG-	ADMIN PPLIES	11/09/2026	21.98	21.98	27497	11/17/2026	1026	01105401
		1719-NG3Q-	OFFICE SUPPLIES	11/09/2026	43.68	43.68	27497	11/17/2026	1026	01125401
		173M-69V6-	LEGAL FOLDERS	11/05/2026	37.66	37.66	27497	11/17/2026	1026	01115401
		173M-69V6-	COPY PAPER	11/05/2026	539.64	539.64	27497	11/17/2026	1026	01105401
		173M-69V6-	DESK CALENDARS	11/05/2026	33.16	33.16	27497	11/17/2026	1026	01115401
		173M-69V6-	PROMO/DISCOUNT	11/05/2026	1.66-	1.66-	27497	11/17/2026	1026	01105401
		177P-LL4D-	LAMINATOR	10/27/2026	38.53	38.53	27497	11/17/2026	1026	01035401
		17H7-RKX1-	BUILDING MAINTENAN	11/02/2026	31.22	31.22	27497	11/17/2026	1026	01045400
		17H7-RKX1-	CALENDARS	11/02/2026	46.47	46.47	27497	11/17/2026	1026	07065401
		17H7-RKX1-	CALENDARS	11/02/2026	46.48	46.48	27497	11/17/2026	1026	07075401
		17H7-RKX1-	CALENDARS	11/02/2026	46.48	46.48	27497	11/17/2026	1026	07085401
		17H7-RKX1-	GIFT BAGS	11/02/2026	16.30	16.30	27497	11/17/2026	1026	07065301
		19TY-T7GC-	FILE FOLDERS, BINDE	11/02/2026	84.47	84.47	27497	11/17/2026	1026	01025401
		1DP4-RXK3-	PATCH DISPLAY	10/22/2026	59.94	59.94	27497	11/17/2026	1026	01025400
		1H1M-HC3F-	WINTERFEST SUPPLIE	11/05/2026	93.53	93.53	27497	11/17/2026	1026	01108001
		1HR9-PVRD-	WINTERFEST SUPPLIE	11/09/2026	39.98	39.98	27497	11/17/2026	1026	01108001
		1K6C-4PWV-	ADMIN SUPPLIES	10/30/2026	135.05	135.05	27497	11/17/2026	1026	01105401
		1NCJ-GNRW	CITY LOGO STICKERS	10/28/2026	25.90	25.90	27497	11/17/2026	1026	01165324
		1RLL-HJNR-	WINTERFEST SUPPLIE	10/30/2026	6.58	6.58	27497	11/17/2026	1026	01108001
Total 1953:					1,697.31	1,697.31				
1977	AIS Inc	101042	MIMECAST SECURITY	11/09/2026	1,362.50	1,362.50	27493	11/17/2026	1026	07095301
		101043	BLOCK PURCHASE	11/09/2026	13,000.00	13,000.00	27493	11/17/2026	1026	01065300
		101043	MANAGED SVC	11/09/2026	369.00	369.00	27493	11/17/2026	1026	01065300
		101043	SERVER BACKUP ANN	11/09/2026	1,318.60	1,318.60	27493	11/17/2026	1026	01065301
		101043	MANAGED SVC	11/09/2026	432.00	432.00	27493	11/17/2026	1026	01065300
		101043	MANAGED SVC	11/09/2026	1,188.00	1,188.00	27493	11/17/2026	1026	01065300
		101043	MANAGED SVC	11/09/2026	1,110.00	1,110.00	27493	11/17/2026	1026	01065300
		101043	MANAGED SVC	11/09/2026	400.00	400.00	27493	11/17/2026	1026	01065300
		101160	REMOTE SUPPORT	11/09/2026	27.50	27.50	27493	11/17/2026	1026	01065300
		101161	ONSITE SUPPORT	11/09/2026	2,831.00	2,831.00	27493	11/17/2026	1026	01065300
		101162	REMOTE SUPPORT	11/09/2026	548.75	548.75	27493	11/17/2026	1026	01065300
		101176	TRANSIT TIME	11/09/2026	337.50	337.50	27493	11/17/2026	1026	01065301
		101246	ALARM SUPPORT	11/09/2026	41.25	41.25	27493	11/17/2026	1026	01065301

