



City Council Work Session

Crest Hill, IL

July 14, 2025

7:00 PM

Council Chambers

20600 City Center Boulevard, Crest Hill, IL 60403

Agenda

1. Approving a Supplemental Resolution for Improvement Under the Illinois Highway Code for Section No 19-00051-01-MS in the amount of \$9,199.00
2. Approving a Resolution for Improvement Under the Illinois Highway Code for Section No 23-00056-00-TL in the amount of \$676,488.75
3. West STP Vissering Pay App #30
4. East STP Emergency Purchase and Service
5. Well #4 Out of Service
6. Community Garage Sale Discussion.
7. Codification of Deputy Liquor Commissioner Salary
8. A Resolution Designating and Appointing City Administrator Blaine Wing as the Alternate Delegate to the Technical Advisory Committee (TAC) to the Grand Prairie Water Commission
9. Discussion of Recruitment Firms for Public Works Director Search
10. Public Comments
11. Mayor's Updates
12. Committee/Liaison Updates
13. City Administrator Updates
14. 5ILCS 120/2(c)(1): The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity

The Agenda for each regular meeting and special meeting (except a meeting held in the event of a bona fide emergency, rescheduled regular meeting, or any reconvened meeting) shall be posted at the City Hall and at the location where the meeting is to be held at least forty-eight (48) hours in advance of the holding of the meeting. The City Council shall also post on its website the agenda for any regular or special meetings. The City Council may modify its agenda for any regular or special meetings. The City Council may modify its agenda before or at the meeting for which public notice is given, provided that, in no event may the City Council act upon any matters which are not posted on the agenda at least forty-eight (48) hours in advance of the time for the holding of the meeting.



Agenda Memo

Crest Hill, IL

| | |
|----------------------|--|
| Meeting Date: | July 14, 2025 |
| Submitter: | Ronald J Wiedeman |
| Department: | Engineering |
| Agenda Item: | Approving a Supplemental Resolution for Improvement Under the Illinois Highway Code for Section No 19-00051-01-MS in the amount of \$9,199.00. |

Summary: Engineering is in the process of closing out this project completed with MFT funds. Dollars spent to date on the construction of the Salt Building at Public Works are as follows:

| <u>Project Name</u> | <u>Location</u> | <u>Construction Year</u> | <u>Awarded Amount</u> | <u>Total Dollars Spent</u> | <u>Original Resolution Amount</u> | <u>Supplement Resolution Amount</u> | <u>City Funds (Water)</u> |
|----------------------------|--------------------------------|--------------------------|-----------------------|----------------------------|-----------------------------------|-------------------------------------|---------------------------|
| Salt Building Construction | 2090 Oakland Ave Crest Hill | 2021 | \$956,460.00 | \$517,068.05 | \$423,000 | \$9,199.00 | \$84,869.05 |

This supplemental resolution is required by IDOT to track how the city spent eligible MFT expenses. IDOT have requested these be executed by the city to close out this project officially.

Recommended Council Action:

Approving a Supplemental Resolution for Improvement Under the Illinois Highway Code for Section No 19-00051-01-MS in the amount of \$1,373,240.

Financial Impact:

Funding Source: MFT

Budgeted Amount: n/a

Cost: N/a

Attachments:

BLR 09110 Section No 19-00051-01-MS-\$9,199.00 Supplemental Resolution Approved.pdf



Is this project a bondable capital improvement?

☒ Yes ☐ No

Resolution Type

Supplemental

Resolution Number

Section Number

19-00051-01-MS

BE IT RESOLVED, by the Council of the City

Governing Body Type

Local Public Agency Type

of Crest Hill

Name of Local Public Agency

Illinois that the following described street(s)/road(s)/structure be improved under

the Illinois Highway Code. Work shall be done by Contract

Contract or Day Labor

For Roadway/Street Improvements:

| Name of Street(s)/Road(s) | Length (miles) | Route | From | To |
|---------------------------|----------------|-------|------|-----|
| Salt and Brine Facility | | n/a | n/a | n/a |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

For Structures:

| Name of Street(s)/Road(s) | Existing Structure No. | Route | Location | Feature Crossed |
|---------------------------|------------------------|-------|----------|-----------------|
| | | | | |

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

The construction and engineering of a new Salt and Brine Facility at the existing Public Works Location (2090 Oakland Ave.)

2. That there is hereby appropriated the sum of Nine Thousand, One Hundred and Ninety Nine

Dollars (\$9,199.00) for the improvement of

said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Christen Vershay-Hall

City

Clerk in and for said City

Name of Clerk

Local Public Agency Type

Local Public Agency Type

of Crest Hill

Name of Local Public Agency

in the State aforesaid, and keeper of the records and files thereof, as provided by

statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Council

of Crest Hill

at a meeting held on July 21, 2025

Governing Body Type

Name of Local Public Agency

Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 21st day of July, 2025

Day

Month, Year



(SEAL, if required by the LPA)

Resolution for Improvement
Under the Illinois Highway Code

Item 1.

Clerk Signature & Date

Approved

Regional Engineer Signature & Date
Department of Transportation



Agenda Memo

Crest Hill, IL

| | |
|----------------------|--|
| Meeting Date: | July 14, 2025 |
| Submitter: | Ronald J Wiedeman |
| Department: | Engineering |
| Agenda Item: | Approving a Resolution for Improvement Under the Illinois Highway Code for Section No 23-00056-00-TL in the amount of \$676,488.75 |

Engineering is in the process of closing out the Theodore at Cedarwood Dr/Gaylord Traffic Signal Modernization and Resurfacing Improvement completed in 2023. During the closeout process it was discovered that the city did not execute a resolution for the use of MFT funds for this improvement. The final amount of MFT dollars used for this improvement for both construction and design engineering is \$676,488.75.

