



Regular City Council Meeting

Crest Hill, IL

May 18, 2026

7:00 PM

Council Chambers

20600 City Center Boulevard, Crest Hill, IL 60403

Agenda

1. **OPENING OF MEETING**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **CITIZEN/SPECIAL REQUEST/PUBLIC HEARINGS/PRESENTATIONS**
 - A. Lockport Township Fire District Life Safety Awards
 - B. Lockport Township Back-to-School Fair Program
 - C. Proclamation-Building Safety Month May 2026
5. **PUBLIC COMMENT FOR AGENDA ITEMS ONLY: *(Limit 3 minutes per person)***
6. **CONSENT AGENDA:** *(All items on the Consent Agenda are considered routine by one motion. These items will not be separately discussed unless an Alderperson so requests, in which event the item will be removed from the Consent Agenda and considered separately.)*
 - A. Approve the Minutes from the Work Session Meeting Held on April 27, 2026
 - B. Approve the Minutes of the Regular City Council Meeting Held on May 4, 2026
 - C. Approve the Minutes from the Work Session Meeting Held May 11, 2026
 - D. Approve a Resolution Approving a Master Contract between the City of Crest Hill, Will County, Illinois and V3 Companies for Professional Construction Services for the 2026 Construction Season for a not to Exceed an Amount of \$646,245.00
 - E. Approve an Ordinance Amending Title 12 (Streets and Sidewalks), Chapter 12.28 (Construction of Utility Facilities in the Rights of Way), Sections 12.28.150 and 12.28.230 of the City of Crest Hill Code of Ordinances
 - F. Approve a Resolution Approving the Execution of an Intergovernmental Agreement by and between the City of Crest Hill and The Grand Prairie Water Commission Establishing a Joint Improvement Program
 - G. Approval of a Special Event Police Services Contract with Double "J" Sports Bar, Inc.

- H. Approval to Purchase a New Single Axle Dump Truck from Lindco Equipment Sales, Inc., through the Sourcewell Cooperative Purchasing Contract, in the Amount of \$273,251.00
- I. Approval to Purchase a New 2026 Elgin Pelican Sweeper, through the Sourcewell Cooperative Purchasing Contract, in the Amount of \$334,860.00
- J. Approval of the Lidice Memorial Budget FY 26-27 for the 84th Lidice Memorial Ceremony that will be Held on June 7, 2026
- K. Approve the Azavar/LocalGov Agreement to Process the City's Places for Eating Tax (PFET) with the City of Crest Hill, Will County, IL not to Exceed an Amount of \$9,000.00
- L. Approve the CivicPlus Agreement for the City's Website Update Project with the City of Crest Hill, Will County, IL for the Next Three (3) years not to Exceed an Amount of \$27,883.25
- M. Approval of the Regular and Overtime Payroll from April 20, 2026, through May 18, 2026, in the Amount of \$312,1137.98
- N. Approval of the List of Bills Issued through May 31, 2026, in the Amount of \$,524,815.54

7. REPORTS & COMMUNICATIONS FROM DEPARTMENTS & ELECTED OFFICIALS

- A. Mayor's Report:

 - 1. Proclamation for Motorcycle Awareness Month
- B. City Clerk's Report:

 - 1. Approve a Block Party Application on Essex Ct for Joshua Resto on Sunday, August 8, 2026
- C. City Treasurer's Report:
- D. City Attorney:
- E. City Administrator:
- F. Public Works Department:

 - 1. Approval of the Clarke Environmental Mosquito Management Agreement
- G. City Engineer:
- H. Finance:

I. Police Department:

J. Community Development:

11. **UNFINISHED BUSINESS:**

12. **NEW BUSINESS:**

13. **COMITTEE/LIAISON REPORTS:**

14. **CITY COUNCIL COMMENTS:**

15. **PUBLIC COMMENT:** *(Limit 3 minutes per person)*

16. **EXECUTIVE SESSION:**

17. **ADJOURNMENT:**

The Agenda for each regular meeting and special meeting (except a meeting held in the event of a bona fide emergency, rescheduled regular meeting, or any reconvened meeting) shall be posted at the City Hall and at the location where the meeting is to be held at least forty-eight (48) hours in advance of the holding of the meeting. The City Council shall also post on its website the agenda for any regular or special meetings. The City Council may modify its agenda for any regular or special meetings. The City Council may modify its agenda before or at the meeting for which public notice is given, provided that, in no event may the City Council act upon any matters which are not posted on the agenda at least forty-eight (48) hours in advance of the time for the holding of the meeting.



Agenda Memo

Crest Hill, IL

Meeting Date: May 18, 2026
Submitter: Raymond R. Soliman, Mayor R.S.
Department: Mayor's Office
Agenda Item: Lockport Township Fire District Safety Awards

Summary: LTFD Chief John O'Connor will be present at the May 18, 2026 city council meeting to present two Life Safety Awards to two of our police officers for their heroic efforts.

Recommended Council Action: Informational Only.

Financial Impact:

Funding Source:

Budgeted Amount:

Cost:

Attachments:



Agenda Memo

Crest Hill, IL

Meeting Date:	May 18, 2026
Submitter:	Blaine Wing, City Administrator
Department:	Administration
Agenda Item:	Lockport Township Back-to-School Fair Program

Summary: The City received a request (see attachments) from the Lockport Township Supervisor, Alex Zapien to be a co-sponsor of their Back-to-School Fair. Depending on the # of participants, the space would be in the Community Room, the Council Chambers, and/or the rooms together. Staff would work with Supervisor Zapien on a specific date in July. Based on the info from Supervisor Zapien, the City has sufficient money budgeted in our events budget for this sort of partnership, if City Council chooses to partner.

Supervisor Zapien will be attending Monday’s City Council meeting to discuss the program and discuss a partnership and his request. He is looking for answers sooner than later, so he can appropriately advertise the location and if the City is participating or not.

Based on past outreach and general observation, Supervisor Zapien would estimate about 20 kits would likely be requested by Crest Hill residents outside the Township, though planning for up to 30 kits would provide a safe buffer. That would place the City’s contribution between \$497 and \$745.50, respectively. There is some flexibility depending on the level of outreach. For example, if outreach outside the Township is extensive, demand could trend closer to 30 kits. Historically, the Township received around 10-15 calls from non-Township residents with minimal outreach beyond Township borders, so the final number could land closer to that range. If the City prefers to commit to a specific number of kits or funding level, Lockport Township can also cap participation at that amount and maintain a private waitlist if demand exceeds the cap.

Recommended Council Action: Discuss and answer questions with City Council on Monday night.

Attachments:

- Lockport Township Back-to-School Program
- Edu Kit Information



Alex Zapien
Supervisor

Item B.

Phone – (815) 838-0380 ★ 1463 S. Farrell Road, Lockport, IL 60441 ★ Fax – (815) 838-7915
Email – supervisor@lockporttownship.com ★ Website – lockporttownship.com

2026 Lockport Township Government

Back-to-School Fair Proposal – City of Crest Hill Partnership

REQUEST FOR CITY CONSIDERATION

Lockport Township Government is formally requesting to partner with the City of Crest Hill to host the 2026 Back-to-School Fair and to collaborate on expanding outreach and participation for Crest Hill residents.

This request includes:

- Use of the City of Crest Hill Office (20600 City Center Blvd, Crest Hill, IL) as the event location
- Coordination of outreach to Crest Hill residents, including those residing outside Lockport Township boundaries
- Cost-sharing for school supply kits provided to non-Township Crest Hill residents via invoice from Lockport Township

This partnership is intended to support continued expansion of the program as participation has grown significantly each year.





Alex Zapien
Supervisor

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INTRODUCTION

Lockport Township Government will host its third annual Back-to-School Fair in July 2026, serving approximately 250 grade school students across three locations: Lockport, Crest Hill, and Romeoville.

Each event provides pre-assembled school supply kits to families who register in advance. Community partners will also participate to share resources that help prepare students and families for the upcoming school year. Additional family-friendly items, including balloons and ice cream, will be provided.

This year’s proposal reflects continued program growth and an effort to expand access, particularly in Crest Hill, where demand has increased annually.

EVENT OVERVIEW

Event Name	Lockport Township Back-to-School Fair (Crest Hill Location)
Event Date	Weekday in July 2026
Event Location	City of Crest Hill Office (20600 City Center Blvd, Crest Hill, IL 60403)
Expected Attendance	100 students and their families

ELIGIBILITY & REGISTRATION

Eligibility	Any student residing in Crest Hill is eligible to participate, regardless of household income.
Proof of Residence	Families are typically asked to provide a student report card or similar documentation confirming Crest Hill residency at the time of pickup.
Advance Registration Only	This is an advance registration only event. Families must call the Township in advance to reserve a supply kit to be picked up during the event.



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Supervisor

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	<ul style="list-style-type: none"> • Phone Number: 815-838-0380 • Hours: Monday–Friday, 9:00 AM – 4:00 PM <p>Spots fill up quickly, and the Township strongly prefers registering during standard business hours, as this aligns with staff availability and event operations.</p>
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EVENT LOGISTICS

Registration & Tracking	Lockport Township will manage all registrations through its main office line and maintain a detailed tracking spreadsheet, including residency verification. Approximately 100 supply kits will be allocated for Crest Hill participants.
Payment	Lockport Township will invoice the City of Crest Hill for the cost of supply kits provided to Crest Hill residents who reside outside Lockport Township boundaries. The Township will cover all ancillary event costs, including ice cream, balloons, and related materials.
Event Format	This is a drive-through/pickup-style event. Stations will be arranged to allow families to move efficiently through check-in, supply distribution, and partner tables. Approximately 8-10 tables are expected, including Township staff and partners such as police, fire, and White Oak Library.



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	<p>Lockport Township will fully staff and operate the event, including registration, distribution, and on-site coordination. Township staffing will cover all core operational functions regardless of City participation in the partnership.</p>
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MARKETING & OUTREACH

Lockport Township will promote the event through:

- Mailed summer newsletter (early/mid-June 2026)
- Facebook and social media channels

However, these channels primarily reach Crest Hill residents already within Lockport Township boundaries.

The City of Crest Hill is requested to assist with promotion through its own communication channels to ensure broader outreach, particularly to Crest Hill residents outside Township boundaries.

FLEXIBILITY & PARTNERSHIP OPTIONS

To support collaboration, the following non-exhaustive list of options are available:

1. The City may set a funding cap on the number of kits it will support (e.g., up to 20 kits). Once that threshold is reached, additional eligible participants will be placed on a waitlist. This internal cap will not be communicated publicly.
2. The City may offset costs through in-kind contributions, including but not limited to providing food or beverages, photography services, or other non-staffing event support.



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- 3. The City may also provide input on participating community partners for the event, including recommendations for local organizations or service providers to be invited or included in the fair.

BUDGET OVERVIEW

In 2025, Lockport Township reserved 75 school supply kits for Crest Hill residents. During registration, approximately 10 individuals (~13%) were unable to participate due to residency restrictions.

Based on historical registration data and geographic overlap, it is estimated that approximately 15-20% of Crest Hill participants reside outside Lockport Township boundaries.

For this proposal, we plan to reserve 100 school supply kits for Crest Hill families. The City would be billed proportionally for any kits provided to Crest Hill residents who live outside Lockport Township boundaries. Based on the geographic overlap between Crest Hill and the Township, we estimate that approximately 20 kits would be requested by Crest Hill residents who are not Township residents.

A range of kit quantities and their associated costs is provided below. The Township has historically purchased supplies in bulk and assembled kits internally. For 2026, Lockport Township is transitioning to EduKit, which provides pre-assembled kits containing the same core materials. The per-kit cost is **\$24.85 per unit**.

Estimated Cost Range (Crest Hill Allocation)

10 kits	~\$248.50
15-20 kits	~\$372.75 - \$497.00
20-25 kits	~\$497.00 - \$621.25
25-30 kits	~\$621.25 - \$745.50



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School Supplies in a Kit—Now that's Smart!™

SCHOOL

Lockport Township
Government
1463 South Farrell Road
Lockport IL 60441

ESTIMATE

DATE

ESTIMATE #

3/11/2026

#115828

Supply without Bags

QTY	ITEM CODE	DESCRIPTION	PACKING
1	PCL-025	EduKit™ #2 Pencils, Pre-Sharpended, 12 ct.	KIT
2	GLST-100V	Small Washable Glue Stick, .28 oz.	KIT
2	HIH-010V	Highlighter, Pocket, Yellow, Chisel Tip	KIT
1	MAR-010	Crayola® Markers, Classic, Broad Tip, 8 ct.	KIT
1	CRA-024	Crayola® Crayons, 24 ct.	KIT
1	COL-010	Crayola® Colored Pencils, Full Length, Sharpended, 12 ct.	KIT
3	POR-300-AS	2 Pocket Poly Folder, Assorted Colors	KIT
1	TIS-150	Scotties® Facial Tissues, 2-ply, 110 ct.	KIT
1	WIPE-010	Antibacterial Wet Wipes, Soft Pack (for hands), 40 ct.	KIT
3	WRN-010-AS	Wide Ruled Spiral Notebook, 70 ct., 3-Hole Punched, Assorted Colors, 10.5" x 8"	KIT
1	DRY-100	Expo® Low Odor Dry Erase Marker, Chisel Tip, Black	KIT
1	DRY-220	Expo® Low Odor Dry Erase Marker, Chisel Tip, Blue	KIT
1	SCI-010V	Kids Scissors, Pointed-Tip, 5", Ages 6+, Assorted Colors	KIT
1	ERA-010V	Bevel Eraser, Pink, Latex-Free, 1 ct.	KIT
	Subtotal		
1	Marketing	Internal document for coordinator use only - do not copy or distribute	

Ask about custom planners to be shipped directly to your school.

(866) 660-8854 -- edukitinc.com

*PACKING
KIT: Item in kit
GRADE: Bulk by grade
SCHOOL: Bulk by school
BAG: Item sold separately in bag, bags bulk by grade

TOTAL

\$24.85

EXCLUDES SALES TAX



Agenda Memo

Crest Hill, IL

Meeting Date: May 18, 2026
Submitter: Raymond R. Soliman, Mayor R.S.
Department: Mayor's Office
Agenda Item: Proclamation-Building Safety Month May 2026

Summary: I will be presenting a Proclamation along with Don Seeman, for Building Safety Month in the City of Crest Hill for the month of May 2026.

Recommended Council Action: Approval

Financial Impact:

Funding Source:

Budgeted Amount:

Cost:

Attachments:

Proclamation

BUILDING SAFETY MONTH-MAY, 2026 IN THE CITY OF CREST HILL

WHEREAS, our City is committed to recognizing that our growth and strength depends on the safety and essential role our homes, buildings and infrastructure play, both in everyday life and when disasters strike; and

WHEREAS, our confidence in the resilience of these buildings that make up our community is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers, plumbers and others in the construction industry—who work year-round to ensure the safe construction of buildings; and

WHEREAS, these guardians are dedicated members of the International Code Council (ICC), a nonprofit that brings together local, state, territorial, tribal and federal officials who are experts in the built environment to create and implement the highest quality codes and standards to protect us in the buildings where we live, learn, work and play; and

WHEREAS, these modern building codes and standards include safeguards to protect the public from hazards such as hurricanes, snowstorms, tornadoes, wildland fires, floods and earthquakes; and

WHEREAS, **Building Safety Month** is sponsored by ICC to remind the public about the critical role of our communities largely unknown protectors of public safety—our code officials—who assure us of safe, sustainable and affordable buildings that are essential to our prosperity; and

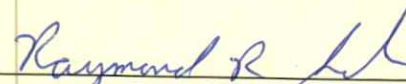
WHEREAS, “**Built to Last**” the theme for **Building Safety Month 2026**, encourages us all to get involved and raise awareness about building safety on a personal, local and global scale, and;

WHEREAS, each year, in observance of **Building Safety Month**, people all over the world are asked to consider the commitment to improve building safety resilience and economic investment at home and in the community, and to acknowledge the essential service provided to all of us by local, state, tribal, territorial, and federal building safety and fire prevention departments, in protecting lives and property.

NOW THEREFORE, I, Raymond R. Soliman, by virtue of the authority vested in me as the Mayor of the City of Crest Hill, do hereby proclaim the month of May, 2026 as

BUILDING SAFETY MONTH

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Corporate Seal of the City of Crest Hill this 18th day of May, 2026.


Raymond R. Soliman, Mayor



MINUTES OF THE WORK SESSION
CITY COUNCIL OF CREST HILL
WILL COUNTY, ILLINOIS
April 27, 2026

The April 27, 2026, the City Council work session was called to order by Mayor Raymond R. Soliman at 7:00 p.m. in the Council Chambers, 20600 City Center Blvd. Crest Hill, Will County, Illinois.

The following Council members were present: Mayor Raymond Soliman, City Clerk Christine Vershay-Hall, City Treasurer Jamie Malloy (left meeting at 11:04pm), Alderman Scott Dyke, Alderman Darrell Jefferson, Alderwoman Claudia Gazal, Alderperson Tina Oberlin (left meeting at 11:04pm), Alderman Mark Cipiti, Alderman Nate Albert, Alderman Joe Kubal.

Council Members Absent: Alderman Angelo Deserio. Mayor Soliman stated that Alderman Deserio contacted him earlier in the day and he is excused tonight.

Also Present were: City Administrator Blaine Wing, Assistant City Administrator/HR Director Ashley Monroe, City Attorney Mike Stiff, Community & Economic Development Dan Ritter, Finance Director Glenn Gehrke, City Engineer Ron Wiedeman, Police Chief Ed Clark.

MAYOR

1. Audio Improvements

City Administrator Blaine Wing introduced the City's audio consultant, Stuart Soifer, who provided an overview of recent improvements to the Council Chambers sound system. Eight new microphones have been installed at the dais, replacing the previous handheld "puck" style units. The microphones are automatically activated by voice and are integrated into the City's broadcast and recording systems serving Comcast, AT&T, and the City's YouTube channel. Mr. Soifer noted that the system also feeds the ADA-compliant assistive listening devices recently added to the chambers.

Mr. Soifer emphasized that speakers/individuals must direct their voices toward the microphone in front of them and avoid turning their heads away while speaking. He noted that staff members at the dais had shown improvement in microphone technique over the preceding weeks but continued to encourage all participants to be mindful of the requirement. A question was raised regarding the podium microphone, and Mr. Soifer explained that only one microphone should be used at the podium to avoid the system switching back and forth between competing signals. He indicated he would continue to make minor adjustments to the system during the live meeting and that the audio, recording, and broadcast functions are now on independent systems, so changes by the television provider can no longer affect the recording quality.

Mayor Soliman asked for a deviation in the agenda due to special guests in the audience, wanting to address the first two items in the Economic Development Department first.

ECONOMIC DEVELOPMENT DEPARTMENT

1. Plan Commission Recommendation for an Amended Special Use Permit for an Automobile Sales and/or Leasing Business and an Automobile Body Repairing/Painting Business; and Variations Request from Section 11.8 Schedule of Parking Requirements of the Crest Hill Zoning Ordinance with Respect to Real Property Located at 1923 N Broadway Street in Crest Hill, Illinois (application of Francisco Martinez Trejo)

Community & Economic Development Director Dan Ritter stated the subject property at 1923 North Broadway Street has operated as a car repair facility for a number of years. The applicant, Francisco Martinez Trejo, operating as FAVA Auto Body, assumed the existing special use upon purchasing the property but subsequently expanded operations to include auto body repair and painting work, which required him to return to the Plan Commission to amend the special use permit. The application also includes variations in the parking requirements.

The applicant's representative, Flor Fuente, and Mr. Martinez Trejo appeared before the Council. Ms. Fuente explained that Mr. Martinez Trejo is committed to complying with all City requirements, has already cleaned up the property significantly since purchase, and is proceeding in good faith to formalize the special use and implement the required site improvements. Those improvements include paving the rear lot, line-striping all parking areas to conform with current standards and adding perimeter landscaping and screening for the storage area. Deadlines were put in place with Mr. Martinez Trejo for the completion of those tasks.

Alderman Dyke asked about the amount of vehicles allowed in the front for sales. Director Ritter stated the number of vehicles will remain the same and also added that the previous property owner had failed to comply with conditions of the prior special use approval, including landscaping requirements and the number of vehicles displayed for sale.

Mayor Soliman inquired how many employees are anticipated for the business. Ms. Fuente stated that there are currently two employees. When asked how many parking spots for customers, Ms. Fuente stated that there are five customer parking spots. It was also noted that there will be three parking spots for vehicle sales, down from five due to the added landscaping.

Alderman Cipiti was looking at the conditions, and the spots read three designated for auto body repair business. Director Ritter confirmed and commented that there are really three separate parking areas on the property, and all of the parking areas will be paved and re-striped, which will make compliance easier to enforce. Alderman Cipiti also wanted to make sure that Mr. Martinez Trejo was aware that parking is only on the paved area, not the grass, due to non-compliance issues with the former owners. Director Ritter stated that Mr. Martinez Trejo knew about the parking constraints. Alderman Cipiti also asked if the Fire Department had approved the site plan. Director Ritter commented that the Fire Department has reviewed and approved.

AYES: Ald. Dyke, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal.

NAYES: None.
ABSENT: Ald. Deserio.

2. Plan Commission Recommendation for a Special Use permit for an Indoor Recreational and Entertainment (Soccer) Facility, and Variations request from Crest Hill Code of Ordinances-Sign Code for an Existing on-premises free-standing Sign with respect to Real Property Located at 905 Theodore Street in Crest Hill, Illinois (application of Jorge Cruz)

The subject property at 905 Theodore Street is the former bowling alley, which has been vacant since 2020. The applicant, Jorge Cruz (represented by his son, George Cruz Jr., and broker Omar Serrani), proposes to redevelop the property into an indoor recreational facility featuring two 5-v-5 soccer fields, while retaining and reopening the attached restaurant and bar. The applicant currently operates Playtime Sports, an indoor soccer facility in the Crest Hill Shopping Center and intends to continue that operation while expanding to the new location.

Proposed site improvements include complete repaving and re-striping of the east parking lot, installation of parking lot end islands to protect lighting fixtures and improve traffic flow, landscaping along the north property line adjacent to residential uses to screen headlights and reduce noise, and upgrades to the building's deteriorating canopies.

Alderspersion Oberlin raised a concern about arborvitae plantings proposed near the Waverly Street intersection, noting the street forms a curve at that location and that the trees could obstruct sightlines as they mature. Director Ritter acknowledged the concern and committed to reviewing the placement of the last arborvitae in that buffer area to ensure adequate visibility is maintained.

Alderman Dyke asked what the hours were at the facility in Hillcrest Shopping Center. Mr. Cruz Jr. stated that they open in the morning depending on demand, but usual hours are 3:00pm to Midnight. Mayor Soliman asked what the proposed hours would be at the Theodore facility. The hours are 9:00 AM to midnight for the indoor soccer facility and 7:00 AM to 11:00 PM for the restaurant.

Alderwoman Gazal asked if the facility will be hosting tournaments. Mr. Cruz Jr. stated that they didn't have tournaments, that they have soccer leagues for all ages; kids, men's, women's, all mostly co-ed. Alderwoman Gazal stated she was just concerned about the additional traffic that a tournament would bring to the area. Director Ritter stated that there is a condition limiting special ticket events, concert events, banquets and that sort of thing. Alderwoman Gazal also asked if breakfast will be served in the restaurant and Mr. Cruz Jr. confirmed that breakfast will be served in the restaurant.

Alderman Dyke inquired about parking adequacy given two fields (each accommodating up to 20 players simultaneously, for a potential peak of 40) plus restaurant patrons and employees. Director Ritter confirmed that the site provides 149 parking spaces against a calculated requirement of 132, providing a meaningful surplus even at combined peak occupancy of both fields.

Mayor Soliman reiterated his prior conversation with the applicant regarding the nature of the restaurant liquor license: the facility is licensed as a restaurant where alcohol is served in conjunction with food, not as a bar. He emphasized that liquor consumption must remain within the restaurant area and not extend to the soccer field areas. Mayor Soliman indicated a willingness to consider extending restaurant hours to midnight in the future should the applicant demonstrate responsible management. The applicant accepted these conditions.

Chairman Bill Thomas from the Plan Commission spoke about what a great thing they are doing for the area, and this will be beautiful. He also talked about the alcohol around children, and they will be having a netting with a sign stating no alcohol beyond this point between the restaurant and the soccer fields. Chairman Thomas commented that there was a couple of residents who reported about the customers that left the former bowling alley drunk and either drove through their property and disrupted the neighborhood, and the plan commission also had concerns of minor children walking after curfew hours.

AYES: Ald. Dyke, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal.

NAYES: None.

ABSENT: Ald. Deserio.

MAYOR

2. Commission Re-Appointments

Mayor Soliman presented three commissioner reappointments for individuals whose terms expire on May 1, 2026, each of whom has agreed to serve an additional three-year term.

- **Civil Service Commission:** Tom Hunter, originally appointed May 5, 2025, to fulfill the unexpired term of the late Nick Weiss. Proposed reappointment through May 1, 2029.
- **Plan Commission:** Marty Flynn, originally appointed August 19, 2024, to fulfill the unexpired term of Jan Plateau. Proposed reappointment through May 1, 2029.
- **Plan Commission:** Gordon Butler, originally appointed May 19, 2025, to fulfill the unexpired term of Angelo Deserio upon his election as Ward 1 Alderman. Proposed reappointment through May 1, 2029.

Mayor Soliman conducted an informal vote on all three reappointments collectively.

AYES: Ald. Kubal, Albert, Cipiti, Oberlin, Gazal, Dyke.

NAYES: None.

ABSTAIN: Ald. Jefferson.

ABSENT: Ald. Deserio.

3. Veterans/Police Memorial Presentation

Mayor Soliman reported on the upcoming 38th Veterans and Police Memorial Ceremony. As Chairman of the Veterans and Police Memorial Committee, he outlined the anticipated division of costs between the committee and the City. The

committee will fund flowers, the band, refreshments, postage for invitation and thank-you letters. City expenses are estimated to be approximately \$2,000, consistent with the budgeted amount, and include tents (with an effort underway to borrow all three tents from the Lockport Township Park District at no charge, with Joliet Tent as a \$1,200 fallback, as that was the fee last year), staffing for police and public works estimated at \$500, and audio/video recording by Road to Eternity at \$450.

Mayor Soliman asked, "So, if there's any questions from City Council, I'll try to answer those now." Alderwoman Gazal stated, "No, I'm just happy that you're going to try and go with Lockport, for the tents." Mayor Soliman said, "Okay." Alderman Cipiti stated, "I have a question, Mayor. If you could just explain a little bit more the, one of the anticipated expenses was staffing, estimated at \$500." Mayor Soliman responded, "Mm hmm." Alderman Cipiti asked, "How many police and how many public works employees does that include?" Mayor Soliman answered, "Well, you've been coming to the last several ones, so you see that it varies from each time. Sometimes there's three, sometimes there's six, sometimes there's less or there's more. It all depends on the day and their work schedules and everything else, so I can't give you a solid number right now. As far as the public works goes, I mean they are usually here in the morning if there is help needed for the chairs and the tables and everything else, they are here to cooperate and they are also here to help clean up at the end of the day too. This is strictly a volunteer group that's on this committee and everybody's getting a little bit older and a lot more aches and pains, so I'll be the first to tell you that this is a City event. It's been a City event since its inception, and I believe that the City should participate in some of the cost for the event." Alderman Cipiti stated, "Well, I don't disagree with anything you said, I'm just..." Mayor Soliman said, "Ed, anything you can add in regard to the policemen? I know it's mostly for comp time anyway, correct?" Police Chief Ed Clark responded, "Yeah, it's mostly taken in comp time, but it depends on availability, obviously being a weekend. We've had bigger turnout, we've had sometimes smaller, but I'm hoping for a better turnout this time." Alderman Cipiti stated, "I was just curious as to how the \$500 number was derived, based on had to be some math done there to come up with a number like that, that's why I asked about numbers of employees that would be working. If would be time and a half, correct? It would be overtime." Mayor Soliman responded, "Well, this is the first time in thirty-eight years we've ever had to produce something like this, Mark, so I guess we're going to see how it goes. We'll see if we're online or if we were offline and we can make our adjustments next year." Alderman Cipiti said, "So again, how was the \$500 number derived? I know this is the first time this has been presented, and you know, I applaud that but I'm just, you know, again the question was how the number derived? Was it just picked out of the air or was it, was it, was it..." Mayor Soliman answered, "Again, I don't know how many police officers are going to be here, usually they get two hours of comp time, the ceremony lasts anywhere from an hour to an hour, fifteen minutes. In regard to the public works, we usually have maybe one person, sometimes two, depending on if it's going to be a bigger event than we're anticipating or not. And again, there's a lot of variables in here so if you wanted an exact number, I can't do that for you. I'm giving you an estimate and there's \$2,000 when I wrote my mission statement that said I believe this would cover the cost. And if we can get the tents for free, we will save \$1,200. Anybody else have a question?" Alderwoman Gazal responded, "No, it's

all just estimating right now so next year we'll have a better look of what is needed and what was used.”

CLERK

There were no agenda items.

TREASURER

There were no agenda items.

CITY ADMINISTRATOR

1. Discussion of Compensation Adjustments for City Council, City Clerk, Mayor and City Treasurer

City Administrator Wing introduced this item as an initial discussion to obtain Council direction before staff undertakes a formal survey of comparable municipalities. The packet included the applicable state statute, the City's current compensation code, a worksheet of current compensation by position, prior work session notes, and an Illinois Municipal League fact sheet.

Several substantive issues were raised during discussion:

Peer Municipality Survey: Alderwoman Gazal requested that staff gather comprehensive compensation data from similarly sized neighboring communities, including not only base pay rates but also any supplemental benefits or perks (such as cell phone stipends) so that a full apples-to-apples comparison can be made. Administrator Wing confirmed that staff would develop a survey instrument and distribute it electronically with telephone follow-up, seeking to gather all relevant information in a single outreach effort.

Absence Language: Alderman Dyke raised the concern that the current ordinance language allowing “paid absences” is ambiguous and has caused administrative difficulty. City Attorney Mike Stiff confirmed that the language had been intentionally left in place pending a full compensation review, as correcting it earlier could have been perceived as a reduction in pay subject to legal challenge. Attorney Stiff indicated the language should be cleaned up as part of this overall compensation revision. The option of eliminating paid absences entirely—paying only for meetings attended—was discussed favorably by several Council members. Attorney Stiff noted this approach is used by some communities and would eliminate the ambiguity. The survey would also ask how peer communities handle absences.

Committee Meeting Pay: Alderman Dyke noted that the current ordinance language authorizes pay for committee meeting attendance, but that no Council member has historically been compensated for committee meetings. This inconsistency was flagged for clarification in the revised ordinance.

Current Salary Structure: Discussion clarified that the Mayor, City Clerk, and City Treasurer receive an annual flat salary, plus \$55 per work session or committee meeting attended, and \$200 per special city council meeting attended. Council members are compensated on a per-meeting basis only, with provisions

for paid absences. Attorney Stiff noted apparent drafting inconsistencies in the existing ordinance and recommended a full cleanup.

Timing and Legal Constraints: Attorney Stiff explained that under state law, elected officials may not vote themselves a raise while in office; any compensation increase takes effect for newly elected or re-elected officials following the next election. The practical implication is that changes must be voted on at least 180 days prior to the April 2027 election, placing the effective deadline in approximately October 2026. Alderman Cipiti wanted staff committed to providing Council adequate lead time well before that deadline.

Phase-in vs. Uniform Effective Date: Alderman Dyke raised the possibility of delaying the effective date of any increase to the 2029 election cycle, so that all Council members would transition to the new compensation simultaneously rather than in a staggered phase-in. Attorney Stiff confirmed this was legally permissible and noted it would simplify administration for the Finance Department. No final direction was given to this question, as it was treated as a matter for further deliberation once peer data is available.

Staff were directed to proceed with developing and distributing the survey.

2. Forensic Audit Update and Discussion

City Administrator Blaine Wing stated, “Thank you, Mayor. I also have one other item that is in regard to the forensic audit update and discussion. Attorney Mike Stiff drafted the memo and update as we have received information from our insurance carrier, SWARM. There are some examples that are also listed tonight after some discussion staff is seeking direction from Council so, Attorney Stiff?” Attorney Mike Stiff reported, “As stated in the memo, after you gave direction at the last meeting on April 20th, I believe, to move forward with the Ketchum Advisory Solutions, LLC, the question came up as to whether the \$10,000–\$12,000 estimate would be actually paid by the city out of its funds or whether it would be covered by SWARM under the current assignment with Mike Bersani’s office, so that got brought back to SWARM. SWARM decided that they are getting close to closing out Mike Bersani’s current assignment which was to evaluate the dissemination of personal information from the March 2 meeting, so their engagement is about to end, and SWARM is about to stop paying for that representation of the City. They also determined that the forensic audit would not be covered under any of the City’s policies other than one potential insurance policy and that’s a crime policy that the City has with Hanover Insurance. We reached out to Mike Alesia at the broker through SWARM to find out about this crime policy because I, quite frankly, am unfamiliar with what a crime policy does and in my memo is what we received back from Mike Alesia. So, the crime policy is more like a property-type policy where once you know that you’ve got a loss due to some sort of crime, you tender that to the carrier sort of like a property damage claim so once you have hail damage you send your claim on to the carrier, the carrier assesses it and discerns whether the property coverage is covered and then you get a check for the hail damage. Well, this is, in my view, similar to that where once you’ve made a determination through some sort of investigation that there’s been a loss due to either theft or crime, you would then go to Hanover Insurance and tender that to the carrier, the carrier would assess it and you would have up to \$1,000,000

in coverage. The policy carries with it a \$10,000 deductible and if you look at the examples that we received from Mr. Alesia there's example one, two and three in the memo. In each case, the City is out of pocket for the actual cost of the investigation and whether it has a recovery depends on whether the investigation turns up a claim or not. So, we thought maybe we would be able to tender that to this crime policy but the way it looks, the City should proceed with the forensic audit and then potentially you would have a claim later depending on what the results were. So, that brings us back full circle to the fact that SWARM's not going to cover it, a claim under the Hanover policy is at this point probably premature because we don't know whether there's been a claim or a loss due to crime or theft. So, we did engage or ask Mike Bersani to get an engagement letter from Ketchum. The engagement letter is in the packet. If the City is desiring to move forward then for the next meeting you can approve the Ketchum Advisory Services, LLC engagement letter and engage Ketchum directly and the City would be responsible for payment. If you look at the engagement letter because Sarah Ketchum has worked with Mike Bersani, she wrote the engagement letter as if Mike Bersani would still be sort of the liaison between the City and Ketchum. That's the one other, I think, piece of direction the Council needs to give staff since I will not be participating in the Ketchum audit or acting as liaison based on Council's suggestions that I am a little bit too close to the situation and might be perceived as biased, same with Blaine. The City Council needs to determine whether it wants to hire another law firm, another person to be the liaison between Ketchum and the City when Ketchum comes back with its report. The City could actually have one of its own, you can determine that one of you folks should be the liaison, you could continue to use Mike Bersani's office on a separate agreement, you would have to retain them separately, but somebody needs to be working with Ketchum once you hire them to be giving them the documents and working with them to complete the investigation. I've probably talked enough and should turn it over to you to give some guidance, but I think what we're looking for tonight is whether you want to hire, you still want to hire Ketchum directly, in which case you can also use Bersani's office to act as liaison, you could just liaison with one of your own or you could hire somebody else."

Alderwoman Gazal asked, "Could we have somebody from your law firm?" City Attorney Stiff asked, "Somebody else what?" Alderwoman Gazal asked, "From Spesia?" Attorney Stiff answered, "We could do that if the Council's okay with it, but I mean..." Alderwoman Gazal stated, "I'm okay with it." Attorney Stiff stated, "I would have to create what we call the "Chinese wall" in the legal business where whoever it is I would not be, I would not talk to them about it, and they would be liaisoning with not only Ketchum but then coming to report to the City Council. Now, I could either not attend those meetings, or I could just not go into the executive session and somebody else from my office could, but certainly that's a possibility too, if the Council's okay with it. I just want to avoid all appearances of potential conflict or impropriety. And, if I missed anything, Blaine, jump in." City Administrator Blaine Wing stated, "Nope, I think that covers it. It's really for Council's discussion and we're happy to answer questions regarding the engagement letter, the information that was provided by SWARM as well as Mike Stiff's here to answer questions from his legal set."

Alderman Jefferson stated, "My personal opinion is for complete transparency that we go totally outside but, you know, that's my personal opinion. I'm not just looking for if we have a claim or not, I'm looking to see if there's a law-breaking aspect to any of the information that may be pushed forward to a law enforcement agency for you know, to look into, but I'll go with whatever Council wants to go do." Attorney Stiff said, "And again, I think you could, I mean as long as the Council is okay with it, you can assign someone on the Council to do the liaison with Ketchum. I mean, you're going to hire Ketchum. Ketchum is obviously as we discussed on the 20th, although they worked with Mike Bersani before, they have never represented the City before, so they are obviously a completely unbiased and neutral entity. I think the direction from the Council was to go ahead and hire them, you would just be hiring them directly, you would not be going through Bersani's office unless you wanted to keep Bersani on and retain them separately to act as liaison. I believe that once they've completed their report, they can report to you in executive session where they can report directly to the Council. I think it's wise to maybe have someone to actually act as a point person, but it doesn't have to be a lawyer, it doesn't even have to be somebody from my office, it just has to be, I mean, if Sarah Ketchum is engaged as of next week, they're going to want to call somebody at the City to talk about here's what we need, here's the documents that we need and someone's going to have to do that interaction and I don't know who that's going to be and that's kind of why we're looking..." Alderwoman Gazal stated, "I personally don't like that idea of having Council be involved in any of this. That's my opinion, like he said, the rest have their opinion of all I think somebody from your office and it's a done deal, I mean why are we making it so complicated?" Attorney Stiff said, "I'm just trying to make it..." Alderwoman Gazal said, "No, I understand." Attorney Stiff finished, "...Lay the options out for you and if I were in your shoes I probably wouldn't want to be the one acting as liaison for the entire City Council myself either. But to keep cost down that would be an option, I guess, is what my point is." Alderman Dyke stated, "I would be fine, like Claudia said, someone else from your office, like, you know, that..." Attorney Stiff said, "And I would probably choose somebody that's not ever attended a City Council meeting that has really not ever had anything to do with Crest Hill at least hands on, I mean, probably everybody in my office has maybe round tabled something where I had a legal issue, but I can find somebody that has never attended a Council meeting and has not appeared before you in any capacity." Alderman Dyke responded, "Sounds fine with me." Attorney Stiff stated, "Okay, that's Scott. Sounds like Darrell said he'd go along with it and Claudia so that's three of you." Alderman Albert stated, "I'm just reading your memo, and it says, 'neither me nor Spesia & Taylor should be involved in the forensic audit' so I'm just going to go with that and think it should be somebody totally independent." Alderman Cipiti stated, "I agree with that. Not someone from within the office, like Nate just read. Someone independent just to get a hundred percent unbiased work." Attorney Stiff stated, "And that's fair. Like I said, when I wrote that, I was thinking along the lines of the people that do represent Crest Hill, at least actively, but I mean I could find somebody to try to set up a, like I said, the wall, but again, for total transparency, you know, my feelings aren't hurt by you going the other way. And so, if that's where we're going, I mean, you can keep Bersani. We can ask Bersani what he would charge on an engagement letter since he's already been involved in this to some extent so there is a little bit of or less of a learning curve, if you will, than hiring somebody brand new that doesn't know anything about it, but certainly, you

don't have to go with Bersani's office. We could probably figure out some other referrals as well. That may delay it a little bit." Alderwoman Gazal stated, "I'm fine with Bersani, whatever. It doesn't matter." Alderman Dyke stated, "I'd be fine with Bersani also." Alderman Cipiti asked, "Would this likely involve personal interviews from Council?" Attorney Stiff answered, "I'm trying to remember what Ketchum's phase one said. I think phase one was more gathering documents and maybe talking to some people, but not necessarily, you know, full interviews, but I'm not remembering." City Administrator Blaine Wing stated, "That's my recollection as well as Sarah Ketchum in her previous correspondence was for the phase one is the review of documents and that sort of stuff. Potentially in phase two and three there could be some conversations. I think initially it's going to be reviewing the documents probably working with finance and some of the other departments too, the clerk's office and others to pull the documents." Attorney Stiff stated, "And my understanding is that Jason Blumenthal, who works with Mike Bersani and has been before you in person, has already obviously he's reviewed the full packet that was disseminated on March 2nd, but he's also, I think, gone into the vault and reviewed boxes and boxes of additional documents so again, I think he would be the ideal person if you decide to go with Bersani's office to just jump in straight with Ketchum and start getting documents to Ketchum, so it does make sense, I think, in the long run to just let Jason Blumenthal be the liaison." Alderman Albert asked, "Just to be clear, we with the original SWARM investigation, we weren't paying Bersani, but now you're saying to start paying them to be the liaison between Ketchum and Council?" Attorney Stiff stated, "Right. I think, so one of the executive session items today is a report on that assignment, and I believe that they are getting close to closing that out." Administrator Wing added, "That's also my understanding. The only thing I would correct from Mike's earlier statement is it was actually our storage room, not the vault." Attorney Stiff said, "Sorry. I have to get my vernacular down. I thought the vault was the vault." Alderman Cipiti asked, "You said that Bersani is close to closing that out. Are we going to receive a report on that?" Attorney Stiff stated, "Tonight in executive session." Administrator Wing also stated, "Tonight in executive session."

