

Special City Council Meeting

Crest Hill, IL August 29, 2022 7:00 PM

Council Chambers 1610 Plainfield Road, Crest Hill, IL 60403

Agenda

Opening of Meeting:

Pledge of Allegiance

Roll Call

Minutes:

City Attorney:

City Administrator:

- 1. Approve an Ordinance Supplementing the Appropriation Ordinance for The Fiscal Year Beginning May 1, 2022, and Ending April 30, 2023, for the Cost of Equipment and Construction for the City Center
- 2. Approve Change Orders for Construction Work at the City Center
- 3. Approve Change Orders and Contract for Dais Construction Work
- 4. Approve a Change Order for Purchase of Furniture for the City Center

Public Works Department:

City Engineer:

Community Development:

Police Department:

5. Approve the Purchase of Fitness Equipment from Midwest Commercial Fitness and Rogue Fitness

Mayor's Report:

6. An Ordinance Amending Section 5.08.100(A) License; Classifications Designated; Fees of Chapter 5.08 Alcoholic Beverages of the Crest Hill City Code

City Clerk's Report:

7. Approval to Hire an Administrative Clerk for the Clerk's Office

City Treasurer's Report:

- 8. Approval of the Employee Relations Manager ~ Assistant to the Director of Finance position
- 9. Appointment of Ms. Lindsay Cabay as Employee Relations Manager ~ Assistant to the Finance Director

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New Business:

Committee/Liaison Reports:

City Council Comments:

Public Comment:

Executive Session: If Called by Council for a Good Cause

Adjourn:

The Agenda for each regular meeting and special meeting (except a meeting held in the event of a bona fide emergency, rescheduled regular meeting, or any reconvened meeting) shall be posted at the City Hall and at the location where the meeting is to be held at least forty eight (48) hours in advance of the holding of the meeting. The City Council shall also post on its website the agenda for any regular or special meetings. The City Council may modify its agenda before or at the meeting for which public notice is given, provided that, in no event may the City Council act upon any matters which are not posted on the agenda at least forty-eight (48) hours in advance of the time for the holding of the meeting.



Agenda Memo

Crest Hill, IL

Meeting Date: August 29, 2022

Submitter: Jim Marino, City Administrator

Department: Administration

Agenda Item: Approve an Ordinance Supplementing the Appropriation Ordinance for The

Fiscal Year Beginning May 1, 2022, and Ending April 30, 2023, for the Cost of

Equipment and Construction for the City Center.

Summary: Additional purchases and construction needs to be performed at the city center that was not included in the fiscal year 2022-23 appropriations because it was not known at the time the budget was prepared. Therefore, a supplemental appropriations ordinance must be approved to appropriate funds from the General Fund balance for this expense.

The necessary appropriations are for construction of the dais, fitness equipment and furniture.

Recommended Council Action: Approve an ordinance supplementing the appropriation ordinance for fiscal year 2022-2023 in the amount of \$340,156.62

Financial Impact:

Funding Source: General Fund Balance

Budgeted Amount: N/A

Cost: \$340,156.62

Attachments: Ordinance

ORDINANCE NO.

AN ORDINANCE SUPPLEMENTING THE APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING MAY 1, 2022 AND ENDING APRIL 30, 2023 FOR THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS

WHEREAS, the City Council of the City of Crest Hill has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs and protect the public health, safety, and welfare of its citizens; and

WHEREAS, on May 16, 2022 the City Council passed Ordinance No. 1902 entitled "An Ordinance Making Appropriations for All Corporate Purposes for the Fiscal Year Beginning May 1, 2022 and Ending April 30, 2023 for the City of Crest Hill, Will County, Illinois" (hereinafter referred to as the "Fiscal Year 2022-2023 Appropriation Ordinance"); and

WHEREAS, there were additional fund balances available to the City when the Fiscal Year 2022-2023 Appropriation Ordinance was adopted but which were not appropriated at that time; and

WHEREAS, pursuant to Section 8-2-9 of the Illinois Municipal Code (65 ILCS 5/8-2-9), the corporate authorities are authorized to adopt a supplemental appropriation ordinance to create supplemental appropriations in an amount not excess of the aggregate of any additional revenue available to the City, or estimated to be received by the City after the adoption of the of the annual appropriation ordinance for that fiscal year, or from fund balances available when the annual appropriation ordinance was adopted but that were not appropriated at that time; and

WHEREAS, the City Council desires to amend the Fiscal Year 2022-2023 Appropriation Ordinance and adopt the supplemental appropriation for the unbudgeted City Center expenses as set forth in this Ordinance; and

WHEREAS, the City Council has determined that it is necessary, expedient, and in the best interests of the City and its citizens to amend the Fiscal Year 2022-2023 Appropriation Ordinance and adopt the supplemental appropriation as set forth in this Ordinance.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS, PURSUANT TO ITS STATUTORY AUTHORITY, AS FOLLOWS:

SECTION 1: The City Council hereby finds that all of the recitals contained in the preamble to this Ordinance are true, correct, and complete and are hereby incorporated by reference hereto and made a part hereof.

SECTION 2: That the Appropriations listed below in the Ordinance Making Appropriations for All Corporate Purposes for the Fiscal Year Beginning May 1, 2022, and Ending April 30, 2023, for the City of Crest Hill, Will County, Illinois, commonly known as City of Crest Hill Ordinance No. 1902, are hereby amended to correspond with the new amounts appropriated on **Exhibit A** (attached hereto and incorporated herein).

SECTION 3: Any unexpended balance of any item of any appropriation made by this Ordinance may be expended in making up any insufficiency in any item of appropriation made by this Ordinance, as may be directed by the City Council, by appropriate action.

SECTION 4: That all other provisions of City of Crest Hill Ordinance No. 1902, as amended, except for the supplemental appropriation as described above, shall remain in full force and effect without change.

SECTION 5: In the event that any provision or provisions, portion or portions, or clause or clauses of this Ordinance shall be declared to be invalid or unenforceable by a Court of competent jurisdiction, such adjudication shall in no way affect or impair the validity or enforceability of any of the remaining provisions, portions, or clauses of this Ordinance that may be given effect without such invalid or unenforceable provision or provisions, portion or portions, or clause or clauses.

SECTION 6: That all ordinances, resolutions, motions, or parts thereof, conflicting with any of the provisions of this Ordinance, are hereby repealed to the extent of the conflict.

SECTION 7: That the City Clerk is hereby directed to publish this Ordinance in pamphlet form.

SECTION 8: That this Ordinance shall be in full force and effect from and after the end of the current fiscal year as provided by law.

PASSED THIS DAY OF	, 2			
Alderson Teles Wesselver	Aye	Nay	Absent	Abstain
Alderman Scott Duke				
Alderman Scott Dyke Alderwoman Claudia Gazal				
Alderman Darrell Jefferson				
Alderperson Tina Oberlin				
Alderman Mark Cipiti				
Alderman Nate Albert				
Alderman Joe Kubal				
Mayor Raymond R. Soliman				
	Christi	ine Vershay-	-Hall, City Cl	erk

, 2022.

EXHIBIT A

EXHIBIT A

Account	Description	Original Appropriation		July 5, 2022 Supplemental Appropriation		July 5, 2022 Amended Appropriation		August 29, 2022 Supplemental Appropriation		August 29, 2022 Amended Appropriation	
Capital Proj	ects	ı			• •			ı		I	

13-00-7311	Facility ConstrCity Hall / P	\$	3,234,350	\$	1,129,384	\$	4,363,734	\$	340,156.62	\$	4,703,890.62

	Capital Projects Total	\$	5,367,360	\$	1,129,384	\$	6,496,744	\$	340,156.62	\$	6,836,900.62
Grand Total	<u> </u> 	\$	43,938,298	\$	1,129,384	\$	45,067,682	\$	340,156.62	\$	45,407,838.62



Agenda Memo

Crest Hill, IL

Meeting Date: August 29, 2022

Submitter: Jim Marino, City Administrator

Department: Administration

Agenda Item: | Approve Change Orders for Construction Work at the City Center

Summary: At the July 5 council meeting, the City Council approved a supplement to the 2022-2023 fiscal year appropriations ordinance for additional construction work at the city center. Since that meeting Harbour Contractors has been working with contractors to obtain firm prices and consolidate separate work tasks into one change order for each contractor. Harbour prepared the attached change orders that require City Council approval.

Below is a list of the work to be performed. The item numbers shown reference the item number in the attached approved supplementary items budget. Please note that work for some items may involve more than one contractor. Work shown without an item number is additional work that will be covered under the contingency amount built into the cost estimate.

Change orders will be presented for approval at the upcoming meetings that include remaining carpentry work, door hardware and access control readers, replacing laminated countertops with durable solid surface countertops, replace the previously selected landscaping around the building and parking lot islands with low maintenance alternatives, and interior signage for public areas, office, and conference rooms.

Flooring – NuVeterans Construction Services

• Item P-08: Athletic sports flooring installation for police fitness room

Plumbing – Omega Plumbing

- Item P-04: Add sink basin in police department
- Item P-05: Add stainless steel sink & faucet in police station
- Item P-13: Add water/drinking fountain in police station
- Item P-24: Install water lines for refrigerators in police station
- · Install RPZ check valve
- Install booster pump for irrigation system

Mechanical Concepts of Illinois

• Remove incorrect generator natural gas piping and replace with correct size to meet code and maintain proper pressure

TIMM Electric, Inc.

- Electrical connections for the irrigation system booster pump
- Furnish and install colored LED spotlights in memorial garden
- Electrical connections for relocated exterior security cameras

Low Voltage Solutions

- Add four microphones for seats added to the redesigned dais
- Install a fiber cable line from the IT closet in the police station to the audio/visual room

Kone, Inc.

• Add emergency power to elevators

J.L. Alder Roofing & Sheet Metal

Remove and replace soffit panels for relocated exterior security cameras

Classic Designs

 One window shade in the police department and one window shade in the park district office

Recommended Council Action: Approve the following change orders and proposals:

- Change order with NuVeterans Construction Services in the amount of \$22,500.00
- Change order with Omega Plumbing in the amount of \$34,650
- Change order with Mechanical Concepts of Illinois in the amount of \$7,708.00
- Change order with TIMM Electric, Inc. in the amount of \$6,065.00
- Change order with Low Voltage Solutions the amount of \$10,505.00
- Change order with Kone, Inc. in the amount of \$7,820.00
- Change order with J.L. Alder Roofing & Sheet Metal in the amount of \$3,500
- Proposal with Classic Designs in the amount of \$1,224.38

Financial Impact:

Funding Source: General Fund Balance

Budgeted Amount: \$1,129,384

Cost: \$ \$93,972.38

Attachments: Change orders, proposals



SUPPLEMENTARY ITEMS BUDGET

 Project:
 Crest Hill City Center

 Project No:
 01-2115

 Date:
 6/30/2022

 Revision:
 1

The following are Supplementary Items requested by Crest Hill for the New City Center Project. They have been separated into items for City Hall and the Police Department based on their Location / Room Number. All Items are separate costs and Crest Hill may choose any number of the items to determine a Final Scope of Work and Total Cost. Each item has also included Contingency Cost that if unused will be credited in full back to Crest Hill.