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Total 1977:					22,966.10	22,966.10				
2024	Comcast Bus	285579192	ROUTER EQUIPMENT	10/15/2026	8,974.32	8,974.32	27506	11/17/2026	1026	07065301
Total 2024:					8,974.32	8,974.32				
2071	ComEd 0904	October 2026	CITY CENTER STREET	10/29/2026	226.08	226.08	27507	11/17/2026	1026	01035351
Total 2071:					226.08	226.08				
2089	Craig Machu	Reimbursem	KEYS	10/29/2026	99.80	99.80	27517	11/17/2026	1026	01025400
Total 2089:					99.80	99.80				
2115	Convergint	IN00543746	MAINTENANCE ON FIR	10/29/2026	1,080.00	1,080.00	27515	11/17/2026	1026	07085366
Total 2115:					1,080.00	1,080.00				
2128	Caselle LLC	INV-21416	SEMI ANNUAL MAINTE	06/22/2026	930.00	930.00	27500	11/17/2026	1026	01065300
Total 2128:					930.00	930.00				
2154	CoStar Realt	125103945	COSTAR SERVICES N	11/04/2026	451.07	451.07	27516	11/17/2026	1026	01165300
Total 2154:					451.07	451.07				
2165	TEST Inc and	110326192	OPERATOR SERVICES	11/03/2026	500.00	500.00	27561	11/17/2026	1026	07085300
Total 2165:					500.00	500.00				
2174	Sustainable	11022026	MENTZER SERVICES 1	11/02/2026	2,645.00	2,645.00	27560	11/17/2026	1026	01165300
Total 2174:					2,645.00	2,645.00				
2204	LocalGov Sta	2026-023	RECRUITMENT SUPER	11/05/2026	468.00	468.00	27536	11/17/2026	1026	01105300
Total 2204:					468.00	468.00				
2207	Dahme Mech	CFS Upgrad	CHEMICAL FEED SYST	10/31/2026	3,703.10	3,703.10	27520	11/17/2026	1026	12007620
Total 2207:					3,703.10	3,703.10				
2210	Grand Prairie	AR-0000000	GPWC OCT 26 MONTH	10/31/2026	49,992.00	49,992.00	27530	11/17/2026	1026	07065333
Total 2210:					49,992.00	49,992.00				
2239	Sopranos Piz	Winterfest 20	WINTERFEST PIZZA	11/03/2026	800.00	800.00	27555	11/17/2026	1026	01108001
Total 2239:					800.00	800.00				
2253	Method Engi	3729	MARKETING SUPPOR	10/16/2026	3,255.00	3,255.00	27539	11/17/2026	1026	01105300
Total 2253:					3,255.00	3,255.00				
2275	Staples	6078633783	OFFICE CHAIR	10/31/2026	199.99	199.99	27557	11/17/2026	1026	01027500
		6078633784	HARD HATS	10/31/2026	195.20	195.20	27557	11/17/2026	1026	01035402