Attorney Stiff stated, "So if the Council is okay with us, were okay with Bersani's office being retained, we would approach Bersani's office for a new engagement letter of Bersani's office with the scope of their work and their rates, et cetera. The engagement letter with Ketchum could remain the same because right now it's phrased as though the City is hiring Ketchum, with Bersani as the liaison and the attorney so we would be back to you next week with the engagement letter for Ketchum and the engagement letter for Bersani." Alderman Dyke said, "That sounds good." Alderwoman Gazal said, "Okay." Attorney Stiff asked, "Is everybody okay with that?" Alderman Jefferson stated, "Yes, that works for me." Attorney Stiff stated, "Okay, so the resolution's drafted. You've got the Ketchum agreement in your packet today. We will have an engagement letter with Bersani for next week." Administrator Wing stated, "I didn't have any other items this evening."

ECONOMIC DEVELOPMENT DEPARTMENT

3. Resolution to Approve a New Independent Contractor Agreement Consulting Service Agreement by and between the City of Crest Hill, Will County, IL, and Ronald Mentzer

Community & Economic Development Director Dan Ritter presented this item as a restructuring of the City's ongoing arrangement with Ronald Mentzer, who has served the City as a part-time Planning Consultant since September 2023. Mr. Mentzer had previously been working three days per week in the office for a total of 24 hours per week, including a period as interim Community Development Director.

Under the proposed new agreement, Mr. Mentzer would transition to a project-based role, working a minimum of one day per week in the office with additional hours as needed remotely, capped at 24 hours per week. His work would be directed by Director Ritter and focused on managing large-scale, active projects such as Seasons of Crest Hill, Quick Trip, the fire training facility, Lucky Brothers Quick Run, and the Mather Farm development. The total annual expenditure would not exceed the budgeted amount of \$50,000, and Director Ritter noted that a portion of Mr. Mentzer's time on reimbursable projects can be billed back, with recovered funds returning to the general fund.

Attorney Stiff noted that, because the terms of the original contract are being substantively changed—not merely extending Exhibit A—this constitutes a new contract rather than an extension.

Alderman Jefferson raised the question of how many times the contract had been extended, acknowledged Mr. Mentzer's institutional knowledge, existing developer relationships, and the value he brings to the department. Director Ritter explained that having Mr. Mentzer manage active large-scale projects frees him to pursue new economic development opportunities, including developer and business outreach, attendance at commercial real estate conferences, and processing improvement initiatives. He expressed confidence that this arrangement is more effective than hiring an outside economic development consultant for those functions. City Administrator Wing confirmed staff's intention that this is the final agreement with Mr. Mentzer, with the expectation that the current active projects will be wound down through his involvement.

Alderman Albert and Alderman Dyke both expressed positive comments about Consultant Mentzer's work, dedication and valuable relationships with developers.

Mayor Soliman conducted an informal vote for the approval of the resolution to approve a new independent contractor agreement consulting service agreement by and between the City of Crest Hill, Will County, IL, and Ronald Mentzer

AYES: Ald. Gazal, Jefferson, Dyke, Kubal, Albert, Cipti, Oberlin.

NAYES: None.

ABSENT: Ald. Deserio.

ENGINEERING DEPARTMENT

1. Resolution approving a professional service agreement for design services for the Lincoln Ave. and Crestwood Dr. watermain replacement and roadway rehabilitation improvement by and between the City of Crest Hill, Will County, Illinois and Christopher B. Burke Engineering, Ltd for a cost of \$89,7975.00

City Engineer Ron Wiedeman presented this item, noting a typographical error in the memo and confirming the correct contract amount is \$89,975. The project encompasses two components: roadway resurfacing on Lincoln Avenue from Imperial to Eldorado; and water main replacement combined with roadway rehabilitation on Crestwood Drive from north of Root Street to Lynwood Drive. The Crestwood Drive water main is among the ten locations identified in the city's ongoing effort to reduce water loss below the ten percent threshold. Bid documents are targeted for completion by year-end for bidding in 2027.

Alderman Albert inquired about storm sewer improvements on the 1800 block of Lincoln Avenue, noting the absence of storm sewer infrastructure in that area. Engineer Wiedeman clarified that the current active project separately addresses storm sewer on Lincoln (connecting Imperial to Cedarwood), and that this design services agreement will examine storm sewer needs as part of the roadway profile analysis, adding structures at intersections as warranted. He committed to evaluating whether additional storm sewer work is needed on that block.

Mayor Soliman conducted an informal vote for the recommendation.

AYES: Ald. Kubal, Albert, Cipiti, Oberlin, Gazal, Jefferson, Dyke.

NAYES: None.

ABSENT: Ald. Deserio.

2. Staff is Requesting, the Council Approval to Move Forward and Finalize a Contract with V3 Companies, Ltd. to Perform Professional Construction Engineering Services for the Capital and Water Improvements in the 2027 budget. Once the Agreement is Completed, Staff will Bring the Agreement to the Council for Final Contract Approval for a Cost of \$646,245.04

City Engineer Wiedeman reported that in response to projected construction engineering (CE) costs of approximately \$1.2 million for the 2027 capital improvement program—compared to just over \$1 million spent in the prior year—he issued a Request for Proposals (RFP) to bundle all 12 budgeted capital and water improvement projects under a single CE services contract, anticipating cost savings and improved coordination.

Five firms were solicited: three responded. Proposals were scored by City Engineer Ron Wiedeman, Public Works Director Gary Richardson, and City Administrator Blaine Wing based on qualifications including project understanding, similar project experience, past performance, project team composition, IDOT pre-qualification status, and submittal completeness. Results were as follows:

- **V3 Companies, Ltd.** (highest score): 4,130 hours at \$646,245.04
- **Seabell:** 5,245 hours at \$820,580.00
- **Primera:** 3,970 hours at \$528,705.00

Engineer Wiedeman explained that Primera was eliminated from consideration primarily because: (a) the firm has no prior working relationship with the City, undermining the efficiency rationale of the bundled contract; (b) a significant portion of their proposed hours were allocated to intern-level staff; and (c) their project manager allocation was at a junior level, making the experience profile between Primera and the top two respondents incomparable. The proposed lead inspector from V3 has served as Resident Engineer on City projects for the past two years and was specifically commended for his effectiveness with residents and technical competence.

Engineer Wiedeman described the proposed billing structure: rather than a lump sum contract, hours and costs will be allocated per project with running budgets tracked against the total, preventing the reallocation of unused hours without his approval. A small reserve at the conclusion of the program is intended to cover CE services for projects deferred into the following year, including railroad-related work.

Mayor Soliman conducted an informal vote to approve and finalize a contract with V3 Companies, Ltd. to perform professional construction engineering services for the capital and water improvements in the 2027 budget at the cost of \$646,245.04.

AYES: Ald. Oberlin, Cipiti, Albert, Kubal, Dyke, Jefferson, Gazal.

NAYES: None.

ABSENT: Ald. Deserio.

POLICE DEPARTMENT

1. Approval Request of a Special Event Police Services Agreement with Palladin Productions LLC

Police Chief Ed Clark presented a request for approval of a Special Event Police Services Agreement with Paladin Productions LLC, a film production company producing the television series *American Blue*, set in 1940s Joliet. The production company is filming a scene at a local restaurant on Clement Street and Stern Avenue, and it requires police assistance with traffic control and partial street closures. Filming is scheduled from approximately 7:00 PM to midnight, with four officers and four vehicles assigned. The production company has completed its side of the agreement and has provided a certificate of insurance. Officer compensation is calculated at time-and-a-half plus a 20 percent administrative fee for vehicle use. The Fire Department will also be on site. Police Chief Clark advised that he intends to send a general SmartMessage notice to area residents advising of detour activity, without disclosing the filming nature of the event in a way that would attract crowds. The production company maintains its own security team experienced in managing public curiosity.

Mayor Soliman is conducted an informal vote for approval.

AYES: Ald. Dyke, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal.

NAYES: None.

ABSENT: Ald. Deserio.

2. Purchase of new drone for the police department

Police Chief Ed Clark presented a request to purchase a new unmanned aircraft system (UAS/drone) from UVT, with Officer Andrew Trnka providing additional technical detail. The department's current consumer-grade drone has significant limitations in moderate wind and adverse weather conditions. The proposed replacement is a law enforcement-grade aircraft designated as the DJI M4TD, procured through UVT.

Three vendors were evaluated. UVT was selected as the highest-rated option based on the following factors: (1) it is purpose-built for law enforcement; (2) it is FAA/FCC-approved and not subject to grounding concerns; (3) it includes thermal imaging (absent from the current drone), a spotlight, and a public address speaker system; (4) it is weather-rated and capable of flight in heavy rain; and (5) the price of \$14,183.54 was the lowest of the three quotes. The package includes three flight batteries, each providing approximately 45–60 minutes of flight time, with a 30-minute recharge cycle providing near-continuous operational capability. UVT maintains factory-certified technicians in the United States and offers loaner units during repair periods.

Officer Trnka noted that the department has four FAA-licensed drone pilots. Regarding airspace restrictions near Lewis Airport, he described a tiered approval system based on location, altitude and confirmed an established working relationship with the airport's air traffic control tower, allowing rapid coordination for emergency deployments north of Division Street.

Officer Trnka also highlighted potential cross-departmental utility, including infrastructure inspections for Public Works in hard-to-reach areas near the river, and thermal imaging assistance in narrowing the location of water main breaks to reduce excavation time and cost.

Mayor Soliman conducted an informal vote for the approval of the quote for the purchase of the DJI M4TD from UVT for a price of \$14,183.54.

AYES: Ald. Kubal, Albert, Cipiti, Oberlin, Gazal, Jefferson, Dyke.

NAYES: None.

ABSENT: Ald. Deserio.

PUBLIC WORKS DEPARTMENT

There were no agenda items.

FINANCE DEPARTMENT

There were no agenda items.

PUBLIC COMMENTS

No Members of the public came forward to address the Council.

EXECUTIVE SESSION

1. 5ILCS 120/2(c)(1): The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for

the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

- 2. 5ILCS 120/2 (c)(11): Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probate or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

Aldermoman Gazal made a motion to go into executive session for 5ILCS 120/2(c)(1) and 5ILCS 120/2(c)(11). Seconded by Alderman Albert. Roll call: Ayes: Dyke, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal. Naves: None. Absent: Deserio. MOTION CARRIED.

Executive session: 9:09 p.m.

Aldermoman Gazal made a motion to reconvene from the executive session for 5ILCS 120/2(c)(1) and 5ILCS 120/2(c)(11). Seconded by Alderman Albert. Roll call: Ayes: Dyke, Jefferson, Gazal, Cipiti, Albert, Kubal. Naves: None. Absent: Deserio, Oberlin. MOTION CARRIED.

Reconvened: 11:21 p.m.

There being no further business before the Council, and no action needed from the executive sessions, the meeting is adjourned.

The meeting adjourned at 11:21 p.m.

Approved this ___ day of _____, 2026.

As presented _____

As amended _____

CHRISTINE VERSHAY-HALL, CITY CLERK

RAYMOND R. SOLIMAN, MAYOR

MINUTES OF THE REGULAR MEETING
CITY COUNCIL OF CREST HILL
WILL COUNTY, ILLINOIS
May 4, 2026

1. OPENING OF MEETING

The regular meeting of the City of Crest Hill was called to order by Mayor Raymond R. Soliman at 7:00 p.m. in the Council Chambers, 20600 City Center Boulevard, Crest Hill, Will County, Illinois.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited in unison.

Mayor Soliman observed that May is Police Memorial Month and called attention to the City of Crest Hill's tradition of honoring the two police officers killed in the line of duty during its 66-year history: Officer James W. Nink, killed on September 16, 1967, while in pursuit of an armed robbery suspect whose vehicle struck a telephone pole; and Sergeant Timothy A. Simenson, killed on September 28, 1994, after being shot at close range while conducting a traffic stop following an armed robbery. Mayor Soliman thanked both individuals for their sacrifice and service to Crest Hill, extended condolences to both families and asked for a moment of silence in their honor.

3. ROLL CALL

Roll call indicated the following present: Mayor Raymond Soliman, City Clerk Christine Vershay-Hall, City Treasurer Jamie Malloy, Alderman Scott Dyke, Alderman Angelo Deserio, Alderman Darrell Jefferson, Alderwoman Claudia Gazal, Alderperson Tina Oberlin, Alderman Mark Cipiti, Alderman Nate Albert and Alderman Joe Kubal.

Also present were: City Administrator Blaine Wing, Police Chief Ed Clark, Finance Director Glenn Gehrke, City Engineer Ron Wiedeman, Public Works Director Gary Richardson, Assistant City Administrator/HR Director Ashley Monroe, and City Attorney Mike Stiff.

4. CITIZEN/SPECIAL REQUEST/PUBLIC HEARINGS

- A. Update of the CMAP (Chicago Metropolitan Agency for Planning) Pavement Management Program 2026

Mayor Soliman asked for a motion to open a public hearing.

Alderperson Oberlin made a motion to open a public hearing on the update of the CMAP at 7:04 p.m. Seconded by Alderwoman Gazal. Roll Call: Ayes: Dyke, Deserio, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal. Nays: None. Abstain: None. Absent: None. MOTION CARRIED.

City Engineer Ron Wiedeman introduced the presentation, noting that the City's pavement ratings were last conducted in 2020 and that an update was due, as such studies are typically valid for approximately five years. He

introduced Luis Sibaja, Program Manager at Applied Paving Technology, who presented the updated findings, along with representatives from CMAP and ACOM.

Mr. Sibaja explained that pavement management is a cyclical process requiring periodic updates to ensure that road network data, unit costs, and condition ratings remain current and meaningful for financial planning. Data collection was conducted in September of the prior year using specialized equipment that captures photographic imagery and laser measurements of pavement surfaces. These measurements are analyzed using trained surveyors to validate distress types, severity, and extent in accordance with ASTM standards, ultimately producing a Pavement Condition Index (PCI) score for each road segment, ranging from 0 (failed) to 100 (excellent).

The current network-wide, area-weighted PCI for Crest Hill's approximately 51 centerline miles of maintained roads is 61, placing the City in the "fair" condition category. This represents a 10-point increase from the 2020 rating of 51, a result described by Mr. Sibaja as commendable and uncommon among CMAP-member agencies. Mr. Sibaja noted that, across the agencies with which his firm has worked, most municipalities see pavement conditions deteriorate over time rather than improve.

The presentation highlighted that approximately 13% more road area is now in "fair or better" condition compared to 2020, and 18% more road area is in "good or satisfactory" condition. Four budget scenarios were presented over a five-year horizon, all incorporating a 4% annual inflation rate:

- Do Nothing: Significant deterioration of the network.
- Current Budget (\$3,350,000/year with 4% annual increase): Projected increase from PCI 61 to approximately 63, representing continued improvement.
- Target Condition of 70 (Satisfactory): Would require approximately \$6,700,000 per year.
- Full Backlog Elimination: Would require approximately \$11,300,000 per year.

At the current budget level, approximately 7.8 centerline miles of road maintenance could be completed over the next five years. Mr. Sibaja also noted that a localized maintenance analysis identified approximately 95 sections needing stop-gap repairs at an estimated cost of \$90,000, and approximately 168 sections suitable for preventive maintenance (crack sealing and patching) at an estimated cost of \$31,000. Mr. Sibaja emphasized the value of preventive maintenance, noting that \$1 spent on preservation can prevent \$4 to \$5 in future rehabilitation costs.

Recommendations included maintaining and annually updating the pavement management software with completed work and current unit

costs, re-rating conditions every three to five years, and continuing to use the system as a financial planning tool.

Mayor Soliman touched on the significance of the 10-point PCI improvement from 2020 to 2025. Alderman Albert wanted to know how Crest Hill's PCI of 61 compared to peer municipalities. Mr. Sibaja stated that the average is mid to upper 50's so Crest Hill is slightly above average. Alderman Albert asked about cost and the impact of rising construction costs. Mr. Sibaja stated that costs have significantly increased over the past three years. Alderwoman Gazal recognized City Engineer Wiedeman for his proactive use of the system, including a strategy of targeting deteriorated roads aggressively while applying preventive maintenance to roads in good condition. City Engineer Wiedeman noted that CMAP's assistance and funding support for this effort is a valuable resource not widely utilized by all municipalities.

No members of the public approached the podium during the public comment period.

Mayor Soliman asked for a motion to close the public hearing on the update of the CMAP.

Alderman Oberlin made a motion to close a public hearing on the update of the CMAP at 7:26 p.m. Seconded by Alderwoman Gazal. Roll Call: Ayes: Deserio, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke. Nays: None. Abstain: None. Absent: None. MOTION CARRIED.

B. A Proclamation for ALS Awareness Month

Members of the City Council read aloud a proclamation declaring the month of May as ALS Awareness Month in the City of Crest Hill. The proclamation acknowledged that Amyotrophic Lateral Sclerosis (Lou Gehrig's disease) is a progressive, fatal neurodegenerative disease with no known cure, that someone is diagnosed or dies from ALS every 90 minutes, and that military veterans are at elevated risk.

Alderman Oberlin made a motion to approve the ALS Awareness Month Proclamation. Seconded by Alderman Albert. Roll Call: Ayes: Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke, Deserio. Nays: None. Abstain: None. Absent: None. MOTION CARRIED.

Mayor Soliman presented a copy of the proclamation to Mr. John Ulrich, a Crest Hill resident who had requested the recognition on behalf of his sister, Mary "Sparkle" Young, who was diagnosed with bulbar onset ALS in June of the prior year. Mr. Ulrich addressed the Council, reading a personal statement from his sister. Ms. Young, a retired Chicago Public Schools teacher of 32 years and an active athlete who had competed in 5K races and skiing, described how the disease had progressively affected her speech, swallowing, and mobility, while affirming her continued determination to

live independently, care for herself, and travel. Mr. Ulrich expressed gratitude to Mayor Soliman and Council for their recognition, emphasizing that proclamations such as this remind ALS patients that they are not alone and help move the community closer to better treatments and a cure.

Council members offered words of encouragement and admiration for Ms. Young's resilience. Alderwoman Gazal noted the City's prior participation in the ALS Ice Bucket Challenge. Alderman Albert, Alderperson Oberlin and Alderman Dyke also expressed support and commended Ms. Young's fighting spirit.

C. A Proclamation for National Police Week

Mayor Soliman and Police Chief Ed Clark jointly read a proclamation designating the week of May 11–17, 2026 as National Police Week in the City of Crest Hill, and designating May 17, 2026, as Peace Officers Memorial Day in honor of all police officers killed in the line of duty, with special recognition of Officer James W. Nink and Sergeant Timothy A. Simenson.

Alderwoman Gazal made a motion to approve the Police Proclamation. Seconded by Alderman Deserio. Roll Call: Ayes: Oberlin, Cipiti, Albert, Kubal, Dyke, Deserio, Jefferson, Gazal. Nays: None. Abstain: None. Absent: None. MOTION CARRIED.

Mayor Soliman presented Police Chief Ed Clark with a copy of the proclamation, expressing pride in the department and acknowledged the increasing difficulty of law enforcement in the current social climate, commending the courage of officers who continue to serve. Police Chief Clark thanked Mayor Soliman, City Council, and community for their steadfast and palpable support of the department.

Alderperson Oberlin shared a personal connection to both fallen officers, noting that Officer Nink's family had lived near her and that Sergeant Simonson had been a beloved presence in her neighborhood. She recounted that her son's grief over Sergeant Simonson's death had inspired the tradition of delivering holiday cookies to the police department. Alderwoman Gazal, Alderman Deserio, Alderman Dyke, Alderman Kubal, Alderman Albert and Alderman Cipiti added expressions of gratitude to Police Chief Clark and the entire department.

D. A Proclamation Honoring the Employees of the City of Crest Hill Public Works Department

Mayor Soliman and Public Works Director Gary Richardson read a proclamation designating the week of May 17–23, 2026 as National Public Works Week in the City of Crest Hill, in conjunction with the 66th Annual National Public Works Week sponsored by the American Public Works Association. The proclamation recognized the vital role of public works

professionals in maintaining the City’s transportation, water, waste, and public facilities infrastructure.

Aldersperson Oberlin made a motion to approve the Proclamation Honoring the Employees of the City of Crest Hill Public Works Department. Seconded by Alderwoman Gazal. Roll Call: Ayes: Cipiti, Albert, Kubal, Dyke, Deserio, Jefferson, Gazal, Oberlin. Nays: None. Abstain: None. Absent: None. MOTION CARRIED.

Mayor Soliman commended public works employees for their dedication under demanding conditions, including responding to water main breaks in sub-zero temperatures and plowing roads in poor visibility. He presented Director Richardson with a copy of the proclamation for display at the Public Works facility. Director Richardson expressed appreciation on behalf of his team and stated he would share the recognition at the department’s next morning meeting. Aldersperson Oberlin, Alderman Kubal, Alderwoman Gazal and Alderman Deserio thanked Director Richardson for the dedicated work that he and his team provide to the City of Crest Hill.

5. PUBLIC COMMENT FOR AGENDA ITEMS ONLY

No one approached the podium to make public comments on the agenda items.

6. CONSENT AGENDA

Mayor Soliman asked if any of the Council members wished to have any items removed from the consent agenda for further discussion.

Alderman Cipiti requested to remove item 6C (Approve the Minutes from the Work Session Meeting Held on April 27, 2026) from the consent agenda.

Mayor Soliman proceeded to read the consent agenda items:

- A. Approve the Minutes from the Work Session Meeting Held on April 13, 2026.
- B. Approve the Minutes of the Regular City Council Meeting Held on April 20, 2026.
- C. Approve the Minutes from the Work Session Meeting Held on April 27, 2026. (*REMOVED for Discussion*)
- D. Approve the Mayor to Execute the MFT Forms for Resolution for Maintenance Under the Illinois Highway code, Estimate of Maintenance Costs and Maintenance Engineering to be Performed by a Consulting Engineer for 2026/2027 MFT Program as Included in the 2026/2027 City Budget. **Resolution #1409**

- E. Awarding the Contract to P.T. Ferro Construction Company for the Innercircle Water Main and Roadway Rehabilitation, Phase 2 Improvement in the Amount of \$933,395.46.
- F. Awarding the Contract to P.T. Ferro Construction Company for the Oakland Avenue Water Main and Roadway Rehabilitation, Phase 2 Improvement in the Amount of \$1,686,708.10.
- G. Approve a Resolution Approving a Professional Service Agreement for Design Services for the Lincoln Ave. and Crestwood Dr. Watermain Replacement and Roadway Rehabilitation Improvement by and between the City of Crest Hill, Will County, Illinois and Christopher B. Burke Engineering, Ltd for a Cost of \$89,975.00. **Resolution #1410**
- H. Approve a Resolution to Approve a New Independent Contractor Agreement Consulting Service Agreement by and between the City of Crest Hill, Will County, IL, and Ronald Mentzer. **Resolution #1411**
- I. Approve an Ordinance Approving a Special Use for an Indoor Recreational and Entertainment (Soccer) Facility, and Variations from the Crest Hill Code of Ordinances-Sign Code with Respect to Certain Real Property Located at 905 Theodore Street in Crest Hill, Illinois (Application of Jorge Cruz - 2836 INVESTMENTS LLC). **Ordinance #2059**
- J. Approve an Ordinance Approving a Special Use for an Automobile Sales and/or Leasing Business and an Automobile Body Repairing/Painting Business, and Variations from the Crest Hill Zoning Ordinance with Respect to Certain Real Property Located at 1923 N. Broadway Street in Crest Hill, Illinois (Application of Francisco Martinez Trejo). **Ordinance #2060**
- K. Approve a Resolution Approving an Intergovernmental Agreement by and between the City of Crest Hill and the Geographic Information System Consortium (GISC) and its Members and Designating the City of Crest Hill Director and Alternative Director to the GISC Board. **Resolution #1412**
- L. Approve a Resolution Approving a GIS Consortium Service Provider Contract by and between the City of Crest Hill and Municipal GIS Partners, Inc. (MGP). **Resolution #1413**
- M. Approve a Promotion of Jacob Poor to Full-Time Building Inspector. **Resolution #1416**
- N. Approve a Promotion of Zoe Gates to Administrative Assistant for Community Development. **Resolution #1417**
- O. Approval of the Veterans/Police Memorial FY Budget 26-27.

- P. Approval to Purchase a Drone DJI M4TD from Unmanned Vehicle Technologies, LLC (UVT) in an Amount not to Exceed \$14,183.54.
- Q. Approval of a Special Event Police Services Agreement with Palladin Productions LLC.
- R. Approval of Pay Request #40 from Vissering Construction Inc. with direction to send it to the IEPA for approval and disbursement for a total amount of \$177,742.00.
- S. Approval of the Regular and Overtime Payroll from April 6, 2026, through April 19, 2026, in the Amount of \$292,517.88.
- T. Approval of the List of Bills Issued through May 5, 2026, in the Amount of \$540,274.52.

Mayor Soliman asked for a motion to approve the consent agenda items.

Alderman Gazal made a motion to Approve the nineteen Consent Agenda items. Seconded by Alderman Deserio. Roll Call: Ayes: Albert, Kubal, Dyke, Deserio, Jefferson, Gazal, Oberlin, Cipiti. Nays: None. Abstain: None. Absent: None. MOTION CARRIED.

Mayor Soliman stated that they would now discuss the items that were removed from the consent agenda to discuss separately.

- 6C. Approve the Minutes from the Work Session Meeting Held on April 27, 2026.

Alderman Mark Cipiti stated, "In reading the minutes on that meeting, I just noticed that there was some content left out of the discussion pertaining to, sorry, bear with me, the presentation on the Veterans Memorial Day event. There was more discussion and it wasn't in the minutes, so I was just requesting that, for the record, it be put in there. Thank you." City Attorney Mike Stiff clarified, "So, my understanding is there's been some back and forth between you and the Clerk's office, Councilman Cipiti?" Alderman Cipiti answered, "Correct." Attorney Stiff asked, "Is the exact content what's you're requesting in the, in those emails because I've been asked by the Clerk to basically, you know, are the minutes supposed to be verbatim (like a transcript) and we've had this discussion before, they are not, they are supposed to be a general summary, so I mean..." Alderman Cipiti stated, "Well, if you look at those same minutes, for example, item number two, which was a forensic audit update and discussion, granted it was a longer discussion, however, much of it is verbatim, specifically quoting individuals their exact words. So, I have no problem if it's going to be a general recap of discussions, but who picks and chooses when it's a recap and when it's a uh, word for word, um..."

Attorney Stiff stated, "transcript." Alderman Cipiti continued, "...transcript of the discussion? So, I just find it a little frustrating that I find it, that's it's often myself, discussions or comments that I'm involved in that get severely edited down. I hope it's just a coincidence, but I'm finding it as you all know because I bring it up on minutes, where it just seems to happen more often than not, that where if I have a discussion and bring up points, they don't appear but again, you look at other parts of minutes and it's quotes. I mean direct quotes from, from members of Council. That it appears that way in minutes so I'm a little unclear as to the approach of when the minutes are done, when and how it's determined to include exact quotes and or to summarize it with a sentence or two. It's either, I think, you know, in fairness it should be consistently done." City Clerk Christine Vershay-Hall stated, "I would just like to say, Mark Cipiti, no, the Clerk's office is not picking on you. The verbatim parts that you are getting in your packets could be legal and it could be the independent audit thing that is happening. Those are being verbatim, but the Clerk's office is not picking on you." Alderman Cipiti stated, "I didn't say anyone was picking on me, I'm just saying that I have noticed a pattern and some areas that are in here quoted are not just from legal counsel so there's no legal misunderstanding or it's quotes and statements from various other people that were in the discussion." Attorney Stiff said, "All I can say from a legal standpoint is what I said before, that and I'm not making those decisions, I don't even see them until they're done so I don't know whether the Council wants to, as a group, have a work session topic to discuss what types of things you want more in the nature of verbatim or a transcript and what things are okay to summary. I agree with at least the point that Councilman Cipiti is making that if it seems that whatever decisions are made, being made without some guidance from the Council then maybe the Council needs to weigh in on what the approach should be for minutes. But again, legally, I mean, I think Blaine and I have had this discussion some of his other communities and some of my other communities, the minutes are very general and very much an overview, but you've always got the recordings that if the Council wants to mandate the recordings never be deleted or discarded once the minutes are approved, you've always got the recordings to go back to. The City could make that as its policy now. I think at some point, you might have space and cloud storage issues, but that's something that's easily solvable, if you want to as a policy say our minutes are going to be general, but if anyone ever wants to go back to audio recordings to find the verbatim, you can. I mean that's one option." Alderwoman Gazal asked, "Can I make a couple comments?" Attorney Stiff answered, "Sure." Alderwoman Gazal stated, "You are correct, the minutes are as minimum, that's how it's been for years. I kind of mentioned to Chris earlier, I've never seen so many details in the minutes like lately. That new clerk that she has, Linda, she's like, doing an amazing job. She puts a lot of information, it took me forever to read all these minutes today. In the past, I have asked for a transcriber, maybe that's the way that we can record that. I understand that the meetings are not televised and maybe some residents would like to see what happens in meetings. The residents are not going to come and listen to the tapes in here, we would be opening a can of worms of doing stuff like that. So, since

the meetings are not televised, maybe we can get that transcriber, you know, have them ready in case somebody wants to see them. But also, when I wanted to make a change, and correct me if I'm wrong, Chris, I've reached out to you and said, 'Do you mind adding this to the minutes,' is that correct?" City Clerk Vershay-Hall stated, "Correct." Alderwoman Gazal stated, "So, that is another way we can do it, you know, we can add it. Email or call and say I would like this particular part to be added to the minutes." Clerk Vershay-Hall stated, "Today, I know the communication was back and forth between Linda and Mark and she just didn't understand completely what he wanted put in there. So, on the eleventh hour, we couldn't get it in, you know, anything changed. So, I mean, I guess the only thing we can go back in there and do is just type that section verbatim, but it's just like the attorney said basically a synopsis is actually what happened and again the Clerk's office is not picking on any individual, Council members, any individual comments, but like I said, the only things verbatim right now going in your minutes is anything that could be legal, so that's why you're getting longer packets right now. But we can go back in and put it verbatim, that section." Alderman Albert asked, "Mark, I take it you've made suggestions on what you want to see added or just redone altogether?" Alderman Cipiti responded, "Well, I didn't see her fi..., I mean I thought I was clear on what I was requesting, but I didn't give a word for word, please add this kind of a thing, no." Clerk Vershay-Hall asked, "Would you like us to go back and do it verbatim?" Alderman Cipiti responded, "I would like more from the discussion to be added, whether or not it's verbatim per se or not. It wasn't that long of a discussion that's the part I'm, you know, the amount of time it took to her to email me back and forth a few times probably could just listened to it and done it."

Alderman Jefferson said, "I think it would probably be a good idea to archive all audio for you never know in the future what may come up. The generalization in the minutes I understand, but I think the audio should be archived some type of way. If we got a server, we could download it in. I don't really trust cloud that much, but if we got a private server, we could download all the audio in and save for futuristic recall, I think that would be to our advantage." Mayor Soliman stated, "Council, I think you have two choices; approve them as written or have further discussion at the next work session in regard to these minutes." Alderwoman Gazal asked, "For right now, can we make a motion to add those particular comments he would like and we can have this on a work session to discuss it further, not tonight?" Alderman Cipiti asked, "We have a month to approve them, right? A month to approve? So, it could wait until the next Council meeting to approve, if they're..." Clerk Vershay-Hall stated, "If you want to right now, table these. We'll go back over them, send them over to Alderman Cipiti, see if he's okay with it and we'll bring them back on the next agenda." Attorney Stiff stated, "That will be fine." Mayor Soliman stated, "Somebody needs to make a motion."

Alderwoman Gazal made a motion to table Consent Agenda item 6C, Approve the Minutes from the Work Session Meeting Held on April 27,

2026. Seconded by Alderman Jefferson. Roll Call: Ayes: Kubal, Dyke, Deserio, Jefferson, Gazal, Oberlin, Albert. Naves: None. Abstain: Cipiti. Absent: None. MOTION CARRIED.

City Clerk Christine Vershay-Hall provided the resolution and ordinance numbers:

- 6D: Resolution 1409
- 6G: Resolution 1410
- 6H: Resolution 1411
- 6I: Ordinance 2059
- 6J: Ordinance 2060
- 6K: Resolution 1412
- 6L: Resolution 1413
- 6M: Resolution 1416
- 6N: Resolution 1417

Following the vote, two applicants whose items had been approved on the consent agenda addressed the Council briefly. Regarding the 1923 N. Broadway Street automobile sales and body repair business (Ordinance 2060, Application of Francisco Martinez Trejo), the applicant raised a question about flexibility with parking spaces as well as the approved hours of operation. City Attorney Mike Stiff and Mayor Soliman clarified that the conditions approved by the Plan Commission and City Council—including the number of parking spaces and hours of operation of Monday–Friday 9 a.m. to 7 p.m. and Saturday 9 a.m. to 6 p.m. for body repair, and Monday–Saturday 9 a.m. to 6 p.m. for sales—were binding as approved and would need to be honored. The applicant confirmed acceptance of those terms.

Omar, the real estate broker for the 905 Theodore Street indoor soccer facility (Ordinance 2059, Application of Jorge Cruz – 2836 Investments LLC) was present for the Cruz family, who were unable to attend the meeting, and confirmed there were no outstanding concerns and expressed eagerness to proceed.

7. REPORTS & COMMUNICATIONS FROM DEPARTMENTS & ELECTED OFFICIALS

7A. MAYOR’S REPORT:

1. Re-Appointment of Civil Service Commissioner Tom Hunter

Mayor Soliman recommended the reappointment of Tom Hunter to the Crest Hill Civil Service Commission for a first full three-year term, expiring May 1, 2029. Mr. Hunter had previously been appointed in May 2025 to fill the unexpired term of the late commissioner Nick Weiss.

Mayor Soliman asked for a motion to approve the re-appointment of Civil Service Commissioner Tom Hunter.

Alderman Albert made a motion to approve the re-appointment of Civil Service Commissioner Tom Hunter. Seconded by Alderwoman Gazal. Roll Call: Ayes: Dyke, Deserio, Gazal, Oberlin, Albert, Kubal. Nays: None. Abstains: Jefferson, Cipiti. Absent: None. MOTION CARRIED.

2. Re-Appointment of Plan Commissioner Marty Flynn

Mayor Soliman recommended the reappointment of Marty Flynn to the Crest Hill Plan Commission for a first full three-year term, expiring May 1, 2029. Commissioner Flynn had been appointed in August 2024 to fill the unexpired term of Jan Plateau, who had relocated his business to Indiana.

Mayor Soliman asked for a motion to approve the re-appointment of Plan Commissioner Marty Flynn.

Alderman Oberlin made a motion to approve the re-appointment of Plan Commissioner Marty Flynn. Seconded by Alderman Deserio. Roll Call: Ayes: Gazal, Oberlin, Albert, Kubal, Dyke, Deserio. Nays: None. Abstains: Cipiti, Jefferson. Absent: None. MOTION CARRIED.

3. Re-Appointment of Plan Commissioner Gordon Butler

Mayor Soliman recommended the reappointment of Gordon Butler to the Crest Hill Plan Commission for the first full three-year term, expiring May 1, 2029. Commissioner Butler had been appointed in May 2025 to fill the term vacated when Alderman Deserio was elected to the City Council.

Mayor Soliman asked for a motion to approve the re-appointment of Plan Commissioner Gordon Butler.

Alderman Oberlin made a motion to approve the re-appointment of Plan Commissioner Gordon Butler. Seconded by Alderman Dyke. Roll Call: Ayes: Deserio, Gazal, Oberlin, Albert, Kubal, Dyke. Nays: None. Abstains: Jefferson, Cipiti. Absent: None. MOTION CARRIED.

Mayor Soliman announced that, due to the untimely passing of John Smith, there is a vacancy on the Police Pension Board. The position is non-compensated and volunteer. Applications and résumés will be accepted until the position is filled.

Alderwoman Gazal offered comments regarding the SAFE-T Act, stating that as the mother of a police officer, she has personal concerns about the law's impact on public safety and the morale of law enforcement. She noted that a bipartisan effort is underway in the state legislature to repeal key provisions of the Act and

urged the Mayor, City Council, all elected officials and all listeners to contact their state legislators in support of that effort.

7B. CITY CLERK'S REPORT:

City Clerk Christine Vershay-Hall announced the upcoming Citywide Garage Sale, scheduled for May 14–17. The deadline for registering and having an address included on the published list is May 12. Maps and lists will be available online and at City Hall beginning May 13. Garage sale permits are available at the Clerk's office, Monday through Friday, 8:00 a.m. to 4:30 p.m., for a fee of \$5.00.

7C. CITY TREASURER'S REPORT:

There were no items to report.

7D. CITY ADMINISTRATOR:

1. Approve an Ordinance Approving Officer and Employee Salaries for Fiscal Year 2026-2027

City Administrator Blaine Wing summarized the salary ordinance, noting that the process had been presented to Council in mid-April and discussed in detail at the April 27 work session. The ordinance incorporates a 2% cost-of-living adjustment (COLA) for non-union employees, consistent with the City's policy of applying the lower of the Consumer Price Index or a 2% maximum. Merit increases ranging from 0% to 3% were recommended by Administration and HR based on annual performance evaluations. Administrator Wing also noted that, beginning June 3, 2025, non-union employees hired or promoted are evaluated annually on their hire or promotion date, a change from the previous practice of aligning evaluations with the budget cycle. He confirmed that all future merit adjustments will be discussed with Council prior to implementation.

Alderwoman Gazal indicated she would vote in favor of the ordinance in the interest of fairness to all employees but reiterated her previously stated reservation regarding a specific employee receiving a merit increase shortly after being placed in a new position.

Alderman Albert made a motion to approve an Ordinance Approving Officer and Employee Salaries for Fiscal Year 2026-2027. Seconded by Alderman Deserio. Roll Call: Ayes: Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke, Deserio. Nays: Jefferson. Abstains: None. Absent: None. MOTION CARRIED. **Ordinance #2061**

Alderwoman Gazal raised the question of whether the City Treasurer should present the bills list separately rather than as part

of the consent agenda, consistent with the practice in some other municipalities and as it's been done in the past. Administrator Wing stated that he didn't have the information from other communities that she has but would be happy to bring it to a work session. He stated that it is up to Council as to what is included on the consent agenda. He recommended pulling the item from the consent agenda in the future so that it can be talked about. He said that he is open to seeing her research also.

Alderman Albert raised several matters for follow-up, including: the need to discuss a potential update to the City's ordinance restricting tarped vehicles, referencing a prior 2013 resolution on the topic; a question about the status and implications of a previously granted tap-on fee waiver for a residential property on Weber Road now listed for sale, and whether a future change in zoning could allow a new owner to avoid paying tap-on fees; a question about the increase in the UniMax janitorial services invoice from \$2,000 to \$3,660 (explained by Director Richardson as a temporary measure following the resignation of a City janitorial employee); a question about the purchase of lens cleaning wipes in the bills list; and a suggestion that the City consider issuing ID badges to employees that include their name, department, and tenure. City Administrator Wing agreed to follow up on each item and proposed adding the tarped vehicles issue and the tap-on fee question to an upcoming work session agenda.

7E. CITY ATTORNEY:

1. Approve a Resolution Approving an Engagement Letter Proposal by and between the City of Crest Hill, Will County, Illinois and Ketchum Advisory, LLC

City Attorney Mike Stiff explained that, following the Council's prior determination to conduct a forensic audit of the Crest Hill Events Committee from its inception through the present, Ketchum Advisory LLC was identified through the City's SWARM Insurance program as the forensic auditing firm. Phase 1 of the engagement is estimated at \$10,000 to \$12,000, with potential Phase 2 and Phase 3 work to be brought back to Council upon completion of Phase 1.

Alderman Albert asked about the billing of both Ketchum Advisory LLC and Hervas Condon & Bersani for the forensic audit of the Crest Hill Events Committee since the memo had amounts listed as hourly rates as well as flat amounts. City Attorney Mike Stiff explained that the phase one of the Ketchum engagement was estimated at \$10,000 to \$12,000, noting that there is a potential for phases two and three in the future. The Bersani engagement will be billed as an hourly rate, depending on what Ketchum needs the firm to do in the audit and that is currently unknown.

Alderman Kubal stated his intention to vote no on both forensic audit resolutions, characterizing the underlying issues as decade-old matters known to many and noting that the funds in question are not taxpayer monies but rather ticket sales and donations.

Alderson Jefferson made a motion to Approve a Resolution Approving an Engagement Letter Proposal by and between the City of Crest Hill, Will County, Illinois and Ketchum Advisory, LLC. Seconded by Alderman Dyke. Roll Call: Ayes: Cipiti, Albert, Dyke, Deserio, Jefferson, Gazal. Nays: Kubal. Abstains: Oberlin. Absent: None. **MOTION CARRIED. Resolution #1414**

2. Approve a Resolution Approving an Engagement Letter Proposal by and between the City of Crest Hill, Will County, Illinois, and Hervas Condon & Bersani for Legal Services Related to the Investigation and Forensic Audit of the Crest Hill Events Committee

City Attorney Stiff explained that the engagement of Hervas Condon & Bersani is necessary to maintain the forensic auditors' work product under attorney-client privilege. The firm will assist in obtaining documents, conducting interviews, and overseeing the Ketchum engagement. Billing will be on an hourly basis with monthly invoices. The resolution also authorizes Hervas Condon & Bersani to execute the Ketchum engagement letter on behalf of both the City and the law firm.

