



Swearing - In Ceremony & May Regular Town Meeting Agenda

Wednesday, May 13, 2026 at 6:30 PM

3820 40th Avenue Cottage City, Maryland 20722

This meeting will be hosted on Zoom:

<https://us02web.zoom.us/j/85191861982?pwd=68wlqRVJbaOpsprK003WEK6MmEZMdB.1>

Phone: 301-715-8592 | Meeting ID: 851 9186 1982 | Passcode: 862179

6:30 PM Swearing In of Commissioners - Clerk of Court (In-Person At Town Hall)

Reception

7:00 PM: Call to Order and Roll Call (Hybrid: Town Hall & Zoom)

Pledge of Allegiance

Review of the Agenda

Public Comments

Anyone seeking to speak under Public Comments must sign in prior to the end of the Town Meeting. There is a 3-minute time limit. When you come up to speak, you will need to state your name, address, what organization that you represent and your topic of concern(s).

Selection of Commissioner Chair, Vice Chair & Secretary (Commission Discussion and Vote)

Consent Agenda

1. Approval of Minutes March & April
2. Approval of Financials - March & April
3. Public Safety Report - April (Chief Martini)
4. Public Works Report - March & April (Elisabeth Taylor)

Commissioner Reports

5. Ward 1
6. Ward 2
7. Ward 3
8. Ward 4
9. At-Large Report

Old Business

10. Resolution 2026-12: Budget Amendments FY 2026 (Commission Vote)
11. Resolution 2026-13: Bullet Proof Vests (Commission Vote)
12. New Life Hope Ministries 30 Day Contract (Commission Vote)

New Business

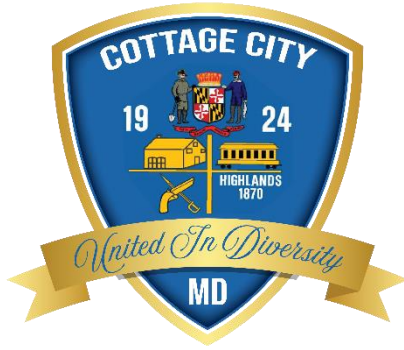
- [13.](#) Gem Car Battery Replacement Quote (Commission Discussion & Vote)
- [14.](#) Budget Discussion & Hearing: Public Comment Regarding The Proposed FY 2027 Budget and Property Taxes For The FY 2026-2027 Fiscal Year
- [15.](#) Resolution 2026-15: Town Tax Rates (Commission Vote)

Updates

- 16. Town Manager Update

Adjournment

All meetings are subject to closure pursuant to the Maryland Open Meetings Act: Pursuant to the Annotated Code of Maryland, State Government Article Section 10-508(a), the Council by majority vote may retire to executive or closed session at any time during the meeting. Should the Commission retire to executive or closed session the Chair will announce the reasons and a report will be issued at a future meeting disclosing the reasons for such closed session.



March 2026 Work Session Minutes

Tuesday, March 3, 2026, at 6:30 PM

Virtual Meeting

3820 40th Avenue Cottage City, Maryland 20722

This meeting was hosted in person and on Zoom:

https://us02web.zoom.us/rec/share/PljOQZ1NiHZcnhDmfOExUczvtGHpYOxHRINBxsIO4H0ndJ15tCGbOD_TmC2QCwhC.H8c0fk8GX34LjMMG?startTime=1772580609000

Phone: 301-715-8592 | Meeting ID: 824 4965 7189 | Passcode: QU4D^221

Call to Order at 6:31 PM

Attendees

1. Ward 1 – Commissioner Salsich
2. Ward 2 – Commissioner Henderson
3. Ward 3 – Commissioner Wheatley
4. Ward 4 – Commissioner Givens
5. At-Large – Commissioner Brooks
6. John Hoatson – Town Manager
7. David Martini – Chief of Police
8. John O'Connor – Grants Manager
9. Kevin Best – Town Attorney
10. Meagan Baco – Anacostia Trails Heritage Area

Agenda

1. Call to Order and Roll Call (0:40)

All Commissioners are present and accounted for. Agenda is fine as is, budget discussion will have to be tabled. There is the addition of a Memorandum of Understanding with the Prince George's County Gateway Development Authority. There is also a new grant from the Chesapeake Bay Trust. Commissioner Givens wants to add a ballot question for the upcoming election.

2. Public Comments (6:22)

None.

3. **Presentation by Anacostia Trails Heritage Area (7:09)**

AHTA is a non-profit in Prince George's County with headquarters in Hyattsville with a mission to support cultural tourism to benefit residents. Arts, history, culture, and nature tend to intersect in municipalities, especially at community events. They also examine trail connectivity and support public art.

With the 250th anniversary celebrations coming, AHTA is trying to excite people about Passport to History which would have people go to historical sites around the county. There will be a block party on Saturday, May 30 in Bowie and information can be found on www.PG250.org.

AHTA also functions as a grant-making agency with Heritage Area Authority grants and Rocket Grants of up to \$5,000.

4. **Police Budget Discussion (20:00)**

Chief Martini wants to raise the officer pay scale by 10% in order to remain competitive with surrounding departments and have a pay scale publicly available. He suggested a 6% increase between ranks and annual automatic yearly step increases of 3%. He is asking for \$27,122 to institute this new pay scale this year.

He is also suggesting a signing bonus, again to remain competitive. Colmar Manor offers a signing bonus of \$5,000. He also suggests \$5,000 spread out over the first three years of a new officer's tenure to entice new people and discourage job hopping.

He is also suggesting a longevity bonus, i.e. \$500 per year paid out every five years so that on every five-year anniversary you get \$500 times the number of years in service.

His calculation is that considering how much it costs to recruit, train, and outfit an officer these bonuses will pay for themselves in terms of retaining officers instead of hiring new ones regularly. Having officers remain for a long time also increases the feeling of safety and helps maintain institutional knowledge.

Commissioner Henderson does not think Cottage City can afford this. Chief Martini believes that you get what you pay for. Commissioner Wheatley is also concerned about the cost. Chief Martini responded that programmed increases are easier to budget for than ad-hoc ones. Speed cameras are projected to add \$500,000 to the town budget. Commissioner Givens noted that a pay scale was rejected previously because it would be fiscally challenging and that perhaps police staffing levels would have to be reduced in order to sustain that kind of pay scale. Commissioner Brooks would like to know where in the budget the extra policing expenses could come from.

5. **Resolution 2026-03, Language Access Plan (1:08:20)**

To recover \$62,000 from the USDA for a grant to purchase a new police vehicle the town needs to adopt the USDA's Supplemental Language Plan, which requires Spanish translation. The Town already meets or exceeds the requirements of this plan.

Town of Cottage City Resolution 2026-03, a resolution of the Commission of the Town of Cottage City adopting a language access plan to ensure meaningful access to town programs, services, and activities for individuals with limited English proficiency.

6. **Resolution 2026-04, The Urban Tree (1:11:36)**

This grant from the Maryland Department of the Environment and the Prince George's County Department of the Environment is designed to lower the temperature at no cost to the Town of Cottage City. It will mean that approximately \$600,000 to \$900,000 worth of work will be done improving the Town's tree canopy in publicly owned areas.

A resolution to approve and grant permission to the Prince George's County Department of the Environment and its authorized agents, or assigns, to allow access and entry to municipal properties and right-of-way within the Town of Cottage City in order to design, survey, locate utilities, test soil, locate and plant trees, and perform other duties in connection with the installation and establishment of a variety of native trees and plants.

7. Resolution 2026-05, Health Insurance (1:18:12)

A resolution to approve a town health and life insurance policy for employees of the Town. This codifies policies that already exist and adds that the town will cap payments to the first \$1,000 of health and life insurance plans. This will be codified in the Employee Handbook.

8. Resolution 2026-06, Holiday Schedule (1:28:23)

A resolution to add President's Day, Native American Day/Columbus Day, and Veteran's Day as official holiday observances.

Commissioner Brooks supports adding Christmas Eve as a holiday.

9. RFP 2026-01, Old Firehouse Architect (1:30:55)

Three options for the renovation of old firehouse.

1. Continue with previous architect, Sultan, Campbell, and Britt now that they have their license issues sorted.
2. Charles P. Johnson & Associates engineering firm, which would take 15 to 17 months to complete the project.
3. Putting out an RFP to find bids for new architects which would reset the clock.

10. Lawn Maintenance Contract (1:43:35)

Two options for lawn maintenance contracts:

1. American Landscaping contract for \$13,288 per year.
2. Shamrock contract for \$10,000 per year.

Commissioner Henderson would like a clearer contract from Shamrock. Commissioners Givens and Brooks suggest staying with Shamrock.

11. America in Bloom Renewal (1:51:11)

Winter symposium for America in Bloom will be in Alexandria in September. Should Town renew contract for \$1,700? Commission agrees that it is worth renewing.

12. Drone Flight over 3342 Bladensburg Road (1:54:39)

Ware Space contracted with Drone Drafting to fly a drone to map the rooftop of their building for the design and installation of a solar array. They need a letter of support from the Commission to request a waiver of the Federal restrictions on a one-time drone flight.

13. Memorandum of Understanding with Prince George's County Gateway Development Authority (2:02:14)

PGGDA will provide \$100,000 towards firehouse project if Memorandum of Understanding is in place.

Commissioner Wheatley wants the chair to have authority to sign off on grants so there are no unnecessary delays when a meeting of the full Commission is not possible. Commissioner Brooks thinks the Commission still needs to convene and vote on grant items. The Commission will take this week to think about what to spend the money on.

14. Chesapeake Bay Trust Award for Community Resilience (2:13:45)

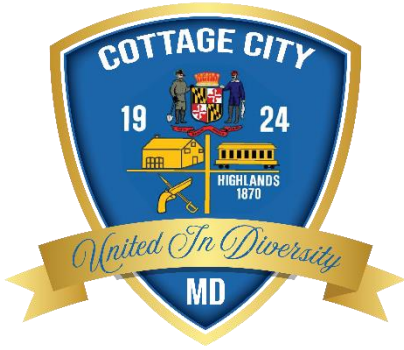
\$40,000 grant for the community garden to develop a fully functional community resilience hub, i.e. expand raised garden beds, install rainwater harvesting, install solar lighting, plant trees, purchase seeds, and workshops on gardening, composting, and emergency preparedness.

15. Ballot Initiative (2:18:42)

Commissioner Givens proposed a ballot initiative to give residents the chance to weigh in on the new Public Works staffer. He feels that two full-time staff will be able to accomplish everything that needs to be done in the town. Commissioner Brooks wants all options presented to the town.

16. Adjournment (2:38:07)

The motion to adjourn was made at 9:08 PM by Commissioner Brooks and seconded by Commissioner Wheatley. Salsich-Aye, Henderson-Aye, Wheatley-Aye, Givens-Aye, Brooks-Aye. Motion passes without nays or abstentions.



March 2026 Regular Town Meeting Minutes

Tuesday, March 11, 2026, at 7:00 PM

Virtual and In-Person Meeting

3820 40th Avenue Cottage City, Maryland 20722

This meeting was hosted on Zoom:

[https://us02web.zoom.us/rec/share/cwQqMALNw7dPXLXPn8QrLVM4yJxTomMU0VihwOw - UQeGcjqv4Ryyd4XhdbI9Ck5.5fEBKeAlvWGZxq77?startTime=1773270076000](https://us02web.zoom.us/rec/share/cwQqMALNw7dPXLXPn8QrLVM4yJxTomMU0VihwOw-UQeGcjqv4Ryyd4XhdbI9Ck5.5fEBKeAlvWGZxq77?startTime=1773270076000)

Phone: 301-715-8592 | Meeting ID: 834 4058 9894 | Passcode: Ua@cgFi7

Call to Order at 7:11 PM

Attendees

1. Ward 1 – Commissioner Salsich
2. Ward 2 – Commissioner Henderson
3. Ward 3 – Commissioner Wheatley
4. Ward 4 – Commissioner Givens
5. At-Large – Commissioner Brooks
6. John Hoatson - Town Manager
7. David Martini – Chief of Police
8. Kevin Best – Town Attorney
9. Todd Frankenfield – Town Treasurer
10. Denise Hamler – resident
11. Bill Kopecki – resident

Agenda

1. Call to Order, Roll Call, and Pledge of Allegiance (10:33)

All Commissioners are present and accounted for. Agenda item number 21 is being tabled.

2. Public Comments (12:26)

Denise Hamler updated on behalf of the Community Garden and Green Team. Bee colonies are in good shape. New metal beds have been installed using the last of the APRA funds. There is space for 32 families. Sign up is Saturday. Thank you to the town for securing the \$40,000 Chesapeake Bay Trust grant. Co-leaders for the garden are Denise Hamler, Desiree Williams, and Ben Rockey-Harris. Thank you to Diana Guespe for her previous work as co-leader.

Green Team co-leaders are Denise Hamler and John Brooks. Meetings are on the third Tuesday of the month at 6:30. All are welcome. Tree City USA designation was received again

this year, with 200 new trees being planted and invasive vines being addressed. Upcoming projects include the Climate Action Plan, more crosswalks and murals, and further addressing of invasive species. Funding requests have been submitted to the Town Manager. They have also reviewed the businesses of the commercial corridor and are looking forward to reviewing the Port Towns Sector Plan for the Gateway Corridor.

There is a meeting with Audubon Advisors on April 21 at 6:30 on how to incorporate native plantings in residents' yards.

Dueling Creek cleanup is scheduled for April 4 at 10 AM.

Bill Kopecki mentioned that there is still water coming into his yard from the alley. CPJ will come out to review.

3. Old Business – Approval of January and February Minutes (20:58)

January 6 work session, add Laura Guischard as an attendee.

January 14, add Tonya Williams as an attendee. Red light camera program brings in \$50,000 per month.

Commissioner Brooks proposed a motion to accept the January and February minutes. Commissioner Henderson seconded the motion. Salsich-Aye, Henderson-Aye, Wheatley-Aye, Givens-Aye, Brooks-Aye. Motion passes with no nays or abstentions.

4. Old Business – Approval of January and February Financial Statements (23:25)

Savings accounts were consolidated into one operating account to save on fees.

Commissioner Brooks proposed a motion to accept the January and February financial statements. Commissioner Henderson seconded the motion. Salsich-Aye, Henderson-Aye, Wheatley-Aye, Givens-Aye, Brooks-Aye. Motion passes with no nays or abstentions.

5. Public Safety Report (25:32)

Crime is at an all-time low in Maryland; homicides are the lowest since 1985.

In February, Cottage City had 71 calls for service, including a call about puppies in a van. Animal control said it was ok. One breaking and entering at the EZ storage facility. Three domestic calls for service, two in one location. Four loud music complaints, two noise complaints. Three of four loud music complaints and one of the two noise complaints came from the same residence on the 3700 block of 37th Place. They were served with a party letter and discussed the possible sanctions with the residents. Another loud music complaint came from 4000 Bladensburg Road and a party letter and discussion ensued.