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
		6078633784	BANKERS BOX	10/31/2026	32.16	32.16	27557	11/17/2026	1026	01035401
		6078633785	EAR PLUGS	10/31/2026	48.70	48.70	27557	11/17/2026	1026	01035402
		6078633786	OFFICE CHAIRS-CLER	10/31/2026	799.96	799.96	27557	11/17/2026	1026	01027500
		6078633787	BINDERS	10/31/2026	32.21	32.21	27557	11/17/2026	1026	01035401
		6078633787	GARBAGE BAGS	10/31/2026	34.33	34.33	27557	11/17/2026	1026	01045400
		6078633790	TOILET PAPER	10/31/2026	221.08	221.08	27557	11/17/2026	1026	01045400
		6078633791	COPY PAPER	10/31/2026	79.78	79.78	27557	11/17/2026	1026	01025401
		CM#6078633	RETURNED OFFICE C	10/31/2026	199.99-	199.99-	27557	11/17/2026	1026	01027500
Total 2275:					1,443.42	1,443.42				
2287	Comcast 877	November 20	1631 GAYLORD RD.	10/25/2026	467.85	467.85	27505	11/17/2026	1026	07085350
Total 2287:					467.85	467.85				
2288	ComEd 2240	October 2026	LIFT STATION COMED	10/29/2026	252.22	252.22	27508	11/17/2026	1026	07075350
Total 2288:					252.22	252.22				
2291	Storino, Ram	95606	LEGAL SERVICES - LA	08/01/2026	3,685.00	3,685.00	27558	11/17/2026	1026	01105302
		95607	LEGAL SERVICES - LA	08/01/2026	74.25	74.25	27558	11/17/2026	1026	01105302
		95608	LEGAL SERVICES - LA	08/01/2026	357.50	357.50	27558	11/17/2026	1026	01105302
		95747	LEGAL SERVICES - LA	09/01/2026	10,815.30	10,815.30	27558	11/17/2026	1026	01105302
		95748	LEGAL SERVICES - LA	09/01/2026	206.25	206.25	27558	11/17/2026	1026	01105302
		95749	LEGAL SERVICES - LA	09/01/2026	82.50	82.50	27558	11/17/2026	1026	01105302
Total 2291:					15,220.80	15,220.80				
2303	New Era Spr	1044	SLUDGE HAULING	10/26/2026	16,800.00	16,800.00	27542	11/17/2026	1026	07085373
		1049	SLUDGE HAULING	11/02/2026	111,825.00	111,825.00	27542	11/17/2026	1026	07085373
Total 2303:					128,625.00	128,625.00				
2309	Ketchum Adv	CCH-001_1	PROFESSIONAL SERV	07/20/2026	14,900.00	14,900.00	27534	11/17/2026	1026	01105302
Total 2309:					14,900.00	14,900.00				
2310	Superior Pu	4668	PUMP REPAIR	10/08/2026	10,794.00	10,794.00	27559	11/17/2026	1026	07085366
Total 2310:					10,794.00	10,794.00				
2311	Hervas, Con	25436	INVESTIGATION SERVI	09/30/2026	3,365.90	3,365.90	27531	11/17/2026	1026	01105302
Total 2311:					3,365.90	3,365.90				
2312	Valor Carts L	1066	VALOR CART	11/03/2026	375.00	375.00	27565	11/17/2026	1026	11007304
Total 2312:					375.00	375.00				
2319	Whispering P	Winterfest 20	WINTERFEST REINDE	08/04/2026	1,157.60	1,157.60	27571	11/17/2026	1026	01108001
Total 2319:					1,157.60	1,157.60				
2331	DisplaySales	INV12840	BANNER ARM HARDW	10/26/2026	280.00	280.00	27522	11/17/2026	1026	01035351
Total 2331:					280.00	280.00				

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
2335	Safe Restrain	TGP081626	SAFETY RESTRAINT P	11/04/2026	6,348.48	6,348.48	27552	11/17/2026	1026	01025341
Total 2335:					6,348.48	6,348.48				
2336	Dallas Reavi	Clothing Allo	FY 27 CLOTHING REIM	11/02/2026	90.45	90.45	27521	11/17/2026	1026	01044107
Total 2336:					90.45	90.45				
2338	Ohio Banque	OB-2026-110	WINTERFEST SUPPLIE	11/05/2026	85.00	85.00	27543	11/17/2026	1026	01108001
Total 2338:					85.00	85.00				
2339	Citi Cards-43	Costco 4397	COSTCO MEMBERSHI	10/23/2026	130.00	130.00	27502	11/17/2026	1026	01105345
Total 2339:					130.00	130.00				
2340	St. Jude Chil	In Memory of	MONETARY DONATIO	11/12/2026	100.00	100.00	27556	11/17/2026	1026	01015381
Total 2340:					100.00	100.00				
Grand Totals:					991,152.71	991,152.71				

Report Criteria:
Detail report type printed
[Report].Check Issue Date = 11/01/2026,11/17/2026

Agenda Memo

Crest Hill, IL

Meeting Date: November 9, 2026
Submitter: Blaine Wing, City Administrator
Department: Administration
Agenda Item: Two (2) Denied Rebate Requests – Council Direction Requested

Summary: Two (2) residents have contacted the City regarding past rebate checks that were denied. Staff at various levels have thoroughly reviewed both situations and are mixed on how to handle them. The two resolutions that pertain to rebates (2011 and 2019) do not grant any staff position the authority to make decisions on these matters. Because of this, both items are being forwarded to City Council for direction.

The long-term solution is to either update the resolutions and/or adopt a policy to address these kind of situations going forward. In the meantime, at least one of these residents is seeking resolution of the outstanding issue before he can apply for the next rebate; otherwise, he will be denied again.

Resident #1: 1914 Wildrose Drive. Brief summary, the resident received 4 weed/lawn liens (See summary), which have all now been paid. In 2022, the City received on 11/30/22 her rebate application. However, due to the unpaid lien, the $85.97 rebate was not paid to the resident in March of 2023. The resident has questioned the City's use of certified/return mail, as the green cards were either illegibly signed or not signed. As all of the liens have now been paid, she is eligible for the current rebate but still needs to submit the application before the December 4, 2026, deadline.