Alderwoman Gazal inquired about the total cost and timeline of the broader employment investigation that had been underway since nearly the beginning of the City Administrator's tenure. City Attorney Stiff acknowledged that the investigation had been substantially conducted by former associate Haley Peters before her departure from the firm, and that he had since taken over the matter. He stated that the draft report is substantially complete and that he hopes to finalize and deliver it shortly, at which time he will provide a total cost summary.

Alderson Jefferson made a motion to Approve a Resolution Approving an Engagement Letter Proposal by and between the City of Crest Hill, Will County, Illinois, and Hervas Condon & Bersani for Legal Services Related to the Investigation and Forensic Audit of the Crest Hill Events Committee. Seconded by Alderman Dyke. Roll Call: Ayes: Albert, Dyke, Deserio, Jefferson, Gazal, Cipiti. Nays: Kubal. Abstains: Oberlin. Absent: None. **MOTION CARRIED. Resolution #1415**

7F. PUBLIC WORKS DEPARTMENT:

Public Works Director Gary Richardson reported two items. First, he announced that as of that afternoon, the Public Works facilities are now

fully automated with an integrated security system encompassing cameras, alarms, and automated gates. The system covers the main Public Works facility, the Elrose facility, and will be extended to the new West Plant upon its completion. Director Richardson noted that he now has full remote monitoring capability via mobile phone for all access and alarm activity.

Second, Director Richardson announced the Public Works “Touch a Truck” Event to be held on Saturday, May 16 from 9:00 a.m. to noon at the Public Works facilities, open to the public. In response to Mayor Soliman’s question, Director Richardson confirmed that the West Water Treatment Plant is progressing and is close to its anticipated completion date.

Alderman Albert noted that rain barrels remain available for purchase at a discounted rate through the City’s website until May 11.

7G. CITY ENGINEER:

1. Approve the Notice of Intent to Award a Contract to Vissering Construction Company for the City of Crest Hill Eastern and Western Receiving Stations and Execute all Required Documents and Direct City Staff to have Strand Associates, Inc. Prepare the Full IEPA Submittal Package and Submit to the IEPA for Approval in the Amount of \$9,427,000.00

City Engineer Ron Wiedeman asked for a motion to Approve the Notice of Intent to Award a Contract to Vissering Construction Company for the City of Crest Hill Eastern and Western Receiving Stations and Execute all Required Documents and Direct City Staff to have Strand Associates, Inc. Prepare the Full IEPA Submittal Package and Submit to the IEPA for Approval in the Amount of \$9,427,000.00.

Alderperson Oberlin made a motion to Approve the Notice of Intent to Award a Contract to Vissering Construction Company for the City of Crest Hill Eastern and Western Receiving Stations and Execute all Required Documents and Direct City Staff to have Strand Associates, Inc. Prepare the Full IEPA Submittal Package and Submit to the IEPA for Approval in the Amount of \$9,427,000.00. Seconded by Alderwoman Gazal. Roll Call: Ayes: Kubal, Dyke, Deserio, Jefferson, Gazal, Oberlin, Cipiti, Albert. Nays: None. Absent: None. MOTION CARRIED.

7H. FINANCE:

There were no items to report.

7H. POLICE DEPARTMENT:

Police Chief Ed Clark reported no agenda items and reminded the public of the “Cop on a Rooftop” event benefiting Special Olympics, to be held

Friday, May 15 from 5:00 a.m. to Noon at the Dunkin' Donuts on Plainfield Road.

7J. COMMUNITY DEVELOPMENT:

There were no items to report.

8. UNFINISHED BUSINESS

There was no unfinished business.

9. NEW BUSINESS

There was no new business.

10. COMMITTEE/LIAISON REPORTS

Mayor Soliman announced that the Memorial Day Ceremony will be held Monday, May 25 at 2:00 p.m. outdoors at City Hall. The Frankfort Brass Band will perform a pre-concert beginning at 1:40 p.m. The guest speaker will be Calvin Lee, ROTC director at Joliet Central Township Campus and a 20-year U.S. Army veteran. Light refreshments will follow the ceremony.

Aldersperson Oberlin announced that the Annual Ladise Memorial Ceremony will be held Sunday, June 7 at 11:00 a.m. at Memorial Park (or in Council Chambers in the event of inclement weather), with refreshments provided by the Czech Republic community.

11. CITY COUNCIL COMMENTS

Alderswoman Gazal and Aldersperson Oberlin wished all mothers a Happy Mother's Day. Aldersperson Oberlin also extended greetings in honor of Star Wars Day ("May the Fourth Be With You") and Cinco de Mayo. Alderman Albert wished all mothers a Happy Mother's Day.

12. PUBLIC COMMENT

There were no public comments.

13. ADJOURNMENT

There being no further business before the Council, and no action needed from an executive session, a motion for adjournment was in order.

Alderman Dyke made a motion to adjourn at 8:57 p.m. Seconded by Alderman Deserio. Roll Call: Ayes: Oberlin, Cipiti, Albert, Kubal, Dyke, Deserio, Jefferson, Gazal. Nays: None. Absent: None. MOTION CARRIED.

Approved this ___ day of _____, 2026,

As presented _____

As amended _____

CHRISTINE VERSHAY-HALL, CITY CLERK

RAYMOND R. SOLIMAN, MAYOR

DRAFT

MINUTES OF THE WORK SESSION
CITY COUNCIL OF CREST HILL
WILL COUNTY, ILLINOIS
May 11, 2026

The May 11, 2026, City Council work session was called to order by Mayor Raymond R. Soliman at 7:00 p.m. in the Council Chambers, 20600 City Center Blvd. Crest Hill, Will County, Illinois.

The following Council members were present: Mayor Raymond Soliman, City Clerk Christine Vershay-Hall, City Treasurer Jamie Malloy (left at 7:12 p.m.), Alderman Scott Dyke, Alderman Angelo Deserio, Alderman Darrell Jefferson, Alderwoman Claudia Gazal, Alderperson Tina Oberlin, Alderman Mark Cipiti, Alderman Nate Albert, Alderman Joe Kubal.

Also Present were: City Administrator Blaine Wing, City Engineer Ron Wiedeman (left at 8:45 p.m.), Public Works Director Gary Richardson, City Attorney Mike Stiff, Assistant City Administrator/HR Ashley Monroe, Finance Director Glenn Gehrke (left at 8:32 p.m.).

MAYOR

1. Festa Italiana 2026 Update
Mayor Soliman reported receiving a call regarding the Festa Italiana 2026 event. The festival is scheduled for Friday, August 7 through Sunday, August 9, 2026. Friday and Saturday hours will be from 5:00 p.m. to 11:00 p.m. Sunday will begin with a Mass at 11:00 a.m., followed by a parade through the neighborhood, with the Festa open from noon until 9:00 p.m. The organizers requested a waiver of permit fees for all three days and a waiver of the liquor license fees of \$50.00 per day. Mayor Soliman noted these terms are consistent with arrangements from prior years. Council raised no objections, and Mayor Soliman indicated the item would be placed on the June 1st City Council meeting agenda to allow the organizers to proceed with obtaining their state license.

Mayor Soliman also previewed the upcoming May 18th City Council meeting, which will include a special presentation by Lockport Township Fire Chief John O'Connor honoring two City officers for life-safety heroic acts performed in November 2025, as well as three proclamations: one for the 250th Anniversary of the United States, one for Motorcycle Awareness Month, and one for the Building Department.

CLERK

There were no agenda items.

TREASURER

There were no agenda items.

CITY ADMINISTRATOR

1. City Communications Review and Plan

City Administrator Blaine Wing introduced the City's communications consultants, Method Engine, who presented remotely via video conference. The updated website, remaining on the Civic Plus platform, is planned for launch in June or July 2026. The redesign features a modernized homepage with rotating hero images, updated quick-navigation links based on current usage data, a refreshed news section, and an improved meetings and events layout. Interior pages will have a reduced banner image height to emphasize content, and each department will have a featured area for contact information, photos, FAQs, and important links. The city has also secured the domain *cresthill.gov*, which will replace *cityofcresthill.com*, with automatic redirects to be set up. Final content review and department updates are to be completed prior to launch. A draft document of 50-plus pages has been provided to the Council. The guide establishes consistency in language, visual identity, logo usage, tone of voice, and document templates including letterhead, email signatures, and a PR template. It also includes website and social media guidelines and photography recommendations. Council feedback was requested by May 22, 2026, with the guide to take effect June 1, 2026. The document is intended to be updated annually. The consultants recommended transitioning official City communications from the existing Facebook group to a Facebook page, which is public, searchable, and more accessible. The group would continue as a community discussion space directing residents back to the official page and website. Four content pillars were outlined to guide posting: public service information, resident engagement, community identity development, and department spotlights. A formal monthly content approval process is being developed in coordination with staff, with June's calendar currently being built.

Alderwoman Gazal asked why they would be using a .gov platform for the new website. Administrator Wing stated that the City .gov website cannot be spoofed, as anti-hacking is provided by the government with a .gov platform.

Alderwoman Gazal inquired about the fees for the communications consultants. Administrator Wing commented that the staff will continue monitoring and can maintain, he cannot give a total cost, once it started the cost will be minimal since staff will be maintaining. To create the material, the cost is between \$2800 and \$3200 per month and \$35000 per year.

Alderman Cipiti asked about the approved cost amount and time frame of the project. City Administrator Wing clarified that the currently approved contract is for six months at a maximum of \$3,200.00, and that future scope and costs will be determined as the work progresses.

2. 84th Lidice Memorial Ceremony

City Administrator Wing presented an estimated budget of up to \$2,000.00 for the City's co-sponsorship of the 84th Lidice Memorial Ceremony. Key cost-saving measures included borrowing tents from the Lockport Park District at no charge and having Public Works staff handle set-up and teardown during normal working hours. Estimated costs included approximately \$1,000.00 for staffing, \$450.00 for audio/video recording, and \$50.00 in miscellaneous expenses. The school associated with the memorial has committed to providing refreshments, music, and flowers. Alderperson Oberlin commented since using this format for the first time the cost may come through at a lower cost.

Alderman Jefferson noted that when he researched the event it appeared as a private event, and requested documentation of the City's historical involvement, citing concerns about public dollars being spent without a formal agreement on record. City Administrator Wing acknowledged that no formal written agreement was currently on file and that the City's involvement appeared to have developed historically through informal practice.

Alderwoman Gazal commented that a Council member commented to her about using money, but no one is questioning this event, that we should not pick and choose events, and that she feels that she is being picked on and this event is using City staff, where she was not allowed to use any staff. Administrator Wing commented that the goal is to keep the cost low on staffing and we are trying to do this with all events. Administrator Wing will be using his own personal vehicle to pick up chairs and tables and will be attending this event.

Alderperson Oberlin, the committee liaison, provided context, explaining that the original Czech Republic-based organizing group had dissolved, and that the school and a related association only assumed stewardship of the event in the prior year. She also clarified that the property is not City-owned—it is owned by the National Czech and Slovak Museum and Library, based in Iowa—a fact confirmed when the City petitioned for historic landmark status and discovered the true ownership. Alderperson Oberlin will be contacting them for donation for this property. It was further noted that the City had previously been maintaining the grounds in error, and that a private contractor has now been engaged by the organizing group to manage all grounds maintenance going forward.

Alderman Cipiti stated that it was nice to start discussing events with Council, emphasizing the importance of transparency and formalizing City involvement in events of this nature, noting that he learned that the Lidice property wasn't owned by the City. Alderman Cipiti agreed with what Alderman Jefferson stated that while the event is historically significant and worthy of support, formal written agreements, insurance documentation, and a defined ongoing relationship with the property owner should be put in place going forward.

Alderman Albert commented that this was the event of the original group from the Czech Republic 84 years ago and since Crest Hill has only been a City for 66 years that we just piggy-backed on their event. Alderperson Oberlin commented the original group from the Czech Republic had folded and the annual event was passed on to the school and the association last year. Alderperson Oberlin commented that the first presentation is on YouTube and the original was on Stern.

Alderwoman Gazal expressed frustration regarding perceived inconsistency in the scrutiny applied to various City-supported events, noting that other events had been permitted to use City staff and resources without similar questioning.

Council reached a general consensus to support the event for this year without disruption, while agreeing to revisit the formal structure of the City's involvement after the ceremony. No formal straw poll was taken, as no objections were raised to proceeding.

3. Azavar/LocalGov Agreement Discussion

City Administrator Blaine Wing presented an updated professional services agreement with Azavar/LocalGov, the platform used to administer the City's Places for Eating Tax. Under the current agreement, the City pays \$6,000.00 annually. Azavar is requesting an increase to an \$8,000.00 annual minimum, with an additional \$2,000.00 to be collected via new per-filing fees assessed directly to businesses. The proposed new fees to businesses include a \$3.00 per filing fee (up to \$2,000.00), an increased credit card transaction fee of 3.2%, an annual service/licensing fee of \$40.00 per registrant, and a \$1.00 operating platform fee.

Alderwoman Gazal asked that the City should absorb the additional \$2,000.00 increase itself rather than pass costs along to local businesses.

Alderperson Oberlin asked about the fee for certificate of \$15.00 and \$25.00 per application. Administrator Wing explained that businesses have to apply annually for the Places for Eating tax and the \$15.00 fee is for the certificate to show that they have complied.

Alderman Jefferson raised questions about whether a private entity has the authority to levy fees on businesses, which Administrator Wing clarified—Azavar is not levying a tax but rather charging service fees for the convenience of online processing, consistent with other third-party service arrangements. Following discussion, City Administrator Wing indicated he would contact Azavar to have the agreement revised to reflect an \$8,000.00 City payment before it goes to the City Council meeting.

City Administrator Wing and Finance Director Glenn Gehrke clarified that Azavar functions as a third-party processor collecting the City-imposed tax on the City's behalf, similar to how Oxcart administers overweight permits. The City does not have in-house capability to collect the Places for Eating

Tax independently. The tax generates over \$800,000.00 annually for the City.

Mayor Soliman conducted an informal vote for the approval of the professional service agreement with Azavar, which includes the \$2000 increase.

AYES: Ald. Dyke, Deserio, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal.

NAYES: None.

ABSENT: None.

4. Website Update Project

City Administrator Blaine Wing presented the components and costs associated with the City's website update project with existing vendor Civic Plus. He explained that the City's website has not been substantially refreshed since 2016, and that rather than paying \$30,000–\$40,000 for an entirely new website, the City is taking advantage of a comprehensive upgrade package built into prior contract terms. Key components include:

- Website platform renewal (new Civic Plus version): approximately \$7,500.00/year (up from \$7,409.89).
- AudioEye (digital screen reader accessibility tool) and DocAccess (ADA-compliant PDF conversion): required to meet federal ADA compliance mandates.
- AI chatbot integrated into the Civic Plus platform.
- Website and social media archiving: required under Illinois state law for FOIA compliance; the City has not previously been fully compliant in this area.
- The combined cost of the ADA, chatbot, and archiving components for the first year is \$20,137.30, bringing the total first-year cost to \$35,047.19.

City Administrator Wing noted that comparable solutions procured separately would cost \$50,000–\$60,000. The domain will also migrate from *cityofcresthill.com* to *cresthill.gov*.

Alderman Jefferson suggested exploring federal ADA compliance grant funding to offset costs, which City Administrator Wing agreed to investigate.

Mayor Soliman conducted an informal vote for the renewal of the website with a first-year cost of \$35,047.19 with Civic Plus.

AYES: Ald. Kubal, Albert, Cipiti, Oberlin, Gazal, Jefferson, Deserio, Dyke.

NAYES: None

ABSENT: None

ECONOMIC DEVELOPMENT

There were no agenda items.

ENGINEERING DEPARTMENT

1. A Resolution Approving the Execution of an Intergovernmental Agreement by and Between the City of Crest Hill and The Grand Prairie Water Commission Establishing a Joint Improvement Program

City Engineer Ron Wiedeman presented an Intergovernmental Agreement (IGA) between the City of Crest Hill and the Grand Prairie Water Commission for a Joint Improvement Program. The scope of work includes resurfacing the southbound lane of Gaylord and Cedarwood, installation of a new three-foot aggregate shoulder in two defined sections where the Commission’s project would otherwise leave gaps, widening the box culvert at Gaylord and Theodore to three lanes with tapers and storage improvements, and lengthening the taper just south of Fox Meadow Drive. City Engineer Wiedeman and City Attorney Stiff have reviewed the IGA. Key terms include: the City may withdraw from any portion of the work prior to award of construction; the City’s share of construction services is set at 8% of awarded construction costs; and the City must deposit funds into escrow with the Commission no less than three months prior to the scheduled completion date. Total construction is estimated at approximately \$2,132,000.00, with construction engineering estimated at approximately \$170,560.00.

Mayor Soliman conducted an informal vote for a resolution for the IGA between the City of Crest Hill and the Grand Prairie Water Commission to establish a joint improvement program.

AYES: Ald. Gazal, Jefferson, Deserio, Dyke, Kubal, Albert, Cipiti, Oberlin.
 NAYES: None
 ABSENT: None

POLICE DEPARTMENT

There were no agenda items.

PUBLIC WORKS DEPARTMENT

1. Clarke Environmental Mosquito Management Agreement Discussion

A representative from Clarke Environmental, Jack Thennisch, presented an overview of the company’s mosquito management program and its long-standing relationship with the City of Crest Hill spanning over 35 years. Clarke Environmental is an Illinois-based, vertically integrated company and the world’s largest mosquito control contractor. The program operates on two levels: larval control—treating catch basins, roadside ditches, and standing water sites, which represents approximately 80% of the work—and adult mosquito control, deployed in response to significant rainfall events or confirmed West Nile virus alerts from the Illinois Department of Public Health or Will County Health. Mr. Thennisch noted the 2026 season is tracking as one of the wettest springs on record, and that mosquito larvae have already been identified in standing water sites.

Adult control uses approximately 0.5 ounces of product per acre, delivered at the micron level via GPS-tracked trucks following set routes along

public rights-of-way. Residents can opt-in to receive advance notification of treatments via phone, text, or email through www.clarkeportal.com. Biological controls, including larvicide tablets for standing water and mosquito-eating minnows for wetland areas, are also employed. Catch basins are treated by bicycle to reduce the carbon footprint of the program.

Alderman Albert asked about treatment for mosquitoes in rain barrels. Mr. Thennisch commented that rain barrels should be completely covered, but if not, there is a tablet that can be used in the barrels to treat the mosquitoes or the barrel can be drained, which also applies with kiddie pools.

Public Works Director Gary Richardson noted that an updated contract with minor corrections would be brought for formal approval the following week. The proposed agreement term is 2026–2029.

Alderman Cipiti stated that while he supports biological forms of mosquito control, he expressed reservations about chemical spraying, citing potential unknown long-term environmental effects and drawing parallels to the historical use of DDT and the current PFAS contamination issue. Alderman Cipiti stated that the one thing you think is safe now is kind of short-sided. He is not for negative risks on the environment. Mr. Thennisch responded that the products used are at extremely low application rates, are targeted specifically at the mosquito life stage, and are deployed only when public health thresholds are met. He invited Alderman Cipiti to tour Clarke’s facility.

Mayor Soliman conducted an informal vote for an agreement from 2026 to 2029 with Clarke Mosquito Management.

AYES: Ald. Oberlin, Albert, Kubal, Dyke, Deserio, Jefferson, Gazal.

NAYES: Ald. Cipiti.

ABSENT: None.

2. Approval of the Purchase of a New Single Axle Dump Truck from Lindco Equipment Sales, Inc., through the Sourcewell Cooperative Purchasing Contract, in the amount of \$273,251.00

Public Works Director Gary Richardson requested approval to purchase a 2027 Peterbilt 548 single-axle chassis outfitted with a Viking stainless steel dump body through the Sourcewell Cooperative Purchasing contract. Director Richardson noted this would be the department’s first steel-body dump truck, chosen to address ongoing issues with aluminum dump bodies deteriorating due to the abrasive nature of water main break work and salt/chemical exposure in winter months. He noted that due to lead time of over a year, early approval is necessary. Alderman Dyke asked if the City is keeping all the snow plows we currently have. Director Richardson stated that all existing trucks will be retained.

Mayor Soliman conducted an informal vote for the approval of the purchase of a single axle dump truck from Lindco Equipment Sales in the amount of \$273,251.00.

AYES: Ald. Dyke, Deserio, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal.
NAYES: None.
ABSENT: None.

- 3. Approval of the purchase of a new 2026 Elgin Pelican Sweeper, through the Sourcewell cooperative purchasing contract, in the amount of \$334,860.00. Public Works Director Gary Richardson requested approval to purchase a new 2026 Elgin Pelican street sweeper through the Sourcewell Cooperative Purchasing contract in the amount of \$334,860.00. The department's current sweeper, purchased used and now approximately 19 years old, is currently out of service awaiting parts from Canada, with delays attributed in part to ongoing tariff-related supply chain issues. City Administrator Wing noted he was able to place a hold on the last available unit in Illinois while Director Richardson was attending a conference. The existing sweeper will be retained as a backup unit.

Alderman Dyke asked how long before the current sweeper is up and running and requested that the cost of the pending repair on the current sweeper be provided to Council prior to the formal vote. Director Richardson stated that the current sweeper we have will be kept and used as backup, but they are having a hard time getting repair parts for it from Canada.

Mayor Soliman conducted an informal vote for the approval of the purchase of a new Elgin Pelican sweeper in the amount of \$334,860.00.

AYES: Ald. Kubal, Albert, Cipiti, Oberlin, Gazal, Jefferson, Deserio, Dyke.
NAYES: None.
ABSENT: None.

Director Richardson also shared that earlier that morning, Public Works staff successfully completed the first startup of one of the wells at the West Plant, a significant milestone for the project. The second well is anticipated to come online by July 1, 2026, with full operational status expected by the end of July 2026.

PUBLIC COMMENT

No members of the public came forward to address the Council.

EXECUTIVE SESSION

- 1. 5ILCS 120/2(c)(5): The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

Alderman Oberlin made a motion to go into executive session for 5ILCS 120/2(c)(5). Seconded by Alderwoman Gazal. Roll Call: Ayes: Dyke, Deserio, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal. NAYES: None. MOTION CARRIED.

Executive session: 9:11 p.m.

Alderman Oberlin made a motion to reconvene from the executive session for 5ILCS 120/2(c)(5). Seconded by Alderman Jefferson. Roll Call: Ayes: Deserio, Jefferson, Gazal, Oberlin, Cipiti, Albert, Kubal, Dyke. NAYES: None. MOTION CARRIED.

Reconvened: 9:39 p.m.

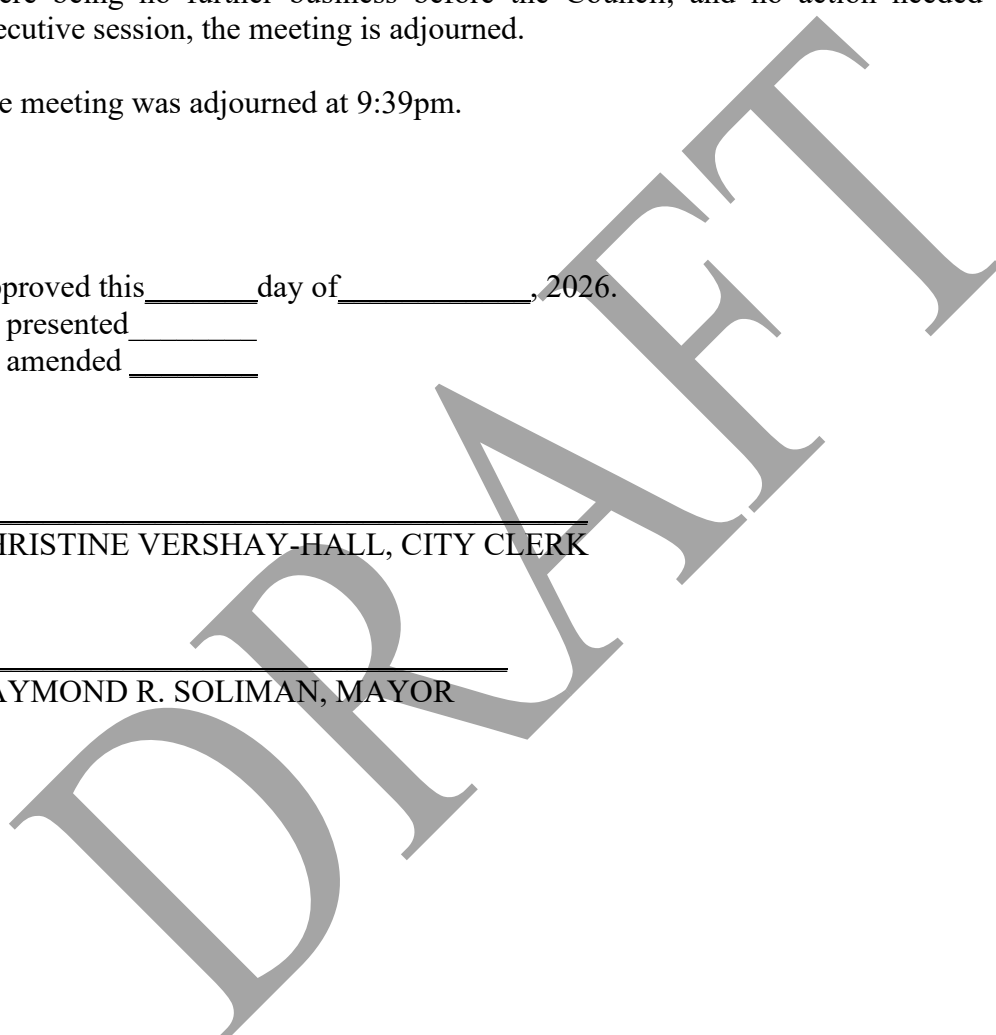
There being no further business before the Council, and no action needed from the executive session, the meeting is adjourned.

The meeting was adjourned at 9:39pm.

Approved this _____ day of _____, 2026.
As presented _____
As amended _____

CHRISTINE VERSHAY-HALL, CITY CLERK

RAYMOND R. SOLIMAN, MAYOR





Agenda Memo

Crest Hill, IL

Meeting Date:	May 18, 2026
Submitter:	Ronald J Wiedeman
Department:	Engineering
Agenda Item:	A Resolution approving a Master Contract between the City of Crest Hill, Will County, Illinois and V3 Companies for Professional Construction Services for the 2026 Construction Season for a not to exceed amount of \$646,245.00.

Summary: As presented at the April 27th Workshop, it is being recommending to Council enter into a Master Contract Agreement with V3 Companies, Ltd. for construction engineering services for the 2026 construction season.

As discussed at the April 27th Workshop, The City of Crest Hill sent out a Request for Proposals (RFP) on January 23, 2026 inviting professional engineering firms to respond to the RFP. The RFP outlined the requirements of the proposal and provided a list of anticipated improvements for the 2026 Construction season. All improvements listed have been included in the 2027 budget.

The RFP outlined that all improvements will be funded through City or MFT funds. Therefore, all work must be performed in accordance with Federal Highway Administration (FHWA) and Illinois Department of Transportation (IDOT) guidelines. As part of the selection process, interested consultants were required to submit a Statement of Qualifications to perform the requested work along with a block of hours and a total fee to provide the requested phase III services for improvements/work stated under items 1-12 as listed in the anticipated Improvements for 2026 Construction Season list.

They were also required to provide an hourly rate per hour for any work up and above the block of hours provided. This was requested to provide the staff the ability to add additional work for unknown items that might come up during this budget period.

The RFPs were reviewed, evaluated and scored using the criteria and defined weights. The scoring was performed by City Administer, Director of Public Works and Engineering.

Each individual in the selection committee scored the tests independently based on the submitted RFQs and the City's Quality Based Selection Policy and Procedure. The scores from each selection committee member were averaged and the results of each firm and their ranking are attached.

The consultant receiving the highest averaged score was V3, Companies, Ltd. with Christopher B Burke Engineering Ltd., Ltd. coming in second and Primera coming in third.

V3, Companies will provide 4130 manhours for a cost of \$646,245.04 to provide construction engineering services. Some of the highlights that this firm will be bringing to the City are as follows:

1. The team they put together is a seasoned and experienced.
2. The lead project manager has existing experience working in the City.
3. The lead project manager has had great communication skills with city staff and residents.
4. The hours provided have been reviewed and are sufficient to cover all aspects of construction engineering services and inspection required for each improvement.

From a City perspective having a single firm performing inspection on our improvements will provide:

- Single Point of Contact for Staff and Residents.
- A consistency on how projects are inspected and documented.
- Will provide historical knowledge on how work was constructed in previous years.

Staff would also like to provide a space at city hall for the lead project manager. This space is considered a temporary office where he can perform some of his daily duties during the working day. Some of the tasks are;

- **Creating and printing out informational letters to residents and staff,**
- **Address phone calls and emails from staff or residents,**
- **Updating Staff on the work,**
- **Preparing pay requests,**
- **Documenting work performed, etc.**

The expected time the space would be needed is 10-12 hours a week. Providing this space at City Hall will save time and hours wasted traveling an hour or so back and forth to his home office to get work like this completed in a timely manner. With that said, staff would like him to use the empty office at city hall next to the Director of Finance. We would also like to provide him a temporary ID card to allow him access to the building on Monday through Friday only between the hours of 7:00 AM through 4:00 PM.

This is a similar in which Maura was handled when we contracted with Robinson Engineering to help the city through the transition periods when the City did not have a Community Development Director.

Recommended Council Action: A Resolution approving a Master Contract between the City of Crest Hill, Will County, Illinois and V3 Companies for Professional Construction Services for the 2026 Construction Season for a not to exceed amount of \$646,245.00.

Financial Impact:

Funding Source: Capital Projects & Water Fund

Budgeted Amount: \$1,200,971.00 [\$408,600 (CP) & \$792,371.00 (WF)]

Cost: \$646,245.04

Attachments:

RESOLUTION-2026 Construction Services

Exhibit A-Master Agreement-V3-2026-Clean

Final Committee Scoring

RESOLUTION NO. _____

**A RESOLUTION APPROVING A MASTER CONTRACT BETWEEN THE CITY OF
CREST HILL, WILL COUNTY, ILLINOIS AND V3 COMPANIES LTD FOR
PROFESSIONAL CONSTRUCITON SERVICES FOR THE 2026 CONSTRUCTION
SEASON FOR AN NOT TO EXCEED AMOUNT OF \$646,245.00.**

WHEREAS, the Corporate Authorities of the City of Crest Hill, Will County, Illinois, have the authority to adopt resolutions and to promulgate rules and regulations that pertain to the City's government and affairs and protect the public health and, safety, and welfare of its citizens; and

WHEREAS, pursuant to Section 2-2-12 of the Illinois Municipal Code (65 ILCS 5/2-2-12), the City Council possesses the authority to enter into contracts that serve the legitimate corporate purposes of the City; and

WHEREAS, V3 Companies, Ltd. (the "COMPANY"), is an entity that is in the business of providing construction engineering services, for the 2026 construction season (the "Services"); and

WHEREAS, the City Council desires to engage the Company to provide the Services and the Company is ready, willing to perform the Services for the City; and

WHEREAS, City Staff have negotiated an AGREEMENT FOR Construction Engineering Services (the "Agreement") with the Company for the purposes of engaging the Company to perform the Services (a copy of the Agreement is attached hereto as Exhibit A and fully incorporated herein); and

WHEREAS, the Staff and City Council has reviewed the Agreement and determined that the conditions, terms, and provisions of the Agreement are fair, reasonable, and acceptable to the City; and

WHEREAS, the City Council has determined that it is in the best interest of the City and its citizens to enter into the Agreement with the Company.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crest Hill, Illinois, pursuant to its statuary authority, as follows:

SECTION 1: PREAMBLE. The City Council hereby finds that all of the recitals contained in the preamble to this Resolution are true, correct and complete and are hereby incorporated by reference hereto and made part hereof.

SECTION 2: AGREEMENT APPROVED. The City Council hereby finds and declares that the conditions, terms, and provisions of this Agreement (Exhibit A) in the amount of \$464,245.00 are fair, reasonable, and acceptable to the City and that the same is hereby approved in form and substance. Therefore, the City Council hereby authorizes and directs the Mayor to execute and

deliver, and the Clerk to attest, the Agreement, and further to take any and all other actions, including without limitation the execution and delivery of any and all documents, necessary and appropriate to effectuate the intent of this Resolution, which is to enter into the Agreement with the Company.

SECTION 3: SEVERABILITY. If any section, paragraph, clause or provisions of this Resolution is held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any other provision of this Resolution.

SECTION 4: REPEALER. All ordinances, resolutions or orders, or parts thereof, which conflict with the provisions of this Resolution, are to the extent of such conflict hereby repealed.

SECTION 5: EFFECTIVE DATE. This Resolution shall be in full force and effect immediately upon its passage and publication according to law.

[Intentionally Blank]

PASSED THIS 18TH DAY MAY, 2026.

	Aye	Nay	Absent	Abstain
Alderman Scott Dyke	_____	_____	_____	_____
Aldersperson Angelo Deserio	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Aldersperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

APPROVED THIS 18TH DAY OF MAY, 2026.

Raymond R. Soliman, Mayor

ATTEST:

Christine Vershay-Hall, City Clerk

EXHIBIT A

Exhibit A

Master Contract
Between The CITY of Crest Hill
And V3 COMPANIES, LTD.
For Professional Construction Engineering Services
For the 2026 Construction Season
For a Not to Exceed amount of \$646,245.00

Master Contract
Between The CITY of Crest Hill
And V3 COMPANIES, LTD.
For Professional Construction Engineering Services
For the 2026 Construction Season
For a Not to Exceed amount of \$646,245.00

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Master Contract
Between The City of Crest Hill
And V3 COMPANIES, LTD.
For Professional Construction Engineering Services
For the 2026 Construction Season
For a Not to Exceed amount of \$646,245.00.

This contract (the “*Master Contract*”) is dated as of May 1, 2026 (the “*Effective Date*”) and is by and between the CITY of Crest Hill (the “*CITY*”) and V3 Companies, Ltd. (the “*CONSULTANT*”).

In consideration of the mutual covenants and promises contained herein, the parties agree as follows:

ARTICLE 1. THE SERVICES

1.1 Intent; Conflicts. It is the intent of the parties that this Master Contract govern the relationship of the parties. Specific terms related to a project will be contained in a task order as provided in Section 1.2. In the event of a conflict between the provisions of this Master Contract and any task order, then provisions of this Master Contract will apply and control.

1.2 Task Orders. The CONSULTANT will perform construction engineering services for the CITY on various projects or tasks as set forth in written Task Orders issued by the CITY on a project-by-project basis (the “*Services*”). A Task Order will be in the form generally as provided in Attachment A attached hereto and incorporated by reference into this Master Contract (a “*Task Order*”) and in final form acceptable to the CITY and executed by the Parties. Each Task Order will include the Services, Manhours and Fee associated with the number of manhours to be performed under that Task Order (collectively a “*Project*”).

1.3 Project Time. Each Task Order will include a time schedule for the Project (a “*Project Schedule*”) including without limitation a date for completion of the Project (the “*Project Completion Date*”).

1.4 Term; Extensions. This Master Contract commences on the Effective Date and terminates on April 30, 2027, unless terminated earlier pursuant to Article 8 of this Master Contract (the “*Term*”). All terms of this Master Contract, including without limitation pricing terms, are firm during the Term, unless a change is explicitly agreed to by the CITY in a Task Order. The Parties may extend this Contract for one additional one-year period (“*Extended Term*”). Pricing terms may be adjusted by agreement at the beginning of an Extended Term.

1.5 No Guarantee of Work; Other Contracts. This Master Contract does not guarantee that the CONSULTANT will be awarded all construction engineering services projects by the CITY, and the CITY has no duty or obligation to award any particular construction engineering services project to the CONSULTANT.

1.6 Responsibility of Consultant to Perform. The CONSULTANT must provide all personnel necessary to complete the Services. The CONSULTANT must perform the Services with its own personnel and under the management, supervision, and control of its own organization unless otherwise approved by the CITY in writing. All sub-consultants and supplies used by the CONSULTANT in the performance of Services must be acceptable to, and approved in advance by, the CITY. The CITY's approval of any sub-consultant or supplier will not relieve the CONSULTANT of full responsibility and liability for the provision, performance, and completion of the Services in full compliance with, and as required by or pursuant to, this Master Contract and the relevant Task Order. All Services performed by any sub-consultant or supplier are subject to all the provisions of this Master Contract and the relevant Task Order in the same manner as if performed directly by the CONSULTANT. If any sub-consultant or supplier fails to properly perform any Services undertaken by it in compliance with this Master Contract or the relevant Task Order, then the CONSULTANT, immediately on notice from the CITY, must remove that sub-consultant or supplier and undertake the Services itself or replace the sub-consultant or supplier with a sub-consultant or supplier acceptable to the CITY. The CONSULTANT will have no claim for damages, for additional compensation beyond the Compensation in Article 2, or for delay or extension of the Project Schedule because of any such removal or replacement.

1.7 Financial Ability to Perform. Each time when executing a Task Order, the CONSULTANT expressly warrants, represents, and declares that it is financially solvent, has the financial resources necessary, has sufficient experience and competence, and has the necessary capital, facilities, organization, and staff necessary to provide, perform, and complete the Project set forth in the Task Order in full compliance with, and as required by or pursuant to, the Task Order and this Master Contract.

ARTICLE 2. COMPENSATION AND PAYMENT

2.1 Compensation. The CITY shall pay the CONSULTANT for the Services performed under this Master Contract as set forth in Attachment B which is attached hereto to and incorporated by reference into this Master Contract. The maximum amount payable to CONSULTANT under this Contract shall not exceed the amount stated in Attachment B without prior written approval of the City.

2.2 Monthly Payment; Invoices. The Compensation for a Project covered by a Task Order will be paid in monthly installments. The CONSULTANT must submit to the CITY, on a monthly basis, unless the Parties agree in a Task Order to a different schedule, a written invoice requesting payment for completed work. The CITY may specify the specific day of the month on or before which invoices must be submitted to be processed in that month. Each invoice must be accompanied by receipts, vouchers, and other documents as necessary to reasonably establish the CONSULTANT's right to payment of the Compensation stated in the invoice. In addition, each invoice must include (a) employee classifications, rates per hour, and hours worked by each classification and, (b) if the Project is to be performed in separate phases, the total amount billed in the current period and total amount billed to date and, (c) the estimated percent completion of the Project and/or phase.

2.3 Taxes. The Compensation includes applicable federal, State of Illinois, and local taxes of every kind and nature applicable to the services provided by the CONSULTANT and all

taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities, or other similar benefits. The CONSULTANT shall not be entitled to any claim or right to additional compensation by reason of the payment of any such tax, contribution, premium, cost, royalty, or fee.

2.4 Final Payment. A Project, or a phase of a Project, will be considered complete on the date of final written acceptance by the CITY of the last invoice for Services or relevant phase of the Project. Invoices for Services will be deemed accepted by the CITY if the CITY does not object to the invoice or Services in writing within 60 days after the submission of invoice for final acceptance and payment. The CITY will make final payment to the CONSULTANT within 60 days after final acceptance of the Services, after deducting any charges, as allowed by this Master Contract or the relevant Task Order (“*Final Payment*”). The acceptance by the CONSULTANT of Final Payment will operate as a full and complete release of the CITY by the CONSULTANT of and from any and all lawsuits, claims, or demands for further payment of any kind for the Services encompassed by the Final Payment.

2.5 Deductions. Notwithstanding any other provision of this Master Contract, the CITY may deduct and withhold from any payment or from Final Payment such amounts as may reasonably appear necessary to compensate the CITY for any loss due to (1) Services that are defective, nonconforming, or incomplete, (2) liens or claims of lien, (3) claims against the CONSULTANT or the CITY made by any of the CONSULTANT’s sub-consultants or suppliers or by other persons relating to the Services, regardless of merit, (4) delay by the CONSULTANT in the completion of the Services, (5) the cost to the CITY, including without limitation reasonable attorneys’ fees, of correcting any defective or substandard work or exercising any one or more of the CITY’s remedies set forth in Section 8.3 of this Master Contract. The CITY will notify the CONSULTANT in writing and in accordance with Section 9.10 of this Master Contract of the CITY’s determination to deduct and withhold funds, which notice will state with specificity the amount of and reason or reasons for, such deduction and withholding.

2.6 Use of Deducted Funds. The CITY will be entitled to retain all amounts withheld pursuant to Section 2.5 above until the CONSULTANT either has performed the obligations in question or has furnished security for that performance satisfactory to the CITY. The CITY will be entitled to apply any money withheld or any other money due to the CONSULTANT to reimburse itself for any and all costs, expenses, losses, damages, liabilities, suits, judgments, awards, and reasonable attorneys’ fees (collectively “*Costs*”) incurred, suffered, or sustained by the CITY and chargeable to the CONSULTANT under this Master Contract.

2.7 Keeping Books and Accounts. The CONSULTANT must keep accounts, books, and other records of all its billable charges and costs incurred in performing Services in accordance with generally accepted accounting practices, consistently applied, and in such manner as to permit verification of all entries. The CONSULTANT must make all such material available for inspection by the CITY, at the office of the CONSULTANT during normal business hours during the Term and for a period of five years after termination of this Master Contract. Copies of such material must be furnished to the CITY at the CITY’s request and expense.

ARTICLE 3. PERFORMANCE OF PROJECT AND SERVICES

3.1 Standard of Performance. The CONSULTANT must perform the Services in a manner consistent with the degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances in the Chicago Metropolitan Region (the “*Standard of Performance*”). All Services must be free from defects and flaws, must conform to the requirements of this Master Contract and applicable Task Order, and must be performed in accordance with the Standard of Performance. The CONSULTANT is fully and solely responsible for the quality, technical accuracy, completeness, and coordination of all Services, unless specifically provided otherwise in a Task Order.