C-03 HIGH RM-140: Conference Room Doors Labeled 140A & B Exchange Glass for Security Rated Glass and Add Security Measures \$ 1,886 C-05 HIGH RM-135: Work / Mail Room Provide Cabinets w/ Countertops and Rework Electric per Layout / Needs \$ 15,756 C-06 HIGH RM-131 & 132: Clerk / Utility Rework Casework, Add Transaction Window (ADA), Add Panic Buttons and Revise Electric (Pending Engineering Confirmation) C-09 HIGH RM-031: Basement HVAC Baseboard Heaters To Keep This Area At 55 Degrees \$ 23,886 C-12 MED Exterior Add Concrete Pads for Benches and Trash Bins (Benches & Bins by Others) \$ 25,556 C-13 HIGH Exterior Add Drop Off Lane for Mail and Payments, includes Concrete Pads and Island \$ 13,000 C-15 MED RM-118: Mayor's Office Install Power to Desk in Floor \$ 3,486 C-20 HIGH RM-209: Community Room Add Lock to Folding Partition Door \$ 1,200 C-20 A MED Exterior Add Concrete Curb to Backside of Future West Drive to Park \$ 8,256 C-21 HIGH RM-209: Community Room Add HVAC via Supply / Return or Venting to Room \$ 2,815 C-22 MED RM-134: Vault Add HVAC via Supply / Return or Venting to Room \$ 2,815 C-25 HIGH RM-134: Vault Add HVAC via Supply / Return or Venting to Room \$ 2,815 C-25 HIGH RM-134: Vault Add Window on South Wall \$ 5,500 C-25 HIGH RM-134: Vault Add Window on South Wall \$ 5,260 C-25 HIGH RM-100: Foyer (Lobby) Add Switch and / or Programmability to Lighting, Remove Occupancy Sensor \$ 3,255 C-25 HIGH RM-100: Foyer (Lobby) Add Switch and / or Programmability to Lighting, Remove Occupancy Sensor \$ 3,255 C-25 HIGH Exterior Relocate Dumpster Coral to East Side of Building \$ 64,476 C-23 HIGH Exterior Added Ice Dams on Roof to Protect Other Portions of Work and Equipment (Allowance) \$ 1,986 C-23 HIGH Exterior Courtyard & Generator Fencing and Gates \$ 44,000 C-23 HIGH Various Sound Damping in Conference & Other Rooms \$ 16,000 C-24 HIGH PARTITION.	ITEM	PRIORITY	LOCATION / TRADE	DESCRIPTION		TOTAL COST
C-05 HIGH RM-135: Work / Mail Room Provide Cabinets w/ Countertops and Rework Electric per Layout / Needs \$ 15,755 C-06 HIGH RM-131 & 132: Clerk / Utility Rework Casework, Add Transaction Window (ADA), Add Panic Buttons and Revise Electric (Pending Engineering Confirmation) C-09 HIGH RM-001: Basement HVAC Baseboard Heaters To Keep This Area At 55 Degrees \$ 23,800 C-12 MED Exterior Add Concrete Pads for Benches and Trash Bins (Benches & Bins by Others) \$ 25,556 C-13 HIGH Exterior Add Drop Off Lane for Mail and Payments, includes Concrete Pads and Island \$ 13,000 C-15 MED RM-100, 102, 131, 132 & 137 Foyer, Building Dept., Clerk, Utility & Hall Round Payments, Includes Concrete Pads and Island \$ 13,000 C-15 MED RM-128: Mayor's Office Install Power to Desk in Floor \$ 3,480 C-20 HIGH RM-209: Community Room Add Lock to Folding Partition Door \$ 1,200 C-20 A MED Exterior Add Concrete Curb to Backside of Future West Drive to Park \$ 8,255 C-21 HIGH RM-001: Basement Add Film / Tint to Windows for Thermal and Security (Allowance) \$ 4,800 C-22 MED RM-134: Vault Add HVAC via Supply / Return or Venting to Room \$ 5,281 C-23 MED RM-133: Clerk Office Add Window on South Wall \$ 5,500 C-25 HIGH RM-100: Foyer (Lobby) Add Switch and / or Programmability to Lighting, Remove Occupancy Sensor \$ 3,255 C-28 HIGH Exterior Relocate Dumpster Coral to East Side of Building \$ 64,470 C-23 HIGH Exterior Added Loc Dams on Roof to Protect Other Portions of Work and Equipment (Allowance) \$ 1,380 C-23 HIGH Exterior Courtyard & Generator Fencing and Gates \$ 44,000 C-33 HIGH Various Sound Damping in Conference & Other Rooms \$ 16,000 C-34 HIGH Various Sound Damping in Conference & Other Rooms \$ 16,000 C-34 HIGH Various Sound Damping in Conference & Other Rooms \$ 16,000 C-34 HIGH Various Sound Damping in Conference & Other Rooms			RM-141 & 142: Restrooms	Add Locks to Doors 141 and 142 for Added Security	\$	4,900.00
C-06 HiGH RM-131 & 132: Clerk / Utility Rework Casework, Add Transaction Window (ADA), Add Panic Buttons and Revise Electric (Pending Engineering Confirmation) C-09 HiGH RM-003: Basement HVAC Baseboard Heaters To Keep This Area At 55 Degrees \$ 23,890 (C-12 MED Exterior Add Concrete Pads for Benches and Trash Bins (Benches & Bins by Others) \$ 25,550 (C-13 HiGH Exterior Add Drop Off Lane for Mail and Payments, includes Concrete Pads and Island \$ 13,000 (C-15 MED RM-100, 102, 131, 132 & 137 Foyer, Building Dept., Clerk, Utility & Hall C-19 MED RM-1018: Mayor's Office Install Power to Desk in Floor \$ 3,480 (C-20 HiGH RM-209: Community Room Add Lock to Folding Partition Door \$ 1,200 (C-20 HiGH RM-209: Sasement Add Film / Tint to Windows for Thermal and Security (Allowance) \$ 4,800 (C-21 HiGH RM-33: Clerk Office Add Window on South Wall \$ 5,500 (C-25 HiGH RM-136: Clerk Office Add Window on South Wall \$ 5,500 (C-25 HiGH RM-100: Foyer (Lobby)) Reconfigure / Replace Lighting \$ 5,280 (C-26 HiGH RM-100: Foyer (Lobby)) Add Switch and / or Programmability to Lighting, Remove Occupancy Sensor \$ 3,250 (C-29 HiGH Exterior Gas Lines Feeding Generators to be Encased in Concrete \$ 8,250 (C-29 HiGH Exterior Relocate Dumpster Coral to East Side of Building \$ 5,440 (C-31 HiGH Exterior Added Ice Dams on Roof to Protect Other Portions of Work and Equipment (Allowance) \$ 1,380 (C-32 HiGH Exterior Courtyard & Generators Fencing and Gates \$ 44,000 (C-33 HiGH Exterior Courtyard & Generators Fencing and Gates \$ 44,000 (C-33 HiGH Exterior Sound Damping in Conference & Other Rooms \$ 16,000 (C-20 (C	C-03	HIGH	RM-140: Conference Room	Doors Labeled 140A & B Exchange Glass for Security Rated Glass and Add Security Measures	\$	1,980.00
(Pending Engineering Confirmation) C-09 HIGH RM-001: Basement HVAC Baseboard Heaters To Keep This Area At 55 Degrees \$ 23,890 C-12 MED Exterior Add Concrete Pads for Benches and Trash Bins (Benches & Bins by Others) \$ 25,550 C-13 HIGH Exterior Add Drop Off Lane for Mail and Payments, includes Concrete Pads and Island \$ 13,000 C-15 MED RM-100, 102, 131, 132 & 137 Foyer, Building Dept., Clerk, Utility & Hall C-19 MED RM-118: Mayor's Office Install Power to Desk in Floor \$ 3,480 C-20 HIGH RM-209: Community Room Add Lock to Folding Partition Door \$ 1,200 C-20 A MED Exterior Add Concrete Curb to Backside of Future West Drive to Park \$ 8,250 C-21 HIGH RM-001: Basement Add Film / Tint to Windows for Thermal and Security (Allowance) \$ 4,800 C-22 MED RM-133: Clerk Office Add Window on South Wall \$ 5,500 C-25 HIGH RM-100: Foyer (Lobby) Reconfigure / Replace Lighting \$ 5,280 C-26 HIGH RM-100: Foyer (Lobby) Add Switch and / or Programmability to Lighting, Remove Occupancy Sensor \$ 3,250 C-29 HIGH Exterior Relocate Dumpster Coral to East Side of Building \$ 5,280 C-29 HIGH Exterior Added Ice Dams on Roof to Protect Other Portions of Work and Equipment (Allowance) \$ 1,980 C-32 HIGH Exterior Courty as Generators to be Encased in Concrete \$ 8,250 C-29 HIGH Exterior Added Ice Dams on Roof to Protect Other Portions of Work and Equipment (Allowance) \$ 1,980 C-32 HIGH Exterior Courty as Generator Fencing and Gates \$ 44,000 C-33 HIGH Various Sound Damping in Conference & Other Rooms \$ 16,000 C-33 HIGH Various Sound Damping in Conference & Other Rooms \$ 16,000 C-30 DEPARTMENT	C-05	HIGH	RM-135: Work / Mail Room	Provide Cabinets w/ Countertops and Rework Electric per Layout / Needs	\$	15,750.00
C-12 MED Exterior Add Concrete Pads for Benches and Trash Bins (Benches & Bins by Others) \$ 25,555 C C-13 HIGH Exterior Add Drop Off Lane for Mail and Payments, includes Concrete Pads and Island \$ 13,000 C C-15 MED RM-100, 102, 131, 132 & 137 Foyer, Building Dept., Clerk, Utility & Hall S RM-118: Mayor's Office Install Power to Desk in Floor \$ 3,480 C C-20 HIGH RM-209: Community Room Add Lock to Folding Partition Door \$ 1,200 C C-20.A MED Exterior Add Concrete Curb to Backside of Future West Drive to Park \$ 8,250 C C-21 HIGH RM-001: Basement Add Film / Tint to Windows for Thermal and Security (Allowance) \$ 4,800 C C-22 MED RM-134: Vault Add HVAC via Supply / Return or Venting to Room \$ 2,815 C C-25 HIGH RM-100: Foyer (Lobby) Reconfigure / Replace Lighting \$ 5,280 C C-25 HIGH RM-100: Foyer (Lobby) Add Switch and / or Programmability to Lighting, Remove Occupancy Sensor \$ 3,250 C C-28 HIGH RM-100: Foyer (Lobby) Add Switch and / or Programmability to Lighting, Remove Occupancy Sensor \$ 3,250 C C-28 HIGH Exterior Relocate Dumpster Coral to East Side of Building \$ 64,470 C C-31 HIGH Exterior Added Ice Dams on Roof to Protect Other Portions of Work and Equipment (Allowance) \$ 1,980 C C-32 HIGH Exterior Courtyard & Generator Fencing and Gates \$ 44,000 C C-33 HIGH Exterior Sound Damping in Conference & Other Rooms \$ 16,000 C C COURTED C COURTED COUNTY COURTED	C-06	HIGH	RM-131 & 132: Clerk / Utility		\$	171,600.00
C-13 HIGH Exterior Add Drop Off Lane for Mail and Payments, includes Concrete Pads and Island \$ 13,000 CC-15 MED RM-100, 102, 131, 132 & 137 Foyer, Building Dept., Clerk, Utility & Hall C-19 MED RM-118: Mayor's Office Install Power to Desk in Floor \$ 3,480 CC-20 HIGH RM-209: Community Room Add Lock to Folding Partition Door \$ 1,200 CC-20, MED Exterior Add Concrete Curb to Backside of Future West Drive to Park \$ 8,250 CC-21 HIGH RM-001: Basement Add Film / Tint to Windows for Thermal and Security (Allowance) \$ 4,800 CC-22 MED RM-134: Vault Add HVAC via Supply / Return or Venting to Room \$ 2,815 CC-23 MED RM-133: Clerk Office Add Window on South Wall \$ 5,500 CC-25 HIGH RM-100: Foyer (Lobby) Reconfigure / Replace Lighting \$ 5,280 CC-26 HIGH RM-100: Foyer (Lobby) Add Switch and / or Programmability to Lighting, Remove Occupancy Sensor \$ 3,250 CC-28 HIGH Exterior Gas Lines Feeding Generators to be Encased in Concrete \$ 8,250 CC-29 HIGH Exterior Relocate Dumpster Coral to East Side of Building \$ 64,470 CC-31 HIGH Exterior Courtyard & Generator Fencing and Gates \$ 44,000 CC-33 HIGH Various Sound Damping in Conference & Other Rooms \$ 16,000 CC-30 CC-30 HIGH Various Sound Damping in Conference & Other Rooms \$ 16,000 CC-30 CC-30 HIGH Various Sound Damping in Conference & Other Rooms	C-09	HIGH	RM-001: Basement	HVAC Baseboard Heaters To Keep This Area At 55 Degrees	\$	23,890.00
C-15 MED RM-100, 102, 131, 132 & 137 Foyer, Building Dept., Clerk, Utility & Hall C-19 MED RM-118: Mayor's Office Install Power to Desk in Floor \$ 3,480 C-20 HIGH RM-209: Community Room Add Lock to Folding Partition Door \$ 1,200 C-20.A MED Exterior Add Concrete Curb to Backside of Future West Drive to Park \$ 8,250 C-21 HIGH RM-001: Basement Add Film / Tint to Windows for Thermal and Security (Allowance) \$ 4,800 C-22 MED RM-134: Vault Add HVAC via Supply / Return or Venting to Room \$ 2,819 C-23 MED RM-133: Clerk Office Add Window on South Wall \$ 5,500 C-25 HIGH RM-100: Foyer (Lobby) Reconfigure / Replace Lighting \$ 5,280 C-26 HIGH RM-100: Foyer (Lobby) Add Switch and / or Programmability to Lighting, Remove Occupancy Sensor \$ 3,250 C-29 HIGH Exterior Gas Lines Feeding Generators to be Encased in Concrete \$ 8,250 C-29 HIGH Exterior Relocate Dumpster Coral to East Side of Building \$ 64,470 C-31 HIGH Exterior Courtyard & Generator Fencing and Gates \$ 44,000 C-32 HIGH Exterior Courtyard & Generator Fencing and Gates \$ 44,000 C-33 HIGH Various Sound Damping in Conference & Other Rooms \$ 16,000 C-30 C-30 HIGH Various Sound Damping in Conference & Other Rooms \$ 16,000 C-30 C-30 C-30 C-30 C-30 C-30 C-30 C	C-12	MED	Exterior	Add Concrete Pads for Benches and Trash Bins (Benches & Bins by Others)	\$	25,550.00
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C-20 HIGH RM-209: Community Room Add Lock to Folding Partition Door \$ 1,200 C-20.A MED Exterior Add Concrete Curb to Backside of Future West Drive to Park \$ 8,250 C-21 HIGH RM-001: Basement Add Film / Tint to Windows for Thermal and Security (Allowance) \$ 4,800 C-22 MED RM-134: Vault Add HVAC via Supply / Return or Venting to Room \$ 2,815 C-23 MED RM-133: Clerk Office Add Window on South Wall \$ 5,500 C-25 HIGH RM-100: Foyer (Lobby) Reconfigure / Replace Lighting \$ 5,280 C-26 HIGH RM-100: Foyer (Lobby) Add Switch and / or Programmability to Lighting, Remove Occupancy Sensor \$ 3,250 C-28 HIGH Exterior Gas Lines Feeding Generators to be Encased in Concrete \$ 8,250 C-29 HIGH Exterior Relocate Dumpster Coral to East Side of Building \$ 64,470 C-31 HIGH Exterior Added Ice Dams on Roof to Protect Other Portions of Work and Equipment (Allowance) \$ 1,980 C-32 HIGH Exterior Courtyard & Generator Fencing and Gates \$ 44,000 C-33 HIGH Various Sound Damping in Conference & Other Rooms \$ 16,000	C-15	MED	Foyer, Building Dept., Clerk, Utility		\$	19,875.00
C-20.A MED Exterior Add Concrete Curb to Backside of Future West Drive to Park \$ 8,250 C-21 HIGH RM-001: Basement Add Film / Tint to Windows for Thermal and Security (Allowance) \$ 4,800 C-22 MED RM-134: Vault Add HVAC via Supply / Return or Venting to Room \$ 2,815 C-23 MED RM-133: Clerk Office Add Window on South Wall \$ 5,500 C-25 HIGH RM-100: Foyer (Lobby) Reconfigure / Replace Lighting \$ 5,280 C-26 HIGH RM-100: Foyer (Lobby) Add Switch and / or Programmability to Lighting, Remove Occupancy Sensor \$ 3,250 C-28 HIGH Exterior Gas Lines Feeding Generators to be Encased in Concrete \$ 8,250 C-29 HIGH Exterior Relocate Dumpster Coral to East Side of Building \$ 64,470 C-31 HIGH Exterior Added Ice Dams on Roof to Protect Other Portions of Work and Equipment (Allowance) \$ 1,980 C-32 HIGH Exterior Courtyard & Generator Fencing and Gates \$ 44,000 C-33 HIGH Various Sound Damping in Conference & Other Rooms \$ 16,000	C-19	MED	RM-118: Mayor's Office	Install Power to Desk in Floor	\$	3,480.00
C-21 HIGH RM-001: Basement Add Film / Tint to Windows for Thermal and Security (Allowance) \$ 4,800 C-22 MED RM-134: Vault Add HVAC via Supply / Return or Venting to Room \$ 2,815 C-23 MED RM-133: Clerk Office Add Window on South Wall \$ 5,500 C-25 HIGH RM-100: Foyer (Lobby) Reconfigure / Replace Lighting \$ 5,280 C-26 HIGH RM-100: Foyer (Lobby) Add Switch and / or Programmability to Lighting, Remove Occupancy Sensor \$ 3,250 C-28 HIGH Exterior Gas Lines Feeding Generators to be Encased in Concrete \$ 8,250 C-29 HIGH Exterior Relocate Dumpster Coral to East Side of Building \$ 64,470 C-31 HIGH Exterior Added Ice Dams on Roof to Protect Other Portions of Work and Equipment (Allowance) \$ 1,980 C-32 HIGH Exterior Courtyard & Generator Fencing and Gates \$ 44,000 C-33 HIGH Various Sound Damping in Conference & Other Rooms \$ 16,000 C-33 HIGH Various Sound Damping in Conference & Other Rooms	C-20	HIGH	RM-209: Community Room	Add Lock to Folding Partition Door	\$	1,200.00
C-22 MED RM-134: Vault Add HVAC via Supply / Return or Venting to Room \$ 2,819 C-23 MED RM-133: Clerk Office Add Window on South Wall \$ 5,500 C-25 HIGH RM-100: Foyer (Lobby) Reconfigure / Replace Lighting \$ 5,280 C-26 HIGH RM-100: Foyer (Lobby) Add Switch and / or Programmability to Lighting, Remove Occupancy Sensor \$ 3,250 C-28 HIGH Exterior Gas Lines Feeding Generators to be Encased in Concrete \$ 8,250 C-29 HIGH Exterior Relocate Dumpster Coral to East Side of Building \$ 64,470 C-31 HIGH Exterior Added Ice Dams on Roof to Protect Other Portions of Work and Equipment (Allowance) \$ 1,980 C-32 HIGH Exterior Courtyard & Generator Fencing and Gates \$ 44,000 C-33 HIGH Various Sound Damping in Conference & Other Rooms \$ 16,000	C-20.A	A MED	Exterior	Add Concrete Curb to Backside of Future West Drive to Park	\$	8,250.00
C-23 MED RM-133: Clerk Office Add Window on South Wall \$ 5,500 CC-25 HIGH RM-100: Foyer (Lobby) Reconfigure / Replace Lighting \$ 5,280 CC-26 HIGH RM-100: Foyer (Lobby) Add Switch and / or Programmability to Lighting, Remove Occupancy Sensor \$ 3,250 CC-28 HIGH Exterior Gas Lines Feeding Generators to be Encased in Concrete \$ 8,250 CC-29 HIGH Exterior Relocate Dumpster Coral to East Side of Building \$ 64,470 CC-31 HIGH Exterior Added Ice Dams on Roof to Protect Other Portions of Work and Equipment (Allowance) \$ 1,980 CC-32 HIGH Exterior Courtyard & Generator Fencing and Gates \$ 44,000 CC-33 HIGH Various Sound Damping in Conference & Other Rooms \$ 16,000 CC-34 POLICE DEPARTMENT	C-21	HIGH	RM-001: Basement	Add Film / Tint to Windows for Thermal and Security (Allowance)	\$	4,800.00
C-25 HIGH RM-100: Foyer (Lobby) Reconfigure / Replace Lighting \$ 5,280 C-26 HIGH RM-100: Foyer (Lobby) Add Switch and / or Programmability to Lighting, Remove Occupancy Sensor \$ 3,250 C-28 HIGH Exterior Gas Lines Feeding Generators to be Encased in Concrete \$ 8,250 C-29 HIGH Exterior Relocate Dumpster Coral to East Side of Building \$ 64,470 C-31 HIGH Exterior Added Ice Dams on Roof to Protect Other Portions of Work and Equipment (Allowance) \$ 1,980 C-32 HIGH Exterior Courtyard & Generator Fencing and Gates \$ 44,000 C-33 HIGH Various Sound Damping in Conference & Other Rooms \$ 16,000	C-22	MED	RM-134: Vault	Add HVAC via Supply / Return or Venting to Room	\$	2,819.00
C-26 HIGH RM-100: Foyer (Lobby) Add Switch and / or Programmability to Lighting, Remove Occupancy Sensor \$ 3,250 C-28 HIGH Exterior Gas Lines Feeding Generators to be Encased in Concrete \$ 8,250 C-29 HIGH Exterior Relocate Dumpster Coral to East Side of Building \$ 64,470 C-31 HIGH Exterior Added Ice Dams on Roof to Protect Other Portions of Work and Equipment (Allowance) \$ 1,980 C-32 HIGH Exterior Courtyard & Generator Fencing and Gates \$ 44,000 C-33 HIGH Various Sound Damping in Conference & Other Rooms \$ 16,000	C-23	MED	RM-133: Clerk Office	Add Window on South Wall	\$	5,500.00
C-28 HIGH Exterior Gas Lines Feeding Generators to be Encased in Concrete \$ 8,250 C-29 HIGH Exterior Relocate Dumpster Coral to East Side of Building \$ 64,470 C-31 HIGH Exterior Added Ice Dams on Roof to Protect Other Portions of Work and Equipment (Allowance) \$ 1,980 C-32 HIGH Exterior Courtyard & Generator Fencing and Gates \$ 44,000 C-33 HIGH Various Sound Damping in Conference & Other Rooms \$ 16,000	C-25	HIGH	RM-100: Foyer (Lobby)	Reconfigure / Replace Lighting	\$	5,280.00
C-29 HIGH Exterior Relocate Dumpster Coral to East Side of Building \$ 64,470 C-31 HIGH Exterior Added Ice Dams on Roof to Protect Other Portions of Work and Equipment (Allowance) \$ 1,980 C-32 HIGH Exterior Courtyard & Generator Fencing and Gates \$ 44,000 C-33 HIGH Various Sound Damping in Conference & Other Rooms \$ 16,000	C-26	HIGH	RM-100: Foyer (Lobby)	Add Switch and / or Programmability to Lighting, Remove Occupancy Sensor	\$	3,250.00
C-31 HIGH Exterior Added Ice Dams on Roof to Protect Other Portions of Work and Equipment (Allowance) \$ 1,980 C C-32 HIGH Exterior Courtyard & Generator Fencing and Gates \$ 44,000 C C-33 HIGH Various Sound Damping in Conference & Other Rooms \$ 16,000 C	C-28	HIGH	Exterior	Gas Lines Feeding Generators to be Encased in Concrete	\$	8,250.00
C-32 HIGH Exterior Courtyard & Generator Fencing and Gates \$ 44,000 CC C-33 HIGH Various Sound Damping in Conference & Other Rooms \$ 16,000 CC POLICE DEPARTMENT	C-29	HIGH	Exterior	Relocate Dumpster Coral to East Side of Building	\$	64,470.00
C-33 HIGH Various Sound Damping in Conference & Other Rooms \$ 16,000	C-31	HIGH	Exterior	Added Ice Dams on Roof to Protect Other Portions of Work and Equipment (Allowance)	\$	1,980.00
POLICE DEPARTMENT	C-32	HIGH	Exterior	Courtyard & Generator Fencing and Gates	\$	44,000.00
	C-33	HIGH	Various	Sound Damping in Conference & Other Rooms	\$	16,000.00
1 of Their New 307. Detention Security camera Add in the Area (Let camera)			RM-367: Detention	Security Camera Add in the Area (Per Camera)	¢	3,000.00
P-03 HIGH RM-313 & 314: Interview Room Sound Damping / Proofing of Rooms \$ 4,725						4,725.00
						8,687.00
			· ·			9,701.00
						10,408.00
						44,900.00
						550.00
			·			21,440.00
			,	, ,		12,538.00
			, ,			42,222.00

ITEM	PRIORITY	LOCATION / TRADE	DESCRIPTION		TOTAL COST
P-15	HIGH	Various	Added Card Access to (14) Doors (Includes City Hall Areas as well)(Allowance Per Door)	\$	44,100.00
P-16	MED	RM-344 & 348: Locker Rooms	Add Trims / Closures to Top of Lockers	\$	3,500.00
P-18	HIGH	RM-301 & 302: Records & Sup. Office	ce Add Door Access Control (i.e. Buzzer) to Open Door Labeled 306	\$	2,415.00
P-19	HIGH	RM-307 & 308: Toilets	Add Lock's to doors Labeled 307 & 308	\$	4,840.00
P-20	HIGH	RM-303: File / Work Room	Add Power & Data for Copier Machine in Northeast Corner	\$	2,750.00
P-21	HIGH	RM-303: File / Work Room	Add Mail Slot(s)	\$	1,325.00
P-23	HIGH	RM-378: Bag & Tag	Add Stainless Steel Cabinets and Countertops in this Room	\$	9,350.00
P-24	MED	Various	Water Lines at Refrigerators	\$	1,994.00
P-25	HIGH	RM-325: IT	Patch Cable for Security to Identify Door Access and More	\$	1,750.00
P-26	HIGH	RM-367: Detention	Lock Boxes for Facility & Detention Keys (Located in Multiple Locations)	\$	34,475.00
P-27	HIGH	RM-031 & 035: Basement & Worko	u' HVAC for Entire Area	\$	130,560.00
P-29	HIGH	Exterior	Security / Access Control at East & South Gates (Knox Box Entry)	\$	3,850.00
P-30	HIGH	RM: 317 Invest SGT Office	Add Window For Line Of Site	\$	5,500.00
P-31	HIGH	RM-367: Detention	Lockable Drain Covers (Allowance)	\$	1,500.00
			HIGH & MED PRIORITY ITEMS TOTAL	. \$	851,904.00

Change Order

8/18/2022

Crest Hill City Center

Omega Plumbing

Date:

Project:

Contractor:

Change Order #:

Description:	P-05: RM-377 Sto * Furnish and Install P-13: RM-319 & 3 * Furnish and Install P-24: Various Lo	New Silorage New Silorage New Silorage New Director Cation to Refr	nk Basin (i.e. Was - Add Stainless nk w/ Faucet in th quipment & En rinking Fountain in ns - Add Water igerators in the Ex	in to Room h Tub) in the location as determined by the PD is Steel Sink & Faucet the location as determined by the PD try - Add Water / Drinking Fountain the location as determined by the PD Lines to Refrigerators kisting Locations as Shown.	
Original Contract:	-	\$	410,500.00		1
Previous Change Orders:	<u> </u>	\$	17,917.00		
Contract Total Prior to this CO:	Ç	\$	428,417.00		
New Change Order Amount:	<u> </u>	\$	27,470.00		
New Contract Amount:	<u>, </u>	\$	455,887.00		
Approved:					
Administrator	Date		_	Shawn Thompson - Project Manager	Date
Sub-Contractor	Date		-	Dan Skiera - Superintendent	Date

Thompson, Shawn

From: Skiera, Dan

Sent: Thursday, August 18, 2022 3:03 PM

To:Thompson, ShawnSubject:FW: Crest Hill

Dan Skiera | Superintendent

Harbour Contractors, Inc.

• Fax: (815)254-5505 • Cell: (815) 482-4821

email. dskiera@harbour-cm.com

From: Kevin Himmelman < khimmelman@omegaplumbing.com >

Sent: Thursday, June 23, 2022 3:28 PM **To:** Skiera, Dan <dskiera@harbour-cm.com>

Subject: Re: Crest Hill

Dan,

See list below. These are fairly rough prices mainly because I didn't have exact locations for everything. If they want to move forward we can dial it in with exact pricing when we have locations. The first two have sawcutting and patching of the floor figured in.

- 1. Laundry Tub in 370: \$7,987.00
- 2. Eyewash in Cell 366: \$ 8,801.00 Sink in RM 377
- 3. EM shower in Sallyport: Included in Base Bid
- 4. EM Shower in evidence lab: Included in Base bid
- 5. Water line in 129: \$1,064.00
- 6. Water line in 339: \$ 680.00
- 7. Water fountain and Bottle Filler in 366: \$8,938.00

Thanks

Kevin Himmelman
Project Manager/Estimator
Omega Plumbing
521 Oak Leaf Court
Unit A
Joliet, IL 60436
(815) 773-0808 - Office
(815) 773-0812 - Fax
(815) 693-8112 - Cell

On Thu, Jun 9, 2022 at 8:43 AM Skiera, Dan < dskiera@harbour-cm.com> wrote:

Change Order

8/18/2022

Crest Hill City Center

NuVeterans Construction Services

Date:

Project:

Contractor:

Change Order #:	2				
Description:	* Installation Only	of Athl	out Room - Add Setic Flooring provide	ed by Others including all required adhesive,	
	Note: See Attached	d RCO /	' Proposals		
Original Contract:		\$	123,275.00		
Previous Change Orders:		\$	6,789.60		
Contract Total Prior to this CO:		\$	130,064.60		
New Change Order Amount:		\$	22,500.00		
New Contract Amount:		\$	152,564.60		
Approved:					
Administrator	Date	-	-	Shawn Thompson - Project Manager	Date
Sub-Contractor	Date	-	-	Dan Skiera - Superintendent	Date

Item 2.

NuVeterans CONSTRUCTION SERVICES, INC.

950 W. 45th St. Chicago, Illinois 60609 Phone: (312) 374-3084 Fax: (312) 374-3086

Certified Service-Disabled Veteran Owned Small Business

DATE: 7/2/2022

TO: Harbour Contractors, Inc.

RE: Additional Work City of Crest Hill City Center

NuVeterans Construction Services, Inc. proposes to furnish all labor, material, tools, equipment and insurance necessary to complete the following scope of work:

TICKET WORK: Carpenters

PRICE: \$22,500.00

Best regards,

- Sand floor to remove existing glue and debris +/- 6,985 Sq. Ft.
- Install owner supplied carpet tile +/- 445 Sq. Yds.
- Install owner supplied vinyl tile +/- 2,315 Sq. Ft.
- Install owner supplied athletic flooring
- Install owner supplied vinyl base +/- 1,025 LF

Proposal Accepted and Approved By:		
Name:	Title:	

Change Order

Date:	8/15/2022				
Project:	Crest Hill City Co	enter			
Contractor:	Omega Plumbir	ıg			
Change Order #:	3				
Description:	Booster Pump f * Provide and Insta Pump is to be Sin	II Boos	ster Pump in Water I	Meter Room to Facilitate Irrigation System Needs.	
Original Contract:		\$	410,500.00		
Previous Change Orders:		\$	12,122.00		
Contract Total Prior to this CO:		\$	422,622.00		
New Change Order Amount:	-	\$	5,795.00		
New Contract Amount:	-	\$	428,417.00		
Approved:					
Administrator	Date		-	Shawn Thompson - Project Manager	Date
Sub-Contractor	Date		_	Dan Skiera - Superintendent	Date



521 Oak Leaf Court Unit A Joliet, IL 60436 815-773-0808 FAX: 815-773-0812

LIC. 055-031454

TO: Harbour

RE: Crest Hill Village Hall Irrigation Booster pump

We hereby propose to perform the following work:

Install new Grundfos Booster pump in water meter room. We will install it near the drop for the irrigation system. Unit is single phase 208-230v. Spec sheet is attached to this proposal. Cost to perform work is as follows:

Total cost to perform work shall be \$5,795.

Payment to be made as follows: upon completion

Should customer fail to pay pursuant to the terms of this contract, and Omega Plumbing, Inc. elects to take legal action to collect this amount, customer shall be responsible for reimbursement of all attorney's fees (including contingency based percentages charged by attorneys) and court costs incurred as a result of the enforcement of this contract

We will supply general liability and workers compensation insurance, fire and other insurance to be supplied by others.

Respectfully submitted:						
	Date:	8/5/2022				
Note: This proposal may be withdrawn by us in thirty days						
We hereby accept the above proposal submitted to us by OMEGA PLUMBING and will commence the project within thirty days:						
Signed:	Date:					

Compact Boosting Pump

GRUNDFOS CMBE

The CMBE Booster is designed for residential and commercial water supply, pressure boosting, irrigation and dewatering applications. The CMBE series is available in both 1x110-120V and 1x200-240V variants and uses energy efficient, permanent magnet motor technology, which provides unmatched reliability, quiet operation, and energy savings.

Thanks to the integrated speed controller, the CMBE keeps a constant pressure in the pipe system. A pressure sensor monitoring discharge pressure will signal to the speed controller to change the motor speed to adapt the performance to the new situation.