Therefore, in order to complete the closeout and pass a final IDOT audit for this improvement a resolution needs to be approved for an amount of \$676,488.75 so that all MFT required paperwork is in order.

Recommended Council Action: Approving a Resolution for Improvement Under the Illinois Highway Code for Section No 23-00056-00-TL in the amount of \$676,488.75

Financial Impact:

Funding Source: MFT

Budgeted Amount: 689,500 [\$660,000 Construction; \$29,500.00 Design; \$11,900 Preliminary Study]

Actual Cost: 676,488.75 [\$635,088.75 Construction; \$29,500.00 Design; \$11,900 Preliminary Study] (Spent in MFT 2023)

Attachments:

blr 09110-Section No 23-00056-00-TL



Is this project a bondable capital improvement?

☒ Yes ☐ No

Resolution Type

Original

Resolution Number

Section Number

23-00056-00-TL

BE IT RESOLVED, by the Council of the City

Governing Body Type

Local Public Agency Type

of Crest Hill

Name of Local Public Agency

Illinois that the following described street(s)/road(s)/structure be improved under

the Illinois Highway Code. Work shall be done by Contract

Contract or Day Labor

For Roadway/Street Improvements:

| Name of Street(s)/Road(s) | Length (miles) | Route | From | To |
|---------------------------|-------------------|-------|----------------------------|----|
| Theodore | | Local | At Cedarwood Dr/Gaylord Rd | |

For Structures:

| Name of Street(s)/Road(s) | Existing Structure No. | Route | Location | Feature Crossed |
|---------------------------|---------------------------|-------|----------|-----------------|
| | | | | |

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Traffic Signal Modernization, Intersection Improvement and Resurfacing

2. That there is hereby appropriated the sum of Six Hundred Seventy Six and Four Hundred Eighty

Eight and Seventy Five Cents

Dollars (\$676,488.75) for the improvement of

said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Christine Vershay-Hall

City

Clerk in and for said City

Name of Clerk

Local Public Agency Type

Local Public Agency Type

of Crest Hill

Name of Local Public Agency

in the State aforesaid, and keeper of the records and files thereof, as provided by

statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Council

of Crest Hill

at a meeting held on July 21, 2025

Governing Body Type

Name of Local Public Agency

Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 21st day of July, 2025

Day

Month, Year

(SEAL, if required by the LPA)

Clerk Signature & Date

Approved

Regional Engineer Signature & Date
Department of Transportation

NOTE: Form instructions should not be included when the form is submitted.

This form shall be used when a Local Public Agency (LPA) wants to construct an improvement using Motor Fuel Tax(MFT) funds. Refer to Chapter 9 of the Bureau of Local Roads and Streets Manual (BLRS Manual) for more detailed information. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Is this project a bondable capital improvement?

Check Yes if the project was a bondable capital improvement, check no if it is not. An example of a bondable capital project may include, but is not limited to: project development, design, land acquisition, demolition when done in preparation for additional bondable construction, construction engineering, reconstruction of a roadway, designed overlay extension or new construction of roads, bridges, ramps, overpasses and underpasses, bridge replacement and/or major bridge rehabilitation. Permanent ADA sidewalk/ramp improvements and seeding/sodding are eligible expenditures if part of a larger capital bondable project. A bondable capital improvement project does not mean the LPA was required to sell bonds to fund the project, however the project did meet the criteria to be bondable.

Resolution Number

Enter the resolution number as assigned by the LPA, if applicable.

Resolution Type

From the drop down box choose the type of resolution:

- Original would be used when passing a resolution for the first time for this project.
- Supplemental would be used when passing a resolution increasing appropriation above previously passed resolutions.
- Amended would be used when a previously passed resolution is being amended.

Section Number

Insert the section number of the improvement the resolution covers.

Governing Body Type

From the drop down box choose the type of administrative body. Choose Board for County; Council for a City or Town; President and Board of Trustees for a Village or Town.

LPA Type

From the drop down box choose the LPA body type. Types to choose from are: County, City, Town or Village.

Name of LPA

Insert the name of the LPA.

Contract or Day Labor

From the drop down choose either Contract or Day Labor.

Roadway/Street Improvements:

Name Street/Road

Insert the name of the Street/Road to be improved. For additional locations use the Add button.

Length

Insert the length of this segment of roadway being improved in miles.

Route

Insert the Route Number of the road/street to be improved if applicable.

From

Insert the beginning point of the improvement as it relates to the Street/Road listed to the left.

To

Insert the ending point of the improvement as it relates to the Street/Road listed to the left.

Structures:

Name Street/Road

Insert the name of the Street/Road on which the structure is located. For additional locations use the Add button.

Existing Structure No.

Insert the existing structure number this resolution covers, if no current structure insert n/a.

Route

Insert the Route number on which the structure is located.

Location

Insert the location of the structure.

Feature Crossed

Insert the feature the structure crosses.

1

Insert a description of the major items of work of the proposed improvement.

2

Insert the dollar value of the resolution for the proposed improvement to be paid for with MFT funds in words followed by in the same amount in numerical format in the ().