Resident #2: 16437 Newbury Court. A brief summary is that in 2021, the resident had electric work that failed and then passed. Per the City's code, there is a $100 re-inspection fee. The City does not have a record of payment, although the re-inspection occurred. Additionally, the resident advises that for several years he received the rebate and then in 2025 he did not. (See summary).

Recommended Council Action: Due to the various issues involved and the low dollar amounts, I recommend that the City issue payment for both rebates. For resident #1 that would be $85.97. For Resident #2, the rebate of $155.60 was denied because City records show a $100 re-inspection fee has not been paid. If City Council feels the possible outstanding re-inspection fee should be subtracted from the rebate, I recommend that the remaining $55.60 be issued.

Attachments: 2011 and 2019 Resolutions
1914 Wildrose Drive Summary
16437 Newbury Court Summary

RESOLUTION NO. 810

A RESOLUTION DECLARING PLANS FOR FUTURE DISBURSEMENT OF NON-HOME RULE RETAILERS' OCCUPATION TAX AND NON-HOME RULE SERVICE OCCUPATION TAX

WHEREAS, Pursuant to the Illinois Municipal Code, 65 ILCS 5/8-11-1.1, the corporate authorities of a non-home rule municipality may, upon approval of the qualified electors of the municipality by referendum, impose a Retailers' Occupation Tax, 65 ILCS 5/8-11-1.3, and a Service Occupation Tax, 65 ILCS 5/8-11-1.4, at a rate not to exceed one (1%) percent; and

WHEREAS, the Corporate Authorities of the City of Crest Hill, Illinois, intend to submit said referendum regarding a Retailers' Occupation Tax and a Service Occupation Tax to the electors of the City of Crest Hill, Illinois at the General Primary to be held on March 20, 2012; and

WHEREAS, the Illinois Municipal Code, 65 ILCS 5/8-11-1.3 and 65 ILCS 5/8-11-1.4, authorizes the proceeds of the tax to be used on municipal operations, expenditures on public infrastructure or for property tax relief; and

WHEREAS, the Corporate Authorities of the City of Crest Hill, Illinois believe it is in the best interest of the residents of the City of Crest Hill to implement said taxes and provide a statement of intent for the use of said tax proceeds.

NOW THEREFORE, BE IT RESOLVED BY the City Council of the City of Crest Hill, Illinois, as follows:

SECTION 1: The Preamble of this Resolution is declared to be true and correct and is incorporated by reference herein.

SECTION 2: The City Council of the City of Crest Hill, in the best interest of our residents, seeks to implement a Non-Home Rule Retailers' Occupation Tax and a Non-Home Rule Service Occupation Tax at the rate of one (1%) percent with the voters' approval of a referendum. If said referendum is approved, the City Council is declaring that the disbursement of the additional sales tax dollars would benefit the City and its residents in the following ways:

1. The funds would be expended for municipal operations.
2. The funds would also be utilized towards property tax relief reducing the City's portion of the property tax by 25%.
3. The funds would also be applied toward public infrastructure projects in the City.

SECTION 3: SEVERABILITY. If any section, paragraph, clause or provision of this ordinance is held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any other provision of this ordinance.

SECTION 4: REPEALER. All ordinances, resolutions or orders, or parts thereof, which conflict with the provisions of this ordinance, are to the extent of such conflict hereby repealed.

SECTION 5: EFFECTIVE DATE. This ordinance shall be in full force and effect immediately upon its passage and publication according to law.

ADOPTED THIS 5th DAY OF DECEMBER, 2011.

AYES: 7 Dyke, Vershay, Gazal, Lelis, Oberlin, Convery and Inman

NAYS: 0

ABSENT: 1 Sternisha

CHRISTINE VERSHAY-HALL, CITY CLERK

APPROVED THIS 5th DAY OF DECEMBER, 2011.