KEY FEATURES AND BENEFITS

- All-in-one solution including pump, motor, tank, pressure and flow sensor, controller and check valve
- Constant pressure and commercial grade quality in one compact system
- Reliable and easy to install
- Highly efficient ECM motor reduces operating costs
- Variable Frequency Drive (VFD) with built in PI controller
- Grundfos manufactures all CMBE component
- Optimized and simple to use controller
- Communication capable with CIM cards
- Simple selection guide to size correct pump
- Low noise (55dB or less in typical use)
- Drinking water NSF 61/UL 372 approved

APPLICATIONS

- Residential and commerical water supply
- Pressure boosting
- Irrigation
- Dewatering

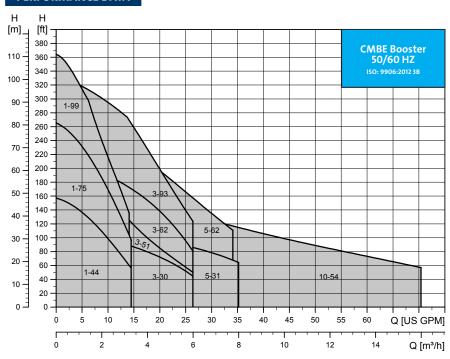
TECHNICAL DATA

СМВЕ					
SYSTEM PRESSURE:	max. 145 psi				
SUCTION LIFT:	max. 23 ft including suction-pipe pressure loss at a liquid temperature of 68°F				
LIQUID TEMPERATURE:	32°F to +140°F				
AMBIENT TEMPERATURE:	max. 113 °F for 115V max. 122 °F for 220V min4 °F				
SOUND PRESSURE LEVEL:	max. 55 dB(A)				
SUPPLY VOLTAGE:	1x115 V, 1x200-240 V, 60 Hz				

PRODUCT OFFERING

98810910	CMBE 1-44 1x115V 60 Hz
98548109	CMBE1-44 1x200-240V 50/60 Hz
98810921	CMBE 1-75 1x115V 60 Hz
98548110	CMBE 1-75 50/60 Hz
98548111	CMBE 1-99 50/60 Hz
98810922	CMBE 3-30 1x115V 60 Hz
98548112	CMBE 3-30 50/60 Hz
98810924	CMBE 3-51 1x115V 60 Hz
98548113	CMBE 3-62 1x200-240V 50/60 Hz
98548114	CMBE 3-93 1x200-240V 50/60 Hz
98548115	CMBE 5-31 1x200-240V 50/60 Hz
98548116	CMBE 5-62 1x200-240V 50/60 Hz
98548118	CMBE 10-54 1x200-240V 50/60 Hz

PERFORMANCE DATA





521 Oak Leaf Court Unit A Joliet, IL 60436 815-773-0808 FAX: 815-773-0812

LIC. 058-138280

TO:	Harbor Contractors
	Crest Hill village hall

RE: installation of 2 ½" flanged check valve

Shut off water to RPZ, move over tee for water feature, install 2 ½" flanged check valve, reconnect piping and test

Exclusions -

Any scope of work beyond what is described above.

Cost for the above-described work shall be \$1,385

Should customer fail to pay pursuant to the terms of this contract, and Omega Plumbing, Inc. elects to take legal action to collect this amount, customer shall be responsible for reimbursement of all attorney's fees (including contingency based percentages charged by attorneys) and court costs incurred as a result of the enforcement of this contract

We will supply general liability and workers compensation insurance, fire and other insurance to be supplied by others.

	Respectfully subm Date:	itted: <i>Robert R. Fox</i>
Note: This proposal may	be withdrawn by us in thirty days	
We hereby accept the about this about the about the second the sec	ove proposal submitted to us by (OMEGA PLUMBING and will commence the project
iigned:	Date:	

Change Order

Date:	8/15/2022				
Project:	Crest Hill City Co	enter			
Contractor:	Mechanical Cor	cepts	of Illinois		
Change Order #:	4				
Description:		and Reproject	olace with Correct The current sizes	Sized Piping the Gas Piping for the Generators at fluctuate which is not per code and will cause	
Original Contract:		\$	740,000.00		ı
Previous Change Orders:		\$	168,389.00		
Contract Total Prior to this CO:	•	\$	908,389.00	•	
New Change Order Amount:		\$	7,708.00		
New Contract Amount:		\$	916,097.00		
Approved:					
Administrator	Date			Dan Skiera - Superintendent	Date
Shawn Thompson - Project Manager	Date				
Sub-Contractor	Date				



MECHANICAL CONCEPTS of Illinois, Inc.

HEATING, VENTILATION, AIR CONDITIONING 333 South O'Hare Drive, Romeoville, Illinois 60446

PH: 630-724-0891

FAX: 815-838-5364

August 12, 2022

Mr. Dan Skiera Harbour Contractors, Inc. 23830 WW. Main Street Plainfield, IL. 60544

RE:

City of Crest Hill

CP #5 (Gas piping for generators)

Dear Dan:

Please accept our proposal to furnish & install gas piping to generators

Labor (32hrs.) @ \$139.00/hr	\$4,448.00
Material (Porter Pipe)	
OH @10%	
Profit @ 5%	\$141.74
ALL THE RESERVE TO THE PARTY OF	A Company of the Comp
Total Price	\$7,708.06

Note: Lead time for regulators are (7) to (10) working days.

Sincerely,

Mechanical Concepts

David Wozniak J Vice President



PORTER PIPE & SUPPLY CO.

401 S. Rohlwing Rd. (Rt. 53) Addison, Illinois 60101 Phone: 630-543-8145

Fax: 630-543-6830

NPT

ESTIMATE SHEET

FOR CREST WILL

JOB 20 023

2-21/2x1/2 BLK TEES - 1/2" PETES PLUG APOUD BO BALL VALVE BLK WELD RE 3" WELD Z" EX HVY BUK BLK UNIONS 21/2" x 6 BLK NIPS BLK UNIONS 27 42 BUK TEE 2" BLK 90 EX HUY COUPLING UNI STRUT CLAMPS 2" UNISTRUT CLAMPS UNI STRUT CLAMPS OR PIETRO 2 12 NPT 5130 SEFH 2PS1 INLET 7-11 INTERNAL RELIEF VALVE

ORDER NO.

QUOTE DATE 08/12/22

PAGE NO.

QUOTATION

Item 2.

PORTER PIPE Po SUPPLY®

PARTNERSHIP WITH PURPOSE®

OUR LOCATIONS

Hammond, Indiana Rockford, Illinois Addison, Illinois Indianapolis, Indiana Chicago, Illinois

Phone: 630-543-8145 a Phone: 463-207-1500 Phone: 312-347-1600 Phone: 219-844-1900 Phone: 815-506-7473

Fax: 630-543-6830 Fax: 463-207-1501 Fax: 312-347-0255 Fax: 219-844-9045 Fax: 815-280-4799 12447891-00

crest hill	CUSTOMER P.O. NUMBER	3622	CUSTOMER NO.
DAVE		08/20/22	EXP. DATE
	PLACED BY	08/12/22	REQ.SHIP DATE
BID	REFERENCE	DMW - David Wilmot	SLSREP IN
401 Addison		KLB	SLSREP OUT
401 Addison - Porter Pipe	SHIPPING LOCATION	07:58	SLSREP OUT TIME PRINTED
		OUR TRUCK	SHIP VIA

⊣	ワーエの
	MECHANICAL CONCEPTS OF ILL 333 S OHARE DRIVE ROMEOVILLE, IL 60446

INSTRUCTIONS:

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333 S OHARE DRIVE ROMEOVILLE, IL 60446 MECHANICAL CONCEPTS OF ILL

B/O	DESCRIPTION	UNIT	LTHS	PRODUCT NUMBER	_
	2PC FP NP 150# TEE HEX STEEL	EEE		80-109-01 21234BMT 3412BB	
	3/4X1/2" BLK HEX STEEL BUSHING 1/2" PETE'S PLUG N-78-01 2 APO 80 2PC SP NPT BV BRZ UL	E E E		3412BB #710 80-108-01	
	2 APO 80 2PC SP NPT BV BRZ UL	EA		80-108-01	

		2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	
		122411242117	ORDERED
	TOTAL WEIGHT	1336112242143881	SHIPPED
	Т		B/O
Delivery dates are approximate and not guaranteed. Due to current market conditions, price and availability are subject to the terms and conditions of the manufacturers at the time of shi Returns are subject to company restocking policy. A timeline structure sheet must be put on all quotes requiring long term protection.	No warranties other than those offered by the manufacturers are included	2-1/2 APO 80 2PC FP NPT BV BRZ UL 2-1/2X3/4 BM 150# TEE 3/4X1/2" BLK HEX STEEL BUSHING 1/2" PETE'S PLUG N-78-01 2 APO 80 2PC SP NPT BV BRZ UL 2" SCH40 BLK A53 CW T&C 2 BM 150# 90 ELL 3" SCH40 BLK A53 ERW PE 2-1/2 BM 150# 90 ELL 3X2-1/2 CS WELD STD CONC RED B16.9 A234 WPB IM 3X2-1/2 CS WELD STD LR 90 ELL B16.9 A234 WPB IMP 2 XHVY STEEL COUPLING 2-1/2" BLK 150# UNION 2-1/2" BLK 150# UNION 2-1/2" BM 150# 90 ELL 2 BM 150# 90 ELL 2 CL-6 BLACK NIPPLES 2 L/2 XHVY STEEL COUPLING 3" STRUT CLAMP - AS1100-AS 2" STRUT CLAMP - AS1100-AS 2-1/2" STRUT CLAMP - AS1100-AS 2 F31155 6BP GAS REGLTR BLACK SPRG	DESCRIPTION
subject to e structu	's are inc		TINU
the term	luded.		LTHS
s and conditions of the manufacturers at the time of shipment. nust be put on all quotes requiring long term protection.		80-109-01 21234BMT 3412BB #710 80-108-01 28TC 2BM90 3ERW 212BM90 3212WRG 3390G 568191-31836 212BU 568197-04260 2BU 212BMTR 2BM90 2C6BN 268191-31838 781011-61063 781011-61063 781011-61063 781011-61073 ***	PRODUCT NUMBER
cturers at the time ing long term prote			LOC
of shipment.		564.770 66.985 1.690 11.950 12.140 8.630 14.780 12.640 17.425 20.905 45.820 81.725 27.425 27.425 27.425 27.425 27.425 27.425 27.425 27.425 27.425 27.425 27.425 27.425 27.425	NET PRICE
		564.77 133.97 147.80 1812.14 1812.14 1812.14 1812.14 1813.97 183.65 183.65 184.85 185.66 186.07 187.86 188.07	AMOUNT NET





** - All non stock material is non cancellable, non returnable, and freight will apply.

PAGE NO.

2

QUOTATION

Item 2.

PORTER PIPE Qο SUPPLY

PARTNERSHIP WITH PURPOSE®

OUR LOCATIONS

Chicago, Illinois Hammond, Indiana Addison, Illinois Indianapolis, Indiana

Rockford, Illinois

Phone: 630-543-8145 Phone: 463-207-1500 Phone: 312-347-1600 Phone: 219-844-1900 Phone: 815-506-7473

	SHIP VIA
	Fax: 815-280-4799
	Fax: 219-844-9045
	Fax: 312-347-0255
	Fax: 463-207-1501
124478	Fax: 630-543-6830

ORDER NO. 2447891-00	QUOTE DATE 08/12/22
744/021-00	00/ TC/ CC

	crest hill	CUSTOMER P.O. NUMBER	3622	CUSTOMER NO.
	DAVE		08/20/22	EXP. DATE
		PLACED BY	08/12/22	REQ.SHIP DATE
	BID 4	REFERENCE	DMW - David Wilmot	SLSREP IN
	101 Addison		KLB	SLSREP OUT
	401 Addison - Porter Pipe	SHIPPING LOCATION	07:58	SLSREP OUT TIME PRINTED
			OUR TRUCK	SHIP VIA

	DERED SHIPPED B/O	QUANTITY		MECHANICAL CONCEPTS OF ILL 333 S OHARE DRIVE ROMEOVILLE, IL 60446
-non stock -lead time one week	DEUCKITION		О	S MECHANICAL CONCEPTS OF ILL H 333 S OHARE DRIVE P ROMEOVILLE, IL 60446
	ONI			OF ILL
	UNIT	1		
	3	,		

INSTRUCTIONS:

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10 to 1				ORDERED
	348.82	TOTAL WEIGHT	89	QUANTITY D SHIPPED
		П	Qty Shipped Total	В/О
	Delivery Due to Returns	No wari	oed Tota	
	Delivery dates are approximate and not guaranteed. Due to current market conditions, price and availability are subject to the terms and conditions of the manufacturers at the time of shipment. Returns are subject to company restocking policy. A timeline structure sheet must be put on all quotes requiring long term protection.	No warranties other than those offered by the manufacturers are included.	-non stock -lead time one week -freight will apply 1	DESCRIPTION
	t guaranteed. and availability are and availability are sking policy. A timelin	by the manufacturer		
	subject to	s are inc		TINU
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	s and conditions of the manufa nust be put on all quotes requir			PRODUCT NUMBER
	cturers at the time ing long term prote		Tota] Invoi	LOC
	of shipment.		Invoice Total	NET PRICE
			2834.84 2834.84	AMOUNT NET







Item 2. Proposai

17832 MILLS ROAD JOLIET, IL 60433

Phone: (815) 723-4501 Fax: (815) 723-7243

Estimate for:

Harbour Contractors Inc. 23830 W. Main Street Plainfield, IL 60544

Attn: Dan

Proposal #: 7119 Proposal Date: 8/2/2022

Commercial * Residential * Industrial Licensed * Bonded * Insured

Certified WBE Contractor by State of IL

Project: City of Crest Hill

For Labor and Services Furnished:						
Quantity	Description					
	Dan, The cost to furnish and install the materials and labor for the Fou	cost to furnish and install the materials and labor for the Four (4) column LED flood lights is \$2,730.0				
	This price includes Four (4) Model # SSL # SSF2105-UNV-RGBW LED arrays and One (1) Apollo controller.					
	Please call with any questions. Sincerely, Thomas McGann					
	is good for 60 days from proposal date. Total price is subject to rders. By signing this proposal you agree to the terms and this proposal	Total	\$0.00			

Service Charge of 1.5% per month which is equal to annual rate of 18% will be made to all accounts over 30 days

SIGNATURE

Change Order

Date: Project:	8/4/2022 Crest Hill City Ce	nter		
Contractor:	TIMM Electric, Ir	nc.		
Change Order #:	13			
Description:	Booster Pump Po * Furnish and Install to, All Conduits, Fi	All Power to Booster Pur	np (Supplied by Others) including, but not limted,	
	Note: See Attached I	RCO / Proposals		<u></u>
Original Contract:		\$ 1,241,855.00		
Previous Change Orders:	_	\$ 610,380.00		
Contract Total Prior to this CO:		\$ 1,852,235.00		
New Change Order Amount:		\$ 1,095.00		
New Contract Amount:	=	\$ 1,853,330.00		
Approved:				
Administrator	Date	-	Shawn Thompson - Project Manager	Date
Sub-Contractor	Date	_	Dan Skiera - Superintendent	Date



Proposal

17832 MILLS ROAD JOLIET, IL 60433

Phone: (815) 723-4501 Fax: (815) 723-7243

Estimate for:

Harbour Contractors Inc. 23830 W. Main Street Plainfield, IL 60544

Attn: Dan

Proposal #: 7127
Proposal Date: 8/9/2022

Commercial * Residential * Industrial Licensed * Bonded * Insured

Certified WBE Contractor by State of IL

Project: City of Crest Hill

For Labor and Services Furnished:

Quantity	Description		
	Dan, As requested, the cost to provide the conduit, fittings, supports, we the irrigation system air compressor is \$1,095.00	viring, disconne	ct switch, breaker etc. for
	All work to be performed Monday through Friday 7:00 am to 3:30	PM.	
	Please call with any questions. Sincerely, Thomas McGann		
	l is good for 60 days from proposal date. Total price is subject to rders. By signing this proposal you agree to the terms and this proposal	Total	\$1,095.00

Service Charge of 1.5% per month which is equal to annual rate of 18% will be made to all accounts over 30 days

SIGNATURE

Change Order

Date:	8/4/2022			
Project:	Crest Hill City Cente	er		
Contractor:	TIMM Electric, Inc.			
Change Order #:	11			
Description:	camera locations to building. TIMM Elect	rbour Contractors, Inc pe relocated to the con cric will Furnish and Ins red Location for (10) To ing, Etc. as required.	and understanding the requirements for existing rect positioning on the various corners of the stall all Materials and Labor to Relocate Each Box en Existing Camera Locations and Extend All	
Original Contract:	\$	1,241,855.00		
Previous Change Orders:	\$	605,410.00		
Contract Total Prior to this CO:	\$	1,847,265.00		
New Change Order Amount:	\$	2,240.00		
New Contract Amount:	\$	1,849,505.00		
Approved:				
Administrator	Date	-	Shawn Thompson - Project Manager	Date
Sub-Contractor	Date	_	Dan Skiera - Superintendent	Date



Item 2. Proposai

17832 MILLS ROAD JOLIET, IL 60433

Phone: (815) 723-4501 Fax: (815) 723-7243

Estimate for:

Harbour Contractors Inc. 23830 W. Main Street Plainfield, IL 60544

Attn: Dan

Proposal #: 7113 **Proposal Date:** 7/29/2022

Commercial * Residential * Industrial Licensed * Bonded * Insured

Certified WBE Contractor by State of IL

Project: City of Crest Hill

Quantity	Description			
	Dan, As requested, the cost to furnish and install the materials and labor to relocate and extend the soffit boxe and wiring for Ten (10) camera locations is \$2,240.00			
	Lift provided by others.			
	All work performed Monday through Friday 7:00 am to 3:30 PM.			
	Please call with any questions. Sincerely, Thomas McGann			
is proposa	al is good for 60 days from proposal date. Total price is subject to			

Service Charge of 1.5% per month which is equal to annual rate of 18% will be made to all accounts over 30 days

conditions of this proposal

SIGNATURE

Change Order

Date:	8/15/2022		
Project:	Crest Hill City Center		
Contractor:	Low Voltage Solutions, Inc.		
Change Order #:	2		
Description:		ode Armored Riser Rated Fiber Cable from the Police t not limited to, All Cabling, Terminations, Testing	
Original Contract:	\$ 227,991.00)	
Previous Change Orders:	\$ 6,260.00	<u>) </u>	
Contract Total Prior to this CO:	\$ 234,251.00	-)	
New Change Order Amount:	\$ 4,245.00	<u> </u>	
New Contract Amount:	\$ 238,496.00	<u> </u>	
Approved:			
Administrator	Date	Shawn Thompson - Project Manager	Date
Sub-Contractor	Date	Dan Skiera - Superintendent	Date





Date: July 26, 2022

20516 Caton Farm Road Lockport, IL 60441 Office (630) 434-9600 Fax (630) 434-9767 www.lvsolutions.com

Change Order# 11-16075 CO#04

Project: City Hall & PD Building- Audio Visual Design - Fiber - City o Job Number: 11-16075 Submitted By: Erik Sover	of Crest Hill City Hall & Police, 20701 Patrick Drive, Crest Hill, IL
We hereby agree to make the change(s) specified below:	
Scope of Work,	
Provide and install (1) 6 strand multimode armored riser rated Includes all fiber cabling, terminations, testing and certification	·
Notes Based on working normal business hours M-F All equipment and material sales tax is excluded Includes lift rental fees	
NOTE: This Change Order becomes part of and in conformat	nce with the existing contract.
WE AGREE hereby to make the change(s) specified above at	t this <i>price</i> → <i>\$4,245.00</i>
Authorized Signature	Date
ACCEPTED - The above prices and specifications of this Change Order are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise stipulated.	Authorized Signature





Change Order

Oate: Project:	8/15/2022 Crest Hill City Center			
Contractor:	Low Voltage Solution	ns, Inc.		
Change Order #:	1			
Description:		it for the Dais and th	hones ere being (8) Seats in lieu of (4) this is the Add of feating Area of the Dais as required.	
Original Contract:	\$	227,991.00		•
Previous Change Orders:	\$	227,331.00		
Contract Total Prior to this CO:		227,991.00		
	\$			
New Change Order Amount:	\$	6,260.00		
New Contract Amount:	\$	234,251.00		
Approved:				
Administrator	Date	-	Shawn Thompson - Project Manager	Date
Sub-Contractor	Date	_	Dan Skiera - Superintendent	Date





20516 Caton Farm Road Lockport, IL 60441 Office (630) 434-9600 Fax (630) 434-9767 www.lvsolutions.com

Date: July 20, 2022 **Change Order# 11-16075** CO#02

Project: City Hall & PD Building- Audio Visual Design - City of Crest Hill City Hall & Police, 20701 Patrick Drive, Crest Hill, IL

Job Number: 11-16075 Submitted By: Erik Sover

We hereby agree to make the change(s) specified below:

CHANGE ORDER #02: -Council Chambers Wireless Microphones

TOTAL CHANGE ORDER: \$6260.00

SUMMARY: Remit original Shure MXA Wireless Microphone Systems due to extensive lead times, Add/Update to Clearone Digital Wireless Microphones

BILL OF MATERIALS:

<CREDIT>

- 1 Shure MXWAPT8 8-Channel Digital Transceiver
- 4 Shure MXW6 Wireless Boundary Microphones
- 6 Shure SB901A Lithium Ion Rechargeable Batteries
- 1 Shure MXWNCS8 8-Mic Network Charging Station
- 1 Shure MXW1 Body Pack Transmitter
- 1 Shure MXW2/SM 58 Handheld

ADD/REPLACE

- 1 Clearone 8-Channel Wireless Receiver
- 1 Clearone 4-Channel Wireless Receiver
- 8 Clearone Table Top Caridoid Microphones (Increased from 4 Per request)
- 1 Clearone Wireless Handheld Microphone
- 1 Clearone Beltpack Receiver
- 1 Clearone Lavalier Microphone
- 2 Clearone Wireless EXT Antenna with 75' RG58 Antenna Cables

LOT: Add CAT6 Cabling and supports for additional receiver

Update Labor, QA/QC & Configuration Services for additional microphones and receiver.

Use case and functionality not impacted by changes. Note: Total Wireless Microphones increased by 4 total units.





^{***}ABOVE ITEMS ARE ON SEVERE ALLOCATION WITH ETA OF FEBRUARY 2023

NOTE: This Change Order becomes part of and in conforma	nce with the existing contract.	
WE AGREE hereby to make the change(s) specified above a	t this price→ \$ 6260.00	
Authorized Signature	Date	
ACCEPTED - The above prices and specifications of this Change Order are satisfactory and are hereby accepted.		
All work to be performed under same terms and conditions	Authorized Signature	







ClearOne's Wireless Microphone System is the most economical, versatile, and easily scalable wireless system in the market today with unprecedented ease-of-use and simple installation.