3.2 Correction of Defects. The CONSULTANT must provide, for no additional Compensation and at no separate expense to the CITY, all work required to correct any defects or deficiencies in the performance of Services, regardless of whether the defect or deficiency relates to the work of the CONSULTANT or of the CONSULTANT’s sub-consultants or suppliers, so long as that notice of the defects is given by the CITY to the CONSULTANT within two years after the completion of the Services.

3.3 Risk of Loss. The CONSULTANT bears the risk of loss in providing all Services. The CONSULTANT is responsible for any and all damages to property or persons caused by any CONSULTANT error, omission, or negligent act and for any losses or costs to repair or remedy any work undertaken by the CITY based on the Services as a result of any such error, omission, or negligent act. Notwithstanding any other provision of this Master Contract or any Task Order, the CONSULTANT’s obligations under this Section 3.3 exist without regard to, and may not be construed to be waived by, the availability or unavailability of any insurance, or any obligation of the CITY or the CONSULTANT, to indemnify, hold harmless, or reimburse the CONSULTANT for damages, losses, or costs.

3.4 Opinions of Probable Cost. The Parties recognize that neither the CONSULTANT nor the CITY has control over the costs of labor, materials, equipment, or services furnished by others or over competitive bidding, market or negotiating conditions, or construction contractors’ methods of determining their prices. Accordingly, any opinions of probable cost provided under this Master Contract or a Task Order are considered to be estimates only, made based on the CONSULTANT’s experience and qualifications, and those opinions represent the CONSULTANT’s best judgment as an experienced and qualified professional, familiar with the industry. The CONSULTANT does not guarantee that proposals, bids, or actual costs will not vary from the opinions prepared by the CONSULTANT.

3.5 Responsibility for Work by Contractors. Except as provided in a Task Order, and subject to this Section 3.5, the CONSULTANT is not responsible for a contractor’s construction means, methods, techniques, sequences or procedures, time of performance, compliance with law, or safety precautions and programs, and the CONSULTANT does not guarantee the performance of a contractor. Nothing in the previous sentence may be construed or applied to limit the responsibility of the CONSULTANT to properly perform, or the liability of the CONSULTANT for failure to properly perform, all of the Services required by the CONSULTANT under this Master Contract or a Task Order, which Services may include contract and work oversight, inspections of work performed by a contractor, contract compliance services, and similar services.

3.6 CITY Responsibilities. Except as provided in this Master Contract or in a Task Order, the City, at its sole cost and expense, will have the following responsibilities:

(a) To designate in writing a person with authority to act as the CITY's representative on each Project. In the absence of a writing designation, the CITY's representative will be the CITY's Director of Engineering. The CITY's representative will have the authority to act on behalf of the CITY as provided in a Task Order, except on matters that require approval of the CITY COUNCIL.

(b) To provide to the CONSULTANT all criteria and information about the requirements for a Project or Services, including, as relevant, the CITY's objectives and constraints, schedule, space, capacity and performance requirements, and budgetary limitations.

(c) To provide to the CONSULTANT existing studies, reports, and other available data relevant to a Project.

(d) To arrange for access to, and make provisions for the CONSULTANT to enter on, public and private property as reasonably required for a Project.

(e) To provide, as relevant, surveys describing physical characteristics, legal limitations, and utility locations for a Project and the services of other CONSULTANTS when the services of other CONSULTANTS are requested by the CONSULTANT and are necessary for the performance of the Services.

(f) To provide structural, mechanical, chemical, air and water tests, tests for hazardous materials, and other laboratory and environmental tests, inspections, and reports required by law to be provided by the CITY in connection with a Project, except to the extent such tests, inspections, or reports are part of the Services.

(g) To review reports, documents, data, and all other information presented by the CONSULTANT as appropriate.

(h) To provide approvals from all governmental authorities having jurisdiction over a Project when requested by the CONSULTANT, except to the extent such approvals are part of the Services.

(i) To provide, except as provided under Article 5 and Article 6 of this Master Contract, all accounting, insurance, and legal services which may be necessary from time to time in the judgment of the CITY to protect the CITY's interests with respect to a Project.

(j) To attend Project-related meetings.

(k) To give prompt written notice to the CONSULTANT whenever the CITY observes or otherwise becomes aware of any development that affects the scope or timing of Services, except that the inability or failure of the CITY to give any such a notice will not relieve the CONSULTANT of any of its responsibilities under this Master Contract or any Task Order.

3.7 Time of the Essence. Time is of the essence for each Project and all activities with regard to the performance of a Project.

3.8 Suspension of Services, Project. The CITY, at any time and for any reason, may suspend work on any or all Services or Project by issuing a written work suspension notice to the CONSULTANT. The CONSULTANT must stop the performance of all Services within the scope of the suspension notice until the CITY directs the CONSULTANT in writing to resume performance.

ARTICLE 4. TASK CHANGE ORDERS; DELAYS

4.1 Task Change Orders. The CITY, from time to time, may issue a written order modifying or otherwise changing the scope of the Services included in a Task Order (a “*Task Change Order*”). The Task Change Order will be generally in the form attached hereto and incorporated by reference into this Master Contract as Attachment C. The CONSULTANT may request a Task Change Order based on a material change to a Project or any Services required as part of a Project. A Task Change Order may include additions to and deletions from the Services and will include any equitable increases or decreases to the Compensation for the Project.

4.2 Revision Notices. Within 10 days after the date of a Task Change Order, and in any event before the CONSULTANT begins work on any changed Services, the CONSULTANT must notify the CITY in writing if the CONSULTANT desires a revision to the Task Change Order (a “*Revision Notice*”). The Revision Notice must clearly state the CONSULTANT’s requested revisions and the reasons for the revisions. If the CITY agrees to any revision, then the CITY will issue a revised Task Change Order in a form acceptable to the Parties. If the CONSULTANT does not submit a Revision Notice within the 10-day period, then the CONSULTANT will be deemed to have accepted the Task Change Order and the Task Change Order will be final.

4.3 Disagreements over Task Change Order Terms. If the CITY and the CONSULTANT cannot agree on the proposed revisions to the Compensation or Project Schedule terms of a Task Change Order, then the Parties will apply the dispute resolution provisions of this Master Contract to reach agreement. In that event, the CONSULTANT must proceed diligently with the revised Services as directed by CITY pending resolution of the disagreement. The CONSULTANT will be compensated equitably for the work the CONSULTANT undertakes during the disagreement resolution process.

4.4 No Change in Absence of Task Change Order. No claim for an adjustment in Compensation or Project Schedule will be made or allowed unless it is embodied in a Task Change Order signed by the CITY and the CONSULTANT. If the CONSULTANT believes it is entitled to an adjustment in the Compensation or Project Schedule terms that has not been included, or fully included, in a Task Change Order, then the CONSULTANT may submit to the CITY a written request for the issuance of, or revision of, a Task Change Order including the desired adjustment. The CONSULTANT’s request must be submitted before the CONSULTANT proceeds with any Services for which an adjustment is requested.

4.5 Delays and Extensions. The CONSULTANT agrees that no charges or claim for damages shall be made by it for any minor delays from any cause whatsoever during the progress of any

portion of the services it provides pursuant to this Contract. Such delays, if any, may be compensated for by an extension of time for such period as may be determined by the CITY subject to the CONSULTANT's approval, it being understood, however, that permitting the CONSULTANT to proceed to complete any services, or any part of them after the date to which the time of completion may have been extended, shall in no way operate as a waiver on the part of the CITY of any of its rights herein. In the event of substantial delays or extensions, or change of any kind, not caused by the CONSULTANT, which causes a material change in scope, character or complexity of work the CONSULTANT is to perform under this Contract, the CITY, at its sole discretion, shall determine any adjustments in compensation and in the schedule for completion of the Services. CONSULTANT must notify the OWNER in writing of a material change in the work immediately after the CONSULTANT first recognizes the material change.

ARTICLE 5. INSURANCE-LIABILITY FOR DAMAGES

5.1 The CONSULTANT shall be responsible for the accuracy of the services performed under this Contract and shall promptly make necessary revisions or corrections resulting from its negligence, errors, or omissions without any additional compensation from the CITY. Acceptance of the Services by the CITY shall not relieve the CONSULTANT of responsibility for subsequent correction of its negligent act, error, or omission or for clarification of ambiguities. The CONSULTANT shall have no liability for the errors or deficiencies in designs, drawings, specifications or other services furnished to the CONSULTANT by the CITY on which the Consultant has reasonably relied, provided that the foregoing shall not relieve the CONSULTANT from any liability from the CONSULTANT'S failure to fulfill its obligations under this Master Contract, to exercise its professional responsibilities to the CITY, or to notify the CITY of any errors or deficiencies which the CONSULTANT knew or should have known existed.

During construction or any phase of work performed by others based on Services provided by the CONSULTANT, the CONSULTANT shall confer with the CITY when necessary for the purpose of interpreting the information, and/or to correct any wrongful act, error, or omission. The CONSULTANT shall prepare any plans or data needed to correct said act, error or omission without additional compensation, even though final payment may have been received by the CONSULTANT. The CONSULTANT shall give immediate attention to these changes for a minimum of delay to the project.

The CONSULTANT shall be responsible for damages including, but not limited to, direct and indirect damages incurred by the CITY as a result of any wrongful act, error, or omission of the CONSULTANT, and for the CITY's losses or costs to correct CONSULTANT'S work or repair or remedy construction deficiencies or defects resulting therefrom. Acceptance of the Services by the CITY shall not relieve the CONSULTANT of responsibility for subsequent correction.

The CONSULTANT shall be required to maintain in full force and effect, insurance as described in Attachment D. The CONSULTANT shall cause CITY to be listed as an additional insured on any applicable general and automobile liability insurance policy carried by the CONSULTANT pursuant to this Contract.

ARTICLE 6. INDEMNIFICATION

6.1 Agreement to Indemnify. To the fullest extent permitted by law, the CONSULTANT hereby agrees to indemnify and, at the CITY's request, defend the CITY and its

officials, employees, agents, and representatives (collectively the “*Indemnified Parties*”) as follows:

(a) against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, costs, and expenses (collectively “*Professional Liability Claims*”), that may in any way accrue against the Indemnified Parties or any one of them arising in whole, or in part, or in consequence of the performance of any professional Services by the CONSULTANT or its employees or SUB-CONSULTANTS or that may in any way result therefrom, except only Professional Liability Claims caused solely by the CITY or its employees; and

(b) against all injuries, deaths, loss, damages, claims, suits, liabilities, judgments, costs, and expenses (collectively “*General Liability Claims*”), that may in any way accrue against the Indemnified Parties or any one of them arising in whole, or in part, or in consequence of the negligent act or omission of the CONSULTANT or its employees or SUB-CONSULTANTS other than any professional Service or that may in any way result therefrom, except only General Liability Claims caused solely by the CITY or its employees.

6.2 Notice of Claim to CONSULTANT. Within 10 business days of learning of a Claim subject to the indemnification provisions of Article 6, the CITY shall notify CONSULTANT, in writing, of the Claim.

6.3 No Limit Based on Insurance. The CONSULTANT expressly acknowledges, warrants, and agrees that any performance bond or insurance policy required by this Master Contract, or otherwise provided by the CONSULTANT, will in no way limit the CONSULTANT’S responsibility to indemnify and defend the Indemnified Parties or any one of them.

6.4 Withholding Payment. To the extent that any payment is due to the CONSULTANT under this Contract, the CITY may withhold that payment to protect itself against any loss until all claims, suits, or judgments have been settled or discharged and satisfactory evidence of settlement or discharge of said claim(s) has been furnished to the CITY.

ARTICLE 7. DISPUTE RESOLUTION

7.1 Disputes. Should any disputes arise with respect to this Master Contract, the CONSULTANT and the CITY agree to act promptly and in good faith to resolve such disputes in accordance with this Article 7. Time is of the essence in the resolution of disputes. All complaints requiring dispute resolution shall be put in writing by the complaining party and shall be served on the other party pursuant to Section 9.10.

The CONSULTANT agrees that notwithstanding the existence of a dispute, it will continue without delay to carry out all its responsibilities under this Master Contract that are not affected by the dispute.

Initially, the parties shall attempt to resolve any dispute through negotiations using all good faith efforts, including complying with reasonable requests for relevant documentation, information, or data as requested by the other party. If a party to this Contract is not satisfied with the progress toward resolving a dispute, the party must notify the other party of this dissatisfaction in writing. Upon written notice, the parties shall have ten (10) business days to resolve the dispute, unless a mutually agreed upon written extension is executed. If the dispute is not resolved within ten (10) business days, the dissatisfied party agrees to do the following:

Dispute Resolution. CITY and CONSULTANT agree that they shall first submit any and all unsettled claims, counterclaims, disputes, and other matter in question between them arising out of or relating to this Master Contract or the breach thereof (“Disputes”) to a mutually agreed upon public or private mediator. All mediation costs shall be shared jointly on a 50-50 basis by the Parties. If such mediation is unsuccessful in resolving a Dispute, then the parties may mutually agree to a dispute resolution service or if no dispute resolution service can be agreed upon either party may seek to have the Dispute resolved by the Circuit Court for the Twelfth Judicial Circuit, Will County, Illinois, which the parties agree shall be the exclusive venue for any Dispute.

ARTICLE 8. TERMINATION

8.1 Master Contract is At-Will. This Master Contract is at-will and may be terminated by the CITY at any time at the CITY’s convenience, without reason or cause. If the CITY terminates this Master Contract without reason or cause, then the CONSULTANT will be entitled to Compensation for all Services performed by the CONSULTANT up to the date of termination. The CONSULTANT is not entitled to compensation of any kind, including without limitation, any special, indirect, incidental, special, or consequential damages, including but not limited to lost profits, lost revenue, interest, or goodwill resulting from said termination of this Master Contract.

8.2 Termination by CITY for Breach. The CITY at any time, by written notice, may terminate this Master Contract and any Task Order on account of breach by the CONSULTANT and failure of the CONSULTANT to cure the breach within 10 days after that written notice or such further time as the CITY may agree, in the CITY’s sole discretion, in response to a written notice from the CONSULTANT seeking additional time to cure. “Breach” by the CONSULTANT includes (a) failure of the CONSULTANT to adhere to any terms or conditions of this Master Contract or any Task Order, (b) failure of the CONSULTANT to properly perform Services, (c) or failure of the CONSULTANT to maintain progress in the performance of Services so as to endanger proper performance of the Project within the Project Schedule, (d) failure of the CONSULTANT to have or maintain adequate financial or legal capacity to properly complete a Project or any Services pursuant to a Task Order.

8.3 CITY Remedies. If the CITY terminates this Master Contract or any Task Order for Breach by the CONSULTANT, then the CITY will have the right, at its election and without prejudice to any other remedies provided by law or equity, to pursue any one or more of the following remedies:

(a) The CITY may recover from the CONSULTANT any and all costs, including without limitation reasonable attorneys' fees, incurred by the CITY as the result of any Breach or as a result of actions taken by the CITY in response to any Breach.

(b) The CITY may withhold any or all outstanding compensation under any Task Order to reimburse itself or pay for any and all costs, including without limitation reasonable attorneys' fees, incurred by the CITY as the result of any Breach or as a result of actions taken by the CITY in response to any Breach. In that event, the CITY will pay any excess funds to the CONSULTANT, if any, after all the CITY's costs are reimbursed or paid. If the Compensation withheld by the CITY is insufficient to reimburse the CITY for, or pay, all costs, then the CITY will have the right to recover directly from the CONSULTANT a sum of money sufficient to reimburse itself or pay all remaining costs.

8.4 Termination for Convenience. If, after termination of this Master Contract by the CITY for breach, it is determined that the CONSULTANT was not in breach or that the termination otherwise was irregular or improper, then the termination shall be deemed to have been made for the convenience of the CITY under Section 8.1 of this Master Contract.

8.5 Termination by CONSULTANT for Breach. The CONSULTANT may at any time, by written notice, terminate this Master Contract on account of failure by the CITY to properly pay the CONSULTANT and failure of the CITY to cure the breach within 10 days after written notice or such further time as the CONSULTANT may agree, in the CONSULTANT's sole discretion, in response to a written notice from the CITY seeking additional time to cure a claimed breach..

8.6 Termination by CONSULTANT without Cause. The CONSULTANT may terminate this Master Contract without cause on 30 days' written notice to the CITY, except that no such termination will become effective until after the CONSULTANT has completed, and the CITY has approved and accepted all Projects for which Task Orders have been issued and all Services related to those Projects.

**ARTICLE 9. LEGAL RELATIONSHIPS
AND GENERAL REQUIREMENTS**

9.1 CONSULTANT as Independent CONSULTANT. For purposes of this Contract, the CONSULTANT is an independent CONSULTANT and is not and may not be construed or deemed to be an employee, agent, or joint venturer of the CITY.

9.2 Compliance with Laws; Communications with Regulators. The CONSULTANT must comply with all statutes, ordinances, codes, and regulations applicable to the Services. Except to the extent expressly set forth in this Master Contract or a Task Order, the CONSULTANT may not communicate directly with applicable governmental regulatory agencies with regard to Services without prior express authorization from the CITY. The CONSULTANT must direct inquiries from governmental regulatory agencies to the CITY for appropriate response.

9.3 CONSULTANT Payments; Waivers of Liens. The CONSULTANT must pay promptly for all services, labor, materials, and equipment used or employed by the

CONSULTANT in the performance of any Services and must not cause any materials, equipment, structures, buildings, premises, and property of the CITY to be impressed with any mechanic's lien or other liens. The CONSULTANT, if requested, must provide the CITY with reasonable evidence that all services, labor, materials, and equipment have been paid in full and with waivers of lien as appropriate.

9.4 Permits and Licenses. Unless otherwise provided in a Task Order, the CONSULTANT must obtain and pay for all permits and licenses, registrations, qualifications, and other governmental authorizations required by law that are associated with the CONSULTANT's performance of Services.

9.5 Safety; Hazardous Materials.

(a) Protection of Health, Environment. The CONSULTANT's personnel must be experienced and properly trained to perform the Services and must take adequate precautions to protect human health and the environment in the performance of Services.

(b) Notice of Hazardous Conditions. If the CONSULTANT observes a potentially hazardous condition relating to the Services, the CONSULTANT must bring that condition to the attention of the CITY.

(c) Hazardous Materials. The CONSULTANT acknowledges that there may be hazardous substances, wastes, or materials as defined by applicable Law ("Hazardous Materials") at a Project site or otherwise associated with Services, and the CONSULTANT under those circumstances must take appropriate precautions to protect its employees, sub-consultants, and suppliers.

9.6 Intellectual Property. The CONSULTANT may not infringe on any intellectual property (including but not limited to patents, trademarks, or copyrights) (collectively "*Intellectual Property*") in the performance of Services. If ever the CONSULTANT is alleged to have infringed on any Intellectual Property, then, in addition to the CONSULTANT's obligations to indemnify Indemnified Parties under this Master Contract, the CONSULTANT also, at the sole discretion of the CITY and at the CONSULTANT's sole expense (a) procure for the CITY the right to continue using the infringing subject matter, or (b) replace or modify the infringing subject matter so that it becomes non-infringing but still complies with the requirements of this Master Contract and the relevant Task Order, or (c) reimburse the CITY for all payments made to the CONSULTANT relating to or impacted by the infringing material and all costs incurred by CITY resulting from such infringement.

9.7 Confidential Information. All information and data disclosed by the CITY and developed or obtained under this Master Contract must be treated by the CONSULTANT as proprietary and confidential information ("*Confidential Information*"). The CONSULTANT must not disclose Confidential Information without the CITY's prior written consent. No person may use Confidential Information for any purpose other than for the proper performance of Services. The obligations under this Section 9.7 does not apply to Confidential Information that is (i) in the public domain without breach of this Contract, (ii) developed by the CONSULTANT

independently from this Master Contract, (iii) received by the CONSULTANT on a non-confidential basis from others who had a right to disclose the information, or (iv) required by law to be disclosed, but only after prior written notice has been received by CITY and CITY has had a reasonable opportunity to protect disclosure of the Confidential Information. The CONSULTANT must ensure that the foregoing obligations of confidentiality and use extend to and bind the CONSULTANT's sub-consultants and suppliers.

9.8 Ownership of Data and Documents. All data and information, regardless of its format, developed or obtained under this Master Contract (collectively "Data"), other than the CONSULTANT's confidential information, will be and remain the sole property of the CITY. The CONSULTANT must promptly deliver all Data to the CITY at the CITY's request. The CONSULTANT is responsible for the care and protection of the Data until that delivery. The CONSULTANT may retain one copy of the Data for the CONSULTANT's records subject to the CONSULTANT's continued compliance with the provisions of this Article.

9.9 Copyrights and Patents. The CONSULTANT agrees not to assert, or to allow persons performing under the CONSULTANT's control to assert any rights to Data or establish any claim under trademark, design, patent, or copyright laws. It is expressly agreed that all copyrightable or patentable Data produced as part of Services has been specifically commissioned by the CITY and is considered "work for hire," and that all copyrightable and other proprietary rights in that Data will vest solely in the CITY. Further, the CONSULTANT agrees that all rights under copyright and patent laws under this Master Contract belong to the CITY. The CONSULTANT hereby assigns any and all rights, title, and interests under copyright, trademark, and patent law to the CITY and agrees to assist the CITY in perfecting the same at the CITY's expense.

9.10 Notices to Parties. Any notice, request, consent or communication (collectively a "Notice") under this Agreement shall be effective only if it is in writing and (a) personally delivered; (b) sent by certified or registered mail, return receipt requested, postage prepaid; or (c) sent by a nationally recognized overnight delivery service, with delivery confirmed and costs of delivery being prepaid, addressed as follows:

If to the CITY:

CITY of Crest Hill
20600 City Center Boulevard
Crest Hill, Illinois 60403
Attn: Ronald J Wiedeman, P.E., Director of Engineering

If to the CONSULTANT:

V3 Companies
7325 Janes Avenue
Woodridge, Illinois 60517
Attn: Kurt Corringan, P.E.

or to such other address as the party to whom notice is to be given has furnished in writing.

9.11 No Waiver by CITY. No act, order, approval, acceptance, or payment by the CITY, nor any delay by the CITY in exercising any right under this Master Contract, will constitute or be deemed to be an acceptance of any defective, damaged, flawed, unsuitable, nonconforming, or incomplete Services or operate to waive any requirement or provision of this Master Contract or any remedy, power, or right of the CITY.

9.12 No Third-Party Beneficiaries. This Master Contract is for the benefit of the CITY and the CONSULTANT only and there can be no valid claim made or held against the CITY or the CONSULTANT by any third party to be a beneficiary under this Master Contract.

9.13 Survival of Terms. The following sections will survive the termination of this Master Contract: 2.7, 3.2, 6.1, 8.4, 9.7, 9.8, and 9.9.

9.14 Assignments. The CONSULTANT may not assign or transfer any term, obligation, right, or other aspect of this Master Contract without the prior written consent of the CITY. If any aspect of this Master Contract is assigned or transferred, then the CONSULTANT will remain responsible to the CITY for the proper performance of the CONSULTANT's obligations under this Master Contract. The terms and conditions of any agreement by the CONSULTANT to assign or transfer this Master Contract must include terms requiring the assignee or transferee to fully comply with this Master Contract unless otherwise authorized in writing by the CITY.

9.15 Amendments. This Master Contract may be amended only in writing executed by the CITY and the CONSULTANT.

9.16 Governing Law. The validity, construction, and performance of this Master Contract and all disputes between the parties arising out of or related to this Contract will be governed by the laws of the State of Illinois without regard to choice or conflict of law rules or regulations.

9.17 Compliance with Laws, Grant Regulations. All Services must be provided, performed, and completed in accordance with all required governmental permits, licenses, or other

approvals and authorizations, and with applicable statutes, ordinances, rules, and regulations. The CONSULTANT also must comply with applicable conditions of any federal, state, or local grant received by the CITY with respect to this Master Contract or any Task Order. The CONSULTANT will be solely responsible for any fines or penalties that may be imposed or incurred by a governmental agency with jurisdiction over the Services as a result of the CONSULTANT's improper performance of, or failure to properly perform, any Services.

9.18 Representation of No Conflicts. The CONSULTANT represents that (1) no CITY employee or agent is interested in the business of the CONSULTANT or this Master Contract, (2) as of the Effective Date neither the CONSULTANT nor any person employed or associated with the CONSULTANT has any interest that would conflict in any manner or degree with the performance of the obligations under this Master Contract, and (3) neither the CONSULTANT nor any person employed by or associated with the CONSULTANT may at any time during the Term obtain or acquire any interest that would conflict in any manner or degree with the performance of the obligations under this Master Contract.

9.19 No Collusion. The CONSULTANT represents that the CONSULTANT is not barred from contracting with a unit of state or local government as a result of (1) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless the CONSULTANT is properly contesting its liability for the tax or the amount of the tax or (2) a violation of either Section 33E-3 or Section 33E-4 or Article 33E of the Criminal Code of 1961, 720 ILCS 5/22E-1 *et seq.* The CONSULTANT represents that the only persons, firms, or corporations interested in this Contract as principals are those disclosed to the CITY prior to the execution of this Master Contract and that this Master Contract is made without collusion with any other person, firm, or corporation.

WHEREFORE, the CITY and the CONSULTANT have caused this Master Contract to be executed by their duly authorized representatives as of the Effective Date.

CITY OF CREST HILL

V3 Companies, Ltd.

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

ATTACHMENT A

TASK ORDER NO. ____

In accordance with Section 1.2 of the Master Contract dated May 1, 2026, between the CITY of Crest Hill (the "CITY") and V3 Companies, Ltd. (the "CONSULTANT"), the Parties agree to the following Task Number ____:

1. Contracted Services (to include EEOPCC):

2. Project Schedule (attach schedule if appropriate):

3. Project Completion Date:

All Contracted Services must be completed on or before

4. Project Specific Pricing (if applicable):

5. Additional Changes to the Master Contract (if applicable):

All other terms and conditions remain unchanged.

[signature page follows]

CITY

CONSULTANT

Signature

Signature

Title

Name (Printed or Typed)

Date

Date

ATTACHMENT B
Payment Schedule

A. Amount of Payment:

The CONSULTANT will be paid pursuant to monthly invoices submitted on each open and active Task Order approved by the City and identified in Attachment E (for which individual Task Orders will be issued and approved) but in no event shall the total compensation paid to CONSULTANT exceed \$646,245.04. The total amount paid shall not exceed the total amount of the EEOPCC amounts for the Projects identified in Attachment E unless a modification of the total amount of compensation pursuant to this Master Contract is approved in writing by the CITY. CONSULTANT will notify CITY in writing as soon as reasonably possible when CONSULTANT believes that that amount needs to be increased, the reason for the increase, and the amount of the requested increase.

B. Method of Invoicing –Lump Sum

Each Task Order shall include CONSULTANT’S Engineer’s Estimated Opinion of Probable Cost of Construction (EEOPCC). For each Task Order, the CONSULTANT will be responsible for submitting to the CITY a monthly invoice which shall include the name and classification of each employee who worked on the Task Order, the date and hours worked per day, in ¼ hour increments, and a description of the work performed. The City shall pay each undisputed invoice within 30 days and deduct each monthly invoice amount paid from the total amount of the EEOPCC in the Task Order. In no event shall the CITY be responsible for payment of invoices which would exceed the total amount of the Task Order EEOPCC without a written Task Change Order.

C. Method of Invoicing – Hourly [Only for Extra Work Approved by the City]

The CONSULTANT will be paid for extra work described in any Approved Task Order or Task Change Order on a time and material basis per V3 Companies, Ltd current rates as shown in Exhibit F as “CONSULTANT” standard rates. Monthly invoices submitted by CONSULTANT for extra work shall include the name and classification of each employee who worked on the Task Order, the date and hours worked per day, in ¼ hour increments, and a description of the work performed.

For those services performed by a SUB-CONSULTANT as approved by the CITY in a Task Order, the CONSULTANT will be reimbursed for the actual SUB-CONSULTANT’s invoice plus 5% for administrative costs. A copy of SUB-CONSULTANT’s invoices must be submitted with the CONSULTANT’s monthly invoices to be reimbursed. The CONSULTANT shall provide the CITY with a copy of CONSULTANT’s contract with the SUB-CONSULTANT at or before the time CONSULTANT first submits invoices for the SUB-CONSULTANT’s services.

ATTACHMENT C

TASK CHANGE ORDER FOR TASK ORDER NUMBER ____

In accordance with Section 4.1 of the Master Contract dated _____, 2015 between the CITY of Crest Hill (the "CITY") and V3 Companies, Ltd. (the "CONSULTANT"), the Parties agree to the following Task Change Order for Task Number ____:

1. Change in Contracted Services:

2. Change in Project Schedule (attach schedule if appropriate):

3. Change in Project Completion Date:

All Contracted Services must be completed on or before _____, 20____.

4. Change in Compensation:

5. Change in Project Specific Pricing (if applicable).

**ALL OTHER TERMS AND CONDITIONS
OF THE CONTRACT REMAIN UNCHANGED.**

[signature page follows]

CITY

CONSULTANT

Signature

Signature

Title

Name (Printed or Typed)

Date

Date

ATTACHMENT D

Insurance

Section 18.D of the Agreement is amended and supplemented to include the following agreement of the parties.

Insurance

A. The limits of liability for the insurance required by Section 18.D of the Agreement are as follows:

1. By Engineer:
 - a. Workers' Compensation and Employer's Liability:

Statutory
 - b. DELETED
 - c. General Liability --
 - 1) Each Occurrence (Bodily Injury Per Person and Property Damage): \$1,000,000
 - 2) General Aggregate: \$2,000,000
 - d. Excess or Umbrella Liability, including for Automobile --
 - 1) Each Occurrence: \$3,000,000
 - 2) General Aggregate: \$3,000,000
 - e. Automobile Liability --
 - 1) Combined Single Limit
(Bodily Injury Per Person and Property Damage Each Accident): \$1,000,000
 - f. Professional Liability –
 - 1) Each Claim Made \$2,000,000
 - 2) Annual Aggregate \$2,000,000

Exhibit E

List of Anticipated Improvements for 2026 Construction Season

1. Imperial Water Main and Storm Water Improvement.
 - a. EEOGCC-\$900,000.00 (City Funded).
 - b. Inspection, Documentation, Project Coordination, Pay Requests, Shop Drawing Review, Etc.
 - c. Estimated Construction Start Date: Early July 2026
 - d. Estimated time for completion: 3-4 months
2. Oakland Ave Water Main Improvement
 - a. EEOGCC-\$2,000,000.00 (City Funded).
 - b. Inspection, Documentation, Project Coordination, Pay Requests, Shop Drawing Review, Etc.
 - c. Estimated Construction Start Date: Mid-May 2026
 - d. Estimated time for completion: 4-6 months
3. Innerscircle Water Main Improvement.
 - a. EEOGCC-\$1,200,000.00 (City Funded).
 - b. Inspection, Documentation, Project Coordination, Pay Requests, Shop Drawing Review, Etc.
 - c. Estimated Construction Start Date: August 2026
 - d. Estimated time for completion: 4-6 months
4. Water Main Lining-Theodore.
 - a. EEOGCC-\$4,000,000.00 (IEPA Loan)
 - b. Inspection and Field Documentation.
 - c. IEPA Project-Design Consultant will handle Pay Requests; RFI's.
 - d. Estimated Construction Start Date: August 2026
 - e. Estimated Time for Completion-6 months
5. Dual B-Box Water Service Replacement with two separate services-Raynor.
 - a. \$150,000 budget (City Funded).
 - b. Inspection and coordination only.
 - i. Scope of work -Single B-box is connected to two separate water services feeding a duplex. Contractor will be removing old services lines and B-box and replacing them with two separate water services for each unit. It is estimated that budget will only allow 10 out of 40 units to be completed this year.
 - ii. Limited inspections and quality verification; city and resident coordination, Photograph/document work completed.
 - c. Estimated Construction Start Date: June 2026
 - d. Estimated time for completion-60 days

6. Division Street Roadway Widening and Reconstruction.
 - a. Construction Cost-\$2,045,000.00 (City Funded).
 - b. Full-time Construction Services.
 - c. Estimated Construction Start Date: May 2026
 - d. Estimated time for completion: 6 months
7. City Wide Street Program.
 - a. Construction Cost-\$1,600,000.00 (City Funded).
 - b. Limited Inspection, layout (concrete, limits, patching, Etc.), project coordination.
 - c. Anticipated Construction Start Date: July 2026.
 - d. Estimated Time for Completion-90-120 Days
8. Caton Farm Road Over CN RR-New Bridge Deck and Substructure Repair.
 - a. EOPCC-\$700,000.00 MFT and City Funded).
 - b. Full-Time Construction Services.
 - c. Estimated Construction Start Date: June 2027
 - d. Estimated Time for Completion- 90 Days
9. McGilvray Widening
 - a. EOPCC-\$100,000.00. (City Funded)
 - b. Limited Inspection, layout (concrete curb and gutter, and pavement widening), project coordination.
 - c. Estimated Construction Start Date: September 2026.
 - d. Estimated time for Completion-30 days
10. Churnovic and Lidice Parkway Radius Improvement.
 - a. EOPCC-\$150,000.00. (City Funded)
 - b. Limited Inspection, layout (concrete curb and gutter, sidewalk and driveway, removals), project coordination.
 - c. Estimated Construction Start Date: September 2026
 - d. Estimated time for completion-30 days
11. Theodore Block Retaining Wall Replacement Improvement
 - a. EOPCC-\$120,000 (City Funded)
 - b. Limited Inspection, layout (concrete curb and gutter, sidewalk and driveway, removals), project coordination.
 - c. Estimated Construction Start Date: October 2026
 - d. Estimated time for completion-30-60 days
12. Miscellaneous Items
 - a. Determine quantities of removal and replacement of various items (patching, sidewalk, driveway, curb, and gutter) to be included in city concrete flatwork or roadway rehabilitation contracts).
 - b. Provide field staff for construction coordination of crack sealing and pavement marking restoration. Construction documents prepared by Others.

Note: Construction start dates and completion times are only estimates at the time of the preparation of CONSULTANT'S RFP and could change based on city funding and contractor schedules.

Exhibit F

“CONSULTANT” standard rates effective January 1, 2026, through December 31, 2026)

BILLING RATE SCHEDULE

<u>Description</u>	<u>Hourly Rate</u>
Principal	\$ 265.00
Senior Project Manager	\$ 255.00
Senior Estimator	\$ 250.00
Resident Engineer II	\$ 235.00
Resident Construction Manager II	\$ 230.00
Project Manager II	\$ 225.00
Resident Construction Manager I	\$ 220.00
Superintendent	\$ 220.00
Project Manager I	\$ 210.00
Resident Engineer I	\$ 200.00
Senior Project Engineer	\$ 200.00
Project Engineer II	\$ 190.00
Construction Administrator III	\$ 190.00
Project Engineer I	\$ 175.00
Senior Construction Technician	\$ 175.00
Project Scientist II	\$ 160.00
Project Landscape Architect II	\$ 160.00
Survey Crew	\$ 145.00
Construction Technician III	\$ 145.00
Project Scientist I	\$ 145.00
Project Surveyor III	\$ 145.00
Project Landscape Architect I	\$ 145.00
Project Surveyor II	\$ 140.00
Design Technician III	\$ 140.00
Scientist III	\$ 140.00
Project Surveyor I	\$ 140.00
Civil Designer III	\$ 135.00
Construction Administrator II	\$ 130.00
Civil Designer II	\$ 120.00
Civil Designer I	\$ 120.00
Scientist II	\$ 120.00
Instrument Operator	\$ 120.00
Scientist I	\$ 120.00
Estimating Technician I	\$ 110.00
Technician II	\$ 105.00
Technician I/Intern	\$ 95.00



City-Wide Phase III Services-2026

Ranking	Team	Ron Score	Gary Score	Blaine Score	Final Avg. Score Score	Manhours	Fee
1	V3 Companies, Ltd	98	95	97	96.7	4130	\$646,245.04
2	CBBEL	97	83	96	92.0	5245	\$820,580.00
3	Primera	95	73	90	86.0	3970	\$528,705.00

ORDINANCE NO. _____

**AN ORDINANCE AMENDING TITLE 12 (STREETS AND SIDEWALKS), CHAPTER
12.28 (CONSTRUCTION OF UTILITY FACILITIES IN THE RIGHTS-OF-WAY),
SECTIONS 12.28.150 AND 12.28.230 OF
THE CITY OF CREST HILL CODE OF ORDINANCES**

WHEREAS, the City of Crest Hill is authorized by Section 11-80-2 of the Illinois Municipal Code to regulate the use of its streets and rights of way (65 ILCS 5/11-80-2); and

WHEREAS, the City of Crest Hill has previously exercised said authority by adopting Title 12 of its Code of Ordinances which contains a comprehensive set of regulations regarding the use of streets and sidewalks in the City of Crest Hill along with a comprehensive set of regulations governing the construction of utility facilities within the City's Right-of-Way; and

WHEREAS, pursuant to its express authority granted by the Illinois Municipal Code, the City of Crest Hill has from time to time deemed it necessary to amend its Code of Ordinances; and

WHEREAS, on December 1, 2025, the Corporate Authorities passed Ordinance No. 2042 which amended the entirety of Chapter 12.28 of Title 12 of the Crest Hill Code of Ordinances relating to construction of utility facilities in the city rights-of-way, and included a set of regulations governing the construction of fiber optic and small wireless facilities; and

WHEREAS, the Corporate Authorities have determined that Sections 12.28.150 and 12.28.230 should be amended to correct certain minor citations to other sections of the Code and correct a scrivener's error.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Crest Hill, Illinois, as follows:

SECTION 1: PREAMBLE. The preamble of this Ordinance is declared to be true and correct and is incorporated by reference as if fully set forth in this Section 1.

SECTION 2: APPROVAL. Sections 12.28.150 and 12.28.230 of Chapter 12.28 (Construction of Utility Facilities in the Rights-of-Way), Title 12 (Streets and Sidewalks) of the City of Crest Hill Code of Ordinances are hereby repealed in their entirety and replaced as follows:

§ 12.28.150 LOCATION OF FACILITIES.

(A) As part of the permit process, the owners of the facility being installed shall gain approval from the City for the locations of utility facilities within public right of way and the location and size of cabinets and handhole being installed. The city shall have the right to control the location of these items in its right of way in order to not interfere with current or future city facilities or future or existing private utilities.

(B) General requirements. In addition to location requirements

applicable to specific types of utility facilities, all utility facilities, regardless of type, shall be subject to the general location requirements of this subsection.

(1) No interference with city facilities. No utility facilities shall be placed in any location if the City Public Works Director or his/her designee determines that the proposed location will require the relocation or displacement of any of the city's utility facilities or will otherwise interfere with the operation or maintenance of any of the city's utility facilities.

(2) Minimum interference and impact. The proposed location shall cause only the minimum possible interference with the use of the right-of-way and shall cause only the minimum possible impact upon, and interference with the rights and reasonable convenience of property owners who adjoin said right-of-way.

(3) No interference with travel. No utility facility shall be placed in any location that interferes with the usual travel on such right-of-way.

(4) No limitations on visibility. No utility facility shall be placed in any location to limit visibility of or by users of the right-of-way.

(5) Size of utility facilities. The proposed installation shall use the smallest suitable vaults, boxes, equipment enclosures, power pedestals, and/or cabinets then in use by the facility owner, regardless of location, for the particular application.

(C) Parallel facilities located within highways.

(1) Underground parallel facilities required. Unless preemptive state law or a franchise grants the utility the right to locate parallel facilities above ground or unless a variance is otherwise granted as hereinafter provided, all utility facilities located in that portion of a right-of-way parallel to a highway or street shall be located underground.

(2) Underground parallel facilities. An underground parallel facility may be located within the right-of-way lines of a highway only if:

(a) The facility is located as near the right-of-way line as practicable and not more than eight feet (2.4m) from and parallel to the right-of-way line;

(b) A new facility may be located under the paved portion of a highway only if other locations are impracticable or inconsistent with sound engineering judgment (such as a new cable may be installed in existing conduit without disrupting the pavement); and

(c) In the case of an underground power or communications line, the facility shall be located as near the right-of-way line as practicable and not more than five feet (1.5 m) from the right-of-way line and any above-

grounded appurtenance shall be located within one foot (0.3 m) of the right-of-way line or as near as practicable.

(3) Overhead parallel facilities. An overhead parallel facility may be located within the right-of-way lines of a highway or street only if:

(a) The design materials and construction methods will provide maximum maintenance-free service life;

(b) Capacity for the utility's foreseeable future expansion needs is provided in the initial installation;

(c) Where pavement is uncurbed, poles are as remote from pavement edge as practicable with minimum distance of four feet (1.2 m) outside the outer shoulder line of the roadway and are not within the clear zone;

(d) No pole is located in the ditch line of a highway; and

(e) Any ground-mounted appurtenance is located within one foot (0.3 m) of the right-of-way line or as near as possible to the right-of-way line.

(D) Facilities crossing highways.

(1) Underground crossing facilities required. Unless preemptive state law or a franchise grants the utility the right to locate crossing facilities aboveground or unless a variance is granted as hereinafter provided, all utility facilities that cross a highway right-of-way shall be located underground.

(2) No future disruption. The construction and design of crossing facilities installed between the ditch lines or curb lines of city highways may require the incorporation of materials and protections (such as encasement or additional cover) to avoid settlement or future repairs to the roadbed resulting from the installation of such crossing facilities.