A couple of people saw a body floating in the Anacostia River on Saturday. Prince George's County Homicide Unit is managing that case; it is a person who lived in Colmar Manor who had not been heard from. Foul play is not suspected.

Chief Martini has participated in the Black History Month event, Coffee with the Chief, and Desserts with Dave. On April 23 there will be pizza with the chief and on April 4 there will be an Easter egg hunt.

Commissioner Givens asked that parking on the sidewalk of 40th Avenue continue to be monitored.

6. **Public Works Report (33:44)**

Jorge continues to clean trash and fix areas that need attention, including the asphalt in front of Town Hall.

Some signs need to be replaced and some roads need stripes re-painted.

7. **Commissioner Reports (38:31)**

- Ward One – no report.
- Ward Two – Commissioner Henderson underscored Commissioner Givens' point about the 40th Avenue sidewalk being blocked. He also mentioned the need for more police officers and a full-time code enforcement officer. He wants to know the schedule for when officers are working. Town laptops need to be updated. He would like to see more traffic enforcement on 40th Avenue and Parkwood.
- Ward Three – Commissioner Wheatley attended a conference in Annapolis and flagged the Bladensburg Road pedestrian bridge repair to the county delegation and Lt. Governor Miller. Delegate Ivey does not think a youth transition center is slated to be put in Cottage City, but information is mixed. Thank you to the organizers of the Black History month event.
- Ward Four – Commissioner Givens suggested the former furniture store on Bladensburg Road for the transition center. He also suggests the chief use the speed monitoring unit and move the decoy car more often. He suggests putting bollards to protect the fire hydrant on Bunker Hill Road.
- At Large – Commissioner Brooks wants the County Parks and Planning Department to refresh the Cottage City park, especially as Colmar Manor has three recently updated parks. Commissioner Givens suggested looking for grants for soccer goals. There is already a plan for the park to be updated, including a soccer field and a walking track. John O' Connor will look for grants.

8. **Old Business – FY27 Budget Presentation (1:00:55)**

The town has approximately \$2 million in reserves, which is about six months of expenditures, three times the suggested minimum. Town Treasurer suggested a break-even budget for FY27.

Commissioner Henderson asked several clarifying questions which were answered by the Town Treasurer and Town Manager.

Further conversation on food share program that should be taken to December 2026. No food pantry, no summer camp.

Red light and stop light camera revenues are in the budget. Spending has been better controlled owing to better oversight.

9. **Old Business – Resolution 2026-03 (1:23:47)**

Resolution of the Commission to adopt a language access plan in order to receive \$62,000 reimbursement from the USDA for the purchase of a police cruiser.

Commissioner Givens proposed a motion to enact the resolution. Commissioner Brooks seconded the motion. Salsich-Aye, Henderson-Aye, Wheatley-Aye, Givens-Aye, Brooks-Aye. Motion passes with no nays or abstentions.

10. Old Business – Resolution 2026-04 (1:27:31)

Resolution of the Commission to grant permission to Prince George's County Department of the Environment to design, survey, locate utilities, test soil, locate and plant trees, and perform other duties in connection with the installation and establishment of a variety of native trees and plants in Cottage City.

Commissioner Brooks proposed a motion to enact the resolution. Commissioner Henderson seconded the motion. Salsich-Aye, Henderson-Aye, Wheatley-Aye, Givens-Aye, Brooks-Aye. Motion passes with no nays or abstentions.

11. Old Business – Resolution 2026-05 (1:29:39)

Resolution of the Commission to approve a town health and life insurance policy for employees. First \$1,000 will be paid by the town, the rest to be covered by the employee. All employees covered by a \$50,000 life insurance policy.

Commissioner Givens proposed a motion to enact the resolution. Commissioner Henderson seconded the motion. Salsich-Aye, Henderson-Aye, Wheatley-Aye, Givens-Aye, Brooks-Aye. Motion passes with no nays or abstentions.

12. Old Business – Resolution 2026-06 (1:32:21)

Resolution of the Commission to include President's Day, Native American Day, and Veterans Day, Christmas Eve, and Inauguration Day as official holiday observances.

Commissioner Brooks proposed a motion to enact the resolution. Commissioner Givens seconded the motion. Salsich-Aye, Henderson-Aye, Wheatley-Aye, Givens-Aye, Brooks-Aye. Motion passes with no nays or abstentions.

13. Old Business – Lawn Maintenance Contract (1:34:02)

American Landscaping is licensed but it seems that Shamrock Lawn Maintenance is not on the Maryland official registry of licensed landscaping businesses allowed to fertilize and apply weed control.

Discussion tabled.

14. Old Business – America in Bloom (1:38:51)

Town plans to implement their recommendations. To renew the America in Bloom membership is \$1,700 with a 20% discount making it \$1,360. There's a separate lodging fee when they come to assess the town.

Commissioner Henderson proposed a motion to renew the America in Bloom contract for \$1,700. Commissioner Brooks seconded the motion. Salsich-Aye, Henderson-Aye, Wheatley-Aye, Givens-Aye, Brooks-Aye. Motion passes with no nays or abstentions.

15. Old Business – Letter of Support for Drone Flight (1:42:11)

Supporting Warespace's plan to have a drone fly over their building to help them implement a solar panel system.

Commissioner Brooks proposed a motion to send a letter of support a drone flight over 3342 Bladensburg Road. Commissioner Henderson seconded the motion. Salsich-Aye, Henderson-Aye, Wheatley-Aye, Givens-Aye, Brooks-Aye. Motion passes with no nays or abstentions.

16. Old Business – Old Firehouse (1:44:20)

CPJ's proposal is \$235,000 for design, bidding, and administration. Information can be discussed at the April work session. This needs to get underway or the state will pull back the grant money.

Discussion tabled.

17. New Business – Resolution 2026-07 (1:52:06)

Resolution of the Commission in support of Maryland HB1142 establishing a task force to modernize county and municipal revenue sources.

Commissioner Henderson proposed a motion to enact the resolution. Commissioner Brooks seconded the motion. Salsich-Aye, Henderson-Aye, Wheatley-Aye, Givens-Aye, Brooks-Aye. Motion passes with no nays or abstentions.

18. New Business – Resolution 2026-07 (1:55:13)

Resolution of the Commission to accept a gun violence reduction grant from the Maryland Governor's Office of Crime Control and Policy. It is \$15,000 and would be applied to law enforcement overtime and associated fringe benefits to reduce gun crime.

Commissioner Brooks proposed a motion to enact the resolution. Commissioner Henderson seconded the motion. Salsich-Aye, Henderson-Aye, Wheatley-Aye, Givens-Aye, Brooks-Aye. Motion passes with no nays or abstentions.

19. New Business – Volunteer Agreement with Joseph Mayo (1:55:13)

His responsibilities are to operate the town shuttle and other town vehicles and assist with share food program. He is a volunteer with no compensation. Commissioner Givens noted that volunteers are entitled to free lunch.

Commissioner Brooks proposed a motion to adopt the volunteer agreement. Commissioner Henderson seconded the motion. Salsich-Aye, Henderson-Aye, Wheatley-Aye, Givens-Aye, Brooks-Aye. Motion passes with no nays or abstentions.

20. New Business – Performance Review Evaluation Form (2:02:34)

New evaluation form for rating employee performance. Commissioner Henderson proposes separating administrative from public works. Commissioner Wheatley proposes a field for the Commission to review the Town Manager. This is effective May 1.

Commissioner Brooks proposed a motion to adopt the employee performance evaluation form. Commissioner Givens seconded the motion. Salsich-Aye, Henderson-Aye, Wheatley-Aye, Givens-Aye, Brooks-Aye. Motion passes with no nays or abstentions.

21. Town Manager Update (2:10:10)

- Easter Egg Hunt – April 4
- Candidate Information Night – April 18
- Pizza with the Chief – April 23
- Election – May 4
- Thank you to the election supervisors, Angela Jenkins, Frederick Hill, Richard Anderson, and Demetrius Ramsey.
- Drug disposal event is April 24.

22. Public Comment (2:17:00)

Bill Kopecki wants a list of disturbances from neighbors that Chief Martini mentioned earlier. It will be put in the newsletter.

23. Move to a Closed Session (2:18:46)

Closed session proposed to be able to discuss personnel matters under Article 3-305 (b), to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction, any other personnel matter that affects one or more specific individuals, to consult with attorney to obtain legal advice, and with staff or consultants or other individuals about pending or potential litigation.

The motion to move to a closed session was made at 9:20 PM by Commissioner Brooks and seconded by Commissioner Givens. Salsich-Aye, Henderson-Aye, Wheatley-Absent, Givens-Absent, Brooks-Aye. Motion passes without nays or abstentions.

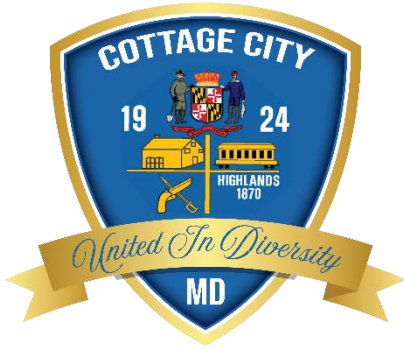
24. Report From Closed Session (2:20:22)

Town Commission, Town Manager, and Town Attorney had a discussion regarding commission teamwork.

25. Adjournment (2:21:06)

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The motion to adjourn was made at 10:19 PM by Commissioner Brooks and seconded by Commissioner Givens. Salsich-Aye, Henderson-Aye, Wheatley-Absent, Givens-Absent, Brooks-Aye. Motion passes without nays or abstentions.



Special Called Meeting Minutes

Friday, March 27, 2026, at 6:00 PM

Zoom Only

3820 40th Avenue Cottage City, Maryland 20722

This meeting was hosted on Zoom:

https://us02web.zoom.us/rec/share/8XzTmjisH6bjL5ES_MuzJThnkMAZO_fMv_UWbO_LEaRTBJwRr5VenpTxwRW4VvbH.0a2HxG-1iQELLw8y?startTime=1774648840000

Phone: 301-715-8592 | Meeting ID: 836 6966 2453 | Passcode: Q+u5@1yp

Attendees

1. Ward 2 – Commissioner Henderson
2. Ward 3 – Commissioner Wheatley
3. Ward 4 – Commissioner Givens
4. At-Large – Commissioner Brooks
5. Town Manager – John Hoatson
6. Chief of Police – David Martini
7. Tom Campos – resident
8. Don Flanders – resident
9. Amy Sawyer – resident
10. Zadia Gomez – resident

Agenda

1. Call to Order and Roll Call (0:26)

All Commissioners except for Ward 1 Commissioner Salsich are present and accounted for.

2. Public Comments (1:15)

None.

3. Motion to Suspend the Rules (1:59)

The motion to suspend the rules was made by Commissioner Brooks and seconded by Commissioner Givens. Salsich-Absent, Henderson-Aye, Wheatley-Aye, Givens-Aye, and Brooks-Aye. Motion passes with no nays, no abstentions, and one absence.

4. Motion to Suspend the Competitive Bidding Process (2:59)

The motion to suspend the rules was made by Commissioner Brooks and seconded by Commissioner Henderson. Salsich-Absent, Henderson-Aye, Wheatley-Aye, Givens-Aye, and Brooks-Aye. Motion passes with no nays, no abstentions, and one absence.

5. Review of Private Security Company Proposals (3:52)

Cottage City has had several car thefts and attempted car thefts in the past couple of months and an uptick in the past couple of weeks. While Chief Martini is trying to rebuild the Police Department, the Commission is considering a quicker temporary solution to have a security presence in town.

In order to have 24-hour coverage in town the police department would need at least five officers, and maybe 6.

Commissioner Henderson stated the need for 24-hour coverage and the usefulness of being able to ticket cars on nights and weekends. Commissioner Wheatley agrees but notes that a security company couldn't give out parking tickets. Commissioner Givens notes that this would be good for now and can always be adjusted later. Commissioner Brooks noted that private security can still call 9-1-1 in case of emergency or active crime.

Commissioner Givens' car has been broken into, and Commissioner Wheatley's car was stolen. Tom Campos' neighbor's car was stolen and he is grateful for the immediate attention to getting something done. Amy Sawyer is concerned that people will be panicky if they see additional enforcement and wants information to go out to the town about who the additional security officers will be.

Proposals have come in from Blue Line Security Services, Harkin Security Services, and Last Watch Security Services. Blue Line has bilingual officers which would be useful. Commissioner Givens noted that the security officers would probably not have much interaction with the public and as such Last Watch is the most cost effective and has his support, despite some information missing from their proposal.

Resident Zadia Gomez suggested waiting for Tetrad to bid as they already patrol Fort Lincoln. Resident Don Flanders sent a note saying that private security is not useful enough and wants a fully funded police department that can patrol.

Chief Martini noted that crime was not actually that high and most crimes are crimes of opportunity that could be prevented if residents took security precautions.

The motion to move forward with Last Watch Security Services at a yearly cost of \$90,520 for seven day a week conference from 11 PM to 7 AM contingent on them having proper licensing and providing overtime rates, if applicable, was made by Commissioner Brooks and seconded by Commissioner Givens. Salsich-Absent, Henderson-Aye, Wheatley-Aye, Givens-Aye, and Brooks-Aye. Motion passes with no nays, no abstentions, and one absence.

6. Job Announcement for Police Officer Position (58:20)

Job announcement was drafted by Chief Martini and vetted through Town Attorney Kevin Best. The idea is to have four officers plus the chief, which means that three more officers need to be hired. Their rank and pay would depend on their experience. Commissioner Givens wants to make sure community policing is referred to in the announcement.

The motion to move approve the job posting language with the flexibility to change the language to make it more attractive was made by Commissioner Brooks and seconded by Commissioner Givens. Salsich-Absent, Henderson-Aye, Wheatley-Aye, Givens-Aye, and Brooks-Aye. Motion passes with no nays, no abstentions, and one absence.

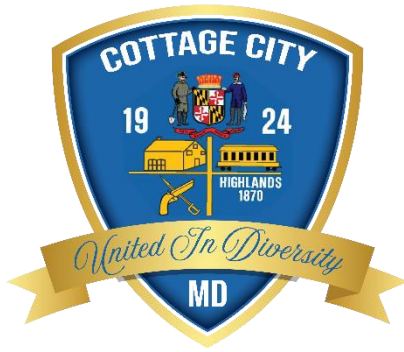
7. Town Manager Updates (1:07:42)

CSX will be assessing and removing trees on the 4000 block of Cottage Terrace on April 3. Easter Egg Hunt is April 4 from 11 to 1. Election nomination forms are due April 6; the election will be May 4. Having petitions notarized is not required.