This microphone system complements other professional audio products from ClearOne including CONVERGE® Pro 1 & 2 Mixers, INTERACT Mixers, CONVERGE Matrix products. WS800 Receiver comes with and without Dante™ built-in audio networking.

Flexibility

+ Reliable digital wireless system is the best for flexible spaces and upgrading existing areas without access to cable paths

Economical

+ Cost-effective and flexible as one system can serve the wireless needs of up to six rooms

Scalability

+ Provides up to 32 channels per RF band allowing channels to be added in the field to respond to future growth

Audio Quality

+ From 20 Hz to 20 kHz very low-latency digital audio, enhanced through the Dante™ interface

Mixed Audio Outputs

+ Balanced line or headphone output and the GUI can be used to send control signals to the main and mixed outputs

Multiple RF Ranges

- + M915: 902 MHz to 928 MHz
- + M715: 712 MHz to 737 MHz
- + M610: 605 MHz to 632 MHz
- + M500: 486 MHz to 512 MHz
- + M550: 537 MHz to 563 MHz
- + M586: 573 MHz to 599 MHz + M800: 793 MHz to 819 MHz
- + M930: 917 MHz to 943 MHz





ClearOne.



Components/Back Panel



		Component	o, baok i alio
Model	Part Numbers	RF Range	Available Options*
WS840 (4 output channels)	910-6000-401 910-6000-402 910-6000-403 910-6000-404-C 910-6000-405-C 910-6000-405-C 910-6000-407-C	M915 (902-928 MHz) M715 (712-737 MHz) M610 (605-631 MHz) M500 (486-512 MHz) M550 (537-563 MHz) M586 (573-599 MHz) M800 (793-819 MHz) M930 (917-943 MHz)	-D: Dante network capability -X: XLR Connector Outputs* -S: Receiver is a Stage Audio receiver -C: Audio Compression
WS880 (8 output channels)	910-6000-801 910-6000-802 910-6000-803 910-6000-804-C 910-6000-808-C 910-6000-805-C 910-6000-806-C 910-6000-807-C	M915 (902-928 MHz) M715 (712-737 MHz) M610 (605-631 MHz) M500 (486-512 MHz) M550 (537-563 MHz) M586 (573-599 MHz) M800 (793-819 MHz) M930 (917-943 MHz)	

- * Any combination of options are available separate or combined, except for options -C and -S together.
- * Euroblock connectors provided unless -X option is ordered

PRODUCT SPECIFICATIONS

WS800 Wireless Microphone System:

- Wireless System: Up to 24-bit, 48 KHz, digital audio RF technology
- Channels: 4 or 8-channel receivers
- Daisy-chainable up to 32 channels per RF band

• RF Range: M915: 902 MHz to 928 MHz M715: 712 MHz to 737 MHz
M610: 605 MHz to 632 MHz M500: 486 MHz to 512 MHz

M800: 793 MHz to 819 MHz M930: 917 MHz to 943 MHz

- Working Range: 300 feet (line-of-sight)
- Encryption: 256 bit key (AES) always-on, laboratory-verified NSA FIPS 197 standard
- Frequency Response:

16 channels 20 Hz - 20 KHz (stage)

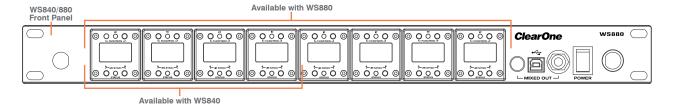
32 channels 20 Hz - 20 KHz (compressed, conference)

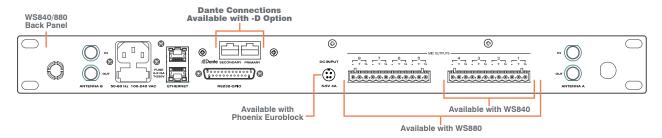
32 channels 20 Hz - 12 KHz (non-compressed, conference)

- S/N Ratio: 109 dB (typical 'A' weighted)
- Total Harmonic Distortion: <0.03% @ 1kHz
- Latency:

• Stability: <5ppm

- Operation Temperature Range: 0 50 degrees Celsius ambient temperature Receiver (Base Station)
- Channels per receiver: 4-channels (WS840), 8 channels (WS880)
- Power Requirements: 100-240 VAC 50-60 Hz, 15 Watts
- Display: OLED
- External Antennas: Support up to six pairs per system
- Antenna Distribution: Attach up to 32 channels to one pair of antennas
- Analog Audio Outputs: Phoenix terminal blocks or with XLR adapters
- Output Impedance: 100 Ohm
- Headphone out (mixed): Balanced 1/4 inch TRS mixed line out for recorders or powered speakers; or headphone out
- Interface: USB, RS232 & Ethernet (dual port 10/100 Mbps)
- Dante™ Audio channels: Eight (8) digital outputs @ 48 KHz.
- Dante Ports: Primary & secondary, RJ45 ports, 100/1000 Mbps, 328 ft.
- GPIO Interface: 22 programmable pins
- Gain Adjustment Range: -20dB to +31 dB
- Dimension: 1-U rack-mount, 19 x 1.75 x 6.5 inches
- Weight: 4.7 lbs (2.14 kg) for 8-channel receiver; 4.5 lbs (2.04 kg) for 4-channel receiver







Wireless Microphone System

PRODUCT SPECIFICATIONS

Charging Station (Docking Station)

- Housing: ABS
- Capacity: Charges 8 microphones simultaneously (mix and match any type of the supplied microphones)
- Power: 5.6V DC / 4 A
- Dimension: 13.25 x 5.75 inches
- Weight: 1.30 lbs (.58 kg)

Extension Antennas

- Mount: Wall mount, ceiling or mic-stand mount
- Connectors: Straight connectors
- Reception Pattern: 130-degree reception pattern
- Gain: Provides 15dB of RF gain (915MHz)
- Power: Phantom-powered from the receiver
- Dimensions: 5.8"(dia) x 1.125"(d) (14.8cm x 2.9cm)
- Weight: .55 lbs (.24 kg)





DE Dongo

Category	Part Numbers	RF Range
Extension Antenna Kit (with 25 ft plenum cable)	910-6005-001 910-6005-002 910-6005-003 910-6005-004 910-6005-008 910-6005-005 910-6005-006 910-6005-007	M915 (902-928 MHz) M715 (712-737 MHz) M610 (605-631 MHz) M500 (486-512 MHz) M550 (537-563 MHz) M586 (573-599 MHz) M800 (793-819 MHz) M930 (917-943 MHz)
Extension Antenna Kit (with 50 ft plenum cable)	910-6005-011 910-6005-012 910-6005-013 910-6005-014 910-6005-014 910-6005-015 910-6005-016 910-6005-017	M915 (902-928 MHz) M715 (712-737 MHz) M610 (605-631 MHz) M500 (486-512 MHz) M550 (537-563 MHz) M586 (573-599 MHz) M800 (793-819 MHz) M930 (917-943 MHz)
Extension Antenna Combiner	910-6005-200 (2way) 910-6005-300 (3way) 910-6005-400 (4way)	

Transmitters (Microphones)

- Mic Polar Pattern : Cardioid, omni
- RF Output: 1, 10, 25 or 50mW, user selectable
- Power: USB or AA rechargeable (included) or AA disposal
- Antenna: Internal
- LED Indicators: Battery status, mute status
- Button: Press to talk, press to mute (or logic mute), toggle on/off
- Programmable Switch: Talk, mute, logic mute, on / off
- Frequency Response: 60 20kHz (Omni version); 60 15kHz (Cardioid version)
- Signal-to-Noise Ratio: 80dB Typ. at 1kHz (1Pa) 'A' weighted (Omni version); 74dB Typ. at 1kHz (1Pa) 'A' weighted (Cardioid version)
- Battery: Two rechargeable NiMH included, standard AA size
- Battery Charge Time: 4 hrs
- Battery Talk Time: Up to 8 hrs continuous usage per charge, typical @ 1mW
- Dimension: 3.9 L x 2.8 W x .69 H inches
- Weight: 0.25lbs (.12 Kg) including batteries



Model	Part Numbers	RF Range	Available Options*
Cardiod version	910-6001-001 910-6001-002 910-6001-003 910-6001-004-C 910-6001-008-C 910-6001-005-C 910-6001-006-C 910-6001-007-C	M915 (902-928 MHz) M715 (712-737 MHz) M610 (605-631 MHz) M500 (486-512 MHz) M550 (537-563 MHz) M586 (573-599 MHz) M800 (793-819 MHz) M930 (917-943 MHz)	-C : Audio Compression
Omni version	910-6001-011 910-6001-012 910-6001-013 910-6001-014-C 910-6001-015-C 910-6001-016-C 910-6001-016-C 910-6001-017-C	M915 (902-928 MHz) M715 (712-737 MHz) M610 (605-631 MHz) M500 (486-512 MHz) M550 (537-563 MHz) M586 (573-599 MHz) M800 (793-819 MHz) M930 (917-943 MHz)	

^{*} For systems with audio compression, -C must be added to the transmitter part number

Gooseneck Microphone

- Mic Polar Pattern: Cardioid, Super-Cardioid
- Gooseneck Lengths: 6, 12 or 18 inch, with double bend
- RF Output: 1, 10, 25 or 50mW, user-selectable
- Frequency Response: 60 15kHz
- Signal-to-Noise Ratio: 74dB Typ. at 1kHz (1Pa) 'A' weighted
- Antenna: Internal
- Power: USB or AA rechargeable (included) or AA disposal
- Button: Press-to-talk, press-to-mute (or logic mute), toggle on/off
- LED Indicators: Battery status, mute status
- Programmable Switch: Talk, mute, logic mute, on / off
- Battery: Four rechargeable NiMH included, standard AA size
- Battery Charge Time: 4 hrs
- Battery Talk Time: Up to 16 hrs continuous usage per charge, typical @ 1mW
- Dimension: 6.1 L x 4.6 W x 1.4 H inches
- Weight: 1.60lbs (.72 Kg) including batteries



Model	Part Numbers	RF Range	Available Options*
6-inch neck	910-6002-061 910-6002-062 910-6002-063 910-6002-064-C 910-6002-068-C 910-6002-065-C 910-6002-066-C 910-6002-067-C	M915 (902-928 MHz) M715 (712-737 MHz) M610 (605-631 MHz) M500 (486-512 MHz) M550 (537-563 MHz) M586 (573-599 MHz) M800 (793-819 MHz) M930 (917-943 MHz)	-C : Audio Compression
12-inch neck	910-6002-121 910-6002-122 910-6002-123 910-6002-124-C 910-6002-128-C 910-6002-125-C 910-6002-126-C 910-6002-127-C	M915 (902-928 MHz) M715 (712-737 MHz) M610 (605-631 MHz) M500 (486-512 MHz) M550 (537-563 MHz) M586 (573-599 MHz) M800 (793-819 MHz) M930 (917-943 MHz)	
18-inch neck	910-6002-181 910-6002-182 910-6002-183 910-6002-184-C 910-6002-188-C 910-6002-185-C 910-6002-186-C 910-6002-187-C	M915 (902-928 MHz) M715 (712-737 MHz) M610 (605-631 MHz) M500 (486-512 MHz) M550 (537-536 MHz) M586 (573-599 MHz) M800 (793-819 MHz) M930 (917-943 MHz)	

 $^{^{\}star}\,$ For systems with audio compression, -C must be added to the transmitter part number





Wireless Microphone System

PRODUCT SPECIFICATIONS

Handheld Microphone

- Mic Polar Pattern: Cardioid, Super-Cardioid, or Hyper-Cardi
- RF Output: 1, 10, 25 or 50mW, user-selectable
- Frequency Response: 60 15kHz
- Signal-to-Noise Ratio: : 74dB Typ. at 1kHz (1Pa) 'A' weighte
- Antenna: Internal
- Display: OLED
- Power: USB or AA rechargeable (included) or AA disposal
- Indicators: Battery status, mute status
- Programmable Switch: Talk, mute, logic mute, on / off
- Battery: Two rechargeable NiMH included, standard AA size
- Battery Charge Time: 4 hrs
- Battery Talk Time: Up to 8 hrs continuous usage per charge, typical @ 1mW
- Dimension: 10.2 L x 1.4 W x 1.4 H inches
- Weight: 0.75lbs (.34 Kg) including batteries

Belt	pack	(Tran	ısmi	lter

- RF Output: 1, 10, 25 or 50mW, user-selectable
- Antenna: External, field-replaceable
- Display: OLED
- Power: USB, AA rechargable (included), or AA disposable
- Indicators: Battery status, mute status
- Programmable Switch: Talk, mute, logic mute, on / off
- Mic Input Impedance: 47 K Ohms
- Mic Bias: 3V
- Mic Connector: TA4
- Battery: Two rechargeable NiMH included, standard AA size
- Battery Charge Time: 4 hrs
- Battery Talk Time: Up to 8 hrs continuous usage per charge, typical @ 1 mW
- Dimension: 2.8 L x 2.4 W x .66 H inches
- Weight: 0.35 lbs (.16 Kg) including batteries

Lavalier Mic for Beltpack Transmitter

- Mic Polar Pattern: Omni
- Frequency Response: 20 20kHz
- Signal-to-Noise Ratio: Above 56dB at 1kHz (1Pa) 'A' weighted

Headset Mic for Beltpack Transmitter

- Mic Polar Pattern: Omni
- Frequency Response: 50 18kHz
- Signal-to-Noise Ratio: Above 56dB at 1kHz (1Pa) 'A' weighted
- · Headset: Single-ear headset

Model	Part Numbers	RF Range	Available Options*
Handheld mic	910-6003-001 910-6003-002 910-6003-003 910-6003-004-C 910-6003-008-C 910-6003-006-C 910-6003-007-C	M915 (902-928 MHz) M715 (712-737 MHz) M610 (605-631 MHz) M500 (486-512 MHz) M550 (537-563 MHz) M586 (573-599 MHz) M800 (793-819 MHz) M930 (917-943 MHz)	-C : Audio Compression
Model	Part Numbers	RF Range	
OM5	910-6003-021 910-6003-022 910-6003-023 910-6003-024-C 910-6003-028-C 910-6003-025-C 910-6003-026-C 910-6003-027-C	M915 (902-928 MHz) M715 (712-737 MHz) M610 (605-631 MHz) M500 (486-512 MHz) M550 (537-563 MHz) M586 (573-599 MHz) M800 (793-819 MHz) M930 (917-943 MHz)	
Model	Part Numbers	RF Range	
ОМЗ	910-6003-011 910-6003-012 910-6003-014-C 910-6003-014-C 910-6003-015-C 910-6003-016-C 910-6003-017-C	M915 (902-928 MHz) M715 (712-737 MHz) M610 (605-631 MHz) M500 (486-512 MHz) M550 (537-563 MHz) M586 (573-599 MHz) M800 (793-819 MHz) M930 (917-943 MHz)	

^{*} For systems with audio compression, -C must be added to the transmitter part number







Lavalier Mic

Model	Part Numbers	RF Range	Available Options*
Beltpack Transmitter	910-6004-001 910-6004-002 910-6004-003 910-6004-004-C 910-6004-008-C 910-6004-005-C 910-6004-006-C 910-6004-007-C	M915 (902-928 MHz) M715 (712-737 MHz) M610 (605-631 MHz) M500 (486-512 MHz) M550 (537-563 MHz) M586 (573-599 MHz) M800 (793-819 MHz) M930 (917-943 MHz)	-C : Audio Compression

- * M500, M586, M800, M930 (MHz) systems are only available with audio compression
- * For systems with audio compression, -C must be added to the transmitter part number

Lavalier Mic	910-6004-010	Lavalier Mic for Beltpack transmitter		
Headset Mic	910-6004-020	Headset Mic for Beltpack transmitter		

SALES AND INQUIRIES

5225 Wiley Post Way. Suite 500 Salt Lake City, UT 84116

Tel: 801.975.7200 TollFree: 800.945.7730 Fax: 801.303.5711

Tel: +1.801.975.7200 global@clearone.com

Tel: 801.975.7200 sales@clearone.com

Tel: 801.974.3760

tech.support@clearone.com

Subcontract Change Order



Chang	ge Order No:	6					
				Date	Submitted:	7	7/14/2022
PROJ	ECT NAME:	Crest Hill Cit	v Center				
	ECT ADDRESS:	20701 Patricl	•	Co	ntract Date:	7/21/202	20
		Crest Hill, IL	·	Contra	act Number:		-
PROJI	ECT NUMBER:	6586766					
Custo	mer Name:	City of Crest I	Hill	Subcontractor Name:	KONE Inc.		
Custor	mer Address:	1610 Plainfiel	ld RD.	Subcontractor Address:	1080 Park	iew Blvd	
		Crest Hill IL 6	0431		Lombard, I	L 60148	
The C	ontract is hereby modifi	ad by the follow	uing soons / itom/s):				
	ide labor and materials to	-	<u> </u>	h elevators			
11001	de labor and materials to	Add ciricigency	power provisions to bot	ii cicvatora.			
***Or	ne pair of dry contacts fror	n the ATS (trans	sfer switch) to KONE cor	ntroller to be installed by others	***		
		,	,	•			
			The followi	ng costs are required to acco	omplish the	above so	ope:
Ву:	David Bose	Г	Date: July 14, 2022	Total Amo	ount of this	\$	7,820.00
Dy.					nge Order:	•	1,020.00
Name:	David Bose						
Title:	Project Manager				me For Com	•	0
				sha -	Ill be increas	sed by:	days
Please	sign two (2) copies of this Char	nge Order and retur	n two (2) copies to KONE. A				
ful	ly executed copy of this Change	Order will be retur	rned to you for your files.				
				compensate the contractor for all costs rect and the cost of this Change Order incl			
	y of labor performing the work.	<u> </u>				. ,,	
Signe	ed Accepted:						
The und	lersigned below, in addition to a	accepting this chang	ge order as binding to both pa	arties, also acknowledges and certifie	s that they are a	an authorize	ed representative to
				to recognize KONE Inc.'s change ord orm within two (2) weeks of the execu			
oruer iii	the event that they do not sub-	ilit a fully duplicated	Tone on their own standard it	offit within two (2) weeks of the execu	led date of this	change ord	CI.
Subco	ntractor:			Contractor:			
KONE	Inc.			City of Crest Hill			
Ву:	David Box	ie c	Oate: 7/14/2022	Ву:		Date:	
Name/	Title: David Bose / Proj	ect Manager		Name/Title:			
				<u> </u>			

CITY OF CREST HILL CITY CENTER

Change Order

Date: Project:	8/4/2022 Crest Hill City Cent	er		
Contractor:	J. L. Adler Roofing	and Sheet Metal, I	nc.	
Change Order #:	2			
Description:	camera locations to building. JL Adler wi replace panels as ne	rbour Contractors, Inc be relocated to the co Il work with the Camer eded from instock mat Working Day and will as indicated.	Exceed Price) and understanding the requirements for existing rect positioning on the various corners of the ra Installer as well as the Electrician to remove and cerials as confirmed. It is the intent to complete be charged on a Time & Material Basis with a	
Original Contract:	\$	1,020,320.00		
Previous Change Orders:	\$	10,250.00		
Contract Total Prior to this CO:	\$	1,030,570.00		
New Change Order Amount:	\$	3,500.00		
New Contract Amount:	\$	1,034,070.00		
Approved:				
Administrator	Date	-	Shawn Thompson - Project Manager	Date
Sub-Contractor	Date	-	Dan Skiera - Superintendent	Date

J.L. Adler Roofing and Sheet Metal, Inc.

"Symbol of Quality since 1926"

779 Joyce Road

Joliet, Illinois 60436

Phone 815/773-1200

Fax 815/773-1207

Date: 07-29-22

Attn: Shawn Thompson Harbour Contractor

Re: Crest Hill City Hall

Shawn,

The following will provide scope of work and pricing for the Crest Hill City Hall Building. The snew retention pricing will be for the same system that is currently installed. The attached roof plan is highlighted in pink for the areas we believe need the snew system due to possible damage of gutters, landscaping, or equipment, also injury from sliding snew and ice. I do have soffit leftover tto re-work the areas where the cameras need moved. If you have any questions or concerns please feel free to contact me.

Not to Exceed Price: Re-work Soffit for Cameras

• This should be completed in coordination with the camera installer on a Saturday to allow for the work to be done in one day.

Not to Exceed Price: \$ 3500.00

Please sign and return a copy to proceed

Facility member signature -

Dennis Reding
Adler Roofing & Sheet Metal
815-773-1200 Office
815-209-4796 Cell
dennisreding@yahoo.com











www.adlerroofing.com

NAME ADDRESS CITY, STAT	E, ZIP 100 & LILO 60403 DATE ORDERED ALLO	815-48	2027	
QUANITY	DESCRIPTION Description Shade-w/Cassette yalance Pattern-Essential Color-TBD-Chaindrine Mests NFTA 701	PRICE	AMOUNT 3QX	15%
	Unstallation		125	00
				1

TERMS: A deposit of 50% is required at the time the order is placed, balance due on completion and/or installation. No returns on special order merchandise

• There will be a \$10. per window, charge removal of old win treatments.

Classic Designs 2309 Ardaugh Ave. • Crest Hill, IL 60403 (815) 741-4342 Custom Windows Treatments, Blinds Verticals, Pleated Shades, Accessories NAME HOME PHONE **ADDRESS** WORK PHONE CITY, STATE, ZIP DATE ORDERED ORDER NUMBER QUANITY DESCRIPTION PRICE **AMOUNT** Installation 00



Agenda Memo

Crest Hill, IL

Meeting Date: August 29, 2022

Submitter: Jim Marino, City Administrator

Department: Administration

Agenda Item: Approve Dais Construction Work

Summary: The City Council previously approved a new design for the dais in the city center council chambers. Harbour Contractors worked with the architect and contractors to identify the necessary materials and construction items to determine the cost.

The work to be performed includes:

Cosgrove Construction, Inc.

- Selective Demolition
- General Carpentry
- Architectural Woodwork: Knee Wall Construction
- Drywall & Metal Studs
- Painting
- Security: Ballistics

TIMM Electric

Electrical Distribution and / or Lighting

Low Voltage Solutions

• Low Voltage: Communications

Michael Hutchings

- Architectural Woodwork: Countertops
- Architectural Woodwork: Façade / Paneling

The cost also includes amounts for design services and contingency. Harbour has included an add on to this cost to purchase two video monitors to install on the wall behind the dais if so desired.