Instructions for BLR 09110 - Page 2 of 2

Item 2.

| | |
|---------------------|--|
| Name of Clerk | Insert the name of the LPA clerk. |
| LPA Type | Insert the type of clerk based on the LPA type. Types to choose from are: County, City, Town or Village. |
| Name of LPA | Insert the name of the LPA. |
| Governing Body Type | Insert the type of administrative body. choose Board for County; Council for a City or Town; President and Board of Trustees for a Village or Town |
| Name of LPA | Insert the name of the LPA. |
| Date | Insert the date of the meeting. |
| Day | Insert the day Clerk is signing the document. |
| Month, Year | Insert the month and year of the Clerk's signature. |
| Seal | The Clerk shall seal the document here, if required. If a seal is required, electronic signatures should not be used. |
| Clerk Signature | Clerk shall sign here. |
| Approved | The Department of Transportation shall sign and date here once approved. |

A minimum of three (3) certified signed originals must be submitted to the Regional Engineer's District office OR email PDF completed form with electronic signatures to your local District LRS office.

Following IDOT's approval, distribution will be as follows:

Local Public Agency Clerk
Engineer (Municipal, Consultant or County)
District

**Agenda Memo****Crest Hill, IL**

| | |
|---------------------|---|
| Date: | 7/9/2025 |
| Submitter: | Julius Hansen, Interim Director of Public Works |
| Department: | Public Works |
| Agenda Item: | Approval of Pay Request #30 from Vissering Construction Inc. with direction to send it to the IEPA for approval and disbursement for a total amount of \$1,108,332.12 |

Summary:

Strand Engineering and Staff have reviewed the attached pay requests from Vissering Construction Inc for the West Plant Expansion Project and are asking the council to approve these along with the invoice in the list of bills. Vissering's pay request #30 is \$1,108,332.12 for work performed between June 1 and June 31, 2025. Once the City receives the disbursement check from the IEPA the City will release the check to Vissering.

Recommended Council Action:

Approval of Pay Request #30 from Vissering Construction Inc. with direction to send it to the IEPA for approval and disbursement for a total amount of \$1,108,332.12.

Financial Impact:

See attached memo and application for payment from Strand Engineering

Attachments:

Memo and application for payment from Strand Engineering Pay Request #30



Strand Associates, Inc.®
1170 South Houbolt Road
Joliet, IL 60431
(P) 815.744.4200
www.strand.com

July 8, 2025

Mr. Julius Hansen, Interim Director of Public Works
City of Crest Hill
20600 City Center Boulevard
Crest Hill, IL 60403

Re: Crest Hill West Sewage Treatment Plant Improvements
Contract 1-2022
City of Crest Hill, Illinois (City)

Dear Mr. Hansen:

Enclosed are Pay Application No. 30, waivers of lien, certified payroll, American Iron and Steel documentation, and apprenticeship reporting forms for the City's West Sewage Treatment Plant Improvements project. A summary of the Contract status is shown on the enclosed Application for Payment.

For Pay Application No. 30, Vissering Construction Company (Contractor) is requesting a total of \$1,108,332.12 for the work performed between June 1 and 30, 2025. Please refer to its breakdown of values in the enclosed pay application. Specifically, this value includes a variety of items such as general conditions; overhead and profit; elevated walkway concrete work at Structure 30; Structure A10 metal fabrications and grating; painting; underground site piping and manholes; ductwork insulation; gate installation; primary clarifier collector equipment; and bubble aeration diffuser equipment. Strand Associates, Inc.® has reviewed the pay application submitted by Contractor and recommends the Application for Payment request in the amount of \$1,108,332.12.

The current total Contract amount is \$49,460,138.00. There have been eight change orders to date. Total work completed through June 30, 2025, is \$37,508,113.39. A total of \$2,473,006.90 is being held in retainage, in accordance with the Contract Documents.

Sincerely,

STRAND ASSOCIATES, INC.®

Dominic L. Gattone, P.E.

Enclosures

SUMMARY SHEET
(Use with AP2 or AP3)

APPLICATION FOR PAYMENT

ATTN: JULIUS HANSEN, INTERIM PUBLIC WORKS DIRECTOR

**OWNER: 20600 CITY CENTER BLVD, CREST HILL,
IL 60403**

**CONTRACTOR: VISSERING CONSTRUCTION
COMPANY**

**PROJECT: W. SEWAGE TREATMENT PLANT
IMPROVEMENTS**

CONTRACT: 1-2022 (11108.00)

06.30.2025

PAYMENT APPLICATION NO.: 30

| | |
|---|-----------------------|
| CONTRACT AMOUNT | |
| ORIGINAL CONTRACT AMOUNT | \$50,640,000.00 |
| PLUS: ADDITIONS TO CONTRACT | \$258,286.00 |
| LESS: DEDUCTIONS FROM CONTRACT | \$1,438,148.00 |
| ADJUSTED CONTRACT AMOUNT TO DATE | \$49,460,138.00 |
| WORK PERFORMED | |
| COST OF WORK COMPLETED | \$37,508,113.39 |
| PLUS MATERIALS STORED (ATTACH SCHEDULE) | \$0.00 |
| NET AMOUNT EARNED TO DATE | \$37,508,113.39 |
| LESS AMOUNT OF RETAINAGE | \$2,473,006.90 |
| SUBTOTAL | \$35,035,106.49 |
| LESS PREVIOUS PAYMENTS | \$33,926,774.37 |
| AMOUNT DUE THIS APPLICATION | \$1,108,332.12 |