RAYMOND R. SOLIMAN, MAYOR

ATTEST:

CHRISTINE VERSHAY-HALL, CITY CLERK

RESOLUTION NO. 1053

A RESOLUTION ADOPTING A PROPERTY TAX REBATE FORM

WHEREAS, Pursuant to the Illinois Municipal Code, 65 ILCS 5/8-11-1.1, the corporate authorities of a non-home rule municipality may, upon approval of the qualified electors of the municipality by referendum, impose a Retailers' Occupation Tax, 65 ILCS 5/8-11-1.3, and a Service Occupation Tax, 65 ILCS 5/8-11-1.4, at a rate not to exceed one (1%) percent; and

WHEREAS, the Corporate Authorities of the City of Crest Hill, Illinois, submitted said referendum regarding a Retailers' Occupation Tax and a Service Occupation Tax to the electors of the City of Crest Hill, Illinois which was approved at the General Primary held on March 20, 2012; and

WHEREAS, the Illinois Municipal Code, 65 ILCS 5/8-11-1.3 and 65 ILCS 5/8-11-1.4, authorizes the proceeds of the tax to be used on municipal operations, expenditures on public infrastructure or for property tax relief; and

WHEREAS, the Corporate Authorities of the City of Crest Hill, Illinois, per Resolution Number 860 distribute a 25% rebate on the municipal portion of the property tax bill to all property owners in the City; and

WHEREAS, in order to create a more efficient process, the City Council will now require all property owners to fill out and submit a form in order to receive the property tax rebate; and

WHEREAS, the Corporate Authorities have determined that it is in the best interests of the City and its citizens to limit the ability of persons and entities to qualify for any tax rebate pursuant to Resolution 860 where such person or entity (i) is indebted to the City and such debt has been due and outstanding for thirty (30) days or more or (ii) did not hold legal or equitable title to the property in question for the entire tax year to which the rebate applies.

NOW THEREFORE, BE IT RESOLVED BY the City Council of the City of Crest Hill, Illinois, as follows:

SECTION 1: The Preamble of this Resolution is declared to be true and correct and is incorporated by reference herein.

SECTION 2: The City of Crest Hill hereby adopts the form attached as "Exhibit A", which may be amended by staff from time to time, as the form required to obtain the property tax rebate pursuant to Resolution Number 860.

SECTION 3: No person or entity that is indebted to the City for any fine, penalty, fee, or otherwise shall, if the debt in question has remained unpaid and outstanding for thirty (30) days or more, be eligible to qualify for any property tax rebate pursuant to Resolution 860.

SECTION 4: No person or entity shall be eligible to qualify for any tax rebate pursuant to Resolution 860 unless that person continuously held legal or equitable title to the

property for which the rebate is claimed for the entire tax year to which the tax rebate applies.

SECTION 5: SEVERABILITY. If any section, paragraph, clause or provision of this ordinance is held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any other provision of this ordinance.

SECTION 6: REPEALER. All ordinances, resolutions or orders, or parts thereof, which conflict with the provisions of this resolution, are to the extent of such conflict hereby repealed.

SECTION 7: EFFECTIVE DATE. This ordinance shall be in full force and effect immediately upon its passage and publication according to law.

RESOLVED THIS 19th DAY OF AUGUST, 2019.

	Aye	Nay	Absent	Abstain
Alderman John Vershay	✓			
Alderman Scott Dyke	✓			
Alderwoman Claudia Gazal	✓			
Alderwoman Barbara Sklare	✓			
Alderwoman Tina Oberlin	✓			
Alderman Marco Coladipietro	✓			
Alderman Nate Albert	✓			
Alderman Joe Kubal	✓			
Mayor Raymond R. Soliman				

Vicki L. Hackney

Vicki L. Hackney, City Clerk

APPROVED THIS 19th DAY OF AUGUST, 2019.

Raymond R. Soliman

Raymond R. Soliman, Mayor

ATTEST:

Vicki L. Hackney

Vicki L. Hackney, City Clerk

Attach Copy of 20__ Tax Bill HERE

City of CREST HILL Illinois

Property Tax Refund Application

*The City of Crest Hill City Council has approved and installed a program to allow property owners to apply and receive a refund of 25% of the City's portion of the 2018 property taxes that were paid in 2019. In order to determine if you qualify for a refund, please review the following information, complete and submit the attached application to the City Treasurer's Office by **XX date.***

PROCEDURE

1. City of Crest Hill property owners must complete the application and submit with a copy of their 20_____ Property Tax Bill to the City Treasurer's Office by **XX date.**
2. Applications will be reviewed and processed by the City Treasurer's Office.
3. Refund checks will be mailed to verified property owners by **XX date.**

CONTACT INFORMATION & MAILING ADDRESS

City of Crest Hill Treasurer's Office
1610 Plainfield Road Crest Hill, IL 60403
Office Hours: Monday-Friday 8:00a.m.-4:30 p.m.
(815) 741-5123

APPLICATION FOR PROPERTY TAX REFUND

Applications for refunds will not be processed unless completed in full and submitted with a copy of your 2018 tax bill. Please contact the Treasurer's Office with any questions.