Recommended Council Action: Approve the following change orders and contracts:

- Change order with Cosgrove Construction, Inc. in the amount of \$72,310.00
- Change order with Low Voltage Solutions in the amount of \$9,150.00
- Change order with TIMM Electric, Inc. in the amount of \$17,635.00
- Contract with Michael Hutchings in the amount of \$115,468.00

Financial Impact:

Funding Source: General Fund Balance

Budgeted Amount: N/A

Cost: \$236,899.00 (without video monitors)

\$248,789 (with video monitors)

Attachments: Change orders, cost breakdown



Private LSUM Estimate AREA BREAKDOWN

Project Crest Hill City Center: City Council Approved Dais Design

Location Crest Hill, IL

Date **8/29/2022** TOTAL SF 3,120

GENERAL RE	EQUIREMENTS						
Division		Description		S	F Cost	%	Cost
DIV 1	Design Services			\$	1.86	2.45%	\$ 5,800.00
DIV 1	Permits & Fees						Not Applicable
			Subtotal	\$	1.86	2.45%	\$ 5,800.00

DAIS CONST	RUCTION								
Division	Description		SI	F Cost	%		Cost		
DIV 2	Selective Demolition		\$	1.92	2.53%	\$	6,000.00		
DIV 4	Simulated Masonry / Stone						Not Included		
DIV 6	General Carpentry		\$	2.56	3.38%	\$	8,000.00		
DIV 6	Architectural Woodwork: Knee Wall Construct		\$	7.37	9.71%	\$	23,000.00		
DIV 6	Architectural Woodwork: Countertops		\$	6.80	8.96%	\$	21,218.00		
DIV 6	Architectural Woodwork: Façade / Paneling		\$	30.21	39.78%	\$	94,250.00		
DIV 8	Doors & Hardware						Not Included		
DIV 9	Drywall & Metal Studs		\$	1.60	2.11%	\$	5,000.00		
DIV 9	Floor Preparation					lr	n Insurance Claim		
DIV 9	Acoustical Ceilings						Not Included		
DIV 9	Resilient Flooring					Ir	n Insurance Claim		
DIV 9	Carpet Flooring					Ir	n Insurance Claim		
DIV 9	Special Wall Surfaces						Not Included		
DIV 9	Painting		\$	2.71	3.57%	\$	8,460.00		
DIV 10	Toilet Accessories						Not Included		
DIV 10	Interior Signage: Allowance (By Owner)		\$	2.40	3.17%	\$	7,500.00		
DIV 11	Audio-Visual Equipment						Not Included		
DIV 11	Residential Appliances						Not Included		
DIV 12	Window Treatments						In Base Contract		
DIV 12	FF & E (Fixtures, Furniture & Equipment)						In Base Contract		
DIV 13	Security: Ballistics		\$	2.52	3.31%	\$	7,850.00		
DIV 15	Fire Suppression Systems						Not Included		
DIV 15	Plumbing					Not Included			
DIV 15	HVAC & Controls						Not Included		
DIV 16	Electrical Distribution & Lighting		\$	5.65	7.44%	\$	17,635.00		
DIV 16	Fire Alarm Systems						Not Included		
DIV 16	Low Voltage: Communications		\$	2.93	3.86%	\$	\$ 9,150.00		
DIV 16	Sound Systems						In Base Contract		
DIV 16	Security Systems	_					In Base Contract		
	Sub	ototal	\$	66.69	87.83%	\$	208,063.00		

CONSTRUCTI	ON MANAGEMENT					
Percentage	Description					Cost
10%	CONTINGENCY				\$	23,036.00
	GENERAL CONDITIONS					In Base Contract
	INSURANCE				In Base Contract	
	BUILDERS RISK INSURANCE				In Base Contract	
	CONSTRUCTION MANAGEMENT FEE				In Base Contract	
	PAYMENT & PERFORMANCE BONDS					In Base Contract
				Subtotal	\$	23,036.00
	то	ΓAL \$	75.93	P / SF	\$	236,899.00

Alternate: (2) Displays Behind Dais \$ 11,890.00

CITY OF CREST HILL CITY CENTER

Change Order

Drywall Surfaces behind Existing Stone Façade work.

to Construct the Platform and ADA Ramp as shown.

Architectural Woodwork: Knee Wall Construction

All Work Outline Below is for the Council Chambers Dais Re-Design Rework

* Demolition of Existing Dais Construction, Existing Stone Façade on Dais and Drywall Walls and

* Construction of New Platform including, but not limited to, All Framing, Bracing and Decking

* Construction of New Knee Wall including, but not limited to, All (18) Steel Wall Supports, Framing, Plywood and Drywall as well as the Installation of Ballistic Panels both Re-Utilized

Furnish and Install New Drywall at Existing Stone Locations prepared to the desired level of

8/29/2022

DAIS

Crest Hill City Center

Selective Demolition

General Carpentry

Existing and New Panels.

Drywall & Metal Studs

finish to be ready for paint.

Cosgrove Construction, Inc.

Date:

Project:

Contractor:

Description:

Change Order #:

	Painting				
	* Prime and Finish P	aint	Coats for all Drywall	Surfaces including, but not limited to, All Council	
	Chamber Walls, A	ccen	nt Wall / Detail on Re	ar Wall, Knee Walls and Community Room as	
	needed / required	d.			
	Security: Ballisti	cs			
	* Furnish New Ballis	tic P	anels for the Dais as	required based on what is able to be utilized from	
	existing panels. If	add	litional panels are red	quired further CO will be issued.	
	Note: See Attached	RCO	/ Proposals		
Original Contract:		\$	2,157,950.00		
Previous Change Orders:	_	\$	228,272.50		
Contract Total Prior to this CO:		\$	2,386,222.50		
New Change Order Amount:		\$	72,310.00		
New Contract Amount:	- -	\$	2,458,532.50		
Approved:					
Administrator	Date		-	Shawn Thompson - Project Manager	Date
Sub-Contractor	Date		-	Dan Skiera - Superintendent	Date

Cosgrove Construction Inc. 20654 Amherst Court • Joliet, IL • 60433 • (815) 774-0036 • Fax (815) 774-9860

Proposal

Date:	August 19 2022		
Submitted to:	Harbour Contractors, Inc.		
Attn:	Dan Skiera		
Job Name:	Crest Hill Dias		
Cosgrove Const	ruction, Inc. proposes to furnish labor and ma	terial for the 1	ollowing:
Carpentry			
	existing Dias. Remove stone from existing v	walls	\$6,000.00
	rywall at stone locations, finish taping		\$5,000.00
• 18 kne	the wall supports, new framing, plywood, drypanels, existing and new as needed	wall, bullet	\$30,850.00 * Ballistic = \$7,850.00 * Support = \$11,000.00 * Framing = \$12,000.00
	new finish millwork panels, tops, braces etc		\$18,500.00
	latform framing, bracing, plywood complete		\$22,000.00
1	Carpentry Bid		\$82,350
DEDUCT (PTION: Millwork install by others		-18,500
	e and paint all chamber walls, accent wall,		
		aint Bid	\$8,460
alterations or deviation extra charge over and	teed to be as specified. All work to be completed in a workm n from above specifications involving extra costs will be exe above the estimate. All agreements are contingent upon stri o and other necessary insurance. Cosgrove Construction Inc e ture: Tim Cosgrove, Cosgrove Construction Inc.	ecuted only upon wikes, accidents or o	ritten orders, and will become an lelays beyond our control. Owne
Acceptance of Propos to perform the project	al – The above prices, specifications and conditions are satisf as specified.	factory and are her	eby accepted. You are authorized
Date of Acceptan	ce: Signature: _		

CITY OF CREST HILL CITY CENTER

Change Order

8/29/2022

DAIS

Crest Hill City Center

Low Voltage Solutions, Inc.

Date:

Project:

Contractor:

Change Order #:

Description:	All Work Outline Below is for the Council Chambers Dais Re-Design Work							
	Low Voltage: Communications * Rework Data Cabling in Existing Dais to conform to New Dais Layout including, but not limited to, All Cabling, Terminations, Testinga and Certificaiton.							
	Note: See Attached RCC	O / Proposals						
Original Contract:	\$	227,991.00						
Previous Change Orders:	\$	10,505.00						
Contract Total Prior to this CO:	\$	238,496.00						
New Change Order Amount:	\$	9,150.00						
New Contract Amount:	\$	247,646.00						
Approved:								
Administrator	Date	-	Shawn Thompson - Project Manager	Date				
Sub-Contractor	Date	-	Dan Skiera - Superintendent	Date				





Date: August 25, 2022

20516 Caton Farm Road Lockport, IL 60441 Office (630) 434-9600 Fax (630) 434-9767 www.lvsolutions.com

Change Order# 11-16075 CO#05

Project: City Hall & PD Building- Audio Visual Design - City of Crest Hill Ci Job Number: 11-16075 Submitted By: Erik Sover	ty Hall & Police, 20701 Patrick Drive, Crest Hill, IL
We hereby agree to make the change(s) specified below:	
Scope of Work,	
Rework data cabling in Dias cabling per provided drawing. Includes	s all cable, terminations, testing and certifications.
Notes Based on working normal business hours M-F	
NOTE: This Change Order becomes part of and in conformance wi	th the existing contract.
WE AGREE hereby to make the change(s) specified above at this $oldsymbol{arphi}$	price→ \$9,150.00
Authorized Signature	Date
ACCEPTED - The above prices and specifications of this Change Order are satisfactory and are hereby accepted.	
All work to be performed under same terms and conditions as specified in original contract unless otherwise stipulated.	Authorized Signature





CITY OF CREST HILL CITY CENTER

Change Order

Electrical Distribution and / or Lighting

All Work Outline Below is for the Council Chambers Dais Re-Design Rework

8/29/2022

DAIS

Crest Hill City Center

TIMM Electric, Inc.

Date:

Project:

Contractor:

Description:

Change Order #:

	* Sawcut Existing F	loor t	to Remove and Reloc	ated (1) Existing Floor Box.				
	_			s Scheduled to be Eliminated.				
			_	Existing Dais to be removed.				
		* Provide New Boxes, Wiring, Receptacles and More in the New Dais to Feed (19) New Mockett						
				intertop (Cutting of Countertop by Others).				
	* Provide Boxes an	d Rad	ceways for Low Volta	ge Wiring and Devices by Others.				
	Note: See Attached	RCO	/ Proposals					
			, -,					
Original Contract:		\$	1,241,855.00					
Previous Change Orders:		\$	612,335.00					
Contract Total Prior to this CO:		\$	1,854,190.00					
New Change Order Amount:		\$	17,635.00					
New Contract Amount:		\$	1,871,825.00					
	;							
Approved:								
Advistation	D .1.		-	Character Buriant Manager				
Administrator	Date			Shawn Thompson - Project Manager	Date			
Sub-Contractor	Date		-	Dan Skiera - Superintendent	Date			



Proposal

17832 MILLS ROAD JOLIET, IL 60433

Phone: (815) 723-4501 Fax: (815) 723-7243

Estimate for:

Harbour Contractors Inc. 23830 W. Main Street Plainfield, IL 60544

Attn: Dan

Proposal #: 7152 **Proposal Date:** 8/24/2022

Commercial * Residential * Industrial Licensed * Bonded * Insured

Certified WBE Contractor by State of IL

Project: City of Crest Hill Dias Work

For Labor and Services Furnished

Quantity	Description							
	Dan, We are pleased to provide you with a quote on the Crest Hill Council Chambers electrical renovations per the plans dated 8/9/22. We propose to furnish and install the materials and labor including: - Sawcut floor, remove and relocate one (1) existing floor box - Remove wiring from additional floor boxes scheduled to be eliminated Disconnect power and remove existing power at original dais - Provide new boxes, wiring, receptacles etc. in new dais to feed Nineteen (19) new Mockett # PCS50IU1 94/90 pop up power / data boxes in countertop (Cutting by others) - Provide boxes and empty raceways for low voltage wiring and devices (by others) All work to be performed Monday through Friday 7:00 am to 3:30 PM. Not Included: - Floor patching / repairs Total amount of this proposal is \$17,635.00 Please call with any questions. Sincerely, Thomas McGann							

This proposal is good for 60 days from proposal date. Total price is subject to any change orders. By signing this proposal you agree to the terms and conditions of this proposal

Total

\$17,635.00

Service Charge of 1.5% per month which is equal to annual rate of 18% will be made to all accounts over 30 days

SIGNATURE



Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

AGREEMENT made as of the 29th day of August in the year 2022

BETWEEN the Owner:

Raymond Soliman Mayor City of Crest Hill 1610 Plainfield Road Crest Hill, IL 60403

and the Contractor:

Michael Hutchings Owner Michael Hutchings, LLC. 2512 Pinehurst Aurora, IL 60506

for the following Project:

Crest Hill City Center 20690 City Center Boulevard

(Paragraphs deleted) Crest Hill, IL 60403

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An Additions and Deletions Report that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101®–2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201®–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

User Notes:

TABLE OF ARTICLES

- THE CONTRACT DOCUMENTS
- THE WORK OF THIS CONTRACT
- 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- **CONTRACT SUM**
- **PAYMENTS** 5
- **DISPUTE RESOLUTION** 6
- TERMINATION OR SUSPENSION 7
- MISCELLANEOUS PROVISIONS
- **ENUMERATION OF CONTRACT DOCUMENTS**

EXHIBIT A INSURANCE AND BONDS

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be:

(Paragraph deleted)

1	ΙΧ .	I The	date o	of this	Agreement.

[] A date set forth in a notice to proceed issued by the Owner.

Established as follows: []

(Paragraphs deleted)

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 3.2 The Contract Time shall be measured from the date of commencement of the Work.

§ 3.3 Substantial Completion

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:

(Paragraph deleted)

- [**X**] Not later than One-Hundred Twenty (120) calendar days from the date of commencement of the Work.
- By the following date: []

§ 3.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Contractor shall achieve Substantial Completion of such portions by the following dates:

Portion of Work

Substantial Completion Date

Not Applicable

Not Applicable

§ 3.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

ARTICLE 4 **CONTRACT SUM**

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be One Hundred Fifteen Thousand Four Hundred Sixty-Eight Dollars and No Cents (\$ 115,468.00), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 Alternates

§ 4.2.1 Alternates, if any, included in the Contract Sum:

Item

Price

Not Applicable

Not Applicable

§ 4.2.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement. (Paragraph deleted)

Item

Price

Conditions for Acceptance

Not Applicable Not Applicable Not Applicable

§ 4.3 Allowances, if any, included in the Contract Sum:

(Paragraph deleted)

Item

Price

Not Applicable

Not Applicable

§ 4.4 Unit prices, if any:

(Paragraph deleted)

Item

Units and Limitations

Price per Unit (\$0.00)

Not Applicable

Not Applicable

Not Applicable

§ 4.5 Liquidated damages, if any:

Not Applicable

§ 4.6 Other:

Not Applicable

ARTICLE 5 **PAYMENTS**

§ 5.1 Progress Payments

- § 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.
- § 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month.
- § 5.1.3 Provided that an Application for Payment is received by the Architect not later than the last day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the last day of the following

Init.

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month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner not later than Thirty (30) days after the Architect receives the Application for Payment.

- § 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect may require. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.
- § 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.
- § 5.1.6 In accordance with AIA Document A201TM–2017, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:
- § 5.1.6.1 The amount of each progress payment shall first include:
 - That portion of the Contract Sum properly allocable to completed Work;
 - .2 That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing; and
 - .3 That portion of Construction Change Directives that the Architect determines, in the Architect's professional judgment, to be reasonably justified.
- § 5.1.6.2 The amount of each progress payment shall then be reduced by:
 - The aggregate of any amounts previously paid by the Owner;
 - .2 The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201–2017;
 - .3 Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;
 - For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201-2017; and
 - .5 Retainage withheld pursuant to Section 5.1.7.

§ 5.1.7 Retainage

§ 5.1.7.1 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:

Five Percent (5.0%)

§ 5.1.7.1.1 The following items are not subject to retainage:

Insurance

§ 5.1.7.2 Reduction or limitation of retainage, if any, shall be as follows:

Not Applicable

§ 5.1.7.3 Except as set forth in this Section 5.1.7.3, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 5.1.7. The Application for Payment submitted at Substantial Completion shall not include retainage as follows:

(Insert any other conditions for release of retainage upon Substantial Completion.)

Pending completion of Warranty Letter(s) & Documents, Punch List Work Completion and Project Closeout Documentation being received.

- § 5.1.8 If final completion of the Work is materially delayed through no fault of the Contractor, the Owner shall pay the Contractor any additional amounts in accordance with Article 9 of AIA Document A201–2017.
- § 5.1.9 Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.2 Final Payment

- § 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when
 - the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Article 12 of AIA Document A201–2017, and to satisfy other requirements, if any, which extend beyond final payment; and
 - .2 a final Certificate for Payment has been issued by the Architect.
- § 5.2.2 The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment.

§ 5.3 Interest

Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located. (Paragraphs deleted)

DISPUTE RESOLUTION ARTICLE 6

§ 6.1 Initial Decision Maker

The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201–2017, unless the parties appoint below another individual, not a party to this Agreement, to serve as the Initial Decision Maker.

Construction Manager Harbour Contractors, Inc. 23830 West Main Street Plainfield, IL 60544

§ 6.2 Binding Dispute Resolution

For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201–2017, the method of binding dispute resolution shall be as follows: (Check the appropriate box.)

[] Arbitration pursuant to Section 15.4 of AIA Document A201–2017 [X] Litigation in a court of competent jurisdiction Other (Specify)

If the Owner and Contractor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.

TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201-2017.

(Paragraphs deleted)

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2017.

Init.

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 The Owner's representative:

Jim Marino
City Administrator
City of Crest Hill
1610 Plainfield Road
Crest Hill, IL 60403
P: 815.741.5124
E: JMarino@CityofCrestHill.com

§ 8.3 The Contractor's representative:

(Name, address, email address, and other information)

Michael Hutchings Owner Michael Hutchings, LLC. 2512 Pinehurst Aurora, IL 60506 P: 630.907.9070 E: Arrow4Michael@aol.com

§ 8.4 Neither the Owner's nor the Contractor's representative shall be changed without ten days' prior notice to the other party.

§ 8.5 Insurance and Bonds

§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in AIA Document A101TM–2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, Exhibit A, Insurance and Bonds, and elsewhere in the Contract Documents.

(Paragraphs deleted)

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 This Agreement is comprised of the following documents:

- 1 AIA Document A101TM—2017, Standard Form of Agreement Between Owner and Contractor
- .2 AIA Document A101TM–2017, Exhibit A, Insurance and Bonds
- .3 AIA Document A201TM_2017, General Conditions of the Contract for Construction
- .4 Drawings by United Architects, LTD dated December 30, 2019.

(Paragraphs deleted)

.5 Specifications by United Architects, LTD dated December 30, 2019

This Agreement entered into as of the day and year first written above.

OWNER (Signature)	CONTRACTOR (Signature)		
Raymond Salimon (Mayor)	Michael Hutchings (Owner)		
(Printed name and title)	(Printed name and title)		

User Notes:



Agenda Memo

Crest Hill, IL

Meeting Date: August 29, 2022

Submitter: Jim Marino, City Administrator

Department: Administration

Agenda Item: | Approve Purchase of City Center Furniture

Summary: During walk throughs of the city center building staff discovered additional furniture needs that were not included in the original furniture purchase. The furniture is listed below.

- Caster wheels for office guest chairs
- Credenzas for five conference rooms
- Matching chairs for deputy chief's office
- Chairs and end tables for the seating area in the council chamber foyer
- Furniture to provide a private room for nursing mothers
- Tables for the police station and city hall break rooms
- Glass privacy panels between city hall cubicles
- Chairs and end table for waiting room in chiefs' office area
- Privacy panels between cubicles in the police investigations and patrol rooms
- Standing desk for Lisa
- Conference table for police chief conference room
- Cabinet, chairs, and tack board for police chief office
- Worktables and chairs for the police station video security room

The chairs already purchased for councilmembers at the dais are leather chairs and the chairs for staff were standard mesh back chairs. At that time the staff were to be seated at separate tables away from the dais. With the reconfigured design of the dais, staff will be seated at the "wings" of the dais. If the council wants all the chairs at the dais to match, then additional leather chairs will need to be purchased. The amount for these chairs is not included in this quote.

Recommended Council Action: Approve a change order with Warehouse Direct Office Interiors in the amount of \$58,224.98.

Financial Impact:

Funding Source: General Fund Balance

Budgeted Amount: N/A

Cost: \$58,224.98

Attachments: Furniture quote



WAREHOUSE DIRECT **OFFICE INTERIORS**

Jim Marino

2001 Mt. Prospect Rd Des Plaines, IL 60016 **Customer Number:**

Jim Marino Bill To: Jim Marino City Administrator City of Crest Hill 20690 City Center Blvd. Crest Hil, IL 60403 815-741-5124

Ship To: Jim Marino City Administrator City of Crest Hill 20690 City Center Blvd. Crest Hil, IL 60403 815-741-5124 jmarino@cityofcresthill.com jmarino@cityofcresthill.com

QUOTATION

Date: 8/23/2022

Quote Number:

Pricing valid for 30 days.