8. Adjournment (7:40)

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The motion to adjourn was made at 7:17 PM by Commissioner Brooks and seconded by Commissioner Givens. Salsich-Absent, Henderson-Aye, Wheatley-Aye, Givens-Aye, and Brooks-Aye. Motion passes with no nays, no abstentions, and one absence.



April 2026 Combination Town Meeting and Work Session Minutes

Wednesday, April 8, 2026, at 6:30 PM

Virtual and In-Person Meeting

3820 40th Avenue Cottage City, Maryland 20722

This meeting was hosted on Zoom:

<https://us02web.zoom.us/rec/share/tVAwxIMxFfSE8hbbcL-JHN1sfMSJikAxt01AoiVZlviAUk-zCuoIW1KHdIGvNsgW.W2M7NGzYGT7J0KSn?startTime=1775687104000>

Phone: 301-715-8592 | Meeting ID: 860 9803 9796 | Passcode: ya#Tdq8R

Call to Order at 6:36 PM

Attendees

1. Ward 1 – Commissioner Salsich
2. Ward 2 – Commissioner Henderson
3. Ward 3 – Commissioner Wheatley
4. Ward 4 – Commissioner Givens
5. At-Large – Commissioner Brooks
6. John Hoatson - Town Manager
7. David Martini – Chief of Police
8. Kevin Best – Town Attorney
9. Todd Frankenfield – Town Treasurer
10. John O'Connor – Town Grant Writer
11. Joe Baum – Benefits Design Group
12. Emily Lutz – M-NCPPC
13. Arnaldo Ruiz – M-NCPPC
14. Josh Durant – resident
15. Connor Grew – resident
16. Denise Hamler – resident, Green Team
17. Amy Sawyer – resident

Agenda

1. Work Session Call to Order, Roll Call, and Agenda Review (11:58)

All Commissioners except for Ward One Commissioner Salsich (who will join later) are present and accounted for.

2. Public Comments (13:17)

None.

3. Health Insurance Benefits Review (13:58)

Cottage City has three benefits carriers, via Kaiser Permanente Platinum Zero HMO plan for health care. Those costs are set to rise 8.5% in July. Blue Dental Plus 8 and Blue Vision Plus One by CareFirst for dental and vision. Hartford provides life insurance, short-term disability, and long-term disability. Getting people onto their insurance when there are new hires or qualifying events is done through Benefit Design Group. Costs per employee vary by age and number of dependents.

4. Lawn Maintenance Contract (25:10)

Shamrock Lawn Maintenance and American Landscaping. Town is not liable for any issues with any pesticides, weed killer, or fertilizer. Shamrock being less expensive the Commission leans towards them. Generally three proposals are the ideal.

Commissioner Givens suggested the Commission establish a bidding cycle for services on a multi-year schedule.

5. Architect for the Old Firehouse/Community Outreach Center (34:25)

There has only been one proposal for the work, from CPJ. Should there be a new RFP or does the Commission want to move forward with CPJ? Commission is leaning towards CPJ. CPJ is aware that the timeline needs to be aggressive to get grant funding.

6. Resolution 2026-09 Role of Commission Chair (43:20)

Proposal to define the role of the Chair. Commissioner Salsich supports having clearer definitions. Commissioner Henderson opposes diminishing the role of chair. Commissioner Givens opposes. Commissioner Brooks supports. Commissioner Wheatley also wants a greater definition of what the Chair should do but believes it should be an Amendment to the Town Charter. She would also like to be able to use the title of Mayor.

Town Attorney Best noted that the charter supersedes any resolution, and this resolution restates what's in the charter. According to the charter, the Town Manager is the chief executive officer and operator of the town, and the Commission Chair administers the meetings and is first among equals. The Commission is a legislative body. Any changes will have to go through the Charter.

7. Resolution 2026-10 Conflict of Interest (1:20:31)

Commissioners should self-disclose when they stand to benefit from decisions made by the Commission. This resolution expands upon the existing ethics ordinance. It would increase transparency but may not be necessary. The Commission decided to keep it.

8. Resolution 2026-11 Modified FY27 Budget Calendar (1:33:35)

Modified accelerated budget calendar to have the budget line item discussion on May 5, introduced on May 13, have public comment on June 2, and approved on June 10. The goal is to streamline the budget process.

9. Resolution 2026-12 Police Retention Grant (1:41:27)

Resolution so police can get \$15,000 Maryland grant for recruitment and retention initiatives, including equipment and morale building. Commissioner Givens suggests using that money as a hiring bonus.

10. Letter of Support for Spaces (1:45:34)

Letter of support for Spaces program through National Fish and Wildlife Foundation to manage flooding problems through green infrastructure. Commission supports it.

11. Cottage City Police Department Restructure (1:47:52)

Chief Martini is trying to implement a ranking system and pay structure. Cottage City is currently below average in the region and additional funding would cut some of the gap. Some money from the police retention grant could be used for this. Total cost is \$22,522.

He also wants to add a \$1,400 stipend for bilingual officers. This does already exist.

He wants a retention/longevity bonus, which is much cheaper than hiring and training new officers. He also wants a separate pay scale to show that it's a professional organization and shows earning potential and helps with retention.

Chief Martini wants to hire a police clerk full time. It's cheaper to have civilian support than sworn officers. This position can be partially funded through red-light camera review. A bilingual full-time clerk can help with residents who come in at all hours.

Commission wants to see this in the context of the broader budget.

12. Last Watch Security Services (2:25:32)

Contract has been ratified. Commissioner Givens wants a dash cam.

13. Standard Operating Procedures (2:28:47)

Town Manager is working on creating SOPs.

14. Flagpole at Town Hall (2:29:42)

Town Manager wants five flagpoles in front of Town Hall. Three to replace the existing ones (U.S. flag, Maryland flag, Cottage City flag), one to display the Tree City USA flag, and one for seasonal flags. Total cost is \$1,928. Old poles would be donated or recycled. Money could come out of \$45,000 Town Hall upgrades fund that is untouched. Commission supports this.

Veterans Memorial was also up for discussion about replacement.

15. MML Summer Conference (2:36:10)

Conference is scheduled for June 14 to 17. Hotel rooms are on hold. Total registration costs for Commission plus Chief and Town Manager are \$5,355. Hotel costs at the Hampton Inn are \$3,696 and at the Best Western for \$1,141. Per diem for seven people is \$3,395 making the total cost \$13,587. There is an optional special 90th anniversary dinner for \$150 per person. Two are paid out of staff training. The Commission is paid out of the Commission's budget.

Cottage City will be a Banner City this year.

Commission is concerned about getting there on Saturday and it would save money to have people go on Sunday. Would only make sense to pay for people to go on Saturday if they were going to Sunday morning meetings.

16. Mosquito Spraying (2:48:21)

Maryland Regional Mosquito Control Office offered to spray for mosquitos for \$2,575. Green Team suggests managing mosquitoes without chemical sprays. Green Team will do a workshop in May to educate people on mosquito dunks. Mosquito dunks would have to be widely accepted in order to work town wide. There is some discussion about where the money would come from, whether spraying is effective, what other options are available, and what other insects could be guarded against.

Amy Sawyer noted that the problem is standing water and suggested diverting the money asked for spraying to dunks and buckets for the town. Connor Grew noted that there are town codes that require residents to make their yards inhospitable to mosquitoes.

17. Port Towns Sector Plan (3:15:05)

Emily Lutz and Arnaldo Ruiz presented the Port Towns Sector Plan. The aim is for new mixed-use development, the desire to reimagine industrial areas, and have more green spaces, taking advantage of Bladensburg Road corridor and connecting existing green spaces.

Rezoning is necessary to implement this plan. Mixed-use centers are suggested which would allow for owners to change the properties over time, perhaps the next 20-25 years.

Amy Sawyer wanted to know how outreach would be done for non-English speakers. MNCPPP has been doing outreach and office hours in Spanish. Denise Hamler wants to make sure it's a doable plan. She also wants to know why the proposed MARC train station was deleted from the plan.

18. Adjournment of Work Session (3:55:47)

All meetings are subject to closure pursuant to the Maryland Open Meetings Act: Pursuant to the Annotated Code of Maryland, State Government Article Section 10-508(a), the Council by majority vote may retire to executive or closed session at any time during the meeting. Should the Commission retire to executive or closed sessions the Chair will announce the reasons, and a report will be issued at a future meeting disclosing the reasons for such closed session.

The motion to adjourn was made at 10:21 PM by Commissioner Brooks and seconded by Commissioner Henderson. Salsich-Aye, Henderson-Aye, Wheatley-Aye, Givens-Aye, Brooks-Aye. Motion passes without nays or abstentions.

19. Town Meeting Call to Order, Roll Call, and Agenda Review (3:57:48)

Call to order at 10:42 PM. All Commissioners are present and accounted for.

20. Public Comments (3:58:54)

None.

21. Public Safety Report (4:00:13)

Neighboring communities have had a rash of cars being broken into and having their airbags stolen. Information has been sent to residents about target hardening.

A call for service about a sexual assault was about an incident that occurred seven years ago in Hyattsville. Three calls were made about a stolen vehicle. One was a domestic misunderstanding; one was stolen while it was unlocked and the keys were in it and it was recovered; and one was an attempted theft but that car was unable to be stolen.

Contract night patrol is going to start on April 20.

22. Old Business – Lawn Maintenance Contract (4:06:20)

Commissioner Brooks proposed a motion to contract Shamrock Lawn Services for lawn maintenance services for \$10,000 for the year. Commissioner Brooks seconded the motion. Salsich-Aye, Henderson-Aye, Wheatley-Aye, Givens-Aye, Brooks-Aye. Motion passes with no nays or abstentions.

23. Old Business – Old Firehouse Architect (4:06:49)

Commissioner Brooks proposed a motion to contract CPJ for construction services for \$235,000 for the old firehouse project. Commissioner Henderson seconded the motion. Salsich-Aye, Henderson-Aye, Wheatley-Aye, Givens-Aye, Brooks-Aye. Motion passes with no nays or abstentions.

24. Old Business – Role of Commission Chair (4:08:15)

Discussion tabled.

25. Old Business – Resolution 2026-09 Conflict of Interest (4:08:30)

Commissioner Brooks proposed a motion to move forward with Resolution 2026-09 requiring commissioners to disclose any conflicts of interest on matters before the Commission. Commissioner Henderson seconded the motion. Salsich-Aye, Henderson-Aye, Wheatley-Aye, Givens-Aye, Brooks-Aye. Motion passes with no nays or abstentions.

26. Old Business – Resolution 2026-10 Modified Budget Calendar (4:09:43)

Commissioner Brooks proposed a motion to move forward with Resolution 2026-10 accepting the modified FY27 budget calendar. Commissioner Salsich seconded the motion. Salsich-Aye, Henderson-Aye, Wheatley-Aye, Givens-Aye, Brooks-Aye. Motion passes with no nays or abstentions.

27. Old Business – Resolution 2026-11 Police Retention Grant (4:09:43)

Commissioner Brooks proposed a motion to move forward with Resolution 2026-11 to apply for funds from the Governor's Office of Crime Prevention and Policy for the Police Recruitment and Retention Initiative. Commissioner Henderson seconded the motion. Salsich-Aye, Henderson-Aye, Wheatley-Aye, Givens-Aye, Brooks-Aye. Motion passes with no nays or abstentions.

28. Old Business – Last Watch Security Services (4:11:59)

Commissioner Brooks proposed a motion to contract with Last Watch Security Services for 8 hours a night, seven days a week, for \$31 per hour. Commissioner Givens seconded the motion. Salsich-Aye, Henderson-Aye, Wheatley-Aye, Givens-Aye, Brooks-Aye. Motion passes with no nays or abstentions.

29. Old Business – Letter of Support for Spaces (4:13:44)

Commissioner Brooks proposed a motion to move forward with a letter of support for Spaces, community-based flood mitigation and green infrastructure planning. Commissioner Henderson seconded the motion. Salsich-Aye, Henderson-Aye, Wheatley-Aye, Givens-Aye, Brooks-Aye. Motion passes with no nays or abstentions.

30. Old Business – New Flagpoles (4:15:50)

Commissioner Brooks proposed a motion to move forward with purchase of new flagpoles for the Town at a price not to exceed \$1,928. Commissioner Henderson seconded the motion. Salsich-Aye, Henderson-Aye, Wheatley-Aye, Givens-Aye, Brooks-Aye. Motion passes with no nays or abstentions.

31. Old Business – MML Summer Conference (4:16:58)

Commissioner Brooks proposed a motion to move forward the MML Summer Conference from June 13 to 17 at a price not to exceed \$13,587 with the caveat that there needs to be enough in the budget. Commissioner Henderson seconded the motion. Salsich-Aye, Henderson-Aye, Wheatley-Aye, Givens-Aye, Brooks-Aye. Motion passes with no nays or abstentions.

32. Arbor Day Proclamation (4:18:58)

WHEREAS in 1872, J. Sterling Morton proposed the Nebraska Board of Agriculture that a special day be set aside for planting of trees, and whereas the holiday called Arbor Day was first observed with the planting of more than a million trees in Nebraska, and

WHEREAS Arbor Day is now observed and throughout the nation and the world, and

WHEREAS the trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen, and provide habitat for wildlife, and
 WHEREAS trees are renewable sources, giving us paper, wood for our homes, fuel for our fires, and countless other wood products, and

WHEREAS trees in our town increase property values, enhance the economic vitality of business areas, and beauty of our community, and

WHEREAS trees, wherever they are planted are a source of joy and spiritual renewal.

NOW, therefore, we, the Commission of the Town of Cottage City do hereby proclaim Friday, April 24th, 2026, as Arbor Day in the Town of Cottage City, and we urge all citizens to celebrate Arbor Day and support efforts to protect our trees and woodlands. And further, we urge all citizens to plant and care for trees, to gladden the heart, and promote the well-being of this and future generations, dated this 8th day of April, 2026, signed by the Commission.

Commissioner Brooks proposed a motion to proclaim Arbor Day in Cottage City. Commissioner Henderson seconded the motion. Salsich-Aye, Henderson-Aye, Wheatley-Aye, Givens-Aye, Brooks-Aye. Motion passes with no nays or abstentions.

33. Old Business – Mosquito Spraying (4:22:15)

Commissioner Brooks proposed a motion to move not spray for mosquitos this year. Commissioner Henderson seconded the motion. Salsich-Aye, Henderson-Aye, Wheatley-Aye, Givens-Nay, Brooks-Aye. Motion passes with one nay and no abstentions.

Commissioner Brooks proposed a motion to use \$750 for alternative methods of mosquito control, including but not limited to mosquito dunks. Commissioner Henderson seconded the motion. Salsich-Aye, Henderson-Aye, Wheatley-Aye, Givens-Aye, Brooks-Aye. Motion passes with no nays or abstentions.

34. Resignation of Karina Young (4:27:11)

Karina Young resigned from her position as Vice Chair of the Port Towns CDC and suggested Sierra Kim as her replacement. Discussion that the Commission feels it's more fair to review other residents' applications.