Property owner's name(s): _____

Property address: _____

Property owner's phone number: _____

Permanent Index Number (PIN): _____

1. Is a property owner listed above 65 years of age or older as of December 31, 2018? ..... Yes ☐ No ☐
2. Did the property owner(s) listed above hold legal or equitable title to the real estate listed above continuously between January 1, 2018 and December 31, 2018? ..... Yes ☐ No ☐

PLEASE NOTE THAT IF YOU OWE THE CITY ANY MONEY THAT HAS BEEN DUE AND PAYABLE FOR AT LEAST THRITY (30) DAYS BEFORE THE FILING OF THIS APPLICATION YOU DO NOT QUALIFY FOR ANY TAX REFUND UNLESS ALL THE MONEY YOU OWE IS PAID BEFORE THIS APPLICATION IS FILED.

I HEREBY CERTIFY that all of the information contained on this form is correct and truthful and that I have paid all of the 2018 real estate taxes, either directly or through my mortgage lender and there is no other prior subsequent owner who has paid, in whole or part, such taxes.

Signature(s): _____ Date: _____

_____ Date: _____

IMPORTANT INFORMATION

*Failure to provide complete and accurate information may result in rejection of your application. All outstanding bills must be paid by **XX date** in order to receive the 2018 Property Tax Rebate. The City is not responsible for applications lost in the mail or received after **XX date.***

DO NOT FORGET TO ATTACH A COPY OF YOUR 20_____ TAX BILL!

****

1914 Wildrose Weed Liens

Invoice Date:	Lien Recorded:	Lien Released:	Amount Paid:
Aug 15, 2022 (Cut date: 8/9/22)	Sept 15, 2022 (R2022069443)	September 8, 2026 (R2026057235)	$382.00
July 17, 2023 (Cut date: 6/2/23)	August 18, 2023 (R2023042908)	September 8, 2026 (R2026057234)	$332.00
Nov 13, 2023 (Cut date: 8/2/2023)	January 2, 2024 (R2024001718)	September 8, 2026 (R2026057237)	$421.00
February 5, 2024 (Cut date: 10/10/2023)	February 5, 2024 (R2024006500)	September 8, 2026 (R2026057236)	$341.00
		Total:	$1,476.00
		Check #: 5600069021	9/8/26

16437 Newbury Court Summary

In July 2021, the resident has underground electric work that failed and required a re-inspection. Per the City's code, there is a $100 re-inspection fee that is required before it is re-inspected. The City's records show it failed but later that it passed. However, the City does not have a record showing payment in 2021. The resident advises that he received his rebate checks in 2021, 2022, 2023, and 2024; however, did not in 2025.

The resident has a receipt showing he submitted his rebate application in 2025, but he has advised that he did not receive a letter advising him that he owed a fee and/or that his rebate application was denied because of an outstanding fee.

He plans to apply for the current 2026 rebate, but wants this issue resolved so that application is not denied.

Agenda Memo

Crest Hill, IL

Meeting Date:	Date 11-16-26
Submitter:	Police Chief Edward Clark
Department:	Police Department
Agenda Item:	Request to place additional No Parking signs on Prestwick Drive

Summary: Mayor and Council**,** I was approached by Cambridge Crest H.O.A. President Pat Rowe regarding a parking concern on Prestwick Drive. Mrs. Rowe advised me that residents have raised concerns about vehicles parking on both sides of the street, particularly near the intersection of Prestwick Drive and Abbey Lane. Vehicles that are parked in this area may create difficulties for emergency vehicles attempting to turn onto Prestwick Drive from Abbey Lane. Additionally, there are concerns regarding obstructed sightlines for motorists turning onto Prestwick Drive from Abbey Lane, potentially creating a safety hazard for pedestrians entering the roadway and vehicles traveling northbound toward Abbey Lane.

I reviewed the area with Mrs. Rowe, and we believe that installing no-parking signs along the east side of Prestwick Drive, from Abbey Lane to the curve, would help alleviate these concerns. This was discussed at the Nov. 9, 26 Work Session. I have attached aerial and ground-level photographs identifying the proposed locations for the signs. I adjusted the location to include the curve. Also attached is the amending ordinance. I am asking for formal approval.