(3) Cattle passes, culverts, or drainage facilities. Crossing facilities shall not be located in cattle passes, culverts, or drainage facilities.

(4) Ninety-degree crossing required. Crossing facilities shall cross at or as near to a 90-degree angle to the centerline as practicable.

(5) Overhead power or communication facility. If a variance has been granted, an overhead power or communication facility may cross a highway only if:

(a) It has a minimum vertical line clearance as required by

ICC's rules entitled, "Construction of Electric Power and Communication Lines" (Ill. Adm. Code Ch. 83, 305);

(b) Poles are located within one foot of the right-of-way line of the highway and outside of the clear zone; and

(c) Overhead crossings at major intersections are avoided.

(6) Underground power or communication facility. An underground power or communication facility may cross a highway only if:

(a) The design materials and construction methods will provide maximum maintenance-free service life; and

(b) Capacity for the utility's foreseeable future expansion needs is provided in the initial installation.

(7) Markers. The city may require the utility to provide a marker at each right-of-way line where an underground facility other than a power or communication facility crosses a highway. Each marker shall identify the type of facility, the utility, and an emergency phone number. Markers may also be eliminated as provided in current federal regulations. (49 C.F.R. §192.707 (1989)).

(E) Facilities to be located within particular rights-of-way. The city may require that facilities be located within particular rights-of-way that are not highways, rather than within particular highways.

(F) Freestanding facilities.

(1) Immediately upon filing a permit application which includes a freestanding facility, the utility shall meet with the Public Works Director or his/her designee and schedule an on-site review. In accordance with the standards and purposes of this chapter, the city may restrict the location and size of any freestanding facility located within a right-of-way, as appropriate to mitigate the impact upon the right-of-way and adjoining property.

(2) The city may require any freestanding facility located within a right-of-way to be screened from view.

(G) Facilities installed above ground. Above ground facilities, including freestanding facilities, may be installed only if:

(1) No other existing facilities in the area are located underground;

(2) New underground installation is not technically feasible; and

(3) The proposed installation will be made at a location, and will

employ suitable design and materials, to provide the greatest protection of aesthetic qualities of the area being traversed without adversely affecting safety. Suitable designs include, but are not limited to, self-supporting armless, single-pole construction with vertical configuration of conductors and cable. Existing utility poles and light standards shall be used wherever practicable; the installation of additional utility poles is prohibited unless the Public Works Director or his/her designee makes a written finding that it is impracticable to use existing utility poles and light standards.

(H) Facility attachments to bridges or roadway structures.

(1) Facilities may be installed as attachments to bridges or roadway structures only where the utility has demonstrated that all other means of accommodating the facility are not practicable. Other means shall include, but are not limited to, underground, underwater, independent poles, cable supports and tower supports, all of which are completely separated from the bridge or roadway structure. Facilities transmitting commodities that are volatile, flammable, corrosive, or energized, especially those under significant pressure or potential, present high degrees of risk and such installations are not permitted.

(2) A utility shall include in its request to accommodate a facility installation on a bridge or roadway structure supporting data demonstrating the impracticability of alternate routing. Approval or disapproval of an application for facility attachment to a bridge or roadway structure will be based upon the following considerations:

- (a) The type, volume, pressure, or voltage of the commodity to be transmitted and an evaluation of the resulting risk to persons and property in the event of damage to or failure of the facility;
- (b) The type, length, value, and relative importance of the highway structure in the transportation system;
- (c) The alternative routings available to the utility and their comparative practicability;
- (d) The proposed method of attachment;
- (e) The ability of the structure to bear the increased load of the proposed facility;
- (f) The degree of interference with bridge maintenance and painting;
- (g) The effect on the visual quality of the structure; and
- (h) The public benefit expected from the utility service as compared to the risk involved.

(i) Appearance standards.

(j) The city may prohibit the installation of facilities in particular locations to preserve visual quality.

(3) A facility may be constructed only if its construction does not require extensive removal or alteration of trees or terrain features visible to the right-of-way user or to adjacent residents and property owners, and if it does not impair the aesthetic quality of the lands being traversed.

§ 12.28.230 SMALL WIRELESS FACILITIES.

A. Purpose: The purpose of this section is to establish standards for the location, installation, and maintenance of small wireless facilities in compliance with the Illinois Small Wireless Facilities Deployment Act 1 and City standards. Small wireless facilities shall be subject to the requirements of this section, this chapter, and Federal law.

B. Definitions: Words or phrases in this section that are not defined in this subsection B or in section 12.28-020 of this chapter shall have the meanings ascribed to them in the Illinois Small Wireless Facilities Deployment Act. The following words and phrases have the meanings ascribed to them:

ANTENNA: Means communications equipment that transmits or receives electromagnetic radio frequency signals used in the provision of wireless services.

COLLOCATE OR COLLOCATION: Means to install, mount, maintain, modify, operate, or replace wireless facilities on or adjacent to a wireless support structure or utility pole.

MICRO WIRELESS FACILITY: Means a small wireless facility that is not larger in dimension than twenty-four inches (24") in length, fifteen inches (15") in width, and twelve inches (12") in height and that has an exterior antenna, if any, no longer than eleven inches (11").

RIGHT-OF-WAY OR ROW: For the purposes of collocation of small wireless facilities, means the area on, below, or above a public roadway, highway, street, public sidewalk, alley, or utility easement dedicated for compatible use, and does not include City-owned aerial lines.

SWF ACT: Means the Illinois Small Wireless Facilities Deployment Act, 50 Illinois Compiled Statutes 835/1 et seq.

SMALL WIRELESS FACILITY OR SWF: Means a wireless facility that meets both of the following qualifications: 1) each antenna is located inside an enclosure of no more

than six (6) cubic feet in volume or, in the case of an antenna that has exposed elements, the antenna and all of its exposed elements could fit within an imaginary enclosure of no more than six (6) cubic feet; and 2) all other wireless equipment attached directly to a utility pole associated with the facility is cumulatively no more than twenty five (25) cubic feet in volume. The following types of associated ancillary equipment are not included in the calculation of equipment volume: electric meter, concealment elements, telecommunications demarcation box, ground-based enclosures, grounding equipment, power transfer switch, cut-off switch, and vertical cable runs for the connection of power and other services.

UTILITY POLE: Means a pole or similar structure that is used in whole or in part by communications service provider or for electric distribution, lighting, traffic control, or a similar function.

WIRELESS FACILITY: Means equipment at a fixed location that enables wireless communications between user equipment and a communications network, including: (1) equipment associated with wireless communications and (2) radio transceivers, antennas, coaxial or fiber-optic cable, regular and backup power supplies, and comparable equipment regardless of technological configuration. Wireless facility includes small wireless facilities. Wireless facility does not include the structure or improvements on, under, or within which the equipment is collocated or wireline backhaul facilities, coaxial or fiber optic cable that is between wireless support structures or utility poles or coaxial, or fiber optic cable that is otherwise not immediately adjacent to or directly associated with an antenna.

WIRELESS INFRASTRUCTURE PROVIDER: Means any entity authorized to provide telecommunications service in the State that builds or installs wireless communication transmission equipment, wireless facilities, wireless support structures, or utility poles and that is not a wireless services provider but is acting as an agent or a contractor for a wireless services provider for the application submitted to the City.

WIRELESS PROVIDER: Means a wireless infrastructure provider or a wireless services provider.

WIRELESS SERVICES: Means any services provided to the general public, including a particular class of customers, and made available on a nondiscriminatory basis using licensed or unlicensed spectrum, whether at a fixed location or mobile, using wireless facilities.

WIRELESS SERVICES PROVIDER: Means an entity that provides wireless services.

WIRELESS SUPPORT STRUCTURE: Means a freestanding structure, such as a monopole; tower, either guyed or self-supporting; billboard; or other existing or proposed structure designed to support or capable of supporting wireless facilities.

"Wireless support structure" does not include a utility pole.

C. **Permit Required:** No SWF may be installed within the City unless a permit is first obtained in accordance with the provisions of this chapter; provided, however, that micro-wireless facilities may be subject to the limited permitting requirements of subsection Q of this section.

D. **Permit Application:** All applicants for a permit to install an SWF within the City must submit a written permit application to the Director of Public Works by personal delivery, on a form provided by the City. The permit application must include the following information and the information required by section 12.28.040 of this chapter, as applicable:

1. **Contact Information:** The names and contact information of the wireless services provider and the wireless infrastructure provider if any.

2. **Description:** A description and depiction of the wireless services provider's existing SWFs located within the City.

3. **Location, Photographs:** The location where each proposed small wireless facility or utility pole would be installed, including photographs of the location and its surroundings, depicting the utility poles or structures on which each proposed small wireless facility would be mounted or the location where a utility pole would be installed.

4. **Specifications, Drawings:** Specifications and drawings prepared by a licensed professional structural engineer for each proposed SWF as it is proposed to be installed, with a certification that each SWF complies with all applicable size and location standards.

5. **Structural Analysis:** A site-specific structural analysis for each location by a licensed professional structural engineer as well as any make-ready analysis for a City utility pole that includes addressing the acceptability of the site for factors such as pole loading from existing utility equipment and conductors as well as the small wireless facility.

6. **Equipment, Model Numbers:** The equipment type and model numbers for the antennas and all other wireless equipment associated with each proposed SWF.

7. **Number:** The total number of SWFs the wireless services provider estimates it will seek within the City.

8. **Schedule:** A proposed schedule for the installation and completion of each proposed SWF, if approved.

9. **Proof Of Insurance:** Proof of insurance coverage of the types and amount set forth in section 12.28.080 of this chapter.

10. **Certification Of SWF Act Compliance:** A certification that the proposed SWF complies with subsection 15(d)(6) of the SWF Act and this chapter.

11. **Application Fees:** An application fee in the amount established in the amount of: (a) six hundred fifty dollars (\$650.00) for a single SWF, or (b) three hundred fifty dollars (\$350.00) for each proposed SWF if the application includes two (2) or more SWFs, or c) one thousand dollars (\$1,000.00) for each SWF that includes the installation of a new utility pole.

12. **Owner, Co-Owner Certification:** A certification from the owner or co-owner of the utility pole or wireless support structure that the owner or co-owner has approved installation of an SWF on the utility pole or wireless support structure.

E. **Review Of Application:** Applications will be reviewed in accordance with the following process, except that the Director of Public Works may alter the review process for an application as appropriate based on the elements of that application; provided, however, that the review process will be consistent with the SWF Act:

1. **Determination Of Completeness:** Within thirty (30) days after an application is filed, the Director of Public Works will determine whether the application is complete. The Director of Public Works will notify the applicant of his or her determination. If an application is not complete, then the Director of Public Works will identify the missing information.

2. **Processing Time Period:** The Director of Public Works will process a complete application to collocate: (a) an SWF on an existing utility pole or wireless support structure within ninety (90) days, and (b) an SWF on a new utility pole within one hundred twenty (120) days.

3. **Approvals; Permits; Duration:** The Director of Public Works will approve an application and issue a permit if it meets all requirements of the SWF Act and applicable City Code requirements. All collocation under the permit must be completed within one hundred eighty (180) days after issuance of the permit, unless otherwise mutually agreed or for reasons authorized under the SWF Act. A permit is valid for five (5) years.

4. **Renewal:** When the permit expires, the City will renew the permit except if the City determines the SWF does not conform to any applicable Federal, State, or local code or regulation. The wireless provider must provide all reports, plans, and other documents and data necessary for the City to determine conformance of the SWF.

5. **Denial:** The Director of Public Works will deny an application if it does not meet all requirements of the SWF Act and applicable requirements of this Code. The Director of Public Works will notify the applicant of the denial and

the reason or reasons for the denial.

6. **Extensions Of Time:** The time period for applications may be tolled by express written agreement of the applicant and the City or a local, State, or Federal disaster declaration or similar emergency that causes the delay.

F. Guidance On SWF Locations: Based on various factors including, among others, public safety, existing utility poles and wireless facilities, and potential adverse impacts, the applicant must consider collocation in these locations, with the items listed from most preferable to least preferable:

1. **Public Utilities' Poles:** Utility poles owned or maintained by ComEd or other public utilities.

2. **City Poles:** City-owned utility poles other than light poles or standards (whether existing or to be installed) in the following order of priority: a) within an arterial street right-of-way, b) within a parking lot or on other property related to a governmental or institutional use, and c) within a collector street right-of-way.

3. **Privately Owned Poles:** Privately-owned utility poles, but only in locations approved by the City.

4. **City Light Poles:** City-owned light poles or standards (whether existing or to be installed) in the following priority: a) within an arterial street right-of-way, b) within a parking lot or on other property related to a governmental or institutional use, and c) within a collector street right-of-way.

5. **Other Poles; Nonresidential:** Utility poles, regardless of ownership, located in a rear yard (or abutting easement) of any non-residential property.

6. **Other Poles; Residential:** Utility poles, regardless of ownership, located in a rear yard (or abutting easement) of any residential dwelling.

G. Decorative Utility Poles; Concealment Of SWF: If the Director of Public Works determines that an SWF proposed by the applicant would have an unduly adverse impact on the abutting area unless the SWF is collocated on a decorative pole or is concealed, then the Director of Public Works may require, as a condition of approval of that SWF, a decorative utility pole or concealment. The Director of Public Works or a designee may meet with the applicant to determine the plans for the SWF under that circumstance. If an agreement on plans cannot be reached, then the Director of Public Works may deny the permit for that proposed SWF.

H. Prohibited Locations: SWFs are prohibited at the following locations except as otherwise required by applicable law:

1. **Residential Property:** On any property classified in a residential district under the City's zoning ordinance.

2. **Private Property:** On any privately-owned property except with the approval of the City.

3. **Government Property:** On any property owned or controlled by a unit of local government that is not located within rights-of-way, except with the permission of the local government and approval of the City.

4. **Poles With Equipment:** On any utility pole that includes equipment such as capacitor banks, transformers, cable terminals, cable rises, fuses, or disconnects.

I. Size, Height, And Location of Components:

1. **Volume:** No element of an SWF may exceed six (6) cubic feet in volume and all other wireless equipment attached directly to a utility pole associated with the SWF is cumulatively not more than twenty-five (25) cubic feet.

2. **Height Above Pole:** No element of an SWF may extend more than ten feet (10') above a utility pole or wireless support structure on which it is collocated.

3. **New Utility Pole, Wireless Support Structure Height:** A new or replacement utility pole or a new wireless support structure on which an SWF will be collocated may not exceed the higher of: a) ten feet (10') in height above the tallest existing utility pole, other than a utility pole supporting only wireless facilities, that is in place as of the date the application is submitted to the City, that is located within three hundred feet (300') of the new or replacement utility pole or wireless support structure and that is in the same right-of-way within the City, or b) forty five feet (45') above ground level.

4. **New Utility Pole Location:** No new utility pole may be constructed for an SWF within one hundred feet (100') of an existing utility pole that the applicant may use on reasonable terms and conditions and without undue technical limits or undue additional costs.

J. Color: Antennas and equipment cabinets must be in colors harmonious with, and that blend with, the natural features, buildings and structures that surround such antenna and supporting structures, as well as the utility poles or wireless support structures to which they are attached, as determined by the Director of Public Works. Any wiring or cables must be covered with an appropriate cover.

K. Landscaping: The immediate area around any ground-mounted equipment or cabinets must be landscaped in a manner that largely screens the equipment and cabinets.

L. Safety Requirements:

1. **Mounting Strength:** The strength and sufficiency of the support structure, and the mounting of the antenna and related equipment must be verified and stamped by a licensed structural engineer on the drawing required under subsection D of this section.

2. **Guy Wires Prohibited:** No guy wire or other support wires may be used in connection with an SWF antenna or its related equipment except for preexisting guy wires or other support wires on a preexisting wireless support structure.

3. **Grounding:** An SWF antenna and related structure must be bonded to a ground rod.

4. **Emergency Disconnection:** An SWF antenna must have an emergency disconnect.

5. **Lighting:** No SWF may be lighted unless required by the Federal Aviation Administration or other Federal or State agency with jurisdiction and authority.
6. **Signs And Advertising:** Unless required by Federal or State law, or by a rule of a Federal or State regulatory agency with jurisdiction and authority, no markings, signs, or advertising of any kind may be placed on any SWF component except unobtrusive identification or location markings.
7. **Building Codes and Safety Standards:** An SWF must meet or exceed: a) all requirements of this Code, b) all other applicable local and State Building Codes and Electrical Codes, c) and industry standards.
8. **Regulatory Compliance:** Each SWF and wireless facility must meet or exceed current standards and regulations of the Federal Communications Commission, the Federal Aviation Administration, and any other Federal or State agency with jurisdiction and authority.
9. **Utility Worker Safety:** Prior to the commencement of SWF construction, the wireless provider must provide the City with any required safety precautions for individuals working on or near the SWF. If refresher training, personal protective equipment, or tools are required for safety purposes related to an SWF collocated on a City-owned utility pole, then the wireless services provider must reimburse the City for all its actual costs of those elements.
10. The permit package shall include a NIER report that shows that the installation is within the 1998 health laws governing emissions.

M. **IDOT, Will County Approvals:** The applicant must provide proof of concurrence of IDOT or Will County for the use of City utility poles located on State or County roads.

N. **Abandonment:** Any SWF that has been abandoned or is being used for a purpose other than its original purpose must be removed at the owner's expense. Abandonment includes, without limitation, any SWF that is not operated for a continuous period of twelve (12) months or is otherwise out of operation or repair for any reason, or used for a purpose other than its original purpose. Notice to the owner of the facility must be given in compliance with the requirements of the SWF Act, and the owner must remove the facility within ninety (90) days of such notice.

O. **Collocation On City Utility Poles:**

1. **Rates And Fees for Use of City Utility Pole:** The City will set and charge nondiscriminatory rates and fees for collocation on City utility poles. The City will keep a written schedule of rates and fees in the Office of the City Clerk.

2. **Annual Rate:** Each wireless services provider must pay an annual fee of two hundred dollars (\$200.00) for each SWF located on a City utility pole in right-of-way or the actual, direct, and reasonable costs related to the wireless provider's use of space on the City's utility pole and an annual fee of three thousand six hundred dollars (\$3,600.00) for each SWF on City property not located in right-of-way.

3. **Operating Agreement:** Prior to commencement of SWF construction on a City-owned utility pole, the owner must develop an operating agreement satisfactory to the Director of Public Works. The agreement must include protocols for emergency response and for maintenance of the utility pole and include emergency contacts, a contact for public inquiries, the utility billing address, and the legal address of the wireless services provider.

P. **SWF Equipment Replacement:** The wireless provider must notify the City at least ten (10) days prior to a planned equipment replacement and provide the equipment specifications. The replacement equipment must be the same size and/or smaller than the original installation.

Q. **Right-Of-Way Permit:** The wireless provider must secure a permit for any activities in the right-of-way that affect traffic patterns or require lane closures.

R. **General Standards:**

1. **No Interference:** Every wireless provider's operation of a wireless facility must not interfere with the frequencies used by any public safety agency for public safety communications. The wireless provider must install SWFs of the type and frequency that will not cause interference with any public safety agency's communications equipment. Unacceptable interference will be determined by and measured in accordance with industry standards and the FCC's regulations addressing unacceptable interference to public safety spectrum or any other spectrum licensed by a public safety agency.

2. **Curing Interference:** If an SWF causes interference and the wireless provider has been given written notice of the interference by the City or public safety agency, then the wireless provider, at its expense, must take all reasonable steps necessary to correct and eliminate the interference, including, without limitation, powering down the SWF and later powering it up for intermittent testing, if necessary. The City may terminate a permit for an SWF based on interference if the wireless provider is not making a good faith effort to remedy the problem in a manner consistent with the abatement and resolution procedures for interference with public safety spectrum established by the FCC, including 47 CFR 22.970 through 47 CFR 22.973 and 47 CFR 90.672 through 47 CFR 90.675.

3. **Compliance With Contract Terms:** Every wireless provider must comply with all requirements imposed by a contract between the City and a private property owner that concern design or construction standards applicable to utility poles and to ground-mounted equipment located in right-of-way.

4. **Spacing:** Every wireless provider must comply with spacing requirements in this section or any other applicable City code or ordinance concerning the location of ground-mounted equipment located in the right-of-way. A wireless provider may apply for a variation of a spacing requirement.

5. **Undergrounding:** Every wireless provider must comply with all City codes and regulations regarding undergrounding of utilities and facilities that prohibit installation of new, or modification of existing, utility poles in a right-of-way. A

wireless provider may apply for a variation of an undergrounding requirement.

6. **General City Standards:** Every wireless provider must comply with generally applicable City standards for construction and public safety in the rights-of-way, including, without limitation, wiring and cabling requirements, grounding requirements, utility pole extension requirements, and sign restrictions. Every wireless provider must comply with all City regulations applicable to the location, size, surface area and height of wireless facilities and the abandonment and removal of SWFs.

7. **Poles For Electricity Distribution:** No wireless services provider may collocate an SWF on a City utility pole that is part of an electricity distribution or transmission system within the communication worker safety zone of the pole or the electric supply zone of the utility pole, except that the antenna and support equipment of the SWF may be located in the communications space on the City's utility pole and on the top of the utility pole if no other utility pole is available and the wireless provider complies with applicable codes for work involving the top of the utility pole. The terms "communications space", "communication worker safety zone", and "electric supply zone" shall have the meanings contained in the National Electric Safety Code.

8. **Public Safety Codes:** Every wireless provider must comply with all applicable State, County, and City codes, ordinances, and regulations that concern public safety.

9. **Decorative, Stealth, And Concealment Standards:** Every wireless provider must comply with the City's generally applicable written standards for decorative utility poles, and the City's generally applicable standards regarding stealth, concealment, and aesthetics governing occupiers of the right-of-way, including the City's design or concealment measures in a historic district or regarding a historic landmark.

10. **Insurance:** Every wireless provider must provide insurance as provided in section 12.28.080 of this chapter.

11. **Indemnification:** Every wireless provider must indemnify the City as provided in section 12.28.090 of this chapter.

S. Installation And Maintenance of Wireless Facilities: Each wireless provider must construct, install, and maintain all wireless facilities in accordance with the standards set forth in this chapter. (Ord. O2018-29, 7-16-2018)

SECTION 3: SEVERABILITY. If any section, paragraph, clause, or provision of this Ordinance is held invalid, the invalidity of such section, paragraph, clause, or provision shall not affect any other provision of this Ordinance.

SECTION 4: REPEALER. All ordinances, resolutions or orders, or parts thereof, which conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

SECTION 5: EFFECTIVE DATE. This Ordinance shall be in full force and effect immediately upon its passage and publication according to law.

PASSED THIS 18TH DAY OF MAY, 2026.

	Aye	Nay	Absent	Abstain
Alderman Scott Dyke	_____	_____	_____	_____
Alderman Angelo Deserio	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

Christine Vershay-Hall, City Clerk

APPROVED THIS 18TH DAY OF MAY, 2026.

Raymond R. Soliman, Mayor

ATTEST:

Christine Vershay-Hall, City Clerk



Agenda Memo

Crest Hill, IL

Meeting Date:	May 18, 2026
Submitter:	Ronald J Wiedeman
Department:	Engineering
Agenda Item:	A Resolution approving the execution of an intergovernmental agreement by and between the City of Crest Hill and The Grand Prairie Water Commission Establishing a Joint Improvement Program.

Summary: Attached is an Intergovernmental Agreement (IGA) between the City of Crest Hill and the Grand Prairie Water Commission to incorporate work requested by the City into Grand Prairie Water Commission's (GPWC) contracts. This agreement establishes the scope of work requested along with the timing of payment of the City's share of construction costs and our share for construction engineering services. This agreement also has a provision for the withdrawal of the work requested.

This agreement has been reviewed and vetted by City staff and the City Attorney.

The following scope of work is included in this IGA and is the same scope of work approved by Council at the April 6, 2026 council meeting when the city executed a design engineering contract with Standtec Consultation Services:

- Resurfacing of the southbound lane of Gaylord Rd and Cedarwood Dr. that are not disturbed as part of the GPWC project.
- Resurfacing and installation of new 3 ft aggregate shoulder of the entire pavement area from 300 ft east of Len Kubinski Dr. to 1670 ft east of Len Kubinski Dr. and from 1240 ft west of Oakland Ave. to 1240 ft. east of Oakland Ave.
- The existing 32 ft wide Gaylord Rd. box culvert over the Rock Run will need to be removed and replaced to install the new transmission water main. The city requested

that the new box culvert be widened additional 8 ft to a total width of 40 ft. This new width will provide for a pavement that will accommodate one 12 ft through lane for northbound and southbound traffic and a 12 ft wide left turn lane and 4 ft painted median.

- Widen approximately 25 ft north and south of the new box culvert to provide for left turn storage of minimum of a 50 ft and a taper of 150 ft.
- Extend the existing pavement south of Fox Meadow Dr. along the west side of the pavement from 35 ft to 175 ft in length.

IGA Highlights

- The City may withdraw its work any time prior to the award of the construction contract.
- The City's share of Construction Services is 8% of the construction cost awarded for the City's scope of work discussed above.
- The City shall deposit in escrow with the Commission an amount sufficient to pay the work requested by the City not less than three (3) months prior to scheduled date of completion of the work. The deposit will cover the following:
 - Construction costs plus 3% contingency.
 - City share of construction related (CR) contract costs plus 3% contingency for change orders. CR costs are bonds, insurance, mobilization and demobilization costs, traffic control, etc.
 - 8% construction services fee.

The current estimate of cost for the work requested by the City is \$2,132,000.00 for construction and \$170,560.00 for construction services.

Recommended Council Action: A Resolution approving the execution of an intergovernmental agreement by and between the City of Crest Hill and The Grand Prairie Water Commission Establishing a Joint Improvement Program.

Financial Impact:

Funding Source: Capital Projects

Budgeted Amount: Future Budget

Cost: TBD

Attachments:

Res. App. Joint Projects IGA with GPWC W IGA exhb

RESOLUTION NO. _____

A RESOLUTION APPROVING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE CITY OF CREST HILL AND THE GRAND PRAIRIE WATER COMMISSION ESTABLISHING A JOINT IMPROVEMENT PROGRAM

WHEREAS, the Corporate Authorities of the City of Crest Hill have the authority to adopt resolutions and to promulgate rules and regulations that pertain to its government and affairs and protect the public health, safety, and welfare of its citizens; and

WHEREAS, on June 17, 2024, the Corporate Authorities of the City adopted Ordinance No. 1987, Establishing the Grand Prairie Water Commission (“GPWC”); and

WHEREAS, the GPWC and its individual members continue to work toward construction of the necessary infrastructure to allow the Commission and its members to receive Lake Michigan water by the year 2030; and

WHEREAS, the Board of Commissioners of the GPWC adopted an “Amended and Restated Policy for Coordination of Member Improvements with Commission Construction Projects” to enable the GPWC and its members to jointly procure improvements where an individual GPWC Member’s improvements are near the location of planned GPWC improvements, thereby reducing the overall construction costs and community disruption by including the improvements for both the GPWC and its member in the same construction contract; and

WHEREAS, the City of Crest Hill has determined that there are three (3) Crest Hill projects which are along the route of three (3) GPWC projects; and

WHEREAS, the GPWC and member attorneys’ working group, along with the TAC delegates, have together drafted an agreed upon Intergovernmental Agreement (IGA) Template to be customized to each joint GPWC/member project; and

WHEREAS, City Staff and the City Attorney have drafted an Intergovernmental Agreement between the Grand Prairie Water Commission and the City of Crest Hill Establishing a Joint Improvement Program (“IGA”), based on the negotiated template, a copy of which is attached hereto as Exhibit A and incorporated herein; and

WHEREAS, The Corporate Authorities of the City have reviewed terms and conditions of the IGA and have determined that they are fair, reasonable, and should be approved.

NOW THEREFORE, BE IT RESOLVED BY THE CORPORATE AUTHORITIES OF THE CITY OF CREST HILL, PURSUANT TO ITS STATUTORY AUTHORITY, AS FOLLOWS:

SECTION 1. The Corporate Authorities hereby find that all the recitals contained in the preamble to this Resolution are true, correct, and complete and are hereby incorporated by reference hereto and made a part hereof.

SECTION 2. The Corporate Authorities of the City hereby authorize and direct the Mayor to execute and the City Clerk to attest the IGA (Exhibit A) and further authorize the Mayor to take any other action necessary to effect the intent of this Resolution, which is to enter into the IGA with the GPWC.

SECTION 3. In the event that any provision or provisions, portion or portions, or clause or clauses of this Resolution shall be declared to be invalid or unenforceable by a Court of competent jurisdiction, such adjudication shall in no way affect or impair the validity or enforceability of any of the remaining provisions, portions, or clauses of this Resolution that may be given effect without such invalid or unenforceable provision or provisions, portion or portions, or clause or clauses.

SECTION 4. All ordinances, resolutions, motions, or parts thereof, conflicting with any of the provisions of this Resolution, are hereby repealed to the extent of the conflict.

SECTION 5. This Resolution shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

[Intentionally Blank]

PASSED THIS 18TH DAY OF MAY 2026.

	Aye	Nay	Absent	Abstain
Alderman Scott Dyke	_____	_____	_____	_____
Alderman Angelo Deserio	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderpersion Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

Christine Vershay-Hall, City Clerk

APPROVED THIS 18TH DAY OF MAY 2026.

Raymond R. Soliman, Mayor

ATTEST:

Christine Vershay-Hall, City Clerk

EXHIBIT A (CREST
HILL/GPWC IGA FOR JOINT
PROJECTS)

**INTERGOVERNMENTAL AGREEMENT
BETWEEN THE GRAND PRAIRIE WATER COMMISSION AND THE CITY
OF CREST HILL ESTABLISHING A JOINT IMPROVEMENT PROGRAM**

THIS INTERGOVERNMENTAL AGREEMENT (“Agreement”) is made and entered into as of the ____ day of _____, 2026 (“Effective Date”), by and between the Grand Prairie Water Commission (“Commission” or “GPWC”) and the City of Crest Hill (“Member”). The Commission and the Member are collectively referred to in this Agreement as the “Parties”, and individually as a “Party”.

WHEREAS, the Commission is an Illinois regional water commission and a municipal corporation and a public body politic and corporate; and

WHEREAS, Member is a charter member of the Commission and an Illinois municipal corporation; and

WHEREAS, the Board of Commissioners of the Commission has adopted an “Amended and Restated Policy for Coordination of Member Improvements with Commission Construction Contracts” (“Policy”) in order to enable the Commission and its members to jointly procure improvements where a member’s improvements are near the location of planned Commission improvements, thereby reducing overall construction costs and community disruption through including improvements for both Parties in the same contract for construction; and

WHEREAS, as part of its Alternative Water Supply Program (“AWSP”), the Commission has determined that it is necessary to design and construct the following projects (each a “Commission Project”), which are sometimes collectively referred to as the “Commission Projects”:

- AWSP 02-05 to construct a 60-inch diameter water transmission main, a portion of which will be within or adjacent to the right-of-way of Gaylord Road located within the boundaries of the Member (“Commission Project 02-05”);
- AWSP 02-06 to construct a 60-inch diameter water transmission main, a portion of which will be within or adjacent to the right-of-way of Gaylord Road and Cedarwood Drive located within the boundaries of the Member (“Commission Project 02-06”);
- AWSP 06-01 to construct a 20-inch diameter water transmission main, a portion of which will be within or adjacent to the right-of-way of Caton Farm Road located within the boundaries of the Member (“Commission Project 05-01”); and

WHEREAS, Member has determined that it is necessary to design and construct the following improvements (each a “Member Project”) along the route of each Commission Project, which are collectively referred to as the “Member Projects”:

- Commission Project 02-05: Supplemental paving work along Gaylord Road from south of Renwick Road to south of Frontier Lane (a distance of approximately 2,100 feet) (“Member Project 02-05”);

- Commission Project 02-06: Supplemental paving, roadway widening, and shoulder improvements along portions of Gaylord Road and Cedarwood Drive between a point south of Frontier Lane to the City of Crest Hill’s municipal limit (a distance of approximately 14,200 feet) and replacement of an existing 10-inch diameter water main that crosses under Rock Run on the west side of Gaylord Road with a new 10-inch diameter water main (a distance of approximately 75 feet) (“Member Project 02-06”); and
- Commission Project 06-01: Supplemental paving work along Caton Farm Road from east of Len Kubinski Drive to west of Oakland Avenue (a distance of approximately 3,100 feet) (“Member Project 06-17”); and

WHEREAS, the Parties have individually and collectively determined that the joint construction of each Commission Project and each Member Project in a single contract for construction by the Commission and the sharing of costs for their respective Projects pursuant to the Policy and the terms of this Agreement will be mutually beneficial to both the Member and the Commission and will have minimal impact on the schedule for completion of the design and construction of the Commission Project. Each pair of a Commission Project and Member Project are sometimes jointly referred to as a “Joint Project” and all of the Joint Projects are sometimes referred to as the “Joint Projects”;

and

WHEREAS, the Parties are responsible to obtain funding sources for their respective Projects and have individually determined to seek available local, state and federal loans, grants and other funds that may be available to help defray their respective shares of the Joint Project costs that are allocated to each of them; and

WHEREAS, the Commission and the City of Joliet (“Joliet”) have entered into an Intergovernmental Agreement for Program Management dated July 2, 2024 (“PMA”), pursuant to which Joliet serves as the Program Manager for the AWSP on behalf of the Commission and is authorized to manage the design of improvements for the AWSP through its professional services agreement with the AWSP design team, as well as the process for bidding, evaluation and award of contracts for construction of the improvements in the AWSP; and

WHEREAS, the Parties desire to establish this Intergovernmental Agreement to facilitate joint action and intergovernmental cooperation for joint bidding and construction of their respective Projects comprising each Joint Project in a single contract for construction by the Commission; and

WHEREAS, to achieve these and other related objectives, the Parties desire to exercise the powers and authority granted to them, individually and collectively, pursuant to Article VII, Section 10 of the Illinois Constitution of 1970; the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*; the Illinois Municipal Code, 65 ILCS 5/1-1-5; the Regional Water Commissions Act, 65 ILCS 5/11-135.5; and their statutory powers; and

WHEREAS, after full consideration of all planning, fiscal, and other intergovernmental issues affecting this matter, each of the Parties has determined that it

is in the best interests of the public health, safety and welfare of its residents and businesses, water system customers and the general public that this Agreement be executed and implemented by the Parties; and

WHEREAS, the Parties have each approved this Agreement by an ordinance or resolution duly adopted by the Party's corporate authorities and appropriated or budgeted the necessary funds to fund their respective cost shares of the Joint Projects;

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements made in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby mutually acknowledged, and pursuant to the powers and authority described in this Agreement, the Parties agree as follows:

SECTION 1. RECITALS.

The Parties find and determine that the foregoing recitals are found to be true, correct, and material to this Agreement and are, by this reference, incorporated into and made a part of this Agreement as if they were fully set forth in this Section.

SECTION 2. PURPOSE; GENERAL COOPERATION.

- A. This Agreement is made for the purpose of establishing all of the authority, powers, and resources necessary and convenient to allow the Parties to jointly and efficiently complete the Joint Projects.
- B. The Parties recognize that the goals to be accomplished through this Agreement require their mutual cooperation and acknowledge and agree to cooperate with each other in furtherance of the purposes, goals, and objectives of the Agreement.
- C. The Parties will each designate its duly authorized representative or designee ("Party Representative") to operate and act with respect to Agreement affairs and actions.
- D. Cooperation required by this Agreement specifically includes, but is not limited to, (i) the sharing by the Parties of information and other materials possessed or developed by the Parties and the AWSP design team, either individually or collectively, and necessary to investigate, identify, and otherwise document the Joint Projects; and (ii) obtaining all approvals from any governmental agencies (whether federal, state, county or local) or private entities required or useful for the Joint Projects.
- E. In the event any unforeseen circumstances or events arise that have not been specifically addressed in this Agreement, the Parties agree to mutually cooperate create and establish such additional agreements and/or amendments to this Agreement in order to successfully accomplish the goals as set forth in this Agreement.

SECTION 3. TERM.

Unless otherwise provided in this Agreement, the term of this Agreement shall commence on the Effective Date and terminate upon the completion of the Joint Projects and completion of the warranty period provided for in the Construction Contract (as defined in Section 4) for the last Joint Project to be completed pursuant to this Agreement (“Term”).

SECTION 4. CONTRACTING PROCESS.

- A. Member Contract for Design Services.** The Member has entered into or shall enter into a professional services agreement (“PSA”) with the AWSP design team, which shall provide that the AWSP design team will provide the services required to prepare the design materials for the Member Projects and incorporate that design into the appropriate Commission bidding and construction documents for the Joint Projects. The cost of these design services will be paid by the Member pursuant to the PSA.
- B. Design, Construction Engineering and Construction Management Services.** The Commission, through Joliet as Program Manager, will arrange for the AWSP design team to perform professional engineering services for the AWSP, to provide design services for the Commission Projects and construction engineering and construction management services for the Joint Projects pursuant to the PMA.
- C. Official Coordinator.** The Commission, through its Program Manager pursuant to the PMA, will serve as the Official Coordinator to bid the Joint Projects.
- D. Procedure for Developing Bidding and Contract Documents.** At such time as competitive sealed bids (“Sealed Bids”) from contractors are solicited for each Joint Project, the Parties agree to follow the following process:
- i. Information about the requirements for the Member Project will be provided by the Member pursuant to the PSA and for the Commission Project by the AWSP design team pursuant to the PMA.
 - ii. The form of bidding and contract documents to be used for the Joint Project will be the documents regularly used by the Commission for the AWSP. The information about the Member Project as well as the Commission Project will be incorporated into the drawings and specifications (“Technical Requirements”) and the bidding and contract documents for the Commission Project, which collectively will be referred to as the “Contract Package” for the Joint Project.

- iii. The Member shall have an opportunity to review and comment on the Technical Requirements related to the Member Project at key design milestones, with Member comments to be resolved prior to bidding for the Joint Project.
- iv. When all comments from the Commission and the Member are resolved, the Official Coordinator may issue these documents to prospective contractors or suppliers to solicit Sealed Bids and shall establish a deadline for the submission of Sealed Bids.
- v. During the time following the issuance of the Contract Package, and prior to the deadline for submission of Sealed Bids, the Official Coordinator shall issue such addenda to the prospective contractors as may be necessary to respond to the inquiries of such prospective contractors or to clarify the Contract Package. The Official Coordinator shall consult with the Member prior to issuing any such addenda pertaining to the Technical Requirements related to the Member Project. The Member shall refer any inquiries or issues received or identified regarding the Technical Requirements related to the Member Project to the Official Coordinator for possible inclusion in such an addendum.
- vi. Following receipt of the Sealed Bids, the Sealed Bids will be opened by the Program Manager pursuant to the PMA. Information regarding the Sealed Bids pertaining to the Member Project will be provided to the Member to enable the Member to determine whether to proceed with the Member Project as part of that Joint Project.
- vii. The Member shall review the information from the Sealed Bids and the Member's TAC Delegate shall, prior to contract award, notify the Commission of the Delegate's intention to recommend adoption of a resolution of the Member's corporate authorities, either to (a) proceed with the Member Project as part of that Joint Project and authorize the deposit of funds for its share of costs for the Member Project in escrow with the Commission as provided in Section 5 or (b) withdraw the Member Project from the final construction contract. The Commission shall approve the award of the contract for the Joint Project ("**Construction Contract**") by resolution in coordination with the TAC Delegate's notification. Withdrawal of the Member Project shall not preclude the Commission from awarding a construction contract for that Commission Project.
- viii. In the event that the Member does not provide to the Commission a resolution to proceed with or withdraw its Member Project within 45 days after the information regarding the Sealed Bids is provided to the Member, the Commission has the right to proceed with a construction contract for that Commission Project (and projects of

other participating members, if any) without the Member Project and the Member will no longer have any right to proceed with its Member Project as part of that Joint Project.

- E. Administration by the Official Coordinator.** The Official Coordinator shall have the right and obligation to manage the Construction Contract for each Joint Project with the selected contractor. Such duties shall include, without limitation, meetings with representatives of the contractor, reviews of technical and administrative data, establishing testing programs, monitoring schedules and performance, ensuring that required repair and maintenance responsibilities are performed by the contractor, and the enforcement of the terms and conditions of the Construction Contract and the bonds and insurance required under the Construction Contract. For each Joint Project:
- i. The Official Coordinator shall notify the Member about any of the following pertaining to the Member Project for Member review and comment: (a) contractor questions or requests for information requiring clarification from the Member, (b) proposed changes to the Technical Requirements or (c) proposed changes affecting terms that would change the amount the Member would be required to pay for the Member Project.
 - ii. The Official Coordinator shall notify the Member of the pre-construction meeting as well as any other meetings with the contractor where the Member Project is planned to be discussed.
 - iii. The Member Project will be subject to the same rights of correction and warranty of work by the contractor as provided in the Construction Contract for the Commission Project. The Member shall promptly notify the Official Coordinator about any items of work on the Member Project that may require correction or be subject to possible warranty claim.
 - iv. The Parties shall work together to achieve consensus regarding any alleged failures of the performance of either the contractor, or the work by the contractor, under the Construction Contract. No lawsuit to enforce the Construction Contract or the bonds on an issue pertaining to the Member Project shall be filed without the agreement of both Parties.
- F. Expenses.** The Parties acknowledge and agree to use their respective personnel and resources, at no cost to any other Party, for actions undertaken by or on behalf of one of the Parties. Each Party shall be responsible for, and each Party agrees to pay, its own expenses incurred for professional design services, and any and all other expenses incurred by that Party during construction of the Joint Project under the Construction Contract. Any expenses to be shared between the Parties and not otherwise addressed in Section 5 shall be approved in advance, and in writing, by each Party or its Party Representative, as appropriate.