Commissioner Brooks proposed a motion to accept the resignation of Karina Young. Commissioner Henderson seconded the motion. Salsich-Aye, Henderson-Aye, Wheatley-Aye, Givens-Nay, Brooks-Aye. Motion passes with one nay and no abstentions.

35. Upcoming Election (4:31:23)

Cottage City Ward Commissioner elections are Monday, May 4, 2026, from 2:00 PM to 8:00 PM at Cottage City Town Hall. The candidates are: Ward 2, Joshua Durant and Reney Henderson Sr; Ward 3, Wanda Wheatley; and Ward 4, Tom Campos.

36. Adjournment (4:32:21)

All meetings are subject to closure pursuant to the Maryland Open Meetings Act: Pursuant to the Annotated Code of Maryland, State Government Article Section 10-508(a), the Council by majority vote may retire to executive or closed session at any time during the meeting. Should the Commission retire to executive or closed sessions the Chair will announce the reasons, and a report will be issued at a future meeting disclosing the reasons for such closed session.

The motion to adjourn was made at 11:17 PM by Commissioner Brooks and seconded by Commissioner Givens. Salsich-Aye, Henderson-Aye, Wheatley-Aye, Givens-Aye, Brooks-Aye. Motion passes without nays or abstentions.

Town of Cottage City

Item # 2.

Balance Sheet

As of March 31, 2026

	TOTAL	
	AS OF MAR 31, 2026	AS OF MAR 31, 2025 (PY)
ASSETS		
Current Assets		
Bank Accounts		
1009 Truist Savings x1643	0.00	303,165.98
1010 Savings - Capital One	5,197.91	5,191.53
1014 US Bank x5954	12,575.00	12,800.00
1015 Petty Cash Fund	466.03	466.03
1055 Savings - PNC	771,949.00	740,647.39
1060 Truist MM x4603	0.00	101,956.15
1061 Truist Operating Checking x1118	1,520,447.32	550,754.17
1062 Truist Public Fund Checking x6369	0.00	178.46
1065 Capital One CD	99,302.97	98,967.97
1071 Bill.com Money In Clearing	120.54	
1072 Bill.com Money Out Clearing	-168.06	1,839.00
Total Bank Accounts	\$2,409,890.71	\$1,815,966.68
Accounts Receivable	\$174,591.35	\$102,427.40
Other Current Assets	\$88,025.00	\$55,667.00
Total Current Assets	\$2,672,507.06	\$1,974,061.08
TOTAL ASSETS	\$2,672,507.06	\$1,974,061.08
LIABILITIES AND EQUITY	\$2,672,507.06	\$1,974,061.08

Town of Cottage City

Item # 2.

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

July 2025 - March 2026

	TOTAL	
	ACTUAL	BUDGET
Income		
4000 Operating Revenue		
4005 Real Estate Taxes - Residential	464,292.26	466,257.00
4006 Real Estate Taxes - Commercial	384,905.01	402,087.00
4015 Personal Property Taxes	95,722.61	40,000.00
4025 Income Tax	116,972.08	105,000.00
4030 Highway User Tax	35,289.91	54,311.00
4035 Fines & Forfeitures	93,609.63	8,000.00
4040 Speed Camera Fines	381,036.67	300,000.00
4041 Speed Camera Fees	131,561.34	
4042 Red Light Camera Fines	262,757.44	50,000.00
4043 Red Light Camera Fees	140,832.95	
4055 Franchise Fees (Cable TV)	8,051.07	18,000.00
4065 Licenses - Town	2,390.31	7,000.00
4085 Police Aid	16,284.70	26,550.00
4095 Interest Income	28,603.44	25,000.00
4102 Town Hall Rental	3,950.00	1,800.00
4107.1 Donations	4,022.55	3,000.00
4200 Miscellaneous	4,690.00	
Total 4000 Operating Revenue	2,174,971.97	1,507,005.00
4106.5 Grant Revenue		
41040 Bond Bill		500,000.00
4109 Maryland Heritage Authority (MHAA)		45,000.00
4110 Maryland Historical Trust (MHT)		100,000.00
4120 CDBG Grant - Infrastructure	400,815.22	400,815.00
4129 Chesapeake Bay Trust - Senior	63,000.00	
4130 Cable - PEG - Broadcast Equip.		10,570.00
4141 MD DHCH - NED Grant		185,000.00
4144 Fed-Stormwater		670,000.00
Total 4106.5 Grant Revenue	463,815.22	1,911,385.00
4201 Appropriated from Fund Balance		1,582,200.00
4202 Appropriated from Fund Balance ARPA		128,345.00
Total Income	\$2,638,787.19	\$5,128,935.00
GROSS PROFIT	\$2,638,787.19	\$5,128,935.00
Expenses		
5000 General Government		
5005 Salaries	151,292.64	165,000.00
5006 Overtime		2,500.00
5010 Commissioner Salaries	26,244.00	35,000.00
Total 5005 Salaries	177,536.64	202,500.00
5015 Payroll Taxes	13,848.79	16,200.00
5025 Health Insurance	11,754.19	14,000.00

Town of Cottage City

Item # 2.

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

July 2025 - March 2026

	TOTAL	
	ACTUAL	BUDGET
5030 Retirement Benefits		7,000.00
5035 Workers Comp Ins.	15,147.00	1,700.00
5037 Unemployment Benefits	23,781.91	
5040 Audit Fee	11,205.70	14,500.00
5065 Community Enhancement		
5065.10 Newsletter	5,876.54	1,000.00
5065.2 Port Towns CDC		15,000.00
5065.3 End Time Harvest Ministries	2,500.00	2,000.00
5065.4 Cottage City Scholarship	2,500.00	2,500.00
5065.5 Anacostia Watershed Donation		1,000.00
5065.6 Contribution to ATHA		1,000.00
5065.7 Fire Dept. Donation	1,000.00	1,000.00
5065.71 Green Team	77.22	1,200.00
5065.73 Food Pantry		5,000.00
5065.9 Summer Camp		900.00
Total 5065 Community Enhancement	11,953.76	30,600.00
5070 Community Garden	1,809.57	3,500.00
5071 Community Garden - 24 ARPA	343.28	11,448.00
5085 Contractual Services (Accounting Fees)	26,897.50	44,000.00
5086 Cell Phone	3,058.42	1,500.00
5087 Codification Services	995.00	2,000.00
5090 Election Expenses	15.00	1,200.00
5100 Insurance - Gen. & Public Offic	2,994.00	4,000.00
5107 IT Support	18,318.40	17,000.00
5115 Legal Fees	47,419.48	40,000.00
5120 Miscellaneous	1,153.22	2,000.00
5125 Membership Dues	3,954.00	4,000.00
5130 Commissioner Municipal Convention & Conf.	4,466.99	14,700.00
5135 Office Expense	28,541.24	31,000.00
5140 Printing & Legal Ads	140.00	1,000.00
5150 Special Events		
5150.11 Adult Mixer	491.55	500.00
5150.12 English Classes	1,000.00	2,000.00
5150.13 Black History Month	1,446.21	800.00
5150.14 Hispanic Heritage Month		800.00
5150.16 Native American Heritage Event		600.00
5150.18 Port Towns Legislative Dinner		300.00
5150.2 Easter Egg Hunt	384.53	800.00
5150.20 PGEMW - Town Sponsored Mtg		100.00
5150.22 Juneteenth		300.00
5150.23 Events Signage		4,000.00
5150.24 Holiday Giveaways	2,101.06	3,000.00
5150.3 Cottage City Day	10,989.67	5,000.00

Town of Cottage City

Item # 2.

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

July 2025 - March 2026

	TOTAL	
	ACTUAL	BUDGET
5150.4 Halloween	1,143.17	750.00
5150.5 Breakfast with Santa	869.16	1,400.00
5150.7 Refreshments	7,097.33	1,000.00
5150.8 Senior Harvest Dinner	500.00	500.00
Total 5150 Special Events	26,022.68	21,850.00
5160 Town Communications	125.32	8,000.00
5165 Town Hall Maintenance & Repairs	15,233.77	12,000.00
5170 Town Hall Utilities	29,433.51	34,420.00
5175 Staff Training	5,548.89	4,000.00
5196 Website Hosting	12,730.30	5,200.00
Total 5000 General Government	494,428.56	549,318.00
5200 Public Works		
5205 Salaries	45,148.50	54,080.00
5210 Payroll Taxes	3,453.86	4,326.00
5211 Health Insurance	354.90	
5215 Workers Comp Ins.	13,665.18	
5230 Equipment Maint & Operating Exp	23,258.26	25,000.00
5232 Gasoline	5,377.80	8,000.00
5235 Highway Lighting	2,514.71	24,000.00
5237 MML & Training Expenses	833.00	
5260 Roadway/Sidewalk Const. Maint. & Supplies	2,670.24	7,500.00
5271 Maintenance	28,933.42	35,000.00
5272 Tree Maintenance		10,000.00
5285 Vehicle Insurance		3,500.00
5305 Dumping Fees	13.25	2,400.00
5315 Mosquito Control		2,300.00
5320 Waste Collection & Disposal	102,399.77	121,643.00
Total 5200 Public Works	228,622.89	297,749.00
5400 Police Department		
5405 Salaries	127,490.08	380,783.00
5406 Overtime		10,000.00
Total 5405 Salaries	127,490.08	390,783.00
5415 Payroll Taxes	11,021.44	23,447.00
5425 Health Insurance	27,283.74	53,817.00
5430 Retirement		17,500.00
5435 Workers Comp Ins.	37,002.82	30,000.00
5440 Applicant Screening & Shots	565.00	1,000.00
5445 Auto Insurance	29,424.00	25,000.00
5485 National Night Out	112.00	1,000.00
5490 Office Expense & Operating Cost	12,081.68	12,000.00
5495 Police Liability Insurance	10,746.00	12,500.00
5500 Police Supplies	250.00	2,000.00
5505 Training	1,748.43	6,000.00

Town of Cottage City

Item # 2.

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

July 2025 - March 2026

	TOTAL	
	ACTUAL	BUDGET
5506 Training - Police Chief	1,248.26	6,000.00
5515 Uniforms & Accessories	1,723.13	8,000.00
5520 Vehicle Operation & Maintenance	21,619.31	10,000.00
5525 Gasoline - PD	2,815.82	18,000.00
5534 Police Community Outreach	6,291.30	8,000.00
5537 Lexipol Law Enforcement	456.40	5,000.00
5538 Police Explorer Program		5,000.00
5539 SilverTrac		11,000.00
5540 Axion Tasers	3,689.14	4,000.00
5541 In Car Camera Upgrades	2,388.42	2,700.00
5542 Lefta System		3,000.00
5555 Expenses to Speed Camera Program		-180,700.00
5560 Red Light Camera Program Fees	140,832.95	
5600 Speed Camera		
5600.1 Salaries		107,000.00
5600.2 Benefits		26,400.00
5600.3 Other Costs		35,200.00
5600.4 Vehicles		12,100.00
5600.5 Speed Camera Vendor Fees	131,521.34	
Total 5600 Speed Camera	131,521.34	180,700.00
Total 5400 Police Department	570,311.26	655,747.00
6000 Grant Expenditures		
6002 MD DHCD - NED Grant		185,000.00
6010 CDBG Grant - Infrastructure	374,780.72	400,815.00
6016 Maryland Heritage Authority (MHAA)		90,000.00
6017 Maryland Historical Trust (MHT)		100,000.00
6021 Cable - PEG - Broadcast Equip	4,805.00	10,570.00
6044 Fed-Stormwater		670,000.00
6052 Bond Bill Expenses Firehouse	1,200.00	500,000.00
6054 ARPA Grant Expense		
6054.1 Family Relief Program	15,675.02	26,200.00
6054.15 ARPA Food Bank	14,417.55	15,000.00
6054.7 Grant Writer Salary	52,118.07	68,700.00
6054.8 Grant Writer Fringe	727.75	24,250.00
Total 6054 ARPA Grant Expense	82,938.39	134,150.00
Total 6000 Grant Expenditures	463,724.11	2,090,535.00
6500 Capital Outlays		
6501 General Government Capital Outlays		
6507 Town Hall Improvements	6,096.00	45,000.00
6511 Maryland Heritage Authority Match (MHAA)		90,000.00
6512 Maryland Historical Trust Match (MHT)		66,700.00
Total 6501 General Government Capital Outlays	6,096.00	201,700.00

Town of Cottage City

Item # 2.

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

July 2025 - March 2026

	TOTAL	
	ACTUAL	BUDGET
6600 Public Works Capital Outlays		
6607 PW New Equipment	18,912.00	25,500.00
Total 6600 Public Works Capital Outlays	18,912.00	25,500.00
Total 6500 Capital Outlays	25,008.00	227,200.00
Total Expenses	\$1,782,094.82	\$3,820,549.00
NET OPERATING INCOME	\$856,692.37	\$1,308,386.00
NET INCOME	\$856,692.37	\$1,308,386.00

Town of Cottage City

Item # 2.

Balance Sheet As of April 30, 2026

	TOTAL	
	AS OF APR 30, 2026	AS OF APR 30, 2025 (PY)
ASSETS		
Current Assets		
Bank Accounts		
1009 Truist Savings x1643	0.00	303,171.04
1010 Savings - Capital One	5,198.34	5,191.94
1014 US Bank x5954	12,575.00	12,725.00
1015 Petty Cash Fund	466.03	466.03
1055 Savings - PNC	771,949.00	743,419.36
1060 Truist MM x4603	0.00	101,956.99
1061 Truist Operating Checking x1118	1,513,709.99	548,218.38
1062 Truist Public Fund Checking x6369	0.00	163.46
1065 Capital One CD	99,302.97	98,967.97
1072 Bill.com Money Out Clearing	2,411.48	2,291.39
Total Bank Accounts	\$2,405,612.81	\$1,816,571.56
Accounts Receivable	\$147,370.10	\$100,440.23
Other Current Assets	\$88,025.00	\$57,836.74
Total Current Assets	\$2,641,007.91	\$1,974,848.53
TOTAL ASSETS	\$2,641,007.91	\$1,974,848.53
LIABILITIES AND EQUITY	\$2,641,007.91	\$1,974,848.53

Town of Cottage City

Item # 2.