CONTRACTOR's Certification:

The undersigned CONTRACTOR certifies, to the best of its knowledge, the following: (1) All previous progress payments received from OWNER on account of Work done under the Contract have been applied on account to discharge CONTRACTOR's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to OWNER at time of payment free and clear of all Liens, security interests, and encumbrances (except such as covered by a bond acceptable to OWNER indemnifying OWNER against any such Liens, security interest, or encumbrances); and (3) All Work covered by this Application for Payment is in accordance with the Contract Documents and

VISSERING CONSTRUCTION COMPANY

CONTRACTOR

BY: _____

(Authorized Signature)

BY: _____

Tony Marzetta, Project Manager

(Print Name)

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

DATED: July 8, 2025

STRAND ASSOCIATES, INC.®

BY: _____

(Authorized Signature)

BY: _____

(Print Name)

Contractor's Application for Payment No. 30

| | | | |
|---|--|--------------------------------------|--|
| Application Period: 06.01.2025 - 06.30.2025 | | Application Date: 06.30.2025 | |
| To (Owner) CITY OF CREST HILL, IL; ATTN: J.HANSEN 20600 CITY CENTER BLVD, CREST HILL, IL 60403 | From (Contractor): VISSERING CONSTRUCTION COMPANY | Via (Engineer): STRAND ASSOCIATES | |
| Project: W. SEWAGE TREATMENT PLANT IMPROVEMENTS | Contract: GENERAL CONSTRUCTION | | |
| Owner's Contract No.: | Contractor's Project No.: 11108.00 | Engineer's Project No.: 1-2022 | |

Application For Payment Change Order Summary

| Approved Change Orders | Number | Additions | Deductions |
|--------------------------------|------------------|------------------|------------|
| 1 | \$45,297.00 | (\$1,383,338.00) | |
| 2 | \$19,757.00 | | |
| 3 | \$9,362.00 | (\$16,295.00) | |
| 4 | \$45,205.00 | (\$1,807.00) | |
| 5 | \$26,445.00 | (\$16,673.00) | |
| 6 | \$56,463.00 | (\$20,035.00) | |
| 7 | | | |
| 8 | \$55,757.00 | | |
| TOTALS | \$258,286.00 | (\$1,438,148.00) | |
| NET CHANGE BY CHANGE ORDERS | (\$1,179,862.00) | | |

| | |
|---|-------------------|
| 1. ORIGINAL CONTRACT PRICE..... | \$ 50,640,000.00 |
| 2. Net change by Change Orders..... | \$ (1,179,862.00) |
| 3. Current Contract Price (Line 1 ± 2)..... | \$ 49,460,138.00 |
| 4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate)..... | \$ 37,508,113.39 |
| 5. RETAINAGE: | |
| a. 5% X \$ 49,460,138.00 Work Completed..... | \$ 2,473,006.90 |
| b. 10% X _____ Stored Material..... | \$ - |
| c. Total Retainage (Line 5a + Line 5b)..... | \$ 2,473,006.90 |
| 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)..... | \$ 35,035,106.49 |
| 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... | \$ 33,926,774.37 |
| 8. AMOUNT DUE THIS APPLICATION..... | \$ 1,108,332.12 |
| 9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above)..... | \$ 14,425,031.51 |

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:  Date: 7/2/2025

Tony Marzetta, Project Manager

| | |
|--------------------|--|
| Payment of: \$ | (Line 8 or other - attach explanation of the other amount) |
| is recommended by: | (Engineer) (Date) |
| Payment of: \$ | (Line 8 or other - attach explanation of the other amount) |
| is approved by: | (Owner) (Date) |
| Approved by: | Funding Agency (if applicable) (Date) |

Agenda Memo**Crest Hill, IL**

Date: 7/9/2025
Submitter: Julius Hansen, Interim Director of Public Works
Department: Public Works
Agenda Item: Emergency Purchase and Service for East STP

Summary:

On 6/20/25 I was notified by an employee at the East STP that three of the four "WAS" Pumps were not working properly. After evaluation it was determined that two of the three pumps needed to be replaced and the third could be repaired. I solicited quotes from two vendors to purchase the required two pumps (see attached). I notified the City Administrator of the need for an emergency purchase. I planned to make the purchase and have the two pumps installed the next day (6/21/25 -Saturday). The work was successfully accomplished at that time, and all WAS pumps were immediately back in service.

Recommended Council Action:

Approval of purchase and service of two pumps from Metropolitan Pump Company for a total cost of \$32,428.00

Attachments:

Quote from Xylem

Quote from Metropolitan

Julius Hansen

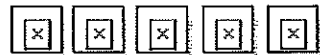
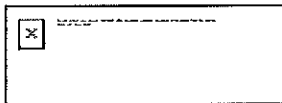
From: Tuinstra, Christopher - Xylem <Christopher.Tuinstra@xylem.com>
Sent: Friday, June 20, 2025 1:50 PM
To: Bushor, David - Xylem; Julius Hansen
Subject: RE: Replacement pump quote
Attachments: Crest Hill 7_5hp replacement quote.pdf

External Sender: Use caution with links and attachments. Use caution when replying. If you are unsure please contact IT.

Julius,

Attached is the quote for a replacement pump plus install. We have these in stock in our central warehouse so lead time would be about a week. Please let me know if you have any questions.