- G. Insurance.** The Official Coordinator shall require the contractor to whom the Construction Contract is awarded to obtain and maintain, for the duration of the Construction Contract, appropriate insurance that includes the Member as an additional insured and provide a copy of any certificates of insurance to the Member.
- H. Bonds.** The Official Coordinator shall require the contractor to whom the Construction Contract is awarded to obtain and maintain, for the duration of the Construction Contract, both a performance bond and a labor and material payment bond, each in the amount of all of the work under the Construction Contract. The Official Coordinator shall file such claims and take such actions as may be necessary to resolve any issues raised by any Party pursuant to one or both of the bonds.

SECTION 5. PAYMENTS; COSTS AND EXPENSES.

- A. General Principles.** Each Party shall be responsible to pay its respective share of the cost of each Joint Project pursuant to each Construction Contract. Each Party shall budget and appropriate sufficient funds to pay its respective share of the Construction Costs of the Construction Contract and Construction-Related Costs. In addition, the Commission shall also budget and appropriate sufficient additional funds to pay the cost of each Construction Contract (including the Member's share), in reliance on the Member's agreement to pay its respective share of the cost of the Construction Contract.
- B. Member Project Costs.** The costs for the design of each Member Project shall be paid by the Member directly under the PSA. Construction Costs, CR Costs and CE/CM Services Costs (described in Sections 5.D, E and F below) shall be paid by the Member pursuant to Section 5.G and not included in either the Commission's Program Budget or loans or bonds taken out by the Commission.
- C. Design Costs.** Design costs for each Commission Project and Member Project will be tracked separately by the AWSP design team and the Member design costs shall be billed separately to the Member for payment under the terms of the PSA.
- D. Construction Costs.** Each Construction Package shall include pay items for specific components of the Commission Project and the Member Project ("Construction Costs"), so that the Member's share of these costs can be identified and paid by the Member. Costs under the Construction Contract that are based on a pay item common to both the Commission Project and the Member Project shall be treated as construction-related costs under Section 5.E below.

E. Defining Other Shared Construction-Related Costs. The Parties agree that the following costs are common to both the Commission Project and Member Project on each Joint Project and shall agree upon which of these costs will be allocated to the Parties on a pro-rata basis (“CR Costs”), determined based upon the ratio of each Party’s Construction Costs for its Project to the Construction Cost of both Projects:

- i. Contractor’s bond and insurance costs;
- ii. Contractor start-up, mobilization and demobilization costs;
- iii. Erosion control;
- iv. Traffic control;
- v. Other general conditions costs, if any; and
- vi. Other costs to the extent they cannot be specifically related to either the Commission Project or the Member Project.

Any other construction-related costs not in the normal course of construction that are specifically related to the Commission Project or the Member Project shall be paid by the Commission or the Member, respectively.

F. Construction Engineering and Construction Management Services. Pursuant to the PMA, Joliet as Program Manager provides construction engineering and construction management services (“CE/CM Services”) for all AWSP construction projects, including the Commission Projects, as part of Advanced Development Costs paid by Joliet. The Commission shall request Joliet as Program Manager to provide CE/CM Services for the Member Projects as part of the Joint Projects and Member agrees to pay the cost of such Services for the Member Projects. The cost to the Member of such CE/CM Services (“Member CE/CM Services Costs”) shall be equal to eight percent (8%) of the sum of the Member’s share of Construction Costs and CR Costs for each Member Project. The Member CE/CM Services Costs shall not be included as part of Advanced Development Costs. The Member CE/CM Services Costs shall be paid to Joliet as provided in the PMA.

G. Member Payment Prior to Construction.

- i. The Member shall deposit in escrow with the Commission an amount sufficient to pay the following costs related to each Member Project not less than three (3) months prior to the scheduled date for commencement of work on that Member Project: (a) the Member’s share of the Construction Costs plus a three percent contingency for change orders, (b) the Member’s share of the CR Costs plus a three percent contingency for change orders, and (c) the Member CE/CM Services Costs. A separate escrow deposit shall be made by the Member in connection with each Construction Contract for a Commission Project that also includes that Member’s Project.
- ii. The escrow amount may be adjusted from time to time based on additional information about the costs to be paid by the Member. If a change order is approved that causes the new total of the costs

described in Section 5.G.i to increase, the Member must make an additional escrow deposit in the amount of the increase within 45 days after the approval of the change order.

- iii. Following completion of each Joint Project, the Commission and the Member shall review and determine the Parties' respective final shares of the Construction Costs and CR Costs. If the amount placed in escrow less the Member CE/CM Services Costs is more than the Member's total final share, the Commission shall return the difference to the Member. If the amount placed in escrow less the Member CE/CM Services Costs is less than the Member's final share, the Member shall pay the difference to the Commission. Any such payments shall be made within 45 days after the amount to be paid is determined and agreed by the Parties.

H. Pay Applications. The contractor for each Joint Project will be required to separate each of its applications for payment to reflect the separate pay items in a manner that each Party will be able to identify the pay items pertaining to its Project and its share (based on Sections 5.D and E) of pay items that are common costs to be shared. The Commission will provide to the Member, for its review and comment, an itemized listing of the pay items and amounts attributable to the Member Project on each application for payment. The Commission will pay the contractor directly for each approved payment application and payment for the Member Project shares will be withdrawn from the Member's escrow deposit to make payment of the Member Project portion of the application. The Commission will pay Joliet for the Member CE/CM Services Costs for the Member Project out of the Member's escrow deposit. In the event that a lien on public funds is claimed by any subcontractor or supplier for work under the Construction Contract, the Party receiving notice of such a claim shall notify the other Party, and the Parties shall coordinate their response to the lien claim in the manner required by law.

I. Funding Sources. This Agreement is intended to allow the Parties to independently seek available local, state, and federal grants and other funds and other resources to assist in paying for the costs of their respective Project. If the Member wishes to use funds that are subject to particular requirements, the Member shall notify the Commission to allow review by the Commission and Member to determine if those requirements can be reasonably accommodated.

SECTION 6. WITHDRAWAL; TERMINATION.

A. Right to Withdraw. Any Party may withdraw a Member Project from this Agreement prior to award of a construction contract for a Joint Project, as provided in Section 4.

- B. Dissolution and Termination.** In addition to the withdrawal provisions set forth in Section 4.D of this Agreement, this Agreement shall be dissolved and terminated only upon the written agreement of the Parties.

SECTION 7. GENERAL PROVISIONS.

- A. Notices.** Any notice, demand or request required by this Agreement shall be in writing and shall be deemed delivered to the Party when delivered in person or by express mail or messenger, via facsimile, or three (3) days after deposit thereof in any main or branch United States Post Office, properly addressed to the Party at the address below. All notices related to the Technical Requirements and routine compliance with the Construction Contract may be given by electronic mail or other means of communication, as appropriate.

Notices and communications to each Party shall be addressed to, and delivered at, the following addresses:

Grand Prairie Water Commission
2364 Essington Road, #269
Joliet, IL 60435
Attention: Program Director
Email: aswisher@joliet.gov

City of Crest Hill
20600 City Center Boulevard
Crest Hill, IL 60403
Attention: Blaine Wing, City Administrator
Email: bwing@cityofcresthill.org

- B. Entire Agreement.** There are no representations, covenants, promises, or obligations not contained in this Agreement, other than the Policy, that form any part of this Agreement or upon which any of the Parties is relying in entering into this Agreement. This Agreement, and all covenants and provisions herein contained shall bind and inure to the benefit of each Party hereto and their respective successors and assigns.
- C. Severability.** If any provision of this Agreement is construed or held to be void, invalid, or unenforceable in any respect, the remaining provisions of this Agreement shall not be affected thereby but shall remain in full force and effect.
- D. Interpretation.** It is the express intent of the Parties that this Agreement shall be construed and interpreted so as to preserve its validity and enforceability as a whole. In case of any conflict among the provisions of this Agreement, the provision that best promotes and reflects the intent of the Parties shall control.

- E. **Amendments and Modifications.** This Agreement shall not be modified, changed, altered, or amended until it is reduced to writing and approved by the corporate authorities of each Party pursuant to ordinances or resolutions duly adopted and properly executed in accordance with all applicable law.
- F. **Authority to Execute.** Each Party hereby warrants and represents to the other Party that the person executing this Agreement on its behalf has been properly authorized to do so by the corporate authorities of the Party.
- G. **No Third-Party Beneficiaries.** Nothing in this Agreement shall create or shall be construed or interpreted to create any third-party beneficiary rights.
- H. **Indemnification.** Each Party hereby agrees to indemnify, hold harmless and defend the other Party from and against any and all losses, claims, expenses and damages (including reasonable attorneys' fees) made against or incurred by the other Party for any actions taken or failures to act by the Party in connection with each Construction Contract or the Joint Project that arise out of that Construction Contract or this Agreement, to the extent that such claims were not caused by actions, or failures to act, of the other Party.
- I. **Execution.** This Agreement shall be executed by all of the Parties in identical original duplicates and each of the duplicates shall, individually and taken together, constitute one and the same Agreement.

IN WITNESS WHEREOF, the Parties have by their duty authorized officers and representatives set their hands and affixed their seals to be effective as of the date specified on page 1 of this Agreement.

City of Crest Hill

Grand Prairie Water Commission

By: _____
Raymond R. Soliman, Mayor

By: _____
Clarence C. DeBold, Chair

ATTEST:

ATTEST:

By: _____
Christine Vershay-Hall, City Clerk

By: _____
John D. Noak, Secretary

Date: _____

Date: _____



Agenda Memo

Crest Hill, IL

Meeting Date:	05-18-2026
Submitter:	Police Chief Edward Clark
Department:	Police Department
Agenda Item:	Approval of a Special Event Police Services Contract with Double “J” Sports Bar, Inc.

Summary: Mayor and Council,

Jeff Reid, owner of Double “J” Sports Bar in Joliet, is asking for two officers to assist with traffic control on June 7, 2025. The hours he requests are from 7:30 am until 9:30 am. I have attached the Special Event Police Services Contract, proof of insurance, and a map showing where our officers would be working. This is a 5k walk/run to help promote the Pat Clark Cancer Foundation. This is the same 5K we assisted with last year. I am formally asking for your approval.

Recommended Council Action: Approval of a Special Event Police Services Contract with Double “J” Sports Bar, Inc.

Financial Impact: None

Funding Source:

Budgeted Amount:

Cost: None

Attachments: Special Event Police Services Contract, Insurance Document, Map showing service area



CERTIFICATE OF LIABILITY INSURANCE

DATE 01 Item G.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Confer Insurance Agency 2300 Plainfield Rd Crest Hill IL 60403	CONTACT NAME: Jim Confer PHONE (A/C, No, Ext): (815) 630-5275 FAX (A/C, No): E-MAIL ADDRESS: jim@conferinsagency.com <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 80%;">INSURER(S) AFFORDING COVERAGE</th> <th style="width: 20%;">NAIC #</th> </tr> <tr> <td>INSURER A : SOCIETY INS</td> <td>15261</td> </tr> <tr> <td>INSURER B :</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : SOCIETY INS	15261	INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A : SOCIETY INS	15261														
INSURER B :															
INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															
INSURED Double J Sports Bar, Inc. 1001 Essington Rd Joliet IL 60435-2869															

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS												
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		BP10027829	04/04/2026	04/04/2027	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$												
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			CA10027833	04/04/2026	04/04/2027	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$												
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			CU10027834	04/04/2026	04/04/2027	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$												
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WC10027832	04/04/2026	04/04/2027	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%;">PER STATUTE</td> <td style="width: 5%;">OTH-ER</td> <td style="width: 90%;"></td> </tr> <tr> <td></td> <td></td> <td>E.L. EACH ACCIDENT \$ 500,000</td> </tr> <tr> <td></td> <td></td> <td>E.L. DISEASE - EA EMPLOYEE \$ 500,000</td> </tr> <tr> <td></td> <td></td> <td>E.L. DISEASE - POLICY LIMIT \$ 500,000</td> </tr> </table>	PER STATUTE	OTH-ER				E.L. EACH ACCIDENT \$ 500,000			E.L. DISEASE - EA EMPLOYEE \$ 500,000			E.L. DISEASE - POLICY LIMIT \$ 500,000
PER STATUTE	OTH-ER																		
		E.L. EACH ACCIDENT \$ 500,000																	
		E.L. DISEASE - EA EMPLOYEE \$ 500,000																	
		E.L. DISEASE - POLICY LIMIT \$ 500,000																	
A	Illinois Liquor Liability			LL10027831	04/04/2026	04/04/2027	\$1,000,000												

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 RE: Event being held on Saturday, 06/06/2026

Additional Insured: Cemen's Pizza, 1630 Essington Rd., Joliet, IL 60435; City of Joliet, 150 W. Jefferson St., Joliet, IL 60432; Pat Clark Memorial Cancer Foundation, 1552 Bryan Ct., Aurora, IL 60504, City of Crest Hill, 20600 City Center Blvd., Crest Hill, IL 60403 and Forest Preserve District of Will County, 17540 W. Laraway Road, Joliet, IL 60433

CERTIFICATE HOLDER City of Crest Hill 20600 City Center Blvd. Crest Hill IL 60403	CANCELLATION <p style="text-align: center;">SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> AUTHORIZED REPRESENTATIVE
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EXHIBIT A

SPECIAL EVENT POLICE SERVICES AGREEMENT

This Agreement ("Agreement") is made this ___ day of ___ 20___ ("Effective Date"), between the CITY OF CREST HILL ("City"), an Illinois Municipal Corporation at 1610 Plainfield Road, Crest Hill, Illinois, and DOUBLE J SPORTS BAR INC ("ORGANIZATION") located at 100 LESSING RD Illinois (collectively, the "Parties"). Police 60430

[Handwritten signature]
DOUBLE J SPORTS BAR

WHEREAS, City is empowered to provide for the health, safety and welfare in the City of Crest Hill; and

WHEREAS, pursuant to the Illinois Municipal Code, 65 ILCS 5/11-1-1, et seq., "the corporate authorities of each municipality may pass and enforce all necessary police ordinances" through its sworn law enforcement officers (each law enforcement officer an "Officer"); and

WHEREAS, pursuant to the Illinois Municipal Code, 65 ILCS 5/7-4-8, the police of any municipality may exercise their police power in any adjoining municipality; and

WHEREAS, the ORGANIZATION desires to contract with the CITY to provide law enforcement services and assist in providing for safety, security and order for its event on SAT JUNE 6th (date) at Gaylord Bridge Cross (location) from 8:00 AM to 11:00 AM (time) ("Special Event"); and STREET TO FOREST PRESERVE

WHEREAS, City desires to outline the circumstances in which it will allow its Officers to participate in Special Event Policing.

NOW, THEREFORE, in consideration of the mutual covenants and promises set forth in this Agreement, the Parties agree as follows:

1. SERVICES:

1.1 CITY shall assign Officers to Special Events to perform police patrols and law enforcement duties ("Services"). The Services shall only encompass duties and functions customarily rendered by CITY and Officers assigned to ORGANIZATION shall at all times be subject to the control and direction of CITY.

1.2 Each Officer shall dress in the standard law enforcement uniform issued by the CITY, to include all necessary and required accoutrements that are authorized by the CITY and customarily worn by officers, such as a registered firearm, radio, vest, safety equipment, etc.

1.3 ORGANIZATION shall not exercise control over Officer's enforcement of laws and Officers shall not enforce any rules and regulations that are not otherwise violations of the law, as determined by Officer and CITY. Officers shall be subject to, and shall abide by, all City and departmental rules and regulations as well as complying with all local, state and federal laws.

1.4 CITY may, in its sole discretion, interrupt Officer's Services in the event of emergencies and other exigent circumstances outside the scope of this Agreement. Such interruption or termination of Services shall not be considered a breach of this Agreement. ORGANIZATION shall only be obligated to pay for the amount of time Officer was present at Special Event.

2. **TERM AND TERMINATION:** This Agreement shall become effective on the Effective Date and shall remain in force until otherwise canceled by the parties. Either Party may terminate this Agreement at any time without cause by providing thirty (30) days prior written notice to the other party. The Chief of Police or Mayor has sole authority to terminate this Agreement on behalf of CITY.

3. **PAYMENT:** In exchange for Services rendered, ORGANIZATION shall pay fees ("Fees") in the amounts and according to the terms set forth as follows:

One Officer without Vehicle:

Current Overtime Hourly Rate* x Number of Hours +15% Admin Fee = Fees

Ex: \$45.00 x 3 + 15% = \$155.25

One Officer with Vehicle:

Current Overtime Hourly Rate* x Number of Hours +20% Admin Fee = Fees

Ex: \$45.00 x 3 + 20% = \$162.00

*Overtime Hourly Rate is set by the current Collective Bargaining Agreement between the City and the Metropolitan Alliance of Police Chapter 15

CITY shall provide ORGANIZATION with a statement of said compensation to be reimbursed within thirty (30) days of the statement. In the event City has to initiate suit to collect payment due under the terms of this Agreement, ORGANIZATION agrees that it shall be responsible for CITY'S attorney fees and court costs.

4. **LIABILITY INSURANCE:** As a requirement of this Agreement, ORGANIZATION shall add the CITY as an additional insured on its general liability policy with a minimum \$1,000,000 single occurrence limit for the Special Event and provide proof prior to the Special Event. If ORGANIZATION does not provide proof of insurance at least one week prior to Special Event, then CITY may terminate this Agreement immediately and such termination shall not constitute a breach.

5. **CITY'S STATUS AS INDEPENDENT CONTRACTOR.** ORGANIZATION and CITY enter into this Agreement at arms' length. CITY at all times shall be considered an independent contractor for all purposes under this Agreement, including the performance of Services. Nothing in this Agreement shall be deemed or construed to create a joint venture, partnership or employer/employee relationship between the Parties. Neither ORGANIZATION nor CITY shall hold itself out as the representative or agent of the other Party. Neither ORGANIZATION nor CITY has the right and neither shall seek to exercise any control over the other Party, its employees, its Officers or its agents. CITY, its employees, and Officers assigned to the Special Event shall not be deemed employees or joint employees of ORGANIZATION for any purpose. CITY retains the sole right and authority to recruit, hire, promote, discipline, demote, discharge, determine rates of pay for, establish the terms and conditions of employment of, and/or to direct and control the manner in which its employees and Officers discharge their professional and work duties. CITY is responsible for instructing and training its Officers consistent with this Agreement. CITY retains the sole right and authority to decide and direct which Officers it shall assign, at what times, and to which Facilities to provide Services under this Agreement. CITY shall be solely responsible for all employee wages, timesheets, payroll deductions, federal and state taxes, unemployment compensation contributions, social security taxes, and benefits of its employees and Officers. Neither CITY nor its employees, agents or Officers are entitled to receive any benefits, including but not limited to salary, vacation pay, sick leave, retirement benefits, social security, workers' compensation, health, disability, unemployment and stock options that ORGANIZATION may provide to its employees. It is understood that ORGANIZATION will not provide and shall not be responsible for worker's compensation coverage for CITY or any Officer. Responsibility for providing such coverage remains solely with CITY. When rendering Services at the Facilities, Officers act solely as the agents of CITY.

6. **MISCELLANEOUS:**

6.1 **ASSIGNMENT OF RIGHTS:** This Agreement, or any of the parties' respective rights

or obligations hereunder, may not be assigned or transferred, directly or indirectly, by operation of law or otherwise, by either party without the prior written consent of the other party.

6.2 SURVIVAL: No termination or expiration of this Agreement shall affect the rights and obligations of the parties accruing prior to the effective date of termination or expiration.

6.3 NO THIRD-PARTY BENEFICIARIES: Nothing in this Agreement is intended to or shall be deemed to confer any rights upon any person who is not a party hereto, including any Officer.

6.4 NO FIDUCIARY RELATIONSHIP: Nothing in this Agreement creates any relationship of trust or other fiduciary relationship between the parties hereto, or any Officer.

6.5 COUNTERPARTS: This Agreement may be executed in one or more counterparts, all of which shall be deemed one and the same agreement and shall become effective when each of the parties has signed one or more counterparts.

6.6 ENTIRE AGREEMENT; MODIFICATION: This Agreement with Exhibits constitutes the entire agreement of the parties and supersedes all prior agreements, negotiations, dealings, and understandings, whether written or oral, between the parties regarding the subject matter hereof. No waivers, amendments, or modifications of this Agreement or any part thereof shall be valid unless in writing signed by both parties. Any non-written waiver of any of the terms and conditions hereof shall not be construed as a general waiver by the CITY and the CITY shall be free to reinstate any such term or condition.

6.7 SEVERABILITY: The parties each agree that if any provision of this Agreement is or becomes invalid or prohibited under applicable law, such provision shall be ineffective to the extent of any such prohibition without impairing the remaining provisions in any way.

IN WITNESS WHEREOF, the parties through their authorized representatives have executed this Agreement as of the dates written below.

CITY OF CREST HILL

Mayor

Date

Attest:

City Clerk

Date

ORGANIZATION

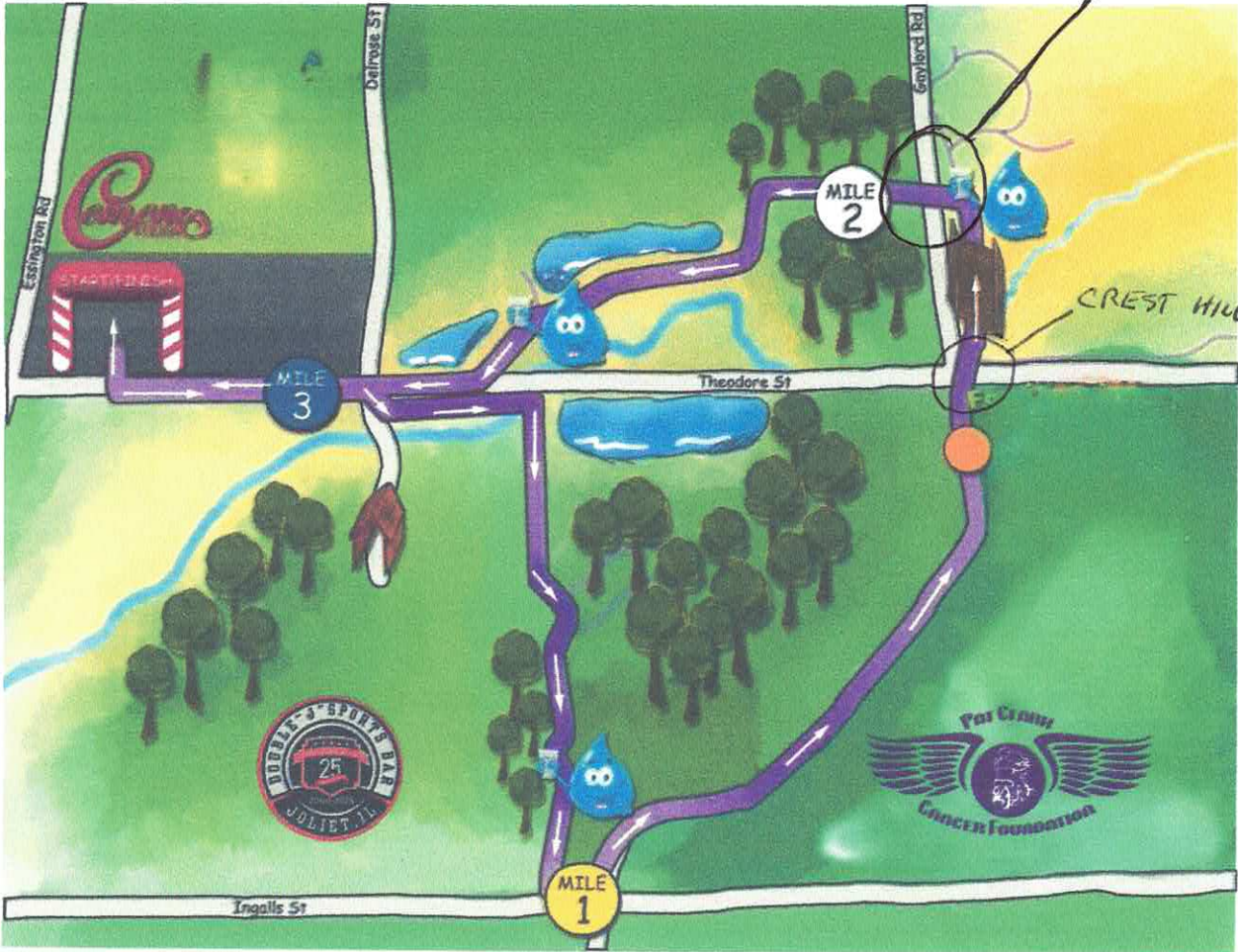
By:

Date

Its:

3

Cresthill Police





Agenda Memo

Crest Hill, IL

Meeting Date:	5/18/2026
Submitter:	Gary Richardson, Public Works Director
Department:	Public Works
Agenda Item:	Approval of the purchase of a new single-axle dump truck from Lindco Equipment Sales, Inc., through the Sourcewell cooperative purchasing contract, in the amount of \$273,251.00.

Summary:

The Public Works Department is requesting approval for the purchase of a new single-axle dump truck in the amount of \$273,251.00. The Public Works Department relies heavily on dump trucks to perform essential services such as street maintenance, material hauling, and winter snow and ice control. The proposed vehicle will be used year-round for construction, maintenance, and snow and ice control activities.

The proposed purchase consists of a 2027 Peterbilt 548 single axle chassis outfitted with a Viking stainless steel dump body, snowplow, tailgate spreader, pre wet system, and associated hydraulic, lighting, and safety equipment. The truck will be fully assembled and operational upon delivery.

The proposed single-axle dump truck includes key features such as:

- Stainless steel 10' dump body with AR450 steel floor
- Front snowplow and rear tailgate salt spreader
- Behind the cab pre wetting system
- Advanced lighting, camera system, and safety equipment
- Hydraulic and control systems suitable for winter operations

Due to manufacturer lead times and ongoing supply chain constraints, the estimated delivery timeline is approximately March–April 2027, following issuance of a purchase order.

Recommended Council Action:

Approve the purchase of a new single-axle dump truck in the amount of \$273,251.00, through the Sourcewell cooperative purchasing contract.

Funding Source:

Funding for this purchase will be from the 11-00-7301.

Attachments:

Quote for a new single-axle dump truck from Lindco Equipment Sales.



2168 East 88th Drive
Merrillville, Indiana 46410

Voice: (219)795-1448

Fax: (219)736-0892



Viking-Cives #062222-VCM

Item H.

QUOTATION

Quote Number: 2602171-SWL

Quote Date: Apr 7, 2026

Page: 1

Quoted To:
City of Crest Hill 2090 Oakland Ave Crest Hill, IL 60403 USA

TERMS & CONDITIONS OF QUOTE
> Quotes are only valid for 30 days from date of quote. > Quotes past 30 days must be quoted. > 25% restocking fee on all cancelled and returned orders.

Customer ID	Good Thru	Payment Terms	Sales Rep
CrestHill-01	5/7/26	Net 30 Days	35878

Quantity	Item	Description
		<p>SOURCEWELL CONTRACT: CONTRACT HOLDER: Viking-Cives CONTRACT NUMBER: 062222-VCM CONTRACT MATURITY DATE: 08/15/2026 CONTRACT NUMBERS: SW-CH0600, SW-TK0100, SW-SP0125, SW-SP0135, SW-SR0420, SW-SR0471, SW-TK0554</p> <hr/> <p>SOURCEWELL MEMBER: MEMBER NUMBER: 44531 MEMBER: City of Crest Hill CONTACT: Gary Richardson TITLE: Public Works Director PHONE: 815-741-5108 E-MAIL: grichardson@cityofcresthill.com</p> <hr/> <p>TERMS OF QUOTE: * All quotes are only valid for thirty (30) days from date of quote.</p> <hr/> <p>CHASSIS PAYMENT TERMS: * Ordered chassis must be paid for within 30 days of delivery to Lindco. * In stock chassis must be paid for within 30 days of receiving your purchase order. * All chassis are subject to price increases up until time of delivery to Lindco.</p> <hr/> <p>ESTIMATED DELIVERY TIME FRAME: * Approximately March-April 2027 for chassis to be in stock at Lindco after receiving your purchase order.</p>

Subtotal	Continued
Sales Tax	Continued
TOTAL	Co

25% Restock Fee on All Cancelled and Returned Orders



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Customer ID	Good Thru	Payment Terms	Sales Rep
CrestHill-01	5/7/26	Net 30 Days	35878

Quantity	Item	Description
1.00		* Allow approximately 200 days for all equipment to be in stock at Lindco after receiving your purchase order. * Allow approximately 12-14 months to complete units, once all equipment and chassis are in stock at Lindco. ***Based on supply chain issues all of the above estimated time frames are subject to change.*** ***** Truck & Equipment per below items mounted and fully operational. ***** SOURCEWELL CHASSIS: 2027 Peterbilt 548 Single Axle * 172" Wheelbase, 102.5" CA * PACCAR PX-9 330 HP * Allison 3000 RDS-P Transmission, Gen 6 * Heated Windshield * To be ordered from JX Truck Center * TOTAL CHASSIS PRICE: \$128,856.00
1.00	103644	DUMP BODY: Viking VGL- 10' Stainless Steel Dump Body per below specs * 84" ID, 96" OD * 7 gauge 201 2B stainless steel * 1/4" AR450 floor * Stainless steel longmembers

Subtotal	Continued
Sales Tax	Continued
TOTAL	Co d

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Customer ID	Good Thru	Payment Terms	Sales Rep
CrestHill-01	5/7/26	Net 30 Days	35878

Quantity	Item	Description
1.00	SH675SS	* (3) Oval Rear Corner Posts * 36" side height * (14) Oval Light Hole Cab Shield Weld't SS * (12) Amber Strobe, (2) S/T/T/Rev/St Cab Shield Lighting Kit * (12) 5GA1 (Whelen Amber) in Cab Shield * (2) S/T/T/Rev/St in outer ovals in rear of cab shield * 44" Stainless steel tailgate * Pull out ladder with grip strut body steps * Hoist/Hinge Kit VGL 9-11 Telescopic * 3 x 8" Stroke Air Cylinder * 3200 DC Truck Vibrator * 2" Red/White Reflective Tape * Universal body junction box * Body guides * Hoist installed and plumbed * (4) Amber Strobe, (2) S/T/T/Rev/St Corner Post Lighting Kit * (4) 5GA1 (Whelen Amber) * (2) 6" LED S/T/T/Backup/Amber Strobe * A/W/A Strobes added to side of rear corner posts in SS Box * 5GA1 Amber Strobe * 5GC Clear Strobe Buyers Stainless Steel Shovel Holder * Installed on driver side
1.00	405SS	FENDERS AND MUD FLAPS: Buyers Stainless Steel Anti Sail Brackets (Pair)

Subtotal	Continued
Sales Tax	Continued
TOTAL	Co

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Customer ID	Good Thru	Payment Terms	Sales Rep
CrestHill-01	5/7/26	Net 30 Days	35878

Quantity	Item	Description
1.00	MD2436	DuraGuard 3/8" HD 24" x 36" Guard Mud Flap - Black - with Lindco Equipment Sales, Inc. Logo & Merrillville, IN molded blue/white into flap (price per pair) * Installed in front of rear wheels
1.00	MIN2260B	Minimizer Single Axle Fender Set, Black Poly, 22.5" Dual Wheels
1.00	B100BTPA	Minimizer Black Plastic Bolt-On Bracket Kit
1.00	322418R	DuraGuard 3/8" HD 24" x 18" Poly Guard Mud Flap - Black - with Lindco Equipment Sales, Inc. Logo & Merrillville, IN molded blue/white into flap (price per pair) * Installed on back of fenders
ELECTRICAL AND LIGHTING:		
JUNCTION BOX:		
1.00	PH-310	Phoenix 10-Pole Junction Box
MASTER CIRCUIT BREAKER:		
1.00	175-S0-080-2	Chief 80 amp high amp circuit breaker.
BACK UP ALARM:		
1.00	510	Ecco back-up alarm, 97 dB, 12 VDC.
BODY UP SWITCH AND LIGHT:		
1.00	B95W	Buyers Dump Body Up Indicator
1.00	0800850	Imperial LED indicator light - red
AIR TAILGATE CONTROL:		
1.00	320178	Velvac 4 way valve solenoid for air tailgate.
SPREADER LIGHTS:		
2.00	MWL-19	Maxxima LED clear work light
PLOW LIGHTS:		
1.00	0555743	J.W. Speaker LED Plow Lights; built-in amber turn signal and lens heater. (Pair)
1.00	PLB12SS	Buyers stainless steel plow light brackets, extended for 2 post mount lights

Subtotal	Continued
Sales Tax	Continued
TOTAL	Co

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Customer ID	Good Thru	Payment Terms	Sales Rep
CrestHill-01	5/7/26	Net 30 Days	35878

Quantity	Item	Description
		CAMERA SYSTEM WITH WASH:
1.00	7204	Brigade VBV-770HFM 7" Quad AHD LCD Monitor, Split SScreen, Mult Image
1.00	4475	Brigade Ram Mount
2.00	5516	Brigade VBV-H410: Select Series HD Camera Extension Cable 10M (33') replaced A1386
1.00	5514	Brigade VBV-H415: Select Series HD Camera Extension Cable 15M (49') replaced F-3150
3.00	5467	VBV-7101C: Select HD Camera (1080P, 30 FPS, with audio and IR night assist
1.00	MSF8470037000-LR-A	Camera Wash (1) nozzle for single camera. Does not include tubing kit. Less reservoir
1.00	MSF5010A	Camera Wash 30' tubing kit complete with air and washer (Rev. A 051517)
2.00	MSF8470038000A	Camera Wash nozzle kit includes 18ft tubing kit
3.00	MSF5000	Stainless Steel Camera Box with "U" Pivot Bracket (Rev. J, 091317).
		ARC WIRELESS ROAD SENSOR:
1.00	MSF849-1262-003	Road Watch SS Complete Kit (Fahrenheit), M8 Connector (Bullet Sensor, 12' Cable and Display)
		SWITCH PANELS:
2.00	TT4-KIT	TST Touch Tek 6 Control System with Switch Panel and Distribution Box
		GPS WITH PLOW SENSOR:
1.00	1176831 Rev. B	PreCise MRM - GPS IX403-DV VZW
1.00	1015317	PreCise MRM Cable Ext, IO Serial Ix201/301/302/403 2260006, PreCise
1.00	1015318	PreCise MRM Cable, External, I/O Breakout, PreCise
1.00	1015403	PreCise MRM Cable, Serial, Male to Female, 6ft
1.00	1175867 Rev. A	PreCise MRM Antenna, Magnet/Adhesive, Cell, GPS
1.00	1015422 Rev. A	PreCise MRM Hydac PSI Switch
		HYDRAULICS:

Subtotal	Continued
Sales Tax	Continued
TOTAL	Co d

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Customer ID	Good Thru	Payment Terms	Sales Rep
CrestHill-01	5/7/26	Net 30 Days	35878

Quantity	Item	Description
		PTO & PUMP:
1.00	1205056	Force America wet spline PTO, 12V electric hydraulic shift, rotatable ISO 7653 pump mount, DIN 5462 shaft
1.00	1063355	Force America Load Sense direct mounted pump, CFG-999182, TXV92-R-KIT-CFG
1.00	1180811	Force America 6000 psi filter - 25 micron microglass, 435 psi Delts)-single end open - nitrile seals, dual #16 or 1-1/2" SF ports, 102 psi bypass valve
		RESERVOIR AND VALVES:
1.00	1097338	Force America VT35G2-B-SS- stainless, 30 gallon reservoir/valve combo tank with slosh shield
40.00	Hydraulic Oil	Hydraulic Oil
1.00	1090692	Force America Valve Assembly; D/A hoist, D/A plow raise & angle, prewet, auger & spinner
1.00	1084357	Force America Full Port 2" NPT Brass Ball Valve 600 PSI
		TEMP/LEVEL SENSOR:
1.00	1039496	Force America Temp/level Sensor 158 Degree F 30 Gal With Slosh Shield Vt-35
1.00	1018856	Force America kit, pump override, w/bracket.
2.00	1161339	Force America Cable, Female DIN to LW, Oil Level/Temp, 18 AWG, PVC, 8M
		CONTROLS:
1.00	1057390	Force America kit, V40-VT35 bell crank assy.
2.00	1012168	Force America kit, V20-VT35 bell crank assy.
1.00	1088582	Force America single axis w/center lock control.
1.00	1088586	Force America dual axis control for plow w/blast & pass switches.
1.00	1086295 Rev.B	Force America tower assembly, 5 stick, no front bay, adjustable.
1.00	1061990	Force America 5 stick top plate RVC kit.
1.00	1086335 Rev.B	Force America two bank spacer. 3.4" wide
3.00	1081837	Force America 10' bulkhead RVC cable for use w/valve enclosure.

Subtotal	Continued
Sales Tax	Continued
TOTAL	Co

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CrestHill-01	5/7/26	Net 30 Days	35878

Quantity	Item	Description
1.00	1095633	Force America crossover relief w/pressure release.
1.00	1179322	Force America Kit 5100ex, 3F DT
1.00	1095378	Force America 5100EX Key, USB
1.00	1206481	Force America Kit, Granular Feedback, FA512, All Spreaders (Includes sensor, coupler, 2 meter cable, dust caps, M12 bulkhead) FBK-GRAN-512-ALL
1.00	1095346	Force America 5100EX pre-wet splitterr, cables and dust caps.
		STAINLESS STEEL TUBES FOR HOIST:
2.00	8-049 304W/FJX-108"	Mid-State 1/2"x9' 304 S/S Line with fittings
6.00	A2-12.7-A	PCI HD Series Clamps for 1/2" tubing
		STAINLESS STEEL TUBES FOR TAILGATE SPREADER:
2.00	8-049 304W/FJX-72"	Mid-State 1/2"x6' 304 S/S Line with fittings
4.00	A2-12.7-A	PCI HD Series Clamps for 1/2" tubing
1.00	12-065 304W/FJX-72"	Mid-State 3/4"x6' 304 S/S Line with fittings
2.00	A3-19-A	PCI HD Series Clamps for 3/4" tubing
		QUICK COUPLERS FOR TAILGATE SPREADER:
4.00	4HF4-S	PCI 1/2" female stainless steel coupler - HNV-12-F-3-SS-ISO-B
4.00	H4F4-S	PCI 1/2" male stainless steel coupler - HNV-12-M-3-SS-ISO-B
8.00	4HDP-H4DC	Dixon 1/2" Dust Cap/Plug
		STAINLESS STEEL TUBES FOR PLOW:
4.00	8-049 304W/FJX-72"	Mid-State 1/2"x6' 304 S/S Line with fittings
12.00	A2-12.7-A	PCI HD Series Clamps for 1/2" tubing
		QUICK COUPLERS FOR PLOW:
4.00	4HF4-S	PCI 1/2" female stainless steel coupler - HNV-12-F-3-SS-ISO-B
4.00	H4F4-S	PCI 1/2" male stainless steel coupler - HNV-12-M-3-SS-ISO-B
8.00	4HDP-H4DC	Dixon 1/2" Dust Cap/Plug
1.00		Hydraulic Adapters and Fittings

Subtotal	Continued
Sales Tax	Continued
TOTAL	Co

25% Restock Fee on All Cancelled and Returned Orders



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QUOTATION

Item H.

Quote Number: 2602171-SWL

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CrestHill-01	5/7/26	Net 30 Days	35878

Quantity	Item	Description
1.00		Hydraulic Hoses
1.00		PINTLE HITCH: Lindco 3/4" Pintle Plate
2.00	B38W	Buyers 1/2" drop forged D-ring w/weld on bracket 3-1/2" x 3-3/8" O.D.
1.00	PH15	Buyers 15 ton rigid mount pintle hook
1.00	593083	Velvac 7-Way Pin Type Socket
1.00	M63319R	Maxxima Surface Mount ID Bar/Center High Mount Stop Light (CHMSL) 9 LEDS, Red
1.00	LPC-B-WW2	LED License Plate Light, Warm White
2.00	604BTT	Whelen 600 Series S/T/T LED
1.00	604BU	Whelen 600 Series LED Back Up Lamps
1.00	16400402	PLOW HITCH: Buyers Snow Dogg municipal snow plow hitch assembly - quick link, NON TILT 4 inch cylinder
1.00	1663530301	PLOW: Buyers Plow, Muni, J 11' x 42", TE, poly, comp
1.00	16360205	Buyers Deflector Kit, 11', w/Clamp Strip, Muni
1.00	0091205	Buyers 2,000# Trailer Jack, tube-swivel
1.00	16500410	Buyers Snow Dogg A-frame swivel adapter for municipal snow plows- quick link
1.00	3712144	"Lindco" Snow Deflector 12"
1.00	KT-PM36	Winter Equipment Plow Markers, f 3/4" high-impact polymer, reinforced with a 3/8" galvanized steel cable. 4 Bolts and 4 Lock Nuts
		BEHIND THE CAB PRE-WET:

Subtotal	Continued
Sales Tax	Continued
TOTAL	Co

25% Restock Fee on All Cancelled and Returned Orders



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Customer ID	Good Thru	Payment Terms	Sales Rep
CrestHill-01	5/7/26	Net 30 Days	35878

Quantity	Item	Description
1.00	LISC SG06080036L	Certified Power 240 gallon behind the cab prewetting system. No mounting flanges
1.00	1087388 Rev. A	VariTech quick fill kit.
1.00	1087392 Rev. A	VariTech discharge 3-nozzle plumbing kit.
1.00	1087394 Rev. A	VariTech quick fill suction kit, dual tank plumbing.
1.00	1087384 Rev. A	Varitech HPU Relief Valve Kit Hydraulic Power Unit VAR 9004X002
1.00	1087624 Rev.B	Varitech Hydraulic Closed Loop Power Unit w. IP68 Flowmeter Cable VAR SS-HPU-HCL-IP68
1.00	1142396 Rev. A	Varitech 1" Fcam Prewet Flush Kit
1.00	1066994 Rev. A	Varitech low level indicator switch assembly, switch with Wpack connector
1.00	00002-463-118	TAILGATE SPREADER: Swenson SADS tailgate spreader w/18" poly spinner, direct drive, 6" auger, stainless steel construction, no paint, sides of spreader 8" higher. Lindco to fabricate spray bar inside trough
1.00	PAINT HOIST & SUBFRA	PAINT: Prime Where needed and Paint Hoist & Subframe to black
1.00	PAINT PINTLE HITCH	Paint Pintle Hitch
1.00	PAINT PLOW HITCH	Paint Plow Hitch, Including lift arm, side plates, bumper and lift cylinder black
1.00	PAINT-MISCEL	Paint Miscel
1.00	Under Coat	Under coat dump body
200.00	Misc.	MISCELLANEOUS, FREIGHT, INSTALLATION: Fuel Charge
2,689.00	Misc.	Miscellaneous Material - includes any or all of the following: wiring, electrical connectors, tie downs, clamps, nut, bolts, washers, steel, oil, grease, etc.