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

July 2025 - April 2026

	TOTAL	
	ACTUAL	BUDGET
Income		
4000 Operating Revenue		
4005 Real Estate Taxes - Residential	459,763.54	466,257.00
4006 Real Estate Taxes - Commercial	392,905.01	402,087.00
4015 Personal Property Taxes	97,182.51	40,000.00
4025 Income Tax	116,972.08	105,000.00
4030 Highway User Tax	35,289.91	54,311.00
4035 Fines & Forfeitures	2,644.31	8,000.00
4040 Speed Camera Fines	510,965.44	300,000.00
4041 Speed Camera Fees	149,163.34	
4042 Red Light Camera Fines	289,651.16	50,000.00
4043 Red Light Camera Fees	155,314.18	
4055 Franchise Fees (Cable TV)	8,051.07	18,000.00
4065 Licenses - Town	2,390.31	7,000.00
4085 Police Aid	25,004.70	26,550.00
4095 Interest Income	28,616.22	25,000.00
4102 Town Hall Rental	6,550.00	1,800.00
4106 Solar Renewable Energy Credits	339.30	
4107.1 Donations	4,022.55	3,000.00
4200 Miscellaneous	4,773.17	
Total 4000 Operating Revenue	2,289,598.80	1,507,005.00
4106.5 Grant Revenue		
41040 Bond Bill		500,000.00
4109 Maryland Heritage Authority (MHAA)		45,000.00
4110 Maryland Historical Trust (MHT)		100,000.00
4120 CDBG Grant - Infrastructure	400,815.22	400,815.00
4129 Chesapeake Bay Trust - Senior	63,000.00	
4130 Cable - PEG - Broadcast Equip.		10,570.00
4141 MD DHCH - NED Grant		185,000.00
4144 Fed-Stormwater		670,000.00
Total 4106.5 Grant Revenue	463,815.22	1,911,385.00
4201 Appropriated from Fund Balance		1,582,200.00
4202 Appropriated from Fund Balance ARPA		128,345.00
Total Income	\$2,753,414.02	\$5,128,935.00
GROSS PROFIT	\$2,753,414.02	\$5,128,935.00
Expenses		
5000 General Government		
5005 Salaries	168,822.17	165,000.00
5006 Overtime		2,500.00
5010 Commissioner Salaries	29,160.00	35,000.00
Total 5005 Salaries	197,982.17	202,500.00
5015 Payroll Taxes	15,427.08	16,200.00

Town of Cottage City

Item # 2.

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

July 2025 - April 2026

	TOTAL	
	ACTUAL	BUDGET
5025 Health Insurance	13,408.69	14,000.00
5030 Retirement Benefits		7,000.00
5035 Workers Comp Ins.	15,147.00	1,700.00
5037 Unemployment Benefits	23,781.91	
5040 Audit Fee	11,205.70	14,500.00
5065 Community Enhancement		
5065.10 Newsletter	7,778.62	1,000.00
5065.2 Port Towns CDC		15,000.00
5065.3 End Time Harvest Ministries	2,500.00	2,000.00
5065.4 Cottage City Scholarship	2,500.00	2,500.00
5065.5 Anacostia Watershed Donation		1,000.00
5065.6 Contribution to ATHA		1,000.00
5065.7 Fire Dept. Donation	1,000.00	1,000.00
5065.71 Green Team	93.29	1,200.00
5065.73 Food Pantry		5,000.00
5065.9 Summer Camp		900.00
Total 5065 Community Enhancement	13,871.91	30,600.00
5070 Community Garden	1,885.14	3,500.00
5071 Community Garden - 24 ARPA	343.28	11,448.00
5085 Contractual Services (Accounting Fees)	34,347.50	44,000.00
5086 Cell Phone	3,078.87	1,500.00
5087 Codification Services	995.00	2,000.00
5090 Election Expenses	15.00	1,200.00
5100 Insurance - Gen. & Public Offic	2,994.00	4,000.00
5107 IT Support	18,382.36	17,000.00
5115 Legal Fees	51,243.48	40,000.00
5120 Miscellaneous	2,428.22	2,000.00
5125 Membership Dues	3,954.00	4,000.00
5130 Commissioner Municipal Convention & Conf.	8,918.90	14,700.00
5135 Office Expense	31,856.58	31,000.00
5140 Printing & Legal Ads	410.00	1,000.00
5150 Special Events		
5150.11 Adult Mixer	491.55	500.00
5150.12 English Classes	1,000.00	2,000.00
5150.13 Black History Month	1,446.21	800.00
5150.14 Hispanic Heritage Month		800.00
5150.16 Native American Heritage Event		600.00
5150.18 Port Towns Legislative Dinner		300.00
5150.2 Easter Egg Hunt	663.54	800.00
5150.20 PGEMW - Town Sponsored Mtg		100.00
5150.22 Juneteenth		300.00
5150.23 Events Signage		4,000.00
5150.24 Holiday Giveaways	2,101.06	3,000.00

Town of Cottage City

Item # 2.

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

July 2025 - April 2026

	TOTAL	
	ACTUAL	BUDGET
5150.3 Cottage City Day	10,989.67	5,000.00
5150.4 Halloween	1,143.17	750.00
5150.5 Breakfast with Santa	869.16	1,400.00
5150.7 Refreshments	7,266.56	1,000.00
5150.8 Senior Harvest Dinner	500.00	500.00
Total 5150 Special Events	26,470.92	21,850.00
5160 Town Communications	1,125.32	8,000.00
5165 Town Hall Maintenance & Repairs	19,222.68	12,000.00
5170 Town Hall Utilities	30,538.11	34,420.00
5175 Staff Training	5,548.89	4,000.00
5196 Website Hosting	12,730.30	5,200.00
Total 5000 General Government	547,313.01	549,318.00
5200 Public Works		
5205 Salaries	49,644.24	54,080.00
5210 Payroll Taxes	3,797.79	4,326.00
5211 Health Insurance	425.88	
5215 Workers Comp Ins.	13,665.18	
5230 Equipment Maint & Operating Exp	24,247.58	25,000.00
5232 Gasoline	5,377.80	8,000.00
5235 Highway Lighting	5,014.34	24,000.00
5237 MML & Training Expenses	833.00	
5260 Roadway/Sidewalk Const. Maint. & Supplies	2,670.24	7,500.00
5271 Maintenance	33,100.07	35,000.00
5272 Tree Maintenance		10,000.00
5285 Vehicle Insurance		3,500.00
5305 Dumping Fees	13.25	2,400.00
5315 Mosquito Control		2,300.00
5320 Waste Collection & Disposal	114,346.58	121,643.00
Total 5200 Public Works	253,135.95	297,749.00
5400 Police Department		
5405 Salaries	145,043.03	380,783.00
5406 Overtime		10,000.00
Total 5405 Salaries	145,043.03	390,783.00
5415 Payroll Taxes	11,873.78	23,447.00
5425 Health Insurance	28,976.50	53,817.00
5430 Retirement		17,500.00
5435 Workers Comp Ins.	37,002.82	30,000.00
5440 Applicant Screening & Shots	565.00	1,000.00
5445 Auto Insurance	29,424.00	25,000.00
5485 National Night Out	112.00	1,000.00
5490 Office Expense & Operating Cost	12,872.48	12,000.00
5495 Police Liability Insurance	10,746.00	12,500.00
5500 Police Supplies	466.61	2,000.00

Town of Cottage City

Item # 2.

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

July 2025 - April 2026

	TOTAL	
	ACTUAL	BUDGET
5505 Training	1,788.43	6,000.00
5506 Training - Police Chief	3,295.49	6,000.00
5515 Uniforms & Accessories	1,633.70	8,000.00
5520 Vehicle Operation & Maintenance	21,619.31	10,000.00
5525 Gasoline - PD	2,725.82	18,000.00
5534 Police Community Outreach	6,785.47	8,000.00
5537 Lexipol Law Enforcement	2,879.24	5,000.00
5538 Police Explorer Program		5,000.00
5539 SilverTrac		11,000.00
5540 Axion Tasers	3,689.14	4,000.00
5541 In Car Camera Upgrades	2,849.67	2,700.00
5542 Lefta System		3,000.00
5555 Expenses to Speed Camera Program		-180,700.00
5560 Red Light Camera Program Fees	155,314.18	
5600 Speed Camera		
5600.1 Salaries		107,000.00
5600.2 Benefits		26,400.00
5600.3 Other Costs		35,200.00
5600.4 Vehicles		12,100.00
5600.5 Speed Camera Vendor Fees	149,043.34	
Total 5600 Speed Camera	149,043.34	180,700.00
Total 5400 Police Department	628,706.01	655,747.00
6000 Grant Expenditures		
6002 MD DHCD - NED Grant		185,000.00
6010 CDBG Grant - Infrastructure	374,780.72	400,815.00
6016 Maryland Heritage Authority (MHAA)		90,000.00
6017 Maryland Historical Trust (MHT)		100,000.00
6021 Cable - PEG - Broadcast Equip	8,245.00	10,570.00
6044 Fed-Stormwater		670,000.00
6050 Chesapeake Bay Trust - Senior	68,000.00	
6052 Bond Bill Expenses Firehouse	1,200.00	500,000.00
6054 ARPA Grant Expense	7,740.00	
6054.1 Family Relief Program	16,326.22	26,200.00
6054.15 ARPA Food Bank	17,521.53	15,000.00
6054.7 Grant Writer Salary	52,118.07	68,700.00
6054.8 Grant Writer Fringe	8,467.75	24,250.00
Total 6054 ARPA Grant Expense	102,173.57	134,150.00
Total 6000 Grant Expenditures	554,399.29	2,090,535.00
6500 Capital Outlays		
6501 General Government Capital Outlays		
6507 Town Hall Improvements	6,096.00	45,000.00
6511 Maryland Heritage Authority Match (MHAA)		90,000.00
6512 Maryland Historical Trust Match (MHT)		66,700.00

Town of Cottage City

Item # 2.

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

July 2025 - April 2026

	TOTAL	
	ACTUAL	BUDGET
Total 6501 General Government Capital Outlays	6,096.00	201,700.00
6600 Public Works Capital Outlays		
6607 PW New Equipment	18,912.00	25,500.00
Total 6600 Public Works Capital Outlays	18,912.00	25,500.00
Total 6500 Capital Outlays	25,008.00	227,200.00
Uncategorized Expense	-97.34	
Total Expenses	\$2,008,464.92	\$3,820,549.00
NET OPERATING INCOME	\$744,949.10	\$1,308,386.00
NET INCOME	\$744,949.10	\$1,308,386.00

COTTAGE CITY POLICE DEPARTMENT

Monthly Report



April 2026

"To Protect and Serve"

CHIEF OF POLICE

COTTAGE CITY POLICE DEPARTMENT

Calls Handled

April

911 DISCONNECT	7
ANIMAL COMPLAINT COMBINED	1
ARMED PERSON	1
ASSIST	2
ASSIST FIRE EMS	1
BREAK IN REPORT	1
CHECK WELFARE	1
CHECK WELFARE COMBINED	2
DEATH REPORT	2
DISORDERLY	8
DOMESTIC	1
FAMILY DISPUTE	2
FRAUD	1
LOUD MUSIC COMPLAINT	1
MISC POLICE INCIDENT	3
NOISE COMPLAINT	2
PREMISE CHECK	3
RESIDENTIAL ALARM	1
SUSPICIOUS OCC AUTO	1
SUSPICIOUS PERSON	1
THEFT FROM AUTO	1
THEFT REPORT	1
TRAFFIC COMPLAINT	2
TRESPASSING COMPL	3
UNKNOWN TROUBLE	5
VANDALISM	1
Total	55

COTTAGE CITY POLICE DEPARTMENT

UPDATES

Blue Light Nights Enforcement Initiative

March 20, 2026 – March 21, 2026

Prince George's County Police Crime Initiative

Municipalities

State's Attorney's Office

Operation Community Shield

Prince George's County Police

Grant Funded Deployment in the County

Organized Retail Theft

Prince George's County Police Task Force

Combined Efforts with other Agencies and Jurisdictions

State's Attorney's Office

Vehicle Theft from Auto

It has been brought to my attention that our neighboring communities have recently experienced a significant surge in vehicle break-ins.

-16 vehicles were targeted in the Town of Berwyn Heights

-15 vehicles were targeted in the Town of Mount Rainier

-goal of the suspects was the theft of vehicle airbags

- The vehicles most frequently targeted are **Hondas** and **Toyotas**.

Based on the nature of these crimes, it appears to be an organized group moving through different jurisdictions

COTTAGE CITY POLICE DEPARTMENT

EVENTS

April:

- Easter Extravaganza
April 4, 2026
- Pizza with the Chief
April 23, 2026
- Arbor Day
April 24, 2026
- Cottage City Day Planning
April 29, 2026

Upcoming Events:

- Cottage City Day Planning
May 18, 2026, 2026
- Cottage City Day Planning
June 1, 2026
- National Night Out (NNO)
August 4, 2026
- Cottage City Day
August 15, 2026

COTTAGE CITY POLICE DEPARTMENT

TRAINING/MEETINGS

March:

- National Incident-Based Reporting System (NIBRS)
March 11, 2026 – March 12, 2026
Clerk J. Davila-Bernal
- Maryland Chiefs of Police Association
March 11, 2026
Chief D. Martini
- Hidden Impact of Report Writing Efficiency
March 12, 2026
Corporal D. Thompson
- Police Chief's Association of Prince George's County, Maryland
March 24, 2026
Chief D. Martini
- NCIC CJIS Recertification Class
March 31, 2026
Corporal D. Thompson

April:

- MML-PEA Training Conference
Chief's In-Service
April 13, 2026 – April 16, 2026
Chief D. Martini
- Youth Transition Center Meeting
April 27, 2026

Upcoming Training:

- Police Chief's Association of Prince George's County, Maryland
May 26, 2026
Chief D. Martini
- Maryland Chiefs of Police Association
June 10, 2026
Chief D. Martini
- MML Training Conference
June 13, 2026 – June 17, 2026
Commissioners, Town Manager, Chief

Recruitment

CITY OF LAUREL
POLICE

**NOW
HIRING!**

- ✓ **Starting salary \$65,064**
- ✓ **20 Year Retirement**
- ✓ **Take Home Car- 45 air miles**
- ✓ **Special Assignments: K9, SWAT, Detectives, & more!**
- ✓ **Paid sick and vacation leave**
- ✓ **Full salary while in training**
- ✓ **Lateral Officers eligible for higher salary and credit for years of service!**

APPLY TODAY!



Visit cityoflaurel.org/baps/jobs



Join the Laurel Police Department!

We are currently hiring for both entry-level and lateral Police Officers.

Select Language ▼

Google Translate

Careers with the Takoma Park Police

Takoma Park is the only full-service municipal police department in Montgomery County, Maryland. We are a diverse team of almost 60 dedicated professionals readily serving the residents of Takoma Park.

The Police Department is actively seeking multiple positions. You may be interested in our exciting and worthwhile opportunities as a sworn officer or in a civilian position. Check out our [Career Openings page](#) to **explore our current jobs**.

Our goal is to enhance the quality of life in the community by working cooperatively with the public and within the framework of the U.S. Constitution and the State of Maryland to enforce the laws, preserve the peace, reduce fear of crime, and provide for a safe environment. We are seeking individuals who are committed to contributing to the Department's accomplishment of this goal.