Thank You,



How are we doing?

CHRISTOPHER TUINSTR

Sales Representative

C: 708-990-4919

O: 708-781-0177

9661 194th Street Mokena, IL 60448

christopher.tuinstra@xylem.com

[LEAVE FEEDBACK](#)

From: Bushor, David - Xylem <David.Bushor@xylem.com>
Sent: Friday, June 20, 2025 1:19 PM
To: Julius Hansen <jhansen@cityofcresthill.com>
Cc: Tuinstra, Christopher - Xylem <Christopher.Tuinstra@xylem.com>
Subject: Replacement pump quote

Julius,

Chris is your sales rep. He will be getting a quote and a lead time for you shortly.

xylem

David Bushor

Service Center Specialist

9661 194th Place

Mokena, IL 60448

Cell: 773-835-3431



Xylem Water Solutions USA, Inc.
Flygt Products

June 20, 2025

CITY OF CREST HILL
 1610 PLAINFIELD RD
 CREST HILL IL 60403-1991

9661 194th Street
 Mokena, IL 60448
 Tel (708) 342-0484
 Fax (708) 342-0491

Quote # 2025-CHI-0370
 Project Name: Grundfos replacement 7.5HP
 Job Name:

Xylem Water Solutions USA, Inc. is pleased to provide a quote for the following Flygt equipment.

3127 with mini-cas plus install

| Qty | Description |
|-----|--|
| 1 | Flygt Model NP-3127.060 4" volute Submersible pump equipped with a 460 Volt / 3 phase / 60 Hz 7.5 HP 1750 RPM motor, 489 impeller, 1 x 50 Ft. length of SUBCAB 4G6+2x1,5 submersible cable, FLS leakage detector, volute is prepared for Flush Valve |
| 1 | MINI-CASII/FUS 120/24VAC,24VDC |
| 1 | SOCKET,11 PIN OCTAL DIN MOUNT |
| 2 | LABOR,SVC FLYGT,NO TAX Z2-TP MODELS: 3000,7000,8000 Drill discharge flange to mount customer supplied Grundfos bracket. |

Install/Startup

| Qty | Description |
|-----|---|
| 1 | START UP,FLYGT,NO TAX 1-TP MODELS: 3000,7000,8000 |

Total Price \$ 13,883.60

Freight Charge \$ 777.00

Total Price \$ 14,660.60

Terms & Conditions

This order is subject to the Standard Terms and Conditions of Sale – Xylem Americas effective on the date the order is accepted which terms are available at <http://www.xyleminc.com/en-us/Pages/terms-conditions-of-sale.aspx> and incorporated herein by reference and made a part of the agreement between the parties.



METROPOLITAN**PUMP COMPANY**

A Division of METROPOLITAN INDUSTRIES, INC.

37 FORESTWOOD DRIVE • ROMEOVILLE, IL • 60446-1343

(815) 886-9200

FAX (815) 886-4573

www.metropolitanind.com

QUOTATION

Page 1 of 1

Project: Replacement WAS Pumps
Crest Hill, IL. - East WWTP

TO: Mr. Julius Hansen

We are pleased to have the opportunity to provide a QUOTE on the following equipment and services.

Crest Hill, IL. East WWTP - Replacement WAS Pumps:

| QTY | DESCRIPTION |
|-----|---|
| 2 | KSB Amarex F-Max 100-230 Submersible Non-Clog Pumps 4" Suction / 4" Discharge / 180mm Impeller (F-Max - Recessed) 8.7 HP, 11.6 FLA, 480 Volt, 3 Phase, 1750 RPM, 50' Shielded Cable |
| 2 | SS Lifting Chains & Shackles |
| 2 | Adaptor Labor & Hardware to Mount Existing Sealing Flanges on New Pumps |
| 2 | PumpSafe Modules |
| 1/L | Installation of Pumps & PumpSafe Module |
| 1/L | Start-up |
| 1/L | Freight |

Your cost for the above described equipment and services is:

\$32,428.00**Notes & Clarifications:**

Not Included: Sealing Flange, Guiderails, VFD, Conduit, Wire, Taxes, Permits, Fees and Anything Not Listed.

TERMS: Net 30 days from date of invoice. All invoices are payable in full when due, with no retainage allowed.

THIS QUOTATION, SUBJECT TO THE CONDITIONS ON THE REVERSE SIDE HEREOF, MAY BE ACCEPTED ONLY BY SIGNING ONE COPY OF THIS QUOTATION AND RETURNING IT TO METROPOLITAN PUMP CO. NOT LATER THAN THE DATE INDICATED ON THE FACE HEREOF AFTER WHICH THIS QUOTATIONS IS VOID. THIS QUOTATION AFTER ACCEPTANCE BY BUYER MAY BE CANCELLED BY EITHER PARTY WITH NO PENALTY ONLY IF ENGINEER FAILS TO APPROVE SELLERS APPROVAL BROCHURE.

Accepted:

Firm:

By:

Title:

Julius Hansen
City of Crest Hill
Julius Hansen
Director of P.W.

Quotation No:

Submitted:

Void after:

Prepared By:

Keith062025MS

June 20, 2025

30 Days

Keith Girup

CrestHill.EastWWTP.WASPumpReplacements.Quotation

Memo



Public Works Department

City of Crest Hill

| | |
|---------------------|---|
| Date: | 7/10/2025 |
| Submitter: | Julius Hansen, Interim Director of Public Works |
| Department: | Public Works |
| Agenda Item: | Well 4 Out of Service |

A handwritten signature in dark ink, appearing to be "J.H.", is written over the name "Julius Hansen" in the "Submitter" field.