Sales Rep: Rick Schackle

Specialist:

Cristy Strain

847-354-5433

cstrain@warehousedirect.com

847-956-5869

TOTAL SEAT GUEST CHAIRS VINYL SEAT GUEST CHAIRS NOTE: CHANGE THEM IN CITY HALL ONLY 2 8921 BLACK BACK Magnifico Mesh with Adj Arms Black Back, Black Seat 5 \$200.00 CHAIRS FOR DIAS MAIN FLOOR 3 HTLCRED72S Preside 20x72 36H Hospitality Credenza w/Shelf 5 \$1,578.00 CONF ROOMS \$(L1STD) Gr L1 Standard Laminates .LSA1 Sterling Ash .SA Sterling Ash \$(L1STD) Gr L1 Standard Laminates .LSA1 Sterling Ash .J Pull: Loop Satin Nickel .C Vent Cutout \$(L1STD) Gr L1 Standard Laminates	\$336.00
8921 BLACK BACK Magnifico Mesh with Adj Arms Black Back, Black Seat 5 \$200.00 CHAIRS FOR DIAS MAIN FLOOR HTLCRED72S Preside 20x72 36H Hospitality Credenza w/Shelf 5 \$1,578.00 CONF ROOMS \$(L1STD) Gr L1 Standard Laminates .LSA1 Sterling Ash .SA Sterling Ash \$(L1STD) Gr L1 Standard Laminates .LSA1 Sterling Ash \$(L1STD) Gr L1 Standard Laminates .LSA1 Sterling Ash \$(L1STD) Gr L1 Standard Laminates .LSA1 Sterling Ash .LSA1 Sterling Ash .LSA1 Sterling Ash .LSA1 Sterling Ash .LSA1 Sterling Ash .LSA1 Sterling Ash .LSA1 Sterling Ash .LSA1 Sterling Ash .LSA1 Sterling Ash .LSA1 Sterling Ash .LSA1 Sterling Ash .LSA1 Sterling Ash	
2 8921 BLACK BACK Magnifico Mesh with Adj Arms Black Back, Black Seat 5 \$200.00 CHAIRS FOR DIAS MAIN FLOOR 1 HTLCRED72S Preside 20x72 36H Hospitality Credenza w/Shelf 5 \$1,578.00 CONF ROOMS \$(L1STD) Gr L1 Standard Laminates .LSA1 Sterling Ash .SA Sterling Ash \$(L1STD) Gr L1 Standard Laminates .LSA1 Sterling Ash \$(L1STD) Gr L1 Standard Laminates .LSA1 Sterling Ash .LSA1 Sterling Ash .LSA1 Or L1 Standard Laminates .LSA1 Sterling Ash .LSA1 Vent Cutout	
CHAIRS FOR DIAS MAIN FLOOR HTLCRED72S Preside 20x72 36H Hospitality Credenza w/Shelf 5 \$1,578.00 CONF ROOMS \$(L1STD) Gr L1 Standard Laminates .LSA1 Sterling Ash .SA Sterling Ash \$(L1STD) Gr L1 Standard Laminates .LSA1 Sterling Ash \$(L1STD) Gr L1 Standard Laminates .LSA1 Sterling Ash .CSA Sterling Ash .DSA Sterling Ash .DSA1 Sterling Ash .DSA1 Sterling Ash .DSA2 Sterling Ash .DSA3 Sterling Ash .DSA4 Sterling Ash .DSA5 Sterling Ash .DSA6 Sterling Ash .DSA6 Sterling Ash .DSA7 Sterling Ash .DSA7 Sterling Ash .DSA8 Sterling Ash .DSA8 Sterling Ash .DSA9 Sterling Ash	
3 HTLCRED72S Preside 20x72 36H Hospitality Credenza w/Shelf 5 \$1,578.00 CONF ROOMS \$(L1STD) Gr L1 Standard Laminates .LSA1 Sterling Ash .SA Sterling Ash \$(L1STD) Gr L1 Standard Laminates .LSA1 Sterling Ash \$ULISTD) Gr L1 Standard Laminates .LSA1 Sterling AshLSA1 Sterling Ash	\$1,000.00
\$(L1STD) Gr L1 Standard Laminates LSA1 Sterling Ash .SA Sterling Ash \$(L1STD) Gr L1 Standard Laminates \$(L1STD) Gr L1 Standard Laminates .LSA1 Sterling Ash .J Pull: Loop Satin Nickel .C Vent Cutout	
\$(L1STD) Gr L1 Standard Laminates .LSA1 Sterling Ash .SA Sterling Ash \$(L1STD) Gr L1 Standard Laminates .LSA1 Sterling Ash .J Pull: Loop Satin Nickel .C Vent Cutout	\$7,890.00
.LSA1 Sterling Ash .SA Sterling Ash \$(L1STD) Gr L1 Standard Laminates .LSA1 Sterling Ash .J Pull: Loop Satin Nickel .C Vent Cutout	
.SA Sterling Ash \$(L1STD) Gr L1 Standard Laminates .LSA1 Sterling Ash .J Pull: Loop Satin Nickel .C Vent Cutout	
\$(L1STD) Gr L1 Standard Laminates .LSA1 Sterling Ash .J Pull: Loop Satin Nickel .C Vent Cutout	
.LSA1 Sterling Ash .J Pull: Loop Satin Nickel .C Vent Cutout	
.J Pull: Loop Satin Nickel .C Vent Cutout	
.C Vent Cutout	
\$(L1STD) Gr L1 Standard Laminates	
.LSA1 Sterling Ash	
4 3992 ARTURO, Leather, High Back, Tilter, Std Fixed Arms, Std Molded 2 \$630.00 Black Base, Std 2" Dual Wheel Carpet Casters , GLOBAL SEATING USA	\$1,260.00
~05 Grade 05	
~GPM5 Graded In Grade 05	
GPM5 1-Graded In Grade 05 Fabrics	
TOR	

#	Item number Description		Qty	Sell	Ex Item 4.
	ВК	F-(STD) Black Frame [BLK]			
	BLA	M-Molded Black Base [BLK]			
	4L	M-(STD) 4" Low Rise Cylinder			
	C65	C-(STD) Black, 2" Dual Wheel Caster			
	CBD	M-(STD) Standard Chair Back Design			
5	HML1S	Grove Single Seat Lounge	4	\$962.00	\$3,848.00
	COUNCIL CHAMBER FOYER				
	Α.	Arm: Straight			
	\$(2)	Grade 2 Upholstery			
	.WP	Whisper Vinyl			
	37	COLOR: Navy			
	.TS	Tapered Square Leg			
	.PR8	Silver Texture			
6	HSCESS24LM	Laminate End Table Soft Square 24Wx24Lx22H	2	\$619.00	\$1,238.00
	COUNCIL CHAMBER FOYER	Cod 14 Chardend Lauringhan			
	\$(L1STD)	Grd L1 Standard Laminates			
	.LSA1	Sterling Ash			
	SA	Sterling Ash			
	.LSA1	Sterling Ash			
	\$(P1)	P1 Paint Opts			
	.P8V	Textured Titanium			
7	HFLSO1	Flock Square Ottoman	1	\$462.00	\$462.00
	WELLNESS RM 136	TanavadCa DDO av D7A Fura			
	.TS	TaperedSq PR8 or P7A Frm			
	\$(2)	Gr 2 UPH			
	.WP	Whisper Vinyl			
	37	COLOR: Navy			
	.PR8	Silver Texture		+0.55 55	1057.55
8	HML1S	Grove Single Seat Lounge	1	\$962.00	\$962.00
	WELLNESS RM 136				

#	Item number	Description	Qty	Sell	Ex Item 4.
	Α.	Arm: Straight			
	\$(2)	Grade 2 Upholstery			
	.WP	Whisper Vinyl			
	37	COLOR: Navy			
	.TS	Tapered Square Leg			
	.PR8	Silver Texture			
9	HSCESS24LM	Laminate End Table Soft Square 24Wx24Lx22H	1	\$619.00	\$619.00
	WELLNESS RM 136				
	\$(L1STD)	Grd L1 Standard Laminates			
	.LSA1	Sterling Ash			
	SA	Sterling Ash			
	.LSA1	Sterling Ash			
	\$(P1)	P1 Paint Opts			
	.P8V	Textured Titanium			
10	PLT36 SQUARE	Square Top, 36"	6	\$125.00	\$750.00
	LUNCH ROOM 129 AND POLIC NPG NEWPORT GREY	CE LAM: Newport Grey			
11	PLTXBM24	Metal "X" Base Only - 24" Spread, 29" High for 36" Dia. Tops	6	\$120.00	\$720.00
	LUNCH ROOM AND POLICE B	RE			
	CHROME	CHROME			
12	HEFGS1524	Frameless Glass Stacker 15H x 24W	10	\$175.00	\$1,750.00
	CITY HALL CUBICLES				
	\$(P1)	P1 Paint Opts			
	.S	Charcoal			
	.Q	Clear			
13	HEFGS1530	Frameless Glass Stacker 15H x 30W	18	\$185.00	\$3,330.00
	CITY HALL CUBICLES				
	\$(P1)	P1 Paint Opts			
	.S	Charcoal			
	.Q	Clear			

#	Item number	Description	Qty	Sell	Ex Item 4.
14	HEFGS1572	Frameless Glass Stacker 15H x 72W	26	\$355.00	\$9,230.00
	CITY HALL CUBICLES				
	\$(P1)	P1 Paint Opts			
	.S	Charcoal			
	.Q	Clear			
15	3128	Coronet Stack Chair w/Arms, Blk Mesh Back, Blk Ltek Seat, Blk Frame	4	\$135.00	\$540.00
4.0	POLICE CHIEF 328 HALL			+610.00	+640.00
16	HSCESS24LM	Laminate End Table Soft Square 24Wx24Lx22H	1	\$619.00	\$619.00
	POLICE CHIEF 328 HALL				
	\$(L1STD)	Grd L1 Standard Laminates			
	.LSA1	Sterling Ash			
	SA	Sterling Ash			
	.LSA1	Sterling Ash			
	\$(P1)	P1 Paint Opts			
	.P8V	Textured Titanium			
17	HEWS50P	Wall Starter Kit for Panels 50H	7	\$40.00	\$280.00
	INVESTIGATIONS / PATROL 3	316			
	\$(P1)	P1 Paint Opts			
	.S	Charcoal			
18	HEC50PLN	50H "L" Connector Post	5	\$54.00	\$270.00
	INVESTIGATIONS / PATROL 3	316			
	\$(P1)	P1 Paint Opts			
	.S	Charcoal			
19	HEFEC50P	Panel Finished End Covers 50H	9	\$25.00	\$225.00
	INVESTIGATIONS / PATROL 3	316			
	\$(P1)	P1 Paint Opts			
	.S	Charcoal			
20	HEC50PTN	50H "T" Connector Post	2	\$52.00	\$104.00
	INVESTIGATIONS / PATROL 3	316			
	\$(P1)	P1 Paint Opts			
	.S	Charcoal			

#	Item number	Description	Qty	Sell	Ex Item 4.
21	HEFGS1572	Frameless Glass Stacker 15H x 72W	7	\$353.00	\$2,471.00
	INVESTIGATIONS / PATROL	316			
	\$(P1)	P1 Paint Opts			
	.S	Charcoal			
	.Q	Clear			
22	HEFGS1530	Frameless Glass Stacker 15H x 30W	9	\$185.00	\$1,665.00
	INVESTIGATIONS / PATROL				
	\$(P1)	P1 Paint Opts			
	.S	Charcoal			
	.Q	Clear			
23	HETP5030FP	Tackable Panel w/o TC 50H x 30W	9	\$148.00	\$1,332.00
	INVESTIGATIONS / PATROL				
	\$(A)	Gr A Fabric			
	.EXG	FABRIC: Exchange			
	912	COLOR: Stone			
	\$(P1)	P1 Paint Opts			
	.S	Charcoal			
24	HETP5072FP	Tackable Panel w/o TC5 0H x 72W	6	\$247.00	\$1,482.00
	INVESTIGATIONS / PATROL	316			
	\$(A)	Gr A Fabric			
	.EXG	FABRIC: Exchange			
	912	COLOR: Stone			
	\$(P1)	P1 Paint Opts			
	.S	Charcoal			
25	PL143	Credenza Shell 71"W X 24"D	1	\$188.00	\$188.00
	LISA OFFICE 125 NPG NEWPORT GREY	LAM: Newport Grey			
26	PLT3060	Rectangular Top, 30"D X 60"W	1	\$212.00	\$212.00
	LISA OFFICE 125 NPG NEWPORT GREY	LAM: Newport Grey			

#	Item number	Description	Qty	Sell	Ex Item 4.
27	HHATB3S2LT	3 Stage 2 Leg Rectangle T Foot	1	\$462.00	\$462.00
	LISA OFFICE 125				
	\$(P2)	P2 Paint Opts			
	.PR6	Silver			
	.Х	Standard Glide			
	.MEM	Memory Preset			
28	HTG2PWR-3P-2B-2U	ElloraB G2 Flptop 3 AC Pwr-1 Dual USB-A-2 Blank	2	\$446.00	\$892.00
	POLICE CONF RM 329				
	.SVR	Silver			
29	HTLHP120	Preside Laminate Hollow Panel Base For 120" W Table Tops	1	\$975.00	\$975.00
	POLICE CONF RM 329				
	\$(L1STD)	Grd L1 Standard Laminates			
	.LSA1	Sterling Ash			
	.LSA1	Sterling Ash			
30	HTLB42120	Preside 42x120 Boat Top - 2 piece	1	\$606.00	\$606.00
	POLICE CONF RM 329				
	.G	2mm Edgeband			
	SA	Sterling Ash			
	.G2	Cut out for Flip Top Port			
	\$(L1STD)	Gr L1 Standard Laminates			
	.LSA1	Sterling Ash			
31	3128	Coronet Stack Chair w/Arms, Blk Mesh Back, Blk Ltek Seat, Blk Frame	2	\$126.00	\$252.00
32	POLICE CHIEF RM 333 PL152	Storage Cabinet 36"W X 22"D X36"H	2	\$294.00	\$588.00
32	PL152	Storage Cabinet 30 W A 22 D A30 H	2	\$2 5 4.00	\$300.00
	POLICE CHIEF RM 333 NPG NEWPORT GREY	LAM: Newport Grey			
33	PL118	Tackboard, Fits PL144	1	\$70.00	\$70.00
	POLICE CHIEF RM 333 CHARCOAL	Charcoal Fabric			
34	HLSL30280	30"D x 28"H O-Leg Support for Wksf (single leg)	2	\$208.00	\$416.00
	VIDEO / SECURITY ROOM				

#	Item number	Description	Qty	Sell	Ex Item 4.
	\$(P2)	P2 Paint Opts			
	.T1	Platinum Metallic			
35	HLSL24280	24"D x 28"H O-Leg Support for Wksf (single leg)	1	\$188.00	\$188.00
	VIDEO / SECURITY ROOM				
	\$(P2)	P2 Paint Opts			
	.T1	Platinum Metallic			
36	HLSLR2460	Voi 24"D x 60" W Rectangle Worksurface	1	\$205.00	\$205.00
	VIDEO / SECURITY ROOM				
	\$(L1STD)	Grd L1 Standard Laminates			
	.LSA1	Sterling Ash			
	SA	Sterling Ash			
	.G	Grommets			
	T1	Clr: Platinum Flat			
37	HLSLR2454	Voi 24"D x 54" W Rectangle Worksurface	1	\$189.00	\$189.00
	VIDEO / SECURITY ROOM \$(L1STD)	Grd L1 Standard Laminates			
	.LSA1	Sterling Ash			
	SA	Sterling Ash			
	.G	Grommets			
	T1	Clr: Platinum Flat			
38	HLSLR3072	Voi 30"D x 72" W Rectangle Worksurface	1	\$275.00	\$275.00
	VIDEO / SECURITY ROOM \$(L1STD)	Grd L1 Standard Laminates			
	.LSA1	Sterling Ash			
	SA	Sterling Ash			
	.G	Grommets			
	T1	Clr: Platinum Flat			
39	HLSL2428SL	24Dx28H Shared O-Leg Sup for Wksf (single leg)	1	\$233.00	\$233.00
	VIDEO / SECURITY ROOM \$(P2)	P2 Paint Opts			

#	Item number	Description	Qty	Sell	Ex Item 4.
	.T1	Platinum Metallic			
40	HHN831118	Flat Bracket 18D	1	\$27.00	\$27.00
	VIDEO / SECURITY ROOM				
	.S	Color: Charcoal			
41	8921 BLACK BACK	Magnifico Mesh with Adj Arms Black Back, Black Seat	2	\$200.00	\$400.00
42	VIDEO / SECURITY ROOM 7751	Sorter Module	2	\$381.99	\$763.98
	POLICE AREA MAIL SORTER				
	GR	Gray			
43		FREIGHT	1	\$25.00	\$25.00
44		RECEIVE, DELIVER & INSTALL	1	\$8,875.00	\$8,875.00
	QUOTE#	18047			
_				Ş	\$58,224.98
Acce	epted By: Name	Date	!	_	
	-	PO:		_	
	Title				

Installation is available from Warehouse Direct.

Terms: 50% deposit via EFT or check, 50% net 30 days via EFT or check.

This is a confidential proposal for use by the intended client. Unauthorized distribution is prohibited. All pricing is valid for a maximum of <u>30 days</u> from the date of the quotation unless otherwise indicated the body of the proposal.

Please review this document carefully as once signed it is a contract of agreement to purchase as specified. All products in this quotation are custom and manufactured to order and consequently NON-RETURNABLE. Ownership of said products transfers to our client upon Warehouse Direct receiving final payment.

All orders are FOB factory. Please confirm your freight costs with your sales representative.



Agenda Memo

Crest Hill, IL

Meeting Date: 08-29-2022

Submitter: Police Chief Edward Clark

Department: Police Department

Agenda Item: Request to purchase fitness equipment for new Police Department

Summary: The Crest Hill Police Department is asking for approval to purchase fitness equipment from Midwest Commercial Fitness and Rogue Fitness. Four commercial fitness equipment companies were considered. Deputy Chief Opiola and Dobczyk reviewed the various types of equipment from each company and a decision was made that a combination of Midwest Commercial Fitness and Rogue were the best investment. A brief power point presentation will be conducted at the meeting.

This is an investment in the future of the employees of the police department as well as all City employees. Promoting physical fitness can have tangible positive effects on employee injury reduction and overall employee morale. https://www.policechiefmagazine.org/enhancing-officer-safety-survivability/

Recommended Council Action: Approval to purchase fitness equipment.

Financial Impact: \$45,032.64

Funding Source:

Budgeted Amount:

Cost: 45,032.64

Attachments: Price quotes from Midwest Commercial Fitness, Heartline Fitness, Rogue Fitness, Direct Fitness Solutions.

Midwest Commercial Fitness

Quote

55 East New York Aurora, IL 60505 (630)556-3481(office)/fax:(630-556-3503) (815)999-7493 cell brian@midwestcommercialfitness.com

Date	Estimate #
8/8/2022	4510

Ship To	
Crest Hill Police Jason Opiola 1610 Plainfield Rd Crest Hill, 1L 60435	
	815-741-5115

jopiola@cityofcresthill.com

Tax Exe	Tax Exempt # P.O. No. Terms		Other			
			50% down; Bal o	n Rec		
Item		Description		Qty	rate	Total
	*** CARDIC	EQUIPMENT ***				
TC400-C4T9		Treadmill with Envision 9" Capa	cative	2	4,495.00	8,990.00
	Touchscreen (Warranty - 5 years parts, 2 year la	ibor)			
XC400-C4L/C4LEL	TRUE C400 E	Elliptical with Emerge Console (W	arranty - 5 years	2	3,495.00	6,990.00
	parts, 2 years					
UC400-C4L/C4LEL		Jpright Bike with Emerge Console	e (Warranty - 5	1	1,850.00	1,850.00
	years parts, 2					
VC900-C4L/C4LEL		e Stairclimber with Emerge Cons		1	6,150.00	6,150.00
		, 3 years parts, 3 years labor, 90 d	ays parts: no labor			
	- headphone ja				000 00	000.00
Concept2ModelD	Concept 2 Roy	w Erg Standard		1	900.00	900.00
	*** STRENC	GTH EQUIPMENT ***				
SF1000		orce Series Flat/Incline Bench		1	475.00	475.00
GTDR-3		S Horizontal three-tier dumbbell	rack. Holds up to	1	575.00	575.00
		abbells (62-1/4"L x 28"W x 40-1/2	-			
GDKR100		umbbell/Kettle Bell Rack	ŕ	1	225.00	225.00
	*** DUMBE	BELLS, WEIGHT PLATES, OLY	MPIC BARS.			
		ETTLEBELLS ***	,			
TAT-0550	CSI Rubber Coated Hex Dumbbells, 5-50lb Pairs			1	990.00	990.00
TAT-0575	CSI Rubber Coated Hex Dumbbells, 55-75lb Pairs		1	1,170.00	1,170.00	
Z4GP45	45lb Rubber Encased Grip Plate w/ Stainless Steel Center Hub		6	104.16667	625.00	
Z4GP25	25lb Rubber E	5lb Rubber Encased Grip Plate w/ Stainless Steel Center Hub		4	60.00	240.00
Z4GP10	10lb Rubber E	Encased Grip Plate w/ Stainless St	eel Center Hub	8	24.00	192.00
Z4GP5	5lb Rubber Er	ncased Grip Plate w/ Stainless Ste	el Center Hub	4	11.00	44.00

Signature_____ Date____ Total

*Quote valid for 30 Days

*There is a 25% Restocking fee for all Cancelled orders

*Credit Card Purchases are subject to 3%

^{*}Signature above indicates request for placement of order according to all above terms, quantities and descriptions

Midwest Commercial Fitness

Quote

55 East New York Aurora, IL 60505 (630)556-3481(office)/fax:(630-556-3503) (815)999-7493 cell brian@midwestcommercialfitness.com

Date	Estimate #
8/8/2022	4510

Name / Address	
Crest Hill Police Jason Opiola 1610 Plainfield Rd Crest Hill, IL 60435	

	815-741-5115	
Crest Hill Police Jason Opiola 1610 Plainfield Rd Crest Hill, IL 60435		
Ship To		

Tax Exempt #		P.O. No.	Terms	Terms		Other	
			50% down; Bal	on Rec			
Item		Description		Qty	rate	Total	
Z4GP2.5	2.5lb Rubber l	Encased Grip Plate w/ Stainless St	eel Center Hub	4	7.00	28.00	
O7XIB-102		20KG X-Series International 28m		1	300.00	300.00	
OEZC		pic Curl Bar - 4' EZ Curl, 28mm		1	130.00	130.00	
PR2-BLK		2 Barbell Collar (Pair)		2	50.00	100.00	
X4KBPl	4' Kettle Bell (45lb)	Package (Includes 1 each: 9, 13, 1	8, 26, 35, and	1	335.00	335.00	
	*** ACCES	SORIES, MISC ***					
GAR100	Body Solid M	ulti Accessory Storage Rack		1	210.00	210.00	
BSTMBP4	4LB YELLOV	W, BLACK MED BALL		1	30.00	30.00	
BSTMBP6	6LB LIGHT (GREEN, BLACK MED BALL		1	35.00	35.00	
BSTMBP8	8LB RED, BI	ACK MED BALL		1	40.00	40.00	
BSTMBP10	10LB BLUE,	BLACK MED BALL		1	45.00	45.00	
BSTMBP12	12LB GRAY,	BLACK MED BALL		1	50.00	50.00	
BSTMBP14	14LB ORANG	GE, BLACK MED BALL		1	59.00	59.00	
BSTSB45	45CM GREET	N STABILITY Ball		1	22.00	22.00	
BSTSB55	55CM GRAY	STABILITY BALL		1	22.00	22.00	
BSTSB65	65CM RED S	TABILITY BALL		1	22.00	22.00	
BSTRT5PACK	Body Solid 5	Pack Resistance Tubes		1	56.00	56.00	
BSTFMH	Mat Hangar fo	or BSTFM20		1	20.00	20.00	
BSTFM20		Hanging Exercise Mat			35.00	140.00	
LLJGXT	Lifeline USA Jungle Gym XT		1	99.00	99.00		
D&I w/LIFT	Freight, Deliv	ery w/Liftgate and Installation of	Equipment	1	3,839.00	3,839.00	
	****Prices ar	e subject to change due to supply	chain issues****				