Actively Recruiting Police Officers:

[Entry Level Police Officer](#)

Salary Range: \$65,090.77 – \$104,451.58 for Entry Level Police Officer

Minimum Qualifications

- High School diploma or GED
- No prior experience or training is required
- Valid State Driver's License
- Must meet Code of Maryland Regulations (COMAR) hiring standards

Experienced Police Officer

Town of Riverdale Park

Riverdale Park, MD • On-site

Quick Apply



Full-time



Medical, Retirement



Posted 15 days ago

Job description

Salary: \$ 63,606 or Commensurate with Experience

Experienced Police Officer

The Riverdale Park Police Department is a full-service law enforcement agency that collaborates with our community partners to deliver quality service and address the needs of our rapidly growing community. The Department is currently staffed with 26 police officers and 7 civilian employees, serving a diverse community of approximately 7,500 people.

- Patrol Division: Is responsible for safeguarding the lives and property of the people we serve, providing 24-hour patrol and dispatch services.
- Criminal Investigations / Community Policing: Investigates reported crimes against persons and property, conducts administrative investigations, and completes employee background investigations.

The Department is accountable and transparent, keeping our community informed about the Department's activities through the Town's Status and Information Reports. The Department also posts policies, procedures, and protocols on the Town's webpage. To further these goals, the Chief implemented a Chief's Community Advisory Committee to promote open, honest, and direct communication between the Riverdale Park community and its Police Department.

The Position: This is a full-time, entry-level position within the Police Department. The typical responsibilities of a police officer include responding to calls, maintaining order in an assigned patrol area, enforcing criminal and traffic laws mandated by state and local laws and ordinances, reporting, courtroom presentation of cases, and providing excellent service to the residents of the Town of Riverdale Park.

Ideal Candidate: Candidates will have good character, sound judgment, honesty, reliability, and integrity, with a strong desire to serve a diverse community. Candidates must have the ability to: make quick, independent decisions and handle simultaneous tasks under pressure. Specific duties required of the candidate include: receiving and responding to emergency and non-emergency calls.

The minimum candidate qualifications include: must be a US citizen, 21 years of age, have an HS diploma/GED, possess a valid driver's license, and be able to pass a background check. The following are preferred candidate qualifications: certification by the Maryland Police Training and Standards Commission, bilingual (Spanish), or an AA degree.

The Community: The Town of Riverdale Park is a growing community. The Town is located between the Cities of Hyattsville and College Park, Maryland. The Town's population is approximately 7,286. The Town is experiencing significant development and is poised for further growth, as two Purple Line stations will be constructed within its boundaries. The Town operates under a Council-Manager form

[Share](#)[Email Opening](#)[Apply Now](#)**TITLE**

Police Officer

EOE STATEMENT

We are an equal employment opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, national origin, disability status, protected veteran status or any other characteristic protected by law.

CATEGORY

Law Enforcement

DESCRIPTION**POLICE OFFICER****City Overview:**

The Historic City of Mount Rainier, MD is a residential community sitting on the border of Washington DC and Prince George's County, MD. Serving 8,000 residents, the community is a small urban oasis of historic homes and unique shops.

Position Summary:

The **Mount Rainier Police Department** has immediate openings for entry level to experienced (Maryland certified police officers at the rank of officer or police officer first class) or a person pending or able to be certified by comparative compliance* training from the Maryland Police Training Commission. Vacancies are open until filled.

*Candidates with two to three years as a Sworn Police Officer are preferred.

*Certified laterals and bilingual (English/Spanish) individuals are strongly encouraged to apply.

Salary:

Entry Level Salary: \$65,000

Experienced Officer Salary: Commensurate with experience

Responsibilities and Duties:

Police officer will be responding to calls, emergency and non-emergency, maintaining order in an assigned patrol area, enforcing criminal and traffic laws mandated by the

WE ALSO RECOMMEND**OTHER JOBS WITHIN SAME CATEGORY**

-- None found -

OTHER JOBS WITHIN 60 MILES

General Laborer in Mount Rainier, MD

Posted on: 2/9/2026

[\[Apply Now\]](#)

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JOIN OUR TEAM!

BLADENSBURG POLICE DEPARTMENT

IS HIRING!



**MAKE A DIFFERENCE
IN YOUR COMMUNITY!**

**STARTING
POLICE OFFICER SALARY:**
\$68,000+

**STARTING
DISPATCH SALARY:**
\$54,000+

EXPLORE OUR SPECIALTY UNITS:

- K9 Unit
- Quick Response Team (QRT)
- Traffic Unit
- Criminal Investigations (CID)
- Special Assignment Team (SAT)

Community Action Team

- Federal Task Force Officers (FTFO)
- Community Action Team (CAT)
- Crime Scene Techs

Apply today! <https://www.bladensburgmd.gov/departments/police> (301) 864-6080

Brentwood Policed Department

Police Captain \$90,000

Police Officer \$72,000

Patrol Officer \$72,000

Police Officer III \$72,000

Recruitment and Retention Bonus Plan \$16,000

TOWN OF COTTAGE CITY
RESOLUTION 2026-12

A RESOLUTION CONCERNING THE COTTAGE CITY BUDGET AMENDMENTS FOR THE FISCAL YEAR ENDING JUNE 30, 2026.

Introduced by: Town of Cottage City Commission

WHEREAS, the Town of Cottage City adopted the FY2025-2026 Budget by Ordinance 2025-02 on June 11, 2025, which authorizes its subsequent amendment by resolution; and

WHEREAS, notwithstanding the above-referenced budget ordinance, the FY 2026 Budget is also presented and discussed in further detail by enumerating additional sub-categories and detailed line items pertaining to either revenues or expenditures (the “Detailed Budget”), and although not considered incorporated by reference or formally part of the FY 2026 Budget Ordinance, the Detailed Budget is required to reflect the various items discussed therein and shall remain substantially uniform throughout the fiscal year having essentially the same format and items as presented to the Commissioners at the Town meeting wherein the FY 2026 Budget was approved; and

WHEREAS, The Town has identified the need to amend the Fiscal Year 2025-2026 Detailed Line Item Budget to account for added expenditures; and

WHEREAS the Town’s charter requires no public money may be expended without having been appropriated by the Commission, and any transfer of funds between major appropriations for different purposes must be approved by the Commission before becoming effective; and

BE IT RESOLVED, that this Resolution shall further amend the Fiscal Year 2025-2026 Detailed Line-Item Budget to reflect the following changes to the Detailed Budget.

.....

Changes in FY26 Budgeted Revenues are as follows:

Account Category	Budgeted	Adjusted Amount	Change
4015 Personal Property Taxes	\$40,000.00	\$95,000.00	\$55,000.00
4041 Speed Camera Fees	\$0.00	\$180,000.00	\$180,000.00
4042 Red Light Camera Fines	\$50,000.00	\$150,000.00	\$100,000.00
4043 Red Light Camera Fees	\$0.00	\$180,000.00	\$180,000.00
4129 Chesapeake Bay Trust - Senior	\$0.00	\$70,000.00	\$70,000.00
Total			\$585,000.00

CAPITALS : Indicate matter added to existing budget Page 1 of 3
 [Brackets] : Indicate matter deleted from existing budget
 Asterisks * * * : Indicate that text is retained from existing law but omitted herein.

Changes in FY26 Budgeted Expenditures are as follows:

Account Category	Budgeted	Adjusted Amount	Change
5005 Salaries - Gen Gov	\$130,000.00	\$165,000.00	\$35,000.00
5035 Workers Comp Ins. Gen Gov	\$1,700.00	\$15,200.00	\$13,500.00
5037 Unemployment Benefits	\$0.00	\$23,800.00	\$23,800.00
5065.10 Newsletter	\$1,000.00	\$7,000.00	\$6,000.00
5115 Legal Fees	\$40,000.00	\$64,000.00	\$24,000.00
5150.3 Cottage City Day	\$5,000.00	\$11,000.00	\$6,000.00
5150.7 Refreshments	\$1,000.00	\$7,500.00	\$6,500.00
5196 Website Hosting	\$5,200.00	\$12,800.00	\$7,600.00
5215 Workers Comp Ins. PW	\$0.00	\$14,000.00	\$14,000.00
5560 Red Light Camera Program Fees	\$0.00	\$180,000.00	\$180,000.00
5600.5 Speed Camera Vendor Fees	\$0.00	\$180,000.00	\$180,000.00
6050 Chesapeake Bay Trust - Senior	\$0.00	\$70,000.00	\$70,000.00
Total			\$566,400.00

AND BE IT FURTHER RESOLVED, that this Resolution shall become effective immediately and may be signed by the Cottage City Commission.

ATTEST:

TOWN OF COTTAGE CITY, MARYLAND

John Hoatson, Town Manager

By: _____
Wanda Wheatley, Ward 3, Commissioner

Julia Salsich, Ward 1, Commissioner

Joshua Durant, Ward 2, Commissioner

Tom Campos, Ward 4, Commissioner

CAPITALS : Indicate matter added to existing budget
[Brackets] : Indicate matter deleted from existing budget
Asterisks * * * : Indicate that text is retained from existing law but omitted herein.

John Brooks, At-Large, Commissioner Vice Chair

CERTIFICATION

I, HERBY CERTIFY, as the duly Town Manager of the Town of Cottage City, Maryland, that on the 13th day of May, 2026, with Aye votes Nay votes, Absent, the aforesaid Resolution 2026-12 Budget Amendment Passed.

By: _____
John Hoatson, Town Manager

CAPITALS	:	Indicate matter added to existing budget	Page 3 of 3
[Brackets]	:	Indicate matter deleted from existing budget	
Asterisks * * *	:	Indicate that text is retained from existing law but omitted herein.	

TOWN OF COTTAGE CITY
RESOLUTION 2026-13

**A RESOLUTION OF THE COMMISSIONERS OF THE TOWN OF COTTAGE CITY
AUTHORIZING THE SUBMISSION OF AN APPLICATION AND ACCEPTANCE OF
FUNDS UNDER THE STATE FISCAL YEAR 2027 BODY ARMOR FOR LOCAL LAW
ENFORCEMENT (BARM) GRANT PROGRAM, AND AUTHORIZING THE
EXECUTION OF ALL RELATED DOCUMENTS**

Introduced By: Town of Cottage City Commission

WHEREAS, the Commissioners of the Town of Cottage City recognize the importance of ensuring the safety and protection of its law enforcement officers; and

WHEREAS, the Governor's Office of Crime Prevention and Policy (GOCPP) has made available funding through the State Fiscal Year 2027 Body Armor for Local Law Enforcement (BARM) Grant Program to support the procurement of protective body armor for sworn officers; and

WHEREAS, the Cottage City Police Department seeks to apply for grant funding in the amount of \$3,500, with a required local matching contribution of \$3,500, for a total project cost of \$7,000, to procure NIJ-compliant body armor and associated equipment; and

WHEREAS, the Commissioners of the Town of Cottage City find that participation in this grant program will enhance officer safety, reduce risk of injury, and support the effective delivery of public safety services within the Town; and

WHEREAS, the Town of Cottage City is required to authorize the submission of the grant application and, upon award, accept and administer the grant funds in accordance with all applicable State and federal requirements.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Town of Cottage City that:

1. The submission of an application to the Governor's Office of Crime Prevention and Policy for the SFY 2027 Body Armor for Local Law Enforcement (BARM) Grant Program is hereby authorized.
2. The Town of Cottage City hereby agrees to provide the required local matching funds in the amount of \$3,500, to be allocated from available municipal funds, subject to final award.
3. The Town Manager, or designee, is hereby authorized to execute and submit all necessary application materials, certifications, and supporting documentation required for this grant program.
4. Upon notification of award, the Town Manager, or designee, is hereby authorized to accept the grant funds and execute all grant agreements, assurances, and related

CAPITALS	:	Indicate matter added to existing budget	Page 1 of 2
[Brackets]	:	Indicate matter deleted from existing budget	
Asterisks * * *	:	Indicate that text is retained from existing law but omitted herein.	

documents necessary to implement the project, subject to compliance with all applicable laws and regulations.

5. The Town Manager and Chief of Police are authorized to administer the grant program, including procurement of equipment, compliance with reporting requirements, and adherence to all conditions of the award.

AND BE IT FURTHER RESOLVED that this Resolution shall become effective immediately and may be signed by the Cottage City Commission.

ATTEST:

TOWN OF COTTAGE CITY, MARYLAND

John Hoatson, Town Manager

By: _____

Wanda Wheatley, Ward 3, Commissioner

Julia Salsich, Ward 1, Commissioner

Joshua Durant, Ward 2, Commissioner

Tom Campos, Ward 4, Commissioner

John Brooks, At-Large, Commissioner Vice Chair

CERTIFICATION

I, HERBY CERTIFY, as the duly Town Manager of the Town of Cottage City, Maryland, that on the 13th day of May, 2026, with Aye votes Nay votes, Absent, the aforesaid Resolution 2026-13 Bullet Proof Vest.

By: _____
John Hoatson, Town Manager

CAPITALS	:	Indicate matter added to existing budget	Page 2 of 2
[Brackets]	:	Indicate matter deleted from existing budget	
Asterisks * * *	:	Indicate that text is retained from existing law but omitted herein.	

**LEASE AGREEMENT BETWEEN THE TOWN OF COTTAGE CITY
AND NEW LIFE HOPE MINISTRIES
MONTH-TO-MONTH BASIS**

WHEREAS, The Town of Cottage City (“Landlord” or “Town”) and the New Life Hope Ministries (“Tenant,” “Church,” or “Renter”) on this 1st day of July, 2026 do hereby enter into a nonexclusive lease for the space as set forth herein and subject to the terms and conditions set forth herein (the “Lease”).

I. CONDITIONS AND TERMS.

1. The address and location of the premises is the meeting room situated on the main floor of the Town Hall located at 3820 40th Avenue, Cottage City, Maryland 20722 (the “Premises”). The Premises shall include access to, use of rest rooms, the kitchen and passage to the meeting room through either the front and/or back entrance(s) of the Town Hall (the “Common Areas”). Use or entry of any other rooms, offices, or spaces located on the property by any Church member, agent or guest shall be considered off-limits and/or a trespass and will be further considered a material breach of this lease. The security deposit shall be \$200.00 and payable by May 30, 2026.

2. The Landlord hereby leases to the Tenant the Premises described hereinabove on a month-to-month basis. The monthly rent shall be \$600.00 made payable to “Town of Cottage” on the 1st day of the month.

3. The meeting room portion of the Premises shall be occupied by no more persons than (130 people) fire or safety codes allow. The Tenant shall use the Premises solely for church, worship, or religious purposes. The hours of usage shall be limited to four (4) hours on Sunday mornings, or such other times as agreed to in writing. The Town reserves the right to cancel a church service in emergency circumstances or for emergency meetings. The Church shall arrange for all setting up of the meeting room and furniture for its use. Town furniture and touch surfaces will be wiped down and sanitized during the week on a weekly basis or after each use by the Church to be reasonably free of any marks, dirt, germs, viruses, or debris.