In June of 2025 Well 4 was not running properly and needed to be shut down. A check valve on the well assembly was found to be contributing to the problem. To install a new check valve for the well an insertion valve needed to be installed at the street. The old valve did not work. Superior Excavating performed the insertion valve work on July 7, 2025, for \$12,300. Another company then installed the check valve shortly afterward for a total cost of approximately \$15,000. This work needed to be completed for the overall operation of the well, but it did not solve the immediate problem with the well.

The same contractor that recently repaired Well #10 in April of this year was called to evaluate well #4. On July 10th they determined that the pump and motor needed to be replaced just like Well 10. Unlike well 10 the pump and motor at well #4 have reached its maximum effective service life (over 10 years old). The motor and pump need to be pulled from the well to be evaluated. Well 4 will need additional preparation work before installing the new pump and motor that was performed on Well #10 three years ago. This will include televising and cleaning the well casing before the pump and motor are installed.

I have received a very preliminary quote for the total cost of the work to be approximately \$101,124. The above-mentioned \$15,000 has already been spent to date on repairs to the well. The structural components of the well have not been "televised" in over 10 years. Hence, additional costs for more repairs than noted in the quote could add to the estimated expense. I expect cleaning and rehabilitation will be required and that is not in the quote. Therefore, I recommend the approval of \$150,000 to include some contingency funds for various issues that

might need to be addressed that we just don't know yet. However, this does not include any potentially **significant** unforeseen expenses.

This company installed the well assembly for well #10 as new in 2020, and all the preliminary work that went with it. They recently did that same work to the same well from the lightning strike. This is another emergency Well repair, and they are the recommended choice to do the work based on previous performance for the city.

Recommended Council Action: To approve an amount not to exceed \$150,000 in total for Layne Christensen Company to complete the work on Well 4.

Attachments: Estimate from Layne Christensen Company.

Invoice

| Date | Invoice # |
|----------|-----------|
| 7/7/2025 | 1240 |



131 ZAPATA LN.
MINOOKA, IL 60447

Bill To

[REDACTED]
Crest Hill, IL 60403

| | | Terms | Project |
|---|-------|-------------------------|-------------------------|
| | | | Webb Street Insertio... |
| Description | Qty | Rate | Amount |
| 7/7/2025- Excavate and Install 1, 6" Insertion Valve on Webb St in Crest Hill, IL | 1 | 9,800.00 | 9,800.00 |
| 6" Insertion Valve including Excavation | 1 | 2,500.00 | 2,500.00 |
| Exploratory Excavation | | | |
| | | Total | \$12,300.00 |
| | | Payments/Credits | \$0.00 |
| | | Balance Due | \$12,300.00 |
| Phone # | Fax # | E-mail | |
| 8154090721 | | superiorex@comcast.net | |



Layne Christensen Company
721 W. Illinois Avenue
Aurora, IL 60506

630/897-6941
graniteconstruction.com

July 7, 2025

Julius Hansen
City of Crest Hill
20600 City Center Blvd.
Crest Hill, IL 60403

Re: WELL NO. 4 – WELL REHABILITATION PROPOSAL

Dear Mr. Hansen,

Our servicemen were at the well house to troubleshoot the pump and motor assembly installed at Well 4 located in Crest Hill, IL. Per your request, we are sending this letter to estimate the costs for the pulling pumping assembly and rehabilitating Well No. 4.

Per Layne's records, the pumping equipment in this well is a 25HP Franklin motor and a Grundfos 385S250-3 stage pump end rated for 405GPM, set on 168' of 4" T&C 304-stainless steel pipe. The well is an 8" Casing and has been in service since 1981 and the current pumping assembly was last replaced in 2015.

We mobilized to your site on July 6, 2025, to troubleshoot, and our technicians noticed that the vibrations from the pumping assembly are too loud and is vibrating the whole building. Due to the blind setting (near by the powerlines), we may have to use a Large Crane to pull and set the equipment. (We will charge you for Large Crane and 2-Men - \$551/Hr. if that is used instead of Small-Rig).

Due to the nature of the situation, an exact cost cannot be determined until the pumping assembly has been pulled and inspected. However, for budgetary purposes, we have developed the proposal below for pulling, inspecting the assembly and replacing with the new equipment if needed. We are still waiting on material pricing for the chemical treatment, but due to the emergency nature, we wanted to get you this proposal as soon as possible.

If the city agrees to conduct a video-survey of the well, it will help in determining the extent for chemical rehabilitation/cleaning of the well whose cost is not included in this proposal.

Pump repairs of this nature are normally performed on a time & material basis, per the rates, terms, & conditions as outlined on the attached Work Order Form. We would utilize a Small Pump Service rig or Large Crane, along with a three-man crew.