Subtotal	Continued
Sales Tax	Continuec
TOTAL	Co d

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Customer ID	Good Thru	Payment Terms	Sales Rep
CrestHill-01	5/7/26	Net 30 Days	35878

Quantity	Item	Description
3,644.00	FREIGHT	FREIGHT
233.00	INSTALLATION	Lindco-Cives Installation Labor Hours

Subtotal	273,251.00
Sales Tax	
TOTAL	273,251.00

25% Restock Fee on All Cancelled and Returned Orders

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Agenda Memo

Crest Hill, IL

Meeting Date:	5/18/2026
Submitter:	Gary Richardson, Public Works Director
Department:	Public Works
Agenda Item:	Approval of the purchase of a new 2026 Elgin Pelican Sweeper, through the Sourcewell cooperative purchasing contract, in the amount of \$334,860.00.

Summary:

The Public Works Department is requesting approval for the purchase of a new 2026 Elgin Pelican Sweeper in the amount of \$334,860.00. The proposed sweeper includes updated safety features, improved reliability, and modern technology designed to reduce downtime and maintenance requirements.

The City’s current street sweeper was purchased in 2012 and has reached an age where maintenance needs have increased significantly. As the unit continues to age, parts have become more difficult to obtain, resulting in extended downtime and higher maintenance costs. These delays directly impact the efficiency of street cleaning operations and limit the Public Works Department’s ability to maintain consistent service levels.

Street sweeping is an integral component of the City’s overall maintenance and public safety efforts. Regular sweeping helps improve roadway appearance, reduces debris accumulation, supports stormwater quality, and extends pavement life.

Recommended Council Action:

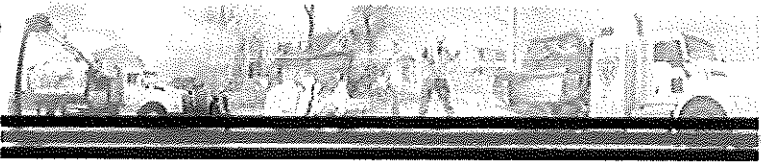
Approve the purchase of a new 2026 Elgin Pelican Sweeper in the amount of \$334,860.00, through the Sourcewell cooperative purchasing contract.

Funding Source:

Funding for this purchase will be from the 11-00-7304.

Attachments:

Quote for a 2026 Elgin Pelican Sweeper



2026 Elgin Pelican Specification

APRIL 26 BUSID

Equipment Description

Make: Elgin

Model: Pelican-NP

Equipment Features

- PELICAN (P) DUAL DIESEL T4F 74 HP
- ENGINE PRE-CLEANER
- RIGHT HAND BOSTROM AIR RIDE HI BACK CLOTH
- QUICK DISCONNECT FILL HOSE
- AUXILIARY BATTERY DISCONNECT
- SIDE LED CLEARANCE LIGHTS
- RIGHT HAND LOCKABLE TOOLBOX WITH HOSE BASKET
- MAGNETIC DRAIN PLUG
- STRIP STYLE MAIN BROOM
- LIFELINER HOPPER SYSTEM
- (2) HEATED AND REMOTE CONTROLLED MIRRORS
- AM/FM/CD WITH (2) MAP LIGHTS
- LED SAFETY LIGHTS ON BATTERY COVER
- LOWER CONVEYOR CLEANOUT
- DUAL LIMB GUARDS
- EXTENDED DOOR LATCHES
- LICENSE PLATE MOUNTING BRACKETS FRONT AND REAR
- DUAL CAB MOUNTED LED BEACONS WITH LIMB GUARDS
- (4) ROOF MOUNTED SWEEP FLASHERS WITH LED ID LIGHTS
- ARROWSTICK
- GREASEABLE DIRT SHOES
- MIDWEST AUTOLUBE SYSTEM
- LEFT HAND IN CAB SIDEROOM TILT WITH INDICATOR
- RIGHT HAND IN CAB SIDEROOM TILT WITH INDICATOR
- HYDRAULIC LEVEL & HYDRAULIC TEMPERATURE SHUTDOWN
- CONVEYOR STALL ALARM
- SWEEPER PAINTED STANDARD WHITE

STANDARD[™] EQUIPMENT



625 S. Illinois Rt. 83, Elmhurst, IL 60126 • 312-829-1919 • sales@standardequipment.com

Price Quote

Standard Equipment and Elgin Sweeper Company are proud holders of a Sourcwell competitively bid procurement contract. Sourcwell allows government agencies to control the cost of procurement and ensure that they are getting the equipment they want at a competitively bid price. For more information about Sourcwell, you can find them on the web at www.sourcwell-mn.gov.

Sourcwell Contract # 093021-ELG

2026 Budget Pricing

1. Price includes title and plating fees.
2. Payment is due at the time of delivery.
3. Quote is for budget purposes only and subject to change
4. Please note that the prices quoted are subject to applicable tariffs and duties, which may affect the final cost.

Total Budget Price: \$334,860.00



Agenda Memo

Crest Hill, IL

Meeting Date:	May 18, 2026
Submitter:	Blaine Wing, City Administrator Tina Oberlin, Alderperson
Department:	Administration & Elected Officials
Agenda Item:	84 th Lidice Memorial Ceremony

Summary: For 84 years the City has been hosting or Co-hosting the Lidice Memorial Ceremony. With the new fiscal year budget that started on May 1, 2026, the City has budgeted up to \$2,000 to help support this public event. This year's event will take place on Sunday, June 7th and start at 11:00 a.m.

The T.G. Masaryk School will be providing flowers, refreshments, and music.

The anticipated City expenses include the following:

- Tents (In-kind Park District Tents.) Free.
- Staffing (Police (security), CED staff (assisting) PW (setup/cleanup.) Est. \$1,000.
- Audio/Video and recording: Est. \$450
- Tables: In-kind
- Chairs: In-kind
- Trash: In-kind
- Miscellaneous: \$50

Following the event, Alderperson Oberlin will provide a written report that includes final expenses, number of people in attendance, etc.

Recommended Council Action: Approval



Agenda Memo

Crest Hill, IL

Meeting Date: May 18, 2026
Submitter: Blaine Wing, City Administrator
Department: Administration
Agenda Item: Azavar/LocalGov Agreement

Summary: For several years the City has partnered with Azavar/LocalGov to process the City’s Places for Eating Tax (PFET). The last agreement had the City paying \$6,000 for the Azavar/LocalGov solution.

What is being asked of the City as of June 1, 2026 to pay between \$8,000, but not more than \$9,000 depending on the number of businesses. Additionally, Azavar/LocalGov in the scope of work have noted, added, and/or adjusted a few other fees that businesses will be charged:

- Azavar shall assess fees for processing electronic payments per transaction for ACH - \$2 per and 3.2% for credit card transactions shall be absorbed by the Consumer.
- The Taxpayer shall pay a fixed annual service/license fee of \$40 per application/registration as a platform fee within the system registering on an annual basis.
- The Taxpayer shall pay per filling fee of \$12.00.

Attorney Stiff has been given a copy of the agreement for review.

Recommended Council Action: Approval on the May 18th City Council agenda.



Professional Services Agreement

Azavar Agreement

Created by:
Tom Fagan
Azavar

Prepared for:
Blaine Wing
City of Crest Hill

Professional Services Agreement

This Professional Services Agreement (this “Agreement”) is made and entered into on the 1st day of June 2026 by and between Azavar Audit Solutions, Inc. (DBA Azavar Government Solutions), an Illinois corporation having its principal place of business at 55 East Jackson Boulevard, Suite 2100, Chicago, Illinois 60604 (“Azavar”), and the City of Crest Hill an Illinois municipal corporation having its principal place of business at 20600 City Center Blvd., Crest Hill, Illinois 60403 (“Customer”).

1. SCOPE OF SERVICES

- 1.1.** Subject to the following terms and conditions, Azavar shall provide professional management, government, revenue and tax, and computer consulting services (“Services”) in accordance with written statements of work agreed to by the parties (each, a “Statement of Work”) attached hereto as Exhibit A, which may be subsequently amended by the parties. Each Statement of Work and any subsequent amendments thereto shall be executed on behalf of each of the parties, whereupon it shall be deemed incorporated herein by reference as though fully set forth herein. The parties agree that certain Statements of Work may be delegated by Azavar to different affiliates or entities that shall operate under the terms set forth in this Agreement.
- 1.2.** Azavar shall be responsible for providing the Services in substantial accordance with each Statement of Work. Azavar will render the services provided under this Agreement in a workmanlike manner in accordance with industry standards.
- 1.3.** Customer agrees to provide reasonable facilities and space should Azavar work on Customer’s premises as may be reasonably required for the performance of the Services set forth in this Agreement and in any Exhibit hereto.

2. INDEPENDENT CONTRACTOR

Azavar acknowledges and agrees that the relationship of the parties hereunder shall be that of independent contractor and that neither Azavar nor its employees shall be deemed to be an employee of Customer for any reason whatsoever. Neither Azavar nor Azavar’s employees shall be entitled to any Customer employment rights or benefits whatsoever.

3. PAYMENT TERMS

Customer shall compensate Azavar the fees set forth in each Statement of Work. Azavar shall be entitled to compensation for time which is actually spent providing the Services set forth in each Statement of Work. Azavar shall submit an invoice to Customer on a monthly or quarterly basis detailing the amounts charged to Customer pursuant to the terms of this Agreement and each Statement of Work hereto. Customer shall remit payment to Azavar within thirty (30) days of the date of each invoice. If Customer defaults on payment of any invoice that is not disputed in writing by Customer within thirty (30) days after the receipt of such invoice, Azavar, at its discretion, may accelerate all payments due under this Agreement, any Statement of Work attached hereto, will seek recovery of all estimated fees due to Azavar. Azavar shall be entitled to recover all costs of collection including, but not limited to, finance charges, interest at the rate of one percent (1%) per month, reasonable attorney’s fee, court costs, and collection service fees and costs for any efforts to collect fees from the Customer.

4. CONFIDENTIAL INFORMATION

- 4.1.** Each party acknowledges that in the performance of its obligations hereunder, either party may have access to information belonging to the other which is proprietary, private and highly confidential (“Confidential Information”). Each party, on behalf of itself and its employees, agrees not to disclose to any third party any Confidential Information to which it may have access while performing its obligations hereunder without the written consent of the disclosing party which shall be executed by an officer of such disclosing party. Confidential Information does not include: (i) written information legally acquired by either party prior to the negotiation of this Agreement, (ii) information which is or becomes a matter of public knowledge, (iii) information which is or becomes available to the recipient party from third parties and such third parties have no confidentiality obligations to the disclosing party, and (iv) information subject to disclosure under any state or federal laws.
- 4.2.** Azavar agrees that any work product or any other data or information that is provided by Customer in connection with the Services shall remain the property of Customer, and shall be returned promptly upon demand by Customer, or if not earlier demanded, upon expiration of the Services provided under each Statement of Work hereto.

5. INTELLECTUAL PROPERTY

- 5.1. No work performed by Azavar or any Consultant with respect to the Services or any supporting or related documentation therefore shall be considered to be a Work Made for Hire (as defined under U.S. copyright law) and, as such, shall be owned by and for the benefit of Azavar. In the event that it should be determined that any of such Services or supporting documentation qualifies as a "Work Made for Hire" under U.S. copyright law, then Customer will and hereby does assign to Azavar, for no additional consideration, all right, title, and interest that it may possess in such Services and related documentation including, but not limited to, all copyright and proprietary rights relating thereto. Customer will take such steps as are reasonably necessary to enable Azavar to record such assignment. Customer will sign, upon request, any documents needed to confirm that the Services or any portion thereof is not a Work Made for Hire and/or to effectuate the assignment of its rights to Azavar.
- 5.2. Under no circumstance shall Customer have the right to distribute or make public any information or software containing, or based upon, Confidential Information of Azavar to any third party without the prior written consent of Azavar which must be executed by a senior officer of Azavar.

6. DISCLAIMER

EXCEPT AS EXPRESSLY PROVIDED IN THIS AGREEMENT, AZAVAR DOES NOT MAKE ANY WARRANTY, EXPRESS OR IMPLIED, WITH RESPECT TO THE SERVICES RENDERED UNDER THIS AGREEMENT OR THE RESULTS OBTAINED FROM AZAVAR'S WORK, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

7. TERMINATION

- 7.1. This Agreement shall be effective ("Term") from the date first written above and shall continue thereafter until terminated upon 30 days written notice by Customer or Azavar ("Initial Term") and automatic renewal terms ("Renewal Terms"). The Initial Term shall be for a twelve (12) month period, beginning on the first day of the execution of this Agreement. Upon completion of the Initial Term, this Agreement shall automatically renew for the Renewal Terms, as successive twelve (12) month periods for three (3) additional years, unless previously terminated. A Party may terminate one or more of a Statement of Work, without terminating either this Agreement or another Statement of Work.
- 7.2. Termination for any cause or under any provision of this Agreement shall not prejudice or affect any right of action or remedy which shall have accrued or shall thereafter accrue to either party.
- 7.3. The provisions set forth above in Section 3 (Payment Terms), Section 4 (Confidential Information), and Section 5 (Intellectual Property) and below in Section 9 (Assignment), Section 10 (Non-Solicitation of Employees), and Section 11 (Use of Customer Name) shall survive termination of this Agreement.

8. NOTICES

Any notice made in accordance with this Agreement shall be sent by certified mail or by overnight express mail:

If to Azavar:

General Counsel
Azavar Audit Solutions, Inc.
55 East Jackson Boulevard
Suite 2100
Chicago, Illinois 60604

If to Customer:

City Administrator
City of Crest Hill
20600 City Center Blvd., Crest Hill, Illinois 60403

9. ASSIGNMENT

Neither party may assign this Agreement or any of its rights hereunder without the prior written consent of the other party

hereto, except Azavar shall be entitled to assign its rights and obligations under this Agreement in connection with a sale of all or substantially all of Azavar's assets.

10. NONSOLICITATION OF EMPLOYEES

During the period in which any Exhibit to this Agreement is in effect and for a period of twelve (12) months thereafter, each party agrees it will not, without the prior written consent of the other party, solicit the employees of the other party for the purpose of offering them employment; provided, however, that good faith solicitations by way of mass media (i.e., newspapers, internet) shall not be deemed to be a violation of this Section 10.

11. USE OF CUSTOMER NAME

Customer hereby consents to Azavar's use of Customer's name in Azavar's marketing materials; provided, however, that Customer's name shall not be so used in such a fashion that could reasonably be deemed to be an endorsement by Customer of Azavar.

12. COMPLETE AGREEMENT

This Agreement, along with each Statement of Work attached hereto from time to time, contains the entire Agreement between the parties hereto with respect to the matters specified herein. The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision hereof. This Agreement shall not be amended except by a written amendment executed by the parties hereto. No delay, neglect or forbearance on the part of either party in enforcing against the other any term or condition of this Agreement shall either be, or be deemed to be, a waiver or in any way prejudice any right of that party under this Agreement. This Agreement shall be construed in accordance with the laws of the State of Illinois and the parties hereby consent to the jurisdiction of the courts of the State of Illinois.

Azavar Audit Solutions, Inc

City of Crest Hill

Print Name: Jason Perry

Print Name:

Signature: 

Signature:

Title: President

Title:



Exhibit A - Statement of Work

Azavar Agreement

Created by:

Tom Fagan
Azavar

Prepared for:

Blaine Wing
City of Crest Hill

Exhibit A – Statement of Work

This Statement of Work (“Statement of Work”) is made and entered into on this 1st day of June 2026 by and between Azavar Audit Solutions, Inc.’s affiliate, Azavar Technologies Corporation, an Illinois corporation having its principal place of business at 55 East Jackson Boulevard, Suite 2100, Chicago, Illinois 60604 (“Azavar”), and the City of Crest Hill, a Illinois an Illinois municipal corporation having its principal place of business at 20600 City Center Blvd., Crest Hill, Illinois 60403 (“Customer”). WHEREBY the parties entered into a Professional Services Agreement (“Agreement”) by signature by the parties attached hereto on 1st day of June 2026.

- 1. REVENUE ADMINISTRATION SERVICES:** In addition to the Services and work defined in the Agreement, Services shall be provided in substantial accordance with the below statements:

1.1. Professional Services, Ordinance Review, Analysis, and Modification: Azavar shall review Customer ordinances and shall present any recommendations (“Findings”) to Customer to maximize Customer revenues as part of the Audits, and where such Findings requires a change into the future, Azavar will only implement such change after Customer has reviewed and agreed to in writing any such change. Customer understands that Findings may include, but are not limited to, changes to technology, organizational processes, process automation, Customer communication practices, Customer governing practices, and/or updates to local ordinances or the codification thereof. Customer agrees that any Findings, whether implemented in whole or in part by Azavar or the Customer, shall be fully compensable under Section 2 of the Agreement, including wherein the Findings require any amendments to an ordinance and wherein the ordinance is changed. Customer agrees to review any Findings within thirty (30) days.

1.2. Electronic Monitoring and Automated Management of Locally Authorized and Administered Tax/Fee and Any Other Revenues: Azavar shall provide Customer for an additional fee with Services and software to continuously monitor and manage locally authorized and administered taxes, fees, and any other revenues to ensure compliance with locally authorized taxes and fees. Services to be included by Azavar are as follows: (i) Customer will have a single Azavar point of contact for inquiries or reporting issues; (ii) Regular (weekly, semi-monthly, or monthly) status calls with the assigned Azavar project manager; (iii) Defect/Enhancement reporting and tracking tool; (iv) Project management portal. Additional Services related to the software specifically to be provided to the Customer are as follows: **Tax and Fee Administration Software Module and Services.**

1.2.1. 99.7% guaranteed system uptime (including pre-arranged system maintenance schedule);

1.2.2. Cyber liability insurance coverage and NACHA and PCI compliance;

1.2.3. Help Desk support for Customer and Customer End Users Monday through Friday, 9am-5pm CST (excluding state and federal holidays);

1.2.4. One (1) business day response time to support inquiries;

1.2.5. Ongoing adoption program to facilitate 100% adoption of Localgov software by Customer End Users.

1.2.6. Customer Service: In the event an individual Customer End User is unable to use the Azavar Software to file and pay Customer Taxes, Azavar shall be responsible for providing manual, individual support to the individual Customer End User.

2. IMPLEMENTATION AND USE OF AZAVAR SOFTWARE

2.1. Customer agrees that it shall use Azavar developed, hosted, managed, and supported software pertaining to local government expense management, tax location management, tax filing and payment applications for locally authorized and/or administered taxes, expenses, proceeds, monies owed, or fees, (collectively “Taxes”) and revenue monitoring, management, and reporting software (“Azavar Software” or “Software”). Customer agrees that it shall, within no more than thirty days (30) from the date of execution of this Statement of Work: (a) Provide Azavar full cooperation and information necessary to immediately implement, deploy, and integrate Azavar Software for electronic filing, payment, and collection of Taxes with Customer’s existing database and/or enterprise resource planning (“ERP”) systems, wherein the Azavar Software is accessible on Customer’s official website to users of Customer’s website (“End Users”)

in a live and secure production environment. Customer shall identify one (1) staff person to test the Software and provide feedback to Azavar regarding the Azavar Software on a reasonably regular basis, especially during Customer onboarding on to Azavar Software. Azavar is expressly authorized by Customer to contact and work with web, Information Technology, and/or ERP providers of Customer for the purposes of implementing and updating Azavar Software as necessary. Should Customer require additional Services for implementation, configuration, customization, or integration of Azavar Software not set forth in this Statement of Work, Azavar shall provide said professional services to Customer on a time and materials basis (Azavar's blended hourly rate for said services is \$175.00/hour for the 2026 Calendar Year) at Azavar's then current rate schedule; and,

- 2.2. Azavar shall retain all rights, at its sole discretion, to recover service fees or cost(s) from Customer and/or End Users and to set reasonable prices for Customer and/or End Users. This includes, but is not limited to, reclamation of fees for ACH/EFT/eCheck processing electronic payments and shall be included in the fee per filing set forth below or for Credit/Debit Card processing fees. End Users with returned ACH/EFT/eCheck payments shall be assessed a fee of \$25.00 by Azavar and shall be retained by Azavar. **Azavar shall assess fees for processing electronic payments per transaction for ACH - \$2 per and 3.2% for credit card transactions shall be absorbed by the Consumer.**

2.3. ONBOARDING AND ADDITIONAL SERVICES

2.3.1. **Onboarding Services:** Azavar commits to providing the following comprehensive onboarding services for the Customer. **Standard Onboarding Inclusions:**

- a. Digitization of all forms, inclusive of testing and implementing ongoing Customer and End User feedback.
- b. Drafting a letter and email blast to taxpayers regarding notification of new online procedures.
- c. Deployment management of the Customer Localgov portal and forms.
- d. Welcome meeting, creation of a Customer onboarding playbook, and ongoing project management.
- e. Execution of the ongoing Adoption Program for 100% platform adoption.
- f. Enrollment assistance in payment processor.
- g. Customer business data aggregation and data migration facilitation to the Localgov platform.
- h. Configuration of historical delinquencies and form submission requirements post-launch.
- i. One (1) onsite or remote training session for Customer staff on the application. Service includes drafting of presentation slide deck. The specifics of the onsite location, date, time, and duration shall be mutually agreed upon by Customer and Azavar. Any travel expenses incurred by Azavar for onsite training will be billed separately to the Customer.
- j. One (1) onsite or remote demonstration and training session for Customer End Users and taxpayers. Service includes drafting of presentation slide deck. The particulars of the onsite location, date, time, and duration will be mutually decided upon by Customer and Azavar. Any travel expenses incurred by Azavar for onsite training will be billed separately to the Customer.
- k. Optional setup of an on-site kiosk within Customer facilities, with the kiosk billed separately. Azavar staff will facilitate remote kiosk setup in collaboration with designated Customer staff member.

2.3.2. **Additional Charges:** Azavar may provide the following professional services to Customer on a time and materials basis (Azavar's blended hourly rate for said services is \$175.00/hour for the 2026 Calendar Year) at Azavar's then current rate schedule. Azavar will only execute the following services if requested by the Customer.

- a. Dispatching of taxpayer letters by Azavar will incur a charge of \$10 per mailing, covering supplies, labor, and mailing costs.
- b. Custom reports and integrations with third-party software are not included in the standard onboarding services will be scoped and estimated post a detailed elaboration call with Customer. Upon Customer approval, these projects will be billed on a time and materials basis.
- c. Additional training sessions, beyond the one End User and one Customer staff training provided, will be charged on a time and materials basis.

- d. Additional marketing materials, beyond the one End User training presentation, one Customer staff training presentation, one email blast, and one taxpayer letter, will be charged on a time and materials basis.

2.3.3. Exclusions from Onboarding: Custom reports, custom third-party software integrations, additional training sessions, additional marketing materials, and kiosk product are expressly excluded from the onboarding fee.

These services will be separately scoped and billed as per the stipulations in subsection (b).

2.3.4. Additional Service Requests: Services requested by the Customer that fall outside the scope of the onboarding services outlined in subsection (a) will be provided on a time and materials basis at the rate of \$175.00/hour for the 2026 Calendar Year.

3. END USER LICENSE AGREEMENT

- 3.1. Software License.** Azavar hereby grants a non-exclusive license to the Customer to use the Azavar Software for the purpose of payment, filing and collection of all Taxes, as well as for collection of all additional and ancillary data generated by such collections. The Customer shall not sublet, duplicate, modify, decompile, reverse engineer, disassemble, or attempt to derive the source code of said Software. The license granted hereunder shall not imply ownership by Customer of said Software, rights of the Customer to sell the Software, or rights to use said software for the benefit of others, except as provided below in Section 3.2. Customer shall not create any derivative work or product based on or derived from the Software or documentation, or modify the Software or documentation without prior written consent of Azavar. Azavar agrees that it shall install and maintain the Software during the Initial Term and for any further term as agreed upon by the parties.
- 3.2. Sublicense:** The license grant provided to Customer includes a limited right to allow an unlimited number of End Users to the system for the purposes of reporting, filing, and paying of all locally authorized and/or administered Taxes and revenue. Each End User shall generate a user name and password and will agree to a limited end user license agreement for accessing and using the Azavar Software for the purposes of filing, payment, and collection of Taxes and revenue due to Customer.
- 3.3. Customer Data:** Azavar acknowledges that the data provided by the Customer (“Customer Data”) during the use and implementation of the Software is the property of the Customer. Customer authorizes Azavar to access, import, process and generate reports (“Azavar Data”) from the Customer Data with Azavar’s various proprietary systems. No confidential or otherwise sensitive information will be released. Azavar owns any rights in and to the Azavar Data, including but not limited to all Intellectual Property rights that may vest in such Azavar Data. The Azavar Data shall be made available to the Customer in a format acceptable to both the Customer and Azavar.
- 3.4. Duration, Fee, and Term:**
- 3.4.1. Duration:** The grant of the Software License in Section 2.1 above is provided to Customer for the Initial Term and any Renewal Terms to use, install, implement and deploy the Azavar Software at the license fee set forth below.
- 3.4.2. Fee:**
- 3.4.2.1. Onboarding Fee:** Customer shall pay a one-time onboarding service fee of zero dollars (\$) upon execution of this Statement of Work.
- 3.4.2.2. Tax Filing Module License Fee:** Customer shall pay Azavar a fixed annual service/license fee of \$8,000 based on an estimate of 750 filings on an Monthly or Quarterly basis.
- 3.4.2.2.1. Minimum Module Fee:** The Customer agrees to pay a minimum annual fee for access and use of Azavar Software Tax Filing Module. This fee is due irrespective of the extent of actual usage of the provided services. The minimum annual fee for the Tax Filing Module shall be eight thousand dollars (\$8,000). Customer has reached this threshold per 3.4.2.2 stated above.
- 3.4.2.3. Registration Module License Fee:** Taxpayer shall pay Azavar a discounted service/license fee of twenty five dollars (\$25.00) per application and fifteen dollars (\$15.00) per certificate issued for the distinct and unique locally authorized and/or administered Registration form(s)

implemented within Azavar Software for the Customer’s benefit upon execution of this Statement of Work, whether or not such Registration form(s) has yet been deployed to a live production environment. **Taxpayer** shall pay a fixed annual service/license fee of \$40 per application/registration as a platform fee within the system registering on an Annual basis.

3.4.2.3.1. Minimum Module Fee: The Customer agrees to pay a minimum annual fee for access and use of Azavar Software Registration Module. This fee is due irrespective of the extent of actual usage of the provided services. The minimum annual fee for the Registration Module shall be eight thousand dollars (\$8,000). This has been waived per the transaction fee stated in 3.4.2.3.

3.4.2.4. Operating Platform Fee: Customer agrees to absorb the (\$1.00) Operating Platform Fee per Business/Citizen End User ("Business"), up to a total of \$1,000.00 per year, which shall be billed quarterly along with the Minimum Module Fee of \$8,000.00 as specified in Section 3.4.2.2.1. No Operating Platform Fee shall be assessed to or collected from the Business or taxpayer.

3.4.3. Billing: Billing of the service/license fee shall start upon the contract start date. Customer agrees and authorizes that Azavar shall deploy a distinct and unique license and/or Tax form for filing and collection of each, but not limited to, Customer Tax and Fee and Registration upon execution of this Statement of Work. The per filing fee of twelve dollars (\$12.00), per application fee of twenty five dollars (\$25.00), and per certificate fee of fifteen dollars (\$15.00) is guaranteed for three contract years. Customer may request at any time, in writing to Azavar, that Azavar implement and deploy any additional module(s). A separate fee may be applicable for additional modules. All services are billed quarterly.

4. LICENSE, PERMITS, AND/OR APPROVALS

- 4.1. Azavar and Customer will work together to obtain such licenses, permits, and/or approvals (“Approvals”) as necessary and
- 4.2. required by law for the performance of the Services and implementation of the Azavar Software as provided in this Statement of Work. Customer shall be responsible for payment of all such fees or licenses necessary for said implementation.

5. INDEMNITY

5.1. For Azavar: Azavar shall defend, indemnify and hold harmless Customer and its officers, officials, and employees from any liability for claims of damage or claims for personal injury, as well as from claims of breach of confidentiality, which may arise out of the performance of the work described herein, caused in whole or in part by any negligent act or omission of Azavar, its officers, agents and employees under this Statement of Work.

6. INTELLECTUAL PROPERTY

6.1. Ownership: Azavar owns all rights in and to the Azavar Software as well as all modifications and amendments necessary for implementation of Azavar Software. In the event that it should be determined that any Azavar Software or related documentation qualifies as a "Work Made for Hire" under U.S. copyright law, then Customer will and hereby does assign to Azavar, for no additional consideration, all right, title, and interest that it may possess in such Services and related documentation including, but not limited to, all copyright and proprietary rights relating thereto. Upon request, Customer will take such steps as are reasonably necessary to enable Azavar to record such assignment. Customer will sign, upon request, any documents needed to confirm that the Services or any portion thereof is not a Work Made for Hire and/or to effectuate the assignment of its rights to Azavar.

6.2. Proprietary Information: As used herein, the term “Proprietary Information” means any information which relates to Azavar’s Software, audit processes or related services, techniques, or general business processes. Customer shall hold in confidence and shall not disclose to any other party any Proprietary Information in connection with this Statement of Work, or otherwise learned or obtained by the Customer through implementation of the Azavar Software.

7. **COMPLETE AGREEMENT:** This Statement of Work and the Agreement contains the entire Agreement between the parties hereto with respect to the matters specified herein. The invalidity or unenforceability of any provision of this Statement of Work shall not affect the validity or enforceability of any other provision hereof. This Agreement shall not be amended except by a written amendment executed by the parties hereto. No delay, neglect or forbearance on the part of either party in enforcing against the other any term or condition of this Statement of Work shall either be, or be deemed to be, a waiver or in any way prejudice any right of that party under this Agreement.

IN WITNESS WHEREOF, the parties have caused this Statement of Work to be executed in duplicate originals by their duly authorized representatives as of the date set forth above.

Azavar Audit Solutions, Inc

City of Crest Hill

Print Name: Jason Perry

Print Name:

Title: President

Title:

Signature:



Signature:



Agenda Memo

Crest Hill, IL

Meeting Date:	May 18, 2026
Submitter:	Blaine Wing, City Administrator
Department:	Administration
Agenda Item:	Website Update Project

Summary: The City's website was last refreshed in 2016. While staff continue to update information, pictures, and sections of the website, a new design, added functionality, and easier navigation are all needed. As part of the existing agreement with CivicPlus, the City was able to use a provision to get a refresh of the design and move to CivicPlus' latest platform.

While there are other website vendors, taking advantage of refreshing design and moving to the newer platform made the most financial sense. At this point in our website update, staff are also recommending a few additional modules, so that the new design also includes other enhancements too. Specifically, staff are recommending the following:

- Website on new platform, SSL Cert, and 4-year redesign: (1st Yr: \$7,409.89)
- Municode Agenda/Minutes to newer CivicPlus version: (1st Yr: \$7,500.00)
- ADA Compliance (AudioEye and DocAccess): (1st Yr: Included in \$20,137.30)
- Website & Social Media Archiving: (1st Yr: Included in \$20,137.30)
- AI Chatbot: (1st Yr: Included in \$20,137.30)

1st Year Total: \$35,047.19

Currently the City is only paying for the website (Admin budget) and Municode Agenda/Minutes module (Clerk's Budget). With new regulations, the City needs to be in compliance with both ADA and Archiving requirements. Thus, those modules are strongly recommended. Staff also evaluated several chatbot solutions and the newer CivicPlus solution has the lower price starting at \$5,000 and best cross-platform functionality. Thus, the overall website upgrade project remains within the recently approved 2026-27 budget.

Separately, we are also working with our current vendor American Legal on getting the City's municipal code into their web-based version and then integrated with our new website. That project is in coordination with the Clerk's Office and will be forthcoming.

Attorney Stiff has been given copies of the CivicPlus agreements for review.

Recommended Council Action: Approval on the May 18th City Council agenda.

302 South 4th Street, Suite 500
 Manhattan, KS 66502
 P. 888-228-2233 ext. 291

Contract #: 00099490
As of Date: 05/29/2026
Renewal Date: 06/28/2026

Client:
 City of Crest Hill, IL

Bill To:
 CREST HILL CITY, ILLINOIS

QTY	DESCRIPTION
1	CivicSend Communication Platform Annual Fee
1	SSL Certificate Annual Fee
1	48 Month Redesign Ultimate Annual - Municipal Websites Central
1	Hosting & Security Annual Fee - Municipal Websites Central
Renewal Total: \$7,409.89	

1. This renewal Statement of Work ("SOW") is between City of Crest Hill, IL ("Customer") and CivicPlus, LLC and shall be subject to the terms and conditions of the Master Services Agreement ("MSA") and the applicable Solutions and Products terms found at: <http://www.civicplus.help/hc/p/legal-stuff> (collectively, the "Terms and Conditions"). By signing this SOW, Customer expressly agrees to the Terms and Conditions throughout the Term of this SOW. The Terms and Conditions form the entire agreement between Customer and CivicPlus (collectively, referred to as the "Agreement"). The Parties agree the Agreement shall supersede and replace all prior agreements between the Parties with respect to the services provided by CivicPlus herein (the "Services").
2. This SOW shall remain in effect for an initial term beginning 06/28/2026 and continuing for one year ("Initial Term"). In the event that neither party gives 60 days' notice to terminate prior to the end of the Initial Term, or any subsequent Renewal Term, this SOW shall automatically renew for any number of additional twelve month renewal terms ("Renewal Term"). The Initial Term and all Renewal Terms are collectively referred to as the "Term".
3. The Renewal Total shall be invoiced on the first day of the Initial Term and the first day of each Renewal Term. Renewal Term Total Annual Services shall be subject to a 5% annual increase beginning with the first renewal term. Customer shall pay all invoices within 30 days.
4. Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.
5. Client may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Client are considered null and will not alter the Binding Terms, the Agreement or this SOW.

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

If a PO Number is required, please send to accounting@civicplus.com


CivicPlus

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:
CivicPlus Pricing
Approval Date:
Expires On:

Statement of Work
Q-119121-1
4/10/2026 3:18 PM

5/31/2026

Client:
City of Crest Hill, IL

Bill To:
CREST HILL CITY, ILLINOIS

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Abby Yenni		abby.yenni@civicplus.com		Net 30

Social Media Archiving

QTY	PRODUCT NAME	DESCRIPTION
1.00	Social Media Archiving - Standard	Social Media Archiving Subscription - Unlimited Accounts & Up To 3.5k Records Per Month - Includes Risk Management Analytics (RMA) and Web Snapshots
1.00	Social Media Archiving Provisioning Fee - Standard	Social Media Archiving Account Activation and Setup

ADA Solutions

QTY	PRODUCT NAME	DESCRIPTION
1.00	DocAccess	DocAccess is a document accessibility platform that scans, converts, and monitors PDF documents on websites to support ADA and Section 508 compliance efforts for users with disabilities.
1.00	AudioEye Managed	AudioEye Managed: https://www.cityofcresthill.com/
1.00	DocAccess Implementation	Implementation of DocAccess
1.00	AudioEye Managed Implementation	AudioEye Managed Implementation

Chatbot/Websites

QTY	PRODUCT NAME	DESCRIPTION
1.00	CivicPlus Agent	AI powered agent providing resident facing answers and related actions, paired with an administrative interface where customers select knowledge sources, including but not limited to municipal websites, online code hosting, and uploaded documents.
1.00	CivicPlus Agent Implementation	CivicPlus Agent implementation fee

Initial Term	6/1/2026 - 5/31/2029, Renewal Term 6/1 each calendar year
Initial Term Invoice Schedule	Year One Annual Total invoiced upon the signature date of this Agreement, subject to proration if the term begins at signing. Subsequent Annual Totals invoiced every 12 months starting at Renewal Term.

	Annual Subscription	One Time Fees	Annual Total
Year One	USD 15,637.30	USD 4,500.00	USD 20,137.30
Year Two	USD 25,290.93		USD 25,290.93
Year Three	USD 26,555.48		USD 26,555.48
Subtotal			USD 71,983.71
Annual Recurring Services Starting Year 4			USD 27,883.25
Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date		
Annual Uplift	5% to be applied in year 2		

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"). By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

Client may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Client are considered null and will not alter the Binding Terms, the Agreement or this SOW.

Acceptance of Quote # Q-119121-1

The undersigned acknowledges having read, understood, and agreed to be bound by the binding terms and conditions incorporated into this SOW. This SOW shall become effective as of the date of the last signature below ("Effective Date").