4. The Church’s use of the Premises shall be nonexclusive, and the Town and its employees and agents shall have a reasonable right to access the entire Premises at any reasonable time. The Church shall comply with the rules and regulations found in the *Town Hall Facilities Rental Agreement* as adopted and amended from time to time by the Cottage City Commission and incorporated into this Lease by reference.

5. The Church shall be responsible for the following: (a) check of all doors that were used with the assurance that the doors are all securely locked; (b) lights in the meeting room are turned off. (c) all garbage is bagged, and shall be placed in the dumpster; and (d) church shall not be permitted to store anything in the Town Hall.

6. Subject to the Maryland Local Government Tort Claims Act, the Landlord shall be liable to the Tenant for any damage to its members, officers, employees, agents, guests or their persons or its property resulting from the negligence or wrongful act of the Landlord or its agents. The Tenant shall be liable to the Landlord for any damage to the premises beyond normal wear and tear resulting from the negligence or wrongful act of the Tenant or others on the Premises with its permission. The Tenant shall provide liability insurance (i.e., \$2,000,000 general aggregate/\$1,000,000 per occurrence) and name the Town as an additional insured. Any liability insurance coverage of the Church shall also cover losses due to damage or theft of Town property, including personal property of Town employees, contractors or invitees. Such insurance shall cover the use of the facilities of the operation of the Church and shall continue to indemnify and to hold harmless the Town from all liability as a result of the operation and maintenance of the Church. Regardless of the adequacy of the insurance, the Church shall hold harmless and indemnify the Town for all liabilities with the operation of the Church and its services/events. In addition, the Church shall maintain proper

worker's compensation insurance covering anyone employed by the Church and working on the premises of the Town. The Church shall present documentation evidencing such insurance to the Town. A copy of all such coverages shall be filed with the Town. Further, the Town shall be given thirty (30) days' notice of cancellation or any change to the Church's insurance coverage. In the event of a Church related accident, the Church's insurance shall be the primary insurance.

7. The Church shall be responsible for any damage done by the children and other members or guests of the Church and/or teachers, staff, volunteers, leaders, or workers to that portion of the Property used by the Church and for any damages that might result to other portions of the Property due to the use of the same by the Church. Except for temporary indoor displays used for each service, the Church shall not place or allow to be placed any signs, symbols or devices of any kind whatsoever, upon, in or about said premises or any part thereof, except of a design and structure and in or at such places as may be indicated and consented to by the Town in writing.

II. REMEDIES

8. **All payments must be made by Cashier's Check payable to: Town of Cottage City.** If the rent remains unpaid after the 1st day of the month as stated hereinabove, the Tenant shall be charged a \$10.00 fee for late payment. If the Tenant fails to pay the rent when due, the Landlord may give the Tenant a 5-day notice to pay the rent with the late fee or vacate the premises. If the rent remains unpaid at the end of this 5-day period, the Landlord may institute eviction proceedings pursuant to law and/or other remedies provided by law including, but not limited to, a suit to collect unpaid rent, damages and reasonable attorney's fees.

9. If there is material breach of this Lease, failure to pay rent, or a substantial failure to maintain the Premises by the Tenant or adhere to any rules or regulations, the Landlord may provide the Tenant with a written notice describing the problem and stating that Landlord will terminate the Lease on a specified date (not less than 30 days later), if the problem is not corrected within 21 days. If the problem is corrected within 21 days, the notice is canceled. If the problem is not corrected within that time, the Landlord may institute eviction or other proceedings through the District Court of Maryland for Prince George's County on the specified date. Notwithstanding anything to the contrary in this Section, the Town reserves the right to evict or terminate this Lease for any material breach at any time. All cases or controversies arising under this Lease shall be litigated in the District Court of Maryland for Prince George's County or other State court of competent jurisdiction. If there is as substantial breach of lease or serious failure to maintain the premises by the Landlord, the Tenant may provide the Landlord with a written notice describing the problem and stating that it will terminate the Lease on a specified date (not less than 30 days later), if the problem is not corrected within 21 days, the notice is canceled. If the problem is not corrected within that time, the Tenant may vacate the premises on the specified date. Should an alleged breach or serious failure be contested in court, the prevailing party shall be permitted costs and reasonable attorney's fees to be paid by the non-prevailing party. Landlord and Tenant do hereby waive trial by jury in any action, proceeding or counterclaim brought by either of the parties hereto against the other on any matters whatsoever arising out or in any way connected with this Lease, the relationship of Landlord and Tenant, Tenant's use or occupancy of the leased Premises and/or any claim of injury or damage and any statutory remedy.

III. OTHER TERMS

10. **ALTERATIONS:** No substantial alteration, addition or improvement shall be made by the Tenant in or to the premises without prior written consent of the Landlord.

11. **ACCESS:** The Landlord may enter the Premises at any time without advance notice to the Tenant in order to inspect the Premises, to make necessary or agreed repairs or alterations, or to supply services.

12. **TIMELY DEPARTURE:** When the Tenant vacates the premises after giving proper notice, it shall leave on the day specified, remove all personal property and belongings, and leave the Premises as clean as it found them.

13. **DISCLOSURE:** Tenant's Representatives or points of contact are as follows:

NAME: _____
 ADDRESS: _____
 PHONE/EMAIL: _____

NAME: _____
 ADDRESS: _____
 PHONE/EMAIL: _____

IN WITNESS WHEREOF, the Church and Town through their duly authorized representatives have caused this Lease to be duly executed and witnessed as of the day and year first written above.

Attest:

LEGAL NAME OF CHURCH

By: _____
 Name/Title: _____

Attest:

TOWN OF COTTAGE CITY

By: _____
 Wanda Wheatley, Chair
 Cottage City Commission

EASTERN LIFT TRUCK CO., INC.

300 COMMERCE DR
UPPER MARLBORO MD, 20774
866-837-4373



Date: 5/11/2026

Quote: WO-02110862

TOWN OF COTTAGE CITY
3820 40TH AVE
BRENTWOOD MD, 20722

Thank you for the opportunity to quote the service repairs listed below. This quote expires on 06/01/2026 and is subject to a 10% variance. You will be contacted if any additional repairs are identified after the unit is disassembled or if other repairs are identified that are not related to this quote.

Unit Information:

Make: GG

Model: E2

Serial Number:

52CG2DGA9G0014210

Asset Tag:

Job: Replace

Component:

Recommended Repairs or Work:

FIELD QUOTE REC. REPAIRS WO-02105541/630757 JESSE KYPER
TRAVEL TO CUSTOMER LOCATION. DISASSEMBLE ENTIRE REAR OF UNIT
AND REPLACE BATTERIES. ONCE REPLACED, REASSEMBLE UNIT VERIFY
OPERATION AND RETURN TO SERVICE.

"Parts pricing is subject to change due to applicable tariffs or supplier adjustments. Final pricing will be confirmed at the time of order."

Total Cost: \$4,643.32

Plus applicable road service fees, consumables, freight, and taxes (Unless otherwise noted).

Terms & Conditions

ACCEPTANCE - YOUR SIGNATURE ON THIS QUOTE CONSTITUTES AN ORDER. ALL QUOTATIONS ARE SUBJECT TO PROMPT ACCEPTANCE AND TRANSMITTAL. PRICES ARE SUBJECT TO CHANGE AFTER 30 DAYS WITHOUT NOTICE UNLESS OTHERWISE STATED. ALL CONTRACTS SHALL BE DEEMED TO HAVE BEEN EXECUTED IN NEW JERSEY.

DELAYS - COMPLETION OF THE WORK QUOTED IS CONTINGENT UPON ACTS OF PROVIDENCE, STRIKES, ACCIDENTS, GOVERNMENTAL PRIORITY REGULATIONS, AND OTHER CAUSES OF DELAY BEYOND THE EASTERN'S CONTROL, AND IN NO EVENT WILL EASTERN BE LIABLE FOR CONSEQUENTIAL DELAYS OR LOSSES.

CONFIDENTIAL INFORMATION - THIS QUOTE AS WELL AS ALL INFORMATION THEREIN ARE CONFIDENTIAL AND INTENDED ONLY FOR THE CUSTOMER'S USE AND ARE NOT TO BE USED IN ANY WAY DETRIMENTAL TO EASTERN.

PAYMENT TERMS - TERMS ARE NET 30 DAYS FROM INVOICE DATE, UNLESS OTHERWISE AGREED IN WRITING BY BOTH PARTIES. ACCEPTED METHODS OF PAYMENT ARE CASH, ACH, WIRE TRANSFER, CHECK, OR CREDIT CARD (CREDIT CARD FEE MAY APPLY).

INVOICES THAT ARE NOT PAID WITHIN 30 DAYS OF INVOICE DATE, OR ALTERNATIVE TERMS AS AGREED IN WRITING, ARE DEEMED DELINQUENT. EASTERN LIFT TRUCK CO., INC. RESERVES THE RIGHT TO CHARGE INTEREST ON DELINQUENT AMOUNTS AT THE LESSER OF (A) ONE PERCENT (1.0%) PER MONTH FROM THE DATE THE INVOICE IS DELINQUENT OR (B) THE MAXIMUM AMOUNT PERMISSIBLE BY APPLICABLE LAW. INTEREST SHALL ACCRUE FROM THE DATE THE INVOICE IS DELINQUENT. THE CUSTOMER FURTHER AGREES THAT IN THE EVENT ANY COLLECTION ACTION IS REQUIRED TO COLLECT UNPAID BALANCES DUE, CUSTOMER AGREES TO REIMBURSE EASTERN LIFT TRUCK CO., INC. FOR ALL SUCH COLLECTION COSTS, INCLUDING WITHOUT LIMITATION ATTORNEY'S FEES.

Thank you,

Customer Approval:

By signing below, I approve the completion of the above repairs under the terms specified and at the cost quoted.

Print Customer Name

Signature

Title

Date

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EASTERN LIFT TRUCK CO., INC.

300 COMMERCE DR
UPPER MARLBORO MD, 20774
866-837-4373



Date: 5/11/2026

Quote: WO-02105775

TOWN OF COTTAGE CITY
3820 40TH AVE
BRENTWOOD MD, 20722

Thank you for the opportunity to quote the service repairs listed below. This quote expires on 06/01/2026 and is subject to a 10% variance. You will be contacted if any additional repairs are identified after the unit is disassembled or if other repairs are identified that are not related to this quote.

Unit Information:

Make: GG

Model: E2

Serial Number:

52CG2DGA1G0014217

Asset Tag:

Job: Replace

Component:

Recommended Repairs or Work:

FIELD QUOTE REC. REPAIRS WO-02104400/630726 JESSE KYPER
TRAVEL TO CUSTOMER LOCATION. DISASSEMBLE ENTIRE REAR OF UNIT
AND REPLACE BATTERIES. ONCE REPLACED, REASSEMBLE UNIT VERIFY
OPERATION AND RETURN TO SERVICE. PRICING INCLUDES A CORE CHARGE OF \$374.00 TO BE
REMOVED ONCE CORES HAVE BEEN RETURNED.

PARTS TOTAL: \$3,670.32
PARTS FREIGHT: \$105.00
LABOR: \$995.00
CONSUMABLES: \$228.00
ROAD SERVICE FEE: \$19.00

"Parts pricing is subject to change due to applicable tariffs or supplier adjustments. Final pricing will be confirmed at the time of order."

Total Cost: \$4,643.32

Plus applicable road service fees, consumables, freight, and taxes (Unless otherwise noted).

Terms & Conditions

ACCEPTANCE - YOUR SIGNATURE ON THIS QUOTE CONSTITUTES AN ORDER. ALL QUOTATIONS ARE SUBJECT TO PROMPT ACCEPTANCE AND TRANSMITTAL. PRICES ARE SUBJECT TO CHANGE AFTER 30 DAYS WITHOUT NOTICE UNLESS OTHERWISE STATED. ALL CONTRACTS SHALL BE DEEMED TO HAVE BEEN EXECUTED IN NEW JERSEY.

DELAYS - COMPLETION OF THE WORK QUOTED IS CONTINGENT UPON ACTS OF PROVIDENCE, STRIKES, ACCIDENTS, GOVERNMENTAL PRIORITY REGULATIONS, AND OTHER CAUSES OF DELAY BEYOND THE EASTERN'S CONTROL, AND IN NO EVENT WILL EASTERN BE LIABLE FOR CONSEQUENTIAL DELAYS OR LOSSES.

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PAYMENT TERMS - TERMS ARE NET 30 DAYS FROM INVOICE DATE, UNLESS OTHERWISE AGREED IN WRITING BY BOTH PARTIES. ACCEPTED METHODS OF PAYMENT ARE CASH, ACH, WIRE TRANSFER, CHECK, OR CREDIT CARD (CREDIT CARD FEE MAY APPLY).

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Thank you,

Customer Approval:

By signing below, I approve the completion of the above repairs under the terms specified and at the cost quoted.