Recommended Council Action: Placing No Parking signs on Prestwick Drive

Financial Impact: Less than $100

Funding Source: Public Works

Budgeted Amount: Public Works Budget

Cost: Less than $100

Attachments: Sight Map

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 10.01.10-618 (SPECIAL PARKING PROHIBITIONS) OF DIVISION VI (PARKING REGULATIONS), ARTICLE 10 (SPECIAL PROVISIONS PERTAINING TO THE CITY OF CREST HILL), CHAPTER 10.01 (CREST HILL VEHICLE CODE), TITLE 10 (VEHICLES AND TRAFFIC) OF THE CITY OF CREST HILL CODE OF ORDINANCES

WHEREAS, the City Council of the City of Crest Hill has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs and protect the public health, safety, and welfare of its citizens, including but not limited to police powers; and

WHEREAS, Sections 11-1-1 and 11-60-2 of the Illinois Municipal Code authorize the Corporate Authorities to pass and enforce all necessary police ordinances and may define, prevent and abate nuisances (65 ILCS 5/11-1-1 and 65 ILCS 5/11-60-2); and through adoption of the Illinois Vehicle Code, the Corporate authorities are authorized to regulate public safety through the adoption of Ordinances related to police powers, traffic and vehicle regulation, including the adoption of Ordinances regulating parking within the City; and

WHEREAS, the Corporate Authorities of the City have done so by enacting the Crest Hill Vehicle Code as Title 10, Chapter 10.01 of the Crest Hill Code of Ordinances; and

WHEREAS, the Corporate Authorities of the City have determined that it is necessary, expedient, and in the best interests of the City and its citizens to amend Section 10.01.10-618 of the Crest Hill Vehicle Code as set forth in this Ordinance.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS, PURSUANT TO ITS STATUTORY AUTHORITY, AS FOLLOWS:

SECTION 1: The City Council hereby finds that all of the recitals contained in the preamble to this Ordinance are true, correct, and complete and are hereby incorporated by reference hereto and made a part hereof.

SECTION 2: Section 10.01.10-618 (Special Parking Restrictions) of the Crest Hill Code is hereby amended to repeal and replace the current subsection (M) with the following and to re-label the current subsection (M) as subsection (N) as follows:

§ 10.01.10-618. SPECIAL PARKING PROHIBITIONS.

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(M) The East side of Prestwick Drive from its intersection with Abbey Lane to and including the curve.

(1) There shall be no parking allowed on the East side of Prestwick Drive

from its intersection with Abbey Lane to and including the curve.

(2) The law enforcement authorities are authorized to tow or remove any motor vehicles parked on the East side of Prestwick Drive from its intersection with Abbey Lane to and including the curve in violation of this section with all costs assessed against the owner of the motor vehicle.

(3) Signs to be posted. It shall be the duty of the Street Department of the City to post and maintain signs which shall bear the statement "No Parking at any time" of the type and size required by State law.

(N) *Violations and Penalties.* Any person found guilty of a violation of any of the provisions of this Section shall be subject to a fine. Violations shall be charged in the same manner as Section 10.01.3-103(A) of this Code.

SECTION 5: In the event that any provision or provisions, portion or portions, or clause or clauses of this Ordinance shall be declared to be invalid or unenforceable by a Court of competent jurisdiction, such adjudication shall in no way affect or impair the validity or enforceability of any of the remaining provisions, portions, or clauses of this Ordinance that may be given effect without such invalid or unenforceable provision or provisions, portion or portions, or clause or clauses.

SECTION 6: That all ordinances, resolutions, motions, or parts thereof, conflicting with any of the provisions of this Ordinance, are hereby repealed to the extent of the conflict.

SECTION 7: That the City Clerk is hereby directed to publish this Ordinance in pamphlet form.

SECTION 8: That this Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

*[left intentionally blank***]**

PASSED THIS 16TH DAY OF NOVEMBER, 2026.

	Aye	Nay	Absent	Abstain
Alderman Scott Dyke	_____	_____	_____	_____
Alderman Angelo Deserio	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

_____
Christine Vershay-Hall, City Clerk

APPROVED THIS 16TH DAY OF NOVEMBER, 2026.

_____
Raymond R. Soliman, Mayor

ATTEST:

_____
Christine Vershay-Hall, City Clerk




STOP

Prestwick Drive No Parking