WATER RESOURCES

The listing of the items for our T&M estimate is broken down as follows:

| Crest Hill - Well 4 - Pull, Inspect and Re-install | | | | | |
|--|---|-----|------|-------------|--------------|
| | Item | Qty | Unit | Unit Cost | Extension |
| 1 | Load and mobilize to the site, set up pipe inspection racks, pump service rig and support equipment. Lockout power to pump. | | | | |
| | Mobilize equipment to Site; Rig Up | | | | |
| | Serviceman and Helper (LOADING) | 4 | HR | \$ 385.00 | \$ 1,540.00 |
| | Small-Rig and two-man crew | 8 | HR | \$ 496.00 | \$ 3,968.00 |
| | Serviceman with Truck and Tools | 8 | HR | \$ 281.00 | \$ 2,248.00 |
| 2 | REMOVE THE COMPLETE PUMPING ASSEMBLY | | | | |
| | Small-Rig and 2-Man Crew | 16 | HR | \$ 496.00 | \$ 7,936.00 |
| | Serviceman with Truck and Tools | 16 | HR | \$ 281.00 | \$ 4,496.00 |
| | Power Tongs | 2 | DY | \$ 475.00 | \$ 950.00 |
| 3 | TV Service | | | | |
| | Conduct a down-hole video survey to determine if the well needs any mechanical or chemical rehabilitation and assess down-hole conditions | 1 | EA | \$ 1,800.00 | \$ 1,800.00 |
| 4 | INSPECT PUMPING COMPONENTS | | | | |
| | Inspect Pump/Motor, and Pipe | | | | |
| | Machinist and Equipment | 8 | HR | \$ 214.00 | \$ 1,712.00 |
| | Helper | 8 | HR | \$ 190.00 | \$ 1,520.00 |
| | Sandblast Equipment and 2-Man Crew | 8 | HR | \$ 435.00 | \$ 3,480.00 |
| | Serviceman and Helper (yard UNLOADING) | 2 | HR | \$ 385.00 | \$ 770.00 |
| 5 | WELL REHABILITATION - SCRATCH AND BAIL | | | | |
| | Scratch the Well casing and bailing out the debris | | | | |
| | Small-Rig and 2-Man Crew | 24 | HR | \$ 496.00 | \$ 11,904.00 |
| | Serviceman with Truck and Tools | 24 | HR | \$ 281.00 | \$ 6,744.00 |
| | Dumpster | 2 | DY | \$ 1,500.00 | \$ 3,000.00 |

| | | | | | |
|----------------------|---|-----|----|-------------|---------------|
| 6 | CHEMICAL/ACIDIC TREATMENT OF THE WELL | | | | |
| | Chemical Treatment and Surging Equipment | 1 | LS | TBD | TBD |
| 7 | SET PUMP | | | | |
| | SET PUMP, TEST AND DEMOBILIZE | | | | |
| | Small-Rig and 2-Man Crew | 16 | HR | \$ 496.00 | \$ 7,936.00 |
| | Serviceman with Truck and Tools | 16 | HR | \$ 281.00 | \$ 4,496.00 |
| | Welder | 8 | HR | \$ 195.00 | \$ 1,560.00 |
| | Power Tongs | 2 | DY | \$ 475.00 | \$ 950.00 |
| 8 | PICK UP AND LOAD NEW MATERIAL | | | | |
| | Helper | 6 | HR | \$ 190.00 | \$ 1,140.00 |
| 9 | REPAIRS | | | | |
| | Pipe Repairs, Connect Pump/Motor | | | | |
| | Machinist and Equipment | 24 | HR | \$ 214.00 | \$ 5,136.00 |
| | 12" Threading and Operator | 8 | HR | \$ 240.00 | \$ 1,920.00 |
| 10 | MATERIALS | | | | |
| | Franklin - 25 HP, 230/1 3w - 6" Motor | 1 | EA | \$ 4,250.00 | \$ 4,250.00 |
| | Grundfos 25 HP - 402 GPM, 6" SS. Pump end | 1 | EA | \$ 6,000.00 | \$ 6,000.00 |
| | 4" - SST Column Pipe | 168 | FT | \$ 40.00 | \$ 6,720.00 |
| | 4" x 36" SS PUP | 2 | EA | \$ 1,200.00 | \$ 2,400.00 |
| | 4" - Flomatic. Positive Check valve - SS | 1 | EA | \$ 4,000.00 | \$ 4,000.00 |
| | AWG No 4 Cable | 180 | LF | \$ 8.60 | \$ 1,548.00 |
| | Misc. (Airline, Chlorine, gauges, screws) | 1 | LS | \$ 1,000.00 | \$ 1,000.00 |
| TOTAL ESTIMATED COST | | | | | \$ 101,124.00 |

We assume the pump can be pulled in a normal fashion without the need for any fishing for its removal from the well.

Once the pump has been removed and inspected, *Layne would provide an updated repair cost estimate BEFORE proceeding with any repairs.* Of course, if we encounter something needed that is out of the ordinary/unforeseen, we will include that in the updated estimate.

This proposal is contingent upon mutually agreeable terms and conditions.

This work will be performed by our field crew from our Aurora, IL office, which operates under Local Union 150 labor rates. The work will be performed on a time and materials (T&M) basis, and proposal items will only be billed based on actual work performed on-site. The cost estimate

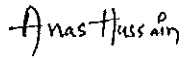
City of Crest Hill
Well No. 4
July 10, 2025
Page 4

above is an approximation of the total expenses that may be incurred for pulling and inspecting the well only.

Layne values our longstanding relationship with the City of Crest Hill and is looking forward to again being of service to you on this project. If you have any questions, comments, or concerns regarding the proposal above please do not hesitate to contact me. I can always be reached either in the office at 630.897.6941 or on my mobile at 630.538.6202.