Print Customer Name

Signature

Title

Date

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TOWN OF COTTAGE CITY FY27 PROPOSED BUDGET

Fiscal Year July 1, 2026 through June 30, 2027

Account #	Title	Column1	C ol u	Actuals 25	C ol u	Year to Date Jan of 26	C ol u	BUDGET FOR FY26	C ol u	PROPOSED BUDGET FOR FY27
OPERATING REVENUE										
4005	RESIDENTIAL Real Estate Taxes			\$438,718		\$446,333		\$466,257		504,378
	FY27 @ 45.38 cents	FY26 @ 45.38 cents								
4006	COMMERCIAL Real Estate Taxes			328,110		384,905		402,087		443,483
	FY27 @ 72.00 cents,	FY26 @ 72.00 cents								
4015	Personal Property Taxes (based on a levy of			53,402		63,731		40,000		65,000
4025	Income Taxes			160,053		83,355		105,000		155,000
4030	Highway User			49,040		25,051		54,311		65,524
4035	Fines & Forfeitures			7,617		36,934		8,000		4,000
4040	Speed Camera Fines			397,437		347,767		300,000		500,000
4041	Speed Camera Fees			0		97,210				150,000
4042	Red Light Camera Fines			42,121		181,275		50,000		250,000
4043	Red Light Camera Fees					66,165		50,000		100,000
4055	Franchise Fees (Cable TV)			18,284		8,051		18,000		16,000
4065	Licenses - Town			4,627		5,140		18,000		6,000
4075	Permits			100		100	-			100
4080	County Disposal Rebate						-			
4085	Police Aid			35,824		16,285		26,550		30,000
4095	Interest on Savings Accounts			30,023		21,419		25,000		25,000
4100	Public Works - Abatements						-			
4102	Town Hall Rental			650		-400		1,800		600
4106	Solar Renewable Energy Credits						-			
4107.1	Donations			2,100		3,573		3,000		3,000
4200	Misc					4590				
Subtotal - Operating Revenue				1,568,108		1,791,485		1,507,005		2,318,085

GRANT REVENUE				
41040 Bond Bill		500,000	250,000	
4109 Maryland Heritage Authority (MHAA)		45,000	45,000	
4110 Maryland Heritage Authority (MHT)		100,000	100,000	
4112 PD Accountability Program				
4114 First Responder Camp/Community	33285.63	-		
4144 First Responder Camp/Community		-		
4120 CDBG Grant	363,816	400,815	-	
4129 Chesapeake Bay Trust	63,000.00			
4130 Cable - PEG - Broadcast E	3,620	10,570	10,570	
4135 Community Parks & Playgrounds	20560	-		
4141 MD DHCH - NED Grant		185,000	185,000	
4144 Fed - Stormwater		670,000	670,000	
Subtotal - Grant Revenue	421,281	63,000.00	1,911,385	1,260,570
4201 Appropriated from Fund Balance		1,582,200	1,800,000	
4202 New Account Appropriated from Fund Balance-ARPA Funding		128,345	-	
TOTAL REVENUE	\$1,989,389	\$1,854,485	\$5,128,935	5,378,655

GENERAL GOVERNMENT				
5005 Salaries	\$106,888	\$121,261	\$165,000	158,000
5006 Overtime			2,500	16,000
5010 Commissioner Salaries	33,649	20,412	35,000	35,000
5007 Temp Services	61,383			
5015 Payroll Taxes	10,399	10,895	16,200	16,760
5020 Life Insurance	1,113	-		
5025 Health & Life Insurance	6,385	4,808	14,000	24,000
5030 Retirement Benefits	1,500		7,000	-
5035 Workmen's Compensation Insurance	10,227	10,547	1,700	10,000
5037 Unemployment Benefits		23,781.91		-
5040 Audit Fee	15,369	11,075	14,500	12,000
5045 Bus Service	1,100	-		
5065 Community Enhancement				
End Time Harvest Ministries	2,000	2,500	2,000	2,500
Cottage City Scholarship		2,500	2,500	3,000
Anacostia Watershed Donation			1,000	1,000
Contribution to ATHA			1,000	1,000
Fire Department Donation		1,000	1,000	1,000
Newsletter	1,135	2,886	1,000	
Green Team	363	77	1,200	1,200
Private Property Tree Maint				2,500
Crosswalk				2,000
TNR Program				4,000
Bees				700
Food Pantry			5,000	
Summer Camp			900	
Share Food				9,000
Family Relief				20,610
Port Towns CDC			15,000	15,000
Subtotal	3,498	8,964	30,600	63,510
5070 Community Garden	5,469	1,222	3,500	3,500
5072 Community Garden ARPA	1389.07		11,448	11,448
Contractual Services Grants				72,000
5085 Contractual Services (Accounting)	52,233	22,493	44,000	40,000
5086 Cell Phone	233		1,500	2,100
5087 Codification Service	995	995	2,000	2,000
5090 Election Expenses	1,685		1,200	1,200
5100 Insurance	2,596	2,994	4,000	4,000
5107 IT Support	18,776	15,070	17,000	30,000
5115 Legal Fees	36,463	36,816	40,000	40,000
5120 Commissioner Lunch	2,298	1,088	2,000	2,000
5125 Membership Dues	2,441	3,954	4,000	4,000
5130 Commissioner Municipal Convention & Coi	11,135	4,067	14,700	14,700
5135 Office Expenses	30,011	32,075	31,000	31,000
TH Subscriptions				11,000
5140 Printing and Legal Ads	5,597		1,000	1,500

5150 Special E Arts & Education	761	-		
Port Towns Meeting		-		1,000
Adult Mixer	630.33	491.55	500	800
English/Spanish Classes		1,000	2,000	
Black History Month	1452.11		800	1,500
Histpanic Heritage Month			800	800
Holiday Giveaways		2101.06		
Woman's History Month		-		
Native American History Month	114		600	600
Port Towns Legislative Dinner			300	300
Easter Egg Hunt	509.59		800	800
PGEMW, Town-Sponsored Meeting			100	
GG Community Outreach	798			
Juneteenth	147.99		300	300
Cottage City Day	33	10,990	5,000	10,000
Halloween	425.95	1343.18	750	800
Breakfast with Santa	1,417	869	1,400	1,500
July 4th Event		-		500
Community Block Parties		-		
Refreshments	2,842	6,943	1,000	
Food For Meetings				3,000
Senior Harvest Dinner	735.18	500	500	800
Seniors Camp		-		500
Events Signage			4,000	-
Staff Appreciation			3,000	3,000
Subtotal	9,866	24,238	21,850	26,200
5160 Town Communications (Newsletter, Cable	6,818	125	8,000	22,000
5165 Town Hall Maintenance and Repairs	13,404	12,622	12,000	15,000
5170 Town Hall Utilities	30,709	23,820	34,420	40,000
5175 Staff Training & Conferences	1,739	5,549	4,000	14,000
5190 Bank Fees	574.93			
5196 Website Hosting	11,949	12,730	5,200	20,000
TOTAL GENERAL GOVERNMENT	\$497,893	\$411,602	\$522,870	742,918

PUBLIC WORKS				
5205 Salaries	\$77,094	\$36,340	\$54,080	103,480
5206 Overtime	287	-		5,050
5210 Payroll Taxes	6,633	2,780	4,326	8,278
5211 Health & Life Insurance	11,821	221	-	12,000
5213 Retirement Benefits	100	-		-
5215 Workmen's Compensation Insurance	8,501	18,149	-	13,600
5230 Equipment Maintenance & Operating Exper	13,117	22,116	25,000	30,000
5232 Gasoline	5,612	5,237	8,000	8,000
5235 Highway Lighting	16,542		24,000	30,000
5237 MML & Training acct	6,971	833	-	
5240 Abatements		-		2,000
5241 Cell Phone	4878.86	-		
5242 Diga Talk Handheld Radio Service		-		
5260 Roadway/Sidewalk Construction, Maintena	25,301	2,493	7,500	20,000
5271 Maintenance	35,126	11,135	35,000	15,000
5272 Tree Maintenance	4,929		10,000	10,000
5273 Rain Garden		-		13,000
5280 Uniforms		-		900
5285 Vehicle Insurance	4,519		3,500	4,500
5287 Training	9494.85			1,500
5305 Dumping Fees	20	13	2,400	2,400
Composting				5,000
5315 Mosquito Control	299		2,300	-
5320 Waste Collection and Disposal	78,934	67,900	121,643	136,400
5322 Code Software		-		
TOTAL PUBLIC WORKS	\$310,180	\$167,218	\$297,749	421,108

POLICE DEPARTMENT				
5405 Salaries	\$405,346	\$151,354	\$380,783	413,802
5406 Overtime	262		10,000	12,414
5415 Payroll Taxes	20,287	9,455	23,447	28,362
5420 Life Insurance	7,010	165	-	-
5425 Health & Life Insurance	37,235	25,847	53,817	49,200
5430 Retirement	15,025		17,500	16,600
5435 Workmen's Compensation Insurance	30,761	20,105	30,000	43,898
5440 Applicant Screening & Shots		565	1,000	6,000
5445 Auto Insurance	25,151	29,424	25,000	30,000
5478 Legal Fees		-		
5485 National Night Out	328	112	1,000	1,000
5490 Office Expenses & Operating Cost	20,805	9,861	12,000	12,000
5495 Police Liability Insurance	11,500	10,746	12,500	14,000
5500 Police Supplies	201	250	2,000	2,000
5506 Police Chief Training	2,393	350	6,000	6,000
5505 Training	3,224	1,748	6,000	8,000
5515 Uniforms and Accessories	6,214	1,313	8,000	12,000
5520 Vehicle Operation & Maintenance	8,324	7,021	10,000	15,000
5525 Gasoline	19,721	1,745	18,000	21,500
5534 Police Community Outreach	3,946	4,626	8,000	8,000
5537 Lexipol Law Enforcement Service	7,724	456	5,000	5,000
5539 Silvertrac (changed to Flock LPR & Cameras	2,835		11,000	8,000
5538 Police Explorer Program	1,733		5,000	5,000
5540 Axion Tasers	3,689	3,689	4,000	4,000
xxxx Axon Cameras				4,000
5541 In Car Camera Upgrades	2,812	1,927	2,700	2,700
xxxx Firearms and Ammunition				5,000
5542 Lefta System (remove, part of Lexipol)			3,000	-
xxxx ACC				4,000
5560 Red Light Camera Program		86,180	-	
5555 Expenses to Speed Camera Program			-180,700	(180,700)
5560 Red Light Camera Program Fees	7725			
5600 Speed Camera Program		106,045.94	-	
5600.1 Speed Camera Salaries			107,000	107,000
5600.2 Speed Camera Benefits			26,400	26,400
5600.3 Speed Camera Other Costs			35,200	35,200
5600.4 Speed Camera Vehicle Costs			12,100	12,100
5600.5 Speed Camera Vendor Fees			-	150,000
Redlight Camera Vendor Fees				100,000
5600.5 Speed Camera Due to State			-	
TOTAL POLICE DEPARTMENT	\$644,250	\$472,987	\$655,747	987,476

GRANT EXPENDITURES				
6002 MD DHCD - NED Grant			\$185,000	185,000
6006 DHCD - Community Surveillanc Project	11889.25			
6018 Community Engagement	34,534	-		
6014 First Responder Camp/Community	5,420	-		
6021 Cable - Public Education Grant - (PEG) curr	11,337	3,865	10,570	10,570
6023 Community Parks & Playground		-		
6052 BOND BILL EXPENSES FIREHOUSE	37,200		500,000	250,000
6016 Maryland Heritage Authority (MHAA)			90,000	90,000
6017 Maryland Historical Trust (MHT)			100,000	100,000
6010 Fed-Stormwater	925		670,000	670,000
6010 CDBG Grant	330,153	374,781	400,815	-
Subtotal Grants	\$431,458	\$378,646	\$1,956,385	1,305,570
6054 ARPA GRANT EXPENSE	58768.69			
6054.1 FAMILY RELIEF PROGRAM	23,727	14,175	5,395	
6054.7 Grant Writer Salary	54,062	44,378	68,700	
6054.8 Grant Writer Fringe	12,829	728	24,250	
6054.13 ARPA Resident Tree Program	22170		0	
6054.15 ARPA Food Bank	15,232	11,194	10,000	
Subtotal ARPA Grants	\$186,789	\$70,474	\$128,345	-
TOTAL GRANT EXPENDITURES	\$618,247	\$449,120	\$2,084,730	1,305,570
CAPITAL OUTLAYS				
6505 Capital Equipment			\$-	
6507 Town Hall Improvements			45,000	38,904
6509 Purchase - 3813 Cottage Terrace		-		
6511 Maryland Heritage Authority Match (MHAA)			90,000	90,000
6512 Maryland Historical Trust Match (MHT)			66,700	66,700
Subtotal General Government			201,700	
PUBLIC WORKS				
6606 Facility Maintenance	2,662	-		5,000
6607 PW New Equipment	7,995	18,912	25,500	
6615 Street Maintenance	401	-		15,000
Subtotal Public Works	11,058	18,912	25,500	
POLICE DEPARTMENT				
6701 Capital Outlays - Police Dept	15,060	-		65,000
TOTAL CAPITAL OUTLAYS	26,118		227,200	280,604
Fund Balance to Next Year				
7000 Fund Balance Carryover		-		1,640,980
GRAND TOTAL EXPENDITURES			3,788,296	5,378,656
Change in Fund Balance			1,340,639	(0)

TOWN OF COTTAGE CITY
RESOLUTION 2026-15

APPROVAL OF THE TOWN TAX RATES AS PART OF THE FY 2027 BUDGET

Introduced By: Town of Cottage City Commission

WHEREAS, SDAT previously published the Town's tax rates for FY '26 as follows:

2025-2026 TAX RATES & HOMESTEAD CREDIT CAPS

Jurisdiction	Home- stead Credit Cap %	Real Property Tax			Personal Property Tax			Utility Tax		
		Mun .	Co.	Md.	Mun.	Co.	Md.	Mun.	Co.	Md.
Cottage City - Non Commercial	10%	.4538	.9270	.1120	1.35	2.3170	0.00	0	0	.28
Cottage City - Commercial	N/A	.7200	.9270	.1120	1.35	2.1370	0.00	0	0	.28

WHEREAS, the Cottage City Commission have reviewed the proposed property tax rates for Fiscal Year 2027; and

WHEREAS, the Maryland State Department of Assessments and Taxation (SDAT) has certified the Town's net assessable bases and constant yield tax rates for FY 2027; and

WHEREAS, the *Constant Yield Tax Rate* is a property tax rate calculated by the Maryland Department of Assessments and Taxation that would produce the exact same amount of property tax revenue for a local government in the upcoming fiscal year as it received in the previous year, and the *Maryland Homestead Tax Credit* caps taxable assessment increases on owner-occupied homes, protecting residents from major tax spikes, while the state caps its portion at 10%, local jurisdictions (counties/municipalities) set their own caps; and

WHEREAS, the Cottage City Certified Constant Yield Tax Rates (CYTR) for FY 2027 are:

- Noncommercial Residential Real Property: \$0.4200
- Commercial Real Property: \$0.6551

WHEREAS, the Town's real property net assessable base for FY 2027 is certified as follows:

- Noncommercial Residential Real Property: \$111,145,515
- Commercial Real Property: \$61,594,900

NOW, THEREFORE, BE IT RESOLVED, that the following tax rates are hereby adopted as part of the Town's FY 2027 Budget:

Town Property Tax Rates:

- Residential (Non Commercial) Real Property Tax Rate: \$0.4538 per \$100 of assessed valuation,
- Commercial Real Property Tax Rate: \$0.7200 per \$100 of assessed valuation,
- Public Utility Tax Rate: \$0.0000 of assessed valuation, and
- (Business) Personal Property Tax Rate: \$1.35 per \$100 of assessed valuation.

BE IT FURTHER RESOLVED that these tax rates shall take effect for Fiscal Year 2027 in accordance with applicable State and local laws and the Homestead Tax Credit Cap shall remain as is (status quo).

AND BE IT FURTHER RESOLVED that this Resolution shall become effective immediately and may be signed by the Cottage City Commission.

ATTEST:

TOWN OF COTTAGE CITY, MARYLAND

John Hoatson, Town Manager

By: _____
Wanda Wheatley, Ward 3, Commissioner

Julia Salsich, Ward 1, Commissioner

Joshua Durant, Ward 2, Commissioner

Tom Campos, Ward 4, Commissioner

John Brooks, At-Large, Commissioner Vice Chair

CERTIFICATION

I, HERBY CERTIFY, as the duly Town Manager of the Town of Cottage City, Maryland, that on the 13th day of May, 2026, with Aye votes Nay votes, Absent, the aforesaid Resolution 2026-14 (Town Tax Rates) Passed.

By: _____
John Hoatson, Town Manager