Signature Date_ **Total** \$34,998.00

> *Quote valid for 30 Days *There is a 25% Restocking fee for all Cancelled orders

*Credit Card Purchases are subject to 3% *Signature above indicates request for placement of order according to all above terms, quantities and descriptions



Heartline Fitness Systems 7520 Standish Place Suite 250 Rockville MD 20855 **United States**

Quote #71075

08/19/2021

Bill To

Ryan Dobczyk Crest Hill Police Dept. 1610 Plainfield Road Crest Hill IL 60403 United States

Ship To

Ryan Dobczyk Crest Hill Police Dept. 1610 Plainfield Road Crest Hill IL 60403 United States

Contact Name - Phone Number - Email	Terms	Submitted By
Ryan Dobczyk rdobczyk@cityofcresthill.com	Net 30	506 Shannon Carter

<u>Item</u>	Qty	Description	Rate	Amount
9-3613-4TR-110-15A-1 0IN-60BLK	2	4 SERIES TREADMILL WITH 10" LCD	\$4,399.00	\$8,798.00
9-4080-4CT-10IN-60BL K	2	4 SERIES CROSS TRAINER WITH WITH 10" LCD	\$3,299.00	\$6,598.00
9-3190-4RB-10IN-60BL K	1	4 SERIES RECUMBENT BIKE WITH 10" LCD	\$3,299.00	\$3,299.00
9-5270-8G-LCD	1	8 SERIES GAUNTLET WITH LCD	\$9,399.00	\$9,399.00
9-4690-BINTP0	1	HIIT ROWER	\$1,999.00	\$1,999.00
9NP-R8011-13AAS	1	TRIPLE DUMBBELL RACK (15 PAIR)	\$2,199.00	\$2,199.00
9NN-B7501-60ARS	2	INSTINCT MULTI ADJUSTABLE BENCH	\$1,349.00	\$2,698.00
DBSET575	1	Pair each 5-75 lb Round Rubber Dumbbell Set	\$4,095.00	\$4,095.00
FPD-OB-86	1	7' Olympic Bar Black Shaft Hard Chrome Sleeves 45lbs 28mm	\$271.40	\$271.40
FPD-B28	1	Curl Bar	\$144.00	\$144.00
FPD-LJC	2	Lock Jaw Collars (Pair)	\$34.00	\$68.00
FPD-RBP-45	4	Rubber Bumper Plate 45lb (Each)	\$101.54	\$406.16
FPD-RBP-25	4	Rubber Bumper Plate 25lb (Each)	\$61.54	\$246.16
FPD-RGP-10	4	Rubber Grip Plate 10lb (Each)	\$24.80	\$99.20
FPD-RGP-5	4	Rubber Grip Plate 5lb (Each)	\$12.40	\$49.60
FPD-RGP-2.5	4	Rubber Grip Plate 2.5lb (Each)	\$6.20	\$24.80
XCREATE-8U-101- F05C	3	8 FT (2.4 M) UPRIGHT (PLATINUM 2)	\$770.00	\$2,310.00
XCREATE-7U-101- F05C	2	7 FT (2.1 M) UPRIGHT (PLATINUM 2)	\$568.00	\$1,136.00
XCREATE-4SX-101	2	4 FT (1.2 M) SINGLE CROSS (STORM GREY)	\$62.00	\$124.00



ltem	Qty	Description	Rate	Am	Item 5.
XCREATE-80LS	1	8 FOOT (2.4M) OLYMPIC LIFTING STATION	\$1,172.00	\$1,1	72.00
XCREATE-8UVWSS-10	1	$8\ {\rm FT}\ (2.4\ {\rm M})$ UPRIGHT VERTICAL WEIGHT STORAGE SINGLE (QTY 1) (STORM GREY)	\$419.00	\$41	9.00
XCREATE-4AWSM	1	4 FT (1.2 M) ACCESSORY/WEIGHT STORAGE	\$1,816.00	\$1,8	316.00
XCREATE-4CCHM	2	4 FT (1.2 M) CABLE COMPONENT HEAVY MODULE	\$3,503.00	\$7,0	006.00
GPSP7	1	GRIP PLATE STATION PACKAGE - 7 FOOT BAR	\$1,140.00	\$1,1	40.00
SBTP-65	1	STABILITY BALL, 65 CM TORQUE PRO - BLACK	\$30.00	\$30	.00
X4KBP1I	1	4 FOOT (1.2 M) KETTLEBELL PACKAGE 1 INTERNATIONAL	\$456.00	\$45	6.00
X4SBP1I	1	4 FOOT (1.2M) SLAM BALL PACKAGE 1 INTERNATIONAL	\$220.00	\$22	0.00
X4MBPI	1	4 FOOT (1.2M) MEDICINE BALL PACKAGE INTERNATIONAL	\$324.00	\$32	4.00
TRQ-STRAPS-BLUE	1	PRO SUSPENSION STRAPS (2 PCS, 1 PAIR)	\$278.00	\$27	8.00
Surcharge	1	AD1040 Dumbbell Set - Manufacturer's charge added to cost of goods stemming from current supply chain issues - not reflected in MSRP of 7%.	\$274.00	\$27	4.00
Installation Services - HL	1	Delivery & Installation Services	\$2,500.00	\$2,5	500.00
		Sub	ototal	\$59	9,599.32

Subtotal	\$59,599.32
Discount (S	\$23,243.73)
Shipping Cost	\$3,500.00
Tax Total (0%)	\$0.00
Total	\$39,855.59

Email Approved quotes to your sales rep: scarter@heartlinefitness.com

Standard Terms and Conditions:

Service labor is estimated and may vary depending on underlying issues, customer approval will be requested if additional service labor is required. All unit prices are F.O.B. Destination.

These prices are subject to change after 30 days from the document date.

Post-installation entertainment (television) requirements will be handled as a billable service visit.

The above quotation is computed to be performed during regular business hours.

Clerical errors subject to correction.

All prices and agreements are contingent upon strikes, accidents, and other causes unavoidable or beyond our control.

Buyer agrees to promptly file a claim for all goods damaged in transit.

There will be a 20% restocking charge on all merchandise ordered but not accepted.

A preventative Maintenance Agreement is available for all equipment.

An equipment lease is available with approved credit.

We accept all major credit cards for payment, however, there is a nominal 3% processing fee for invoices over \$1000.00.

Hold and Storage: Should an install be delayed by the client more than 60 days from the initial install date, Heartline reserves the right to charge the client a storage fee until the install is completed. If the future estimated install date exceeds 90 days Heartline reserves the right to require an additional deposit of up to 75% of the order.

Proposals must be signed and emailed to your sales rep for processing: scarter@heartlinefitness.com

Approval Signature:	
Name:	Date:



600 Tower Road . Mundelein . IL 60060 Tel: 847-680-9300 . Fax: 847-680-8906 . Service: 800-838-2819 SALES PROPOSAL

Quote: 00039292 Date: 8/5/2022 Expires: 9/4/2022

Customer Information

Sold To:

Crest Hill Police Department 1610 Plainfield Rd Crest Hill, Illinois 60435

Billing Point of Contact:

eclark@cityofcresthill.com

Chief Edward Clark

Ph: (815) 741-5115

Ship To:

Crest Hill Police Department

Delivery Point of Contact:

Chief Edward Clark Ph:(815) 741-5115 eclark@cityofcresthill.com Direct Fitness Sales Team:

Tim Brennan- Managing Partner

Ph: (847) 668-2537 Fax: (847) 278-4588

tbrennan@directfitnesssolutions.com

Andrew Miller- Inside Sales Ph: (847) 680-9300 Fax: (847) 278-4588

salesorders@directfitnesssolutions.com

ACCESS

Quantity	Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price
1.00	TAG RCK-VERSA-S	TAG Versatile Rack (rack only) - SILVER	Storage rack: hold Med Balls, Slam Balls, stability Balls, Kettle bells	\$ 718.00	\$ 525,00	\$ 525.00
1.00	TAG BAR-EZ	TAG FITNESS 47 in Olympic EZ Curl Bar	man tala, dalat sid valció, dem máte, estratorior comen vento valco, comunicação discribidado estra el Plant e	\$ 198.00	\$ 132.00	\$ 132.00
1.00	TAG BAR-7 OLYMPIC	TAG FITNESS 7 ft 1200 lb Test Hard Chrome Olympic Bar	ika demokratika (in disember) 4 (2020) in di satu 23 kilonokratika (in disember) di satu di satu di satu di sa	\$ 318.00	\$ 212.00	\$ 212.00
2.00	TAG ACC-MC	TAG FITNESS Muscle Clamp Olympic Collar (pair)		\$ 54.00	\$ 35.00	\$ 70.00
2.00	TAG RCK-VERSA/TR	TAG FITNESS Versa adding a FLAT TRAY attachment	Baggi (-)	\$ 86.00	\$ 53.00	\$ 106.00
1.00	TAG MEDBL-10	TAG FITNESS 10 lb Deluxe Medicine Ball	Communication (1) (2) (2) (2) (2) (2) (2) (2) (2) (2) (2	\$ 60.00	\$ 40.00	\$ 40.00
1.00	TAG MEDBL-20	TAG FITNESS 20 lb Deluxe Medicine Ball	der erzer gene zerz, deminisch erzer	\$ 96.00	\$ 64.00	\$ 64.00
1.00	TAG MEDBL-8	TAG FITNESS 8 lb Deluxe Medicine Ball	And the state of t	\$ 56.00	\$ 37.00	\$ 37.00
1.00	TAG TTSLAM-10	TAG FITNESS 10lb Tire Tread Slam Ball	The control of the co	\$ 36.00	\$ 24.00	\$ 24.00
1.00	TAG TTSLAM-5	TAG FITNESS 5lb Tire Tread Slam Ball		\$ 26.00	\$ 17.00	\$ 17.00
1.00	TAG TTSLAM-20	TAG FITNESS 20lb Tire Tread Slam Ball		\$ 54.00	\$ 36.00	\$ 36.00

Quote: Date: Expires:

SALES PROPOSAL Quote: 00039292

8/5/2022 9/4/2022

600 Tower Road . Mundelein . IL 60060 Tel: 847-680-9300 . Fax: 847-680-8906 . Service: 800-838-2819

Quantity	Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price
1.00	TAG TTSLAM-15	TAG FITNESS 15lb Tire Tread Slam Ball		\$ 44.00	\$ 29.00	\$ 29.00
1.00	TAG ACC-75cm	TAG FITNESS 75 cm Fitness Ball		\$ 23.00	\$ 23.00	\$ 23.00
1.00	TAG ACC-65cm	TAG FITNESS 65 cm Fitness Ball		\$ 21.00	\$ 21.00	\$ 21.00

CARDIO

Quantity	Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price
2.00	SPIRIT 850840	SPIRIT CT850 Treadmill 4.0 HP AC motor with 5-20P NEMA power plug	4HP AC drive motor	\$ 5,599.00	\$ 3,495.00	\$ 6,990.00
2.00	SPIRIT 850040	SPIRIT CE850 Adjustable Stride Elliptical Trainer - Requires Power	The second secon	\$ 4,699.99	\$ 2,695.00	\$ 5,390.00
1.00	SPIRIT 800140	SPIRIT CR800 Recumbent Bike	eg der eine Germann der der der State der State der eine der eine der eine der eine der eine der der der der eine der der der der der der der der der de	\$ 3,599.99	\$ 1,800.00	\$ 1,800.00
1.00	CON 2 2712-US	CONCEPT2 Model D Indoor Rower w/PM5 Black		\$ 990.00	\$ 900.00	\$ 900.00
1.00	SPIRIT 900669	SPIRIT CSC900 StairClimber	The second secon	\$ 9,999.99	\$ 5,495.00	\$ 5,495.00

STRENGTH

Quantity	Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price
1.00	TAG FUNC-FT1	TAG FITNESS FT1 Functional Trainer (Black)	2 stack functional trainer	\$ 3,198.00	\$ 2,132.00	\$ 2,132.00
1.00	TAG RCK-PWR	TAG FITNESS Power Rack (1/2 Rack)	ergianen - marryagonyek yanarryagonyek yanarryagonyek yanarra marryagonyek yanarra marra m	\$ 2,198.00	\$ 1,465.00	\$ 1,465.00
1.00	TAG RCK-HDR70	TAG FITNESS 3 Tier Tray Rack in Black (will hold 5-75 lb Rubber Hex DBs)	The second secon	\$ 1,138.00	\$ 758.00	\$ 758.00
1.00	TAG HEX 5-75 SET	HEX 5-75 SET 5lb-75lb Rubber Hex dumbbell set (15 pairs)	magnetic project so of medical magnetic states of m	\$ 2,880.00	\$ 1,920.00	\$ 1,920.00
1.00	TAG RCK-PWR/DIP	TAG FITNESS Power Rack Dip Attachment		\$ 158.00	\$ 105.00	\$ 105.00
1.00	TAG RKETL-5	TAG FITNESS Logo 5 lb Rubber Encased Kettlebell w/Chemical Chrome Handle		\$ 15.00	\$ 10.00	\$ 10.00

Quote: Date: Expires:

SALES PROPOSAL 00039292 8/5/2022 9/4/2022

600 Tower Road . Mundelein . IL 60060 Tel: 847-680-9300 . Fax: 847-680-8906 . Service: 800-838-2819

Quantity	Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price
1.00	TAG RKETL-10	TAG FITNESS Logo 10 lb Rubber Encased Kettlebell w/Chemical Chrome Handle		\$ 30.00	\$ 20.00	\$ 20.00
1.00	TAG RKETL-20	TAG FITNESS Logo 20 lb Rubber Encased Kettlebell w/Chemical Chrome Handle		\$ 60.00	\$ 40.00	\$ 40.00
1.00	TAG RKETL-15	TAG FITNESS Logo 15 lb Rubber Encased Kettlebell w/Chemical Chrome Handle		\$ 45.00	\$ 30.00	\$ 30.00
1.00	TAG RKETL-8	TAG FITNESS Logo 8 lb Rubber Encased Kettlebell w/Chemical Chrome Handle	Comment of the commen	\$ 24.00	\$ 16.00	\$ 16.00
1.00	TAG RKETL-25	TAG FITNESS Logo 25 lb Rubber Encased Kettlebell w/Chemical Chrome Handle		\$ 75.00	\$ 50.00	\$ 50.00
4.00	TAG OBP-25	TAG FITNESS Black Olympic Bumper Plate 25lb	Personal Laboratory (Laboratory Control Contro	\$ 58.00	\$ 38.00	\$ 152.00
4.00	TAG OBP-35	TAG FITNESS Black Olympic Bumper Plate 35lb		\$ 80.00	\$ 53.00	\$ 212.00
4.00	TAG OBP-45	TAG FITNESS Black Olympic Bumper Plate 45lb		\$ 104.00	\$ 69.00	\$ 276.00
4.00	TAG OBP-10	TAG FITNESS Black Olympic Bumper Plate 10lb		\$ 41.00	\$ 27.00	\$ 108.00
2.00	TAG BNCH-PWR	TAG FITNESS Power Multi Angle Bench	and a supplementary in the control of the control o	\$ 618.00	\$ 445.00	\$ 890.00
1.00	TRX TRXCLUB4	TRX Commercial Suspension Trainer		\$ 209.95	\$ 179.00	\$ 179.00

PM

STATE	Quantity	Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price
	2.00	PM	DFS Preventative Maintenance Charge	Bi-Annual PM visits	\$ 0.00	\$ 300.00	\$ 600.00

FREIGHT

		THE THE TOPOGRAPHICAL PROPERTY OF THE PROCESSION AND	COMMISSION MALESCONDERS OF WARE & The THREE DESCRIPTION	gradust to the commence of the contract contract and the contract and the contract and contract	THE PERSON NAMED IN COLUMN TWO IS NOT THE OWNER, NAMED IN COLUMN TWO IS NAMED IN COL	e nouse " " aur ; qua am nousean ambaien	A CONTRACTOR OF THE PROPERTY OF THE PARTY OF	
- December 1980	Quantity	Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price	Manual
	1.00	FREIGHT	Freight		\$ 0.00	\$ 1,400.00	\$ 1,400.00	

INSTALL

Item 5.

Tel: 847-680-9300 . Fax: 847-680-8906 . Service: 800-838-2819

600 Tower Road . Mundelein . IL 60060

SALES PROPOSAL

Quote: 00039292 Date: 8/5/2022 Expires: 9/4/2022

ACCRECATION SAME SAME	Quantity	Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price	To Management
CONTRACTOR CONTRACTOR CONTRACTOR	1.00	INSTALLATION	Product Installation		\$ 0.00	\$ 900.00	\$ 900.00	The state of the s

SubTotal	\$ 33,174.00
Estimated Tax	
Grand Total	\$ 33,174.00

Notes

Item 5.



600 Tower Road . Mundelein . IL 60060 Tel: 847-680-9300 . Fax: 847-680-8906 . Service: 800-838-2819

SALES PROPOSAL Quote: 00039292 Date: 8/5/2022 Expires: 9/4/2022

Terms & Conditions

PAYMENT TERMS:

PAYMENT IS DUE IN ADVANCE. Any other payment terms are subject to credit approval. Authorized purchase orders required for: Leases, Hospitals, Military, School Systems, Municipalities and Corporate Facilities. Proof of tax-exempt status required if applicable. Estimated sales tax - final tax will be billed at the time of shipment based on the prevailing rates.

ESTIMATED DELIVERY DATE:

Due to fluctuating supply chains, please check with your Regional Sales Manager to confirm a realistic lead time for your order.

DISCLAIMER:

No representation or statements and no warranties, expressed or implied, other than Manufacturers Warranty, arises apart from this quote concerning the above items except as stated in writing on this quote. All quotes are valid for 30 days.

TERMS AND CONDITIONS OF SALE:

Customer is responsible for the following on Entertainment, Cardio & Strength products: TV's with fixed or variable analog audio output jack and speaker off functions (if digital audio output, a converter will need to be purchased). Live cable and dedicated electrical to each TV/Personal Viewing Screen location prior to installation. Installation is not included unless specified. XTV receivers require a CSafe port for power or 110 VAC outlet per piece Confirmation of treadmill electrical requirements (dedicated 20amp branch circuit to each treadmill).

GC or Owner is responsible for the following: • Dumpster for all garbage. • HVAC system up and running prior and during installation with a room temperature of 70 degrees. • Moisture Test done on concrete slab. RH Test; must be at or below 85% RH or Stauf adhesive must be used • Levelness of concrete slab checked for high/low spots, control joints, expansion joints, no paint overspray on concrete slab, etc. • Any major prep work:(grinding, self-leveling, etc.) • All original lighting on during installation of rubber floor. No temporary lighting. • All Doors and electrical outlets that are in the ground need to be removed prior to removal of old flooring and placed back once the new floor is installed; Any doors that swing into room or electrical outlets that are recessed must be properly installed to account for flooring thickness • GC or Owner is responsible for protecting and washing the new installed sports rubber flooring.

One year installation Warranty.

Please note: Unless product is defective or the return is a direct result of a Direct Fitness Solutions error, a 10% restocking fee for all orders and a 20% restocking fee on all custom orders will be charged. All shipping and installation costs are nonrefundable.

Quote Acceptance:

These prices, specifications and conditions are satisfactory and are hereby accepted. Payment Terms: Net:30

Crest Hill Police Department	Company Name:	
	Print Name:	
	Signature:	
	Title:	
	Date:	
	Crest Hill Police Department	Print Name: Signature: Title:

SALES PROPOSAL

Quote: Date:

Expires:

00039292

8/5/2022

9/4/2022



600 Tower Road . Mundelein . IL 60060

Tel: 847-680-9300 . Fax: 847-680-8906 . Service: 800-838-2819

Email or Fax Signed Proposal To:

Andrew Miller Inside Sales Phone: (847) 680-9300

Fax: (847) 278-4588 salesorders@directfitnesssolutions.com **Please include all applicable purchasing documents. If tax exempt please include exemption certificate.

Delivery Information					
Requested Delivery Date: 10/31/2022	Payment Type:				
Hours Available to Accept Delivery: asap	Purchase Order #:				
Ship Via: DFS Truck	Site Survey Date: 8/5/2022				
Ship Via Other:	Floor Plan Included:				
Delivery Point of Contact Name: Chief Edward Clark	Dimensions of Access Ways:				
Delivery Point of Contact Phone: (815) 741-5115	Stairs:				
Delivery Point of Contact Email: eclark@cityofcresthill.com	Elevator:				
Multiple Delivery Locations: No	Color of Upholstery:				
Locations:	Color of Frames:				
Possible Delays in Delivery Time? No	Trade-In's?				
Delay Reasons:	Third Party Involved?				
	Third Party Purchase Order #:				

Item 5.

Page 1 of 2



(614) 358-6190

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Columnia of 43201

CREST HILL POLICE DEPARTMENT 1610 PLAINFIELD ROAD CREST HILL IL 60403 TERRY FENOGLIO Bill To:

CREST HILL POLICE DEPARTMENT **1610 PLAINFIELD ROAD** CREST HILL IL 60403 TERRY FENOGLIO Ship To:

Total Equipment Cost	\$9,791.30
Shipping (LTL)	\$243.34
Grand Total	\$10,034.64

· OFFICIAL QUOTE

ADEADA 7

Quote #:	123404						
* Helena		Mem Description		S S		10101	
9,93 lbs	Rogue	Monster Vertical Mount Single Bar Holder	RA0457	2	\$71.25	\$142.50	выполня в от чене чене в постра деней чене в от режение — « » « — « « » « « « « « » « « » « « » « « » « « » « «
17.65 lbs	Rogue	Rogue Stainless Lat Bar	RA1078	Department of section of sections	\$156.75	\$156,75	en de service en el mandret de Lands. Es socia escapació campa esta en estados comos mesos especialmentes en e
5.47 lbs	Rogue	Rogue Grip Triangle (Standard Grip)	RA1171		\$75,05	\$75.05	до додов, подсовального систем поставления в поста
19.19 lbs	Rogue	SP33100 Plate Storage Pair - Long for 3X3 Monster	RA0376	3	\$85.50	\$256.50	en e
5.2 lbs	Rogue	Tricep Push Down Attachment	RA1048	man van Ar von moranan / vindand	\$85.00	\$85.00	
31.82 lbs	Rogue	Multi Grip Cable Attachment	RA1093		\$299,25	\$299.25	теретер (теритария) (пован) (пене-теритоковно-пененалика) вышения пененая пен
59.58 lbs	Rogue	Monster Safety Spotter Arms 2.0 (MG Black)	RA1235-FBS6-C2476		\$308.75	\$308.75	
12.82 lbs	Rogue	Monster Landmine 2.0	RA1671	_	\$140.00	\$140.00	родиния и пина формания (УС Форман Алексера подамерания подамерания подамерания подамерания (ОС 1874), в тем о
1672,43 lbs	Rogue	The Cave 100" / 43" Sides / 41.5" Fold Back Rack (MG Black)	RF0921-100-43-L-BLACK- MG	-	\$6,575.00	\$6,575.00	румуна и имененда да поветива на поветива на предостава на пределения се общения поветива на предостава на предост
88.5 lbs	Rogue	Monster Rack Mount Lat Pulldown Seat and Low Row	RF0927-BLACK-MG		\$577.50	\$577.50	en en el en
Shipping guotes a	* Shipping quotes are only valid for 24 hours	ITS	THE	Property of Advances of Paradolesco			8/15/2022 2:57:49 PM

^{*} Shipping quotes are only valid for 24 hours

^{*} All previous versions of this form are obsolete
* Please ensure the items and quantities on this quote are correct prior to placing your order
* Custom products require review and approval by the Rogue creative team and may require modifications to be manufactured.