Yours Very Truly,

Layne Christensen Company


Anas Hussian
Project Manager

Above work accepted by (signature): _____

Printed Name: _____

Title: _____

Date: _____



Agenda Memo**Crest Hill, IL**

Meeting Date: July 14, 2025
Submitter: City Clerk, Christine Vershay-Hall
Department: City Clerk's Office
Agenda Item: Community Garage Sale Discussion

Summary:

City-Wide Garage Sales discussion regarding advertising.

Recommended Council Action:**Financial Impact:**

Funding Source: N/A

Budgeted Amount: N/A

Cost: N/A

Attachments:

City Wide Garage Sale Flyer



Aug. 14-17

**8/12 deadline to have
address on list**

MAPS & LISTS WILL BE AVAILABLE ON 8/13



Agenda Memo**Crest Hill, IL**

Meeting Date: July 14, 2025
Submitter: Mayor Raymond R. Soliman *RS.*
Department: Administration
Agenda Item: Codification of Deputy Liquor Commissioner Salary

Summary: It has been brought to my attention that the salaries for the Deputy Liquor Commissioners have not been codified. I am asking that the most senior and experienced commissioner to be paid \$100.00 per month and the least senior and experienced commissioner be paid \$50.00 per month. I am requesting your concurrence for approval.

Recommended Council Action: Approval

Financial Impact:

Funding Source:

Budgeted Amount:

Cost:

Attachments:

RESOLUTION NO. _____

**A RESOLUTION DESIGNATING AND APPOINTING CITY ADMINISTRATOR
BLAINE WING AS THE ALTERNATE DELEGATE TO THE TECHNICAL ADVISORY
COMMITTEE (TAC) TO THE GRAND PRAIRIE WATER COMMISSION**

WHEREAS, the Corporate Authorities of the City of Crest Hill have the authority to adopt resolutions and to promulgate rules and regulations that pertain to its government and affairs and protect the public health, safety, and welfare of its citizens; and

WHEREAS, on June 17, 2024, the Corporate Authorities of the City adopted Resolution No. 1987, Approving the designation and appointments of Crest Hill’s representatives to the newly formed and approved Grand Prairie Water Commission (“GPWC”), and pursuant to the Approved Intergovernmental Agreement Establishing the GPWC and the Approved Bylaws of the GPWC; and

WHEREAS, pursuant to Section 6.2(B) of the GPWC Bylaws, members of the GPWC shall select a Delegate and Alternate Delegate to the Technical Advisory Committee to the Commission (“TAC”); and

WHEREAS, On June 17, 2024, the City designated its former Interim Public Works Director, Michael Eulitz as the Alternate Delegate to the TAC; and

WHEREAS, Michael Eulitz is no longer the Interim Public Works Director and currently has no full-time Public Works Director; and

WHEREAS, the Corporate Authorities of the City have determined that it is necessary and expedient to now designate City Administrator Blaine Wing as the Alternate Delegate to the TAC as set forth in this Resolution.

NOW THEREFORE, BE IT RESOLVED BY THE CORPORATE AUTHORITIES OF THE CITY OF CREST HILL, PURSUANT TO ITS STATUTORY AUTHORITY, AS FOLLOWS:

SECTION 1. The Corporate Authorities hereby find that all the recitals contained in the preamble to this Resolution are true, correct, and complete and are hereby incorporated by reference hereto and made a part hereof.

SECTION 2. The Corporate Authorities of the City hereby update and amend their designated and appointed representatives to the GPWC, pursuant to Section 6.2(B) of the GPWC Bylaws and the Intergovernmental Agreement Establishing the GPWC, as follows:

A. To the Technical Advisory Committee:

Alternate Delegate: Blaine Wing (City Administrator)

SECTION 3. In the event that any provision or provisions, portion or portions, or clause or clauses of this Resolution shall be declared to be invalid or unenforceable by a Court of competent jurisdiction, such adjudication shall in no way affect or impair the validity or enforceability of any of the remaining provisions, portions, or clauses of this Resolution that may be given effect without such invalid or unenforceable provision or provisions, portion or portions, or clause or clauses.

SECTION 4. All ordinances, resolutions, motions, or parts thereof, conflicting with any of the provisions of this Resolution, are hereby repealed to the extent of the conflict.

SECTION 5. The City Clerk is hereby directed to publish this Resolution in pamphlet form.

SECTION 6. This Resolution shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

[Intentionally Blank]

PASSED THIS 21ST DAY OF JULY 2025.

| | Aye | Nay | Absent | Abstain |
|----------------------------|-------|-------|--------|---------|
| Alderman Scott Dyke | _____ | _____ | _____ | _____ |
| Alderman Angelo Deserio | _____ | _____ | _____ | _____ |
| Alderwoman Claudia Gazal | _____ | _____ | _____ | _____ |
| Alderman Darrell Jefferson | _____ | _____ | _____ | _____ |
| Alderperson Tina Oberlin | _____ | _____ | _____ | _____ |
| Alderman Mark Cipiti | _____ | _____ | _____ | _____ |
| Alderman Nate Albert | _____ | _____ | _____ | _____ |
| Alderman Joe Kubal | _____ | _____ | _____ | _____ |
| Mayor Raymond R. Soliman | _____ | _____ | _____ | _____ |

Christine Vershay-Hall, City Clerk

APPROVED THIS 21ST DAY OF JULY 2025.

Raymond R. Soliman, Mayor

ATTEST:

Christine Vershay-Hall, City Clerk