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By (please sign):

By (please sign):

Printed Name:

Printed Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)

Report Criteria:

Detail report type printed
 [Report].Check Issue Date = 05/01/2026,05/19/2026

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
82	Vestis	6030516660	UNIFORMS FOR STP	04/29/2026	25.12	25.12	26480	05/19/2026	426	07075344
		6030516660	UNIFORMS FOR WATE	04/29/2026	13.79	13.79	26480	05/19/2026	426	07065344
		6030518630	UNIFORMS FOR STP	05/06/2026	25.12	25.12	26480	05/19/2026	526	07075344
		6030518630	UNIFORMS FOR WATE	05/06/2026	13.79	13.79	26480	05/19/2026	526	07065344
		6030518632	UNIFORMS FOR FLEE	05/06/2026	15.56	15.56	26480	05/19/2026	526	01075300
		6030518632	UNIFORMS FOR STRE	05/06/2026	57.42	57.42	26480	05/19/2026	526	01035344
		6030518632	MATS FOR PUBLIC WO	05/06/2026	29.17	29.17	26480	05/19/2026	526	01035300
		6030518632	UNIFORMS FOR BUILD	05/06/2026	9.18	9.18	26480	05/19/2026	526	01045344
		6030518632	UNIFORMS FOR STP	05/06/2026	10.64	10.64	26480	05/19/2026	526	07075344
		CM#6030061	UNIFORMS FOR STRE	04/10/2026	2.20-	2.20-	26480	05/19/2026	426	01035344
		CM#6030061	UNIFORMS FOR STRE	04/10/2026	2.20-	2.20-	26480	05/19/2026	426	01035344
		CM#6030061	UNIFORMS FOR STRE	04/10/2026	2.20-	2.20-	26480	05/19/2026	426	01035344
Total 82:					193.19	193.19				
112	Accurate Em	AUR2421223	EMPLOYMENT SCREE	05/01/2026	456.59	456.59	26396	05/19/2026	426	01105300
Total 112:					456.59	456.59				
171	Brent Hasser	1080	CONSULTNG SERVICE	04/30/2026	2,500.00	2,500.00	26407	05/19/2026	426	01105300
Total 171:					2,500.00	2,500.00				
178	Matthew Bro	Clothing Allo	FY 26 CLOTHING REIM	04/30/2026	326.99	326.99	26449	05/19/2026	426	07084107
Total 178:					326.99	326.99				
187	Christopher	210146	DESIGN-CATON FARM	05/04/2026	6,670.00	6,670.00	26408	05/19/2026	426	05005330
		210147	THEODORE RETAININ	05/04/2026	5,507.50	5,507.50	26408	05/19/2026	426	13005330
		210148	BIKE PATH STUDY	05/04/2026	4,457.50	4,457.50	26408	05/19/2026	426	01035330
		210149	JASIMINE DITCH DESI	05/04/2026	297.50	297.50	26408	05/19/2026	426	13005330
		210150	DESIGN SERVICES FO	05/04/2026	8,159.50	8,159.50	26408	05/19/2026	426	12007602
		210151	2026 STREET PROGR	05/04/2026	21,407.05	21,407.05	26408	05/19/2026	426	13005330
		210152	KNAPP AT THEODORE	05/04/2026	2,562.50	2,562.50	26408	05/19/2026	426	01035330
		210153	KELLY AND CORA RET	05/04/2026	2,603.88	2,603.88	26408	05/19/2026	426	13007640
		210154	HILLCREST WATER M	05/04/2026	23,310.00	23,310.00	26408	05/19/2026	426	12007620
Total 187:					74,975.43	74,975.43				
195	Concentric In	0284449	WASTEWATER SCADA	04/27/2026	2,253.35	2,253.35	26418	05/19/2026	426	07085301
Total 195:					2,253.35	2,253.35				
203	Construction	7742	BBOX AND WATER SE	05/05/2026	12,602.37	12,602.37	26419	05/19/2026	426	07065300
Total 203:					12,602.37	12,602.37				
278	Chubb	0000990706	AD&D POLICY	04/24/2026	731.00	731.00	26409	05/19/2026	526	01105323
Total 278:					731.00	731.00				
320	ComEd 9282	April 2026	ELECTRIC - VALVE STA	04/29/2026	40.03	40.03	26417	05/19/2026	426	07065301

Vendor Number	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Total 320:					40.03	40.03				
323	ComEd 2717	April 2026	ELECTRIC 1306-1/2 HA	04/29/2026	44.01	44.01	26415	05/19/2026	426	07075353
Total 323:					44.01	44.01				
324	ComEd 5197	April 2026	ELECTRIC - 0 ROOT B	04/29/2026	44.01	44.01	26416	05/19/2026	426	07075353
Total 324:					44.01	44.01				
518	Experian	6000281354	EXPERIAN	04/25/2026	25.00	25.00	26427	05/19/2026	426	01025310
Total 518:					25.00	25.00				
549	Fleet Safety	87038	FLEET- UNIT #913 LIG	04/29/2026	914.10	914.10	26429	05/19/2026	426	01075400
Total 549:					914.10	914.10				
585	Claudia Gaza	Easter Event	EASTER EGG HUNT S	03/27/2026	27.50	27.50	26410	05/19/2026	426	01108001
Total 585:					27.50	27.50				
640	Hawkins Inc	7404189	WASTEWATER CHEMI	04/06/2026	2,826.00	2,826.00	26433	05/19/2026	426	07085421
		7407248	WASTEWATER CHEMI	04/27/2026	6,981.00	6,981.00	26433	05/19/2026	426	07085421
Total 640:					9,807.00	9,807.00				
649	Jason Heiss	Meal Reimbu	MEAL EXPENSE-HEIS	04/10/2026	15.00	15.00	26439	05/19/2026	426	01025343
Total 649:					15.00	15.00				
664	Highland Plu	17931	FURNISHED LABOR A	04/29/2026	385.00	385.00	26434	05/19/2026	426	01045360
		17947	FURNISHED LABOR A	05/04/2026	577.50	577.50	26434	05/19/2026	526	01045360
Total 664:					962.50	962.50				
685	Houseal Lavi	8539	HOUSEAL LAVIGNE W	04/21/2026	12,176.32	12,176.32	26435	05/19/2026	426	01165300
Total 685:					12,176.32	12,176.32				
729	Illinois Assoc.	21469	ONLINE POST TEST-S	03/06/2026	1,368.00	1,368.00	26437	05/19/2026	426	01025341
Total 729:					1,368.00	1,368.00				
820	Joliet Townsh	Animal Contr	ANIMAL CONTROL SE	05/05/2026	1,250.00	1,250.00	26444	05/19/2026	526	01025300
Total 820:					1,250.00	1,250.00				
842	John Kemp	Clothing Allo	FY 26 CLOTHING REIM	04/29/2026	368.81	368.81	26443	05/19/2026	426	07065344
Total 842:					368.81	368.81				
881	Lawson Prod	9313430949	FLEET- GRINDING DIS	04/30/2026	337.81	337.81	26445	05/19/2026	426	01075400
Total 881:					337.81	337.81				

Vendor Number	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
914	Low Voltage	35473	LOW VOLTAGE SOLUT	04/27/2026	141,000.00	141,000.00	26446	05/19/2026	426	01065301
Total 914:					141,000.00	141,000.00				
921	M&J Undergr	Caton Farm	CATON FARM WATER	04/22/2026	58,058.53	58,058.53	26447	05/19/2026	426	12007620
		Inner Circle P	INNERCIRCLE WM AN	04/30/2026	360,731.70	360,731.70	26447	05/19/2026	426	12007620
Total 921:					418,790.23	418,790.23				
940	Alta Industrial	SS3/164371	FLEET- UNIT #280 DIA	04/30/2026	3,311.31	3,311.31	26402	05/19/2026	426	01075400
Total 940:					3,311.31	3,311.31				
956	McMaster Ca	64245117	FLEET- MOWER CARRI	04/30/2026	28.23	28.23	26450	05/19/2026	426	01075400
Total 956:					28.23	28.23				
958	Meade, Inc.	716681	TRAFFIC SIGNAL MAIN	04/30/2026	223.46	223.46	26451	05/19/2026	426	01035300
		716681	TRAFFIC SIGNAL MAIN	04/30/2026	223.46	223.46	26451	05/19/2026	426	01035300
		716681	TRAFFIC SIGNAL MAIN	04/30/2026	223.46	223.46	26451	05/19/2026	426	01035300
Total 958:					670.38	670.38				
961	Menards	2862	LEVELS	04/02/2026	83.94	83.94	26452	05/19/2026	426	01167501
		3058	STP LAB SUPPLIES	04/07/2026	59.54	59.54	26452	05/19/2026	426	07085420
		3208	STP MAINTENANCE S	04/10/2026	119.98	119.98	26452	05/19/2026	426	07085365
		3392	STP MAINTENANCE S	04/14/2026	52.97	52.97	26452	05/19/2026	426	07085365
		3713	PW MAINTENANCE SU	04/21/2026	5.60	5.60	26452	05/19/2026	426	01035400
		3767	WELL MAINTENANCE	04/22/2026	318.86	318.86	26452	05/19/2026	426	07065361
		3813	STP MAINTENANCE S	04/23/2026	329.98	329.98	26452	05/19/2026	426	07085365
		3860	FLEET- PARTS ROOM	04/24/2026	1,274.85	1,274.85	26452	05/19/2026	426	01075400
		3988	PW MAINTENANCE SU	04/27/2026	84.45	84.45	26452	05/19/2026	426	01035400
		4030	STORM SEWER- FITTI	04/28/2026	23.99	23.99	26452	05/19/2026	426	07095360
		4045	GLOVES FOR INSPEC	04/28/2026	26.96	26.96	26452	05/19/2026	426	01165401
		4148	WATER FOUNTAINS	04/30/2026	7,159.96	7,159.96	26452	05/19/2026	426	01045400
Total 961:					9,541.08	9,541.08				
965	M.E. Simpso	46474	LARGE METER TESTI	04/30/2026	35,060.00	35,060.00	26448	05/19/2026	426	07065300
		46477	FIRE HYDRANT MAINT	04/30/2026	17,875.00	17,875.00	26448	05/19/2026	426	07065300
		46477	FIRE HYDRANT FLOW	04/30/2026	23,075.00	23,075.00	26448	05/19/2026	426	07065300
Total 965:					76,010.00	76,010.00				
973	Microbac Lab	C26002729	QUARTERLY SLUDGE	05/05/2026	837.00	837.00	26454	05/19/2026	426	07085306
Total 973:					837.00	837.00				
991	MOE Fringe	June 2026 F	JUNE 2026	05/01/2026	8,243.10	8,243.10	474	05/01/2026	526	01034200
		June 2026 F	JUNE 2026	05/01/2026	6,106.00	6,106.00	474	05/01/2026	526	01074200
		June 2026 F	JUNE 2026	05/01/2026	1,526.50	1,526.50	474	05/01/2026	526	01124200
		June 2026 F	JUNE 2026	05/01/2026	5,342.75	5,342.75	474	05/01/2026	526	07064200
		June 2026 F	JUNE 2026	05/01/2026	3,205.65	3,205.65	474	05/01/2026	526	07074200
		June 2026 F	JUNE 2026	05/01/2026	4,579.50	4,579.50	474	05/01/2026	526	07084200
		June 2026 F	JUNE 2026	05/01/2026	4,579.50	4,579.50	474	05/01/2026	526	07094200
		June 2026 Si	JUNE 2026	05/01/2026	3,603.60	3,603.60	474	05/01/2026	526	01034200
		June 2026 Si	JUNE 2026	05/01/2026	1,001.00	1,001.00	474	05/01/2026	526	01044200

Vendor Number	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
		June 2026 Si	JUNE 2026	05/01/2026	1,001.00	1,001.00	474	05/01/2026	526	01164200
		June 2026 Si	JUNE 2026	05/01/2026	500.50	500.50	474	05/01/2026	526	01124200
		June 2026 Si	JUNE 2026	05/01/2026	1,001.00	1,001.00	474	05/01/2026	526	07064200
		June 2026 Si	JUNE 2026	05/01/2026	800.80	800.80	474	05/01/2026	526	07074200
		June 2026 Si	JUNE 2026	05/01/2026	800.80	800.80	474	05/01/2026	526	07084200
		June 2026 Si	JUNE 2026	05/01/2026	2,302.30	2,302.30	474	05/01/2026	526	07094200
		June 2026 Si	JUNE 2026	05/01/2026	2,002.00	2,002.00	474	05/01/2026	526	01024200
		June 2026 Si	JUNE 2026	05/01/2026	1,201.20	1,201.20	474	05/01/2026	526	01034200
		June 2026 Si	JUNE 2026	05/01/2026	2,002.00	2,002.00	474	05/01/2026	526	01044200
		June 2026 Si	JUNE 2026	05/01/2026	1,601.60	1,601.60	474	05/01/2026	526	01114200
		June 2026 Si	JUNE 2026	05/01/2026	1,001.00	1,001.00	474	05/01/2026	526	01124200
		June 2026 Si	JUNE 2026	05/01/2026	2,002.00	2,002.00	474	05/01/2026	526	01164200
		June 2026 Si	JUNE 2026	05/01/2026	400.40	400.40	474	05/01/2026	526	07064200
		June 2026 Si	JUNE 2026	05/01/2026	200.20	200.20	474	05/01/2026	526	07074200
		June 2026 Si	JUNE 2026	05/01/2026	1,601.60	1,601.60	474	05/01/2026	526	07094200
		Total 991:			56,606.00	56,606.00				
1003	Factory Moto	53-515711	FLEET- TPMS SENSOR	04/27/2026	174.76	174.76	26428	05/19/2026	426	01075400
		Total 1003:			174.76	174.76				
1017	DACRA Adju	2026-04-036	DACRA MONTHLY SER	04/30/2026	1,250.00	1,250.00	26422	05/19/2026	426	01025300
		2026-04-036	DACRA APRIL 2026	04/30/2026	1,250.00	1,250.00	26422	05/19/2026	426	01165300
		Total 1017:			2,500.00	2,500.00				
1024	MYS Incorpo	Kelly-Cora R	THEODORE RETAININ	05/04/2026	252,268.03	252,268.03	26455	05/19/2026	426	13007640
		Total 1024:			252,268.03	252,268.03				
1065	Nicor 95-25-4	April 2026	WELL #1 NICOR	05/01/2026	188.76	188.76	26459	05/19/2026	426	07065350
		Total 1065:			188.76	188.76				
1066	Nicor 08-01-5	April 2026	WELL #7 NICOR GAS	05/01/2026	311.25	311.25	26456	05/19/2026	426	07065350
		Total 1066:			311.25	311.25				
1067	Nicor 89-80-1	April 2026	EAST PLANT NICOR	05/08/2026	810.28	810.28	26458	05/19/2026	426	07085350
		Total 1067:			810.28	810.28				
1195	Quill LLC	48686278	MAGENTA TONER FOR	04/24/2026	118.49	118.49	26460	05/19/2026	426	01165401
		Total 1195:			118.49	118.49				
1196	R&R Septic	26-1052	PUMP TRUCK TO MOV	04/28/2026	750.00	750.00	26461	05/19/2026	426	07085373
		26-1123	SEWER RODDING	05/04/2026	475.00	475.00	26461	05/19/2026	426	07085366
		26-1138	PUMP TRUCK TO MOV	05/05/2026	750.00	750.00	26461	05/19/2026	526	07085373
		Total 1196:			1,975.00	1,975.00				
1214	Reasonable	11942	TREE REMOVAL	05/01/2026	4,150.00	4,150.00	26463	05/19/2026	426	07065300
		Total 1214:			4,150.00	4,150.00				

Vendor Number	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
1215	David Reavis	Meal Reimbu	MEAL EXPENSE-REAVI	04/26/2026	15.00	15.00	26425	05/19/2026	426	01025343
Total 1215:					15.00	15.00				
1222	Reliance Sta	April 2026	RELIANCE STD 04-202	04/01/2026	280.00	280.00	26464	05/19/2026	426	01002438
Total 1222:					280.00	280.00				
1295	Shaw Media	0426100852	IMPERIAL BID ADVERT	04/30/2026	506.18	506.18	26465	05/19/2026	426	07065330
		0426100852	OAKLAND AVE PHASE	04/30/2026	495.74	495.74	26465	05/19/2026	426	13005330
		0426100852	INNERCIRCLE ADVER	04/30/2026	511.56	511.56	26465	05/19/2026	426	13005330
		0426100852	CREST HILL PAGE	04/30/2026	460.00	460.00	26465	05/19/2026	426	01105321
		0426100852	ANNUAL BUDGET	04/30/2026	76.40	76.40	26465	05/19/2026	426	01105321
Total 1295:					2,049.88	2,049.88				
1302	Shorewood H	01-512453	FLEET- UNIT #312 DEC	04/27/2026	429.22	429.22	26466	05/19/2026	426	01075400
Total 1302:					429.22	429.22				
1326	Ray Soliman	May 2026	MONTHLY GAS MILEA	05/01/2026	50.00	50.00	26462	05/19/2026	426	01015342
Total 1326:					50.00	50.00				
1336	Spesia & Tayl	825223 Gene	GENERAL CORPORAT	04/21/2026	27,690.02	27,690.02	26467	05/19/2026	426	01105302
Total 1336:					27,690.02	27,690.02				
1360	Illinois Depart	55117	TRAFFIC SIGNAL - IDO	02/01/2019	389.97	389.97	26469	05/19/2026	426	01035351
		55117	TRAFFIC SIGNAL IDOT	02/01/2019	390.00	390.00	26469	05/19/2026	426	01035300
		55117	TRAFFIC SIGNAL - IDO	02/01/2019	1,170.00	1,170.00	26469	05/19/2026	426	01035351
		55117	TRAFFIC SIGNAL IDOT	02/01/2019	389.97	389.97	26469	05/19/2026	426	01035300
Total 1360:					2,339.94	2,339.94				
1377	Standard Tru	1034068	FLEET- UNIT #200 HYD	05/07/2026	681.35	681.35	26468	05/19/2026	526	01075400
		1034071	FLEET- UNIT #200 HYD	05/07/2026	73.20	73.20	26468	05/19/2026	526	01075400
Total 1377:					754.55	754.55				
1379	Metiri Analyti	GA6002186	DRINKING WATER LAB	04/29/2026	3,451.56	3,451.56	26453	05/19/2026	426	07065306
		GA6002287	WEST AND EAST NPDP	04/30/2026	1,248.00	1,248.00	26453	05/19/2026	426	07085306
Total 1379:					4,699.56	4,699.56				
1386	Sunbelt Rent	182612205-0	WASTEWATER- FORKL	04/29/2026	1,300.00	1,300.00	26471	05/19/2026	426	07095360
		182612205-0	WASTEWATER- FORKL	04/29/2026	671.70	671.70	26471	05/19/2026	426	07095360
Total 1386:					1,971.70	1,971.70				
1392	SWAHM	May 2026	SWAHM MAY 2026	05/01/2026	111,147.87	111,147.87	475	05/01/2026	526	01002438
Total 1392:					111,147.87	111,147.87				
1452	TransUnion	306605-2026	TRANSUNION	05/01/2026	100.00	100.00	26474	05/19/2026	426	01025310

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Total 1452:					100.00	100.00				
1460	Tri-River Poli	5530	TRI-RIVER POLICE TR	05/01/2026	3,200.00	3,200.00	26475	05/19/2026	426	01025341
Total 1460:					3,200.00	3,200.00				
1502	Underground	079315	CHECK VALVE	04/29/2026	6,995.00	6,995.00	26476	05/19/2026	426	07065361
		079497-01	VALVE BOXES AND SU	04/28/2026	1,014.00	1,014.00	26476	05/19/2026	426	07065470
Total 1502:					8,009.00	8,009.00				
1521	USABlueBoo	INV0103331	STP LAB SUPPLIES	04/29/2026	95.09	95.09	26478	05/19/2026	426	07085420
		INV0104145	GASKETS	05/07/2026	74.56	74.56	26478	05/19/2026	526	07095470
Total 1521:					169.65	169.65				
1548	Verizon Wirel	6141794560	MONTHLY STATEMENT	04/23/2026	1,361.25	1,361.25	26479	05/19/2026	426	01065350
Total 1548:					1,361.25	1,361.25				
1589	Wescom	20260621	WESCOM DISPATCH S	05/04/2026	30,128.75	30,128.75	26481	05/19/2026	526	01025307
Total 1589:					30,128.75	30,128.75				
1629	Work Zone S	70069	SIGNS	05/04/2026	974.30	974.30	26483	05/19/2026	426	01035400
Total 1629:					974.30	974.30				
1694	Nicor 13-03-7	April 2026	PW NICOR	05/01/2026	587.45	587.45	26457	05/19/2026	426	01035351
Total 1694:					587.45	587.45				
1749	AEP Energy	3013134305	STREET LIGHTS - 1 TH	05/05/2026	15,388.61	15,388.61	26399	05/19/2026	426	01035351
Total 1749:					15,388.61	15,388.61				
1844	Anthony Smit	Meal Reimbu	MEAL REIMBURSEME	04/16/2026	15.00	15.00	26405	05/19/2026	426	01025343
Total 1844:					15.00	15.00				
1867	Jim's Truck In	215901	FLEET- UNIT # 103 TR	05/05/2026	43.00	43.00	26441	05/19/2026	526	01075400
		215902	FLEET- UNIT #37 TRUC	05/05/2026	65.00	65.00	26441	05/19/2026	526	01075400
		215904	FLEET- UNIT #35 TRUC	05/05/2026	43.00	43.00	26441	05/19/2026	526	01075400
		215905	FLEET- UNIT #100 TRU	05/05/2026	65.00	65.00	26441	05/19/2026	526	01075400
		215906	FLEET- UNIT #120 TRU	05/05/2026	65.00	65.00	26441	05/19/2026	526	01075400
		215910	FLEET- UNIT #101 TRU	05/05/2026	43.00	43.00	26441	05/19/2026	526	01075400
		215925	FLEET- UNIT #105 TR	05/06/2026	43.00	43.00	26441	05/19/2026	526	01075400
		215926	FLEET- UNIT #102 TRU	05/06/2026	41.00	41.00	26441	05/19/2026	526	01075400
		215929	FLEET- UNIT #2 TRUC	05/06/2026	43.00	43.00	26441	05/19/2026	526	01075400
		215930	FLEET- UNIT #37 TRUC	05/06/2026	43.00	43.00	26441	05/19/2026	526	01075400
		215978	FLEET- UNIT # 104 TR	05/08/2026	43.00	43.00	26441	05/19/2026	526	01075400
Total 1867:					537.00	537.00				
1914	AT&T 831-00	6682185111	AT&T	05/07/2026	1,338.52	1,338.52	26406	05/19/2026	426	07065301

Vendor Number	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
Total 1914:					1,338.52	1,338.52				
1953	Amazon Capi	116V-TPCW-	TONER	04/22/2026	105.03	105.03	26403	05/19/2026	426	01025400
		11JC-6FC6-	FLEET- UNIT #104 AND	05/11/2026	83.98	83.98	26403	05/19/2026	526	01075400
		139W-YY4X-	BATTERIES	05/01/2026	12.69	12.69	26403	05/19/2026	426	01075400
		139W-YY4X-	TISSUE	05/01/2026	32.78	32.78	26403	05/19/2026	426	01045400
		139W-YY4X-	GARBAGE BAGS	05/01/2026	134.47	134.47	26403	05/19/2026	426	01045400
		139W-YY4X-	PAPER TOWELS	05/01/2026	179.72	179.72	26403	05/19/2026	426	01045400
		139W-YY4X-	TOILET PAPER	05/01/2026	163.95	163.95	26403	05/19/2026	426	01045400
		139W-YY4X-	JULIE SPRAY PAINT	05/01/2026	394.59	394.59	26403	05/19/2026	426	01035318
		164W-YNLR-	FLEET- HONDA AIR FIL	05/01/2026	207.37	207.37	26403	05/19/2026	426	01075400
		169K-N6RD-	OFFICE SUPPLIES	04/29/2026	42.75	42.75	26403	05/19/2026	426	01105401
		19K6-C7CK-	PLASTIC SPOONS	04/29/2026	39.68	39.68	26403	05/19/2026	426	01025400
		19K6-C7CK-	CONSTRUCTION ENGIN	04/30/2026	139.99	139.99	26403	05/19/2026	426	01165401
		1HPD-L6HP-	COPIER PAPER	05/05/2026	469.90	469.90	26403	05/19/2026	426	01105401
		1HPD-L6HP-	LEGAL MANILA FOLDE	05/05/2026	27.25	27.25	26403	05/19/2026	426	01115401
		1HPD-L6HP-	REGULAR MANILA FO	05/05/2026	24.99	24.99	26403	05/19/2026	426	01115401
		1HPY-CLF6-	FLEET- TUBING BEND	05/01/2026	190.24	190.24	26403	05/19/2026	426	01075400
		1PLC-L7HD-	OFFICE SUPPLIES	05/04/2026	24.61	24.61	26403	05/19/2026	426	07065401
		1PLC-L7HD-	FRIDGE FILTERS	05/04/2026	85.88	85.88	26403	05/19/2026	426	01045400
		1PMV-WH7K	AV ROOM EQUIPMENT	05/01/2026	239.99	239.99	26403	05/19/2026	426	11007303
		1Q9D-9LMX-	LABEL MAKER FOR CI	05/01/2026	103.49	103.49	26403	05/19/2026	426	01165401
		1Q9D-9LMX-	RED PENS	05/01/2026	13.42	13.42	26403	05/19/2026	426	01165401
		1Q9D-9LMX-	ENVELOPES	05/01/2026	15.99	15.99	26403	05/19/2026	426	01165401
		1Q9D-9LMX-	POST-IT NOTES	05/01/2026	16.29	16.29	26403	05/19/2026	426	01165401
		1Q9D-9LMX-	AAA BATTERIES	05/01/2026	17.56	17.56	26403	05/19/2026	426	01165401
		1Q9D-9LMX-	MANILA ENVELOPES	05/01/2026	18.29	18.29	26403	05/19/2026	426	01165401
		1Q9D-9LMX-	AA BATTERIES	05/01/2026	18.42	18.42	26403	05/19/2026	426	01165401
		1Q9D-9LMX-	TAPE FOR LABEL MAK	05/01/2026	21.84	21.84	26403	05/19/2026	426	01165401
		1Q9D-9LMX-	DESKTOP WHITEBOA	05/01/2026	23.70	23.70	26403	05/19/2026	426	01165401
		1Q9D-9LMX-	WIRELESS MOUSE FO	05/01/2026	27.99	27.99	26403	05/19/2026	426	01165401
		1Q9D-9LMX-	STYLUS PENS	05/01/2026	3.99	3.99	26403	05/19/2026	426	01165401
		1Q9D-9LMX-	WEBCAM FOR CITY PL	05/01/2026	37.15	37.15	26403	05/19/2026	426	01165401
		1Q9D-9LMX-	LENS CLEANING WIPE	05/01/2026	4.98	4.98	26403	05/19/2026	426	01165401
		1Q9D-9LMX-	BADGE HOLDERS	05/01/2026	4.99	4.99	26403	05/19/2026	426	01165401
		1Q9D-9LMX-	DRY ERASE BOARD F	05/01/2026	5.84	5.84	26403	05/19/2026	426	01165401
		1Q9D-9LMX-	SMALL LEGAL PADS	05/01/2026	6.99	6.99	26403	05/19/2026	426	01165401
		1Q9D-9LMX-	DRY ERASE MARKERS	05/01/2026	7.59	7.59	26403	05/19/2026	426	01165401
		1Q9D-9LMX-	KLEENEX	05/01/2026	19.18	19.18	26403	05/19/2026	426	01165401
		1Q9D-9LMX-	YELLOW PAPER	05/01/2026	19.52	19.52	26403	05/19/2026	426	01165401
		1RKD-N6TN-	FLEET- UNIT #314 STA	04/28/2026	1,136.05	1,136.05	26403	05/19/2026	426	01075400
		1RQ7-9Q3J-	SUPPLIES	04/24/2026	75.50	75.50	26403	05/19/2026	426	01105401
		1Y19-V7X3-	FEBREEZE	05/05/2026	10.65	10.65	26403	05/19/2026	426	01105401
		1Y19-V7X3-	ANDROID CHARGERS	05/05/2026	11.99	11.99	26403	05/19/2026	426	01105401
		1Y19-V7X3-	S HOOKS FOR PET TA	05/05/2026	9.99	9.99	26403	05/19/2026	426	01115401
Total 1953:					4,231.26	4,231.26				
1977	AIS Inc	98326	MIMECAST SECURITY	05/11/2026	2,725.00	2,725.00	26400	05/19/2026	526	07065301
Total 1977:					2,725.00	2,725.00				
1983	Cornwell Eng	016304-01-0	LAKE MICHIGAN COR	05/07/2026	8,012.50	8,012.50	26420	05/19/2026	426	07065332
Total 1983:					8,012.50	8,012.50				

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
2024	Comcast Bus	268878010	COMCAST MONTHLY	04/15/2026	8,219.25	8,219.25	26412	05/19/2026	426	07065300
Total 2024:					8,219.25	8,219.25				
2043	Donald E. Mo	April 2026	MORRIS SERVICES AP	04/30/2026	450.00	450.00	26426	05/19/2026	426	01165300
Total 2043:					450.00	450.00				
2051	Joe Locasto	Meal Reimbu	MEAL REIMBURSEME	05/04/2026	29.57	29.57	26442	05/19/2026	426	01025343
Total 2051:					29.57	29.57				
2071	ComEd 0904	April 2026	COMCAST	04/29/2026	203.77	203.77	26413	05/19/2026	426	07065350
Total 2071:					203.77	203.77				
2091	Lenny's Gas	6329	FLEET- APRIL 2026 VE	05/06/2026	48.00	48.00	26430	05/19/2026	426	01075400
Total 2091:					48.00	48.00				
2093	Alliant Insura	3508789	CYBER LIABILITY INSU	04/24/2026	17,220.00	17,220.00	26401	05/19/2026	426	01105323
Total 2093:					17,220.00	17,220.00				
2154	CoStar Realt	124051451	COSTAR SERVICES M	05/04/2026	451.07	451.07	26421	05/19/2026	526	01165300
Total 2154:					451.07	451.07				
2156	Daniel Kuban	Clothing Allo	FY 26 CLOTHING REIM	04/26/2026	58.20	58.20	26424	05/19/2026	426	01034107
		Clothing Allo	FY 26 CLOTHING REIM	04/27/2026	129.98	129.98	26424	05/19/2026	426	01034107
Total 2156:					188.18	188.18				
2165	TEST Inc and	50126195	OPERATOR SERVICES	05/01/2026	6,500.00	6,500.00	26473	05/19/2026	526	07085300
Total 2165:					6,500.00	6,500.00				
2174	Sustainable	50526	MENTZER SERVICES 0	05/05/2026	4,945.00	4,945.00	26472	05/19/2026	426	01165300
Total 2174:					4,945.00	4,945.00				
2181	Unmanned V	SO229107	UNMANNED VEHICLE	04/04/2026	14,183.54	14,183.54	26477	05/19/2026	426	01025400
		SO229491	UNMANNED VEHICLE	04/24/2026	349.00	349.00	26477	05/19/2026	426	01025400
Total 2181:					14,532.54	14,532.54				
2183	Jacob Poor	Boot Allowan	BOOT REIMBURSEME	04/29/2026	171.63	171.63	26438	05/19/2026	426	01165344
		SSBOA Mem	SSBOA MEMBERSHIP	04/30/2026	150.00	150.00	26438	05/19/2026	426	01165341
Total 2183:					321.63	321.63				
2187	Strada Const	18-871 2258	2025 MFT CONCRETE	05/04/2026	45,530.00	45,530.00	26470	05/19/2026	426	05007640
Total 2187:					45,530.00	45,530.00				
2207	Dahme Mech	20260201	INSTALLATION OF HID	04/30/2026	7,888.00	7,888.00	26423	05/19/2026	426	07085366
		20260202	AERATOR MOTOR RE	04/30/2026	23,000.00	23,000.00	26423	05/19/2026	426	07085366

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	GL Period	GL Account
		CFS Upgrad	CHEMICAL FEED SYST	04/30/2026	8,910.00	8,910.00	26423	05/19/2026	426	12007620
Total 2207:					39,798.00	39,798.00				
2210	Grand Prairie	AR-0000000	GPWC APRIL 26 MONT	04/30/2026	44,565.00	44,565.00	26432	05/19/2026	426	07065333
Total 2210:					44,565.00	44,565.00				
2222	Tusker	INV379079	AV COSTS	04/28/2026	3,225.00	3,225.00	26397	05/19/2026	426	01105300
		INV380387	AV COSTS	04/30/2026	5,750.00	5,750.00	26397	05/19/2026	426	01105300
Total 2222:					8,975.00	8,975.00				
2250	William Hern	Gas Reimbur	HERNANDEZ-TRAVEL	04/20/2026	37.08	37.08	26482	05/19/2026	426	01025342
Total 2250:					37.08	37.08				
2284	HR Green Fi	200309	PROFESSIONAL SERV	03/26/2026	5,000.00	5,000.00	26436	05/19/2026	426	01015300
Total 2284:					5,000.00	5,000.00				
2285	Andrew Gors	Meal Reimbu	TRAINING MEAL REIM	04/23/2026	131.26	131.26	26404	05/19/2026	426	01025343
Total 2285:					131.26	131.26				
2286	Jeremy Mars	Clothing Allo	FY 26 CLOTHING REIM	04/29/2026	550.00	550.00	26440	05/19/2026	426	07065344
Total 2286:					550.00	550.00				
2287	Comcast 877	April 2026	1631 GAYLORD RD.	04/25/2026	600.04	600.04	26411	05/19/2026	426	07085350
Total 2287:					600.04	600.04				
2288	ComEd 2240	April 2026	LIFT STATION COMCA	04/29/2026	251.81	251.81	26414	05/19/2026	426	07065301
Total 2288:					251.81	251.81				
2289	Neogov	INV-152061	NEOGOV POWER DMS	05/01/2026	3,602.50	3,602.50	26431	05/19/2026	526	01025341
Total 2289:					3,602.50	3,602.50				
2293	Administrativ	1998	GRANTS CONSULTAN	04/01/2026	3,750.00	3,750.00	26398	05/19/2026	426	01105300
Total 2293:					3,750.00	3,750.00				
Grand Totals:					1,524,815.54	1,524,815.54				

Report Criteria:

Detail report type printed
 [Report].Check Issue Date = 05/01/2026,05/19/2026



Agenda Memo

Crest Hill, IL

Meeting Date: May 18, 2025
Submitter: Raymond R. Soliman, Mayor *R.S.*
Department: Mayor's Office
Agenda Item: Proclamation-Motorcycle Awareness

Summary: Per the request of Alderman Angelo Deserio, we will be proclaiming the month of May 2026 as Motorcycle Awareness and Safety month in the City of Crest Hill.

Recommended Council Action: Approval

Financial Impact:

Funding Source:

Budgeted Amount:

Cost:

Attachments:

THE CITY OF CREST HILL, ILLINOIS
PROCLAMATION BY THE MAYOR

WHEREAS, safety is the highest priority for the highways and streets of our City and State; and

WHEREAS, the great State of Illinois is proud to be a national leader in motorcycle safety, education and awareness; and

WHEREAS, motorcycles are primary common and economical means of transportation that reduces fuel consumption and road wear, and contributes in a significant way to the relief of traffic and parking congestion; and

WHEREAS, it is especially meaningful that the citizens of our City and State be aware of motorcycles on the roadways and recognize the importance of motorcycle safety; and

WHEREAS, the members of A.B.A.T.E. of Illinois, Inc., (A Brotherhood Aimed Toward Education), continually promote motorcycle safety, education and awareness in high school drivers' education programs and to the general public in our City and State, presenting motorcycle awareness programs to over 120,000 participants in Illinois over the past eight years; and

WHEREAS, all motorcyclists should join A.B.A.T.E. of Illinois, Inc. in actively promoting the safe operation of motorcycles as well as promoting motorcycle safety, education, awareness and respect of the citizens of our City and State; and

WHEREAS, the motorcyclists of Illinois have contributed extensive volunteerism and money to national and community charitable organizations for the enhancement and support of these organizations; and

WHEREAS, during the month of May, all roadway users should unite in the safe sharing of roadways within the City of Crest Hill and throughout the great State of Illinois;

NOW THEREFORE, I, Raymond R. Soliman, Mayor of the City of Crest Hill, in the great State of Illinois, in recognition of the 39th Anniversary of the efforts of A.B.A.T.E. of Illinois, Inc., and the over 352,318 registered motorcyclists statewide, and in recognition of the continued role Illinois serves as a leader in motorcycle safety, education and awareness,

DO HEREBY PROCLAIM THE MONTH OF MAY, THIS YEAR 2026, AS

MOTORCYCLE AWARENESS MONTH

in the City of Crest Hill, and urge all motorists to join in an effort to improve safety and awareness on our roadways.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Crest Hill, to be affixed this 18th day of May, in the year Two Thousand Twenty-Six.


 Raymond R. Soliman, Mayor





Agenda Memo

Crest Hill, IL

Meeting Date: May 18, 2026
Submitter: City Clerk, Christine Vershay-Hall
Department: City Clerk’s Office
Agenda Item: Approve a Block Party Application on Essex Ct for Joshua Resto

Summary:

Joshua Resto, is seeking approval to have a block party on Saturday, August 8th, 2026, from 12:00 p.m. until 11:00 p.m.

The request is to close off Essex Ct. to Borio Dr.

Recommended Council Action:

Approve a Block Party Application on Essex Ct for Joshua Resto

Financial Impact: NA

Funding Source:

Budgeted Amount:

Cost:

Attachments:

Block Party Application



CITY OF NEIGHBORS
 20600 City Center Blvd.
 Crest Hill, IL 60403
 815-741-5100

Item 1.

Block Party Application

Date of Block Party: August 8, 2026 Hours of the block party: 12:00 pm - 11:00pm

Name and address of person requesting the block party: Joshua Resto

Essex Ct. Crest Hill, IL 60403 Phone number: _____

We are asking to close off: Essex Ct.
 (street names and/or to address and from address)

From and To intersection of Borio Dr.

(**Per Ordinance #1032-Any loud noise heard after 11:00 p.m. on Friday and Saturday and after 10:00 p.m. on Sunday through Thursday is considered a nuisance and can be charged with a violation of Ordinance #1032**).

Would you like the Police Department to stop and talk with the residents if available? Yes No

Would you like the Lockport Fire Department to stop and talk with the residents if available? Yes No

The Crest Hill Public Works Department will supply you with barricades that will be dropped off the day prior to the block party at the applicant's house and will be picked up the next available workday after your party.

You are not allowed to have open liquor on the city streets.

You are not allowed to have open fires on the City streets, but you can have grills.

Please make sure that all garbage is cleaned up and tables, chairs and grills are removed prior to the street being reopened.

The City of Crest Hill hopes that you have a safe and enjoyable block party.

****NOTE****

Please mark one of the following:

Yes, I will be attending a City Council meeting to seek approval for the block party.

No, I will not be attending a City Council meeting, but request the City Clerk to seek permission from the Council and notify me of the decision.

(Signature)

5/2/26
 (Date)

City Clerk's Office Check List

OFFICE USE ONLY: (Give copies to the following departments after approval granted by Council)

Fax/Email the Lockport Fire Department at (815) 838-9141 _____ Email Police Department _____
 Copy given to Public Works Department _____ Permission letter mailed to applicant _____

Email copy to: SDM cityofcresthill.com gary cityofcresthill.com klinden@cityofcresthill.com



Agenda Memo

Crest Hill, IL

Meeting Date:	May 18, 2026
Submitter:	Gary Richardson, Public Works Director
Department:	Public Works
Agenda Item:	Approval of the Clarke Environmental Mosquito Management Agreement

Summary: Clarke Environmental Mosquito Management, Inc., (“Clarke”), has been providing services to the City of Crest Hill and other Chicagoland communities for many years. The City’s services agreement ended, and Clarke has proposed renewing for 2026, with keeping the 2025 costs and then for 2027-2029 increases not exceeding the Consumer Price Index (CPI).

Jack Thennisch will be present on Monday evening to discuss Clarke’s proposed programs, costs, as well as answer questions that City Council or the public may have.

Recommended Council Action: Approve the Clarke Environmental Mosquito Management Agreement

Attachments:

- Proposed Agreement from Clarke



675 Sidwell Court
St. Charles, IL 60174
630.894.2000 P
800.323.5727
customercare@clarke.com
www.clarke.com

March 3, 2026

Gary Richardson, Public Works Director
City of Crest Hill
2090 Oakland Ave
Crest Hill, IL 60403

Dear Gary,

As discussed, Clarke Environmental Mosquito Management, Inc., ("Clarke"), hereby proposes to provide professional mosquito control services to the City of Crest Hill during 2026-2029. The 2026 season's cost shall be held at the 2025 level. The 2027-2029 season's cost will not exceed the Consumer Price Index (C.P.I).

As your committed partner in mosquito control we thank you for the opportunity to continue to provide services to the City of Crest Hill.

Sincerely,

Jack Thennisch
Control Consultant

Accepted for the City of Crest Hill:

Signature: _____ Date: _____

Name: _____ Title: _____

Please sign and return the original for our records.

C02740

Clarke Environmental Mosquito Management, Inc. 2026-2029 Professional Services Agreement | City of Crest Hill

C02740

Part I. General Service

- A. Aerial Survey and Geographic Information System (GIS) Mapping
- B. Computer System and Record Keeping Database
- C. Public Relations and Educational Brochures
- D. Mosquito Hotline Citizen Response – citizens may report nuisance mosquitos at www.clarkeportal.com/hotline or 800-942-2555
- E. Comprehensive Insurance Coverage naming City of Crest Hill additionally insured
- F. Program Consulting and Quality Control Staff
- G. Monthly Operational Reports, Periodic Advisories, and Annual Report
- H. Regulatory compliance on local, state, and federal levels

Part II. Surveillance and Monitoring

- A. Floodwater Mosquito Migration Model:
The use of weather data and computer model to predict the arrival of *Aedes vexans* brood (hatch) and peak annoyance periods. (Clarke will contact the City of Crest Hill representative and inform him of the impending brood arrival.)
- B. Survey & Mapping
 1. Program provides for larval site survey map of potential mosquito breeding areas for the community.
- C. Weather Monitoring – Operational Forecasts

Part III. Larval Control

1. Catch Basins: One treatment of street side catch basins, inlets and manholes with Natular XRT season long insecticide at \$8,161.00 per treatment.

Part IV. Adult Control will be performed with Duet, Biomist, or other pyrethroid mosquito adulticide as described in the following sections.

- A. Adulticiding in Residential Areas:
 1. Five (5) to Eight (8) community-wide truck ULV treatments of all streets using Duet, Biomist®, or other pyrethroid insecticide authorized in coordination with the city, will be priced at \$4,023.00 per treatment.
- B. Adulticiding Operational Procedures
 1. Notification of community contact.
 2. Weather limit monitoring and compliance.
 3. Notification of residents on Clarke Call Notification List.
 4. ULV particle size evaluation.
 5. Insecticide dosage and quality control analysis.

Clarke Environmental Mosquito Management, Inc. 2026-2029 Professional Services Agreement | City of Crest Hill

C02740

Agreement Payment Plan:

For Parts I, II, III and IV as specified in the 2026 Service Agreement, treatments will be invoiced when the treatment is completed.

Approved Contract Period and Agreement:

Please check one of the following contract periods:

- 2026 – 2029 Seasons

For City of Crest Hill:

Sign Name: _____ Title: _____ Date: _____

For Clarke Environmental Mosquito Management Inc.:

Name: Jack Thennisch Title: Control Consultant Date: 3/3/2026
Jack Thennisch

****NPDES Permit:** A National Pollutant Discharge Elimination System (NPDES) permit is necessary for the execution of the work for mosquito control effective October 31, 2011. Any additional costs associated with activities and/or services that may be required by Clarke in order to comply with an NPDES permit are not included in this proposal.

Clarke Environmental Mosquito Management, Inc. 2026-2029 Professional Services Agreement | City of Crest Hill

C02740

Administrative Information (Please complete the information below to update your files):

Invoice Address:

Name: _____

Address: _____

City: _____ State: _____ Zip _____

Office Phone: _____ Fax: _____ P.O. # _____

E-Mail Address for Invoices: _____ County: _____

****In an effort to be sustainable, please provide an email address where invoices will be sent.**

Treatment Address (if different from above):

Address: _____

City: _____ State: _____ Zip _____

County: _____

Contact Details:

Name: _____ Title: _____

Office Phone: _____ Fax: _____ E-Mail: _____

Home Phone: _____ Cell: _____ Pager: _____

Alternate Contact Details:

Name: _____ Title: _____

Office Phone: _____ Fax: _____ E-Mail: _____

Home Phone: _____ Cell: _____ Pager: _____

Please sign and return a copy of the complete contract for our files to:

Clarke Environmental Mosquito Management, Inc., Attn: Jack Thennisch jthennisch@clarke.com
675 Sidwell Ct. St Charles, IL 60174 or Email customercare@clarke.com / 630-894-2000