^{* 100%} Due Upon Order unless otherwise Agreed Upon

^{*} All POs are processed with Net 30 terms starting the date the order ships. POs over \$25,000 will require a 50 % deposit to initiate the order. The remaining 50 % of the balance will have Net 30 terms * * starting the date the order ships. * * "If any invoiced amount is not received by the due date, then without limiting Rogue's rights or

Item 5.

Page 2 of 2

8/15/2022 2:57:49 PM

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ANTAL MAINTHA ANNA ANNA ANNA ANNA ANNA ANNA ANNA	\$1,175.00
	\$1,175.00
A PAR DA L'ARRESTANT REVER SEVER PRESENTANT DE L'ARRESTANT DE L'AR	_
en e	RF0942-BLACK-MG- STANDARD
THE PARTY OF THE P	LT-1 50 Cal Monster Trolley & Lever Arm Kit 2.0 (Standard) - MG Black
	Rogue
	161,82 lbs

OFFICIAL QUOTE	
r - NI	\$1,175.00
	\$1,175.00
	RF0942-BLACK-MG- STANDARD
e	LT-1 50 Cal Monster Trolley & Lever Arm RF0942-BLACK-MG- 1 \$1,175.00 \$1,175.0
ש ש ש	Rogue



Agenda Memo

Crest Hill, IL

Meeting Date: August 29, 2022

Submitter: Mayor Raymond R. Soliman

Department: Mayor's Office

Agenda Item: An Ordinance Amending Section 5.08.100(A) License; Classifications

Designated; Fees of Chapter 5.08 Alcoholic Beverages of the Crest Hill City

Code

Summary: Due to the decision to close Kegler's Pub/Crest Hill Lanes, I am recommending that the number of Class A liquor licenses be reduced from six to five in the City of Crest Hill.

Recommended Council Action: Reduce the number of Class A liquor licenses.

Financial Impact: N/A

Funding Source:

Budgeted Amount:

Cost:

Attachments:

Ordinance

ORDINANCE NO.

AN ORDINANCE AMENDING SECTION 5.08.100(A) LICENSE; CLASSIFICATIONS DESIGNATED; FEES OF CHAPTER 5.08 ALCOHOLIC BEVERAGES OF THE CREST HILL CITY CODE

WHEREAS, the Corporate Authorities of the City of Crest Hill is expressly granted the authority to determine, by ordinance or resolution, the number, kind and classification of licenses, for sale at retail of alcoholic liquor, along with the local license fees to be paid for the various kinds of licenses to be issued in the City, provided said ordinance or resolution is not inconsistent with the Illinois Liquor Control Act. (235 ILCS 5/4-1); and

WHEREAS, the Corporate Authorities have previously exercised said authority in adopting Chapter 5.08 Alcoholic Beverages, a comprehensive liquor licensing Ordinance, including Section 5.08.100, which designates and establishes the various classifications of liquor licenses available in the City; and

WHEREAS, Section 5.08.100(A) designates the City of Crest Hill Class A Liquor License as a Tavern Liquor License and currently limits the number of Class A licenses available in the City to a total of six (6); and

WHEREAS, on August 19, 2022, one of the six currently issued Crest Hill Class A Liquor License holders informed the Mayor that the business has been closed and the Mayor has requested that said Class A Liquor License be surrendered; and

WHEREAS, the Corporate Authorities of the City of Crest Hill have determined that it is in the best interests of the City and its residents to now reduce the number of Class A Liquor Licenses from six (6) to five (5).

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: That §5.08.100(A) LICENSE; CLASSIFICATIONS DESIGNATED; FEES of Chapter 5.08 ALCOHOLIC BEVERAGES of the City of Crest Hill Code of Ordinances is hereby repealed and replaced in its entirety with the following, all other Sections of Chapter 5.08 and subsections of Section 5.08.100 remaining unchanged by this Ordinance:

(A) Class A licenses, which shall authorize the retail sale upon the premises specified of alcoholic liquor of all varieties for other retail sale of such liquor. The annual fee shall be \$1,500. The number of Class A Licenses shall be limited to five (5). A Class A license shall not be issued to a restaurant, but only to a tavern where the principal business is the sale of liquor on the premises. Carryouts are prohibited for Class A license holders.

SECTION 2: In the event that any provision or provisions, portion or portions, or clause or clauses of this Ordinance shall be declared to be invalid or unenforceable by a Court of competent jurisdiction, such adjudication shall in no way affect or impair the validity or enforceability of any of the

remaining provisions, portions, or clauses of this Ordinance that may be given effect without such invalid or unenforceable provision or provisions, portion or portions, or clause or clauses.

SECTION 3: That all ordinances, resolutions, motions, or parts thereof, conflicting with any of the provisions of this Ordinance, are hereby repealed to the extent of the conflict.

SECTION 4: That the City Clerk is hereby directed to publish this Ordinance in pamphlet form.

SECTION 5: That this Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

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PASSED THIS 29th DAY OF AUGUST, 2022.

	Aye	Nay	Absent	Abstain
Alderman John Vershay				
Alderman Scott Dyke				
Alderwoman Claudia Gazal Alderwoman Darrell Jefferson				
Alderperson Tina Oberlin				
Alderman Mark Cipiti				
Alderman Nate Albert				
Alderman Joe Kubal				
Mayor Raymond R. Soliman				
			_	
Christine Versha	y-Hall, City	Clerk		
APPROVED THIS 29 th DAY OF AUGUST, 2	022			
11100 (25) 11115 25 5711 61 716 6651, 2				
Description of D. Callinson, Massac				
Raymond R. Soliman, Mayor				
ATTEST:				
Christine Vershay-Hall, City Clerk				



Agenda Memo

Crest Hill, IL

Meeting Date: | 8/29/2022

Submitter: Lisa Banovetz/ Glen Conklin

Department: Treasurer's Office

Agenda Item: Approval of the Employee Relations Manager ~ Assistant to the Director of

Finance position

Summary:

The City is respectfully requesting Council approval to create an Employee Relations Manager ~ Assistant to the Director of Finance position. The City did budget \$100,000 with the intention of replacing this position. There would not be a need for an amendment to the Fiscal Year 2022~2023 budget.

The job description for this position is attached.

Recommended Council Action:

Provide approval to create an Employee Relations Manager ~ Assistant to the Director of Finance position and to create the ordinance which will allow for the addition of this position as discussed at the September 22, 2022 City Council Work Session.

Financial Impact:

Funding Source: 50% General Fund and 50% Water/Sewer Fund

Budgeted Amount: \$100,000

Cost: \$66,000 plus benefits and a \$2,500 bonus upon SHRM-SCP certification

Attachments: Job description



<u>Position:</u> Employee Relations Manager ~ Assistant to the Director of Finance

Status: Exempt

Department: Administration

Last Updated: August 19, 2022

General Purpose:

The Employee Relations Manager ~ Assistant to the Director of Finance manages the administration of the City's Human Resources programs including policy development and implementation; recruitment and selection; compensation; employee benefits; labor relations; employee safety in addition to assisting the Director of Finance. This position will complete other duties as assigned by the Treasurer, Director of Finance, and the City Administrator.

Supervision Received:

The Employee Relations Manager ~ Assistant to the Director of Finance is supervised and report to the Director of Finance.

Supervision Exercised:

None.

Essential Duties & Responsibilities:

- Direct and oversee labor and employee relations, administer all union contracts, recommend management on employee discipline matters and response to grievances, and work with outside legal counsel on grievance arbitration.
- Develop and implement personnel policies, train, and recommend management on policies and interpretation, ensure compliance with applicable federal and state employment rules and regulations, investigate complaints relative to City policies on discrimination, conflict of interest, harassment, and other complaints.
- Draft, regularly review, educate staff, implement, interpret, and administer the Employee Handbook.
- Coordinate City-wide employee training and development.
- Develop, implement, and administer employee performance appraisal system; Advise
 Department Heads on other employee matters relating to work performance; prepare
 compensation reports and make recommendations for salary adjustments.
- Conduct policy and personnel studies as needed; Compile, analyze, and communicate information about personnel related matters and special projects.
- Develop annual human resources budget, oversee, and monitor expenditures.
- Develop and administer the employee wellness program.
- Serve as the staff liaison and ex-officio test administer for the Civil Service Commission.
- Direct the recruitment and selection process including posting and advertising vacancies, civil service test administration, initial screening of candidates, and oversight of the interview



process; oversee applicant tracking, manage pre-employment screening process and new employee orientation.

- Serve as the City delegate to the Intergovernmental Personnel Benefit Cooperative (IPBC).
- Administer employee benefits program including overseeing open enrollment, reporting, record keeping, and preparation of monthly billing reports.
- Develop, implement, and keep employee personnel record system.
- Submit IMRF monthly payments.
- Submit quarterly 941 payments.
- Oversee unemployment processing and reporting.
- Oversee payroll processing.
- Prepare and distribute annual W-2 statements.
- Assist with the City's Property Tax Rebate program.
- Assist with preparation of the City's annual budget related to payroll and benefits.
- Assist with the City's annual audit.
- Oversee quarterly compensation buy-back program.
- Oversee tracking of any carried over personal time off (PTO).
- Attend City Council meetings, Work Sessions, and other meetings as needed.
- Attend meetings of local, regional, state, and other officials to represent the interests of the City and to keep informed on matters of interest to the City.
- Attend seminars and conferences to enhance knowledge and professional ability.
- Complete special projects for the Treasurer, Director of Finance, and the City Administrator.
- Perform other duties as assigned.

Desired Minimum Qualifications

Education & Experience:

- Master's degree with a concentration in human resources, public/business administration, SHRM-SCP or HCPI certification, or be in the process of obtaining these certifications, an advanced degree a plus.
- A minimum of 2-3 years of municipal government experience preferred.

Knowledge, Skills, and Abilities:

- Demonstrated ability to apply the principles and practices of personnel administration, position classification, performance evaluation, and compensation administration.
- Skilled in diplomacy with the ability to develop collaborative relationships with community leaders, elected officials, residents, and coworkers; ability to support effective working relationships with individuals at all levels of the organization.
- Knowledge of applicable laws and ordinances related to municipal government operations.
- Knowledge of the principles, practices and laws as applied to labor contract negotiations, contract administration, worker's compensation, and arbitration procedures.
- Knowledge of legal recruitment and hiring policies, the Fair Labor Standards Act, Family Medical Leave Act, and other employment laws.
- Knowledge of the principles of management and organizational practices.



- Ability to develop proper performance evaluation plans, job evaluation and position classification plans.
- Ability to assemble data, prepare documentation, and present information for arbitration cases, negotiation, and grievance proceedings.
- Demonstrated ability to read and interpret complex laws, regulations, and ordinances.
- Ability to successfully negotiate agreements and resolutions to complex issues.
- Ability to maintain confidentiality.
- Ability to properly maintain and organize office files and records.
- Ability to respond to email requests promptly.
- Ability to read, clearly speak, and legibly write the English language.
- Excellent customer service skills.
- Skilled in the use of Microsoft Word, Excel, Access, and Outlook as well as Adobe Acrobat, and the ability to learn other software as needed.
- Demonstrated ability to communicate effectively both verbally and in writing, using complex sentences, proper punctuation, spelling, and grammar.
- Ability to apply common sense understanding to conduct detailed instructions, prioritize multiple tasks, and work independently to meet deadlines.
- Ability to multi-task and cope with many interruptions, remain calm in stressful situations, and make objective decisions using sound judgement.
- Ability to perform basic math skills, use decimals to compute ratios and percentages, and tabulate data to create spreadsheets.
- Ability to prepare and work within the constraints of a budget.
- Ability to enhance relations with the Mayor, City Council, staff, and members of the public.
- Ability to present for informational and instructional purposes at City Council meetings and other venues.
- Ability to gain ability in the everyday operation and minor maintenance of required tools and equipment.
- Ability to acquire and apply thorough knowledge of City and Department policies and procedures.

Tools & Equipment, Physical Demands, Working Conditions

Tools and Equipment:

The following list of tools and equipment is a representative and not necessarily all-inclusive inventory of items needed to successfully perform the essential job duties:

Telephone, facsimile, photocopier, printer, document scanner, personal computer, calculator, audio/visual equipment, motorized vehicles and equipment, common hand and power tools, and mobile radio.

Physical Demands:



The physical demands described below are representative of those that must be met by an employee to successfully perform the essential job duties. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential duties.

While preforming the duties of this job, the employee is regularly required to sit for extended periods of time, possess average ordinary visual acuity necessary to prepare or inspect documents or operate office equipment, talk reach with hands and arms, walk, climb and descend stairs, bend, crouch, lift and/or move up to 25 pounds. Frequent and regular movements are required using wrists, hands, and fingers to feel, manage, or use equipment, tools, or controls. Effective audio-visual discrimination and perception to make observations quickly and accurately, correctly find red, yellow, blue, and green, distance and peripheral vision, depth perception and the ability to adjust focus is also needed. Hearing must be sufficient for average or normal conversations, to understand verbal direction, and to detect abnormal equipment operation and alarms.

Working Conditions:

Work activities are conducted in a climate controlled open office environment and noise levels are usually quiet. This position routinely uses standard office equipment including computers, phones, photocopiers, filing cabinets, adding machines, and fax machines. There are no hazardous or significantly unpleasant conditions.

The weekly work schedule is 40 hours in duration, Monday through Friday and may be extended in case of an emergency, disaster, workload, or the need to complete time-sensitive work. Employees working in this position must attend evening meetings and work on some Saturdays, Sundays, and holidays.

Performance Measurements & Selection Guidelines

- Regularly arrives for work on time prepared to perform the duties of the job.
- Attends Council and regional meetings, as necessary.
- Practices and sets an example of ethical conduct.
- Possess a professional manner and appearance.
- Demonstrates leadership.
- Avoids politics and partisanship.
- Sets and achieves City goals and objectives.
- Adheres to City policies and procedures.
- Sets a standard of excellence in customer service and staff support.
- Consistently produces correct work and meets deadlines.
- Uses available methods to track on-going or semi-regular tasks and project deadlines.
- Completes routine or regular tasks without being directed by others.
- Drafts thorough and complete reports and memoranda reviewing for errors in work product.
- Displays composure, friendliness, and respect in treatment of the public and coworkers.
- Ability to exercise good judgement in analyzing problems.
- Respects the confidential nature of many aspects of the position.
- Adapts to changes in the work environment and manages competing demands.



• Has a thorough knowledge of the City's policies, procedures, rules, regulations, structure, and operations and uses it appropriately to resolve problems and crises.

An employee in this position is also evaluated upon the general observations of the ability to perform all the essential responsibilities and duties.

Selection Guidelines:

Formal application; evaluation of education and experience; oral interview, reference check, background investigation; post-offer medical physical including drug and alcohol screening; job related tests may also be needed.

Disclaimer:

The above statements are intended to describe the general nature and level of work being performed by
persons assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties
and skills needed. The omission of specific statements of duties does not exclude them from the
position if the work is similar, related, or a logical assignment to the position.

Director of Finance	Date

ORDINANCE NO.

AN ORDINANCE CREATING THE POSITION OF EMPLOYEE RELATIONS MANAGER/ASSISTANT TO FINANCE DIRECTOR

WHEREAS, the City Council of the City of Crest Hill has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs and protect the public health, safety, and welfare of its citizens; and

WHEREAS, the City Council previously created an office of Human Resources Manager for the City of Crest Hill and codified said office in Chapter 2.30 of the Crest Hill City Code; and

WHEREAS, in March of 2022, the City Council determined that the office of Human Resources Manager is no longer necessary, expedient, and advantageous to the best interests of the City and its citizens and by Ordinance 1894 discontinued the Office of Human Resources Manager and repealed Chapter 2.30 of the Crest Hill City Code, with all of the Human Resources Manager's duties and responsibilities devolving to the City Administrator; and

WHEREAS, pursuant to Section 3.1-30-5(a) of the Illinois Municipal Code (65 ILCS 5/3.1-30-5(a)), the Mayor is authorized to appoint, subject to the advice and consent of the City Council, any and all officers necessary to carry into effect the powers conferred upon the City by the Constitution and laws of the State of Illinois, and pursuant to Section 2.84.020 of the Crest Hill Code is authorized to appoint such other employees as deemed necessary to facilitate the efficient operation of the City; and

WHEREAS, the Corporate Authorities have determined that it is necessary, expedient, and in the best interests of the City and its citizens to create the office of Employee Relations Manager/Assistant to the Finance Director for the City of Crest Hill, as set forth in this Ordinance.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS, PURSUANT TO ITS STATUTORY AUTHORITY, AS FOLLOWS:

SECTION 1: The City Council hereby finds that all the recitals contained in the preamble to this Ordinance are true, correct, and complete and are hereby incorporated by reference hereto and made a part hereof.

SECTION 2: Title 2 (Administration and Personnel), Chapter 2.30, of the Crest Hill City Code, which was previously repealed and reserved, is hereby amended to include a new Chapter 2.30 Employee Relations Manager/Assistant to the Finance Director, as follows:

CHAPTER 2.30: EMPLOYEE RELATIONS MANAGER/ASSISTANT TO THE FINANCE DIRECTOR

Section

 $2.30.010\,Employee\,Relations\,Manager/Assistant\,to\,the\,Finance\,Director\,Created;\,Appointment;\,Term$

2.30.020 Employee Relations Manager/Assistant to the Finance Director; Qualifications

2.30.030 Employee Relations Manager/Assistant to the Finance Director; General Duties

2.30.040 Employee Relations Manager/Assistant to the Finance Director; Salary

§ 2.30.010 EMPLOYEE RELATIONS MANAGER/ASSISTANT TO THE FINANCE DIRECTOR CREATED; APPOINTMENT; TERM

The position of Employee Relations Manager/Assistant to the Finance Director is hereby created. The Employee Relations Manager/Assistant to the Finance Director shall be appointed by the Mayor with the advice and consent of the City Council and shall report to and be directly supervised by the Finance Director. Employee Relations Manager/Assistant to the Finance Director shall be an at-will position.

§ 2.30.020 EMPLOYEE RELATIONS MANAGER/ASSISTANT TO THE FINANCE DIRECTOR; QUALIFICATIONS

The Employee Relations Manager/Assistant to the Finance Director shall have the minimum qualifications as set out in the written Job Description for the position, as may be amended from time to time by the Finance Director and City Administrator.

§ 2.30.030 EMPLOYEE RELATIONS MANAGER/ASSISTANT TO THE FINANCE DIRECTOR; GENERAL DUTIES

The Employee Relations Manager/Assistant to the Director of Finance manages the administration of the City's Human Resources programs including policy development and implementation; recruitment and selection; compensation; employee benefits; labor relations; employee safety in addition to assisting the Director of Finance. This position will complete other duties as assigned by the Treasurer, Director of Finance, and the City Administrator.

The specific job duties of the Employee Relations Manager/Assistant to the Director of Finance shall be as set out in the written Job Description for the position, as may be amended from time to time by the Finance Director and City Administrator.

§ 2.30.030 EMPLOYEE RELATIONS MANAGER/ASSISTANT TO THE FINANCE DIRECTOR; SALARY

The salary of the Director of Information Technology shall be as determined by the City Council.

SECTION 3: In the event that any provision or provisions, portion or portions, or clause or clauses of this Ordinance shall be declared to be invalid or unenforceable by a Court of competent jurisdiction, such adjudication shall in no way affect or impair the validity or enforceability of any of the remaining provisions, portions, or clauses of this Ordinance that may be given effect without such invalid or unenforceable provision or provisions, portion or portions, or clauses or clauses.

SECTION 4: That all ordinances, resolutions, motions, or parts thereof, conflicting with any of the provisions of this Ordinance, are hereby repealed to the extent of the conflict.

SECTION 5: That the City Clerk is hereby directed to publish this Ordinance in pamphlet form.

SECTION 6: That this Ordinance shall be in full force and effect from and after the end of the current fiscal year as provided by law.

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PASSED THIS 29TH DAY OF AUGUST, 2022.

	Aye	Nay	Absent	Abstain
Alderman John Vershay				
Alderman Scott Dyke Alderwoman Claudia Gazal				
Alderman Darrell Jefferson				
Alderperson Tina Oberlin				
Alderman Mark Cipiti				
Alderman Nate Albert		·		
Alderman Joe Kubal				
Mayor Raymond R. Soliman				
<u> </u>				
	Chris	stine Vershay	-Hall, City C	llerk
APPROVED THIS 29 TH DAY OF AUGUST,	2022			
AFFROVED THIS 29 DAT OF AUGUST,	2022.			
Raymond R. Soliman, Mayor				
, ,				
ATTEST:				
Christine Vershay-Hall, City Clerk				



Agenda Memo

Crest Hill, IL

Meeting Date: August 29, 2022

Submitter: Lisa Banovetz/ Glen Conklin

Department: Treasurer's Office

Agenda Item: | Appointment of Ms. Lindsay Cabay as Employee Relations Manager ~

Assistant to the Finance Director

Summary:

Per the work session that was held on August 22, 2022, the City is looking for approval from City Council to appoint Ms. Lindsay Cabay as its Employee Relations Manager ~ Assistant to the Finance Director for the City of Crest Hill with a tentative effective date of September 15, 2022. The start date will depend on the ability to successfully hire an Accounts Disbursement Clerk who would fill her current position.

Recommended Council Action:

Approval from City Council to appoint Ms. Lindsay Cabay as Employee Relations Manager ~ Assistant to the Finance Director for the City of Crest Hill

Financial Impact:

Funding Source: 50% General Fund and 50% Water/Sewer Fund

Budgeted Amount: \$100,000

Cost: \$66,000 plus benefits and a \$2,500 bonus upon SHRM-SCP certification

Attachments: